

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, February 10, 2026

6:00 p.m.

City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Eduardo “Eddie Martinez
Mayor

Jonathan A. Sanabria
Vice Mayor

Arturo Flores
Council Member



Karina Macias
Council Member

Nancy Martiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and

CITY COUNCIL MEETING AGENDA

decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ONLINE PARTICIPATION VIA ZOOM

Join from PC, Mac, iPad, or Android:

<https://us06web.zoom.us/j/82698583352?pwd=mXYyES2qSb0FEPH5uTWBOrjnIZDdlE.1>

Passcode:374717

Phone one-tap:

+16694449171,,82698583352#,,,,*374717# US

+17193594580,,82698583352#,,,,*374717# US

Join via audio:

+1 669 444 9171 US

+1 719 359 4580 US

Webinar ID: 826 9858 3352

Passcode: 374717

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Eduardo “Eddie” Martinez
Vice Mayor Jonathan A. Sanabria
Council Member Arturo Flores
Council Member Karina Macias
Council Member Nancy Martiz

COMMUNITY PRESENTATION(S) AND ANNOUNCEMENTS

1. PROCLAMATION FOR HEART HEALTH AWARENESS MONTH
2. RECOGNITION OF HUNTINGTON PARK HIGH SCHOOL CHEER FOR CIF CHEERLEADING CHAMPIONSHIP VICTORY
3. PRESENTATION OF AMADA HOMES – CALHOME APPLICANT VETTING & HOME ALLOCATION PROCESS

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held January 27, 2026
2. Regular Public Financing Authority Meeting held January 27, 2026

FINANCE

2. WARRANT REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated February 5, 2026

COMMUNITY DEVELOPMENT

3. AMENDMENT NO. 1 TO THE HOUSING STAFF AUGMENTATION SERVICES CONTRACT WITH AVANT-GARDE, INC.

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Amendment No. 1 with Avant-Garde, Inc., to provide Housing Staff Augmentation Services in the amount of \$90,000.

4. CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE COMMITMENT OF PERMANENT LOCAL HOUSING ALLOCATION PROGRAM FUNDS TO PURCHASE AND REHABILITATE DISTRESSED PROPERTIES FOR THE DEVELOPMENT OF AFFORDABLE RENTAL HOUSING

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt the proposed Resolution (Attachment A) committing PLHA Program Funds to purchase and rehabilitate distressed properties for the development of affordable rental housing.

END OF CONSENT CALENDAR

PUBLIC HEARING(S)

None

STUDY SESSION

None

ORDINANCES AND RESOLUTIONS

CITY MANAGER

- 1. FIRST READING OF ORDINANCE 2026-04 AMENDING TITLE 2, CHAPTER 9, TITLED MUNICIPAL ELECTIONS, OF THE HUNTINGTON PARK MUNICIPAL CODE**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct the first reading of Ordinance 2026-04 amending Title 2, Chapter 9 of the Huntington Park Municipal Code.

FINANCE

- 2. APPROVE THE RESOLUTION AUTHORIZING THE INVESTMENT ALLOCATION AND INVESTMENT POLICY STATEMENT FOR THE CITY OF HUNTINGTON PARK SECTION 115 TRUST FOR OPEB/PENSION STABILIZATION.**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a resolution authorizing the City Manager to execute an update to the City's Investment Policy Statement ("IPS") for the City's Section 115 Trust for Other Post Employment Benefits (OPEB) Prefunding.

- 3. CONSIDERATION AND APPROVAL OF THE ADOPTION OF THE DEFINED BENEFIT PLATFORM PROPOSED BY SHUSTER ADVISORY GROUP, LLC.**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Staff recommends City Council adopt Resolution approving the adoption of a new Defined Benefit platform for the City of Huntington Park Supplemental Defined Benefit Retirement Plan and related Governmental Excess Benefit Arrangement, and the discontinuance of the Public Agency Retirement System's (PARS) PARS Retirement Enhancement Plan (REP) and PARS City of Huntington Park Excess Benefit Plan and the related Trusts.

4. CONSIDERATION AND APPROVAL OF SHUSTER ADVISORY GROUP AS THE INVESTMENT ADVISOR FOR THE CITY'S CASH OPERATING RESERVE PORTFOLIO AS PERMITTED UNDER CALIFORNIA CODE 53601

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a resolution authorizing the City Manager to execute an agreement to hire Shuster Advisory Group, LLC as the Investment Advisor for the City's Cash Operating Reserve Portfolio as permitted under California Code 53601.

REPORTS AND INFORMATIONAL ITEMS

FINANCE

1. AFTER AUDIT FISCAL YEAR 2024-25 END OF YEAR BUDGET REVIEW OF THE CITY'S OPERATING BUDGET

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Receive and file the Final FY 2024-2025 Budget Status Report through June 30, 2025.

2. FISCAL YEAR 2026 MID YEAR BUDGET STATUS REPORT AS OF DECEMBER 31, 2025

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Receive and file the FY 2026 Mid-Year Budget Status report as of December 31, 2025 and;
2. Approve appropriations

COMMUNITY DEVELOPMENT

3. APPROVAL OF THE CITY OF HUNTINGTON PARK RENTAL ASSISTANCE GUIDELINES FUNDED WITH MEASURE A FUNDS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve the city of Huntington Park rental assistance program guidelines funded with measure a funds; and
2. Adopt a resolution authorizing resolution of the city council of the city of Huntington Park, California approving the rental assistance guidelines funded with Measure A funds.

CITY CLERK

- 4. TAKE FROM THE TABLE THE CONSIDERATION AND APPROVAL TO REJECT THE SOLE PROPOSAL FOR POLICE TOWING SERVICES AND AUTHORIZE THE READVERTISEMENT OF THE REQUEST FOR PROPOSAL (RFP) AND PLACE THE ITEM ON THE FEBRUARY 24TH CITY COUNCIL AGENDA**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Move to take from the table and agendize the consideration and approval to reject the sole proposal for police towing services and authorize the readvertisement of the request for proposal (RFP) on the February 24, 2026 city council meeting agenda.

- 5. COUNCIL NOMINATION AND CONSIDERATION OF APPOINTMENT TO ARTS AND THEATRE COMMISSION**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Consideration of nominee for appointment to the Arts and Theatre Commission.

END OF REPORTS AND INFORMATIONAL ITEMS

DEPARTMENTAL REPORTS

COUNCIL COMMUNICATIONS

Council Member Nancy Martiz

Council Member Karina Macias

Council Member Arturo Flores

Vice Mayor Jonathan A. Sanabria

Mayor Eduardo “Eddie” Martinez

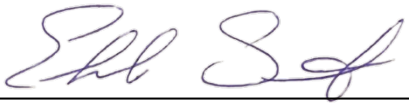
CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Government Code § 54956.9(d)(2) and (e)(1)

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Tuesday, February 24, 2026 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 5th day of February 2026.

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', written over a horizontal line.

Eduardo Sarmiento, City Clerk

CONSENT CALENDAR

ITEM 1

Tuesday Meeting of the
City of Huntington Park City Council
Tuesday, January 27, 2026

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:06 p.m. on Tuesday, January 27, 2026, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Vice Mayor Eduardo Martinez presiding.

PRESENT: Council Member(s): Macias, Martiz, Sanabria, Flores, and Vice Mayor Martinez

ABSENT: None

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Eduardo Sarmiento City Clerk; Louis Morales Interim Community Development Director; Cosme Lozano Chief of Police; Jeff Jones Finance Director, Gerardo “Gerry” Lopez Public Works Director, Cynthia Norzagaray Parks and Recreation Director; Andrew Sarega Acting City Attorney.

INVOCATION

Invocation led by Vice Mayor Martinez

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Councilmember Flores.

PRESENTATION(S)

1. **LATINO EQUALITY ALLIANCE PRESENTATION REGARDING LGBTQ+ SENSITIVITY**
2. **QUARTERLY CAPITAL IMPROVEMENT PROJECT REVIEW**
3. **RECOGNITION OF OUTGOING MAYOR ARTURO FLORES**

**Vice Mayor Martinez called for a 5-minute recess at 6:58pm
Returned from recess at 7:03pm.**

CONSENT CALENDAR

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held January 13, 2026
2. Regular Successor Agency Meeting held January 13, 2026

FINANCE

2. WARRANT REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated January 22, 2026

PUBLIC WORKS

3. APPROVE ACCEPTANCE OF WORK PERFORMED FOR CIP 2019-02 SLAUSON AVENUE CONGESTION RELIEF IMPROVEMENT PROJECT – A METRO MEASURE R PROJECT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve acceptance of work performed by All American Asphalt for the construction of the Slauson Avenue Congestion Relief Improvement Project, CIP 2019-02;
2. Authorize staff to execute the Notice of Completion (NOC) and direct the City Clerk to file the NOC with the Los Angeles County Recorder's Office; and
3. Authorize release of the 5% retention to the contractor 35 days after the effective date of the recordation of the NOC, provided no Stop Notices are filed within the 35-day period.

CITY MANAGER

4. **SECOND READING OF ORDINANCE 2026-01 AMENDING TITLE 2, CHAPTER 9, TITLED MUNICIPAL ELECTIONS, OF THE HUNTINGTON PARK MUNICIPAL CODE**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Ordinance 2026-01 amending Title 2, Chapter 9 of the Huntington Park Municipal Code.
5. **SECOND READING OF ORDINANCE 2026-03 AMENDING TITLE 6, CHAPTER 1, TITLED ANIMALS, INSECTS, AND FOWL, OF THE HUNTINGTON PARK MUNICIPAL CODE**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Ordinance 2026-03 amending Title 6, Chapter 1 of the Huntington Park Municipal Code.
6. **SECOND READING OF ORDINANCE 2026-02 AMENDING TITLE 3, CHAPTER 1, ARTICLE 18 TITLED PEDDLERS AND SIDEWALK VENDORS, OF THE HUNTINGTON PARK MUNICIPAL CODE**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Ordinance 2026-02 amending Title 3, Chapter 1, Article 18 of the Huntington Park Municipal Code.

MOTION: Councilmember Sanabria motioned to approve the consent calendar. The motion was seconded by Councilmember Flores. Councilmember Macias abstained from voting for the motion. The motion was carried by majority vote.

AYES: Council Member(s): Martiz, Sanabria, Flores, and Vice Mayor Martinez

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

END OF CONSENT CALENDAR

PUBLIC HEARING(S)

CITY MANAGER

1. **PUBLIC HEARING – PRESENTATION OF THE SECOND SET OF DRAFT MAPS FOR THE TRANSITION TO A BY-DISTRICT ELECTION SYSTEM AND CONSIDERATION OF A RESOLUTION TRANSITIONING FROM AN AT-LARGE ELECTION SYSTEM TO A BY-DISTRICT ELECTION SYSTEM**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing regarding the second round of draft maps that have been submitted for consideration; and

- 2. Solicit input from the community regarding the draft maps that have been submitted; and
- 3. Select a map from the submitted entries; and
- 4. Approve Resolution 2026-01 adopting by-district elections.

Public Hearing Opened: 7:12pm

- 1. Rodolfo Cruz
- 2. Valentin Amezquita
- 3. David Sanchez
- 4. Maria Covarubias

Public Hearing Closed: 7:22pm

- MOTION:** Councilmember Sanabria motioned to select the **Magenta Map** and approve Resolution 2026-01 adopting by-district elections. The motion was seconded by Councilmember Flores. Councilmember Macias motioned against the motion. The motion was carried by majority vote.
- AYES:** Council Member(s): Martiz, Sanabria, Flores, and Vice Mayor Martinez.
- NOES:** Council Member(s): Council Member Macias

PUBLIC COMMENTS

The following people/ person provided public content:

- 1. Rudy Cruz
- 2. Valentin Amezquita
- 3. David Sanchez, PHD
- 4. Ana Maria Baldwin
- 5. Maria De Los Angeles DFO
- 6. Ruben

PUBLIC COMMENTS- VIA ZOOM

None

REPORTS AND INFORMATIONAL ITEMS

CITY CLERK

1. SELECTION OF MAYOR AND VICE MAYOR FOR A TERM OF ONE YEAR

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Deliberate, nominate, and vote for a sitting Council Member to serve as Mayor for a term of one year; and
- 2. Deliberate, nominate, and vote for a sitting Council Member to serve as Vice Mayor for a term of one year.

MOTION #1: Councilmember Flores motioned to nominate Vice Mayor Martinez for the position of Mayor. The motion was seconded by Councilmember Sanabria. The motion was carried by unanimous vote.

- AYES:** Council Member(s): Macias, Martiz, Flores, Sanabria, and Vice Mayor Martinez.
- NOES:** Council Member(s): None

MOTION #2: Councilmember Flores motioned to nominate Councilmember

Sanabria for the position of Vice Mayor. The motion was seconded by Councilmember Martiz. The motion was carried by unanimous vote.

AYES: Council Member(s): Macias, Martiz, Flores, Sanabria, and Vice Mayor Martinez.

NOES: Council Member(s): None

Public Comments Reopened at 8:12pm

- 1) Richard Zelle
- 2) Ruby Cruz
- 3) Valentin Amezquita
- 4) Maria Cabaruvias
- 5) Ruben

Public Comment Closed at 8:24pm

Recessed for 10 minutes at 8:25pm

Returned from recess at 8:35pm

2. COUNCIL APPOINTMENTS TO VARIOUS COMMITTEES REFLECTING THE CITY COUNCIL REORGANIZATION

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Re-assignment of current appointments that require the current mayor to serve as delegate.

City Clerk: Certain Committee assignments requires that the mayor serve as the delegate.

MOTION: Vice Mayor Sanabria motioned to appoint Mayor Martinez to the LA County City Selection Committee, and Los Angeles County Sanitation District #1 and Vice Mayor Sanabria as the alternate. The motion was seconded by Councilmember Flores. The motion was carried by unanimous consent.

AYES: Council Member(s): Macias, Martiz, Flores, Vice Mayor Sanabria and Mayor Martinez.

NOES: Council Member(s): None

MOTION #2: Mayor Martinez motioned to appoint Councilmember Flores to serve as the California Contract Cities Association. The motion was seconded by Vice Mayor Sanabria. The motion was carried by unanimous consent.

AYES: Council Member(s): Macias, Martiz, Flores, Vice Mayor Sanabria and Mayor Martinez.

NOES: Council Member(s): None

3. CONSIDERATION AND APPROVAL TO REJECT THE SOLE PROPOSAL FOR POLICE TOWING SERVICES AND AUTHORIZE THE READVERTISEMENT OF THE REQUEST FOR PROPOSAL (RFP)

IT IS RECOMMENDED THAT CITY COUNCIL:

- 1. Reject the sole proposal received in response to the RFP for Police Towing Services; and
- 2. Authorize staff to readvertise the RFP through the PlanetBids platform to attract additional qualified vendors and promote competitive bidding.

Mayor Martinez recused himself.

MOTION #1: Councilmember Flores motioned to award contract to Mr. C’s Towing company. The motion was seconded by Councilmember Macias. Vice Mayor Sanabria and Councilmember Martiz opposed the motion. Mayor Martinez had recused himself. The motion failed

AYES: Council Member(s): Macias, and Flores

NOES: Council Member(s): Martiz and Vice Mayor Sanabria

MOTION #2: Councilmember Flores motioned to reject the sole proposal received in the response to the RFP for Police Towing Services and Authorize staff to readvertise the RFP through the Planet Bids platform to attract additional qualified vendors and promote competitive bidding. The motion was seconded by Vice Mayor Sanabria. Councilmember Macias and Flores opposed the motion. Councilmember Martiz supported the motion. The motion failed.

AYES: Council Member(s): Martiz and Vice Mayor Sanabria

NOES: Council Member(s): Macias, and Flores

MOTION #3: Vice Mayor Sanabria motioned to table item until staff can provide a detailed report and provide summary of interim towing operation, plan, market rate comparison, a legal analysis and proposal RFP revisions that could happen to increase the competition. Councilmember Martiz seconded the motion. Councilmember Macias supported the motion. Councilmember Flores opposed the motion. The motion was carried by majority vote.

AYES: Council Member(s): Macias, Martiz and Vice Mayor Sanabria

NOES: Council Member(s): Flores

END OF REPORTS AND INFORMATIONAL ITEMS

DEPARTMENTAL REPORTS

Finance: Congratulations to Mayor Martinez and Vice Mayor Sanabria.

City Manager: Congratulations to Mayor Martinez and Vice Mayor Sanabria

City Attorney: Congratulations to Mayor Martinez and Vice Mayor Sanabria. Thank you to former Mayor Flores to his leadership over the last year.

Police: Congratulations to Mayor Martinez and Vice Mayor Sanabria looks forward to Leadership.

Parks and Recreation: Congratulations to Mayor Martinez and Vice Mayor Sanabria! For Events. On Saturday, January 31st we will be hosting a spay and neuter event.

Community Development: Congratulations to Mayor Martinez and Vice Mayor Sanabria

Public Works: Congratulations to Mayor Martinez and Vice Mayor Sanabria. Former Mayor Flores thank you for your leadership.

City Clerk: Congratulations to Mayor Martinez and Vice Mayor Sanabria. Former Mayor Flores thank you for your leadership. Thank you for Councilmember Martiz for advocating for filling of the vacancies on city commissions.

Communication: Congratulations to Mayor Martinez and Vice Mayor Sanabria. Thank you to former Mayor Flores to all the work you have done.

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Councilmember Martiz: Thank you all for your hard work! And Congratulations to the New Leadership.

Councilmember Macias: Congratulations to both of you! Have a good night.

Councilmember Flores: Thank you! Looks forward to considering progressive issues on the dias.

Councilmember Sanabria: Thank you colleagues for vote of confidence. To staff you are the ones here every day.

Vice Mayor Martinez: Thank you for trust of faith. He asks that council work together. Great ideas that support our priorities. This includes Pacific Boulevard, housing, Salt Lake Park, and unhoused. There are a lot of important issues we need to address. We need to make sure that what we do is done with integrity, fair, honest, and transparent.

CLOSED SESSION

Councilmembers entered closed session at 9:14pm.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Government Code § 54956.9(d)(2) and (e)(1)

CLOSED SESSION REPORT

Council Members met in closed session to discuss anticipated litigation. No reportable action was taken.

ADJOURNMENT

MOTION: Mayor Martinez adjourned at 9:28pm. The next regular city council meeting is set to be held on Tuesday, February 10, 2026 @6pm.

Respectfully submitted,



Eduardo Sarmiento, City Clerk

PUBLIC FINANCING AUTHORITY MEETING MINUTES

Tuesday Meeting of the
City of Huntington Park City
Council Tuesday, January 27,
2026

The Public Financing Authority meeting of City of Huntington Park was called to order at 6:02 p.m. on Tuesday, January 27, 2026, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Chair Eduardo “Eddie” Martinez presiding.

PRESENT: Member(s): Macias, Martiz, Sanabria, Flores, and Chair Martinez

CONSENT CALENDAR

1. CONSIDERATION AND APPROVAL OF AN EMERGENCY REPAIR AND MODERNIZATION FOR THE CITY HALL ELEVATOR USING PUBLIC FINANCE ACCOUNT FUNDS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve an emergency repair and modernization proposal for the City Hall elevator in the amount of \$419,000; and
2. Authorize the City Manager to execute all related agreements, purchase orders, and documents necessary to complete the emergency work.

PUBLIC COMMENTS

None

END OF PUBLIC COMMENTS:

MOTION: Member Flores motioned to approve consent calendar. The motion was seconded by Member Martiz. The motion was carried by unanimous vote.

AYES: Member(s): Macias, Martiz, Sanabria, Flores, and Chair Martinez.

NOES: Council Member(s): None

Public Financing Authority meeting was adjourned at 6:06pm.

ITEM 2

City of Huntington Park
Warrant Register
February 05, 2026

CHECK/WIRE NUMBER	CHECK/WIRE DATE	PAYEE	INVOICE NUMBER	DESCRIPTION	TRANSACTION AMOUNT
1001882	2/5/2026	FLORENCE CENTER LLC 3006	24703-31220	CREDIT BALANCE REFUND	902.73
1001788	2/5/2026	AARON CRUZ	5641	FOLKLORICO CLASSES	160.00
1001788	2/5/2026	AARON CRUZ	5642	FOLKLORICO CLASSES	160.00
1001788	2/5/2026	AARON CRUZ	5643	FOLKLORICO CLASSES	288.00
1001789	2/5/2026	ALADDIN LOCK & KEY SERVICE	35763	PD SUPPLIES	13.17
W2743	1/28/2026	ALAN'S LAWN AND GARDEN CENTER, INC.	116972	EQUIPMENT REPAIRS	243.20
W2743	1/28/2026	ALAN'S LAWN AND GARDEN CENTER, INC.	116973	EQUIPMENT REPAIRS	297.33
W2758	1/29/2026	ALL AMERICAN ASPHALT	212020	SLAUSON CONGESTION RELIEF	251,842.43
W2744	1/28/2026	ALL CITY MANAGEMENT SERVICES, INC	105789	SCHOOL CROSSING GUARD	14,628.99
1001790	2/5/2026	ALMA VILLALOBOS	200021352	UTILITY REFUND	500.00
1001790	2/5/2026	ALMA VILLALOBOS	200021352	UTILITY REFUND	1,731.81
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1PN1-6GWD-FNJ6	PARKS SUPPLIES	483.96
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1471-4QNG-3KVR	PARKS SUPPLIES	235.54
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1PWK-T6RF-P96M	PARKS SUPPLIES	134.56
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	197G-NVKL-M9RH	PARKS SUPPLIES	329.30
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	11VN-LYPQ-W6P9	HOLIDAY PARADE SUPPLIES	15.02
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	11G1-KPYT-9M4N	PARKS SUPPLIES	27.60
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1JXL-CFFC-L4WG	PARKS SUPPLIES	156.20
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1CT1-6DT1-9XHT	CULTURAL ARTS SUPPLIES	11.59
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1MFY-MGFJ-YGCC	CULTURAL ARTS SUPPLIES	97.45
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1Q1L-NJ3W-T9CQ	TREE LIGHTING SUPPLIES	111.56
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	16VM-P61F-CRXN	TREE LIGHTING SUPPLIES	27.12
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1PX7-DHNC-TP69	CULTURAL ARTS SUPPLIES	45.13
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1XQM-FH74-KFFK	CULTURAL ARTS SUPPLIES	32.01
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	11FY-DLDY-TQYH	CULTURAL ARTS SUPPLIES	25.68
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1T7M-DWCC-G9CN	AFTER SCHOOL SUPPLIES	19.59
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1W3F-DR7M-K9L4	AFTER SCHOOL SUPPLIES	71.47
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1NDF-7GHH-NFF9	AFTER SCHOOL SUPPLIES	632.01
1001791	2/5/2026	AMAZON.COM SERVICES, INC.	1KTJ-CWHT-F7KL	AFTER SCHOOL SUPPLIES	22.38
1001792	2/5/2026	AT&T	24617191	MONTHLY SERVICES	481.74
W9415	1/18/2026	AT&T	254844269JAN	MONTHLY SERVICES	112.35
W9415	1/25/2026	AT&T	283700443JAN	MONTHLY SERVICES	117.70
1001793	2/5/2026	AT&T MOBILITY	X12252025	MONTHLY SERVICES	3,933.95
1001793	2/5/2026	AT&T MOBILITY	X01252026	MONTHLY SERVICES	3,934.04
1001794	2/5/2026	AUTO ZONE	28074	TRAFFIC SIGNAL MAINTENANCE	310.00
1001794	2/5/2026	AUTO ZONE	4075599397	PW UNIT 349 PARTS	277.09
1001794	2/5/2026	AUTO ZONE	4075697514	PD UNIT 0275 PARTS	311.34
1001794	2/5/2026	AUTO ZONE	4075697104	PW SHOP SUPPLIES	223.75
1001794	2/5/2026	AUTO ZONE	5222075163	PW UNIT 349 PARTS	382.26
1001794	2/5/2026	AUTO ZONE	4075696586	PW UNIT 349 PARTS	585.93
1001794	2/5/2026	AUTO ZONE	4075688570	PD UNIT 956 PARTS	50.38
1001794	2/5/2026	AUTO ZONE	4075695361	PW UNIT 357 PARTS	178.98
1001794	2/5/2026	AUTO ZONE	5487024596	PD UNIT 974 PARTS	21.47
1001794	2/5/2026	AUTO ZONE	4075688615	PD UNIT 956 PARTS	50.38
1001794	2/5/2026	AUTO ZONE	4075697012	CREDIT MEMO	(413.49)
1001794	2/5/2026	AUTO ZONE	4075696890	PD UNIT 1002 PARTS	413.49

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1001794	2/5/2026	AUTO ZONE	4075694728	SHOP SUPPLIES	482.03
1001794	2/5/2026	AUTO ZONE	4075695635	PD EXPLORER SUPPLIES	256.34
1001794	2/5/2026	AUTO ZONE	4075700325	SHOP SUPPLIES	563.10
1001794	2/5/2026	AUTO ZONE	4075699529	CREDIT MEMO	(275.21)
1001794	2/5/2026	AUTO ZONE	4075699550	CREDIT MEMO	(224.74)
1001794	2/5/2026	AUTO ZONE	4075713141	PW UNIT 185 PARTS	43.07
1001794	2/5/2026	AUTO ZONE	4075713035	PD UNIT 275 PARTS	102.30
1001795	2/5/2026	AUTUMN WIND, LLC	22557-21606	CREDIT BALANCE REFUND	708.84
1001796	2/5/2026	BE SOCIAL PRODUCTIONS	2000133.002	DEPOSIT REFUND	2,500.00
1001797	2/5/2026	BEAR ELECTRICAL SOLUTIONS, INC	28322	EMERGENCY SERVICES	10,160.00
1001797	2/5/2026	BEAR ELECTRICAL SOLUTIONS, INC	28793	TRAFFIC SIGNAL MAINTENANCE	6,350.00
1001797	2/5/2026	BEAR ELECTRICAL SOLUTIONS, INC	28792	TRAFFIC SIGNAL MAINTENANCE	4,960.00
1001797	2/5/2026	BEAR ELECTRICAL SOLUTIONS, INC	29045	TRAFFIC SIGNAL MAINTENANCE	6,350.00
1001798	2/5/2026	BERRY, DUNN, MCNEIL & PARKER LLC	476535	PHASE 1 ASSESSMENT SERVICES	2,315.00
1001799	2/5/2026	BLUE TRITON BRANDS INC.	05L8710032553	DRINKING WATER	212.31
1001799	2/5/2026	BLUE TRITON BRANDS INC.	06A8710032553	DRINKING WATER	881.00
1001800	2/5/2026	BOB BARKER COMPANY INC.	1794	HOLIDAY DECORATION REPAIRS	610.26
1001800	2/5/2026	BOB BARKER COMPANY INC.	INV2203024	PD JAIL SUPPLIES	967.30
1001800	2/5/2026	BOB BARKER COMPANY INC.	INV2203035	PD JAIL SUPPLIES	624.35
1001800	2/5/2026	BOB BARKER COMPANY INC.	INV2202896	PD JAIL SUPPLIES	967.34
1001801	2/5/2026	BRIGHTLIFE DESIGNS LLC	1778	HOLIDAY DECORATIONS 2025	16,950.00
1001801	2/5/2026	BRIGHTLIFE DESIGNS LLC	1776	HOLIDAY DECORATIONS 2025	17,050.00
W2745	1/28/2026	BRINK'S INCORPORATED	8235324	DECEMBER 2025 SERVICES	373.87
1001802	2/5/2026	BRIZUELA'S IRON WORK	270	PW UNIT 000 REPAIRS	1,082.90
1001803	2/5/2026	CANNON CORPORATION	94770	WELL 16 IMPROVEMENTS	26,262.25
1001803	2/5/2026	CANNON CORPORATION	93357	WELL 16 IMPROVEMENTS	761.50
1001804	2/5/2026	CDW GOVERNMENT INC.	AH5WD2K	APC RACK	1,031.68
1001805	2/5/2026	CENTRAL BASIN MWD	HP-DEC25	IMPORTED WATER DECEMBER 2025	156,929.73
1001806	2/5/2026	CENTRAL FORD	67838	PD UNIT 990 PARTS	219.29
1001806	2/5/2026	CENTRAL FORD	67782	PD UNIT 977 PARTS	565.42
1001806	2/5/2026	CENTRAL FORD	67781	PD UNIT 976 PARTS	565.42
1001806	2/5/2026	CENTRAL FORD	67735	PD UNIT 989 PARTS	428.85
W2746	1/28/2026	CENTRAL SQUARE TECHNOLOGIES LLC	452643	MAINTENANCE: 10125-93026	16,411.68
W9431	1/1/2026	CENTRAL SQUARE TECHNOLOGIES LLC	4368819DEC	DECEMBER BANK FEES	2,697.07
W9431	1/1/2026	CENTRAL SQUARE TECHNOLOGIES LLC	4099258DEC	DECEMBER BANK FEES	461.01
W9431	1/1/2026	CENTRAL SQUARE TECHNOLOGIES LLC	4635487DEC	DECEMBER BANK FEES	4,732.95
W9431	12/1/2025	CENTRAL SQUARE TECHNOLOGIES LLC	4635487NOV	NOVEMBER BANK FEES	3,555.99
W9431	12/1/2025	CENTRAL SQUARE TECHNOLOGIES LLC	4368819NOV	NOVEMBER BANK FEES	1,833.16
W9431	12/1/2025	CENTRAL SQUARE TECHNOLOGIES LLC	4099258NOV	NOVEMBER BANK FEES	385.42
1001807	2/5/2026	CHAMPION CJD	7344099	PD UNIT 974 PARTS	380.21
1001807	2/5/2026	CHAMPION CJD	7344155	PD UNIT 974 PARTS	380.21
1001807	2/5/2026	CHAMPION CJD	7344056	PD UNIT 974 PARTS	998.04
1001807	2/5/2026	CHAMPION CJD	7344306	PD UNIT 974 PARTS	416.36
1001807	2/5/2026	CHAMPION CJD	7344216	PD UNIT 974 PARTS	471.61
W9415	1/17/2026	CHARTER COMMUNICATIONS	17009450101126	INTERNET SERVICES	1,999.00
W9415	1/17/2026	CHARTER COMMUNICATIONS	17009470101126	INTERNET SERVICES	662.00

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1001808	2/5/2026	CINTAS CORPORATION NO 3	4255474408	UNIFORM DRY CLEANING	1,027.15
1001808	2/5/2026	CINTAS CORPORATION NO 3	4256219373	UNIFORM DRY CLEANING	1,270.58
1001809	2/5/2026	CLINICAL LAB OF SAN BERNARDINO, INC	2600145	WATER QUALITY TESTING	1,488.50
1001810	2/5/2026	COALITION FOR RESPONSIBLE COMMUNITY	INV1818	DECEMBER 2025 SERVICES	4,422.50
1001810	2/5/2026	COALITION FOR RESPONSIBLE COMMUNITY	INV1818	DECEMBER 2025 SERVICES	6,686.47
1001810	2/5/2026	COALITION FOR RESPONSIBLE COMMUNITY	INV1818	DECEMBER 2025 SERVICES	10,204.78
1001810	2/5/2026	COALITION FOR RESPONSIBLE COMMUNITY	INV1818	DECEMBER 2025 SERVICES	3,681.30
1001811	2/5/2026	CONCENTRA MEDICAL CENTERS	89443309	EMPLOYEE PHYSICALS	1,344.00
1001811	2/5/2026	CONCENTRA MEDICAL CENTERS	89529383	EMPLOYEE PHYSICALS	593.00
1001811	2/5/2026	CONCENTRA MEDICAL CENTERS	89688345	EMPLOYEE PHYSICALS	624.00
W9415	1/5/2026	CORE BUSINESS TECHNOLOGIES	317730304873DEC	DECEMBER BANK FEES	410.04
W9415	1/5/2026	CORE BUSINESS TECHNOLOGIES	317730290782DEC	DECEMBER BANK FEES	574.47
1001812	2/5/2026	CORONA CLAY COMPANY	17309	ANGEL MIX FOR FIELDS	4,869.00
1001813	2/5/2026	COUNTY OF L.A. DEPT OF PUBLIC WORKS	REPW26011204137	SHARED TRAFFIC MAINTENANCE	424.94
1001814	2/5/2026	CROWN AWARDS	38676397	YOUTH SPORTS SUPPLIES	186.23
1001815	2/5/2026	D GONZALEZ & ASSOCIATES, INC.	20210813-65	MAIL FLYER PRODUCTION	8,390.50
1001816	2/5/2026	DANA SAFETY SUPPLY	994710	PD UNIT 912 & 913 PARTS	847.86
1001817	2/5/2026	DANIELS TIRE SERVICE	229004612	PW UNIT 412 PARTS	447.51
1001817	2/5/2026	DANIELS TIRE SERVICE	229004622	PD UNIT 968 PARTS	234.16
1001817	2/5/2026	DANIELS TIRE SERVICE	229004631	PW UNIT 356 TIRES	1,186.48
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25326	LEGAL SERVICES	1,055.74
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25327	LEGAL SERVICES	645.90
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25328	LEGAL SERVICES	400.00
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25330	LEGAL SERVICES	10,036.30
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25329	LEGAL SERVICES	624.47
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25331	LEGAL SERVICES	177.00
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25333	LEGAL SERVICES	2,360.00
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25335	LEGAL SERVICES	520.00
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25334	LEGAL SERVICES	1,302.50
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25336	LEGAL SERVICES	10,819.99
1001818	2/5/2026	DAPEER, ROSENBLIT & LITVAK	25332	LEGAL SERVICES	45.70
1001819	2/5/2026	DEPARTMENT OF INDUSTRIAL RELATIONS	OSIP 73516	CE PROCESSING/ONLINE	28,770.26
1001820	2/5/2026	DEPARTMENT OF JUSTICE	15061	FINGERPRINT APP	386.00
W2747	1/28/2026	DHALI	14176	PD WEBSITE MAINTENANCE	600.00
1001821	2/5/2026	DIMAS TIRES CORP	1153	PW UNIT 357 TIRE REPAIR	80.00
1001822	2/5/2026	EN ENGINEERING, LLC	519208	REIMBURSABLE EXPENSES	4,068.23
1001823	2/5/2026	ESTELA RAMIREZ	5636	SENIOR SERVICES	448.00
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	DAR12312025	DIAL A RIDE JANUARY 2026	74,443.41
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302025	FIXED ROUTE NOVEMBER 2025	9,026.00
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302026	FIXED ROUTE NOVEMBER 2026	9,026.00
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302027	FIXED ROUTE NOVEMBER 2027	9,027.00
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302028	FIXED ROUTE NOVEMBER 2028	(2,000.00)
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302029	FIXED ROUTE NOVEMBER 2029	(200.00)
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302030	FIXED ROUTE NOVEMBER 2030	(265.00)
W2760	1/29/2026	EXPRESS TRANSPORTATION SERVICES	HPE11302031	FIXED ROUTE NOVEMBER 2031	(8,307.39)
1001824	2/5/2026	FERGUSON ENTERPRISES INC	6036692	MATERIALS - PARK REPAIRS	301.02

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1001824	2/5/2026	FERGUSON ENTERPRISES INC	5944722	MATERIALS - PARK REPAIRS	426.28
1001824	2/5/2026	FERGUSON ENTERPRISES INC	5706186	MATERIALS - PARK REPAIRS	278.18
1001824	2/5/2026	FERGUSON ENTERPRISES INC	6035036	MATERIALS - PARK REPAIRS	697.60
1001824	2/5/2026	FERGUSON ENTERPRISES INC	6038615	MATERIALS - PARK REPAIRS	528.99
1001824	2/5/2026	FERGUSON ENTERPRISES INC	5577359	MATERIALS-PD BUILDINGS	345.34
1001824	2/5/2026	FERGUSON ENTERPRISES INC	5576963-2	MATERIALS-PD BUILDINGS	183.68
1001824	2/5/2026	FERGUSON ENTERPRISES INC	5827777	MATERIALS-PD BUILDINGS	58.82
1001824	2/5/2026	FERGUSON ENTERPRISES INC	5862055-1	MATERIALS-PD BUILDINGS	41.69
W2748	1/28/2026	FM THOMAS AIR CONDITIONING INC	48965	PW REPAIRS	2,082.30
W2748	1/28/2026	FM THOMAS AIR CONDITIONING INC	48970	AC REPAIRS	904.03
W2748	1/28/2026	FM THOMAS AIR CONDITIONING INC	48913	PD SERVER ROOM LEAK	695.00
W2748	1/28/2026	FM THOMAS AIR CONDITIONING INC	48914	PD MENS DORM LEAK	620.00
W2748	1/28/2026	FM THOMAS AIR CONDITIONING INC	48971	HPPD AC UNIT REPAIR	695.00
1001825	2/5/2026	FUN EXPRESS, LLC	74506374701	ARTWALK SUPPLIES	110.70
1001825	2/5/2026	FUN EXPRESS, LLC	74506374701	ARTWALK SUPPLIES	8.07
1001826	2/5/2026	GALLS LLC	33695288	PD UNIFORMS	106.56
1001827	2/5/2026	GEORGE CHEVROLET	207130CVW	FLEET SUPPLIES	182.18
1001827	2/5/2026	GEORGE CHEVROLET	207177CVW	PW UNIT 348 PARTS	73.91
1001827	2/5/2026	GEORGE CHEVROLET	207592CVW	PW UNIT 348 PARTS	263.07
W2749	1/28/2026	GLOBAL URBAN STRATEGIES, INC.	1084	1ST HOME BUYER DECEMBER 2025	960.00
W2749	1/28/2026	GLOBAL URBAN STRATEGIES, INC.	1083	CALHOME REHAB DECEMBER 2025	1,808.75
1001828	2/5/2026	GRAINGER	9769802001	FLEET SUPPLIES	349.21
1001829	2/5/2026	GRANITE CONSTRUCTION COMPANY	3119964	EZ STEET COLD ASPHALT	4,200.00
1001829	2/5/2026	GRANITE CONSTRUCTION COMPANY	3123523	EZ STEET COLD ASPHALT	4,200.00
W2750	1/28/2026	HASA, INC.	1092877	SUPPLIES FOR WELL 12	607.50
W2750	1/28/2026	HASA, INC.	1092875	SUPPLIES FOR WELL 18	771.93
W2750	1/28/2026	HASA, INC.	1092876	SUPPLIES FOR WELL 15	601.49
W2750	1/28/2026	HASA, INC.	1091336	SUPPLIES FOR WELL 15	354.88
W2750	1/28/2026	HASA, INC.	1085746	SUPPLIES FOR WELL 18	405.64
W2750	1/28/2026	HASA, INC.	1090225	SUPPLIES FOR WELL 12	436.08
W2750	1/28/2026	HASA, INC.	1085747	SUPPLIES FOR WELL 15	333.82
W2750	1/28/2026	HASA, INC.	1091337	SUPPLIES FOR WELL 18	272.44
W2750	1/28/2026	HASA, INC.	1090223	SUPPLIES FOR WELL 15	300.74
W2751	1/28/2026	HEALTH AND HUMAN RESOURCE CENTER	E0360849	EAP FEB 2026	267.30
1001830	2/5/2026	HECTOR G. MORENO	5608	TAEKWONDO CLASSES	672.00
1001830	2/5/2026	HECTOR G. MORENO	5609	TAEKWONDO CLASSES	1,120.00
1001830	2/5/2026	HECTOR G. MORENO	5610	TAEKWONDO CLASSES	672.00
1001830	2/5/2026	HECTOR G. MORENO	5633	TAEKWONDO CLASSES	504.00
1001830	2/5/2026	HECTOR G. MORENO	5634	TAEKWONDO CLASSES	1,120.00
1001830	2/5/2026	HECTOR G. MORENO	5635	TAEKWONDO CLASSES	616.00
1001831	2/5/2026	HERNANDEZ SIGNS, INC.	6503	RESTORED NIGHT DROP BOX	975.00
1001832	2/5/2026	HOME DEPOT	7742497	PW REPAIR MATERIALS	627.02
1001832	2/5/2026	HOME DEPOT	5516270	PW REPAIR MATERIALS	211.10
1001832	2/5/2026	HOME DEPOT	8742587	CITY HALL REPAIR MATERIALS	218.22
1001832	2/5/2026	HOME DEPOT	5032040	CITY HALL REPAIR MATERIALS	837.79
1001832	2/5/2026	HOME DEPOT	8260142	PARK REPAIR MATERIALS	420.04

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1001832	2/5/2026	HOME DEPOT	4265692	PARKS REPAIR MATERIALS	541.12
1001832	2/5/2026	HOME DEPOT	4265688	PARK REPAIR MATERIALS	179.83
1001832	2/5/2026	HOME DEPOT	7742605	PARK REPAIR MATERIALS	279.63
1001832	2/5/2026	HOME DEPOT	5543610	PARK REPAIR MATERIALS	40.33
1001832	2/5/2026	HOME DEPOT	2906000	PW SUPPLIES	4,853.43
1001832	2/5/2026	HOME DEPOT	521380	STREET SIGN REPAIRS	96.44
1001832	2/5/2026	HOME DEPOT	9544937	STREET SIGN REPAIRS	48.17
1001833	2/5/2026	IBE DIGITAL	487989	KONICA MINOLTA FEES	38.55
1001833	2/5/2026	IBE DIGITAL	488007	KONICA MINOLTA FEES	18.23
1001833	2/5/2026	IBE DIGITAL	488003	KONICA MINOLTA FEES	18.23
1001833	2/5/2026	IBE DIGITAL	488205	KONICA MINOLTA FEES	381.23
1001833	2/5/2026	IBE DIGITAL	488261	KONICA MINOLTA FEES	18.11
1001833	2/5/2026	IBE DIGITAL	488369	KONICA MINOLTA FEES	18.11
W2752	1/28/2026	INFRASTRUCTURE ENGINEERS	5357000	BUILD & SAFETY SERVICES	50,311.25
W2752	1/28/2026	INFRASTRUCTURE ENGINEERS	535342	BUILD & SAFETY PLAN CHECK	19,663.43
W2752	1/28/2026	INFRASTRUCTURE ENGINEERS	534337	DECEMBER 2025 SERVICES	2,858.20
W2752	1/28/2026	INFRASTRUCTURE ENGINEERS	539085	DECEMBER 2025 SERVICES	3,420.00
W2752	1/28/2026	INFRASTRUCTURE ENGINEERS	539048	DECEMBER 2025 SERVICES	13,737.50
W2762	2/3/2026	INSIGHT PUBLIC SECTOR	1101272690	IT PRODUCTS AND SERVICES	22,027.54
1001834	2/5/2026	INTERSTATE BATTERIES OF CA COAST	140086262	PW UNIT 348 PARTS	458.27
1001834	2/5/2026	INTERSTATE BATTERIES OF CA COAST	140086346	STOCK SUPPLIES	378.32
1001834	2/5/2026	INTERSTATE BATTERIES OF CA COAST	140086429	PW UNIT 208 BATTERY	155.05
1001835	2/5/2026	IRMGARD STEPHENS	4461-22436	UTILITY REFUND	50.00
1001836	2/5/2026	JL GROUP, LLC	25117TL.1	PROFESSIONAL SERVICES	15,268.30
1001837	2/5/2026	JOEL CORTES	21903-286	UTILITY REFUND	200.00
W2753	1/28/2026	JOEL GORDILLO	JG2025112	MEDIA TECHNICIAN SERVICES	1,650.00
1001838	2/5/2026	JTB SUPPLY COMPANY INC	116143	TRAFFIC SIGNAL SUPPLIES	6,572.26
1001839	2/5/2026	LACMTA	1152026	TAP CARDS DEC 2025	133.00
1001840	2/5/2026	LC ACTION POLICE SUPPLY	476669	PD SUPPLIES	1,960.09
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313910	LEGAL SERVICES	935.00
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313909	LEGAL SERVICES	3,891.00
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313908	LEGAL SERVICES	95.00
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313914	LEGAL SERVICES	244.50
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313913	LEGAL SERVICES	34.00
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313911	LEGAL SERVICES	95.00
1001841	2/5/2026	LIEBERT CASSIDY WHITMORE	313912	LEGAL SERVICES	934.50
1001842	2/5/2026	LINDA SANCHEZ	25193-21176	CREDIT BALANCE REFUND	658.89
1001843	2/5/2026	LITTLEJOHN REULAND CORPORATION	67765	PW SERVICE CALL	950.00
1001844	2/5/2026	MARIA'S GARDEN CENTER & LANDSCAPE	78288	LANDSCAPE SUPPLIES	999.22
1001845	2/5/2026	MG GRAPHICS	13025	OFFICE SUPPLIES	110.50
1001846	2/5/2026	MICHAEL BAKHSHI	23325-20870	CREDIT BALANCE REFUND	297.67
1001846	2/5/2026	MICHAEL BAKHSHI	23325-20870	CREDIT BALANCE REFUND	2.33
1001847	2/5/2026	MUNICIPAL WASTE SOLUTIONS INC	2080	CONSULTING SERVICES	15,418.75
W2754	1/28/2026	NATIONWIDE ENVIRONMENTAL SERVICES	35223	DECEMBER 2025 SERVICES	22,960.63
W2754	1/28/2026	NATIONWIDE ENVIRONMENTAL SERVICES	35222	DECEMBER 2025 SERVICES	67,543.43
1001848	2/5/2026	NEW CHEF FASHION INC.	1112192	PD UNIFORMS	119.32

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W2755	1/28/2026	NORM REEVES FORD SUPERSTORE	348914	PD UNIT 966 BATTERY	224.09
W2755	1/28/2026	NORM REEVES FORD SUPERSTORE	348710	PD UNIT 988 PARTS	840.68
W2755	1/28/2026	NORM REEVES FORD SUPERSTORE	153306	PD UNIT 988 REPAIRS	1,530.06
1001850	2/5/2026	OK PRINTING DESIGN & DIGITAL PRINT	4369	PD SUPPLIES	500.00
1001850	2/5/2026	OK PRINTING DESIGN & DIGITAL PRINT	4348	NO PARKING SIGNS (1500)	1,762.49
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-371830	FLEET SUPPLIES	214.71
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-376768	SHOP SUPPLIES	17.67
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-375921	PW UNIT 349 PARTS	50.65
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-376599	SHOP SUPPLIES	12.14
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-375247	PW UNIT 349 PARTS	132.05
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-374994	PW UNIT 348 PARTS	132.60
1001849	2/5/2026	O'REILLY AUTO PARTS	2959-375332	PW UNIT 348 PARTS	471.75
1001851	2/5/2026	PARS	59643	MONTHLY ADMIN FEE	2,851.52
1001851	2/5/2026	PARS	59567	ANNUAL ASSET FEE	3.24
W2761	1/29/2026	PNC BANK	1162026	SANTA FE NPP DEBT SERVICE	219,928.01
W2761	1/29/2026	PNC BANK	1162026	SANTA FE NPP DEBT SERVICE	19,203.22
1001852	2/5/2026	POWER SOURCE ELECTRICAL SERVICES	1043	PW SUPPLIES	3,800.00
1001853	2/5/2026	PRO LINE GYM FLOORS	3364	GYM FLOOR MAINTENANCE	4,150.00
1001854	2/5/2026	PROACTIVE WORK HEALTH SERVICES	40178	PRE BOOKING EXAMS	256.00
1001854	2/5/2026	PROACTIVE WORK HEALTH SERVICES	42251	PRE BOOKING EXAMS	448.00
1001855	2/5/2026	PROPEL PRINT	8506	HEALTH & ED BANNERS	328.19
1001856	2/5/2026	PURCHASE POWER	11126	POSTAGE FEES	393.49
1001857	2/5/2026	REXEL COMMERCIAL & INDUSTRIAL	S142987323.005	PW SUPPLIES	2,488.20
1001858	2/5/2026	RIO HONDO COLLEGE	F25-276-ZHP	EMPLOYEE TRAINING	228.00
1001859	2/5/2026	SAFETY-KLEEN SYSTEMS, INC	98978278	FLEET SUPPLIES	823.33
1001860	2/5/2026	SANCHEZ AWARDS	2637	COUNCIL SUPPLIES	165.38
1001861	2/5/2026	SC FUELS	IN-0000826873	CITY WIDE FUEL	20,779.92
W2756	1/28/2026	SDI PRESENCE LLC	20314	MS EXCHANGE PLAN 1	8.00
W2756	1/28/2026	SDI PRESENCE LLC	20996	IT SERVICES NOV 2025	53,447.33
W2756	1/28/2026	SDI PRESENCE LLC	20723	IT SERVICES OCT 2025	53,447.33
W2756	1/28/2026	SDI PRESENCE LLC	20435	IT SERVICES SEPT 2025	53,447.33
W2756	1/28/2026	SDI PRESENCE LLC	20169	IT SERVICES AUG 2025	53,447.33
W2756	1/28/2026	SDI PRESENCE LLC	20660	DUO LICENSES SEP 2025	809.10
1001862	2/5/2026	SIERRA DISPLAY, INC	28770	HOLIDAY DECORATIONS 2025	288.41
1001785	1/9/2026	SLA	7401	DECEMBER 2025 SERVICES	34,980.00
W9415	1/26/2026	SOUTHERN CALIFORNIA EDISON	700568462884JAN	ELECTRICAL SERVICE	2,022.52
W9415	1/30/2026	SOUTHERN CALIFORNIA EDISON	700544129426JAN	ELECTRICAL SERVICE	6,027.59
W9415	12/13/2025	SOUTHERN CALIFORNIA EDISON	600000505218DEC	ELECTRICAL SERVICE	5,444.50
W9415	1/13/2026	SOUTHERN CALIFORNIA EDISON	600000505218JAN	ELECTRICAL SERVICE	6,035.21
W9415	1/4/2026	SOUTHERN CALIFORNIA EDISON	6000001001332DE	ELECTRICAL SERVICE	33,194.89
W9415	2/4/2026	SOUTHERN CALIFORNIA EDISON	6000001001332JA	ELECTRICAL SERVICE	34,275.84
W9415	1/13/2026	SOUTHERN CALIFORNIA EDISON	700045219727JAN	ELECTRICAL SERVICE	8,662.13
W9415	12/29/2026	SOUTHERN CALIFORNIA EDISON	700116911821DEC	ELECTRICAL SERVICE	3,068.06
W9415	1/29/2026	SOUTHERN CALIFORNIA EDISON	700116911821JAN	ELECTRICAL SERVICE	2,921.19
1001863	2/5/2026	SOUTHSTAR ENGINEERING & CONSULTING	724	DECEMBER 2025 SERVICES	840.00
1001864	2/5/2026	STACY MEDICAL CENTER	3160-57349	PRE BOOKING EXAMS	63.25

