

# **CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda**

**Monday, August 18, 2025**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Arturo Flores**  
Mayor

**Eduardo “Eddie” Martinez**  
Vice Mayor

**Jonathan A. Sanabria**  
Council Member



**Karina Macias**  
Council Member

**Nancy Martiz**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC  
EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **PUBLIC COMMENT**

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **ADDITIONS/DELETIONS TO AGENDA**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **IMPORTANT NOTICE**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.



## **CALL TO ORDER**

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

Mayor Arturo Flores  
Vice Mayor Eduardo "Eddie" Martinez  
Council Member Jonathan A. Sanabria  
Council Member Karina Macias  
Council Member Nancy Martiz

## **COMMUNITY PRESENTATION(S) AND ANNOUNCEMENTS**

1. **CERTIFICATE OF RECOGNITION TO CELEBRATION NATION FOR CONTRIBUTION IN PLANNING OF COMMUNITY GATHERING AT SALT LAKE PARK HELD JUNE 14, 2025**
2. **PRESENTATION BY LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY RELATE TO RECONNECTING COMMUNITIES AND NEIGHBORHOODS (RCN)**

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **CITY CLERK**

### **1. CITY COUNCIL MEETING MINUTES**

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held June 15, 2025

## **FINANCE**

### **2. WARRANT REGISTERS**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated August 18, 2025

## **CITY MANAGER**

### **3. SECOND READING OF ORDINANCE NO. 2025-10 TO CHANGE CITY COUNCIL MEETING DAYS FROM FIRST AND THIRD MONDAYS OF THE MONTH TO SECOND AND FOURTH TUESDAYS OF THE MONTH**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Consider changing the day for the regular City Council meetings from the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month; and
2. If Council concurs, waive further reading and approve an Ordinance amending Ordinance No. 2024-02, Amending Title 2 Chapter 1 Article 2 Section 2-1.201 of the Huntington Park Municipal Code Relating to City Council Meetings; and
3. Notify the public of the new meeting day Tuesday to take effect 15 days after the adoption of said ordinance at the August 18, 2025, City Council Regular Meeting, with the first new regular City Council meeting starting Tuesday, September 9, 2025.

## **PUBLIC WORKS**

### **4. CONSIDERATION AND AUTHORIZE CITY MANAGER TO EXECUTE THE LETTER OF AGREEMENT (LOA) WITH LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA)**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve and authorize the City Manager to execute the LOA with LACMTA for a project along Florence Ave.

## **END OF CONSENT CALENDAR**

## **PUBLIC HEARING(S)**

## **FINANCE**

### **1. CONSIDERATION AND APPROVAL TO IMPLEMENT USER FEE STUDY PREPARED BY WILLDAN FINANCIAL SERVICES**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and

2. Take public testimony; and
3. Direct staff to make updates to the user fees based on Council request.

**END OF PUBLIC HEARING(S)**  
**ORDINANCES AND RESOLUTIONS**

**CITY MANAGER**

**1. FIRST READING OF ORDINANCE NO. 2025-11 ESTABLISHING AN ANTI-TRUST POLICY FOR AWARD OF CITY CONTRACTS**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss proposed Ordinance No. 2025-11.

**2. FIRST READING OF ORDINANCE NO. 2025-12 ESTABLISHING A RECEIVERSHIP POLICY FOR PROPERTIES UNDER RECEIVERSHIP IN THE CITY OF HUNTINGTON PARK**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss proposed Ordinance No. 2025-12.

**3. CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2025-XX REGARDING IMPLEMENTATION OF EVIDENCE BASED SYSTEMS TO ASSIST UNHOUSED INDIVIDUALS**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss the proposed Resolution regarding implementation of evidence-based system to assist unhoused individuals.

**4. CONSIDERATION AND APPROVAL OF RESOLUTION APPROVING THE RENEWAL OF THE PUBLIC HEALTH CONTRACT BETWEEN THE CITY OF HUNTINGTON PARK AND THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution approving a five-year renewal of the Public Health Contract between the City of Huntington Park and the County of Los Angeles Department of Public Health; and
2. Authorize the City Manager to execute the agreement.

## **PUBLIC WORKS**

5. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, IN SUPPORT OF THE RAIL TO RIVER ACTIVE TRANSPORTATION CORRIDOR PROJECT – SEGMENT B, AND AFFIRMING THE CITY'S COMMITMENT TO ENSURING SEAMLESS, SAFE, AND HIGH-QUALITY CONNECTIONS BETWEEN SEGMENT A AND SEGMENT B, INTEGRATING BEST-PRACTICE STREET DESIGN OPTIONS**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution approving support to LA Metro's Rail To River Active Transportation Corridor Project – Segment B, and affirming the City's commitment to ensuring seamless, safe, and high-quality connections between Segment A and Segment B, integrating best-practice street design options; and
2. Authorize staff to collaborate with Metro, City of Bell, Los Angeles County's Supervisor Holly Mitchell, residents, regional organizations and other partners to advocate for these changes and communicate its position to LA Metro.

6. **APPROVE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY "GWMA" AMENDED AND RESTATED JOINT EXERCISE OF POWER AUTHORITY AGREEMENT**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution approving the Amended and Restated Joint Exercise of Powers Agreement ("JPA Agreement") for the Los Angeles Gateway Region Integrated Regional Water Management Authority ("GWMA"); and
2. Authorize the City Manager to execute the Amended and Restated JPA Agreement, as presented.

### **END OF ORDINANCES AND RESOLUTIONS**

#### **STUDY SESSION**

(Discussion items)

**None**

### **REPORTS AND INFORMATIONAL ITEMS**

## **CITY MANAGER**

1. **CONSIDERATION AND DIRECTION TO INITIATE THE PROCESS OF ESTABLISHING CITY COUNCIL DISTRICTS AND AUTHORIZE THE CITY MANAGER TO RETAIN A CONSULTANT TO PROVIDE ANALYSIS AND RECOMMENDATIONS**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Open the item for discussion; and

2. Provide direction on initiating a process to transition the City of Huntington Park from at-large to district-based elections; and
3. Authorize the City Manager to retain a qualified consultant to evaluate, analyze, and present districting options to the City Council, including community outreach, mapping, and compliance with applicable laws.

## **PUBLIC WORKS**

### **2. CONSIDERATION AND APPROVAL TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PROJECT MANAGEMENT AND CONSULTING SERVICES FOR BROADBAND INFRASTRUCTURE DEPLOYMENT**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award the Professional Services Agreement (PSA) to Entrust for project management and consulting services related to the oversight of the City's Broadband Infrastructure Project for a not-to-exceed amount of \$1,457,472.00; and
2. Authorize the City Manager to finalize terms and execute the professional services agreement.

### **3. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION MANAGEMENT CONTRACT TO BEDROCK GROUP INC. FOR CIP 2024-01 EMERGENCY OPERATIONS CENTER (EOC)**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award contract to Bedrock Group Inc. for the construction of CIP 2024-01 Emergency Operations Center as a responsive and responsible bidder for a not-to-exceed amount of \$2,000,000; and
2. Authorize the City Manager to execute the Contract Services Agreement.

## **CITY CLERK**

### **4. COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS**

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

## **END OF REPORTS AND INFORMATIONAL ITEMS**

## **DEPARTMENTAL REPORTS**

## **COUNCIL COMMUNICATIONS**

**Council Member Nancy Martiz**

**Council Member Karina Macias**

**Council Member Jonathan A. Sanabria**

**Vice Mayor Eduardo “Eddie” Martinez**

**Mayor Arturo Flores**

**RECESS TO CLOSED SESSION**

**CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code § 54957.6  
City’s Representatives: Ricardo Reyes, City Manager  
Employee Organization: General Employee Association (GEA)
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Government Code Section 54956.9(d)(1)  
Name of Case: Raymond Garcia v. City of Huntington Park  
Case No: 25STCV22667
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Government Code § 54956.8  
Property: 2938 E. 60th Place  
Agency Negotiator: Ricardo Reyes, City Manager  
Negotiating Parties: Ruta Lizet Trust  
Under Negotiation: Price and Terms
4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Government Code § 54956.8  
Property: 4301 E. 60th Street  
Agency Negotiator: Ricardo Reyes, City Manager  
Negotiating Parties: Jose & Francisca Rosales  
Under Negotiation: Price and Terms

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Monday, September 9, 2025 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 14<sup>th</sup> day of August 2025.



Eduardo Sarmiento, City Clerk



# CONSENT CALENDER

## ITEM 1

## **CITY COUNCIL MEETING MINUTES**

Regular Meeting of the  
City of Huntington Park City Council  
Tuesday, July 15, 2025

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:02 p.m. on Tuesday, July 15, 2025, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Arturo Flores presiding.

**PRESENT:** Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

**ABSENT:** Council Member(s): None

**CITY OFFICIALS/STAFF:** City Manager Ricardo Reyes; Eduardo Sarmiento City Clerk; Cosme Lozano Police Chief; Louis Morales Community Development Director; Sergio Infanzon Communications Director; Andrew Sarega City Attorney.

### **INVOCATION**

Invocation led by Mayor Arturo Flores.

### **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Councilmember Sanabria

### **PRESENTATION(S)**

1. None

### **PUBLIC COMMENTS**

None

### **STAFF RESPONSE**

None

### **CLOSED SESSION**

1. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2), (e)(1): One potential matter involving federal immigration enforcement and civil rights issues.

### **CLOSED SESSION REPORT**

Council recessed into Closed session at 6:06pm.

Council returned from Closed Session at 7:24pm

The City Council met in closed session. Decision was made to engage and proceed with the intervener on behalf of the City of Huntington Park, with other cities to engage in legal action against the federal government.

### **CONSENT CALENDAR**

None

### **END OF CONSENT CALENDAR**

### **REGULAR AGENDA**

None

### **DEPARTMENTAL REPORTS**

None

## **WRITTEN COMMUNICATIONS**

None

## **COUNCIL COMMUNICATIONS**

**Councilmember Macias:** Have a good evening. Thank you!

**Councilmember Martiz:** Have a good evening.

**Councilmember Sanabria:** Thank you all for being here. Appreciate you all. Have a great night.

**Vice Mayor Martinez:** Good Evening

**Mayor Flores:** Good Evening

## **ADJOURNMENT**

**MOTION:** Mayor Flores adjourned 7:25am. The next regularly scheduled city council meeting is set to be held on Monday, August 4<sup>th</sup> 2025 @6pm.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', is written over a horizontal line.

Eduardo Sarmiento, City Clerk

## ITEM 2

### List of Funds - City of Huntington Park

FUND	DESCRIPTION	FUND	DESCRIPTION
111	General Fund	230	Homeland Security Fund
112	Waste Collection/Disposal	231	Parking System Fund
114	Spec Events Contributions	232	Art in Public Places Fund
115	General Fund Reserve	233	Bullet Proof Vest Grant
116	Retirement Fund	234	Congressional Earmark
120	Special Revenue DNA ID	235	Federal Street Improvmnt
121	Special Revnu Welfare Inm	236	HUD Economic Empowerment
122	Prevention Intervention	237	Community Planning
123	Board of Corrections LEAD	238	Air Pollution Grant
124	Auto Theft Prevention	239	Federal CDBG Fund
150	Emergency Preparedness	240	HUD EZ/EC Soc Sec Block
151	Economic Development	241	CalHome
152	Greenway Linear Park Proj	242	HUD Home Program
200	LACTMA TOD	243	HUD 108 B03MC060566
201	Environmental Justice	244	HUD EDI Grant
202	CFP Crosswalks	245	EPA Brownfield
203	ATP Randolph Rail-Trail	246	LBPHCP-Lead Base
204	SR2S Middleton Safe Route	247	Neighborhood Stabilization
205	CFP Pacific Blvd	248	Homelessness Prevention
206	CFP I Park Pay Station	249	DEPT OF TOXIC SUBSTANCES
207	CFP Signal Synchronizatio	250	DTSC Grant
208	CMAQ Metro Rapid	251	Land & Water Conservation
209	CFP City Street Resurfac	252	ABC
210	Measure M	253	DEBT SERVICE FUND
211	Road Maint & Rehab SB1	257	CDC Merged Project Fund
212	P & R Grants	258	CDC Merged Debt Service
213	Park Facilities	259	CDC Low/Mod Income Housin
214	Recreation Field Charter	262	CDC Neighbor Preservn Cap
215	Trees for A Better Enviro	263	CDC Neighbor Presrvn Debt
216	Employees Retirement Fund	264	CDC Nghbr Prsrvn Low/Mod
217	OPEB	267	CDC Sta Fe Redev Project
218	PARS	268	CDC Sta Fe Debt Service
219	Sales Tax-Transit Fund A	269	CDC Sta Fe Low/Mod Income
220	Sales Tax-Transit C	270	Successor Agency Merge
221	State Gasoline Tax Fund	271	Successor Agency Merg Prj
222	Measure R	272	Successor Agency Low Mod
223	Local Origin Program Fund	273	Successor Agency NHP
224	Office of Traffc & Safety	274	Successor Agency NHP Prj
225	Cal Cops Fund	275	Successor Agency
226	Air Quality Improv Trust	276	SUCCESSOR AGENCY-GF
227	Offc of Criminal Justice	283	Sewer Maintenance Fund
228	State Dept. of Justice	285	Solid Waste Mgmt Fund
229	Police Forfeiture Fund	286	Illegal Disposal Abatemnt



FUND	DESCRIPTION
287	Solid Waste Recycle Grant
288	COMPBC
293	PUBLIC FIN. AUTHOR.L/T DT
299	CDC Special Revenue Fund
322	STIP Transportation Fund
334	Ped/Bike Path Fund
335	Energy Efficient Grant
345	Rails To Trails Randolph
346	Bike Lane State Street
347	SRTS Middleton Elementary
348	Pacific Blvd Ped Improve
349	Capital Improvement Fund
475	HP PUBLIC FINANCE AUTHOR
533	Business Improv Dist Fund
535	Strt Lght & Lndscp Assess
681	Water Department Fund
741	Fleet Maintenance
742	Information Technology
745	Self Insurance
746	Employee Benefit Fund
748	Veh & Equip Replacement
779	Deferred Comp. Trust Fund
800	Pooled Cash
801	Pooled Cash Fund
802	Pooled Interest
993	Public Fin Authority LTD
994	General Fixed Assets Acct
995	General LTD Account Grp
996	General Long Term Debt
997	CDC Gnrl LTD Account Grp
998	Reserve Template Fund
999	Pooled Cash/Template

**City of Huntington Park**

**Warrant Register**

**August 13, 2025**

PAYEE	CHECK/WIRE NUMBER	CHECK/WIRE DATE	DESCRIPTION	Sum of TRANSACTION AMOUNT
A+ SMOG & AUTO REPAIR, INC.	1000607	8/13/2025	PD UNIT 985 REPAIRS	85.00
AARON CRUZ	1000608	8/13/2025	FOLKLORICO CLASSES	1,024.00
AIRESPRING INC.	1000609	8/13/2025	CLOUD INTERNET SERVICES	1,110.80
ALADDIN LOCK & KEY SERVICE	1000610	8/13/2025	DEPARTMENT DUPLICATE KEYS	925.95
ALAN'S LAWN AND GARDEN CENTER, INC.	W2427	8/13/2025	STREET MAINTENANCE SUPPLY	406.12
ALLEGION ACCESS TECHNOLOGIES LLC	1000611	8/13/2025	ENTRANCE DOOR SERVICING	284.00
ALTEC INDUSTRIES INC	1000612	8/13/2025	PW UNIT 345 REPAIRS	5,571.32
AMAZON CAPITAL SERVICES	1000613	8/13/2025	DEPARTMENT SUPPLIES	1,326.74
AMSTERDAM PRINTING AND LITHO	1000614	8/13/2025	OUTREACH PROGRAM SUPPLIES	5,608.21
AMTECH ELEVATOR SERVICES	1000615	8/13/2025	ELEVATOR FEE	225.00
AQUASANI WATER	1000616	8/13/2025	DRINKING WATER	232.57
ARNOLD BAUTISTA	1000617	8/13/2025	UTILITY REFUND	986.06
ASSET PUMPING SERVICES, INC.	1000618	8/13/2025	STORM WATER PUMP REPLACEMENT	21,061.56
AT&T	1000619	8/13/2025	INTERNET SERVICES	389.37
AT&T MOBILITY	1000620	8/13/2025	INTERNET SERVICES	6,740.97
AUTO ZONE	1000621	8/13/2025	PART FOR MULTIPLE PD UNITS	804.87
AZTECA SIGNS	1000622	8/13/2025	STREET SIGNS	466.44
BDG LAW GROUP	1000623	8/13/2025	LEGAL SERVICES	646.48
BIGLEAF NETWORKS, INC	1000625	8/13/2025	AUGUST 2025 SERVICES	749.00
BLUE TRITON BRANDS INC.	1000626	8/13/2025	DRINKING WATER	5,870.57
BRINK'S INCORPORATED	W2428	8/13/2025	JULY 2025 SERVICES	364.81
BRIZUELA'S IRON WORK	1000627	8/13/2025	DEPARTMENT REPAIRS	1,856.40
BUENA PARK HONDA	1000628	8/13/2025	PD UNIT 959 SUPPLIES	743.70
CALIFORNIA STREET LIGHTING	1000629	8/13/2025	3 METAL POSTS	4,900.00
CANNON CORPORATION	1000630	8/13/2025	JUNE 2025 SERVICES	560.50
CENTRAL BASIN MWD	1000631	8/13/2025	MARCH - APRIL 2025 SERVICES	480,718.58
CENTRAL FORD	1000632	8/13/2025	PD UNIT & PW UNIT PARTS	2,205.23
CHAMPION CJD	1000633	8/13/2025	UNDERPAYMENT	0.20
CLINICAL LAB OF SAN BERNARDINO, INC	1000634	8/13/2025	JUNE 2025 SERVICES	1,632.00
COMMUNITY VETERINARY HOSPITAL INC	1000635	8/13/2025	K-9 PET HOTEL	395.00
CRAFTWATER ENGINEERING INC	W2429	8/13/2025	MARCH & JUNE 2025 SERVICES	8,690.25
CROWN CASTLE FIBER LLC	1000636	8/13/2025	AUGUST 2025 SERVICES	16,200.00
DAILY JOURNAL CORPORATION	1000637	8/13/2025	NOTICE OF HEARING	638.75
DANA SAFETY SUPPLY	1000638	8/13/2025	PD UNIT 976 PARTS	1,618.83
DANIELS TIRE SERVICE, INC	1000639	8/13/2025	PD UNIT & PW UNIT TIRE SERVICES	1,210.48
DAPEER, ROSENBLIT & LITVAK	1000640	8/13/2025	LEGAL SERVICES	42,973.93
DAY WIRELESS SYSTEMS	1000641	8/13/2025	PD RADIO REPAIRS	1,824.00
DOCNETWORK INC	1000642	8/13/2025	GRANT SOFTWARE	5,970.00
DR HYDRAULICS, INC	1000643	8/13/2025	ANNUAL PM SERVICE	735.00

**City of Huntington Park**

**Warrant Register**

**August 13, 2025**

PAYEE	CHECK/WIRE NUMBER	CHECK/WIRE DATE	DESCRIPTION	Sum of TRANSACTION AMOUNT
DUNN EDWARDS CORPORATION	1000644	8/13/2025	GRAFFITI REMOVAL SUPPLIES	2,082.11
E.J. WARD, INC.	1000645	8/13/2025	PW GAS PUMP REPAIRS	4,304.00
EADIE AND PAYNE, LLP	1000646	8/13/2025	NTD AUDIT YEAR END	12,000.00
EL RUISEÑOR DE MEXICO INC	1000647	8/13/2025	UTILITY REFUND	961.39
EWING IRRIGATION PRODUCTS, INC.	1000648	8/13/2025	CONTROLLER TROUBLESHOOT	300.00
EXPRESS TRANSPORTATION SERVICES LLC	W2430	8/13/2025	DIAL A RIDE & FIXED ROUTE SERVICES	174,401.41
EZ AUDIO	1000649	8/13/2025	PW UNITS SUPPLIES	860.00
FAIR HOUSING FOUNDATION	1000650	8/13/2025	JUNE 2025 SERVICES	2,886.71
FEDEX	1000651	8/13/2025	SHIPPING SERVICES	16.60
FERGUSON ENTERPRISES INC	1000652	8/13/2025	PARKS MATERIALS	561.40
FM THOMAS AIR CONDITIONING INC	W2431	8/13/2025	PREVENTATIVE MAINTENANCE	5,907.50
FU CHUNBO	1000653	8/13/2025	UTILITY REFUND	661.25
GARRIDO'S CONTRACTOR	1000654	8/13/2025	HOME REPAIR PROGRAM	5,144.39
GATEWAY CITIES COUNCIL OF	1000655	8/13/2025	PLANNING ACTIVITIES FY 26	25,000.00
GENERAL DYNAMICS OTS	1000656	8/13/2025	PD TRAINING	755.00
GEORGE CHEVROLET	1000657	8/13/2025	PD UNIT & PW UNIT PARTS	2,818.41
GLOBAL URBAN STRATEGIES, INC.	W2432	8/13/2025	MAY 2025 SERVICES	4,182.50
GRAINGER	1000658	8/13/2025	PW SUPPLIES	165.73
GWMA	1000659	8/13/2025	FY 2025/2026 ANNUAL DUES	15,644.48
HASA, INC.	W2433	8/13/2025	WELL SUPPLIES	3,027.11
HASSAN SALEH	1000660	8/13/2025	EMPLOYEE REIMBURSEMENT	1,150.19
HDL COREN & CONE	1000661	8/13/2025	JULY - SEPTEMBER 2025 CONTRACT SERVICES	2,514.71
HEALTH AND HUMAN RESOURCE CENTER	W2434	8/13/2025	EAP SEPTEMBER 2025	267.30
HILTI, INC.	1000662	8/13/2025	FLEET SUPPLIES	664.57
HOME DEPOT U.S.A., INC	1000663	8/13/2025	PW SUPPLIES	9,339.91
HUSSEIN MATAR	1000664	8/13/2025	PERMIT REFUND	4,020.00
IBE DIGITAL	1000665	8/13/2025	KONICA MINOLTA SERVICES	707.40
IFLY INDOOR SKYDIVING	W2435	8/13/2025	HYBRID LEARNING PROGRAM	2,254.00
INC BEAR ELECTRICAL SOLUTIONS	1000624	8/13/2025	JUNE 2025 SERVICES	6,970.00
INC. MNS ENGINEERS	1000678	8/13/2025	HOME REPAIR PROGRAM	10,477.50
INFRAMARK LLC	W2436	8/13/2025	JULY 2025 SERVICES	122,303.61
INFRASTRUCTURE ENGINEERS	W2437	8/13/2025	ENGINEERING SERVICES	144,956.50
INSIGHT PUBLIC SECTOR, INC.	1000666	8/13/2025	IT PRODUCTS & SERVICES	613.72
INTERSTATE BATTERIES OF CA COAST	1000667	8/13/2025	STOCK SUPPLIES	458.27
JEFF JONES	1000668	8/13/2025	EMPLOYEE REIMBURSEMENT	335.04
JOEL GORDILLO	W2438	8/13/2025	MEDIA TECHNICIAN SERVICES	1,650.00
JORDAN MARTINEZ	1000669	8/13/2025	EMPLOYEE REIMBURSEMENT	334.90
JOSE MALDONADO	1000670	8/13/2025	EMPLOYEE REIMBURSEMENT	974.03
JTB SUPPLY COMPANY INC	1000671	8/13/2025	LOW VISIBILITY SIGNAL	14,961.70

**City of Huntington Park**  
**Warrant Register**  
**August 13, 2025**

PAYEE	CHECK/WIRE NUMBER	CHECK/WIRE DATE	DESCRIPTION	Sum of TRANSACTION AMOUNT
JULIO MORENO	1000672	8/13/2025	EMPLOYEE REIMBURSEMENT	108.53
KIMBALL MIDWEST	1000673	8/13/2025	PW SUPPLIES	5,840.87
LADAYU CONSULTING GROUP	W2439	8/13/2025	JULY 2025 SERVICES	19,195.00
LB JOHNSON HARDWARE CO.	W2440	8/13/2025	MATERIALS FOR DEPARTMENT REPAIRS	596.88
LIEBERT CASSIDY WHITMORE	1000674	8/13/2025	LEGAL SERVICES	909.60
LINDE GAS & EQUIPMENT INC.	1000675	8/13/2025	CYLINDER RENTAL & FEES	132.12
MARLIN LEASING CORPORATION	1000676	8/13/2025	BILLING 7/17/25-8/16/25	17.13
MCHUGH, TERI	1000677	8/13/2025	UTILITY REFUND	958.46
MERRIMAC ENERGY GROUP	W2441	8/13/2025	6037 GALLONS OF OCTANE	20,462.68
MOTOROLA SOLUTIONS, INC	1000679	8/13/2025	PD SOLUTION SERVICES	156,211.64
MR. HOSE INC.	1000680	8/13/2025	PD UNIT 279 PART	281.22
MUSCO SPORTS LIGHTING, LLC	1000681	8/13/2025	INDOOR GYM LIGHTS	30,655.00
NAPA AUTO PARTS	1000682	8/13/2025	FLEET SUPPLIES	150.00
NATIONWIDE ENVIRONMENTAL SERVICES	W2442	8/13/2025	JULY 2025 SERVICES	22,077.53
NEW CHEF FASHION INC.	1000683	8/13/2025	PD SUPPLIES	183.34
NICK NICHOLS	1000684	8/13/2025	EMPLOYEE REIMBURSEMENT	48.20
NORM REEVES FORD SUPERSTORE	W2443	8/13/2025	PD UNIT 279 REPAIRS	1,783.90
NORTH STAR LAND CARE	W2444	8/13/2025	JULY 2025 SERVICES	57,267.00
OEM AUTO PAINT SUPPLIES	1000688	8/13/2025	MATERIALS FOR PD BUILDING REPAIRS	299.42
OK PRINTING DESIGN & DIGITAL PRINT	1000689	8/13/2025	(1500) TOW AWAY/NO PARKING SIGNS	1,762.49
O'REILLY AUTO PARTS	1000686	8/13/2025	PD UNIT & PW UNIT SUPPLIES	-
	1000687	8/13/2025	PD UNIT & PW UNIT SUPPLIES	2,802.61
PACIFIC PRODUCTS & SERVICES LLC	1000690	8/13/2025	PW SUPPLIES	948.28
PARS	1000691	8/13/2025	JUNE 2025 SERVICES	638.02
PAUL MUNOZ	1000692	8/13/2025	EMPLOYEE REIMBURSEMENT	1,041.66
PITNEY BOWES GLOBAL FINANCIAL	1000693	8/13/2025	RELAY INSERTING SYSTEM	363.21
POWER SOURCE ELECTRICAL SERVICES	1000694	8/13/2025	LIGHTING REPAIRS	4,800.00
PROTECH EMS	1000695	8/13/2025	CPR TRAINING	875.00
PURCHASE POWER	1000696	8/13/2025	POSTAGE FEES	1,625.48
QDOXS	1000697	8/13/2025	OVERAGE 6/18 - 7/17/25	99.55
QUINN COMPANY	1000698	8/13/2025	FLEET SUPPLIES	498.99
R & A TANK TECHNOLOGIES LLC	1000699	8/13/2025	JUNE 2025 SERVICES	175.00
RANDALL HENRIQUEZ	1000700	8/13/2025	EMPLOYEE REIMBURSEMENT	48.20
REXEL COMMERCIAL & INDUSTRIAL	1000701	8/13/2025	STREET LIGHTING SUPPLIES	2,414.15
RIO HONDO COLLEGE	1000702	8/13/2025	24-25 4TH QTR RANGE FEES	3,500.00
ROADLINE PRODUCTS, INC. USA	1000703	8/13/2025	RED PAINT FOR STREETS	4,293.20
ROYAL ROOFING CO	1000704	8/13/2025	PERMIT REFUND	2,475.00
SANCHEZ, RAFAEL	1000705	8/13/2025	UTILITY REFUND	95.44
SANGOMA US INC	1000706	8/13/2025	JULY 2025 SERVICES	11,034.48

**City of Huntington Park**

**Warrant Register**

**August 13, 2025**

PAYEE	CHECK/WIRE NUMBER	CHECK/WIRE DATE	DESCRIPTION	Sum of TRANSACTION AMOUNT
SAREGA LAW, APC	W2445	8/13/2025	LEGAL SERVICES	15,000.00
SC FUELS	1000707	8/13/2025	6700 GALLONS OF OCTANE	22,258.59
SLA	1000708	8/13/2025	JULY 2025 SERVICES	35,780.00
SMART & FINAL	1000709	8/13/2025	PD SUPPLIES	22.58
SONSRAY MACHINERY, LLC	1000710	8/13/2025	PW UNIT 412 REPAIRS	2,904.28
SOUTH COAST AIR QUALITY MGMT DISTR.	1000711	8/13/2025	AQMD FEE	2,373.15
SOUTHWEST MATERIAL HANDLING	1000712	8/13/2025	FORKLIFT MAINTENANCE	304.99
SOUTHWEST PATROL INC	1000713	8/13/2025	JULY 2025 SERVICES	4,000.00
SPARTANS CARWASH	1000714	8/13/2025	CAR WASH FOR PD UNITS	1,727.00
SUPERCO SPECIALTY PRODUCTS	1000715	8/13/2025	PW SHOP SUPPLIES	197.41
THOMSON REUTERS-WEST PAYMENT CENTER	1000731	8/13/2025	JULY 2025 SERVICES	1,892.77
TIERRA WEST ADVISORS, INC	1000716	8/13/2025	JULY 2025 SERVICES	32,505.00
TIREHUB, LLC	1000717	8/13/2025	PD TIRE STOCK SUPPLY	1,140.72
TOMAS PEREZ	1000718	8/13/2025	EMPLOYEE REIMBURSEMENT	48.20
TOWN HALL STREAMS	1000719	8/13/2025	TOWN STREAMS MONTHLY SERVICES	300.00
TYLER TECHNOLOGIES, INC.	W2446	8/13/2025	PROJECT PLANNING SERVICES	15,273.00
U.S. BANK	1000720	8/13/2025	PAYROLL SUMMARY	14.97
ULINE	1000721	8/13/2025	PD & PW SUPPLIES	2,907.06
UNDERGROUND SERVICE ALERT OF SO CAL	W2447	8/13/2025	JULY 2025 SERVICES	496.75
URBAN RESTORATION GROUP US,INC.	1000722	8/13/2025	GRAFFITI REMOVAL SUPPLIES	818.69
US BANK	1000723	8/13/2025	POB 2005 SERIES A FEES	2,835.00
VALLEY ALARM	1000724	8/13/2025	ALARM SERVICES	2,045.95
VETERAN INTEGRATION	1000725	8/13/2025	CITY COUNCIL AUDIO	21,801.24
VIA ACTUARIAL SOLUTIONS	1000685	8/13/2025	GASB 75 ROLL FORWARD	2,800.00
VORTEX USA INC	1000726	8/13/2025	PARK SUPPLIES	103.39
VOYA FINANCIAL	1000727	8/13/2025	COMP DEDUCTIONS	250.00
VULCAN MATERIALS COMPANY	1000728	8/13/2025	HOT ASPHALT	622.17
WATER REPLENISHMENT DISTRICT OF	1000729	8/13/2025	JUNE 2025 SERVICES	110,014.75
WE ARCHITECTS	1000730	8/13/2025	CITY HALL ARCHITECTURAL SERVICES	7,856.00
WOODRUFF & SMART	1000732	8/13/2025	LEGAL SERVICES	62,267.50
Grand Total				1,921,616.47

## ITEM 3





# CITY OF HUNTINGTON PARK

Office of the City Manager  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **SECOND READING OF ORDINANCE NO. 2025-10 TO CHANGE CITY COUNCIL MEETING DAYS FROM FIRST AND THIRD MONDAYS OF THE MONTH TO SECOND AND FOURTH TUESDAYS OF THE MONTH**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Consider changing the day for the regular City Council meetings from the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month; and
2. If Council concurs, waive further reading and approve an Ordinance amending Ordinance No. 2024-02, Amending Title 2 Chapter 1 Article 2 Section 2-1.201 of the Huntington Park Municipal Code Relating to City Council Meetings; and
3. Notify the public of the new meeting day Tuesday to take effect 15 days after the adoption of said ordinance at the August 18, 2025, City Council Regular Meeting, with the first new regular City Council meeting starting Tuesday, September 9, 2025.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City currently operates under a 4/10 schedule. Regularly scheduled City Council meetings are held on the first and third Mondays of each month. The Agenda is generally posted on Thursday prior to the meetings. This creates a constant state of urgency for staff in which they have to prepare the agendas for future meetings. Often times, as has been the case more recently with federal activity, issues arise after the agenda has been posted and emergency items are required to be voted on by City Council. Holding council meetings on Tuesdays would allow adequate time to prepare for council meetings and meet the time requirement under the Brown Act (72 hours) for posting of the agenda and

for public review of the Council agenda. Moreover, it would provide the City Council more time to review the Agenda as they would have an additional workday prior to the meeting to review items and request additional information from staff. In the interest of consistency and efficiency, staff is recommending that all future Council meetings be moved to Tuesdays.

**LEGAL REQUIREMENT**

No legal consideration needed.

**FISCAL IMPACT/FINANCING**

No fiscal impact.

**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES  
City Manager

**ATTACHMENT(S)**

Ordinance No. 2025-10

**ATTACHMENT “A”**

**ORDINANCE NO. 2025-10**

An ordinance of the City Council of the City of Huntington Park amending Ordinance 2024-02 amending Title 2 Chapter 1 Article 2 Section 2-1.201 of the Huntington Park Municipal Code relating to the City Council meetings.

**THE PEOPLE OF THE CITY OF HUNTINGTON PARK  
DO ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 2-1.201 of Article 2 of Chapter 1 of Title 2 of the City of Huntington Park Municipal Code is hereby amended and shall read as follows:

Regular meetings of the City Council shall be held on the second and fourth Tuesdays of each month. When the day for such regular Council meeting falls on a legal holiday, the meeting shall not be held on such holiday but shall be held at the same hour on the next succeeding day thereafter which is not a holiday. Each regular meeting shall begin at 6:00 p.m. in the Council Chambers of the Huntington Park City Hall.

**SECTION 2.** This Ordinance shall take effect fifteen (15) days after its final passage by the City Council.

**SECTION 3.** The City Clerk shall certify the passage of this Ordinance.

**APPROVED AND ADOPTED THIS \_\_\_\_ DAY OF AUGUST 2025.**

---

Arturo Flores, Mayor

**ATTEST:**

---

Eduardo Sarmiento, City Clerk

**APPROVED AS TO FORM:**

---

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON  
PARK

## REPORTS AND INFORMATION INFORMATION

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-10 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 4th day of August 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 18th day of August 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

\_\_\_\_\_

Dated: \_\_\_\_\_

Eduardo Sarmiento, City Clerk

## ITEM 4





# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND AUTHORIZE CITY MANAGER TO EXECUTE THE LETTER OF AGREEMENT (LOA) WITH LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (LACMTA)**

### **RECOMMENDATION**

Approve and authorize the City Manager to execute the LOA with LACMTA for a project along Florence Ave.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In preparation for the 2028 Olympic Games, the Los Angeles County Metropolitan Transportation Authority ("**LACMTA**"), is collaborating with local municipalities throughout Los Angeles County, to implement a subset of projects from the 2028 Olympic Games Mobility Concept Plan collectively referred to as the Reconnecting Communities and Neighborhood Project ("**RCN Project**"). The RCN Project includes the implementation of 35.5 miles of bus priority improvements, development of five mobility hubs, five first/last mile investments, 60 bikeshare locations.

Florence Ave. is part of the RCN Project. Improvements along Florence will focus on bus shelters and will include smart lighting, real-time transit information systems, and connectivity (wi-fi and charging stations).

### **FISCAL IMPACT/FINANCING**

There is no fiscal impact and any impacts to staff will be reimbursed by LACTMA.

### **CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

**CONSIDERATION AND AUTHORIZE CITY MANAGER TO EXECUTE THE LETTER  
OF AGREEMENT (LOA) WITH LOS ANGELES COUNTY METROPOLITAN  
TRANSPORTATION AUTHORITY (LACMTA)**

August 18, 2025

Page 2 of 2

Respectfully submitted,



**RICARDO REYES**  
City Manager



**GERRY LOPEZ**  
Director of Public Works

**ATTACHMENT(S)**

1. LACTMA LOA



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

## ATTACHMENT "A"

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

### LETTER OF AGREEMENT: RECONNECTING COMMUNITIES AND NEIGHBORHOODS

- 1.1 In preparation for the 2028 Olympic Games, the Los Angeles County Metropolitan Transportation Authority ("**LACMTA**") (directly or through its third-party contractors or consultants, as applicable), is collaborating with local municipalities throughout Los Angeles County, (directly or through its third party contractors or consultants, as applicable), to implement a subset of projects from the 2028 Olympic Games Mobility Concept Plan collectively referred to as the Reconnecting Communities and Neighborhood Project ("**RCN Project**"). The RCN Project includes the implementation of 35.5 miles of bus priority improvements, development of five mobility hubs, five first/last mile investments, 60 bikeshare locations, [and other public right-of-way infrastructure improvements] (collectively referred to as "**Improvements**") (See LACMTA Board Report File #2024-0913).

The U.S. Department of Transportation (USDOT) awarded LACMTA funding for the implementation of the RCN Project through the Reconnecting Communities and Neighborhoods Grant program ("**RCN Grant Program**"). Per LACMTA's RCN Project schedule, construction of major improvements is anticipated to begin in early 2027 and completion of construction of all major Improvements is anticipated to be December 31, 2027.

As of August 18, 2025 (the "**Effective Date**"), LACMTA and the City of Huntington Park ("**City**") (each, individually, a "**Party**" and collectively the "**Parties**") have identified and mutually agreed upon Improvements to be completed in the public rights-of-way within the City's jurisdiction as part of the RCN Project. The purpose of this Letter of Agreement ("**LOA**") is to define the manner in which the Parties will cooperate and coordinate on the RCN Project.

- 1.2 The Parties hereby agree as follows:

- (a) **Scope:** The City and LACMTA agree to cooperate and coordinate with each other on the RCN Project. The City agrees to designate the RCN Project as a high priority public works project and to provide LACMTA with expedited review and approval (as required) of the Submittals. The Parties have entered into this LOA to set out the procedures for coordination for all activities related to the design, redesign, engineering or architecture of the Improvements (collectively referred to as "**Design**") and all construction activities necessary to complete the RCN Project including any Improvements and the procurement, installation, inspection and testing of new facilities, including temporary and permanent materials, equipment, systems, software, and any components of such permanent



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materials, systems, and software (collectively referred to as "**Construction**" or "**Construct**" [which] shall be construed accordingly).

- (b) **Duration:** This LOA will commence on the Effective Date and continue until the end of the Grant period or by January 1, 2029, whichever comes first.
- (c) **Governance:** Each Party shall designate an individual (or individuals) who is authorized to represent the Party, administer the LOA, and independently make decisions and commitments on behalf of the Party, (respectively the "**City Representative**" and "**LACMTA Representative**").
- (d) **Project Meetings:** LACMTA may convene meetings in relation to the RCN Project for the purposes of providing a forum for over the shoulder reviews to consider issues, or potential issues, and to present, understand and discuss proposed solutions with respect to the Improvements ("**Project Meetings**"). Any changes discussed during a Project Meeting that impact the contractual obligations of the Parties under this LOA must be formalized and documented in accordance with Section 1.2(s) (Amendment) to take effect.
- (e) **Issue Resolution:** The Parties shall make good faith efforts to resolve any issues that arise with respect to the RCN Project at the working-level. Issues that cannot be resolved at the working-level pursuant to the agreed upon communication protocols shall be escalated by the Parties for resolution to the City and LACMTA Representatives in an email notification to the other marked "Issue for Resolution" in the subject line and describing the issue or difference and the background to it (together with any supporting information). Issue resolution meetings will be held within five days of the notice. Issue resolution meetings may be held in person or via videoconference or teleconference. Any solutions identified or changes discussed that affect the Parties' obligations under this LOA must be formalized and documented in accordance with Section 1.2(w) (Amendment) of this LOA.
- (f) **Project Schedule:** The Parties acknowledge the timely completion of the RCN Project will be influenced by the Parties' ability to coordinate their activities, communicate with each other, and respond promptly to reasonable requests. The City agrees to cooperate and coordinate with LACMTA in accordance with the terms of this LOA to achieve the project schedule for the RCN Project and to allocate sufficient staff and other resources necessary to meet the agreed upon review timelines. Failure to perform work in a timely manner shall be escalated in accordance with Section 1.2(e)(Issue Resolution).
- (g) **Work Order:** The City shall promptly submit a Form 60 to LACMTA to estimate for the allowable indirect and direct costs for the RCN Project including labor costs, materials costs, and cost of storage and transportation of materials salvaged for the City's use in performing the applicable work, indirect costs as computed based upon the indirect costs rates approved annually for the City by its cognizant agency, and as noted on the Form 60, for allocation to federally funded or state funded contracts ("**Costs**"), for which the City shall require reimbursement with respect to the RCN Project. The cost of office furnishings, consumables (printing and paper supplies, office supplies, etc.), information technology



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(computers, printers, software licenses etc.), fax machines, laptops, cell phones, tablets etc. are not eligible costs for the purposes of this definition. Further, unless the Internal Revenue Service and the CPUC issue regulations or rulings to the contrary, the eligible direct and indirect costs shall not include taxes purportedly arising or resulting from LACMTA's payments to the City under this LOA. Fixed price costs shall be as agreed to by LACMTA and the City for work, services or other activities performed or materials acquired in accordance with the provisions of this LOA.

If LACMTA approves a Form 60 submitted by the City without requiring any changes or additions, LACMTA will issue a written and signed authorization for the performance of the agreed upon work, services or other activities under this LOA ("**Work Order**"). Each Work Order issued by LACMTA to the City in accordance with this LOA will specify: the work authorized to be performed and any materials or equipment to be acquired; the amount of money the City will be reimbursed for the authorized work as agreed upon under the applicable Form 60; and a schedule, including the estimated start and end dates for the authorized work. Any proposed change to a Work Order issued under this LOA shall be submitted in writing to LACMTA for its prior approval, and if the change includes a proposed adjustment to total effort and Costs for the work under the Work Order, it shall be submitted together with an updated Form 60 reflecting the proposed change.

- (h) **Reimbursements:** The City shall submit its billings for work performed by the City (directly or through its third-party contractor or consultant) under a Work Order to LACMTA ([accountspayable@metro.net](mailto:accountspayable@metro.net)) on a progressive basis no later than 30 days after the work has been performed. The City shall provide supporting documentation to demonstrate the Costs incurred by the City with respect to a Work Order, including City (directly or through its third-party contractor or consultant) invoices, the names of individuals performing the relevant tasks and the time committed to those tasks, a description of the tasks performed by reference to the tasks described in the Work Order, and any other supporting information required under the terms of the Work Order or otherwise requested by LACMTA. Should the City elect to utilize outside services to support their needs such as reviewing Metro's designs, applicable back-up invoicing shall also be included in the City's invoice process.

Payment of each invoice properly submitted shall be due within 30 days of receipt; provided that: (a) all such payments shall be conditional, subject to post-audit adjustments and (b) all scope is authorized, and all invoices shall contain appropriate supporting documentation.

The final billing under a Work Order shall be submitted to LACMTA, as soon as practicable, but no later than 60 days after completion of the work under the applicable Work Order. All final invoices must be submitted by August 31, 2028. Any invoices submitted after August 31, 2028, shall not be eligible for reimbursement by LACMTA.

- (i) **Governmental and Lender Requirements:** The RCN Project is subject to financial assistance provided by a grant agreement through the U.S. Department of Transportation, and local, regional, and state financing and funding from other Governmental Entities and



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the City agrees to comply with the terms and conditions and any prescribed governmental and lender requirements under the applicable grant, funding or financing agreements.

- (j) **Design Responsibilities:** Unless otherwise agreed, LACMTA shall be responsible for the Design of the Improvements in accordance with Exhibit 1 (Responsibilities and Requirements).
- (k) **Value Engineering:** The Parties agree to work together to create efficiencies to reduce the overall cost of Improvements to maximize the value of public funds. The City will exercise sound engineering judgment to cooperate and coordinate with LACMTA to identify efficient approaches to the Design of Improvements when: (i) performing Design reviews including as part of the resolution of City comments made to Designs; and (ii) reviewing any requests for deviations to the City Standards. The Parties acknowledge and agree that this will include identifying, and reviewing LACMTA identified, recommendations for potential innovations and value engineering opportunities that will offer value in terms of schedule savings, and/or quality benefits and adopting and applying those recommendations. Any innovation or value engineering recommendations will be evaluated on the basis that any such recommendation should satisfy the required function of the Improvement at the lowest total cost (capital, operating, and maintenance) consistent with the requirements of performance, reliability, maintainability, and safety.
- (l) **Construction Responsibilities:** Unless otherwise agreed, LACMTA shall be responsible for the Construction of the Improvements in accordance with Exhibit 1 (Responsibilities and Requirements).
- (m) **Environmental Approval:** The Improvements must comply with the California Environmental Quality Act Statutory Categorical Exemptions under SB-922 and NEPA Categorical Exclusions approved by the LACMTA Board and Federal Transit Administration, and must adhere to LACMTA's environmental controls, including those related to circulation, noise, vibration, and archaeology, as specified in LACMTA contracts.
- (n) **"As-Built" Drawings:** LACMTA and City shall each maintain a set of "as-built" plans of Improvements performed by LACMTA during Construction. Upon completion of the RCN Project, LACMTA shall furnish reproducible "as-built" drawings showing all Improvements installed by LACMTA in the public rights-of-way after completion of such work. All "as-built" plans must be native CAD files.
- (o) **Inspection and Acceptance:** The Parties shall agree to inspection and acceptance procedures for the Construction of Improvements performed under this LOA.
- (p) **Operation and Maintenance:** The City shall be responsible for the operation and maintenance of Improvements installed in the public rights-of-way after completion of final inspection and acceptance. LACMTA shall be responsible for Improvements completed on LACMTA property and in LACMTA rights-of-way.



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- (q) **Indemnity:** LACMTA shall release, defend, indemnify, and hold harmless the other party and its respective officers, agents, representatives, and employees from and against all liabilities, expenses (including legal fees and costs), claims, losses, suits, and actions of any kind, and for damages of any nature, including but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with its performance under this LOA. Each party agrees to notify the other promptly upon receipt of any third-party claim for which a party is entitled to indemnity under this LOA.
- (r) **Interpretation:** This LOA is not to be interpreted or construed against the interests of a party merely because that party proposed this LOA or some provision of it, or because that party relies on a provision of this LOA to protect itself.
- (s) **Amendment.** This LOA and any of its terms can only be amended, modified, or superseded by written instrument duly executed by the Parties.
- (t) **Counterparts:** This LOA may be executed in any number of counterparts, each of which shall be deemed to be the original, and all of which together shall constitute one and the same instrument.
- (u) **Limitation on Third Party Beneficiaries:** Nothing in the terms of this LOA is intended: (a) to create duties for, obligations to, or rights in third Parties not Parties to this LOA, except to the extent that, specific provisions (such as the indemnity provision) identifies third Parties and provided that they are entitled to benefits hereunder; or (b) to affect the legal liability of either party to the LOA by imposing any standard of care with respect to the development, design, construction, operation or maintenance of the RCN Project and other public facilities that is different from the standard of care imposed by Applicable Law.
- (v) **Survival:** The representations, warranties, indemnities, waivers, all payment obligations hereunder incurred prior to termination of this LOA, and all other provisions that by their inherent nature should survive termination of this LOA, shall survive the termination of this LOA for any reason whatsoever, and shall remain in effect unless and until terminated or modified in writing by mutual agreement.
- (w) **Confidential Information:** It may be necessary or advisable for either party to share confidential information with the other party to carry out the objectives of this LOA for the RCN Project and in connection with such sharing of confidential information, the Parties may enter into a Non-Disclosure Agreement.



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**LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF HUNTINGTON PARK**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





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## EXHIBIT 1

### RESPONSIBILITIES AND REQUIREMENTS

#### DEFINITIONS

- (a) **"Applicable Law"** means any statute, law, code, regulation, ordinance, rule, common law, judgment, judicial or administrative order, decree, directive, or other requirement having the force of law or other governmental restriction (including those resulting from the initiative or referendum process) or any similar form of decision of or determination by, or any interpretation or administration of any of the foregoing by, any Governmental Entity which is applicable to the Improvements, any work performed under this Agreement or any relevant person, whether taking effect before or after the date of this Agreement. Applicable Law excludes Governmental Approvals, customs, duties, and tariffs.
- (b) **"Compliance Comments"** means a comment on, objection to, or the withholding of approval to a LACMTA Submittal on the basis of one or more of the following:
  - (i) the Submittal or Design work or Construction work that is the subject of the Submittals fails to comply with (or is reasonably likely to fail to comply if implemented in accordance with the Submittal) any applicable covenant, condition, requirement, term, or provision of this Agreement; or
  - (ii) LACMTA has not provided all content or information required with respect to the Submittals in accordance with the terms of this LOA.
- (c) **"Design"** means, with respect to Improvements, all activities related to the design, redesign, engineering, of architecture of Construction work for the RCN Project (including the preparation of maps, plans, and drawings generated electronically or in writing).
- (d) **"Design Development"** means the phase of the Design process that occurs after advanced conceptual engineering and that develops, on a progressive basis, a clear indication of the Design solutions for the applicable requirements and the major features of the architectural and structural Design and third party interfaces that are intended to form the basis for the approved for construction Design.]
- (e) **"Design Documentation"** means all drawings (including plans, profiles, cross-sections, notes, elevations, typical sections, details and diagrams), specifications, reports, studies, working drawings, shop drawings, calculations, electronic files, records and Submittals necessary for, or related to, the Design of Improvements. "Design Document" shall be construed accordingly.
- (f) **"Design Support"** means Design support to assist LACMTA, to progress Design Development and preparation of a Final Design of Improvements including by:
  - (i) estimating duration of street closures or restrictions necessary to construct Improvements; and



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- (ii) conducting exhaustive research to locate all: as-built plans including site specific schematics, maps, research or provision of topographical maps/surveys, site surveys, and/or substructure maps, legal description of land, prior physical work logs, soils and hazardous substance data if any, and other available or related data; prior LOAs including franchise, license, and other LOAs with railroads, LACMTA, local agencies or other third Parties; and any other City-specific or proprietary design details relevant to the Design Development and preparation of a Final Design for Improvements.
- (g) **"Final Design"** means the phase of the Design process which provides the detailed design for all temporary and permanent project facilities and addresses and resolves all Design review, Compliance Comments, and finalizes all engineering, architectural and systems designs necessary for Construction. It ends with an approved-for-construction plan status and with the Design being signed and sealed by the 'Engineer of Record'.
- (h) **"Final Design Document"** means, with respect to an Improvement (or an element of an Improvement), the complete (to 100%) final Construction drawings, including plans, profiles, cross-sections notes, elevations, typical sections, details and diagrams, Design criteria, specifications, reports, studies, calculations, electronic files, records, and Submittals for the Improvement (or the element of the Improvement).
- (i) **"Governmental Approval"** means any approval, authorization, certification, consent, license, permit, registration or ruling, issued by any Governmental Entity required to carry out Improvements for the RCN Project, or any other work to be performed under the terms of this LOA.
- (j) **"Governmental Entity"** means any federal, state, or local government and any political subdivision or any governmental, quasi-governmental, judicial, public or statutory instrumentality, administrative agency, authority, body or entity (including the California Department of Transportation, CPUC and United States Army Corps of Engineers) other than LACMTA.
- (k) **"LACMTA Submittal"** means, with respect to the RCN Project:
  - (i) Design Documentation for Improvements performed as part of the RCN Project;
  - (ii) Construction management plans for Construction work for the RCN Project performed by LACMTA within the public rights-of-way; and
  - (iii) any other documents which LACMTA must submit to the City with respect to the RCN Project in accordance with this LOA.
- (l) **"LACMTA Submittal Review Period"** means, for each LACMTA Submittal (other than Requests for Information as described in Part A section 5), a period of up to 10 Working Days from the date of delivery of the LACMTA Submittal to the City under the provisions of this LOA or as the Parties may agree on under the applicable Work Order or otherwise under the terms of this LOA.



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## **PART A – SUBMITTAL REVIEW PROCEDURE**

### **1. PREPARATION AND SUBMISSION OF DESIGN DOCUMENTATION**

For those Improvements where LACMTA is responsible for the Design work under the provisions of this LOA, LACMTA will:

- (a) prepare and submit all Design Documentation to the City:
  - (i) in packages in accordance with the schedule under the applicable design management plan defined by LACMTA and notified to the City (as may be updated and notified to the City from time to time); and
  - (ii) in a manner and at a rate which, having regard to the quantum of Design Documentation submitted, will give the City a reasonable opportunity to review the submitted Design Documentation;
- (b) ensure that the Design Documentation submitted for the Final Design is of a level of detail which is sufficient to permit the City to determine whether the Design Documentation complies with this LOA and the Construction work which will be performed in accordance with the Design Documentation will comply with this LOA and highlights any material amendments made since any earlier submittal of that Design Documentation;
- (c) invite the City to attend any over the shoulder design review Project Meetings to review design in a collaborative setting and allow for early review of submittals for completeness, and to avoid delays associated with deficient or incomplete submittals, and it would be held prior to or immediately following a design submission; and
- (d) if reasonably requested by the City, make available the appropriate design personnel to participate in design review meetings after submittal of any Design Documentation for an Improvements to explain the Design Documentation or a particular element of it and provide such information regarding the Design Documentation as the City may reasonably request.
- (e) freeze project scope and applicable standards in the Basis of Design Report at the 30% design level, and freeze design at 100% Final Design level, except as required for Value Engineering and unforeseen conditions through Final Design.

### **2. REVIEW PROCEDURE**

- (a) **Continuity of Assigned Personnel:** The City agrees to assign qualified personnel with the capability and experience required to perform Design review and to maintain continuity of assigned personnel (including third-party contractors or consultants) to perform Design review where reasonably practicable.



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- (b) **Design Review:** The City shall review LACMTA Submittals within the 10 Working Day LACMTA Submittal Review Period (or such longer time period as may be agreed to by the Parties).
- (c) **Completeness Review:** The City shall notify LACMTA, if applicable, within five working days of receipt of a LACMTA Submittal if it considers (acting reasonably based on the preliminary review) that the LACMTA Submittal is incomplete or deficient for the City's review purposes and requires re-submission, together with a detailed description of the information that it deems to be missing or deficient. If no such notice is delivered by the City within such five-day period, the LACMTA Submittal shall be deemed complete and acceptable for review purposes.
- (d) The City shall (or must require that the relevant City Contractor) within the LACMTA Submittal Review Period:
  - (i) review the LACMTA Submittal; and
  - (ii) notify LACMTA, if applicable, that it:
    - (A) approves the LACMTA Submittal; or
    - (B) rejects the LACMTA Submittal with detailed reasons including all Compliance Comments.
- (e) All Compliance Comments shall be transmitted as annotations of LACMTA submittals via a Bluebeam Review Session established by LACMTA.
- (f) If no comments are received within the LACMTA Submittal Review Period (or such longer time period as may be agreed to by the Parties), the LACMTA Submittal shall be deemed complete and approved by the City.
- (g) The Parties acknowledge that the LACMTA Submittal review process set out in this section is intended to facilitate the LACMTA Submittal review process and be consistent (with necessary changes) with the LACMTA Guidelines on Enhanced Partnered Coordination and shall supersede the submittal / shop drawing review schedules specified in any standards referenced in this LOA.

### 3. **GROUND FOR OBJECTION OR COMMENT**

- (a) The City will only be entitled to reject a LACMTA Submittal under Section 2 (Review Procedure) of this section if such LACMTA Submittal fails to comply with the requirements set out in this LOA, as specified in the City's Compliance Comments.
- (b) If the City rejects a LACMTA Submittal in accordance with Section 3 (Review Procedure) of this Attachment, LACMTA must:



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- (i) address the Compliance Comments and re-submit the LACMTA Submittal for review; or
- (ii) notify the City that it does not agree with the grounds for rejection.
- (c) The City agrees that during the Final Design stage, it shall not raise any new issues, or make any comments, which are inconsistent with its comments on earlier submittals, or with any changes already agreed to by the City.
- (d) The City's approval of the Final Design for any Improvements will not be withheld if the submittal is consistent with the most recent earlier submittal for such Improvements, modified as appropriate to respond to the City's Compliance Comments on such earlier submittal (to the extent such comments were made in accordance with the provisions of this LOA) and to reflect any subsequent changes agreed to by the City and LACMTA.

#### 4. **REQUEST FOR INFORMATION**

Either party may submit to the other a request for information or clarification. Upon delivery of any such request, the receiving party must provide the requested information if available to the other Party promptly within five days of delivery of the request (or such longer period as the Parties may agree having regard to the quantum of information requested).

### **PART B – DESIGN**

#### 1. **DESIGN RESPONSIBILITIES**

Unless otherwise agreed:

- (a) LACMTA will be responsible for the Design of the RCN Project and shall prepare all Design Documentation with respect to Improvements; and
- (b) The City shall provide Design Support services (including Design review) with respect to the Design of any Improvements performed by LACMTA.

The Parties may mutually agree for the City to perform the Design work and produce all Design Documentation for an Improvement pursuant to a Work Order in accordance with Section 1.2(g)(Work Order).

#### 2. **GENERAL DESIGN CRITERIA**

Any Design work for any Improvements shall be performed in accordance with:

- (a) the Design requirements set out in these exhibits or otherwise under the provisions of this LOA and the relevant Work Order (if applicable); and



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(b) all Governmental Approvals, Applicable Law and, the City Standards.

3. **CITY STANDARDS**

The Parties agree for the purposes of this LOA that "**City Standards**" means the design standards and ordinances applicable to the RCN Project in effect as of the Effective Date.

**PART C – CONSTRUCTION**

1. **NO COMMENCEMENT OF CONSTRUCTION WORK**

- (a) LACMTA and the City must not commence or permit the commencement of any Construction work that is the subject of, governed by or dependent upon a LACMTA Submittal until LACMTA has submitted the relevant LACMTA Submittal to the City in accordance with this section and:
  - (i) within ten days of receiving a notice from LACMTA that the City failed to respond to a LACMTA Submittal within the relevant LACMTA Submittal Review Period (or any such longer time period agreed to by the Parties), the City fails to respond to such LACMTA Submittal; or
- (b) the City has notified LACMTA (that it approves such LACMTA Submittal. Any Construction work for any Improvements performed within the public rights-of-way shall be performed in accordance with:
  - (i) in the case of any Improvements, the approved Final Design (including any changes agreed under this LOA);
  - (ii) all Governmental Approvals, Applicable Law, and the City Standards;
  - (iii) the schedule for such Construction work agreed under the relevant Work Order (if applicable) or otherwise under the project schedule; and
  - (iv) all other Construction requirements set out in this exhibit or otherwise under the provisions of this LOA and any relevant Work Order (if applicable).
- (c) LACMTA shall be responsible for conducting public outreach to provide proper notifications to the affected communities prior to and during Construction in compliance with the



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EIR/EIS. LACMTA will coordinate its outreach with the City's Public Information Office, as needed.

- (d) LACMTA is responsible for ensuring that LACMTA, where performing Construction work for the Improvements, in the public rights-of-way, or on City-owned property have obtained all performance and payment bonds required under Applicable Law.

## 2. **WORKING HOURS**

The Parties acknowledge a minimum of an eight-hour window on Monday through Friday each week during Construction will be required to complete the RCN Project and night work and weekends as necessary. Following joint review of the project schedule and activities to be carried out by LACMTA, the Parties will discuss in good faith and agree on any changes required to the required working hours.

## 3. **HAUL ROUTES**

The Parties will agree haul routes reasonably necessary to facilitate Construction of the RCN Project. If a change is required to an agreed haul route, the Parties will negotiate in good faith to agree such change. The City Permits issued to LACMTA will include provisions for maintenance and cleaning of the haul routes.]

## 4. **INTERRUPTIONS**

- (a) The Parties acknowledge that certain components of the work will require interruption of the City services. The Parties will agree a plan for any such interruptions and, subject to City approval of the plan, the City consents to scheduled interruption of services deemed necessary by LACMTA. LACMTA must provide the City prior Notice before the City services are interrupted.
- (b) LACMTA will notify affected Parties, including residents, businesses, and elected officials in advance of scheduled interruptions and will cooperate with the City to minimize interruption of the City services and resulting disruptions, provided that notification may be delayed where LACMTA is required to interrupt services in the event of emergency. Where the City determines that temporary facilities are necessary and appropriate, LACMTA shall accommodate this request.]

## 5. **WORK IN STREETS**

- (a) The Parties acknowledge that the City has the duties of supervising, maintaining and controlling streets, highways, and the other public rights-of-way. Accordingly, LACMTA shall give the City 14 days' advance written notice where Construction work is to be performed in the public rights-of-way. All full or directional street closures shall require a minimum 14-day notification.



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- (b) LACMTA shall take all appropriate actions to ensure safe performance of the Construction work within the public rights-of-way. The City reserves the right to stop work if public health and safety is or will be comprised by such work.
- (c) If LACMTA fails to perform any Construction work within the public rights-of-way in accordance with the Final Design under this LOA then upon written notice of the non-compliance from the City, LACMTA (directly or through its third-party contractor or consultant) must cure the non-compliance.

**6. TRAFFIC CONTROL AND LIGHTING**

LACMTA must provide the City prior notice before conducting the Traffic Control and Lighting Work that will result in an interruption to service of traffic control devices or lighting systems and LACMTA shall cooperate with the City to minimize such interruption.

**7. CITY COMMUNICATION FACILITIES**

Construction of replacement conduit segments, inner ducts, and manholes that bypass the conflicting conduit segments shall be done prior to relocation of the communications cables. In addition, relocation/installation work of communications cables that carry live production traffic shall be scheduled during a maintenance window, to minimize system downtime and minimize the City network traffic disruption.

**8. TEMPORARY STREET CLOSURES**

Upon notification of a proposed temporary street closure, the City, as requested by LACMTA, shall initiate the appropriate proceedings and shall establish the necessary conditions for the closures. LACMTA shall be responsible for any reasonable Costs associated with a requested street closure.

**9. TEMPORARY FACILITIES**

**9.1 LACMTA Facilities**

Temporary Facilities may be necessary to facilitate Construction of the RCN Project (including Improvements). The City shall provide reasonable assistance as may be required for LACMTA to obtain rights-of-way necessary to construct the RCN Project. This shall include considering reasonable requests by LACMTA for LACMTA or its designee to use lands owned or controlled by the City for, the erection and use of Temporary Facilities thereon; provided that, the City shall first approve in writing the availability, location and duration of the Temporary Facilities, with the City's approval not to be unreasonably withheld. Upon completion of the related Construction and LACMTA's determination that the Temporary Facilities no longer are needed, LACMTA shall remove all Temporary Facilities and restore the area as nearly as practicable to its original condition unless LACMTA and the City agree to some other arrangement.





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**9.2 City Facilities**

In the event that Temporary Facilities are necessary to effect Improvements being constructed by the City, the City or its designee may use, without cost, lands owned or controlled by LACMTA for the purpose of using or erecting Temporary Facilities thereon; provided that, LACMTA shall first approve in writing the availability, location and duration of the Temporary Facilities. Upon completion of the Improvements in its permanent location, the City shall remove all Temporary Facilities and restore the area as nearly as practicable to its original condition unless the City and LACMTA agree to some other arrangement.

**10. UNDERGROUND SERVICE ALERT**

Prior to any commencement of underground work by either party, an "Underground Service Alert" shall be notified in accordance with California law by such party or its contractor.



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## **EXHIBIT 2**

### **SCOPE OF WORK**

- 15% design (to be attached)
- 30% design (draft to be attached)
- Basis of Design (to be attached)

## **PUBLIC HEARING(S)**

## ITEM 1



# CITY OF HUNTINGTON PARK

Finance Department  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL TO IMPLEMENT USER FEE STUDY PREPARED BY WILLDAN FINANCIAL SERVICES**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Conduct a public hearing; and
2. Take public testimony; and
3. Direct staff to make updates to the user fees based on Council request.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City's most recent comprehensive user fee study was completed in 2016, with calculated fees projected through 2019. Since then, multiple Memoranda of Understanding (MOUs) have been negotiated and implemented between 2019 and 2025, resulting in changes to labor costs, which are a primary component of user fees. As a result, many of the City's current fees no longer accurately reflect the true cost of providing services.

In 2024, the City engaged Willdan Financial Services to conduct an updated cost allocation plan and comprehensive user fee study. The purpose of this effort was to evaluate the City's existing fee structure and determine whether adjustments are warranted to ensure cost recovery and alignment with current service expenses.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

# **CONSIDERATION AND APPROVAL TO IMPLEMENT USER FEE STUDY PREPARED BY WILLDAN FINANCIAL SERVICES**

August 18, 2025

Page 2 of 3

The fees detailed in the attached document, hereinafter referred to as "Attachment A," have been calculated to ensure they do not exceed the reasonable cost of providing the associated governmental services and to maintain compliance with the statutory requirements of the California Constitution, Proposition 218, and the California Code of Regulations.

These regulations require that all fees adhere to applicable legal standards. Furthermore, the California Code mandates that such fees be adopted by the City Council through either an ordinance or a resolution.

## **FISCAL IMPACT**

Once the proposed fees are approved, staff will initiate the required public hearing process and subsequently return to the City Council with a resolution to amend the current fee schedule(s). Based on the proposed adjustments, the City's General Fund is anticipated to experience a modest increase in revenue, thereby providing additional resources for general municipal purposes.

## **CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES  
City Manager



---

JEFF JONES  
Director of Finance

## **ATTACHMENT(S)**

**CONSIDERATION AND APPROVAL TO IMPLEMENT USER FEE STUDY PREPARED  
BY WILLDAN FINANCIAL SERVICES**

August 18, 2025

Page 3 of 3

- A. User Fee Study
- B. Cost Allocation Plan
- C. Willdan User Fee Presentation

ATTACHMENT "A"

# City of Huntington Park, CA

## User Fee Study







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## Executive Summary

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The City of Huntington Park engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identify 100% full cost recovery for City services. **Appendix C** details the full cost and suggested fees as determined through discussion with departmental staff. The recommended fees identified herein are either at or less than full cost recovery.



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# User Fee Background

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## Background

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole ("User Fees"). As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefits. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, Proposition 26, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee. There are no fees suggested to be set above the cost of service and as such a public vote is not required.

## California User Fee History

Before Proposition 13, in times of fiscal shortages, California cities were able to raise property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Due to the thresholds needed to increase local taxes, cities have less control and very few successful options for new revenues. The State of California took a series of actions in the 1990's and 2000's to improve the State's fiscal situation, at the expense of local governments. In 2004-05, the Educational Revenue Augmentation Funds ("ERAF") take-away of property taxes and the reduction of Vehicle License Fees further reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the "Stop Hidden Taxes Initiative", which is aimed at defining "regulatory fees" as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person's activities. Proposition 26 contains seven categories of exceptions. The fees analyzed as part of a user fee study typically fall under categories one through five consisting of charges for specific benefits, government service, regulatory need, for use of government property, or a fine/penalty.



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## Additional Policy Considerations

State regulations require that municipalities update their fee schedules to reflect the actual costs of certain public services primarily benefiting users. User fees recover costs associated with the provision of specific services benefiting the user, thereby typically reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover reasonable support costs. Support costs are those costs relating to a local government's central service departments that are allocable to the local government's operating departments. Central services support cost allocations were incorporated using the resulting indirect overhead percentages determined through the City's cost allocation plan. A cost allocation plan identifies the central service functions of the City such as Finance, City Manager, and Human Resources and allocates their cost to the departments and funds of the City that they support. This plan was used in the user fee study to account for the burden placed upon central services by the operating departments in order to allocate a proportionate share of central service cost through the study.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City to annually increase or decrease the fees by changes in a pre-approved inflationary index, as described below. However, such inflationary increases shall not exceed the reasonable estimated cost of providing the services each year.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor that connects more directly to the personnel costs can also be suitable if there is a clear method, or current practice of obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs but cannot rely solely on the CPI increase as it is incumbent upon each agency to ensure the amount of the fees charged does not exceed the reasonable estimated costs of providing the services. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every five years, which would include adding, amending, or removing fees for programs/services.



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## Study Objective

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As the City of Huntington Park seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. A user fee study provides assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a user fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a user fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principal goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

## Scope of the Study

The scope of this study encompasses a review and calculation of the user fees charged by the following Huntington Park departments and fee groups:

- |                        |                       |
|------------------------|-----------------------|
| • Finance              | • Planning            |
| • City Clerk           | • Building and Safety |
| • Police               | • Public Works        |
| • Parks and Recreation | • Fire                |

The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.



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## Aim of the Report

The user fee study focused on the cost of City services, as City staff currently provide them at existing, known, or reasonably anticipated service and staff level needs. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide an influential dissertation on the qualities of the utilized tools, techniques, or alternative approaches.



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# Project Approach and Methodology

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## Conceptual Approach

The basic concept of a user fee study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for such fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

## Fully Burdened Hourly Rates

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits (see [Appendix B](#)), but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Central service overhead costs allocated through the cost allocation plan

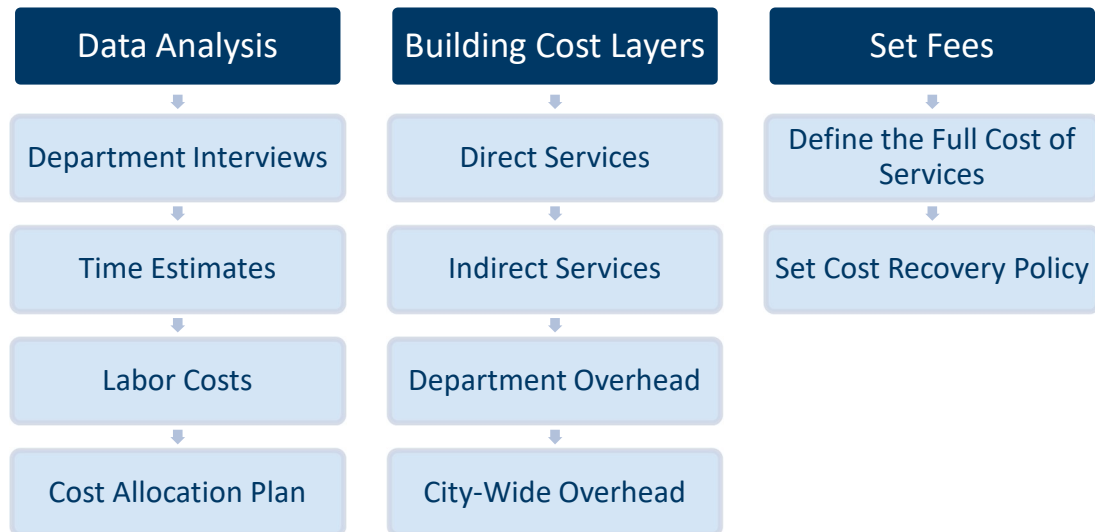
An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to 1,650 productive or billable hours to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, holidays, and other considerations as necessary. Dividing the full cost, including overhead, of a position by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate for how a service is provided, to calculate a fee’s cost based on the personnel and the amount of their time that is involved in providing each service.



## Summary Steps of the Study

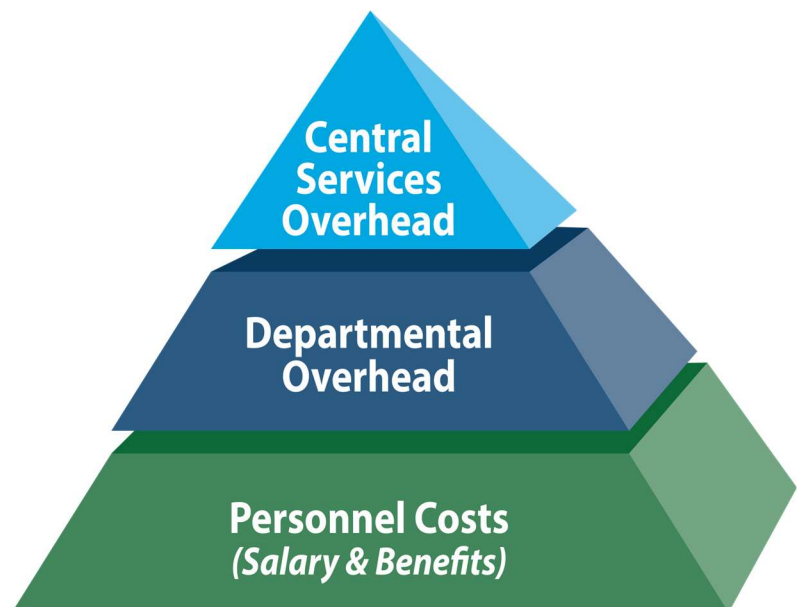
The process of the study is straightforward and simple in concept. The following list provides a summary of the study process steps:



## Allowable Costs

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service (**Appendix A**). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City's central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs, as provided via the City's cost allocation plan, represent services provided by those central services departments whose primary function is to support other City departments.



## Methodology

The three methods of analysis for calculating fees used in this report are the:

**Case Study Method (Standard Unit Cost Build-Up Approach):** This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

**Program Cost Approach:** In some instances, the underlying data is not available or varies widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence rental based fee levels more than other types of services. Willdan employed a different methodology where appropriate to fit a programs' needs and goals. Typical programmatic approach cases are facility use fees, penalties, and instances where a program cost is divided over the user base to obtain a per applicant cost for shared cost services.

**Valuation Based Fees:** This method of collection is used when the valuation of the improvement can be used as a proxy for the amount of effort it would take for City staff to complete the service provided. More specifically, this approach is commonly used for certain User Fees in the Building Division. It is generally accepted that as a project's size scales up, the cost of the project increases, and the amount of effort needed to review and inspect also increases. Using valuation-based fees provide for a system that can adjust as project sizes scale. Land is not included in the valuation.

## Quality Control/Quality Assurance

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for user fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Internal and external reviews
- Cross-checking

## Reasons for cost increases/decreases over current fees

Within the fee tables in **Appendix C**, the differences are identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:



- 
- Previous fee levels may have been set at levels less than full cost intentionally, based on policy decisions
  - Staffing levels and the positions that complete fee and service activity may vary from when the previous costs were calculated
  - Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
  - Costs that this study has identified as part of the full cost of services may not have been accounted for in a previous study
    - Departmental overhead and administration costs
    - Indirect overhead from the cost allocation plan
  - Changes in processes and procedures within a department, or the City as a whole
  - Changes in the demand for services in a City may have also changed the staffing or cost structure of departments over time

## City Staff Contributions

As part of the study process, Willdan received tremendous support and cooperation from City staff, who contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct and indirect work hours (billable/non-billable)
- Time estimates to complete work tasks
- Review of draft results and other documentation

A user fee study requires significant involvement of the managers and line staff from the departments on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.



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# Huntington Park User Fees

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## Cost Recovery

The cost recovery models, by department/division fee type, are presented in detail in [Appendix C](#). Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were obtained through interviews conducted with City staff for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time data used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service and will differ from City to City depending on staffing, positions involved, experience of staff, the use of consultants, and the policies and procedures in place for each City. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The primary goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility of determining the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Huntington Park, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

## Subsidization

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) who receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, some services fall into the range between these two extremes.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City, but it is important to distinguish the difference between any purported possible benefits that may be conveyed through the result of activities of the service receiver and the direct benefit being conveyed through the City providing the service to the requestor.

It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.



Of course, subsidization can be an effective public policy tool since it can be used to reduce fees to encourage certain activities (such as to ensure public safety) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without overburdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, typically the General Fund's other unrestricted funds.

## Impact on Demand (Elasticity)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The cost of service study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

## Summary

City staff is recommending setting user fees at suggested fee amounts as detailed in [Appendix C](#). City and departmental goals, City Council priorities, policy initiatives, past performance, implementation issues, and other internal and external factors should influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and the update to a consistent and comprehensive fee schedule were the primary objectives of this study. City staff has reviewed the full costs and identified the recommended fee levels for consideration by City Council.

The following sections provide background for each department, division, and fee group and the results of this study's analysis of their fees. For the full list of each fee's analysis, refer to [Appendix C](#) of this report.



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## Finance

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The Finance Department is responsible for oversight and internal controls over expenditures and revenues and provides financial accounting and reporting services in the most economical and fiscally responsible manner. Through oversight of the City's balance sheet, the Department manages assets and liabilities, and residual equity (fund balances), with periodic reporting to management and Council.

### Analysis

Willdan individually reviewed the services associated with the Finance Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services listed under Finance services consist of parking citations, general administrative, peddlers and sidewalk vendors, animal license, reproduction, water utility deposits fees. The analysis of the cost-based services relied upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that the Finance fees are currently set below the full cost of providing the service and staff have suggested reasonable fee adjustments as detailed in **Appendix C**. As a result, there would be:

- 13 fees would increase;
- 5 new fees would be added;
- 11 fees would remain as currently set;
- The average fee change for Finance services would be an increase of 8% for current fees;
- 83 parking fines and penalties would increase;
- 10 parking fines and penalties would remain as currently set, and;
- The average fee change for parking fines and penalties would be an increase of 171%.



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## City Clerk

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The City Clerk is the local official who administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges ceremonial and official functions.

### Analysis

Willdan individually reviewed the services associated with the City Clerk. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The services listed under City Clerk services consist of a flat cost-based fee and others set by the State. The analysis of the cost-based service relied upon a standard unit cost build-up approach, whereby we determined the reasonable cost of each fee occurrence using staff time to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that the current fee is not in line with the full cost of providing service. Staff have suggested reasonable fee adjustments as detailed in [Appendix C](#). As a result, there would be:

- An increase for the copy fee;
- 3 fees would remain as currently set, and;
- The average fee change would be an increase of 0.22%.



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## Police

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The purpose of the Huntington Park Police Department is to provide a safe, attractive and well-maintained community through quality law enforcement services and programs.

### Analysis

Willdan individually reviewed the services associated with the Police Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Police services relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved with providing the service to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that current fees are not in line with the cost of providing service. Staff have suggested reasonable fee adjustments as detailed in [Appendix C](#). As a result, there would be:

- An increase for 27 fees;
- 6 fees would decrease;
- 1 fee for Pick Up of Live Animals would change to Actual Cost per County Animal Control from a flat fee;
- 4 new fees would be added, and;
- The average fee change would be an increase of 46% for current fees.





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## Parks and Recreation

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The Parks and Recreation Department provides various programs and services to the community including recreation classes, special events, afterschool programming, senior programming, free food program, youth and adult sports leagues, athletic and social facilities, and open park space.

### Analysis

Willdan individually reviewed the services associated with the Parks and Recreation Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of most Parks and Recreation programs encompassed facility rentals and other recreation services. The fee for use of government owned facilities and property can be set discretionally by the City per Proposition 26 to reduce the cost to the public for related facilities costs, and because there is market availability for facility use elsewhere. The cost of acquisition, maintenance, repair, and upgrade to the City and subsequently the community is partially offset by rental or use fee revenue. As such these fees should be set using the knowledge of activity use for the facilities, policy desires of the City, and market factors when desirable. It is generally accepted that many Recreation programs provide a measure of public benefit to the residents and City as a whole. In addition, cities generally want to ensure that their programs and services remain affordable to the community at large, and that the programs remain competitive with surrounding jurisdictions and private businesses. Therefore, full cost recovery is typically not the primary goal of fee setting. An overall program cost analysis for Parks and Recreation was also performed and determined that the department is currently operating at around 6% cost recovery. A time and cost analysis was performed on the fees in the schedule that could have direct staff involvement identified to determine the direct cost for each. The analysis found that the current fees for facility use and services are below the cost of providing them. Staff have suggested reasonable fee adjustments to the fee schedule, and they are detailed in [Appendix C](#). As a result, there would be:

- An increase for 323 fees;
- 1 new fee would be added for a Public works hourly rate for special events;
- 43 fees would remain as currently set, and;
- The average fee change would be an increase of 35%.



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## Planning

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The Planning & Building Divisions provide comprehensive municipal services that implements a comprehensive general plan within the city's corporate boundaries to the standards and expectations set forth by the City Council. Process all project and building permits. With 3 Full-time Planners and 1 Full-time Administrative Specialist member in the Planning Division and 4 contractual staff in the Building Division within the Community Development Department to provide quality community service and improve the quality of life in the City of Huntington Park.

## Analysis

Willdan individually reviewed the services associated with the Planning Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Planning services relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved with providing the service to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that current fees are not in line with the cost of providing service. Staff has suggested reasonable fee adjustments to the fee schedule as detailed in [Appendix C](#). As a result, there would be:

- An increase for 54 fees;
- 8 fees would decrease;
- 6 fees would remain as currently set, and;
- The average fee change would be an increase of 52%.



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## Building

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The Planning & Building Divisions provide comprehensive municipal services that implements a comprehensive general plan within the city's corporate boundaries to the standards and expectations set forth by the City Council. Process all project and building permits. With 3 Full-time Planners and 1 Full-time Administrative Specialist member in the Planning Division and 4 contractual staff in the Building Division within the Community Development Department to provide quality community service and improve the quality of life in the City of Huntington Park.

## Analysis

Willdan individually reviewed the services and programs associated with the Building Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Building services relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved with providing the service to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most flat rate fees are currently set below the full cost of providing the service. Staff have suggested reasonable fee adjustments to the fee schedule, and they are detailed in **Appendix C**. As a result, there would be:

- An increase for 186 fees;
- 21 fees would decrease;
- 2 fees would change to an hourly rate from a flat fee;
- 8 fees would remain as currently set, and;
- The average fee change would be an increase of 84%.

In addition to the above referenced fees listed under Building, the Building Permit fees are also provided by this division. For the Building Permit fees, valuation is used as a proxy for measuring the amount of effort needed to provide services on a case-by-case basis. This method is an industry standard widely used by other jurisdictions to evaluate the cost of providing service. It is generally understood that the larger and more complex a project is, the more time and effort that is required to provide code compliance services. Project valuation also follows that trend, and so by using a combination of either project valuation or historical revenue figures along with a multiplier or cost recovery analysis for historical and anticipated future trends, current cost recovery along with variability in charges due to project type and scale is determined. The result of the cost analysis completed for the Building Permit program found that the program is currently operating at 95% cost recovery based on the annual activity levels from Fiscal Year 2023-24. Staff is recommending that the fees be increased to 100% cost recovery.



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## Public Works

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The Public Works Department provides comprehensive municipal services that is environmentally conscious, structurally proficient and above-all enhance the safety of our community. The Department develops, builds and maintains the City's infrastructure to the standards and expectations set forth by the City Council. With 23 full-time personnel and five part-time staff members housed within 10 divisions, the Department is focused on maintaining the City's infrastructure.

### Analysis

Willdan individually reviewed the services associated with the Public Works Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Public Works Department services relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved with providing the service to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most Public Works fees are currently set below the full cost of providing the service. Staff has suggested reasonable fee adjustments to the fee schedule as detailed in **Appendix C**. As a result, there would be:

- An increase for 170 fees;
- 22 fees would decrease;
- 2 new fees would be added;
- 2 fees would change to an hourly rate from a flat fee;
- 8 fees for Equipment would change to the FEMA rate from a flat fee;
- 16 fees would remain as currently set, and;
- The average fee change would be an increase of 41% for current fees.



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# Fire

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The Los Angeles County Fire Department provides Emergency Medical Services (EMS), fire and rescue services and safe haven services for unincorporated Los Angeles County and for contract cities.

## Analysis

Willdan individually reviewed the services associated with the Fire Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

Staff has suggested to change the Fire Safety Officer Personnel fee to a per County Rate from a flat fee as detailed in **Appendix C**.



## Appendix A – Total Allowable Cost to be Recovered

Below are the total allowable costs that may be recovered through user fees; however, only a portion of the total allowable cost is recovered as staff not only works on services related to user fees, but also works on an array of other City functions during the operational hours of the City. The direct overhead percentages below are derived by dividing other operational costs by salaries and benefits. The indirect allocation percentages are provided through the cost allocation plan. The amounts listed below will not reconcile to City budgets as costs that should not be included in overhead for personnel in the application of determining fully burdened hourly rates were excluded. Examples of these costs are capital, debt, monetary transfers, contract costs, and other costs that are charged directly to the service requestor.

### City of Huntington Park - User Fee

#### Overhead Rate Calculations

Department	Total Salaries & Benefits	Department Operations & Internal Services	Direct Overhead %	Indirect Allocation %
111: City Manager	672,662	297,500	44%	0%
111: Communications	245,814	198,750	81%	0%
111: City Clerk	286,751	60,000	21%	0%
111: Finance	1,045,240	614,220	59%	0%
111: Community Development	1,400,904	1,618,820	116%	51%
111: Parks	1,765,579	315,670	18%	68%
111: Police	13,242,410	1,340,300	10%	74%
111: Public Works	1,495,703	2,457,507	164%	36%



## Appendix B –Fully Burdened Hourly Rates

Below are fully burdened hourly rates (FBHR) of staff positions that provide for the services detailed in **Appendix C**. The FBHRs were used to determine the full cost of each service. They include the salary and benefit costs for each position as well as all applicable overhead amounts for each position. For any user fee service request that is outside the scope of the fees detailed in **Appendix C**, or for services for which there is no fee currently set, the City can charge up to the full cost of the FBHR for personnel involved.

### City of Huntington Park - User Fee

#### Fully Burdened Hourly Rate Calculation

Department	Title	Fully Burdened Hourly Rate
<b>Position Rates</b>		
111: Community Development	CD - Administrative Clerk	\$141.95
111: Community Development	CD - Administrative Specialist	\$141.95
111: Community Development	CD - Assistant Planner	\$252.66
111: Community Development	CD - Associate Planner	\$281.89
111: Community Development	CD - Code Enforcement Manager	\$311.25
111: Community Development	CD - Code Enforcement Officer	\$233.33
111: Community Development	CD - Director of Community Development	\$485.42
111: Community Development	CD - Management Analyst	\$238.14
111: Community Development	CD - Planning Intern	\$129.92
111: Community Development	CD - Planning Manager	\$358.10
111: Community Development	CD - Project Manager	\$296.39
111: City Clerk	City Clerk - Administrative Specialist	\$52.79
111: City Clerk	City Clerk - City Clerk	\$142.83
111: City Clerk	City Clerk - Deputy City Clerk	\$75.56
111: City Manager	CM - Administrative Asst to the City Manager	\$97.55
111: City Manager	CM - Assistant City Manager	\$225.96
111: City Manager	CM - City Manager	\$351.95
111: City Manager	CM - Executive Assistant to the City Manager	\$97.55
111: City Manager	CM - Management Analyst	\$105.64
111: Communications	Comm - Administrative Specialist	\$78.96
111: Communications	Comm - Director of Communications & Comm. Relations	\$247.79
111: Council	Council - Administrative Analyst	\$92.19
111: Finance	Fin - Accountant	\$123.38
111: Finance	Fin - Accounting Technician	\$107.33
111: Finance	Fin - Administrative Analyst	\$105.27
111: Finance	Fin - Administrative Assistant	\$95.30
111: Finance	Fin - Administrative Clerk	\$69.31
111: Finance	Fin - Business License Enforcement Officer	\$113.93
111: Finance	Fin - Director of Finance	\$286.98
111: Finance	Fin - Finance Assistant I	\$82.87
111: Finance	Fin - Finance Assistant II	\$87.09



# City of Huntington Park - User Fee

## Fully Burdened Hourly Rate Calculation

Department	Title	Fully Burdened Hourly Rate
111: Finance	Fin - Finance Manager	\$176.77
111: Finance	Fin - Management Analyst	\$116.28
111: Finance	Fin - Purchasing Agent	\$148.28
111: Finance	Fin - Revenue Collection Supervisor	\$116.28
111: Parks	Parks - Assistant Recreation Leader	\$79.00
111: Parks	Parks - Director of Parks & Recreation	\$275.60
111: Parks	Parks - Management Analyst	\$144.80
111: Parks	Parks - Recreation Coordinator	\$98.23
111: Parks	Parks - Recreation Leader	\$81.36
111: Parks	Parks - Recreation Manager	\$181.95
111: Parks	Parks - Recreation Supervisor	\$129.79
111: Parks	Parks - Senior Recreation Supervisor	\$162.23
111: Police	Police - Administrative Clerk	\$83.70
111: Police	Police - Administrative Secretary	\$122.10
111: Police	Police - Administrative Specialist	\$83.70
111: Police	Police - Animal Enforcement Officer	\$109.44
111: Police	Police - Chief of Police	\$327.62
111: Police	Police - Communications Operator	\$143.12
111: Police	Police - Communications Operator Supervisor	\$169.13
111: Police	Police - Community Service Officer	\$134.81
111: Police	Police - Jailer	\$119.62
111: Police	Police - Jailer Supervisor	\$131.84
111: Police	Police - Parking Enforcement Officer	\$110.47
111: Police	Police - Police Captain	\$292.03
111: Police	Police - Police Corporal	\$189.87
111: Police	Police - Police Lieutenant	\$252.71
111: Police	Police - Police Officer	\$180.67
111: Police	Police - Police Officer Trainee	\$144.53
111: Police	Police - Police Records Clerk	\$102.08
111: Police	Police - Police Records Coordinator	\$112.76
111: Police	Police - Police Records Supervisor	\$155.00
111: Police	Police - Police Sergeant	\$213.94
111: Police	Police - Property and Evidence Specialist	\$140.27
111: Police	Police - Public Safety Officer	\$83.70
111: Public Works	PW - Administrative Specialist	\$156.53
111: Public Works	PW - Building Inspector	\$301.72
111: Public Works	PW - Fleet Street Manager	\$359.23
111: Public Works	PW - Journeyman Electrician	\$281.42
111: Public Works	PW - Maintenance Worker	\$210.88
111: Public Works	PW - Management Analyst	\$262.62
111: Public Works	PW - Parks/Public Works Maintenance Supervisor	\$310.86





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## Appendix C – Cost Recovery Analysis

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The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees, services, and penalties in which the full cost, existing fee, and suggested fee is listed as “NA”, the amount or percentage was not calculable. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one-to-one basis, a full cost was not calculated (for penalties, fines, market-based fees, or items not included in the study), or when there is not a current fee amount to compare against.

**FINANCE DEPARTMENT**

#	Title	Current Fee/Charge	Unit	Notes
1	<b>GENERAL ADMINISTRATIVE FEES</b>			
2	Business License Application Processing Fee	\$75.00		
3	Business License Renewal Processing Fee	\$47.00		
4	Business License Certificate Reprint	New		
5	Business License Branch Fee	\$1.00		
6	Water Report Fees	New		
7	Water Bill Reprints	New		
8	Budget Copy	\$36.15		
9	Financial Statements Copy	\$21.57		
10	Photo Copies			
11	1st Copy	\$0.21		
12	Additional Copies	\$0.15		
13	Copies of Journal Entry	\$0.30	Per Page	
14	Credit Card Convenience Fee	New		
15	<b>PEDDLERS AND SIDEWALK VENDORS FEES</b>			
16	Permit Application Fee	\$870.72		
17	Renewal Permit Application Fee	\$659.52		
18	Fee to Appeal the Decision to the Director of Finance	\$562.67		
19	<b>Animal License: Dog &amp; Cats</b>			
20	Regular License	\$40.29		
21	Spayed or Neutered Animals	\$20.14		
22	Senior Citizen Owners	\$10.07		
23	Animal Impound Fee	New		
24	<b>WATER UTILITY DEPOSIT FEES</b>			
25	<u>Account Type</u>			
26	Single Family	\$100.00		
27	Duplex	\$200.00		
28	Triplex	\$300.00		
29	4-10 Units	\$750.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$336.80	1%	\$335.00	\$260
\$166.82	7%	\$155.00	\$108
\$101.73	2%	\$100.00	NA
\$336.80	1%	\$335.00	\$334
\$29.42	15%	\$25.00	NA
\$29.07	14%	\$25.00	NA
\$71.42	2%	\$70.00	\$34
\$238.73	16%	\$200.00	\$178
\$0.35	0%	\$0.35	\$0
\$0.35	0%	\$0.35	\$0
NA	NA	\$0.30	\$0
3%	0%	3%	NA
\$1,013.04	1%	\$1,000.00	\$129
\$765.93	0%	\$765.00	\$105
\$604.29	1%	\$600.00	\$37
\$92.68	30%	\$65.00	\$25
\$65.32	23%	\$50.00	\$30
\$65.32	39%	\$40.00	\$30
NA	NA	County Kennel Housing Rate	NA
NA	NA	\$100.00	\$0
NA	NA	\$200.00	\$0
NA	NA	\$300.00	\$0
NA	NA	\$750.00	\$0

**FINANCE DEPARTMENT**

#	Title	Current Fee/Charge	Unit	Notes
30	11-20 Units	\$1,250.00		
31	21 Units and Above	\$2,500.00		
32	Commercial & Industrial	\$1,000.00		
33	Restaurant	\$500.00		
34	<b>WATER UTILITY DEPOSIT FEES</b>			
35	<u>Account Type</u>			
36	Laundry & Laundromats	\$2,500.00		
37	High Volume Business	1 Month Bill		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$1,250.00	\$0
NA	NA	\$2,500.00	\$0
NA	NA	\$1,000.00	\$0
NA	NA	\$500.00	\$0
NA	NA	\$2,500.00	\$0
NA	NA	1 Month Bill	\$0

**FINANCE DEPARTMENT - PARKING**

#	Title	Current Fee/Charge	Unit	Notes
1	<b>PARKING CITATION FEES</b>			
2	Obstruct Use of Driveway 4-7.140(e)	\$55.00		
3	Funeral/No Parking 4-7.1401(f)	\$55.00		
4	Vehicle . Over 84" within 50' of intersections 4-7.1401(g)	\$55.00		
5	Red Zone 4-7.1404(a)	\$51.00		
6	Yellow Zone 4-7.1404(b)	\$51.00		
7	White Zone 4-7.1404 (c)	\$55.00		
8	Green Zone 4-7.1404(d)	\$55.00		
9	Standing in Alley (10 Minutes)	\$55.00		
10	Two Per Hour Parking 4-7.1603	\$55.00		
11	72 Hr. Parking 4-7.1604	\$55.00		
12	One Per Hour parking 4-7.1605(a)	\$55.00		
13	No Parking Certain Per Hours 4-7.1607	\$55.00		
14	Street Sweeping 4-7.1607.1	\$55.00		
15	No Parking Any Time 4-7.1608	\$60.00		
16	Emergency Parking 4-7.1609(a)	\$60.00		
17	Temporary No Parking 4-7.1609(b)	\$60.00		
18	Wash/Lube/Repair 4-7.1613(a)	\$60.00		
19	Store Vehicle On St. 3 Hours 4-7.1613(d)	\$60.00		
20	Auxiliary Motor 4-7.1614	\$60.00		
21	Unattended Trailer 4-7.1615	\$96.00		
22	Over 6, 000 lbs. 10PM-6AM 4-7.1617	\$141.00		
23	Comm. Vehicle . 10,000 lbs. 2AM-6AM 4-7.1621	\$188.00		
24	Over 6, 000 lbs. Anytime/Res Dist. 4-7.1621 (a)	\$141.00		
25	Over 6,000 lbs. 10 PM to 6 AM Any Street 4-7.1621(b)	\$141.00		
26	Prohibited Parking of Motorhomes & Trailers 4-7.1622	\$55.00		
27	Prohibited Parking of Vehicles For Sale 4-7.1623	\$55.00		
28	Fail to Obey Posted Signs CVC 21461(a)	\$55.00		
29	Parked more than 18" from Curb CVC 22502(a)	\$55.00		
30	Expired Registration CVC 4000(a)	\$70.00		
31	\$50.00 Min. bail set per 42001.8 CVC	\$3.00		
32	Damaged License Plate CVC 4457	\$55.00		
33	Plate Missing CVC 5200	\$55.00		
34	\$10.00 with proof of correction per 40225(e) CVC	\$3.00		
35	Illegible Plates CVC5201	\$55.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$65.00	\$14
NA	NA	\$65.00	\$14
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$110.00	\$55
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$95.00	\$40
NA	NA	\$110.00	\$50
NA	NA	\$250.00	\$190
NA	NA	\$75.00	\$15
NA	NA	\$110.00	\$50
NA	NA	\$75.00	\$15
NA	NA	\$75.00	\$15
NA	NA	\$146.00	\$50
NA	NA	\$250.00	\$109
NA	NA	\$298.00	\$110
NA	NA	\$250.00	\$109
NA	NA	\$250.00	\$109
NA	NA	\$250.00	\$195
NA	NA	\$150.00	\$95
NA	NA	\$95.00	\$40
NA	NA	\$75.00	\$20
NA	NA	\$95.00	\$25
NA	NA	\$9.00	\$6
NA	NA	\$95.00	\$40
NA	NA	\$195.00	\$140
NA	NA	\$10.00	\$7
NA	NA	\$195.00	\$140

**FINANCE DEPARTMENT - PARKING**

#	Title	Current Fee/Charge	Unit	Notes
36	\$10.00 with proof of correction per 40225(e) CVC	\$3.00		
37	Tags Missing CVC5204	\$55.00		
38	\$10.00 with proof of correction per 40225(e) CVC	\$3.00		
39	Unlawful Parking-Public Grounds CVC 21113(a)	\$65.00		
40	Unlawful Bicycle Parking CVC 21210(a)	\$29.00		
41	Parking within Intersection CVC 22500(a)	\$55.00		
42	Parking on Crosswalk CVC 22500(b)	\$55.00		
43	Parking Fire Station Entrance CVC 22500(d)	\$70.00		
44	Blocking Driveway CVC 22500(e)	\$65.00		
45	Parking on Sidewalk CVC 22500(f)	\$65.00		
46	Parking along Excavation CVC 22500(g)	\$65.00		
47	Parked on Opposite side CVC 22500(h)	\$60.00		
48	Parking Bus Zone CVC 22500(i)	\$277.00		
49	Min Bail set per 42001.5 CVC	\$0.00		
50	Parking in Tunnel CVC 2500(j)	\$55.00		
51	Parking on Bridge CVC 22500(k)	\$55.00		
52	Blocking Handicap Access CVC22500(l)	\$277.00		
53	Min Bail set per 42001.5 CVC	\$0.00		
54	Blocking Fire Lane CVC 22500.1	\$316.00		
55	Min Bail set per 42001.5 CVC	\$0.00		
56	Curb Parking/One Way St. CVC 22502(c)	\$55.00		
57	Handicap Parking/On St. CVC22507.8(a)	\$411.00		
58	Min Bail set per 42001.5 CVC	\$0.00		
59	Handicap Parking/Off St. CVC 22507.8(b)	\$411.00		
60	Min Bail set per 42001.5 CVC	\$0.00		
61	Within 15' of Fire Hydrant	\$60.00		
62	Vehicle Unattended/Engine Running CVC 22515 (2)	\$55.00		
63	Locked Vehicle/Occupant No Escape CVC 2215(a)	\$65.00		
64	Vehicle Door Open to Traffic CVC 22516	\$55.00		
65	Parked within 7 1/2' RR Track CVC 22521	\$55.00		
66	Parked within 3' of Sidewalk Ramp CVC 22522	\$277.00		
67	Min Bail set per 42001.5 CVC	\$0.00		
68	Abandon Vehicle Upon Highway CVC 22523(a)	\$111.00		
69	Min fine set per CVC22523 (c)	\$0.00		
70	Abandon Vehicle Public/Private Property CVC22523 (b)	\$111.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$10.00	\$7
NA	NA	\$75.00	\$20
NA	NA	\$10.00	\$7
NA	NA	\$75.00	\$10
NA	NA	\$45.00	\$16
NA	NA	\$375.00	\$320
NA	NA	\$375.00	\$320
NA	NA	\$1,200.00	\$1,130
NA	NA	\$95.00	\$30
NA	NA	\$375.00	\$310
NA	NA	\$375.00	\$310
NA	NA	\$375.00	\$315
NA	NA	\$375.00	\$98
NA	NA	\$0.00	\$0
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$1,200.00	\$923
NA	NA	\$0.00	\$0
NA	NA	\$1,200.00	\$884
NA	NA	\$0.00	\$0
NA	NA	\$75.00	\$20
NA	NA	\$1,200.00	\$789
NA	NA	\$0.00	\$0
NA	NA	\$1,200.00	\$789
NA	NA	\$0.00	\$0
NA	NA	\$95.00	\$35
NA	NA	\$95.00	\$40
NA	NA	\$95.00	\$30
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$375.00	\$98
NA	NA	\$0.00	\$0
NA	NA	\$375.00	\$264
NA	NA	\$0.00	\$0
NA	NA	\$275.00	\$164

**FINANCE DEPARTMENT - PARKING**

#	Title	Current Fee/Charge	Unit	Notes
71	Min Bail set per 42001.5 CVC	\$0.00		
72	Blocking Intersection/Crosswalk (Gridlock) CVC22526(a)	\$111.00		
73	Min Bail set per 42001.5 CVC	\$0.00		
74	Blocking intersection/crosswalk turning CVC22526(b)	\$111.00		
75	Min Bail set per 42001.5 CVC	\$0.00		
76	Lot Street/Alley Parking CVC22951	\$44.00		
77	Overnight/City Parking Prohibited 4-7.1616	\$55.00		
78	Fuel Cap Required CVC2715	\$44.00		
79	\$10.00 with Proof of Correction per 40225(e) CVC	\$3.00		
80	Handicap Parking 4-6.107(e)	\$368.00		
81	2hr Meter Civic Center/Parking Permit 4-6.108	\$55.00		
82	Overtime Meter 4-6.211(a)	\$55.00		
83	Occupy More Than One Space 4-6.211(b)	\$60.00		
84	Outside Marked Stall 4-6.211(c)	\$55.00		
85	Double Parked 4-7.1301 (a) (b) (c)	\$60.00		
86	Occupying More Than One Space 4-6.12(b)	\$55.00		
87	Angle Parking Prohibited 4-7.1305	\$55.00		
88	Stopping, Standing Parking Prohibited 4-7.1401	\$55.00		
89	Tunnel, Bridge, Viaduct 4-7.1401(a)	\$55.00		
90	Within Parkway 4-7.1401(b)	\$55.00		
91	In Intersection 4-7.1401(c)	\$55.00		
92	In Crosswalk 4-7.1401(d)	\$55.00		
93	Parked on front lawn 9-3.801(5) (a)	\$85.00		
94	Defective Windshield CVC 26710	\$55.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$0.00	\$0
NA	NA	\$375.00	\$264
NA	NA	\$0.00	\$0
NA	NA	\$375.00	\$264
NA	NA	\$0.00	\$0
NA	NA	\$95.00	\$51
NA	NA	\$95.00	\$40
NA	NA	\$95.00	\$51
NA	NA	\$10.00	\$7
NA	NA	\$1,200.00	\$832
NA	NA	\$75.00	\$20
NA	NA	\$75.00	\$20
NA	NA	\$120.00	\$60
NA	NA	\$75.00	\$20
NA	NA	\$375.00	\$315
NA	NA	\$375.00	\$320
NA	NA	\$120.00	\$65
NA	NA	\$95.00	\$40
NA	NA	\$95.00	\$40
NA	NA	\$95.00	\$40
NA	NA	\$375.00	\$320
NA	NA	\$375.00	\$320
NA	NA	\$120.00	\$35
NA	NA	\$75.00	\$20

## CITY CLERK

#	Title	Current Fee/Charge	Unit	Notes
1	<b>GENERAL ADMINISTRATIVE FEES</b>			
2	<u>Photo Copies</u>			
3	Copy Fee	\$0.15	Per Sheet	
4	<u>Notary Services</u>			
5	Acknowledgments	\$15.00	Per Signature	
6	Jurats	\$15.00	Per Signature	
7	Certified Copies of Power of Attorney	\$15.00	Per Each Power of Attorney	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$0.25	0%	\$0.25	\$0.10
NA	NA	\$15.00	\$0
NA	NA	\$15.00	\$0
NA	NA	\$15.00	\$0

POLICE DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
1	<b>PERSONNEL*</b>			
2	Police Sergeant	\$147.00	Per Hour	
3	Overtime	\$220.00	Per Hour	
4	Senior Officer	\$132.00	Per Hour	
5	Overtime	\$197.00	Per Hour	
6	Police Corporal	\$113.00	Per Hour	
7	Overtime	\$170.00	Per Hour	
8	Communication Operator (Dispatcher)	\$11.00	Per Hour	
9	Overtime	\$164.00	Per Hour	
10	Parking Enforcement Officer	\$97.00	Per Hour	
11	Overtime	\$145.00	Per Hour	
12	<i>*Personnel fees subject to change</i>			
13	<b>GENERAL ADMINSTRATIVE FEES</b>			
14	Arrest Reports	\$32.00		
15	Redacted Reports	\$32.00		
16	Reports Requested By Mail	\$32.00		
17	Finger Printing:			
18	Basic Live Scan	\$77.89		
19	Enhanced Live Scan	\$114.16		
20	Repossessions (Gov. code sect. 26752 & CVC 41612)	\$18.00		
21	Crime Reports	\$26.86		
22	Incident Reports	\$32.00		
23	CAD Reports	\$32.00		
24	Traffic Collision Reports:			
25	Residents	\$32.00		
26	Non Residents	\$33.58		
27	Booking Slips/Dispositions	\$32.00		
28	Clearance Letters	\$75.00		
29	Pick up & Disposal of Deceased Animals	\$191.00		
30	Pick up of Live Animals	\$191.00		
31	Animal Litter Pickup	\$191.00		
32	Housing and Shelter of Animals	\$0.00		
33	Research for Documents & Duplication	\$99.37		
34	Street Vendor Permits	\$0.00		
35	Vehicle Impounds/Suspended License/Unlicensed (30 days)	\$167.87		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$213.94	0%	\$214.00	\$67
\$320.91	0%	\$321.00	\$101
\$189.87	0%	\$190.00	\$58
\$284.80	0%	\$285.00	\$88
\$180.67	0%	\$181.00	\$68
\$271.00	0%	\$271.00	\$101
\$143.12	0%	\$143.00	\$132
\$214.68	0%	\$215.00	\$51
\$110.47	0%	\$110.00	\$13
\$165.71	0%	\$166.00	\$21
\$40.83	0%	\$41.00	\$9
\$40.83	0%	\$41.00	\$9
\$45.94	0%	\$46.00	\$14
\$47.85	0%	\$48.00	-\$30
\$47.85	0%	\$48.00	-\$66
NA	NA	\$15.00	-\$3
\$40.83	0%	\$41.00	\$14
\$40.83	0%	\$41.00	\$9
\$40.83	0%	\$41.00	\$9
\$40.83	0%	\$41.00	\$9
\$40.83	0%	\$41.00	\$7
\$25.52	2%	\$25.00	-\$7
\$46.50	1%	\$46.00	-\$29
\$218.89	0%	\$219.00	\$28
NA	NA	Actual Cost per County Animal Control	Variable
\$218.89	0%	\$219.00	\$28
\$218.89	0%	\$219.00	\$219
\$40.83	0%	\$41.00	-\$58
\$899.38	61%	\$350.00	\$350
\$192.41	0%	\$192.00	\$24



POLICE DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
36	Vehicle Release Fees	\$114.16		
37	Vehicle Release Fees - DUI	\$335.72		
38	Digital Photos	New		
39	Digital Videos	New		
40	Color Photographs - Printed	New		
41	Copy of Citation	New		
42	<b>TRAFFIC/EQUIPMENT CITATION REVIEW</b>			
43	HP Police Citations	\$28.00		
44	Other Police Agency Citations/HP Residents only and those approved by Watch Commander	\$20.54		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$141.37	0%	\$141.00	\$27
\$463.42	0%	\$463.00	\$127
\$51.15	0%	\$51.00	NA
\$93.00	0%	\$93.00	NA
\$38.75	2%	\$38.00	NA
\$25.52	2%	\$25.00	NA
\$45.17	0%	\$45.00	\$17
\$45.17	0%	\$45.00	\$24

**PARKS AND RECREATION DEPARTMENT**

#	Title	Current Fee/Charge	Unit	Notes
1	<b>GENERAL FEES &amp; INFORMATION</b>			
2	<b>Minimum Reservation</b>			
3	The minimum reservation time for the use of any park facility for private special events, such as birthdays, anniversaries, weddings, etc. is five (5) per hours.			
4	Same day permits are available on a per hourly basis for small scale events, such as membership meetings and trainings/workshops, only if those events take place during the Department's normal hours of operation, if the facility is available and if the Director of Parks and Recreation or designee approves said use.			
5	Personnel services for all private rentals	\$19.00	Per Hour	Personnel fees are not charged for rentals during normal hours of operation
6	<b>PERSONNEL</b>			
7	Supervisor	\$54.46	Per Hour	
8	Coordinator	\$38.14	Per Hour	
9	Part-time	\$19.00	Per Hour	
10	<b>FACILITY FEES</b>			
11	Security Deposit	\$75.00 - \$2,500.00		
12	Janitorial	\$475.00		
13	Splash Pad Admission	\$1.00	Each	
14	Public works hourly rate for special events	New	Per Hour	
15	Special event application fee (private)	\$80.00		
16	Deposit for city facilities special events	\$2,500.00		
17	Special event application fee (non profit)	\$30.00		
18	Football Field Deposit	\$150.00		
19	Football Field Priority Group #1-6 Weekday	\$35.00		
20	Football Field Priority Group #1-6 Weekend	\$40.00		
21	Football Field Priority Group #7 Weekday	\$40.00		
22	Football Field Priority Group #7 Weekend	\$45.00		
23	Football Field Private Party Weekday	\$45.00		
24	Football Field Private Party Weekend	\$50.00		
25	Football Field Commercial	\$76.00		
26	Per Hourly Rental Rates	\$10.00 - \$123.00		
27	Application Fee (Special Events)			
28	Profit	\$80.00		
29	Nonprofit	\$30.00		
30	<b>Salt Lake Park</b>			3401 E. Florence Ave
31	<b>1. Lounge</b>			Capacity Assembly/Banquet - 200/100 Persons
32	Security Deposit	\$500.00	Flat Rate	
33	Janitorial	\$475.00	Flat Rate	
34	Kitchen	\$78.00	Flat Rate	
35	Private Weekday	\$21.00	Per Hour	
36	Private Weekend	\$63.00	Per Hour	
37	Non-Profit Weekday	\$16.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$157.99	83%	\$27.00	\$8
\$129.79	41%	\$77.00	\$23
\$98.23	45%	\$54.00	\$16
\$79.00	66%	\$27.00	\$8
NA	NA	\$75.00 - \$2,500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$1.00	\$0
\$492.29	0%	\$492.00	NA
\$1,637.52	91%	\$150.00	\$70
NA	NA	\$3,000.00	\$500
\$1,637.52	97%	\$50.00	\$20
NA	NA	\$250.00	\$100
NA	NA	\$49.00	\$14
NA	NA	\$56.00	\$16
NA	NA	\$56.00	\$16
NA	NA	\$63.00	\$18
NA	NA	\$63.00	\$18
NA	NA	\$70.00	\$20
NA	NA	\$106.40	\$30
NA	NA	\$10.00 - \$123.00	\$0
\$9,902.43	98%	\$150.00	\$70
\$9,902.43	99%	\$50.00	\$20
NA	NA	\$500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$29.40	\$8
NA	NA	\$88.20	\$25
NA	NA	\$22.40	\$6

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
38	Non-Profit Weekend	\$31.00	Per Hour	
39	Commercial/Business	\$63.00	Per Hour	
40	<b>2. Social Hall</b>			Capacity Assembly/Banquet - 325/150 Persons
41	Security Deposit	\$500.00	Flat Rate	
42	Janitorial	\$475.00	Flat Rate	
43	Kitchen	\$78.00	Flat Rate	
44	Private Weekday	\$21.00	Per Hour	
45	Private Weekend	\$63.00	Per Hour	
46	Non-Profit Weekday	\$16.00	Per Hour	
47	Non-Profit Weekend	\$31.00	Per Hour	
48	Commercial/Business	\$62.00	Per Hour	
49	<b>3. Club Room 2</b>			Capacity Assembly/Banquet - 70/30 Persons
50	Security Deposit	\$150.00	Flat Rate	
51	Janitorial	\$475.00	Flat Rate	
52	Kitchen	\$78.00	Flat Rate	
53	Private Weekday	\$11.00	Per Hour	
54	Private Weekend	\$36.00	Per Hour	
55	Non-Profit Weekday	\$11.00	Per Hour	
56	Non-Profit Weekend	\$16.00	Per Hour	
57	Commercial/Business	\$36.00	Per Hour	
58	<b>4. Club Room 3</b>			Capacity Assembly/Banquet - 70/30 Persons
59	Security Deposit	\$150.00	Flat Rate	
60	Janitorial	\$475.00	Flat Rate	
61	Kitchen	\$78.00	Flat Rate	
62	Private Weekday	\$11.00	Per Hour	
63	Private Weekend	\$36.00	Per Hour	
64	Non-Profit Weekday	\$11.00	Per Hour	
65	Non-Profit Weekend	\$16.00	Per Hour	
66	Commercial/Business	\$36.00	Per Hour	
67	<b>5. Parking Lots</b>			
68	Security Deposit	\$150.00	Flat Rate	
69	Private Weekday	\$26.00	Per Hour (10 Hr Limit)	
70	Private Weekend	\$26.00	Per Hour (10 Hr Limit)	
71	Non-Profit Weekday	\$26.00	Per Hour (10 Hr Limit)	
72	Non-Profit Weekend	\$26.00	Per Hour (10 Hr Limit)	
73	Commercial/Business	\$26.00	Per Hour (10 Hr Limit)	
74	<u>Huntington Park Community Center</u>			6925 Salt Lake Ave
75	<b>1. Community Center</b>			Capacity Assembly/Banquet - 500/240 Persons
76	Security Deposit	\$500.00	Flat Rate	
77	Janitorial	\$475.00	Flat Rate	
78	Kitchen	\$78.00	Flat Rate	
79	Private Weekday	\$31.00	Per Hour	
80	Private Weekend	\$83.00	Per Hour	
81	Non-Profit Weekday	\$21.00	Per Hour	
82	Non-Profit Weekend	\$41.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$43.40	\$12
NA	NA	\$88.20	\$25
NA	NA	\$500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$29.40	\$8
NA	NA	\$88.20	\$25
NA	NA	\$22.40	\$6
NA	NA	\$43.40	\$12
NA	NA	\$86.80	\$25
NA	NA	\$250.00	\$100
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$15.40	\$4
NA	NA	\$50.40	\$14
NA	NA	\$15.40	\$4
NA	NA	\$22.40	\$6
NA	NA	\$50.40	\$14
NA	NA	\$250.00	\$100
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$15.40	\$4
NA	NA	\$50.40	\$14
NA	NA	\$15.40	\$4
NA	NA	\$22.40	\$6
NA	NA	\$50.40	\$14
NA	NA	\$250.00	\$100
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$43.40	\$12
NA	NA	\$116.20	\$33
NA	NA	\$29.40	\$8
NA	NA	\$57.40	\$16

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
83	Commercial/Business	\$83.00	Per Hour	
84	<b>2. Senior Park + Pavilion</b>			Capacity Assembly/Banquet - 200/200 Persons
85	Security Deposit	\$250.00	Flat Rate	
86	Janitorial	\$475.00	Flat Rate	
87	Kitchen	\$78.00	Flat Rate	
88	Private Weekday	\$26.00	Per Hour	
89	Private Weekend	\$78.00	Per Hour	
90	Non-Profit Weekday	\$26.00	Per Hour	
91	Non-Profit Weekend	\$46.00	Per Hour	
92	Commercial/Business	\$78.00	Per Hour	
93	<b>3. Community Center + Pavilion + Senior Park</b>			Capacity Assembly/Banquet - 200/200 Persons
94	Security Deposit	\$500.00	Flat Rate	
95	Janitorial	\$475.00	Flat Rate	
96	Kitchen	\$78.00	Flat Rate	
97	Private Weekday	\$52.00	Per Hour	
98	Private Weekend	\$125.00	Per Hour	
99	Non-Profit Weekday	\$31.00	Per Hour	
100	Non-Profit Weekend	\$83.00	Per Hour	
101	Commercial/Business	\$125.00	Per Hour	
102	<b>4. Parking Lot</b>			
103	Security Deposit	\$150.00	Flat Rate	
104	Private Weekday	\$26.00	Per Hour (10 Hr Limit)	
105	Private Weekend	\$26.00	Per Hour (10 Hr Limit)	
106	Non-Profit Weekday	\$26.00	Per Hour (10 Hr Limit)	
107	Non-Profit Weekend	\$26.00	Per Hour (10 Hr Limit)	
108	Commercial/Business	\$26.00	Per Hour (10 Hr Limit)	
109	<u>Raul R. Perez Memorial Park</u>			6208 Alameda St.
110	<b>1. Room A</b>			Capacity Assembly/Banquet - 70/30 Persons
111	Security Deposit	\$250.00	Flat Rate	
112	Janitorial	\$475.00	Flat Rate	
113	Kitchen	\$78.00	Flat Rate	
114	Private Weekday	\$21.00	Per Hour	
115	Private Weekend	\$46.00	Per Hour	
116	Non-Profit Weekday	\$16.00	Per Hour	
117	Non-Profit Weekend	\$26.00	Per Hour	
118	Commercial/Business	\$46.00	Per Hour	
119	<b>2. Room B</b>			Capacity Assembly/Banquet - 70/30 Persons
120	Security Deposit	\$250.00	Flat Rate	
121	Janitorial	\$475.00	Flat Rate	
122	Kitchen	\$78.00	Flat Rate	
123	Private Weekday	\$21.00	Per Hour	
124	Private Weekend	\$46.00	Per Hour	
125	Non-Profit Weekday	\$16.00	Per Hour	
126	Non-Profit Weekend	\$26.00	Per Hour	
127	Commercial/Business	\$46.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$116.20	\$33
NA	NA	\$500.00	\$250
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$36.40	\$10
NA	NA	\$109.20	\$31
NA	NA	\$36.40	\$10
NA	NA	\$64.40	\$18
NA	NA	\$109.20	\$31
NA	NA	\$500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$72.80	\$21
NA	NA	\$175.00	\$50
NA	NA	\$43.40	\$12
NA	NA	\$116.20	\$33
NA	NA	\$175.00	\$50
NA	NA	\$250.00	\$100
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$500.00	\$250
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$29.40	\$8
NA	NA	\$64.40	\$18
NA	NA	\$22.40	\$6
NA	NA	\$36.40	\$10
NA	NA	\$64.40	\$18
NA	NA	\$500.00	\$250
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$29.40	\$8
NA	NA	\$64.40	\$18
NA	NA	\$22.40	\$6
NA	NA	\$36.40	\$10
NA	NA	\$64.40	\$18

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
128	<b>3. Room C</b>			Capacity Assembly/Banquet - 160/75 Persons
129	Security Deposit	\$250.00	Flat Rate	
130	Janitorial	\$475.00	Flat Rate	
131	Kitchen	\$78.00	Flat Rate	
132	Private Weekday	\$21.00	Per Hour	
133	Private Weekend	\$46.00	Per Hour	
134	Non-Profit Weekday	\$16.00	Per Hour	
135	Non-Profit Weekend	\$26.00	Per Hour	
136	Commercial/Business	\$46.00	Per Hour	
137	<b>4. Room A+B+C</b>			Capacity Assembly/Banquet - 250/120 Persons
138	Security Deposit	\$500.00	Flat Rate	
139	Janitorial	\$475.00	Flat Rate	
140	Kitchen	\$78.00	Flat Rate	
141	Private Weekday	\$52.00	Per Hour	
142	Private Weekend	\$93.00	Per Hour	
143	Non-Profit Weekday	\$31.00	Per Hour	
144	Non-Profit Weekend	\$46.00	Per Hour	
145	Commercial/Business	\$93.00	Per Hour	
146	<b>5. Parking Lot</b>			
147	Security Deposit	\$150.00	Flat Rate	
148	Kitchen	\$78.00	Flat Rate	
149	Private Weekday	\$26.00	Per Hour (10 Hr Limit)	
150	Private Weekend	\$26.00	Per Hour (10 Hr Limit)	
151	Non-Profit Weekday	\$26.00	Per Hour (10 Hr Limit)	
152	Non-Profit Weekend	\$26.00	Per Hour (10 Hr Limit)	
153	Commercial/Business	\$26.00	Per Hour (10 Hr Limit)	
154	<b>Freedom Park</b>			3801 E. 61st St.
155	<b>1. Community Center</b>			Capacity Assembly/Banquet - 325/150 Persons
156	Security Deposit	\$500.00	Flat Rate	
157	Janitorial	\$475.00	Flat Rate	
158	Kitchen	\$78.00	Flat Rate	
159	Private Weekday	\$21.00	Per Hour	
160	Private Weekend	\$63.00	Per Hour	
161	Non-Profit Weekday	\$16.00	Per Hour	
162	Non-Profit Weekend	\$31.00	Per Hour	
163	Commercial/Business	\$63.00	Per Hour	
164	<b>Robert H. Keller Park</b>			6550 Miles Ave
165	<b>1. Picnic Shelter</b>			Capacity Assembly/Banquet - 75/75 Persons
166	Security Deposit	\$75.00	Flat Rate	
167	Private Weekday	\$26.00	Per Hour	
168	Private Weekend	\$36.00	Per Hour	
169	Non-Profit Weekday	\$26.00	Per Hour	
170	Non-Profit Weekend	\$26.00	Per Hour	
171	Commercial/Business	\$36.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$500.00	\$250
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$29.40	\$8
NA	NA	\$64.40	\$18
NA	NA	\$22.40	\$6
NA	NA	\$36.40	\$10
NA	NA	\$64.40	\$18
NA	NA	\$500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$72.80	\$21
NA	NA	\$130.20	\$37
NA	NA	\$43.40	\$12
NA	NA	\$64.40	\$18
NA	NA	\$130.20	\$37
NA	NA	\$250.00	\$100
NA	NA	\$109.20	\$31
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$500.00	\$0
\$475.00	0%	\$475.00	\$0
NA	NA	\$109.20	\$31
NA	NA	\$29.40	\$8
NA	NA	\$88.20	\$25
NA	NA	\$22.40	\$6
NA	NA	\$43.40	\$12
NA	NA	\$88.20	\$25
NA	NA	\$250.00	\$175
NA	NA	\$36.40	\$10
NA	NA	\$50.40	\$14
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$50.40	\$14

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
172	<b>ATHLETIC FACILITY FEES</b>			
173	<b>Minimum Reservation</b>			
174	The minimum reservation time for use of any park athletic facility for practices or games is two hours.			
175	<b>Non-Profit Rates</b>			
176	A nonprofit organization is a group organized for purposes other than generating profit and in which no part of the organization's income is distributed to its members, directors, or officers. Nonprofit organizations must submit an IRS letter recognizing it as a tax-exempt organization prior to rental.			
177	<b>Light Fees</b>			
178	Light fee will be assessed per field	\$11.00	Per Hour	
179	<b>Field Marking (Optional)</b>			Personnel fees are required for field marking
180	Flat rate will be assessed per field each time a field is desired to be marked with chalk	\$7.00		Chalk is not allowed on any grass or artificial turf facilities
181	Flat rate painting fee will be assessed per field each time a field is desired to be marked with paint	\$11.00		
182	<b>Equipment (Optional)</b>			
183	Flat rate fee will be charged for rental of the volleyball system	\$11.00		
184	Fee assessed when the scoreboard is desired	\$9.00	Per Hour	Personnel fees are required for scoreboard operation
185	<b>Personnel Fees</b>			
186	For personnel services for field marking or operating the scoreboard	\$19.00	Per Hour	
187	<b>Weekday and Weekend Rates</b>			
188	Weekday fees are defined as Monday through Friday from 8:00 a.m. to 5:00 p.m.			
189	Weekend fees begin on Friday 5:01 p.m. through Sunday 11:00 p.m.			
190	<b>Priority Group Qualifications</b>			
191	<b>Groups 1-6</b>			
192	~Co-sponsored programs and events – City of Huntington Park Department of Parks and Recreation youth or adult programs, leagues or events ~Nonprofit organizations with 51%+ of its participants residing in Huntington Park (Huntington Park residency) and an “Everyone Plays” ~Philosophy (ex. AYSO, PONY Baseball, Little League, Jr. NBA) during traditional season ~Nonprofit organizations that cater to participants with special needs ~Nonprofit organizations that provide gender-equitable programs ~Los Angeles Unified School District (LAUSD) related programs ~Non-LAUSD School related programs (ex. charter schools)			
193	<b>Groups 7</b>			

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$15.40	\$4
NA	NA	\$9.80	\$3
NA	NA	\$15.40	\$4
NA	NA	\$15.40	\$4
NA	NA	\$12.60	\$4
\$79.00	62%	\$30.00	\$11

## PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
194	~Youth club programs, teams, organizations or events with 51%+ of its participants residing in Huntington Park. Membership is required to participate within a club program, team, organization or event.			
195	<b>Private Party</b>			
196	~Adult programs, teams, organizations, or events. ~Youth club programs, organizations or events with less than 51% Huntington Park residency ~Adult programs, organizations or events with less than 51% Huntington Park residency			
197	<b>Commercial</b>			
198	~A non-sport group that will generate revenue solely for making profit for the private enterprise. This includes but is not limited to car shows, carnivals, circuses, magic shows, radio shows, television stations or special events.			
199	<b>Liability Insurance Requirements</b>			
200	~General liability insurance of the type and amount (at least \$1 million) required by the Director of Parks and Recreation shall be a condition for issuance of a facility permit. Failure to provide adequate insurance may be cause for the City to reject or revoke a permit. A certificate of liability insurance shall name the City of Huntington Park as an additional insured. Additionally, an Endorsement Page (document CG 20 10 11 85 or CG 20 10 10 93) naming the City of Huntington Park, it's officers, agents and employees as additionally insured must be included. Insurance documents must be submitted with the application.			
201	<b><u>Freedom Park</u></b>			3801 East 61st Street
202	<b>1. Multi-Purpose Athletic Facility</b>			
203	Deposit	\$150.00	Flat Rate	
204	Groups 1-6 Weekday	\$16.00	Per Hour	
205	Groups 1-6 Weekend	\$21.00	Per Hour	
206	Group 7 Weekday	\$26.00	Per Hour	
207	Group 7 Weekend	\$31.00	Per Hour	
208	Private Party Weekday	\$46.00	Per Hour	
209	Private Party Weekend	\$41.00	Per Hour	
210	Commercial	\$0.00	Per Hour	
211	<b>2. Freedom Park Basketball Court #1</b>			
212	Deposit	\$150.00	Flat Rate	
213	Groups 1-6 Weekday	\$30.00	Per Hour	
214	Groups 1-6 Weekend	\$35.00	Per Hour	
215	Group 7 Weekday	\$30.00	Per Hour	
216	Group 7 Weekend	\$35.00	Per Hour	
217	Private Party Weekday	\$35.00	Per Hour	
218	Private Party Weekend	\$35.00	Per Hour	
219	Commercial	\$0.00	Per Hour	
220	<b>3. Freedom Park Basketball Court #1-2</b>			
221	Deposit	\$150.00	Flat Rate	
222	Groups 1-6 Weekday	\$44.00	Per Hour	
223	Groups 1-6 Weekend	\$44.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$250.00	\$100
NA	NA	\$22.40	\$6
NA	NA	\$29.40	\$8
NA	NA	\$36.40	\$10
NA	NA	\$43.40	\$12
NA	NA	\$64.40	\$18
NA	NA	\$57.40	\$16
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$100
NA	NA	\$42.00	\$12
NA	NA	\$49.00	\$14
NA	NA	\$42.00	\$12
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$100
NA	NA	\$61.60	\$18
NA	NA	\$61.60	\$18

