CITY OF HUNTINGTON PARK
City Council
Regular Meeting
Agenda

Monday, July 21, 2025

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Arturo Flores
Mayor

Eduardo "Eddie" Martinez
Vice Mayor

Jonathan A. Sanabria
Council Member

Karina Macias
Council Member

Nancy Martiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.

- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.

- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.

- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items**.

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Arturo Flores
Vice Mayor Eduardo “Eddie” Martinez
Council Member Jonathan A. Sanabria
Council Member Karina Macias
Council Member Nancy Martiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. **CERTIFICATE OF RECOGNITION TO LA CARNICERIA MEAT MARKET**

2. **BROADBAND INFRASTRUCTURE PROJECT UPDATE: PROCURMENT PROGRESS AND NEXT STEPS TOWARD PROJECT AWARDS**

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code § 54957.6
   City’s Representatives: Ricardo Reyes, City Manager
   Employee Organization: General Employee Association (GEA)

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
   Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
   Number of potential cases: One (1)

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request

specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held June 7, 2025

FINANCE

2. CHECK REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated July 21, 2025

3. CONSIDERATION AND APPROVAL TO RE-OPEN THE GENERAL RESERVE FUND 115, CLOSE FUNDS 152, 206, 209, 286, AND TRANSFER THE CASH BALANCES TO THE GENERAL RESERVE FUND

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Authorize the Director of Finance to reopen the General Reserve Fund, 115; and

2. Authorize the Director of Finance to establish and implement policies and procedures requiring that any cash outflows from the General Fund Reserve be presented to and approved by the City Council; and

3. Authorize the Finance Department to formally close the identified funds: 152, 206, 209, 286, and transfer all remaining cash balances to the General Fund Reserve.

4. CONSIDERATION AND APPROVAL OF A RESOLUTION FIXING THE ANNUAL PENSION TAX RATE TO PAY THE CITY'S PENSION OBLIGATION BOND ANNUAL DEBT SERVICE AND A PORTION OF THE COST OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2025-2026

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution Fixing the Rate of Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year 2025-2026 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2025.

CITY MANAGER

5. SECOND READING OF ORDINANCE NO. 2025-07 – ESTABLISHING ARTICLE 5, CHAPTER 5, TITLE 6 OF THE HUNTINGTON PARK MUNICIPAL CODE REGARDING PROTECTION OF PUBLIC WATER RIGHTS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and adopt the proposed establishment of Article 5, Chapter 5, Title 6 of the Huntington Park Municipal Code regarding Protection of Public Water Rights.

6. SECOND READING AND INTRODUCTION OF ORDINANCE NO. 2025-09 AFFIRMING PRESS FREEDOM AND PROTECTING MEMBERS OF THE MEDIA DURING CURFEWS AND DECLARATIONS OF UNLAWFUL ASSEMBLY

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Introduce for second reading, Ordinance No. 2025-09, an ordinance of the City Council of the City of Huntington Park affirming press freedom and protecting members of the media during curfews and declarations of unlawful assembly.

7. SECOND READING OF ORDINANCE NO. 2025-01 AMEDNDING THE DOWNTOWN SPECIFIC PLAN AND ORDIANCE NO. 2025-02 AMENDING TITLE 9, ZONING OF THE HUNTINGTON PARK MUNICIPAL CODE

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Waive full reading and adopt Ordinance No. 2025-01 amending the downtown specific plan and Ordinance No. 2025-02 amending title 9, zoning of the Huntington Park municipal code by title.

8. SECOND READING OF ORDINANCE NO. 2025-08 – REVISION OF CHAPTER 11 OF THE HUNTINGTON PARK MUNICIPAL CODE REGARDING CITY COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and adopt the proposed amendments to Chapter 11 of the Huntington Park Municipal Code regarding City Commissions.

POLICE DEPARTMENT

9. APPROVE THE PURCHASE OF FIVE POLICE DEPARTMENT ADMINISTRATION DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Authorize the expenditure of funds to purchase five Police Administration Division vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and

2. Approve Finance Department to draw the funds for this purchase from account number 111-7010-421-73-11 (Improvements – LT Vehicles); and

3. Authorize the Chief of Police to purchase the vehicles and associated technology and emergency response equipment.

10. CONSIDERATION AND APPROVAL FOR ACCEPTANCE OF FY 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FUNDING AND APPROPRIATION OF FUNDS FOR THE PURCHASE OF EQUIPMENT FOR THE POLICE DEPARTMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Authorize the City Manager to accept funding provided through the Edward Byrne Memorial Justice Assistance Grant (JAG) program totaling $28,938; and

2. Authorize the City Manager to be designated as the Grantee Official for the purpose of executing grant objectives, grant agreement, and documentation; and

3. Authorize the Finance Department to designate appropriate expenditure and reimbursement accounts in the current 2025-2026 FY budget to support the funds associated with this grant; and

4. Authorize the Chief of Police to complete the projects designated by the grant agreement.

11. CONSIDERATION AND APPROVAL FOR ACCEPTANCE OF FY 2025-26 CANABIS TAX FUND GRANT PROGRAM (CTFGP) AND APPROPRIATION OF FUNDS FOR THE PURCHASE OF QUALIFYING EQUIPMENT AND OPERATIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

4. Adopt a Resolution accepting a grant award in the amount of $500,000 from the FY 2025–26 State of California, California Highway Patrol Cannabis Tax Fund Grant Program (CTFGP); and

5. Authorize the City Manager to be designated as the Grantee Official for the purpose of executing grant objectives, grant agreement, amendments, and documentation; and

6. Authorize the Finance Director to designate necessary accounts and appropriate the amount of $500,000 in the City's FY 2025-26 budget to administer these grant funds; and

7. Authorize the Chief of Police to purchase the awarded equipment and complete the grant objectives.

END OF CONSENT CALENDAR

REGULAR AGENDA

PUBLIC WORKS

1. RESOLUTION TO APPROVE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SENATE BILL 1 (SB1), THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution approving the Fiscal Year 2025-26 project list for Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017; and

2. Authorize staff to upload the resolution with the list of streets to the California Transportation Commission (CTC) website, CalSMART.

2. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION MANAGEMENT CONTRACT TO BEDROCK GROUP INC. FOR CIP 2024-01 EMERGENCY OPERATIONS CENTER (EOC)

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award contract to Bedrock Group Inc. for the construction of CIP 2024-01 Emergency Operations Center as a responsive and responsible bidder for a not-to-exceed amount of $2,000,000;

2. Authorize the City Manager to execute the PSA.

COMMUNICATIONS AND COMMUNITY RELATIONS

3. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT FOR NEIGHBORHOOD CANVASSING SERVICES FOR BROADBAND NEEDS ASSESSMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award a Professional Services Agreement (PSA) to The Principia Group, LLC, in an amount not-to-exceed $109,250.00, for neighborhood canvassing services to support the Broadband Needs Assessment component of the City’s Broadband Project, to be funded through the CPUC Federal Funding Award; and

2. Authorize the City Manager to execute the Professional Services Agreement.

CITY CLERK

4. COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

END OF REGULAR AGENDA

PUBLIC HEARING(S)

1. CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT REFUSE CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and

2. Take public testimony; and

3. Adopt a Resolution Directing the County Assessor to include delinquent refuse collection fees as a special assessment to be collected at the same time and in the same manner as County taxes (172.54 Refuse Collection Fees).

END OF PUBLIC HEARING(S)

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Nancy Martiz

Council Member Karina Macias

Council Member Jonathan A. Sanabria

Vice Mayor Eduardo "Eddie" Martinez

Mayor Arturo Flores

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Monday, August 4, 2025 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 17rd day of July 2025.

Eduardo Sarmiento, City Clerk

CONSENT CALENDER

ITEM 1

CITY COUNCIL MEETING MINUTES

Regular Meeting of the
City of Huntington Park City Council
Monday, July 7, 2025

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:02 p.m. on Monday, July 7, 2025, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Arturo Flores presiding.

PRESENT: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

ABSENT: None

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Eduardo Sarmiento City Clerk; Cosme Lozano Police Chief; Louis Morales Interim Community Development Director; Jeff Jones Finance Director, Cynthia Norzagaray Parks and Recreation Director; Andrew Sarega City Attorney.

INVOCATION

Invocation led by Mayor Arturo Flores.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Councilmember Sanabria

PRESENTATION(S)

1. **PRESENTATION OF AVILA SCHOLARSHIP AWARD RECIEPIANTS**

PUBLIC COMMENTS

The following people/ person provided public content:

1. Victor Caballero
2. Olivia Fernandez- Support Ordinance 2025-06
3. Julio Gomez- Support Sanctuary Ordinance
4. Connie Imarel
5. Jose Nauarro
6. Jas
7. Rodolfo Cruz
8. Estrella Garrido Arena- Support Ordinance 2025-06
9. Francisco Garrido Arena- Support Ordinance 2025-06
10. Anahi Cruz- Garment Worker Center
11. Carlos Amador
12. Andres Knownaclo
13. Max Clara
14. Rosario Gonzalez
15. Michelle Zuno
16. Sean Wakasa
17. Wendy Sanchez
18. Zugmini Vasquez
19. Erika Cervantes- Alliance for a Better Community Nancy meza
20. Sandra B
21. Clarrissa- Resident of SELA
22. Danny Gonzalez- Los Angeles LGBT Center
23. Janet Solarsoro
24. Francisco Romero
25. Adrian M. Gonzalez
26. Jane Doe
27. Ana Maria
28. Maria De Los Angeles
29. Policy Center- Add to ordinance, ban companies from sharing resident information
30. Ramon
31. Emanuel Carrera
32. Omar
33. Alyssa Gomez

34. Omar Pichardo
35. Marlene Gonzalez
36. Yesenia
37. Stephanie Clara
38. Annani
39. Mathew

STAFF RESPONSE

Mayor Flores requested we pull Consent Item #2: Titled SECOND READING OF HUNTINGOTN PARK SANCTUARY CITY ORDINANCE NO. 2025-06 ESTABLISHING PROCEDURES FOR MUNICIPAL INTERACTIONS WITH FEDERAL AGENCIES RELATED TO IMMIGRATION ENFORCEMENT. The motion was approved.

CM: Individuals who came up regarding budget cuts.
Council entered into Closed Session 8:04pm.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
   Government Code §§ 54956.9(d)(2)
   One (1) potential matter

2. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code § 54957.6
   City's Representatives: Ricardo Reyes, City Manager
   Employee Organization: General Employee Association (GEA)

CLOSED SESSION REPORT

Council Returned from Closed Session 8:48pm

Items were discussed and no reportable action was taken.

CONSENT CALENDAR

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Special City Council Meeting held June 25, 2025

FINANCE

2. CHECK REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated July 7, 2025

3. CONSIDERATION AND APPROVAL OF A RESOLUTION ADOPTING THE CITY OF HUNTINGTON PARK'S STATEMENT OF INVESTMENT POLICY FOR FISCAL YEAR 2025-2026

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution adopting the City's Statement of Investment Policy for Fiscal Year 2025-2026.

COMMUNITY DEVELOPMENT

4. REJECT BIDS RECEIVED THROUGH THE PLANETBIDS' REQUEST FOR PROPOSAL ("RFP") VENDOR PORTAL FOR COMPREHENSIVE PARKING OPERATIONS AND MANAGEMENT SERVICES, RFP NO. CD 2025-01

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Reject the bids received for RFP No. CD 2025-01; and
2. Authorize staff to modify the project scope of work in conformance with all applicable requirements for posted an amended RFP; and
3. Authorize staff to re-advertise the RFP through Planet Bids.

PUBLIC WORKS

5. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION MANAGEMENT CONTRACT FOR CIP 2023-01 SB1 STREET ENHANCEMENT PROJECT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award the contract to Aneen Construction Inc. for the construction of CIP 2023-01 SB1 Street Enhancement Project as the lowest responsive, responsible bidder for a not to exceed $1,795,506.59 payable from Senate Bill 1, the Road Repair Accountability Act of 2017.

MOTION: Councilmember Sanabria motioned to approve the consent calendar with the amendments stated by Councilmember Macias. The motion was seconded by Vice Mayor Martinez. The motion was carried by majority consent.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores.

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

END OF CONSENT CALENDAR

REGULAR AGENDA

CITY MANAGER

1. SECOND READING OF HUNTINGTON PARK SANCTUARY CITY ORDINANCE NO. 2025-06 ESTABLISHING PROCEDURES FOR MUNICIPAL INTERACTIONS WITH FEDERAL AGENCIES RELATED TO IMMIGRAITON ENFORCEMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Waive full reading and adopt Huntington Park Sanctuary City Ordinance No. 2025-06 by title.

MOTION: Councilmember Sanabria made a point of Order, that we should really consider continuing as is and if we would like to make any changes we push back. For now, we keep as it. Mayor Flores thanked everyone who came out to advocate and gave a special shout out to Councilmember Sanabria who advocated diligently for this. Councilmember Sanabria motioned to waive full reading and adopt Huntington Park Sanctuary City Ordinance No. 2025-06 by title. The motion was seconded by Councilmember Macias. The motion was carried by unanimous vote.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and

Mayor Flores.

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

CITY MANAGER

2. RATIFICATION AND APPROVAL OF COMMUNITY IMPACT AD HOC COMMITTEE AND APPROPRIATION OF FUNDS TO SUPPORT "HP WITH YOU" COMMUNITY RESILIENCE PILOT INITIATIVE

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution ratifying and affirming the creation of the Community Impact Ad Hoc Committee as established by the Mayor; and

2. Approve the appropriation and allocation of $150,000 to implement the "HP With You" pilot initiative, in accordance with the City's purchasing policies and procedures; and

3. Authorize the City Manager to take all necessary actions to carry out the intent of the City Council, including executing any related agreements and administering the program.

MOTION: Councilmember Sanabria motioned to adopt a resolution ratifying and affirming the creation of the community impact AD Hoc Committee as established by the Mayor; and Approve the appropriation and allocation of $150,000 to implement the "HP With You" pilot initiative, in accordance with the City's purchasing policies and procedures; and Authorize the City Manager to take all necessary actions to carry out the intent of the City Council, including executing any related agreements and administering the program. The motion was seconded by Vice Mayor Martinez. The motion was carried by unanimous vote.

AYES: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): NA

3. FIRST READING AND INTRODUCTION OF ORDINANCE NO. 2025-09 AFFIRMING PRESS FREEDOM AND PROTECTING MEMBERS OF THE MEDIA DURING CURFEWS AND DECLARATIONS OF UNLAWFUL ASSEMBLY

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Introduce for first reading of Ordinance No. 2025-09, an ordinance of the City Council of the City of Huntington Park affirming press freedom and protecting members of the media during curfews and declarations of unlawful assembly.

MOTION: Councilmember Sanabria motioned to Introduce for first reading of Ordinance No. 2025-09, an ordinance of the City Council of the City of Huntington Park affirming press freedom and protecting members of the media during curfews and declarations of unlawful assembly. Councilmember Sanabria also thanked Mayor Flores for bringing up this issue and addressing it. The motion was seconded by Councilmember Martiz. The motion was carried by unanimous vote.

AYES: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): NA

4. FIRST READING OF ORDINANCE NO. 2025-08 – REVISION OF CHAPTER 11 OF THE HUNTINGTON PARK MUNICIPAL CODE REGARDING CITY COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss the proposed amendments to Chapter 11 of the Huntington Park Municipal Code regarding City Commissions.

MOTION: Councilmember Macias addressed her concerns regarding the changes from the 2015 Ordinance change. She mentions how this ordinance goes back to how they were appointed before 2013 mayor appoints, and councilmembers appoints, majority agrees and individuals move forward. Keep in mind, this ordinance won't allow undocumented individuals to serve on committees. Sanabria added a friendly amendment to change the word citizen to resident. Councilmember Sanabria motioned to Introduce for first reading of Ordinance No. 2025-09, an ordinance of the City Council of the City of Huntington Park affirming press freedom and protecting members of the media during curfews and declarations of unlawful assembly. The motion was seconded by Councilmember Martiz. The motion was carried by Majority vote.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): Macias

5. FIRST READING OF ORDINANCE NO. 2025-07 – ESTABLISHING ARTICLE 5, CHAPTER 5, TITLE 6 OF THE HUNTINGTON PARK MUNICIPAL CODE REGARDING PROTECTION OF PUBLIC WATER RIGHTS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss the proposed establishment of Article 5, Chapter 5, Title 6 of the Huntington Park Municipal Code regarding Protection of Public Water Rights.

MOTION: Councilmember Macias spoke about the concerns she had regarding section 4. Councilmember Macias does not want to sell the water rights but is open to leasing the water rights. City Attorney said that we will be selling the water, not the water rights or water pump. We will sell the water for 3 years, not sell the water rights. However, for this to even be implemented it would be the measure that needs to happen! Simple Majority would need to be required, and we would need to implement as a measure for the upcoming ballot.

AYES: Council Member(s): Macias, Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): NA

FINANCE

1. CONSIDERATION AND APPROVAL OF RESOLUTIONS ADOPTING THE CITY OF HUNTINGTON PARK'S FISCAL YEAR 2025-26 OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026

IT IS RECOMMENDED THAT CITY COUNCIL:

1. A Resolution adopting a Budget for the Fiscal Year Commencing July 1, 2025, and ending June 30, 2026, Making Appropriations for the Conduct of City of Huntington Park Government, Establishing Policies for the Administration of the Adopted Budget, and for other Budget Related Purposes

MOTION: [Continuation Item from June 16, 2025 regular City Council Meeting. We left off on the Parks and Recreation budget]. Councilmember Sanabria asked that some of the budget be brought down, items like the Holiday Parade. Youth Sports Supplies is also high because we have to redo the gymnasium floors every year. Supply money is used for equipment that we have to replace. For example, the Chalking, the soccer nets, and basketballs. All are items are regularly replaced. Finance director stated the Two-month delay for revenues. Mayor Flores wants to make a comment for salary and benefits. He want to provide parks and rec staff with decent living wages. Especially the full times. Issues with Part Timers, he wants to consider the increases. Non-Representatives staff doesn't have individuals advocating for them. Councilmember Macias is opposed to the budget cuts for the Parks and Recreation Department because they do provide emergency food distribution and other social services that can be essential in cases of emergency. Councilmember Sanabria just wants us to serve more people in the community. Vice Mayor Martinez wants to recognize all the work that Parks and Recreation does despite their limited resources. Money allocated for commission is for stipends. Commission programming was set aside for about 35,000 dollars divided among all the commissions to develop programs. Day of the Dead event was removed. Martiz stated that she believes that we shouldn't discourage community events to reallocate funding. The Police Department presented their presentation. Mayor Flores asked about Youth in PD program. It was dwindled during Covid; however, these explorers transfer as cadets, then become PSOs and Police Officers. 80% become HPPD Officers. A lot are local people. Increase in Salary is because of the renegotiations that occurred. The Chief stated that a good percentage of OT is special events driven. Such as the parade, 5K, etc. Grants are going away because they are having a sunset period. Professional Development has decreased in PD department because we are already providing the best training, and a lot of funded by state funds and grants so it isn't part of the general fund. Fleet maintenance dropped from 416K to 85K because fleet maintenance expense swapped from PD to Public Works. We are not refunded if we help other organizations due to the Mutual Aid Agreements with our neighboring cities. We are in MOU with the counties. Mutual Aid Agreements go both ways because a team of 60 patrolling 24 hours, 7 days a week. Certain cases are reimbursable, but most are not. There is some funding in this budget to swap old cars for a more modern fleet. Mayor Flores wanted the young officers to have some sort of financial literacy courses offered to them, especially right now. Martiz wants to know about the animal enforcement program and how it can be most effective and beneficial to the community. How much money are we spending on animal enforcement. PD Chief stated that they provide services and educational resources for individuals. Mayor wants to know about security for the restrooms. Public Works provided their budget. Vice Mayor Martinez stated that we need to fix lights at parks, and cross walk. Pacific Boulevard could also use more street maintenance. Is it possible to have this in the upcoming year. City Manager stated we do have a good amount of funding for pacific for security, parking, and waste management. New Landscaping PSA will assist with the Vice Mayor's concerns. Part of the contact with SLA will be cleaning Pacific Boulevard at 3 in the morning, allocation to the creation of parking, and pressure washing bus stations. Will be hiring staff for weekend operations. Public Works director doesn't want to replace damages at Chelsea Park, instead he would want to replace them. Mayor stated he still wants to fix it to show community that the city does care. Councilmember Sanabria and Mayor Flores brought up concerns regarding Dial A Ride. It's incredibly expensive, we own everything, and the bus drivers are not being paid nearly what we pay

for the services. This cost is nearly criminal what we are paying. Councilmember Macias mentioned her concerns regarding the liability, infrastructure, and capacity that we don't have removing this program. However, she believes it is a good opportunity to explore. Councilmember Sanabria says that it costs 45-90 per person per ride. He also has concerns for people connected to DES. The person in charge of the Dial-A-Ride program is the same individual connected to the DA investigation. Mayor Flores states that we should look into the program if individuals connected are involved. Dial-A-Ride you cannot reduce amount. Non-Departmental Budget was then explained. Councilmember Martiz mentioned flexibility and budget to join an SELA mutual fund for class action lawsuit against the constitutional violations occurring at the moment. @11:25pm Vice Mayor Martinez left for an early flight the next morning. Mayor Flores voiced a couple concerns regarding CIP funding. Cyber Security concerns. Mayor requested that the council chamber remodel the project be placed on hold while we find funds. New Job positions presentation was presented afterwards. Councilmember Sanabria motioned to adopt the 2025-2026 Fiscal Year Budget with all the express recommendations from City Council. And get a report by the next meeting. The motion was seconded by Councilmember Martiz. The motion was carried by majority consent.

AYES: Council Member(s): Martiz, Sanabria, and Mayor Flores

NOES: Council Member(s): Macias

ABSENT: Vice Mayor Martinez

CLOSED SESSION

The council went into close session at 11:44pm

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
   Government Code §§ 54956.9(d)(2)
   One (1) potential matter

Council returned from Closed Session 12:01am

CLOSED SESSION ANNOUNCEMENT

The council discussed the anticipated litigation and no action was taken. Council member Sanabria was recused from that closed session.

PUBLIC HEARING(S)

COMMUNITY DEVELOPMENT

1. PUBLIC HEARING FOR CONSIDERATION AND ADOPTION OF THE CITY OF HUNTINGTON PARK'S 5-YEAR 2025-2029 CONSOLIDATED PLAN (CON PLAN) AND FIRST YEAR 2025-2026 ANNUAL ACTION PLAN (AAP)

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony; and
3. Request that any City Councilmember suggesting funding changes among the noted Community Development Block Grant (CDBG) programs, provide direction from the dais regarding the ConPlan and AAP; and
4. Adopt the 2025-2029 Con Plan and adopt the Fiscal Year (FY) 2025-2026 AAP – Option 1; and
5. Authorize City Manager to adjust funding to projects and programs to reflect FY 2025-2026 Community Development Block Grant (CDBG) and HOME

Partnerships Investments (HOME) entitlement allocations announcements from the U.S. Department of Housing and Urban Development Department (HUD) to the 2025-2029 ConPlan and 2025-2026 Annual Action Plan prior to submission; and

6. Authorize City Manager to execute all required documents for transmittal to HUD by the due date of Thursday, July 15, 2025; and

7. Amend the Fiscal Year 2025-2026 Budget in accordance with the approved Fiscal Year 2025-2026 Annual Action Plan.

MOTION: Councilmember Sanabria voiced concerns about what was delivered and what was asked. Councilmember Martiz motioned to approve the item. The motion was seconded by Councilmember Macias. The motion was carried by majority consent.

AYES: Council Member(s): Macias, Martiz, and Mayor Flores

NOES: Council Member(s): NA

ABSTAIN: Council Member(s): Sanabria

ABSENT: Vice Mayor Flores

2. CONSIDERATION AND APPROVAL OF THE CITY OF HUNTINGTON PARK'S REPAYMENT AGREEMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and

2. Take public testimony; and

3. Approve the repayment agreement; and

4. Authorize the Mayor to execute the CDBG Repayment Agreement; and

5. Authorize the City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD).

MOTION: Councilmember Martiz motion to approve the repayment agreement; and Authorize the Mayor to execute the CDBG Repayment Agreement; and. Authorize the City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD). The motion was seconded by Councilmember Sanabria

AYES: Council Member(s): Macias, Martiz, Sanabria, and Mayor Flores

NOES: Council Member(s): NA

ABSENT: Vice Mayor Flores

FINANCE

3. CONSIDERATION AND REVIEW OF DELINQUENT REFUSE CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Conduct a Public Hearing; and

2. Take public testimony; and

3. Review Valley Vista's list of Delinquent Accounts; and

4. Inform the property owners that they have until the second Council meeting in July to pay the delinquent billings before the resolution is presented to place on the County Tax Rolls.

Public Comment Opened: 12:24am
Public Comment Closed: 12:24am

5. **MOTION:** Councilmember Sanabria motion to Inform the property owners that they have until the second Council meeting in July to pay the delinquent billings before the resolution is presented to place on the County Tax Rolls. The motion was seconded by Councilmember Martiz. The motion was carried by majority consent.

AYES: Council Member(s): Macias, Martiz, Sanabria, and Mayor Flores

NOES: Council Member(s): NA

ABSENT: Vice Mayor Flores

SUBSENQUENT ITEM

1. **COUNCILMEMBER APPOINTMENTS TO THE VARIOUS COMMITTEES.**

Notices:

- Marylin Sanabria has resigned from the Los Angeles County Vector.
- Councilmember Sanabria would like to make a change to the Southeast Gateway Line Corridor City Committee. He would like to motion for the board member to be Councilmember Martiz. The motion was seconded by Mayor Flores.

  Councilmember Macias votes No; Councilmember Martiz; Sanabria; and Mayor Flores voted yes.

- Mayor Flores motioned to nominate Councilmember Sanabria to the Los Angeles Vector Control. The motion was seconded by Councilmember Martiz.

  Councilmember Macias; Martiz; Sanabria; and Mayor Flores voted yes. Motion carried by majority consent.

DEPARTMENTAL REPORTS

Parks: summer tutoring beginning July 7th and signups are still available. We have 5 spaces left out of 48.

Community Development: have a homeownership event later on in the day at 10am.

Communications: Fireworks Flyer regarding the 5,000 fine and the hotline. Fairhousing workshop in July. PD has communication out about the body camera for individuals who have any questions.

Finance: Water bill address is changing. We will have a new lockbox for processing water bills. Thank you, team, for your collaboration on the budget.

Police: The hotline is an anonymous number. Thanked the finance director for all their work on budget. Thank Mayor for adopting the immigration enforcement ordinance. Ensuring our residents are safe.

City Manager: Thanks to everyone for all their hard work. Thank staff for putting all these documents together. Official response to these incidents.

WRITTEN COMMUNICATIONS

Maggie Valenzuela: Actions regarding Ordinance 2025-06.

Wendy Miranda : Actions regarding Ordinance 2025-06.

COUNCIL COMMUNICATIONS

Councilmember Macias: Thank you and have a good night.

Councilmember Martiz: Thank you for hanging on here. Its easier as a council member than he staff. Staff have put in a lot of work. She was happy to see her requests and concerns are being addressed in the budget. Thank you all for their hard work and extend gratitude to staff for their hard work. Have a good night!

Councilmember Sanabria: Its been a long night. As we debated the budget. Very excited for next year. Thank you to Jeff for helping so much with the budget. As we move through these uncertain times we should look at the services we are providing. If we can reallocate funding during these uncertain times to help out the community.

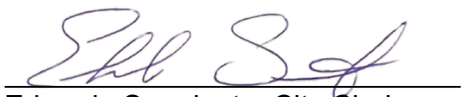
Vice Mayor Martinez: None

Mayor Flores: Did send the City Manager another Ordinance. It will be presented at the next council meeting. Providing basic protections for the journalists. It will allow journalists to not fall under the curfew or abuse, so long as they are falling within the capacity of reason. He is very humbled and honored to be the mayor. Especially with budget and conversation that was presented tonight. Especially with the discourse that has been happening within the past eight months or so. Wants the City Manager to call for a retreat to discuss the vision for the City of Huntington Park. We still have a vision for the City, and its growth. While simultaneously dealing with all the curveballs that were coming out way. Tomorrow morning tell your staff thank you for all the work you have done.

ADJOURNMENT

MOTION: Mayor Flores adjourned 12:42am. The next regularly scheduled city council meeting is set to be held on Monday, July 7th, 2025 @6pm.

Respectfully submitted



Eduardo Sarmiento, City Clerk

ITEM 2

List of Funds - City of Huntington Park

FUND	DESCRIPTION	FUND	DESCRIPTION
111	General Fund	230	Homeland Security Fund
112	Waste Collection/Disposal	231	Parking System Fund
114	Spec Events Contributions	232	Art in Public Places Fund
115	General Fund Reserve	233	Bullet Proof Vest Grant
116	Retirement Fund	234	Congressional Earmark
120	Special Revenue DNA ID	235	Federal Street Improvmnt
121	Special Revnu Welfare Inm	236	HUD Economic Empowerment
122	Prevention Intervention	237	Community Planning
123	Board of Corrections LEAD	238	Air Pollution Grant
124	Auto Theft Prevention	239	Federal CDBG Fund
150	Emergency Preparedness	240	HUD EZ/EC Soc Sec Block
151	Economic Development	241	CalHome
152	Greenway Linear Park Proj	242	HUD Home Program
200	LACTMA TOD	243	HUD 108 B03MC060566
201	Environmental Justice	244	HUD EDI Grant
202	CFP Crosswalks	245	EPA Brownfield
203	ATP Randolph Rail-Trail	246	LBPHCP-Lead Base
204	SR2S Middleton Safe Route	247	Neighborhood Stabilzation
205	CFP Pacific Blvd	248	Homelessness Prevention
206	CFP I Park Pay Station	249	DEPT OF TOXIC SUBSTANCES
207	CFP Signal Synchronizatio	250	DTSC Grant
208	CMAQ Metro Rapid	251	Land & Water Conservation
209	CFP City Street Resurfac	252	ABC
210	Measure M	253	DEBT SERVICE FUND
211	Road Maint & Rehab SB1	257	CDC Merged Project Fund
212	P & R Grants	258	CDC Merged Debt Service
213	Park Facilities	259	CDC Low/Mod Income Housin
214	Recreation Field Charter	262	CDC Neighbor Preservn Cap
215	Trees for A Better Enviro	263	CDC Neighbor Presrvn Debt
216	Employees Retirement Fund	264	CDC Nghbr Prsrvn Low/Mod
217	OPEB	267	CDC Sta Fe Redev Project
218	PARS	268	CDC Sta Fe Debt Service
219	Sales Tax-Transit Fund A	269	CDC Sta Fe Low/Mod Income
220	Sales Tax-Transit C	270	Successor Agency Merge
221	State Gasoline Tax Fund	271	Successor Agency Merg Prj
222	Measure R	272	Successor Agency Low Mod
223	Local Origin Program Fund	273	Successor Agency NHP
224	Office of Traffc & Safety	274	Successor Agency NHP Prj
225	Cal Cops Fund	275	Successor Agency
226	Air Quality Improv Trust	276	SUCCESSOR AGENCY-GF
227	Offc of Criminal Justice	283	Sewer Maintenance Fund
228	State Dept. of Justice	285	Solid Waste Mgmt Fund
229	Police Forfeiture Fund	286	Illegal Disposal Abatemnt

FUND	DESCRIPTION
287	Solid Waste Recycle Grant
288	COMPBC
293	PUBLIC FIN. AUTHOR.L/T DT
299	CDC Special Revenue Fund
322	STIP Transportation Fund
334	Ped/Bike Path Fund
335	Energy Efficient Grant
345	Rails To Trails Randolph
346	Bike Lane State Street
347	SRTS Middleton Elementary
348	Pacific Blvd Ped Improve
349	Capital Improvement Fund
475	HP PUBLIC FINANCE AUTHOR
533	Business Improv Dist Fund
535	Strt Lght & Lndscp Assess
681	Water Department Fund
741	Fleet Maintenance
742	Information Technology
745	Self Insurance
746	Employee Benefit Fund
748	Veh & Equip Replacement
779	Deferred Comp. Trust Fund
800	Pooled Cash
801	Pooled Cash Fund
802	Pooled Interest
993	Public Fin Authority LTD
994	General Fixed Assets Acct
995	General LTD Account Grp
996	General Long Term Debt
997	CDC Gnrl LTD Account Grp
998	Reserve Template Fund
999	Pooled Cash/Template

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
1-800-TIMECLOCKS INC	ANNUALAGREEMENT	111-1010-411.43-05	1 YEAR GOLD TIME STAMP MAINTENANCE	245.00
1-800-TIMECLOCKS INC Total				**245.00**
4IMPRINT INC	13930021	111-6010-451.74-10	PARKS SUPPLIES	967.28
4IMPRINT INC Total				**967.28**
A AND A FLEET PAINTING INC	14004	111-7010-421.43-20	PD SUPPLIES	4,431.66
A AND A FLEET PAINTING INC Total				**4,431.66**
AAA ELECTRICAL SUPPLY INC	321429-00	221-8014-429.74-10	PARTS FOR REPAIRS	771.88
	321431-00	221-8014-429.74-10	PARTS FOR PW	190.37
	321439-00	221-8014-429.74-10	PARTS FOR PW	833.02
AAA ELECTRICAL SUPPLY INC Total				**1,795.27**
ACTION DOOR REPAIR CORP.	47041	111-8022-419.43-10	CITY HALL DOORS REPAIR	371.25
ACTION DOOR REPAIR CORP. Total				**371.25**
ADLERHORST INTERNATIONAL LLC	123001	111-7010-421.59-10	ANNUAL K-9 MONTHLY TRAINING	5,800.00
ADLERHORST INTERNATIONAL LLC Total				**5,800.00**
AIMEE PALOS	2000079.002	111-0000-399.77-05	YARD SALE REFUND	70.00
	2000081.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
AIMEE PALOS Total				**90.00**
AIP CONSTRUCTION	10615	285-0000-228.75-00	PERMIT REFUND	3,300.00
AIP CONSTRUCTION Total				**3,300.00**
AIRESPRING INC.	198095243	787-8950-421.74-10	CLOUD INTERNET JULY 2025	1,110.80
AIRESPRING INC. Total				**1,110.80**
ALADDIN LOCK & KEY SERVICE	35202	111-8023-451.43-10	DUPLICATE KEYS - PARKS	79.02
	4075423491	111-7010-421.43-20	PD UNIT 997 KEYS	667.71
ALADDIN LOCK & KEY SERVICE Total				**746.73**
ALL CITY MANAGEMENT SERVICES,INC	102154	111-9010-413.56-41	SERVICES 6/8/25-6/21/25	3,091.22
ALL CITY MANAGEMENT SERVICES,INC Total				**3,091.22**
ALVAREZ-GLASMAN & COLVIN	2025-02-21353	111-9031-413.52-30	LEGAL SERVICES	5,170.00
	2025-02-21357	111-9031-413.52-30	LEGAL SERVICES	82.50
	2025-02-21358	111-9031-413.52-30	LEGAL SERVICES	4,848.00
	2025-02-21359	111-9031-413.52-30	LEGAL SERVICES	20,907.00
ALVAREZ-GLASMAN & COLVIN Total				**31,007.50**
AMAZON.COM SERVICES, INC.	13YN-YV6V-CN9Y	111-7010-421.61-20	ADMINISTRATION SUPPLIES	91.45

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
AMAZON.COM SERVICES, INC.	**13YN-YV6V-CN9Y**	111-7010-421.61-20	COMMUNICATIONS SUPPLIES	99.42
			INVESTIGATION SUPPLIES	56.77
			PATROL SUPPLIES	53.40
	1MYY-L1GW-3LQP	111-7010-421.61-20	ADMINISTRATION SUPPLIES	246.67
			JAIL SUPPLIES	61.85
			PATROL SUPPLIES	39.77
AMAZON.COM SERVICES, INC. Total				**649.33**
AMERICAN EXPRESS	**58**	111-7010-421.59-10	PD TRAINING	576.00
	1661	111-6030-451.61-35	MEALS FOR TRAINING	92.85
	166133	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	51.50
	284120	111-6020-451.61-35	4TH OF JULY EVENT RENTALS	999.00
	681366	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	88.00
	819979	111-6030-451.61-35	MEALS FOR TRAINING	116.84
	829212	111-0110-411.58-26	CONFERENCE TRANSPORTATION	17.56
		111-0210-413.59-15	CONFERENCE TRANSPORTATION	17.55
	830555	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	21.99
	841456	111-0110-411.58-26	CONFERENCE TRANSPORTATION	19.80
		111-0210-413.59-15	CONFERENCE TRANSPORTATION	19.80
	888399	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	385.88
	1543010	111-2030-413.64-05	PW EMPLOYEE APPRECIATION	476.23
	4302025	111-6030-451.61-35	TRAINING TRANSPORTATION	44.95
	5012025	111-6030-451.61-35	TRAINING TRANSPORTATION	42.93
	5192025	111-0110-411.58-26	ICSC REGISTRATION	1,525.00
		111-0210-413.59-15	ICSC REGISTRATION	1,525.00
	5202025	111-0110-411.58-26	CONFERENCE TRANSPORTATION	10.97
		111-0210-413.59-15	CONFERENCE TRANSPORTATION	10.97
	5212025	111-0210-413.61-20	AMAZON REFUND	(9.11)
	6173147	111-3010-415.59-15	CSMFO TRAINING COURSE	125.00
	6252025	111-7010-421.61-20	YOUTUBE TV BASE PLAN	92.98
	9202647	111-7010-421.59-10	PD TRAINING	322.32
	27842344	111-7010-421.59-10	LODGING FOR TRAINING	295.22
	49668285	111-7010-421.61-20	ARLO MONTHLY CHARGE	17.99
	50816406	111-0210-413.59-15	LODGING FOR CONFERENCE	180.28
	50816421	111-0110-411.58-26	LODGING FOR CONFERENCE	180.28
	80250519	111-7010-421.61-20	LODGING FOR TRAINING	547.21
	97999454	111-7010-421.61-20	LODGING FOR TRAINING	438.30
	200126096	111-7010-421.59-10	PD TRAINING	795.00
	300018012	111-3010-415.59-15	CSMFO MEMBERSHIP	60.00
	645176711	111-0110-411.58-26	LAZ PARKING	23.00
		111-0210-413.59-15	LAZ PARKING	23.00
	975154218	111-0210-413.59-15	CONFERENCE LODGING	115.34
	975166296	111-0110-411.58-26	CONFERENCE LODGING	51.02
	982026735	111-7010-421.59-10	LODGING FOR TRAINING	382.84

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
AMERICAN EXPRESS	**1002175978**	111-0310-466.55-57	ART WALK STUDENT WINNERS	3,875.15
	3091948726	111-7010-421.61-20	ADOBE ACROBAT PRO	19.99
	8570088335	111-7010-421.61-20	PD SUPPLIES	40.00
	12445794363	111-7010-421.59-10	PD TRAINING	750.64
	04506-40797970	111-0310-413.61-20	CANVA MONTHLY	24.95
	3LLVPH	111-0110-411.58-26	CONFERENCE AIRFARE	256.96
		111-0210-413.59-15	CONFERENCE AIRFARE	256.96
	5LNZR33HJ8D	111-7010-421.59-10	PD TRAINING	2,300.00
	7WXF7N3D9U	111-6030-451.61-35	LODGING FOR TRAINING	332.74
	BBY01-807057917	111-0210-413.74-10	ADMIN SUPPLIES	2,683.93
	BCTC0084178	111-7010-421.61-20	PD TRAINING	159.65
	BCTC0084179	111-7010-421.61-20	PD TRAINING	159.65
	BCTC82530	111-7010-421.59-10	PD TRAINING	329.60
	MC03614753	111-0310-413.56-41	MAILCHIMP MONTHLY BILL	135.00
	MLF15BJBYH	111-9010-419.53-10	ICLOUD 50 GB OF STORAGE	0.99
	R8VEW20C73	111-6030-451.61-35	LODGING FOR TRAINING	332.74
	ST-FWD	111-0110-411.58-26	CONFERENCE TRANSPORTATION	7.53
		111-0210-413.59-15	CONFERENCE TRANSPORTATION	7.54
	USC19783915	742-7010-421.74-09	PD SUPPLIES	353.62
	W1523737204	742-9010-410.74-10	APPLE CARE	149.99
			CITY COUNCIL SUPPLIES	5,549.16
AMERICAN EXPRESS Total				**27,410.28**
ARACELI HERNANDEZ	**2000075.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
ARACELI HERNANDEZ Total				**70.00**
AT&T	**23659089**	111-9010-419.53-10	SERVICE 5/25/25-6/19/25	394.87
	254715586JUL	111-9010-419.53-10	INTERNET SERVICE JUL 25	123.05
	254844269JUL	111-9010-419.53-10	INTERNET SERVICE JUL 25	112.35
	254852700JUL	111-9010-419.53-10	INTERNET SERVICE JUL 25	160.50
	283700443JUL	111-9010-419.53-10	INTERNET SERVICE JUL 25	155.15
	317316997JUL	111-9010-419.53-10	INTERNET SERVICE JUL 25	96.30
AT&T Total				**1,042.22**
AT&T MOBILITY	**XO6252025**	111-9010-419.53-10	PD WIRELESS PHONES	6,741.36
AT&T MOBILITY Total				**6,741.36**
AT&T MOBILITY NATIONAL ACCTS, LLC	**569928**	111-9010-419.53-10	TOWER AREA INVESTIGATION	70.00
AT&T MOBILITY NATIONAL ACCTS, LLC Total				**70.00**
AUTO ZONE	**4075458319**	741-8060-431.43-20	FLEET SUPPLIES	110.46
AUTO ZONE Total				**110.46**
BAVCO	**340114**	535-8090-452.74-10	PW REPAIRS	1,176.83

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
BAVCO Total				**1,176.83**
BEHROOZ BRUCH YAGOOBIAN	**HPAC07172**	111-5010-419.56-49	CODE ENFORCEMENT CITATION REFUND	2,000.00
BEHROOZ BRUCH YAGOOBIAN Total				**2,000.00**
BETHZABEL GUEVARA	**2000072.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
BETHZABEL GUEVARA Total				**70.00**
BIGLEAF NETWORKS, INC	**INV127762**	742-9010-419.74-09	JULY 2025 SERVICES	749.00
BIGLEAF NETWORKS, INC Total				**749.00**
BLUE TRITON BRANDS INC.	**05F8710089811**	111-9010-419.56-41	DRINKING WATER	356.82
BLUE TRITON BRANDS INC. Total				**356.82**
BOB BARKER COMPANY INC.	**INV2142220**	111-7010-421.61-20	INMATE SUPPLIES	567.88
BOB BARKER COMPANY INC. Total				**567.88**
BRINK'S INCORPORATED	**7707746**	111-9010-419.33-10	JUNE 2025 SERVICES	453.08
BRINK'S INCORPORATED Total				**453.08**
BRIZUELA'S IRON WORK	**245**	535-8090-452.43-20	REPAIRS AT PARKS	680.00
	246	741-8060-431.43-20	PW UNIT 346 REPAIRS	1,800.00
	247	535-8090-452.43-20	SLAUSON AVE REPAIRS	140.00
BRIZUELA'S IRON WORK Total				**2,620.00**
BUILT-RITE CONSTRUCTION	**24916**	285-0000-228.75-00	PERMIT REFUND	1,800.00
BUILT-RITE CONSTRUCTION Total				**1,800.00**
CALIFORNIA BUILDING STANDARDS COMM	**BSASRF-Q2-2025**	111-0000-322.40-05	BSASRF 2025 2ND QUARTER	153.90
CALIFORNIA BUILDING STANDARDS COMM Total				**153.90**
CALPRIVATE BANK	**5263**	111-0110-411.66-05	COUNCIL MEETING DESSERT	78.00
	5622	111-0110-411.66-05	COUNCIL MEETING MEALS	181.99
	6603	111-0110-411.56-27	GIFT CARDS FOR TEACHERS	125.00
	6926	111-0110-411.56-27	GIFT CARDS FOR TEACHERS	125.00
	7007	111-0310-466.55-57	ART WALK GIFT CARD WINNER	275.00
	12281	111-0110-411.66-05	BUDGET WORKSHOP SUPPLIES	121.00
	15889	111-0310-413.74-10	BUDGET WORKSHOP SUPPLIES	67.27
	20016	111-0110-411.56-25	VOLUNTEEREARTH DAY LUNCH	712.01
		111-0240-466.55-42	VOLUNTEEREARTH DAY LUNCH	712.01
	21989	111-0110-411.66-05	COUNCIL MEETING MEALS	292.04
	22831	111-3010-415.59-15	CONFERENCE TRANSPORTATION	17.00
	27197	111-0310-466.55-57	ART WALK GIFT CARD WINNER	275.00
	4412617	111-0310-466.55-57	ART WALK SUPPLIES	505.25

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
CALPRIVATE BANK	**1186739986**	111-6065-451.57-46	PARKS & REC SUPPLIES	2,215.99
	1191341443	111-0310-466.55-57	ART WALK SUPPLIES	472.32
	MZAF00JFB0M24	111-3010-415.61-20	APPLE BUSINESS MANAGER	226.44
CALPRIVATE BANK Total				**6,401.32**
CANNON CORPORATION	**92114**	113-8040-432.76-11	APRIL 2025 SERVICES	13,477.85
CANNON CORPORATION Total				**13,477.85**
CAPITAL ONE PUBLIC FUNDING	**15586013**	535-9025-431.80-70	MEASURE L	334,733.75
		535-9025-431.81-10	MEASURE L	6,025.21
CAPITAL ONE PUBLIC FUNDING Total				**340,758.96**
CARD INTEGRATORS	**27622**	111-7010-421.61-20	ADMINISTRATION SUPPLIES	611.61
CARD INTEGRATORS Total				**611.61**
CENTRAL FORD	**60709**	111-7010-421.43-20	CREDIT	(202.11)
	62711	111-7010-421.43-20	PD UNIT 989 REPAIRS	3,360.99
CENTRAL FORD Total				**3,158.88**
CHARTER COMMUNICATIONS	**170094501070125**	111-9010-419.53-10	FIBER INTERNET	1,999.00
CHARTER COMMUNICATIONS Total				**1,999.00**
CHILD DEVELOPMENT INSTITUTE	**6252025**	111-6020-451.61-35	STAFF TRAINING	2,400.00
CHILD DEVELOPMENT INSTITUTE Total				**2,400.00**
CINDI CAYAX	**2557**	239-5210-463.57-65	SENIOR PROGRAM EVENT	455.00
CINDI CAYAX Total				**455.00**
CINTAS CORPORATION	**2000159277**	111-6030-451.61-35	CPR/FIRST AID TRAINING	1,908.90
CINTAS CORPORATION Total				**1,908.90**
CINTAS CORPORATION NO 3	**4233155654**	741-8060-431.56-41	UNIFORM DRY CLEANING	489.03
	4233878372	741-8060-431.56-41	UNIFORM DRY CLEANING	489.03
	4235386804	741-8060-431.56-41	UNIFORM DRY CLEANING	489.03
CINTAS CORPORATION NO 3 Total				**1,467.09**
CITY OF BELL GARDENS	**8408**	111-7010-421.59-10	PD TRAINING	100.00
CITY OF BELL GARDENS Total				**100.00**
CITY OF DOWNEY	**21829**	239-5280-490.51-92	STEM EXCURSION	126.00
CITY OF DOWNEY Total				**126.00**
CLINICAL LAB OF SAN BERNARDINO, INC	**2500992**	681-8030-461.56-41	WATER QUALITY TESTING	1,402.00
CLINICAL LAB OF SAN BERNARDINO, INC Total				**1,402.00**

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
CODE3 COMMUNICATIONS	**14**	111-7040-421.56-41	UPDATES-RADIO MANAGEMENT	969.05
CODE3 COMMUNICATIONS Total				**969.05**
COHNREZNICK	**90050712**	280-5210-419.56-41	JANUARY 2025 SERVICES	87,425.00
COHNREZNICK Total				**87,425.00**
COMMUNITY VETERINARY HOSPITAL INC	**719104431**	111-7010-421.61-20	K-9 (12) DAY STAY & BATH	850.00
COMMUNITY VETERINARY HOSPITAL INC Total				**850.00**
CONCEPCION ORTIZ	**25551-14152**	681-0000-228.70-00	UTILITY REFUND	17.56
CONCEPCION ORTIZ Total				**17.56**
CONSUELO ANGELES	**4299-710**	681-0000-228.70-00	UTILITY REFUND	24.57
CONSUELO ANGELES Total				**24.57**
CRISTINA DEL CASTILLO	**2000062.002**	111-0000-399.77-05	YARD SALE REFUND	35.00
CRISTINA DEL CASTILLO Total				**35.00**
CRYSTAL MARTINEZ	**7082025**	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	34.64
CRYSTAL MARTINEZ Total				**34.64**
DAISY FUENTES	**2000068.002**	111-0000-399.77-05	YARD SALE REFUND	35.00
DAISY FUENTES Total				**35.00**
DANIELS TIRE SERVICE	**229001995**	111-7010-421.43-20	PD UNIT 1001 TIRES	1,214.99
	229002115	741-8060-431.43-20	PW UNIT 132 TIRES	182.51
	229002120	741-8060-431.43-20	PW UNIT 346 TIRES	1,000.68
DANIELS TIRE SERVICE Total				**2,398.18**
DATA TICKET INC.	**178718**	111-7040-421.56-41	PD CITATION PROCESSING APRIL 2025	65.50
	181065	111-5055-419.56-41	CITATION PROCESSING JUNE 2025	126.50
	181112	111-7040-421.56-41	PD CITATION PROCESSING JUNE 2025	425.08
	181176	111-9010-415.56-15	WEBSITE ONLINE ACCESS JUNE 2025	12.50
	181212	111-7040-421.56-41	PD WEBSITE ONLINE ACCESS JUNE 2025	12.50
	181880	111-9010-415.56-15	PARKING CITATION JUNE 2025	10,672.15
DATA TICKET INC. Total				**11,314.23**
DATAPROSE, INC.	**DP2503291**	681-3022-415.53-20	WATER BILLS & POSTAGE	2,094.89
		681-3022-415.56-41	WATER BILLS & POSTAGE	1,143.55
DATAPROSE, INC. Total				**3,238.44**
DEBBIE SANABRIA	**2000073.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
DEBBIE SANABRIA Total				**70.00**

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
DELTA DENTAL	BE006629672	111-0000-217.50-20	JULY 2025 SERVICES	7,034.98
DELTA DENTAL Total				**7,034.98**
DELTA DENTAL INSURANCE COMPANY	BE006627182	111-0000-217.50-20	JULY 2025 SERVICES	1,959.14
DELTA DENTAL INSURANCE COMPANY Total				**1,959.14**
DEPARTMENT OF ANIMAL CARE & CONTROL	6/25/2025	111-7010-421.56-41	MAY 2025 SERVICES	81,274.76
DEPARTMENT OF ANIMAL CARE & CONTROL Total				**81,274.76**
DEPARTMENT OF CONSERVATION	SMIP-Q2-2025	111-0000-322.40-00	SMIP 2025 2ND QUARTER	316.58
DEPARTMENT OF CONSERVATION Total				**316.58**
DHALI	13852	742-7010-421.74-09	WEBSITE MAINTENANCE	600.00
DHALI Total				**600.00**
DR HYDRAULICS, INC	3465	741-8060-431.43-20	SAFETY INSPECTION & SERVICES	850.00
DR HYDRAULICS, INC Total				**850.00**
E.J. WARD, INC.	EJ-INV-1774	741-8060-431.43-20	FUEL TAG KITS	965.28
E.J. WARD, INC. Total				**965.28**
EADIE & PAYNE, LLP	146053	111-3010-415.32-40	SINGLE AUDIT YE JUNE 2024	10,120.00
	146074	111-3010-415.32-40	SINGLE AUDIT YE JUNE 2024	11,430.00
EADIE & PAYNE, LLP Total				**21,550.00**
ELIAS MARTINEZ	2000069.002	111-0000-399.77-05	YARD SALE REFUND	70.00
ELIAS MARTINEZ Total				**70.00**
ELIZABETH MEDINA	2000064.002	111-0000-399.77-05	YARD SALE REFUND	35.00
	2000086.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
ELIZABETH MEDINA Total				**55.00**
EWING IRRIGATION PRODUCTS, INC.	26640342	535-8090-452.74-10	PREVENTATIVE MAINTENANCE	863.85
EWING IRRIGATION PRODUCTS, INC. Total				**863.85**
FAIR HOUSING FOUNDATION	6092025	239-5210-463.57-87	FAIR HOUSING MAY 2025	1,506.61
FAIR HOUSING FOUNDATION Total				**1,506.61**
FAST DEER BUS CHARTER	13849	239-5210-463.57-60	AFTERSCHOOL PROGRAM	1,610.00
FAST DEER BUS CHARTER Total				**1,610.00**
FERGUSON ENTERPRISES INC	5507998	111-8022-419.43-10	CITY HALL BUILDING MATERIALS	163.49
	5525640	111-8023-451.43-10	PARKS BUILDING MATERIALS	1,508.98

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
FERGUSON ENTERPRISES INC Total				**1,672.47**
FM THOMAS AIR CONDITIONING INC	**48103**	111-7024-421.56-41	PD AC REPAIR	1,095.00
FM THOMAS AIR CONDITIONING INC Total				**1,095.00**
FUEL FOR YOU, INC.	**2025-150**	741-8060-431.62-30	CITYWIDE GAS	5,823.94
	2025-173	741-8060-431.62-30	CITYWIDE GAS	4,929.75
FUEL FOR YOU, INC. Total				**10,753.69**
GARFIELD 14361 LLC	**24551-25244**	681-0000-228.70-00	UTILITY REFUND	872.12
GARFIELD 14361 LLC Total				**872.12**
GEORGE CHEVROLET	**194606CVW**	741-8060-431.43-20	PW UNIT 184 REPAIRS	117.19
	194641CVW	741-8060-431.43-20	PW UNIT 354 REPAIRS	79.91
	194676CVW	741-8060-431.43-20	PW UNIT 354 REPAIRS	257.58
	195075CVW	741-8060-431.43-20	PW UNIT 186 REPAIRS	85.13
	195102CVW	741-8060-431.43-20	PW UNIT 186 REPAIRS	219.41
	195147CVW	741-8060-431.43-20	PW UNIT 359 REPAIRS	845.29
GEORGE CHEVROLET Total				**1,604.51**
GLOBAL TECHNOLOGY SYSTEM, INC	**0259730-IN**	111-7010-421.74-10	MOTOROLA RADIO SUPPLIES	4,870.72
GLOBAL TECHNOLOGY SYSTEM, INC Total				**4,870.72**
GLOBAL URBAN STRATEGIES, INC.	**949**	241-5030-419.56-41	CALHOME PROGRAM ADMINISTRATION	1,930.00
	950	241-5030-419.56-41	CALHOME SUPPORT SERVICES	2,655.00
GLOBAL URBAN STRATEGIES, INC. Total				**4,585.00**
GRAINGER	**9547874819**	741-8060-431.43-20	PW SUPPLIES	61.68
	9547874827	741-8060-431.43-20	PW SHOP SUPPLIES	95.64
	9552020480	535-8090-452.61-20	PW SUPPLIES	207.53
	9554979287	741-8060-431.74-10	PW SUPPLIES	48.81
	9555077628	741-8060-431.74-10	PW SUPPLIES	120.94
GRAINGER Total				**534.60**
GUTIERREZ BACKGROUND INVESTIGATIONS	**2025-10**	111-7010-421.56-41	BACKGROUND CHECK	200.00
GUTIERREZ BACKGROUND INVESTIGATIONS Total				**200.00**
HASA, INC.	**1048373**	681-8030-461.41-00	SUPPLIES FOR WELL 18	320.18
	1048374	681-8030-461.41-00	SUPPLIES FOR WELL 15	303.09
	1048387	681-8030-461.41-00	SUPPLIES FOR WELL 18	450.13
HASA, INC. Total				**1,073.40**
HEALTH AND HUMAN RESOURCE CENTER	**E0348437**	111-0000-217.50-60	EAP AUGUST 2025	267.30
HEALTH AND HUMAN RESOURCE CENTER Total				**267.30**

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
HILTI, INC.	**4624627946**	535-8016-431.61-45	PW SUPPLIES	767.48
HILTI, INC. Total				**767.48**
HOME DEPOT	**270097**	111-8023-451.43-10	PW REPAIR MATERIALS	28.30
	270682	535-8016-431.61-45	STREET LIGHTING SUPPLIES	241.74
	380011	741-8060-431.43-20	FLEET SUPPLIES	79.39
	552198	111-8010-431.61-20	SIDEWALK REPAIR MATERIALS	227.74
	1270008	111-8020-431.43-10	PW SUPPLIES	432.54
	2544967	535-8090-452.61-20	PARKS REPAIR MATERIALS	55.67
	2553732	111-7010-421.61-20	PD MATERIALS	24.27
	4030021	111-8010-431.61-20	SIDEWALK REPAIR MATERIALS	527.86
	4524162	535-8090-452.61-20	PW REPAIR MATERIALS	149.59
	4585934	111-8023-451.43-10	PARKS REPAIR MATERIALS	153.67
	4727764	111-8010-431.61-20	STREET DEPT SUPPLIES	11.04
	4856078	111-8010-431.61-20	STREET REPAIR MATERIALS	309.39
	5261220	111-8022-419.43-10	CITY HALL SUPPLIES	321.84
	5261277	221-8010-431.61-21	PW SUPPLIES	171.74
	5552628	111-8022-419.43-10	CITY HALL SUPPLIES	81.57
	5552629	111-7010-421.61-20	CREDIT	(131.06)
		111-8022-419.43-10	CITY HALL MATERIALS	15.78
	5742101	221-8010-431.61-21	PW SUPPLIES	209.67
	6521195	111-8022-419.43-10	CITY HALL SUPPLIES	63.82
	6531524	535-8090-452.61-20	PW REPAIR MATERIALS	521.52
	6552541	111-8022-419.43-10	CITY HALL SUPPLIES	568.25
	7512726	535-8090-452.61-20	PARKS REPAIR MATERIALS	27.37
	8036162	111-8010-431.61-20	SIDEWALK REPAIR MATERIALS	251.55
	8531220	535-8016-431.61-45	STREET LIGHTING SUPPLIES	156.64
	8531221	535-8016-431.61-45	STREET LIGHTING SUPPLIES	285.09
	8531223	111-5010-419.61-20	COMMUNITY DEVELOPMENT SUPPLIES	308.52
	8801496	111-8023-451.43-10	PARKS SUPPLIES	17.08
	9270105	111-8020-431.43-10	PW SUPPLIES	40.51
	9270134	111-8024-421.43-10	PD REPAIR MATERIALS	374.52
	9532265	111-8023-451.43-10	PARKS REPAIR MATERIALS	63.82
	9554040	111-8020-431.43-10	PW REPAIR MATERIALS	143.25
	9742265	535-8016-431.61-45	STREET LIGHTING SUPPLIES	199.72
	9802081	111-8020-431.43-10	PW REPAIR MATERIALS	227.69
HOME DEPOT Total				**6,160.09**
ICE MACHINE SALES & SERVICE CO	**0225994-IN**	111-8023-451.43-10	ICE MAKER AND STORAGE BIN	3,365.96
		535-8090-452.61-20	ICE MAKER AND STORAGE BIN	1,628.64
ICE MACHINE SALES & SERVICE CO Total				**4,994.60**
ICRMA	**4404**	745-9030-413.26-00	RISK MANAGEMENT PROGRAMS 2025/2026	189,566.00

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
ICRMA	4404	745-9031-413.52-20	RISK MANAGEMENT PROGRAMS 2025/2026	4,023,205.00
	4419	745-9031-413.52-25	LIABILITY PROGRAM ASSESSMENT	159,247.27
ICRMA Total				**4,372,018.27**
INDEPENDENT CITIES ASSOCIATION	1453	111-0210-413.64-00	MEMBERSHIP FY 2025-2026	2,744.15
INDEPENDENT CITIES ASSOCIATION Total				**2,744.15**
INFRASTRUCTURE ARCHITECTS INC	636	787-8936-499.56-41	JUNE 25, PROJECT 3000.01	3,510.00
	637	787-8929-499.73-10	JUNE 25, PROJECT 3000.08	16,260.00
	638	787-8936-499.56-41	JUNE 25, PROJECT 3000.06	2,640.00
	639	787-8936-499.56-41	JUNE 25, PROJECT 3000.05	3,510.00
	640	787-8936-499.56-41	JUNE 25, PROJECT 3000.04	1,185.00
INFRASTRUCTURE ARCHITECTS INC Total				**27,105.00**
INTERSTATE BATTERIES OF CA COAST	140084122	741-8060-431.43-20	FLEET SUPPLIES	672.52
	150236295	741-8060-431.43-20	PD UNIT 952 SUPPLIES	448.35
INTERSTATE BATTERIES OF CA COAST Total				**1,120.87**
IRRI CARE PLUMBING AND BACKFLOW	17628	535-8090-452.74-10	2-BACKFLOW TESTS	170.00
IRRI CARE PLUMBING AND BACKFLOW Total				**170.00**
JACKELINE JUAREZ	2000070.002	111-0000-399.77-05	YARD SALE REFUND	70.00
JACKELINE JUAREZ Total				**70.00**
JANNETT DE LA ROSA	2000060.002	111-0000-399.77-05	YARD SALE REFUND	35.00
JANNETT DE LA ROSA Total				**35.00**
JCL TRAFFIC	129847	787-8913-499.76-06	SIGNS FOR SLAUSON PROJECT	548.30
	129905	787-8913-499.76-06	NO PARKING SIGNS	1,827.67
JCL TRAFFIC Total				**2,375.97**
JERRY'S AUTO BODY, INC.	33308	111-7010-421.43-20	PD UNIT 370 REPAIRS	4,893.68
	33336	111-7010-421.43-20	PD UNIT 995 REPAIRS	4,674.10
	33485	111-7010-421.43-20	PD UNIT 985 REPAIRS	195.00
	33488	111-7010-421.43-20	PD UNIT 1006 REPAIRS	991.01
	33508	111-7010-421.43-20	PD UNIT 996 REPAIRS	696.53
JERRY'S AUTO BODY, INC. Total				**11,450.32**
JTB SUPPLY COMPANY INC	115235	221-8014-429.61-20	TRAFFIC SIGNAL SUPPLIES	14,159.19
	115245	221-8014-429.61-20	3 SECTION TRAFFIC SIGNAL	29,470.35
JTB SUPPLY COMPANY INC Total				**43,629.54**
KARINA CONTRERAS ALVAREZ	2000065.002	111-0000-399.77-05	YARD SALE REFUND	35.00
KARINA CONTRERAS ALVAREZ Total				**35.00**

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
KARLA NUNEZ	2000058.002	111-0000-399.77-05	YARD SALE REFUND	35.00
KARLA NUNEZ Total				**35.00**
KEVIN & LIZETTE CHAVEZ	23037-1344	681-0000-228.70-00	UTILITY REFUND	126.14
KEVIN & LIZETTE CHAVEZ Total				**126.14**
KIMBALL MIDWEST	103494835	741-8060-431.43-20	CREDIT MEMO	(572.24)
	103498152	741-8060-431.43-20	FLEET SUPPLIES	539.96
	103499489	741-8060-431.43-20	CREDIT MEMO	(270.61)
	103504570	741-8060-431.43-20	PW SUPPLIES	596.83
KIMBALL MIDWEST Total				**293.94**
LA COUNTY SHERIFF'S DEPT	253217BL	111-7010-421.56-41	INMATE MEAL SERVICE	774.33
LA COUNTY SHERIFF'S DEPT Total				**774.33**
LADAYU CONSULTING GROUP	19-CIP2019-02	787-8913-499.76-06	JUNE 2025 SERVICES	16,600.00
LADAYU CONSULTING GROUP Total				**16,600.00**
LAURA SANCHEZ	2000067.002	111-0000-399.77-05	YARD SALE REFUND	35.00
	2000085.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
LAURA SANCHEZ Total				**55.00**
LB JOHNSON HARDWARE CO.	138328	111-8023-451.43-10	PARKS MATERIALS	72.40
	138339	111-8023-451.43-10	PARKS MATERIALS	82.29
LB JOHNSON HARDWARE CO. Total				**154.69**
LEONARDO LOPEZ	5095	111-5010-419.56-49	PLAN CHECK REFUND	8,717.00
LEONARDO LOPEZ Total				**8,717.00**
LETICIA CRUZ	2000071.002	111-0000-399.77-05	YARD SALE REFUND	70.00
	2000084.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
LETICIA CRUZ Total				**90.00**
LEXIPOL LLC	INVLEX11253543	742-7010-421.74-09	ANNUAL LAW ENFORCEMENT POLICY MANUAL & TRAINING	13,655.17
LEXIPOL LLC Total				**13,655.17**
LIEBERT CASSIDY WHITMORE	295696	111-0220-411.32-70	LEGAL SERVICES	1,391.00
LIEBERT CASSIDY WHITMORE Total				**1,391.00**
MARC R COHEN, MD, PROFESSIONAL CORP	2025-01A	111-7010-421.56-41	FY 25/26 AED PROGRAM	1,800.00
MARC R COHEN, MD, PROFESSIONAL CORP Total				**1,800.00**
MARIA PEREZ	2000080.002	111-0000-399.77-05	YARD SALE REFUND	70.00

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
MARIA PEREZ Total				**70.00**
MARTHA IMELDA SANCHEZ	**2000077.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
MARTHA IMELDA SANCHEZ Total				**70.00**
MARX BROS FIRE EXTINGUISHER CO INC.	**E62289**	111-8020-431.43-10	ANNUAL MAINTENANCE	532.60
MARX BROS FIRE EXTINGUISHER CO INC. Total				**532.60**
MAURICIO ERNESTO FLORES	**2000063.002**	111-0000-399.77-05	YARD SALE REFUND	35.00
MAURICIO ERNESTO FLORES Total				**35.00**
MAYWOOD MUTUAL WATER COMPANY, NO. 1	**312600351JUN**	681-8030-461.41-00	BILLING 4/23/25-6/24/25	1,147.45
	312600352JUN	681-8030-461.41-00	BILLING 4/23/25-6/24/25	391.24
	312600353JUN	681-8030-461.41-00	BILLING 4/23/25-6/24/25	1,161.09
MAYWOOD MUTUAL WATER COMPANY, NO. 1 Total				**2,699.78**
MERRIMAC ENERGY GROUP	**2239724**	741-8060-431.62-30	CITY WIDE FUEL	22,288.61
MERRIMAC ENERGY GROUP Total				**22,288.61**
MIGUEL PINEDA	**2000076.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
	2000083.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
MIGUEL PINEDA Total				**90.00**
MNS ENGINEERS, INC.	**89410**	239-5030.463.32-40	CDBG GRANT ADMIN SERVICES SEPT 24 - FEB 25	68,751.25
	90074	239-5030-463.32-40	CDBG GRANT ADMIN SERVICES JAN-MARCH 2025	8,550.00
	89113-RA	239-5030-463.32-40	CDBG GRANT ADMIN SERVICES AUG-SEPT 2024	17,411.25
	89113-RB	242-5070-463.57-39	HOME PROGRAM ADMIN SERVICES AUGUST 2024	1,170.00
	89113-RC1	239-5030-463.32-40	CDBG GRANT ADMIN SERVICES AUGUST 2024	4,455.00
	89113-RC2	239-5280-490.51-05	CDBG GRANT ADMIN SERVICES AUGUST 2024	1,215.00
	89113-RC3	242-5060-463.56-41	CDBG GRANT ADMIN SERVICES AUGUST 2024	3,895.00
	89113-RC4	242-5070-463.57-38	CDBG GRANT ADMIN SERVICES AUGUST 2024	3,482.50
	89410-1	242-5060-463.56-41	CDBG GRANT ADMIN SERVICES SEPT 24 - FEB 26	25,053.75
	89410-A	242-5070-463.57-39	HOME PROGRAM ADMIN SERVICES SEPT 24 - FEB 25	73,930.00
	90074-1	242-5060-463.56-41	CDBG GRANT ADMIN SERVICES JAN-MARCH 2026	6,402.50
	90074-A	242-5070-463.57-39	HOME PROGRAM ADMIN SERVICES JAN-MARCH 2025	10,587.50
MNS ENGINEERS, INC. Total				**224,903.75**
MOSAMMAT MOSTAHARI	**11757**	111-5010-419.56-49	PLAN CHECK REFUND	5,907.00
MOSAMMAT MOSTAHARI Total				**5,907.00**
MOST DEPENDABLE FOUNTAINS	**INV84621**	535-8090-452.61-20	FOUNTAIN REPAIRS	866.66
MOST DEPENDABLE FOUNTAINS Total				**866.66**
MOTOROLA SOLUTIONS, INC	**1162419882**	225-7120-421.74-10	DISPATCH CONSOLE SUPPLIES	49,985.19

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
MOTOROLA SOLUTIONS, INC	**1162419977**	111-7010-421.59-10	PD CERTIFICATION CLASS	2,200.00
	8282139147	111-7010-421.74-10	PD SUPPLIES	461.12
MOTOROLA SOLUTIONS, INC Total				**52,646.31**
MUSCO SPORTS LIGHTING, LLC	**440586**	111-6010-451.74-10	GYM CEILING LIGHTS	31,271.50
MUSCO SPORTS LIGHTING, LLC Total				**31,271.50**
MYERS AND SONS HI-WAY SAFETY, INC	**173446**	535-8016-431.61-45	STREET LIGHT SUPPLIES	586.00
	173447	221-8014-429.74-10	STREET LIGHT SUPPLIES	964.89
MYERS AND SONS HI-WAY SAFETY, INC Total				**1,550.89**
NABER HADDAB	**22023-14102**	681-0000-228.70-00	UTILITY REFUND	66.74
NABER HADDAB Total				**66.74**
NATIONAL RECREATION AND PARK ASSN	**8312025**	111-6010-451.64-00	MEMBERSHIP FEE	180.00
	062025-198301-1	111-6010-451.59-15	NRPA CONFERENCE	745.00
	062025-199550-2	111-6010-451.59-15	NRPA CONFERENCE	745.00
NATIONAL RECREATION AND PARK ASSN Total				**1,670.00**
NICOLAS DE LA O	**6122025**	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	10.00
	6162025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	36.65
NICOLAS DE LA O Total				**46.65**
NORM REEVES FORD SUPERSTORE	**148898**	111-7010-421.43-20	PD UNIT 966 REPAIRS	859.93
	339611	111-7010-421.43-20	PD UNIT 978 REPAIRS	1,635.43
	10851-510	741-8010-431.73-11	5 NEW VEHICLES	271,584.07
NORM REEVES FORD SUPERSTORE Total				**274,079.43**
NORTH AMERICAN RESCUE, LLC	**IN896972**	111-7010-421.61-70	PD SUPPLIES	785.56
NORTH AMERICAN RESCUE, LLC Total				**785.56**
NORTH STAR LAND CARE	**1601-1078**	535-8090-452.56-60	JUNE 2025 SERVICES	37,617.75
	1601-1081	535-8090-452.56-60	JUNE 2025 SERVICES	3,024.00
	1601-1082	535-8090-452.56-60	JUNE 2025 SERVICES	3,969.00
NORTH STAR LAND CARE Total				**44,610.75**
OC RAW, INC.	**6524**	111-7010-421.61-20	K-9 SUPPLIES	888.94
OC RAW, INC. Total				**888.94**
OK PRINTING DESIGN & DIGITAL PRINT	**3791**	111-0240-466.55-42	HOLIDAY DECORATIONS	540.00
OK PRINTING DESIGN & DIGITAL PRINT Total				**540.00**
O'REILLY AUTO PARTS	**2959-279965**	111-7010-421.43-20	PD UNIT 993 SUPPLIES	39.42
	2959-280045	111-7010-421.43-20	PD UNIT 954 SUPPLIES	80.17

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
O'REILLY AUTO PARTS	**2959-281660**	741-8060-431.74-10	STOCK SUPPLIES	225.29
	2959-281670	111-7010-421.43-20	PD 2016-2018 EXPLORERS STOCK SUPPLIES	350.64
	2959-281711	741-8060-431.74-10	FLEET SUPPLIES	19.76
	2959-282381	111-7010-421.43-20	PD UNIT 954 SUPPLIES	246.98
	2959-282582	111-7010-421.43-20	PD UNIT 985 SUPPLIES	350.64
	2959-282586	111-7010-421.43-20	PD UNIT 954 SUPPLIES	38.41
	2959-283210	111-7010-421.43-20	PD UNIT 954 SUPPLIES	87.95
O'REILLY AUTO PARTS Total				**1,439.26**
PARKINK	**30079**	111-6010-451.74-10	5K SUPPLIES	1,289.45
	30219	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	428.07
	30220	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	1,300.95
	30221	111-6020-451.61-35	MEMORIAL DAY SUPPLIES	572.30
	30409	111-6010-451.74-10	5K SUPPLIES	385.95
PARKINK Total				**3,976.72**
PARS	**58277**	111-9010-419.56-41	ASSET & TRUSTEE FEE MAY 2025	614.96
	58354	111-9010-419.56-41	ADMIN FEE MAY 2025	2,768.46
PARS Total				**3,383.42**
PERFORMANCE NURSERY	**273808**	535-8090-452.74-10	FLOWER BED MATERIALS	4,992.65
PERFORMANCE NURSERY Total				**4,992.65**
PITNEY BOWES GLOBAL FINANCIAL	**1027336197**	111-9010-419.53-20	RED INK CARTRIDGE	321.46
PITNEY BOWES GLOBAL FINANCIAL Total				**321.46**
POWER SOURCE ELECTRICAL SERVICES	**1017**	681-8030-461.43-30	WELL ELECTRICAL REPAIRS	20,150.00
POWER SOURCE ELECTRICAL SERVICES Total				**20,150.00**
PURCHASE POWER	**6152025**	111-9010-419.53-20	POSTAGE FEES	1,295.03
PURCHASE POWER Total				**1,295.03**
QUINN COMPANY	**WX84983**	741-8060-431.43-20	PW SUPPLIES	1,963.26
QUINN COMPANY Total				**1,963.26**
R & A TANK TECHNOLOGIES LLC	**0508-0568**	741-8060-431.43-20	MAY 2025 SERVICES	175.00
R & A TANK TECHNOLOGIES LLC Total				**175.00**
REDEFINE CONSTRUCTION LLC	**INV0011**	111-7010-421.73-10	PD ANNEX REPAIRS	4,395.81
REDEFINE CONSTRUCTION LLC Total				**4,395.81**
RESOURCE BUILDING MATERIALS	**4026759**	535-8090-452.74-10	PW SUPPLIES	1,519.15
RESOURCE BUILDING MATERIALS Total				**1,519.15**