**City of Huntington Park
Warrant Register
February 05, 2026**

CHECK/WIRE NUMBER	CHECK/WIRE DATE	PAYEE	INVOICE NUMBER	DESCRIPTION	TRANSACTION AMOUNT
1001864	2/5/2026	STACY MEDICAL CENTER	3160-57729	PRE BOOKING EXAMS	126.50
1001864	2/5/2026	STACY MEDICAL CENTER	3160-57350	PRE BOOKING EXAMS	63.25
1001864	2/5/2026	STACY MEDICAL CENTER	3160-57723	PRE BOOKING EXAMS	736.00
1001865	2/5/2026	STATE WATER RESOURCES CONTROL	EW-1051628	ANNUAL PERMIT FEE	1,651.10
1001866	2/5/2026	STEAMX, LLC	74501	PW UNIT 206 PARTS	473.61
1001866	2/5/2026	STEAMX, LLC	74500	PW UNIT 208 PARTS	348.65
1001866	2/5/2026	STEAMX, LLC	74563	PW UNIT 208 PARTS	473.07
1001866	2/5/2026	STEAMX, LLC	74564	PW UNIT 206 PARTS	265.62
1001867	2/5/2026	STERICYCLE INC	8013192539	DISPOSAL SERVICE	53.01
1001868	2/5/2026	TACTICAL PRO SHOP, LLC	101760	PD SUPPLIES	1,166.17
1001869	2/5/2026	THE FORMS DESK, INC.	28957	OFFICE SUPPLIES	1,041.84
1001869	2/5/2026	THE FORMS DESK, INC.	28959	OFFICE SUPPLIES	298.58
1001869	2/5/2026	THE FORMS DESK, INC.	28958	OFFICE SUPPLIES	504.62
1001870	2/5/2026	TIME WARNER CABLE	10696480101126	SPECTRUM BUS. ICI SYSTEMS	673.85
W9416	11/21/2025	T-MOBILE USA	11212025	PD GEO TAB	729.75
W9417	1/13/2026	T-MOBILE USA	12212025	PD GEO TAB	729.75
W9431	1/13/2026	T-MOBILE USA	975956065DEC	SERVICES 11/21/25-12/20/25	11,499.87
1001871	2/5/2026	TRIANGLE SPORTS	43691	YOUTH SPORTS SUPPLIES	704.63
W2757	1/28/2026	TYLER TECHNOLOGIES, INC.	045-547446	ORIGINAL CONTRACT 178753	2,220.00
W2757	1/28/2026	TYLER TECHNOLOGIES, INC.	045-548177	IMPLEMENTATION	2,700.00
W2757	1/28/2026	TYLER TECHNOLOGIES, INC.	045-548178	ORIGINAL CONTRACT 178753	4,440.00
1001872	2/5/2026	U.S. BANK	20251027	VOIDED CHECK	-
1001873	2/5/2026	ULINE	202474865	PD SUPPLIES	785.23
1001873	2/5/2026	ULINE	202583791	SHOP SUPPLIES	501.89
1001873	2/5/2026	ULINE	202594836	MATERIAL-STREET REPAIRS	976.32
1001873	2/5/2026	ULINE	202874781	PW SUPPLIES	2,142.79
1001874	2/5/2026	UNITED INDUSTRIES	241128	PW SUPPLIES	497.42
1001875	2/5/2026	VALLEY ALARM	1354366	BURGLAR ALARM MONTHLY FEE	665.34
1001875	2/5/2026	VALLEY ALARM	1354366	BURGLAR ALARM MONTHLY FEE	665.33
1001875	2/5/2026	VALLEY ALARM	1354363	FIRE ALARM MONTHLY FEE	960.00
1001875	2/5/2026	VALLEY ALARM	1354366	BURGLAR ALARM MONTHLY FEE	715.28
1001876	2/5/2026	VULCAN MATERIALS COMPANY	5441962	PW SUPPLIES	932.37
1001876	2/5/2026	VULCAN MATERIALS COMPANY	5641912	PW SUPPLIES	658.50
1001877	2/5/2026	WALTERS WHOLESALE ELECTRIC COMPANY	S129592519.001	PW SUPPLIES	981.24
1001877	2/5/2026	WALTERS WHOLESALE ELECTRIC COMPANY	S129533644.001	MATERIALS-PD BUILDINGS	643.65
1001877	2/5/2026	WALTERS WHOLESALE ELECTRIC COMPANY	S128999142.001	PW SUPPLIES	360.85
W2759	2/2/2026	WE ARCHITECTS	INV-2475	CITY HALL ARCHITECTURAL SERVICES	47,250.00
1001878	2/5/2026	WHITTEN SALES	2016-0118	PD SUPPLIES	4,785.00
1001878	2/5/2026	WHITTEN SALES	2016-0116	PD SUPPLIES	8,613.36
1001879	2/5/2026	WHITTIER FERTILIZER CO.	433830	PW SUPPLIES	795.60
1001879	2/5/2026	WHITTIER FERTILIZER CO.	434305	PW SUPPLIES	994.50
1001879	2/5/2026	WHITTIER FERTILIZER CO.	431856	PW SUPPLIES	987.87
1001880	2/5/2026	WINZER FRANCHISE COMPANY, INC	3662588	PW SUPPLIES	548.82
1001880	2/5/2026	WINZER FRANCHISE COMPANY, INC	3661772	FLEET SUPPLIES	542.78
1001880	2/5/2026	WINZER FRANCHISE COMPANY, INC	3659335	FLEET SUPPLIES	527.56
1001881	2/5/2026	WOODRUFF & SMART	79185	CLAIM SETTLEMENT	930.00

City of Huntington Park
Warrant Register
February 05, 2026

CHECK/WIRE NUMBER	CHECK/WIRE DATE	PAYEE	INVOICE NUMBER	DESCRIPTION	TRANSACTION AMOUNT
GRAND TOTAL					1,818,036.38

ITEM 3



CITY OF HUNTINGTON PARK

Community Development Department
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

AMENDMENT NO. 1 TO THE HOUSING STAFF AUGMENTATION SERVICES CONTRACT WITH AVANT-GARDE, INC.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve Amendment No. 1 with Avant-Garde, Inc., to provide Housing Staff Augmentation Services in the amount of \$90,000.

BACKGROUND

The Community Development Department's Housing Division manages the CDBG, HOME, and HOME-ARP Programs funded by the U.S. Department of Housing and Urban Development (HUD). Additionally, the Division oversees the Housing Rehabilitation Program, Permanent Local Housing Allocation (PLHA) Program, the Rent Stabilization Program, and Measure A funded programs.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

On August 23, 2025, the city entered into an agreement with Avant-Garde for staff augmentation services for a period of (6) months to assist the city in addressing its operational needs. Over the past few months, Avant-Garde has played a vital role in ensuring that various programs remain on track, reports are completed promptly, and all compliance requirements are met for each program and funding source.

Due to staffing shortages in the Housing Department, the city has relied heavily on Avant-Garde to fill gaps and provide necessary support to keep operations moving forward. This collaboration has been instrumental in ensuring that critical programs adhere to tight timelines and maintain smooth engagement with the community. Avant-Garde's efforts have helped the city deliver effective customer service to residents, despite internal challenges.

AMENDMENT NO. 1 TO THE HOUSING STAFF AUGMENTATION SERVICES CONTRACT WITH AVANT-GARDE, INC.

February 10, 2026

Page 2 of 3

The City issued a Request for Proposals (RFP) through Planet Bids for Housing Augmentation Services on January 29, 2026 with a deadline of February 19, 2026 to submit proposals. This step will secure support for the Housing Department, allowing it to remain operational while the city navigates the hiring process to fully staff the department. Currently, staff is requesting that the Council approve an amendment with Avant-Garde for three (3) months to provide the following services:

1. Prepare reporting for funding agencies.
2. Provide on-site and remote staff augmentation services approx. 30 hours per week.
3. Provide support for the administration of the Rent Stabilization Ordinance approx. 30 hours per week.
4. Prepare staff reports for all Council approvals related to projects/programs.
5. Coordination with the County on agreements related to Measure A and assist the City with program implementation and monitoring.
6. Program Management on all Housing funded programs including but not limited to HOME, HOME-ARP, CDBG, PLHA and other funding sources administered by the Housing Department.
7. Provide technical assistance to staff and other project management support services as needed.
8. Monitor project implementation, progress, and expenditures, reviewing financial summaries for alignment with project goals and the City's budget.
9. Coordination with the Finance Department and other teams will ensure effective tracking of program expenditures.

FISCAL IMPACT/FINANCING

The City will utilize administrative funds in the amount of \$90,000 available under corresponding accounts for the Housing Department to cover the costs associated with the amendment.

CONCLUSION

Upon the Council's direction, staff will proceed with actions as directed.

Respectfully submitted,

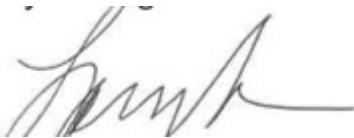
A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized flourish at the end.

RICARDO REYES
City Manager

**AMENDMENT NO. 1 TO THE HOUSING STAFF AUGMENTATION SERVICES
CONTRACT WITH AVANT-GARDE, INC.**

February 10, 2026

Page 3 of 3

A handwritten signature in black ink, appearing to read 'Louis Morales', with a stylized flourish at the end.

Louis Morales, Director
Community & Economic Development

ATTACHMENTS:

- A.** Professional Services Agreement – Housing Support Service
- B.** Amendment No. 1

ATTACHMENT A



January 21, 2026

Ricardo Reyes
City Manager
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Subject: Proposal for additional funds to continue providing Housing Support Services to the City of Huntington Park.

Dear Mr. Reyes:

It is with great pleasure that I provide you this proposal to continue providing Housing Support Services to the City of Huntington Park. Over the last five and half months our team has been working closely with the city team to manage various housing programs. Our years of practice have resulted in a solid foundation of experience and technical expertise and dedication to integrity, excellence, and quality. We are proud of our strong reputation in meeting aggressive schedules and our ability to multi-task to provide our clients with specialized attention and service.

Scope of Work

1. Prepare reporting for funding agencies.
2. Provide on-site and remote staff augmentation services approx. 30 hours per week.
3. Provide support for the administration of the Rent Stabilization Ordinance approx. 30 hours per week.
4. Prepare staff reports for all Council approvals related to projects/programs.
5. Coordination with the County on agreements related to Measure A and assist the City with program implementation and monitoring.
6. Program Management on all Housing funded programs including but not limited to HOME, HOME-ARP, CDBG, PLHA and other funding sources administered by the Housing Department.
7. Provide technical assistance to staff and other project management support services as needed.
8. Monitor project implementation, progress, and expenditures, reviewing financial summaries for alignment with project goals and the City's budget.
9. Coordination with the Finance Department and other teams will ensure effective tracking of program expenditures.

Schedule & Compensation

AVANT-GARDE is committed to excellence and stands behind our reputation to provide only the highest level of products and services to enhance the quality of life for the communities we serve. Whether working on a specific project or a long-term program, our clients will always receive our blend of expertise to ensure every one of their goals is met.

We are estimating an amount of \$90,000 for approximately (3) months to provide staff augmentation services for the entire Housing Dept. Our services will be billed on a time and material basis based on the following hourly rates:

Program Director	\$150
Program Manager	\$135
Senior Program Coordinator	\$125
Program Coordinator	\$110
Program Assistant	\$100

If you have any questions, or if I can be of further assistance, please feel free to contact me at 714-401-9362.

Sincerely,

Ana Marie LeNoue

Ana Marie LeNoue
President

Acceptance of Proposal
and approval to proceed:

City Representative

ATTACHMENT B



FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Housing Staff Augmentation

THIS FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this **1st day of January 2026** (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a municipal corporation ("CITY") **Avant Garde** (hereinafter, "CONSULTANT"). For the purposes of this Agreement CITY and CONSULTANT may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONSULTANT interchangeably.

RECITALS

This AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, on **August 25, 2025** the CITY entered into a Professional Services Agreement (the "Master Agreement") with **Avant Garde** to provide **Housing Staff Augmentation Services** for a total amount of \$99,845; and

WHEREAS, on February 25, 2026, the Professional Services Agreement which was assigned to the CONSULTANT shall expired. CONSULTANT shall be granted a (3) month extension and increase the contract amount by \$90,000 to continue providing Housing Staff Augmentation services under the terms and conditions of said Master Agreement for a total contract amount of \$189,845; and

WHEREAS, CONSULTANT represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees; and

WHEREAS, CONSULTANT further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the execution of this Amendment was approved by the Huntington Park City Council at its Regular Meeting of February 10th, 2026.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, Agency and CONSULTANT agree as follows:

I.
ENGAGEMENT TERMS

- 1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONSULTANT agrees to perform the services and tasks set forth in that certain document entitled "Scope of Services" and attached hereto as **Exhibit "A"** (hereinafter referred to as the "**Scope of Services**"). CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and work necessary to competently perform and timely complete the services and tasks as set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."
- 1.2 TERM: This Agreement shall have a term of (9) months commencing from the Effective Date of (the "Master Agreement") unless terminated as provided elsewhere in this Agreement (hereinafter, the "Term"). Upon the conclusion of the Term, this Agreement may be renewed for an extension, upon mutual agreement of the Parties and approval from City Council, unless either Party issues written notice sixty (60) days in advance of its intent not to authorize an additional extension term. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as further set out herein.
- 1.3 COMPENSATION: During the term of this Agreement and any extension term provided herein, CONSULTANT shall perform the Services set forth in Section 1.2 above, at the rates of compensation set forth in the Rate Schedule reflected in **Exhibit "A"**. Subject to the CPI Index Adjustment section of **Exhibit "A"**, CONSULTANT further agrees that the total compensation for the Work shall not exceed the sum total of **\$189,845 for Housing Staff Augmentation Services** (hereinafter, the "Base Fee"). CONSULTANT shall not exceed the Contract Price unless such added expenditure is first approved by the CITY Council acting in consultation with the City Manager. In the event CONSULTANT's charges are projected to exceed the Contract Price prior to the expiration of the Term or any single extension term, CITY may suspend CONSULTANT's performance of any additional Work outside the Work as defined in Exhibit A, pending CITY approval of any anticipated expenditures in excess of the Contract Price or any other CITY-approved amendment to the compensation terms of this Agreement.
- 1.4 PAYMENT OF COMPENSATION: On the first of each month, CONSULTANT shall submit to CITY an itemized invoice for that month's Base Fee and indicating the additional services and tasks performed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a function of hours worked by CONSULTANT's personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed.

Within thirty (30) calendar days of receipt of each invoice, CITY shall pay any undisputed amounts. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONSULTANT in writing of any disputed amounts included in the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.

- 1.5 ACCOUNTING RECORDS: CONSULTANT shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the reasonable right to access and examine such records, without charge. CITY shall own and further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.
- 1.6 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONSULTANT shall deliver to CITY immediately and without delay, all written materials, including any electronic communications, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

II.

PERFORMANCE OF AGREEMENT

- 2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager (hereinafter, the "CITY Representative") to act as its representative for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representative or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONSULTANT shall not accept directions or orders from any person other than the CITY Representative or their designee.
- 2.2 CONSULTANT REPRESENTATIVE: CONSULTANT hereby designates [WHO CONSULTANT DESIGNATES] to act as its representative for the performance of this Agreement (hereinafter, "CONSULTANT Representative"). CONSULTANT Representative shall have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. CONSULTANT Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONSULTANT Representative shall constitute notice to CONSULTANT. CONSULTANT may, by written notice to CITY, advise CITY of any change in CONSULTANT Representative.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:

- A. CONSULTANT shall perform all Work skillfully, competently and in accordance with industry standards of CONSULTANT's profession;
- B. CONSULTANT shall perform all Work in a manner in accordance with this Agreement;
- C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*);
- D. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- F. Except as otherwise set forth in this Agreement, all of CONSULTANT's employees and agents (including but not limited to subCONSULTANTS and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT shall perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with its obligation set out herein or failure on the part of CONSULTANT's employees, agents, CONSULTANTS, subCONSULTANTS and subconsultants to fulfill its obligations herein. Such effort by CONSULTANT to correct any errors or omissions shall be commenced as soon as reasonably practicable upon their discovery or notice by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing, in accordance with applicable industry standards. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf shall not constitute

a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and in accordance with applicable industry standards of CONSULTANT's profession.

- 2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY, which consent shall not be unreasonably withheld. CITY shall have up to sixty (60) calendar days to consider any proposed assignment by CONSULTANT. CONSULTANT can withhold consent where the CITY determines that the proposed assignee does not have the financial capacity to comply with the terms of this Agreement. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.
- 2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONSULTANT: The Work shall be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent CONSULTANT basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.
- 2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONSULTANT's officers, employees, agents, CONSULTANTs, subCONSULTANTs or subconsultants is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's

officers, employees, agents, CONSULTANTs, subCONSULTANTs or subconsultants fail or refuse to perform the Work in accordance with this Agreement, such officer, employee, agent, CONSULTANT, subCONSULTANT or subconsultant shall be promptly removed by CONSULTANT and shall not be reassigned to perform any of the Work.

2.8 COMPLIANCE WITH LAWS: CONSULTANT shall keep itself informed of and in compliance with all applicable federal, State or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT's compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements. To the extent that any changes in applicable law result in an increase in CONSULTANT's cost of performance, the Parties shall negotiate in good faith to reach a mutually agreeable price adjustment. Should the Parties fail to reach such an agreement within 30 days (or such other agreeable time period) of CONSULTANT's notice to CITY of its increased cost of performance, either Party may terminate this Agreement upon 60 days' written notice.

(a) In the event that water treatment violations occur following the effective date of this Agreement, subject to Sub-Section (b) below and the applicable Force Majeure provisions, the CONSULTANT shall, in respect of violations that may be imposed by Applicable Law and to the extent due to CONSULTANT's fault, be responsible for: fines, penalties, or damages. Prior to settlement or payment of any such fines, penalties or damages, the CONSULTANT reserves the right to contest government or private actions, suits or proceedings for violations through administrative procedures or otherwise.

(b) To the extent that violations of applicable laws, rules, regulations or permits are caused by failures in the facilities or causes beyond CONSULTANT's control, including the CITY's failure to approve recommended repairs or maintenance, CONSULTANT will use its best efforts to maximize performance of the Facilities but shall not be responsible for associated violations or damages, fines or penalties which result.

2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, subCONSULTANT, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

2.10. INDEPENDENT CONSULTANT STATUS: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and shall at all times remain, wholly independent CONSULTANTs and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONSULTANTs, subCONSULTANTs and subconsultants. CONSULTANT and all persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on

behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.

2.11 CITY RESPONSIBILITIES: During the term of this Agreement, the CITY shall:

- a) obtain and maintain all state, federal, and local permits and licenses required for ownership, operation and maintenance of the Facilities, including without limitation, the CITY's Permits;
- c) comply with Applicable Law relating to the management, ownership, operation, maintenance, repair and replacement of the Facilities (to the extent that the responsibility of complying with those laws is not specifically assumed by the CONSULTANT under this Agreement). The CONSULTANT shall not be responsible for the CITY's failure to comply with any provision of Applicable Law that is not otherwise specifically assumed by the CONSULTANT hereunder.

III.
INSURANCE

3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT shall procure and maintain the following insurance coverage, at its own expense:

- A. Commercial General Liability Insurance: CONSULTANT shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
- B. Automobile Liability Insurance: CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
- C. Workers' Compensation Insurance/ Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California. However, if the CONSULTANT has no employees, for example a sole practitioner or a partner in a firm with only contracted support staff, then Workers' Compensation is not required by the State. CONSULTANT shall the city's form stating they are either the owner of

the organization or a partner, and are exempt from the State's workers' compensation requirements because they have no employees and agree to hold the Entity harmless from loss or liability for such. A waiver must be signed.

D. Errors and Omissions Insurance: CONSULTANT shall procure and maintain Errors and Omissions Insurance appropriate to the Consultant's profession, with limit no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.

3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

3.3 The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

3.4 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

3.5 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONSULTANT's insurance and shall not contribute with it.

3.6 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subCONSULTANTS or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.

- 3.7 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any work or any of the Work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies and endorsements.

IV. INDEMNIFICATION

- 4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to this Agreement subject to Paragraph 4.2 and 4.3. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONSULTANT acknowledges that CITY would not enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein.
- 4.2 Work of CONSULTANT's Design Professionals Services: Except for direct claims by the Parties against each other, the duty to indemnify, defend and hold harmless as set forth under this subsection shall apply to the negligence, recklessness or willful misconduct of any individual who qualifies as a "design professional" within the meaning of subsection (c)(2) of section 2782.8 of the California Civil Code in so far as such negligence, recklessness or willful misconduct occurs in the performance work or activities that must be performed by a "design professional." Subject to the limitation of the preceding sentence, to the fullest extent permitted by law, CONSULTANT shall immediately defend and indemnify and hold harmless the CITY Indemnities, defined above, from and against any and all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of the negligence, recklessness, or willful misconduct of CONSULTANT or any of CONSULTANT's officers, employees, servants, agents, CONSULTANTs, subCONSULTANTs or authorized volunteers or any other person or entity involved by, for, or with or on behalf of CONSULTANT in the performance of design professional services under this Agreement. The Parties understand and agree that the duty of CONSULTANT to indemnify, defend and hold harmless pursuant to this subsection includes the duty to defend as set forth in section 2778 of the California Civil Code. CONSULTANT's obligation to indemnify applies except to the extent that it is finally adjudicated that the liability was caused by the active

negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then CONSULTANT's indemnification obligation shall be reduced in proportion to the established comparative liability.

- 4.3 Work of All Other Persons/Non-Design Professionals: Except for direct claims by the Parties against each other and as otherwise provided under Section 4.2 of this Article, above, to the fullest extent permitted by law, CONSULTANT shall indemnify, defend and hold harmless the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other reasonable costs and fees of litigation) of every nature to the extent caused by CONSULTANT's negligent performance under this Agreement, including but not limited to the negligent acts, errors or omissions of CONSULTANT or CONSULTANT's officers, employees, agents, servants, CONSULTANTs, subCONSULTANTs or subconsultants or the failure of the same to comply with any of the duties, obligations or standards of care set forth herein. The duty to indemnify, defend and hold harmless under this subsection shall not encompass a duty to indemnify, defend or hold harmless for liability, loss, suit, damage, expense, or cost to the extent caused by the negligence or willful misconduct of any or all of the City Indemnitees. The duty to indemnify, defend and hold harmless as set forth under this subsection is intended to encompass liabilities, losses, damages, expense and costs not otherwise subject to subsection 4.2, above.
- 4.4 CITY shall have the right to offset against the amount of any compensation due CONSULTANT under this Agreement any amount due CITY from CONSULTANT as a result of CONSULTANT's failure to pay CITY promptly any indemnification arising under this Article and related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.5 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 4.6 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subCONSULTANT or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subCONSULTANTs or any other person or entity involved by, for, with or on behalf of CONSULTANT in the

performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

- 4.7 CITY does not, and shall not, waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 4.8 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V. TERMINATION

- 5.1 TERMINATION WITHOUT CAUSE: Except for the first two years of this Agreement, either Party may, by written notice to the other, immediately terminate this Agreement at any time for convenience and without cause by giving written notice to Consultant of such termination, which notice shall specify the effective date of such termination, which effective date shall not be less than 90 days from the written notice. Upon such termination for convenience, CONSULTANT shall be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period,

to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.

B. CONSULTANT shall cure the following Events of Defaults within the following time periods:

- i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or
- ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 30-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 30-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT shall include, but shall not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violate any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; (v) CONSULTANT's refusal or failure to perform or observe any material covenant, condition, obligation or provision of this Agreement; and/or (vi) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY shall cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.
- D. Either Party may also immediately suspend performance under this Agreement pending the Defaulting Party's cure of any Event of Default by giving said Party written notice of the Party's intent to suspend performance (hereinafter, a "Suspension Notice"). A Party may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT shall be compensated only for those services and tasks which have been rendered by CONSULTANT in accordance with this Agreement up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
- i. Upon a thirty (30) day written notice to CONSULTANT, the CITY may terminate this Agreement in whole or in part;
 - ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
 - iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
 - iv. The CITY may exercise any other available and lawful right or remedy.

G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

- 5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

VI. MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all materials, equipment, reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT shall require all subCONSULTANTS and subCONSULTANT working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subCONSULTANT or subCONSULTANT as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONSULTANT without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any

magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

- 6.3 FALSE CLAIMS ACT: CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., Section 3789 et seq. and the California False Claims Act, Government Code Section 12650 et seq.
- 6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

Avant Garde
807 S. Lemon Avenue
Diamond Bar, CA 91789
Attn: Ana Marie Lenoue, CEO
Phone: (909) 895 – 7146
Email: alenoue@agi.com.co

CITY:

City of Huntington Park
6550 Mile Avenue
Huntington Park, CA 90255
Attn: Ricardo Reyes, City Manager
Phone: (323) 584 – 6222
Email: rreyes@hpca.gov

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.6 SUBCONTRACTING: CONSULTANT shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subCONSULTANTS), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement with the exception of provisions relating to insurance requirements and indemnification.
- 6.7 CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS: CITY reserves the right to employ other CONSULTANTS in connection with the various projects worked upon by CONSULTANT.
- 6.8 PROHIBITED INTERESTS: CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee

working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, the venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.

- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONSULTANT and the two remaining counterparts shall remain with the City for archiving and day-to-day reference by the department responsible for administering the Agreement on the City's behalf.
- 6.21 Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable for punitive damages.
- 6.22 FORCE MAJEURE: A party's performance of any obligation under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of any event of Force Majeure. In any such event, the party unable to perform shall be required to resume performance of its obligations under this Agreement upon the termination of the event or cause that excused performance hereunder. "Force Majeure" herein means an event which is beyond the reasonable control of a party, including without limitation: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees;] (i) shortage of adequate power or transportation facilities.

- 6.23 BUSINESS LICENSE AND W9: A City of Huntington Park Business license must be obtained before commencing work and a W9 provided when submitting first payment.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF HUNTINGTON PARK:

By:_____

Ricardo Reyes
City Manager

AVANT GARDE:

By:_____

Ana Marie Lenoue
CEO

APPROVED AS TO FORM:

By:_____

City Attorney

EXHIBIT “A”
SCOPE OF WORK
(SEE ATTACHED)

ITEM 4



CITY OF HUNTINGTON PARK

Community Development Department
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE COMMITMENT OF PERMANENT LOCAL HOUSING ALLOCATION PROGRAM FUNDS TO PURCHASE AND REHABILITATE DISTRESSED PROPERTIES FOR THE DEVELOPMENT OF AFFORDABLE RENTAL HOUSING

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Adopt the proposed Resolution (Attachment A) committing PLHA Program Funds to purchase and rehabilitate distressed properties for the development of affordable rental housing.

BACKGROUND

The California Department of Housing and Community Development (HCD) is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2) which established a permanent source of funding intended to increase the affordable housing stock in California. The PLHA program is intended to increase supply of housing for households at or below 60% of area median income; increase assistance to affordable owner-occupied workforce housing; assist persons experiencing or at-risk of homelessness; facilitate housing affordability; and promote projects and programs to meet regional housing need allocations.

The State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated October 15, 2024 under the Permanent Local Housing Allocation (PLHA) Program. The City of Huntington Park is an eligible Local government who has applied for the program funds to administer one or more eligible activities. The chart below describes the activities the city identified as part of its spending plan.

PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PROGRAM

February 10, 2026

Page 2 of 3

Funding Allocation Year	2020	2021	2022	Total
Funding Amount	\$1,012,910.00	\$1,114,676.00	\$558,678.00	\$2,686,264.00
TASK				
1. Acquisition of Rental/Ownership Housing	80%	80%	70%	
	\$ 810,328.00	\$ 891,740.80	\$391,074.60	\$2,093,143.40
2. Supportive/Case Management	15%	15%	25%	
	\$ 151,936.50	\$ 167,201.40	\$139,669.50	\$ 458,807.40
3. Administrative Costs	5%	5%	5%	
	\$ 50,645.50	\$ 55,733.80	\$ 27,933.90	\$ 134,313.20
Total	\$1,012,910.00	\$1,114,676.00	\$558,678.00	\$2,686,264.00

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

While a Standard Agreement is executed and put into place for the PLHA Allocation Activity Plan as a whole, the PLHA program requires agencies to apply annually to request the current funding year's allocation. As such, the City is now preparing to submit its request for its allocation of funds for 2021. The City has applied for and received 2020 funds.

To satisfy HCD's commitment requirements, staff is requesting that the City Council adopt a resolution (Attachment A) to commit a portion of its funds to purchase and rehabilitate distressed properties for the development of affordable rental housing. The City will commit to using up to \$2,093,143.40 of PLHA funds to purchase and rehabilitate distressed properties to be rented and/or purchased by households earning less than 120% County AMI. The formal commitment of these funds will allow the City to be eligible to receive its allocation of funds.

It should be noted that the City has entered into an agreement with Inner City Visions in the amount of \$421,390 to provide supportive/ case management services. A copy of that agreement has been provided to HCD so satisfy the commitment requirement for that specific activity.

LEGAL REQUIREMENT

Documents have been reviewed by the City Attorney's Office to ensure legal compliance.

FISCAL IMPACT/FINANCING

No General Fund impact is anticipated. The PLHA Program does not require any matching funds.

PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PROGRAM

February 10, 2026

Page 3 of 3

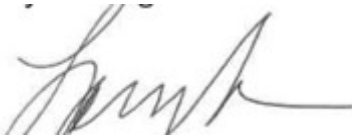
CONCLUSION

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



Louis Morales, Director
Community & Economic Development

Attachments:

- A. PLHA Commitment Resolution

ATTACHMENT 'A'

RESOLUTION NO. _____

AUTHORIZING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA AUTHORIZING THE COMMITMENT OF PERMANENT LOCAL HOUSING ALLOCATION PROGRAM FUNDS TO PURCHASE AND REHABILITATE DISTRESSED PROPERTIES FOR THE DEVELOPMENT OF AFFORDABLE RENTAL HOUSING

WHEREAS, the Department is authorized to provide up to \$296 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2));

WHEREAS, the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated October 15, 2024 under the Permanent Local Housing Allocation (PLHA) Program;

WHEREAS, the City of Huntington Park is an eligible Local government who has applied for the program funds to administer one or more eligible activities;

WHEREAS, the Department may approve funding allocations for the PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The City's 5-Year PLHA Allocation Activity Plan allocated a portion of its PLHA funds for purchasing and rehabilitating distressed properties to be rented and/or purchased by households earning less than 120% AMI as this is in eligible activity under the PLHA Program.

SECTION 2. The City of Huntington Park hereby commits to use up to \$2,093,143.40 of PLHA funds to purchase and rehabilitate distressed properties to be rented and/or purchased by households earning less than 120%County AMI.

SECTION 3. The City Clerk shall certify the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 10th day of February, 2026.

Eduardo Martinez
Mayor

ATTEST:

Eduardo Sarmiento
City Clerk

ORDINANCES AND RESOLUTIONS

ITEM 1



CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

FIRST READING OF ORDINANCE 2026-04 AMENDING TITLE 2, CHAPTER 9, TITLED MUNICIPAL ELECTIONS, OF THE HUNTINGTON PARK MUNICIPAL CODE

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Conduct the first reading of Ordinance 2026-04 amending Title 2, Chapter 9 of the Huntington Park Municipal Code.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On January 27, 2026, the City Council passed Resolution 2026-01 changing the system of election of the City of Huntington Park from an at-large election system to a by-district elections system. As a result of this change in election system, the municipal code of the City must also be amended to reflect the change.

LEGAL REQUIREMENT

No legal consideration needed.

FISCAL IMPACT/FINANCING

No fiscal impact.

CONCLUSION

Upon Council approval, staff will proceed with bringing Ordinance 2026-04 back to the City Council for second reading at the February 24, 2026 meeting.

Respectfully submitted,

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke.

RICARDO REYES
City Manager

ATTACHMENT(S)

Ordinance No. 2026-04

ATTACHMENT A

ORDINANCE NO. 2026-04

An Ordinance of the City Council of the City of Huntington Park amending Title 2, Chapter 9, entitled Municipal Elections, of the Huntington Park Municipal Code.

THE PEOPLE OF THE CITY OF HUNTINGTON PARK DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 9 of Title 2 of the Huntington Park Municipal Code is hereby amended and shall read as follows:

CHAPTER 9 MUNICIPAL ELECTIONS

§ 2-9.01. Elections.

Beginning in 2026, the dates of the general municipal elections shall be the dates of the statewide general elections in November of each even-numbered year. Commencing with the general municipal election in November of 2026, the voters in districts 4 and 5 shall elect members of the city council by district for four (4) year terms. Commencing with the general municipal election in November of 2028 and thereafter, the voters in districts 1, 2 and 3 shall elect members of the city council by district for full four (4) year terms.

§ 2-9.02. Residency for Mayor and Councilmembers.

- (a) The Mayor and Councilmembers of the City shall at all times while serving in elected office for the City have as their place of residence and domicile in the District for which they are seeking election.

If, during his or her term of office, the Mayor or a Councilmember moves his or her place of residence outside of the District or ceases to be an elector of the District, his or her office shall immediately become vacant.

- (b) Applicable Definitions and Standards. The following rules shall be observed when determining a person's place of residence and domicile for purposes of this section:

- (1) The residence of a person is that place in which the person's habitation is fixed for some period of time, but wherein he or she does not have the intention of remaining. At a given time, a person may have more than one residence (Elections Code Section 349(c)).
- (2) The domicile of a person is that place in which the person's habitation is fixed, wherein the person has the intention of remaining, and to which, whenever he or she is absent, the person has the intention of

returning. At a given time, a person may have only one domicile (Elections Code Section 349(b)).

- (3) When determining a person's residence for purposes of where he or she is properly registered to vote, the definition for domicile shall be used (Elections Code Section 349(a)).
- (4) The term District shall have the same meaning as "by districts" found in Government Code Section 34871.

§ 2-9.03. Election of members of the City Council By-District.

- (a) Following the effective date of this chapter and upon the commencement of "by district" elections in the order established in § 2-9.01 of this code, members of the city council shall be elected "by district" as defined in California Government Code Section 34871 or any successor statute. A person shall not be eligible to be elected to be a member of the city council unless he or she is otherwise qualified as required by law and both resided in the geographical area comprising the district from which he or she is nominated to be elected and was a registered voter of the city at the time nomination papers are issued to the candidate as provided for in Section 10227 of the California Elections Code. It is the intent of the city council that no term of any member of the city council that commenced prior to the effective date of chapter shall be affected by the adoption of this chapter.
- (b) Registered voters signing nomination papers or voting for a member of the city council shall be residents of the geographical area making up the district from which the member is to be elected.
- (c) The boundaries of the five City Council districts established by the passage of Resolution 2026-01 of this Council hereby are established as described on the Council District Map attached as Exhibit "A" to Resolution 2026-01 of this Council and incorporated by this reference
- (d) The terms of the office of each member elected to the city council shall remain four (4) years.

§ 2-9.04. Adjustment of District Boundaries.

- (a) Pursuant to Elections Code Section 21601, as it may be amended, the city council shall adjust the boundaries of any or all of the districts following each decennial federal census. Using the census as a basis, the city council shall adjust the boundaries so that the districts shall be as nearly equal in population as practicable and in compliance with all applicable provisions of law. Any adjustment of district boundaries shall be made by resolution adopted by the city council before the first day of November of the year following the year in which each decennial federal census is taken. Prior to the public hearing

approving the adjustment of the district boundaries, the city council shall hold a public hearing on the proposed district boundaries as required by Elections Code Section 21607.

- (b) At the time of any annexation of territory to the city, the city council shall designate, by resolution adopted by a vote of at least a majority of the city council, the contiguous district to which the annexed territory shall be a part and shall amend the district boundaries if necessary in accordance with Election Codes Section 21603, as it may be amended.
- (c) Pursuant to Elections Code Section 21606, the term of office of any council member who has been elected and whose term of office has not expired shall not be affected by any change in the boundaries of the district from which he or she was elected. At the first election for council following adjustment of the boundaries of the districts, a person meeting the requirements of government code section 34882 shall be elected to the city council for each district under the readjusted district plan that has the same district number as a district whose incumbent's term on the council is due to expire.

§ 2-9.05. Limitation of Terms.

- (a) No person shall serve more than four full consecutive terms of office as a City Councilmember (each term is for four years). The completion of any unexpired term to which such person was elected or appointed to shall not be considered a term for the purposes of this subsection.
- (b) A person who has served four full consecutive terms as a City Councilmember shall be eligible to serve either as an appointed or elected City Councilmember after being out of office for at least one General Municipal Election.
- (c) The term limits established by this chapter shall be applicable prospectively to all terms of office for City Councilmembers from and commencing with the terms of City Councilmembers elected at the March 5, 2024, General Municipal Election.

SECTION 2. If any action, subsection, line, sentence, clause, phrase, or word of this Ordinance is for any reason held to be invalid or unconstitutional, either facially or as applied, by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, and each and every individual section, subsection, line, sentence, clause, phrase, or word without regard to any such decision.

SECTION 3. In accordance with Government Code § 36937, this ordinance shall become effective immediately after approval by the City Council.

SECTION 4. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be published or posted as prescribed by law.

APPROVED AND ADOPTED THIS ____ DAY OF FEBRUARY 2026.

Eduardo Martinez, Mayor

ATTEST:

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON
PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2026-04 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 10th day of February 2026 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 24th day of February 2026 and that said Ordinance was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

Dated: _____

Eduardo Sarmiento, City Clerk

ITEM 2



CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

APPROVE THE RESOLUTION AUTHORIZING THE INVESTMENT ALLOCATION AND INVESTMENT POLICY STATEMENT FOR THE CITY OF HUNTINGTON PARK SECTION 115 TRUST FOR OPEB/PENSION STABILIZATION

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Adopt a resolution authorizing the City Manager to execute an update to the City's Investment Policy Statement ("IPS") for the City's Section 115 Trust for Other Post Employment Benefits (OPEB) Prefunding.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The City is in the process of transferring the administration and investment management of the OPEB Section 115 Trust to Shuster Advisory Group, LLC (Shuster). Previously, the City chose to utilize the CalPERS California Employers' Retiree Benefit Trust (CERBT) program where CalPERS offers three investment portfolio options ranging from 40/60% equity to fixed income to 70/30% equity to fixed income. The City selected "Strategy 1" which is the 70/30% (Equity/Fixed Income) allocation option.

Staff has met with Shuster to discuss potential investment strategies. Considering the City's present financial conditions and strategic objectives, staff recommends retaining the current allocation of 70/30% (Equity/Fixed Income) investment allocation.

RECOMMENDED ACTIONS:

1. The City Council adopt resolution approving the investment policy statement for the City of Huntington Park's Multiple Employer OPEB/Pension 115 Trust administered by Shuster Advisory Group, LLC.

2. The City Council approve the current investment allocation mix for the OPEB 115 Trust administered by Shuster Advisory Group, LLC of moderate aggressive with a 70/30% asset allocation of equity to fixed income investments to achieve the investment objective within the current capital markets

BACKGROUND:

Section 115 Trust

A Section 115 Trust is a vehicle authorized by the Internal Revenue Code which allows an agency to segregate funds from general assets for the purpose of funding an essential government function (e.g., pension and post-employment obligations). Funds placed in a Section 115 Trust are irrevocably committed for the specific government function specified in the applicable trust agreement. Additionally, monies held in such trusts can be invested in accordance with the rules governing those trusts, which are different than the investment rules for the City's pooled investments. Since investment restrictions that apply to the general fund of a City (California Government Code 53601) do not apply to the assets held in an Irrevocable Section 115 Trust thus allowing for much more flexibility for the investment strategy. By utilizing a Section 115 Trust, a potentially higher rate of return may be achieved rather than if those same funds were invested with the City.

The City previously chose to utilize the CalPERS CERBT program for the prefunding of OPEB liability and funded the account in 2007 when there were much fewer providers offering 115 Trust administration. Following a 2023 seminar hosted by the State Treasurer's Office about managing pension liability, additional research spurred a discussion with Shuster about their Trust program which offers accounts for both OPEB and Pension prefunding. The City is not obligated to stay in the CERBT trust arrangement, therefore a review of the current providers was completed.

Based on review of available firms offering trust administration services and analysis it was determined that the Shuster program offers the greatest flexibility of investment options and the most competitive fees for the comprehensive services the City will receive, including:

- Investment Fiduciary services
- Consolidated full fee transparency
- Customizable investment options
- Individual accounts
- Daily valuation and account access
- Blend of active and passive investment options
- Private equity/debt (optional)
- GASB compliant reporting
- Local dedicated service team
- Direct access to Portfolio Management Team

While a formal Request for Proposal (RFP) process is not required, both the City of Riverside and City of Oxnard completed RFP's that supported the selection of Shuster as their 115 Trust administrator, demonstrating the program's competitive standing in the marketplace. The two Cities cited increased investment and program flexibility, competitive fees, and a high level of service as reasons for selecting Shuster.

Shuster is the same firm that took over investment fiduciary responsibilities of the City's 457(b) plan, as well as plan consulting services, in the third quarter of 2018 and assisted with the setup of the 401(a) plan during the end of 2019. Through that change, employees, participants, and retirees have realized significant savings on the fees of those accounts as well as access to an enhanced institutional investment menu.

More specifically, in 2018 the City was introduced to Shuster and later chose to engage Shuster as the retirement plan consultant and investment fiduciary for the 457(b) Plan. Shuster issued a Request for Information (RFI) to the current record-keeper administering the plans and completed a comprehensive review, identifying the fees for record-keeping and administration were high and not transparent, and the quality of the investment menu needed improvement. Based on the information obtained through the RFI, Shuster subsequently conducted a Request for Proposal (RFP) for administration and recordkeeping services for the Plans. The results of the RFP proved the administration and record-keeping fees could significantly be reduced by moving to an alternative recordkeeper and the City could also implement an open architecture investment menu and a fee-transparent platform benefiting participants. Voya was selected by the City at a 78% reduction in 457(b) plan record keeping costs and an improved investment menu for plan participants. In addition, Shuster recently negotiated a further reduction with Voya that will result in an overall reduction of 84%. Shuster also negotiated a higher rate for the fixed account option for the 457(b) plan and 401(a) that provided participants with an increase in crediting rate for those wanting safety of principal. Since the consolidation to Voya, participants in the Plan have saved approximately \$160,000 from the reduction in recordkeeping fees alone, which positively affects their account balances. The projected fee savings due to the fee reduction alone are estimated to be \$415,000 over 10-Years, \$1.0 million over 20-Years, and \$1.9 million over 30-Years. These estimated savings do not take into account any financial gains from improved investment options or the increase in the crediting rate for the safety of principal option.

Investment Policy Statement

The purpose of the investment policy statement is to:

- Ensure that all fiduciaries involved take prudent and careful action to maintain the investment portfolio;
- Facilitate the process of ongoing communication between the Plan Sponsor and its plan fiduciaries;
- Confirm the Plan's investment goals and objectives and management policies as well as cash flow expectations applicable to the investment portfolio identified below and obtained from the Plan Sponsor;

- Provide a framework to construct a well-diversified asset mix that can potentially be expected to meet the account's short- and long-term needs that is consistent with account's investment objectives, liquidity considerations and risk tolerance;
- Identify any unique considerations that may restrict or limit the investment discretion of the Investment Advisor;
- Maintain a long-term perspective when market volatility is caused by short-term market events.

ANALYSIS:

The Plan's performance will be measured on a total return basis which takes into consideration both investment income and capital appreciation. While the Plan Sponsor recognizes the importance of preservation of capital, it also adheres to the principle that varying degrees of investment risk are generally rewarded with compensating returns. To achieve these objectives, the Plan Sponsor allocates its assets (asset allocation) with a strategic perspective of the capital markets.

The current investment objective is moderate aggressive for risk tolerance and strategic asset allocation at 70% equity and 30% fixed income investments. Shuster and staff are recommending retaining the current asset allocation mix of 70% equity and 30% fixed income investments to take advantage of the current investment market while still maintaining reasonable risk tolerance. There are other performance benchmarks and investment limitations that are used to manage and safeguard the fund assets and can be found in Attachment 1.

It is not anticipated that the Plan will have a high level of disbursements in the next five to ten years. However, it is anticipated that a steady increase in disbursement will occur as more employees begin to retire.

In comparison, the CalPERS strategic asset allocation for the Public Employees' Retirement Fund (PERF) is currently set at 57/43 equity to fixed income with a 5 to 7% plus/minus relative target range. The current long-term forecast does not anticipate the use of the Pension Stabilization trust to fund the annual retiree expenditures supporting the 5-year investment horizon and risk tolerance. Based on this information, staff is recommending retaining the current asset allocation of 70/30 equity to fixed income. The proposed strategy is designed for the investor with an investment horizon more than 10 years who can withstand fluctuations in their portfolio value.

FISCAL IMPACT/FINANCING

There is no fiscal impact to the General Fund associated with the recommended action.

CONCLUSION

Upon Council approval, staff will proceed with the recommended action

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Jeff Jones', with a stylized, flowing script.

JEFF JONES
Director of Finance

ATTACHMENT(S)

1. Resolution authorizing the City Manager to execute an update to the City's Investment Policy Statement ("IPS") for the City's Section 115 Trust for Other Post Employment Benefits (OPEB) Prefunding.
2. Shuster Investment Policy Statement

ATTACHMENT A

RESOLUTION NO. 2026-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA APPROVING THE INVESTMENT POLICY STATEMENT FOR THE CITY OF HUNTINGTON PARK'S MULTIPLE EMPLOYER OPEB/PENSION 115 TRUST ADMINISTERED BY SHUSTER ADVISORY GROUP, LLC

WHEREAS, the City has adopted the Multiple Employer OPEB/Pension 115 Trust ("Trust") for the purpose of pre-funding pension obligations and/or OPEB obligations administered by Shuster Advisory Group, LLC; and

WHEREAS, Shuster Advisory Group, LLC ("Shuster") has made available participation in the Multiple Employer OPEB/Pension 115 Trust ("Trust") for the purpose of pre-funding pension obligations and/or OPEB obligations; and

WHEREAS, the City of Huntington Park ("City") is eligible to participate in a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code of 1986, as amended (the "Code"), and the Regulations issued thereunder, and the Trust is a tax-exempt trust under the relevant statutory provisions of the State of California; and

WHEREAS, the City authorized the appointment of Alta Trust Company ("Alta Trust") as the successor Trustee and Alta Trust satisfies the Trustee requirements set forth in Code Section 115 to act as Trustee and accepts the appointment to be the successor Trustee under the terms of the Trust; and

WHEREAS, all qualified assets held by Alta Trust Company ("Alta Trust") and Charles Schwab Trust Bank ("Schwab Bank") as custodian of the Trust are irrevocably dedicated to prefunding the City's OPEB obligations; and

WHEREAS, the City's adoption and operation of the Trust has no effect on any current or former employee's entitlement to post-employment benefits; and

WHEREAS, the terms and conditions of any post-employment benefit entitlement, if any, are governed by documents that are separate from and independent of the Trust; and

WHEREAS, the City Council has prudently set aside, and will continue to set aside funds for pre-funding OPEB obligations; and

WHEREAS, the City's funding of the Trust does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS, the City reserves the right to make contributions, if any, to the Trust.

WHEREAS, Shuster Advisory Group, LLC has set forth an Investment Policy Statement for the OPEB/Pension 115 Trust to ensure fiduciaries involved in the plan take prudent and careful action to maintain the investment portfolio goals and objectives while maintaining liquidity and risk tolerance; and

WHEREAS, Shuster Advisory Group, LLC is recommending retaining the current investment allocation mix of moderate aggressive with a 70/30 asset allocation of equity to fixed income investments to achieve the investment objective within the current capital markets; and

WHEREAS, the City's now wishes to approve a Shuster Advisory Group investment policy statement that will set forth the investment policy for the investment portfolio available to the OPEB/Pension 115 Trust.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1: Upon completion of transfer of trust assets on or around March 16, 2026, the City Council hereby authorizes and approves the City Investment Policy Statement for the OPEB/Pension Stabilization 115 Trust Account and attached here to as Exhibit A.

