

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Monday, May 19, 2025

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Arturo Flores
Mayor

Eduardo “Eddie” Martinez
Vice Mayor

Jonathan A. Sanabria
Council Member



Karina Macias
Council Member

Nancy Martiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Arturo Flores
Vice Mayor Eduardo “Eddie” Martinez
Council Member Jonathan A. Sanabria
Council Member Karina Macias
Council Member Nancy Martiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. PROCLAMATION FOR FORMER HUNTINGTON PARK MAYOR AND COUNCIL MEMBER WILLIAM CUNNINGHAM
2. PURPLE HEART CITY PROCLAMATION
3. PUBLIC WORKS PROCLAMATION WEEK
4. MENTAL HEALTH AWARENESS MONTH

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code § 54957.6
City’s Representatives: Ricardo Reyes, City Manager
Employee Organization: General Employee Association (GEA)

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate

action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held May 5, 2025

FINANCE

2. CHECK REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated May 19, 2025

END OF CONSENT CALENDAR

CITY ATTORNEY

1. CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING LEGAL REPRESENTATION FOR FORMER COUNCILMEMBERS GRACIELA ORTIZ AND MARILYN SANABRIA RELATED TO THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S INVESTIGATION INTO THE AQUATIC CENTER PROJECT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt resolution to authorize legal representation reimbursement, not to exceed \$30,000 per individual, for former Councilmembers Graciela Ortiz and Marilyn Sanabria, in connection with the ongoing investigation by the Los Angeles County District Attorney's Office regarding the Aquatic Center Project.

CITY MANAGER

2. CONSIDERATION AND APPROVAL OF AN AMENDMENT TO THE AGREEMENT WITH DAPEER ROSENBLIT LITVAK LLP FOR CITY PROSECUTOR SERVICES RELATED TO MUNICIPAL CODE ENFORCEMENT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Resolution 2025-XX amending the existing Agreement between the City and Dapeer Rosenblit Litvak (DRL) who serve as the City Prosecutor.

CITY CLERK

3. COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

END OF REGULAR AGENDA

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Nancy Martiz

Council Member Karina Macias

Council Member Jonathan A. Sanabria

Vice Mayor Eduardo “Eddie” Martinez

Mayor Arturo Flores

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Monday, June 2, 2025 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 16th day of May 2025.



Eduardo Sarmiento, City Clerk

CONSENT CALENDER

ITEM 1

MINUTES

Regular Meeting of the
City of Huntington Park City Council
Monday, May 5, 2025

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:00 p.m. on Monday, May 5, 2025, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Arturo Flores presiding.

PRESENT: Council Member(s): Martiz, Macias, Sanabria, Vice Mayor Martinez, and Mayor Flores

ABSENT: None

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Eduardo Sarmiento City Clerk; Cosme Lozano Police Chief; Gerardo "Gerry" Lopez Public Works Director; Jeff Jones Finance Director; Louis Morales Interim Community Development Director; Cynthia Norzagaray Parks and Recreation Director; Andrew Sarega City Attorney.

INVOCATION

Invocation led by Mayor Arturo Flores.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Councilmember Jonathan Sanabria.

PRESENTATION(S)

1. COMMUNITY OUTREACH PRESENTATION

PUBLIC COMMENTS

The following people/ person provided public content:

1. Rodolfo Cruz
2. Systems Ink
3. Nina Resk
4. Enrique Gonzalez
5. Bernardo Rodriguez
6. Jane Doe w/ Bernardo Rodriguez
7. Jane Martinez

STAFF RESPONSE

CM: Addressed concerns to ease traffic project off Slauson Improvement Project. A brief history of the project was stated: Around 2019 the project commenced, Sub Amendments were made in 2021 and 2023. The current Public Works Director took over in Late 2024.

Mayor Flores motioned to add an emergency Public Works Item on the grounds that stripping of the road was scheduled for the following evening [Tuesday, May 6th, 2025]. The emergency Item was set to Discuss and Vote on a permanent or temporary solution for the Slauson Congestion Improvement Project.

CONSENT CALENDAR

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held April 21, 2025
2. Special City Council Meeting held April 23, 2025

FINANCE

2. CHECK REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated May 5, 2025

MOTION: Councilmember Sanabria motioned to approve the consent calendar. The motion was seconded by Councilmember Martinez. The motion was carried by unanimous consent.

AYES: Council Member(s): Martiz, Macias, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

END OF CONSENT CALENDAR

REGULAR AGENDA

PUBLIC WORKS [EMERGENCY ITEM]

1. DISCUSS AND ADDRESS CONCERNS ON THE SLAUSON CONGESTION RELIEF IMPROVEMENT PROJECT.

MOTION: Mayor Flores motioned to bring this on the agenda as an emergency item, due to the fact, the re-lining of the roads was scheduled for the next evening, and completing would permanently impact businesses parking. After discussion Councilmember Sanabria motioned to restore the street layout to what it was prior to the commencement of the Slauson Congestion Relief construction project with the addition of parking on both sides. Councilmember Martinez seconded the motion and added a friendly amendment to restore former stripping and remove parking signs. The motion passed by unanimous consent.

AYES: Council Member(s): Martiz, Macias, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

COMMUNITY DEVELOPMENT

2. CONSIDERATION AND APPROVAL OF THE 2025 GENERAL PLAN ANNUAL PROGRESS REPORT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve the 2025 General Plan Annual Progress Report.

MOTION: Councilmember Sanabria motioned to approve the 2025 General Plan Annual Progress Report. The Motion was seconded by Vice Mayor Martinez. During the discussion portion of the item Councilmember Sanabria made a point of order that Councilmember Macias was on her cellphone. Councilmember Macias responded that she was not taking. The motion passed by unanimous consent.

AYES: Council Member(s): Martiz, Macias, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

CITY MANAGER

3. CONSIDERATION OF A RESOLUTION APPROVING DELEGATION OF AQUATIC CENTER INVESTIGATIVE AUTHORITY TO THE CITY PROSECUTOR

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Provide the City Prosecutor's office with full and unhindered investigative authority into the Aquatic Center matter.

MOTION: Councilmember Sanabria motioned to provide the City Prosecutor's office with full and unhindered investigative authority into the Aquatic Center matter. Councilmember Macias stated that she had concerns regarding the budget for items. Mayor Flores wanted to state on record that he had championed for this item back in November of 2024. The motion was seconded by Vice Mayor Martinez. The motion was carried by majority vote.

AYES: Council Member(s): Martiz, Sanabria, Vice Mayor Martinez, and Mayor Flores

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias

CITY ATTORNEY

4. CONSIDERATION OF REIMBURSEMENT FOR LEGAL REPRESENTATION EXPENSES INCURRED IN CONNECTION WITH THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S INVESTIGATION CONCERNING THE AQUATIC CENTER PROJECT

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss authorizing reimbursement of an amount, not to exceed \$30,000 per individual, for legal representation related to the investigation by the Los Angeles County District Attorney's office into the Aquatic Center Project.

MOTION: City Attorney Andrew Sarega requested that City Manager Ricardo Reyes, Councilmember Karina Macias, and Vice Mayor Eduardo "Eddie" Martinez step outside of the room. The three individuals stepped outside of the room. City Attorney read that the three individuals are presumed innocent until the courts determine otherwise. If individuals are convicted or take a plea deal of any kinds, any money expended by City will have to be paid back by the individual. If individuals are found innocent, then the city should pay. If the individuals are found guilty individuals, then the individual should pay any expenditures burdened by the city. [At this moment Councilmember Sanabria made a point of order that this meeting was being recorded without their knowledge by an individual who had stepped out of the room. Councilmember Sanabria asked if this would be considered a violation and requested legal recommendation regarding the recording. As this is a public meeting this would not be considered a violation. City Attorney made a point of order that unless the recording was made during closed session then it would be considered a violation. As the time stamp stated it had been 10 minutes of recording and the time was 9:33, then the recording began after closed session.] Individuals do not have to accept the 30,000 dollars. Mayor Flores motioned to vote on an individual basis, as in separate votes for each of the individuals involved. The City Attorney explained that since it is under one item, you could packet {split into 2 votes} but not three. It also wouldn't be appropriate. Legally you can take the packet motion; however, due to optics and ethics it just wouldn't be appropriate. The Mayor explained he wanted to vote on representation of Councilmember Macias separate from Vice Mayor Martinez and City Manager Ricardo Reyes. Councilmember Martiz stated she was conflicted about separating the item per individual as she feels all members have the right to innocence until proven guilty. Due to lack of second

motion made by Mayor Flores the motion dies. Councilmember Sanabria motioned to Review and discuss authorizing reimbursement of an amount, not to exceed \$30,000 per individual, for legal representation related to the investigation by the Los Angeles County District Attorney's office into the Aquatic Center Project. The motion was seconded by Councilmember Martiz. The motion was carried by unanimous consent. All three individuals [Councilmember Macias, Vice Mayor Martinez, and City Manager Ricardo Reyes] returned to the council chambers following the voting of this item.

AYES: Council Member(s): Martiz, Sanabria, and Mayor Flores

NOES: Council Member(s): None

ABSTAIN: Council Member(s): Macias and Vice Mayor Martinez

DEPARTMENTAL REPORTS

Parks and Recreation: Remind High School seniors to apply for Scholarships. We will also have a ribbon cutting event on Wednesday, May 7th, 2025 @12pm.

Communications: Art Walk this upcoming Sunday from 12:30pm-6pm. Hopefully we can have an extraordinary time.

Chief: Happy Mother's Day to all the moms out there. And to all the single fathers.

Public Works: He will bring back the Slauson Project in the next council meeting.

WRITTEN COMMUNICATIONS

None.

COUNCIL COMMUNICATIONS

Councilmember Martiz: Congratulate City and Sergio for Art Walk. Coming back this is an important space for our families. She took notes on how to improve that she will send over to the City Manager. She looks forward to the future masterplan for Pacific Boulevard. How can we invite families without having to find parking. She also attended the Bell Open's Street event. Next year we should coordinate so that we can connect the event with the City's Bell Open Streets event. We should start collaborating with our neighbors as well. It was very fun and special seeing these events because growing up here we didn't have these events. She got a message from a resident on how important it was to her to have this event. We can help a neighbor with these events. Thank you to everyone who went to open the streets.

Councilmember Macias: Thank you to staff for their work at the Art Walk and she was glad to see the community out there and engage with the business. Community has full access to the businesses. There is work we can do to improve it. Earlier the mayor apologized for her. She has been here 12 years. For her it is not about the power, it is about working with the community. She gets frustrated hearing that the projects weren't a success. She knows that her phone was touched by the mayor. She recorded for her notes since the live stream is not working. She doesn't record closed sessions. She recorded now because live stream is not working. For the record, she does not have an attorney on retainer for the DA investigation. Whatever happens she is not spending one dime of the city. If she needs to defend herself she will spend it herself. If at some point she needs an attorney it will not come from the City. She will put herself in debt if it means covering her legal fees. The cost will come from her. She came here to do a service and she has done it for 12 years. The moment she is not wanted here the community will vote her out. She doesn't want to spend any money from community, other than the stipend she receives as a councilmember.

Councilmember Sanabria: Thank you to staff for the art walk. He was unable to be there for the art walk because his job required him to travel for his work. For him, it is

very hard being up on council right now. He takes his job very seriously. He didn't do it for the money. He does it for community service. One of the most important responsibilities to invoke trust on this community. When a member of this body does not follow the procedures it is not a minor misstep but serial breach that undermines the integrity of this council. That concern is only compounded when a member of this council is constantly on their phones. It brings concerns that there are external factors influencing their decisions. In Huntington Park the community has long had concerns about how contracts are awarded. This behavior only deepens public skepticism. There is no justification for recording this body without their knowledge. It is not just about what the law says, but rather what the morals are. If we want the community to think decisions based on ethics and merits it starts with taking these roles serious. He is now part of the majority who is not actively being investigated. There was an LA Times article that calls out a member of this body being called out to receive money from vendors for themselves and their campaigns. It is hard to do this job when individuals lack integrity and professionalism. He is tired of having to fix these issues. It's 10:10 he should be at home with his son, but he is still here. And he will continue to be here fighting for this community.

Vice Mayor Martinez: Thank you to everyone who came here tonight and be part of the Civic process. Thank you to the staff for allowing us to be here safe. And thank you to those who came out to the Art Walk and the Community Clean Up beforehand. He knows we are dealing with some dark issues at the moment but he guarantees that he trusts the process and investigation. At the end we will see the truth and take the city forward in a positive direction. Wished everyone a goodnight.

Mayor Flores: Thank colleagues. Councilmember Martiz, Councilmember Sanabria, and Vice Mayor Martinez. The political courage that you guys have about leading the city in the right direction. In the face all the political backlash threats, and character assassinations and all the pushback that comes with it. To the directors who are coming on board and those have been here a while, you guys have a front row seat of a metamorphosis that is taking place within the city. We can all sit up here and convince the audience. However, you guys have seen what is occurring and what has occurred in the past. Individuals who are here to take advantage of the city, and make their friends rich. Thank you to the businesses who came out tonight to address their concerns. We will listen to you when you come out here. Take that back to the community. It's a new day in Huntington Park; Huntington Park is open for business and is here to support small businesses and residents. Regardless of how many text messages and emails are sent out by some individuals who thought they wouldn't be held accountable. They need to prepare themselves because any day now justice will be coming. Have a good night!

ADJOURNMENT

MOTION: Mayor Flores adjourned the meeting of Monday, May 5, 2025 @10:15pm. The next Huntington Park City Council meeting to be held on Monday, May 19, 2025, at 6:00 p.m.

Respectfully submitted



Eduardo Sarmiento, City Clerk

ITEM 2

List of Funds - City of Huntington Park

FUND	DESCRIPTION	FUND	DESCRIPTION
111	General Fund	230	Homeland Security Fund
112	Waste Collection/Disposal	231	Parking System Fund
114	Spec Events Contributions	232	Art in Public Places Fund
115	General Fund Reserve	233	Bullet Proof Vest Grant
116	Retirement Fund	234	Congressional Earmark
120	Special Revenue DNA ID	235	Federal Street Improvmnt
121	Special Revnu Welfare Inm	236	HUD Economic Empowerment
122	Prevention Intervention	237	Community Planning
123	Board of Corrections LEAD	238	Air Pollution Grant
124	Auto Theft Prevention	239	Federal CDBG Fund
150	Emergency Preparedness	240	HUD EZ/EC Soc Sec Block
151	Economic Development	241	CalHome
152	Greenway Linear Park Proj	242	HUD Home Program
200	LACTMA TOD	243	HUD 108 B03MC060566
201	Environmental Justice	244	HUD EDI Grant
202	CFP Crosswalks	245	EPA Brownfield
203	ATP Randolph Rail-Trail	246	LBPHCP-Lead Base
204	SR2S Middleton Safe Route	247	Neighborhood Stabilization
205	CFP Pacific Blvd	248	Homelessness Prevention
206	CFP I Park Pay Station	249	DEPT OF TOXIC SUBSTANCES
207	CFP Signal Synchronizatio	250	DTSC Grant
208	CMAQ Metro Rapid	251	Land & Water Conservation
209	CFP City Street Resurfac	252	ABC
210	Measure M	253	DEBT SERVICE FUND
211	Road Maint & Rehab SB1	257	CDC Merged Project Fund
212	P & R Grants	258	CDC Merged Debt Service
213	Park Facilities	259	CDC Low/Mod Income Housin
214	Recreation Field Charter	262	CDC Neighbor Preservn Cap
215	Trees for A Better Enviro	263	CDC Neighbor Presrvn Debt
216	Employees Retirement Fund	264	CDC Nghbr Prsrvn Low/Mod
217	OPEB	267	CDC Sta Fe Redev Project
218	PARS	268	CDC Sta Fe Debt Service
219	Sales Tax-Transit Fund A	269	CDC Sta Fe Low/Mod Income
220	Sales Tax-Transit C	270	Successor Agency Merge
221	State Gasoline Tax Fund	271	Successor Agency Merg Prj
222	Measure R	272	Successor Agency Low Mod
223	Local Origin Program Fund	273	Successor Agency NHP
224	Office of Traffc & Safety	274	Successor Agency NHP Prj
225	Cal Cops Fund	275	Successor Agency
226	Air Quality Improv Trust	276	SUCCESSOR AGENCY-GF
227	Offc of Criminal Justice	283	Sewer Maintenance Fund
228	State Dept. of Justice	285	Solid Waste Mgmt Fund
229	Police Forfeiture Fund	286	Illegal Disposal Abatemnt

FUND	DESCRIPTION
287	Solid Waste Recycle Grant
288	COMPBC
293	PUBLIC FIN. AUTHOR.L/T DT
299	CDC Special Revenue Fund
322	STIP Transportation Fund
334	Ped/Bike Path Fund
335	Energy Efficient Grant
345	Rails To Trails Randolph
346	Bike Lane State Street
347	SRTS Middleton Elementary
348	Pacific Blvd Ped Improve
349	Capital Improvement Fund
475	HP PUBLIC FINANCE AUTHOR
533	Business Improv Dist Fund
535	Strt Lght & Lndscp Assess
681	Water Department Fund
741	Fleet Maintenance
742	Information Technology
745	Self Insurance
746	Employee Benefit Fund
748	Veh & Equip Replacement
779	Deferred Comp. Trust Fund
800	Pooled Cash
801	Pooled Cash Fund
802	Pooled Interest
993	Public Fin Authority LTD
994	General Fixed Assets Acct
995	General LTD Account Grp
996	General Long Term Debt
997	CDC Gnrl LTD Account Grp
998	Reserve Template Fund
999	Pooled Cash/Template

