

CALL AND NOTICE OF SPECIAL MEETING

CITY OF HUNTINGTON PARK

NOTICE IS HEREBY GIVEN That a Special Meeting of the City Council of the City of Huntington Park will be held on Friday, May 16, 2025, at 3:00 p.m. at Salt Lake Park Community Center, 6925 Salt Lake Avenue, Huntington Park, CA 90255

Friday, May 16, 2025

Arturo Flores
Mayor

Eduardo “Eddie” Martinez
Vice Mayor

Jonathan A. Sanabria
Council Member



Karina Macias
Council Member

Nancy Martiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6161. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public

CITY COUNCIL MEETING AGENDA

meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Arturo Flores
Vice Mayor Eduardo “Eddie” Martinez
Council Member Jonathan A. Sanabria
Council Member Karina Macias
Council Member Nancy Martiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. CITY OF HUNTINGTON PARK COMMUNITY BUDGET WORKSHOP

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

NONE

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

NONE

SPECIAL AGENDA

NONE

END OF SPECIAL AGENDA

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Nancy Martiz

Council Member Karina Macias

Council Member Jonathan A. Sanabria

Vice Mayor Eduardo “Eddie” Martinez

Mayor Arturo Flores

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Monday, May 19, 2025 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 24 hours prior to the meeting. Dated this 15th day of May 2025.



Eduardo Sarmiento, City Clerk



Municipal Budget Presentation Community Meeting | May 16, 2025



MUNICIPAL BUDGET

WHAT IS A MUNICIPAL BUDGET

A municipal budget is a legally adopted financial plan that details a city's projected revenue and expenses for a specific fiscal year. It outlines how public funds will be allocated to provide essential services, as well as address the community's needs

PRIORITIES

It is an outline of policy priorities and goals of the elected councilmembers

LIMITS

It establishes funding levels and spending limits for the City's services and ensures departments do not overspend their budgets.

PROCESS

The budgeting process is an annual cycle in which the City prepares revenue estimates and the spending plan.

COMMUNITY'S NEEDS



Basics of a Municipal Budget



OVERVIEW

Cities provide services including public safety, police, parks and recs, street maintenance, sewers, water, and receive different revenues to pay for the services

GUIDELINES

There are strict legal guidelines for collecting and using the revenue available to cities in the State of California. This is based on the State Constitution, and State Statute.

THE STATE LEGISLATURE, LOCAL GOVERNMENT AND THE VOTERS

Options to local officials to manage their finances and raise revenues are limited. Voters have placed restrictions as well as protections on the state constitution. Both have acted to limit and withdraw financial powers and resources from cities.

LIMITATIONS

Property Taxes may not be increased except with a two-third vote to fund a general obligation bond. Voter approval is required prior to enacting increasing or extending any type of local tax,



REVENUES

PROPERTY TAXES

All cities in California receive property taxes and are distributed according to state law

SALES AND USE TAXES

Sales tax is assessed as a percentage of the amount purchased.

SERVICE CHARGES

This includes utility rates, regulatory, development fees, user fees, and others.

RENT FOR USE OF PUBLIC PROPERTY

Rents, concessions and franchise fees

REVENUES FROM OTHER GOVERNMENT AGENCIES

This includes gas tax, motor vehicle license fee, public safety sales tax, state mandate reimbursement, federal and state grants.

FINES, AND OTHER PENALTIES

Traffic violations, fines for civil violations of local ordinances.



- Budget Creation and Monitoring
- Financial Reporting and Accounting
- Capital Financing and Debt Management
- Cash Management and Investments
- Local Agency Financial Policies and Procedures
- Purchasing and Contracting Practices
- Long-Term Financial Planning

KEY ELEMENTS OF A BUDGET



HOW IS A BUDGET BUILT?



City of Huntington Park ANNUAL OPERATING BUDGET

All data included in today's presentation was obtained from
the current Fiscal Year 2024/2025 Operating Budget