ADOPTED, SIGNED AND APPROVED this 10th day of February, 2026.

MAYOR

APPROVED AS TO FORM:

ANDREW SAREGA, ACTING CITY ATTORNEY

ATTEST:

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. XXXX has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Huntington Park City Council, held on February 10, 2026, and that the same was adopted, signed and approved by the following vote to wit:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

EDUARDO SARMIENTO, CITY CLERK

Introduction

This document sets forth the investment policy for the investment portfolio available to the OPEB/Pension 115 Trust administered by Shuster Advisory Group, LLC.

This policy should be read in conjunction with the Investment Advisory Agreement and Risk Analysis report.

Purpose

The purpose of this investment policy statement is to:

- Ensure that all fiduciaries involved in the plan take prudent and careful action to maintain the investment portfolios;
- Facilitate the process of ongoing communication between the Employer/Plan Sponsor and its plan fiduciaries;
- Confirm the Plan's investment goals and objectives and management policies as well as cash flow expectations applicable to the investment portfolio identified below and obtained from the Employer/Plan Sponsor;
- Provide a framework to construct a well-diversified asset mix that can potentially be expected to meet the account's short- and long-term needs that is consistent with account's investment objectives, liquidity considerations and risk tolerance;
- Identify any unique considerations that may restrict or limit the investment discretion of the Investment Advisor;
- Maintain a long-term perspective when market volatility is caused by short-term market events.

Plan Information

Employer/Plan Sponsor:	City of Huntington Park
Plan Administrator:	City Manager
Plan Name ("Plan"):	City of Huntington Park OPEB Trust Account
Type of Account:	OPEB Funding
Trustee:	Alta Trust
	Contact: Adam Ponder, CEO aponder@trustalta.com / (303) 996-3786
Custodian:	Charles Schwab Trust Bank
	Contact: Customer Service, (800) 435-4000
Trust Administrator:	Shuster Advisory Group, LLC
	Contact: Mark Shuster, Managing Member mshuster@sfgrpc.com / (626) 578-0816
Investment Advisor:	Shuster Advisory Group, LLC
	Contact: Mark Shuster, Managing Member mshuster@sfgrpc.com / (626) 578-0816

Investment Advisor Authority

In accordance with the relevant terms of the documents related to Plan, the Employer/Plan Sponsor/Plan Administrator has delegated investment discretion and authority to Shuster Advisory Group, LLC., an independent SEC-registered investment advisor.

Except as otherwise noted in this document, Investment Advisor has full investment discretion over the assets in the account that are managed. Investment Advisor is authorized to purchase, sell, exchange, invest, re-invest and manage the designated assets held in the account without prior approval or subsequent approval of any other party to the Plan. This management shall be based upon the account's investment objectives provided by the Employer/Plan Sponsor/Plan Administrator.

Investment Objectives and Constraints

The goal of the Plan's investment program is to provide a reasonable level of growth which, will result in sufficient assets to pay the present and future obligations of the Plan. The following objectives are intended to assist in achieving this goal:

- The Plan should seek to earn a return in excess of its policy benchmark over the life of the Plan.
- The Plan's assets will be managed on a total return basis which takes into consideration both investment income and capital appreciation. While the Employer/Plan Sponsor recognizes the importance of preservation of capital, it also adheres to the principle that varying degrees of investment risk are generally rewarded with compensating returns. To achieve these objectives, the Employer/Plan Sponsor allocates its assets (asset allocation) with a strategic perspective of the capital markets.

Investment Time Horizon: More than 10 years

Anticipated Cash Flows: Assets in the Plan will seek to mitigate the impact of the funding of current and future unfunded OPEB liabilities to reduce the impact of future expenses on the Employer/Plan Sponsor. It is not anticipated that the Plan will have a high level of disbursements in the next five years, however it is anticipated that a steady increase in disbursements will occur as more employees begin to retire. The goal is to manage the cash flow of the plan via actuarial projections provided by the Employer/Plan Sponsor.

Risk Tolerance: Moderate Aggressive - The account's risk tolerance has been rated moderate aggressive, which demonstrates that the account can accept higher than average fluctuations to pursue its investment objectives.

Investment Objective: Moderate Aggressive – The Moderate Aggressive Portfolio is a globally diversified portfolio consisting of asset classes that may include U.S. and foreign equity, commodities, real estate investment trusts, and bonds. With a greater allocation to more growth-oriented investments, this strategy is designed for the investor with an investment horizon between 5-10 years who can withstand a greater level of fluctuation in their portfolio value.

Strategic Asset Allocation: Moderate Aggressive

Equity	Fixed Income	Cash
60-80%	18%-38%	0-12%
Policy: 70%	Policy: 28%	Policy: 2%

Policy Weight Ranges:

Asset Classes	Min.	Policy	Max.
Cash	0	2	12
Bonds	18	28	38
High Yield	0	0	10
US Large Cap	19	29.4	39
US Mid Cap	0	8.4	18
US Small Cap	0	4.2	14
International Developed Markets	18	28	38
Emerging Markets	0	0	10
Global Real Assets	0	0	10

Market conditions may cause the account's asset allocation to vary from the stated range from time to time. The Investment Advisor will rebalance the portfolio no less than quarterly and/or when the actual weighting differs substantially from the strategic range, if appropriate and consistent with your objectives.

Performance Benchmarks: The performance of the total Plan shall be measured over a three and five-year period. These periods are considered sufficient to accommodate the market cycles experienced with investments. The performance may be compared to the return of the total portfolio blended from selected benchmarks. These benchmarks have been chosen for their relevance to the portfolio's investment objectives and strategy. While we strive to provide a comprehensive comparison, it is important to note that other benchmarks not listed here may also be relevant for assessing the portfolio's performance.

- Cash
- Bloomberg US Aggregate / Bloomberg US Universal Aggregate
- S&P 500 Index
- Russell 2000 Index
- MSCI World ex USA Index
- MSCI Emerging Markets Index
- S&P Global Real Estate Index
- S&P Global Natural Resources Index
- ICE BofA 0-3 Month US Treasury Bills
- S&P 400 Index
- Bloomberg Municipal Bond / MS Category Avg – Municipal CA Intermediate
- MSCI All Country World ex USA Index
- MSCI EAFE Index
- S&P Global Real Assets Index
- S&P Global Infrastructure Index
- Private Asset Index
- Alternative Index

Permitted Investments: Investment Advisor may utilize a full range of investment vehicles when constructing the investment portfolio. Given the portfolio's above-stated investment objectives and its Total Program Benchmark, Shuster Advisory Group will seek to cause the portfolio to have exposure to a complete array of global assets to fully capture risk diversification and return

opportunities. Variation will be permitted across tactical opportunities and in the case of Total Portfolio Approach (holistic) opportunities.

Security Selection: Investment Advisor may utilize a full range of investment vehicles when constructing the investment portfolio, including but not limited to individual securities, mutual funds, exchange-traded funds, fixed income portfolios, and alternative investments. Alternative investments, including but not limited to private equity and private debt, real assets (natural resources, real estate, infrastructure as examples) are generally not directly correlated to equity or fixed income investments and are therefore designed to lower overall portfolio volatility.

Restricted Investments: Direct Investments, other than through pooled or separately managed funds. Margin Purchases will not be used for leverage. Direct Ownership of letter stock. Securities of the Investment Manager, its parent or subsidiaries, except when in a pooled vehicle.

Duties and Responsibilities

The Employer/Plan Sponsor/Plan Administrator is responsible for:

- Confirming the accuracy of this Investment Policy Statement, in writing.
- Advising Trustee, Custodian and Investment Advisor of any change in the plan/account's financial situation, funding status, or cash flows, which could possibly necessitate a change to the account's overall risk tolerance, time horizon or liquidity requirements; and thus, would dictate a change to the overall investment objective and goals for the account.
- Monitoring and supervising all service vendors and investment options, including investment managers.
- Avoiding prohibited transactions and conflicts of interest.

The plan Custodian is responsible for:

- Valuing the holdings.
- Collecting all income and dividends owed to the Plan.
- Settling all transactions (buy-sell orders).

The plan Trustee is responsible for:

- Tracking valuation of the holdings.
- Holding assets in Trust as directed trustee.

The Trust Administrator and Investment Advisor is responsible for:

- Assisting the Employer/Plan Sponsor/Plan Administrator with the development and maintenance of this Investment Policy Statement.
- Meeting with Employer/Plan Sponsor/Plan Administrator to review portfolio structure, holdings, and performance.
- Designing, recommending and implementing an appropriate asset allocation consistent with the investment objectives, time horizon, risk profile, guidelines and constraints outlined in this statement.

- Researching and monitoring investment advisers and investment vehicles.
- Purchasing, selling, and reinvesting in securities held in the account.
- Monitoring the performance of all selected assets.
- Voting proxies, if applicable.
- Recommending changes to any of the above.
- Periodically reviewing the suitability of the investments, being available to meet with the committee at least once each year and being available at such other times within reason at your request.
- Preparing and presenting appropriate reports.

Acknowledgement and Acceptance

- I/We being the Employer/Plan Sponsor with responsibility for the account(s) held on behalf of the Employer/Plan Sponsor specified below, designate Investment Advisor as having the investment discretion and management responsibility indicated in relation to all assets of the Plan or specified Account. If such designation is set forth in the Plan/trust, I/We hereby confirm such designation as Investment Advisor.
- I have read the Investment Guidelines Document, and confirm the accuracy of it, including the terms and conditions under which the assets in this account are to be held, managed, and disposed of by the Investment Advisor. This Investment Guidelines Document supersedes all previous versions of an Investment Guidelines Document or investment objective instructions that may have been executed for this account.

Client:

Name: _____

Title: _____

Signature: _____

Date: _____

Investment Advisor: Shuster Advisory Group, LLC

Name: Mark Shuster

Title: Managing Member

Signature: _____

Date: _____

ITEM 3



CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF THE ADOPTION OF THE DEFINED BENEFIT PLATFORM PROPOSED BY SHUSTER ADVISORY GROUP, LLC.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Recommended Action:

Staff recommends City Council adopt Resolution approving the adoption of a new Defined Benefit platform for the City of Huntington Park Supplemental Defined Benefit Retirement Plan and related Governmental Excess Benefit Arrangement, and the discontinuance of the Public Agency Retirement System's (PARS) PARS Retirement Enhancement Plan (REP) and PARS City of Huntington Park Excess Benefit Plan and the related Trusts.

Discussion:

The PARS Retirement Enhancement Plan (REP) and related Excess Benefit Plan were approved by the City Council on June 15, 2009. The plan was effective July 1, 2009, and it is a defined benefit 401(a) plan ("DB Plan") that, combined with the existing Public Employees Retirement System ("PERS") pension benefits, enhances the retirement formula provided by the City to eligible employees. The plan is only available to employees that are full-time non-safety management employees hired on or after July 1, 2009, a member of the City Council on or after July 1, 2009, an employee represented by the General Employees Association on or after July 1, 2010, and/or a non-safety employee represented by Police Officers Association on or after July 1, 2010. The plan has been administered by Phase II Systems (d/b/a PARS) since inception. Due to PEPRRA legislation, the DB Plan is closed to employees hired after December 31, 2012.

After a review of the current fees, investment portfolios and services, it was determined that significantly reduced fees, improved investment flexibility, customization, transparency, and service could be achieved by transferring our plan administration and portfolio management to a different program provider.

Staff's valuation process concluded that the program offered by Shuster Advisory Group, LLC ("Shuster") provides flexibility of investment options and extremely competitive fees for the comprehensive services the City will receive, including but not limited to Investment Fiduciary services, consolidated full fee transparency, and fully customizable investment options.

Background:

On June 15, 2009, City Council approved a supplemental retirement benefit for employees meeting eligibility requirements. The plan is a defined benefit 401(a) plan ("DB Plan") that, combined with the existing Public Employees Retirement System ("PERS") pension benefit, enhances the retirement formula provided by the City to these employees based upon final compensation and years of service. This supplemental product was developed and implemented with Public Agency Retirement Services ("PARS"). However, it is important to note that: (1) PARS is a private company and is not a public agency like PERS, and (2) the DB Plan is administered by the City and several third-party providers in accordance with the adopted plan documents. Although the DB Plan is known as and commonly referred to as "the PARS plan", it is simply a 401(a) defined benefit plan that can be administered by any capable defined benefit recordkeeper, trustee and investment advisor.

The DB Plan is only provided to employees hired before December 31, 2012 due to the adoption of the California Public Employees' Pension Reform Act (PEPRA). Current assets in the DB Plan total \$5,349,228 as of September 30, 2025. Funds in the DB Plan are invested in accordance with the DB Plan documents in the PARS Moderate Strategy - Index investment strategy (40%-60% Stocks, 40%-60% Bonds, and 0%-20% Cash).

Since inception, the DB Plan has been administered by Phase II Systems Inc. ("Recordkeeper"). In addition, the funds have continuously been held in trust by US Bank as Trustee ("Trustee"), and investments have always been managed by Highmark Capital ("Investment Advisor") a subsidiary investment manager of US Bank.

Analysis:

In 2025, staff conducted a due diligence review of the DB Plan. Staff found that administrative fees being charged by the current service providers were high and lacked transparency since the fees were not discernable. In addition, staff concluded that the assets were largely invested in mutual funds with relatively higher management fees. Finally, staff determined that the Recordkeeper did not have the technological resources to provide sufficient retirement educational or account information to participants, or process retirement applications electronically.

Based on the analysis and the defined benefit program made available through Shuster, significant savings in administration costs are available in addition to improved active investment management services by Shuster. Shuster is the same firm that took over investment fiduciary responsibilities of the City's 457(b) plan, as well as plan consulting services, in the third quarter of 2018 and assisted with the set up of the 401(a) plan during the end of 2019. Through that change,

Page 2 of 4

employees, participants, and retirees have realized significant savings on the fees of those accounts as well as access to an enhanced institutional investment menu..

More specifically, in 2018 the City was introduced to Shuster and later chose to engage Shuster as the retirement plan consultant and investment fiduciary for the 457(b) Plan. Shuster issued a Request for Information (RFI) to the current record-keeper administering the plans and completed a comprehensive review, identifying the fees for record-keeping and administration were high and not transparent, and the quality of the investment menu needed improvement. Based on the information obtained through the RFI, Shuster subsequently conducted a Request for Proposal (RFP) for administration and recordkeeping services for the Plans. The results of the RFP proved the administration and record-keeping fees could significantly be reduced by moving to an alternative recordkeeper and the City could also implement an open architecture investment menu and a fee-transparent platform benefiting participants. Voya was selected by the City at a 78% reduction in 457(b) plan record keeping costs and an improved investment menu for plan participants. In addition, Shuster recently negotiated a further reduction with Voya that will result in an overall reduction of 84%. Shuster also negotiated a higher rate for the fixed account option for the 457(b) plan and 401(a) that provided participants with an increase in crediting rate for those wanting safety of principal. Since the consolidation to Voya, participants in the Plan have saved approximately \$160,000 from the reduction in recordkeeping fees alone, which positively affects their account balances. The projected fee savings due to the fee reduction alone are estimated to be \$415,000 over 10-Years, \$1.0 million over 20-Years, and \$1.9 million over 30-Years. These estimated savings do not take into account any financial gains from improved investment options or the increase in the crediting rate for the safety of principal option.

Shuster Advisory Group, LLC

Shuster Advisory Group, LLC is an independent investment advisory firm and fiduciary. They provide governmental and institutional retirement plan consulting services as well as private wealth management. Shuster is a SEC-Registered Investment Advisor with over \$10.5 billion in assets under management focusing on serving the unique needs of governmental agencies and special districts. Shuster serves as investment fiduciary to over 100 governmental agencies and special districts providing investment selection, monitoring and management, and provides plan consulting and participant services.

Shuster serves currently as the fiduciary investment advisor and plan consultant for our 457(b) and 401(a) plans. The services provided by Shuster are unique with a low-cost transparent structure and white glove approach. Shuster entered the public retirement plan sector after analyzing the sector and realizing that cities and agencies were being underserved and over-charged for their retirement plans, directly impacting the supplemental retirement savings of the public employees. Hiring Shuster for these services resulted in a 78% reduction in recordkeeping and administrative plan costs for the 457(b) and 401(a) plans, in addition to a significant improvement in the quality of the investments available in the retirement plan. Shuster has proven to be responsive, analytical, and a true partner to the City.

Shuster has conducted the same analysis of the City's supplemental defined benefit program and again determined that the City was being overcharged and underserved. Shuster found that the program available was over-priced, lacked full fee transparency, and high-level customer service. Shuster provides a defined benefit plan solution that combines Shuster's investment fiduciary services and plan consulting with Charles Schwab Trust Bank as custodian and Nyhart as plan administrator cohesively providing enhanced services at a fraction of the cost of the current program. With Shuster's ongoing oversight and exceptional service model, Staff expects similar results with the defined benefit plan as experienced with the 457(b) and 401(a) plans.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Jeff Jones', with a stylized, flowing script.

JEFF JONES
Director of Finance

ATTACHMENT(S)

1. Resolution approving the adoption of a new Defined Benefit platform for the City of Huntington Park Supplemental Defined Benefit Retirement Plan and related Governmental Excess Benefit Arrangement, and the discontinuance of the Public Agency Retirement System's (PARS) PARS Retirement Enhancement Plan (REP) and PARS City of Huntington Park Excess Benefit Plan and the related Trusts

ATTACHMENT A

RESOLUTION NO. 2026-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, APPROVING THE ADOPTION OF THE DEFINED BENEFIT PLAN PLATFORM PROPOSED BY SHUSTER ADVISORY GROUP, LLC

WHEREAS, The City of Huntington Park (the “City”) maintains a supplemental defined benefit retirement plan that provides retirement benefits to eligible employees upon retirement from the City (the “Plan”) with a related governmental excess benefit arrangement plan within the meaning of Code Section 415(m) for certain of those eligible employees;

WHEREAS, the Plan conforms to the applicable requirements of the Internal Revenue Code of 1986 (“IRC”) and the California Public Employees’ Pension Reform Act of 2013, each as amended;

WHEREAS, under IRC Section 401(a), benefits under the Plan must be paid from a qualified retirement trust or certain other funding vehicles as defined in IRC Section 401(f);

WHEREAS, Shuster Advisory Group, LLC (Shuster) has made available a Defined Benefit Plan platform with the Howard E. Nyhart Company, Inc. providing plan administration, Charles Schwab Trust Bank (Schwab) providing custodial services, and Shuster providing plan consulting and fiduciary investment management, and

WHEREAS, the Schwab custodial account satisfies the applicable requirements of the tax laws to be treated as a qualified trust under section 401 of the Internal Revenue Code and accordingly, under those laws, Schwab is treated as the trustee, and

WHEREAS, all qualified assets currently held in the Public Agency Retirement System 401(a) Trust are irrevocably dedicated to the funding of the PARS Retirement Enhancement Plan (REP), and

WHEREAS, all assets currently held in the City of Huntington Park Excess Benefit Trust are irrevocably dedicated to the funding of the City of Huntington Park Excess Benefit Plan, and

WHEREAS, the City is eligible to be a member of a qualified governmental retirement trust or certain other funding vehicles, established pursuant to the provisions of Section 501 of the Internal Code, and the California Government Code Sections 53215 through 53224 providing for pension trusts established by public agencies.

WHEREAS, Shuster Advisory Group, LLC has set forth an Investment Policy Statement for the City of Huntington Park Supplemental Retirement Plan and City of Huntington Park Excess Benefit Plan to ensure fiduciaries involved in the plan take prudent and careful action to maintain the investment portfolio goals and objectives while maintaining liquidity and risk tolerance; and

WHEREAS, Shuster Advisory Group, LLC is recommending changing the City of Huntington Park Supplemental Retirement Plan investment allocation mix to moderate aggressive with a 70/30 asset allocation of equity to fixed income investments and the City of Huntington Park Excess Benefit Plan investment allocation mix to balanced with a 50/50 asset allocation of equity to fixed income investments to achieve the investment objective within the current capital markets; and

WHEREAS, the City's now wishes to approve a Shuster Advisory Group investment policy statement that will set forth the investment policy for the investment portfolio available to the Plans.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, AS FOLLOWS:

Section 1. Effective February 10, 2026, the City Council hereby authorizes the establishment of the Shuster Defined Benefit Plan platform for administration of the City of Huntington Park Supplemental Retirement Plan and related City of Huntington Park Qualified Governmental Excess Benefit Arrangement; and

Section 2. Effective February 10, 2026, the City Council hereby authorizes the termination of the City of Huntington Park's participation in the Public Agency Retirement System 401(a) Trust, all services, administration, plan documents, and investment contracts with PARS and U.S. Bank, N.A. ("U.S. Bank"), including the services of U.S. Bank as Trustee; and

Section 3. The City Council hereby authorizes the appointment of Nyhart to provide plan administration and the appointment of Shuster to provide plan consulting and fiduciary investment management for the City of Huntington Park Supplemental Retirement Plan; and

Section 4. The City Council hereby authorizes the appointment of Schwab as successor Custodian of the City of Huntington Park Supplemental Retirement Plan and Schwab custodial account is accepted as a qualified trust under section 401 of the Internal Revenue Code; and

Section 5. The City Council acknowledges that the successor custodial account satisfies the requirements of section 401 of the Internal Revenue Code and that all assets held by the custodial account shall qualify as "plan assets" that are irrevocably dedicated to the City of Huntington Park Supplemental Retirement Plan;

Section 6. Effective February 10, 2026, the City Council hereby authorizes the termination of the City of Huntington Park's participation in the City of Huntington Park Excess Benefit Trust, all services, administration, plan documents, and investment contracts with PARS and US Bank, N.A. ("U.S. Bank"), including the services of U.S. Bank as Trustee; and

Section 7. The City Council hereby authorizes the City to provide plan administration and the appointment of Shuster to provide plan consulting and fiduciary

investment management for the City of Huntington Park Qualified Government Excess Benefit Arrangement; and

Section 8. The City Council hereby authorizes the appointment of Schwab as successor Custodian of the City of Huntington Park Qualified Governmental Excess Benefit Arrangement and Schwab custodial account is accepted as a qualified trust under section 415 of the Internal Revenue Code; and

Section 9. The City Council hereby authorizes the liquidation to effectuate the transfer of all assets of the Supplemental Retirement Plan and related governmental excess benefit arrangement plan to Charles Schwab Trust Bank, on or around April 30, 2026; and

Section 10. Upon the complete transfer of assets, PARS is removed as trust administrator and U.S. Bank is removed as Trustee of the PARS Retirement Enhancement Plan; and

Section 11. Upon the complete transfer of assets, PARS is removed as trust administrator and U.S. Bank is removed as Trustee of the City of Huntington Park Excess Benefit Plan; and

Section 12. Upon completion of transfer of trust assets the City Council hereby authorizes and approves the City Investment Policy Statement for the City of Huntington Park Supplemental Retirement Plan and City of Huntington Park Excess Benefit Plan and attached here to as Exhibit A; and

Section 12. The City Council hereby appoints the City Manager or his/her successor or his/her designee as the City's Administrator for the Plans; and

Section 13. The City's Administrator is hereby authorized on behalf of the City to:

- (i) execute the legal documents with any modifications that the Administrator and the City Attorney deem necessary or appropriate to reflect the intent of this resolution; and
- (ii) take whatever additional actions are necessary or appropriate to maintain the City's participation in the Plans and to maintain the Plans' compliance with applicable law; and
- (iii) take whatever additional actions are necessary or appropriate to administer the City's Plans.

ADOPTED, SIGNED AND APPROVED this 10th day of February, 2026.

MAYOR

APPROVED AS TO FORM:

ANDREW SAREGA, ACTING CITY ATTORNEY

ATTEST:

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, California DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. XXXX has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the Huntington Park City Council, held on February 10, 2026, and that the same was adopted, signed and approved by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

EDUARDO SARMIENTO, CITY CLERK

ITEM 4



CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF SHUSTER ADVISORY GROUP AS THE INVESTMENT ADVISOR FOR THE CITY'S CASH OPERATING RESERVE PORTFOLIO AS PERMITTED UNDER CALIFORNIA CODE 53601

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Adopt a resolution authorizing the City Manager to execute an agreement to hire Shuster Advisory Group, LLC as the Investment Advisor for the City's Cash Operating Reserve Portfolio as permitted under California Code 53601.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Shuster Advisory Group, LLC ("Shuster") is an independent SEC-Registered Investment Advisor with over \$10.5 billion in assets under management. As a fiduciary, Shuster specializes in serving the unique investment needs of governmental agencies, special districts, and institutional clients, including more than 100 cities and public entities. Shuster provides comprehensive retirement plan consulting and fiduciary investment management services, including investment selection, monitoring, and oversight. In addition, Shuster offers expertise in managing Section 115 Trusts and operating cash assets, helping public agencies optimize liquidity, preserve capital, and enhance yields across reserve and long-term funds. The firm also serves private wealth clients through tailored portfolio management and planning services.

Mark Shuster, Founder and Managing Partner at Shuster, along with members of the Shuster team, has worked closely with City staff through regular meetings to review and evaluate the City's investment portfolio. These discussions have included recommendations to reallocate assets in order to maximize high-quality opportunities within the Fixed Income universe in accordance with the City's Investment Policy Statement (IPS) and California Government Code 53601. Previously, the City engaged Shuster to serve as fiduciary investment advisor for its 457(b) Deferred Compensation Plan.

Following a comprehensive review of the City's investment assets, as reflected in the December 2025 Treasury Report data, Shuster identified opportunities to reallocate a

portion of shorter-maturity holdings into high-quality fixed income investments. These reallocations are designed to enhance portfolio yield without sacrificing core principles of safety and liquidity.

In light of the dynamic interest rate environment and the broad availability of Joint Powers Authority (JPA) investment pools, Shuster conducted a market analysis to guide the allocation of liquid assets across varying maturities and opportunity sets. This strategic approach positions the City to better respond to interest rate shifts by prudently balancing allocations among LAIF and other JPA pools.

Recognizing the complexity of the fixed income market, Shuster partners with leading institutional bond managers to construct investment-grade, resilient portfolios. These portfolios include only investments permissible under California Government Code Section 53601, such as U.S. Treasuries, U.S. Agency bonds, A-rated or better corporate bonds, and AA-rated or better mortgage- and asset-backed securities.

In today's dynamic interest rate environment, professional bond management provides access to institutional pricing, credit analysis, and market research, allowing the City to capture opportunities arising from market dislocations. Shuster will continue to assist the City in allocating assets between JPA pools and institutional bond managers to optimize yield and ensure compliance with safety and liquidity objectives.

In addition to asset allocation analysis, Shuster provides institutional reporting in compliance with California Code 53607 and 53646 to meet the City's reporting needs. Customized reports are also available upon request.

In January 2025, the City of Inglewood conducted a Request for Proposal (RFP) for similar investment advisory services that Shuster can provide for the City. After a rigorous review, the City of Inglewood selected Shuster as its Investment Advisor for its Cash Operating Reserve Portfolio. In the months following this RFP, the Cities of San Bernardino, Riverside, and Ontario piggybacked the Inglewood RFP and similarly selected Shuster as its Investment Advisor. After speaking with Shuster to learn more about these engagements, the City has learned that other municipalities intend to piggyback the original Inglewood RFP given Shuster's expertise in customized analysis, white-glove service, and Fiduciary standards for all client engagements.

FISCAL IMPACT/FINANCING

Based on the December 2025 Treasury Report data, Shuster has identified reallocation opportunities projected to generate approximately \$154,159 in additional annual interest earnings. This estimate reflects a strategic shift within the City's existing portfolio and does not include the impact of any new contributions. In addition to enhanced yield, the reallocation is expected to result in fee savings of approximately \$17,392 through access to institutional bond management with wholesale pricing, reducing overall investment costs and opportunity lost, all while maintaining safety and liquidity.

The recommended changes involve reallocating assets from cash and shorter-maturity investments, such as LAIF, into high-quality fixed income securities with 1–5 year maturities, in accordance with the City's Investment Policy Statement and California Government Code Section 53601.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

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RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Jeff Jones', with a stylized, flowing script.

JEFF JONES
Director of Finance

ATTACHMENT(S)

None

REPORTS AND INFORMATION

ITEM 1



CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

AFTER AUDIT FISCAL YEAR 2024-25 END OF YEAR BUDGET REVIEW OF THE CITY'S OPERATING BUDGET

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Receive and file the Final FY 2024-2025 Budget Status Report through June 30, 2025.

BACKGROUND

The Mayor and City Council adopted the Fiscal Year 2024-25 Annual Operating and Capital Improvement Program (CIP) Budget for the City of Huntington Park on June 30, 2024. The budget represents the spending plans for the following fund types: General Fund, Special Revenue Funds, Internal Service Funds, Enterprise Funds, Fiduciary Funds, and Capital Funds. The Adopted Fiscal Year 2024-25 Budget included estimated revenues (with transfers in) on an *all-funds* basis of \$93,931,680 while estimated expenditures (including transfers out) for all budgeted funds totaled \$93,753,53. Budget appropriations and Purchase Order rollovers for the year totaled \$16,344,866 and \$8,337,836 respectively, bringing the total expenditure budget to \$118,436,235.

This is the final report presented to Council after the FY 24/25 audit was completed.

AFTER AUDIT FISCAL YEAR 2024-25 END OF YEAR BUDGET REVIEW OF THE CITY'S OPERATING BUDGET

February 10, 2026

Page 2 of 5

REVENUES

Revenues	FY 2025 Adopted Budget	FY 2025 After Audit Actuals	\$ Difference Adopted - Actual
General Fund	\$ 47,160,900	\$ 50,383,468	\$ (3,222,568)
Special Revenue Funds	33,997,780	30,227,460	\$ 3,770,320
Internal Service Funds	6,361,800	6,960,769	\$ (598,969)
Enterprise Funds	4,652,100	6,161,433	\$ (1,509,333)
Fiduciary Funds	1,259,100	1,375,748	\$ (116,648)
CIP	500,000	10,325,672	\$ (9,825,672)
Total	\$ 93,931,680	\$ 105,434,549	\$ (11,502,869)

The negatives presented above in the difference's column mean that the City received more funds than expected in the respective revenues.

The City budgeted \$47.1 million in General Fund revenues and received \$50.3 million. The variance is primarily attributable to a \$3.5 million reimbursement associated with the ATP Cycle 4 capital improvement project. The General Fund initially advanced the project costs, and the reimbursement reflects expenditures incurred over two prior fiscal years, as the project spanned multiple years to complete.

General Fund revenues were budgeted based on projections consistent with historical trends and actual revenues received during the 2023–24 fiscal year.

Special Revenue Funds were budgeted at \$33.9 million and the City received \$30.2 million. Special Fund revenues are lower than budgeted due to fund drawdowns not being done for the CDBG (Fund 239), the HUD Home Program (Fund 242) and the Home ARP Grant (Fund 254).

Enterprise Fund revenues were budgeted at \$4.6 million, and actual revenues totaled \$6.1 million. The positive variance is due to budgeted revenue estimates being set too low, as well as year-end revenue accruals recorded at the close of the fiscal year.

Enterprise Fund revenues did above budgeted projections, however it should be noted that Enterprise Funds at a whole are running at a deficit. Water (Fund 681), Sewer (Fund 283), Solid Waste (Fund 285), and Rent Stabilization (Fund 280) are the four funds that comprise the enterprise fund group.

Fiduciary Fund revenue is determined by the City's Successor Agency bond obligations which are in line with budgeted values at \$1.3 million.

AFTER AUDIT FISCAL YEAR 2024-25 END OF YEAR BUDGET REVIEW OF THE CITY'S OPERATING BUDGET

February 10, 2026

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The Capital Improvement Projects (CIP) (Fund 787) conducted \$10.3 million in transfers from other funds for CIP projects. The purpose of the capital fund is to pool all the ongoing CIP projects into one fund.

EXPENDITURES

Expenditures	FY 2025 Actuals	FY 2025 Adopted	\$ Balance
General Fund	\$ 40,396,390	\$ 40,307,469	\$ (88,921)
Special Funds	21,233,401	31,743,732	\$ 10,510,331
Internal Service Funds	9,203,556	10,567,558	\$ 1,364,002
Enterprise Funds	7,486,444	8,049,869	\$ 563,425
Fiduciary Funds	233,575	1,257,400	\$ 1,023,825
CIP	11,035,129	26,510,207	\$ 15,475,078
Total	\$ 89,588,495	\$ 118,436,235	\$ 28,847,740

The negatives presented above in the remaining budget column mean that the City spent more funds than expected on the expenditures.

General Fund expenditures were originally budgeted at \$40.3 million, while actual expenditures totaled \$40.4 million. The ending figure is slightly above the budgeted amount but very minimal.

Special Funds expenditures were largely consistent with budgeted values; the City utilized 24 special funds in FY 2025. The large variance of \$10.5 million between budgets and actuals and was primarily due to special funds such as CDBG, HUD Home Program, and Home ARP Grant which require the City to budget the full award amount even though these programs can take years to be fully expensed.

Internal Service Funds expenditure were budgeted at \$10.5 million, with actual expenditures totaling \$9.2 million.

Enterprise Fund expenditures were within budgeted values, with the budget set at \$8 million and expenses totaling \$7.4 million.

Capital Fund expenditures were within budgeted values as well with the budget being set at \$26.5 million and expenses totaling \$11 million. The large \$15.4 million variance is due to projects that are budgeted for their whole amount, but they may take more than one year to complete.

AFTER AUDIT FISCAL YEAR 2024-25 END OF YEAR BUDGET REVIEW OF THE CITY'S OPERATING BUDGET

February 10, 2026

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MAJOR YEAR-END ADJUSTMENTS | BALANCE SHEET ITEMS

End of Year Transactions

Contra Interest Expense (Fund 996)	(15,593)
Principal Payment-Bonds (Fund 996)	(1,050,708)
Interest (Fund 275)	21,846,549
Legal Services/Settlements (Fund 745)	12,466,088
Pension Expense (Gasb 68)(Funds 998, 745, 741, 681, 285)	(13,199,491)
Transfer from Fund 113 (Fund 787, 681, 283)	(1,999,661)
Transfer to 787 Funds (681, 337, 222, 200, 113)	7,863,817
Transfer to Other Funds (Funds 787, 111)	7,112,448
End of Year Transactions Total	33,023,449

These expenses listed above are separated from the rest of the budget status to demonstrate the Major Year End Adjustments and Balance Sheet Items.

- The Contra Interest and Principal Payment Bonds expenses recorded in Fund 996 reflect long-term debt interest for the Measure L, Street Lighting and Landscape Improvement Bond and the application of principal payments to the related liability. This item is a reconciling entry, as Fund 996 is used to track all long-term liabilities.
- The interest expense of \$21.8 million recorded in Fiduciary Fund 275 relates to the Successor Agency to the City and reflects the County pass-through interest expense. Under GASB standards, interest on debt obligations must be recorded as an expense, even if no cash outflow occurred.
- Within Internal Service Fund 745, accounting adjustments were made to recognize insurance claims totaling \$12.4 million. These amounts relate to Legal Services/Settlements. In accordance with GASB standards, all legal claims filed against the City must be recorded, even if the amounts do not represent the final cost to the City.
- The negative pension expense, estimated at \$13.2 million, results from the amortization of deferred inflows related to favorable investment performance and other actuarial changes, which exceeded current-period service and interest costs in accordance with GASB Statement No. 68.
- The Transfer lines are all related to CIP projects. These transfers are recorded at year-end to adjust cash balances and align project funding sources with the related project expenses incurred.

**AFTER AUDIT FISCAL YEAR 2024-25 END OF YEAR BUDGET REVIEW OF THE
CITY'S OPERATING BUDGET**

February 10, 2026

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Including these items within the expenditure figures would overstate spending and suggest the City exceeded its budget. These amounts are accounting adjustments mandated by GASB, FASB, and GAAP to ensure accurate financial reporting.

CONCLUSION

Council to receive and file the Final FY 2024-25 Budget Status Report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Jeff Jones', with a stylized, flowing script.

JEFF JONES
Director of Finance

ATTACHMENT(S)

- A. FY 2024-2025 Budget Status Report

City of Huntington Park



**Fiscal Year 2024 – 2025
End of Year Budget Status**



**City of Huntington Park
List of Principal Officials**

CITY COUNCIL

Mayor..... Eduardo “Eddie” Martinez
Vice Mayor..... Jonathan Sanabria
Council Member Arturo Flores
Council Member Karina Macias
Council Member Nancy Martiz

ADMINISTRATION AND DEPARTMENT HEADS

City ManagerRicardo Reyes
Acting City Attorney Andrew Sarega
City ClerkEduardo “Eddie” Sarmiento
Director of Communications and Community Relations Sergio Infanzon
Interim Director of Community Development.....Louis Morales
Director of FinanceJeff Jones
Director of Parks and Recreation..... Cynthia Norzagaray
Chief of Police Cosme Lozano
Director of Public Works Gerado “Gerry” Lopez
Human Resources Risk Manager..... Marisol Nieto



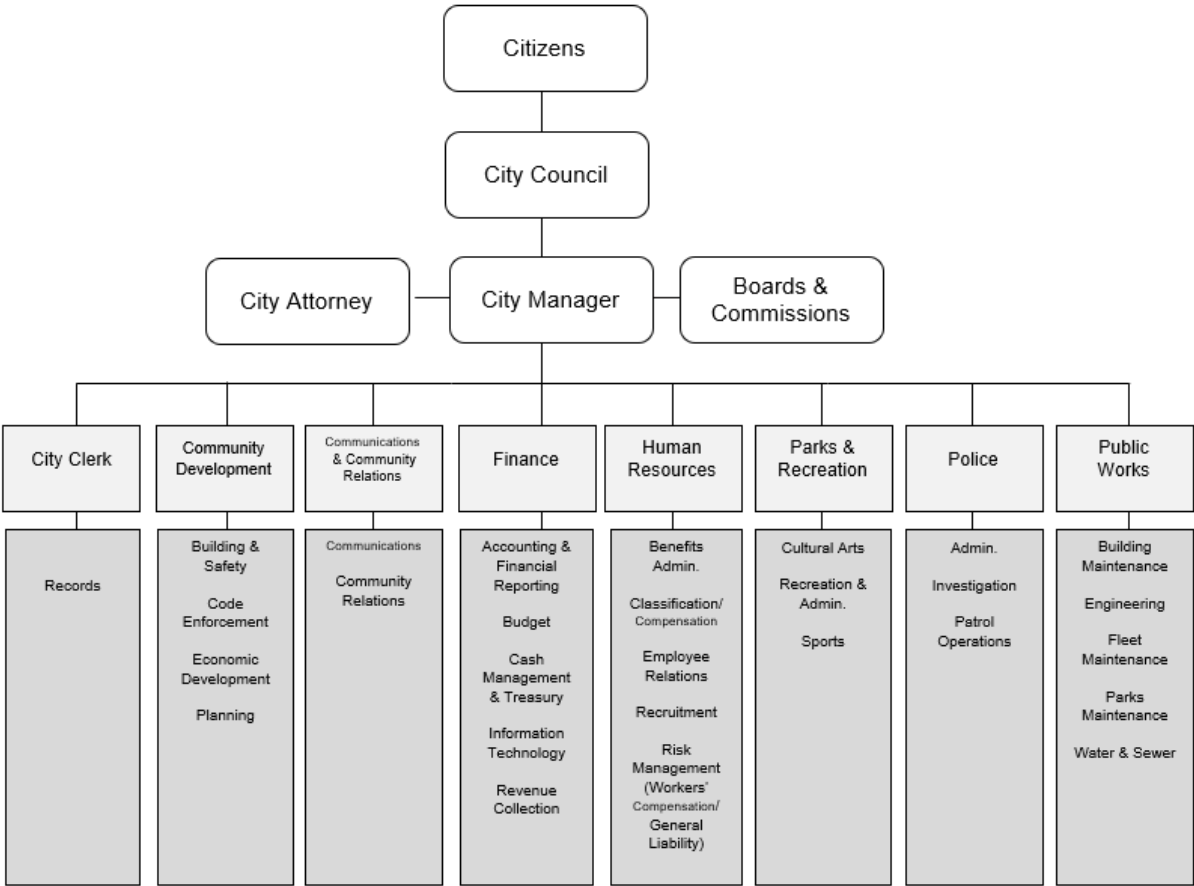
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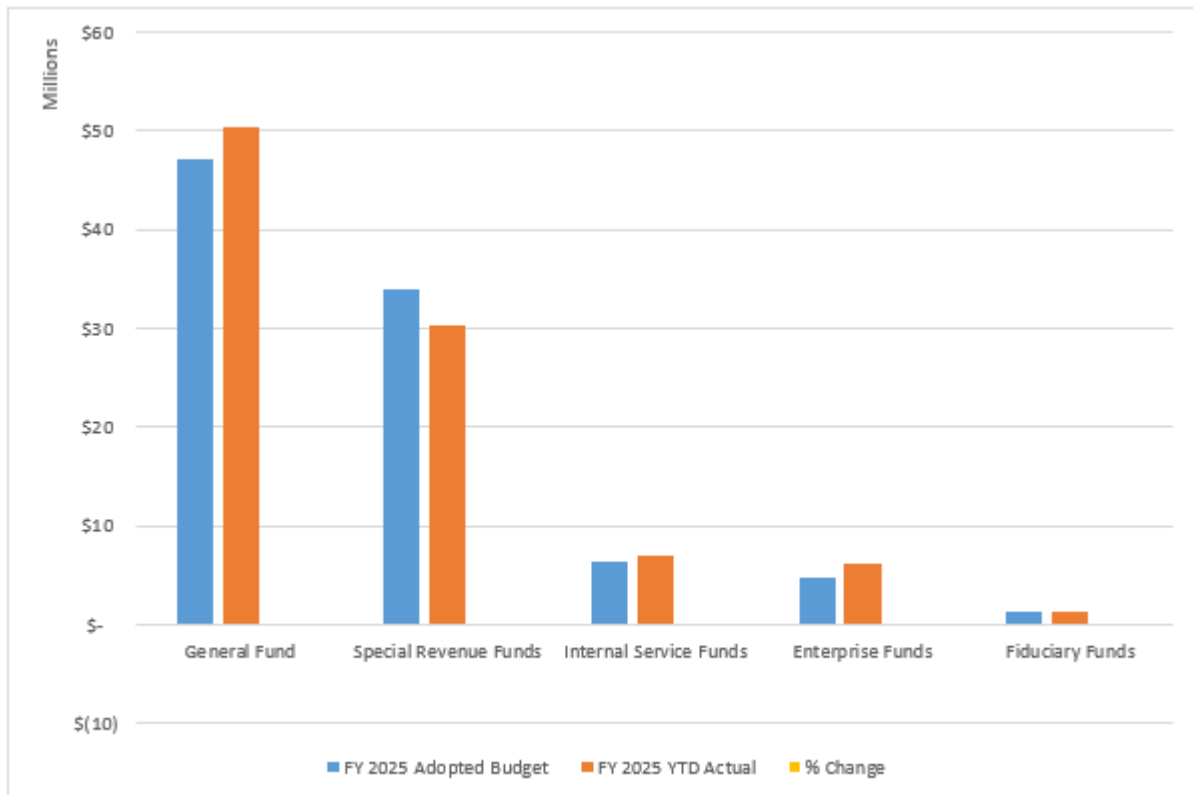
City Organizational Chart





Revenues

Revenues	FY 2025 Adopted Budget	FY 2025 After Audit Actuals	\$ Difference Adopted - Actual	% Change FY 2025
General Fund	\$ 47,160,900	\$ 50,383,468	\$ (3,222,568)	-6.8%
Special Revenue Funds	33,997,780	26,748,817	\$ 7,248,963	21.3%
Internal Service Funds	6,361,800	6,960,769	\$ (598,969)	-9.4%
Enterprise Funds	4,652,100	6,161,433	\$ (1,509,333)	-32.4%
Fiduciary Funds	1,259,100	1,375,748	\$ (116,648)	-9.3%
CIP	500,000	10,325,672	\$ (9,825,672)	-1965.1%
Total	\$ 93,931,680	\$ 101,955,906	\$ (8,024,226)	-8.5%



FY 2025 Adopted Revenue Budget: \$93,931,680

FY 2025 Revenue Actuals: \$101,955,906

Revenues

		FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
GENERAL FUND					
PROPERTY TAXES					
111-0000-311-10-10	Property Tax Secured	1,100,000	1,142,536	42,536	3.9%
111-0000-311-40-00	Real Property Transfer	50,000	100,289	50,289	100.6%
111-0000-311-50-00	Home Owner Tax Relief	-	-	-	0.0%
111-0000-311-60-00	RDA Pass Through	635,000	195,273	(439,727)	-69.2%
PROPERTY TAXES TOTAL		1,785,000	1,438,097	(346,903)	-19.4%
SALES TAX					
111-0000-313-10-00	Sales & Use Tax	8,455,800	8,783,498	327,698	3.9%
111-0000-313-10-05	Measure S Sales Tax	6,636,300	6,208,293	(428,007)	-6.4%
111-0000-313-10-10	In-Lieu	-	16,063	16,063	0.0%
111-0000-342-10-10	Public Safety Augmentation	186,400	229,762	43,362	23.3%
SALES TAX TOTAL		15,278,500	15,237,617	(40,883)	-0.3%
UTILITY USERS' TAX					
111-0000-316-10-00	Utility Users' Tax	5,650,000	5,796,112	146,112	2.6%
111-0000-316-10-05	Prepaid Wireless	85,000	94,876	9,876	11.6%
111-0000-316-15-00	Telephone UUT	672,500	658,819	(13,681)	-2.0%
UTILITY USERS' TAX TOTAL		6,407,500	6,549,808	142,308	2.2%
MOTOR VEHICLE LICENSE FEES					
111-0000-336-20-00	Motor Vehicle License Fee	8,300,000	8,454,410	154,410	1.9%
111-0000-336-40-00	Motor Vehicle In-Lieu Pmt	-	-	-	0.0%
MOTOR VEHICLE LICENSE FEES TOTAL		8,300,000	8,454,410	154,410	1.9%
LICENSES AND PERMITS					
111-0000-321-10-50	Animal License	15,000	12,411	(2,589)	-17.3%
111-0000-322-10-10	Building	800,000	678,096	(121,904)	-15.2%
111-0000-322-10-40	Misc. Building	1,400	36	(1,364)	-97.4%
111-0000-322-10-45	Occupancy Permit	7,000	8,520	1,520	21.7%
111-0000-322-10-50	Encroachment Fees	68,000	70,907	2,907	4.3%
111-0000-322-60-05	Fireworks Fee	2,800	2,589	(211)	-7.5%
111-0000-342-10-20	Burglar Alarm Fees	60,000	52,246	(7,754)	-12.9%
LICENSES AND PERMITS TOTAL		954,200	824,806	(129,394)	-13.6%
COMMUNITY DEVELOPMENT FEES					
111-0000-322-20-00	Plan Check	475,000	415,661	(59,339)	-12.5%
111-0000-322-30-00	Engineering Plan Check	1,000	-	(1,000)	-100.0%
111-0000-322-40-00	SMIP FEES	3,000	(644)	(3,644)	-121.5%
111-0000-322-40-05	BSASRF	1,000	219	(781)	-78.1%
111-0000-322-55-05	Dispensary Fee	70,500	1,269,112	1,198,612	1700.2%
111-0000-341-10-00	Zoning & Subdivision	245,000	344,533	99,533	40.6%
111-0000-342-20-00	Residential Pre-Sale Inspection	9,200	14,360	5,160	56.1%
111-0000-399-90-40	Engineering Permits	265,000	202,078	(62,922)	-23.7%
COMMUNITY DEVELOPMENT FEES TOTAL		1,069,700	2,245,319	1,175,619	109.9%
BUSINESS LICENSE					
111-0000-321-10-00	Business	1,700,000	1,617,083	(82,917)	-4.9%
111-0000-321-10-20	Processing Fee Business	185,000	201,754	16,754	9.1%
111-0000-321-10-30	SB1186-Disability Access	14,000	15,715	1,715	12.2%
BUSINESS LICENSE TOTAL		1,899,000	1,834,552	(64,448)	-3.4%