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
RICARDO CELIS	**2000078.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
	2000082.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
RICARDO CELIS Total				**90.00**
RIO HONDO COLLEGE	**X25-06-ZHPK**	111-7010-421.59-10	PD TRAINING	50.00
RIO HONDO COLLEGE Total				**50.00**
ROADLINE PRODUCTS INC	**21171**	221-8012-429.61-20	PW SUPPLIES	4,283.60
	21483	111-8010-431.74-10	PW SUPPLIES	3,553.68
	21487	741-8060-431.74-10	PW SUPPLIES	10,276.50
ROADLINE PRODUCTS INC Total				**18,113.78**
ROBERT HALF INC	**64804280**	111-2030-413.56-41	LABOR INVOICE	2,040.00
	64996461	111-3010-415.56-41	LABOR INVOICE	1,860.67
	64996524	111-2030-413.56-41	LABOR INVOICE	3,400.00
	65098217	111-2030-413.56-41	LABOR INVOICE	4,400.00
	65098342	111-2030-413.56-41	LABOR INVOICE	3,400.00
	65111039	111-2030-413.56-41	LABOR INVOICE	1,860.67
	65118096	111-3010-415.56-41	LABOR INVOICE	2,524.50
	65136272	111-3010-415.56-41	LABOR INVOICE	4,400.00
	65167771	111-3010-415.56-41	LABOR INVOICE	4,400.00
	64804280-1	111-2030-413.56-41	LABOR INVOICE	726.75
	64996461-1	111-2030-413.56-41	LABOR INVOICE	2,539.33
	65111039-1	111-2030-413.56-41	LABOR INVOICE	2,814.33
	65118096-1	111-3010-415.56-41	LABOR INVOICE	(2,040.00)
	65118096-2	111-3010-415.56-41	LABOR INVOICE	(726.75)
ROBERT HALF INC Total				**31,599.50**
ROBERTO VALDEZ	**2000074.002**	111-0000-399.77-05	YARD SALE REFUND	70.00
ROBERTO VALDEZ Total				**70.00**
RUBEN D HERNANDEZ	**22907-7048**	681-0000-228.70-00	UTILITY REFUND	20.89
RUBEN D HERNANDEZ Total				**20.89**
SAILESH POKAL	**16489-23982**	681-0000-228.70-00	UTILITY REFUND	245.90
SAILESH POKAL Total				**245.90**
SAN BERNARDINO COUNTY SHERIFF DEPT	**EVOC25-06-029**	111-7010-421.59-10	PD TRAINING	251.00
SAN BERNARDINO COUNTY SHERIFF DEPT Total				**251.00**
SAREGA LAW, APC	**25-004**	111-0220-411.32-70	LEGAL SERVICES	15,000.00
SAREGA LAW, APC Total				**15,000.00**
SCHAEFFER MANUFACTURING COMPANY	**LP2151-INV1**	741-8060-431.43-20	FLEET SUPPLIES	4,796.86

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
SCHAEFFER MANUFACTURING COMPANY	LP2152-INV1	741-8060-431.43-20	PW SUPPLIES	2,297.98
SCHAEFFER MANUFACTURING COMPANY Total				**7,094.84**
SELENE GRANADOS	2000066.002	111-0000-399.77-05	YARD SALE REFUND	35.00
SELENE GRANADOS Total				**35.00**
SINATRA UNIFORM, INC	SU15285	111-7010-421.61-20	PD UNIFORMS	1,715.78
	SU15286	111-7010-421.61-20	PD UNIFORMS	1,590.71
	SU15287	111-7010-421.61-20	PD UNIFORMS	1,702.64
SINATRA UNIFORM, INC Total				**5,009.13**
SMART & FINAL	3192200001401	111-7010-421.61-20	PD SUPPLIES	40.65
	3192200011601	111-7010-421.61-20	PD ADMIN SUPPLIES	8.38
SMART & FINAL Total				**49.03**
SNAP-ON INCORPORATED	ARV/65025315	741-8060-431.74-10	PW SUPPLIES	46.70
	ARV/65031705	741-8060-431.74-10	PW SUPPLIES	99.76
SNAP-ON INCORPORATED Total				**146.46**
SOLA IMPACT FUND II, LP	23263-5254	681-0000-228.70-00	UTILITY REFUND	1,250.00
SOLA IMPACT FUND II, LP Total				**1,250.00**
SONIA LUZ AREVALO	2000059.002	111-0000-399.77-05	YARD SALE REFUND	35.00
	2000087.002	111-0000-228.20-00	DEPOSIT REFUND	20.00
SONIA LUZ AREVALO Total				**55.00**
SONSRAY MACHINERY, LLC	PSO189788-1	741-8060-431.43-20	PW SUPPLIES	934.72
	PSO189792-1	741-8060-431.43-20	PW SUPPLIES	681.80
	PSO189854-1	741-8060-431.43-20	PW SUPPLIES	346.51
SONSRAY MACHINERY, LLC Total				**1,963.03**
SOUTHERN CALIFORNIA EDISON	600000505218JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	4,888.00
	600001001332JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	29,568.30
	700045219727JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	12,440.40
	700131643996JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	404.44
	700226975697JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	54.88
	700330421450JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	49.52
	700350430934JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	43,926.18
	700375713073JUL	111-9010-419.62-10	ELECTRICAL SERVICE JUL 25	90.19
SOUTHERN CALIFORNIA EDISON Total				**91,421.91**
SPARTANS CARWASH	62425	111-7010-421.43-20	PD CAR WASHES	396.00
	70125	111-7010-421.43-20	PD CAR WASHES	440.00
SPARTANS CARWASH Total				**836.00**

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
STACY MEDICAL CENTER	**3160-56872**	111-7010-421.56-41	PD PRE-BOOKING EXAMS	586.50
STACY MEDICAL CENTER Total				**586.50**
STANDARD INSURANCE COMPANY	**00 378917 0002**	111-0000-217.50-70	JULY 2025 SERVICES	1,328.88
	378917 0001	111-0000-217.50-70	JULY 2025 SERVICES	8,153.66
STANDARD INSURANCE COMPANY Total				**9,482.54**
STERICYCLE INC	**8011143067**	111-7010-421.56-41	WASTE DISPOSAL	53.01
STERICYCLE INC Total				**53.01**
SUNSTONE HOME CALIFORNIA LLC	**39355**	285-0000-228.75-00	PERMIT REFUND	360.00
SUNSTONE HOME CALIFORNIA LLC Total				**360.00**
SUPERIOR COURT OF CALIFORNIA	**5/1/2025**	111-9010-415.56-10	CITATION PROCESSING MAY 2025	24,412.50
	6/1/2025	111-9010-415.56-10	CITATION PROCESSING JUNE 2025	22,797.50
SUPERIOR COURT OF CALIFORNIA Total				**47,210.00**
TERRENCE WILLIE	**6162025**	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	36.65
TERRENCE WILLIE Total				**36.65**
THREE G'S PLUMBING	**23897**	111-8023-451.43-10	PARKS-RESTROOM REPAIRS	950.00
THREE G'S PLUMBING Total				**950.00**
TIERRA WEST ADVISORS, INC	**HP-0525**	111-5010-419.56-41	LABOR INVOICE	3,960.00
TIERRA WEST ADVISORS, INC Total				**3,960.00**
T-MOBILE USA	**5212025**	111-9010-419.53-10	CD CELLULAR LINES	59.14
			PARKS CELLULAR LINES	54.51
			PW CELLULAR LINES	3,713.60
T-MOBILE USA Total				**3,827.25**
TOWN HALL STREAMS	**16632**	111-1010-411.56-41	MONTHLY TOWN STREAMS	300.00
TOWN HALL STREAMS Total				**300.00**
TWO BIT CIRCUS FOUNDATION	**5482**	239-5280-490.51-92	HYBRID LEARNING PROGRAM	1,800.00
TWO BIT CIRCUS FOUNDATION Total				**1,800.00**
U.S. BANK EQUIPMENT FINANCE	**559163464**	111-9010-419.44-10	JULY 2025 SERVICES	2,470.45
U.S. BANK EQUIPMENT FINANCE Total				**2,470.45**
ULINE	**19331250**	111-8023-451.43-10	CREDIT	(842.88)
	193449309	741-8060-431.43-20	FLEET SUPPLIES	58.44
	193929214	111-8020-431.43-10	CITY HALL SUPPLIES	73.92

City of Huntington Park
Demand Register
July 21, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
ULINE	**194541512**	535-8090-452.61-20	LANDSCAPE REPAIR MATERIAL	1,004.18
	194557866	111-8010-431.74-10	STREET MAINTENANCE SUPPLIES	441.48
ULINE Total				**735.14**
US BANK	**2912445**	216-7010-419.80-50	POB BOND	2,450,000.00
		216-7010-419.81-10	POB BOND	70,523.25
US BANK Total				**2,520,523.25**
VALLEY ALARM	**1297401**	111-8022-419.56-41	JUNE 2025 SERVICES	960.00
VALLEY ALARM Total				**960.00**
VETERAN INTEGRATION	**1037**	787-8938-499.73-10	AV INSTALLATION	2,150.90
VETERAN INTEGRATION Total				**2,150.90**
VILMA IRENE QUINONEZ	**2000061.002**	111-0000-399.77-05	YARD SALE REFUND	35.00
VILMA IRENE QUINONEZ Total				**35.00**
VISION SERVICE PLAN	**823093171**	111-0000-217.50-30	JULY 2025 SERVICES	3,456.72
VISION SERVICE PLAN Total				**3,456.72**
VULCAN MATERIALS COMPANY	**3758923**	111-8010-431.61-20	ASPHALT STREET REPAIRS	131.71
VULCAN MATERIALS COMPANY Total				**131.71**
WALTERS WHOLESALE ELECTRIC COMPANY	**S128190213.001**	221-8014-429.61-20	TRAFFIC SIGNAL SUPPLIES	685.23
	S128227623.001	535-8016-431.61-45	STREET REPAIR MATERIALS	998.62
WALTERS WHOLESALE ELECTRIC COMPANY Total				**1,683.85**
WEST GOVERNMENT SERVICES	**852177478**	742-7010-421.74-09	JUNE 2025 SERVICES	1,892.77
WEST GOVERNMENT SERVICES Total				**1,892.77**
WEX BANK	**105931070**	111-7010-421.43-20	CITY WIDE FUEL	540.38
WEX BANK Total				**540.38**
WOODRUFF & SMART	**78074**	111-9031-413.52-30	LEGAL SERVICES	250.00
WOODRUFF & SMART Total				**250.00**
ZERO9 HOLSTERS	**INV#9032-B2B**	111-7010-421.61-70	PD SUPPLIES	3,310.20
ZERO9 HOLSTERS Total				**3,310.20**
Grand Total				**8,731,469.44**

ITEM 3

CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO RE-OPEN THE GENERAL RESERVE FUND 115, CLOSE FUNDS 152, 206, 209, 286, AND TRANSFER THE CASH BALANCES TO THE GENERAL RESERVE FUND

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize the Director of Finance to reopen the General Reserve Fund, 115; and

2. Authorize the Director of Finance to establish and implement policies and procedures requiring that any cash outflows from the General Fund Reserve be presented to and approved by the City Council; and

3. Authorize the Finance Department to formally close the identified funds: 152, 206, 209, 286, and transfer all remaining cash balances to the General Fund Reserve.

BACKGROUND INFORMATION

The General Reserve Fund 115 was closed by the previous Director of Finance in FY 2018 and has remained inactive since that time. Reopening Fund 115 will provide the City with a dedicated mechanism to set aside funds for future needs while also generating interest income. Establishing and maintaining a general reserve fund functions as a financial safeguard, enhancing the City's fiscal resilience, supporting the continuity of essential services, and helping to mitigate the impact of unexpected disruptions or cost increases on the public.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Prior to the establishment of the Capital Improvement Project Fund, the City maintained separate funds for each individual capital improvement project. Many of these projects were funded on a reimbursement basis, resulting in idle cash balances due either to delays in reimbursement processing or temporary loans issued from the General Fund to correct negative cash balances. Staff have identified four such funds associated with completed capital improvement projects for which no further reimbursements are anticipated. These funds are now eligible for formal closure.

Fund 152 – Greenway Linear Park Project: In 2019, the City initiated the Greenway Linear Park project, which was funded on a reimbursement basis through a grant awarded by the California Natural Resources Agency. The project is long since completed with the final reimbursement being received in fiscal year 2023.

Fund 206 – CFP I Park Pay Station: In 2018, the City issued a Call for Projects (CFP) for the I Park Pay Station project, which was funded on a reimbursement basis through the Los Angeles County Metropolitan Transportation Authority (LACMTA). The final reimbursement for the project was received in fiscal year 2021.

Fund 209 – CFP City Street Resurfacing: In 2018, the City issued a Call for Projects (CFP) for a City Street Resurfacing initiative, which was funded on a reimbursement basis through the Los Angeles County Metropolitan Transportation Authority (LACMTA). The City received the final reimbursement for the project in fiscal year 2021.

Fund 286 – Illegal Disposal Abatement: In 2010, the City was awarded a reimbursement grant from Cal Recycle to support the implementation of an illegal disposal abatement program. The final reimbursement was received in fiscal year 2014.

FISCAL IMPACT

If the proposed funds are closed, the General Reserve Fund will receive an immediate cash transfer of $463,581.79. In addition, any future interest earnings associated with these funds will be allocated to the General Fund Reserve, providing greater flexibility in their use.

The cash balance of $463,581.79 is comprised of the following components:

Fund	Cash Balance
Fund 152	347,712.81
Fund 206	43,871.50
Fund 209	43,591.59
Fund 286	28,405.89
Grand Total	463,581.79

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



JEFF JONES
Director of Finance

ITEM 4

CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF A RESOLUTION FIXING THE ANNUAL PENSION TAX RATE TO PAY THE CITY'S PENSION OBLIGATION BOND ANNUAL DEBT SERVICE AND A PORTION OF THE COST OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2025-2026

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Adopt a Resolution Fixing the Rate of Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year 2025-2026 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2025.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In 1976, the voters of the City of Huntington Park approved an initiative to pay for the City's obligation to participate in the State of California Public Employees' Retirement System (CalPERS). Since that time, the City Council has annually set this voter approved ad valorem tax rate that facilitates placement on the property tax rolls by the Auditor Controller of the County of Los Angeles in order for the City to be able to meet its CalPERS related pension obligations.

Further, in 2005, the City issued $23,050,000 City of Huntington Park Pension Obligation Bonds (Federally Taxable), Series 2005A ("Refunding Bonds"). The proceeds of the Refunding Bonds were then deposited into CalPERS to mitigate the City's unfunded pension liability for public safety employees at that point in time. The pension tax override was then pledged to the Refunding Bonds and in order to establish the obligation by law, the Refunding Bonds were validated in the courts, a judgment so entered, and the Refunding Bonds and a pledge of the override accordingly validated.

As in prior years, City Council establishes the property tax rate to be levied for FY 2025-2026 by resolution. Staff will move forward with placement on the property tax roll prior to the deadline, so that collection is ensured for payment of the City's debt service obligation.

FISCAL IMPACT/FINANCING

If the City Council approves the proposed rates, the pension tax revenues are estimated in the amount of $9 million for Fiscal Year 2025-2026.

The City's pension obligation bond debt service payments are budgeted for Fiscal Year 2025-2026 in the amount of $2.5 million. Additionally, the City's budgeted costs for pension benefits for City employees are estimated at $6.8 million for Fiscal Year 2025-2026. There is a shortfall of $300,000 thousand in covering the City's costs for pension obligations.

CONCLUSION

After Council approval of the resolution fixing the annual pension tax rate for the payment of debt service, as well as a portion of the cost of the CalPERS contribution, the City Clerk shall certify as to the adoption of the Resolution and cause it to be published once in a newspaper of general circulation, no later than fifteen (15) days following the adoption.

Respectfully submitted,



RICARDO REYES
City Manager



JEFF JONES
Director of Finance & Administrative Services

ATTACHMENT(S)

A. Resolution Fixing the Rate of Taxes to Pay the Cost of the Public Employees' Retirement System for the Fiscal Year 2025-2026 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2025.

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK FIXING THE RATE OF TAXES TO PAY THE COST OF THE PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE FISCAL YEAR 2025-2026 AND LEVYING TAXES FOR SAID RETIREMENT SYSTEM TO THE FISCAL YEAR BEGINNING JULY 1, 2025

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The tax rate for the cost of the Public Employees' Retirement System is hereby fixed at the following rates per $100.00 of assessed valuation at full market value for the fiscal year 2025-2026 for the following tax districts of the City, namely:

Huntington Park Tax District #1	.21000
Huntington Park CBD Redevelopment Project	.21000
Huntington Park Industrial Redevelopment Project	.21000
Huntington Park North Redevelopment Project	.21000
Huntington Park Santa Fe Redevelopment Project Tax	.21000
Huntington Park Neighborhood Preservation Redevelopment Project	.21000

Said taxes are hereby levied upon all taxable property within the City of Huntington Park.

SECTION 2. The Mayor and/or City Clerk are authorized and directed to certify, under penalty of perjury, that the tax rates levied herein are exempt from the application of Article XIII A, Section 1(A) of the Constitution of the State of California.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution and cause it to be published once in The Press Telegram, a newspaper of general

DRAFT

circulation, printed and published in the County of Los Angeles and circulated in the City of Huntington Park. Such publication is to be completed not later than fifteen (15) days following the passage hereof.

PASSED, APPROVED AND ADOPTED this 21st day of July 2025.

Arturo Flores, Mayor

ATTEST:

Eduardo Sarmiento, City Clerk

DRAFT

ITEM 5

CITY OF HUNTINGTON PARK

City Manager's Office
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

SECOND READING OF ORDINANCE NO. 2025-07 – ESTABLISHING ARTICLE 5, CHAPTER 5, TITLE 6 OF THE HUNTINGTON PARK MUNICIPAL CODE REGARDING PROTECTION OF PUBLIC WATER RIGHTS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and adopt the proposed establishment of Article 5, Chapter 5, Title 6 of the Huntington Park Municipal Code regarding Protection of Public Water Rights.

BACKGROUND

At the request of a City Council Member, staff has prepared an ordinance to facilitate the desire expressed by the City Council Member to protect City water rights to ensure clean and affordable water access to all residents of Huntington Park.

LEGAL REQUIREMENT

No legal consideration needed.

FISCAL IMPACT/FINANCING

No fiscal impact.

CONCLUSION

It is recommended that the Council review and adopt the proposed amendments to Chapter 5 of the Huntington Park Municipal Code and accept for first reading the proposed amendments.

Respectfully submitted,

RICARDO REYES
City Manager

ATTACHMENT(S)

A. Ordinance 2025-07 Amending the Huntington Park Municipal Code

ORDINANCE NO. 2025-07

An ordinance adding new Article 5 to Chapter 5 of Title 6 of the Huntington Park Municipal Code relating to protection of public water rights.

THE PEOPLE OF THE CITY OF HUNTINGTON PARK DO ORDAIN AS FOLLOWS:

A new Article 5 will be added to Chapter 5 of Title 6, entitled "Protection of Public Water Rights" to read as follows:

ARTICLE 5

PROTECTION OF WATER RIGHTS

SECTION 1. PURPOSE

The people of the City of Huntington Park recognize that access to clean and affordable water is a fundamental human right. The purpose of this ordinance is to ensure that public water rights are protected from privatization or permanent transfer without substantial public consent.

SECTION 2. DEFINITIONS

The following definitions shall apply to this Chapter:

A. "City" refers to the City of Huntington Park.

B. "Qualified Elector" means a registered voter residing in the City.

C. "Sale or Transfer" means the conveyance, lease, or assignment of any water right, water utility asset, or water service operation to a private entity or another public agency.

D. "Water Rights" means any legal entitlement held by the City or its agencies to use or distribute water resources.

SECTION 3. PROHIBITION ON SALE OR TRANSFER WITHOUT PRIOR APPROVAL

No water rights, water utility infrastructure, or operations owned or controlled by the City of Huntington Park shall be sold, transferred, leased, or otherwise conveyed to any private entity, corporation, or public agency without:

A. A duly noticed local ballot measure; and

B. Approval by not less than a majority of the Qualified Electors voting in such election.

SECTION 4. **EXEMPTIONS**

Any water pumped in excess of the needs of the City may be sold, leased, or conveyed to private entities or public agencies without prior Qualified Elector approval.

SECTION 5. CONFLICTS

Nothing in this article shall be interpreted or applied so as to create any requirement, power, or duty in conflict with federal or state law.

SECTION 6. SEVERABILITY

If any portion, subsection, sentence, clause, or phrase of this Chapter is for any reason held by a court of competent jurisdiction to be invalid or unconstitutional, such a decision shall not affect the validity of the remaining portions of this Chapter. The City Council hereby declares that it would have passed this Chapter and each portion or subsection, sentence, clause, and phrase herein, irrespective of the fact that any one or more portions, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 7. EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED THIS ____ DAY OF JULY 2025.

_____

Arturo Flores, Mayor

ATTEST:

_____

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

_____

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-07 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 7th day of July 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 21st day of July 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

_____ Dated: _____
Eduardo Sarmiento, City Clerk

ITEM 6

CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

SECOND READING AND INTRODUCTION OF ORDINANCE NO. 2025-09 AFFIRMING PRESS FREEDOM AND PROTECTING MEMBERS OF THE MEDIA DURING CURFEWS AND DECLARATIONS OF UNLAWFUL ASSEMBLY

IT IS RECOMMENDED THE CITY COUNCIL:

1. Introduce for second reading, Ordinance No. 2025-09, an ordinance of the City Council of the City of Huntington Park affirming press freedom and protecting members of the media during curfews and declarations of unlawful assembly.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The ordinance affirms the City's commitment to upholding the constitutional rights of the press and ensuring transparency and accountability in public safety operations. It codifies protections for duly authorized media representatives under California Penal Code § 409.7, ensuring that newsgathering activities may continue lawfully even under emergency orders or public safety declarations.

The proposed ordinance prohibits willful interference with, detention, or obstruction of journalists acting within the scope of their duties and reinforces training requirements for law enforcement. It also provides accountability mechanisms in the event of violations and serves to align City policy with state and federal law.

BACKGROUND

Recent events across the country have highlighted the importance of press freedom during periods of civil unrest and emergency declarations. Journalists, including freelance reporters, have been wrongfully detained or obstructed while performing

constitutionally protected duties. In California, SB 98 (2021) amended the Penal Code to affirm these rights at the state level.

The City of Huntington Park acknowledges that members of the press play a vital role in a democratic society, serving as a crucial source of real-time, factual information during critical events. This ordinance reflects the City's proactive stance in preventing the unlawful obstruction of journalists and enhancing public trust in law enforcement and government operations.

FISCAL IMPACT/FINANCING

There is no direct fiscal impact associated with this ordinance.

CONCLUSION

Approval of Ordinance No. 2025-09 will safeguard press freedom in Huntington Park during times of civil unrest or curfew enforcement. It ensures consistency with existing legal protections, enhances transparency, and reaffirms the City's commitment to democratic principles.

RICARDO REYES
City Manager

ATTACHMENT(S)

1. Ordinance No. 2025-09 – Press Freedom and Media Protection Ordinance

ORDINANCE NO. 2025-09

An ordinance creating Chapter 21 of Title 4 of the Huntington Park Municipal Code relating to the protection of members of the media.

THE PEOPLE OF THE CITY OF HUNTINGTON PARK
DO ORDAIN AS FOLLOWS:

Chapter 21 of Title 4, entitled "Press Freedom and Media Protection" will be created and reads as follows:

ARTICLE 1

PRESS FREEDOM AND MEDIA PROTECTION

SECTION 1. PURPOSE

WHEREAS, the First Amendment to the United States Constitution and Article I, Section 2 of the California Constitution protect freedom of the press as a cornerstone of democracy; and

WHEREAS, journalists play a critical role in informing the public, particularly during times of civil unrest, public demonstrations, and emergency declarations; and

WHEREAS, in recent years, members of the press have been wrongfully detained, obstructed, or otherwise targeted while covering events subject to curfews or declared as unlawful assemblies in cities across the country; and

WHEREAS, California Penal Code § 409.7, as amended by SB 98 (2021), affirms that duly authorized media representatives may remain in public places during such events, even when the general public is ordered to disperse; and

WHEREAS, the City of Huntington Park is committed to upholding press freedom, protecting constitutional rights, and ensuring transparency and accountability in public safety operations.

SECTION 2. DEFINITIONS

The following definitions shall apply to this Chapter:

A. "Curfew Order" means any official order issued by the City or law enforcement restricting the movement of persons in public areas during specified hours.

B. "Media Representative" means any person who is a duly authorized representative of a news service, newspaper, magazine, radio, television station, online news outlet, or other recognized press organization, including freelance journalists with visible press credentials or equipment.

C. "Unlawful Assembly" means a gathering that has been officially declared unlawful under California Penal Code § 407 and ordered to disperse.

SECTION 3. EXEMPTION FOR MEDIA REPRESENTATIVES

Media Representatives shall not be subject to any curfew orders issued by the City, nor required to disperse from the scene of an unlawful assembly, provided they are actively engaged in newsgathering and do not obstruct law enforcement operations or create a public safety hazard.

Media Representatives may remain in any public place closed under a curfew or dispersal order, subject to reasonable safety and security measures as directed by law enforcement personnel.

SECTION 4. PROHIBITED CONDUCT BY LAW ENFORCEMENT

It shall be the policy of the City and the Huntington Park Police Department that no officer shall:

A. Willfully interfere with, detain, threaten, cite, or arrest a Media Representative engaged in lawful newsgathering during a curfew or unlawful assembly;
B. Confiscate, damage, or delete media equipment or recordings without a valid warrant or exigent circumstances recognized by law; or
C. Obstruct or deny press access without a lawful basis.

Officers may request reasonable identification or credentials if necessary to verify press status, but lack of formal press credentials shall not alone be grounds for removal or arrest if newsgathering activity is apparent.

SECTION 5. TRAINING AND IMPLEMENTATION

The Huntington Park Police Department shall update training protocols to reflect the rights of Media Representatives during crowd control, civil unrest, and emergency response. All officers assigned to such events shall be briefed on this ordinance and applicable state and constitutional protections.

SECTION 3. ENFORCEMENT AND ACCOUNTABILITY

A. Any violation of this ordinance by city personnel may result in administrative review and appropriate disciplinary action.
B. Nothing in this ordinance shall be construed to limit the ability of any individual to seek civil remedies under state or federal law.

SECTION 4. SEVERABILITY

If any portion, subsection, sentence, clause, or phrase of this Chapter is for any reason held by a court of competent jurisdiction to be invalid or unconstitutional, such a decision shall not affect the validity of the remaining portions of this Chapter. The City Council hereby declares that it would have passed this Chapter and each portion or subsection, sentence, clause, and phrase herein, irrespective of the fact that any one or more portions, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED THIS ____ DAY OF JULY 2025.

_____

Arturo Flores, Mayor

ATTEST:

_____

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

_____

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-09 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 7th day of July 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 21st day of July 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

_____ Dated: _____

Eduardo Sarmiento, City Clerk

ITEM 7

CITY OF HUNTINGTON PARK

City Manager's Office
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

SECOND READING OF ORDINANCE NO. 2025-08 – REVISION OF CHAPTER 11 OF THE HUNTINGTON PARK MUNICIPAL CODE REGARDING CITY COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and adopt the proposed amendments to Chapter 11 of the Huntington Park Municipal Code regarding City Commissions.

BACKGROUND

The City Council ("Council") of the City of Huntington Park ("City") adopted Resolution 2015-19 on May 18, 2015. The Resolution established six (6) commissions within the City and modified the manner in which commissioners are appointed to the commissions.

At the May 19, 2025 meeting of the City Council, direction was given to staff to review the current Code and any resolutions that reflect the manner in which commissioners are appointed. Staff has undertaken a complete review of the current Code and any modifications or amendments to the Code established by resolution or other means. As a result of the review, it has been discovered that the current code does not incorporate the changes made by Resolution 2015-19.

Despite the Council adopting the Resolution, the City Municipal Code ("Code") was never updated to reflect the changes made by the Resolution. At this time, the Code only calls for two commissions, these being the Youth Commission and the Theatre and Arts Commission. These can be found under Chapter 11 – City Commissions. No other provisions within the Code were found that establish the formation, manner of appointment, or any other regulatory scheme for commissions within the City.

FISCAL IMPACT/FINANCING

No fiscal impact.

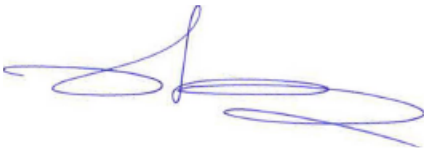
LEGAL REQUIREMENT

No legal consideration needed.

CONCLUSION

It is recommended that the Council review and adopt the proposed amendments to Chapter 11 of the Huntington Park Municipal Code.

Respectfully submitted,



RICARDO REYES
City Manager

ATTACHMENT(S)

A. Revisions to Chapter 11 – City Commissions of the Huntington Park Municipal Code

ORDINANCE NO. 2025-08

An ordinance amending Chapter 11 of Title 2 of the Huntington Park Municipal Code relating to City commissions.

THE PEOPLE OF THE CITY OF HUNTINGTON PARK
DO ORDAIN AS FOLLOWS:

Chapter 11 of Title 2, entitled "City Commissions" will be amended to read as follows:

ARTICLE 1

OATH OF OFFICE

SECTION 1. REQUIRED – FORM

All officers, full-time employees, and all members of all boards, commissions or committees of the City shall take and subscribe the following oath or affirmation within thirty days from date of appointment:

"I, _____ , do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the state of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the state of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

_____
(Name of Office)

SECTION 2. FAILURE TO TAKE OATH

Any member of any board, commission or committee of the City who has not taken and subscribed the oath or affirmation as set forth in Section 1, within thirty days of their appointment, shall be disqualified from the appointment.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this chapter is for any reason held invalid or unconstitutional by the decision of any court of competent jurisdiction, such

decision shall not affect the validity of the remaining portions of this chapter. The City Council hereby declares that it would have adopted this chapter and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, phrases or portions be declared invalid or unconstitutional.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after its adoption.

ARTICLE 2

PLANNING COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City planning commission shall consist of five members. Each member of the City planning commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City planning commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City planning commission unless such person is a qualified resident of the City. Each such person appointed to the City planning commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Planning commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City planning commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

A. By order of the mayor, subject to the approval of a majority of the City Council.
B. By a majority vote of the entire City Council.
C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE PLANNING COMMISSION

The City planning commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City planning commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City planning commission shall observe the following rules in the conduct of its meetings and business:

A. The times and places of all City planning commission meetings shall be set by resolution of the City Council.

B. All meetings of the City planning commission shall be open to the public.

C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.

D. The City planning commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City planning commission deems necessary or convenient.

E. The City planning commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.

F. A written agenda shall be prepared and circulated to all City planning commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. POWERS AND DUTIES

The City planning commission shall have the following powers and duties:

A. The City planning commission's responsibilities and authorities shall be in accordance with the provisions of California law, except as may be otherwise authorized by and set forth in specific ordinances.

B. The City planning commission shall receive and expeditiously act on all special project assignments made by the City Council and shall submit reports and recommendations to the City Council on such assignment.

C. The City planning commission may submit recommended City projects to the City Council for possible assignment by the City Council.

D. All actions and business of the City planning commission shall be conducted by the commission as a whole, unless a representative or subcommittee is appointed by the City planning commission to act on its behalf.

E. Expenditure of any budgeted funds by the City planning commission shall require the prior approval of the City administrator. Proposed expenditures not budgeted in the annual budget shall be presented to the City Council with a recommendation from the City planning commission for a special appropriation.

F. It shall be the responsibility of the City planning commission to be represented at the meetings of the City Council and other commissions when matters of joint concern are to be discussed, and to advise chairmen of other commissions of City planning commission matters of concern to such commissions which are to be discussed by the City planning commission.

G. No decision of the City planning commission shall be final and binding on the City unless approved by the City Council, or unless authority for such decision's finality has been granted to the City planning commission by provision of some City ordinance.

ARTICLE 3

PARKS AND RECREATION COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City parks and recreation commission shall consist of five members. Each member of the City parks and recreation commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City parks and recreation commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City parks and recreation commission unless such person is a qualified resident of the City. Each such person appointed to the City parks and recreation commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Parks and recreation commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City parks and recreation commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

A. By order of the mayor, subject to the approval of a majority of the City Council.
B. By a majority vote of the entire City Council.
C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE PARKS AND RECREATION COMMISSION

The City parks and recreation commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City parks and recreation commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City parks and recreation commission shall observe the following rules in the conduct of its meetings and business:

A. The times and places of all City parks and recreation commission meetings shall be set by resolution of the City Council.
B. All meetings of the City parks and recreation commission shall be open to the public.

C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.

D. The City parks and recreation commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City parks and recreation commission deems necessary or convenient.

E. The City parks and recreation commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.

F. A written agenda shall be prepared and circulated to all City parks and recreation commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning parks, open spaces, and community programing.

B. Implement the requests of the City Council regarding parks, open spaces, and community programing.

C. Create awareness in the City of parks, open spaces, and community programing matters, in general.

D. Attempt to implement plans for improved parks, open spaces, and community programing in the City.

E. Determine parks, open spaces, and community programing needs not currently being met by the community.

ARTICLE 4

HEALTH AND EDUCATION COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City health and education commission shall consist of five members. Each member of the City health and education commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City health and education commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City health and education commission unless such person is a qualified resident of the City.

Each such person appointed to the City health and education commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Health and education commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City health and education commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

A. By order of the mayor, subject to the approval of a majority of the City Council.
B. By a majority vote of the entire City Council.
C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.

G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE HEALTH AND EDUCATION COMMISSION

The City health and education commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City health and education commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City health and education commission shall observe the following rules in the conduct of its meetings and business:

A. The times and places of all City health and education commission meetings shall be set by resolution of the City Council.
B. All meetings of the City health and education commission shall be open to the public.
C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
D. The City health and education commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City health and education commission deems necessary or convenient.
E. The City health and education commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
F. A written agenda shall be prepared and circulated to all City health and education commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City health and education programs.
B. Implement the requests of the City Council regarding City health and education programs.
C. Create awareness in the City of health and education programs, in general.
D. Attempt to implement plans for improved health and education programing in the City.
E. Determine City health and education programing needs not currently being met by the community.

ARTICLE 5

HISTORIC PRESERVATION COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City historic preservation commission shall consist of five members. Each member of the City historic preservation commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City historic preservation commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City historic preservation commission unless such person is a qualified resident of the City. Each such person appointed to the City historic preservation commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Historic preservation commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City historic preservation commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

A. By order of the mayor, subject to the approval of a majority of the City Council.
B. By a majority vote of the entire City Council.
C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE HISTORIC PRESERVATION COMMISSION

The City historic preservation commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City historic preservation commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City historic preservation commission shall observe the following rules in the conduct of its meetings and business:

A. The times and places of all City historic preservation commission meetings shall be set by resolution of the City Council.

B. All meetings of the City historic preservation commission shall be open to the public.

C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.

D. The City historic preservation commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City historic preservation commission deems necessary or convenient.

E. The City historic preservation commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.

F. A written agenda shall be prepared and circulated to all City historic preservation commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City historic preservation programs.

B. Implement the requests of the City Council regarding City historic preservation programs.

C. Create awareness in the City of historic preservation programs, in general.

D. Attempt to implement plans for improved historic preservation programing in the City.

E. Determine City historic preservation programing needs not currently being met by the community.

ARTICLE 6

ARTS AND THEATRE COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City arts and theatre commission shall consist of five members. Each member of the City arts and theatre commission shall be nominated for appointment by one member of the City Council and shall be appointed to the City arts and theatre commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City arts and theatre commission unless such person is a qualified resident of the City. Each such person appointed to the City arts and theatre commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Arts and theatre commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City arts and theatre commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

A. By order of the mayor, subject to the approval of a majority of the City Council.
B. By a majority vote of the entire City Council.
C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.

E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.

F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.

G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE ARTS AND THEATRE COMMISSION

The City arts and theatre commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City arts and theatre commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City arts and theatre commission shall observe the following rules in the conduct of its meetings and business:

A. The times and places of all City arts and theatre commission meetings shall be set by resolution of the City Council.

B. All meetings of the City arts and theatre commission shall be open to the public.

C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.

D. The City arts and theatre commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City arts and theatre commission deems necessary or convenient.

E. The City arts and theatre commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.

F. A written agenda shall be prepared and circulated to all City arts and theatre commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City arts and theatre programs.
B. Implement the requests of the City Council regarding City arts and theatre programs.
C. Create awareness in the City of arts and theatre programs, in general.
D. Attempt to implement plans for improved arts and theatre programing in the City.
E. Determine City arts and theatre programing needs not currently being met by the community.

ARTICLE 7

YOUTH COMMISSION

SECTION 1. COMPOSITION – APPOINTMENT OF MEMBERS

The City youth commission shall consist of ten members. Each member of the City Council shall nominate two members for appointment to the youth commission. The nominated members shall be appointed to the City youth commission by the mayor, subject to the approval of a majority of the City Council. No person shall be appointed to a position on the City youth commission unless such person is a qualified resident of the City. Each such person appointed to the City youth commission shall, as soon as is practicable after such appointment, take and file with the City clerk the oath required pursuant to Article 1, Chapter 11, Title 2 of this code.

SECTION 2. TERM OF OFFICE

Youth commissioners shall have a term of office of four years. The term of office shall commence upon approval by the City Council and shall expire on same date of the expiration of the term of their nominating Councilmember.

SECTION 3. VACANCIES

If a vacancy occurs, other than by expiration of a term, it shall be filled by appointment by the mayor, with the approval of a majority of the City Council, for the unexpired portion of the term. Further, all appointments to fill vacancies in the City youth commission shall be subject to the provisions of Section 1 of this Article.

SECTION 4. REMOVAL OF MEMBERS

A member may be removed from office, prior to the expiration of the member's term, upon expiration of the term of their appointing Councilmember where the commission member's term would otherwise automatically expire without action of the City Council.

Any member of the commission shall be removed from office or that office shall be declared vacant, in the following manner and for the following reasons:

A. By order of the mayor, subject to the approval of a majority of the City Council.
B. By a majority vote of the entire City Council.
C. If a member of the commission ceases to be a qualified resident of the City, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
D. If a member of the commission shall be absent from three consecutive regular meetings of the commission, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
E. If a member of the commission shall be absent from three regular meetings of the commission in any six-month period, such member's office shall be deemed vacant and no further action by the City Council shall be necessary.
F. If a member of the commission shall fail to comply with the provisions of Article 1 of this code, such member's office shall be deemed vacant and no action by the City Council shall be necessary.
G. At five (5) p.m. on the date specified as the expiration date for the term of office of any member of the commission, said office shall be deemed vacant and no action by the City Council shall be necessary.

SECTION 5. ELECTIONS AND POSTS WITHIN THE YOUTH COMMISSION

The City youth commission shall elect a chairman and vice-chairman from among its appointed members for a term of twelve months, and subject to other provisions of law, may create and fill such other offices as it may determine. The election of officers shall occur at the first regular meeting in June of each year. The City youth commission may appoint, from among its appointed members, such subcommittees as are deemed necessary or convenient.

SECTION 6. RULES OF CONDUCT OF MEETINGS

The City youth commission shall observe the following rules in the conduct of its meetings and business:

A. The times and places of all City youth commission meetings shall be set by resolution of the City Council.
B. All meetings of the City youth commission shall be open to the public.
C. City Council members and the City administrator, when in attendance, shall have the right to be heard on all matters; however, they shall have no vote as to any commission action to be taken.
D. The City youth commission shall adopt rules for the transaction of business which rules may be modified from time to time as the City youth commission deems necessary or convenient.
E. The City youth commission shall keep a record of its resolutions, transactions, findings and determinations, which records shall, during all regular business office hours, be open for public inspection.
F. A written agenda shall be prepared and circulated to all City youth commission members in advance of all meetings and a copy of such written agenda shall be provided to any member of the public requesting such a copy.

SECTION 7. PURPOSE AND OBJECTIVES

The purpose and objectives of the Commission shall be to:

A. When requested by the City Council, make investigations, studies, hold hearings and make recommendations to the City Council and Administrative staff concerning City youth programs.
B. Implement the requests of the City Council regarding City youth programs.
C. Create awareness in the City of youth programs, in general.
D. Attempt to implement plans for improved youth programing in the City.
E. Determine City youth programing needs not currently being met by the community.

[SIGNATURES ON FOLLOWING PAGE]

APPROVED AND ADOPTED THIS ____ DAY OF JULY 2025.

_____

Arturo Flores, Mayor

ATTEST:

_____

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

_____

Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Ordinance No. 2025-08 was introduced at a Regular Meeting of the City Council of the City of Huntington Park on the 7th day of July 2025 and was adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Regular City Council Meeting held on the 21st day of July 2025 and that said Ordinance was adopted by the following vote, to-wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Ordinance is a true, full and correct copy of an ordinance duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

_____ Dated: _____

Eduardo Sarmiento, City Clerk

ITEM 8

CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

SECOND READING OF ORDINANCE NO. 2025-01 AMEDNDING THE DOWNTOWN SPECIFIC PLAN AND ORDIANCE NO. 2025-02 AMENDING TITLE 9, ZONING OF THE HUNTINGTON PARK MUNICIPAL CODE.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Waive full reading and adopt Ordinance No. 2025-01 amending the downtown specific plan and Ordinance No. 2025-02 amending title 9, zoning of the Huntington Park municipal code by title.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 17, 2025, the City Council conducted the first reading for Ordinance 2025-01 amending the Downtwon Specific Plan and Ordinance 2025-02 amending Title 9, Zoning of the Huntington Park Municipal Code.

The second reading will allow City Council to adopt Ordinance 2025-01 and Ordinance 2025-02 into record.

LEGAL REQUIREMENT

No legal consideration needed.

FISCAL IMPACT/FINANCING

No fiscal impact.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager

ATTACHMENT(S)

Ordinance No. 2025-01 amending the downtown specific plan
Ordinance No. 2025-02 amending title 9, zoning of the Huntington Park municipal code

ORDINANCE NO. 2025-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, AMENDING THE DOWNTOWN SPECIFIC PLAN FOR CONSISTENCY WITH GENERAL PLAN 2021-2029 HOUSING ELEMENT PROGRAMS AND IMPLEMENT HOUSING ELEMENT PROGRAMS 7, 10, AND 13.

WHEREAS, the City of Huntington Park ("City") is a general law city, incorporated under the laws of the State of California, and has the power to make and enforce within its jurisdictional limits all local, police, sanitary, and other ordinances, resolutions, and regulations not in conflict with general laws of the state; and

WHEREAS, the following amendments to Downtown Specific Plan are required to implement the General Plan 2021-2029 Housing Element.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: Figure 4.4 of the Downtown Specific Plan is hereby amended to read as follows:

Figure 4.4 Proposed Zoning Revisions

Development Standard Comparison								
Zones	**FAR**	**Density (min. – max.)**	**Min. Lot Area**	**Min. Front Setback**	**Min. Rear Setback**	**Min. Side Setback**	**Max. Building Height**	**Residential Allowed on First Floor**
A – Gateway	2:1 – 4:1	**20 – 70 du/ac***	5,000 sf	0'	0'	0'	84'	No
B – Festival	2:1 – 4:1	**20 – 70 du/ac***	5,000 sf	0'	0'	0'	60'	No
C – Neighborhood	0.5 – 2.1	**20 – 70 du/ac***	5,000 sf	10'	10'	0'	35' – 60'	Yes
D – Zoe	1:1 – 3:1	**20 – 30 du/ac***	5,000 sf	10'	0'	0'	35'	No+
* When part of a mixed-use project + When fronting Zoe Ave; residential allowed on first floor if not fronting Zoe Ave.								

SECTION 2: Section 4-4.1 of the Downtown Specific Plan is hereby amended to read as follows:

For all non-residential and mixed-use projects, building intensities are regulated through "Floor Area Ratio" (FAR) and/or building density. FAR is obtained by dividing the gross floor area of a structure as measured from the outside of the exterior walls, which includes all living spaces and attics, by the gross area of the lot. Parking lots, tuck-under, podium or non-daylighted parking located under the building footprint, and parking structures are excluded from FAR calculations for commercial and mixed use development.

In addition to FAR requirements, a minimum and maximum density for residential uses is applied. Densities are regulated through a "dwelling units per acre" (du/ac) measurement.

SECTION 3: Section 4-4.12 of the Downtown Specific Plan is hereby amended to read as follows:

Mixed-use projects combine commercial, office, and/or residential uses into one single development. The uses can be combined in multiple ways, such as each use on a separate floor or wing of a building or each use in completely separate buildings placed throughout a site. Either type of mixed-use is strongly encouraged within the Specific Plan area.

Mixed-use projects can create unique design issues such as the need to balance the requirements of residential uses with the needs of commercial uses. Mixed-use projects must comply with the following regulations.

A. The maximum number of dwelling units shall be based on the following densities:

1) Senior citizen housing-225 units per gross acre and

2) Multi-family, condominiums and single room occupancy projects- 20 to 70 units per gross acre in Districts A, B, and C and 20 to 30 units per gross acre in District D.

B. Residential uses shall not occupy first/ground floor space in Districts A and B and along the Zoe Street frontage in District D, except for entrances and lobbies. For projects under 10 units, the required ADA unit may be located at the ground floor in a non-street fronting location for Districts A, B, and D.

C. Access to residential units shall be from a central lobby which may be located on the first/ground level or one story above. Lobby access shall be restricted to residents only.

D. Special consideration shall be given to the location and screening of noise generating equipment (i.e., refrigeration units, air conditioning and exhaust fans). Noise reducing screens and insulation may be required if any equipment has the potential to create a negative impact on residential uses.

E. Separate access drives and parking facilities shall be provided for residential uses and commercial uses except that residential visitor parking and commercial parking may be shared subject to the approval of the Director of Community Development.

F. Commercial loading areas and trash/recyclable material storage facilities shall be located as far as possible from residential units and should be completely screened from view from the residential portion of the project.

G. Lighting for the commercial uses shall be appropriately shielded so as not to spill over into the residential area or impact the residential units in any way.

H. Private open space shall be provided for residential uses in a mixed-use project. Refer to the At-A-Glance sheets for specific development standards for each District.

SECTION 4: Figure 4.58, Land Use Table, Section C, of the Downtown Specific Plan is hereby amended to read as follows:

Land Use Activity	A Gateway	B Festival	C Neighborhood	D Zoe
P = Permitted; C = Conditional Use Permit; D = Development Permit 1 = Permitted Only Above First Floor on Pacific Boulevard; 2 = Permitted Only Above First Floor; = Subject to regulations in the City of Huntington Park Planning and zoning Code Section 9-4.203(2)(A) and must be 200' from schools, parks, religious organizations, and R-L, R-M, R-H and C-N uses and also from uses identical to the noted use except for Grocery Stores/Food Markets and Restaurants; 4 = Subject to regulations in the City of Huntington Park Planning and Zoning Code Section 9-4.203(2)(A).				
C. Residential Uses				
Child Care Facility (in conjunction with residential use only) – Small Family Child Day Care (8 or less children)	P	P	P	P
Child Care Facility (in conjunction with residential use only) – Large Family Child Day Care (9 or more children)	C[2]	C[2]	C[2]	C[2]
Condominiums (new construction)	D[2]	D[2]	D	D[2]
Condominiums (conversions)	C[2]	C[2]	C[2]	C[2]
Day Care Center	C	C[2]	C	C
Density Bonus/Affordable Housing	C[2]	C[2]	C	C[2]
Group Homes (Large and Small, licensed and unlicensed)	P[1]	-	P	P[2]
Group Homes (Large, licensed facilities)	-	C[2]	C	C[2]
Multi-Family Dwelling	D[2]	D[2]	D	D[2]
Senior Citizen Housing	D[2]	D[2]	D	D[2]
Single-Family Dwellings	-	-	C	-
Single Room Occupancy	D[2]	D[2]	D	-
Zero Lot Line/Small Residential Development	-	-	C	-
Recreational Accessory Uses				
Swimming Pool, Private	P[2]	P[2]	P	P
Tennis Court Private	D[2]	D[2]	D	D
Tree "Play" House	-	-	P	P
Accessory Uses				
Fences and Walls	P	P	P	P
Garage	P[1]	-	P	P
Keeping of Domestic Animals/Household Pets	P	P	P	P
Outdoor Play/Athletic Equipment	P[2]	P[2]	P	-
Patio (with or Without Cover)/Gazebo	P[1]	P[1]	P	-
Satellite Dish Antenna	D	D	D	D
Storage	D	D	D	D
Vehicle Repair (Property owner/tenant vehicle only, and only within enclosed garage/yard)	-	-	P	-
Vertical Antenna (12 feet or less in height)	P	P	P	P
Vertical Antenna (more than 12 feet in height)	D	D	D	D

SECTION 4: District A Gateway At-A-Glance Sheet (page 106) is hereby amended to reflect density limitations of 20 to 70 dwelling units per acre.

SECTION 5: Amend District B Festival At-A-Glance Sheet (page 109) is hereby amended to reflect density limitations of 20 to 70 dwelling units per acre.

SECTION 6: District C Neighborhood At-A-Glance Sheet-1 (page 114) and At-A-Glance Sheet-2 (page 115) are hereby amended to reflect density limitations of 20 to 70 dwelling units per acre.

SECTION 7: District D Zoe At-A-Glance Sheet is hereby amended to reflect density limitations of 20 to 30 dwelling units per acre.

PASSED, APPROVED AND ADOPTED this (DATE) day of (MONTH) (YEAR), by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Arturo Flores, Mayor

ATTEST:

_____
Eduardo Sarmiento,
City Clerk

ORDINANCE NO. 2025-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, AMENDING TITLE 9 "ZONING," OF THE HUNTINGTON PARK MUNICIPAL CODE FOR CONSISTENCY WITH GENERAL PLAN 2021-2029 HOUSING ELEMENT PROGRAMS AND IMPLEMENT HOUSING ELEMENT PROGRAMS 7, 10, AND 13.

WHEREAS, the City of Huntington Park ("City") is a general law city, incorporated under the laws of the State of California, and has the power to make and enforce within its jurisdictional limits all local, police, sanitary, and other ordinances, resolutions, and regulations not in conflict with general laws of the state; and

WHEREAS, the following amendments to the Huntington Park Municipal Code (HPMC) are required to implement the General Plan 2021-2029 Housing Element.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AS FOLLOWS:

SECTION 1: That Title 9 "Zoning," Chapter 1 "General Provisions," Article 2 "Definitions," § 9-1.203. Definitions," Definition of "Family," of this Code is hereby amended to read as follows:

"Family" means one or more persons occupying a premises and living as a single housekeeping unit, as distinguished from a group occupying a boarding or lodging house, hotel, club or similar dwelling for group use. A family shall not include a fraternal, religious, social or business group. A family shall be deemed to include domestic help employed by the family. For the purposes of this definition, "housekeeping unit" is defined as, "one or more habitable rooms containing therein facilities for cooking and a sink but no other sanitary facilities."

SECTION 2: That Title 9 "Zoning," Chapter 1 "General Provisions," Article 2 "Definitions," § 9-1.203. Definitions," Definition of "Group Home," of this Code is hereby amended to read as follows:

"Group home" means a facility providing residential social and personal care for children, the elderly and people with limited ability for self-care, but where medical care is not a major element. Group home includes children's homes, board and care homes, self-help group homes. Group home also includes sober living homes, which are homes for persons recovering from a drug and/or alcohol addiction and who are considered disabled under state or federal law. Convalescent homes, nursing homes and similar facilities providing medical care are not included under this definition. Small group homes are those serving six or fewer residents. Large group homes are those serving seven or more

residents. Group homes may be licensed or unlicensed. Licensed group homes are those that provide services that require licenses under state law.

SECTION 3: That Title 9 "Zoning," Chapter 3 "General Regulations," Article 15 "Condominium Developments, Condominium Conversions, and Planned Unit Developments," "§ 9-3.1504. Application required," of this Code is hereby amended to read as follows:

Condominium developments/conversions shall be permitted in the Low-Density Residential (R-L), Medium-Density Residential (R-M), High-Density Residential (R-H), and the Downtown Huntington Park Specific Plan (DTSP) Underlying (Base) Districts, subject to approval of a Development Permit in the R-L, R-M and R-H Zones, and Development Permit approval in the DTSP. Condominium conversions shall be permitted in the DTSP Districts subject to approval of a Conditional Use Permit.

SECTION 4: That Title 9 "Zoning," Chapter 3 "General Regulations," Article 13 "Single Room Occupancy (SRO) Facilities," § 9-3.1302. Applicability," of this Code is hereby amended to read as follows:

§ 9-3.1302. APPLICABILITY.

Single room occupancy (SRO) facilities, allowable only in the SRO Overlay District and within specified Districts in the Huntington Park Downtown Specific Plan (DTSP) subject to a Development Permit, shall be located/developed/operated in the following manner:

(1) The parcel upon which the single room occupancy facility is to be established shall conform to all standards of the R-H and the Huntington Park Downtown Specific Plan (DTSP) zoning districts, as applicable;

(2) SROs shall not be located within 250 feet of a parcel which has a school for children, adult bookstore or theater, bar or liquor store;

(3) SROs shall be located within one-quarter mile of a bus stop or transit station;

(4) SROs shall not exceed a maximum density of 70 units per gross acre in the DTSP or 400 units per gross acre in the SRO Overlay District;

(5) Off-street parking shall be provided in compliance with Chapter 3, General Regulations, Article 8 Off-Street Parking Standards;

(6) Secured bicycle or motorcycle spaces shall be provided at a minimum ratio of one space for each 10 tenants;

(7) A permanent, continuously available temporary parking/loading area shall be provided adjacent to the main entrance;

(8) Exterior common areas and/or open courtyards should be provided throughout the project. These areas should be designed to provide passive open space with tables, chairs, planters or small garden spaces to make these areas useful and functional for the tenants. Exterior common areas, including parking areas, shall

be illuminated with a minimum of two footcandles by low pressure sodium lighting from dusk to dawn. The exterior lighting shall be stationary and directed away from adjacent properties and public rights-of-way;

(9) Each SRO unit shall be provided with the following minimum amenities:

A. Adequate heating and air conditioning (Window air conditioning units are not permitted). Air conditioning units may be installed for each SRO unit as long as they are flush with the exterior wall surface,

B. Kitchen sink with garbage disposal,

C. Counter top measuring a minimum of 12 inches deep and 24 inches wide,

D. Space and proper wiring for a microwave and small refrigerator. (These appliances shall be available from the operator for rent by the residents.),

E. Pre-wired for telephone and cable television,

F. Toilet and sink in a separate room (minimum of 20 square feet without shower and 40 square feet with shower),

G. One bed (minimum standard twin size),

H. One closet (minimum six square feet),

I. One storage/desk arrangement with chair,

J. Intercom system, and

K. Lockable door, which is a minimum of 36 inches wide, opens inward and has a reprogrammable key card access from a secured enclosed interior hallway or common area;

(10) The maximum occupancy for each unit is one tenant and the minimum unit size (not including the toilet compartment) shall be 150 square feet;

(11) Elevators shall be required on new SROs that are three stories or more in height;

(12) A full common kitchen facility shall be provided on each floor, if complete kitchens are not provided in each unit. Complete kitchens shall include a range/stove, sink with garbage disposal and refrigerator. Tenant-provided cooking appliances or facilities shall be prohibited in each SRO unit, unless approved in writing by the management staff;

(13) If complete bathrooms are not provided in each unit, shared showers shall be provided at a minimum ratio of one for each seven tenants or fraction thereof on the same floor with interior lockable doors. These shall be directly accessible from indoor common areas or indoor hallways;

(14) SRO facilities shall provide for a minimum of one handicapped-accessible unit for every 25 units or fraction thereof for up to 100 units and one handicapped-

accessible unit for every 40 units or fraction thereof for the number of units over 100;

(15) At least one janitor closet and trash chute shall be provided on each floor;

(16) Common laundry facilities shall be provided with a minimum of one washer and one dryer for every 25 units or fraction thereof for up to 100 units and one washer and one dryer for every 50 units or fraction thereof for the number of units over 100. Keyed access for "tenants only" shall be provided. Defensible space concepts shall be employed in the design and location of the laundry facility areas;

(17) Furnished and secured common indoor space shall be provided at the following minimum ratios:

A. Four and one-half (4.5) square feet for each 150 to 159 square feet unit,

B. Four square feet for each 160 to 169 square feet unit,

C. Three and one-half (3.5) square feet for each 170 to 179 square feet unit,

D. Three square feet for each 180 and up square feet unit;

Common indoor space means all useable interior common areas not used for circulation or service facilities. Common indoor space includes, but is not limited to, lobby, recreation room or reading room;

(18) Ingress and egress shall be strictly limited and monitored by the use of a front desk area which has a full view of the entry/lobby area, is staffed 24 hours a day, seven days a week, and has an operational outdoor entry intercom system with intercoms in each unit and common areas. Entrance into the hallways of common areas where individual units are located shall be regulated by the front desk clerk through the use of "buzz-in" doors. Each tenant and guest shall be cleared by the front desk clerk before entry is permitted. The required secondary egress areas shall also be alarmed and monitored. A notice shall be posted in the indoor lobby area regarding contact procedures to investigate code compliance problems. At least one pay telephone, a drinking fountain, restrooms and individual mailboxes shall be provided in the lobby/front desk area;

(19) An adequately sized supply room shall be provided with adequate security control;

(20) SROs of any size shall be required to have fully automatic fire sprinkler systems with a central monitoring system, alarm and fire annunciator in compliance with County Fire Department standards. A manual fire alarm system shall also be installed;

(21) All provisions of the Uniform Building Code and Uniform Fire Code relating to hotels shall be followed. However, reasonable equivalent alternatives to Building and Fire Code requirements may be utilized, if approval is first obtained from the

City Building Official and County Fire Chief on a case-by-case, item-by-item basis;

(22) Interior hallways shall be brightly lit with at least one footcandle of lighting on the floor surface;

(23) All lighting fixtures shall be vandal and graffiti resistant. All ground-floor exteriors and common areas, including hallways, elevators and shower facilities should be made graffiti resistant through the use of special paint, texturing, carpeting or other means approved by the Police Department;

(24) A Management Plan shall be submitted for review and approval or approval with modifications as part of the Development Permit process. This Plan shall be comprehensive and shall contain provisions recommended by the Director and adopted by the Review Authority. Failure of the property owner to comply with the Management Plan shall be grounds for revocation of the Development Permit in compliance with Chapter 2, Article 11;

(25) Security provisions shall be provided in the following manner:

A. Video cameras equipped with infrared detectors shall be strategically placed in all public areas including hallways, elevator entrances, lobby areas, garage areas, laundry areas, profit centers and other common areas and monitored for internal security. The monitoring station shall be at or adjacent to the front desk. In order to provide for adequate monitoring, the location and configuration of monitors is subject to approval by the Police Department,

B. Individual tenant's entry doors shall be equipped with interior locks and key card entrance systems that shall be reprogrammable,

C. Common shower area doors accessible through hallways shall be equipped with interior locks with access by a management master key. An emergency call button or pull cord shall be provided in the shower area,

D. Front entry areas shall allow for adequate visual access into the front entry/ desk/lobby area by police from patrol cars,

E. Each tenant's room and all common areas shall have operable windows, except for the first floor which may be fixed, if a reasonable equivalent alternative is approved by the City Building Official and County Fire Chief,

F. Adequate measures shall be taken to provide for vehicle parking security including limited secured access by electronic wrought iron security gates and fencing or alternative materials compatible with the architectural style, night lighting and video camera monitoring. Override devices for gates shall be provided for the Police and Fire Departments,

G. If management fails to operate the facility in a safe and secure manner or violations of conditions of approval are found, then a private security guard may be required to be provided on a 24 hour-a-day basis. The security guard

shall be fully uniformed, bonded, P.O.S.T. certified and licensed by the State to bear firearms,

H. Valid photo identification shall be required as a condition of tenant registration. A valid photo identification is a state issued driver's license, a military identification card, an official state identification card or a Police Department registration card. Management shall post in the lobby/registration area signs declaring that photo identification is required for every tenant and that the registration information will be presented to the Police Department upon demand, and

I. Management is to keep and maintain complete and accurate tenant registration cards in duplicate, including photocopies of required photo identification. Registration information shall include the name of the tenant, unit number, rental rate, vehicle type and vehicle license number. The duplicate copies of the registration cards shall be taken to the Police Department weekly. Registration information shall be provided to the Police Department upon demand;

(26) A condition of approval of a SRO facility shall be compliance with Chapter 1 of Title 3 of the Municipal Code. (Business License Regulations). A SRO facility with excessive drug or prostitution arrests or other officers deemed public safety concerns may be brought before the Chief of Police for review, with notice of that review meeting being sent to the SRO facility owner. If the Chief of Police determines that excessive drug or prostitution arrests or other officers deemed public safety concerns are occurring at the SRO facility, the Operators Permit may be revoked. Further operation of the SRO facility shall not occur without first applying and obtaining approval for a new Operators Permit;

(27) Compliance inspections by the City may be made on an annual basis and the costs of the inspections shall be paid by the SRO facility operator. Any violation(s) of the conditions of approval, Municipal Code, or State, or Federal laws or regulations pertaining to SRO facilities, as they exist at the time of the inspection, shall be corrected within the time period(s) specified in the notice of violation. If the Director makes a finding that the corrections have not been made within the specified time period(s), the Development Permit and Operators Permit for the SRO facility may be revoked in compliance with Chapter 2, Article 11 of this Code; and

(28) The maximum number of SRO units to be brought into service within the City after the effective date of this Code, shall be the number that accommodates 500 tenants. Prior to any proposed amendments to these SRO standards or to an increase in the maximum number of SRO units-in-service, the Department shall present a report to the Council with the following information:

J. The number and location of permitted SRO projects,

B. The capacity of existing SRO units,

C. The average occupancy rate,

D. The rent levels,

E. The average number of vehicles for each tenant, and

F. The perceived adequacies or deficiencies of the management services provided in the SRO facilities.

SECTION 5: That Title 9 "Zoning," Chapter 4 "Zoning Districts," Article 1 "Residential Zones," "§ 9-4.102. Allowed uses," of this Code is hereby amended to read as follows:

§ 9-4.102. Allowed uses.

Any structure/use designated as "Permitted" (P) by the following list shall comply with the provisions of this Code. Any permitted use which will occupy an existing structure (with no structural alteration/enlargement) shall comply with the operational standards contained in this chapter as well as Article III (General Property Development Standards). Additionally, any permitted use which will occupy an existing structure that is to be altered, enlarged, or requires construction or installation (i.e., manufactured housing) of a structure(s) shall require the approval of a Development Permit (D) in compliance with Chapter 2, Article 10.

The following list (Table IV-1) represents those uses in the residential zoning districts that are Permitted (P), subject to a Development Permit (D), subject to a Large Family Child Care Home Permit (LCC) or a Conditional Use Permit (C):

Table IV-1: ALLOWED LAND USES			
LAND ACTIVITY	**R-L**	**R-M**	**R-H**
1. Residential Uses			
A. Condominiums	D	D	D
B. Convalescent Homes	-	C	C
C. Child Day Care Facility			
Small Family Child Day Care Home	P	P	P
Large Family Child Day Care Home	LCC	LCC	LCC
D. Density Bonus/ Affordable Housing	P	P	P
E. Manufactured Housing	D	D	D
F. Multi-Family Dwellings	-	D	D
G. Second Dwelling Unit/"Granny" Housing/Guest House	P	-	-
H. Senior Citizen/ Congregate Care Housing	-	-	C
I. Single-Family Dwellings	P	P	P
I. Single Room Occupancy Facilities	-	-	D
J. Group Homes			
Small Group Homes (licensed and unlicensed)	P	P	P
Large Group Homes (unlicensed)	P	P	P
Large Group Homes (licensed)	C	C	C
K. Transitional Housing	P	P	P

L. Supportive Housing	P	P	P
M. Zero Lot Line/Small Lot Residential Developments	-	D	D
N. Employee and Farmworker Housing			
Providing accommodations for 6 or fewer employees	P	P	P
Providing accommodations for more than 6 employees	C	C	C
O. Low-Barrier Navigation Centers	D	D	D
2. Recreational Accessory Uses			
A. Swimming Pool, Private	P	P	P
B. Tennis Court, Private	D	D	D
C. Tree "Play" House	P	P	P
3. Accessory Uses			
A. Fences and Walls	P	P	P
B. Garage	P	P	P
C. Keeping of Domestic Animals/ Household Pets	P	P	P
D. Laundry Facilities (Washer and Dryer)	P[1]	P[1]	P[1]
E. Outdoor Play/ Athletic Equipment	P	P	P
F. Patio (with or without cover)/Gazebo	P	P	P
G. Satellite Dish Antenna	D	D	D
H. Storage	D	D	D
I. Vehicle Repair (Property owner/ tenant vehicle only and only within enclosed garage/yard)	P	P	P
I. Vertical Antenna			
12 feet or less in height	P	P	P
12+ feet in height	D	D	D
4. Other			
A. Churches	-	C	C
B. Educational Institutions, Low- Intensity	C	C	C
C. Public Utilities/ Facilities	D	D	D
5. Home Enterprises	Subject to Home Enterprise Permit		
6. Temporary Uses	Subject to Temporary Use Permit		

[1] Laundry facilities shall be located within the footprint of a dwelling unit. For multi-family properties, common laundry facilities shall be located in a detached or attached enclosed room specifically designated as a laundry facility and shall consist of not less than one automatic washer and dryer for every four units.

SECTION 6: That Title 9 "Zoning," Chapter 4 "Zoning Districts," Article 1 "Residential Zones," "§ 9-4.103. Zoning District Development Standard," of this Code is hereby amended to add paragraph (T) as follows:

T. Group Homes. Standards for group homes are as follows:

(1) Unlicensed group homes are permitted in all residential use zones, subject only to the generally applicable, nondiscriminatory health, safety, and zoning laws that apply to all residential uses in that zone.

(2) Licensed small group homes (serving six or fewer residents) are permitted in all residential use zones, subject only to the generally applicable, nondiscriminatory health, safety, and zoning laws that apply to all

residential uses in that zone

(3) No group homes may be located in an accessory dwelling unit, unless the primary dwelling unit is used for the same purpose.

(4) Licensed large group homes (serving seven or more residents) are subject to a conditional use permit in R-L, R-M, and R-H zones.

(5) Findings for Conditional Use Permit. In conditionally approving a large licensed group home, the following findings shall be made:

a. The use applied for at the location set forth in the application is one for which a Conditional Use Permit is authorized by this chapter.

b. The proposed project meets the development standards of this section including setbacks, fences, parking, and other required features.

c. The proposed project provides services that require licensing by the State of California and will comply with all licensing requirements thereof.

d. The proposed project would not cause direct threats to public health and safety.

PASSED, APPROVED AND ADOPTED this (DATE) day of (MONTH) (YEAR), by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Arturo Flores, Mayor

ATTEST:

_____
Eduardo Sarmiento, CMC
City Clerk

ITEM 9

CITY OF HUNTINGTON PARK

Police Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

APPROVE THE PURCHASE OF FIVE POLICE DEPARTMENT ADMINISTRATION DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT

IT IS RECOMMENDED THE CITY COUNCIL:

1. Authorize the expenditure of funds to purchase five Police Administration Division vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and,

2. Approve Finance Department to draw the funds for this purchase from account number 111-7010-421-73-11 (Improvements – LT Vehicles); and

3. Authorize the Chief of Police to purchase the vehicles and associated technology and emergency response equipment.

BACKGROUND/JUSTIFICATION

The City of Huntington Park recently entered into a Memorandum of Understanding (MOU) with the Huntington Park Police Management Association (PMA). As part of the negotiated agreement, the City has committed to assigning take-home vehicles to members of the PMA (Lieutenants). These vehicles will be equipped for emergency response and will double as on-duty vehicles.

This initiative supports the operational readiness of the police department by ensuring that command staff have reliable and immediate transportation available at all times. The nature of their duties requires the ability to respond without delay to a wide range of situations, including but not limited to critical incidents, emergency operations, and other time-sensitive matters that may arise during or outside of normal business hours.

The assigned vehicles will be utilized exclusively for official business and emergency response purposes. This initiative is essential in maintaining the department's ability to

provide effective leadership, command and control of incidents, ensure public safety, and uphold the city's commitment to a rapid and coordinated response in any situation requiring command level management.

RECOMMENDATION

Staff recommends the purchase of five 2026 Dodge Durango Pursuit SUVs from Carville Chrysler Dodge Jeep Ram, which has inventory available for immediate delivery.

PROCUREMENT PROCESS

Staff recognizes the city's usual procurement process requires three bids for a purchase of this nature. Vendors have communicated a vehicle inventory shortage of police-rated vehicles throughout the country causing delays in receiving vehicles. To underscore this issue, staff conducted a thorough search for readily available inventory for immediate delivery and Carville Chrysler Dodge Jeep Ram in Tennessee has a limited supply of in-stock inventory.

Huntington Park Municipal Code 2-5.14 / Sole Source Vendors provides the following purchasing guidance; *"Formal bidding requirements shall be waived in areas where only a single vendor can reasonably provide the service, product or project being purchased. The Purchasing Agent will establish requirements and procedures for sole source purchases."*

Additional costs outlined below are associated with the installation of associated technology and emergency response equipment for the police units.

FISCAL IMPACT/FINANCING

The total expenditure for this item is not to exceed $292,800 to be drawn from account number 111-7010-421.73-11. Funds for this purchase are approved in the current FY 2025-26 General Fund budget. Fully itemized quote is included for review.

Item	Base cost per vehicle
2026 Dodge Durango Pursuit (x5)	$222,800 ($44,560 per vehicle)
Emergency Equipment (x5)	$70,000 - not to exceed ($14,000 per vehicle)
	Total: $292,800

CONCLUSION

Upon Council approval, staff will proceed with recommended actions.

Respectfully submitted,

RICARDO REYES
City Manager

COSME LOZANO
Chief of Police

ATTACHMENT(S)

A. Carville Chrysler Dodge Jeep Ram Quote

ATTACHMENT "A"

CARVILLE Car!

CHRYSLER DODGE Jeep RAM | GREENEVILLE, TN



QUOTE: HUNTINGTON PARK, CA Date: 07/03/2025

5- 2026 DODGE DURANGO PURSUIT V6 AWD ADMIN - $44,560 EACH DELIVERED

TOTAL PRICE $ 222,800.00

Vehicle:		**2026 DURANGO PURSUIT VEHICLE AWD (WDEE75)**
	Sales Code	**Description**
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD
Package:	2BZ	Customer Preferred Package 2BZ
	ERC	3.6L V6 24V VVT Engine Upg I w/ESS
	DFT	8-Spd Auto 850RE Trans (Make)
Paint/Seat/Trim:	PXJ	DB Black Clear Coat
	APA	Monotone Paint
	*C5	Cloth Bucket Seats w/ Shift Insert
	-X9	Black
Options:	MAF	Fleet Purchase Incentive
	YEP	Manuf Statement of Origin
	CUF	Full Length Floor Console
	CKD	Floor Carpet
	WP1	18X8.0 Painted Aluminum Wheels
	ADL	Skid Plate Group

ABOVE PRICING INCLUDES A 60 DAY TEMP TAG AND DELIVERY, ORDERED UNITS ONLY ETA END AUGUST/SEPTEMBER

Carl Reinhart

Carl Reinhart
Owner
Carville Chrysler Dodge Jeep RAM
(o) 423-639-4111
(d) 717-471-8108

APPROVAL

SIGNATURE

PRINT NAME DATE

ITEM 10

CITY OF HUNTINGTON PARK

Police Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL FOR ACCEPTANCE OF FY 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FUNDING AND APPROPRIATION OF FUNDS FOR THE PURCHASE OF EQUIPMENT FOR THE POLICE DEPARTMENT

IT IS RECOMMENDED THE CITY COUNCIL:

1. Authorize the City Manager to accept funding provided through the Edward Byrne Memorial Justice Assistance Grant (JAG) program totaling $28,938; and

2. Authorize the City Manager to be designated as the Grantee Official for the purpose of executing grant objectives, grant agreement, and documentation; and

3. Authorize the Finance Department to designate appropriate expenditure and reimbursement accounts in the current 2025-2026 FY budget to support the funds associated with this grant; and

4. Authorize the Chief of Police to complete the projects designated by the grant agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Huntington Park Police Department has been awarded $28,938 in reimbursable funding from the U.S. Department of Justice (DOJ) 2024 Local Edward Byrne Memorial Justice Assistance Grant (JAG) program. The Police Department intends to utilize these funds to purchase sixty (60) gas masks, each equipped with advanced filter canisters, to replace outdated units that have surpassed their service life. The acquisition of these gas masks is critical for enhancing officer safety and operational readiness, particularly in hazardous environments where chemical, biological, or other airborne threats are present. By equipping law enforcement personnel with reliable, up-to-date protective

gear, this initiative will reduce the risk of injury or fatality during high-risk and tactical incidents and ensure that officers can effectively serve and protect the community in effort to maintain their commitment to public safety and emergency preparedness at the highest level.