ORGANIZATIONAL CHART

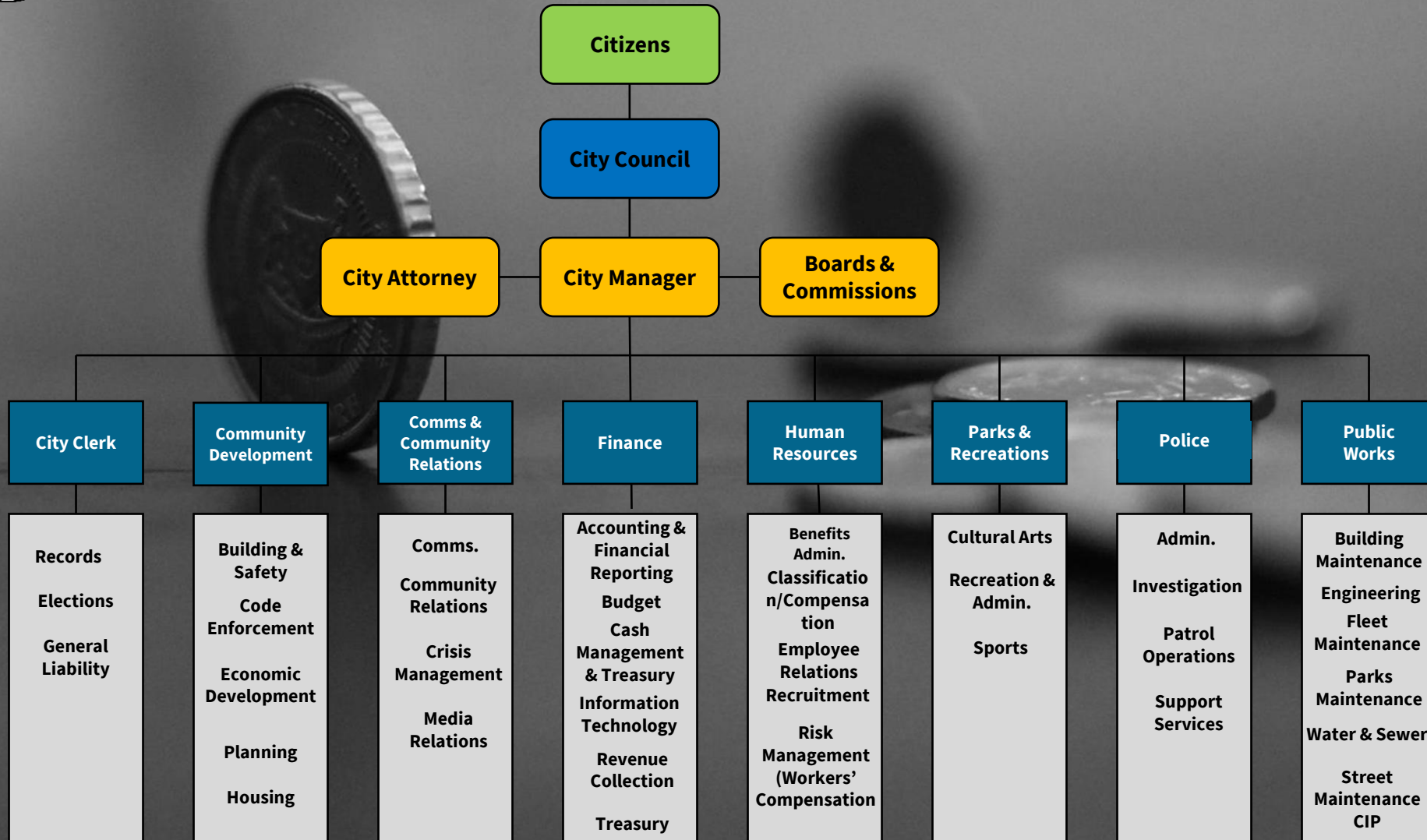
REVENUES

EXPENDITURES

- The operating budget of the city of Huntington Park includes citywide, fund-specific, in addition to department-by-department information.
- Each fund included in the budget is a separate operation with the purpose of recording all costs associated (expenditures and revenues) with implementing and achieving specific goals and objectives.
- The City's use of Fund Accounting is one basic requirements of generally accepted accounting principles for government.

