

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Monday, January 6, 2025

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Karina Macias
Mayor

Arturo Flores
Vice Mayor

Eduardo “Eddie” Martinez
Council Member



Jonathan A. Sanabria
Council Member

Esmeralda Castillo
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC

CITY COUNCIL MEETING AGENDAS

EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Karina Macias
Vice Mayor Arturo Flores
Council Member Eduardo “Eddie” Martinez
Council Member Jonathan A. Sanabria
Council Member Esmeralda Castillo

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

NONE

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

NONE

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CONSIDERATION AND ADOPTION OF RESOLUTION AMENDING CITY COUNCIL RESOLUTION 2019-19 TO INCLUDE THE ARTS AND THEATRE COMMISSION

IT IS RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Adopt Resolution 2025-01 amending Resolution No. 2015-19 to include the newly formed Arts and Theatre Commission.

2. CONSIDERATION OF AN ORDINANCE AMENDING THE HUNTINGTON PARK MUNICIPAL CODE BY ADDING A NEW CHAPTER RELATING TO THE REGULATION OF LOBBYING ACTIVITIES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Waive the full reading and adopt by title only an ordinance amending the Huntington Park Municipal Code by adding a new chapter relating to the regulation of lobbying activities.

FINANCE

3. CHECK REGISTERS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated January 6, 2025

END OF CONSENT CALENDAR

REGULAR AGENDA

CITY CLERK

1. COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

END OF REGULAR AGENDA

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Esmeralda Castillo

Council Member Jonathan A. Sanabria

Council Member Eduardo “Eddie” Martinez

Vice Mayor Arturo Flores

Mayor Karina Macias

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Special Meeting on Tuesday, January 21, 2025 at 6:00 P.M. in observance of the Martin Luther King Day on Monday January 20, 2025

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 2nd day of January 2025.



Eduardo Sarmiento, City Clerk

CONSENT CALENDER

ITEM 1



CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

January 6, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND ADOPTION OF RESOLUTION AMENDING CITY COUNCIL RESOLUTION 2015-19 TO INCLUDE THE ARTS AND THEATRE COMMISSION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution 2025-01 amending Resolution No. 2015-19 to include the newly formed Arts and Theatre Commission.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 18, 2015, the City Council adopted Resolution No. 2015-19 which established a new process for making appointments to various City Commissions. On October 1, 2024 City Council approved and adopted Ordinance 2024-03 establishing the Arts and Theatre Commission. With the adoption of the Ordinance 2024-03 city resolution 2015-19 requires amending to include the newly formed Arts and Theatre Commission.

Individuals appointed to Commissions will be required to submit to a LiveScan and subsequently take an Oath of Office.

FISCAL IMPACT

There is no fiscal impact.

CONCLUSION

Terms will run concurrent with the Council Member who appoints. After the appointment the City Clerk will notify applicants of their appointments.

**CONSIDERATION AND ADOPTION OF RESOLUTION AMENDING CITY COUNCIL
RESOLUTION 2019-19 TO INCLUDE THE ARTS AND THEATRE COMMISSION**

January 6, 2025

Page 2 of 2

Respectfully submitted,

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RICARDO REYES

City Manager

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EDUARDO SARMIENTO,

City Clerk

ATTACHMENT(S)

- A. Resolution No. 2025-01, Adopting amended list of city commissions to now include the Arts and Theatre commission.

ATTACHMENT "A"

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AMENDING THE LIST OF ESTABLISHED CITY COMMISSIONS TO INCLUDE THE ADDITION OF THE ARTS AND THEATRE COMMISSION

WHEREAS, the City Council has decided to amend all commission resolutions to provide for congruent and consistent regulation and structure across all City Commissions.

**THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES
RESOLVE AS FOLLOWS:**

SECTION 1: Establishment of City Commissions.

The City has currently established the following commissions to serve in the capacity as advisory bodies to the City Council:

Planning Commission
Civil Service Commission
Parks and Recreation Commission
Health and Education Commission
Historic Preservation Commission
Youth Commission
Arts and Theatre Commission

This Resolution is intended to govern and supersede all prior resolutions establishing and amending member qualifications, organizational rules, guidelines and structure for City Commissions and hereby repeals all provisions in conflict with the provisions contained herein by the adoption of the revised provisions below. This Resolution will also govern over provisions of City ordinances currently in existence, but which will be repealed or amended for consistency with this Resolution. This Resolution shall also govern and control any additional Commission created by the City Council in addition to those enumerated above.