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
224	Group 7 Weekday	\$49.00	Per Hour	
225	Group 7 Weekend	\$49.00	Per Hour	
226	Private Party Weekday	\$54.00	Per Hour	
227	Private Party Weekend	\$54.00	Per Hour	
228	Commercial	\$54.00	Per Hour	
229	<b>Raul R. Perez Memorial Park</b>			6208 Alameda Street
230	<b>1. Basketball Court #1 or #2</b>			
231	Deposit	\$150.00	Flat Rate	
232	Groups 1-6 Weekday	\$30.00	Per Hour	
233	Groups 1-6 Weekend	\$35.00	Per Hour	
234	Group 7 Weekday	\$30.00	Per Hour	
235	Group 7 Weekend	\$35.00	Per Hour	
236	Private Party Weekday	\$35.00	Per Hour	
237	Private Party Weekend	\$35.00	Per Hour	
238	Commercial	\$0.00	Per Hour	
239	<b>2. Basketball Court #1 and #2</b>			
240	Deposit	\$150.00	Flat Rate	
241	Groups 1-6 Weekday	\$59.00	Per Hour	
242	Groups 1-6 Weekend	\$61.00	Per Hour	
243	Group 7 Weekday	\$51.00	Per Hour	
244	Group 7 Weekend	\$61.00	Per Hour	
245	Private Party Weekday	\$61.00	Per Hour	
246	Private Party Weekend	\$61.00	Per Hour	
247	Commercial	\$0.00	Per Hour	
248	<b>Salt Lake Park Baseball &amp; Softball Facilities</b>			3401 East Florence Avenue
249	<b>1. Ball Field #1, #2, or #3</b>			
250	Deposit	\$150.00	Flat Rate	
251	Groups 1-6 Weekday	\$16.00	Per Hour	
252	Groups 1-6 Weekend	\$21.00	Per Hour	
253	Group 7 Weekday	\$21.00	Per Hour	
254	Group 7 Weekend	\$26.00	Per Hour	
255	Private Party Weekday	\$31.00	Per Hour	
256	Private Party Weekend	\$32.00	Per Hour	
257	Commercial	\$41.00	Per Hour	
258	<b>2. Ball Field #4</b>			
259	Deposit	\$150.00	Flat Rate	
260	Groups 1-6 Weekday	\$16.00	Per Hour	
261	Groups 1-6 Weekend	\$21.00	Per Hour	
262	Group 7 Weekday	\$21.00	Per Hour	
263	Group 7 Weekend	\$26.00	Per Hour	
264	Private Party Weekday	\$31.00	Per Hour	
265	Private Party Weekend	\$36.00	Per Hour	
266	Commercial	\$41.00	Per Hour	
267	<b>3. Ball Field Grass #1, #2, #3, or #4</b>			
268	Deposit	\$150.00	Flat Rate	
269	Groups 1-6 Weekday	\$13.00	Per Hour	
270	Groups 1-6 Weekend	\$15.00	Per Hour	
271	Group 7 Weekday	\$17.00	Per Hour	
272	Group 7 Weekend	\$20.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$68.60	\$20
NA	NA	\$68.60	\$20
NA	NA	\$75.60	\$22
NA	NA	\$75.60	\$22
NA	NA	\$75.60	\$22
NA	NA	\$250.00	\$100
NA	NA	\$42.00	\$12
NA	NA	\$49.00	\$14
NA	NA	\$42.00	\$12
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$100
NA	NA	\$82.60	\$24
NA	NA	\$85.40	\$24
NA	NA	\$71.40	\$20
NA	NA	\$85.40	\$24
NA	NA	\$85.40	\$24
NA	NA	\$85.40	\$24
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$100
NA	NA	\$22.40	\$6
NA	NA	\$29.40	\$8
NA	NA	\$29.40	\$8
NA	NA	\$36.40	\$10
NA	NA	\$43.40	\$12
NA	NA	\$44.80	\$13
NA	NA	\$57.40	\$16
NA	NA	\$250.00	\$100
NA	NA	\$22.40	\$6
NA	NA	\$29.40	\$8
NA	NA	\$29.40	\$8
NA	NA	\$36.40	\$10
NA	NA	\$43.40	\$12
NA	NA	\$50.40	\$14
NA	NA	\$57.40	\$16
NA	NA	\$250.00	\$100
NA	NA	\$18.20	\$5
NA	NA	\$21.00	\$6
NA	NA	\$23.80	\$7
NA	NA	\$28.00	\$8



PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
273	Private Party Weekday	\$20.00	Per Hour	
274	Private Party Weekend	\$23.00	Per Hour	
275	Commercial	\$0.00	Per Hour	
276	<b>4. Batting Cages - 15 Minutes</b>			
277	Deposit	\$0.00	Flat Rate	
278	Groups 1-6 Weekday	\$13.00	Per Hour	
279	Groups 1-6 Weekend	\$13.00	Per Hour	
280	Group 7 Weekday	\$15.00	Per Hour	
281	Group 7 Weekend	\$15.00	Per Hour	
282	Private Party Weekday	\$16.00	Per Hour	
283	Private Party Weekend	\$16.00	Per Hour	
284	Commercial	\$0.00	Per Hour	
285	<b>5. Batting Cages - 30 Minutes</b>			
286	Deposit	\$0.00	Flat Rate	
287	Groups 1-6 Weekday	\$23.00	Per Hour	
288	Groups 1-6 Weekend	\$23.00	Per Hour	
289	Group 7 Weekday	\$26.00	Per Hour	
290	Group 7 Weekend	\$26.00	Per Hour	
291	Private Party Weekday	\$28.00	Per Hour	
292	Private Party Weekend	\$28.00	Per Hour	
293	Commercial	\$0.00	Per Hour	
294	<b>6. Batting Cages - 60 Minutes</b>			
295	Deposit	\$0.00	Flat Rate	
296	Groups 1-6 Weekday	\$37.00	Per Hour	
297	Groups 1-6 Weekend	\$37.00	Per Hour	
298	Group 7 Weekday	\$39.00	Per Hour	
299	Group 7 Weekend	\$39.00	Per Hour	
300	Private Party Weekday	\$42.00	Per Hour	
301	Private Party Weekend	\$42.00	Per Hour	
302	Commercial	\$0.00	Per Hour	
303	<b><u>Salt Lake Park Gymnasium (Basketball &amp; Volleyball)</u></b>			3401 East Florence Avenue
304	<b>1. Gymnasium - Full Court</b>			
305	Deposit	\$200.00	Flat Rate	
306	Groups 1-6 Weekday	\$37.00	Per Hour	
307	Groups 1-6 Weekend	\$52.00	Per Hour	
308	Group 7 Weekday	\$42.00	Per Hour	
309	Group 7 Weekend	\$62.00	Per Hour	
310	Private Party Weekday	\$78.00	Per Hour	
311	Private Party Weekend	\$93.00	Per Hour	
312	Commercial	\$98.00	Per Hour	
313	<b>2. Gymnasium - 1/2 Court</b>			
314	Deposit	\$200.00	Flat Rate	
315	Groups 1-6 Weekday	\$23.00	Per Hour	
316	Groups 1-6 Weekend	\$28.00	Per Hour	
317	Group 7 Weekday	\$28.00	Per Hour	
318	Group 7 Weekend	\$33.00	Per Hour	
319	Private Party Weekday	\$33.00	Per Hour	
320	Private Party Weekend	\$38.00	Per Hour	
321	Commercial	\$0.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$28.00	\$8
NA	NA	\$32.20	\$9
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$250
NA	NA	\$18.20	\$5
NA	NA	\$18.20	\$5
NA	NA	\$21.00	\$6
NA	NA	\$21.00	\$6
NA	NA	\$22.40	\$6
NA	NA	\$22.40	\$6
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$250
NA	NA	\$32.20	\$9
NA	NA	\$32.20	\$9
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$39.20	\$11
NA	NA	\$39.20	\$11
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$250
NA	NA	\$51.80	\$15
NA	NA	\$51.80	\$15
NA	NA	\$54.60	\$16
NA	NA	\$54.60	\$16
NA	NA	\$58.80	\$17
NA	NA	\$58.80	\$17
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$50
NA	NA	\$51.80	\$15
NA	NA	\$72.80	\$21
NA	NA	\$58.80	\$17
NA	NA	\$86.80	\$25
NA	NA	\$109.20	\$31
NA	NA	\$130.20	\$37
NA	NA	\$137.20	\$39
NA	NA	\$250.00	\$50
NA	NA	\$32.20	\$9
NA	NA	\$39.20	\$11
NA	NA	\$39.20	\$11
NA	NA	\$46.20	\$13
NA	NA	\$46.20	\$13
NA	NA	\$53.20	\$15
NA	NA	\$0.00	\$0

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
322	<b>Salt Lake Park Soccer Fields</b>			3401 East Florence Avenue
323	<b>1. Kevin De Leon Soccer Field A or B</b>			
324	Deposit	\$150.00	Flat Rate	
325	Groups 1-6 Weekday	\$30.00	Per Hour	
326	Groups 1-6 Weekend	\$35.00	Per Hour	
327	Group 7 Weekday	\$35.00	Per Hour	
328	Group 7 Weekend	\$40.00	Per Hour	
329	Private Party Weekday	\$40.00	Per Hour	
330	Private Party Weekend	\$45.00	Per Hour	
331	Commercial	\$0.00	Per Hour	
332	<b>2. Kevin De Leon Soccer Field A + B (Entire Field)</b>			
333	Deposit	\$150.00	Flat Rate	
334	Groups 1-6 Weekday	\$51.00	Per Hour	
335	Groups 1-6 Weekend	\$56.00	Per Hour	
336	Group 7 Weekday	\$56.00	Per Hour	
337	Group 7 Weekend	\$61.00	Per Hour	
338	Private Party Weekday	\$61.00	Per Hour	
339	Private Party Weekend	\$66.00	Per Hour	
340	Commercial	\$92.00	Per Hour	
341	<b>3. Kevin De Leon - 1/4 Soccer Field</b>			
342	Deposit	\$150.00	Flat Rate	
343	Groups 1-6 Weekday	\$16.00	Per Hour	
344	Groups 1-6 Weekend	\$21.00	Per Hour	
345	Group 7 Weekday	\$21.00	Per Hour	
346	Group 7 Weekend	\$26.00	Per Hour	
347	Private Party Weekday	\$26.00	Per Hour	
348	Private Party Weekend	\$31.00	Per Hour	
349	Commercial	\$0.00	Per Hour	
350	<b>4. Soccer Square - Full Field</b>			
351	Deposit	\$150.00	Flat Rate	
352	Groups 1-6 Weekday	\$16.00	Per Hour	
353	Groups 1-6 Weekend	\$21.00	Per Hour	
354	Group 7 Weekday	\$26.00	Per Hour	
355	Group 7 Weekend	\$31.00	Per Hour	
356	Private Party Weekday	\$36.00	Per Hour	
357	Private Party Weekend	\$41.00	Per Hour	
358	Commercial	\$56.00	Per Hour	
359	<b>5. Soccer Square A or B (1/2 Field)</b>			
360	Deposit	\$150.00	Flat Rate	
361	Groups 1-6 Weekday	\$13.00	Per Hour	
362	Groups 1-6 Weekend	\$15.00	Per Hour	
363	Group 7 Weekday	\$20.00	Per Hour	
364	Group 7 Weekend	\$25.00	Per Hour	
365	Private Party Weekday	\$25.00	Per Hour	
366	Private Party Weekend	\$30.00	Per Hour	
367	Commercial	\$50.00	Per Hour	
368	<b>Salt Lake Park Outdoor Courts (Basketball, Tennis, &amp; Volleyball Courts)</b>			3401 East Florence Avenue
369	<b>1. Tennis Court - Single Court</b>			
370	Deposit	\$150.00	Flat Rate	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$250.00	\$100
NA	NA	\$42.00	\$12
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$56.00	\$16
NA	NA	\$56.00	\$16
NA	NA	\$63.00	\$18
NA	NA	\$0.00	\$0
NA	NA	\$250.00	\$100
NA	NA	\$71.40	\$20
NA	NA	\$78.40	\$22
NA	NA	\$78.40	\$22
NA	NA	\$85.40	\$24
NA	NA	\$85.40	\$24
NA	NA	\$92.40	\$26
NA	NA	\$128.80	\$37
NA	NA	\$250.00	\$100
NA	NA	\$22.40	\$6
NA	NA	\$29.40	\$8
NA	NA	\$29.40	\$8
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$43.40	\$12
NA	NA	\$50.40	\$14
NA	NA	\$57.40	\$16
NA	NA	\$78.40	\$22
NA	NA	\$250.00	\$100
NA	NA	\$18.20	\$5
NA	NA	\$21.00	\$6
NA	NA	\$28.00	\$8
NA	NA	\$35.00	\$10
NA	NA	\$35.00	\$10
NA	NA	\$42.00	\$12
NA	NA	\$70.00	\$20
NA	NA	\$250.00	\$100

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
371	Groups 1-6 Weekday	\$30.00	Per Hour	
372	Groups 1-6 Weekend	\$30.00	Per Hour	
373	Group 7 Weekday	\$35.00	Per Hour	
374	Group 7 Weekend	\$35.00	Per Hour	
375	Private Party Weekday	\$35.00	Per Hour	
376	Private Party Weekend	\$35.00	Per Hour	
377	Commercial	\$40.00	Per Hour	
378	<b>2. Tennis Court - 5 Courts</b>			
379	Deposit	\$150.00	Flat Rate	
380	Groups 1-6 Weekday	\$44.00	Per Hour	
381	Groups 1-6 Weekend	\$44.00	Per Hour	
382	Group 7 Weekday	\$49.00	Per Hour	
383	Group 7 Weekend	\$49.00	Per Hour	
384	Private Party Weekday	\$54.00	Per Hour	
385	Private Party Weekend	\$54.00	Per Hour	
386	Commercial	\$54.00	Per Hour	
387	<b>3. Outdoor Basketball Court - Single Court</b>			
388	Deposit	\$150.00	Flat Rate	
389	Groups 1-6 Weekday	\$23.00	Per Hour	
390	Groups 1-6 Weekend	\$28.00	Per Hour	
391	Group 7 Weekday	\$28.00	Per Hour	
392	Group 7 Weekend	\$33.00	Per Hour	
393	Private Party Weekday	\$33.00	Per Hour	
394	Private Party Weekend	\$38.00	Per Hour	
395	Commercial	\$38.00	Per Hour	
396	<b>4. Outdoor Basketball Court - 5 Courts</b>			
397	Deposit	\$150.00	Flat Rate	
398	Groups 1-6 Weekday	\$59.00	Per Hour	
399	Groups 1-6 Weekend	\$69.00	Per Hour	
400	Group 7 Weekday	\$59.00	Per Hour	
401	Group 7 Weekend	\$69.00	Per Hour	
402	Private Party Weekday	\$69.00	Per Hour	
403	Private Party Weekend	\$69.00	Per Hour	
404	Commercial	\$75.00	Per Hour	
405	<b>5. Volleyball Court - Single Court</b>			
406	Deposit	\$150.00	Flat Rate	
407	Groups 1-6 Weekday	\$16.00	Per Hour	
408	Groups 1-6 Weekend	\$21.00	Per Hour	
409	Group 7 Weekday	\$21.00	Per Hour	
410	Group 7 Weekend	\$26.00	Per Hour	
411	Private Party Weekday	\$26.00	Per Hour	
412	Private Party Weekend	\$31.00	Per Hour	
413	Commercial	\$36.00	Per Hour	
414	<b>ACTIVITIES IN PUBLIC PLACES EQUIPMENT FEES AND RENTALS</b>			
415	4' X 8' Stage Panel	\$95.88	Each	
416	Stage Steps	\$23.50	Each	
417	Stanchions (10') - White w/ Chain	\$10.62	Set of 2	
418	Portable Bleachers	\$476.89	Each	
419	10' X 10' Canopy	\$71.33	Each	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$42.00	\$12
NA	NA	\$42.00	\$12
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$49.00	\$14
NA	NA	\$56.00	\$16
NA	NA	\$250.00	\$100
NA	NA	\$61.60	\$18
NA	NA	\$61.60	\$18
NA	NA	\$68.60	\$20
NA	NA	\$68.60	\$20
NA	NA	\$75.60	\$22
NA	NA	\$75.60	\$22
NA	NA	\$75.60	\$22
NA	NA	\$250.00	\$100
NA	NA	\$32.20	\$9
NA	NA	\$39.20	\$11
NA	NA	\$39.20	\$11
NA	NA	\$46.20	\$13
NA	NA	\$46.20	\$13
NA	NA	\$53.20	\$15
NA	NA	\$53.20	\$15
NA	NA	\$250.00	\$100
NA	NA	\$82.60	\$24
NA	NA	\$96.60	\$28
NA	NA	\$82.60	\$24
NA	NA	\$96.60	\$28
NA	NA	\$96.60	\$28
NA	NA	\$96.60	\$28
NA	NA	\$105.00	\$30
NA	NA	\$250.00	\$100
NA	NA	\$22.40	\$6
NA	NA	\$29.40	\$8
NA	NA	\$29.40	\$8
NA	NA	\$36.40	\$10
NA	NA	\$36.40	\$10
NA	NA	\$43.40	\$12
NA	NA	\$50.40	\$14
NA	NA	\$134.23	\$38
NA	NA	\$32.90	\$9
NA	NA	\$14.87	\$4
NA	NA	\$667.65	\$191
NA	NA	\$99.86	\$29

PARKS AND RECREATION DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
420	15' X 30' Canopy	\$359.19	Each	
421	Sound Mixer Board (8 Channel)	\$34.97	Each	
422	Two way Speaker w/ Stand	\$49.97	Each	
423	Premium Speaker w/ Stand	\$61.10	Each	
424	Wireless Mic	\$47.47	Each	
425	8 ft. Tables	\$8.25	Each	
426	Round Tables	\$6.87	Each	
427	Chairs (Black)	\$1.07	Each	
428	Chairs (Blue)	\$0.73	Each	
429	Lectern	\$62.14	Each	
430	Portable PA System w/ Wireless Mic	\$89.99	Each	
431	Projector 2000 Lumen	\$108.25	Each	
432	10' X10' Projector Screen	\$60.10	Each	
433	5' X 5' Projector Screen	\$48.48	Each	
434	Coffee Urn	\$20.00	Each	
435	Linen (8' Rectangular Black)	\$8.88	Each	
436	Linen (6' Round Black)	\$10.50	Each	
437	Cocktail Tables	\$9.00	Each	
438	Cocktail Chairs	\$1.50	Each	
439	<b>YOUTH SPORTS FEES</b>			*Prices subject to change *Residents fee will include all individuals that live in 90255- including Walnut Park Residents
440	<b>Youth Baseball</b>			
441	Residents*	\$65.00		
442	Non-Residents*	\$75.00		
443	<b>Youth Basketball</b>			
444	Residents*	\$65.00		
445	Non-Residents*	\$75.00		
446	<b>Girls Basketball</b>			
447	Residents*	\$65.00		
448	Non-Residents*	\$75.00		
449	<b>Little Dribblers</b>			
450	Residents*	\$65.00		
451	Non-Residents*	\$75.00		
452	<b>Little Kickers</b>			
453	Residents*	\$65.00		
454	Non-Residents*	\$75.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$502.87	\$144
NA	NA	\$48.96	\$14
NA	NA	\$69.96	\$20
NA	NA	\$85.54	\$24
NA	NA	\$66.46	\$19
NA	NA	\$11.55	\$3
NA	NA	\$9.62	\$3
NA	NA	\$1.50	\$0
NA	NA	\$1.02	\$0
NA	NA	\$87.00	\$25
NA	NA	\$125.99	\$36
NA	NA	\$151.55	\$43
NA	NA	\$84.14	\$24
NA	NA	\$67.87	\$19
NA	NA	\$28.00	\$8
NA	NA	\$12.43	\$4
NA	NA	\$14.70	\$4
NA	NA	\$12.60	\$4
NA	NA	\$2.10	\$1
NA	NA	\$65.00	\$0
NA	NA	\$75.00	\$0
NA	NA	\$65.00	\$0
NA	NA	\$75.00	\$0
NA	NA	\$65.00	\$0
NA	NA	\$75.00	\$0
NA	NA	\$65.00	\$0
NA	NA	\$75.00	\$0

COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING AND BUILDING

#	Title	Current Fee/Charge	Unit	Notes
1	<b>ADMINISTRATIVE APPLICATIONS, PERMITS &amp; REVIEWS</b>			
2	Activity in Public Places Permit:			
3	Minor Permits/ For Profit Entities	\$280.00	Per Day	
4	Minor Permits/ Nonprofit Entities	\$95.00	Per Day	
5	Business License/Zoning Compliance Review	\$45.00		
6	Conditional Use Permit Transfer	\$316.00		
7	Dance and Entertainment Permit	\$1,875.00		
8	Home Enterprise Permit	\$125.00		
9	Home Family Day Care Center Permit	\$256.00		
10	Landscape and Irrigation Plan Review	\$95.00	Per Hour	
11	Minor Development Permit	\$412.00		
12	Minor Modifications to Administrative Applications	\$190.00		
13	Minor Modification to Entitlements	\$665.00		
14	Miscellaneous Review (Fences, Solar, etc.)	\$55.00		
15	News Rack Permits	\$250.00	Per Rack	
16	News Rack Impound	\$190.00		
17	Preliminary Plan Reviews (1st & 2nd) (Each)	\$930.00		
18	Preliminary Plan Reviews (each additional review)	\$333.00	Per Hour (1 Hour Min)	
19	Sign Design Review	\$95.00	Per Hour	
20	Sign Program Review	\$684.00	Per Hour (2 Hour Min)	
21	Special Event Permit:			
22	Minor Permits/ For Profit Entities	\$275.00	Per Day	
23	Minor Permits/ Nonprofit Entities	\$95.00	Per Day	
24	Temporary Sign Review	\$307.00		
25	Temporary Use Permit	\$280.00		
26	<b>DISCRETIONARY APPLICATIONS, PERMITS &amp; REVIEWS</b>			
27	Activity in Public Places Permit:			
28	Major Permits/ For Profit Entities	\$1,875.00	Per Day	
29	Major Permits/ Nonprofit Entities	\$625.00	Per Day	
30	Amendment to Major Development Permit	\$661.00		
31	Conditional Use Permit	\$4,972.00		
32	Covenants, Conditions & Restrictions	\$915.00	Plus A/C of City Attorney	
33	Development Agreement	\$3,789.00	Plus A/C of City Attorney	
34	Extension of Planning Commission Approval/Amendment	\$935.00		
35	General Plan Amendment	\$6,387.00		
36	Major Amendment to Entitlements	\$1,951.00		
37	Major Development Permit	\$4,972.00		
38	Minor Conditional Use Permit	\$2,474.00		
39	Minor Variance	\$2,200.00		
40	Misc. Agreements with Payment Processing	\$2,643.00	Plus A/C of City Attorney	
41	Parking Covenant Agreement	\$745.00		
42	Public Visible Art Application	\$995.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,069.10	53%	\$500.00	\$220
\$1,069.10	86%	\$150.00	\$55
\$64.96	0%	\$65.00	\$20
\$10,870.02	90%	\$1,100.00	\$784
\$2,672.74	3%	\$2,600.00	\$725
\$422.83	29%	\$300.00	\$175
\$281.89	0%	\$281.00	\$25
\$252.66	0%	\$252.00	\$157
\$1,515.97	21%	\$1,200.00	\$788
\$252.66	0%	\$252.00	\$62
\$563.77	0%	\$563.00	-\$102
\$64.96	1%	\$64.00	\$9
\$64.96	1%	\$64.00	-\$186
\$64.96	1%	\$64.00	-\$126
\$1,010.65	0%	\$1,010.00	\$80
\$505.32	0%	\$505.00	\$172
\$252.66	0%	\$252.00	\$157
\$1,010.65	0%	\$1,010.00	\$326
\$1,010.65	26%	\$750.00	\$475
\$1,010.65	51%	\$500.00	\$405
\$64.96	1%	\$64.00	-\$243
\$845.66	41%	\$500.00	\$220
\$2,317.25	0%	\$2,317.00	\$442
\$2,317.25	53%	\$1,100.00	\$475
\$2,317.25	0%	\$2,317.00	\$1,656
\$10,870.02	0%	\$10,870.00	\$5,898
\$1,306.60	0%	\$1,306.00	\$391
\$3,581.04	0%	\$3,581.00	-\$208
\$2,997.92	17%	\$2,500.00	\$1,565
\$6,399.91	0%	\$6,399.00	\$12
\$4,609.39	0%	\$4,609.00	\$2,658
\$11,049.08	0%	\$11,049.00	\$6,077
\$8,926.53	44%	\$5,000.00	\$2,526
\$8,926.53	50%	\$4,500.00	\$2,300
\$2,864.83	0%	\$2,864.00	\$221
\$2,864.83	48%	\$1,500.00	\$755
\$5,703.59	47%	\$3,000.00	\$2,005

COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING AND BUILDING

#	Title	Current Fee/Charge	Unit	Notes
43	Publication	\$650.00		
44	Specific Plan	\$3,000.00	Plus A/C of City Attorney	
45	Technical Study/Analysis Review (Parking, Noise, etc.)	\$2,643.00		
46	Zoning Variance	\$4,972.00		
47	Zone Change	\$5,616.00		
48	Zoning Ordinance Amendment	\$6,647.00		
49	Zone Use Determination	\$180.00		
50	<b>SUBDIVISIONS</b>			
51	Certificate of Compliance	\$1,316.00		
52	Extension of Approved Parcel/Tentative Map	\$620.00		
53	Final Parcel Map	County Fee		
54	Final Tract Map	County Fee		
55	Tentative Parcel Map	\$2,644.00		
56	Tentative Tract Map	\$2,644.00		
57	<b>ENVIRONMENTAL REVIEWS (CEQA)</b>			
58	Env. Assessment w/Categorical Exemption	\$285.00		
59	Env. Assessment w/Negative Declaration	\$1,179.00		
60	Env. Assessment w/Mitigated Negative Declaration	\$1,622.00		
61	Environmental Impact Report	Consultant's Fee plus 25% Admin Fee		
62	Dept. of Fish & Game w/Negative Declaration	Determined by CA Dept. of Fish & Game		
63	Dept. of Fish & Game w/Mitigated Negative Declaration	Determined by CA Dept. of Fish & Game		
64	Dept. of Fish & Game w/Environmental Impact Report	Determined by CA Dept. of Fish & Game		
65	Request for Categorical Exemption Preparation	\$250.00		
66	<b>APPEALS</b>			
67	Appeals to City Council	\$1,299.00		
68	Appeals to Community Development Director	\$195.00		
69	Appeals to Planning Commission	\$1,299.00		
70	<b>MISC. LETTERS, FORMS &amp; SERVICES</b>			
71	ABC Forms and Affidavits	\$35.00		
72	DMV Forms and Affidavits	\$35.00		
73	Document Filing with County Recorder	\$250.00		
74	Photo Copies	\$0.15	Per Copy	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,069.10	0%	\$1,069.00	\$419
\$7,162.08	0%	\$7,162.00	\$4,162
\$5,703.59	0%	\$5,703.00	\$3,060
\$5,703.59	0%	\$5,703.00	\$731
\$3,176.97	0%	\$3,176.00	-\$2,440
\$3,176.97	0%	\$3,176.00	-\$3,471
\$3,176.97	81%	\$600.00	\$420
\$358.10	0%	\$358.00	-\$958
\$2,331.31	23%	\$1,800.00	\$1,180
NA	NA	County Fee	\$0
NA	NA	County Fee	\$0
\$3,176.97	0%	\$3,176.00	\$532
\$3,176.97	0%	\$3,176.00	\$532
\$1,427.20	37%	\$900.00	\$615
\$2,496.30	0%	\$2,496.00	\$1,317
\$2,496.30	0%	\$2,496.00	\$874
NA	NA	Consultant's Fee plus 25% Admin Fee	\$0
NA	NA	Determined by CA Dept. of Fish & Game	\$0
NA	NA	Determined by CA Dept. of Fish & Game	\$0
NA	NA	Determined by CA Dept. of Fish & Game	\$0
\$1,427.20	47%	\$750.00	\$500
\$3,176.97	50%	\$1,600.00	\$301
\$3,176.97	87%	\$400.00	\$205
\$3,176.97	50%	\$1,600.00	\$301
\$252.66	72%	\$70.00	\$35
\$126.33	64%	\$45.00	\$10
\$252.66	0%	\$252.00	\$2
\$0.25	0%	\$0.25	\$0.10

COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING AND BUILDING

#	Title	Current Fee/Charge	Unit	Notes
75	Rebuild Letter	\$90.00		
76	Zoning Letter	\$90.00		
77	<b>FILM PERMITS</b>			
78	Film Permit	\$308.10		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$252.66	53%	\$120.00	\$30
\$252.66	53%	\$120.00	\$30
\$3,207.29	0%	\$3,207.00	\$2,923

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
1	For all plan checks, after the second submittal	\$130.00	Hour	All initial plan check fees paid shall cover the first plan check and one recheck only. Additional review required beyond the first recheck shall be paid on an hourly basis in accordance with the current fee schedule.
2	Permit Issuance Fee	\$48.00	Each	All permits issued shall require a Permit Issuance Fee, regardless of permit type
3	<b>ELECTRICAL PERMIT FEES</b>			
4	Permit Issuance Fee	\$48.00	Each	
5	The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time:			
6	For new multifamily residential buildings (apartments and condominiums) having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time	\$0.09	Per sq. ft.	
7	For new single and two-family residential buildings including garages, carports and other minor accessory buildings constructed at the same time	\$0.24	Per sq. ft.	
8	<u>Swimming Pools</u>			
9	For new private, residential, in-ground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping, and other similar electrical equipment directly related to the operation of a swimming pool	\$140.48	Each	
10	For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools	\$94.56	Each	
11	<u>Carnivals and Circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays</u>			
12	For electric generator and electrically driven rides	\$67.36	Each	
13	For mechanically driven rides and walk-through attractions or displays having electric lighting	\$28.16	Each	
14	For a system of area and booth lighting	\$28.16	Each	
15	<u>Temporary Power Service</u>			
16	For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances	\$75.52	Each	
17	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots, firework stands, etc.	\$39.96	Each	
18	<u>Branch Circuit Fees (Alternate to Unit Fees) apply to new branch circuit wiring and the lighting fixtures, switches, and receptacles which are supplied by these branch circuits, including their outlets</u>			
19	For 15 or 20 ampere 120 volt lighting or general use receptacles			
20	First 10 branch circuits	\$30.08	Each	
21	Additional branch circuit from 11 to 40	\$24.96	Each	
22	Additional branch circuit over 40	\$22.40	Each	
23	15 or 20 ampere 208 volt to 277 volt lighting	\$47.36	Each	
24	<u>Receptacle, Switch, Lighting, or other</u>			
25	For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters:			
26	First 20 Outlets	\$3.68	Each	
27	Additional Outlets	\$2.56	Each	
28	<u>Lighting Fixtures</u>			

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$646.57	0%	\$646.00	\$516
\$100.09	0%	\$100.00	\$52
\$101.97	2%	\$100.00	\$52
\$1.27	61%	\$0.50	\$0.41
\$0.88	66%	\$0.30	\$0.06
\$490.25	0%	\$490.00	\$350
\$490.25	39%	\$300.00	\$205
\$295.17	0%	\$295.00	\$228
\$490.25	0%	\$490.00	\$462
\$490.25	0%	\$490.00	\$462
\$197.63	24%	\$150.00	\$74
\$228.84	48%	\$120.00	\$80
\$228.84	59%	\$93.00	\$63
\$262.39	70%	\$80.00	\$55
\$295.17	75%	\$75.00	\$53
\$197.63	24%	\$150.00	\$103
\$262.39	95%	\$12.00	\$8
\$162.51	94%	\$9.00	\$6



COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
29	For lighting fixtures, sockets, or other lamp-holding devices:			
30	First 20 Fixtures	\$3.68	Each	
31	Additional Fixtures	\$2.56	Each	
32	For pole or platform mounted lighting fixtures	\$4.32	Each	
33	For theatrical-type lighting fixtures or assemblies	\$4.32	Each	
34	<u>Residential Appliances of Three Horsepower or Less</u>			
35	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self contained room, console, or through-wall air conditioners space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor operated appliances, not exceeding three horsepower in rating	\$18.56	Each	
36	<b>Note:</b> For other types of air conditioners and other motor-driven appliances having larger electrical rating, see <u>Power Apparatus</u>			
37	<u>Other Appliances of Three Horsepower or Less</u>			
38	For any appliance installed in a non-residential occupancy and not exceeding three horsepower, kilowatt, or kilovolt ampere in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types or equipment	\$26.88	Each	
39	<b>Note:</b> 1. As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2. For other types of air conditioners and other motor-driven appliances having larger electrical rating, see <u>Power Apparatus</u>			
40	<u>Power Apparatus</u>			
41	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows: Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).			
42	Rating over 3 and not over 10	\$34.72	Each	
43	Rating over 10 and not over 50	\$79.84	Each	
44	Rating over 50 and not over 100	\$149.44	Each	
45	Rating over 100	\$246.72	Each	
46	<u>Busways</u>			
47	For cable trays, trolley and plug-in type busways, each 100 feet or fraction thereof	\$45.29		
48	<u>Signs, Outline Lighting, and Marquees</u>			
49	For signs, outline lighting systems, or marquees supplied from one branch circuit	\$67.36	Each	
50	For additional branch circuits within the same sign, outline lighting system, or marquee	\$22.40	Each	
51	<u>Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards</u>			
52	Of 600 volts or less and not over 399 amperes in rating	\$67.36	Each	
53	Of 600 volts or less and 400 amperes to 1,000 amperes in rating	\$132.16	Each	
54	Of over 600 volts or over 1,000 amperes in rating	\$281.28	Each	
55	<u>Miscellaneous Apparatus, Conduits and Conductors</u>			
56	For electrical apparatus, conduits, and conductors for which a permit is required but for which no fee is herein set forth (For example: a cellular site)	\$113.28		(Not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs, or other equipment.)
57	<u>Inspections</u>			
58	For each extra inspection resulting from defective workmanship or materials	\$57.28	Each	
59	For inspection of electrical equipment for which no fee is herein set forth and for emergency inspections for the time consumed:			

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$262.39	95%	\$12.00	\$8
\$162.51	94%	\$9.00	\$6
\$197.63	92%	\$16.00	\$12
\$197.63	92%	\$16.00	\$12
\$197.63	73%	\$54.00	\$35
\$228.84	65%	\$80.00	\$53
\$228.84	56%	\$100.00	\$65
\$228.84	34%	\$150.00	\$70
\$228.84	13%	\$200.00	\$51
\$262.39	0%	\$262.00	\$15
\$197.63	54%	\$90.00	\$45
\$197.63	49%	\$100.00	\$33
\$131.30	66%	\$45.00	\$23
\$197.63	24%	\$150.00	\$83
\$262.39	14%	\$225.00	\$93
\$295.17	0%	\$295.00	\$14
\$295.17	0%	\$295.00	\$182
\$295.17	0%	\$295.00	\$238

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
60	The first 1/2 hour, or fraction thereof	\$95.04		
61	Each hour, or fraction thereof	\$189.76		
62	For any single hazardous location area, as defined by the provision of Chapter 5 of the California Electrical Code, larger than 2,000 sq. ft. or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sq. ft., a surcharge in addition to any other applicable fees each.	\$379.04	Each	
63	For investigation and review of test reports from local testing laboratories, or to comply with Section 83-3. Reports for electrical items, apparatus, machine tools, appliances, or other electrical equipment:			
64	One (1) to ten (10) items	\$438.08		
65	Eleven (11) to twenty (20) items	\$875.36		
66	Twenty-one (21) to fifty (50) items	\$1,313.28		
67	More than fifty (50) items	\$1,459.36		
68	For high voltage switchgears, transformers or substations	\$875.36	Each	
69	For the investigation of alternate materials and methods of construction:			
70	Initial filing fee	\$379.52		
71	Each hour of fraction thereof, in excess of two	\$189.76		
72	Investigation fee for work done without a required permit	\$583.36		
73	<b>Exception:</b> One- and two-family dwellings, when work is performed by owner builder, if no other permit obtained since ownership (check w/ Building Official)	\$291.68		
74	Noncompliance fee:			
75	For one- and two-family dwelling occupancies	\$175.20		
76	For other occupancies	\$350.88		
77	The fee shall be equal to seventy percent (70%) of the required electrical permit fee provided, however, the minimum fee shall be:	\$189.76		
78	For each tenant improvement plan check [installations requiring review to verify compliance with the State's Electrical Energy Conservation requirements (Title 24)], when a building plan check is not required for that work, shall be:	\$23.76	Per 1,000 sq. ft.	
79	However, the minimum fee shall be:	\$95.04		
80	For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check due to changes, errors or omissions	\$189.76	Per Hour	
81	Inspection Cancellation Fee	\$165.00	Each	If the requestor/contractor/owner-builder cancels the inspection upon the Building Inspector arriving at the job-site without the contractor/owner-builder notifying the City ahead of time
82	Excessive Re-Inspection Fee	\$165.00	Each	Re-inspection fee for the same violation(s) occurring more than twice (For example: if a permit applicant requests the same type of inspection more than twice because the requestor/contractor/owner-builder did not address the corrections)
83	<b>SOLAR FEES</b>			
84	<b><u>Single-Family Dwellings Photovoltaic Fees with an inverter, systems less or equal to 10 KW, the following fees will apply:</u></b>			
85	<b><u>Electrical Permit and Plan Check</u></b>			
86	Plan Review	\$118.60	Hour	
87	Permit Fee	\$10.50		
88	Permit Issuance Fee	\$48.00	Each	
89	Total	\$177.10		(If project includes energy storage or electrical panel upgrade, add \$67.36 to permit fee)
90	<b><u>Building Permit and Plan Check</u></b>			
91	Plan Review	\$118.60	Hour	
92	Permit Fee	\$106.30		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$295.17	39%	\$180.00	\$85
\$490.25	27%	\$360.00	\$170
\$730.59	0%	\$730.00	\$351
\$976.58	44%	\$547.00	\$109
\$1,171.66	7%	\$1,094.00	\$219
\$1,366.74	0%	\$1,366.00	\$53
\$1,756.90	0%	\$1,756.00	\$297
\$880.41	0%	\$880.00	\$5
\$207.77	0%	\$207.00	-\$173
\$490.25	52%	\$237.00	\$47
\$880.41	17%	\$729.00	\$146
\$490.25	29%	\$350.00	\$58
\$490.25	0%	\$490.00	\$315
\$685.33	0%	\$685.00	\$334
\$490.25	0%	\$490.00	\$300
\$100.09	55%	\$45.00	\$21
\$100.09	0%	\$100.00	\$5
\$620.56	42%	\$360.00	\$170
\$162.51	0%	\$162.00	-\$3
\$162.51	0%	\$162.00	-\$3
\$620.56	60%	\$250.00	\$131
\$162.51	82%	\$30.00	\$20
\$100.09	40%	\$60.00	\$12
\$620.56	76%	\$148.00	\$29
\$162.51	19%	\$132.00	\$26

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
93	Permit Issuance Fee	\$48.00	Each	
94	Total	\$272.90		
95	<b>Total Fees</b>	<b>\$450.00</b>		\$517.36 (Total with electrical panel upgrade or energy storage)
96	<u>Single-Family Dwellings Photovoltaic Fees with an inverter, systems over 10 KW but less or equal to 50 KW, the following fees will apply:</u>			
97	<u>Electrical Permit and Plan Check</u>			
98	Plan Review	\$118.60	Hour	
99	Permit Fee	\$10.50		
100	Add per kilowatt over 15 KW	\$15.00		
101	Permit Issuance Fee	\$48.00	Each	
102	Total	\$177.10		
103	<u>Building Permit and Plan Check</u>			
104	Plan Review	\$189.76	Hour	
105	Permit Fee	\$212.00		
106	Permit Issuance Fee	\$48.00	Each	
107	Total	\$449.76		
108	<b>Total Fees</b>	<b>\$626.86</b>		\$694.22 (Total with electrical panel upgrade or energy storage)
109	<u>Multi-Family Dwellings and Non-Residential Photovoltaic Fees</u>			
110	<u>Electrical Permit and Plan Check</u>			
111	Plan Review	70% of the permit fee		
112	Permit Fee	\$6.40	per module	
113	Permit Issuance Fee	\$48.00	Each	
114	Total	TO BE CALCULATED		
115	<u>Building Permit and Plan Check</u>			
116	Plan Review	\$237.20	Hour	
117	Permit Fee	\$212.60		
118	Permit Issuance Fee	\$48.00	Each	
119	Total	\$497.80		
120	<b>Total Fees</b>	<b>TO BE CALCULATED</b>		
121	<b>GRADING PLAN REVIEW FEES</b>			Pursuant to Section 21.44.065 (4) of Title 21 of the County Code, fees are collected as follows:
122	(a) The fee for the first two plan reviews is based on the estimated yardage:			
123	Volume (cu. yds.)			
124	1-10,000	\$7,311.00		
125	10,001-100,000	\$7,311.00		
126	Plus % of excess over 10,000 cu. yds.	14.37%		
127	100,001-500,000	\$20,244.00		
128	Plus % of excess over 100,000 cu. yds.	4.08%		
129	500,001-1,000,000	\$36,564.00		
130	Plus % of excess over 500,000 cu. yds.	3.00%		
131	1,000,001 and up	\$51,564.00		
132	Plus % of excess over 1,000,000 cu. yds.	1.29%		
133	(b) After the second submittal:	10% of the original fee for each		
134	(c) Revisions	\$130.00	Per Hour	
135	(d) A fee applied to the Fire Department	\$347.00		
136	(e) A fee if the project includes a Quimby Park	\$474.00		
137	and/or if the project includes a publicly dedicated trail, to be applied to the Department of Parks and Recreation	\$725.00		
138	<b>GRADING PERMIT FEES</b>			
139	Permit Issuance Fee	\$48.00	Each	
140	1-50 cubic yards (0.8-38 m3)	\$280.48		
141	51-1,000 cubic yards (39-764.6 m3)	\$417.12		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$100.09	40%	\$60.00	\$12
\$620.56	76%	\$148.00	\$29
\$162.51	92%	\$13.00	\$3
\$162.51	89%	\$18.00	\$3
\$100.09	40%	\$60.00	\$12
\$620.56	62%	\$237.00	\$47
\$162.51	0%	\$162.00	-\$50
\$100.09	40%	\$60.00	\$12
NA	NA	70% of the permit fee	\$0
\$387.71	95%	\$18.00	\$12
\$100.09	40%	\$60.00	\$12
\$620.56	23%	\$480.00	\$243
\$197.63	0%	\$197.00	-\$16
\$100.09	40%	\$60.00	\$12
\$9,082.88	0%	\$9,082.88	\$1,772
\$11,911.55	0%	\$11,911.55	\$4,601
19.12%	0%	\$0.19	\$0
\$29,116.01	0%	\$29,116.01	\$8,872
2.86%	0%	\$0.03	\$0
\$40,536.53	0%	\$40,536.53	\$3,973
5.70%	0%	\$0.06	\$0
\$69,054.02	0%	\$69,054.02	\$17,490
1.73%	0%	\$0.02	\$0
NA	NA	10% of the original fee for each	\$0
\$1,576.45	90%	\$162.00	\$32
NA	NA	Hourly Rate	NA
NA	NA	Hourly Rate	NA
\$1,733.23	48%	\$906.00	\$181
\$100.09	40%	\$60.00	\$12
\$439.20	20%	\$350.00	\$70
\$1,165.87	55%	\$521.00	\$104

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
142	Plus \$ per 100 cubic yards (76.5 m3) or fraction thereof in excess of 100 cubic yards (76.5 m3)	\$88.20		
143	1,001-10,000 cubic yards (765.3-7,645.5 m3)	\$1,688.96		
144	Plus \$ per 1,000 cubic yards (764.6 m3) or fraction thereof in excess of 1,000 cubic yards (76.5 m3)	\$74.10		
145	10,001-100,000 cubic yards (7,646.3-76,455 m3)	\$2,755.04		
146	Plus \$ per 10,000 cubic yards (764.6 m3) or fraction thereof in excess of 10,000 cubic yards (7,645.5 m3)	\$47.30		
147	100,001 cubic yards (76,456 m3) or more	\$9,572.32		
148	Plus \$ per 10,000 cubic yards (764.6 m3) or fraction thereof in excess of 100,000 cubic yards (76,455 m3)	\$117.90		
149	Inspection Cancellation Fee	\$165.00	Each	If the requestor/contractor/owner-builder cancels the inspection upon the Building Inspector arriving at the job-site without the contractor/owner-builder notifying the City ahead of time
150	Excessive Re-Inspection Fee	\$165.00	Each	Re-inspection fee for the same violation(s) occurring more than twice (For example: if a permit applicant requests the same type of inspection more than twice because the requestor/contractor/owner-builder did not address the corrections)
151	<b>MECHANICAL PERMIT FEES</b>			
152	Permit Issuance Fee	\$48.00	Each	
153	For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:			Note: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this code.
154	Up to and including 2,000 CFM			
155	Up to 10 units	\$22.40	Each	
156	Over 10 units	\$6.88	Each	
157	More than 2,000 CFM and up to and including			
158	10,000 CFM	\$67.36	Each	
159	More than 10,000 CFM	\$113.44	Each	
160	For each evaporative cooler other than portable	\$37.92	Each	
161	For ventilation fans which serve a single register:			
162	Up to 10 fans	\$27.68	Each	
163	Over 10 fans	\$9.76	Each	
164	For each ventilation system which is not a portion of any air-conditioning system for which a permit is required required elsewhere in this code	\$58.72	Each system	
165	For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto	\$113.44	Each	
166	For the installation of each fire damper	\$18.40	Each	
167	For the alteration of an existing duct system for which a permit is not required elsewhere in this Code	\$47.04	Each system	
168	Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than	\$583.36		
169	Exception: One- or two-family dwellings, when work is performed by owner builder/requires Building Official approval, shall be:	\$291.68		
170	Noncompliance Fee			
171	For one- and two-family dwelling occupancies	\$175.20		
172	For other occupancies	\$350.88		
173	For Investigation of alternate materials and methods of construction			
174	For the initial filing fee	\$379.52		
175	For each hour or fraction thereof, in excess of two	\$189.76	Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$580.63	81%	\$110.00	\$22
\$2,619.22	19%	\$2,111.00	\$422
\$1,058.58	91%	\$92.00	\$18
\$5,135.76	33%	\$3,443.00	\$688
\$2,209.55	97%	\$59.00	\$12
\$10,988.17	0%	\$10,988.00	\$1,416
\$3,184.96	95%	\$147.00	\$29
\$162.51	0%	\$162.00	-\$3
\$162.51	0%	\$162.00	-\$3
\$100.09	40%	\$60.00	\$12
\$197.63	86%	\$28.00	\$6
\$197.63	96%	\$8.00	\$1
\$197.63	57%	\$84.00	\$17
\$197.63	29%	\$141.00	\$28
\$197.63	76%	\$47.00	\$9
\$197.63	83%	\$34.00	\$6
\$197.63	94%	\$12.00	\$2
\$197.63	63%	\$73.00	\$14
\$228.84	38%	\$141.00	\$28
\$197.63	88%	\$23.00	\$5
\$197.63	71%	\$58.00	\$11
\$1,010.72	28%	\$729.00	\$146
\$532.77	32%	\$364.00	\$72
\$293.80	25%	\$219.00	\$44
\$532.77	18%	\$438.00	\$87
\$749.31	37%	\$474.00	\$94
\$466.45	49%	\$237.00	\$47

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
176	Inspection Cancellation Fee	\$165.00	Each	If the requestor/contractor/owner-builder cancels the inspection upon the Building Inspector arriving at the job-site without the contractor/owner-builder notifying the City ahead of time
177	Excessive Re-Inspection Fee	\$165.00	Each	Re-inspection fee for the same violation(s) occurring more than twice (For example: if a permit applicant requests the same type of inspection more than twice because the requestor/contractor/owner-builder did not address the corrections)
178	<b>MECHANICAL PLAN CHECK FEES</b>			The Mechanical Code requires plan check fees to be paid at the time of submitting plans and specifications.
179	The plan check fee shall be	50% of the required mechanical permit fee		
180	<b>Exception:</b> Identical appliances of 10,000 BTU or less installed in a single building:			
181	Up to and including 10 appliances	50% of permit fee		
182	Over 10 appliances	an additional 5% of its permit fee	Each appliance	
183	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems, as follows:			
184	(i) A commercial Type I or II hood	\$291.68	Each	
185	(ii) Garage ventilation systems	\$291.68	Each	
186	(iii) Stairs pressurization systems	\$291.68	Each	
187	(iv) Product conveying systems	\$291.68	Each	
188	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems, as follows:			
189	The minimum plan check fee (including all surcharges)	\$189.76	Hour	
190	Installations of the following individual systems:			
191	(i) A commercial Type I or II hood	\$438.08	Each	
192	(ii) Garage ventilation systems	\$438.08	Each	
193	(iii) Stairs pressurization systems	\$438.08	Each	
194	(iv) Product conveying systems	\$438.08	Each	
195	Tenant improvement installations requiring review to verify compliance with the State's Energy Regulations (Title 24), when a building permit is not required for that work, the fee shall be	\$47.04	for each 1,000 sq. ft. of conditioned space, with a minimum fee of \$95.04.	
196	For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions	\$189.76	Per Hour	
197	<b>PLUMBING PERMIT FEES</b>			
198	Permit Issuance Fee	\$48.00	Each	
199	In addition:			
200	For each plumbing fixture or trap, or set of fixtures on one trap, including drainage vent, water piping, and backflow prevention devices thereof. (Hose bibs are considered fixtures)	\$28.16	Each	
201	For each permanent-type dishwasher whether individually trapped or not	\$28.16	Each	
202	For future stacks or branches, each waste inlet	\$15.36	Each	
203	For each roof drain	\$28.16	Each	
204	For each drainage or sewer backwater valve	\$81.28	Each	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$162.51	0%	\$162.00	-\$3
\$162.51	0%	\$162.00	-\$3
NA	NA	50% of the required mechanical permit fee	\$0
NA	NA	50% of permit fee	\$0
NA	NA	an additional 5% of its permit fee	\$0
\$563.99	35%	\$364.00	\$72
\$423.72	14%	\$364.00	\$72
\$423.72	14%	\$364.00	\$72
\$423.72	14%	\$364.00	\$72
\$620.56	62%	\$237.00	\$47
\$630.31	13%	\$547.00	\$109
\$422.55	0%	\$422.00	-\$16
\$422.55	0%	\$422.00	-\$16
\$422.55	0%	\$422.00	-\$16
\$651.77	91%	\$58.00	\$11
\$651.77	64%	\$237.00	\$47
\$100.09	40%	\$60.00	\$12
\$197.63	75%	\$50.00	\$22
\$197.63	75%	\$50.00	\$22
\$197.63	90%	\$19.00	\$4
\$197.63	75%	\$50.00	\$22
\$197.63	49%	\$101.00	\$20

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
205	For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps.	\$28.16	Each	
206	For each kitchen-type grease interceptor without an Industrial Waste Discharge Permit required from Los Angeles County Sanitation Districts	\$166.72	Each	
207	For each kitchen-type grease interceptor with an Industrial Waste Discharge Permit required from Los Angeles County Sanitation Districts	\$438.08	Each	
208	For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	\$28.16	Each	
209	For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:			
210	Low pressure system:			
211	~5 outlets or less	\$28.16		
212	~For each additional outlet over 5	\$7.20	Each	
213	Medium or high pressure system:			
214	~Each system	\$116.32	Each	
215	~Additional fee for each outlet	\$7.20	Each	
216	For each gas meter not under control and maintenance of the serving gas supplier	\$28.16	Each	
217	For each gas pressure regulator other than appliance regulators	\$28.16	Each	
218	For each water heater and/or vent	\$28.16	Each	
219	For repair or alteration of drainage and/or vent piping, per fixture	\$28.16	Each	
220	For each piece of water-treating equipment	\$28.16	Each	
221	For each water pressure regulator	\$28.16	Each	
222	Water Service: For potable water not covered elsewhere in fee schedule:			
223	1-1/2 inch and smaller	\$28.16		
224	2 to 3 inches	\$87.84		
225	Over 3 inches	\$189.76		
226	For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	\$11.68		
227	For fire sprinkler systems to any one meter, each backflow prevention device thereto	\$28.16	Each	
228	For each back-flow prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	\$28.16	Each	
229	For each trap primer	\$28.16	Each	
230	For each solar potable water-heating system, including water heater and vent	\$94.56		
231	Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than	\$583.36		
232	<b>Exception:</b> One- or two-family dwellings, when work is performed by owner builder/requires Building Official approval, shall be:	\$291.68		
233	Noncompliance Fee:			
234	For one- or two-family dwelling occupancies	\$175.20		
235	For other occupancies	\$350.88		
236	For the initial filing fee	\$379.52		
237	For each hour or fraction thereof, in excess of two	\$189.76	Hour	
238	For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	\$81.28	Each	
239	For each house sewer manhole	\$81.28	Each	
240	For each installation of a section of house sewer for future use	\$52.48	Each	
241	For the connection of each additional building or additional work to a house sewer	\$52.48	Each	
242	For the connection of a house sewer to a private sewage disposal system	\$52.48	Each	
243	For each private sewage disposal system (septic tank and seepage pits or pits and/or drain field)	\$166.72	Each	
244	For each grey water system (storage tanks and disposal/irrigation fields)	\$166.72	Each	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$228.84	78%	\$50.00	\$22
\$358.57	42%	\$208.00	\$41
\$436.60	0%	\$436.00	-\$2
\$162.51	69%	\$50.00	\$22
\$197.63	75%	\$50.00	\$22
\$162.51	94%	\$9.00	\$2
\$197.63	27%	\$145.00	\$29
\$6.97	14%	\$6.00	-\$1
\$162.51	69%	\$50.00	\$22
\$162.51	69%	\$50.00	\$22
\$197.63	75%	\$50.00	\$22
\$197.63	75%	\$50.00	\$22
\$162.51	69%	\$50.00	\$22
\$162.51	69%	\$50.00	\$22
\$162.51	33%	\$109.00	\$21
\$197.63	0%	\$197.00	\$7
\$197.63	85%	\$30.00	\$18
\$242.88	79%	\$50.00	\$22
\$242.88	79%	\$50.00	\$22
\$162.51	69%	\$50.00	\$22
\$242.88	38%	\$150.00	\$55
\$1,010.72	21%	\$800.00	\$217
\$532.77	32%	\$364.00	\$72
\$293.80	25%	\$219.00	\$44
\$532.77	18%	\$438.00	\$87
\$749.31	37%	\$474.00	\$94
\$466.45	49%	\$237.00	\$47
\$162.51	38%	\$101.00	\$20
\$197.63	49%	\$101.00	\$20
\$197.63	60%	\$80.00	\$28
\$197.63	60%	\$80.00	\$28
\$197.63	60%	\$80.00	\$28
\$228.84	9%	\$208.00	\$41
\$260.05	20%	\$208.00	\$41

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
245	For each cesspool, overflow seepage pit, percolation test pit, swimming pool, drywell, or drain field extension or replacement	\$81.28	Each	
246	For disconnection, abandonment, alteration, or repair of any house sewer or private sewage disposal system, or part thereof	\$52.48	Each	
247	Inspection Cancellation Fee	\$165.00	Each	If the requestor/contractor/owner-builder cancels the inspection upon the Building Inspector arriving at the job-site without the contractor/owner-builder notifying the City ahead of time
248	Excessive Re-Inspection Fee	\$165.00	Each	Re-inspection fee for the same violation(s) occurring more than twice (For example: if a permit applicant requests the same type of inspection more than twice because the requestor/contractor/owner-builder did not address the corrections)
249	<b>PLUMBING PLAN CHECK FEES</b>			
250	(A) A plan checking fee as indicated shall be paid to Building & Safety at the time of submitting plans and specifications for work described in this subsection.	Fee shall be equal to 40% of the required plumbing plans and specifications for work described permit fee but no less than \$189.76.		
251	If any of the following systems is included in the work proposed, a surcharge shall be collected for each of these systems as follows:			
252	Combination waste and vent system	\$291.52		
253	Gas system containing an earthquake actuated shut-off valve	\$101.92		
254	Chemical waste system	\$58.08		
255	Rainwater system	\$189.76		
256	(B) For plan checking individual systems not required to be reviewed under subsection (A) above.			
257	Combination waste and vent system	\$438.08		
258	Gas system containing an earthquake actuated shut-off valve	\$144.00		
259	Chemical waste system	\$87.84		
260	Rainwater system	\$291.68		
261	Grey water system	\$166.72		
262	(C) For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions, per hour			
263	The minimum plan checking fee (including all surcharges) shall be:	\$189.76	Hour	
264	<b>MISCELLANEOUS APPLICATION FEES</b>			
265	Permit Issuance Fee	\$48.00	Each	
266	Continued Use Application	\$819.88		
267	Swimming Pool Back Fill Inspection and Min Plan Check (plan check and inspection included)	\$240.00		
268	Address assignment/Address Change/Address Correction (no permit issuance)	\$89.60		
269	Issuance of Certificate of Completed Construction	\$167.68		
270	Issuance of Temporary Certificate of Completed Construction	\$252.00		
271	Each extension of a Temporary Certificate of Completed Construction	\$167.68		
272	Process of rescission of Notice of Violation, substandard release	\$501.76		
273	Release of any recordation			
274	Investigation fee for work done without a required permit shall be equal to the permit fee, but not less than	\$558.56		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$260.05	38%	\$160.00	\$79
\$197.63	49%	\$100.00	\$48
\$162.51	0%	\$162.00	-\$3
\$162.51	0%	\$162.00	-\$3
NA	NA	Fee shall be equal to 40% of the required plumbing plans and specifications for work described permit fee but no less than \$189.76.	\$0
\$903.43	0%	\$900.00	\$608
\$620.56	51%	\$306.00	\$204
\$620.56	71%	\$180.00	\$122
\$620.56	39%	\$380.00	\$190
\$903.43	39%	\$550.00	\$112
\$620.56	55%	\$280.00	\$136
\$620.56	71%	\$180.00	\$92
\$620.56	36%	\$400.00	\$108
\$620.56	52%	\$300.00	\$133
\$620.56	60%	\$250.00	\$60
\$100.09	0%	\$100.00	\$52
\$222.27	0%	\$222.00	-\$598
\$718.10	30%	\$500.00	\$260
\$155.36	28%	\$112.00	\$22
\$337.69	38%	\$209.00	\$41
\$337.69	7%	\$315.00	\$63
\$100.09	0%	\$100.00	-\$68
\$196.26	0%	\$196.00	-\$306
\$727.85	4%	\$698.00	\$139

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
275	Exception: Shall be equal to permit fee but not less than when work performed by owner-builder for one- or two-family dwellings	\$279.20		BUILDING OFFICIAL APPROVAL REQUIRED TO APPLY EXCEPTION
276	Re-Inspection Fee	\$101.80		
277	Notice of Violation Compliance Application/Inspection (in case no building permit required)	\$101.80	Per Hour	
278	For inspections for which no fee is specifically indicated	\$162.88	Per Hour	
279	Demolition Permit (including sewage system termination)	\$271.04		
280	For other structures on the same lot only permit issuance fee will be charged			
281	Additional review required by complexity of plans or changes, additions, or revisions of approved or submitted plans or reports	\$113.60	Per Hour	
282	Review of drawings and date which are sufficient to determine nature and scope of work in lieu of submittal of plans and specifications as defined in California Building Code (CBC) Section 107.2 (including pedestrian protection, underground tanks, etc.)	\$135.84	Per Hour	
283	All other services provided by plan check staff	\$113.60	Per Hour	
284	Request for hearing before Building Board of Appeals	\$713.28		
285	For inspection of structures or devices regulated by California Fire Code (CFC) Chapter 66:			
286	The first inspection or first structure/device	\$271.04		
287	Each additional structure and/or device	\$43.52		
288	Presale			
289	Exterior inspection (condominiums interior only)	\$105.00	Each	
290	Interior Inspection	\$60.00	Each	
291	SFD	\$165.00	Each	
292	Fireworks Stands			
293	Permit Application Fee	\$325.00	Each	
294	Permit Fee (includes inspection)	1% of gross sales		
295	Construction and Demolition (C&D)	3% of project valuation		
296				
297	<b>9-3.1706 Projects subject to publicly visible art requirement</b>			
298	(a) All new residential developments of two (2) or more units, public and institutional buildings, and all commercial and industrial development projects with a construction valuation equal to or exceeding one hundred thousand (\$100,000.00) dollars shall be subject to the provisions of this article, provided that the value of residential units covenanted for low or moderate income households, or for senior citizens shall not be included when determining the value of a residential development.			The Planning Division assesses the 9-3.1706 publicly visible art requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
299	(b) Including, but not limited to, exterior and interior modifications and additions, all remodeling and/or renovation of existing residential buildings of two (2) or more units, public and institutional buildings, and existing commercial and industrial buildings shall be subject to the provisions of this article when such remodeling/renovation has a valuation equal to or exceeding fifty thousand (\$50,000.00) dollars, excluding earthquake rehabilitation required by this Code for seismic safety. As used in this article, the value of a residential unit covenanted for low or moderate income households or for senior citizens shall not be included when determining the value of a residential development.			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$727.85	23%	\$558.00	\$279
\$295.17	2%	\$290.00	\$188
\$197.63	0%	\$197.00	\$95
\$197.63	0%	\$197.00	\$34
\$293.80	0%	\$293.00	\$22
\$620.56	45%	\$339.00	\$225
\$620.56	35%	\$405.00	\$269
\$565.03	40%	\$339.00	\$225
\$1,186.29	7%	\$1,100.00	\$387
\$295.17	0%	\$295.00	\$24
\$197.63	34%	\$130.00	\$86
\$341.60	8%	\$315.00	\$210
\$341.60	47%	\$180.00	\$120
\$604.95	18%	\$495.00	\$330
\$54.83	2%	\$54.00	-\$271
NA	NA	1% of gross sales	\$0
NA	NA	3% of project valuation	\$0



COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
300	(c) All development projects, as identified above, shall comply with all requirements of this article.			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
301	<b>9-3.1707 Exemptions</b>			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
302	(a) Buildings which are designed and dedicated to performing arts or museum uses shall not be required to meet the one percent set-aside requirement as described in Section 9-3.1708 for as long as the performing arts or museum uses are maintained within the building.			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
303	(b) Reconstruction of structures which have been damaged by fire, collapse, explosion, flooded, wind, earthquake or other disaster and subject to Section 9-3.611 of this Code			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
304	<b>9-3.1708 Program allocations</b>			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
305	(a) The program allocation, used in this article, is the percentage of the construction cost which is set aside for the City's publicly visible art program, and shall be an amount equal to one percent of the total construction valuation for an applicable project, excluding land acquisition and off-site improvement costs. The total construction valuation shall be computed using the rates established by the County of Los Angeles' Ordinance Numbers 91-0086, 87, 88, 89 as adopted by the Huntington Park City Council. Res #94-52			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.

Full Cost	Subsidy %	Suggested Fee	Fee Δ

COMMUNITY DEVELOPMENT - BUILDING AND SAFETY

#	Title	Current Fee/Charge	Unit	Notes
306	(b) In-lieu of placement or donation of an approved artwork, the applicant may pay to the City art fund as set forth in Section 9-3.1705, one percent of the total construction valuation, determined as set forth in subsection a.			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.
307	(c) Nothing in this section shall prohibit the applicant from placing an approved artwork with acquisition and installation costs in an amount less than the program allocations provided that the applicant shall also pay to the City art fund an amount equal to the difference between the program allocation and the costs of acquisition and installation of such artwork.			The Planning Division assesses the 9-3.1706 Publicly Visible Art Requirement; however, Building & Safety does communicate with applicants regarding these fees and enforces through the permit issuance process. No final inspection is granted by Building & Safety without these fees paid to the Planning Division.

\* Note: Plan Check, Permit, and Inspection Fees not specifically delineated in this Master Fee Schedule shall be the County of Los Angeles fees in effect at the time of permit issuance

Full Cost	Subsidy %	Suggested Fee	Fee Δ

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee \$100.00															
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
500	179.32	108.93	164.97	100.22	172.15	104.58	157.80	95.86	143.46	87.15	76.37	0.50	0.50	1.00	500
600	179.32	108.93	164.97	100.22	172.15	104.58	157.80	95.86	143.46	87.15	76.37	0.50	0.50	1.00	600
700	179.32	108.93	164.97	100.22	172.15	104.58	157.80	95.86	143.46	87.15	76.37	0.50	0.50	1.00	700
800	179.32	156.67	164.97	144.13	172.15	150.40	157.80	137.87	143.46	125.33	114.56	0.50	0.50	1.00	800
900	179.32	193.63	164.97	178.14	172.15	185.88	157.80	170.39	143.46	154.90	144.13	0.50	0.50	1.00	900
1,000	184.56	230.59	169.80	212.14	177.18	221.37	162.41	202.92	147.65	184.47	173.70	0.50	0.50	1.00	1,000
2,000	215.98	267.55	198.70	246.15	207.34	256.85	190.06	235.45	172.78	214.04	203.27	0.50	0.56	1.00	2,000
3,000	247.40	304.52	227.60	280.15	237.50	292.33	217.71	267.97	197.92	243.61	232.84	0.50	0.84	1.00	3,000
4,000	278.81	341.48	256.51	314.16	267.66	327.82	245.36	300.50	223.05	273.18	262.41	0.52	1.12	1.00	4,000
5,000	310.23	378.44	285.41	348.16	297.82	363.30	273.00	333.03	248.19	302.75	291.98	0.65	1.40	1.00	5,000
6,000	341.65	417.78	314.32	384.36	327.98	401.07	300.65	367.64	273.32	334.22	321.55	0.78	1.68	1.00	6,000
7,000	373.06	457.38	343.22	420.79	358.14	439.09	328.30	402.49	298.45	365.90	351.12	0.91	1.96	1.00	7,000
8,000	404.48	496.98	372.12	457.22	388.30	477.10	355.94	437.35	323.59	397.59	380.69	1.04	2.24	1.00	8,000
9,000	435.90	536.59	401.03	493.66	418.46	515.12	383.59	472.20	348.72	429.27	410.26	1.17	2.52	1.00	9,000
10,000	467.32	576.19	429.93	530.09	448.63	553.14	411.24	507.05	373.85	460.95	439.83	1.30	2.80	1.00	10,000
11,000	498.74	615.79	458.84	566.53	478.79	591.16	438.89	541.90	398.99	492.63	469.40	1.43	3.08	1.00	11,000
12,000	530.15	655.39	487.74	602.96	508.95	629.18	466.54	576.75	424.12	524.31	498.97	1.56	3.36	1.00	12,000
13,000	561.57	694.99	516.65	639.40	539.11	667.19	494.18	611.60	449.26	556.00	528.54	1.69	3.64	1.00	13,000
14,000	592.99	734.60	545.55	675.83	569.27	705.21	521.83	646.45	474.39	587.68	558.11	1.82	3.92	1.00	14,000
15,000	624.41	774.20	574.45	712.26	599.43	743.23	549.48	681.30	499.53	619.36	587.68	1.95	4.20	1.00	15,000
16,000	655.83	813.80	603.36	748.70	629.59	781.25	577.13	716.15	524.66	651.04	617.25	2.08	4.48	1.00	16,000
17,000	687.24	853.40	632.26	785.13	659.75	819.27	604.77	751.00	549.79	682.72	646.82	2.21	4.76	1.00	17,000
18,000	718.66	893.01	661.17	821.57	689.91	857.29	632.42	785.85	574.93	714.41	676.39	2.34	5.04	1.00	18,000
19,000	750.08	932.61	690.07	858.00	720.08	895.30	660.07	820.70	600.06	746.09	705.96	2.47	5.32	1.00	19,000
20,000	781.50	972.21	718.98	894.43	750.24	933.32	687.72	855.55	625.20	777.77	735.53	2.60	5.60	1.00	20,000
21,000	812.91	1,011.81	747.88	930.87	780.40	971.34	715.36	890.40	650.33	809.45	765.10	2.73	5.88	1.00	21,000
22,000	844.33	1,051.42	776.79	967.30	810.56	1,009.36	743.01	925.25	675.47	841.13	794.67	2.86	6.16	1.00	22,000
23,000	875.75	1,091.02	805.69	1,003.74	840.72	1,047.38	770.66	960.10	700.60	872.81	824.24	2.99	6.44	1.00	23,000
24,000	907.17	1,130.62	834.59	1,040.17	870.88	1,085.40	798.31	994.95	725.73	904.50	853.81	3.12	6.72	1.00	24,000
25,000	938.59	1,170.22	863.50	1,076.60	901.04	1,123.41	825.96	1,029.80	750.87	936.18	883.38	3.25	7.00	2.00	25,000
26,000	959.40	1,197.35	882.65	1,101.56	921.02	1,149.45	844.27	1,053.67	767.52	957.88	902.96	3.38	7.28	2.00	26,000
27,000	980.21	1,224.47	901.79	1,126.51	941.00	1,175.49	862.58	1,077.53	784.17	979.58	922.55	3.51	7.56	2.00	27,000
28,000	1,001.02	1,251.59	920.94	1,151.47	960.98	1,201.53	880.90	1,101.40	800.82	1,001.28	942.14	3.64	7.84	2.00	28,000
29,000	1,021.83	1,278.72	940.08	1,176.42	980.96	1,227.57	899.21	1,125.27	817.46	1,022.97	961.72	3.77	8.12	2.00	29,000
30,000	1,042.64	1,305.84	959.23	1,201.37	1,000.94	1,253.61	917.52	1,149.14	834.11	1,044.67	981.31	3.90	8.40	2.00	30,000
31,000	1,063.45	1,332.97	978.38	1,226.33	1,020.92	1,279.65	935.84	1,173.01	850.76	1,066.37	1,000.90	4.03	8.68	2.00	31,000
32,000	1,084.26	1,360.09	997.52	1,251.28	1,040.89	1,305.69	954.15	1,196.88	867.41	1,088.07	1,020.48	4.16	8.96	2.00	32,000
33,000	1,105.08	1,387.21	1,016.67	1,276.24	1,060.87	1,331.73	972.47	1,220.75	884.06	1,109.77	1,040.07	4.29	9.24	2.00	33,000
34,000	1,125.89	1,414.34	1,035.82	1,301.19	1,080.85	1,357.76	990.78	1,244.62	900.71	1,131.47	1,059.66	4.42	9.52	2.00	34,000
35,000	1,146.70	1,441.46	1,054.96	1,326.14	1,100.83	1,383.80	1,009.09	1,268.49	917.36	1,153.17	1,079.25	4.55	9.80	2.00	35,000
36,000	1,167.51	1,468.59	1,074.11	1,351.10	1,120.81	1,409.84	1,027.41	1,292.36	934.01	1,174.87	1,098.83	4.68	10.08	2.00	36,000
37,000	1,188.32	1,495.71	1,093.25	1,376.05	1,140.79	1,435.88	1,045.72	1,316.22	950.66	1,196.57	1,118.42	4.81	10.36	2.00	37,000
38,000	1,209.13	1,522.83	1,112.40	1,401.01	1,160.77	1,461.92	1,064.04	1,340.09	967.31	1,218.27	1,138.01	4.94	10.64	2.00	38,000
39,000	1,229.94	1,549.96	1,131.55	1,425.96	1,180.74	1,487.96	1,082.35	1,363.96	983.95	1,239.97	1,157.59	5.07	10.92	2.00	39,000
40,000	1,250.75	1,577.08	1,150.69	1,450.91	1,200.72	1,514.00	1,100.66	1,387.83	1,000.60	1,261.67	1,177.18	5.20	11.20	2.00	40,000
41,000	1,271.57	1,604.21	1,169.84	1,475.87	1,220.70	1,540.04	1,118.98	1,411.70	1,017.25	1,283.36	1,196.77	5.33	11.48	2.00	41,000
42,000	1,292.38	1,631.33	1,188.99	1,500.82	1,240.68	1,566.08	1,137.29	1,435.57	1,033.90	1,305.06	1,216.35	5.46	11.76	2.00	42,000
43,000	1,313.19	1,658.45	1,208.13	1,525.78	1,260.66	1,592.11	1,155.60	1,459.44	1,050.55	1,326.76	1,235.94	5.59	12.04	2.00	43,000
44,000	1,334.00	1,685.58	1,227.28	1,550.73	1,280.64	1,618.15	1,173.92	1,483.31	1,067.20	1,348.46	1,255.53	5.72	12.32	2.00	44,000
45,000	1,354.81	1,712.70	1,246.42	1,575.68	1,300.62	1,644.19	1,192.23	1,507.18	1,083.85	1,370.16	1,275.12	5.85	12.60	2.00	45,000
46,000	1,375.62	1,739.82	1,265.57	1,600.64	1,320.60	1,670.23	1,210.55	1,531.05	1,100.50	1,391.86	1,294.70	5.98	12.88	2.00	46,000
47,000	1,396.43	1,766.95	1,284.72	1,625.59	1,340.57	1,696.27	1,228.86	1,554.91	1,117.15	1,413.56	1,314.29	6.11	13.16	2.00	47,000
48,000	1,417.24	1,794.07	1,303.86	1,650.55	1,360.55	1,722.31	1,247.17	1,578.78	1,133.79	1,435.26	1,333.88	6.24	13.44	2.00	48,000
49,000	1,438.05	1,821.20	1,323.01	1,675.50	1,380.53	1,748.35	1,265.49	1,602.65	1,150.44	1,456.96	1,353.46	6.37	13.72	2.00	49,000
50,000	1,458.87	1,848.32	1,342.16	1,700.45	1,400.51	1,774.39	1,283.80	1,626.52	1,167.09	1,478.66	1,373.05	6.50	14.00	3.00	50,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee \$100.00															
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
51,000	1,477.25	1,872.58	1,359.07	1,722.78	1,418.16	1,797.68	1,299.98	1,647.87	1,181.80	1,498.07	1,390.35	6.63	14.28	3.00	51,000
52,000	1,495.63	1,896.85	1,375.98	1,745.10	1,435.80	1,820.97	1,316.15	1,669.23	1,196.50	1,517.48	1,407.65	6.76	14.56	3.00	52,000
53,000	1,514.01	1,921.11	1,392.89	1,767.42	1,453.45	1,844.27	1,332.33	1,690.58	1,211.21	1,536.89	1,424.95	6.89	14.84	3.00	53,000
54,000	1,532.39	1,945.38	1,409.80	1,789.75	1,471.09	1,867.56	1,348.50	1,711.93	1,225.91	1,556.30	1,442.25	7.02	15.12	3.00	54,000
55,000	1,550.77	1,969.64	1,426.71	1,812.07	1,488.74	1,890.86	1,364.68	1,733.28	1,240.61	1,575.71	1,459.55	7.15	15.40	3.00	55,000
56,000	1,569.15	1,993.90	1,443.62	1,834.39	1,506.38	1,914.15	1,380.85	1,754.64	1,255.32	1,595.12	1,476.84	7.28	15.68	3.00	56,000
57,000	1,587.53	2,018.17	1,460.53	1,856.72	1,524.03	1,937.44	1,397.02	1,775.99	1,270.02	1,614.54	1,494.14	7.41	15.96	3.00	57,000
58,000	1,605.91	2,042.43	1,477.44	1,879.04	1,541.67	1,960.74	1,413.20	1,797.34	1,284.73	1,633.95	1,511.44	7.54	16.24	3.00	58,000
59,000	1,624.29	2,066.70	1,494.35	1,901.36	1,559.32	1,984.03	1,429.37	1,818.69	1,299.43	1,653.36	1,528.74	7.67	16.52	3.00	59,000
60,000	1,642.67	2,090.96	1,511.26	1,923.68	1,576.96	2,007.32	1,445.55	1,840.05	1,314.14	1,672.77	1,546.04	7.80	16.80	3.00	60,000
61,000	1,661.05	2,115.23	1,528.17	1,946.01	1,594.61	2,030.62	1,461.72	1,861.40	1,328.84	1,692.18	1,563.34	7.93	17.08	3.00	61,000
62,000	1,679.43	2,139.49	1,545.08	1,968.33	1,612.25	2,053.91	1,477.90	1,882.75	1,343.54	1,711.59	1,580.64	8.06	17.36	3.00	62,000
63,000	1,697.81	2,163.75	1,561.99	1,990.65	1,629.90	2,077.20	1,494.07	1,904.10	1,358.25	1,731.00	1,597.94	8.19	17.64	3.00	63,000
64,000	1,716.19	2,188.02	1,578.90	2,012.98	1,647.54	2,100.50	1,510.25	1,925.46	1,372.95	1,750.41	1,615.24	8.32	17.92	3.00	64,000
65,000	1,734.57	2,212.28	1,595.81	2,035.30	1,665.19	2,123.79	1,526.42	1,946.81	1,387.66	1,769.83	1,632.54	8.45	18.20	3.00	65,000
66,000	1,752.95	2,236.55	1,612.72	2,057.62	1,682.83	2,147.08	1,542.60	1,968.16	1,402.36	1,789.24	1,649.84	8.58	18.48	3.00	66,000
67,000	1,771.33	2,260.81	1,629.63	2,079.95	1,700.48	2,170.38	1,558.77	1,989.51	1,417.07	1,808.65	1,667.14	8.71	18.76	3.00	67,000
68,000	1,789.71	2,285.07	1,646.53	2,102.27	1,718.12	2,193.67	1,574.95	2,010.87	1,431.77	1,828.06	1,684.43	8.84	19.04	3.00	68,000
69,000	1,808.09	2,309.34	1,663.44	2,124.59	1,735.77	2,216.96	1,591.12	2,032.22	1,446.47	1,847.47	1,701.73	8.97	19.32	3.00	69,000
70,000	1,826.47	2,333.60	1,680.35	2,146.91	1,753.41	2,240.26	1,607.30	2,053.57	1,461.18	1,866.88	1,719.03	9.10	19.60	3.00	70,000
71,000	1,844.85	2,357.87	1,697.26	2,169.24	1,771.06	2,263.55	1,623.47	2,074.92	1,475.88	1,886.29	1,736.33	9.23	19.88	3.00	71,000
72,000	1,863.23	2,382.13	1,714.17	2,191.56	1,788.70	2,286.85	1,639.65	2,096.27	1,490.59	1,905.70	1,753.63	9.36	20.16	3.00	72,000
73,000	1,881.61	2,406.39	1,731.08	2,213.88	1,806.35	2,310.14	1,655.82	2,117.63	1,505.29	1,925.12	1,770.93	9.49	20.44	3.00	73,000
74,000	1,899.99	2,430.66	1,747.99	2,236.21	1,823.99	2,333.43	1,671.99	2,138.98	1,520.00	1,944.53	1,788.23	9.62	20.72	3.00	74,000
75,000	1,918.37	2,454.92	1,764.90	2,258.53	1,841.64	2,356.73	1,688.17	2,160.33	1,534.70	1,963.94	1,805.53	9.75	21.00	4.00	75,000
76,000	1,936.75	2,479.19	1,781.81	2,280.85	1,859.28	2,380.02	1,704.34	2,181.68	1,549.40	1,983.35	1,822.83	9.88	21.28	4.00	76,000
77,000	1,955.13	2,503.45	1,798.72	2,303.17	1,876.93	2,403.31	1,720.52	2,203.04	1,564.11	2,002.76	1,840.13	10.01	21.56	4.00	77,000
78,000	1,973.52	2,527.71	1,815.63	2,325.50	1,894.57	2,426.61	1,736.69	2,224.39	1,578.81	2,022.17	1,857.43	10.14	21.84	4.00	78,000
79,000	1,991.90	2,551.98	1,832.54	2,347.82	1,912.22	2,449.90	1,752.87	2,245.74	1,593.52	2,041.58	1,874.73	10.27	22.12	4.00	79,000
80,000	2,010.28	2,576.24	1,849.45	2,370.14	1,929.86	2,473.19	1,769.04	2,267.09	1,608.22	2,060.99	1,892.02	10.40	22.40	4.00	80,000
81,000	2,028.66	2,600.51	1,866.36	2,392.47	1,947.51	2,496.49	1,785.22	2,288.45	1,622.93	2,080.41	1,909.32	10.53	22.68	4.00	81,000
82,000	2,047.04	2,624.77	1,883.27	2,414.79	1,965.16	2,519.78	1,801.39	2,309.80	1,637.63	2,099.82	1,926.62	10.66	22.96	4.00	82,000
83,000	2,065.42	2,649.04	1,900.18	2,437.11	1,982.80	2,543.07	1,817.57	2,331.15	1,652.33	2,119.23	1,943.92	10.79	23.24	4.00	83,000
84,000	2,083.80	2,673.30	1,917.09	2,459.44	2,000.45	2,566.37	1,833.74	2,352.50	1,667.04	2,138.64	1,961.22	10.92	23.52	4.00	84,000
85,000	2,102.18	2,697.56	1,934.00	2,481.76	2,018.09	2,589.66	1,849.92	2,373.86	1,681.74	2,158.05	1,978.52	11.05	23.80	4.00	85,000
86,000	2,120.56	2,721.83	1,950.91	2,504.08	2,035.74	2,612.95	1,866.09	2,395.21	1,696.45	2,177.46	1,995.82	11.18	24.08	4.00	86,000
87,000	2,138.94	2,746.09	1,967.82	2,526.40	2,053.38	2,636.25	1,882.27	2,416.56	1,711.15	2,196.87	2,013.12	11.31	24.36	4.00	87,000
88,000	2,157.32	2,770.36	1,984.73	2,548.73	2,071.03	2,659.54	1,898.44	2,437.91	1,725.86	2,216.28	2,030.42	11.44	24.64	4.00	88,000
89,000	2,175.70	2,794.62	2,001.64	2,571.05	2,088.67	2,682.84	1,914.62	2,459.27	1,740.56	2,235.70	2,047.72	11.57	24.92	4.00	89,000
90,000	2,194.08	2,818.88	2,018.55	2,593.37	2,106.32	2,706.13	1,930.79	2,480.62	1,755.26	2,255.11	2,065.02	11.70	25.20	4.00	90,000
91,000	2,212.46	2,843.15	2,035.46	2,615.70	2,123.96	2,729.42	1,946.96	2,501.97	1,769.97	2,274.52	2,082.32	11.83	25.48	4.00	91,000
92,000	2,230.84	2,867.41	2,052.37	2,638.02	2,141.61	2,752.72	1,963.14	2,523.32	1,784.67	2,293.93	2,099.61	11.96	25.76	4.00	92,000
93,000	2,249.22	2,891.68	2,069.28	2,660.34	2,159.25	2,776.01	1,979.31	2,544.68	1,799.38	2,313.34	2,116.91	12.09	26.04	4.00	93,000
94,000	2,267.60	2,915.94	2,086.19	2,682.67	2,176.90	2,799.30	1,995.49	2,566.03	1,814.08	2,332.75	2,134.21	12.22	26.32	4.00	94,000
95,000	2,285.98	2,940.20	2,103.10	2,704.99	2,194.54	2,822.60	2,011.66	2,587.38	1,828.78	2,352.16	2,151.51	12.35	26.60	4.00	95,000
96,000	2,304.36	2,964.47	2,120.01	2,727.31	2,212.19	2,845.89	2,027.84	2,608.73	1,843.49	2,371.57	2,168.81	12.48	26.88	4.00	96,000
97,000	2,322.74	2,988.73	2,136.92	2,749.63	2,229.83	2,869.18	2,044.01	2,630.08	1,858.19	2,390.99	2,186.11	12.61	27.16	4.00	97,000
98,000	2,341.12	3,013.00	2,153.83	2,771.96	2,247.48	2,892.48	2,060.19	2,651.44	1,872.90	2,410.40	2,203.41	12.74	27.44	4.00	98,000
99,000	2,359.50	3,037.26	2,170.74	2,794.28	2,265.12	2,915.77	2,076.36	2,672.79	1,887.60	2,429.81	2,220.71	12.87	27.72	4.00	99,000
100,000	2,377.88	3,061.52	2,187.65	2,816.60	2,282.77	2,939.06	2,092.54	2,694.14	1,902.31	2,449.22	2,238.01	13.00	28.00	5.00	100,000
101,000	2,398.71	3,088.67	2,206.81	2,841.57	2,302.76	2,965.12	2,110.86	2,718.03	1,918.97</						

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
106,000	2,460.65	3,174.73	2,263.79	2,920.76	2,362.22	3,047.75	2,165.37	2,793.77	1,968.52	2,539.79	2,315.90	13.78	29.68	5.00	106,000
107,000	2,473.03	3,191.95	2,275.19	2,936.59	2,374.11	3,064.27	2,176.27	2,808.91	1,978.43	2,553.56	2,327.56	13.91	29.96	5.00	107,000
108,000	2,485.42	3,209.16	2,286.59	2,952.43	2,386.00	3,080.80	2,187.17	2,824.06	1,988.34	2,567.33	2,339.22	14.04	30.24	5.00	108,000
109,000	2,497.81	3,226.38	2,297.98	2,968.27	2,397.90	3,097.32	2,198.07	2,839.21	1,998.25	2,581.10	2,350.88	14.17	30.52	5.00	109,000
110,000	2,510.20	3,243.59	2,309.38	2,984.10	2,409.79	3,113.85	2,208.97	2,854.36	2,008.16	2,594.87	2,362.54	14.30	30.80	5.00	110,000
111,000	2,522.58	3,260.80	2,320.78	2,999.94	2,421.68	3,130.37	2,219.87	2,869.51	2,018.07	2,608.64	2,374.20	14.43	31.08	5.00	111,000
112,000	2,534.97	3,278.02	2,332.17	3,015.78	2,433.57	3,146.90	2,230.78	2,884.66	2,027.98	2,622.41	2,385.86	14.56	31.36	5.00	112,000
113,000	2,547.36	3,295.23	2,343.57	3,031.61	2,445.47	3,163.42	2,241.68	2,899.80	2,037.89	2,636.19	2,397.52	14.69	31.64	5.00	113,000
114,000	2,559.75	3,312.45	2,354.97	3,047.45	2,457.36	3,179.95	2,252.58	2,914.95	2,047.80	2,649.96	2,409.17	14.82	31.92	5.00	114,000
115,000	2,572.13	3,329.66	2,366.36	3,063.29	2,469.25	3,196.47	2,263.48	2,930.10	2,057.71	2,663.73	2,420.83	14.95	32.20	5.00	115,000
116,000	2,584.52	3,346.87	2,377.76	3,079.12	2,481.14	3,213.00	2,274.38	2,945.25	2,067.62	2,677.50	2,432.49	15.08	32.48	5.00	116,000
117,000	2,596.91	3,364.09	2,389.16	3,094.96	2,493.03	3,229.52	2,285.28	2,960.40	2,077.53	2,691.27	2,444.15	15.21	32.76	5.00	117,000
118,000	2,609.30	3,381.30	2,400.55	3,110.80	2,504.93	3,246.05	2,296.18	2,975.54	2,087.44	2,705.04	2,455.81	15.34	33.04	5.00	118,000
119,000	2,621.69	3,398.51	2,411.95	3,126.63	2,516.82	3,262.57	2,307.08	2,990.69	2,097.35	2,718.81	2,467.47	15.47	33.32	5.00	119,000
120,000	2,634.07	3,415.73	2,423.35	3,142.47	2,528.71	3,279.10	2,317.98	3,005.84	2,107.26	2,732.58	2,479.13	15.60	33.60	5.00	120,000
121,000	2,646.46	3,432.94	2,434.74	3,158.31	2,540.60	3,295.62	2,328.89	3,020.99	2,117.17	2,746.35	2,490.79	15.73	33.88	5.00	121,000
122,000	2,658.85	3,450.16	2,446.14	3,174.14	2,552.49	3,312.15	2,339.79	3,036.14	2,127.08	2,760.12	2,502.45	15.86	34.16	5.00	122,000
123,000	2,671.24	3,467.37	2,457.54	3,189.98	2,564.39	3,328.67	2,350.69	3,051.29	2,136.99	2,773.90	2,514.10	15.99	34.44	5.00	123,000
124,000	2,683.62	3,484.58	2,468.93	3,205.82	2,576.28	3,345.20	2,361.59	3,066.43	2,146.90	2,787.67	2,525.76	16.12	34.72	5.00	124,000
125,000	2,696.01	3,501.80	2,480.33	3,221.65	2,588.17	3,361.73	2,372.49	3,081.58	2,156.81	2,801.44	2,537.42	16.25	35.00	6.00	125,000
126,000	2,708.40	3,519.01	2,491.73	3,237.49	2,600.06	3,378.25	2,383.39	3,096.73	2,166.72	2,815.21	2,549.08	16.38	35.28	6.00	126,000
127,000	2,720.79	3,536.22	2,503.12	3,253.33	2,611.95	3,394.78	2,394.29	3,111.88	2,176.63	2,828.98	2,560.74	16.51	35.56	6.00	127,000
128,000	2,733.17	3,553.44	2,514.52	3,269.16	2,623.85	3,411.30	2,405.19	3,127.03	2,186.54	2,842.75	2,572.40	16.64	35.84	6.00	128,000
129,000	2,745.56	3,570.65	2,525.92	3,285.00	2,635.74	3,427.83	2,416.09	3,142.17	2,196.45	2,856.52	2,584.06	16.77	36.12	6.00	129,000
130,000	2,757.95	3,587.87	2,537.31	3,300.84	2,647.63	3,444.35	2,427.00	3,157.32	2,206.36	2,870.29	2,595.72	16.90	36.40	6.00	130,000
131,000	2,770.34	3,605.08	2,548.71	3,316.67	2,659.52	3,460.88	2,437.90	3,172.47	2,216.27	2,884.06	2,607.38	17.03	36.68	6.00	131,000
132,000	2,782.72	3,622.29	2,560.11	3,332.51	2,671.42	3,477.40	2,448.80	3,187.62	2,226.18	2,897.84	2,619.03	17.16	36.96	6.00	132,000
133,000	2,795.11	3,639.51	2,571.50	3,348.35	2,683.31	3,493.93	2,459.70	3,202.77	2,236.09	2,911.61	2,630.69	17.29	37.24	6.00	133,000
134,000	2,807.50	3,656.72	2,582.90	3,364.18	2,695.20	3,510.45	2,470.60	3,217.92	2,246.00	2,925.38	2,642.35	17.42	37.52	6.00	134,000
135,000	2,819.89	3,673.94	2,594.30	3,380.02	2,707.09	3,526.98	2,481.50	3,233.06	2,255.91	2,939.15	2,654.01	17.55	37.80	6.00	135,000
136,000	2,832.27	3,691.15	2,605.69	3,395.86	2,718.98	3,543.50	2,492.40	3,248.21	2,265.82	2,952.92	2,665.67	17.68	38.08	6.00	136,000
137,000	2,844.66	3,708.36	2,617.09	3,411.69	2,730.88	3,560.03	2,503.30	3,263.36	2,275.73	2,966.69	2,677.33	17.81	38.36	6.00	137,000
138,000	2,857.05	3,725.58	2,628.49	3,427.53	2,742.77	3,576.55	2,514.20	3,278.51	2,285.64	2,980.46	2,688.99	17.94	38.64	6.00	138,000
139,000	2,869.44	3,742.79	2,639.88	3,443.37	2,754.66	3,593.08	2,525.11	3,293.66	2,295.55	2,994.23	2,700.65	18.07	38.92	6.00	139,000
140,000	2,881.83	3,760.00	2,651.28	3,459.20	2,766.55	3,609.60	2,536.01	3,308.80	2,305.46	3,008.00	2,712.31	18.20	39.20	6.00	140,000
141,000	2,894.21	3,777.22	2,662.68	3,475.04	2,778.44	3,626.13	2,546.91	3,323.95	2,315.37	3,021.77	2,723.97	18.33	39.48	6.00	141,000
142,000	2,906.60	3,794.43	2,674.07	3,490.88	2,790.34	3,642.65	2,557.81	3,339.10	2,325.28	3,035.55	2,735.62	18.46	39.76	6.00	142,000
143,000	2,918.99	3,811.65	2,685.47	3,506.71	2,802.23	3,659.18	2,568.71	3,354.25	2,335.19	3,049.32	2,747.28	18.59	40.04	6.00	143,000
144,000	2,931.38	3,828.86	2,696.87	3,522.55	2,814.12	3,675.71	2,579.61	3,369.40	2,345.10	3,063.09	2,758.94	18.72	40.32	6.00	144,000
145,000	2,943.76	3,846.07	2,708.26	3,538.39	2,826.01	3,692.23	2,590.51	3,384.54	2,355.01	3,076.86	2,770.60	18.85	40.60	6.00	145,000
146,000	2,956.15	3,863.29	2,719.66	3,554.22	2,837.90	3,708.76	2,601.41	3,399.69	2,364.92	3,090.63	2,782.26	18.98	40.88	6.00	146,000
147,000	2,968.54	3,880.50	2,731.06	3,570.06	2,849.80	3,725.28	2,612.31	3,414.84	2,374.83	3,104.40	2,793.92	19.11	41.16	6.00	147,000
148,000	2,980.93	3,897.72	2,742.45	3,585.90	2,861.69	3,741.81	2,623.22	3,429.99	2,384.74	3,118.17	2,805.58	19.24	41.44	6.00	148,000
149,000	2,993.31	3,914.93	2,753.85	3,601.73	2,873.58	3,758.33	2,634.12	3,445.14	2,394.65	3,131.94	2,817.24	19.37	41.72	6.00	149,000
150,000	3,005.70	3,932.14	2,765.25	3,617.57	2,885.47	3,774.86	2,645.02	3,460.29	2,404.56	3,145.71	2,828.90	19.50	42.00	7.00	150,000
151,000	3,018.09	3,949.36	2,776.64	3,633.41	2,897.37	3,791.38	2,655.92	3,475.43	2,414.47	3,159.49	2,840.55	19.63	42.28	7.00	151,000
152,000	3,030.48	3,966.57	2,788.04	3,649.24	2,909.26	3,807.91	2,666.82	3,490.58	2,424.38	3,173.26	2,852.21	19.76	42.56	7.00	152,000
153,000	3,042.86	3,983.78	2,799.44	3,665.08	2,921.15	3,824.43	2,677.72	3,505.73	2,434.29	3,187.03	2,863.87	19.89	42.84	7.00	153,000
154,000	3,055.25	4,001.00	2,810.83	3,680.92	2,933.04	3,840.96	2,688.62	3,520.88	2,444.20	3,200.80	2,875.53	20.02	43.12	7.00	154,000
155,000	3,067.64	4,018.21	2,822.23	3,696.75	2,944.93	3,857.48	2,699.52	3,536.03	2,454.11	3,214.57	2,887.19	20.15	43.40	7.00	155,000
156,000	3,080.03	4,035.43	2,833.62	3,712.59	2,956.83	3,874.01	2,710.42	3,551.17	2,464.02	3,228.34	2,898.85	20.28	43.68	7.00	156,000
157,000	3,092.41	4,052.64	2,845.02	3,728.43	2,968.72	3,890.53	2,721.32	3,566.32	2,473.93	3,242.11	2,910.51	20.41	43.96	7.00	157,000
158,000	3,104.80	4,069.85	2,856.42	3,744.26	2,980.61	3,907.06	2,732.23	3,581.47	2,483.84	3,255.88	2,922.17	20.54	44.24	7.00	158,000
159,000	3,117.19	4,087.07	2,867.81	3,760.10	2,992.50	3,923.58	2,743.13	3,596.62	2,493.75	3,269.65	2,933.83	20.67	44.52	7.00	159,000
160,000	3,129.58	4,104.28	2,879.21	3,775.94	3,004.39	3,940.11	2,754.03	3,611.77	2,503.66	3,283.42	2,945.48	20.80	44.80	7.00	160,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
161,000	3,141.97	4,121.49	2,890.61	3,791.78	3,016.29	3,956.63	2,764.93	3,626.92	2,513.57	3,297.20	2,957.14	20.93	45.08	7.00	161,000
162,000	3,154.35	4,138.71	2,902.00	3,807.61	3,028.18	3,973.16	2,775.83	3,642.06	2,523.48	3,310.97	2,968.80	21.06	45.36	7.00	162,000
163,000	3,166.74	4,155.92	2,913.40	3,823.45	3,040.07	3,989.69	2,786.73	3,657.21	2,533.39	3,324.74	2,980.46	21.19	45.64	7.00	163,000
164,000	3,179.13	4,173.14	2,924.80	3,839.29	3,051.96	4,006.21	2,797.63	3,672.36	2,543.30	3,338.51	2,992.12	21.32	45.92	7.00	164,000
165,000	3,191.52	4,190.35	2,936.19	3,855.12	3,063.85	4,022.74	2,808.53	3,687.51	2,553.21	3,352.28	3,003.78	21.45	46.20	7.00	165,000
166,000	3,203.90	4,207.56	2,947.59	3,870.96	3,075.75	4,039.26	2,819.43	3,702.66	2,563.12	3,366.05	3,015.44	21.58	46.48	7.00	166,000
167,000	3,216.29	4,224.78	2,958.99	3,886.80	3,087.64	4,055.79	2,830.34	3,717.80	2,573.03	3,379.82	3,027.10	21.71	46.76	7.00	167,000
168,000	3,228.68	4,241.99	2,970.38	3,902.63	3,099.53	4,072.31	2,841.24	3,732.95	2,582.94	3,393.59	3,038.76	21.84	47.04	7.00	168,000
169,000	3,241.07	4,259.21	2,981.78	3,918.47	3,111.42	4,088.84	2,852.14	3,748.10	2,592.85	3,407.36	3,050.42	21.97	47.32	7.00	169,000
170,000	3,253.45	4,276.42	2,993.18	3,934.31	3,123.32	4,105.36	2,863.04	3,763.25	2,602.76	3,421.14	3,062.07	22.10	47.60	7.00	170,000
171,000	3,265.84	4,293.63	3,004.57	3,950.14	3,135.21	4,121.89	2,873.94	3,778.40	2,612.67	3,434.91	3,073.73	22.23	47.88	7.00	171,000
172,000	3,278.23	4,310.85	3,015.97	3,965.98	3,147.10	4,138.41	2,884.84	3,793.55	2,622.58	3,448.68	3,085.39	22.36	48.16	7.00	172,000
173,000	3,290.62	4,328.06	3,027.37	3,981.82	3,158.99	4,154.94	2,895.74	3,808.69	2,632.49	3,462.45	3,097.05	22.49	48.44	7.00	173,000
174,000	3,303.00	4,345.27	3,038.76	3,997.65	3,170.88	4,171.46	2,906.64	3,823.84	2,642.40	3,476.22	3,108.71	22.62	48.72	7.00	174,000
175,000	3,315.39	4,362.49	3,050.16	4,013.49	3,182.78	4,187.99	2,917.54	3,838.99	2,652.31	3,489.99	3,120.37	22.75	49.00	8.00	175,000
176,000	3,327.78	4,379.70	3,061.56	4,029.33	3,194.67	4,204.51	2,928.45	3,854.14	2,662.22	3,503.76	3,132.03	22.88	49.28	8.00	176,000
177,000	3,340.17	4,396.92	3,072.95	4,045.16	3,206.56	4,221.04	2,939.35	3,869.29	2,672.13	3,517.53	3,143.69	23.01	49.56	8.00	177,000
178,000	3,352.55	4,414.13	3,084.35	4,061.00	3,218.45	4,237.56	2,950.25	3,884.43	2,682.04	3,531.30	3,155.35	23.14	49.84	8.00	178,000
179,000	3,364.94	4,431.34	3,095.75	4,076.84	3,230.34	4,254.09	2,961.15	3,899.58	2,691.95	3,545.07	3,167.00	23.27	50.12	8.00	179,000
180,000	3,377.33	4,448.56	3,107.14	4,092.67	3,242.24	4,270.61	2,972.05	3,914.73	2,701.86	3,558.85	3,178.66	23.40	50.40	8.00	180,000
181,000	3,389.72	4,465.77	3,118.54	4,108.51	3,254.13	4,287.14	2,982.95	3,929.88	2,711.77	3,572.62	3,190.32	23.53	50.68	8.00	181,000
182,000	3,402.10	4,482.98	3,129.94	4,124.35	3,266.02	4,303.67	2,993.85	3,945.03	2,721.68	3,586.39	3,201.98	23.66	50.96	8.00	182,000
183,000	3,414.49	4,500.20	3,141.33	4,140.18	3,277.91	4,320.19	3,004.75	3,960.17	2,731.59	3,600.16	3,213.64	23.79	51.24	8.00	183,000
184,000	3,426.88	4,517.41	3,152.73	4,156.02	3,289.80	4,336.72	3,015.65	3,975.32	2,741.50	3,613.93	3,225.30	23.92	51.52	8.00	184,000
185,000	3,439.27	4,534.63	3,164.13	4,171.86	3,301.70	4,353.24	3,026.56	3,990.47	2,751.41	3,627.70	3,236.96	24.05	51.80	8.00	185,000
186,000	3,451.66	4,551.84	3,175.52	4,187.69	3,313.59	4,369.77	3,037.46	4,005.62	2,761.32	3,641.47	3,248.62	24.18	52.08	8.00	186,000
187,000	3,464.04	4,569.05	3,186.92	4,203.53	3,325.48	4,386.29	3,048.36	4,020.77	2,771.23	3,655.24	3,260.28	24.31	52.36	8.00	187,000
188,000	3,476.43	4,586.27	3,198.32	4,219.37	3,337.37	4,402.82	3,059.26	4,035.92	2,781.14	3,669.01	3,271.93	24.44	52.64	8.00	188,000
189,000	3,488.82	4,603.48	3,209.71	4,235.20	3,349.27	4,419.34	3,070.16	4,051.06	2,791.05	3,682.79	3,283.59	24.57	52.92	8.00	189,000
190,000	3,501.21	4,620.70	3,221.11	4,251.04	3,361.16	4,435.87	3,081.06	4,066.21	2,800.96	3,696.56	3,295.25	24.70	53.20	8.00	190,000
191,000	3,513.59	4,637.91	3,232.51	4,266.88	3,373.05	4,452.39	3,091.96	4,081.36	2,810.87	3,710.33	3,306.91	24.83	53.48	8.00	191,000
192,000	3,525.98	4,655.12	3,243.90	4,282.71	3,384.94	4,468.92	3,102.86	4,096.51	2,820.78	3,724.10	3,318.57	24.96	53.76	8.00	192,000
193,000	3,538.37	4,672.34	3,255.30	4,298.55	3,396.83	4,485.44	3,113.76	4,111.66	2,830.69	3,737.87	3,330.23	25.09	54.04	8.00	193,000
194,000	3,550.76	4,689.55	3,266.70	4,314.39	3,408.73	4,501.97	3,124.67	4,126.80	2,840.61	3,751.64	3,341.89	25.22	54.32	8.00	194,000
195,000	3,563.14	4,706.76	3,278.09	4,330.22	3,420.62	4,518.49	3,135.57	4,141.95	2,850.52	3,765.41	3,353.55	25.35	54.60	8.00	195,000
196,000	3,575.53	4,723.98	3,289.49	4,346.06	3,432.51	4,535.02	3,146.47	4,157.10	2,860.43	3,779.18	3,365.21	25.48	54.88	8.00	196,000
197,000	3,587.92	4,741.19	3,300.89	4,361.90	3,444.40	4,551.54	3,157.37	4,172.25	2,870.34	3,792.95	3,376.87	25.61	55.16	8.00	197,000
198,000	3,600.31	4,758.41	3,312.28	4,377.73	3,456.29	4,568.07	3,168.27	4,187.40	2,880.25	3,806.72	3,388.52	25.74	55.44	8.00	198,000
199,000	3,612.69	4,775.62	3,323.68	4,393.57	3,468.19	4,584.59	3,179.17	4,202.55	2,890.16	3,820.50	3,400.18	25.87	55.72	8.00	199,000
200,000	3,625.08	4,792.83	3,335.08	4,409.41	3,480.08	4,601.12	3,190.07	4,217.69	2,900.07	3,834.27	3,411.84	26.00	56.00	9.00	200,000
201,000	3,637.47	4,810.05	3,346.47	4,425.24	3,491.97	4,617.65	3,200.97	4,232.84	2,909.98	3,848.04	3,423.50	26.13	56.28	9.00	201,000
202,000	3,649.86	4,827.26	3,357.87	4,441.08	3,503.86	4,634.17	3,211.87	4,247.99	2,919.89	3,861.81	3,435.16	26.26	56.56	9.00	202,000
203,000	3,662.24	4,844.47	3,369.27	4,456.92	3,515.76	4,650.70	3,222.78	4,263.14	2,929.80	3,875.58	3,446.82	26.39	56.84	9.00	203,000
204,000	3,674.63	4,861.69	3,380.66	4,472.75	3,527.65	4,667.22	3,233.68	4,278.29	2,939.71	3,889.35	3,458.48	26.52	57.12	9.00	204,000
205,000	3,687.02	4,878.90	3,392.06	4,488.59	3,539.54	4,683.75	3,244.58	4,293.43	2,949.62	3,903.12	3,470.14	26.65	57.40	9.00	205,000
206,000	3,699.41	4,896.12	3,403.46	4,504.43	3,551.43	4,700.27	3,255.48	4,308.58	2,959.53	3,916.89	3,481.80	26.78	57.68	9.00	206,000
207,000	3,711.80	4,913.33	3,414.85	4,520.26	3,563.32	4,716.80	3,266.38	4,323.73	2,969.44	3,930.66	3,493.45	26.91	57.96	9.00	207,000
208,000	3,724.18	4,930.54	3,426.25	4,536.10	3,575.22	4,733.32	3,277.28	4,338.88	2,979.35	3,944.44	3,505.11	27.04	58.24	9.00	208,000
209,000	3,736.57	4,947.76	3,437.64	4,551.94	3,587.11	4,749.85	3,288.18	4,354.03	2,989.26	3,958.21	3,516.77	27.17	58.52	9.00	209,000
210,000	3,748.96	4,964.97	3,449.04	4,567.77	3,599.00	4,766.37	3,299.08	4,369.18	2,999.17	3,971.98	3,528.43	27.30	58.80	9.00	210,000
211,000	3,761.35	4,982.19	3,460.44	4,583.61	3,610.89	4,782.90	3,309.98	4,384.32	3,009.08	3,985.75	3,540.09	27.43	59.08	9.00	211,000
212,000	3,773.73	4,999.40	3,471.83	4,599.45	3,622.78	4,799.42	3,320.89	4,399.47	3,018.99	3,999.52	3,551.75	27.56	59.36	9.00	212,000
213,000	3,786.12	5,016.61	3,483.23	4,615.28	3,634.68	4,815.95	3,331.79	4,414.62	3,028.90	4,013.29	3,563.41	27.69	59.64	9.00	213,000
214,000	3,798.51	5,033.83	3,494.63	4,631.12	3,646.57	4,832.47	3,342.69	4,429.77	3,038.81	4,027.06	3,575.07	27.82	59.92	9.00	214,000
215,000	3,810.90	5,051.04	3,506.02	4,646.96	3,658.46	4,849.00	3,353.59	4,444.92	3,048.72	4,040.83	3,586.73	27.95	60.20	9.00	215,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
216,000	3,823.28	5,068.25	3,517.42	4,662.79	3,670.35	4,865.52	3,364.49	4,460.06	3,058.63	4,054.60	3,598.38	28.08	60.48	9.00	216,000
217,000	3,835.67	5,085.47	3,528.82	4,678.63	3,682.24	4,882.05	3,375.39	4,475.21	3,068.54	4,068.37	3,610.04	28.21	60.76	9.00	217,000
218,000	3,848.06	5,102.68	3,540.21	4,694.47	3,694.14	4,898.57	3,386.29	4,490.36	3,078.45	4,082.15	3,621.70	28.34	61.04	9.00	218,000
219,000	3,860.45	5,118.31	3,551.61	4,708.85	3,706.03	4,913.58	3,397.19	4,504.11	3,088.36	4,094.65	3,633.36	28.47	61.32	9.00	219,000
220,000	3,872.83	5,132.89	3,563.01	4,722.25	3,717.92	4,927.57	3,408.09	4,516.94	3,098.27	4,106.31	3,645.02	28.60	61.60	9.00	220,000
221,000	3,885.22	5,147.46	3,574.40	4,735.66	3,729.81	4,941.56	3,419.00	4,529.76	3,108.18	4,117.97	3,656.68	28.73	61.88	9.00	221,000
222,000	3,897.61	5,162.03	3,585.80	4,749.07	3,741.71	4,955.55	3,429.90	4,542.59	3,118.09	4,129.63	3,668.34	28.86	62.16	9.00	222,000
223,000	3,910.00	5,176.61	3,597.20	4,762.48	3,753.60	4,969.54	3,440.80	4,555.41	3,128.00	4,141.29	3,680.00	28.99	62.44	9.00	223,000
224,000	3,922.38	5,191.18	3,608.59	4,775.89	3,765.49	4,983.53	3,451.70	4,568.24	3,137.91	4,152.94	3,691.66	29.12	62.72	9.00	224,000
225,000	3,934.77	5,205.75	3,619.99	4,789.29	3,777.38	4,997.52	3,462.60	4,581.06	3,147.82	4,164.60	3,703.32	29.25	63.00	10.00	225,000
226,000	3,947.16	5,220.33	3,631.39	4,802.70	3,789.27	5,011.51	3,473.50	4,593.89	3,157.73	4,176.26	3,714.97	29.38	63.28	10.00	226,000
227,000	3,959.55	5,234.90	3,642.78	4,816.11	3,801.17	5,025.51	3,484.40	4,606.71	3,167.64	4,187.92	3,726.63	29.51	63.56	10.00	227,000
228,000	3,971.94	5,249.47	3,654.18	4,829.52	3,813.06	5,039.50	3,495.30	4,619.54	3,177.55	4,199.58	3,738.29	29.64	63.84	10.00	228,000
229,000	3,984.32	5,264.05	3,665.58	4,842.92	3,824.95	5,053.49	3,506.20	4,632.36	3,187.46	4,211.24	3,749.95	29.77	64.12	10.00	229,000
230,000	3,996.71	5,278.62	3,676.97	4,856.33	3,836.84	5,067.48	3,517.11	4,645.19	3,197.37	4,222.90	3,761.61	29.90	64.40	10.00	230,000
231,000	4,009.10	5,293.20	3,688.37	4,869.74	3,848.73	5,081.47	3,528.01	4,658.01	3,207.28	4,234.56	3,773.27	30.03	64.68	10.00	231,000
232,000	4,021.49	5,307.77	3,699.77	4,883.15	3,860.63	5,095.46	3,538.91	4,670.84	3,217.19	4,246.22	3,784.93	30.16	64.96	10.00	232,000
233,000	4,033.87	5,322.34	3,711.16	4,896.56	3,872.52	5,109.45	3,549.81	4,683.66	3,227.10	4,257.87	3,796.59	30.29	65.24	10.00	233,000
234,000	4,046.26	5,336.92	3,722.56	4,909.96	3,884.41	5,123.44	3,560.71	4,696.49	3,237.01	4,269.53	3,808.25	30.42	65.52	10.00	234,000
235,000	4,058.65	5,351.49	3,733.96	4,923.37	3,896.30	5,137.43	3,571.61	4,709.31	3,246.92	4,281.19	3,819.90	30.55	65.80	10.00	235,000
236,000	4,071.04	5,366.06	3,745.35	4,936.78	3,908.19	5,151.42	3,582.51	4,722.14	3,256.83	4,292.85	3,831.56	30.68	66.08	10.00	236,000
237,000	4,083.42	5,380.64	3,756.75	4,950.19	3,920.09	5,165.41	3,593.41	4,734.96	3,266.74	4,304.51	3,843.22	30.81	66.36	10.00	237,000
238,000	4,095.81	5,395.21	3,768.15	4,963.59	3,931.98	5,179.40	3,604.31	4,747.79	3,276.65	4,316.17	3,854.88	30.94	66.64	10.00	238,000
239,000	4,108.20	5,409.79	3,779.54	4,977.00	3,943.87	5,193.39	3,615.21	4,760.61	3,286.56	4,327.83	3,866.54	31.07	66.92	10.00	239,000
240,000	4,120.59	5,424.36	3,790.94	4,990.41	3,955.76	5,207.38	3,626.12	4,773.44	3,296.47	4,339.49	3,878.20	31.20	67.20	10.00	240,000
241,000	4,132.97	5,438.93	3,802.34	5,003.82	3,967.66	5,221.38	3,637.02	4,786.26	3,306.38	4,351.15	3,889.86	31.33	67.48	10.00	241,000
242,000	4,145.36	5,453.51	3,813.73	5,017.23	3,979.55	5,235.37	3,647.92	4,799.09	3,316.29	4,362.80	3,901.52	31.46	67.76	10.00	242,000
243,000	4,157.75	5,468.08	3,825.13	5,030.63	3,991.44	5,249.36	3,658.82	4,811.91	3,326.20	4,374.46	3,913.18	31.59	68.04	10.00	243,000
244,000	4,170.14	5,482.65	3,836.53	5,044.04	4,003.33	5,263.35	3,669.72	4,824.74	3,336.11	4,386.12	3,924.83	31.72	68.32	10.00	244,000
245,000	4,182.52	5,497.23	3,847.92	5,057.45	4,015.22	5,277.34	3,680.62	4,837.56	3,346.02	4,397.78	3,936.49	31.85	68.60	10.00	245,000
246,000	4,194.91	5,511.80	3,859.32	5,070.86	4,027.12	5,291.33	3,691.52	4,850.38	3,355.93	4,409.44	3,948.15	31.98	68.88	10.00	246,000
247,000	4,207.30	5,526.37	3,870.72	5,084.26	4,039.01	5,305.32	3,702.42	4,863.21	3,365.84	4,421.10	3,959.81	32.11	69.16	10.00	247,000
248,000	4,219.69	5,540.95	3,882.11	5,097.67	4,050.90	5,319.31	3,713.32	4,876.03	3,375.75	4,432.76	3,971.47	32.24	69.44	10.00	248,000
249,000	4,232.07	5,555.52	3,893.51	5,111.08	4,062.79	5,333.30	3,724.23	4,888.86	3,385.66	4,444.42	3,983.13	32.37	69.72	10.00	249,000
250,000	4,244.46	5,570.10	3,904.91	5,124.49	4,074.68	5,347.29	3,735.13	4,901.68	3,395.57	4,456.08	3,994.79	32.50	70.00	11.00	250,000
251,000	4,256.85	5,584.67	3,916.30	5,137.90	4,086.58	5,361.28	3,746.03	4,914.51	3,405.48	4,467.74	4,006.45	32.63	70.28	11.00	251,000
252,000	4,269.24	5,599.24	3,927.70	5,151.30	4,098.47	5,375.27	3,756.93	4,927.33	3,415.39	4,479.39	4,018.11	32.76	70.56	11.00	252,000
253,000	4,281.63	5,613.82	3,939.10	5,164.71	4,110.36	5,389.26	3,767.83	4,940.16	3,425.30	4,491.05	4,029.77	32.89	70.84	11.00	253,000
254,000	4,294.01	5,628.39	3,950.49	5,178.12	4,122.25	5,403.25	3,778.73	4,952.98	3,435.21	4,502.71	4,041.42	33.02	71.12	11.00	254,000
255,000	4,306.40	5,642.96	3,961.89	5,191.53	4,134.14	5,417.25	3,789.63	4,965.81	3,445.12	4,514.37	4,053.08	33.15	71.40	11.00	255,000
256,000	4,318.79	5,657.54	3,973.29	5,204.93	4,146.04	5,431.24	3,800.53	4,978.63	3,455.03	4,526.03	4,064.74	33.28	71.68	11.00	256,000
257,000	4,331.18	5,672.11	3,984.68	5,218.34	4,157.93	5,445.23	3,811.43	4,991.46	3,464.94	4,537.69	4,076.40	33.41	71.96	11.00	257,000
258,000	4,343.56	5,686.68	3,996.08	5,231.75	4,169.82	5,459.22	3,822.34	5,004.28	3,474.85	4,549.35	4,088.06	33.54	72.24	11.00	258,000
259,000	4,355.95	5,701.26	4,007.48	5,245.16	4,181.71	5,473.21	3,833.24	5,017.11	3,484.76	4,561.01	4,099.72	33.67	72.52	11.00	259,000
260,000	4,368.34	5,715.83	4,018.87	5,258.57	4,193.61	5,487.20	3,844.14	5,029.93	3,494.67	4,572.67	4,111.38	33.80	72.80	11.00	260,000
261,000	4,380.73	5,730.41	4,030.27	5,271.97	4,205.50	5,501.19	3,855.04	5,042.76	3,504.58	4,584.32	4,123.04	33.93	73.08	11.00	261,000
262,000	4,393.11	5,744.98	4,041.66	5,285.38	4,217.39	5,515.18	3,865.94	5,055.58	3,514.49	4,595.98	4,134.70	34.06	73.36	11.00	262,000
263,000	4,405.50	5,759.55	4,053.06	5,298.79	4,229.28	5,529.17	3,876.84	5,068.41	3,524.40	4,607.64	4,146.35	34.19	73.64	11.00	263,000
264,000	4,417.89	5,774.13	4,064.46	5,312.20	4,241.17	5,543.16	3,887.74	5,081.23	3,534.31	4,619.30	4,158.01	34.32	73.92	11.00	264,000
265,000	4,430.28	5,788.70	4,075.85	5,325.60	4,253.07	5,557.15	3,898.64	5,094.06	3,544.22	4,630.96	4,169.67	34.45	74.20	11.00	265,000
266,000	4,442.66	5,803.27	4,087.25	5,339.01	4,264.96	5,571.14	3,909.54	5,106.88	3,554.13	4,642.62	4,181.33	34.58	74.48	11.00	266,000
267,000	4,455.05	5,817.85	4,098.65	5,352.42	4,276.85	5,585.13	3,920.45	5,119.71	3,564.04	4,654.28	4,192.99	34.71	74.76	11.00	267,000
268,000	4,467.44	5,832.42	4,110.04	5,365.83	4,288.74	5,599.12	3,931.35	5,132.53	3,573.95	4,665.94	4,204.65	34.84	75.04	11.00	268,000
269,000	4,479.83	5,847.00	4,121.44	5,379.24	4,300.63	5,613.12	3,942.25	5,145.36	3,583.86	4,677.60	4,216.31	34.97	75.32	11.00	269,000
270,000	4,492.21	5,861.57	4,132.84	5,392.64	4,312.53	5,627.11	3,953.15	5,158.18	3,593.77	4,689.25	4,227.97	35.10	75.60	11.00	270,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee \$100.00															
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
271,000	4,504.60	5,876.14	4,144.23	5,406.05	4,324.42	5,641.10	3,964.05	5,171.01	3,603.68	4,700.91	4,239.63	35.23	75.88	11.00	271,000
272,000	4,516.99	5,890.72	4,155.63	5,419.46	4,336.31	5,655.09	3,974.95	5,183.83	3,613.59	4,712.57	4,251.28	35.36	76.16	11.00	272,000
273,000	4,529.38	5,905.29	4,167.03	5,432.87	4,348.20	5,669.08	3,985.85	5,196.65	3,623.50	4,724.23	4,262.94	35.49	76.44	11.00	273,000
274,000	4,541.77	5,919.86	4,178.42	5,446.27	4,360.09	5,683.07	3,996.75	5,209.48	3,633.41	4,735.89	4,274.60	35.62	76.72	11.00	274,000
275,000	4,554.15	5,934.44	4,189.82	5,459.68	4,371.99	5,697.06	4,007.65	5,222.30	3,643.32	4,747.55	4,286.26	35.75	77.00	12.00	275,000
276,000	4,566.54	5,949.01	4,201.22	5,473.09	4,383.88	5,711.05	4,018.56	5,235.13	3,653.23	4,759.21	4,297.92	35.88	77.28	12.00	276,000
277,000	4,578.93	5,963.58	4,212.61	5,486.50	4,395.77	5,725.04	4,029.46	5,247.95	3,663.14	4,770.87	4,309.58	36.01	77.56	12.00	277,000
278,000	4,591.32	5,978.16	4,224.01	5,499.91	4,407.66	5,739.03	4,040.36	5,260.78	3,673.05	4,782.53	4,321.24	36.14	77.84	12.00	278,000
279,000	4,603.70	5,992.73	4,235.41	5,513.31	4,419.56	5,753.02	4,051.26	5,273.60	3,682.96	4,794.19	4,332.90	36.27	78.12	12.00	279,000
280,000	4,616.09	6,007.31	4,246.80	5,526.72	4,431.45	5,767.01	4,062.16	5,286.43	3,692.87	4,805.84	4,344.56	36.40	78.40	12.00	280,000
281,000	4,628.48	6,021.88	4,258.20	5,540.13	4,443.34	5,781.00	4,073.06	5,299.25	3,702.78	4,817.50	4,356.22	36.53	78.68	12.00	281,000
282,000	4,640.87	6,036.45	4,269.60	5,553.54	4,455.23	5,794.99	4,083.96	5,312.08	3,712.69	4,829.16	4,367.87	36.66	78.96	12.00	282,000
283,000	4,653.25	6,051.03	4,280.99	5,566.94	4,467.12	5,808.99	4,094.86	5,324.90	3,722.60	4,840.82	4,379.53	36.79	79.24	12.00	283,000
284,000	4,665.64	6,065.60	4,292.39	5,580.35	4,479.02	5,822.98	4,105.76	5,337.73	3,732.51	4,852.48	4,391.19	36.92	79.52	12.00	284,000
285,000	4,678.03	6,080.17	4,303.79	5,593.76	4,490.91	5,836.97	4,116.67	5,350.55	3,742.42	4,864.14	4,402.85	37.05	79.80	12.00	285,000
286,000	4,690.42	6,094.75	4,315.18	5,607.17	4,502.80	5,850.96	4,127.57	5,363.38	3,752.33	4,875.80	4,414.51	37.18	80.08	12.00	286,000
287,000	4,702.80	6,109.32	4,326.58	5,620.58	4,514.69	5,864.95	4,138.47	5,376.20	3,762.24	4,887.46	4,426.17	37.31	80.36	12.00	287,000
288,000	4,715.19	6,123.89	4,337.98	5,633.98	4,526.58	5,878.94	4,149.37	5,389.03	3,772.15	4,899.12	4,437.83	37.44	80.64	12.00	288,000
289,000	4,727.58	6,138.47	4,349.37	5,647.39	4,538.48	5,892.93	4,160.27	5,401.85	3,782.06	4,910.77	4,449.49	37.57	80.92	12.00	289,000
290,000	4,739.97	6,153.04	4,360.77	5,660.80	4,550.37	5,906.92	4,171.17	5,414.68	3,791.97	4,922.43	4,461.15	37.70	81.20	12.00	290,000
291,000	4,752.35	6,167.62	4,372.17	5,674.21	4,562.26	5,920.91	4,182.07	5,427.50	3,801.88	4,934.09	4,472.80	37.83	81.48	12.00	291,000
292,000	4,764.74	6,182.19	4,383.56	5,687.61	4,574.15	5,934.90	4,192.97	5,440.33	3,811.79	4,945.75	4,484.46	37.96	81.76	12.00	292,000
293,000	4,777.13	6,196.76	4,394.96	5,701.02	4,586.04	5,948.89	4,203.87	5,453.15	3,821.70	4,957.41	4,496.12	38.09	82.04	12.00	293,000
294,000	4,789.52	6,211.34	4,406.36	5,714.43	4,597.94	5,962.88	4,214.78	5,465.98	3,831.61	4,969.07	4,507.78	38.22	82.32	12.00	294,000
295,000	4,801.91	6,225.91	4,417.75	5,727.84	4,609.83	5,976.87	4,225.68	5,478.80	3,841.52	4,980.73	4,519.44	38.35	82.60	12.00	295,000
296,000	4,814.29	6,240.48	4,429.15	5,741.25	4,621.72	5,990.86	4,236.58	5,491.63	3,851.43	4,992.39	4,531.10	38.48	82.88	12.00	296,000
297,000	4,826.68	6,255.06	4,440.55	5,754.65	4,633.61	6,004.86	4,247.48	5,504.45	3,861.34	5,004.05	4,542.76	38.61	83.16	12.00	297,000
298,000	4,839.07	6,269.63	4,451.94	5,768.06	4,645.51	6,018.85	4,258.38	5,517.28	3,871.25	5,015.70	4,554.42	38.74	83.44	12.00	298,000
299,000	4,851.46	6,284.20	4,463.34	5,781.47	4,657.40	6,032.84	4,269.28	5,530.10	3,881.16	5,027.36	4,566.08	38.87	83.72	12.00	299,000
300,000	4,863.84	6,298.78	4,474.74	5,794.88	4,669.29	6,046.83	4,280.18	5,542.93	3,891.07	5,039.02	4,577.73	39.00	84.00	13.00	300,000
301,000	4,876.23	6,313.35	4,486.13	5,808.28	4,681.18	6,060.82	4,291.08	5,555.75	3,900.98	5,050.68	4,589.39	39.13	84.28	13.00	301,000
302,000	4,888.62	6,327.93	4,497.53	5,821.69	4,693.07	6,074.81	4,301.98	5,568.57	3,910.89	5,062.34	4,601.05	39.26	84.56	13.00	302,000
303,000	4,901.01	6,342.50	4,508.93	5,835.10	4,704.97	6,088.80	4,312.89	5,581.40	3,920.80	5,074.00	4,612.71	39.39	84.84	13.00	303,000
304,000	4,913.39	6,357.07	4,520.32	5,848.51	4,716.86	6,102.79	4,323.79	5,594.22	3,930.71	5,085.66	4,624.37	39.52	85.12	13.00	304,000
305,000	4,925.78	6,371.65	4,531.72	5,861.92	4,728.75	6,116.78	4,334.69	5,607.05	3,940.62	5,097.32	4,636.03	39.65	85.40	13.00	305,000
306,000	4,938.17	6,386.22	4,543.12	5,875.32	4,740.64	6,130.77	4,345.59	5,619.87	3,950.54	5,108.98	4,647.69	39.78	85.68	13.00	306,000
307,000	4,950.56	6,400.79	4,554.51	5,888.73	4,752.53	6,144.76	4,356.49	5,632.70	3,960.45	5,120.64	4,659.35	39.91	85.96	13.00	307,000
308,000	4,962.94	6,415.37	4,565.91	5,902.14	4,764.43	6,158.75	4,367.39	5,645.52	3,970.36	5,132.29	4,671.01	40.04	86.24	13.00	308,000
309,000	4,975.33	6,429.94	4,577.31	5,915.55	4,776.32	6,172.74	4,378.29	5,658.35	3,980.27	5,143.95	4,682.67	40.17	86.52	13.00	309,000
310,000	4,987.72	6,444.52	4,588.70	5,928.95	4,788.21	6,186.73	4,389.19	5,671.17	3,990.18	5,155.61	4,694.32	40.30	86.80	13.00	310,000
311,000	5,000.11	6,459.09	4,600.10	5,942.36	4,800.10	6,200.73	4,400.09	5,684.00	4,000.09	5,167.27	4,705.98	40.43	87.08	13.00	311,000
312,000	5,012.49	6,473.66	4,611.49	5,955.77	4,811.99	6,214.72	4,411.00	5,696.82	4,010.00	5,178.93	4,717.64	40.56	87.36	13.00	312,000
313,000	5,024.88	6,488.24	4,622.89	5,969.18	4,823.89	6,228.71	4,421.90	5,709.65	4,019.91	5,190.59	4,729.30	40.69	87.64	13.00	313,000
314,000	5,037.27	6,502.81	4,634.29	5,982.58	4,835.78	6,242.70	4,432.80	5,722.47	4,029.82	5,202.25	4,740.96	40.82	87.92	13.00	314,000
315,000	5,049.66	6,517.38	4,645.68	5,995.99	4,847.67	6,256.69	4,443.70	5,735.30	4,039.73	5,213.91	4,752.62	40.95	88.20	13.00	315,000
316,000	5,062.04	6,531.96	4,657.08	6,009.40	4,859.56	6,270.68	4,454.60	5,748.12	4,049.64	5,225.57	4,764.28	41.08	88.48	13.00	316,000
317,000	5,074.43	6,546.53	4,668.48	6,022.81	4,871.46	6,284.67	4,465.50	5,760.95	4,059.55	5,237.22	4,775.94	41.21	88.76	13.00	317,000
318,000	5,086.82	6,561.10	4,679.87	6,036.22	4,883.35	6,298.66	4,476.40	5,773.77	4,069.46	5,248.88	4,787.60	41.34	89.04	13.00	318,000
319,000	5,099.21	6,575.68	4,691.27	6,049.62	4,895.24	6,312.65	4,487.30	5,786.60							



CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
326,000	5,185.92	6,677.69	4,771.05	6,143.48	4,978.48	6,410.59	4,563.61	5,876.37	4,148.74	5,342.15	4,880.87	42.38	91.28	14.00	326,000
327,000	5,198.31	6,692.27	4,782.44	6,156.89	4,990.38	6,424.58	4,574.51	5,889.20	4,158.65	5,353.81	4,892.53	42.51	91.56	14.00	327,000
328,000	5,210.70	6,706.84	4,793.84	6,170.29	5,002.27	6,438.57	4,585.41	5,902.02	4,168.56	5,365.47	4,904.18	42.64	91.84	14.00	328,000
329,000	5,223.08	6,721.41	4,805.24	6,183.70	5,014.16	6,452.56	4,596.31	5,914.84	4,178.47	5,377.13	4,915.84	42.77	92.12	14.00	329,000
330,000	5,235.47	6,735.99	4,816.63	6,197.11	5,026.05	6,466.55	4,607.21	5,927.67	4,188.38	5,388.79	4,927.50	42.90	92.40	14.00	330,000
331,000	5,247.86	6,750.56	4,828.03	6,210.52	5,037.94	6,480.54	4,618.12	5,940.49	4,198.29	5,400.45	4,939.16	43.03	92.68	14.00	331,000
332,000	5,260.25	6,765.14	4,839.43	6,223.92	5,049.84	6,494.53	4,629.02	5,953.32	4,208.20	5,412.11	4,950.82	43.16	92.96	14.00	332,000
333,000	5,272.63	6,779.71	4,850.82	6,237.33	5,061.73	6,508.52	4,639.92	5,966.14	4,218.11	5,423.77	4,962.48	43.29	93.24	14.00	333,000
334,000	5,285.02	6,794.28	4,862.22	6,250.74	5,073.62	6,522.51	4,650.82	5,978.97	4,228.02	5,435.43	4,974.14	43.42	93.52	14.00	334,000
335,000	5,297.41	6,808.86	4,873.62	6,264.15	5,085.51	6,536.50	4,661.72	5,991.79	4,237.93	5,447.09	4,985.80	43.55	93.80	14.00	335,000
336,000	5,309.80	6,823.43	4,885.01	6,277.56	5,097.41	6,550.49	4,672.62	6,004.62	4,247.84	5,458.74	4,997.46	43.68	94.08	14.00	336,000
337,000	5,322.18	6,838.00	4,896.41	6,290.96	5,109.30	6,564.48	4,683.52	6,017.44	4,257.75	5,470.40	5,009.12	43.81	94.36	14.00	337,000
338,000	5,334.57	6,852.58	4,907.81	6,304.37	5,121.19	6,578.47	4,694.42	6,030.27	4,267.66	5,482.06	5,020.77	43.94	94.64	14.00	338,000
339,000	5,346.96	6,867.15	4,919.20	6,317.78	5,133.08	6,592.47	4,705.32	6,043.09	4,277.57	5,493.72	5,032.43	44.07	94.92	14.00	339,000
340,000	5,359.35	6,881.72	4,930.60	6,331.19	5,144.97	6,606.46	4,716.23	6,055.92	4,287.48	5,505.38	5,044.09	44.20	95.20	14.00	340,000
341,000	5,371.74	6,896.30	4,942.00	6,344.59	5,156.87	6,620.45	4,727.13	6,068.74	4,297.39	5,517.04	5,055.75	44.33	95.48	14.00	341,000
342,000	5,384.12	6,910.87	4,953.39	6,358.00	5,168.76	6,634.44	4,738.03	6,081.57	4,307.30	5,528.70	5,067.41	44.46	95.76	14.00	342,000
343,000	5,396.51	6,925.45	4,964.79	6,371.41	5,180.65	6,648.43	4,748.93	6,094.39	4,317.21	5,540.36	5,079.07	44.59	96.04	14.00	343,000
344,000	5,408.90	6,940.02	4,976.19	6,384.82	5,192.54	6,662.42	4,759.83	6,107.22	4,327.12	5,552.02	5,090.73	44.72	96.32	14.00	344,000
345,000	5,421.29	6,954.59	4,987.58	6,398.23	5,204.43	6,676.41	4,770.73	6,120.04	4,337.03	5,563.67	5,102.39	44.85	96.60	14.00	345,000
346,000	5,433.67	6,969.17	4,998.98	6,411.63	5,216.33	6,690.40	4,781.63	6,132.87	4,346.94	5,575.33	5,114.05	44.98	96.88	14.00	346,000
347,000	5,446.06	6,983.74	5,010.38	6,425.04	5,228.22	6,704.39	4,792.53	6,145.69	4,356.85	5,586.99	5,125.70	45.11	97.16	14.00	347,000
348,000	5,458.45	6,998.31	5,021.77	6,438.45	5,240.11	6,718.38	4,803.43	6,158.52	4,366.76	5,598.65	5,137.36	45.24	97.44	14.00	348,000
349,000	5,470.84	7,012.89	5,033.17	6,451.86	5,252.00	6,732.37	4,814.34	6,171.34	4,376.67	5,610.31	5,149.02	45.37	97.72	14.00	349,000
350,000	5,483.22	7,027.46	5,044.57	6,465.26	5,263.89	6,746.36	4,825.24	6,184.17	4,386.58	5,621.97	5,160.68	45.50	98.00	15.00	350,000
351,000	5,495.61	7,042.04	5,055.96	6,478.67	5,275.79	6,760.35	4,836.14	6,196.99	4,396.49	5,633.63	5,172.34	45.63	98.28	15.00	351,000
352,000	5,508.00	7,056.61	5,067.36	6,492.08	5,287.68	6,774.34	4,847.04	6,209.82	4,406.40	5,645.29	5,184.00	45.76	98.56	15.00	352,000
353,000	5,520.39	7,071.18	5,078.76	6,505.49	5,299.57	6,788.34	4,857.94	6,222.64	4,416.31	5,656.95	5,195.66	45.89	98.84	15.00	353,000
354,000	5,532.77	7,085.76	5,090.15	6,518.90	5,311.46	6,802.33	4,868.84	6,235.47	4,426.22	5,668.60	5,207.32	46.02	99.12	15.00	354,000
355,000	5,545.16	7,100.33	5,101.55	6,532.30	5,323.36	6,816.32	4,879.74	6,248.29	4,436.13	5,680.26	5,218.98	46.15	99.40	15.00	355,000
356,000	5,557.55	7,114.90	5,112.95	6,545.71	5,335.25	6,830.31	4,890.64	6,261.12	4,446.04	5,691.92	5,230.63	46.28	99.68	15.00	356,000
357,000	5,569.94	7,129.48	5,124.34	6,559.12	5,347.14	6,844.30	4,901.54	6,273.94	4,455.95	5,703.58	5,242.29	46.41	99.96	15.00	357,000
358,000	5,582.32	7,144.05	5,135.74	6,572.53	5,359.03	6,858.29	4,912.45	6,286.76	4,465.86	5,715.24	5,253.95	46.54	100.24	15.00	358,000
359,000	5,594.71	7,158.62	5,147.14	6,585.93	5,370.92	6,872.28	4,923.35	6,299.59	4,475.77	5,726.90	5,265.61	46.67	100.52	15.00	359,000
360,000	5,607.10	7,173.20	5,158.53	6,599.34	5,382.82	6,886.27	4,934.25	6,312.41	4,485.68	5,738.56	5,277.27	46.80	100.80	15.00	360,000
361,000	5,619.49	7,187.77	5,169.93	6,612.75	5,394.71	6,900.26	4,945.15	6,325.24	4,495.59	5,750.22	5,288.93	46.93	101.08	15.00	361,000
362,000	5,631.88	7,202.35	5,181.33	6,626.16	5,406.60	6,914.25	4,956.05	6,338.06	4,505.50	5,761.88	5,300.59	47.06	101.36	15.00	362,000
363,000	5,644.26	7,216.92	5,192.72	6,639.57	5,418.49	6,928.24	4,966.95	6,350.89	4,515.41	5,773.54	5,312.25	47.19	101.64	15.00	363,000
364,000	5,656.65	7,231.49	5,204.12	6,652.97	5,430.38	6,942.23	4,977.85	6,363.71	4,525.32	5,785.19	5,323.91	47.32	101.92	15.00	364,000
365,000	5,669.04	7,246.07	5,215.51	6,666.38	5,442.28	6,956.22	4,988.75	6,376.54	4,535.23	5,796.85	5,335.57	47.45	102.20	15.00	365,000
366,000	5,681.43	7,260.64	5,226.91	6,679.79	5,454.17	6,970.21	4,999.65	6,389.36	4,545.14	5,808.51	5,347.22	47.58	102.48	15.00	366,000
367,000	5,693.81	7,275.21	5,238.31	6,693.20	5,466.06	6,984.21	5,010.56	6,402.19	4,555.05	5,820.17	5,358.88	47.71	102.76	15.00	367,000
368,000	5,706.20	7,289.79	5,249.70	6,706.60	5,477.95	6,998.20	5,021.46	6,415.01	4,564.96	5,831.83	5,370.54	47.84	103.04	15.00	368,000
369,000	5,718.59	7,304.36	5,261.10	6,720.01	5,489.84	7,012.19	5,032.36	6,427.84	4,574.87	5,843.49	5,382.20	47.97	103.32	15.00	369,000
370,000	5,730.98	7,318.93	5,272.50	6,733.42	5,501.74	7,026.18	5,043.26	6,440.66	4,584.78	5,855.15	5,393.86	48.10	103.60	15.00	370,000
371,000	5,743.36	7,333.51	5,283.89	6,746.83	5,513.63	7,040.17	5,054.16	6,453.49	4,594.69	5,866.81	5,405.52	48.23	103.88	15.00	371,000
372,000	5,755.75	7,348.08	5,295.29	6,760.24	5,525.52	7,054.16	5,065.06	6,466.31	4,604.60	5,878.47	5,417.18	48.36	104.16	15.00	372,000
373,000	5,768.14	7,362.66	5,306.69	6,773.64	5,537.41	7,068.15	5,075.96	6,479.14	4,614.51	5,890.12	5,428.84	48.49	104.44	15.00	373,000
374,000	5,780.53	7,377.23	5,318.08	6,787.05	5,549.31	7,082.14	5,086.86	6,491.96	4,624.42	5,901.78	5,440.50	48.62	104.72	15.00	374,000
375,000	5,792.91	7,391.80	5,329.48	6,800.46	5,561.20	7,096.13	5,097.76	6,504.79	4,634.33	5,913.44	5,452.15	48.75	105.00	16.00	375,000
376,000	5,805.30	7,406.38	5,340.88	6,813.87	5,573.09	7,110.12	5,108.67	6,517.61	4,644.24	5,925.10	5,463.81	48.88	105.28	16.00	376,000
377,000	5,817.69	7,420.95	5,352.27	6,827.27	5,584.98	7,124.11	5,119.57	6,530.44	4,654.15	5,936.76	5,475.47	49.01	105.56	16.00	377,000
378,000	5,830.08	7,435.52	5,363.67	6,840.68	5,596.87	7,138.10	5,130.47	6,543.26	4,664.06	5,948.42	5,487.13	49.14	105.84	16.00	378,000
379,000	5,842.46	7,450.10	5,375.07	6,854.09	5,608.77	7,152.09	5,141.37	6,556.09	4,673.97	5,960.08	5,498.79	49.27	106.12	16.00	379,000
380,000	5,854.85	7,464.67	5,386.46	6,867.50	5,620.66	7,166.08	5,152.27	6,568.91	4,683.88	5,971.74	5,510.45	49.40	106.40	16.00	380,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
381,000	5,867.24	7,479.25	5,397.86	6,880.91	5,632.55	7,180.08	5,163.17	6,581.74	4,693.79	5,983.40	5,522.11	49.53	106.68	16.00	381,000
382,000	5,879.63	7,493.82	5,409.26	6,894.31	5,644.44	7,194.07	5,174.07	6,594.56	4,703.70	5,995.05	5,533.77	49.66	106.96	16.00	382,000
383,000	5,892.01	7,508.39	5,420.65	6,907.72	5,656.33	7,208.06	5,184.97	6,607.39	4,713.61	6,006.71	5,545.43	49.79	107.24	16.00	383,000
384,000	5,904.40	7,522.97	5,432.05	6,921.13	5,668.23	7,222.05	5,195.87	6,620.21	4,723.52	6,018.37	5,557.08	49.92	107.52	16.00	384,000
385,000	5,916.79	7,537.54	5,443.45	6,934.54	5,680.12	7,236.04	5,206.78	6,633.03	4,733.43	6,030.03	5,568.74	50.05	107.80	16.00	385,000
386,000	5,929.18	7,552.11	5,454.84	6,947.94	5,692.01	7,250.03	5,217.68	6,645.86	4,743.34	6,041.69	5,580.40	50.18	108.08	16.00	386,000
387,000	5,941.57	7,566.69	5,466.24	6,961.35	5,703.90	7,264.02	5,228.58	6,658.68	4,753.25	6,053.35	5,592.06	50.31	108.36	16.00	387,000
388,000	5,953.95	7,581.26	5,477.64	6,974.76	5,715.79	7,278.01	5,239.48	6,671.51	4,763.16	6,065.01	5,603.72	50.44	108.64	16.00	388,000
389,000	5,966.34	7,595.83	5,489.03	6,988.17	5,727.69	7,292.00	5,250.38	6,684.33	4,773.07	6,076.67	5,615.38	50.57	108.92	16.00	389,000
390,000	5,978.73	7,610.41	5,500.43	7,001.58	5,739.58	7,305.99	5,261.28	6,697.16	4,782.98	6,088.33	5,627.04	50.70	109.20	16.00	390,000
391,000	5,991.12	7,624.98	5,511.83	7,014.98	5,751.47	7,319.98	5,272.18	6,709.98	4,792.89	6,099.99	5,638.70	50.83	109.48	16.00	391,000
392,000	6,003.50	7,639.56	5,523.22	7,028.39	5,763.36	7,333.97	5,283.08	6,722.81	4,802.80	6,111.64	5,650.36	50.96	109.76	16.00	392,000
393,000	6,015.89	7,654.13	5,534.62	7,041.80	5,775.26	7,347.96	5,293.98	6,735.63	4,812.71	6,123.30	5,662.02	51.09	110.04	16.00	393,000
394,000	6,028.28	7,668.70	5,546.02	7,055.21	5,787.15	7,361.95	5,304.89	6,748.46	4,822.62	6,134.96	5,673.67	51.22	110.32	16.00	394,000
395,000	6,040.67	7,683.28	5,557.41	7,068.61	5,799.04	7,375.95	5,315.79	6,761.28	4,832.53	6,146.62	5,685.33	51.35	110.60	16.00	395,000
396,000	6,053.05	7,697.85	5,568.81	7,082.02	5,810.93	7,389.94	5,326.69	6,774.11	4,842.44	6,158.28	5,696.99	51.48	110.88	16.00	396,000
397,000	6,065.44	7,712.42	5,580.21	7,095.43	5,822.82	7,403.93	5,337.59	6,786.93	4,852.35	6,169.94	5,708.65	51.61	111.16	16.00	397,000
398,000	6,077.83	7,727.00	5,591.60	7,108.84	5,834.72	7,417.92	5,348.49	6,799.76	4,862.26	6,181.60	5,720.31	51.74	111.44	16.00	398,000
399,000	6,090.22	7,741.57	5,603.00	7,122.25	5,846.61	7,431.91	5,359.39	6,812.58	4,872.17	6,193.26	5,731.97	51.87	111.72	16.00	399,000
400,000	6,102.60	7,756.14	5,614.40	7,135.65	5,858.50	7,445.90	5,370.29	6,825.41	4,882.08	6,204.92	5,743.63	52.00	112.00	17.00	400,000
401,000	6,114.99	7,770.72	5,625.79	7,149.06	5,870.39	7,459.89	5,381.19	6,838.23	4,891.99	6,216.57	5,755.29	52.13	112.28	17.00	401,000
402,000	6,127.38	7,785.29	5,637.19	7,162.47	5,882.28	7,473.88	5,392.09	6,851.06	4,901.90	6,228.23	5,766.95	52.26	112.56	17.00	402,000
403,000	6,139.77	7,799.87	5,648.59	7,175.88	5,894.18	7,487.87	5,403.00	6,863.88	4,911.81	6,239.89	5,778.60	52.39	112.84	17.00	403,000
404,000	6,152.15	7,814.44	5,659.98	7,189.28	5,906.07	7,501.86	5,413.90	6,876.71	4,921.72	6,251.55	5,790.26	52.52	113.12	17.00	404,000
405,000	6,164.54	7,829.01	5,671.38	7,202.69	5,917.96	7,515.85	5,424.80	6,889.53	4,931.63	6,263.21	5,801.92	52.65	113.40	17.00	405,000
406,000	6,176.93	7,843.59	5,682.78	7,216.10	5,929.85	7,529.84	5,435.70	6,902.36	4,941.54	6,274.87	5,813.58	52.78	113.68	17.00	406,000
407,000	6,189.32	7,858.16	5,694.17	7,229.51	5,941.74	7,543.83	5,446.60	6,915.18	4,951.45	6,286.53	5,825.24	52.91	113.96	17.00	407,000
408,000	6,201.71	7,872.73	5,705.57	7,242.92	5,953.64	7,557.82	5,457.50	6,928.01	4,961.36	6,298.19	5,836.90	53.04	114.24	17.00	408,000
409,000	6,214.09	7,887.31	5,716.97	7,256.32	5,965.53	7,571.82	5,468.40	6,940.83	4,971.27	6,309.85	5,848.56	53.17	114.52	17.00	409,000
410,000	6,226.48	7,901.88	5,728.36	7,269.73	5,977.42	7,585.81	5,479.30	6,953.66	4,981.18	6,321.50	5,860.22	53.30	114.80	17.00	410,000
411,000	6,238.87	7,916.45	5,739.76	7,283.14	5,989.31	7,599.80	5,490.20	6,966.48	4,991.09	6,333.16	5,871.88	53.43	115.08	17.00	411,000
412,000	6,251.26	7,931.03	5,751.16	7,296.55	6,001.21	7,613.79	5,501.11	6,979.31	5,001.00	6,344.82	5,883.53	53.56	115.36	17.00	412,000
413,000	6,263.64	7,945.60	5,762.55	7,309.95	6,013.10	7,627.78	5,512.01	6,992.13	5,010.91	6,356.48	5,895.19	53.69	115.64	17.00	413,000
414,000	6,276.03	7,960.18	5,773.95	7,323.36	6,024.99	7,641.77	5,522.91	7,004.95	5,020.82	6,368.14	5,906.85	53.82	115.92	17.00	414,000
415,000	6,288.42	7,974.75	5,785.35	7,336.77	6,036.88	7,655.76	5,533.81	7,017.78	5,030.73	6,379.80	5,918.51	53.95	116.20	17.00	415,000
416,000	6,300.81	7,989.32	5,796.74	7,350.18	6,048.77	7,669.75	5,544.71	7,030.60	5,040.64	6,391.46	5,930.17	54.08	116.48	17.00	416,000
417,000	6,313.19	8,003.90	5,808.14	7,363.59	6,060.67	7,683.74	5,555.61	7,043.43	5,050.56	6,403.12	5,941.83	54.21	116.76	17.00	417,000
418,000	6,325.58	8,018.47	5,819.53	7,376.99	6,072.56	7,697.73	5,566.51	7,056.25	5,060.47	6,414.78	5,953.49	54.34	117.04	17.00	418,000
419,000	6,337.97	8,033.04	5,830.93	7,390.40	6,084.45	7,711.72	5,577.41	7,069.08	5,070.38	6,426.44	5,965.15	54.47	117.32	17.00	419,000
420,000	6,350.36	8,047.62	5,842.33	7,403.81	6,096.34	7,725.71	5,588.31	7,081.90	5,080.29	6,438.09	5,976.81	54.60	117.60	17.00	420,000
421,000	6,362.74	8,062.19	5,853.72	7,417.22	6,108.23	7,739.70	5,599.21	7,094.73	5,090.20	6,449.75	5,988.47	54.73	117.88	17.00	421,000
422,000	6,375.13	8,076.77	5,865.12	7,430.62	6,120.13	7,753.69	5,610.12	7,107.55	5,100.11	6,461.41	6,000.12	54.86	118.16	17.00	422,000
423,000	6,387.52	8,091.34	5,876.52	7,444.03	6,132.02	7,767.69	5,621.02	7,120.38	5,110.02	6,473.07	6,011.78	54.99	118.44	17.00	423,000
424,000	6,399.91	8,105.91	5,887.91	7,457.44	6,143.91	7,781.68	5,631.92	7,133.20	5,119.93	6,484.73	6,023.44	55.12	118.72	17.00	424,000
425,000	6,412.29	8,120.49	5,899.31	7,470.85	6,155.80	7,795.67	5,642.82	7,146.03	5,129.84	6,496.39	6,035.10	55.25	119.00	18.00	425,000
426,000	6,424.68	8,135.06	5,910.71	7,484.25	6,167.69	7,809.66	5,653.72	7,158.85	5,139.75	6,508.05	6,046.76	55.38	119.28	18.00	426,000
427,000	6,437.07	8,149.63	5,922.10	7,497.66	6,179.59	7,823.65	5,664.62	7,171.68	5,149.66	6,519.71	6,058.42	55.51	119.56	18.00	427,000
428,000	6,449.46	8,164.21	5,933.50	7,511.07	6,191.48	7,837.64	5,675.52	7,184.50	5,159.57	6,531.37	6,070.08	55.64	119.84	18.00	428,000
429,000	6,461.85	8,178.78	5,944.90	7,524.48	6,203.37	7,851.63	5,686.42	7,197.33	5,169.48	6,543.02	6,081.74	55.77	120.12	18.00	429,000
430,000	6,474.23	8,193.35	5,956.29	7,537.89	6,215.26	7,865.62	5,697.32	7,210.15	5,179.39	6,554.68	6,093.40	55.90	120.40	18.00	430,000
431,000	6,486.62	8,207.93	5,967.69	7,551.29	6,227.16	7,879.61	5,708.23	7,222.98	5,189.30	6,566.34	6,105.05	56.03	120.68	18.00	431,000
432,000	6,499.01	8,222.50	5,979.09	7,564.70	6,239.05	7,893.60	5,719.13	7,235.80	5,199.21	6,578.00	6,116.71	56.16	120.96	18.00	432,000
433,000	6,511.40	8,237.08	5,990.48	7,578.11	6,250.94	7,907.59	5,730.03	7,248.63	5,209.12	6,589.66	6,128.37	56.29	121.24	18.00	433,000
434,000	6,523.78	8,251.65	6,001.88	7,591.52	6,262.83	7,921.58	5,740.93	7,261.45	5,219.03	6,601.32	6,140.03	56.42	121.52	18.00	434,000
435,000	6,536.17	8,266.22	6,013.28	7,604.92	6,274.72	7,935.57	5,751.83	7,274.28	5,228.94	6,612.98	6,151.69	56.55	121.80	18.00	435,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
436,000	6,548.56	8,280.80	6,024.67	7,618.33	6,286.62	7,949.56	5,762.73	7,287.10	5,238.85	6,624.64	6,163.35	56.68	122.08	18.00	436,000
437,000	6,560.95	8,295.37	6,036.07	7,631.74	6,298.51	7,963.56	5,773.63	7,299.93	5,248.76	6,636.30	6,175.01	56.81	122.36	18.00	437,000
438,000	6,573.33	8,309.94	6,047.47	7,645.15	6,310.40	7,977.55	5,784.53	7,312.75	5,258.67	6,647.95	6,186.67	56.94	122.64	18.00	438,000
439,000	6,585.72	8,324.52	6,058.86	7,658.56	6,322.29	7,991.54	5,795.43	7,325.58	5,268.58	6,659.61	6,198.33	57.07	122.92	18.00	439,000
440,000	6,598.11	8,339.09	6,070.26	7,671.96	6,334.18	8,005.53	5,806.34	7,338.40	5,278.49	6,671.27	6,209.98	57.20	123.20	18.00	440,000
441,000	6,610.50	8,353.66	6,081.66	7,685.37	6,346.08	8,019.52	5,817.24	7,351.22	5,288.40	6,682.93	6,221.64	57.33	123.48	18.00	441,000
442,000	6,622.88	8,368.24	6,093.05	7,698.78	6,357.97	8,033.51	5,828.14	7,364.05	5,298.31	6,694.59	6,233.30	57.46	123.76	18.00	442,000
443,000	6,635.27	8,382.81	6,104.45	7,712.19	6,369.86	8,047.50	5,839.04	7,376.87	5,308.22	6,706.25	6,244.96	57.59	124.04	18.00	443,000
444,000	6,647.66	8,397.39	6,115.85	7,725.59	6,381.75	8,061.49	5,849.94	7,389.70	5,318.13	6,717.91	6,256.62	57.72	124.32	18.00	444,000
445,000	6,660.05	8,411.96	6,127.24	7,739.00	6,393.65	8,075.48	5,860.84	7,402.52	5,328.04	6,729.57	6,268.28	57.85	124.60	18.00	445,000
446,000	6,672.43	8,426.53	6,138.64	7,752.41	6,405.54	8,089.47	5,871.74	7,415.35	5,337.95	6,741.23	6,279.94	57.98	124.88	18.00	446,000
447,000	6,684.82	8,441.11	6,150.04	7,765.82	6,417.43	8,103.46	5,882.64	7,428.17	5,347.86	6,752.89	6,291.60	58.11	125.16	18.00	447,000
448,000	6,697.21	8,455.68	6,161.43	7,779.23	6,429.32	8,117.45	5,893.54	7,441.00	5,357.77	6,764.54	6,303.26	58.24	125.44	18.00	448,000
449,000	6,709.60	8,470.25	6,172.83	7,792.63	6,441.21	8,131.44	5,904.45	7,453.82	5,367.68	6,776.20	6,314.92	58.37	125.72	18.00	449,000
450,000	6,721.98	8,484.83	6,184.23	7,806.04	6,453.11	8,145.43	5,915.35	7,466.65	5,377.59	6,787.86	6,326.57	58.50	126.00	19.00	450,000
451,000	6,734.37	8,499.40	6,195.62	7,819.45	6,465.00	8,159.43	5,926.25	7,479.47	5,387.50	6,799.52	6,338.23	58.63	126.28	19.00	451,000
452,000	6,746.76	8,513.97	6,207.02	7,832.86	6,476.89	8,173.42	5,937.15	7,492.30	5,397.41	6,811.18	6,349.89	58.76	126.56	19.00	452,000
453,000	6,759.15	8,528.55	6,218.42	7,846.26	6,488.78	8,187.41	5,948.05	7,505.12	5,407.32	6,822.84	6,361.55	58.89	126.84	19.00	453,000
454,000	6,771.54	8,543.12	6,229.81	7,859.67	6,500.67	8,201.40	5,958.95	7,517.95	5,417.23	6,834.50	6,373.21	59.02	127.12	19.00	454,000
455,000	6,783.92	8,557.70	6,241.21	7,873.08	6,512.57	8,215.39	5,969.85	7,530.77	5,427.14	6,846.16	6,384.87	59.15	127.40	19.00	455,000
456,000	6,796.31	8,572.27	6,252.61	7,886.49	6,524.46	8,229.38	5,980.75	7,543.60	5,437.05	6,857.82	6,396.53	59.28	127.68	19.00	456,000
457,000	6,808.70	8,586.84	6,264.00	7,899.90	6,536.35	8,243.37	5,991.65	7,556.42	5,446.96	6,869.47	6,408.19	59.41	127.96	19.00	457,000
458,000	6,821.09	8,601.42	6,275.40	7,913.30	6,548.24	8,257.36	6,002.56	7,569.25	5,456.87	6,881.13	6,419.85	59.54	128.24	19.00	458,000
459,000	6,833.47	8,615.99	6,286.80	7,926.71	6,560.13	8,271.35	6,013.46	7,582.07	5,466.78	6,892.79	6,431.50	59.67	128.52	19.00	459,000
460,000	6,845.86	8,630.56	6,298.19	7,940.12	6,572.03	8,285.34	6,024.36	7,594.90	5,476.69	6,904.45	6,443.16	59.80	128.80	19.00	460,000
461,000	6,858.25	8,645.14	6,309.59	7,953.53	6,583.92	8,299.33	6,035.26	7,607.72	5,486.60	6,916.11	6,454.82	59.93	129.08	19.00	461,000
462,000	6,870.64	8,659.71	6,320.99	7,966.93	6,595.81	8,313.32	6,046.16	7,620.55	5,496.51	6,927.77	6,466.48	60.06	129.36	19.00	462,000
463,000	6,883.02	8,674.29	6,332.38	7,980.34	6,607.70	8,327.31	6,057.06	7,633.37	5,506.42	6,939.43	6,478.14	60.19	129.64	19.00	463,000
464,000	6,895.41	8,688.86	6,343.78	7,993.75	6,619.60	8,341.30	6,067.96	7,646.20	5,516.33	6,951.09	6,489.80	60.32	129.92	19.00	464,000
465,000	6,907.80	8,703.43	6,355.18	8,007.16	6,631.49	8,355.30	6,078.86	7,659.02	5,526.24	6,962.75	6,501.46	60.45	130.20	19.00	465,000
466,000	6,920.19	8,718.01	6,366.57	8,020.57	6,643.38	8,369.29	6,089.76	7,671.85	5,536.15	6,974.40	6,513.12	60.58	130.48	19.00	466,000
467,000	6,932.57	8,732.58	6,377.97	8,033.97	6,655.27	8,383.28	6,100.67	7,684.67	5,546.06	6,986.06	6,524.78	60.71	130.76	19.00	467,000
468,000	6,944.96	8,747.15	6,389.36	8,047.38	6,667.16	8,397.27	6,111.57	7,697.50	5,555.97	6,997.72	6,536.43	60.84	131.04	19.00	468,000
469,000	6,957.35	8,761.73	6,400.76	8,060.79	6,679.06	8,411.26	6,122.47	7,710.32	5,565.88	7,009.38	6,548.09	60.97	131.32	19.00	469,000
470,000	6,969.74	8,776.30	6,412.16	8,074.20	6,690.95	8,425.25	6,133.37	7,723.14	5,575.79	7,021.04	6,559.75	61.10	131.60	19.00	470,000
471,000	6,982.12	8,790.87	6,423.55	8,087.60	6,702.84	8,439.24	6,144.27	7,735.97	5,585.70	7,032.70	6,571.41	61.23	131.88	19.00	471,000
472,000	6,994.51	8,805.45	6,434.95	8,101.01	6,714.73	8,453.23	6,155.17	7,748.79	5,595.61	7,044.36	6,583.07	61.36	132.16	19.00	472,000
473,000	7,006.90	8,820.02	6,446.35	8,114.42	6,726.62	8,467.22	6,166.07	7,761.62	5,605.52	7,056.02	6,594.73	61.49	132.44	19.00	473,000
474,000	7,019.29	8,834.60	6,457.74	8,127.83	6,738.52	8,481.21	6,176.97	7,774.44	5,615.43	7,067.68	6,606.39	61.62	132.72	19.00	474,000
475,000	7,031.68	8,849.17	6,469.14	8,141.24	6,750.41	8,495.20	6,187.87	7,787.27	5,625.34	7,079.34	6,618.05	61.75	133.00	20.00	475,000
476,000	7,044.06	8,863.74	6,480.54	8,154.64	6,762.30	8,509.19	6,198.78	7,800.09	5,635.25	7,090.99	6,629.71	61.88	133.28	20.00	476,000
477,000	7,056.45	8,878.32	6,491.93	8,168.05	6,774.19	8,523.18	6,209.68	7,812.92	5,645.16	7,102.65	6,641.37	62.01	133.56	20.00	477,000
478,000	7,068.84	8,892.89	6,503.33	8,181.46	6,786.08	8,537.17	6,220.58	7,825.74	5,655.07	7,114.31	6,653.02	62.14	133.84	20.00	478,000
479,000	7,081.23	8,907.46	6,514.73	8,194.87	6,797.98	8,551.17	6,231.48	7,838.57	5,664.98	7,125.97	6,664.68	62.27	134.12	20.00	479,000
480,000	7,093.61	8,922.04	6,526.12	8,208.27	6,809.87	8,565.16	6,242.38	7,851.39	5,674.89	7,137.63	6,676.34	62.40	134.40	20.00	480,000
481,000	7,106.00	8,936.61	6,537.52	8,221.68	6,821.76	8,579.15	6,253.28	7,864.22	5,684.80	7,149.29	6,688.00	62.53	134.68	20.00	481,000
482,000	7,118.39	8,951.18	6,548.92	8,235.09	6,833.65	8,593.14	6,264.18	7,877.04	5,694.71	7,160.95	6,699.66	62.66	134.96	20.00	482,000
483,000	7,130.78	8,965.76	6,560.31	8,248.50	6,845.55	8,607.13	6,275.08	7,889.87	5,704.62	7,172.61	6,711.32	62.79	135.24	20.00	483,000
484,000	7,143.16	8,980.33	6,571.71	8,261.91	6,857.44	8,621.12	6,285.98	7,902.69	5,714.53	7,184.27	6,722.98	62.92	135.52	20.00	484,000
485,000	7,155.55	8,994.91	6,583.11	8,275.31	6,869.33	8,635.11	6,296.89	7,915.52	5,724.44	7,195.92	6,734.64	63.05	135.80	20.00	485,000
486,000	7,167.94	9,009.48	6,594.50	8,288.72	6,881.22	8,649.10	6,307.79	7,928.34	5,734.35	7,207.58	6,746.30	63.18	136.08	20.00	486,000
487,000	7,180.33	9,024.05	6,605.90	8,302.13	6,893.11	8,663.09	6,318.69	7,941.17	5,744.26	7,219.24	6,757.95	63.31	136.36	20.00	487,000
488,000	7,192.71	9,038.63	6,617.30	8,315.54	6,905.01	8,677.08	6,329.59	7,953.99	5,754.17	7,230.90	6,769.61	63.44	136.64	20.00	488,000
489,000	7,205.10	9,053.20	6,628.69	8,328.94	6,916.90	8,691.07	6,340.49	7,966.82	5,764.08	7,242.56	6,781.27	63.57	136.92	20.00	489,000
490,000	7,217.49	9,067.77	6,640.09	8,342.35	6,928.79	8,705.06	6,351.39	7,979.64	5,773.99	7,254.22	6,792.93	63.70	137.20	20.00	490,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
491,000	7,229.88	9,082.35	6,651.49	8,355.76	6,940.68	8,719.05	6,362.29	7,992.47	5,783.90	7,265.88	6,804.59	63.83	137.48	20.00	491,000
492,000	7,242.26	9,096.92	6,662.88	8,369.17	6,952.57	8,733.04	6,373.19	8,005.29	5,793.81	7,277.54	6,816.25	63.96	137.76	20.00	492,000
493,000	7,254.65	9,111.50	6,674.28	8,382.58	6,964.47	8,747.04	6,384.09	8,018.12	5,803.72	7,289.20	6,827.91	64.09	138.04	20.00	493,000
494,000	7,267.04	9,126.07	6,685.68	8,395.98	6,976.36	8,761.03	6,395.00	8,030.94	5,813.63	7,300.85	6,839.57	64.22	138.32	20.00	494,000
495,000	7,279.43	9,140.64	6,697.07	8,409.39	6,988.25	8,775.02	6,405.90	8,043.77	5,823.54	7,312.51	6,851.23	64.35	138.60	20.00	495,000
496,000	7,291.82	9,155.22	6,708.47	8,422.80	7,000.14	8,789.01	6,416.80	8,056.59	5,833.45	7,324.17	6,862.88	64.48	138.88	20.00	496,000
497,000	7,304.20	9,169.79	6,719.87	8,436.21	7,012.03	8,803.00	6,427.70	8,069.41	5,843.36	7,335.83	6,874.54	64.61	139.16	20.00	497,000
498,000	7,316.59	9,184.36	6,731.26	8,449.61	7,023.93	8,816.99	6,438.60	8,082.24	5,853.27	7,347.49	6,886.20	64.74	139.44	20.00	498,000
499,000	7,328.98	9,198.94	6,742.66	8,463.02	7,035.82	8,830.98	6,449.50	8,095.06	5,863.18	7,359.15	6,897.86	64.87	139.72	20.00	499,000
500,000	7,341.37	9,213.51	6,754.06	8,476.43	7,047.71	8,844.97	6,460.40	8,107.89	5,873.09	7,370.81	6,909.52	65.00	140.00	21.00	500,000
501,000	7,353.75	9,228.08	6,765.45	8,489.84	7,059.60	8,858.96	6,471.30	8,120.71	5,883.00	7,382.47	6,921.18	65.13	140.28	21.00	501,000
502,000	7,366.14	9,242.66	6,776.85	8,503.25	7,071.50	8,872.95	6,482.20	8,133.54	5,892.91	7,394.13	6,932.84	65.26	140.56	21.00	502,000
503,000	7,378.53	9,257.23	6,788.25	8,516.65	7,083.39	8,886.94	6,493.10	8,146.36	5,902.82	7,405.79	6,944.50	65.39	140.84	21.00	503,000
504,000	7,390.92	9,271.81	6,799.64	8,530.06	7,095.28	8,900.93	6,504.01	8,159.19	5,912.73	7,417.44	6,956.16	65.52	141.12	21.00	504,000
505,000	7,403.30	9,286.38	6,811.04	8,543.47	7,107.17	8,914.92	6,514.91	8,172.01	5,922.64	7,429.10	6,967.82	65.65	141.40	21.00	505,000
506,000	7,415.69	9,300.95	6,822.44	8,556.88	7,119.06	8,928.91	6,525.81	8,184.84	5,932.55	7,440.76	6,979.47	65.78	141.68	21.00	506,000
507,000	7,428.08	9,315.53	6,833.83	8,570.28	7,130.96	8,942.91	6,536.71	8,197.66	5,942.46	7,452.42	6,991.13	65.91	141.96	21.00	507,000
508,000	7,440.47	9,330.10	6,845.23	8,583.69	7,142.85	8,956.90	6,547.61	8,210.49	5,952.37	7,464.08	7,002.79	66.04	142.24	21.00	508,000
509,000	7,452.85	9,344.67	6,856.63	8,597.10	7,154.74	8,970.89	6,558.51	8,223.31	5,962.28	7,475.74	7,014.45	66.17	142.52	21.00	509,000
510,000	7,465.24	9,359.25	6,868.02	8,610.51	7,166.63	8,984.88	6,569.41	8,236.14	5,972.19	7,487.40	7,026.11	66.30	142.80	21.00	510,000
511,000	7,477.63	9,373.82	6,879.42	8,623.92	7,178.52	8,998.87	6,580.31	8,248.96	5,982.10	7,499.06	7,037.77	66.43	143.08	21.00	511,000
512,000	7,490.02	9,388.39	6,890.82	8,637.32	7,190.42	9,012.86	6,591.21	8,261.79	5,992.01	7,510.72	7,049.43	66.56	143.36	21.00	512,000
513,000	7,502.40	9,402.97	6,902.21	8,650.73	7,202.31	9,026.85	6,602.12	8,274.61	6,001.92	7,522.37	7,061.09	66.69	143.64	21.00	513,000
514,000	7,514.79	9,417.54	6,913.61	8,664.14	7,214.20	9,040.84	6,613.02	8,287.44	6,011.83	7,534.03	7,072.75	66.82	143.92	21.00	514,000
515,000	7,527.18	9,432.12	6,925.01	8,677.55	7,226.09	9,054.83	6,623.92	8,300.26	6,021.74	7,545.69	7,084.40	66.95	144.20	21.00	515,000
516,000	7,539.57	9,446.69	6,936.40	8,690.95	7,237.98	9,068.82	6,634.82	8,313.09	6,031.65	7,557.35	7,096.06	67.08	144.48	21.00	516,000
517,000	7,551.95	9,461.26	6,947.80	8,704.36	7,249.88	9,082.81	6,645.72	8,325.91	6,041.56	7,569.01	7,107.72	67.21	144.76	21.00	517,000
518,000	7,564.34	9,475.84	6,959.20	8,717.77	7,261.77	9,096.80	6,656.62	8,338.74	6,051.47	7,580.67	7,119.38	67.34	145.04	21.00	518,000
519,000	7,576.73	9,490.41	6,970.59	8,731.18	7,273.66	9,110.79	6,667.52	8,351.56	6,061.38	7,592.33	7,131.04	67.47	145.32	21.00	519,000
520,000	7,589.12	9,504.98	6,981.99	8,744.59	7,285.55	9,124.78	6,678.42	8,364.39	6,071.29	7,603.99	7,142.70	67.60	145.60	21.00	520,000
521,000	7,601.51	9,519.56	6,993.38	8,757.99	7,297.45	9,138.78	6,689.32	8,377.21	6,081.20	7,615.65	7,154.36	67.73	145.88	21.00	521,000
522,000	7,613.89	9,534.13	7,004.78	8,771.40	7,309.34	9,152.77	6,700.23	8,390.04	6,091.11	7,627.30	7,166.02	67.86	146.16	21.00	522,000
523,000	7,626.28	9,548.70	7,016.18	8,784.81	7,321.23	9,166.76	6,711.13	8,402.86	6,101.02	7,638.96	7,177.68	67.99	146.44	21.00	523,000
524,000	7,638.67	9,563.28	7,027.57	8,798.22	7,333.12	9,180.75	6,722.03	8,415.69	6,110.93	7,650.62	7,189.33	68.12	146.72	21.00	524,000
525,000	7,651.06	9,577.85	7,038.97	8,811.62	7,345.01	9,194.74	6,732.93	8,428.51	6,120.84	7,662.28	7,200.99	68.25	147.00	22.00	525,000
526,000	7,663.44	9,592.43	7,050.37	8,825.03	7,356.91	9,208.73	6,743.83	8,441.33	6,130.75	7,673.94	7,212.65	68.38	147.28	22.00	526,000
527,000	7,675.83	9,607.00	7,061.76	8,838.44	7,368.80	9,222.72	6,754.73	8,454.16	6,140.66	7,685.60	7,224.31	68.51	147.56	22.00	527,000
528,000	7,688.22	9,621.57	7,073.16	8,851.85	7,380.69	9,236.71	6,765.63	8,466.98	6,150.57	7,697.26	7,235.97	68.64	147.84	22.00	528,000
529,000	7,700.61	9,636.15	7,084.56	8,865.26	7,392.58	9,250.70	6,776.53	8,479.81	6,160.49	7,708.92	7,247.63	68.77	148.12	22.00	529,000
530,000	7,712.99	9,650.72	7,095.95	8,878.66	7,404.47	9,264.69	6,787.43	8,492.63	6,170.40	7,720.58	7,259.29	68.90	148.40	22.00	530,000
531,000	7,725.38	9,665.29	7,107.35	8,892.07	7,416.37	9,278.68	6,798.34	8,505.46	6,180.31	7,732.24	7,270.95	69.03	148.68	22.00	531,000
532,000	7,737.77	9,679.87	7,118.75	8,905.48	7,428.26	9,292.67	6,809.24	8,518.28	6,190.22	7,743.89	7,282.61	69.16	148.96	22.00	532,000
533,000	7,750.16	9,694.44	7,130.14	8,918.89	7,440.15	9,306.66	6,820.14	8,531.11	6,200.13	7,755.55	7,294.27	69.29	149.24	22.00	533,000
534,000	7,762.54	9,709.02	7,141.54	8,932.29	7,452.04	9,320.65	6,831.04	8,543.93	6,210.04	7,767.21	7,305.92	69.42	149.52	22.00	534,000
535,000	7,774.93	9,723.59	7,152.94	8,945.70	7,463.93	9,334.65	6,841.94	8,556.76	6,219.95	7,778.87	7,317.58	69.55	149.80	22.00	535,000
536,000	7,787.32	9,738.16	7,164.33	8,959.11	7,475.83	9,348.64	6,852.84	8,569.58	6,229.86	7,790.53	7,329.24	69.68	150.08	22.00	536,000
537,000	7,799.71	9,752.74	7,175.73	8,972.52	7,487.72	9,362.63	6,863.74	8,582.41	6,239.77	7,802.19	7,340.90	69.81	150.36	22.00	537,000
538,000	7,812.09	9,767.31	7,187.13	8,985.93	7,499.61	9,376.62	6,874.64	8,595.23	6,249.68	7,813.85	7,352.56	69.94	150.64	22.00	538,000
539,000	7,824.48	9,781.88	7,198.52	8,999.33	7,511.50	9,390.61	6,885.54	8,608.06	6,259.59	7,825.51	7,364.22	70.07	150.92	22.00	539,000
540,000	7,836.87	9,796.46	7,209.92	9,012.74	7,523.40	9,404.60	6,896.45	8,620.88	6,269.50	7,837.17	7,375.88	70.20	151.20	22.00	540,000
541,000	7,849.26	9,811.03	7,221.32	9,026.15	7,535.29	9,418.59	6,907.35	8,633.71	6,279.41	7,848.82	7,387.54	70.33	151.48	22.00	541,000
542,000	7,861.65	9,825.60	7,232.71	9,039.56	7,547.18	9,432.58	6,918.25	8,646.53	6,289.32	7,860.48	7,399.20	70.46	151.76	22.00	542,000
543,000	7,874.03	9,840.18	7,244.11	9,052.96	7,559.07	9,446.57	6,929.15	8,659.36	6,299.23	7,872.14	7,410.85	70.59	152.04	22.00	543,000
544,000	7,886.42	9,854.75	7,255.51	9,066.37	7,570.96	9,460.56	6,940.05	8,672.18	6,309.14	7,883.80	7,422.51	70.72	152.32	22.00	544,000
545,000	7,898.81	9,869.33	7,266.90	9,079.78	7,582.86	9,474.55	6,950.95	8,685.01	6,319.05	7,895.46	7,434.17	70.85	152.60	22.00	545,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
546,000	7,911.20	9,883.90	7,278.30	9,093.19	7,594.75	9,488.54	6,961.85	8,697.83	6,328.96	7,907.12	7,445.83	70.98	152.88	22.00	546,000
547,000	7,923.58	9,898.47	7,289.70	9,106.59	7,606.64	9,502.53	6,972.75	8,710.66	6,338.87	7,918.78	7,457.49	71.11	153.16	22.00	547,000
548,000	7,935.97	9,913.05	7,301.09	9,120.00	7,618.53	9,516.52	6,983.65	8,723.48	6,348.78	7,930.44	7,469.15	71.24	153.44	22.00	548,000
549,000	7,948.36	9,927.62	7,312.49	9,133.41	7,630.42	9,530.52	6,994.56	8,736.31	6,358.69	7,942.10	7,480.81	71.37	153.72	22.00	549,000
550,000	7,960.75	9,942.19	7,323.89	9,146.82	7,642.32	9,544.51	7,005.46	8,749.13	6,368.60	7,953.75	7,492.47	71.50	154.00	23.00	550,000
551,000	7,973.13	9,956.77	7,335.28	9,160.23	7,654.21	9,558.50	7,016.36	8,761.96	6,378.51	7,965.41	7,504.13	71.63	154.28	23.00	551,000
552,000	7,985.52	9,971.34	7,346.68	9,173.63	7,666.10	9,572.49	7,027.26	8,774.78	6,388.42	7,977.07	7,515.78	71.76	154.56	23.00	552,000
553,000	7,997.91	9,985.91	7,358.08	9,187.04	7,677.99	9,586.48	7,038.16	8,787.60	6,398.33	7,988.73	7,527.44	71.89	154.84	23.00	553,000
554,000	8,010.30	10,000.49	7,369.47	9,200.45	7,689.88	9,600.47	7,049.06	8,800.43	6,408.24	8,000.39	7,539.10	72.02	155.12	23.00	554,000
555,000	8,022.68	10,015.06	7,380.87	9,213.86	7,701.78	9,614.46	7,059.96	8,813.25	6,418.15	8,012.05	7,550.76	72.15	155.40	23.00	555,000
556,000	8,035.07	10,029.64	7,392.27	9,227.26	7,713.67	9,628.45	7,070.86	8,826.08	6,428.06	8,023.71	7,562.42	72.28	155.68	23.00	556,000
557,000	8,047.46	10,044.21	7,403.66	9,240.67	7,725.56	9,642.44	7,081.76	8,838.90	6,437.97	8,035.37	7,574.08	72.41	155.96	23.00	557,000
558,000	8,059.85	10,058.78	7,415.06	9,254.08	7,737.45	9,656.43	7,092.67	8,851.73	6,447.88	8,047.03	7,585.74	72.54	156.24	23.00	558,000
559,000	8,072.23	10,073.36	7,426.46	9,267.49	7,749.35	9,670.42	7,103.57	8,864.55	6,457.79	8,058.69	7,597.40	72.67	156.52	23.00	559,000
560,000	8,084.62	10,087.93	7,437.85	9,280.90	7,761.24	9,684.41	7,114.47	8,877.38	6,467.70	8,070.34	7,609.06	72.80	156.80	23.00	560,000
561,000	8,097.01	10,102.50	7,449.25	9,294.30	7,773.13	9,698.40	7,125.37	8,890.20	6,477.61	8,082.00	7,620.72	72.93	157.08	23.00	561,000
562,000	8,109.40	10,117.08	7,460.65	9,307.71	7,785.02	9,712.39	7,136.27	8,903.03	6,487.52	8,093.66	7,632.37	73.06	157.36	23.00	562,000
563,000	8,121.79	10,131.65	7,472.04	9,321.12	7,796.91	9,726.39	7,147.17	8,915.85	6,497.43	8,105.32	7,644.03	73.19	157.64	23.00	563,000
564,000	8,134.17	10,146.22	7,483.44	9,334.53	7,808.81	9,740.38	7,158.07	8,928.68	6,507.34	8,116.98	7,655.69	73.32	157.92	23.00	564,000
565,000	8,146.56	10,160.80	7,494.84	9,347.93	7,820.70	9,754.37	7,168.97	8,941.50	6,517.25	8,128.64	7,667.35	73.45	158.20	23.00	565,000
566,000	8,158.95	10,175.37	7,506.23	9,361.34	7,832.59	9,768.36	7,179.87	8,954.33	6,527.16	8,140.30	7,679.01	73.58	158.48	23.00	566,000
567,000	8,171.34	10,189.95	7,517.63	9,374.75	7,844.48	9,782.35	7,190.78	8,967.15	6,537.07	8,151.96	7,690.67	73.71	158.76	23.00	567,000
568,000	8,183.72	10,204.52	7,529.03	9,388.16	7,856.37	9,796.34	7,201.68	8,979.98	6,546.98	8,163.62	7,702.33	73.84	159.04	23.00	568,000
569,000	8,196.11	10,219.09	7,540.42	9,401.57	7,868.27	9,810.33	7,212.58	8,992.80	6,556.89	8,175.27	7,713.99	73.97	159.32	23.00	569,000
570,000	8,208.50	10,233.67	7,551.82	9,414.97	7,880.16	9,824.32	7,223.48	9,005.63	6,566.80	8,186.93	7,725.65	74.10	159.60	23.00	570,000
571,000	8,220.89	10,248.24	7,563.22	9,428.38	7,892.05	9,838.31	7,234.38	9,018.45	6,576.71	8,198.59	7,737.30	74.23	159.88	23.00	571,000
572,000	8,233.27	10,262.81	7,574.61	9,441.79	7,903.94	9,852.30	7,245.28	9,031.28	6,586.62	8,210.25	7,748.96	74.36	160.16	23.00	572,000
573,000	8,245.66	10,277.39	7,586.01	9,455.20	7,915.83	9,866.29	7,256.18	9,044.10	6,596.53	8,221.91	7,760.62	74.49	160.44	23.00	573,000
574,000	8,258.05	10,291.96	7,597.40	9,468.60	7,927.73	9,880.28	7,267.08	9,056.93	6,606.44	8,233.57	7,772.28	74.62	160.72	23.00	574,000
575,000	8,270.44	10,306.54	7,608.80	9,482.01	7,939.62	9,894.27	7,277.98	9,069.75	6,616.35	8,245.23	7,783.94	74.75	161.00	24.00	575,000
576,000	8,282.82	10,321.11	7,620.20	9,495.42	7,951.51	9,908.26	7,288.89	9,082.58	6,626.26	8,256.89	7,795.60	74.88	161.28	24.00	576,000
577,000	8,295.21	10,335.68	7,631.59	9,508.83	7,963.40	9,922.26	7,299.79	9,095.40	6,636.17	8,268.55	7,807.26	75.01	161.56	24.00	577,000
578,000	8,307.60	10,350.26	7,642.99	9,522.24	7,975.30	9,936.25	7,310.69	9,108.23	6,646.08	8,280.20	7,818.92	75.14	161.84	24.00	578,000
579,000	8,319.99	10,364.83	7,654.39	9,535.64	7,987.19	9,950.24	7,321.59	9,121.05	6,655.99	8,291.86	7,830.58	75.27	162.12	24.00	579,000
580,000	8,332.37	10,379.40	7,665.78	9,549.05	7,999.08	9,964.23	7,332.49	9,133.88	6,665.90	8,303.52	7,842.23	75.40	162.40	24.00	580,000
581,000	8,344.76	10,393.98	7,677.18	9,562.46	8,010.97	9,978.22	7,343.39	9,146.70	6,675.81	8,315.18	7,853.89	75.53	162.68	24.00	581,000
582,000	8,357.15	10,408.55	7,688.58	9,575.87	8,022.86	9,992.21	7,354.29	9,159.52	6,685.72	8,326.84	7,865.55	75.66	162.96	24.00	582,000
583,000	8,369.54	10,423.12	7,699.97	9,589.27	8,034.76	10,006.20	7,365.19	9,172.35	6,695.63	8,338.50	7,877.21	75.79	163.24	24.00	583,000
584,000	8,381.92	10,437.70	7,711.37	9,602.68	8,046.65	10,020.19	7,376.09	9,185.17	6,705.54	8,350.16	7,888.87	75.92	163.52	24.00	584,000
585,000	8,394.31	10,452.27	7,722.77	9,616.09	8,058.54	10,034.18	7,387.00	9,198.00	6,715.45	8,361.82	7,900.53	76.05	163.80	24.00	585,000
586,000	8,406.70	10,466.85	7,734.16	9,629.50	8,070.43	10,048.17	7,397.90	9,210.82	6,725.36	8,373.48	7,912.19	76.18	164.08	24.00	586,000
587,000	8,419.09	10,481.42	7,745.56	9,642.91	8,082.32	10,062.16	7,408.80	9,223.65	6,735.27	8,385.14	7,923.85	76.31	164.36	24.00	587,000
588,000	8,431.48	10,495.99	7,756.96	9,656.31	8,094.22	10,076.15	7,419.70	9,236.47	6,745.18	8,396.79	7,935.51	76.44	164.64	24.00	588,000
589,000	8,443.86	10,510.57	7,768.35	9,669.72	8,106.11	10,090.14	7,430.60	9,249.30	6,755.09	8,408.45	7,947.17	76.57	164.92	24.00	589,000
590,000	8,456.25	10,525.14	7,779.75	9,683.13	8,118.00	10,104.13	7,441.50	9,262.12	6,765.00	8,420.11	7,958.82	76.70	165.20	24.00	590,000
591,000	8,468.64	10,539.71	7,791.15	9,696.54	8,129.89	10,118.13	7,452.40	9,274.95	6,774.91	8,431.77	7,970.48	76.83	165.48	24.00	591,000
592,000	8,481.03	10,554.29	7,802.54	9,709.94	8,141.78	10,132.12	7,463.30	9,287.77	6,784.82	8,443.43	7,982.14	76.96	165.76	24.00	592,000
593,000	8,493.41	10,568.86	7,813.94	9,723.35	8,153.68	10,146.11	7,474.20	9,300.60	6,794.73	8,455.09	7,993.80	77.09	166.04	24.00	593,000
594,000	8,505.80	10,583.43	7,825.34	9,736.76	8,165.57	10,160.10	7,485.10	9,313.42	6,804.64	8,466.75	8,005.46	77.22	166.32	24.00	594,000
595,000	8,518.19	10,598.01	7,836.73	9,750.17	8,177.46	10,174.09	7,496.01	9,326.25	6,814.55	8,478.41	8,017.12	77.35	166.60	24.00	595,000
596,000	8,530.58	10,612.58	7,848.13	9,763.58	8,189.35	10,188.08	7,506.91	9,339.07	6,824.46	8,490.07	8,028.78	77.48	166.88	24.00	596,000
597,000	8,542.96	10,627.16	7,859.53	9,776.98	8,201.25	10,202.07	7,517.81	9,351.90	6,834.37	8,501.72	8,040.44	77.61	167.16	24.00	597,000
598,000	8,555.35	10,641.73	7,870.92	9,790.39	8,213.14	10,216.06	7,528.71	9,364.72	6,844.28	8,513.38	8,052.10	77.74	167.44	24.00	598,000
599,000	8,567.74	10,656.30	7,882.32	9,803.80	8,225.03	10,230.05	7,539.61	9,377.55	6,854.19	8,525.04	8,063.75	77.87	167.72	24.00	599,000
600,000	8,580.13	10,670.88	7,893.72	9,817.21	8,236.92	10,244.04	7,550.51	9,390.37	6,864.10	8,536.70	8,075.41	78.00	168.00	25.00	600,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
601,000	8,592.51	10,685.45	7,905.11	9,830.61	8,248.81	10,258.03	7,561.41	9,403.20	6,874.01	8,548.36	8,087.07	78.13	168.28	25.00	601,000
602,000	8,604.90	10,700.02	7,916.51	9,844.02	8,260.71	10,272.02	7,572.31	9,416.02	6,883.92	8,560.02	8,098.73	78.26	168.56	25.00	602,000
603,000	8,617.29	10,714.60	7,927.91	9,857.43	8,272.60	10,286.01	7,583.21	9,428.85	6,893.83	8,571.68	8,110.39	78.39	168.84	25.00	603,000
604,000	8,629.68	10,729.17	7,939.30	9,870.84	8,284.49	10,300.00	7,594.12	9,441.67	6,903.74	8,583.34	8,122.05	78.52	169.12	25.00	604,000
605,000	8,642.06	10,743.75	7,950.70	9,884.25	8,296.38	10,314.00	7,605.02	9,454.50	6,913.65	8,595.00	8,133.71	78.65	169.40	25.00	605,000
606,000	8,654.45	10,758.32	7,962.10	9,897.65	8,308.27	10,327.99	7,615.92	9,467.32	6,923.56	8,606.65	8,145.37	78.78	169.68	25.00	606,000
607,000	8,666.84	10,772.89	7,973.49	9,911.06	8,320.17	10,341.98	7,626.82	9,480.15	6,933.47	8,618.31	8,157.03	78.91	169.96	25.00	607,000
608,000	8,679.23	10,787.47	7,984.89	9,924.47	8,332.06	10,355.97	7,637.72	9,492.97	6,943.38	8,629.97	8,168.68	79.04	170.24	25.00	608,000
609,000	8,691.62	10,802.04	7,996.29	9,937.88	8,343.95	10,369.96	7,648.62	9,505.79	6,953.29	8,641.63	8,180.34	79.17	170.52	25.00	609,000
610,000	8,704.00	10,816.61	8,007.68	9,951.28	8,355.84	10,383.95	7,659.52	9,518.62	6,963.20	8,653.29	8,192.00	79.30	170.80	25.00	610,000
611,000	8,716.39	10,831.19	8,019.08	9,964.69	8,367.73	10,397.94	7,670.42	9,531.44	6,973.11	8,664.95	8,203.66	79.43	171.08	25.00	611,000
612,000	8,728.78	10,845.76	8,030.48	9,978.10	8,379.63	10,411.93	7,681.32	9,544.27	6,983.02	8,676.61	8,215.32	79.56	171.36	25.00	612,000
613,000	8,741.17	10,860.33	8,041.87	9,991.51	8,391.52	10,425.92	7,692.23	9,557.09	6,992.93	8,688.27	8,226.98	79.69	171.64	25.00	613,000
614,000	8,753.55	10,874.91	8,053.27	10,004.92	8,403.41	10,439.91	7,703.13	9,569.92	7,002.84	8,699.93	8,238.64	79.82	171.92	25.00	614,000
615,000	8,765.94	10,889.48	8,064.67	10,018.32	8,415.30	10,453.90	7,714.03	9,582.74	7,012.75	8,711.59	8,250.30	79.95	172.20	25.00	615,000
616,000	8,778.33	10,904.06	8,076.06	10,031.73	8,427.20	10,467.89	7,724.93	9,595.57	7,022.66	8,723.24	8,261.96	80.08	172.48	25.00	616,000
617,000	8,790.72	10,918.63	8,087.46	10,045.14	8,439.09	10,481.88	7,735.83	9,608.39	7,032.57	8,734.90	8,273.62	80.21	172.76	25.00	617,000
618,000	8,803.10	10,933.20	8,098.86	10,058.55	8,450.98	10,495.87	7,746.73	9,621.22	7,042.48	8,746.56	8,285.27	80.34	173.04	25.00	618,000
619,000	8,815.49	10,947.78	8,110.25	10,071.95	8,462.87	10,509.87	7,757.63	9,634.04	7,052.39	8,758.22	8,296.93	80.47	173.32	25.00	619,000
620,000	8,827.88	10,962.35	8,121.65	10,085.36	8,474.76	10,523.86	7,768.53	9,646.87	7,062.30	8,769.88	8,308.59	80.60	173.60	25.00	620,000
621,000	8,840.27	10,976.92	8,133.05	10,098.77	8,486.66	10,537.85	7,779.43	9,659.69	7,072.21	8,781.54	8,320.25	80.73	173.88	25.00	621,000
622,000	8,852.65	10,991.50	8,144.44	10,112.18	8,498.55	10,551.84	7,790.34	9,672.52	7,082.12	8,793.20	8,331.91	80.86	174.16	25.00	622,000
623,000	8,865.04	11,006.07	8,155.84	10,125.59	8,510.44	10,565.83	7,801.24	9,685.34	7,092.03	8,804.86	8,343.57	80.99	174.44	25.00	623,000
624,000	8,877.43	11,020.64	8,167.24	10,138.99	8,522.33	10,579.82	7,812.14	9,698.17	7,101.94	8,816.52	8,355.23	81.12	174.72	25.00	624,000
625,000	8,889.82	11,035.22	8,178.63	10,152.40	8,534.22	10,593.81	7,823.04	9,710.99	7,111.85	8,828.17	8,366.89	81.25	175.00	26.00	625,000
626,000	8,902.20	11,049.79	8,190.03	10,165.81	8,546.12	10,607.80	7,833.94	9,723.82	7,121.76	8,839.83	8,378.55	81.38	175.28	26.00	626,000
627,000	8,914.59	11,064.37	8,201.42	10,179.22	8,558.01	10,621.79	7,844.84	9,736.64	7,131.67	8,851.49	8,390.20	81.51	175.56	26.00	627,000
628,000	8,926.98	11,078.94	8,212.82	10,192.62	8,569.90	10,635.78	7,855.74	9,749.47	7,141.58	8,863.15	8,401.86	81.64	175.84	26.00	628,000
629,000	8,939.37	11,093.51	8,224.22	10,206.03	8,581.79	10,649.77	7,866.64	9,762.29	7,151.49	8,874.81	8,413.52	81.77	176.12	26.00	629,000
630,000	8,951.76	11,108.09	8,235.61	10,219.44	8,593.68	10,663.76	7,877.54	9,775.12	7,161.40	8,886.47	8,425.18	81.90	176.40	26.00	630,000
631,000	8,964.14	11,122.66	8,247.01	10,232.85	8,605.58	10,677.75	7,888.45	9,787.94	7,171.31	8,898.13	8,436.84	82.03	176.68	26.00	631,000
632,000	8,976.53	11,137.23	8,258.41	10,246.26	8,617.47	10,691.74	7,899.35	9,800.77	7,181.22	8,909.79	8,448.50	82.16	176.96	26.00	632,000
633,000	8,988.92	11,151.81	8,269.80	10,259.66	8,629.36	10,705.74	7,910.25	9,813.59	7,191.13	8,921.45	8,460.16	82.29	177.24	26.00	633,000
634,000	9,001.31	11,166.38	8,281.20	10,273.07	8,641.25	10,719.73	7,921.15	9,826.42	7,201.04	8,933.11	8,471.82	82.42	177.52	26.00	634,000
635,000	9,013.69	11,180.95	8,292.60	10,286.48	8,653.15	10,733.72	7,932.05	9,839.24	7,210.95	8,944.76	8,483.48	82.55	177.80	26.00	635,000
636,000	9,026.08	11,195.53	8,303.99	10,299.89	8,665.04	10,747.71	7,942.95	9,852.07	7,220.86	8,956.42	8,495.13	82.68	178.08	26.00	636,000
637,000	9,038.47	11,210.10	8,315.39	10,313.29	8,676.93	10,761.70	7,953.85	9,864.89	7,230.77	8,968.08	8,506.79	82.81	178.36	26.00	637,000
638,000	9,050.86	11,224.68	8,326.79	10,326.70	8,688.82	10,775.69	7,964.75	9,877.71	7,240.68	8,979.74	8,518.45	82.94	178.64	26.00	638,000
639,000	9,063.24	11,239.25	8,338.18	10,340.11	8,700.71	10,789.68	7,975.65	9,890.54	7,250.59	8,991.40	8,530.11	83.07	178.92	26.00	639,000
640,000	9,075.63	11,253.82	8,349.58	10,353.52	8,712.61	10,803.67	7,986.56	9,903.36	7,260.50	9,003.06	8,541.77	83.20	179.20	26.00	640,000
641,000	9,088.02	11,268.40	8,360.98	10,366.93	8,724.50	10,817.66	7,997.46	9,916.19	7,270.42	9,014.72	8,553.43	83.33	179.48	26.00	641,000
642,000	9,100.41	11,282.97	8,372.37	10,380.33	8,736.39	10,831.65	8,008.36	9,929.01	7,280.33	9,026.38	8,565.09	83.46	179.76	26.00	642,000
643,000	9,112.79	11,297.54	8,383.77	10,393.74	8,748.28	10,845.64	8,019.26	9,941.84	7,290.24	9,038.04	8,576.75	83.59	180.04	26.00	643,000
644,000	9,125.18	11,312.12	8,395.17	10,407.15	8,760.17	10,859.63	8,030.16	9,954.66	7,300.15	9,049.69	8,588.41	83.72	180.32	26.00	644,000
645,000	9,137.57	11,326.69	8,406.56	10,420.56	8,772.07	10,873.62	8,041.06	9,967.49	7,310.06	9,061.35	8,600.07	83.85	180.60	26.00	645,000
646,000	9,149.96	11,341.27	8,417.96	10,433.96	8,783.96	10,887.61	8,051.96	9,980.31	7,319.97	9,073.01	8,611.72	83.98	180.88	26.00	646,000
647,000	9,162.34	11,355.84	8,429.36	10,447.37	8,795.85	10,901.61	8,062.86	9,993.14	7,329.88	9,084.67	8,623.38	84.11	181.16	26.00	647,000
648,000	9,174.73	11,370.41	8,440.75	10,460.78	8,807.74	10,915.60	8,073.76	10,005.96	7,339.79	9,096.33	8,635.04	84.24	181.44	26.00	648,000
649,000	9,187.12	11,384.99	8,452.15	10,474.19	8,819.63	10,929.59	8,084.67	10,018.79	7,349.70	9,107.99	8,646.70	84.37	181.72	26.00	649,000
650,000	9,199.51	11,399.56	8,463.55	10,487.60	8,831.53	10,943.58	8,095.57	10,031.61	7,359.61	9,119.65	8,658.36	84.50	182.00	27.00	650,000
651,000	9,211.89	11,414.13	8,474.94	10,501.00	8,843.42	10,957.57	8,106.47	10,044.44	7,369.52	9,131.31	8,670.02	84.63	182.28	27.00	651,000
652,000	9,224.28	11,428.71	8,486.34	10,514.41	8,855.31	10,971.56	8,117.37	10,057.26	7,379.43	9,142.97	8,681.68	84.76	182.56	27.00	652,000
653,000	9,236.67	11,443.28	8,497.74	10,527.82	8,867.20	10,985.55	8,128.27	10,070.09	7,389.34	9,154.62	8,693.34	84.89	182.84	27.00	653,000
654,000	9,249.06	11,457.85	8,509.13	10,541.23	8,879.10	10,999.54	8,139.17	10,082.91	7,399.25	9,166.28	8,705.00	85.02	183.12	27.00	654,000
655,000	9,261.45	11,472.43	8,520.53	10,554.63	8,890.99	11,013.53	8,150.07	10,095.74	7,409.16	9,177.94	8,716.65	85.15	183.40	27.00	655,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
656,000	9,273.83	11,487.00	8,531.93	10,568.04	8,902.88	11,027.52	8,160.97	10,108.56	7,419.07	9,189.60	8,728.31	85.28	183.68	27.00	656,000
657,000	9,286.22	11,501.58	8,543.32	10,581.45	8,914.77	11,041.51	8,171.87	10,121.39	7,428.98	9,201.26	8,739.97	85.41	183.96	27.00	657,000
658,000	9,298.61	11,516.15	8,554.72	10,594.86	8,926.66	11,055.50	8,182.78	10,134.21	7,438.89	9,212.92	8,751.63	85.54	184.24	27.00	658,000
659,000	9,311.00	11,530.72	8,566.12	10,608.26	8,938.56	11,069.49	8,193.68	10,147.04	7,448.80	9,224.58	8,763.29	85.67	184.52	27.00	659,000
660,000	9,323.38	11,545.30	8,577.51	10,621.67	8,950.45	11,083.48	8,204.58	10,159.86	7,458.71	9,236.24	8,774.95	85.80	184.80	27.00	660,000
661,000	9,335.77	11,559.87	8,588.91	10,635.08	8,962.34	11,097.48	8,215.48	10,172.69	7,468.62	9,247.90	8,786.61	85.93	185.08	27.00	661,000
662,000	9,348.16	11,574.44	8,600.31	10,648.49	8,974.23	11,111.47	8,226.38	10,185.51	7,478.53	9,259.56	8,798.27	86.06	185.36	27.00	662,000
663,000	9,360.55	11,589.02	8,611.70	10,661.90	8,986.12	11,125.46	8,237.28	10,198.34	7,488.44	9,271.21	8,809.93	86.19	185.64	27.00	663,000
664,000	9,372.93	11,603.59	8,623.10	10,675.30	8,998.02	11,139.45	8,248.18	10,211.16	7,498.35	9,282.87	8,821.58	86.32	185.92	27.00	664,000
665,000	9,385.32	11,618.16	8,634.50	10,688.71	9,009.91	11,153.44	8,259.08	10,223.98	7,508.26	9,294.53	8,833.24	86.45	186.20	27.00	665,000
666,000	9,397.71	11,632.74	8,645.89	10,702.12	9,021.80	11,167.43	8,269.98	10,236.81	7,518.17	9,306.19	8,844.90	86.58	186.48	27.00	666,000
667,000	9,410.10	11,647.31	8,657.29	10,715.53	9,033.69	11,181.42	8,280.89	10,249.63	7,528.08	9,317.85	8,856.56	86.71	186.76	27.00	667,000
668,000	9,422.48	11,661.89	8,668.69	10,728.93	9,045.58	11,195.41	8,291.79	10,262.46	7,537.99	9,329.51	8,868.22	86.84	187.04	27.00	668,000
669,000	9,434.87	11,676.46	8,680.08	10,742.34	9,057.48	11,209.40	8,302.69	10,275.28	7,547.90	9,341.17	8,879.88	86.97	187.32	27.00	669,000
670,000	9,447.26	11,691.03	8,691.48	10,755.75	9,069.37	11,223.39	8,313.59	10,288.11	7,557.81	9,352.83	8,891.54	87.10	187.60	27.00	670,000
671,000	9,459.65	11,705.61	8,702.88	10,769.16	9,081.26	11,237.38	8,324.49	10,300.93	7,567.72	9,364.49	8,903.20	87.23	187.88	27.00	671,000
672,000	9,472.03	11,720.18	8,714.27	10,782.57	9,093.15	11,251.37	8,335.39	10,313.76	7,577.63	9,376.14	8,914.86	87.36	188.16	27.00	672,000
673,000	9,484.42	11,734.75	8,725.67	10,795.97	9,105.05	11,265.36	8,346.29	10,326.58	7,587.54	9,387.80	8,926.52	87.49	188.44	27.00	673,000
674,000	9,496.81	11,749.33	8,737.07	10,809.38	9,116.94	11,279.35	8,357.19	10,339.41	7,597.45	9,399.46	8,938.17	87.62	188.72	27.00	674,000
675,000	9,509.20	11,763.90	8,748.46	10,822.79	9,128.83	11,293.35	8,368.09	10,352.23	7,607.36	9,411.12	8,949.83	87.75	189.00	28.00	675,000
676,000	9,521.59	11,778.48	8,759.86	10,836.20	9,140.72	11,307.34	8,378.99	10,365.06	7,617.27	9,422.78	8,961.49	87.88	189.28	28.00	676,000
677,000	9,533.97	11,793.05	8,771.25	10,849.60	9,152.61	11,321.33	8,389.90	10,377.88	7,627.18	9,434.44	8,973.15	88.01	189.56	28.00	677,000
678,000	9,546.36	11,807.62	8,782.65	10,863.01	9,164.51	11,335.32	8,400.80	10,390.71	7,637.09	9,446.10	8,984.81	88.14	189.84	28.00	678,000
679,000	9,558.75	11,822.20	8,794.05	10,876.42	9,176.40	11,349.31	8,411.70	10,403.53	7,647.00	9,457.76	8,996.47	88.27	190.12	28.00	679,000
680,000	9,571.14	11,836.77	8,805.44	10,889.83	9,188.29	11,363.30	8,422.60	10,416.36	7,656.91	9,469.42	9,008.13	88.40	190.40	28.00	680,000
681,000	9,583.52	11,851.34	8,816.84	10,903.24	9,200.18	11,377.29	8,433.50	10,429.18	7,666.82	9,481.07	9,019.79	88.53	190.68	28.00	681,000
682,000	9,595.91	11,865.92	8,828.24	10,916.64	9,212.07	11,391.28	8,444.40	10,442.01	7,676.73	9,492.73	9,031.45	88.66	190.96	28.00	682,000
683,000	9,608.30	11,880.49	8,839.63	10,930.05	9,223.97	11,405.27	8,455.30	10,454.83	7,686.64	9,504.39	9,043.10	88.79	191.24	28.00	683,000
684,000	9,620.69	11,895.06	8,851.03	10,943.46	9,235.86	11,419.26	8,466.20	10,467.66	7,696.55	9,516.05	9,054.76	88.92	191.52	28.00	684,000
685,000	9,633.07	11,909.64	8,862.43	10,956.87	9,247.75	11,433.25	8,477.10	10,480.48	7,706.46	9,527.71	9,066.42	89.05	191.80	28.00	685,000
686,000	9,645.46	11,924.21	8,873.82	10,970.27	9,259.64	11,447.24	8,488.01	10,493.31	7,716.37	9,539.37	9,078.08	89.18	192.08	28.00	686,000
687,000	9,657.85	11,938.79	8,885.22	10,983.68	9,271.53	11,461.23	8,498.91	10,506.13	7,726.28	9,551.03	9,089.74	89.31	192.36	28.00	687,000
688,000	9,670.24	11,953.36	8,896.62	10,997.09	9,283.43	11,475.22	8,509.81	10,518.96	7,736.19	9,562.69	9,101.40	89.44	192.64	28.00	688,000
689,000	9,682.62	11,967.93	8,908.01	11,010.50	9,295.32	11,489.22	8,520.71	10,531.78	7,746.10	9,574.35	9,113.06	89.57	192.92	28.00	689,000
690,000	9,695.01	11,982.51	8,919.41	11,023.91	9,307.21	11,503.21	8,531.61	10,544.61	7,756.01	9,586.01	9,124.72	89.70	193.20	28.00	690,000
691,000	9,707.40	11,997.08	8,930.81	11,037.31	9,319.10	11,517.20	8,542.51	10,557.43	7,765.92	9,597.66	9,136.38	89.83	193.48	28.00	691,000
692,000	9,719.79	12,011.65	8,942.20	11,050.72	9,331.00	11,531.19	8,553.41	10,570.26	7,775.83	9,609.32	9,148.03	89.96	193.76	28.00	692,000
693,000	9,732.17	12,026.23	8,953.60	11,064.13	9,342.89	11,545.18	8,564.31	10,583.08	7,785.74	9,620.98	9,159.69	90.09	194.04	28.00	693,000
694,000	9,744.56	12,040.80	8,965.00	11,077.54	9,354.78	11,559.17	8,575.21	10,595.90	7,795.65	9,632.64	9,171.35	90.22	194.32	28.00	694,000
695,000	9,756.95	12,055.37	8,976.39	11,090.94	9,366.67	11,573.16	8,586.12	10,608.73	7,805.56	9,644.30	9,183.01	90.35	194.60	28.00	695,000
696,000	9,769.34	12,069.95	8,987.79	11,104.35	9,378.56	11,587.15	8,597.02	10,621.55	7,815.47	9,655.96	9,194.67	90.48	194.88	28.00	696,000
697,000	9,781.73	12,084.52	8,999.19	11,117.76	9,390.46	11,601.14	8,607.92	10,634.38	7,825.38	9,667.62	9,206.33	90.61	195.16	28.00	697,000
698,000	9,794.11	12,099.10	9,010.58	11,131.17	9,402.35	11,615.13	8,618.82	10,647.20	7,835.29	9,679.28	9,217.99	90.74	195.44	28.00	698,000
699,000	9,806.50	12,113.67	9,021.98	11,144.58	9,414.24	11,629.12	8,629.72	10,660.03	7,845.20	9,690.94	9,229.65	90.87	195.72	28.00	699,000
700,000	9,818.89	12,128.24	9,033.38	11,157.98	9,426.13	11,643.11	8,640.62	10,672.85	7,855.11	9,702.59	9,241.31	91.00	196.00	29.00	700,000
701,000	9,831.28	12,142.82	9,044.77	11,171.39	9,438.02	11,657.10	8,651.52	10,685.68	7,865.02	9,714.25	9,252.97	91.13	196.28	29.00	701,000
702,000	9,843.66	12,157.39	9,056.17	11,184.80	9,449.92	11,671.09	8,662.42	10,698.50	7,874.93	9,725.91	9,264.62	91.26	196.56	29.00	702,000
703,000	9,856.05	12,171.96	9,067.57	11,198.21	9,461.81	11,685.09	8,673.32	10,711.33	7,884.84	9,737.57	9,276.28	91.39	196.84	29.00	703,000
704,000	9,868.44	12,186.54	9,078.96	11,211.61	9,473.70	11,699.08	8,684.23	10,724.15	7,894.75	9,749.23	9,287.94	91.52	197.12	29.00	704,000
705,000	9,880.83	12,201.11	9,090.36	11,225.02	9,485.59	11,713.07	8,695.13	10,736.98	7,904.66	9,760.89	9,299.60	91.65	197.40	29.00	705,000
706,000	9,893.21	12,215.68	9,101.76	11,238.43	9,497.49	11,727.06	8,706.03	10,749.80	7,914.57	9,772.55	9,311.26	91.78	197.68	29.00	706,000
707,000	9,905.60	12,230.26	9,113.15	11,251.84	9,509.38	11,741.05	8,716.93	10,762.63	7,924.48	9,784.21	9,322.92	91.91	197.96	29.00	707,000
708,000	9,917.99	12,244.83	9,124.55	11,265.25	9,521.27	11,755.04	8,727.83	10,775.45	7,934.39	9,795.87	9,334.58	92.04	198.24	29.00	708,000
709,000	9,930.38	12,259.41	9,135.95	11,278.65	9,533.16	11,769.03	8,738.73	10,788.28	7,944.30	9,807.52	9,346.24	92.17	198.52	29.00	709,000
710,000	9,942.76	12,273.98	9,147.34	11,292.06	9,545.05	11,783.02	8,749.63	10,801.10	7,954.21	9,819.18	9,357.90	92.30	198.80	29.00	710,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
711,000	9,955.15	12,288.55	9,158.74	11,305.47	9,556.95	11,797.01	8,760.53	10,813.93	7,964.12	9,830.84	9,369.55	92.43	199.08	29.00	711,000
712,000	9,967.54	12,303.13	9,170.14	11,318.88	9,568.84	11,811.00	8,771.43	10,826.75	7,974.03	9,842.50	9,381.21	92.56	199.36	29.00	712,000
713,000	9,979.93	12,317.70	9,181.53	11,332.28	9,580.73	11,824.99	8,782.34	10,839.58	7,983.94	9,854.16	9,392.87	92.69	199.64	29.00	713,000
714,000	9,992.31	12,332.27	9,192.93	11,345.69	9,592.62	11,838.98	8,793.24	10,852.40	7,993.85	9,865.82	9,404.53	92.82	199.92	29.00	714,000
715,000	10,004.70	12,346.85	9,204.33	11,359.10	9,604.51	11,852.97	8,804.14	10,865.23	8,003.76	9,877.48	9,416.19	92.95	200.20	29.00	715,000
716,000	10,017.09	12,361.42	9,215.72	11,372.51	9,616.41	11,866.96	8,815.04	10,878.05	8,013.67	9,889.14	9,427.85	93.08	200.48	29.00	716,000
717,000	10,029.48	12,376.00	9,227.12	11,385.92	9,628.30	11,880.96	8,825.94	10,890.88	8,023.58	9,900.80	9,439.51	93.21	200.76	29.00	717,000
718,000	10,041.86	12,390.57	9,238.52	11,399.32	9,640.19	11,894.95	8,836.84	10,903.70	8,033.49	9,912.46	9,451.17	93.34	201.04	29.00	718,000
719,000	10,054.25	12,405.14	9,249.91	11,412.73	9,652.08	11,908.94	8,847.74	10,916.53	8,043.40	9,924.11	9,462.83	93.47	201.32	29.00	719,000
720,000	10,066.64	12,419.72	9,261.31	11,426.14	9,663.97	11,922.93	8,858.64	10,929.35	8,053.31	9,935.77	9,474.48	93.60	201.60	29.00	720,000
721,000	10,079.03	12,434.29	9,272.71	11,439.55	9,675.87	11,936.92	8,869.54	10,942.17	8,063.22	9,947.43	9,486.14	93.73	201.88	29.00	721,000
722,000	10,091.42	12,448.86	9,284.10	11,452.95	9,687.76	11,950.91	8,880.45	10,955.00	8,073.13	9,959.09	9,497.80	93.86	202.16	29.00	722,000
723,000	10,103.80	12,463.44	9,295.50	11,466.36	9,699.65	11,964.90	8,891.35	10,967.82	8,083.04	9,970.75	9,509.46	93.99	202.44	29.00	723,000
724,000	10,116.19	12,478.01	9,306.90	11,479.77	9,711.54	11,978.89	8,902.25	10,980.65	8,092.95	9,982.41	9,521.12	94.12	202.72	29.00	724,000
725,000	10,128.58	12,492.58	9,318.29	11,493.18	9,723.44	11,992.88	8,913.15	10,993.47	8,102.86	9,994.07	9,532.78	94.25	203.00	30.00	725,000
726,000	10,140.97	12,507.16	9,329.69	11,506.59	9,735.33	12,006.87	8,924.05	11,006.30	8,112.77	10,005.73	9,544.44	94.38	203.28	30.00	726,000
727,000	10,153.35	12,521.73	9,341.09	11,519.99	9,747.22	12,020.86	8,934.95	11,019.12	8,122.68	10,017.39	9,556.10	94.51	203.56	30.00	727,000
728,000	10,165.74	12,536.31	9,352.48	11,533.40	9,759.11	12,034.85	8,945.85	11,031.95	8,132.59	10,029.04	9,567.76	94.64	203.84	30.00	728,000
729,000	10,178.13	12,550.88	9,363.88	11,546.81	9,771.00	12,048.84	8,956.75	11,044.77	8,142.50	10,040.70	9,579.42	94.77	204.12	30.00	729,000
730,000	10,190.52	12,565.45	9,375.27	11,560.22	9,782.90	12,062.83	8,967.65	11,057.60	8,152.41	10,052.36	9,591.07	94.90	204.40	30.00	730,000
731,000	10,202.90	12,580.03	9,386.67	11,573.62	9,794.79	12,076.83	8,978.56	11,070.42	8,162.32	10,064.02	9,602.73	95.03	204.68	30.00	731,000
732,000	10,215.29	12,594.60	9,398.07	11,587.03	9,806.68	12,090.82	8,989.46	11,083.25	8,172.23	10,075.68	9,614.39	95.16	204.96	30.00	732,000
733,000	10,227.68	12,609.17	9,409.46	11,600.44	9,818.57	12,104.81	9,000.36	11,096.07	8,182.14	10,087.34	9,626.05	95.29	205.24	30.00	733,000
734,000	10,240.07	12,623.75	9,420.86	11,613.85	9,830.46	12,118.80	9,011.26	11,108.90	8,192.05	10,099.00	9,637.71	95.42	205.52	30.00	734,000
735,000	10,252.45	12,638.32	9,432.26	11,627.26	9,842.36	12,132.79	9,022.16	11,121.72	8,201.96	10,110.66	9,649.37	95.55	205.80	30.00	735,000
736,000	10,264.84	12,652.89	9,443.65	11,640.66	9,854.25	12,146.78	9,033.06	11,134.55	8,211.87	10,122.32	9,661.03	95.68	206.08	30.00	736,000
737,000	10,277.23	12,667.47	9,455.05	11,654.07	9,866.14	12,160.77	9,043.96	11,147.37	8,221.78	10,133.97	9,672.69	95.81	206.36	30.00	737,000
738,000	10,289.62	12,682.04	9,466.45	11,667.48	9,878.03	12,174.76	9,054.86	11,160.20	8,231.69	10,145.63	9,684.35	95.94	206.64	30.00	738,000
739,000	10,302.00	12,696.62	9,477.84	11,680.89	9,889.92	12,188.75	9,065.76	11,173.02	8,241.60	10,157.29	9,696.00	96.07	206.92	30.00	739,000
740,000	10,314.39	12,711.19	9,489.24	11,694.29	9,901.82	12,202.74	9,076.67	11,185.85	8,251.51	10,168.95	9,707.66	96.20	207.20	30.00	740,000
741,000	10,326.78	12,725.76	9,500.64	11,707.70	9,913.71	12,216.73	9,087.57	11,198.67	8,261.42	10,180.61	9,719.32	96.33	207.48	30.00	741,000
742,000	10,339.17	12,740.34	9,512.03	11,721.11	9,925.60	12,230.72	9,098.47	11,211.50	8,271.33	10,192.27	9,730.98	96.46	207.76	30.00	742,000
743,000	10,351.56	12,754.91	9,523.43	11,734.52	9,937.49	12,244.71	9,109.37	11,224.32	8,281.24	10,203.93	9,742.64	96.59	208.04	30.00	743,000
744,000	10,363.94	12,769.48	9,534.83	11,747.93	9,949.39	12,258.70	9,120.27	11,237.15	8,291.15	10,215.59	9,754.30	96.72	208.32	30.00	744,000
745,000	10,376.33	12,784.06	9,546.22	11,761.33	9,961.28	12,272.70	9,131.17	11,249.97	8,301.06	10,227.25	9,765.96	96.85	208.60	30.00	745,000
746,000	10,388.72	12,798.63	9,557.62	11,774.74	9,973.17	12,286.69	9,142.07	11,262.80	8,310.97	10,238.91	9,777.62	96.98	208.88	30.00	746,000
747,000	10,401.11	12,813.20	9,569.02	11,788.15	9,985.06	12,300.68	9,152.97	11,275.62	8,320.88	10,250.56	9,789.28	97.11	209.16	30.00	747,000
748,000	10,413.49	12,827.78	9,580.41	11,801.56	9,996.95	12,314.67	9,163.87	11,288.45	8,330.79	10,262.22	9,800.93	97.24	209.44	30.00	748,000
749,000	10,425.88	12,842.35	9,591.81	11,814.96	10,008.85	12,328.66	9,174.78	11,301.27	8,340.70	10,273.88	9,812.59	97.37	209.72	30.00	749,000
750,000	10,438.27	12,856.93	9,603.21	11,828.37	10,020.74	12,342.65	9,185.68	11,314.09	8,350.61	10,285.54	9,824.25	97.50	210.00	31.00	750,000
751,000	10,450.66	12,871.50	9,614.60	11,841.78	10,032.63	12,356.64	9,196.58	11,326.92	8,360.52	10,297.20	9,835.91	97.63	210.28	31.00	751,000
752,000	10,463.04	12,886.07	9,626.00	11,855.19	10,044.52	12,370.63	9,207.48	11,339.74	8,370.43	10,308.86	9,847.57	97.76	210.56	31.00	752,000
753,000	10,475.43	12,900.65	9,637.40	11,868.60	10,056.41	12,384.62	9,218.38	11,352.57	8,380.35	10,320.52	9,859.23	97.89	210.84	31.00	753,000
754,000	10,487.82	12,915.22	9,648.79	11,882.00	10,068.31	12,398.61	9,229.28	11,365.39	8,390.26	10,332.18	9,870.89	98.02	211.12	31.00	754,000
755,000	10,500.21	12,929.79	9,660.19	11,895.41	10,080.20	12,412.60	9,240.18	11,378.22	8,400.17	10,343.84	9,882.55	98.15	211.40	31.00	755,000
756,000	10,512.59	12,944.37	9,671.59	11,908.82	10,092.09	12,426.59	9,251.08	11,391.04	8,410.08	10,355.49	9,894.21	98.28	211.68	31.00	756,000
757,000	10,524.98	12,958.94	9,682.98	11,922.23	10,103.98	12,440.58	9,261.98	11,403.87	8,419.99	10,367.15	9,905.87	98.41	211.96	31.00	757,000
758,000	10,537.37	12,973.52	9,694.38	11,935.63	10,115.87	12,454.57	9,272.89	11,416.69	8,429.90	10,378.81	9,917.52	98.54	212.24	31.00	758,000
759,000	10,549.76	12,988.09	9,705.78	11,949.04	10,127.77	12,468.57	9,283.79	11,429.52	8,439.81	10,390.47	9,929.18	98.67	212.52	31.00	759,000
760,000	10,562.14	13,002.66	9,717.17	11,962.45	10,139.66	12,482.56	9,294.69	11,442.34	8,449.72	10,402.13	9,940.84	98.80	212.80	31.00	760,000
761,000	10,574.53	13,017.24	9,728.57	11,975.86	10,151.55	12,496.55	9,305.59	11,455.17	8,459.63	10,413.79	9,952.50	98.93	213.08	31.00	761,000
762,000	10,586.92	13,031.81	9,739.97	11,989.27	10,163.44	12,510.54	9,316.49	11,467.99	8,469.54	10,425.45	9,964.16	99.06	213.36	31.00	762,000
763,000	10,599.31	13,046.38	9,751.36	12,002.67	10,175.34	12,524.53	9,327.39	11,480.82	8,479.45	10,437.11	9,975.82	99.19	213.64	31.00	763,000
764,000	10,611.70	13,060.96	9,762.76	12,016.08	10,187.23	12,538.52	9,338.29	11,493.64	8,489.36	10,448.77	9,987.48	99.32	213.92	31.00	764,000
765,000	10,624.08	13,075.53	9,774.16	12,029.49	10,199.12	12,552.51	9,349.19	11,506.47	8,499.27	10,460.42	9,999.14	99.45	214.20	31.00	765,000



CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
766,000	10,636.47	13,090.10	9,785.55	12,042.90	10,211.01	12,566.50	9,360.09	11,519.29	8,509.18	10,472.08	10,010.80	99.58	214.48	31.00	766,000
767,000	10,648.86	13,104.68	9,796.95	12,056.30	10,222.90	12,580.49	9,370.99	11,532.12	8,519.09	10,483.74	10,022.45	99.71	214.76	31.00	767,000
768,000	10,661.25	13,119.25	9,808.35	12,069.71	10,234.80	12,594.48	9,381.90	11,544.94	8,529.00	10,495.40	10,034.11	99.84	215.04	31.00	768,000
769,000	10,673.63	13,133.83	9,819.74	12,083.12	10,246.69	12,608.47	9,392.80	11,557.77	8,538.91	10,507.06	10,045.77	99.97	215.32	31.00	769,000
770,000	10,686.02	13,148.40	9,831.14	12,096.53	10,258.58	12,622.46	9,403.70	11,570.59	8,548.82	10,518.72	10,057.43	100.10	215.60	31.00	770,000
771,000	10,698.41	13,162.97	9,842.54	12,109.93	10,270.47	12,636.45	9,414.60	11,583.42	8,558.73	10,530.38	10,069.09	100.23	215.88	31.00	771,000
772,000	10,710.80	13,177.55	9,853.93	12,123.34	10,282.36	12,650.44	9,425.50	11,596.24	8,568.64	10,542.04	10,080.75	100.36	216.16	31.00	772,000
773,000	10,723.18	13,192.12	9,865.33	12,136.75	10,294.26	12,664.44	9,436.40	11,609.07	8,578.55	10,553.70	10,092.41	100.49	216.44	31.00	773,000
774,000	10,735.57	13,206.69	9,876.73	12,150.16	10,306.15	12,678.43	9,447.30	11,621.89	8,588.46	10,565.36	10,104.07	100.62	216.72	31.00	774,000
775,000	10,747.96	13,221.27	9,888.12	12,163.57	10,318.04	12,692.42	9,458.20	11,634.72	8,598.37	10,577.01	10,115.73	100.75	217.00	32.00	775,000
776,000	10,760.35	13,235.84	9,899.52	12,176.97	10,329.93	12,706.41	9,469.10	11,647.54	8,608.28	10,588.67	10,127.38	100.88	217.28	32.00	776,000
777,000	10,772.73	13,250.41	9,910.92	12,190.38	10,341.82	12,720.40	9,480.01	11,660.36	8,618.19	10,600.33	10,139.04	101.01	217.56	32.00	777,000
778,000	10,785.12	13,264.99	9,922.31	12,203.79	10,353.72	12,734.39	9,490.91	11,673.19	8,628.10	10,611.99	10,150.70	101.14	217.84	32.00	778,000
779,000	10,797.51	13,279.56	9,933.71	12,217.20	10,365.61	12,748.38	9,501.81	11,686.01	8,638.01	10,623.65	10,162.36	101.27	218.12	32.00	779,000
780,000	10,809.90	13,294.14	9,945.11	12,230.60	10,377.50	12,762.37	9,512.71	11,698.84	8,647.92	10,635.31	10,174.02	101.40	218.40	32.00	780,000
781,000	10,822.28	13,308.71	9,956.50	12,244.01	10,389.39	12,776.36	9,523.61	11,711.66	8,657.83	10,646.97	10,185.68	101.53	218.68	32.00	781,000
782,000	10,834.67	13,323.28	9,967.90	12,257.42	10,401.29	12,790.35	9,534.51	11,724.49	8,667.74	10,658.63	10,197.34	101.66	218.96	32.00	782,000
783,000	10,847.06	13,337.86	9,979.29	12,270.83	10,413.18	12,804.34	9,545.41	11,737.31	8,677.65	10,670.29	10,209.00	101.79	219.24	32.00	783,000
784,000	10,859.45	13,352.43	9,990.69	12,284.24	10,425.07	12,818.33	9,556.31	11,750.14	8,687.56	10,681.94	10,220.66	101.92	219.52	32.00	784,000
785,000	10,871.83	13,367.00	10,002.09	12,297.64	10,436.96	12,832.32	9,567.21	11,762.96	8,697.47	10,693.60	10,232.32	102.05	219.80	32.00	785,000
786,000	10,884.22	13,381.58	10,013.48	12,311.05	10,448.85	12,846.31	9,578.12	11,775.79	8,707.38	10,705.26	10,243.97	102.18	220.08	32.00	786,000
787,000	10,896.61	13,396.15	10,024.88	12,324.46	10,460.75	12,860.31	9,589.02	11,788.61	8,717.29	10,716.92	10,255.63	102.31	220.36	32.00	787,000
788,000	10,909.00	13,410.73	10,036.28	12,337.87	10,472.64	12,874.30	9,599.92	11,801.44	8,727.20	10,728.58	10,267.29	102.44	220.64	32.00	788,000
789,000	10,921.39	13,425.30	10,047.67	12,351.27	10,484.53	12,888.29	9,610.82	11,814.26	8,737.11	10,740.24	10,278.95	102.57	220.92	32.00	789,000
790,000	10,933.77	13,439.87	10,059.07	12,364.68	10,496.42	12,902.28	9,621.72	11,827.09	8,747.02	10,751.90	10,290.61	102.70	221.20	32.00	790,000
791,000	10,946.16	13,454.45	10,070.47	12,378.09	10,508.31	12,916.27	9,632.62	11,839.91	8,756.93	10,763.56	10,302.27	102.83	221.48	32.00	791,000
792,000	10,958.55	13,469.02	10,081.86	12,391.50	10,520.21	12,930.26	9,643.52	11,852.74	8,766.84	10,775.22	10,313.93	102.96	221.76	32.00	792,000
793,000	10,970.94	13,483.59	10,093.26	12,404.91	10,532.10	12,944.25	9,654.42	11,865.56	8,776.75	10,786.87	10,325.59	103.09	222.04	32.00	793,000
794,000	10,983.32	13,498.17	10,104.66	12,418.31	10,543.99	12,958.24	9,665.32	11,878.39	8,786.66	10,798.53	10,337.25	103.22	222.32	32.00	794,000
795,000	10,995.71	13,512.74	10,116.05	12,431.72	10,555.88	12,972.23	9,676.23	11,891.21	8,796.57	10,810.19	10,348.90	103.35	222.60	32.00	795,000
796,000	11,008.10	13,527.31	10,127.45	12,445.13	10,567.77	12,986.22	9,687.13	11,904.04	8,806.48	10,821.85	10,360.56	103.48	222.88	32.00	796,000
797,000	11,020.49	13,541.89	10,138.85	12,458.54	10,579.67	13,000.21	9,698.03	11,916.86	8,816.39	10,833.51	10,372.22	103.61	223.16	32.00	797,000
798,000	11,032.87	13,556.46	10,150.24	12,471.94	10,591.56	13,014.20	9,708.93	11,929.69	8,826.30	10,845.17	10,383.88	103.74	223.44	32.00	798,000
799,000	11,045.26	13,571.04	10,161.64	12,485.35	10,603.45	13,028.19	9,719.83	11,942.51	8,836.21	10,856.83	10,395.54	103.87	223.72	32.00	799,000
800,000	11,057.65	13,585.61	10,173.04	12,498.76	10,615.34	13,042.18	9,730.73	11,955.34	8,846.12	10,868.49	10,407.20	104.00	224.00	33.00	800,000
801,000	11,070.04	13,600.18	10,184.43	12,512.17	10,627.24	13,056.18	9,741.63	11,968.16	8,856.03	10,880.15	10,418.86	104.13	224.28	33.00	801,000
802,000	11,082.42	13,614.76	10,195.83	12,525.58	10,639.13	13,070.17	9,752.53	11,980.99	8,865.94	10,891.81	10,430.52	104.26	224.56	33.00	802,000
803,000	11,094.81	13,629.33	10,207.23	12,538.98	10,651.02	13,084.16	9,763.43	11,993.81	8,875.85	10,903.46	10,442.18	104.39	224.84	33.00	803,000
804,000	11,107.20	13,643.90	10,218.62	12,552.39	10,662.91	13,098.15	9,774.34	12,006.64	8,885.76	10,915.12	10,453.83	104.52	225.12	33.00	804,000
805,000	11,119.59	13,658.48	10,230.02	12,565.80	10,674.80	13,112.14	9,785.24	12,019.46	8,895.67	10,926.78	10,465.49	104.65	225.40	33.00	805,000
806,000	11,131.97	13,673.05	10,241.42	12,579.21	10,686.70	13,126.13	9,796.14	12,032.28	8,905.58	10,938.44	10,477.15	104.78	225.68	33.00	806,000
807,000	11,144.36	13,687.62	10,252.81	12,592.61	10,698.59	13,140.12	9,807.04	12,045.11	8,915.49	10,950.10	10,488.81	104.91	225.96	33.00	807,000
808,000	11,156.75	13,702.20	10,264.21	12,606.02	10,710.48	13,154.11	9,817.94	12,057.93	8,925.40	10,961.76	10,500.47	105.04	226.24	33.00	808,000
809,000	11,169.14	13,716.77	10,275.61	12,619.43	10,722.37	13,168.10	9,828.84	12,070.76	8,935.31	10,973.42	10,512.13	105.17	226.52	33.00	809,000
810,000	11,181.53	13,731.35	10,287.0.												

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
821,000	11,317.79	13,891.66	10,412.37	12,780.32	10,865.08	13,335.99	9,959.65	12,224.66	9,054.23	11,113.32	10,652.04	106.73	229.88	33.00	821,000
822,000	11,330.18	13,906.23	10,423.76	12,793.73	10,876.97	13,349.98	9,970.56	12,237.48	9,064.14	11,124.98	10,663.70	106.86	230.16	33.00	822,000
823,000	11,342.56	13,920.80	10,435.16	12,807.14	10,888.86	13,363.97	9,981.46	12,250.31	9,074.05	11,136.64	10,675.35	106.99	230.44	33.00	823,000
824,000	11,354.95	13,935.38	10,446.56	12,820.55	10,900.75	13,377.96	9,992.36	12,263.13	9,083.96	11,148.30	10,687.01	107.12	230.72	33.00	824,000
825,000	11,367.34	13,949.95	10,457.95	12,833.95	10,912.65	13,391.95	10,003.26	12,275.96	9,093.87	11,159.96	10,698.67	107.25	231.00	34.00	825,000
826,000	11,379.73	13,964.52	10,469.35	12,847.36	10,924.54	13,405.94	10,014.16	12,288.78	9,103.78	11,171.62	10,710.33	107.38	231.28	34.00	826,000
827,000	11,392.11	13,979.10	10,480.75	12,860.77	10,936.43	13,419.93	10,025.06	12,301.61	9,113.69	11,183.28	10,721.99	107.51	231.56	34.00	827,000
828,000	11,404.50	13,993.67	10,492.14	12,874.18	10,948.32	13,433.92	10,035.96	12,314.43	9,123.60	11,194.94	10,733.65	107.64	231.84	34.00	828,000
829,000	11,416.89	14,008.25	10,503.54	12,887.59	10,960.21	13,447.92	10,046.86	12,327.26	9,133.51	11,206.60	10,745.31	107.77	232.12	34.00	829,000
830,000	11,429.28	14,022.82	10,514.94	12,900.99	10,972.11	13,461.91	10,057.76	12,340.08	9,143.42	11,218.26	10,756.97	107.90	232.40	34.00	830,000
831,000	11,441.67	14,037.39	10,526.33	12,914.40	10,984.00	13,475.90	10,068.67	12,352.91	9,153.33	11,229.91	10,768.63	108.03	232.68	34.00	831,000
832,000	11,454.05	14,051.97	10,537.73	12,927.81	10,995.89	13,489.89	10,079.57	12,365.73	9,163.24	11,241.57	10,780.28	108.16	232.96	34.00	832,000
833,000	11,466.44	14,066.54	10,549.13	12,941.22	11,007.78	13,503.88	10,090.47	12,378.56	9,173.15	11,253.23	10,791.94	108.29	233.24	34.00	833,000
834,000	11,478.83	14,081.11	10,560.52	12,954.62	11,019.67	13,517.87	10,101.37	12,391.38	9,183.06	11,264.89	10,803.60	108.42	233.52	34.00	834,000
835,000	11,491.22	14,095.69	10,571.92	12,968.03	11,031.57	13,531.86	10,112.27	12,404.20	9,192.97	11,276.55	10,815.26	108.55	233.80	34.00	835,000
836,000	11,503.60	14,110.26	10,583.31	12,981.44	11,043.46	13,545.85	10,123.17	12,417.03	9,202.88	11,288.21	10,826.92	108.68	234.08	34.00	836,000
837,000	11,515.99	14,124.83	10,594.71	12,994.85	11,055.35	13,559.84	10,134.07	12,429.85	9,212.79	11,299.87	10,838.58	108.81	234.36	34.00	837,000
838,000	11,528.38	14,139.41	10,606.11	13,008.26	11,067.24	13,573.83	10,144.97	12,442.68	9,222.70	11,311.53	10,850.24	108.94	234.64	34.00	838,000
839,000	11,540.77	14,153.98	10,617.50	13,021.66	11,079.14	13,587.82	10,155.87	12,455.50	9,232.61	11,323.19	10,861.90	109.07	234.92	34.00	839,000
840,000	11,553.15	14,168.56	10,628.90	13,035.07	11,091.03	13,601.81	10,166.78	12,468.33	9,242.52	11,334.84	10,873.56	109.20	235.20	34.00	840,000
841,000	11,565.54	14,183.13	10,640.30	13,048.48	11,102.92	13,615.80	10,177.68	12,481.15	9,252.43	11,346.50	10,885.22	109.33	235.48	34.00	841,000
842,000	11,577.93	14,197.70	10,651.69	13,061.89	11,114.81	13,629.79	10,188.58	12,493.98	9,262.34	11,358.16	10,896.87	109.46	235.76	34.00	842,000
843,000	11,590.32	14,212.28	10,663.09	13,075.29	11,126.70	13,643.79	10,199.48	12,506.80	9,272.25	11,369.82	10,908.53	109.59	236.04	34.00	843,000
844,000	11,602.70	14,226.85	10,674.49	13,088.70	11,138.60	13,657.78	10,210.38	12,519.63	9,282.16	11,381.48	10,920.19	109.72	236.32	34.00	844,000
845,000	11,615.09	14,241.42	10,685.88	13,102.11	11,150.49	13,671.77	10,221.28	12,532.45	9,292.07	11,393.14	10,931.85	109.85	236.60	34.00	845,000
846,000	11,627.48	14,256.00	10,697.28	13,115.52	11,162.38	13,685.76	10,232.18	12,545.28	9,301.98	11,404.80	10,943.51	109.98	236.88	34.00	846,000
847,000	11,639.87	14,270.57	10,708.68	13,128.93	11,174.27	13,699.75	10,243.08	12,558.10	9,311.89	11,416.46	10,955.17	110.11	237.16	34.00	847,000
848,000	11,652.25	14,285.14	10,720.07	13,142.33	11,186.16	13,713.74	10,253.98	12,570.93	9,321.80	11,428.12	10,966.83	110.24	237.44	34.00	848,000
849,000	11,664.64	14,299.72	10,731.47	13,155.74	11,198.06	13,727.73	10,264.89	12,583.75	9,331.71	11,439.77	10,978.49	110.37	237.72	34.00	849,000
850,000	11,677.03	14,314.29	10,742.87	13,169.15	11,209.95	13,741.72	10,275.79	12,596.58	9,341.62	11,451.43	10,990.15	110.50	238.00	35.00	850,000
851,000	11,689.42	14,328.87	10,754.26	13,182.56	11,221.84	13,755.71	10,286.69	12,609.40	9,351.53	11,463.09	11,001.80	110.63	238.28	35.00	851,000
852,000	11,701.80	14,343.44	10,765.66	13,195.96	11,233.73	13,769.70	10,297.59	12,622.23	9,361.44	11,474.75	11,013.46	110.76	238.56	35.00	852,000
853,000	11,714.19	14,358.01	10,777.06	13,209.37	11,245.62	13,783.69	10,308.49	12,635.05	9,371.35	11,486.41	11,025.12	110.89	238.84	35.00	853,000
854,000	11,726.58	14,372.59	10,788.45	13,222.78	11,257.52	13,797.68	10,319.39	12,647.88	9,381.26	11,498.07	11,036.78	111.02	239.12	35.00	854,000
855,000	11,738.97	14,387.16	10,799.85	13,236.19	11,269.41	13,811.67	10,330.29	12,660.70	9,391.17	11,509.73	11,048.44	111.15	239.40	35.00	855,000
856,000	11,751.36	14,401.73	10,811.25	13,249.60	11,281.30	13,825.66	10,341.19	12,673.53	9,401.08	11,521.39	11,060.10	111.28	239.68	35.00	856,000
857,000	11,763.74	14,416.31	10,822.64	13,263.00	11,293.19	13,839.66	10,352.09	12,686.35	9,410.99	11,533.05	11,071.76	111.41	239.96	35.00	857,000
858,000	11,776.13	14,430.88	10,834.04	13,276.41	11,305.09	13,853.65	10,362.99	12,699.18	9,420.90	11,544.71	11,083.42	111.54	240.24	35.00	858,000
859,000	11,788.52	14,445.45	10,845.44	13,289.82	11,316.98	13,867.64	10,373.90	12,712.00	9,430.81	11,556.36	11,095.08	111.67	240.52	35.00	859,000
860,000	11,800.91	14,460.03	10,856.83	13,303.23	11,328.87	13,881.63	10,384.80	12,724.83	9,440.72	11,568.02	11,106.73	111.80	240.80	35.00	860,000
861,000	11,813.29	14,474.60	10,868.23	13,316.63	11,340.76	13,895.62	10,395.70	12,737.65	9,450.63	11,579.68	11,118.39	111.93	241.08	35.00	861,000
862,000	11,825.68	14,489.18	10,879.63	13,330.04	11,352.65	13,909.61	10,406.60	12,750.47	9,460.54	11,591.34	11,130.05	112.06	241.36	35.00	862,000
863,000	11,838.07	14,503.75	10,891.02	13,343.45	11,364.55	13,923.60	10,417.50	12,763.30	9,470.45	11,603.00	11,141.71	112.19	241.64	35.00	863,000
864,000	11,850.46	14,518.32	10,902.42	13,356.86	11,376.44	13,937.59	10,428.40	12,776.12	9,480.36	11,614.66	11,153.				