Revenues

GENERAL FUND CONTINUED		FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
OTHER GOVERNMENTAL REVENUE					
111-0000-333-30-00	Meas. W-Safe Clean Water	430,000	146	(429,854)	-100.0%
111-0000-335-20-10	STC Training for Corrections	2,200	4,611	2,411	109.6%
111-0000-335-20-15	Mental Health Trng Grant	-	-	-	0.0%
111-0000-335-20-20	Standard Training	26,000	16,869	(9,131)	-35.1%
111-0000-335-46-00	Senior Meal Program	-	-	-	0.0%
111-0000-335-50-05	Settlement Revenue	-	117,038	117,038	0.0%
111-0000-335-55-00	Urban Forestry Grant	-	321,541	321,541	0.0%
111-0000-335-65-00	Dept of Transportation	-	3,516,732	3,516,732	0.0%
111-0000-335-65-10	Project Reimbursement	-	-	-	0.0%
111-0000-335-76-06	Slauson Congestion Relief	-	-	-	0.0%
111-0000-336-15-05	L.A. Impact Reimbursement	-	-	-	0.0%
OTHER GOVERNMENTAL REVENUE TOTAL		458,200	3,976,937	3,518,737	767.9%
CHARGES FOR SERVICES					
111-0000-342-10-30	Special Police Services	95,000	78,048	(16,952)	-17.8%
111-0000-342-10-35	CCW Permit	3,000	3,726	-	0.0%
111-0000-342-10-40	Vehicle Impound Release	105,000	126,767	21,767	20.7%
111-0000-342-10-45	Towing Admin Fees	60,000	83,625	23,625	39.4%
111-0000-342-10-55	Booking Fee City of Vernon	68,000	53,697	(14,303)	-21.0%
111-0000-342-30-10	Meter Parking	600,000	134,323	(465,677)	-77.6%
111-0000-344-20-20	Residential Trash	-	277	277	0.0%
111-0000-345-10-70	IC Inspection	1,300	594	(706)	-54.3%
111-0000-346-10-00	Animal Various Services	1,000	1,464	464	46.4%
111-0000-362-20-10	Lease Payment	148,000	283,676	135,676	91.7%
111-0000-362-40-10	Parking Pilot Program	16,000	8,920	(7,080)	-44.3%
111-0000-395-10-00	Reimbursements	25,000	64,271	39,271	157.1%
111-0000-395-10-05	Damage to City Property	50,000	25,199	(24,801)	-49.6%
111-0000-395-10-15	Grants	-	259,861	259,861	0.0%
111-0000-395-30-00	State Mandated Costs	40,000	4,975	(35,025)	-87.6%
111-0000-395-30-05	From Dept of Corrections	-	13,738	13,738	0.0%
CHARGES FOR SERVICES TOTAL		1,212,300	1,143,163	(69,864)	-5.8%
PARKS AND RECREATION FEES					
111-0000-347-20-00	Sports Youth	11,500	20,560	9,060	78.8%
111-0000-347-20-05	Splash Pad Fees	4,000	2,662	(1,338)	-33.5%
111-0000-347-25-00	Sports Adult	7,800	6,320	(1,480)	-19.0%
111-0000-347-30-00	Personnel Fees	200	228	28	14.0%
111-0000-347-40-00	Pre-School	-	4,130	4,130	0.0%
111-0000-347-50-00	Special Interest	43,000	52,628	9,628	22.4%
111-0000-347-70-00	Facility Fees	125,000	98,429	(26,571)	-21.3%
111-0000-347-70-05	Passes	13,000	13,166	166	1.3%
111-0000-347-90-00	Misc Revenue	3,000	3,768	768	25.6%
PARKS AND RECREATION FEES TOTAL		207,500	201,890	(5,610)	-2.7%
FINES AND FORFEITURES					
111-0000-351-10-10	Citations	2,330,000	1,966,963	(363,037)	-15.6%
111-0000-351-10-30	Local Municipal Court	7,000	4,831	(2,169)	-31.0%
111-0000-351-30-00	Vehicle Code Fines	26,000	53,361	27,361	105.2%
111-0000-380-05-00	Claims and Judgements	25,000	33,321	8,321	33.3%
FINES AND FORFEITURES TOTAL		2,388,000	2,058,476	(329,524)	-13.8%

Revenues

		FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
GENERAL FUND CONTINUED					
MISCELLANEOUS REVENUE					
111-0000-395-10-10	Employee Benefit Share	200	278	78	39.0%
111-0000-399-77-05	Special Events	19,000	33,657	14,657	77.1%
111-0000-399-90-30	Cash Short/Over	-	(41)	(41)	0.0%
111-0000-399-90-90	Miscellaneous Revenue	67,000	102,135	35,135	52.4%
111-0000-399-90-91	Miscellaneous Income	-	5,000	5,000	0.0%
111-0000-399-90-92	NSF Fees	-	350	350	0.0%
MISCELLANEOUS REVENUE TOTAL		86,200	141,379	55,179	64.0%
INVESTMENT AND RENTAL INCOME					
111-0000-361-10-00	Interest Income	2,200,000	888,397	(1,311,603)	-59.6%
111-0000-362-10-00	Rents & Concessions	15,000	12,312	(2,688)	-17.9%
111-0000-362-20-15	Metro Transit Lease	30,000	34,463	4,463	14.9%
111-0000-368-00-00	Unrlz'd Gain/Loss Invest	-	1,356,188	1,356,188	0.0%
INVESTMENT AND RENTAL INCOME TOTAL		2,245,000	2,291,360	46,360	2.1%
TRANSFERS IN					
111-0000-391-10-90	Pension Tax	-	-	-	0.0%
111-0000-391-20-10	Water	-	-	-	0.0%
111-0000-391-82-00	Street Lights	-	-	-	0.0%
111-0000-391-10-00	Transfer from Fund 219	1,424,400	-	(1,424,400)	-100.0%
111-0000-391-10-00	Transfer from Fund 220	738,300	-	(738,300)	-100.0%
111-0000-391-10-00	Transfer from Fund 222	473,400	-	(473,400)	-100.0%
111-0000-391-10-00	Transfer from Fund 229	450,000	-	(450,000)	-100.0%
111-0000-391-10-00	Transfer from Fund 283	100,000	-	(100,000)	-100.0%
111-0000-391-10-00	Transfer from Fund Balance	-	2,129,228	2,129,228	0.0%
TRANSFERS IN TOTAL		3,186,100	2,129,228	(1,056,872)	-33.2%
FRANCHISE FEE					
111-0000-318-10-00	Franchise Fee	1,559,500	1,731,308	171,808	11.0%
FRANCHISE FEE TOTAL		1,559,500	1,731,308	171,808	11.0%
TRANSIENT OCCUPANCY TAX					
111-0000-318-30-00	Transient Occupancy Tax	124,200	125,118	918	0.7%
TRANSIENT OCCUPANCY TAX TOTAL		124,200	125,118	918	0.7%
GENERAL FUND TOTAL		47,160,900	50,383,468	3,221,842	6.8%

Revenues

	FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
<u>SPECIAL REVENUE FUNDS</u>				
AMERICAN RESCUE PLAN ACT				
113-0000-331-55-00 American Rescue Plan	7,600,000	2,215,902	(5,384,098)	-70.8%
ARPA TOTAL	7,600,000	2,215,902	(5,384,098)	-70.8%
<u>SPECIAL EVENTS CONTRIBUTIONS</u>				
114-0000-364-10-00 Special Event	33,480	33,325	(155)	-0.5%
114-0000-361-10-00 Interest Income	100	7,100	7,000	6999.6%
114-0000-364-10-05 Prior Year Received	-	-	-	0.0%
SPECIAL EVENTS CONTRIBUTIONS TOTAL	33,580	40,425	6,845	20.4%
<u>SPECIAL REVENUE DNA ID</u>				
120-0000-355-20-05 County of L.A.	2,700	3,030	330	12.2%
120-0000-355-20-10 Prior Year Received	-	-	-	0.0%
120-0000-361-10-00 Interest Income	100	3,114	3,014	3014.0%
SPECIAL REVENUE DNA ID TOTAL	2,800	6,144	3,344	119.4%
<u>PREVENTION INTERVENTION</u>				
122-0000-335-15-20 HOST	-	7,229	7,229	0.0%
122-0000-361-10-00 Interest Income	-	1,300	1,300	0.0%
PREVENTION INTERVENTION TOTAL	-	8,529	8,529	0.0%
<u>GREENWAY LINEAR PARK PROJECT</u>				
152-0000-334-71-00 Greenway Linear Park Proj	-	-	-	0.0%
152-0000-361-10-00 Interest Income	-	13,566	13,566	0.0%
GREENWAY LINEAR PARK PROJECT TOTAL	-	13,566	13,566	0.0%
<u>PLHA</u>				
201-0000-335-90-10 PLHA Funds	-	1,012,910	1,012,910	0.0%
201-0000-361-10-00 Interest Income	-	12,456	12,456	0.0%
STATE GRANTS TOTAL	-	1,025,366	1,025,366	0.0%
<u>CROSSWALK SAFETY</u>				
202-0000-336-75-00 Crosswalk Safety	7,100	-	(7,100)	-100.0%
202-0000-361-10-00 Interest Income	-	-	-	0.0%
CROSSWALK SAFETY TOTAL	7,100	-	(7,100)	-100.0%
<u>COPS HIRING PROGRAM</u>				
203-0000-399-90-91 Income	375,000	-	(375,000)	-100.0%
ATP RANDOLPH RAILS TO TRAILS TOTAL	375,000	-	(375,000)	-100.0%

Revenues

	FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
SPECIAL REVENUE FUNDS CONTINUED				
CALL FOR PROJECTS - PACIFIC BLVD				
205-0000-361-10-00 Interest Income	-	3,890	3,890	0.0%
CALL FOR PROJECTS - PACIFIC BLVD TOTAL			3,890	0.0%
IPARK PAY STATION				
206-0000-361-10-00 Interest Income		1,712	1,712	0.0%
IPARK PAY STATION TOTAL			1,712	0.0%
CITY STREET RESURFACING				
209-0000-361-10-00 Interest Income	-	1,701	1,701	0.0%
CITY STREET RESURFACING TOTAL			1,701	0.0%
CMAQ METRO RAPID				
208-0000-361-10-00 Interest Income	-	2,180	2,180	0.0%
CMAQ METRO RAPID TOTAL			2,180	0.0%
MEASURE M				
210-0000-314-50-00 Measure M	1,056,600	985,181	(71,419)	-6.8%
210-0000-361-10-00 Interest Income	2,500	194,743	192,243	7689.7%
MEASURE M TOTAL	1,059,100	1,179,924	120,824	11.4%
EMPLOYEES' RETIREMENT				
216-0000-311-10-10 Secured	3,412,400	3,665,494	253,094	7.4%
216-0000-311-50-00 Home Owner Tax Relief	10,500	-	(10,500)	-100.0%
216-0000-311-60-00 Residual Tax	4,433,700	5,170,725	737,025	16.6%
216-0000-319-10-00 Penalties & Interest Delq	26,100	-	(26,100)	-100.0%
216-0000-361-10-00 Interest Income	17,500	629,063	611,563	3494.6%
EMPLOYEES' RETIREMENT TOTAL	7,900,200	9,465,282	1,565,082	19.8%
SALES TAX- TRANSIT PROPOSITION A				
219-0000-314-10-00 Prop A	1,498,600	1,398,025	(100,575)	-6.7%
219-0000-314-30-00 MTA Bus Passes	4,600	8,753	4,153	90.3%
219-0000-340-10-00 Dial-A-Ride Services	1,200	1,040	(160)	-13.3%
219-0000-340-30-00 Fixed Route Fares	30,800	14,379	(16,421)	-53.3%
219-0000-340-40-00 National Transit Database	185,600	-	(185,600)	-100.0%
219-0000-361-10-00 Interest Income	800	61,546	60,746	7593.2%
219-0000-362-20-10 Lease Payment	-	-	-	0.0%
219-0000-395-41-15 Fuel Reimbursement	66,000	53,765	(12,235)	-18.5%
219-0000-399-90-90 Miscellaneous Revenue	-	112	112	0.0%
SALES TAX- TRANSIT PROPOSITION A TOTAL	1,787,600	1,537,620	(249,980)	-14.0%

Revenues

		FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
SPECIAL REVENUE FUNDS CONTINUED					
SALES TAX- TRANSIT PROPOSITION C					
220-0000-314-20-00	Prop C	1,243,000	1,159,626	(83,374)	-6.7%
220-0000-361-10-00	Interest Income	1,500	95,010	93,510	6234.0%
220-0000-395-41-15	Fuel Reimbursement	-	-	-	0.0%
SALES TAX- TRANSIT PROPOSITION C TOTAL		1,244,500	1,254,637	10,137	0.8%
STATE GASOLINE TAX					
221-0000-335-40-10	Fund 2105	318,500	339,990	21,490	6.7%
221-0000-335-40-20	Fund 2106	186,700	198,366	11,666	6.2%
221-0000-335-40-30	Fund 2107	375,600	451,004	75,404	20.1%
221-0000-335-40-40	Fund 2107.5	7,900	7,500	(400)	-5.1%
221-0000-335-45-00	Road and Maint Rehab SB1	1,248,500	1,355,119	106,619	8.5%
221-0000-335-50-00	2103	463,500	522,751	59,251	12.8%
221-0000-335-60-10	TCRF Loan Repayment	-	-	-	0.0%
221-0000-361-10-00	Interest Income	3,500	88,416	84,916	2426.2%
STATE GASOLINE TAX TOTAL		2,604,200	2,963,147	358,947	13.8%
MEASURE R					
222-0000-336-87-00	IPark Pay Station	-	-	-	0.0%
222-0000-340-65-05	Street Project	932,300	869,559	(62,741)	-6.7%
222-0000-340-65-10	Grant Reimbursement	-	4,185,343	4,185,343	0.0%
222-0000-361-10-00	Interest Income	1,400	79,409	78,009	5572.1%
222-0000-395-41-15	Fuel Reimbursement	-	-	-	0.0%
MEASURE R TOTAL		933,700	5,134,311	4,200,611	449.9%
OFFICE OF TRAFFIC & SAFETY					
224-0000-335-30-96	OTS STEP	41,500	89,893	48,393	116.6%
224-0000-351-50-00	Vehicle Impound PT0703	4,400	15,879	11,479	260.9%
224-0000-361-10-00	Interest Income	1,800	3,915	2,115	117.5%
OFFICE OF TRAFFIC & SAFETY TOTAL		47,700	109,686	61,986	130.0%
CAL COPS					
225-0000-335-30-10	Supplemental Law Enforcement	171,200	194,663	23,463	13.7%
225-0000-361-10-00	Interest Income	200	19,914	19,714	9857.2%
225-0000-399-90-91	Miscellaneous Income	-	-	-	0.0%
CAL COPS TOTAL		171,400	214,578	43,178	25.2%
AIR QUALITY IMPROVEMENT TRUST					
226-0000-330-10-00	AB2766	58,600	52,413	(6,187)	-10.6%
226-0000-361-10-00	Interest Income	400	5,727	5,327	1331.9%
AIR QUALITY IMPROVEMENT TRUST TOTAL		59,000	58,140	(860)	-1.5%

Revenues

		FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
SPECIAL REVENUE FUNDS CONTINUED					
OFFICE OF CRIMINAL JUSTICE					
227-0000-331-10-50	JAG Bureau of Justice	-	64,319	64,319	0.0%
227-0000-331-20-00	JAG	30,000	-	(30,000)	-100.0%
227-0000-361-10-00	Interest Income	-	435	435	0.0%
OFFICE OF CRIMINAL JUSTICE TOTAL		30,000	64,754	34,754	115.8%
POLICE FORFEITURE					
229-0000-352-15-05	L.A. Impact Reimbursement	-	-	-	0.0%
229-0000-352-20-00	Treasury Fed Asset	250,000	316,296	66,296	26.5%
229-0000-361-10-00	Interest Income	-	35,306	35,306	0.0%
POLICE FORFEITURE TOTAL		250,000	351,602	101,602	40.6%
HOMELAND SECURITY FUND					
230-0000-335-30-70	Entitlement Revenue	95,500	75,730	(19,770)	0.0%
230-0000-361-10-00	Interest Income	-	3,748	3,748	0.0%
HOMELAND SECURITY FUND TOTAL		95,500	79,478	(16,022)	-16.8%
ART IN PUBLIC PLACES					
232-0000-318-50-00	Art In Pblc Place Assessment	13,300	-	(13,300)	-100.0%
232-0000-361-10-00	Interest Income	100	4	(96)	-96.1%
ART IN PUBLIC PLACES TOTAL		13,400	4	(13,396)	-100.0%
BULLETPROOF VEST GRANT					
233-0000-331-10-30	Bullet Proof Vest	7,500	-	(7,500)	-100.0%
233-0000-361-10-00	Interest Income	-	25	25	0.0%
BULLETPROOF VEST GRANT TOTAL		7,500	25	(7,475)	-99.7%
COMMUNITY DEVELOPMENT BLOCK GRANT					
239-0000-331-40-10	HCDA	1,973,900	829,328	(1,144,572)	-58.0%
239-0000-361-10-00	Interest Income	-	11,418	11,418	0.0%
239-0000-399-90-91	Miscellaneous Income	-	-	-	0.0%
COMMUNITY DEVELOPMENT BLOCK GRANT TOTAL		1,973,900	840,746	(1,133,154)	-57.4%
CALHOME					
241-0000-334-30-00	HOME	-	-	-	0.0%
241-0000-334-60-20	Home Loan Payment	420,500	299	(420,201)	-99.9%
241-0000-361-10-00	Interest Income	-	-	-	0.0%
CALHOME TOTAL		420,500	299	(420,201)	-99.9%

Revenues

	FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
<u>SPECIAL REVENUE FUNDS CONTINUED</u>				
HUD HOME PROGRAM				
242-0000-331-30-00 County Grant	3,584,300	1,369,790	(2,214,510)	-61.8%
242-0000-361-10-00 Interest Income	-	56,801	56,801	0.0%
HUD HOME PROGRAM TOTAL	3,584,300	1,426,591	(2,157,709)	-60.2%
ALCOHOLIC BEVERAGE CONTROL				
252-0000-335-20-40 A.B.C Multi Agency Grant	-	27,933	27,933	0.0%
ALCOHOLIC BEVERAGE CONTROL TOTAL	-	27,933	27,933	0.0%
HOME ARP GRANT				
254-0000-331-40-50 ARP Grant	1,772,700	-	(1,772,700)	-100.0%
254-0000-361-10-00 Interest Income	-	-	-	0.0%
HUD HOME PROGRAM TOTAL	1,772,700	-	(1,772,700)	-100.0%
SOLID WASTE RECYCLE GRANT				
287-0000-334-10-00 Beverage Container Grant	15,000	13,589	(1,411)	-9.4%
287-0000-334-20-00 Used Oil Recycling Grant	8,500	7,817	(683)	-8.0%
287-0000-361-10-00 Interest Income	100	11,378	11,278	11277.9%
287-0000-399-90-91 Miscellaneous Income	-	-	-	0.0%
SOLID WASTE RECYCLE GRANT TOTAL	23,600	32,784	9,184	38.9%
PED/BIKE PATH				
334-0000-334-30-00 TDA/Bike Path	54,700	-	(54,700)	-100.0%
334-0000-361-10-00 Interest Income	-	8,593	8,593	0.0%
PED/BIKE PATH TOTAL	54,700	8,593	(46,107)	-84.3%
STREET LIGHT & LANDSCAPE ASSESSMENT				
535-0000-311-30-30 Measure L	1,945,600	2,144,346	198,746	10.2%
535-0000-361-10-00 Interest Income	200	-	(200)	-100.0%
STREET LIGHT & LANDSCAPE ASSESSMENT TOTAL	1,945,800	2,144,346	198,546	10.2%
SPECIAL REVENUES GROUP TOTAL	33,997,780	26,748,817	(3,770,320)	-11.1%

Revenues

<u>ENTERPRISE FUNDS</u>		<u>FY 2025 Adopted</u>	<u>FY 2025 Actual</u>	<u>Difference \$</u>	<u>% Change FY 25 Adopted / FY 25 Actual</u>
SEWER MAINTENANCE					
283-0000-344-30-00	Sewer Maintenance	266,300	279,637	13,337	5.0%
283-0000-361-10-00	Interest Income	1,300	38,021	36,721	2824.7%
SEWER MAINTENANCE TOTAL		267,600	317,658	50,058	18.7%
SOLID WASTE MANAGEMENT					
285-0000-344-20-10	AB 939 Fees	192,800	204,673	11,873	6.2%
285-0000-344-20-30	UPW Admin Reimb	-	9	9	0.0%
285-0000-361-10-00	Interest Income	1,400	66,353	64,953	4639.5%
285-0000-399-90-90	Miscellaneous Income	-	2,070	2,070	0.0%
SOLID WASTE MANAGEMENT TOTAL		194,200	273,105	78,905	40.6%
WATER					
681-0000-322-55-05	Dispensary Fee	29,300	223,961	194,661	664.4%
681-0000-345-10-10	Water	4,065,000	5,146,591	1,081,591	26.6%
681-0000-345-10-20	Meter Services	-	(3,418)	(3,418)	0.0%
681-0000-345-10-40	Delinquent Charges	34,000	33,130	(870)	-2.6%
681-0000-361-10-00	Interest Income	10,000	17,571	7,571	75.7%
681-0000-399-10-10	Reimbursements	29,000	127,749	98,749	340.5%
681-0000-399-10-20	Stand By Charges	23,000	25,085	2,085	9.1%
WATER TOTAL		4,190,300	5,570,669	1,380,369	32.9%
ENTERPRISE FUND GROUP TOTAL		4,652,100	6,161,433	1,509,333	32.4%

Revenues

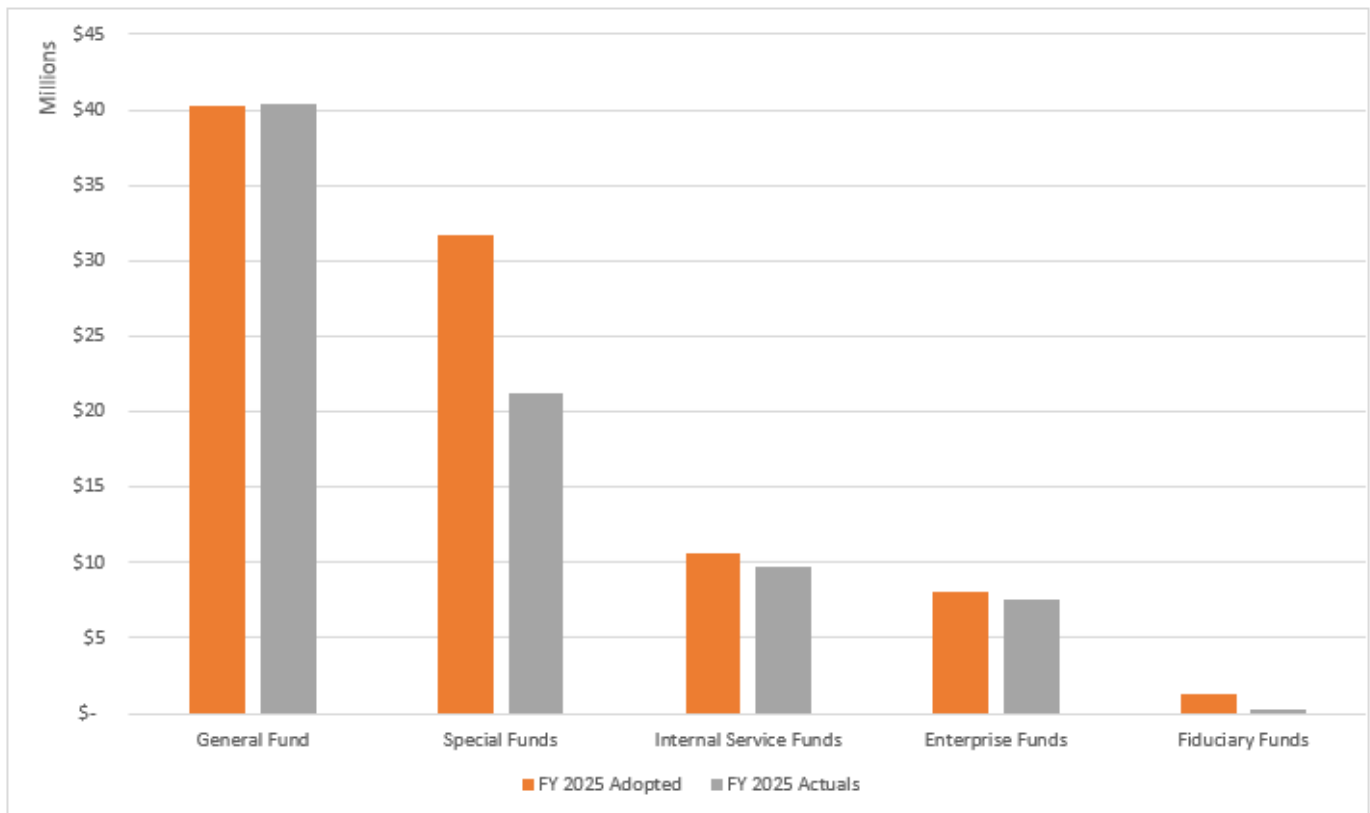
		FY 2025 Adopted	FY 2025 Actual	Difference \$	% Change FY 25 Adopted / FY 25 Actual
INTERNAL SERVICE FUNDS					
OTHER POST-EMPLOYMENT BENEFITS					
217-0000-361-10-00	Interest Income	100	94,378	94,278	94278.2%
217-0000-391-10-05	Pension Tax	2,100	261,776	259,676	12365.5%
217-0000-391-10-10	General Fund	1,513,400	1,646,418	133,018	8.8%
217-0000-391-20-10	Water	37,800	24,947	(12,853)	-34.0%
217-0000-391-20-20	Sewer	2,200	235	(1,965)	-89.3%
217-0000-391-20-30	Solid Waste	1,000	550	(450)	-45.0%
217-0000-391-20-50	Rent Stabilization	-	47	47	0.0%
217-0000-391-40-10	Prop C Sales Tax	17,200	4,578	(12,622)	-73.4%
217-0000-391-40-20	Prop A Sales Tax	5,500	3,145	(2,355)	-42.8%
217-0000-391-40-22	Measure R	3,000	1,576	(1,424)	-47.5%
217-0000-391-40-30	Gas Tax	33,000	49,566	16,566	50.2%
217-0000-391-65-40	Street Light Assessment	7,900	6,494	(1,406)	-17.8%
217-0000-391-81-20	Successor Agency	4,100	5,487	1,387	33.8%
217-0000-395-10-00	Reimbursements	-	332	332	0.0%
OTHER POST-EMPLOYMENT BENEFITS TOTAL		1,627,300	2,099,530	472,230	29.0%
FLEET MAINTENANCE					
741-0000-391-10-10	General Fund	812,500	1,017,605	205,105	25.2%
741-0000-361-10-00	Interest Income	100	111	11	11.4%
741-0000-399-90-90	Miscellaneous Revenue	-	-	-	0.0%
FLEET MAINTENANCE TOTAL		812,600	1,017,716	205,116	25.2%
RISK MANAGEMENT					
745-0000-361-10-00	Interest Income	1,100	69,090	67,990	6180.9%
745-0000-391-10-05	Pension Tax	12,100	-	(12,100)	-100.0%
745-0000-391-10-10	General Fund	3,432,100	3,694,377	262,277	7.6%
745-0000-391-20-10	Water	398,200	66,020	(332,180)	-83.4%
745-0000-391-20-20	Sewer	30,400	715	(29,685)	-97.6%
745-0000-391-20-30	Solid Waste	3,500	715	(2,785)	-79.6%
745-0000-391-40-10	Prop C Sales Tax	16,600	-	(16,600)	-100.0%
745-0000-391-40-20	Prop A Sales Tax	2,900	-	(2,900)	-100.0%
745-0000-391-40-22	Measure R	1,500	-	(1,500)	-100.0%
745-0000-391-40-30	Gas Tax	17,000	-	(17,000)	-100.0%
745-0000-391-65-40	Street Light Assessment	4,100	-	(4,100)	-100.0%
745-0000-391-81-20	Successor Agency	2,200	-	(2,200)	-100.0%
745-0000-395-10-00	Reimbursements	200	11,289	11,089	5544.7%
745-0000-399-90-91	Miscellaneous Income	0	52	52	0.0%
RISK MANAGEMENT TOTAL		3,921,900	3,842,206	(79,694)	-2.0%
EMPLOYEE BENEFIT SHARE					
746-0000-361-10-00	Interest Income	-	1,265	1,265	0.0%
746-0000-391-10-10	General Fund	-	-	-	0.0%
746-0000-395-10-10	Employee Benefit Share	-	-	-	0.0%
TOTAL		-	1,265	1,265	0.0%
INTERNAL FUND GROUP TOTAL		6,361,800	6,960,769	598,969	9.4%

Revenues

<u>FIDUCIARY FUNDS</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Actual</u>	<u>Difference \$</u>	<u>FY 25 Adopted / FY 25 Actual</u>
SUCCESSOR AGENCY				
275-0000-312-50-05 RPTTF ALLOCATION	1,256,100	1,136,735	(119,365)	-9.5%
275-0000-361-10-00 Interest Income	-	197	197	0.0%
275-0000-363-10-00 Rental Southland Steel	-	-	-	0.0%
SUCCESSOR AGENCY TOTAL	1,256,100	1,136,932	(119,168)	-9.5%
PUBLIC FINANCING AUTHORITY				
475-0000-361-10-00 Interest Income	3,000	238,816	235,816	7860.5%
475-0000-395-10-00 Reimbursements	-	-	-	0.0%
PUBLIC FINANCING AUTHORITY TOTAL	3,000	238,816	235,816	7860.5%
FIDUCIARY FUND GROUP TOTAL	1,259,100	1,375,748	116,648	9.3%
CAPITAL IMPROVEMENT PROJECT FUNDS				
CIP				
787-0000-391-10-12 Transfer In / Transfer from 113	500,000	10,325,672	9,825,672	1965.1%
CIP TOTAL	500,000	10,325,672	9,825,672	1965.1%
CAPITAL IMPROVEMENT PROJECT TOTAL	500,000	10,325,672	9,825,672	1965.1%

Expenditures

Expenditures	FY 2025 Actuals	FY 2025 Adopted	\$ Balance
General Fund	\$ 40,396,390	\$ 40,307,469	\$ (88,921)
Special Funds	21,233,401	31,743,732	\$ 10,510,331
Internal Service Funds	9,746,724	10,567,558	\$ 820,834
Enterprise Funds	7,486,444	8,049,869	\$ 563,425
Fiduciary Funds	233,575	1,257,400	\$ 1,023,825
CIP	11,035,129	26,510,207	\$ 15,475,078
Total	\$ 90,131,663	\$ 118,436,235	\$ 28,304,572



FY 2025 Adopted Expenditure Budget: \$118,436,235

FY 2025 Expenditures: \$90,131,663



City Council

Mission Statement

Dedicated to improving the quality of life for the residents of our community, in an environment of excellence, with financial integrity, and with mindfulness of the impact on our taxpayers.

Departmental Oversight

- City Attorney
- City Manager
- Boards & Commissions

Responsibilities

The Council makes policy determinations, approves agreements & contracts, adopts ordinances, resolutions (local laws) & regulations, and authorizes all expenditures of City funds. In addition, the City Council reviews and adopts an annual City Budget.

Major Accomplishments 2023-2024

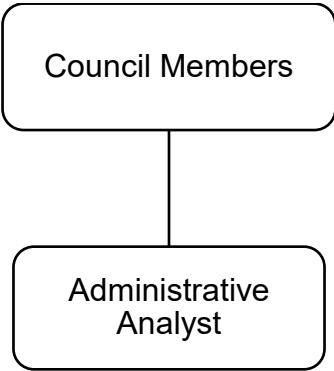
- ❖ Led efforts to provide the same level of municipal services to residents through the year.
- ❖ Enacted monthly senior voucher program to assist residents
- ❖ Enacted Citywide Wi-Fi program for residents of Huntington Park
- ❖ Hosted several food drives for residents
- ❖ Successfully brought the Annual Huntington Park Holiday Parade
- ❖ Successfully brought the Annual Art Walk for the community and City residents
- ❖ Successfully brought the “Haunt”ington Park Halloween event for City residents
- ❖ Enacted an Education Compact with LAUSD to assist City students with various resources
- ❖ Provided several spay and neuter events
- ❖ Worked with City Staff and Commission to established the first Annual LGBTQ resource event
- ❖ Successfully brought the annual Veterans Resource Fair
- ❖ Successfully brought the annual Earth Day Celebration/bulky item/clean up event
- ❖ Successfully brought the annual State of City Address by the current Mayor to update our community

Expected Outcomes 2024-25

- ❖ Continue with monthly senior programs
- ❖ Continue to provide exceptional municipal services to the residents of the City of Huntington Park while enjoying a balanced budget.
- ❖ Continue to implement safety measures at City Hall and other city facilities that will serve to create a welcoming and secure atmosphere for employees and guests alike.
- ❖ Continue to implement regular spay and neuter events
- ❖ Continue to provide resources to residents and community members

City Council

Organizational Chart by Position



City Council

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Salaries & Benefits</i>			
Salaries Permanent/Full Time	166,285	73,117	(93,168)
Stipend	54,552	129,809	75,257
Additional Pay	2,713	2,700	(13)
Allowances	90	720	630
Sick Leave Buy Back	3,344	1,450	(1,894)
PARS/PERS Retirement	34,175	42,060	7,885
CalPERS Unfunded Liability	72,841	72,930	89
Fringe Benefits	113,138	121,750	8,612
Medicare	3,023	3,000	(23)
Salary & Benefits Total	450,161	447,536	(2,625)
<i>Maintenance & Operations</i>			
Community Outreach/Materials	18,574	39,500	20,926
Council Meeting Expenses	13,338	15,000	1,662
Material and Supplies	5,143	10,000	4,857
Membership and Dues	-	1,000	1,000
Professional Development	9,206	50,000	40,794
Maintenance & Operations Total	46,261	124,000	69,239
<i>Internal Service Charges</i>			
Ins - Benefits	50,785	-	(50,785)
Internal Service Charges Total	50,785	-	(50,785)
Total Expenditures/Expenses	547,206	571,536	24,330

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General Fund	474,365	498,606	24,241
216- Employees Retirement	72,841	72,930	89
	<u>547,206</u>	<u>571,536</u>	<u>24,330</u>



City Manager

Mission Statement

To oversee all quality-of-life aspects for the City of Huntington Park residents with professional public administration that is responsive, effective, and efficient and spearheading the implementation and application of City Council policies and directives through the delivery of high-quality municipal services through department managers and staff.

Departmental Oversight

- City Clerk
- Communications and Community Relations
- Community Development
- Finance
- Human Resources
- Parks & Recreation
- Police
- Public Works

Responsibilities

The City Manager oversees and manages the general operations of the various city departments. The City Manager identifies, promotes, and practices a high standard of ethics and values and proactively provides guidance and expertise to the City Council on issues and matters of importance to the City's operations. The City Manager represents the city to the media and public to address the concerns of City residents. The City Manager also identifies opportunities for increased and improved organizational efficiencies, ensuring services are consistently available.

Major Accomplishments 2023-24

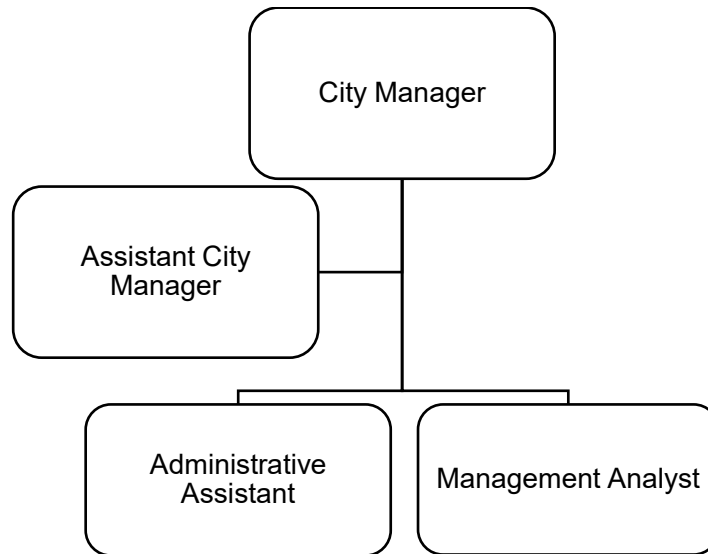
- ❖ Successfully led the efforts in the development and opening of the new Farmer Boys restaurant.
- ❖ Successfully led the efforts in the development and opening of the new Raising Canes restaurant.
- ❖ Led the development and opening of the new Ross department store on Pacific Blvd.
- ❖ Successfully restructured the Police Department to enhance operational efficiency, oversight, and accountability across all ranks.
- ❖ Restructured and rebuilt the Finance Department to improve financial planning and analysis, financial reporting, increased accountability, enhanced compliance, and cost savings.
- ❖ Successfully recruited a new Director of Finance
- ❖ Successfully lead the efforts in providing a COVID-19 stipend to eligible long-term care and IHSS workers for frontline work performed to the city's residents during the pandemic.
- ❖ Managed and successfully launched the re-design of the city's website.
- ❖ Managed and successfully implemented a City Wide Wi-Fi Access Program.

Expected Outcomes 2024-25

- ❖ Continue efforts in enhancing the City's infrastructure at City Hall and other public buildings.
- ❖ Implement Tyler Munis management software system for all City Departments
- ❖ Enact balance budget for Fiscal Year 2025-26
- ❖ Develop Comprehensive and Robust Administrative Policies and Procedures
- ❖ Develop and implement the city-wide parking permit program.
- ❖ Update the Employer-Employee Rules and Regulations
- ❖ Update the Emergency Operations Manual
- ❖ Recruit a permanent Public Works Director
- ❖ Recruit a Human Resource Director

City Manager

Organizational Chart by Position



City Manager

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Salaries & Benefits</i>			
Salaries Permanent/Full Time	448,518	582,662	134,144
Salaries Temporary/Part Time	11,801	-	(11,801)
Additional Pay	8,139	5,400	(2,739)
Allowances	6,031	6,500	469
Holiday Pay	-	140	140
Sick Leave Buy Back	9,520	5,550	(3,970)
Payout	5,322	7,820	2,498
PARS/PERS Retirement	31,611	18,860	(12,751)
CalPERS Unfunded Liability	41,157	128,640	87,483
Fringe Benefits	54,864	53,510	(1,354)
Medicare	6,818	9,800	2,982
City Paid Deferred Compensation	24,712	22,920	(1,792)
Salary & Benefits Total	648,494	841,802	193,308
<i>Maintenance & Operations</i>			
Community Services	5,000	5,000	-
Legal Services	740,383	700,000	(40,383)
Holiday Parade	11,708	11,600	(108)
Material and Supplies	5,222	5,200	(22)
Membership and Dues	74,412	74,700	288
Professional Development	10,483	10,483	0
Professional/Contractual Services	102,416	224,000	121,584
Public Events	9,090	9,500	410
Maintenance & Operations Total	958,713	1,040,483	81,770
<i>Internal Service Charges</i>			
Ins - Benefits Active Ees	115,751	-	(115,751)
Internal Service Charges Total	115,751	-	(115,751)
<i>Capital Outlay</i>			
Equipment	2,711	8,517	5,806
Capital Outlay Total	2,711	8,517	5,806
Total Expenditures/Expenses	1,725,670	1,890,802	165,132
TOTAL BY FUND			
FUND TITLE	FY 2025 Actuals After Audit	FY 2025 Adopted	FY 2025 Balance
111- General fund	1,392,821	1,762,162	369,341
216- Employees Retirement	59,503	128,640	69,137
219- Sales Tax-Transit Prop A	17,976	-	(17,976)
220- Sales Tax-Transit Prop C	17,976	-	(17,976)
222- Measure R	17,976	-	(17,976)
275- Successor Agency	55,040	-	(55,040)
283- Sewer Maintenance	18,347	-	(18,347)
285- Solid Waste Management	18,347	-	(18,347)
535- Street Light and Landscape	35,952	-	(35,952)
681- Water	55,040	-	(55,040)
745- Risk Management	36,693	-	(36,693)
	1,725,670	1,890,802	165,132



City Clerk

Mission Statement	Responsibilities
To oversee and administer democratic processes such as elections, access to city records, and all legislative actions for residents of Huntington Park, ensuring transparency to the public.	<ul style="list-style-type: none">• Elections Official• Local Legislation Auditor• Municipal Officer• Political Reform Filing Officer• Records & Archives• Public Inquiries & Relationships

Department Responsibilities

The City Clerk is the local official who administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges ceremonial and official functions.

Accomplishments in FY 2023-24

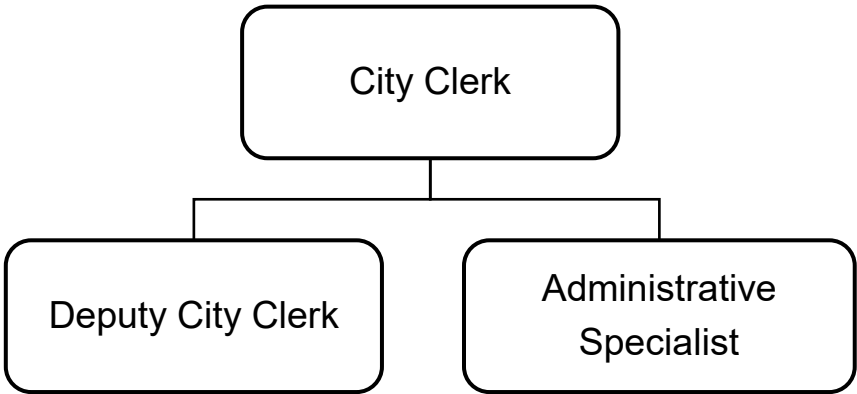
- ❖ Updating of of City Records Retention Schedule
- ❖ Achieved professional designation as Certified Municipal Clerk governed by City Clerk Association of California
- ❖ Recovered \$50,000 in property damages to repair and replace damaged city infrastructure
- ❖ Facilitation of upgrade to City Council Chamber audio visual system
- ❖ Execute consolidation and oversight of Statewide Direct Primary Election
- ❖ Implemented the utilization of DocuSign for expeditious routing of vital documents and contracts
- ❖ Implemented the utilization of Zoom videoconferencing option to increase transparency and participation in City Council meetings and all other Brown Act body meetings.
- ❖ Risk Management Certification

Goals and Objective in FY 2023-24

- ❖ Coordinate closely with all departments to ensure records retention schedule is being followed and coordinate annual document purging events
- ❖ Completion of Risk Management Certification process
- ❖ Continue close coordination with all departments related to agenda management and timely submission of staff reports
- ❖ Coordinate with Information Technology staff to execute audio visual improvements in City Council Chambers
- ❖ Coordinate closely with executive team in preparation of 2024 Presidential el ection cycle
- ❖ Hiring of Deputy City Clerk

City Clerk

Organizational Chart by Position



City Clerk

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Salaries & Benefits</u>			
Salaries Permanent/Full Time	241,338	246,641	5,303
Additional Pay	2,713	2,700	(13)
Overtime	1,388	10,000	8,612
Payout	2,576	2,300	(276)
Sick Leave Buy Back	6,059	1,230	(4,829)
PARS/PERS Retirement	18,877	16,650	(2,227)
CalPERS Unfunded Liability	13,768	42,030	28,262
Fringe Benefits	32,495	29,530	(2,965)
Medicare	3,717	3,700	(17)
Salary & Benefits Total	322,931	354,781	31,850
<u>Maintenance & Operations</u>			
Advertising & Publication	9,196	7,000	(2,196)
Material and Supplies	843	1,000	157
Membership and Dues	275	1,000	725
Municipal Election	123,807	15,000	(108,807)
Professional Development	1,805	-	(1,805)
Professional/Contractual Services	58,260	51,000	(7,260)
Maintenance & Operations Total	194,186	75,000	(119,186)
<u>Internal Service Charges</u>			
Ins - Benefits	41,045	-	(41,045)
Internal Service Charges Total	41,045	-	(41,045)
Total Expenditures/Expenses	558,162	429,781	(128,381)

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General Fund	544,395	387,751	(156,644)
216- Employees Retirement	13,768	42,030	28,262
	558,162	429,781	(128,381)



Communications & Community Relations

Mission Statement

To inform the public in a timely and concise manner about city issues, programs, meetings, and services to enhance their awareness, understanding, interest, involvement, and provide innovative and creative communications solutions to promote the City's initiatives, and overall mission.

Departmental Oversight

- Monthly Electronic Newsletter
- City's Facebook Social Media page
- City's Instagram Social Media page
- City's Twitter Social Media page
- Supervise Media Consulting Program
- Art Walk Annual Festival
- State of the City Program
- Spay and Neuter Program
- Marketing Campaign Programs
- Planning and Implementation of Special Programs and Activities Designed by the Administration and City Council

Responsibilities

Communications advances the City's strategic vision to help position the City as a thriving, healthy, smart, and innovative community. Our goal is to create an internal public relations agency that serves each of the City's businesses through media strategy and response, marketing, graphic design, print production, social media, web management, and video production. The Department also provides support to Council and other departments with the planning, and implementation of activities and programs.

Major Accomplishments 2023-2024

- ❖ Successfully Coordinated the Second Annual Art Walk Festival.
- ❖ Successfully Coordinated the 2023 State of the City Event.
- ❖ Successfully Coordinated, In Conjunction with the Mexican American Opportunity Foundation, the Second GET UP! GET MOVING! Health Fair.
- ❖ Provide technical support to create the on-line registration form for the Long-Term Care and In-home Supportive Services Stipend Program.
- ❖ Successfully published the Quarterly Printed Newsletter.
- ❖ Successfully published the Monthly Electronic Newsletter.
- ❖ Provided Support to Coordinate Food Distributions.
- ❖ Provided support to the Bi-monthly Non-Profit Roundtable Meetings.
- ❖ Coordinated, In Conjunction with City's Departments and City Council, the Distribution of Turkeys and Thanksgiving's Dinner Groceries to the Residents of the City.
- ❖ Coordinated, In Conjunction with City's Departments and the Office of Speaker Rendon, the Distribution of Turkeys and Thanksgiving Dinner Groceries.
- ❖ Provided Support to City's Departments to Promote the following Events: PD National Night Out, Community Clean-Up, National Coffee with a Cop, Haunting'ton Park Halloween 2023, Veterans Day, 2023 Mayor's Holiday Decorating Contest.
- ❖ Coordinated production and prepared content for the Holiday Videos.
- ❖ Provided support to organize a Fair Housing Workshop for the residents.
- ❖ Accompanied and Provided support to Vice Mayor Macias during her visit to the City of Fresnillo Zacatecas.
- ❖ Coordinated and provided support to the Committees that Successfully Organized the 72nd Annual Huntington Park Holiday Parade 2023.

Communications & Community Relations

Expected Outcomes 2024-2025

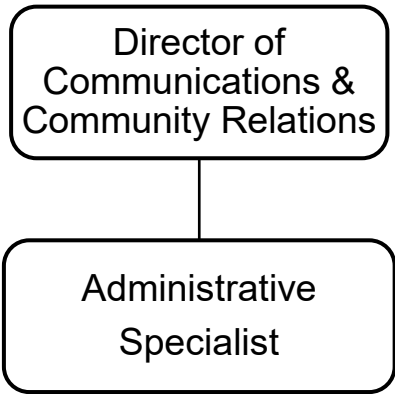
- ❖ Provide support to all City's Departments with the promotion and advertising of their special events and activities.
- ❖ Run a pro-active, educational, inventive, and creative advertising and public relations program that includes:
- ❖ Publicize and advertise the City of Huntington Park's resources, initiatives, programs, and services.
- ❖ Support city programs and services via marketing and communications.
- ❖ Increase community involvement and collaboration.
- ❖ Promote and coordinate special events.
- ❖ Develop programs for the web, social, and digital media.
- ❖ Develop a proactive public relation strategy.

❖ Communications and Community Relations Department Future Goals

- ❖ Provide support to all City's Departments with the promotion and advertising of their special events and activities.
- ❖ Run a pro-active, educational, inventive, and creative advertising and public relations program.
- ❖ Provide a Legislative Report after every City Council meeting.
- ❖ Create a Printed Quarterly Magazine/Brochure.
- ❖ Create and send to residents an electronic monthly newsletter.
- ❖ Launch a Campaign to Promote/Create City Branding and City Identities.
- ❖ Design logos or slogans that could be used to create – coffee mugs, reusable shopping bags, hats, hoodies, shirts for community engagement.
- ❖ Discuss the possibility to create a public not-for profit "Merch Store".
- ❖ Update the Information Included in the City's Website.
- ❖ Launch a Marketing Campaign to Promote the City's Programs.
- ❖ Discuss the Possibility to Launch a City's Podcast.
- ❖ Produce short videos to advertise and promote main City's activities.
- ❖ Coordinate the Acquisition of Electronic and Audiovisual Equipment for Conference Rooms and Special Events.
- ❖ Acquire the Necessary Equipment to create better posters/flyers and edit videos.
- ❖ Acquire a Drone.
- ❖ Acquire equipment to promote the City's Programs.