SECTION 2: Membership.

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn in to office.

1 **SECTION 3: Appointment, Reappointment and Removal.**

2 Each member of the City Council shall have authority to appoint one (1)
3 member to each Commission, with the exception of the Youth Commission, which
4 shall consist of two (2) members appointed by each City Councilmember. Each
5 Councilmember shall appoint their Commissioners within sixty (60) days of assuming
6 office, or from the adoption of this Resolution, or from a vacancy occurring for said
7 Commission position for that respective Councilmember appointment. If no
8 appointment is made within sixty (60) days of assuming office, or from the adoption of
9 this Resolution, or from a vacancy occurring for said Commission position, the Mayor
10 shall appoint a member to the vacant seat.

11 Commission members may be removed from their appointment due to
12 disqualification as provided for in this Resolution or upon the sole decision by the
13 Councilmember who appointed that Commissioner. All appointments or removal of
14 Commissioners shall occur at an open meeting of the City Council. If removal of a
15 Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last
16 address on file with the City.

17 **SECTION 4: Term of Office.**

18 Each Commissioner's term shall be for a period of four years, unless removed
19 by the appointing Councilmember or as a result of disqualification as set forth herein.
20 Notwithstanding the foregoing, no Commissioner shall serve for a period which
21 exceeds the time in office for the Councilmember appointing that Commissioner. In
22 the event that the appointing Councilmember completes his or her term, vacates their
23 office or otherwise is no longer holding office, the term of the Commissioner appointed
24 by said Councilmember shall end. However, nothing contained in this section shall
25 prevent another Councilmember or the new Councilmember from appointing the
26 individual back to the same Commission or to a different Commission.

27 **SECTION 5: Vacancy Due to Disqualification.**

28 When a member no longer meets the qualifications for the Commission, the
member is therefore disqualified, and the office shall thereupon become vacant.

SECTION 6: Vacancy.

 If for any reason a vacancy occurs, it shall be filled by appointment by the
member of the City Council who appointed said Commissioner for the unexpired
portion of such term.

SECTION 7: Quorum.

 A majority of the total number of members of the Commission shall constitute a
quorum for the transaction of business, but a lesser number may adjourn from time to
time for want of quorum and until a quorum can be obtained.

1 **SECTION 8: Purpose.**

2 The purpose, duties and responsibilities of each Commission shall be
3 established by the City Council by ordinance and codified in the Huntington Park
4 Municipal Code.

5 **SECTION 9: Organization.**

6 Annually in the month of March, the Commission shall elect one of its members
7 as Chair and Vice-Chair. City staff shall act as the Commission Secretary. Staff
liaisons shall act as the conduit for all communications to the City Council.

8 **SECTION 10: Meetings.**

9 Regular meetings of the Commission shall be as set by each Commission. The
10 place of such meetings shall be at City Hall unless otherwise designated by the City
11 Council or approved by a majority of the total membership of the Commission. When
12 the day for such regular meetings falls on a legal holiday, the meeting shall not be
13 held on such holiday, but shall be held at the same hour on the next succeeding day
14 thereafter which is not a holiday. All meetings of the Commission shall be open and
15 public, and subject to all laws of the state of California e.g. the Brown Act, governing
open public meetings. The Commission shall adopt its own rules for the transaction of
its business and keep a record of resolutions, findings and recommendations and
actions voted upon. A report of each meeting of the Commission shall be given to the
City Council.

16 **SECTION 11: Termination of Commission.**

17 Termination of the Commission shall be done at the will and vote of the City
18 Council.

19 **SECTION 12: Compensation.**

20 Commission member compensation shall be set by resolution of the City
21 Council.

22 **SECTION 13: Commission Handbook.**

23 All Commission Members must adhere to the provisions contained and
24 referenced in the City of Huntington Park Commission Handbook as approved by the
City Council.

25 **SECTION 14:**

26 The City Clerk shall certify to the adoption of this Resolution.
27
28

PASSED, APPROVED AND ADOPTED this 6th day of January 2025.

