

# CITY OF HUNTINGTON PARK

## City Council

### Regular Meeting

### Agenda

**Tuesday, December 21, 2021**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Graciela Ortiz**  
Mayor

**Eduardo “Eddie” Martinez**  
Vice Mayor

**Karina Macias**  
Council Member



**Marilyn Sanabria**  
Council Member

**Manuel “Manny” Avila**  
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

**PUBLIC COMMENT**

*Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing. If you would like to comment on any listed Agenda Items or Non-Agenda Items, please email the City Clerk's office at [publiccomment@hpcg.gov](mailto:publiccomment@hpcg.gov) or [Esarmiento@hpcg.gov](mailto:Esarmiento@hpcg.gov) or by telephone, by calling (323) 584-6297, up to one (1) hour, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record. Below is the virtual link and toll free phone number to participate in the meeting.*

**JOIN VIRTUALLY AT:**

<https://zoom.us/j/97897123169?pwd=NkhsNEFacUZCMmJyVFRkOFBsQXZMdz09>

**OR PARTICIPATE BY PHONE AT:**

- Toll Free: 669-900-9128,
- Meeting ID: 978 9712 3169, then #
- Password: 632516

*ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. If you are joining by phone, press \*9 to be placed in the queue to speak and \*6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.*

*In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park's website at [www.hpca.gov](http://www.hpca.gov) or virtually via the Zoom link provided above.*

*The City of Huntington Park thanks you in advance for your cooperation.*

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **Additions/Deletions to Agenda**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

### **CALL TO ORDER**

### **ROLL CALL**

Mayor Graciela Ortiz  
Vice Mayor Eduardo "Eddie" Martinez  
Council Member Karina Macias  
Council Member Marilyn Sanabria  
Council Member Manuel "Manny" Avila

### **INVOCATION**

### **PLEDGE OF ALLEGIANCE**

### **PRESENTATION(S)**

1. Holiday Proclamation presented to the City of Huntington Park by the County of Los Angeles
2. Toy Distribution with Univision
3. 2021 Mayor Holiday Decorating Contest Winners

## **PUBLIC COMMENT**

*Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing, any emailed public comment will be read into the record at this time.*

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

### RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Christopher Lisner v. City of Huntington Park, et al.  
USDC Case No. 5:19-cv-02009-VAP-SP
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Construction Industry Force Account Council v. City of Huntington Park  
Los Angeles Superior Court Case No. 20STCPO3947
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(4)  
Consideration of initiation in one potential case

## **CLOSED SESSION ANNOUNCEMENT**

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **OFFICE OF THE CITY CLERK**

### **1. CITY COUNCIL MEETING MINTUES**

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

- 1-1. Regular City Council Meeting held December 07, 2021

## FINANCE

### 2. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

Approve Accounts Payable and Payroll Warrant(s) dated December 21, 2021

### END OF CONSENT CALENDAR

### REGULAR AGENDA

## COMMUNICATIONS AND COMMUNITY RELATIONS

### 3. AWARD OF WEB PORTAL AND DIGITAL OUTREACH SERVICES CONTRACT

RECOMMENDED THAT CITY COUNCIL:

1. Award a three (3) year professional service agreement (PSA) with an option of three, one-year renewal options to provide Web Portal and Digital Outreach Services to the sole responsive and responsible proposer, Campaign Rep Inc. for a not-to-exceed amount of \$100,000 annually;
2. Authorize the City Manager to negotiate and execute the PSA.

## PUBLIC WORKS

### 4. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO INVESTIGATE AND PROVIDE DESIGN ENHANCEMENTS AT WELL NO. 16

RECOMMENDED THAT CITY COUNCIL:

3. Award the professional services agreement (PSA) to investigate the lack of production at Well No. 16 and generate plans, specifications and engineer's estimate for bidding purposes to Cannon as the most responsive and responsible proposer for a not-to-exceed amount of \$254,125 payable from Account No. 681-8030-461.43-30 (Maintenance of Wells); and
4. Authorize the City Manager to execute the PSA.

