

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, January 17, 2023

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Eduardo “Eddie” Martinez
Mayor

Marilyn Sanabria
Vice Mayor

Karina Macias
Council Member



Graciela Ortiz
Council Member

Arturo Flores
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing. If you would like to comment on any listed Agenda Items or Non-Agenda Items, please email the City Clerk's office at publiccomment@hpcga.gov or Esarmiento@hpcga.gov or by telephone, by calling (323) 584-6297, up to one (1) hour, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record. Below is the virtual link and toll free phone number to participate in the meeting.

JOIN VIRTUALLY AT:

<https://zoom.us/j/97897123169?pwd=NkhsNEFacUZCMmJyVERkOEBsQXZMdz09>

OR PARTICIPATE BY PHONE AT:

- Toll Free: 669-900-9128,
- Meeting ID: 978 9712 3169, then #
- Password: 632516

*ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. If you are joining by phone, press *9 to be placed in the queue to speak and *6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.*

In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park's website at www.hpca.gov or virtually via the Zoom link provided above.

The City of Huntington Park thanks you in advance for your cooperation.

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

- Mayor Eduardo “Eddie” Martinez
- Vice Mayor Marilyn Sanabria
- Council Member Arturo Flores
- Council Member Karina Macias
- Council Member Graciela Ortiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. NATIONAL HUMAN TRAFFICKING PREVENTION MONTH
2. NATIONAL EYE CARE MONTH

PUBLIC COMMENT

Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing, any emailed public comment will be read into the record at this time.

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Construction Industry Force Account Council v. City of Huntington Park
Los Angeles Superior Court Case No. 20STCPO3947

- 2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Annette Morasch v. City of Huntington Park
Los Angeles Superior Case No. 21STCP02084

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

- 1. Regular Successor Agency held December 20, 2022
- 2. Regular City Council Meeting held December 20, 2022

2. CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE CITY TO CONTINUE ITS TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution authorizing the City of Huntington Park to Conduct Teleconferenced Open Meetings in Accordance with Assembly Bill 361.

FINANCE

3. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated January 3, 2023;
2. Approve Accounts Payable and Payroll Warrant(s) dated January 17, 2023

END OF CONSENT CALENDAR

REGULAR AGENDA

POLICE DEPARTMENT

4. APPROVE FY 2022-23 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AGREEMENT AND ACCEPT GRANT FUNDING

RECOMMENDED THAT CITY COUNCIL:

1. Approve and accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement Program (STEP), totaling \$50,000 for FY 2022-23;
2. Authorize the City Manager to execute the Standard Agreement for Selective Traffic Enforcement Program (STEP) between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and
3. Authorize estimated revenues and approve a budget appropriation in the amount of \$50,000 to the respective accounts detailed in the fiscal impact section of this report; and
4. Authorize the Chief of Police to execute the work and objectives outlined in the agreement

PARKS AND RECREATION

5. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE DODGERS DREAMTEAM PROGRAM GRANT FROM THE LOS ANGELES DODGERS FOUNDATION FOR THE 2023 BASEBALL AND SOFTBALL SEASON AT SALT LAKE PARK.

RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution authorizing the acceptance of the Dodgers Dreamteam Grant from the Los Angeles Dodgers Foundation for the 2023 Baseball season at Salt Lake Park; and
2. Authorize the City Manager to execute all related grant documents.

COMMUNITY DEVELOPMENT

6. CONSIDERATION AND APPROVAL OF AN AGREEMENT WITH ROSS DRESS FOR LESS, INC.

RECOMMENDED THAT CITY COUNCIL:

1. Approve an Agreement with Ross Dress For Less LLC; and
2. Authorize the City Manager to negotiate and execute the final terms of the Agreement.

7. 2023 CONTRACT FOR GA TECHNICAL SERVICES TO PROVIDE MAINTENANCE SERVICES TO THE T2 SYSTEMS PARKING MACHINES LOCATED ON PACIFIC BOULEVARD

RECOMMENDED THAT CITY COUNCIL:

1. Approve a 1-year sole source maintenance contract with GA Technical Services to maintain the T2 Parking System.

8. AUTHORIZATION TO OPEN THE RITA PARKING STRUCTURE FOR PUBLIC PARKING

RECOMMENDED THAT CITY COUNCIL:

1. Authorize City staff to reopen the Rita Parking structure for a period of 90 days and evaluate parking use.

9. CONSIDERATION AND APPROVAL TO PROVIDE A THREE (3) YEAR CONTRACT EXTENSION TO GLOBAL URBAN SOLUTIONS, INC. FOR PROFESSIONAL SERVICES RELATED TO CALHOME GRANT ADMINISTRATION

RECOMMENDED THAT CITY COUNCIL:

1. Authorize a three (3) year extension for professional services related to the CalHome grant administration and;
2. Authorize the City Manager to execute the extension agreement.