City of Huntington Park
Demand Register
May 19, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION TOTAL
A+ SMOG & AUTO REPAIR, INC.	36432	111-7010-421.43-20	PD UNIT 978 REPAIRS	75.00
A+ SMOG & AUTO REPAIR, INC. Total				75.00
AARON CRUZ	5517	111-6060-466.33-20	FOLKLORICO CLASSES	160.00
	5518	111-6060-466.33-20	FOLKLORICO CLASSES	192.00
	5519	111-6060-466.33-20	FOLKLORICO CLASSES	160.00
AARON CRUZ Total				512.00
AIRESPRING INC.	196094837	787-8950-421.74-10	INTERNET SERVICES MAY 25	1,129.51
AIRESPRING INC. Total				1,129.51
AK TREADMILL REPAIR SPECIALIST, INC	30146	111-6010-451.56-41	FITNESS CENTER MAINTENANCE	370.00
AK TREADMILL REPAIR SPECIALIST, INC Total				370.00
ALADDIN LOCK & KEY SERVICE	35061	111-7010-421.43-20	KEYS FOR PD UNITS	164.82
ALADDIN LOCK & KEY SERVICE Total				164.82
ALL AMERICAN ASPHALT	210418	787-8913-499.76-06	SLAUSON CONGESTION RELIEF	1,400,073.58
ALL AMERICAN ASPHALT Total				1,400,073.58
ALL CITY MANAGEMENT SERVICES, INC	100411	111-9010-413.56-41	SCHOOL CROSSING GUARD	12,395.61
	100825	111-9010-413.56-41	SCHOOL CROSSING GUARD	5,469.12
ALL CITY MANAGEMENT SERVICES, INC Total				17,864.73
AMAZON.COM SERVICES, INC.	11F9-FVVQ-W6N1	111-7010-421.61-20	PD SUPPLIES	1,168.30
	16VV-KGQ3-3GRH	111-0110-411.61-19	CITY COUNCIL SUPPLIES	148.57
		111-0110-411.61-21	CITY COUNCIL SUPPLIES	148.57
	19P3-MCXX-WTYM	111-3010-415.61-20	FINANCE OFFICE SUPPLIES	29.76
	1K4C-HP6P-FHC4	111-3010-415.61-20	CREDIT	(24.03)
	1R7W-NNKY-WWDW	111-0110-411.61-27	CITY COUNCIL SUPPLIES	105.98
	1WND-XVF9-WPWQ	111-0210-413.61-20	ADMINISTRATION SUPPLIES	25.13
AMAZON.COM SERVICES, INC. Total				1,602.28
AMRO AHMED	20847	285-0000-228.75-00	PERMIT REFUND	7,440.00
AMRO AHMED Total				7,440.00
ARDON WELDING INC.	1242	111-8020-431.43-10	PW YARD REPAIRS	450.00
ARDON WELDING INC. Total				450.00
ART SPACE HP INC	42125	111-0310-466.55-57	ART WALK MATERIALS	650.00

City of Huntington Park
Demand Register
May 19, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION TOTAL
ART SPACE HP INC Total				650.00
ASCAP	200012107579	111-6020-451.56-41	MUSIC LICENSE	924.22
ASCAP Total				924.22
AT&T	4082025	742-9010-410.56-41	911 CPE SERVICES	45,501.38
	23363871	111-9010-419.53-10	MONTHLY SERVICE	395.42
AT&T Total				45,896.80
AT&T MOBILITY	287304738513APR	111-9010-419.53-10	PD WIRELESS PHONES	7,122.17
AT&T MOBILITY Total				7,122.17
AUTO ZONE	4075383378	111-7010-421.43-20	PD UNIT 957 REPAIRS	288.38
	4075383380	741-8060-431.43-20	PW UNIT 186 PARTS	451.46
	4075392900	111-7010-421.43-20	PD UNIT 1003 REPAIRS	292.79
	4075394005	741-8060-431.43-20	PW UNIT 186 PARTS	411.96
	4075399085	741-8060-431.43-20	PW UNIT 186 PARTS	268.65
AUTO ZONE Total				1,713.24
AZTECA SIGNS	7531	221-8012-429.61-20	PW DECAL REPAIRS	126.21
	7532	221-8012-429.61-20	PW DECAL REPAIRS	54.88
AZTECA SIGNS Total				181.09
BELL'S GLASS SHOP	28745	111-8022-419.43-10	REPLACE DAMAGED GLASS	226.12
	28751	111-8023-451.43-10	REPLACE EXTERIOR GLAZING	75.00
	28752	111-8022-419.43-10	REPLACE DAMAGED GLASS	587.52
	28753	111-8022-419.43-10	REPLACE DAMAGED GLASS	700.00
BELL'S GLASS SHOP Total				1,588.64
BIGLEAF NETWORKS, INC	INV122503	742-9010-419.74-09	MONTHLY SERVICE MAY 2025	749.00
BIGLEAF NETWORKS, INC Total				749.00
BJ PARTY SUPPLIES LLC	63976	111-0310-466.55-57	EVENT RENTALS	4,181.00
BJ PARTY SUPPLIES LLC Total				4,181.00
BOB BARKER COMPANY INC.	INV2127769	111-7010-421.61-20	PD SUPPLIES	347.54
BOB BARKER COMPANY INC. Total				347.54
BRADY INDUSTRIES OF CALIFORNIA LLC	9997969	111-8020-431.43-10	PW SUPPLIES	163.64
BRADY INDUSTRIES OF CALIFORNIA LLC Total				163.64

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BRINK'S INCORPORATED	7487086	111-9010-419.33-10	APRIL 2025 SERVICES	324.16
BRINK'S INCORPORATED Total				324.16
CACEO	200034118	111-5055-419.56-41	APPLICATION FEE	210.00
CACEO Total				210.00
CALIFORNIA STREET LIGHTING	1329	221-8014-429.74-10	STEEL POLE REPLACEMENT	3,550.00
CALIFORNIA STREET LIGHTING Total				3,550.00
CALPRIVATE BANK	8301	111-5010-419.56-41	HOMELESS COUNT VOLUNTEER TREATS	26.23
	15001	111-0110-411.66-05	COUNCIL MEETING DRINKS	21.14
	17830	111-0110-411.66-05	MAYOR OUTGOING FLOWERS	35.26
	19034	111-5010-419.56-41	HOMELESS COUNT VOLUNTEER TREATS	126.00
	19085	111-0110-411.66-05	CLEAN UP EVENT COFFEE	44.00
	19217	111-0110-411.66-05	CLEAN UP EVENT TREATS	117.13
	19231	111-0110-411.66-05	CITY COUNCIL SUPPLIES	15.99
	46548	111-3010-415.61-20	FINANCE STAFF LUNCH	54.90
	270231	111-0110-411.66-05	COUNCIL MEETING MEALS	207.93
	2172025	111-3010-415.59-15	CSFMO CONFERENCE TAXI	44.85
	2182025	111-0110-411.66-05	COUNCIL MEETING MEALS	236.43
	2212025	111-3010-415.59-15	CSFMO CONFERENCE TAXI	44.85
	3132025	111-9010-419.61-20	BACKUP INTERNET FEE	70.00
	83217003	111-7010-421.74-10	911 ETHERNET CABLES	44.96
	4509685401	111-0110-411.58-19	HOTEL STAY DEPOSIT	312.48
	MZA47BD4	111-3010-415.59-15	APPLE BUSINESS MANAGER	194.64
CALPRIVATE BANK Total				1,596.79
CANNON CORPORATION	91847	113-8040-432.76-11	WATER MASTER PLAN & STUDY	7,625.40
	91849	681-8030-461.43-30	WATER ENGINEERING	272.00
CANNON CORPORATION Total				7,897.40
CENTRAL FORD	58118	111-7010-421.43-20	PD UNIT 978 PARTS	737.99
	58170	111-7010-421.43-20	PD UNIT 978 PARTS	176.11
	58175	111-7010-421.43-20	PD UNIT 918 REPAIRS	127.08
	58421	111-7010-421.43-20	STOCK SUPPLY	264.91
CENTRAL FORD Total				1,306.09
CENTRAL SQUARE TECHNOLOGIES LLC	436787	742-9010-419.74-09	MAINTENANCE: 10124-93025	15,630.17
CENTRAL SQUARE TECHNOLOGIES LLC Total				15,630.17

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CHAMPION CJD	725776	111-7010-421.43-20	PD UNIT 957 PARTS	240.25
CHAMPION CJD Total				240.25
CHARTER COMMUNICATIONS	138445701042125	111-9010-419.53-10	MONTHLY SERVICE	419.96
CHARTER COMMUNICATIONS Total				419.96
CINTAS CORPORATION NO 3	4228692672	741-8060-431.56-41	UNIFORM DRY CLEANING	491.53
	4229463921	741-8060-431.56-41	UNIFORM DRY CLEANING	491.53
CINTAS CORPORATION NO 3 Total				983.06
COMMLINE INC	INV-0030598	111-7010-421.73-11	PD UNIT 1003 REPAIRS	11,987.37
COMMLINE INC Total				11,987.37
CONCENTRA MEDICAL CENTERS	86586865	111-2030-413.56-41	NEW HIRE PHYSICAL	567.00
CONCENTRA MEDICAL CENTERS Total				567.00
CROWN CASTLE FIBER LLC	1846171	787-8915-499.56-41	INTERNET SERVICES MAY 25	16,200.00
CROWN CASTLE FIBER LLC Total				16,200.00
CUAUHTEMOC CIBRIAN	22261-22524	681-0000-228.70-00	UTILITY REFUND	195.67
CUAUHTEMOC CIBRIAN Total				195.67
DAILY JOURNAL CORPORATION	B3913018	111-1010-411.54-00	2025-29 ANALYSIS	495.00
DAILY JOURNAL CORPORATION Total				495.00
DANIELS TIRE SERVICE	229001227	741-8060-431.43-20	STOCK SUPPLY	528.56
	229001318	741-8060-431.43-20	PW UNIT 197 PARTS	533.35
	229001412	111-7010-421.43-20	PD UNIT 995 TIRES	335.79
DANIELS TIRE SERVICE Total				1,397.70
DAVID CEJA	4212025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	228.20
DAVID CEJA Total				228.20
DAY WIRELESS SYSTEMS	INV868639	111-7010-421.74-10	SERVICE FOR RADIO ISSUES	1,145.00
DAY WIRELESS SYSTEMS Total				1,145.00
DOOLEY ENTERPRISES, INC.	69899	111-7010-421.61-20	PD SUPPLIES	15,892.59
DOOLEY ENTERPRISES, INC. Total				15,892.59

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DUNN EDWARDS CORPORATION	2009A42700	111-8095-431.61-50	GRAFFITI REMOVAL PAINT	939.18
	2009A45628	111-8095-431.61-50	GRAFFITI REMOVAL PAINT	533.70
	2009A46522	111-8095-431.61-50	GRAFFITI REMOVAL PAINT	947.76
	2009A46546	111-8095-431.61-50	GRAFFITI REMOVAL PAINT	947.76
DUNN EDWARDS CORPORATION Total				3,368.40
ERIK ARELLANO	6	111-0310-466.55-57	4TH ANNUAL ART WALK CONTENT	950.00
ERIK ARELLANO Total				950.00
ESTELA RAMIREZ	5515	111-6060-466.33-20	AEROBIC BODY TONING	476.00
ESTELA RAMIREZ Total				476.00
EVELYN REYES	5012025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	74.20
EVELYN REYES Total				74.20
EXPRESS TRANSPORTATION SERVICES LLC	DAR04302025	219-8085-431.56-45	DIAL A RIDE MAY 2025	74,443.41
	HPE04302025	111-0000-362.20-15	FIXED BUS ROUTE APR 25	(2,500.00)
		219-0000-340.30-00	FIXED BUS ROUTE APR 25	(1,388.00)
		220-8085-431.56-43	FIXED BUS ROUTE APR 25	57,420.00
		222-8010-431.56-43	FIXED BUS ROUTE APR 25	57,420.00
EXPRESS TRANSPORTATION SERVICES LLC Total				185,395.41
F.S.O.C. LLC	2219	111-7010-421.61-70	PD SUPPLIES	8,008.90
F.S.O.C. LLC Total				8,008.90
FERGUSON ENTERPRISES INC	5350751	111-8024-421.43-10	MATERIALS FOR REPAIRS	31.83
FERGUSON ENTERPRISES INC Total				31.83
FIRST SECURITY FINANCE INC	HP-CA-2007-1-MA	275-9741-465.80-30	WATER & SEWAGE BOND PAYMENT	12,356.68
FIRST SECURITY FINANCE INC Total				12,356.68
FUN EXPRESS, LLC	73651541101	111-6010-466.55-57	EVENT SUPPLIES	514.27
FUN EXPRESS, LLC Total				514.27
GEO FORWARD, INC	4078ESA2-2025(2	111-0220-411.32-70	LEGAL SERVICES	5,375.00
GEO FORWARD, INC Total				5,375.00
GEORGE CHEVROLET	191012CVW	741-8060-431.43-20	PW UNIT 186 PARTS	96.58
	191016CVW	741-8060-431.43-20	PW UNIT 186 PARTS	230.31
	191168CVW	741-8060-431.43-20	PW UNIT 186 PARTS	475.29

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GEORGE CHEVROLET	191169CVW	741-8060-431.43-20	PW UNIT 186 PARTS	35.34
GEORGE CHEVROLET Total				837.52
GEORGE PAPPAS	25151-25276	681-0000-228.70-00	UTILITY REFUND	698.03
	25153-25284	681-0000-228.70-00	UTILITY REFUND	647.53
GEORGE PAPPAS Total				1,345.56
GLADWELL GOVERNMENTAL SERVICES, INC	5682	111-1010-411.56-41	RETENTION LEGAL REVIEW	600.00
GLADWELL GOVERNMENTAL SERVICES, INC Total				600.00
GRAINGER	9421717340	741-8060-431.43-20	PW UNIT 195 SUPPLIES	2,869.43
	9481322692	741-8060-431.43-20	MATERIALS FOR REPAIRS	118.92
	9485705306	741-8060-431.43-20	FLEET SUPPLIES	6.64
	9485922711	741-8060-431.43-20	FLEET SUPPLIES	119.17
	9486636146	741-8060-431.43-20	FLEET SUPPLIES	386.21
	9490239135	741-8060-431.43-20	PW SUPPLIES	388.72
	9490511087	741-8060-431.43-20	FLEET SUPPLIES	45.05
GRAINGER Total				3,934.14
GREEN GIANT LANDSCAPE INC.	1200-03	239-5210-463.73-05	PROJECT 313 SERVICES	292,915.88
GREEN GIANT LANDSCAPE INC. Total				292,915.88
HASA, INC.	1023218	681-8030-461.41-00	SODIUM HYPOCHLORITE 18	452.10
	1026071	681-8030-461.41-00	SODIUM HYPOCHLORITE 15	299.43
	1026073	681-8030-461.41-00	SODIUM HYPOCHLORITE 18	452.10
	1030628	681-8030-461.41-00	SODIUM HYPOCHLORITE 18	453.09
	1030629	681-8030-461.41-00	SODIUM HYPOCHLORITE 15	345.10
HASA, INC. Total				2,001.82
HASSAN SALEH	4212025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	5.74
HASSAN SALEH Total				5.74
HEALTH AND HUMAN RESOURCE CENTER	E0344224	681-8030-461.41-00	EMPLOYEE ASSISTANCE PROGRAM JUNE 2025	267.30
HEALTH AND HUMAN RESOURCE CENTER Total				267.30
HILTI, INC.	4624228858	111-8010-431.74-10	TOOLS FOR STREET REPAIR	944.83
	4624381923	535-8016-431.74-10	STREET LIGHT REPAIRS	1,700.12
HILTI, INC. Total				2,644.95
HINDERLITER DE LLAMAS & ASSOCIATES	SIN049948	111-9010-419.56-41	CONTRACT SERVICES APR-JUN	8,390.54

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HINDERLITER DE LLAMAS & ASSOCIATES Total				8,390.54
HOME DEPOT - PUBLIC WORKS	H1002-452147	111-8024-421.43-10	CEILING PANELS	4,943.19
HOME DEPOT - PUBLIC WORKS Total				4,943.19
IBE DIGITAL	479560	111-9010-419.44-10	CONTRACT OVERAGE	3,479.64
IBE DIGITAL Total				3,479.64
IDEAL LIGHTING	125998	111-8022-419.43-10	FIXTURES FOR CITY HALL	440.78
IDEAL LIGHTING Total				440.78
INFRASTRUCTURE ARCHITECTS INC	588	787-8936-499.56-41	PROJECT 3000.01 ASR1	15,450.00
	591	787-8936-499.56-41	PROJECT 3000.01 ASR1	15,450.00
INFRASTRUCTURE ARCHITECTS INC Total				30,900.00
JCL TRAFFIC	128872	221-8012-429.61-20	RESERVED SIGNS	168.73
JCL TRAFFIC Total				168.73
JEFF JONES	3122025	111-3010-415.59-15	MILEAGE REIMBURSEMENT	27.16
	3202025	111-3010-415.59-15	MILEAGE REIMBURSEMENT	26.88
	4022025	111-3010-415.59-15	MILEAGE REIMBURSEMENT	9.24
	4222025	111-3010-415.59-15	CONFERENCE TAXI REIMBURSEMENT	96.27
			MILEAGE REIMBURSEMENT	21.84
			PER DIEM REIMBURSEMENT	92.00
	4232025	111-3010-415.59-15	PER DIEM REIMBURSEMENT	92.00
	4242025	111-3010-415.59-15	PER DIEM REIMBURSEMENT	92.00
	4252025	111-3010-415.59-15	PER DIEM REIMBURSEMENT	69.00
JEFF JONES Total				526.39
JERRY'S AUTO BODY, INC.	33370	111-7010-421.43-20	PD UNIT 977 REPAIRS	1,536.50
	33379	111-7010-421.43-20	PD UNIT 1004 REPAIRS	1,842.03
	33465	111-7010-421.43-20	PD UNIT 991 REPAIRS	9,957.56
	33481	111-7010-421.43-20	PD UNIT 993 REPAIRS	425.00
JERRY'S AUTO BODY, INC. Total				13,761.09
JUAN M. PEREZ	24195-10124	681-0000-228.70-00	UTILITY REFUND	966.71
JUAN M. PEREZ Total				966.71
JUAN PORRAS	5012025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	72.24
JUAN PORRAS Total				72.24