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee \$100.00															
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
876,000	11,999.11	14,693.21	11,039.18	13,517.75	11,519.14	14,105.48	10,559.21	12,930.02	9,599.29	11,754.57	11,293.28	113.88	245.28	36.00	876,000
877,000	12,011.50	14,707.78	11,050.58	13,531.16	11,531.04	14,119.47	10,570.12	12,942.85	9,609.20	11,766.22	11,304.94	114.01	245.56	36.00	877,000
878,000	12,023.88	14,722.35	11,061.97	13,544.57	11,542.93	14,133.46	10,581.02	12,955.67	9,619.11	11,777.88	11,316.60	114.14	245.84	36.00	878,000
879,000	12,036.27	14,736.93	11,073.37	13,557.97	11,554.82	14,147.45	10,591.92	12,968.50	9,629.02	11,789.54	11,328.25	114.27	246.12	36.00	879,000
880,000	12,048.66	14,751.50	11,084.77	13,571.38	11,566.71	14,161.44	10,602.82	12,981.32	9,638.93	11,801.20	11,339.91	114.40	246.40	36.00	880,000
881,000	12,061.05	14,766.08	11,096.16	13,584.79	11,578.60	14,175.43	10,613.72	12,994.15	9,648.84	11,812.86	11,351.57	114.53	246.68	36.00	881,000
882,000	12,073.43	14,780.65	11,107.56	13,598.20	11,590.50	14,189.42	10,624.62	13,006.97	9,658.75	11,824.52	11,363.23	114.66	246.96	36.00	882,000
883,000	12,085.82	14,795.22	11,118.96	13,611.61	11,602.39	14,203.41	10,635.52	13,019.80	9,668.66	11,836.18	11,374.89	114.79	247.24	36.00	883,000
884,000	12,098.21	14,809.80	11,130.35	13,625.01	11,614.28	14,217.40	10,646.42	13,032.62	9,678.57	11,847.84	11,386.55	114.92	247.52	36.00	884,000
885,000	12,110.60	14,824.37	11,141.75	13,638.42	11,626.17	14,231.40	10,657.32	13,045.45	9,688.48	11,859.50	11,398.21	115.05	247.80	36.00	885,000
886,000	12,122.98	14,838.94	11,153.14	13,651.83	11,638.06	14,245.39	10,668.23	13,058.27	9,698.39	11,871.16	11,409.87	115.18	248.08	36.00	886,000
887,000	12,135.37	14,853.52	11,164.54	13,665.24	11,649.96	14,259.38	10,679.13	13,071.10	9,708.30	11,882.81	11,421.53	115.31	248.36	36.00	887,000
888,000	12,147.76	14,868.09	11,175.94	13,678.64	11,661.85	14,273.37	10,690.03	13,083.92	9,718.21	11,894.47	11,433.18	115.44	248.64	36.00	888,000
889,000	12,160.15	14,882.66	11,187.33	13,692.05	11,673.74	14,287.36	10,700.93	13,096.75	9,728.12	11,906.13	11,444.84	115.57	248.92	36.00	889,000
890,000	12,172.53	14,897.24	11,198.73	13,705.46	11,685.63	14,301.35	10,711.83	13,109.57	9,738.03	11,917.79	11,456.50	115.70	249.20	36.00	890,000
891,000	12,184.92	14,911.81	11,210.13	13,718.87	11,697.52	14,315.34	10,722.73	13,122.39	9,747.94	11,929.45	11,468.16	115.83	249.48	36.00	891,000
892,000	12,197.31	14,926.39	11,221.52	13,732.27	11,709.42	14,329.33	10,733.63	13,135.22	9,757.85	11,941.11	11,479.82	115.96	249.76	36.00	892,000
893,000	12,209.70	14,940.96	11,232.92	13,745.68	11,721.31	14,343.32	10,744.53	13,148.04	9,767.76	11,952.77	11,491.48	116.09	250.04	36.00	893,000
894,000	12,222.08	14,955.53	11,244.32	13,759.09	11,733.20	14,357.31	10,755.43	13,160.87	9,777.67	11,964.43	11,503.14	116.22	250.32	36.00	894,000
895,000	12,234.47	14,970.11	11,255.71	13,772.50	11,745.09	14,371.30	10,766.34	13,173.69	9,787.58	11,976.09	11,514.80	116.35	250.60	36.00	895,000
896,000	12,246.86	14,984.68	11,267.11	13,785.91	11,756.99	14,385.29	10,777.24	13,186.52	9,797.49	11,987.74	11,526.46	116.48	250.88	36.00	896,000
897,000	12,259.25	14,999.25	11,278.51	13,799.31	11,768.88	14,399.28	10,788.14	13,199.34	9,807.40	11,999.40	11,538.12	116.61	251.16	36.00	897,000
898,000	12,271.64	15,013.83	11,289.90	13,812.72	11,780.77	14,413.27	10,799.04	13,212.17	9,817.31	12,011.06	11,549.77	116.74	251.44	36.00	898,000
899,000	12,284.02	15,028.40	11,301.30	13,826.13	11,792.66	14,427.27	10,809.94	13,224.99	9,827.22	12,022.72	11,561.43	116.87	251.72	36.00	899,000
900,000	12,296.41	15,042.98	11,312.70	13,839.54	11,804.55	14,441.26	10,820.84	13,237.82	9,837.13	12,034.38	11,573.09	117.00	252.00	37.00	900,000
901,000	12,308.80	15,057.55	11,324.09	13,852.94	11,816.45	14,455.25	10,831.74	13,250.64	9,847.04	12,046.04	11,584.75	117.13	252.28	37.00	901,000
902,000	12,321.19	15,072.12	11,335.49	13,866.35	11,828.34	14,469.24	10,842.64	13,263.47	9,856.95	12,057.70	11,596.41	117.26	252.56	37.00	902,000
903,000	12,333.57	15,086.70	11,346.89	13,879.76	11,840.23	14,483.23	10,853.54	13,276.29	9,866.86	12,069.36	11,608.07	117.39	252.84	37.00	903,000
904,000	12,345.96	15,101.27	11,358.28	13,893.17	11,852.12	14,497.22	10,864.45	13,289.12	9,876.77	12,081.02	11,619.73	117.52	253.12	37.00	904,000
905,000	12,358.35	15,115.84	11,369.68	13,906.58	11,864.01	14,511.21	10,875.35	13,301.94	9,886.68	12,092.67	11,631.39	117.65	253.40	37.00	905,000
906,000	12,370.74	15,130.42	11,381.08	13,919.98	11,875.91	14,525.20	10,886.25	13,314.77	9,896.59	12,104.33	11,643.05	117.78	253.68	37.00	906,000
907,000	12,383.12	15,144.99	11,392.47	13,933.39	11,887.80	14,539.19	10,897.15	13,327.59	9,906.50	12,115.99	11,654.70	117.91	253.96	37.00	907,000
908,000	12,395.51	15,159.56	11,403.87	13,946.80	11,899.69	14,553.18	10,908.05	13,340.42	9,916.41	12,127.65	11,666.36	118.04	254.24	37.00	908,000
909,000	12,407.90	15,174.14	11,415.27	13,960.21	11,911.58	14,567.17	10,918.95	13,353.24	9,926.32	12,139.31	11,678.02	118.17	254.52	37.00	909,000
910,000	12,420.29	15,188.71	11,426.66	13,973.61	11,923.47	14,581.16	10,929.85	13,366.07	9,936.23	12,150.97	11,689.68	118.30	254.80	37.00	910,000
911,000	12,432.67	15,203.29	11,438.06	13,987.02	11,935.37	14,595.15	10,940.75	13,378.89	9,946.14	12,162.63	11,701.34	118.43	255.08	37.00	911,000
912,000	12,445.06	15,217.86	11,449.46	14,000.43	11,947.26	14,609.14	10,951.65	13,391.72	9,956.05	12,174.29	11,713.00	118.56	255.36	37.00	912,000
913,000	12,457.45	15,232.43	11,460.85	14,013.84	11,959.15	14,623.14	10,962.56	13,404.54	9,965.96	12,185.95	11,724.66	118.69	255.64	37.00	913,000
914,000	12,469.84	15,247.01	11,472.25	14,027.25	11,971.04	14,637.13	10,973.46	13,417.37	9,975.87	12,197.61	11,736.32	118.82	255.92	37.00	914,000
915,000	12,482.22	15,261.58	11,483.65	14,040.65	11,982.94	14,651.12	10,984.36	13,430.19	9,985.78	12,209.26	11,747.98	118.95	256.20	37.00	915,000
916,000	12,494.61	15,276.15	11,495.04	14,054.06	11,994.83	14,665.11	10,995.26	13,443.02	9,995.69	12,220.92	11,759.63	119.08	256.48	37.00	916,000
917,000	12,507.00	15,290.73	11,506.44	14,067.47	12,006.72	14,679.10	11,006.16	13,455.84	10,005.60	12,232.58	11,771.29	119.21	256.76	37.00	917,000
918,000	12,519.39	15,305.30	11,517.84	14,080.88	12,018.61	14,693.09	11,017.06	13,468.66	10,015.51	12,244.24	11,782.95	119.34	257.04	37.00	918,000
919,000	12,531.77	15,319.87	11,529.23	14,094.28	12,030.50	14,707.08	11,027.96	13,481.49	10,025.42						

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee		\$100.00													
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
931,000	12,680.43	15,494.76	11,665.99	14,255.18	12,173.21	14,874.97	11,158.78	13,635.39	10,144.34	12,395.81	11,934.52	121.03	260.68	38.00	931,000
932,000	12,692.81	15,509.33	11,677.39	14,268.59	12,185.10	14,888.96	11,169.68	13,648.21	10,154.25	12,407.47	11,946.18	121.16	260.96	38.00	932,000
933,000	12,705.20	15,523.91	11,688.79	14,281.99	12,196.99	14,902.95	11,180.58	13,661.04	10,164.16	12,419.12	11,957.84	121.29	261.24	38.00	933,000
934,000	12,717.59	15,538.48	11,700.18	14,295.40	12,208.89	14,916.94	11,191.48	13,673.86	10,174.07	12,430.78	11,969.50	121.42	261.52	38.00	934,000
935,000	12,729.98	15,553.05	11,711.58	14,308.81	12,220.78	14,930.93	11,202.38	13,686.69	10,183.98	12,442.44	11,981.15	121.55	261.80	38.00	935,000
936,000	12,742.36	15,567.63	11,722.98	14,322.22	12,232.67	14,944.92	11,213.28	13,699.51	10,193.89	12,454.10	11,992.81	121.68	262.08	38.00	936,000
937,000	12,754.75	15,582.20	11,734.37	14,335.62	12,244.56	14,958.91	11,224.18	13,712.34	10,203.80	12,465.76	12,004.47	121.81	262.36	38.00	937,000
938,000	12,767.14	15,596.77	11,745.77	14,349.03	12,256.45	14,972.90	11,235.08	13,725.16	10,213.71	12,477.42	12,016.13	121.94	262.64	38.00	938,000
939,000	12,779.53	15,611.35	11,757.16	14,362.44	12,268.35	14,986.89	11,245.98	13,737.99	10,223.62	12,489.08	12,027.79	122.07	262.92	38.00	939,000
940,000	12,791.91	15,625.92	11,768.56	14,375.85	12,280.24	15,000.88	11,256.88	13,750.81	10,233.53	12,500.74	12,039.45	122.20	263.20	38.00	940,000
941,000	12,804.30	15,640.50	11,779.96	14,389.26	12,292.13	15,014.88	11,267.79	13,763.64	10,243.44	12,512.40	12,051.11	122.33	263.48	38.00	941,000
942,000	12,816.69	15,655.07	11,791.35	14,402.66	12,304.02	15,028.87	11,278.69	13,776.46	10,253.35	12,524.06	12,062.77	122.46	263.76	38.00	942,000
943,000	12,829.08	15,669.64	11,802.75	14,416.07	12,315.91	15,042.86	11,289.59	13,789.29	10,263.26	12,535.71	12,074.43	122.59	264.04	38.00	943,000
944,000	12,841.47	15,684.22	11,814.15	14,429.48	12,327.81	15,056.85	11,300.49	13,802.11	10,273.17	12,547.37	12,086.08	122.72	264.32	38.00	944,000
945,000	12,853.85	15,698.79	11,825.54	14,442.89	12,339.70	15,070.84	11,311.39	13,814.94	10,283.08	12,559.03	12,097.74	122.85	264.60	38.00	945,000
946,000	12,866.24	15,713.36	11,836.94	14,456.29	12,351.59	15,084.83	11,322.29	13,827.76	10,292.99	12,570.69	12,109.40	122.98	264.88	38.00	946,000
947,000	12,878.63	15,727.94	11,848.34	14,469.70	12,363.48	15,098.82	11,333.19	13,840.58	10,302.90	12,582.35	12,121.06	123.11	265.16	38.00	947,000
948,000	12,891.02	15,742.51	11,859.73	14,483.11	12,375.37	15,112.81	11,344.09	13,853.41	10,312.81	12,594.01	12,132.72	123.24	265.44	38.00	948,000
949,000	12,903.40	15,757.08	11,871.13	14,496.52	12,387.27	15,126.80	11,354.99	13,866.23	10,322.72	12,605.67	12,144.38	123.37	265.72	38.00	949,000
950,000	12,915.79	15,771.66	11,882.53	14,509.93	12,399.16	15,140.79	11,365.90	13,879.06	10,332.63	12,617.33	12,156.04	123.50	266.00	39.00	950,000
951,000	12,928.18	15,786.23	11,893.92	14,523.33	12,411.05	15,154.78	11,376.80	13,891.88	10,342.54	12,628.99	12,167.70	123.63	266.28	39.00	951,000
952,000	12,940.57	15,800.81	11,905.32	14,536.74	12,422.94	15,168.77	11,387.70	13,904.71	10,352.45	12,640.64	12,179.36	123.76	266.56	39.00	952,000
953,000	12,952.95	15,815.38	11,916.72	14,550.15	12,434.84	15,182.76	11,398.60	13,917.53	10,362.36	12,652.30	12,191.02	123.89	266.84	39.00	953,000
954,000	12,965.34	15,829.95	11,928.11	14,563.56	12,446.73	15,196.75	11,409.50	13,930.36	10,372.27	12,663.96	12,202.67	124.02	267.12	39.00	954,000
955,000	12,977.73	15,844.53	11,939.51	14,576.96	12,458.62	15,210.75	11,420.40	13,943.18	10,382.18	12,675.62	12,214.33	124.15	267.40	39.00	955,000
956,000	12,990.12	15,859.10	11,950.91	14,590.37	12,470.51	15,224.74	11,431.30	13,956.01	10,392.09	12,687.28	12,225.99	124.28	267.68	39.00	956,000
957,000	13,002.50	15,873.67	11,962.30	14,603.78	12,482.40	15,238.73	11,442.20	13,968.83	10,402.00	12,698.94	12,237.65	124.41	267.96	39.00	957,000
958,000	13,014.89	15,888.25	11,973.70	14,617.19	12,494.30	15,252.72	11,453.10	13,981.66	10,411.91	12,710.60	12,249.31	124.54	268.24	39.00	958,000
959,000	13,027.28	15,902.82	11,985.10	14,630.60	12,506.19	15,266.71	11,464.01	13,994.48	10,421.82	12,722.26	12,260.97	124.67	268.52	39.00	959,000
960,000	13,039.67	15,917.39	11,996.49	14,644.00	12,518.08	15,280.70	11,474.91	14,007.31	10,431.73	12,733.92	12,272.63	124.80	268.80	39.00	960,000
961,000	13,052.05	15,931.97	12,007.89	14,657.41	12,529.97	15,294.69	11,485.81	14,020.13	10,441.64	12,745.57	12,284.29	124.93	269.08	39.00	961,000
962,000	13,064.44	15,946.54	12,019.29	14,670.82	12,541.86	15,308.68	11,496.71	14,032.96	10,451.55	12,757.23	12,295.95	125.06	269.36	39.00	962,000
963,000	13,076.83	15,961.12	12,030.68	14,684.23	12,553.76	15,322.67	11,507.61	14,045.78	10,461.46	12,768.89	12,307.60	125.19	269.64	39.00	963,000
964,000	13,089.22	15,975.69	12,042.08	14,697.63	12,565.65	15,336.66	11,518.51	14,058.61	10,471.37	12,780.55	12,319.26	125.32	269.92	39.00	964,000
965,000	13,101.61	15,990.26	12,053.48	14,711.04	12,577.54	15,350.65	11,529.41	14,071.43	10,481.28	12,792.21	12,330.92	125.45	270.20	39.00	965,000
966,000	13,113.99	16,004.84	12,064.87	14,724.45	12,589.43	15,364.64	11,540.31	14,084.26	10,491.19	12,803.87	12,342.58	125.58	270.48	39.00	966,000
967,000	13,126.38	16,019.41	12,076.27	14,737.86	12,601.33	15,378.63	11,551.21	14,097.08	10,501.10	12,815.53	12,354.24	125.71	270.76	39.00	967,000
968,000	13,138.77	16,033.98	12,087.67	14,751.27	12,613.22	15,392.62	11,562.12	14,109.91	10,511.01	12,827.19	12,365.90	125.84	271.04	39.00	968,000
969,000	13,151.16	16,048.56	12,099.06	14,764.67	12,625.11	15,406.62	11,573.02	14,122.73	10,520.92	12,838.85	12,377.56	125.97	271.32	39.00	969,000
970,000	13,163.54	16,063.13	12,110.46	14,778.08	12,637.00	15,420.61	11,583.92	14,135.56	10,530.83	12,850.51	12,389.22	126.10	271.60	39.00	970,000
971,000	13,175.93	16,077.70	12,121.86	14,791.49	12,648.89	15,434.60	11,594.82	14,148.38	10,540.74	12,862.16	12,400.88	126.23	271.88	39.00	971,000
972,000	13,188.32	16,092.28	12,133.25	14,804.90	12,660.79	15,448.59	11,605.72	14,161.21	10,550.65	12,873.82	12,412.53	126.36	272.16	39.00	972,000
973,000	13,200.71	16,106.85	12,144.65	14,818.30	12,672.68	15,462.58	11,616.62	14,174.03	10,560.56	12,885.48	12,424.19	126.49	272.44	39.00	973,000
974,000	13,213.09	16,121.43	12,156.05	14,831.71	12,684.57	15,476.57	11,627.52	14,186.85	10,570.47	12,897.14	12,435.85	126.62	272.72	39.00	974,000
975,000	13,225.48	16,136.00	12,167.44	14,845.12	12,696.46	15,490.56	11,638.42	14,199.68	10,580.38	12,908.80	12,447.51	126.75	273.00	40.00	975,000
976,000	13,237.87	16,150.57	12,178.84	14,858.53	12,708.35	15,504.55	11,649.32	14,212.50	10,590.29	12,920.46	12,459.17	126.88	273.28	40.00	976,000
977,000	13,250.26	16,165.15	12,190.24	14,871.94	12,720.25	15,518.54	11,660.23	14,225.33	10,600.21	12,932.12	12,470.83	127.01	273.56	40.00	977,000
978,000	13,262.64	16,179.72	12,201.63	14,885.34	12,732.14	15,532.53	11,671.13	14,238.15	10,610.12	12,943.78	12,482.49	127.14	273.84	40.00	978,000
979,000	13,275.03	16,194.29	12,213.03	14,898.75	12,744.03	15,546.52	11,682.03	14,250.98	10,620.03	12,955.44	12,494.15	127.27	274.12	40.00	979,000
980,000	13,287.42	16,208.87	12,224.43	14,912.16	12,755.92	15,560.51	11,692.93	14,263.80	10,629.94	12,967.09	12,505.81	127.40	274.40	40.00	980,000
981,000	13,299.81	16,223.44	12,235.82	14,925.57	12,767.81	15,574.50	11,703.83	14,276.63	10,639.85	12,978.75	12,517.47	127.53	274.68	40.00	981,000
982,000	13,312.19	16,238.02	12,247.22	14,938.97	12,779.71	15,588.49	11,714.73	14,289.45	10,649.76	12,990.41	12,529.12	127.66	274.96	40.00	982,000
983,000	13,324.58	16,252.59	12,258.62	14,952.38	12,791.60	15,602.49	11,725.63	14,302.28	10,659.67	13,002.07	12,540.78	127.79	275.24	40.00	983,000
984,000	13,336.97	16,267.16	12,270.01	14,965.79	12,803.49	15,616.48	11,736.53	14,315.10	10,669.58	13,013.73	12,552.44	127.92	275.52	40.00	984,000

CITY OF HUNTINGTON PARK BUILDING DIVISION BUILDING PLAN CHECK AND BUILDING PERMIT FEE SCHEDULE															
Permit Issuance Fee \$100.00															
	With Energy & Disabled Access & Green		With Energy & Green		With Energy & Disabled Access		With Disabled Access Only or With Energy Only		Without Energy & Disabled Access			SMIP			
Building Valuation	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Plan Check	Permit Fees	Permit Fees w/o plan maintenance	Category 1 Residential up to 3 story	Category 2 All others	BSASRF	Building Valuation
986,000	13,361.74	16,296.31	12,292.81	14,992.61	12,827.28	15,644.46	11,758.34	14,340.75	10,689.40	13,037.05	12,575.76	128.18	276.08	40.00	986,000
987,000	13,374.13	16,310.88	12,304.20	15,006.01	12,839.17	15,658.45	11,769.24	14,353.58	10,699.31	13,048.71	12,587.42	128.31	276.36	40.00	987,000
988,000	13,386.52	16,325.46	12,315.60	15,019.42	12,851.06	15,672.44	11,780.14	14,366.40	10,709.22	13,060.37	12,599.08	128.44	276.64	40.00	988,000
989,000	13,398.91	16,340.03	12,327.00	15,032.83	12,862.95	15,686.43	11,791.04	14,379.23	10,719.13	13,072.02	12,610.74	128.57	276.92	40.00	989,000
990,000	13,411.30	16,354.60	12,338.39	15,046.24	12,874.84	15,700.42	11,801.94	14,392.05	10,729.04	13,083.68	12,622.40	128.70	277.20	40.00	990,000
991,000	13,423.68	16,369.18	12,349.79	15,059.64	12,886.74	15,714.41	11,812.84	14,404.88	10,738.95	13,095.34	12,634.05	128.83	277.48	40.00	991,000
992,000	13,436.07	16,383.75	12,361.18	15,073.05	12,898.63	15,728.40	11,823.74	14,417.70	10,748.86	13,107.00	12,645.71	128.96	277.76	40.00	992,000
993,000	13,448.46	16,398.33	12,372.58	15,086.46	12,910.52	15,742.39	11,834.64	14,430.53	10,758.77	13,118.66	12,657.37	129.09	278.04	40.00	993,000
994,000	13,460.85	16,412.90	12,383.98	15,099.87	12,922.41	15,756.38	11,845.54	14,443.35	10,768.68	13,130.32	12,669.03	129.22	278.32	40.00	994,000
995,000	13,473.23	16,427.47	12,395.37	15,113.28	12,934.30	15,770.37	11,856.45	14,456.18	10,778.59	13,141.98	12,680.69	129.35	278.60	40.00	995,000
996,000	13,485.62	16,442.05	12,406.77	15,126.68	12,946.20	15,784.36	11,867.35	14,469.00	10,788.50	13,153.64	12,692.35	129.48	278.88	40.00	996,000
997,000	13,498.01	16,456.62	12,418.17	15,140.09	12,958.09	15,798.36	11,878.25	14,481.83	10,798.41	13,165.30	12,704.01	129.61	279.16	40.00	997,000
998,000	13,510.40	16,471.19	12,429.56	15,153.50	12,969.98	15,812.35	11,889.15	14,494.65	10,808.32	13,176.96	12,715.67	129.74	279.44	40.00	998,000
999,000	13,522.78	16,485.77	12,440.96	15,166.91	12,981.87	15,826.34	11,900.05	14,507.48	10,818.23	13,188.61	12,727.33	129.87	279.72	40.00	999,000
1,000,000	13,535.17	16,500.34	12,452.36	15,180.31	12,993.76	15,840.33	11,910.95	14,520.30	10,828.14	13,200.27	12,738.98	130.00	280.00	41.00	1,000,000
For any valuation above \$1MM add an additional per \$1,000															
Below is calculation for total passthrough fee															
	12.39	14.57	11.40	13.41	11.89	13.99	10.90	12.82	9.91	11.66	11.66	Val x .00013	Val x .00028	\$1 per \$25,000	

## PUBLIC WORKS DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
1	For all plan checks, after the second submittal	\$130.00	Hour	All initial plan check fees paid shall cover the first plan check and one recheck only. Additional review required beyond the first recheck shall be paid on an hourly basis in accordance with the current fee schedule.
2	Permit Issuance Fee	\$48.00	Each	All permits issued shall require a Permit Issuance Fee, regardless of permit type
3	<b>PERSONNEL</b>			
4	Supervisor	\$61.19	Per Hour	
5	Overtime	\$91.78	Per Hour	
6	Maintenance Worker	\$42.80	Per Hour	
7	Overtime	\$64.19	Per Hour	
8	Electrician	\$53.98	Per Hour	
9	Overtime	\$80.98	Per Hour	
10	<b>EQUIPMENT</b>			
11	Stake Bed Truck	\$22.76	Per Hour	
12	Ford F450 w/ Trailer	\$28.17	Per Hour	
13	Pickup Truck	\$22.76	Per Hour	
14	Chevy 250 Pickup Truck	\$22.76	Per Hour	
15	Service Vehicle	\$25.00	Per Hour	
16	Flat Bed Units (2)	\$795.00	2 Day Rental	
17	Arrow Board	\$150.00	Per Day	
18	Message Board	\$250.00	3 Day Rental	
19	<b>ENGINEERING DIVISION FEES</b>			
20	Home Enterprise Permit	\$125.00	Each	
21	Copy of General Plan	\$65.00	Each	
22	Miscellaneous Field Inspections	\$80.35	Per Hour	
23	Industrial Waste Permits:			
24	Initial Processing Fee, including Plan Review	\$250.00	Each	
25	Revision to Existing Permit, including Plan Review	\$185.42	Each	
26	Permit Inspection Fee	\$123.61	Each	
27	Encroachment Permit:			
28	Temporary	\$154.52	Each	
29	Permanent	TBD	Case by Case	
30	Sewer Connections	TBD	Case by Case	
31	Drive Approaches:			
32	Residential	\$123.61	Each	
33	Commercial	\$154.52	Each	
34	Parkway Drains	\$61.81	Each	
35	Utility Company Street Cuts	\$96.68		
36	Plus:	\$1.25	Per Sq. Ft.	
37	Oversize Load Permits	\$49.44	Per Trip	
38	Parkway Tree Permits	\$49.44	Per Tree	
39	City Street Light Attachment	\$1,200.00	Per Location Per Year	
40	Curb & Gutter	\$2.15	Per LF (\$50 Min, Per Location)	
41	Sidewalks	\$0.62	Per LF (\$50 Min, Per Location)	
42	<b>HYDROLOGY STUDY</b>			Pursuant to Section 21.44.065 (1) of Title 21 of the County Code, fees are collected as follows:
43	<b>Hydrology Study</b>			
44	(a) The fee for the first two plan reviews is as follows:			
45	1-10 lots or commercial subdivisions with up to 30 parking spaces	\$2,967.00		
46	11-30 lots or commercial subdivisions with 31-50 parking spaces	\$4,309.00		
47	31-60 lots or commercial subdivisions with up to 70 parking spaces	\$5,764.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$646.57	0%	\$646.00	\$516
\$100.09	0%	\$100.00	\$52
\$310.86	0%	\$310.00	\$249
\$466.29	0%	\$466.00	\$374
\$210.88	0%	\$210.00	\$167
\$316.32	0%	\$316.00	\$252
\$281.42	0%	\$281.00	\$227
\$422.12	0%	\$422.00	\$341
NA	NA	FEMA rate	NA
NA	NA	FEMA rate	NA
NA	NA	FEMA rate	NA
NA	NA	FEMA rate	NA
NA	NA	FEMA rate	NA
NA	NA	FEMA rate	NA
NA	NA	FEMA rate	NA
\$162.57	0%	\$162.00	\$37
\$81.93	0%	\$82.00	\$17
\$395.51	43%	\$225.00	\$145
\$3,493.47	79%	\$750.00	\$500
\$1,640.85	66%	\$556.00	\$371
\$763.36	52%	\$370.00	\$246
\$512.09	62%	\$193.00	\$38
NA	NA	Actual Cost	\$0
NA	NA	Actual Cost	\$0
\$512.09	39%	\$312.00	\$188
\$512.09	0%	\$512.00	\$357
\$512.09	85%	\$77.00	\$15
\$512.09	0%	\$512.00	\$415
\$512.09	99%	\$3.75	\$3
\$512.09	88%	\$61.00	\$12
\$512.09	88%	\$61.00	\$12
\$512.09	0%	\$512.00	-\$688
\$51.21	95%	\$2.69	\$0.54
\$51.21	98%	\$0.78	\$0.16
\$6,103.94	0%	\$6,103.00	\$3,136
\$7,625.57	0%	\$7,625.00	\$3,316
\$9,147.19	0%	\$9,147.00	\$3,383

## PUBLIC WORKS DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
48	61-100 lots or commercial subdivisions with up to 100 parking spaces	\$7,554.00		
49	Over 100 lots or commercial subdivisions with more than 100 parking spaces	\$9,456.00		
50	Adopted floodplain or delineation of flood hazard added to each	\$1,678.00		
51	(b) Hydrology Studies with detention/retention facilities (good for two reviews)	\$1,022.00		
52	(c) After the second submittal: 10% of the original fee	\$674.00	Per Submittal	
53	(d) Revisions to approved Hydrology Study	\$674.00	Per Submittal	
54	<b>GRADING PLAN REVIEW FEES</b>			Pursuant to Section 21.44.065 (4) of Title 21 of the County Code, fees are collected as follows:
55	(a) The fee for the first two plan reviews is based on the estimated yardage:			
56	Volume (cu. yds.)			
57	1-10,000	\$7,311.00		
58	10,001-100,000	\$7,311.00		
59	Plus % of excess over 10,000 cu. yds.	14.37%		
60	100,001-500,000	\$20,244.00		
61	Plus % of excess over 100,000 cu. yds.	4.08%		
62	500,001-1,000,000	\$36,564.00		
63	Plus % of excess over 500,000 cu. yds.	3.00%		
64	1,000,001 and up	\$51,564.00		
65	Plus % of excess over 1,000,000 cu. yds.	1.29%		
66	(b) After the second submittal:	10% of the original fee for each		
67	(c) Revisions	\$130.00	Per Hour	
68	(d) A fee applied to the Fire Department	\$347.00		
69	(e) A fee if the project includes a Quimby Park	\$474.00		
70	and/or if the project includes a publicly dedicated trail, to be applied to the Department of Parks and Recreation	\$725.00		
71	<b>GRADING PERMIT FEES</b>			
72	Permit Issuance Fee	\$48.00	Each	
73	1-50 cubic yards (0.8-38 m3)	\$280.48		
74	51-1,000 cubic yards (39-764.6 m3)	\$417.12		
75	Plus \$ per 100 cubic yards (76.5 m3) or fraction thereof in excess of 100 cubic yards (76.5 m3)	\$88.20		
76	1,001-10,000 cubic yards (765.3-7,645.5 m3)	\$1,688.96		
77	Plus \$ per 1,000 cubic yards (764.6 m3) or fraction thereof in excess of 1,000 cubic yards (76.5 m3)	\$74.10		
78	10,001-100,000 cubic yards (7,646.3-76,455 m3)	\$2,755.04		
79	Plus \$ per 10,000 cubic yards (764.6 m3) or fraction thereof in excess of 10,000 cubic yards (7,645.5 m3)	\$47.30		
80	100,001 cubic yards (76,456 m3) or more	\$9,572.32		
81	Plus \$ per 10,000 cubic yards (764.6 m3) or fraction thereof in excess of 100,000 cubic yards (76,455 m3)	\$117.90		
82	<b>LANDSCAPE PLAN REVIEW FEES</b>			Pursuant to Section 21.44.065 (5) of Title 21 of the County Code, fees are collected as follows:
83	(a) The fee for the first two plan reviews is based on the estimated area to be landscaped:			
84	Area (sq. ft.)			
85	2,500 to 7,500 sq. ft.	\$1,500.00		
86	7,501 to 15,000 sq. ft.	\$1,621.00		
87	15,001 to 30,000 sq. ft.	\$1,741.00		
88	30,001 sq. ft. to one acre	\$1,983.00		
89	Greater than one acre	\$130.00	Per Hour	
90	(b) After the second submittal	\$130.00	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$11,285.67	0%	\$11,285.00	\$3,731
\$14,504.49	0%	\$14,504.00	\$5,048
\$477.95	0%	\$477.00	-\$1,201
\$2,646.14	0%	\$2,646.00	\$1,624
\$1,602.46	0%	\$1,602.00	\$928
\$1,602.46	0%	\$1,602.00	\$928
\$9,082.88	0%	\$9,082.88	\$1,772
\$11,911.55	0%	\$11,911.55	\$4,601
19.12%	0%	19.12%	4.7%
\$29,116.01	0%	\$29,116.01	\$8,872
2.86%	0%	2.86%	-1.2%
\$40,536.53	0%	\$40,536.53	\$3,973
5.70%	0%	5.70%	2.7%
\$69,054.02	0%	\$69,054.02	\$17,490
1.73%	0%	1.73%	0.4%
NA	NA	10% of the original fee for each	\$0
\$1,576.45	90%	\$162.00	\$32
NA	NA	Hourly Rate	Variable
NA	NA	Hourly Rate	Variable
\$1,733.23	48%	\$906.00	\$181
\$100.09	40%	\$60.00	\$12
\$439.20	20%	\$350.00	\$70
\$1,165.87	55%	\$521.00	\$104
\$580.63	81%	\$110.00	\$22
\$2,619.22	19%	\$2,111.00	\$422
\$1,058.58	91%	\$92.00	\$18
\$5,135.76	33%	\$3,443.00	\$688
\$2,209.55	97%	\$59.00	\$12
\$10,988.17	0%	\$10,988.00	\$1,416
\$3,184.96	95%	\$147.00	\$29
\$2,294.09	18%	\$1,875.00	\$375
\$2,809.43	28%	\$2,026.00	\$405
\$3,118.30	30%	\$2,176.00	\$435
\$3,401.17	27%	\$2,478.00	\$495
\$1,681.54	90%	\$162.00	\$32
\$1,627.56	90%	\$162.00	\$32

## PUBLIC WORKS DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
91	(c) If the plans include a park, a fee to be applied to the Department of Parks and Recreation is as follows:			
92	Private Park	\$701.00		
93	Public Park, 5 acres or less	\$1,331.00		
94	Public Park, between 5 and 10 acres	\$2,135.00		
95	Public Park, greater than 10 acres	\$2,792.00		
96	<b>PARCEL MAP ANALYSIS FEES</b>			
97	Waiver or Certificate of Compliance (up to 2 reviews)			
98	Public Works Fees	\$1,843.00		
99	Fire Dept. Fees	\$185.00		
100	Parks & Rec Fees	\$0.00		
101	1-4 Parcels (up to 2 reviews)			
102	Public Works Fees	\$5,704.00		
103	Fire Dept. Fees	\$365.00		
104	Parks & Rec Fees	\$207.00		
105	5-10 Parcels (up to 2 reviews)			
106	Public Works Fees	\$5,704.00		
107	Fire Dept. Fees	\$441.00		
108	Parks & Rec Fees	\$488.00		
109	11-50 Parcels (up to 2 reviews)			
110	Public Works Fees	\$9,768.00		
111	Fire Dept. Fees	\$630.00		
112	Parks & Rec Fees	\$599.00		
113	51 or more Parcels (up to 2 reviews)			
114	Public Works Fees	\$13,836.00		
115	Fire Dept. Fees	\$756.00		
116	Parks & Rec Fees	\$1,106.00		
117	Third and Fourth submittal of originals and/or prints			
118	Public Works Fees	\$2,217.00		
119	Fire Dept. Fees	\$126.00		
120	Parks & Rec Fees	\$219.00		
121	Fifth and Sixth submittal of originals and/or prints			
122	Public Works Fees	\$2,011.00		
123	Fire Dept. Fees	\$126.00		
124	Parks & Rec Fees	\$219.00		
125	Seventh and each subsequent submittal of original and/or prints			
126	Public Works Fees	\$1,875.00		
127	Fire Dept. Fees	\$126.00		
128	Parks & Rec Fees	\$219.00		
129	<b>TRACT MAP ANALYSIS FEES</b>			
130	1-5 Lots (up to 2 reviews)			
131	Public Works Fees	\$5,729.00		
132	Fire Dept. Fees	\$365.00		
133	Parks & Rec Fees	\$1,263.00		
134	6-10 Lots (up to 2 reviews)			
135	Public Works Fees	\$5,729.00		
136	Fire Dept. Fees	\$630.00		
137	Parks & Rec Fees	\$1,263.00		
138	11-25 Lots (\$16 per lot is in excess of 10 lots) (up to 2 reviews)			
139	Public Works Fees	\$12,448.00		
140	Fire Dept. Fees	\$756.00		
141	Parks & Rec Fees	\$1,263.00		
142	Add:	\$16.00	Per Lot	
143	26-50 Lots (\$16 per lot is in excess of 10 lots) (up to 2 reviews)			
144	Public Works Fees	\$12,448.00		
145	Fire Dept. Fees	\$756.00		
146	Parks & Rec Fees	\$1,263.00		
147	Add:	\$16.00	Per Lot	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,139.50	23%	\$876.00	\$175
\$3,132.57	47%	\$1,663.00	\$332
\$5,945.34	55%	\$2,668.00	\$533
\$7,626.64	54%	\$3,490.00	\$698
\$2,808.71	0%	\$2,808.00	\$965
\$464.94	0%	\$464.00	\$279
\$464.94	100%	\$0.00	\$0
\$9,031.77	0%	\$9,031.00	\$3,327
\$464.94	0%	\$464.00	\$99
\$464.94	0%	\$464.00	\$257
\$10,728.97	0%	\$10,728.00	\$5,024
\$464.94	0%	\$464.00	\$23
\$464.94	0%	\$464.00	-\$24
\$11,853.47	0%	\$11,853.00	\$2,085
\$464.94	0%	\$464.00	-\$166
\$464.94	0%	\$464.00	-\$135
\$17,982.71	0%	\$17,982.00	\$4,146
\$929.88	0%	\$929.00	\$173
\$929.88	0%	\$929.00	-\$177
\$6,668.05	58%	\$2,771.00	\$554
\$929.88	83%	\$157.00	\$31
\$929.88	71%	\$273.00	\$54
\$5,536.58	55%	\$2,513.00	\$502
\$929.88	83%	\$157.00	\$31
\$929.88	71%	\$273.00	\$54
\$4,405.12	47%	\$2,343.00	\$468
\$929.88	83%	\$157.00	\$31
\$929.88	71%	\$273.00	\$54
\$9,031.77	0%	\$9,031.00	\$3,302
\$464.94	0%	\$464.00	\$99
\$464.94	0%	\$464.00	-\$799
\$10,728.97	0%	\$10,728.00	\$4,999
\$464.94	0%	\$464.00	-\$166
\$464.94	0%	\$464.00	-\$799
\$14,689.10	0%	\$14,689.00	\$2,241
\$464.94	0%	\$464.00	-\$292
\$464.94	0%	\$464.00	-\$799
NA	NA	\$16.00	\$0
\$17,517.77	0%	\$17,517.00	\$5,069
\$464.94	0%	\$464.00	-\$292
\$464.94	0%	\$464.00	-\$799
NA	NA	\$16.00	\$0



## PUBLIC WORKS DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
148	51-100 Lots (\$10 per lot is in excess of 50 lots) (up to 2 reviews)			
149	Public Works Fees	\$15,957.00		
150	Fire Dept. Fees	\$756.00		
151	Parks & Rec Fees	\$1,949.00		
152	Add:	\$10.00	Per Lot	
153	101-150 Lots (\$5 per lot is in excess of 100 lots) (up to 2 reviews)			
154	Public Works Fees	\$2,488.00		
155	Fire Dept. Fees	\$756.00		
156	Parks & Rec Fees	\$2,521.00		
157	Add:	\$5.00	Per Lot	
158	151 or more Lots (\$5 per lot is in excess of 100 lots) (up to 2 reviews)			
159	Public Works Fees	\$32,248.00		
160	Fire Dept. Fees	\$756.00		
161	Parks & Rec Fees	\$2,521.00		
162	Add:	\$5.00	Per Lot	
163	Third and Fourth submittal of originals and/or prints			
164	Public Works Fees	\$2,636.00		
165	Fire Dept. Fees	\$126.00		
166	Parks & Rec Fees	\$651.00		
167	Fifth and Sixth submittal of originals and/or prints			
168	Public Works Fees	\$2,217.00		
169	Fire Dept. Fees	\$126.00		
170	Parks & Rec Fees	\$651.00		
171	Seventh and each subsequent submittal of original and/or prints			
172	Public Works Fees	\$1,875.00		
173	Fire Dept. Fees	\$126.00		
174	Parks & Rec Fees	\$478.00		
175	Easement Checking for Tracts			
176	Public Works Fees	\$844.00		
177	Fire Dept. Fees	\$0.00		
178	Parks & Rec Fees	\$464.00		
179	Easement Checking for Parcels			
180	Public Works Fees	\$464.00		
181	Fire Dept. Fees	\$0.00		
182	Parks & Rec Fees	\$272.00		
183	Monument Inspection, Each			
184	Public Works Fees	\$307.00		
185	Fire Dept. Fees	\$0.00		
186	Parks & Rec Fees	\$0.00		
187	Verification of Conditions on Final Subdivision Map (Tract)			
188	Public Works Fees	\$801.00		
189	Fire Dept. Fees	\$168.00		
190	Parks & Rec Fees	\$674.00		
191	Verification of Conditions on Final Subdivision Map (Parcel)			
192	Public Works Fees	\$375.00		
193	Fire Dept. Fees	\$168.00		
194	Parks & Rec Fees	\$383.00		
195	Bond Agreement Processing, Tract or Parcel			
196	Public Works Fees	\$509.00		
197	Bond Extension Processing, Tract or Parcel			
198	Public Works Fees	\$480.00		
199	Tax Bond Processing, Tract or Parcel			
200	Public Works Fees	\$379.00		
201	Tax Clearance Processing: 5 years history provided by applicant			
202	Public Works Fees	\$408.00		
203	Subdivision conditions for Final Map Clearance (Tract)			
204	Public Works Fees	\$5,000.00		

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$23,640.04	0%	\$23,640.00	\$7,683
\$929.88	0%	\$929.00	\$173
\$929.88	0%	\$929.00	-\$1,020
NA	NA	\$10.00	\$0
\$29,297.36	0%	\$29,297.00	\$26,809
\$929.88	0%	\$929.00	\$173
\$929.88	0%	\$929.00	-\$1,592
NA	NA	\$5.00	\$0
\$43,440.69	0%	\$43,440.00	\$11,192
\$929.88	0%	\$929.00	\$173
\$929.88	0%	\$929.00	-\$1,592
NA	NA	\$5.00	\$0
\$6,668.05	51%	\$3,295.00	\$659
\$929.88	83%	\$157.00	\$31
\$929.88	13%	\$813.00	\$162
\$5,536.58	50%	\$2,771.00	\$554
\$929.88	83%	\$157.00	\$31
\$929.88	13%	\$813.00	\$162
\$4,405.12	47%	\$2,343.00	\$468
\$929.88	83%	\$157.00	\$31
\$929.88	36%	\$597.00	\$119
\$2,707.92	61%	\$1,055.00	\$211
\$929.88	100%	\$0.00	\$0
\$929.88	38%	\$580.00	\$116
\$2,142.19	73%	\$580.00	\$116
\$929.88	100%	\$0.00	\$0
\$929.88	63%	\$340.00	\$68
\$2,142.19	82%	\$383.00	\$76
\$929.88	100%	\$0.00	\$0
\$929.88	100%	\$0.00	\$0
\$3,839.39	74%	\$1,001.00	\$200
\$929.88	77%	\$210.00	\$42
\$929.88	9%	\$842.00	\$168
\$2,707.92	83%	\$468.00	\$93
\$929.88	77%	\$210.00	\$42
\$929.88	49%	\$478.00	\$95
\$464.94	0%	\$464.00	-\$45
\$464.94	0%	\$464.00	-\$16
\$621.48	24%	\$473.00	\$94
\$464.94	0%	\$464.00	\$56
\$9,031.77	31%	\$6,250.00	\$1,250

## PUBLIC WORKS DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
205	Subdivision conditions for Final Map Clearance (Parcel)			
206	Public Works Fees	\$2,000.00		
207	Grant Deed Preparation (no Tract or Parcel Map)			
208	Public Works Fees	\$1,000.00		
209	Recording Fee			
210	First Sheet	\$10.00		
211	Additional Sheets, Each	\$3.00		
212	Certificate of Correction Plan Check Fee			
213	Public Works Fees	\$375.00		
214	<b>STORM DRAIN PLAN REVIEW (MISCELLANEOUS TRANSFER DRAIN-MTD OR PRIVATE DRAIN-PD)</b>			Pursuant to Section 21.44.065 (2) of Title 21 of the County Code, fees are collected as follows:
215	(a) The fee for the first two plan reviews is based on the estimated construction cost as follows:			
216	<b>Estimated Construction Cost</b>			
217	\$0.00 - \$10,000	\$4,799.00		
218	\$10,001 - \$50,000	\$4,799.00		
219	Plus % of excess over \$10,000.00	10.82%		
220	\$50,001- \$100,000	\$9,127.00		
221	Plus % of excess over \$50,000.00	6.18%		
222	\$100,001 - \$500,000	\$12,217.00		
223	Plus % of excess over \$100,000.00	4.17%		
224	\$500,001 - \$1,000,000	\$28,897.00		
225	Plus % of excess over \$500,000.00	1.49%		
226	\$1,000,001 and up	\$36,347.00		
227	Plus % of excess over \$1,000,000.00	0.26%		
228	(b) After the second submittal:	10% of the original fee for each submittal		
229	(c) Minor revision:	\$210.00	Per Sheet	
230	(d) Major revision:	Fee is based on construction cost in accordance with table above		
231	<b>TRANSFER PROCESSING OF DRAINS TO THE COUNTY</b>			Pursuant to Section 21.44.065 (3) of Title 21 of the County Code, fees are collected as follows:
232	(a) Transfer Processing	\$1,576.00		
233	(b) Right-of-Way Processing	\$6,468.00		
234	<b>STREET PLAN REVIEW</b>			Pursuant to Section 21.44.070 of Title 21 of the County Code, fees are collected as follows:
235	(a) The fee for the first two plan reviews is based on the estimated construction cost as follows:			
236	<b>Estimated Construction Cost</b>			
237	\$0.00-\$10,000	\$1,562.00		
238	Plus % of excess over \$5,000.00	2.29%		
239	\$10,001-\$100,000	\$2,827.00		
240	Plus % of excess over \$10,000.00	11.22%		
241	\$100,001 and up	\$12,925.00		
242	Plus % of excess over \$100,000.00	2.74%		
243	(b) After the second submittal	\$321.00	Per Sheet	
244	(c) Revisions	\$321.00	Per Sheet	
245	Deposit required to review single lot grading encroachments (as part of referrals from Building & Safety)	\$600.00		Pursuant to Section 16.10.100(C) of Title 16 of the County Code, fees are collected as follows:
246	<b>STORMWATER COMPLIANCE - INDUSTRIAL FACILITIES (IC) / CONSTRUCTION SITES (ID)</b>			
247	<b>Inspection Facility</b>			
248	Restaurant	\$186.00	Per Inspection	
249	Automotive/Retail Gasoline Outlet (RGO)	\$210.00	Per Inspection	
250	Nursery	\$234.00	Per Inspection	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$7,334.57	66%	\$2,500.00	\$500
\$6,203.11	80%	\$1,250.00	\$250
\$304.20	96%	\$12.00	\$2
\$182.02	98%	\$3.75	\$1
\$500.26	6%	\$468.00	\$93
\$7,310.19	0%	\$7,310.19	\$2,511
\$8,158.79	0%	\$8,158.79	\$3,360
4.73%	0%	4.73%	-6.1%
\$10,051.07	0%	\$10,051.07	\$924
7.37%	0%	7.37%	1.2%
\$13,734.83	0%	\$13,734.83	\$1,518
4.44%	0%	4.44%	0.3%
\$31,487.14	0%	\$31,487.14	\$2,590
3.78%	0%	3.78%	2.3%
\$50,409.93	0%	\$50,409.93	\$14,063
0.36%	0%	0.36%	0.1%
NA	NA	10% of the original fee for each submittal	\$0
\$461.24	43%	\$262.00	\$52
NA	NA	Fee is based on construction cost in accordance with table above	\$0
\$2,839.95	31%	\$1,970.00	\$394
\$9,628.75	16%	\$8,085.00	\$1,617
\$6,589.40	0%	\$6,589.40	\$5,027
11.67%	0%	11.67%	9.4%
\$7,755.98	0%	\$7,755.98	\$4,929
8.63%	0%	8.63%	-2.6%
\$15,518.90	0%	\$15,518.90	\$2,594
3.29%	0%	3.29%	0.5%
\$3,760.73	0%	\$3,760.73	\$3,440
\$1,342.37	0%	\$1,342.37	\$1,021
\$833.21	0%	\$833.21	\$233
\$851.41	58%	\$360.00	\$174
\$851.41	51%	\$420.00	\$210
\$851.41	46%	\$460.00	\$226

## PUBLIC WORKS DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
251	Other Infiltration and Conveyance (I/C) Facilities	\$234.00	Per Inspection	
252	Industrial General Permit (IGP) Facilities (IGP regulates industrial storm water discharges and authorized non-storm water discharges from industrial facilities in California)	\$384.00	Per Inspection	
253	Phase I Industrial General Permit (IGP) Facilities - Phase I MS4 Permit Program (municipalities with populations over 100,000)	\$384.00	Per Inspection	
254	Phase II Industrial General Permit (IGP) Facilities - Phase II Small MS4 Permit Program (municipalities with populations under 100,000)	\$384.00	Per Inspection	
255	Post Construction Best Management Practice (BMP)	\$228.00	Per Inspection	
256	Potential Industrial General Permit (IGP) Non-Filer	\$180.00	Per Inspection	
257	Emergency Inspection (time + material)	TBD	Case by Case	
258	<b>WATER PLAN REVIEW</b>			Pursuant to Section 20.08.060 of Title of 20 of the County Code, fees are collected as follows:
259	(a) The fee for the first two plan reviews is based on the Lineal Feet of Water Mains and/or Hydrant Laterals:			
260	<b>Lineal Feet</b>			
261	1 to 150	\$949.00		
262	151 to 500	\$1,594.00		
263	501 to 1,000	\$2,240.00		
264	1,001 to 2,000	\$2,883.00		
265	2,001 to 3,000	\$3,143.00		
266	3,001 to 4,000	\$3,528.00		
267	4,001 to 5,000	\$4,175.00		
268	5,001 and up	\$4,175.00		
269	Plus for each 1,000 ft in excess over 5,000 ft.	\$692.00		
270	(b) Where the water system includes fire hydrants, a fee to be applied to the Fire Department	\$180.00	First 10 hydrants	
271	Per hydrant over 10	\$30.00	Per hydrant	
272	(c) The fee for Booster Pump Station, Reservoir, etc. is based on estimated construction cost of the pump	\$2,627.00	.17% of estimated	
273	(d) Revisions	\$692.00	Each 1,000 ft.	
274	Pursuant to Section 20.08.090 of Title 20 of the County Code, fees are collected as follows:			
275	(a) Processing a certificate of registration or a water utility authorization	\$483.00		
276	Pursuant to Section 20.08.091 of Title 20 of the County Code, fees are collected as follows:			
277	(a) Water Appeals Board Filing Fee - Public Works Department	\$1,587.00		
278	(b) Water Appeals Board Filing Fee - Fire Department	\$184.00		
279	<b>SEWER PLAN REVIEW</b>			Pursuant to Section 20.32.230 of Title of 20 of the County Code, fees are collected as follows:
280	(a) The fee for the first two plan reviews is based on the estimated construction cost as follows:			
281	<b>Estimated Construction Cost</b>			
282	\$0.00 - \$5,000	\$1,389.00		
283	\$5,001 - \$20,000	\$1,389.00		
284	Plus % of excess over \$5,000.00	12.54%		
285	\$20,001 and up	\$3,270.00		
286	Plus % of excess over \$20,000.00	10.30%		
287	<b>VMT TRANSPORTATION IMPACT &amp; LOCAL ACCESSIBILITY STUDY</b>			
288	a) Initial Review of Project Site Plans and Scoping Determination (by City Traffic Engineer)	New	per project	
289	b) Subsequent reviews after initial review (by City Traffic Engineer)	New	per hour	

\* Note: Plan Check, Permit, and Inspection Fees not specifically delineated in this Master Fee Schedule shall be the County of Los Angeles fees in effect at the time of permit issuance

Full Cost	Subsidy %	Suggested Fee	Fee Δ
\$1,006.83	50%	\$500.00	\$266
\$1,693.86	6%	\$1,600.00	\$1,216
\$1,835.29	2%	\$1,800.00	\$1,416
\$1,835.29	2%	\$1,800.00	\$1,416
\$851.41	19%	\$690.00	\$462
\$1,006.83	46%	\$540.00	\$360
NA	NA	Actual Cost	\$0
\$2,080.41	43%	\$1,186.00	\$237
\$3,036.30	34%	\$1,992.00	\$398
\$4,557.93	39%	\$2,800.00	\$560
\$5,123.66	30%	\$3,603.00	\$720
\$6,645.29	41%	\$3,928.00	\$785
\$7,776.76	43%	\$4,410.00	\$882
\$9,298.38	44%	\$5,218.00	\$1,043
\$10,429.85	50%	\$5,218.00	\$1,043
\$1,514.68	43%	\$865.00	\$173
\$2,391.27	91%	\$225.00	\$45
\$1,192.16	97%	\$37.00	\$7
\$2,957.00	0%	\$2,957.00	\$2,927
\$1,670.11	48%	\$865.00	\$173
\$1,435.38	58%	\$603.00	\$120
\$2,566.84	23%	\$1,983.00	\$396
\$1,279.95	82%	\$230.00	\$46
\$5,152.29	0%	\$5,152.29	\$3,763
\$6,829.35	0%	\$6,829.35	\$5,440
12.22%	0%	12.22%	-0.3%
\$8,661.83	0%	\$8,661.83	\$5,392
27.28%	0%	27.28%	17.0%
\$3,823.57	74%	\$1,000.00	NA
\$477.95	0%	\$477.00	NA

FIRE DEPARTMENT

#	Title	Current Fee/Charge	Unit	Notes
1	PERSONNEL			
2	Fire Safety Officer	\$166.24	Per Hour	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	Per County Rate	NA



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ATTACHMENT "B"

# City of Huntington Park, CA

## Cost Allocation Plan





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## Certification of Cost Allocation Plan

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This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal 2/18/2025 to establish cost allocations or billings for Fiscal Year 2024 – 2025 are allowable in accordance with the requirements of this Part and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Governmental Unit: **City of Huntington Park**

Signature: \_\_\_\_\_

Name of Official: \_\_\_\_\_

Title: \_\_\_\_\_

Date of Execution: \_\_\_\_\_



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## Executive Summary

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This cost allocation plan ("CAP") summarizes a comprehensive analysis that has been completed for the City of Huntington Park, California (the "City") to determine the appropriate allocation of costs from central service departments to the operating departments. The primary objective is to allocate costs from departments that provide services internally to operating departments that conduct the day-to-day operations necessary to serve the community. The internal service costs typically represent (a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. The term "indirect costs," as used herein, applies to costs of this type originating in the central service departments.

To ensure central service department costs are appropriately allocated to the operating departments, Willdan analyzed the City's cost code structure to determine which types of costs are allowable versus unallowable in accordance with standard and accepted cost allocation principles. The term "allocable costs" as used herein, applies to costs that are allowable for allocation.

The study is comprised of two separate allocation plans. Table 1 is the summary results of the allocation in compliance with the Office of Management and Budget Uniform Guidance (the OMB Uniform Guidance) and CFR Part 200 (Cost Principles). Table 2 that follows is the summary results of the full plan. The report below includes descriptions of the differences between the two plans, their separate purposes, and specific details of when the plans deviate from each other.



**Table 1: Allocated Costs to Recipient Departments  
(OMB Compliant CAP)**

**Allocated Cost Summary**

**Fiscal Year 2024-2025**

Operating Department / Division / Fund	Total Allocation	Direct Cost Base	Indirect Cost Rate
		Modified Total Direct Cost	
	<b>\$18,122,817</b>	<b>\$36,385,400</b>	<b>50%</b>
111: Community Development	\$1,457,061	\$3,019,724	48%
111: Parks	\$1,379,033	\$2,117,849	65%
111: Police	\$10,420,427	\$14,582,710	71%
111: Public Works	\$2,046,953	\$6,144,210	33%
122: Prevention Intervention	\$8,866	\$21,750	41%
219: Sales Tax-Transit Fund A	\$47,345	\$46,747	101%
220: Sales Tax-Transit C	\$44,599	\$53,040	84%
221: State Gasoline Tax Fund	\$1,018,030	\$2,371,164	43%
222: Measure R	\$19,738	\$25,670	77%
224: Office of Traffic & Safety	\$36,686	\$90,000	41%
225: Cal Cops Fund	\$0	\$0	
227: Offc of Criminal Justice	\$0	\$0	
230: Homeland Security Fund	\$178	\$0	
233: Bullet Proof Vest Grant	\$355	\$0	
239: Federal CDBG Fund	\$240,333	\$1,178,492	20%
241: CAL Home	\$56,159	\$420,486	13%
242: HUD Home Program	\$460,450	\$3,548,328	13%
252: ABC	\$14,031	\$39,600	35%
254: Home American Rescue Plan	\$4,216	\$28,574	15%
275: Successor Agency	\$76,651	\$95,400	80%
283: Sewer Maintenance Fund	\$39,785	\$255,853	16%
285: Solid Waste Mgmt Fund	\$33,541	\$179,991	19%
287: Solid Waste Recycle Grant	\$3,180	\$22,056	14%
535: Measure L Strt Lght & Lndscp Assess	\$237,752	\$1,080,625	22%
681: Water Department Fund	\$477,450	\$1,063,131	45%



**Table 2: Allocated Costs to Recipient Departments (Full CAP)**

**Allocated Cost Summary**

**Fiscal Year 2024-2025**

Operating Department / Division / Fund	Total Allocation	Direct Cost Base	Indirect Cost Rate
		Modified Total Direct Cost	
	<b>\$19,010,237</b>	<b>\$36,385,400</b>	<b>52%</b>
111: Community Development	\$1,535,089	\$3,019,724	51%
111: Parks	\$1,434,048	\$2,117,849	68%
111: Police	\$10,805,903	\$14,582,710	74%
111: Public Works	\$2,190,917	\$6,144,210	36%
122: Prevention Intervention	\$9,111	\$21,750	42%
219: Sales Tax-Transit Fund A	\$49,190	\$46,747	105%
220: Sales Tax-Transit C	\$46,351	\$53,040	87%
221: State Gasoline Tax Fund	\$1,076,889	\$2,371,164	45%
222: Measure R	\$20,413	\$25,670	80%
224: Office of Traffic & Safety	\$37,699	\$90,000	42%
225: Cal Cops Fund	\$0	\$0	
227: Offc of Criminal Justice	\$0	\$0	
230: Homeland Security Fund	\$183	\$0	
233: Bullet Proof Vest Grant	\$366	\$0	
239: Federal CDBG Fund	\$264,535	\$1,178,492	22%
241: CAL Home	\$64,016	\$420,486	15%
242: HUD Home Program	\$526,342	\$3,548,328	15%
252: ABC	\$14,504	\$39,600	37%
254: Home American Rescue Plan	\$4,762	\$28,574	17%
275: Successor Agency	\$79,477	\$95,400	83%
283: Sewer Maintenance Fund	\$44,837	\$255,853	18%
285: Solid Waste Mgmt Fund	\$37,250	\$179,991	21%
287: Solid Waste Recycle Grant	\$3,612	\$22,056	16%
535: Measure L Strt Lght & Lndscp Assess	\$260,433	\$1,080,625	24%
681: Water Department Fund	\$504,312	\$1,063,131	47%



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## Introduction

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In the early 1970s, the cost allocation plan concept was introduced to many government agencies. The purpose of a typical cost allocation plan is to identify costs related to rendering internal central support services and allocate those costs to operating departments or programs that utilize and benefit from them, in a fair and equitable manner.

Before indirect costs and central support service charges may be claimed for reimbursement by an operating department, there must be some formal means of identifying, accumulating and distributing these types of costs to all benefiting departments. Regardless of whether an agency has a formal comprehensive cost accounting system, the best method of accumulating, identifying, and determining a distribution of indirect costs is a cost allocation plan.

A City is made up of many departments, each with their own specific purposes or functions. Departments whose primary function is to provide support internally to other City departments are called central services. Examples of central services are City Manager, City Clerk, Human Resources, Finance, and City Council. Within these groups there are numerous functions performed that provides support to the direct cost centers. The direct cost centers, or departments and funds, that require support from Central Services and provide services directly to the community through their day-to-day operations, are called operating departments. Examples of operating departments are Public Works, Community Development, Police, and Parks. The cost allocation plan allocates the costs of the central services to the operating departments based on the nature of the functions of each central service, upon which the operating departments depend. This is done to determine the total cost associated with providing direct services. The overall goal of the cost allocation plan process is to allow cities to allocate a portion of the central service costs to the operating departments, thus 1) accounting for “all” costs, direct and indirect, for each operating department, and 2) facilitating the calculation of a fully burdened cost estimate of providing services to the public.

The purpose of this study is to:

- Identify the central support and operating departments in the City;
- Identify the functions and services provided by the central departments;
- Identify allocable and non-allocable costs associated with the City’s central service departments; and
- Distribute those costs to operating entities in a fair and equitable manner.

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# Approach

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## Methodology

The way in which each Indirect Service provides support to the operating departments is determined in order to perform allocations in a manner consistent with the nature of that Indirect Service. This ensures that the costs can be allocated to each operating department in a fair and equitable way. The cost allocation plan identifies the functions of each central service department, and then determines a methodology to allocate or spread the central service costs in a manner that best represents the nature of those functions. The mathematical representations of central service functions used to allocate indirect costs are commonly called distribution bases. A distribution basis is a set of data displayed as the level of measure of each department's participation in a specific activity or City function. This basis is then used to distribute costs that reasonably relate to the activity or City function that the basis represents. Some examples of distribution bases are salary and benefits costs, number of full-time equivalent employees, frequencies of city council agenda items, and number of processed transactions. The data sets associated with these distribution bases for each department is collected to facilitate the allocation of indirect costs.

The methodology used for this cost allocation plan is the iterative method, which is one of the most equitable methods for allocating costs from central services to operating departments. While not used as prevalently as simpler allocation methods, it is widely considered to be the most accurate. The iterative method utilizes a recursive application of central service cost distribution to allocate indirect costs. In the first step, the allocable costs of central service departments are identified and distributed to *all* departments including the central service departments themselves, based on the appropriate allocation bases that were selected to represent the manner in which central services are utilized. This is repeated ad infinitum until all costs have been distributed to the operating departments, and none remain with the central service departments.

As an example, consider the allocation of central service costs associated with Human Resources. The function of Human Resources is identified, and the appropriate distribution basis is determined to be the total salaries and benefits and the total number of full-time equivalent personnel per department and fund. The allowable costs are then distributed to all City departments and funds based on their proportional share of salaries and benefits and full-time equivalent personnel, including other central services. The costs allocated from central service to central service in the initial allocation are then allocated out using the same distribution methodology. This function is performed as many times as necessary until all costs for Human Resources have been allocated.

All central service departments are treated equally. That is to say, this method is performed concurrently for the allowable costs in each of the central service departments for each iteration until all costs associated with the central service departments have been allocated to each direct service department. The method is complete when the total amount of allocable costs remaining in the central service departments is equal to zero.



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## Applications

Public agencies use cost allocation plans for many purposes such as internal accounting, the justification of user fees, application for reimbursement from federal programs or the determination of administrative effort associated with special districts and/or municipal service activities. In many of these cases, the agency will be required to certify that the costs identified are “reasonable”. Per the *Code of Federal Regulations*, a cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. The question of reasonableness is particularly important when determining the amount that a public agency should be reimbursed for central service overhead activities associated with a federally funded program. Additionally, public agencies should consider special care to only identify the portion of central service costs that have not been reimbursed through other means (such as grants, user fee revenues, transfers from other departments or internal service funds) to avoid double-counting. These cost reductions are done before the allocation methodologies are used and are detailed within the model itself.

## OMB Uniform Guidance and 2 CFR Part 200

This report details the allocations for two separate cost allocation plans. The primary model, presented in text and tables in the below sections and in Appendix A, provides a plan that complies with the Office of Management and Budget Uniform Guidance (the OMB Uniform Guidance) and CFR Part 200 (Cost Principles) that are used to determine central overhead costs incurred while carrying out activities associated with Federal awards, cost reimbursement contracts and some other intergovernmental agreements (as required). The secondary model presented in Appendix B of this report is the full cost allocation plan, which the City should use for standard City operations and budgeting. Unless otherwise indicated, the details of this report and Appendix A contain the OMB compliant allocation plan. The Appendix B tables contain the full cost plan, and utilize the same distribution methodology as the OMB Compliant plan. While the overall methodology used for both plans is the same, there are specific guidelines that require additional cost exemptions for OMB Uniform Guidance compliance outside of what was done for the full cost plan. Where such exemptions are done in the methodology has been explained below. Some commonly encountered examples that are usually exempt under OMB Uniform Guidance guidelines are:

- General Advertising
- Bad Debt
- Contingencies
- Litigation
- Debt Service
- Entertainment
- Capital
- Lobbying
- Legislative Body (City Council)
- Promotional Items



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## Central Service Departments

Eight (8) central service functions were identified for the purposes of this cost allocation plan:

- City Clerk
- City Manager
- Communications
- Council
- Finance
- Human Resources
- Non-Departmental
- Non-Departmental – City Attorney



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## Distribution Bases

Distribution bases are the allocation factors that may be used to distribute the allocable costs to all departments and funds. As discussed previously, distribution bases are measurable and readily available data that are utilized to represent activities or functions, and which are then used to distribute costs matching that activity or function. Below are the bases that were analyzed in this study and used to allocate central services costs to operating departments.

- City Council Agenda Frequency – City Council agendas spanning a 12-month period were used to determine the number of times each department and fund had matters brought before the City Council.
- Number of FTE Employees – The number of full-time equivalent personnel for each department and fund.
- Modified Total Direct Cost – The total allowable expenditure budgeted for each department and funds for Fiscal Year 2024-2025 which excludes capital, debt, non-operational transfers, and any other costs non-representative of the level of support received.
- Total Checks– The number of checks processed for each department and fund in a year.
- Total Salaries & Benefits– The total salary and benefit expenditures for each department and fund for Fiscal Year 2024-2025.



# Allocable Costs and Distribution Bases

## Allocable Costs

Table 3 identifies the allocable cost of each central service department for the OMB compliant allocation plan, with the total allocable costs for this study being \$18,122,817. The total expenditures from the central service departments were \$19,825,287. However, \$1,702,470 of the expenditures identified as unallowable by the 200 CFR Part 200 and have been excluded from allocation. The primary exclusions were budgeted expenses related to City Council, capital, City events, lobbying, non-central function activities in Non-Departmental, employee recognition, penalties and interest, and the Communications budget for citywide advertising and promotion. The remaining amount was distributed to the operating departments and the central services departments by distribution factor(s) that best represents the functions of each central service department and the demand placed on that central service by all City departments, as previously described in the Methodology section of this report. The allocation methodology for each central service is detailed in the following section of this report.

**Table 3: Allocable Cost Summary**

### Allocable Cost Summary - Central Services

Fiscal Year 2024-2025

	Total Cost	Unallocable Cost	Allocable Cost
Summary	\$ 19,825,287	\$ 1,702,470	\$ 18,122,817
Central Service			
111: City Clerk	346,751	-	346,751
111: City Manager	1,685,162	48,100	1,637,062
111: Communications	455,064	455,064	-
111: Council	441,606	441,606	-
111: Finance	1,905,460	-	1,905,460
111: Human Resouces	549,094	23,000	526,094
111: Non-Dept	11,882,150	734,700	11,147,450
111: Non-Dept - City Attorney	2,560,000	-	2,560,000

## Central Service Allocation Methodology

The first step of the iterative allocation method is to distribute the allocable costs of the central service departments to other central service departments and operating departments based on the distribution methodology and bases that best represent the activity of the central service, and the functions it serves. The sections below describe each central service and the methodology used to allocate their costs. Corresponding tables detailing each distribution are attached in the Appendices as tables A-1 through A-3 for the OMB compliant plan and B-1 for the full cost plan.

### Section 1: City Clerk

The City Clerk is the local official who administers democratic processes such as elections, access to city records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arranges ceremonial and official functions.

#### Allocation Method

Based on the assessment of the functions of the City Clerk, it is reasonable to distribute the allocable cost by using the method(s) described below.

- Thirty-three percent (33%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of City Council agendas for each department and fund.

#### 111: City Clerk

Modified Total Direct Cost	33%
FTEs	33%
Total Agenda Items	33%

### Section 2: City Manager

The City Manager oversees and manages the general operations of the various city departments. The City Manager identifies, promotes, and practices a high standard of ethics and values and proactively provides guidance and expertise to the City Council on issues and matters of importance to the City's operations. The City Manager represents the city to the media and public to address the concerns of City residents. The City Manager also identifies opportunities for increased and improved organizational efficiencies, ensuring services are consistently available.



## Allocation Method

Based on the assessment of the functions of the City Manager, it is reasonable to distribute the allocable cost by using the method(s) described below.

- Thirty-three percent (33%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of City Council agendas for each department and fund.

### 111: City Manager

Modified Total Direct Cost	33%
FTEs	33%
Total Agenda Items	33%

## Section 3: Communications

Communications advances the City's strategic vision to help position the City as a thriving, healthy, smart, and innovative community. Our goal is to create an internal public relations agency that serves each of the City's businesses through media strategy and response, marketing, graphic design, print production, social media, web management, and video production. The Department also provides support to Council and other departments with the planning, and implementation of activities and programs.

## Allocation Method

Based on the assessment of the functions of Communications, it is reasonable to distribute the allocable cost by using the method(s) described below.

- One hundred percent (100%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.
- For the OMB plan the costs of this department are not allocated to ensure compliance.

### 111: Communications

Modified Total Direct Cost	100%
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## Section 4: Council

The Council makes policy determinations, approves agreements & contracts, adopts ordinances, resolutions (local laws) & regulations, and authorizes all expenditures of City funds. In addition, the City Council reviews and adopts an annual City Budget.

## Allocation Method

Based on the assessment of the functions of the Council, it is reasonable to distribute the allocable cost by using the method(s) described below.



- Thirty-three percent (33%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of City Council agendas for each department and fund.
- For the OMB plan the costs of Council are not allocated to ensure compliance.

### **111: Council**

Modified Total Direct Cost	33%
FTEs	33%
Total Agenda Items	33%

## **Section 5: Finance**

The Finance Department is responsible for oversight and internal controls over expenditures and revenues and provides financial accounting and reporting services in the most economical and fiscally responsible manner. Through oversight of the City's balance sheet, the Department manages assets and liabilities, and residual equity (fund balances), with periodic reporting to management and Council.

### **Allocation Method**

Based on the assessment of the functions of the Finance Department, it is reasonable to distribute the allocable cost by using the method(s) described below.

- Fifty percent (50%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.
- Twenty percent (20%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.
- Thirty percent (30%) of the allocable cost was allocated based on the number of checks processed for each department and fund.

### **111: Finance**

Modified Total Direct Cost	50%
FTEs	20%
Total Checks	30%

## **Section 6: Human Resources**

The Human Resources Department conducts recruitment and selection activities to attract, retain, and develop highly competent, qualified employees who are dedicated to delivering quality service to the citizens and customers of the City of Huntington Park.



## Allocation Method

Based on the assessment of the functions of the Human Resources Department, it is reasonable to distribute the allocable cost by using the method(s) described below.

- Fifty percent (50%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.
- Fifty percent (50%) of the allocable cost was allocated based on the total salary and benefit expenditures for each department and fund.

### 111: Human Resources

FTEs	50%
Total Salaries and Benefits	50%

## Section 7: Non-Departmental

### Allocation Method

Based on the assessment of the functions of Non-Departmental, it is reasonable to distribute the allocable cost by using the method(s) described below.

- Fifty four percent (54%) of the allocable cost was allocated based on the total salaries and benefit expenditures for each department and fund.
- Eight percent (8%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.

Thirty nine percent (39%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.

### 111: Non-Dept

Total Salaries and Benefits	54%
Modified Total Direct Cost	8%
FTEs	39%

## Section 8: Non-Departmental – City Attorney

Non-Departmental – City Attorney includes contractual costs to pay for the outside law firm, Arnold Alvarez-Glasman, contracted by the City to provide City Attorney services.

### Allocation Method

Based on the assessment of the functions of Non-Departmental City Attorney, it is reasonable to distribute the allocable cost by using the method(s) described below.

- Thirty-three percent (33%) of the allocable cost was allocated based on the amount of modified total cost for each department and fund.
- Thirty-three percent (33%) of the allocable cost was allocated based on the number of full-time equivalents for each department and fund.



- Thirty-three percent (33%) of the allocable cost was allocated based on the number of City Council agendas for each department and fund.

### **111: Non-Dept - City Attorney**

Modified Total Direct Cost	33%
FTEs	33%
Total Agenda Items	33%

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## Iterative Allocation

The total allocable expenditures of each central service department were allocated to other departments (including both operating departments and other central service departments) based on the individual methodologies outlined above in Sections 1 through 8 of the Allocation Percentages chapter. Any cost allocated from central service to central service is then reallocated using the same methodology. This operation is done iteratively until all allocable cost is received by the operating departments and funds, and none remain with the central services. After completion of the iterative allocation method, a total combined allocable cost of \$18,122,817 was distributed to all departments and funds until the allocable cost remained only in the operating departments and funds, and the amount of allocable costs remaining in central service departments was equal to zero.

The full cost plan follows the same methodology with the exception that all costs that were excluded solely for OMB compliance, but were reasonable for the full plan, were made allowable and included in the allocation. See Table B-1 for additional details for the full cost plan.

After implementing the iterative allocation methodology, all allocable central service costs have been distributed to the operating departments and funds. Table 1 in the Executive Summary of this report summarized the distribution of the total allocable cost of \$18,122,817 to each recipient department for the OMB compliant CAP. Table 2 summarized the distribution of the total allocable cost of \$19,010,237 to each recipient department for the full cost CAP.





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## Appendix A

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Appendix A lists the tables detailing the allocation methodology performed in allocating central service costs for the OMB compliant cost allocation plan.



**Table A-1: Initial Allocation Percentages (OMB Compliant CAP)**

Central Service Departments								
Central Service/Operating Departments	111: City Clerk	111: City Manager	111: Communications	111: Council	111: Finance	111: Human Resources	111: Non-Dept	111: Non-Dept - City Attorney
111: City Clerk	7.5%	7.5%	0.6%	7.5%	1.1%	1.4%	1.3%	7.5%
111: City Manager	3.5%	3.5%	3.0%	3.5%	2.7%	2.8%	2.8%	3.5%
111: Communications	0.8%	0.8%	0.8%	0.8%	1.0%	0.5%	0.5%	0.8%
111: Council	1.9%	1.9%	0.8%	1.9%	2.0%	1.5%	1.2%	1.9%
111: Finance	11.5%	11.5%	3.4%	11.5%	3.7%	6.0%	5.6%	11.5%
111: Human Resources	0.9%	0.9%	1.0%	0.9%	1.3%	1.8%	1.7%	0.9%
111: Non-Dept	7.0%	7.0%	21.1%	7.0%	14.6%	0.0%	1.6%	7.0%
111: Non-Dept - City Attorney	1.5%	1.5%	4.6%	1.5%	2.5%	0.0%	0.3%	1.5%
111: Community Development	6.0%	6.0%	5.4%	6.0%	5.5%	6.7%	6.5%	6.0%
111: Parks	4.2%	4.2%	3.8%	4.2%	5.2%	7.0%	6.9%	4.2%
111: Police	29.2%	29.2%	26.0%	29.2%	33.7%	56.9%	54.9%	29.2%
111: Public Works	10.3%	10.3%	10.9%	10.3%	11.5%	6.9%	7.2%	10.3%
122: Prevention Intervention	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.1%	0.0%
219: Sales Tax-Transit Fund A	0.2%	0.2%	0.1%	0.2%	0.2%	0.2%	0.2%	0.2%
220: Sales Tax-Transit C	0.2%	0.2%	0.1%	0.2%	0.1%	0.2%	0.2%	0.2%
221: State Gasoline Tax Fund	4.5%	4.5%	4.2%	4.5%	4.0%	4.4%	4.4%	4.5%
222: Measure R	0.0%	0.0%	0.0%	0.0%	0.1%	0.1%	0.1%	0.0%
224: Office of Traffic & Safety	0.1%	0.1%	0.2%	0.1%	0.1%	0.2%	0.2%	0.1%
225: Cal Cops Fund	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
227: Offc of Criminal Justice	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
230: Homeland Security Fund	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
233: Bullet Proof Vest Grant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
239: Federal CDBG Fund	1.6%	1.6%	2.1%	1.6%	1.9%	0.4%	0.5%	1.6%
241: CAL Home	0.5%	0.5%	0.7%	0.5%	0.4%	0.0%	0.1%	0.5%
242: HUD Home Program	4.2%	4.2%	6.3%	4.2%	3.2%	0.0%	0.5%	4.2%
252: ABC	0.0%	0.0%	0.1%	0.0%	0.0%	0.1%	0.1%	0.0%
254: Home American Rescue Plan	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%
275: Successor Agency	0.2%	0.2%	0.2%	0.2%	0.2%	0.4%	0.4%	0.2%
283: Sewer Maintenance Fund	0.3%	0.3%	0.5%	0.3%	0.3%	0.0%	0.1%	0.3%
285: Solid Waste Mgmt Fund	0.2%	0.2%	0.3%	0.2%	0.3%	0.0%	0.0%	0.2%
287: Solid Waste Recycle Grant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
535: Measure L Strt Lght & Lndscp Assess	1.6%	1.6%	1.9%	1.6%	1.5%	0.5%	0.6%	1.6%
681: Water Department Fund	2.0%	2.0%	1.9%	2.0%	2.7%	1.9%	1.9%	2.0%



**Table A-2: Final Allocation Percentages (OMB Compliant CAP)**

Central Service/Operating Departments	Central Service Departments							
	111: City Clerk	111: City Manager	111: Communications	111: Council	111: Finance	111: Human Resources	111: Non-Dept	111: Non-Dept - City Attorney
111: City Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: City Manager	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Communications	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Council	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Finance	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Human Resources	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Non-Dept	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Non-Dept - City Attorney	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
111: Community Development	8.8%	8.8%	8.2%	8.8%	7.8%	7.9%	7.8%	8.8%
111: Parks	6.7%	6.7%	6.4%	6.7%	7.4%	8.0%	8.0%	6.7%
111: Police	47.1%	47.1%	46.1%	47.1%	49.9%	63.9%	62.7%	47.1%
111: Public Works	15.1%	15.1%	14.9%	15.1%	15.0%	8.9%	9.2%	15.1%
122: Prevention Intervention	0.0%	0.0%	0.1%	0.0%	0.0%	0.1%	0.1%	0.0%
219: Sales Tax-Transit Fund A	0.2%	0.2%	0.2%	0.2%	0.3%	0.3%	0.3%	0.2%
220: Sales Tax-Transit C	0.2%	0.2%	0.2%	0.2%	0.2%	0.3%	0.3%	0.2%
221: State Gasoline Tax Fund	6.6%	6.6%	6.2%	6.6%	5.6%	5.2%	5.3%	6.6%
222: Measure R	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%	0.1%
224: Office of Traffic & Safety	0.1%	0.1%	0.2%	0.1%	0.1%	0.2%	0.3%	0.1%
225: Cal Cops Fund	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
227: Offc of Criminal Justice	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
230: Homeland Security Fund	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
233: Bullet Proof Vest Grant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
239: Federal CDBG Fund	2.2%	2.2%	2.6%	2.2%	2.3%	0.7%	0.8%	2.2%
241: CAL Home	0.7%	0.7%	0.9%	0.7%	0.5%	0.1%	0.1%	0.7%
242: HUD Home Program	5.6%	5.6%	7.3%	5.6%	4.1%	0.6%	1.1%	5.6%
252: ABC	0.0%	0.0%	0.1%	0.0%	0.1%	0.1%	0.1%	0.0%
254: Home American Rescue Plan	0.0%	0.0%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%
275: Successor Agency	0.3%	0.3%	0.3%	0.3%	0.3%	0.5%	0.5%	0.3%
283: Sewer Maintenance Fund	0.5%	0.5%	0.5%	0.5%	0.3%	0.1%	0.1%	0.5%
285: Solid Waste Mgmt Fund	0.3%	0.3%	0.4%	0.3%	0.4%	0.1%	0.1%	0.3%
287: Solid Waste Recycle Grant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
535: Measure L Strt Lght & Lndscp Assess	2.2%	2.2%	2.4%	2.2%	2.0%	0.8%	0.9%	2.2%
681: Water Department Fund	3.0%	3.0%	2.8%	3.0%	3.5%	2.3%	2.4%	3.0%



**Table A-3: Final Allocation Amounts (OMB Compliant CAP)**

Department Classification	Department	Central Service Departments								Total Allocation
		111: City Clerk	111: City Manager	111: Communications	111: Council	111: Finance	111: Human Resources	111: Non-Dept	111: Non-Dept - City Attorney	
		346,751	1,637,062	0	0	1,905,460	526,094	11,147,450	2,560,000	18,122,817
Central Service	111: City Clerk	-	-	-	-	-	-	-	-	-
Central Service	111: City Manager	-	-	-	-	-	-	-	-	-
Central Service	111: Communications	-	-	-	-	-	-	-	-	-
Central Service	111: Council	-	-	-	-	-	-	-	-	-
Central Service	111: Finance	-	-	-	-	-	-	-	-	-
Central Service	111: Human Resources	-	-	-	-	-	-	-	-	-
Central Service	111: Non-Dept	-	-	-	-	-	-	-	-	-
Central Service	111: Non-Dept - City Attorney	-	-	-	-	-	-	-	-	-
Operating Department	111: Community Development	30,557	144,266	-	-	148,673	41,304	866,660	225,600	1,457,061
Operating Department	111: Parks	23,268	109,853	-	-	140,702	42,142	891,282	171,786	1,379,033
Operating Department	111: Police	163,361	771,253	-	-	951,067	336,390	6,992,287	1,206,068	10,420,427
Operating Department	111: Public Works	52,283	246,834	-	-	284,932	46,705	1,030,207	385,993	2,046,953
Operating Department	122: Prevention Intervention	89	419	-	-	626	281	6,796	655	8,866
Operating Department	219: Sales Tax-Transit Fund A	842	3,975	-	-	5,186	1,476	29,649	6,217	47,345
Operating Department	220: Sales Tax-Transit C	792	3,738	-	-	3,187	1,446	29,592	5,845	44,599
Operating Department	221: State Gasoline Tax Fund	22,753	107,421	-	-	107,289	27,302	585,282	167,983	1,018,030
Operating Department	222: Measure R	289	1,363	-	-	1,979	642	13,336	2,131	19,738
Operating Department	224: Office of Traffic & Safety	367	1,734	-	-	2,589	1,164	28,121	2,711	36,686
Operating Department	225: Cal Cops Fund	-	-	-	-	-	-	-	-	-
Operating Department	227: Offc of Criminal Justice	-	-	-	-	-	-	-	-	-
Operating Department	230: Homeland Security Fund	3	12	-	-	102	2	40	19	178
Operating Department	233: Bullet Proof Vest Grant	5	25	-	-	203	4	79	39	355
Operating Department	239: Federal CDBG Fund	7,777	36,716	-	-	43,886	3,674	90,864	57,416	240,333
Operating Department	241: CAL Home	2,343	11,061	-	-	10,186	402	14,870	17,297	56,159
Operating Department	242: HUD Home Program	19,573	92,405	-	-	78,255	3,243	122,473	144,501	460,450
Operating Department	252: ABC	157	740	-	-	1,179	426	10,373	1,157	14,031
Operating Department	254: Home American Rescue Plan	165	779	-	-	921	32	1,100	1,219	4,216
Operating Department	275: Successor Agency	1,202	5,676	-	-	6,579	2,557	51,759	8,877	76,651
Operating Department	283: Sewer Maintenance Fund	1,588	7,498	-	-	6,398	400	12,175	11,725	39,785
Operating Department	285: Solid Waste Mgmt Fund	1,196	5,648	-	-	7,080	373	10,411	8,833	33,541
Operating Department	287: Solid Waste Recycle Grant	134	633	-	-	583	23	818	990	3,180
Operating Department	535: Measure L Strt Lght & Lndscp Assess	7,571	35,743	-	-	37,345	3,960	97,240	55,894	237,752
Operating Department	681: Water Department Fund	10,436	49,268	-	-	66,516	12,146	262,038	77,045	477,450



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## Appendix B

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Appendix B provides the table detailing the allocation performed in allocating central service costs for the full cost allocation plan. The methodology for the full plan is the same as for the OMB compliant plan, as it is the most reasonable and represents how indirect support is provided in the City. The difference between the two plans, as has been described in this report, is in the costs that can be allocated.

**Table B-1: Final Allocation Amounts (Full CAP)**

Department Classification	Department	Central Service Departments								Total Allocation
		111: City Clerk	111: City Manager	111: Communications	111: Council	111: Finance	111: Human Resources	111: Non-Dept	111: Non-Dept - City Attorney	
		346,751	1,659,062	395,814	441,606	1,905,460	549,094	11,152,450	2,560,000	19,010,237
Central Service	111: City Clerk	-	-	-	-	-	-	-	-	-
Central Service	111: City Manager	-	-	-	-	-	-	-	-	-
Central Service	111: Communications	-	-	-	-	-	-	-	-	-
Central Service	111: Council	-	-	-	-	-	-	-	-	-
Central Service	111: Finance	-	-	-	-	-	-	-	-	-
Central Service	111: Human Resources	-	-	-	-	-	-	-	-	-
Central Service	111: Non-Dept	-	-	-	-	-	-	-	-	-
Central Service	111: Non-Dept - City Attorney	-	-	-	-	-	-	-	-	-
Operating Department	111: Community Development	30,565	146,243	32,524	38,927	148,739	43,207	869,225	225,659	1,535,089
Operating Department	111: Parks	23,256	111,270	25,459	29,618	140,600	43,836	888,314	171,694	1,434,048
Operating Department	111: Police	163,254	781,103	182,264	207,913	950,186	349,809	6,966,101	1,205,274	10,805,903
Operating Department	111: Public Works	52,323	250,343	59,263	66,636	285,259	49,227	1,041,578	386,289	2,190,917
Operating Department	122: Prevention Intervention	88	423	221	113	623	289	6,701	653	9,111
Operating Department	219: Sales Tax-Transit Fund A	842	4,028	690	1,072	5,184	1,539	29,618	6,215	49,190
Operating Department	220: Sales Tax-Transit C	791	3,787	715	1,008	3,184	1,505	29,518	5,843	46,351
Operating Department	221: State Gasoline Tax Fund	22,761	108,902	24,588	28,987	107,353	28,589	587,668	168,040	1,076,889
Operating Department	222: Measure R	288	1,380	331	367	1,977	667	13,274	2,129	20,413
Operating Department	224: Office of Traffic & Safety	366	1,750	913	466	2,577	1,197	27,730	2,700	37,699
Operating Department	225: Cal Cops Fund	-	-	-	-	-	-	-	-	-
Operating Department	227: Off of Criminal Justice	-	-	-	-	-	-	-	-	-
Operating Department	230: Homeland Security Fund	3	13	1	3	102	2	40	19	183
Operating Department	233: Bullet Proof Vest Grant	5	25	3	7	203	4	80	39	366
Operating Department	239: Federal CDBG Fund	7,788	37,262	10,220	9,918	43,976	3,966	93,907	57,497	264,535
Operating Department	241: CAL Home	2,347	11,230	3,424	2,989	10,220	469	16,009	17,328	64,016
Operating Department	242: HUD Home Program	19,608	93,814	28,796	24,971	78,541	3,801	132,052	144,759	526,342
Operating Department	252: ABC	156	747	386	199	1,175	439	10,247	1,153	14,504
Operating Department	254: Home American Rescue Plan	165	791	236	211	923	37	1,178	1,221	4,762
Operating Department	275: Successor Agency	1,202	5,750	1,257	1,531	6,574	2,663	51,628	8,873	79,477
Operating Department	283: Sewer Maintenance Fund	1,591	7,611	2,126	2,026	6,419	448	12,873	11,744	44,837
Operating Department	285: Solid Waste Mgmt Fund	1,198	5,733	1,537	1,526	7,095	411	10,905	8,846	37,250
Operating Department	287: Solid Waste Recycle Grant	134	642	181	171	585	27	880	991	3,612
Operating Department	535: Measure L Strt Lght & Lndscp Assess	7,580	36,267	9,503	9,654	37,420	4,244	99,803	55,962	260,433
Operating Department	681: Water Department Fund	10,439	49,947	11,176	13,295	66,545	12,720	263,119	77,071	504,312



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# City of Huntington Park

## User Fee Study





# What are User Fees

- Provide private benefit with limited to no community benefit
- State law requires that 1) individual use of the service must be voluntary, and 2) fees must reasonably relate to the services provided
- Fee levels & cost recovery determined through City Council fee adoption
- Does not include development impact fees, utility rates, taxes, etc.

# Why Update User Fees

- Subsidies in services impact the General Fund
  - Private & specific benefit services are subsidized by general fund
  - Reduces ability to fund general benefit activities like public safety & community events/programs
- Decreased department funding can impact service quality/delivery
- Cost recovery knowledge and planning
  - Provides clarity of pressures on City resources
  - Enables City to strategize and set fees to benefit of the City and community
  - State requirements for reasonable cost-based fees

# User Fee Objectives & Steps

- Determine full cost of providing services or programs
  - Review fee schedules based on service delivery
  - Identify potential new fees (not currently collected)
  - Remove or restructure obsolete fees
  - Using fully-burdened rates, calculate full cost recovery
- Update fees for services based on cost analysis
  - Incorporate or establish cost recovery goals
    - ✓ Subsidies allow access to services and can promote compliance
  - Identify appropriate fee levels that:
    - ✓ Promote local policies and objectives
    - ✓ Maintain legal compliance with state law

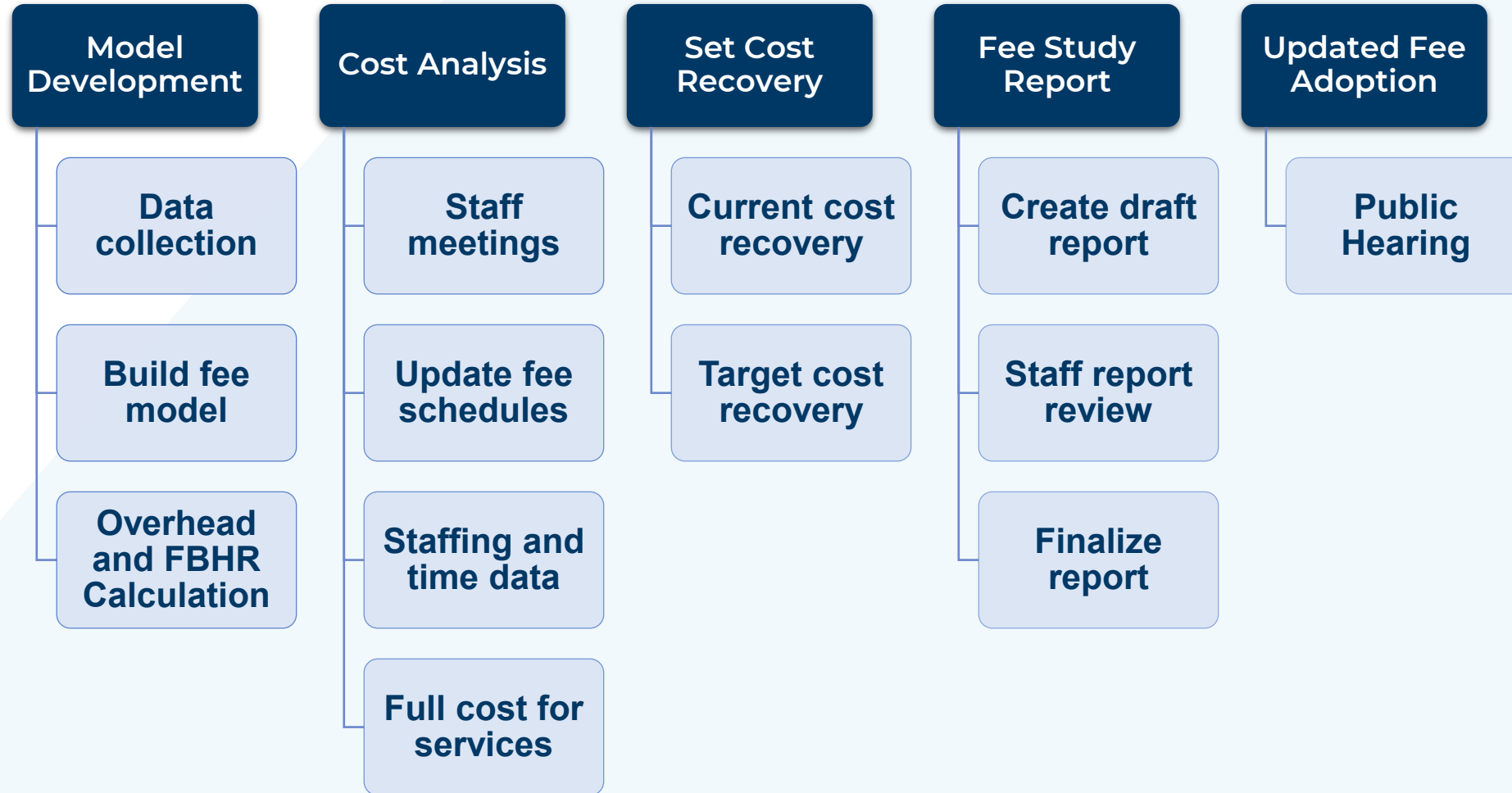
# Scope of the Study

- Review and calculate cost of providing services and related fees charged by the following departments and divisions:
  - Finance
  - City Clerk
  - Police
  - Parks and Recreation
  - Planning
  - Building and Safety
  - Public Works
  - Fire

# Data & City Staff Participation

- Primary types of data used:
  - Expenditure data
  - Staffing structures
  - Central service/Indirect overhead
  - Productive/billable hours
  - Time estimates to complete tasks
  - City/Department input, feedback and policies
- Staff support throughout process essential to ensure analysis fidelity

# Summary Steps of the Study



# Fee Structures

## Flat Fees

- Reasonable time estimates for providing service

## Actual Cost / Deposit Based Fees

- Services are billed using Fully Burdened Hourly Rates

## Fees determined by project size

- Programmic analysis determines the cost relationship between project size and cost of service

## Recreation Activities / Programs / Rental / Use Fees

- Fees can be set based on policy, usage characteristics, comparison, and market based

## Fines / Penalties

- Not a cost-based fee, set to deter activity, without being overburdensome

# Cost of Service Calculation

- Primary types of data used:
  - Salary & Benefits
  - Services and supply costs
  - Indirect support costs
  - System and maintenance costs
- Hourly rates structured to account for direct work hours





# Fee Cost Composition Example

- Fully Burdened Hourly rates predominately used to calculate full cost for fees
- Important to keep in mind all processes, personnel, cross department, and indirect support involved to calculate full cost for services



# Finance

- Analysis of services relied upon a time-based analysis
- Current fee amounts are subsidizing services
- Suggested fee notes:
  - An increase to 13 fees
  - 5 new fees would be added
  - 11 fees would remain as currently set
  - The average fee change would be an increase of 8%.
  - An increase to 83 parking fines and penalties
  - 10 parking fines and penalties would remain as currently set
  - The average fee change for parking fines and penalties would be an increase of 171%.

# City Clerk

- Time based analysis for flat fees
- There are limited subsidies in the department
- Suggested fee notes:
  - An increase to the copy fee
  - 3 fees would remain as currently set
  - The average fee change would be an increase of .22%

# Police

- Time based analysis for flat fees
- Current fee amounts are subsidizing services
- Suggested fee notes:
  - An increase to 27 fees
  - 6 fees would decrease
  - 1 fee for Pick Up of Live Animals would change from a flat fee to Actual Cost per County Animal Control
  - 4 new fees would be added
  - The average fee change would be an increase of 46%

# Parks and Recreation

- Facility rental fees are set based on policy considerations, usage factors, and market factors
- Staff fees were based on a time based analysis
- Department is currently at operating around 6% cost recovery
- Suggested fee notes:
  - An increase to 323 fees
  - 1 new fee would be added for a Public Works Hourly Rate for Special Events
  - 43 fees would remain as currently set
  - The average fee change would be an increase of 35%

# Planning

- Time based analysis for flat fees
- Current fee amounts are subsidizing services
- Suggested fee notes:
  - An increase to 54 fees
  - 8 fees would decrease
  - 6 fees would remain as currently set
  - The average fee change would be an increase of 52%

# Building

- Time based analysis
- Current fees are subsidizing services
- Suggested Fee Notes
  - An Increase to 186 fees
  - 21 fees would decrease
  - 2 fees would change from a flat fee to an hourly rate
  - 8 fees would remain as currently set
  - The average fee change would be an increase of 84%
- Building Permit Program
  - Cost analysis found that pro Current fee amounts are subsidizing services gram is currently operating at 95% cost recovery
  - Staff is recommending fees be increased to obtain 100% cost recovery

# Public Works

- Time based analysis for flat fees
- Current fee amounts are subsidizing services
- Suggested fee notes:
  - An increase to 170 fees
  - 22 fees would decrease
  - 2 new fees would be added
  - 2 fees would change to an hourly rate from a flat fee
  - 8 fees for Equipment would change to the FEMA rate from a flat fee
  - 16 fees would remain as currently set
  - The average fee change would be an increase of 41%



# Fire

- Fire Services are provided by LA County Fire Department
- Staff has suggested to change the Fire Safety Officer Personnel fee from a flat fee to be per the County Rate.

# Policy Considerations

- General standard: individuals or groups who receive private benefit from service should pay 100% of cost
- In certain situations, subsidization is an effective public policy tool:
  - Encourage participation
  - Ensure compliance when cost is prohibitive to residents
  - Promote access to services
- Recommend that City utilize inflation factor to annually adjust fees based on CPI, MOU, or another factor
- Comprehensive fee study every 5 years

# Questions



# **ORDINANCES AND RESOLUTIONS**

## ITEM 1



# CITY OF HUNTINGTON PARK

Office of the City Manager  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **FIRST READING OF ORDINANCE NO. 2025-11 ESTABLISHING AN ANTI-TRUST POLICY FOR AWARD OF CITY CONTRACTS**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Review and discuss proposed Ordinance No. 2025-11.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

As fiscal stewards of public funds for the residents of Huntington Park, the City Council has a responsibility to ensure that the money entrusted to the City by its residents is used in a prudent manner. The elected officials can foster trust between the governing body and the residents by ensuring that all money expended by the City is done so in a manner that benefits the residents of Huntington Park. This includes making sure that the City does not have a disproportionate reliance on any one entity to carry out the necessary services or functions of the City.

As a result of past issues related to outsized influence of particular individuals or entities, this Ordinance is being proposed to address the concerns voiced by many residents, staff, and elected officials. The Ordinance would help to ensure that services provided to the City and its residents are carried out by a more diverse pool of providers and that the money paid for these services is not used to unduly influence city operations or expenditures.

### **LEGAL REQUIREMENT**

No legal consideration needed.

**FIRST READING OF ORDINANCE NO. 2025-11 ESTABLISHING AN ANTI-TRUST  
POLICY FOR AWARD OF CITY CONTRACTS**

August 18, 2025

Page 2 of 2

**FISCAL IMPACT/FINANCING**

No fiscal impact.

**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized flourish at the end.

RICARDO REYES  
City Manager

**ATTACHMENT(S)**

Ordinance No. 2025-11

# **ATTACHMENT “A”**

## **ORDINANCE NO. 2025-11**

An ordinance of the City of Huntington Park, California, Regulating the number of contracts a vendor can hold with the City, ensuring compliance with state and federal anti-trust regulations and conflict of interest ethics policies.

### **THE PEOPLE OF THE CITY OF HUNTINGTON PARK DO ORDAIN AS FOLLOWS:**

A new Article 21 of Chapter 5, Title 2, entitled Anti-Trust Policy of the Huntington Park Municipal Code to read as follows:

#### **ARTICLE 21 OF CHAPTER 5, TITLE 2**

##### **SECTION 1. PURPOSE**

The City Council of Huntington Park enacts this ordinance to promote fair competition, prevent conflicts of interest, and ensure compliance with state and federal anti-trust laws. This ordinance seeks to limit the number of contracts any one vendor may hold with the City of Huntington Park at any given time, thereby fostering a competitive marketplace, ensuring a diversity of vendors, and enhancing public trust in the procurement process.

##### **SECTION 2. DEFINITIONS**

For the purposes of this ordinance, the following definitions shall apply:

1. Vendor: Any individual, company, partnership, or other legal entity that provides goods, services, or works to the City of Huntington Park under a contractual agreement.
2. Contract: A legally binding agreement between the City of Huntington Park and a vendor for the provision of goods, services, or works.
3. Anti-Trust Regulations: State and federal laws designed to promote fair competition for the benefit of consumers, preventing monopolies, and other unfair business practices that reduce or control market competition.
4. Conflict of Interest: A situation in which a person or entity involved in the contract process has a personal or financial interest that could improperly influence their decisions or actions in their official capacity.

##### **SECTION 3. LIMITATION ON NUMBER OF CONTRACTS**

1. Maximum Number of Contracts: No vendor shall be awarded or hold more than three (3) active contracts with the City of Huntington Park at any



given time. For the purposes of this section, "active contracts" shall mean contracts that are currently in effect, whether for ongoing services, projects, or other commitments.

2. Exceptions: The City Council may grant exceptions to this limitation if it determines, in a public meeting, that an exception is necessary for the public interest, such as in cases of emergency, lack of alternative qualified vendors, or when specialized services are required that are uniquely provided by a vendor.

#### **SECTION 4. COMPLIANCE WITH ANTI-TRUST REGULATIONS AND CONFLICT OF INTEREST ETHICS POLICIES**

1. Anti-Trust Compliance: All contracts awarded under this ordinance shall be compliant with applicable state and federal anti-trust regulations. The City shall not engage in practices or enter into contracts that may result in anti-competitive practices, monopolistic behavior, or market manipulation.

2. Conflict of Interest: All vendors must disclose any potential conflicts of interest prior to being awarded a contract. City employees and officials involved in the procurement process shall adhere to the highest standards of ethics, avoiding any actions that may result in a conflict of interest or the appearance of impropriety.

3. Ethics Training: Vendors who enter into contracts with the City shall complete an ethics training program approved by the City Attorney to ensure understanding and compliance with conflict of interest and anti-trust regulations.

#### **SECTION 5. MONITORING AND ENFORCEMENT**

1. Monitoring: The City Manager, or a designee, shall be responsible for monitoring the number of contracts held by each vendor and ensuring compliance with this ordinance.

2. Penalties: Any vendor found to be in violation of this ordinance, either through holding more than the permitted number of contracts or engaging in anti-competitive or unethical practices, may face penalties, including but not limited to contract termination, disqualification from future contracts for a period of up to three (3) years, and potential legal action.

3. Reporting: The City Manager shall report annually to the City Council on the implementation and effectiveness of this ordinance, including any violations and enforcement actions taken.

**SECTION 6. SEVERABILITY**

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is held invalid or unconstitutional, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 7. EFFECTIVE DATE**

This ordinance shall take effect thirty (30) days after its adoption.

**PASSED, APPROVED, AND ADOPTED THIS \_\_\_\_ DAY OF SEPTEMBER 2025.**

---

Arturo Flores, Mayor

**ATTEST:**

---

Eduardo Sarmiento, City Clerk

**APPROVED AS TO FORM:**

---

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON  
PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-11 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 18th day of August 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 9th day of September 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

\_\_\_\_\_  
Eduardo Sarmiento, City Clerk

Dated: \_\_\_\_\_

## ITEM 2



# CITY OF HUNTINGTON PARK

Office of the City Manager  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **FIRST READING OF ORDINANCE NO. 2025-12 ESTABLISHING A RECEIVERSHIP POLICY FOR PROPERTIES UNDER RECEIVERSHIP IN THE CITY OF HUNTINGTON PARK**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Review and discuss proposed Ordinance No. 2025-12.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of Huntington Park has experienced several issues related to the process of placing properties under receivership. As a result of these issues, an ordinance has been proposed by a Council Member to help ensure that the process of placing and managing properties under receivership is done in such a manner as to prevent fraud, corruption, and mismanagement while promoting the public interest.

The receivership process can often be complex and complicated for individuals without formal training to navigate. This ordinance would require persons responsible to be adequately trained and would provide for a greater degree of public input.

### **LEGAL REQUIREMENT**

No legal consideration needed.

### **FISCAL IMPACT/FINANCING**

No fiscal impact.

**FIRST READING OF ORDINANCE NO. 2025-11 ESTABLISHING AN ANTI-TRUST  
POLICY FOR AWARD OF CITY CONTRACTS**

August 18, 2025

Page 2 of 2

**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES  
City Manager

**ATTACHMENT(S)**

Ordinance No. 2025-12

## **ORDINANCE NO. 2025-12**

An ordinance of the City of Huntington Park establishing rules and guidelines for the management of properties under receivership to prevent fraud, corruption, mismanagement, and promote the public interest.

### **THE PEOPLE OF THE CITY OF HUNTINGTON PARK DO ORDAIN AS FOLLOWS:**

A new Chapter 13 of Title 2, entitled Receivership Policy of the Huntington Park Municipal Code to read as follows:

#### **SECTION 1. PURPOSE**

The purpose of this ordinance is to establish procedures, standards, and accountability measures for the management of properties under receivership within the City of Huntington Park. These regulations are intended to ensure that properties are rehabilitated responsibly, transparently, and ethically, to promote community well-being and protect public resources.

#### **SECTION 2. DEFINITIONS**

For the purposes of this ordinance, the following definitions shall apply:

1. Receiver: A court-appointed individual or entity responsible for managing, rehabilitating, or selling a property under receivership.
2. Receivership Property: Any property placed under the control of a receiver by a court order due to issues such as abandonment, code violations, unpaid taxes, or public nuisance.
3. Conflict of Interest: A situation where a receiver or associated party has a personal, financial, or other interest that could improperly influence their duties and responsibilities.

#### **SECTION 3. RECEIVER QUALIFICATIONS AND APPOINTMENT**

1. Minimum Qualifications: Receivers must demonstrate experience in property management, real estate law, or construction management. Receivers must be licensed in good standing with the appropriate regulatory bodies.
2. Background Checks: Receivers and their key personnel must undergo background checks to ensure there are no prior convictions related to fraud, corruption, or unethical business practices.

3. Bonding and Insurance: Receivers must obtain a surety bond and maintain liability insurance to protect the city against potential financial losses due to negligence or fraud.

#### **SECTION 4. FINANCIAL MANAGEMENT AND REPORTING**

1. Segregated Accounts: Receivers are required to maintain separate bank accounts for each property under receivership to prevent commingling of funds and ensure transparency.

2. Monthly Financial Reports: Receivers must submit detailed monthly financial reports to the city's oversight board, including all income, expenses, and financial transactions related to the property.

3. Annual Independent Audit: Properties under receivership must undergo an annual independent audit, with the results submitted to the City Council and made publicly available.

#### **SECTION 5. PROPERTY MAINTENANCE AND IMPROVEMENT STANDARDS**

1. Maintenance Guidelines: Receivers must adhere to standardized maintenance and safety guidelines to ensure properties are kept secure, clean, and in compliance with local building codes.

2. Improvement Timelines: Receivers must submit a detailed improvement plan with specific timelines for addressing code violations, safety hazards, and necessary renovations within 30 days of appointment.

3. Regular Inspections: The city will conduct bi-annual inspections of properties under receivership to verify compliance with maintenance and improvement standards.

#### **SECTION 6. PROCUREMENT AND CONTRACTING**

1. Competitive Bidding: Receivers are required to use a competitive bidding process for all contracts exceeding \$10,000 to ensure fair pricing and prevent favoritism.

2. Conflict of Interest Disclosures: Receivers must disclose any potential conflicts of interest with contractors, vendors, or service providers. Receivers are prohibited from contracting with entities in which they have a financial interest.

3. Approved Vendor List: The city will maintain a list of pre-approved vendors and contractors that meet quality and ethical standards. Receivers are encouraged to use vendors from this list.



## **SECTION 7. COMMUNITY INVOLVEMENT AND TRANSPARENCY**

1. Public Notice: Receivers must provide public notice of major actions related to the property, such as sales or significant renovations, in a local newspaper and on the city's website.
2. Community Meetings: For properties located in residential areas, receivers must hold at least one community meeting to gather input and inform residents of plans for the property.
3. Transparency Portal: The city will establish an online portal where the public can access information about properties under receivership, including financial reports, improvement plans, and meeting notices.

## **SECTION 8. POST-RECEIVERSHIP MONITORING**

1. Ongoing Compliance Checks: Properties that exit receivership will be subject to ongoing compliance checks for a period of one year to ensure continued adherence to city codes and standards.
2. Penalties for Non-compliance: Receivers who fail to meet the requirements of this ordinance may face penalties, including fines, removal from their position, or legal action.

## **SECTION 9. TRAINING AND SUPPORT**

1. Mandatory Training: All receivers must complete city-approved training on ethical standards, legal responsibilities, and best practices for property management within 60 days of appointment.
2. City Resources: Receivers will have access to city resources, including technical assistance, legal support, and funding opportunities, to aid in the effective management and rehabilitation of properties.

## **SECTION 10. ENFORCEMENT AND IMPLEMENTATION**

1. Oversight Committee: The city will establish an Oversight Committee consisting of city officials, legal advisors, and community representatives to monitor compliance with this ordinance and provide guidance.
2. Review and Amendments: This ordinance shall be reviewed annually by the City Council, with amendments made as necessary to address emerging issues and ensure effectiveness.

**SECTION 11. EFFECTIVE DATE AND REPEAL OF CONFLICTING ORDINANCES**

This ordinance shall take effect 30 days after its adoption. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**PASSED, APPROVED, AND ADOPTED THIS \_\_\_\_ DAY OF SEPTEMBER 2025.**

---

Arturo Flores, Mayor

**ATTEST:**

---

Eduardo Sarmiento, City Clerk

**APPROVED AS TO FORM:**

---

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON  
PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-12 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 18th day of August 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 9th day of September 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

\_\_\_\_\_  
Eduardo Sarmiento, City Clerk

Dated: \_\_\_\_\_

## ITEM 3



# CITY OF HUNTINGTON PARK

City Manager's Office  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2025-XX REGARDING IMPLEMENTATION OF EVIDENCE BASED SYSTEMS TO ASSIST UNHOUSED INDIVIDUALS**

### **IT IS RECOMMENDED THAT CITY COUNCIL:**

1. Review and discuss the proposed Resolution regarding implementation of evidence-based system to assist unhoused individuals.

### **BACKGROUND**

The expansive issue of homelessness has created an immense challenge for public agencies over the last several decades. This issue impacts public health, safety, and welfare. Previous proposed solutions to this crisis have been tempered in their results and new ideas are needed to address this growing issue.

At the request of a City Council Member, Resolution 2025-XX has been brought to the Council for consideration with the aim of helping to provide alternative approaches to dealing with the issue of homelessness.

### **LEGAL REQUIREMENT**

No legal consideration needed.

### **FISCAL IMPACT/FINANCING**

No fiscal impact.

**CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2025-XX REGARDING  
IMPLEMENTATION OF EVIDENCE BASED SYSTEMS TO ASSIST UNHOUSED  
INDIVIDUALS**

August 18, 2025

Page 2 of 2

**CONCLUSION**

It is recommended that the Council review and discuss the proposed Resolution 2025-XX.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized flourish at the end.

RICARDO REYES  
City Manager

**ATTACHMENT(S)**

1. A. Resolution regarding implementation of evidence-based system to assist unhoused individuals.

## **ATTACHMENT “A”**

### **RESOLUTION NO. 2025-XX**

#### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK REGARDING IMPLEMENTATION OF EVIDENCE BASED SYSTEMS TO ASSIST UNHOUSED INDIVIDUALS**

**WHEREAS**, the county of Los Angeles is experiencing a homelessness crisis decades in the making, with over 73,000 people estimated to have experienced homelessness on any given night in 2024, including over 52,00 people who experienced unsheltered homelessness, living in tents, trailers, and vehicles across the state; and

**WHEREAS**, the City of Huntington Park has made an effort to alleviate this concern through the funding of designated beds at the Bell Shelter, the financing of an assigned unit within the Police Department, and outreach services; and

**WHEREAS**, the City has approved the construction of Permanent Supportive Housing in partnership with A Community of Friends and the creation of a First Time Home Buyer and Rent Relief program; and

**WHEREAS**, the City of Huntington Park aims to redouble its commitment to reducing homelessness, including by adhering to the Housing Element plan to build its fair share of housing and by conditioning state homelessness funding on rigorous reporting and measurable performance metrics; and

**WHEREAS**, it is imperative to act with urgency to address encampments, which subject unsheltered individuals living in them to extreme weather, fires, predatory activity, and activities that are harming their health, safety, and well-being, and which also threaten the safety of neighborhoods; and

**WHEREAS**, the City of Huntington Park has led with an evidence-based Care First approach to encampment resolutions, addressing the concern humanely, balancing the need to maintain public spaces and rights of way with the needs of our unhoused neighbors; and

**WHEREAS**, the RAND report, Annual Trends Among the Unsheltered in Three Los Angeles Neighborhoods, found that there was no decrease in the unsheltered population after an encampment clean-up.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1: The City of Huntington Park affirms its evidence-based approach to any and all encampment resolutions.

Section 2: The City of Huntington Park will not arrest individuals in violation of anti-camping ordinances.

Section 3: The City of Huntington Park will partner with the Los Angeles County Executive Committee for Regional Homeless Alignment to lead a convening of cities to minimize the disparate impact of the Grants Pass ruling across all county jurisdictions.

Section 4: The City of Huntington Park will identify opportunities to expand its partnerships with local cities to address encampments through shelter, resources, and regional coordination.

Section 5: The City of Huntington Park will monitor data from LAHSA and other system partners to determine the impact of encampments and make data-driven decisions.

**PASSED, APPROVED, AND ADOPTED THIS \_\_\_\_ DAY OF AUGUST 2025.**

---

Arturo Flores, Mayor

**ATTEST:**

---

Eduardo Sarmiento, City Clerk

**APPROVED AS TO FORM:**

---

Andrew Sarega, Acting City Attorney



STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON  
PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 2025-\_\_ was passed and adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 18th day of August 2025 and that said Resolution was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

\_\_\_\_\_

Dated: \_\_\_\_\_

Eduardo Sarmiento, City Clerk

## ITEM 4



# CITY OF HUNTINGTON PARK

Office of the City Manager  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL OF RESOLUTION APPROVING THE RENEWAL OF THE PUBLIC HEALTH CONTRACT BETWEEN THE CITY OF HUNTINGTON PARK AND THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt Resolution approving a five-year renewal of the Public Health Contract between the City of Huntington Park and the County of Los Angeles Department of Public Health; and
2. Authorize the City Manager to execute the agreement.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of Huntington Park has historically partnered with the Los Angeles County Department of Public Health (DPH) to provide essential public health services to the community. These services include environmental health inspections and enforcement of public health regulations.

This agreement will continue the delivery of these services, which are essential to maintaining the health and safety of Huntington Park residents.

### **FISCAL IMPACT / FINANCING**

There is no budgetary impact associated with the approval of this specific item. Any additional services requested by the City will be billed separately at rates approved by the County Board of Supervisors

### **LEGAL / AGREEMENT CONSIDERATIONS**

**CONSIDERATION AND APPROVAL OF RESOLUTION APPROVING THE RENEWAL OF THE PUBLIC HEALTH CONTRACT BETWEEN THE CITY OF HUNTINGTON PARK AND THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH**

August 18, 2025

Page 2 of 2

The proposed agreement will remain in effect through June 30, 2029, with automatic 5-year renewals unless terminated by either party within 180 days' notice before July 1<sup>st</sup> of any year.

**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.



RICARDO REYES  
City Manager

**ATTACHMENT(S)**

- A. Resolution approving a Public Health Services Contract with Los Angeles County Department of Public Health
- B. Los Angeles County Department of Public Health Services Contract No. PH-005622

ATTACHMENT "A"

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
HUNTINGTON PARK, CALIFORNIA, APPROVING A PUBLIC  
HEALTH SERVICES CONTRACT BY AND BETWEEN THE  
CITY OF HUNTINGTON PARK AND THE COUNTY OF LOS  
ANGELES

**WHEREAS**, the City of Huntington Park seeks to maintain its partnership with the County of Los Angeles for the continued delivery of public health services through the County's Department of Public Health; and

**WHEREAS**, the Contract provides authority for the County's Health Officer will act as the City's Health Officer and the County's Department of Public Health will serve as the City's Environmental Health Department; and

**WHEREAS**, the Public Health Services Contract outlines the terms and conditions under which the County will provide public health services, including enforcement of public health laws, issuance of permits, and performance of inspections and other mandated functions.

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AS FOLLOWS:**

**SECTION 1.** The City Council wishes to approve the Public Health Services Contract with the County of Los Angeles Public Health Department until June 30, 2029, with an automatic five-year renewal, unless terminated by either party.

**SECTION 2.** This Resolution shall take effect upon adoption. The City Clerk shall certify the adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 18<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Arturo Flores, Mayor

ATTEST:

\_\_\_\_\_  
Eduardo Sarmiento, City Clerk

# **ATTACHMENT "B"**

Contract No. PH-005622

## **DEPARTMENT OF PUBLIC HEALTH PUBLIC HEALTH SERVICES CONTRACT**

THIS CONTRACT "Contract" is made and entered into on \_\_\_\_\_

by and between

COUNTY OF LOS ANGELES  
(hereafter "County")

and

CITY OF HUNTINGTON PARK  
(hereafter "City")

THIS PUBLIC HEALTH SERVICES CONTRACT ("Contract") is made by and between the County of Los Angeles, hereinafter referred to as the "County", and the City of Huntington Park hereinafter referred to as "City."

### **RECITALS:**

The City desires to continue to contract with the County for the performance of public health services by the County's Department of Public Health ("Public Health"), for the County's Health Officer to act as the City's Health Officer, and for the County's Department of Public Health to serve as the City's Environmental Health Department.

The County agrees to continue performing such services on the terms and conditions set forth in this Contract.

This Contract is authorized by California Health and Safety Code Sections 101400 and 101405.

To effectuate public health services for the City, the County and its duly appointed Health Officer shall exercise the powers and duties that are conferred upon local health officers by law.

The County Health Officer shall fulfill the obligations and exercise the authority conferred by California Health and Safety Code Sections 101470 and 101475 within the territorial jurisdiction of the City in the performance of this Contract.

**THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

1. **TERM:** This Contract shall become effective upon date of execution, and replace all prior contracts for public health services between the City and County. This contract shall continue in full force and effect until June 30, 2029. Subject to Section 7 below, this Contract shall thereafter be automatically renewed for consecutive five (5) year terms, for an indefinite period, without further action by either City or County, unless City or County terminates the Contract in the manner set forth in Section 7.
2. **PUBLIC HEALTH SERVICES:** The County and the County's Health Officer shall observe and enforce within the territorial jurisdiction of the City all of the following:
  - a. Orders, quarantine, and other regulations, concerning public health, prescribed by the California Department of Public Health ("CDPH").
  - b. Statutes relating to public health.
  - c. Provisions of Los Angeles County Code, Title 11, and any amendments thereto, as adopted by City by ordinance or resolution, to the same extent as they are enforced in the unincorporated area of the County.
3. **DESCRIPTION OF PUBLIC HEALTH FUNCTIONS:**
  - a. The performance of all public health services, the standard of performance and other matters incidental to the performance of public health services and observation and enforcement of public health statutes, regulations, ordinances and CDPH orders and guidance shall be determined solely at the discretion of the County Health Officer and/or Director of County

Public Health. The control of County personnel under this Contract shall remain exclusively with the County.

- b. The County agrees to continue to perform for the City such public health services as are authorized or mandated by state laws or regulations related to public health, to be performed by the local health officer or local enforcement agency.
  - i. Pursuant to California Health and Safety Code section 101045, the County shall investigate health and sanitary conditions in detention facilities operated by the City, if any. County may bill and receive payment from City for inspection and reporting services in the manner provided by Paragraph 4, subsections (g) and (h) of this Contract.
  - ii. For future enactments of state law or regulation, County agrees to perform public health services that impose a specific duty or obligation on the local health officer to observe or enforce. Should future state law statutory or regulatory enactment related to public health not impose a duty or obligation on the local health officer, City may request in writing that the County perform that public health service. Should County elect to perform that discretionary public health service for City, pursuant to such City request, then County may bill and receive payment from City for inspection and reporting services in the manner provided by Section 4, subsections (g) and (h) of this Contract.
- c. The County agrees to continue to perform for the City such public health services as authorized or mandated by provisions of Title 11 of the Los Angeles County Code, and any amendments or additions thereto, that the City has adopted via ordinance or resolution.
  - i. Should the County Board of Supervisors enact future provisions to or amend existing provisions of Title 11 of the Los Angeles County Code, County will inform the City of the newly enacted provision or amendment via email to the City's Manager, and describe the



- enacted new provision or amendment and the impact to the services performed under this Contract, if any.
- ii. For future ordinances that may be enacted by the Board of Supervisors into Title 11 of the Los Angeles County Code, in order for the County to observe and enforce that enacted ordinance within the City, the City must approve the incorporation of the identical version of that new Title 11 provision into its municipal code via ordinance or by resolution of the City Council.
  - iii. Any future amendments to provisions of Title 11 of the Los Angeles County Code that exist in the City's Municipal Code at the date of the execution of this Contract, shall be incorporated by the City into its municipal code.
- d. The County shall issue public health permits and licenses to permittees located within the City and collect the fees as provided for in Los Angeles County Code, Title 8, Chapter 8.04. Such fees shall be retained by County Public Health for the benefit of County as full compensation for the services performed by the Public Health Director and County Health Officer on behalf of the City.
- i. County may, from time to time, amend or alter the public health permit or license fees charged to those individuals or entities required to obtain a public health permit or license pursuant to either state statute or Los Angeles County Code, Title 8, Chapter 8.04.
  - ii. City may not set, collect, or retain public health permit or license fees for any public health service performed by County under this Contract.
- e. For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment, and supplies necessary to provide the public health services described in this Contract and as necessary to protect the public health, safety, and welfare as determined by Public Health in its sole discretion. All persons employed in

the performance of public health services and functions under this Contract shall be County personnel.

**4. GENERAL TERMS:**

- a. To facilitate the performance of public health services, City and County will cooperate and assist each other to fulfill the purpose and intent of this Contract.
- b. Exhibit A of this Contract, which is attached hereto and incorporated herein, shall provide the language of the City's Municipal Code, as amended, that reflects the City's specific adoption of Division 1 of Title 11 of the Los Angeles County Code as of the effective date of this Contract. Exhibit A may be revised to reflect any changes to the City's Municipal Code regarding Title 11 of the Los Angeles County Code.
- c. All persons employed in the performance of such public health duties, functions and services for City shall be County employees or personnel and no City employee shall be supplanted by County, and no person employed by County under this Contract shall have any City pension, civil service, or any status or right.
- d. The City shall not be called upon to assume any liability for the direct payment of any salary, wages or other compensation to any County personnel performing services hereunder for the City, or be liable for compensation to or required to indemnify any County employee for injury or sickness arising out of his or her employment.
- e. The parties have executed an Assumption of Liability Contract approved by the Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Contract approved by the Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Contract by reference. In the event that the Board of Supervisors later approves a revised Joint Indemnity Contract, and the City executes the

revised contract, the subsequent contract as of its effective date shall supersede the contract previously in effect between the parties hereto.

- f. City is not required to separately reimburse County for the performance or enforcement of any City ordinance or resolution which adopts identical provisions of Los Angeles County Code, Title 11, and its amendments.
  - g. Should City request in writing additional public health services of the County, that are not required by statute, regulation or CDPH Order, or as provided in Title 11 of the Los Angeles County Code, the County may charge the City, at rates approved by the Board of Supervisors, an hourly rate that will reimburse the County for the costs for the provision of those specific public health services.
  - h. County, through its Director of Public Health, must render to City within twenty (20) calendar days after the close of each calendar month an itemized invoice which covers all extra services performed for City if such services were requested by the City in writing, during said month, and City must pay County within thirty (30) days after date of such invoice.
  - i. If a violation of public health statutes, regulations or ordinances results in a public health hazard within the City, County will notify the City Manager in writing. If the City elects to pursue legal prosecution or abatement, City shall provide to County contact information for counsel that will represent the City or the People in any legal proceeding to abate or mitigate the public health hazard. City shall bear the full cost of such proceedings. County may bill City on an hourly basis for time spent by County employees participating in such legal proceedings.
5. **NOTICES:** Notices hereunder must be in writing and may either be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, attention to the parties at the addresses listed below. Public Health Director, or the Director's designee, is authorized to execute all notices or demands which are required or permitted by County under this Contract.

Addresses and parties to be notified may be changed by providing at least ten (10) working days prior written notice to the other party.

A. Notices to County must be addressed as follows:

- (1) Department of Public Health  
Environmental Health – Administrative Headquarters  
5050 Commerce Drive  
Baldwin Park, California 91706  
Attention: Director, Environmental Health  
E-mail: [EHAdmin@ph.lacounty.gov](mailto:EHAdmin@ph.lacounty.gov)
- (2) Department of Public Health  
Contracts and Grants Division  
5555 Ferguson Drive, 2<sup>nd</sup> Floor, Suite 210  
Commerce, CA 90022  
Attention: Division Director  
Email: [contracts-grants@ph.lacounty.gov](mailto:contracts-grants@ph.lacounty.gov)
- (3) Department of Public Health  
Office of the Director  
Attention: Director, Public Health  
313 North Figueroa Street  
Los Angeles, CA 90012  
Email: [DPHDirector@ph.lacounty.gov](mailto:DPHDirector@ph.lacounty.gov)

B. Notices to City must be addressed as follows:

- (1) City of: Huntington Park  
Attention: City Manager  
6550 Miles Avenue  
Huntington Park, CA 90255  
Email: [rreyes@hpcga.gov](mailto:rreyes@hpcga.gov)  
Phone: (323) 582-6161

6. **GOVERNING LAW, JURISDICTION, AND VENUE:** This Contract will be governed by, and will be construed in accordance with, the laws of the State of California. City agrees and consents to the exclusive jurisdiction of the courts of the State of California or the United States Courthouse, Central District, Western Division, for all purposes regarding this Contract and further agrees and consents

that venue of any action brought under this Contract shall be exclusively in the County of Los Angeles.

7. **TERMINATION FOR CONVENIENCE:** The performance of services under this Contract may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County or City to be in their own best interest. Termination of services hereunder shall be effectuated by the delivery of an advance written Notice of Termination of the entire Contract by one party to the other at least one hundred and eighty (180) calendar days prior to July 1 of the following calendar year. The termination of services may only be effective on July 1 of the calendar year, so as to assure no lapse in public health and local health officer services to the residents of City.
8. **ALTERATION OF TERMS/AMENDMENTS:** The body of this Contract and any Exhibits attached hereto, and documents incorporated by reference, fully expresses all understandings of the parties concerning all matters covered and shall constitute the total Contract. No addition to, or alteration of, the terms of this Contract, whether by written or verbal understanding of the parties, their officers, employees or agents, shall be valid and effective unless made in the form of a written amendment to this Contract which is formally approved and executed by the parties in the same manner as this Contract.
9. **INDEPENDENT CONTRACTOR STATUS:** This Contract is by and between the County and City and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between the County and City. The employees and agents of one party shall not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.

**10. NO INTENT TO CREATE A THIRD-PARTY BENEFICIARY CONTRACT:**

Notwithstanding any other provision of this Contract, the parties do not in any way intend that any person shall acquire any rights as a third-party beneficiary under this Contract.

**11. VALIDITY:** If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances shall not be affected thereby.

**12. WAIVER:** No waiver by the County of any breach of any provision of this Contract shall constitute a waiver of any other breach or of such provision. Failure of the County to enforce at any time, or from time to time, any provision of this Contract shall not be construed as a waiver thereof. The rights and remedies set forth in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Director of Public Health, and Contractor has caused this Contract to be subscribed in its behalf by its duly authorized officer, the month, day, and year first written above.

**CITY OF HUNTINGTON PARK**

**COUNTY OF LOS ANGELES**

By: \_\_\_\_\_  
Ricardo Reyes  
City Manager

By: \_\_\_\_\_  
Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM  
BY THE OFFICE OF THE CITY ATTORNEY

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL

ARNOLD M. ALVAREZ-GLASMAN  
City Attorney

DAWYN R. HARRISON, County Counsel

By: \_\_\_\_\_  
City Attorney

APPROVED AS TO CONTRACT  
ADMINISTRATION:  
Department of Public Health

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Contracts and Grants Division

ATTEST:  
EDUARDO SARMIENTO, City Clerk

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_  
(AFFIX CORPORATE SEAL HERE)

**Exhibit A:**  
**CITIES - HEALTH OFFICER - ADOPTION OF COUNTY CODE**  
**HUNTINGTON PARK**

<b>ADOPTION OF OUR COUNTY CODE TITLE 8 &amp; TITLE 11</b>
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<b>6-3.01 Adoption of County Public Health Code.</b>
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<p>The City hereby adopts as the Public Health Code of the City, Title 11, Health and Safety, Division 1, Health Code of the Los Angeles County Code, as amended to date. A copy of the Public Health Code is on file in the office of the City Clerk, and shall be at all times maintained for use and examination by the public.</p>
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<p>(§ 1, Ord. 1608, as amended by § 1, Ord. 3-NS, eff. January 17, 1968, § 1, Ord. 49-NS, eff. December 18, 1970, § 1, Ord. 70-NS, eff. July 5, 1972, and § 1, Ord. 105-NS, eff. June 5, 1974, § 1, Ord. 600-NS, eff. May 20, 1998, and § 1, Ord. 811-NS, eff. October 4, 2007)</p>
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<b>CITY MUNICIPAL CODE EXCLUSION OF SPECIFIC PUBLIC HEALTH SERVICES</b>
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None
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## ITEM 5



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, IN SUPPORT OF THE RAIL TO RIVER ACTIVE TRANSPORTATION CORRIDOR PROJECT – SEGMENT B, AND AFFIRMING THE CITY'S COMMITMENT TO ENSURING SEAMLESS, SAFE, AND HIGH-QUALITY CONNECTIONS BETWEEN SEGMENT A AND SEGMENT B, INTEGRATING BEST-PRACTICE STREET DESIGN OPTIONS**

**IT IS RECOMMENDED THAT CITY COUNCIL:**

1. Adopt Resolution approving support to LA Metro's Rail to River Active Transportation Corridor Project – Segment B, and affirming the City's commitment to ensuring seamless, safe, and high-quality connections between Segment A and Segment B, integrating best-practice street design options; and
2. Authorize staff to collaborate with Metro, City of Bell, Los Angeles County's Supervisor Holly Mitchell, residents, regional organizations and other partners to advocate for these changes and communicate its position to LA Metro.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

LA Metro's Rail to River Active Transportation Corridor Project – Segment B is a regionally significant initiative led by the Los Angeles County Metropolitan Transportation Authority (Metro) to convert a former railroad right-of-way into a safe, accessible, and sustainable multi-modal corridor, enhancing community connectivity through walking and biking infrastructure built to nationally recognized standards of safety and comfort. Segment B of the Rail to River project is a biking and walking path extending approximately 4 miles east along Randolph Street from the Metro A Line Slauson Station to the Los Angeles River. This will connect the cities of Bell, Maywood, Huntington Park, and the unincorporated Florence-Firestone community in Los Angeles County. As the City of Huntington Park strongly supports the development of

## **RESOLUTION APPROVING SUPPORT TO LA METRO'S RAIL TO RIVER ACTIVE TRANSPORTATION CORRIDOR PROJECT – SEGMENT B**

August 18, 2025

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sustainable, safe, and community-serving active transportation infrastructure, it recognizes the long-term health, economic, environmental, and social equity benefits of the Rail to River Project.

Implementation of this project is expected to maximize real community benefits for Huntington Park residents, particularly in terms of safety, mobility, access to green amenities, and local connectivity.

It is understood that implementing the Rail to River Project – Segment B may require thoughtful consideration of street configurations, including exploring innovative design solutions such as single-lane streets, traffic calming strategies, and the potential relocation or reconfiguration of existing on-street parking.

### **FISCAL IMPACT/FINANCING**

The Rail to River Active Transportation Corridor Project – Segment B is funded through the Metro Active Transportation (MAT) Program. The project extends from Metro A Line Slauson Station to the City of Commerce. Therefore, Metro will lead a shared and collaborative approach with neighboring cities and communities to leverage resources for implementing the proposed improvements. Once the design is completed, Metro will provide a concise budget cost with the Cities' shares and staff will present it to the City Council for consideration and approval.

### **CONCLUSION**

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



**RICARDO REYES**  
City Manager



**Gerardo Lopez**  
Director of Public Works

### **ATTACHMENT(S)**

- A. Resolution approving support to LA Metro's Rail To River Active Transportation Corridor Project – Segment B.

**ATTACHMENT “A”**

**RESOLUTION NO. 2025-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, IN SUPPORT OF THE RAIL TO RIVER ACTIVE TRANSPORTATION CORRIDOR PROJECT – SEGMENT B, AND AFFIRMING THE CITY'S COMMITMENT TO ENSURING SEAMLESS, SAFE, AND HIGH-QUALITY CONNECTIONS BETWEEN SEGMENT A AND SEGMENT B, INTEGRATING BEST-PRACTICE STREET DESIGN OPTIONS**

**WHEREAS**, the Rail to River Active Transportation Corridor Project – Segment B is a regionally significant initiative led by the Los Angeles County Metropolitan Transportation Authority (Metro) to convert a former rail right-of-way into a safe, accessible, and sustainable multi-modal corridor, enhancing community connectivity through walking and biking infrastructure built to nationally recognized standards of safety and comfort; and

**WHEREAS**, the City of Huntington Park strongly supports the development of sustainable, safe, and community-serving active transportation infrastructure, and recognizes the long-term health, economic, environmental, and social equity benefits of the Rail to River Project; and

**WHEREAS**, the City is committed to ensuring that the design of Segment B maximizes **real community benefits** for Huntington Park residents, particularly in terms of safety, mobility, access to green amenities, and local connectivity; and

**WHEREAS**, the City recognizes that implementing the Rail to River Project – Segment B may require thoughtful consideration of street configurations, including exploring innovative design solutions such as single-lane streets, traffic calming strategies, and the potential relocation or reconfiguration of existing on-street parking; and

**WHEREAS**, the City shall give due consideration to the inclusion of supplementary infrastructure—such as shaded areas, water stations, restrooms secure bike parking, wayfinding signage, and lighting designed to enhance safety during evening hours — to ensure that residents of all backgrounds are encouraged to engage with the newly implemented designs; and

**WHEREAS**, the City is committed to working collaboratively with Metro, City of Bell, Los Angeles County's Supervisor Holly Mitchell, residents, and regional organizations to identify solutions that both enhance active transportation options;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:**

1        **SECTION 1.** The City supports the Rail to River Active Transportation Corridor  
2 Project – Segment B and affirms its commitment to **real community benefits** for  
3 Huntington Park residents.

4        **SECTION 2.** The City requests Metro to revise Segment B designs to include  
5 exploring parking designs options, elevated crosswalks at all crossings, and additional  
6 funding for key community amenities.

7        **SECTION 3.** The City will collaborate with Metro, City of Bell, Los Angeles  
8 County’s Supervisor Holly Mitchell, residents, regional organizations and other  
9 partners to advocate for these changes and communicate its position to LA Metro  
10 through this resolution.

11        **SECTION 4.** The City will seek support from community organizations, regional  
12 transportation advocates, and elected officials to build momentum and support for this  
13 effort to include the identification of additional funding sources to deliver community  
14 spaces that align with the communities active transportation needs with particular  
15 attention to delivering safe, continuous, and high-comfort facilities for people walking  
16 and biking that eliminate gaps, avoid unnecessary detours, and are designed for users  
17 of all ages and abilities.

18        **PASSED, APPROVED AND ADOPTED this** (DATE) day of (MONTH)  
19 (YEAR).

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\_\_\_\_\_  
Arturo Flores,  
Mayor

**ATTEST:**

\_\_\_\_\_  
Eduardo Sarmiento,  
City Clerk

## ITEM 6



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

## **APPROVE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY “GWMA” AMENDED AND RESTATED JOINT EXERCISE OF POWER AUTHORITY AGREEMENT**

### **RECOMMENDATION**

It is recommended that the City Council:

1. Adopt Resolution approving the Amended and Restated Joint Exercise of Powers Agreement (“JPA Agreement”) for the Los Angeles Gateway Region Integrated Regional Water Management Authority (“GWMA”); and
2. Authorize the City Manager to execute the Amended and Restated JPA Agreement, as presented.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The GWMA was established in 2007 through a Joint Powers Authority Agreement to advance regional, multi-party, and multi-benefit water-related projects, particularly for competitive state and federal funding. Since its formation, GWMA’s scope, membership, and administrative functions have significantly evolved. The proposed amended agreement reflects these operational changes and includes:

- Updated board member terms and provisions for up to three alternates.
- Revised membership list to reflect current participating agencies.
- Clarification of super-majority vote requirements for specific actions.
- Elimination of the need for a designated lead agency to manage GWMA finances and contracts.

# **APPROVE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY “GWMA” AMENDED AND RESTATED JOINT EXERCISE OF POWER AUTHORITY AGREEMENT**

August 18, 2025

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On April 10, 2025, the GWMA Board approved the Amended and Restated JPA Agreement by super-majority vote. Each member agency is now requested to adopt the updated agreement.

## **BACKGROUND:**

GWMA represents a coalition of 28 cities and water agencies in the Gateway Region of Los Angeles County. Its mission includes improving water supply reliability, quality, and stormwater/flood management. GWMA also plays a vital role in helping member agencies comply with MS4 permit requirements through coordinated watershed monitoring and reporting programs.

The City of Huntington Park has been an active member of GWMA and benefits from the regional collaboration and enhanced funding opportunities it offers.

In January 2025, GWMA distributed the draft Amended and Restated JPA Agreement for member review. The final version, incorporating agency feedback, was formally adopted by the GWMA Board on April 10, 2025.

## **LEGAL IMPACT**

By approving the updated Joint Powers Agreement (JPA) for the Gateway Water Management Authority (GWMA), the City of Huntington Park keeps its membership and agrees to the new terms.

The revised agreement uses updated legal language and clarifies GWMA’s role in managing water quality, handling contracts and funds, and meeting state and federal regulations.

It states that cities like Huntington Park are not responsible for GWMA’s debts unless clearly stated. It also confirms the City’s seat on the GWMA Board and outlines its yearly financial contributions, which must be approved by the Board.

The agreement follows all state laws and includes protections for member cities. No legal risks are expected from adopting the new agreement.

## **FISCAL IMPACT/FINANCING**

There is no fiscal change from prior years. Annual membership dues will continue to be determined and approved by a super-majority vote of the GWMA Board to support ongoing operations.



**APPROVE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER  
MANAGEMENT AUTHORITY "GWMA" AMENDED AND RESTATED JOINT  
EXERCISE OF POWER AUTHORITY AGREEMENT**

August 18, 2025

Page 3 of 3

**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES  
City Manager



GERRY LOPEZ  
Director of Public Works

**ATTACHMENT(S)**

A. Amended and Restated GWMA JPA Agreement

## ATTACHMENT "A"

### AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT FOR THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY

THIS AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT ("Agreement"), dated for reference as of April 10, 2025, is entered into by and between the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, and Whittier, the Central Basin Municipal Water District, the Long Beach Public Utilities Department (acting through its Board of Public Utilities Commissioners), and the Water Replenishment District of Southern California, all of which are public agencies and/or municipal corporations. Each of the foregoing are sometimes referred to herein as "Member", or collectively as "Members."

#### RECITALS

(i) In 2007, the cities of Cerritos, Downey, Lakewood, Long Beach, Norwalk, Paramount, Santa Fe Springs, Signal Hill, and South Gate initially entered into a Joint Exercise of Powers Agreement ("Original Agreement") and created the Los Angeles Gateway Region Integrated Regional Water Management Authority ("GWMA"). Since its creation, additional Members, as listed above in the preamble, have been added to the GWMA pursuant to the provisions of the Original Agreement.

(ii) Each Member is a "public agency," as defined in the Joint Exercise of Powers Act, California Government Code Section 6500, et seq., and all are authorized to enter into this Agreement in order to exercise powers common to these public agencies.

(iii) This Agreement creates a public entity, separate from its Members, that is capable of carrying out the purposes of this Agreement.

(iv) Each Member is a "local agency," as defined in the Integrated Regional Water Management Planning Act, California Water Code Section 10530, et seq. ("IRWMPA"). As of the effective date of this Agreement, all Members function within the County of Los Angeles.

(v) It remains the intent of the Members in entering into this Agreement to operate as a "regional water management group," as defined in and authorized by the IRWMPA, in order to (a) implement a regional water resources management plan that will protect and enhance regional water supplies, and to otherwise further the purposes of the IRWMPA, with respect to the Members' jurisdictional areas (collectively, "Gateway Region") and (b) perform other regional responsibilities for water development and management, as described herein.

(vi) All of the cities which are Members are permittees under the "Waste Discharge Requirements and National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles and Ventura Counties," NPDES Permit No. CAS004004 ("MS4 Permit"), as amended from time to time by the California Regional Water Quality Control Board, Los Angeles Region.