FISCAL IMPACT/FINANCING

The JAG funds will support the Huntington Park Police Department equipment and operational needs which otherwise would require use of the General Fund. No matching funds are required. The police department must spend the JAG funds to complete approved projects and submit for reimbursement once projects are completed.

Staff is requesting the Finance Department designate appropriate expenditure and reimbursement accounts in the current 2025-2026 FY budget to support the funds associated with this grant. This is a multi-year grant, which expires September 30, 2027.

LEGAL AND PROGRAM REQUIREMENTS

The 2024 Local Edward Byrne Memorial Justice Assistance Grant (JAG) is not a competitive grant process. As part of the Consolidated Appropriations Act of 2005, the 108th Congress merged the discretionary Edward Byrne Memorial Grant Program with the formula-based Local Law Enforcement Block Grant (LLEBG) program to establish the Edward Byrne Memorial Justice Assistance Grant (JAG) program. The Bureau of Justice Assistance (BJA) administers the JAG program, and the Bureau of Justice Statistics (BJS) calculates the JAG formula-based award amounts using specifications outlined in the legislation. However, the City was required to submit a program narrative, a budget, and a list of eligible activities that will utilize JAG funding.

Reference the Agreement included in this report for legal and program requirements associated with accepting these grant funds.

CONCLUSION

Upon approval by the City Council, staff will proceed with recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



Chief of Police

ATTACHMENT(S)

A. JAG 2024 Award Letter

ATTACHMENT "A"

Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Name and Address of Recipient:	CITY OF HUNTINGTON PARK 6550 MILES AVE
City, State and Zip:	HUNTINGTON PARK, CA 90255
Recipient UEI:	NPKFKTS9QQD6

Project Title: Huntington Park Police Department 2024 JAG Application	**Award Number:** 15PBJA-24-GG-04919-JAGX
Solicitation Title: BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation	
Federal Award Amount: $28,938.00	**Federal Award Date:** 12/4/24
Awarding Agency: Office of Justice Programs Bureau of Justice Assistance **Funding Instrument Type:** Grant	
Opportunity Category: O **Assistance Listing:** 16.738 - Edward Byrne Memorial Justice Assistance Grant Program	
Project Period Start Date: 10/1/23	**Project Period End Date:** 9/30/27
Budget Period Start Date: 10/1/23	**Budget Period End Date**: 9/30/27

Project Description:

This application seeks funding to acquire essential equipment for the City of Huntington Park Police Department, specifically for the procurement of 60 gas masks, each equipped with advanced filter canisters, to replace outdated units that have surpassed their service life. The acquisition of these gas masks is critical for enhancing officer safety and operational readiness, particularly in hazardous environments where chemical, biological, or other airborne threats are present. By equipping law enforcement personnel with reliable, up-to-date protective gear, this initiative will reduce the risk of injury or fatality during high-risk incidents and ensure that officers can effectively serve and protect the community. Federal support for this request will allow the City of Huntington Park to maintain its commitment to public safety and emergency preparedness at the highest level.

Award Information

Application Number
GRANT14277904

Funding Instrument Type:
Grant

Award Number
15PBJA-24-GG-04919-JAGX

Supplement Number
00

Award Acceptance Date
01/17/2025 11:27 PM GMT+00:00

Assistance Listings Number	Assistance Listings Program Title
16.738	Edward Byrne Memorial Justice Assistance Grant Program

Statutory Authority

Pub. L. No. 90-351, Title I, Part E, subpart 1 (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a).

Current Authorized Representative

Title of Authorized Representative
no value

Name of Authorized Representative
Elsa Cobian

Solicitation Information

Solicitation Title

2024 BJA FY 24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

Project Title
Huntington Park Police Department 2024 JAG Application

Project Description
This application seeks funding to acquire essential equipment for the City of Huntington Park Police Department, specifically for the procurement of 60 gas masks, each equipped with advanced filter canisters, to replace outdated units that have surpassed their service life. The acquisition of these gas masks is critical for enhancing officer safety and operational readiness, particularly in hazardous environments where chemical, biological, or other airborne threats are present. By equipping law enforcement personnel with reliable, up-to-date protective gear, this initiative will reduce the risk of injury or fatality during high-risk incidents and ensure that officers can effectively serve and protect the community. Federal support for this request will allow the City of Huntington Park to maintain its commitment to public safety and emergency preparedness at the highest level.

Project Budget Summary

This award did not receive a budget review as indicated by the budget review selection made when publishing a solicitation.

ITEM 11

CITY OF HUNTINGTON PARK

Police Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL FOR ACCEPTANCE OF FY 2025-26 CANABIS TAX FUND GRANT PROGRAM (CTFGP) AND APPROPRIATION OF FUNDS FOR THE PURCHASE OF QUALIFYING EQUIPMENT AND OPERATIONS

IT IS RECOMMENDED THE CITY COUNCIL:

1. Adopt a Resolution accepting a grant award in the amount of $500,000 from the FY 2025–26 State of California, California Highway Patrol Cannabis Tax Fund Grant Program (CTFGP); and

2. Authorize the City Manager to be designated as the Grantee Official for the purpose of executing grant objectives, grant agreement, amendments, and documentation; and

3. Authorize the Finance Director to designate necessary accounts and appropriate the amount of $500,000 in the City's FY 2025-26 budget to administer these grant funds; and

4. Authorize the Chief of Police to purchase the awarded equipment and complete the grant objectives.

BACKGROUND

The California Highway Patrol (CHP) works in close partnership with state and local agencies, as well as other traffic safety stakeholders, to proactively address impaired driving. During each grant cycle, the CHP evaluates a variety of factors to identify specific needs and prioritize projects that effectively reduce fatalities, injuries, and property damage resulting from driving under the influence of alcohol and/or drugs.

The Cannabis Tax Fund Grant Program (CTFGP) provides supplemental funding to support these efforts without supplanting existing resources or programs. Funds are allocated to eligible project categories in accordance with the California Code of

Regulations (CCR), Sections 1890.05 through 1890.07, as determined appropriate by the CHP.

The Huntington Park Police Department's proposed project seeks to strengthen its DUI enforcement capabilities through comprehensive training and expanded resources. Key components include Standardized Field Sobriety Testing (SFST), advanced Drug Recognition Expert (DRE) certification, and scenario-based training exercises designed to prepare officers for real-world situations.

The project also includes legal updates, enhanced report writing, and court preparation strategies to ensure procedural accuracy and support effective prosecution.

Additionally, the project will fund the purchase of a new patrol vehicle equipped with advanced technology, including a mobile data terminal. This vehicle will be designated for DUI enforcement operations.

By enhancing officer training and supporting proactive enforcement, this initiative aims to reduce impaired driving incidents and improve public safety in the City of Huntington Park.

The table below summarizes the awarded grant amounts:

DESCRIPTION	AMOUNT
Equipment: DUI/DUID Patrol Vehicle	$105,000
Training: SFST and DRE	$75,000
Travel (Attend Training)	$15,000
Other Direct Costs: Educational Materials, Vehicle Outfitting, and checkpoint supplies	$155,000
Operations (DUI Checkpoints and Saturation Patrols)	$150,000
Total	**$500,000**

FISCAL IMPACT/FINANCING

The CTFGP funds will support the Huntington Park Police Department equipment and operational needs that may otherwise require use of the General Fund. No matching funds are required. Agencies receiving CTFGP awards must spend funds to complete approved projects and submit for the reimbursement once projects are completed.

It is recommended that City Council approve an increase in estimated revenues in the amount of $500,000 to account number XXXXXXX.

LEGAL AND PROGRAM REQUIREMENTS

Reference the Agreement included in this report for legal and program requirements associated with accepting these grant funds.

CONCLUSION

Upon approval by the City Council, staff will proceed with recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



Chief of Police

ATTACHMENT(S)

A. Resolution No. 24-XXX CTFG Grant Acceptance
B. Grant Award Letter
C. FY25-26 CTFGP Grant Agreement

ATTACHMENT "A"

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, ACCEPTING OF GRANT FUNDS AND THE EXECUTION OF A GRANT AGREEMENT, AND ANY AMENDMENTS THERETO, FROM THE FY2025-26 STATE OF CALIFORNIA DEPARTMENT OF HIGHWAY PATROL (CHP) CANNABIS TAX GRANT PROGRAM

WHEREAS, the passage of Proposition 64, the Control, Regulate, and Tax Adult Use of Marijuana Act (AUMA), California voters mandated the state set aside funding for the California Highway Patrol to award grants to local governments and qualified nonprofit organizations, as described in Revenue and Taxation Code Section 34019(f)(3)(B); and

WHEREAS, the Huntington Park Police Department applied and was notified it was awarded a grant in the amount of $500,000 for FY2025-26 from the Cannabis Tax Fund Grant Program (CFGP) and;

WHEREAS, the City Council finds and determines that acceptance of the grant funds from the State of California, CHP Cannabis Tax Grant Program could provide a benefit to the safety of the residents of Huntington Park.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Huntington Park hereby approves the acceptance of the grant funds from the State of California, CHP Cannabis Tax Grant Program in the amount of $500,000 for the reimbursement to the City's General Fund.

SECTION 2. The City Council of the City of Huntington Park authorizes the City Manager, or designee, to enter into, execute and deliver the grant agreement (i.e., Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 3. The Huntington Park Police Department is authorized to purchase equipment under the City's purchasing policy for qualifying CTFG projects and seek reimbursement from grant funds in accordance with the agreement.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 21st day of July 2025.

Arturo Flores,
Mayor

ATTEST:

Eduardo Sarmiento,
City Clerk

ATTACHMENT "B"

State of California-Transportation Agency **GAVIN NEWSOM, Governor**

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
601 North 7th Street
Sacramento, CA 95811
(916) 843-4360
(800) 735-2929 (TT/TDD)
(800) 735-2922 (Voice)

June 13, 2025

File No.: 060.17344.17369

Mike Parsa
Huntington Park Police Department
6542 Miles Avenue
Huntington Park, CA 90255

Dear Mr. Parsa:

On behalf of the California Highway Patrol (CHP), it is my pleasure to inform you, the Huntington Park Police Department, is conditionally approved for Cannabis Tax Fund Grant Program (CTFGP) funding in the amount of $500,000.00. The purpose of this grant funding is to help your agency reduce and mitigate the impacts of impaired driving in your community.

The official Grant Agreement for signature is forthcoming. In order to execute your Grant Agreement, please provide documentation from a local governing body, authorizing your organization to receive this grant funding, to the Cannabis Grants Unit, by email at CGUGrants@chp.ca.gov, as soon as possible. Refer to California Code of Regulations Title 13, Division 2, Chapter 13, Section 1890.13(g) for additional information.

The CHP looks forward to partnering with you and your agency on this project in an effort to make California's roadways a safer place to travel. If you have any questions, please feel free to contact the Cannabis Grants Unit at (916) 843-4360.

Sincerely,

M. W. HEADRICK, Chief
Enforcement and Planning Division

State of California
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
GRANT AGREEMENT - Page 1

ATTACHMENT "C"

Award Number
23377

1. GRANT TITLE
FY25/26 CTFGP Law Enforcement - Huntington Park Police Department

2. NAME OF ORGANIZATION/AGENCY
Huntington Park Police Department

3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT

4. PROJECT PERFORMANCE PERIOD
From: 07/01/2025 To: 06/30/2026

5. PURCHASE ORDER NUMBER

6. GRANT OPPORTUNITY INFORMATION DESCRIPTION
Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products.

The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.

7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED $500,000.00

8. TERMS AND CONDITIONS
The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference.

The parties hereto agree to comply with the Terms and Conditions of the following attachments:

- Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure
- Schedule B – Detailed Budget Estimate
- Schedule B-1 – Budget Narrative

We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions.

IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.

9. APPROVAL SIGNATURES

A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY
Name: Cosme Lozano
Title: Chief of Police
Phone: (323) 826-6629

Address: 6542 Miles Ave
Huntington Park CA 90255

E-Mail: clozano@hppolice.org

_____ _____
(Signature) *(Date)*

B. AUTHORIZED OFFICIAL OF CHP
Name: Andrew Beasley Phone: (916) 843-4360
Title: Captain Fax: (916) 322-3169

Address: 601 North 7th Street
Sacramento, CA 95811

E-Mail: ABeasely@chp.ca.gov

_____ _____
(Signature) *(Date)*

C. ACCOUNTING OFFICER OF CHP
Name: M. V. Fojas Phone: (916) 843-3531
Title: Commander Fax: (916) 322-3159

Address: 601 North 7th Street
Sacramento, CA 95811

E-Mail: Michelle.Fojas@chp.ca.gov

_____ _____
(Signature) *(Date)*

10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS

Name: Jeff Jones
Title: Director of Finance
Phone: (323) 826-6629

Address: 6542 Miles Ave
Huntington Park CA 90255

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.

2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.

3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.

4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.

5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.

2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.

3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.

4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.

5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.

    a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term “force majeure” shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee’s control which would excuse the Grantee’s performance as a matter of law.

    b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.

2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.

4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee’s staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

    a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

    b. Establish a Drug-Free Awareness Program to inform employees about:

        i. The dangers of drug abuse in the workplace.

        ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.

        iii. Any available counseling, rehabilitation, and employee assistance programs.

        iv. Penalties that may be imposed upon employees for drug abuse violations.

    c. Every employee who works on the Project will:

        i. Receive a copy of the company's drug-free workplace policy statement.

        ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.

2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:

    a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., “grassroots”) lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:

    a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.

    b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.

    c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its “Active” status with the California Secretary of State, maintain its “Current” status with the California Attorney General’s Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its “Active” status with the California Secretary of State, maintain its “Current” status with the California Attorney General’s Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.

    d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

TERMS AND CONDITIONS

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency/Agency with delegated signing authority.

2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.

2. Current State Employees:

    a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.

    b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.

3. Former State Employees:

    a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.

    b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.

4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.

6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.

7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.

8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.

2. Law Enforcement Projects:

   a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.

   b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

Huntington Park Police Department

All grant awards, including any adjustments to requested funding, were made by the Cannabis Grants Unit based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations. As a result, not all Project activities and items detailed in Schedule A are applicable. Refer to Schedule B - Detailed Budget Estimate for approved Budget line items and Project activities. Project activities and items that are not clearly identified/specified in the Grant Agreement must be submitted to and approved by CGU prior to purchase.

Project Description

The proposed project seeks to improve the Huntington Park Police Department's ability to address impaired driving (DUI) through enhanced training and resource development. This initiative includes standardized Field Sobriety Testing (SFST) training, advanced Drug Recognition Expert (DRE) certification, and scenario-based exercises to prepare officers for real-world situations. Additionally, the project incorporates legal updates, enhanced report writing skills, and court preparation strategies to ensure procedural accuracy and effective prosecution. By strengthening officer expertise and supporting community collaboration, the project aims to reduce impaired driving incidents and promote public safety in the City of Huntington Park.

Problem Statement & Proposed Solution

Impaired driving remains a critical public safety issue in Huntington Park, contributing to preventable traffic collisions, injuries, and fatalities. According to recent data from the California Office of Traffic Safety (OTS), Los Angeles County consistently ranks among the highest in the state for alcohol-involved traffic incidents. Huntington Park is not immune to this trend, experiencing a concerning number of DUI-related arrests and collisions annually. A significant gap exists in officer training and resources to effectively identify and address impaired drivers, particularly those under the influence of drugs, which have become increasingly prevalent. The lack of comprehensive training in Standardized Field Sobriety Testing (SFST) and Drug Recognition Expert (DRE) protocols, coupled with limited resources for effective court preparation, hampers the department's ability to deter, detect, and successfully prosecute impaired driving cases.

Proposed Solution:

To address this issue, the Huntington Park Police Department proposes a comprehensive project focused on equipping officers with advanced training and resources to combat impaired driving. Key components of the solution include:

1. Standardized Training: Providing officers with updated SFST training and certification to enhance their ability to detect and evaluate alcohol-impaired drivers.
2. Advanced Certification: Offering Drug Recognition Expert (DRE) certification to a select group of officers to address the growing challenge of drug-impaired driving.
3. Scenario-Based Training: Implementing practical, real-world training exercises to prepare officers for the complexities of DUI/DUID enforcement.
4. Legal and Report Writing Updates: Ensuring officers are up-to-date on evolving DUI/DUID laws and improving the quality of report writing to support successful prosecutions.
5. Court Preparation: Strengthening officers' ability to present evidence effectively in court to increase conviction rates.

By addressing training gaps and providing necessary tools, this project aims to reduce impaired driving incidents, enhance public safety, and contribute to a safer community. With comprehensive support, the department will improve its capacity to identify, deter, and prosecute impaired driving offenders effectively.

Schedule A

Performance Measures/Scope of Work

Goal: Provide comprehensive SFST training to all patrol officers

Activity: **Conduct Standardized Field Sobriety Test (SFST) training sessions** for all officers, ensuring they are equipped to evaluate alcohol and drug impaired drivers effectively.

a. Timeline: Quarterly training sessions over 12 months, starting in Month 1. Schedule training dates, secure POST-certified instructors, and notify personnel. Conduct one 8-hour POST-certified SFST session per month until all patrol officers are trained or re-certified.
b. Quantitative Measurement: Certify 100% of patrol officers (approx. 50 officers) in SFST by the end of the grant period.
c. Justification: SFST certification ensures officers can accurately identify and document signs of alcohol impairment, leading to more effective enforcement and prosecution.
d. Goal: Enhance the department's capacity to detect drug-impaired drivers through DRE certification

Activity: **Train and certify 5 officers in Drug Recognition Expert (DRE)** protocols.

a. Timeline: Begin DRE certification process in Month 2, with completion by Month 9.
b. Quantitative Measurement: Increase the department's DRE-certified officers by 50% (from 5 to 10 officers).
c. Justification: With drug-impaired driving cases rising, having additional DRE-certified officers will improve detection, enforcement, and public safety outcomes.
d. Goal: Strengthen practical DUI enforcement skills through scenario-based training

Activity: **Conduct training sessions on legal updates**, report writing, and court testimony regarding thorough DUI investigations.

a. Timeline: Monthly sessions over the first 6 months, starting in Month 1.
b. Quantitative Measurement: Ensure 100% of officers receive updated legal training and achieve a 20% reduction in court dismissals due to procedural errors.
c. Justification: Accurate and comprehensive reporting ensures successful prosecutions, contributing to deterrence and accountability.

Goal: Increase public awareness and reduce impaired driving incidents

a. Quantitative Measurement: **Conduct at least 3 outreach events and 4 DUI checkpoints**, aiming for a 10% reduction in DUI-related incidents compared to the previous year.
b. Justification: Community education and high-visibility enforcement deter impaired driving, fostering a safer community.

Goal: Conduct additional DUI saturation patrols and checkpoints (1. Reduce alcohol- and drug-impaired driving incidents through high-visibility enforcement. 2. Increase public awareness and deterrence by regularly conducting checkpoints in high-risk areas. 3. Gather data to analyze DUI trends, improve deployment strategies, and justify future funding or resource allocation. 4. Provide a practical setting for officers to apply DUI detection skills, including SFSTs, under supervision.)

Activity: **Increase the frequency of DUI saturation patrols and checkpoints** to target high-risk times and locations for impaired driving.

a. Timeline: Monthly saturation patrols and monthly DUI checkpoints, beginning in Month 1. (1. Identify high DUI-incident locations based on historical data. 2. Schedule a minimum of 4 DUI checkpoints over the next 12 months strategically scheduling holiday weekends and high-traffic nights. 3. Notify public per state law. 4. Include field evaluation of SFST performance; collect and review data on arrests and stops. 5. Analyze data from prior checkpoints. 6. Adjust deployment strategy or checkpoint frequency based on results and feedback.)
b. Quantitative Measurement: Conduct 12 DUI saturation patrols and 12 DUI checkpoints over the grant period, reducing DUI-related incidents by 15%.
c. Justification: High-visibility enforcement through saturation patrols and checkpoints serves as a powerful deterrent against impaired driving, directly reducing collisions and fatalities.

Schedule A

Goal: Purchase necessary equipment to enhance DUI enforcement and training.

Activity: **Procure a dedicated traffic patrol unit** equipped with code 3 lights and siren, portable breath testing devices, specialized lighting equipment for checkpoints, and training materials for SFST and DRE programs.

a. Timeline: Equipment acquisition completed by Month 4.
b. Quantitative Measurement: Acquire 1 patrol unit, 15 portable breath testing devices, 5 sets of checkpoint lighting equipment, and training materials to support 100% of officers.
c. Justification: Proper equipment is essential for accurate and efficient DUI detection, enforcement, and training. Portable breath testing devices expedite on-site evaluations, while lighting equipment ensures safe and effective checkpoint operations.

Summary of Impact: These goals and objectives, including officer training, public outreach, high-visibility enforcement, and necessary equipment acquisition, directly address Huntington Park's impaired driving challenges. Together, they provide a robust strategy to reduce DUI/DUID incidents, improve enforcement efficiency, and enhance public safety.

Project Performance Evaluation

The effectiveness of the project will be evaluated using a combination of quantitative and qualitative data collection methods, along with a robust communication plan to share results with both internal and external stakeholders. Quantitative data will include metrics such as the number of DUI-related traffic incidents, arrests, and collisions before and after project implementation to assess reductions. Baseline data will be collected from the 12 months preceding the project, with monthly and quarterly tracking during the implementation period. Additional metrics will include the number of checkpoints and saturation patrols conducted, DUI/DUID arrests made during these operations, and the number of officers certified in Standardized Field Sobriety Testing (SFST) and Drug Recognition Expert (DRE) protocols. Prosecution outcomes, such as DUI/DUID conviction rates and reductions in dismissals due to procedural errors, will also be monitored.

Qualitative data will be gathered through post-training surveys to assess officers' confidence and preparedness in DUI enforcement, as well as feedback on the usefulness of training materials and acquired equipment. Community perceptions will be measured through surveys and focus groups to gauge the public's sense of safety and trust in the department's DUI enforcement efforts. Additionally, feedback from community organizations and legal partners will be collected to evaluate the effectiveness of outreach initiatives and court preparation strategies.

The communication plan will ensure transparency and keep stakeholders informed of the project's progress and impact. Internally, the department will share monthly progress reports during leadership meetings and provide regular briefings and newsletters to officers. Externally, updates will be shared with the public through quarterly reports published on the department's website and social media platforms, along with public safety meetings to present outcomes and gather feedback. Partner organizations and legal entities will receive detailed reports to highlight collaborative achievements. To fulfill grantor requirements, comprehensive mid-project and final reports will be submitted, featuring statistical data, success stories, and testimonials to demonstrate the project's impact.

Short-term outcomes of the project include certifying officers in SFST and DRE protocols, reducing procedural errors, and conducting successful checkpoints and patrols. Long-term outcomes aim to achieve a 10-15% reduction in DUI-related incidents and enhance community trust in the department's enforcement efforts. This evaluation and communication strategy will provide clear evidence of the project's effectiveness and its positive impact on public safety in Huntington Park.

Schedule A

Program Sustainability

The Huntington Park Police Department has developed a sustainable plan to reduce reliance on future grant funding by integrating project activities into the department's standard operations and leveraging alternative funding sources. The plan focuses on enhancing internal capacity, building community partnerships, and prioritizing cost-effective strategies to ensure the continued success of DUI enforcement and prevention efforts.

This plan ensures that the DUI enforcement and prevention initiatives established through the grant will continue to impact the community positively, even if grant funds are reduced or unavailable in the future. By building internal capacity, optimizing resource allocation, and promoting community collaboration, the Huntington Park Police Department is committed to maintaining public safety and reducing impaired driving long-term.

Administrative Support

The Huntington Park Police Department is well-positioned to successfully implement this project, leveraging its extensive administrative experience, skilled personnel, and physical resources. The department has a strong track record of managing local, state, and federal grants, including initiatives funded by the California Office of Traffic Safety (OTS). These grants have enabled the department to conduct DUI checkpoints, saturation patrols, and public awareness campaigns. With established protocols for compliance, timely reporting, fiscal accountability, and measurable outcomes, the department's grant management team consistently delivers results that meet or exceed funding requirements.

The department's experienced personnel are critical to the project's success. A senior officer with expertise in traffic enforcement and grant management will serve as the project manager, overseeing implementation and ensuring objectives are met on time and within budget. A dedicated training coordinator will organize SFST, DRE, and scenario-based training sessions, working closely with certified instructors to deliver effective and impactful programs. The DUI enforcement team, comprising highly trained officers with SFST and DRE certifications, will lead operational activities such as saturation patrols and checkpoints. Administrative staff will handle documentation, data collection, and grant reporting to maintain compliance, while a community outreach specialist will coordinate DUI prevention campaigns in collaboration with local organizations.

The department has the physical resources necessary to support the project. Training sessions will be conducted in well-equipped facilities with modern technology to enhance learning. If awarded, a new traffic enforcement patrol vehicle outfitted with advanced technology, including a mobile data terminal, will support enforcement activities. The grant will fund additional equipment, such as portable breath testing devices and specialized checkpoint lighting, which will complement the department's existing inventory. Furthermore, the department's robust technology infrastructure, including CAD/RMS and data analysis tools, will facilitate operational planning, data tracking, and reporting.

With its extensive grant experience, highly skilled personnel, and comprehensive physical resources, the Huntington Park Police Department is fully equipped to implement this project successfully. This strong administrative foundation will ensure accountability, operational efficiency, and the achievement of the project's goals to reduce impaired driving and enhance public safety.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
23377	Huntington Park Police Department	$500,000.00

Cost Category	Line Item Name	Total Cost to Grant
Other Direct Costs		
	Educational Supplies and Materials	$4,000.00
	DUI/DUID Vehicle – Outfitting	$145,000.00
	Checkpoint Supplies	$6,000.00
Category Sub-Total		**$155,000.00**
Personnel		
	SFST Training – Attend	$23,160.00
	DRE Training – Attend	$51,840.00
	DUI Checkpoint	$106,800.00
	DUI Saturation Patrol	$43,200.00
Category Sub-Total		**$225,000.00**
Travel		
	SFST Training - Attend Travel	$10,000.00
	DRE Training - Attend Travel	$5,000.00
Category Sub-Total		**$15,000.00**
Equipment		
	DUI/DUID Patrol Vehicle	$105,000.00
Category Sub-Total		**$105,000.00**

Grant Total	$500,000.00

Schedule B-1
Budget Narrative

Huntington Park Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

Other Direct Costs

Educational Supplies and Materials
$4,000.00
Educational Supplies and Materials
Items: SFST/DRE training packets, goggles, manuals, props
Total: $4,000

DUI/DUID Vehicle – Outfitting
$145,000.00
MDC - $3,000
Code 3 Emergency lights Equipment and Installation: $35,000
Motorola Radio: $12,000

Checkpoint Supplies
$6,000.00
Checkpoint Supplies and Materials
Items: Flashlights, safety vests, signs, cones, PBTs (2 units)
Cost Breakdown:
Flashlights & Vests: $2,000
Traffic Signs/Barriers: $3,000
PBT Devices (2 x $1,500): $3,000
Misc. Supplies: $2,000
Total: $6,000

Personnel

SFST Training – Attend
$23,160.00
SFST sessions to train 50 officers. Sessions are held outside regular hours and compensated at the overtime rate including benefits. 50 Officers x 8 hours x $180/hr = $23,160

DRE Training – Attend
$51,840.00
Four officers will attend DRE training. Rate includes overtime compensation with benefits.
4 Officers x 72 hours x $180/hr = $51,840

Schedule B-1
Budget Narrative

Huntington Park Police Department

Prior to engaging in grant-funded Saturation Patrols, DUI Checkpoints, or other enforcement activities in areas where the grantee does not have primary traffic jurisdiction, the grantee should consult with the agency having primary traffic jurisdiction.

DUI Checkpoint
$106,800.00
Each of the four checkpoints will be staffed with 10 officers, 10 non-sworn personnel, 1 sergeant and 1 lieutenant, working 9-hour shifts at overtime rates.

Staffing Per Checkpoint (4 total):
10 Officers @ $180/hr
5 Non-Sworn Staff @ $110/hr
1 Sergeant @ $228/hr
Shift Duration: 9 hours
Number of Checkpoints: 4
Cost Breakdown:
Officers: 10 x 9 hrs x $180 x 4 = $64,800
Non-Sworn: 5 x 9 hrs x $110 x 4 = $19,800
Sergeants: 1 x 9 hrs x $228 x 4 = $8,208
Total: $92,808

DUI Saturation Patrol
$43,200.00
Ten DUI saturation patrol operations. Each event includes 4 officers for a 6-hour overtime shift.
Number of Patrols: 10
Personnel per Patrol: 4 Officers
Duration: 6 hours
Rate of Pay: $180/hr (OT with benefits)
Total Cost:
10 x 4 x 6 x $180 = $43,200

Travel

SFST Training - Attend Travel
$10,000.00
Travel to and from Police Department to Training Facilities

DRE Training - Attend Travel
$5,000.00
Travel to and from Police Department to Training Facilities

Equipment

DUI/DUID Patrol Vehicle
$105,000.00
DUI/DUID Patrol Vehicle - 2025 Chevy Tahoe Police Package - Cost including tax and license: $95,000

REGULAR AGENDA

ITEM 1

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

RESOLUTION TO APPROVE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SENATE BILL 1 (SB1), THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution approving the Fiscal Year 2025-26 project list for Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017; and

2. Authorize staff to upload the resolution with the list of streets to the California Transportation Commission (CTC) website, CalSMART.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On April 28, 2017, the Governor signed Senate Bill 1 (SB1), Road Repair and Accountability Act of 2017, to address transportation funding shortfalls statewide. SB1 increases per gallon fuel excise taxes; increases diesel fuel sales taxes; increases vehicle registration fees; and provides for inflationary adjustments to tax rates in future years. SB1 established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund. Beginning in January 2018, the State Controller deposited funds generated from increased fuel taxes and vehicle registration fees into the RMRA. A portion of the RMRA funds is distributed monthly to the City for basic road maintenance, rehabilitation and critical safety projects on local streets and road systems.

SB1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. To be eligible for RMRA funding in Fiscal Year (FY) 2025-26, the City must adopt a resolution approving the list of projects to receive RMRA funding. Staff recommends that SB1 funding be applied towards the following streets in accordance with the City's needs and approved Pavement Management Program (PMP).

List of Streets for Repair and Rehabilitation from FY 25/26 Local Streets and Road Funding Program

1. Malabar St from Florence Av to Randolph St
2. Malabar St from Slauson Av to 52nd St
3. Middleton St from Florence Av to Randolph St
4. Belgrave Av from Alameda St to Santa Fe Av
5. Belgrave Av from Pacific Bl to Miles Av
6. Belgrave Av from Oak St to State St
7. Clarendon Av from Cottage St to Arbutus Av
8. Seville Av from Florence Av to 58th St
9. Bissell St from Florence Av to Gage Av
10. Hope St St from City Boundary to Salt Lake Av
11. Grand Av from City Boundary to Salt Lake Av
12. Olive St from City Boundary to Salt Lake Av
13. Broadway from City Boundary to Salt Lake Av

The next step following City Council approval and acceptance of the streets to be rehabilitated, SB1 funding guidelines require staff to submit the proposed project list and adopted resolution to the CTC Website, CalSMART. The City's estimated local maintenance (MOE) amount for FY 2025-26 is $1,137,529.

FISCAL IMPACT/FINANCING

Before the City receives Road Maintenance and Rehabilitation Account (RMRA) funds from the California State Controller for the fiscal year, it must submit an adopted project list to the California Transportation Commission (CTC) by **July 1, 2025**. This list must comply with **Streets and Highways Code Section 2034(a)(1)**.

The roadway projects listed are proposed to be funded through a combination of:

- **MOE funds**: $1,137,529
- **SB1 RMRA funds**: approximately $1,481,847
- **Highway Users Tax Account (HUTA) funds**: approximately $1,558,005

These totals, based on May 2025 estimates, amount to a combined funding of **$4,177,381**, made available through the Local Streets and Roads Funding Program. This use aligns with the intent outlined in **SHC Section 2030(a)** and the **2025 Local Streets and Roads Funding Program Reporting Guidelines**.
The **estimated total cost** for design, construction, and project oversight is **$4,100,000**. Once the design phase is completed, staff will return to City Council with a detailed budget for review and approval.

CONCLUSION

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

RICARDO REYES
City Manager

GERARDO LOPEZ
Director of Public Works

ATTACHMENT(S)

A. Resolution approving the Fiscal Year 2025-26 project list for Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017.

B. List of Project Street Segments.

ATTACHMENT "A"

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated (as of May 2025) $3,039,847 ($1,481,841 in RMRA and $1,558,005 in HUTA) funding in Fiscal Year 2025-26 from SB1; and

WHEREAS, this is the 9th year in which the City is receiving SB1 funding and it will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB1; and

WHEREAS, the City has undergone a robust public engagement process to ensure public input into our community's transportation priorities/project list; and

WHEREAS, the City used a Pavement Management System (Street Saver) to

develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB1 will help the City maintain and rehabilitate roads called out on the table below for this upcoming year and support the resurfacing of local and collector streets of similar projects in the future; and

WHEREAS, the 2020 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "good/at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a 65 PCI (Pavement Condition Index) condition; and

WHEREAS, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AS FOLLOWS:

SECTION 1. The City Council finds that all of the facts set forth in the Recitals of this Resolution are true and correct.

SECTION 2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2025-26 Road Maintenance and Rehabilitation Account (RMRA) revenues:

- Project Title: SB1 Street Enhancement Project FY 25-26
- Project Description: Design and construction of asphalt-concrete (AC) pavement restoration of local and collector roads, ADA upgrades to non-compliant ramps, curb & gutter removal and replacement, traffic loops, survey monuments and other appurtenances related to paving projects.
- Estimated Project Schedule:
    - Design:
        - Start: January 2026
        - Compeltion: June 2026

- Construction:
  - Start: September 2026
  - Completion: June 2027
- Estimated Project Useful Life: 15 years
- Project Location:

Street Names	From	To
1. Malabar St	Florence Av	Randolph St
2. Malabar St	Slauson Av	52nd St
3. Middleton St	Florence Av	Randolph St
4. Belgrave Av	Alameda St	Santa Fe Av
5. Belgrave Av	Pacific Bl	Miles Av
6. Belgrave Av	Oak St	State St
7. Clarendon Av	Cottage St	Arbutus Av
8. Seville Av	Florence Av	58th St
9. Bissell St	Florence Av	Gage Av
10. Hope St	City Boundary	Salt Lake Av
11. Grand Av	City Boundary	Salt Lake Av
12. Olive St	City Boundary	Salt Lake Av
13. Broadway	City Boundary	Salt Lake Av

PASSED, APPROVED, AND ADOPTED this 21st day of July 2025.

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the City's governing board at the meeting thereof held on this 21st day of July 2025.

_____

Arturo Flores, Mayor

Ayes: _____

Noes: _____

Abstained: _____

Absent: _____

ATTEST:

_____

Eduardo Sarmiento

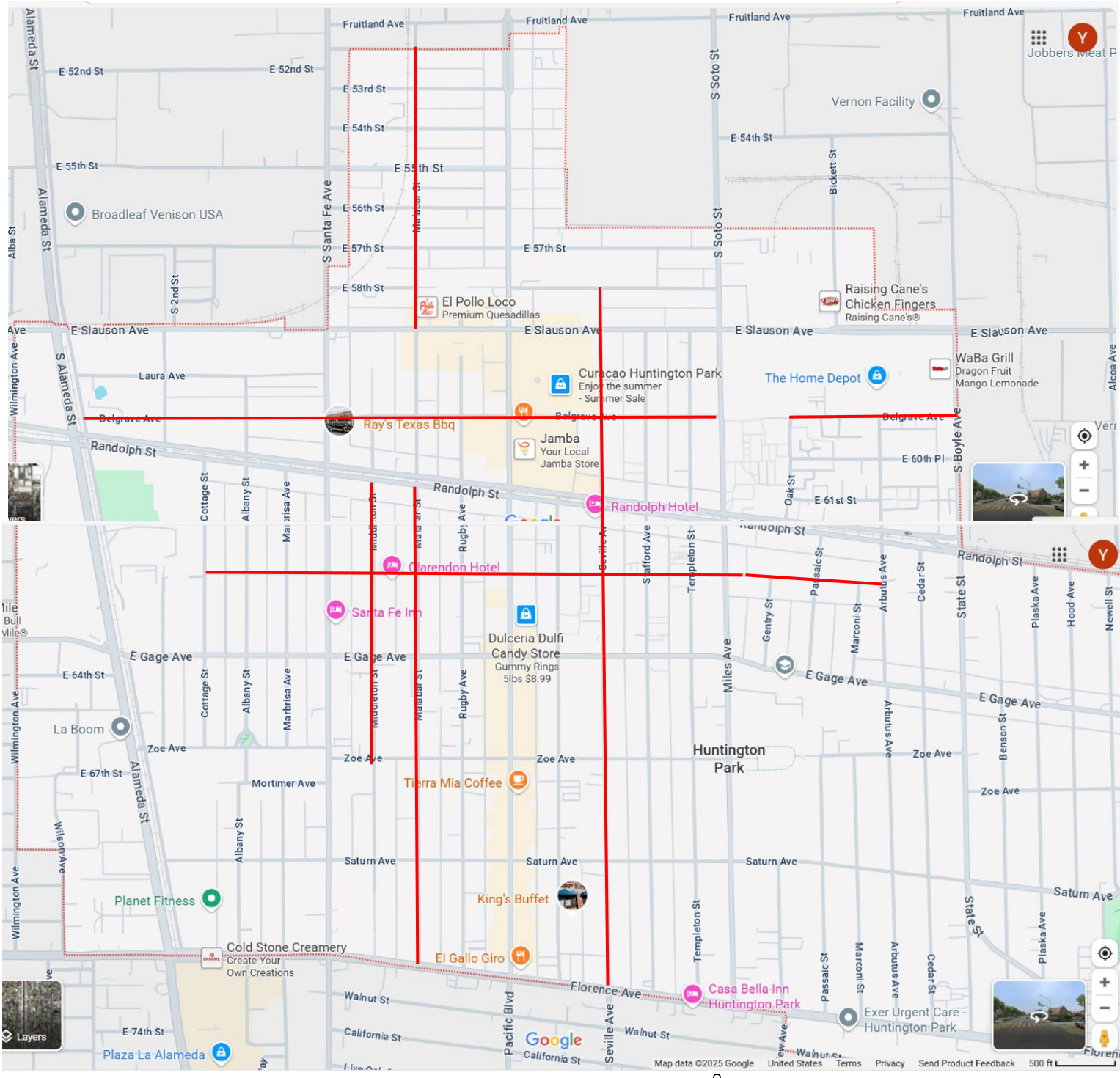
City Clerk

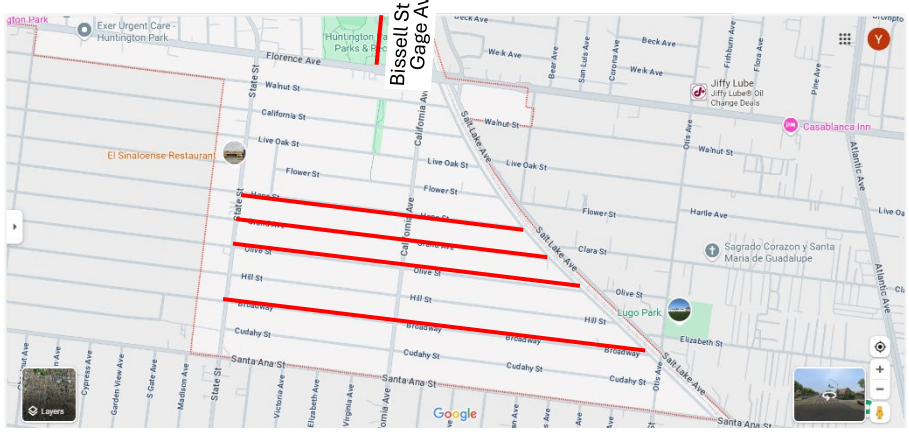
ATTACHMENT "B"

City of Huntington Park

List of Streets for Repair and Rehabilitation from FY 25/26 Local Streets and Road Funding Program

1. Malabar St from Florence Av to Randolph St
2. Malabar St from Slauson Av to 52nd St
3. Middleton St from Florence Av to Randolph St
4. Belgrave Av from Alameda St to Santa Fe Av
5. Belgrave Av from Pacific Bl to Miles Av
6. Belgrave Av from Oak St to State St
7. Clarendon Av from Cottage St to Arbutus Av
8. Seville Av from Florence Av to 58th St
9. Bissell St from Florence Av to Gage Av
10. Hope St St from City Boundary to Salt Lake Av
11. Grand Av from City Boundary to Salt Lake Av
12. Olive St from City Boundary to Salt Lake Av
13. Broadway from City Boundary to Salt Lake Av


Fruitland Ave
E 52nd St
E 53rd St
E 54th St
E 55th St
E 56th St
E 57th St
E 58th St
Alameda St
S Santa Fe Ave
S Soto St
Bickett St
Vernon Facility
Jobbers Meat P
Broadleaf Venison USA
El Pollo Loco
Premium Quesadillas
Raising Cane's Chicken Fingers
Raising Cane's®
E Slauson Ave
S Alameda St
Laura Ave
Curacao Huntington Park
Enjoy the summer
- Summer Sale
The Home Depot
WaBa Grill
Dragon Fruit
Mango Lemonade
Belgrave Ave
Ray's Texas Bbq
Jamba
Your Local
Jamba Store
S Boyle Ave
E 60th Pl
Randolph St
Randolph Hotel
E 61st St
Oak St
Cottage St
Albany St
Marbrisa Ave
Middleton St
Malabar St
Rugby Ave
Sanford Ave
Templeton St
Clarendon Hotel
Santa Fe Inn
Dulceria Dulfi
Candy Store
Gummy Rings
5lbs $8.99
E Gage Ave
E 64th St
Miles Ave
Gentry St
Pasaic St
Marconi St
Arbutus Ave
Cedar St
State St
Plaska Ave
Hood Ave
Newell St
Benson St
Wilmington Ave
La Boom
Zoe Ave
E 67th St
Mortimer Ave
Huntington Park
Tierra Mia Coffee
Wilson Ave
Saturn Ave
Planet Fitness
King's Buffet
Cold Stone Creamery
Create Your
Own Creations
El Gallo Giro
Florence Ave
Casa Bella Inn
Huntington Park
Exer Urgent Care -
Huntington Park
Walnut St
California St
E 74th St
Plaza La Alameda
Pacific Blvd
Seville Ave
Google
Map data ©2025 Google
United States
Terms
Privacy
Send Product Feedback
500 ft
Layers


Bissell St To
Gage Av
Florence Ave
Walnut St
California St
Live Oak St
Flower St
Olive St
Hill St
Broadway
Cudahy St
Santa Ana St
Salt Lake Ave
El Sinaloense Restaurant
Jiffy Lube
Casablanca Inn
Sagrado Corazon y Santa
Maria de Guadalupe
Lugo Park
Google
Layers

ITEM 2

CITY OF HUNTINGTON PARK

Community Development Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION MANAGEMENT CONTRACT TO BEDROCK GROUP INC. FOR CIP 2024-01 EMERGENCY OPERATIONS CENTER (EOC)

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Award contract to Bedrock Group Inc. for the construction of CIP 2024-01 Emergency Operations Center as a responsive and responsible bidder for a not-to-exceed amount of $2,000,000;

2. Authorize the City Manager to execute the PSA.

BACKGROUND

The City of Huntington Park is moving forward with the rehabilitation and modernization of its Emergency Operations Center (EOC), located in the Annex Building adjacent to the Police Department. The EOC plays a critical role in managing local emergencies and coordinating regional disaster response efforts.

To support this effort, the Huntington Park Police Department secured a $1,000,000 grant to initiate the facility upgrade. The project will address significant deficiencies in the current facility by upgrading the space to meet modern standards for incident command, ADA accessibility, health and safety, fire codes, and operational readiness. Proposed improvements include interior reconfiguration, creation of breakout and secure staff areas, communications and electrical system upgrades, HVAC improvements, security enhancements, and new furnishings and equipment.

To ensure timely and professional project delivery, the City issued a Request for Proposals (RFP) for construction management services. Bedrock Group Inc. was the sole proposal received. Based on qualifications, relevant experience, and understanding of the project scope staff recommend moving forward with Bedrock Group Inc.

FISCAL IMPACT

The total project cost is estimated at $2,300,000 which includes a 15% contingency of $300,000. This amount will be covered using a combination of grant funds, ARPA funds, and public funds. Staff recommend awarding the contract to Bedrock Group, Inc. as the lowest responsive and responsible bidder for not to exceed amount of $2,000,000

CONCLUSION

Upon Council's direction, staff will proceed with actions as directed.

Respectfully submitted,



RICARDO REYES
City Manager



GERRY LOPEZ
Public Works Director

ATTACHMENT(S):

A. Draft Professional Services Agreement for Bedrock Group Inc.
B. Bedrock Group proposal

ATTACHMENT "A"

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this **16th day of June 2025** (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a municipal corporation ("CITY") and Bedrock Group, Inc Hereinafter, "CONTRACTOR"). For the purposes of this Agreement CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONTRACTOR agree as follows:

I. ENGAGEMENT TERMS

1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONTRACTOR agrees to perform the services and tasks set forth in **Attachment "B"** (hereinafter referred to as the **"Scope of Services"**). CONTRACTOR further agrees to furnish to CITY all labor, tools, supplies, equipment, services, tasks, and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Services. For the purposes of this Agreement, the services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."

1.2 TERM: This Agreement shall commence on **July 1, 2025, to June 30, 2026**. It is the CONTRACTOR'S responsibility to request an extension at least (60) days in advance of the expiration of the term of the Agreement. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause.

1.3 COMPENSATION:

A. CONTRACTOR shall perform the various services and tasks set forth in the **Scope of Services Attachment "B"**

B. Section 1.3(A) notwithstanding, CONTRACTOR'S total compensation during the Term of this Agreement or any extension term shall not exceed the budgeted aggregate sum of **$2,661,089.65** (hereinafter, the "Not-to-Exceed Sum") unless such added expenditure is first approved by the CITY acting in consultation with the City Manager and the Director of Finance. In the event CONTRACTOR'S charges are projected to exceed the Not-to- Exceed Sum prior to the expiration of the Term or any single extension term, CITY may suspend CONTRACTOR'S performance pending CITY approval of any anticipated expenditures more than the Not-to-Exceed Sum or any other CITY-approved amendment to the compensation terms of this Agreement.

1.4 PAYMENT OF COMPENSATION: Following the conclusion of each calendar month, CONTRACTOR shall submit to CITY an itemized invoice indicating the services and tasks performed during the recently concluded calendar month, including services and tasks performed. If the amount of CONTRACTOR'S monthly compensation is a function of hours worked by CONTRACTOR'S personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within **forty-five (45) calendar days** of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within **forty-five (45) calendar days** of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

1.5 ACCOUNTING RECORDS: CONTRACTOR shall maintain complete and accurate records concerning all matters covered under this Agreement during and for three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities. The City shall own all accounting records maintained by the CONTRACTOR.

1.6 ABANDONMENT BY CONTRACTOR: In the event CONTRACTOR ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks, and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs, or additional expenses which CITY may incur because of CONTRACTOR'S cessation or abandonment.

II. PERFORMANCE OF AGREEMENT

2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager and Interim Director of Community Development (hereinafter, the "CITY Representatives") to act as its representatives for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONTRACTOR shall not accept directions or orders from any person other than the CITY Representatives or their designee.

2.2 CONTRACTOR REPRESENTATIVE AND CONTACT INFORMATION:
CONTRACTOR hereby designates or designee to act as its representative for the performance of this Agreement (hereinafter, "CONTRACTOR Representative"). CONTRACTOR Representative shall have full authority to represent and act on behalf of the CONTRACTOR for all purposes under this Agreement. CONTRACTOR Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this

Agreement. Notice to the CONTRACTOR Representative shall constitute notice to CONTRACTOR.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONTRACTOR agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONTRACTOR shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONTRACTOR represents, acknowledges and agrees to the following:

A. CONTRACTOR shall perform all Work skillfully, competently and to the highest standards of CONTRACTOR'S profession.

B. CONTRACTOR shall perform all Work in a manner reasonably satisfactory to the CITY.

C. CONTRACTOR shall comply with all applicable federal, state and local laws and regulations, including the conflict-of-interest provisions of Government Code section 1090 and the Political Reform Act (Government Code section 81000 *et seq*.);

D. CONTRACTOR understands the nature and scope of the Work to be performed under this Agreement as well as all schedules of performance.

E. All of CONTRACTOR'S employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONTRACTOR; and

F. All of CONTRACTOR'S employees and agents (including but not limited SUB-CONTRACTOR) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONTRACTOR shall perform, at CONTRACTOR'S own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONTRACTOR'S failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONTRACTOR'S employees, agents, and SUB-CONTRACTOR. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period authorized by the CITY Representatives in writing and in their sole and absolute discretion. The Parties acknowledge and agree that CITY'S acceptance of any work performed by CONTRACTOR or on CONTRACTOR'S behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand, and agree that CITY has relied upon the foregoing representations of CONTRACTOR, including but not limited to the representation that CONTRACTOR possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently, and to the highest standards of CONTRACTOR'S profession.

2.5 ASSIGNMENT: The skills, training, knowledge, and experience of the CONTRACTOR are

material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONTRACTOR or on behalf of CONTRACTOR in the performance of this Agreement. In recognition of this interest, CONTRACTOR agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONTRACTOR'S duties or obligations under this Agreement without the prior written consent of CITY. In the absence of CITY'S prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work shall be performed by the CONTRACTOR or under CONTRACTOR'S strict supervision. CONTRACTOR will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONTRACTOR on an independent CONTRACTOR basis and not as an employee. CONTRACTOR reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONTRACTOR'S competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONTRACTOR are not employees of CITY and shall always be under CONTRACTOR'S exclusive direction and control. CONTRACTOR shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONTRACTOR shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONTRACTOR, a threat to persons or property, or if any of CONTRACTOR'S officers, employees, agents, or SUBCONTRACTOR fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, or SUB-CONTRACTOR shall be promptly removed by CONTRACTOR and shall not be reassigned to perform any of the Work.

2.8 COMPLIANCE WITH LAWS: CONTRACTOR shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONTRACTOR'S compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements.

2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, CONTRACTOR, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

2.10. INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONTRACTOR and all people retained or employed by CONTRACTOR are, and shall at all times remain, wholly independent CONTRACTOR and are not officials, officers,

DRAFT

employees, departments or subdivisions of CITY. CONTRACTOR shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONTRACTOR and SUB-CONTRACTOR. CONTRACTOR and all persons retained or employed by CONTRACTOR shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt, or liability of any kind on behalf of, or against, CITY, whether by CONTRACTOR or otherwise, unless such authority is expressly conferred to CONTRACTOR under this Agreement or is otherwise expressly conferred by CITY in writing.

III. INSURANCE

3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, the CONTRACTOR will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONTRACTOR shall procure and maintain the following insurance coverage, at its own expense:

A. Commercial General Liability Insurance: CONTRACTOR shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars ($1,000,000.00) per occurrence and Two Million Dollars ($2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and CONTRACTOR dual liability.

B. Automobile Liability Insurance: CONTRACTOR shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than Two Million Dollars ($2,000,000.00) per accident for bodily injury and property damage.

C. Workers' Compensation Insurance / Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both CONTRACTOR and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONTRACTOR in the course of carrying out the Work contemplated in this Agreement.

3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of Best's Insurance Guide, have an A.M. Best's rating of no less than A: VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

DRAFT

3.4 PRIMACY OF CONTRACTOR'S INSURANCE: All policies of insurance provided by CONTRACTOR shall be primary to any coverage available to CITY or CITY'S elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY'S elected or appointed officials, officers, employees, agents or volunteers shall be more than CONTRACTOR'S insurance and shall not contribute with it.

3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR officers, employees, agents, CONTRACTOR or SUB-CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY.

3.6 VERIFICATION OF COVERAGE: CONTRACTOR acknowledges, understands and agrees, that CITY'S ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY'S financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONTRACTOR warrants represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf and shall be on forms provided by the CITY if requested**. All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to the CONTRACTOR'S commencement of any work or any of the Work. Upon CITY'S written request, CONTRACTOR shall also provide CITY with certified copies of all required insurance policies and endorsements.

IV. INDEMNIFICATION

4.1 The Parties agree that CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of CONTRACTOR'S commitment to indemnify, defend and protect CITY as set forth herein.

4.2 To the fullest extent permitted by law, CONTRACTOR shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR'S performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement.

4.3 CITY shall have the right to offset against the amount of any compensation due CONTRACTOR under this Agreement any amount due CITY from CONTRACTOR as a result of CONTRACTOR'S failure to pay CITY promptly any indemnification arising under this Article and related to CONTRACTOR'S failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

4.4 The obligations of the CONTRACTOR under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to CITY and CITY'S elected and appointed officials,

DRAFT

officers, employees, agents and volunteers.

4.5 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required herein, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR'S, SUB-CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY'S choice.

4.6 CITY does not, and shall not, waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V. TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONTRACTOR a minimum of five (5) calendar day's prior written notice of CITY'S intent to terminate this Agreement. Upon such termination for convenience, CONTRACTOR shall be compensated only for those services and tasks which have been performed by CONTRACTOR up to the effective date of the termination. CONTRACTOR may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONTRACTOR to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONTRACTOR in connection with the performance of the Work. CONTRACTOR shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY'S written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY'S ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date

by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.

DRAFT

A. CONTRACTOR shall cure the following Events of Defaults within the following time periods:

i. Within three (3) business days of CITY'S issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY'S employees or agents with any information and/or written reports, documentation or work product which CONTRACTOR is obligated to provide to CITY or CITY'S employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or

ii. Within fourteen (14) calendar days of CITY'S issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

In addition to any other failure on the part of CONTRACTOR to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONTRACTOR shall include, but shall not be limited to the following: (i) CONTRACTOR'S refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONTRACTOR'S failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONTRACTOR'S and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary of involuntary; (v) CONTRACTOR'S refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY'S discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false, misleading or erroneous in any material respect.

B. CITY shall cure any Event of Default asserted by CONTRACTOR within forty-five (45) calendar days of CONTRACTOR'S issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY'S failure to timely pay any

DRAFT

undisputed sums to CONTRACTOR as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR'S Default Notice to CITY.

C. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR'S performance under this Agreement pending CONTRACTOR'S cure of any Event of Default by giving CONTRACTOR written notice of CITY'S intent to suspend CONTRACTOR'S performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY'S ability to suspend this Agreement as provided herein.

D. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

E. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:

    i. Upon written notice to CONTRACTOR, CITY may immediately terminate this Agreement in whole or in part;

    ii. Upon written notice to CONTRACTOR, CITY may extend the time of performance;

    iii. CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR'S breach of the Agreement or to terminate the Agreement; or

    iv. CITY may exercise any other available and lawful right or remedy.

    CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY'S exercise of its remedies under this Agreement.

F. In the event CITY is in breach of this Agreement, CONTRACTOR'S sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

DRAFT

5.4 SURVIVING ARTICLES, SECTIONS, AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

DRAFT

VI. MISCELLANEOUS PROVISIONS

6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONTRACTOR in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate, and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONTRACTOR shall require all SUB-CONTRACTORS working on behalf of CONTRACTOR in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate, and retain Documents and Data prepared or assembled by any CONTRACTOR as applies to Documents and Data prepared by CONTRACTOR in the performance of this Agreement.

6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONTRACTOR or provided for the performance of this Agreement are deemed confidential and shall not be disclosed by CONTRACTOR without prior written consent by CITY. CITY shall grant such consent if the disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONTRACTOR shall not use CITY'S name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

6.3 FALSE CLAIMS ACT: CONTRACTOR warrants and represents that neither CONTRACTOR nor any person who is an officer of, in a managing position with, or has an ownership interest in CONTRACTOR has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., section 3789 et seq. and the California False Claims Act, Government Code section 12650 et seq.

6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONTRACTOR:
Bedrock Group, Inc
2222 Foothill Blvd. Suite E531
La Cañada, CA 91011
Attn. Andre Haghrerdian, President
Phone: (818) 378-8865

CITY:
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255
Attn: Ricardo Reyes, City Manager
Phone: (323) 582-6161

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first-class postage prepaid and addressed to the Party at its applicable address.

DRAFT

6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate, or convenient to achieve the purposes of this Agreement.

6.6 SUBCONTRACTING: CONTRACTOR shall not SUB-CONTRACTOR any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. SUB-CONTRACTORS (including without limitation SUB-CONTRACTORS with Sub-CONTRACTOR'S), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.

6.7 CITY'S RIGHT TO EMPLOY OTHER CONTRACTOR: CITY reserves the right to employ other CONTRACTOR in connection with the various projects worked upon by CONTRACTOR.

6.8 PROHIBITED INTERESTS: CONTRACTOR warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid, nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

6.9 TIME IS OF THE ESSENCE: Time is of the essence for each provision of this Agreement.

6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, the venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, the venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the Party losing reasonable attorneys' fees and all other costs of such action.

6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.

6.13 NO THIRD-PARTY BENEFIT: There are no intended third-party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.

DRAFT

6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.

6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

6.16 AMENDMENT; MODIFICATION: No amendment, modification, or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.

6.17 CAPTIONS: The captions of the various articles, sections, and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.

6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written or entered into between CITY and CONTRACTOR prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.

6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterpart(s) shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONTRACTOR and the remaining two original counterparts shall be retained by CITY.

DRAFT

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF HUNTINGTON PARK:

_____
By: Ricardo Reyes
City Manager

Date:_____

BEDROCK GROUP, INC:

_____
By: Andre Haghrerdian,
President

Date: _____

APPROVED AS TO FORM:

_____
By: City Attorney

Dat

DRAFT

DRAFT

ATTACHMENT "B"

PROPOSAL

FOR

EMERGENCY OPERATION CENTER

FY 2024/2025
CIP PROJECT NO.: 2024/01

IN THE CITY OF HUNTINGTON PARK

TO THE CITY OF HUNTINGTON PARK, as AGENCY

In accordance with AGENCY's Notice Inviting Sealed Bids, the undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above-stated project as set forth in the Plans, Specifications, and contract documents therefor and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Plans, Specifications, Instructions to Bidders, and all other contract documents. If this proposal is accepted for award, BIDDER agrees to enter into a contract with AGENCY at the unit and/or lump sum prices set forth in the following Bid Schedule. BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to AGENCY of the guarantee accompanying this proposal. This bid may not be withdrawn within a period of sixty (60) days after the date of its proper opening by the City.

BIDDER understands that a bid is required for the entire work and that the estimated quantities set forth in the Bid Schedule are solely for the purpose of comparing bids, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed. THE AGENCY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amounts bid, unit prices shall govern over extended amounts, and words shall govern over figures.

If awarded the Contract, the undersigned further agrees that in the event of the BIDDER's default in executing the required contract and filing the necessary bonds and insurance certificates within ten working days after the date of the AGENCY's notice of award of contract to the BIDDER, the proceeds of the security accompanying this bid shall become the property of the AGENCY and this bid and the acceptance hereof may, at the AGENCY'S option, be considered null and void.

BID PROPOSAL FOR
EMERGENCY OPERATION CENTER

FY 2024/2025
CIP PROJECT NO.: 2024/01

IN THE CITY OF HUNTINGTON PARK

The undersigned declares that he/she has carefully examined the location of the proposed work, that he/she has examined the specifications and read the accompanying instructions to bidders, and hereby proposes to do all the work in accordance with said specifications for the amounts set forth below:

Construct improvements as reiterated above, located in the City of HUNTINGTON PARK, California, in accordance with the specifications for the unit price set forth in the following items:

Base Bid

Item No.	Item Description	Qty.	Unit	Amount
1	Mobilization And Demobilization %3			$78,000.00
	Demo Phase			
1	Remove All Existing Toilet And Restroom Equipment And Miscellaneous Accessories.	1	LS	$29,000.00
2	Demolish And Remove All Existing Designated Walls Per Demolition Plan.	1	LS	$98,000.00
3	Remove All Existing Plumbing Fixtures And Accessories And Restroom Signs.	1	LS	$21,000.00
4	Remove Existing Countertop & Cabinetry, Including Sink.	14	EA	$21,000.00
5	Remove With Care All Windows & Air Conditioning Window, Repair And Prepare To Receive New Window.	18	EA	$54,000.00
6	Demolish Existing Flooring Tiles.	4600	SQ	$45,800.00
7	Remove Existing Vents And Weld Shut At Roof As Needed.	1	LS	$19,000.00
8	Remove All Exposed Utilities In Remaining Walls.	1	LS	$15,000.00
9	Demolish Designated Area Of The Wall. Patch And Repair, Prepare To Receive New Door And Windows.	1	LS	$18,000.00
10	Remove All Existing Toilet Doors, Partitions, And Hardware.	5	EA	$18,000.00
11	Remove With Care All Existing Doors, Repair, And Prepare The Door Frame To Install New Doors.	30	EA	$25,000.00
12	Relocate Existing Electrical Panels As Needed To Avoid New Cabinetry.	1	EA	$17,500.00
13	Demolish And Remove Designated Wall Tiles Per Construction.	436	SF	$6,540.00

14	Remove Any Office/Misc. Equipment And Furniture Through Remodel Area.	1	LS	$3,000. 00
15	Remove Restroom Doors.	2	EA	$3,000. 00
16	Remove Any Exposed Equipment & Plumbing Lines.	1	LS	$6,000. 00
17	Remove All Existing Wall Gyp Board & Chair Rail Lumber Trim Throughout Remodel Area.	1	LS	$80,000. 00
18	Remove Existing Doors ,Patch And Repair And Fill The Damage Area Of The Walls.	1	LS	$5,000. 00
19	Remove All Existing Light Fixtures.	46	EA	$18,000. 00
20	Remove All Existing Designated Gyp. Board	4600	SF	$21,000. 00
21	Remove All Existing Gyp.Board Ceiling Drop.	73	SF	$2,000. 00
22	Remove Existing acoustical ceiling tile & Gyp. Board.	450	SF	$9,000. 00
23	All Exterior Light Fixtures To Remain Intact, Protect In Place.	1	EA	$1,000. 00
24	Remove All Existing HVAC Registers, Diffusers, & Ducts To Receive New HVAC System.	1	LS	$36,000. 00
25	Remove All Exhaust Fans	1	LS	$4,000. 00
26	Demolish The Existing Stairs And Infrastructure Per The Demolition Plan.	1	LS	$36,000. 00
27	Relocate Electrical Sign And Equipment	1	LS	$10,000. 00
	Construction Phase			
1	Furnish And Install All Existing Toilet And Restroom Equipment And Miscellaneous Accessories.	35	EA	$45,000. 00
2	Build A New Armory Interior Wall Core 44 Magnum Security.	600	SF	$60,000. 00
3	Build A New Interior Partition Wall 5/8" Gyp. Board Over Single Wood Framing Patch, Repair All Existing And	18000	SF	$236,000. 00

	New Walls Prepare To Receive New Paint. Per Finish Schedule			
4	Furnish And Install New Two Sided Drawers Per Manufactures Specifications.	1	LS	$9,000.00
5	Install CMU Infill In Existing Window Opening.	1	EA	$13,000.00
6	Patch And Repair Concrete Infill Over Plumbing And Sewer At Removed Toilet, Prepare To Receive New Finish.	1	LS	$12,000.00
7	Furnish And Install All New Flooring Per Finish Schedule.	4600	SF	$112,000.00
8	Install New Windows Throughout The Entire Building Per Window Schedule.	18	EA	$64,000.00
9	Install All New Plumbing Fixtures And Accessories.	1	LS	$90,000.00
10	Furnish And Install New Countertop And Cabinetry, Including Sink.	1	LS	$72,000.00
11	Furnish And Install New Tactile Exit Sign Per Details.	1	EA	$6,000.00
12	Furnish And Install New Door Per Door Schedule And Construction Plan.	1	EA	$4,000.00
13	Furnish And Install All Designated Wall Tiles Per the Construction Plan.	436	SF	$21,800.00
14	Furnish And Install New Electrical Panel.	1	LS	$28,000.00
15	Install New Gypsum Board Ceiling, Patch, Prepare To Receive A New Finish And Paint Per Finish Schedule And Legend.	395	SF	$16,000.00
16	Furnish And Install New Lighting Fixtures Per the Electrical Plan.	62	EA	$84,400.00
17	Furnish And Install All New HVAC, Diffusers & Ducts, Per Mechanical Plan.	1	LS	$165,000.00
18	Illuminate Exit Sign W/Battery Back-Up, Furnish And Install New Emergency Egress Lighting Sign.	2	EA	$6,000.00

19	Furnish And Install New Armory Hard Ceiling.	205	SF	$10,250.00
20	Install New Suspended Tile and Grid Ceiling.	4000	SF	$109,000.00
21	Replace Fans with New.	2	EA	$9,000.00
22	Cameras At Premier of Building And Interior Hallways.	3	EA	$4,500.00
23	Install Led Ceiling Mounted Lighting,Per Electrical Plans.	16	EA	$16,000.00
24	Furnish And Install All Exterior Lighting Fixtures Per Electrical Plan.	1	EA	$1.00
25	Furnish And Install New ADA Directional Sign Per Construction Plans.	2	EA	$1,200.00
26	Construction Of New Stairs Per Construction Plan.	1	LS	$70,000.00
27	Construction Of Proposed Location For New Generator And Equipment Included All Wiring And Labor And Structure with New Generator	1	LS	$350,000.00
	Contingency At 15%			$342,098.65
Total Base Bid Schedule (In Figures)				$2,661,089.65

TOTAL AMOUNT BID IN WORDS:

Two million six hundred sixty one thousand eighty nine dollars & 65/100 Dollars

Bidder's Signature

President
Title

Bedrock Group, Inc.
Company Name

The total contract period for this project is 100 WORKING DAYS from the effective date of the Notice-to-Proceed to be issued by the City.

DESIGNATION OF SUBCONTRACTORS

BIDDER proposes to subcontract certain portions of the work, which are in excess of one-half of one percent of the bid, and to procure materials and equipment from suppliers and vendors as follows:

NAME, ADDRESS, LICENSE NO., AND PHONE NUMBER OF SUBCONTRACTORS, SUPPLIERS, AND VENDORS	PORTION OF WORK, MATERIALS, OR EQUIPMENT
Fava Plumbing Lic# 1097826 818-425-0165 Panorama City, CA	Plumbing
S&A Mechanical Lic #495977 818-823-3232 2147 Rimcrest, Glendale, CA	HVAC
Logic, Inc. 1-800-588-1838 13601 Bassett St, Valley Glen, CA Lic #885209	Electrical

Prior to award of contract, Contractor shall submit a list of suppliers and vendors, in writing, to the City Engineer.

REFERENCES

The following are the names, addresses, and telephone numbers for three public agencies for which BIDDER has performed similar work within the past two years:

1. City of Carson 701 E. Carson St., Carson, CA
Name and Address of Agency

Raymond Velasco 562-645-3699
Name and telephone number of person familiar with project

1,858,000 Renovation of Park 8/30/24
Contract amount Type of work Date completed

2. 1305 2nd street / City of Santa Monica 1305 2nd St, Santa Monica CA
Name and Address of Agency

Nima Zadeh 310-488-3806
Name and telephone number of person familiar with project

3,900,000 Renovation of 5-story Bldg. 12/10/21
Contract amount Type of work Date completed

3. City of Glendale / Homenetmen 613 E. Broadway
Name and Address of Agency Community Ctr Glendale, CA

Tamar Kabanjian 818-937-7402
Name and telephone number of person familiar with project

1,300,000 Renov of Community Ctr. 4/30/24
Contract amount Type of work Date completed

The following are the names, addresses, and telephone numbers of all brokers and sureties from whom BIDDER intends to procure insurance and bonds:

Pacific Trade Insurance / Mike Grodino
5067 Muir Ave, San diego, CA 92107 619-795-6530

Assured Partners / Aaron Fosberg / Jodie Doner
196 S. Fur Street, Ventura, CA 805-585-6788

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE

BIDDER certifies that in all previous contracts or subcontractors, all reports which may have been due under the requirements of any AGENCY, State, or Federal equal employment opportunity orders have been satisfactorily filed, and that no such reports are currently outstanding.

ADA and Title VI/Non-Discrimination. The selected proposer and his/her agents or employees, subcontractors, or any agent must comply with all federal and State statutes and regulations relating to ADA and Title VI/Non-discrimination.

AFFIRMATIVE ACTION CERTIFICATION

BIDDER certifies that affirmative action has been taken to seek out and consider minority business enterprises for those portions of the work to be subcontracted, and that such affirmative actions have been fully documented, that said documentation is open to inspection, and that said affirmative action will remain in effect for the life of any contract awarded thereunder. Furthermore, BIDDER certifies that affirmative action will be taken to meet all equal employment opportunity requirements of the contract documents.

NON-COLLUSION DECLARATION

The undersigned declares:

This Agreement is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal submitted by the Contractor is genuine and not collusive or sham. The Contractor has not directly or indirectly induced or solicited any other entity to put in a false or sham bid or proposal. The Contractor has not directly or indirectly colluded, conspired, connived, or agreed with any other entity or anyone else to put in a sham bid or proposal, or to refrain from submitting such bid or proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid or proposal price of the Contractor or any other entity, or to fix any overhead, profit, or cost element of the bid or proposal price, or of that of any other entity. All statements contained in the bid or proposal submitted by Contractor are true. The Contractor has not, directly or indirectly, submitted his or her bid or proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid or proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that this declaration is executed on 6/2/25 [date], at La Canada [city], CA [state].".

Signed: _____

Print name and title: Andre Haghverdian/ President

CONTRACTOR: Bedrock Group, Inc.

BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Bidder's Name Bedrock Group, Inc.

Business Address: 2222 Foothill Blvd., Suite ES31

La Canada, CA 91011

Telephone 818-378-8865

State Contractor's License No. and Class: 1012968 A, B, C-27, C-51

Original Date Issued 2/8/16 Expiration Date 4/30/26

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest in this proposal:

None.

The date of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal is as follows:

None.

All current and prior DBA's, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows:

None.

IN WITNESS WHEREOF, BIDDER executes and submits this proposal with the names, title, hands, and seals of all forenamed principals this 2nd day of June, 2025

BIDDER Bedrock Group, Inc.

2222 Foothill Blvd., Suite E531

La Canada, CA 91011

Andre Haghverdian/President

The undersigned declares under penalty of perjury under the laws of the State of California that the representations made hereto are true and correct.

Signature of Contractor's Representative

Andre Haghverdian

Printed Name

President

Title

ELIZABETH AGHVINIAN
COMM. #2498889
Notary Public - California
Los Angeles County
My Comm. Expires Sep. 29, 2028

Subscribed and sworn to this 31st day of May, 2025.
by Andre Haghverdian
NOTARY PUBLIC Elizabeth Aghvinian

Note: The standard printed bid bond form of any bonding company acceptable to the City of Huntington Park may be used in lieu of the following approved sample bond form, provided the security stipulations protecting the City of Huntington Park are not in any way reduced by use of the surety company's printed standard form.

BIDDER'S VIOLATION OF LAW/SAFETY QUESTIONNAIRE

FOR

EMERGENCY OPERATION CENTER

FY 2024/2025
CIP PROJECT NO.: 2024/01
IN THE CITY OF HUNTINGTON PARK

In accordance with Government Code Section 14310.5, the BIDDER shall complete, under penalty of perjury, the following questionnaire.

QUESTIONNAIRE

Has the Bidder, any officer of the bidder or any employee of the Bidder who has a proprietary interest in the Bidder ever been disqualified, removed or otherwise prevented from bidding on or completing a Federal, State or local government project because of a violation of law or a safety regulation?

Yes_____ No✓_____

If the answer is yes, explain the circumstances in the space provided.

Note: The following is to be used in case cash, a cashier's check or a certified check accompanies the proposal.

PROPOSAL GUARANTEE
CASH, CASHIER'S CHECK, OR CERTIFIED CHECK

FOR

EMERGENCY OPERATION CENTER

FY 2024/2025
CIP PROJECT NO.: 2024/01

IN THE CITY OF HUNTINGTON PARK

Accompanying this proposal is a certified check, a cashier's check, or bidder's bond payable to the order of the City of HUNTINGTON PARK, or cash in the amount of 10% of highest Bid amount Dollars ($_____). The proceeds of the same shall become the property of said City if, in case this proposal shall be accepted by said City through the City Council, the undersigned shall fail to execute a contract, with and furnish the insurance and bonds required by the City of HUNTINGTON PARK within the specified time; otherwise, the same is to be returned to the undersigned as set forth in the Instructions to Bidders.

Bedrock Group, Inc.
Andre Haghverdian / President
Bidder

PROPOSAL GUARANTEE
BID BOND

FOR

EMERGENCY OPERATION CENTER

FY 2024/2025
CIP PROJECT NO.: 2024/01

IN THE CITY OF HUNTINGTON PARK

KNOW ALL MEN BY THESE PRESENTS that Bedrock Group, Inc., as BIDDER, and United Fire & Casualty Company, as SURETY, are held and firmly bound unto the City of Huntington Park, as AGENCY, in the penal sum of Ten Percent of Bid dollars ($10% of Bid), which is ten percent of the total amount bid by BIDDER to AGENCY for the above stated project, for the payment of which sum, BIDDER and SURETY agree to be bound, jointly and severally, firmly be these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that, whereas BIDDER is about to submit a bid to AGENCY for the above stated project, if said bid is rejected, or if said bid is accepted and a contract is awarded and entered into by BIDDER in the manner and time specified, then this obligation shall be null and void, otherwise it shall remain in full force and effect in favor of AGENCY.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals, this 28th day of May, 20 25.

