

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, September 19, 2023

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Marilyn Sanabria
Mayor

Karina Macias
Vice Mayor

Arturo Flores
Council Member



Eduardo "Eddie" Martinez
Council Member

Graciela Ortiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Marilyn Sanabria
Vice Mayor Karina Macias
Council Member Arturo Flores
Council Member Eduardo “Eddie” Martinez
Council Member Graciela Ortiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. NATIONAL SUICIDE PREVENTION AWARENESS MONTH
2. PRESENTATION OF OFFICIAL VISIT TO FRESNILLO ZACATECAS
3. PRESENTATION OF K9 OFFICER DOC
4. PRESENTATION BY VALLEY VISTA

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Hector Barba, Sr. & Norma Barba v. City of Huntington Park, et al.
USDC Case No.: 2:22-cv-08987-FMO-JEM
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1) – One matter
Aragon et. al. v. City of Huntington Park et. al.
Los Angeles Superior Court Case No.: 20STCV44933

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request

specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held August 15, 2023

FINANCE

2. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated September 19, 2023;

END OF CONSENT CALENDAR

REGULAR AGENDA

POLICE DEPARTMENT

3. CONSIDERATION AND APPROVAL TO PURCHASE REPLACEMENT BODY ARMOR, BALLISTIC HELMETS, RADIO COMMUNICATION HEADSETS, AND CHEMICAL AGENT (GAS) MASKS FOR THE SPECIAL EMERGENCY RESPONSE TEAM (SERT)

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the expenditure of \$75,000.00 from account 111-7010-421.73-10 as partial funding; and
2. Approve an appropriation, not to exceed, of \$55,000.00 to account 111-7010-421.73-10, to close the funding gap; and
3. Approve a total expenditure, not to exceed, \$130,000.00 to purchase tactical equipment for the Special Emergency Response Team, and
4. Authorize the Chief of Police to purchase this equipment.

4. APPROVE DONATION OF A POLICE SERVICE DOG FOR NARCOTICS DETECTION AND SUSPECT APPREHENSION

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the City Manager to receive a Police Service Dog (PSD) for narcotics detection and suspect apprehension from Adlerhorst International, LLC.; and

2. Authorize the Chief of Police to take physical possession of the Police Service Dog and assign the canine to the police department's Patrol Division K9 program for police service in the community.

COMMUNITY DEVELOPMENT

5. CONSIDERATION AND AUTHORIZATION TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH CUSTOM STACK LLC FOR LAST MILE GRANT DEVELOPMENT.

RECOMMENDED THAT CITY COUNCIL:

1. Authorize a Professional Services Agreement with Custom Stack LLC in the amount of \$26,900; and
2. Authorize the City Manager to prepare and execute the agreement.

6. CONSIDERATION AND AUTHORIZATION TO EXECUTE AN AGREEMENT WITH CROWN CASTLE FIBER FOR INTERNET SERVICES RELATED TO THE CITYWIDE WIFI PROJECT.

RECOMMENDED THAT CITY COUNCIL:

1. Authorize an Agreement with Crown Castle Fiber in the amount of \$16,200 per month for 36 Months; and
2. Authorize the City Manager to prepare and execute the agreement.

FINANCE

7. BUDGET STATUS REPORT AS OF JUNE 30, 2023

RECOMMENDED THAT CITY COUNCIL:

1. Receive and file the Q4 Quarterly Budget Status report through June 30, 2023.
2. Authorize Finance Director to make necessary adjustments to FY 2023 City Budget throughout the audit process.

PARKS AND RECREATION

8. CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR HOLIDAY PALM TREE DECORATIONS ON PACIFIC BOULEVARD

RECOMMENDED THAT CITY COUNCIL:

1. Approve authorization of Brightlife Designs for the installation and removal of Holiday Palm Tree Light Decorations on Pacific Boulevard using account #111-6010-451-74.10 in a not-to-exceed amount of \$17,500.00; and

2. Authorize the City Manager to enter into a 2-year agreement with Brightlife Designs for 2023 and 2024.

PUBLIC WORKS

9. CONSIDERATION AND APPROVAL TO AWARD A JANITORIAL PROFESSIONAL SERVICES AGREEMENT

RECOMMENDED THAT CITY COUNCIL:

1. Award the janitorial services contract to Coalition for Responsible Community Development for a period of three years, including two, one-year extensions for an annual amount of \$349,940.55;
2. Appropriate \$349,940.55 from the General Fund to be evenly distributed amongst each of the following four (4) accounts 111-8020-431.56-41, 111-8022-419.56-41, 111-8023-451.56-41 and 111-7024-421.56-41; and
3. Authorize the City Manager to execute the professional services agreement.