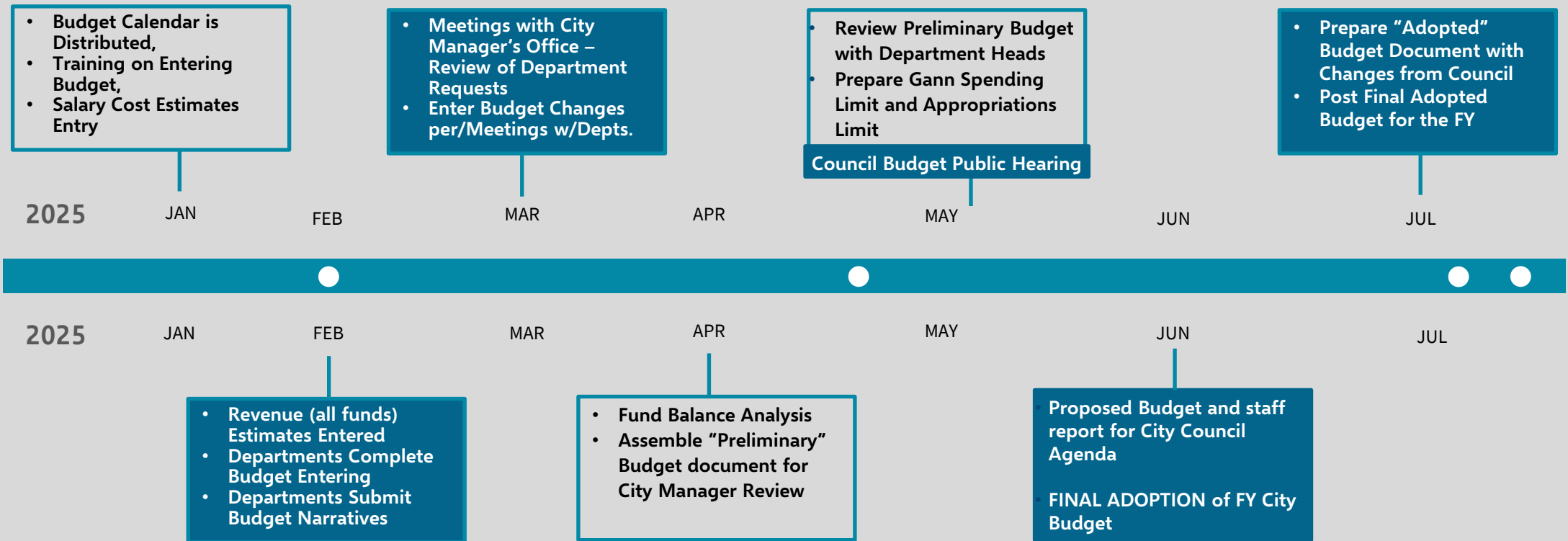


City Organizational Chart





ONE-YEAR BUDGET PROCESS





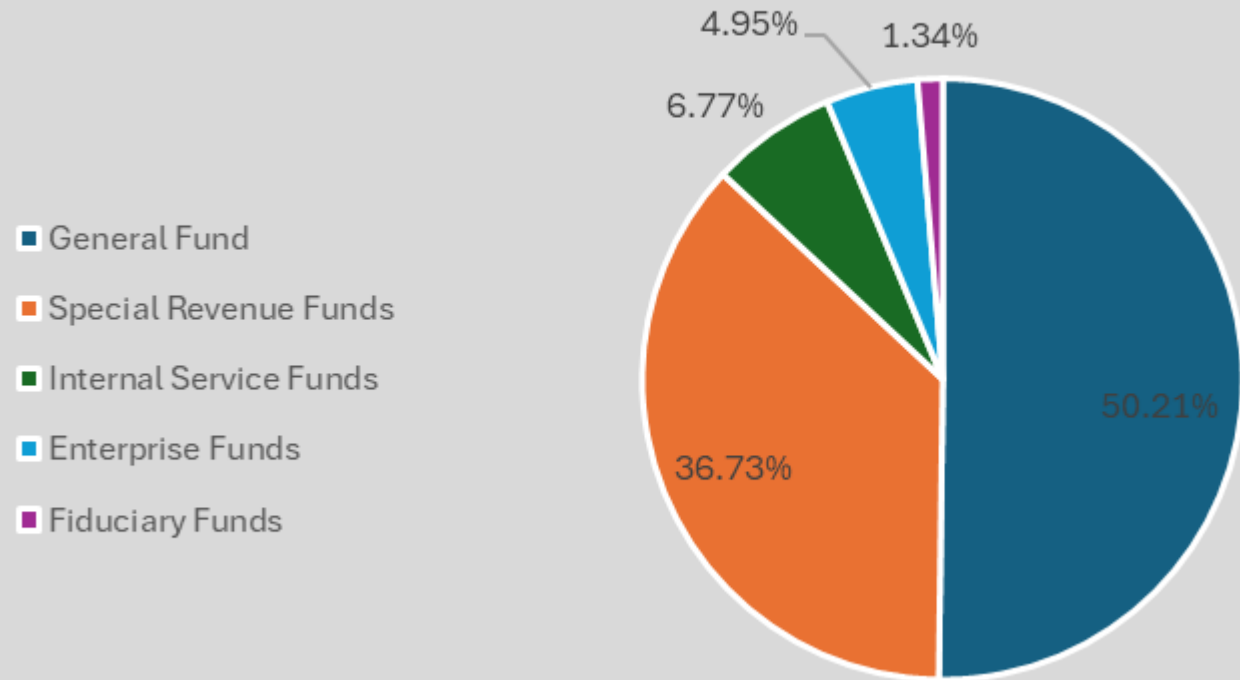
CITY FUNDS REVENUES - \$93,931,680 – FY 2024/2025

The City revenues are composed of a series of governmental funds that included the General Fund, Special Revenue Funds, Internal Service Fund, Enterprise and Fiduciary funds.

Besides the General Fund, the rest of the other funds accumulate resources and expenditures that are restricted to the specific purpose of each individual fund.

Some of these funds account for federal grants, state resources, County funding special assignment such as street lighting and Capital Project Funds.