BIDDER* _____
Bedrock Group, Inc. - 5023 Reynard Avenue La Crescenta, CA 91214 - (818)378-8885

SURETY* _____
United Fire & Casualty Company - 118 Second Avenue SE Cedar Rapids, Iowa 52407 - 800-655-7942
Jodie Lee Doner, Attorney-In-Fact

Subscribed and sworn to this_____day of_____, 20____. *Please see Notary Acknowledgment Attached

NOTARY PUBLIC _____

*Provide BIDDER/SURETY name, address and telephone number and the name, title, address and telephone number of authorized representatives.

Plz see attached Notary

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

On May 31st, 2025 before me Elizabeth Aghvinian, Notary Public

Personally appeared Andre Hashverdian

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are/ subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

ELIZABETH AGHVINIAN
COMM. #2498889
Notary Public - California
Los Angeles County
My Comm. Expires Sep. 29, 2028

NRO1 NRO1

Elizabeth Aghvinian
SIGNATURE OF NOTARY PUBLIC

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL
- ☐ CORPORATE

TITLES

- ☐ PARTNERS ☐ LIMITED ☐ GENERAL
- ☐ ATTORNEY IN FACT
- ☐ TRUSTEE(S)
- ☐ GUARDIAN/CONSERVATOR
- ☐ OTHER _____

SIGNER IS REPRESENTING
NAME OF PERSON(S) OR ENTITY

_____

DESCRIPTION OF ATTACHED DOCUMENT

Bid Bond For Emergency Operation Center

TITLE OR TYPE OF DOCUMENT

Two

NUMBER OF PAGES

DATE OF DOCUMENT

Jodie Lee Doner, Attorney-In-fact

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

"A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document."

State of: California

County of Ventura

On 5-28-25 before me, Emmanuel Brizuela, Notary Public,

personally appeared Jodie Lee Doner

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I Certify under PENALTY OF PERJURY under the laws of The State of California that the foregoing paragraph is true and correct.

EMMANUEL BRIZUELA
Notary Public - California
Ventura County
Commission # 2496599
My Comm. Expires Aug 5, 2028

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL

☐ CORPORATE OFFICER

TITLES(S)

☐ PARTNERS ☐ LIMITED

☐ GENERAL

☒ ATTORNEY-IN-FACT

☐ TRUSTEE(S)

☐ GUARDIAN/CONSERVATOR

☐ OTHER

SIGNER IS REPRESENTING:
NAME OF PERSON(S) OR ENTITY(IES)

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE

UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
CERTIFIED COPY OF POWER OF ATTORNEY
(original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

KEVIN P. REED, JESSICA GARCIA, AARON FOSBURG, JODIE LEE DONER, EMMANUEL BRIZUELA, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed $50,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted shall expire the 1st day of April, 2026 unless sooner revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 1st day of April, 2024

UNITED FIRE & CASUALTY COMPANY
UNITED FIRE & INDEMNITY COMPANY
FINANCIAL PACIFIC INSURANCE COMPANY

By: Kyanna M Saylor
Vice President

State of Iowa, County of Linn, ss:

On 1st day of April, 2024, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

Patti Waddell
Iowa Notarial Seal
Commission number 713274
My Commission Expires 10/26/2025

Patti Waddell
Notary Public
My commission expires: 10/26/2025

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 28th day of May, 2025.

By: Mary A Bertsch
Assistant Secretary,
UF&C & UF&I & FPIC

BP●A0045 122017

ITEM 3

CITY OF HUNTINGTON PARK

Communications and Community Relations Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT FOR NEIGHBORHOOD CANVASSING SERVICES FOR BROADBAND NEEDS ASSESSMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award a Professional Services Agreement (PSA) to The Principia Group, LLC, in an amount not-to-exceed $109,250.00, for neighborhood canvassing services to support the Broadband Needs Assessment component of the City's Broadband Project, to be funded through the CPUC Federal Funding Award; and

2. Authorize the City Manager to execute the Professional Services Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In 2021, the State of California established the Federal Funding Account (FFA) under the California Advanced Services Fund (CASF) to address the digital divide in underserved communities. Funded through the American Rescue Plan Act (ARPA), the FFA is administered by the California Public Utilities Commission (CPUC) to support the deployment of broadband infrastructure across the state.

On November 7, 2024, the CPUC awarded the City of Huntington Park a grant of $25,358,952 to construct middle- and last-mile broadband infrastructure. This investment represents a significant step forward in expanding equitable internet access for all residents, positioning the City as a regional leader in digital inclusion.

To ensure robust public participation and responsiveness to community needs, the City Council authorized an agreement on April 7, 2025, for the development and management of construction bidding documents associated with the broadband infrastructure project. As part of the City's comprehensive project delivery strategy, staff subsequently issued a

Request for Proposals (RFP) to procure Neighborhood Canvassing Services that would support a Broadband Needs Assessment and help guide implementation based on direct community input.

The initial RFP was posted on PlanetBids on April 15, 2025, notifying 266 vendors, with 19 firms downloading the solicitation. By May 8, 2025, the City Clerk received two proposals. On review, the City Council rejected both submissions and directed staff to re-advertise the RFP with clarifications to ensure alignment with project goals and requirements.

A revised RFP was published on June 4, 2025, notifying 250 vendors and resulting in seven downloads by prospective firms. Following a 24-hour extension, the City Clerk's Office received five proposals by the extended deadline of June 19, 2025.

The following is the ranking of proposals, commencing from the most responsive bid:

Proposals	Total Proposal Amount
The Principia Group, LLC.	$109,250
Southeast Community Development Corporation	$ 102,707/ $ 110,957
Alliance for a Better Community	No Amount Provided*
Global Urban Strategies, Inc.	No Amount Provided*
McCormick-Busse Inc.	No Amount Provided*

*Bid is not responsive to RFP requirements; a Fee Proposal was not included.

Of the two complete proposals submitted, staff determined that the proposal from The Principia Group, LLC, was the most responsive. The firm demonstrated relevant, community-centered experience in the Company Qualifications section, aligning well with the goals of the Broadband Project. Staff conducted the evaluation process to ensure the selected proposal was both responsive and responsible and met all requirements outlined in the RFP.

Proposals that failed to include a fee proposal were deemed incomplete and did not meet the submission criteria outlined in the RFP. Specifically, Item 8 on page 7 of the published RFP clearly states that a comprehensive Fee Proposal, including a detailed breakdown of costs, hourly rates, total project cost, and any reimbursable expenses, was required for consideration.

Staff conducted the evaluation process to ensure the selected proposal was both responsive and responsible and met all requirements outlined in the RFP. Based on this evaluation, staff recommends awarding the Neighborhood Canvassing Services contract to The Principia Group, LLC.

FISCAL IMPACT/FINANCING

The proposed contract with The Principia Group, LLC is for an amount not-to-exceed $109,250.00 and will be fully funded through the California Public Utilities Commission (CPUC) Federal Funding Account grant awarded to the City. All costs associated with this agreement are considered eligible and reimbursable under the terms of the CPUC grant. As such, no additional General Fund appropriation is required at this time.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

RICARDO REYES
City Manager

SERGIO INFANZON
Communications and Community Relations Director

ATTACHMENT(S)

A. Draft Professional Services Agreement
B. The Principia Group, LLC Proposal
C. Southeast Community Development Corporation Proposal
D. Alliance for a Better Community Proposal

E. Global Urban Strategies, Inc Proposal
F. McCormick-Busse Inc Proposal

ATTACHMENT "A"

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this **21st day of July, 2025** (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a municipal corporation ("CITY") and The Principia Group, LLC. Hereinafter, ("CONTRACTOR"). For the purposes of this Agreement CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONTRACTOR agree as follows:

I. ENGAGEMENT TERMS

1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONTRACTOR agrees to perform the services and tasks set forth in **Exhibit "A"** (hereinafter referred to as the **"Scope of Services"**). CONTRACTOR further agrees to furnish to CITY all labor, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."

1.2 TERM: This Agreement shall commence on **August 1, 2025, to October 31, 2025**. It is the CONTRACTOR'S responsibility to request an extension at least (60) days in advance of the expiration of term of the Agreement. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause.

1.3 COMPENSATION:

A. CONTRACTOR shall perform the various services and tasks set forth in the **Scope of Services Exhibit "A"**.

B. Section 1.3(A) notwithstanding, CONTRACTOR'S total compensation during the Term of this Agreement or any extension term shall not exceed the budgeted aggregate sum of **$109,250** (hereinafter, the "Not-to-Exceed Sum"), unless such added expenditure is first approved by the CITY acting in consultation with the City Manager and the Director of Finance. In the event CONTRACTOR'S charges are projected to exceed the Not-to-Exceed Sum prior to the expiration of the Term or any single extension term, CITY may suspend CONTRACTOR'S performance pending CITY approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other CITY-approved amendment to the compensation terms of this Agreement.

1.4 PAYMENT OF COMPENSATION: Following the conclusion of each calendar month, CONTRACTOR shall submit to CITY an itemized invoice indicating the services and tasks performed during the recently concluded calendar month, including services and tasks

performed. If the amount of CONTRACTOR'S monthly compensation is a function of hours worked by CONTRACTOR'S personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within **thirty (30) calendar days** of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within **forty-five (45) calendar day** of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

1.5 ACCOUNTING RECORDS: CONTRACTOR shall maintain complete and accurate records with respect to all matters covered under this Agreement during and for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities. The City shall own all accounting records maintained by the CONTRACTOR.

1.6 ABANDONMENT BY CONTRACTOR: In the event CONTRACTOR ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONTRACTOR'S cessation or abandonment.

II. PERFORMANCE OF AGREEMENT

2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager and Interim Director of Community Development (hereinafter, the "CITY Representatives") to act as its representatives for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONTRACTOR shall not accept directions or orders from any person other than the CITY Representatives or their designee.

2.2 CONTRACTOR REPRESENTATIVE AND CONTACT INFORMATION:
CONTRACTOR hereby designates or designee to act as its representative for the performance of this Agreement (hereinafter, "CONTRACTOR Representative"). CONTRACTOR Representative shall have full authority to represent and act on behalf of the CONTRACTOR for all purposes under this Agreement. CONTRACTOR Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this

DRAFT

Agreement. Notice to the CONTRACTOR Representative shall constitute notice to CONTRACTOR.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONTRACTOR agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONTRACTOR shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONTRACTOR represents, acknowledges and agrees to the following:

A. CONTRACTOR shall perform all Work skillfully, competently and to the highest standards of CONTRACTOR'S profession;

B. CONTRACTOR shall perform all Work in a manner reasonably satisfactory to the CITY;

C. CONTRACTOR shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code section 1090 and the Political Reform Act (Government Code section 81000 *et seq*.);

D. CONTRACTOR understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;

E. All of CONTRACTOR'S employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONTRACTOR; and

F. All of CONTRACTOR'S employees and agents (including but not limited SUB-CONTRACTOR) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONTRACTOR shall perform, at CONTRACTOR'S own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONTRACTOR'S failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONTRACTOR'S employees, agents, and SUB-CONTRACTOR. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and in their sole and absolute discretion. The Parties acknowledge and agree that CITY'S acceptance of any work performed by CONTRACTOR or on CONTRACTOR'S behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONTRACTOR, including but not limited to the representation that CONTRACTOR possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of CONTRACTOR'S profession.

2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONTRACTOR are

material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONTRACTOR or on behalf of CONTRACTOR in the performance of this Agreement. In recognition of this interest, CONTRACTOR agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONTRACTOR'S duties or obligations under this Agreement without the prior written consent of CITY. In the absence of CITY'S prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work shall be performed by CONTRACTOR or under CONTRACTOR'S strict supervision. CONTRACTOR will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONTRACTOR on an independent CONTRACTOR basis and not as an employee. CONTRACTOR reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONTRACTOR'S competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONTRACTOR are not employees of CITY and shall at all times be under CONTRACTOR'S exclusive direction and control. CONTRACTOR shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONTRACTOR shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONTRACTOR, a threat to persons or property, or if any of CONTRACTOR'S officers, employees, agents, or SUBCONTRACTOR fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, or SUB-CONTRACTOR shall be promptly removed by CONTRACTOR and shall not be reassigned to perform any of the Work.

2.8 COMPLIANCE WITH LAWS: CONTRACTOR shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONTRACTOR'S compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements.

2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, CONTRACTOR, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

2.10. INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONTRACTOR and all persons retained or employed by CONTRACTOR are, and shall at all times remain, wholly independent CONTRACTOR and are not officials, officers,

DRAFT

employees, departments or subdivisions of CITY. CONTRACTOR shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONTRACTOR and SUB-CONTRACTOR. CONTRACTOR and all persons retained or employed by CONTRACTOR shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by CONTRACTOR or otherwise, unless such authority is expressly conferred to CONTRACTOR under this Agreement or is otherwise expressly conferred by CITY in writing.

III. INSURANCE

3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONTRACTOR will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONTRACTOR shall procure and maintain the following insurance coverage, at its own expense:

A. Commercial General Liability Insurance: CONTRACTOR shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars ($1,000,000.00) per occurrence and Two Million Dollars ($2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and CONTRACTOR dual liability.

B. Automobile Liability Insurance: CONTRACTOR shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than Two Million Dollars ($2,000,000.00) per accident for bodily injury and property damage.

C. Workers' Compensation Insurance / Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both CONTRACTOR and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONTRACTOR in the course of carrying out the Work contemplated in this Agreement.

3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A: VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

DRAFT

3.4 PRIMACY OF CONTRACTOR'S INSURANCE: All policies of insurance provided by CONTRACTOR shall be primary to any coverage available to CITY or CITY'S elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY'S elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONTRACTOR'S insurance and shall not contribute with it.

3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR officers, employees, agents, CONTRACTOR or SUB-CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY.

3.6 VERIFICATION OF COVERAGE: CONTRACTOR acknowledges, understands and agrees, that CITY'S ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY'S financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONTRACTOR warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf and shall be on forms provided by the CITY if requested**. All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONTRACTOR'S commencement of any work or any of the Work. Upon CITY'S written request, CONTRACTOR shall also provide CITY with certified copies of all required insurance policies and endorsements.

IV. INDEMNIFICATION

4.1 The Parties agree that CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of CONTRACTOR'S commitment to indemnify, defend and protect CITY as set forth herein.

4.2 To the fullest extent permitted by law, CONTRACTOR shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR'S performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement.

4.3 CITY shall have the right to offset against the amount of any compensation due CONTRACTOR under this Agreement any amount due CITY from CONTRACTOR as a result of CONTRACTOR'S failure to pay CITY promptly any indemnification arising under this Article and related to CONTRACTOR'S failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

4.4 The obligations of CONTRACTOR under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to CITY and CITY'S elected and appointed officials,

DRAFT

officers, employees, agents and volunteers.

4.5 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required herein, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR'S, SUB-CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY'S choice.

4.6 CITY does not, and shall not, waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V. TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONTRACTOR a minimum of five (5) calendar day's prior written notice of CITY'S intent to terminate this Agreement. Upon such termination for convenience, CONTRACTOR shall be compensated only for those services and tasks which have been performed by CONTRACTOR up to the effective date of the termination. CONTRACTOR may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONTRACTOR to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONTRACTOR in connection with the performance of the Work. CONTRACTOR shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY'S written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY'S ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than

the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.

B. CONTRACTOR shall cure the following Events of Defaults within the following time periods:

   i. Within three (3) business days of CITY'S issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY'S employees or agents with any information and/or written reports, documentation or work product which CONTRACTOR is obligated to provide to CITY or CITY'S employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or

   ii. Within fourteen (14) calendar days of CITY'S issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

   In addition to any other failure on the part of CONTRACTOR to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONTRACTOR shall include, but shall not be limited to the following: (i) CONTRACTOR'S refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONTRACTOR'S failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONTRACTOR'S and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary of involuntary; (v) CONTRACTOR'S refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY'S discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false, misleading or erroneous in any material respect.

C. CITY shall cure any Event of Default asserted by CONTRACTOR within forty-five (45) calendar days of CONTRACTOR'S issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY'S failure to timely pay any

undisputed sums to CONTRACTOR as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR'S Default Notice to CITY.

D. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR'S performance under this Agreement pending CONTRACTOR'S cure of any Event of Default by giving CONTRACTOR written notice of CITY'S intent to suspend CONTRACTOR'S performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY'S ability to suspend this Agreement as provided herein.

E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:

    i. Upon written notice to CONTRACTOR, CITY may immediately terminate this Agreement in whole or in part;

    ii. Upon written notice to CONTRACTOR, CITY may extend the time of performance;

    iii. CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR'S breach of the Agreement or to terminate the Agreement; or

    iv. CITY may exercise any other available and lawful right or remedy.

    CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY'S exercise of its remedies under this Agreement.

G. In the event CITY is in breach of this Agreement, CONTRACTOR'S sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement

DRAFT

pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

VI. MISCELLANEOUS PROVISIONS

6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONTRACTOR in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONTRACTOR shall require all SUB-CONTRACTORS working on behalf of CONTRACTOR in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any CONTRACTOR as applies to Documents and Data prepared by CONTRACTOR in the performance of this Agreement.

6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONTRACTOR or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONTRACTOR without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONTRACTOR shall not use CITY'S name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

6.3 FALSE CLAIMS ACT: CONTRACTOR warrants and represents that neither CONTRACTOR nor any person who is an officer of, in a managing position with, or has an ownership interest in CONTRACTOR has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., section 3789 et seq. and the California False Claims Act, Government Code section 12650 et seq.

6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONTRACTOR:
The Principia Group, LLC
6750 Foster Bridge Blvd. Suite A
Bell Gardens, CA 90201
Attn.Frank Aguirre, Vice President

CITY:
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255
Attn: Ricardo Reyes, City Manager
Phone: (323) 582-6161

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the

DRAFT

Party at its applicable address.

6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.

6.6 SUBCONTRACTING: CONTRACTOR shall not SUB-CONTRACTOR any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. SUB-CONTRACTORS (including without limitation SUB-CONTRACTORS with Sub-CONTRACTOR'S), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.

6.7 CITY'S RIGHT TO EMPLOY OTHER CONTRACTOR: CITY reserves the right to employ other CONTRACTOR in connection with the various projects worked upon by CONTRACTOR.

6.8 PROHIBITED INTERESTS: CONTRACTOR warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.

6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.

6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.

6.13 NO THIRD-PARTY BENEFIT: There are no intended third-party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.

DRAFT

6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.

6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.

6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.

6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.

6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONTRACTOR prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.

6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterpart(s) shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONTRACTOR and the remaining two original counterparts shall be retained by CITY.

DRAFT

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF HUNTINGTON PARK:

_____
By: Ricardo Reyes, City Manager

Date:_____

CONSULTANT, INC.:

_____
By:

Date: _____

APPROVED AS TO FORM:

_____
By: City Attorney

Date: _____

DRAFT

EXHIBIT “A”

SCOPE OF WORK

PROPOSAL FROM SELECTED CONSULTANT.

DRAFT

ATTACHMENT "B"

The Principia Group

PROPOSAL FOR NEIGHBORHOOD CANVASSING SERVICES FOR BROADBAND NEEDS ASSESSMENT



The Principia Group

June 17, 2025

City of Huntington Park
6550 Miles Ave
Huntington Park, CA 90255

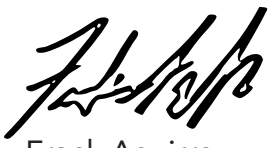
Dear Selection Committee,

The Principia Group LLC is pleased to submit our proposal for the Neighborhood Canvassing Services for Broadband Needs Assessment. With over five decades of collective experience in governmental relations, public affairs, and community outreach our minority-owned firm specializes in community engagement strategies that drive impactful results. Our proven track record in organizing public support and navigating local government processes positions us uniquely to fulfill the objectives outlined in your RFP.

We understand the critical importance of assessing broadband needs within Huntington Park's diverse neighborhoods and business corridors. Our team is committed to executing a comprehensive outreach strategy that includes in-person events, digital media outreach, and public forums to gather meaningful community input.

This proposal is valid for 60 days from the submission date. We look forward to the opportunity to partner with the City of Huntington Park to enhance broadband access and equity for all residents and businesses.

Sincerely,



Frank Aguirre
Senior Vice President
The Principia Group, LLC
6750 Foster Bridge Blvd. Suite A
Bell Gardens, CA 90201
frank@principiagroupllc.com
(562) 746-0264

TABLE OF CONTENTS

INTRODUCTION

I. SCOPE OF WORK

II. PROJECT SCHEDULE

III. PROJECT TEAM AND KEY PERSONNEL

IV. COMPANY QUALIFICATIONS

V. REFERENCES

VI. COMPLIANCE WITH CITY AGREEMENTS

VII. ADDITIONAL INFORMATION

VIII. NON-COLLUSION DECLARATION



INTRODUCTION

The Principia Group

Principia Group LLC is a minority-owned public affairs consulting firm based in Southeast Los Angeles, with more than a decade in business and over 60 years of combined experience in government relations and community engagement. We specialize in navigating complex political and regulatory environments to help clients achieve their strategic objectives.

Our services encompass strategic communications, governmental advocacy, issue management, political consulting, campaign strategy and execution, and regulatory support—including conditional use permits, temporary sign permits, and business license applications across a range of industries. We also excel in coalition building and stakeholder engagement at both the state and local levels.

The Principia Group is known for its ability to understand client priorities, craft tailored strategies, and deliver results through targeted outreach and engagement. We have successfully partnered with a wide range of organizations—including public agencies, nonprofit institutions, labor unions, trade associations, and private sector entities—to design and implement effective community outreach and persuasion initiatives that build trust, mobilize support, and drive impact.



1. SCOPE OF WORK

PROJECT INITIATION



Collaborate with City staff to define clear project goals, deliverables, and success metrics.

Finalize the project schedule, milestones, and communication protocols.

Identify key internal and external stakeholders and establish roles and responsibilities.

COMMUNITY ENGENGEMENT



Host a diverse range of in-person events, digital media campaigns, and public forums to understand internet usage, gaps, and priorities among residents and businesses.

Partner with community anchor institutions—such as schools, libraries, and healthcare centers—to identify existing broadband resources and infrastructure challenges.

Conduct targeted outreach through door-to-door canvassing and presence at local events in schools, libraries, community centers, and public parks.

Launch coordinated telephone banking, multilingual outreach, and social media strategies to engage underserved populations and expand community participation.

SURVEY IMPLEMENTATION



Design culturally responsive and accessible surveys to assess internet access, digital literacy, affordability, and adoption challenges.

Utilize online, paper-based, and in-person formats to increase response rates and represent diverse community segments.

Implement outreach campaigns to encourage broad participation in the survey process.



1. SCOPE OF WORK CONT.

DATA COLLECTION & REPORTING



Compile and analyze quantitative and qualitative data to identify patterns, gaps, and priority needs.

Develop detailed visual reports with maps, charts, and community narratives to illustrate broadband access and equity issues.

Provide data-driven recommendations tailored to local demographics, geographic areas, and economic contexts.

COLLABORATION



Maintain ongoing coordination with City staff, broadband experts, community stakeholders, and service providers.

Facilitate inclusive planning sessions and working groups to incorporate feedback throughout project phases.

Present regular progress updates and findings to City Council, advisory boards, and the public to ensure transparency and alignment.

11. PROJECT SCHEDULE

Principia Group LLC proposes a strategically structured 16–18 week project timeline, designed to align with the City of Huntington Park's objectives. This timeline prioritizes efficient, high-impact outreach while ensuring comprehensive data collection, stakeholder engagement, and detailed reporting. Our approach is built to deliver measurable outcomes, support informed decision-making, and foster meaningful connections between the City and its diverse community.

PHASE	DURATION	KEY TASKS
Phase 1: Project Kickoff	WEEK 1	Meet with City staff to finalize scope, timelines, and stakeholder map. Develop outreach materials, survey tools, and training protocols.
Phase 2: Team Training	WEEK 2	Train canvassers and outreach staff on data collection tools, messaging, and cultural competency.
Phase 3: Community Engagement	WEEKS 3–13	Door-to-door canvassing across neighborhoods. Business corridor visits and interviews. Community events, school outreach, and library/park pop-ups. Digital media and phone banking campaigns.
Phase 4: Focus Groups & Forums	WEEKS 6–13 (OVERLAP)	Facilitate in-person and virtual roundtables with residents, business owners, and community institutions. Virtual and in-person sessions with residents, businesses, and local institutions.
PHASE 5: Mailer Distribution	WEEKS 6–7 (OVERLAP)	Bilingual informational mailer sent to 15,000 households.
PHASE 6: Data Collection & Analysis	WEEKS 14–15	Aggregate responses, identify trends and access disparities.
PHASE 7: Reporting & Review	WEEKS 16–18	Draft comprehensive findings report- Present draft to City staff for feedback- Final report submission and City Council presentation.



11. PROJECT SCHEDULE CONT.

MILESTONES & DELIVERABLES:



Week 1: Project launch and material development

Week 2: Trained outreach team ready for deployment

Week 7: Mid-project engagement update to City staff

Week 14: Preliminary data analysis completed

Week 18: Final report submitted and presented

Notes:
Timeline is adjustable based on City coordination, community response rates, and holiday schedules. Weekly progress reports will be delivered to ensure transparency and course correction if needed.

III. PROJECT TEAM & KEY PERSONNEL

FRANK AGUIRRE, PROJECT MANAGER

Over 20 years of experience in public and government affairs. Responsible for plan implementation and project scope developing. Will create and lead the team and monitor project progress and set deadlines.

GEORGE MAGALLANES, SENIOR OUTREACH MANAGER

Over 25 years of experience in government affairs and community outreach. Responsible for attending focus groups, and conducting informational presentations at schools, clubs, and civic groups. Responsible for leading the recruitment, development, and engagement of external partnerships and coalitions.

ENRIQUE VEGA, RESEARCH ANALYST

Over 20 years of experience in government and community affairs. Responsible for collecting, analyzing, and interpreting data to provide insights and inform decision makers. Specializes in analyzing survey data and preparing comprehensive reports.

MARIO BELTRAN, COMMUNICATIONS STRATEGIST

Over 20 years of experience in government and community affairs. Responsible for creating and implementing communications plan. Will create talking points, social media content and all collaterals for the project. Will assist in developing insights-based reporting tools that demonstrate progress.

EDENY CASEY, OUTREACH COORDINATOR

Over 10 years of experience in community outreach and grassroots organizing. Will assist in managing door-to-door canvassing campaign, recruitment, and engagement of external coalitions.

Resumes for all key personnel are attached.



IV. COMPANY QUALIFICATIONS

The Principia Group LLC is a minority-owned public affairs firm based in Los Angeles with over 60 years of combined experience in governmental relations, strategic outreach, and civic engagement. Our firm has built a strong reputation for effectively engaging diverse communities throughout Southern California—including immigrant populations, low-income households, and linguistically isolated groups—on critical public policy and infrastructure issues.

RELEVANT EXPERIENCE

We bring extensive experience in grassroots organizing, public education, and stakeholder engagement, particularly in historically underserved communities throughout Southeast Los Angeles. Our team has partnered with public agencies, nonprofit organizations, and private sector stakeholders to design and implement culturally competent, high-impact outreach and persuasion campaigns. Our work has advanced critical initiatives in public utilities, labor organizing, housing policy, economic development, and public infrastructure investments.

Notable projects include:

PUBLIC INFRASTRUCTURE & POLICY ADVOCACY

Zero Waste Campaign (RecycLA) – Served as a subcontractor to Athens Services for the City of Los Angeles, conducting grassroots and stakeholder outreach across to thousands of **commercial accounts**, helping small businesses transition into the city's new waste system.

Citadel Premium Outlets Expansion (Commerce) – Orchestrated a successful bilingual organizing campaign to build local support for an economic development project that will generate **$11.4 million annually** in new city revenue, while ensuring community benefits and local hiring commitments.



Cannabis Policy Campaigns – Led direct community engagement efforts across **three Southeast LA cities** to support the implementation of commercial cannabis licensing, focusing on economic equity and public safety education.

Our strategic approach integrates door-to-door canvassing, digital outreach, mailers, bilingual communication, and coalition-building to effectively engage diverse communities, foster trust, and drive measurable impact.

CAMPAIGN EXPERIENCE

Our team has coordinated and executed successful, community-centered campaigns across multiple jurisdictions, including:

Measure A in the City of Bell Gardens – Developed and led a comprehensive outreach and persuasion campaign for a 0.75% sales tax increase, generating over **$2.33 million annually** in new revenue for essential city services.

Measure CC for Compton Community College District – Mobilized voter support through bilingual outreach, mailers, digital engagement, and targeted canvassing to pass a bond measure investing in student success and campus modernization. Measure CC is expected to provide $200 million for this modernization.

Measure U in Lynwood Unified School District – Executed neighborhood-based outreach and built coalition support to secure funding for critical school improvements benefiting thousands of students and families. Generating $80 million annually in new revenue.

Measure VS in the City of Commerce – Organized a multilingual voter education campaign in support of infrastructure improvements, including streets, public safety facilities, and community amenities. Generating $8 million annually in new revenue.



COMMUNITY ENGAGEMENT & ORGANIZING

Our community outreach and organizing efforts have included the coordination and execution of over **100 workshops across most of them across the Southeast Los Angeles.** Additionally, Principia Group has lead multiple community organizing projects in the Los Angeles region.

Lower Los Angeles River & Access Project – Organized a multilingual education campaign in Paramount, East Rancho Dominguez and Compton. Community outreach to local residents to engage them in the ongoing efforts to revitalize the LA River which includes enhanced community access and habitat restoration to pave the way for more equitable and conscious future.

Florence/Firestone Community Enhancement Team – Under the leadership of Supervisors Gloria Molina and Mark Ridley-Thomas, organized and facilitated strategic community outreach initiatives within unincorporated areas of Los Angeles County. These efforts focused on enhancing the delivery of public services, promoting interagency collaboration, and addressing key quality-of-life issues such as public safety, infrastructure, housing, and community resources. Actively engaged residents, local stakeholders, and government agencies to identify priorities, implement solutions, and ensure sustained improvements in the overall well-being of the community.

Rose Hill Courts Development – In collaboration with the Housing Authority of the City of Los Angeles (HACLA), facilitated a series of comprehensive community engagement meetings with Rose Hill Courts residents. These efforts aimed to foster transparent communication, address community concerns, and build trust and support for the redevelopment project. Ongoing dialogue ensured that residents remained informed about project progress, anticipated impacts, and opportunities for involvement throughout each phase of the development.



DACA– Executed over 100 workshops in Southeast Los Angeles (Bell Gardens, Huntington Park, Cudahy, Bell, South Gate, etc.) empowering immigrant youth and families with vital legal information and resources to navigate complex immigration systems. These workshops have built deep relationships with community members and local leaders, reinforcing our credibility and capacity for high-impact outreach.

Know Your Rights – Developed and led a comprehensive, multilingual public education initiative designed to empower immigrant communities with critical knowledge of their legal rights and available support services. The campaign included culturally sensitive outreach, distribution of accessible materials, and collaboration with legal aid organizations and community partners to ensure individuals—regardless of immigration status—were informed, protected, and connected to vital resources.
Certainly! Here's a professional and community-focused statement about the Southeast Leadership Network conducting immigration workshops in Southeast Los Angeles:

Immigration Workshops – Over the last 10 years we have conducted workshops designed to empower and support families across Southeast Los Angeles. These workshops are part of our ongoing commitment to building stronger, more informed communities through education, advocacy, and accessible resources. By bringing these workshops directly to neighborhoods in Southeast LA, we ensure that every resident—regardless of immigration status—has the tools and knowledge they need to thrive.



List of some local workshops:

Civic Engagement/Community Forum – City of Bell April 11, 2024
Civic Engagement/Community Forum – City of Huntington Park – March 14, 2024
Immigration Workshop – City of Huntington Park - January 28, 2024
Civic Engagement/Community Forum – City of Bell Gardens – March 16, 2023
Immigration Workshop/DACA – City of Huntington Park – June 26, 2022
Immigration Workshop – City of Bell Garden - June 16, 2022
Immigration Workshop – City of Bell Gardens - March 21, 2021
Immigration Workshop – City of Bell Gardens - March 21, 2021
Immigration Workshop – City of Bell Gardens – March 7, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – February 28, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – February 21, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – February 14, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – February 7, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – January 31, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – January 24, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – January 10, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – January 3, 2021
Immigration Workshop – Southeast Los Angeles (SELA area) – December 27, 2020
Health Fair and Immigration Workshop – City of Huntington Park, January 19, 2020
Immigration Workshop – Southeast Los Angeles (SELA area) – December 20, 2021
Civic Engagement and Immigration Workshop – Via Zoom – June 25, 2020
Civic Engagement for the Migrant Community – City of Huntington Park – March 13, 2020
Know Your Rights Workshop – City of Bell Gardens– February 26, 2020
Know Your Rights Workshop –Montebello School District – February 12, 2020
Community Forum – City of Huntington Park – February 1, 2019
Community Forum – City of Huntington Park – December 5, 2018
Immigration Workshop – City of Bell Gardens – November 16, 2018
Educational Equality Conference – Southeast Los Angeles (SELA Area) – June 2, 2018
Health Fair and Immigration Workshop – City of Huntington Park – April 22, 2018
Immigration Workshop – City of Bell Gardens – September 27, 2017
Immigration Workshop – City of Huntington Park – September 26, 2017
Immigration Workshop – City of Lynwood – September 25, 2017
Immigration Workshop – City of Lynwood – September 18, 2017
Immigration Workshop – City of Huntington Park – September 16, 2017
Immigration Workshop – City of Bell Gardens – September 8, 2017
Immigration Workshop – Southeast Los Angeles (SELA area) – August 23, 2017
Immigration Workshop – Southeast Los Angeles (SELA area) – July 28, 2017
Immigration Workshop – Southeast Los Angeles (SELA area) – February 9, 2017
Immigration Workshop – Southeast Los Angeles (SELA area) – February 2, 2017
Immigration Workshop – City of Maywood – December 22, 2016
Immigration Workshop – City of Huntington Park – May 22, 2026
Community Town Hall – Health for All Kids – City of Huntington Park – May 14, 2016
Immigration Workshop – City of Huntington Park – August 31, 2012



METHODOLOGY FOR CANVASSING AND SURVEYING UNDERREPRESENTED COMMUNITIES

Our approach is tailored to ensure that historically underrepresented voices are not only reached—but prioritized—in the data collection and community consultation process. We recognize that equity-focused outreach requires trust, presence, and cultural fluency. Our methodology includes:

1. CULTURALLY AND LINGUISTICALLY COMPETENT STAFF

All canvassers and outreach workers are trained in cultural sensitivity and all are bilingual (English/Spanish).

Community Champions Program: We hire directly from within the communities we serve and recruit local leaders to increase relatability and trust.

2. LAYERED OUTREACH CHANNELS

Door-to-Door Canvassing: Prioritize census tracts with high broadband disparity and non-English speaking households.

School-Based Engagement: Distribute surveys and flyers at drop-off/pick-up points in Huntington Park K–12 schools, where working families are regularly present.

Community Anchors: Partner with libraries, churches, clinics, and parks to host tabling events, pop-up booths, and focus groups in familiar settings.

3. LANGUAGE ACCESS AND ACCESSIBILITY

All survey instruments, flyers, website, social media and communications are available in English and Spanish.

We use visual and simplified content formats where appropriate to increase participation among seniors and individuals with low literacy.



4. COMMUNITY FEEDBACK LOOPS

Focus groups and roundtables offer structured opportunities for deeper qualitative insights.

Participants are compensated (where permitted) for their time to show respect for their contributions.

5. DATA INTEGRITY AND PRIVACY

Surveys are conducted using secure mobile platforms (or paper where preferred) and all data is anonymized to protect resident identity.

We transparently communicate how the data will be used and how it may benefit the community.

This equity-first strategy ensures that the broadband needs assessment captures a full and accurate picture of the community's infrastructure gaps, adoption barriers, and economic opportunities.



V. REFERENCES

1. City of Bell Gardens
   Contact: Michael O'Kelly, City Manager
   Phone: (562) 806-7702
   Email: MOKelly@bellgardens.org

2. City of Pico Rivera
   Contact: Steve Carmona, City Manager
   Phone: (562) 801-4371
   Email: scarmona@pico-rivera.org

3. City of Montebello
   Contact. John Soria, Director of Transportation
   Phone: (323) 558-1625
   Email: jsoria@montebelloca.gov



VI. COMPLIANCE WITH CITY

We have reviewed the City's Standard Professional Services Agreement and Standard Insurance Requirements. Principia Group LLC agrees to comply with all aspects of these agreements.

VII. ADDITIONAL INFORMATION

Principia Group LLC is committed to fostering digital equity and enhancing broadband access for underserved communities. Our approach is data-driven and community-focused, ensuring that the solutions we propose are both effective and sustainable. Please see attached deck showcasing our abilities.

VIII. NON-COLLUSION DECLERATION

Please find the signed Non-Collusion Declaration form attached.

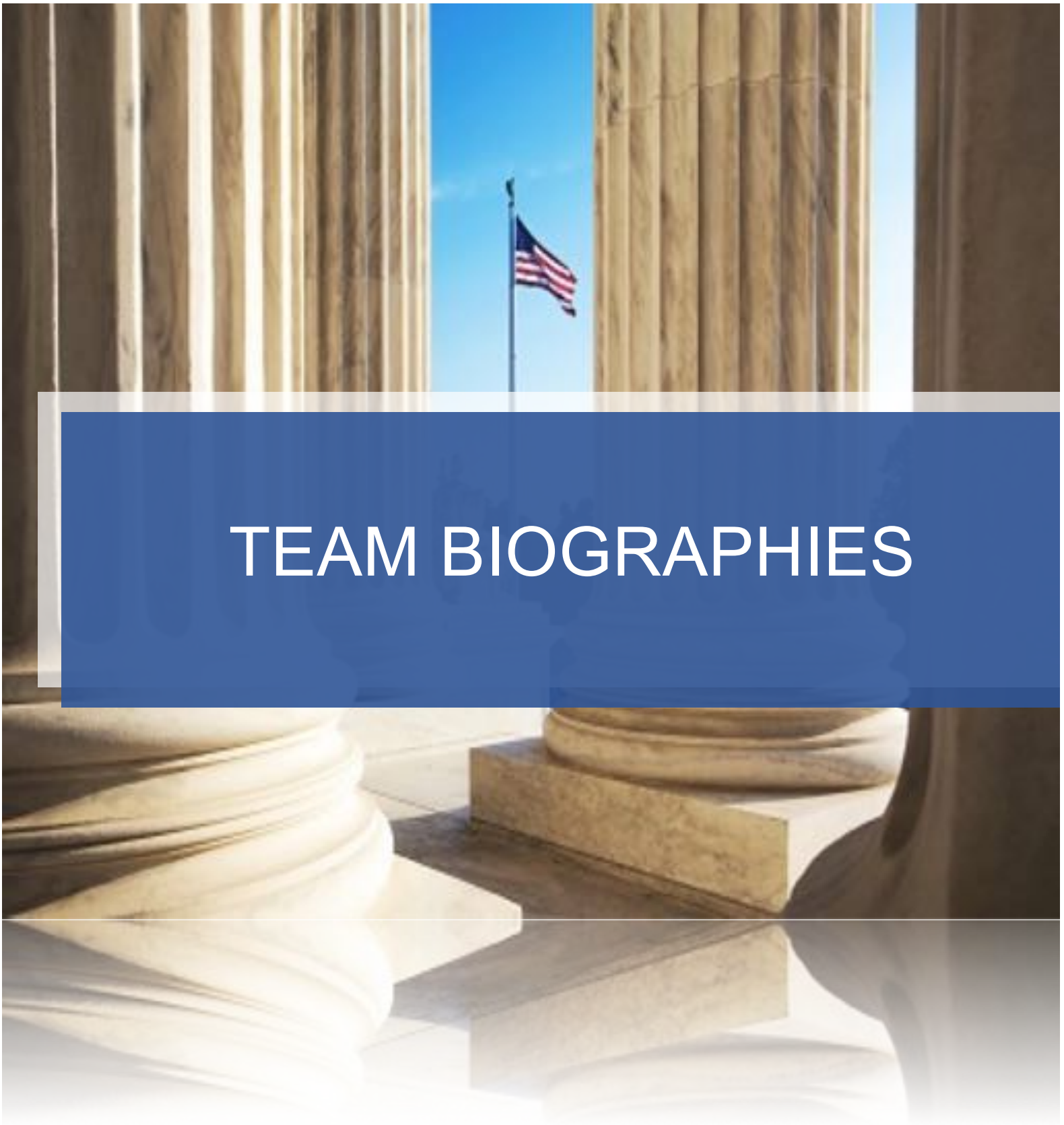


FEE PROPOSAL

Submitted under separate cover as per RFP instructions.

We appreciate the opportunity to submit this proposal and look forward to the possibility of working together to enhance broadband access in Huntington Park.





TEAM BIOGRAPHIES

The Principia Group



Mario E. Beltran

President and Founder
Political Strategist | Government Relations Expert | Community Leader

- **Over 20 years of comprehensive experience in political consulting, government relations, and strategic communications, with a deep understanding of policymaking, public affairs, and electoral strategy across Los Angeles County.**

- **Served more than 12 years in the California State Legislature, as a City Councilmember, and as a Planning Commissioner—shaping local policy, land use decisions, and legislative priorities with a focus on equity and economic development.**

- **Highly skilled in navigating complex political landscapes at the local, regional, and state levels, with a reputation for forging bipartisan partnerships and driving impactful policy outcomes.**

- **Co-founder of the Southeast Leadership Network, advancing civic engagement and leadership development in underrepresented communities. Currently serves as Vice President of the Southeast LA Kiwanis Club.**

- **Former Board Member of the Salvadoran American National Association and the South Gate Chamber of Commerce, championing immigrant rights, small business advocacy, and cultural representation.**

- **Widely recognized for cultivating long-standing political relationships and executing issue-based strategies from inception to implementation, delivering measurable results for campaigns, causes, and communities.**



Frank Aguirre Jr.

Vice President

Senior Government Affairs Executive | CSR Leader | Political Strategist

- **Over 20 years of proven experience in government affairs, corporate social responsibility, and political campaign strategy, with a track record of driving policy outcomes and stakeholder alignment across public and private sectors.**

- **Served as a senior strategist to California State Senate and Assembly offices, as well as Los Angeles City Councilmembers—advising on policy development, legislative strategy, and community relations.**

- **Directed government affairs for the largest Latino-focused grocery chain in the California, managing statewide public affairs initiatives, regulatory advocacy, and social impact programs.**

- **Recognized expert in stakeholder engagement, strategic communications, and land use policy—successfully navigating complex political and regulatory environments to advance high-impact projects.**

- **Led and managed multiple successful electoral campaigns at both the local and state levels across the state.**



Enrique Vega

Vice President

Public Affairs Strategist | Community Organizer | Coalition Builder

- **Over 18 years of accomplished experience in public affairs, grassroots organizing, and coalition building across Los Angeles County and beyond.**
- **Former Field Representative for the California State Assembly in Southeast Los Angeles, recognized for strong grassroots connections and trusted relationships with community stakeholders.**
- **Contracted by the Los Angeles County CEO's Office to lead targeted outreach and engagement initiatives in underserved and historically marginalized communities.**
- **Held leadership positions with the Archdiocese of Los Angeles, Padres Unidos, and multiple regional chambers of commerce, advancing civic participation, education, and economic empowerment.**
- **Served as Chair of Government Affairs for the Regional Hispanic Chamber of Commerce in Long Beach, where I championed pro-business policies and fostered public-private partnerships.**
- **Directed successful advocacy campaigns at the local, state, and federal levels, leveraging strategic communications, coalition building, and stakeholder mobilization to advance policy goals.**



George Magallanes

Vice President of Public Relations

Experienced Civic Leader | Public Affairs Professional

- **Over 25 years of successful civic leadership and public sector management with the City of Los Angeles and the State of California.**
- **Proven communicator skilled in constituent services, project management, policy negotiations, community engagement, and crisis response planning.**
- **Served as a trusted liaison for more than 7 years in the California State Legislature and over 12 years with the Los Angeles City Council.**
- **Led the creation of over 100 acres of new greenspace for Los Angeles residents, including signature projects such as Los Angeles State Historic Park, Rio de Los Angeles State Park, and Vista Hermosa Natural Park.**
- **Provided strategic counsel on major development initiatives within the City of Los Angeles and acted as a key liaison to city departments.**
- **Successfully facilitated collaboration between business leaders and community stakeholders to build consensus and achieve compromise on complex land use and development proposals.**

ADDITIONAL INFORMATION



THE FIRM

Practice Areas

Government Relations

Coalition Building

Communications

Political Consulting

Our team is a community, public, and government affairs firm operating at all levels of government throughout Southern California. With over 50 years of collective experience, our firm's principals bring unique backgrounds, qualifications, and relationships to achieve the goals of our clients. We recognize that our clients are not just looking for "lobbying" but need a firm that understands politics, policy, stakeholder engagement, public opinion, and corporate reputation.

In today's world, positive outcomes are the result of sound strategy and execution, access to decision-makers, and effective communication. We strive to exceed our clients' expectations with the understanding that our success is the success of our clients. Our work takes us from city halls and state capitals to community groups, corporate boardrooms and trade associations throughout the state.

Our approach is both personal and thoughtful as we ensure our clients are always ahead of the curve, never behind it. We execute by navigating the public policy and business landscapes to produce favorable outcomes for our clients.

Finally, we are effective communicators – we bring to life your organization's successes and accomplishments through visuals and media. Whether to the press, government officials, or prospective business partners, your story must be told clearly, concisely, effectively, and on your terms. That is our responsibility, and we take it seriously. When we speak on your behalf or represent your interests, we aim to make an impression that will produce the results you want.



WHY US



• 50+ Years of Combined Experience
Our leadership team brings over five decades of political consulting, community engagement, and government relations expertise.



• Proven Track Record of Success
From securing WIC licenses statewide for Mi Pueblo to winning municipal contracts for NASA Services and Measure M — we deliver results.



• Deep Community Roots & Bilingual Outreach
We specialize in culturally competent stakeholder engagement in Latino and underrepresented communities.



• Multi-Sector Expertise
We've served clients across infrastructure, cannabis, labor, public health, waste services, and campaigns.



• End-to-End Campaign Execution
From outreach strategy to media production and campaigns — we execute at every step.



Government Relations

Key Services

Legislative Advocacy

Regulatory Compliance

Governmental Procurement

Municipal Consulting

Real Estate Development

Zoning and Land Use

Strategic Planning

Relationships are at the core of getting things done in the world of advocacy. Whether it is input on legislation that will impact your business, a million-dollar procurement bid, or entitlements on your development project, you need access to decision-makers and an experienced team to tell your story. At The Principia Group, we know how to move government by reaching out to leaders and working with them to create positive outcomes on behalf of our clients. We achieve this by leveraging our network of relationships and the governmental process to get the desired results.

We are known for focusing on the details and using our extensive knowledge of local, regional, and state policy to deliver compelling messages which support your goals. We commit ourselves to deliver real-time responses to changing political environments. Our extensive network of elected officials and policy makers provides our clients the access that they desire. In addition to face-to-face meetings with decision makers, we implement a range of communication techniques.



Coalition Building

Key Services

Community Outreach

Stakeholder Engagement

Grasstops and Grassroots Mobilization

Strategic Planning

Building strong coalitions significantly improves advocacy efforts. Such alliances make it possible to coordinate resources and advocacy capacities between individuals and organizations to achieve a common goal.

The Principia Group has an extensive network of relationships with diverse groups and organizations, including community and business groups, trade associations, labor unions, elected officials, and special interest groups.

We have a history of creating broad coalitions and garnering public support for our clients on many issues. We connect multiple stakeholders to develop partnerships and strengthen the community's resolve and the position of our clients.



Municipal Procurement

Key Services

Procurement Strategy

RFP Analysis

Contract Management

Contract Evaluation

At Principia Group we understand the critical role that effective municipal procurement plays in the success of many companies. We are pleased to offer our comprehensive consulting services tailored specifically to meet the unique needs and challenges of municipal procurement processes.

Our team brings a wealth of knowledge and expertise in municipal procurement, coupled with a deep understanding of the legal, regulatory, and ethical considerations that govern public sector procurement. We are committed to assisting companies in achieving their objectives while ensuring transparency, fairness, and accountability throughout the entire process.

Our Process

- Procurement Strategy Development: We work closely with our clients to develop a robust procurement strategy aligned with specific goals and objectives. Our consultants conduct a thorough analysis of your current objectives, identify areas for improvement, and recommend strategies to enhance efficiency, cost-effectiveness, and risk management.
- Policy and Procedure Development: We assist in the development and enhancement of procurement policies and procedures tailored to your goals and unique requirements.
- Contract Management: We establish robust contract management frameworks to ensure effective monitoring, performance measurement, and compliance. Our consultants provide guidance on contract terms, dispute resolution mechanisms, and post-contract evaluation, enabling companies to maximize value.
- By engaging Principia Group your company can benefit from our extensive experience, industry insights, relationships and a client-centric approach. We are committed to delivering tailored solutions that address your specific procurement needs, promote efficiency, and drive successful project outcomes.



Political Consulting

Key Services

- Campaign Management
- Direct Mail Design
- Graphic Design
- Targeted Messaging
- Speech Writing
- Strategic Campaign Development
- Video Production
- Photography Production
- Web Site Development

Our Firm offers a full suite of electoral campaign services that are tailored to streamline your operation. Our team has over 50 years of combined consulting, communications, campaign management, and political strategy experience.

Our team focuses on understanding the political landscape and voting population by crafting, developing, and delivering tailored messaging to specific cohorts and subgroups. Our experience has proven that successfully managed campaigns win with strategists that have a proven track record equipped with the correct tools, knowledge, and resources to identify, target, and mobilize voters. Our team of consultants has managed countless local, state, and federal campaigns.

We have acquired the data, tools and know-how to ensure your success. We understand that there is not a one size fits all approach when it comes to electoral campaigns, that is why our services can be customized to fit your individual campaign needs and goals.

Campaign Management Tools

Direct mail, email, and text messaging – reaching the maximum number of voters is essential to any campaign. Identifying your voter universe and contacting them through traditional direct mail, along with email and text messaging, can make the difference in obtaining your desired results.

Voice Recognition and Predictive Dialer – Our program routes calls to live operators or recorded messages based on whether a voter picks up the phone or not, thereby increasing the number of contacts made to provide you with the winning edge.



Our Success

Current & Past Client List:

Mi Pueblo Food Centers

Alpine Vapor

Elevue Media

KushCo Holdings

4Front Ventures

Southland Energy

Teamsters Local 630

UTLA

The Principia Group was built on the premise of providing clients with comprehensive representation across a broad spectrum of public policy issues. Our team of professionals have significant experience successfully representing clients before decision makers within the government space and have excellent working relationships throughout all branches of state and local government.

Mi Pueblo Food Center

A California area retailer with over 40 locations across the state hired us to secure WIC licenses after some of their original applications had previously been denied.

Our client came to us in the midst of the holiday season, with just two weeks left to appeal and reverse these decisions. This is a process that generally takes 60-90 days, and as such, it was critical to waste no time attacking this issue head on. Our effort began by approaching the Department of Public Health, whose responsibility it was to approve or deny these licenses. After contacting the necessary public officials, and advising them of the impact this could have on the retailer's ability to operate, our team was able to successfully appeal and reverse the original decision that prevented many of their locations from obtaining licenses.

By leveraging existing relationships, our team was able to successfully contact all necessary officials, despite the fact that the issue arose during the holidays. After contact had been made, our team facilitated communication between our client and the Department of Public Health so that the decision could be reversed before the new year. In the end, our team was successful in servicing our client despite the limited timeframe, and this can be attributed to the creative techniques our company employs.



Our Success (continued)

Current & Past Client List:

Alchemy Media

Cookies (Los Angeles)

WPH Holdings

Athens Services

Ridwell, Inc.

West Coast Arborists

Infrastructure Engineers

The Beverly Hilton

Citadel Outlets

Yes on Measure S

Catalyst

Alchemy Media

As part of our full range of Government Affairs services, The Principia Group assists our clients in navigating entitlement and permitting processes. Our firm represents Alchemy Media, a national advertising firm specializing in urban outdoor media campaigns for some of the largest record labels, television networks and movie studios in the world. As one of their many vehicles for marketing, Alchemy Media places advertisements on pedestrian barriers surrounding vacant lots and construction sites through a graffiti abatement program offered by the City of Los Angeles' Office of Community Beautification. The Principia Group assists Alchemy Media by preparing site maps, and applications and securing permits from the Los Angeles Department of Building and Safety. Over the past three years, The Principia Group has successfully obtained permits for over 200 sites throughout the city.

Cannabis Industry

Our team has worked for a variety of operators in the Cannabis Industry, from conducting community outreach, to providing tours to policy makers, to preparing applications to lobbying on and successfully obtaining licenses in various municipalities throughout Southern California. Our successes include the planning and execution of a successful community outreach campaign to ensure the approval of the Maywood Commercial Cannabis Ordinance on behalf of Cookies.



Our Success (continued)

Current & Past Client List:

ABM Industries

NASA Services

Yes on Measure M (LA County)

Yes on Measure A

Building Industry Association of Southern California

Levy Affiliated

Montebello Police Officers Association

SEIU Local 99

AltaMed

ABM Industries

ABM, a fortune 500 company, approached our team looking to access local municipalities in order to highlight their Energy Savings Solutions Division. ABM realized that in order to gain access to the decision-makers they needed a team that understood a particular city's needs in order to offer a comprehensive package of services. Our team continues to assist ABM in identifying procurement opportunities by understanding the needs of the community and by leveraging our relationships. ABM has been successful in presenting comprehensive Bundled Energy Solutions to dozens of elected officials and city managers, and is currently assessing and presenting findings to multiple interested municipalities.

NASA Services

Our team represents NASA Services, one of the top trash haulers in Southern California. The Principia Group has provided governmental relations services for the company since 2014 and has played a key role in its continued expansion. The Principia Group led the strategic efforts to help NASA Services become one of only seven companies to secure an exclusive trash franchise zone in the City of Los Angeles. The City of Los Angeles trash franchise is the largest exclusive franchise in the United States, worth approximately $3.5 billion.

Yes on Measure M

The Principia Group was part of the campaign team that successfully executed the Yes on Measure M campaign in Los Angeles County. The Principia Group led the efforts and assisted in the development of strategy and messaging to reduce the opposition and increase support among elected officials in the Gateway Cities region. Measure M is the largest transportation infrastructure initiative in the United States.

WORKSHOPS

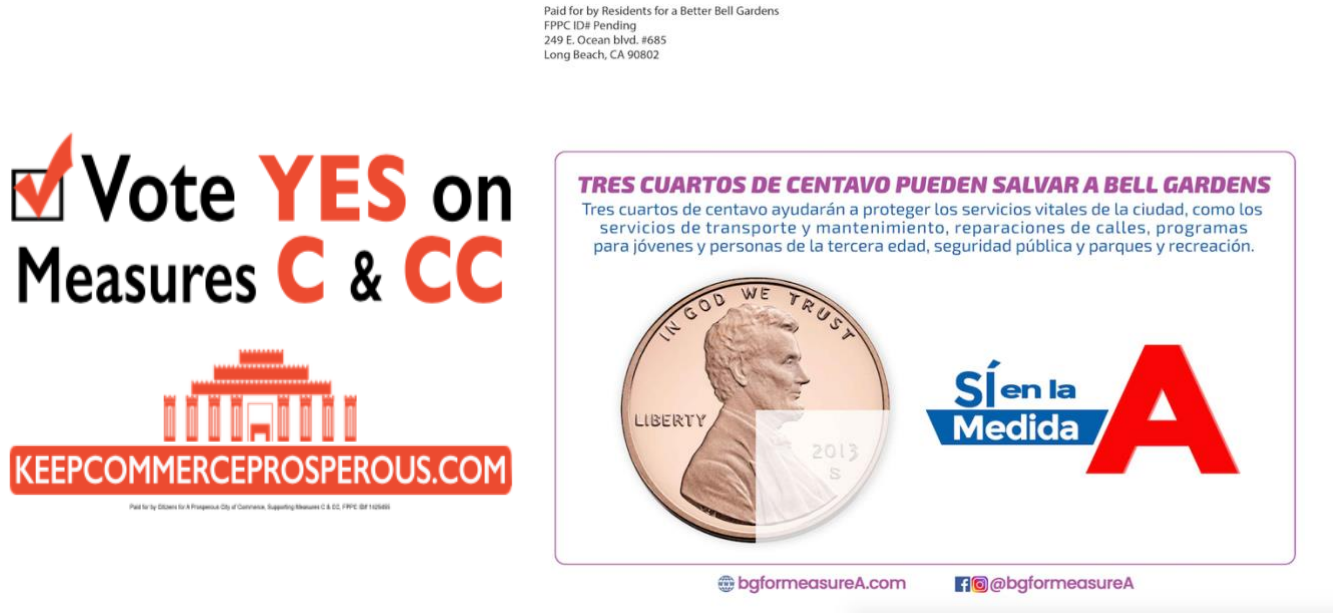




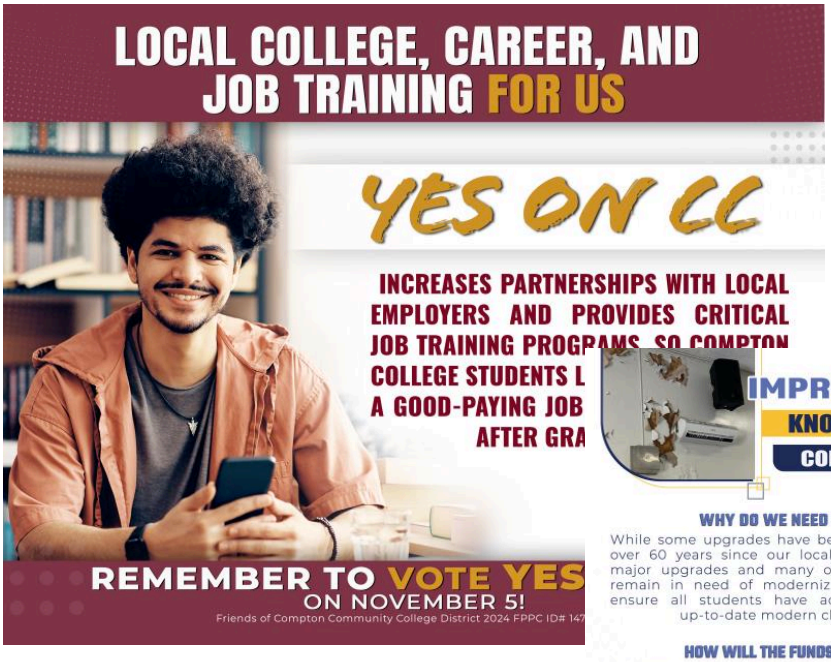




CAMPAIGNS


Paid for by Residents for a Better Bell Gardens
FPPC ID# Pending
249 E. Ocean blvd. #685
Long Beach, CA 90802
Vote YES on Measures C & CC
KEEPCOMMERCEPROSPEROUS.COM
TRES CUARTOS DE CENTAVO PUEDEN SALVAR A BELL GARDENS
Tres cuartos de centavo ayudarán a proteger los servicios vitales de la ciudad, como los servicios de transporte y mantenimiento, reparaciones de calles, programas para jóvenes y personas de la tercera edad, seguridad pública y parques y recreación.
IN GOD WE TRUST
LIBERTY
2013
Sí en la Medida A
bgformeasureA.com
@bgformeasureA


Protect our Vital Services
Protejamos nuestros Servicios Vitales
BRENDA VILLA
shutterstock
The approval of a ¼ cent sales tax (less than ½ a penny) will allow us to provide local funding for residents, senior programs, recreation and parks and also maintain and improve our public safety programs.
La aprobación del aumento de 1/4 de centavo (menos de medio penny) en impuesto de ventas nos permitirá proporcionar financiamiento para residentes, programas para personas mayores, recreación y parques y también mantener y mejorar nuestros programas de seguridad pública.
Paid for by Yes on Measure VS
FPPC ID# Pending
249 E. Ocean Blvd. #685
Long Beach, CA 90802
YES on VS
SAVE OUR VITAL SERVICES
PROTECT COMMERCE'S FUTURE
"We need to take pro-active measures to stabilize our local economy during these difficult times and safeguard vital city services. Measure VS provides the City of Commerce the required financial resources to maintain critical services such as public safety and programming for our seniors, youth, and residents. Join me in voting YES on MEASURE VS."
- John Soria
Commerce Councilmember
Vote YES on Measure VS
yesonmeasurevs.com
@yesonmeasurevs
@yesonmeasurevs


LOCAL COLLEGE, CAREER, AND
JOB TRAINING FOR US
YES ON CC
INCREASES PARTNERSHIPS WITH LOCAL
EMPLOYERS AND PROVIDES CRITICAL
JOB TRAINING PROGRAMS SO COMPTON
COLLEGE STUDENTS L
A GOOD-PAYING JOB
AFTER GRA
REMEMBER TO VOTE YES
ON NOVEMBER 5!
Friends of Compton Community College District 2024 FPPC ID# 147


IMPROVE LYNWOOD SCHOOLS
KNOW THE FACTS ABOUT MEASURE U
CONOZCA MAS ACERCA DE LA MEDIDA U
WHY DO WE NEED MEASURE U?
While some upgrades have been made, it's been over 60 years since our local schools have had major upgrades and many of our facilities still remain in need of modernization. We need to ensure all students have access to safe and up-to-date modern classrooms.
¿PORQUÉ NECESITAMOS LA MEDIDA U?
Si bien se han realizado algunas mejoras, han pasado más de 60 años desde que nuestras escuelas locales tuvieron mejoras importantes y muchas de nuestras instalaciones aún necesitan modernización. Necesitamos asegurarnos de que todos los estudiantes tengan acceso a aulas modernas, seguras y actualizadas.
HOW WILL THE FUNDS BE USED?
Measure U will ensure students have access to modern classrooms, laboratories, and libraries to create a better learning environment. Measure U will also bring schools to current safety standards like secure entries, improve fire and earthquake safety, repair and replace leaky roofs, repair deteriorating sewer systems, and replace outdated heating and air conditioning systems. Measure U will provide the best possible learning environment for every student, setting them up for success.
¿COMO SERAN USADOS LOS FONDOS?
La Medida U garantizará que los estudiantes tengan acceso a aulas, laboratorios y bibliotecas modernizadas. La Medida U restaurará las medidas de seguridad actuales con entradas seguras, mejorará la seguridad contra incendios y terremotos, reparará o reemplazará techos con goteras, reparará sistemas de alcantarillado deteriorados y reemplazará sistemas de calefacción y aire acondicionado obsoletos. La Medida U brinda el mejor entorno de aprendizaje posible para cada estudiante, preparándolos para el éxito.
JOIN US - YES ON MEASURE U - UNASE A NOSOTROS
ALFONSO MORALES
LUSD BOARD MEMBER
GARY HARDIE JR.
LUSD BOARD MEMBER
JULIAN DEL REAL
SCHOOL BOARD CLERK
RITA SOTO
LYNWOOD COUNCILMEMBER
LUIS CUELLAR
LYNWOOD CITY TREASURER
LILI DELGADILLO
LYNWOOD COMMISSIONER CHAIRPERSON
JORGE CASANOVA
LYNWOOD FORMER MAYOR



Contact Us

6750 Foster Bridge Blvd. Suite A
Bell Gardens, CA 90201

info@principiagroupllc.com
(562) 746-0264

The Principia Group

NON-COLLUSION DECLARATION

NON-COLLUSION DECLARATION

The undersigned declares:

This Agreement is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal submitted by the Contractor is genuine and not collusive or sham. The Contractor has not directly or indirectly induced or solicited any other entity to put in a false or sham bid or proposal. The Contractor has not directly or indirectly colluded, conspired, connived, or agreed with any other entity or anyone else to put in a sham bid or proposal, or to refrain from submitting such bid or proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid or proposal price of the Contractor or any other entity, or to fix any overhead, profit, or cost element of the bid or proposal price, or of that of any other entity. All statements contained in the bid or proposal submitted by Contractor are true. The Contractor has not, directly or indirectly, submitted his or her bid or proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid or proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 5/7/2025 [date], at Bell Gardens [city], CA[state].".

Signed: _____

Print name and title: Mario Beltran, President

CONTRACTOR: Principia Group LLC

FEE PROPOSAL

The Principia Group

Fee Proposal

Neighborhood Canvassing Services for Broadband Needs Assessment
Submitted by: The Principia Group LLC
Date: May 7, 2025

Cost Breakdown by Task

Task Description	Role	Estimated Hours	Hourly Rate	Subtotal
Project Management & Strategy	Principal Consultant	50	$250	$12,500
Community Outreach Coordination	Senior Outreach Manager	60	$175	$10,500
Neighborhood Canvassing (Field Team of 4)	Outreach Associate (x4)	960	$50	$48,000
Survey Design & Implementation	Communications Strategist	20	$150	$3,000
Focus Groups / Forums Facilitation	Senior Outreach Manager	20	$175	$3,500
Data Analysis & Reporting	Research Analyst	40	$125	$5,000
Stakeholder Meetings & City Presentations	Principal Consultant	10	$250	$2,500
Bilingual Mailer (15,000 businesses and homes)	Communications Strategist and Principal Consultant	-	-	$16,500
Digital Media Outreach & Phone Banking	Communications Strategist and Principal Consultant	20	$200	$4,000
Project Administration	Admin Support	50	$75	$3,750

TOTAL PROJECT COST: $109,250

Notes:
- All work will be performed in accordance with the City's approved plan. Pricing can decrease if some line items are not desired by the city.

ATTACHMENT "C"

Southeast Community Development Corporation

NEIGHBORHOOD CANVASSING SERVICES FOR BROADBAND NEEDS ASSESSMENT

2025

Prepared by:
Emma Hernandez

Prepared for:
City of Huntington Park

www.scdcorp.org

Cover Letter

Southeast Community Development Corporation
6423 Florence Pl., Suite 103
Bell Gardens, CA 90201
Office: (323) 585-4579 | Mobile: (562) 334-6389
emma.hernandez@scdcorp.org

June 18, 2025

City of Huntington Park
Attn: Ricardo Reyes, City Manager
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mr. Reyes,

As a trusted community anchor in Southeast Los Angeles for over 20 years, the Southeast Community Development Corporation (SCDC) is honored to submit our proposal for the Neighborhood Canvassing Services for Broadband Needs Assessment.

Too many Huntington Park residents still lack access to affordable, reliable broadband—and they're the same families facing housing insecurity, language barriers, and job instability. At SCDC, we meet our community where they are—literally and figuratively. Whether it's walking a local corridor, attending a school event, or hosting a focus group at a park, we believe in face-to-face, culturally respectful outreach.

Our team is ready to:

- Train and hire local residents as canvassers.
- Listen deeply and respectfully to community feedback.
- Gather meaningful data to help the City close broadband gaps with clarity and compassion.

We've reviewed the City's RFP and are prepared to meet all requirements. Our proposal remains valid for 60 days. We look forward to the opportunity to bring our experience and community trust to this critical work.

With appreciation,



Emma Hernandez
Chief Executive Officer
Southeast Community Development Corporation







TABLE OF CONTENT

01 Scope of Work

02 Project Schedule & Milestones

03 Budget

04 Organizational Charts & Resumes

14 Company & Contractor Qualifcations

Certificate of Liability Insurance 22

Letters of Reference 23

Noncolussion Declarations 27

Professional Services Agreement 29

Neighborhood Canvassing Services for Broadband Needs Assessment

Budget

Category	Quantity	Rate	Estimated Cost	Description
Personnel				
Project Manager	260	$45.00	$ 11,700.00	Oversight, coordination, reporting (part-time, 13 weeks)
Outreach Coordinator	260	$35.00	$ 9,100.00	Manages canvassing team, logistics
Canvassers (4–6 people)	1,560	$25.00	$ 39,000.00	Door-to-door, business outreach, events
Focus Group Facilitator	1	$17,500.00	$ 17,500.00	3-5 Focus Groups Leads qualitative data collection & analysis (Consultant)
Survey & Data Analyst	1	$6,000.00	$ 6,000.00	Survey cleanup, analysis, visualizations (Consultant)
Administrative Support	130	$25.00	$ 3,250.00	Scheduling, printing, materials tracking
Materials & Supplies				
Printed materials	1	$2,500.00	$ 2,500.00	Flyers, surveys, posters, Banners (multilingual)
Branded items	1	$1,200.00	$ 1,200.00	Outreach visibility & trust-building
Event supplies	1	$1,000.00	$ 1,000.00	Refreshments, signage, venue support
Focus Group Venue	5	$250.00	$ 1,250.00	Rental for focus group
Technology & Tools				
Mobile survey platform	6	$45.00	$ 270.00	Licenses for digital data collection
Hotspots/phone plans	6	$100.00	$ 600.00	For canvassing team
Subtotal			$ 93,370.00	
Indirect/Admin Costs (10%)			$ 9,337.00	Fiscal/admin costs, insurance, overhead
Total			**$ 102,707.00**	

Scope of Work

Scope of Work

The proposed project includes a comprehensive, community-rooted strategy to assess broadband access, affordability, and adoption across Huntington Park. SCDC will engage residents, businesses, and community institutions through canvassing, surveys, focus groups, and reporting.

1. Project Kick-Off & Planning

Meet with City staff to finalize scope, timeline, and outreach plan. Establish reporting cadence and collaborative tools.

2. Outreach Material Development

Design and translate flyers, surveys, social media graphics, scripts, and event materials (English/Spanish).

3. Community & Business Outreach Launch

Coordinate early outreach with partners and schedule canvassing and in-person engagement events.

4. Resident & Business Canvassing

Conduct surveys through in-person canvassing, phone banking, texting, and event-based outreach. Include residents, business owners, and anchor institutions.

5. Focus Groups & Roundtables

Facilitate 3-5 targeted discussions (residents, businesses, youth, seniors) to gather deeper qualitative insights.

6. Ongoing Communication with City

Hold biweekly check-ins, submit brief updates, and adjust strategy based on interim findings.

7. Survey Analysis & Reporting

Compile and analyze data to identify key barriers, interests, and recommendations.

8. Final Report & Presentation

Deliver a full written report and present findings to City staff and/or Council.

Section 2 – Project Schedule & Milestones

The proposed project will run for approximately 13 weeks, allowing time for deep community engagement and thorough analysis. Below is a revised timeline showing tasks, milestones, and estimated durations:

Task	Milestone	Duration	Notes
1. Project Kickoff & Planning	Kickoff meeting with City; finalize scope, tools, and timeline	Week 1	Includes onboarding and coordination with City staff
2. Outreach Material Development	Design and approval of flyers, surveys, scripts (English/Spanish)	Weeks 1–2	Co-branded and culturally relevant materials
3. Community & Business Outreach Launch	Begin canvassing, event scheduling, and social media roll-out	Weeks 3–4	Partner with schools, churches, businesses
4. Resident & Business Canvassing	Active surveying across neighborhoods and business corridors	Weeks 5–9	Includes in-person, phone, and text-based outreach
5. Focus Groups & Roundtables	Host 3–5 discussions with residents and business owners	Weeks 6–10	Conducted in multiple languages
6. Ongoing City Check-ins & Data Collection	Regular updates to City; weekly survey monitoring	Weeks 5–10	Progress reports and data uploads shared biweekly
7. Survey Analysis & Report Writing	Analyze responses and prepare draft report	Weeks 10–12	Findings include trends and actionable insights
8. Final Presentation & Deliverables	Submit final report, recommendations & slide deck	Week 13	Final review meeting with City staff and/or Council

Southeast Community Development Corporation

Organizational Chart



Emma Hernandez
CEO Director

Michelle Flores
Executive Assistant/Operations Manager

Marian Gomez
Tech Specialist/ Site Supervisor

Volunteers

Outreach Teams

Amber Curiel
Communications/ Digital Literacy Supervisor

Instructor — **Maria Aleman**

Instructor — **Mariela Hernandez**

Instructor — **Angela Mendoza**

Lead Instructor — **Amada Olvera**

Emma Hernandez

Hacienda Heights, CA 91745
(562) 334-6389
emma.hernandez@me.com

www.linkedin.com/in/emmahernandez

EXPERIENCE

Southeast Community Development Corporation,

Bell Gardens, CA — *Chief Executive Officer*

January 2019 - PRESENT

- Assist the board in establishing a vision that is achieved through the efforts of a high-performing staff and volunteers
- Leverage the power of relationships and networks and work across private, public, and corporate sectors to improve the lives of residents in the Southeast Los Angeles region
- Generates funding and resources as well as providing financial support for the organization
- Is a good steward of our SCDC brand and to seek opportunities to grow and protect its reputation
- Build trust in SCDC and to maintain its relevance in the community

Southeast Community Development Corporation,

Bell Gardens, CA — *Director of Operations*

July 2017 - December 2018

- Maintains the day-to-day operations necessary to ensure that the organization achieves its goals in relation to our mission and vision
- Ensures that grant and contract commitments are accomplished
- Identify grant and contract service opportunities for funding adult and youth development programs

Southeast Community Development Corporation,

Bell Gardens, CA — *Program Manager/Instructor*

July 2014 - June 2017

- Design and provide adult and youth classes and workshops
- Topics include basic computer skills, coding, robotics, computer repair, digital media, and electronics

Southeast Community Development Corporation,

Bell Gardens, CA— *Grant/Program Development Consultant*

July 2014 - July 2017

- Identify grant and contract service opportunities for funding adult and youth development programs and consultant position
- Drafting, writing, & submission of proposals, developing youth and adult programs that include curriculum, staff training manuals, and student materials.