10. CONSIDERATION AND APPROVAL TO PURCHASE FOUR ELECTRIC VEHICLE TRANSPORTATION VANS

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them;
2. Approve the purchasing of two 2019 Green Power Electric Vehicle Transportation Vans from Zeem Solutions, Inc. for the amount of \$111,680 payable from AB 2766 funds;
3. Approve the purchasing of two 9-passenger and/or 19 passenger units and charging stations and pertinent material for a not-to-exceed amount of \$130,000 payable from AB 2766 funds;
4. Authorize the Finance Department to provide an account number in order to process the invoices; and
5. Authorize the City Manager to execute the purchase orders and all other applicable documents related to the registration of the vehicles through the Department of Motor Vehicles.

11. CONSIDERATION AND APPROVAL TO PURCHASE A TIRE CHANGER AND TIRE BALANCER

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them; and
2. Approve the purchasing of a tire changer and tire balancer from Hunter Engineering Company for the amount of \$60,012.68 payable from Account No. 741-8060-431.74-10; and
3. Authorize the City Manager to execute the purchase order and all applicable documents.

12. CONSIDERATION AND APPROVAL TO PURCHASE A SUMP PUMP FOR THE CITY HALL BASEMENT

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them; and
2. Approve the purchasing of a sump pump for the City Hall basement from Simonds Machinery Co. for the amount of \$32,352.86 payable from Account No. 111-8022-419.73-10; and
3. Authorize the City Manager to execute the purchase order and all applicable documents.

13. CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR FIXED-ROUTE SHUTTLE BUS TRANSPORTATION SERVICES

RECOMMENDED THAT CITY COUNCIL:

1. Award a 5-year professional services agreement (PSA) with an option to renew automatically for an additional five-year term to Express Transportation Services, LLC for fixed-route shuttle bus transportation services as the most responsive and qualified vendor; and
2. Allocate an additional amount of \$272,750 for FY 2023-24 Budget to process invoices; and

3. Authorize the City Manager to negotiate and execute the PSA.

14. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FROM QUALIFIED FIRMS TO PREPARE A WATER MASTER PLAN

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified water engineering and environmental firms for the preparation of the Water Master Plan.

15. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR CIP 2022-13 ROOF REPAIRS AT CITY HALL AND POLICE DEPARTMENT

RECOMMENDED THAT CITY COUNCIL:

1. Award the contract to Danny Letner, Inc. dba Letner Roofing Company for the construction of CIP 2022-13 Roof Repairs at City Hall and Police Department as the most responsive, responsible bidder for an amount of \$1,890,000; and

2. Approve construction contingency and incidentals (change orders) in the amount of \$283,500.00; and

3. Approve the total project cost of \$2,173,000 payable from The American Rescue Plan Act of 2021 (ARPA) funds; and

4. Authorize the Finance Department to provide an account number and project code for this specific project in order to process project invoices; and

5. Approve Best Contracting Services, Inc.'s request for the withdrawal of their bid and release their bid bond; and

6. Authorize the City Manager to execute the construction contract agreement and to negotiate all change orders in good faith.

16. CONSIDERATION AND APPROVAL TO SOLICIT CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS PART OF THE OVERSIGHT OF CIP 2019-14 ATP CYCLE V PROJECT

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide Construction Management and Inspection Services (CM/CI) for CIP 2019-14 ATP Cycle V Project.

END OF REGULAR AGENDA

PUBLIC HEARING(S)

PUBLIC WORKS

17. ADOPT ORDINANCE EXTENDING TORRANCE PIPELINE COMPANY LLC'S FRANCHISE AGREEMENT TO CONTINUE AND OPERATE AND MAINTAIN A PIPELINE AND APPURTENANCES TO TRANSPORT HYDROCARBON ON SANTA FE AVENUE

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony; and
3. Waive full reading and introduce by title an Ordinance extending Torrance Pipeline Company LLC's franchise agreement for ten (10) years to continue to operate and maintain a hydrocarbon pipeline on Santa Fe Avenue.

COMMUNITY DEVELOPMENT

18. CONSIDERATION AND APPROVAL OF THE FY 2022-2023 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR FEDERAL GRANT FUNDS

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Approve the Consolidated Annual Performance and Evaluation Report (CAPER) for FY 2022-2023, inclusive of any comments received by the City Clerk during the 15- day public comment period.

END OF PUBLIC HEARING(S)

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz

Council Member Eduardo "Eddie" Martinez

Council Member Arturo Flores

Vice Mayor Karina Macias

Mayor Marilyn Sanabria

ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, October 3, 2023 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 15th day of September 2023.



Eduardo Sarmiento, City Clerk