Communications & Community Relations

Organizational Chart by Position



Communications & Community Relations

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Salaries & Benefits</u>			
Salaries Permanent/Full Time	222,711	198,614	(24,097)
Additional Pay	2,713	2,700	(13)
Allowances	728	-	(728)
Overtime	1,700	5,000	3,300
Payout	2,988	-	(2,988)
Sick Leave Buy Back	8,090	4,400	(3,690)
PARS/PERS Retirement	16,468	16,030	(438)
CalPers Unfunded Liability	12,709	37,930	25,221
Fringe Benefits	23,615	24,570	955
Medicare	3,100	3,000	(100)
Salary & Benefits Total	294,822	292,244	(2,578)

Maintenance & Operations

Art Walk on Pacific	25,129	43,750	18,621
Community Outreach	275	8,500	8,225
Material and Supplies	977	1,000	23
Professional/Contractual Services	87,255	101,000	13,745
Public Events	-	8,000	8,000
Maintenance & Operations Total	113,636	162,250	48,614

Capital Outlay

Equipment	1,995	8,000	6,005
Capital Outlay Total	1,995	8,000	6,005

Total Expenditures/Expenses	410,453	462,494	52,041
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TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General Fund	397,744	424,564	26,820
216- Employees Retirement	12,709	37,930	25,221
	<u>410,453</u>	<u>462,494</u>	<u>52,041</u>



Community Development

Planning & Building Divisions

Mission Statement

To provide comprehensive municipal services that implements a comprehensive general plan within the city's corporate boundaries to the standards and expectations set forth by the City Council. Process all project and building permits. With 3 Full-time Planners and 1 Full-time Administrative Specialist member in the Planning Division and 4 contractual staff in the Building Division within the Community Development Department to provide quality community service and improve the quality of life in the City of Huntington Park.

Departmental Oversight

- General Plan Development
- Land Use Zoning Implementation
- Specific Plan Implementation
- Zoning Project Entitlements
- Environmental Reviews
- Planning Grants
- Pre-Construction Consultation
- Plan Check Services
- Inspection Services
- Community Event Permits
- Business License Clearance
- Customer Service

Responsibilities

Development Guidance – Provide development standard consultation with applicants, property owners, architects, consultants, and general members of the public.

Zoning Entitlements – Process development permits, conditional use permits, subdivisions, and other land use permits that require Planning Commission approval with findings and justifications.

Community Permits – Process resident and business owner permits for special events, temporary uses, fireworks, yard sales, etc.

Long Range Planning – Work with the community, city and state officials, and planning consultants to develop general plan updates and the creation of specific plans and special districts for the proper guidance and development of the city.

Planning Grants – Apply for and implement various planning and transportation grants.

Building Permits – Process and review applications and plans for construction to ensure structural stability and proper minimum/maximum design to be compliant with the zoning and building codes.

Building Inspections – Provide inspection services for the monitoring and evaluation of construction methods and requirements for safety and code compliance purposes. Identify any violations and/or corrections.

Business Zoning Clearances – Ensure that a proposed use is allowed per the underlying zone and appropriate for the property and/or unit the applicant plans to occupy.

Customer Service – Provide customer service through the public counter, emails, and phone for property, zoning, and project inquiries through research, guidance and coordination with other departments when not Planning or Building & Safety, and provide the most accurate information available in an expedited and reliable manner.

Major Accomplishments 2023-2024

- ❖ State Certification of 2012-2029 Housing Element, Safety and Environmental Justice Elements.
- ❖ Planning Commission approved Development Permit for 100, 401 square foot warehouse located at 2501-2533 East 56th St.
- ❖ Planning Commission approved Development Permit for 7,515 warehouses located at the North/East corner of Pacific Boulevard and East 52nd Street.
- ❖ Planning Commission approved Development Permit and Variance for 4-unit residential unit located at 7040 Newell Street.
- ❖ Planning Commission approved a tentative parcel map for the development of 9 affordable town home units located at the S/W corner of State Street and 61st Street.

Community Development

- ❖ Building Permits signed for grand opening of Raising Canes on April 1, 2024.
- ❖ Hired (1) Administrative Specialist.

Preliminary Goals 2024-2025

- ❖ Bring approved major retail projects on-line with the new Starbucks coffee shop at Florence and Salt Lake, and the new Raising Cane's restaurant on Slauson Avenue.
- ❖ Conduct study session with City Council, Planning Commission and City staff to identify a vision for the revitalization project for Pacific Blvd from Florence Avenue to Slauson Avenue.
- ❖ Expedite counter and plan check time with technology-based iPad implementation for Planning Department.
- ❖ Enhance Planning Divisions data management filing system.
- ❖ Implement policies and procedures relative to adopted housing element.

Community Development

GRANTS AND HOUSING DIVISION

Mission Statement

The Division currently has 5 grant programs to support the residents with rental assistance, house rehabilitation, homeownership, after-school care, senior citizen programs, a public facility improvement project, and aid for persons experiencing homelessness.

Division Oversight

- CalHome Fund
- HOME Fund
- CDBG Fund
- CDBG-CV Fund
- HOME ARP Fund

Responsibilities

CalHome Fund

- Owner Occupied Rehabilitation Program is a loan of up to \$100,000, with simple interest at 3% to rehabilitate residents' homes.
- First Time Home Buyer Program is a loan of up to \$100,000, with simple interest at 3% to assist first-time home buyers with the down payment.

HOME Fund

- Home Repair Program to provide up to \$25,000 monetary assistance to homeowners for eligible home rehabilitation improvements.
- First Time Home Buyer Program to provide up to \$100,000 monetary assistance to income-qualifying, creditworthy, first-time home buyer residents.

CDBG Fund

- Fair Housing Foundation to assist renters and owners with their housing rights.
- Public Facility Improvements for Chelsey Park.
- Parks and Recreation Senior Program to offer activities and social engagement for seniors.
- Parks and Recreation After School Program to offer activities and new skill learning.

CDBG-CV Fund

- Hybrid Learning Program designed to support students adversely affected by the COVID-19 pandemic to bridge educational gaps and facilitate academic proficiency.
- Inner City Visions to assist people experiencing homelessness.
- Emergency Rental Assistance Program providing support for up to 3 months of outstanding rent due to COVID-19.

HOME ARP Fund

- Funds to finance a non-congregate shelter for the 4 qualifying populations.

Preliminary Goals 2024-2025

- ❖ Emphasis is placed on adhering to grant expenditure deadlines and providing prompt responses to inquiries and concerns from residents and stakeholders. Our commitment lies in fostering community engagement to maintain a consistent influx of program applications, ensuring their timely processing for eligible residents and households. Accountability measures are consistently monitored and reported to the Director of Community Development. This approach enhances transparency in the provision of household and resident services, showcasing our responsiveness in securing grants or loans.

Community Development

Code Enforcement Division

Mission Statement

The Division focuses on maintaining, improving, and preserving property standards within the community. The importance of enforcing regulations related to ADU conversions, illegal units, and building code violations is to ensure that our division is reactive to any complaints and proactive on any foreseeable enforcement measure. With four full-time personnel, the Department is focused on maintaining the City's building and property standards, enhancing public safety, and fostering compliance through both proactive and reactive enforcement measures.

Departmental Oversight

- Building Maintenance
- Property Maintenance
- ADU Conversions
- Illegal Units
- Building Code Violations
- Proactive Enforcement
- Reactive Enforcement
- Rental Inspection Program

Responsibilities

Building Maintenance – Ensuring compliance with building and property maintenance standards of existing buildings through code regulations that provide clear and specific plans.

Property Maintenance – Establish compliance that is in the context of community development and maintenance standards to swiftly address building code violations to enhance public safety.

ADU Conversion– Ensure safe and healthy living conditions and offer a habitable living unit for single-family units and detached single-family units.

Illegal Units – Identify illegal, unwanted, non-conforming, or unpermitted units, being used as habitable space, within the community.

Building Code Violations – Require property owners to adhere to California Building/Housing Codes to create safe living conditions for the community.

Proactive Enforcement – Remain vigilant and focused on routine patrol, scheduled inspections, specific agendas, and enforcement of target areas on the edge of projecting blight conditions.

Reactive Enforcement – Responsive to community complaints and offering solutions to resolve identified issues.

Rental Inspection Program- Safeguard and preserve the housing stock of decent, safe, and sanitary dwelling units within the City.

Major Accomplishments 2023-2024

- ❖ With continued oversight by Code Enforcement Manager, ability to increase oversight of community needs, managing over 1,000 Code Enforcement cases and focused on timely compliance to close the cases.
- ❖ Focused on residential and commercial properties that were in blight condition for a long period of time and brought them into compliance.
- ❖ Same-day response time to address fire and safety issues from abandoned residential and commercial businesses.
- ❖ Due to continued nuisance of dilapidated properties and/or fire damaged properties; through court appointed receivership, managed the demolition of three (3) houses, three (3) commercial buildings for future development and rehabilitation of one abandoned two-unit property to sustain existing housing and further enhance the community.
- ❖ Realigned Code Enforcement Officer shifts to provide coverage 7 days a week.
- ❖ iPad implementation to each Code Enforcement Officer to increase field time and case management and provide better customer service at the counter when working with residential and businesses owners and tenants.

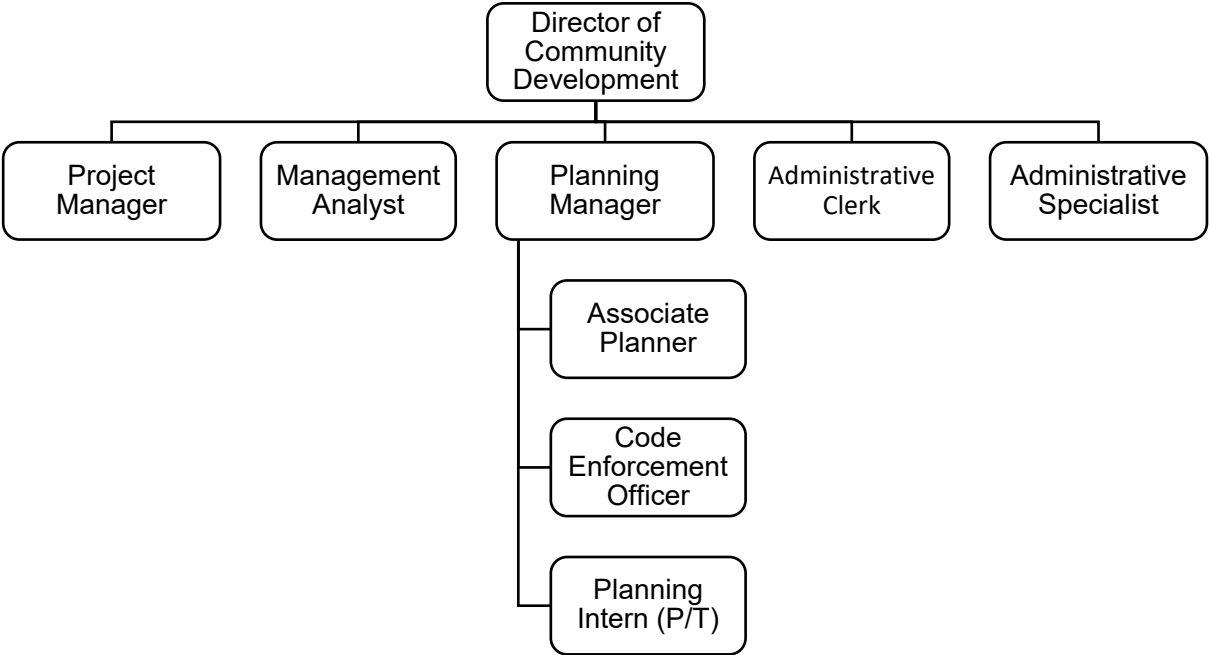
Community Development

Preliminary Goals 2024-2025

- ❖ Remain focused on the goals of the City, establish goals and objectives that align with desired results.
- ❖ Health and safety are key in attracting future business growth to the community. In partnership with the Housing Division, we are providing opportunities for the community by introducing them to grants and resources that offer solutions to those who live and conduct business in the community.
- ❖ With the implementation of a Rental Inspection Program, living conditions will be improved while better managing business license verification for property owners therefore, driving additional revenue for the City.
- ❖ The Code Enforcement Division is committed to maintaining building and property standards by increasing public safety and awareness through enforcement measures. Establish a rental inspection program to better improve living conditions for residential households, duplexes and apartment complexes by requiring failing property and building maintenance issues to be repaired.
- ❖ Place greater focus on the industrial warehouse district areas in the city to bring building and property issues into compliance while identifying businesses operating without a current business license and ensuring compliance.
- ❖ With the addition of a Part-time Code Enforcement Officer, the ability to address unpermitted work and other unwanted construction activities that take place on the weekends will better support the goal of the City relating to compliance.

Community Development

Organizational Chart by Position



Community Development

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Salaries & Benefits</i>			
Salaries Permanent/Full Time	922,312	1,058,426	136,114
Salaries Temporary/Part Time	-	108,191	108,191
Stipend	2,250	-	(2,250)
Additional Pay	13,568	3,880	(9,688)
Premium Pay	7,235	7,200	(35)
Allowances	4,538	-	(4,538)
Overtime	1,792	12,000	10,208
Vacation Payout	29,134	6,000	(23,134)
Holiday Pay	1,167	760	(407)
Sick Leave Buy Back	30,382	12,500	(17,882)
Severance	42,330	-	(42,330)
PARS/PERS Retirement	106,841	111,670	4,829
CalPERS Unfunded Liability	126,101	175,610	49,509
Fringe Benefits	161,458	189,370	27,913
Medicare	14,359	18,950	4,591
Salary & Benefits Total	1,463,466	1,704,557	241,091

Maintenance & Operations

After School Program (Fund 239)	12,987	75,546	62,559
Audit Fees (Fund 239)	132,925	141,458	8,533
Emergency Housing Asst (Fund 239)	26,751	440,000	413,249
Façade Improvement Program (Fund 239)	56,093	137,568	81,476
Fair Housing Services (Fund 239)	20,000	20,000	-
First Time Home Buyer (Fund 242)	-	2,018,200	2,018,200
First Time Home Buyer (Fund 241)	388,000	2,380,625	1,992,625
Homeless Services Program (Fund 239)	-	125,000	125,000
Hybrid Learning Program (Fund 239)	9,328	89,133	79,805
Legal Services	30,400	-	(30,400)
Little Library Program	2,221	5,000	2,779
Material and Supplies	3,378	8,250	4,872
PLHA Housing Purchase	-	810,328	810,328
Postage	5,210	5,500	290
Professional Development	3,610	37,000	33,390
Professional/Contractual Services	1,137,953	1,322,599	184,646
Professional/Contractual Services (Fund 201)	6,500	202,582	196,082
Professional/Contractual Services (Fund 239)	99,077	247,330	148,253
Professional/Contractual Services (Fund 241)	336,278	1,111,476	775,198
Professional/Contractual Services (Fund 242)	37,892	116,260	78,368
Professional/Contractual Services (Fund 254)	-	1,847,162	1,847,162
Rent Stabilization Operational Costs (Fund 280)	87,425	638,900	551,475
Residential Rehab - Azure (Fund 242)	196,197	261,087	64,890
Residential Rehab (Fund 242)	549,775	1,375,554	825,779
Senior Program (Fund 239)	7,318	75,546	68,228
Software/License (Fund 280)	78,000	105,600	27,600
Maintenance & Operations Total	3,227,318	13,597,704	10,370,386

Community Development

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Internal Service Charges</u>			
Ins - Benefits	292,633	-	(292,633)
Internal Service Charges Total	292,633	-	(292,633)
<u>Capital Outlay</u>			
Improvements (Fund 239)	815,419	816,679	1,260
Capital Outlay Total	815,419	816,679	1,260
Total Expenditures/Expenses	5,798,835	16,118,940	10,320,105

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General Fund	2,787,793	2,833,753	45,960
201- PLHA	6,500	1,012,910	1,006,410
216- Employees Retirement	126,101	175,610	49,509
239- Community Development Block Grant	1,199,663	2,236,303	1,036,640
241- CalHome	724,278	3,492,101	2,767,823
242- HUD Home Program	783,864	3,771,101	2,987,237
254- Home ARP	-	1,847,162	1,847,162
280- Rent Stabilization	170,635	750,000	579,365
	<u>5,798,835</u>	<u>16,118,940</u>	<u>10,320,105</u>



Human Resources

Mission Statement

To attract, develop, and retain a diverse, and productive workforce that provides exceptional customer service to the citizens and patrons of Huntington Park.

Departmental Oversight

- Recruitment/Selection
- Employee Relations
- Benefits Administration
- Workers Compensation/Risk Management
- Classification/Compensation

Responsibilities

The Human Resources Department conducts recruitment and selection activities to attract, retain, and develop highly competent, qualified employees who are dedicated to delivering quality service to the citizens and customers of the City of Huntington Park.

- ❖ Provides guidance and assistance to other departments relating to personnel matters.
- ❖ Administers the City's employee benefits programs which include retirement plan, health, dental, vision, life insurance, employee assistance program (EAP), and other optional benefits.
- ❖ Oversees and manages employee leave of absences in accordance with applicable federal, state, and local laws and regulations.
- ❖ Provides new employee orientations and job-related workers' compensation/risk management training.
- ❖ Administers the City's workers' compensation program ensuring the safety and well-being of employees.
- ❖ Develops and maintains a timely employer/employee performance evaluation system.
- ❖ Provides administrative support to the Civil Service Commission and departmental employee hearings.
- ❖ Conducts labor relations activities including employee disciplinary actions and appeals.
- ❖ Conducts benchmarking research with professional consulting organizations regarding classification and wage compensation market studies for competitive salary schedules, cost of living adjustments, benefits, classifications, and other terms and conditions of the employment agreement.
- ❖ Maintains employee records and administers verifications of employment.
- ❖ Maintains the City's classification and compensation plans.

Major Accomplishments May 2023 – March 2024 (Present)

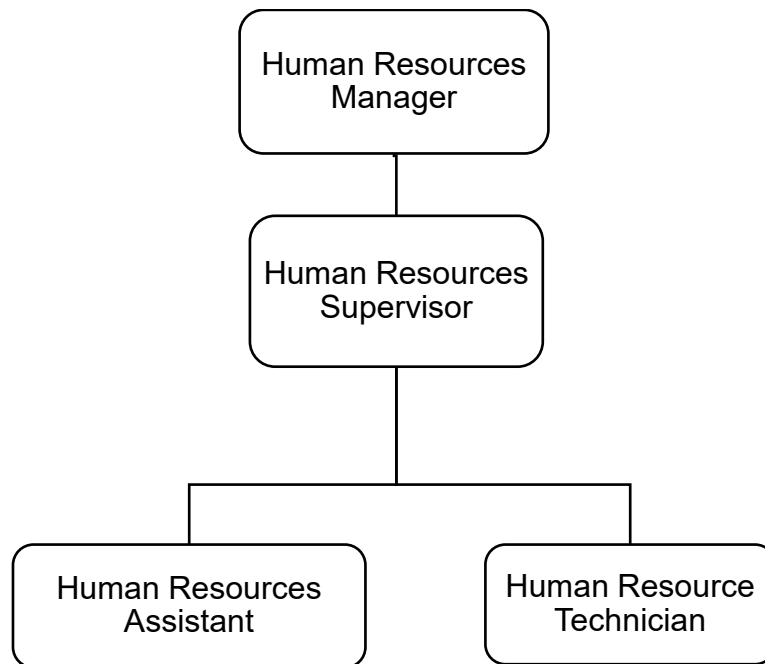
- ❖ Conducted 50 employee recruitments.
- ❖ Hired 52 new employees (30 full-time; 22 part-time, includes commissioners)
- ❖ 24 Employee Separations (Retirements, resignations, etc.) (20 F/T, 4 P/T)
- ❖ Closed – 32 workers' compensation claims.
- ❖ Complete the mandatory AB1825 Sexual Harassment Prevention Training for both supervisory and non-supervisory employees.

Goals and Objectives 2024-2025

- ❖ Implement NeoGov Insight recruitment system and online employment application software.
- ❖ Promote cost-effective recruitment strategies which will result in the attraction and selection of qualified and diverse individuals, demonstrating commitment to equality and diversity.
- ❖ Work with ICRMA (Independent Cities Risk Management Authority) to provide employee safety training and reduce workers' compensation claims and liability.
- ❖ Support Training & Development; Succession and Leadership development planning.
- ❖ Retain motivated, highly productive, customer service driven employees by providing a supportive work environment, fair and competitive wages and benefits, and training and development that will encourage professional growth and opportunity.
- ❖ Continue to be a strategic partner with all departments through even-handed and firm application of the laws, rules, and regulations under which the City operates and the recommendation of appropriate corrective action when necessary.

Human Resources

Organizational Chart by Position



Human Resources

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Salaries & Benefits</i>			
Salaries Permanent/Full Time	292,807	387,295	94,488
Additional Pay	6,528	5,400	(1,128)
Stipend	1,900	-	(1,900)
Overtime	1,012	10,000	8,988
Holiday Pay	-	260	260
Payout	470	1,600	1,130
Sick Leave Buy Back	6,268	1,100	(5,168)
Replacement Benefit IRC	28,105	32,156	4,051
PARS/PERS Retirement	27,508	23,980	(3,528)
CalPERS Unfunded Liability	8,198	24,260	16,062
Fringe Benefits	58,222	59,490	1,268
Medicare	4,274	5,800	1,526
Salary & Benefits Total	435,293	551,341	116,048
<i>Maintenance & Operations</i>			
Advertising and Publication	240	2,000	1,760
Material and Supplies	16,612	21,500	4,888
Membership and Dues	-	800	800
Professional Development	475	6,000	5,525
Professional/Contractual Services	205,956	195,298	(10,658)
Maintenance & Operations Total	223,282	225,598	2,316
<i>Internal Service Charges</i>			
Ins - Benefits Active Ees	47,249	-	(47,249)
Internal Service Charges Total	47,249	-	(47,249)
<i>Capital Outlay</i>			
Equipment	2,920	-	(2,920)
Capital Outlay Total	2,920	-	(2,920)
Total Expenditures/Expenses	708,744	776,939	68,195

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General Fund	629,288	666,392	37,104
216- Employees Retirement	36,303	56,416	20,113
745- Risk Management	43,154	54,131	10,977
	708,744	776,939	68,195



Finance

Mission Statement	Department Oversight
<p>Ensure financially strong and effective City government, adhering to best practices in accounting, auditing, budgeting, and financial reporting. Implement financial policies and procedures continuously reviewed and improved to maintain the financial integrity of the City and expand the fiscal capacity of the organization.</p>	<ul style="list-style-type: none"> • Accounting, Auditing, and Reporting. • Accounts Payable / Procurement. • Accounts Receivable / Revenue Collection. • Business Licensing. • Payroll / Tax Reporting & Compliance. • Utility Billing and Customer Service. • Bonds & Debt Administration. • Budget Preparation & Quarterly Reports.

Department Responsibilities

The Finance Department is responsible for oversight and internal controls over expenditures and revenues and provides financial accounting and reporting services in the most economical and fiscally responsible manner. Through oversight of the City's balance sheet, the Department manages assets and liabilities, and residual equity (fund balances), with periodic reporting to management and Council.

The Department has 15 FTE (full-time equivalent) positions, which includes a Director, Manager, Accountant, Revenue Supervisor, Management Analyst, Administrative Analyst, and 11 Accounting Assistants. The Department is a full-service fiscal services office with Accounts Payable, Payroll, Accounts Receivable, Utility Billing, Business Licensing, Budget Preparation, Debt Administration, Audit, and Financial Reporting.

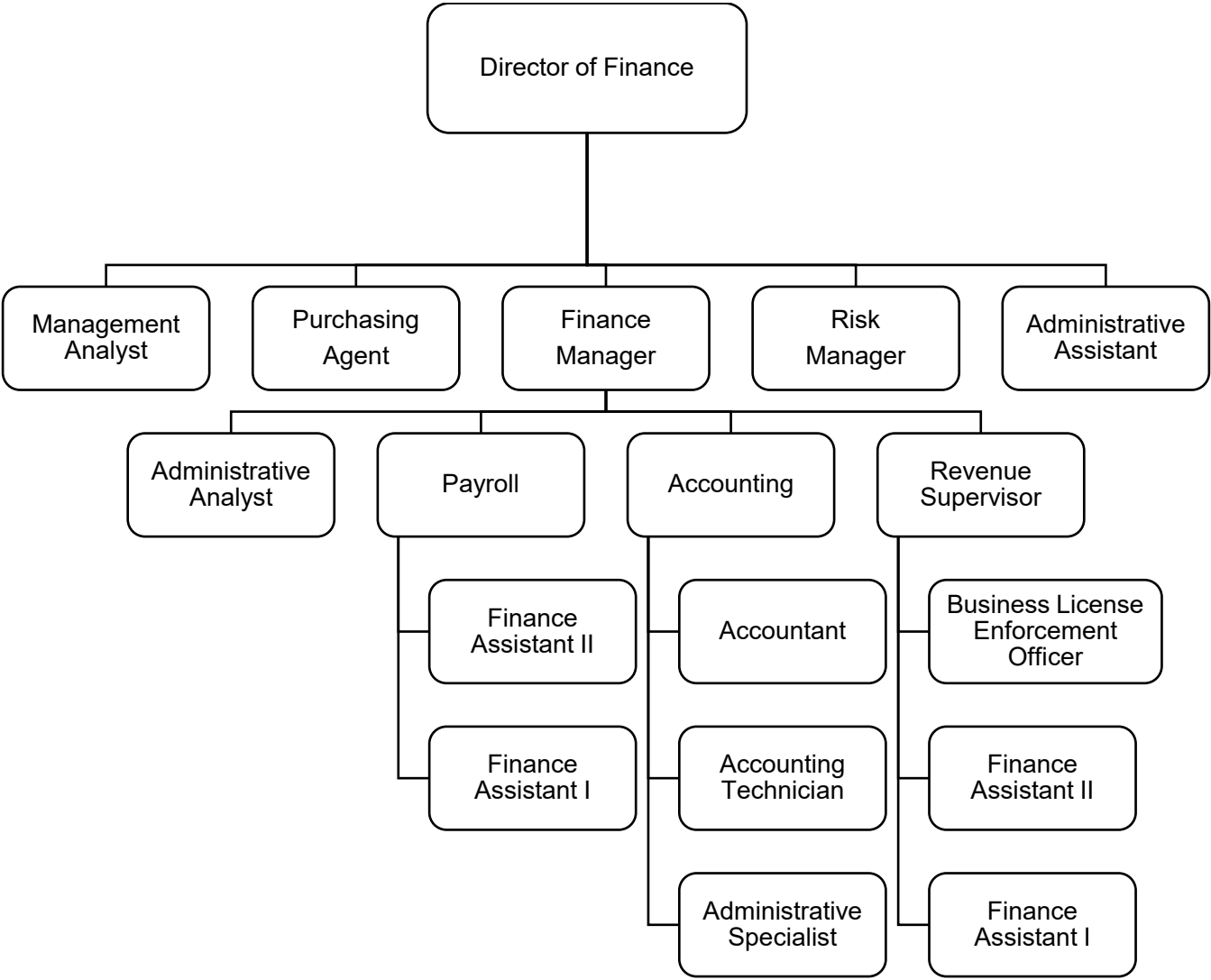
Major Accomplishments in FY 2023-2024

- ❖ Completed all monthly bank reconciliations for July 2020 through May 31, 2024.
- ❖ Closed the books in the Naviline financial system through June 30, 2023.
- ❖ Presented Q4 2023, Q1 2024, Q2 2024, and Q3 2024 Quarterly Budget Updates to Council.
- ❖ Obtained a final audit report for Fiscal Years 2020, 2021, 2022, 2023.
- ❖ Prepare the FY 2025 Budget for adoption by June 30, 2024.
- ❖ Filled vacant positions in Finance through the MuniTemps and Robert Half temporary staffing contract while permanent positions are recruited and filled by Human Resources.
- ❖ Training Finance Department staff through Herrera & Associates municipal finance training program.
- ❖ Finance Department updated the Policies and Procedures Manual that was adopted by Council.
- ❖ Formed an IT Committee for Citywide needs.
- ❖ Accounts Receivables revenue has increased due to monthly Alarm Permit Billing.

Expected Outcomes in FY 2024-2025

- ❖ Update Master Fee Schedule
- ❖ Water Billing cycles will be converted to monthly bills.
- ❖ Continue Staff Training
- ❖ Hire a Business License Officer
- ❖ Hire a Purchasing Agent
- ❖ Prepare the FY 2026/2027 Two-Year Budget for adoption by June 30, 2025.
- ❖ Begin implementation of the Tyler Munis ERP system in 2024.

Organizational Chart by Position



Finance

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Salaries & Benefits</u>			
Salaries Permanent/Full Time	1,144,066	1,327,800	183,734
Additional	15,099	16,200	1,101
Premium Pay	10,852	10,500	(352)
Overtime	15,425	30,000	14,575
Vacation Payout	16,180	35,000	18,820
Holiday Pay	437	1,800	1,363
Sick Leave Buy Back	31,461	12,500	(18,961)
PARS/PERS Retirement	130,097	110,490	(19,607)
CalPERS Unfunded Liability	85,721	270,760	185,039
Fringe Benefits	243,925	212,040	(31,885)
Medicare	15,982	22,200	6,218
Salary & Benefits Total	1,709,245	2,049,290	340,045
<u>Maintenance & Operations</u>			
Audit Fees	193,700	320,160	126,460
Bank Services	(48)	-	48
Bus Passes	532	-	(532)
Material and Supplies	27,775	33,100	5,325
Postage	26,027	29,000	2,973
Professional Development	14,722	36,000	21,278
Professional/Contractual Services	480,970	615,220	134,250
Trustee Fees	2,650	2,700	50
Maintenance & Operations Total	746,328	1,036,180	289,852
<u>Internal Service Charges</u>			
Fleet Maintenance	-	9,000	9,000
Ins - Benefits	120,755	-	(120,755)
Internal Service Charges Total	120,755	9,000	(111,755)
Total Expenditures/Expenses	2,576,328	3,094,470	518,142

Finance

TOTAL BY FUND

FUND TITLE	FY 2025 Actuals After Audit	FY 2025 Adopted	FY 2025 Balance
111- General Fund	1,853,077	2,068,220	215,143
216- Employees Retirement	106,631	288,568	181,937
219- Sales Tax-Transit Proposition A	22,483	25,670	3,187
220- Sales Tax-Transit Proposition C	10,675	15,448	4,773
222- Measure R	22,483	25,670	3,187
275- Successor Agency	78,296	86,500	8,204
280- Rent Stabilization	4,383	-	(4,383)
283- Sewer Maintenance	65,463	5,791	(59,672)
285- Solid Waste Management	69,958	5,791	(64,167)
535- Street Light & Landscape	42,858	53,337	10,479
681- Water	262,544	475,807	213,263
745- Risk Management	37,476	43,668	6,192
	<u>2,576,328</u>	<u>3,094,470</u>	<u>518,142</u>



Parks & Recreation

Mission Statement

To improve the quality of life of Huntington Park residents by creating affordable, accessible, and equitable recreation and leisure opportunities that promote the benefits of living a healthier lifestyle. We accomplish this through innovative and traditional programming facilities and parks.

Departmental Oversight

- Cultural Arts
- Recreation Administration
- Sports

Responsibilities

Provided various programs and services to the community including recreation classes, special events, tiny tots program, afterschool programming, free food program, youth and adult sports leagues, athletic and social facilities, and open park space.

Major Accomplishments 2023-2024

Administration Division

- ❖ Program and class registration with online capabilities
- ❖ Facility reservations, rentals, and membership
- ❖ City Buildings management and counter hours
- ❖ Increased capacity of programs to serve large numbers of individuals and provide greater opportunities for participation in Tae Kwon Do, Ballet, and Folklorico

Cultural Arts Division

- ❖ Annual city-wide events: 5K and Health/Education Expo, Parks Summer Nights, "Haunt'ington Park" Halloween event, Veteran's Day Ceremony, Tree Lighting Ceremony, Memorial Day Ceremony, Veteran's Day Lunch, Winter Wonderland Drive-thru and Toy Giveaway
- ❖ Free after-school program at park sites
- ❖ Senior Program computer classes
- ❖ Summer Soccer Program
- ❖ Playground supervision and inspection
- ❖ Received grant funds for Freedom Park funded by Prop 68
- ❖ Hosted Medical Camp and Resource Fair
- ❖ Back-to-School Fair in partnership with Univision
- ❖ Four family friendly events for Summer Nights in the Park
- ❖ Pet Vaccine Clinic
- ❖ Earth Day Community Clean-Up Event
- ❖ SELA Senior Prom in partnership with multiple cities

Parks & Recreation

Youth & Adult Sports

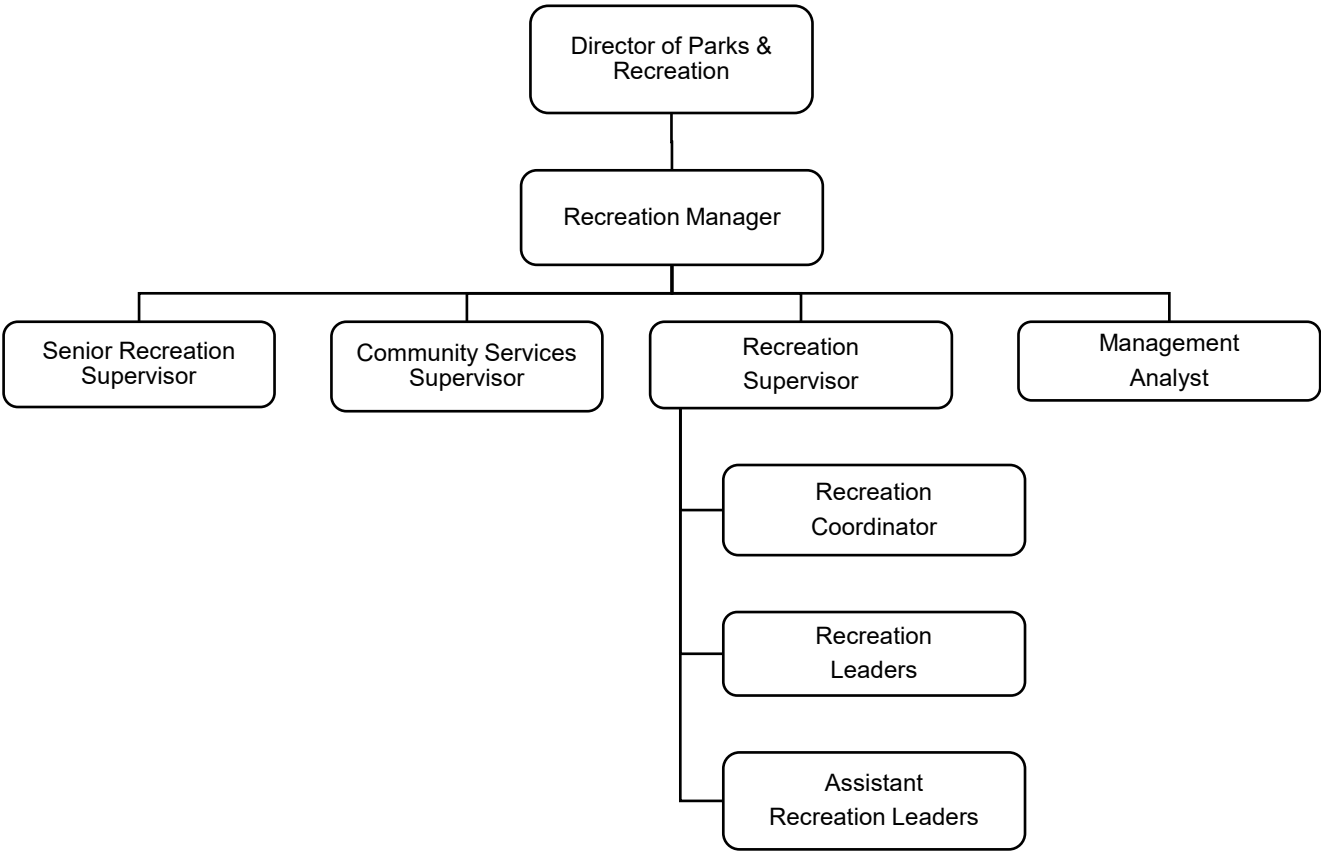
- ❖ Reinstated girls' softball league
- ❖ Youth Sports leagues and awarded the Dodger DreamTeam Grant for 5th year in a row
- ❖ Scheduling and management of athletic facilities for city-sponsored programs
- ❖ Scheduling and management of athletic facilities for local schools
- ❖ Field Maintenance and preparation

Expected Outcomes 2024-2025

- ❖ Youth Basketball program reinstated for all divisions.
- ❖ Independence Day celebrations were brought back to Salt Lake Park with musical performances and activities for children and families.
- ❖ Increase public safety by requesting access to security camera systems and additional police presence during peak hours for additional surveillance of community parks.
- ❖ Implement programming and coordinate operations for the Splash Pad at Salt Lake Park and Freedom Park.
- ❖ Continue to provide various and affordable programs and services to fulfill the needs of the community.
- ❖ Continue to increase opportunities for professional staff development and retention.
- ❖ Promote cost-effective recruitment strategies which will result in the attraction and selection of qualified and diverse individuals to become staff and serve the community.
- ❖ Increase maintenance of park facilities, both indoors and outdoors.

Parks & Recreation

Organizational Chart by Position



Parks & Recreation

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Salaries & Benefits</u>			
Salaries Permanent/Full Time	849,644	816,604	(33,040)
Salaries Temporary/Part Time	432,037	607,505	175,468
Additional Pay	26,439	27,000	561
Overtime	12,273	20,685	8,412
P&R Commission Stipend	338	1,425	1,088
Youth Commission Stipend	75	1,400	1,325
Vacation Payout	10,520	8,800	(1,720)
Holiday Pay	53	8,600	8,547
Sick Leave Buy Back	28,506	11,500	(17,006)
PARS/PERS Retirement	86,954	86,110	(844)
CalPERS Unfunded Liability	153,166	165,550	12,384
Fringe Benefits	168,499	184,200	15,701
Medicare	18,543	37,650	19,107
Salary & Benefits Total	1,787,046	1,977,029	189,983
<u>Maintenance & Operations</u>			
Adult Sports Supplies	1,293	2,320	1,027
After School Program Supplies	3,923	4,000	77
Art Walk on Pacific	1,768	2,000	232
Bank Services	3,319	-	(3,319)
Class Instructors	36,584	36,600	16
Commission Supplies	-	500	500
Community Center Supplies	7,289	6,000	(1,289)
Events Supplies	47,096	42,580	(4,516)
Fourth of July	15,000	16,000	1,000
Halloween	24,407	23,600	(807)
Holiday Parade	69,374	68,398	(976)
Material and Supplies	6,060	6,050	(10)
Membership and Dues	950	950	-
Performing Arts at Parks	8,796	19,000	10,204
Permits & Fees	-	-	-
Professional Development	12,154	9,500	(2,654)
Professional/Contractual Events Services	19,199	21,000	1,801
Professional/Contractual Services	14,816	14,250	(566)
Referee Services	9,897	16,422	6,525
Senior Dance Program	16,462	16,000	(462)
Senior Meal Program	7,940	12,060	4,120
Uniforms	1,318	2,000	682
YC Professional Development	-	500	500
Youth Sports Supplies	32,397	34,400	2,003
Maintenance & Operations Total	340,043	354,130	14,087

Parks & Recreation

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Internal Service Charges</u>			
Ins - Benefits	206,223	-	(206,223)
Internal Service Charges Total	206,223	-	(206,223)
<u>Capital Outlay</u>			
Equipment	193,862	234,566	40,704
Improvements	17,360	24,430	7,070
Capital Outlay Total	211,222	258,996	47,774
Total Expenditures/Expenses	2,544,534	2,590,155	45,621

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General	2,382,688	2,412,390	29,702
114- Special Events Contribution	8,680	12,215	3,535
216- Employees Retirement	153,166	165,550	12,384
	<u>2,544,534</u>	<u>2,590,155</u>	<u>45,621</u>



Police

Mission Statement

The men and women of the Huntington Park Police Department are dedicated to service through excellence in performance. We believe teamwork between the community and the police is essential in achieving our mission. With mutual respect, trust, and pride in our organization and by using traditional values and innovative techniques, we strive to ensure the community's right to a safe environment while being aligned with the direction of the City and managing our fiscal year budget in a prudent and responsible manner.

Department Divisions

- Administration
- Investigations
- Field Operations
- Support Services

Responsibilities

Administration Division – Provides support to the Office of the Chief of Police. Ensures effective oversight and management of all Divisions. Directs and coordinates public safety and law enforcement services to the community. Develops goals, objectives, and strategic planning throughout the Department. Works closely with the City Manager to ensure the mission and direction of the Police Department align with that of the City. Works closely with other City Departments to ensure the hiring of personnel and to coordinate activities and support to City staff. Administers training of personnel, performance measures, and discipline. Manages the Department's fiscal year budget and ensures responsible spending.

Field Operations Division – Provides public safety and law enforcement services to the community year-round, 24 hours daily. Provides patrol officers to respond to calls for service, including emergency response to critical incidents and life/safety situations. Investigates crimes, traffic collisions, and public safety concerns and engages in proactive patrolling and crime prevention, traffic enforcement, and community relations. Provides oversight and management of various units, including Dispatch Center, Inmate Jail, K-9 program, Traffic Enforcement, Parking Enforcement, Animal Safety Enforcement, and Public Safety Officer program.

Investigations Division – Investigates all crimes in the community, ranging from petty theft to homicide. Coordinates prosecution of suspects with the District Attorney's Office. Collaborates with the Los Angeles County Office of Juvenile Diversion to divert juveniles from the criminal justice system. Administers the Mental Evaluation Team and Department of Mental Health program to provide services and shelter to the homeless and mentally ill in the community. Provides oversight of the Gang Enforcement program and coordinates focused gang enforcement activities. Administers the Police Honor Guard program and manages the department's evidence system.

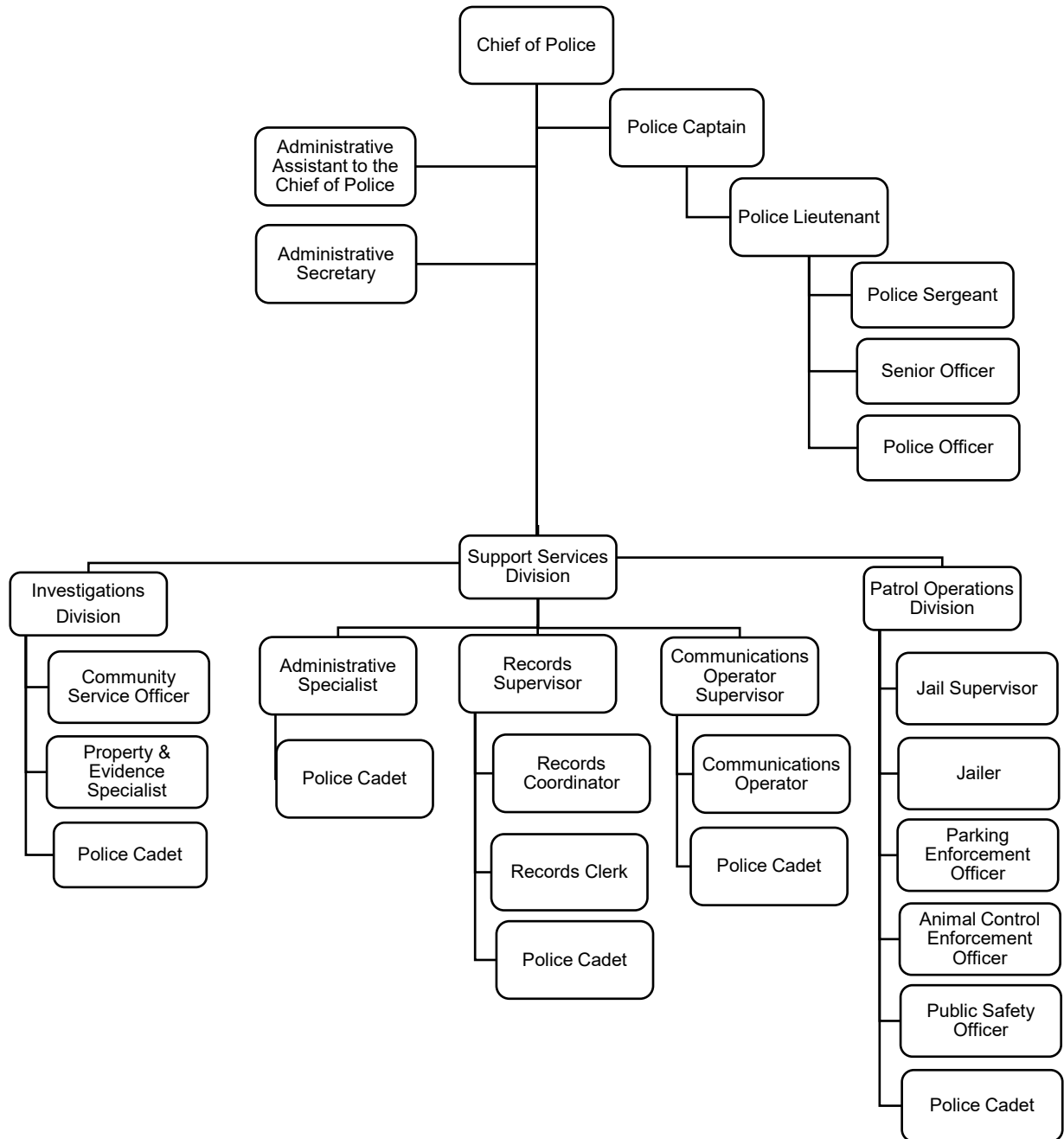
Support Services Division – Provides support to all divisions in the areas of recruitment, police community events and programs, technology improvements, fleet purchases and maintenance, equipment/supplies, maintenance of the police facility and management of outside vendor contracts and services.

Major Accomplishments 2023-2024

- ❖ Established the Special Enforcement Response Team (SERT) which expands upon the Police Department's proactive efforts to enhance service and response to community needs.
- ❖ Enhanced the tactical team to function as a full Special Weapons and Tactics Team (SWAT), which is primarily tasked with handling a variety of high-risk and crowd control situations.
- ❖ Hired various vacant positions to enhance the police work force; including several police officers, 2 Communications Operators, 1 Records Coordinator, 1 Records Clerk, 1 Animal Control Officer; and added 5 Police Explorers.
- ❖ Enhanced community relations through the Community Police Academy program, Meet Your Police, Coffee with a Cop, and National Night Out.
- ❖ Acquired various technology enhancements, including scheduling software to electronically streamline payroll processing and move towards a paperless system.
- ❖ Secured grant funding to support Officer Wellness and Mental Health and to expand the sworn officer rank by 3 additional positions.

Police

Organizational Chart by Position



Police

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Salaries & Benefits</u>			
Salaries Permanent/Full Time	9,820,081	9,204,353	(615,728)
Salaries Temporary/Part Time	111,967	178,477	66,510
Additional Pay	146,474	104,100	(42,374)
Premium Pay	144,287	82,270	(62,017)
Allowances	52,007	-	(52,007)
Overtime	1,562,182	1,297,050	(265,132)
Holiday Pay	285,917	269,000	(16,917)
Vacation Payout	22,431	102,000	79,569
Sick Leave Buy Back	255,495	105,000	(150,495)
PARS/PERS Retirement	1,813,919	1,735,430	(78,489)
CalPERS Unfunded Liability	4,977,028	5,128,630	151,602
Fringe Benefits	1,605,541	1,540,280	(65,261)
Medicare	164,556	152,100	(12,456)
Salary & Benefits Total	20,961,884	19,898,690	(1,063,194)
<u>Maintenance & Operations</u>			
ABC Grant Supplies (Fund 252)	2,484	3,700	1,216
Material and Supplies	184,133	175,648	(8,485)
FOU Material and Supplies	84,574	100,000	15,426
Pension Obligation Bonds	2,455,813	2,506,000	50,187
Petty Cash (Fund 252)	500	500	-
Professional Development	113,245	133,126	19,881
Professional/Contractual Services	690,358	792,109	101,751
Maintenance & Operations Total	3,531,107	3,711,083	179,976
<u>Internal Service Charges</u>			
Ins - Benefits	2,531,029	-	(2,531,029)
Fleet Maintenance (Includes Fuel)	371,848	416,907	45,059
Internal Service Charges Total	2,902,877	416,907	(2,485,970)
<u>Capital Outlay</u>			
Equipment (Funds 111, 225, 227, 230, 233)	1,156,668	744,896	(411,772)
Improvements	243,126	257,713	14,587
Vehicles	240,699	558,961	318,262
Capital Outlay Total	1,640,493	1,561,570	(78,923)
Total Expenditures/Expenses	29,036,361	25,588,250	(3,448,111)

Police

TOTAL BY FUND

FUND TITLE	FY 2025 Actuals After Audit	FY 2025 Adopted	FY 2025 Balance
111- General	20,305,358	17,072,374	(3,232,984)
122- Prevention Intervention	24,765	21,750	(3,015)
123- Board of Correction LEAD	352	-	(352)
203 - Cops Hiring Grant	36,531	-	(36,531)
216- Employees Retirement	7,432,841	7,634,630	201,789
224- Office of Traffic & Safety	104,062	190,000	85,938
225- Cal Cops	452,163	455,000	2,837
227- Office of Criminal Justice	64,319	64,319	-
229- Police Forfeiture	531,253	-	(531,253)
230- Homeland Security Fund	45,577	95,577	50,000
233- Bullet Proof Vest Grant	8,407	15,000	6,593
252- ABC Grant	30,057	39,600	9,543
280- Rent Stabilization	676	-	(676)
	<u>29,036,361</u>	<u>25,588,250</u>	<u>(3,448,111)</u>



Public Works

Mission Statement

To provide comprehensive municipal services that is environmentally conscious, structurally proficient and above-all enhance the safety of our community. The Department develops, builds and maintains the City's infrastructure to the standards and expectations set forth by the City Council. With 23 full-time personnel and five part-time staff members housed within 10 divisions, the Department is focused on maintaining the City's infrastructure.