SKILLS

Bilingual: English/Spanish

Staff supervision & Volunteer Recruitment

Social Media Marketing

Program Development

Grant Writing

Affiliations

SELA Collaborative, Steering Committee Member

SELA Collaborative, Nonprofit Capacity Building Committee, Chair

Los Angeles/Orange County Regional Broadband Consortia, Executive Committee Member

Los Angeles County Digital Divide Regional Advisory Team, Member

SELA Kiwanis,, Member

First Lego League Robotics, SCDC Robo Warriors, Team Coach

Applied Behavioral Services for Children, Inc.,

Downey, CA — *President & Lead Behavior Analyst*

January 2007 - January 2014

- Staff Development/Reflective Consultation & Coach for Head Start/State Preschool Programs
- Provide technical assistance and support to teachers using reflective practice as well as in-vivo coaching on the use of behavioral teaching strategies in the classroom and/or in-home settings
- Provide parent and teacher workshops (in English and Spanish) on strategies that may be used to encourage socially appropriate skills, strategies used to prevent challenging behaviors, and interventions that may be used following the occurrence of challenging behaviors
- Provide program consultation with regard to the use of program-wide positive behavioral supports
- Provide professional development workshops for supervisors on the use of behavioral teaching strategies with young children

Applied Behavioral Science Department,

University of Kansas, KA — *Graduate Teaching Assistant*

May 2005

- Performed all preschool teacher duties
- Trained undergraduate practicum students to functioned as assistants and lead teachers in an inclusive preschool classroom of 20 children between the ages of 3 ½ and 5 ½ years
- Used proactive procedures to maintain socially desirable behavior; taught concepts, social and self-help skills using direct instructional strategies and by embedding teaching into general activities, interactions, and routines; promoted the active engagement of all children and teachers in the classroom
- Carefully selected developmentally-appropriate goals for children and creatively planned corresponding activities that promoted individualized development; tracked and communicated children's progress to caregivers and program coordinators
- Designed and provide adult and youth classes and workshops

Behavior Change Associates,

Los Angeles, CA — *Program Manager*

October 1999 - December 2000

- Supervised case managers providing functional behavioral assessments and consultation to teachers and families of children with autism and related disorders
- One-to-one services and in-home and classroom consultation consisting of parent and teacher education
- Assisted in the development of protocols: assessment, staff and

parent training, and staff evaluation
- Provided training to behavioral consultants, behavior specialists, and school staff in the following topics: Basic Principles of Applied Behavior Analysis, Planned Activities Training, Discrete Trial Training, Pivotal Response Training, Behavioral Relaxation Training, Toilet Training, Picture Exchange Communication System, Functional Communication Training, and Reducing Challenging Behaviors.

Behavior Change Associates,

Los Angeles, CA — *Case Manager*

November 1997 - October 1999

- Conducted functional behavioral assessments and provided in-home and in-school consultation to teachers and families of children with autism and related disorders
- Supervised behavior specialists and student interns in the implementation of the service plans in the classroom, home and community settings.

EDUCATION

California State University Sacramento

Sacramento — *B.A. in Psychology*

University of Judaism

Los Angeles — M.S. in Behavioral Psychology

University of Kansas

Lawrence, KS — M.A. in Human Development

Michelle Flores

mn6843819@gmail.com

mn6843819@gmail.com

Education

Legacy Vapa Senior High School, Southgate, CA
June 2020

Cerritos College Norwalk,CA
Business Administration AT-Accounting
June 2025

Professional Summary

Bilingual and detail-oriented administrative professional with strong experience in accounts payable, QuickBooks accounting, and office operations. Skilled in vendor communication, customer service, and financial recordkeeping. Proficient in Salesforce and Google Workspace. Passionate about supporting community-driven organizations and contributing to efficient, organized, and people-centered environments.

A&F Distributing Corporation – Los Angeles, CA
Accounts Payable Clerk
August 2024 – February 2025
Key Responsibilities:

- Processed and distributed checks to vendors, ensuring timely and accurate payments.
- Reviewed and updated vendor account information in QuickBooks for accurate financial reporting.
- Responded promptly to customer inquiries via phone and email, providing excellent customer service.
- Maintained organized communication records and followed up on outstanding issues with clients and vendors.
- Supported overall accounts payable operations, contributing to smooth day-to-day office and financial functions.

Southeast Community Development Corporation – Bell, CA 2021 – Present
Administrative Assistant
Supervisor role responsible for managing programs and overseeing daily office operations.

Administrative Duties

- Timesheet Management: Review, revise, and finalize employee timesheets; manage and coordinate staff schedules.
- Phone Operations: Handle the main phone line, respond to inquiries, and route calls appropriately.
- Email Communication: Effectively use Gmail for scheduling, professional correspondence, and task management.
- Document Management: Organize and maintain filing systems; lead transition to digital documentation and scanning.
- Data Entry: Perform accurate and timely data entry using Salesforce.com.
- Outreach & Events: Manage outreach partnerships and coordinate logistics for community events and programs.

Office Management & Accounting

- Deposit Management: Ensure accurate and timely processing of financial deposits.
- Financial Recordkeeping: Maintain daily financial entries using QuickBooks.
- Invoice & Expense Processing: Track and process invoices, transactions, and expenses for reliable financial reporting.

Technical and Language Skills

Languages:

- English (Primary)
- Spanish (Fluent)

Technical Proficiency:

- Google Office: Sheets, Slides, Docs
- Salesforce
- QuickBooks

Interpersonal and Soft Skills:

- Active Listening
- Communication
- Leadership
- Time Management
- Problem Solving
- Organization
- Teamwork
- Ability to Work Under Pressure
- Customer Service

References:

Cesar Zaldivar-Executive Director
(NewStart Housing)
(323)314-4209

Emma Hernandez-Executive Director
(Southeast Community Development Corporation)
(562) 334-6389

- Accounts Payable & Receivable: Manage billing, payments, and collections to maintain up-to-date financial records.
- Client & Vendor Relations: Serve as the primary liaison for clients and vendors; manage communications and review contracts.
- General Administrative Support: Open and sort mail; scan and file documents in designated digital folders for organized record-keeping.

MARIAN GOMEZ

Tech Project Lead

(213) 732-0857 marian.gomez@scdcorp.org www.linkedin.com/in/marian-gomez-cs

EXPERIENCE

Salesforce Administrator

Southeast Community Development Corporation

2022 - Present

- Setting up new users on SCDC's system while providing appropriate permissions and establishing role hierarchy.
- Establishing and managing organization-wide defaults.
- Implementing workflow rules and triggers regarding Data Management and Manual Data Entry.
- Creating platform customizations, i.e., fields, page layouts, custom objects, etc.
- Creating and maintaining reports and dashboards to track key performance metrics.
- Execute monthly Data Migrations into Salesforce.

Salesforce Consultant and Architect

Newstart Housing Corporation

2023 - Present

- Executed Newstart Data Migration from a partner Salesforce platform to their own.
- Created platform customizations, i.e., fields, page layouts, custom objects, etc.

AmeriCorps Computer Science Fellowship

Southeast Community Development Corporation

2021 - 2022

- Reorganized data on Google Sheets to be adequately imported into Salesforce.
- Restructured Salesforce's Educational Data Architecture to fit SCDC's needs.
- Overhauled Lead, Contact, Engagement Plan, and Opportunity objects and created others.

EDUCATION

Bachelor of Science in Computer Science

California State University - Los Angeles

2019 - 2023

KEY ACHIEVEMENTS

Complete Customization of Salesforce Platforms in regards to ISPs and Services

Organized data collection and storage on Salesforce and Excel/Sheets

Increased Data Visibility to enhance report creation

Assisting CSULA students to build skills in Salesforce Data Management

TECHNICAL SKILLS

Languages: Java, HTML, SQL, Google App Script
Tools: MS Office Programs, Salesforce, Agile, CRM Systems, Google Sheets, Power BI, Tableau
Database Management: Salesforce APEX, ERD Design, Data Extraction & Validation

Amber L. Curiel

323.470.4874 | ambercuriel43@gmail.com | South Gate, CA

Experience

Outreach Coordinator January 2019 - Present

Southeast Community Development Corporation

- Engage with clients to discuss available programs for adults & students, eliciting positive community response towards support provided
- Established systematic categorization & streamlined filing of client applications on Salesforce to optimize organization & enhance client support
- Helped with workshop events, setting up and contacting the participants.
- Developed engaging coursework for student classes, fostering academic advancement beyond the school curriculum & addressing areas of difficulty, utilizing steam-related instructions for system integration
- Communicated to parents about classes and any activities supplies needed for coursework.
- Worked outreach events. Hosted by our organization and other events with collaborating companies and city hosted events.
- Operated front desk operations & greeted walk-in clients, managing an average of 20 in-person conversations & 15 daily calls, while utilizing Salesforce to record client interactions

President- Executive Board Member January 2023 - May 2024

MAS Familia

- Coordinated events of cultural & social significance at Cal State Fullerton, optimizing reservations & paperwork processes through proficient use of Titan Connect & active coordination with the coordinator
- Collaborated with members for projects in reservations and proper paperwork for sound and locations by the campus at Cal State Fullerton.
- Planned & executed trips, winter retreat, & socials, driving seamless coordination & enhancing team-building exercises & memory-building events
- Oversaw funding & budgeting operations to ensure precise allocations for specific areas using Excel for financial management
- Maintained calendar integrity for all events, strategically setting deadlines to ensure timely execution & coordination using Google Calendar in conjunction with a personal planner

AICA- Executive Board Member January 2022 - December 2023

MAS Familia

- Secured ample funding for events by setting budgets, requesting, & presenting funding requests using Excel for thorough financial breakdowns
- Championed co-creation of social & academic events with fellow board members, catalyzing cultural awareness on campus & spearheading unifying initiatives like dia de los muertos, social justice week, tournaments, & platicas with a therapist
- Led Board meetings as AICA chair, ensuring positive relations with the school through active communication & strategic recommendations for checks & balances systems
- Shared crucial information on Student Affairs rules with the board & committee, securing funding for enhanced rules understanding & student engagement

- Initiated a social justice project collaboration with another organization, featuring a guest speaker, to bring a fresh perspective for enhancing my racial community

Education

Major: Communications, Public Relations | Minor: Japanese

California State University, Fullerton

Skills and Affiliations

Speak English - Native
Speak Spanish – Native
Speak Japanese - Intermediate
Problem solving
Communication
Leadership
Microsoft Office: Word, Excel, Teams
Google Drive: Docs, Slides, Calendar, Sheets
Zoom: Meetings, Screen Share
Social Media: Instagram, Facebook, Twitter, TikTok, LinkedIn

Section 4 – Company Qualifications

The Southeast Community Development Corporation (SCDC) brings over a decade of experience in bridging the digital divide across Southeast Los Angeles. Our organization has consistently delivered high-impact digital equity programming by combining culturally rooted outreach, strategic partnerships, and technical support for underserved communities. Below is a summary of our qualifications, approach, and the extensive network we collaborate with.

SCDC Digital Equity Impact (2012–2023)

From 2012 to 2022, SCDC distributed over 23,700 computers and devices and refurbished more than 45,000 donated computers. In that time, we organized:
1,277 community events
• 96 health and wellness events
• Digital literacy workshops
• Open lab hours
• Referrals to low-cost internet programs

Our Approach

SCDC's outreach strategy is **comprehensive, multilingual, and deeply rooted in local trust**. Whether helping a senior navigate a telehealth appointment or introducing youth to hands-on STEM experiences, we consistently meet people where they are—at schools, parks, libraries, community events, and right at their doorsteps.

Our infrastructure blends **high-touch, in-person outreach** with flexible and innovative tools that accommodate a wide range of community needs. This includes:

- **In-person engagement**: Canvassing, school events, community tabling, and bilingual digital literacy workshops
- **Partner-powered collaboration**: Working closely with schools, promotoras, local nonprofits, and churches to extend our reach
- **Multi-channel communication**:
    - Phone banking and interactive texting (e.g., Salesforce, SMS Magic)
    - Email campaigns and hotline assistance (e.g., Constant Contact)
    - Multilingual flyers, posters, and banners
    - Social media and WhatsApp messaging

We also deploy a full suite of **survey and data collection tools**—including Google Forms, SurveyMonkey, JotForm, and bilingual paper forms—to capture resident input in real time. Our trained canvassers, who are **from the community and speak the**

language, are equipped with **internet-enabled iPads** to ensure seamless data collection, even in connectivity-challenged areas.

SCDC understands that successful outreach requires more than information—it requires **connection and creativity**. To that end, we've incorporated **virtual reality experiences** at public events, **giveaways and gamified interactions** to spark engagement, and dynamic visual content to draw in participants of all ages. These strategies not only increase participation rates but help residents feel seen, respected, and empowered.

In 2023 alone, SCDC:

- Enrolled hundreds of families in the **Affordable Connectivity Program (ACP)**
- Hosted **laptop giveaways and digital access fairs** across Southeast LA
- Delivered **free adult digital literacy classes** to over thousands of participants
- Offered **youth-focused STEM programming**, including camps, robotics, and coding workshops

We **tailor our outreach to the unique needs of each neighborhood** and are recognized across the region for our trusted, effective, and culturally responsive engagement.

SCDC Partner Organizations

Local Government Partners

- City of Bell
- City of Bell Gardens
- City of Huntington Park
- City of Cudahy
- City of Maywood
- City of South Gate
- City of Vernon
- City of Lynwood
- Unincorporated Walnut Park

County & Regional Agencies

- LA County Department of Public Health
- Los Angeles County Library
- Gateway Cities Council of Governments
- Regional Recovery Hub

Education & Schools

- Bell Gardens High School
- Huntington Park High School
- Bell Senior High School
- Local K–12 schools across Southeast LA
- East Los Angeles College
- California State University, Los Angeles

Nonprofits & Community-Based Organizations

- Human Services Association
- Mexican American Opportunity Foundation

- Hub Cities Career Center
- New Start Housing Corporation
- Families In Schools
- SELA Collaborative
- Southeast-Rio Vista YMCA
- AltaMed Health Services

Digital & Equity-Focused Partners

- California Emerging Technology Fund (CETF)
- EveryoneOn
- Human-I-T
- PCs for People
- CETF Digital Equity Coalition
- Intergovernmental Broadband Committee
- Digital Equity Los Angeles Project

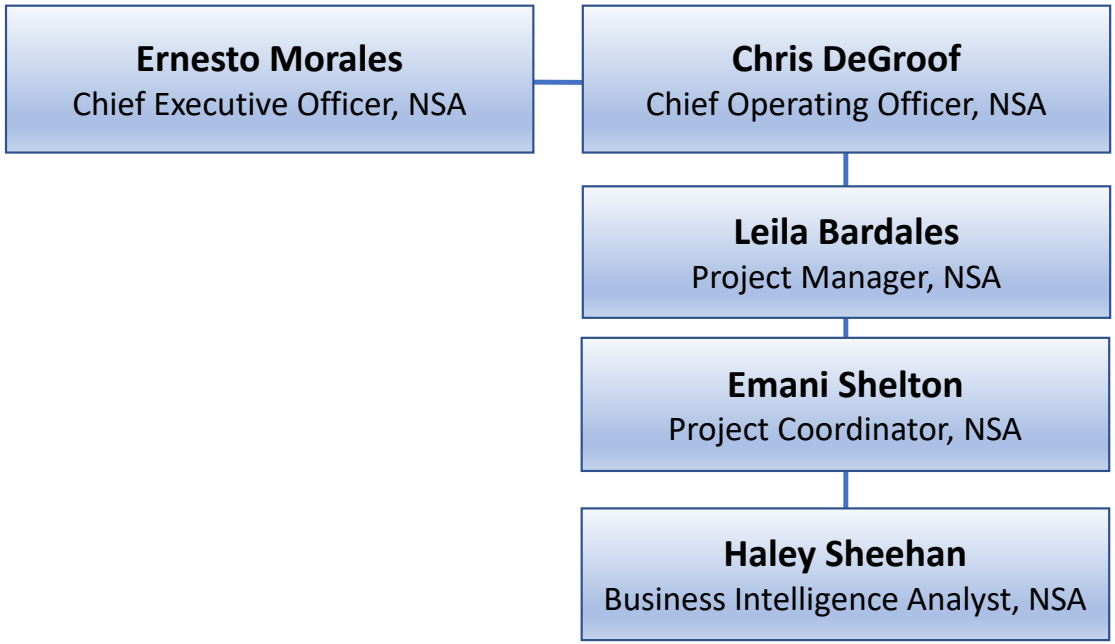
Technology & Industry Partners

- AT&T Access
- Spectrum Internet Assist
- Frontier Communications
- T-Mobile
- Verizon Communications

Civic Engagement & Policy Partners

- Southeast Los Angeles Collaborative
- California Community Foundation
- Alliance for a Better Community
- East Yard Communities for Environmental Justice
- Council of Mexican Federations

North Star Alliances Organization Chart



EMANI SHELTON

Project Coordinator, North Star Alliances
2629 Foothill Blvd #345
La Crescenta, CA 91214
Emani.Shelton@northstaralliances.com

EXPERTISE

- Project Management
- Account Management
- Community Engagement

EXPERIENCE

North Star Alliances, Alhambra, CA – *Project Coordinator*
September 2024 - Present

- Oversees NSA client project timelines and deliverables.
- Manages communication between NSA and client team members.

Access Nonprofit Center, Duarte, CA – *Program Manager*
August 2023 - September 2024

- Implemented results-based, empathetic strategies for multiple programs supporting Black families with developmentally disabled youth.
- Developed mission-oriented program plans.

Civil Rights Institute of Inland Southern California, Riverside, CA – *Operations Coordinator*
September 2023 - June 2024

- Collaborated with over 30 local community organizations to host inclusive in-person and hybrid events.
- Coordinated specialized and culturally competent event programming.

Riverside County Black Chamber of Commerce, Riverside, CA – *Project Manager*
December 2022 - September 2023

- Developed efficient program strategies, plans, and goals for multiple community wellness programs.

KEY PROJECTS

- Los Angeles County Metropolitan Transportation Authority's Rail to River, Segment B
- Los Angeles County Metropolitan Transportation Authority's Union Station ADA Audits

EDUCATION

University of California, Riverside, CA – *Bachelor of Sciences, Business Administration - Management*

HALEY SHEEHAN

Business Intelligence Analyst, North Star Alliances
2629 Foothill Blvd #345
La Crescenta, CA 91214
haley.sheehan@northstaralliances.com

EXPERTISE

- Survey development
- Data analytics and reporting
- Research strategy

EXPERIENCE

North Star Alliances, Alhambra, CA – *Business Intelligence Analyst*
May 2024 - Present

- Oversees NSA's data operations, including database management, data quality control, and integration of analytics tools to streamline reporting and insights.

University of California Los Angeles, Los Angeles, CA – *Research Coordinator*
March 2023 - May 2024

- Supervised community recruitment and enrollment for a series of studies examining local-level depression rates.
- Developed data collection, entry, analytic, and reporting processes.

University of Pittsburgh, Pittsburgh, PA – *Research Specialist*
June 2019 - March 2023

- Collaborated with faculty to design survey-based intervention studies targeting substance use and attention deficit disorders.
- Provided dataset structure, analyses, and reporting to principal investigators for manuscript production.

KEY PROJECTS

- City of Santa Fe Springs Community Tax Survey
- Los Angeles County Metropolitan Transportation Authority's Mobility Wallet Phase 2A and 2B
- Los Angeles County Metropolitan Transportation Authority's Union Station ADA Audits

EDUCATION

University of Pittsburgh – *Bachelor of Sciences, Psychology*

LEILA BARDALES

Project Manager, North Star Alliances
2629 Foothill Blvd #345
La Crescenta, CA 91214
leila.bardales@northstaralliances.com

EXPERTISE

- Account Management
- Project Management

EXPERIENCE

North Star Alliances, Alhambra, CA – *Project Manager*
November 2023 - Present

- Develops client project strategies and oversees and executes day-to-day client deliverables.
- Manages multiple projects for Los Angeles County Metropolitan Transportation Authority.

Agile One, Remote – *Senior Client Service Professional*
March 2022 – April 2023

- Supported creative sourcing for global tech and entertainment clients.
- Developed supplier and candidate sourcing strategies.
- Developed creative talent identification practices for internal teams.

Manpower, Remote – *Resource Manager*
January 2021 – February 2022

- Provided global client support to hiring managers and contingent workforce.
- Analyzed client issues and developed team SOP to implement solutions.

KEY PROJECTS

- Los Angeles County Metropolitan Transportation Authority's Rail to River, Segment B
- Los Angeles County Metropolitan Transportation Authority's Union Station ADA Audits

EDUCATION

Pasadena City College, Pasadena, CA – *International Business and Trade*

NSA HP RFP Response

Section 4 – Company Qualifications

A brief summary of North Star Alliance's qualifications

As a firm specializing in public outreach and stakeholder development, North Star Alliances (NSA) understands how to work objectively and gather meaningful feedback on complex projects. We have disseminated information as well as solicited feedback, both by telephone and in person, to/from the general public for clients including the Los Angeles Metropolitan Transportation Authority, L.A. Care Health Plan, and the City of Los Angeles. We prioritize incorporating qualitative and quantitative analysis throughout our outreach process to monitor performance, identify trends in community response, and make real-time strategic adjustments.

NSA brings decades of experience managing complex, multi-faceted projects with an array of internal and external teams, stakeholders, communities, guidelines, goals, budgets, and time zones. Our team is adept in communication, time management, reporting, cost control, and problem solving all while remaining nimble and focused on project goals and deliverables.

Together, our team is more than the sum of its parts. We are a versatile, quick-to-action group capable of segmenting into specialized units or mobilizing as a unified team to accomplish broader projects. Regardless of size or scope, we consistently deliver a high caliber of customer service that has defined NSA and our project partner firms.

NSA employs grassroots outreach strategies to build public understanding and engagement through focus groups, targeted campaigns, and culturally conscious messaging. These wide-spread efforts leverage longstanding relationships with CBOs, local schools, and community stakeholders across Los Angeles and Southern California at-large.

NSA's proven expertise has provided its clients the opportunity to make a meaningful impact by executing over 1,700 community-level projects to an audience of over 2 million individuals throughout LA County and beyond, with a concerted focus on hard-to-reach communities. The NSA team understands how to reach stakeholders of all levels, as we regularly work with elected officials, schools, churches, non-profit organizations, grocery stores, senior centers, sports clubs, and other businesses that are local to the communities in which our customers will be performing project work, or we will be producing a project. NSA also has extensive experience working in multicultural communities, with the ability to communicate across several languages.

We consistently compile and analyze outreach data as we engage, such as participation trends, sentiment insights, and demographic reach to guide client strategy and refine tactics.

NSA's keen understanding of the needs of the diverse communities and regions within LA County and LA City has served as a hallmark of our firm's success. Through our extensive experience, we know that one size and approach does not fit all. We respect the unique characteristics of each and every community we serve and tailor our projects accordingly.

Relevant experience with community engagement and broadband-related projects

City of Santa Fe Springs Tax Survey and Engagement

NSA was contracted by the City of Santa Fe Springs to design and implement a community survey assessing public support for a proposed tax measure. Our scope included survey and messaging development, community engagement, as well as data analysis.

To ensure community involvement in this process, NSA facilitated focus groups with about 50 Santa Fe Springs residents to test and refine survey messaging. Based on feedback, we revised the survey to better reflect both City staff and resident concerns.

Using grassroots street-teaming at local events, NSA recruited nearly 500 residents to complete the survey, a particularly strong turnout for a city of only twenty thousand people. After data collection, we conducted both quantitative and qualitative analysis to deliver a report that both highlighted positive community sentiment and informed the City's strategic messaging for the upcoming tax measure.

The success of this project led to continued partnership between NSA and the City of Santa Fe Springs on various community engagement efforts.

Los Angeles Metropolitan Transportation Authority CBO Recruitment

NSA has supported several initiatives for the Los Angeles Metropolitan Transportation Authority (Metro), including CBO Database Recruitment Mini Grants and CBO recruitment for three Metro-led focus groups.

In partnership with Metro's Office of Equity and Race (OER), NSA consultants strategically identified and engaged Community-Based Organizations (CBOs) that serve a broad spectrum of local needs, with an emphasis on reaching marginalized and underserved populations across Los Angeles.

Through these combined recruitment efforts, NSA successfully added dozens of new organizations to Metro's CBO Database, significantly expanding the network of Metro's community partnerships. Recruitment included targeted outreach, personalized support,

and ongoing communication through regular progress reports and trackers, ensuring effective engagement.

In addition to recruitment, NSA facilitated Metro's focus groups, developed qualitative survey measures, synthesized both qualitative and quantitative feedback, and produced final reports featuring analytic insights and strategic recommendations. These partnerships strengthened Metro's ability to center community voices and ensure diverse representation in its planning and programming efforts. NSA has since gone on to engage hundreds of CBOs in support of various Metro projects.

A short description of your approach to qualitative research and engaging underrepresented communities

NSA takes a community-first approach to qualitative research, particularly when engaging underrepresented populations. We begin each project by listening and prioritizing an understanding of the local context and concerns before shaping any outreach or focus group strategy. NSA carefully aligns client objectives with the experiences of the community to ensure our research messaging is both relevant and respectful.

We design focus groups and community engagement activities that are culturally responsive and intentionally inclusive. Rather than relying on generic scripts, we develop discussion guides informed by local perspectives and community voices. This helps to better surface insights that are often overlooked, both building trust with participants and absorbing as much information as possible for our clients. By elevating participant's voices and incorporating their feedback into our recommendations, we ensure that our research informs strategy and fosters meaningful connections with the community.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 323 230-5566 323 230-5033 RIVERA INSURANCE AGENCY 633 S. BREA BLVD. STE 100 BREA, CA 92821	CONTACT NAME: Jennifer Rivera PHONE (A/C, No, Ext): 323 230-5566 FAX (A/C, No): 323 230-5033 E-MAIL ADDRESS: riverainsurance@verizon.net PRODUCER CUSTOMER ID #:
INSURED Southeast Community Development Corp. P.O. Box #327 Bell, CA 90201	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : PHILADELPHIA INDEMNITY INS. CO. INSURER B : HARTFORD INS. CO. OF THE MIDWEST INSURER C : TRAVELERS COMMERCIAL INSURANCE INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY ✓ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ✓ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC	✓	✓	PHPK2643833	02/26/2025	02/26/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 3,000,000 $ 3,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ✓ HIRED AUTOS ✓ NON-OWNED AUTOS	✓	✓	PHPK2643833	02/26/2025	02/26/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DEDUCTIBLE ☐ RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: Y (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	✓	84 WEC BQ9857	04/05/2024	04/05/2025	✓ WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	DIRECTOR'S AND OFFICERS/EPLI	✓	✓	108219306	02/21/2025	02/21/2026	$1,000,000 EACH/$1,000,000 AGG	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER X 30 DAY **CANCELLATION**

INSURED'S COPY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Jennifer Rivera

© 1988-2009 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

City of BELL GARDENS
7100 Garfield Avenue • Bell Gardens, CA 90201 • 562-806-7700 • www.bellgardens.org

June 18, 2025

To Whom It May Concern,

This letter is written in strong support of the Southeast Community Development Corporation (SCDC), whose digital equity programs have significantly benefited the Bell Gardens community and the broader Southeast Los Angeles region.

SCDC has distributed over 23,700 computers and connected hundreds of families to affordable broadband options. In Bell Gardens, they've hosted laptop giveaways, conducted digital literacy classes for adults and youth, and supported school-aged children with technology and STEM programming. Their presence in our city has expanded opportunity for residents of all ages and ensured families are not left behind in today's digital world.

Through grassroots strategies like phone banking, canvassing, school outreach, and multilingual media, SCDC consistently reaches those most in need. We commend their long-standing commitment to inclusion and their effective collaborations with local institutions.

We proudly endorse SCDC's work and encourage continued investment in their impactful outreach and digital justice initiatives.

Sincerely,

CITY OF BELL GARDENS

Manuel Acosta
Community Development Director
(562) 806-7724

County of Los Angeles
INTERNAL SERVICES DEPARTMENT
1100 North Eastern Avenue
Los Angeles, California 90063

MICHAEL OWH
Director

Telephone: (323) 267-2101
FAX: (323) 264-7135

Speed. Reliability. Value.

June 17, 2025

Ricardo Reyes
City Manager
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Neighborhood Canvassing Services for Broadband Needs Assessment Selection Committee:

I am pleased to support the Southeast Community Development Corporation (SCDC) application and proposal for the City of Huntington Park Neighborhood Canvassing Services for Broadband Needs Assessment. SCDC has played a significant role in advancing digital equity and inclusion for residents affected by the digital divide in Southeast Los Angeles (SELA) and throughout Los Angeles County.

SCDC's work has had a profound impact on the SELA community, connecting numerous SELA residents to internet-enabled devices and fostering equitable access to and participation in civic engagement, education, healthcare, and employment opportunities. Their digital literacy training classes and community outreach events have been instrumental in helping qualifying SELA households enroll in the Federal Affordable Connectivity Program (ACP). The importance of SCDC's equity-centered outreach strategies cannot be overstated, as they are crucial for ensuring that every SELA resident has access to broadband internet connectivity, technology, skills, and support.

SCDC's commitment to digital equity and inclusion is further underscored by its active membership in the County Intergovernmental Broadband Coordinating Committee (IBCC). As a member organization, SCDC plays a key role in the IBCC's mission to bridge the digital divide throughout Los Angeles County. The IBCC, a regional collective

body and a standing committee comprising more than 60 multidisciplinary stakeholder organizations and community members, greatly benefits from SCDC's broadband and digital equity best practices, knowledge, and wisdom.

As a leader in the digital equity field, SCDC's unique and meaningful digital inclusion programming is fundamental in addressing the digital divide not only in SELA but across the Greater Los Angeles County region. Their expertise and leadership in this area are unparalleled, and I am delighted to collaborate and partner with them, supporting their digital equity efforts without reservation. If you have any follow-up questions regarding this support letter, please email me at rkauma@isd.lacounty.gov.

Respectfully,

Rebecca F. Kauma, MPA
Director of Digital Equity
Internal Services Department (ISD)
County of Los Angeles

CITY of BELL

June 18, 2025

RE: City of Huntington Park – Neighborhood Canvassing Services for Broadband Needs Assessment RFP

To Whom It May Concern,

On behalf of the City of Bell, I am pleased to provide this letter of reference for the Southeast Community Development Corporation (SCDC).

SCDC has been an integral community partner across Southeast Los Angeles for more than a decade. Their commitment to bridging the digital divide through access, education, and outreach has made a meaningful impact in our city and throughout the region.

Since 2023, SCDC has distributed over 23,700 computing devices and facilitated the donation of more than 45,000 computers, directly benefiting youth, families, and older adults. In Bell, SCDC has hosted free tech fairs, led multilingual digital literacy workshops for adults, and enrolled residents in affordable connectivity programs. Their approach to community engagement is trusted, and highly collaborative.

We have witnessed the effectiveness of their efforts in promoting digital equity in Bell. The City of Bell supports SCDC's application and recommends them as a proven, high-impact partner for neighborhood canvassing and broadband assessment work.

Sincerely,

Janine A. Andrade

Janine A. Andrade
Director of Community Services
City of Bell
(323)773-1596 | jandrade@cityofbell.org

NON-COLLUSION DECLARATION

The undersigned declares:

This Agreement is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal submitted by the Contractor is genuine and not collusive or sham. The Contractor has not directly or indirectly induced or solicited any other entity to put in a false or sham bid or proposal. The Contractor has not directly or indirectly colluded, conspired, connived, or agreed with any other entity or anyone else to put in a sham bid or proposal, or to refrain from submitting such bid or proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid or proposal price of the Contractor or any other entity, or to fix any overhead, profit, or cost element of the bid or proposal price, or of that of any other entity. All statements contained in the bid or proposal submitted by Contractor are true. The Contractor has not, directly or indirectly, submitted his or her bid or proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid or proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/18/25 [date], at Bell [city], CA [state].".

Signed: Emma Hernandez Digitally signed by Emma Hernandez Date: 2025.06.18 12:57:37 -07'00'

Print name and title: Emma Hernandez

CONTRACTOR: Southeast Community Development Corporation

NON-COLLUSION DECLARATION

The undersigned declares:

This Agreement is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal submitted by the Contractor is genuine and not collusive or sham. The Contractor has not directly or indirectly induced or solicited any other entity to put in a false or sham bid or proposal. The Contractor has not directly or indirectly colluded, conspired, connived, or agreed with any other entity or anyone else to put in a sham bid or proposal, or to refrain from submitting such bid or proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid or proposal price of the Contractor or any other entity, or to fix any overhead, profit, or cost element of the bid or proposal price, or of that of any other entity. All statements contained in the bid or proposal submitted by Contractor are true. The Contractor has not, directly or indirectly, submitted his or her bid or proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid or proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/18/25 [date], at Alhambra [city], CA [state].".

Signed: _____

Print name and title: Ernesto Morales, CEO

CONTRACTOR: North Star Alliances

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this **XXX day of XXX, 2025** (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a municipal corporation ("CITY") **Contractor Southeast Community Development Corporation** Hereinafter, ("CONTRACTOR"). For the purposes of this Agreement CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONTRACTOR agree as follows:

I. ENGAGEMENT TERMS

1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONTRACTOR agrees to perform the services and tasks set forth in **Exhibit "A"** (hereinafter referred to as the **"Scope of Services"**). CONTRACTOR further agrees to furnish to CITY all labor, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."

1.2 TERM: This Agreement shall commence on **July 18, 2025 to December 31, 2025**. It is the CONTRACTOR'S responsibility to request an extension at least (60) days in advance of the expiration of term of the Agreement. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause.

1.3 COMPENSATION:

A. CONTRACTOR shall perform the various services and tasks set forth in the **Scope of Services Exhibit "A"**.

B. Section 1.3(A) notwithstanding, CONTRACTOR'S total compensation during the Term of this Agreement or any extension term shall not exceed the budgeted aggregate sum of **$110,957** (hereinafter, the "Not-to-Exceed Sum"), unless such added expenditure is first approved by the CITY acting in consultation with the City Manager and the Director of Finance. In the event CONTRACTOR'S charges are projected to exceed the Not-to Exceed Sum prior to the expiration of the Term or any single extension term, CITY may suspend CONTRACTOR'S performance pending CITY approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other CITY-approved amendment to the compensation terms of this Agreement.

1.4 PAYMENT OF COMPENSATION: Following the conclusion of each calendar month, CONTRACTOR shall submit to CITY an itemized invoice indicating the services and tasks performed during the recently concluded calendar month, including services and tasks

performed. If the amount of CONTRACTOR'S monthly compensation is a function of hours worked by CONTRACTOR'S personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within **thirty (30) calendar days** of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within **forty-five (45) calendar day** of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.

1.5 ACCOUNTING RECORDS: CONTRACTOR shall maintain complete and accurate records with respect to all matters covered under this Agreement during and for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities. The City shall own all accounting records maintained by the CONTRACTOR.

1.6 ABANDONMENT BY CONTRACTOR: In the event CONTRACTOR ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONTRACTOR'S cessation or abandonment.

II. PERFORMANCE OF AGREEMENT

2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager and Interim Director of Community Development (hereinafter, the "CITY Representatives") to act as its representatives for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONTRACTOR shall not accept directions or orders from any person other than the CITY Representatives or their designee.

2.2 CONTRACTOR REPRESENTATIVE AND CONTACT INFORMATION: CONTRACTOR hereby designates or designee to act as its representative for the performance of this Agreement (hereinafter, "CONTRACTOR Representative"). CONTRACTOR Representative shall have full authority to represent and act on behalf of the CONTRACTOR for all purposes under this Agreement. CONTRACTOR Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONTRACTOR Representative shall constitute notice to CONTRACTOR.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONTRACTOR agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONTRACTOR shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONTRACTOR represents, acknowledges and agrees to the following:

A. CONTRACTOR shall perform all Work skillfully, competently and to the highest standards of CONTRACTOR'S profession;

B. CONTRACTOR shall perform all Work in a manner reasonably satisfactory to the CITY;

C. CONTRACTOR shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code section 1090 and the Political Reform Act (Government Code section 81000 *et seq*.);

D. CONTRACTOR understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;

E. All of CONTRACTOR'S employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONTRACTOR; and

F. All of CONTRACTOR'S employees and agents (including but not limited SUB CONTRACTOR) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONTRACTOR shall perform, at CONTRACTOR'S own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONTRACTOR'S failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONTRACTOR'S employees, agents, and SUB-CONTRACTOR. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and in their sole and absolute discretion. The Parties acknowledge and agree that CITY'S acceptance of any work performed by CONTRACTOR or on CONTRACTOR'S behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONTRACTOR, including but not limited to the representation that CONTRACTOR possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of CONTRACTOR'S profession.

2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONTRACTOR are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONTRACTOR or on behalf of CONTRACTOR in the performance of this Agreement. In recognition of this interest, CONTRACTOR agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONTRACTOR'S duties or obligations under this Agreement without the prior written consent of CITY. In the absence of CITY'S prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work shall be performed by CONTRACTOR or under CONTRACTOR'S strict supervision. CONTRACTOR will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONTRACTOR on an independent CONTRACTOR basis and not as an employee. CONTRACTOR reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONTRACTOR'S competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONTRACTOR are not employees of CITY and shall at all times be under CONTRACTOR'S exclusive direction and control. CONTRACTOR shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONTRACTOR shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONTRACTOR, a threat to persons or property, or if any of CONTRACTOR'S officers, employees, agents, or SUBCONTRACTOR fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, or SUB-CONTRACTOR shall be promptly removed by CONTRACTOR and shall not be reassigned to perform any of the Work.

2.8 COMPLIANCE WITH LAWS: CONTRACTOR shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONTRACTOR'S compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements.

2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, CONTRACTOR, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

2.10. INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONTRACTOR and all persons retained or employed by CONTRACTOR are, and shall at all times remain, wholly independent CONTRACTOR and are not officials, officers, employees, departments or subdivisions of CITY. CONTRACTOR shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONTRACTOR and SUB CONTRACTOR. CONTRACTOR and all persons retained or employed by CONTRACTOR shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by CONTRACTOR or otherwise, unless such authority is expressly conferred to CONTRACTOR under this Agreement or is otherwise expressly conferred by CITY in writing.

III. INSURANCE

3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONTRACTOR will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONTRACTOR shall procure and maintain the following insurance coverage, at its own expense:

A. Commercial General Liability Insurance: CONTRACTOR shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars ($1,000,000.00) per occurrence and Two Million Dollars ($2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and CONTRACTOR dual liability.

B. Automobile Liability Insurance: CONTRACTOR shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than Two Million Dollars ($2,000,000.00) per accident for bodily injury and property damage.

C. Workers' Compensation Insurance / Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both CONTRACTOR and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONTRACTOR in the course of carrying out the Work contemplated in this Agreement.

3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A: VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

3.4 PRIMACY OF CONTRACTOR'S INSURANCE: All policies of insurance provided by CONTRACTOR shall be primary to any coverage available to CITY or CITY'S elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY'S elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONTRACTOR'S insurance and shall not contribute with it.

3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR officers, employees, agents, CONTRACTOR or SUB CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY.

3.6 VERIFICATION OF COVERAGE: CONTRACTOR acknowledges, understands and agrees, that CITY'S ability to verify the procurement and maintenance of the insurance required under this

Article is critical to safeguarding CITY'S financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONTRACTOR warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf and shall be on forms provided by the CITY if requested**. All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONTRACTOR'S commencement of any work or any of the Work. Upon CITY'S written request, CONTRACTOR shall also provide CITY with certified copies of all required insurance policies and endorsements.

IV. INDEMNIFICATION

4.1 The Parties agree that CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONTRACTOR acknowledges that CITY would not enter into this Agreement in the absence of CONTRACTOR'S commitment to indemnify, defend and protect CITY as set forth herein.

4.2 To the fullest extent permitted by law, CONTRACTOR shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR'S performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement.

4.3 CITY shall have the right to offset against the amount of any compensation due CONTRACTOR under this Agreement any amount due CITY from CONTRACTOR as a result of CONTRACTOR'S failure to pay CITY promptly any indemnification arising under this Article and related to CONTRACTOR'S failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

4.4 The obligations of CONTRACTOR under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers.

4.5 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required herein, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY'S elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR'S, SUB-CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY'S choice.

4.6 CITY does not, and shall not, waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V. TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONTRACTOR a minimum of five (5) calendar day's prior written notice of CITY'S intent to terminate this Agreement. Upon such termination for convenience, CONTRACTOR shall be compensated only for those services and tasks which have been performed by CONTRACTOR up to the effective date of the termination. CONTRACTOR may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONTRACTOR to provide all finished or unfinished Documents and Data, as defined in Section
6.1 below, and other information of any kind prepared by CONTRACTOR in connection with the performance of the Work. CONTRACTOR shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY'S written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY'S ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than
the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.

B. CONTRACTOR shall cure the following Events of Defaults within the following time periods:

i. Within three (3) business days of CITY'S issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY'S employees or agents with any information and/or written reports, documentation or work product which CONTRACTOR is obligated to provide to CITY or CITY'S employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the

Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or

ii. Within fourteen (14) calendar days of CITY'S issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

In addition to any other failure on the part of CONTRACTOR to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONTRACTOR shall include, but shall not be limited to the following: (i) CONTRACTOR'S refusal or failure to perform any of the services or tasks called for under the Scope of Services;
(ii) CONTRACTOR'S failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONTRACTOR'S and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary of involuntary; (v) CONTRACTOR'S refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY'S discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false, misleading or erroneous in any material respect.

C. CITY shall cure any Event of Default asserted by CONTRACTOR within forty-five (45) calendar days of CONTRACTOR'S issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY'S failure to timely pay any undisputed sums to CONTRACTOR as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR'S Default Notice to CITY.

D. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR'S performance under this Agreement pending CONTRACTOR'S cure of any Event of Default by giving CONTRACTOR written notice of CITY'S intent to suspend CONTRACTOR'S performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY'S ability to suspend this Agreement as provided herein.

E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by

custom, estoppel, or otherwise.

F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:

i. Upon written notice to CONTRACTOR, CITY may immediately terminate this Agreement in whole or in part;

ii. Upon written notice to CONTRACTOR, CITY may extend the time of performance;

iii. CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR'S breach of the Agreement or to terminate the Agreement; or

iv. CITY may exercise any other available and lawful right or remedy.

CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY'S exercise of its remedies under this Agreement.

G. In the event CITY is in breach of this Agreement, CONTRACTOR'S sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

VI. MISCELLANEOUS PROVISIONS

6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONTRACTOR in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONTRACTOR shall require all SUB-CONTRACTORS working on behalf of CONTRACTOR in the performance of this Agreement to agree in writing that CITY shall be granted the same

right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any CONTRACTOR as applies to Documents and Data prepared by CONTRACTOR in the performance of this Agreement.

6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONTRACTOR or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONTRACTOR without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONTRACTOR shall not use CITY'S name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

6.3 FALSE CLAIMS ACT: CONTRACTOR warrants and represents that neither CONTRACTOR nor any person who is an officer of, in a managing position with, or has an ownership interest in CONTRACTOR has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., section 3789 et seq. and the California False Claims Act, Government Code section 12650 et seq.

6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONTRACTOR: CITY:
Contractor City of Huntington Park
Address 6550 Miles Avenue
Address Huntington Park, CA 90255
Attn.**XXXX** Attn: Ricardo Reyes, City Manager Phone: (323) 582-6161

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.

6.6 SUBCONTRACTING: CONTRACTOR shall not SUB-CONTRACTOR any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. SUB-CONTRACTORS (including without limitation SUB-CONTRACTORS with Sub CONTRACTOR'S), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.

6.7 CITY'S RIGHT TO EMPLOY OTHER CONTRACTOR: CITY reserves the right to employ other CONTRACTOR in connection with the various projects worked upon by CONTRACTOR.

6.8 PROHIBITED INTERESTS: CONTRACTOR warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid nor has it agreed to pay any company or person,

other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.

6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.

6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.

6.13 NO THIRD-PARTY BENEFIT: There are no intended third-party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.

6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.

6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.

6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.

6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.

6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONTRACTOR prior to the execution of this Agreement. No statements,

representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.

6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterpart(s) shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONTRACTOR and the remaining two original counterparts shall be retained by CITY.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF HUNTINGTON PARK: CONSULTANT, INC.:

By: Ricardo Reyes, City Manager By:

Date: Date:

APPROVED AS TO FORM:

By: City Attorney

Date:

ATTACHMENT "D"

Table of Contents
Alliance for a Better Community (ABC)
City of Huntington Park – Neighborhood Canvassing Services for Broadband Needs Assessment

---

Section 1 – Scope of Work 1
About Alliance for a Better Community 1
Project Understanding 1
Project Goals and Approach 2
A. Community Engagement: Canvassing & Outreach to Residents 2
B. Anchor Institution Engagement 3
Community Forums and Public Engagement 4
Data Collection, Analysis, and Reporting 4
Section 2: Schedule 6
8-Month Project Schedule 6
Section 3: Project Team, Key Personnel and Resumes 7
Organizational Chart: 10
Section 4: Company Qualifications 10
Canvassing Capacity 11
Experience hosting Community Forums 12
Communications 13
Methodology 14
Section 5: References 15
Section 6: City's Standard Professional Services Agreement 16
Section 7: City's Standard Insurance Requirements 16
Attachments
Staff Resumes 19
References: Letters of Recommendation 27
County of Los Angeles 27
Los Angeles County Office of Education (LACOE) 29
University of California, Irvine 31
Non-Collusion Declaration 33

Section 1 – Scope of Work

About Alliance for a Better Community

Alliance for a Better Community (ABC) is a community-based nonprofit organization that has been committed to advancing equity for Latina/o families across Los Angeles through policy and systems change for 25 years. ABCs deep roots in Southeast Los Angeles (SELA) have allowed the organization to lead regional advocacy, civic engagement, and coalition-building efforts to ensure historically underserved communities such as those in SELA can thrive.

ABC brings over two decades of experience in public education campaigns, parent engagement, and coalition-led advocacy. More recently, ABC has led efforts to uplift the Southeast needs to bridge the digital divide working with SELA cities and community partner organizations to bring more public resources to increase digital equity ABC serves as a trusted convener, bridge-builder, and policy advocate, grounding all of the organization's work in the lived experiences of the community members they serve. Over the last two years, ABC has led targeted digital equity efforts across SELA and Huntington Park through community training cohorts, advocacy, coalition convenings, and multilingual outreach. ABC is well-positioned to lead a citywide outreach and engagement strategy that is culturally competent, community-driven, and designed for impact.

Project Understanding

The City of Huntington Park is a vibrant, predominantly Latina/o community with a population of approximately 54,000 residents. Over 97% of the population identifies as Latina/o, and more than one-third are foreign-born. The city is characterized by a young population, with a median age of around 32, and a high percentage of households speaking a language other than English at home. These demographics reflect a community that is rich in culture and resilience but disproportionately impacted by systemic inequities in access to education, economic opportunity, and broadband infrastructure.

ABC understands the unique needs of Huntington Park residents and the importance of culturally competent, community-centered engagement to ensure programs and services effectively address local challenges. Our proposal reflects a deep commitment to advancing digital equity, empowering local leaders, and building sustainable pathways that uplift historically underserved communities in Huntington Park.

The City of Huntington Park recognizes that meaningful digital equity requires direct engagement with the communities most impacted by broadband gaps. This project seeks to lay the foundation for an equitable, community-informed

municipal broadband network by identifying broadband access, affordability, and service challenges across households, businesses, and institutions.

ABC understands that the central role of this project is to design and lead a robust outreach strategy that is representative and intentionally inclusive. As a trusted community organization in Southeast Los Angeles, ABC has long-standing relationships with local schools, nonprofits, community leaders, and residents in Huntington Park. ABC's multilingual and multigenerational approach is grounded in cultural competency and trust, which is critical for collecting honest feedback from residents who are often excluded from civic planning processes. ABC brings a deep understanding of community-based engagement practices and has successfully led previous digital equity initiatives in the City and surrounding regions.

Through its established infrastructure and relationships, ABC will reach Huntington Park's diverse population, particularly low-income, immigrant, senior, and youth residents to ensure that data collection reflects the needs of those who stand to benefit most from a reliable, community-owned broadband system.

Project Goals and Approach

A. Community Engagement: Canvassing & Outreach to Residents
To ensure meaningful and representative participation from Huntington Park's diverse population, ABC will implement a combination of digital and in-person outreach strategies. Efforts will focus on reaching monolingual Spanish speakers, renters, seniors, and immigrant families, among others, through approaches that prioritize language accessibility, cultural relevance, and community trust.

- **Promotor/a model canvassing:** ABC will recruit, train, and deploy bilingual promotoras/es who are residents of Huntington Park to conduct residential and small businesses with door-to-door outreach. These promotoras/es are leaders in their neighborhoods and trusted messengers. They will provide project information, answer resident questions, and assist with completing surveys in preferred languages. This trusted messenger model supports authentic community conversations and enhances participation.

- **Tabling and workshops at community hubs:** ABC will coordinate with key community sites, such as the Huntington Park Library, community centers, parks, and local standing events, to host tabling efforts and mini-survey drives. Informational workshops, through ABC's existing parent outreach programming on digital equity and broadband access will also be offered to spark resident interest.

- **Parent engagement at local K–12 schools:** In collaboration with local schools, ABC will conduct outreach during parent drop-off/pick-up hours, attend school events and meetings, and distribute bilingual (English/Spanish) materials. Engaging families through school networks ensures outreach to households with K–12 students most affected by the digital divide.

- **Senior and childcare center outreach:** ABC will coordinate outreach events and distribute surveys at senior centers and childcare facilities, working with local health clinics and family-serving providers. Small-group discussions and direct assistance with survey completion will be provided to ensure inclusion of older adults and early childhood caregivers in the planning process.

- **CBO-based outreach:** ABC will collaborate with trusted, local community-based organizations, particularly those that serve youth, LGTBQ+, families, and immigrant communities, to expand outreach efforts. These organizations are deeply embedded within Huntington Park's social fabric and maintain long-standing relationships with residents. ABC will work alongside these partners to align outreach with ongoing community activities and engagement spaces, such as existing programs, events, and meetings. Through this collaborative approach, ABC will amplify trust, encourage participation, and ensure that the survey and related materials reach residents in spaces where they already feel safe, informed, and empowered.

- **Digital and traditional media campaigns:** ABC will design and implement a culturally relevant media campaign using both digital platforms and traditional outlets. Paid social media ads, text messaging, and email blasts through partner networks will maximize reach and promote both survey participation and community forums. ABC will also provide sub-grants to five local partner organizations to share information to communities and particular populations that they are able to reach as trusted messengers.

To support participation across all community engagement strategies, ABC will work closely with leadership at schools, senior centers, child care centers, libraries, and other key community sites to ensure that Huntington Park residents feel safe and welcome attending events and engaging in outreach activities. Given the increased federal immigration enforcement in the area, these partnerships will be essential in creating trusted spaces where residents can access information, share their perspectives, and take part in shaping local digital equity efforts without concern for personal safety.

B. Anchor Institution Engagement

A full understanding of Huntington Park's broadband needs requires insight from a broad range of anchor institutions. In addition to the categories of

community outreach identified above, ABC will also engage within, community clinics and health centers, childcare and early education centers, post-secondary institutions, faith-based institutions, libraries, and other community-based organizations.

Survey collection:
ABC will administer online surveys with institutional leaders to understand broadband-related challenges, such as reliability, speed, and equipment limitations. These engagements will also explore the impact of broadband on service delivery, including telehealth, operations, and public access.

Sector-specific focus groups and roundtables:
ABC will organize small focus groups and roundtable discussions with representatives from health, education, small business, and nonprofit sectors to gather qualitative insights and cross-sector challenges. Findings will inform recommendations for municipal broadband planning that reflect institutional needs.

Community Forums and Public Engagement
ABC will lead the planning and logistics for two town hall-style community forums. These events will provide structured opportunities for education, feedback, and engagement. To ensure an inclusive environment, ABC will implement protocols that prioritize the safety of all participants, given increased recent federal immigration enforcement in the region. Forums will be conducted in both English and Spanish and promoted via ABC's outreach channels. Each forum will include:

- Educational segments on broadband access, speed, pricing, and reliability
- Interactive features such as live polling, Q&A sessions, and group discussions
- Promotion of additional opportunities for resident input through focus groups and surveys.
- Opportunity for City staff to provide a city-led presentation on the municipal broadband buildout, including goals, timelines, and infrastructure plans, ensuring public trust and transparency.

Data Collection, Analysis, and Reporting
ABC will oversee the collection, analysis, and synthesis of both qualitative and quantitative data from residents and anchor institutions. This process will include implementing surveys to assess current internet access, identify barriers to broadband adoption, and gauge community interest in low-cost municipal broadband options offered by a nonprofit provider. Key areas of focus will include:

- Current levels of internet access and service reliability.

- Reasons for non-adoption among residents.
- Interest in subscribing to broadband services at affordable price points, including but not limited to the city's proposed options of:
    - Bronze: $40/month for 50MB download / 20MB upload
    - Gold: $59.99/month for 100MB download / 100MB upload
    - Platinum: $89.99/month for 1G download / 1G upload
- Identification of opportunities for local hire, workforce development in broadband expansion efforts.

Deliverables will include:

- A comprehensive final report with demographic breakdowns, geographic insights, and quantitative and qualitative findings from focus groups and community forums.
- Detailed analysis of survey results, including trends and community preferences related to affordability and service needs.
- Recommendations for broadband infrastructure priorities, pricing strategies, and culturally responsive outreach approaches.
- Ongoing coordination with City staff and broadband experts through planning meetings to ensure alignment with municipal goals and phased presentation of findings.

The activities outlined in this scope of work are designed to meet and exceed the expectations detailed in the City of Huntington Park's Request for Proposals. ABC brings a unique combination of community trust, institutional partnerships, and digital equity expertise. This positions the organization to collect meaningful data, elevate local voices, and inform an inclusive municipal broadband strategy. ABC's approach is intentionally community-centered and aimed at building long-term public awareness and buy-in for a future city-owned broadband network. Through multilingual, cross-sector, and culturally responsive engagement, ABC is committed to supporting a digital future that is inclusive, equitable, and sustainable for all Huntington Park residents.

Section 2: Schedule

8-Month Project Schedule

Task / Milestone	Duration	Estimated Timeframe	Activities
Project Kickoff & Coordination with City	4 weeks	Month 1	Launch meeting, finalize project timeline, align on deliverables and community goals
Promotora Recruitment & Training	4 weeks	Month 1	Hire and train bilingual promotora/es for resident outreach
Survey Development & Testing	4 weeks	Month 1	Design and test resident and institutional surveys; ensure language access
Outreach Strategy Finalization	2 week	Month 1-2	Confirm outreach calendar: community sites, school engagement, media strategy
Community Forum #1 (Education + Awareness)	1 week	Month 2	Launch forum introducing digital equity goals and input opportunities
Door-to-Door Canvassing – Residents	6–12 weeks	Months 2–4	Promotora/es conduct neighborhood outreach, assisting residents and small businesses with surveys
CBO-Based Outreach & Events	6–12 weeks	Months 2–4	Collaborate with trusted partners to promote and distribute surveys
Tabling at Community Hubs & Schools	10–12 weeks	Months 2–4	Outreach at parks, libraries, senior centers, schools (drop-off/pick-up)
Digital & Traditional Media Campaign	12–14 weeks	Months 2–4	Social media ads, radio, print, text/email campaigns to amplify engagement
Institutional Surveys & 1:1 Interviews	4–6 weeks	Months 5–6	Interviews and surveys with education, health, public safety, and other sectors

Community Forum #2 (Emerging Themes & Input)	1 week	Month 5-6	Share preliminary findings and receive validation or additional input
Focus Groups & Roundtables (Institutions)	3–4 weeks	Month 6	Host small group discussions for deeper insight and solution-building
Data Cleaning, Analysis & Synthesis	4 weeks	Month 7	Compile survey and qualitative data; analyze trends and preferences
Draft Report & Recommendations	2 weeks	Month 7	Develop draft report including affordability modeling, barriers, opportunities
Internal Review & Revisions	1–2 weeks	Month 8	Review with City staff and community reps; refine based on feedback
Final Report Submission & Strategy Session	1 week	Month 8	Submit final deliverables and hold a public session to share findings and next steps

Note: Timeline is amendable based on the City's timeline and needs.

Section 3: Project Team, Key Personnel and Resumes

ABC has assembled a highly qualified, community-rooted project team with extensive experience in digital equity, community engagement, cross-sector collaboration, and survey and data analysis. The team is composed of professionals with extensive backgrounds in outreach, data analysis, and municipal planning, each of whom has demonstrated a commitment to serving the Huntington Park community. All members are bilingual and have lived experience, which ensures cultural relevance and strengthens trust with the residents. *Full staff resumes are submitted as attachments.*

Tina Ochoa, Vice President of Programs and Strategic Partnerships: Tina Ochoa serves as Vice President of Programs and Strategic Partnerships at ABC, where she provides strategic and operational oversight of all programs and community engagement initiatives. She leads ABC's efforts to build and sustain strong cross-sector partnerships while ensuring that community-centered approaches drive the design and delivery of ABC's work in underserved Latina/o communities across Los Angeles.

Tina brings over 15 years of experience managing and scaling high-impact programs that advance educational equity and improve outcomes for marginalized students, families, and young adults. Her expertise spans program development, culturally relevant curriculum design and stakeholder collaboration with schools, districts, families, and civic leaders. She has led community engagement campaigns rooted in equity and social justice that elevate the voices of historically excluded populations in public decision-making processes.

In her current role, Tina ensures that ABC's outreach efforts are responsive to the needs of residents and grounded in trusted, community-based practices. Her leadership in program administration, partner coordination, and multilingual engagement strategies is instrumental to the success of projects spanning across a diverse range of issue areas. Tina's previous roles include leadership positions at the Center for Civic Education, California Collaborative for Educational Excellence, Families In Schools, and Citizen Schools. She holds a Bachelor of Arts in Journalism and Sociology from the University of Arizona.

Tina will lead and manage the community outreach and canvassing strategies, overseeing the implementation of focus groups and community forums, and other participatory activities to ensure inclusive input from local stakeholders.

Erika Cervantes, Director of Policy and Advocacy: Erika Cervantes serves as Director of Policy and Advocacy at ABC, where she leads the organization's equity-focused policy agenda. In this role, she manages ABC's advocacy strategies to increase college access and success for Latina/o students, advance digital equity campaigns, and build the civic power of historically excluded communities across Los Angeles County.

Erika plays a central role in developing and maintaining ABC's coalition partnerships and legislative relationships, facilitating strategic engagement with elected officials and public agencies, and producing research-driven policy materials that elevate community-identified priorities. Her leadership supports ABC's broader systems-change work, ensuring that policy initiatives are informed by the lived experiences of community members and grounded in equity and justice.

Erika brings extensive cross-sector experience, having worked with city and county governments, nonprofit organizations, and public institutions across Southern California. Her areas of expertise include economic development, environmental justice, civic engagement, and program equity. She also contributed to the design of diversity recruitment initiatives in graduate education while completing her own graduate studies. Erika holds a Bachelor of Arts in Economics and Urban Studies from the University of California, Irvine, and a Master of Public Policy from the UCLA Luskin School of Public Affairs.

Erika will co-lead the facilitation of roundtables and forums, compile community input to inform final recommendations, oversee the consultant responsible for survey design and data analysis, and coordinate with partners to identify regional workforce development and small business opportunities.

Stephanie Tapia Onate, Senior Communications and Policy Coordinator: Stephanie Tapia serves as the Senior Communications and Policy Coordinator for ABC, where she leads the development and implementation of narrative change initiatives that elevate the experiences of multilingual learners and dual language learner students and supports communications and training efforts on digital equity across Southeast Los Angeles and the San Fernando Valley. Stephanie holds a Bachelor of Arts in Public Affairs and a Master of Public Policy from UCLA.

In this project, Stephanie will lead the development of strategic communications campaigns and support outreach to community members, small businesses, and partner organizations to ensure broad visibility and engagement.

Ana Karen Estrada, Senior Programs Coordinator: Ana Karen Estrada serves as Senior Programs Coordinator at ABC, where she supports programming with ABC's parent network and civic engagement initiatives that highlight the intersection of programs and policy advocacy. Ana oversees Integrated Voter Engagement strategies, Parent Academy workshops, and ABC's Latina/o Professional Network.

In this project, Ana will support the outreach and canvassing strategies, coordination of promotora/es trainings, and planning of community forums.

Lizette Roman, Programs Assistant: Lizette Roman serves as the Programs Assistant at ABC where she supports the Fuerza Fund application review process, coordinates events, and manages various administrative tasks to ensure the smooth operation of ABC’s programs.

In this project, Lizette will also support outreach and canvassing strategies, coordination of promotora/es trainings, and planning of community forums.

Susana Bonis, Consultant: Susana Bonis brings nearly twenty years of experience working across the public and nonprofit sectors in California, Washington State, and Washington, D.C., with deep expertise in strategic planning, fund development, program and curriculum design, and program evaluation. In California, she has contributed to major initiatives including The California Endowment’s Building Healthy Communities initiative in Boyle Heights and UCLA’s Watts Leadership Institute, and has worked with organizations such as Homeboy Industries, Families in Schools, Hispanics

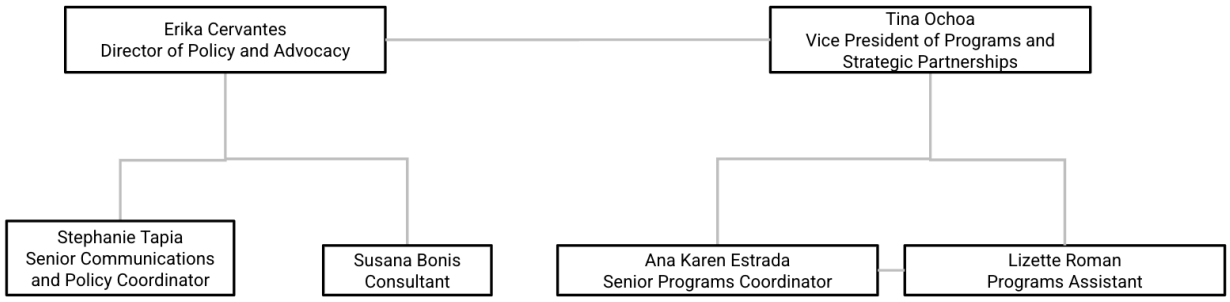
Organized for Political Equality (HOPE), Consejo de Federaciones Mexicanas (COFEM), and Alliance for a Better Community (ABC), where she has supported projects since 2018 and first worked in 2003.

Her expertise in theory-driven program evaluation was instrumental during her five years at the U.S. Department of Education, where she contributed to PreK–16 education policy, grantmaking, strategic planning, and evaluation work. Susana's practice centers on helping organizations—including social justice advocates and direct service providers—embed reflective practices that strengthen leadership, vision, and governance. A fluent Spanish speaker, Susana holds an M.A. in Education and a Ph.D. in Psychology with a specialization in organizational behavior, evaluation, and applied research.

In this project, Susana will lead survey design and analysis, as well as the synthesis of qualitative findings from community engagement efforts.

Organizational Chart:

Below is an organizational chart detailing the roles and responsibilities of key personnel and subconsultants, followed by brief bios and comprehensive resumes for each team member.



Section 4: Company Qualifications

About Alliance for a Better Community (ABC)

Alliance for a Better Community (ABC) is a nonprofit advocacy organization committed to advancing equity and opportunity for Latina/o communities across Los Angeles, with a particular focus on Southeast Los Angeles (SELA) and the San Fernando Valley. ABC works at the intersection of education, civic

engagement, digital equity, health, and economic mobility to address systemic barriers that impact working families, immigrant communities, and under-resourced neighborhoods.

ABC's approach is rooted in community powerbuilding. ABC engages residents, and local leaders in uplifting community voices through strategic advocacy, culturally relevant outreach, and data-informed campaigns. Over the past two decades, ABC has built trusted relationships with grassroots leaders, public institutions, and coalition partners to shape inclusive policies in K-12 and higher education, broadband access, and economic prosperity. Whether training parent leaders, supporting mixed-status students, or bridging digital divides, ABC centers lived experience to ensure lasting and meaningful change for Latina/o communities in Los Angeles.

History of Digital Equity Work

ABC is a recognized regional leader in digital equity and advocacy. ABC's recent work includes:

- Helping pass several **city-level resolutions** on digital discrimination in 2024, including in Huntington Park.
- Leading four **digital equity training cohorts** in SELA for community members that build knowledge around broadband access and advocacy tools, while also cultivating resident leaders who continue championing digital equity in their communities. Through partnerships with EveryoneOn and Southeast Community Development Corporation, ABC trained 59 parents, with Huntington Park parents participating in three out of the four cohorts.
- Achieved significant increases in advocacy confidence among participants, with post-training surveys showing:
    - Confidence in advocacy rose from 6.3% to 40%
    - Comfort giving public comment rose from 43.8% to 66.7%,
    - 100% of parents felt confident explaining digital equity to others.
- Uplifting **community voices** in broadband policy efforts at the local, regional, and state level and developing social media communications campaigns.
- In partnership with Parent Engagement Academy, graduated 199 parents from schools throughout SELA, including Liberty Blvd STEAM, Maywood Academy HS, and Walnut Park MS. These trainings not only build leadership capacity but also deepen residents' engagement in systems change.

Canvassing Capacity

Launched in 2022, the **SELA Votes! Initiative** is an ABC-led, 501c3 initiative designed to build Latino/a electoral power in Southeast LA through partnerships and peer-to-peer outreach. By training promotoras/es as trusted

messengers, the initiative engages “high opportunity” voters—residents whose civic power remains untapped—and fosters long-term, integrated voter engagement (IVE) efforts. In 2024, promotoras/es canvassed households across Bell, Bell Gardens, Cudahy, Huntington Park, and Maywood, and reached over 60,000 voters in 2024 via door knocking, phone banking, and peer-to-peer outreach, gathering community input on key priorities like affordable housing, livable wages, and immigration reform, while supporting a unified and empowered voting bloc in SELA.

In Huntington Park, ABC has mobilized parents and residents to speak at community meetings, participate in advocacy forums, and attend public events, including SELA Advocacy Day in 2024, where Huntington Park and SELA, leaders met with over 10 legislative offices and spoke directly to the Assembly Budget Committee in Sacramento.

Experience hosting Community Forums

In Fall 2024, ABC, in partnership with other community-based 501c3 organizations, co-hosted a series of LA Unified Candidate Forums. The forums engaged over 300 people, who were a mix of parents, students, educators, and advocates. With Board Districts 1, 3, 5, and 7 up for re-election in 2024, these races carried significant implications for ABC’s initiatives within the LA Unified framework. These forums amplified the opportunity for voters to uplift their concerns and provided candidates with a platform to present their visions for the students and families of LA Unified. By fostering direct engagement between voters and candidates, ABC helped cultivate a more informed electorate ahead of the high-stakes 2024 election.

History of Partnerships with Local Institutions

In July and August 2024, ABC hosted five financial aid workshops across Southeast Los Angeles, serving over 68 parents and students. These workshops provided one-on-one support with financial aid applications at a time when mixed-status families were navigating significant barriers due to the new Federal Application for Financial Aid (FAFSA) rollout. The workshops were held in person, including two hosted at the Huntington Park Library and Bell Gardens Library, where community members were also invited to learn about the financial aid process and available resources.

Small Business Engagement & Survey Analysis

ABC has demonstrated strong capacity in conducting community-centered research to inform policy and program design. In 2023, ABC designed and administered a 46-question bilingual (Spanish-English) survey to understand the needs of Latina//o-owned small businesses in Southeast Los Angeles. By training and deploying trusted community leaders to support survey outreach and completion, ABC secured participation from 105 business owners—90% of whom responded in Spanish—across key SELA cities including Huntington Park, Lynwood, and South Gate. The survey’s

participatory design and high response rate reflect ABC's ability to reach linguistically and culturally diverse business owners, including those in informal or under-resourced sectors.

The survey also included targeted questions on digital equity, revealing significant gaps such as only 53% of respondents having broadband access, with affordability cited as the primary barrier, and just 37% rated their internet service as above average or excellent. These findings highlight structural inequities that limit digital competitiveness among Latina/o business owners. Building on these established relationships, ABC will implement a robust survey analysis to assess current internet access, barriers to adoption, and interest in low-cost broadband options, as well as conduct canvassing along business corridors to uplift broadband needs and ongoing challenges with high-speed internet service.

Communications

ABC supports digital equity messaging across social and traditional media platforms, leveraging its role as a trusted voice in Latina/o communities to raise awareness and drive action. In 2024 alone, ABC conducted targeted social media campaigns to uplift digital inclusion resources, promote community events, and engage Spanish-speaking audiences across Southeast Los Angeles and the San Fernando Valley. Through culturally relevant content and community-centered storytelling, ABC reached thousands of residents via Instagram, Facebook, and Twitter/X.

In addition to its digital strategy, ABC has successfully engaged traditional media to amplify digital equity priorities, including securing radio and television segments on Univision and local Spanish-language outlets to discuss broadband access and community training program needs. This combination of grassroots digital outreach and earned media demonstrates ABC's ability to mobilize public awareness and influence public discourse on key equity issues. For example, in 2024 alone, ABC:

- Published 35 Twitter/X posts, 15 Instagram posts, 19 stories, and 12 LinkedIn updates tied to digital equity.
- Sent 7 newsletters—5 of which featured digital equity—and 2 standalone issues, reaching nearly 1,000 subscribers.
- Secured coverage in La Opinión, LAist, and Capitol Weekly, amplifying the voices of Huntington Park parents and community leaders.
    - CALO News: Southeast organizations mobilize to increase voter participation in the upcoming elections
    - La Opinión: Autoridades y líderes del sureste de LA llaman a los residentes a votar el 5 de noviembre
    - Capitol Weekly: Digital equity is a 21st Century right.

Connection to Huntington Park
ABC has longstanding partnerships in Huntington Park and regularly engages residents through community-based events, trainings, and advocacy campaigns. ABC works with schools, nonprofit partners, city leaders, and grassroots organizations to ensure residents are informed, equipped, and heard in matters of public policy, especially around digital access and equity.

ABC is a trusted convener and founding member of the **SELA Collaborative**, a regional network of nonprofit organizations committed to advancing equity and community power in Southeast Los Angeles. As a co-lead of the **SELA Cares Resource Center**, located at 3355 E. Gage Avenue in Huntington Park, ABC plays a critical role in coordinating services and outreach to families impacted by systemic inequities, including digital exclusion, housing insecurity, and immigration enforcement. Through this partnership, ABC will provide direct support and trusted information to Huntington Park residents, while collaborating with local organizations to ensure culturally responsive and community-informed service delivery.

More information on ABC's prior work on broadband access and affordability can be found on the organization's website.

Methodology

The proposed project will utilize a multi-pronged, equity-centered research design to assess barriers to broadband access, affordability, and adoption in the City of Huntington Park. The methodology is structured around two key areas of inquiry: Community Engagement Analysis and Anchor Institution Qualitative Analysis. Each component is designed to capture the unique digital needs of historically underserved populations, particularly Latina/o residents, and local institutions.

1. Community Engagement Analysis

The community engagement component will be informed by successful peer-to-peer canvassing models, such as the SELA Votes! initiative. Community members will be trained to serve as outreach ambassadors, conducting in-language surveys through door-to-door outreach and at trusted community institutions including clinics, churches, schools, and neighborhood centers. Outreach materials will be culturally responsive and available in both English and Spanish. Surveys will collect disaggregated data on broadband access, affordability, device availability, and digital literacy. Data will be geocoded to identify digital equity gaps by census tract and demographic group, helping to inform localized planning and intervention strategies.

2. Anchor Institution Qualitative Analysis

Key anchor institutions, including community health clinics, child care centers, libraries and community based organizations, will be engaged through semi-structured interviews, focus groups and roundtable discussions. The qualitative component will explore systemic issues such as infrastructure limitations, digital literacy gaps, and partnership or policy opportunities. A thematic coding approach will be used to analyze qualitative data, drawing out cross-cutting insights and elevating the perspectives of institutional actors working closest with underserved populations. These findings will support a holistic understanding of broadband challenges and help generate community-informed, actionable recommendations.

Note: The final methodology and scope of work will be determined in close collaboration with City of Huntington Park officials to ensure alignment with city priorities, community needs, and project goals.

Section 5: References

Alliance for a Better Community (ABC) is pleased to submit the following references who can speak to the organization's leadership, collaborative approach, and ability to implement complex, community-centered initiatives. Additional references can be provided upon request. *Letters of Recommendation from each public agency are submitted as attachments.*

1. **Rebecca F. Kauma, MPA**
   Director of Digital Equity
   Internal Services Department (ISD)
   County of Los Angeles

2. **Debra Duardo, MSW, Ed.D.**
   Superintendent
   Los Angeles County Office of Education (LACOE)

3. **Dr. Michael Méndez, PhD, MCP**
   Associate Professor and Chancellor's Fellow
   University of California, Irvine

Section 6: City's Standard Professional Services Agreement

Alliance for a Better Community (ABC) has reviewed the City of Los Angeles' Standard Professional Services Agreement, located on the Attachments Tab of the City's online bidding site (https://vendors.planetbids.com/portal/72415/portal-home) and affirms its commitment to comply with all terms and conditions outlined therein. ABC has extensive experience partnering with public agencies and is well-versed in adhering to contractual obligations, including compliance with the Living Wage Ordinance, Service Contractor Worker Retention Ordinance, and all applicable federal, state, and local regulations.

Should ABC be selected for this contract, we will execute the agreement without exception. If any clarifications or minor administrative adjustments are required during the contracting process, ABC will work collaboratively with City staff and the City Attorney's Office to address them. We appreciate the opportunity to support the City's goals and are committed to upholding the highest standards of accountability, transparency, and service delivery.

Section 7: City's Standard Insurance Requirements

Alliance for a Better Community (ABC) has thoroughly reviewed the City's Standard Professional Services Agreement, including the insurance requirements specified in Section III and Exhibit 1 (Form Gen. 133). ABC acknowledges and agrees to comply with all aspects of the City's insurance requirements, including:

- **Commercial General Liability Insurance**: ABC will maintain coverage with minimum limits as specified by the City, naming the City as an additional insured.

