

CALL AND NOTICE OF AN EMERGENCY MEETING

PURSUANT TO GOVERNMENT CODE SECTION 54956.5

CITY OF HUNTINGTON PARK

CALLED BY MAYOR MANUEL “MANNY” AVILA

NOTICE IS HEREBY GIVEN That an Emergency Meeting of the City Council of the City of Huntington Park will be held on Thursday, April 16, 2020, at 11:00 a.m. at City Hall Council Chambers, 6550 Miles Avenue, Huntington Park, CA 90255

Manuel “Manny” Avila
Mayor

Graciela Ortiz
Vice Mayor



Karina Macias
Council Member

Marilyn Sanabria
Council Member

Eduardo “Eddie Martinez
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and in the Council Chambers at City Hall during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

CALL TO ORDER

ROLL CALL

Mayor Manuel “Manny” Avila
Vice Mayor Graciela Ortiz
Council Member Karina Macias
Council Member Marilyn Sanabria
Council Member Eduardo “Eddie” Martinez

PUBLIC COMMENT:

Certain provisions of the Brown Act are temporarily waived pursuant to Governor Newsom’s Executive Order N-25-20 and N-29-20.

In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park’s website at www.hpca.gov.

PUBLIC COMMENT – If you would like to comment on any listed Agenda Item(s), please email the City Clerk’s office at publiccomment@hpca.gov or by telephone, by calling (323) 584-6230, up until 30 minutes, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record.

The City of Huntington Park thanks you in advance for your cooperation.

Pursuant to the Governor’s Executive Orders, any emailed public comment will be read into the record at this time.

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this Emergency Meeting agenda. For items on this agenda, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE TO PUBLIC COMMENT

REGULAR AGENDA

CITY MANAGER

- 1. CONSIDERATION OF APPROVAL OF CAL OES 130 RESOLUTION DESIGNATING AUTHORIZED AGENTS OF THE CITY OF HUNTINGTON PARK FOR CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES (CAL OES) PUBLIC ASSISTANCE GRANTS**

RECOMMENDED ACTION: It is recommended that the City Council:

1. Approve and adopt the State of California, Governor’s Office of Emergency

Services (Cal OES) Designation of Applicant's Agent Resolution (Cal OES Form 130 - Attachment A).

2. Authorize the City Manager to execute all documents necessary to file for the State of California Public Assistant Grants.

END OF REGULAR AGENDA

ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, April 21, 2020, at 6:00 p.m.

I M. Susan Crum, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 1 hour prior to the meeting. Dated this 16th day of April 2020.



M. Susan Crum, Acting City Clerk



CITY OF HUNTINGTON PARK

Administration
City Council Agenda Report

April 16, 2020

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

APPROVE CAL OES 130 RESOLUTION DESIGNATING AUTHORIZED AGENTS OF THE CITY OF HUNTINGTON PARK FOR CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (CAL OES) PUBLIC ASSISTANCE GRANTS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve and adopt the State of California, Governor's Office of Emergency Services (Cal OES) Designation of Applicant's Agent Resolution (Cal OES Form 130 - Attachment A).
2. Authorize the City Manager to execute all documents necessary to file for the State of California Public Assistant Grants.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

When major or large-scale emergencies occur, federal and state funds are made available to local governments through the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (Cal OES). FEMA requires the City Council to approve a resolution designating the City's authorized agents to apply for financial assistance. The attached form Cal OES 130, entitled the Designation of Applicant's Agent Resolution for Non-State Agencies Form, designates the City Manager, Director of Finance and Administrative Services and the Chief of Police as the authorized agents to execute applications to obtain post-disaster public assistance grants from Cal OES and FEMA.

FISCAL IMPACT/FINANCING

No fiscal impact at this time, but if the City does not submit the Designation of Applicant's Agent Resolution, it will be ineligible for emergency management grants and disaster recovery reimbursement from the State of California.

**APPROVE CAL OES 130 RESOLUTION DESIGNATING AUTHORIZED AGENTS OF
THE CITY OF HUNTINGTON PARK FOR CALIFORNIA GOVERNOR'S OFFICE OF
EMERGENCY SERVICES (CAL OES) PUBLIC ASSISTANCE GRANTS**

April 16, 2020

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Respectfully submitted,



RICARDO REYES
City Manager

ATTACHMENT(S)

A. Cal OES 130 – Designation of Applicant's Agent Resolution for Non-State Agencies

Attachment "A"

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Huntington Park
(Governing Body) (Name of Applicant)

THAT City Manager, OR
(Title of Authorized Agent)

Director of Finance/Administrative Services, OR
(Title of Authorized Agent)

Chief of Police
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Huntington Park, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Huntington Park, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 16th day of April, 2020

Manuel Avila, Mayor
(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, M. Susan Crum, duly appointed and Acting City Clerk of
(Name) (Title)

City of Huntington Park, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Huntington Park
(Governing Body) (Name of Applicant)

on the 16th day of April, 2020.

(Signature)

Acting City Clerk
(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."