(vii) The Members desire to amend and restate the Original Agreement in order to further state their intent to cooperate with each other to implement certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, and to perform such other responsibilities for water quality, as described herein.

(viii) The Members acknowledge that the GWMA may contract and cooperate with other regional water management groups and agencies to develop, administer, update, and implement, an Integrated Water Management Plan for the Greater Los Angeles County area.

### AGREEMENT

NOW, THEREFORE, in consideration of the promises, terms, conditions and covenants contained herein, the parties agree as follows:

1. Recitals Incorporated. The recitals set forth above, are hereby incorporated by reference and made a part of this Agreement.

2. Purposes. This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act, relating to the exercise of powers common to the Members. The purpose of this Agreement is to jointly exercise the powers set forth herein as to the Gateway Region, and, acting as a “regional water management group,” to jointly prepare, contract for the preparation and implementation of, and/or adopt a “regional plan” for the management of water resources, and for implementation and operation of “qualified projects or programs,” and/or the preparation of “qualified reports and studies,” as those quoted terms are defined in the IRWMPA. In accordance with the IRWMPA, the regional water resources management plan may more specifically address any of the matters set forth and more fully described in California Water Code Section 10540(c) including, but not limited to, the following: ground water management planning; urban water management planning; the preparation of a water supply assessment; the planning, construction or modification of a flood management project; the planning, construction or modification of a water recycling project; the planning, construction or modification of a domestic water supply facility to meet safe drinking water standards; the planning, construction or modification of a drainage water management unit, and/or the implementation of a water conservation program. In addition, the purpose of this Agreement is to implement and from time to time revise certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, that have been developed by the Members and to perform such other responsibilities to promote water quality within the Gateway Region. Notwithstanding the citation of specific legal authority for the foregoing, the Authority may exercise any other statutory authority which may now exist or be subsequently enacted to deal with ground water, storm water, water recharge, water recycling, water supply, water storage, water treatment, water drainage, water conservation or any related urban water management subject within the purview of local or regional water agencies and MS4 operators.

3. Establishment. Pursuant to the Joint Exercise of Powers Act, the Original Agreement established a Joint Powers Authority which is a regional water management group and a public entity separate from the parties to this Agreement. The name of the entity is the “Los Angeles Gateway Region Integrated Regional Water Management Authority” and may be referred to as the “Gateway Water Management Authority.” The GWMA shall carry out its functions through a Governing Board, as described in this Agreement.

4. Term of Agreement. This amended and restated Agreement is effective as of the latest date by which a super-majority of the Members, acting through their legislative bodies, adopt resolutions approving this amended and restated Agreement and thereafter having executed this Agreement, and shall continue in full force and effect for so long as no less than three (3) such Members remain, or until terminated by unanimous consent, provided that all liabilities of the GWMA have been satisfied and all assets of the GWMA have been distributed. A super-majority for purposes of this Section 4 shall mean the affirmative vote of two-thirds (2/3) of the Members.

5. Restriction on Exercise of Powers. Pursuant to and to the extent required by California Government Code Section 6509, the GWMA shall be restricted in the exercise of its powers to the same extent as the City of Long Beach is restricted in its exercise of powers hereunder; provided that, if the City of Long Beach ceases to be a Member, then the GWMA shall be restricted in its exercise of powers to the same extent as the City of Downey is restricted in its exercise of powers hereunder; in that the aforesaid cities are charter cities with statutory authority over a water supply.

6. Governing Board. The governing body of the GWMA is the Governing Board which is comprised of one representative from each Member, but such representative need not be a member of the legislative body of such public agency if approved by resolution of the legislative body of the Member. The Governing Board shall oversee the activities of the GWMA and shall act consistent with and in furtherance of the purposes of this Agreement and the GWMA.

(a) Appointment. The legislative body of each of the Member shall appoint one member of the Governing Board and may appoint up to three alternate Board members. If neither the Governing Board member nor the Member's alternate(s) can attend a scheduled meeting, one time per year the chief executive (e.g., city manager) or the assistant chief executive of such Member may designate in writing a representative for that meeting who may attend and participate in that meeting as if he or she was a Governing Board member.

(b) Term of Members. Each member and alternate member of the Governing Board serves until removed by the applicable Member's legislative body. Board members and alternates may be removed at any time by the appointing Member's legislative body. Vacancies shall be filled in the same manner as the original appointment.

(c) Compensation. Governing Board members receive no compensation for attending required meetings.

(d) Voting. Each Governing Board member shall have one (1) vote. If a Board member cannot attend a meeting, the alternate attending shall be fully empowered to act as the Governing Board member for the meeting so attended. Actions taken by the Governing Board shall require a majority or super-majority vote as provided below in Section (e).

(e) Quorum. A majority of the Governing Board must be present to constitute a quorum. No action will be valid unless it has received the affirmative vote of the majority of those Governing Board members present, except where a super-majority vote is specified. Where a super-majority vote is specified herein, it shall mean the affirmative vote of two-thirds (2/3) of the Governing Board members present.

(f) Responsibilities. The Governing Board will:

- (1) Determine general policy for GWMA activities.
- (2) Act on behalf of all Members in adopting strategies to pursue the purposes of the GWMA and implement such strategies.
- (3) Approve a budget to expend funds necessary to exercise the powers and achieve the purposes of the GWMA, as set forth in this Agreement, and as otherwise provided by law. A super-majority vote shall be required to adopt a budget or assess the contribution of costs or to purchase or long-term lease any real property.
- (4) Ensure that projects and programs that are undertaken are in the best interest of the residents served by the GWMA.
- (5) Authorize expenditures of funds in accordance with budget and any purchasing procedures adopted by the Governing Board.
- (6) Share costs equally among the Members, except as otherwise provided herein.
- (7) Approve or deny applications from local public agencies for admission to the GWMA or expel a member from the GWMA.
- (8) Adopt by-laws, rules and regulations governing operations of the GWMA.
- (9) Appoint such ad hoc or standing committees of its Members as it may deem appropriate, all in uniformity with the Ralph M. Brown Act (Sections 54950 *et seq.*).

(g) Meetings. The Governing Board shall conduct regular and special meetings in accordance with the Ralph M. Brown Act, commencing with California Government Code Section 54950, or any successor provision thereto. It shall hold at least one (1) regular meeting in each year and such additional meetings as may be necessary to accomplish the purposes specified herein. Regular meetings shall be held at such location as the Governing Board may determine by Resolution. Minutes shall be kept of all meetings of the GWMA and shall be provided to the Members and made available to the public. Meetings shall be conducted in accordance with rules of procedure adopted by the Governing Board (the most current edition of "Roberts Rules of Order" as of the effective date of this Agreement). Except as specifically provided elsewhere in this Agreement, any rule of procedure affecting the order of business may be suspended with the approval of a majority of Board members then voting.

## 7. Organization.

(a) Officers. The Governing Board shall elect a chair, a vice-chair, treasurer and/or such other officers as the Board shall find appropriate. The Governing Board shall also appoint a secretary, who need not be a member of the Governing Board. Each officer shall serve at the pleasure of the Governing Board. Upon approval by the Governing Board, all contracts, deeds and other official documents on behalf of the GWMA shall be executed by the Chair or the Executive Officer, and attested to by the Secretary and approved as to form by GWMA's legal counsel or other appropriate officer.

(b) Employees. The Governing Board may appoint an Executive Officer, controller, clerk, legal counsel or other employees as it deems appropriate and may establish the duties and compensation of such employees. The Governing Board may choose to utilize the services of employees of the Members by appointing a Lead Agency, as described below, and, if required, compensate the Member accordingly, or may directly appoint and employ its own staff. If the GWMA directly employs employees, the Governing Board shall adopt a personnel system establishing rules and regulations comparable to the public sector generally.

(c) Finances. The Governing Board shall appoint a qualified person to act as the Auditor, who need not be a member of the Governing Board. GWMA shall cause an independent annual audit of the GWMA's finances to be made by a certified public accountant in compliance with California Government Code Section 6505. The Treasurer of the GWMA shall be the depositor and shall have custody of all money of the GWMA received from whatever source. The Auditor of the GWMA shall draw warrants to pay demands against the GWMA when the demands have been approved by the GWMA by its authorized representative pursuant to any delegation of authority by the GWMA. The Treasurer and Auditor shall comply strictly with the provisions of statutes relating to their duties, as set forth in the Joint Exercise of Powers Act. The Governing Board may transfer the responsibilities of Treasurer and/or Auditor to any person or entity as may then be authorized by law.

(d) Consultants. The GWMA is authorized to enter into contracts and pay consultants pursuant to the GWMA's purchasing procedure to perform any work or activity it is empowered to perform hereunder, including the provision of professional, financial, legal, administrative, technical or other services. A consultant may be designated as an officer, including the Executive Officer, of the GWMA.

(e) Lead Agency. The Governing Board may, but is not required to, select from the Members, a Lead Agency for the GWMA. In such case, the Director of Finance of the Lead Agency shall be and act as the Treasurer and Auditor of the GWMA, pursuant to California Government Code Section 6505.6. Pursuant to California Government Code Section 6505.1, the Secretary and Treasurer shall have charge of the property of the GWMA and each shall file an official bond in the penal sum of Ten Thousand Dollars (\$10,000.00) or such additional amount as the Governing Board may establish. If a lead agency is selected, by majority vote the Governing Board may change the Lead Agency at any time. In such event, the officers of the new Lead Agency shall serve as the respective officers of the GWMA.

(f) Property of the GWMA. Pursuant to California Government Code Section 6505.6, the Governing Board may designate an officer or employee, or officers and employees, in addition to the Treasurer, to receive, deposit, invest, and disburse the money of the GWMA pursuant to California Government Code Sections 6505.5 and 6509.5. The Governing Board shall fix the amount of the official bond to be filed by each such designee.

8. Powers and Functions as a Regional Water Management Entity. Subject to the limitations set forth herein, the GWMA, acting through its Governing Board, shall have any and all powers commonly held by the Members, necessary or appropriate to fulfill the purposes set forth in Section 2, above, and to implement the agreed upon provisions of the MS4 Permit on behalf of the Members and to otherwise perform the functions and exercise the powers of a regional water management group pursuant to applicable law.

9. Corporate and Political Powers. For purposes of exercising its authority, and subject to the limitations set forth herein, the GWMA shall have all joint powers specified in California Government Code Section 6508 including, but not limited to, any or all of the following:

- (a) To exercise the common powers of its Members;
- (b) To make and enter into contracts;
- (c) To employ agents and employees;
- (d) To acquire, construct, manage, maintain or operate any building, structure, work or improvement;
- (e) To acquire, hold or dispose of real or personal property;
- (f) To incur debts, liabilities and obligations and issue bonds, notes, certificates of participation and other forms or evidence of indebtedness;
- (g) To sue and be sued in its own name;
- (h) To apply for, accept, receive and disburse grants, loans and other financial aid from any agency of the State of California or the United States of America and to receive donations of property, funds, services and other forms of assistance from persons, firms, corporations or governmental entities;
- (i) To obtain insurance for the GWMA and contract for risk management services;
- (j) To invest money of the GWMA in the same manner and on the same conditions as local agencies pursuant to California Government Code Section 53601;
- (k) To prepare and support legislation related to the purposes of this Agreement;
- (l) To adopt rules, regulations, policies, bylaws and procedures for the carrying out of the foregoing powers or necessary for the governing of the operations of the GWMA; and
- (m) To exercise all other powers necessary and proper to carry out the provisions of this Agreement.

10. Limitations. The GWMA shall not have the power of eminent domain.

11. Expenditures and Contributions. From time to time, the Governing Board may require Member contributions in order to make expenditures necessary to carry out the purposes and functions of the GWMA which may include, but are not limited to, retention of consultant(s) to conduct studies and prepare plans, reports and designs, and/or provide management services. Contracts over \$100,000 shall require a super-majority vote of the Governing Board to approve. Contributions may be assessed against Members on an equal basis, or upon such other basis as may be determined by the Governing Board. Within thirty (30) days of such an assessment by the Governing Board becoming effective, each Member,

shall make the required contribution, provided that any Member not wishing to make such contribution may, in the alternative, withdraw from the GWMA within said period by adopting a resolution of withdrawal by its legislative body and otherwise complying with Section 15.

12. Eligibility for Membership and Admission. Any local public agency that is a member of the Gateway Cities Council of Governments, or that has statutory authority over a water supply with the Gateway Cities Region, may apply to become a member of the GWMA pursuant to an action taken by the legislative body of such public agency and may become a Member upon a super-majority vote of the Governing Board and execution of this Agreement. At the time of approval of admission, the Governing Board may request that the new Member make a payment of any costs incurred by the GWMA to date, to the extent the benefit of those costs will be derived or will continue to be derived after the new Member agency has joined the GWMA.

13. Accounts, Reports, and Audits. The following procedures shall be followed to ensure strict accountability of all funds of the GWMA and to provide for accurate reporting of receipts and disbursements of said funds:

(a) The Auditor shall either prepare or contract with a certified public accountant to prepare an annual audit of the GWMA's accounts and records. The minimum requirements for such audits shall be those prescribed by the State Controller for special districts under California Government Code Section 26909 or successor statute and shall conform to generally accepted accounting principles.

(b) A report of said audit shall be filed as a public record with each Member and with the County Auditor of the County of Los Angeles. Such report shall be filed within twelve (12) months of the end of the fiscal year or years under examination.

(c) Any additional procedures pertaining to accountability of funds and assets of the GWMA, as specified in the Joint Exercise of Powers Act, shall be followed.

14. Obligation for Debts and Liabilities and Distribution of Assets. Except as otherwise provided herein or by applicable law, no Member shall be individually responsible for any of the debts, liabilities or obligations of the GWMA, and all such debts, liabilities and obligations shall exclusively be those of the GWMA.

(a) Indemnification.

(1) Each Member agrees to indemnify, defend and hold the GWMA and all other Members, and employees, officers and agents of the GWMA, free and harmless with respect to any and all claims, liabilities, losses, and damages, including legal fees and expenses, to the extent arising out of or connected with the acts or omissions, or breach or default, of such Member, or any person or entity acting on behalf of such Member, in the performance of any of its obligations under this Agreement.

(2) The GWMA shall indemnify, defend, and hold harmless, jointly and severally, each of its Members and the Members' officers, officials, employees, agents, and representatives with respect to any loss, damage, injury, claim, litigation, or liability, including attorney's fees and costs, arising out of or in any way related to the creation,



operation, functioning, decisions, or actions of the GWMA or the GWMA's officers, officials, employees, agents, or representatives.

(3) The provision of indemnity set forth in this Section shall not be construed to obligate the GWMA to pay any liability, including but not limited to punitive damages, which by law would be contrary to public policy or otherwise unlawful.

(b) Tort Liability. Government Code Section 895.2 imposes certain tort liability jointly upon public agencies solely by reason of such public agencies being parties to an agreement as defined in Government Code Section 895. Therefore, the Member public agencies, as among themselves, pursuant to the authorization contained in Government Code Sections 895.4 and 895.6, each assume the full liability imposed upon it or any of its officers, agents, employees or representatives by law for injury caused by a negligent or wrongful action or inaction, or omission, occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Government Code Section 895.2. To achieve this purpose, each Member public agency indemnifies and holds harmless each other party and the GWMA, for any loss, cost or expense, including reasonable attorney's fees and consultant fees that may be imposed upon or incurred by such other Member public agency or the GWMA solely by virtue of Government Code Section 895.2.

(c) Funds for Defense. Notwithstanding the provisions of paragraphs (a) or (b), above, by a super-majority vote of the Governing Board, the Board may approve the expenditure of GWMA funds to defend, indemnify and hold the GWMA, members of the Governing Board, and/or any employee or agent of the GWMA, free and harmless from claims and liabilities arising in connection with their actions taken in good faith, and while within the scope of their duties being performed on behalf of the GWMA.

(d) Self-Insure. The GWMA may self-insure or purchase insurance, and/or-, require the Members to self-insure or purchase insurance, in order to comply with any of the defense and indemnity requirements herein.

(e) Privileges and Immunities. All of the privileges and immunities from liability, exemptions from laws, ordinances, and rules, all pension, relief, disability, worker's compensation, and other benefits which apply to the activity of officers, agents, or employees of any Member when performing their respective functions within the territorial limits of the Member, shall apply to them to the same degree and extent while engaged in the performance on any of their functions and duties extraterritorially hereunder.

15. Withdrawal by a Member. Subject to the provisions of this section, any Member may withdraw from the GWMA by providing the Governing Board no less than thirty (30) days prior written notice including a copy of the initiating resolution by the legislative body of the withdrawing Member. The withdrawing Member shall pay all unpaid contributions that were approved by the Governing Board more than one hundred twenty (120) days prior to the date of the notice of withdrawal. No Member may withdraw unless and until it has satisfied any and all outstanding contractual obligations, or other indebtedness for which such Member would otherwise be obligated, in whole or in part, to pay. "Outstanding contractual obligations" includes the obligations for payments on contracts which the GWMA has entered into and are legally binding but where additional services will be performed in the future, until the contract has been fully performed.

16. Effect of Termination. Upon termination of this Agreement by the GWMA, all of the existing assets shall be divided and distributed for public purposes in such manner as shall be determined by a super-majority vote of the Governing Board provided, however, that this Agreement and the Governing Board shall continue to exist for the purposes of disposing of all claims, administering the distribution of assets, and performing any other functions necessary to conclude the affairs of the GWMA. This Agreement may not be terminated so long as the GWMA has any outstanding contractual obligations or other indebtedness.

17. Notices. Notices permitted or required to be sent pursuant to this Agreement shall be sent by registered mail, return receipt requested, or reputable overnight delivery service, addressed as follows:

To Member public agencies at each Member public agency's official business address, personally addressed to that agency's Governing Board member;

To the GWMA at 16401 Paramount Boulevard, Paramount, California 90723. This address shall be the GWMA's official business address. This address may be changed by approval of the Governing Board and the giving of written notice to each Member at their official business address.

18. Amendment. Except for amendments that change the GWMA's powers, duties, indemnification requirements, or financial responsibilities, this Agreement may be amended by a super-majority vote of the Governing Board. Otherwise, this Agreement may be amended by a majority vote of the Governing Board and by a majority vote of the Members acting by resolution of their legislative bodies.

19. Legal Actions.

(a) Remedies. The GWMA is hereby authorized to take any and all legal or equitable actions, including but not limited to, seeking an injunction and/or specific performance, necessary or permitted by law, to enforce this Agreement.

(b) Applicable Law and Forum. The laws of the State of California shall govern the interpretation and enforcement of this Agreement, without regard to conflict of law principles. Legal actions must be instituted and maintained in the Superior Court of the County of Los Angeles, State of California, in any other appropriate court in that county, or in the Federal District Court in the Central District of California.

(c) Acceptance of Service of Process. In the event that any legal action is commenced against the GWMA, service of process on the GWMA shall be made by personal service upon the Executive Officer or Secretary of the GWMA, or in such other manner as may be provided by law.

(d) Waivers. All waivers of any term or condition of this Agreement shall be in writing. No waiver of any term or same term or condition at a different time.

20. Liberal Construction; Severability. In the event of any litigation over the meaning of this Agreement or the GWMA of any agency of the GWMA, this Agreement shall be

liberally construed to effectuate its purposes. Should any part, term or provision of this Agreement be decided by any court of competent jurisdiction to be illegal or in conflict with any law of the State of California or federal law, or otherwise be rendered unenforceable or invalid, the validity of the remaining portions and/or provisions shall not be affected thereby.

21. Conflicts of Interest. No officers, official, or employee of the GWMA shall have any financial interest, direct or indirect, in the GWMA nor shall any such person participate in any decision relating to the GWMA which affects his or her financial interests, in violation of any State law or regulation.

22. Books and Records. All books, records, accounts, and documents of the GWMA shall be available at any reasonable time to the Directors and, to the extent provided by the California Public Records Act (Government Code Section 7920.000, *et seq.*) shall be public records. This Section does not authorize the release of any confidential records which are exempt from disclosure under the California Public Records Act or other applicable law or regulations.

23. Principal Office. The principal office of the GWMA shall be that of the office of the Executive Officer or as from time to time designated by the Board.

24. Successors. This Agreement shall be binding upon all Members and shall inure to the benefit of the successors of each of the Members provided, however, that no Member may assign any right or obligation under this Agreement without the written consent of the Governing Board.

25. Effectuate Counterparts. This Agreement may be executed in counterparts, which together shall constitute the same and entire agreement.

26. Filing with Secretary of State. The Executive Officer of the Governing Board is directed to file with the office of the California Secretary of State and State Controller a notice of adoption or amendment of this Agreement within thirty (30) days after the effective date of such adoption or amendment, as required by California Government Code Sections 6503.5 and 6503.6 and shall file all other official notices as may be required by law.

27. Entire Agreement. This Agreement constitutes the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and amends, replaces, and supersedes all other prior or contemporaneous oral or written understandings and agreements of the parties.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, each of the parties hereto have caused this Agreement to be executed and attested by its duly authorized officers as of the dates set forth below.

\_\_\_\_\_  
(signature)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
City/Agency Name: \_\_\_\_\_

ATTEST BY:

APPROVED AS TO FORM BY:

\_\_\_\_\_  
(signature)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
(signature)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

# **REPORTS AND INFORMATIONAL INFORMATION**

## ITEM 1



## **CITY OF HUNTINGTON PARK**

Office of the City Manager  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

### **CONSIDERATION AND DIRECTION TO INITIATE THE PROCESS OF ESTABLISHING CITY COUNCIL DISTRICTS AND AUTHORIZE THE CITY MANAGER TO RETAIN A CONSULTANT TO PROVIDE ANALYSIS AND RECOMMENDATIONS**

#### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Open the item for discussion; and
2. Provide direction on initiating a process to transition the City of Huntington Park from at-large to district-based elections; and
3. Authorize the City Manager to retain a qualified consultant to evaluate, analyze, and present districting options to the City Council, including community outreach, mapping, and compliance with applicable laws.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of Huntington Park currently conducts at-large elections for City Council. Staff is seeking direction from the City Council regarding the possibility of transitioning to district-based elections, consistent with state and federal legal frameworks and best practices adopted by many California cities.

Authorizing a consultant to assist with this process will allow the City to explore options and assess compliance with relevant laws such as the California Voting Rights Act (CVRA), Federal Voting Rights Act (VRA), and the FAIR MAPS Act. A qualified

**CONSIDERATION AND DIRECTION TO INITIATE THE PROCESS OF ESTABLISHING CITY COUNCIL DISTRICTS AND AUTHORIZE THE CITY MANAGER TO RETAIN A CONSULTANT TO PROVIDE ANALYSIS AND RECOMMENDATIONS**

August 18, 2025

Page 2 of 2

demographer or redistricting consultant would provide demographic analysis, draft maps, legal insight, and public outreach support.

This item does not propose adoption of any districting model at this time. It merely seeks authorization to begin evaluating options and prepare for possible implementation, with formal decisions to be brought back to the Council at a later date.

**FISCAL IMPACT/FINANCING**

Funding for consultant services has not yet been appropriated. Upon selection of a qualified consultant, staff will return to the City Council with a proposed agreement and a corresponding budget appropriation request, which will include estimated costs for consulting, mapping, legal review, and public engagement.

**CONCLUSION**

Upon Council direction and approval, staff will initiate the selection of a qualified consultant and begin the process of evaluating election district options in compliance with state and federal law. Staff will return to the Council with findings, draft maps, and formal recommendations for public consideration.

Respectfully submitted,



**RICARDO REYES**  
City Manager



## ITEM 2



# **CITY OF HUNTINGTON PARK**

Public Works Department  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PROJECT MANAGEMENT AND CONSULTING SERVICES FOR BROADBAND INFRASTRUCTURE DEPLOYMENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Award the Professional Services Agreement (PSA) to Entrust for project management and consulting services related to the oversight of the City's Broadband Infrastructure Project for a not-to-exceed amount of \$1,457,472.00; and
2. Authorize the City Manager to finalize terms and execute the professional services agreement.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On November 7, 2024, the California Public Utilities Commission (CPUC) awarded the City of Huntington Park \$25,358,952 in Federal Funding Account (FFA) grant funding to construct middle- and last-mile broadband infrastructure. The FFA was established in 2021 under the California Advanced Services Fund (CASF) and funded through the American Rescue Plan Act (ARPA) to address the digital divide in underserved communities.

On June 5, 2025, the City issued a Request for Proposal (RFP) for project management and consulting services for the Broadband Infrastructure Project. A total of six (6) proposals were received by the submission deadline of July 10, 2025.

# CONSIDERATION AND APPROVAL TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PROJECT MANAGEMENT AND CONSULTING SERVICES FOR BROADBAND INFRASTRUCTURE DEPLOYMENT

August 18, 2025

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Following is a tabulation of the proposals in no particular order:

<b>Consultant</b>	<b>Total Cost</b>
4Liberty	\$985,752.00
EN Engineering	\$1,457,472.00
Aztecs Engineering	\$1,750,941
Finley Engineering	\$2,532,866
HR&A Advisors	\$2,991,500
Tilson Technology Management, Inc.	\$3,845,435.00

To evaluate the submissions, an interview panel composed of the City Manager, who oversees all city operations, the Director of Finance, responsible for managing the City's financial resources, and the Director of Public Works, who supervises the City's infrastructure projects, conducted interviews over two days during the week of August 11. The evaluation process focused on qualifications, broadband infrastructure experience, understanding of CPUC funding and compliance requirements, project delivery strategies, and proposed costs.

Two firms, Entrust and HR&A Advisors, emerged as the top contenders, both demonstrating extensive experience with broadband implementation, regulatory compliance, and strong regional partnerships. Both firms are highly qualified and capable. For practical purposes, they stood on equal footing in terms of technical merit and capability.

However, Entrust's lower cost proposal offers meaningful savings to the City. Given that project expenses are reimbursable under the CPUC grant, the cost difference was a decisive factor. Absent that differential, staff might have recommended HR&A.

Entrust's ongoing management of the Gateway Cities Council of Governments (COG) broadband initiative is a strategic advantage for the City. This presents a unique opportunity to align seamlessly with regional middle-mile efforts and stakeholders. Entrust's familiarity with both the COG initiative and CPUC requirements positions them to ensure a smooth transition into project implementation, providing reassurance that the project aligns with broader regional initiatives.

Entrust's forward-thinking strategy, which extends beyond construction to emphasize the development of a sustainable, community-informed business model for long-term broadband service delivery, is of utmost importance. This approach instills confidence in the project's long-term success, ensuring that it is not just a short-term solution but a sustainable, community-driven service.

**CONSIDERATION AND APPROVAL TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR PROJECT MANAGEMENT AND CONSULTING SERVICES FOR BROADBAND INFRASTRUCTURE DEPLOYMENT**

August 18, 2025

Page 3 of 3

As the City begins implementation, it must also evaluate whether to connect its local broadband endpoints to the COG's middle-mile infrastructure or the State's middle-mile backbone network. The City's decision will be based on cost factors and service delivery, and Entrust's insight into both options will aid this decision-making process.

Given the strict timelines associated with CPUC funding and the urgency of project launch, Entrust is well-positioned to mobilize immediately. The City is not obligated to award the contract to the lowest bidder; instead, the recommendation is based on a comprehensive evaluation of qualifications, readiness, and cost-effectiveness.

**FISCAL IMPACT/FINANCING**

Entrust submitted a proposal and fee schedule in accordance with RFP requirements. The total contract amount of \$\$1,457,472.00 is fully reimbursable through the CPUC Federal Funding Account (FFA) grant. No additional appropriation is requested currently.

**CONCLUSION**

Staff recommend awarding the professional services agreement to Entrust to ensure timely, compliant, and effective project management of the City's Broadband Infrastructure Project.

Respectfully submitted,



RICARDO REYES  
City Manager



GERRY LOPEZ  
Director of Public Works

**ATTACHMENT(S)**

1. Professional Services Agreement (PSA)
2. Proposals available at the City Clerk's Office



# **Project Management & Consulting Services for Broadband Infrastructure Deployment**

4Liberty Proposal to City of Huntington Park

July 10, 2025



## 1. Cover Letter / Executive Summary

City of Huntington Park  
Attn: Gerry Lopez, Public Works Director

4Liberty is pleased to submit our response to the City of Huntington Park's Request for Proposals for Project Management and Consulting Services for Broadband Infrastructure Deployment. We have carefully reviewed the RFP and understand the scope, expectations, and compliance obligations required to support the City's \$25.3 million CPUC-funded broadband initiative. Our team is uniquely qualified to deliver comprehensive program management services that ensure timely, compliant, and impactful project delivery.

We bring extensive experience managing broadband deployment and fiber infrastructure programs across California, including the integration of micro trenching methods, public outreach strategies, and grant reporting in accordance with CPUC guidelines. Our multidisciplinary team combines technical depth, program control rigor, and strong community engagement practices that align with the City's goals of closing the digital divide and supporting long-term broadband sustainability.

### Summary of Our Qualifications

- **Proven Broadband Project Success:** Over 15 years managing complex utility and public sector fiber deployments with strong emphasis on construction oversight, regulatory compliance, and grant performance.
- **Expert Team with Local Experience:** Our broadband, permitting, financial, and engagement specialists bring 100+ years of combined experience, much of it in Southern California.
- **Integrated Program & Financial Controls:** We leverage best-in-class tools for scheduling (Primavera), real-time dashboards, grant documentation, audit tracking, and milestone reporting.
- **Inclusive Stakeholder Outreach:** Our approach centers equity and access, using multilingual communication, community forums, and trusted messengers to reach underserved populations.
- **Strong Safety and QA/QC Culture:** With a zero-incident record, we apply ANSI/TIA/BICSI standards and strict trenching/fiber inspection protocols to ensure long-term network integrity.

### Required Statement

*I have read, understood, and agreed to all statements in this Request for Proposal and acknowledge receipt of all addendums/amendments as well as to the terms, conditions, and attachments referenced.*

A handwritten signature in black ink that reads 'Sharelynn F. Moore'.

**Sharelynn Moore | Chief Executive Officer**  
7675 Dagget Street, Suite 200 San Diego, CA 92111  
[smoore@4liberty.com](mailto:smoore@4liberty.com) / 619.400.100

## 2. Consultant Profile

### Firm History

Founded in 2009, 4Liberty, Inc. is a solutions-based consultancy delivering advisory, professional, and technical services across broadband infrastructure, utilities, and smart city initiatives. We are a certified Woman-Owned Business Enterprise (WBE) headquartered in San Diego, with additional offices in New York and Georgia. Our firm brings deep experience supporting public-sector and utility clients with a focus on cost-effective, compliant, and innovative project execution.

Our company is comprised of 160 employees, structured to deliver consulting services and full life-cycle program and construction management. With a workforce that is 50% women and representing over 21 nationalities, we value diversity and inclusion as a strategic advantage. We have completed over 1,700 projects across North America, with 29+ active clients and a track record of delivering complex infrastructure deployments on time and within budget.

4Liberty's organization is built to mirror the structure of the industries and clients we support. Each practice area is led by senior professionals with deep subject matter expertise. For example, our Transmission & Distribution (T&D) division is led by a licensed professional engineer with over 16 years of experience managing civil and electrical infrastructure, including large-scale fiber deployment programs across California.

In 2023, Sharelynn Moore was appointed as CEO. A nationally recognized leader with more than 25 years of experience in energy and smart technologies, Ms. Moore brings strategic insight and operational leadership. She has led digital infrastructure initiatives at scale and was a founding member of the Smart Cities Council, furthering 4Liberty's alignment with community-centric broadband programs and public-private partnership models.

We are an agile, financially stable, and growth-oriented firm with a consistent record of minimizing project variances, improving productivity, and reducing costs through the integration of best practices, automation, and process optimization. Our approach is rooted in continuous improvement, allowing us to adapt quickly to client needs while maintaining a strong focus on safety, quality, and performance.

## Roles and Project Team Composition

4Liberty is proud to present a multidisciplinary team with deep expertise in broadband infrastructure deployment. Our personnel were carefully selected based on their proven success in managing CPUC-funded projects, executing complex broadband construction, leading stakeholder engagement, and ensuring regulatory and financial compliance. Together, our team is fully equipped to support the City of Huntington Park in delivering a high-quality, future-ready broadband network by the December 2026 deadline.

The following table outlines the roles, responsibilities, and anticipated level of effort of our proposed team:

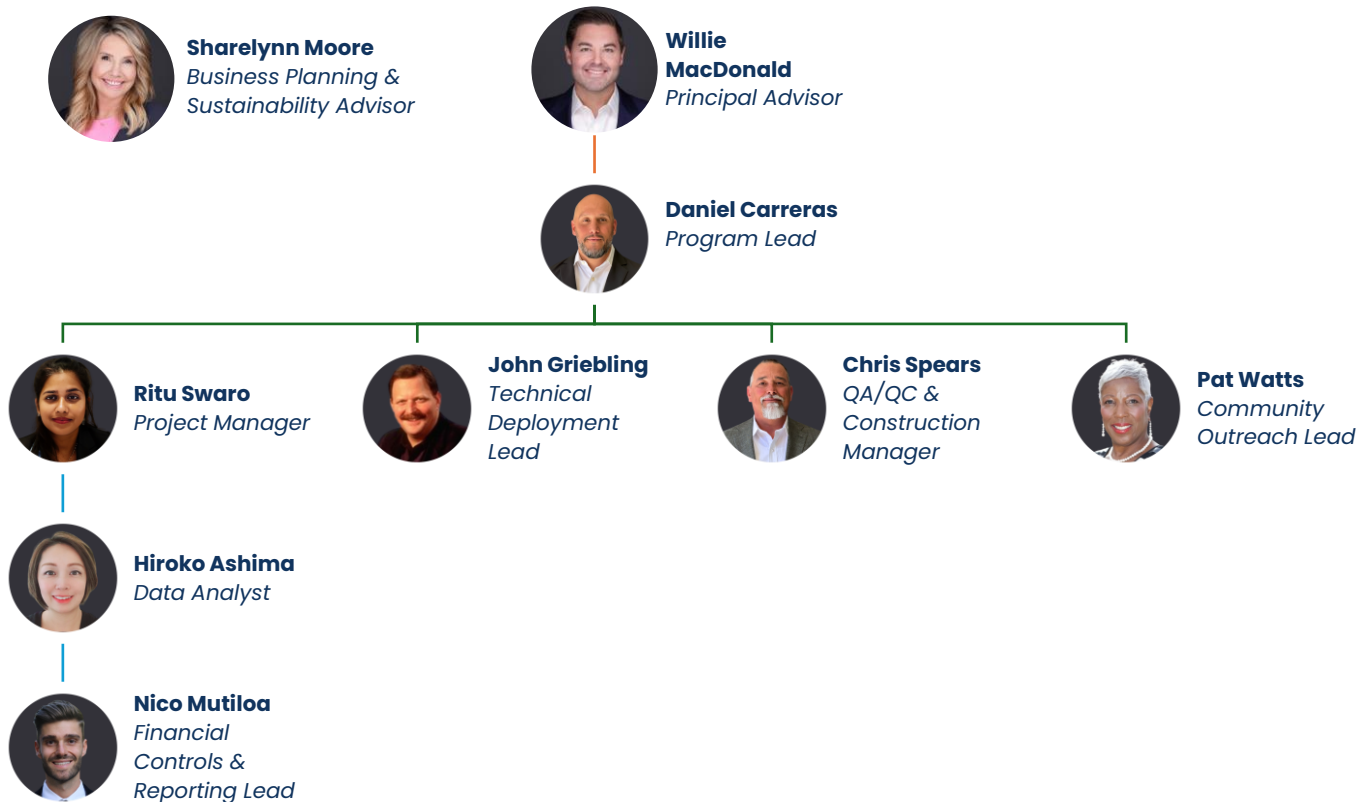
Role	Responsibilities	Level of Effort
<b>Principal Advisor</b>	Provides high-level strategic guidance, risk mitigation counsel, and executive oversight support.	As-needed
<b>Program Lead &amp; Project Manager</b>	Leads overall program execution; serves as primary point of contact with the City, CPUC, contractors, and all stakeholders; ensures milestone alignment and compliance. Manages all permitting activities and regulatory compliance processes to ensure timely approvals.	Full-time
<b>Technical Deployment Lead</b>	Leads network design and engineering; ensures compliance with ANSI/TIA and BICSI standards for fiber architecture and infrastructure deployment.	Full-time
<b>QA/QC &amp; Construction Manager</b>	Manages field execution including micro trenching and fiber placement; conducts daily inspections and enforces construction quality standards and test protocols.	Full-time
<b>Community Engagement Lead</b>	Designs and executes public outreach strategy; coordinates multilingual and equity-focused engagement; facilitates stakeholder alignment.	Part-time or As-needed
<b>Financial Controls &amp; Reporting Lead</b>	Oversees CPUC grant compliance, budget controls, audit documentation, and financial performance reporting.	Part-time or As-needed
<b>Business Planning &amp; Sustainability Advisor</b>	Develops broadband business model, evaluates P3 structures, forecasts revenue, and ensures long-term operational sustainability.	As-needed



<b>Data Analyst</b>	Manages large data sets and market/economic analysis. Develops real-time dashboards and data visualization tools to support program tracking and reporting.	As-needed
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An organizational chart is provided below to illustrate reporting relationships, role alignment, and collaboration structure across the program team. This visual reinforces our integrated approach to managing technical delivery, regulatory compliance, community engagement, and fiscal oversight.

Resumes for all key personnel are included in Appendix A for reference and further detail on individual qualifications and relevant experience.



This team structure enables 4Liberty to effectively manage the interdependencies of construction, permitting, compliance, and outreach while maintaining alignment with CPUC requirements and community priorities. Our cross-functional team will work in partnership with City staff and external stakeholders to ensure timely, transparent, and cost-effective broadband deployment.

## 3. Technical Approach

### Project Planning and Management

As a solutions-based consultancy, 4Liberty blends deep technical expertise with hands-on operational experience and stakeholder engagement to support the City in realizing its broadband vision, providing the community with affordable broadband access. We understand that this project represents a transformative investment in Huntington Park's future, one that will deliver economic, educational, and social benefits for decades to come. With our breadth and depth of experience guiding complex infrastructure initiatives, 4Liberty is uniquely positioned to help ensure this promise becomes reality.

4Liberty will deliver a structured, collaborative, and transparent approach to project planning and management, grounded in PMI-based methodologies and refined through our experience with large-scale, grant-funded broadband initiatives. Our approach is designed to meet CPUC grant requirements, ensure cross-functional coordination, and maintain project delivery by the December 2026 deadline.

We apply a five-phase framework to guide broadband infrastructure deployments:

#### 1. Initiating

We begin by aligning project scope, stakeholder expectations, and baseline constraints to set a solid foundation. Key activities include:

- **Define Project Goals & Objectives:** Clarify the project's purpose and identify how success will be measured.
- **Identify Stakeholders:** Map all individuals and entities involved, understand their expectations, and determine their role in the process.
- **Develop a Project Charter:** Outline the project scope, deliverables, timeline, budget, and roles/responsibilities.
- **Assemble the Project Team:** Identify required expertise, assign roles, and ensure all team members are aligned with the project vision.
- **Conduct a Kickoff Meeting:** Align all stakeholders on the project's scope, vision, communication methods, tools, and expectations.

#### 2. Planning

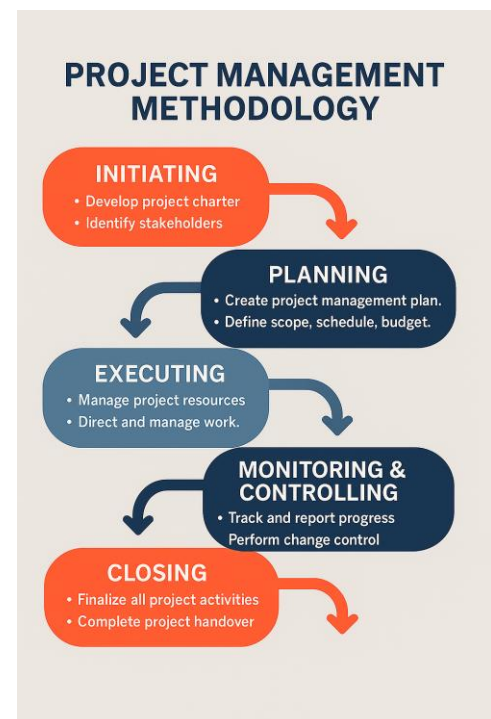
Our team will develop a comprehensive Broadband Deployment Plan tailored to the City's fiber network, design, procurement, permitting, community outreach, construction and closeout. Key activities include:

- Establishing a detailed project management plan, baseline for, schedule, budget and risk management
- Development of QA/QC, safety, and change management protocols.
- Creation of a grant-compliant budget and reimbursement framework.
- SKIP walks to review layout of the future broadband network.
- Identification of priority areas in Huntington Park.
- Establishing areas for pole attachment, UG lease duct, & bore shot, & micro trenching
- Establishing concise permitting timelines.
- Identify long lead procurement items (Cable, Hand Holes & Splice boxes).
- Implement a comprehensive needs assessment inclusive of community engagement
- Stakeholder communication and reporting plans.
- Digital equity and community outreach strategy.

### 3. Executing

This phase involves coordinating people and resources to carry out the plan. Key activities include:

- Overseeing construction plan incorporating, trenching, aerial or shared leased duct for the fiber installation of the Huntington Parks Broadband infrastructure deployment.
- Enforcing field execution standards complying with GO-95 & GO128 standards and CPUC grant conditions.
- Implement community outreach and education campaign
- Maintaining communication between city stakeholders, engineering & construction contractors, and city inspectors.
- Ensuring timely procurement and permit acquisition.
- Executing stakeholder outreach and equity engagement efforts.



### 4. Monitoring and Controlling

Our team applies continuous monitoring to ensure alignment with approved scope, schedule, and cost parameters, while enabling proactive risk mitigation. Key activities include:

- Live dashboard reporting of construction progress and KPIs.
- OTDR testing and QA/QC verification.
- Cost tracking, change control, and issue escalation.
- Monitoring digital equity indicators and community feedback.
- CPUC grant reporting, invoice validation, and document retention.

### 5. Closing Out

We ensure that all obligations are fulfilled, knowledge is transferred, and the City is well-positioned for long-term success. Key activities include:

- Closeout of all construction and financial documentation.
- Handoff of network operations documentation and SOPs.
- Compilation of lessons learned and post-project performance review.
- Final community engagement reporting to CPUC.
- Transition to operational sustainability and long-term ownership.

### Project Management Core Components

4Liberty will further support this initiative through:



- **Change Management:** 4Liberty applies a structured yet adaptable approach to change management, focused on strategic assessment to establish a baseline, stakeholder engagement, organizational readiness, and customized implementation strategies. Our methodology integrates training, performance monitoring, and continuous support to ensure new processes are effectively adopted and fully embedded into day-to-day operations.



- **Community Outreach:** Transparent, proactive communication is essential to the success of any public-facing initiative. Our team serves as a trusted outreach partner developing and executing strategies that foster community awareness, trust, and engagement. We assess market data and provide insight-based research. We tailor messaging across a variety of channels, including public meetings, digital platforms, printed materials, and stakeholder briefings, ensuring accessibility and clarity for diverse audiences. Our team help bridge the gap between technical teams and the communities served, building support, reducing resistance, and enhancing overall project outcomes.



- **Comprehensive Project Administration & Coordination:** Our team provides end-to-end administrative support to project managers, streamlining operations and enhancing project visibility. We coordinate and schedule meetings, document critical discussions through detailed agendas and minutes, and manage project collaboration sites. Additionally, we oversee the development and maintenance of project schedules and key deliverables, ensuring all stakeholders remain aligned throughout the project lifecycle.



- **Project Controls & Policy Implementation:** 4Liberty actively develops and enforces project control policies that drive business optimization and efficiency. Through targeted analyses, we have successfully recommended and implemented improvements in several key areas:

- **Field Activity QA/QC:** By evaluating field operations, we identified process enhancements that accelerated site activation while controlling costs.

- **Resource Allocation & Capacity Management:** Our initiative established clear resource allocation practices, balancing workload distribution to maintain project success while optimizing budget utilization.



- **Work Breakdown Structure Development & Schedule Management:** For every project, regardless of complexity, we establish a Work Breakdown Structure (WBS) and integrate it with ADO and Primavera P6 for seamless schedule coordination. This structured approach ensures accurate project tracking and efficient task execution.



- **Data-Driven Decision Support & Reporting:** Our team excels in data collection, analysis, and reporting, providing actionable insights to project managers and the PMO. We generate cadenced project status reports as well as ad hoc reports, delivering key metrics and performance indicators to aid in informed decision-making.



- **Project Controls: Planning, Scheduling & Cost Analysis:** 4Liberty supports project controls by managing planning, scheduling, monitoring, and reporting for various programs and projects. While cost analysis is typically handled by internal Project Managers, we provide this service upon request, collaborating closely with financial teams to ensure budget alignment.



- **Advanced Scheduling & Resource Management:** Leveraging Microsoft Project and similar tools, our team develops and maintains project schedules, effectively managing tasks, resources, and costs to keep projects on track. We work closely with scheduling teams to maintain accuracy and accountability.



- **Strategic Document Preparation & Public Sector Solicitation:** With extensive experience in preparing reports, presentations, and recommendations, we support project managers in compiling critical documentation for internal stakeholders and regulatory bodies. While we have not yet prepared public sector solicitation documentation for existing, our team has the expertise and experience to fulfill this requirement effectively.



- **Guidance & Issue Resolution for Project Managers:** Our team serves as a trusted advisor, offering guidance, specialized assistance, and problem resolution for project control challenges. We work collaboratively with project managers to navigate complex project dynamics, ensuring risks are mitigated and objectives are met.



- **Budget Forecasting & Financial Planning:** We prepare expenditure forecasts and project budgets, working in coordination with finance teams to provide accurate financial planning that aligns with organizational goals.



- **Scalable Expertise for Expanding Needs:** Beyond our established expertise, 4Liberty remains adaptable and responsive to evolving project needs. Our team is fully equipped to extend our capabilities to the District and other organizations, applying the same disciplined approach that has proven effective with our clients.



- **Commitment to Excellence:** At 4Liberty, we take pride in our ability to deliver structured, efficient, and high-impact project management support. Our holistic methodology integrates industry best practices, data-driven insights, and proactive resource management, ensuring that our clients achieve their strategic objectives with confidence.

## Community Outreach and Stakeholder Management

4Liberty understands that successful broadband deployment depends not only on technical excellence but also on meaningful community engagement. Our approach to outreach and stakeholder management is rooted in transparency, equity, and trust-building, ensuring that all voices are heard and reflected in project planning and execution.

We will lead a data-informed, multilingual outreach campaign to engage residents, businesses, and community organizations throughout the project lifecycle. This includes conducting a broadband needs assessment using tools such as surveys, GIS mapping, and community focus groups to identify service gaps, adoption barriers, and digital equity challenges specific to Huntington Park.

We have a team dedicated to data analysis and dashboarding that will support the City's fiber initiative. We will use data and data visualization to help identify service gaps and priorities within the community, giving the City the information it needs to ensure inclusivity and reaching the service goals.

Our outreach strategy will prioritize historically underserved and digitally disconnected populations. We will coordinate closely with local organizations, schools, and advocacy groups, including LA DEAL, to host accessible public forums, develop culturally relevant communications, and ensure two-way dialogue that shapes both technical and business decisions.

Our team brings direct experience with developing multi-language materials and approaches to engage residents, businesses, anchor institutions, community-based organizations, educational institutions. 4Liberty has existing relationships with community-based organizations that can be leveraged for the City's fiber project.

Key components of our outreach approach include:

- Targeted engagement plans tailored to multilingual and low-income, and digitally disconnected audiences
- Educational materials promoting awareness of broadband benefits and programs like the Affordable Connectivity Program (ACP)
- Community briefings to align expectations and build public trust
- Integration of community feedback into project design, permitting, and service delivery
- Documentation and reporting of outreach outcomes for CPUC compliance

- Build and maintain long-term relationships with community stakeholders to drive customer acquisition and advance digital inclusion efforts

By fostering collaboration and addressing concerns early, we reduce resistance, improve adoption, and help the City develop a community-mind broadband solution that is inclusive, sustainable, and community-backed, addressing the digital equity gaps and providing high-speed internet to every home in the community.

## Technical Expertise and Deployment Support

4Liberty brings deep technical expertise in fiber and wireless network design, engineering standards, and field deployment strategies tailored to urban environments like Huntington Park. Our team has hands-on experience leading optical broadband infrastructure rollouts that leverage micro trenching and other low-impact construction methods to accelerate deployment while minimizing disruption to public rights-of-way. The team also has hands-on experience leading wireless infrastructure rollouts extending back to the first city-wide Wi-Fi deployment in Cerritos, CA in 2004. Team experience includes the rollout of small cell and wireless backhaul, including cellular (LTE/5G), Wi-Fi 7, the new Wi-Fi HaLow (802.11ah), and Fixed Wireless Access (FWA) technologies. Key elements of our optical deployment support include:

- Development of detailed fiber network architecture, including P2P and GPON configurations
- Engineering of micro trenching routes, trench depth/widening specs, and utility coordination
- Equipment selection guidance, including trenching tools, fiber reels, and splice enclosures
- Integration with existing City infrastructure and GIS datasets
- Field-ready SOPs for installation crews, splicing protocols, and test procedures
- Technical review and validation of fiber testing results (OTDR, IL/RL)

Our deployment team will work in tandem with permitting, construction, and QA/QC leads to ensure seamless coordination, minimize rework, and maintain performance standards. This integrated approach enables efficient execution, supports long-term scalability, and ensures the network is future-ready for multi-gigabit services, smart city applications, and public safety use cases.

## Permitting and Regulatory Compliance

Timely and coordinated permitting is essential to maintaining project momentum and ensuring compliance with CPUC and municipal requirements. 4Liberty's approach to permitting and regulatory compliance focuses on proactive planning, early coordination with agencies, and supplying the jurisdictional permitting desk with accurate construction drawings to create TCPs rigorous documentation.

Our team will manage the full permitting lifecycle from pre-application coordination through final approvals across local, state, and federal levels. This includes oversight of environmental



compliance, encroachment permits, traffic control plans, and utility clearances. We will work closely with City departments, public works, and utility providers to streamline review timelines and reduce bottlenecks. Key responsibilities include:

- Preparing and submitting comprehensive permit applications and tracking approvals
- Ensuring compliance with CEQA/NEPA, CPUC grant terms, construction codes, and labor standards
- Coordinating with inspectors and agencies to resolve field-related permitting issues
- Maintaining audit-ready documentation for all permits and regulatory submissions
- Supporting integration of permit conditions into field construction and scheduling workflows

Our compliance strategy is designed to reduce risk, avoid delays, and ensure that the project proceeds with full regulatory alignment and transparency.



## Construction Oversight and Quality Assurance

4Liberty brings extensive experience in telecom and utility construction, emphasizing safety, quality, and timely delivery. Our field-driven approach combines strict design timelines, constructability planning, and rigorous QA/QC to ensure compliance with GO-95, GO-128, and CPUC grant standards.

### Pre-Construction Phase

We adopt a phased construction strategy to segment the project into manageable areas, allowing for efficient crew deployment and risk mitigation. Key pre-construction activities include:

- **Segment Prioritization:** Identifying moratorium zones, environmental constraints, and utility conflicts to optimize construction sequencing and avoid delays.
- **Constructability Reviews:** Performing detailed field validations of alignment paths, traffic control plans, geotechnical data, and drill pit staging. This ensures feasible routing, safe equipment access, and mitigation of subsurface risks.
- **Staging Yard Coordination:** Assisting in the identification and setup of centralized yards for material and equipment storage to streamline logistics.
- **Contractor Coordination:** Supporting the selection and onboarding of construction partners to align with project scope, safety expectations, and schedule targets.
- **Pre-Construction Meetings:** Finalizing logistics, confirming material lead times, and establishing safety protocols in collaboration with City staff and contractors.

### Construction Phase

Our team provides daily field oversight, coordinating with QA/QC and the Construction Manager to ensure compliance with safety, specs, and grant requirements. Responsibilities include:

- **Field Oversight:** Monitoring contractor performance, verifying conformance with design documents, and tracking progress against milestones.
- **Quality Assurance and Control:** Conducting on-site inspections, OTDR and power meter testing, and documentation reviews to ensure compliance with fiber installation standards (BICSI, TIA, IEEE).
- **Daily Coordination:** Leading field briefings, resolving unforeseen issues, managing change orders, and maintaining daily logs for transparency and accountability.
- **Utility Coordination:** Ensuring safe, conflict-free construction through potholing, utility locating, and active communication with utility providers.

### Post-Construction Phase

As deployment wraps up, we focus on validating quality, confirming deliverables, and ensuring a smooth transition to operations. Key post-construction activities include:

- **Final Walkthroughs:** Completing punch-list reviews to identify deficiencies and confirm restoration standards are met.
- **As-Built Validation:** Reviewing and finalizing as-built documentation to reflect accurate network layouts, fiber routing, and component placements.
- **Lessons Learned:** Facilitating a project debrief to document successes and identify process improvements for future infrastructure projects.

## Business Planning and Sustainability

4Liberty is uniquely qualified to help the City design and implement a financially sustainable, community-centered broadband initiative that bridges the digital equity divide while creating long-term economic and social benefits. Our approach combines detailed business planning, stakeholder-focused outreach, and proven program management methods tailored to broadband deployments.

Below, we have described our approach each step of the way.

### 1. Development of Sustainable Broadband Business Models

4Liberty will develop and evaluate comprehensive broadband business model options aligned with the City's goals, demographics, and regulatory considerations. This includes:

- Assessing municipal and public-private partnership models.
- Preparing multi-year financial models, detailing capital expenditures, operating expenses, revenue projections, and return on investment analyses to support informed decision-making.
- Delivering clear recommendations to help the City select the most viable model for long-term success.

### 2. Market Analysis and Competitive Benchmarking

To inform pricing strategies, service tiers, and adoption targets, we will conduct a comprehensive assessment that includes:

- Analyzing local demand, price sensitivity, and the competitive landscape relative to comparable communities.
- Identifying underserved neighborhoods and target populations to prioritize digital inclusion efforts.
- Developing actionable insights to guide product design and pricing frameworks.

### 3. Comprehensive Marketing and Customer Acquisition Strategy

4Liberty will craft and implement an integrated marketing and outreach plan to engage residents, businesses, anchor institutions, and community organizations. This includes:

- Creating branding and messaging in multiple languages that emphasize affordability, reliability, and community benefit.
- Leveraging digital and physical outreach channels—such as social media, websites, direct mail, community events, community-based organizations, and multilingual materials—to maximize awareness and participation.
- Designing streamlined customer onboarding processes to reduce barriers to adoption, especially for residents with limited digital literacy.

### 4. Broadband Operations Plan

Our team will develop a detailed operational framework that enables efficient, customer-focused delivery of broadband services. Components will include:

- Defining workflows for service delivery, customer support, network monitoring, and maintenance.
- Establishing staffing requirements, training plans, escalation procedures, and service-level agreement (SLA) commitments.
- Creating performance dashboards to track key metrics such as network uptime, latency, customer satisfaction, and response times.

## 5. Revenue Diversification Strategies

To strengthen long-term financial sustainability, 4Liberty will explore and recommend revenue diversification opportunities, including:

- Leasing dark fiber assets and partnering with ISPs.
- Offering managed services and wholesale capacity to enterprise customers and institutions.
- Identifying smart city and IoT applications—such as public Wi-Fi, intelligent traffic management, intelligent streetlighting, and utility telemetry—that can generate incremental revenue streams, reduce expenses, and enhance community services.

## 6. Regulatory Compliance and Reporting

4Liberty has deep experience supporting public agencies with compliance and grant reporting. We will:

- Coordinate with City staff to prepare required filings to the California Public Utilities Commission (CPUC) and other oversight agencies.
- Document and report on financial performance, customer adoption metrics, network performance, and evidence of community engagement to ensure full compliance with funding milestones and audit requirements.

## Reporting, Documentation, and Audit Readiness

4Liberty maintains a rigorous, audit-ready approach to documentation and reporting that ensures full transparency and compliance throughout the lifecycle of broadband infrastructure projects. We utilize industry-standard platforms including Microsoft Visio, Power BI, Tableau, and Smartsheet to capture, track, and communicate project performance, financials, and stakeholder activities.

Our documentation strategy supports both operational execution and grant reporting, providing City staff and CPUC reviewers with real-time visibility into progress, milestones, and costs. We develop dashboards, process maps, and reports that are tailored for a range of stakeholders from executive leadership to construction teams and regulatory agencies.

Key deliverables include:

- **Real-time dashboards** for tracking project milestones, financial performance, homes passed, and key performance indicators (KPIs)

- **Detailed documentation libraries** including permits, utility coordination, construction logs, QA/QC reports, and community engagement records
- **Compliance-ready financial tracking**, including timekeeping, cost coding, reimbursement logs, and prevailing wage documentation
- **Visual process maps** that clarify workflows, escalation paths, and interdepartmental coordination
- **Grant reporting packages** that meet CPUC and federal requirements, including performance summaries, audit trails, and final closeout documentation

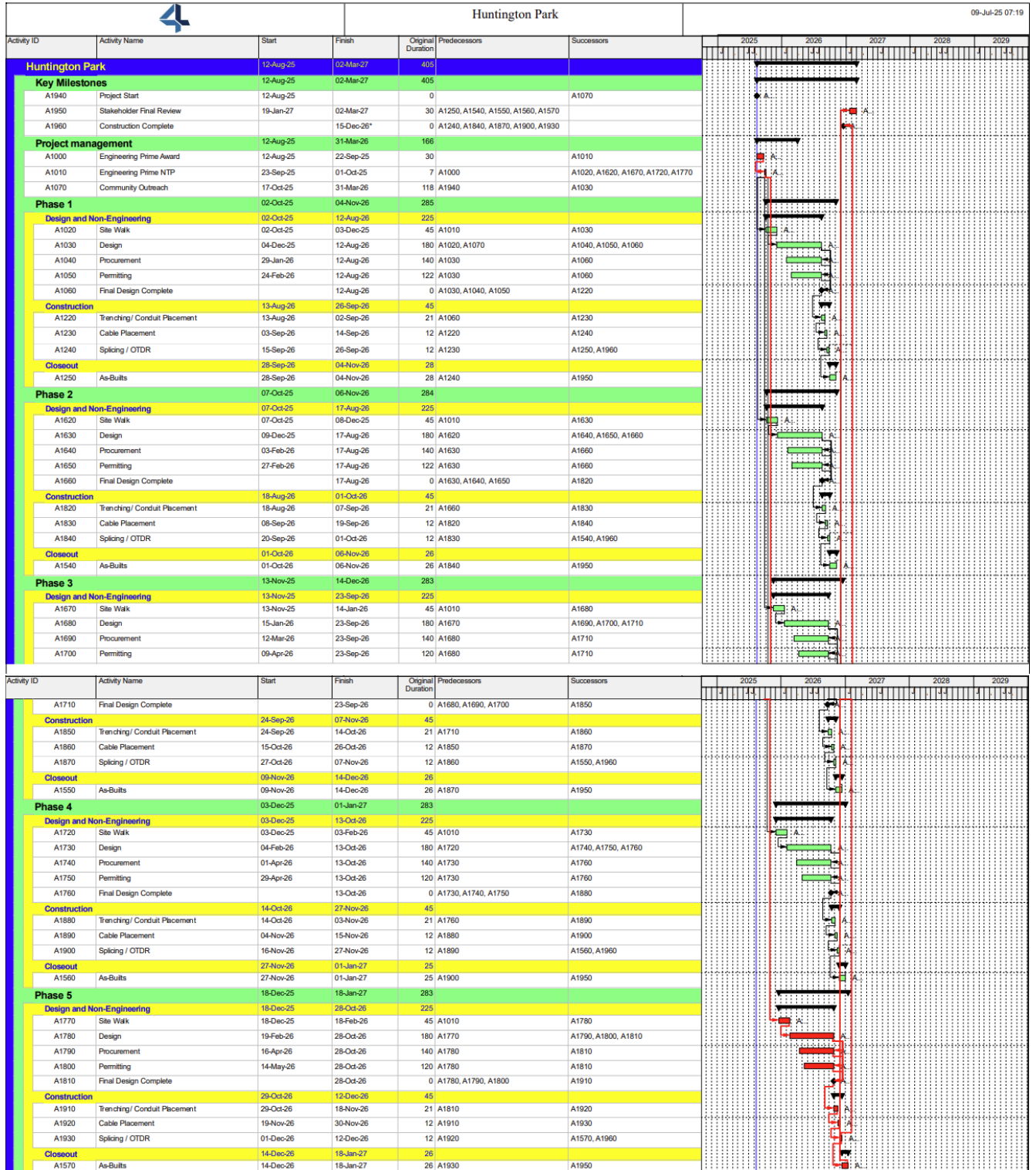
All documentation is maintained in a centralized, version-controlled environment to support secure access, audit inspections, and long-term record retention. Our structured reporting process ensures that the City remains fully eligible for reimbursement and audit-clearance throughout the duration of the project and beyond.

## Proposed Timeline and Milestones

The proposed schedule below for the City of Huntington Park Broadband Infrastructure Deployment spans from August 2025 through March 2027 and has been developed in Primavera P6 to ensure efficient, compliant, and milestone-driven project delivery. The work is structured into five coordinated phases, each with its own cycle of site walks, design, permitting, procurement, construction, and closeout.

Construction activities begin in August 2026 and are sequenced with overlapping trenching, cable placement, and splicing efforts across all phases to optimize resource use and accelerate delivery. Key milestones include Final Design Completion for each phase, Construction Completion by December 2026, and Final Stakeholder Review in Q1 2027. The schedule accounts for interdependencies between design, permitting, and field work, and includes QA/QC tasks like as-builts to support grant compliance and audit readiness.

This timeline provides the City with a clear path to full project completion by the CPUC's deadline and ensures regular progress monitoring to track deliverables, manage risks, and maintain alignment with funding requirements.



## 4. Relevant Project Experience

4Liberty brings a proven track record of delivering complex, high-impact network infrastructure programs across diverse environments. Our experience spans public utilities, federal agencies, and Fortune 500 enterprises, demonstrating our versatility and expertise in managing turnkey fiber deployments, secure facility builds, and multi-site infrastructure rollouts. Below are some examples and references of past projects executed within the last three years.

### Project 1: Fiber Build Initiative (FBI) Program

**Client:** San Diego Gas & Electric's (SDG&E)

**Project Type:** Turnkey Fiber Network Deployment across a 4,000-square-mile utility service area

**Location:** San Diego

**Reference Contact:**

- **Name:** Tami Harbin
- **Title:** Project Manager – Electric Engineering
- **Email:** tharbin@sdge.com
- **Phone:** (619) 951-5976

#### Summary & Scope:

Since 2021, 4Liberty has provided comprehensive Program Management services for SDG&E's Fiber Build Initiative (FBI), a major infrastructure program supporting over 275 miles of new fiber installations across a diverse and geographically challenging region. This initiative spans 51 concurrent projects and supports SDG&E's grid modernization, telecommunications, and substation connectivity goals.

#### Key services provided include:

- Full lifecycle project management: assessment, design, engineering, construction oversight, commissioning, and maintenance planning
- Engineering and construction coordination for aerial and underground fiber deployment
- Development and review of RFPs for construction contractors; facilitation of pre-bid conferences and proposal evaluations
- Oversight of wood, steel, and concrete pole installations, conduit and vault placement, splicing, and fiber testing
- Management of multi-jurisdictional permitting, land rights, and traffic control planning
- Community engagement through direct outreach and issue resolution

#### Notable Achievements

Upon assuming leadership of the FBI program, 4Liberty implemented key operational reforms that increased efficiency and performance:



- **Operational Efficiency:** Met and exceeded 2024 design and engineering output targets two months ahead of schedule. Maintained a budget variance of less than 0.2% on a \$38M program. Updated P6 schedule templates to enhance timeline accuracy and resource coordination
- **Process Innovation:** Developed fielding automation tools and streamlined RFI workflows. Introduced integrated project-level forecasting to align cost projections with actuals. Reduced PMO overhead through refined workflows and cross-disciplinary collaboration
- **Stakeholder Engagement:** Strengthened coordination across permitting, environmental, land services, and construction teams. Proactively managed community expectations and improved response to public concerns

### Lessons Learned & Applicability

This project showcases 4Liberty's ability to modernize program delivery, enforce rigorous quality controls, and manage complex fiber infrastructure across urban, suburban, and environmentally sensitive areas. The FBI program underscores our capacity to lead high-value broadband deployments while balancing technical complexity, stakeholder interests, and budget discipline insights that will directly inform our support for the City of Huntington Park.

## Project 2: Washington D.C. DoD Inside Plant Fiber Build

**Client:** Anduril Industries, a leading technology driven Department of Defense contractor

**Project Type:** DoD Inside Plant Fiber Build

**Location:** Washington, D.C

**Reference Contact:**

- **Name:** Casey Suyeto
- **Title:** Director, Infrastructure Engineering
- **Email:** csuyeto@anduril.com
- **Phone:** (949) 872-3589

### Summary & Scope:

4Liberty supported Anduril Industries—a leading Department of Defense contractor—in delivering a secure, high-performance fiber distribution system within a classified facility in Washington, D.C. This initiative required the installation of over 2,000 linear feet of single-mode and multimode fiber optic cable across six distinct locations, including multiple floors and secure zones, with zero disruption to critical operations.

### Key services provided include:

- Design and installation of plenum-rated and armored indoor fiber pathways
- Multi-floor connectivity between Intermediate Distribution Frames (IDFs), secure areas, and server rooms

- LC connector terminations and Corning hardware integration
- Full testing, certification, and as-built documentation

#### **Notable Achievements:**

- **High-Security Delivery:** Successfully executed within a controlled access environment, meeting strict regulatory and security compliance requirements, including adherence to NEC, NFPA, and DoD standards.
- **Technical Excellence:** Engineered a robust and scalable fiber backbone using Corning components and EIA/TIA 606-compliant labeling, with fiber termination and dB loss testing performed using industry-grade tools.
- **Seamless Coordination:** Managed multiple stakeholders, conducted regular safety briefings, and maintained clear communications to keep all project phases on track.
- **Future-Readiness:** Installed expanded connector housing capacity to support future network growth and issued a 5-year warranty on all installed components.
- **Comprehensive QA/QC:** Delivered detailed as-built documentation, fiber routing schematics, and floor plans to support long-term maintenance and upgrade strategies.

#### **Lessons Learned & Applicability:**

This project demonstrated 4Liberty's ability to execute complex fiber deployments in secure, high-stakes environments where precision, safety, and confidentiality are paramount. Our successful delivery under these conditions highlights our technical competency, risk management discipline, and commitment to exceeding client expectations—skills directly applicable to managing sensitive, multi-phase municipal broadband programs.

### **Project 3: Adobe Multi-State and Multi-Site Network Infrastructure Program**

**Client:** ePlus,

**Project Type:** PMO for multi-state, multi-site network deployment

**Location:** Virginia

**Reference Contact:**

- **Name:** Bryan McDonald
- **Title:** Senior Director, Professional Services
- **Email:** bmcDonald@eplus.com
- **Phone:** 408-220-1869

#### **Summary & Scope:**

4Liberty served as the Program Management Office (PMO) for Adobe's large-scale, multi-state network equipment upgrade and swap-out initiative, in partnership with ePlus. The program spanned deployments across seven states and multiple campuses, requiring tight coordination of simultaneous installations, vendor management, and adherence to Adobe's enterprise technical



standards. 4Liberty provided end-to-end program oversight, ensuring each site was upgraded consistently, efficiently, and within project timelines and budgets.

**Key services provided include:**

- **Multi-Site Deployment Management:** Oversaw planning and execution of network upgrades across multiple concurrent locations.
- **Vendor Selection & Oversight:** Managed procurement, onboarding, and performance of installation partners to ensure quality and consistency.
- **Technical Material Management:** Developed and maintained Bills of Materials (BOMs) tailored to each site while ensuring alignment with Adobe's enterprise requirements.
- **Logistics and Scheduling:** Directed material tracking, logistics coordination, and deployment scheduling to achieve seamless implementation.
- **Comprehensive PMO Governance:** Delivered structured project controls, including scope management, cost tracking, schedule adherence, risk mitigation, change management, and quality assurance.
- **Stakeholder Collaboration:** Worked closely with ePlus and Adobe stakeholders to translate strategic objectives into actionable plans.

**Notable Achievements:**

- **Coordinated Multi-State Rollouts:** Successfully managed simultaneous deployments across all seven states while meeting stringent quality and timeline requirements.
- **Consistent Standards Compliance:** Maintained adherence to Adobe's technical and operational standards at every campus location.
- **Vendor Performance Excellence:** Achieved high levels of partner accountability through structured selection and performance management.
- **On-Time, On-Budget Delivery:** Completed all phases within planned budgets and schedules through disciplined PMO practices and proactive issue resolution.

**Lessons Learned & Applicability:**

- **Scalable PMO Frameworks Enable Consistency:** Applying standardized governance processes across geographically distributed sites supports predictable outcomes and mitigates variability.
- **Proactive Vendor Management is Critical:** Early engagement and rigorous oversight of installation partners directly impact quality and schedule performance.
- **Site-Specific Planning Drives Success:** Tailoring materials management and deployment sequencing to each campus's operational realities reduces disruption and improves execution efficiency.

- Strong Client Partnership is Foundational: Close collaboration with stakeholders ensures that technical upgrades remain aligned with broader enterprise objectives and change readiness.

These lessons directly inform our approach to community broadband initiatives, where multi-site coordination, robust vendor oversight, and consistent quality standards are essential to successful deployment and long-term sustainability.

In addition to 4Liberty's experience, our partner and subcontractor on this project, Pat Watts, brings a wealth of experience with direct community outreach in LA and the surrounding area. She is very active in the community and works on several community-based organizations' boards, including the Board of Directors for Community Build, a non-profit community development organization which focuses on bringing capital investments into South Central Los Angeles, and she is Chairman of the Board for the California African American Chamber of Commerce. As a community first-minded professional, she has worked with organizations to engage, enroll, and support the rollout of programs that positively impact communities. Her support includes developing outreach strategies and multi-lingual materials.

She spent 24 years in the electric utility industry within Southern California Edison. During which time she held management and supervisory positions in customer service, energy services, public affairs, and community relations. This experience allowed her to acquire an in-depth knowledge of the electric utility industry in both the regulated and deregulated environments. Connecting disadvantaged communities with services is a personal passion. She serves as a Board member of the California Public Utility Commission's Low- Income Oversight Board (LIOB) under the SCE Clean Energy Access Group.

## 5. Cost Proposal

Please refer to the separately labeled PDF titled "Cost Proposal – Broadband Infrastructure Project – 4Liberty," which has been uploaded to the City's bid portal under the designated Cost Proposal section.

## 6. Proof of Insurance

Evidence of insurance coverage as required by City standards is attached below.



Response to RFP PM & Consulting Services for  
Broadband Infrastructure Deployment



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
6/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Bowermaster Insurance Brokers A Division of Patriot Growth Insurance Services, L 7777 Center Ave Suite 600 Huntington Beach CA 92647		<b>CONTACT NAME:</b> Brie McConnell <b>PHONE (A/C No, Ext):</b> 714-733-6200 <b>FAX (A/C No):</b> <b>E-MAIL ADDRESS:</b> bmcconnell@bowermaster.com		
<b>INSURED</b> 4Liberty, Inc 7675 Dagget St. Suite 200 San Diego CA 92111		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		INSURER A: Travelers Excess and Surplus Lines Company		29696
		INSURER B: Hartford Fire Insurance Company		19682
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

**COVERAGES**

**CERTIFICATE NUMBER:** 132478693

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	TYPE OF INSURANCE	ADDL SUBR (IND) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	72UUNBM557E	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		72UENCM5197	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		72XHUBM5YSM	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	72WEBM56F	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B A	<input checked="" type="checkbox"/> <b>CRIME Tech E&amp;D/Cyber Liability</b>		72UUNBM557E TEO-108157003-00	1/1/2025 1/1/2025	1/1/2026 1/1/2026	Deductible: \$1,000 Deductible: \$50,000 Limit: \$100,000 Limit: \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: City of Huntington Park's Broadband Infrastructure Deployment RFP.

City of Huntington Park, its officers, officials, employees and volunteers are Additional Insured as respects to General Liability per attached endorsement form.

**CERTIFICATE HOLDER**

City of Huntington Park  
6550 Miles Avenue  
Huntington Park CA 90255

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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## Appendix A. Resumes



**CONTACT INFO**

✉ [smoore@4liberty.com](mailto:smoore@4liberty.com)

🌐 [www.4liberty.com](http://www.4liberty.com)

📍 San Diego, CA

**SKILLS SUMMARY**

- Client Success
- Strategy
- Business Planning
- Change Management
- Public Affairs/Government Relations
- Executive Leadership Mentor

**EDUCATION**

- MBA, Business Administration and Management - Gonzaga University
- BS, Marketing - University of Idaho

**PROFESSIONAL CERTIFICATIONS**

- Leadership on the Edge Program
- Commitment Based Management



### SHARELYNN MOORE

#### BUSINESS PLANNING & SUSTAINABILITY ADVISOR

25 TOTAL YEARS OF EXPERIENCE

#### PERSONAL PROFILE

A passionate customer focused leader with more than 25 years of progressive experience in energy and technology. Drives strategy for market expansion, builds high performing teams, creative problem solver, develops new markets, ensures profitability and efficiency, invents new ways of doing things, and thrives on leading change.

#### WORK EXPERIENCE

##### Chief Executive Officer

4Liberty, 2023 - Current

Serving as CEO of 4Liberty, a growing consulting and professional services company with over 160 employees, provides visionary leadership to drive long-term goals, growth, profitability, new offerings and return on investment. Leads culture, builds high performing teams, invests in the community, and mentors executives. Works with key clients to set strategy, develop implementation plans, and manage change. Takes responsibility for client success.

##### Member Board Of Directors

Arable, 2021 - Present

Bringing Industrial IoT and data driven insights to agriculture. Taking Smart Cities to Smart Farming.

##### Executive Vice President, Business Development and CMO

Bloom Energy, 2020 - 2023

Charged with leading company's top line growth strategy to rapidly scale a multi-billion clean energy company. Responsible for Bloom's Korea business, new business development, product management, commercial operations, public affairs, and marketing. Resided on board of directors of Bloom SK Fuel Cell and Bloom Energy Korea.

##### SVP Networked Solutions Product Business Unit

Itron, 2001 - 2020

Held various roles, advancing from technical product management and product line management to Director of Product Management, Senior Director of Corporate Marketing and Communications, Vice President of Global Marketing & Public Affairs, and finally, SVP of the Networked Solutions Product Business Unit. Successfully launched key products, directed strategy for the software including MDMS, and managed global marketing and brand positioning. As SVP, led a \$1.5+ billion P&L, overseeing IoT communication devices, networking solutions, and Smart Grid and Smart Cities strategy.







#### CONTACT INFO

✉ wmacdonald@4liberty.com

🌐 www.4liberty.com

📍 San Diego, CA

#### SKILLS SUMMARY

- Project Management
- Construction Oversight, Documentation, and Reporting
- Roadway Construction and Maintenance
- Risk Assessment and Mitigation
- Local Codes, Standards, and Regulations
- Effective Stakeholder Engagement and Communication

#### EDUCATION

BS, Civil Engineering - University of Central Florida

#### PROFESSIONAL CERTIFICATIONS

- Professional Engineer
- OSHA 10
- CPR & First Aid Certification
- AGC Project Managers' Training



## WILLIAM MACDONALD, PE

### PRINCIPAL ADVISOR

17 TOTAL YEARS OF EXPERIENCE



#### PERSONAL PROFILE

A strategic operational leader with experience working in all phases of construction. Adept at relationship management, qualitative analysis, CPM scheduling, estimating, project management, cost controls and risk management as they apply to the construction industry. Expert in building, retaining and leading teams toward the successful execution of a shared vision of revenue growth, increased profitability and operational excellence. Skilled in using data analytics to identify trends and develop new systems for process improvement.

#### WORK EXPERIENCE

##### Director – Engineering, Design & Construction

4Liberty, 2022 - Current

Responsible for managing overall program performance including safety, quality, scope, schedule, innovation, budget, communication, compliance, resource issues, risks, and customer satisfaction. Primary point-of-contact responsible for collaborating closely with all engineering and design firms as well construction contractors; establishing, maintaining, and managing customer relationships and subcontracted partner's expectations relating to program performance. Reports project status and performance data as required to management, project sponsors, and other stakeholders.

##### Operations Manager

Henkels & McCoy, 2018-2022

Area Manager responsible for the operational and financial success of the San Diego power business unit with annual revenues in excess of \$75M per year including work in transmission and distribution construction related to utility telecommunications, underground cabling, fire hardening, reliability replacements, reconductoring of overhead lines, and equipment replacement as well as general maintenance of utility-scale electrical facilities. Also managed customer relationships, contract negotiation and a staff of 15 and over 100 craft workers. Managed proposal opportunities and final review/approval of all estimates. Developed project budgeting and cost analysis. Drove company objectives and routinely achieved KPI targets for revenue growth, profitability, safety and billing/collections.

##### Project Manager, Estimator and Project Engineering

Haugland Group LLC, 2010-2018

Management of civil infrastructure projects including road and bridge, repair and maintenance throughout the Northeast Region.



## DANIEL CARRERAS

### PROGRAM LEAD

14 TOTAL YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Program Manager with notable success in leading diverse teams on executing large scale utility telecommunications projects and programs including entitlement deliverables, including site acquisition & construction, zoning approvals, agreements negotiation, and permit cycle time reduction within designated regions.

#### WORK EXPERIENCE

##### Program Manager

4Liberty, 2023 - Current

Manages all phases and execution of diverse and complex utility capital project initiatives and lead teams. Responsible for large scale multi-year pre-construction estimating, budgets, reporting, and management of financial data, inspection teams, transmission, distribution, substation and communications infrastructure, from project inception through completion. Develops and maintain customer relationships with stakeholders, vendors and subcontractors.

##### Director - (DAS) Construction Services

LEAF Communications, 2022

As Director of Construction, led an integrated team across project management, construction management, financial forecasting, operations, and engineering for project contracts. Oversaw the achievement of KPIs, developed and executed transformation roadmaps, implemented process modifications, and tracked program schedules for T-Mobile, managing all stream dependencies.

##### Program Manager

Crown Castle, 2016 - 2020

Managed the overall performance of distributed antenna systems (DAS), utilizing dark and lit fiber, to light up a small cell network for T-Mobile. Responsible for organizing vendor agreements, spearheading resource allocation/employee technical skills, and creating operational policies/procedures offering construction, operational, and maintenance support for the system. Maintained record accountability and decreased revenue loss, while overseeing T-Mobile, AT&T, and Verizon contracts from \$4M-\$90M.

##### Project Manager C&E Mobility

AT&T, 2013 - 2016

Oversaw a multi-million-dollar fiber project, led cross-functional vendor teams for outside plant construction, and drafted frequent advancement, project status, and consultation reports to internal/external stakeholders.



#### CONTACT INFO

 dcarreras@4liberty.com

 www.4liberty.com

 Winchester, CA

#### SKILLS SUMMARY

- Site Acquisition & Construction
- Field Operations
- Municipality Construction
- Vendor Management
- Client & Contract Management
- People Development/Leadership
- Project Lifecycle Optimization

#### EDUCATION

MS, Business Administration - American  
Inter Continental University, Los Angeles

BS, Information Technology - American  
InterContinental University, Los Angeles





## RITU SWARO

### PROJECT MANAGER

13 YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Experienced Project Manager with a strong track record in the utilities and infrastructure sector, specializing in process improvement, procurement, engineering coordination, and end-to-end project delivery. Proven ability to manage multimillion-dollar programs, lead cross-functional teams, and drive operational efficiencies. Adept at risk mitigation, stakeholder engagement, and aligning project execution with strategic objectives.

#### WORK EXPERIENCE

##### Project Manager

4Liberty, Inc, 2023 - Current

Provides support to the team of engineers, permit, procurement, and project coordinators on daily basis to facilitate implementation of Fiber build across client's territories. Manages project risk log and verified timely mitigation plan execution within defined budget/schedule. Plans and tracks various activities, involving end-to-end project delivery. Liaison with financial analyst to present expense forecast for client review. Supervises PMO team for effective project management by identifying appropriate processes, workflow, and communication tools.

##### Project Manager

The Select Group, 2022 - 2023

Formulate and carry out project management plan, covering objectives, explanation, communication tools, stakeholder engagement strategy, and measurable goals. Interact with internal stakeholders and develop tools/materials. Oversee and comply with project timeline. Determine process gaps as well as efficiently record and mitigate risks. Assure newly developed policy adhere to labor compliance requirements.

##### Project Manager

4Liberty, Inc, 2020 - 2022

Oversaw the entire project lifecycle, including permitting, land acquisition, procurement, and construction. Directed bi-weekly project status update meetings with project team to determine challenges/gaps and solve engineering/constructability issues. Attained multiple promotions, set up PMO office, spearheaded \$30M projects, nurtured lucrative relationships with clients, and led process improvement activities. Controlled schedule (Primavera application) as well as coordinated with construction team by arranging biweekly construction update meetings and administering construction RFIs/as-built process.

#### CONTACT INFO

✉ rswaro@4liberty.com

🌐 www.4liberty.com

📍 Rancho Santa Margarita, CA

#### SKILLS SUMMARY

- Construction Management
- Budgeting & Forecasting
- Process Improvement
- Contract Negotiation

#### EDUCATION

- MS, Construction Management -University of Washington
- BS, Civil Engineering - Utkal University

#### PROFESSIONAL CERTIFICATIONS

- Project Management Professional (PMP)





## HIROKO SHIMA

### DATA ANALYST

20 TOTAL YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Seasoned Business Intelligence Analyst, specializing in transforming complex data into actionable insights to drive informed decision-making across diverse domains. With advanced skills in analytics, visualization, and problem-solving, and passion for creating compelling and functional reports, committed to delivering innovative solutions that drive business growth and success.

#### WORK EXPERIENCE

##### Business Intelligence Analyst

4Liberty, 2023 - Current

Designs and develops executive-level reports and dashboards using Microsoft Power BI, employing advanced DAX and Power Query to deliver key financial insights. Creates tailored financial reports with optimal data modeling, visualization, and Role Level Security, enabling proactive business solutions. Analyzes business requirements to provide strategic BI reporting recommendations and maintains comprehensive documentation. Collaborates with cross-functional teams to enhance data accuracy and streamlines processes, while leading coaching sessions for HR professionals on Power BI report development and mentoring internal teams to foster professional growth.

##### Business Intelligence Reporting Specialist

SAP America, 2017 - 2023

As a Business Intelligence Reporting Specialist (2021 - 2023), utilized Data Science techniques to design, develop, and maintain KPI dashboards and reports in Power BI with complex DAX, focusing on headcount and spend management. Developed forecasting algorithms, ad-hoc reporting solutions, and advanced Excel dashboards, and improved monthly forecast accuracy through statistical and predictive analysis. Led the end-to-end headcount and spend management process, rapidly prototyped dashboards for board-level reporting, identified significant savings opportunities, and mentored staff in technical skills. As a QA Support Specialist (2017-2021), managed and maintained reports and tools in advanced Excel and PowerPoint with VBA scripting, designed impactful reports that influenced a 33% headcount increase, enhanced reporting efficiency, and coordinated with Quality Assurance Directors to assemble optimal teams. Also translated SAP documentation into Japanese, developed social collaboration platforms, and led QA Services Coordinators to improve efficiency and productivity.



#### CONTACT INFO

 hshima@4liberty.com

 www.4liberty.com

 San Diego, CA

#### SKILLS SUMMARY

- Business Intelligence
- Data Analyst
- Dashboards
- Functional Reports

#### EDUCATION

- BS, Business Administration / Management Information Systems - San Diego State University

#### PROFESSIONAL CERTIFICATIONS

- Python for Data Science – edX UC San Diego
- Python Programming – UC San Diego Extended Study
- Certified Associate in Project Management – PMI







## NICOLAS MUTILOA

### FINANCIAL CONTROLS

8 YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Data focused financial analyst with a refined understanding and wide knowledge of financial principles including but not limited to balance sheets, income statements, cash flow, inventory management, cost savings and cost avoidance analysis, NPV analysis, and financial forecasting. Experience working in an array of finance roles: accounting, FP&A, operations, and supply chain.

#### WORK EXPERIENCE

##### Financial Analyst

4Liberty, 2022 - Current

Leads team initiatives and process improvements, focusing on portfolio financial performance and budget variance coordination. Utilizes SAP and advanced MS Excel tools to prepare and analyze capital projects' budget and forecasting reports, including MTD, QTD, and YTD variance reports. Transitions variance reports and dashboards to Power BI. Presents project spend reports, highlighting MTD, YTD, and Full Year actual vs. forecasted numbers, and recalibrates cash flow forecasts monthly. Acts as a liaison between Project Managers and senior management to explain variance numbers and provide commentary in IBM TM1. Prepares ad-hoc reports as requested by Project Managers.

##### Sr. Associate Supply Chain Finance

Collins Aerospace, 2019 - 2021

Supported the supply chain department with financial analysis and modeling, including forecasting monthly and yearly spend at the part level. Conducted cost-benefit and NPV analyses to inform supply chain decisions and managed 1,400 parts from over 50 suppliers. Reported on spend analysis to identify cost-saving opportunities and supported contractual negotiations, including pricing, quantity, and delivery schedules. Determined annual economic price adjustments (EPAs) for suppliers using Bureau of Labor Statistics data. Collaborated with supply chain to create and present business cases to leadership, managed contractual claims to ensure compliance, and booked financial accruals. Forecasted part prices and spend for strategic plans, conducted Sarbanes-Oxley compliance tests, validated deliveries against purchase orders, and reconciled account balances to ensure financial compliance.

##### Associate FP&A

Collins Aerospace, 2018 - 2019

Completed rotational program in Accounting, FP&A, and Operations Finance. Managed financial statements, oversaw a fixed asset audit, improved reporting through automation, and handled cost centers and labor rates.



#### CONTACT INFO

✉ nmutiloa@4liberty.com

🌐 www.4liberty.com

📍 San Diego, CA

#### SKILLS SUMMARY

- FP&A
- Financial Analysis
- Budgeting & Forecasting
- Capital Projects
- Power BI
- IBM TM1

#### EDUCATION

BBA in Finance, University of San Diego



## JOHN GRIEBLING

### TECHNICAL DEPLOYMENT LEAD

40 TOTAL YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Seasoned technology leader with deep expertise in telecommunications, systems engineering, and operations across diverse sectors, including utilities, defense, smart cities, IoT, and industrial automation. Proven track record in the design and deployment of advanced metering infrastructure (AMI 2.0), power distribution automation, and distributed energy resource (DER) integration. Recognized for strategic vision, technical acumen, and collaborative leadership. Skilled in mentoring, project management, and driving scalable, secure, and budget-aligned solutions.

#### WORK EXPERIENCE

##### Principal Consultant

Griebing LLC, 2025 - Current

Provides strategic consulting and technical leadership across telecommunications, smart infrastructure, and industrial IoT sectors. Advises clients on system engineering, network design, deployment, and operations with a focus on scalable and secure solutions for defense, utilities, smart cities, and industrial automation. Brings deep expertise in customer engagement, project delivery, and cross-functional collaboration.

##### Global Network Diversification Architect

Itron, 2015 - 2025

Directed global network architecture strategy for Itron and provided technical leadership for 4G/5G (3GPP) public and private cellular IoT initiatives across industrial, utility, and smart city sectors. Oversaw product and technology strategy for Itron's IoT portfolio—including meters, sensors, automation routers, DER integration devices, and backend systems for data, connectivity, and network management—leveraging MNO, MVNO, and private 4G/LTE & 5G network solutions.

##### Global Director, Communication System Engineering

ABB Tropos, 2004 - 2014

Developed and executed a global go-to-market strategy for the mining industry, encompassing solution design, product requirements, training programs, and pricing models. Led the system engineering and project management team supporting smart grid, smart city, and metro-scale broadband mesh networks, overseeing architecture, design, security, implementation, and operations. Provided technical sales engineering support for key accounts and directed successful technology trials. Delivered implementation oversight for a 7,000 km<sup>2</sup> Wi-Fi mesh network for Abu Dhabi Water and Electricity Authority (ADWEA). Designed and deployed IoT network projects for clients such as Google, DoD, DTE Energy, and multiple utilities and cities across North America, Europe, and the Middle East.



#### CONTACT INFO

 jgriebing@4liberty.com

 www.4liberty.com

 Denver, CO

#### SKILLS SUMMARY

- Network Architecture & Engineering
- Smart Infrastructure & Industrial IoT (IIoT)
- City-wide Wi-Fi Design and Implementation
- Customer & Partner Engagement
- AMI 2.0
- DER integration

#### EDUCATION

- MS, Electrical Engineering Course Work - Penn State
- BS, Computer Science - Penn State



## CHRIS SPEARS

### QA/QC & CONSTRUCTION MANAGER

25 TOTAL YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Experienced Construction Manager in Wireless Telecommunications Construction. Proven expertise in all facets of wireless construction, including design, feasibility, and cost management. Skilled in leading diverse teams under high-stress conditions, with a focus on maintaining strong client relationships. Proficient in reading construction drawings, managing bids, and ensuring safety and compliance. Extensive background in civil construction, tower stacking, RF stealthing, and utility coordination.

#### WORK EXPERIENCE

##### Project Manager

4Liberty, 2023 - Current

Serves as Outside Plant (OSP) Project Manager overseeing all stages of fiber and cabling infrastructure deployments and technology projects both in office and field location, as well as overseeing complex system deployments in electrical transmission and distribution substations and circuits. Manages multiple small OSP projects of varying complexity, leading project teams in defining scope and schedules, monitoring project progress, establishing detailed budgets, and addressing project issues and risks.

##### Construction Manager

Ericsson, 2022 - 2023

As Construction Manager, oversaw multiple cell site projects, including new site builds, site modifications, integrations, and utility upgrades. Reviewed all construction documentation, ensuring constructability and cost accuracy. Collaborated with carriers and CMVs to develop clear Statements of Work (SOWs). Provided daily reporting to the management team and coordinated site integration with all parties involved. Assisted market CMVs with utility design and installation and provided oversight for aerial, underground, and micro-trenching projects. Conducted post-construction Quality Assurance walks with the team to ensure sites met the highest standards, striving to exceed carrier expectations. Acted as the point of escalation for GCs and clients, focusing on maintaining customer pace to ensure company and client goals were achieved.

##### Senior Construction Manager

TruNorthe, 2022 - 2023

As Senior Construction Manager, oversaw multiple construction managers and site development projects. Managed the overall planning of construction activities, identifying critical milestones and priorities to ensure project success.



#### CONTACT INFO

✉ cspears@4liberty.com

🌐 www.4liberty.com

📍 Oceanside, CA

#### SKILLS SUMMARY

- Project Management
- Construction Management
- Operations Support
- Municipality Construction
- Wireless Telecommunications
- Wireless Construction





## PAT WATTS

### COMMUNITY OUTREACH COORDINATOR

25+ TOTAL YEARS OF EXPERIENCE

#### PERSONAL PROFILE

Seasoned executive with over 25 years of experience in the energy and utilities industry, including extensive leadership in energy and water efficiency, regulatory affairs, community outreach, and public engagement. Proven track record leading large-scale utility programs and strategic initiatives through executive-level consulting and advisory roles. Brings in-depth expertise in both regulated and deregulated utility environments, with a strong commitment to advancing equity, sustainability, and economic development.

#### WORK EXPERIENCE

##### President & CEO

Faith Com Inc. dba FCI Management , 1998 - Current

Patricia founded and leads FCI Management, a certified woman- and minority-owned energy and water consulting firm with offices in California, Georgia, New York, and Oregon. Under her leadership, FCI grew from a regional business into a nationally recognized firm delivering technical and programmatic services in energy efficiency, water conservation, regulatory compliance, and utility consulting.

She successfully scaled the company, secured and managed multi-million-dollar energy performance contracts, and oversaw high-impact projects including LED retrofits, HVAC upgrades, and solar energy integration for public agencies and private entities. Patricia played a pivotal role in building strategic partnerships with utilities and guided program delivery through her service on the California Public Utilities Commission's Low Income Oversight Board and as a key contractor to multiple utility-sponsored low-income energy programs. An expert in corporate strategy, stakeholder engagement, and ESG leadership, Patricia has received numerous honors for her impact in the energy sector, including the National Minority Contractors Association's Contractor of the Year Award (2014), MBDA Green Energy Firm of the Year (2015), Southern California Edison's Energy Efficiency Champion Award (2017), and the Clean Energy Champion Award from the California Energy Commission (2024).

##### Management & Supervisory Roles

Southern California Edison, 1974 - 1997

Held various leadership roles in customer service, energy services, public affairs, and community relations over a 24-year tenure. Directed cross-functional teams and community-focused initiatives that advanced utility programs in both regulated and deregulated environments. Served as Project Manager for community renewal and outreach initiatives supporting regional energy education and infrastructure investments.



#### CONTACT INFO

✉ patwatts@fcimgt.com

🌐 www.4liberty.com

📍 Cerritos, CA

#### SKILLS SUMMARY

- Strategic Planning & Execution
- Clean Energy & Sustainability Initiatives
- P&L Management & Revenue Growth
- Government & Regulatory Compliance
- Energy Audits & Performance Contracting
- Team Leadership & Organizational Development
- Innovation & Technology Integration

#### EDUCATION

- BS, in Business Management - University of La Verne

#### PROFESSIONAL CERTIFICATIONS

- Certified Energy Efficiency Practitioner

#### AWARDS

- 2024 – California Energy Commission Clean Energy Champion Hall of Fame
- 2023 – Diversity Professional Women of Excellence Legacy Award
- 2017 – Black Business Association Outstanding Entrepreneur of the Year



**City of Huntington Park**  
**RFP -Project Management & Consulting Services for Broadband**  
**Infrastructure Deployment**  
**Fee Schedule**

**BIDDER NAME**

**4Liberty, Inc**

**Project Management Services**

<b>Category</b>	<b>Description</b>	<b>Monthly Price</b>	<b>Annual Price</b>
Flat Fee	For a term of 18 months from August 2025 through January 2027.	82,146.00	985,752.00
			0.00

**TOTALS:                    82,146.00    985,752.00**

**Authorized Signature**



**Print Name**

**Sharelynn Moore**

**City of Huntington Park**  
**RFP -Project Management & Consulting Services for Broadband Infrastructure**  
**Deployment**  
**Fee Schedule**

<b>Titles</b>	<b>Hourly Rate</b>	<b>Responsibilities</b>	<b>Proposed Hrs</b>	<b>Total</b>
Advisor	\$ 250.00	Develops broadband business model, evaluates P3 structures, forecasts revenue, and ensures long-term operational sustainability.	200	\$ 50,000
Program Lead	\$ 195.00	Provides high-level strategic guidance, risk mitigation counsel, and executive oversight support.	595	\$ 116,025
Project Manager	\$ 165.00	Leads overall program execution; serves as primary point of contact with the City, CPUC, contractors, and all stakeholders; ensures milestone alignment and compliance. Manages all permitting activities, schedule and regulatory compliance processes to ensure timely approvals.	2,686	\$ 443,190
Technical Deployment Lead	\$ 215.00	Leads network design and engineering; ensures compliance with ANSI/TIA and BICSI standards for fiber architecture and infrastructure deployment.	299	\$ 64,285
Construction Manager	\$ 145.00	Manages field execution including micro trenching and fiber placement; conducts daily inspections and enforces construction quality standards and test protocols.	1,730	\$ 250,850
Community Engagement Manager	\$ 135.00	Designs and executes public outreach strategy; coordinates multilingual and equity-focused engagement; facilitates stakeholder alignment.	670	\$ 90,450
Financial Analyst	\$ 140.00	Oversees CPUC grant compliance, budget controls, audit documentation, and financial performance reporting.	1,055	\$ 147,700
Data Analyst	\$ 125.00	Manages large data sets and market/economic analysis. Develops real-time dashboards and data visualization tools to support program tracking and reporting.	900	\$ 112,500
			<b>Total</b>	<b>\$ 1,275,000</b>

# Cover Letter

July 10, 2025

City of Huntington Park  
Procurement Department  
6550 Miles Avenue  
Huntington Park, CA 90255

RE: Request for Proposal - Broadband Infrastructure Program Management Services

Dear Selection Committee:

Aztecs Telecom is pleased to submit our proposal for Broadband Infrastructure Program Management Services. With over 15 years in municipal broadband and more than 1000+ successful Southern California projects, we are uniquely qualified to serve Huntington Park.

Our certified PMPs and telecommunications engineers have consistently delivered similar projects under budget and ahead of schedule. We understand Huntington Park's demographics and the critical need to bridge the digital divide for all 58,000+ residents and 2,500+ businesses.

Our approach will:

- Optimize your \$25.3M federal grant funding
- Implement future-proof fiber infrastructure with 10Gbps+ speeds
- Create sustainable digital equity programs for underserved areas

Our complete proposal includes:

- Executive Summary - Overview of understanding and approach
- Consultant Profile - Qualifications and structure
- Technical Approach - Methodology and implementation strategy
- Relevant Project Experience - Similar successful initiatives
- Cost Proposal - Transparent, competitive pricing

We have reviewed all RFP documents, including addendums and amendments, and accept all terms and conditions. We are prepared to enter into a contract upon selection.

As Chief Executive Officer, I am authorized to bind Aztecs Telecom, Inc. to all commitments in this proposal.

***I HAVE READ, UNDERSTOOD, AND AGREED TO ALL STATEMENTS IN THIS REQUEST FOR PROPOSAL AND ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS/AMENDMENTS AS WELL AS TO THE TERMS, CONDITIONS, AND ATTACHMENTS REFERENCED.***

Sincerely,



Robert Lopez  
Chief Executive Officer  
Aztecs Telecom, Inc  
1353 Walker Lane  
Corona, CA 92879  
Phone: (714) 397-2131  
Email: rlopez@aztecs.net



# Proposal in Response to RFP

## Broadband Infrastructure Program Management Services

Submitted by: Aztecs Telecom | Date: July 10, 2025

Project Schedule: August 2025 - December 2026

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### Proposal Contents

1. Cover Letter
2. Executive Summary
3. Consultant Profile
4. Technical Approach
5. Relevant Project Experience
6. Cost Proposal






# Executive Summary

Aztecs Telecom is prepared to serve as Program Management Consultant for Huntington Park’s Broadband Infrastructure Deployment. Backed by over 85 years of combined experience, our team specializes in network design, permitting, construction oversight, operations, and grant compliance.

We bring a proven record of success managing telecom infrastructure projects across California and major U.S. metros, using structured, phased methodologies aligned with PMI and Agile standards. Our approach ensures CPUC compliance, stakeholder coordination, and transparent execution from project launch in August 2025.

With a focused 17-month timeline, Aztecs Telecom is uniquely positioned to help the City meet its December 2026 target while advancing digital equity and long-term network sustainability.

	<b>Collective Century of Leadership Experience</b>  Extensive telecommunications expertise supporting connectivity initiatives across California and major U.S. metropolitan areas, with a proven track record in network planning, deployment, permitting, construction oversight, and regulatory compliance.		<b>PMI &amp; Agile Methodology</b>  Structured approach for wireless and broadband network deployments ensuring full CPUC compliance, stakeholder alignment, and transparent execution from August 2025 kickoff		<b>17-Month Implementation</b>  Comprehensive project plan from August 2025 start to December 2026 completion, advancing digital equity goals while building operationally sustainable broadband infrastructure
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This proposal presents a comprehensive and structured response to the City of Huntington Park’s RFP for Broadband Infrastructure Deployment. Following the Executive Summary, we provide a detailed Consultant Profile, Technical Approach, Relevant Project Experience, and Cost Proposal. The Cover Letter outlines our commitment to a successful partnership, while the subsequent sections illustrate how our expertise and proven methodologies will support the effective implementation of the Broadband Infrastructure Program.

# Consultant Profile

## Aztecs Telecom: Honoring Aztec Ingenuity

Aztecs Telecom is a minority-owned firm in Corona, California, specializing in broadband infrastructure and communications technology. Founded in 2009, we honor the forward-thinking spirit of our Aztec ancestors - a legacy of relentless pursuit of knowledge and progress. Like the ancient Aztecs, we believe true transformation comes through collaboration and building on established foundations.

## Proven Track Record

With over 15 years of experience, Aztecs has overseen the deployment of more than 1,500 miles of fiber optic infrastructure and managed over \$280 million in private and public-funded projects - all with 100% compliance and zero disallowed audit costs. We've also achieved a 99.8% first-time acceptance rate across 3,000+ cell site and broadband installations.

## Multidisciplinary Expertise

Our teams include engineers, program directors, project managers, construction managers, compliance specialists, and system integrators - scaled to each engagement. Aztecs Telecom brings a strong track record in federal and state compliant, grant-funded telecommunication initiatives, delivering high-impact infrastructure with discipline, transparency, and measurable value for public agencies.

## Proposed Key Personnel



### Sam Rodriguez

#### Program Director

With over 30 years in telecommunications and infrastructure, Sam Rodriguez brings proven expertise in critical deployments and stakeholder coordination. He has led major initiatives for Comcast, Verizon, Sprint, Google, and American Tower. As the City of Huntington Park's primary point of contact, Sam will lead project kickoff, team mobilization, and overall program execution. His experience managing budgets up to \$500M and advancing broadband at all government levels ensures strategic delivery and alignment with community needs throughout the 17-month timeline.



### Sujeeva Ranasinghe

#### Project Manager

Sujeeva is a Program Manager with 20+ years of experience leading large-scale telecom and tech programs. He has driven PMO development, Agile delivery, and complex 5G, fiber, and cloud deployments.

At Comcast, he led a 5,000+ site national 5G rollout, accelerating delivery by 30% and reducing cost variance by 20% through effective RAN execution and vendor coordination.

Sujeeva holds an MBA, a B.S. in Electrical Engineering, and a Program Management Certificate. Proficient in SiteTracker, Jira, Tableau, and Agile, she excels in stakeholder engagement and operational performance.



### Michael Camarillo

#### Construction Manager

Michael is a veteran OSP Construction Manager with 20+ years of experience delivering wireless and fiber infrastructure projects throughout California. He specializes in last mile and interconnect builds, managing trenching, aerial/underground work, contractor oversight, permitting, and quality control.

He has successfully led deployments for major providers and municipalities, consistently delivering on time, within budget, and in compliance with State and Federal standards.

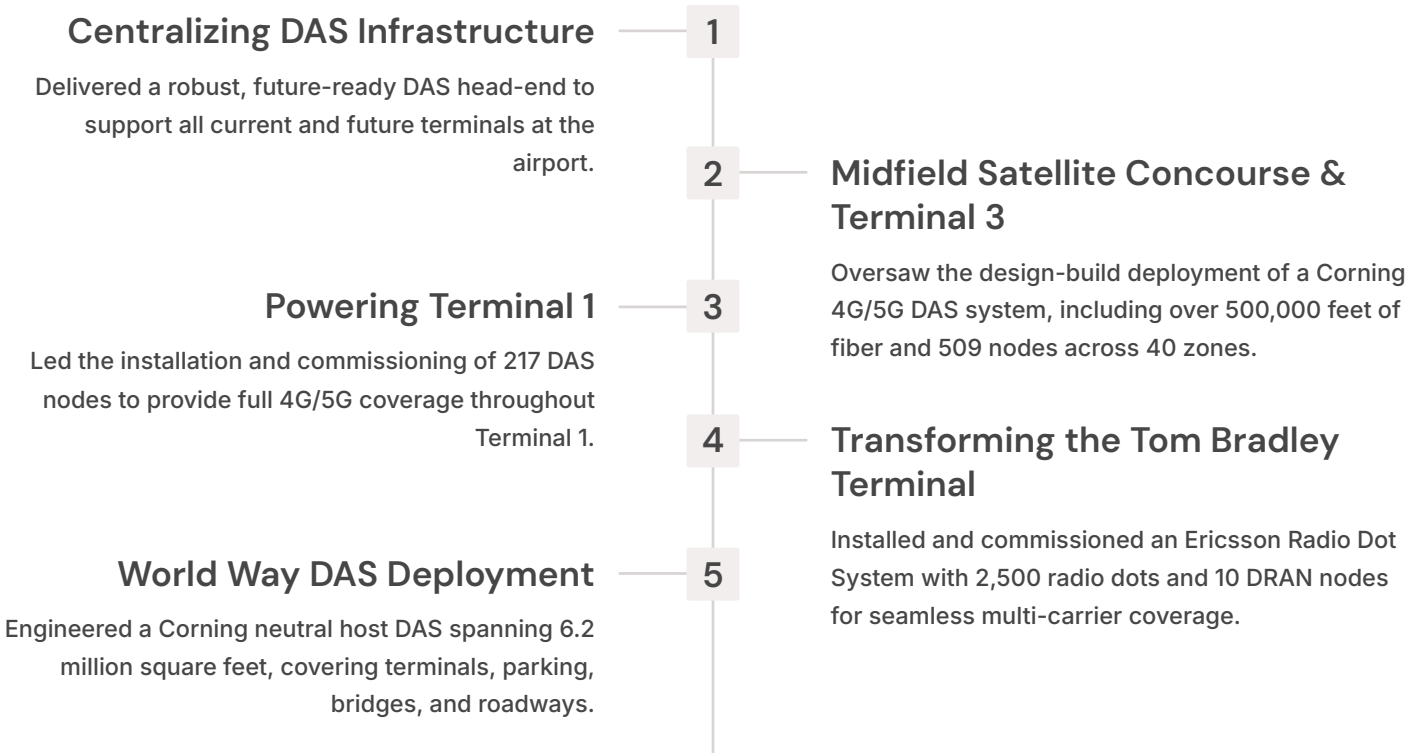
As part of the Aztecs Telecom team, Michael will oversee all field construction for the Huntington Park project, ensuring safe, efficient, and high-quality execution.

Our team is structured with clear roles and responsibilities, led by Sam Rodriguez as the primary point of contact. Each member brings specialized expertise aligned with the project scope, supported by a strong history of collaboration on similar infrastructure projects—ensuring seamless coordination, rapid mobilization, and effective execution throughout the project lifecycle.

# Relevant Project Experience

## LAX World Airports Infrastructure Deployments

Aztecs Telecom has played a critical role in delivering large-scale, high-performance communications infrastructure at Los Angeles International Airport (LAX), one of the busiest and most complex transportation hubs in the world. Our experience spans multiple terminals and facilities, supporting both current operations and future expansion needs.



These landmark projects showcase Aztecs' unparalleled expertise in managing complex wireless infrastructure deployments, aligning perfectly with Huntington Park's broadband goals.

Aztecs Telecom's extensive experience in municipal broadband projects provides tangible benefits to the City of Huntington Park:

### Risk Mitigation

We deliver broadband projects through strategic planning and close stakeholder collaboration, proactively addressing challenges to keep budgets and schedules on track.

### Grant Compliance

Our team has managed large-scale, publicly funded infrastructure projects with full regulatory compliance and a flawless audit record.

### Quality Assurance

Our rigorous QA/QC protocols have resulted in a 99.8% first-time acceptance rate for infrastructure installations across 1,500+ miles of fiber deployment.

### Schedule Adherence

We've completed 94% of our projects ahead of or on schedule, including the recent LAX network expansion completed PH I 45 days early.

### Technical Experience

We possess deep expertise in network design, deployment, and operations, having successfully overseen over thousands of complex telecom system integrations.

# Technical Approach: Alignment with Project Objectives

Aztecs Telecom is committed to meeting Huntington Park's objectives through a comprehensive, community-driven approach to broadband infrastructure. With over 100 years of combined experience in municipal broadband design, permitting, construction, and grant compliance, our team is well-equipped to navigate technical and regulatory challenges.

Our data-driven needs assessment will engage residents, businesses, and stakeholders to identify service gaps and guide strategic planning. Using PMI and Agile methodologies, we ensure timely delivery, transparent communication, and disciplined oversight throughout the 17-month timeline from August 2025 to December 2026.

Backed by a proven track record in broadband deployments across California, Aztecs Telecom is positioned to deliver an efficient, equitable, and sustainable network that advances digital equity and meets the City's long-term connectivity goals.



## Strategic Planning

Develop and manage a comprehensive deployment plan using PMI and Agile methodologies with real-time dashboards, ensuring CPUC compliance.



## Engineering Excellence

Apply industry best practices in micro trenching and underground installation, drawing on our century of collective experience.



## Community-Centered Assessment

Lead a robust, multilingual needs assessment process to identify service gaps, affordability barriers, and prioritize areas of greatest need for digital equity.



## Inclusive Engagement

Execute a stakeholder strategy ensuring representative input and alignment, especially from underserved communities and local businesses.



## On-Time, On-Budget Delivery

Maintain rigorous cost controls, QA/QC oversight, and milestone tracking within our 17-month implementation timeline.



## Full Regulatory Compliance

Coordinate and secure all required permits, meet CEQA/NEPA standards, and ensure CPUC grant condition adherence.

# Technical Approach: Methodology

With over 15 years of proven success delivering network infrastructure across 1000+ telecommunications infrastructure initiatives, Aztecs Telecom brings deep expertise in executing complex, community-driven deployments. Our approach—refined through years of work in diverse and strategically significant locations—ensures technically sound, scalable, and locally responsive implementation throughout the 17-month project timeline from August 2025 to December 2026.

## Project Planning and Management

We will deliver integrated connectivity work plans covering phasing, procurement, permitting, staffing, and performance tracking. Using PMI-based frameworks and proven tools such as Smartsheet, Primavera, and Sitetracker, we will monitor milestones, deliverables, and interdependencies across the August 2025–December 2026 schedule. Our approach includes robust change control, risk management, and milestone-based budget reconciliation aligned with CPUC reporting, while coordinating with City departments, utilities, ISPs, contractors, and key partners like LAX.

## Community Outreach and Stakeholder Engagement

Our data-driven needs assessment will use GIS mapping, surveys, and multilingual town halls to identify service gaps and connectivity priorities across Huntington Park's diverse communities. Drawing on our experience with inclusive engagement, we'll target residents, businesses, schools, and community organizations to ensure representative input—especially from underserved groups. Findings will inform technical planning, support CPUC reporting, and shape a network aligned with real community needs and adoption goals.

## Technical Expertise and Deployment Support

With over 30+ years of field experience, we provide expert guidance on micro trenching, equipment selection, routing, and restoration. We'll develop construction SOPs and fiber specs (e.g., single-mode, 10G+ ready), and advise on GPON, point-to-point, and hybrid architectures to support critical infrastructure and municipal users. Our proven approach ensures technically sound, cost-effective, and scalable network solutions.

## Permitting and Regulatory Compliance

We will manage permit preparation and approvals across all agency levels, leveraging regulatory expertise and established relationships. Our proven compliance systems ensure timely, audit-ready documentation, including prevailing wage reporting, insurance verification, and contractor compliance—preventing delays and ensuring full regulatory adherence.

## Construction Oversight and QA/QC

As the City's field representative, we will oversee daily construction, enforce safety standards, and ensure compliance with trenching, conduit, and fiber specs. Our QA/QC protocols, including OTDR testing, slack management, and final inspections—ensure installation integrity, timely delivery, and minimal community disruption.

## Business Planning and Sustainability

We will develop tailored business models—such as open access, P3, and critical infrastructure—backed by 30+ years of network economics expertise. Each will include CapEx/OpEx forecasts and revenue projections. Deliverables feature a multi-year operating plan with SLAs, NOC protocols, staffing, and maintenance. Monetization strategies, including dark fiber leasing and smart city services, will support long-term financial sustainability and community value.

## Reporting, Documentation & Audit Readiness

We will manage the project using a centralized PMIS to track scope, costs, KPIs, and schedule variance. Monthly CPUC-compliant reports will include financials, as-builts, and milestones. At closeout, we'll provide an audit-ready package with reconciliations, network maps, and sustainability plans. Our PMI-based documentation ensures transparency, accountability, and grant compliance for municipal partners.

# Technical Approach: Key Deliverables

As stated in our Cover Letter, Aztecs Telecom commits to delivering all elements outlined in this proposal. Our 15+ years of experience with municipal broadband—highlighted in our Executive Summary and Consultant Profile—demonstrates our ability to manage complex projects.

We will provide CPUC-compliant, audit-ready documentation throughout the 17-month timeline (August 2025–December 2026), drawing on a proven track record with projects like LAX World Airports. Our secure, cloud-based system ensures accessible, accurate deliverables for all stakeholders.

A data-driven broadband needs assessment—including multilingual surveys, GIS mapping, and stakeholder engagement—will guide network design to address service gaps, particularly in underserved areas. Adhering to PMI best practices, our documentation approach supports transparency, alignment, and full grant compliance.

Our Cost Proposal offers clear, transparent pricing for all deliverables.



## Broadband Infrastructure Deployment Plan

Comprehensive PMI/Agile-based implementation blueprint leveraging 15+ years of deployment expertise



## Community Needs Assessment Report

Data-driven analysis of connectivity gaps and priorities based on resident, business, and stakeholder engagement using proven methodologies



## Multilingual Engagement Plan

Strategies for inclusive community participation refined through dozens of similar projects



## Fiber Network Design Package

GIS-enabled technical specifications and routes informed by extensive field experience



## Project Schedule & Risk Register

Detailed timeline from August 2025 to December 2026 with contingency planning based on historical insights



## Permitting & Compliance Log

Comprehensive regulatory tracking system developed through years of CPUC coordination



## Construction QA/QC Plan

Quality assurance protocols and daily field reports drawing on established industry best practices



## Business Model Analysis

Financial pro formas for operational sustainability backed by 15+ years of network economics expertise



## CPUC Grant Reporting Package

Complete documentation for regulatory compliance with proven approval track record

# Technical Approach: Project Schedule

With over 15 years of broadband infrastructure experience, Aztecs Telecom has developed a detailed project timeline for the City of Huntington Park’s critical connectivity initiative. Spanning August 2025 through December 2026, the schedule ensures methodical implementation while maintaining full CPUC compliance. It includes strategic milestones, built-in contingencies, and accounts for seasonal construction factors—reflecting our deep expertise in planning and executing complex connectivity projects.



# Staffing Plan

The team composition reflects the specialized expertise needed at each phase of the broadband deployment process:



## Program Director

**FTE:** 1.0 | **Duration:** 17 months

Executive oversight, reporting, compliance, interagency coordination



## Project Manager

**FTE:** 1.0 | **Duration:** 17 months

Day-to-day implementation, scheduling, vendor coordination



## Construction Manager

**FTE:** 1.0 | **Duration:** 14 months

Field oversight, contractor supervision, schedule validation



## Permitting/Regulatory Lead

**FTE:** 0.5 | **Duration:** 14 months

Jurisdictional permitting, CEQA/NEPA, CPUC compliance



## Grants & Finance Analyst

**FTE:** 0.5 | **Duration:** 17 months

Budget management, reimbursement tracking, audit prep



## GIS / Data Coordinator

**FTE:** 0.5 | **Duration:** 14 months

Mapping, location validation, milestone data entry



## Project Coordinator / Admin

**FTE:** 1.0 | **Duration:** 17 months

Scheduling, documentation, reporting support



## QA/QC Specialist

**FTE:** 0.25 | **Duration:** 10 months

Quality assurance, installation validation, test compliance

## Project Management Tools

All team members will be equipped with integrated systems and project management tools to maximize efficiency and ensure thorough documentation. Our \$150,000 investment in collaboration platforms, implementation tools, and compliance dashboards supports effective coordination and oversight. Regular cross-functional meetings will maintain alignment, enable swift issue resolution, and uphold strong management controls without adding unnecessary administrative burden.



# Cost Proposal: Detailed Staffing Allocation

As part of our comprehensive proposal for the Huntington Park Broadband Infrastructure Initiative, Aztecs Telecom provides the following detailed cost breakdown of our project management staffing plan. This allocation aligns with our Technical Approach, which emphasizes a balanced project management structure supported by specialized expertise tailored to each project phase.

Role	FTE	Monthly Cost	Duration (Months)	Total Cost	Key Responsibilities
Program Director	1.0	\$32,000	17	\$544,000	Executive oversight, reporting, compliance, interagency coordination
Project Manager	1.0	\$26,400	17	\$448,800	Day-to-day implementation, scheduling, vendor coordination
Construction Manager	1.0	\$22,400	14	\$313,600	Field oversight, contractor supervision, schedule validation
Compliance Lead	0.5	\$8,000	14	\$112,000	Jurisdictional permitting, CEQA/NEPA, CPUC compliance
Grants & Finance Analyst	0.5	\$8,000	17	\$136,000	Budget management, reimbursement tracking, audit prep
GIS / Data Coordinator	0.5	\$8,000	14	\$112,000	Mapping, location validation, milestone data entry
Project Coordinator / Admin	1.0	\$12,800	17	\$217,600	Scheduling, documentation, reporting support
QA/QC Specialist	0.25	\$4,400	10	\$44,000	Quality assurance, installation validation, test compliance
PM Tools & Software	—	—	—	\$150,000	Collaboration platforms, GIS, compliance dashboards
Contingency (Consultants, Legal, Audit)	—	—	—	\$240,000	Legal review, audit readiness, surge staffing

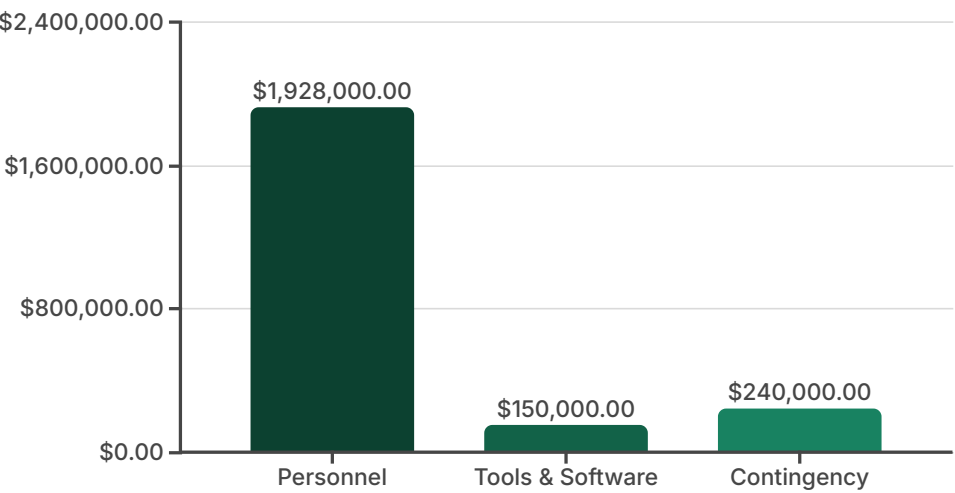
# Cost Proposal

**Total Estimated Project Management Budget: ~\$2.32 million (Approximately 9.3% of total project cost)**

The proposed project management budget reflects a strategic and efficient allocation of resources for a project of this scale and complexity. Aligned with industry best practices—which typically recommend allocating 7–10% of total infrastructure project costs to program management—this proposal offers a cost-effective approach while ensuring robust oversight and execution.

As illustrated in the adjacent chart, the budget is primarily distributed across three key categories: Personnel, Project Management Tools & Software, and Contingency. This detailed breakdown promotes transparency and supports effective resource management.

This investment in professional program management is expected to yield substantial value through proactive risk mitigation, grant compliance, quality assurance, schedule control, and strong stakeholder engagement.



# Closing Statement and Proposal Summary

This proposal has addressed all requirements specified in the RFP including:

- **Cover Letter & Executive Summary:** Outlining Aztecs Telecom's commitment to delivering a transformative broadband infrastructure project for Huntington Park
- **Consultant Profile:** Featuring our team of professionals with 85+ years of combined relevant experience
- **Technical Approach:** Beginning with a data-driven community broadband due diligence and needs assessment
- **Relevant Project Experience:** Demonstrated through our team's expertise in similar infrastructure initiatives
- **Cost Proposal:** Commitment to deliver on time and on budget within the 17-month timeframe

Aztecs Telecom is prepared to support the City of Huntington Park in delivering a transformative broadband infrastructure project from August 2025 to December 2026—on time, on budget, and fully aligned with CPUC's Federal Funding Account goals.

With over 85 years of combined experience, our team brings the capacity, expertise, and proven systems to manage this complex initiative with transparency, accountability, and a strong focus on community impact.

Led by Sam Rodriguez (30+ years) of critical infrastructure execution, with technical leadership from Sujeeva Ranasinghe (20+ years), and construction oversight by Michael Camarillo (20+ years), we will deliver a high-quality, sustainable network that meets all technical, community and regulatory requirements.

More than infrastructure, this project represents an investment in Huntington Park's digital future. We are honored to be considered as your partner in closing the digital divide and ensuring long-term connectivity for all.

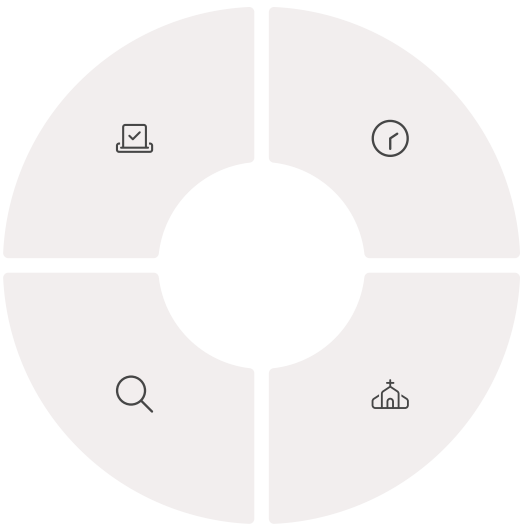
Respectfully submitted,

Sam Rodriguez

Critical Infrastructure Lead

Aztecs Telecom

srrodaustin@gmail.com - 512 721-6280



## Experienced Team

85+ years combined expertise with key leaders: Sam (30+ years), Sujeeva (20+ years), Michael (20+ years)



## On-Time Delivery

Structured 17-month approach from August 2025 to December 2026, with weekly progress reviews



## Community Focus

Team Aztecs will drive inclusive stakeholder collaboration from planning through implementation to ensure community alignment and project success.



## Regulatory Compliance

Full CPUC alignment ensured by Sam (30 years in regulatory frameworks)

**City of Huntington Park**  
**RFP -Project Management & Consulting Services for Broadband Infrastructure Deployment**  
**Fee Schedule**

**BIDDER NAME**

**Aztecs Telecom**

**Project Management Services**

Category	Description	Monthly Price	Annual Price
Flat Fee	For a term of 18 months from August 2025 through January 2027. Personal	113,411.76	1,360,941.12
Additional Items	Program Management System	150,000.00	150,000.00
Additional Items	Contingency	240,000.00	240,000.00

**TOTALS:**

**503,411.76**

**1,750,941.12**

**Authorized Signature**



**Print Name**

**Sam Roriguez**

# Airport Operations and City References

This comprehensive reference document provides essential contact information for key personnel at Los Angeles World Airports (LAWA) and the City of Austin. These contacts serve as primary points of communication for operations, engineering, and regulatory affairs matters. This directory should be used when coordinating airport operations, infrastructure projects, telecommunications issues, or regulatory compliance concerns.



## Los Angeles World Airports (LAWA)

LAWA oversees both Los Angeles International Airport (LAX) and Van Nuys Airport (VNY), serving as one of the largest airport systems in the United States. The following personnel handle critical operational and engineering functions:

- Eve McEneaney - Chief of Operations II
- Email: [emceneaney@lawa.org](mailto:emceneaney@lawa.org)
- Phone: 424-646-5029
- Responsibilities: Oversees daily airport operations, emergency response coordination, and operational compliance
- Tom Wong - Civil Engineering Associate
- Email: [twong@lawa.org](mailto:twong@lawa.org)
- Phone: 424-646-5854
- Responsibilities: Manages engineering projects, infrastructure assessments, and technical compliance matters



## City of Austin

The City of Austin manages Austin-Bergstrom International Airport (AUS) and handles municipal regulatory affairs. The following contact oversees telecommunications and regulatory matters:

- Rondella Hawkins - Telecommunications & Regulatory Affairs Officer
- Email: [rondella.hawkins@austintexas.gov](mailto:rondella.hawkins@austintexas.gov)
- Phone: 512-217-0783
- Responsibilities: Oversees telecommunications infrastructure, regulatory compliance, and government affairs related to airport operations and city telecommunications

**Contact Protocol:** When reaching out to these officials, please include your name, organization, contact information, and a clear description of your inquiry or issue.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Acrisure SouthWest Partners Insurance Services, LLC 4000 Westerly Place Suite 110 Newport Beach CA 92660	<b>CONTACT NAME:</b> Joanne Gorup <b>PHONE (A/C, No, Ext):</b> 800-828-5273 <b>FAX (A/C, No):</b> 714-546-4457 <b>E-MAIL ADDRESS:</b>
<b>INSURED</b> AZTECS TELECOM, INC. 1353 Walker Ln Corona CA 92879-1775	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> American Casualty Company of Reading, 20427 <b>INSURER B:</b> Admiral Insurance Company 24856 <b>INSURER C:</b> Crum & Forster Specialty Insurance Company 44520 <b>INSURER D:</b> National Fire Insurance Co of Hartford 20478 <b>INSURER E:</b> Valley Forge Insurance Company 20508 <b>INSURER F:</b>

**COVERAGES** **CERTIFICATE NUMBER:** 1149498137 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
D	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			7092530567	8/15/2024	8/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BUA 7092530553	8/15/2024	8/15/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UX00000101701	8/15/2024	8/15/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A	WC 792528026	8/15/2024	8/15/2025	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	24-25 POLL 24-25 PROF			PKC-115563	8/15/2024	8/15/2025	Each Pollution Condi 5,000,000 Each Wrongful Act 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) proof of coverage

**CERTIFICATE HOLDER****CANCELLATION**Proof of Coverage  
USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Mr. Gerry Lopez  
City Of Huntington Park  
323.584.6264  
glopez@hpca.gov



RE: Proposal

Finley Engineering Company, Inc. (Finley) appreciates the opportunity to present you with this proposal in response to your Project Management and Consulting Services RFP. I have read, understood and agreed to all statements in this request for proposal and acknowledge receipt of all amendments as well as to the terms, conditions and attachments referenced. We look forward to serving you by managing the deployment of a broadband network that will serve the citizens in your city, and we will provide professional, experienced consulting throughout the process.

Finley is highly knowledgeable in all aspects and types of fiber engineering, including micro trenching design within city limits, GIS/drawings for construction and for as-builts, GPS work, permits, ROW work, easement work, preparing bid documents, managing or assisting with bid evaluations, and construction inspections/oversight for the entire network. We also value building great partnerships and will be collaborating with Bowman Consulting Group to ensure the best service available is provided to the city. I greatly appreciate the opportunity to be considered for your broadband infrastructure project and look forward to working with your staff and community on this initiative. I will be your main contact and authorized representative on this project and my contact information is below.