- **Automobile Liability Insurance**: Coverage will be provided for all owned, non-owned, and hired vehicles, with the City named as an additional insured.

- **Workers' Compensation and Employer's Liability Insurance**: ABC will comply with California Labor Code requirements and maintain appropriate coverage.

- **Professional Liability Insurance**: If applicable, ABC will maintain coverage with minimum limits as specified by the City.

ABC will provide the City with valid Certificates of Insurance evidencing the required coverage and endorsements prior to the commencement of any services. Additionally, ABC will ensure that all policies include a waiver of subrogation in favor of the City, as required.

ABC understands that failure to procure or maintain the required insurance may constitute a material breach of the contract, and the City reserves the right to suspend or terminate the agreement in such instances.

ABC is committed to upholding the City's insurance requirements and ensuring that all necessary documentation is submitted promptly to facilitate the timely commencement of services.

Attachments

Attn: City of Huntington Park	6550 Miles Ave. Huntington Park, CA 90255	***Due Date:*** June 18, 2025

ATTACHMENT "E"

NEIGHBORHOOD CANVASSING SERVICES FOR BROADBAND NEEDS ASSESSMENT

Submitted by:

GLOBAL URBAN STRATEGIES INC

Authorized Representative:
Omar E. Hernandez
President

100 E. Huntington Drive
Suite 207,
Alhambra, CA 91801

Phone: (626) 414-3645
Fax: (626) 389-5636
omar@global-urban.com

www.global-urban.com

June 18, 2025

City of Huntington Park
6550 Miles Ave.
Huntington Park, CA 90255

Dear Representatives of The City of Huntington Park,

Global Urban Strategies, Inc. (Global) is pleased to present our proposal in response to City of Huntington Park's RFP for "Neighborhood Canvassing Services for Broadband Needs Assessment." We are excited about the opportunity to apply our specialized expertise in community outreach, program design and management, and strategic communication to support this initiative.

Global is a California-based C-Corporation, proudly certified as a Disabled Veteran Business Enterprise (DVBE), Small Business Enterprise (SBE), and Disadvantaged Business Enterprise (DBE). Established in 2016, our firm has grown into a dynamic team of 25 skilled professionals, providing a comprehensive range of services tailored to meet the evolving needs of public sector agencies, municipalities, and community-based organizations. Our expertise spans grant writing and administration, community engagement, graphic design, and strategic planning, positioning us as a trusted partner in cultivating community resilience and equity-driven initiatives.

Under the leadership of CEO Omar Hernandez, our multidisciplinary team is dedicated to implementing innovative and sustainable solutions that prioritize community voice and accessibility. We leverage best practices in culturally competent outreach, strategic storytelling, and capacity building to ensure that historically marginalized communities have access to the resources they need. Our team facilitates meaningful dialogue, embraces diverse perspectives, and fosters partnerships that enrich the cities and regions we share as neighbors in this incredible state.

As our proposal outlines, Global will employ a community-centered approach to surveying the community's broadband needs, challenges, and opportunities through a combination of data-driven strategies and on-the-ground engagement to achieve meaningful outcomes.

We look forward to partnering with the City of Huntington Park and contributing to the success of this initiative. Thank you for considering our proposal.

Sincerely,

Omar E. Hernandez
President

100 E. Huntington Drive
Suite 207,
Alhambra, CA 91801

Phone: (626) 414-3645
Fax: (626) 389-5636
omar@global-urban.com
www.global-urban.com

TABLE OF CONTENTS

1. Situation Analysis 5

1.1 A Victim of Digital Discrimination 7

1.2 Historical Shifts in Demographics 7

1.3 Internet Adoption Considerations 8

1.3.1 Affordability 8

1.3.2 Digital Literacy and Language Barriers 9

1.3.3 Privacy Concerns 11

1.4 How Global Urban Strategies Can Help 12

1.5 Project Understanding and Approach 13

1.5.1 Understanding of the Project 13

1.5.2 Our Approach to Accomplishing the City's Goals 13

1.5.2(a) Phase 1: Project Initiation and Planning 13

1.5.2(b) Phase 2: Graphics team & Digital Presentation 14

1.5.2(c) Phase 3: Comprehensive Community Engagement 14

1.5.2(d) Phase 4: Data Collection and Analysis 15

1.5.2(e) Phase 5: Reporting and Recommendations 15

2. Project Schedule 17

3. Project Team, Key Personnel, Resumes 20

3.1 Project Team 20

3.2 Key Personnel 20

3.2.1 Omar Hernandez, President, CEO and Executive Sponsor 20

3.2.2 Cinthia Iniguez, Director of Operations 21

3.2.3 Domonique Dunnick, Senior Program and Grant Administrator 21

3.2.4 Rashad Medley, Program Administrator 21

3.2.5 Jackeline Landa, Creative Director 21

3.3 Resumes 22

4. Company Qualifications 32

4.1 Representative Experience 32

4.1.1 City of La Puente: CASF Digital Literacy Program 32

4.1.2 City of La Puente: Local Aging and Disability Action Plan 33

4.1.3 California Department of Water Resources: Pilot Interpretation Program (PIP) 35

4.2 Methodology 36

4.2.1 Preliminary Assessment and Community Mapping 36

4.2.2 Stakeholder Engagement and Codesign 36

4.2.3 Strategy Development 37

4.2.4 Implementation Planning 37

4.2.5 Inclusive Outreach Tactics 37

4.2.6 Monitoring, Evaluation & Adaptation 38

5. References 39

6. Standard Professional Services Agreement 39

7. Standard Insurance Requirements 40

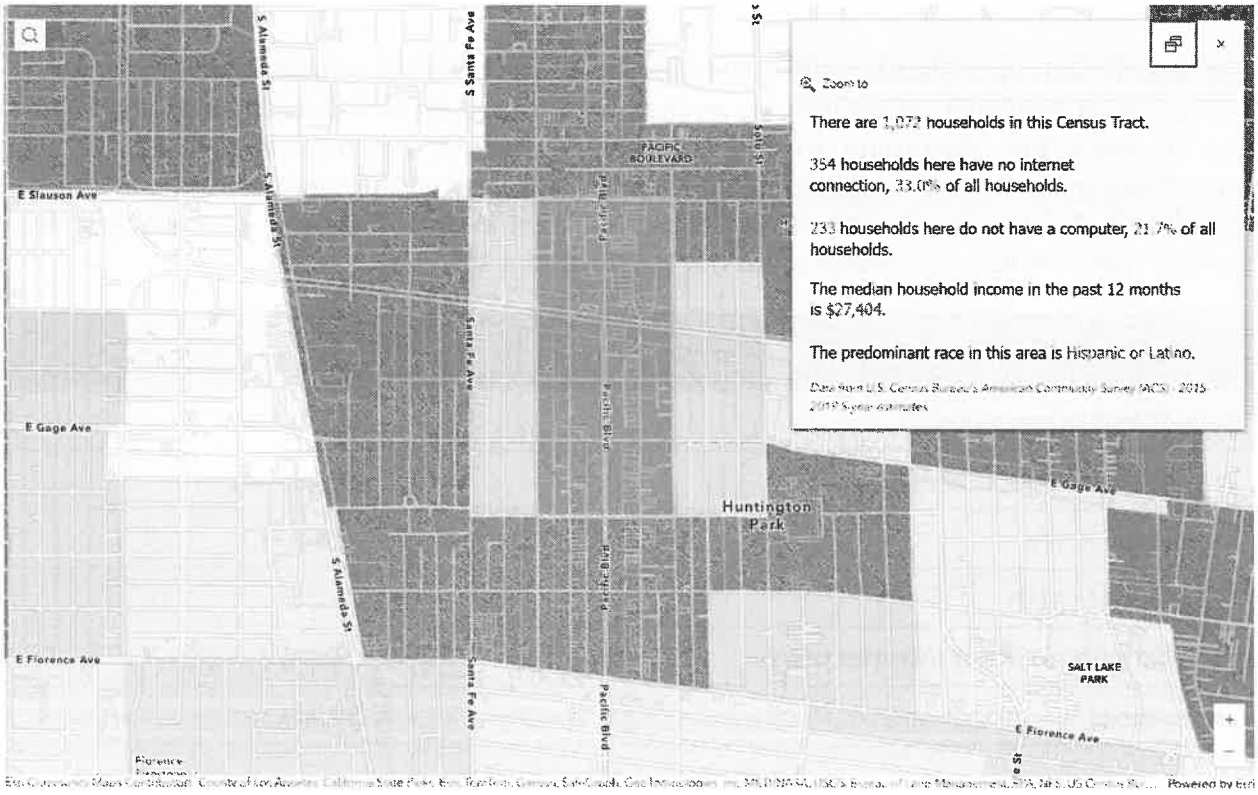
1. Situation Analysis

The City of Huntington Park is seeking neighborhood and business district canvassing services, with a strong emphasis on community engagement, to survey broadband needs, challenges, and opportunities. According to the U.S. Census Bureau, between 2018-2022, 12% of households in Huntington Park had no internet access of any kind. Those who did—relying on broadband, dial-up, or satellite—experienced frequent interruptions and prohibitively slow speeds. That 12% figure, however, does not tell the entire story.

Internet Access	Level of Use
Broadband of any type	87.5%
Broadband: cable, fiber, DSL	69.1%
Satellite	9.6%
Cellular data plan	81.7%
Cellular with no other internet plan	15.0%
No internet	12.5%
Source: U.S. Census Bureau	

Of all households that subscribe to some kind of broadband service, nearly 10% rely on satellite service, which is notoriously unstable and slow. Satellite internet generally serves rural populations where no cable and fiber infrastructure exists. Satellite internet download speeds typically range from 12 Mbps to 100 Mbps, which are significantly slower than cable and fiber optic, which can reach up to 2,000 Mbps. For a metropolitan city in California, the allure of satellite likely comes down to cost. Monthly pricing plans for satellite internet generally range from $49.99 to $70.00. For those with limited means, satellite offers online access but at reduced speeds.

There are also households in the city that rely on wireless service exclusively for internet access. Although these families are not subscribing to a broadband service, they still have access to the internet. They account for 15% of the residents without a broadband subscription. It is the 12% with no internet access that demands deeper analysis. As an aggregate, the figure remains higher than the county average, but not substantially. Based on individual Census tract data, however, a clearer picture develops. There are specific neighborhoods within Huntington Park where internet access is profoundly lower than the citywide number.



The red areas on the map depict tracts where the rates of no internet access span 20.1% to 100%. Selecting one of these sectors at random shows just over 1,000 households where 33% go without any kind of internet access. Almost 22% of these families also own no computers. Income constraints and affordability issues are likely culprits. The median income of this tract, for example, is 52% lower than the city's overall median income. Census statistics support the correlation between household income and lack of internet access.

Income Range	No Internet Access
Less than $20,000	34.1%
$20K to $74999	13.4%
$75K +	2.6%
Source: U.S. Census Bureau	

After securing a $25.3 million grant, awarded by the California Public Utilities Commission (CPUC), the City of Huntington Park now has the capability to deliver what residents have needed since the pandemic: reliable, high-speed internet. Yet additional population surveying must continue to determine if the City's proposed internet infrastructure and discounted pricing will bridge the digital divide between households in Huntington Park.

1.1 A VICTIM OF DIGITAL DISCRIMINATION

The outbreak of COVID-19 in the early months of 2020 caused massive disruptions to the normalcy people often take for granted. However, through digital platforms and advances in online communications technologies, many Americans were able to readjust their routines and resume their daily commitments to work and education. However, many more Americans—particularly those in the most vulnerable communities—were less fortunate. The pandemic exposed the glaring societal inequalities surrounding internet access—an emerging form of digital discrimination.

Thousands of students missed out on learning and have fallen behind in school because they lacked fast, reliable internet. Others could not access telehealth medical or counseling appointments, take advantage of online banking, or use the internet to search for work or apply for social services.

Eighty-four percent of Californians were online in 2019, the Public Policy Institute of California (PPIC) reported in 2021, but in some communities, broadband subscription rates are far lower. Such was the situation confronting residents in Huntington Park.

"The pandemic made plain that poor people of color had been left overwhelmingly on the wrong side of the digital divide, and suffered disproportionately because of it," wrote journalist Robin Urevich for Capital & Main. Companies such as AT&T, Charter Spectrum, Cox Cable, and Comcast Xfinity dominate the broadband market in large part because they control the cables and wires that power the internet, as digital equity advocates argue. The problem is that this monopolistic grip on access endows these companies to charge a premium for services without justification or consideration for those who are hobbled by these exclusionary practices.

"The current infrastructure resulted in young girls sitting outside a Taco Bell in Salinas, just trying to get a signal for school," argued Chao Jun Liu, a legislative advocate with the Bay Area-based Electronic Frontier Foundation, at an Assembly oversight hearing in February. "If we build and build boldly that will never happen again."

As other members of the Electronic Frontier Foundation have pointed out, they who control the infrastructure control the access. Huntington Park families understand this dilemma better than most people in L.A. County. Those who want more bandwidth say they have to pay around $70 to $120 for what is often unreliable, slow service. "What we're highlighting is that the private sector has failed in an area," Mayor Arturo Flores said at the time, "that obviously requires public intervention."

1.2 HISTORICAL SHIFTS IN DEMOGRAPHICS

Named after railroad magnate and industrialist Henry Huntington, the City of Huntington Park was incorporated in 1906 as a "streetcar suburb" on the burgeoning Los Angeles Railway route, supporting workers during the accelerating expansion of industries to the southeast of downtown Los Angeles. Huntington Park soon became a major commercial district and the retail hub of southeast Los Angeles County. And like most cities situated along the LA River

corridor, Huntington Park was an almost exclusively white community until the late 1970s when its demographics changed dramatically with the decline of domestic manufacturing, the growth of newer suburbs in Orange County, the collapse of the aerospace and defense industries at the end of the Cold War, and the implosion of the Southern California real estate boom in the early 1990s. As a result, the city's white residents relocated, with Hispanic and Latino groups filling the void. Today, nearly 97% of Huntington Park's households are Latino and Hispanic, according to figures from the U.S. Census Bureau. In many respects, this marks a return to the region's roots, having been settled by Spanish explorers in the nineteenth century. For close to a century, the land was a verdant tapestry of ranchos, farms, and Hispanic heritage—until A.L. Burbank and E.V Baker took control of a 100-acre tract for the purposes of transforming the area into a commercial center and transportation way station between Los Angeles and San Diego.

Where the city formerly served as a hub for a predominantly white workforce—and a fiercely defended rampart of segregation in the 1950s—it now stands as a vital cultural haven for vibrant yet marginalized communities that remain underserved and underrepresented throughout the nation. Yet even with the necessary funding and a strategic plan in place to construct an aerial broadband infrastructure that connects to every home in the city, Huntington Park's demographics illuminate potential challenges that must be investigated to ensure widespread use of the new internet backbone. These issues can be explored and addressed during the community outreach campaigns outlined for this project. We anticipate several considerations that could contribute to program adoption rates, which our solution would help the City uncover for ongoing analysis and strategic planning.

1.3 INTERNET ADOPTION CONSIDERATIONS

1.3.1 Affordability

An examination of income and financial statistics across the city, based on data from the U.S. Census Bureau, reveals that the 12% of households with no internet access may not have the available means to afford the costs. Although the median household income is $56,952, about 53% of families in Huntington Park earn between $25,000 and $49,000. Given the average household size of four people (3.95, according to the Census), and the equivalent poverty threshold of $30,000, 17.6% of families are living at the poverty level, with another 8.9% precariously near the poverty level. Drilling down deeper into economic health, these households are also receiving financial assistance through government programs.

- Slightly more than 25% of residents live on Social Security income.
- About 5% of families receive some form of cash assistance.
- Of all community members in the city, 24% require Food Stamp and SNAP benefits.
- For the average household size of close to four occupants, many appear to be single-income families or part-time dual income earners, with the average worker per household at 1.6.
- More than 75% of Huntington Park residents are renters rather than homeowners.

Mayor Flores himself called out these conditions in a 2024 interview with ABC News, saying, "LAUSD had created this plan to connect mobiles. But what they didn't account for was a lot of homes, a lot of our residents were not able to afford having broadband, being able to connect to the internet."

A significant part of this community outreach initiative is to assess community interest in purchasing broadband services from a local nonprofit operator at affordable price points. Yet, even with discounted pricing, we must gauge whether these rates will appeal to non-internet households.

Proposal Plan for City				Available Plans from Existing Providers			
Plan Tier	Download Speed	Upload Speed	Monthly Cost	Plan Tier	Download Speed	Upload Speed	Monthly Cost
Bronze	50MB	20MB	$40.00	Bronze	50MB	20MB	$59.99
Gold	100MB	100MB	$59.99	Gold	100MB	100MB	$79.99
Platinum	1GB	1GB	$89.99	Platinum	1GB	1GB	$99.99

For most broadband providers in the area, such as Spectrum, a 12-month introductory period for new subscribers offers the same or similar rates as those proposed by the City. After the year has elapsed, the prices climb. Across the Bronze, Gold, and Premium categories, the respective increase is 50%, 33%, and 11%. Overall, the average difference is 31%. At the highest tier, the difference in the price points appears to become more negligible. The study would therefore seek to determine, for example, whether the City's discounted rates are low enough to boost new subscriber enrollment, which tiers would see the highest and lowest rates of utilization, and if the speeds within the highly utilized tiers would be sufficient.

In the City's "2025-2029 HP Analysis of Impediments" report, affordability was the most cited issue with broadband according to community voices, with inadequate infrastructure coming in second. However, we believe that other issues may exist.

1.3.2 Digital Literacy and Language Barriers

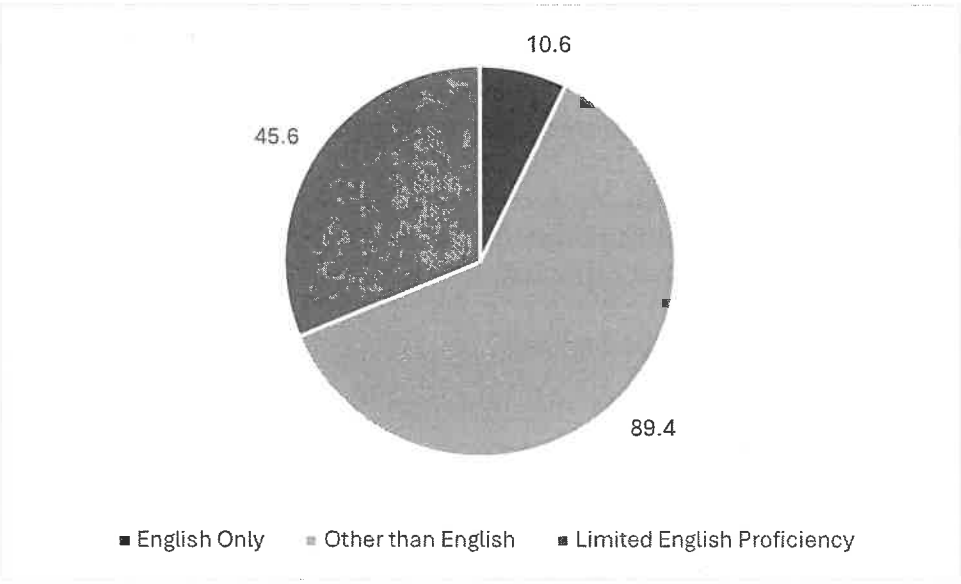
Non-English speakers face significant digital literacy challenges due to language barriers, which can limit their access to information, services, and opportunities. According to studies by Stanford, the National Institutes of Health, and the American Journal of Managed Care, limited proficiency in English persists as one of the primary hurdles in U.S. digital literacy. This includes difficulties with online platforms, language-specific software, and accessing educational and healthcare resources.

Language barriers hinder non-English speaking residents from accessing vital information and resources. This linguistic isolation impacts their ability to use public services, communicate

their concerns or points-of-view during town hall meetings, or even comprehend essential information that an agency disseminates for public good. In short, these Californians find themselves unwittingly prevented from participating in meaningful civic engagement and discourse. The issue is especially pronounced today, given that nearly half of Californians over the age of five speak a language other than English at home.

California has the country's largest percentage of non-English-language speakers. California also hosts the largest share of Limited English Proficiency (LEPs) individuals in the country. The state is home to roughly 7 million LEPs, which is equivalent to 19% of California's population. On a national scale, this figure is even greater. California's LEPs represent a share of 28% of the overall national LEP population, according to U.S. Census Bureau estimates. More than 200 languages and dialects are spoken here, and almost 44% of California households speak a language other than English, which is more than double the national average of 21.5%, according to the U.S. Census Bureau. This situation, for many, was complicated in 1998 when state voters approved Proposition 227, effectively ending the teaching of bilingual education. For 20 years, LEP students' already tenuous grasp of English declined even more. Despite the law's repeal in 2016, the damage done was exponential and persists today, as CalMatters pointed out in several reports on the subject.

In the City of Huntington Park, similar language barriers could be responsible for stilted digital literacy and reluctance by some families to use the internet. Only about 10% of households speak English exclusively. Close to 90% speak a language other than English at home. And of those, only 46% exhibit limited proficiency in English. Spanish represents 89% of the languages spoken by Huntington Park residents, followed by English at 10%, and Asian at less than one percent.



1.3.3 Privacy Concerns

Recent studies and reports indicate a rise in the complex relationship between people and technology. The overabundance and unending saturation of digital applications have driven even digital natives to embrace the analog world of their parents and grandparents. However, privacy issues also deter many people in vulnerable situations from relying on the internet. While affordability and digital literacy are often primary reasons for stagnating or diminishing digital adoption, the fear of surveillance and data misuse plays an instrumental and often underestimated role, particularly within immigrant enclaves.

Signing up for broadband service requires handing over a substantial amount of personal information, including name, address, and often a Social Security number or other government-issued identification. This data collection is a point of contention for privacy-conscious individuals. Yet for immigrants, particularly those who may be undocumented or have a precarious legal status, the stakes are considerably more dire. They worry that information could be shared with government agencies, including Immigration and Customs Enforcement (ICE), leading to potential deportation or other legal repercussions.

This apprehension is not unfounded. In recent years, there have been numerous reports of government agencies using data from various sources, including private companies, to enforce increasingly draconian anti-immigration tactics, including mass deportations. The federal government has also expanded its surveillance of social media and other online activities as part of the immigration and visa application processes. This has created a chilling effect, discouraging undocumented people from leaving a digital footprint that could be used against them.

The legal landscape governing data privacy in the United States further exacerbates these concerns. The Federal Communications Commission (FCC) had previously established rules to limit the ability of Internet Service Providers (ISPs) to collect and sell user data. However, these protections were repealed, leaving an alarming gap in consumer privacy protection at the federal level. While Californians enjoy some security under the Consumer Privacy Act (CCPA), the absence of a comprehensive national standard means that protections can be inconsistent and confusing.

For immigrant communities, the combination of extensive data collection by ISPs, a lack of strong federal privacy regulations, and the real threat of this information being used for immigration enforcement only fuels existing privacy concerns. For the residents of Huntington Park, concerns about privacy and immigration enforcement may represent another possible hill to summit in the City's endeavor to augment internet access rates.

Over 47% of Huntington Park's citizens are foreign born. Of those, 35% are naturalized U.S. citizens while nearly 65% remain undocumented.

Since June 10, there have been over 300 people detained by ICE in Los Angeles, according to the Coalition for Humane Immigrant Rights of Los Angeles, a local immigrant rights

organization. Huntington Park Mayor Flores clearly comprehends the repercussions of these developments and how they potentially impact his city's community.

Speaking out against the raids and the militarization of immigration enforcement, Mayor Flores told reporters at ABC, "The people that are here in these communities, in the city of LA and the cities that you'll hear from, are Americans, whether they have a document or they don't." He called on servicemembers to recall their oath to the constitution, for local communities to rally against "fear-based tactics" that "erode public trust," and for the government to end an "alarming escalation that undermines the values of democracy."

In light of these scenarios, the community canvassing and outreach project may shed more light onto internet adoption challenges across common and uncommon categories.

1.4 HOW GLOBAL URBAN STRATEGIES CAN HELP

Global Urban Strategies' (Global) brings to Huntington Park's Broadband Outreach project a proven track record of delivering culturally responsive, multilingual, and equity-centered initiatives across California. Global developed and implemented the California Advanced Services Fund (CASF) Digital Literacy Course Series in partnership with the City of La Puente, providing hands-on, bilingual technology education for residents who lacked digital access or experience. This project included the design and delivery of community workshops, creation of digital outreach materials (brochures that aligned with City branding guidelines), and use of multilingual marketing to reach historically, under-connected populations.

Our work administering the Local Aging and Disability Action Plan for the City of La Puente further exemplifies our deep commitment to inclusive planning. We led a comprehensive outreach effort that included multilingual needs assessments, community forums, and town halls, all designed to elevate the voices of aging and disabled residents. These efforts resulted in actionable policy recommendations and capacity-building strategies that are now embedded in the City's long-term development goals.

Global also serves as a community engagement partner for the California High-Speed Rail Authority, where we provide graphic design, public engagement facilitation, and the development of multilingual outreach materials tailored to diverse regional audiences. Across these projects, we have demonstrated our capacity to build trust, foster participation, and translate community input into meaningful action.

For Huntington Park, Global is already invested in the city's communities as administrators of the CalHome Grant program. We are intimately familiar with the desires and needs of many residents. This year, we have received 520 inquiries from first-time homebuyers and owner-occupied residential rehabilitation applicants, with 10 of 10 submitted loans approved. We also participate actively in community events, such as 2023's National Night Out and Halloween celebrations, the Homebuyer Education Workshop and Halloween festival in 2024, and the upcoming first-time homebuyer fair on June 28.

Global inspires positive change through culturally fluent and relevant community development solutions. We are not merely a vendor but a strategic partner that can deliver the full spectrum of services that Huntington Park requires—from integrated communications and outreach to survey design and implementation, data collection and reporting, and canvassing strategies in close collaboration with City staff.

1.5 PROJECT UNDERSTANDING AND APPROACH

1.5.1 Understanding of the Project

The City of Huntington Park is seeking a qualified community-based organization to conduct a comprehensive needs assessment for broadband internet services within the city. The primary goal is to engage the community, including residents, businesses, and anchor institutions, to gather data on current broadband access, needs, challenges, and opportunities. This initiative seeks to understand the landscape of internet service in Huntington Park, identify barriers to adoption, and gauge interest in a locally operated broadband service with specific pricing tiers at discounted rates compared to traditional ISPs covering the area. The findings will inform the City's strategy for improving digital equity and exploring opportunities for residents and small business development.

1.5.2 Our Approach to Accomplishing the City's Goals

Global, already entrenched in the local community and its housing needs, is eager to partner with the City of Huntington Park to execute a thorough and community-centric broadband needs assessment. Our approach is designed to be efficient, cost-effective, and deeply engaged with the community to ensure that the data collected is accurate and representative.

1.5.2(a) Phase 1: Project Initiation and Planning

Upon selection, our first step will be to meet with City staff to collaboratively finalize the project's scope of work, timeline, and key milestones. We will establish clear communication protocols and a schedule for regular progress updates to the City Council and staff. This initial phase will ensure our efforts are aligned with the City's expectations and existing schedules. Through a multi- generational, culturally competent, and community-driven strategy, we will support sustainable community engagement that empowers marginalized populations. Our outreach strategy will be predicated on established best practices and lessons learned from similar efforts our teams have successfully completed.

- We identify key stakeholders, including local community leaders, advocacy groups, and faith-based organizations.
- We create an accessible, multilingual survey to inform communities about the City's broadband goals, options, and challenges. The survey will encourage participating and targeted questions to optimize the collection of feedback.
- We will conduct listening sessions with all community groups, prioritizing a dedicated and inclusive approach to engaging underrepresented populations.

- If needed, we will establish a community advisory board with diverse representation.
- We develop an outreach calendar with engagement events and digital campaigns.

1.5.2(b) Phase 2: Graphics team & Digital Presentation

Our graphic design and marketing teams will prepare assets for all deliverables through the creation of high-quality visuals for both physical and digital materials.

- Outreach materials
- Flyers and handouts
- Social media graphics and announcements
- Surveys and advertisements
- Multi-language support and translation to ensure inclusiveness and accessibility by providing content for diverse communities in the languages they speak at home.

1.5.2(c) Phase 3: Comprehensive Community Engagement

We will implement a multi-faceted outreach strategy to connect with the diverse populations of Huntington Park, leveraging clear messaging strategies that resonate with diverse stakeholders, ensuring transparency and accessibility.

- **Foster Stakeholder Buy-in and Sponsorship:** Will engage community leaders, City agencies, and key partners through targeted outreach efforts, relationship-building.
- **Leverage Media and Digital Outreach**: Collaborate with media partners and digital strategists to maximize visibility, utilizing social media, newsletters, and public forums.
- **Residential Canvassing:** Our core strategy will involve door-to-door canvassing in neighborhoods to directly survey residents about their broadband needs.
- **Facilitate Public Engagement and Education**: If needed, organize information sessions, town halls, and interactive discussions to inform and involve the public in contributing to the most productive outcomes for the broadband initiative.
- **Targeted Outreach:** We will engage residents through various channels, including outreach to parents at local K-12 schools and hosting in-person events at libraries, community centers, and parks.
- **Business and Institutional Engagement:** We will conduct dedicated canvassing efforts along business corridors to survey business operators. Additionally, we will survey community anchor institutions like public safety stations, clinics, and post-secondary educational facilities to understand their unique broadband challenges.
- **Qualitative Data Collection:** To supplement our survey data, we will conduct in-person focus groups and roundtable discussions to gather rich, qualitative feedback from the community.

- **Digital and Telephonic Outreach:** We will utilize telephone banking and social media to ensure broad awareness of the outreach efforts and to connect with residents we may not reach in person.
- **Ensure Long-Term Sustainability**: Establish ongoing assessment, feedback loops, and capacity-building mechanisms to support the framework's continued success.

1.5.2(d) Phase 4: Data Collection and Analysis

Our survey and data collection instruments will be designed to capture the specific metrics outlined in the RFP. We will focus on essential data that will inform the direction of City decision makers in launching an optimal broadband solution that addresses the needs of every resident and business.

- **Assessing Current Internet Access:** Identifying current levels of internet access and the reasons for non-adoption among residents and small businesses.
- **Gauging Interest in New Services:** Measuring community interest in the proposed broadband service tiers.
    - Bronze: $40/month for 50MB Download / 20MB Upload
    - Gold: $59.99/month for 100MB Download / 100MB Upload
    - Platinum: $89.99/month for 1G Download / 1G Upload
- **Identifying Challenges:** Documenting current issues with the reliability of existing internet access while exploring ongoing barriers to adoption based on potential factors gathered through demographic research (e.g., persistent issues with affordability, linguistic and digital literacy hurdles, privacy concerns, etc.) and interactions with community members, especially those without internet access.
- **Exploring Opportunities:** Identifying potential for local hiring, workforce development, and small business growth related to broadband expansion.

Upon completion of the data collection phase, our team will analyze the results to identify key findings, trends, and patterns.

1.5.2(e) Phase 5: Reporting and Recommendations

The project will culminate in the delivery of a comprehensive report to the City. This report will detail our findings, including an analysis of the survey data and qualitative feedback. We will provide actionable recommendations based on this data to guide the City's next steps in addressing the community's broadband needs. We will collaborate closely with City staff and experts throughout the process to ensure that all relevant community stakeholders are engaged and that our findings are robust.

Through years of demonstrable and relevant expertise, we will deliver a solution to Huntington Park that optimizes operational and cost efficiencies.

  - We map out canvassing routes geographically to minimize travel time and maximize the number of households and businesses reached per day.
  - We forge and capitalize on partnerships with local K-12 schools, libraries, and community centers to reach a large number of residents at centralized locations, supplementing more resource-intensive door-to-door canvassing. Our goal is to use all resources wisely.
- We come to the project with years of experience in similar community engagement and broadband projects. We understand the unique nuances of outreach efforts such as these, which enables us to avoid common pitfalls and require less oversight, saving the City time and money.
- Our firm possesses the in-house expertise to engage effectively with both residents and business operators, eliminating the need for the City to manage multiple contracts or organizations. This unified approach guarantees a consistent methodology and a single point of contact, ensuring a seamless and efficient project from start to finish.

Global's cost-effective approach prioritizes direct community engagement to gather the most accurate and impactful data, ultimately providing the City of Huntington Park with the critical information needed to move forward with its broadband initiatives.

2. Project Schedule

Phase	Task / Milestone	Duration	Timeline
Phase 1: Project Initiation and Planning		(2 Weeks)	Weeks 1-2
	Milestone: Project Kick-Off		
	Meet with City staff to finalize the scope of work and project schedule.	1 Week	Week 1
	Develop and finalize survey instruments, outreach materials, and a detailed canvassing plan.	1-2 Weeks	Weeks 1-2
	Participate in initial planning meetings with city staff and broadband experts.	Ongoing	Weeks 1-18
Phase 2: Community Outreach and Data Collection		(10 Weeks)	Weeks 3-12
	Residential Engagement		
	Canvass neighborhoods (door-to-door) to survey residents.	8 Weeks	Weeks 3-10
	Conduct outreach to parents at local K-12 schools.	4 Weeks	Weeks 4-7

	Host in-person gatherings at libraries, community centers, and parks.	6 Weeks	Weeks 5-10
	Implement telephone banking and social media outreach campaigns.	10 Weeks	Weeks 3-12
	Business and Anchor Institution Engagement		
	Canvass business corridors to survey business operators.	6 Weeks	Weeks 5-10
	Survey community anchor institutions (e.g., public safety, clinics, post-secondary).	4 Weeks	Weeks 7-10
	Community-Wide Engagement		
	Conduct open public forum meetings for residents and businesses.	4 Weeks	Weeks 8-11
	Conduct in-person focus groups and roundtables for qualitative data collection.	4 Weeks	Weeks 9-12
	Milestone: Data Collection Complete		End of Week 12
Phase 3: Data Analysis and Reporting		(4 Weeks)	Weeks 13-16

	Aggregate and analyze all quantitative and qualitative survey data.	3 Weeks	Weeks 13-15
	Identify key findings, trends, and opportunities (e.g., local hire, small business).	2 Weeks	Weeks 14-15
	Milestone: Draft Report Submitted		
	Prepare and submit a Draft Comprehensive Report with recommendations to City Staff for review.	1 Week	Week 16
Phase 4: Finalization and Project Closeout		(2 Weeks)	Weeks 17-18
	Incorporate City feedback into the final report.	1 Week	Week 17
	Milestone: Final Report and Presentation		
	Submit Final Comprehensive Report to the City.	1 Day	Week 18
	Provide final progress updates and present findings to the City Council and Staff.	1 Day	Week 18

3. Project Team, Key Personnel, Resumes

3.1 PROJECT TEAM



3.2 KEY PERSONNEL

3.2.1 Omar Hernandez, President, CEO and Executive Sponsor

With over two decades of leadership experience, the President of Global oversees a team of 20 professionals and specializes in program management, technical writing, stakeholder engagement, and strategic consulting. He has led the administration of housing programs across multiple municipalities, including the successful management of over 400 loans through HOME, CDBG, and CalHome funds. He is also experienced in community advocacy, having

organized coalitions for regional infrastructure projects and executed large-scale, multilingual engagement efforts for municipalities and public agencies. His leadership ensures strategic alignment, accountability, and high-quality service delivery.

3.2.2 Cinthia Iniguez, Director of Operations

Ms. Iniguez is a detail-oriented professional who oversees innovative housing programs across several cities. She excels in strategic planning, data analysis, and stakeholder reporting. Bilingual in English and Spanish, she ensures effective community engagement and compliance in program execution. Ms. Iniguez plays a vital role in ensuring that project activities are aligned with funding requirements and client expectations, making her a key asset in overseeing project operations and communication.

3.2.3 Domonique Dunnick, Senior Program and Grant Administrator

Ms. Dunnick is a Long Beach-based Senior Program & Grant Administrator with six years of public health experience, specializing in community outreach and engagement grounded in equity and inclusion. At Global, she designs and executes neighborhood level outreach—facilitating focus groups, stakeholder forums, and culturally tailored workshops—to build trust and mobilize underrepresented populations. A deft coalition builder, she secures partnerships with municipal agencies, nonprofits, and grassroots leaders, leverages real-time community feedback to refine strategies, and delivers compliant programs that achieve measurable gains in participation and impact.

3.2.4 Rashad Medley, Program Administrator

Mr. Medley leverages over ten years of nonprofit leadership to drive authentic community engagement and outreach. At Global, he crafts messaging for outreach materials and organizes community resource fairs that connect residents with vital services. A master collaborator, he forges partnerships with schools, faith-based institutions, and resident led committees, codesigning programs and translating insights into dynamic outreach plans that boost attendance and deepen stakeholder buy in. He deploys real-time feedback mechanisms and custom dashboards to measure success, refining tactics and demonstrating impact. His strengths in team building, public speaking, and curriculum development add value to internal coordination and community facing programming.

3.2.5 Jackeline Landa, Creative Director

Jackie Landa is a seasoned Creative Director with over a decade of experience leading design and communications strategy. She directs cross-functional creative teams and is responsible for developing cohesive branding, marketing campaigns, and public-facing materials that resonate with diverse communities. Her work ensures all outreach materials digital, print, and multimedia are accessible, visually compelling, and aligned with client goals. Ms. Landa's leadership guarantees the visual consistency and cultural responsiveness of the project's communication efforts.

3.3 RESUMES

OMAR E. HERNANDEZ

President



Dynamic and results-driven executive with over two decades of leadership experience, serving as the President of Global Urban Strategies, Inc. Demonstrated expertise in program management, technical writing, community and stakeholder engagement, and strategic consulting, delivering impactful results for a diverse array of clients.

SKILLS & AREAS OF EXPERTISE

- Leadership & Teamwork
- Critical Thinking & Problem Solving
- Financial Management
- Organizational Skills
- Innovation & Visionary Thinking
- Conflict Resolution
- Program Management
- Multilingual Community Outreach

PROFESSIONAL EXPERIENCE

Global Urban Strategies, Inc. | Alhambra, CA.
President *August 2004 – Present*

- Led a team of 25 professionals proficient in program management, grant writing and administration, communication services, and digital/print design, ensuring projects are executed on time and within budget, while maint aining the highest quality standards.
- Fostered collaboration between Global Urban Strategies and clients, including municipalities and public agencies, ensuring successful partnerships and client satisfaction.
- Implemented multilingual communication strategies to engage diverse communities, build support, and address concerns for contentious projects.
- Oversee Home Improvement Programs and First Time Homebuyers Programs across diverse municipalities, including the effective management of 400+ loans through Home, CDBG, and CalHome funding mechanisms, ensuring successful implementation and impactful community development.
- Delivered innovative, technology-driven solutions to enhance data collection and analytics-based decision-making for clients.
- Conduct impactful public scoping and design charrettes to discern community wants versus needs to promote fair and efficient resource allocation.
- Developed a coalition of San Gabriel Valley cities to advocate for the Eastside Gold Line Extension Phase 2 and 710 Extension Project, securing MOUs among 6 cities, creating a spending plan, and coordinating advocacy efforts.

Perfectly Planned Marketing, Inc.| Los Angeles, CA.
President *October 2000 – March 2005*

- Founded and managed a full-service political, marketing, advertising, and public relations firm, leading 43 staff members and delivering innovative solutions.
- Executed contracts for clients such as the USDA, Kaiser Permanente, LAUSD, Lincoln Hospital, Regency Outdoor, PriMed Medical Group, and other notable organizations across healthcare, education, entertainment, and development sectors.

United States Marine Corps.
Sergent, Forward Observer *May 1989 – February 1995*

- Served with 1st ANGLICO (Air Naval Gunfire Liaison Company), specializing in combined arms, fire support, and communications to support partner units across military operations.
- Led, developed, and managed the logistical and operational needs of 300 Marines.
- As a non-commissioned officer, implemented commanders' directives, trained, and disciplined Marines in hostile and non-hostile environments.
- Service-disabled veteran deployed to Operations Desert Shield/Storm (Gulf War) and Operation Restore Hope (Somalia).

EDUCATION & CERTIFICATIONS

University of Southern California | Los Angeles, CA.
Master of Business Administration. *2003*
Bachelor of Science in Political Science. *1999*

- (4) Dean's Awards and (3) President's Awards (GPA of 3.5 or higher)

East Los Angeles College | Monterey Park, CA. *Feb 1995 - June 1997*
General Education Requirements

Certifications
Media Buying Academy, Dale Carnegie Professional Development *2022*
Course USC Bridges to Business Certification

RECOGNITION

- United Nations Medal
- Kuwait Liberation Medal
- (2) Good Conduct Medals
- Meritorious Unit Citation
- National Defense Medal
- (2) Meritorious Masts
- Certificate of Appreciation (USC MAAA)
- Honorable Discharge
- Award of Merit (LA County)
- (3) Commendations (LA County)
- (2) Certificates of Appreciation (City of LA)
- Certificates of Recognition (50th & 57th Assembly District)
- Certificates of Recognition (30th & 22nd Senate District)

CINTHIA INIGUEZ

Director of Operations



Ms. Iniguez, a dedicated professional pursuing her Master of Business Administration candidate, brings strategic insight and leadership as Director of Operations. She excels at articulating complex ideas and driving impactful initiatives. Overseeing housing programs across multiple cities, she also supports Global's client relations and communications. Committed to growth, she is passionate about positive change and community enrichment.

SKILLS & AREAS OF EXPERTISE

- Leadership & Teamwork
- Bilingual (English/ Spanish)
- Community Engagement
- Critical Thinking & Problem Solving
- Attention to Detail
- Adaptability and Resilience
- Effective Communication
- Project Oversight
- Willingness to Learn
- Data Analysis and Reporting

PROFESSIONAL EXPERIENCE

Global Urban Strategies, Inc. | Alhambra, CA.
Director of Operations *July 2021 – Present*

- Led a team, fostering a high-performance culture and ensuring seamless operations.
- Developed and implemented strategies to streamline processes, reduce costs, and enhance service delivery.
- Formulate and implement strategic plans to drive program success, aligning project objectives with organizational goals and priorities.
- Monitor and evaluate program outcomes rigorously, compiling and presenting comprehensive reports to stakeholders and state representatives.
- Initiate the inception of the program and oversee its ongoing execution. Ensure alignment with defined scopes, schedules, and budget constraints through meticulous planning, execution, and monitoring.
- Execute and manage the CalHome First-Time Home Buyer and Owner-Occupied Rehabilitation Programs for three city clients, guaranteeing seamless implementation and strict adherence to program guidelines.

Shakey's Pizza Parlor | San Gabriel, Hollywood, Alhambra, CA.
Assistant Manager *June 2017 – July 2021*
Shift Leader *April 2016 – June 2017*

- Implemented performance improvement plans to optimize operational efficiency and reduce costs.
- Developed and implemented policies and procedures to ensure compliance with company standards and industry regulations.
- Conducted performance evaluations and provided constructive feedback to team members, fostering professional growth and development.
- Collaborated with management to develop and implement promotional campaigns, increasing sales revenue.

EDUCATION & CERTIFICATIONS

University of California, Irvine | The Paul Merage School of Business, Irvine, CA
Master of Business Administration. *Expected Graduation 2026*

- **Relevant Courses:** Organizational Leadership, Microeconomics, Business Analytics, Financial Reporting.

California State University, Los Angeles | Los Angeles, CA
Bachelor of Arts Sociology option in Law and Society *August 2021*

- **Relevant Courses:** Introduction to Sociology, Elementary Statistics, Intermediate Statistics, Sociology of Race/Ethnicity, Class, and Gender, Quantitative Research and Writing, Qualitative Research and Writing, Sociological Theory, Sociology of Law, Environmental Policy, Law, and Society.
- **Civic Learning:** Implemented and promoted the Alumni Mentoring Program at California State University Los Angeles, including both Flash Mentoring and Traditional Mentoring initiatives. Executed outreach strategies to drive program growth and collaborated with classmates to raise awareness within the Cal State LA community.

East Los Angeles College | Los Angeles, CA
Associate of Arts General Studies Social and Behavioral Sciences *June 2019*

- **Relevant Courses:** Government of the United States, Introduction to Sociology, Statistics, Great Women in the Humanities, English Composition and Critical Thinking.

DOMONIQUE DUNNICK

Senior Program and Grant Administrator



Ms. Dunnick is an accomplished Senior Program and Grant Administrator with over 6 years of experience in public health. Her expertise in engaging diverse communities aligns with the evolving grant landscape, emphasizing equity, diversity, and inclusion. Mrs. Dunnick excels in grant administration, demonstrating expertise in grant monitoring, reporting, and project management. She has refined her ability to establish stakeholder collaboration systems, ensuring projects meet objectives in compliance with grant requirements.

SKILLS & AREAS OF EXPERTISE

- Grant and Program Administration
- Project Management
- Streamlining Processes
- Grant Monitoring and Reporting
- Stakeholder Engagement
- Research and Data Analysis
- Community Health Analysis

PROFESSIONAL EXPERIENCE

Global Urban Strategies, Inc. | Alhambra, CA.
Senior Program and Grant Administrator *September 2022 – Present*

- Revitalizes program and administration processes for municipalities and state agencies, implementing efficient systems. Spearheads grant administration strategies, optimizes resource allocation, and significantly improves project outcomes.
- Collaborates with local governments to implement funded programs within their communities. Employs coalition building, meeting facilitation, and stakeholder engagement to ensure execution and enhanced program impact.
- Leads collaborative efforts with municipalities to formulate impactful public health action plans. Facilitates discussions and strategic planning sessions, resulting in the development of targeted and effective plans for enhanced community well-being.

CRI Genetics | Santa Moncia, CA.
Senior Program and Grant Administrator *July 2021 – August 2022*

- Managed a pharmacogenetics clinical observational study refining drug therapy prescriptions for over 30 participants. The study laid the foundation for targeted interventions based on findings, leading to significant improvements in drug therapy and patient outcomes.
- Researched and crafted engaging content for over 30 health-related reports, improving health literacy and informed decision-making for over 200,000 consumers.

- Conducted scientific research to develop 3 emerging products, providing analytics for market viability. These insights were integral in guiding decision-making during the development phase, paving the way for adjustments and strategic planning.
- Developed, reviewed, and coordinated reports to ensure the incorporation of public health trends and statistical data.

Beach Cities Health District | Redondo Beach, CA.
Program Development *July 2017 – January 2019*

- Led the development of the mental health campaign. Achieved impactful outcomes, significantly raising awareness, and fostering positive conversations around mental health within the community.
- Instructed the CEO, directors, and supporting staff on community health analysis methods through presentations and visual aids. This effort resulted in widespread adoption of the presented community health analysis methods within the organization, enhancing decision-making and community-focused initiatives.
- Collaborated with Yale University to assess the health of over 100,000 residents and restructure the community's well-being index. This partnership led to comprehensive insights that informed improvements, positively impacting community health.
- Researched and developed evidence-based community engagement methods to reduce stress and enhance mental well-being.

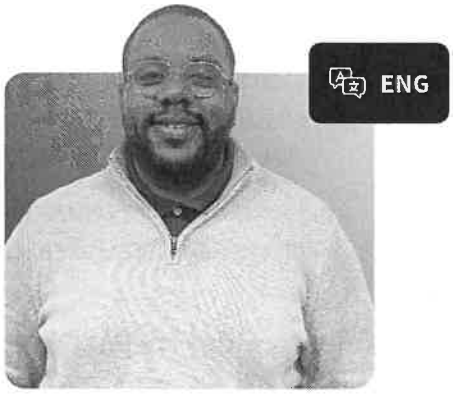
EDUCATION & CERTIFICATIONS

Benedictine University | Lisle, IL
Master of Public Health Certification *2019*
Health Education and Promotion Certification *2019*

Howard University | Washington, D.C.
Bachelor of Science *2011*

- **Major:** Health, Human Performance, and Leisure Studies
- **Minor:** Chemistry
- **Concentration:** Sports

RASHAD MEDLEY
Program Administrator



Mr. Medley is a seasoned Program Manager with over a decade of nonprofit leadership experience, specializing in initiatives that prepare youth of color to close wealth and achievement gaps. He excels in restorative practices, trauma-informed approaches and the "near peer" mentoring model. With planning, he has successfully managed impactful, equity-driven initiatives. Passionate about collaboration, he fosters inclusive environments that prioritize respect, compassion, and measurable outcomes. Mr. Medley brings a proven track record of advancing racial equity through innovative, data-driven solutions that create lasting community impact.

SKILLS & AREAS OF EXPERTISE

- Program Coordination & Administration
- Budgeting & Financial Management
- Stakeholder Engagement & Communication
- Process Improvement & Efficiency
- Data Analysis & Reporting
- Team Leadership & Collaboration
- Project Management & Scheduling

PROFESSIONAL EXPERIENCE

Global Urban Strategies, Inc. | Alhambra, CA.
Program Administrator *January 2025 – Present*

- Manages the lifecycle of grants, overseeing implementation, monitoring, and closeout processes.
- Ensures strict compliance with grantor guidelines and regulations, minimizing risk and maximizing efficiency.
- Maintains meticulous records of all grants and programs, including financial reports/invoices, progress reports, and compliance documents.
- Drafts and submits detailed progress reports to funders, demonstrating impactful utilization of resources.
- Collaborates closely with the finance department to monitor grant budgets, expenditures, and financial reporting, optimizing fund allocation and utilization.
- Cultivates strong stakeholder relationships through proactive engagement and communication.
- Provides crucial support in project, operational, and event coordination, ensuring seamless execution of initiative.

Jenesse Center Family Source Center | Los Angeles, CA.
Site Director *March 2024 – December 2024*

- Oversaw daily operations across multiple departments, ensuring alignment with organizational goals.
- Led staff management, strategic planning, and project development for continuous improvement.
- Collaborated with leadership and external partners to enhance resources and program reach.
- Ensured compliance with funding contracts and regulatory guidelines.
- Managed research, data analysis, and reporting for agency projects.

Mentoring Urban Students and Teens | Seattle, WA.
Deputy Director *March 2023 – March 2024*

- Managed the financial budget and expenses, optimizing cost efficiency.
- Collaborated with executive team members on development needs.
- Updated and negotiated department contracts.
- Assisted in hosting board meetings.
- Managed data and reporting.
- Provided oversight of the financial services program, guiding program managers and area directors.

Child Care Resources | Seattle, WA.
Childcare Subsidy Lead *September 2021 – February 2022*

- Managed a team of Subsidy Billing Specialists, processing $300k-$500k monthly.
- Supervised family engagement staff supporting 100-200 families
- Led training, goal setting, and task delegation for efficiency.
- Set goals and delegated tasks to ensure timely billing.
- Created and implemented a training plan for distributing American Rescue Plan Act Subsidies.
- Prepared and presented monthly data reports for external partners.

EDUCATION & CERTIFICATIONS

Full Sail University | Orlando, FL.
Bachelor of Fine Arts in Creative Writing for Entertainment *November 2013*

JACKELINE LANDA



Creative Director

Ms. Landa is a seasoned Creative Director with over a decade of experience, known for her innovative approach in driving creative excellence across diverse industries. She excels in transforming concepts into visually stunning campaigns, leading cross-functional teams with her strategic and collaborative style. Committed to delivering impactful solutions aligned with business objectives, Ms. Landa fosters a creative culture that encourages exploration and innovation.

SKILLS & AREAS OF EXPERTISE

- Creative Leadership and Cross-Functional Collaboration
- Strategic Thinking and Problem Solving
- Market Awareness
- Visual Thinking and Conceptualization Skills
- Project and Budget Management
- Adaptability and Innovation

PROFESSIONAL EXPERIENCE

Global Urban Strategies, Inc. | Alhambra, CA. *2018 – Present*
Creative Director

- Spearheaded the development of comprehensive creative strategies that align with organizational goals and target audience preferences.
- Lead and inspire cross-functional creative teams, providing direction and mentorship to designers, copywriters, and other creative professionals.
- Drive the evolution and consistency of brand identity across all channels, ensuring a cohesive and compelling brand presence.
- Conceptualize and develop innovative and effective marketing campaigns, from ideation to execution, across various digital, print, and social media platforms.
- Work closely with clients to understand their objectives, provide creative solutions, and ensure client satisfaction throughout the project lifecycle.
- Oversee creative project budgets, ensuring efficient use of resources and timely project delivery within financial constraints.
- Implement rigorous quality control processes to maintain the highest standards of creative output, including design, copy, and multimedia elements.
- Utilize analytics and key performance indicators to measure the success of creative campaigns and make data-driven recommendations for continuous improvement.

Advertising Graphic Arts| Los Angeles, CA. *2016-2018*
Account Executive

- Developed and maintained strong relationships with clients, serving as the primary point of contact for their printing needs.
- Collaborated with clients to understand project requirements, specifications, and deadlines, ensuring clear communication and customer satisfaction.
- Worked closely with the production team to coordinate and manage the execution of print jobs, ensuring quality standards and timely delivery.
- Managed and maintained client accounts, keeping detailed records of project specifications, communication, and billing information.
- Monitored and managed project budgets, ensuring profitability and cost-effectiveness for both the client and the print shop.

Independent Contractor *2015 – 2016*
Freelance Graphic Designer / College Typography Professor

- Produced visually appealing designs for various print and digital media, including brochures, logos, social media graphics, and websites.
- Managed end-to-end design processes, from concept ideation and sketching to final production and delivery.
- Designed and delivered specialized lectures on typography principles, history, and advanced typographic techniques, fostering a comprehensive understanding among students.
- Mentored and guided students in exploring advanced typographic concepts, emphasizing the importance of type in visual communication.
- Conducted assessments and provided detailed feedback on students' typographic projects, fostering a culture of excellence and continuous improvement.

EDUCATION & CERTIFICATIONS

Central American University Jose Simeon Cañas
Master's in communication *May 2016*
Postgraduate in Strategic Management *November 2015*

Don Bosco University (Specialization in Marketing)

4. Company Qualifications

Global has extensive experience delivering multilingual services across a wide range of community engagement initiatives. Our team has developed and implemented outreach materials, surveys, comment cards, and public-facing communications to ensure linguistic accessibility for residents with limited English proficiency. The following examples showcase our work in projects relevant to the City of Huntington Park's broadband initiative.

4.1 REPRESENTATIVE EXPERIENCE

4.1.1 City of La Puente: CASF Digital Literacy Program



Global successfully planned and implemented the CASF Digital Literacy Program in the City of La Puente, with a goal to improve digital access, fluency, and confidence among historically under-connected populations, primarily low-income, Spanish-speaking, and senior residents. The program aimed to close the digital divide by offering culturally responsive technology education and equitable access to digital devices and support services.

The project began with a detailed ramp-up phase, May 2024 to November 2024, that included stakeholder outreach, partner onboarding, and the development of multilingual marketing and enrollment materials.

Since the end of 2024, Global has already executed a comprehensive and structured outreach plan to promote the Digital Literacy Course Series. Our efforts have included developing and distributing original promotional brochures in both English and Spanish, consistent weekly social media posts on Instagram, X (formerly known as Twitter), and updates on the La Puente website calendar.

We have also maintained direct communication with residents through phone calls, email blasts, and office-based follow-ups to ensure community awareness and encourage course registration.

In addition to digital and print outreach, we have implemented a community-based engagement timeline, partnering with trusted local organizations to host informational sessions at libraries, senior centers, and city-sponsored events. These events generated strong engagement, with many residents registering on-site for upcoming classes.

Activities included:

- Creation and distribution of bilingual flyers and social media campaigns.
- Digital skills assessments and course placement.

- Course delivery in both English and Spanish, with bilingual instructors and support staff.
- Ongoing technical assistance and future tech workshops.

Timeline milestones were mapped across the first 6 and 12 months, with training cycles launching in month 3, assessments and evaluations in month 6, and continued enrollment and support through month 12 and beyond.

The program's outcomes will include over 110 digital literacy classes, high retention rates, and strong participation feedback. Evaluation efforts will highlight increased comfort with devices and applications like email, telehealth, and online job applications. These insights are captured in annual reports submitted to the funder, which help refine future phases of the program.

This project was co-developed with and for a community facing long-standing barriers to technological access. Our approach ensures skill-building and empowerment-offering participants meaningful tools to engage more fully with civic life, healthcare, and education.

4.1.2 City of La Puente: Local Aging and Disability Action Plan

Global contracts with the City of La Puente to provide grant writing and administration, program and project management, and communications and marketing services. As part of these responsibilities, Global administers the Local Aging and Disability Action Plan (LADAP), a comprehensive initiative addressing the needs of aging and disabled populations in the city.

Our work with the City of La Puente in administering the LADAP exemplifies our commitment to advancing equity, inclusivity, and policy change through community-centered strategies. This initiative focuses on improving the lives of aging and disabled populations by ensuring equitable access to housing, transportation, healthcare, and other essential services.

As part of the LADAP project, Global developed a multilingual needs assessment to capture the unique challenges and experiences of aging and disabled residents in La Puente. By focusing on key areas such as housing, financial security, and access to wellness resources, this assessment provided insights into the barriers faced by these populations. To ensure the broadest participation, Global executed a citywide outreach strategy that included targeted social media campaigns, custom-designed flyers, and an interactive LADAP landing page on La Puente's website, ensuring that residents had access to up-to-date information and opportunities for involvement.

Understanding the importance of engaging diverse community members, Global hosted a series of multilingual town halls, listening sessions, and community forums. These events created safe spaces for residents to share their concerns, helping to deepen our understanding of the community's needs and enabling us to adapt the action plan accordingly. Through these engagements, Global ensured that historically marginalized groups, particularly people of color, low-income residents, and those with disabilities had a voice in shaping the future of their community. This process is an example of community-driven change where lived experience informed every step of the initiative.

A key part of our work included facilitating implicit bias training for Advisory Committee members and City staff. This training focused on cultural competency, equity, disability inclusion, and anti-bias practices, ensuring that all stakeholders understood how to engage with community members to foster fairness, respect, and inclusivity. The goal of this training was not only to raise awareness about biases but also to equip stakeholders with the knowledge and skills necessary to create policies and initiatives that support the full inclusion of aging and disabled populations.



This training is just one example of how Global works to ensure that equity solutions are implemented at every stage of a project. In addition to facilitating implicit bias training, Global will make all training materials and collateral resources available on the LADAP website by Spring 2025, ensuring that these valuable resources remain accessible to all community stakeholders. This ongoing availability of training content ensures that the principles of equity and inclusivity are sustained long after the initial engagement activities.

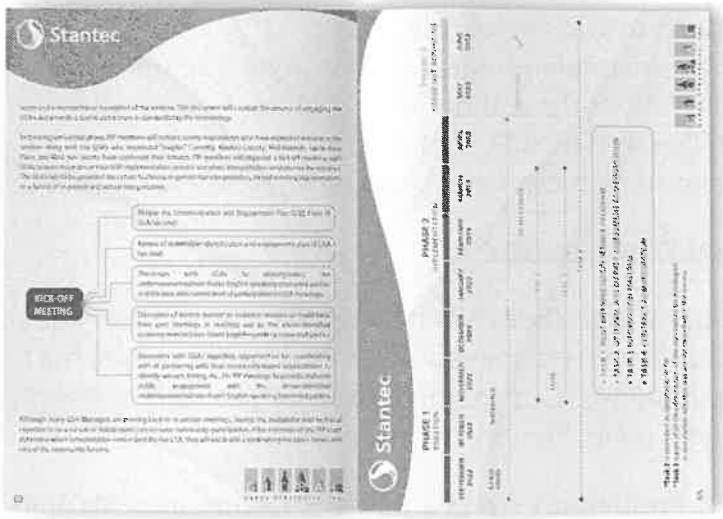
A key element of the LADAP initiative was the development of the Age & Ability-Friendly Action Plan, which outlines clear goals and strategies to make La Puente more inclusive. The plan addresses critical areas such as housing accessibility, transportation, and health services. With a strong focus on equity and inclusivity, the action plan ensures that the needs of aging and disabled populations are met, preventing them from being excluded in future development.

Grounded in community insights, Global will submit the action plan for approval by the City's governing body to integrate it into the City's long-term development framework. In collaboration with City leaders, residents, and other stakeholders, Global has ensured that the action plan is a practical guide, not just a theoretical proposal. These strategies aim to dismantle systemic inequities, providing immediate and long-term solutions for greater equity and inclusivity.

4.1.3 California Department of Water Resources: Pilot Interpretation Program (PIP)

In partnership with Stantec, Global was commissioned by the California Department of Water Resources (DWR) to execute the Pilot Interpretation Program (PIP), which commenced in September 2022. The program was designed to provide interpretive services for non-English-speaking communities engaged in implementing Groundwater Sustainability Plans (GSP) under the Sustainable Groundwater Management Act (SGMA). Its primary objective was to ensure equitable participation by diverse populations in California's water management processes.





Facilitation and Coordination

Global devised a comprehensive facilitation plan as a structured guide for the ten pilot meetings. This plan delineated all stakeholder objectives, logistical considerations, and responsibilities, ensuring each meeting proceeded in an organized manner. The plan included detailed protocols for pre-event preparation, required materials, and post-event follow-up, all contributing to the program's systematic execution.

Stakeholder Engagement

Prior to the initiation of the program, a survey of Groundwater Sustainability Agency (GSA) representatives was conducted to assess the demand for language interpretation services. The results indicated that 77% of GSAs expressed interest in no-cost interpretive services, which directly influenced the selection of GSAs for participation in the program. Global contacted these agencies to facilitate collaboration based on their expressed interest and alignment with the program's goals.

Program Implementation

The PIP was executed between September 2022 and December 2023, employing various meeting formats, including in-person, virtual, and hybrid sessions. Focus Interpreting (Focus) provided Spanish language interpretation services at each event, ensuring accessibility for

Spanish-speaking stakeholders. Despite initial assumptions that demand for interpretative services would be minimal, the program consistently delivered services across all meetings, accommodating an average of ten participants per session from various groundwater basins.

Media Guide Development
In addition to the interpretive services, Global produced a Guide to Community-Specific Media Practices, which provided strategic recommendations for GSAs on engaging non-English-speaking communities. The guide emphasized the importance of utilizing culturally relevant media outlets and crafting communications that were linguistically accessible, ensuring effective outreach to underserved populations.

Reporting and Evaluation
Global maintained rigorous oversight through weekly check-ins and intake interviews with stakeholders throughout the program. A comprehensive final report, completed in November and December 2023, summarized the program's impact, assessed its effectiveness, and offered recommendations for expanding interpretive services to additional GSAs in future projects.

4.2 METHODOLOGY

Global approaches each new community outreach or engagement project with a structured, equity-driven planning process designed to ensure the full inclusion of historically underserved communities. Our methodology begins with a detailed internal planning phase to assess project goals, identify priority populations, and map community assets.

4.2.1 Preliminary Assessment and Community Mapping

- Demographic and Service Gap Analysis
  - Aggregate census and municipal data to identify neighborhoods with low service penetration, high vulnerability indices, and language/access needs.
  - Map existing service providers and "access deserts" to pinpoint priority areas.
- Literature and Asset Review
  - Examine past outreach efforts (both our own and those of peer organizations) to surface successful tactics and common pitfalls when engaging under-represented groups.
  - Inventory community assets and trusted anchors such as faith institutions, neighborhood associations, and resident leaders to build on established credibility.

4.2.2 Stakeholder Engagement and Codesign

- Advisory Council Formation
  - Convene a cross section of grassroots leaders, service providers, and "lived experience" representatives drawn from each target neighborhood.

- Establish clear charters and roles, compensating participants for their time and insights.
- Listening Sessions and Focus Groups
  - Host small group discussions in accessible venues (e.g., libraries, community centers) at varied times to remove scheduling barriers.
  - Provide language interpretation, stipends, and transportation vouchers to maximize participation.

4.2.3 Strategy Development

- Cocreated Outreach Blueprint
  - Synthesize Advisory Council guidance and listening session feedback into an "Outreach Blueprint," specifying:
    - Core messages and value propositions, tested for cultural relevance.
    - Preferred communication channels (e.g., WhatsApp groups, localized radio, door-to-door canvassing).
    - Accessibility accommodations (e.g., plain language materials, multiformat delivery).
- Equity and Inclusion Checkpoints
- Embed decision gates requiring signoff by the Advisory Committee to vet materials and tactics for unintended exclusion or bias.

4.2.4 Implementation Planning

- Resource and Logistics Matrix
  - Develop a detailed work plan that aligns staff roles, partner responsibilities, and vendor contracts with outreach milestones.
  - Budget for translation services, venue rentals, stipends, and technology platforms (e.g., mobile friendly survey tools).
- Risk Mitigation and Contingency Protocols
  - Identify potential barriers and codify alternative tactics (e.g., paper flyers, popup kiosks).

4.2.5 Inclusive Outreach Tactics

- Partnership Activation
  - Mobilize schools, faith-based organizations, and resident committees as distribution channels and cohosts.
- Culturally Tailored Materials
  - Deploy imagery, language, and narratives that reflect community identities; pilot test materials with small cohorts before full rollout.

- Multimodal Engagement
    - Combine digital (SMS blasts, social media micro campaigns) with analog (yard signs, home visit flyers) to reach varied access levels.
- Incentivized Participation
    - Offer modest stipends, refreshments, or entry into community raffles to acknowledge participants' time and expertise.

4.2.6 Monitoring, Evaluation & Adaptation

- Real-Time Feedback Loops
    - Use brief, mobile optimized surveys and point of contact interviews to gauge message clarity, perceived relevance, and logistical friction.
    - Share interim results with the Advisory Council and internal leadership to refine tactics on a rolling basis.
- Performance Dashboards
    - Track key indicators (e.g., materials distribution rates, demographic reach) via custom dashboards.
    - Trigger weekly strategy huddles to surface emerging trends (e.g., under engaged segments) and adjust outreach channels or messaging as needed.
- Final Impact Review
    - Upon project completion, conduct a comprehensive evaluation—combining quantitative metrics with qualitative testimonials—to document successes, lessons learned, and recommendations for future initiatives.

5. References

Reference 1	**Agency / Organization**	City of Bell Gardens
	Project Manager	Michael O'Kelly
	Phone Number	626-855-1500
	Project Description	Cal Home Program Outreach and Engagement, Program Administration
	Project Start and End Dates	07/13/25-5/30/25
Reference 2	**Agency / Organization**	City of La Puente
	Project Manager	Bob Lindsey
	Phone Number	626-855-1500
	Project Description	Local Aging and Disability Action Plan outreach, engagement, meeting facilitation, project management, grant administration
	Project Start and End Dates	7/1/23-3/31/25
Reference 3	**Agency / Organization**	Smith Group
	Project Manager	Michelle Johnson
	Phone Number	734-436-7206
	Project Description	Graphic design, public engagement facilitation, and multilingual outreach material development
	Project Start and End Dates	April 1, 2024-ongoing

6. Standard Professional Services Agreement

Global Urban Strategies has reviewed the City of Huntington Park's Standard Professional Services Agreement. We shall comply with all aspects of the Agreement.

7. Standard Insurance Requirements

Global has reviewed the insurance requirements outlined in Section III of the Sample Professional Services Agreement, as provided in the Attachments Tab of the City's online bidding site.

We affirm our ability and commitment to fully comply with all insurance provisions stated therein. At this time, we have no exceptions or requested modifications to the stated requirements.

Should the City require any additional documentation to verify compliance, we are prepared to furnish all necessary materials upon request.

NON-COLLUSION DECLARATION

The undersigned declares:

This Agreement is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal submitted by the Contractor is genuine and not collusive or sham. The Contractor has not directly or indirectly induced or solicited any other entity to put in a false or sham bid or proposal. The Contractor has not directly or indirectly colluded, conspired, connived, or agreed with any other entity or anyone else to put in a sham bid or proposal, or to refrain from submitting such bid or proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid or proposal price of the Contractor or any other entity, or to fix any overhead, profit, or cost element of the bid or proposal price, or of that of any other entity. All statements contained in the bid or proposal submitted by Contractor are true. The Contractor has not, directly or indirectly, submitted his or her bid or proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid or proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

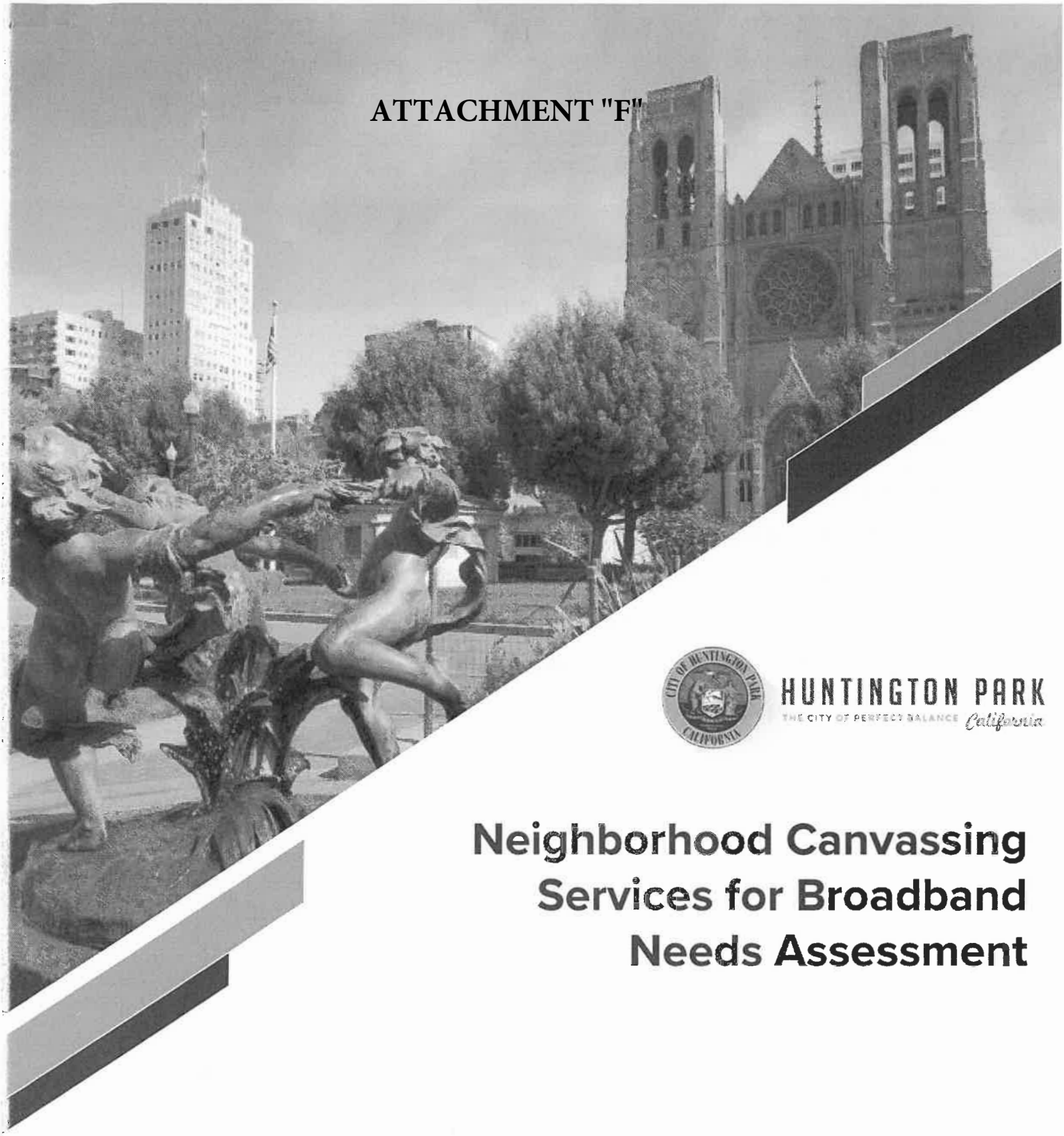
I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/17/25 [date], at Alhambra [city], CA [state].".

Signed: _____

Print name and title: Omar E. Hernandez, President

CONTRACTOR: Global Urban Strategies, Inc.