Departmental Oversight

- Building Maintenance
- Electrical Maintenance
- Engineering
- Fleet Maintenance
- Parks and Trees
- Recycling/Waste Management
- Street Maintenance
- Stormwater
- Transportation
- Water/Sewer

Responsibilities

Building Maintenance – General and preventative maintenance services of City-owned buildings and facilities.

Electrical – Maintenance of City-owned streetlights, traffic signals and electrical equipment.

Engineering – Management, inspection, engineering design and construction of various capital improvement projects. Investigation and solution oriented towards citizen's inquiries and requests. Administer maintenance and professional services contracts. Review development applications to determine and mitigate impacts to the public right of way. Issue public right-of-way permits to utility companies and state licensed contractors.

Fleet Maintenance – Maintenance and repair of the City's fleet and equipment. Create service reminders to keep up with preventive maintenance. Optimize Inventory Management.

Park and Trees – Maintenance of public right-of-way trees, park grounds, sports fields, playgrounds, basketball/tennis/volleyball courts, splash pad, and irrigation systems.

Recycling/Waste Management – Education, promotion and preparation of recycling and waste management. Operational compliance of the City's programs to comply with State conservation mandates.

Street Maintenance – Routine maintenance of the public right-of-way which includes streets, alleys, sidewalks, curb & gutters, traffic signs and roadway striping.

Stormwater – Maintain the drainage infrastructure, which includes routine inspections, cleaning storm drainpipes and ditches, and repairing & installing drainage systems as needed. Oversee capital improvement projects. Inspect new construction sites for compliance with erosion control and city development standards and monitor for illegal dumping & litter. Operational compliance of the City's programs to comply with Federal, State, and local environmental protection mandates. Develop and implement Illicit Connection/Illicit Discharge Inspection Program.

Transportation – Provides the community with safe and reliable transportation to key destinations/landmarks. Provides dependable Dial-A-Ride service to City residents in need of transportation.

Water and Sewer Utilities – Monitor and maintain the City's water infrastructure system to provide safe and clean potable water for the City's residents and businesses. Maintain the sanitary sewer system to mitigate potential sanitary sewer overflows.

Major Accomplishments 2023-2024

- ❖ CIP 2017-04 Well 15 Commissioning
- ❖ CIP 2018-11 ATP Cycle 4
- ❖ CIP 2019-02 Slauson Congestion Relief Project
- ❖ CIP 2019-13 Los Angeles County Walnut St Et Al

Public Works

- ❖ CIP 2019-14 ATP Cycle 5
- ❖ CIP 2019-17 MAT Program Cycle I
- ❖ CIP 2021-04 Well 16
- ❖ CIP 2022-03 Playground at Salt Lake Park
- ❖ CIP 2022-04 Playground at Keller Park
- ❖ CIP 2022-05 Salt Lake Park Outdoor Basketball Court Rehabilitation Project
- ❖ CIP 2022-06 Freedom Park
- ❖ CIP 2022-07 Salt Lake Cistern Project
- ❖ CIP 2022-09 Chesley Park (Circle Park)
- ❖ CIP 2022-11 HP Litter Abatement & Beautification Project Clean CA
- ❖ CIP 2022-12 Water Quality Green Streets Project
- ❖ CIP 2022-13 Design Roof Repairs to City Hall and Police Department
- ❖ CIP 2023-01 SB1 Street Enhancement Project
- ❖ Fire Protection Project
- ❖ Cal Fire Urban & Community Forestry Grant FY 21-22 – Urban Forest Master Plan
- ❖ Streets paved: 2.93 lane miles
- ❖ Number of pedestrian ramps removed and replaced in compliance with ADA standards: 112
- ❖ Sidewalk in need of repair: 70,563 square feet
- ❖ Number of traffic safety control devices including flashing beacons and rectangular rapid-flashing beacons: 8
- ❖ Number of crosswalks restriped to comply with safety standards: 313
- ❖ Number of speed bumps placed as traffic calming measures: 2
- ❖ Number of new stop signs installed: 4
- ❖ Number of encroachment permits issued to utility companies and state licensed contractors: 231
- ❖ Number of locations where graffiti was removed: 4,836
- ❖ Number of bulky & illegal dumping items removed from the public right-of-way: 3,642
- ❖ Number of traffic signals repaired: 97
- ❖ Number of streetlights repaired: 178
- ❖ Number of street signs repaired/removed and replaced: 50
- ❖ Number of potholes repaired: 95

Expected Outcomes 2024-2025

- ❖ Public service is the key to the realization of the health and wellness of our community. Supporting the City Council's vision with encouragement from the City Manager's Office helps the Department achieve its goals of improving the quality of life for the constituents and stakeholders of Huntington Park. Public Works has identified several focal indicators to meet the community's needs and has implemented internal fundamentals to assist in mitigating future adversities. Focal points include sustainability, resiliency, equity, environmental justice, and the overall wellbeing of our infrastructure network. The Department recognizes the difficulties facing the City in complying with Federal, State, and Local requirements and is up to the challenge to help find solutions to implement positive change. Adversities facing a disadvantaged community will be overcome through awareness from the City and its Departments and the community as a collective. Strategically finding ways to improve individual's health and wellness through education, volunteerism, and social change are accomplished through exceptional organizational culture and uplifting of community values.

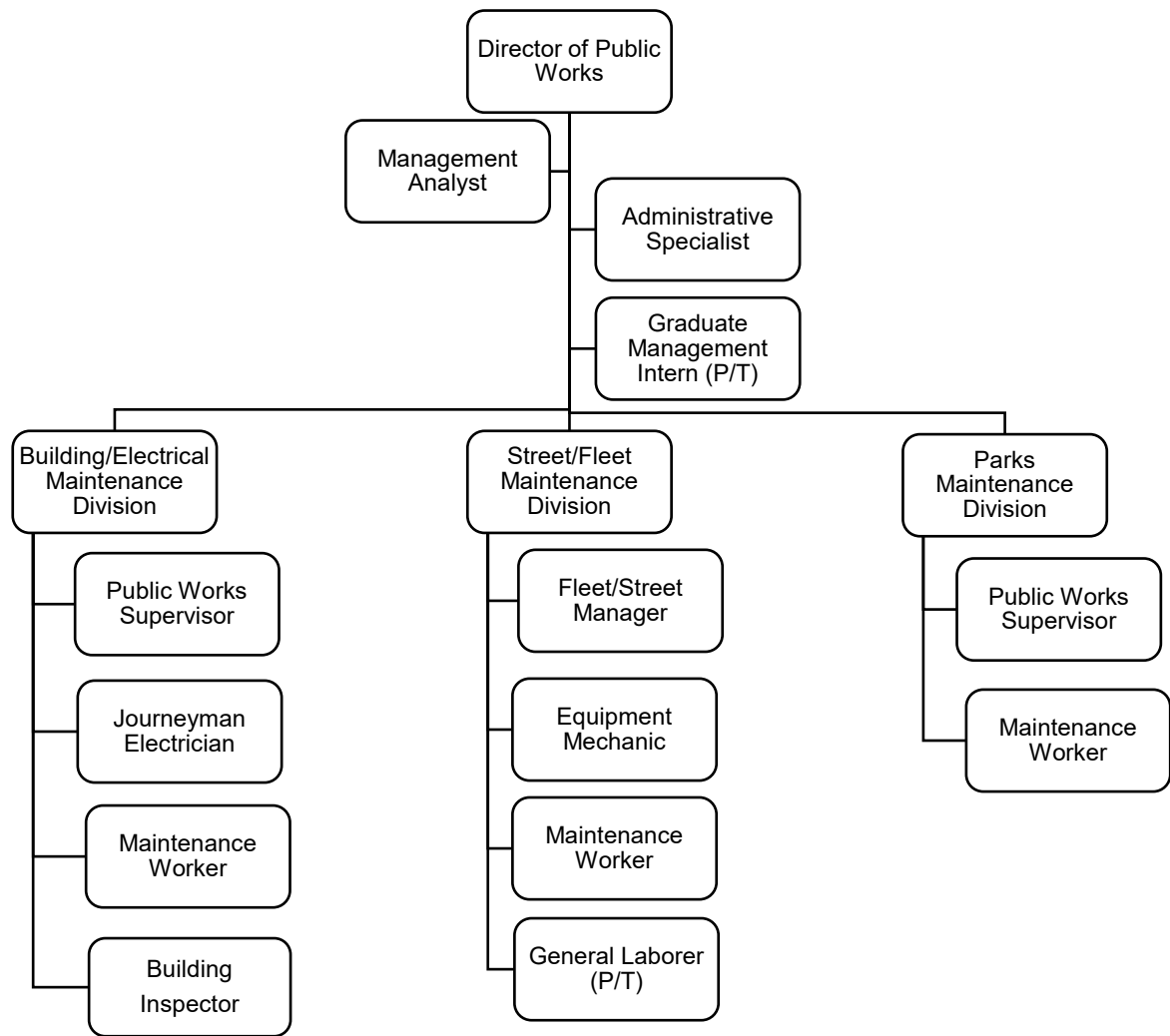
Public Works

Preliminary Goals 2024-2025

- ❖ Focus on foundational standards of accountability for asset and personnel management and work to deliver safe and fiscally responsible projects and programs. The department strives to address internal and external challenges by better preparing to plan and build for the future while ensuring quality of life for all stakeholders. Goals and objectives include providing exceptional public services by maintaining and improving the condition of the roadways, by keeping the drainage system free of debris and contaminants, by maintaining and operating traffic signs, and pavement markings in a safe and effective manner, by providing a safe and reliable public water and sewer systems and by providing an efficient and responsive department that effectively delivers capital projects.

Public Works

Organizational Chart by Position



Public Works

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Salaries & Benefits</i>			
Salaries Permanent/Full Time	1,839,798	1,967,186	127,388
Salaries Temporary/Part Time	87,312	144,280	56,968
Additional Pay	46,260	42,610	(3,650)
Premium Pay	14,499	14,400	(99)
Allowances	-	7,000	7,000
Overtime	107,822	121,900	14,078
Holiday Pay	43	180	137
Vacation Payout	7,022	-	(7,022)
Sick Leave Buy Back	74,236	37,600	(36,636)
PARS/PERS Retirement	287,064	237,750	(49,314)
CalPERS Unfunded Liability	595,781	546,990	(48,791)
Fringe Benefits	472,153	475,650	3,497
Medicare	27,864	33,900	6,036
Salary & Benefits Total	3,559,854	3,629,446	69,592
<i>Maintenance & Operations</i>			
Account Write Off	(5)	-	-
Advertising and Publication (Fund 681)	-	8,330	8,330
Building Maintenance	177,869	184,500	6,631
Bus Passes (Fund 219)	2,044	8,400	6,356
Bus Shelter Maintenance (Fund 220)	285,310	286,974	1,664
Dial-A-Ride (Fund 219)	803,097	877,541	74,444
Depreciation Expense	197,887	-	(197,887)
Electric & Gas (Funds 221, 535, 681)	811,704	-	(811,704)
Engineering Contractual Services (Fund 222)	300,000	300,000	-
Fixed Route Transit (Funds 219,220,222)	1,268,826	1,360,000	91,174
Fuel and Oil (Fund 741)	372,786	370,000	(2,786)
GASB 87	964	-	(964)
Infrastructure Maintenance (Fund 113)	43,996	47,055	3,059
Maintenance of Wells (Fund 681)	29,995	360,537	330,542
Material and Supplies	390,472	557,846	167,374
Permits and Fees	93,191	100,000	6,809
Professional Development	70	-	(70)
Professional/Contractual Services	404,132	1,505,966	1,101,834
Professional/Contractual Services Enterprise Funds	1,664,433	2,280,502	616,069
Professional/Contractual Services (Funds 221)	902,893	1,259,504	356,611
Professional/Contractual Services (Fund 287)	20,808	22,056	1,248
Recreation Transit (Fund 219)	8,901	10,000	1,099
Storm Water WMP	73,025	183,680	110,655
Tree Trimming & Landscaping (Fund 535)	742,987	894,803	151,816
Vehicle/Transit Maintenance (Fund 741)	328,883	445,285	116,402
Water Purchase/Supply (Fund 681)	3,141,566	3,700,686	559,120
Maintenance & Operations Total	12,065,833	14,763,665	2,697,827

Public Works

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<u>Internal Service Charges</u>			
Ins - Benefits	356,358	-	(356,358)
Internal Service Charges Total	356,358	-	(356,358)
<u>Capital Outlay</u>			
Equipment	739,456	1,259,059	519,603
Improvements	201,640	206,780	5,140
Water & Sewer Master Plan (Fund 113)	21,103	310,097	288,994
Vehicles	271,584	276,868	5,284
Capital Outlay Total	1,233,784	2,052,804	819,020
Total Expenditures/Expenses	17,215,828	20,445,915	3,230,087

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
111- General Fund	2,981,957	3,895,797	913,840
113- American Rescue Plan Act	65,099	357,152	292,053
210- Measure M	2,472	57,208	54,736
216- Employees Retirement	595,781	546,990	(48,791)
219- Sales Tax-Transit Prop A	1,437,291	1,532,296	95,005
220- Sales Tax-Transit Prop C	797,590	797,899	309
221- State Gasoline Tax	2,043,590	2,705,806	662,216
222- Measure R	703,895	773,334	69,439
283- Sewer Maintenance	220,717	290,789	70,072
285- Solid Waste Management	105,117	193,100	87,983
287- Solid Waste Recycle Grant	20,808	22,056	1,248
535- Street Light and Landscape	1,291,670	1,606,276	314,606
681- Water	5,660,652	6,027,060	366,408
741- Fleet Maintenance	1,289,189	1,640,152	350,963
	<u>17,215,828</u>	<u>20,445,915</u>	<u>3,230,087</u>



Non-Departmental

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Maintenance & Operations</i>			
Salaries	(3,065)	-	3,065
Bad Debt	1,319,461	-	(1,319,461)
Bad Debt (Fund 283)	46,464	-	(46,464)
Bad Debt (Fund 285)	1,523	-	(1,523)
Bad Debt (Fund 681)	500,550	-	(500,550)
Bank Services	125,046	124,800	(246)
Citation Parking Collections	145,324	157,000	11,676
County Admin Fees	72,951	-	(72,951)
Debt Service	1,096,408	1,662,090	565,682
Electric and Gas Charges	437,071	1,369,980	932,909
Equipment Lease/Rental	101,442	105,200	3,758
Bond Interest	92,228	632,000	539,772
Legal Services	-	60,000	60,000
Material and Supplies	46,839	35,000	(11,839)
Penalties & Interest	133	5,000	4,867
Postage	25,376	22,000	(3,376)
Professional/Contractual Services	1,869,648	3,635,743	1,766,095
Software/License (Fund 742)	1,251,570	1,557,791	306,221
Telephone & Wireless	509,742	304,500	(205,242)
Tuition Assistance	8,534	25,000	16,466
Maintenance & Operations Total	7,647,245	9,696,104	2,048,859
<i>Internal Service Charges</i>			
Ins - Benefits Active EEs	1,193,205	1,205,000	11,795
Ins - Liability Premium	-	3,078,750	3,078,750
OPEB Contributions	2,004,820	2,081,600	76,780
Retiree Health Insurance Premium	2,001,022	2,000,000	(1,022)
Risk Management Liability Premium	3,742,689	610,000	(3,132,689)
Workers' Compensation Liability Premium	220,366	222,566	2,200
Internal Service Charges Total	9,162,101	9,197,916	35,815
<i>Capital Outlay</i>			
Equipment	388,195	666,825	278,630
Capital Outlay Total	388,195	666,825	278,630
Total Expenditures/Expenses	17,197,541	19,560,845	2,363,304

Non-Departmental

TOTAL BY FUND

FUND TITLE	FY 2025 Actuals After Audit	FY 2025 Adopted	FY 2025 Balance
111- General	6,596,153	8,209,405	1,613,252
113- American Rescue Plan Act	163,076	169,843	6,767
216- Employees Retirement	261,776	-	(261,776)
217- Other Post-Employment Benefits	2,004,820	2,000,000	(4,820)
219- Sales Tax - Proposition A	3,145	-	(3,145)
220- Sales Tax - Proposition C	4,578	-	(4,578)
221- State Gasoline Tax	49,566	-	(49,566)
222- Measure R	1,576	-	(1,576)
275- Successor Agency	100,239	1,170,900	1,070,661
280- Rent Stabilization	47	-	(47)
283- Sewer Maintenance	46,699	2,200	(44,499)
285- Solid Waste Management	2,073	1,100	(973)
535- Street Lighting & Landscape	1,102,902	1,139,990	37,088
681- Water	525,497	37,800	(487,697)
742- Information Technology	1,683,898	2,210,491	526,593
745- Risk Management	4,651,494	4,619,116	(32,378)
	<u>17,197,541</u>	<u>19,560,845</u>	<u>2,363,304</u>



Capital Improvement Projects

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals After Audit</u>	<u>FY 2025 Adopted</u>	<u>FY 2025 Balance</u>
<i>Capital Improvement Programs</i>			
ATP Cycle 5	1,404,248	1,789,500	385,252
ATP Cycle 6	14,960	320,000	305,040
Chelsey Park	4,460	206,212	201,752
City Hall & PD - Roof Repair	93,973	189,840	95,867
City Hall Improvements	203,644	-	(203,644)
City-Wide WiFi	48,001	139,440	91,439
Conn Pipe & AR Screens	50,752	76,055	25,303
Council Chambers Remodel	99,688	1,000,000	900,312
Cyber Security	12,308	166,309	154,001
Emergency Operation Center (EOC)	72,349	115,106	42,758
EV Charging Station	12,328	115,290	102,962
Fire Alarm Services	-	775,198	775,198
Freedom Park - Playground	-	506,108	506,108
Keller Park - Playground Equipment	21,551	134,444	112,893
LA County Walnut Street ET AL	-	1,050	1,050
Litter Abatement CIP 2022-11	-	524,500	524,500
Motorola Project	487,992	-	(487,992)
On Premises	32,000	100,800	68,800
PW Roofs	-	550,000	550,000
Randolph Corridor	-	535,000	535,000
Rehab & Modernize Parks Bldg.	279,400	295,240	15,840
ROAR Project	6,800	52,500	45,700
Salt Lake Aquatic Center	1,324	2,800,000	2,798,677
Salt Lake H2O Water Quality	-	433,496	433,496
Salt Lake Park - Playground	-	506,108	506,108
Salt Lake Park Cistern	81,461	2,084,783	2,003,322
Slauson Congestion Relief	8,233,258	9,277,310	1,044,052
Street Enhancement Proj.	22,440	212,494	190,054
Tree People	113,210	402,126	288,916
Tyler Technologies	292,137	1,262,294	970,157
Water & Sewer Master Plan	260,248	260,431	183
Well 15 CIP 2017-07	-	41,141	41,141
Well 16 - Site Enhancement Florence & Salt Lake Ave	-	500,000	500,000
Well 17	-	1,033,333	1,033,333
Wifi Broadway	-	500,000	500,000
Total Capital Improvements	11,848,531	26,906,108	15,057,577

Capital Improvement Projects

TOTAL BY FUND

FUND TITLE	FY 2025 Actuals After Audit	FY 2025 Adopted	FY 2025 Balance
111- General	50,752	76,055	25,303
113- American Rescue Plan Act	487,992	-	(487,992)
202- Crosswalks	13,761	18,790	5,029
210- Measure M	-	-	-
221- State Gasoline Tax Fund	650	40,625	39,975
222- Measure R	-	-	-
283- Sewer Maintenance	27,985	27,986	1
334- Ped/Bike Path	-	-	-
681- Water	232,263	232,445	182
787- Capital Improvement Projects	11,035,129	26,510,207	15,475,078
	<u>11,848,531</u>	<u>26,906,108</u>	<u>15,057,577</u>



Special Events

<u>Expenditure/Expense Classification</u>	<u>FY 2025 Actuals</u>	<u>2024-25 Adopted Budget</u>
<i>Special Events</i>		
4th of July	44,405	18,675
5K Event	35,220	15,940
Art Walk	26,443	49,800
Citizen's/Community Academy	-	10,000
Dia De Los Muertos	-	6,315
LA Dodgers Event	457	1,000
Earth Day	6,092	5,930
Graduation Stage at City Hall	418	-
Halloween	58,039	47,070
Holiday Parade	153,172	261,940
Mayor Holiday Award	301	2,000
Meet Your Police	471	-
Memorial Day	2,642	3,840
National Night Out	8,570	9,500
Performing Arts at Parks	6,829	25,500
Spay & Neuter	-	5,000
Special Presentations	-	1,750
State of the City	81	2,240
Summer Nights	11,625	5,520
Toy Drive	15,048	17,807
Tree Lighting Ceremony	6,729	5,403
Turkey Give-A-Way	8,217	13,000
Memorial & Veterans Day	1,730	3,155
Total Special Events	386,488	511,385



Full-Time and Part-Time Positions

Department	Position Title	Fiscal Year 2023-2024 Adopted	Fiscal Year 2023-2024 Filled	Fiscal Year 2024-2025 Proposed
City Council				
	City Council	5	5	5
	Administrative Analyst	1	1	1
	Total	6	6	6
City Manager				
	City Manager	1	1	1
	Assistant City Manager	1	-	1
	Executive Assistant to the City Manager	1	-	-
	Management Analyst	1	1	1
	Administrative Assistant	1	1	1
	Total	5	3	4
City Clerk				
	City Clerk	1	1	1
	Deputy City Clerk	1	-	1
	Junior Deputy City Clerk	1	-	-
	Administrative Specialist	1	1	1
	Total	4	2	3
Communications & Community Relations				
	Director of Communications & Community Relations	1	1	1
	Administrative Specialist	1	1	1
	Total	2	2	2
Community Development				
	Director of Community Development	1	1	1
	Administrative Clerk	1	-	1
	Administrative Specialist	1	1	1
	Project Manager	1	1	1
	Planning Manager	1	1	1
	Associate Planner	1	1	2
	Assistant Planner	1	1	-
	Management Analyst	-	-	1
	Code Enforcement Manager	1	-	-
	Code Enforcement Officer	4	4	4
	Planning Intern (P/T)	1	1	1
	Total	13	11	13
Human Resources				
	Human Resources Manager	1	-	1
	Human Resources Supervisor	1	1	1
	Human Resources Technician	-	-	1
	Human Resources Assistant	1	1	1
	Total	3	2	4

Full-Time and Part-Time Positions

Department	Position Title	Fiscal Year 2023-2024 Adopted	Fiscal Year 2023-2024 Filled	Fiscal Year 2024-2025 Proposed
Finance				
	Director of Finance	1	1	1
	Finance Manager	1	-	1
	Risk Manager	1	-	1
	Accounting Supervisor	-	-	-
	Revenue Supervisor	1	1	1
	Business License Enforcement Officer	-	-	1
	Administrative Assistant	1	1	1
	Administrative Analyst	1	1	1
	Management Analyst	1	1	1
	Accountant	2	2	2
	Accounting Technician	-	-	1
	Purchasing Agent	1	-	1
	Finance Assistant I	2	1	2
	Finance Assistant II	1	1	2
	Administrative Specialist	2	2	1
	Administrative Clerk	2	1	-
	Total	17	12	17
Parks and Recreation				
	Director of Parks & Recreation	1	1	1
	Recreation Manager	1	1	1
	Senior Recreation Supervisor	-	1	1
	Recreation Supervisor	2	1	1
	Community Services Supervisor	1	1	1
	Management Analyst	1	1	1
	Recreation Coordinator	4	4	4
	Recreation Leader	10	10	10
	Assistant Recreation Leader (P/T)	34	23	28
	Total	54	43	48
Police - Sworn				
	Chief of Police	1	1	1
	Police Captain	1	1	1
	Police Lieutenant	5	5	5
	Police Lieutenant (P/T)	1	1	2
	Police Sergeant	6	4	6
	Senior Officer	10	10	10
	Police Officer	32	28	28
	Police Officer Trainee	4	1	2
	Police Officer Recruit	1	-	2
	Total	61	51	57

Full-Time and Part-Time Positions

Department	Position Title	Fiscal Year 2023-2024 Adopted	Fiscal Year 2023-2024 Filled	Fiscal Year 2024-2025 Proposed
Police (Non-Sworn)				
	Administrative Assistant to the Chief of Police	1	1	1
	Administrative Secretary	1	1	1
	Administrative Specialist	1	1	1
	Animal Enforcement Officer	2	2	2
	Communications Operator Supervisor	1	1	1
	Communications Operator	10	7	8
	Community Service Officer	2	1	2
	Jailer Supervisor	1	1	1
	Jailer	4	5	5
	Parking Enforcement Officer	6	6	6
	Police Cadets (P/T)*	14	8	8
	Police Records Supervisor	1	1	1
	Police Records Coordinator	1	1	1
	Police Records Clerk	3	2	3
	Public Safety Officer**	10	9	9
	Property & Evidence Specialist	2	1	1
	Total	60	48	51
	*Police Cadets will reduce to 6 through attrition			
	*Public Safety Officer will reduce to 8 through attrition			
Public Works				
	Director of Public Works	1	-	1
	Administrative Specialist	2	2	2
	Fleet / Street Manager	1	1	1
	Public Works Supervisor	2	2	2
	Building Inspector	1	1	1
	Management Analyst	1	1	1
	Equipment Mechanic	2	2	2
	Journeyman Electrician	3	3	3
	Maintenance Worker	12	12	12
	General Laborer (P/T)	4	3	6
	Graduate Management Intern (P/T)	1	-	1
	Total	30	27	32
	Grand Total	255	207	237



ITEM 2



CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

FISCAL YEAR 2026 MID YEAR BUDGET STATUS REPORT AS OF DECEMBER 31, 2025

FISCAL YEAR 2026 BUDGET STATUS REPORT AS OF DECEMBER 31, 2025, PRESENTS THE BUDGET VS. ACTAL REVENUES AND EXPENDITURES, BUDGET TRANSFERS BETWEEN DEPARTMENTS, AND RECOMMENDED BUDGET APPROPRIATIONS.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Receive and file the FY 2026 Mid-Year Budget Status report as of December 31, 2025 and;
2. Approve appropriations

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The FY 2026 budget was originally adopted at a special City Council meeting on June 25, 2025. By reaching the halfway point of the Fiscal Year, mid-year adjustments are needed to align budgets with expenditures, and the recommended adjustments have been brought forward to City Council for review and approval.

The Mid-Year Budget Status Report shows the City has received 45% of the total expected revenue and 54% of the expected General Fund revenue. This is in line with expectations due to the timing of when actual revenues are received by the City. For example, in the Sales Tax area, the state of CA distributes tax revenues to cities two

FISCAL YEAR 2026 MID YEAR BUDGET STATUS REPORT AS OF DECEMBER 31, 2025

February 10, 2026

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months after it has been collected so, as of December 31, 2025, the City received sales tax collections through October 2025.

Revenues	FY 2026 Adopted Budget	FY 2026 Actuals YTD Q2	FY 2026 Differences	% of Budget Received
General Fund	\$ 42,912,900	\$ 23,266,367	\$ 19,646,533	54%
Special Revenue Funds	\$ 38,189,366	\$ 18,916,009	\$ 19,273,357	50%
Internal Service Funds	\$ 11,338,829	\$ 4,442	\$ 11,334,387	0%
Enterprise Funds	\$ 6,616,000	\$ 2,238,233	\$ 4,377,767	34%
Fiduciary Funds	\$ 1,273,250	\$ 446,765	\$ 826,485	35%
Total	\$ 100,330,345	\$ 44,871,816	\$ 55,458,529	45%

The YTD actual expenditures totals shown in the Mid-Year Budget Status Report show that approximately 47% of the expenditures budget has been used or been encumbered for future expenses. The YTD encumbrance amount, shown below, includes purchase order roll-overs from the prior fiscal year for projects or purchases that were unable to be completed in FY 2025 but are anticipated to be completed in FY 2026.

Expenditures	FY 2026 Adopted Budget	FY 2026 Encumbrances YTD Q2	FY 2026 Actuals YTD Q2	FY 2026 Remaining Budget	% of Budget Committed
General Fund	\$ 47,000,837	\$ 3,363,107	\$ 18,861,113	\$ 24,776,618	47%
Special Funds	\$ 40,125,654	\$ 3,658,346	\$ 10,598,878	\$ 25,868,430	36%
Internal Service Funds	\$ 12,045,494	\$ 1,345,539	\$ 6,431,530	\$ 4,268,425	65%
Enterprise Funds	\$ 8,496,215	\$ 1,767,233	\$ 3,027,964	\$ 3,701,018	56%
Fiduciary Funds	\$ 1,127,747	\$ -	\$ 582,014	\$ 545,733	52%
Total	\$ 108,795,947	\$ 10,134,225	\$ 39,501,499	\$ 59,160,224	46%

During the second quarter of FY 2026, there have been appropriation requests that total \$2,954,388 as shown in Appendix A. Within Appendix B-1 there are account appropriation requests for:

- The Force Options Unit Supplies appropriation request of \$30,000 is necessary to procure ammunition amid nationwide demand, limited availability, and extended lead times. Ensuring adequate supply often requires advance purchasing when ammunition becomes available, frequently at higher cost.
- The Contractual Services appropriation request of \$85,000 is necessary due to increased costs associated with Animal Care and Control services provided by the County, which is currently passing through 90% of its total costs to all cities.
- The Bank Fees appropriation request of \$100,000 is necessary due to an increased number of users choosing to pay with credit cards, this expense will now

FISCAL YEAR 2026 MID YEAR BUDGET STATUS REPORT AS OF DECEMBER 31, 2025

February 10, 2026

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be offset by the 3% Credit Card pass through fee approved as part of the User Fee Study.

- The Telephone & Wireless appropriation request of \$110,000 is necessary to cover Crown Castle expenses totaling \$19,200 per month. These costs were previously funded through ARPA, but those funds have now been exhausted.
- The \$230,000 Insurance Premium appropriation request is required to cover increased insurance premium costs already incurred. Premiums rose by an estimated 26%, exceeding the originally projected increase of 20%.

The Full-Time and Part-Time Positions pages of the document have also been updated to reflect the positions requested as of the September 23, 2025 Council Meeting and include new positions to reflect department needs.

FISCAL IMPACT

The Finance department is requesting that City Council approve the following Budget Appropriations:

- a) The Force Options Unit Supplies appropriations \$30,000
- b) The Contractual Services appropriations \$85,000
- c) The Bank Fees appropriations \$100,000
- d) The Telephone & Wireless appropriations \$110,000
- e) The Insurance Premium appropriations \$230,000

Total Appropriation Request Amount \$555,000

All of the appropriations being requested are from the General Fund. It should again be noted that the \$100,000 being requested for Bank Fees will be completely offset by the 3% Credit Card pass through fee approved as part of the User Fee Study.

**FISCAL YEAR 2026 MID YEAR BUDGET STATUS REPORT AS OF DECEMBER 31,
2025**

February 10, 2026

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CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Jeff Jones', with a stylized, flowing script.

JEFF JONES
Director of Finance

ATTACHMENT(S)

- A. Already Approved Budget Appropriations
- B. Mid-Year Budget Appropriation Requests
- C. FY 2026 Mid-Year Budget Report
- D. FY 2026 Mid-Year CIP Budget Report

Already Approved Budget Appropriations

FY 2026 Q1 - Budget Appropriations

Description	Amount	Council Approval Date
Police Bodycams	400,000.00	7/7/2025
HP With You Program	150,000.00	7/7/2025
Cannabis Grant	500,000.00	8/4/2025
ABC Grant	60,000.00	9/9/2025
STEP Grant	149,450.00	9/23/2025
Bullet Proof Vest Grant	7,960.00	N/A
District Consulting Services	50,000.00	10/14/2025
Interim City Attorney Services	240,000.00	10/14/2025
Tierra West Consulting Services	50,000.00	10/14/2025
Total	1,607,410.00	

FY 2026 Q2 - Budget Appropriations

Description	Amount	Council Approval Date
HUB Cities Loan Agreement	40,833.00	6/2/2025
Measure A Homeless Shelter Services - Rental Assistance & Admin	251,914.00	6/25/2025
JAG Award	28,938.00	8/4/2025
(14) New Staff Positions	1,637,424.00	9/23/2025
Measure A Homeless Shelter Services - Salvation Army	194,910.00	9/23/2025
Gateway Cities Affordable Housing Membership	7,965.00	10/28/2025
Metro - Pacific Blvd Project	315,094.00	11/12/2025
Holiday Parade	175,000.00	12/9/2025
SHSP Grant	140,000.00	1/15/2026
Reimbursable PD Trainings	20,000.00	N/A
Purchase EV Truck for PW	70,934.00	N/A
Purchase EV Truck for PW	70,934.00	N/A
Additional JAG 2023 Grant Funds	442.00	N/A
Total	2,954,388.00	

Already Approved Budget Appropriations

FY 2026 Q1 - Budget Appropriations

Description	Amount	Council Approval Date
Police Bodycams	400,000.00	7/7/2025
HP With You Program	150,000.00	7/7/2025
Cannabis Grant	500,000.00	8/4/2025
ABC Grant	60,000.00	9/9/2025
STEP Grant	149,450.00	9/23/2025
Bullet Proof Vest Grant	7,960.00	N/A
District Consulting Services	50,000.00	10/14/2025
Interim City Attorney Services	240,000.00	10/14/2025
Tierra West Consulting Services	50,000.00	10/14/2025
Total	1,607,410.00	

FY 2026 Q2 - Budget Appropriations

Description	Amount	Council Approval Date
HUB Cities Loan Agreement	40,833.00	6/2/2025
Measure A Homeless Shelter Services - Rental Assistance & Admin	251,914.00	6/25/2025
JAG Award	28,938.00	8/4/2025
(13) New Staff Positions	1,637,424.00	9/23/2025
Measure A Homeless Shelter Services - Salvation Army	194,910.00	9/23/2025
Gateway Cities Affordable Housing Membership	7,965.00	10/28/2025
Metro - Pacific Blvd Project	315,094.00	11/12/2025
Holiday Parade	175,000.00	12/9/2025
SHSP Grant	140,000.00	1/15/2026
Reimbursable PD Trainings	20,000.00	N/A
Purchase EV Truck for PW	70,934.00	N/A
Purchase EV Truck for PW	70,934.00	N/A
Additional JAG 2023 Grant Funds	442.00	N/A
Total	2,954,388.00	

City of Huntington Park



Q2 Budget Status Fiscal Year 2025 – 2026

**City of Huntington Park
List of Principal Officials**

CITY COUNCIL

Mayor..... Eduardo “Eddie” Martinez
Vice Mayor..... Jonathan Sanabria
Council Member Arturo Flores
Council Member Karina Macias
Council Member Nancy Martiz

ADMINISTRATION AND DEPARTMENT HEADS

City ManagerRicardo Reyes
Acting City Attorney Andrew Sarega
City ClerkEduardo “Eddie” Sarmiento
Director of Communications and Community Relations Sergio Infanzon
Director of Community Development.....Louis Morales
Director of FinanceJeff Jones
Director of Parks and Recreation..... Cynthia Norzagaray
Chief of Police Cosme Lozano
Director of Public WorksGerardo “Gerry” Lopez
Human Resources Risk Manager..... Marisol Nieto

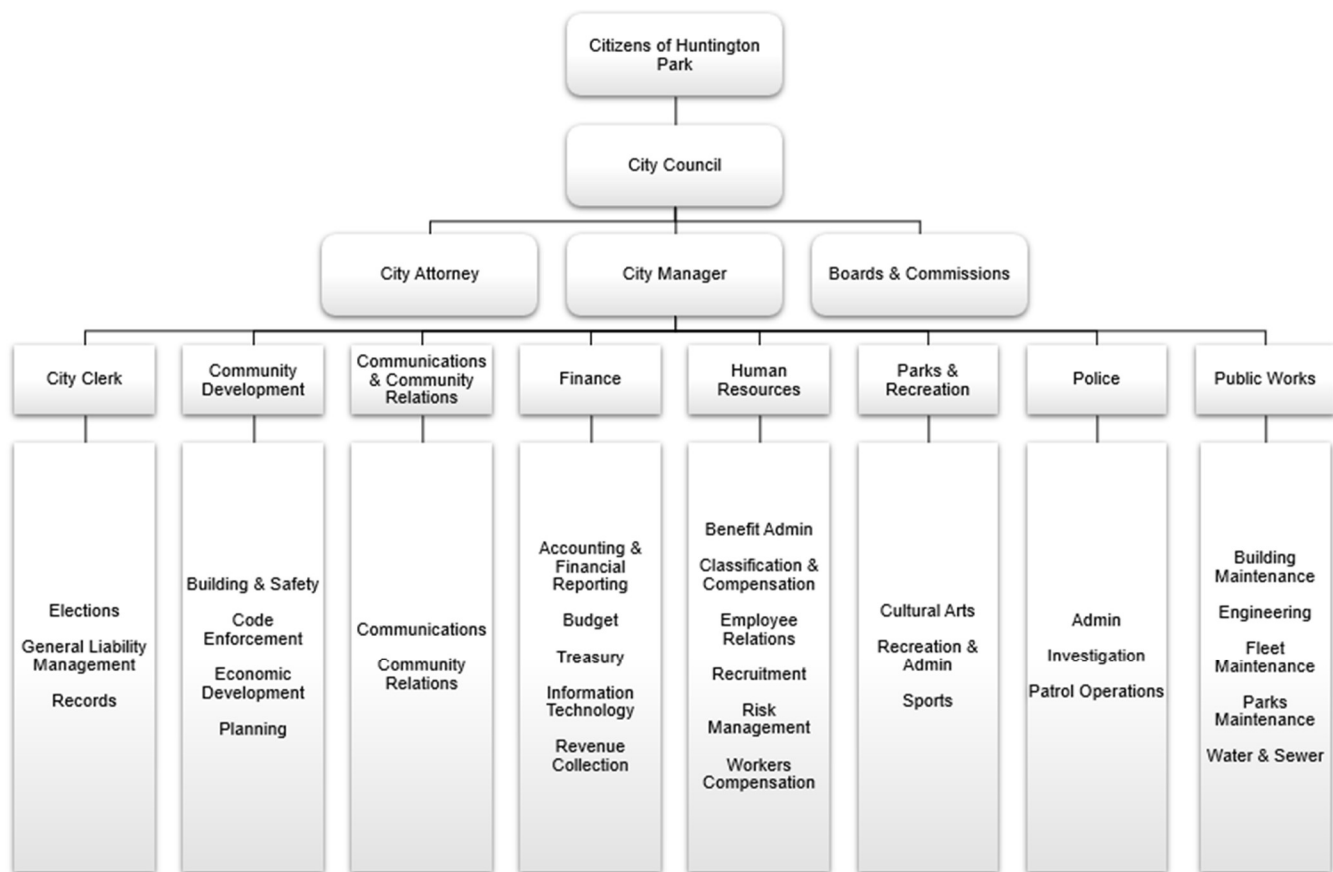
FY 2025 - 2026 Q2 Budget Status Report

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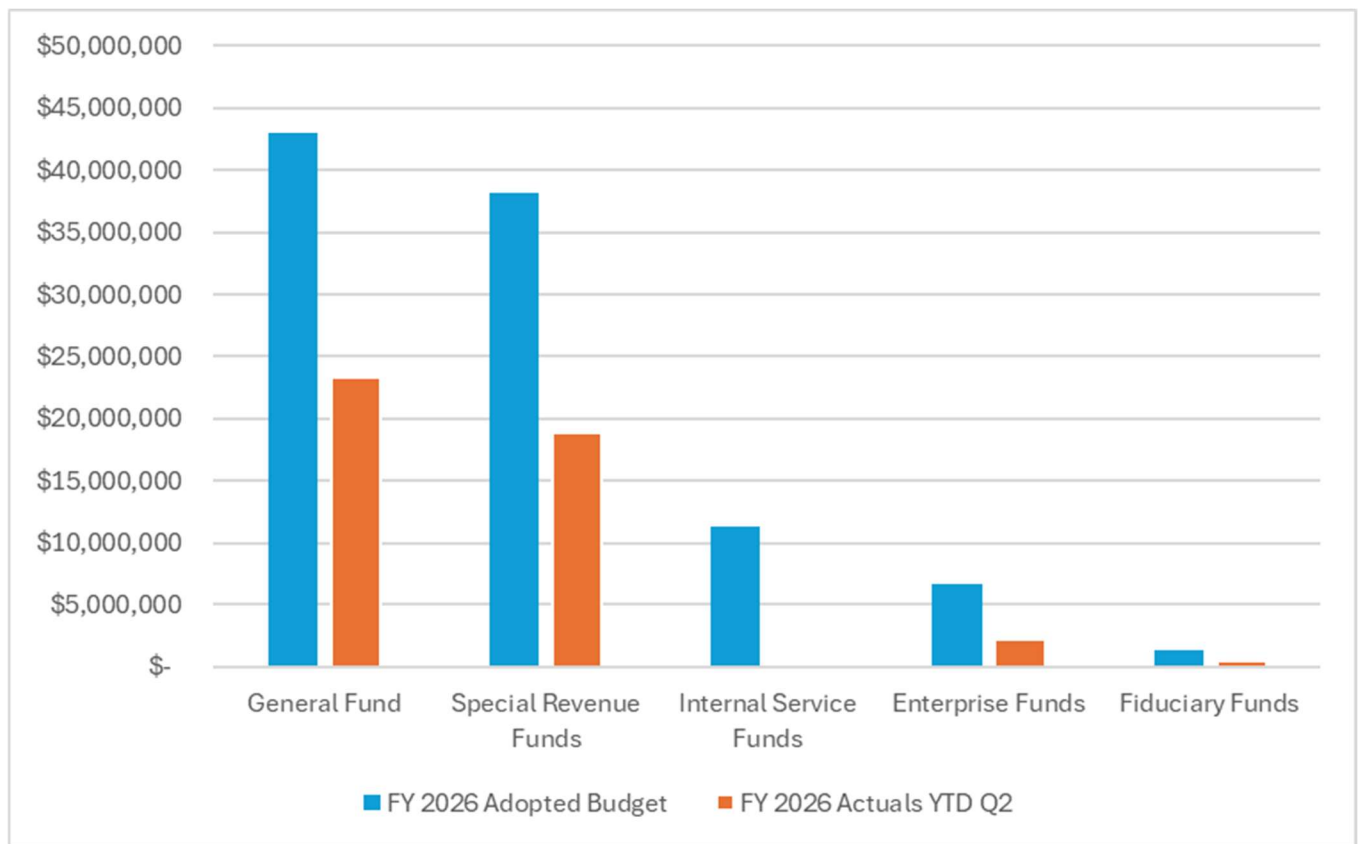


City Organizational Chart



Revenues Summary Overview

Revenues	FY 2026 Adopted Budget	FY 2026 Actuals YTD Q2	FY 2026 Differences	% of Budget Received
General Fund	\$ 42,912,900	\$ 23,266,367	\$ 19,646,533	54%
Special Revenue Funds	\$ 38,189,366	\$ 18,916,009	\$ 19,273,357	50%
Internal Service Funds	\$ 11,338,829	\$ 4,442	\$ 11,334,387	0%
Enterprise Funds	\$ 6,616,000	\$ 2,238,233	\$ 4,377,767	34%
Fiduciary Funds	\$ 1,273,250	\$ 446,765	\$ 826,485	35%
Total	\$ 100,330,345	\$ 44,871,816	\$ 55,458,529	45%



FY 2026 Adopted Revenue Budget \$100,330,345
FY 2026 Actuals YTD Q2: \$44,871,816

General Fund Revenues

		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
GENERAL FUND					
PROPERTY TAXES					
111-0000-311-10-10	Property Tax Secured	546,378	1,120,000	573,622	49%
111-0000-311-40-00	Real Property Transfer	47,765	85,000	37,235	56%
111-0000-311-60-00	RDA Pass Through	836,252	647,000	(189,252)	129%
PROPERTY TAXES TOTAL		1,430,395	1,852,000	421,605	77%
SALES TAX					
111-0000-313-10-00	Sales & Use Tax	3,625,925	8,160,000	4,534,075	44%
111-0000-313-10-05	Measure S Sales Tax	2,557,299	6,404,000	3,846,701	40%
111-0000-342-10-10	Public Safety Augmentation	94,888	190,000	95,112	50%
SALES TAX TOTAL		6,278,111	14,754,000	8,475,889	43%
UTILITY USERS' TAX					
111-0000-316-10-00	Utility Users' Tax	3,507,859	6,000,000	2,492,141	58%
111-0000-316-10-05	Prepaid Wireless	37,544	95,000	57,456	40%
111-0000-316-15-00	Telephone UUT	315,148	700,000	384,852	45%
UTILITY USERS' TAX TOTAL		3,860,551	6,795,000	2,934,449	57%
MOTOR VEHICLE LICENSE FEES					
111-0000-336-20-00	Motor Vehicle License Fee	4,370,590	8,600,000	4,229,411	51%
111-0000-336-40-00	Motor Vehicle In-Lieu Pmt	-	-	-	0%
MOTOR VEHICLE LICENSE FEES TOTAL		4,370,590	8,600,000	4,229,411	51%
LICENSES AND PERMITS					
111-0000-321-10-50	Animal License	2,833	11,500	8,667	25%
111-0000-322-10-10	Building	555,779	700,000	144,221	79%
111-0000-322-10-40	Misc. Building	-	1,000	1,000	0%
111-0000-322-10-45	Occupancy Permit	3,840	7,300	3,460	53%
111-0000-322-10-50	Encroachment Fees	53,446	70,000	16,554	76%
111-0000-322-60-05	Fireworks Fee	455	2,500	2,045	18%
111-0000-342-10-20	Burglar Alarm Fees	38,382	60,000	21,618	64%
111-0000-343.10-10	In-Lieu Parking	87,819	-	(87,819)	0%
LICENSES AND PERMITS TOTAL		742,554	852,300	109,746	87%
COMMUNITY DEVELOPMENT FEES					
111-0000-322-20-00	Plan Check	273,787	400,000	126,213	68%
111-0000-322-30-00	Engineering Plan Check	-	-	-	0%
111-0000-322-40-00	SMIP FEES	(1,781)	2,000	3,781	-89%
111-0000-322-40-05	BSASRF	(59)	1,000	1,059	-6%
111-0000-322-55-05	Dispensary Fee	64,362	75,000	10,638	86%
111-0000-341-10-00	Zoning & Subdivision	133,206	200,000	66,794	67%
111-0000-342-20-00	Residential Pre-Sale Inspection	8,515	10,000	1,485	85%
111-0000-399-90-40	Engineering Permits	70,963	200,000	129,037	35%
COMMUNITY DEVELOPMENT FEES TOTAL		548,993	888,000	339,007	62%
BUSINESS LICENSE					
111-0000-321-10-00	Business	881,697	1,700,000	818,303	52%
111-0000-321-10-20	Processing Fee Business	150,770	194,100	43,330	78%
111-0000-321-10-30	SB1186-Disability Access	10,019	16,000	5,981	63%
BUSINESS LICENSE TOTAL		1,042,486	1,910,100	867,614	55%

General Fund Revenues

GENERAL FUND CONTINUED		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
OTHER GOVERNMENTAL REVENUE					
111-0000-335-20-10	STC Training for Corrections	-	3,000	3,000	0%
111-0000-335-20-20	Standard Training	18,179	26,000	7,821	70%
111-0000-335-50-05	Settlement Revenue	49,471	20,000	(29,471)	247%
111-0000-335-65-00	Dept of Transportation	1,378,216	-	(1,378,216)	0%
OTHER GOVERNMENTAL REVENUE TOTAL		1,445,866	49,000	(1,396,866)	2951%
CHARGES FOR SERVICES					
111-0000-342-10-30	Special Police Services	40,310	100,000	59,690	40%
111-0000-342-10-35	CCW Permit	2,206	3,000	794	74%
111-0000-342-10-40	Vehicle Impound Release	71,482	100,000	28,518	71%
111-0000-342-10-45	Towing Admin Fees	52,907	65,000	12,093	81%
111-0000-342-10-55	Booking Fee City of Vernon	31,882	60,000	28,118	53%
111-0000-342-30-10	Meter Parking	29,565	300,000	270,436	10%
111-0000-344-20-20	Residential Trash	90	-	(90)	0%
111-0000-345-10-70	IC Inspection	210	1,000	790	21%
111-0000-346-10-00	Animal Various Services	463	1,500	1,037	31%
111-0000-362-40-10	Parking Pilot Program	2,410	8,000	5,590	30%
111-0000-395-10-00	Reimbursements	269,801	30,000	(239,801)	899%
111-0000-395-10-05	Damage to City Property	1,135	50,000	48,865	2%
111-0000-395-30-00	State Mandated Costs	51,471	40,000	(11,471)	129%
111-0000-395-40-05	Staff Time P.D.	9,346	-	(9,346)	0%
CHARGES FOR SERVICES TOTAL		563,277	758,500	195,223	74%
PARKS AND RECREATION FEES					
111-0000-347-20-00	Sports Youth	23,230	15,000	(8,230)	155%
111-0000-347-20-05	Splash Pad Fees	-	-	-	0%
111-0000-347-25-00	Sports Adult	3,940	8,000	4,060	49%
111-0000-347-30-00	Personnel Fees	912	1,000	88	91%
111-0000-347-40-00	Pre-School	3,550	1,000	(2,550)	355%
111-0000-347-50-00	Special Interest	30,008	40,000	9,992	75%
111-0000-347-70-00	Facility Fees	64,283	100,000	35,717	64%
111-0000-347-70-05	Passes	5,625	10,000	4,375	56%
111-0000-347-90-00	Misc Revenue	35	3,000	2,965	1%
PARKS AND RECREATION FEES TOTAL		131,583	178,000	46,417	74%
FINES AND FORFEITURES					
111-0000-351-10-10	Citations	1,039,425	2,300,000	1,260,575	45%
111-0000-351-10-30	Local Municipal Court	2,209	5,000	2,791	44%
111-0000-351-30-00	Vehicle Code Fines	24,394	30,000	5,606	81%
111-0000-380-05-00	Claims and Judgements	4,380	10,000	5,620	44%
FINES AND FORFEITURES TOTAL		1,070,409	2,345,000	1,274,591	46%