Governmental Funds - REVENUES

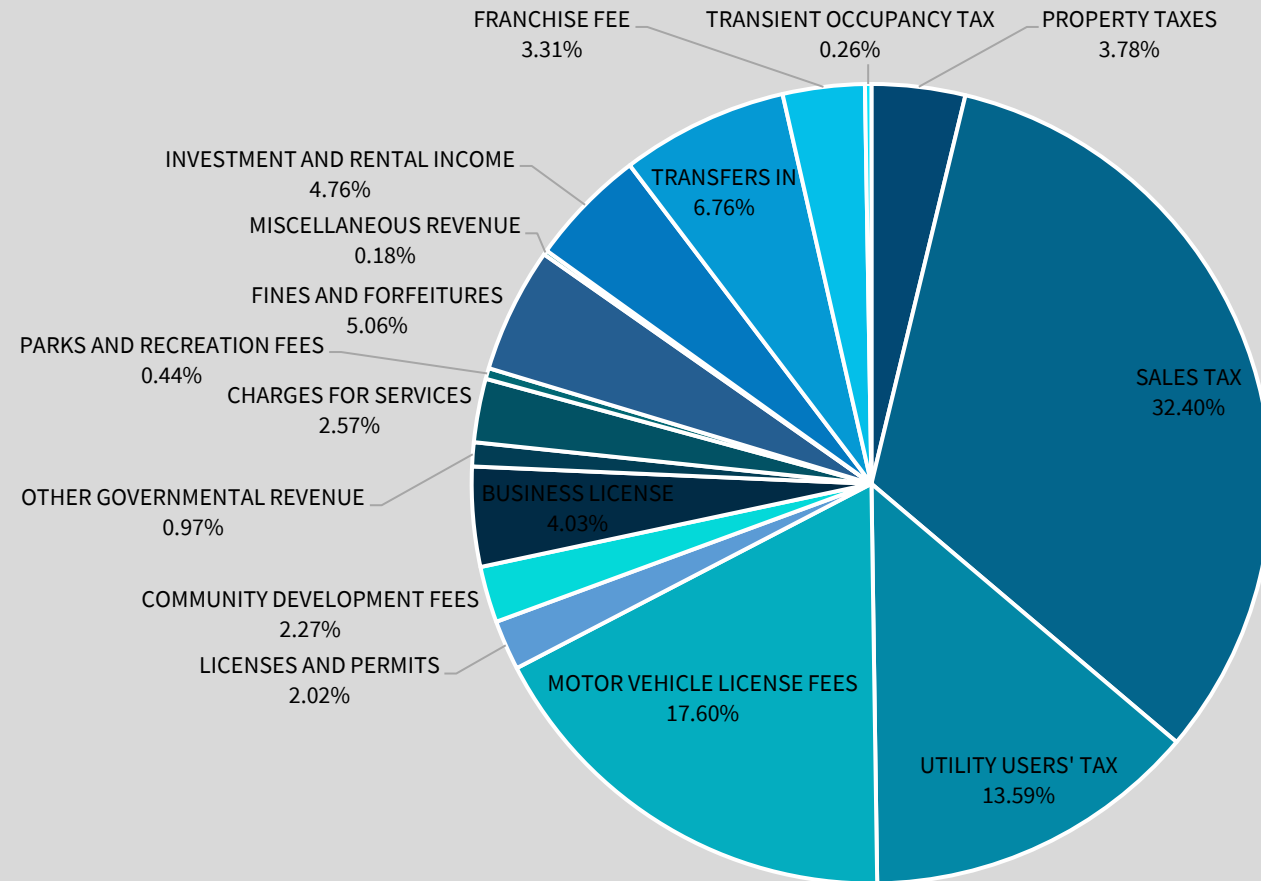




GENERAL FUND - \$47,160,900 - FY 2024/2025

The City's **General Fund** accounts for all the general revenues of the city such as fees, code and parking citations, property taxes, sales tax, transient occupancy tax and utility user tax.

These funds are allocated by the City Council for various citywide services, events, and projects.





SPECIAL REVENUE FUNDS - \$34,500,780 – FY 2024/25

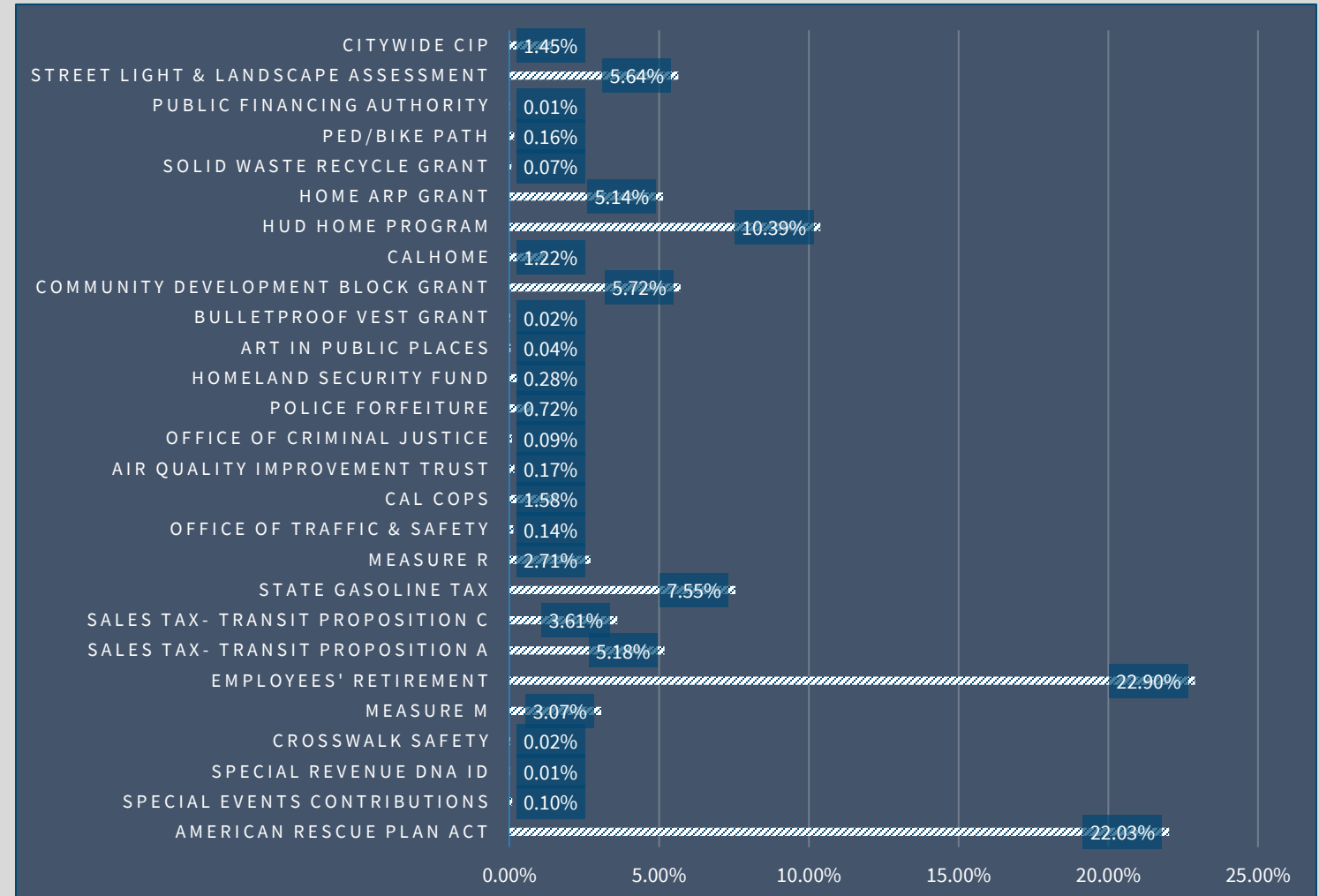
The Special Revenue Fund is composed of a series of governmental funds that are restricted and have a specific purpose, here are some examples:

American Rescue Plan: This revenue was derived from a one-time grant to help cities manage the economic impacts of the Covid-19 pandemic.