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KAFCO SALES CO.	428643	111-8010-431.74-10	SAFETY EQUIPMENT	320.45
KAFCO SALES CO. Total				320.45
KIMBALL MIDWEST	103304965	741-8060-431.43-20	FLEET SUPPLIES	574.05
	103318445	741-8060-431.43-20	FLEET SUPPLIES	533.30
	103323318	741-8060-431.43-20	FLEET SUPPLIES	570.00
KIMBALL MIDWEST Total				1,677.35
LADAYU CONSULTING GROUP	16	787-8913-499.76-06	MARCH 2025 SERVICES	18,312.50
LADAYU CONSULTING GROUP Total				18,312.50
LB JOHNSON HARDWARE CO.	137205	111-8022-419.43-10	MATERIALS FOR REPAIRS	25.23
	137283	111-8024-421.43-10	MATERIALS FOR REPAIRS	168.87
LB JOHNSON HARDWARE CO. Total				194.10
LIEBERT CASSIDY WHITMORE	291391	111-0220-411.32-70	LEGAL SERVICES	748.00
	291392	111-0220-411.32-70	LEGAL SERVICES	427.00
	291393	111-0220-411.32-70	LEGAL SERVICES	497.00
	291394	111-0220-411.32-70	LEGAL SERVICES	176.00
	291395	111-0220-411.32-70	LEGAL SERVICES	2,156.50
	291396	111-0220-411.32-70	LEGAL SERVICES	803.00
	291397	111-0220-411.32-70	LEGAL SERVICES	179.00
LIEBERT CASSIDY WHITMORE Total				4,986.50
LINDE GAS & EQUIPMENT INC.	49267060	741-8060-431.43-20	FLEET SUPPLIES	127.20
LINDE GAS & EQUIPMENT INC. Total				127.20
LONG BEACH BMW	53087	111-7010-421.43-20	PD MOTORCYCLE REPAIRS	947.99
LONG BEACH BMW Total				947.99
LUXURY AUTO BODY	PW6079	741-8060-431.43-20	PW UNIT 353 REPAIRS	600.00
LUXURY AUTO BODY Total				600.00
MARIO MARTINEZ	4212025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	179.90
MARIO MARTINEZ Total				179.90
MARLIN LEASING CORPORATION	40451880	111-8020-431.43-10	XEROX LEASE PAYMENT	120.38
		285-8050-432.43-05	XEROX LEASE PAYMENT	120.38
		681-8030-461.43-05	XEROX LEASE PAYMENT	120.39

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MARLIN LEASING CORPORATION Total				361.15
MATTHEW RINCON	4212025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	109.90
MATTHEW RINCON Total				109.90
MERRIMAC ENERGY GROUP	2239116	741-8060-431.62-30	FUEL FOR DEPT VEHICLES	23,825.88
MERRIMAC ENERGY GROUP Total				23,825.88
MIGUEL R. ARDON VILLATORO	2025-077	111-7010-421.73-10	PD FACILITY REPAIRS	15,455.00
MIGUEL R. ARDON VILLATORO Total				15,455.00
MIGUEL SANCHEZ	4212025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	36.68
MIGUEL SANCHEZ Total				36.68
MUNICIPAL WASTE SOLUTIONS INC	145	285-8050-432.56-41	BILLING FEB-MAR 2025	14,410.00
MUNICIPAL WASTE SOLUTIONS INC Total				14,410.00
MYERS AND SONS HI-WAY SAFETY, INC	170378	787-8913-499.76-06	STREET SIGNS	3,938.44
MYERS AND SONS HI-WAY SAFETY, INC Total				3,938.44
NACHO'S LOCK & KEY SERVICE LLC	20214	111-7010-421.73-10	PD LOBBY DOOR REPAIRS	970.00
	20266	111-7010-421.73-10	PD IT DOOR REPAIRS	920.00
NACHO'S LOCK & KEY SERVICE LLC Total				1,890.00
NATIONAL READY MIXED CONCRETE CO.	937594	221-8010-431.61-21	CONCRETE MIX	1,673.92
NATIONAL READY MIXED CONCRETE CO. Total				1,673.92
NATIONWIDE ENVIRONMENTAL SERVICES	34696	220-8070-431.56-41	APRIL 2025 SERVICES	22,077.53
NATIONWIDE ENVIRONMENTAL SERVICES Total				22,077.53
NAYDELIN PENALOZA	2000053.002	111-0000-228.20-00	DEPOSIT REFUND	500.00
NAYDELIN PENALOZA Total				500.00
NICHOLS CONSULTING ENGINEERS, CHTD	966053011	787-8916-499.76-12	STREET ENHANCEMENT APRIL 2025	1,155.00
NICHOLS CONSULTING ENGINEERS, CHTD Total				1,155.00
NORTHERN CONSULTING ACTUARIES INC.	HNP-2024-12	111-9010-413.56-41	FYE 2024 GASB 75 REPORT	8,200.00
NORTHERN CONSULTING ACTUARIES INC. Total				8,200.00
OC RAW, INC.	6307	111-7010-421.61-20	K9 DOG FOOD	1,050.56

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OC RAW, INC. Total				1,050.56
OEM AUTO PAINT SUPPLIES	162017	111-8024-421.43-10	PARK BUILDING SUPPLIES	389.15
	164138	111-8023-451.43-10	PARK BUILDING SUPPLIES	800.55
OEM AUTO PAINT SUPPLIES Total				1,189.70
OK PRINTING DESIGN & DIGITAL PRINT	4005	221-8012-429.61-20	NO PARKING SIGNS	1,762.49
	4010	111-7010-421.61-20	DEPARTMENT ENVELOPS	394.49
OK PRINTING DESIGN & DIGITAL PRINT Total				2,156.98
O'REILLY AUTO PARTS	2959-251459	741-8060-431.43-20	FLEET SUPPLIES	52.71
	2959-253071	111-7010-421.43-20	PD UNIT 977 REPAIRS	149.82
	2959-253072	111-7010-421.43-20	PD UNIT 978 REPAIRS	203.43
	2959-253073	111-7010-421.43-20	PD UNIT 977 REPAIRS	210.08
	2959-253074	219-8085-431.43-21	SHUTTLE 008 SUPPLIES	346.15
	2959-253124	111-7010-421.43-20	PD UNIT 984 REPAIRS	431.02
	2959-253357	111-7010-421.43-20	CREDIT	(210.08)
	2959-254742	741-8060-431.43-20	STOCK SUPPLIES	171.16
O'REILLY AUTO PARTS Total				1,354.29
PARKINK	30077	239-5210-463.57-60	AFTERSCHOOL SUPPLIES	651.42
PARKINK Total				651.42
PEERLESS MATERIALS COMPANY	113251	111-8022-419.43-10	CITY HALL SUPPLIES	391.21
PEERLESS MATERIALS COMPANY Total				391.21
PROFORMA	BR54001795A	111-3010-415.61-20	FINANCE ENVELOPES	1,954.31
PROFORMA Total				1,954.31
PSYCHOLOGICAL CONSULTING ASSOC, INC	900595	111-7010-421.56-41	PD COUNSELING	606.00
PSYCHOLOGICAL CONSULTING ASSOC, INC Total				606.00
PURCHASE POWER	4112025	111-9010-419.53-20	POSTAGE FEES	457.66
PURCHASE POWER Total				457.66
QUALITY CODE PUBLISHING LLC	GC00130142	111-1010-411.56-41	ANNUAL MAINTENANCE	1,245.00
QUALITY CODE PUBLISHING LLC Total				1,245.00
R & A TANK TECHNOLOGIES LLC	0408-0448	741-8060-431.43-20	MONTHLY INSPECTION APRIL 2025	175.00
R & A TANK TECHNOLOGIES LLC Total				175.00

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REDEFINE CONSTRUCTION LLC	INV0006	111-7010-421.73-10	STAIRWAY ENCLOSURE	1,940.00
REDEFINE CONSTRUCTION LLC Total				1,940.00
RIO HONDO COLLEGE	S25-116-ZHPK	111-7010-421.59-10	PD TRAINING	50.00
	S25-142-ZHPK	111-7010-421.59-10	PD TRAINING	2,579.50
	S25-154-ZHPK	111-7010-421.59-10	PD TRAINING	178.00
	S25-162-ZHPK	111-7010-421.59-10	PD TRAINING	89.00
RIO HONDO COLLEGE Total				2,896.50
RIVERO FAMILY TRUST	25593-1540	681-0000-228.70-00	UTILITY REFUND	95.36
RIVERO FAMILY TRUST Total				95.36
ROADLINE PRODUCTS INC	21172	221-8012-429.61-20	RED PAINT FOR CITY CURBS	4,283.60
ROADLINE PRODUCTS INC Total				4,283.60
ROBERT HALF INC	64940522	111-3010-415.56-41	LABOR INVOICE	3,431.88
ROBERT HALF INC Total				3,431.88
ROSIE MC CORMACK	17403	681-0000-228.70-00	UTILITY REFUND	123.80
ROSIE MC CORMACK Total				123.80
SCHAEFFER MANUFACTURING COMPANY	LP2144-INV1	741-8060-431.43-20	SUPREME SYNTHETIC OIL	1,598.95
	LP2150-INV1	741-8060-431.43-20	ALL TRANS SUPREME OIL	2,157.59
SCHAEFFER MANUFACTURING COMPANY Total				3,756.54
SINATRA UNIFORM, INC	SU14855	111-7010-421.61-20	PD UNIFORMS	30.73
SINATRA UNIFORM, INC Total				30.73
SMART & FINAL	3192200016701	111-7010-421.61-20	PD SUPPLIES	19.66
SMART & FINAL Total				19.66
SNAP-ON INCORPORATED	ARV-64453050	741-8060-431.74-10	FLEET SUPPLIES	373.33
SNAP-ON INCORPORATED Total				373.33
SOUTH COAST AIR QUALITY MGMT DISTR.	4512318	741-8060-431.42-05	ANNUAL RENEWAL FEE	541.04
	4512411	741-8060-431.42-05	FY24-25 EMISSIONS	541.04
	4515272	741-8060-431.42-05	FY24-25 EMISSIONS	165.96
	4515668	741-8060-431.42-05	FY24-25 EMISSIONS	165.96
	4526584	111-8020-431.43-10	AQMD HOT SPOTS PROGRAM	167.47

City of Huntington Park
Demand Register
May 19, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION TOTAL
SOUTH COAST AIR QUALITY MGMT DISTR.	4529699	111-8023-451.56-41	AQMD HOT SPOTS PROGRAM	167.47
	4529825	681-8030-461.56-41	AQMD HOT SPOTS PROGRAM	167.47
	4530599	111-7024-421.56-41	AQMD HOT SPOTS PROGRAM	167.47
SOUTH COAST AIR QUALITY MGMT DISTR. Total				2,083.88
SOUTHERN CALIFORNIA EDISON	600000505218MAY	111-9010-419.62-10	ELECTRICAL SERVICE MAY 25	4,723.67
	700045219727MAY	111-9010-419.62-10	ELECTRICAL SERVICE MAY 25	8,265.30
	700131643996MAY	111-9010-419.62-10	ELECTRICAL SERVICE MAY 25	453.82
	700226975697MAY	111-9010-419.62-10	ELECTRICAL SERVICE MAY 25	70.86
	700375713073MAY	111-9010-419.62-10	ELECTRICAL SERVICE MAY 25	87.67
SOUTHERN CALIFORNIA EDISON Total				13,601.32
SOV SECURITY	914880	111-7010-421.73-10	PD SUPPLIES	2,090.19
	914881	111-7010-421.73-10	PD SUPPLIES	480.00
SOV SECURITY Total				2,570.19
STATE WATER RESOURCES CONTROL	R4-2025-0094	681-8030-461.42-05	ANNUAL REPORT SUBMISSION	2,768.00
STATE WATER RESOURCES CONTROL Total				2,768.00
STEPHANIE LUNA	4212025	111-7010-421.59-10	EMPLOYEE REIMBURSEMENT	36.68
STEPHANIE LUNA Total				36.68
TENNANT SALES AND SERVICE COMPANY	920313930	741-8060-431.43-20	SCRUBBER MACHINE REPAIRS	271.17
TENNANT SALES AND SERVICE COMPANY Total				271.17
THE HITT COMPANIES, INC	OE-140478	111-0110-411.61-29	NAME PLATE	58.28
	OE-140480	111-1010-411.54-00	ENGRAVING SERVICES	68.33
THE HITT COMPANIES, INC Total				126.61
THE JANKOVICH COMPANY, LLC	5488718	741-8060-431.62-30	GENERATOR RED DIESEL	526.42
	5488719	741-8060-431.62-30	GENERATOR RED DIESEL	460.62
	5488720	741-8060-431.62-30	GENERATOR RED DIESEL	767.70
THE JANKOVICH COMPANY, LLC Total				1,754.74
TMG STRATEGIES	2220	111-0310-413.56-41	APRIL 2025 SERVICES	7,500.00
TMG STRATEGIES Total				7,500.00
T-MOBILE USA	975955170APR	111-9010-419.53-10	MONTHLY SERVICE	1,730.48
	975956264MAR25	111-9010-419.53-10	MONTHLY SERVICE	404.56
T-MOBILE USA Total				2,135.04

City of Huntington Park
Demand Register
May 19, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION TOTAL
TOWN HALL STREAMS	16488	111-1010-411.56-41	MONTHLY TOWN HALL STREAMS	300.00
TOWN HALL STREAMS Total				300.00
TREEPEOPLE INC.	10	787-8928-499.56-41	URBAN FOREST JAN-MAR 25	42,789.41
TREEPEOPLE INC. Total				42,789.41
ULINE	191621506	111-6065-451.57-46	COMMUNITY CENTER SUPPLIES	282.25
	191674614	111-6065-451.57-46	COMMUNITY CENTER SUPPLIES	304.24
ULINE Total				586.49
URBAN RESTORATION GROUP US,INC.	47215	111-8095-431.61-50	GRAFFITI REMOVAL	864.68
URBAN RESTORATION GROUP US,INC. Total				864.68
VIGILANT SOLUTIONS, LLC	58224	111-7010-421.73-10	LPR SUBSCRIPTION PACKAGE	11,662.89
VIGILANT SOLUTIONS, LLC Total				11,662.89
VORTEX USA INC	62092	111-8023-451.61-20	SPLASH PAD CONTROLLER	11,278.65
VORTEX USA INC Total				11,278.65
VULCAN MATERIALS COMPANY	3307095	111-8010-431.61-20	HOT ASPHALT	132.91
	3307204	111-8010-431.61-20	HOT ASPHALT	219.50
	3328152	111-8010-431.61-20	HOT ASPHALT	134.12
	3330110	111-8010-431.61-20	HOT ASPHALT	219.50
VULCAN MATERIALS COMPANY Total				706.03
WEST COAST SAND AND GRAVEL, INC.	830723	221-8010-431.61-21	CONCRETE MIX	1,175.00
WEST COAST SAND AND GRAVEL, INC. Total				1,175.00
WESTERN EXTERMINATOR COMPANY	56581C	111-7024-421.56-41	PEST CONTROL MAINTENANCE	74.00
		111-8020-431.56-41	PEST CONTROL MAINTENANCE	75.15
		111-8022-419.56-41	PEST CONTROL MAINTENANCE	102.48
		111-8023-451.56-41	PEST CONTROL MAINTENANCE	408.65
		535-8090-452.56-60	PEST CONTROL MAINTENANCE	194.26
WESTERN EXTERMINATOR COMPANY Total				854.54
WHITTIER FERTILIZER CO.	423628	535-8090-452.74-10	LANDSCAPING SUPPLIES	834.28
WHITTIER FERTILIZER CO. Total				834.28
Grand Total				2,411,281.20

REGULAR AGENDA

ITEM 1



CITY OF HUNTINGTON PARK

Office of the City Attorney
City Council Agenda Report

May 19, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING LEGAL REPRESENTATION FOR FORMER COUNCILMEMBERS GRACIELA ORTIZ AND MARILYN SANABRIA RELATED TO THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S INVESTIGATION INTO THE AQUATIC CENTER PROJECT

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Adopt resolution to authorize legal representation reimbursement, not to exceed \$30,000 per individual, for former Councilmembers Graciela Ortiz and Marilyn Sanabria, in connection with the ongoing investigation by the Los Angeles County District Attorney's Office regarding the Aquatic Center Project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On February 26, 2025, the Los Angeles County District Attorney's Office executed multiple search warrants, including one at City Hall, in connection with its investigation into the City's Aquatic Center Project. The investigation—case name *Efren Martinez*—concerns the City's expenditure of more than \$14 million on a project that remains incomplete.