Karina Macias,
Mayor

ATTEST:

Eduardo Sarmiento,
City Clerk

ITEM 2



CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

January 6, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION OF AN ORDINANCE AMENDING THE HUNTINGTON PARK MUNICIPAL CODE BY ADDING A NEW CHAPTER RELATING TO THE REGULATION OF LOBBYING ACTIVITIES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Waive the full reading and adopt by title only an ordinance amending the Huntington Park Municipal Code by adding a new chapter relating to the regulation of lobbying activities; and

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This ordinance regulates lobbying activities within the City of Huntington Park to promote transparency, accountability, and public confidence in government. It introduces rules requiring lobbyists and vendors to register, disclose their activities, and adhere to reporting requirements. Additionally, it prohibits activities that may compromise the integrity of government operations, such as contingency fees, conflicts of interest, and inappropriate gifts.

This proposed ordinance aligns with state laws, including the California Political Reform Act, and reflects the City Council's commitment to ensuring that lobbying activities are conducted transparently and ethically. The ordinance provides mechanisms to oversee lobbying activities and imposes penalties for non-compliance.

LEGAL REQUIREMENT

This ordinance complies with the California Political Reform Act and other applicable state laws. The city attorney has reviewed and approved it in its current form.

FISCAL IMPACT/FINANCING

SECOND READING OF LOBBYING ORDINANCE

January 6, 2025

Page 2 of 2

This ordinance imposes a registration fee of \$100 annually for lobbyists and vendors, with a reduced fee of \$50 for registrations after July 1 of any given year. Additional fees of \$25 per client will also be collected. The City Clerk's Office will manage these fees, which are intended to offset administrative costs related to compliance and enforcement. No additional budget appropriations are required at this time.

CONCLUSION

Upon Council approval, staff will proceed with implementing the proposed ordinance, including publicizing the new regulations and coordinating with the City Clerk's Office to establish the registration and reporting systems.

Respectfully submitted,

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RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', with a stylized, flowing script.

EDUARDO SARMIENTO

ATTACHMENT(S)

- A. Lobbying Ordinance amending the Huntington Park Municipal Code by adding a new chapter relating to the regulation of lobbying activities

ORDINANCE NO. 2024-XX

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF HUNTINGTON PARK, CALIFORNIA, AMENDING THE
HUNTINGTON PARK MUNICIPAL CODE BY ADDING A
NEW CHAPTER 12 OF TITLE 2 RELATING TO THE
REGULATION OF LOBBYING ACTIVITIES**

WHEREAS, the City of Huntington Park (the “City”) is a municipal corporation and General Law City, pursuant to which it has the right and power to make and enforce all laws and regulations in respect to municipal affairs and certain other matters in accordance with its “policing powers”; and

WHEREAS, the City Council desires to increase transparency, accountability, and public confidence in City government by establishing rules and regulations for lobbyists to register with the City and report their lobbying activities; and

WHEREAS, while Article 3 (Lobbying, Chapter 1 (City Council) of Title 2 (Administration) currently prohibits lobbying activities from former City councilmembers, it does not regulate the activities of lobbyist in general; and

WHEREAS, it is in the public interest to ensure that lobbyists do not misrepresent facts, their positions or attempt to deceive a City official through false communications; do not place a City official under personal obligation to themselves or their clients; and do not represent that they can control the actions of any City official; and

WHEREAS, to accomplish such purpose, it is necessary to amend the Huntington Park Municipal Code by adding a new Chapter 12 entitled “City Lobbying” relating to the regulation of lobbying activities in conformance with state law, including but not limited to, the California Political Reform Act (and as thereafter amended).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AS FOLLOWS:

SECTION 1. The City Council hereby finds that the foregoing recitals are true and correct and are incorporated herein as substantive findings of this Ordinance.

SECTION 2. The City Council hereby approves adding Chapter 12 (City Lobbying) to Title 2 (Administration) to the Huntington Park Municipal Code to read as follows:

CHAPTER 12 CITY LOBBYING

2-12.101 **Title.**

1 This Chapter shall be known and cited as the "City of Huntington Park Lobbying
2 Ordinance."

3 **2-12.102 Purpose.**

4 The purpose of this ordinance is to promote transparency, accountability, and public
5 confidence in government by regulating lobbying activities in the City of Huntington
6 Park and ensuring that all stakeholders involved in influencing government decisions
7 are subject to the same level of oversight. It is in the public interest to adopt this
Chapter to ensure adequate and effective disclosure of information about efforts to
lobby City government.

8 **2-12.103 Definitions.**

9 For the purposes of this Chapter, the following terms are defined as:

10 "City" means the City of Huntington Park, California.

11 "Client" means any person or entity that compensates or reimburses a lobbyist for the
12 purpose of lobbying.