Housing Program Fund: The revenues in these funds can only be used to pay for specific housing related programs.

Community Development Block Grant: The CDBG Fund is required by Federal Regulations to accounts for the use of federal grant to provide housing programs and other public benefits.

Streetlight & Landscape Funds: Revenues used to pay for costs associated with the streetlights, traffic signals, and street trees.



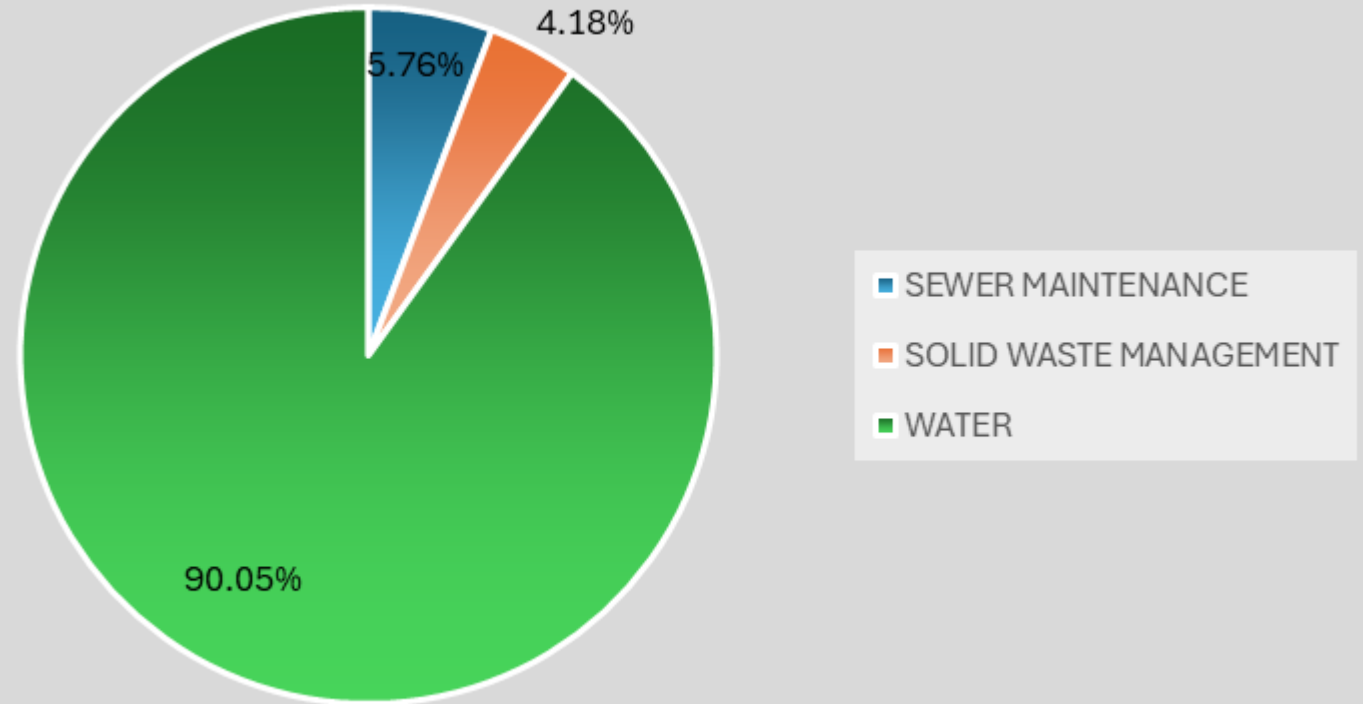


ENTERPRISE FUNDS - \$4,642,100 – FY 2024/25

Enterprise Funds are used to account for two kinds of operations. One is an operation run in a manner like private business enterprises, where costs and expenses are financed or recovered primarily through user charges.

The other type of fund is one which the City has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.