The City has previously authorized reimbursement for legal representation for Vice Mayor Martinez, Council Member Macias, and City Manager Reyes. The City is aware that former Councilmembers Graciela Ortiz and Marilyn Sanabria are also subjects in the same investigation.

CONSIDERATION OF AMENDMENT TO RESOLUTION AUTHORIZING LEGAL REPRESENTATION FOR FORMER COUNCILMEMBERS GRACIELA ORTIZ AND MARILYN SANABRIA RELATED TO THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S INVESTIGATION INTO THE AQUATIC CENTER PROJECT

Page 2 of 2

During their tenure, both former Councilmembers took part in City Council actions related to the approval of the project. These actions were carried out in their official capacity and within the scope of their duties as elected officials of the City.

The City Council is authorized to approve reimbursement for legal representation when public officials are involved in legal matters that arise from their official duties. If either individual is ultimately convicted or enters into a plea agreement in connection with this matter, they will be required to reimburse the City for the full amount of any legal expenses paid on their behalf.

LEGAL REQUIREMENT

No legal consideration needed.

FISCAL IMPACT/FINANCING

An additional amount not to exceed \$60,000 total (\$30,000 per individual) will be allocated from the City's General Fund. Funds will be drawn from Contractual Legal Services, Account No. 111-0220-411.3270, which currently has a balance of \$295,954.

CONCLUSION

Approval of this amendment will ensure consistent treatment of all individuals identified in the investigation and maintain the City's commitment to due process and fair representation for current and former officials.

Respectfully submitted,



ANDREW SAREGA
Interim City Attorney

ATTACHMENT(S)

1. Resolution to authorize legal representation reimbursement, not to exceed \$30,000 per individual, for former Councilmembers Graciela Ortiz and Marilyn Sanabria, in connection with the ongoing investigation by the Los Angeles County District Attorney's Office regarding the Aquatic Center Project

ATTACHMENT "A"

RESOLUTION NO. 2025-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK
AUTHORIZING REIMBURSEMENT OF LEGAL REPRESENTATION COSTS FOR FORMER
COUNCILMEMBERS GRACIELA ORTIZ AND MARILYN SANABRIA IN CONNECTION WITH
THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S "EFREN MARTINEZ"
INVESTIGATION INTO THE AQUATIC CENTER PROJECT**

WHEREAS, the City of Huntington Park approved construction of an aquatic center at Salt Lake Park in 2019; and

WHEREAS, the City expended over \$14 million for the construction of the aquatic center, which remains incomplete; and

WHEREAS, the Los Angeles County District Attorney's Office is investigating the matter under Case Name "Efren Martinez", involving potential misuse of public funds; and

WHEREAS, former Councilmembers Graciela Ortiz and Marilyn Sanabria have been identified as subjects in the investigation, in addition to current City officials previously authorized for representation; and

WHEREAS, both former Councilmembers were acting within the scope of their duties when participating in official City Council actions related to the project, and are entitled to a presumption of innocence.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntington Park as follows:

1. The City Council hereby authorizes reimbursement, not to exceed \$30,000 per individual, for legal representation costs incurred by former Councilmembers Graciela Ortiz and Marilyn Sanabria in connection with the District Attorney's "Efren Martinez" investigation into the Aquatic Center Project.
2. Should either individual be convicted or enter into a plea agreement for any offense arising from this investigation, they shall reimburse the City for the full amount of legal representation costs paid on their behalf.

APPROVED AND ADOPTED THIS ___ DAY OF MAY 2025.

Arturo Flores, Mayor

ATTEST:

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

Andrew Sarega, Interim City Attorney

DRAFT

CONTEMPORANEOUS NOTIFICATION — 1546.2(a)

Los Angeles County District Attorney's Office
Bureau of Investigation
211 West Temple Street, Suite 300
Los Angeles, CA 90012
DATE: February 26, 2025

NOTICE OF SEARCH WARRANT

Dear Huntington Park City Hall representative,

Electronic records were searched and seized from your / City computers, external storage drives and other electronic storage media as well as potential electronic communication records. These records were sought pursuant to a search warrant obtained by the Los Angeles County District Attorney, Bureau of Investigation, issued on February 20, 2025, by the Honorable Yvette Verastegui, Judge of the Los Angeles County Superior Court.

A copy of the warrant is attached that includes a description of the location to be searched and the records requested.

These records were requested pursuant to an ongoing criminal investigation Records concerning:

- Bribery, violation of California Penal Code 67 & 68.
- Misappropriation of Public Funds, violation of California Penal Code 424 (a).
- Conflict of Interest, violation of California Government Code 1090.
- Money Laundering, violation of California Penal Code 186.10
- Conspiracy, California Penal Code 182 (a)(1).

If you wish further information, you may contact:

Senior Investigator Matthew Dillier
Los Angeles County District Attorney, Bureau of Investigation
(213) 219-8848

*Note: Pursuant to Penal Code §1546.2(a) any government entity that executes a warrant that includes the production of or access to electronic communication device information shall serve upon, or deliver to by registered or first-class mail, electronic mail, or other means reasonably calculated to be effective, the identified targets of the warrant, a notice that informs the recipient that information about the recipient has been compelled or requested, and states with reasonable specificity the nature of the government investigation under which the information is sought. The notice shall include a copy of the warrant. **The notice shall be provided contemporaneously with the execution of a warrant.***

**STATE OF CALIFORNIA, COUNTY OF LOS ANGELES
SEARCH WARRANT AND AFFIDAVIT**

(AFFIDAVIT)


Senior Investigator Matthew Dillier, swears under penalty of perjury, that the facts expressed in the attached and incorporated Statement of Probable Cause, Affidavit, and Search Warrant are true and that based thereon your affiant has probable cause to believe and does believe that the property, and records described below are lawfully seizable pursuant to Penal Code Section 1524 et seq., as indicated below, and are now located at the locations set forth below. Wherefore, Affiant requests that this Search Warrant be issued.

NON-DISCLOSURE REQUESTED:
RETURN EXTENSION REQUESTED:
PC1546.2 DELAY OF NOTICE REQ:
GC 7923.615 SEALING REQUESTED:

☒ YES ☐ NO
☐ YES ☒ NO
☐ YES ☒ NO
☒ YES ☐ NO

EC 1040-1042 SEALING REQUESTED:
HOBBS SEALING REQUESTED:
NIGHT SEARCH REQUESTED:

☒ YES ☐ NO
☐ YES ☒ NO
☐ YES ☒ NO



(Signature of Affiant)

(SEARCH WARRANT)

THE PEOPLE OF THE STATE OF CALIFORNIA TO ANY PEACE OFFICER IN THE COUNTY OF LOS ANGELES: proof by affidavit, having been this day made before me by Senior Investigator Matthew Dillier, that there is probable cause to believe that the property or person described herein may be found at the location(s) set forth herein and that it is lawfully seizable pursuant to Penal Code Section 1524 et seq., as indicated below by "☑"(s), in that:

- ☒ property was stolen or embezzled;
- ☒ property or things were used as the means of committing a felony;
- ☒ property or things are in the possession of any person with the intent to use them as a means of committing a public offense, or in the possession of another to whom he or she may have delivered them for the purpose of concealing them or preventing their being discovered;
- ☒ property or things to be seized consist of any item or constitute any evidence that tends to show a felony has been committed, or tends to show that a particular person has committed a felony;
- ☐ property or things to be seized consist of evidence that tends to show that sexual exploitation of a child, in violation of Section 311.3, or possession of matter depicting sexual conduct of a person under the age of 18 years, in violation of Section 311.11, has occurred or is occurring;
- ☐ there is a warrant to arrest a person;
- ☐ a provider of electronic communication service or remote computing service has records or evidence, as specified in Section 1524.3, showing that property was stolen or embezzled constituting a misdemeanor, or that property or things are in the possession of any person with the intent to use them as a means of committing a misdemeanor public offense, or in the possession of another to whom he or she may have delivered them for the purpose of concealing them or preventing their discovery;
- ☐ property or things to be seized include an item or any evidence that tends to show a violation of Section 3700.5 of the Labor Code, or tends to show that a particular person has violated Section 3700.5 of the Labor Code;
- ☐ Will assist in locating an individual who has committed or is committing a felony [§1524(a)(12) Penal Code].

YOU ARE THEREFORE COMMANDED TO SEARCH:

See Attached

For the FOLLOWING PROPERTY, THING(s) or PERSON(s):

See Attached

IT IS FURTHER ORDERED that, the Peace Officer executing this warrant shall file a Return to the Los Angeles Superior Court within 10-days from the date that all materials are received.

AND TO SEIZE IT / THEM IF FOUND and submit it / them forthwith before me, or this Court, at the courthouse of this Court. This Search Warrant and Affidavit, and attached and incorporated Statement of Probable Cause were sworn to as true and submitted to me on Feb. 10, 2015, at 10:41 (A.M.) P.M. Wherefore, I find probable cause for the issuance of this Search Warrant and do issue it.

NON-DISCLOSURE REQUESTED:

☒ YES ☐ NO

EC 1040-1042 SEALING REQUESTED:

☒ YES ☐ NO

RETURN EXTENSION REQUESTED:

☐ YES ☒ NO

HOBBS SEALING REQUESTED:

☐ YES ☒ NO

PC1546.2 DELAY OF NOTICE REQUESTED:

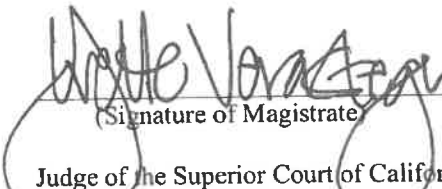
☐ YES ☒ NO

NIGHT SEARCH REQUESTED:

☐ YES ☒ NO

GC 7923.615 SEALING REQUESTED:

☒ YES ☐ NO


(Signature of Magistrate)

Yvette Verastegui
(Magistrate's Printed Name)

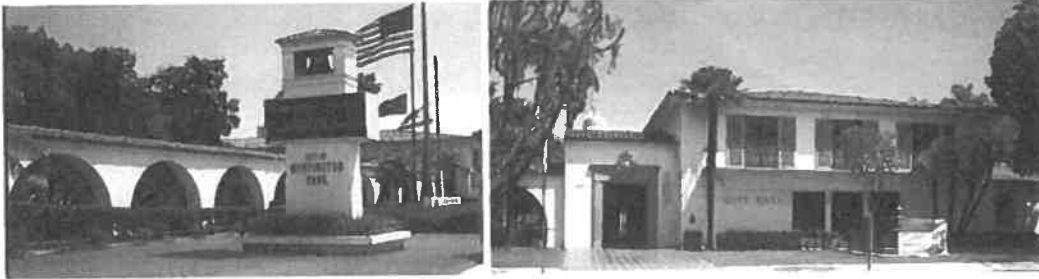
Judge of the Superior Court of California, County of Los Angeles, Central Criminal Magistrate Unit



YOU ARE THEREFORE COMMANDED TO SEARCH THE FOLLOWING LOCATIONS:

LOCATION TO SEARCH #31:

City of Huntington Park- City Hall
6550 Miles Avenue
Huntington Park, CA 90255



The location/premises is a city government building located at **6550 Miles Avenue, Huntington Park, California, 90255**, within the County of Los Angeles. The building is located on the east side of Miles Avenue between East Gage Avenue to the north and Saturn Avenue to the south. The exterior of the building is painted white with a brown colored clay-tile roof. The words "City Hall" in brown letters are displayed on the exterior. The address number "6550" is posted in a metallic color north of a main entrance leading to the front doors of the city hall. The entryway faces Miles Avenue. The front doors of city hall are made of glass with the words "CITY HALL" displayed above in a metallic color. The front doors of City Hall face north.

The search is to include all rooms, attics, basements, offices, cubicles and other parts therein, closets, garages, storage rooms, storage areas, trash containers, surrounding grounds, and outbuildings of any kind located thereon.

This location **will exclude** the search of any vehicle(s), unless the vehicle is determined to contain city related business records, identified by any city employee as a storage of business records, or the vehicle is capable of being used as an office and likely to hold business records, or any other vehicle listed within the scope of this search warrant.

ASSISTANCE FROM ON-SITE INFORMATION TECHNOLOGY (IT) PERSONNEL:

It is ordered that any **information technology (IT) personnel** or **designated administrators** at the search location, including but not limited to systems administrators, network administrators, or any individual with administrative access to relevant servers, workstations, or network resources, provide **law enforcement personnel** with reasonable assistance in the execution of this warrant. This assistance shall include, but is not limited to, the following tasks:

1. **Providing administrative access credentials**, including but not limited to passwords, encryption keys, and two-factor authentication necessary to access servers, network resources, cloud storage, and local computer systems associated with the target data.
2. Assisting in **locating relevant data** as specified in the scope of this warrant, including:
 - Data stored on local or networked servers
 - User accounts, directories, email records, and cloud storage
 - Any backups, or archive data relevant to the investigation
3. **Facilitating secure remote or local access** to computer systems and network infrastructure as required by law enforcement for the purpose of imaging and copying relevant digital evidence.
4. **Disabling any security features** (e.g. firewalls, intrusion detection systems) that may prevent access to or acquisition of data, while ensuring that logs and audit trails are preserved.
5. Assisting law enforcement in **exporting, downloading, or copying data** in a forensically sound manner, including metadata preservation and secure transfer of data to law enforcement storage devices.
6. Providing **documentation or logs** that track access to requested data, including user login records, activity logs, and file access logs.

It is further ordered that all **reasonable measures** be taken by IT personnel to prevent the alteration, destruction, or concealment of evidence during and after the execution of this warrant.

SPECIAL MASTER

A special master will accompany investigators, based on availability, during the service of this search warrant, for the search of this location, for the purposes of protecting possible attorney-client privileged materials, and assisting in the securing of evidence.

INSTRUCTIONS

1. Fill out the form completely.
2. Locations: Each location will be designated by a number beginning with 1; the first location will be 1, the second location will be 2, etc.
3. Each area of the location searched where items are seized will be identified and followed with an alpha letter, beginning with "A", i.e., Living Room (A); Bedroom #1 (B); Family Room (C); Kitchen (D) Vehicle 1990 Cadillac Seville, license #2BAD000 (E), Garage (F), etc.
4. Items seized will be listed underneath the area searched. Each item will be numbered consecutively and the area alpha letter will be listed behind it i.e., 1A1, 1A2, 1A3, etc., 2A1, 2B1, 2B2, 2B3, etc.
5. Items seized will be marked prominently as indicated above.
6. In most cases, attempt to put consecutive items in the same container, i.e., 1A1 through 1H23 would be put in container or box #1.
7. Property: Identify concisely and briefly.
8. Serialized Property: Identify make or brand name, type of property, model number, and serial number. Be certain to obtain an accurate count of items seized.
9. Weapons: Identify by brand name, include caliber, type of weapon, model number, and serial number, i.e., S&W 38 cal. Revolver, model #67, serial #V00000; Remington 12 Ga. Shotgun, pump, model 870, serial #0000000.
10. All inventorying, marking of evidence and boxes must be completed prior to placing into evidence at the evidence storage location.
11. Use a continuation sheet if more than one page is required to record seized property.

