

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, October 17, 2023

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Marilyn Sanabria
Mayor

Karina Macias
Vice Mayor

Arturo Flores
Council Member



Eduardo "Eddie" Martinez
Council Member

Graciela Ortiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Marilyn Sanabria
Vice Mayor Karina Macias
Council Member Arturo Flores
Council Member Eduardo “Eddie” Martinez
Council Member Graciela Ortiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. CERTIFICATE OF RECOGNITION FOR UCLA SOUND BODY SOUND MIND PROGRAM
2. HISPANIC HERITAGE MONTH PROCLAMATION
3. RECOGNITION TO HUNTINGTON PARK POST OFFICE EMPLOYEES
4. RECOGNITION OF LOCAL EDUCATORS

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Hector Barba, Sr. & Norma Barba v. City of Huntington Park, et al.
USDC Case No.: 2:22-cv-08987-FMO-JEM

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held September 19, 2023

FINANCE

2. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated October 17, 2023;

END OF CONSENT CALENDAR

POLICE DEPARTMENT

3. APPROVE THE PURCHASE OF THREE POLICE DEPARTMENT PATROL OPERATIONS DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the requisition of funds to purchase three Police Department Patrol Services Division police patrol vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and
2. Approve an appropriation in the amount of \$235,000 to general fund account 111-7010-421.73-10 (FY 23-24 budget project code 500) and a not to exceed amount of \$17,495 to general fund account 111-7010-421.73-10 (FY 23-24 budget project code 600) for a grand total of \$252,495; and
3. Authorize the Chief of Police to purchase the vehicles and equip them with the associated technology and emergency response equipment.

REGULAR AGENDA

PARKS AND RECREATION

4. AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR HUNTINGTON PARK 2023 HOLIDAY PARADE

RECOMMENDED THAT CITY COUNCIL:

1. Authorize and ratify the expenditures in a not-to-exceed amount of \$45,000 for TV production, TV Broadcasting and Parade Security for the 2023 Holiday Parade; and
2. Authorize the City Manager to enter into an agreement with LS3 Media for Production of the 2023 Holiday Parade.

PUBLIC WORKS

5. APPROVE ACCEPTANCE OF WORK PERFORMED AS PART OF CIP 2022-05 SALT LAKE PARK OUTDOOR BASKETBALL COURT

RECOMMENDED THAT CITY COUNCIL:

1. Approve acceptance of work performed by Ferandell Tennis Courts, Inc. for the resurfacing of the outdoor basketball courts as part of CIP 2022-05 Salt Lake Park Outdoor Basketball Court; and
2. Authorize staff to execute the Notice of Completion (NOC) and direct the City Clerk to file the NOC with the Los Angeles County Recorder's Office.

6. CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE PREPARATION OF ENVIRONMENTAL DOCUMENTS, REPORTS AND STUDIES AND PLANS, SPECIFICATIONS AND ESTIMATE OF CIP 2022-07 SALT LAKE PARK CISTERN PROJECT

RECOMMENDED THAT CITY COUNCIL:

1. Award the preparation of environmental documents, reports and studies and plans, specifications, and estimate (PS&E) of CIP 2022-07 Salt Lake Park Cistern Project to Craft Water Engineering, Inc. for a not-to-exceed amount of \$1,691,813; and
2. Appropriate \$1,500,000 from the first allotment of the FY 2022-23 County of Los Angeles Safe Clean Water Program and \$191,813 from General Plan until the second allotment of the FY 2023-24 County of Los Angeles Safe Clean Water Program funds are received by the City; and
3. Authorize the Finance Department to provide an account number and project code for this specific project in order to process project invoices; and
4. Authorize the City Manager to execute the professional services agreement.

7. CONSIDERATION AND APPROVAL TO EXECUTE A CONTRACT TO INSTALL FIRE ALARM SERVICES

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them;
2. Award Radiant Fire & Integration Inc. Db. Radiant Fire Alarm Systems the construction contract to install the fire alarm system for a not-to-exceed amount of \$1,852,034.96;

3. Authorize the Finance Department to provide the funding source, account number(s) and project code for this specific project in order to process project invoices; and
4. Authorize City personnel to execute the contract.

