

CALL AND NOTICE OF SPECIAL MEETING

CITY OF HUNTINGTON PARK CALLED BY MAYOR MANUEL “MANNY” AVILA

NOTICE IS HEREBY GIVEN That a Special Meeting of the City Council of the City of Huntington Park will be held on Thursday, June 11, 2020, at 5:00 p.m. at City Hall Council Chambers, 6550 Miles Avenue, Huntington Park, CA 90255

Manuel “Manny” Avila
Mayor

Graciela Ortiz
Vice Mayor



Karina Macias
Council Member

Marilyn Sanabria
Council Member

Eduardo “Eddie” Martinez
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

Public Comment

Certain provisions of the Brown Act are temporarily waived pursuant to Governor Newsom's Executive Order N-25-20 and N-29-20.

In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park's website at www.hpca.gov.

PUBLIC COMMENT – If you would like to comment on any listed Agenda Items, please email the City Clerk's office at publiccomment@hpca.gov or by telephone, by calling (323) 584-6230, up until 5:00 p.m. on the day of the meeting. Public Comments will then be read during public comment and made part of the record.

The City of Huntington Park thanks you in advance for your cooperation.

For both open and closed session each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

Additions/Deletions to Agenda

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

Important Notice

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

AGENDA

CALL TO ORDER

ROLL CALL

Mayor Manuel "Manny" Avila
Vice Mayor Graciela Ortiz
Council Member Karina Macias
Council Member Eduardo "Eddie" Martinez
Council Member Marilyn Sanabria

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Pursuant to the Governor's Executive Orders, any emailed public comment will be read into the record at this time.

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

REGULAR AGENDA

OFFICE OF THE CITY CLERK

- 1. CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER THREE TO THE FY 2019-20 ANNUAL ACTION PLAN (AAP) FOR COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE (CDBG-CV) FUNDS**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing;
 2. Take public testimony;
 3. Approve the Substantial Amendment Number Three to the Annual Action Plan for FY 2019-20, inclusive of any comments received by the City Clerk during the 5-day public comment period.
 4. Authorize City Manager to execute projects and programs with FY 2019-2020 CDBG-CV funds;
 5. Authorize City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD); and
 6. Amend the Fiscal Year 2019-2020 Budget in accordance with the approved Substantial Amendment
 7. Authorize City staff to electronically transmit the amended components of the FY 2019/20 Annual Action Plan to the U.S. Department of Housing and Urban Development Department (HUD) via Integrated Disbursement and Information System (IDIS).
- 2. CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO LOCAL EMERGENCY PROCLAMATION**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve First Amendment to Local Emergency Proclamation

END OF REGULAR AGENDA

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Karina Macias

Council Member Eduardo “Eddie” Martinez

Council Member Marilyn Sanabria

Vice Mayor Graciela Ortiz

Mayor Manuel “Manny” Avila

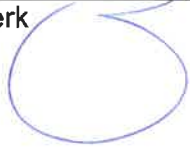
ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, June 16, 2020 at 6:00 P.M.

I, Sergio Infanzon, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov within 24 hours, prior to the meeting. Dated this 10th day of June 2020.



Sergio Infanzon, Acting City Clerk



ITEM 1

**CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT
NUMBER THREE TO THE FY 2019-20 ANNUAL ACTION PLAN (AAP) FOR
COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE
(CDBG-CV) FUNDS**

CITY OF HUNTINGTON PARK

City Manager's Office
City Council Agenda Report



June 11, 2020

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER THREE TO THE FY 2019-20 ANNUAL ACTION PLAN (AAP) FOR COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE (CDBG-CV) FUNDS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Conduct a public hearing;
2. Take public testimony;
3. Approve the Substantial Amendment Number Three to the Annual Action Plan for FY 2019-20, inclusive of any comments received by the City Clerk during the 5-day public comment period.
4. Authorize City Manager to execute projects and programs with FY 2019-2020 CDBG-CV funds;
5. Authorize City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD); and
6. Amend the Fiscal Year 2019-2020 Budget in accordance with the approved Substantial Amendment
7. Authorize City staff to electronically transmit the amended components of the FY 2019/20 Annual Action Plan to the U.S. Department of Housing and Urban Development Department (HUD) via Integrated Disbursement and Information System (IDIS).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Each year, the City prepares an Annual Action Plan in connection with the Five-Year Consolidated Plan which details how the City will expend the federal funds that it receives from the Department of Housing and Urban Development (HUD). The Annual Action Plan is a multi-purpose document with two principal purposes:

- The Annual Action Plan identifies the projects and programs to be undertaken during the upcoming fiscal year, and the proposed objectives and outcomes to be achieved within the overall context of the Five-Year Consolidated Plan; and
- The Annual Action Plan acts as the City's application process for federal formula grants, principally comprised of the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs.