PAGE 1 OF 22 PAGES		
DISTRICT ATTORNEY'S OFFICE COUNTY OF LOS ANGELES PROPERTY RECEIPT AND INVENTORY		
PROPERTY # 4586	DATE FEB 26, 2025 CASE NAME EPREN MARTINEZ CASE NUMBER P20-0267 CASE INV. M. DIERZ #241	
SEARCH WARRANT: <input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO, EXPLAIN: IF BUSINESS, LIST NAME: HUNTINGTON PARK City Hall	
LOCATION ADDRESS: 450 NILES AVENUE, HUNTINGTON PARK, CA 91745		
LOCATION # 31		
PERSON FROM WHOM PROPERTY WAS TAKEN: (NAME/TITLE) EDUARDO SARMIENTO		
INVENTORY		
ITEM	BOX #	DESCRIPTION OF PROPERTY
		THE FOLLOWING ITEMS WERE PROVIDED TO SARM.
		R. KAZMIERSKI BY CITY CLERK EDUARDO
		SARMIENTO WHO ACCESSSED THE ITEMS FROM
		HIS WORK COMPUTER LOCATED IN ROOM "A"
31A1	1	42 DOCUMENTS RELATED TO "JT CONSTRUCTION"
		DATED FROM AUG 27, 2019 TO JUNE 14, 2020.
31A2	1	8 DOCUMENTS RELATED TO CEARZ Rokken
		AND NATURAL OILPASSIONATE CENTER /
		ALL DONE MANAGEMENT GROUP, INC.
ROOM SEARCHED BY: R. KAZMIERSKI #71 / J. GARCIA #23		
ITEMS RECORDED BY: R. KAZMIERSKI #71		
AFFIDAVIT: I, GORTIZ, THE D.A. INVESTIGATOR, BY WHOM THIS WARRANT WAS EXECUTED, DO SO SWEAR THAT THE ABOVE INVENTORY CONSISTING OF 22 PAGE(S) CONTAINS A TRUE AND DETAILED ACCOUNT OF ALL THE PROPERTY TAKEN BY ME ON THE WARRANT (1537 P.C.).		
PRINT NAME/SIGNATURE OF TEAM LEADER Eduardo Gortiz		DATE 2/26/25
PRINT NAME/SIGNATURE OF TRANSPORTING INVESTIGATOR R. Kazmierski		DATE 2/26/25
PROPERTY RECEIVED BY PROPERTY CUSTODIAN		TIME SEIZED 0930HRS
		TIME OBTAINED 1730
		TIME BOOKED

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN-SEARCH LOCATION

CONTINUATION SHEET

PAGE 7 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE COUNTY OF LOS ANGELES PROPERTY RECEIPT AND INVENTORY	PROPERTY #	DATE	2/24/25
	4586	CASE NAME	EFREN MARTINEZ
		CASE NUMBER	P20-0267
		INVESTIGATOR	M. DILLIER #241

INVENTORY

ITEM	BOX #	DESCRIPTION OF PROPERTY
		ITEMS WERE PROVIDED TO SGT JNO. R KAZMIERSKI BY H.P.C.H.I. CLERK EDUARDO GARCIENTO WHO OWNED THE DOCUMENTS AND HIS COMPUTER. BUT NOT A!
3IA3	1	RICARDO REYES CITY OF H.P. SHIPMENT AGREEMENT.
3IA4	1	DOCUMENT RELATED TO "EXPRESS TRANSITION" TRANSPORTATION."
3IA5	1	BUSIN-SE LICENSE / PERMIT NO IR-6091085 DATED FROM 12-21-2017 TO 12-31-2018
3IA6	1	DRAWINGS RELIED TO GRAVES CONSTRUCTION PROPOSAL FOR THE H.P. AQUATICS CENTER.
3IA7	1	STEVE FORSTER AGREEMENT FOR TRIP PERSONAL SERVICES
3IA8	1	TRUST DEED #20121057373 IN THE NAME OF LEONARD LOPEZ.
		/
		/
		/
		/

ROOM SEARCHED BY: D2 INV R KAZHIRSKY #77
ITEMS RECORDED BY: SD INV R KAZHIRSKY #77

CONTINUATION SHEET

PAGE 2 OF 77 PAGES

[illegible]

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN-SEARCH LOCATION

CONTINUATION SHEET

PAGE 4 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY

PROPERTY #

4586

DATE

CASE NAME

CASE NUMBER

INVESTIGATOR

12/20/2019
FLOR VARTANIAN
44-1247
MARTINEZ #241

INVENTORY

ITEM	BOX #	DESCRIPTION OF PROPERTY
		THE FOLLOWING ITEMS WERE RECEIVED BY
		SP. INV. ZIMMERMAN #22, FROM THE
		APPOINTMENT.
31210	2	NUMEROUS CALIFORNIA FILM 70'S SIGNED
		BY KIM H. NICHAS.
31211	2	NUMEROUS CALIFORNIA FILM 70'S SIGNED
		BY MARILYN SANDAKIN.
31212	2	NUMEROUS CALIFORNIA FILM 70'S SIGNED
		BY STEVE FILTEK.
31213	2	NUMEROUS CALIFORNIA FILM 70'S SIGNED
		BY EDUARDO MARTINEZ.
31214	2	NUMEROUS CALIFORNIA FILM 40'S SIGNED
		BY GUADALUPE LITIZ PER 2019
31215	2	NUMEROUS CALIFORNIA FILM 40'S SIGNED
		BY GUADALUPE LITIZ PER 2019
31216	-2	NUMEROUS CALIFORNIA FILM 40'S SIGNED
		BY GUADALUPE LITIZ PER 2020
31217	2	NUMEROUS CALIFORNIA FILM 40'S SIGNED
		BY GUADALUPE LITIZ PER 2021

ROOM SEARCHED BY:

ITEMS RECORDED BY:

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN - SEARCH LOCATION

CONTINUATION SHEET

PAGE 5 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE COUNTY OF LOS ANGELES PROPERTY RECEIPT AND INVENTORY	PROPERTY #	DATE
	4566	CASE NAME
		CASE NUMBER
		INVESTIGATOR

INVENTORY

[illegible]

ROOM SEARCHED BY: K. INV. T. MILLER-1234 K. INV. T. MILLER-1234

ITEMS RECORDED BY: K. INV. T. MILLER-1234

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN-SEARCH LOCATION

CONTINUATION SHEET

PAGE 10 OF 77 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

DATE

CASE NAME

CASE NUMBER

INVESTIGATOR

INVENTORY

[illegible]

ROOM SEARCHED BY:

ITEMS RECORDED BY:

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN-SEARCH LOCATION

PAGE 7 OF 22 PAGES

PROPERTY #

DATE

CASE NAME

CASE NUMBER

INVESTIGATOR

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE OTHER TWO TENTS ~~WAS~~^{WERE} 31C3 - 31C
WERE LOCATED BY SP TALK T INDICATED 2A1 A
BLACK 31C3-31C3 T ALONG THE NORTH WALL
OF THE HALLWAY OFFICE "ROOM C"

31C3

3

COMPARISON OF ADVANTAGE MAINTAINING EXISTING SYSTEM
COSTS AND OTHER MAJOR FACTS FOR THE PROPOSED SYSTEM

9164

2

COLONY 4 CREEK, CHRISTIANITY: ANTI-SEMITIC
THOSE: 500 2ND, 1000 E. GLADEN AVE.

3165

7

Handwritten notes on lined paper:

1. Handwritten: $\frac{1}{2} \times \frac{1}{2} = \frac{1}{4}$ (area of one square)

2. Handwritten: $\frac{1}{2} \times \frac{1}{2} = \frac{1}{4}$ (area of one square)

$$3) \in L_0$$

2

LAUREL COLLEGE CITY SERVICES DEPARTMENT
ADMINISTRATIVE AND A/T CONSTRUCTION (PAVE WALK)
CONSTRUCTION CONTRACT, FUTURE PERFORMANCE POND
AND THE CONTRACTOR LIST ATTACHED (Dated 8/27/2022)

2167

 \mathbb{Z}

UNDERSIDE OF LEAF DOMINANTLY GLABER, AESTIVUS
 PRICENT - BUNDLED - LEAVES CONTRASTING

3168

2

MINNESOTA LAKE AQUATICS CENTER FINALE STAINER
- FINALE CONSTRUCTION

3129

3

Horizontal (ARK Aquatic Center) Insect Control
Trainer - JT Construction Group Inc.

ROOM SEARCHED BY: I. WALKER, II 760

ITEMS RECORDED BY: B. KAZHURSKY, #77

CONTINUATION SHEET

PAGE 5 OF 77 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

4586

DATE _____

2124/25

CASE NAME

EJREN MARTINEZ

CASE NUMBER

P7D-0267

INVESTIGATOR

M. DILLER #241

INVENTORY

[illegible]

ROOM SEARCHED BY:

I. WALKER #74

ITEMS RECORDED BY:

R. KAZMIRBKI #77

CONTINUATION SHEET

PAGE 4 OF 72 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

4586

DATE _____

2/26/25

CASE NAME

FRED MARTINEZ

CASE NUMBER

P20-0267

INVESTIGATOR

T. H. Brown v 299

INVENTORY

ITEM

BOX #

DESCRIPTION OF PROPERTY

The TELEPHONE JOURNAL:

W/AF LOCATED BY JUV. 7. FOUND ON THE ~~W/AF~~ 9016

Min. 7th SW (collected) (Room ())

31/14

TWO PAGES OF COPY OF REGISTRATION CARD (DB6

REPORT AVAILABLE UNTIL: DATE: JANUARY 17, 2007

210 K

(INT) $f^n(E)$ (PRIM & RMP) (E) = (272 vs. HYPOTHESIS)

210 14

DATE PAGE OF TOTALS IF HANDWRITTEN PLEASE PRINT NAME

Fy 2017-2018

2017

2

(M) Fall (From Rock) of "Green Mountains"

From 1973 to 1978, the number of cases of

HUNTINGTON PAPER PAPER PAPER PAPER

$$N_{\text{eff}}(z_{\text{dr}}) = z_{\text{dr}}^{-n} \quad (p_{\text{dr}} = 1)$$

ROOM SEARCHED BY: T. Hagedorn #249

ITEMS RECORDED BY: R. KAZMIERSKI #77

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN - SEARCH LOCATION

PAGE 10 OF 77 PAGES

PROPERTY #

DATE

CASE NAME

CASE NUMBER

INVESTIGATOR

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING ITEMS WERE RECOVERED
D/52. INV. T. VANDERBERG FROM A BLACK
FILE CABINET MIDDLE DRAWER- FILE CABINET
WAS LOCATED NEAR THE SOUTH WALL IN
ROOM "D/1"

3DI

4

Folder. Labeled "IT CONSTRUCTION"
CONTAINING NUMEROUS FINANCE DOCUMENTS
RELATED TO IT CONSTRUCTION.

2107

24

Folder labeled "OAL PRIVATE BANK"
CONTAINING NUMEROUS FINANCIAL DOCUMENTS
OAL PRIVATE BANK.

21D3

4

Fedor labeled "NEBRASKA AQUATIC CENTER" containing numerous financial documents related to AQUATIC center

3104

4

Folder labeled "AQUATIC CENTER" containing numerous financial documents related to the AQUATIC center.

3105

4

Document dated NOV 5, 2024 - Rick Harnagout
Committee Meeting. Agenda INDICATING
J.T. CONSTRUCTION.

ROOM SEARCHED BY:

ITEMS RECORDED BY:

CONTINUATION SHEET

PAGE 11 OF 77 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

DATE _____

CASE NAME

CASE NUMBER

INVESTIGATOR

INVENTORY

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING ITEMS WERE LOCATED BY
K. INV. CHECK. NO. #50. THE ITEMS WERE
GIVEN TO HIM BY JEFF. JONES (DIRECTOR OF
FINANCE) WHO TOOK THEM OUT OF THE SECOND
DRAWER FROM THE BLACK CABINET ON
THE SOUTH WALL IN HIS OFFICE.

5166

4

SILVER DELL LAKE (LATITUDE 7645)

3107

4

BLUE INKLE LEADLINE LARGEST 1000/1000 1-15/100
DARKER 1000/1000 1-15/100

ROOM SEARCHED BY:

ITEMS RECORDED BY:

CONTINUATION SHEET

PAGE 12 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY

PROPERTY #

4586

DATE

1-26-25

CASE NAME

Elyan Martinez

CASE NUMBER

P20-0267

INVESTIGATOR

M. Diller

INVENTORY

ITEM	BOX #	DESCRIPTION OF PROPERTY
31E1	D	Aquatic Center Project City of H.P. Submitted by TF Construction Group Inc in blue binded folder (located in box on book shelf)
31E2	F	US3 - 3451 Furman Ave (located in box on book shelf)
31E3	J	White binder "original" City of H.P. Aquatic Center Project - TKA T.H. Katz Architecture (located in box on book shelf)
31E4	H	White binded Aquatic Center Project City of H.P. Submission of qualifications Abkoff Construction "original" submitted in a white sealed envelope with USB + materials in white envelope listed as General Record containing Independent Architect's Report (located in box on book shelf)
31E5	J	Board Design Build Proposal H.P. Aquatic Center submitted in General Submission 2 Part Two D-2 not original H.P. Aquatic Center (located on book shelf)
31E6	H	Proposal for qualifications of design build submitted for the City of H.P. / DB entity: TF Construction Group Inc. (located on book shelf)
31E7	J	Board Design Build SOA For H.P. City of H.P. Aquatic Center Project DB entity Turner/Builder Builders Part VI Financial info. & orange USB in Submission envelope (located on book shelf)
31E8	J	White binder Design Build Part Exhibit City of H.P. Project DB entity Turner/Builder (located on book shelf)

ROOM SEARCHED BY:

Cardenas #175 Room # 5-47 Alclum # 270

ITEMS RECORDED BY:

Cardenas #175

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN - SEARCH LOCATION

CONTINUATION SHEET

PAGE 12 OF 77 PAGES

DISTRICT ATTORNEY'S OFFICE COUNTY OF LOS ANGELES PROPERTY RECEIPT AND INVENTORY	PROPERTY #	DATE	1-26-25
	4586	CASE NAME	Ehren Martin
		CASE NUMBER	P20-0267
		INVESTIGATOR	M. Dillie

INVENTORY

ITEM	BOX #	DESCRIPTION OF PROPERTY
31E9	5	Aquatic Center Project City of H.P. submitted by Ti Construction Group, Inc. black bound spiral notebook (located on boat shelf)
31E10	5	yellow folder containing 21st Aquatic Center project spiral notebook, white 21st project USB industrial financial statements, few miscellaneous sheet (located on boat shelf)
<i>Nothing Found</i>		

ROOM SEARCHED BY: Room #175 Phys #547 McClure #270
ITEMS RECORDED BY: Room #175

CONTINUATION SHEET

PAGE 14 OF 22 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

DATE _____

CASE NAME

CASE NUMBER

INVESTIGATOR

INVENTORY

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING ITEMS WERE RECEIVED
BY CB INVESTIGATOR J. DENIS #41
FROM MAJOR KALINA MIKHAIL K. KOIF

51 F2

6

HYPER APPLE LEAF W/ MIMIC #A242,
FRUIT # J-4111111

5112

6

SILVER APPLE MINORNA VINI MODEL # A707
CHAL # 1212TX608BTDIC.

ROOM SEARCHED BY:

ITEMS RECORDED BY:

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN-SEARCH LOCATION

CONTINUATION SHEET

PAGE 15 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE COUNTY OF LOS ANGELES PROPERTY RECEIPT AND INVENTORY	PROPERTY #	DATE	8/17/12
	4586	CASE NAME	FRANK MARTINEZ
		CASE NUMBER	P20-0241
		INVESTIGATOR	H. DILLER #241

INVENTORY

[illegible]

ROOM SEARCHED BY: JINVT. DEAN / JINVT. DEAN
ITEMS RECORDED BY: SP. INV. R. V. HURRY #T

CONTINUATION SHEET

PAGE 40 OF 77 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

45860

DATE

2/26/25

CASE NAME

FFREN HADJINEZ

CASE NUMBER

P2D-0767

INVESTIGATOR

U DUE-1 241

INVENTORY

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING WAS PROVIDED TO
S2: INV. T N6 #47 BY HUNTINGTON PARK
ADMIN ANALYST CHARLIE R. HUYNH WHO
OBTAINED THE DATA FROM HIS COMPUTER.
LOCATED IN A WORK CUBICLE, NEAR THE
NORTH WALL OF ROOM "H"

 $21H1$

6

NOTHER'S DEDUCTION related to NET CONSTRUCTION PAYMENTS

ROOM SEARCHED BY:

SP. INV. J. N6 #50

ITEMS RECORDED BY:

Q. INN. R. KAZHIFSKI

PAGE 17 OF 72 PAGES

PROPERTY #

4586

DATE

02/26/2025

CASE NAME

EFREN MARTINEZ

CASE NUMBER

Page 0267

INVESTIGATOR

M. DILLER #241

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING ITEMS WERE FOUND IN THE OFFICE
OF HUNTINGTON PARK CITY MANAGER RICARDO
KEYES' OFFICE. THE ROOM IS LABELED AS ROOM
"I"

3111

60

EMAIL DATED SEPTEMBER 25, 2024, FROM RICARDO REYES WITH THE SUBJECT HEADING: FOLLOW UP AQUINO CENTER FINANCING.

31E2

60

EMAIL DATED APRIL 19, 2021, FROM RICHARD D. NOYES
WITH THE SUBJECT HEADING: AQUATIC CENOTEL PROJECT.

31 I 3

60

MEMORANDUM DATED OCTOBER 15, 2024 FROM:
RICARDO ROYES. BULLET POINT #7 SUBJECT:
AQUATIC CENTER - SITUS?

31 I 4

60

CITY OF HUNTINGTON PARK, CHECK REQUEST DATED
10-01-2024, REQUESTING A PAYMENT TO VENDOR:
IT CONSTRUCTION, INC. FOR THE TOTAL AMOUNT
OF \$70,000. PAGE 1 OF 2.

AGS ASSURETY ACCOUNTING BILLING DATED 05-09-
2024 WITH WIRE INSTRUCTIONS FOR THE TOTAL AMOUNT
OF \$70,000. PAGE 2 OF 2.

THE ABOVE MENTIONED DOCUMENTS WERE
RECOVERED FROM RICARDO REYES' DESK.