13 "Lobbyist" means any individual or entity who, for compensation or other economic
14 consideration, engages in lobbying activities within the City of Huntington Park.
15 Lobbyist also includes any person, including a business, corporation, association,
16 political action committee, or any other organization if its owners, officers, or
employees have engaged in lobbying activity on its behalf and whose aggregate
time engaging in lobbying activity total ten (10) hours or more in a consecutive
twelve-month period.

17 "Lobbying" means any communication, whether oral, written, or electronic, with a
18 public official or employee of the City of Huntington Park, for the purpose of
19 influencing legislative or administrative action, including but not limited to decisions,
policies, contracts, permits, licenses, or other matters within the official jurisdiction of
the City. "Lobbying" does not include a communication:

- 20 1. Merely requesting information or inquiring about the facts or status of any
21 municipal question, matter, or procedure, and not attempting to influence a City
Official;
- 22 2. Made by a Public Official or employee (including, but not limited to, an official or
employee of the City of Huntington Park) acting in his or her official capacity;
- 23 3. Made in the form of a written comment filed in the course of a public proceeding
or any other communication that is made on the record in a public proceeding;
- 24 4. Made in writing as a petition for official action and required to be a public record
pursuant to established City procedures and applicable law;
- 25 5. Made in writing to provide information in response to an oral or written request
26 by a City Official for specific information, the content of which is compelled by
law;
- 27 6. Made by a technical consultant on behalf of an applicant to provide information,
28 analysis, or explanation necessary to the proceedings or review of an
application;

7. Made in response to a public notice soliciting communications from the public and directed to the official specifically designated in the notice to receive such communications;
8. Appearing or providing comments during any public meeting;
9. Made in response to the submission of bids or responding to requests for proposals while directly communicating with the official or department specifically designated to receive such information;
10. Made on behalf of an individual with regard to that individual's employment or benefits;
11. Made and related to the establishment, amendment, administration, implementation or interpretation of a collective bargaining agreement or a memorandum of understanding between the City and a recognized employee association;
12. Made by a fact witness or expert witness at an official proceeding; or
13. Made by a person solely on behalf of that individual or his/her relative.

"Person" or "person" means any individual, domestic or foreign corporation, for-profit or non-profit entity, firm, association, syndicate, union, chamber of commerce, joint-stock company, partnership of any kind, limited liability company, common-law trust, society, or any other group of persons acting in concert not expressly exempt from application of this Chapter.

"Public Official" means any elected or appointed official, officer, or employee of the City of Huntington Park, including members of City Council, boards and commissions.

"Vendor" means any person, company, or entity that contracts with or seeks to contract with the City of Huntington Park to provide goods or services, and who directly or indirectly hires or compensates a lobbyist to influence City officials or City policy on their behalf.

2-12.104 Registration Requirements; Registration Fees.

Registration: All Lobbyists must register with the City Clerk's Office within fifteen (15) days after qualifying as a "Lobbyist" under Section 2-12.103 and prior to engaging in any lobbying activities within the City. The registration process, including the form and manner of registration shall be determined by the City Clerk's Office.

(a) Vendor Registration: Vendors who hire or compensate Lobbyists to influence City policies, decisions, or contracts must also register with the City Clerk's Office within fifteen (15) days after hiring or compensating Lobbyist and comply with all applicable reporting requirements under this Chapter.

(b) Disclosure: At the time of registration, Lobbyists and Vendors must disclose the following information:

- i. The name, address, and contact information of the Lobbyist, including the names and contact information of all owners or sole proprietorships and partnerships of fewer than ten (10) persons. If registrant is a corporation, it shall also include the names of the president, secretary, chief financial officer, and agent for services of process, if any.

- ii. The name, address, and contact information of the Client(s) or Vendor(s) on whose behalf the Lobbyist is acting, the nature of each Client's business, the name of each person employed or retained by the Lobbyist to lobby on behalf of each Client.
- iii. The specific issues or matters on which the Lobbyist or Vendor intends to lobby.
- iv. Any financial interest the Lobbyist or Vendor has in the matter being lobbied.
- v. The name, address, title and telephone number of the person responsible for preparing the report, together with that individual's signature attesting to the authority of the signatory and the accuracy and truthfulness of the information submitted.

(c) Annual Renewal: Lobbyists and Vendors must renew their registration annually by January 31st of each year, and update their registration within ten (10) days of any material change in the information previously submitted. After initial registration, annual registration renewal will not be required if a declaration attesting to the termination of Lobbying services within the City has been filed with the City Clerk no later than January 31st.