Sincerely,  
Don Anderson, Client Vice President  
208.936.9405  
d.anderson@finleyusa.com



## **EXECUTIVE SUMMARY-1**

1-1 page 3

## **CONSULTANT PROFILE -2**

2-1 page 4

2-2 page 5

2-3 page 7

2-4 page 8

2-5 page 14

## **TECHNICAL APPROACH-3**

3-1 page 29

## **RELEVANT PROJECT EXPERIENCE-4**

4-1 page 37

4-2 page 40

## **COST PROPOSAL-5(SEPARATED)**

## **INSURANCE-6 (SEPARATED)**



## EXECUTIVE SUMMARY 1-1

Finley has served a wide variety of organizations throughout the U.S. for their engineering needs such as Tier 1 and 2 telecoms, smaller independent and cooperative telecoms, federal, state, county, city, and other local governments, wireless providers, rural electric cooperatives, investor-owned utilities, and others. With this wide breadth and long-term experience, we are well versed in working in all types of environments and ground conditions and we feel that we have learned and been able to incorporate the best of everything into our engineering services for you.

We are intimately familiar with the requirements in the scope of work including fiber asset discovery and due diligence, route selection, construction method selection, design/build selection, community interaction and network creation.

The gateway cities fiber project is known to us and we will be able to coordinate connection with it to serve Huntington Park. We also take into consideration any requirements imposed by funding mechanisms. Finley has vast experience in successfully implementing projects that receive funding through various state and federal programs. We bring over 70 years of experience that will ensure the network will be built to a standard that will ensure a long period of service without costly additional investments and factor in future growth and opportunities. Our staff also understands the operational challenges and we work to ensure that the network design and implementation is easy to operate and incrementally upgrade and expand service. We will provide further details regarding this in the technical approach section of this proposal.

To enhance the effectiveness of our team, we have partnered with Bowman consulting group. They bring a history of experience and knowledge of the city's infrastructure, permitting practices and the community. Bowman will assist as needed with the necessary permits, inspection and community engagement needed on this project.

## FINLEY CONTACT – PROPOSAL QUESTIONS



### **Don Anderson, Client Vice President**

Finley Engineering Company, Inc  
1981 Engebretson Street  
Slayton, MN 56172

**507-626-6033 cell**  
**d.anderson@finleyusa.com**

**FinleyUSA.com**

### COMPANY NAME

Finley Engineering Company, Inc.  
Established 1953

### HEADQUARTERS

Address: 104 East 11th Street, Lamar, MO 64759  
Web: [FinleyUSA.com](http://FinleyUSA.com)  
Phone: 417-681-0477

### LEGAL FORM

36+ Million S-Corporation  
Ownership held by Employees & Board Members  
Incorporated: 11/28/1988  
Founded: 4/16/1953

### EMPLOYEES

Finley has nearly 300 employees, 9 licensed professional engineers, licensed in over 40 states, multiple certified PMPs (Project Management Professionals)

### PERMANENT OFFICES

Lamar, MO (established in 1953)  
Bismarck, ND (established in 1966)  
Slayton, MN (established in 1971)  
Overland Park, KS (established in 2013)

### INSURANCE

Please see the attached sample Certificate of Insurance

### COMPANY DESCRIPTION

Finley Engineering Company, Inc. (Finley), offers services throughout the U.S., in the fields of broadband/telecommunications, electric power, and related industries. We serve a large variety of clients including all sizes of broadband/telecom organizations and electric power organizations, telecom and electric cooperatives and utility districts, states, counties, townships, cities, wireless internet service providers (WISPs), and other public and private companies of all sizes.

### INDUSTRY EXPERIENCE

Our domestic and international experience has impacted many hundreds of thousands of subscribers and involved over 1,000,000 miles of copper, coaxial, and fiber optic telecommunications cable, and a variety of network and switching installations. This represents a significant presence in the entire telecommunications and broadband industries. Finley Engineering has completed more than 40,000 miles of FTTx projects in the last 14 years, those projects have been for a wide variety of broadband network operators, over 7,000 miles of intercity fiber projects, and various types of metropolitan projects in Phoenix, Pittsburgh, Seattle, Houston, Kansas City, Detroit, Buffalo, Portland, Minneapolis, St. Paul, and others.

### CUSTOMIZED SOLUTIONS

While all fiber projects use very similar equipment and materials; none of these projects are identical in nature due to many of the other non-technical factors regarding projects. Finley recognizes that each broadband network operator has different goals for their projects, tolerance to risks, capital budgets, existing technical expertise, and other decision-making points.

### PHILOSOPHY

All the technical and non-technical factors lead to the philosophy Finley employs in assisting clients with projects. Finley first listens to the client's vision for the broadband network and then works with them to develop a Strategic Network Plan which encompasses all aspects of the network to ensure comprehensive network planning, not just completion of a fiber project. All technical aspects of a project are intertwined; physical fiber network, FTTx access equipment, Core IP Network, Network Operations, Mapping, OSS/BSS systems and Customer Service.

## BUILT FOR FUTURE INTEGRATION

We also are sensitive to the impact initial network design decisions have regarding ongoing maintenance and upgrades and are all considered in the larger network plan. Finley works with clients to balance all these factors and provide information, experience and guidance gained from years of building successful broadband projects to ensure all stakeholders of the project are engaged and have all available information when making decisions.

## DOMESTIC/INTERNATIONAL

Our domestic and international experience has impacted many hundreds of thousands of subscribers and involved over 1,000,000 miles of copper, coaxial, and fiber optic telecommunications cable, and a variety of network and switching installations. This represents a significant presence in the entire telecommunications and broadband industries.

Finley has completed hundreds of FTTP (Fiber-To-The-Premise) projects and over 8,000 miles of intercity fiber projects, and various types of metropolitan projects in Phoenix, Pittsburgh, Seattle, Houston, Kansas City, Detroit, Chicago, Buffalo, Portland, Minneapolis, St. Paul, and others, including the suburbs of many of those cities.

That said, most of our work is in smaller rural communities where it is difficult to find providers that will provide adequate and reliable broadband services.

## RECOGNIZED INDUSTRY LEADER

Finley is a recognized leader within the communications industry as reflected through our years of membership and active participation in the NTCA-the Rural Broadband Association, Fiber Broadband Association (formerly Fiber-to-the-Home Council), the Utilities Communication Association (UTC) the National Association of Telecommunications Officers and Advisors (NATOA), MiCTA, APPA, IEEE, and dozens of other associations.

Our leadership is noted through awards received over the years including Broadband Properties Magazine's Top 100 Broadband Companies in America (received every year since 2009), and ZweigWhite's 150 Fastest Growing A/E Firms in the US and Canada. Additionally, an independent client satisfaction survey revealed that Finley's client satisfaction ratings have climbed to 95% which is among the highest in the industry.

Finley also plays a leadership role in the industry by constantly providing white papers, magazine articles, presentations at conferences, informative webinars, and training sessions throughout the U.S.

Who We Are

Bowman is a trusted, multi-faceted professional services firm offering a broad range of engineering, infrastructure, environmental management, energy and real estate solutions to both public and private clients across the country. From large commercial developments, to master planned communities, to local transportation projects, Bowman delivers outstanding project results, builds long-lasting relationships and leverages the growth of our organization to serve the constantly changing needs of our clients.



30      \$426      2,300      103

Years in Business2024 Gross Contract Revenue (Millions)      Number of Employees (Approx.)      Offices Nationwide

Why We’re Different

Success doesn’t just happen. It’s the result of thoughtful planning and focused action. At Bowman, we work with intention to deliver on-demand technical genius and industry leading talent that, when combined, produces innovative and solution-driven results.

Our clients benefit from a balance of deep national resources often associated with large firms, and the flexibility and quick response associated with smaller boutique firms, to effectively navigate through intricate approval processes.

Markets

- Building Infrastructure
  - Commercial & Industrial
  - Education
  - Government
  - Healthcare & Senior Living
  - Mission Critical
  - Mixed-Use/Multi-Family
  - Parks & Recreation
  - Residential
  - Retail
- Power & Utilities
- Renewable Energy
- Transportation
- Water Resources
- Mining & Exploration
- Ports & Harbors

Services

- Civil & Site Engineering
- Transportation Planning/Engineering
  - Mechanical Engineering
  - Electrical Engineering
- Plumbing Engineering
- Fire & Life Safety
- Land Procurement/Right-of-Way
- Commissioning/Energy Efficiency
- Energy Services
  - Survey/Geospatial
  - Water/Wastewater
- Construction Management
- Environmental Consulting
- Landscape Architecture/Planning
- Structural Engineering
- Reality Capture
- Financial/Economic Consulting

# PROJECT PROFESSIONALS 2-4





## MEET THE TEAM

**BEN HUMPHREY, CHIEF OPERATING OFFICER****Work Experience:**

Ben Humphrey serves as Finley's Chief Operating Officer (COO) and a key member of the Executive Leadership Team. He plays a crucial role in guiding the company's strategic direction while driving organizational, operational, and strategic transformation. His responsibilities include growing the business, identifying market opportunities, and managing Finley's sales pipeline.



Ben's 47 year history with Finley has been essential in maintaining partnerships and being a trusted advisor for clients large and small. He leads the Delivery Services team and is instrumental in identifying and evaluating new business opportunities, partnerships, and market trends to ensure the company's continued growth and success. Ben is committed to fostering a culture of collaboration, accountability, and continuous learning within his team, ensuring that Finley Engineering remains a leader in the industry.

**Education:** SW State University, Marshall, Minnesota - 1977  
University of St. Thomas School of Business, St. Paul, MN  
Kellogg School of Business at Northwestern University, Evanston, IL

**Years of Experience:** 47

**DON ANDERSON, CLIENT VICE PRESIDENT****Work Experience:**

Don Anderson brings over 12 years of experience in the design, management, and funding of fiber broadband networks, contributing significantly to the successful construction of hundreds of outside plant projects across the United States. His deep expertise in consulting on construction methods, costs, technology, and design practices has made him a sought-after advisor for clients nationwide. As Finley Engineering's new Client Vice President in the western region, Don leverages his extensive knowledge to ensure that projects meet the highest standards of quality and efficiency.



In his current role, Don is responsible for overseeing contract reviews, ensuring client satisfaction, and providing education to clients on best practices in network design and implementation. His specialization in client relations and network design, coupled with his commitment to excellence, positions him as a key leader within Finley. Don's strategic insight and dedication to client success make him an invaluable asset to the company and its clients.

**Years of Experience:** 12

## MEET THE TEAM

**ALEX ANKRAH, DIRECTOR, PROJECT MANAGEMENT OFFICE****Work Experience:**

Alex Ankrah, CSM, serves as the Director of Finley's Project Management Office. He has 18+ years of experience in driving business transformation initiatives across industries such as transportation, oil and gas, energy, and government sectors. He is renowned for his expertise in scaling GIS and traditional solutions, as well as in designing infrastructure and security architectures that support business objectives.



Alex is a collaborative and entrepreneurial leader with a strong track record in building and motivating high-performing teams for large-scale application delivery. He has successfully revitalized underperforming branches, achieving significant profit margins by entering new markets, revamping resource management, and establishing new practice areas. Alex is highly regarded for his proficiency in Scrum and Agile methodologies, strategic planning, and process improvement, having instituted companywide standard operating procedures that enhanced efficiency and employee experience. As a mentor and leader, he has managed teams of up to 45 staff members, providing career development support and coaching senior consultants in both delivery and business development.

**Education:**

- Master of Science, Geographic Information Science (GIScience)
- Bachelor of Science, Geodetic Engineering (BSGE)

**Years of Experience:** 20+

**JAMES NOWACK, VICE PRESIDENT, ENGINEERING SERVICES****Work Experience:**

Jim Nowack is a seasoned engineering executive with a proven track record of driving operational excellence and fostering innovation across global teams. With extensive experience in both large corporations and smaller enterprises, Jim specializes in enhancing development and service processes, leading to streamlined workflows, optimized productivity, and superior quality standards. He excels in managing stakeholder communication, strategic planning and executing roadmaps, ensuring alignment with organizational goals.



Jim's expertise spans modern engineering practices and quality assurance, grounded in his hands-on experience as a test engineer and developer. Known for his high energy and relentless drive, he consistently motivates teams to exceed expectations. His leadership experience includes managing global teams of up to 300+ members, encompassing talent management, recruiting, planning, and budgeting.

**Education:** Bachelor of Science, Electrical Engineering

**Years of Experience:** 21+



## MEET THE TEAM

### CHAD WOLFE, VICE PRESIDENT, OPERATIONS

**Work Experience:**

Chad Wolfe's career at Finley Engineering began in the Energy Division in March 2007. During his career, he has moved from a Designer to Senior Project Designer/ Representative, to Project Manager, to Operations Manager, to his current position as Vice President, Operations.



As VP of Operations, Chad is responsible for leading a high-performance team focused on delivering exceptional service to Finley's clients. He is accountable for optimizing productivity through standardized processes, and for ensuring all geographic regions meet defined key company and project performance indicators and outcomes.

Chad has staked, designed and supervised over 1,000 miles of distribution line, is experienced in NESC Code compliance and Joint Use processes and analysis. He demonstrates the proven ability to lead his team while establishing and maintaining budgets both small and large. He brings clients an established track record of proven results and expertise.

**Education:** B.S., Missouri Southern State University – Biology

**Years of Experience:** 17

### BRIAN UDELL, DIRECTOR MAPPING SERVICES

**Work Experience:**

Brian Udell, GISP, PMP, currently serves as Finley's Director of Mapping Services. With over 20 years of industry experience, Brian is a seasoned geospatial professional and thought leader with expertise in gas and electric transmission and distribution; outdoor lighting; Utility route planning and design; drone-based precision agriculture; risk analysis; workflow transformation; and strategic vision and leadership.



As an analyst, Brian has hands-on experience developing and deploying field-ready mobile GIS solutions for asset management, maintenance, inspection and data collection for various complex use cases. As a manager and director, Brian has led and coordinated various teams in large-scale system/business integration efforts, platform convergence, and cross-functional team development.

**Education:**

- Bachelors of Mathematics, University of Wisconsin – Madison
- Masters of Geographic Information Sciences, University of Minnesota

**Years of Experience:** 20

## MEET THE TEAM

**TIM ARBEITER, DIRECTOR CONSULTING SERVICES****Work Experience:**

Tim Arbeiter is the Director of Broadband Consulting at Finley Engineering, bringing over 20 years of experience across broadband, government, and nonprofit sectors. He advises clients on state and federal broadband funding, strategic planning, feasibility analysis, and public-private partnerships to drive long-term growth. Tim has played a key role in shaping broadband strategy across Missouri and beyond, helping communities align infrastructure goals with economic development.



Before joining Finley, Tim served as Missouri's Director of Broadband Development, launching statewide mapping tools and overseeing multiple broadband grant programs. He also held leadership roles with chambers of commerce in Lee's Summit and Cape Girardeau, where he led community revitalization efforts, tourism programs, and economic development initiatives. Tim has served on national broadband advisory councils and remains active with the International Economic Development Council.

**Education:**

- Bachelors of Business Administration & Finance, SE Missouri State
- Masters of Guidance & Counseling, SE Missouri State

**Years of Experience:** 20+

**BOB LYONS, SENIOR PROFESSIONAL ENGINEER****Work Experience:**

Bob Lyons, P.E., is a Senior Professional Engineer at Finley Engineering with over 24 years of experience in the design consulting industry. His expertise includes electrical and communication systems for critical infrastructure projects such as rural broadband networks, airports, and light rail. Bob specializes in fiber-to-the-home network designs and leads multidisciplinary teams to deliver projects on time and within budget. He is also deeply committed to mentoring emerging engineers and advancing connectivity for underserved communities.



Before joining Finley, Bob held engineering leadership roles at NRTC Broadband Solutions, NewCom Technologies, and other prominent firms. He has managed large-scale fiber optic network designs, permitting processes, GIS integration, and served as Engineer of Record for Google Fiber projects. Licensed in 41 states, Bob's work has significantly impacted broadband expansion and intelligent transportation systems nationwide. His passion for innovation and infrastructure continues to shape the future of engineering and connectivity.

**Education:**

- Bachelors of Electrical Engineering, Missouri University of Science and Technology

**Years of Experience:** 24+

## MEET THE TEAM

**BRYAN CARR, PROJECT MANAGER****Work Experience:**

Bryan joined Finley Engineering in 2023 as a Project Manager II in the Lamar, Missouri office, bringing more than 30 years of leadership and project management experience across construction, technology, and government operations. Prior to Finley, he served as a strategic operations consultant and project manager for the Army continuity office of the National Guard Bureau in Washington, D.C., where he led the development and implementation of a \$53 million secure communications and command system integrating multiple agencies.



A 35-year U.S. Armed Forces veteran, Bryan has managed complex projects in both domestic and international settings, including roles in the Middle East and Europe. His background in engineering, policy, and finance provides Finley and its clients with a comprehensive, strategic approach to broadband project execution. Bryan is passionate about aligning infrastructure projects with long-term client goals and adapting to challenges to ensure successful outcomes.

**Education:**

- Master of Business Administration, Webster University
- Project Management Professional, Certificate Number 2240388
- Engineer Advanced and Basic Course, Geo Spatial, Construction and Project Management
- Certified Business Continuity Professional

**Years of Experience: 30+**

## **Mark Ricardo**

*Inspection*

### **Education**

B.S. Business Administration, ITT  
Technical Institute

### **Certifications**

CHST - Construction Health and Safety  
Inspector

STSC - Safety Trained Supervisor  
Construction

OSHA - 30-hour Construction Safety  
and Health

OSHA - 10-hour Construction Safety  
and Health

HAZWOPR 40-hour

Confined space, OSHA Respiratory  
Protection, lead awareness, asbestos  
awareness.

FEMA Emergency Planning

KARASS Effective Negotiating

### **Associations**

US Green Build Council

Design-Build Institute of America

National Association of Underwater  
Instructors, since 1980

Orangewood Children's Foundation

American Petroleum Institute

Federal Emergency Management  
Agency (FEMA)

Mark Ricardo is a Construction / Project Manager with 40 years of experience.

Mark's focus is on various aspects of construction including estimating, budgeting, forecasting, planning, site management, cost control and scheduling. He has an extreme passion for accomplishing goals and seeing through project completion, on schedule, under budget, and delivering more than contracted and expected, with a continued track record of no incidents and zero injuries. Mark is experienced in Microsoft Project, PowerPoint, Outlook, Excel, Word Adobe Acrobat 9 Pro, PlanGrid and ProCore.

### **Experience**

#### **Various Projects | Various Locations, CA\***

Construction Project Manager for ARCADIS. Ensuring that all appropriate technical standards are applied during the project implementation. Managing work to follow state, local, and Federal requirements. Ensuring all deliverables and constructed work are in conformance with the quality standards set forth in the contract documents. Providing timely, accurate, progress reports, cash flow and cost of completion forecasts. Maintaining project files, meetings records and correspondence, and project controls information. Approving all purchases, procurement, and payments on the project. Monitoring subcontractor adherence to safety standards. Project forecasting. Monthly board meeting presentation using project actuals.

#### **Various Projects | Costa Mesa, CA\***

Project / Safety Manager for AGS Corps. Projects included: OCTA - Santa Ana Maintenance Facility, LACCD ELAC South Gate, LAUSD Dixie Elementary Sherman Oaks, OC Sanitation District, Fountain Valley and tasks included:

Prepared and maintained records, and reports, and formulated correspondence relative to safety on the project. Responsible for the daily implementation of client and governmental health and safety requirements. Monitored and organized special studies and / or analysis of safety programs along with policies and procedures. Organized and took part in assessing existing safety programs and policies, assessed accident / injury reports, and arranged accident / injury-related statistics. Established procedures and recommend changes in policies if needed. Recommended solutions to issues, prevention measures, and other avenues for improvement. Identified the training and development needs of company staff and ensured that those needs were met. Coordinated various activities like scheduling of work assignments, monitoring the work of junior employees, and setting clear priorities. Inspected machinery used in the workplace in a bid and determined possible unsafe conditions. Conducted daily, weekly, or monthly safety audits as per the contracted agreement. Created a daily safety report on available company construction software (Procore). Established target areas and long-term accident prevention and cost control goals. Regularly provided training and coaching across all staff levels as required by the government's safety rules and regulations. Provided leadership during threatening safety crisis situations in the workplace.

*\*Experience prior to joining the firm*

## Mark Ricardo *(continued)*

### *Inspection*

#### **Various Projects | Orange, CA\***

Project Manager for Miller Environmental. Prepared and maintained records and reports, and formulated correspondence relative to safety on the project. Monitored and organized special studies and / or analysis of safety programs and policies / procedures. Organized and took part in assessing existing safety programs and policies, assessing accident / injury reports, and arranging accident / injury-related statistics. Established procedures and recommend changes in policies if the need arises. Recommended solutions to issues, prevention measures, and other avenues for improvement. Identified the training and development needs of company staff and ensured that those needs were met. Coordinated various activities like scheduling work assignments, monitoring the work of junior employees, and setting clear priorities. Inspected machinery used in the workplace in a bid and determined possible unsafe conditions. Conducted daily, weekly, or monthly safety audits as per contract. Responsible for the daily implementation of client and governmental health and safety requirements. Monitored and organized special studies and / or analysis of safety programs along with policies and procedures. Organized and took part in assessing existing safety programs and policies, assessing accident/injury reports, and arranging accident / injury-related statistics. Established procedures and recommended changes in policies if needed. Recommended solutions to issues, prevention measures, and other avenues for improvement. Identified the training and development needs of company staff and ensure that those needs were met. Oversight of all assigned projects. Demolition / Abandonment, restoration / Installation of existing pipelines. Estimating, budgeting, forecasting, cost control, scheduling, review, and payment of all contractor invoices. Preparation and submission of all agency and company-required reports. Environmental remediation, demolition, installation, and abandonment of various pipelines, and existing site conditions. Demolition of the interior, preparation of the site for new installations, (Tenant Improvements). Responsible for the daily implementation of all company, client, and governmental health and safety requirements. Ensured the safe and cost-effective completion of all projects and subsequent documentation.

#### **Various Projects | Long Beach, CA\***

Project Manager for Plains All American. Responsible for managing multiple projects by ensuring strict oversight. Responsible for communication, coordination, and monitoring of project budget including forecasting, tracking, and follow-up necessary to meet the project goals and objectives. Obtained necessary authorization and approvals for project scope, budget, and / or schedule changes. Tracking of project schedule and budget progress with project milestones. Implemented all actions necessary to keep the project on track and within budget by the identification and implementation of all controls. Ensured that all personnel involved in each project clearly understood the scope and schedule. Budgets were clearly communicated to senior management. Coordination of training and compliance ensuring project procedures. Provided continual project information and project reviews as required

*\*Experience prior to joining the firm*

## Mark Ricardo *(continued)*

### *Inspection*

by management. Implementation of federal, state, and company health and safety practices were met and adhered to. Strict adherence to company procedures and federal DOT regulations.

#### **Various Projects | Fallbrook, CA\***

Project Supervisor for California Pipeline Inspection. Oversaw new construction or maintenance within all Western Region Kinder Morgan / Plains All American facilities or near Kinder Morgan / Plains All American interests. Ensured the safe and cost-effective completion of all projects and their subsequent documentation. Completed various pipeline installations, relocation, demolition, and maintenance projects for many municipal and private sectors within city limits, and urban, and suburban areas. Project Management responsibilities include cost control and cost tracking Responsible for the daily implementation of client and governmental health and safety requirements. Monitored and organized special studies and / or analysis of safety programs along with policies and procedures. Organized and took part in assessing existing safety programs and policies, assessing accident / injury reports, and arranging accident / injury-related statistics. Established procedures and recommended changes in policies if needed. Recommended solutions to issues, prevention measures, and other avenues for improvement. Identified the training and development needs of company staff and ensure that those needs were met. Preparation of weekly cost control reports, detailed, "Red lined" drawings, RFP, RFC, & RFI's. Communicated with Kinder Morgan employees and representatives to also ensure that the parties concerned are aware of all operations within their areas of responsibilities.

#### **Various Projects | Irvine, CA\***

Site Manager / Superintendent for PIVOX Corporation. Responsibilities included but were not limited to the completion of all environmental remediation, demolition, removal of asbestos pipeline, engineering, and installation of HDPE pipelines, to ensure the safe and cost-effective completion of all projects and their subsequent documentation. Through the extensive knowledge of OSHA 40, American Petroleum Institute standards, Code of Federal Regulations Title 49, Green Book standards, etc. Mark has completed various pipeline installations, relocation, demolition, and maintenance projects for many municipal and private sectors within city limits, and urban, and suburban areas. Installation of various pipelines by means of trenching and directional drilling methods, reverse osmosis systems, and completion of hazardous and non-hazardous manifesting of impacted soil, set up the permitting and transportation of impacted soil to the respective disposal facilities, electrical monitoring of suspected impacted water. All work was completed per contract documentation, to ensure public safety through proper pedestrian and traffic controls, and observance of existing substructures and utilities prior to any commencement of project operations. The continuous inspection of the project site and contracted work to ensure project progression. Mark was also responsible for

*\*Experience prior to joining the firm*



## Mark Ricardo *(continued)*

### *Inspection*

the strict adherence to all contractual, client, and governmental health and safety implementation. Daily completion and submittal of RFPs, RFCs, daily activity reports, daily cost reports, daily inspections, and monitoring logs, health and safety tailgate meetings, sign-in logs, scheduling of sub-contractors and tasks, project material purchasing and deliveries, along with all client contract documentation. Responsible for all Health and Safety issues and compliance with all state and federal rules regarding excavation, demolition, and handling of all hazardous material. Completed and obtained all project permits and notifications not completed by clients. Continuous recording of detailed, "Red lined" drawings, RFP, RFC, & and RFI's. Tracked, recorded, and distributed all backup documentation for client invoicing and billing.

### **Various Projects | Anaheim, CA\***

Construction / Project Manager / Superintendent for Chang Construction Management. Responsibilities included but were not limited to the completion of all environmental remediation, demolition, removal of asbestos pipeline, engineering, and installation of HDPE pipelines, to ensure the safe and cost-effective completion of all projects and their subsequent documentation. Through the extensive knowledge of OSHA 40, American Petroleum Institute standards, Code of Federal Regulations Title 49, Green Book standards, etc. Mark has completed various pipeline installations, relocation, demolition, and maintenance projects for many municipal and private sectors within city limits, and urban, and suburban areas. Installation of various pipelines by means of trenching and directional drilling methods, reverse osmosis systems, and completion of hazardous and non-hazardous manifesting of impacted soil, set up the permitting and transportation of impacted soil to the respective disposal facilities, electrical monitoring of suspected impacted water. All work was completed per contract documentation, to ensure public safety through proper pedestrian and traffic controls, and observance of existing substructures and utilities prior to any commencement of project operations. The continuous inspection of the project site and contracted work to ensure project progression. Also responsible for the strict adherence to all contractual, client, and governmental health and safety implementation. Daily completion and submittal of RFPs, RFCs, daily activity reports, daily cost reports, daily inspections, and monitoring logs, health and safety tailgate meetings, sign-in logs, scheduling of sub-contractors and tasks, project material purchasing and deliveries, along with all client contract documentation. Responsible for all Health and Safety issues and compliance with all state and federal rules in regard to excavation, demolition, and handling of all hazardous material. Completed and obtained all project permits and notifications not completed by clients. Continuous recording of detailed, "Red lined" drawings, RFP, RFC, & and RFI's. Tracked, recorded, and distributed all backup documentation for client invoicing and billing. Maintained project schedules and documentation. Maintained a continuous photographic journal of each project and project task so that the company and its client were always aware of the project's progress and protected from any outside agency inquiries.

*\*Experience prior to joining the firm*

## Mark Ricardo *(continued)*

### *Inspection*

#### **Various Projects | West Covina, CA\***

Demolition Superintendent for Cleveland Wrecking. Duties at Cleveland Wrecking included but were not limited to the following. Responsible for the completion of all contracted demolition work per contract guidelines and specifications. All work was completed using on-site crushers, track loaders, rubber-tired loaders, excavators, and applicable attachments. Mark also ensured the placement of dust suppression methods and record keeping. All health and safety procedures were met and strictly adhered to, compliance with all state and federal health and safety rules and regulations, all project scheduling of contractors and sub-contractors, the tracking and purchasing of all project materials, project documentation, and record-keeping had to be tracked and distributed to the appropriate agencies and personnel. All work was completed per contract documentation, to ensure public safety through proper pedestrian and traffic controls, and observance of existing substructures and utilities prior to any commencement of project operations. A continuous photo journal also had to be maintained at every project and during every task. He also tracked and included all backup documentation for billing and invoicing.

*\*Experience prior to joining the firm*



## Masoud Sepahi, PE, LEED GA

*Project Coordinator / Construction Manager*

### Education

B.S. Civil Engineering, Loyola  
Marymount University, 1987

Structural / Civil Engineering,  
California State University, Northridge,  
1985

### Registrations

Professional Civil Engineer: California  
(#52786)

Leadership in Energy and  
Environmental Design, Green  
Associate (LEED GA)

Masoud Sepahi has over 37 years of experience working for both public agencies in addition to the private sector, managing a variety of large and complex public works and capital improvement projects. He has held various leadership positions in managing a variety of projects for major public works programs. As the city engineer for the City of Placentia, he was responsible for delivery of many projects. As the director of construction management for the Los Angeles Metropolitan Transportation Authority, Masoud was responsible for the southern portion of the Crenshaw / LAX Transit Project. During his tenure with LA Metro, Masoud was responsible for management of all construction on the southern segment of the project, including major utility relocations. Working for the City of Los Angeles for 10 years, Masoud held various positions, managing many types of public improvement projects as well. The following is a partial list of projects that Masoud has successfully managed.

### Experience

**Various Projects | Brea, CA** As the director of city engineering and construction management services, Masoud is responsible for leading Bowman's engineering and construction management team for multiple municipalities in the southern California region. Duties include oversight and quality control for city engineering and construction management services in addition to interaction with our clients for delivery of all the services. Masoud is also responsible for implementing the company's overall performance, for every PM / CM contract to ensure quality service is provided to our clients. Other responsibilities include staff training and guidance to all project managers, construction managers and reporting to the executive level management related to company's financial goals and objectives.

### Various Projects\* | City of Placentia, CA

As city engineer Masoud's responsibilities included management and processing of all public works encroachment permits in addition to all other city engineering and management functions. Masoud was responsible for plan check, design review, and inspections associated with private developments throughout the city. He assisted the director of public works with preparation of the capital improvement program (CIP) budgets and monitored the expenditures in conformance with the department's goals and objectives. He managed all design and construction contracts associated with the public works CIP program to ensure delivery of projects on time and on budget. Masoud supervised and assigned work to in-house engineering, maintenance staff and consultant staff associated with CIP and plan-checking activities. His responsibilities also included negotiating and enforcing design and construction contracts, cooperative agreements, interacting with other cities and agencies, license agreements, lease agreements, schedules, and work plans to ensure projects were completed within expected timelines, material specifications, and budget. He reviewed change orders, evaluated budgets, costs, and technical

## Masoud Sepahi, PE, LEED GA *(continued)*

*Project Coordinator / Construction Manager*

feasibility. Conducted staff meetings with city personnel; attended meetings with other city departments, government agencies, private developers, contractors, and consultants to coordinate various projects and programs. Prepared schedules and budgets for various projects and assist with preparation of the CIP and grant applications. Reviewed and approved tract maps, parcel maps, lot-line adjustments and provided advice to the city administrator, planning and city council regarding engineering and administrative issues. Prepared agenda reports on various actions required by the city council. Attended city council, planning commission, traffic commission, and other public meetings and made presentations on various engineering and construction proposals, contracts, engineering reports, and staff recommendations.

### **Various Projects\*** | *City of Los Angeles, CA*

As the director of construction management for the Los Angeles Metropolitan Transportation Authority, Masoud was responsible for the southerly portion of the Crenshaw / LAX transit project. This project was an eight-and-a-half-mile light-rail line, which connects the Expo Line on Exposition Boulevard to the Metro's Green Line at the Los Angeles International Airport. This \$2B project consisted of eight Stations, eight aerial bridges over major streets and the I-405 Freeway. During his tenure with LA Metro, Masoud was responsible for management of all construction on the southern segment of the project, extending from the Green Line station to the outside of City of Inglewood. His responsibilities included management of the entire construction staff, reporting to executive management on construction progress and issues in addition to interfacing with the city officials, utility agencies, contractors, and designers. Also, working for Metro, Masoud was responsible for the management of three major Advanced Utility Relocation Contracts as part of the Purple Line Corridor Project. This project extended the terminus at Wilshire / Western westward for about nine miles with seven new stations. He performed resident engineering for three major contracts under this \$4B transit project. Responsible for all of the utility relocations at three major intersections, La Brea and Fairfax in the City of Los Angeles and La Cienega at the City of Beverly Hills. Duties included management of construction and design staff, interaction with utility agencies, contractors, designers and city officials. The advance utility contracts paved the way for mass excavation of the subway stations. The relocation of over 150 major utility lines had to be designed and constructed within a very aggressive schedule to allow for the next phases of the project to start. As the director of construction management, Masoud was responsible for delivery and relocation of major storm drains, sanitary sewer, electrical power lines, telecommunication, water, gas, and many other utilities, which had to be relocated within a very aggressive schedule.

### **Various Projects\*** | *Fullerton, CA*

As the principal for MARRS' facilities, and transit divisions, Masoud was responsible for managing construction management staff and multiple contracts with various public

## Masoud Sepahi, PE, LEED GA *(continued)*

*Project Coordinator / Construction Manager*

agencies. His responsibilities included management of multiple civil engineering projects, reporting to executive management and interaction with clients. His other responsibilities included development and implementation of marketing strategies, preparation of staffing plans, preparation and analysis of company budgets and finances in addition to interaction with existing and potential new clients. Some of the major projects under his management included: LAX / Crenshaw Transit Corridor, Advanced Utility Studies, LAWA Water Systems modeling, LAX 2nd Level Roadway and Deck Repair, Metro On-call bus Facility construction management, Cesar Chavez Roundabout Project, LAX South Runway Improvements in addition to many other infrastructure improvement projects.

### **Various Projects\*** | *Irvine, CA*

As program director, Masoud was responsible for GKK Works' Construction Management for various public works facility projects. Some of these projects included: Police Administration Building, San Bernardino International Airport Facility Improvements Program, third party review for all new developments for the Inland Valley Development Agency (IVDA.), runway drainage studies, conceptual design and modifications for terminal buildings, facility and site assessment, demolition of buildings and facilities at the airport, master planning, and third-party reviewer for construction of large warehouses for the IVDA. On behalf of IVDA, he also worked with private developers for development of large cargo storage and distribution centers near the airport.

### **Various Projects\*** | *Various Locations, CA*

As the KBR's construction / design manager for the western region, he was responsible for KBR's projects in the southern California region. His duties included contract negotiations with clients and subconsultants, managing and administering projects in addition to managing engineering staff and subconsultants. As the design manager for the Airside Improvement Program (AIP) at Bush Intercontinental Airport, he was responsible for the management and supervision of the design staff and up to 100 subconsultants. His responsibilities also included management of multiple design contracts to ensure compliance with the project budget and schedule in addition to the client's guidelines and regulations. Provided routine project status reporting on the work performance and productivity of designers and their subconsultants. He also reviewed and approved designer's invoice for compliance with provisions in the contract including minority participation requirements. He managed the design and construction of many projects, under the AIP program.

### **Various Projects\*** | *City of Los Angeles, CA*

As a member of the City of Los Angeles engineering staff, Masoud worked on many infrastructure programs and projects, some of which include the Police Bond Program, Los Angeles Convention Center Expansion, Tom Bradley Terminal at LAX and many other small to large municipal facility construction and renovations.

## **Masoud Sepahi, PE, LEED GA** *(continued)*

*Project Coordinator / Construction Manager*

Masoud worked at the departments of public works and building and safety, where he was responsible for plan check activities for Public Works improvements in addition to residential and commercial buildings. He was responsible for reviewing and evaluating the work of professional and technical employees engaged in the preparation of designs, plans, specifications, estimates, environmental studies, budgeting, scheduling and reports on major engineering projects. Supervised and directed engineering staff and activities in connection with design, construction, maintenance, inspection, and operation of a wide variety of engineering projects. As part of the Earthquake Recovery Division, Masoud managed the recovery and renovation of buildings after the Northridge earthquake in the San Fernando Valley.

## Venus Medrano

*Community Outreach/Public Relations*

### Education

B.A. Political Science, Sacramento State University, 2019

### Certifications

Real Estate Agent: California (#02218191)

Venus Medrano is a seasoned political strategist and business advisor with over 8 years of experience in public affairs, campaign management, and community engagement. Currently, she supports business development initiatives and public outreach efforts with public sector clients. Venus has served in leadership roles for local and national campaigns, including as Field Director and Assistant Campaign Manager, and worked in government as a Staff Assistant for a U.S. Senator. Her strengths include coalition building, content development, and stakeholder coordination. Venus holds a B.A. in Political Science from Sacramento State University and is a licensed real estate agent in California.

### Experience

**Various Projects | Brea, CA** As a business advisor, Venus supports our public sector work by assisting with business development and public outreach efforts. She helps identify opportunities, networks with clients, and coordinates outreach strategies that foster community engagement, stakeholder input, and inclusive participation in planning processes for cities, agencies and other public clients.

#### **Yes on Measure RH\* | Los Angeles, CA**

As an assistant campaign manager, Venus directed coordination between senior advisors, community leaders, volunteers, and field team to reach voter ID efforts effectively. Developed effective procedures to track projects and assignments on PDI to maintain accurate data integrity. Prepared the logistical duties and training to launch canvassers and students conducting voter engagement that resulted with a victory of 65% in support of Measure RH. Managed recruitment operations of hiring, on boarding, professional development, and employment termination of field team.

#### **Sade Elhawary for Assembly\* | Los Angeles, CA**

As a field director, Venus was responsible for researching key neighborhood demographics to personalize outreach with members of the South Los Angeles community. Managed the campaign's content data base, created social media content, drafted and published email blasts. Collaborated and maintained relationships with endorsed labor unions and progressive organizations to co- host or join campaign activities. Created a culture of support and compassion with campaign staff and volunteers to discuss and improve campaign operations holistically.

#### **Center for Powerful Public Schools\* | Los Angeles, CA**

As an executive assistant office manager, Venus managed special projects and business development at conferences, workshops, and community meetings. Coordinated family advocacy campaigns under the Community and Family Engagement Department related to affordable housing, digital equity, and social justice. Managed communications strategies and created original content for nine social media accounts to promote educational campaigns on priority issues and social emotional learning programs. Organized daily operational tasks, managed calendar,

*\*Experience prior to joining the firm*

## Venus Medrano

*Community Outreach/Public Relations*

conducted legislative tracking, drafted memos, and prepared communications on the CEO's behalf.

### **Bernie Sanders for U.S. President 2020\*** | *Los Angeles, CA & New York, NY*

As a regional field director, Venus collaborated with community leaders to mobilize volunteers across Los Angeles County and New York City. Responsible for hosting public forums on working class issues for diverse populations within the County of Los Angeles and remotely for New York City neighborhoods. Managed Field Organizers assigned in high-impact precincts and demographics to maximize resources to properly receive the high volume of canvassers into the field.

### **U.S. Senator Kamala Harris\*** | *Sacramento, CA*

As a staff assistant, Venus consulted with local representative of city and county officials within the 30 Northern California territory. Developed partnerships with community-based organizations and advocacy groups engaged in campaigns and submitted weekly reports to senior staff of ongoing progress on political movements on the ground. Reported to State Director on the developments of California wildfire damages, emergency recovery effort, and met with constituents to process their casework. Conducted weekly analysis on social issues and tracked California legislation for Senator Harris' senior staffers. Managed the internship program for students to complete capstone projects and connect with constituents.

*\*Experience prior to joining the firm*

## Naizak (Zak) Almanasir

Inspector

### Education

M.S. Engineering Management,  
Westcliff University, Irvine, CA

B.S. Civil Engineering, American  
University of Madaba, JO

### Certifications

Procore Certified Project Manager

OSHA 30 Hour Training

EIT, Expected December 2024

Naizak (Zak) Almanasir is a construction project engineer / inspector with a proven track record in managing diverse capital improvement construction projects. He specializes in project planning, cost estimation, subcontractor coordination, and ensuring compliance with safety, quality and regulatory standards. Key projects include managing capital projects and infrastructure upgrades at various government facilities and citywide pavement rehabilitation projects. He has strong technical expertise and a masters degree in engineering management. He also has experience with MS Project, Primavera, Bluebeam Revu, AutoCAD, Procore, MS Office Suite, PlanHub, Smartsheets and Google Workspace. He consistently delivers high-quality outcomes on time and within budget

### Experience

#### **Construction Project Engineer\* | Mission Viejo, CA**

As construction project engineer for Triangle DeCon Services, Inc. he developed and submitted competitive bids for various projects, including cost estimates, scope of work and project timelines. Collaborated with city of Inglewood officials and subcontractors to create a detailed project plan for the Renovations to District Four Community Center projects. Collaborated with Santa Ana School District and subcontractors to create a detailed project plan for Martin Elementary School Toilet Replacement project. Oversaw construction projects to ensure compliance with schedules and specifications. Reviewed and processed submittals and RFI's. Coordinated subcontractors to align their work with project requirements, ensuring timely and accurate installations. Maintained a thorough daily construction diary capturing work details and noteworthy events.

#### **Construction Inspector\* | Corona, CA**

As construction inspector for Z & K Consultants, Inc. he collaborated with City of Moreno Valley officials to ensure all project activities were constructed at the job site according to project specifications, special provisions, and plans for the \$18M Citywide Pavement Rehabilitation CIP. He monitored traffic activities, conducted field measurements and quantity calculations. Supervised roadway closure setups and removals to maintain compliance with project and traffic management plans. Oversaw various bid items like sidewalk repairs, cold mill, HMA overlay, curb and gutter, pedestrian crossings, roadway markers, street resurfacing and slurry seal. Conducted daily inspections, documenting labor, equipment, progress, safety issues, and materials testing coordination to uphold top-quality and safety standards throughout the project. Prepared daily reports and detailed monthly progress payment reports.

#### **Construction Assistant Engineer\***

As construction assistant engineer for Trust Housing Inc. he assisted in the supervision of housing construction, Q / C of concrete, steel beams and columns, windows insulation and compaction testing. Managed the implementation of construction

*\*Experience prior to joining the firm*

## Naizak (Zak) Almanasir *(continued)*

*Inspector*

specifications and plans by coordinating closely with contractors, ensuring seamless collaboration and adherence to project milestones. Assisted in the preparation and review of project documentation, including blueprints, technical drawings, and material specifications. Conducted routine inspections of construction sites to identify potential issues and ensure compliance with safety regulations. Ensured that all construction activities complied with environmental regulations and sustainability practices.

*\*Experience prior to joining the firm*



## Rohan Sepahi

*Inspection / Utility Coordinator*

### Education

M.S. Healthcare Systems Engineering,  
Loyola Marymount University, 2023

B.S. Environmental Science, Loyola  
Marymount University, 2022

### Certifications

Qualified SWPPP Practitioner,  
California Stormwater Quality  
Association (#28864)

Certified Erosion, Sediment and  
Storm Water Inspector, Envirocert  
International, Inc. (#00012815)

Rohan Sepahi specializes in environmental compliance, stormwater management, and EV charging infrastructure planning. With a strong foundation in environmental science and healthcare systems engineering, Rohan has led municipal and private-sector initiatives across Southern California, supporting cities like Bell Gardens, Placentia, and Huntington Park in NPDES permit compliance, infrastructure project management, and electrification efforts. His expertise spans site inspection, stakeholder coordination, grant application development, and public-private partnerships. Rohan holds certifications in stormwater inspection and sediment control, and brings a systems-thinking approach to sustainable urban development.

### Experience

#### **NPDES Compliance Program\*** | *City of Bell Gardens, CA*

As a consultant, Rohan provided technical guidance for NPDES MS4 permit compliance and regulatory interpretation. Developed and executed comprehensive annual municipal reporting protocols. Conducted industrial / commercial site inspections with detailed documentation and corrective action plans. Created and delivered specialized training programs for municipal employees

#### **Infrastructure Project Management\*** | *City of Placentia, CA*

As a consultant, Rohan led comprehensive closeout process for citywide microtrenching project. Served as primary liaison between private contractors and municipal public works department. Developed documentation system for tracking permit compliance across multiple project phases. Established quality control protocols for final inspections and project acceptance. Successfully resolved technical challenges between contractor implementation and municipal requirements

#### **EV Infrastructure Implementation\*** | *City of Huntington Park, CA*

As a consultant, Rohan assisted with comprehensive site assessments and technical feasibility evaluations. Coordinated with Southern California Edison for service upgrades and power requirements. Developed competitive grant applications, guiding project design to optimize incentive eligibility.

#### **Multi-Family Residential EV Charging Solutions\*** | *Orange County, CA*

As a consultant to various HOAs throughout Orange County, Rohan Designed and implemented residential Level 2 AC charging infrastructure at multiple complexes. Conducted site assessments to optimize installation locations and power capacity. Facilitated stakeholder engagement between property owners, residents, and utility providers. Ensured compliance with building codes, ADA requirements, and safety regulations.

#### **Technical Advisory Services\*** | *CA*

As a consultant, Rohan provided environmental and EV charging subject matter expertise for business development across North America. Guided UL Recognition certification process for fire prevention technology. Facilitated introductions

*\*Experience prior to joining the firm*

## Rohan Sepahi *(continued)*

*Inspection / Utility Coordinator*

and technical presentations to Siemens, AECOM, and Rivian. Developed market positioning strategy for application in electrical and battery enclosures.

### **Various Projects\*** | *Irvine, CA*

For MAIVO, Rohan lead development of AI-driven contracting marketplace for electrification projects, directing cross-functional team of 5 developers using Agile methodologies.

### **Environmental Engineer Intern\*** | *CA*

As an intern for John L. Hunter & Associates, Rohan supported municipal MS4 NPDES permit compliance through reporting and inspection assistance. Applied GIS and Civil 3D for stormwater infrastructure mapping and LID site plan analysis. Contributed to TMDL implementation projects, including BMP assessments and pollutant load calculations.

*\*Experience prior to joining the firm*

## UNDERSTANDING OF PROJECT SCOPE 3-1

### Executive Summary

The City of Huntington Park is embarking on a transformative broadband infrastructure program to bridge persistent digital divides, strengthen community connectivity, and foster long-term economic development. Finley Engineering Company, Inc. is uniquely positioned to serve as a strategic partner in this initiative. Our interdisciplinary team offers proven expertise in broadband architecture, program governance, regulatory compliance, and equitable community engagement—all essential components for delivering a sustainable, future-ready network solution. This proposal outlines our holistic, milestone-driven approach to fulfilling the City's vision while ensuring transparency, operational excellence, and measurable impact.

### Understanding of Project Scope

The City of Huntington Park seeks a consultant capable of advancing a municipal broadband initiative from conceptualization through full-scale implementation. The overarching objectives include:

- **Delivering equitable access to high-speed internet infrastructure across residential, business, and public anchor locations.**
- **Aligning project execution with California and federal broadband expansion mandates, including CASF, BEAD, and CPUC guidelines.**
- **Facilitating local digital equity and workforce development through inclusive program participation.**
- **Connecting with the Gateway Cities project for service**

Finley Engineering brings decades of experience in fiber infrastructure delivery, grant compliance, stakeholder alignment, and scalable broadband business planning.

## STRATEGIC PROJECT PLANNING AND EXECUTIVE OVERSIGHT

Finley Engineering's program delivery methodology blends PMI-standardized controls with Agile-informed adaptability. This hybrid structure enables timely responsiveness to community input, evolving regulatory guidance, and dynamic field conditions.

Strategic Oversight Framework:

- **Work Breakdown Structure (WBS):** Comprehensive mapping of all activities across key workstreams, including permitting, utility coordination, environmental review, construction, inspection, and stakeholder communications.
- **Governance Hierarchy:** Executive Steering Committee, Program Management Office (PMO), and cross-functional workstream leads, ensuring consistent vertical and horizontal coordination.
- **Program Tools:** Leveraging Smartsheet, Microsoft Project, and Site-tracker for automated Gantt views, resource tracking, earned value analysis, and milestone variance alerts.
- **Strategic Transition Matrix:** Integration of network deployment timelines with broadband service activation windows, federal compliance milestones, and key performance indicators (KPIs).

## INCLUSIVE STAKEHOLDER ENGAGEMENT AND COMMUNITY INTEGRATION

Finley recognizes that meaningful broadband adoption hinges on community trust, access equity, and tailored digital readiness support. Our engagement plan is both data-driven and community-anchored.

### Inclusive Engagement Methodology:

- **Geospatial Needs Assessment:** Utilizing GIS mapping to correlate broadband availability with demographic, linguistic, income, and education data at the Census Block Group level.
- **Local Partnership Activation:** Collaborating with school districts, workforce agencies, neighborhood councils, and community-based organizations such as Southeast CDC and the Huntington Park Chamber of Commerce.
- **Multilingual Outreach Campaigns:** Deployment of print, digital, and in-person engagement in English, Spanish, and other prevalent languages.
- **Digital Equity Enrollment Drives:** Supporting signups for the California Lifeline, and device donation programs in partnership with anchor institutions.
- **Real-Time Equity Dashboard:** Interactive engagement tracker monitoring outreach effectiveness, feedback themes, participation rates, and demographic coverage.

This ensures that network design and rollout directly reflect community-identified priorities and barriers.

## TECHNICAL EXECUTION AND DEPLOYMENT METHODOLOGIES

Finley Engineering employs a technology-agnostic design philosophy, tailored to optimize cost-efficiency, future scalability, and network resiliency.

### Technical Delivery Architecture:

- **Network Design Modeling:** Comparative engineering of GPON and Point-to-Point topologies, balancing throughput, capital expenditure, upgrade paths, and operational manageability.
- **Construction Standards:** Utilization of micro-trenching and directional boring based on site-specific feasibility and coordinated utility locates. All deployments adhere to ANSI/TIA-568, IEEE, and BICSI standards.
- **Digital Engineering Tools:** Use of LiDAR scans, drone-based right-of-way surveys, and AI-assisted route optimization to reduce fieldwork inefficiencies.
- **SOP-Driven Quality Assurance:** End-to-end SOPs govern splicing, labeling, handhole placement, and test-and-turn-up. Quality is verified through OTDR, power meter testing, and geotagged field validation.
- **Digital Twin Creation:** All infrastructure elements will be integrated into a GIS-based digital twin to support operations, maintenance, and future planning.

Finley's engineering team ensures that all construction methods minimize disruption, meet regulatory standards, and optimize long-term maintenance accessibility.

## PERMITTING STRATEGY AND REGULATORY SYNCHRONIZATION

Permitting is a critical path element. Finley's strategy focuses on early engagement, bundling efficiencies, and automation.

### Regulatory Management Approach:

- **Pre-Coordination Protocol:** Conducting early alignment sessions with LA County Department of Public Works, CPUC, and utility providers to define approval cycles and pre-empt obstacles.
- **Permit Management Dashboard:** Centralized digital portal for submission tracking, conditional flags, CEQA/NEPA coordination, ADA compliance, and CPUC General Order alignment.
- **Regulatory Matrix Framework:** Cross-referenced documentation system ensuring all environmental, accessibility, labor code, and safety provisions are met and auditable.

Finley also supports strategic use of categorical exemptions, negative declarations, and regional programmatic EIRs to streamline timelines.

## CONSTRUCTION OVERSIGHT AND QUALITY ASSURANCE ARCHITECTURE

Our field execution philosophy centers on full-time visibility, real-time coordination, and proactive issue resolution.

### Construction Oversight Strategy:

- **Dedicated Field Supervisors:** Embedded inspectors providing daily oversight, punch-list execution, and safety compliance.
- **QA/QC Validation Layers:** Deployment of redundant test validation (OTDR, visual inspections, power testing) at handoff and milestone checkpoints.
- **Resident Coordination Plan:** Transparent communications for road closures, property access, and surface restoration. All restoration conforms to city standards and ADA requirements.
- **Digital Documentation System:** Cloud-based platform with inspection photos, GPS coordinates, and live updates accessible by City stakeholders.

Our internal QA metrics indicate >96% first-time pass rate across our last 10 major California deployments

## BROADBAND BUSINESS MODEL AND OPERATIONAL SUSTAINABILITY

Finley will deliver a robust financial and operational framework to ensure sustainability beyond construction.

### Strategic Business Planning:

- **Ownership Models:** Comparative analysis of municipal ownership, public-private partnership, and open-access models. Each model includes detailed five-year pro forma financials.
- **Revenue Streams:** Forecasting across residential, commercial, enterprise, and government segments, with optional service layers including dark fiber leasing and smart city integrations.
- **Operational Design:** Staffing plans, SLA definitions, escalation flows, and field service protocols built for reliability and cost efficiency.
- **Smart City Roadmap:** Strategic opportunities for sensor networks, traffic management, public Wi-Fi zones, and data-driven municipal services.

All financial models incorporate sensitivity analysis for uptake variability, inflation, and market condition

## REPORTING INFRASTRUCTURE, DOCUMENTATION CONTROLS, AND AUDIT PREPAREDNESS

Transparent performance reporting and compliance tracking are foundational to Finley's program delivery.

### Reporting and Controls System:

- **Performance Dashboards:** Live updates on homes passed, feet of fiber installed, adoption rates, network uptime, and community engagement KPIs.
- **Financial Integrity Protocols:** Dual-authorization processes, grant-specific cost attribution, certified payroll compliance, and reconciliation workflows.
- **Mock Audit Simulation:** Quarterly audit-readiness reviews conducted against CPUC, CASF, and BEAD requirements.
- **Final Closeout Package:** Comprehensive deliverable package including financial reconciliation, certified as-built documentation, operational SOPs, and a post-closeout sustainability roadmap.

Our documentation will support seamless integration into state and federal reporting frameworks.

## CONSTRUCTION PHASING

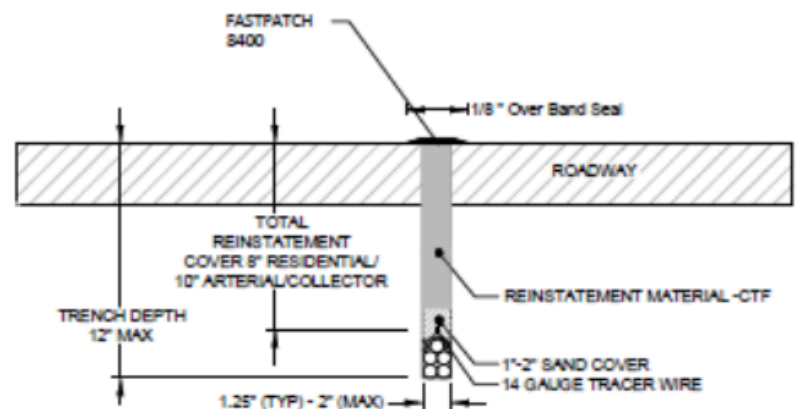
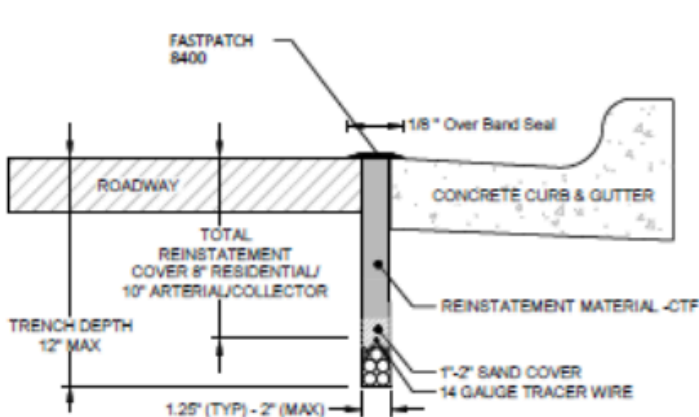
As much as this project is important to the City's vitality and the future, attention must be paid to preservation of the roadways, and other city's assist. This project touches every corner of the city, and as such, it's critical that it is done, with utmost care and control, to save costs on future roadway repairs and avoid conflicts with newly paved streets. We will help the city require the D/B contractor to use phased implementation to minimize damage to the roadways and the newly paved areas in the city, ensuring coordinated phased activities. This approach also addresses planning, permitting, and approvals needed for installing fiber networks over easements, private rights-of-way, and other external restrictions

## UTILITY CONFLICTS

Early identification and mapping of existing utilities is essential to prevent conflicts during fiber and conduit installation. Contractors should perform pre-construction surveys using GPR, trenching, and potholing before excavation. Our team has implemented safeguards for unexpected utilities and will include utility investigations and potholing in all sitework projects to prevent interference. We will coordinate fiber network placement to avoid utility strikes at major service connections and set design standards for micro trenching to minimize disruption to existing services.

## MICRO TRENCHING STANDARDS

Before awarding a contract to the D/B team, we need to create a standard plan for using micro-trenching to install fiber throughout the City. We have assisted other cities set similar standards for installing fiber networks, and we will assist the city in developing these guidelines for Huntington Park. Establishing these standards beforehand ensures designers and contractors to bid the project accurately while protecting City assets, roadways, facilities, and utilities.





## RIGHT-OF-WAY AND EASEMENTS

Identifying and addressing right-of-way or easement concerns is essential during project planning. Various methods can be utilized to assess potential right-of-way issues, including reviewing as-built plans, County maps, GIS resources, conducting title report searches, and performing boundary or property surveys for the relevant parcels. Our team will collaborate with the city throughout the pre-construction phase to proactively identify any issues related to property boundaries and prepare the necessary legal documentation—such as easements, dedications, and lot line adjustments—to ensure all legal matters are appropriately resolved. We will work with the D/B team on investigating any potential conflicts, early into the design process, to avoid delays during construction.

## QUALITY ASSURANCE AND QUALITY CONTROL DURING DESIGN

There are several key elements when preparing the bid documents. Our goal has always been to make the plans and specifications, and all the attachments clear to understand and to remove any discrepancies that might exist in the documents prior to bidding. As part of our Red-team QA / QC review, we will make sure that the design review is conducted by people that have expertise and are licensed and qualified to perform such reviews. These reviews also include constructability and value engineering, to ensure that all details are correctly cross-referenced and are clear to read and understand. Other constructability items include identification of long-lead components on the project, ROW issues, utility verifications, verification of unit prices and quantities.

## INSPECTION AND QUALITY ASSURANCE DURING CONSTRUCTION

With extensive design/build micro trenching experience, we can effectively reduce disruptions to the city operations, traffic flow, utilities, and pavement rehabilitation initiatives. Our team allocates comprehensive resources to ensure thorough construction oversight and inspections.

Micro trenching technique for shallow conduit installation can compromise pavement integrity. To mitigate this, a clear QA/QC program should be implemented to protect both existing and new streets and ensure the Contractor is responsible for future repairs. Problems often arise from poor project documentation and lack of standardized street mapping, which is further complicated by disagreements on repair scopes between the city and the contractor, causing significant delays in permit closures. Our inspections will integrate a robust QA/QC measure to address micro trenching issues promptly during construction and after completion. Based on previous projects, we have managed similar challenges effectively.



## INSPECTION AND QUALITY ASSURANCE DURING CONSTRUCTION-CONTINUED

The following are some examples of issues that may arise with contractors' work, along with ways to prevent them:

- Inadequate material selection for trench line over banding, which can lead to delamination of sealing materials.
- Insufficient curing time for reinstatement backfilling materials, causing sagging and cavities along the trench line.
- Slurry seal applied after micro trenching resulted in reflective cracking, compromising premature street failures.
- Lack of response to public complaints, causing delays
- Poor coordination among stakeholders hindered the repairs

Drawing from our previous experience with similar projects, we will ensure that designers and contractors utilize materials that are thoroughly field-tested and have a proven track record. We keep a list of materials to use or avoid in micro trenching based on proven results. We will be working with the D/B team on selecting and incorporating materials, which we have found to be adequate for protecting the pavements and longevity of the roadways.

Regarding community outreach, we recognize that effective citywide implementation depends on a dedicated public relations liaison to facilitate communication and coordinate construction activities among residents, the community, and contractors. This approach helps identify, document, and address any outstanding concerns. To this end, we have appointed a community liaison to manage these responsibilities as needed.

## COMMUNITY OUTREACH AND STAKEHOLDER MANAGEMENT

We understand that the city may be hiring another consultant to assist the city with a comprehensive outreach program to address high-speed internet gaps in underserved areas. We will assist the city to launch an awareness campaign to educate residents, build trust, and engage key stakeholders as part of efforts to expand the City's Wi-Fi program. A survey will gather feedback on digital literacy, accessibility challenges, and internet affordability. The Bowman team will collaborate with outreach staff to identify stakeholders and coordinate efforts. Our role is to ensure input from residents, businesses, organizations, and schools is documented and integrated into the implementation of expanded high-speed internet services.

## LABOR COMPLIANCE AND CERTIFIED PAYROLL

For this project, we propose implementing a virtual online project management system, enabling all team members continual access to information and facilitating the generation of various financial reports required by grant funding agencies. Bowman consistently employs the C-MIS project/construction management system across our projects, and we are pleased to extend its use to the City of Huntington Park's Project. This system promotes efficient and real-time information exchange among all parties involved in both design and construction phases, enhancing communication and collaboration.

Additionally, we strictly adhere to State and Federal labor and wage laws associated with grant funding. The team will monitor contractor compliance with prevailing wage regulations and periodically review contractors' red-line drawings to support the production of accurate as-built plans.

## PARTNERSHIPS

### **Strategic Partnership: Finley Engineering and Bowman**

To further enhance the value, local responsiveness, and multidisciplinary expertise delivered to the City of Huntington Park, Finley Engineering is proud to partner with Bowman, a nationally respected infrastructure consulting firm with a robust California presence. This strategic alliance unites Finley's deep specialization in broadband systems design and deployment with Bowman's extensive civil engineering, land surveying, and permitting capabilities, creating a unified delivery model that accelerates execution while maintaining the highest technical and regulatory standards.

Bowman's regional experience navigating entitlement processes, environmental assessments, and right-of-way design will be instrumental in streamlining the Huntington Park broadband project through local and state regulatory channels. Combined with Finley's telecommunications systems engineering, digital equity planning, and grant compliance expertise, the partnership offers a seamless end-to-end approach—from concept through construction and long-term sustainability. Together, Finley and Bowman will deliver a resilient, community-aligned network that meets Huntington Park's connectivity goals while exceeding expectations in quality, transparency, and stakeholder collaboration.

# Bowman

# FINLEY

Finley is a company with multiple offices and nearly 300 employees. We go through enough projects each year that we cannot provide information on every project initiated and completed, but we would be happy to provide an estimate of how many projects we've been involved with over the last three years and can provide some information on a sampling of those projects. Examples are:

**Hope, Arkansas Municipal Fiber Network**  
**Randy Parks, General Manager**  
**(870) 777-3000**  
**randy.parks@hope-wl.com**



### **Project Overview**

Hope Water & Light (HWL), the municipally owned utility serving Hope, Arkansas, launched a citywide fiber-to-the-home (FTTH) initiative to ensure that all residents and businesses within its service area have access to high-speed, reliable internet. Residential and commercial customers benefit from competitively priced service tiers, making high-speed internet accessible and affordable throughout the community.

### **Finley Engineering's Role**

Finley Engineering served as the primary technical and engineering partner throughout the life cycle of the Hope municipal fiber project. HWL engaged Finley to provide a comprehensive range of services that ensured successful execution, including:

- **Feasibility and Business Planning:** Evaluated financial models, market demand, and long-term sustainability.
- **Network Design and Engineering:** Delivered complete outside plant (OSP) design and fiber network architecture tailored to HWL's infrastructure and operational goals.
- **Project Management and Construction Oversight:** Supported procurement, construction supervision, and vendor coordination throughout the implementation phase.
- **Regulatory and Funding Guidance:** Assisted with navigating relevant compliance frameworks and broadband funding opportunities.
- **Testing and Service Activation:** Ensured system integrity through rigorous testing, turn-up, and service launch support.
- **Community Impact**
- **Residential Internet Access:** Households across the city now have access to high-speed internet with service plans ranging from 100 Mbps to 1 Gbps.
- **Economic Growth:** Enhanced digital infrastructure has improved the business climate, supporting remote work and attracting commercial investment.
- **Municipal Efficiency:** HWL's new smart grid capabilities enable improved monitoring, outage response, and utility service management.
- **Digital Inclusion:** Universal coverage ensures equitable access to digital services for all residents, regardless of location or income level.

HWL's network not only meets current broadband needs but also positions the city to adapt to future demands in connectivity and digital service delivery.

## PROJECT EXPERIENCE CONTINUED



**Clarksville Connected Utilities**  
**Joe Williams, General Manager**  
**(479) 754-1121**  
**[j.williams@ccuark.com](mailto:j.williams@ccuark.com)**

## Clarksville, Arkansas Municipal Fiber Network

### Project Overview

The City of Clarksville, Arkansas, through its municipally owned utility, Clarksville Connected Utilities (CCU), launched a forward-thinking initiative to establish a citywide fiber-optic broadband network. Originally envisioned to support CCU's internal utility operations, including a modern SCADA (Supervisory Control and Data Acquisition) system, the project evolved into a comprehensive community-wide broadband solution.

The foundation of the network began with the construction of a 17-mile, 288-strand fiber ring. While primarily intended to serve internal municipal needs, CCU strategically designed the network with excess capacity, anticipating future demands from public institutions, businesses, and residents. Following successful connections to key anchor institutions such as the Clarksville School District, Johnson Regional Medical Center, and the University of the Ozarks, CCU expanded its vision to offer Fiber-to-the-Home (FTTH) service across the city. The goal was to deliver reliable, high-speed, and affordable internet access to all residents, while also fostering economic development, educational opportunities, and improved quality of life.

### Finley Engineering's Role

Finley Engineering played a critical role in the planning, development, and implementation of Clarksville's municipal broadband network. As a trusted partner, Finley provided a comprehensive suite of professional services, including:

- **Feasibility Analysis:** Evaluated the technical and financial viability of the project to ensure long-term sustainability.
- **Network Design:** Created a scalable and future-ready architecture for the fiber infrastructure.
- **Engineering and Technical Services:** Delivered detailed outside plant (OSP) engineering, design documents, and construction support to guide the deployment process.

Finley's extensive experience in municipal broadband allowed Clarksville to confidently navigate the regulatory, technical, and operational challenges associated with a large-scale public network.

### Community Impact

The impact of Clarksville's fiber network has been both immediate and far-reaching:

**Enhanced Connectivity:** Residents and businesses gained access to symmetrical broadband speeds up to 1 Gbps, with potential scalability to 10 Gbps.

**Economic Advancement:** Improved infrastructure helped attract new businesses and supported the expansion of existing enterprises.

**Public Service Improvement:** The fiber network enhanced the performance and communication capabilities of public institutions and municipal departments.

The project demonstrates how a visionary municipal utility, supported by an experienced engineering partner, can deliver transformational digital infrastructure that benefits the entire community.

**West Memphis Utilities****Todd Pedersen, General Manager****870-732-7500****[tpedersen@westmemphisar.gov](mailto:tpedersen@westmemphisar.gov)****West Memphis, Arkansas Municipal Fiber Network****Project Overview**

The City of West Memphis, Arkansas, in partnership with its municipally owned utility, West Memphis Utilities, launched a citywide Fiber-to-the-Home (FTTH) initiative to modernize broadband infrastructure and deliver reliable, high-speed internet access to all residents and businesses. By aligning strategic planning, funding acquisition, and technical execution, West Memphis created a resilient, future-proof fiber network that addresses both current and long-term community needs. The effort has positioned the city as a regional leader in broadband innovation across the Delta region.

**Finley Engineering's Role**

Finley Consulting played a key role in guiding the West Memphis FTTH project from concept to deployment. As a trusted partner, Finley provided full lifecycle services that included:

**Feasibility Analysis:** Finley conducted an in-depth evaluation of the project's technical and financial viability, including market demand modeling, cost-benefit analysis, and long-term sustainability planning.

**Network Design:** Finley engineered a scalable, high-capacity fiber architecture optimized for full community coverage and future smart city integration.

**Deployment Planning and Support:** The team developed detailed construction and permitting strategies, coordinated stakeholder engagement, and supported utility alignment to ensure a smooth and timely rollout.

**Funding Strategy:** Finley's grant specialists collaborated with city officials to secure critical funding from the Delta Regional Authority and key federal infrastructure programs under the Infrastructure Investment and Jobs Act (IIJA), enabling the project to move forward without financial delays. By leveraging its deep expertise in municipal broadband deployment, Finley helped West Memphis navigate regulatory, operational, and technical complexities with confidence.

**Community Impact**

**Expanded Access:** Residents and businesses throughout the city gained access to affordable, high-speed broadband, dramatically improving digital equity.

**Economic Development:** The network created a modern foundation for business attraction, retention, and remote work opportunities.

**Municipal Innovation:** Public institutions and city departments now benefit from enhanced connectivity and communication capabilities.

**Regional Visibility:** The project has elevated West Memphis as a model for rural and mid-sized cities seeking to invest in transformative broadband infrastructure.

**Conclusion**

The West Memphis FTTH initiative exemplifies how a forward-thinking municipality, supported by an experienced consulting partner, can deliver lasting infrastructure that meets community needs today while preparing for tomorrow. Through careful planning, strong leadership, and strategic collaboration with Finley, West Memphis successfully established a robust broadband network that will power economic growth, education, and innovation for years to come.



## **Plan Check, Inspection and Staff Augmentation**

*Huntington Park, CA*



### **Client**

City of Huntington Park, CA

### **Cost**

T&M

### **Schedule**

2017-Present

### **Services Provided**

Planning

### **Description**

Our team is currently providing an on-site building official, building inspector, permit technicians, and off-site plan checks for the building division.

Our deputy building official Jesus De Anda works at City Hall four days per week, performs over-the-counter plan check, building code consultation, respond to applicants inquiries, and supervises two full-time permit technicians and a full-time building inspector. Jesus is a certified access specialist and certified residential and commercial plans examiner and inspector, proficient in building, mechanical, electrical and plumbing plan check and inspection.

Jay Shih oversees our on-site building official, building inspector, and permit technicians; he also checks some of the city's building and engineering plans in our Industry office.

Our full-time, on-site certified senior building inspector performs residential and commercial pre-sale and building inspections.

## Slauson Congestion Relief

Huntington Park, CA



### Client

City of Huntington Park, CA

### Cost

\$700,000

### Schedule

2020 - 2023

### Services Provided

Civil Engineering

Transportation

### Description

Utilized synchro modeling for signal and timing improvement. Upgraded traffic signal equipment, enhanced phasing operations, street widening, concrete improvements, coordination with Los Angeles county and various railroad agencies. The goal of the project was to study and design improvements along the Slauson corridor to increase capacity, reduce congestion and improve traffic flow. Design plans have been finalized.



## City Engineering Services

Huntington Park, CA



### Client

City of Huntington Park, CA

### Schedule

2021 - 2024

### Services Provided

Civil Engineering

### Description

Our employee, Douglas Benash provided staff support services to the Director of Public Works to make presentations at the city's Traffic Authority meeting. He utilized his city engineering expertise to provide the professionalism needed to address the Traffic Authority committee and general public. He provided the detailed traffic engineering report to the committee members and general public in a clear, concise and understandable manner.



## FEE SCHEDULE 5-1

-This proposal is based on an eighteen months schedule

TASK DESCRIPTION	FINLEY										BOWMAN						TOTAL
	Network Services Engineer	Strategy Consultant	Senior Consultant	Senior Consulting Coordinator	Consulting Coordinator	Senior Project Manager	Sr. Engineering Designer	Engineering Designer	Cadd/GIS Technician	Admin. Assistant	Project Manager	Outreach Specialist	Lead Inspector	Inspector	Inspector	Admin. Assistant	
Rate:	\$267	\$242	\$195	\$185	\$135	\$165	\$130	\$120	\$110	\$80	\$190	\$125	\$158	\$148	\$148	\$115	
Project Kick-off	24	24		48	40	160	40		40	40	80	80	80	40	80	80	\$130,496
Project Planning and Management			40	40		160	120	80		40	80	80	80	40	80	80	\$134,800
Community Outreach and Stakeholder Management		120	80	80	40	160			160	80	160	720	180	80	80	180	\$308,460
Technical Expertise and Deployment Support	120	420	180	96	64	220	80	60	160	80							\$273,080
Permitting and Regulatory Compliance						160	180	88	160	80	160		360	90		360	\$226,360
Construction Oversight and Quality Assurance		120	120	120	60	320	220	160	120	160	360	180	1280	1280	640	180	\$807,340
Business Planning and Sustainability	242	324	180	48	40	140	196	120	220	60							\$284,382
Reporting Documentation and Audit readiness	124					140	60	40	120	40	160		180			180	\$164,748
Project Close-out	120	40		40	40	180	40		40	40	160		180	180		180	\$203,200
TOTAL HOURS:	630	1048	600	472	284	1640	936	548	1020	620	1160	1060	2340	1710	880	1240	16188
TOTAL COST:																	\$2,532,866

**City of Huntington Park  
RFP -Project Management & Consulting Services for Broadband Infrastructure Deployment  
Fee Schedule**

**BIDDER NAME** Finley Engineering

**Project Management Services**

Category	Description	Monthly Price	Annual Price	Total Price
Flat Fee	For a term of 18 months from August 2025 through January 2027.	\$ 140,714.77	\$ 1,688,577.24	\$ 2,532,866
<b>TOTALS:</b>		<b>140,714.77</b>	<b>1,688,577.24</b>	<b>\$ 2,532,866</b>
<b>Authorized Signature</b>	<b>Don Anderson</b>			
<b>Print Name</b>				

## FEE SCHEDULE 5-1

Total fee for the project shall not exceed **\$2,532,866.00**

All work shall be billed at an hourly rate as performed and invoiced every 30 days for the duration of the project.

Total contract amount assumes project completion by 12/31/2026. Any extension of the project could result in additional fees.

See below for pricing table for position and hourly breakdown.

## ENGINEERING SERVICE RATES - RN 2025-2026

	Description	Hourly Rate
<b>Administration Assistant</b>	Qualified to complete administrative project related coordination and documentation.	\$80.00
<b>Project Designer/ CAD/GIS Technician</b>	Qualified to complete technical and design work under the direct supervision of others.	\$110.00
<b>Project Representative/ Engineering Designer</b>	Qualified to collect field data, making site surveys and observes construction activities of the contractor and maintains construction records.	\$120.00
<b>Senior Project Representative/ Engineering Designer</b>	Has extensive background and experience in field data collection, site survey and construction observation. Senior field representative for fulfillment of Project Management. Works with minimal supervision.	\$130.00
<b>Senior Project Manager</b>	Has extensive background and experience in Project Management, supervises, coordinates and checks all phases of specific projects. Capable of making decisions concerning scheduling and technical aspects of the project assigned.	\$165.00
<b>Consulting Coordinator</b>	Possesses education and experience in multiple phases of projects. Coordinates extensively with client's senior staff regarding strategy and objectives of projects.	\$175.00
<b>Senior Consulting Coordinator</b>	Possesses education and experience in all aspects of technology, strategy and operations of client networks. Assist clients in defining scope and strategy of processes and projects.	\$185.00
<b>Senior Consultant</b>	Possesses extensive experience and education in Technical, Strategic and Operational planning for client networks. Assist's Senior Management in planning and defining scope and strategy of processes and projects. Work includes that of a senior Professional Engineer.	\$195.00
<b>Strategy Consultant</b>	Possesses experience and education in broadband funding, policies, planning and networks. Leads Project Managers, Consultants and clients in planning, strategy, timelines, and processes for specific projects. Work includes providing strategic guidance to achieve project goals; including interaction with stakeholders and public officials, Project Manager and Internal/External Consultants.	\$242.00
<b>Network Services Engineer</b>	Qualified professional designer capable of reviewing and managing complicated design and configurations of those implementing I.P. networks.	\$267.00

## PRICING

Principal-in-Charge \$200

### Civil / Traffic Engineering

Project Manager	\$190
QA / QC Engineer	\$185
Principal Engineer	\$195
Senior Engineer	\$180
Senior Plan Check Engineer	\$180
Plan Check Engineer	\$120
Associate Engineer	\$155
Assistant Engineer	\$145
Engineering Associate	\$140
Engineering Assistant	\$120
GIS Analyst	\$150
CAD Manager	\$155
CAD Designer	\$110
CAD Technician	\$100
Engineering Technician	\$105
Principal Traffic Engineer	\$190
Senior Traffic Engineer	\$180
Traffic Engineer	\$155

### Water / Wastewater / NPDES

Senior Water Engineer	\$175
Water Engineer	\$158
Program Manager (NPDES)	\$175
Inspector (NPDES)	\$125
Environmental Scientist	\$115

### Land Surveying & Mapping

Project Manager	\$185
Licensed Land Surveyor	\$185
Survey Analyst	\$150
Survey Crew (2-person)	\$236
Survey Crew (2-person, prevailing wage)	\$278

### Construction Management

Construction Manager	\$190
Resident Engineer	\$185
Schedule / Controller	\$173
Utilities Coordinator	\$158
Senior PW Observer / Inspector	\$148
Senior PW Observer / Inspector (prevailing wages)	\$199
PW Observer / Inspector	\$135
PW Observer / Inspector (prevailing wage)	\$179

### Community Development - Environmental & Planning

Director	\$195
Project Manager	\$173
Planning Manager	\$167
Principal Planner	\$163
Planner III	\$153
Planner II	\$139
Planner I	\$129
Planning Technician	\$98
Environmental Specialist	\$175
Environmental Planner III	\$165
Environmental Planner II	\$155
Environmental Planner I	\$144
Environmental Technician	\$100

### Municipal Engineering

Interim City Manager	\$430
Assistant / Deputy City Manager	\$399
City Engineer	\$189
City Traffic Engineer	\$179
Deputy City Engineer	\$179
Deputy City Traffic Engineer	\$169
Plan Check Engineer	\$179
Plans Examiner	\$169
CIP Manager	\$180
Office Engineer	\$169
Associate Engineer	\$158
Engineering Associate	\$150
Engineering Assistant	\$140
Engineering Technician	\$136

### Building & Safety

Building Official / Civil Engineer	\$185
Deputy Building Officer	\$165
Plan Check Engineer	\$165
Landscape Architect	\$165
Senior Certified Access Specialist	\$165
Certified Access Specialist	\$155
Senior Plans Examiner	\$145
Plans Examiner	\$135
Code Enforcement Manager	\$145
Code Enforcement Officer	\$130
Senior Building Inspector	\$145
Building Inspector	\$125
Grading Inspector	\$125
Counter Technician	\$105

### Fire Prevention

Fire Marshal	\$165
Fire Investigator	\$154
Fire Plans Examiner	\$140
Senior Fire Inspector	\$140
Fire Inspector	\$125
Counter Technician	\$105

### Architectural Services

Director	\$200
Studio Manager	\$184
Senior Project Manager / Senior Architect	\$176
Project Manager / Project Architect	\$155
Senior Job Captain	\$126
Job Captain	\$105
Drafter	\$90

### Program Management / Public Outreach

Program Director	\$184
Web Designer	\$150
Media Specialist	\$145
Program Coordinator	\$135
Photographer	\$128
Outreach Specialist	\$125
Interpreter / Translator	\$125
Production Assistant	\$85
Fund Administrator	\$138
Labor Compliance Coordinator	\$125

### Administrative & Clerical

Organizer / Supervisor	\$125
Administrative Assistant	\$115
Clerk Typist	\$95

### Other Charges

Delivery	\$110
Mileage (current federal guideline rate @ time of billing) / mile	
Travel	Cost + 15%
Reimbursements	Cost + 15%

Additional billing classifications may be added to the above list throughout the year as new positions are created. The above schedule is for straight time. Overtime will be charged at 1.5 times. Sundays and Holidays are charged at 2.0 times the standard time. Deposition and court appearances will be charged at 1.5 times the listed billing rates.

3060 Saturn Street, Suite 250 | Brea, CA 92821 | Tel: 714.940.0100 | bowman.com



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Holmes Murphy & Associates 2727 Grand Prairie Parkway Waukegan IA 50263		<b>NAME:</b> Monica Wilks <b>PHONE:</b> <b>(A/C, No, Ext):</b> 816-857-7820 <b>E-MAIL:</b> <b>ADDRESS:</b> mwilks@holmesmurphy.com		<b>FAX:</b> <b>(A/C, No):</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
		INSURER A : Hartford Underwriters Insurance Company		30104	
		INSURER B : Hartford Accident and Indemnity Company		22357	
		INSURER C : Travelers Casualty & Surety of America		31194	
		INSURER D : Accident Fund Ins. Co. of America		10166	
		INSURER E :			
		INSURER F :			

## COVERAGES

CERTIFICATE NUMBER: 331732971

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> SUBJECT <input checked="" type="checkbox"/> LOC OTHER: <input type="checkbox"/>		83SBWBF0VND	5/1/2024	5/1/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000 \$ 1,000,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
							\$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON- OWNED AUTOS ONLY		83UEGAE2335	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB  DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	83SBWBF0VND	5/1/2024	5/1/2025	EACH OCCURRENCE	\$ 10,000,000
						AGGREGATE	10,000,000
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y / <input checked="" type="checkbox"/> N N / A	AFWCP10011447701	5/1/2024	5/1/2025	<input checked="" type="checkbox"/> PER <input type="checkbox"/> OTH-	
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEES	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	1,000,000
C	Professional Liability Claims Made		107184718	12/21/2023	12/21/2024	Each Claim Annl Aggr	\$ 2,000,000 \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

FOR INFORMATION ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kari Coolidge

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Jory Wolf

Vice President of Digital Innovation

[jwolf@entrustsol.com](mailto:jwolf@entrustsol.com)

28100 Torch Parkway, Suite 400

Warrenville, IL 60555

A collage of images related to infrastructure and technology. It includes a hand holding a tablet displaying a bar chart, a hand plugging a blue charging cable into a charging station, a person working on a circuit board, a hand holding a blue tablet, a close-up of a solar panel, and a person in a hard hat and safety vest looking at a tablet. The text "Project Management & Consulting Services for Broadband Infrastructure Deployment" is overlaid in white.

# Project Management & Consulting Services for Broadband Infrastructure Deployment

Prepared for: Gerry Lopez, City of Huntington Park

Date: July 10, 2025



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**Headquarters:**

28100 Torch Parkway, Suite 400,  
Warrenville, IL 60555  
(630) 353-4000 | [info@enengineering.com](mailto:info@enengineering.com)





# COVER LETTER

July 10, 2025

Gerry Lopez, Public Works Director  
City of Huntington Park

Dear Gerry,

EN Engineering, LLC (EN) is pleased to submit our proposal to the City of Huntington Park for Project Management & Consulting Services for Broadband Infrastructure Deployment. While EN remains the legal and operational entity for contracting purposes, it is part of the broader ENTRUST Solutions Group brand (ENTRUST). ENTRUST represents the unified identity of our organization, encompassing a network of specialized entities committed to delivering innovative infrastructure solutions.

ENTRUST provides professional consulting services to local governments that want to develop effective digital inclusion/equity, broadband and Smart City strategies that are unique to their communities and are based on real-world and demonstrable success. Our team of advisors has worked with agencies throughout North America to help them develop and execute broadband strategies for their communities. ENTRUST has worked with several agencies like the City of Huntington Park to create actionable strategies that leverage existing infrastructure, develop strategic partnerships, create successful broadband policies, and identify smart investments to enhance services and operations of government, businesses, education, and healthcare institutions, including:

- Gateway Cities COG: Master Plan, Design Engineering and Project Management
- South Bay Cities COG: Strategic Plan and Broadband Network Implementation
- San Gabriel Valley COG: Broadband Plan
- City of Hillsboro: Fiber Design and Project and Construction Management
- City of Palo Alto: Broadband Planning, Design and Project Management
- City of Burbank Water and Power: Broadband Feasibility Study
- County of Ventura: Broadband Master Planning
- County of Los Angeles: Broadband Strategic Plan
- City of Sacramento: Broadband Master Plan
- City of Pasadena: Broadband Strategic Plan
- City of San Buenaventura: Broadband Master Plan and Design Engineering
- City of Carson: Broadband Strategic Plan

As every community is unique, our goal is to deliver individually tailored strategies and guidance to you. We strongly believe our experience makes us well-suited to work extensively with your staff and departments as well as stakeholders in your communities to understand how the City of Huntington Park can best use its unique capabilities and strengths to enhance the availability of broadband throughout its community.

**I HAVE READ, UNDERSTOOD, AND AGREED TO ALL STATEMENTS IN THIS REQUEST FOR PROPOSAL AND ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS/AMENDMENTS AS WELL AS TO THE TERMS, CONDITIONS, AND ATTACHMENTS REFERENCED.**

If you have any questions or we can be of assistance in any way, please feel free to contact me with any questions or comments.

Sincerely,

Jory Wolf, VP of Digital Innovation  
ENTRUST Solutions Group

**Headquarters:**

28100 Torch Parkway, Suite 400,  
Warrenville, IL 60555  
(630) 353-4000 | [info@enengineering.com](mailto:info@enengineering.com)





# Company Overview

EN Engineering, LLC (EN), the operating and contracting entity under the ENTRUST Solutions Group brand, has a legacy rooted in innovation and technical excellence. The company's origins trace back to 1998, when a team of managers, engineers, and designers from the Natural Gas Pipeline Company of America (NGPL) formed the Energy Division of Epstein Architects & Engineers. In 2002, EN Engineering, LLC was officially established as a joint venture between Epstein's Energy Division and the Engineering & Technology Departments of Nicor Gas.

Today, EN is owned by Kohlberg & Company and Neuberger Berman. While EN Engineering, LLC continues to serve as the legal and operational entity for service delivery, it operates under the unified identity of ENTRUST Solutions Group—an integrated network of specialized entities dedicated to delivering innovative infrastructure solutions.

Headquartered in Warrenville, Illinois, ENTRUST has been in business for 23 years and has grown to include:

- 36 locations nationwide
- A workforce of over 3,600 employees
- Team members licensed in all 50 states



## Affordability

We use right-sized teams of diverse skill levels and seniority along with our cost-reducing quality management systems.



## Adaptability

We can rapidly scale up or down with our 3600+ employees and our 500+ client portfolio.



## Diversity Accountability

We promote talented diversity in our hiring practices, supplier engagement, and internship programs.



## Community Responsibility

We integrate meaningful partnerships and community-focused efforts into every aspect of our work to support the people and areas we serve.

Our team members specialize in the following areas:

### Consulting

Broadband Marketing Studies • Feasibility Studies & Business Plans • Network & Operational Assessments • SMART City Master & Strategic Plans • General Telecommunications Consulting

### Design & Engineering

High Level Planning & Design • Low Level Design • Construction Ride Out & Staking • Field Engineering • Make-Ready Engineering & Pole Load Analysis

### Project Management & Implementation

Turnkey Deployment Project Management • Network Electronics Procurement & Deployment Oversight • Software, Systems, & Infrastructure Procurement & Deployment Oversight • Business Operations Stand-Up • SMART City Infrastructure Deployment • Wireless Infrastructure Deployment

### Construction Management & Inspections

Construction Management • Project Coordination • Construction Inspection

### Complex Projects

FTTX • SMART Grid Turnkey Deployment • Consulting & Network Engineering • Project Management & Operations

### Grants & Funding

Grant Planning • Grant Program Application Development • Grant Administration & Compliance

### Joint Use Assistance

Utility Pole Attachment Coordination • Joint Use Application Preparation • Pole Attachment Agreement Review • Conflict Resolution with Utility Owners

### Broadband Infrastructure

FTTH/FTTP Network Design • GPON & Active Ethernet Architectures • Open Access Network Planning • Integration with Municipal Systems

### SMART Cities

IoT & Sensor Network Integration • Public Wi-Fi Deployment • Traffic & Utility Telemetry Systems • Smart Lighting & Infrastructure Monitoring

### Permitting & Environmental Solutions

Permitting Strategy & Management • CEQA/NEPA Compliance • Environmental Impact Assessments • Utility Coordination & ROW Management

### Wireless Infrastructure

Small Cell & 5G Backhaul Design • Fixed Wireless Access (FWA) • Wi-Fi Network Planning • Wireless Site Acquisition & Zoning

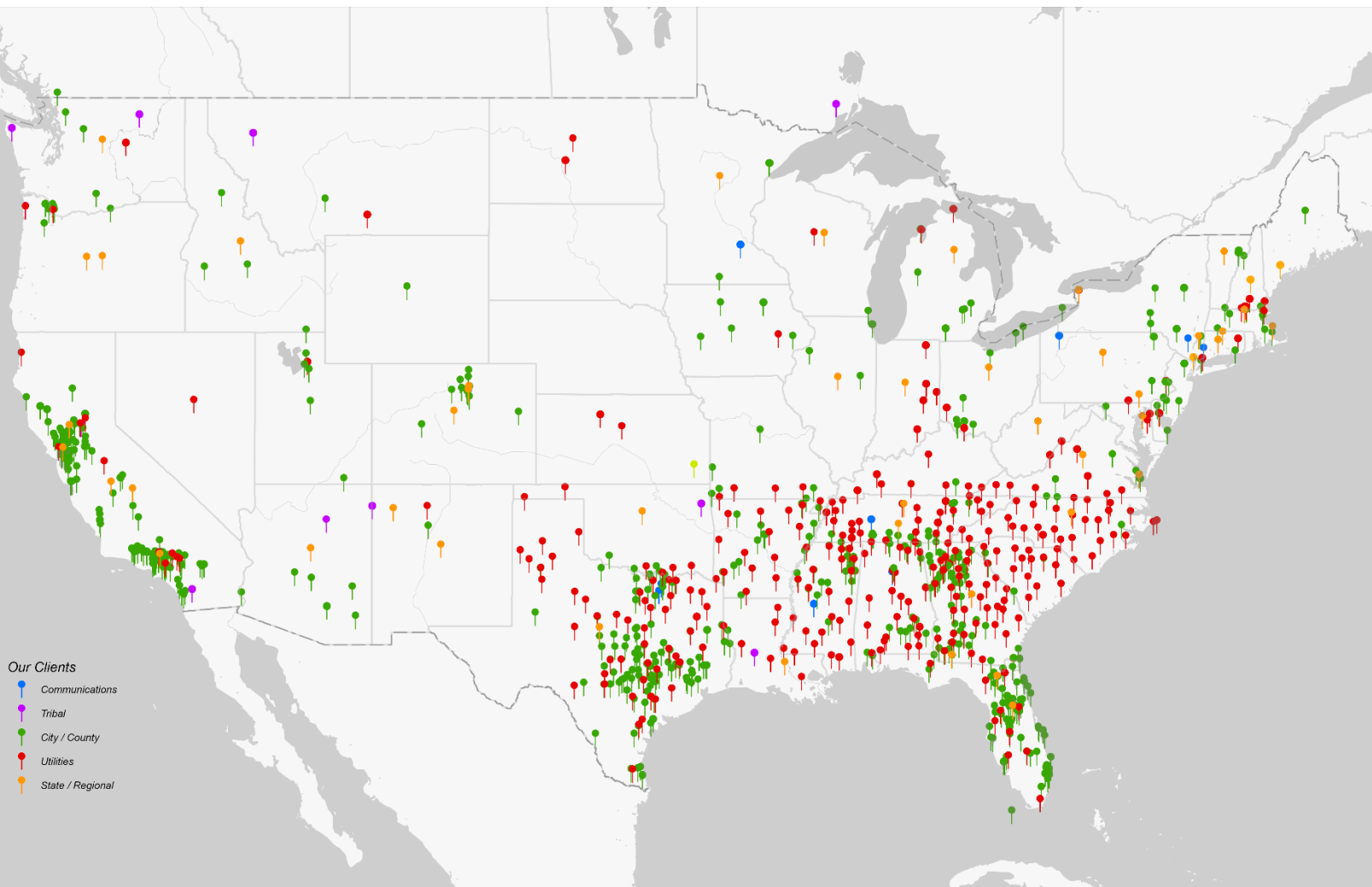


ENTRUST provides fiber engineering, consulting and network implementation to municipalities and utilities whose goal is to improve broadband in their communities. Over 400 municipalities, utilities and cooperatives have used ENTRUST to develop their fiber and broadband networks. Our mission is to connect every community, one at a time, to the digital economy so that no one is left behind. Our work ensures that communities can access every opportunity the internet has to offer so they can thrive in the connected world.

Our turnkey broadband solutions allow our clients to maintain a single partner that fulfills every aspect of planning and deploying broadband networks, with seasoned experts guiding their deployments every step of the way. Our success is based on our clients' success and our fiber solutions enable our clients to serve their citizens' most pressing broadband needs in the digital age.

Our mission is to provide a single-source solution to innovative cities that believe in broadband's ability to transform communities. Our staff comes from other cities that have implemented broadband. They carry the most experience industry-wide in planning, community needs assessments, engineering, construction management, inspections, sales, marketing and operations. ENTRUST provides a full spectrum of services to our municipal clients because we know that they need guidance on all stages of broadband planning and development, as well as guidance on how to fund, deploy, launch, operate, and provide the best levels of services to their citizens and businesses.

Over our 20 years in business, we've worked with over 400 municipalities, with over 1 million miles of municipal fiber designed and 50 municipal fiber networks built and active today. This experience has shaped the way we serve our clients' needs. It's led us to develop a consultative and collaborative approach, ensuring that your community is engaged, and their needs are well-defined. We work hard to develop innovative solutions to deploy broadband networks because we know the political, financial, regulatory, and operational challenges that cities face in implementing these projects.



# PROJECT METHODOLOGY OR STATEMENT OF WORK

## PROJECT PLANNING AND MANAGEMENT

### Project Kickoff Meeting

Our team will begin the project by conducting a project kickoff meeting to review project objectives, goals, and tasks. We will provide a schedule for all tasks, deliverable dates, progress reports, and other milestones to ensure alignment of our team with yours and that the final deliverables will meet your expectations. This meeting will also give us the opportunity to begin the development of a project management plan using our project management system for subsequent approval by Huntington Park. It will also provide EN the opportunity to start collecting information from the City about the project's background, as well as to request additional information and to plan for future tasks and events.

### Project Planning and Management

ENTRUST will provide an experienced Project Manager ("PM") and Project Management Team to oversee all technical and operational tasks required to support of the launch of the City's project. Additional resources including ENTRUST's Project Executive, Technical Consultants, and others will be tasked with fulfilling various portions of these tasks throughout the duration of this engagement. Expected tasks include:

- Manage and coordinate day-to-day activities of moving the City's network into construction as expeditiously as possible following the City's procurement process, contract approval and notice to proceed.
- Ensure all State/Federal Funding contract requirements are included in each procurement where necessary.
- Manage Project Capital Expenditure budgets and develop reports as necessary.
- Team with Construction Manager and Construction Inspectors to manage the project implementation plan, including tracking to schedule, budget, issues identification and resolution, and risk mitigation.
- Lead cross-functional internal City department teams, private contractors, broadband service providers, utilities, CPUC, CDT, state regulatory agencies, grant partners and LA DEAL.
- Provide regular progress reports, and schedule and coordinate all project related calls, as well as ad-hoc vendor/coordination discussions.
- Refine and revise the project implementation plan to reflect the OSP buildout schedule and all necessary steps to implement and turn-up the network.
- Work with ENTRUST's Subject Matter Experts (SMEs) to create the designs, functional specifications, scopes of work, and RFP's necessary for implementation of [project name] including network equipment, inside plant, service fulfillment, and

operational services. ENTRUST's SME's will research and advise on all options available to the City specific to each procurement including value-engineering designs, developing Statements of Work (SoW), and validating costs to budget. Our team will deliver customized SOWs for each procurement, recommend the appropriate procurement vehicle, and participate in the procurement process including pre-bid conferences, bidder inquiries, issuing RFP addendums, evaluating bids, making recommendations, and assisting in final negotiations.

- Request For Proposal ("RFP") oversight, pre-bid meetings, Question & Answer ("Q&A"), addenda, short-listing and selection of contractors.

Project related procurements may include:

- Fiber-Optic OSP Construction
- Inside Plant (ISP), Power, Environmental, Access Security, etc.
- Network Equipment and Software
- Wholesale Internet and Transport Services

Implementation work is expected to involve:

- Manage design changes, and value engineering opportunities for the fiber-optic network, including coordinating all project approvals/changes, change orders, billing/invoice approvals by vendors, and other project administrative functions.
- Work with ENTRUST's SME's and vendors to ensure that equipment and software are implemented, configured, and tested prior to launch.
- Assist in development of job descriptions, interviews, staffing readiness, and suggested workplace environment.
- Develop and oversee acceptance tests of the network and services.
- Oversee production launch based on rollout plan with post-rollout review.

## COMMUNITY OUTREACH AND STAKEHOLDER MANAGEMENT

### Needs Assessment

ENTRUST will conduct an online broadband survey, providing important information to inventory current services, test speeds across the City, and identify opportunities to build additional infrastructure to serve underserved communities and improve services and rates. The survey instrument will include an embedded speed test since actual performance is often lower than what is documented by the FCC, CPUC and other sources. It will also include questions about use and access to inform us about digital literacy issues within the community.

ENTRUST will build the survey based on our experience of what questions work best to build an understanding of current and future broadband needs and will also guide the City in effectively marketing the survey to receive a strong response rate, including the use of social media, partnering with local business groups, and posting the survey on the City's website.



ENTRUST proposes to also hold interviews with key community organizations to gain a better understanding of current and future broadband and technology needs and issues. We find the most effective format for these interviews to be in group settings where participants are encouraged to share open, honest feedback with our team. During these meetings, we will uncover key information about the needs of the community including what locations are underserved or unserved and digital equity issues including access, affordability, availability of devices, and digital literacy.

EN will integrate broadband adoption and digital equity into discussions and engagement with community stakeholders. We will develop relationships with key community stakeholders and will incorporate stakeholder input into project planning, reporting, controls and recommendations.

## Gap Analysis

Based on the information uncovered in the Needs Assessment, ENTRUST will develop a gap analysis identifying key issues and barriers related to ensuring that Huntington Park's community has access to reliable and affordable symmetrical broadband. Our analysis will include gaps in:

- Broadband infrastructure including fiber-optic and wireless assets
- Broadband availability, affordability, and speeds
- Digital equity
- Digital literacy programs

The analysis will include recommendations for filling each of these gaps, including the deployment of new infrastructure, working with providers to improve availability and quality of services, ensuring that all locations of the community have equal access, assisting in developing partnerships with CBOs and recommending educational programs to increase digital literacy.

## TECHNICAL EXPERTISE AND DEPLOYMENT SUPPORT

ENTRUST has assisted many cities in developing custom fit rights-of-way management policies and construction standards including dig once, master license agreements, joint trench agreements, wireless standards and guidelines, permitting, encroachments and micro trenching.

ENTRUST will provide guidance on fiber construction methods and how to manage deployment with a focus on micro trenching best practices. The guidance will include key factors including:

- place and manner
- depth and width
- routing strategies
- consideration of traffic management plans
- minimal disruption to utilities, bike lane and other rights-of-way elements
- conformance with ANSI/TIA, IEEE, and BICSI standards
- compliance with local ordinances and environmental regulations
- selection of equipment, technologies and deployment best practices
- safety and restoration practices and techniques



- specifications for cabling, connectors, bend radius and splice cases
- scalability and interoperability
- point-to-point and GPON
- applicability for municipal, business and residential uses
- factoring rights-of-way constraints and utility easements

ENTRUST will provide standard operating procedures (SOPs) and technical specifications for construction crews to ensure consistent quality, safety, and documentation throughout the deployment process.

## PERMITTING AND REGULATORY COMPLIANCE

### Permitting

Permitting work involves identifying all permit agencies for all city, county, environmental and historic preservation agencies across the project area.

Local conditions and variables affect the exact type, number and cost of required permits. Specific requirements for the number and types of permits required will be determined during low-level design. ENTRUST can provide all materials for permits applications and assist with preparation and submittal on a time and materials basis. In addition to fees for any local encroachment, excavation, or building permits, on average, ENTRUST has found permit application preparation costs in California, depending on specifics within each jurisdiction, range between \$1,700 to \$4,200 for each Caltrans crossing, \$1,500 to \$2,700 for railroad crossings; wetlands permits start at \$1,500, but can vary depending on local conditions.

ENTRUST has provided an estimate of permit fees for this project in the separate Attachment 4, Fee Schedule/Cost Proposal. This is an estimate only and may be higher or lower after design engineering is completed. ENTRUST will submit a change order during the project based on the actual costs, including labor to complete all of the permits for this project.

### CEQA Exemption Research and Documentation

Anticipating the Project would be categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301(b) (Class 1, Existing Facilities), Section 15303(d) (Class 3, New Construction or Conversion of Small Structures), and Section 15304 (Class 4, Minor Alterations to Land). Under this scope of work, ENTRUST will develop a CEQA Exemption Consistency Memorandum to document the Project's ability to meet the Class 1, Class 3, and Class 4 exemption criteria for successful CEQA compliance.

## CONSTRUCTION OVERSIGHT AND QUALITY ASSURANCE

### Construction Management

ENTRUST's local Construction Manager ("CM") will be onsite and act as the client's liaison to the Outside Plant (OSP Construction Contractors) team and will manage the overall construction of the City's fiber-optic network(s). The CM with the support of the Project Coordinator will review overall compliance with project schedules and specifications,



assessing Contractor adherence to public works and right of way restrictions, performance of construction activities, and development of applicable project documentation.

Other tasks that will be performed include:

- Managing the overall Construction deployment of the Outside Plant (OSP), ensuring schedule management, specification compliance and documentation according to standards, including micro trenching.
- Approving all materials to be used in the job and all construction subcontractors.
- Act as the main point of contact for selected OSP Contractor, addressing field issues, coordinating daily activities, assessing compliance of safety requirements and with applicable permits.
- Establish and enforce rigorous QA/QC program for verification of continuity, attenuation and loss using OTDR and power meter testing.
- Inspection of splice enclosures, cable routes and labeling for compliance with industry standards
- Adherence to backfill, compaction and restoration requirements
- Coordinating with the City as applicable on construction activities, material access and handling and administrative requirements.
- Coordination with construction vendor, assessing adherence to schedule commitments, tracking completion of defective items, assisting final completion and delivery, and turnover to operations.
- Review of production installations to specifications and schedule timelines.
- Identifying any issues with, and resolution of, applicable action items.

## Construction Inspection

ENTRUST's Construction Manager will provide construction inspection services for Huntington Park as the network is constructed with the support of the Project Coordinator.

ENTRUST's construction manager will provide on-site supervision to determine compliance with project specifications, safety and permitting requirements. In addition, ENTRUST will provide quality review on installation and ground restoration in real time. All field data and information related to changes in the field, as built and redline information will also be acquired and reviewed in real time. In addition to these services, on-site inspection services provide field representation, to assist the client with oversight of crews in the field. Field inspection services include the following, as well as per diem, lodging, and vehicles for local CI resources:

- Real time inspection services, including compliance and specification review of installations.
- Onsite assessment of installed quantities and installation quality assurance.
- Review of compliance with safety standards including traffic compliance and permit-specific requirements.





- Review of compliance following the National Electric Safety Code.
- Onsite supervision of fiber-optic testing (OTDR and power meter) and compliance.
- Field level decision-making to minimize crew downtime.
- Review of deliverable accuracy for all documentation including red lines, directional bore logs and production sheets.

## Construction Close Out

Within thirty (30) days of completion and acceptance of the Project, ENTRUST Inspectors will furnish Huntington Park with the following:

- Photo log.
- Information for record drawings.
- All record drawings produced by Contractor and Consultant during construction. Final documents shall be delivered to Huntington Park in electronic format and shall become the sole property of Huntington Park. Acceptable formats include Microsoft Word, Excel, and AutoCAD-DWG.

## BUSINESS PLANNING AND SUSTAINABILITY

### Business Model Options

Based on information gathered about your community during preceding tasks, our team will identify the most appropriate business model option for broadband expansion which may include opportunities for utility, joint build, partnership options, regional collaborations, considerations about the competitive environment, and funding.

ENTRUST will assist the City with investigating the business model options including public-private agreements with incumbent and new entrant broadband providers. Some of the key questions that we will address in this section include:

- What opportunities exist for the City to leverage its infrastructure to provide additional broadband service options to unserved and underserved locations?
- How might joint investment in broadband infrastructure be accomplished between the City and other public or private sector organizations?
- What legal and operational structures should be considered by the City and other organizations in use of the proposed infrastructure?
- How will the City balance private sector goals of revenue growth and profitability with public goals of providing affordable and available broadband services across the region?
- How will future system expansion be handled between the City and private sector providers and what contributions will the parties make to this infrastructure?
- What regional opportunities exist for collaboration?

ENTRUST will provide a recommendation for the most appropriate business model structure for Huntington Park.

### Business Model Financials

ENTRUST will utilize our Broadband Financial Sustainability Model to ensure that Huntington Park has a full understanding of the business and financial sustainability of the proposed project and future operations.



Our financial models have been specifically developed for broadband utilities and are very similar to electric utility rate studies. ENTRUST's financial modeling tools have been utilized to plan and manage broadband network investments for over \$500 million in broadband projects nationwide. Using our financial tools, we propose using a 20-year period to analyze the project and develop a Pro Forma projection that includes the following:

- Develop the cost model for the network, including one-time and ongoing capital expenditures to build the network.
- Develop the cost model for operations, including O&M, network operations, field services, staffing, billing and customer service applicable to Huntington Park and/or private partner.
- Adjust projections for the customer segmentation and growth on the network, across each type of customer (business, school, hospital, etc.).
- Determine a proposed competitive rate schedule for potential services, using competitive market pricing information.
- Develop financial statements, pro-formas, depreciation schedules, and cash flows.
- Conduct comprehensive financial analysis on the project to determine overall financial sustainability using key metrics such as free cash flow, debt service coverage, operating margin, and net income.
- Use scenario analysis to evaluate different business models and determine which are feasible for Huntington Park to consider.
- Recommend the most feasible business model based on Huntington Park's goals, overall business and financial sustainability, community benefit, and long-term value to the community.

## Partnership Outreach

The information from ENTRUST's business modeling will help Huntington Park determine if there is an interest in forming a partnership with a private entity to expand, invest in, manage, maintain and operate the network. ENTRUST will work closely with Huntington Park and private providers to determine the fit for a partnership. ENTRUST meets regularly with private providers and investors who with their venture capital investors seek to form partnerships following several different business models. ENTRUST will introduce the City to these providers and assist in conversations regarding partnership opportunities should the City wish to pursue one of those models. ENTRUST could assist Huntington Park with negotiations of a term sheet and drafting an agreement at additional cost if the City is interested. ENTRUST could assist Huntington Park in negotiating the best terms that address the following key terms:

- Huntington Park broadband services for public facilities
- Retail services & pricing to a range of customer segments, including residential and/or commercial
- Retail services & pricing to government, education, healthcare and anchor organizations
- Retail services that leverage other utilities for outsourced content and services
- Fiber leasing arrangements
- Revenue sharing agreements
- Open Access Model compliance
- Phased roll-out of lit services to customers
- Milestones & performance schedules to guarantee delivery of services
- Partnership arrangements with third-party asset owners (County, other private telecoms)
- Others to be determined throughout the course of negotiations.





ENTRUST will also be prepared to draft reports, memos, and presentation slide decks, and to assist Huntington Park when presenting to any public meetings for Huntington Park Council deliberation and approvals.

## **Market Analysis**

ENTRUST's team will conduct a market analysis to gain an understanding of what service offerings are currently available to businesses and residents in Huntington Park.

ENTRUST's market analysis will identify the services that are available, providers, service level, pricing, and access. We will document all privately-owned networks and research incumbent providers that currently serve the market as well as potential new entrants. This information will come from a variety of sources, including our comprehensive broadband database, third-party research, and information obtained from the providers themselves.

We will then analyze the current market and delineate served, underserved and unserved areas that have a need for broadband but currently lack the necessary infrastructure. We will also work with the local providers to understand and document their current needs, as they too are stakeholders in the region.

## **Marketing Strategy and Operations Plan**

With the knowledge gained from the previous work completed on the project, ENTRUST will develop a comprehensive marketing, outreach, and customer onboarding strategy for residents, businesses, anchor institutions, and un/underserved members of Huntington Park. The marketing strategies will include network branding and marketing to online, press and social media outlets as well as outreach to current and future customers.

ENTRUST will explore various revenue opportunities, including IRU, partnerships, revenue sharing and dark and light service offerings. We will also review opportunities to deploy smart city applications, including public Wi-Fi, AMI, public safety video, intelligent transportation and parking, and other government innovations. Upon completing the demand and benefit review, ENTRUST will design a broadband operations plan that recommends service delivery workflows, customer service protocols, network performance monitoring, and service-level agreement (SLA) commitments. OPX recommendations will include staffing requirements, maintenance schedules, escalation procedures, and performance metrics.

## **REPORTING, DOCUMENTATION AND AUDIT READINESS**

### **Grant Reporting & Administration**

During the 18-month grant implementation period, ENTRUST will provide tracking and reporting of documentation as required by the CPUC for grant reporting, including regular monitoring of eligible expenses, drafting quarterly narrative reports, updates, and tracking filing deadlines and dates, as required by the grant conditions.

### **Project Accounting**

ENTRUST will provide project accounting services to effectively manage financial aspects of the project between Huntington Park, contractors, third party providers and ENTRUST. These services include financial controls for project deliverables, accounts payable and receivables, project budgets and actuals and accounting transactions between the project parties. Deliverables include a Project Management Plan, monthly project statements and



reporting on progress of the Plan with recommendations for financial adjustments as necessary. ENTRUST will use its project management system and ESRI to:

- Maintain complete and accurate records for all phases of the project in compliance with CPUC, and federal standards
- Track and maintain procurement, contract, permit, utility coordination, GIS, engagement activities and performance data and reports
- Track and report KPI's for the project including homes passed, construction activities, fiber splicing and testing
- Maintain up-to-date financial data and controls for audit-readiness, including expenditures, invoices, contract terms and conditions, timekeeping and labor rates for prevailing wage compliance

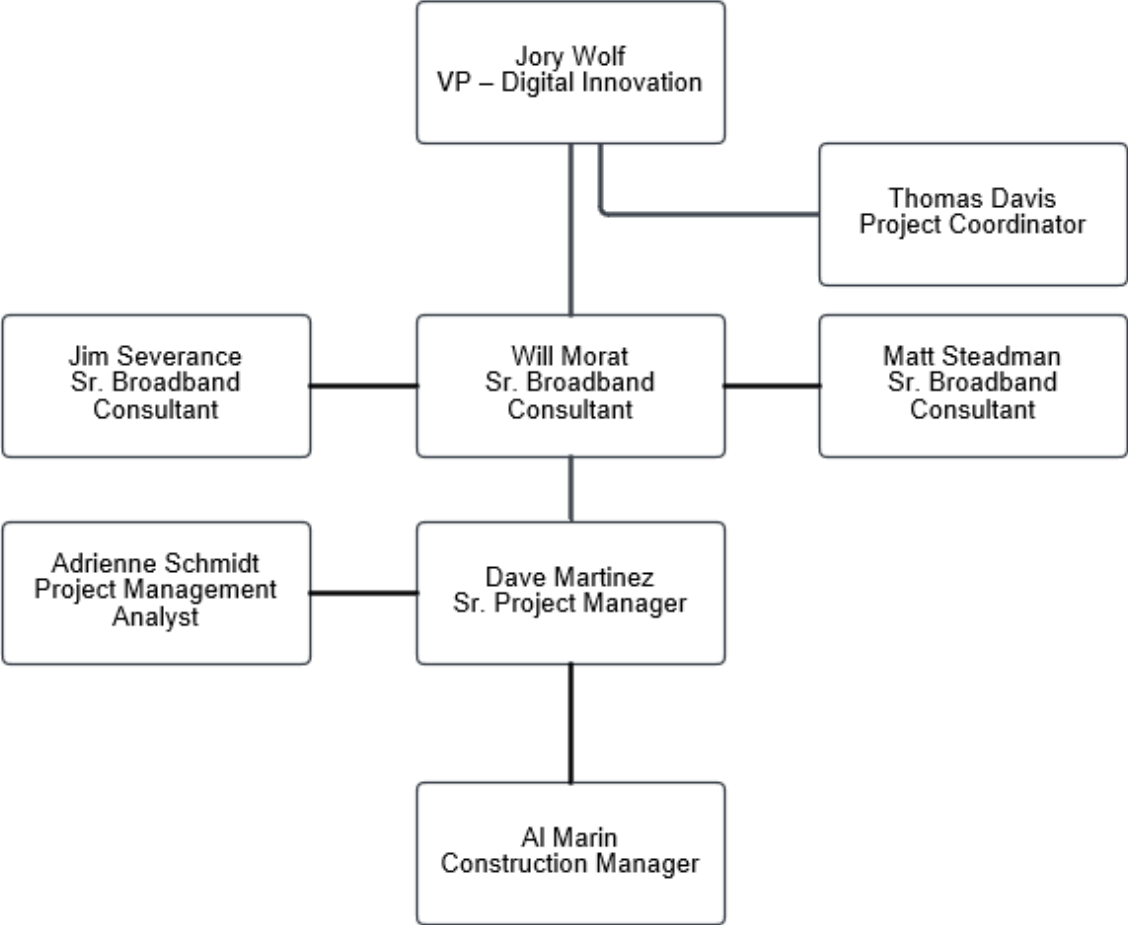
## **Project Close Out**

Within thirty (30) days of completion and acceptance of the Project, ENTRUST will furnish Huntington Park with the following:

- Financial reconciliations.
- Performance summaries
- Asset inventories
- All documentation required by the CPUC



# PROJECT TEAM AND EXPERIENCE



## PROJECT TIMELINE

◆ Ongoing Task

☐ Deliverable[illegible]

# QUALITY ASSURANCE/QUALITY CONTROL

At ENTRUST, quality is not just a process it is a core value embedded in our culture and operations. As an ISO 9001-certified engineering design firm since 2008, our QA/QC approach is structured around six key objectives: integrity and ethics, customer satisfaction, on-time delivery, safety, efficiency, and continual improvement. These principles are actively measured and refined through our Quality Management System.

Major QA/QC Elements and Procedures:

- **Engineering Discipline Review:** Each discipline lead conducts detailed reviews to ensure technical accuracy and compliance with client standards. Design reviews are held collaboratively with stakeholders to capture operational, safety, and code-related feedback early in the process.
- **Coordination Review:** Weekly meetings and reporting cycles ensure alignment across teams. These meetings highlight completed tasks, upcoming work, and any issues impacting schedule or cost. Meeting minutes and action items are documented and distributed promptly.
- **Constructability Review:** The project team evaluates feasibility, site constraints, and subsystem impacts. High-risk items such as environmental or access issues are flagged early and discussed with the client, with alternative solutions proposed as needed.
- **QA/QC Review:** A dedicated QA/QC process includes document control, milestone deliverable tracking (30%, 60%, 90%, IFB, IFC), and high-level quality checks before client submission. Our Document Control Department ensures secure, accurate, and accessible records throughout the project lifecycle.
- **Control Review:** Project controls integrate scheduling, cost, and manpower planning. Using tools like Deltek Vantagepoint, Primavera, and MS Project, we track real-time costs, manage scope changes, and forecast project performance. Variances are addressed through proactive communication and corrective action.
- **Change Management:** All scope changes are logged, evaluated for cost/schedule impact, and approved by the client before implementation. This ensures transparency and accountability.

ENTRUST's QA/QC program is designed to deliver consistent, high-quality outcomes while maintaining flexibility to adapt to project-specific needs. Our commitment to excellence is reflected in every phase of project execution.

# REFERENCES

## 1. City of Glendale – Project Management and Construction Management

Contact: Varghese George  
Phone: (818) 551-4663  
Email: [vgeorge@GlendaleCA.gov](mailto:vgeorge@GlendaleCA.gov)

**Scope of Work Summary:** ENTRUST partnered with the City of Glendale to enhance the city's infrastructure and community services. The project involves the comprehensive modernization of public facilities, expansion of green spaces, and improvement of transportation networks. ENTRUST is responsible for project management, engineering design, permitting, and construction oversight. The goals of the project are to modernize and upgrade public facilities to meet current standards, expand and improve green spaces for recreational activities, enhance transportation networks to reduce congestion and improve accessibility, and support sustainable development initiatives and eco-friendly practices. Among the project's achievements are the successful upgrade of multiple public buildings with state-of-the-art technology and amenities, the increase in the number of green spaces and parks providing more areas for community recreation, the improvement of transportation infrastructure including new roadways, bike lanes, and pedestrian pathways, and the implementation of environmentally sustainable practices reducing the city's carbon footprint.

## 2. City of Hillsboro, Oregon - Fiber Design and Construction Management

Contact: Greg Mont, Information Services Director  
Phone: 503-681-5401  
Email: [greg.mont@hillsboro-oregon.gov](mailto:greg.mont@hillsboro-oregon.gov)

**Scope of Work Summary:** The City of Hillsboro hired ENTRUST to develop a citywide fiber backbone and fiber to the home broadband network. ENTRUST engineered an optimal fiber to the home architecture using the backbone network as a launchpad for broadband. Our design furnished the City with a blueprint for broadband across 44,000 homes and businesses. We provided detailed fielding, utility assessment, permitting, make-ready, prints, costing and as-builts for each phase of construction. The design delivers 1 and 10 gigabit capabilities natively in the network. To enable seamless deployment of the network, the City also selected ENTRUST to manage construction, given our deep experience constructing municipal fiber and our collaborative approach with the City's internal departments. Today, 34 schools are connected to the network, providing nearly unlimited bandwidth to support their current and future needs, while reducing its operating budgets by \$200,000 annually. The fiber backbone and the first phase of fiber to the home construction have been completed to enable the City to launch its gigabit internet services to the first homes in Hillsboro.

### 3. City of Rancho Cucamonga, CA: Fiber Design and Construction Management

Contact: Fred Lyn, Utility Division Manager  
Phone: 909.477.2740 ext. 4035  
Email: [fred.lyn@cityofrc.us](mailto:fred.lyn@cityofrc.us)

**Scope of Work Summary:** ENTRUST worked with the City to develop a fiber master plan and engineering assessment that laid out a multi-year plan for new aerial and underground fiber deployment throughout the City, totaling \$12 million over 6 years. Since adopting the master plan in 2017, ENTRUST has designed and built the first three phases of the fiber to the premises network. In this work, we have provided full engineering, fielding, utility assessments, pole and make ready planning, construction prints and bid packages. We also manage construction as an owner's representative for the City in the fiber build, ensuring that the construction contractor meets our engineering specifications developed for the City, with tight quality control and within the budget. Today, the City has connected neighborhoods and business corridors, enabling gigabit broadband services to residents and businesses across the City. Residential customers receive gigabit service for \$69.99 per month, giving them nearly five times the bandwidth for a lower cost than is available in the market today. Businesses have competitively priced internet on City fiber that has replaced slow and unreliable DSL, and cable internet services.

### 4. City of Chesapeake, VA – Fiber and Wireless Network Design


Contact: Jay Krail  
Email: [jkrail@cityofchesapeake.net](mailto:jkrail@cityofchesapeake.net)  
Phone: 504-920-3181

**Scope of Work Summary:** ENTRUST worked with the City to engineer the 170-mile C-NGN fiber-optic network and complementary smart city wireless overlay, branded Chesapeake Connects. ENTRUST conducted detailed assessment of each stakeholders' needs and developed the network design to maximize community use of the fiber. The network connects over 200 community facilities including city, school, library, hospital, public utility, public safety and traffic locations. The design also incorporates Chesapeake's economic development goals by ensuring that key business corridors are equipped with high-capacity fiber. ENTRUST engineered over 170-mile route miles of fiber, including fielding, low-level design, construction prints, permitting, master budgets and construction bids. In late 2020, ENTRUST's scope was expanded to determine how Chesapeake Connects will support organizations during and after the COVID-19 pandemic focusing on telehealth and remote education. ENTRUST's process of design, then bid, then build is giving the City best approach to minimize the cost of construction, select the most capable construction contractor and ensure rapid deployment of the network. The City of Chesapeake began construction by July 2021 and is working with ENTRUST to accelerate the timeline, targeting 18-24 months for completion of major construction related activities.





## Key West Coast Clients

 Key West Coast Clients			FEASIBILITY STUDY	FIBER MASTER PLAN	BROADBAND BUSINESS PLAN	GRANT DEVELOPMENT	PARTNERSHIP DEVELOPMENT	BROADBAND POLICY	ENGINEERING DESIGN	PERMITTING	PROCUREMENT	CONSTRUCTION MANAGEMENT	INSPECTIONS & CLOSE-OUT	STARTUP & LAUNCH	OPERATIONS & MANAGEMENT	SALES & MARKETING	BROADBAND EXPANSION
CUSTOMER	STATE	TYPE	BROADBAND PLANNING						ENGINEERING			TURNKEY IMPLEMENTATION					
Alameda County	CA	County	•					•									
City of Carlsbad	CA	City			•			•									
City of Chula Vista	CA	City	•						•								
City of Concord	CA	City	•						•								
City of Davis	CA	City	•						•								
City of Fairfield	CA	City	•						•								
City of Fremont	CA	City		•			•										
Ferry County & Colville Tribes	WA	County			•												
City of Glendale	CA	City	•						•								
Grays Harbor PUD	WA	Utility	•														
City of Hayward	CA	City	•						•								
City of Hidden Hills	CA	city					•										
City of Hillsboro	OR	City							•	•	•	•					
City of Huntington Beach	CA	City	•														
City of Inglewood	CA	City	•						•								
Jefferson Public Utility District	WA	Utility	•	•	•	•			•								
City of La Mesa	CA	City	•						•								
City of Lodi	CA	Utility	•			•		•	•								
City of Manhattan Beach	CA	City	•						•								
Marin County	CA	County			•		•										
Marion County	OR	County	•	•	•	•			•		•						
City of Mission Viejo	CA	City	•						•								
Napa County	CA	County	•			•			•								
Navajo Nation	NM	Organization	•			•			•								
Navajo County	AZ	County		•		•											
Northern AZ Council of Gvt	AZ	Organization		•		•											
City of Oxnard	CA	City	•						•								
City of Paso Robles	CA	City					•										
Pierce County	WA	County	•	•	•	•			•								
Pima Association of Gvts	AZ	Organization	•														
City of Rancho Cucamonga	CA	City	•	•					•	•	•	•		•			
City of Rancho Santa Fe	CA	City	•						•								
City of Sacramento	CA	City						•									
City of San Leandro	CA	City	•						•								
City of Santa Ana	CA	City	•						•								
City of Santa Clarita	CA	City	•				•		•								
Town of Skykomish	WA	Town	•			•	•										
Sonoma County	CA	County	•			•			•								
South Bay COG	CA	Organization	•	•		•			•		•	•		•		•	
City of Stockton	CA	City						•									
City of Ventura	CA	City	•						•								
Ventura County	CA	County	•			•			•								
City of Walla Walla	WA	City	•			•			•								
City of West Hollywood	CA	City	•					•	•								
City of West Sacramento	CA	City	•						•								
Whitman County	WA	County	•			•			•								
City of Winters	CA	City	•						•								
Yolo County	CA	County	•			•			•								



The image features a white background with abstract geometric shapes in blue, purple, and green. These shapes are primarily located in the top-left and bottom-right corners, consisting of overlapping parallelograms and trapezoids that create a sense of depth and movement. The colors are muted and professional, typical of corporate branding.

# Cost Proposal

[illegible]

The page features abstract geometric shapes in shades of blue, purple, and green, primarily located in the top-left and bottom-right corners. These shapes are composed of overlapping parallelograms and trapezoids, creating a modern, layered effect. The central text is set against a plain white background.

# Proof of Insurance



# CERTIFICATE OF LIABILITY INSURANCE

6/30/2025

DATE (MM/DD/YYYY)

12/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 3280 Peachtree Rd. NE, Ste. 1000 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No. Ext.):</b> <b>FAX (A/C, No.):</b>	
<b>INSURED</b> 1533716 EN Engineering, LLC 28100 Torch Parkway, Suite 400 Warrenville IL 60555	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> The Continental Insurance Company	<b>NAIC #</b> 35289
	<b>INSURER B:</b> National Fire Insurance Co of Hartford	<b>NAIC #</b> 20478
	<b>INSURER C:</b> Lloyds of London	
	<b>INSURER D:</b> AXIS Insurance Company	<b>NAIC #</b> 37273
	<b>INSURER E:</b> American Casualty Company of Reading, PA	<b>NAIC #</b> 20427
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:** 20140977**REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	N	N	7063806176	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	7063802032	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input type="checkbox"/> CLAIMS-MADE	N	N	7063806498	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
A E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7063803679 - CA Only 7063802242 - AOS	1/1/2025 1/1/2025	1/1/2026 1/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C D	Prof Liability-A&E & Pollution Cyber Liability	N	N	B0146LDUSA2505211 P-001-003833417-01	1/1/2025 6/30/2024	1/1/2026 6/30/2025	Limit: \$10M Each Claim \$10M Policy Agg Limit: \$5M Each Claim Retention: \$100k

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance

**CERTIFICATE HOLDER****CANCELLATION** See Attachments

20140977  
EN ENGINEERING LLC and its Subsidiaries  
28100 Torch Parkway, Suite 400  
Warrenville IL 60555

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The image features a white background with abstract geometric shapes in blue, purple, and green. These shapes are primarily located in the top-left and bottom-right corners, creating a modern, angular frame. The shapes consist of various parallelograms and trapezoids, some overlapping each other. The word "Resumes" is centered in the middle of the page in a blue, sans-serif font.

# Resumes

## Resume Highlights

*Engineering Design*

*Project Management*

*Operations Management*

*QA/QC*

**Years with EN Engineering: 5**

**Years of Experience: 35**

### Primary Office Location:

999 18<sup>th</sup> Street Suite 3000  
Denver, CO 80202

### Education:

Management Information Systems -  
University of California, Los Angeles  
Los Angeles, CA

Bachelor of Science in Psychology  
and Biology -  
California State University Northridge,  
Los Angeles, CA

### Awards:

- Los Angeles Business Journal,  
2012 CIO Lifetime Achievement  
Award
- Public Technology Institute  
Award, Management Strategies
- Public Technology Institute  
Award, Telecommunications  
Strategies
- Helen Putnam Award, Innovative  
Government Services
- Public Technology Institute  
Award, Interactive On-line  
Services
- Los Angeles Consortium of  
Governments Award, Best  
Practices in Technology

## OVERVIEW:

Jory joined Magellan after 22 years as CIO of the City of Santa Monica, where he launched Santa Monica City Wi-Fi, which provides free internet services to the public through a network of 32 hot zones and wireless coverage in most major commercial and transit corridors throughout the city. He created Santa Monica City Net, a 100-gigabit broadband initiative to support an environment for local businesses to compete in the global economy with innovative network solutions. Jory has over 35 years of experience in Information Technology, including broadband, FTTH and Smart City initiatives. Since joining Magellan Advisors in July 2016, Jory has led teams that have worked on 50+ government projects in broadband master planning, feasibility studies, wireless strategic planning, 5G small cell policies, dig once policies and smart city.

## RELEVANT EXPERIENCE:

Implemented broadband systems that support innovation in government services and enables public service and community stakeholder institutions to improve community health, education, safety, and wellbeing.