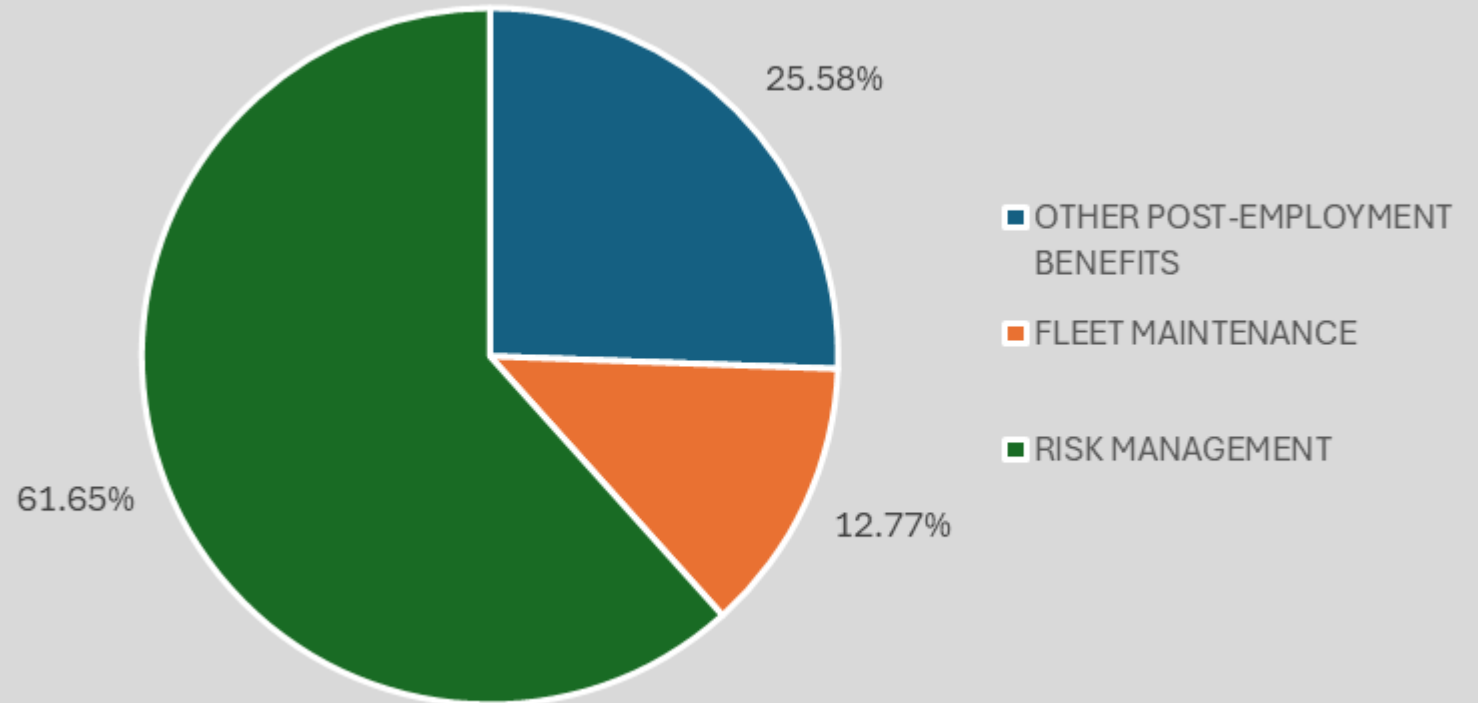
The City currently operates the Solid Waste, Sewer, and Water utilities as Enterprise funds.





INTERNAL SERVICE FUNDS - \$6,361,800 – FY 2024/25

The Internal Service Funds are used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis.





