



CITY OF HUNTINGTON PARK

Parks and Recreation Department
City Council Agenda Report

Subsequent Need Item

October 15, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL FOR AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR HOLIDAY DECORATIONS ON PACIFIC BOULEVARD

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve Sierra Installations Inc. as the vendor, per Huntington Park Municipal Code, section 2-5.12(i), for the installation, removal and storage of Holiday Decorations on Pacific Boulevard using account #111-6010-451-74.10 in the not-to-exceed amount of \$41,000; and
2. Authorize the expenditure in a not-to-exceed amount of \$50,000 to purchase additional holiday skyline light decorations from using account #111-6010-451-74.10.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

At the regularly scheduled council meeting of October 2, 2018 Council approved the installation, removal and storage by Sierra Installations Inc. of the then newly refurbished holiday decoration lights and all the previously City owned holiday decorations.

During the budget process for FY 2019/20 the Parks and Recreation Department budgeted to pay for the installation, removal, and storage of the City owned Holiday Decorations as well as potential new purchases.

In determining the installation for the upcoming Holiday Season other vendors were considered. However, it should be noted that the current vendor, Sierra Installations Inc., is still in possession of the City owned holiday decorations per the contract of 2018. Therefore, it would not be cost effective to contract with another vendor for installation since the City would incur additional charges for the pick-up and delivery from Sierra Installations Inc. This vendor has a unique set of background and experience in addressing the City's need as well as their familiarity with the layout of Pacific Boulevard and the particular set-up being requested. Additionally, a benefit that Sierra Installations Inc. can offer as a manufacturer of decorations is that upon installation or removal if there is any damage, they are able to provide replacement of materials in a timely manner.

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Staff is requesting up to \$50,000 to enhance our holiday decorations on Pacific with the purchase of 16 additional skyline lights. Staff reached out to multiple vendors to obtain quotes for the cost of the Simplicity Skyline and the Reindeer Wreath decorations. Delivery fees and arrival dates are unknown at this time until order is made.

Mosca	Temple	Sierra Display
1 Reindeer @ \$2,175	1 Reindeer @ \$2,976	1 Reindeer @ \$3,135
1 Simplicity @ \$919	1 Simplicity @ \$1,253	1 Simplicity @ \$1,325

Upon approval, staff will reach out to vendors to obtain the lowest price with a delivery and installation date that matches the City’s timeline.

FISCAL IMPACT/FINANCING

Funding for the purchase, installation, storage, and removal of holiday decorations on Pacific Boulevard was approved in the City’s FY 2019-2020 Adopted Budget under account #111-6010-451-74.10. No additional budget appropriation is required at this time.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



CYNTHIA NORZAGARAY
Director of Parks and Recreation

ATTACHMENT(S)

A. Quotes

- Mosca Design Price Quote
- Temple Display, Ltd. Sales Order # TDLQ32730
- Sierra Display Inc. Sales Order #14831

ATTACHMENT "A"



5900 Kelbrook Lane. Glen Allen, VA 23059

Phone: 804-380-2705

Fax: 919-954-0203

Price Quote

Proposal / Contract

Bill to: City of Huntington Park, CA
Attn: Rene Rubalcava
3401 E. Florence Ave.
Huntington Park, CA 90255

Date: 10/1/19
F.O.B.: Bill Customer
Shipping Date: ASAP
Via: Best Available

Ship To: 323-584-6218

Sales Tax Exemption # _____

Quantity	Size	Description	Price	Unit	Amount
1	40'	OH-514 Simplicity Skyline LED	\$919		\$919
1	40'	OH-508 Reindeer Skyline LED	\$2,175		\$2,175

Freight will be billed upon delivery. Estimate: \$785

Total Merchandise	\$ 3,094
Applicable Sales Tax	\$ n/a
Installation	\$ n/a
Balance Due	\$ 3,879

Joel Mosca
Mosca Design Representative

Purchaser

Date

Date

By signing above purchaser agrees to the terms of the price quote and authorizes Mosca Design, Inc. to place order accordingly. Quote good for 90 days and while supplies last.
or mail price quote to Mosca Design, Inc.



TEMPLE
display, ltd.

Temple Display, Ltd.
114-C Kirkland Circle
Oswego, IL 60543
Phone 630-851-3331
Fax 630-851-4144

SALES ORDER

Sales Order # TDLQ32730
Date 9/30/2019
Sales Rep. Sandy

Sold To:

Huntington Park, City of
Rene Rubalcava
6550 Miles Ave
Huntington Park, CA 90255

Ship To:

Huntington Park, City of
Rene Rubalcava
6900 Bissell St
Huntington Park, CA 90255

Best Way / ASAP

P.O.#	Qty	Part No.	Ship Via/Date:	Description	Terms:	NET 30	Unit Price	Shipping:	Prepay & Add	Ext. Price
	1	OH-508-LE D		Reindeer Wreath Skyline, 8'x40' , 326 C-7 Lamps, 145lbs (3) 25 Watt Amber Flame Lamps, 10 A-054 24 Red Bows" 15.0% Discount until Oct 15th.			\$2,976.00			\$2,976.00
										-\$446.40
	1	OH-514-LE D		Simplicity Skyline, 40', 62 C-9 LED Lamps, (4) 24" Red Vinyl Bows, 62lbs 15.0% Discount until Oct 15th.			\$1,253.00			\$1,253.00
										-\$187.95
6 YEAR warranty on all decorations 3 YEAR warranty on LED lamps ** Proudly made in America- not imported **										
								SubTotal		\$3,594.65
								Sales Tax		\$0.00
								Estimated Shipping Charges		\$985.00
								Total		\$4,579.65

Authorized Signature _____ Rene Rubalcava

All Holiday Decorations are Copyrighted and cannot be duplicated.

Claims must be made within 5 days of receipt of goods. This order subject to acceptance from home office. Sales tax where applicable. Interest charges applicable on overdue accounts. Cancellations subject to sellers consent. FOB Factory.

Returns will not be accepted after 30 days from receipt of merchandise. Credit on account minus a restocking charge will be made upon inspection of returned goods.



Sierra Display, Inc.

4689 West Jennifer Avenue
 Fresno, CA 93722
 Telephone: (559) 275-8695
 Fax: (559) 276-2238

Sales Order	14831
Order Date	10/1/2019

Bill To

Ship To

City of Huntington Park
 3401 E. Florence
 Huntington Park, CA 90255

Sierra Installations, Inc.
 City of Huntington Park
 2581 S. Golden State Blvd.
 Fowler, CA 93625

Customer #	Salesperson	Purchase Order Number	Ship Via	F.O.B.	Terms		
HUNT02	Barbara Sauerbrei		UPS Ground	Prepaid/Bill	60% Dep, Bal Net 10		
Product Description			Quantity	Unit Price	Discount	Tax	Extended Price
CDC OH-514 Simplicity Skyline 40' With 62 C9 LED Lamps			1	1,325.00		Y	1,325.00
CDC OH-508 Reindeer Wreath Skyline 40' With 172 C7 LED Lamps and Amber Flame Lamps			1	3,135.00		Y	3,135.00

Subtotal	4,460.00
Freight	0.00
9.500 % Sales Tax	423.70
Order Total	4,883.70

Authorized Purchaser: _____

This is an acknowledgement of your order. Please check for accuracy. Applicable shipping cost will be added to final invoice. Invoices not paid within the terms specified are subject to a 1.5% per month (18% per year) finance charge. If you have any questions concerning this order, please call us at 1-800-388-5755.

THANK YOU FOR YOUR BUSINESS!