Planned and managed the implementation of a new \$9.5 million P25 compliant trunked public safety radio system for first and second responders as part of the ICI regional interoperable system.

Planned and managed the City's centralized automated systems and related services, including personnel and equipment and provided strategic development and use of information technologies; overseeing design and implementation of new systems; coordinating citywide acquisition of software and hardware, including development and implementation of a long-range funding plan for maintenance and replacement of hardware; and managed operations and customer support functions for software applications, telecommunications systems and network systems and related technology services.

Established goals and policies in accordance with mission and service level objectives; prioritized and supervised the implementation of goals and objectives.

Managed the preparation and administration of operating and capital improvement budgets and recommended and approved technology budgets and expenditures for all departments.

Developed and implemented citywide long-range information systems strategies, which involved facilitating discussions with City management regarding current and anticipated information services requirements, applications development, enhancement requests and alternative approaches.



## Resume Highlights

*Engineering Design*

*Project Management*

*Operations Management*

QA/QC

**Years of Experience:** 7

**Primary Office Location:**  
999 18<sup>th</sup> Street, Suite 3000  
Denver, CO, 80202

**Education:**  
Bachelor of Science – Business  
Administration  
Southern New Hampshire  
University

## OVERVIEW:

Thomas Davis is a Project Coordinator for Entrust Solutions Group. Prior to joining Entrust, Thomas is an accomplished Construction Assistant Project Manager with 7 years of experience in project management and project coordination. Effectively manage multiple large-scale projects from design through completion while building strong customer relationships.

## RELEVANT PROJECTS:

Chesapeake, VA  
Superior, WI

## RELEVANT EXPERIENCE

### Assistant Project Manager

Breeden Companies

- Assisted Project Manager with managing 4 large scale residential projects to completion in 2022 totaling 645 separate housing units with a market value of \$31 million
- Coordinate multiple multi-family construction projects budget of \$1M+ and ensure company obtains the best possible pricing; determine and minimize risk in buyout process, reducing project cost by 3%
- Developed and maintained a detailed project plan for each project, saving a total of \$2.7 million from project costs in 4 years
- Reduced budgets by 10-20% by integrating energy efficient products and alternative building materials

### Plant Operations

Fairfax Water Authority

- Aided senior leadership during executive decision-making process by generating daily reports to recommend corrective actions and improvements
- Developed new process for employee evaluation which included marked performance improvements
- Spearheaded new business process improvement for delivery of essential materials saving Fairfax Waters \$100k
- Performed independent research by collecting data, analyzed findings, prepared budget, and set time frames by do-able actions

### Field Service Operations

#### Mitsubishi Power Systems of America

- Lead a team of 6 to streamline processes for complete combustor inspection for a top client (Florida Power and Light), within just five business days, saving Mitsubishi up to \$200K in human resource expenditures
- Conducted over 115 combustor inspections, 31 turbine inspections and 17 major overhaul inspections; test, troubleshoot, repair to maintain operational readiness
- Collaborated with internal team members and client personnel to propose pilot, and track solutions to technical issues.

#### Operations Supervisor

##### U.S. Navy

- Spearheaded shipboard engineering department preventive maintenance system (PMS) and corrective actions for engineering auxiliary division (A-Gang) reducing repair time by 5%
- Maintained 100% operational readiness of the shipboard auxiliary system: reverse osmosis plant, diesel engines, fire pumps, freshwater pumps, hydraulics, shipboard air (LP) and (HP) and refrigeration plant
- Strategically coordinated, planned, and conducted over 20 missions with 100% effectiveness
- Ensured the optimal performance of over \$100 million in technical equipment, sophisticated communication equipment, weaponry, main propulsion engines and cargo carriers



### Resume Highlights

*Project and Program Management*

*Stakeholder Engagement*

*Data Collection and Analysis*

*Product Development*

**Years with ENTRUST:** 1

**Years of Experience:** 28

**Primary Office Location:**  
Olathe, KS

**Education:**  
BS, Electrical Engineering,  
Kansas State University

MBA, Indiana University

**Licenses and Certifications:**  
Licensed Professional Engineer  
KS PE11686

### OVERVIEW:

Jim has over 25 years of experience supporting major broadband initiatives for regional, national, and international providers and carriers. Focusing mostly on the products and services that are supported by a robust broadband infrastructure, he understands the technical requirements needed for bandwidth-intensive applications using a variety of access methods including fiber, cable, and wireless.

### RELEVANT EXPERIENCE:

#### Entrust – Sr. Broadband Consultant

- Lead Broadband/Fiber Network client engagements, while executing high-level assessment methodologies and action plans.
- Manage timelines, issues, and deliverables related to assigned projects.
- Manage the work product and ensuring that it conforms to project scope.

#### Bluebird Network – Product Manager

- Product management lead for Bluebird Network, a super-regional communications infrastructure and ISP provider operating in 6 Midwest states. Defined, developed and documented the suite of products and services for a 10,000+ mile fiber / 2 data center network.
- Delivered key programs to support strategic products including cloud connect, managed router, and internet exchange services.
- Member of the team that defined monthly key performance indicators to assess product health by sales channel.

#### Lumen – Senior Lead Product Manager

- Led cross-functional teams from engineering, product development, marketing, sales, and legal / regulatory organizations to launch a new product trial.
- Developed and maintained product roadmap, collaborating with key stakeholders and supporting organizations including Segment Marketing, Marcomm, Sales, Strategy & Development, Service Delivery, Operations, IT, Development, Network Engineering and Planning.

#### Sprint – Senior Product Manager

- Led a 6-member product development team to support Sprint's internet services, voice over IP, and managed service portfolio for business customers which generated \$2.5B in revenue per year.
- Optimized customer lifecycle for Sprint's wireline services including pre-qualification, installation, service assurance, customer care, revenue assurance, and reporting.

## Resume Highlights

Strategic Planning

Project Management

Public Policy

Quantitative Analysis

Financial Management

Economic Development

**Years with EN Engineering:** 2

**Years of Experience:** 16

**Primary Office Location:**  
Remote

### Education:

Master of Public Administration,  
Syracuse University

Bachelor of Social Science,  
California State University Chico

### Certifications:

PIO Team/Joint Information  
Center (US Dept of Homeland  
Security)

EOC Management; Earthquake  
Response (CSTI)

## OVERVIEW:

Will has 16 years of experience leading complex projects in government, communications, and economic development. He has led public fiber optic network projects from the nascent stages all the way through launch. His focus is on leveraging public assets with private investment to realize community benefit: closing the Digital Divide, improving public services through technology, and enhancing the quality of life and economic environment.

Will brings a background in public policy, local government administration, and cross-departmental experience in project management that complements the critical role of broadband in community growth and development.

## RELEVANT EXPERIENCE:

### City of Sacramento Broadband Strategic Plan

Project Manager

Developed the City of Sacramento's Broadband Strategic Plan, incorporating public and private assets, assessing the current market, conducting a thorough needs assessment through data analysis and community engagement, a field survey of cellular coverage, and identifying a conceptual design and phased implementation plan. *Location: Sacramento, California*

### Los Angeles County Broadband Feasibility Study

Project Manager

Developed the Office of the CIO's broadband feasibility study targeting eight of the County's most vulnerable areas. Assessed the market and need, identified a cost-effective wireless conceptual design, and developed a capital budget and operational revenues and expenses to connect more than 85,000 households. *Location: Los Angeles County, California*

### Ventura County Regional Broadband Initiative

Project Consultant

Support the County's broadband efforts, including a phased implementation plan, grant opportunities, public-private partnership negotiations, and engagement with other public agencies for a regional network that enables last-mile connectivity. *Location: Ventura County, California*

### VallejoNET – Broadband Public-Private Partnership

Project Manager

Built the City's revenue-positive Municipal Broadband Project from initial study all the way through service launch, engineering an 11-mile resilient loop with redundant backhaul, including negotiating a public-private partnership with an ISP to provide day-to-day network management and retail data services. *Location: Vallejo, California*

### RELEVANT PROJECTS: (cont'd)

#### Inyo Networks, Inc. DBA: Onward

Director of Public-Private Partnerships

Led the proposal and negotiations for public-private partnerships with municipalities and the Department of Defense for deployment of fiber optics and broadband services in communities and military bases throughout California and Nevada. Identified private and public assets that could be leveraged against private investment and public grant funds to construct resilient and redundant open-access fiber networks to deploy Smart City technology and offer retail data services to businesses, educational institutions, and residents. *Location: California & Nevada*

#### City of Vallejo

Economic Development Manager

Developed the City's wireless ordinance and negotiated small cell agreements with major telecom carriers; established a cross-departmental negotiations for redevelopment of an 800-acre former naval base; worked on securing revenue bonds for public infrastructure projects; led the development of a \$32 million affordable housing project funded through federal grants and tax credits. *Location: Vallejo, California*

#### City of Novato

Senior Analyst

Managed the City's economic development projects and revenue-generation strategies, including negotiating development agreements for city-owned land; facilitated state and federal business development grant programs, including disbursement of ARPA funds. *Location: Novato, California*

## Resume Highlights

*Smart City Planning*

*Program Management*

*Wireless Deployment*

*EV Charging*

**Years of Experience:** 22

**Primary Office Location:**  
Remote

**Education:**  
JD Temple University School  
of Law  
BA Temple University

**Professional Organizations &  
Affiliations:**  
USMC Officer

## OVERVIEW:

An experienced executive with a diverse background in wireless, smart city, broadband, and EV charging. An exceptional track record in large scale, fast paced, network deployments, program integration and aggressive P&L management. A proven history of creating innovative business models, strategic partnerships, and original program solutions to achieve aggressive growth targets. Excels at site development, program management, team building, real estate negotiation, operations improvement, budget development, network deployments, and original Public/private Partnership models (P3).

## RELEVANT PROJECTS:

### Washington DC

DDOT Streetlight Conditions Assessment Project with the District of Columbia. Over 71,000 lighting structures were assessed, with over 1.5 million data points collected, analyzed, and catalogued, including over 700,000 field photos, as part of the overall P3 LED Smart Streetlight upgrade initiative.

### Clark County, NV

Retained to create a wireless master plan for Clark County, NV including a subsection exclusively designed for "the Resort Areas" within the County jurisdiction. Services included, wireless master planning with data Platform integration, ordinance recommendations, design standard recommendations, and best practices recommendations.

### City of Columbus, OH

Retained to develop and implement a city-wide broadband strategy and fiber network expansion initiative revolving around four pillars of economic development, public safety, digital literacy, and government services. Project included the brokered use of the city's 600-mile fiber network by public entities and commercial carriers.

### Metro Nashville, TN

Program management solution provider contracted to create and implement Metro's broadband strategic plan focused on mobile broadband expansion and asset management initiatives that incorporate Smart City planning.

### Warren County (KY)

Broadband Master Planning and Project Management contract focused on comprehensive strategic plan development and implemented with extensive community engagement, training and public-private partnership building for wired and wireless connectivity.

## RELEVANT EXPERIENCE:

### **2020-2023- Vice President- Site Development-SmartWorks Development**

- Led nationwide project management initiatives for multi-site property owner pipeline to expedite digital infrastructure real estate accessibility for small cell, EV charging, 5g, edge network, IoT, and ITS.
- End to end program management of service partners including land acquisition, site development, real estate, compliance, regulatory, legal, engineering, utility, and construction vendors for multi-site wireless and EV charging project deployments.
- Managed vendor bids, design reviews, equipment specifications, project plans and all client solution offerings.
- Created site development program standards, quality control measures, procurement standards, and budgetary KPIs for new regional DCFC EV charging network.
- Established remote program management systems for clients to ensure project delivery & performance in GM, Stellantis EV charging ecosystems.
- Developed new business use cases, created advanced financial models, and negotiated complex agreements on behalf of commercial clients nationwide.

### **2018-2020: Chief Program Officer-SmartWorks Partners**

- Led P3 broadband and 5g partnership initiatives with municipalities nationwide, to advance commercial infrastructure access for connectivity, mobility, sustainability, and economic development.
- Provided program management services to local governments with total combined population of over 4.7 million residents, and their combined annual operating budgets exceeded \$13 billion.
- Expanded the business development team by 600% to support new software-as-a-service (SaaS) offerings and additional consultative services, resulting in high-level relationships established in 43 states.
- Led government RFP response team to secure Smart City national purchasing cooperative agreement with 50,000 members across all 50 states.
- Managed cross-functional programs overseeing site development, legal, engineering, finance, and new business development including project teams with up to a 140-person headcount.

### **2015-2017: Vice President-Network Solutions-SmartWorks Partners**

- Restructured programs to promote city client objectives for fiber & 5g asset revenue generation leading to client revenue growth of 700% in first year.
- Routinely negotiated complex Partnership Agreements, Master Agreements, IRUs and SLAs, while creating unique financial models in support of P3 partnerships.
- Developed strategic partnerships with CLEC, OSP vendors, telco, data centers, and local utilities.

**2014-2015: Area Director- Nexius Solutions – West Region**

- Launched turnkey wireless network deployment services in multiple markets, expanding client base and revenue targets from inception.
- Created new revenue and market opportunities while leading nationwide area P&L metrics (average project net margin 22%).
- Expanded traditional wireless new build site development services into site modifications, FTTP, backhaul, utility coordination, turnkey construction, and other services.

**2009-2013: Founding Member-The Derna Group**

- Devised go-to market strategy for new turnkey wireless services company in western US markets, for a variety of wireless network providers.
- Completed Clearwire SoCal market launch as a preferred partner out of 14 contractors, and single partner in Central Valley in first year.
  - Cultivated long term relationships with key clients such as American Tower, and Verizon Wireless, driving increased year over year growth.
- Expertly delivered project management services for over 1500 sites in Western US markets.

**2005-2009: Market Manager-Network Deployment-West Region-Wireless Facilities Incorporated**

- Led business development initiatives, and developed new market opportunities, increasing client base by 500% in 3 years.
- Led cross functional team of experts for a variety of services in all areas including, engineering, construction management, utility coordination, legal, zoning, and regulatory.
- Highest P&L rating in the country for market area of similar size covering six states, completing over 1200 sites for a variety of clients in (Sprint, Cingular, AT&T, Verizon Wireless, Clearwire).



### Resume Highlights

*Data Analysis*

*Lean Six Sigma Yellow Belt*

*Engineering*

*QA/QC*

**Years of Experience:** 8

**Primary Office Location:**  
Remote

**Education:**  
**B.S. in Chemical Engineering**  
Virginia Tech  
Blacksburg, VA

### Skills:

- Data Analysis
- Project Management
- Lean Process Improvement
- Algorithm Design
- Business Continuity
- Microsoft Suite

### OVERVIEW:

Adrienne earned her BS in Chemical Engineering with minors in Mathematics and Chemistry from Virginia Tech. She joined Entrust Solutions Group after two years as a risk and compliance analyst for Serco, a government contractor, where she served as the subject matter expert in business continuity, ensuring that secure measures were in place to guarantee uninterrupted services for 200+ government projects. In her role at Serco, she became certified as a Lean Six Sigma Yellow Belt, demonstrating her passion for streamlining processes and improving efficiency. Her technical background provides her with a strong foundation for analytical problem-solving and strategic decision-making. Coupled with her passion for leveraging technology to bridge digital divides and empower communities through enhanced connectivity and access to information, she prioritizes the robustness and efficiency of broadband infrastructure, ensuring reliable services for all communities.

### RELEVANT EXPERIENCE:

#### Project Management Analyst, Entrust Solutions Group

Key Projects: Chesapeake, VA Connects; Cumberland and Salem Counties  
Responsibilities include ensuring project tasks are being completed according to budget and within allocated hours, facilitating project team meetings and following up on action items.

Additionally, responsible for initiating and executing technical proposal process for broadband engineering services. Ensure timely and high-quality submissions, leading to winning over \$200,000 worth of proposals.

#### Risk & Compliance Analyst, Serco

Analyst working alongside the chief executive management team of the \$2.1 billion North American division of Serco Group (United Kingdom parent firm) to develop and maintain 20+ corporate and 200+ contract business continuity and emergency plans. Analyzed changing federal and state regulations and translated regulatory requirement into quality system, ensuring procedures were current and regulatory requirements were met. Contributed to drafting procedural documents and compiling a comprehensive quality manual to support the company's ISO 9001:2015 certification process. Visualized and presented subject matter expertise on analysis of business continuity to chief level executive management team via PowerPoint.

#### Chemical Engineering Project Intern, BAE Systems - Radford Army Ammunition Plant

Chemical Engineering Project Intern reporting to Project Engineer at the Radford Army Ammunition Plant contracted by the government contractor, BAE Systems to develop a user-friendly model and algorithm for production floor workers to easily change incoming nitrocellulose production process streams (a process to produce helicopter propellant) to maintain a steady, constant operation with an optimal incoming stream composition to reduce wasted costs.

## Resume Highlights

*Engineering Design*

*Project Management*

*Operations Management*

QA/QC

**Years of Experience:** 45 Years

**Primary Office Location:**  
Huntsville, AL

**Education:**  
Pine Forrest High School

**Professional Organizations & Affiliations:**  
N/A

**Professional Registrations:**  
N/A

## OVERVIEW:

David Martinez brings over 45 years of experience in the telecommunications industry, with more than 25 years focused on project and program management. He began his career in the mid-1990s with Nortel and Alcatel, where he led the installation and modification of network and cellular switching systems, including early deployments of QUALCOMM CDMA and DMS-100 Electronic Switching Systems.

In the private sector, David has overseen large-scale infrastructure deployments for major service providers such as Windstream, CenturyLink, AT&T, and Cox Communications. His leadership has encompassed thousands of remote and central office installations, coordination with utility companies, subcontractor management, and the on-time delivery of complex broadband and wireless systems.

As a senior project manager, David has successfully led multiple initiatives with budgets ranging from \$25 million to \$75 million. His responsibilities span client engagement, contractor coordination, budget oversight, and the development of critical project documentation—including proposals, forecasts, and grant applications.

David is recognized for his proactive leadership style, strong communication skills, and proven ability to manage complex projects in high-pressure environments.

## RELEVANT PROJECTS:

### Pea River Electric Cooperative (PREC) – FTTH Construction & Grant Coordination

#### Project Manager

Oversaw construction and grant compliance for a multi-phase FTTH deployment across southeast Alabama. Key responsibilities included managing backbone and lateral fiber builds, coordinating hut installations in Ozark, Clio, Capps, and Echo, and tracking progress across 262 FDH zones.

Led permitting and compliance efforts for ADECA Broadband Accessibility Fund and Capital Projects Fund (CPF) grants. Delivered comprehensive construction documentation, including customized prints, splicing diagrams, shapefiles, and milestone reports.

Collaborated closely with internal teams and state agencies to align construction timelines with grant requirements, ensuring timely and successful project execution.

### Tallahatchie Valley EPA (TVEPA) – FTTH Grid Modernization

#### Project Manager

Managed construction and compliance for a multi-phase FTTH deployment across northern Mississippi, serving Quitman, Yalobusha, Grenada, and Tallahatchie counties. Oversaw the installation of fiber optic drop cables, ONTs, and NIDs at customer premises, and coordinated splicing, equipment configuration, and speed testing.



Led permitting and documentation efforts for both RUS-funded and non-funded workstreams. Delivered comprehensive construction documentation—including customized prints, shapefiles, and photographic records—through QuickBase.

Worked closely with contractors, internal teams, and TVEPA to align construction milestones with funding requirements, ensuring timely and successful project execution.

## **RELEVANT EXPERIENCE:**

### **ENTRUST Solutions Group Senior Project Manager**

As a Project Manager in the telecommunications sector at ENTRUST, David leads multiple infrastructure initiatives with budgets ranging from \$25 million to \$75 million. He ensures all projects comply with regulatory standards while fostering strong, collaborative relationships with clients. David supports clients in selecting contractors, technologies, and funding strategies, and conducts thorough analyses of budgets and contracts to ensure alignment with project objectives.

He is responsible for developing detailed documentation, including technical reports, proposals, and grant applications, and for coordinating cross-functional teams to deliver projects on time and within scope. His leadership spans engineering, construction, networking, and quality assurance, with a strong emphasis on process optimization and clear, effective communication.

### **ADTRAN Project Manager**

As a Project Manager at ADTRAN, David oversees the Windstream Turf account across six states, managing nearly 390 infrastructure projects. He directs field operations, material logistics, and installation workflows, ensuring timely resolution of on-site issues and the successful deployment of critical telecommunications infrastructure.

In addition to Windstream, David leads key initiatives for CenturyLink and Frontier, including site surveys, engineering coordination, and wireless network upgrades. He drives aggressive project schedules, fosters seamless communication among stakeholders, and ensures that all milestones are achieved with precision and a strong focus on client satisfaction.

### **OTELCO Project Manager**

As a Project Manager at OTELCO, David partnered with the sales team to scope and estimate projects for 96 remote and 5 central sites across Maine and Vermont. He managed vendor relationships, coordinated installation timelines, and oversaw testing and customer transitions to ensure seamless service delivery. David maintained strict control over project budgets and profit margins, while providing consistent progress updates to program managers and clients.

## Resume Highlights

*Inspection*

*Project/Construction  
Management*

*FTTH Deployment*

*QA/QC*

**Years of Experience:** 20

**Primary Office Location:**  
Orlando, FL

## Education:

**Santa Monica College**  
Network Administration/GIS

**Pasadena City College**  
Fiber Optic networks and  
Laser optic's

## OVERVIEW:

Al Marin is a seasoned professional specializing in fiber optics splicing and testing, with extensive experience in managing fiber networks, analyzing fiber optic testing, handling network emergencies and restoration, and deploying FTTH (Fiber to the Home) solutions.

## EXPERIENCE:

### **Entrust Solutions Group (Construction Manager/Inspector)**

Cities of Glendale and Indio, California - Worked with utility locators and City to inspect designed construct build out. Also, advised on alternate routes for design changes, as needed.

City of Beverly Hills. Fiber optic network. - Completed Walkouts to design areas not yet designed (Commercial District)

### **Mastec (International assessor for FTTH deployment)**

City of Bogota, Colombia - International assessor for FTTH deployment. Surveyed and implemented design changes in existing infrastructure as required.

### **Contracted with several clients in the western United States since 1995 for inspection, audit and consultation.**

Fiber optic splicing and testing. Construction.  
Developed a complete understanding of data  
Management and transmission.  
Created GIS models for social planning and  
Institutional needs.  
Fiber optics splicing and testing.  
Laser Optic technology

**ATTACHMENT 2 - CITY'S STANDARD PROFESSIONAL SERVICE AGREEMENT****PROFESSIONAL SERVICES AGREEMENT**

(Engagement: [SERVICE BEING PROVIDED])

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this [DATE] (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a California municipal corporation ("CITY") and [NAME OF CONSULTANT], a California Corporation <INSERT OTHER FORM OF ENTITY> (hereinafter, "CONSULTANT"). For the purposes of this Agreement CITY and CONSULTANT are sometimes hereinafter individual referred to as a "Party" and collectively referred to as "Parties."

**RECITALS**

This AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, CITY has determined that it requires professional services from a consultant to [BRIEFLY DESCRIBE THE CONSULTING SERVICES TO BE PERFORMED].

WHEREAS, on Effective Date, the CITY entered into a Professional Services Agreement (the "Master Agreement") with [NAME OF CONSULTANT] to provide [SERVICES]; and

WHEREAS, CONSULTANT represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees; and

WHEREAS, CONSULTANT further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the execution of this Agreement was approved by the Huntington Park City Council at its Regular Meeting of [DATE].

NOW, THEREFORE, for and in consideration of performance by the Parties of the mutual covenants and conditions herein contained, the CITY and CONSULTANT agree as follows:

I.  
ENGAGEMENT TERMS

- 1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONSULTANT agrees to perform the services and tasks set forth in that certain document entitled "Scope of Services" and attached hereto as **Exhibit "A"** (hereinafter referred to as the "**Scope of Services**"). CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and work necessary to competently perform and timely complete the services and tasks as set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."
- 1.2 TERM: The term of this Agreement shall commence at 12:00 a.m. on the Effective Date. This Agreement shall have an initial term of [NUMBER] years commencing from the Effective Date unless terminated as provided elsewhere in this Agreement (hereinafter, the "Term"). The term of this Agreement shall expire at 11:59 p.m. on [INSERT DATE] (hereinafter, the "Expiration Date"), unless extended by written agreement or terminated in accordance with this Agreement. Upon the conclusion of the Term, this Agreement may be renewed for a [YEARS] year extension term, upon mutual agreement of the Parties and approval from City Council, unless either Party issues written notice sixty (60) days in advance of its intent not to authorize an additional extension term. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as further set out herein.
- 1.3 COMPENSATION: During the term of this Agreement and any extension term provided herein, CONSULTANT shall perform the Services set forth in Section 1.2 above, at the rates of compensation set forth in the Rate Schedule reflected in **Exhibit "B"**. Subject to the CPI Index Adjustment section of **Exhibit "B"**, CONSULTANT further agrees that the total compensation for the Work shall not exceed the sum total of \$ [AMOUNT], (hereinafter, the "Contract Price"), and also not exceed the total sum of \$[AMOUNT] DOLLARS per year / (\$[AMOUNT]) per month (hereinafter, the "Base Fee"). CONSULTANT shall not exceed the Contract Price unless such added expenditure is first approved by the CITY Council acting in consultation with the City Manager. In the event CONSULTANT's charges are projected to exceed the Contract Price prior to the expiration of the Term or any single extension term, CITY may suspend CONSULTANT's performance of any additional Work outside the Work as defined in Exhibit A, pending CITY approval of any anticipated expenditures in excess of the Contract Price or any other CITY-approved amendment to the compensation terms of this Agreement.
- 1.4 PAYMENT OF COMPENSATION: On the first of each month, CONSULTANT shall submit to CITY an itemized invoice for that month's Base Fee and indicating the additional services and tasks performed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a

function of hours worked by CONSULTANT's personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY shall pay any undisputed amounts. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONSULTANT in writing of any disputed amounts included in the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.

- 1.5 ACCOUNTING RECORDS: CONSULTANT shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the reasonable right to access and examine such records, without charge. CITY shall own and further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.
- 1.6 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONSULTANT shall deliver to CITY immediately and without delay, all written materials, including any electronic communications, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

## II.

### PERFORMANCE OF AGREEMENT

- 2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager (hereinafter, the "CITY Representative") to act as its representative for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representative or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONSULTANT shall not accept directions or orders from any person other than the CITY Representative or their designee.
- 2.2 CONSULTANT REPRESENTATIVE: CONSULTANT hereby designates [WHO CONSULTANT DESIGNATES] to act as its representative for the performance of this Agreement (hereinafter, "CONSULTANT Representative"). CONSULTANT Representative shall have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. CONSULTANT Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the



CONSULTANT Representative shall constitute notice to CONSULTANT. CONSULTANT may, by written notice to CITY, advise CITY of any change in CONSULTANT Representative.

**2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS:**

CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be subject to inspection and approval by CITY Representatives or their designees.

**2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:**

- A. CONSULTANT shall perform all Work skillfully, competently and in accordance with industry standards of CONSULTANT's profession;
- B. CONSULTANT shall perform all Work in a manner in accordance with this Agreement;
- C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*);
- D. CONSULTANT shall be knowledgeable and subject to CITY ordinances, rules and regulations, standard operating procedures, and the supervisory chain of command;
- E. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- F. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- G. Except as otherwise set forth in this Agreement, all of CONSULTANT's employees and agents (including but not limited to subCONSULTANTS and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT shall perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with its obligation set out herein or failure on the part of CONSULTANT's employees, agents, CONSULTANTS, subCONSULTANTS and subconsultants to fulfill its obligations herein. Such effort by CONSULTANT to

correct any errors or omissions shall be commenced as soon as reasonably practicable upon their discovery or notice by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing, in accordance with applicable industry standards. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and in accordance with applicable industry standards of CONSULTANT's profession.

2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY, which consent shall not be unreasonably withheld. CITY shall have up to sixty (60) calendar days to consider any proposed assignment by CONSULTANT. CONSULTANT can withhold consent where the CITY determines that the proposed assignee does not have the financial capacity to comply with the terms of this Agreement. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement. CITY shall not be obligated or liable under this Agreement to any party other than CONSULTANT.

2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONSULTANT: The Work shall be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent CONSULTANT basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax

withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

**2.7 REMOVAL OF EMPLOYEES OR AGENTS:** If any of CONSULTANT's officers, employees, agents, CONSULTANTs, subCONSULTANTs or subconsultants is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's officers, employees, agents, CONSULTANTs, subCONSULTANTs or subconsultants fail or refuse to perform the Work in accordance with this Agreement, such officer, employee, agent, CONSULTANT, subCONSULTANT or subconsultant shall be promptly removed by CONSULTANT and shall not be reassigned to perform any of the Work.

**2.8 BUSINESS LICENSE:** Consultant shall obtain a City business license prior to commencing performance under this Agreement.

**2.9 COMPLIANCE WITH LAWS:** CONSULTANT shall keep itself informed of and in compliance with all applicable federal, State or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality of the foregoing, if CONSULTANT is an out-of-state corporation or LLC, it must be qualified or registered to do business in the State of California pursuant to section 2105 and 17451 of the California Corporations Code. The CITY, its officers and employees shall not be liable at law or equity occasioned by failure of CONSULTANT to comply with this Section. CONSULTANT's compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements. To the extent that any changes in applicable law result in an increase in CONSULTANT's cost of performance, the Parties shall negotiate in good faith to reach a mutually agreeable price adjustment. Should the Parties fail to reach such an agreement within 30 days (or such other agreeable time period) of CONSULTANT's notice to CITY of its increased cost of performance, either Party may terminate this Agreement upon 60 days' written notice.

- I. In the event that water treatment violations occur following the effective date of this Agreement, subject to Sub-Section (b) of Section 7.25 below and the applicable Force Majeure provisions, the CONSULTANT shall, in respect of violations that may be imposed by Applicable Law and to the extent due to CONSULTANT's fault, be responsible for: fines, penalties, or damages. Prior to settlement or payment of any such fines, penalties or damages, the CONSULTANT reserves the right to contest government or private actions, suits or proceedings for violations through administrative procedures or otherwise.
- II. To the extent that violations of applicable laws, rules, regulations or permits are caused by failures in the facilities or causes beyond CONSULTANT's control, including the CITY's failure to approve recommended repairs or maintenance, CONSULTANT will use its best efforts to maximize performance of the Facilities but shall not be responsible for associated violations or damages, fines or penalties which result.



- 2.10 NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, subCONSULTANT, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition or sexual orientation. CONSULTANT will, in all solicitations or advertisements for employees placed by or on behalf of CONSULTANT state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. CONSULTANT will cause the foregoing provision to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.
- 2.11 CONFLICTS OF INTEREST: CONSULTANT covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by CONSULTANT under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, CONSULTANT shall not perform any work for another person or entity for whom CONSULTANT was not working at the Effective Date if both (i) such work would require CONSULTANT to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) CITY has not consented in writing prior to CONSULTANT'S performance of such work.
- 2.12 PERSONNEL: CONSULTANT represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by CONSULTANT or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. CONSULTANT reserves the right to determine the assignment of its own employees to the performance of CONSULTANT'S services under this Agreement, but CITY reserves the right, for good cause, to require CONSULTANT to exclude any employee from performing services on CITY'S premises. <Name of individual> shall be CONSULTANT'S project administrator and shall have direct responsibility for management of CONSULTANT'S performance under this Agreement. No change shall be made in CONSULTANT'S project administrator without CITY'S prior written consent.
- 2.13 OWNERSHIP OF WRITTEN PRODUCTS: All reports, documents or other written material ("written products") developed by CONSULTANT in the performance of this Agreement shall be and remain the property of CITY without restriction or limitation upon its use or dissemination by CITY. CONSULTANT may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by CONSULTANT.
- 2.14 CITY RESPONSIBILITIES: During the term of this Agreement, the CITY shall:

- a) obtain and maintain all state, federal, and local permits and licenses required for ownership, operation and maintenance of the Facilities, including without limitation, the CITY's Permits;
- b) comply with Applicable Law relating to the management, ownership, operation, maintenance, repair and replacement of the Facilities (to the extent that the responsibility of complying with those laws is not specifically assumed by the CONSULTANT under this Agreement). The CONSULTANT shall not be responsible for the CITY's failure to comply with any provision of Applicable Law that is not otherwise specifically assumed by the CONSULTANT hereunder.

### III.

#### INDEPENDENT CONTRACTOR

- 3.1 INDEPENDENT CONSULTANT STATUS: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and shall at all times remain, wholly independent CONSULTANTS and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONSULTANT, and SUBCONSULTANT. CONSULTANT and all persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing. Neither the CITY nor any of its elected officials, officers or agents shall have control over the conduct of the CONSULTANT except as expressly set forth in this Agreement. The CONSULTANT shall not at any time or in any manner represent that he is in any manner an elected official, officer, employee or agent of the CITY. Except as provided in this Agreement, CITY shall not pay salary, wages, or other compensation to CONTRACTOR for performance hereunder for CITY. CITY shall not be liable for compensation to CONSULTANT, CONSULTANT'S employees or CONSULTANT'S subcontractors for injury or sickness arising out of performing services hereunder. Further, the CONSULTANT is not entitled to any benefit typically associated with an employee, such as medical, sick leave or vacation benefit.
- 3.2 The parties further acknowledge and agree that nothing in this Agreement shall create or be construed to create a partnership, joint venture, employment relationship or any other relationship except as set forth in this Agreement.
- 3.3 CITY shall not deduct from the compensation paid to CONSULTANT any sums required for Social Security, withholding taxes, FICA, state disability insurance or any other federal, state or local tax or charge which may or may not be in effect or hereinafter enacted or required as a charge or withholding on the compensation paid to CONSULTANT. CITY shall have no responsibility to provide CONSULTANT, its employees or subcontractors with workers' compensation or any other insurance.

IV.  
INSURANCE

- 4.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT shall procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONSULTANT shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
  - B. Automobile Liability Insurance: CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
  - C. Workers' Compensation Insurance/ Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California. However, if the CONSULTANT has no employees, for example a sole practitioner or a partner in a firm with only contracted support staff, then Workers' Compensation is not required by the State. CONSULTANT shall the city's form stating they are either the owner of the organization or a partner, and are exempt from the State's workers' compensation requirements because they have no employees and agree to hold the Entity harmless from loss or liability for such. A waiver must be signed.
- 4.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.
- 4.3 The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
- 4.4 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and

authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

- 4.5 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONSULTANT's insurance and shall not contribute with it.
- 4.6 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subCONSULTANTS or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.
- 4.7 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any work or any of the Work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies and endorsements.

## V. INDEMNIFICATION

- 5.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to this Agreement subject to Paragraph 5.2 and 5.3. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONSULTANT acknowledges that CITY would not

enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein.

5.2 Work of CONSULTANT's Design Professionals Services: Except for direct claims by the Parties against each other, the duty to indemnify, defend and hold harmless as set forth under this subsection shall apply to the negligence, recklessness or willful misconduct of any individual who qualifies as a "design professional" within the meaning of subsection (c)(2) of section 2782.8 of the California Civil Code in so far as such negligence, recklessness or willful misconduct occurs in the performance work or activities that must be performed by a "design professional." Subject to the limitation of the preceding sentence, to the fullest extent permitted by law, CONSULTANT shall immediately defend and indemnify and hold harmless the CITY Indemnities, defined above, from and against any and all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of the negligence, recklessness, or willful misconduct of CONSULTANT or any of CONSULTANT's officers, employees, servants, agents, CONSULTANTs, subCONSULTANTs or authorized volunteers or any other person or entity involved by, for, or with or on behalf of CONSULTANT in the performance of design professional services under this Agreement. The Parties understand and agree that the duty of CONSULTANT to indemnify, defend and hold harmless pursuant to this subsection includes the duty to defend as set forth in section 2778 of the California Civil Code. CONSULTANT's obligation to indemnify applies except to the extent that it is finally adjudicated that the liability was caused by the active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then CONSULTANT's indemnification obligation shall be reduced in proportion to the established comparative liability.

5.3 Work of All Other Persons/Non-Design Professionals: Except for direct claims by the Parties against each other and as otherwise provided under Section 5.2 of this Article, above, to the fullest extent permitted by law, CONSULTANT shall indemnify, defend (with counsel of the CITY'S choosing) and hold harmless the CITY Indemnitees from and against all claims, demands, lawsuits, defense costs, civil, penalties, expenses, causes of action, and judgments at law or in equity, or liability of any kind or nature which the CITY, its elected and appointed boards, officers, officials, employees, agents and volunteers may sustain or incur or which may be imposed upon them for injuries or deaths of persons, or damage to property of every nature arising out of, pertaining to, or caused by CONSULTANT's negligent performance under this Agreement, including but not limited to the negligent acts, errors or omissions of CONSULTANT or CONSULTANT's officers, employees, agents, servants, CONSULTANT, SUBCONSULTANTs or the failure of the same to comply with any of the duties, obligations or standards of care set forth herein. The duty to indemnify, defend and hold harmless under this subsection shall not encompass a duty to indemnify, defend or hold harmless for liability, loss, suit, damage, expense, or cost to the extent caused by the negligence or willful misconduct of any or all of the City Indemnitees. The duty to indemnify, defend and hold harmless as set forth under this

subsection is intended to encompass liabilities, losses, damages, expense and costs not otherwise subject to subsection 4.2, above.

- 5.4 CONSULTANT shall reimburse CITY Indemnitees, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. CITY shall have the right to offset against the amount of any compensation due CONSULTANT under this Agreement any amount due CITY from CONSULTANT as a result of CONSULTANT's failure to pay CITY promptly any indemnification arising under this Article and related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 5.5 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 5.6 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subCONSULTANT or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subCONSULTANTS or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.
- 5.7 CITY does not, and shall not, waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 5.8 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.
- 5.9 PERS ELIGIBILITY INDEMNITY: In the event that the CONSULTANT or any employee, agent, or subcontractor of the CONSULTANT providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the CITY, the CONSULTANT shall indemnify, defend,



and hold harmless the CITY for the payment of any employee and/or employer contributions for PERS benefits on behalf of the CONSULTANT or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of the CITY. Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, the CONSULTANT and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by the CITY, including but not limited to eligibility to enroll in PERS as an employee of the CITY and entitlement to any contribution to be paid by the CITY for employer contribution and/or employee contributions for PERS benefits.

## VI. TERMINATION



6.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONSULTANT a minimum of five (5) calendar day's prior written notice of CITY's intent to terminate this Agreement. CONSULTANT shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice CITY. CONSULTANT'S notice of termination without cause shall specify the effective date of such termination, which effective date shall not be less than 90 days from the written notice. Upon such termination for convenience, CONSULTANT shall be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in Section 7.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 6.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

### 6.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 6.2.B and 6.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event

of Default within the applicable cure period or any extended cure period allowed under this Agreement.

B. CONSULTANT shall cure the following Events of Defaults within the following time periods:

- i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or
- ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 30-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 6.2B.ii that exceeds thirty (30) calendar days from the end of the initial 30-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT shall include, but shall not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violate any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; (v) CONSULTANT's refusal or failure to perform or observe any material covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY shall cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior



to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.

- D. Either Party may also immediately suspend performance under this Agreement pending the Defaulting Party's cure of any Event of Default by giving said Party written notice of the Party's intent to suspend performance (hereinafter, a "Suspension Notice"). A Party may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT shall be compensated only for those services and tasks which have been rendered by CONSULTANT in accordance with this Agreement up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon a thirty (30) day written notice to CONSULTANT, the CITY may terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
  - iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
  - iv. The CITY may exercise any other available and lawful right or remedy.
- G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

6.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

6.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

## VII.

### MISCELLANEOUS PROVISIONS

7.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all materials, equipment, reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT shall require all subCONSULTANTS and subCONSULTANT working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subCONSULTANT or subCONSULTANT as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.

7.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONSULTANT without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

7.3 NON-LIABILITY OF OFFICIAL AND EMPLOYEES OF THE CITY: No official or employee of CITY shall be personally liable to CONSULTANT in the event of any default or breach by CITY, or for any amount which may become due to CONSULTANT.

7.4 WARRANTIES: Each of the Parties represents and warrants to one another as follows:

A. It has received independent legal advice from its attorneys with respect to the advisability of entering into and executing this Agreement;

B. In executing this Agreement, it has carefully read this Agreement, knows the contents thereof, and has relied solely on the statements expressly set forth herein and has placed no reliance whatsoever on any statement, representation, or promise of any other party, or any other person or entity, not expressly set forth herein, nor upon the failure of any other party or any other person or entity to make any statement, representation or disclosure of any matter whatsoever; and

C. It is agreed that each party has the full right and authority to enter into this agreement, and that the person executing this Agreement on behalf of either party has the full right and authority to fully commit and bind such party to the provisions of this Agreement.

7.5 FALSE CLAIMS ACT: CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., Section 3789 et seq. and the California False Claims Act, Government Code Section 12650 et seq.

7.6 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**  
[NAME AND ADDRESS]

**CITY:**  
City of Huntington Park  
[DEPARTMENT]  
6550 Mile Avenue  
Huntington Park, CA 90255  
Attn: [REP FOR CITY, TITLE]  
Phone: (626) XXXXX  
Fax: (626) XXXXX

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

7.7 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is

reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.

- 7.8 SUBCONTRACTING: CONSULTANT shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subCONSULTANTS), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement with the exception of provisions relating to insurance requirements and indemnification.
- 7.9 CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS: CITY reserves the right to employ other CONSULTANTS in connection with the various projects worked upon by CONSULTANT.
- 7.10 PROHIBITED INTERESTS: CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 7.11 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 7.12 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, the venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 7.13 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 7.14 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 7.15 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.

- 7.16 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 7.17 SEVERABILITY: If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to the Agreement.
- 7.18 NON-WAIVER: The waiver by CITY or CONSULTANT of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term covenant or condition herein contained. In no event shall the making by CITY of any payment to CONSULTANT constitute or be construed as a waiver by CITY of any breach of covenant, or any default which may then exist on the part of CONSULTANT, and the making of any such payment by CITY with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by CITY or CONSULTANT unless in writing.
- 7.19 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 7.20 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.
- 7.21 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 7.22 MISCELLANEOUS:
- A. Whenever the context hereof shall so require, the singular shall include the plural, the male gender shall include the female gender, and the neuter and vice versa.
  - B. The representations and warranties made by the Parties to this Agreement shall survive the consummation of the transaction herein described.
  - C. The respective duties and obligations of the Parties hereunder shall be suspended while and so long as performance hereto is prevented or impeded by strikes, disturbances, riots, fire, severe weather, government action, war acts, acts of God, or any other cause similar or dissimilar to the foregoing which are beyond the control of the party from whom the affected performance was due.

D. Each Party has cooperated in the drafting and preparation of this Agreement. Therefore, this Agreement shall not be construed against any Party on the basis such Party drafted this Agreement or any provision within it.

7.23 **ENTIRE AGREEMENT:** This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.

7.24 **COUNTERPARTS:** This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONSULTANT and the two remaining counterparts shall remain with the City for archiving and day-to-day reference by the department responsible for administering the Agreement on the City's behalf.

7.25 Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable for punitive damages.

7.26 **FORCE MAJEURE:** A party's performance of any obligation under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of any event of Force Majeure. In any such event, the party unable to perform shall be required to resume performance of its obligations under this Agreement upon the termination of the event or cause that excused performance hereunder. "Force Majeure" herein means an event which is beyond the reasonable control of a party, including without limitation: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees; (i) shortage of adequate power or transportation facilities.

**[SIGNATURE PAGE TO FOLLOW]**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF HUNTINGTON PARK:**

**[NAME OF CONSULTANT]**

By: \_\_\_\_\_  
[REP FOR CITY]  
[TITLE]

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
City Attorney





**TILSON**

# Project Management & Consulting Services for Broadband Infrastructure Deployment

City of Huntington Park

**COMPANY:**

Tilson Technology Management, Inc.  
16 Middle St., 4<sup>th</sup> Floor  
Portland, ME 04101

**CONTACT:**

Adam Quinlan, AVP, Broadband Consulting  
(207) 224-4849  
[aquinlan@tilsontech.com](mailto:aquinlan@tilsontech.com)



Gerry Lopez – Public Works Director  
City of Huntington Park  
(323) 584-6264  
[glopez@hpca.gov](mailto:glopez@hpca.gov)

**Re: Request for Proposal to the City of Huntington Park for Project Management & Consulting Services**

Dear Mr. Lopez,

7/10/2025

Thank you for considering Tilson Technology Management, Inc. ("Tilson") for the opportunity to provide project management and consulting services for Huntington Park's Citywide Broadband Infrastructure Project.

We have a unique team suited for all aspects of this project, as our consulting department covers broadband and grant management, consulting engineering, and features a dedicated project management office.

Furthermore, we have experience in California infrastructure deployment through our work with an open access middle mile broadband project for the California Department of Technology (CDT), and engineering services for the Golden State Connectivity Authority (GSCA).

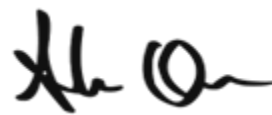
We have read, understood, and agreed to all statements in this Request for Proposal and acknowledge receipt of all addendums/amendments as well as the terms, conditions and attachments referenced.

We are energized by the potential of this project and look to continue to help Californians close the digital divide. We welcome any questions and look forward to the opportunity to serve the people of Huntington Park.

Sincerely,



Scott Madison  
AVP, Consulting Engineering  
[smadison@tilsontech.com](mailto:smadison@tilsontech.com)  
(603) 397-9604



Adam Quinlan  
AVP, Broadband Consulting  
[aquinlan@tilsontech.com](mailto:aquinlan@tilsontech.com)  
(207)229-4849

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# 1. Executive Summary

Tilson Technology brings a wealth of expertise in telecommunications infrastructure deployment and policy, having established itself as a multi-specialty firm with over two decades of experience. The company's capabilities go beyond traditional services, providing critical support for technical review and analysis, as well as on-site inspection capabilities.

Our consulting team works across the country with broadband providers, government agencies and stakeholders to successfully build broadband plans and develop broadband grant programs. Our team features broadband consulting and consulting engineering teams, with a dedicated project management office to assist with broadband project management.

The Tilson telecom consulting team has decades of experience managing and assisting in the deployment of broadband and wireless infrastructure projects, with experts in both fields of wired and wireless technologies. Tilson consultants specialize in working with state and local governments developing and administering broadband infrastructure grant programs while consulting on policy, regulation and legislation.

Our team has demonstrated success in managing large-scale, grant funded municipal broadband programs, most notably in its work with the California Department of Technology and Golden State Connect Authority.

As the lead broadband consultant for West Virginia's State Broadband Office, Tilson consultants have a full understanding of state and federal broadband grant programs. In our work with the state, we also have experience maintaining records with state and federal oversight requirements, financial controls, and performance tracking metrics. A major component of our work has been translating complex technical information into accessible public-facing materials and addressing diverse community needs throughout the state. Our Broadband Consulting Team utilizes the Grants Management Body of Knowledge (GMBok) frameworks for grant program management and reporting.

The telecom consulting team boasts a project management office to complement both sides of its consulting business utilizing PMI PMBOK frameworks. Our project management team is highly certified—we have multiple team members with Project Management Professional (PMP) and Certified Associate in Project Management (CAPM) certifications.

**Our dynamic team is ready to help the City of Huntington close the digital divide.**

## 2. Consultant Profile

Tilson is a multi-specialty telecommunications services firm founded in 1996 in Portland, ME, on a mission to design and build America's 21st century telecommunications infrastructure. We have since grown to include over 900 employees in 26 offices around the United States. We have extensive experience designing, building, and maintaining telecommunications networks using both wireless and fiber technologies, in a variety of applications (including oversight of grant-funded implementations) and for a variety of clients including governments, carriers, and service providers. Our depth of in-house capabilities allows us to participate in many projects from conception and planning through engineering and construction.

Tilson is at the forefront of designing, building, maintaining, and operating some of America's most capable and cutting-edge technology platforms. Tilson's portfolio of projects and variety of clients has given us expertise in reliable, future-looking infrastructure that is positioned to handle the next generation of connected devices and services. Tilson annually engineers, builds, and designs thousands of miles of fiber optic networks nationwide, including permitting and building thousands of small cell nodes while serving all sizes of public and private sector clients around the country.

### Leadership

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Founded in 1996, Tilson is a privately held, Limited Liability Company (LLC) chartered in the State of Maine. Tilson is led by its CEO, Darrell Ingram. In 2022, Darrell joined Tilson as COO and President, leading the company's rapid expansion of its engineering and construction self-performance capabilities. The Tilson telecom consulting team is led by Jay Ford, while Associate Vice President's Adam Quinlan and Scott Madison oversee the broadband and engineering consulting respectively of the telecom division.

### Staff

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The telecom consulting team has 40+ members it can draw from in service of this work. Tilson's deep bench of in-house consulting and engineering team members allows us to lead and execute telecommunications projects from conception and planning through engineering and construction.

### Office

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Tilson's office is located in Portland, Maine, with additional offices throughout the United States and remote workers in nearly every state in the U.S.

### Clients

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Tilson's current client list includes Golden State Finance Authority, Golden State Connect Authority, Golden State Network, and we would welcome the opportunity to work with the city of Huntington Park.

Recent program experience includes:

- Broadband, Equity, Access and Deployment Program (BEAD)
- Digital Equity Act (DEA)

- Capital Projects Fund (CPF)
- State and Local Fiscal Recovery Funds (SLFRF)
- NTIA Middle Mile Grant Program (MMG)
- NTIA Broadband Infrastructure Program (BIP)
- USDA's ReConnect program
- Tribal Broadband Connectivity Program (TBCP)

A note on Tilson's restructuring: Tilson and all of its affiliates are operating as usual and meeting their obligations to clients and partners without interruption. The Company has received \$37.5 million in debtor-in-possession financing from its existing lenders to support operations throughout the restructuring process. Tilson aims to complete the restructuring as quickly as possible and emerge from this process as a financially stronger company in the third or fourth quarter of 2025.

## Key Personnel

### Scott Madison, AVP, Consulting Engineering

**Role and Responsibility** – Scott will oversee the engineering components of this project (Tasks 3, 4 and 5).

**Experience Overview** - Scott Madison is a 40+ year veteran of the broadband telecommunications industry. Prior to joining Tilson, Mr. Madison served as Vice President of Technical Operations for HC Cable, Opco, a wholly owned entity of Halyard Capital Partners, James Cable Partners, LLC, a wholly owned entity of GoldenTree Asset Management, and Director of Engineering for C4 Media Companies, Inc. With a diverse background in operations management, project management, engineering and enterprise, Mr. Madison has, on multiple occasions, been an active member of acquisition teams, performing due diligence, network and operations evaluations, capital and operating financial forecasts, and opportunity assessments. Over the last four years, Scott has led tech due-diligence projects on several high-profile telecom M&A (mergers & acquisitions) and funding transactions in North America.

### Adam Quinlan, AVP, Broadband Consulting

**Role and Responsibility** – Adam will oversee the broadband consulting components of this project.

**Experience Overview** - Adam oversees broadband consulting engagements for public and private sector clients, including nonprofits. As an attorney with a deep background rooted in technology, he has helped Tilson grow into a first-in-class provider of telecom consulting services, primarily for public-sector clients.

### Anthony Black, Manager, Project Lead Consulting Engineering

**Role and Responsibility** – Anthony will oversee all project lead consulting engineering work with this project.

**Experience Overview** - Anthony is a 46-year veteran of the broadband and telecom industry and former Executive Director of Network Operations and Engineering for Cox Communications where he led the national network operations support team. At Tilson, Anthony manages a team of highly skilled Project Lead Consulting Engineers who spearhead large-scale and long-term design and engineering projects.

### **John Costa, Manager, Consulting Engineering**

**Role and Responsibility** – John will oversee all consulting engineering work with this project.

**Experience Overview** - John acts as Tilson's Consulting Engineering Manager and is an accomplished, multi-disciplined telecommunications engineer with over 29 years of experience. John has extensive experience building ground up UAT function and process solutions and has successfully led numerous strategic quality initiatives.

### **Jeremy Tuttle, Program Manager**

**Role and Responsibility** - Jeremy leads the Project Management Office in the Telecom Consulting space and leads a team of Project Managers and Project Coordinators who are tasked with driving a wide variety of projects from start to finish. He will assign a project manager to this project after negotiations are complete. As program manager, Jeremy will oversee the project milestones and ensure the project is staying on track and on budget.

**Similar Project Overview** - Jeremy has been in the Project Management discipline for 25 years, with the last 13 years in leadership. Jeremy has experience in a wide variety of industries including software development, aerospace, finance and engineering, and local government, working for such companies as Microsoft, Boeing and the City and County of Denver.

### **David Beaulieu, Project Lead Consulting Engineer**

**Role and Responsibility** – David will be the project lead consulting engineer on this project. A Los Angeles resident, David will be on location to offer construction oversight and in person program management.

**Experience Overview** – David is a Telecom Consultant at Tilson with nearly three decades of experience planning, designing and implementing terrestrial and wireless telecom networks for commercial carriers, governments, and electric utility providers. Since 2022, David has supported the development of Golden State Net in its role as third-party administrator of the CA Middle Mile Broadband Initiative, as well as providing ad hoc support of the Golden State Connect Authority in their mission to bridge the digital divide. Drawn to large complex projects, David's experience includes the rollout of active and passive FTTx, the decommissioning of SONGS nuclear power plant, supporting SCADA for transmission of CA renewable energy, the Big Dig Boston, consultant to Saudi Telecom in support of a nationwide rollout of FTTx.

### **Carlos Banegas, Consulting Engineer**

**Role and Responsibility** – Carlos will perform consulting engineering work for this project.

**Experience Overview** – Carlos is a bilingual telecommunications professional and team leader with over 13 years of experience in telecommunications, combining a Bachelor of Engineering with a master's degree in global business management. Prior to joining Tilson, Carlos served as Supervisor of Network Construction and OSP/Fiber Project Manager for Crown Castle, Network Construction Coordinator for Spectrum/Charter Communications, and Project Engineer for Huawei Technologies Co Ltd. Carlos received his Bachelor of Science Engineering in Telecommunications from Unefa Universidad Nacional Experimental Politécnica De La Fuerza Armada Bolivariana Venezuela and Master's Degree in International Business from Hult International Business School in San Francisco, CA.

### **Heather Mills, Principal Consultant**

**Role and Responsibility** – Heather will assist with grant oversight and management work, reporting and documentation for this project.

**Experience Overview** - As a Principal Consultant for Tilson Technology Consulting's Broadband Consulting team, Heather advises clients on all aspects of grant preparation and grants management and supports clients with application preparation and awardee program compliance, as well as programmatic monitoring and compliance. Her recent experience includes supporting grant program design for BEAD. She has more than a decade of experience in project management and data analysis, with exceptional skills in long-term strategic planning for broadband funding, execution of complex tactical funding plans, and grant administration, budgeting, and financial and programmatic reporting. She is also an expert in NEPA and Section 106 processes and has spent more than a decade supporting clients with FCC programs such as E-Rate and Lifeline/ACP.

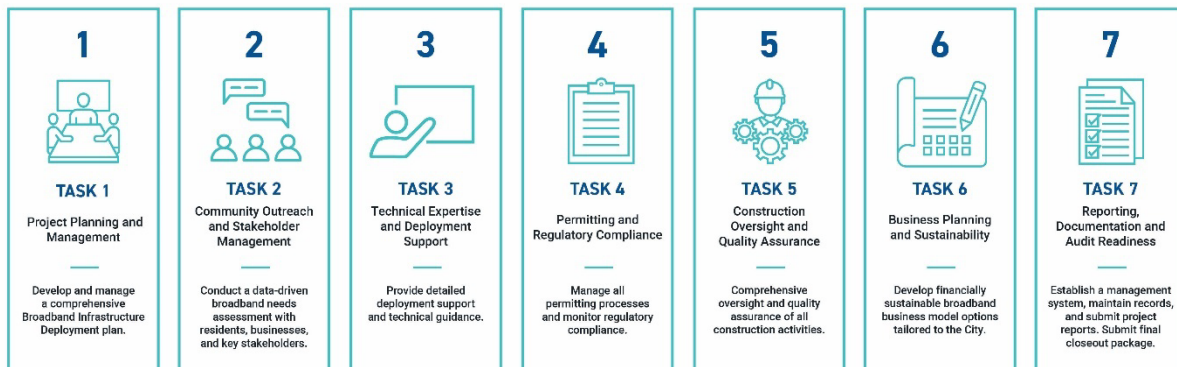
### **Ryland Sherman, Principal Consultant**

**Role and Responsibility** – Ryland will assist with business planning & sustainability for this project.

**Experience Overview** - Between March 2021 and May of 2023, Ryland served as a broadband challenge process subject matter expert at his prior firm, advising clients using his research into various states' challenge processes and the FCC's BDC challenge process throughout its development and implementation. Ryland also advised the Alabama Department of Economic and Community Affairs (ADECA) on a variety of broadband mapping issues and, in 2022, designed Alabama's broadband map challenge process. He has worked extensively with the FCC's Form 477 and BDC data and submitted FCC challenges on behalf of clients. Ryland worked on BEAD-related projects since the program's inception, leveraging his knowledge of broadband mapping and policy issues on behalf of clients. Ryland earned a PhD with a focus on economics and policy issues of telecommunications industries and a law degree from Indiana University.

### 3. Technical Approach

Our consulting team is well-equipped to manage all seven tasks of this project, to help the City of Huntington Park close the digital divide.



#### Task 1: Project Planning & Management

Our approach to managing and completing the defined scope of work is built upon a proven framework of strategic planning, operational control, and stakeholder alignment; designed specifically to meet the complexity and urgency of public broadband deployments.

**1. Comprehensive Project Work Plan Development** Project initiation will begin with development of a detailed Broadband Project Work Plan, structured in phases (e.g., Planning, Permitting, Make-Ready, Construction, Testing, Service Activation). The work plan will include:

- A Gantt-based master schedule with clear milestones, critical path analysis, and interdependency mapping across civil construction, fiber splicing, permitting, and equipment integration.
- Resource planning tied to labor needs, subcontractor availability, and procurement cycles.
- Role and responsibility matrices (RACI) to align internal team members, contractors, and agency partners.
- Deployment sequencing that prioritizes high-impact zones and aligns with CPUC and federal grant performance benchmarks.

**2. Broadband Program Management Controls** Our team will implement rigorous project governance practices including:

- **Budget & Grant Fund Tracking:** Real-time tracking of budget expenditures, subrecipient spending, and grant fund allocations through integrated financial systems.
- **Milestone-Based Reporting:** Project progress will be measured by deliverable-based KPIs with automated reports tied to grantor requirements (e.g., CPUC, NTIA, or CTCAC<sup>1</sup>).
- **Risk & Issue Management:** A live project risk register will identify and mitigate issues such as utility conflicts, ROW access delays, weather impacts, or material shortages.

<sup>1</sup> California Tax Credit Allocation Committee



- **Change Management:** A formal change control process will assess scope adjustments for cost/time impact and ensure stakeholder approval.
- **Performance Monitoring:** Weekly performance dashboards will provide transparency across budget, timeline, and scope metrics.

**3. Operational Readiness & Financial Sustainability** We will tightly integrate construction and technical milestones with operational launch plans to ensure service activation readiness. Key elements include:

- Customer service readiness assessments and staffing.
- Equipment provisioning and network testing protocols (e.g., OTDR, BER).
- Cash flow modeling aligned with construction drawdowns and service revenue projections.
- Forecasting models to evaluate post-grant operational sustainability and maintenance budgeting.

**4. Advanced Project Management Tools** We will utilize Smartsheets and Sitetracker to manage task assignments, track dependencies, and produce stakeholder-ready dashboards. Our systems will support:

- Real-time updates for permitting, fiber installation, and make-ready coordination.
- Custom reports aligned with CPUC Broadband Equity, Access, and Deployment (BEAD) and Middle Mile performance reporting standards.
- Document management and version control for all project submittals, permits, and compliance records.

**5. Cross-Functional & Interagency Coordination** Success in broadband projects requires collaboration. We will lead weekly coordination meetings with:

- City engineering, permitting, and finance departments.
- Construction contractors and fiber integrators.
- Broadband service providers and ISPs.
- Utility stakeholders (e.g., pole owners, underground utilities).
- External partners like LA DEAL and community stakeholders to maintain alignment with digital equity objectives and outreach goals.

**6. Grant Compliance & Audit Readiness** Our internal compliance team will ensure full alignment with CPUC, NTIA, and federal grant frameworks. Activities include:

- Documentation of all allowable costs, timekeeping, and subcontractor invoices.
- Maintenance of audit-ready documentation repositories.
- Quarterly and milestone-based progress reporting with required narratives and cost substantiation.
- Adherence to scope-of-work limits, avoiding scope creep or unallowable tasks without proper change order approvals.

## **Task 2: Community Outreach & Stakeholder Management**

Tilson's broadband consulting team is well-equipped to lead a community broadband needs assessment and to stand up long-term stakeholder engagement as a result of the needs assessment for Huntington Park. Our approach will be built upon identifying disadvantaged and underserved populations for inclusive

outreach, leveraging local schools, senior centers, and other relevant groups to maximize community participation.

### **1. Community Broadband Needs Assessment**

We will first define the objectives and scope of the needs assessment, primarily focusing on underserved and marginalized groups. Activities include:

- Conduct surveys both in person and remote about broadband use, barriers, device access and interest in funding programs
- Develop maps and dashboards showing gaps in adoption, affordability and literacy.
- Gather ISP availability maps, census-level connectivity, income, education and device data.

### **2. Targeted Stakeholder Engagement Strategy**

Our outreach efforts will be tailored to reach multilingual, low-income, and digitally disconnected populations. This will include:

- Mapping key stakeholders including: residents, businesses, schools, anchor institutions, non-profits, and broadband advocacy groups like LA DEAL.
- Create tailored outreach channels to key stakeholders in multiple languages
- Use multi-modal engagement tools like direct mail, in-person forums and online webinars
- Monitor turnout and demographic reach

### **3. Integrate Adoption & Digital Equity into Engagement**

- Assist stakeholders in designing curriculum relevant to daily needs, like job applications, telehealth and safety
- Partner with libraries, schools and non-profits for device distribution and literacy training
- Clarify pricing tiers with targeted community input in focus groups and surveys

### **4. Ongoing Communication & Strategy Alignment**

- Create a multi-stakeholder advisory committee with representation from all key groups
- Present our findings, designs, and strategy updates to stakeholders
- Use community data gathered to adjust service packaging, marketing language, and customer support models

### **5. Documentation, Reporting & Accountability**

- Track inputs and outcomes of survey results and focus groups
- Summarize community engagement outcomes in regular reports to CPUC
- Use regular check-ins to identify misalignments, pivot strategies, or reallocate resources to underrepresented areas or groups

### **6. Long-term Relationship Building & Sustainability**

- Maintain periodic reporting with key area stakeholders
- Ensure that outcomes of survey results and focus groups are accurately implemented into the broadband network

### Task 3: Technical Expertise & Deployment Support

Our team brings extensive experience in implementing micro trenching as a cost-effective, minimally invasive deployment method. We will provide the City with detailed deployment guidance including:

- **Trench Specifications:** Recommend trench depths of 10–14 inches and widths of 0.75–2 inches, tailored to site-specific conditions and conduit diameter.
- **Routing Strategy:** Leverage existing right-of-way, road shoulders, and sidewalks to minimize surface disruption and avoid utility conflicts, guided by local GIS and utility locate data.
- **Traffic Management Planning:** Develop comprehensive traffic control plans compliant with MUTCD and local DOT requirements, including lane closures, detour signage, and off-peak construction schedules to minimize public disruption.
- **Standards Compliance:** All trenching designs and methods will adhere to **ANSI/TIA-758-B**, **IEEE 802.3**, and **BICSI TDM and Outside Plant** guidelines, as well as local and environmental regulations.

#### 1. Trenching Equipment & Integration

We will advise on the selection and deployment of state-of-the-art micro trenching systems and support equipment including:

- **Precision Cutting Systems** (e.g., Ditch Witch, Vermeer micro trenchers) for clean, narrow cuts.
- **Vacuum Excavation Units** for potholing and debris removal.
- **Fiber Pullers & Jetting Machines** for low-stress cable installation.
- **Rapid Backfill Solutions**, including flowable fill and thermoplastic sealing compounds for fast restoration and durability.

#### 2. Fiber Optic Cabling and Connectivity Solutions

We will specify and procure fiber and components that ensure future-ready scalability:

- **Single-mode Fiber (OS2)** with bend-insensitive characteristics to support 10G+ upgrades.
- **Splice Enclosures & Slack Management Solutions** that provide flexibility and weatherproof protection.
- **Interoperability Considerations** for integration with existing legacy fiber and multi-vendor network environments.

#### 3. Network Architecture Design

We will assess and recommend robust and scalable network designs based on:

- **Point-to-Point Architecture** for direct high-speed connections to businesses or government facilities.
- **GPON/XGS-PON Solutions** for cost-efficient, high-capacity delivery to residential and MDU environments.
- Tailored architecture will ensure support for **symmetrical gigabit speeds** and integration with future smart city and IoT deployments.

#### 4. Integration with Existing Infrastructure

We will ensure seamless integration with City and utility systems through:

- **GIS Mapping Coordination** to avoid conflicts and utilize existing assets.
- **ROW and Easement Optimization**, leveraging pole data, vault access, and conduit availability.

- Collaboration with utility partners to align fiber placement with electric, water, and telecom systems.

## 5. Installation SOPs and Technical Specifications

We will deliver a comprehensive SOP manual and specifications covering:

- **Fiber Pathway Preparation & Trenching Protocols**
- **Cable Pulling, Splicing, and Termination Procedures**
- **Safety and Quality Assurance Practices**
- **Documentation Standards** for redlining, labeling, and as-built reporting

## Task 4: Permitting & Regulatory Compliance

Our team has a proven track record in managing complex broadband permitting processes across jurisdictions. We will:

- **Coordinate and Submit Permit Applications** with municipal, county, and Caltrans authorities.
- **Prepare CEQA/NEPA Documentation** when applicable, including environmental assessments and exemption filings.
- **Maintain Compliance** with CPUC General Order 95 (pole attachments), GO 128 (underground construction), and applicable environmental and stormwater regulations.
- Monitor compliance with **prevailing wage, local hiring mandates, insurance and bonding requirements, and construction safety standards (Cal/OSHA)**.
- Facilitate compliance reporting for **CPUC grant-funded projects**, including milestones, workforce tracking, and audit documentation.

## Task 5: Construction Oversight & Quality Assurance

We provide full-service construction management with experienced field staff and inspection protocols, serving as the City's on-site representatives. Our approach includes:

### 1. Daily Oversight of Construction Activities

- Oversight of **civil work**, including micro trenching, conduit installation, vault placement, and street restoration.
- **Fiber Deployment Supervision**, covering pulling, splicing, testing, and labeling.
- **Coordination with Subcontractors and Utilities**, including daily briefings, job walks, and conflict resolution.

### 2. Progress Monitoring and Milestone Management

- Enforcement of **construction milestones, critical path timelines**, and material delivery schedules.
- Coordination of **change orders**, scope adjustments, and field issues in real time.

### 3. Inspections and Compliance Verification

- **Daily Field Reports** with photos, redlines, and checklist documentation.
- Verification of:
  - Trench depth/width and placement per design

- Conduit integrity and sealing
  - Vault installation, accessibility, and grounding
  - Slack loops and fiber protection
- Review of **as-built drawings**, GIS data, and inspection reports for accuracy.

#### 4. QA/QC Program Implementation

We will establish and enforce a robust QA/QC plan that includes:

- **OTDR and Power Meter Testing** for fiber continuity, signal loss, and splice verification.
- Inspection of **splice trays, closures, enclosures, and routing**.
- Verification of **labeling, documentation, and panel configuration**.
- Adherence to **compaction specs and surface restoration** (asphalt/concrete restoration, striping, signage).
- Coordination of final walkthroughs and **punch-list completion**.

#### 5. Compliance with Regulatory and Grant Requirements

- Enforce compliance with:
  - CPUC funding rules and reporting (CASF, BEAD)
  - Environmental mitigation measures
  - Labor standards (Davis-Bacon, DIR)
  - City-specific utility and construction codes

All activities will be documented with **field photos, GPS-based construction logs, QA checklists, and contractor certifications**, ensuring full transparency and audit readiness.

## Task 6: Business Planning & Sustainability

Tilson's talented Principal and Broadband consultants will work to create a fiscally sustainable, community-responsive business plan tailored to Huntington Park's strategic vision and regulatory commitments. Tilson will execute the following approach items:

#### 1. Business Model Development & Financial Modeling

- Tilson will provide a 10-year financial projection, including a cost model for the network, capital expenditures operations, network operations, field services and staffing
- Identify model options that work best for this network including:
  - Public utility/municipal broadband
  - Public-private partnerships
  - Open-access wholesale
  - Fully private

#### 2. Market Analysis & Competitive Benchmarking

We will:

- Map existing provider coverage, speed tiers and pricing
- Conduct survey and focus groups to gauge demand, service priorities, and willingness to pay.
- Analyze demographics for price elasticity and tier preference
- Recommend pricing tiers (basic, symmetrical gigabit or business) incorporating possible subsidy discounts
- Align digital equity tiers with underserved households

### **3. Marketing, Outreach & Acquisition Strategy**

- We will prepare a communications strategy to align marketing, outreach and acquisition strategies.
- We will promote branding and messaging that emphasizes multilingual outreach
- We will co-brand with local trusted voices like schools and non-profits.

### **4. Operations Plan & SLA Framework**

We will design a broadband operations plan that outlines:

- Workflow design
- Customer service protocols
- Network monitoring
- Maintenance & Staffing
- Performance metrics

### **5. Revenue Diversification & Value Add services**

- Identify dark fiber leasing options to local ISPs, businesses and anchor institutions
- Managed service offerings such as VLAN, cybersecurity, hosted VoIP and backup for institutions
- Identify Smart City & IoT initiatives
- Anchor partnerships, like contracts with schools, health clinics, and community businesses

### **6. Compliance Reporting & Coordination**

- Collaborate with Huntington Park and CPUC for milestone tracking and reporting
- Monthly, Quarterly, and annual report preparation
- Closeout reporting
- Maintain audit trails including customer records, vendor invoices and ensure all components align with grant/funding requirements
- The deliverables will include: financial statements and updated pro formas; adoption metrics by geography and income, a performance dashboard, and community engagement summary

## **Task 7: Reporting, Documentation & Audit Readiness**

To manage a comprehensive, compliant, and audit-ready broadband deployment program for the City of Huntington, Tilson will complete the following activities:

### **1. Centralized Program Management System**

- We will use Smartsheets or an agreed upon Grant Management System (GMS) to support version control, real-time updates and automated workflows to manage this program

### **2. Comprehensive Record-Keeping**

We will keep comprehensive records of:

- Procurement and awarded contracts
- Permits and utility agreements
- Construction and GIS records
- Community engagement and performance documentation

Our documentation will meet CPUC, federal and local retention standards.

### **3. Progress Reporting & Grant Updates**

We will submit progress reports and updates to the CPUC or other relevant entities like the NTIA that review:

- Financial drawdowns
- Milestone achievements
- BSL maps
- Customer activation
- Service availability

#### **4. KPI Tracking & Reporting**

We will track and visualize key project KPIs such as:

- Homes passed vs. planned
- Task-rates by geography/demographics
- Construction footage completed
- Fiber splicing success rates & OFST testing
- Cost per mile vs. budget
- Average customer activation time
- Any other as defined by Huntington Park

#### **5. Audit-Ready Financial Controls & Protocols**

Our team will ensure full audit readiness by implementing financial controls and audit protocols like:

- Coding and tracking expenditures
- Invoice reconciliations
- Timekeeping and labor documentation
- KPI outcome verification

#### **6. Final Project Closeout Package**

- We will create a closeout package with financial reconciliation of final budgets, CapEx/OpEx summaries and re-costing analysis
- The final report will detail a sustainability plan of the ongoing operations budget, customer support structure, and digital inclusion commitments
- We will list a full compliance documentation with a full archival of permits, performance logs, certification statements, invoices, labor time records, audit reports, and community engagement.

# Project Schedule

Project Start Date: August 4, 2025

1-Aug-25

Project Name: Huntington Park

			2025		2025		2026		2026		2026		2026		2027					
			Q3		Q4		Q1		Q2		Q3		Q4		Q1					
			Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Project Start Date: August 4, 2025			1-Aug-25																	
Project Name: Huntington Park			Activity		Start Date		End Date													
Task No. 1: Project Planning & Management																				
Develop a detailed Broadband Project Work Plan, integrate financial sustainability					Aug-25	Oct-25														
Implement robust program management controls					Aug-25	Oct-25														
Track progress, manage deliverables, provide real-time status reports					Aug-25	Dec-26														
Lead cross-functional coordination among stakeholders					Aug-25	Dec-26														
Ensure compliance with applicable grant management frameworks					Aug-25	Dec-26														
Task 2: Community Outreach & Stakeholder Management																				
Lead design and execution of a community broadband needs assessment					Aug-25	Oct-25														
Develop and implement a targeted stakeholder engagement strategy					Aug-25	Oct-25														
Integrate broadband adoption and digital equity considerations into stakeholder engagement efforts					Aug-25	Oct-25														
Facilitate ongoing stakeholder communication and program alignment					Aug-25	Oct-25														
Document and incorporate community input into project planning					Aug-25	Oct-25														
Build long-term relationships with community stakeholders					Aug-25	Dec-26														
Task 3: Technical Expertise & Deployment Support																				
Provide detailed guidance on broadband deployment methods					Oct-25	Mar-26														
Advise on the selection and integration of trenching equipment and technologies					Oct-25	Mar-26														
Specify fiber optic cabling and connectivity solutions that meet current and future bandwidth requirements					Oct-25	Mar-26														
Assess and recommend network architecture options					Oct-25	Mar-26														
Ensure proper integration with existing broadband infrastructure and utility systems					Oct-25	Mar-26														
Develop standard operating procedures (SOPs) and technical specifications for installation crews					Oct-25	Mar-26														
Task 4: Permitting & Regulatory Compliance																				
Manage all permitting processes					Jan-26	Oct-26														
Monitor compliance with applicable construction roles					Jan-26	Oct-26														
Task 5: Construction Oversight & Quality Assurance																				
Comprehensive oversight of all broadband construction activities					Jan-26	Dec-26														
Coordinate with key stakeholders to maintain alignment with project schedules, safety standards, and construction milestones					Jan-26	Dec-26														
Conduct regular site inspections, progress reviews, and punch-list evaluations					Jan-26	Dec-26														
Establish and enforce a rigorous QA/QC program					Jan-26	Dec-26														
Document construction progress and compliance					Jan-26	Dec-26														
Ensure all construction activities comply with applicable codes and regulations					Jan-26	Dec-26														
Task 6: Business Planning & Sustainability																				
Develop financially sustainable broadband business model options tailored to the City's goals, demographics and regulatory environment					Aug-25	Dec-25														
Conduct market analysis and competitive benchmarking					Aug-25	Dec-25														
Develop a comprehensive marketing, outreach and customer acquisition strategy					Aug-25	Dec-25														
Design a broadband operations plan					Aug-25	Dec-25														
Explore revenue diversification strategies					Aug-25	Dec-25														
Coordinate with city staff to prepare required CPUC and other agency reports					Aug-25	Dec-26														
Task 7: Reporting, Documentation & Audit Readiness																				
Establish and maintain a centralized broadband program management system					Aug-25	Oct-25														
Maintain, complete, organized records of all broadband deployment phases					Aug-25	Dec-26														
Develop and submit comprehensive progress reports and grant performance updates					Aug-25	Dec-26														
Track and report key performance indicators (KPIs)					Aug-25	Dec-26														
Ensure full-audit-readiness					Aug-25	Dec-26														
Prepare a final closeout package upon project completion					Jan-27	Jan-27														



# Quality Assurance / Quality Control

We will implement a comprehensive QA/QC program tailored to broadband infrastructure deployment. This program will be guided by national standards (e.g., BICSI, TIA-568, IEEE 802.3) and industry best practices.

## Key components include:

- **Testing & Verification**
  - Verify OTDR and power meter testing to validate fiber optic continuity, loss budget, and signal integrity.
  - Review test results for compliance with design thresholds and CPUC performance metrics.
- **Physical Inspections**
  - Inspect splicing enclosures, patch panels, and slack loops for craft quality, strain relief, bend radius, and labeling compliance.
  - Conduct trench depth and compaction verification using probe tools and density tests.
  - Monitor backfill, and surface restoration to ensure long-term durability and adherence to local standards.
- **Documentation & Reporting**
  - Produce detailed inspection reports that include photographs, redlined as-built markups, and contractor QA checklists.
  - Maintain a centralized QA log that records issues, resolutions, test data, and compliance evidence.
  - Submit weekly summaries to City staff highlighting work completed, deficiencies noted, and next steps.

## Regulatory & Grant Compliance

We will ensure all field activities comply with:

- **Applicable Codes and Standards** – Including CPUC, OSHA, CALOSHA, MUTCD, NEC, and City-specific requirements.
- **Environmental Permits** – Monitor work areas for compliance with SWPPP/NPDES requirements and resource protection measures.
- **Prevailing Wage & Workforce Reporting** – Verify contractor adherence to certified payroll, skilled labor usage, and grant-specific workforce documentation requirements (if funded by CPUC or other state/federal grants).

## Our Team's Qualifications

Our QA/QC leads bring extensive experience in field oversight of fiber network construction across both urban and rural environments. Our team has successfully overseen projects involving micro trenching, aerial-to-underground transitions, directional drilling, and high-count fiber backbone installations.

## Conclusion

Through diligent construction oversight and a rigorous QA/QC program, we will safeguard the City's investment in broadband infrastructure, ensure contractor accountability, and deliver a high-performing network built to last. Our structured reporting and proactive coordination will keep all stakeholders informed and confident in project progress from groundbreaking to final acceptance.

## 4. Relevant Experience

### **GSN (California Department of Technology Middle Mile Broadband Initiative) (2022)**

Tilson played a pivotal role in supporting the California Department of Technology (CDT) on its ambitious, state-funded open access middle mile broadband project, which will ultimately span approximately 8,154 miles across California. Leveraging deep industry expertise, Tilson facilitated the adoption of telecommunications industry standards to ensure the network's interoperability, reliability, and long-term sustainability. The team developed robust project tracking and monitoring tools, enabling CDT and its partners to oversee progress, manage risks, and maintain transparency across multiple project phases and stakeholders. Tilson also defined custom network design specifications tailored to California's diverse geography and unique infrastructure needs, ensuring the network would meet both current and future demands.

In navigating the complex regulatory landscape, Tilson ensured full compliance with state, local, and federal permitting agencies, streamlining approvals and minimizing delays. The firm drafted a comprehensive operational budget model, providing CDT with clear financial projections and resource allocation strategies throughout the project lifecycle. To support the network's long-term viability, Tilson defined a suite of potential services to monetize the infrastructure, maximizing public benefit and sustainability. The team also created detailed network operations and maintenance models, outlining best practices for efficient, reliable service delivery. Throughout the engagement, Tilson led project data collection, analysis, and reporting, equipping CDT with actionable insights to guide decision-making and demonstrate progress to stakeholders. This comprehensive approach helped position California's Middle Mile Broadband Initiative as a national model for large-scale, open access broadband infrastructure development.

### **GSCA (2022-Present)**

Since 2022, Tilson has performed engineering and related consultative services for Golden State Connect Authority (GSCA), a joint powers authority comprised of 40 rural California counties designed for the purpose of increasing access to reliable, affordable high-speed internet for the residents and businesses of those counties. Tilson's work spans from conceptual design all the way through low-level design and engineering to create constructible network designs that are shovel ready. Tilson is focusing on designs that not only meet the objectives of GSCA but will maximize eligibility for various funding opportunities available.

Tilson's engineering services have included high-level fiber optic design, quantitative and qualitative cost and feasibility analyses, low-level fiber optic design, civil and facilities engineering for central office and network hut facilities, permitting and rights-of-way engineering, and final preparation of bid-ready RFP packages.

Additionally, Tilson served as the lead broadband consulting partner for the Golden State Finance Authority (GSFA) and its member counties, delivering a comprehensive suite of planning, technical, and strategic services to advance regional broadband initiatives. Tilson's work included conducting county-level broadband needs assessments, mapping existing infrastructure, and identifying service gaps through robust data collection and stakeholder engagement. Leveraging its deep technical expertise, Tilson developed detailed network designs and cost estimates for proposed middle-mile and last-mile fiber deployments, tailored to the unique geographic and demographic characteristics of each county.

Along with technical planning, Tilson guided GSFA and its counties through complex regulatory and funding landscapes, including the preparation of successful grant applications for state and federal broadband programs. The firm provided ongoing project management support, facilitated public outreach, and coordinated with local governments, utilities, and internet service providers to ensure alignment and maximize project impact. Tilson's ability to synthesize technical, financial, and policy considerations enabled GSFA and its constituents to make informed decisions, secure critical funding, and advance toward the goal of universal, affordable broadband access. This engagement demonstrates Tilson's capacity to deliver end-to-end broadband consulting services that drive results for public sector clients.

### **Seneca Nation (2019-2021)**

The Seneca Nation of Indians is a federally recognized tribal nation consisting of five territories over approximately 54,000 acres in Western New York. These territories are not contiguous and each parcel is unique in its economic, social, and environmental profile. The Cattaraugus territory encompasses approximately 22,000 acres (or 34.4 square miles) with a population of 2,655 enrolled tribal members and their families, 41 government facilities, and approximately 1200 residential and commercial structures.

Through its ReConnect Funding Program, the USDA invested \$4.3 million in high-speed broadband infrastructure aimed at creating or improving rural e-Connectivity for more than 1,000 rural households in the Seneca Nation's Cattaraugus Territory in western New York. The proposed network would provide access to all premises on the territory, provide speeds up to 2.4 Gbps downstream and 1.2 Gbps upstream per 32 subscribers, and be engineered for integration and expansion of future technological advances or subscriber growth. The Nation required a reliable firm to provide expert-level broadband consulting and holistic oversight of the project; conduct comprehensive utility pole surveys; design and engineer the last mile fiber-to-the-premise network to meet necessary specifications; undertake financial modeling and budget forecasting of the proposed network; identify required third-party approvals or permits; oversee the utility pole and conduit licensing process; prepare the construction-ready bid package; and provide assistance in reviewing proposals and ultimately identifying a construction contractor.

Tilson provided first-in-class turnkey design and engineering services creating a construction-ready design capable of connecting the entirety of identified premises in the Cattaraugus Territory. Through value-added engineering, Tilson was able to creatively re-purpose existing commercial grade properties as hut locations,

efficiently develop routes to leverage federal funding, and ultimately introduce savings of approximately \$425,000 or roughly 8.5% of the estimated total project cost.

Tilson also provided expert broadband consulting services throughout the project to develop informative and actionable financial models and acted as a resource to ensure successful execution of the project from start to finish.

## References

	<p><b>Client Contact Person:</b> Barbara Hays, Chief Economic Development Officer, Golden State Connect Authority</p> <p><b>Phone:</b> 916.447.4806</p> <p><b>Email:</b> bhays@rcrcnet.org</p> <p><b>Years of Service:</b> 4</p>
 <b>GOLDENSTATENET</b>	<p><b>Client Contact Person:</b> Shannon Martin-Guzman, Product Delivery Manager, Golden State Network</p> <p><b>Phone:</b> 916.579.1862</p> <p><b>Email:</b> Shannon.martinguzman@state.ca.gov</p> <p><b>Years of Service:</b> 1</p>
 <b>SENECA ENERGY LLC</b>	<p><b>Client Contact Person:</b> Anthony Giacobbe, General Manager, Seneca Energy</p> <p><b>Phone:</b> 716.532.9221 x5040</p> <p><b>Email:</b> Anthony.giacobbe@sni.org</p> <p><b>Years of Service:</b> 3</p>

## Certificate of Insurance

Please see next page.

# **City of Huntington Park, CA**

## **Project Management & Consulting Services For Broadband Infrastructure Deployment**

July 10, 2025

[glopez@hbca.com](mailto:glopez@hbca.com)

City of Huntington Park – City Clerk's Office  
Attn: Gerry Lopez, Public Works Director  
6550 Miles Avenue  
Huntington Park, CA 90255



HR&A

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July 10, 2025

City of Huntington Park – City Clerk's Office  
Attn: Gerry Lopez, Public Works Director  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Director Lopez,

Congratulations on Huntington Park's \$25.3 million award from the California Public Utilities Commission (CPUC). This is a historic milestone for the City that holds the promise of higher quality broadband at more affordable rates for Huntington Park residents, businesses, and institutions, leading to greater broadband adoption and economic success. Now, you have an exceptionally tall task ahead: you must oversee the effective design, permitting, and construction of this network before federal funding runs out at the end of next year; secure a partner to provide service over the network such that it is affordable to residents while also being financially sustainable; ensure community support and adoption-readiness amidst a challenging political landscape locally and nationally; and document the project with the rigor necessary to secure CPUC reimbursement and pass any potential audits. This project is not for the faint of heart.

HR&A Advisors, Inc. (HR&A) and CTC Technology & Energy (CTC) are uniquely equipped to serve as your partner in this endeavor. We have been working in partnership for eight years delivering projects just like yours, and we believe you can have confidence in our firms and our dedicated team leaders for several reasons, including:

- **We have overseen the delivery of billions of dollars in broadband infrastructure deployment for government agencies, including the highest profile projects in Los Angeles and statewide.** For example, the California Department of Technology has entrusted HR&A and CTC to serve as strategic advisors and program managers for the Middle Mile Broadband Initiative, the largest public network construction project in the country. In Los Angeles, we have been the lead consultants and program managers for the County's Community Broadband Network program, for which we're currently helping to oversee WeLink's deployment.
- **We bring deep experience with the CPUC, including serving as their consultants for multiple projects.** Experience navigating the CPUC is essential for the City. Our team works directly with CPUC as their consultants for the BEAD program and we even wrote CPUC's California Local Jurisdiction Broadband Permitting Playbook. We know how to prepare documents that earn CPUC approval and how to navigate conversations about the project's needs along the way to ensure speed and compliance.
- **We are well-established, proven, and trusted members of LA's digital equity ecosystem.** In addition to our work for LA County, our local broadband work includes helping Destination Crenshaw and West Hollywood secure an open access network development partner, developing the Bureau of Street Lighting's municipal mile broadband program, helping Long Beach develop a new program for broadband in multiple dwelling units, and leading the Internet Action Team of The Angeleno Project to develop new governance models for broadband management that also helped to secure funding for our partners at LA DEAL.
- **We are local and will be with you on the ground at every step along the way.** Our overall Program Manager, HR&A Principal Alex Banh, is based in our DTLA office, and CTC's Director of OSP Engineering, Cyle Chapman and Senior OSP Engineer Aaron Easton are based in Compton. They will serve as our onsite project leaders, complemented by strategic guidance from HR&A Partner Danny Fuchs, CTC President Joanne Hovis and CTO Andrew Afflerbach, who bring 70 years combined public broadband experience.

**Notably, our companies are also entirely free of any financial entanglements with any construction company or ISP, ensuring that the City will have neither real nor perceived conflicts of interest for this project.** I have read, understood, and agreed to all statements in this request for proposal and acknowledge receipt of all addendums/amendments as well as to the terms, conditions, and attachments referenced. We hope you find our candor, experience, and approach compelling, and we look forward to the opportunity to meet you.

Sincerely,



Danny Fuchs, Partner, HR&A Advisors, Inc. | 212.977.6171 | [danny@hraadvisors.com](mailto:danny@hraadvisors.com)



# 1. Consultant's Background

HR&A Advisors, Inc. (HR&A) and CTC Technology & Energy (CTC) have been collaborating on broadband and digital equity projects for eight years. We have each worked across the public, private, and nonprofit sectors to create more equitable, resilient, and dynamic communities for more than forty years. We bring unparalleled experience working for multiple state governments, large and small municipalities, nonprofits, public interest institutions, and others to achieve universal broadband and digital equity. We built our partnership first in the City of New York, where we developed the Internet Master Plan that secured the selection of eleven different Internet Service Providers to deploy last-mile networks in neighborhoods across the city. Our partnership is designed to cover every aspect of broadband network development, from strategic planning to community engagement; business and financial planning to ISP engagement and public-private partnership negotiation; engineering design to permitting and construction management across every type of broadband typology; monitoring and compliance to long-term program evaluation and strategic communications. As a result, we have been entrusted by nearly two dozen State Broadband Offices and many more localities across California and nationwide.

## **About HR&A Advisors, Inc.**

For nearly fifty years, HR&A has worked to turn vision into action through rigorous analysis, strategy development, and implementation planning. Our 100% employee-owned firm, founded in Los Angeles in 1976, provides strategic advisory services for some of the most complex city-building projects across North America and abroad. Our 180 employees have guided hundreds of clients in transforming public infrastructure, real estate, and economic development concepts first into actionable plans, then into job-producing, community-strengthening assets.

We have been serving the public broadband network movement for nearly a decade, helping our clients develop plans and deliver results for tens of thousands of households, with a pipeline of hundreds of thousands of households and businesses to be connected over the next few years in the communities we have served thanks to funding and public-private partnerships we helped secure. We have been entrusted by three of the four largest states in the nation to serve as overarching program managers for the broadband and digital equity deployments, in addition to eight of the twenty most populous counties in the country and countless smaller communities and tribal nations. But one example is our comprehensive program delivery services for the State of New York, for which we helped to design and continue to manage or advise on five separate broadband infrastructure programs – including the landmark Municipal Infrastructure Program, which is currently deploying nearly \$215M from the US Treasury's Capital Projects Fund to enable more than a dozen local governments like Huntington Park deploy more than 2,000 miles of fiber to 87,000 locations to be served by public broadband networks.

HR&A's roots in economic development, real estate, and government consulting and capacity building reflect how we approach our broadband work: it is not only about the outputs of the work – for example, the number of households and businesses connected, miles of fiber laid, or number of devices distributed – it is also about the outcomes that our clients are able to realize – for example, the improvements to economic and workforce development, public health, educational attainment, or the efficiency and effectiveness of essential services.

## **About CTC Technology & Energy**

CTC is a nationally recognized, independent, woman-owned telecommunications consulting firm with over 40 years of experience serving the public sector. Since CTC's founding in 1983, it has provided strategic planning, engineering design, and construction oversight services to hundreds of jurisdictions and municipal utilities nationwide. CTC offers a unique combination of qualifications and capabilities in broadband engineering (fiber and wireless), network planning, financial analysis, business planning, project management, construction oversight, and grant compliance.

CTC's California headquarters is a short, 20-minute drive from Huntington Park City Hall. Our broadband construction management and oversight team works nationally but is headquartered and heavily staffed locally,

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including their Chief Technology Officer, Andrew Afflerbach, Ph.D., who is a licensed Professional Engineer in the State of California (#23035).

CTC has a full-time team of approximately 100 broadband engineers, GIS specialists, analysts, project managers, and administrative staff. They have provided independent financial, strategic, and technical guidance to hundreds of public sector clients, including state and local governments, non-profit consortia, universities, and municipal utilities.

We have designed, engineered, and overseen the construction of thousands of miles of outside plant (OSP) fiber, including for municipal and state middle-mile and fiber-to-the-premises (FTTP) initiatives. We have designed fiber networks ranging in scope from 4 miles to more than 1,000 miles and have done this work in rural, suburban, and urban environments.

Among our successful past projects is an 80-mile FTTP design, engineering, and construction oversight project for the City of Westminster, Maryland—as well as similar fiber engineering and construction oversight projects for the towns of Holly Springs and Wake Forest, North Carolina; Anne Arundel County and Montgomery County, Maryland; and Arlington County, Virginia. We also created the outside plant (OSP) architecture for the New Zealand national FTTP buildout.

Our staff of network engineers and outside plant engineers — many of whom are licensed Professional Engineers — have extensive industry background, including conducting field data collection, designing, and engineering fiber-to-the-premises (FTTP) networks.

As a matter of policy, CTC does not have financial relationships with broadband construction companies, equipment manufacturers, or suppliers. We are completely independent of the entities the City will select for its design-build process. Because of this lack of entanglements, we are in a position to oversee and manage the City's project—and to unfailingly represent the City's interests—in ways that the vast majority of consulting companies are not. In our 42 years in business, we have never deviated from this commitment.

## **About our Project Team**

Danny Fuchs, Joanne Hovis, and Andrew Afflerbach will be responsible for the effective delivery of this project for Huntington Park; we are company leaders who take personal interest in and responsibility for the work of our team. We are excited to be able to offer a team of dedicated, passionate senior leaders from our companies to serve the City of Huntington Park on the ground, with the capability to hit the ground running given our deep experience with broadband deployment locally. The following bios provide an overview of the staff members who would lead our work with Huntington Park (resumes are attached in Appendix A.) This team will be complemented by HR&A and CTC's expansive roster of analysts and other subject matter experts. Our team for this project includes:

### **Alex Banh, HR&A Principal**

#### **Role in Project: Lead Program Manager**

Alex will be responsible for integrating community engagement, business planning, permitting, construction management, and compliance and reporting into a clear and accessible project plan that enables the City to have confidence each week that progress is proceeding apace, risks are identified early, and risk management tactics are in place, and corrective actions are taken with your design-build partner when necessary. This role requires an integrated thinker who understands all aspects of the project across government, community, financial, business, partnership, legal, and other perspectives – perspectives that Alex has developed through his time as Digital Equity Manager for the City & County of San Francisco, as leader in multiple State broadband programs, including California's, and in his role overseeing Clark County, Nevada's comprehensive broadband and digital equity program, which includes the ongoing construction of fiber to municipal facilities and an active selection process for the County's prospective ISP partners.

### **Preston Rhea, Principal**

#### **Role in Project: Business Planning & Sustainability Lead**

Preston has over a decade of experience in telecommunications engineering and public interest advocacy.

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Preston advises governments, philanthropists, and economic development organizations on the most impactful and equitable ways to build and use infrastructure for universal broadband adoption. Previously, Preston worked at Monkeybrains, an Internet Service Provider based in San Francisco, where he coordinated partnerships with governments to build public fiber to affordable housing, broke barriers to affordable internet in large apartment buildings, and advanced gigabit network penetration in underserved areas.

**Teles Fremin, P.E., Deputy Chief Technology Officer**

**Role in Project: Technical Program Manager**

As CTC's Deputy Chief Technology Officer, Teles draws on her two decades of hands-on experience to provide engineering and technical oversight for clients' telecommunications projects and services. Working closely with the CTO, she develops broadband strategic plans for state and local governments; her engagements have included projects for the California Department of Technology, the Georgia Technology Authority, and the Texas Department of Transportation.

**Mitchell Hergett, Director of Technical Compliance & Monitoring**

**Role in Project: Technical Compliance & Monitoring Lead**

Mitch is an expert in the design and construction of broadband networks. He provides project management for many of CTC's consulting and engineering projects. He previously managed CTC's outside plant (OSP) engineering and construction oversight services. He develops project plans, performs stakeholder outreach, manages staff, and reviews network designs as well as fiber broadband grants management processes.

**Matthew DeHaven, Vice President of Fiber & Infrastructure**

**Role in Project: Subject Matter Expert**

Matt will provide overall project oversight and subject matter expertise for this project. He has managed and supported the planning and deployment of dozens of fiber-to-the-premises networks for public sector clients, working on system-level designs and cost estimates as well as providing detailed engineering and construction oversight. He led the project that built CTC's proprietary fiber network cost model, which incorporates economic, financial, topographical, and field data to produce highly accurate fiber network cost estimates. Matt leads the CTC team that supports the California Department of Technology in managing all aspects of the deployment of California's 8,000+ mile statewide Middle-Mile Broadband Network, including supervision of network design, construction, maintenance, and operation.

**Cyle Chapman, Director of Outside Plant Engineering**

**Role in Project: Construction Oversight Manager, QC/QA Lead**

Cyle oversees CTC's outside plant engineering team, which conducts field surveys, develops network design data, performs fiber network quality control checks and other aspects of construction oversight, and conducts post-grant-award compliance monitoring of network deployments. Cyle is local to Huntington Park. He specializes in fiber broadband network engineering and has experience in the design, layout, deployment, construction, and splicing of fiber. In his management work, he has specialized in quality control, training, and cost containment.

**Aaron Easton, Senior Engineer**

**Role in Project: Construction Oversight, QC/QA**

Aaron Easton has decades of experience in network design and engineering, including extensive recent experience as an engineer supporting CTC's engagement with the California Department of Technology's Middle-Mile Broadband Initiative. Aaron is local to Huntington Park.

## 2. Qualifications & Experience

Managing the implementation of Huntington Park's broadband infrastructure project requires an expansive range of tasks over the next year. HR&A and CTC will provide unparalleled broadband expertise to develop and manage a comprehensive Broadband Infrastructure Deployment Plan for the City, and to deliver that plan on time and on budget, including not only management of the City's design-build partner, but also an expansive community and stakeholder engagement program, as well as the identification and selection of a capable operating partner for the network that minimizes the City's ongoing risk associated with the project.

**Progressive broadband infrastructure deployment experience** – Our team demonstrates extensive experience in managing complex broadband infrastructure projects across diverse environments. We deliver comprehensive OSP engineering services including field surveys, desktop designs, attachment licenses, ROW permits, material specifications, drafting, professional engineering review, environmental permits, railroad permits, GIS data integration, utilities locating, as-built verification, and GPS mapping. We have successfully overseen aerial and underground fiber installation, conduit system design, and full-scale fiber optic network construction in urban and suburban settings.

**Grant-funded municipal broadband program management** – We have significant recent experience working with state and federal grant funding across various broadband infrastructure programs for municipalities and beyond, including Treasury's ARPA CPF and SLFRF Programs; NTIA's Broadband Infrastructure, Middle Mile Grants, and Broadband Equity, Access, and Deployment (BEAD) Programs; USDA ReConnect; and E-Rate funding for schools and libraries. We deliver comprehensive grant support services including application development, compliance oversight, and post-award administration. Our team includes personnel with direct experience working with federal agencies, and in California, we have managed grant-funded broadband projects for the County of Los Angeles and Destination Crenshaw, coordinating among City and County agencies, community stakeholders, and private sector partners.

**Compliance excellence and documentation** – As a result of this experience, we understand the importance of project and financial controls, and the necessity to ensure that all grant-related expenses are allowable, allocable, and reasonable. We have experience developing schedules, risk assessments, risk mitigation measures, and other project documentation consistent with grant funding requirements, and then reporting that information to state and federal agencies during desk reviews and site visits. We are also intimately familiar with the key state and federal regulations governing project performance and compliance, such as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements), Treasury guidance specifically applicable to CPF subgrants, Environmental and Historic Preservation requirements – including the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), California Environmental Quality Act (CEQA), and related laws and Executive Orders. We have helped the California Department of Technology (CDT) manage procurement, budgets, environmental compliance, reporting, and desk reviews as part of its NTIA Middle Mile Grant award; our subject matter experts wrote the CPUC's [California Local Jurisdiction Broadband Permitting Playbook](#), which included a section on CEQA compliance; and we developed much of the prevailing wage guidance for the CPUC's BEAD Initial Proposal Volume II and BEAD grant application, including guidance on the consideration of Davis-Bacon prevailing wages, aspects of California Labor Code § 1770 et seq., "Prevailing wage determination," and California Labor Code § 1720.

Our experience includes helping clients like Huntington Park stay in compliance with their obligations, as well as overseeing vendors and subgrantees to ensure that all obligations and requirements are appropriately flowed-down to third party agreements and that those obligations are then monitored for compliance and appropriately rolled-up for state and federal reporting, as needed.

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**Comprehensive program management expertise** – We employ certified Project Management Professionals (PMP) who consistently deliver projects on time and within budget. Our program management approach encompasses project scoping, budgeting, scheduling, vendor oversight, and stakeholder coordination. We have developed custom RFPs for construction services, managed bid evaluation processes, and provided construction contractor oversight for numerous municipal clients. Our project management approach is informed by best practices from the Project Management Institute (PMI) Project Management Body of Knowledge (PMBOK) framework and project management best practices. In alignment with that framework, we work closely with our clients to understand their scope, define important milestones, set deadlines, establish clear accountability, and leverage tracking tools and appropriate communications channels to manage issues and communicate important outcomes.

**Technical expertise in fiber optic technologies** – Our team possesses deep technical expertise in FTTH/FTTP deployments, GPON architectures, and fiber testing standards. Our engineering team prepares detailed splice matrices, logical network diagrams, and performs comprehensive fiber optic performance testing including OTDR and insertion/return loss measurements. Staff engineers oversee construction quality assurance, ensuring compliance with design specifications and industry standards.

**Business model development and sustainability planning** – We develop comprehensive business models and sustainability plans for broadband systems, including detailed pro forma analysis, revenue forecasting, and cost modeling. We assist clients with rate design strategies and customer acquisition planning to ensure long-term network viability.

**Stakeholder coordination and public engagement** – We excel at translating complex technical information for diverse audiences, facilitating community engagement sessions, conducting inclusive and comprehensive needs assessments, and coordinating among stakeholders across multiple sectors. We have led stakeholder engagement and community outreach for multiple cities, counties, and states across the country.

## **a. Technical Approach**

HR&A and CTC's work will be responsive to Huntington Park's needs at every step throughout plan development and implementation, ranging from support for the City's broadband planning and project management, permitting and regulatory compliance, and oversight of construction and quality assurance to comprehensive needs assessment, community outreach, stakeholder management, business planning, and marketing.

The pages that follow detail our technical approach and the scope of work that we plan to undertake to ensure the City's broadband success.

### **i. Project Planning & Program Management**

Consistent with our business philosophy and values, our team manages client projects with an approach that promotes quality, consistency, and transparency with our clients, while ensuring our work is delivered on time and on budget.

**Detailed scheduling and work planning** – In this engagement, we will leverage our project management methodology, informed by PMI's PMBOK framework and best practices, to develop a detailed schedule that considers the timing of interrelated activities, such as the specification and acquisition of materials and electronics, across disparate project partners that will include materials suppliers, construction vendors, community outreach, permitting authorities, and technicians responsible for business systems, testing, and service delivery. We have demonstrable success balancing these priorities and tasks across prior engagements and ensuring satisfactory delivery for our clients that is on-schedule and on-budget.

**Tracking milestones and budget** – We take a data-centric approach to meeting our clients' short- and long-term objectives. During this engagement, we will rigorously analyze actual progress against planned milestones at each phase of the project, so we can assess alignment between actual progress and expenditures with planned milestones and budget. When something goes awry, our team will identify issues – be they technical, financial, or



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performance challenges – that may be impacting progress, operational readiness, service delivery, and financial projections. We will seek to identify the root cause of such issues and present the issue, our analysis, and any recommendations, to the appropriate business owner for investigation and remedy.

Our objective is to leverage key performance metrics to identify issues early, allowing time for correction and mitigation, before minor issues can become major threats to the program schedule or budget.

**Project management tools and dashboards** – We have significant experience using Microsoft Project to track project tasks, milestones, resource allocation, and their related interdependencies. This methodology allows for real-time tracking of project status and identification of risks based on schedule or interdependencies.

For this engagement, we propose to link the project plan with Geographic Information Systems (GIS) data on planned deployments and implementation progress. This permits us to deploy real-time dashboards that visually demonstrate project deployment status to stakeholders and funding agencies. This can include details like when and where construction is planned or proceeding by network segment, number of locations connected to the network, and other information.

**Compliance** – Our team is intimately familiar with the key state and federal regulations governing project performance and compliance. These include various federal regulations like such as 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements), Treasury guidance specifically applicable to CPF subgrants, Environmental and Historic Preservation requirements, including the National Environmental Policy Act (NEPA), National Historic Preservation Act (NHPA), and related laws and Executive Orders. In addition to the specific FFA grant terms and conditions, other applicable state regulations will include SB 156, the California Public Utilities Code and any applicable CPUC resolutions, and the California Environmental Quality Act (CEQA).

For this engagement, we will leverage our significant experience managing these types of grants and work with the City to review project activities and expenditures to ensure that they are in-scope, allowable and allocable to the appropriate project, and delivered within the grant period of performance. We will also support state and federal oversight and reporting as needed, including preparation and review of all programmatic and financial reports; support for monitoring calls, desk reviews, and site visits; support for audits and investigations, if necessary; and full support for grant closeout.

**Cross-functional coordination** – We have deep experience in multisector, cross-functional coordination among stakeholders and partners, taking a multimodal approach to ensure awareness and alignment. We are very familiar with the region's regulatory agencies and have had strong working relationships with the CPUC and LA DEAL. Based on our experience managing large multistakeholder broadband projects such as CDT's MMBI, we plan to organize an initial workshop with cross-functional stakeholders and partners to inform them of the City's upcoming work and align on expectations for coordination, hold regularly occurring individual meetings with stakeholders and partners on a cadence based on their roles on the project and coordination needs, and keep stakeholders and partners informed of project updates through broader reaching newsletters and virtual townhalls as part of Task 2's Community Outreach & Stakeholder Management efforts.

## **ii. Community Outreach & Stakeholder Management**

Our team will deploy an authentic, inclusive, creative, and data-driven community outreach and stakeholder management process. We design community broadband needs assessments that surface the full range of needs, barriers, and challenges to equitable access to broadband to drive local decision-making and program design, including through citywide surveys, focus groups, capacity building workshops, and other engagement tools. We understand the importance of designing community engagement to overcome the digital divide collaboratively with organizations and individuals who live the digital divide daily in their communities, and we have a deep commitment to addressing barriers to broadband infrastructure and adoption through such collaborations. We know the types of activities that do not work, for example: hosting a focus group on a weekday afternoon; advertising an online survey exclusively through a government listserv; holding a Zoom-based workshop where all participants need a webcam.

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We will bring tools that we have built for broadband and digital equity planning in California and other states and communities, enabling us to start with a strong foundation while working to customize them to the particular dynamics in Huntington Park. We have built and implemented tools and processes for collecting and analyzing digital equity data, including asset inventories, needs assessment surveys, stakeholder engagement frameworks, and event program designs. We anticipate using these tools to assist Huntington Park with answering the critical questions on resident and stakeholder needs regarding current broadband gaps and barriers, pricing, and customer support design.

HR&A's work to collect and analyze resident data about barriers to device access, internet access, and digital equity will include:

**Stakeholder engagement planning** – Early in the project, we will engage with the City to discuss priorities for stakeholder engagement, prior stakeholder engagement efforts and the City's current work with Principia Group, and key internal and external stakeholders to engage. We will then hold introductory interviews with a select group of stakeholders, including community leaders, businesses, anchor institutions, nonprofits, and advocacy groups like LA DEAL to understand their potential role in the project, communication preferences, ideas for ongoing engagement, and additional partners and assets to leverage. The product of this initial planning effort will be a detailed memo containing an inventory of key stakeholders (organization, contact information, sector, role, recommendations) and a robust, multi-pronged strategy for engagement and communications.

As mentioned in Task 1, this strategy will include an initial workshop with stakeholders, regularly occurring individual meetings based on their role on the project, a newsletter, and quarterly virtual townhalls to present on progress and solicit stakeholder input on design considerations such as pricing models, tiers, and customer support design. We will also use these opportunities to raise awareness of available low-cost broadband offers, digital literacy training, and device distribution opportunities identified through our asset mapping, as well as to ensure communities stay informed of construction for impact mitigation. Through this multimodal and tailored approach to engagement based on the needs and interests of each stakeholder, we will develop long-term relationships with key stakeholders and provide meaningful opportunities for input.

**Community broadband needs assessment** – We take a comprehensive approach to broadband needs assessments, combining existing local, state, and federal data with public survey and qualitative findings to develop an accurate baseline of current needs and barriers. For this engagement, we will begin with analyzing and mapping existing data from FCC's Broadband Data Collection and CPUC's Broadband Mapping Program data on broadband availability, speeds, and providers throughout the City; American Community Survey data on broadband and device adoption across multiple demographic groups; Broadband Now's data on service options and pricing; and CDT's Statewide Digital Equity Survey data on broader barriers to broadband adoption and digital literacy relevant to Huntington Park.

Following the analysis of existing data, we may conduct a citywide survey designed to fill gaps in our understanding of needs and barriers faced by Huntington Park residents around broadband access, affordability, adoption, digital literacy, and other topics agreed with the City. HR&A has designed and delivered survey instruments that have already received thousands of responses in Los Angeles and tens of thousands of responses in other jurisdictions to understand these important nuances, and we are prepared to design and implement a similar instrument for Huntington Park. This survey will be distributed through an online website, CBO partners, community forums and listservs, and other approaches finalized after discussion with the City and other key stakeholders.

In parallel with the Citywide Survey, HR&A will conduct an initial round of Community Conversations across the city to gather qualitative data on broadband needs, barriers, and solutions. HR&A has now helped produce and facilitate public engagement events for digital equity planning that have reached several thousand participants, from large-scale events to one-on-one interviews. At the outset of the project, we will co-design the Community Conversations program with the City and key partners such as LA DEAL, framing multiple potential approaches,

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ranging from target volume and demographic distribution of participants to considerations of how discussion topics may evolve through the project. Through Community Conversations, we will work with community organizations across Huntington Park to host discussions, workshops, and dialogues with residents to not only discuss broadband needs but also identify common ground on important design considerations such as broadband deployment, service options, and customer support design. Instead of organizing standalone events, we will propose to meet residents where they are by partnering with community organizations to hold Community Conversations during events or programs already serving and trusted by our target audience, such as festivals and fairs, school events, parent programs, and community meetings. Through this approach, the City will have qualitative data and powerful human stories that will bolster the needs assessment, and support residents and stakeholders to gain a deeper understanding of the City's broadband infrastructure plans and raise awareness of available programs.

**Asset mapping** – To identify available low-cost broadband programs and opportunities for digital literacy training and device distribution, our team will complement the needs assessment with a Digital Equity Asset Map specific to Huntington Park. Asset mapping will start by analyzing CDT's Digital Equity Ecosystem Mapping (DEEM) data for programs and services located in the city, including integrating the Low-Cost Offer Finder with our collaborators at digital equity nonprofit Everyone On. We will further build out this asset map by incorporating assets mentioned in stakeholder interviews and virtual townhalls and share a draft version of this map with stakeholders to identify any missing assets.

**Outreach to multilingual, low-income, and digitally disconnected populations** – For Citywide Survey distribution and Community Conversations, we will coordinate with local partners who are closest to underserved and marginalized communities to ensure that sufficient input is collected for each community. The survey and Community Conversations will be offered in languages accessible to participants, including the use of plain language and translation as needed.

**Construction Impact Mitigation and Communications** – We are committed to minimizing disruption during the broadband deployment process and will leverage community outreach and stakeholder engagement for a comprehensive Construction Impact Mitigation and Communications Program tailored to Huntington Park's unique traffic conditions. Recognizing that traffic congestion is a concern in the city, our team will coordinate closely with City departments, contractors, and utility partners to design and implement a proactive traffic management and communications strategy. This may include multilingual, real-time notifications via SMS and social media, as well as physical signage and updates through the newsletters and virtual town halls. We will also work with Public Works to leverage existing feedback mechanisms to ensure residents and businesses can easily access information and voice concerns. These efforts will be integrated into our broader community outreach and stakeholder engagement strategy and our work in Task 5. Construction Oversight and Quality Assurance to ensure transparency, responsiveness, and community trust throughout the construction phase.

**Incorporating and reporting input** – We will summarize findings from the needs assessment, asset mapping, stakeholder interviews, and virtual townhalls in slide decks for the City for incorporation into project planning and design. Community engagement outcomes will also be summarized in reports required by CPUC.

Ultimately, our community outreach and stakeholder engagement strategy will be designed not only to inform and involve residents and stakeholders but to also shape the broadband business model and implementation plan in a way that reflects the priorities of Huntington Park's communities. By grounding our approach in robust data collection, inclusive engagement, and ongoing collaboration with key stakeholders and local partners, we will generate actionable insights into service demand, affordability, and digital literacy and other potential barriers to adoption. These insights will directly inform marketing strategies, pricing models, and broadband adoption and support plans – ensuring alignment with community expectations and maximizing take rates. This input will guide support our work in Task 6. Business Planning & Sustainability in the development of realistic assumptions for Average Revenue Per User (ARPU), service tier design, and take rate forecasts, which are critical to building a financially sustainable and equitable business plan.



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### iii. Technical Expertise & Deployment Support

Our team has experience with numerous fiber broadband deployment methods, including aerial and buried deployments using various technologies. Examples include new aerial deployments on new or existing poles, aerial fiber over-lashed to existing cable, and buried fiber deployments using existing conduit, micro trenching, and new conduit installed using plowing, trenching, and directional boring. Our engineering team is overseen by certified professional engineers, familiar with the applicable ANSI/TIA, IEEE, and BICSI standards. At project outset, we will align with the City on its preferences for how we can most effectively provide our technical expertise and deployment support – likely through a combination of predefined deliverables like memos and presentations on specified topics and ad hoc support when new questions arise.

**Guidance on broadband deployment methods** – We are fully prepared to offer guidance to the City on deployment methodologies, particularly micro trenching, which has become increasingly popular in urban environments because it is minimally invasive, offers relatively rapid deployment, reduces traffic disruption, and may have a lower overall cost, when compared to other fiber deployment technologies. We have supported several clients with micro trenching deployments. In each case, we evaluate local conditions – such as soil conditions, climate, and performance in similar service areas – before recommending micro trenching.

As part of any fiber deployment, our engineering team will validate installation plans developed by the design-build contractor, such as trench depth and width, as well as network route. We will also evaluate traffic management plans, safety procedures, and environmental and permitting requirements (including state, federal, and tribal obligations) to ensure that Huntington Park complies with all state, federal, and municipal obligations.

**Trenching equipment and technologies** – Our skilled engineering team will make recommendations to the City on trenching equipment and technologies. Our approach will be informed by an assessment of local conditions (such as soil, rock, and pavement) and the routes and locations for the planned network. This information, along with cost, schedule, and materials availability – and the December 31, 2026, completion deadline – will guide our recommendations for installation methodology, including the evaluation of particular equipment and technologies.

Our team is familiar with various trenching systems, precision cutting systems (including micro trenching), the use of vacuum excavation in soft dig applications, and rock saws and chain trenchers (for use in hard rock or in less urban areas). Similarly, we are familiar with both cable pullers and compressed-air jetting to deploy fiber following conduit installation. We can make appropriate recommendations on the use case for each technique based on the length and complexity of different conduit runs. We are also familiar with backfill and restoration solutions, including Flowable Fills and Controlled Low Strength Materials (CLSM), which are frequently used in conjunction with micro trenching. We are also familiar with the use of polymeric backfills used in high-traffic and aesthetically important areas.

Safety is a priority during fiber deployments. As your project management partner, we will oversee deployment activities to ensure that utility locates are complete prior to construction. We will also evaluate safety and traffic management plans to minimize the risk of installation to project partners and the public, to the extent possible.

**Fiber optic cabling and connectivity solutions** – Our engineering team will make recommendations to Huntington Park that consider current and future bandwidth needs, while also considering cost, schedule, and materials availability to meet the December 31, 2026, completion deadline.

As a result of our experience working on both middle-mile and last-mile fiber deployment projects, our team is familiar with a variety of cabling and connectivity solutions. These include single mode fiber, low water peak fiber, and emerging technologies. We are also familiar with bend-insensitive fiber solutions that enable bends and flexibly routing without impacting signal transmission. We are similarly familiar with a variety of module and sealed splice enclosures that support a variety of sizes, fiber applications, and offer appropriate inside and outside plant applications.

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**Future scalability and legacy interoperability** – We will help the City ensure that network components are scalable to support 10+ Gbps in the future, while supporting legacy system interoperability. Our analysis will consider a variety of network components, including:

- Future-ready single-mode optical fiber that adheres to the ITU-T G.652 standard for signal loss, bandwidth, and transmission distance
- Bend-insensitive fiber that conforms to the ITU-T G.657.A1 standard, which balances performance and legacy compatibility
- Connectivity solutions that leverage Multi-Fiber Push-On (MPO) connectors to support a high density of fiber connections within a limited space (like a crowded cabinet or splice enclosure) and universal patch panels, which allow for MPO and legacy connections within a single enclosure
- Link budgets and network designs that consider multi-generation support for 10+ Gbps (and potentially 100+ Gbps)
- Legacy interoperability strategies, like hybrid multimode and single-mode deployments, protocol-agnostic designs, and infrastructure that supports speed negotiation
- Splice enclosures and termination solutions that can accommodate higher fiber counts for future expansion

**Network architecture** – We are familiar with a variety of fiber network architectures and the deployment of networks that will serve a variety of customer classifications, such as residential, business, government, and enterprise. We are fully prepared to help the City analyze possible architectures that suit its requirements.

- GPON is generally the most cost-effective configuration for residential deployments. GPON permits a 32:1 split ratio to serve multiple locations while offering download speeds in excess of 2 Gbps. It is most useful where average bandwidth consumption remains well below peak capacity, which is typical in residential areas
- XGS-PON, the next-generation of PON solutions, offers 10 Gbps symmetric capacity and is backwards-compatible with GPON equipment. This offers an upgrade path for GPON deployments when peak usage or bandwidth requirements exceed GPON capabilities
- Point-to-point fiber infrastructure offers the highest performance for premium users and businesses that demand high-speed symmetrical bandwidth or dedicated fibers. Point-to-point solutions – and the associated costs – are critical for certain financial applications, health care, and cloud services providers. Municipal government and other anchor institutions can also benefit from point-to-point designs, where schools, libraries, government buildings, and public safety facilities require reliable, high-capacity connections with guaranteed performance

We are pleased to evaluate these and other architectures that will support Huntington Park's requirements and deliver scalable broadband infrastructure capable of meeting your current and future connectivity needs, while balancing the capital and operating costs and revenue potential of various options.

**Integration with existing broadband infrastructure and utility systems** – Based on the RFP Q&A provided by the City, we understand that Huntington Park does not currently possess GIS layers, utility as-builts, or completed engineering assessments related to the broadband project. As a result, we are prepared to support the City with collection of that baseline data, which is required to evaluate routing, permitting, and network design activities. We propose to integrate efforts to capture information on existing broadband infrastructure, coordinate with local utilities on infrastructure and easements, and evaluate rights-of-way, in the first phase of the project, in parallel with the baseline data collection. We believe this will afford the City the most time-efficient data collection and planning effort.

Our assessment will include:

- Evaluating existing fiber broadband infrastructure in the project area
- Considering cable and hybrid fiber-coax (HFC) integration

- Considering fiber-fed fixed wireless integration
- Evaluation of utility partnerships, including joint use poles, utility location coordination, and joint-build possibilities
- Evaluation of municipal and state rights-of-way
- GIS data integration, where data is available or can be readily collected

**Standard operating procedures and technical specifications** – Our engineering and outside plant teams will develop SOPs and technical specifications for fiber deployment. This will include a number of documents, including:

- Pre-Installation Guidelines that familiarize installation crews with the project, including construction drawings, GIS maps, utility location marking, permitting requirements, and any special installation considerations. This document will also include pre-construction checklists to confirm that materials are available on-site, including fiber cable, splice enclosures, hardware, and testing equipment.
- Safety Procedures that mandate evaluation of work area hazards including traffic conditions, overhead power lines, underground utilities, and environmental factors that may impact construction. This document will establish traffic control standards, including signage placement, work zone delineation, and flagging requirements, when necessary. The Safety Procedures will also include Personal Protective Equipment (PPE) requirements, excavation safety protocols (if necessary, based on the design), electrical safety procedures when work occurs near power lines, emergency response planning, and clear procedures for accident reporting, medical emergencies, and utility damage incidents.
- Environmental and Permitting Compliance Guide to document regulatory requirements, such as wetland permits, environmental protection measures, and municipal work permits. This guide will also document restoration requirements for different surface types including concrete, asphalt, landscaping, and specialty paving materials.
- Customer Coordination Protocols will establish procedures for residential and business deployments that require property access, including standards for advance notification, crew arrival times, work duration, and communicating restoration timelines.
- Fiber Installation Standards will specify standards for aerial and buried fiber deployments. This will include aerial procedures that comply with National Electrical Safety Code (NESC) requirements for communication cable placement on joint-use poles, minimum separation for power and communication attachment points, and specifications for installation hardware. Similarly, guidelines for buried fiber deployments, including specifications for placement in roadways, easements / rights-of-way, and private property, will be presented in a manner compliant with grant requirements and local codes. The installation standards will also specify equipment standards for different deployment methodologies (e.g., precision cutting standards for micro trenching, guidelines for directional boring) and the pulling or jetting of fiber into conduit (e.g., pulling tension thresholds and tension monitoring equipment requirements).
- Splicing and Termination Standards will document procedures and technical criteria (such as splice loss and connector installation standards) applicable to splicing fiber connections. These guidelines will include control measures to use portable splicing trailers or enclosures that permit field splicing.
- Testing and Quality Assurance Protocols will govern the verification, functional testing, and OTDR testing of all splice locations and network links. These protocols will include documentation and record keeping standards to ensure that fiber routes, splice locations, splice diagrams, and other data are recorded appropriately.

#### **iv. Permitting & Regulatory Compliance**

We are intimately familiar with all aspects of local, state, and federal permitting and regulatory compliance for broadband deployment projects and are ready to support the City in the timely acquisition of required local, state, and federal approvals, including:

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## Local Requirements

- Building and construction permits are required for construction activities affecting public roadways, rights-of-way, sidewalks, and municipal property
- Franchise agreements establish the legal framework for utilizing public rights-of-way to provide ongoing broadband services within municipal boundaries

## State Requirements

- CPUC establishes telecommunications service provider status and enables access to utility infrastructure and rights-of-way in California. To obtain service provider status, it is necessary to submit applications that include business licensing, insurance verification, technical qualifications, and service territory plans. Maintaining ongoing compliance requires regular reporting, including service quality metrics and customer complaint procedures.
- Caltrans governs fiber installation along state highways, bridges, and transportation corridors in California. Obtaining permits will require detailed applications that may include traffic impact studies, construction staging plans, and restoration specifications that meet state highway standards.
- The project must comply with the California Environmental Quality Act (CEQA) and address air quality, water protection, and historic preservation requirements. This will necessitate coordination with the State Historic Preservation Office when fiber routes are near areas with tribal, archaeological, or historic significance.

## Federal Requirements

- The project must follow Treasury's guidelines for National Environmental Policy Act compliance, as well as other environmental and historic preservation laws. This will necessitate coordination with federal agencies, tribes, and the State Historic Preservation Office when fiber routes are near areas environmental, tribal, archaeological, or historic significance.
- Federal Communications Commission (FCC) Compliance is required, including verification of telecommunications service provider licensing and compliance with federal communication infrastructure regulations. Network operators must register broadband deployment activities through the FCC's Broadband Data Collection program, providing coverage area data and service capability information. They must also coordinate with FCC requirements for emergency alert system integration and accessibility compliance for customers with disabilities.
- Federal Highway Administration Permits will be necessary if fiber infrastructure crosses interstate highways, federal roads, or federally funded transportation projects. Applications must be submitted via Caltrans, which is responsible for coordinating with federal highway officials. Permits will require detailed engineering drawings showing crossing methods, restoration plans, and traffic impact mitigation.
- Other Federal Permits will be necessary if the project crosses any federal lands (such as Forest Service, National Park Service, Bureau of Land Management, or other federal land management agencies). These permits can be time consuming to obtain and may require specialized environmental and historic preservation documentation.

To track compliance with these requirements, we propose to develop a centralized permit and requirements inventory that catalogues each of the permits and regulatory requirements applicable to the project, as well as construction codes, environmental regulations, safety standards, and CPUC funding requirements and ongoing reporting obligations. This will enable the project team to proactively manage permitting and regulatory compliance activities, understand the dependencies between permits and deployment, and identify any schedule risk that may arise. Further, this centralized approach will promote shared visibility, supporting efforts to identify and mitigate risks before they can impact the project's timeline or budget. Finally, milestones and deadlines associated with both permitting and regulatory compliance should be incorporated in the Microsoft Project project plan for communication, evaluation, and tracking.

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## **v. Construction Oversight & Quality Assurance**

Our team will act as the City's representative to deliver comprehensive oversight of all broadband construction activities; coordinate daily field activities; and verify that the contractors' work aligns with approved plans, permits, and utility locates. During construction, we will conduct in-progress inspections on a sampling basis to assess compliance with worker and public safety standards, general quality of work, and adherence to design specifications. Our quality assurance inspections will verify task completion, work quality, and construction contractor documentation. We will use advanced tracking systems that allow real-time quality reporting with photo documentation and cloud-based storage for immediate back-office review.

**Contractor and subcontractor management** – We will coordinate and manage contractors and subcontractors to maintain project alignment, including bi-weekly jurisdiction meetings, weekly construction status meetings, and ad hoc coordination with other relevant authorities. We will resolve field-level conflicts and manage change orders. We will seek to immediately address issues as they arise, whether predictable or unforeseen, to minimize timeline delays.

**Site inspections, progress reviews, and punch-list evaluations** – We will align our construction oversight and quality assurance efforts with the City and contractor's project plan to ensure we conduct site inspections, progress reviews, and punch-list evaluations at each construction phase. We will verify trenching depth and placement, conduit integrity, fiber slack management (e.g., adequate slack in each vault), vault access, and the accuracy of the contractor's as-builts.

**QA/QC program** – We will conduct regular site inspections and establish rigorous quality assurance programs, including verification of fiber optic cable continuity using OTDR and power meter testing for suitable samples to validate contractor-provided test data. Our QA/QC approach includes verifying slack loop cable lengths, proper bonding/grounding, and location verification of outside plant assets using precision GPS receivers. Pursuant to our Quality Control Plan and the project-specific checklists we will develop to document our work, we will inspect splice enclosures, cable routing, and labeling to ensure compliance with industry standards. We will also inspect physical aspects of the construction sites—including the contractor's adherence to backfill, compaction, and surface restoration procedures—to ensure the City's utilities, pavement, and built environment are properly maintained and restored.

**Documenting progress** – We will document construction progress through detailed reporting, photographic evidence, and as-built documentation reviews. Our comprehensive reporting approach includes preparing reports documenting test data review, independent testing, and post-construction inspection to provide verification that networks conform to approved final designs.

**Compliance** – We will ensure compliance with applicable codes and grant requirements, leveraging our experience with grant compliance reporting and oversight for federally and state-funded broadband projects.

## **vi. Business Planning & Sustainability**

Integrating business planning and sustainability into the oversight of the City's design-build contractor is one of the most essential parts of this project: the City does not want to be left with a "white elephant" of a broadband network that is built but that does not have a sustainable operating model. This fact is one of the essential benefits of the HR&A-CTC team: we focus not only on exceptional program management and construction management and QA/QC – we are also the industry leaders in broadband business planning for local governments and have deep experience in structuring public-private partnerships for network operations and service provisions, with multiple deals structured across LA County in the last four years, in addition to multiple other operating agreements and public-private partnerships elsewhere in California and across the country.