ROOM SEARCHED BY: J. LITTLE #43, P. AKELIAN #119

ITEMS RECORDED BY: P. ARELLANO #119

PAGE 18 OF 27 PAGES

PROPERTY #

DATE _____

02/26/2025

CASE NAME

EFREN MARTINEZ

CASE NUMBER

P20-0267

INVESTIGATOR

ML DILLER #241

INVENTORY

ITEM	BOX #	DESCRIPTION OF PROPERTY
		THE FOLLOWING ITEMS WERE FOUND IN THE OFFICE OF HUNTINGTON PARK CITY MANAGER RICARDO REYES' OFFICE. THE ROOM IS LABELED AS ROOM 'I.'
3115	6	EMAIL DATED APRIL 19, 2021, FROM ARNOLD ALVAREZ-GLASMAN TO RICARDO REYES WITH THE SUBJECT BEARING: AQUATIC CENTER
3116	6	LAN WAN ENTERPRISE IT SOLUTIONS QUOTE SUMMARY PREPARED FOR CITY OF HUNTINGTON PARK FOR THE TOTAL AMOUNT OF \$1,969,217. ²⁴
3117	6	LAN WAN ENTERPRISE, IT SOLUTIONS AVIGILON CAMERA PROPOSAL DATED 09-13-23 FOR THE TOTAL AMOUNT \$1,301,280. ⁷⁹
		THE ABOVE MENTIONED DOCUMENTS WERE RECEIVED FROM RICARDO REYES' DESK.
		/ / / / /

ROOM SEARCHED BY: J. LITTLE #43, P. ADELIN #119

ITEMS RECORDED BY: P. A. F. U. A. V. #117

CONTINUATION SHEET

PAGE 11 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY

PROPERTY #

4556

DATE

02-26-2025

CASE NAME

EFREN MARTINEZ

CASE NUMBER

P20-11267

INVESTIGATOR

AL DILLER #241

INVENTORY

ITEM	BOX #	DESCRIPTION OF PROPERTY
		THE FOLLOWING ITEMS WERE FOUND IN THE
		OFFICE OF HUNTINGTON PARK, CITY MANAGER
		RICARDO ROYER'S OFFICE. THE ROOM IS LABELED
		A ROOM "I."
31I5	10	T.T. CONSTRUCTION AQUATIC CENTER 1 st PAYMENT
		BREAKDOWN - 09-16-2019, 2 OF 2 PAGES
		FOR THE TOTAL AMOUNT OF \$7,178,327. ⁰⁴
31I9	10	T.T. CONSTRUCTION AQUATIC CENTER 2ND PAYMENT
		BREAKDOWN 06-19-2020 FOR THE TOTAL AMOUNT OF
		\$1,411,553. ²²
31I10	10	T.T. CONSTRUCTION AQUATIC CENTER 3RD PAYMENT
		BREAKDOWN 07-26-2023 FOR THE TOTAL AMOUNT
		OF \$259,224. ¹²
31I11	10	T.T. CONSTRUCTION AQUATIC CENTER 4TH PAYMENT
		BREAKDOWN 05-29-2023 FOR THE TOTAL
		AMOUNT OF \$153,117. ¹¹
31I12	10	T.T. CONSTRUCTION AQUATIC CENTER 5TH PAYMENT
		BREAKDOWN 10-12-2023 FOR THE TOTAL AMOUNT
		OF \$206,875. ¹¹
31I13	10	T.T. CONSTRUCTION AQUATIC CENTER 6TH PAYMENT BREAKDOWN
		10-21-24 FOR THE TOTAL AMOUNT OF \$11,523. ⁰²
		THE 13 UNIDENTIFIED ITEMS WERE LEFT ON DISK (THEY WERE NOT
		PRINTED)

ROOM SEARCHED BY:

J. LITTLE #43, R. ARCELANO #119

ITEMS RECORDED BY:

R. ARCELANO #119

CONTINUATION SHEET

PAGE 20 OF 77 PAGES

**DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY**

PROPERTY #

4584p

DATE

2/20/25

CASE NAME

EPREN MARTINEZ

CASE NUMBER

P20-02107

INVESTIGATOR

M. DILLER #241

INVENTORY

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING ITEM WAS RECOVERED
BY SA INV. J. BENSON #41 FROM
THE DSK. LOCATED NEAR THE MOHAWK WALL
~~WALL~~ OF CITY MANAGER'S REYES' OFFICE
IN ROOM "I"

31514

5

GREEN HALL STUDIO COMPUTER WITH A
21" INCH MONITOR, AND CABLE,
SERIAL # M9X7F#VKGM, PASSWORD
"1000100"

ROOM SEARCHED BY:

R. INV. T. BENSON # 41

ITEMS RECORDED BY:

SP. INV. K. KAZHIRGAH 77

CONTINUATION SHEET

PAGE 21 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY

PROPERTY #

4586

DATE

12/21/14

CASE NAME

JOHN MARTINEZ

CASE NUMBER

207-207

INVESTIGATOR

R. DILLON #241

INVENTORY

ITEM

BOX #

DESCRIPTION OF PROPERTY

THE FOLLOWING ITEM WAS PROVIDED TO
R. INV. R. KAZMIRSKI BY "COLUMBIA" 3-84.

3151

60

LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE
INVESTIGATIVE CONTAINER, DRIVE THROUGH
FOR SEARCH WORKSHOP LOCATION: 31-23.

ROOM SEARCHED BY:

SGT - BOLOTRO 558

ITEMS RECORDED BY:

R. KAZMIRSKI #77

CONTINUATION SHEET

PAGE 22 OF 22 PAGES

DISTRICT ATTORNEY'S OFFICE
COUNTY OF LOS ANGELES
PROPERTY RECEIPT AND
INVENTORY

PROPERTY #

4586

DATE

2/26/25

CASE NAME

CHP / EEREN MARTINEZ

CASE NUMBER

POO 267

INVESTIGATOR

SM Felder

INVENTORY

H. DILLIER # 241

ITEM

BOX #

DESCRIPTION OF PROPERTY

Civil Court Offices

Folder (4) 4586

#00 Form Folder - dated 3-23-22 (15 pages)

Folder (4) 4586

AG & C in Hapt Billing Records / Services Legal Services

Mayor Office: Folders

Folder (4) 4586

1/16/2025 CA Memo re Aguilar, Port & etc. app 250 pages

Folder (4) 4586

1/18/2024 CA Memo re Aguilar Port etc. app 700

Telheritz CA in 4:47 pm re privilege & waiver

to officer and Port

hearing re same of

ROOM SEARCHED BY:

SM Felder Special Master

ITEMS RECORDED BY:

SM Felder Special Master

WHITE - PROPERTY CUSTODIAN
YELLOW - INVESTIGATOR
PINK - COURT
GREEN - SEARCH LOCATION

ITEM 2



CITY OF HUNTINGTON PARK

Office of the City Manager
City Council Agenda Report

May 19, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL OF AN AMENDMENT TO THE AGREEMENT
WITH DAPEER ROSENBLIT LITVAK LLP FOR CITY PROSECUTOR SERVICES
RELATED TO MUNICIPAL CODE ENFORCEMENT**

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve Resolution 2025-XX amending the existing Agreement between the City and Dapeer Rosenblit Litvak (DRL) who serve as the City Prosecutor.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Dapeer Rosenblit Litvak LLP (DRL) has served as the City of Huntington Park's code enforcement counsel and City Prosecutor for over 45 years, consistently delivering high-quality legal services with professionalism, subject matter expertise, and a strong commitment to public service. DRL's responsibilities include investigating and prosecuting violations of the City's Municipal Code, reviewing police and City reports, determining whether to file criminal complaints, representing the City in court proceedings, advising staff on enforcement strategy and legal procedures, and

recommending updates to the Huntington Park Municipal Code to strengthen enforcement efforts.

Despite the breadth and complexity of this work, DRL has maintained hourly rates well below market standards, with no adjustment to its fee structure since 2012. Current rates—\$175/hour for criminal prosecution, \$200/hour for administrative proceedings, and

**CONSIDERATION AND APPROVAL OF AN AMENDMENT TO THE AGREEMENT
WITH DAPEER ROSENBLIT LITVAK LLP FOR CITY PROSECUTOR SERVICES
RELATED TO MUNICIPAL CODE ENFORCEMENT**

\$225/hour for civil litigation—are significantly lower than comparable firms. For example, as recently as last month, a former City Attorney’s firm increased its rates to \$385/hour. In light of rising legal service costs and continued litigation demands, DRL is requesting a modest rate adjustment as follows:

- Criminal Code Enforcement – \$245/hour
- Civil/Administrative Code Enforcement – \$295/hour
- Non-Code Enforcement Litigation and Counseling – \$400/hour (unless otherwise approved by the City Manager)

The proposed amendment ensures that DRL can continue providing essential prosecutorial and enforcement services while preserving the City’s long-standing partnership and commitment to fiscal responsibility.

LEGAL REQUIREMENT

No legal consideration needed.

FISCAL IMPACT/FINANCING

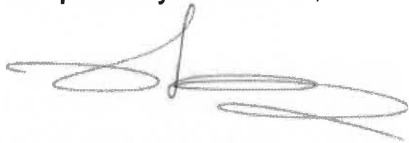
Funding for this service was approved in the City’s FY 2024–2025 Adopted Budget in account number 111-0220-411.3270 – Professional Services/Contractual Services Legal.

Since this is a multi-year contract, the Director of Community Development is responsible for budgeting the ongoing costs in future years, including any options exercised.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager

ATTACHMENT(S)

- A. Dapper, Rosenblit, and Litvak, LLP Agreement for City Prosecutor Services
- B. First Amendment to Dapeer, Rosenblit, and Litvak, LLP Agreement for City Prosecutor Services
- C. Request for Contract Amendment Letter from Dapeer, Rosenblit, Litvak, LLP
- D. Resolution amending the existing Agreement between the City and Dapeer Rosenblit Litvak (DRL) who serve as the City Prosecutor

ATTACHMENT "A"

AGREEMENT BETWEEN THE CITY OF HUNTINGTON PARK AND DAPEER, ROSENBLIT & LITVAK, LLP FOR CITY PROSECUTOR SERVICES

This Agreement is made and entered into this 4th day of September, 2012, by and between the City of Huntington Park, 6550 Miles Avenue, Huntington Park, California 90255, hereinafter referred to as "City", and Dapeer, Rosenblit & Litvak, LLP, a California limited liability partnership, hereinafter referred to as "Attorneys."

WITNESSETH

Whereas, City desires to engage Attorneys to enforce its municipal code and has and does appoint Attorneys as its City Prosecutors; and,

Whereas, the principal members of Attorneys are attorneys duly licensed under the laws of the State of California and experienced in providing code enforcement and City Prosecutor services.

Now, therefore, the parties hereto agree as follows:

1. Description of Work. City engages Attorneys to serve as code enforcement attorneys and as its City Prosecutor. Attorneys shall investigate and prosecute violations of City's municipal code and may, upon direction from City, utilize all available remedies in connection therewith. The services shall include reviewing police or other City reports and requests for criminal prosecution or other action, making determinations on whether to file a criminal complaints, preparing and serving complaints, representing City at court hearings interviewing witnesses, performing necessary legal research in connection with prosecution, recommending changes and amendments to the Huntington Park Municipal Code to facilitate enforcement and advising department directors and law enforcement personnel on criminal procedures. Attorneys shall use their independent judgment in determining whether to initiate criminal prosecution, which judgment shall be in accordance with all applicable law and the highest ethical requirements of a prosecuting attorney.

2. Data Furnished Attorneys. All information, data, reports, records and maps as are existing and in the possession of City, and necessary for carrying out the work shall be furnished to Attorneys without charge by City, and City shall cooperate in every reasonable way in the carrying out of the work without delay.

3. Term. This Agreement shall be effective as of September 4, 2012, on a month-to-month basis, and shall be and remain in full force and effect unless terminated pursuant to Paragraph Eight (8) herein.

4. Personnel.

A) Attorneys represent that they employ, or will employ at their own expense, all personnel required to perform the services required under this Agreement. Such personnel shall not be employees of, or have any contractual relationship with the City.

B) All the services required hereunder will be performed by Attorneys, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

5. Commencement and Completion of Work. The execution of the Agreement by the parties hereto does not constitute an authorization to proceed. The services of Attorneys in connection with any prosecution or other action are to commence only when the City Manager, or his designee, shall have assigned matters to Attorneys. Attorneys shall have no claim for compensation for services on any work upon which the City does not assign to attorneys.

6. City Representative. Attorneys shall work closely and cooperate fully with the City and its designated representatives. The designated representative shall be the City Manager or his authorized designee. Attorneys shall advise city of the status of all work being performed on a regular basis.

7. Compensation and Costs. City shall pay Attorneys for services performed by Attorneys hereunder, within thirty (30) days following receipt from Attorneys and approval by the City as follows:

HOURLY RATE SERVICES

- General code enforcement/criminal services (including preparation of compliance letters, office conferences, obtaining warrants, preparation of documents and court appearances relating to actual or potential criminal prosecution): \$175.00 per hour;
- Drafting/review of amendments to the municipal code: \$200.00 per hour;
- Administrative proceedings before the Planning Commission, City Council, or other appointed hearing officer: \$200.00 per hour;
- Civil litigation services and court appeals: \$225.00 per hour.
- City shall reimburse Attorneys for the following costs:
 - Attorney service charges, as incurred, for service of arraignment notices and subpoenas, procurement of documents from courts and other entities, document certification fees, and for other customary services.
 - Any court reporter fees, as incurred, for the procurement of a transcript of a court proceeding.
 - Any fees or charges, as incurred, to prepare, duplicate or enlarge exhibits for any proceeding.
 - \$15.00 for each use of commercial database providers (including Infotek, Dataquick or Courthouse Data) for investigational or background purposes in a matter. This charge is exclusive of any attorney time in reviewing this information (to be billed hourly), or other charges to Attorneys by said information providers (which shall also be billed to the City).
 - Copier charges – 20 cents a page; Faxes – 25 cents a page.
 - Postage – As incurred.
 - Any extraordinary costs with prior City approval.

8. Termination for Convenience. The City Council may terminate this Agreement at any time without cause by giving 30 days written notice to Attorneys of such termination and specifying the effective date thereof. In this event, all finished or unfinished documents and other materials shall, at the option of City, become its property. If this Agreement is terminated by City as provided in this Section 8, Attorneys will be paid for all services rendered by Attorneys up to, and including, the date of termination. Attorneys may terminate this Agreement at any time without cause by giving 90 days written notice to City of such termination and specifying the effective date thereof.

9. Transfer of Files. In the event of termination, City and Attorneys shall cooperate in the orderly transfer of pending matters and cases to another attorney as designated by City.

10. Contract Changes. No change in the character, extent, or duration of Attorneys' services shall be made except upon approval by the City Council and execution of a supplemental agreement in writing between City and Attorneys. The supplemental agreement shall set forth the changes of work, the extensions of time and the adjustments of the fee to be paid by City to Attorneys, if any.

11. Responsible Attorneys. Responsible individuals for Attorneys' performance under this Agreement shall be Steven H. Rosenblit, Kenneth B. Dapeer, William Litvak and James Eckart.

12. Insurance. Attorneys shall file and maintain on file with City at all times during the term of this Agreement, a copy of or certificate evidencing that Attorneys obtained automobile liability insurance covering all automobiles utilized by attorneys and each of its employees in providing the services hereunder in an amount of not less than \$300,000.00 aggregate limit. The liability insurance required hereunder, shall be written by qualified companies listed A or better in the Best's Insurance Guide and authorized to do business in the State of California. All required certificates shall be filed with and approved by the City Attorney. In addition, Attorneys shall procure and maintain in force a legal malpractice (errors and omissions) policy in an amount of not less than \$1,000,000.00 per claim and worker's compensation insurance in accordance with Section 3700 of the Labor Code.

13. Independent Contractor. Attorneys shall be independent contractors and shall not incur, nor have the power to incur any debt, obligation or liability whatsoever for or against City.

14. Interests of Attorneys. Attorneys affirm that they presently have no interest and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of the services contemplated by this Agreement. No person having such interest shall be employed by or associated with Attorneys.

15. Compliance with State Law. Attorneys shall comply with all state, and local laws and ordinances applicable to the work and shall perform the work in a manner which accords with the highest level of professional care, and ethical responsibility as required by applicable professional standards and rules of conduct.

16. Compliance with Federal Law. Attorneys shall comply with all requirements of a federally funded contractor, including those laws and regulations pertaining to the HUD CDBG Program.

17. Findings Confidential. All of the reports, information, data, or other documents prepared or assembled by the Attorneys under this Agreement are confidential and Attorneys agree that they shall not be made available to any individual or organization without the prior written approval of City.

18. Copyright. No report or other document produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Attorneys, and all such documents maybe used in any manner by the City without providing additional compensation to Attorneys.

19. Assignability. Attorneys shall not assign any interest in this Agreement, and shall not transfer any interest in the same without the prior written consent of City. Claims for money due or to become due to Attorneys from City under this Agreement may be assigned to a bank, trust company or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to City.

20. Notice. Any notice or notices required or permitted to be given pursuant to this contract may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested, to the following addresses:

Dapeer, Rosenblit & Litvak, LLP
Post Office Box 2067
Huntington Park, CA 90255-3099

City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255
Attn: City Manager

21. Oral Modification. This Agreement supercedes all prior proposals, Agreements and understanding between the parties and may not be changed or terminated orally, and no change, termination, or attempted waiver of any of the provisions hereof shall be binding, unless in writing and signed by the party against whom the same is sought to be enforced.

22. Indemnification. Attorneys shall defend, indemnify, and hold harmless the City, its officers, agents and employees, from and against all claims, suits, actions, proceedings, losses, expenses or costs of any kind (including attorney fees) based upon their status as City Prosecutors and arising out of any intentional, reckless, or negligent acts or omissions by the Attorneys, its officers, agents and employees relating to its services, activities, duties, or obligations under this agreement.

The City shall defend, indemnify, and hold harmless the Attorneys, its officers, agents and employees from and against all claims, suits, actions, proceedings, losses, expenses or costs of any kind (including attorney fees) for claims arising out of intentional, reckless, or negligent acts or omissions by the City, its officers, agents and employees relating to its activities, duties, or obligations under this agreement, and for any claim(s), fees and costs based upon Attorneys status as City Prosecutors or special counsel, provided that such claim(s) did not result from any intentional, reckless, or negligent acts or omissions by the Attorneys, its officers, agents and employees.