The purpose of this agenda item is to present Amendment Number Three (Substantial) to the FY 2019-20 Annual Action Plan. On June 4, 2019, the Mayor and City Council approved the FY 2019-20 Annual Action Plan for the use of CDBG and HOME Entitlement funds. On December 3, 2019, the Mayor and City Council approved Amendment Number One (Substantial) for the use of CDBG Entitlement funds. On May 19, 2020, the Mayor and City Council approved Amendment Number Two (Substantial) for the use of CDBG-CV funds. When the City contemplates making substantial revisions to its adopted Annual Action Plan, a Substantial Amendment is necessary.

The City proposes the following substantial actions:

2019 CDBG-CV Activities that will be cancelled and or modified:

IDIS Act. No.	Activity /Project Title	Amount
n/a	Room Key	\$100,000.00
n/a	HP Micro-Enterprise COVID-19 Grant Program (modification of guidelines and name of program only, funding in the amount of \$250,000 will remain the same)	
n/a	HP COVID-19 Emergency Housing Assistance Program (guideline modification only, funding in the amount of \$250,000 will remain the same)	
	Total	\$100,000.00

Total reallocation of existing CDBG-CV funding: \$375,702.00

2019 Newly proposed activities and current activity that will receive increased funding and/or resulted from modification:

AMENDMENT NO. THREE TO 2019-20 AAP

June 11, 2020

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IDIS Act. No.	Activity /Project Title	Amount
n/a	The Salvation Army Southeast Communities (current)-expand services to include motel/hotel vouchers	\$100,000.00
n/a	Emergency Business Assistance Program (modification of existing) - change from microenterprise businesses only to include other small businesses	\$250,000.00
n/a	CDBG-CV Admin	\$25,702.00
	Total	\$375,702.00

The Salvation Army Southeast Communities Program will be expanding their current services to include motel/hotel vouchers for eligible Huntington Park residents that meet HUD's income standards.

The HP Micro-enterprise COVID-19 Grant Program will be changed to the Emergency Business Assistance Program to include other small businesses in addition to micro-enterprises. The grant can be used to stabilize and or expand current businesses.

Originally, the HP COVID-19 Emergency Housing Assistance Program was approved to provide rental and mortgage assistance in the amount of \$1,500 per month for three months, not to exceed \$4,500. Due to the overwhelming response, the program will now provide a one-time grant in the amount of \$1,500 per eligible household. The proposed changes will allow the City to assist more households in need. No funds will be paid directly to the tenants. All funds will be paid directly to the landlord/owner.

LEGAL REQUIREMENT

Not applicable.

FISCAL IMPACT/FINANCING

The City's reallocation of CDBG-CV funds for FY 19-20 consists of cancelling the Room Key Project in the amount of \$100,000, increasing the Salvation Army Southwest Communities Program by \$100,000, funding CDBG-CV Admin in the amount \$25,702 and the HP Emergency Business Assistance Program in the amount of \$250,000. The total reallocation from the current CDBG-CV funding for this substantial amendment totals \$375,702.00.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have little to no impact on current City services.

CONCLUSION

Following tonight's public hearing, Amendment Number Three to the Fiscal Year 2019-2020 Annual Action Plan will be submitted to the U.S. Department of Housing and Urban Development (HUD), and staff will proceed to fund The Salvation Army Southeast Communities Program, HP Emergency Business Assistance Program and CDBG-CV Admin. Program guideline changes will be incorporated in the HP Emergency Business Assistance Program and the HP COVID-19 Emergency Housing Assistance Program.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', is written over a light blue horizontal line.

RICARDO REYES
City Manager

ITEM 2

**CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO LOCAL
EMERGENCY PROCLAMATION**

CITY OF HUNTINGTON PARK

**City Council Special Meeting Agenda
Thursday, June 10, 2020**

REGULAR AGENDA

CITY ATTORNEY

- 2. Consideration and approval of First Amendment to Local Emergency Resolution**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve First Amendment to Local Emergency Proclamation

ITEM AVAILABLE THURSDAY, June 11, 2020