EXPENDITURES

GENERAL FUND

SPECIAL FUND

INTERNAL SERVICE FUNDS

**ENTERPRISE
FUNDS**

**FIDUCIARY
FUNDS**

**CAPITAL IMPROVEMENT
PROJECTS**



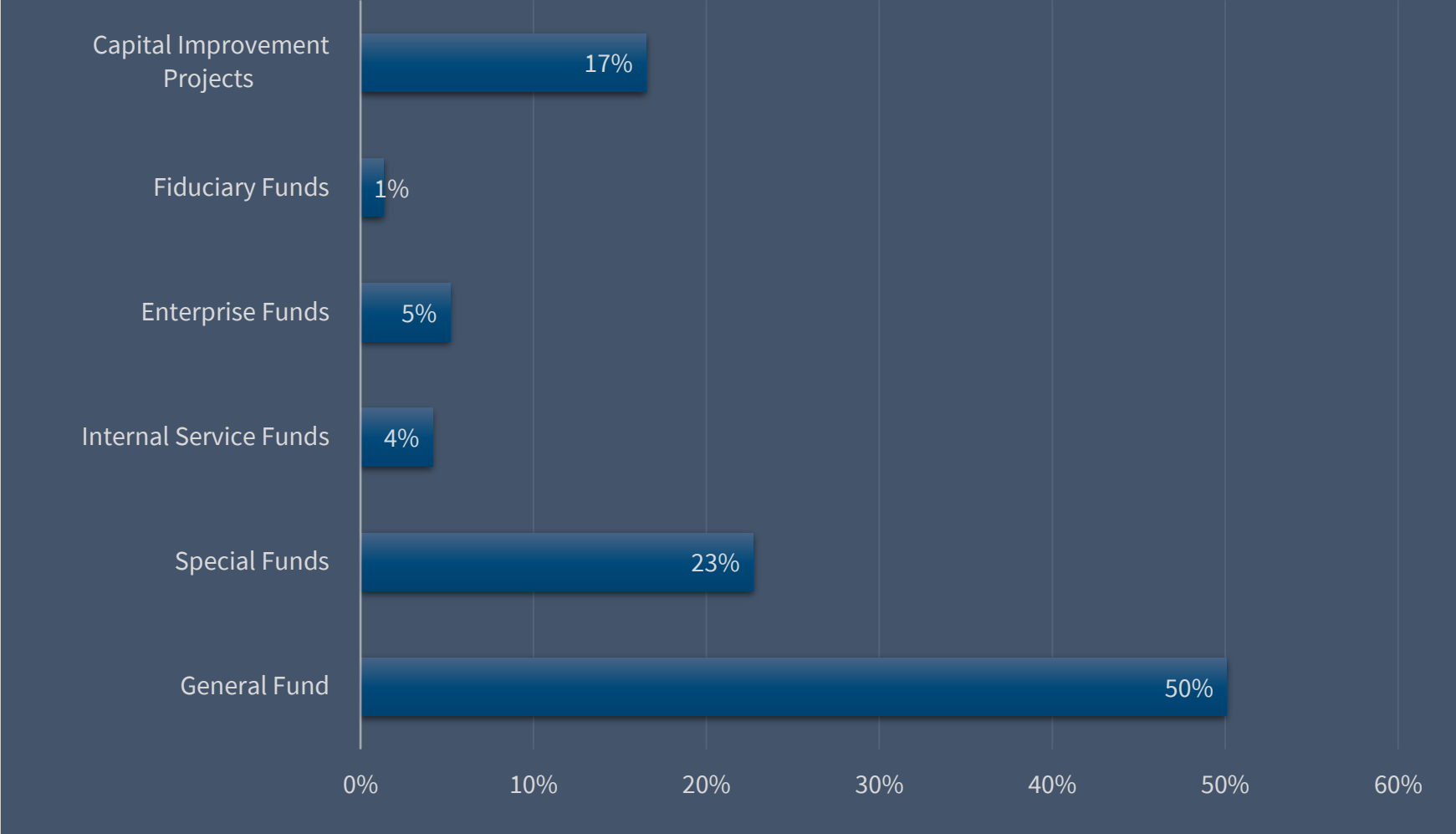
KEY ELEMENTS - EXPENDITURES

The Annual Operating Budget document includes the following information for each Department:

- Department narratives describing the prior fiscal year achievements and goals/objectives for the opening fiscal year.
- Department budget summaries charts and graphs by type of expenditure, division, and fund
- Division Budget Summary charts outlining expenditures for personnel, operations, contract services, and other notable expenses
- Division Sections with division organizational charts, summary of full-time positions, narrative description of the division purpose, division performance measures, budget narratives, budget summary, and detail regrading contractual and professional expenditures.



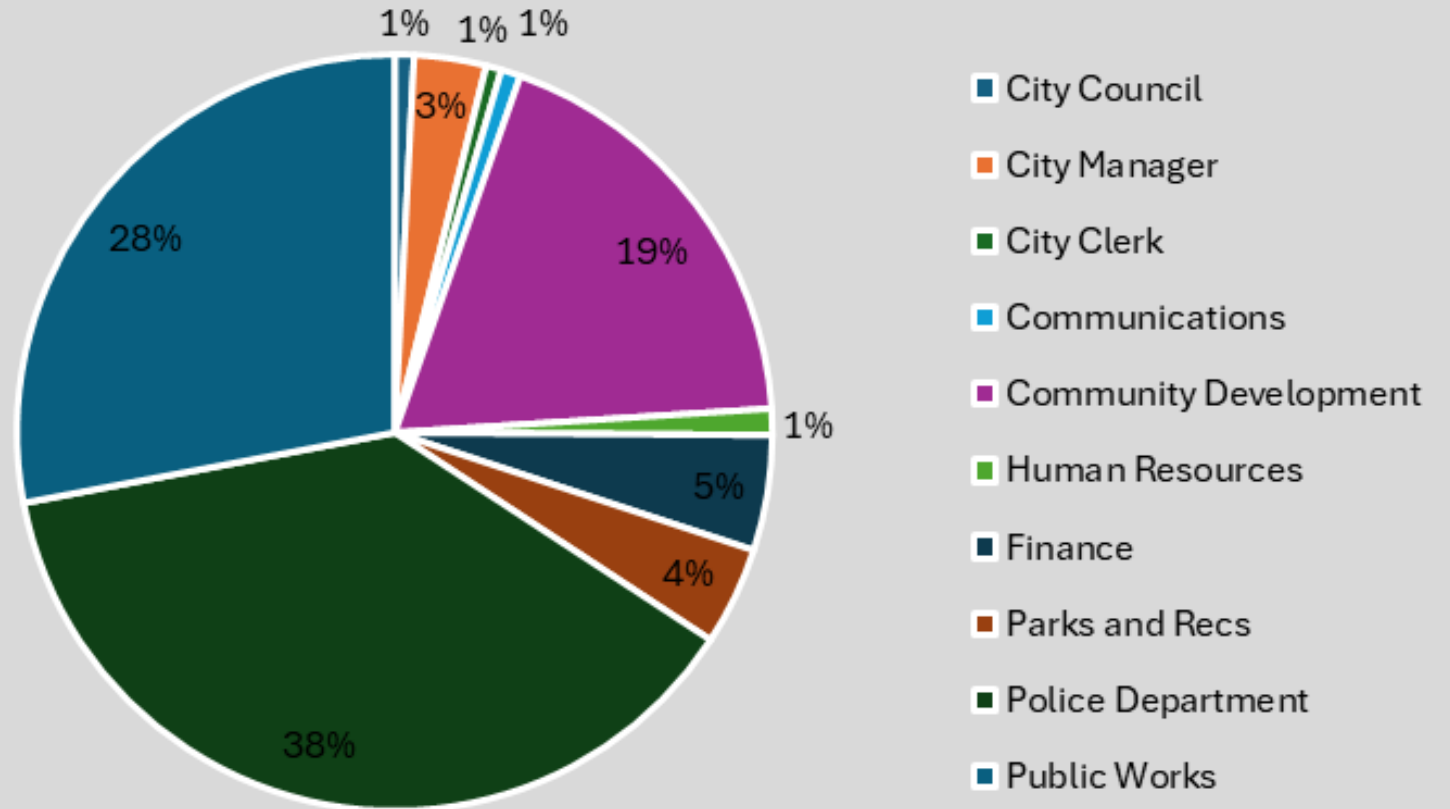
EXPENDITURES - \$93,753,533 – FY 2024/25





EXPENDITURES BY DEPARTMENT - \$58,805,476 – FY2024/25

The budget for each department includes the following: Salaries and benefits, Maintenance and Operations, and Capital Outlay (equipment, improvements, and vehicles)





NON-DEPARTMENTAL EXPENDITURES

This budget includes all expenditures not allocated within the budget of any department.