### 5. CONSIDERATION AND APPROVAL OF PLANS, SPECIFICATIONS & ENGINEER'S ESTIMATE FOR CIP 2021-01 SB1 CDBG STREET ENHANCEMENT PROJECT FY 2021-22 AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

RECOMMENDED THAT CITY COUNCIL:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA);
2. Approve CIP 2021-01 SB1 CDBG Street Enhancement Project 100% completion of plans, specifications and engineer's estimate (PS&E); and
3. Authorize staff to proceed with bid advertisement for construction.

**6. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO ADD THE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM AT WELL NO. 15**

RECOMMENDED THAT THE CITY COUNCIL:

1. Award the professional services agreement (PSA) to add the supervisory control and data acquisition (SCADA) system at Well No. 15 to Emerson Process Management Power & Water Solutions, Inc. (Emerson) for a not-to-exceed amount of \$16,316.50 payable from Account No. 681-8030-461.56-41; and
2. Authorize the City Manager to execute the PSA.

**7. CONSIDERATION AND APPROVAL OF SPECIFICATIONS FOR CIP 2021-02 CPS AND ARS PROJECT TO PROCEED WITH BID ADVERTISEMENT**

RECOMMENDED THAT CITY COUNCIL:

4. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA);
5. Approve CIP 2021-02 CPS and ARS Project specifications; and
6. Authorize staff to proceed with bid advertisement for construction.

**COMMUNITY DEVELOPMENT**

**8. AUTHORIZATION FOR A REQUEST FOR PROPOSAL (RFP) PROCESS FOR PROFESSIONAL SERVICES RELATED TO GEOTECHNICAL AND ENVIRONMENTAL ENGINEERING SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize a Request for Proposal (RFP) process for professional services related to geotechnical and environmental services.

**END OF REGULAR AGENDA**

**PUBLIC HEARINGS**

**9. PUBLIC HEARING TO ADOPT THE HUNTINGTON PARK RULE 20A UNDERGROUNDING PROJECT ON SANTA ANA STREET BETWEEN STATE STREET AND OTIS STREET LIMITS AND DECLARING THE FORMATION OF UNDERGROUND UTILITY DISTRICT 15**

RECOMMENDED THAT CITY COUNCIL:

1. Open the public hearing and hear objections or protests, if any, to the proposed formation of the Rule 20A Underground Utility District project on Santa Ana Street, between State Street and Otis Street;
2. Close the public hearing; and
3. Adopt a Resolution declaring the formation of Underground Utility District No. 15.

**10. CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER ONE TO THE FY 2021-2022 ANNUAL ACTION PLAN (AAP) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

RECOMMENDED THAT CITY COUNCIL:

1. Open the public hearing and hear objections or protests, if any, to the proposed Substantial Amendment Number One for CDBG funds; and
2. Approve the Substantial Amendment Number One to the Annual Action Plan for FY 2021-2022, inclusive of any comments received by the City Clerk during the 30-day public comment period; and
3. Authorize City Manager to execute the project and program with the unallocated FY 2019-2020 CDBG funds; and
4. Authorize City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD);and
5. Amend the Fiscal Year 2021-2022 Budget in accordance with the approved Substantial Amendment; and
6. Authorize City staff to electronically transmit the amended components of the FY 2021-2022 Annual Action Plan to the U.S. Department of Housing and Urban Development Department (HUD) via Integrated Disbursement and Information System (IDIS).

**DEPARTMENTAL REPORTS** (Information only)

**WRITTEN COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**Council Member Manuel “Manny” Avila**

**Council Member Marilyn Sanabria**

**Council Member Karina Macias**

**Vice Mayor Eduardo “Eddie” Martinez**

**Mayor Graciela Ortiz**

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, January 4, 2021 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 16th Day of December 2021.

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Eduardo Sarmiento, City Clerk