Nothing contained in this section or this Agreement shall be construed to create a right in any third party to indemnification or defense.

The provisions of this section shall survive any termination or expiration of this Agreement.

23. Severability. If any court of competent jurisdiction holds any provision of this Agreement to be invalid, unenforceable, or void, the remainder of this Agreement shall remain in full force and effect.


24. Recitals. The Recitals set forth above are made a part hereof.

In Witness Whereof, said parties have executed this Agreement the date first hereinabove written.

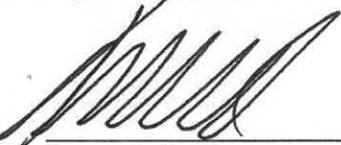
CITY OF HUNTINGTON PARK

DAPEER, ROSENBLIT & LITVAK, LLP

By:

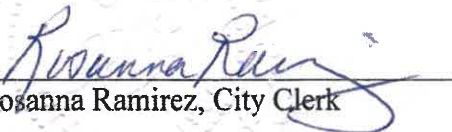

Andy Molina, Mayor

By:


Kenneth B. Dapeer

ATTEST:

By:


Rosanna Ramirez, City Clerk

APPROVED AS TO FORM

By:


CITY ATTORNEY

**FIRST AMENDMENT TO
AGREEMENT BETWEEN THE CITY OF HUNTINGTON PARK
AND DAPEER ROSENBLIT & LITVAJK, LLP
FOR CITY PROSECUTOR SERVICES
DATED: SEPTEMBER 4, 2012**

This First Amendment ("First Amendment") to that certain agreement between the City of Huntington Park, a municipal corporation ("City") and Dapeer, Rosenblit & Litvak, LLP ("Attorneys") for city prosecutor services dated September 4, 2012 ("Agreement") is entered into and made effective as of May 1, 2025, by and between the City and "Attorneys, each a Party and collectively the "Parties" as follows:

WHEREAS, City and City Prosecutor are parties to that certain Agreement described hereinabove dated September 4, 2012, pursuant to which City contract with Attorneys to perform services as defined in the Agreement.

WHEREAS, City has and seeks to engage "Attorneys to provide additional services and expand the scope of those services to new and additional legal issues and matters.

WHEREAS City and Attorneys desire to amend the Agreement to facilitate the expansion of the scope of services to be provided by the Attorneys and to authorize Attorneys to perform those services or any other services and to exercise such authority as directed by the City or its authorized representatives.

WHEREAS City and Attorneys desire to amend the schedule of fees that shall be charged for the services to be provided under the Agreement as amended in this First Amendment.

NOW THEREFORE, City and Attorneys hereby agree, as follows:

1. New Paragraph 1.1 shall be inserted immediately after Paragraph 1 of the Agreement as follows:

"1.1 Additional Services – Special. In addition to the service set forth in paragraph 1 and as otherwise provided in this Agreement, Attorneys are hereby authorized to undertake any service they are qualified to perform that is assigned to them by an authorized representative of the City, whether or not it is or may become a litigation matter, to provide such counsel and service as may be necessary to perform any such assignment, to appear on behalf of and represent the City, or any person associated with the City, before any court, agency or other forum, whether such proceeding is denominated civil, criminal or administrative, to initiate and maintain any such action on behalf of the City or to defend the City, or any person associated with the City, in any action that may be brought against the City. Any services not denominated as Code Enforcement Criminal or Civil shall be deemed as Special."
2. New Paragraph 1.2 shall be inserted immediately after Paragraph 1.1 of the Agreement, as follows:

"1.2 Additional Services-Investigations. In addition to the services set forth in paragraph 1 and 1.1.above,Attorneys shall have the authority to conduct any and all investigations of any action or conduct of the City, any of its officials, officers, employees, departments or with regard to any projects, operations or activities of the City or its operations as may from time to time be assigned to them by the City Council, the City Manager, the City Attorney or any other authorized representatives."

3. Paragraph 7 of the Agreement in deleted in its entirety and the following paragraph shall be inserted in its place, as follows:

"7. Compensation and Costs. City shall pay Attorneys for services performed by Attorneys hereunder, withing thirty (30) days following receipt from Attorneys and approved by City as follows:

7.1	Code enforcement Services, Criminal:	Attorneys: \$245/hour Paralegals: \$195/hour
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7.2	Code Enforcement, Non-Criminal:	Attorneys: \$295/hour Paralegals: \$225/hour
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7.2	Special Litigation Services:	Attorneys: \$400/hour Paralegals: \$245/hour
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7.3 Custom Rates: In the event the Firm is requested to perform services outside of code enforcement and the fees paid by the City to other legal service providers for such services is greater than the fees set forth in this Agreement, the firm shall be entitled to such higher rate for such services as approved by the City Manager.

7.4 In addition to hourly rates, the City shall reimburse the Firm for costs and expenses incurred as follows:

7.4.1 Process server fees and charges – As incurred for filing and service of legal notices.

7.4.2 Procurement of certified public records and other similar charges – As incurred.

7.4.3 Court mandated fees and charges – As incurred.

7.4.4 Online 3rd party database providers – Transaction fee of \$45 for each request/search, in addition to actual charges for the service provider. These searches include property ownership information, lien and/or loan documents, corporate or other business information, and "discovery" on individuals to identify and locate responsible parties.

Copier charges – B&W – 10¢/page; Color – 15¢/page.

- 7.4.5 Postage, courier and delivery services – As incurred.
- 7.4.6 Exhibit preparation (including electronic presentation and photograph enlargement) – As incurred.
- 7.4.7 Court reporter or transcript fees – As incurred.
- 7.4.8 Investigator and investigations expenses as incurred, with advance approval.
- 7.4.9 Expert Witness or consulting fees and expenses as incurred, with advance approval.
- 7.4.10 Such other expenses, costs and fees that are incidental to the Services to be provided under this Agreement or as approved by the City in advance.”

- 4. Except as expressly modified herein, the Agreement is and remain in full force and effect.
- 5. This First Amendment may be executed in counterparts which taken together shall constitute one original.

IN WITNESS WHEREOF, the Parties have executed this First Amendment as of the date set forth above.

DAPEER, ROSENBLIT & LITVAK, LLP

BY _____
William Litvak, Managing Partner

City of Huntington Park

By _____

Attest:

By _____
City Clerk

Approved:

Andrew Sarega, City Attorney

ATTACHMENT "C"
DAPEER ROSENBLIT LITVAK LLP
L A W Y E R S

WILLIAM LITVAK*
STEVEN H. ROSENBLIT
KENNETH B. DAPEER
JAMES C. ECKART
ERIC P. MARKUS
PATRICIA H. FITZGERALD
JOCELYN CORBETT
LILY KEENAN
SARAH EDMISTON
MELISSA FAIR

*MANAGING PARTNER

WEST LOS ANGELES OFFICE
11500 W. OLYMPIC BLVD., SUITE 550
LOS ANGELES, CA 90064-1524
TELEPHONE (310) 477-5575
FACSIMILE (310) 477-7090

WRITER'S EMAIL
WLITVAK@DRLLAW.COM

May 5, 2025

Ricardo Reyes
City Manager
6550 Miles Avenue
Huntington Park, CA 90255

Via Email: RReyes@hpca.gov

Re: Contract Amendment

Dear Mr. Reyes:

It has been an honor and a pleasure to continuously represent the City of Huntington Park for the past 45 years, since 1979 to be precise. We believe that such a long tenure could only have endured if we provided the highest level of service, expertise, success and professionalism to the City and its staff. As you are aware, our responsibilities have recently been expanded, and we continue to welcome the new assignments that have been referred to us. In accordance with our new responsibilities, we must consider the financial impacts upon the firm and the need to review our existing contractual arrangements.

We have always sought to maintain rates at a constant level, only adjusting them as economic conditions changed. Our last contract revision occurred over 13 years ago in 2012. Since that time our rates have been \$175.00 per hour for criminal prosecutions, \$200.00 per hour to administrative proceedings and ordinance review and preparation and \$225.00 per hour for civil litigation. Unfortunately, these rates do not reflect the increased costs related to the services we provide to the City or the increased complexity of the work we have been doing.

Based upon the increase in cost of living these past 13 years, our rates for code enforcement services in constant dollars should be between \$250.00 and \$315.00. We also believe that rates for services that we perform outside normal code enforcement matters should be consistent with the fees paid by the City to other qualified law firms performing those services for the City.

We propose that our fees commencing May 1, 2025, be adjusted as follows:

- Criminal Code Enforcement - \$245.00 per hour.
- Civil/Administrative Code Enforcement - \$295.00 per hour.
- Non-Code Enforcement Litigation and counseling – \$400.00 per hour, unless otherwise approved by the City Manager.

Ricardo Reyes
Re: Contract Amendment
May 5, 2025
Page 2 of 2

DAPEER, ROSENBLIT & LITVAK LLP

- And, commencing in the second year of our new contract, we would be entitled to an annual increase of 3% **or** the percentage increase in the cost-of-living index for the region in which the City is located, whichever is **less**.

I have taken the liberty of preparing an amendment to our existing professional services contract for your consideration encompassing the foregoing, as well as the City Council's delegation to and authorization for our office to perform internal investigations of the City's various departments and their activities.

Please let me know if you have any questions.

Sincerely,

DAPEER, ROSENBLIT & LITVAK, LLP

By: _____


William Litvak

[Signatures on Following Page]

APPROVED AND ADOPTED THIS ____ DAY OF MAY 2025.

Arturo Flores, Mayor

ATTEST:

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:



Andrew Sarega, Acting City Attorney

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON PARK

I, Eduardo Sarmiento, City Clerk of the City of Huntington Park, County of Los Angeles, State of California, hereby certify that the foregoing Resolution No. 2025-__ was passed and adopted by the City Council of the City of Huntington Park, signed by the Mayor and attested by the City Clerk at the Special City Council Meeting held on the 28th day of February 2025 and that said Resolution was adopted by the following vote, to-wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

The undersigned, City Clerk of the City of Huntington Park, does hereby attest and certify that the foregoing Resolution is a true, full and correct copy of a resolution duly adopted at a meeting of said City which was duly convened and held on the date stated thereon, and that said document has not been amended, modified, repealed or rescinded since its date of adoption and is in full force and effect as of the date hereof.

Dated: _____

Eduardo Sarmiento, City Clerk

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ITEM 3



CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

May 19, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 18, 2015, the City Council adopted Resolution No. 2015-19 which established a new process for making appointments to various City Commissions. On January 6, 2025 the City Council adopted resolution 2025-01 amending resolution No. 2015-19 to include the newly formed Arts and Theatre Commission.

Individuals appointed to Commissions will be required to submit to a LiveScan and subsequently take an Oath of Office.

FISCAL IMPACT

There is no fiscal impact. Compensation for added Commissioners has been budgeted for FY 2024/25 to account 111-0123-413.19-05.

CONCLUSION

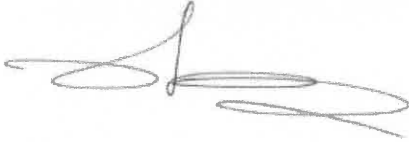
Terms will run concurrent with the Council Member who appoints. After the appointment the City Clerk will notify applicants of their appointments.

COUNCIL APPOINTMENT TO CIVIL SERVICE COMMISSION

May 19, 2025

Page 2 of 2

Respectfully submitted,



RICARDO REYES

City Manager



EDUARDO SARMIENTO,

City Clerk

ATTACHMENT(S)

- A. Resolution No. 2025-01, Amending list of established commission and revised Rules, Method of Appointment, Guidelines for the Conduct of Meetings and Structure for all Commissions of the city and Repealing all Prior Resolutions or Provisions in Conflict with the Provisions Contained Herein.
- B. Commission Handbook – How Appointments Are Made Page(s) 3 and 4 in handbook.

ATTACHMENT "A"

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AMENDING THE LIST OF ESTABLISHED CITY COMMISSIONS TO INCLUDE THE ADDITION OF THE ARTS AND THEATRE COMMISSION

WHEREAS, the City Council has decided to amend all commission resolutions to provide for congruent and consistent regulation and structure across all City Commissions.

**THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES
RESOLVE AS FOLLOWS:**

SECTION 1: Establishment of City Commissions.

The City has currently established the following commissions to serve in the capacity as advisory bodies to the City Council:

Planning Commission
Civil Service Commission
Parks and Recreation Commission
Health and Education Commission
Historic Preservation Commission
Youth Commission
Arts and Theatre Commission

This Resolution is intended to govern and supersede all prior resolutions establishing and amending member qualifications, organizational rules, guidelines and structure for City Commissions and hereby repeals all provisions in conflict with the provisions contained herein by the adoption of the revised provisions below. This Resolution will also govern over provisions of City ordinances currently in existence, but which will be repealed or amended for consistency with this Resolution. This Resolution shall also govern and control any additional Commission created by the City Council in addition to those enumerated above.

SECTION 2: Membership.

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn in to office.

1 **SECTION 3: Appointment, Reappointment and Removal.**

2 Each member of the City Council shall have authority to appoint one (1)
3 member to each Commission, with the exception of the Youth Commission, which
4 shall consist of two (2) members appointed by each City Councilmember. Each
5 Councilmember shall appoint their Commissioners within sixty (60) days of assuming
6 office, or from the adoption of this Resolution, or from a vacancy occurring for said
7 Commission position for that respective Councilmember appointment. If no
8 appointment is made within sixty (60) days of assuming office, or from the adoption of
9 this Resolution, or from a vacancy occurring for said Commission position, the Mayor
10 shall appoint a member to the vacant seat.

11 Commission members may be removed from their appointment due to
12 disqualification as provided for in this Resolution or upon the sole decision by the
13 Councilmember who appointed that Commissioner. All appointments or removal of
14 Commissioners shall occur at an open meeting of the City Council. If removal of a
15 Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last
16 address on file with the City.

17 **SECTION 4: Term of Office.**

18 Each Commissioner's term shall be for a period of four years, unless removed
19 by the appointing Councilmember or as a result of disqualification as set forth herein.
20 Notwithstanding the foregoing, no Commissioner shall serve for a period which
21 exceeds the time in office for the Councilmember appointing that Commissioner. In
22 the event that the appointing Councilmember completes his or her term, vacates their
23 office or otherwise is no longer holding office, the term of the Commissioner appointed
24 by said Councilmember shall end. However, nothing contained in this section shall
25 prevent another Councilmember or the new Councilmember from appointing the
26 individual back to the same Commission or to a different Commission.

27 **SECTION 5: Vacancy Due to Disqualification.**

28 When a member no longer meets the qualifications for the Commission, the
member is therefore disqualified, and the office shall thereupon become vacant.

SECTION 6: Vacancy.

 If for any reason a vacancy occurs, it shall be filled by appointment by the
member of the City Council who appointed said Commissioner for the unexpired
portion of such term.

SECTION 7: Quorum.

 A majority of the total number of members of the Commission shall constitute a
quorum for the transaction of business, but a lesser number may adjourn from time to
time for want of quorum and until a quorum can be obtained.

1 **SECTION 8: Purpose.**

2 The purpose, duties and responsibilities of each Commission shall be
3 established by the City Council by ordinance and codified in the Huntington Park
4 Municipal Code.

5 **SECTION 9: Organization.**

6 Annually in the month of March, the Commission shall elect one of its members
7 as Chair and Vice-Chair. City staff shall act as the Commission Secretary. Staff
liaisons shall act as the conduit for all communications to the City Council.

8 **SECTION 10: Meetings.**

9 Regular meetings of the Commission shall be as set by each Commission. The
10 place of such meetings shall be at City Hall unless otherwise designated by the City
11 Council or approved by a majority of the total membership of the Commission. When
12 the day for such regular meetings falls on a legal holiday, the meeting shall not be
13 held on such holiday, but shall be held at the same hour on the next succeeding day
14 thereafter which is not a holiday. All meetings of the Commission shall be open and
15 public, and subject to all laws of the state of California e.g. the Brown Act, governing
open public meetings. The Commission shall adopt its own rules for the transaction of
its business and keep a record of resolutions, findings and recommendations and
actions voted upon. A report of each meeting of the Commission shall be given to the
City Council.

16 **SECTION 11: Termination of Commission.**

17 Termination of the Commission shall be done at the will and vote of the City
18 Council.

19 **SECTION 12: Compensation.**

20 Commission member compensation shall be set by resolution of the City
21 Council.

22 **SECTION 13: Commission Handbook.**

23 All Commission Members must adhere to the provisions contained and
24 referenced in the City of Huntington Park Commission Handbook as approved by the
City Council.

25 **SECTION 14:**

26 The City Clerk shall certify to the adoption of this Resolution.
27
28

CITY OF HUNTINGTON PARK

Commission Handbook



Prepared by the City Clerk
Revised January 2023,

Welcome

Welcome and thank you for your willingness to serve as a member of the City of Huntington Park Commission. The general role of an Advisory body (Commission) is to provide an opportunity for Huntington Park residents/non-residents to participate in the City's decision-making process on various issues. Each Advisory body provides recommendations to the City Council in their respective areas and assists the City Council in addressing specific issues.

As a new commissioner, you should familiarize yourself with the documents governing your commission including City ordinances, City Council resolutions, and other related documents, all available from your staff liaison. Reviewing these documents will help you get a sense of your responsibilities.