(d) Registration Fees:

- i. Persons subject to the registration requirements of this Chapter shall pay an annual fee of one hundred dollars (\$100.00), or as hereafter set by the City Council by resolution. Persons registering for the first time on or after July 1st of a given year, shall pay a reduced registration fee of fifty dollars (\$50.00), or as hereafter set by the City Council by resolution.
- ii. The applicable registration fee is due at the time of registration or registration renewal. Payment will be deemed delinquent thereafter. A fine of twenty-five dollars (\$25.00) per day for delinquent fees may be assessed by the City. A maximum of five hundred dollars (\$500.00) may be assessed until compliance. Delinquent fee amounts may be amended by City Council resolution.
- iii. In addition to the annual fee, each registrant shall pay twenty-five dollars (\$25.00), or such amount hereafter set by the City Council by resolution, per client for whom Lobbying is undertaken for compensation in excess of five hundred dollars (\$500.00). The fees for Client as of the date of initial registration shall be submitted with the registration. The fees for subsequent Clients will be due and submitted at the time of the submission of the relevant quarterly report as required pursuant to Section 2-12.105 below.

2-12.105 Reporting Requirements.

(a) Quarterly Reports: Registered Lobbyists and Vendors must file quarterly reports with the City Clerk's Office not later than fifteen (15) calendar days after the end of the qualifying quarter whether or not any Lobbying activities have occurred during such period, detailing the same information as required to be disclosed in the initial registration and their Lobbying activities, including, but not limited to:

- i. The names of Public Officials contacted.
- ii. The dates and nature of the communications.
- iii. The issues discussed.
- iv. Any contributions or gifts made to Public Officials or their campaigns.
- v. If a Lobbyist has terminated all Lobbying activities during such quarter, the Lobbyist may file a declaration of termination with the quarterly report. The final quarterly report shall include disclosure of any Lobbying activities during the quarter of termination.
- vi. Quarterly reports are to be filed by April 30, July 30, October 30 and January 30, for the prior calendar quarter, and shall be considered delinquent thereafter. Electronic reporting is preferred, but such filing procedures may be amended from time to time by the City Clerk.
- vii. Copies of the records pertaining to the above-required reports shall be preserved by the Lobbyist for inspection and audit purposes for a period of four (4) years from the date of production.

(b) Gift Reporting: Lobbyists and vendors must report any gift, contribution, or donation made to a public official or their immediate family members exceeding \$50 in value.

(c) 24-Hour Reporting Requirement After Agenda Publication:

- i. Within 24 hours after the publication of a City Council agenda, all Lobbyists, Vendors, City staff, and Public Officials must report any communication, meeting, or activity related to any item on that agenda.
- ii. This report must include the date, time, subject matter, and the names of all parties involved in the communication or activity.
- iii. Failure to comply with this 24-hour reporting requirement shall result in a civil penalty of up to \$5,000 per violation.

(d) Lobbyist Identification: When appearing in a "Lobbying" capacity at a public meeting of the City Council or other City board or commission, a Lobbyist shall identify himself/herself and the Client(s) on whose behalf he/she is appearing, and a business or organization he/she represents.

2-12.106 Prohibited Activities.

(a) Unauthorized Communications: Sending or causing any communication to be sent to any City Public Official in the name of any non-existing person or in the name of an existing person without the express or implied consent of such person.

(b) Indirect Violations: Attempting to evade the requirements of this Chapter through indirect efforts or through the use of agents, associates, intermediaries or employees.

(c) Creation of Obligations: Performing or sponsoring any act with the purpose and intent of placing any City Official under personal obligation to the Lobbyist.

- 1 (d) Contingency Fees: A person may not accept compensation for lobbying
2 activity when the compensation is directly dependent on the result of
3 legislative or administrative action(s) that are the subject of the lobbying
4 activity.
- 5 (e) Conflicts of Interest: Lobbyists and Vendors are prohibited from engaging in
6 Lobbying activities that create an actual or perceived conflict of interest with
7 their duties or responsibilities.
- 8 (f) Gifts: No Lobbyist or Vendor shall offer, provide, or arrange any gift or benefit to
9 a Public Official in excess of \$50 (or as hereafter set in conformance to the
10 limits set forth by the California Political Reform Act), or in a manner that could
11 reasonably be interpreted as an attempt to influence official action.