General Fund Revenues

		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
GENERAL FUND CONTINUED					
MISCELLANEOUS REVENUE					
111-0000-362.40-20	Credit Card Fees	2,396	-	(2,396)	0%
111-0000-392-40-05	Sale of Assets	29,375	-	(29,375)	0%
111-0000-399-77-05	Special Events	11,775	15,000	3,225	79%
111-0000-399-90-30	Cash Short/Over	7	-	(7)	0%
111-0000-399-90-90	Miscellaneous Income	118,348	70,000	(48,348)	169%
111-0000-399-90-92	NSF Fees	100	-	(100)	0%
MISCELLANEOUS REVENUE TOTAL		162,000	85,000	(77,000)	191%
INVESTMENT AND RENTAL INCOME					
111-0000-361-10-00	Interest Income	871,119	2,000,000	1,128,881	44%
111-0000-362-10-00	Rents & Concessions	5,278	15,000	9,722	35%
111-0000-362-20-10	Lease Payment	89,916	175,000	85,084	51%
111-0000-362-20-15	Metro Transit Lease	13,500	30,000	16,500	45%
111-0000-362-50-10	Loans	2,270	-	(2,270)	0%
INVESTMENT AND RENTAL INCOME TOTAL		982,083	2,220,000	1,237,917	44%
FRANCHISE FEE					
111-0000-318-10-00	Franchise Fee	581,276	1,500,000	918,724	39%
FRANCHISE FEE TOTAL		581,276	1,500,000	918,724	39%
TRANSIENT OCCUPANCY TAX					
111-0000-318-30-00	Transient Occupancy Tax	56,192	126,000	69,808	45%
TRANSIENT OCCUPANCY TAX TOTAL		56,192	126,000	69,808	45%
GENERAL FUND TOTAL		23,266,367	42,912,900	19,646,533	54%

Special Fund Revenues

	FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
SPECIAL REVENUE FUNDS				
AMERICAN RESCUE PLAN ACT				
113-0000-331-55-00 American Rescue Plan	-	9,200,000	9,200,000	0%
ARPA TOTAL	-	9,200,000	9,200,000	0%
SPECIAL EVENTS CONTRIBUTIONS				
114-0000-364-10-00 Special Event	33,480	33,480	-	100%
114-0000-361-10-00 Interest Income	2,696	-	(2,696)	0%
SPECIAL EVENTS CONTRIBUTIONS TOTAL	36,176	33,480	(2,696)	108%
SPECIAL REVENUE DNA ID				
120-0000-355-20-05 County of L.A.	3,720	3,000	(720)	124%
120-0000-361-10-00 Interest Income	1,051	-	(1,051)	0%
SPECIAL REVENUE DNA ID TOTAL	4,771	3,000	(1,771)	159%
PREVENTION INTERVENTION				
122-0000-335.15-10 AB109-Prevention Intervention	2,588	-	(2,588)	0%
122-0000-335.15-20 HOST	22,996	-	(22,996)	0%
122-0000-361-10-00 Interest Income	372	-	(372)	0%
PREVENTION INTERVENTION TOTAL	25,956	-	(25,956)	0%
STATE GRANTS				
201-0000-361-10-00 Interest Income	13,318	-	(13,318)	0%
STATE GRANTS TOTAL	13,318	-	(13,318)	0%
FEDERAL GRANTS				
203-0000-399-90-91 Cops Hiring Grant	-	375,000	375,000	0%
FEDERAL GRANTS TOTAL	-	375,000	375,000	0%
CFP PACIFIC BLVD				
205-0000-361-10-00 Interest Income	1,266	-	(1,266)	0%
CFP PACIFIC BLVD TOTAL	1,266	-	(1,266)	0%
CMAQ METRO RAPID				
208-0000-361-10-00 Interest Income	710	-	(710)	0%
CMAQ METRO RAPID TOTAL	710	-	(710)	0%
MEASURE M				
210-0000-314-50-00 Measure M	493,724	971,000	477,276	51%
210-0000-361-10-00 Interest Income	71,968	-	(71,968)	0%
MEASURE M TOTAL	565,692	971,000	405,308	58%
Park Facilities				
213-0000-356.10-00 Park Facilities Assessments	12,997	-	(12,997)	0%
213-0000-361.10-00 Interest Income	11	-	(11)	0%
MEASURE M TOTAL	13,008	-	(13,008)	0%

Special Fund Revenues

SPECIAL REVENUE FUNDS CONTINUED		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
EMPLOYEES' RETIREMENT					
216-0000-311-10-10	Secured	1,738,549	3,475,000	1,736,451	50%
216-0000-311-50-00	Home Owner Tax Relief	-	10,500	10,500	0%
216-0000-311-60-00	Residual Tax	5,335,198	5,500,000	164,802	97%
216-0000-319-10-00	Penalties & Interest Delq	-	15,000	15,000	0%
216-0000-399.90-90	Miscellaneous Revenue	1,477	-	(1,477)	0%
216-0000-361-10-00	Interest Income	184,018	-	(184,018)	0%
EMPLOYEES' RETIREMENT TOTAL		7,259,242	9,000,500	1,741,258	81%
SALES TAX- TRANSIT PROPOSITION A					
219-0000-314-10-00	Prop A	700,274	1,377,000	676,726	51%
219-0000-314-30-00	MTA Bus Passes	967	4,000	3,033	24%
219-0000-340-10-00	Dial-A-Ride Services	465	1,000	535	47%
219-0000-340-30-00	Fixed Route Fares	2,309	20,000	17,691	12%
219-0000-340-40-00	National Transit Database	118,698	180,000	61,302	66%
219-0000-361-10-00	Interest Income	21,844	-	(21,844)	0%
219-0000-395-41-15	Fuel Reimbursement	18,512	75,000	56,488	25%
SALES TAX- TRANSIT PROPOSITION A TOTAL		863,069	1,657,000	793,931	52%
SALES TAX- TRANSIT PROPOSITION C					
220-0000-314-20-00	Prop C	580,855	1,142,000	561,145	51%
220-0000-361-10-00	Interest Income	34,767	-	(34,767)	0%
SALES TAX- TRANSIT PROPOSITION C TOTAL		615,622	1,142,000	526,378	54%
STATE GASOLINE TAX					
221-0000-335-40-10	Fund 2105	167,703	328,000	160,297	51%
221-0000-335-40-20	Fund 2106	96,840	192,000	95,160	50%
221-0000-335-40-30	Fund 2107	225,360	387,000	161,640	58%
221-0000-335-40-40	Fund 2107.5	7,500	7,500	-	100%
221-0000-335-45-00	Road and Maint Rehab SB1	885,460	1,310,000	424,540	68%
221-0000-335-50-00	National Opioid Settlement	274,009	450,000	175,991	61%
221-0000-361-10-00	Interest Income	34,903	-	(34,903)	0%
STATE GASOLINE TAX TOTAL		1,691,775	2,674,500	982,725	63%
MEASURE R					
222-0000-340-65-05	Street Project	4,276,088	856,000	(3,420,088)	500%
222-0000-361-10-00	Interest Income	40,615	-	(40,615)	0%
MEASURE R TOTAL		4,316,703	856,000	(3,460,703)	504%
OFFICE OF TRAFFIC & SAFETY					
224-0000-335-30-96	OTS STEP	71,993	100,000	28,007	72%
224-0000-351-50-00	Vehicle Impound PT0703	(6,729)	4,500	11,229	-150%
224-0000-361-10-00	Interest Income	1,177	-	(1,177)	0%
OFFICE OF TRAFFIC & SAFETY TOTAL		66,441	104,500	38,059	64%
CAL COPS					
225-0000-335-30-10	Supplemental Law Enforcement	201,537	200,000	(1,537)	101%
225-0000-361-10-00	Interest Income	3,061	-	(3,061)	0%
CAL COPS TOTAL		204,598	200,000	(4,598)	102%

Special Fund Revenues

SPECIAL REVENUE FUNDS CONTINUED	FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
AIR QUALITY IMPROVEMENT TRUST				
226-0000-330-10-00 AB2766	36,588	60,000	23,412	61%
226-0000-361-10-00 Interest Income	2,434	-	(2,434)	0%
AIR QUALITY IMPROVEMENT TRUST TOTAL	39,022	60,000	20,978	65%
OFFICE OF CRIMINAL JUSTICE				
227-0000-331-20-00 JAG	-	30,000	30,000	0%
227-0000-361-10-00 Interest Income	6	-	(6)	0%
OFFICE OF CRIMINAL JUSTICE TOTAL	6	30,000	29,995	0%
STATE DEPARTMENT OF JUSTICE FUND				
228-0000-361-10-00 Interest Income	288	-	(288)	0%
STATE DEPARTMENT OF JUSTICE FUND TOTAL	288	-	(288)	0%
POLICE FORFEITURE				
229-0000-352-20-00 Treasury Fed Asset	128,932	150,000	21,068	86%
229-0000-361-10-00 Interest Income	7,443	-	(7,443)	0%
POLICE FORFEITURE TOTAL	136,375	150,000	13,625	91%
HOMELAND SECURITY FUND				
230-0000-335-30-70 Entitlement Revenue	94,100	50,000	(44,100)	188%
230-0000-361-10-00 Interest Income	1,680	-	(1,680)	0%
HOMELAND SECURITY FUND TOTAL	94,100	50,000	(44,100)	188%
ART IN PUBLIC PLACES				
232-0000-318-50-00 Art In Pblc Place Assessment	13,124	10,000	(3,124)	131%
232-0000-361-10-00 Interest Income	167	-	(167)	0%
ART IN PUBLIC PLACES TOTAL	13,291	10,000	(3,291)	133%
BULLETPROOF VEST GRANT				
233-0000-331-10-30 Bullet Proof Vest	6,284	7,500	1,216	84%
233-0000-361-10-00 Interest Income	-	-	-	0%
BULLETPROOF VEST GRANT TOTAL	6,284	7,500	1,216	84%
COMMUNITY DEVELOPMENT BLOCK GRANT				
239-0000-331-40-10 HCDA	910,373	528,775	(381,598)	172%
239-0000-361-10-00 Interest Income	3,749	-	(3,749)	0%
239-0000-361.25-00 Repayment to CDBG/ HUD	161,116	-	(161,116)	0%
COMMUNITY DEVELOPMENT BLOCK GRANT TOTAL	1,075,238	528,775	(546,463)	203%
HUD EZ/EC SOC SEC BLOCK				
240-0000-361-10-00 Interest Income	149	-	(149)	0%
BULLETPROOF VEST GRANT TOTAL	149	-	(149)	0%
CALHOME				
241-0000-334-30-00 HOME	305,497	-	(305,497)	0%
241-0000-334-60-20 Home Loan Payment	703	3,417,893	3,417,190	0%
CALHOME TOTAL	306,200	3,417,893	3,111,693	9%

Special Fund Revenues

SPECIAL REVENUE FUNDS CONTINUED		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
HUD HOME PROGRAM					
242-0000-331-30-00	County Grant	222,554	3,000,194	2,777,640	7%
242-0000-331.40-20	Home Loan Payment	90,049	-	(90,049)	0%
242-0000-361-10-00	Interest Income	14,421	-	(14,421)	0%
HUD HOME PROGRAM TOTAL		327,024	3,000,194	2,673,170	11%
Alcoholic Beverage Control					
252-0000-335.20-40	ARP Grant	2,349	-	(2,349)	0%
252-0000-361.10-00	Interest Income	348	-	(348)	0%
ALCOHOLIC BEVERAGE CONTROL TOTAL		2,697	-	(2,697)	0%
HOME ARP GRANT					
254-0000-331-40-50	ARP Grant	-	1,772,700	1,772,700	0%
HUD HOME PROGRAM TOTAL		-	1,772,700	1,772,700	0%
SOLID WASTE RECYCLE GRANT					
287-0000-334-10-00	Beverage Container Grant	-	15,000	15,000	0%
287-0000-334-20-00	Used Oil Recycling Grant	-	8,500	8,500	0%
287-0000-361-10-00	Interest Income	3,775	-	(3,775)	0%
SOLID WASTE RECYCLE GRANT TOTAL		3,775	23,500	19,725	16%
PED/BIKE PATH					
334-0000-334-30-00	TDA/Bike Path	-	45,000	45,000	0%
334-0000-361-10-00	Interest Income	2,797	-	(2,797)	0%
PED/BIKE PATH TOTAL		2,797	45,000	42,203	6%
MEASURE W					
335-0000-333-30-00	Meas. W-Safe Clean Water	-	430,000	430,000	0%
335-0000-361-10-00	Interest Income	-	-	-	0%
MEASURE W TOTAL		-	430,000	430,000	0%
MEASURE A LOCAL SOLUTIONS FUND					
336-0000-333-31-00	Measure A Local Solutions Fund	-	446,824	446,824	0%
MEASURE A LOCAL SOLUTIONS TOTAL		-	446,824	446,824	0%
Safe Clean Water Grant					
337-0000-361.10-00	Interest Income	17,456	-	(17,456)	0%
SAFE CLEAN WATER GRANT TOTAL		17,456	-	(17,456)	0%
CTF Grant					
338-0000-395.10-00	Grant Reimbursement	3,389	-	(3,389)	0%
CTF GRANT TOTAL		3,389	-	(3,389)	0%
STREET LIGHT & LANDSCAPE ASSESSMENT					
535-0000-311-30-30	Measure L	1,207,891	2,000,000	792,109	60%
535-0000-361-10-00	Interest Income	-	-	-	0%
STREET LIGHT & LANDSCAPE ASSESSMENT TOTAL		1,207,891	2,000,000	792,109	60%
SPECIAL REVENUE FUNDS GROUP TOTAL		18,916,009	38,189,366	19,273,357	50%

Enterprise Fund Revenues

		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
ENTERPRISE FUNDS					
RENT STABILIZATION ORDINANCE					
280-0000-591-10-10	Rent Stabilization Ordinance	-	750,000	750,000	0%
RENT STABILIZATION ORDINANCE TOTAL		-	750,000	750,000	0%
BROADBAND					
281-0000-345-50-00	Broadband Grant	-	-	-	0%
BROADBAND TOTAL		-	-	-	0%
SEWER MAINTENANCE					
283-0000-344-30-00	Sewer Maintenance	93,532	270,000	176,468	35%
283-0000-361-10-00	Interest Income	16,072	-	(16,072)	0%
SEWER MAINTENANCE TOTAL		109,604	270,000	160,396	41%
SOLID WASTE MANAGEMENT					
285-0000-344-20-10	AB 939 Fees	214,200	200,000	(14,200)	107%
285-0000-344-20-30	Solid Waste Admin Reimb	5	-	(5)	0%
285-0000-361-10-00	Interest Income	26,655	-	(26,655)	0%
SOLID WASTE MANAGEMENT TOTAL		240,860	200,000	(40,860)	120%
WATER					
681-0000-322-55-05	Dispensary Fee	11,358	30,000	18,642	38%
681-0000-345-10-10	Water	1,778,068	5,300,000	3,521,932	34%
681-0000-345-10-20	Meter Services	-	-	-	0%
681-0000-345-10-40	Delinquent Charges	17,905	30,000	12,095	60%
681-0000-361-10-00	Interest Income	14,695	-	(14,695)	0%
681-0000-399-10-10	Reimbursements	58,627	15,000	(43,627)	391%
681-0000-399-10-20	Stand By Charges	7,117	21,000	13,883	34%
WATER TOTAL		1,887,769	5,396,000	3,508,231	35%
ENTERPRISE FUNDS GROUP TOTAL		2,238,233	6,616,000	4,377,767	34%

Internal Service Fund Revenues

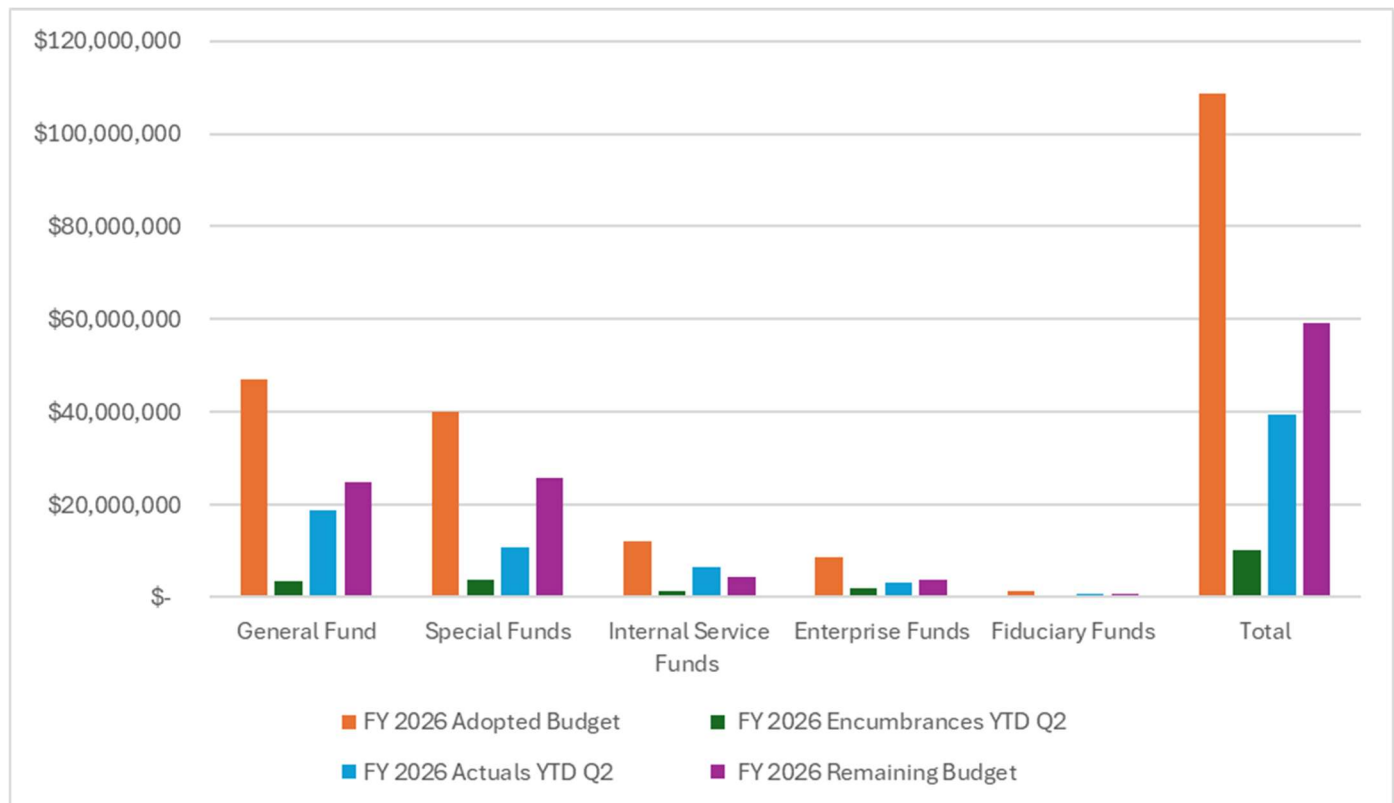
		FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
INTERNAL SERVICE FUNDS					
OTHER POST-EMPLOYMENT BENEFITS					
217-0000-361-10-00	Interest Income	3,830	-	(3,830)	0%
217-0000-391-10-05	Pension Tax	-	2,100	2,100	0%
217-0000-391-10-10	General Fund	-	2,086,200	2,086,200	0%
217-0000-391-20-10	Water	-	37,800	37,800	0%
217-0000-391-20-20	Sewer	-	2,200	2,200	0%
217-0000-391-20-30	Solid Waste	-	1,000	1,000	0%
217-0000-391-40-10	Prop C Sales Tax	-	17,200	17,200	0%
217-0000-391-40-20	Prop A Sales Tax	-	5,500	5,500	0%
217-0000-391-40-22	Measure R	-	3,000	3,000	0%
217-0000-391-40-30	Gas Tax	-	33,000	33,000	0%
217-0000-391-65-40	Street Light Assessment	-	7,900	7,900	0%
217-0000-391-81-20	Successor Agency	-	4,100	4,100	0%
OTHER POST-EMPLOYMENT BENEFITS TOTAL		3,830	2,200,000	2,196,170	0%
FLEET MAINTENANCE					
741-0000-391-10-10	General Fund	-	1,915,600	1,915,600	0%
741-0000-361-10-00	Interest Income	28	-	(28)	0%
FLEET MAINTENANCE TOTAL		28	1,915,600	1,915,572	0%
INFORMATION TECHNOLOGY TOTAL					
742-0000-391-10-10	General Fund	-	2,598,379	2,598,379	0%
INFORMATION TECHNOLOGY TOTAL		-	2,598,379	2,598,379	0%
RISK MANAGEMENT					
745-0000-361-10-00	Interest Income	-	-	-	0%
745-0000-391-10-05	Pension Tax	-	12,100	12,100	0%
745-0000-391-10-10	General Fund	-	4,126,350	4,126,350	0%
745-0000-391-20-10	Water	-	398,200	398,200	0%
745-0000-391-20-20	Sewer	-	30,400	30,400	0%
745-0000-391-20-30	Solid Waste	-	3,500	3,500	0%
745-0000-391-40-10	Prop C Sales Tax	-	16,600	16,600	0%
745-0000-391-40-20	Prop A Sales Tax	-	2,900	2,900	0%
745-0000-391-40-22	Measure R	-	1,500	1,500	0%
745-0000-391-40-30	Gas Tax	-	17,000	17,000	0%
745-0000-391-65-40	Street Light Assessment	-	4,100	4,100	0%
745-0000-391-81-20	Successor Agency	117	2,200	2,083	5%
745-0000-395-10-00	Reimbursements	-	10,000	10,000	0%
745-0000-399-90-91	Income	-	-	-	0%
RISK MANAGEMENT TOTAL		117	4,624,850	4,624,733	0%
EMPLOYEE BENEFIT SHARE					
746-0000-361-10-00	Interest Income	467	-	(467)	0%
EMPLOYEE BENEFIT TOTAL		467	-	(467)	0%
INTERNAL SERVICE FUNDS GROUP TOTAL		4,442	11,338,829	11,334,387	0%

Fiduciary Fund Revenues

FIDUCIARY FUNDS	FY 2026 Actual YTD Q2	FY 2026 Adopted	Difference \$ (Adopted - Actual)	% of Budget Received
SUCCESSOR AGENCY				
275-0000-312-50-05 RPTTF ALLOCATION	364,131	1,273,250	909,119	29%
275-0000-361-10-00 Interest Income	4,897	-	(4,897)	0%
SUCCESSOR AGENCY TOTAL	369,028	1,273,250	904,222	29%
PUBLIC FINANCING AUTHORITY				
475-0000-361-10-00 Interest Income	77,737	-	(77,737)	0%
PUBLIC FINANCING AUTHORITY TOTAL	77,737	-	(77,737)	0%
FIDUCIARY FUNDS GROUP TOTAL	446,765	1,273,250	826,485	35%

Expenditures

Expenditures	FY 2026		FY 2026		FY 2026	
	FY 2026 Adopted Budget	Encumbrances YTD Q2	FY 2026 Actuals YTD Q2		Remaining Budget	% of Budget Committed
General Fund	\$ 47,000,837	\$ 3,363,107	\$ 18,861,113		\$ 24,776,618	47%
Special Funds	\$ 40,125,654	\$ 3,658,346	\$ 10,598,878		\$ 25,868,430	36%
Internal Service Funds	\$ 12,045,494	\$ 1,345,539	\$ 6,431,530		\$ 4,268,425	65%
Enterprise Funds	\$ 8,496,215	\$ 1,767,233	\$ 3,027,964		\$ 3,701,018	56%
Fiduciary Funds	\$ 1,127,747	\$ -	\$ 582,014		\$ 545,733	52%
Total	\$ 108,795,947	\$ 10,134,225	\$ 39,501,499		\$ 59,160,224	46%



FY 2026 Adopted Expenditure Budget: \$108,795,947
FY 2026 Actuals YTD Q2: \$39,501,499

City Council Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	17,930	-	62,000	44,070	29%
Stipend	68,190	-	136,400	68,210	50%
Additional Pay	766	-	2,700	1,934	28%
Sick Leave Buy Back	-	-	1,500	1,500	0%
PARS/PERS Retirement	7,186	-	36,300	29,114	20%
CalPERS Unfunded Liability	44,981	-	98,500	53,519	46%
Fringe Benefits	61,049	-	67,900	6,851	90%
Medicare	1,310	-	2,900	1,590	45%
Salary & Benefits Total	201,411	-	408,200	206,789	49%
<u>Maintenance & Operations</u>					
Community Outreach/Materials	11,374	775	44,883	32,735	27%
Council Meeting Expenses	7,082	-	15,000	7,918	47%
Material and Supplies	1,729	-	15,500	13,771	11%
Professional Development	12,711	-	50,000	37,289	25%
Public Events	-	-	5,000	5,000	0%
Maintenance & Operations Total	32,895	775	130,383	96,714	26%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	110,910	110,910	0%
Internal Service Charges Total	-	-	110,910	110,910	0%
Total Expenditures/Expenses	234,306	775	649,493	414,413	36%

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
111- General Fund	189,325	775	550,993	360,894	35%
216- Employees Retirement	44,981	-	98,500	53,519	46%
	<u>234,306</u>	<u>775</u>	<u>649,493</u>	<u>414,413</u>	<u>36%</u>

City Manager Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	205,441	-	624,000	418,559	33%
Additional Pay	3,855	-	8,000	4,145	48%
Allowances	2,844	-	6,500	3,656	44%
Sick Leave Buy Back	5,546	-	5,500	(46)	101%
Vacation Payout	-	-	5,000	5,000	0%
PARS/PERS Retirement	19,752	-	60,200	40,448	33%
CalPERS Unfunded Liability	3,492	-	100,500	97,008	3%
Fringe Benefits	37,676	-	107,200	69,524	35%
Medicare	3,368	-	9,000	5,632	37%
City Paid Deferred Compensation	11,855	-	24,900	13,045	48%
Salary & Benefits Total	293,829	-	950,800	656,971	31%
<u>Maintenance & Operations</u>					
Community Services	-	-	10,000	10,000	0%
Holiday Parade	-	-	17,000	17,000	0%
Material and Supplies	2,618	-	5,500	2,882	48%
Membership and Dues	11,806	1,250	25,000	11,944	52%
Professional Development	2,345	-	15,500	13,155	15%
Professional/Contractual Services	83,349	179,986	353,888	90,554	74%
Community Impact & Engagement	6,394	150,000	350,000	193,606	45%
Maintenance & Operations Total	106,512	331,235	776,888	339,141	56%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	120,910	120,910	0%
Internal Service Charges Total	-	-	120,910	120,910	0%
Total Expenditures/Expenses	400,341	331,235	1,848,598	1,117,022	40%
TOTAL BY FUND					
<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
111- General fund	396,849	331,235	1,748,098	1,020,014	42%
216- Employees Retirement	3,492	-	100,500	97,008	3%

City Clerk Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	113,652	-	239,100	125,448	48%
Additional Pay	1,285	-	2,700	1,415	48%
Overtime	467	-	3,000	2,533	16%
Vacation Payout	-	-	2,500	2,500	0%
Sick Leave Buy Back	4,775	-	1,600	(3,175)	298%
PARS/PERS Retirement	9,505	-	19,800	10,295	48%
CalPERS Unfunded Liability	1,532	-	42,600	41,068	4%
Fringe Benefits	19,653	-	35,600	15,947	55%
Medicare	1,849	-	3,500	1,651	53%
Salary & Benefits Total	152,718	-	350,400	197,682	44%
<u>Maintenance & Operations</u>					
Advertising & Publication	4,210	-	7,000	2,790	60%
Material and Supplies	378	-	1,600	1,222	24%
Membership and Dues	-	-	1,000	1,000	0%
Municipal Election	-	15,000	190,000	175,000	8%
Professional Development	1,425	-	2,000	575	71%
Professional/Contractual Services	17,826	2,350	69,350	49,174	29%
Maintenance & Operations Total	23,838	17,350	270,950	229,762	15%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	120,910	120,910	0%
Internal Service Charges Total	-	-	120,910	120,910	0%
Total Expenditures/Expenses	176,557	17,350	742,260	548,354	26%

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
111- General Fund	175,025	17,350	699,660	525,848	27%
216- Employees Retirement	1,532	-	42,600	41,068	4%
	176,557	17,350	742,260	566,916	26%

Communications Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	83,841	-	203,500	119,659	41%
Additional Pay	1,285	-	2,700	1,415	48%
Allowances	548	-	720	173	76%
Overtime	97	-	2,500	2,403	4%
Sick Leave Buy Back	7,088	-	4,500	(2,588)	158%
PARS/PERS Retirement	7,022	-	16,800	9,778	42%
CalPers Unfunded Liability	1,304	-	39,000	37,696	3%
Fringe Benefits	9,198	-	24,500	15,302	38%
Medicare	1,350	-	3,000	1,650	45%
Salary & Benefits Total	111,733	-	297,220	185,487	38%
<u>Maintenance & Operations</u>					
Art Walk on Pacific	-	-	20,000	20,000	0%
Arts & Theater Commission Programming	-	-	5,000	5,000	0%
Community Outreach	-	-	2,000	2,000	0%
Material and Supplies	260	-	1,500	1,240	17%
Professional Development	-	-	1,500	1,500	0%
Professional/Contractual Services	37,310	55,891	193,500	100,300	48%
Holiday Parade	155,957	-	200,000	44,043	78%
Maintenance & Operations Total	193,526	55,891	423,500	174,083	59%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	115,910	115,910	0%
Internal Service Charges Total	-	-	115,910	115,910	0%
<u>Capital Outlay</u>					
Equipment	4,907	-	2,500	(2,407)	196%
Capital Outlay Total	4,907	-	2,500	(2,407)	196%
Total Expenditures/Expenses	310,166	55,891	839,130	473,074	44%
TOTAL BY FUND					
FUND TITLE	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
111- General Fund	308,861	55,891	800,130	489,365	46%
216- Employees Retirement	1,304	-	39,000	37,696	3%
	310,165	55,891	839,130	527,061	44%

Community Development Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	331,173	-	1,528,582	1,197,410	22%
Salaries Temporary/Part Time	-	-	138,000	138,000	0%
Stipend	1,800	-	3,000	1,200	60%
Additional Pay	5,592	-	13,800	8,208	41%
Premium Pay	4,627	-	7,200	2,573	64%
Allowances	3,263	-	6,000	2,738	54%
Overtime	658	-	3,700	3,042	18%
Vacation Payout	11,248	-	15,500	4,252	73%
Holiday Pay	472	-	1,000	528	47%
Sick Leave Buy Back	9,985	-	12,500	2,515	80%
PARS/PERS Retirement	43,208	-	132,100	88,892	33%
CalPERS Unfunded Liability	57,562	-	208,096	150,534	28%
Uniform Allowance	-	-	450	450	0%
Fringe Benefits	61,910	-	426,025	364,115	15%
Medicare	5,368	-	25,238	19,871	21%
Salary & Benefits Total	536,865	-	2,521,191	1,984,326	21%
<u>Maintenance & Operations</u>					
Professional/Contractual Services	838,682	780,952	2,462,559	842,925	66%
Membership and Dues	30,465	-	30,465	-	100%
Professional Development	2,002	-	16,500	14,498	12%
Material and Supplies	1,911	-	6,075	4,164	31%
Health & Education Commission Programming	1,080	-	5,300	4,220	20%
Historic Preservation Commission Programming	-	-	5,000	5,000	0%
Planning Commission Programming	-	-	5,000	5,000	0%
Planning Commission Programming	-	-	5,000	5,000	0%
Little Library Program	-	-	5,000	5,000	0%
<u>PLHA Program (Fund 201)</u>					
Acquisition of Rental Housing (Fund 201)	-	-	1,201,403	1,201,403	0%
Contractual Admin Services (Fund 201)	11,543	34,771	94,792	48,479	49%
Supportive Care Management (Fund 201)	49,403	102,533	151,937	1	100%
<u>CDBG Program (Fund 239)</u>					
After School Program (Fund 239)	6,832	1,830	44,440	35,778	19%
Audit Fees (Fund 239)	-	105	33,198	33,093	0%
CDBG Penalties (Fund 239)	161,116	-	161,116	-	100%
Façade Improvement Program (Fund 239)	10,995	29,500	389,500	349,005	10%
Fair Housing Services (Fund 239)	12,385	17,615	32,887	2,887	91%
Hybrid Learning Program (Fund 239)	38,553	2,481	154,987	113,952	26%
Professional/Contractual Services (Fund 239)	41,361	39,493	75,000	(5,853)	108%
Senior Program (Fund 239)	1,705	8,360	41,700	31,635	24%
<u>CalHome Program (Fund 241)</u>					
First Time Home Buyer (Fund 241)	-	-	2,192,625	2,192,625	0%
Home Repair Program 2024 (Fund 241)	326,483	245,458	1,298,154	726,214	44%
Professional/Contractual Services (Fund 241)	23,784	-	288,603	264,819	8%

Community Development Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Maintenance & Operations Cont.</u>					
<u>HUD Home Program (Fund 242)</u>					
Affordable Development 2024 (Fund 242)	-	-	232,782	232,782	0%
First Time Home Buyer (Fund 242)	-	-	2,036,842	2,036,842	0%
Home Repair Program 2024 (Fund 242)	-	-	116,000	116,000	0%
Professional/Contractual Services (Fund 242)	-	3,346	5,890	2,544	57%
Residential Rehab (Fund 242)	127,554	412,053	1,356,502	816,895	40%
<u>HOME ARP Program (Fund 254)</u>					
Professional/Contractual Services (Fund 254)	-	74,505	1,847,162	1,772,657	4%
<u>Rent Stabilization Program (Fund 280)</u>					
Professional/Contractual Services (Fund 280)	243,608	177,252	1,126,275	705,416	37%
Software/License (Fund 280)	-	27,600	107,000	79,400	26%
<u>Measure A Local Solutions Program (Fund 336)</u>					
Professional/Contractual Services (Fund 336)	57,494	137,416	446,824	251,914	44%
Maintenance & Operations Total	1,986,955	2,095,270	15,976,518	11,894,293	26%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	241,821	241,821	0%
Internal Service Charges Total	-	-	241,821	241,821	0%
<u>Capital Outlay</u>					
Equipment	6,089	-	9,900	3,811	62%
Improvements (Fund 239)	-	11,175	11,175	-	100%
Capital Outlay Total	6,089	11,175	21,075	3,811	82%
Total Expenditures/Expenses	2,529,909	2,106,445	18,760,605	14,124,251	25%

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
111- General Fund	1,520,648	780,952	4,998,332	2,696,731	46%
201- PLHA	60,946	137,304	1,448,132	1,249,883	14%
216- Employees Retirement	57,562	-	208,096	150,534	28%
239- Community Development Block Grant	111,831	110,560	847,587	625,196	26%
241- CalHome	350,267	245,458	3,779,382	3,183,657	16%
242- HUD Home Program	127,554	415,399	3,748,016	3,205,063	14%
254- Home ARP	-	74,505	1,847,162	1,772,657	4%
280- Rent Stabilization	243,608	204,852	1,432,075	983,616	31%
336 - Measure A Local Solution	57,494	137,416	446,824	251,914	44%
	2,529,909	2,106,445	18,755,605	14,119,251	25%

Human Resources Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	181,693	-	592,213	410,520	31%
Additional Pay	3,857	-	7,850	3,993	49%
Stipend	1,800	-	1,600	(200)	113%
Overtime	453	-	3,000	2,547	15%
Vacation Payout	-	-	1,600	1,600	0%
Sick Leave Buy Back	4,247	-	1,500	(2,747)	283%
Replacement Benefit IRC	-	-	32,000	32,000	0%
PARS/PERS Retirement	28,845	-	47,400	18,555	61%
CalPERS Unfunded Liability	4,849	-	33,819	28,970	14%
Fringe Benefits	35,374	-	157,663	122,289	22%
Medicare	2,784	-	8,803	6,019	32%
Salary & Benefits Total	263,901	-	887,448	623,547	30%
<u>Maintenance & Operations</u>					
Advertising and Publication	-	-	2,000	2,000	0%
Civil Service Hearings	-	-	16,000	16,000	0%
Civil Service Commission Programming	-	-	5,000	5,000	0%
Material and Supplies	7,937	500	15,500	7,063	54%
Membership and Dues	-	-	1,800	1,800	0%
Professional Development	-	-	11,100	11,100	0%
Professional/Contractual Services	29,097	51,708	101,453	20,648	80%
Maintenance & Operations Total	37,034	52,208	152,853	63,611	58%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	120,910	120,910	0%
Internal Service Charges Total	-	-	120,910	120,910	0%
<u>Capital Outlay</u>					
Equipment	-	-	2,000	2,000	0%
Capital Outlay Total	-	-	2,000	2,000	0%
Total Expenditures/Expenses	300,935	52,208	1,163,211	810,068	30%

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
111- General Fund	264,647	52,208	1,056,541	739,687	30%
216- Employees Retirement	16,437	-	65,819	49,382	25%
745- Risk Management	19,851	-	40,850	20,999	49%
	<u>300,935</u>	<u>52,208</u>	<u>1,163,211</u>	<u>810,068</u>	<u>30%</u>

Finance Budget Detail

<u>Expenditure/Expense Classification</u>	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	575,205	-	1,346,400	771,195	43%
Additional Pay	8,995	-	16,450	7,455	55%
Premium Pay	6,940	-	12,000	5,060	58%
Overtime	20,231	-	35,200	14,969	57%
Vacation Payout	-	-	15,700	15,700	0%
Sick Leave Buy Back	16,766	-	9,500	(7,266)	176%
PARS/PERS Retirement	71,660	-	170,600	98,940	42%
CalPERS Unfunded Liability	7,747	-	273,800	266,053	3%
Fringe Benefits	125,434	-	360,100	234,666	35%
Medicare	9,147	-	20,540	11,393	45%
Salary & Benefits Total	842,124	-	2,260,290	1,418,166	37%
<u>Maintenance & Operations</u>					
Audit Fees	88,985	115,465	203,750	(700)	100%
Material and Supplies	9,540	1,845	24,500	13,115	46%
Postage	15,636	-	28,000	12,364	56%
Professional Development	3,247	-	31,400	28,153	10%
Professional/Contractual Services	173,648	12,600	412,400	226,151	45%
Trustee Fees	2,835	-	2,700	(135)	105%
Maintenance & Operations Total	293,892	129,910	702,750	278,948	60%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	120,910	120,910	0%
Internal Service Charges Total	-	-	120,910	120,910	0%
Total Expenditures/Expenses	1,136,016	129,910	3,083,950	1,818,024	41%

TOTAL BY FUND

FUND TITLE	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
111- General Fund	807,346	129,910	2,091,760	1,154,503	45%
216- Employees Retirement	17,626	-	297,300	279,674	6%
219- Sales Tax-Transit Proposition A	13,397	-	41,300	27,903	32%
220- Sales Tax-Transit Proposition C	6,344	-	20,900	14,556	30%
222- Measure R	13,397	-	40,550	27,153	33%
275- Successor Agency	41,594	-	104,500	62,906	40%
283- Sewer Maintenance	-	-	1,120	1,120	0%
285- Solid Waste Management	-	-	1,120	1,120	0%
535- Street Light & Landscape	16,237	-	62,100	45,863	26%
681- Water	203,840	-	371,000	167,160	55%
745- Risk Management	16,234	-	52,300	36,066	31%
	1,136,016	129,910	3,083,950	1,818,024	41%

Parks & Recreation Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	444,858	-	878,100	433,242	51%
Salaries Temporary/Part Time	178,958	-	724,700	545,742	25%
Additional Pay	12,816	-	30,900	18,084	41%
Overtime	3,894	-	18,000	14,106	22%
P&R Commission Stipend	-	-	1,425	1,425	0%
Youth Commission Stipend	150	-	1,400	1,250	11%
Vacation Payout	-	-	6,500	6,500	0%
Sick Leave Buy Back	15,222	-	10,500	(4,722)	145%
PARS/PERS Retirement	47,809	-	97,000	49,191	49%
CalPERS Unfunded Liability	95,261	-	154,200	58,939	62%
Fringe Benefits	87,643	-	172,100	84,457	51%
Medicare	9,519	-	23,300	13,781	41%
Salary & Benefits Total	896,130	-	2,118,125	1,221,995	42%
<u>Maintenance & Operations</u>					
Adult Sports Supplies	-	-	1,000	1,000	0%
After School Program Supplies	814	-	3,000	2,186	27%
Art Walk on Pacific	1,889	-	2,000	111	94%
Bank Services	1,330	-	-	(1,330)	0%
Class Instructors	17,648	-	36,600	18,952	48%
Commission Supplies	-	-	500	500	0%
Community Center Supplies	2,023	-	11,000	8,977	18%
Events Supplies	7,564	2,738	24,884	14,581	41%
Fourth of July	2,841	1,000	27,500	23,659	14%
Halloween	17,459	200	20,000	2,341	88%
Material and Supplies	1,828	-	6,500	4,672	28%
Membership and Dues	905	-	950	45	95%
Performing Arts at Parks	2,500	-	17,100	14,600	15%
P&R Commission Programming	-	-	5,000	5,000	0%
Professional Development	7,718	515	9,500	1,267	87%
Professional/Contractual Events Service	6,943	5,150	12,538	445	96%
Professional/Contractual Services	13,156	370	27,140	13,614	50%
Youth Recreational Transit (Fund 219)	-	-	5,000	5,000	0%
Referee Services	5,970	3,313	14,969	5,686	62%
Senior Dance Program	663	-	7,000	6,337	9%
Senior Meal Program	10,000	2,060	10,060	(2,000)	120%
Uniforms	-	-	2,000	2,000	0%
YC Professional Development	-	-	500	500	0%
YC Commission Programming	-	-	5,000	5,000	0%
Youth Sports Supplies	2,404	4,570	21,554	14,581	32%
Maintenance & Operations Total	103,654	19,916	271,295	147,725	46%

Parks & Recreation Budget Detail

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	257,421	257,421	0%
Internal Service Charges Total	-	-	257,421	257,421	0%
<u>Capital Outlay</u>					
Equipment	82,402	69,677	168,348	16,269	90%
Improvements	-	7,070	20,570	13,500	34%
Capital Outlay Total	82,402	76,747	188,918	29,769	84%
Total Expenditures/Expenses	1,082,186	96,663	2,835,759	1,656,910	42%

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted</u>	<u>\$ Balance</u>	<u>% of Budget Committed</u>
111- General	986,925	93,128	2,673,024	1,592,971	40%
114- Special Events Contribution	-	3,535	3,535	-	100%
216- Employees Retirement	95,261	-	154,200	58,939	62%
219- Sales Tax-Transit Proposition A	-	-	5,000	5,000	0%
	<u>1,082,186</u>	<u>96,663</u>	<u>2,835,759</u>	<u>1,656,910</u>	<u>42%</u>

Police Budget Detail

<u>Expenditure/Expense Classification</u>	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	4,294,115	-	11,091,012	6,796,897	39%
Salaries Temporary/Part Time	54,549	-	154,100	99,551	35%
Additional Pay	82,238	-	153,700	71,462	54%
Premium Pay	126,643	-	150,000	23,357	84%
Allowances	4,508	-	4,150	(358)	109%
Overtime	888,179	-	1,292,600	404,421	69%
Holiday Pay	36,339	-	158,000	121,661	23%
Vacation Payout	34,436	-	10,000	(24,436)	344%
Sick Leave Buy Back	136,569	-	151,800	15,231	90%
Uniform Allowance	39,091	-	23,700	(15,391)	165%
PARS/PERS Retirement	1,008,585	-	2,290,500	1,281,915	44%
CalPERS Unfunded Liability	2,948,357	-	5,481,743	2,533,387	54%
Fringe Benefits	789,556	-	2,123,597	1,334,041	37%
Medicare	82,138	-	165,234	83,095	50%
Salary & Benefits Total	10,525,304	-	23,250,136	12,724,832	45%
<u>Maintenance & Operations</u>					
Material and Supplies	50,627	77,143	285,203	157,432	45%
FOU Material and Supplies	75,084	68,615	154,367	10,668	93%
Memberships and Dues	-	-	7,500	7,500	0%
Pension Obligation Bonds	2,520,523	-	2,520,524	1	100%
Professional Development	84,065	2,925	133,825	46,835	65%
Police Investigation (Fund 252)	-	-	700	700	0%
Professional/Contractual Services	345,792	354,660	760,941	60,489	92%
Spay/Neuter Program	-	-	5,000	5,000	0%
Maintenance & Operations Total	3,076,091	503,344	3,868,060	288,626	93%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	690,462	690,462	0%
Fleet Maintenance (Includes Fuel)	42,794	62,769	155,664	50,101	68%
Internal Service Charges Total	42,794	62,769	846,126	740,563	12%
<u>Capital Outlay</u>					
Equipment (111, 224, 225, 229, 230, 233)	359,873	710,562	849,307	(221,128)	126%
Improvements	9,372	7,804	17,804	628	96%
Vehicles	244,865	261,266	643,361	137,230	79%
Capital Outlay Total	614,111	979,632	1,510,472	(83,271)	106%
Total Expenditures/Expenses	14,258,299	1,545,745	29,474,794	13,670,750	54%

Police Budget Detail

TOTAL BY FUND

FUND TITLE	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
111- General	8,400,230	1,069,371	20,384,839	10,915,238	46%
122- Prevention Intervention	27,955	-	-	(27,955)	0%
203- Cops Hiring Grant	30,597	-	-	(30,597)	0%
216- Employees Retirement	5,468,880	-	8,002,267	2,533,387	68%
224- Office of Traffic & Safety	67,718	265	252,450	184,467	27%
225- Cal Cops	60,542	37,757	944	(97,355)	10413%
227- Office of Criminal Justice	-	28,938	28,938	-	100%
229- Police Forfeiture	109,348	97,396	97,396	(109,348)	212%
230- Homeland Security Fund	55,000	191,509	140,000	(106,509)	176%
233- Bullet Proof Vest Grant	2,391	-	7,960	5,569	30%
252- ABC Grant	21,504	-	60,000	38,496	36%
338- Cannabis Tax Fund Grant	14,134	120,508	500,000	365,358	27%
	<u>14,258,299</u>	<u>1,545,745</u>	<u>29,474,794</u>	<u>13,670,750</u>	<u>54%</u>

Public Works Budget Detail

<u>Expenditure/Expense Classification</u>	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
<u>Salaries & Benefits</u>					
Salaries Permanent/Full Time	973,557	-	2,092,507	1,118,949	47%
Salaries Temporary/Part Time	50,110	-	202,200	152,090	25%
Additional Pay	22,171	-	46,330	24,159	48%
Premium Pay	17,024	-	15,330	(1,694)	111%
Allowances	4,200	-	7,000	2,800	60%
Overtime	35,400	-	90,000	54,600	39%
Vacation Payout	2,243	-	5,000	2,757	45%
Sick Leave Buy Back	36,304	-	12,000	(24,304)	303%
PARS/PERS Retirement	161,790	-	310,000	148,210	52%
CalPERS Unfunded Liability	319,873	-	571,415	251,542	56%
Fringe Benefits	245,420	-	625,045	379,625	39%
Medicare	15,642	-	31,488	15,846	50%
Salary & Benefits Total	1,883,734	-	4,008,314	2,124,580	47%
<u>Maintenance & Operations</u>					
Advertising and Publication (Fund 681)	-	-	8,000	8,000	0%
Building Maintenance	155,796	58,691	248,845	34,358	86%
Bus Passes (Fund 219)	1,058	-	2,000	942	53%
Dial-A-Ride (Fund 219)	521,104	341,799	862,903	0	100%
Fixed Route Transit (Funds 219,220,222)	185,356	262,076	550,572	103,140	81%
Fuel and Oil (Fund 741)	151,690	27,832	374,510	194,988	48%
Infrastructure Maintenance (Fund 113)	-	4,187	4,187	-	100%
Maintenance of Wells (Fund 681)	8,890	134,424	362,581	219,267	40%
Material and Supplies	42,795	1,736	165,411	120,880	27%
Material and Supplies (Funds 221,535)	148,544	101,225	394,905	145,137	63%
Material and Supplies (Enterprise Funds)	380	-	8,000	7,620	5%
Permits and Fees	57,300	-	113,000	55,700	51%
Playground Maintenance	-	-	35,000	35,000	0%
Professional Development	6,304	-	11,500	5,196	55%
Professional/Contractual Services	322,403	442,678	1,588,502	823,421	48%
Professional/Contractual Services Enterprise Funds	707,287	1,426,805	2,668,717	534,625	80%
Professional/Contractual Services (Funds 210,220,221,222,535)	-	-	2,628,023	2,628,023	0%
Professional/Contractual Services (Fund 287)	-	10,795	32,600	21,805	33%
Storm Water WMP	80,484	4	226,405	145,917	36%
Vehicle/Transit Maintenance	311,871	135,755	715,102	267,476	63%
Water Purchase/Supply (Fund 681)	1,787,192	-	3,400,000	1,612,808	53%
Maintenance & Operations Total	4,488,454	2,948,006	14,400,763	6,964,303	52%
<u>Internal Service Charges</u>					
Internal Service Allocation	-	-	483,643	483,643	0%
Internal Service Charges Total	-	-	483,643	483,643	0%
<u>Capital Outlay</u>					
Equipment	154,747	568,557	1,050,598	327,294	69%
Improvements	50,956	30,408	412,491	331,127	20%
Water & Sewer Master Plan	75,742	212,101	287,843	0	100%
Vehicles	87,117	-	527,000	439,883	17%
Capital Outlay Total	368,562	811,066	2,277,932	1,098,304	52%
Total Expenditures/Expenses	6,740,750	3,759,072	21,170,652	10,670,830	50%