ATTACHMENT "F"



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

Proposed by

MBI
100 S Citrus Ave # 206,
Covina, CA 91723

Table of Contents

COVER LETTER 3

SCOPE OF WORK 5

PROJECT SCHEDULE 11

PROJECT TEAM, KEY PERSONNEL AND RESUMES 13

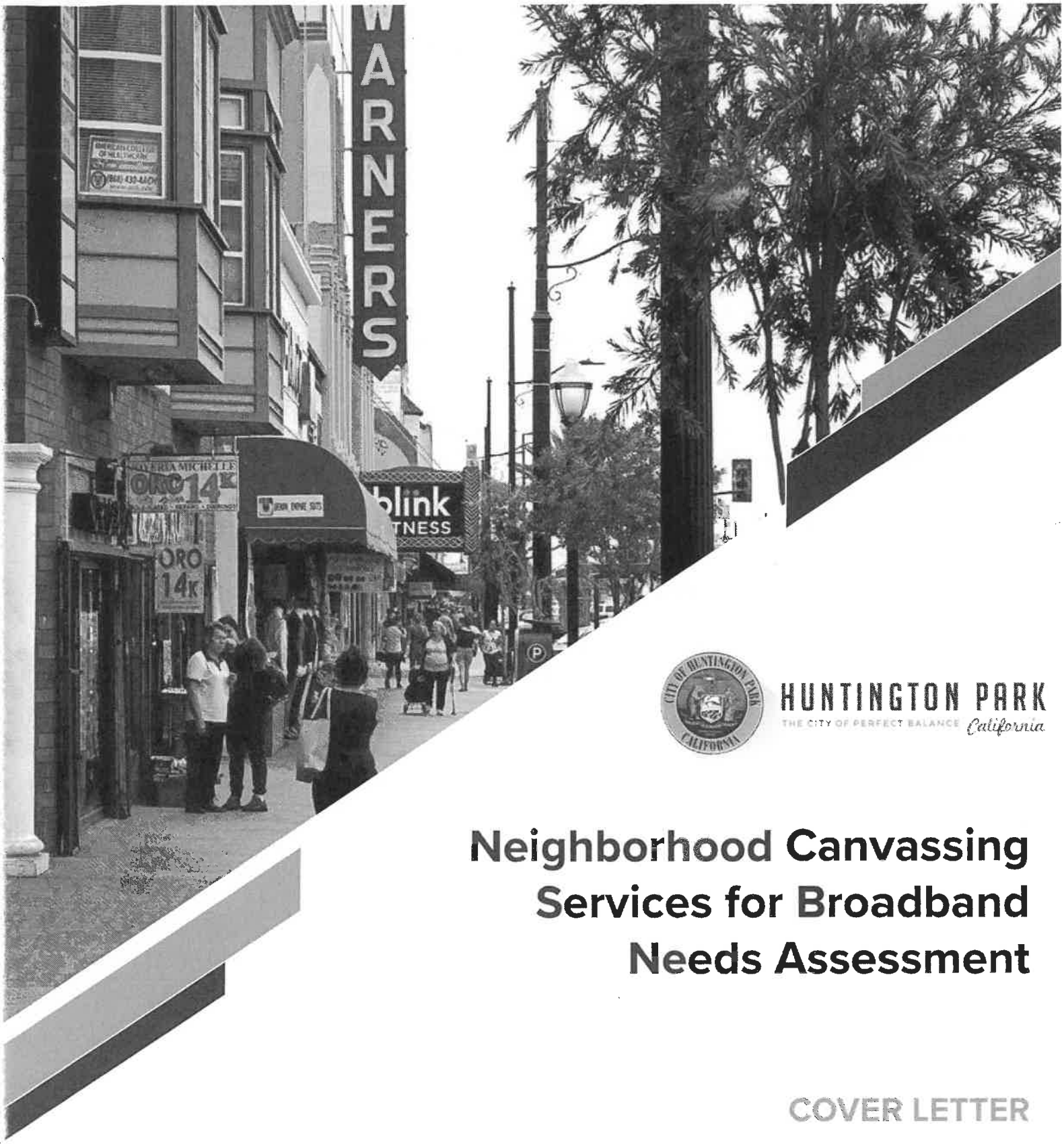
COMPANY QUALIFICATIONS 19

REFERENCES 27

CITY'S STANDARD PROFESSIONAL SERVICES AGREEMENT 29

CITY'S STANDARD INSURANCE REQUIREMENTS 31

OTHER INFORMATION 33



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

COVER LETTER

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723

100 S. Citrus Avenue, #206
Covina, CA 91723

Phone: (626) 967-1510
MBImedia.com

June 18, 2025

City of Huntington Park
6550 Miles Ave
Huntington Park, CA 90255

It is with great pleasure that McCormick-Busse Inc., dba MBI Media (MBI) submits our response for Neighborhood Canvassing Services for Broadband Needs Assessment for your review and evaluation.

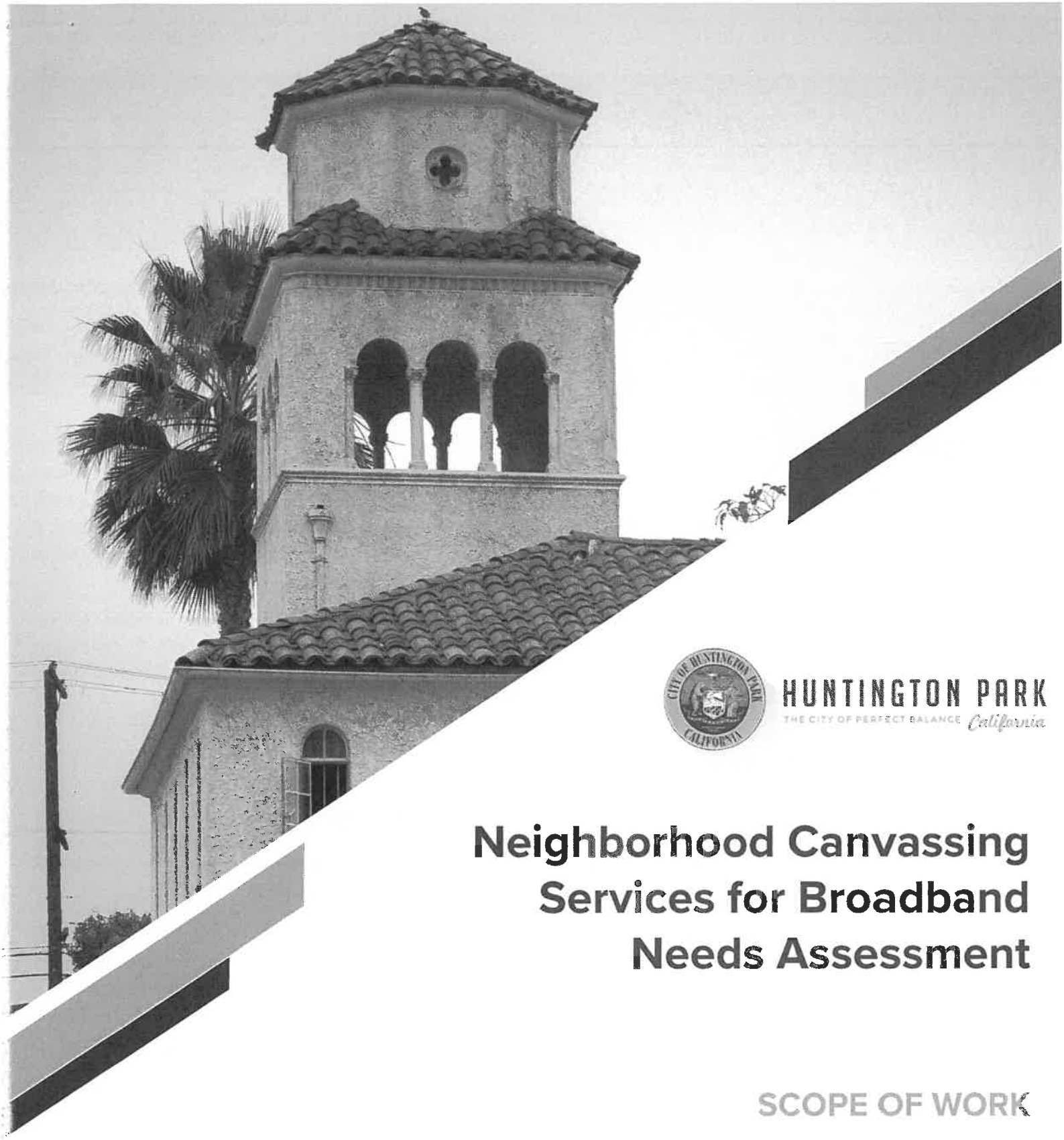
- MBI has been producing outreach campaigns and media production for many of the largest Cities and transportation agencies across the Southland since we were founded back in 1989. With an array of various cultural backgrounds represented, MBI's team of professionals provides a wide range of services that allow us to be strategic, innovative, and effective.
- This diverse company culture stems from a team of uniquely talented staff members, each with an individual story and background that reflects the kaleidoscopic nature of different ethnicities and cultures found throughout Los Angeles County.
- MBI has served as Metrolink's primary canvasing arm for more than 10 years, overseeing widespread public noticing efforts in various cities and counties across Southern California. MBI staff has also executed similar types of efforts in past years with other major public agencies, such as the Orange County Department of Public Works. Additional major clients include the City of Los Angeles, LA Metro, Port of Los Angeles, Port of Long Beach, City of Long Beach, City of Irvine, and City of Anaheim.
- We can confirm that this proposal will be valid for 60 days.

As President and CEO of MBI, Matthew Castle is authorized to contractually obligate and negotiate on behalf of the firm and can be reached at (626) 967-1510 or via email: *mcastle@mbimedia.com*.

Sincerely,

M. Castle

Matthew Castle
President
(626) 967-1510
mcastle@mbimedia.com



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

SCOPE OF WORK

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723



OBJECTIVES

MBI's staff are excited to help the City accomplish an internet needs assessment through various in-person events as well as through digital outreach methods. We will communicate and explain residents' and businesses' ability to purchase broadband services and provide a wealth of information regarding the specific tiers of pricing in regard to the bronze, gold, and platinum packages.

We will also engage the residents and businesses to survey current internet accessibility and reliability for the community and help the City attain feedback regarding reasons why some members of the community are not able or willing to adopt broadband services. We will identify the needs, challenges, and opportunities for all parties involved each step of the way to ensure the City achieves its goals in relation to this project.

COLLABORATION

Before formal engagement processes begin, MBI will schedule out routine team calls set to occur a monthly basis (and more frequently, when needed) with City staff and other project team members, such as broadband experts, to coordinate all of our efforts throughout the next year. We will also participate in any other additional planning meetings and contribute to updates to the City Council and additional City staff interested in the project.

Our understanding and implementation of the project's scope is most effective if we have strategic team management. To help accomplish this, MBI uses Smartsheet, an online, cloud-based tool that has many uses, including facilitating the tracking of deadlines, tasks, and calendars, in a well-organized system that can be adapted as required for a variety of uses.

MBI has utilized this software for the majority of projects to track our deliverables with Metrolink, Metro, City of Los Angeles, and other clients. Smartsheet also provides the opportunity to share sheets with City staff to allow for transparency and quick access to up-to-date information. Moreover, with Smartsheet, all data and content can be:

- Designed to facilitate communications via mail, email, telephone, and social media
- Structured so records can be sorted and filtered based on a multitude of variables
- Stored on a safe and secure cloud storage space that is always accessible to City staff and other members of the project team and can be exported to other software systems, such as Excel



COMMUNITY ENGAGEMENT

- Canvassing neighborhoods (2 rounds): Our canvassing efforts will be aimed at generating widespread awareness and understanding of the broadband needs assessment within Huntington Park neighborhoods throughout the city. Our efforts will be aided by discussions with City staff in regard to which locations we should target based on the availability of the broadband network and historical responsiveness of each neighborhood. We will also lead socially conscious communications within Huntington Park communities that have been overlooked and underserved in the past. We will include audiences that do not have internet access or knowledge of civic projects by canvassing specific neighborhoods on foot.

- Business Corridor Outreach (2 Rounds): We will supplement the neighborhood canvassing efforts with two separate rounds of canvassing that focus strictly on connecting with local businesses, community-based organizations, places of worship, and any other relevant stakeholders outside of regular residents and neighborhoods. We will reach out to the Greater Huntington Park Area Chamber Of Commerce before we begin the first round of canvassing to inform them of the broadband needs assessment and to see if they can help support our outreach efforts with members.

- Outreach to local schools K-12 (2): We will reach out to LAUSD faculty and local schools such as Huntington Park Senior High to broach the topic of the broadband needs assessment and to provide them with materials such as FAQs, fact sheets, and other informative collateral materials. Once we establish this connection we will work with LAUSD to help us single out some specific events that we can target to spread the word throughout all of the local K-12 schools in the area.

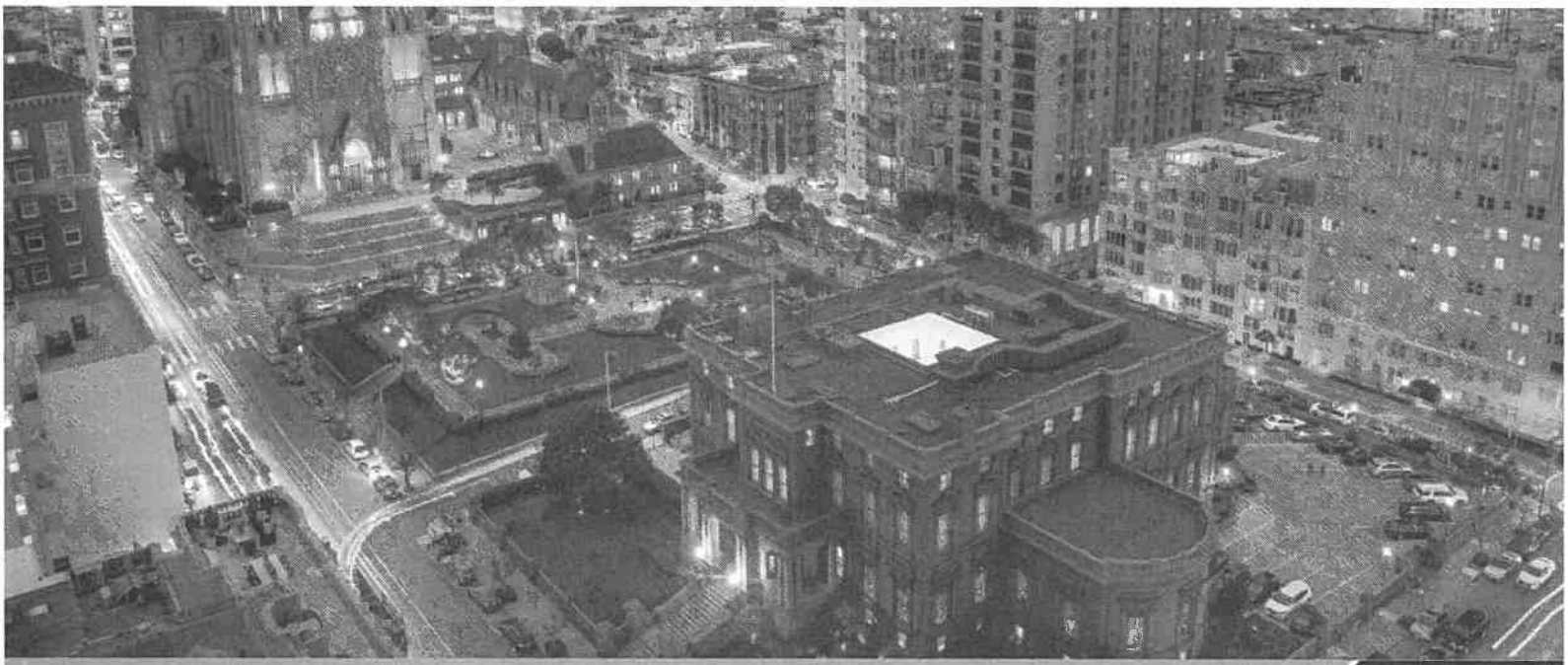
- Local community pop-up gatherings (2): Putting boots on the ground at community events and festivals throughout Huntington Park will allow MBI staff to go into communities and speak with community members face to face about the broadband needs assessment in a much more personable way. MBI's bilingual staff will secure booths and/or tables at civic events such as Celebration of Independence in July,

- Digital Media (Monthly/Quarterly Content): MBI's design studio will produce high-quality written, audio, and visual communications that provide an overview of the broadband services that can be easily digested and understood by members of the public. Huntington Park's social media accounts are the easiest and most cost-effective way to raise public awareness of the program with 9k followers on Facebook, 13k followers on Instagram, and 1k followers on X/Twitter. Approximately 95% of the population of Huntington Park also identifies as Hispanic, so we must consider producing all of our digital media and materials in English and Spanish. Taking this wide range of cultures into account, we will produce multiple versions of fact sheets, FAQs, timelines, infographics, piece of collateral to ensure all community members are engaged in an equitable manner. Efforts to include these materials and links to the public surveys within the Huntington Park Newsletter that is distributed by the City should also be heavily pursued as this is an easy and effective way to attain feedback from stakeholders.

- Community anchor institutions outreach (1 Round): One round of surveys will be produced and designating specifically towards anchor institutions in the community. These surveys will address what these institutions' broadband challenges currently are, and what kind of business broadband solutions are needed to support their work into the future.

- Public Meetings/Roundtables (2): MBI has been providing meeting support for some of Southern California's largest municipalities and government agencies for more than 35 years. We will work with the City to plan and handle all logistics from beginning to end for one public meeting as this is something that comes extremely naturally to our team and is a standard outreach facet to each project we lead.

- Virtual Meeting Room: As time has progressed and technology has evolved, we have also seized the opportunity to move forward through the use of Virtual Meeting Rooms (VMR) as they increase public participation and interactions. Whether it be in-person, virtual, or some form of hybrid, MBI staff are able to meet whatever requests are needed.



SURVEYS

We will identify appropriate methods for developing a survey that will target individual neighborhoods and specific businesses as well as include community-based organizations, especially those most impacted by barriers to accessing broadband services and those who have been historically marginalized and underrepresented.

We will develop a draft of the survey in English and Spanish and provide it to the City for comments, which we will revise based on an iterative process. The topics will encompass general internet access, broadband usage, barriers to adopting broadband services, challenges regarding existing internet providers, openness to purchase tiered payments, interest regarding low-cost broadband, and any other pertinent topics the City would like to gain feedback from. In the context of the statistically valid survey, MBI can also ask several demographic questions, including gender, age, ethnicity, household income, among others. These demographic and behavioral variables will enable us to examine responsiveness to the adoption of broadband services and perceived opportunities and barriers across different Huntington Park neighborhoods and their willingness to use these services in the future.

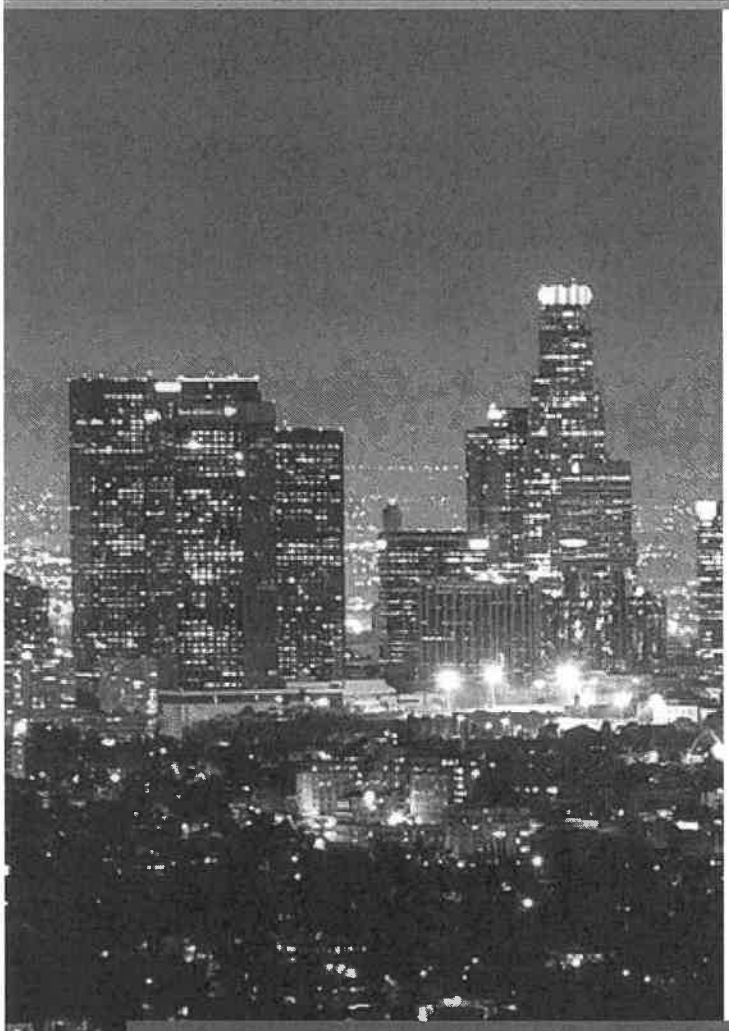
We will then do a field test of the survey to work out any kinks like unclear questions or any answers that we may have overlooked. The finalized and approved survey will then be translated into any other languages if needed.

Data Collection & Reporting

At the conclusion of the community outreach process, MBI staff will prepare and submit a comprehensive report that summarizes the analysis of all the survey results. This will include a narrative overview with commentary documenting the survey efforts and activities that have been completed. The summary report will include accurate and organized insights that will be easy for City staff to understand and will be structured in a manner that clearly chronicles key insights.

The summary report will be broken down via each round of surveys conducted during the year as well as touch on the results we attained with the neighborhoods and the results that we accrued from the Business Community.





The report will include the following items regarding surveys:

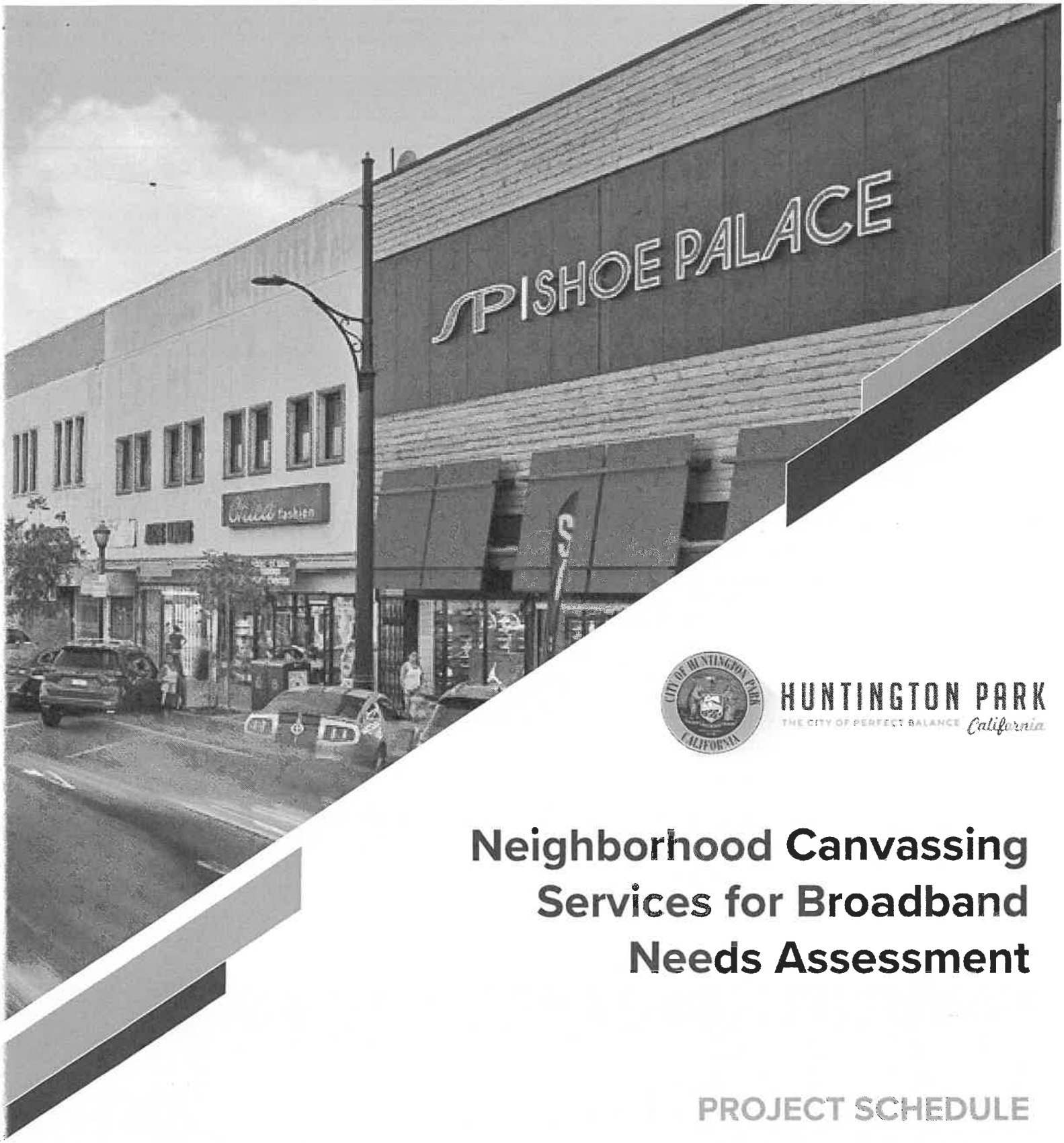
- Survey results
- Prevailing attitudes

It will also include the following items regarding all other outreach activities:

- Dates of activities
- Significant accomplishments
- Meeting and outreach event attendance
- Meeting and outreach event summaries
- Metrics and statistics regarding public comments
- Webpage statistics and metrics
- Virtual Meeting Room metrics (Downloaded files, visitors, attendees, etc.)
- Digital and social media interactions and public comments



Let's create meaningful change—together. Choose us to elevate your community presence and influence.



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

PROJECT SCHEDULE

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723

TASK 1: ADMINISTRATION AND PROJECT MANAGEMENT

Kick-off Meeting – July 2025

Project Meetings (monthly) – July 2025 to June 2026

Stakeholder Database – Developed and finalized by August 2025

Data analysis (surveys/feedback) – Throughout 2025/2026

Final Report – Published June 2026

TASK 2: COMMUNITY ENGAGEMENT

Canvassing neighborhoods – September 2025 and 1st quarter of 2026

Business Corridor Outreach – September 2025 and 1st quarter of 2026

Outreach to local schools K-12 – 4th quarter 2025

Local community pop-up event - 4th quarter 2025

Digital Media (social media, eblast, etc.) – Content posted monthly August 2025 to June 2026

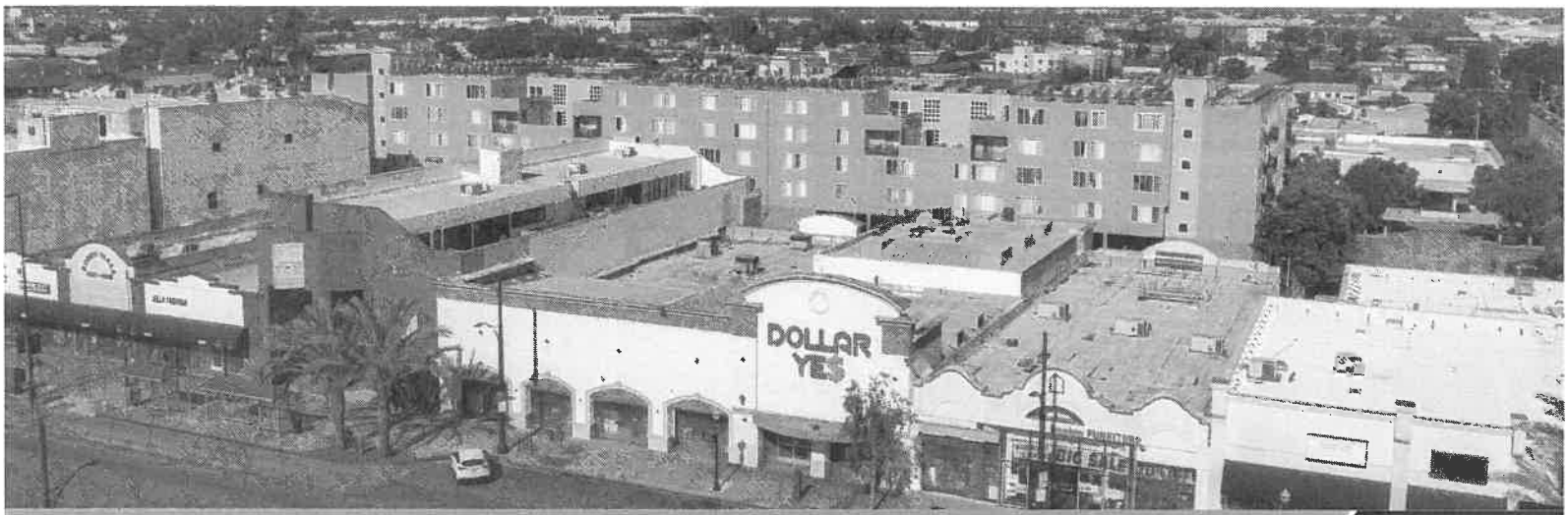
TASK 3: SURVEY IMPLEMENTATION

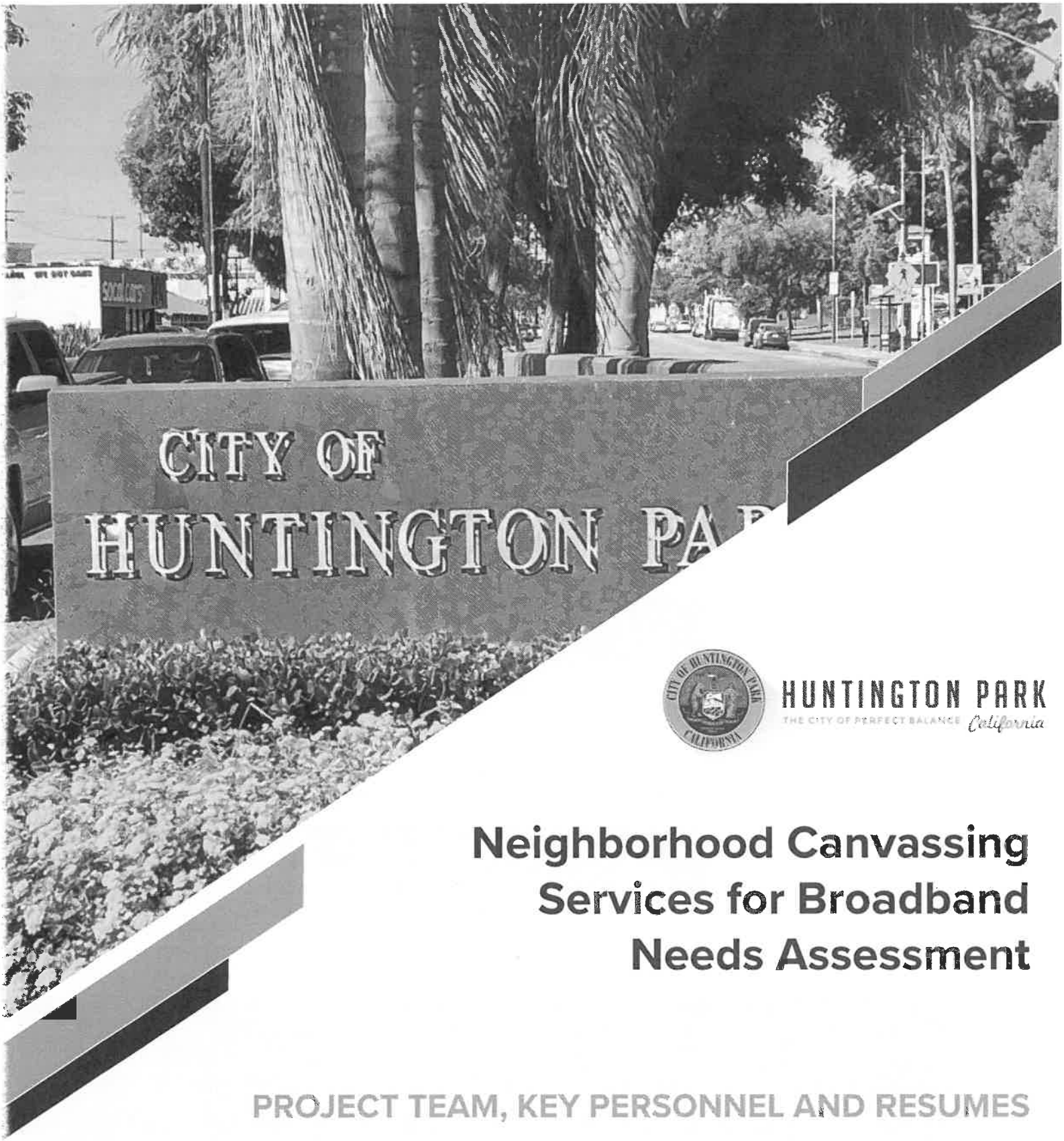
Survey Round 1 – 4th quarter 2025

Survey Round 2 – 1st quarter 2026

TASK 4: VIRTUAL HUB/MEETING ROOM (VMR)

Develop content in line with public meeting in October 2025





HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

PROJECT TEAM, KEY PERSONNEL AND RESUMES

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723

HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

KEY PERSONNEL

Project Manager (Outreach & Canvassing Lead)
Kristyn Bogda

Diversity Project Manager (Outreach & Canvassing Support)
Noemi Luna*

SUPPORT STAFF

Account Coordinators (Canvassing and Event Staff)
Paulo Lopez*
Bron Estrada

In-House Support and Design Studios

- Administration/Project Management
- Graphic/Web Design
- Virtual Outreach Events

***Denotes Bilingual Staff**

Kristyn Bogda || Project Manager



Education

B.S., Business Administration, Marketing
Sonoma State University
Rohnert Park, California

Capabilities

Neighborhood Canvassing

Public Notifications

Stakeholder Outreach

Community Outreach

Digital Marketing

Copywriting

Project and time management

Experience with graphic design using Canva, Adobe Photoshop, and video editing

Years of Experience

5

Kristyn has experience creating and implementing digital campaigns to increase brand awareness for various transportation agencies throughout Southern California. She is well-versed at building rapport with clients and community members and is a purposeful team member focused on achieving quantifiable results while creating quality experiences for MBI's clients.

Over the course of the last few years, Kristyn has worked with major municipalities and regional agencies such as the City of Irvine, City of Placentia, City of Yorba Linda, and San Diego Association of Governments. She also has provided daily outreach and communications to some of Southern California's largest transit agencies such as Metrolink, LA Metro, OCTA, and California High Speed Rail Authority.

RELEVANT EXPERIENCE

City of Irvine – One Irvine Community Development Program, Deputy Project Manager II

- Supports the planning of grassroots outreach events in the community
- Helps coordinate collateral materials such as flyers, door hangers, presentation boards
- Helps facilitate public surveys to gauge opinions from community members
- Supports extensive stakeholder mailings to neighborhoods affected by the One Irvine Program

Metrolink – Coordination of Community Notices, Project Manager

- Helps support and organize neighborhood canvassing efforts regarding track maintenance and other construction processes that occur within Metrolink's neighborhoods
- Supports efforts to research communities, oversees radius maps, and helps coordinate staff in the field

Orange County Transportation Authority (OCTA) – I-405 Improvement Project, Deputy Project Manager

- Provides community engagement and neighborhood canvassing to event organizers, local businesses, and residents affected by construction
- Coordinates with the agency, subcontractors, and property owners to schedule pre- and post-construction survey inspections
- Provides the community construction updates through the development and execution of call and text alert notifications
- Coordinates with the primary Outreach team and agency to conduct outreach to high priority constituents, including potential project damage claimants and property owners with Temporary Construction Easement contracts
- Supports the development and maintenance of stakeholder databases, hotline responses, social media updates, and data summary reports
- Develops social media content, calendars, video drip campaigns, and copy writes to inform on project updates/milestones effectively and creatively

Metrolink – 2024 Public Outreach, Project Manager

- Locomotive Tier 4 Grant Outreach
  - Researched pop-up events throughout Metrolink's service area
  - Engaged audiences and distributed collateral support cards in both English and Spanish for stakeholders to sign in support of the Tier 4 Locomotives

City of Yorba Linda/City of Placentia – Active Transportation Plan, Deputy Project Manager

- Supports outreach efforts that are currently helping each City identify and factor in their own unique, individual needs as well as the County's own needs.
- Supports facets of the Public Involvement Plan (PIP) including community workshops and pop-up events throughout each City.
- Helps plan and execute special events in each city

Lane Transit District (Eugene, Oregon) – Community Outreach and Communications Assessment, Deputy Project Manager II

- Implements and manages public outreach surveys, analyzes data trends
- Supports facilitation of ad hoc Community Steering Council Meetings
- Contributes to development of Public Involvement Plans
- Develops and designs collateral (newsletter/ website copy, postcards, station signage, PowerPoint presentations)
- Tracks project media coverage

Noemi S. Luna || Diversity Project Manager



Education

B.S., Public Administration
California State University,
Dominguez Hills
Carson, California

Capabilities

Bilingual in Spanish

Lead Project Manager for Spanish-speaking outreach efforts

Manages multiple priorities and projects

Manages development of community/project notifications (door drops, social media, mailers)

Coordinates development and implementation of public surveys for transportation programs/capital improvement projects

Develops and implements strategic community outreach plans to increase awareness and involvement.

Collaborates with community partners to develop relations and increase services to community

Years of Experience

17

Noemi is a results-oriented and collaborative-seeking project manager. She has strong experience in community/agency-based partnerships, program development/implementation, and strategic planning. She has experience managing daily operations of transportation programs, while monitoring staff performance, and assessing potential program improvements.

With experience on a wide variety of transportation efforts, Noemi is extremely well rounded when it comes to communicating agencies demands to their audiences. She has recently overseen public outreach campaigns for Metrolink, Los Angeles County Department of Public Works, Los Angeles County Metropolitan Transportation Authority (Metro), California High Speed Rail Authority, City of Carson, and the City of El Monte. Her ability to communicate fluently in Spanish also allows her to connect with a wider range of Southern California stakeholders.

Relevant Experience

City of El Monte – Street, Sewer and Water Infrastructure Improvements, Project Manager

- Develop public outreach and engagement plan for a capital improvement project impacting water, sewer, and streets in a residential section of the City
- Coordinate mailing for community notices, required and mitigated negative declaration, and property access consent forms
- Manage development of project collateral (fact sheet, website, meeting notification materials, community notices, social media posts)
- Orange County Public Works – On-Call/Staff Support, Project Manager
- Develop project community notifications and surveys to inform and garner community input on planned and potential project
- Develop project surveys (print/digital) for project needs
- Coordinate mailing project information/surveys to designated stakeholders/community
- Assist, as needed, with virtual public meetings
- Coordinate development of collateral in multiple languages

Metro – Link Union Station (Link US), Project Manager

- Handled Spanish translations for collateral materials and content
- Executed Spanish interpretation for community meetings at Union Station
- Assisted in preparation of scoping meeting presentation and boards
- Assisted in preparation of stakeholder database for mailing and e-blasts
- Assisted with and attended stakeholder briefings

Metrolink – Communications Support Services, Project Manager

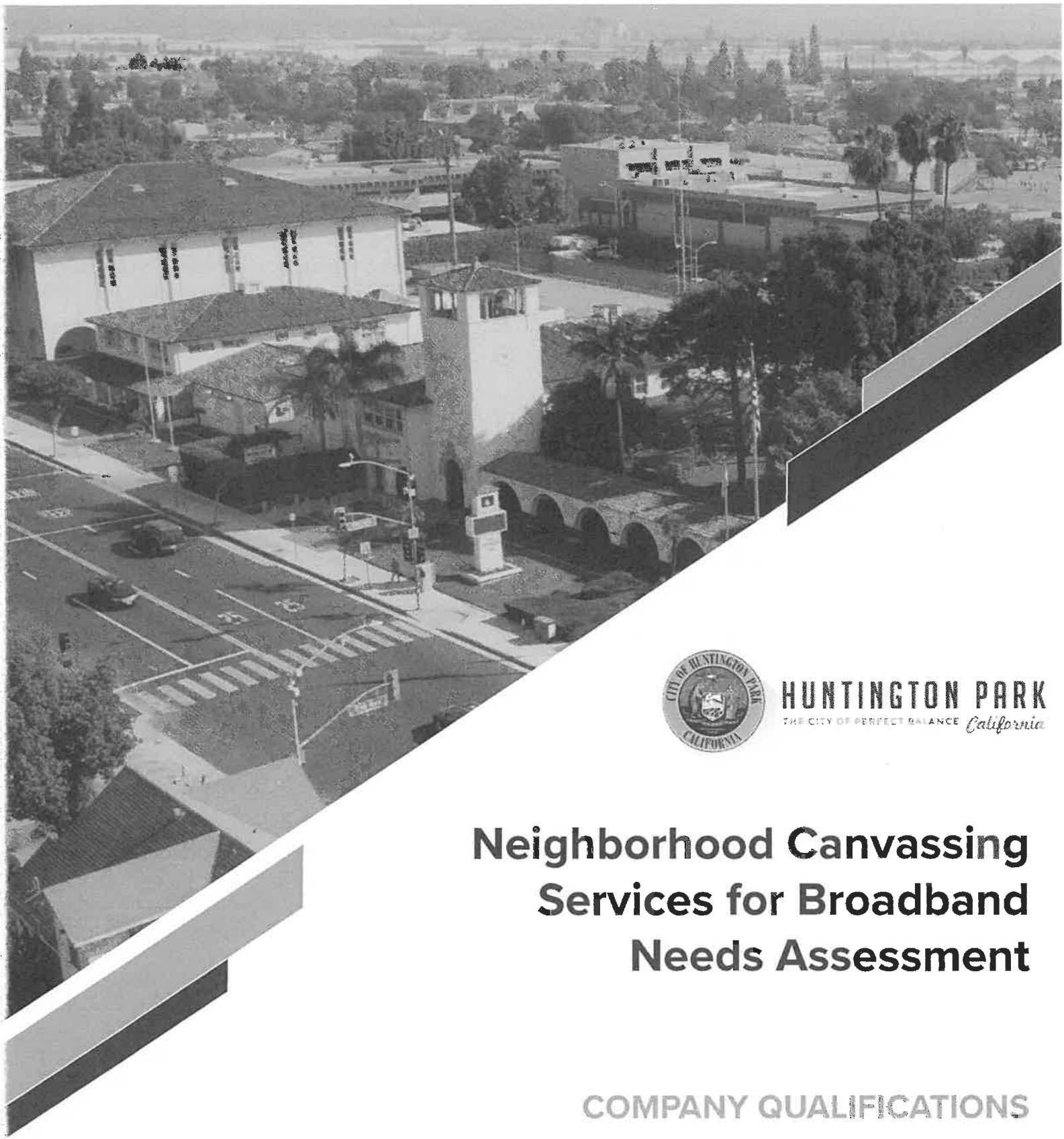
- Coordinated with Metrolink to disseminate information and messaging to residents during construction/ maintenance work
- Coordinated public survey on station platforms (Pomona, Corona, Van Nuys)
- Community Matters Card: Development of a marketing card to be utilized by Metrolink for community outreach
- Door Drops for Construction Updates: Facilitate grassroots noticing of construction/maintenance updates to communities along Metrolink's system
- Central Maintenance Facility Outreach Meeting: Develop collateral and provide meeting support for quarterly CMF Updates

California High-Speed Rail Authority (Palmdale to Burbank Project Section), Project Manager

- Involved in coordination and facilitation of plans for proposed Stakeholder Working Group, Community Working Group, and Open House meetings
- Responsible for Quality Assurance/Quality Control for project documents, collateral, and PowerPoint presentations
- Managed documenting public comments and inquiries
- Assisted with the QA/QC review process for alignment, engineering, and special reports
- Coordinate Spanish translation of collateral

Los Angeles County Department of Public Works – East San Gabriel Valley Active Transportation Plan, Project Manager

- Managed staff/logistical needs and facilitation of outreach events for public engagement to support the development of the East San Gabriel Valley Active Transportation Plan
- Managed the creation of an online survey in multiple languages
- Coordinated and oversaw tracking of public comments, Project Hotline and Project Email Account
- Developed outreach material, social media content and Project Website Event Calendar to promote outreach events
- Developed Summary Report for Community Outreach Events
- Coordinated staff/logistical needs for 3 regional Walk/Bike Audit



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

COMPANY QUALIFICATIONS

Proposed by

MBI
100 S Citrus Ave # 206,
Covina, CA 91723

MBI Media (MBI) has been producing outreach campaigns and media production for many of the largest Cities and transportation agencies across the Southland since we were founded back in 1989. Through our passion for work and our efforts to improve the world that surrounds us each day, we always strive to go beyond what is necessary to make an impact within the many different Southern California communities that we have engaged with and continue to work within today.

WHO ARE WE?

We are a strategic communications firm that designs and implements community engagement campaigns along with a broad range of other specialized services for both public and private sector clients across various industries.

With an array of various cultural backgrounds represented, MBI's team of professionals provides a wide range of services that allow us to be strategic, innovative, and effective. This diverse company culture stems from a team of uniquely talented staff members, each with an individual story and background that reflects the kaleidoscopic nature of different ethnicities and cultures found throughout Los Angeles County. We live out our diversity every day, enacting each staff member's unique perspective and skillset into our company's overall consciousness. MBI's project management staff always work in tandem with our industry-leading, in-house creative design studios, which specialize in graphic design as well as digital photography, web design, video production, and 3-D animation.

Certified as a 100-percent Woman-Owned Business Enterprise (WBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE), MBI is headquartered in the heart of downtown of Covina, located in the eastern San Gabriel Valley.

WHAT DO WE DO?

Whether it be producing a countywide public engagement plan for LA Metro, overseeing a unique radio advertising campaign for the City of Los Angeles, carrying out public notification neighborhood canvassing efforts for Metrolink track maintenance, or conceptualizing a virtual hub for the City of Anaheim, MBI is a Swiss army knife when it comes to producing outreach campaigns for Cities and agencies. We always are proud to bridge the gaps in communications for our clients and produce work that engages communities that are large and small, contentious and exuberant, multicultural and multilingual.

HOW CAN WE HELP?

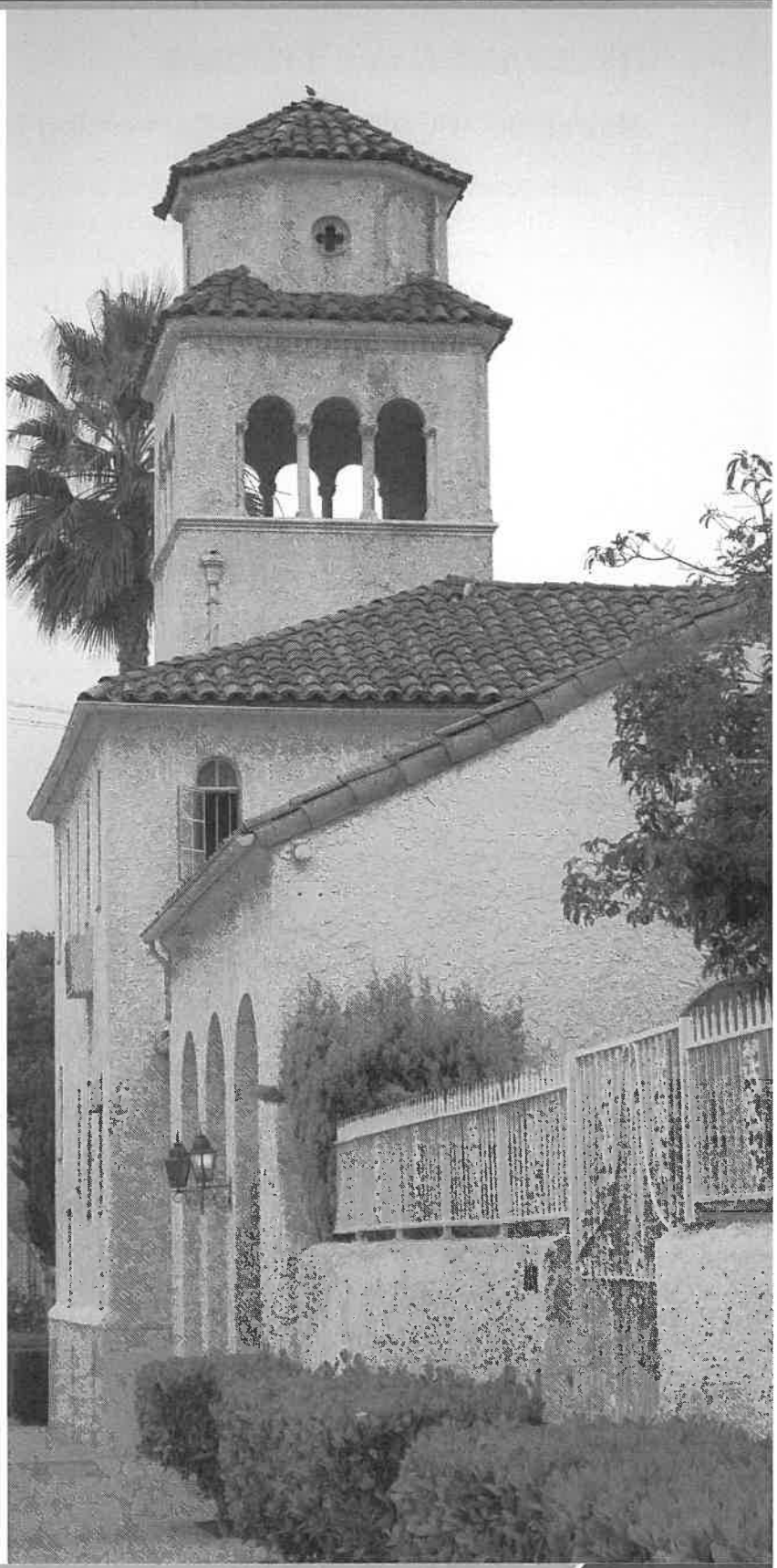
We are eager to jump in and start helping the City of Huntington Park with canvassing and public outreach services aimed at engaging the community to survey broadband needs, challenges, and opportunities. Each member of the MBI team included on this proposal has more than 5 years of experience planning and executing community outreach campaigns and has coordinated the execution of many community noticing and neighborhood canvassing requests across many different portions of Southern California.

Public Noticing and Canvassing Background

These have included serving as Metrolink's primary canvasing arm where we have noticed various cities and counties, with locations ranging from neighborhoods of Simi Valley in the north to Oceanside in the south and public notices adjacent to the San Bernardino line in the east.

In addition to our community noticing experience with Metrolink, MBI staff has also executed similar types of efforts in past years with other major public agencies, such as the Orange County Department of Public Works. These have included distributing community notices for sidewalk improvements in southwest Anaheim, pavement rehabilitation in Rossmoor and construction work occurring on Hazard Avenue in Westminster.

Regardless of the area or requests, near or far, MBI possesses the expertise and established protocols to successfully support the City with the scope of work on this project.



RELEVANT CASE STUDIES

Metrolink – Public Noticing/Canvassing for Engineering and Construction

Metrolink construction and maintenance crews are constantly working throughout the entire Southern California system. This work consists of expanding capacity, upgrading systems, and maintaining existing infrastructure to help provide the highest quality of safety and service to all passengers, while remaining committed to being a good neighbor to surrounding communities.

Dedicated MBI staff is currently assigned to support Metrolink with community outreach for state of good repair (SOGR), rehabilitation work, and other agency initiatives. MBI staff supports Metrolink with the research of affected communities, development of community notices (print and digital), distribution of print notices to identified communities that could be potentially impacted by construction/rehabilitation activities.

Deliverables:

- Preparation of communications plans for various construction and maintenance work
- Development of radius maps identifying the impacted communities
- Development and distribution of printed and digital community notices
- Spanish translation of community notices, when needed
- Update Metrolink website with upcoming projects
- Coordination of door-to-door noticing

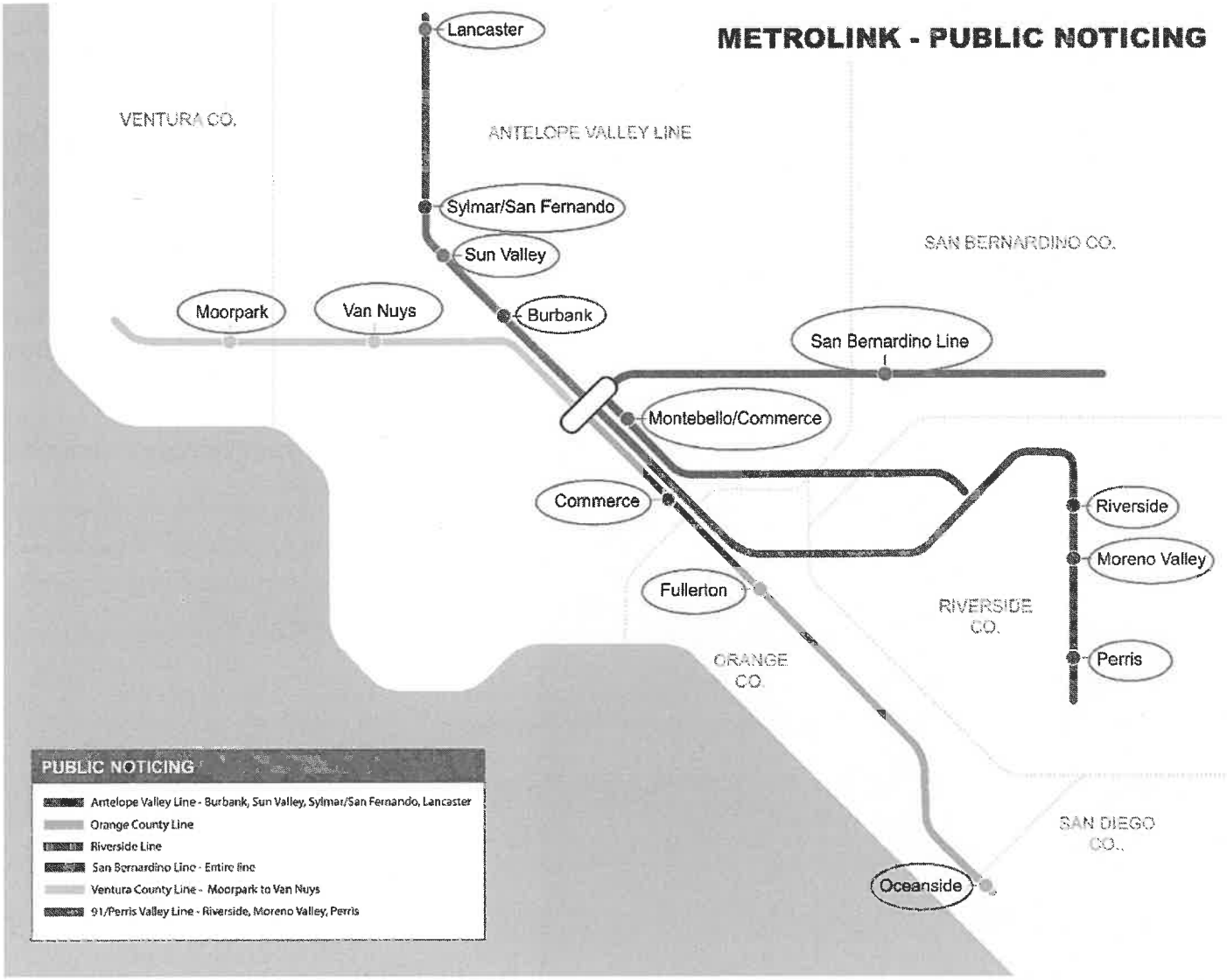
Measurement:

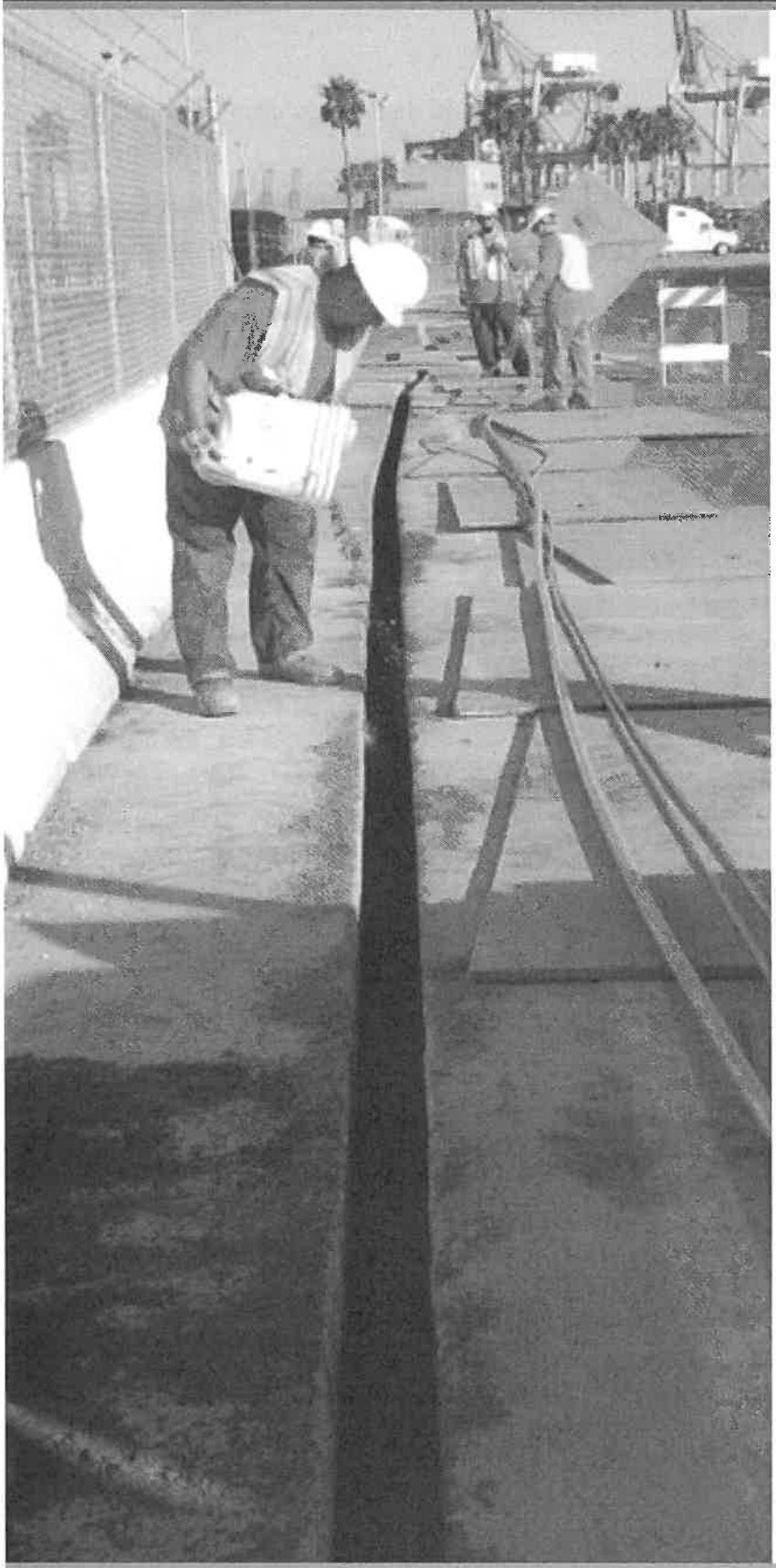
- Considering how many different properties need to be noticed and if all target properties were touched upon by MBI's Account Coordinators in field
- Success is measured by ensuring that the standard operating procedure to notify communities 7-10 days prior to the start of construction/rehabilitation activities is completed
- Results:
- Provided advance notification and engaging the community for various construction and maintenance projects in the following service areas:
  - Antelope Valley Line: Burbank, Sun Valley, Sylmar/San Fernando, Lancaster
  - Ventura Line: Moorpark to Van Nuys
  - Inland Empire/OC Line: Montebello/Commerce, Fullerton to Oceanside
  - San Bernardino Line: Across the entire line
  - 91/Peris Valley Line: Riverside, Moreno Valley, Peris
- Reduced community complaints
- Established a positive relationship with different communities

Overall Outcome:

We have helped fulfill Metrolink's commitment of being a good neighbor to all of their surrounding communities by executing all public noticing requests in a timely and efficient matter.

The image shown below reflects the extensive range of different Southern California communities we have executed public noticing and canvassing within the last four years.





Port of Long Beach – Fiber Optic Network

The Port of Long Beach (POLB) Fiber Optic Network (FON) is a state-of-the-art, high-speed communications system that links the security agencies that protect the Port. MBI supported the project team with liaison assistance for the permitting and coordination process with the POLB and City of Long Beach.

- MBI created the Communications Plan and served as the point of contact for all agency meetings, coordinated project meetings and prepared meeting logs, minutes, action items and decision logs.
- Responsible for all outreach efforts and correspondence with the POLB tenants and stakeholders
- Worked with port police and emergency responders as the program was being developed
- Informed tenants of construction schedule through meetings and collateral pieces
- Compiled and updated tenant and stakeholders list

Methodology

Throughout the many years of outreach work we have performed for agencies such as Metrolink and LA Metro, we have developed a unique workflow process that helps our team respond as efficiently as possible to any public noticing request that we receive from clients throughout the entire region of Southern California.

All these previous experiences have given MBI's staff many hours of expertise on canvassing efforts, enabling us to streamline an internal process that works efficiently for each requested job. Below, we outline how we typically strategize, plan, and facilitate and execute a typical neighborhood canvassing request. This approach can be modified and adjusted for the City of Huntington Park and this specific project.

20 DAYS PRIOR

- Research project area
- Type of notification is determined
- Radius map is developed
- Invoicing is developed

19 DAYS PRIOR

- Work details and schedule are confirmed with City
- Costing information submitted to City
- Noticing materials developed
- Spanish translation is developed, if needed
- Notice submitted to the City for QA/QC

15 DAYS PRIOR

- QA/QC process is completed
- Final notice is submitted to City staff
- -Canvassing coordination started

7 DAYS PRIOR

- Final noticing/canvassing materials are approved

WORK BEGINS

- Community is notified via canvassing (door drops, etc.)
- Notice is posted on City's website and social media





Engaging Underrepresented Communities

MBI has a wealth of experience engaging hard-to-reach communities on a variety of different outreach projects throughout Southern California. We have developed campaigns tailored specifically for hard-to-reach communities and realize that there is no such as thing as a "one size fits all" approach for any project. Topics such as social equity, environmental justice, and Title VI outreach have been regularly requested by some of our largest clients, such as San Diego Association of Governments (SANDAG), Los Angeles County Metropolitan Transportation Authority (Metro) and California High Speed Rail Authority (CHSRA).

We realize that not all public engagement and outreach can be conducted online or through digital methods. MBI is accustomed to engaging communities in a more personalized face to face manner to help reach specific audiences. We can provide door-to-door public notices in specific neighborhoods and research local community events/pop-up opportunities where we can reach and connect with the following stakeholders:

- Community members with disabilities
- Frequent transit users
- LGBTQ+ community members
- Low-income community members
- Places of worship/Faith-Based Leaders
- Non-English speakers
- People of color
- Residents and community leaders from disadvantaged communities and communities of concern
- Students/Youth
- Door-to-door noticing

Additional methods for engaging hard-to-reach audiences include:

- For disadvantaged Communities with limited or no online access, we can utilize Telephone Townhalls, phone banking campaigns where we call stakeholders directly and offer to distribute project information to stakeholders' homes, places of business, places of worship, etc.
- For advantaged Communities with better access to online services we utilize Virtual Meetings, social media, digital materials, online public surveys, and email outreach to notify stakeholders of events and project updates

These strategies ensure equitable access to project information, materials, surveys and other opportunities to provide feedback and dialogue regarding the City's broadband program.



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

REFERENCES

Proposed by

MBI
100 S Citrus Ave # 206,
Covina, CA 91723

OC Public Works

Client: Orange County Public Works
Project: On-Call Public Relations Services
Role: Public Outreach Consultant

Contact Person:
Shannon Widor, Strategic Communications Officer – OC Public Works
(714) 667-9759
shannon.widor@ocpw.ocgov.com

METROLINK

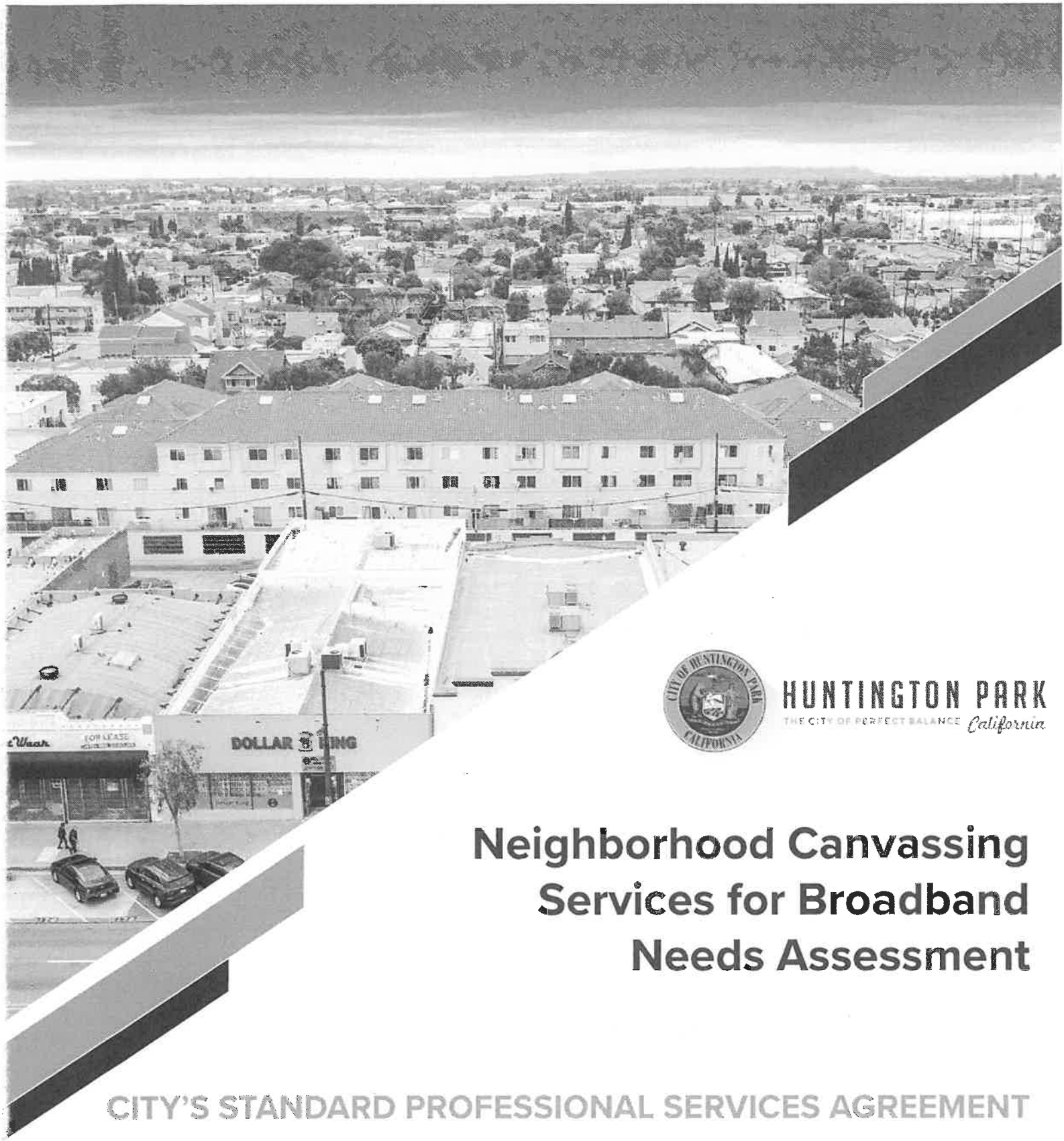
Client: Metrolink
Project: Community Noticing/Canvassing
Role: Public Outreach Consultant

Contact Person:
Laurene Lopez – Metrolink Public Affairs Manager
213-452-0433
LOPEZL@scrra.net

Metro

Client: LA Metro
Project: East San Fernando Valley Light Rail Project
Role: Public Outreach Consultant

Contact Person:
Annette Cortez – Metro Senior Director, Alternative Project Delivery
213-598-4102
cortezA3@metro.net



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

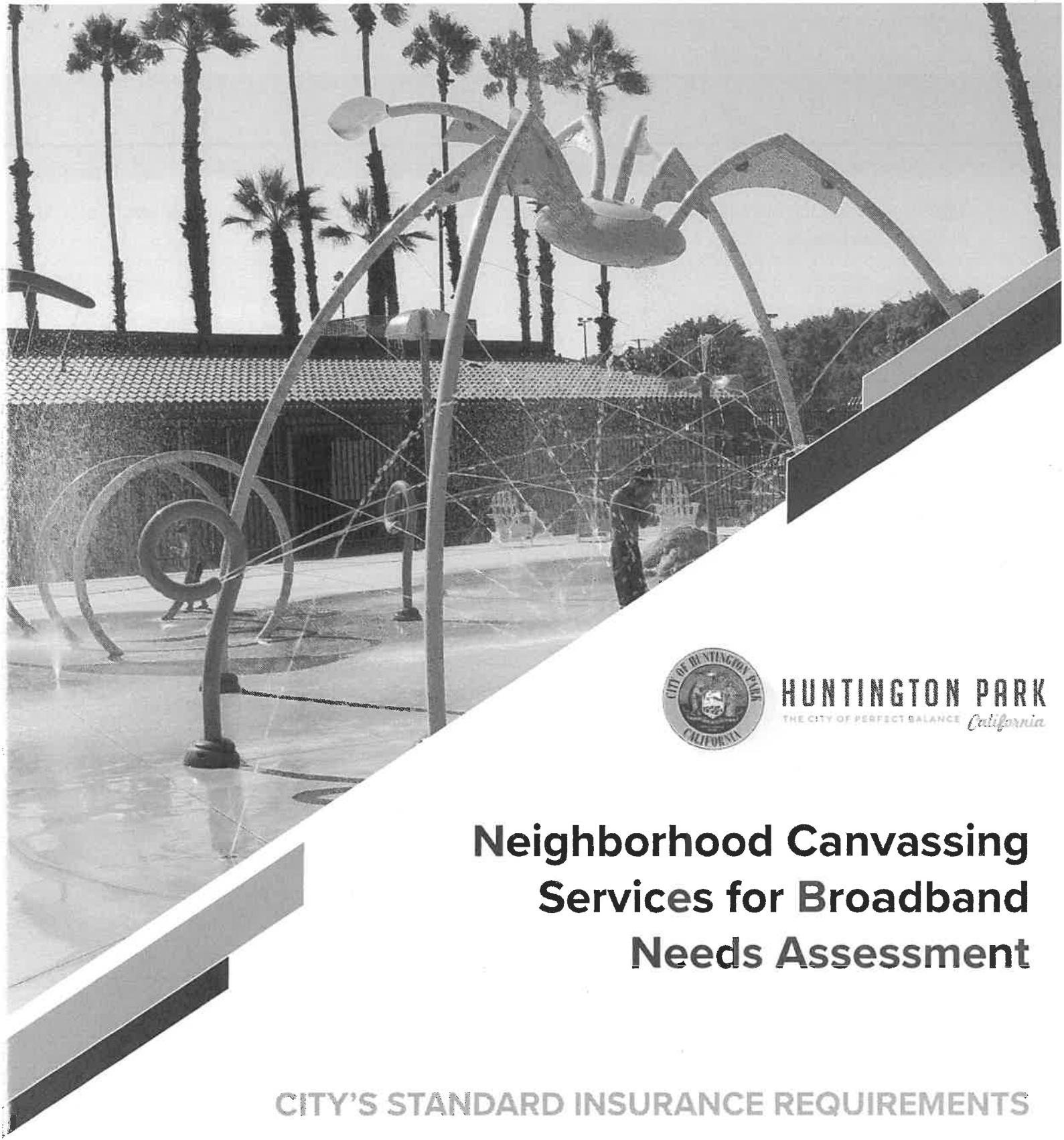
CITY'S STANDARD PROFESSIONAL SERVICES AGREEMENT

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723

MBI has reviewed the Standard Professional Services Agreement and can confirm that we will comply with all aspects of the Agreement.



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

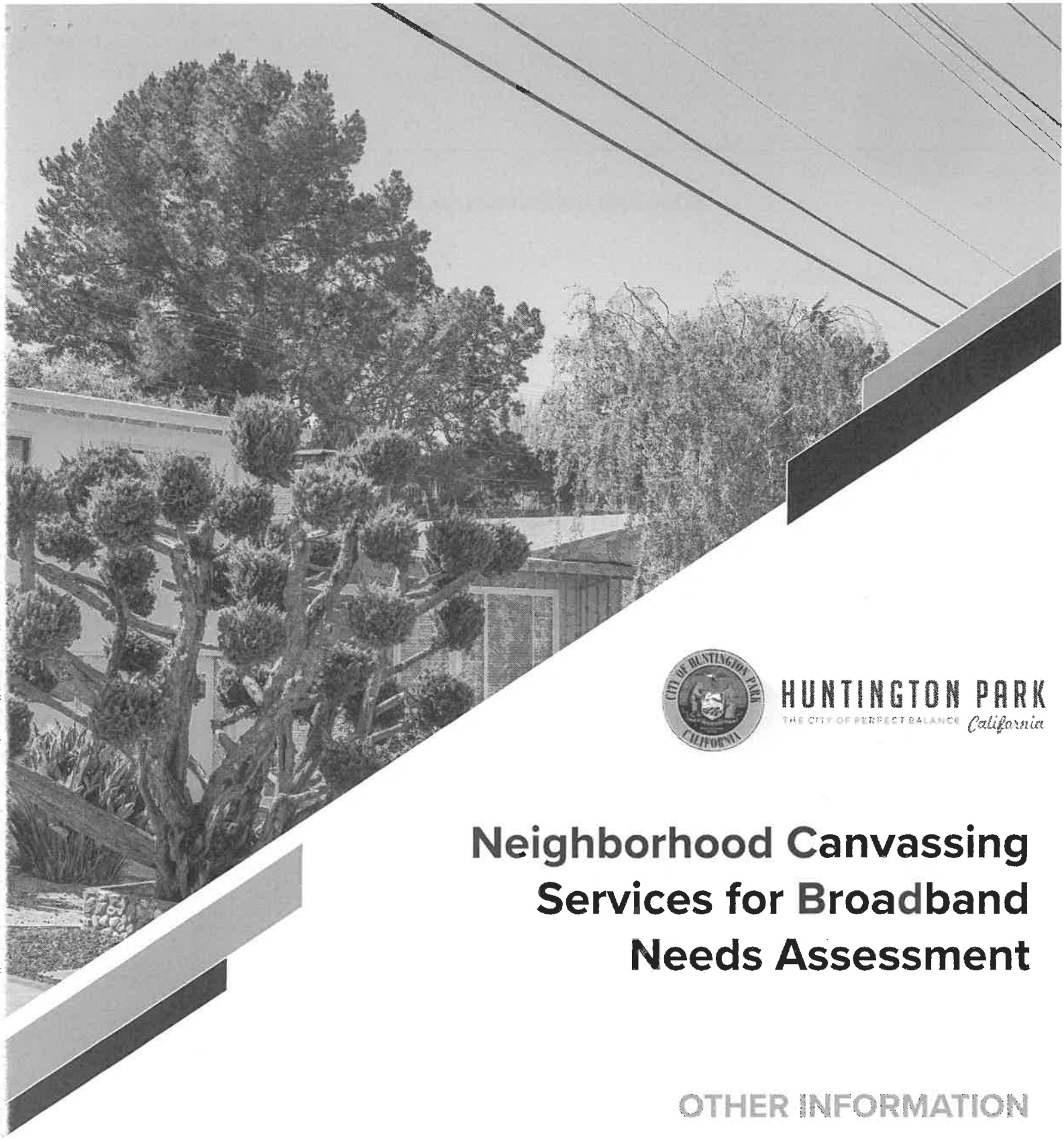
CITY'S STANDARD INSURANCE REQUIREMENTS

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723

MBI has reviewed the City's Standard Insurance Requirements and can confirm that we will comply with all aspects of these requirements.