**Business model evaluation and kickoff** – To ensure the long-term sustainability of Huntington Park's broadband infrastructure, our team will walk the City through an evaluation of a range of business models tailored to the City's goals, demographics, and regulatory environment at the outset of the project. These models will include:

- **Public-Private Partnerships (P3s):** Leveraging private sector expertise and capital while retaining public oversight. Our work with the Los Angeles Internal Services Department (ISD), Destination Crenshaw, and others demonstrates our ability to structure P3s that align with community values and deliver affordable, high-quality service.
- **Municipal or Utility-Run Systems:** Evaluating the feasibility of a City-operated network, including staffing, operations, and financial sustainability. We will assess the potential for the City to own and operate the network directly or through a municipal utility model – a model we’ve helped to successfully deliver elsewhere but that frankly is quite difficult to implement, especially on the City’s timeline.
- **Open Access Networks:** Designing a wholesale model where the City owns the infrastructure and multiple ISPs compete to provide retail services. This model promotes consumer choice but has particular challenges – it’s a model that we’ve helped deliver elsewhere (including structuring two such partnerships in LA), but that has had mixed success and even the progressive policy community that has been advocating for it for years has started to recognize that it’s not always possible.
- **Retail vs. Wholesale Service Structures:** We will assess the trade-offs between the City acting as a retail provider versus leasing capacity to third-party ISPs.

We have the capability to provide multi-year pro forma financials, including CapEx, OpEx, revenue projections, and ROI analyses for each of these models, as well as to evaluate revenue diversification strategies in each, such as leasing dark fiber, offering managed services, and/or supporting smart city and IoT applications. We will conduct internal interviews with City departments and community anchor institutions (CAIs) to identify potential use cases and revenue opportunities for City uses (which may save City agencies money on existing connectivity expenditures), smart city applications, and other revenue-generating models. These insights will inform both the business model and the network design.

**Our honest assessment: public-private partnership development** – While the analyses described above may surface multiple viable alternate models on paper, based on our experience and preliminary understanding of the current position of the City of Huntington Park, we believe that identifying a private service provider partner as early as possible is essential to the long-term sustainability and success of Huntington Park’s broadband network. Delivering high-quality, affordable broadband service is a complex undertaking that requires deep operational expertise, financial capacity, and a commitment to digital equity. We imagine that the City is unlikely to want to assume the ongoing operational burden of managing a broadband network—and may, in fact, wish to treat the network as a long-term revenue-generating asset. This makes the case for a well-structured public-private partnership (P3) compelling. The fact that the City is delivering the broadband network and a private partner can leverage that asset means that you will have the ability to attract new ISP investment in the City in a way that many others have not been able to do.

Our team has extensive experience structuring and negotiating such partnerships, including for Los Angeles County, Destination Crenshaw, West Hollywood, the States of California and New York, and multiple projects between the coasts. We understand the pool of qualified partners and maintain relationships with the vast majority of them; we understand the business models of the open access network developers and managers, as well as ISPs that are capable of serving as partners to local governments, from established FTTP challenger ISPs to the FWA challenger ISPs that have been rapidly gaining ground to the incumbent ISPs who are always players in any project like the City of Huntington Park’s, whether they become your partner or seek to thwart your efforts that they view as competitive to their business (which we have extensive experience with). Delaying the partnership development process risks missing the opportunity to align network design and equipment selections with the operational realities of potential partners. We propose to identify and structure a deal with a private partner by mid-2026 to ensure alignment with the City’s construction and funding timelines and to enable service to start as soon as construction is complete.

To meet this goal, we propose the following structured and time-sensitive process:



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1. **Develop a Pitch Deck** – We will create a compelling pitch deck that communicates the value proposition of Huntington Park’s broadband network to prospective partners. This strategy, which we executed successfully with Destination Crenshaw, will include an overview of the City’s design-build project, demographic and market data that demonstrate the potential for the provider’s business model, and the range of partnership opportunities that the City would be open to, along with specific priorities that we establish with the City at kickoff – for example, the ability of the provider to offer low-cost options to residents, the potential for open access network operations, assurances that the City will not have financial risk associated with network operations, and the ability of the partner to move swiftly. The deck will be designed to appeal to a wide range of potential partners, including open access providers, traditional ISPs, and managed service providers. We will plan to have this pitch deck complete within the first month of the project, as time is of the essence.
  2. **Execute a Market Sounding and Targeted Marketing and Outreach Campaign** – We will launch a broad outreach campaign using our database of broadband providers and infrastructure investors. This will include direct outreach to both providers and their financial backers (since investment firms are always on the lookout for such deal flow), targeted email campaigns, and promotion in industry publications and forums – for example, there are a series of newsletters and trade press in which ISPs look for these opportunities and that we have relationships with. We will also consider hosting an open informational webinar or industry day to broaden awareness and attract interest. This marketing campaign will also serve as a formal “market sounding” that enables the City to understand exactly the range of models that private partners are willing and capable of delivering – not a theoretical business model analysis, but rather one grounded in the realities of specific partners that the City can have the opportunity to engage. The result of this task will be an assessment of the City’s options for deal structure, an analysis of alignment to the terms of the CPUC grant, and a recommendation for the general terms that the City should seek to achieve with its operational partner.
  3. **Release a Request for Qualifications (RFQ)** – Immediately following this marketing approach and market sounding, we will work with the City to develop and release an RFQ to formally solicit qualifications from potential partners according to the terms that the City seeks. An RFQ process will allow the City to identify a shortlist of capable and aligned partners, and we will endeavor to work with your procurement team to enable selection through an RFQ process in which we select 2-3 finalists with whom we can negotiate deal terms. However, if an RFQ is not one of the City’s preferred or most feasible procurement mechanisms for selection, we will work with the City to identify, develop, and release the most appropriate solicitation and selection process. We know from experience sensitive procurements like this can be, how long they can take, and the various levers that local government have to navigate the complexities of such a process.
  4. **Negotiate a Contract** – As we have done in other localities, we will lead negotiations to structure a partnership that meets the City’s goals for affordability, service quality, digital equity, and long-term sustainability. This may include clear service-level agreements (SLAs) that form the basis of contractual compliance, as well as revenue-sharing provisions and performance-based incentives, in addition to a whole suite of requirements that we describe in greater detail below. We will endeavor to shift as much risk from the City to the private partner and believe that that will be possible as a result of the City’s massive capital investment in the network. We will plan to work with the City’s lawyers on this contract, but if the City would be interested in outside counsel, we can also help engage such counsel.
  5. **Establish Oversight and Evaluation Systems** – Anytime a city enters into a public-private partnership or operating agreement with an internet service provider, partnership management, oversight, and contractual enforcement represent the most meaningful responsibility for the local government. Having helped design and build the capacity of numerous broadband program offices across the country, designing their systems for oversight and partner management, we will help the City establish systems to monitor partner performance, ensure compliance, and evaluate outcomes. This includes defining KPIs, setting up reporting protocols, integrating community feedback mechanisms, and having clear processes

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for enforcing contractual terms with your partners. The organizational structure and responsibilities for the City may also include the approach to leveraging the network for additional City uses and revenue opportunities.

**Market analysis and competitive benchmarking** – Should the City agree that a public-private partnership is the best approach for ongoing business management and financial sustainability for the network, the pricing strategy, service tiers, and digital equity programs to drive service adoption will be shaped by that partnership. Nonetheless, our market analysis approach will provide the City grounding to the terms of that deal and will include not only the Market Sounding described above, but also in-depth assessments of multiple other datasets including those from CPUC and the FCC, as well as direct research into serviceability and pricing for existing providers in Huntington Park to inform potential pricing strategies and take rate assumptions for the City's network. This analysis will help us assess service demand, price sensitivity, and the competitive landscape, enabling the City to design service offerings that are both market-competitive and equity-driven. We will also identify gaps in service that can be addressed through targeted deployment or subsidy programs, including Lifeline and prospective future iterations of the now defunct Affordable Connectivity Program, which ran out of funds in June 2024.

**Comprehensive marketing, outreach, and customer acquisition strategy** – To ensure strong adoption and community support, we will develop a comprehensive marketing and outreach strategy that includes:

- **Branding and Messaging:** Creating a compelling identity for the network that reflects the City's values and commitment to serving its residents, noting that we've helped advance multiple such models from municipal-forward models to ISP-led models "powered by" or "in partnership with" the City.
- **Digital and Physical Outreach Channels:** Utilizing social media, local media, community events, and direct mail to reach residents, businesses, and anchor institutions. We are not only strategists on this front: we have led multiple such outreach programs, including overseeing ACP adoption grants for both California and Clark County, as well as running call centers to support adoption and data collection.
- **Customer Onboarding Processes:** Designing user-friendly enrollment workflows, including multilingual support and digital navigation assistance, and ensuring that your ISP or operating partner is delivering a customer-friendly process that is adapted to the cultural dynamics and different languages spoken in Huntington Park.
- **Broadband Adoption Assistance:** Drawing on our experience with CDT and in Clark County and other jurisdictions, we will promote the network and any affordability programs (such as Lifeline and California LifeLine) to promote adoption among low-income households.
- **Partnership with ISPs/MSPs:** We will work closely with the selected ISP or managed service provider to align marketing, customer service, and outreach efforts. This includes co-branded campaigns, joint community events, and shared performance metrics.

Our outreach strategy will be inclusive, data-driven, and tailored to the unique needs of Huntington Park's diverse communities. It will also be informed by the community engagement and needs assessment work described in our broader proposal.

**Broadband operations plan** – Our team understands that a comprehensive broadband operations plan will serve as the backbone of service delivery and customer service, by ensuring consistent quality, efficient operations, and customer satisfaction. Employing such a framework will allow the City to deploy a sustainable, scalable broadband service operation, regardless of the operating model that the City chooses. Our framework will include:

- **Service delivery workflows** that begin at customer acquisition and extend through the entire service lifecycle. This includes customer onboarding and order validation, where customer information, service availability, and technical feasibility are all verified. This information should flow into pre-provisioning activities including circuit design, port allocation, and equipment configuration. The provisioning phase encompasses physical installation scheduling, technician dispatch, equipment deployment, and service



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activation. Post-installation involves service validation testing, customer premise equipment configuration, and handoff to ongoing support operations. These workflows must also consider support for existing customers, to handle upgrades, downgrades, and feature changes through a streamlined process that minimizes service disruption. Each workflow requires clear handoffs between departments, using documented procedures and tracking systems. Integration with OSS/BSS platforms enables real-time status updates and ensures consistent service delivery across all customer touchpoints.

- **Customer service protocols** to define a multi-tiered support structure with clearly defined protocols for each interaction level. For example, Tier 1 support typically handles initial contact, basic troubleshooting, and service inquiries through phone, email, chat, and self-service portals. These agents follow detailed decision trees and knowledge base articles to resolve common issues within 10-15 minutes. Tier 2 support manages complex technical issues, requiring deeper network knowledge and access to diagnostic tools. Tier 3 support involves network engineers and specialists who handle infrastructure-level problems and advanced troubleshooting. Each tier operates with specific response time targets. For example, Tier 1 responds within 2 minutes for phone calls and 1 hour for emails; Tier 2 escalations occur within 30 minutes for critical issues; and Tier 3 engagement happens within 2 hours for problems impacting services. Customer communication protocols should mandate proactive update timeframes (for example every 2 hours) during outages and follow-up contact timelines (for example, follow-up within 24 hours of issue resolution) to ensure customer satisfaction. The team will develop a clearly documented and defined escalation matrix to support rapid issue resolution while managing resource utilization effectively. This will include management escalations for SLA violations, large customer complaints receiving executive level interaction, and automatic escalation of any issue unresolved after 24 hours. The escalation matrix will identify specific contacts for each scenario, required notification methods, and expected response times. Documentation requirements will require complete incident records for post-event analysis and process improvement
- **Effective network performance monitoring** combines automated systems with expert analysis to maintain service quality. The monitoring infrastructure encompasses multiple layers: physical infrastructure monitoring tracks power systems, environmental conditions, and equipment health; network performance monitoring measures bandwidth utilization, latency, jitter, and packet loss; service-level monitoring validates customer-specific metrics and SLA compliance; and application performance monitoring ensures end-to-end service quality. Key monitoring tools include SNMP-based network management systems for real-time device monitoring, flow analysis tools for traffic pattern identification, synthetic transaction monitoring for service validation, and correlation engines that identify root causes across multiple data sources. Monitoring data feeds into centralized dashboards providing real-time visibility for operations staff, automated alerting systems that trigger based on predefined thresholds, and reporting engines that generate performance metrics and trend analysis.
- **Service-Level Agreements (SLAs)** must balance competitive service guarantees with operational capabilities. Core availability commitments typically target 99.95% uptime for business services and 99.9% for residential services. Network performance SLAs specify maximum latency (typically <30ms within network), minimum packet delivery rates (>99.95%), and jitter thresholds (<5ms for voice services). Service restoration commitments vary by customer tier: priority business customers may receive 4-hour mean time to repair (MTTR), standard business customers may get 8-hour MTTR, and residential customers may have 24-hour MTTR, for example. SLA remedies vary and may include service credits calculated as percentage of monthly recurring charges, with escalating credits for extended outages. Exclusions cover force majeure events, customer-caused issues, and scheduled maintenance windows communicated 72 hours in advance.
- **Optimal staffing models** will consider service scale, geographic coverage, and support hours. A typical mid-sized broadband operation serving 50,000 customers requires approximately 15-20 Tier 1 support agents for 24/7 coverage, 8-10 Tier 2 technical support specialists, 4-5 Tier 3 network engineers, 10-15 field technicians for installation and repair, 3-4 network operations center (NOC) engineers per shift, and 2-3 capacity planning and engineering staff. A management team leads this staff: a Director of Operations

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overseeing all operational functions, a Customer Service Manager responsible for support quality and metrics, a Network Operations Manager managing NOC and field operations, and a Quality Assurance Manager ensuring process compliance and continuous improvement. Please note that these staffing figures are estimates, and do not scale linearly. We will support the City with a custom staffing model that reflects the deployed network and active customer classes. We will also collaborate with the City to determine if outsourced support or an operations and maintenance vendor may be the most advantageous staffing and operating model for the City's network.

- **Preventive maintenance schedules** to reduce service disruptions and extend equipment life. Monthly activities should include testing of backup systems, evaluation of performance measurements, and software patch evaluation. Quarterly maintenance generally encompasses firmware updates for network equipment, physical infrastructure inspections, and disaster recovery drills. Semi-annual tasks involve major software upgrades, capacity review and augmentation, and comprehensive security audits. Annual maintenance includes equipment refresh planning, cable plant inspections, and strategic technology reviews. Maintenance windows should be scheduled during low-usage periods (typically 2-6 AM local time) with 72-hour advance customer notification. Emergency maintenance procedures allow immediate action for security vulnerabilities or service-threatening conditions, with customer notification within 1 hour of implementation.
- **Comprehensive performance metrics** should be utilized to enable data-driven operations and continuous improvement. For example, network performance metrics can track availability percentage, mean time between failures (MTBF), mean time to repair (MTTR), capacity utilization trends, and service quality indicators. Customer service metrics can be used to measure first-call resolution rate, average handle time, customer satisfaction scores, and escalation rates. Operational efficiency metrics may include technician utilization rates, truck roll effectiveness and first-visit resolution, provisioning cycle time, and cost per customer served. Financial metrics track service margins, operational expense ratios, and capital efficiency measures. These metrics should feed monthly operational reviews, quarterly business reviews, and annual strategic planning processes.

## **vii. Reporting, Documentation, & Audit Readiness**

Our teams bring deep experience in broadband grant compliance and reporting, including our ongoing work supporting the California Department of Technology (CDT) with the full lifecycle of their National Telecommunications and Information Administration (NTIA) Digital Equity Planning and Capacity Grant program. As CDT's broadband program management partner, we have developed and implemented systems to ensure compliance with all federal and state reporting requirements, including those tied to the Middle-Mile Broadband Initiative (MMBI) and the Broadband Equity, Access, and Deployment (BEAD) and Digital Equity Act programs.

Based on our experience developing standardized reporting protocols, templates, and dashboards for CDT, we will develop similar tools and resources tailored to the City's unique needs, systems, and processes. These tools ensure timely, accurate, and audit-ready submissions. We will also support the City in preparing for desk reviews, site visits, and final closeout reporting, drawing on our extensive experience navigating NTIA and CPUC oversight processes.

For Huntington Park, we will coordinate closely with City staff to prepare and submit all required reports to the California Public Utilities Commission (CPUC) and other relevant agencies. This includes:

**Broadband program management system** – Unless the City has an existing centralized broadband program management system, we would not initially recommend implementing such a system. With the necessity of completing grant-funded construction in approximately 17 months, due to the December 31, 2026, completion deadline, we believe it is more advantageous for the City to leverage existing tools to achieve the same goals. As described elsewhere in our proposal, we recommend and will plan for the flexible use of several different tools:

- A Microsoft Project plan to manage timelines, milestones, resource allocation, and project interdependencies

- A centralized permit and requirements inventory to track all environmental, local, state, and federal permitting requirements
- GIS tools to manage planned and active construction
- A centralized database to track KPIs and reporting data
- The City's financial systems for transaction management, financial recordkeeping, the allocation of eligible and non-eligible expenses, and payment tracking
- A well-organized "grant file" to manage grant-related documentation and retain records
- Dashboards to interconnect data sets and produce cross-functional reports on status and planning for project stakeholders

Once construction has been completed, and the network nears operationalization, we can work with the City to select a Business and Operations Support System (BSS/OSS) or Fiber Management System (FMS). Should the City elect to hire a third-party to operate the network, it is likely that the partner will also have its own BSS/OSS and FMS architecture that it prefers.

**Recordkeeping** – The CPUC's [FFA Awardee Administrative Manual](#) indicates that awardees are required to "maintain files, invoices, and other related documentation for three years after final payment." To comply with the requirement to maintain organized records during and after the project, we recommend and will support the City with setting up a central repository or "grant file" to house all relevant project-related documents during the record retention period. Appropriate staff should have access to the grant file, and records should be organized for document location and production. We also recommend the City implement a standard file-naming convention to indicate whether a document is "Draft" or "Final," as well as an appropriate dating scheme (particularly for final documents). These approaches will contribute to ongoing project management success as well as to audit- and compliance-readiness. We will help the City select from among a variety of technologies to manage such a grant file, including a simple folder structure on a central server, Microsoft SharePoint or a similar tool, or a wiki-based technology, based on the City's current knowledge management practices. For example, we have collaborated with local and state government clients to use Microsoft SharePoint with great success, since it is generally already available in most organizations' IT ecosystems, and is relatively easy to use and administer.

The key requirement for this task is organization, because many files of many different types will accumulate in the repository during the lifetime of the grant and the production of the "grant file" is a common requirement of both audits and site visits, as part of the funding agency's oversight. Use of a system like SharePoint makes it easy to demonstrate the City's organization and attention to recordkeeping, while also enabling staff to quickly identify and produce requested documents. As a best practice, we will work with the City to preserve records in their grant file, including: final grant application and all attachments (including narrative, budgets, maps, and other attachments); award documents (including any terms and conditions or special award conditions); any modifications to the application or award, including budget or scope; notes from check-in calls and other informal monitoring activities; risk assessment analyses and findings associated with the award; grant-related process and procedure documentation; procurements and contracts documents with vendors and partners, including evidence of flow-down requirements; financial documents regarding expenses and income; copies of reimbursement or payment requests and supporting documentation associated with those requests (such as invoices or other documents), along with any curing, corrective action, or payment records; etc.

**Reporting** – We are very familiar with the monthly FFA reports required by the CPUC, as well as the reports required by Treasury for ARPA CPF funding (the source of a portion of the CPUC's FFA funding). To support the City, we will establish programmatic and financial grant reporting protocols, including the templates, guidelines, and instructions necessary to compile draft reports that comply with these federal and state reporting requirements. These protocols will include the source of data for each reporting element, as well as any checks and balances or verification steps necessary to confirm reporting data is accurate. Our team will develop draft reports during each reporting cycle throughout the period of performance, following the established reporting protocol. Reports will include all necessary components, including financial metrics, task completion metrics, GIS data, take-rate and adoption figures, and compliance certifications. We will also develop standard procedures for

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report reviews and approval by City personnel. This will ensure that the City validates the draft we have prepared before it is approved and transmitted to the funding agencies. During this process, we will address any questions from the City and make any edits necessary for report submission.

**Tracking KPIs** – We will work with the City to define the project's key performance indicators (KPIs). These will include the metrics described here (homes passed, customer take-rates, construction progress by geography, fiber splicing/testing results, cost per mile, and average time to customer activation), as well as metrics relevant to the CPUC and federal agencies and highlighted in the state and federal reports (such as funds expended, BSLs connected, and permitting status). For this engagement, we propose to integrate the display of these KPIs with the real-time dashboards described above, which will visually demonstrate project deployment status to stakeholders and funding agencies. This will make the KPIs available to these important audiences, while putting the KPIs in the context of other relevant project details, such as the location of planned or active construction by network segment, the number and location of BSLs connected to the network, and so on.

**Audit-readiness** – Our team has significant experience supporting clients with the development of financial controls, internal review and audit protocols, and recordkeeping necessary to manage state and federal funds in compliance with their awards. We will work closely with the City's accounting team and auditors to:

- Ensure that proper accounting structures are in place to track grant-eligible (and non-eligible) expenditures associated with the project
- Establish controls to ensure that grant program funds from different sources are not mistakenly commingled
- Establish appropriate accounting procedures for invoice review, reconciliation with contracts, cross-references with known progress, and alignment with established deliverables/milestones
- Establish a standard calendar for progress and financial reporting and annual audits to ensure that compliance deadlines are communicated clearly and not missed
- Implement oversight procedures to cross-reference invoices with actual field conditions and progress; this is applicable to expenses like materials delivery (were the correct quantities of materials delivered to the correct location as specified?), construction progress (did crews work on the specified segment during the reported period and was the work satisfactory?), and similar checks and balances
- Develop procedures for the collection, oversight, and retention of timekeeping and labor documentation for prevailing wage compliance, to include records from the Department of Labor or California Department of Industrial Relations demonstrating that prevailing wage determinations were made
- Implement oversight procedures to ensure that worker timesheets and payment records align with prevailing wages determinations, to include interviews with workers during field inspections, to ensure that workers are being paid in accordance with wage determinations

**Closeout** – We will support the City with expert project closeout support. We will work with the City's team to capture the data and finalize the reporting necessary for closeout of the award in a manner consistent with CPUC and federal requirements. This support will include the work necessary to finalize all financial records, summarize performance and outcomes, account for grant-funded materials and equipment, and provide required reporting on sustainability, locations connected, and other metrics. Generally, these tasks include final financial and program progress reports, as well as confirmation that the program has followed requirements to secure the federal interest in real property acquired using grant funding. Federal programs generally also require subgrantees to hold the title to federally funded assets and to record the federal interest per 2 CFR § 200 Subpart D, agency terms and conditions, and Specific Award Conditions. Additionally, Treasury guidance for CPF broadband projects does not explicitly require grantees to file Uniform Commercial Code-1 (UCC-1) to declare Treasury's rights in the grant-funded property, but it does impose other conditions on property or equipment funded by the award, for the duration of the Federal Interest Period (which extends to December 31, 2034). Our team will help the City develop guidelines for the ongoing use, treatment, and recordkeeping associated with grant-funded assets through the December 31, 2034, deadline to comply with Treasury guidance, since CPF is a source of a portion of CPUC's FFA funding.

## b. Project Timeline and Milestones

Included below is a preliminary timeline based on anticipated project activities and the December 31, 2026, required program completion date. This timeline will be refined following the project kickoff, once our project team has the opportunity to fully assess the City's grant application, award agreement, and other data that was not included in the RFP.

Timeline	Dates	2025		2026				2027
		Q3	Q4	Q1	Q2	Q3	Q4	Q1
Task 1: Project Planning and Program Management								
Kickoff	Aug 2025	<div></div>						
Work planning & PM dashboard setup	Aug 2025 – Sep 2025	<div></div>						
Task 2: Community Outreach and Stakeholder Management								
Stakeholder Engagement Strategy	Aug 2025 – Sep 2025	<div></div>						
Community Needs Assessment & Asset Mapping	Aug 2025 – Nov 2025	<div></div>						
Ongoing Community Outreach & Stakeholder Engagement	Sep 2025 – Jan 2027	<div></div>						
Task 3: Technical Expertise and Deployment Support								
Baseline Data Collection	Aug 2025 – Oct 2025	<div></div>						
Standards Development	Aug 2025 – Oct 2025	<div></div>						
Design & Engineering	Aug 2025 – Nov 2025	<div></div>						
Materials Acquisition	Sep 2025 – Jan 2026	<div></div>						
Task 4: Permitting and Regulatory Compliance								
Environmental Review	Aug 2025 – Jan 2026	<div></div>						
Permitting	Aug 2025 – Mar 2026	<div></div>						
Task 5: Construction Oversight and Quality Assurance								
Construction / Deployment	Jan 2026 – Nov 2026	<div></div>						
Turn-Up and Testing	Mar 2026 – Dec 2026	<div></div>						
Task 6: Business Planning & Sustainability								
Market Analysis, Partner Outreach & Procurement Plan	Aug 2025 – Dec 2025	<div></div>						
Partner Proposals & Selection	Jan 2026 – July 2026	<div></div>						
Partner Onboarding	Aug 2026 – Jan 2027	<div></div>						
Task 7: Reporting, Documentation, and Audit Readiness								
Monitoring & Compliance Oversight	Sep 2025 – Dec 2026	<div></div>						
Closeout	Dec 2026 – Jan 2027	<div></div>						

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## c. Relevant Project Experience

### Select HR&A and CTC Broadband & Digital Opportunity Projects

#### **State of California Department of Technology**

HR&A and CTC, together as Broadband Equity Partnership (BEP), are currently serving as the State of California's broadband consultants for Broadband Advisory & Program Management Services for the State's broadband program including oversight of a statewide open-access middle-mile network, the state digital equity plan, and the governor's Broadband for All Action Plan. As part of this work, BEP supports California Department of Technology (CDT)'s implementation of the state's Broadband for All Action (BB4A) Plan and Middle Mile Broadband Initiative (MMBI), with goals to provide high-speed broadband availability and affordability, devices, and digital skills training and support to unserved and underserved communities across California. Our team provides technical assistance to CDT and multiple state lead agencies to operationalize the plan's 24 action items, including external stakeholder engagement, public communications, and program design. We also supported CDT with the development of the State Digital Equity Plan, including leading extensive stakeholder engagement, needs assessment surveys, and asset mapping.

BEP supports CDT in the implementation of the MMBI, managing all aspects of the deployment such as supervision of design, construction, maintenance, and operation of the planned 8,000-mile statewide open-access middle-mile network.

Our core task is to advise CDT leadership and the Program Management Office and undertake critical technical and policy activities at their direction. Our work encompasses all program methodologies, processes, procedures, and communication. We commenced work in the fall of 2021. Following a close analysis and assessment of Senate Bill 156 and State priorities at the outset of the project, BEP collaborated closely with CDT in beginning to implement the initiative.

BEP provides outreach and engagement support, working to increase awareness of and support for the MMBI and strategic planning for the development of the MMBN (middle-mile broadband network) among the public and strategic entities.

BEP helped CDT initiate an efficient and reliable process for awarding and supervising construction work on a large scale, replacing legacy procurement mechanisms which would have driven up costs and delayed the project.

As the project continues to be implemented, our support has included:

- Design engineering and quality analysis/quality control of ongoing construction
- Best practices regarding engagement with the third-party administrator, Golden State Network
- Project management support from process development to job descriptions
- Identifying options for public-private partnerships in operating the network; and



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## Select HR&A and CTC Broadband & Digital Opportunity Projects

- Policy advice, including documenting permitting best practices in the State of California Local Permitting Playbook

Note: CTC is also the CPUC's consultant on the BEAD Program, but we have no role in the FFA Program and therefore no conflict of interest on Huntington Park's project. The CPUC's FFA Program is entirely separate from the Commission's BEAD Program. Further, there are no BEAD-eligible locations in Huntington Park so there would be no overlap of efforts undertaken by CTC for Huntington Park and for the CPUC's BEAD Program.

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### Los Angeles Internal Services Department

The County of Los Angeles is home to over 400,000 families who do not have a reliable home internet connection. Following the COVID-19 pandemic, the Los Angeles County Internal Services Department (ISD) partnered with HR&A to design and implement solutions to broadband access, affordability, and adoption for communities impacted by the digital divide. HR&A led the implementation of two landmark programs—Community Broadband Networks and Digital Navigators. Community Broadband Networks are public-private partnerships to deploy new high-speed internet infrastructure and guarantee affordable internet service. HR&A's work has included conducting a market sounding of fiber and fixed wireless broadband service providers; drafting a competitive RFQ and RFP solicitation; and evaluating vendor submissions. In addition, HR&A designed a Digital Navigator program to advance digital inclusion countywide. Our work included conducting community engagement interviews with 30+ community organizations; developing a program implementation strategy and operating model, and identifying available federal, state, and philanthropic funding sources. As a result of this work, ISD was awarded \$56 million in American Rescue Plan Act funding to implement the Community Broadband Network program and \$3 million in State grant funding to implement the Digital Navigators program. HR&A continues to assist ISD with implementation, including leading the RFP solicitation that resulted in a historic public-private partnership between the County and WeLink to bring affordable internet to East Los Angeles/Boyle Heights and South Los Angeles, for which we provide ongoing advisory and engineering services.

### State of New York ConnectALL Office

HR&A and CTC have helped to build the programs and organizational capacity of the State of New York's ConnectALL Office for nearly three years. ConnectALL is tasked with administering \$1.1B+ of state and federal funds for broadband initiatives to close the state's remaining digital divide. To date, we have developed applications for and secured multiple federal grants, supported program design for major infrastructure grant programs, developed a staffing strategy and proposed organizational structure, and planned and managed stakeholder engagement activities across the entirety of the state. We have supported ConnectALL in all aspects of broadband program design and implementation, including grant reporting and compliance, local and interagency coordination, mapping and data collection, and the development of the Statewide Digital Equity Plan, BEAD 5-Year Action Plan, Initial Proposal and Final Proposal, and multiple CPF-funded broadband infrastructure programs.

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## Select HR&A and CTC Broadband & Digital Opportunity Projects

Currently, our work for ConnectALL includes managing the State's BEAD program; overseeing the deployment of a historic Municipal Infrastructure Program, which is funding more than a dozen locally-developed public networks with more than \$215M in CPF funding for more than 2,000 miles of fiber deployment to serve 87,000 locations; overseeing a similar County Partnerships program for counties that need gap funding for public-private partnership network developments; and helping to lead the management and oversight of the Affordable Housing Connectivity Program, through which multiple ISPs are connecting more than 34,000 homes in affordable housing across several regions of the state. We are responsible for developing all of the project management systems with ConnectALL staff, fueling daily project briefings for executive leadership.

### **Destination Crenshaw**

Destination Crenshaw is a dynamic community-based organization leading public infrastructure investment in Los Angeles' Crenshaw District—the epicenter of Black Los Angeles. In 2022, nearly 45% of households in the Crenshaw neighborhood did not have a home broadband subscription—preventing critical access to education, healthcare, public services, and economic opportunities. HR&A supported Destination Crenshaw in defining its vision to invest in broadband infrastructure that would improve internet access and digital equity throughout the neighborhood. HR&A's work included conducting an infrastructure and market analysis of current broadband service providers in the area, facilitating a market sounding exercise to evaluate potential partnership models, and leading a procurement process to identify private partners to construct and operate broadband infrastructure in alignment with community goals. HR&A evaluated six vendor bids and led Destination Crenshaw leadership through a workshop to discuss tradeoffs associated with the various approaches. HR&A supported Destination Crenshaw in finalizing its preferred partners, Plenary and Digital Ubiquity Capital, and helped this partnership successfully secure \$25 million in CPUC FFA funds for network deployment.

### **Clark County, Nevada**

HR&A serves as strategic advisors and program managers for Clark County, Nevada in the development and delivery of a comprehensive action plan to address broadband access, affordability, and adoption in Las Vegas and its surrounding communities. As part of this work, our team analyzed public and proprietary data to identify coverage gaps and priority areas for broadband investment, conducted extensive stakeholder outreach and resident/business surveys, and produced a landscape assessment to understand the roles that different internet service providers and other stakeholders play in the County's connectivity ecosystem. As a part of our work with the County, we helped develop a municipal middle mile program to complement a statewide middle mile network with a local open access distribution partner to create Points of Presence in municipal facilities across the County, for which construction is actively proceeding to the highest priority sites, selected for their dual potential to save the County internet service costs and to catalyze last mile network deployments in communities of concentrated needs. With the endorsement of the Clark County Board of Commissioners last year, HR&A has also helped build the Broadband Program Office within the County and supported them in securing \$10.7 million in



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## Select HR&A and CTC Broadband & Digital Opportunity Projects

federal funding for digital equity and leading an active solicitation for broadband deployment partners.

### **Committee for Greater LA / No Going Back Internet Action Team**

The COVID-19 pandemic exposed significant structural inequities that have long dictated life for too many Angelenos, including a lack of equitable broadband access fundamental to life in modern society. The Committee for Greater LA, seeking to address this lack of digital equity, formed the No Going Back Internet Action Team to convene civic leadership and experts around this issue, and develop a plan for resolving it. HR&A and CTC served as the partners in developing the Committee's analysis and blueprint for action. As part of this scope, HR&A acted as a research partner and consensus facilitator to conduct research of relevant broadband policy and program precedents, producing a power map of broadband efforts throughout Los Angeles County, and defining the committee's role in reshaping the landscape of affordability, access, and adoption. HR&A produced a policy blueprint for the Action Team to guide the group's strategic initiatives -- the central one being the creation of a countywide agency responsible for broadband infrastructure management. HR&A then served as an implementation partner to put the blueprint into action and form a governance structure for the agency, working with Morales + Morales to assess current and future stakeholder views from governmental and advocacy leaders countywide via dozens of one-on-one meetings with city leaders, develop an action plan and organizational design to ensure equitable representation, and build coalition support across stakeholder communities through a series of convenings with groups of city leaders.

### **AltonWorks**

CTC conducted a multi-phase engagement with AltonWorks—"a social impact development company focused on the revitalization of Historic Downtown Alton, Illinois"—that began with evaluating the existing broadband services and infrastructure in Alton and the surrounding area. The team identified broadband gaps, particularly focusing on the types of services required by job-creating businesses that might grow in Alton. This assessment served as a critical foundation for developing high-level network designs and cost estimates.

As part of the downtown revitalization and economic development planning initiative, CTC's engineers prepared a comprehensive fiber-to-the-premises (FTTP) network engineering design for downtown Alton. Additionally, they designed middle-mile fiber infrastructure to connect the network to a point of presence. The team then prepared a system-level design and cost estimate for fiber construction that was strategically aligned with AltonWorks' goals.

The candidate network was designed to deliver the greatest possible amount of fiber connectivity and economic impact within AltonWorks' grant-funded budget. The design included connections to facilities and target areas identified in collaboration with the AltonWorks project team and incorporated excess fiber capacity to provide flexibility for future use.

## Select HR&A and CTC Broadband & Digital Opportunity Projects

CTC also provided technical oversight and grant compliance services for AltonWorks. In this capacity, CTC served as AltonWorks' independent representative overseeing the technical performance of selected construction partners. The scope included attending project kick-off meetings, facilitating regular project status conference calls, reviewing and approving project timelines and management plans, reviewing safety plans, specifications, bills of materials, and design plans.

CTC also conducted quarterly onsite inspections during construction for safety and workmanship, performed post-construction inspections for compliance with approved designs, and provided detailed reviews of as-built documentation. Additionally, CTC attended monthly status meetings to identify and resolve roadblocks, prepare project status details, and provide meeting minutes and action items to ensure projects continued to move forward on schedule.

### **Nevada Gold Mines**

CTC delivers expert construction oversight and related engineering and operations services during the construction of a public benefit fiber-to-the-home broadband network deployed through a partnership between Nevada Gold Mines (NGM) and Anthem Broadband in Elko, Nevada. CTC is responsible for project oversight throughout the project, including design support, construction oversight, field inspections, and regular reporting.

Based on its findings, the CTC project team offers recommendations and delivers subject matter expertise to NGM and Anthem to ensure that construction and reporting follow best practices and address any recurring issues. In addition to engineering and construction support, CTC provides operational recommendations to refine business processes, improve sales and marketing results, support installations and troubleshooting, and boost financial performance and reporting.

In a planned three-year engagement that began in late 2023, CTC is responsible for project oversight, including design support, construction oversight, field inspections, and regular reporting.

### **Hampton Roads, VA Planning District Commission (on behalf of the Southside Network Authority)**

CTC provided outside plant engineering and construction oversight services to support the Southside Network Authority's project: Southside Regional Connectivity Ring (RCR). The Southside Network Authority was formed by the cities of Chesapeake, Norfolk, Portsmouth, Suffolk, and Virginia Beach (five Southside Cities).

For this engagement, CTC performed detailed engineering design work for approximately 117 miles of the 119 miles that make up the RCR network routes. Along with the field surveys, GIS design, and engineering plans, CTC also provided right-of-way permitting and environmental quality assessment and permitting services.

CTC also served as the Southside Network Authority's representative, overseeing the performance of the selected fiber construction contractor—supporting construction quality assurance of the Authority's network.

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## Select HR&A and CTC Broadband & Digital Opportunity Projects

### **Maryland Inter-County Broadband Network (ICBN)**

CTC was the lead engineer, program manager, and project manager for the development of the Maryland Inter-County Broadband Network (ICBN) project. In that role, we designed and engineered approximately 360 miles of ICBN fiber routes for four large counties in the state; oversaw and directed engineering and fiber network construction contractors for the deployment of nearly 800 miles of fiber to 645 anchor institution sites; executed a strong management plan, staffing plan, and quality control plan; maintained the project plan for our work; allocated resources; tracked every aspect of the OSP process; oversaw the budgets and worked with the design team's Project Coordinators to manage deliverables and due dates; and oversaw \$100 million in project funding.

During the ICBN design process, we conducted field walk-outs throughout the jurisdictions. We also worked with the State Highway Administration and the county departments of transportation to determine the availability of existing duct and cabinets and included those in the design to cost-optimize the routes.

We played a key role in developing ICBN design principles such as fiber quantity, storage locations, access points, and building entry; developing bills of materials (BOMs); analyzing design options (e.g., use of aerial versus underground, use of existing infrastructure); and coordinating with the environmental assessment study.

### **Holland, MI Board of Public Works**

CTC has been supporting HBPW on this fiber buildout since 2022. We began the project by conducting a broadband feasibility study, developing a high-level network design for citywide FTTP, and supporting procurement processes for a design-build contractor and material supplier.

CTC assisted with negotiations and selection of the providers, conducted detailed reviews of the low-level designs produced by the design-build contractor. CTC continues to provide construction oversight as the buildout progresses, including review of invoicing, progress tracking, and extensive field inspection during construction and upon completion of each "fiberhood."

During the COVID-19 supply chain crisis, we helped the project find a warehouse to purchase and store broadband equipment to avoid project delays. Our ongoing construction inspection and oversight has been instrumental in navigating construction challenges and maintaining consistent quality.

### 3. Quality Assurance / Quality Control

Our team has developed and implemented project-specific fiber construction Quality Control Plans for our ongoing engagements on behalf of the California Department of Technology (for the statewide Middle-Mile Broadband Network deployment), Nevada Gold Mines (for the FTTP deployment in Elko, Nevada), and the City of Baltimore (for fiber construction at multiple affordable housing properties across the city).

Our approach to implementing a comprehensive Quality Control Plan is built on industry standards of acceptable work quality and begins with creating a formal, project-specific quality assurance (QA) plan. This plan incorporates all quality-related expectations and customer-defined specifications gathered during the project initiation, ensuring alignment with contract requirements and customer needs.

The QA plan serves as the foundation for developing our quality control (QC) strategy and action-oriented checklist, which details specific steps for controlling quality workmanship throughout the project lifecycle. Our approach incorporates the total quality management cycle, distinguishing between QC as a front-line process that ensures work completion in accordance with requirements, and QA as the verification process that validates the effectiveness of QC.

**Leadership** – The Project Manager serves as the managing authority responsible for the Quality Control Plan, utilizing established methods and schedules for inspecting the project's work quality. Quality inspectors are assigned to specific work types and are responsible for implementing the plan for each segment while maintaining detailed testing record logs.

**Construction and post-construction tasks** – During construction, we conduct in-progress inspections on a sampling basis to assess compliance with worker and public safety standards, general quality of work, and adherence to design specifications. Our quality assurance inspections verify task completion, work quality, and construction contractor documentation. We use advanced tracking systems that allow real-time quality reporting with photo documentation and cloud-based storage for immediate back-office review.

Post-construction activities include comprehensive fiber performance testing to ensure cables were not damaged during installation and that splicing and termination meet acceptable quality standards. We conduct optical performance testing of terminated fiber optic strands, including bi-directional OTDR and power meter testing. Contractor-provided test results are reviewed to ensure proper installation and integration, with independent testing performed to validate accuracy and verify end-to-end connectivity.

**Documentation and reporting** – Our quality management system tracks, logs, and reports all project activities from planning through execution to closing, providing objective evidence of compliance. We prepare comprehensive quality assurance reports documenting test data review results, independent testing outcomes, and post-construction inspections to verify network suitability and design conformance. Quality discussions occur during internal weekly project meetings and are reported at each executive project review.

## 4. References

**Reference for:** HR&A and CTC

**Client:** State of California Department of Technology

**Contact Name & Title:** Mark Monroe, Deputy Director, Middle-Mile Broadband Initiative

**Email:** mark.monroe@state.ca.gov

**Phone:** 916-661-2511

**Location:** State of California

**Reference for:** HR&A and CTC

**Client:** State of New York ConnectALL

**Contact Name & Title:** Joshua Breitbart, Senior Vice President

**Email:** Joshua.Breitbart@esd.ny.gov

**Phone:** 347-242-1170

**Location:** State of New York

**Reference for:** HR&A

**Client:** Clark County, Nevada

**Contact Name & Title:** Bob Leek, Chief Information Officer

**Email:** bob.leek@clarkcountynv.gov

**Phone:** 702-455-5853

**Location:** Clark County, NV

**Reference for:** HR&A

**Client:** Destination Crenshaw

**Contact Name & Title:** Jason Foster, President & Chief Operating Officer

**Email:** jason@destinationcrensaw.la

**Phone:** 323-652-4698

**Location:** Los Angeles, CA

**Reference for:** HR&A

**Client:** County of Los Angeles

**Contact Name & Title:** Eric Sasaki, Manager, Major Programs

**Email:** esasaki@isd.lacounty.gov

**Phone:** 562-359-7997

**Location:** Los Angeles, CA

**Reference for:** CTC

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**Client:** AltonWorks  
**Contact Name & Title:** Mark Carlie, Senior Executive  
**Email:** markcarlie1@gmail.com  
**Phone:** 314-550-2100  
**Location:** Alton, IL

**Reference for:** CTC

**Client:** Nevada Gold Mines  
**Contact Name & Title:** Kevin Sessions, Head of Energy and Capital Projects  
**Email:** [ksessions@nevadagoldmines.com](mailto:ksessions@nevadagoldmines.com)  
**Phone:** 775-299-1570  
**Location:** Elko, NV

**Reference for:** CTC

**Client:** Hampton Roads (Virginia) Planning District Commission (on behalf of the Southside Network Authority)  
**Contact Name & Title:** Steven DeBerry, Southside Network Authority Executive Director  
**Email:** [stevenhdeberry@gmail.com](mailto:stevenhdeberry@gmail.com)  
**Phone:** 757-617-1999  
**Location:** Hampton Roads, VA

**Reference for:** CTC

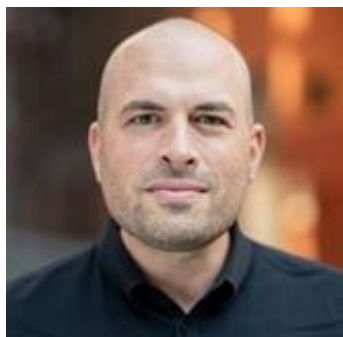
**Client:** Holland (Michigan) Board of Public Works  
**Contact Name & Title:** John Van Uffelen, Utility Services Director  
**Email:** [vanuffelen@hollandbpw.com](mailto:vanuffelen@hollandbpw.com)  
**Phone:** 616-218-2772  
**Location:** Holland, MI

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## 5. Fee Schedule / Cost Proposal

Please refer to the Fee Schedule/Cost Proposal (Attachment 4) submitted as a separate PDF file.

# Appendix A. Team Resumes



## Danny Fuchs | Partner, DO Practice Lead

Danny Fuchs is a former government official who is focused on helping New York and other State and local governments develop and deliver transformative broadband infrastructure projects and comprehensive digital equity programs. He also is a trusted advisor to and program manager for nonprofits, civic institutions, and philanthropies, as well as tech companies and real estate investors. Danny's work has included helping to develop public-private partnerships for large-scale infrastructure initiatives in the fields of broadband, transportation, public parklands, and real estate, changing how the City of New York does capital budget planning and management, restructuring the economic development apparatus in Los Angeles, and leading one of the largest civic engagement campaigns in New York City, reaching tens of thousands of New Yorkers.

### Education

Yale University, Bachelor of Arts,  
Architecture and Urban Studies

### Work Experience

HR&A Advisors, Inc.  
Partner, NY  
Practice Lead,  
Broadband and Digital Equity  
2017 – Present

Broadband Equity Partnership  
Co-Founder  
2020 – Present

NYC Dept. of City Planning  
Director of Capital Planning  
2014 – 2017

HR&A Advisors, Inc.  
Principal, 2013 – 2014  
Director, 2011 – 2013  
Senior Analyst, 2008 – 2011  
Analyst, 2007 – 2008

### Board Memberships

Citizens Housing Planning  
Council  
Board Member  
2019 – Present

From 2014-2017, Danny served as the Director of Capital Planning for the City of New York and Founding Director of the Capital Planning Division. His work included developing new data products to reshape the City's \$100 billion 10-Year Capital Strategy, creating and managing a \$1B Neighborhood Development Fund to fuel comprehensive, neighborhood-based planning, helping conceive and launch the Capital Planning Explorer and NYC Planning Labs, and serving as Co-Chair of Core Infrastructure and Services for OneNYC, the City's long-term plan for growth, sustainability, resiliency, and equity.

As the leader of HR&A's Digital Opportunity practice, Danny is focused on empowering communities to shape their broadband future and build stronger digital equity ecosystems. His work is at the forefront of shaping how more than \$100 billion in Federal funding and tens of billions more of private and local government funding will improve economic, educational, healthcare, and social outcomes in communities across the country. Danny's recent clients and work include:

### State and Local Government

- City of New York: Internet Master Plan and Public-Private Development
- City of Chicago: Broadband and Digital Equity Program Development
- City of Long Beach, CA: Smart City Initiative
- City of West Hollywood: Broadband Public-Private Partnership Development
- Clark County, Nevada: Broadband and Digital Equity Program Development
- Los Angeles County: Free Broadband for the Residents of Los Angeles
- Miami-Dade County: Broadband and Digital Equity Action Plan
- State of California: Middle Mile Broadband and Digital Equity Program Advisory
- State of New York: Federal Funding Strategy for Broadband
- State of Rhode Island: Broadband and Digital Equity Strategic Plan
- State of Texas: Digital Opportunity Plan



### **Civic Institutions, Nonprofits, and Philanthropies**

- Committee for Greater Los Angeles: Internet Action Team Policy Blueprint Development
- Destination Crenshaw: Digital Equity Program Design
- House New York: Affordable Housing Broadband Initiative
- New York Public Library: Wireless Internet Access Program Advisory
- Ford Foundation: Building-Based Broadband: A New Approach to the Digital Divide
- Ford Foundation & Schmidt Futures: National Broadband Resource Hub
- Methodist Healthcare Ministries: The Economic Benefits of Broadband for South Texas

### **Infrastructure Investors and Internet Service Providers**

- Inter-American Development Bank
- Sidewalk Infrastructure Partners
- WeLink Cities

Danny's work in broadband and digital equity is complemented by a body of work that has included large-scale infrastructure initiatives, real estate developments and public-private partnerships, economic development programs, public park development programs, and civic engagement campaigns. Current and previous clients include:

#### **Local Government and Authorities**

- City of Austin
- City of Indianapolis
- City of Long Beach
- City of Los Angeles
- City of Minneapolis
- City of Saint Paul
- Denver Dept. of Parks and Recreation
- Hennepin County Regional Railroad Authority
- London Legacy Development Corporation
- Massachusetts Convention Center Authority
- Metropolitan Transportation Authority
- Minneapolis Parks & Recreation Board
- NYC Dept. of Administrative Services
- NYC Economic Development Corp.
- NYC Mayor's Office of the CTO
- NYC Mayor's Office of Food Policy
- Port Authority of New York & New Jersey
- Ramsey County Regional Railroad Authority

#### **Real Estate Developers**

- Brookfield Properties
- The Brooklyn Home Company
- Douglaston Development
- The Feil Organization
- Hudson Pacific Properties
- Jamestown Properties
- New World Development
- Sidewalk Labs
- Stronach Group
- Terra Group
- Urban Renaissance Group
- Vornado Realty Trust
- Wassaic Community Dev. Partners
- YoungWoo & Associates

#### **Nonprofits and Philanthropies**

- Friends of the High Line
- Friends of the QueensWay



## Alex Banh | Principal

Alex Banh serves as a Principal with HR&A Advisors. Alex brings over a decade of experience in digital inclusion and social service programs for underserved communities, including two tenures leading municipal broadband and digital equity programs. Currently, Alex leads Clark County, Nevada's Broadband and Digital Equity Program, which includes managing the RFQ solicitation for broadband infrastructure and developing the County's last-mile deployment plan. His other projects leading the design of a major digital equity grant program in California, developing Rhode Island's State Digital Equity Plan, facilitating the Intergovernmental Broadband Coordinating Committee for Los Angeles County, and training small and medium-sized cities on broadband and digital equity program design and grant opportunities for the National League of Cities.

Prior to joining HR&A, Alex created and led the SF Digital Equity initiative at the City and County of San Francisco, developing the city's five-year Digital Equity Strategic Plan and coordinating various citywide multistakeholder projects to build and fund broadband access and digital skills projects. In this role, he managed the Fiber to Housing program, coordinating broadband deployment and adoption efforts across the City's affordable housing and public housing sites. He also managed connectivity projects for the city's pandemic response and served as staff on the COVID-19 Economic Recovery Task Force and Emerging Technology Working Group. In a separate previous role, he co-managed San Francisco's \$7.9 million federal Broadband Technology Opportunities Program (BTOP) grant, involving nonprofit subgrantee oversight, program evaluation, and citywide outreach.

Beyond San Francisco, Alex served as Deputy Director of the Asian Youth Center, overseeing all operations and programs, including Affordable Connectivity Program outreach, for a nonprofit serving nearly 2,000 residents each year throughout Los Angeles County. Earlier in his career, he managed digital transformation and skill-building projects internationally at the Asia Foundation and directed a college outreach project at UCLA. He holds a Master of Public Policy degree from UC Berkeley's Goldman School of Public Policy and a B.A. in Political Science from UCLA.

## Representative Clients

### Clark County Broadband and Digital Equity Program

Serving as Project Manager for Clark County, Nevada in the development and delivery of a comprehensive action plan to address broadband access, affordability, and adoption in Las Vegas and its surrounding communities. Led the grant application and stakeholder engagement process for the County to secure \$10.7 million in federal Digital Equity Competitive Grant funding on behalf of 26 partners, and leading an RFQ solicitation to qualify broadband infrastructure partners.

### California Broadband for All Action Plan

Served as Project Manager to support California Department of Technology (CDT)'s implementation of the state's Broadband for All Action Plan, with goals to provide high-speed broadband availability and affordability, devices, and digital skills training and support to unserved and underserved communities across California. Advised and provided additional capacity to CDT and multiple state lead agencies to implement the plan's 24 action items, including external stakeholder engagement, public

### EDUCATION

University of California, Berkeley: Master of Public Policy 2012

University of California, Los Angeles: Bachelor of Arts, Political Science 2007

### WORK EXPERIENCE

HR&A Advisors, Inc. Principal 2024 - Present

Director 2022 - 2024

Asian Youth Center Deputy Director 2021 - 2022

City and County of San Francisco, Digital Equity Manager 2017 - 2021

Asia Foundation, Global Information Services Senior/Program Manager 2014 - 2017

Program Associate 2013 - 2014

City and County of San Francisco Department of Technology, Program Analyst 2012 - 2013

U.S. District Court for the Northern District of California, Graduate Student Evaluation Consultant 2012

International Accountability Project, Research Fellow 2011

California Competes, Graduate Student Consultant 2011

University of California, Los Angeles, Student Affairs

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Officer/Project Director 2007 – 2009

communications, and program design. Advised on the development of California's State Digital Equity Plan and supported on CDT's application to National Telecommunications and Information Administration for planning grant funds. Designed the California Digital Equity Program to provide \$50 million in grants to statewide and local entities to support digital equity planning and implementation.

#### **New York Affordable Housing Connectivity Program**

Serving as Project Manager to support the New York State ConnectALL Office with program development and implementation of the Affordable Housing Connectivity Program (AHCP). Funded through the U.S. Department of the Treasury's Capital Projects Fund, AHCP will connect 100,000 low-income housing units to affordable, high-speed internet by partnering with affordable housing owners and ISPs throughout the state. Project includes development of a funding program for ISPs to retrofit affordable housing with broadband installations, outreach and engagement with affordable housing owners, and analysis of the state's affordable housing portfolio and pipeline.

#### **National League of Cities – Local Infrastructure Hub Broadband Bootcamp**

Led eight-week bootcamp for National League of Cities (NLC) and its collaborators on the Local Infrastructure Hub, a national program that provides resources to small and medium-sized cities and towns to help them unlock federal funding opportunities. Sessions included the Broadband, Equity, Access and Deployment (BEAD) program, the BEAD challenge process, and best practices for broadband partnership development. Advised on and supported sessions led by the Federal Communications Commission, the National Telecommunications and Information Administration, and the Bloomberg Center for Public Innovation. Advised NLC's data team on the development of a data dashboard to simplify broadband data analysis for cities. Engaged 50 cities from 19 states in total.

### **PREVIOUS WORK**

#### **San Francisco Digital Equity Strategic Plan**

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Led the development of the City and County of San Francisco's Digital Equity Strategic Plan, a five-year plan for closing the digital divide in underserved communities. Planning steps included the design and analysis of the city's first-ever Digital Divide Survey, measuring citywide gaps in technology access, adoption, and digital skills, followed by stakeholder engagement and ideation workshops with over 400 residents and 50 participating organizations. The Digital Equity Strategic Plan resulted in greater investments in free broadband access and a new Digital Equity Grants program to support digital literacy training and digital device distribution programs. Led to San Francisco being recognized as a Digital Inclusion Trailblazer by the National Digital Inclusion Alliance.

### **Fiber to Housing Program**

Managed the Fiber to Housing program, coordinating work between the City's Department of Technology, housing and community development department, affordable housing owners, community-based organizations, and local ISP partner Monkeybrains, to deliver free fiber internet service to over 10,000 low-income housing residents. Led annual planning and site selection in coordination with affordable housing developers, and developed and managed digital navigation and support services for 15 housing sites, including outreach, device distribution, service referral, and ongoing support. Fiber to Housing was recognized in 2019 with a CIO-100 award.

### **COVID-19 Connectivity Response**

Coordinated effort between multiple San Francisco City agencies and school district to provide internet connectivity to residents and community organizations during the COVID-19 pandemic. Provided analysis to identify major family housing locations and homeless shelters for City's emergency Wi-Fi installation, and distributed information on free or affordable internet and device offers to communities citywide. Led technology component for the City's Community Hubs initiative, providing safe spaces for remote learning for underserved youth at 78 Rec and Park centers, libraries, and community-based organizations. Prepared City's comments for state and federal pandemic connectivity programs, including California Public Utilities Commission proceedings and Federal Communications Commission's telehealth and Emergency Broadband Benefit programs. San Francisco's COVID-19 connectivity response was recognized in 2021 with a CIO-100 award.

### **Digital Equity Capacity and Coalition-Building**

Organized annual Digital Equity Conference and Connect with Tech Week with the San Francisco Public Library to engage organizations, tech industry, and thousands of residents in digital equity learning, planning, and knowledge-sharing. Developed Digital Equity Playbook and digital literacy curriculum to help community-based organizations meet the technology needs of their clients.



## Preston Rhea | Principal

Preston Rhea brings over a decade of experience in telecommunications engineering and public interest advocacy to HR&A. As a leader in the Broadband Equity Partnership, Preston advises governments, philanthropists, foundations, and economic development organizations on the most impactful, equitable, and forward-looking ways to build and use infrastructure for universal broadband adoption, as well as programmatic interventions to maximize the democratic potential of infrastructure.

Previously, Preston worked for six years at Monkeybrains, an Internet Service Provider based in San Francisco. As Director of Engineering, Policy Program at Monkeybrains, Preston coordinated partnerships with governments to build public fiber to affordable housing, broke barriers to affordable internet in large apartment buildings, and advanced gigabit network penetration in underserved areas. Preston developed the public policy program while managing the technician team at Monkeybrains. Prior to joining Monkeybrains, Preston worked at Code for America developing civic engagement practices with city governments and networks of civic technologists, developed and implemented a field curriculum for community wireless network deployment at New America's Open Technology Institute in Washington, DC, and worked at a content delivery network startup in Beijing, China. Preston holds a Bachelor of Science degree in electrical engineering from the Georgia Institute of Technology, where he specialized in optics and fiber coursework and minored in Spanish.

**Pronouns:** He/Him/His

### Education

Georgia Institute of Technology  
Bachelor of Science, Electrical Engineering  
Minor, Spanish  
2009

### Work Experience

HR&A Advisors Inc.  
Principal  
2024 – present  
Director  
2021 – 2023

Monkeybrains ISP  
Director of Engineering, Policy Program  
2019 – 2021  
Director of Field Operations  
2015 – 2019

Code for America  
Civic Engagement Program Coordinator  
2014 – 2015

Open Technology Institute, New America  
Field Analyst  
2010 – 2014

Prime Networks Beijing  
Project Manager

### Representative Clients

#### California Department of Technology Broadband Advisory Services

HR&A and CTC, working together as the Broadband equity Partnership (BEP), are currently serving as broadband consultant for Broadband Advisory & Program Management Services to provide the California Department of Technology (CDT) with broadband expertise and advise CDT and the Office of Broadband & Digital Literacy (OBDL) in the implementation of Middle-Mile Broadband Initiative (MMBI) and the Broadband for All Action Plan for statewide digital equity. BEP provides programmatic consultation and technical assistance in all phases of these projects including the oversight of the design, construction, maintenance, business planning, and operations of the statewide open-access middle-mile network, sharing and researching best practices, identifying key strategic, technical, and policy considerations, and conducting targeted research and other duties to inform all efforts related to the statewide open-access middle-mile network. Preston has served as the day-to-day point of contact for the State and liaises between HR&A and CTC project staff, State stakeholders, additional consulting partners, and numerous other stakeholders in the ecosystem. He specializes in conducting market and stakeholder outreach to local government agencies, last-mile service providers, and advocates to align the statewide middle-mile network's success with that of last-mile services throughout California.

#### City of Los Angeles Bureau of Street Lighting

Preston led a team at HR&A to deliver an Infrastructure and Assets Plan to guide the Los Angeles Bureau of Street Lighting's (BSL) strategy for investing in broadband infrastructure to support its core lighting services and improve

2009 – 2010

ROHM Semiconductor  
Field Application Engineer Intern  
2005 – 2006

### Board Service

Community Tech Collective  
2021 – 2022

San Francisco Bicycle Coalition  
2019 – 2021

Community Technology Network  
2015 – 2018

### Publications

“San Francisco’s communications  
choice ordinance is working.”  
SF Examiner  
2020

“Buying PG&E’s network could also  
make municipal broadband  
possible.”  
SF Examiner  
2019

The KEYSPOt Model: An evaluation of  
the Philadelphia Freedom Rings BTOP  
Partnership.  
2013

“Promoting Digital Equality: Internet  
as a Public Good and Commons.”  
*Agenda for Social Justice: Solutions*  
2012.

connectivity for city agencies and Angelenos. HR&A began work with BSL by leading a workshop to determine a goals framework for BSL’s infrastructure strategy. This framework guided the development of an asset library and analysis of partnership and revenue-generation opportunities based on BSL’s current asset portfolio. HR&A then conducted market sounding research, including interviews with internet service providers, smart cities companies, infrastructure partners, and other City agencies to determine demand for BSL assets and appetite for partnership. HR&A conducted a high-level feasibility analysis of alternative infrastructure deployment approaches to determine financial feasibility of different infrastructure options. Based on this analysis, HR&A recommended an approach for building, maintaining, and managing new broadband infrastructure, including roles for the public and private sector in finance and governance.

### Los Angeles County Community Broadband Networks

As a Director, Preston worked with the Los Angeles County Internal Services Department (ISD) to develop an action plan to construct community wireless networks and make other interventions to close the digital divide in the U.S.’s largest County, where over 400,000 households do not have a reliable home internet connection. In the first phase of work, Preston led the BEP team to review the millions of square feet of property the County controls in conjunction with building heights to identify ideal locations for siting CBRS and unlicensed 5GHz wireless radios; chose the best pilot locations in the most impacted neighborhoods in Los Angeles County, including both rural and urban neighborhoods with the lowest rates of home broadband adoption; and developed a playbook to connect these households to high quality internet service at no cost to the household. In November 2021, the Los Angeles County Board of Supervisors voted unanimously to approve the implementation of HR&A’s recommendations to LA ISD to deploy community wireless networks, as well as to develop a County-wide digital navigator program to foster adoption of this service, federal subsidy programs, and additional County-sponsored mobile service. Since then, Preston’s work has included evaluating vendor submissions to a competitive RFP solicitation to expand broadband networks to over 525,000 households through public-private partnerships. As a result of this work, ISD was awarded \$56 million in American Rescue Plan Act funding to implement the Community Broadband Network program. HR&A continues to assist ISD with implementation.

### NY State ESD Broadband Grants, Broadband Planning, and Consultation

As part of the BEP team, HR&A is supporting the State of New York’s newly-formed ConnectALL Office, which is tasked with administering \$1.1B+ of state and federal funds for initiatives to close the state’s remaining digital divide. As a Director, Preston supported program design and developed a Request for Applications for ESD’s Municipal Infrastructure Program (MIP), through which New York State is using \$228.2 million in U.S. Department of Treasury Capital Projects Funds for new last mile deployments to construct open-access and predominantly publicly controlled fiber to thousands of homes, businesses, and community anchor institutions statewide. Additionally, Preston supported ESD with federal grant compliance and a market sounding of public agencies,



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electric co-operatives, and private ISPs and infrastructure investors to inform the design of the MIP.

### **State of Texas Digital Opportunity Plan**

HR&A worked with the Texas Broadband Development Office (BDO) to develop a statewide Digital Opportunity Plan that will allow the state to unlock NTIA Digital Equity Act funding for closing the digital divide, as well as collaborating with a broader Connect Texas Team on the development of the BEAD Five-Year Action Plan, Initial Proposal, and Final Proposal. As a Director, Preston supported HR&A's expansive public engagement work as manager of the Economy and Workforce Task Force, supporting the Task Force Chair in convening more than a dozen leading stakeholders throughout Texas to provide expert input to Texas's Digital Opportunity Plan related to the key outcome area of economic and workforce development. Preston also provided input as a subject matter expert to public and organizational surveys collecting data about barriers to digital equity and to understand the current state of broadband in Texas.

### **Previous Work**

#### **Fiber to Housing Partnership**

The Fiber to Housing Partnership was a collaboration between the City and County of San Francisco's Department of Technology (DT), the Mayor's Office of Housing and Community Development (MOHCD), and Monkeybrains ISP. Fiber to Housing works to reduce the digital divide by bringing free high-speed internet to residents in affordable housing in San Francisco. In collaboration with DT, Monkeybrains advised on and implemented a plan to operate a public dark fiber ring with terminations in the main point-of-entry of affordable multi-dwelling unit buildings. In these buildings, Monkeybrains advised MOHCD on an in-building wiring standard to ensure gigabit service delivery over carrier-neutral wiring that greatly reduced ongoing cost and disruption for internet service provision. In Fiber to Housing buildings, MOHCD offers free routers to residents to take advantage of gigabit speeds in their home. Thousands of affordable housing residents in San Francisco use this service, which the City and County of San Francisco supports as a cornerstone digital equity program. San Francisco DT won a CIO-100 award for the Fiber to Housing Partnership in 2019.

#### **Communications Choice Ordinance (San Francisco Article 52)**

Became the leading ISP-side specialist on implementing, defending, and expanding an innovative San Francisco ordinance that has improved internet affordability and competition for tens of thousands of tenants. Provided thought leadership for ISP executives and educated the US House Speaker's office, FCC Chief of Staff, and California Public Utilities Commission on the ordinance's power to improve healthy ISP competition and reduce internet costs for tenants in San Francisco, and the ordinance's potential expansion throughout the United States which became an FCC regulation in force in February 2022. Coordinated and co-led a coalition of small ISPs and community organizations to advocate for the ordinance's adoption by the Oakland, California City Council which passed in October 2021.

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### California Advanced Services Fund Grants Implementation

In partnership with three affordable housing developers and women's shelter providers, applied for and received over \$500,000 from the California Public Utilities Commission's California Advanced Services Fund (CASF) to build and serve high-speed internet to over 1,100 units of affordable housing, SRO units, and shelter beds. Coordinated closely with construction and wiring contractors during HUD Rental Assistance Demonstration (RAD)-funded redevelopment to create an innovative carrier-neutral universal wiring standard that saved tenants and ISPs money and labor when implemented. Documented and reported to the CPUC on usage and adoption statistics at each funded site.



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## **Andrew Afflerbach, Ph.D., P.E., CEO and Chief Technology Officer**

Andrew is an expert in broadband technologies who has delivered strategic guidance on wired and wireless communications issues to cities, states, utilities, and nonprofits for 30 years.

Andrew oversees all technical analysis and engineering work performed by CTC and develops emerging technology strategies to meet clients' goals. He oversees a team of expert engineers who plan, design, and oversee the implementation of last-mile and middle-mile broadband communications networks. His expertise includes broadband infrastructure design; fiber and wireless technologies; critical technical issues related to broadband engineering; and the unique requirements of public safety communications networks.

He has advised cities including New York City, San Francisco, Seattle, Atlanta, Baltimore, Los Angeles, Memphis, and Boston; localities including Montgomery County, Maryland, and Multnomah County, Oregon; and states including California, New York, Texas, Alabama, Maryland, New Mexico, North Carolina, Oregon, and Wyoming. Andrew also served as a senior adviser to Crown Fibre Holdings, the public entity directing New Zealand's national FTTP project.

### *Fiber network planning and engineering*

Andrew has architected and designed middle- and last-mile fiber broadband networks for the District of Columbia (Washington, D.C.); the city of San Francisco; the Delaware Department of Transportation; the Maryland Transportation Authority; and many large counties.

He oversaw the development of system-level broadband designs and construction and operational cost estimates for the cities of Atlanta, Boston, Boulder, Palo Alto, Memphis, and Seattle; the states of California, Connecticut, and Kentucky; municipal electric providers; and rural communities.

In Boston, Andrew led the CTC team that developed a detailed RFP, evaluated responses, and participated in negotiations to acquire an Indefeasible Right of Use (IRU) agreement with a fiber vendor to connect schools, libraries, public housing, and public safety throughout the City.

### *Statewide network planning and grant implementation*

Andrew leads the technical elements of CTC's engagements with state broadband offices that are implementing IJJA-funded Broadband Equity, Access, and Deployment (BEAD) and Digital Equity Act programs and ARPA-funded Capital Projects Fund (CPF) programs.

For example, CTC has designed and is helping to administer competitive BEAD subgrant programs in over a dozen states, representing over \$10 billion in BEAD funding. As CTO, Andrew oversaw the development of CTC's proprietary statewide network planning and grant implementation tools, based on BEAD and other federal requirements. This proprietary tool:

- Calculates a network's estimated capital and operational costs based on local conditions
- Evaluates operator business models and cash flow scenarios in each local area
- Optimizes technology choices based on BEAD funding allocations
- Analyzes project area options, including the benefits and drawbacks of each
- Creates a framework for award prioritization, ISP negotiations, and subgrantee selection

## **EMPLOYMENT HISTORY**

1995–Present    CEO/Chief Technology Officer, CTC

Previously: Director of Engineering, Principal Engineer, Senior Scientist

1990–1996      Astronomer/Instructor/Researcher

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University of Wisconsin–Madison, NASA, and Swarthmore College

**EDUCATION**

Ph.D., Astronomy, University of Wisconsin–Madison, 1996

MS, Astronomy, University of Wisconsin–Madison, 1993

BA, Physics, Swarthmore College, 1991

**PROFESSIONAL CERTIFICATIONS/LICENSES**

Professional Engineer: California, Delaware, Georgia, Illinois, Maryland, Nevada, and Virginia

**Teles Fremin, P.E. | Deputy Chief Technology Officer**

As CTC’s Deputy Chief Technology Officer, Teles draws on her two decades of hands-on experience to provide engineering and technical oversight for clients’ telecommunications projects and services. Working closely with the CTO, she develops broadband strategic plans for state and local governments; her engagements have included projects for the California Department of Technology, the Georgia Technology Authority, the Texas Department of Transportation, and other state and local government clients.

In her previous roles at LUS Fiber, Teles led initiatives to expand connectivity to underserved areas, secure federal grant funding, and introduce new technology solutions and product lines to the market. Under her leadership, LUS Fiber delivered broadband to more than 70,000 households.

As a broadband authority with public-sector expertise, Teles has spoken at local and national conferences on topics ranging from fiber deployment planning, broadband policy and industry insights to workforce challenges and customer service.

**CTC Technology & Energy, Deputy Chief Technology Officer** 2021 to present

- Oversees fiber design and engineering projects
- Develops capital and operating cost estimates for fiber and wireless networks
- Works with the Chief Technology Officer to develop technology strategies for county, state, and local government clients
- Performs quality assurance reviews of program performance and deliverables

**LUS Fiber, Acting General Manager/Interim Director** 2002 to 2021

- Oversaw all day-to-day activities for LUS Fiber including the departments of engineering, operations, business support services, and customer service including residential, business, and enterprise business sales
- Managed \$8 million capital and \$35 million operational budget
- Oversaw construction crews installing fiber optics
- Created underground material and construction standards for fiber-to-the-home
- Promoted steadily from Engineer I to Chief Communications Engineer and then to Acting General Manager and Interim Director

**EDUCATION**

BS, Electrical Engineering, University of Louisiana at Lafayette, 2001

MBA, University of Louisiana at Lafayette, 2022

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## AFFILIATIONS

Board Member of the Fiber Broadband Association	2019 to 2021
Institute of Electrical and Electronics Engineers	2002 to present
Louisiana Engineering Society	2002 to present
National Society of Professional Engineers	2002 to present

## CERTIFICATIONS

Professional Engineer: Florida, Idaho, Louisiana, Montana, and Pennsylvania

## Matthew DeHaven | Vice President of Fiber & Infrastructure

Matt DeHaven will provide overall project oversight and subject matter expertise for this project. He has managed and supported the planning and deployment of dozens of fiber-to-the-premises (FTTP) networks for public sector clients, working on system-level designs and cost estimates as well as providing detailed engineering and construction oversight. He led the project that built CTC's proprietary fiber network cost model, which incorporates economic, financial, topographical, and field data to produce highly accurate fiber network cost estimates.

Matt leads the CTC team that supports the California Department of Technology (CDT) in managing all aspects of the deployment of California's 8,000+ mile statewide Middle-Mile Broadband Network, including supervision of network design, construction, maintenance, and operation. Matt worked on developing an efficient and reliable process for awarding and supervising construction work to replace legacy procurement mechanisms and construction oversight. He designed a procurement process to obtain an independent third-party network operator for the multi-billion-dollar project.

Matt led a fiber broadband project in Holland, Michigan, where CTC oversaw the design-build contractor and coordinated a supply chain management project under which the city purchased and warehoused critical broadband construction inputs during a period of scarcity and long lead times.

He also managed CTC's work for the City of Westminster, Maryland, that pioneered a public-private partnership model in which the city owns the fiber network infrastructure. His team created a successful financial model that incorporated demand and the take-rate necessary for sustainability. Matt then led the team that designed the fiber drops connecting every home in the city and oversaw the construction contractors.

Matt also served on the grant application development team that successfully led the State of Maryland to a \$115 million Broadband Technology Opportunities Program (BTOP) award from the National Telecommunications and Information Administration (NTIA) and became the Portfolio Manager for the One Maryland Inter-County Broadband Network project.

### **CTC Technology & Energy, Vice President of Fiber & Infrastructure** 1999 to present

- Develops candidate network designs, wired and wireless
- Advises clients on the cost and performance choices in network design
- Serves as a subject matter expert for project leaders and team leaders, answering the most difficult questions raised by the cutting-edge projects that CTC supports
- Oversees and collaborates with financial consultants and project management contractors
- Develops and iterates improvements to construction oversight processes

## EDUCATION

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The Johns Hopkins University, 1996 – 2000

## **Cyle Chapman | Director of Outside Plant Engineering**

Cyle oversees CTC's outside plant (OSP) engineering team, which conducts field surveys, develops network design data, performs fiber network quality control checks and other aspects of construction oversight, and conducts post-grant-award compliance monitoring of network deployments.

Cyle engages with clients nationwide, but he is local to Huntington Park. He specializes in fiber broadband network engineering, having overseen thousands of miles of completed fiber broadband network construction, working on every facet of the network from long-haul backbones to in-building wiring. He has extensive experience in the design, layout, deployment, construction, and splicing of fiber. In his management work, he has specialized in quality control, training, and cost containment.

### **CTC Technology & Energy, Director of OSP Engineering** 2022 to present

- Oversees clients' construction including overseeing engineers and inspectors, and monitoring project budgets, often exceeding \$100 million, tracking project progress and training and assessing new hires
- Oversees procedures for compliance with safety and other regulations
- Acts as a subject matter expert for clients and CTC on design issues, infrastructure, functional issues, project requirements, and implementation

### **BPG Designs, Senior Project Manager** 2020 to 2021

- Managed project timelines and project management teams for the Verizon One Fiber, CenturyLink/Level 3 OSP/ISP projects
- Trained and mentored engineers and vendors on OSP principles and professional development
- Oversaw vendor management
- Worked with government agencies on permits and site acquisitions

### **Ledcor, Design Engineering Manager** 2018

- Managed OSP Engineering Design Department including Verizon One and Verizon FiOS fiber OSP projects
- Trained engineers and established quality control processes

### **Tilson Technology Management, Lead Engineering Manager** 2017 to 2018

- Managed OSP Engineering Department including Verizon One and Verizon FiOS fiber OSP
- Oversaw design of plant and splicing schematics

### **CHC Consulting, OSP Design Engineering Manager** 2015 to 2017

- Trained 26 new engineers to be productive within two weeks of start
- Responsible for work order management

### **CEC Designs, OSP Engineering Consultant** 2011 to 2014

- Worked with cross functional teams—including dispatch, construction, engineering, and marketing—to improve the coordination between these departments and better meet project timelines/deadlines
- Served as liaison between the company and other entities such as other telephone companies, Department of Highways, power companies, and property owners
- Performed field engineering and design of FTTP network to residential and commercial customers

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### **MasTec Network Solutions, Senior Engineering Manager** 2005 to 2011

- Estimated time and materials costs and provided related narrative justifications for FTTP projects
- Surveyed worksite for OSP design of small to large scale residential and commercial FTTP applications
- Interfaced weekly with Verizon management on quality, cost containment initiatives, and new concepts to streamline construction and deployment methods

### **EDUCATION**

Bachelor of Business, Business Management, Commonwealth University, Denver

### **Mitchell Hergett | Director of Technical Compliance & Monitoring**

Mitch Hergett is an expert in the design and construction of broadband networks. He provides project management for many of CTC's consulting and engineering projects. He previously managed CTC's outside plant (OSP) engineering and construction oversight services. He develops project plans, performs stakeholder outreach, manages staff, and reviews network designs as well as fiber broadband grants management processes.

### **CTC Technology & Energy**

*Director of Technical Compliance & Monitoring* 2010 to present

- Project management, acting as the point person for clients nationwide and managing tasks, teams, and schedules
- Oversees engineering design and Requests for Proposals (RFPs), coordinating with network stakeholders, creating vendor task orders, and managing such tasks as fiber allocations and splice design
- Since 2022, he and his team have administered grants for state projects such as Montana's ConnectMT broadband program, advising on grant administration, supporting the technical challenge process, and reviewing grant applications for technical feasibility and viability
- Oversaw engineering and technical portions of the Montana's ARPA broadband funding program and led technical reviews of the networks proposed by subgrantees—Montana's ARPA program awarded \$400 million to broadband providers
- Plans and implements technical specifications and technical compliance for Montana's Capital Projects Fund (CPF) and Broadband Equity, Access, and Deployment (BEAD) programs, which will allocate more than \$600 million in funds to build broadband to all remaining unserved Montana households
- For the Hampton Roads Planning District Commission, oversaw the design and a feasibility study for a 120-mile middle-mile fiber ring project, and subsequently oversaw OSP work, stakeholder engagement, and construction oversight
- Oversaw the initial detailed design and construction oversight of a citywide FTTP project for the Board of Public Works of Holland, Michigan
- Provided program-level support and project management for the \$115 million statewide One Maryland Broadband Network (OMBN) project
- Mentors and trains senior engineers in OSP project management and the technological aspects of grant administration

### **EDUCATION**

BS, Industrial Engineering, Montana State University, 2008

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## Aaron Easton | Senior Engineer

Aaron Easton has decades of experience in network design and engineering, including extensive recent experience as an engineer supporting CTC's engagement with the California Department of Technology's (CDT) Middle-Mile Broadband Initiative (MMBI).

As lead Technical Project Manager (TPM) on the CDT MMBI project, Aaron coordinates with all other TPMs for Caltrans Districts 1 – 11, as well as regional project managers for CDT. He conducts quality control reviews on fiber designs, hut designs, as-builts, and work authorizations. He coordinates with the project's GIS team for mapping updates. He also meets with and receives updates from Caltrans district representatives and provides input and oversight on fiber network design and permit issues. For segments of the MMBN that are being deployed through joint-use and lease partners, Aaron receives updates and helps coordinate and provide technical oversight on network deployment.

Aaron serves clients nationwide but is local to Huntington Park. He has worked in both the telecommunications and electrical power distribution industries across the United States. At CTC, his responsibilities include engineering and project management as well as enhancing automation tools.

### **CTC Technology & Energy, Senior Engineer**      2022 to present

- Network engineering and project management for the CDT's statewide Middle-Mile Broadband Network
- Outside plant project manager on local and state government projects
- Redefined proprietary right-of-way access installation assessment desk survey tool
- Performs quality control on fiber splicing designs for local government projects

### **BPG Designs, Project Manager**      2020 to 2022

- **As part of the quality control process for a Verizon fiber deployment project in the City of Los Angeles, reviewed and approved microtrenching designs**
- Managed multiple vendors and hubs to oversee the build out of Verizon Fiber One and Frontier fiber-to-the-home (FTTH) projects in southern California and coordinated projects from inception to construction, as built, and close out
- Trained PMs and designers, managed and coordinated planning, design, fielding and permitting efforts; trained both PMs and designers on OSP fundamentals; interviewed job candidates; member of the BPG leadership team
- Developed partnerships and sought out and onboarded new clients such as Frontier

### **Ledcor Technical Services, Senior OSP Design Engineer**      2018 to 2020

- Managed aerial design group and provided quality control for O-Calc, MRE, and underground fiber designs for Verizon Fiber One Project – Greater Chicago market
- Engineered high- and low-level design for Verizon One Fiber Network including ODN
- Supervised designers using O-Calc, GIS, and AutoCAD
- Project manager
- Trained junior designers in OSP fundamentals

### **OSP Engineer, Tilson Technology Management**      2017 to 2018

- Designed backhaul, fronthaul, and ODN fiber networks for Verizon Fiber One project using OSP standards

- Created fiber path design in 3GIS and provided support to junior designers
- Identified and resolved design issues with design team as well as guiding fielding efforts

**Quality Control Engineer, CHC Consulting** 2017

- Performed quality checks on AT&T layout designs and submitted approvals to AT&T
- Provided training and updated guidelines for engineers including creating job aides and one on one training
- Designed Verizon One Fiber networks for Chicago, San Francisco, and San Jose markets

**FJS Cable Engineering, Designer/ Fielder** 2016 to 2017

- Performed on site field survey of overhead and underground telecom and power facilities
- Designed layouts and make ready drawings for Wilcon, Crown Castle, and AT&T utilizing AutoCAD and ARAMIS to design OSP facilities for repair or maintenance to meet GEO 95 standards

**Electrical Designer, Contractor** 2010 to 2013

- Designed and performed QC on schematic and construction drawings utilizing AutoCAD
- Provided conduit packages, MH butterfly schematics, and similar documents

**Potomac Electric Power Company, Distribution Designer** 1999 to 2010

- Designed electrical construction drawings, utilizing AutoCAD, MicroStation V8, GIS, and GWD and interpreted site plan feeder maps, utility drawings, conduit drawings, and switchgear drawings
- Surveyed job sites to collect field data to determine design methods, materials, equipment, and crews
- Managed project budgets and cost estimates and tracked status using WMIS, Excel, and SAP; coordinated projects with electricians, construction crews, and developers

**EDUCATION**

Electrical Engineering, University of Maryland, 2022

Electrical Engineering, University of Maryland Eastern Shore, 1999

Electronics Engineering, DeVry Technical Institute, 1997

**CERTIFICATIONS**

- Project Management Technical Projects
- Project Management International Projects
- Project Management Software Projects Management Foundations
- Project Management for Designers
- Project Management Foundations – Budgets
- Osmose O-Calc Pro

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# Appendix B. Proof of Insurance

HR&A carries the required insurance and will be pleased to provide a certificate of insurance upon selection.



# Fee Schedule/Cost Proposal

## (Attachment 4)

HR&A has provided unit costs based on the estimated level of effort required for each major task, providing effective and efficient delivery of quality services in line with the City's needs. We would be happy to continue to discuss alternative pricing structures to right-size the project as needed. Our rates are also included below; we will guarantee these rates through 2026 for this project. Estimated levels of effort by staff member are subject to change as we learn more about the requirements of the project on the ground.

City of Huntington Park RFP -Project Management & Consulting Services for Broadband Infrastructure Deployment Fee Schedule			
Bidder Name	HR&A Advisors		
Project Management Services			
Category	Description	Monthly Price	Annual Price
Flat Fee	For a term of 17 months from August 2025 through January 2027.	\$176,000	\$2,112,000

**TOTALS                      17 Months                      \$2,991,500**

Authorized Signature



**Daniel Fuchs**

Print Name

			Estimated Hours by Task							TOTAL Hours	Total Cost
Name	Title/Role	Hourly Rate	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Task 7		
Danny Fuchs	HR&A PIC	\$ 475	60	20				100		180 Hrs.	\$ 85,500
Alex Banh	HR&A Principal/PM	\$ 435	420	260				100		780 Hrs.	\$ 339,300
Preston Rhea	HR&A Principal	\$ 435	0	0				560		560 Hrs.	\$ 243,600
Chae Kim	HR&A Senior Analyst	\$ 290	0	0				700		700 Hrs.	\$ 203,000
TBC	HR&A Analyst	\$ 235	0	150				0		150 Hrs.	\$ 35,250
TBC	HR&A Research Analyst	\$ 185	310	400				700		1410 Hrs.	\$ 260,850
<b>HR&amp;A TOTAL</b>											<b>\$ 1,167,500</b>
Teles Fremin	Senior Executive	\$ 285	100		90	50	120	20	60	440 Hrs.	\$ 125,400
Andrew Afflerbach	Senior Executive	\$ 285	30		10	0	0	20	0	60 Hrs.	\$ 17,100
Matt DeHaven	Senior Executive	\$ 285	30		10	0	0	20	0	60 Hrs.	\$ 17,100
Mitch Hergett	Director / Principal Analyst / Engineer	\$ 255	60		90	40	0		170	360 Hrs.	\$ 91,800
Cyle Chapman	Director / Principal Analyst / Engineer	\$ 255	270		20	190	400		0	880 Hrs.	\$ 224,400
Aaron Easton	Senior Analyst / Engineer	\$ 240	680		240	480	680		200	2280 Hrs.	\$ 547,200
TBC	Staff Analyst / Engineer	\$ 225	1020		600	480	1060		400	3560 Hrs.	\$ 801,000
<b>CTC TOTAL</b>											<b>\$ 1,824,000</b>
<b>GRAND TOTAL</b>			<b>2980</b>	<b>830</b>	<b>1060</b>	<b>1240</b>	<b>2260</b>	<b>2220</b>	<b>830</b>	<b>11420 Hrs.</b>	<b>\$ 2,991,500</b>

## ITEM 3



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION MANAGEMENT CONTRACT TO BEDROCK GROUP INC. FOR CIP 2024-01 EMERGENCY OPERATIONS CENTER (EOC)**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Award contract to Bedrock Group Inc. for the construction of CIP 2024-01 Emergency Operations Center as a responsive and responsible bidder for a not-to-exceed amount of \$2,000,000;
2. Authorize the City Manager to execute the Contract Services Agreement.

### **BACKGROUND**

The City of Huntington Park is moving forward with the rehabilitation and modernization of its Emergency Operations Center (EOC), located in the Annex Building adjacent to the Police Department. The EOC plays a critical role in managing local emergencies and coordinating regional disaster response efforts.

To support this effort, the Huntington Park Police Department secured a \$1,000,000 grant to initiate the facility upgrade. The project will address significant deficiencies in the current facility by upgrading the space to meet modern standards for incident command, ADA accessibility, health and safety, fire codes, and operational readiness. Proposed improvements include interior reconfiguration, creation of breakout and secure staff areas, communications and electrical system upgrades, HVAC improvements, security enhancements, and new furnishings and equipment.

**CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE EMERGENCY OPERATIONS CENTER**

August 18, 2025

Page 2 of 2

To ensure timely and professional project delivery, the City issued a Request for Proposals (RFP) for construction management services. Bedrock Group Inc. was the sole proposal received. Based on qualifications, relevant experience, and understanding of the project scope staff recommend moving forward with Bedrock Group Inc.

**FISCAL IMPACT**

The total project cost is estimated at \$2,300,000 which includes a 15% contingency of \$300,000. This amount will be covered using a combination of grant funds, ARPA funds, and public funds. Staff recommend awarding the contract to Bedrock Group, Inc. as the lowest responsive and responsible bidder for not to exceed amount of \$2,000,000

**CONCLUSION**

Upon Council's direction, staff will proceed with actions as directed.

Respectfully submitted,



**RICARDO REYES**  
City Manager



**GERRY LOPEZ**  
Public Works Director

**ATTACHMENT(S):**

- A. Draft Contract Services Agreement for Bedrock Group Inc.
- B. Bedrock Group proposal



**PROFESSIONAL SERVICES AGREEMENT**

**PROJECT MANAGEMENT AND CONSULTING SERVICES FOR BROADBAND  
INFRASTRUCTURE DEPLOYMENT**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this 18 of August **2025** (hereinafter, the “Effective Date”), by and between the CITY OF HUNTINGTON PARK, a municipal corporation (“CITY”) Entrust Solutions Group (hereinafter, “CONSULTANT”). For the purposes of this Agreement CITY and CONSULTANT may be referred to collectively by the capitalized term “Parties.” The capitalized term “Party” may refer to CITY or CONSULTANT interchangeably.

**RECITALS**

This AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, on August 18, 2025, the CITY entered into a Professional Services Agreement (the “Master Agreement”) with Entrust Group Solutions to provide Project Management and Consulting Services for Broadband Infrastructure deployment; and

WHEREAS, on August 18, 2025, the Professional Services Agreement was assigned to the CONSULTANT, which assignment the City agreed to on August 18, 2025. CONSULTANT then commenced providing Project Management and Consulting services under the terms and conditions of said Master Agreement; and

WHEREAS, CONSULTANT represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees; and

WHEREAS, CONSULTANT further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the execution of this Agreement was approved by the Huntington Park City Council at its Regular Meeting of August 18, 2025.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, Agency and CONSULTANT agree as follows:

I.  
ENGAGEMENT TERMS

- 1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONSULTANT agrees to perform the services and tasks set forth in that certain document entitled "Scope of Services" and attached hereto as **Exhibit "A"** (hereinafter referred to as the "**Scope of Services**"). CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and work necessary to competently perform and timely complete the services and tasks as set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."
- 1.2 TERM: This Agreement shall have an initial term of sixteen (16) months commencing from the Effective Date unless terminated as provided elsewhere in this Agreement (hereinafter, the "Term"). Upon the conclusion of the Term, this Agreement may be renewed for a one (1) year extension term, upon mutual agreement of the Parties and approval from City Council, unless either Party issues written notice sixty (60) days in advance of its intent not to authorize an additional extension term. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as further set out herein.
- 1.3 COMPENSATION: During the term of this Agreement and any extension term provided herein, CONSULTANT shall perform the Services set forth in Section 1.2 above, at the rates of compensation set forth in the Rate Schedule reflected in **Exhibit "A"**. Subject to the CPI Index Adjustment section of **Exhibit "A"**, CONSULTANT further agrees that the total compensation for the Work shall not exceed the sum total of \$1,457,472.00 DOLLARS per year /(\$91,092.00 per month (hereinafter, the "Base Fee"). CONSULTANT shall not exceed the Contract Price unless such added expenditure is first approved by the CITY Council acting in consultation with the City Manager. In the event CONSULTANT's charges are projected to exceed the Contract Price prior to the expiration of the Term or any single extension term, CITY may suspend CONSULTANT's performance of any additional Work outside the Work as defined in Exhibit A, pending CITY approval of any anticipated expenditures in excess of the Contract Price or any other CITY-approved amendment to the compensation terms of this Agreement.
- 1.4 PAYMENT OF COMPENSATION: On the first of each month, CONSULTANT shall submit to CITY an itemized invoice for that month's Base Fee and indicating the additional services and tasks performed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a function of hours worked by CONSULTANT's personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed.

Within thirty (30) calendar days of receipt of each invoice, CITY shall pay any undisputed amounts. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONSULTANT in writing of any disputed amounts included in the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.

- 1.5 ACCOUNTING RECORDS: CONSULTANT shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the reasonable right to access and examine such records, without charge. CITY shall own and further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.
- 1.6 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONSULTANT shall deliver to CITY immediately and without delay, all written materials, including any electronic communications, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

## II.

### PERFORMANCE OF AGREEMENT

- 2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager (hereinafter, the "CITY Representative") to act as its representative for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representative or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONSULTANT shall not accept directions or orders from any person other than the CITY Representative or their designee.
- 2.2 CONSULTANT REPRESENTATIVE: CONSULTANT hereby designates [WHO CONSULTANT DESIGNATES] to act as its representative for the performance of this Agreement (hereinafter, "CONSULTANT Representative"). CONSULTANT Representative shall have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. CONSULTANT Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONSULTANT Representative shall constitute notice to CONSULTANT. CONSULTANT may, by written notice to CITY, advise CITY of any change in CONSULTANT Representative.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:

- A. CONSULTANT shall perform all Work skillfully, competently and in accordance with industry standards of CONSULTANT's profession;
- B. CONSULTANT shall perform all Work in a manner in accordance with this Agreement;
- C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*);
- D. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- F. Except as otherwise set forth in this Agreement, all of CONSULTANT's employees and agents (including but not limited to subCONSULTANTS and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT shall perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with its obligation set out herein or failure on the part of CONSULTANT's employees, agents, CONSULTANTS, subCONSULTANTS and subconsultants to fulfill its obligations herein. Such effort by CONSULTANT to correct any errors or omissions shall be commenced as soon as reasonably practicable upon their discovery or notice by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing, in accordance with applicable industry standards. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf shall not constitute



a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and in accordance with applicable industry standards of CONSULTANT's profession.

- 2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY, which consent shall not be unreasonably withheld. CITY shall have up to sixty (60) calendar days to consider any proposed assignment by CONSULTANT. CONSULTANT can withhold consent where the CITY determines that the proposed assignee does not have the financial capacity to comply with the terms of this Agreement. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.
- 2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONSULTANT: The Work shall be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent CONSULTANT basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.
- 2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONSULTANT's officers, employees, agents, CONSULTANTs, subCONSULTANTs or subconsultants is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's

officers, employees, agents, CONSULTANTs, subCONSULTANTs or subconsultants fail or refuse to perform the Work in accordance with this Agreement, such officer, employee, agent, CONSULTANT, subCONSULTANT or subconsultant shall be promptly removed by CONSULTANT and shall not be reassigned to perform any of the Work.

2.8 COMPLIANCE WITH LAWS: CONSULTANT shall keep itself informed of and in compliance with all applicable federal, State or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT's compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements. To the extent that any changes in applicable law result in an increase in CONSULTANT's cost of performance, the Parties shall negotiate in good faith to reach a mutually agreeable price adjustment. Should the Parties fail to reach such an agreement within 30 days (or such other agreeable time period) of CONSULTANT's notice to CITY of its increased cost of performance, either Party may terminate this Agreement upon 60 days' written notice.

(a) In the event that water treatment violations occur following the effective date of this Agreement, subject to Sub-Section (b) below and the applicable Force Majeure provisions, the CONSULTANT shall, in respect of violations that may be imposed by Applicable Law and to the extent due to CONSULTANT's fault, be responsible for: fines, penalties, or damages. Prior to settlement or payment of any such fines, penalties or damages, the CONSULTANT reserves the right to contest government or private actions, suits or proceedings for violations through administrative procedures or otherwise.

(b) To the extent that violations of applicable laws, rules, regulations or permits are caused by failures in the facilities or causes beyond CONSULTANT's control, including the CITY's failure to approve recommended repairs or maintenance, CONSULTANT will use its best efforts to maximize performance of the Facilities but shall not be responsible for associated violations or damages, fines or penalties which result.

2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, subCONSULTANT, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

2.10. INDEPENDENT CONSULTANT STATUS: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and shall at all times remain, wholly independent CONSULTANTs and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONSULTANTs, subCONSULTANTs and subconsultants. CONSULTANT and all persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on

behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.

2.11 CITY RESPONSIBILITIES: During the term of this Agreement, the CITY shall:

- a) obtain and maintain all state, federal, and local permits and licenses required for ownership, operation and maintenance of the Facilities, including without limitation, the CITY's Permits;
- c) comply with Applicable Law relating to the management, ownership, operation, maintenance, repair and replacement of the Facilities (to the extent that the responsibility of complying with those laws is not specifically assumed by the CONSULTANT under this Agreement). The CONSULTANT shall not be responsible for the CITY's failure to comply with any provision of Applicable Law that is not otherwise specifically assumed by the CONSULTANT hereunder.

III.  
INSURANCE

3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT shall procure and maintain the following insurance coverage, at its own expense:

- A. Commercial General Liability Insurance: CONSULTANT shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
- B. Automobile Liability Insurance: CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
- C. Workers' Compensation Insurance/ Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California. However, if the CONSULTANT has no employees, for example a sole practitioner or a partner in a firm with only contracted support staff, then Workers' Compensation is not required by the State. CONSULTANT shall the city's form stating they are either the owner of

the organization or a partner, and are exempt from the State's workers' compensation requirements because they have no employees and agree to hold the Entity harmless from loss or liability for such. A waiver must be signed.

- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.
- 3.3 The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).
- 3.4 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.
- 3.5 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONSULTANT's insurance and shall not contribute with it.
- 3.6 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subCONSULTANTS or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.
- 3.7 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish

CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any work or any of the Work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies and endorsements.

#### IV. INDEMNIFICATION

- 4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to this Agreement subject to Paragraph 4.2 and 4.3. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONSULTANT acknowledges that CITY would not enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein.
- 4.2 Work of CONSULTANT's Design Professionals Services: Except for direct claims by the Parties against each other, the duty to indemnify, defend and hold harmless as set forth under this subsection shall apply to the negligence, recklessness or willful misconduct of any individual who qualifies as a "design professional" within the meaning of subsection (c)(2) of section 2782.8 of the California Civil Code in so far as such negligence, recklessness or willful misconduct occurs in the performance work or activities that must be performed by a "design professional." Subject to the limitation of the preceding sentence, to the fullest extent permitted by law, CONSULTANT shall immediately defend and indemnify and hold harmless the CITY Indemnities, defined above, from and against any and all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of the negligence, recklessness, or willful misconduct of CONSULTANT or any of CONSULTANT's officers, employees, servants, agents, CONSULTANTs, subCONSULTANTs or authorized volunteers or any other person or entity involved by, for, or with or on behalf of CONSULTANT in the performance of design professional services under this Agreement. The Parties understand and agree that the duty of CONSULTANT to indemnify, defend and hold harmless pursuant to this subsection includes the duty to defend as set forth in section 2778 of the California Civil Code. CONSULTANT's obligation to indemnify applies except to the extent that it is finally adjudicated that the liability was caused by the active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful

misconduct of an indemnified party, then CONSULTANT's indemnification obligation shall be reduced in proportion to the established comparative liability.

- 4.3 Work of All Other Persons/Non-Design Professionals: Except for direct claims by the Parties against each other and as otherwise provided under Section 4.2 of this Article, above, to the fullest extent permitted by law, CONSULTANT shall indemnify, defend and hold harmless the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other reasonable costs and fees of litigation) of every nature to the extent caused by CONSULTANT's negligent performance under this Agreement, including but not limited to the negligent acts, errors or omissions of CONSULTANT or CONSULTANT's officers, employees, agents, servants, CONSULTANTs, subCONSULTANTs or subconsultants or the failure of the same to comply with any of the duties, obligations or standards of care set forth herein. The duty to indemnify, defend and hold harmless under this subsection shall not encompass a duty to indemnify, defend or hold harmless for liability, loss, suit, damage, expense, or cost to the extent caused by the negligence or willful misconduct of any or all of the City Indemnitees. The duty to indemnify, defend and hold harmless as set forth under this subsection is intended to encompass liabilities, losses, damages, expense and costs not otherwise subject to subsection 4.2, above.
- 4.4 CITY shall have the right to offset against the amount of any compensation due CONSULTANT under this Agreement any amount due CITY from CONSULTANT as a result of CONSULTANT's failure to pay CITY promptly any indemnification arising under this Article and related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.5 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 4.6 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subCONSULTANT or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subCONSULTANTs or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

- 4.7 CITY does not, and shall not, waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 4.8 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

## V. TERMINATION

- 5.1 TERMINATION WITHOUT CAUSE: Except for the first two years of this Agreement, either Party may, by written notice to the other, immediately terminate this Agreement at any time for convenience and without cause by giving written notice to Consultant of such termination, which notice shall specify the effective date of such termination, which effective date shall not be less than 90 days from the written notice. Upon such termination for convenience, CONSULTANT shall be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.
- 5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails

to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.

B. CONSULTANT shall cure the following Events of Defaults within the following time periods:

- i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or
- ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 30-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 30-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT shall include, but shall not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violate any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; (v) CONSULTANT's refusal or failure to perform or observe any material covenant, condition, obligation or provision of this Agreement; and/or (vi) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

C. CITY shall cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice, unless



the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.

- D. Either Party may also immediately suspend performance under this Agreement pending the Defaulting Party's cure of any Event of Default by giving said Party written notice of the Party's intent to suspend performance (hereinafter, a "Suspension Notice"). A Party may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT shall be compensated only for those services and tasks which have been rendered by CONSULTANT in accordance with this Agreement up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
  - i. Upon a thirty (30) day written notice to CONSULTANT, the CITY may terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
  - iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
  - iv. The CITY may exercise any other available and lawful right or remedy.
- G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy shall be the suspension or termination of this Agreement and/or the recovery

of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

- 5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- 5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

## VI. MISCELLANEOUS PROVISIONS

- 6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all materials, equipment, reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT shall require all subCONSULTANTS and subCONSULTANT working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subCONSULTANT or subCONSULTANT as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.
- 6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONSULTANT without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

- 6.3 FALSE CLAIMS ACT: CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., Section 3789 et seq. and the California False Claims Act, Government Code Section 12650 et seq.
- 6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**  
[NAME AND ADDRESS]

**CITY:**  
City of Huntington Park  
Public Works Department  
6550 Mile Avenue  
Huntington Park, CA 90255  
Attn: Gerardo "Gerry" Lopez,  
Public Works Director  
Phone: (XXX) XXXXX  
Fax: (XXX) XXXXX

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.6 SUBCONTRACTING: CONSULTANT shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subCONSULTANTS), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement with the exception of provisions relating to insurance requirements and indemnification.
- 6.7 CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS: CITY reserves the right to employ other CONSULTANTS in connection with the various projects worked upon by CONSULTANT.
- 6.8 PROHIBITED INTERESTS: CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage

fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, the venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.

- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONSULTANT and the two remaining counterparts shall remain with the City for archiving and day-to-day reference by the department responsible for administering the Agreement on the City's behalf.
- 6.21 Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable for punitive damages.
- 6.22 FORCE MAJEURE: A party's performance of any obligation under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of any event of Force Majeure. In any such event, the party unable to perform shall be required to resume performance of its obligations under this Agreement upon the termination of the event or cause that excused performance hereunder. "Force Majeure" herein means an event which is beyond the reasonable control of a party, including without limitation: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees;] (i) shortage of adequate power or transportation facilities.
- 6.23 BUSINESS LICENSE AND W9: A City of Huntington Park Business license must be obtained before commencing work and a W9 provided when submitting first payment.

**[SIGNATURE PAGE TO FOLLOW]**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF HUNTINGTON PARK:**

**[NAME OF CONSULTANT]**

**By:** \_\_\_\_\_  
Ricardo Reyes, City Manager

**By:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**APPROVED AS TO FORM:**

**By:** \_\_\_\_\_  
City Attorney

**EXHIBIT “A”**  
**SCOPE OF WORK**  
(SEE ATTACHED)



## ITEM 4



# CITY OF HUNTINGTON PARK

Office of the City Clerk  
City Council Agenda Report

August 18, 2025

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS**

### **IT IS RECOMMENDED THAT CITY COUNCIL:**

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On May 18, 2015, the City Council adopted Resolution No. 2015-19 which established a new process for making appointments to various City Commissions. On January 6, 2025 the City Council adopted resolution 2025-01 amending resolution No. 2015-19 to include the newly formed Arts and Theatre Commission.

Individuals appointed to Commissions will be required to submit to a LiveScan and subsequently take an Oath of Office.

### **FISCAL IMPACT**

There is no fiscal impact. Compensation for added Commissioners has been budgeted for FY 2024/25 to account 111-0123-413.19-05.

### **CONCLUSION**

Terms will run concurrent with the Council Member who appoints. After the appointment the City Clerk will notify applicants of their appointments.

## **COUNCIL APPOINTMENT TO CIVIL SERVICE COMMISSION**

August 18, 2025

Page 2 of 2

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

**RICARDO REYES**

City Manager

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', with a stylized, flowing script.

**EDUARDO SARMIENTO,**

City Clerk

### **ATTACHMENT(S)**

- A. Resolution No. 2025-01, Amending list of established commission and revised Rules, Method of Appointment, Guidelines for the Conduct of Meetings and Structure for all Commissions of the city and Repealing all Prior Resolutions or Provisions in Conflict with the Provisions Contained Herein.
- B. Commission Handbook – How Appointments Are Made Page(s) 3 and 4 in handbook.

# ATTACHMENT "A"

RESOLUTION NO. 2025-01

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AMENDING THE LIST OF ESTABLISHED CITY COMMISSIONS TO INCLUDE THE ADDITION OF THE ARTS AND THEATRE COMMISSION

**WHEREAS**, the City Council has decided to amend all commission resolutions to provide for congruent and consistent regulation and structure across all City Commissions.

**THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES  
RESOLVE AS FOLLOWS:**

### **SECTION 1:** Establishment of City Commissions.

The City has currently established the following commissions to serve in the capacity as advisory bodies to the City Council:

Planning Commission  
Civil Service Commission  
Parks and Recreation Commission  
Health and Education Commission  
Historic Preservation Commission  
Youth Commission  
Arts and Theatre Commission

This Resolution is intended to govern and supersede all prior resolutions establishing and amending member qualifications, organizational rules, guidelines and structure for City Commissions and hereby repeals all provisions in conflict with the provisions contained herein by the adoption of the revised provisions below. This Resolution will also govern over provisions of City ordinances currently in existence, but which will be repealed or amended for consistency with this Resolution. This Resolution shall also govern and control any additional Commission created by the City Council in addition to those enumerated above.

### **SECTION 2:** Membership.

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn in to office.

1           **SECTION 3: Appointment, Reappointment and Removal.**

2           Each member of the City Council shall have authority to appoint one (1)  
3 member to each Commission, with the exception of the Youth Commission, which  
4 shall consist of two (2) members appointed by each City Councilmember. Each  
5 Councilmember shall appoint their Commissioners within sixty (60) days of assuming  
6 office, or from the adoption of this Resolution, or from a vacancy occurring for said  
7 Commission position for that respective Councilmember appointment. If no  
8 appointment is made within sixty (60) days of assuming office, or from the adoption of  
9 this Resolution, or from a vacancy occurring for said Commission position, the Mayor  
10 shall appoint a member to the vacant seat.

11           Commission members may be removed from their appointment due to  
12 disqualification as provided for in this Resolution or upon the sole decision by the  
13 Councilmember who appointed that Commissioner. All appointments or removal of  
14 Commissioners shall occur at an open meeting of the City Council. If removal of a  
15 Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last  
16 address on file with the City.

17           **SECTION 4: Term of Office.**

18           Each Commissioner's term shall be for a period of four years, unless removed  
19 by the appointing Councilmember or as a result of disqualification as set forth herein.  
20 Notwithstanding the foregoing, no Commissioner shall serve for a period which  
21 exceeds the time in office for the Councilmember appointing that Commissioner. In  
22 the event that the appointing Councilmember completes his or her term, vacates their  
23 office or otherwise is no longer holding office, the term of the Commissioner appointed  
24 by said Councilmember shall end. However, nothing contained in this section shall  
25 prevent another Councilmember or the new Councilmember from appointing the  
26 individual back to the same Commission or to a different Commission.

27           **SECTION 5: Vacancy Due to Disqualification.**

28           When a member no longer meets the qualifications for the Commission, the  
member is therefore disqualified, and the office shall thereupon become vacant.

**SECTION 6: Vacancy.**

          If for any reason a vacancy occurs, it shall be filled by appointment by the  
member of the City Council who appointed said Commissioner for the unexpired  
portion of such term.

**SECTION 7: Quorum.**

          A majority of the total number of members of the Commission shall constitute a  
quorum for the transaction of business, but a lesser number may adjourn from time to  
time for want of quorum and until a quorum can be obtained.



1           **SECTION 8: Purpose.**

2           The purpose, duties and responsibilities of each Commission shall be  
3 established by the City Council by ordinance and codified in the Huntington Park  
4 Municipal Code.

5           **SECTION 9: Organization.**

6           Annually in the month of March, the Commission shall elect one of its members  
7 as Chair and Vice-Chair. City staff shall act as the Commission Secretary. Staff  
liaisons shall act as the conduit for all communications to the City Council.

8           **SECTION 10: Meetings.**

9           Regular meetings of the Commission shall be as set by each Commission. The  
10 place of such meetings shall be at City Hall unless otherwise designated by the City  
11 Council or approved by a majority of the total membership of the Commission. When  
12 the day for such regular meetings falls on a legal holiday, the meeting shall not be  
13 held on such holiday, but shall be held at the same hour on the next succeeding day  
14 thereafter which is not a holiday. All meetings of the Commission shall be open and  
15 public, and subject to all laws of the state of California e.g. the Brown Act, governing  
open public meetings. The Commission shall adopt its own rules for the transaction of  
its business and keep a record of resolutions, findings and recommendations and  
actions voted upon. A report of each meeting of the Commission shall be given to the  
City Council.

16           **SECTION 11: Termination of Commission.**

17           Termination of the Commission shall be done at the will and vote of the City  
18 Council.

19           **SECTION 12: Compensation.**

20           Commission member compensation shall be set by resolution of the City  
21 Council.

22           **SECTION 13: Commission Handbook.**

23           All Commission Members must adhere to the provisions contained and  
24 referenced in the City of Huntington Park Commission Handbook as approved by the  
City Council.

25           **SECTION 14:**

26           The City Clerk shall certify to the adoption of this Resolution.  
27  
28

# **CITY OF HUNTINGTON PARK**

## **Commission Handbook**



Prepared by the City Clerk  
Revised January 2023,

# *Welcome*

Welcome and thank you for your willingness to serve as a member of the City of Huntington Park Commission. The general role of an Advisory body (Commission) is to provide an opportunity for Huntington Park residents/non-residents to participate in the City's decision-making process on various issues. Each Advisory body provides recommendations to the City Council in their respective areas and assists the City Council in addressing specific issues.

As a new commissioner, you should familiarize yourself with the documents governing your commission including City ordinances, City Council resolutions, and other related documents, all available from your staff liaison. Reviewing these documents will help you get a sense of your responsibilities.

This handbook serves as a reference for the basic protocols that apply to all City commissions. As a new member you may want to meet with the staff liaison responsible for your commission or the Chair for your commission to get a better sense of your role and the business of the advisory body. Along with familiarizing yourself with your commission's foundational documents, you may want to review agendas and minutes from recent meetings to see what current issues have been under consideration. All commission agendas and minutes are available on the City's website at [www.hpca.gov](http://www.hpca.gov)

We hope this handbook will assist you towards a satisfying and productive experience as a commissioner for the City of Huntington Park. Your participation and commitment are deeply appreciated by the City Council, by City staff, and by your community.



## **General City Information**

The City of Huntington Park was incorporated September 1, 1906 as a general law city. This means the municipal government operates and is governed in accordance with State laws rather than a local charter.

This specific form of government is a Council/Manager. It provides elected members of the City Council in Huntington Park to hire a City Manager to manage the administrative functions of government. The City Manager is responsible for effective and economical municipal operations and ensures that City Council policies are implemented.

The City Council is responsible for setting policies and providing overall direction for the City operation. As elected representatives, Council members provide a direct link with residents and to gain a greater awareness of the view of the residents, the Council also appoints advisory groups composed of local residents familiar with the community and its needs. These groups further expand the opportunity for resident participation in City government.

## **Application Process**

Any citizen interested in serving on a commission is invited to complete an application form and submit it to the City Clerk's office. Applications remain on file for one year. A listing of all current appointments will be posted at City Hall, City's website and the City of Huntington Park Library whenever a vacancy occurs. Applications may be downloaded from the City's website, picked up at City Hall in the Office of the City Clerk, or you may request that an application be mailed to you by contacting the Office of the City Clerk at (323) 584-6297.

## **Membership**

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn into office. (Resolution No. 2015-19)

## **How Appointments Are Made**

Each member of the City Council shall have authority to appoint one (1) member to each Commission, with the exception of the Youth Commission, which shall consist of two (2) members appointed by each City Councilmember. Each Councilmember shall appoint their Commissioners within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position for that respective Councilmember appointment. If no appointment is made within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position, the Mayor shall appoint a member to the vacant seat.

Commission members may be removed from their appointment due to disqualification as provided for in this Resolution or upon the sole decision by the Councilmember who appointed that Commissioner. All appointments or removal of Commissioners shall occur at an open meeting of the City Council. If removal of a Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last address on file with the City. (Resolution No. 2015-19)

## **Oath of Office**

Upon appointment to a City of Huntington Park commission, members or advisory bodies shall take an Oath of Office administered by the City Clerk prior to assuming office and participating in commission meetings. By taking this oath, you swear or affirm to support, defend, and bear allegiance to the Constitution of the United States and the Constitution of the State of California.

## **Officers**

A Chair and a Vice Chair are selected by the members of the individual advisory bodies in March each year for a one-year term. In the case of advisory bodies that meet on an “as-needed” basis, the Chair and Vice Chair shall be elected at the first meeting scheduled in March each year. A Chair may not serve more than two consecutive terms.

## **Responsibilities**

The primary role of an advisory body is to provide judicious advice to the City Council, the elected policy-making body of the City. The advisory body’s role can include hearing public testimony on the Council’s behalf, building community consensus for proposals, facilitating study of issues, assessing the alternatives regarding issues of community concern, and ultimately forwarding recommendations to the Council for its consideration. There may be times when the advisory body’s recommendations will not be sustained or will be modified by the City Council. It is important for the advisory body members to recognize that this is not a rejection of the integrity of the recommendation, but an inevitable part of the process of community decision-making.

## **Attendance**

For advisory bodies to function effectively and accomplish their goals, all members must be active participants. This means all members must be present at all meetings. Commissioners should inform the staff liaison prior to the meeting if they will be unable to attend.

If any member of a commission or committee is absent from three (3) regular meetings in any one calendar year, the staff liaison shall immediately inform the City Council. Upon notification to the City Council, the office will be deemed vacant, and the term of such member terminated. Excused absences may be granted by the chair. An excused absence will not count towards the allowable three (3) absences in any one calendar year.

## **Resignations**

Members wishing to resign from their commission position prior to the expiration of their term should submit to the City a brief letter stating their intention and the effective date of the resignation. The letter should be addressed to the Mayor and Council Members in care of the City Clerk.

## **Disqualification**

When a member no longer meets the qualifications for the Commission, the member is therefore disqualified, and the office shall thereupon become vacant. (Resolution No. 2015-19)

## **Vacancies**

If for any reason a vacancy occurs, it shall be filled by appointment by the member of the City Council who appointed said Commissioner for the unexpired portion of such term. (Resolution No. 2015-19)

The staff liaison shall inform the City Clerk and have a vacancy notice posted in accordance with the requirements of the Government Code. Applications from people interested in serving on a particular body are accepted. Following the interview of eligible applicants. The City Council shall make an appointment during a regular City Council meeting to fill the unexpired term.

## **Term Limits**

Each Commissioner's term shall be for a period of four years, unless removed by the appointing Councilmember or because of disqualification as set forth herein. Notwithstanding the foregoing, no Commissioner shall serve for a period which exceeds the time in office for the Councilmember appointing that Commissioner. If the appointing Councilmember completes his or her term, vacates their office or otherwise is no longer holding office, the term of the Commissioner appointed by said Councilmember shall end. However, nothing contained in this section shall prevent another Councilmember or the new Councilmember from appointing the individual back to the same Commission or to a different Commission. (Resolution No. 2015-19)

## **Termination of Commission**

Termination of the Commission shall be done at the will and vote of the City Council. (Resolution No. 2015-19)

## **Compensation**

Commission member compensation shall be set by resolution of the City Council.

## **Commission Handbook**

All Commission Members must adhere to the provisions contained and referenced in the City of Huntington Park Commission Handbook as approved by the City Council.

### **Scope of Authority**

All communication or questions should be addressed to each advisory body's respective staff liaison. If a question arises and the members require clarification as to duties, authority, or legal issues, all such items must be presented to the staff liaison. The staff liaison will seek clarification from the appropriate parties (i.e. department head, City Attorney or City Council) and report back to the advisory body.

***Advisory bodies are not involved in the administration or operation of City departments. Advisory body members may not direct City staff to initiate programs and may not conduct major studies or establish policy without the approval of the City Council. All communication or questions must go through the staff liaison.***

Advisory body members may not use their official title or City equipment or resources for non-City business. Examples of such prohibited conduct include, but are not limited to, use of City vehicles, facilities and City stationery.

Advisory bodies shall not receive, disburse, or in any way possess money or any other valuable commodity as an agent of the City without the prior authorization of the City Council

Advisory bodies shall not knowingly work to the advantage of any citizen or group or show preference to any other citizen or group.

All advisory bodies who anticipate the need during the upcoming fiscal year for financial expenditures shall submit through their staff liaison an annual proposed budget to the corresponding Department Head and City Manager. The budget request will be incorporated into the City's annual budget for Council review and approval. All requests for budgeted expenditures shall be processed according to City purchasing procedures.

Advisory bodies shall be subject to the same travel and business expense policy established by the City Council. (Policy available through staff liaison.)

All action and business of the advisory body shall be conducted by the advisory body as a whole, and no member shall transact business on an individual basis unless authorized by the majority vote of the quorum.

It is the responsibility of the advisory body to be represented at the meetings of the City Council or at meetings of other committees or commissions when matters of joint concern are to be discussed.

It will be the responsibility of advisory bodies to inform other bodies of the city via the staff liaison when it will consider matters of concern to such other advisory bodies.

## **Conflicts of Interest**

All members of City advisory bodies should avoid the appearance of bias in pending City matters at all times. The Government Code states that “members of the legislature, state, county, district, judicial district, and city officers or employees, which includes city advisory board members, shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members.

The Political Reform Act of 1974 defines various conflicts of interest and is quite lengthy; but basically, a conflict of interest exists when a person influences a decision that will materially affect the value of a personal financial interest, or a financial interest of his/her immediate family, as distinguished from the action’s effect on the public in general.

If a Commission or Committee member has a conflict of interest, he/she must not make or participate in making, or in any way attempt to use his/her official position to influence a governmental decision relating to the matter in which he/she or a member of his/her immediate family, possess a financial interest. The safest way to address a conflict of interest is for the Commission or Committee members to state that there is a conflict immediately after the Chair announces the item for consideration. The member must then refrain from participating in the deliberations and abstain from voting.

Penalties for violating the conflict-of-interest laws are serious and may include fines and/or a prohibition against serving in public office. Questions regarding a potential conflict of interest may be directed to your staff liaison or the City Clerk, who will consult with the City Attorney if necessary. You may also view more information about conflicts of interest by visiting the State of California Fair Political Practices Commission website at [www.fppc.ca.gov](http://www.fppc.ca.gov)

Additionally, all members of a City advisory body are required to complete a Statement of Economic Interest (Form 700) upon assuming office and an annual statement for filing with the City Clerk. All forms are distributed by the City Clerk who is the City’s FPPC filing officer. Upon completion all Form 700s are filed with the City Clerk and kept available for public inspection.

The City of Huntington Park has adopted a Conflict-of-Interest Code which identifies the officers, employees and consultants who are required to file a Form 700 based upon their involvement or participation in the making of decisions which may foreseeably have a material effect or a financial interest.

## **Quorum**

At any meeting of an advisory body, a majority of the total number of members of the Commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time for want of quorum and until a quorum can be obtained. (Resolution No. 2015-19). Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt motions.

## **Agendas**

State law requires that an agenda for each advisory meeting be posted at least 72 hours prior to the meeting. The agenda shall state the time and place of the meeting and a brief description of matters to be heard. The agenda shall also provide an opportunity for members of the public to be heard at the

meeting regarding matters within the jurisdiction of the advisory body. The staff liaison assigned to each advisory body is responsible for preparation and posting of the meeting agenda. A copy of the agenda is mailed and/or e-mailed (upon request) to each member of the advisory body as well as to the members of the Huntington Park City Council, City Manager and the City Clerk. The staff liaison is also responsible for notifying the advisory members, City Council, City Manager and the City Clerk of meeting cancellations, adjournments, and/or change of locations.

## **Public Comment**

The public shall be allowed to speak at all meetings on any item of interest so long as the item is within the subject matter jurisdiction of the legislative body. The law also provides that the public must be allowed to speak *before* the consideration of any specific item on the agenda.

## **Meetings**

Regular meetings of the Commission shall be as set by each Commission. The place of such meetings shall be at Salt Lake Park, 3401 E. Florence Avenue, Hunting Park, California (with the exception of the Planning and Civil Service Commissions) unless otherwise designated by the City Council or approved by a majority of the total membership of the Commission. When the day for such regular meetings falls on a legal holiday, the meeting shall not be held on such holiday, but shall be held at the same hour on the next succeeding day thereafter which is not a holiday. All meetings of the Commission shall be open and public, and subject to all laws of the state of California e.g. the Brown Act, governing open public meetings. The Commission shall adopt its own rules for the transaction of its business and keep a record of resolutions, findings and recommendations and actions voted upon. A report of each meeting of the Commission shall be given to the City Council. (Resolution No. 2015-19)

## **Meeting Types**

City advisory bodies may hold two types of meetings: regular and special meetings.

**Regular Meetings** are held at the time and place specified in the resolution establishing procedures for each corresponding advisory body. Regular meetings may be “adjourned to” another date and time and are considered “regular adjourned meetings.” A copy of the order or notice of adjournment shall be posted on the door where the regular meeting was held within 24 hours of the adjournment.

**Special Meetings** may be held at a different time or place to discuss specific issues as noted on the meeting agenda, as long as the meeting has been properly noticed at least 24 hours prior to the meeting. No other business may be discussed at the special meeting.

## **E-Mail Communications between Advisory Body Members**

Since e-mail communication can ultimately lead to the exchange of information intended to, or which may, create collective concurrence among a quorum of advisory body members, e-mail communications between advisory body member’s relative to advisory body business, should be avoided. While two members of a five-member body, for example, may appropriately communicate

with one another by way of e-mail, the “forwarding” of such an e-mail message on to a third or subsequent member would result in a Brown Act violation.

## **Role and Responsibilities of the Chair**

The Chair shall preserve order and decorum at all meetings of the advisory body, announce the advisory body’s decisions, and decide questions of order. The Chair is responsible for ensuring the effectiveness of the group process by moving the discussion forward, involving all members of the advisory body, and allowing adequate public participation. In the absence of the Chair the Vice Chair shall act as the presiding officer.

## **Making Motions**

Advisory body meetings are usually conducted according to parliamentary procedure. Unless otherwise specified by State law or City regulations, conduct of all meetings shall generally follow Robert’s Rules of Order.

When a member wishes to propose an action on a particular item on the posted agenda for the advisory body to consider, the member makes a motion. Below is an example of the steps involved with a motion.

1. The member asks to be recognized by the Chair.
2. After being recognized, the member makes the motion: *“I move that ...”*
3. Another member seconds the motion: *“I second the motion.”*
4. The Chair restates the motion and asks for discussion on the motion.
5. When the Chair determines that there has been enough discussion, the debate may be closed with, *“Is there any further discussion?”*
6. If no one asks for permission to speak, the Chair then puts the question to a vote: *“All those in favor say aye.” “All those opposed say nay.”* Any member may request a roll call vote on a motion.
7. After the vote, the Chair announces the decision.

## **Decorum and Order**

Properly phrasing a motion can be difficult and corrections may be necessary before it is acted upon. The member making the motion may rephrase it or withdraw it.

Every commissioner desiring to speak shall address the chair and, upon recognition by the presiding officer, shall confine himself or herself to the question under debate.

Every commissioner desiring to question the administrative staff shall address the question to the department head who shall be entitled either to answer the inquiry directly or to designate some member of staff for that purpose.

A commissioner, once recognized, shall not be interrupted while speaking unless called to order by the presiding officer, unless a Point of Order is raised by another commissioner or unless the speaker chooses to yield to questions from another commissioner.

If a commissioner is called to order while speaking, he or she shall cease speaking immediately until the question or order is determined. If ruled to be in order, he or she shall be permitted to proceed. If ruled to be not in order, he or she shall remain silent or shall alter his or her remarks so as to comply with rules of the commission.

Advisory body members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the advisory body and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.

Any commissioner may move to require the presiding officer to enforce the rules, and the affirmative vote of a majority of the advisory body shall require him or her to so act.

Members of the advisory body shall not leave their seats during a meeting without the consent of the presiding officer.

City employees shall observe the same rules of procedure and decorum applicable to members of the advisory body. Any staff member, including the department head, desiring to address the commission, or members of the public shall first be recognized by the chair. All remarks shall be addressed to the chair and not to any one individual commissioner or public member.

## **Meeting Minutes**

The staff liaison assigned to the advisory body is responsible for preparation of the minutes of each meeting. Meeting minutes shall be in Action form with the exception of Public Comment to be in summary form. Actions taken by the advisory body. Minutes of the meeting shall be submitted to the advisory body for approval at its next meeting and shall be signed by the Chair.

All advisory body agendas and minutes will be kept by the staff liaison, a copy forwarded to the City Council, City Manager, and City Clerk.



## **CIVIL SERVICE COMMISSION**

**PURPOSE:** To serve in an advisory capacity to the City Council and the City Manager on personnel matters in the City Service.

**TERM OF OFFICE:** four-year term to run concurrent with appointing Council Member  
**MEETINGS:** TBD  
**STAFF:** Marisol Nieto, Human Resources Supervisor  
**PHONE NO.:** (323) 584-6237

## **HEALTH AND EDUCATION COMMISSION**

**PURPOSE:** To create awareness of health and education matters in the City; determine health and education needs in the Community; and attempt to implement plans for improved health and education in the City.

**TERM OF OFFICE:** four-year term to run concurrent with appointing Council Member  
**MEETINGS:** Every last Tuesday of the month  
**STAFF:** Steve Forster, Community Development Director  
**PHONE NO.:** (323) 584-6318

## **HISTORIC PRESERVATION COMMISSION**

**PURPOSE:** To protect, enhance, perpetuate, and designate historic resources of the City. The Historic Preservation Commission shall review and make recommendations for revisions to the Municipal Code for the preservation of historic resources within the City.

**TERM OF OFFICE:** four-year term to run concurrent with appointing Council Member  
**MEETINGS:** TBD  
**STAFF:** Steve Forster, Community Development Director  
**PHONE NO.:** (323) 584-6318

## **PARKS AND RECREATION COMMISSION (aka PARC)**

**PURPOSE:** To advise the City Council and the Administrative Staff in all matters of policy pertaining to the acquisition, use, maintenance, and operation of parks, playgrounds and other public recreational facilities, and to the maintenance of a planned program of public recreation for the citizens of Huntington Park.

**TERM OF OFFICE:** four-year term to run concurrent with appointing Council Member

**MEETINGS:** Meets the 4<sup>th</sup> Wednesday at 6:00 p.m. in:  
January, March, May, July, September & November  
(Maximum of Six (6) Regular Meetings per year)

**STAFF:** Cynthia Norzagaray, Parks and Recreation Director

**PHONE NO.:** (323) 584-6218

## **PLANNING COMMISSION**

**PURPOSE:** To recommend adoption, implement and periodically review and recommend revisions to the General Plan for the desired physical development of the City. The Planning Commission is the lead advisory body in the determination of what uses may be of property in the City and what form and shape the community will take in the future. The Commission's responsibilities and authority are governed by Title 9, Section 9-1.104 of the Huntington Park Municipal Code.

**TERM OF OFFICE:** four-year term to run concurrent with appointing Council Member

**MEETINGS:** The third Wednesday of each month at 6:30 p.m.

**STAFF:** Steve Forster , Community Development Director

**PHONE NO.:** (323) 584-6318

## **YOUTH COMMISSION**

**PURPOSE:** To create awareness in the City of youth, implement youth level economics; determine needs not being met by the Community; serve as an advisory body to the City Council; and develop leadership in the community.

**TERM OF OFFICE:** four-year term to run concurrent with appointing Council Member

**MEETINGS:** TBD

**STAFF:** Cynthia Norzagaray, Parks and Recreation Director

**PHONE NO.:** (323) 584-6218