

# CITY OF HUNTINGTON PARK

## City Council

### Regular Meeting

### Agenda

**Tuesday, February 15, 2022**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Graciela Ortiz**  
Mayor

**Eduardo “Eddie” Martinez**  
Vice Mayor

**Karina Macias**  
Council Member



**Marilyn Sanabria**  
Council Member

**Manuel “Manny” Avila**  
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT  
WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **PUBLIC COMMENT**

*Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing. If you would like to comment on any listed Agenda Items or Non-Agenda Items, please email the City Clerk's office at [publiccomment@hpcg.gov](mailto:publiccomment@hpcg.gov) or [Esarmiento@hpcg.gov](mailto:Esarmiento@hpcg.gov) or by telephone, by calling (323) 584-6297, up to one (1) hour, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record. Below is the virtual link and toll free phone number to participate in the meeting.*

### **JOIN VIRTUALLY AT:**

<https://zoom.us/j/97897123169?pwd=NkhsNEFacUZCMmJyVFRkOFBsQXZMdz09>

### **OR PARTICIPATE BY PHONE AT:**

- Toll Free: 669-900-9128,
- Meeting ID: 978 9712 3169, then #
- Password: 632516

*ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. If you are joining by phone, press \*9 to be placed in the queue to speak and \*6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.*

*In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park's website at [www.hpca.gov](http://www.hpca.gov) or virtually via the Zoom link provided above.*

*The City of Huntington Park thanks you in advance for your cooperation.*

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **Additions/Deletions to Agenda**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

### **CALL TO ORDER**

### **ROLL CALL**

Mayor Graciela Ortiz  
Vice Mayor Eduardo "Eddie" Martinez  
Council Member Karina Macias  
Council Member Marilyn Sanabria  
Council Member Manuel "Manny" Avila

### **INVOCATION**

### **PLEDGE OF ALLEGIANCE**

### **PRESENTATION(S)**

#### **1. RECOGNITION OF JOB FAIR CONTRIBUTORS/PARTICIPANTS**

## **PUBLIC COMMENT**

*Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing, any emailed public comment will be read into the record at this time.*

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

### RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Construction Industry Force Account Council v. City of Huntington Park  
Los Angeles Superior Court Case No. 20STCPO3947
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(4)  
Consideration of initiation in one potential case
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(2)
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(2)

## **CLOSED SESSION ANNOUNCEMENT**

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **OFFICE OF THE CITY CLERK**

### **1. CITY COUNCIL MEETING MINUTES**

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1-1. Regular City Council Meeting held February 1, 2021

**2. CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE CITY TO CONTINUE ITS TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361**

RECOMMENDED THAT CITY COUNCIL:

Adopt Resolution No. 2022-06 to Authorize the City of Huntington Park to Conduct Teleconferenced Open Meetings in Accordance with Assembly Bill 361.

**FINANCE**

**3. CHECK REGISTERS**

RECOMMENDED THAT CITY COUNCIL:

Approve Accounts Payable and Payroll Warrant(s) dated February 15, 2022;

**END OF CONSENT CALENDAR**

**REGULAR AGENDA**

**COMMUNITY DEVELOPMENT**

**4. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE PRELIMINARY ARCHITECTURAL SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Award a professional service agreement (PSA) as it relates to Preliminary Architectural Services for the Salt Lake Park Recreation Building, to Crane Architectural Group as a responsive and responsible proposer for a not-to-exceed amount of \$32,200;
2. Authorize the City Manager to execute the PSA.

**5. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE WASTE MANAGEMENT ANALYSIS SERVICES**

RECOMMENDED THAT THE CITY COUNCIL:

1. Award a professional service agreement (PSA) as it relates to Waste Management Analysis, to integrity Waste Management as the sole responsive and responsible proposer for a not-to-exceed amount of \$43,260;
2. Authorize the City Manager to execute the PSA.

## **CITY MANAGER**

### **6. CONSIDERATION AND APPROVAL OF AMERICAN RECOVERY PLAN ACT SPENDING PROPOSAL**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the attached American Recovery Plan Act Spending Proposal.
2. Authorize the City Manager to effectuate the distribution of funds according to the American Recovery Plan Act Spending Proposal.

### **7. CONSIDERATION AND APPROVAL OF THE PROPOSED AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR FINANCIAL, CIVIC SERVICES, AND WORKFORCE MANAGEMENT SOFTWARE LICENSES AND IMPLEMENTATION**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the attached Software as a Service Agreement with Tyler Technologies Inc.
2. Authorize the City manager to negotiate final terms and execute all applicable documents.

## **PUBLIC WORKS**

### **8. CONSIDERATION AND APPROVAL OF THE INSTALLATION OF WATER METERS AT THE PUBLIC WORKS YARD AND CHELSEA CIRCLE PARK**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Inframark's two proposals for a total amount of \$33,440 payable from Water Fund Account No. 681-8030-461.56-41 for the installation of water meters at the Public Works Yard and Chelsea Circle Park; and
2. Authorize the City Manager to execute all pertinent proposals.

### **9. CONSIDERATION AND APPROVAL TO SOLICIT CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS PART OF THE OVERSIGHT OF CIP 2017-03 ACTIVE TRANSPORTATION PROGRAM CYCLE III PROJECT NO. ATPL-5150(015)**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide Construction Management and Inspection Services

**10. CONSIDERATION AND APPROVAL OF AWARD OF A CONSTRUCTION CONTRACT FOR CIP 2021-02 CPS AND ARS PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Award the construction contract to United Storm Water, Inc. for the fabrication and installation of CIP 2021-02 CPS and ARS Project as the lowest responsive, responsible bidder for an amount of \$258,087.50 payable from Account No. 111-8031-433.76-17;
2. Allow for a 10% contingency in the amount of \$25,808.75 payable from Account No. 111-8031-433.76-17;
3. Appropriate a total of \$158,896.25 from the unspent Measure W funds from fiscal year 2020-21 to Account No. 111-8031-433.76-17; and
4. Authorize the City Manager to execute the construction contract agreement and all applicable change orders.

**11. CONSIDERATION AND APPROVAL OF AWARD OF CONTRACT FOR THE PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE FOR CIP 2018-11 ATP CYCLE IV PROJECT NO. ATPL-5150(014)**

RECOMMENDED THAT THE CITY COUNCIL:

1. Award the preparation of Plans, Specifications, and Estimate for CIP 2018-11 ATP Cycle IV Project No. ATPL-5150(014) to West & Associates, Inc. for a not-to-exceed amount of \$239,500 payable from Account No. 202-8080-431.76-21.
2. Authorize the City Manager to execute the professional services agreement.

**12. CONSIDERATION AND APPROVAL TO SOLICIT LABOR COMPLIANCE SERVICES FOR CIP 2021-01 SB1 CDBG STREET RECONSTRUCTION PROJECT FY 21/22**

RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide labor compliance services for CIP 2021-01 SB1 CDBG Street Reconstruction Project FY 21/22.

**END OF REGULAR AGENDA**

**DEPARTMENTAL REPORTS** (Information only)

**WRITTEN COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**Council Member Manuel “Manny” Avila**

**Council Member Marilyn Sanabria**

**Council Member Karina Macias**

**Vice Mayor Eduardo “Eddie” Martinez**

**Mayor Graciela Ortiz**

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, March 1, 2022 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 11th Day of February 2022.

  
\_\_\_\_\_  
Eduardo Sarmiento, City Clerk