

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, September 23, 2025

6:00 p.m.

City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Arturo Flores
Mayor

Eduardo “Eddie” Martinez
Vice Mayor

Jonathan A. Sanabria
Council Member



Karina Macias
Council Member

Nancy Martiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and

CITY COUNCIL MEETING AGENDA

decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Arturo Flores
Vice Mayor Eduardo "Eddie" Martinez
Council Member Jonathan A. Sanabria
Council Member Karina Macias
Council Member Nancy Martiz

COMMUNITY PRESENTATION(S) AND ANNOUNCEMENTS

1. PRESENTATION ON CHARTER SCHOOL COMMUNITY PROGRAMING AND SERVICES

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held August 18, 2025

FINANCE

2. WARRANT REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated September 23, 2025

PUBLIC WORKS

3. APPROVE LIST OF VEHICLES AS SURPLUS AND AUTHORIZATION TO SELL VIA AUCTION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve the attached list of vehicles as surplus; and
2. Authorize Public Works Department to sell via auction.

CITY MANAGER

4. AGREEMENT WITH COUNTY OF LOS ANGELES FOR LIBRARY PARKING

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss proposed Agreement with the County of Los Angeles.

END OF CONSENT CALENDAR

PUBLIC HEARING(S)

FINANCE

1. CONSIDERATION AND APPROVAL TO IMPLEMENT USER FEE STUDY PREPARED BY WILLDAN FINANCIAL SERVICES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony; and
3. Separate parking citations from the User Fee Study make it open to the public; and
4. Conduct a study session to evaluate the feasibility of implementing a separate hardship waiver program, and veteran discount program; and
5. Direct staff to make updates to the user fees based on Council request.

ORDINANCES AND RESOLUTIONS

POLICE DEPARTMENT

1. CONSIDERATION AND APPROVAL OF THE CITY OF HUNTINGTON PARK EMERGENCY OPERATIONS PLAN (EOP)

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve the City of Huntington Park Emergency Operations Plan (EOP); and

2. Adopt a Resolution formally adopting the City of Huntington Park Emergency Operations Plan (EOP) as the City's official framework for emergency management, disaster response, preparedness, and recovery; and
3. Authorize the City Manager to implement and maintain the plan in coordination with all City departments.

CITY MANAGER

2. CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING NEW POSITIONS, AMENDMENT TO THE SALARY SCHEDULE, AND BUDGET APPROPRIATIONS TO SUPPORT ORGANIZATIONAL CAPACITY, SUCCESSION PLANNING, AND SERVICE DELIVERY

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution effectuating the addition of the following classifications and positions to the City's classification and salary plan: Police Department: Police Administration Manager; one (1) Community Service Officer; six (6) Public Safety Officers (two assigned to the Park Ranger Program, four assigned to restore the Downtown Bike Patrol Program). Community Development Department: Assistant Director of Community Development; Assistant Planner; Building Official. Public Works: Recycling Coordinator. Human Resources Department: Risk Management Analyst; and
2. Amend the City of Huntington Park Salary Schedule through Resolution to reinstate the classification of Senior Maintenance Worker; and
3. Appropriate funds from the General Fund to the Fiscal Year 2025–26 Budget to support the new positions identified in Recommendation No. 1; and
4. Authorize the City Manager to take all necessary steps to implement recruitment and filling of these positions consistent with Civil Service Rules, Personnel Ordinance No. 1456, and applicable Memoranda of Understanding (MOUs); and
5. Discuss and provide direction on whether to authorize the position of Assistant Chief of Police, with the understanding that if the Council approves the position, the Police Captain classification should be eliminated to avoid redundancy and conflict in the Police Department's executive management.

END OF ORDINANCES AND RESOLUTIONS

STUDY SESSION

None

REPORTS AND INFORMATIONAL ITEMS

CITY MANAGER

1. CONSIDERATION AND APPROVAL OF AN AGREEMENT FOR DISTRICTING CONSULTING SERVICES AND APPROPRIATION OF FUNDS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve an agreement with National Demographics Corporation (NDC) to provide professional consulting services for the City's transition to district-based elections; and
2. Appropriate \$50,000 from the General Fund to account number 111-0210-413-56-41, to fund districting consulting services; and
3. Authorize the City Manager to negotiate and finalize the terms, execute the agreement and any related documents, and take all necessary actions to initiate the project.

PUBLIC WORKS

2. CONSIDERATION AND APPROVAL TO AWARD A PUBLIC WORKS CONTRACT FOR WELL NO. 14 REHABILITATION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award contract to General Pump Company for the rehabilitation of Well No. 14; and
2. Authorize the City Manager to execute the Public Works Contract.

POLICE DEPARTMENT

3. APPROVE FY 2025-2026 STATE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY AGREEMENT AND ACCEPT GRANT FUNDING

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement and Pedestrian and Bicycle Safety Programs, totaling \$149,450 for FY 2025-2026; and
2. Authorize the City Manager to execute the Standard Agreement for FY 2025-2026 Selective Traffic Enforcement and the Pedestrian and Bicycle Safety Programs between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and

3. Approve a budget appropriation in the amount of \$149,450 and authorize the Finance Director to designate appropriate expenditure and revenue accounts to administer the grant reimbursement funds; and
4. Designate the Chief of Police to manage the grant goals and objectives and ensure successful outcomes.

COMMUNITY DEVELOPMENT

4. CONSIDERATION AND SELECTION OF A PARKING OPERATOR AND FINALIZE A PARKING PLAN AND TERMS FOR AN OPERATING AGREEMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Selection of Metropolis as the city's parking operator based on their demonstrated expertise, operational plan, and comprehensive proposal; and
2. Authorize the City Manager to finalize the operational details with Metropolis and include negotiating terms, outlining responsibilities, and address any outstanding issues related to the parking operation and options; and
3. Direct staff to prepare and draft an operating agreement upon completion of negotiations, reflecting the terms agreed upon with Metropolis and present to City Council with parking plan options and revenue sharing; and
4. Direct staff to bring back finalized draft operating agreement with parking options for City Council review, discussion, and formal approval prior to implementation.

5. CONSIDERATION AND APPROVAL TO AWARD MEASURE A FUNDS TO THE SALVATION ARMY BELL SHELTER AS THE SUBRECIPEINT TO PROVIDE HOMELESS SERVICES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award a One (1) year subrecipient agreement to provide homeless services by The Salvation Army Bell Shelter for the not-to-exceed amount of \$194,910; and
2. Authorize the City Manager to execute the Subrecipient agreement

CITY CLERK

6. COUNCIL NOMINATION AND CONSIDERATION FOR APPOINTMENT TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Ordinance No. 2025-08.

END OF REPORTS AND INFORMATIONAL ITEMS

DEPARTMENTAL REPORTS

COUNCIL COMMUNICATIONS

Council Member Nancy Martiz

Council Member Karina Macias

Council Member Jonathan A. Sanabria

Vice Mayor Eduardo “Eddie” Martinez

Mayor Arturo Flores

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): Two potential cases

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Tuesday, October 14, 2025 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 19th day of September 2025.



Eduardo Sarmiento, City Clerk