COMMUNITY DEVELOPMENT

8. APPROVE PSA AGREEMENT FOR T2 SYSTEMS PAY STATION MAINTENANCE PROGRAM UTILIZING T2 DIGITAL “IRIS” SOFTWARE SERVICE AND T2 SYSTEMS EXTENDED FULL WARRANTY FOR 3, 1 YEAR EXTENSION OPTIONS

RECOMMENDED THAT CITY COUNCIL:

1. Approve T2 Systems Digital “Iris” Software Service 1 Year Cost
2. Approve T2 Systems Pay Station Warranty 1 Year Cost

9. CONSIDERATION AND ADOPTION OF RESOLUTION AUTHORIZING THE DISOLUTION OF MEMBERSHIP WITH ECO-RAPID TRANSIT (ERT).

RECOMMENDED THAT CITY COUNCIL:

1. Approve a Resolution authorizing the dissolution of membership with Eco-Rapid Transit; and
2. Authorize the ERT representative to vote to terminate ERT pursuant to section 3.2(i) of the ERT Joint Powers Agreement; and
3. Authorize the City Manager to execute any relevant documents on behalf of the City.

10. CONSIDERATION AND APPROVAL TO ALLOW FOR A SPECIAL EVENT TEMPORARY STREET CLOSURE AND TRAFFIC SAFETY MEASURES ADJACENT TO LINDA MARQUEZ HIGH SCHOOL.

RECOMMENDED THAT CITY COUNCIL:

1. Authorize City staff to make the necessary closures and related traffic safety measures along Cottage Street from Gage Avenue to Randolph Street and Alameda (East) Street from southerly cul-de-sac to Randolph Street and Randolph Street from Alameda to Cottage Street; and
2. Waive permit fees associated with the event.

FINANCE

11. FISCAL YEAR 2024 BUDGET STATUS REPORT AS OF SEPTEMBER 30, 2023

RECOMMENDED THAT CITY COUNCIL:

1. Receive and file the FY 2024 Q1 Budget Status Report as of September 30, 2023; and
2. Adopt a Resolution approving appropriations and inter-departmental budget transfers; and
3. Authorize the Director of Finance in conjunction with the City Manager to align the department budgets with department expenditures through budget transfers.

CITY MANAGER

12. CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET UPDATE FOR FY 2024

RECOMMENDED THAT CITY COUNCIL:

1. Adopt a new CIP Budget policy that prioritizes any and all CIP projects which are identified as “high value” community investments and improvements by the City Council, and establishes a separate process and action for the identification of funding sources for projects. This Council CIP Budget policy’s goal is to separate the CIP project “investment” decision from the CIP project “financing” decision.
2. Approve the formal list of 30 different CIP projects (*funded and unfunded*), and assign a unique CIP project “number” in the Naviline accounting system.
3. Authorize the Finance Director to work with the Public Works Director to obtain funding source documentation, and to identify all revenues that can be used to bring back expenditure “appropriations” for approved and awarded grant awards.
4. Establish a new CIP project documentation system that integrates the CIP project files in Public Works with the Naviline financial accounting system.
5. Direct staff to return at the Q2 Quarterly Budget Report (and ongoing each quarter) to provide updates to the City Council, presenting the budget status and construction progress achieved on each project in the FY 2024 CIP Budget.
6. Approve a Resolution authorizing the establishment of CIP project numbers and expenditure budgets, funded through various funding sources.

END OF REGULAR AGENDA

PUBLIC HEARING(S)

13. CONSIDERATION OF THE CITY COUNCIL TO ADOPT THE CITY OF HUNTINGTON PARK’S HOUSING ELEMENT UPDATE, HEALTH AND SAFETY

ELEMENT UPDATE, LAND USE ELEMENT UPDATE, ZONING ORDINANCE AND ZONING MAP AMENDMENTS FOR CONSISTENCY WITH THE GENERAL PLAN TO IMPLEMENT THE 2021-2029 HOUSING ELEMENT UPDATE

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a Public Hearing for Case No. 2023-01-GPA-ZOA and receive public testimony; and
2. Review and adopt a Resolution for a General Plan Amendment to update the Housing Element, Health and Safety Element and Land Use Element; and
3. Waive full reading and introduce by title only an Ordinance to amend the Municipal Zoning Code Text and the Zoning Map; and
4. Review and certify the Environmental Assessment - ENV-2023-01-EA.

END OF PUBLIC HEARING(S)

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz

Council Member Eduardo “Eddie” Martinez

Council Member Arturo Flores

Vice Mayor Karina Macias

Mayor Marilyn Sanabria

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting in memory of Ms. Maria Lusia Gastelum Murillo and Mr. Juan Cerda to a Regular Meeting on Tuesday, October 17, 2023 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 13th day of October 2023.



Eduardo Sarmiento, City Clerk

