



CALIFORNIA LATINO  
LEADERSHIP INSTITUTE

## 2017 YOUTH EMPLOYMENT & CIVIC ENGAGEMENT PROGRAM

Los Angeles County is one of the largest and most diverse regions in the nation. To better prepare the future Southeast workforce, HUB Cities Worksource Consortium is partnering with the California Latino Leadership Institute (CLLI), to present the Second Annual 2017 Southeast Youth Workforce Development & Civic Engagement Program (Southeast Fellows).

The Southeast Fellows Program is designed as a 7-week, (July 5, 2017 – August 16, 2017), summer paid fellowship targeting the city of Huntington Park high school residents ages 16-18 who are juniors and seniors in the 2017-2018 academic school year.

The goal of the program is to create an environment for collective problem solving, soft skills development, team building and civic engagement tools.

Residents who would like to apply for the program must submit a complete application by 5:00 PM, Thursday, April 27, 2017 to the City Clerk's Office at City Hall, 6550 Miles Avenue. Applications can be obtained from [www.hpca.gov](http://www.hpca.gov) or in-person at the Community Development Department in City Hall.

## PROGRAMA DE EMPLEO Y PARTICIPACIÓN CÍVICA JUVENIL DEL 2017

Los Angeles es una de las más grandes y diversas regiones del país y para preparar nuestra futura fuerza laboral en el Sureste, HUB Cities Worksource Consortium se ha asociado con la Organización California Latino Leadership Institute (CLLI), para presentar el Segundo Programa Anual de Fuerza Laboral y Participación Cívica Juvenil del 2017 (Southeast Fellows).

El Programa Southeast Fellows dura 7 semanas (de julio 5 a agosto 16 del 2017) y es un programa de verano pagado que se concentra en estudiantes de preparatoria que viven en la Ciudad de Huntington Park entre la edad de 16 a 18, que son juniors y seniors durante el curso escolar 2017-2018.

El objetivo del programa es preparar un ambiente en el cual los participantes puedan aprender a resolver problemas, desarrollen sus habilidades, trabajen en equipo y participen de actividades cívicas.

Aquellos residentes que quisieran participar del programa deben de completar y someter una solicitud no más tardar de las 5 pm el día jueves 27 de abril del 2017 en la oficina de Registros de la Ciudad (City Clerk's Office) localizada en el palacio municipal, 6550 Miles Avenue. Las solicitudes también pueden ser obtenidas en la siguiente página de internet [www.hpca.gov](http://www.hpca.gov) o en persona en el Departamento de Desarrollo Comunitario en el palacio municipal.

**APPLICATION**

**2017 Southeast Youth Workforce Development and Civic Engagement Program**

**DEADLINE Thursday, April 27, 2017 – Applications due by 5:00pm**

Please use this form for all candidate information except for your written statements and letters of recommendation. **Please use pen and write clearly for your candidate information page. Your essays must be typed using 12 point Arial font and printed double sided.** Do not use staples and do not include a resume. Enclose application, **please make sure you sign the application certification at the bottom**, written essays, two letters of recommendation, current year of academic transcripts into one envelope for mailing. You must be a Huntington Park resident (16-18 years of age) and a high school junior or senior in the 2017-2018 academic school year. The completed application **must be postmarked or delivered no later than 5:00pm Thursday, April 27, 2017.** Incomplete or late applications will not be accepted. There are no exceptions. **(PLEASE USE PEN ON THIS PAGE)**

**TODAY'S DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

(First, Middle & Last)

**EMAIL:** \_\_\_\_\_ **TELE:** (\_\_\_\_) \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Estimated 2016 Family Annual Income:** \_\_\_\_\_

**(2017-2018 Academic Year) Please check one:** \_\_\_\_\_ **HS Junior** or \_\_\_\_\_ **HS Senior**

**SCHOOL INFO: Please indicated which academic institution you are affiliated with:**

**School Name:** \_\_\_\_\_ **TELE:** (\_\_\_\_) \_\_\_\_\_

**School Address:** \_\_\_\_\_

**Principal Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Guidance Counselor or Academic Advisor Name:** \_\_\_\_\_

**Guidance Counselor or Academic Advisory Email:** \_\_\_\_\_

**APPLICATION CERTIFICATION: I certify that all information and statements in this application are true and correct. I understand that the information in the application may be verified.**

**X** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT YOUR NAME:** \_\_\_\_\_

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(Please use separate sheets of paper with 12 point Arial and you must type all your responses.)

**Local Government Interest:**

Please rank in order of priority 1 – 5 which municipal department you like best.

(1 is BEST and 5 is LEAST favorite)

\_\_\_\_\_ Planning Department

\_\_\_\_\_ Public Works Department

\_\_\_\_\_ Parks & Recreation

\_\_\_\_\_ Administration

\_\_\_\_\_ Finance Department

**WRITTEN STATEMENTS:**

**1. Biographical Essay (1000 words or less). PLEASE ANSWER THESE FOUR QUESTIONS:**

Q1 - What hardships have you had to overcome in your life?

Q2 - What are your dreams and aspirations?

Q3 - What is one significant moment of your life and why?

Q4 - Why do you think this program will make a difference in your life?

**2. How do you describe team and your role as a team member? (500 words).**

**3. Please list School Activities/ Awards, Honors, Special Skills or Talents (500 words).**

**4. Please list Community Activities (500 words).**

**5. Please list Employment Information (500 words).**

**6. As a future Huntington Park leader, what is your number one strength and how/when do you apply it? What is something you are challenged with and how do you work through it? (500 words).**

**7. Hypothetical situation: You recommend a close friend for a job to your Human Resources Manager and then discover that they lied on the application about their previous employment. What would you do and why? What would you tell your friend prior to the job interview with the Human Resources Manager? (500 words).**

**ACADEMIC INFORMATION:**

- Please provide a copy of your academic transcripts for current year (Unofficial and report cards accepted).
- Please include TWO letters of recommendation.

**SUBMISSION:**

All completed applications must be post marked or received by **5:00pm Thursday, April 27, 2017**

**TO: City Clerk, Huntington Park City Hall, 6550 Miles Ave #145, Huntington Park, CA 90255**

*Thank you and we wish YOU the best!*