

# CITY OF HUNTINGTON PARK

## City Council

## Regular Meeting

## Agenda

**Tuesday, October 6, 2020**

6:00 p.m.

City Hall Council Chambers

6550 Miles Avenue, Huntington Park, CA 90255

**Manuel “Manny” Avila**  
Mayor

**Graciela Ortiz**  
Vice Mayor

**Karina Macias**  
Council Member



**Marilyn Sanabria**  
Council Member

**Eduardo “Eddie” Martinez**  
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **Public Comment**

*Certain provisions of the Brown Act are temporarily waived pursuant to Governor Newsom's Executive Order N-25-20 and N-29-20.*

*In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park's website at [www.hpca.gov](http://www.hpca.gov).*

*PUBLIC COMMENT – If you would like to comment on any listed Agenda Items or Non-Agenda Items, please email the City Clerk's office at [publiccomment@hpca.gov](mailto:publiccomment@hpca.gov) or by telephone, by calling (323) 584-6230, up until one (1) hour, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record.*

*The City of Huntington Park thanks you in advance for your cooperation.*

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

## **Additions/Deletions to Agenda**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

## **Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

## **CALL TO ORDER**

## **ROLL CALL**

Mayor Manuel "Manny" Avila  
Vice Mayor Graciela Ortiz  
Council Member Karina Macias  
Council Member Marilyn Sanabria  
Council Member Eduardo "Eddie" Martinez

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATION(S) –**

Recognition to Mr. Ignacio "Nacho" Ramos for 35 Years of Service to the Community of Huntington Park

## **PUBLIC COMMENT**

*Pursuant to the Governor's Executive Orders, any emailed public comment will be read into the record at this time.*

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

RECESS TO CLOSED SESSION

## **CLOSED SESSION – No Items**

## RECONVENE TO OPEN SESSION

### **CLOSED SESSION ANNOUNCEMENT**

#### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

#### **OFFICE OF THE CITY CLERK**

**1. Approve Minute(s) of the following City Council Meeting(s):**

**1-1. Regular City Council Meeting held September 15, 2020**

**1-2. Special City Council Meeting held September 22, 2020**

#### **FINANCE**

**2. Approve Accounts Payable and Payroll Warrant(s) dated October 6, 2020**

#### **END OF CONSENT CALENDAR**

#### **REGULAR AGENDA**

#### **PARKS AND RECREATION**

**3. CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR HOLIDAY PALM TREE DECORATIONS ON PACIFIC BOULEVARD**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve authorization of St. Nick's Christmas Lighting and Décor for the limited installation and removal of Holiday Palm Tree Light Decorations on Pacific Boulevard using account #111-6010-451-74.10 in a not-to-exceed amount of \$17,575.00; or
2. Approve authorization of Christmas Light Decorators for the full installation of Holiday Palm Tree Light Decorations on Pacific Boulevard using account #111-6010-451-74.10 in a not-to-exceed amount of \$33,000.00;

**4. CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR THE INSTALLATION, REMOVAL AND STORAGE OF HOLIDAY DECORATIONS ON PACIFIC BOULEVARD BY SIERRA INSTALLATIONS FOR THE 2020 AND 2021 HOLIDAY SEASON**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize and approve Sierra Installations Inc. as the vendor, per Huntington Park Municipal Code, section 2-5.12(i), for the installation, removal and storage of Holiday Decorations on Pacific Boulevard using account #111-6010-451-74.10 in the amount of \$25,000 and account #232-6010-419-56.41 in the amount of \$15,000 for a total in the not-to-exceed amount of \$40,000; and
2. Authorize the City Manager to enter into a 2-year agreement with Sierra Installations to complete the Holiday decoration installation, removal and storage for 2020 and 2021

**PUBLIC WORKS**

**5. CONSIDERATION AND APPROVAL OF PLANS, SPECIFICATIONS & ENGINEER'S ESTIMATE FOR CIP 2019-06 STREET ENHANCEMENT PROJECT AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA);
2. Approve CIP 2019-06 Street Enhancement Project 100% completion of plans, specifications and engineer's estimate (PS&E); and
3. Authorize staff to proceed with bid advertisement for construction.

**6. CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR CITYWIDE TREE MAINTENANCE SERVICES**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Award a 3-year professional services agreement (PSA) with an option to extend for two (2) additional one-year terms to North Star Land Care for citywide Tree Maintenance Services as the most qualified firm;
2. Allocate an additional amount of \$139,275 to Account No. 535-8090-452-56.60;

3. Award the PSA for an annual not-to-exceed amount of \$319,275 payable from Account No. 535-8090-452-56.60 (\$219,275) and Account No. 111-8090-452-56.60 (\$100,000); and
4. Authorize the City Manager to execute the PSA.

**7. CONSIDERATION AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT TO CONDUCT A SOLID WASTE FRANCHISE AUDIT OF CR&R**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve a Professional Services Agreement (PSA) with Integrity Waste Management (IWM) to Conduct a Solid Waste Franchise Audit of CR&R for a not-to-exceed amount of \$47,640 payable from Account No.111-8027-431.56-41; and
2. Appropriate the amount of \$47,640 into Account No. 111-8027-431.56-41 from the intended use of Initial Audit Fee Reimbursement stated in the Franchise Agreement, Section 27.4.1, up to \$60,000 is to be reimbursed to the City by CR&R; and
3. Authorize the City Manager to execute the PSA.

**8. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR FIRE PLAN CHECKING AND RELATED SERVICES**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize staff to publish and solicit a Request for Qualifications (RFQ) from qualified engineering and building and safety firms for fire plan checking and related services.

**END OF REGULAR AGENDA**

**PUBLIC HEARING**

**9. COUNCIL TO CONSIDER THE CITY OF HUNTINGTON PARK'S HOUSING AND COMMUNITY DEVELOPMENT NEEDS IN PREPARATION OF THE FISCAL YEAR (FY) 2020/21 – 2024/25 CONSOLIDATED PLAN, FY 2020/2021 ANNUAL ACTION PLAN, AND CITIZEN PARTICIPATION PLAN**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing to consider the city's housing and community development needs for the City's Five Year Consolidated Plan covering FY

2020/21 - 2024/25, the associated FY2020/21 Annual Action Plan, and the Citizen Participation Plan; and

2. Take public testimony; and
3. Receive and file this report along with any comments made by the Mayor and City Council and residents during the public hearing, for inclusion in the Five Year Consolidated Plan for FY 2020/21 – 2024/25, FY 2020/21 Annual Action Plan, and Citizen Participation Plan.
  - a. The Mayor and City Council are asked to each individually comment on what they believe are Huntington Park's housing and community development needs.

**DEPARTMENTAL REPORTS** (Information only)

**WRITTEN COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**Council Member Eduardo “Eddie” Martinez**

**Council Member Marilyn Sanabria**

**Council Member Karina Macias**

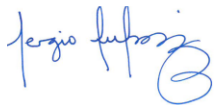
**Vice Mayor Graciela Ortiz**

**Mayor Manuel “Manny” Avila**

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, October 20, 2020 at 6:00 P.M.

I, Sergio Infanzon, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 2nd day October 2020.



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Sergio Infanzon, Acting City Clerk