This handbook serves as a reference for the basic protocols that apply to all City commissions. As a new member you may want to meet with the staff liaison responsible for your commission or the Chair for your commission to get a better sense of your role and the business of the advisory body. Along with familiarizing yourself with your commission's foundational documents, you may want to review agendas and minutes from recent meetings to see what current issues have been under consideration. All commission agendas and minutes are available on the City's website at www.hpca.gov

We hope this handbook will assist you towards a satisfying and productive experience as a commissioner for the City of Huntington Park. Your participation and commitment are deeply appreciated by the City Council, by City staff, and by your community.

General City Information

The City of Huntington Park was incorporated September 1, 1906 as a general law city. This means the municipal government operates and is governed in accordance with State laws rather than a local charter.

This specific form of government is a Council/Manager. It provides elected members of the City Council in Huntington Park to hire a City Manager to manage the administrative functions of government. The City Manager is responsible for effective and economical municipal operations and ensures that City Council policies are implemented.

The City Council is responsible for setting policies and providing overall direction for the City operation. As elected representatives, Council members provide a direct link with residents and to gain a greater awareness of the view of the residents, the Council also appoints advisory groups composed of local residents familiar with the community and its needs. These groups further expand the opportunity for resident participation in City government.

Application Process

Any citizen interested in serving on a commission is invited to complete an application form and submit it to the City Clerk's office. Applications remain on file for one year. A listing of all current appointments will be posted at City Hall, City's website and the City of Huntington Park Library whenever a vacancy occurs. Applications may be downloaded from the City's website, picked up at City Hall in the Office of the City Clerk, or you may request that an application be mailed to you by contacting the Office of the City Clerk at (323) 584-6297.

Membership

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn into office. (Resolution No. 2015-19)

How Appointments Are Made

Each member of the City Council shall have authority to appoint one (1) member to each Commission, with the exception of the Youth Commission, which shall consist of two (2) members appointed by each City Councilmember. Each Councilmember shall appoint their Commissioners within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position for that respective Councilmember appointment. If no appointment is made within sixty (60) days of assuming office, or from the adoption of this Resolution, or from a vacancy occurring for said Commission position, the Mayor shall appoint a member to the vacant seat.

Commission members may be removed from their appointment due to disqualification as provided for in this Resolution or upon the sole decision by the Councilmember who appointed that Commissioner. All appointments or removal of Commissioners shall occur at an open meeting of the City Council. If removal of a Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last address on file with the City. (Resolution No. 2015-19)

Oath of Office

Upon appointment to a City of Huntington Park commission, members or advisory bodies shall take an Oath of Office administered by the City Clerk prior to assuming office and participating in commission meetings. By taking this oath, you swear or affirm to support, defend, and bear allegiance to the Constitution of the United States and the Constitution of the State of California.

Officers

A Chair and a Vice Chair are selected by the members of the individual advisory bodies in March each year for a one-year term. In the case of advisory bodies that meet on an “as-needed” basis, the Chair and Vice Chair shall be elected at the first meeting scheduled in March each year. A Chair may not serve more than two consecutive terms.

Responsibilities

The primary role of an advisory body is to provide judicious advice to the City Council, the elected policy-making body of the City. The advisory body’s role can include hearing public testimony on the Council’s behalf, building community consensus for proposals, facilitating study of issues, assessing the alternatives regarding issues of community concern, and ultimately forwarding recommendations to the Council for its consideration. There may be times when the advisory body’s recommendations will not be sustained or will be modified by the City Council. It is important for the advisory body members to recognize that this is not a rejection of the integrity of the recommendation, but an inevitable part of the process of community decision-making.

Attendance

For advisory bodies to function effectively and accomplish their goals, all members must be active participants. This means all members must be present at all meetings. Commissioners should inform the staff liaison prior to the meeting if they will be unable to attend.

If any member of a commission or committee is absent from three (3) regular meetings in any one calendar year, the staff liaison shall immediately inform the City Council. Upon notification to the City Council, the office will be deemed vacant, and the term of such member terminated. Excused absences may be granted by the chair. An excused absence will not count towards the allowable three (3) absences in any one calendar year.

Resignations

Members wishing to resign from their commission position prior to the expiration of their term should submit to the City a brief letter stating their intention and the effective date of the resignation. The letter should be addressed to the Mayor and Council Members in care of the City Clerk.

Disqualification

When a member no longer meets the qualifications for the Commission, the member is therefore disqualified, and the office shall thereupon become vacant. (Resolution No. 2015-19)

Vacancies

If for any reason a vacancy occurs, it shall be filled by appointment by the member of the City Council who appointed said Commissioner for the unexpired portion of such term. (Resolution No. 2015-19)

The staff liaison shall inform the City Clerk and have a vacancy notice posted in accordance with the requirements of the Government Code. Applications from people interested in serving on a particular body are accepted. Following the interview of eligible applicants. The City Council shall make an appointment during a regular City Council meeting to fill the unexpired term.

Term Limits

Each Commissioner's term shall be for a period of four years, unless removed by the appointing Councilmember or because of disqualification as set forth herein. Notwithstanding the foregoing, no Commissioner shall serve for a period which exceeds the time in office for the Councilmember appointing that Commissioner. If the appointing Councilmember completes his or her term, vacates their office or otherwise is no longer holding office, the term of the Commissioner appointed by said Councilmember shall end. However, nothing contained in this section shall prevent another Councilmember or the new Councilmember from appointing the individual back to the same Commission or to a different Commission. (Resolution No. 2015-19)

Termination of Commission

Termination of the Commission shall be done at the will and vote of the City Council. (Resolution No. 2015-19)

Compensation

Commission member compensation shall be set by resolution of the City Council.

Commission Handbook

All Commission Members must adhere to the provisions contained and referenced in the City of Huntington Park Commission Handbook as approved by the City Council.

Scope of Authority

All communication or questions should be addressed to each advisory body's respective staff liaison. If a question arises and the members require clarification as to duties, authority, or legal issues, all such items must be presented to the staff liaison. The staff liaison will seek clarification from the appropriate parties (i.e. department head, City Attorney or City Council) and report back to the advisory body.

Advisory bodies are not involved in the administration or operation of City departments. Advisory body members may not direct City staff to initiate programs and may not conduct major studies or establish policy without the approval of the City Council. All communication or questions must go through the staff liaison.

Advisory body members may not use their official title or City equipment or resources for non-City business. Examples of such prohibited conduct include, but are not limited to, use of City vehicles, facilities and City stationery.

Advisory bodies shall not receive, disburse, or in any way possess money or any other valuable commodity as an agent of the City without the prior authorization of the City Council

Advisory bodies shall not knowingly work to the advantage of any citizen or group or show preference to any other citizen or group.

All advisory bodies who anticipate the need during the upcoming fiscal year for financial expenditures shall submit through their staff liaison an annual proposed budget to the corresponding Department Head and City Manager. The budget request will be incorporated into the City's annual budget for Council review and approval. All requests for budgeted expenditures shall be processed according to City purchasing procedures.

Advisory bodies shall be subject to the same travel and business expense policy established by the City Council. (Policy available through staff liaison.)

All action and business of the advisory body shall be conducted by the advisory body as a whole, and no member shall transact business on an individual basis unless authorized by the majority vote of the quorum.

It is the responsibility of the advisory body to be represented at the meetings of the City Council or at meetings of other committees or commissions when matters of joint concern are to be discussed.

It will be the responsibility of advisory bodies to inform other bodies of the city via the staff liaison when it will consider matters of concern to such other advisory bodies.

Conflicts of Interest

All members of City advisory bodies should avoid the appearance of bias in pending City matters at all times. The Government Code states that “members of the legislature, state, county, district, judicial district, and city officers or employees, which includes city advisory board members, shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members.

The Political Reform Act of 1974 defines various conflicts of interest and is quite lengthy; but basically, a conflict of interest exists when a person influences a decision that will materially affect the value of a personal financial interest, or a financial interest of his/her immediate family, as distinguished from the action’s effect on the public in general.

If a Commission or Committee member has a conflict of interest, he/she must not make or participate in making, or in any way attempt to use his/her official position to influence a governmental decision relating to the matter in which he/she or a member of his/her immediate family, possess a financial interest. The safest way to address a conflict of interest is for the Commission or Committee members to state that there is a conflict immediately after the Chair announces the item for consideration. The member must then refrain from participating in the deliberations and abstain from voting.

Penalties for violating the conflict-of-interest laws are serious and may include fines and/or a prohibition against serving in public office. Questions regarding a potential conflict of interest may be directed to your staff liaison or the City Clerk, who will consult with the City Attorney if necessary. You may also view more information about conflicts of interest by visiting the State of California Fair Political Practices Commission website at www.fppc.ca.gov

Additionally, all members of a City advisory body are required to complete a Statement of Economic Interest (Form 700) upon assuming office and an annual statement for filing with the City Clerk. All forms are distributed by the City Clerk who is the City’s FPPC filing officer. Upon completion all Form 700s are filed with the City Clerk and kept available for public inspection.

The City of Huntington Park has adopted a Conflict-of-Interest Code which identifies the officers, employees and consultants who are required to file a Form 700 based upon their involvement or participation in the making of decisions which may foreseeably have a material effect or a financial interest.

Quorum

At any meeting of an advisory body, a majority of the total number of members of the Commission shall constitute a quorum for the transaction of business, but a lesser number may adjourn from time to time for want of quorum and until a quorum can be obtained. (Resolution No. 2015-19). Unless otherwise posted, a majority vote of those present and voting shall be sufficient to adopt motions.

Agendas

State law requires that an agenda for each advisory meeting be posted at least 72 hours prior to the meeting. The agenda shall state the time and place of the meeting and a brief description of matters to be heard. The agenda shall also provide an opportunity for members of the public to be heard at the

meeting regarding matters within the jurisdiction of the advisory body. The staff liaison assigned to each advisory body is responsible for preparation and posting of the meeting agenda. A copy of the agenda is mailed and/or e-mailed (upon request) to each member of the advisory body as well as to the members of the Huntington Park City Council, City Manager and the City Clerk. The staff liaison is also responsible for notifying the advisory members, City Council, City Manager and the City Clerk of meeting cancellations, adjournments, and/or change of locations.

Public Comment

The public shall be allowed to speak at all meetings on any item of interest so long as the item is within the subject matter jurisdiction of the legislative body. The law also provides that the public must be allowed to speak *before* the consideration of any specific item on the agenda.

Meetings

Regular meetings of the Commission shall be as set by each Commission. The place of such meetings shall be at Salt Lake Park, 3401 E. Florence Avenue, Hunting Park, California (with the exception of the Planning and Civil Service Commissions) unless otherwise designated by the City Council or approved by a majority of the total membership of the Commission. When the day for such regular meetings falls on a legal holiday, the meeting shall not be held on such holiday, but shall be held at the same hour on the next succeeding day thereafter which is not a holiday. All meetings of the Commission shall be open and public, and subject to all laws of the state of California e.g. the Brown Act, governing open public meetings. The Commission shall adopt its own rules for the transaction of its business and keep a record of resolutions, findings and recommendations and actions voted upon. A report of each meeting of the Commission shall be given to the City Council. (Resolution No. 2015-19)

Meeting Types

City advisory bodies may hold two types of meetings: regular and special meetings.

Regular Meetings are held at the time and place specified in the resolution establishing procedures for each corresponding advisory body. Regular meetings may be “adjourned to” another date and time and are considered “regular adjourned meetings.” A copy of the order or notice of adjournment shall be posted on the door where the regular meeting was held within 24 hours of the adjournment.

Special Meetings may be held at a different time or place to discuss specific issues as noted on the meeting agenda, as long as the meeting has been properly noticed at least 24 hours prior to the meeting. No other business may be discussed at the special meeting.

E-Mail Communications between Advisory Body Members

Since e-mail communication can ultimately lead to the exchange of information intended to, or which may, create collective concurrence among a quorum of advisory body members, e-mail communications between advisory body member’s relative to advisory body business, should be avoided. While two members of a five-member body, for example, may appropriately communicate

with one another by way of e-mail, the “forwarding” of such an e-mail message on to a third or subsequent member would result in a Brown Act violation.

Role and Responsibilities of the Chair

The Chair shall preserve order and decorum at all meetings of the advisory body, announce the advisory body’s decisions, and decide questions of order. The Chair is responsible for ensuring the effectiveness of the group process by moving the discussion forward, involving all members of the advisory body, and allowing adequate public participation. In the absence of the Chair the Vice Chair shall act as the presiding officer.

Making Motions

Advisory body meetings are usually conducted according to parliamentary procedure. Unless otherwise specified by State law or City regulations, conduct of all meetings shall generally follow Robert’s Rules of Order.

When a member wishes to propose an action on a particular item on the posted agenda for the advisory body to consider, the member makes a motion. Below is an example of the steps involved with a motion.

1. The member asks to be recognized by the Chair.
2. After being recognized, the member makes the motion: *“I move that ...”*
3. Another member seconds the motion: *“I second the motion.”*
4. The Chair restates the motion and asks for discussion on the motion.
5. When the Chair determines that there has been enough discussion, the debate may be closed with, *“Is there any further discussion?”*
6. If no one asks for permission to speak, the Chair then puts the question to a vote: *“All those in favor say aye.” “All those opposed say nay.”* Any member may request a roll call vote on a motion.
7. After the vote, the Chair announces the decision.

Decorum and Order

Properly phrasing a motion can be difficult and corrections may be necessary before it is acted upon. The member making the motion may rephrase it or withdraw it.

Every commissioner desiring to speak shall address the chair and, upon recognition by the presiding officer, shall confine himself or herself to the question under debate.

Every commissioner desiring to question the administrative staff shall address the question to the department head who shall be entitled either to answer the inquiry directly or to designate some member of staff for that purpose.

A commissioner, once recognized, shall not be interrupted while speaking unless called to order by the presiding officer, unless a Point of Order is raised by another commissioner or unless the speaker chooses to yield to questions from another commissioner.

If a commissioner is called to order while speaking, he or she shall cease speaking immediately until the question or order is determined. If ruled to be in order, he or she shall be permitted to proceed. If ruled to be not in order, he or she shall remain silent or shall alter his or her remarks so as to comply with rules of the commission.

Advisory body members shall accord the utmost courtesy to each other, to City employees, and to the public appearing before the advisory body and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities.

Any commissioner may move to require the presiding officer to enforce the rules, and the affirmative vote of a majority of the advisory body shall require him or her to so act.

Members of the advisory body shall not leave their seats during a meeting without the consent of the presiding officer.

City employees shall observe the same rules of procedure and decorum applicable to members of the advisory body. Any staff member, including the department head, desiring to address the commission, or members of the public shall first be recognized by the chair. All remarks shall be addressed to the chair and not to any one individual commissioner or public member.

Meeting Minutes

The staff liaison assigned to the advisory body is responsible for preparation of the minutes of each meeting. Meeting minutes shall be in Action form with the exception of Public Comment to be in summary form. Actions taken by the advisory body. Minutes of the meeting shall be submitted to the advisory body for approval at its next meeting and shall be signed by the Chair.

All advisory body agendas and minutes will be kept by the staff liaison, a copy forwarded to the City Council, City Manager, and City Clerk.

CIVIL SERVICE COMMISSION

PURPOSE: To serve in an advisory capacity to the City Council and the City Manager on personnel matters in the City Service.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member
MEETINGS: TBD
STAFF: Marisol Nieto, Human Resources Supervisor
PHONE NO.: (323) 584-6237

HEALTH AND EDUCATION COMMISSION

PURPOSE: To create awareness of health and education matters in the City; determine health and education needs in the Community; and attempt to implement plans for improved health and education in the City.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member
MEETINGS: Every last Tuesday of the month
STAFF: Steve Forster, Community Development Director
PHONE NO.: (323) 584-6318

HISTORIC PRESERVATION COMMISSION

PURPOSE: To protect, enhance, perpetuate, and designate historic resources of the City. The Historic Preservation Commission shall review and make recommendations for revisions to the Municipal Code for the preservation of historic resources within the City.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member
MEETINGS: TBD
STAFF: Steve Forster, Community Development Director
PHONE NO.: (323) 584-6318

PARKS AND RECREATION COMMISSION (aka PARC)

PURPOSE: To advise the City Council and the Administrative Staff in all matters of policy pertaining to the acquisition, use, maintenance, and operation of parks, playgrounds and other public recreational facilities, and to the maintenance of a planned program of public recreation for the citizens of Huntington Park.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member

MEETINGS: Meets the 4th Wednesday at 6:00 p.m. in:
January, March, May, July, September & November
(Maximum of Six (6) Regular Meetings per year)

STAFF: Cynthia Norzagaray, Parks and Recreation Director

PHONE NO.: (323) 584-6218

PLANNING COMMISSION

PURPOSE: To recommend adoption, implement and periodically review and recommend revisions to the General Plan for the desired physical development of the City. The Planning Commission is the lead advisory body in the determination of what uses may be of property in the City and what form and shape the community will take in the future. The Commission's responsibilities and authority are governed by Title 9, Section 9-1.104 of the Huntington Park Municipal Code.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member

MEETINGS: The third Wednesday of each month at 6:30 p.m.

STAFF: Steve Forster , Community Development Director

PHONE NO.: (323) 584-6318

YOUTH COMMISSION

PURPOSE: To create awareness in the City of youth, implement youth level economics; determine needs not being met by the Community; serve as an advisory body to the City Council; and develop leadership in the community.

TERM OF OFFICE: four-year term to run concurrent with appointing Council Member

MEETINGS: TBD

STAFF: Cynthia Norzagaray, Parks and Recreation Director

PHONE NO.: (323) 584-6218