12 **2-12.107 The City Clerk.**

13 The City Clerk shall:

- 14 (a) Oversee compliance with this Chapter including creation of all forms (electronic
15 or otherwise) and any explanatory materials.
- 16 (b) Provide quarterly reports to the City Council on Lobbying activities, any pending
17 complaints, enforcement proceedings and provide an annual report including a
18 description of educational programs and materials that have been produced
19 regarding this Chapter, if any, and providing any recommendations of
20 amendment of this Chapter.
- 21 (c) Accept all required filings under this Chapter and coordinate further actions in
22 compliance with the requirements of this Chapter with other City departments,
23 including but not limited to the finance department for the collection and
24 processing of the registration fees set forth herein.
- 25 (d) Retain registrations and reports in accordance with the California Records Act,
26 but no longer than five (5) years from the date of filing. The City Clerk shall
27 make all Lobbyist registrations and disclosure reports available to the public for
28 inspection and make copies available upon request, with payment of any lawful
copy charges.
- (e) Upon receipt of a complaint filed with the Clerk's Office alleging that a violation
of the rules applicable to Lobbyist may have been committed, forward
information to the City Attorney's Office (or designated City Prosecutor) to
determine whether to file a complaint and initiate an investigation.
- (f) The City Clerk shall have the power to adopt all reasonable and necessary
procedures to implement this Chapter.

2-12.108 Enforcement and Penalties.

- (a) Violations: Any person who knowingly or willfully violates or is found to have
violated the provisions of this Chapter is guilty of a misdemeanor and shall also

1 be subject to any of the following administrative penalties (or a combination
2 thereof):

- 3 i. For failure to register or report under Section 2-12.104 and/or Section 2-
4 12.105, an administrative fine of up to \$5,000 per violation.
- 5 ii. For failure to comply with the 24-hour reporting requirement after an
6 agenda publication, an administrative fine of up to \$5,000 for each
7 violation.

8 (b) Revocation of Registration: The City Clerk may revoke the registration of any
9 Lobbyist or Vendor who knowingly violates the provisions of this Chapter.

10 (c) One-year Ban: Any person convicted of violating this Chapter may not act as a
11 Lobbyist or Vendor within the City or otherwise attempt to influence City
12 legislation for compensation for one (1) year after such conviction.

13 (d) Legal Action: The City Attorney (or designated City Prosecutor) may take legal
14 action to enforce the provisions of this Chapter, including injunctive relief in the
15 courts to enjoin violations of or to compel compliance with the provisions of this
16 Chapter. Use of criminal enforcement and/or administrative citations shall not
17 prevent or preclude the City from seeking injunctive relief and civil penalties in
18 court for violation of this Chapter.

19 (e) Standing: Residents of the City shall have standing to bring a civil action for
20 enforcement of this Chapter.

21 (f) Cost of Litigation: The court may award costs of litigation including reasonable
22 attorney's fees to the prevailing party in any action to compel compliance with
23 the provisions of this Chapter.

24 (g) Statute of Limitations: Limitation for Violation of any provision of this Chapter
25 shall be commenced within four (4) years after the date on which the violation
26 occurred.

27 **SECTION 3.** If any action, subsection, line, sentence, clause, phrase, or word
28 of this Ordinance is for any reason held to be invalid or unconstitutional, either
facially or as applied, by a decision of any court of competent jurisdiction, such
decision shall not affect the validity of the remaining portions of this Ordinance, and
each and every individual section, subsection, line, sentence, clause, phrase, or
word without regard to any such decision.

SECTION 4. This Ordinance shall become effective thirty (30) days after
approval by the City Council.

SECTION 5. The City Clerk shall certify to the adoption of this Ordinance and
shall cause the same to be published or posted as prescribed by law.

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PASSED, APPROVED and ADOPTED this xxth day of Month, 2024.