Public Works Budget Detail

TOTAL BY FUND

FUND TITLE	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
111- General Fund	1,462,617	539,737	4,421,449	2,419,095	45%
113- American Rescue Plan Act	75,742	216,288	292,030	0	100%
210- Measure M	7,123	24,830	275,942	243,989	12%
216- Employees Retirement	319,873	-	541,300	221,427	59%
219- Sales Tax-Transit Prop A	613,013	388,362	1,435,974	434,599	70%
220- Sales Tax-Transit Prop C	244,584	145,491	908,232	518,157	43%
221- State Gasoline Tax	1,263,312	292,151	2,503,603	948,140	62%
222- Measure R	75,834	175,160	583,626	332,631	43%
226 - Air Quality Management Trust	-	141,868	141,868	-	100%
283- Sewer Maintenance	216,368	48,345	355,063	90,350	75%
285- Solid Waste Management	28,399	133,800	282,000	119,801	58%
287- Solid Waste Recycle Grant	-	10,795	32,600	21,805	33%
535- Street Light and Landscape	620,543	611,943	1,379,529	147,043	89%
681- Water	2,335,749	1,379,084	6,052,685	2,337,851	61%
741- Fleet Maintenance	726,021	239,097	1,964,751	999,632	49%
	<u>7,989,179</u>	<u>4,346,951</u>	<u>21,170,652</u>	<u>8,834,522</u>	<u>58%</u>

Non-Departmental Budget Detail

<u>Expenditure/Expense Classification</u>	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
<u>Maintenance & Operations</u>					
Bank Services	95,919	-	105,000	9,081	91%
Citation Parking Collections	143,014	76,748	510,000	290,238	43%
City Wide Training	2,000	-	6,000	4,000	33%
Debt Service	868,822	-	1,308,680	439,858	66%
Electric and Gas Charges	601,198	-	1,600,000	998,802	38%
Equipment Lease/Rental	33,412	1,520	74,720	39,788	47%
Data Migration Services	-	-	270,000	270,000	0%
Debt Service Interest	12,357	-	55,327	42,970	22%
Legal Services	547,467	-	1,290,000	742,533	42%
Legal Settlements	864,891	-	2,500,000	1,635,109	35%
Material and Supplies	11,152	-	40,000	28,848	28%
Membership and Dues	44,708	-	55,000	10,292	81%
HUB Cities Loan Expense	40,833	-	40,833	(0)	100%
Penalties & Interest	315,693	-	320,094	4,401	99%
Postage	17,378	-	25,000	7,622	70%
Professional/Contractual Services	234,812	199,952	543,839	109,075	80%
Software/License (Fund 742)	792,022	1,000,561	2,373,859	581,276	76%
Telephone & Wireless	319,214	-	425,500	106,286	75%
ARPA Expenses	-	-	9,200,000	9,200,000	0%
Tuition Assistance	-	-	25,000	25,000	0%
Maintenance & Operations Total	4,944,892	1,278,781	20,768,852	14,545,178	30%
<u>Internal Service Charges</u>					
Retiree Health Insurance Premium (OPEB)	1,088,795	-	2,200,000	1,111,205	49%
Ins - Benefits Active EEs	486,141	-	345,000	(141,141)	141%
Ins - Liability Premium	4,023,205	-	3,800,000	(223,205)	106%
Risk Management Liability Premium	159,247	-	160,000	753	100%
Workers' Compensation Liability Premium	189,566	-	270,000	80,434	70%
Internal Service Charges Total	5,946,954	-	6,775,000	828,046	88%
<u>Capital Outlay</u>					
Equipment	27,546	108,446	622,443	486,451	22%
Capital Outlay Total	27,546	108,446	622,443	486,451	22%
Total Expenditures/Expenses	10,919,393	1,387,227	28,166,295	15,859,675	44%

Non-Departmental Budget Detail

TOTAL BY FUND

FUND TITLE	FY 2026 Actual YTD Q2	FY 2026 Encumbrances	FY 2026 Adopted	\$ Balance	% of Budget Committed
111- General	4,345,543	269,851	7,581,053	2,965,659	61%
113- American Rescue Plan Act	23,247	10,934	9,233,642	9,199,461	0%
217- Other Post-Employment Benefits	-	-	2,200,000	2,200,000	0%
275- Successor Agency	540,420	-	1,023,247	482,827	53%
535- Street Lighting & Landscape	340,759	-	340,760	1	100%
742- Information Technology	811,265	1,106,441	3,257,593	1,339,887	59%
745- Risk Management	4,858,159	-	4,530,000	(328,159)	107%
	<u>10,919,393</u>	<u>1,387,227</u>	<u>28,166,295</u>	<u>15,859,675</u>	<u>44%</u>

Special Events

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Q2 YTD</u>	<u>2024-25 Adopted Budget</u>	<u>FY 2026 Adopted Budget</u>
<u>Special Events</u>			
4th of July	1,493	18,675	26,500
5K Event	8,829	15,940	7,900
Art Walk	9,985	49,800	22,000
Citizen's/Community Academy	-	10,000	5,000
Dia De Los Muertos	7,423	6,315	5,500
LA Dodgers Event	-	1,000	-
Earth Day	-	5,930	500
Graduation Stage at City Hall	-	-	-
Halloween	27,029	47,070	30,000
Holiday Parade	113,020	261,940	169,000
LE Torch Run	41	-	-
Mayor Holiday Award	-	2,000	-
Meet Your Police	-	-	-
Memorial Day	-	3,840	-
National Night Out	1,737	9,500	7,500
Performing Arts at Parks	1,493	25,500	10,500
Spay & Neuter	-	5,000	5,000
Special Presentations	-	1,750	-
State of the City	-	2,240	5,000
Summer Nights	-	5,520	1,500
Toy Drive	-	17,807	-
Tree Lighting Ceremony	4,880	5,403	2,100
Turkey Give-A-Way	6,242	13,000	4,000
Memorial & Veterans Day	4,770	3,155	10,000
Total Special Events	186,943	511,385	312,000

FY 2026 Year to Date
* Includes Regular Salaries

2024-2025 Adopted Budget is
Based on overtime & expenditure accounts

2025-2026 Adopted Budget is also
Based on overtime & expenditure accounts

Full-Time and Part-Time Positions

Department	Position Title	Fiscal Year 2024-2025 Adopted	Fiscal Year 2025-2026 Adopted	Fiscal Year 2025-2026 Filled
City Council				
	City Council	5	5	5
	Administrative Assistant	1	1	1
	Total	6	6	6
City Manager				
	City Manager	1	1	1
	Assistant City Manager	1	1	1
	Management Analyst	1	1	1
	Administrative Analyst	1	1	1
	Total	4	4	4
City Clerk				
	City Clerk	1	1	1
	Deputy City Clerk	1	1	1
	Administrative Specialist	1	1	1
	Total	3	3	3
Communications & Community Relations				
	Director of Communications & Community Relations	1	1	1
	Administrative Specialist	1	1	-
	Total	2	2	1
Community Development				
	Director of Community Development	1	1	1
	Assistant Director of Community Development	-	1	-
	Administrative Clerk	1	1	1
	Administrative Specialist	1	1	-
	Project Manager	1	1	-
	Planning Manager	1	1	-
	Building Official	-	1	-
	Assistant Planner	-	2	1
	Associate Planner	2	2	1
	Management Analyst (RSO)	1	1	-
	Code Enforcement Manager	-	1	1
	Code Enforcement Officer	4	4	4
	Code Enforcement Officer (RSO)	-	1	-
	Planning Intern (P/T)	1	1	-
	Total	13	19	9
Human Resources				
	Human Resources Director	-	1	1
	Human Resources Risk Manager	1	1	1
	Human Resources Supervisor	1	1	1
	Risk Management Analyst	-	1	-
	Human Resources Technician	1	1	1
	Human Resources Assistant	1	1	1
	Total	4	6	5

Full-Time and Part-Time Positions

Department	Position Title	Fiscal Year 2024-2025 Adopted	Fiscal Year 2025-2026 Adopted	Fiscal Year 2025-2026 Filled
Finance				
	Director of Finance	1	1	1
	Finance Manager	1	1	-
	Revenue Collection Supervisor	1	1	1
	Payroll Supervisor	-	1	1
	Business License Enforcement Officer	1	1	1
	Administrative Assistant	1	1	1
	Administrative Analyst	1	1	1
	Management Analyst	1	1	1
	Accountant	2	2	2
	Finance Technician	1	1	1
	Purchasing Agent	1	1	-
	Finance Assistant I	3	3	3
	Finance Assistant II	2	1	1
	Administrative Specialist	1	1	1
	Total	17	17	15
Parks and Recreation				
	Director of Parks & Recreation	1	1	1
	Recreation Manager	1	1	1
	Senior Recreation Supervisor	1	1	1
	Recreation Supervisor	1	1	1
	Community Services Supervisor	1	1	1
	Management Analyst	1	1	1
	Recreation Coordinator	4	5	5
	Recreation Leader (P/T)	10	10	8
	Assistant Recreation Leader (P/T)	28	24	12
	Total	48	45	31
Police - Sworn				
	Chief of Police	1	1	1
	Assistant Chief of Police	1	1	-
	Police Lieutenant	5	5	5
	Police Lieutenant (P/T)	2	1	1
	Police Sergeant	6	8	8
	Police Corporal	10	10	8
	Police Officer	35	33	27
	Total	60	59	50

Full-Time and Part-Time Positions

Department	Position Title	Fiscal Year 2024-2025 Adopted	Fiscal Year 2025-2026 Adopted	Fiscal Year 2025-2026 Filled
Police (Non-Sworn)				
	Police Administration Manager	-	1	-
	Administrative Assistant to the Chief of Police	1	1	1
	Administrative Secretary	1	1	1
	Administrative Specialist	1	1	1
	Animal Enforcement Officer	2	2	2
	Public Safety Dispatcher Supervisor	1	1	1
	Public Safety Dispatcher	8	8	7
	Community Service Officer	2	3	2
	Crime Analyst	-	1	-
	Jailer Supervisor	1	1	1
	Jailer	5	5	4
	Parking Enforcement Officer	6	6	6
	Police Cadets (P/T)	8	7	2
	Police Records Supervisor	1	1	1
	Police Records Coordinator	1	1	1
	Police Records Clerk	3	3	2
	Public Safety Officer	9	14	13
	Property & Evidence Specialist	1	1	1
	Total	51	58	46
Public Works				
	Director of Public Works	1	1	1
	Administrative Specialist	2	2	1
	Public Works Superintendent	-	1	1
	Fleet/Street Manager	1	-	-
	Equipment Mechanic Supervisor	-	1	1
	Public Works Supervisor	2	2	2
	Building Inspector	1	1	1
	Management Analyst	1	1	1
	Equipment Mechanic	2	2	2
	Journeyman Electrician	3	3	2
	Senior Maintenance Worker	-	2	-
	Maintenance Worker	12	10	10
	Recycling Coordinator	-	1	-
	General Laborer (P/T)	8	8	6
	Graduate Management Intern (P/T)	1	1	-
	Total	34	36	28
Grand Total		242	242	198

*As part of the 9/23/25 Council Meeting, 13 new positions were added.

City of Huntington Park



Adopted Capital Improvement Project Budget

Fiscal Year 2025 – 2026

Q2 CIP Budget Status Report

Capital Improvement Projects – Q1 CIP Budget Status Summary

Adopted Budget

Capital projects are long-term improvement and maintenance programs designed to preserve the City's infrastructure, buildings and facilities. The programs are broad and include both street and sidewalk improvement and rehabilitation; intersection capacity enhancements; traffic signal upgrades; well and sewer improvements; stormwater treatment and infiltration; public lighting projects; and building renovations. The Capital Improvement Project budget adopted for Fiscal Year 2025-26 totaled \$29,541,921, due to certain projects moving faster than expected an additional \$7,449,983 was appropriated from already secured funding sources.

Purchase Order Rollovers

Purchase Order rollovers for Capital Improvement Projects totaled \$4,376,147. As these projects involve multi-year commitments, budgeted amounts for contracts approved in prior years are carried forward through the Purchase Order rollover process.

New Projects Added

The City has awarded contracts to initiate the Broadband Project and subsequently included it in the Capital Improvement Budget. This project was not originally part of the Fiscal Year 2025–26 budget due to undetermined costs and staff's intent to avoid overinflating the budget.

Capital Improvement Projects – Budget

<u>Expenditure/Expense Classification</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted Budget</u>	<u>\$ Balance</u>
<u>Capital Improvement Programs</u>				
ATP Cycle 5	835,744	588,929	1,756,896	332,223
ATP Cycle 6	-	-	2,120,520	2,120,520
Broadband Project	194,415	1,270,907	1,457,472	(7,850)
Charging Station at PW Yard	16,955	12,210	105,433	76,268
City Hall Improvements	13,631	199,674	1,855,780	1,642,475
Concrete Paving at 9 Arterial Intersections	29,914	-	5,675,000	5,645,086
Council Chambers Remodel	-	-	925,735	925,735
Emergency Operation Center (EOC)	34,587	2,145,275	2,192,885	13,023
Freedom Park - Playground	-	6,108	236,708	230,601
Keller Park - Playground Equipment	19,840	-	1,355,000	1,335,160
Litter Abatement CIP 2022-11	-	-	1,049,000	1,049,000
PW Roofs	-	-	550,000	550,000
Randolph Corridor	-	-	2,574,294	2,574,294
Rehab & Modernize Parks Bldg.	26,237	2,274	1,986,600	1,958,089
Salt Lake Park - Playground	-	6,108	806,079	799,971
Salt Lake Park Cistern	8,690	1,481,524	2,990,215	1,500,000
Slauson Congestion Relief	502,020	41,504	2,045,347	1,501,823
Street Enhancement Proj.	3,268	1,839,694	2,014,008	171,047
Water Quality Green Street Project - Salt Lake Ave	-	-	1,500,000	1,500,000
Well 14	-	210,620	210,620	-
Well 16 - Site Enhancement Florence & Salt Lake Ave	-	1,683,494	3,584,312	1,900,819
Total Capital Improvements	1,685,302	9,488,319	36,991,904	25,818,283

TOTAL BY FUND

<u>FUND TITLE</u>	<u>FY 2026 Actual YTD Q2</u>	<u>FY 2026 Encumbrances</u>	<u>FY 2026 Adopted Budget</u>	<u>\$ Balance</u>
787- Capital Improvement Projects	1,685,302	9,488,319	36,991,904	25,818,283
	<u>1,685,302</u>	<u>9,488,319</u>	<u>36,991,904</u>	<u>25,818,283</u>

New Project – Broadband Project

City-Wide Infrastructure Improvements

Project Title: BROADBAND PROJECT

Capital Improvement Project No.:	2026-03	Estimated Start Date:	FY 2026
Account No.:	787-8957	Estimated End Date:	TBD
Total Project Amount:	\$25,358,952.00	Total Expended to Date:	\$ 7,850.00
		General Fund Impact:	\$ -

On November 7, 2024, the California Public Utilities Commission (CPUC) awarded the City of Huntington Park \$25,358,952 through the Federal Funding Account (FFA) to support the construction of middle- and last-mile broadband infrastructure. The City intends to leverage this funding to develop its own broadband network and establish itself as a municipal internet service provider.

Project Phase	Expenditures Prior To FY 2024 -2025	Estimated Expenditures FY 2024-2025	Projected FY 2025-2026	Proposed FY 2026-2027	Proposed FY 2027-2028	Total
Planning Specifications & Engineering	\$ -	\$ -	\$ 1,488,872.00	\$ -	\$ -	\$ 1,488,872.00
Construction Engineering & Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$ -
Total	\$ -	\$ -	\$ 1,488,872.00	\$ -	\$ -	\$ 1,488,872.00

Funding Source	Total
Fund 787 - California Public Utilities Grant	\$ 25,358,952.00
Total	\$ 25,358,952.00

ITEM 3



CITY OF HUNTINGTON PARK

Community Development Department
City Council Agenda Report

February 10, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

APPROVAL OF THE CITY OF HUNTINGTON PARK RENTAL ASSISTANCE GUIDELINES FUNDED WITH MEASURE A FUNDS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve the city of Huntington Park rental assistance program guidelines funded with measure a funds; and
2. Adopt a resolution authorizing resolution of the city council of the city of Huntington Park, California approving the rental assistance guidelines funded with Measure A funds.

BACKGROUND

On November 4, 2024, the voters of Los Angeles County approved the Affordable Housing, Homelessness Solutions, and Prevention Now Transactions and Use Tax Ordinance (Measure A) a one-half cent sales tax countywide, to fund critical programs designed to reduce and prevent homelessness within the County.

The City of Huntington Park was awarded Measure A – Affordable Housing, Homelessness Solutions, and Prevention Now Transactions and Use Tax Ordinance funding to implement services to fund critical programs designed to reduce and prevent homelessness with the County of Los Angeles.

In August 2025, the City accepted Measure A funds from the County of Los Angeles in form of a funding agreement. The term of the Agreement shall remain in force through June 30, 2031. For fiscal year 2025-2026 the City of Huntington Park was allocated \$446,824. Funding amounts for subsequent fiscal years for the term is contingent upon the County's receipt of allocated Measure A funds and approval by the County Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

RENTAL ASSISTANCE PROGRAM

February 10, 2026

Page 2 of 4

The County of Los Angeles eligible activities for Measure A funds include:

1. Preventing Homelessness
2. Mental Health
3. Outpatient and residential substance use treatment
4. Case Management and outreach services
5. Employment services
6. Expedited placements in permanent housing
7. Enhanced emergency housing and interim housing
8. Enhanced services for transition-age youth and children; and
9. Affordable housing for people experiencing, or at risk of homelessness

The following activities/budget was identified in the City's funding agreement with the County for use of Measure A funds for a total amount of \$446,824.

- | | |
|--|-----------|
| • Interim Housing Beds* | \$194,910 |
| • Rental Assistance
(estimated \$9,321 of up to 6 months per household) | \$186,420 |
| • Administrative Cost | \$65,494 |

*The City approved an Agreement with the Salvation Army Bell Shelter for the not-to-exceed amount of \$194,910 on September 10, 2025.

The proposed Rental Assistance Program will provide short-term rental assistance to individuals and families who are experiencing homelessness or are at risk of homelessness to stabilize households in crisis. Eligible households may receive up to (6) months of rental assistance per household, which may include up to three (3) months of rental arrears.

Program Eligibility:

Qualified participants will be subsidized with rental assistance for a term of (6) months to assist residents with affording decent, safe, and sanitary housing. Applicants receiving rental assistance may only be occupied by households at or below 30 percent of AMI.

Eligible households must meet all of the following criteria:

1. Reside in the City of Huntington Park.
2. Annual household income does not exceed the California Income Limits established "Extremely Low Income" limits not exceeding 30% AMI.

RENTAL ASSISTANCE PROGRAM

February 10, 2026

Page 3 of 4

Final Extremely Low-Income Limits								
Minimum of Table (c) and Table (d)								
Area	1- person	2- person	3- person	4- person	5- person	6- person	7- person	8- person
Los Angeles-Long Beach- Glendale, CA HUD Metro FMR Area	\$31,850	\$36,400	\$40,950	\$45,450	\$49,100	\$52,750	\$56,400	\$60,000

3. Current residential lease agreement.
7. Signed Program Participation-Payment Acceptance form from bona fide landlord/property management agent or company.
8. Signed Agreement between landlord/property management agent, tenant and City of Huntington Park

LEGAL REQUIREMENT

Documents have been/will be reviewed by the City Attorney's Office to ensure legal compliance.

FISCAL IMPACT/FINANCING

Funding for this program are budgeted from the County of Los Angeles Measure A funds in the amount of \$186,420. No General Fund impact is anticipated.

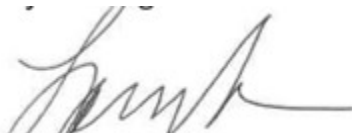
CONCLUSION

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



Louis Morales, Director

RENTAL ASSISTANCE PROGRAM

February 10, 2026

Page 4 of 4

Community & Economic Development

ATTACHMENTS:

- A. Program Guidelines
- B. Resolution



CITY OF HUNTINGTON PARK

RENTAL ASSISTANCE PROGRAM

Purpose: The City of Huntington Park Rental Assistance Program provides rental assistance grants funded by Measure A to income-eligible households residing in the City of Huntington Park.

Grants consist of rental assistance payments made on behalf of an income-eligible households for up to six (6) months per household and may include up to three (3) months of rental arrears to help residents maintain access to decent, safe, and sanitary housing.

Eligibility

Households are eligible for assistance only if they meet all of the following requirements:

1. The applicant must reside in and rent a residential unit located within the City of Huntington Park.
2. The household's annual income must not exceed the California HUD 2025 Extremely Low Income limits, defined as no more than 30% of the Area Median Income (AMI). Income eligibility is determined based on:
 - a. Unit size;
 - b. Total number of persons residing in the household; and
 - c. Total annual household income, regardless of familial or legal relationship.
3. The household must have a current residential lease agreement.
4. A completed W-9 form must be submitted by a bona fide landlord or property management agent/company.
5. A signed Program Participation – Payment Acceptance Form must be submitted by a bona fide landlord or property management agent/company.
6. A fully executed agreement must be in place between the landlord or property management agent, the tenant, and the City of Huntington Park.

Use of County Measure A Funds

Measure A funds will be used to provide monthly rental assistance payments on behalf of income-eligible households. Assistance may be provided for up to six (6) months of rental assistance per household and may include up to three (3) months of rental arrears.

Rental Assistance

Rental assistance includes:

- a. Rental Payment made on behalf of eligible household to landlord/property management agent or company in a reasonable amount determined by the city for a up to six (6) months of rental assistance per household, which may include up to three (3) months of rental arrears. The City of Huntington Park will subsidize the rent for an amount not to exceed \$9,321 per household.

Applicant Intake and Assessment Process

Applications will be accepted on a rolling basis. Funds are available on a first completed, first serve basis. Funds are reserved once eligibility is established, and complete supporting documentation has been submitted and verified. Applications will be processed until all funding is exhausted.

Interested parties will call **[insert phone number]** to complete the preliminary application. If a household is considered eligible, an application can then be sent by email, U.S. Postal mail, or retrieved in person from the Community Development Department. Applicants can return completed applications in person at Huntington Park City Hall, by U.S. Postal mail, email or attach the completed PDF application, and all supporting documentation requested on the application, to an email sent to rentalassistance@hpca.gov

Household eligibility for housing assistance will be determined upon submission of a completed application with all required information and documents. Program staff will review application information and provide an eligibility determination in a timely manner. All applicant household's information and supporting documentation will be accurately maintained in an applicant file to demonstrate eligibility or ineligibility for this program.

Files for denied applicants will include all submitted information and documentation, along with the reason for denial (ex: income exceeds program limits, incomplete information, reside outside service area). A denial may be appealed by filing a written notice of appeal and any information the applicant deems relevant to the appeal with the Community Development Director within 5 days. The Director, or their designee, shall review the information and make a determination within 10 days of receipt of the notice of appeal and associated documents.

Files for approved applicants will include all submitted information and documentation necessary to meet all required eligibility criteria and contain completed forms, documentation, and necessary information for all members of an applicant household such as the following:

Residency

An applicant household must reside in a property located in the City of Huntington Park. Proof of identity and residency will be required.

Definition of a Household and Documentation of Household Members

A HOUSEHOLD is defined as all the persons who occupy a housing unit. The occupants may be a single family, one person living alone, two or more families living together, or any other group of persons who share living arrangements. Therefore, household member information must include, at a minimum, the following:

1. Full names and ages of all family members as well as any unrelated persons living in the residence; and
2. Signature of the primary applicant(s), certifying that the information provided related to the annual household income and members is correct.

Definition of Annual Income and Documentation of Household Income

ANNUAL INCOME is defined as the total gross amount of income received from all sources by adult individuals of the HOUSEHOLD who have earned or received income during a 12-month period. Additional information on household income is provided in Types of Household Income section below.

To determine program eligibility, all sources of ANNUAL INCOME for each household member over the age of 18 and the exact amounts earned from each income source must be accurately documented. The primary applicant(s) are also required to certify by signature that the information provided regarding household members is correct.

ATTACHMENT A: DRAFT PROGRAM GUIDELINES

Eligible HOUSEHOLDS must be at or below the “Extremely Low Income” 30% AMI limits for confirmed HOUSEHOLD size. The Rental Assistance Program Household Income Limits are based on income requirements established by the California Department of Housing and Community Development (HCD), as displayed in this chart:

Household Income Limits

Maximum Total Household Income Limits – Los Angeles County

Determined and updated yearly established by HCD:

Household Size	1	2	3	4	5	6	7	8
Extremely Low (30% AMI)	\$31,850	\$36,400	\$40,950	\$45,450	\$49,100	\$52,750	\$56,400	\$60,000

***Household income includes the income of ALL persons in the household who are 18 years of age or older.**

Providing Rental Assistance

Rental assistance will be provided for monthly rent payments. Rental Payment made on behalf of eligible household to landlord/property management agent or company in a reasonable amount determined by the city for a up to six (6) months of rental assistance per household, which may include up to three (3) months of rental arrears. The City of Huntington Park will subsidize the rent for an amount not to exceed \$9,321 per household.

Rental assistance will not be paid directly to households. Financial assistance is paid to the bona fide landlord/ property management agent or company.

Confirming Lease Agreement

An applicant household must submit a copy of its current residential lease agreement for the address they reside in as a part of the rental assistance application.

W-9 Form

A completed W-9 form from the bona fide landlord/property management agent or company must be submitted as a part of the rental assistance application.

Program Participation-Payment Acceptance Form

A signed Program Participation-Payment Acceptance form must be submitted by a bona fide landlord or property management agent/company as a part of an applicant household's rental assistance application and is required prior to the approved assistance

Current Rental Balance

An applicant household must submit a confirmed copy of its current rental balance from the bona fide landlord/property management agent or company.

Landlord, Property Management Agent or Company

A bona fide landlord/property management agent or company is defined as the legal owner and/or representative of a Single-Family or Multi-Unit residential property leased for the purposes of permanent housing, entitled to collect rent as prescribed in a valid lease agreement.

In order to process and disburse rental assistance payments to a bona fide landlord/ property management agent or company, signed and completed W-9, Program Participation-Payment Acceptance forms, and agreement between the landlord/property management, tenant and City of

ATTACHMENT A: DRAFT PROGRAM GUIDELINES

Huntington Park are required. The landlord/property management agent or company will abide by program requirements and will be provided with a clear summary and schedule of payments to be made on behalf of eligible households.

Under no circumstances will the City of Huntington Park or staff be a party to any lease for which assistance is provided. Program administration contact numbers and information must be provided in case of questions or concerns.

In addition, the landlord/property management agent or company will be provided with an IRS 1099 form at the end of the calendar year for tax reporting purposes.

Types of Household Income

The following is a list of the types of household income most commonly encountered, as well as the kinds of documentation required for verification. This is not intended to provide an exhaustive list of possible income sources, but only those sources most commonly encountered. However, all applicant income sources must be clearly identified and documented.

- A. **Salary Income:** The documentation of salary income must be obtained from at least **one (1) source**. The documentation may not be older than six (6) months, except for Federal and State income tax returns which may not be older than one (1) year. The documentation must be properly labeled and compiled in the applicant's case file in a readable format. Acceptable sources of income documentation include the following:

Federal or State income tax returns or W2 forms; or

Copies of the applicant's two (2) months most recent paycheck stubs, establishing the applicant's monthly income; or

If above documentation is not available, certification of the applicant's monthly and annual income from the employer.

- B. **Self-Employment:** Any income from an adult household member who is self-employed must be documented and verified from at least **one (1)** of the following sources:

A copy of IRS Form 1040/1040A (tax return) for the last two (2) years, if filed with the IRS for the last year; or A signed by the applicant that includes the name of the household member who is self-employed, the name of the business, and the prior year's estimated annual income.

- C. **Social Security / Supplementary Security Income / Social Security Disability:** Income from Federal or State retirement programs and disability must be verified from at least **one (1) source** that may not be older than six (6) months, unless noted below. Acceptable documentation sources include:

A copy of the applicant's monthly award check; or

A copy of a benefit verification letter (also referred to as an "award letter" or "income letter" and can be requested from local Social Security office by applicant); or

Copy of Social Security form SSA-1099 (tax form mailed each year stating total amount of benefits received from the previous year) May not be older than one (1) year; or

Written certification from the awarding agency verifying the applicant's eligibility and the amount of the monthly benefits.

- D. **Welfare / General Relief:** Income from social aid programs [e.g., California Work Opportunity and Responsibility for Kids (CalWORKs), Temporary Assistance for Needy Families (TANF)] must be verified from at least **one (1)** of the following sources:

Copies of the applicant's most recent bi-monthly award checks; or

Copy of most recent *Notice of Action* or award letter stating the amount of applicant's benefit;

ATTACHMENT A: DRAFT PROGRAM GUIDELINES

or

Written statement from caseworker stating the applicant's benefit amount; or

Written certification from the awarding agency verifying the applicant's eligibility and the amount of the monthly benefits.

- E. **Pension Income:** Pension Income must be verified from at least **one (1)** of the following sources:

A copy of the pension award letter; or

Copies of the applicant's three (3) most recent payment stubs verifying benefit amount; or

A copy of the applicant's bank statement demonstrating that the award check was directly deposited into the applicant's account.

- F. **Personal Interest:** Personal interest from savings accounts or dividends from financial investments must be identified and documented as earned income. Adequate verification may include:

Federal income tax return; or

Copies of bank statements; or

All pages of investment statements indicating the amount of dividends earned.

- G. **Alimony / Child Support:** Income received from alimony and/or child support payments must be documented and verified from at least **one (1)** of the following sources:

A copy of applicant's weekly or monthly check; or

A copy of a separation or settlement agreement or a divorce decree from a court establishing payments; or

An affidavit, signed by the applicant, certifying to the amount of child support received.

- H. **In-Home Supportive Services:** Income earned by a caregiver/caretaker providing in-home supportive services for a different household must be documented through copies of **two (2)** months most recent paycheck stubs, to establish the monthly income.

- I. **Rental Income:** Income received from rental property must be documented as earned income and must be verified from at least two (2) of the following sources:

A copy of the property rental agreement signed by current tenant stating monthly rent; and/or

A copy of recent rent check; and/or

A copy of the applicant's income tax return declaring earned rental income. May not be older than one (1) year; and/or

Rent receipt book.

- J. **No Income:** Should an adult member of the household (18 years and older) have no income to report, documentation to be submitted may include:

An affidavit signed by the household member declaring he/she does not earn income that can be contributed to the household;

The calculation of annual income **shall not include** the following:

- A. **Income from Children,** which is income from the employment of children (including foster children) under the age of 18 years.
- B. **Payments Received for the Care of Foster Children,** including foster adults (usually persons with disabilities, unrelated to the family, who are unable to live alone).

ATTACHMENT A: DRAFT PROGRAM GUIDELINES

- C. **Lump-Sum Payments.** including additions to family assets, such as inheritances, insurance payments (e.g., health and accident insurance, and worker's compensation), capital gains and settlement for personal or property losses (except as provided).
- D. **Reimbursement for Medical Costs.** including all payments received by the family that are specifically for, or in reimbursement of, medical expenses for any family member.
- E. **Live-in Aide.** including the income of a live-in aide employed because of a medical condition or disability of a family member. A live-in aide is determined to be essential to the care and well-being of the person, not obligated for the support of the person, and would not be living in the unit except to provide the necessary supportive services.
- F. **Education Assistance.** including the full amount of educational scholarships paid directly to the student or to the educational institution, and Government funds paid to a veteran for tuition fees, books, equipment, materials, supplies, transportation and miscellaneous personal expenses of the student. Any amount of such scholarship or payment to a veteran not used for the above purposes that is available for subsistence is to be included in income.
- G. **Armed Forces (Special Pay).** specifically special pay to a family member serving in the Armed Forces who is exposed to hostile fire.
- H. **Government Programs.** including the following:
 - Amounts received under training programs funded by the US Department of Housing and Urban Development (HUD) and earnings and benefits from participation in qualifying State or local employment training programs (including training programs not affiliated with a local government.)
 - Amounts received by a disabled person that are disregarded for a limited time for purposes of Supplemental Security Income (SSI) eligibility and benefits, because they are set aside for use under a Plan to Attain Self-Sufficiency (PASS).
 - Amounts received by a participant in other publicly-assisted programs, which are specifically for or in reimbursement of out-of-pocket expenses incurred (special equipment, clothing, transportation, child care, etc.) and made solely to allow participation in a specific program.
 - Amounts specifically excluded by any other Federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under the U.S. Housing Act of 1937.
 - Amounts paid by a State agency to a family with a member who has developmental disability and is living at home to offset the cost of services and equipment needed to keep the developmentally disabled family member living at home.
- I. **Temporary Income.** considered temporary, nonrecurring or sporadic in nature (including gifts).
- J. **Income of Full-Time Students.** earnings in excess of \$480 for each full-time student 18 years old or older attending school or vocational training (excluding the head of household and spouse).
- K. **Property Tax Refunds.** including amounts received by the family in the form of refunds or rebates under State or local law for property taxes paid on the dwelling of the unit.
- L. **Adoption Assistance Payments.** in excess of \$480 per adopted child.

Record Retention, Program Reporting and Monitoring

The operating agency for the Rental Assistance Program shall maintain applicant files, landlord/property management agent or company information, and all program administration (programmatic and financial) records, written and digital, for no less than a period of five (5) years from the end of the program.

The operating agency shall report approved and assisted households, and their corresponding

ATTACHMENT A: DRAFT PROGRAM GUIDELINES

assistance information, weekly, or as directed by the funder. The operating agency for the shall periodically report to-date households assisted in a numeric and narrative format as directed by the funder. Financial and programmatic monitoring of the operating agency will be conducted by the Community Development Department Housing Division staff or designated consultants.

Conflict of Interest

No Rental Assistance Program funding will be provided to any member of the governing body of the City of Huntington Park, nor the operating agency who is in a decision-making capacity in connection with the administration of this program; no member of the above organizations shall have any interest, direct or indirect, in the proceeds from a grant from this program.

RESOLUTION NO. _____

**AUTHORIZING RESOLUTION OF THE CITY
COUNCIL OF THE CITY OF HUNTINGTON PARK,
CALIFORNIA APPROVING THE RENTAL
ASSISTANCE GUIDELINES FUNDED WITH
MEASURE A FUNDS**

WHEREAS, On November 4, 2024, the voters of Los Angeles County approved the Affordable Housing, Homelessness Solutions, and Prevention Now Transactions and Use Tax Ordinance (Measure A) a one-half cent sales tax countywide, to fund critical programs designed to reduce and prevent homelessness within the County;

WHEREAS, The City of Huntington Park was awarded Measure A – Affordable Housing, Homelessness Solutions, and Prevention Now Transactions and Use Tax Ordinance funding to implement services to fund critical programs designed to reduce and prevent homelessness with the County of Los Angeles;

WHEREAS, In August 2025, the City accepted Measure A funds from the County of Los Angeles in form of a funding agreement. The term of the Agreement shall remain in force through June 30, 2031. For fiscal year 2025-2026 the City of Huntington Park was allocated \$446,824 of which \$186,420 was programmed for Rental Assistance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The proposed Rental Assistance Program will provide short-term rental assistance to individuals and families who are experiencing homelessness or are at risk of homelessness to stabilize households in crisis. Eligible households may receive up to (6) months of rental assistance per household, which may include up to three (3) months of rental arrears. The City of Huntington Park will subsidize the rent for an amount not to exceed \$9,321 per household.

SECTION 2. Applicants receiving rental assistance may only be occupied by households at or below 30 percent of AMI.

SECTION 3. The City of Huntington Park approves the Rental Assistance Program Guidelines Funded with Measure A Funds and delegates authority to the City Manager (or designee) to make non-substantive administrative adjustments as needed or required.

SECTION 4. The City Clerk shall certify the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 10th day of February, 2026.

Eduardo Martinez
Mayor

ATTEST:

Eduardo Sarmiento
City Clerk

ITEM #4

CITY CLERK

- 4. TAKE FROM THE TABLE THE CONSIDERATION AND APPROVAL TO REJECT THE SOLE PROPOSAL FOR POLICE TOWING SERVICES AND AUTHORIZE THE READVERTISEMENT OF THE REQUEST FOR PROPOSAL (RFP) AND PLACE THE ITEM ON THE FEBRUARY 24TH CITY COUNCIL AGENDA**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Move to take from the table and agendize the consideration and approval to reject the sole proposal for police towing services and authorize the readvertisement of the request for proposal (RFP) on the February 24, 2026 city council meeting agenda.

ITEM 5



CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

September 5, 2026

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

COUNCIL NOMINATION AND CONSIDERATION OF APPOINTMENT TO ARTS AND THEATRE COMMISSION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Consideration of nominee for appointment to the Arts and Theatre Commission.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On August 4, 2015, the City Council adopted Ordinance No. 2025-08 which established a new process for making appointments to various City Commissions.

Individuals appointed to Commissions will be required to submit to a LiveScan and subsequently take an Oath of Office.

FISCAL IMPACT

There is no fiscal impact. Compensation for added Commissioners has been budgeted for FY 2025/26 to account 111-0123-413.19-05.

CONCLUSION

Commissioners shall have a term of four (4) years. The term of office shall commence upon approval by the City Council and shall expire on the same date of the expiration of the term of their nominating Councilmember. After the appointment the City Clerk will notify applicant of their appointment.

**COUNCIL NOMINATION AND CONSIDERATION FOR APPOINTMENT TO
COMMISSIONS**

February 10, 2026

Page 2 of 2

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', with a stylized, flowing script.

EDUARDO SARMIENTO,
City Clerk

ATTACHMENT(S)

- A. Ordinance No. 2025-08, Amending the municipal code of the City of Huntington Park Chapter 11 of Title 2, entitled "City Commissions".
- B. Commissioner Application

ORDINANCE NO. 2025-08

An ordinance amending Chapter 11 of Title 2 of the Huntington Park Municipal Code relating to City commissions.

**THE PEOPLE OF THE CITY OF HUNTINGTON PARK
DO ORDAIN AS FOLLOWS:**

Chapter 11 of Title 2, entitled "City Commissions" will be amended to read as follows:

ARTICLE 1

OATH OF OFFICE

SECTION 1. REQUIRED – FORM

All officers, full-time employees, and all members of all boards, commissions or committees of the City shall take and subscribe the following oath or affirmation within thirty days from date of appointment:

"I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the state of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the state of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Name of Office)

SECTION 2. FAILURE TO TAKE OATH

Any member of any board, commission or committee of the City who has not taken and subscribed the oath or affirmation as set forth in Section 1, within thirty days of their appointment, shall be disqualified from the appointment.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this chapter is for any reason held invalid or unconstitutional by the decision of any court of competent jurisdiction, such

decision shall not affect the validity of the remaining portions of this chapter. The City Council hereby declares that it would have adopted this chapter and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions be declared invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after its adoption.

ARTICLE 2

PLANNING COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City planning commission shall consist of five members. Each member of the City planning commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City planning commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City planning commission unless such person is a qualified resident of the City. Each such person appointed to the City planning commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Planning commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City planning commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

- A. By order of the mayor, subject to the approval of a majority of the City Council.
- B. By a majority vote of the entire City Council.
- C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
- F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE PLANNING COMMISSION

The City planning commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City planning commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City planning commission shall observe the following rules in the conduct of its meetings and business:

- A. The times and places of all City planning commission meetings shall be set by resolution of the City Council.
- B. All meetings of the City planning commission shall be open to the public.
- C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
- D. The City planning commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City planning commission deems necessary or convenient.
- E. The City planning commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
- F. A written agenda shall be prepared and circulated to all City planning commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. POWERS AND DUTIES

The City planning commission shall have the following powers and duties:

- A. The City planning commission's responsibilities and authorities shall be in accordance with the provisions of California law, except as may be otherwise authorized by and set forth in specific ordinances.
- B. The City planning commission shall receive and expeditiously act on all special project assignments made by the City Council and shall submit reports and recommendations to the City Council on such assignment.
- C. The City planning commission may submit recommended City projects to the City Council for possible assignment by the City Council.
- D. All actions and business of the City planning commission shall be conducted by the commission as a whole, unless a representative or subcommittee is appointed by the City planning commission to act on its behalf.
- E. Expenditure of any budgeted funds by the City planning commission shall require the prior approval of the City administrator. Proposed expenditures not budgeted in the annual budget shall be presented to the City Council with a recommendation from the City planning commission for a special appropriation.
- F. It shall be the responsibility of the City planning commission to be represented at the meetings of the City Council and other commissions when matters of joint concern are to be discussed, and to advise chairmen of other commissions of City planning commission matters of concern to such commissions which are to be discussed by the City planning commission.

- G. No decision of the City planning commission shall be final and binding on the City unless approved by the City Council, or unless authority for such decision's finality has been granted to the City planning commission by provision of some City ordinance.

ARTICLE 3

PARKS AND RECREATION COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City parks and recreation commission shall consist of five members. Each member of the City parks and recreation commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City parks and recreation commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City parks and recreation commission unless such person is a qualified resident of the City. Each such person appointed to the City parks and recreation commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Parks and recreation commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City parks and recreation commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

- A. By order of the mayor, subject to the approval of a majority of the City Council.
- B. By a majority vote of the entire City Council.
- C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
- F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE PARKS AND RECREATION COMMISSION

The City parks and recreation commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City parks and recreation commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City parks and recreation commission shall observe the following rules in the conduct of its meetings and business:

- A. The times and places of all City parks and recreation commission meetings shall be set by resolution of the City Council.
- B. All meetings of the City parks and recreation commission shall be open to the public.

- C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
- D. The City parks and recreation commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City parks and recreation commission deems necessary or convenient.
- E. The City parks and recreation commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
- F. A written agenda shall be prepared and circulated to all City parks and recreation commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

- A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning parks, open spaces, and community programing.
- B. Implement the requests of the City Council regarding parks, open spaces, and community programing.
- C. Create awareness in the City of parks, open spaces, and community programing matters, in general.
- D. Attempt to implement plans for improved parks, open spaces, and community programing in the City.
- E. Determine parks, open spaces, and community programing needs not currently being met by the community.

ARTICLE 4

HEALTH AND EDUCATION COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City health and education commission shall consist of five members. Each member of the City health and education commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City health and education commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City health and education commission unless such person is a qualified resident of the City.

Each such person appointed to the City health and education commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. **TERM OF OFFICE**

Health and education commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. **VACANCIES**

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City health and education commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. **REMOVAL OF MEMBERS**

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

- A. By order of the mayor, subject to the approval of a majority of the City Council.
- B. By a majority vote of the entire City Council.
- C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
- F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.

- G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE HEALTH AND EDUCATION COMMISSION

The City health and education commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City health and education commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City health and education commission shall observe the following rules in the conduct of its meetings and business:

- A. The times and places of all City health and education commission meetings shall be set by resolution of the City Council.
- B. All meetings of the City health and education commission shall be open to the public.
- C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
- D. The City health and education commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City health and education commission deems necessary or convenient.
- E. The City health and education commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
- F. A written agenda shall be prepared and circulated to all City health and education commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

- A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City health and education programs.
- B. Implement the requests of the City Council regarding City health and education programs.
- C. Create awareness in the City of health and education programs, in general.
- D. Attempt to implement plans for improved health and education programming in the City.
- E. Determine City health and education programming needs not currently being met by the community.

ARTICLE 5

HISTORIC PRESERVATION COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City historic preservation commission shall consist of five members. Each member of the City historic preservation commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City historic preservation commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City historic preservation commission unless such person is a qualified resident of the City. Each such person appointed to the City historic preservation commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Historic preservation commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City historic preservation commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

- A. By order of the mayor, subject to the approval of a majority of the City Council.
- B. By a majority vote of the entire City Council.
- C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
- F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE HISTORIC PRESERVATION COMMISSION

The City historic preservation commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City historic preservation commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City historic preservation commission shall observe the following rules in the conduct of its meetings and business:

- A. The times and places of all City historic preservation commission meetings shall be set by resolution of the City Council.
- B. All meetings of the City historic preservation commission shall be open to the public.
- C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
- D. The City historic preservation commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City historic preservation commission deems necessary or convenient.
- E. The City historic preservation commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
- F. A written agenda shall be prepared and circulated to all City historic preservation commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

- A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City historic preservation programs.
- B. Implement the requests of the City Council regarding City historic preservation programs.
- C. Create awareness in the City of historic preservation programs, in general.
- D. Attempt to implement plans for improved historic preservation programing in the City.
- E. Determine City historic preservation programing needs not currently being met by the community.

ARTICLE 6

ARTS AND THEATRE COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City arts and theatre commission shall consist of five members. Each member of the City arts and theatre commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City arts and theatre commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City arts and theatre commission unless such person is a qualified resident of the City. Each such person appointed to the City arts and theatre commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Arts and theatre commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City arts and theatre commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

- A. By order of the mayor, subject to the approval of a majority of the City Council.
- B. By a majority vote of the entire City Council.
- C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.

- E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
- F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE ARTS AND THEATRE COMMISSION

The City arts and theatre commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City arts and theatre commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City arts and theatre commission shall observe the following rules in the conduct of its meetings and business:

- A. The times and places of all City arts and theatre commission meetings shall be set by resolution of the City Council.
- B. All meetings of the City arts and theatre commission shall be open to the public.
- C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
- D. The City arts and theatre commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City arts and theatre commission deems necessary or convenient.
- E. The City arts and theatre commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
- F. A written agenda shall be prepared and circulated to all City arts and theatre commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

- A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City arts and theatre programs.
- B. Implement the requests of the City Council regarding City arts and theatre programs.
- C. Create awareness in the City of arts and theatre programs, in general.
- D. Attempt to implement plans for improved arts and theatre programing in the City.
- E. Determine City arts and theatre programing needs not currently being met by the community.

ARTICLE 7

YOUTH COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City youth commission shall consist of ten members. Each member of the City Council shall nominate two members for appointment to the youth commission. The nominated members shall be appointed to the City youth commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City youth commission unless such person is a qualified resident of the City. Each such person appointed to the City youth commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Youth commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City youth commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

- A. By order of the mayor, subject to the approval of a majority of the City Council.
- B. By a majority vote of the entire City Council.
- C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
- F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
- G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE YOUTH COMMISSION

The City youth commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City youth commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City youth commission shall observe the following rules in the conduct of its meetings and business:

- A. The times and places of all City youth commission meetings shall be set by resolution of the City Council.
- B. All meetings of the City youth commission shall be open to the public.
- C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
- D. The City youth commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City youth commission deems necessary or convenient.
- E. The City youth commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
- F. A written agenda shall be prepared and circulated to all City youth commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.


SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

- A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City youth programs.
- B. Implement the requests of the City Council regarding City youth programs.
- C. Create awareness in the City of youth programs, in general.
- D. Attempt to implement plans for improved youth programing in the City.
- E. Determine City youth programing needs not currently being met by the community.

[SIGNATURES ON FOLLOWING PAGE]

APPROVED AND ADOPTED THIS 4th DAY OF AUGUST 2025.

A handwritten signature in black ink, appearing to read 'Arturo Flores', written over a horizontal line.

Arturo Flores, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', written over a horizontal line.

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

A solid horizontal line intended for a signature.

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-08 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 7th day of July 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 21st day of July 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES: Council member(s) Martiz, Sanabria, Martinez, and Mayor Flores

NOES: None

ABSTAIN: Council member Macias

ABSENT: None

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.



Eduardo Sarmiento, City Clerk

Dated: 8/12/25