It covers general services that are utilized by all departments such as equipment rental, retired Health Insurance Premium, Professional Contractual Services, other equipment, telephone services, Debt Service, Software License, Insurance-Liability, Legal Services, Insurance Benefits, Post employment benefits, Worker's Compensation, Risk Management Premium, Bank Services, Electric and Gas Charges, and others additional charges.





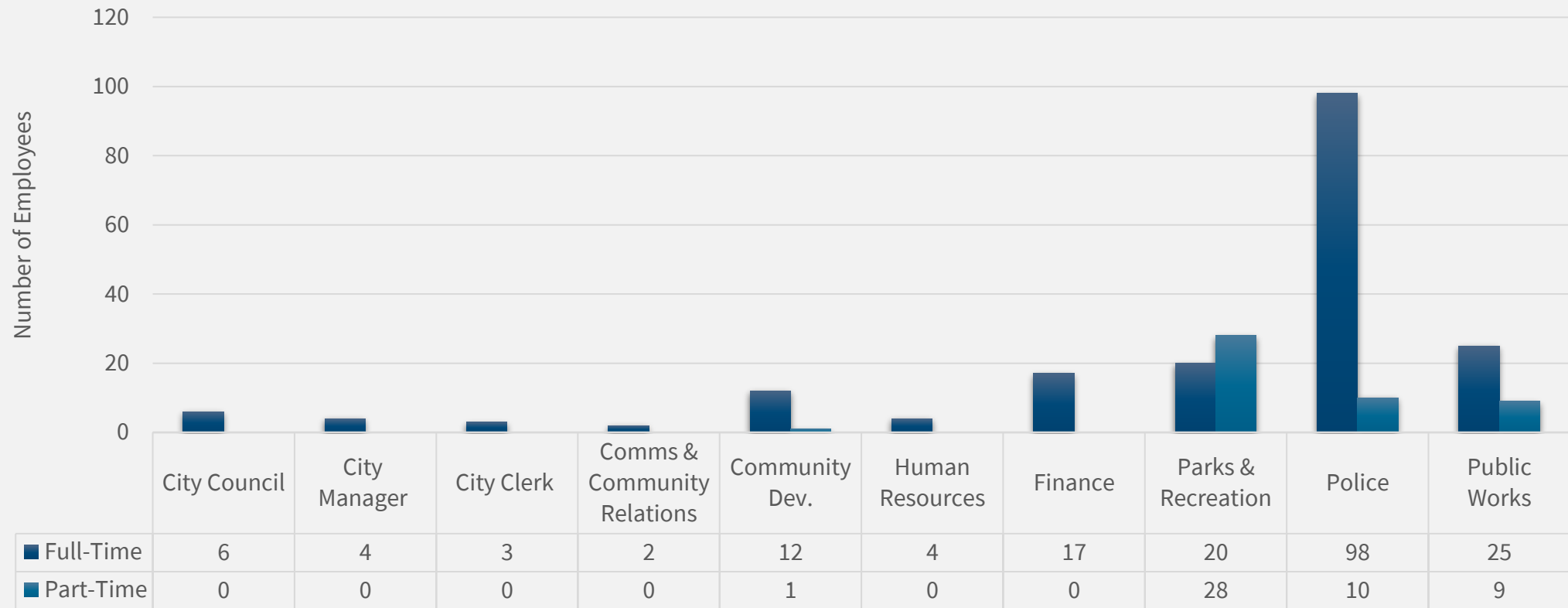
CAPITAL IMPROVEMENT PROJECTS

\$15,481,583

ATP CYCLE 2, 3, 4, 5, 6	Keller Park – Playground Equipment	Salt Lake Cistern
Chesley Park Renovation	Walnut Street ET AL	SB1 Slurry Seal
City Hall Roof Repair	Litter Abatement CIP 2022	SB1 Street Enhancement Program Construction
City-Wide Wi-Fi	PW Roofs	Slauson Congestion Relief
CPS and ARS Installation	Randolph Corridor	Tree Plantation Program
Cyber Security	Resurfacing Tennis/Basketball Courts	Tyler Technologies
Emergency Operation Center	Roar Project	Well 15 CIP 2017, 2020-23
Fire Alarm Systems	Salt Lake Water Quality	Well 16, and Well 17
Freedom Park Playground	Salt Lake Park Playground	Wi-Fi Broadway



TOTAL NUMBER OF EMPLOYEES = 239





MEET THE DEPARTMENT HEADS



Ricardo Reyes
City Manager



Eduardo Sarmiento
City Clerk



Sergio Infanzon
Communications



Louis Morales
Community
Development



Jeff Jones
Finance



Marisol Nieto
HR Risk Manager



Cynthia Norzagaray
Parks and Recs



Gerardo Lopez
Public Works



Cosme Lozano
Chief of Police



MEET THE CITY COUNCIL



Arturo Flores
Mayor



Eduardo Martinez
Vice Mayor



Karina Macias
Councilmember



Jonathan Sanabria
Councilmember



Nancy Martiz
Councilmember



SUMMARY



WHERE THERE IS NO VISION
THE PEOPLE PERISH

THANK YOU