HUNTINGTON PARK
THE CITY OF PERFECT BALANCE California

Neighborhood Canvassing Services for Broadband Needs Assessment

OTHER INFORMATION

Proposed by

MBI

100 S Citrus Ave # 206,
Covina, CA 91723

NON-COLLUSION DECLARATION

The undersigned declares:

This Agreement is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The proposal submitted by the Contractor is genuine and not collusive or sham. The Contractor has not directly or indirectly induced or solicited any other entity to put in a false or sham bid or proposal. The Contractor has not directly or indirectly colluded, conspired, connived, or agreed with any other entity or anyone else to put in a sham bid or proposal, or to refrain from submitting such bid or proposal. The Contractor has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid or proposal price of the Contractor or any other entity, or to fix any overhead, profit, or cost element of the bid or proposal price, or of that of any other entity. All statements contained in the bid or proposal submitted by Contractor are true. The Contractor has not, directly or indirectly, submitted his or her bid or proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid or proposal, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Contractor that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Contractor.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/18/25 [date], at Covina [city], CA [state].".

Signed: Matthew Castle Digitally signed by Matthew Castle Date: 2025.06.18 15:48:01 -07'00'

Print name and title: Matthew Castle, President

CONTRACTOR: MBI Media

ITEM 4

CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 18, 2015, the City Council adopted Resolution No. 2015-19 which established a new process for making appointments to various City Commissions. On January 6, 2025 the City Council adopted resolution 2025-01 amending resolution No. 2015-19 to include the newly formed Arts and Theatre Commission.

Individuals appointed to Commissions will be required to submit to a LiveScan and subsequently take an Oath of Office.

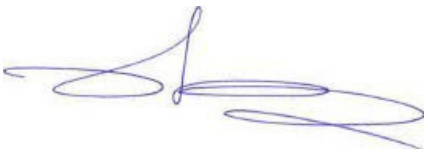
FISCAL IMPACT

There is no fiscal impact. Compensation for added Commissioners has been budgeted for FY 2024/25 to account 111-0123-413.19-05.

CONCLUSION

Terms will run concurrent with the Council Member who appoints. After the appointment the City Clerk will notify applicants of their appointments.

Respectfully submitted,



RICARDO REYES
City Manager



EDUARDO SARMIENTO,
City Clerk

ATTACHMENT(S)

A. Resolution No. 2025-01, Amending list of established commission and revised Rules, Method of Appointment, Guidelines for the Conduct of Meetings and Structure for all Commissions of the city and Repealing all Prior Resolutions or Provisions in Conflict with the Provisions Contained Herein.
B. Commission Handbook – How Appointments Are Made Page(s) 3 and 4 in handbook.

ATTACHMENT "A"

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AMENDING THE LIST OF ESTABLISHED CITY COMMISSIONS TO INCLUDE THE ADDITION OF THE ARTS AND THEATRE COMMISSION

WHEREAS, the City Council has decided to amend all commission resolutions to provide for congruent and consistent regulation and structure across all City Commissions.

THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES RESOLVE AS FOLLOWS:

SECTION 1: Establishment of City Commissions.

The City has currently established the following commissions to serve in the capacity as advisory bodies to the City Council:

Planning Commission
Civil Service Commission
Parks and Recreation Commission
Health and Education Commission
Historic Preservation Commission
Youth Commission
Arts and Theatre Commission

This Resolution is intended to govern and supersede all prior resolutions establishing and amending member qualifications, organizational rules, guidelines and structure for City Commissions and hereby repeals all provisions in conflict with the provisions contained herein by the adoption of the revised provisions below. This Resolution will also govern over provisions of City ordinances currently in existence, but which will be repealed or amended for consistency with this Resolution. This Resolution shall also govern and control any additional Commission created by the City Council in addition to those enumerated above.

SECTION 2: Membership.

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn in to office.

- 1 -

SECTION 3: Appointment, Reappointment and Removal.

Each member of the City Council shall have authority to appoint one (1) member to each Commission, with the exception of the Youth Commission, which shall consist of two (2) members appointed by each City Councilmember. Each Councilmember shall appoint their Commissioners within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position for that respective Councilmember appointment. If no appointment is made within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position, the Mayor shall appoint a member to the vacant seat.

Commission members may be removed from their appointment due to disqualification as provided for in this Resolution or upon the sole decision by the Councilmember who appointed that Commissioner. All appointments or removal of Commissioners shall occur at an open meeting of the City Council. If removal of a Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last address on file with the City.

SECTION 4: Term of Office.

Each Commissioner's term shall be for a period of four years, unless removed by the appointing Councilmember or as a result of disqualification as set forth herein. Notwithstanding the foregoing, no Commissioner shall serve for a period which exceeds the time in office for the Councilmember appointing that Commissioner. In the event that the appointing Councilmember completes his or her term, vacates their office or otherwise is no longer holding office, the term of the Commissioner appointed by said Councilmember shall end. However, nothing contained in this section shall prevent another Councilmember or the new Councilmember from appointing the individual back to the same Commission or to a different Commission.

SECTION 5: Vacancy Due to Disqualification.

When a member no longer meets the qualifications for the Commission, the member is therefore disqualified, and the office shall thereupon become vacant.

SECTION 6: Vacancy.

If for any reason a vacancy occurs, it shall be filled by appointment by the member of the City Council who appointed said Commissioner for the unexpired portion of such term.

SECTION 7: Quorum.

A majority of the total number of members of the Commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time for want of quorum and until a quorum can be obtained.

SECTION 8: Purpose.

The purpose, duties and responsibilities of each Commission shall be established by the City Council by ordinance and codified in the Huntington Park Municipal Code.

SECTION 9: Organization.

Annually in the month of March, the Commission shall elect one of its members as Chair and Vice-Chair. City staff shall act as the Commission Secretary. Staff liaisons shall act as the conduit for all communications to the City Council.

SECTION 10: Meetings.

Regular meetings of the Commission shall be as set by each Commission. The place of such meetings shall be at City Hall unless otherwise designated by the City Council or approved by a majority of the total membership of the Commission. When the day for such regular meetings falls on a legal holiday, the meeting shall not be held on such holiday, but shall be held at the same hour on the next succeeding day thereafter which is not a holiday. All meetings of the Commission shall be open and public, and subject to all laws of the state of California e.g. the Brown Act, governing open public meetings. The Commission shall adopt its own rules for the transaction of its business and keep a record of resolutions, findings and recommendations and actions voted upon. A report of each meeting of the Commission shall be given to the City Council.

SECTION 11: Termination of Commission.

Termination of the Commission shall be done at the will and vote of the City Council.

SECTION 12: Compensation.

Commission member compensation shall be set by resolution of the City Council.

SECTION 13: Commission Handbook.

All Commission Members must adhere to the provisions contained and referenced in the City of Huntington Park Commission Handbook as approved by the City Council.

SECTION 14:

The City Clerk shall certify to the adoption of this Resolution.

CITY OF HUNTINGTON PARK

Commission Handbook

Prepared by the City Clerk
Revised January 2023,

Welcome

Welcome and thank you for your willingness to serve as a member of the City of Huntington Park Commission. The general role of an Advisory body (Commission) is to provide an opportunity for Huntington Park residents/non-residents to participate in the City's decision-making process on various issues. Each Advisory body provides recommendations to the City Council in their respective areas and assists the City Council in addressing specific issues.

As a new commissioner, you should familiarize yourself with the documents governing your commission including City ordinances, City Council resolutions, and other related documents, all available from your staff liaison. Reviewing these documents will help you get a sense of your responsibilities.

This handbook serves as a reference for the basic protocols that apply to all City commissions. As a new member you may want to meet with the staff liaison responsible for your commission or the Chair for your commission to get a better sense of your role and the business of the advisory body. Along with familiarizing yourself with your commission's foundational documents, you may want to review agendas and minutes from recent meetings to see what current issues have been under consideration. All commission agendas and minutes are available on the City's website at www.hpca.gov

We hope this handbook will assist you towards a satisfying and productive experience as a commissioner for the City of Huntington Park. Your participation and commitment are deeply appreciated by the City Council, by City staff, and by your community.

General City Information

The City of Huntington Park was incorporated September 1, 1906 as a general law city. This means the municipal government operates and is governed in accordance with State laws rather than a local charter.

This specific form of government is a Council/Manager. It provides elected members of the City Council in Huntington Park to hire a City Manager to manage the administrative functions of government. The City Manager is responsible for effective and economical municipal operations and ensures that City Council policies are implemented.

The City Council is responsible for setting policies and providing overall direction for the City operation. As elected representatives, Council members provide a direct link with residents and to gain a greater awareness of the view of the residents, the Council also appoints advisory groups composed of local residents familiar with the community and its needs. These groups further expand the opportunity for resident participation in City government.

Application Process

Any citizen interested in serving on a commission is invited to complete an application form and submit it to the City Clerk's office. Applications remain on file for one year. A listing of all current appointments will be posted at City Hall, City's website and the City of Huntington Park Library whenever a vacancy occurs. Applications may be downloaded from the City's website, picked up at City Hall in the Office of the City Clerk, or you may request that an application be mailed to you by contacting the Office of the City Clerk at (323) 584-6297.

Membership

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn into office. (Resolution No. 2015-19)

How Appointments Are Made

Each member of the City Council shall have authority to appoint one (1) member to each Commission, with the exception of the Youth Commission, which shall consist of two (2) members appointed by each City Councilmember. Each Councilmember shall appoint their Commissioners within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position for that respective Councilmember appointment. If no appointment is made within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position, the Mayor shall appoint a member to the vacant seat.

Commission members may be removed from their appointment due to disqualification as provided for in this Resolution or upon the sole decision by the Councilmember who appointed that Commissioner. All appointments or removal of Commissioners shall occur at an open meeting of the City Council. If removal of a Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last address on file with the City. (Resolution No. 2015-19)

Oath of Office

Upon appointment to a City of Huntington Park commission, members or advisory bodies shall take an Oath of Office administered by the City Clerk prior to assuming office and participating in commission meetings. By taking this oath, you swear or affirm to support, defend, and bear allegiance to the Constitution of the United States and the Constitution of the State of California.

Officers

A Chair and a Vice Chair are selected by the members of the individual advisory bodies in March each year for a one-year term. In the case of advisory bodies that meet on an "as-needed" basis, the Chair and Vice Chair shall be elected at the first meeting scheduled in March each year. A Chair may not serve more than two consecutive terms.

Responsibilities

The primary role of an advisory body is to provide judicious advice to the City Council, the elected policy-making body of the City. The advisory body's role can include hearing public testimony on the Council's behalf, building community consensus for proposals, facilitating study of issues, assessing the alternatives regarding issues of community concern, and ultimately forwarding recommendations to the Council for its consideration. There may be times when the advisory body's recommendations will not be sustained or will be modified by the City Council. It is important for the advisory body members to recognize that this is not a rejection of the integrity of the recommendation, but an inevitable part of the process of community decision-making.

Attendance

For advisory bodies to function effectively and accomplish their goals, all members must be active participants. This means all members must be present at all meetings. Commissioners should inform the staff liaison prior to the meeting if they will be unable to attend.

If any member of a commission or committee is absent from three (3) regular meetings in any one calendar year, the staff liaison shall immediately inform the City Council. Upon notification to the City Council, the office will be deemed vacant, and the term of such member terminated. Excused absences may be granted by the chair. An excused absence will not count towards the allowable three (3) absences in any one calendar year.

Resignations

Members wishing to resign from their commission position prior to the expiration of their term should submit to the City a brief letter stating their intention and the effective date of the resignation. The letter should be addressed to the Mayor and Council Members in care of the City Clerk.

Disqualification

When a member no longer meets the qualifications for the Commission, the member is therefore disqualified, and the office shall thereupon become vacant. (Resolution No. 2015-19)

Vacancies

If for any reason a vacancy occurs, it shall be filled by appointment by the member of the City Council who appointed said Commissioner for the unexpired portion of such term. (Resolution No. 2015-19)

The staff liaison shall inform the City Clerk and have a vacancy notice posted in accordance with the requirements of the Government Code. Applications from people interested in serving on a particular body are accepted. Following the interview of eligible applicants. The City Council shall make an appointment during a regular City Council meeting to fill the unexpired term.

Term Limits

Each Commissioner's term shall be for a period of four years, unless removed by the appointing Councilmember or because of disqualification as set forth herein. Notwithstanding the foregoing, no Commissioner shall serve for a period which exceeds the time in office for the Councilmember appointing that Commissioner. If the appointing Councilmember completes his or her term, vacates their office or otherwise is no longer holding office, the term of the Commissioner appointed by said Councilmember shall end. However, nothing contained in this section shall prevent another Councilmember or the new Councilmember from appointing the individual back to the same Commission or to a different Commission. (Resolution No. 2015-19)

Termination of Commission

Termination of the Commission shall be done at the will and vote of the City Council. (Resolution No. 2015-19)

Compensation

Commission member compensation shall be set by resolution of the City Council.

Commission Handbook

All Commission Members must adhere to the provisions contained and referenced in the City of Huntington Park Commission Handbook as approved by the City Council.

Scope of Authority

All communication or questions should be addressed to each advisory body's respective staff liaison. If a question arises and the members require clarification as to duties, authority, or legal issues, all such items must be presented to the staff liaison. The staff liaison will seek clarification from the appropriate parties (i.e. department head, City Attorney or City Council) and report back to the advisory body.

Advisory bodies are not involved in the administration or operation of City departments. Advisory body members may not direct City staff to initiate programs and may not conduct major studies or establish policy without the approval of the City Council. All communication or questions must go through the staff liaison.

Advisory body members may not use their official title or City equipment or resources for non-City business. Examples of such prohibited conduct include, but are not limited to, use of City vehicles, facilities and City stationery.

Advisory bodies shall not receive, disburse, or in any way possess money or any other valuable commodity as an agent of the City without the prior authorization of the City Council

Advisory bodies shall not knowingly work to the advantage of any citizen or group or show preference to any other citizen or group.

All advisory bodies who anticipate the need during the upcoming fiscal year for financial expenditures shall submit through their staff liaison an annual proposed budget to the corresponding Department Head and City Manager. The budget request will be incorporated into the City's annual budget for Council review and approval. All requests for budgeted expenditures shall be processed according to City purchasing procedures.

Advisory bodies shall be subject to the same travel and business expense policy established by the City Council. (Policy available through staff liaison.)

All action and business of the advisory body shall be conducted by the advisory body as a whole, and no member shall transact business on an individual basis unless authorized by the majority vote of the quorum.

It is the responsibility of the advisory body to be represented at the meetings of the City Council or at meetings of other committees or commissions when matters of joint concern are to be discussed.

It will be the responsibility of advisory bodies to inform other bodies of the city via the staff liaison when it will consider matters of concern to such other advisory bodies.

Conflicts of Interest

All members of City advisory bodies should avoid the appearance of bias in pending City matters at all times. The Government Code states that "members of the legislature, state, county, district, judicial district, and city officers or employees, which includes city advisory board members, shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members.

The Political Reform Act of 1974 defines various conflicts of interest and is quite lengthy; but basically, a conflict of interest exists when a person influences a decision that will materially affect the value of a personal financial interest, or a financial interest of his/her immediate family, as distinguished from the action's effect on the public in general.

If a Commission or Committee member has a conflict of interest, he/she must not make or participate in making, or in any way attempt to use his/her official position to influence a governmental decision relating to the matter in which he/she or a member of his/her immediate family, possess a financial interest. The safest way to address a conflict of interest is for the Commission or Committee members to state that there is a conflict immediately after the Chair announces the item for consideration. The member must then refrain from participating in the deliberations and abstain from voting.

Penalties for violating the conflict-of-interest laws are serious and may include fines and/or a prohibition against serving in public office. Questions regarding a potential conflict of interest may be directed to your staff liaison or the City Clerk, who will consult with the City Attorney if necessary. You may also view more information about conflicts of interest by visiting the State of California Fair Political Practices Commission website at www.fppc.ca.gov

Additionally, all members of a City advisory body are required to complete a Statement of Economic Interest (Form 700) upon assuming office and an annual statement for filing with the City Clerk. All forms are distributed by the City Clerk who is the City's FPPC filing officer. Upon completion all Form 700s are filed with the City Clerk and kept available for public inspection.

The City of Huntington Park has adopted a Conflict-of-Interest Code which identifies the officers, employees and consultants who are required to file a Form 700 based upon their involvement or participation in the making of decisions which may foreseeably have a material effect or a financial interest.

Quorum

At any meeting of an advisory body, a majority of the total number of members of the Commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time for want of quorum and until a quorum can be obtained. (Resolution No. 2015-19). Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt motions.

Agendas

State law requires that an agenda for each advisory meeting be posted at least 72 hours prior to the meeting. The agenda shall state the time and place of the meeting and a brief description of matters to be heard. The agenda shall also provide an opportunity for members of the public to be heard at the

meeting regarding matters within the jurisdiction of the advisory body. The staff liaison assigned to each advisory body is responsible for preparation and posting of the meeting agenda. A copy of the agenda is mailed and/or e-mailed (upon request) to each member of the advisory body as well as to the members of the Huntington Park City Council, City Manager and the City Clerk. The staff liaison is also responsible for notifying the advisory members, City Council, City Manager and the City Clerk of meeting cancellations, adjournments, and/or change of locations.

Public Comment

The public shall be allowed to speak at all meetings on any item of interest so long as the item is within the subject matter jurisdiction of the legislative body. The law also provides that the public must be allowed to speak *before* the consideration of any specific item on the agenda.

Meetings

Regular meetings of the Commission shall be as set by each Commission. The place of such meetings shall be at Salt Lake Park, 3401 E. Florence Avenue, Hunting Park, California (with the exception of the Planning and Civil Service Commissions) unless otherwise designated by the City Council or approved by a majority of the total membership of the Commission. When the day for such regular meetings falls on a legal holiday, the meeting shall not be held on such holiday, but shall be held at the same hour on the next succeeding day thereafter which is not a holiday. All meetings of the Commission shall be open and public, and subject to all laws of the state of California e.g. the Brown Act, governing open public meetings. The Commission shall adopt its own rules for the transaction of its business and keep a record of resolutions, findings and recommendations and actions voted upon. A report of each meeting of the Commission shall be given to the City Council. (Resolution No. 2015-19)

Meeting Types

City advisory bodies may hold two types of meetings: regular and special meetings.

Regular Meetings are held at the time and place specified in the resolution establishing procedures for each corresponding advisory body. Regular meetings may be “adjourned to” another date and time and are considered “regular adjourned meetings.” A copy of the order or notice of adjournment shall be posted on the door where the regular meeting was held within 24 hours of the adjournment.

Special Meetings may be held at a different time or place to discuss specific issues as noted on the meeting agenda, as long as the meeting has been properly noticed at least 24 hours prior to the meeting. No other business may be discussed at the special meeting.

E-Mail Communications between Advisory Body Members

Since e-mail communication can ultimately lead to the exchange of information intended to, or which may, create collective concurrence among a quorum of advisory body members, e-mail communications between advisory body member’s relative to advisory body business, should be avoided. While two members of a five-member body, for example, may appropriately communicate

with one another by way of e-mail, the "forwarding" of such an e-mail message on to a third or subsequent member would result in a Brown Act violation.

Role and Responsibilities of the Chair

The Chair shall preserve order and decorum at all meetings of the advisory body, announce the advisory body's decisions, and decide questions of order. The Chair is responsible for ensuring the effectiveness of the group process by moving the discussion forward, involving all members of the advisory body, and allowing adequate public participation. In the absence of the Chair the Vice Chair shall act as the presiding officer.

Making Motions

Advisory body meetings are usually conducted according to parliamentary procedure. Unless otherwise specified by State law or City regulations, conduct of all meetings shall generally follow Robert's Rules of Order.

When a member wishes to propose an action on a particular item on the posted agenda for the advisory body to consider, the member makes a motion. Below is an example of the steps involved with a motion.

1. The member asks to be recognized by the Chair.
2. After being recognized, the member makes the motion: *"I move that …"*
3. Another member seconds the motion: *"I second the motion."*
4. The Chair restates the motion and asks for discussion on the motion.
5. When the Chair determines that there has been enough discussion, the debate may be closed with, *"Is there any further discussion?"*
6. If no one asks for permission to speak, the Chair then puts the question to a vote: *"All those in favor say aye." "All those opposed say nay."* Any member may request a roll call vote on a motion.
7. After the vote, the Chair announces the decision.

Decorum and Order

Properly phrasing a motion can be difficult and corrections may be necessary before it is acted upon. The member making the motion may rephrase it or withdraw it.

Every commissioner desiring to speak shall address the chair and, upon recognition by the presiding officer, shall confine himself or herself to the question under debate.

Every commissioner desiring to question the administrative staff shall address the question to the department head who shall be entitled either to answer the inquiry directly or to designate some member of staff for that purpose.

A commissioner, once recognized, shall not be interrupted while speaking unless called to order by the presiding officer, unless a Point of Order is raised by another commissioner or unless the speaker chooses to yield to questions from another commissioner.

If a commissioner is called to order while speaking, he or she shall cease speaking immediately until the question or order is determined. If ruled to be in order, he or she shall be permitted to proceed. If ruled to be not in order, he or she shall remain silent or shall alter his or her remarks so as to comply with rules of the commission.

Advisory body members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the advisory body and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.

Any commissioner may move to require the presiding officer to enforce the rules, and the affirmative vote of a majority of the advisory body shall require him or her to so act.

Members of the advisory body shall not leave their seats during a meeting without the consent of the presiding officer.

City employees shall observe the same rules of procedure and decorum applicable to members of the advisory body. Any staff member, including the department head, desiring to address the commission, or members of the public shall first be recognized by the chair. All remarks shall be addressed to the chair and not to any one individual commissioner or public member.

Meeting Minutes

The staff liaison assigned to the advisory body is responsible for preparation of the minutes of each meeting. Meeting minutes shall be in Action form with the exception of Public Comment to be in summary form. Actions taken by the advisory body. Minutes of the meeting shall be submitted to the advisory body for approval at its next meeting and shall be signed by the Chair.

All advisory body agendas and minutes will be kept by the staff liaison, a copy forwarded to the City Council, City Manager, and City Clerk.

CIVIL SERVICE COMMISSION

PURPOSE: To serve in an advisory capacity to the City Council and the City Manager on personnel matters in the City Service.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member

MEETINGS: TBD

STAFF: Marisol Nieto, Human Resources Supervisor

PHONE NO.: (323) 584-6237

HEALTH AND EDUCATION COMMISSION

PURPOSE: To create awareness of health and education matters in the City; determine health and education needs in the Community; and attempt to implement plans for improved health and education in the City.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member

MEETINGS: Every last Tuesday of the month

STAFF: Steve Forster, Community Development Director

PHONE NO.: (323) 584-6318

HISTORIC PRESERVATION COMMISSION

PURPOSE: To protect, enhance, perpetuate, and designate historic resources of the City. The Historic Preservation Commission shall review and make recommendations for revisions to the Municipal Code for the preservation of historic resources within the City.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member

MEETINGS: TBD

STAFF: Steve Forster, Community Development Director

PHONE NO.: (323) 584-6318

PARKS AND RECREATION COMMISSION (aka PARC)

PURPOSE: To advise the City Council and the Administrative Staff in all matters of policy pertaining to the acquisition, use, maintenance, and operation of parks, playgrounds and other public recreational facilities, and to the maintenance of a planned program of public recreation for the citizens of Huntington Park.

TERM OF OFFICE:	four-year term to run concurrent with appointing Council Member
MEETINGS:	Meets the 4th Wednesday at 6:00 p.m. in: January, March, May, July, September & November (Maximum of Six (6) Regular Meetings per year)
STAFF:	Cynthia Norzagaray, Parks and Recreation Director
PHONE NO.:	(323) 584-6218

PLANNING COMMISSION

PURPOSE: To recommend adoption, implement and periodically review and recommend revisions to the General Plan for the desired physical development of the City. The Planning Commission is the lead advisory body in the determination of what uses may be of property in the City and what form and shape the community will take in the future. The Commission's responsibilities and authority are governed by Title 9, Section 9-1.104 of the Huntington Park Municipal Code.

TERM OF OFFICE:	four-year term to run concurrent with appointing Council Member
MEETINGS:	The third Wednesday of each month at 6:30 p.m.
STAFF:	Steve Forster , Community Development Director
PHONE NO.:	(323) 584-6318

YOUTH COMMISSION

PURPOSE: To create awareness in the City of youth, implement youth level economics; determine needs not being met by the Community; serve as an advisory body to the City Council; and develop leadership in the community.

TERM OF OFFICE:	four-year term to run concurrent with appointing Council Member
MEETINGS:	TBD
STAFF:	Cynthia Norzagaray, Parks and Recreation Director
PHONE NO.:	(323) 584-6218

PUBLIC HEARING(S)

ITEM 1

CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

July 21, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT REFUSE CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Conduct a public hearing; and

2. Take public testimony; and

3. Adopt a Resolution Directing the County Assessor to include delinquent refuse collection fees as a special assessment to be collected at the same time and in the same manner as County taxes (172.54 Refuse Collection Fees).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Valley Vista is the City's residential and commercial waste hauler. As required by the City's franchise agreement with Valley Vista and in accordance with Section 6-2.112 of the City of Huntington Park Municipal Code, Valley Vista has provided a list of delinquent residential and commercial accounts for the purpose of debt collection. Collection of delinquent accounts, including all applicable fees and penalties, is accomplished through the Los Angeles County Auditor-Controller's Office via the annual property tax roll.

The Los Angeles County Auditor-Controller's Office requires a City Council resolution to be adopted annually to document the service assessments to be levied upon each real property parcel and to inform the Auditor-Controller of the City's intent to collect delinquent fees associated with trash accounts via the tax roll. Absent this action, the City would be unable to collect the annual delinquent charges for the given year.

As required by law, the City publicized the public hearing in June 6, 2025, edition of the Press Telegram.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The City's franchise agreement with the former waste hauler provides for municipal solid waste and recycling collection, transport, and disposal services ("Refuse Disposal Service") to residential and commercial properties in the City. Residential and operating businesses are required to have Refuse Disposal Service and each property owner of a residential and commercial property is ultimately responsible for the payment of charges for service provided. In the event that the Refuse Disposal Service charge billed by the City's waste hauler is not paid, the provisions of California Health and Safety Code Section 5473a and Section 6-2.112 of the City of Huntington Park Municipal Code authorize the City to collect the delinquent Refuse Disposal Service charges from the owners of the residential and commercial properties shown on the property tax roll after notice is given and a public hearing is held by the Huntington Park City Council.

FISCAL IMPACT/FINANCING

Upon receipt of monies from the Los Angeles County Auditor-Collector, the City will remit payment to Valley Vista equal to the actual amount recovered less ten percent (10%), in accordance with Section 6-2.112 of the City of Huntington Park Municipal Code to cover the City's cost in the collection of the delinquent fees. The City will also receive payment of the franchise fee from Valley Vista for the amount of delinquent fees received via the County tax roll.

CONCLUSION

Upon adoption of the attached Resolution, staff will proceed to coordinate with the County and place the subject assessments on the County's Tax Roll for Fiscal Year 2025-2026.

Respectfully submitted,



RICARDO REYES
City Manager



JEFF JONES
Director of Finance

ATTACHMENT(S)

A. Resolution directing The County Assessor To Include Delinquent Refuse Collection Fees As A Special Assessment To Be Collected At The Same Time And In The Same Manner As County Taxes (172.54 Refuse Collection Fees)

B. Notice of Public Hearing – Proof of Publication

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

PARCEL #	NAME	ADDRESS	BALANCE	CITY FEE	TOTAL DUE
6210357128	ALBERTO M & ALICIA V ZUNIGA	2214 MORTIMER AVE	$ 276.27	$ 27.63	$ 303.90
6212001025	HECTOR & MARTHA MALDONADO	3103 WALNUT ST	$ 215.82	$ 21.58	$ 237.40
6212002005	OLGA LUCIA ROJAS	2926 FLORENCE AVE B	$ 159.96	$ 16.00	$ 175.96
6212002013	CHANG CHU YOUNG/CHU YOUNG CHAN	3000 1/2 E FLORENCE AVE	$ 208.36	$ 20.84	$ 229.20
6212002026	EDWARD RAMOS	3049 WALNUT ST	$ 214.38	$ 21.44	$ 235.82
6212005045	RICHARD & DOLORES A & E LOPEZ	3203 1/2 LIVE OAK ST	$ 99.60	$ 9.96	$ 109.56
6212012041	THOMAS D & DEBRA M BURGER	3208 HOPE ST	$ 95.16	$ 9.52	$ 104.68
6212013044	MARIA CESMA	3213 OLIVE ST	$ 213.90	$ 21.39	$ 235.29
6212013045	SOCORRO MENDEZ	3209 OLIVE ST	$ 34.18	$ 3.42	$ 37.60
6213001017	AUGUSTIN NIEVES	3303 WALNUT ST	$ 380.08	$ 38.01	$ 418.09
6213001019	ZONNI M & ZONNI A	3257 WALNUT ST	$ 636.81	$ 63.68	$ 700.49
6213004007	DANIEL & ISABEL VALENCIA	3252 WALNUT ST	$ 151.62	$ 15.16	$ 166.78
6213004009	JOSE R & DINA LETICI TURCIOS	3247 CALIFORNIA ST	$ 172.11	$ 17.21	$ 189.32
6213008012	DAVID SUAREZ & BARBARITA CEDEN	3372 CALIFORNIA ST	$ 215.82	$ 21.58	$ 237.40
6213008021	CARLOS GONZALEZ	3329 LIVE OAK ST	$ 215.82	$ 21.58	$ 237.40
6213010019	LAURA C GAONA	3319 FLOWER ST	$ 68.36	$ 6.84	$ 75.20
6213011005	JESSICA ROOSINISALDA GOMEZ	3333 FLOWER ST	$ 34.18	$ 3.42	$ 37.60
6213011020	JOSE G PORRAS	3377 FLOWER ST	$ 297.04	$ 29.70	$ 326.74
6213011021	ESTHER MERMEA	3381 FLOWER ST	$ 274.20	$ 27.42	$ 301.62
6213012015	TEODULO P TR GARCIA	3467 FLOWER ST	$ 177.45	$ 17.75	$ 195.20
6213014001	KRISTIN CASTILLO	3408 FLOWER ST	$ 122.87	$ 12.29	$ 135.16
6213014023	MARIA LOURDES MENDOZ	3328 1/2 FLOWER ST	$ 34.18	$ 3.42	$ 37.60
6213015007	MARCIAL A MARTINEZ	3462 FLOWER ST	$ 214.38	$ 21.44	$ 235.82
6213016005	MIGUEL AGUILAR	7666 STATE ST	$ 215.82	$ 21.58	$ 237.40
6213016008	AMEZCUA CHRISTIAN	3253 GRAND AVE	$ 208.10	$ 20.81	$ 228.91
6213018017	JAIME F CO TR MENDOZA	3472 HOPE ST	$ 103.56	$ 10.36	$ 113.92
6213018018	JAIME F CO TR MENDOZA	3476 HOPE ST	$ 207.14	$ 20.71	$ 227.85
6213019003	INGRID JEREZ	3312 GRAND AVE	$ 101.77	$ 10.18	$ 111.95
6213019012	PORFIRIO M XIQUIN	3260 GRAND AVE	$ 137.59	$ 13.76	$ 151.35
6213020012	JERRY & VANESSA POTTS	3372 GRAND AVE	$ 135.18	$ 13.52	$ 148.70
6213020014	JESUS N HERNANDEZ	3362 GRAND AVE	$ 68.36	$ 6.84	$ 75.20
6213021002	GONZALO F BAYARDO	3470 GRAND AVE	$ 45.54	$ 4.55	$ 50.09
6213021008	JAVIER & ALMA R CASIQUE	3462 GRAND AVE	$ 144.16	$ 14.42	$ 158.58
6213021011	YOLANDA GARCIA	3451 OLIVE ST	$ 144.85	$ 14.49	$ 159.34
6213023026	PATRICIA C LAURENT	3326 OLIVE ST	$ 96.55	$ 9.66	$ 106.21
6213024014	JUAN & GUADALUPE DUENAS	3462 OLIVE ST	$ 68.85	$ 6.89	$ 75.74
6213025008	LUIS GARCIA	3303 BROADWAY	$ 103.56	$ 10.36	$ 113.92
6213025020	JOANNA SEZANO	3227 BROADWAY 1	$ 454.70	$ 45.47	$ 500.17
6213026021	JOSE G ARCINIEGA	3333 BROADWAY	$ 107.13	$ 10.71	$ 117.84
6213027012	BLANCA MORA	3466 HILL ST	$ 426.32	$ 42.63	$ 468.95
6213027018	ELISEO & ROSA ESTRADA	3424 HILL ST	$ 25.72	$ 2.57	$ 28.29
6213027019	TANYA MYERS	3418 HILL ST	$ 108.18	$ 10.82	$ 119.00
6213028008	EDGAR A & MARIA F GONZALEZ	3248 BROADWAY	$ 68.36	$ 6.84	$ 75.20
6213030013	SOTO MARTIN	3462 BROADWAY	$ 56.24	$ 5.62	$ 61.86

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6213030015	GUSTAVO FLORES	3470 BROADWAY	$ 49.02	$ 4.90	$ 53.92
6213030024	OLIVIA C ALVAREZ	3421 CUDAHY ST	$ 215.82	$ 21.58	$ 237.40
6213032025	VERONICA BARRAZA	3353 SANTA ANA ST	$ 239.85	$ 23.99	$ 263.84
6214003007	ANITA RAMIREZ	3517 FLOWER ST	$ 416.17	$ 41.62	$ 457.79
6214005011	HECTOR L ALVARADO V. TORRES	3514 FLOWER ST	$ 426.32	$ 42.63	$ 468.95
6214005016	MAIA RATIANI	7612 1/2 CALIFORNIA AVE A	$ 68.36	$ 6.84	$ 75.20
6214007003	CORNERSTONE MGMT GRP INC	7664 CALIFORNIA AVE	$ 215.82	$ 21.58	$ 237.40
6214007004	MIGUEL & JOSE AGUILERA	7668 CALIFORNIA AVE	$ 177.45	$ 17.75	$ 195.20
6214007005	JUAN F & SANDRA MADRID	7672 CALIFORNIA AVE	$ 34.18	$ 3.42	$ 37.60
6214007011	HENRY GRANADOS	3521 GRAND AVE	$ 636.81	$ 63.68	$ 700.49
6214008005	SAMUEL & MATILDE ROSAS	3713 GRAND AVE	$ 112.87	$ 11.29	$ 124.16
6214008020	ON GRAND AVE LLC	7653 SALT LAKE AVE A	$ 172.11	$ 17.21	$ 189.32
6214010014	MARTIN ROSAS	3720 GRAND AVE	$ 47.58	$ 4.76	$ 52.34
6214011005	JESSIE MARCIAL	7711 SALT LAKE AVE	$ 68.36	$ 6.84	$ 75.20
6214013002	EDUARDO HERNANDEZ	3632 OLIVE ST	$ 97.94	$ 9.79	$ 107.73
6214013019	RAFAEL BECERRA	3803 HILL ST	$ 47.58	$ 4.76	$ 52.34
6214013024	IRVING PACHECO	3808 OLIVE ST	$ 215.82	$ 21.58	$ 237.40
6214014007	SUSANA FARIAS	3825 HILL ST	$ 277.56	$ 27.76	$ 305.32
6214014011	FRANCISCO CRUZ	3831 HILL ST B	$ 34.18	$ 3.42	$ 37.60
6214015014	LORRAINE CHAVEZ	7807 SALT LAKE AVE	$ 386.82	$ 38.68	$ 425.50
6214016021	WENDY VIZCARRA	7862 CALIFORNIA AVE	$ 208.58	$ 20.86	$ 229.44
6214017027	MARISOL MORRIS	3815 BROADWAY	$ 191.54	$ 19.15	$ 210.69
6214018010	GABRIEL & MARICELA L GUTIERREZ	4001 BROADWAY	$ 214.38	$ 21.44	$ 235.82
6214019029	JUAN & LORENA TORO	7857 1/2 SALT LAKE AVE	$ 416.17	$ 41.62	$ 457.79
6214020018	APRIL MARTINEZ	3534 BROADWAY	$ 298.33	$ 29.83	$ 328.16
6214021022	ROSA PLASCENCIA	3804 BROADWAY	$ 176.32	$ 17.63	$ 193.95
6214022002	JULIA CAROLINA ALDANA	3822 BROADWAY	$ 110.70	$ 11.07	$ 121.77
6214022011	RUBI G. HERNANDEZ & MARK A.& P	3832 BROADWAY	$ 190.86	$ 19.09	$ 209.95
6214025003	KUMAR FAMILY LIVING TRUST	3505 SANTA ANA ST	$ 298.33	$ 29.83	$ 328.16
6214026009	ALEX OMAR TINAJERO	3727 SANTA ANA ST	$ 289.02	$ 28.90	$ 317.92
6214026015	CELESTE ARAUZ	3710 CUDAHY ST	$ 68.36	$ 6.84	$ 75.20
6214027003	ELBA A & LEO GONZALEZ	4003 SANTA ANA ST	$ 137.59	$ 13.76	$ 151.35
6214027006	JORGE & GAUDENCIA REYES	3923 SANTA ANA ST	$ 216.23	$ 21.62	$ 237.85
6214027017	ISAIAS & SENAIDA P ESTRADA	3903 SANTA ANA ST	$ 454.70	$ 45.47	$ 500.17
6214027025	ANGEL ORTIZ LOPEZ	4000 CUDAHY ST	$ 34.18	$ 3.42	$ 37.60
6214027026	JUAN M VASQUEZ	3932 CUDAHY ST	$ 83.30	$ 8.33	$ 91.63
6214028010	ENRIQUE B CASTRO	4063 SANTA ANA ST	$ 177.45	$ 17.75	$ 195.20
6214028022	DANIEL MARTINEZ	4017 SANTA ANA ST A	$ 96.34	$ 9.63	$ 105.97
6214029018	GREGORIO CITE SON	4101 SANTA ANA ST	$ 207.12	$ 20.71	$ 227.83
6267185558	JUANA O RODRIGUEZ	6723 MILES AVE	$ 212.44	$ 21.24	$ 233.68
6283137398	ERICK S CRUZ	6341 MILES AVE	$ 215.82	$ 21.58	$ 237.40
6309015024	MARIA V ZAMUDIO	2548 E 57TH ST	$ 295.73	$ 29.57	$ 325.30
6309015025	ARMANDO D VILLASENOR	2550 E 57TH ST	$ 426.32	$ 42.63	$ 468.95
6309023009	EILEEN GRANADOS	2633 E 57TH ST	$ 297.67	$ 29.77	$ 327.44
6310021092	ALMA D CONTRERAS	2979 RANDOLPH ST	$ 214.38	$ 21.44	$ 235.82

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6310021096	VERONICA JYC/ OCHOA	2940 E 61ST ST	$ 103.56	$ 10.36	$ 113.92
6310022079	NEW OWNER	2964 E 60TH PL	$ 72.86	$ 7.29	$ 80.15
6310023114	RESIDENT	6021 ARBUTUS AVE	$ 215.82	$ 21.58	$ 237.40
6310025024	MARTIN AND ARICELIA NAVA	3056 E 60TH PL	$ 310.70	$ 31.07	$ 341.77
6310025045	RHINO CAPITAL & INVESTMENT	3063 RANDOLPH ST	$ 636.81	$ 63.68	$ 700.49
6312025019	NORMA MATA	5929 FISHBURN AVE	$ 124.92	$ 12.49	$ 137.41
6312025022	ARLENE GARCIA	5914 OTIS AVE	$ 298.33	$ 29.83	$ 328.16
6312025025	OMAR LOPEZ	5915 FISHBURN AVE	$ 203.18	$ 20.32	$ 223.50
6312027017	NESTOR MORA	5963 GIFFORD AVE	$ 215.82	$ 21.58	$ 237.40
6312027020	MARIA GARCIA	3327 CUDAHY ST	$ 68.36	$ 6.84	$ 75.20
6313031024	ANA L CASTRILLON	4315 E 60TH ST	$ 68.36	$ 6.84	$ 75.20
6314044088	RAFAEL LOPEZ	3540 E 61ST ST	$ 177.45	$ 17.75	$ 195.20
6317005001	NELSON & SANDRA CASTILLO	4207 E 61ST ST	$ 34.18	$ 3.42	$ 37.60
6317006015	DANIEL GUTIERREZ ROMERO	6061 OTIS AVE A	$ 415.19	$ 41.52	$ 456.71
6317006023	LUIS & IRMA CAMACHO	6072 GIFFORD AVE	$ 215.82	$ 21.58	$ 237.40
6317006029	GERONIMO NAJERA HERNANDEZ	4118 E 60TH ST	$ 256.57	$ 25.66	$ 282.23
6317007030	URBANO XOCHIMITL	6075 GIFFORD AVE	$ 207.61	$ 20.76	$ 228.37
6317008008	RITA RIVAS	6059 RIVERSIDE AVE	$ 137.10	$ 13.71	$ 150.81
6317008014	FERNANDO & IRMA VALLE	6030 CORONA AVE	$ 31.73	$ 3.17	$ 34.90
6317009007	JUAN C VAZQUEZ	6163 RIVERSIDE AVE	$ 215.82	$ 21.58	$ 237.40
6317010023	MARIO PEREZ	6171 GIFFORD AVE	$ 214.38	$ 21.44	$ 235.82
6317011005	CONSUELO GUERRA FLORES	6160 GIFFORD AVE & A & B	$ 647.46	$ 64.75	$ 712.21
6317011006	CONSUELO GUERRA FLORES	6166 GIFFORD AVE	$ 426.20	$ 42.62	$ 468.82
6317011012	MARIA TR ESQUEDA	4122 E 61ST ST	$ 275.18	$ 27.52	$ 302.70
6317011017	ALEJANDRO LIZARRAGA	6106 GIFFORD AVE	$ 214.38	$ 21.44	$ 235.82
6317011019	TERESITA ALBA	6114 GIFFORD AVE	$ 636.81	$ 63.68	$ 700.49
6317012020	ELIAS & BLANCA VALDEZ	6114 OTIS AVE	$ 281.49	$ 28.15	$ 309.64
6318009020	MARIA H DIAZ	6013 MAYWOOD AVE 10	$ 215.82	$ 21.58	$ 237.40
6318009028	MARIA L MARTINEZ	6017 MAYWOOD AVE	$ 196.89	$ 19.69	$ 216.58
6318014016	ADRIANA SAID & BERTHA ROMERO	3624 E 60TH ST	$ 68.36	$ 6.84	$ 75.20
6318015023	NORMA SALAZAR	3605 E 61ST ST	$ 47.58	$ 4.76	$ 52.34
6318015031	JOSE FIGUEROA	3550 E 60TH PL	$ 215.82	$ 21.58	$ 237.40
6318016023	JOSE & MATILDE BIRRUETA	3531 E 61ST PL	$ 636.81	$ 63.68	$ 700.49
6318016041	LAZARO & NATIVIDAD PEDRAJA	3515 E 61ST PL	$ 634.33	$ 63.43	$ 697.76
6318017006	JESUS GUTIERREZ / ORANTES ASHL	3639 RANDOLPH ST	$ 208.10	$ 20.81	$ 228.91
6318017014	FERNANDO L LOPEZ	3634 E 61ST PL	$ 106.02	$ 10.60	$ 116.62
6318018012	JESUS GUTIERREZ	3639 RANDOLPH PL	$ 426.32	$ 42.63	$ 468.95
6318018019	MARCIA CABRERA & BERTHA JIMENEZ	3727 RANDOLPH PL & A & B	$ 863.28	$ 86.33	$ 949.61
6318026023	RESIDENT	3707 RANDOLPH ST	$ 68.36	$ 6.84	$ 75.20
6318026026	DEBORAH DAWN ZAMORA	3723 RANDOLPH ST	$ 43.14	$ 4.31	$ 47.45
6318028009	ROLANDO MERINO & ROLANDA MERIN	6159 BEAR AVE	$ 34.18	$ 3.42	$ 37.60
6318028017	MARGARITA RODRIGUEZ	3827 RANDOLPH ST	$ 207.61	$ 20.76	$ 228.37
6318029013	MARIA & IRMA CORNEJO RAMOS	6128 BEAR AVE	$ 34.18	$ 3.42	$ 37.60
6318029023	JOSEFINA BASULTO	3911 RANDOLPH ST	$ 34.18	$ 3.42	$ 37.60
6318034013	ADRIANA M DEYET	5973 CORONA AVE	$ 298.33	$ 29.83	$ 328.16

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6319001025	CECILIA GONZALEZ	2877 CLARENDON AVE	$ 297.04	$ 29.70	$ 326.74
6319001038	JAIME & MARIA BRAVO	6126 MILES AVE A	$ 208.10	$ 20.81	$ 228.91
6319001040	LAURA ASTORGA	6126 MILES AVE C	$ 298.33	$ 29.83	$ 328.16
6319002017	GABRIELA SILONZOCHILT	6325 GENTRY ST	$ 48.97	$ 4.90	$ 53.87
6319003015	HECTOR BECERRA	6350 GENTRY ST	$ 62.30	$ 6.23	$ 68.53
6319004006	VALENTIN & ADELA CONTRERA	6313 MARCONI ST	$ 215.82	$ 21.58	$ 237.40
6319004020	RICARDO VAZQUEZ & MARIA D RODR	6341 MARCONI ST	$ 115.70	$ 11.57	$ 127.27
6319005018	GURWINDER & PARWINDER KAUR GIL	6356 MARCONI ST	$ 136.72	$ 13.67	$ 150.39
6319006018	MIRZABEK KULATTI	2983 CLARENDON AVE	$ 104.08	$ 10.41	$ 114.49
6319007026	IDALIA ESCOBAR NAJERA	6362 ARBUTUS AVE	$ 198.55	$ 19.86	$ 218.41
6319008035	DAVID CABEZAS & BERTHA SANCHEZ	6228 CEDAR ST	$ 131.18	$ 13.12	$ 144.30
6319008036	LILIANA & ROSALIBA MARISCAL	6222 CEDAR ST A	$ 426.32	$ 42.63	$ 468.95
6319011013	ROBERT L FALVEY	3169 E GAGE AVE	$ 68.16	$ 6.82	$ 74.98
6319011022	ALQUZA SABRI	6340 BENSON ST	$ 265.32	$ 26.53	$ 291.85
6319012015	ANICETO ANGELES	6312 BENSON ST	$ 68.36	$ 6.84	$ 75.20
6319013019	ANTONIO C & GUADALUPE FLORES	6239 HOOD AVE	$ 215.82	$ 21.58	$ 237.40
6319013021	ISRAEL J RODRIGUEZ	6231 HOOD AVE	$ 208.10	$ 20.81	$ 228.91
6319013022	ANDRES CO TR RODRIGUEZ	6227 HOOD AVE	$ 62.93	$ 6.29	$ 69.22
6319013025	RODOLOFO TORRES	6213 HOOD AVE	$ 34.18	$ 3.42	$ 37.60
6319014018	RIVERA DAVID J/RIVERA MARIA D	6337 HOOD AVE	$ 426.31	$ 42.63	$ 468.94
6319014022	RAFAEL & BETTY D GONZALEZ	6319 HOOD AVE	$ 59.18	$ 5.92	$ 65.10
6319014023	RAFAEL & BETTY D GONZALEZ	6315 HOOD AVE	$ 214.38	$ 21.44	$ 235.82
6319015008	FATIMA R MORALES	6350 HOOD AVE	$ 181.32	$ 18.13	$ 199.45
6319016004	ALBERTO ARAUZ	6218 HOOD AVE	$ 426.32	$ 42.63	$ 468.95
6319017010	JESUS RIVERA	6306 NEWELL ST	$ 201.33	$ 20.13	$ 221.46
6319018024	MARIA A LOPEZ	6329 HOLLENBECK ST	$ 213.90	$ 21.39	$ 235.29
6319019013	SLE ENTERPRISES INC	3309 E GAGE AVE	$ 215.82	$ 21.58	$ 237.40
6319021017	LOPEZ VERONICA (TE)/VILLA HIDA	3341 BENEDICT WAY	$ 34.18	$ 3.42	$ 37.60
6319021022	MARIA D HEREDIA	6320 BISSELL ST	$ 426.32	$ 42.63	$ 468.95
6320006016	ANN M RIOS	5931 STAFFORD AVE 5	$ 426.32	$ 42.63	$ 468.95
6320007022	SALVADOR & MARIA OLMOS	5937 TEMPLETON ST	$ 214.38	$ 21.44	$ 235.82
6320010051	JOSUE CANTU	6045 TEMPLETON ST	$ 139.69	$ 13.97	$ 153.66
6320010919	LILIANA IBARRA & ALEX CEDENO	6042 STAFFORD AVE	$ 34.18	$ 3.42	$ 37.60
6320012016	RICARDO & MARGARITA AREVALO	6029 SEVILLE AVE	$ 34.18	$ 3.42	$ 37.60
6320012037	GODFREY & MESA LISA OROZCO	6037 SEVILLE AVE	$ 140.49	$ 14.05	$ 154.54
6320015023	ROBERT GATIGA	6029 RUGBY AVE	$ 214.86	$ 21.49	$ 236.35
6320015031	TRANQUILINO FLORES	2520 BELGRAVE AVE	$ 68.36	$ 6.84	$ 75.20
6320016020	ANTONIO PEREZ	6015 MALABAR ST	$ 298.33	$ 29.83	$ 328.16
6320016031	ROSA MUNGUIA	6014 MIDDLETON ST	$ 78.21	$ 7.82	$ 86.03
6320019038	RUTH M ALVAREZ	6147 RUGBY AVE	$ 215.82	$ 21.58	$ 237.40
6320025001	ALEJANDRO C & BLANCA J NORIEGA	2815 CLARENDON AVE	$ 195.82	$ 19.58	$ 215.40
6320025010	JACOB & CELIA BANDA	6205 MILES AVE	$ 426.32	$ 42.63	$ 468.95
6320027005	DANIEL TR PEREZ	6326 1/2 STAFFORD AVE	$ 102.54	$ 10.25	$ 112.79
6320028022	ALEX CASTRO	6353 STAFFORD AVE	$ 426.32	$ 42.63	$ 468.95
6320032003	CABALLERO NORMA P	2514 CLARENDON AVE	$ 738.86	$ 73.89	$ 812.75

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6320032011	RIGOBERTO JURADO	6350 MALABAR ST	$ 215.82	$ 21.58	$ 237.40
6321003064	EDITH LOPEZ	5936 MIDDLETON ST	$ 50.22	$ 5.02	$ 55.24
6321009008	SHELLEY RODENAS	6210 COTTAGE ST	$ 426.32	$ 42.63	$ 468.95
6321009012	ARTURO RODRIGUEZ	6142 COTTAGE ST	$ 622.78	$ 62.28	$ 685.06
6321010030	MOISES AND CLAUDIA RUIZ	6151 MARBRISA AVE	$ 34.18	$ 3.42	$ 37.60
6321012022	SALVADOR HERNANDEZ	6149 MIDDLETON ST	$ 205.08	$ 20.51	$ 225.59
6321014004	OSCAR & VICTORIA ORTEGA	6332 MARBRISA AVE	$ 215.82	$ 21.58	$ 237.40
6321014013	EVARISTO & SARA A MARTINEZ	6331 SANTA FE AVE	$ 191.54	$ 19.15	$ 210.69
6321015019	RIGOBERTO CANTINCA	6335 MARBRISA AVE	$ 636.81	$ 63.68	$ 700.49
6321016004	AMELIA L VILLAREAL	6332 COTTAGE ST	$ 416.17	$ 41.62	$ 457.79
6321016008	AVELINO VALDEZ	6312 COTTAGE ST & 1/2	$ 427.76	$ 42.78	$ 470.54
6321016018	MARGARITA VENEGAS	6333 ALBANY ST	$ 65.82	$ 6.58	$ 72.40
6321016032	DANIEL & CLAUDIA GALINDO	2121 E GAGE AVE	$ 68.36	$ 6.84	$ 75.20
6321018015	ALEX & JOSEPHINE A HERNANDEZ	6531 COTTAGE ST A&B	$ 636.81	$ 63.68	$ 700.49
6321018040	GILBERTO ANGELES GARCIA	6424 REGENT ST	$ 68.36	$ 6.84	$ 75.20
6321019012	SALVADOR & ROSA MAGDALENO	6416 COTTAGE ST & FRONT	$ 375.78	$ 37.58	$ 413.36
6321020001	JUANA M PARRA	6503 MARBRISA AVE	$ 79.85	$ 7.99	$ 87.84
6321020021	RLY 26 INVESTMENTS LLC	6421 MARBRISA AVE	$ 426.32	$ 42.63	$ 468.95
6321020022	TORRES INVESTMENT PROPERTIES L	6425 MARBRISA AVE & 1/2 & B	$ 601.95	$ 60.20	$ 662.15
6321020023	VERONICA GARCIA	6431 MARBRISA AVE	$ 102.54	$ 10.25	$ 112.79
6321021012	HAROLD D & ANNA M GANN	6514 MARBRISA AVE	$ 422.78	$ 42.28	$ 465.06
6321025012	DINORA GOMEZ	6818 ALBANY ST	$ 207.12	$ 20.71	$ 227.83
6321025019	MARTHA AGUILERA	6722 ALBANY ST	$ 28.14	$ 2.81	$ 30.95
6321026011	JOSE M & OLIVIA CAMPOS	2212 ZOE AVE	$ 68.36	$ 6.84	$ 75.20
6321026016	RICARDO SANCHEZ	2319 MORTIMER AVE	$ 412.77	$ 41.28	$ 454.05
6321027013	JOSE OROZCO	2132 ZOE AVE	$ 427.13	$ 42.71	$ 469.84
6321027015	LEONARDO M LOPEZ	2116 ZOE AVE	$ 215.82	$ 21.58	$ 237.40
6321029015	BLANCA JIMENEZ	6903 ALBANY ST	$ 587.73	$ 58.77	$ 646.50
6321030014	JUAN M PEREZ	7111 MARBRISA AVE	$ 72.46	$ 7.25	$ 79.71
6321030021	LUIS MIS	7030 ALBANY ST	$ 424.40	$ 42.44	$ 466.84
6321031027	HELMA LIMA	7028 MARBRISA AVE	$ 69.73	$ 6.97	$ 76.70
6321034010	MIRTALA ORELLANA	6110 SANTA FE AVE	$ 208.10	$ 20.81	$ 228.91
6322002002	TORKIAN PARIZ	2504 E GAGE AVE	$ 135.82	$ 13.58	$ 149.40
6322002003	PARVIZ & MAGHOULEH TORKIAN	6408 MALABAR ST	$ 215.82	$ 21.58	$ 237.40
6322002004	DANNY BALCAZAR	6412 MALABAR ST A	$ 138.77	$ 13.88	$ 152.65
6322008013	LETICIA VELASQUEZ	6522 TEMPLETON ST	$ 34.18	$ 3.42	$ 37.60
6322020001	STEVE & STELLA SOVAS	6604 MIDDLETON ST	$ 108.06	$ 10.81	$ 118.87
6322020027	ANTONIO ROMERO	6823 MALABAR ST	$ 216.17	$ 21.62	$ 237.79
6322021014	MARIA E OLIVA	6915 MALABAR ST	$ 136.72	$ 13.67	$ 150.39
6322021023	AGUSTIN SR PULIDO	7117 MALABAR ST	$ 373.72	$ 37.37	$ 411.09
6322029002	ANGEL G ARMENTA CASTRO	7118 STAFFORD AVE A & B	$ 497.80	$ 49.78	$ 547.58
6322033027	GUADALUPE MARTINEZ	7017 MOUNTAIN VIEW AVE	$ 636.81	$ 63.68	$ 700.49
6322035004	FRANCISCO HERNANDEZ	7039 PASSAIC ST	$ 419.56	$ 41.96	$ 461.52
6323001023	RAMON CAMPOY	6616 HOOD AVE	$ 426.31	$ 42.63	$ 468.94
6323001029	EMILIA BASURTO	6510 HOOD AVE	$ 177.45	$ 17.75	$ 195.20

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6323001041	ROGELIO NUNEZ	6513 NEWELL ST	$ 215.82	$ 21.58	$ 237.40
6323001042	LEO I & AVELINA E GONZALEZ	6517 NEWELL ST	$ 70.36	$ 7.04	$ 77.40
6323001046	MARCOS MIRANDA	6619 NEWELL ST	$ 426.32	$ 42.63	$ 468.95
6323004015	DANIEL LEAL ISITA	6811 MARCONI ST	$ 39.34	$ 3.93	$ 43.27
6323004029	ROSA MANZO	6612 PASSAIC ST	$ 34.18	$ 3.42	$ 37.60
6323004037	JAIME TIJERIN & MARIA ROBLES	2951 SATURN AVE	$ 70.31	$ 7.03	$ 77.34
6323005014	RIA M LOANNIDIS	6908 PASSAIC ST	$ 215.82	$ 21.58	$ 237.40
6323006009	ANGEL & MARISELA MARTINEZ	7109 MARCONI ST	$ 34.18	$ 3.42	$ 37.60
6323006017	HASSAN HASSAN	7034 PASSAIC ST	$ 422.00	$ 42.20	$ 464.20
6323006024	VALERIE LUJANO & TRINIDAD LUJA	7130 PASSAIC ST	$ 68.36	$ 6.84	$ 75.20
6323008010	GERARDO HERNANDEZ	7010 MARCONI ST	$ 34.18	$ 3.42	$ 37.60
6323008013	CATARINO GARCIA	7009 ARBUTUS AVE	$ 297.04	$ 29.70	$ 326.74
6323009017	FERMIN & ANGELA CASTILLO	6815 ARBUTUS AVE	$ 34.18	$ 3.42	$ 37.60
6323009030	ALEJANDRO ARMENDARIZ	6626 MARCONI ST	$ 115.82	$ 11.58	$ 127.40
6323011022	HERMELINDA ORTEGA & JAVIER RIV	3220 ZOE AVE	$ 426.32	$ 42.63	$ 468.95
6323011041	JACQUELINE BUGARIN	6822 PLASKA AVE	$ 270.53	$ 27.05	$ 297.58
6323011054	GRACIELA CHAVEZ	3219 SATURN AVE	$ 298.33	$ 29.83	$ 328.16
6323012065	RENE ZENDEJAS	6808 HOOD AVE	$ 296.83	$ 29.68	$ 326.51
6323014008	RESIDENT	6418 ARBUTUS AVE	$ 454.70	$ 45.47	$ 500.17
6323014021	RICHARD M & GLORIA F FLORES	6517 CEDAR ST	$ 207.61	$ 20.76	$ 228.37
6323014022	CLAUDIA FLORES	6518 CEDAR ST	$ 95.16	$ 9.52	$ 104.68
6323014041	ANTONIO AVINA	6503 STATE ST	$ 193.70	$ 19.37	$ 213.07
6323015003	AARON N CARRASCO	6611 STATE ST	$ 68.90	$ 6.89	$ 75.79
6323015004	AARON N CARRASCO	6617 STATE ST	$ 71.23	$ 7.12	$ 78.35
6323016013	JOSE GUARDADO	6727 CEDAR ST	$ 34.66	$ 3.47	$ 38.13
6323016017	R & R REAL ESTATE INVESTMENTS	6815 CEDAR ST	$ 215.82	$ 21.58	$ 237.40
6323018010	JUAN MENDEZ	7126 ARBUTUS AVE	$ 60.98	$ 6.10	$ 67.08
6323018011	GUSTAVO RUIZ	7130 ARBUTUS AVE	$ 298.20	$ 29.82	$ 328.02
6323020002	JUSTO LIMON	6910 CEDAR ST	$ 68.36	$ 6.84	$ 75.20
6323020018	JUAN R. BARRERA & MERCEDES RIV	6929 STATE ST	$ 208.10	$ 20.81	$ 228.91
6323023001	RAY R CO TR NEJAD	6703 BENSON ST	$ 416.17	$ 41.62	$ 457.79
6323023026	LUIS M & GLORIA BARILLAS	6706 STATE ST	$ 68.36	$ 6.84	$ 75.20
6323023031	EDMUND SIERRA & LAURIE MORALES	3111 SATURN AVE	$ 113.66	$ 11.37	$ 125.03
6323024023	RICARDO & ROSALINA IBARRA	6511 BENSON ST	$ 34.18	$ 3.42	$ 37.60
6323025028	ESTHER AGUILAR	7122 BENSON ST	$ 344.21	$ 34.42	$ 378.63
6323025040	MINERVINO A JR ROJAS	7101 PLASKA AVE	$ 207.14	$ 20.71	$ 227.85
6323025041	MOE & LINA KERMANI	7065 1/2 STATE ST	$ 207.83	$ 20.78	$ 228.61
6323026055	GONZALO C JIMENEZ	7116 STATE ST	$ 102.54	$ 10.25	$ 112.79
6323026063	AMA INVESTMENT SOLUTIONS LLC	7031 HOOD AVE	$ 320.85	$ 32.09	$ 352.94
6323028049	HUMBERTO MOJICA	7122 HOOD AVE A	$ 207.61	$ 20.76	$ 228.37
6323028050	FERNANDO IZARRARAZ	7122 HOOD AVE B	$ 215.82	$ 21.58	$ 237.40
6324035014	RAUL SR MOLLEDA	6805 BISSELL ST	$ 34.18	$ 3.42	$ 37.60
6324035045	EUGENIO & BELMAR E HERNANDEZ	6800 HOLLENBECK ST	$ 74.96	$ 7.50	$ 82.46
6324035046	FELICIANO PENA	6728 HOLLENBECK ST	$ 501.87	$ 50.19	$ 552.06
6324036003	DANIEL SOTELO	6713 HOLLENBECK ST	$ 416.17	$ 41.62	$ 457.79

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6324036019	LEO GONZALEZ	6840 NEWELL ST	$ 275.18	$ 27.52	$ 302.70
6324036027	JOSE M CHAVEZ	6802 NEWELL ST	$ 636.81	$ 63.68	$ 700.49
6324036030	JULIAN FERNANDEZ	6718 NEWELL ST	$ 34.18	$ 3.42	$ 37.60
6324037006	JOSE H SOTO	6516 NEWELL ST	$ 270.07	$ 27.01	$ 297.08
6324037010	ALEJANDRO ALBA	6418 NEWELL ST	$ 103.56	$ 10.36	$ 113.92
6009036034	PINK HORSES LLC	1922 E 64TH ST	$ 2,051.67	$ 205.17	$ 2,256.84
6212002003	I A REDFOX JR	2916 E FLORENCE AVE	$ 566.10	$ 56.61	$ 622.71
6212002009	QUETZAL TRANSMISSION CENTER	2964 E FLORENCE AVE	$ 318.41	$ 31.84	$ 350.25
6212002018	RUBEN VILLEGAS	3028 E FLORENCE AVE	$ 977.75	$ 97.78	$ 1,075.53
6212002024	RASPADO XPRESS	3052 E FLORENCE AVE	$ 2,579.34	$ 257.93	$ 2,837.27
6212005039	CAKES BY MARCE	7415 STATE ST	$ 35.23	$ 3.52	$ 38.75
6212008045	VICS EMBROIDERY SHOP	7505 STATE ST	$ 616.14	$ 61.61	$ 677.75
6212008046	JOEL CORTEZ DDS	7511 STATE ST	$ 336.58	$ 33.66	$ 370.24
6213007019	AGUA AQUI	7404 STATE ST	$ 327.65	$ 32.77	$ 360.42
6213016001	DOLLAR BOUTIQUE & CO. & LISANDRA DUF	7656 STATE ST & 3240 HOPE ST	$ 819.88	$ 81.99	$ 901.87
6309002013	VICTOR BANUELOS & JAESCO MANUFACTU	2416 E 52ND ST A & C	$ 5,938.60	$ 593.86	$ 6,532.46
6309007004	NUMERO 1 FINISHING	2459 E 58TH ST	$ 3,811.61	$ 381.16	$ 4,192.77
6309008023	K & C AUTO BODY REPAIR	2431 E SLAUSON AVE	$ 2,832.63	$ 283.26	$ 3,115.89
6309011006	ADRIENNE INC	5301 PACIFIC BLVD	$ 1,127.70	$ 112.77	$ 1,240.47
6309012004	LITTLE TRATTORIA 25	5415 PACIFIC BLVD	$ 1,724.70	$ 172.47	$ 1,897.17
6309014027	LA AUTOBODY LLC	2538 E 56TH ST	$ 1,454.12	$ 145.41	$ 1,599.53
6309020001	SAL'S SUPRA GARAGE	5324 PACIFIC BLVD	$ 756.38	$ 75.64	$ 832.02
6309020003	HERNANDEZ SIGN COMPANY	5300 PACIFIC BLVD	$ 291.42	$ 29.14	$ 320.56
6309030011	PROGRESSIVE AUTO BODY SHOP	2755 E SLAUSON AVE	$ 1,478.88	$ 147.89	$ 1,626.77
6310016015	TARGET (TGT003406)	5731 BICKETT ST	$ 2,171.71	$ 217.17	$ 2,388.88
6310025001	PATRICK MARTINEZ STUDIO	6051 STATE ST	$ 354.58	$ 35.46	$ 390.04
6312026013	ADRIANA TORRES	5956 GIFFORD AVE B	$ 1,654.75	$ 165.48	$ 1,820.23
6317004011	PABLO CARBALLO	6052 FISHBURN AVE D	$ 319.58	$ 31.96	$ 351.54
6318008013	DS AND COMPANY	6025 MAYWOOD AVE 5	$ 82.32	$ 8.23	$ 90.55
6318011016	MAYWOOD LLC	5922 MAYWOOD AVE	$ 2,022.98	$ 202.30	$ 2,225.28
6318011022	OSCAR MOTORS	5954 MAYWOOD AVE	$ 353.11	$ 35.31	$ 388.42
6319007023	CAFE INKA	3047 E GAGE AVE	$ 1,595.33	$ 159.53	$ 1,754.86
6319008023	VILMA MEJIA	6374 CEDAR ST	$ 816.17	$ 81.62	$ 897.79
6319010012	CESAR POUZEAUD	3115 E GAGE AVE & 3113	$ 1,258.22	$ 125.82	$ 1,384.04
6319018010	IN AND OUT SMOG TEST INC	6356 NEWELL ST	$ 1,047.84	$ 104.78	$ 1,152.62
6319019015	AMERICA FURNITURE	3317 E GAGE AVE	$ 235.69	$ 23.57	$ 259.26
6319021001	HS DYE INC.	6240 BISSELL PL	$ 278.87	$ 27.89	$ 306.76
6320012014	ANN MARIE RIOS	6013 SEVILLE AVE	$ 3,418.30	$ 341.83	$ 3,760.13
6320015016	CASA ADORACION VIVIENTE	2515 RANDOLPH ST	$ 1,983.57	$ 198.36	$ 2,181.93
6320018028	ADRIAN TARANGO	6203 MALABAR ST	$ 2,878.78	$ 287.88	$ 3,166.66
6320020019	DORIA FURNITURE & MATTRESS	6121 PACIFIC BLVD	$ 1,138.15	$ 113.82	$ 1,251.97
6320021003	FAN-CEE FASHION	6210 PACIFIC BLVD	$ 331.74	$ 33.17	$ 364.91
6320026023	EL MOLINITO INC & ANTONIO PERALES GU	6353 MILES AVE & 6353 MILES A	$ 3,013.92	$ 301.39	$ 3,315.31
6320028024	G & S TEST ONLY SMOG CHECK	2731 E GAGE AVE A	$ 173.20	$ 17.32	$ 190.52
6320030001	GFM VIDA & MORACOMP & ALEXANDER BE	6302& 6304& 6306 PACIFIC BLV	$ 2,732.98	$ 273.30	$ 3,006.28

Exhibit A
City of Huntington Park
Fiscal Year 2025-26 Valley Vista
List of Delinquent Refuse Disposal Accounts

6320031015	SJT ELECTRONICS LLC	6349 PACIFIC BLVD	$ 2,657.20	$ 265.72	$ 2,922.92
6320031019	MONARCA INC	6365 PACIFIC BLVD	$ 981.63	$ 98.16	$ 1,079.79
6320031020	PH PALACE	6351 PACIFIC BLVD	$ 2,348.25	$ 234.83	$ 2,583.08
6320032012	FLORITAS BAKERY & REYES BIKE SHOP	2515 E GAGE AVE & 1/2	$ 2,575.29	$ 257.53	$ 2,832.82
6321001008	ADVANCE PIPE BENDING	2020 E SLAUSON AVE	$ 1,550.59	$ 155.06	$ 1,705.65
6321003001	SLAUSON SHELL	2400 SLAUSON AVE	$ 58.78	$ 5.88	$ 64.66
6321006017	IMPERIAL BUTTON	2068 BELGRAVE AVE	$ 545.32	$ 54.53	$ 599.85
6321006032	FENIX PACKAGING SOLUTION	2069 RANDOLPH ST	$ 4,506.41	$ 450.64	$ 4,957.05
6321010017	ARACELIA FLORES	6144 ALBANY ST	$ 3,519.03	$ 351.90	$ 3,870.93
6321011028	FRANK SANDOVAL	6147 SANTA FE AVE	$ 1,136.39	$ 113.64	$ 1,250.03
6321013032	LA RAMADA RESTAURANT	6330 SANTA FE AVE	$ 1,533.33	$ 153.33	$ 1,686.66
6321018001	COLIMA GLASS	6405 REGENT ST	$ 419.69	$ 41.97	$ 461.66
6321018003	GREEK INDUSTRY	6415 REGENT ST	$ 397.48	$ 39.75	$ 437.23
6321018058	FRARZIN HEKMAT/AMERICAN PRIDE	6420 S ALAMEDA ST	$ 265.86	$ 26.59	$ 292.45
6322003018	KLUSA ENTERPRISE SOL BEAUTY AN	6521 PACIFIC BLVD	$ 1,044.53	$ 104.45	$ 1,148.98
6322003019	JOYERIA MICHELLE & BRIDAL	6531 PACIFIC BLVD	$ 1,100.01	$ 110.00	$ 1,210.01
6322004003	STEPHANIE'S BRIDAL SALON	6412 PACIFIC BLVD	$ 411.60	$ 41.16	$ 452.76
6322004012	LAS PLEBES CHUCHERIAS & FTC HUNTING	6526 PACIFIC BLVD B & 6524 PA	$ 3,584.89	$ 358.49	$ 3,943.38
6322007001	APACHE'S CARNES AL CARBON	2756 E GAGE AVE	$ 4,101.40	$ 410.14	$ 4,511.54
6322016011	CAMELO'S MEXI TALIAN COCINA	6823 SEVILLE AVE	$ 1,170.42	$ 117.04	$ 1,287.46
6322017005	AMERICA'S BRIDAL	6704 PACIFIC BLVD	$ 502.82	$ 50.28	$ 553.10
6322017006	VANITY COUTURE BOUTIQUE	6710 PACIFIC BLVD	$ 128.33	$ 12.83	$ 141.16
6322017008	RC CLOSET CORPORATION	6730 PACIFIC BLVD	$ 594.52	$ 59.45	$ 653.97
6322017009	FERNANDO O. ROSALES & BLIMP POSTAL	6800 PACIFIC BLVD & 6802 PAC	$ 671.13	$ 67.11	$ 738.24
6322018013	XPRESS TAX	2559 SATURN AVE	$ 2,126.56	$ 212.66	$ 2,339.22
6322018016	DIEGO MEDEL FASHION	6615 PACIFIC BLVD	$ 1,928.64	$ 192.86	$ 2,121.50
6322018017	MILANO CLOTHING	6625 PACIFIC BLVD	$ 255.94	$ 25.59	$ 281.53
6322018024	JOYERIA MICHELLE & VILLALOBOS FOOTWE	6813 PACIFIC BLVD B & 6815 PA	$ 5,136.37	$ 513.64	$ 5,650.01
6322020029	GABRIEL CARRERA	6810 MIDDLETON ST	$ 1,618.02	$ 161.80	$ 1,779.82
6322024002	JULIETA'S BRIDAL BOUTIQUE	6906 PACIFIC BLVD	$ 385.48	$ 38.55	$ 424.03
6322024003	ANGEL'S BRIDAL Y' TUXEDO	6912 PACIFIC BLVD	$ 2,285.84	$ 228.58	$ 2,514.42
6322024032	YES TO THE DRESS LLC	7102 PACIFIC BLVD	$ 1,395.75	$ 139.58	$ 1,535.33
6322025042	FERNANDO ROSALES	7013 SEVILLE AVE	$ 1,977.29	$ 197.73	$ 2,175.02
6322027003	JOSE CONTRERAS	7118 SEVILLE AVE	$ 3,529.67	$ 352.97	$ 3,882.64
6322028018	RICHARD & CARMEN SOLTERO	6929 TEMPLETON ST	$ 1,827.73	$ 182.77	$ 2,010.50
6322033017	MEG FINANCIAL SERVICES	2885 E FLORENCE AVE	$ 82.32	$ 8.23	$ 90.55
6323001035	RUIZ FURNITURE	3246 E GAGE AVE	$ 39.81	$ 3.98	$ 43.79
6323001037	BLUE NOVA STAFFING	3256 E GAGE AVE	$ 408.98	$ 40.90	$ 449.88
6323014010	MODERN GLASS & MIRROR WORKS	3046 E GAGE AVE	$ 1,340.95	$ 134.10	$ 1,475.05
6323018017	TACOS DON CHENTE	3053 E FLORENCE AVE	$ 2,763.30	$ 276.33	$ 3,039.63
6324033015	EAGLE RADIATOR SERVICE	3315 E FLORENCE AVE	$ 2,264.00	$ 226.40	$ 2,490.40
		Totals	**$ 180,918.67**	**$ 18,091.98**	**$ 199,010.65**