FINANCE

10. **CONSIDERATION AND APPROVAL OF THE MID-YEAR BUDGET REVIEW AND SPENDING APPROPRIATIONS RESOLUTION FOR FISCAL YEAR 2022-23**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the FY 2022-23 Mid-Year Budget Review and Spending Appropriations.
2. Adopt Resolution authorizing the appropriations requested in the Mid-Year Budget Review and Spending Appropriations request for FY 2022-23.

11. **RECONSTRUCTION OF ACCOUNTING RECORDS (ROAR CIP PROJECT #2022-08)**

RECOMMENDED THAT CITY COUNCIL:

1. Approve creation of CIP Project #2022-08 titled “ROAR” (Reconstruction of Accounting Records) and add it to the CIP Budget schedule.
2. Authorize the City Manager to enter into contract with an appropriate CPA / consulting firm on “sole source” basis, due to specialized expertise and voluminous effort to reconstruct delinquent accounting, bank reconciliations, and to perform all accounting work, subsidiary ledgers, and audit schedules. The deliverables expected from consultant includes a month-by-month closing of the books, reconciliation of cash, and the ultimate preparation of a final year-end June 30th Trial Balance along with all PBCs (Provided by Client schedules), to facilitate the work of the City’s independent auditors to ensure a “turn-key” closing of the books to obtain clean Audit Opinion Letter for each of the four fiscal years, to achieve the **City Manager and City Council priority of completing this Reconstruction of Accounting Records (ROAR) CIP Project in 12 to 13 months.**
3. Approve Resolution authorizing a “not to exceed” \$450,000 budget for the “ROAR” (Reconstruction of Accounting Records) CIP Project #2022-08.

CITY CLERK

12. **WAIVE FURTHER READING AND ADOPT RESOLUTION RECITING THE FACTS OF THE CONSOLIDATED MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution reciting the facts of the Consolidated Municipal Election Held on November 8, 2022, Declaring the Results thereof as Provided by Law.

PUBLIC WORKS

13. CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE FOR CIP 2018-11 ATP CYCLE IV PROJECT NO. ATPL-5150(014) AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

RECOMMENDED THAT CITY COUNCIL:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA);
2. Adopt the 100% completed plans, specifications and engineer's estimate for CIP 2018-11 ATP Cycle VI Project No. ATPL-5150(014); and
3. Authorize staff to proceed with bid advertisement for construction.

14. CONSIDERATION AND APPROVAL TO SOLICIT CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS PART OF THE OVERSIGHT OF CIP 2018-11 ACTIVE TRANSPORTATION PROGRAM CYCLE IV PROJECT NO. ATPL-5150(014)

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide Construction Management and Inspection Services (CM/CI) for CIP 2018-11 Active Transportation Program (ATP) Cycle IV Project No. ATPL-5150(014).

15. CONSIDERATION AND APPROVAL OF CHANGE ORDER NO. 1 AS PART OF CIP 2020-03 COTTAGE RESERVOIR AT WELL 15

RECOMMENDED THAT CITY COUNCIL:

1. Approve Utility Service Co., Inc.'s Change Order No. 1 in the amount of \$37,289 payable from Account No. 681-8030-461.41-00; and
2. Authorize the City Manager to sign the change order and Finance to process the invoice.

END OF REGULAR AGENDA

PUBLIC HEARING

COMMUNITY DEVELOPMENT

16. ADOPTION OF A RESOLUTION OVERTURNING THE PLANNING COMMISSION'S DETERMINATION TO DENY CONDITIONAL USE PERMIT 2021-03, TO ALLOW THE USE OF A USED AUTOMOBILE DEALERSHIP IN CONNECTION WITH PROPERTY LOCATED AT 3420 FLORENCE AVENUE, WITHIN THE COMMERCIAL GENERAL (C-G) ZONE.

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing;
2. Take public testimony;
3. Receive additional and final comments for or against the project; and
4. Adopt resolution overturning the Planning Commission's determination to deny Conditional Use Permit (CUP) Case No. 2021-03, which allowed for the use of a used automobile dealership in conjunction with property located at 3420 E. Florence Ave, Huntington Park, California (SoCal Cars), within the Commercial General Zone

END OF PUBLIC HEARING

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz

Council Member Karina Macias

Council Member Arturo Flores

Vice Mayor Marilyn Sanabria

Mayor Eduardo "Eddie" Martinez

ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, February 7, 2023 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 13th day of January 2023.



Eduardo Sarmiento, City Clerk