Karina Macias, Mayor

ATTEST:

Eduardo Sarmiento, CMC
City Clerk

ITEM 3

City of Huntington Park
Demand Register
January 06, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
ACEK9	295549	111-7010-421.61-20	1 YEAR ACEWATCH DOG SERVICES	168.00
ACEK9 Total				168.00
ACTION DOOR REPAIR CORP.	45364	111-8022-419.43-10	SWING DOOR REPAIR	270.00
ACTION DOOR REPAIR CORP. Total				270.00
ADLERHORST INTERNATIONAL LLC	122372	111-7010-421.61-20	K-9 SUPPLIES	75.43
ADLERHORST INTERNATIONAL LLC Total				75.43
ALADDIN LOCK & KEY SERVICE	34433	111-8022-419.43-10	KEYS FOR CITY HALL	36.64
ALADDIN LOCK & KEY SERVICE Total				36.64
ALAN'S LAWN AND GARDEN CENTER	54048	741-8060-431.43-20	MARVING PRUNER REPAIRS	69.35
ALAN'S LAWN AND GARDEN CENTER Total				69.35
ALL SECURITY ENFORCEMENT TRAINING	104	111-7010-421.59-10	PD TRAINING	3,506.25
ALL SECURITY ENFORCEMENT TRAINING Total				3,506.25
ALVAREZ-GLASMAN & COLVIN	2024-08-21230	111-9031-413.52-30	CONSULTING SERVICES	495.00
	2024-08-21231	111-9031-413.52-30	CONSULTING SERVICES	1,578.00
	2024-08-21232	111-9031-413.52-30	CONSULTING SERVICES	123.95
	2024-08-21233	111-9031-413.52-30	CONSULTING SERVICES	55.20
	2024-08-21234	111-9031-413.52-30	CONSULTING SERVICES	132.80
	2024-08-21235	111-9031-413.52-30	CONSULTING SERVICES	1,908.00
	2024-08-21236	111-9031-413.52-30	CONSULTING SERVICES	111.60
ALVAREZ-GLASMAN & COLVIN Total				4,404.55
AMAZON.COM SERVICES, INC.	11TW-6QDP-3CY1	111-6060-466.61-20	AFTERSCHOOL SUPPLIES	115.77
	1349-WPVN-KKWJ	111-8020-431.61-20	SUPPLIES FOR PW ADMIN	78.41
	17FR-9NGP-1YLV	111-8010-431.74-10	ASPHALT SHOES	306.58
	19D7-RCQC-9C3P	111-6065-451.57-46	SENIOR DANCE SUPPLIES	36.81
	1D76-Y1WQ-3XMM	111-6065-451.57-46	SENIOR DANCE SUPPLIES	494.95
	1GPN-LJQK-FLRF	111-6010-466.55-50	HALLOWEEN SUPPLIES	488.45
	1H41-9LL4-KM6G	111-6030-451.61-35	YOUTH SPORTS SUPPLIES	741.30
	1MF7-VWRV-H6PD	111-6010-466.55-50	HALLOWEEN SUPPLIES	203.64
	1NQH-7FYT-91T3	111-6020-451.61-35	TREE LIGHTING SUPPLIES	153.35
	1RMK-XM1V-7HQ3	111-8020-431.61-20	SUPPLIES FOR PW ADMIN	214.51
	1XCT-CH4M-GT97	111-6020-451.61-35	TOY DRIVE SUPPLIES	58.42

City of Huntington Park
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January 06, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
AMAZON.COM SERVICES, INC. Total				2,892.19
AMERICAN EAGLE PROTECTIVE SERVICES	HP-121924	111-6020-451.56-41	EVENT SECURITY	1,600.00
AMERICAN EAGLE PROTECTIVE SERVICES Total				1,600.00
AMERICAN EXPRESS	2272	111-6010-466.55-50	EVENT SUPPLIES	555.31
	4067	111-6060-466.61-20	AFTERSCHOOL SUPPLIES	144.24
	4069	111-6060-466.61-20	AFTERSCHOOL SUPPLIES	21.03
	7853	111-6010-466.55-50	EVENT SUPPLIES	179.34
	100101	111-6010-466.55-50	HALLOWEEN SUPPLIES	990.00
	128882	111-6010-466.55-50	HALLOWEEN SUPPLIES	132.50
	150922	111-6065-451.57-46	EVENT SUPPLIES	44.50
	232597	111-7040-421.56-41	REFUND	(709.13)
	865324	111-6010-466.55-50	HALLOWEEN SUPPLIES	990.00
	865970	111-6010-466.55-50	HALLOWEEN SUPPLIES	990.00
	866755	111-6010-466.55-50	HALLOWEEN SUPPLIES	672.00
	867180	111-6010-466.55-50	HALLOWEEN SUPPLIES	324.00
	10072024	111-6010-451.59-15	CONFERENCE TRANSPORTATION	245.56
	10092024	111-6010-451.59-15	CONFERENCE TRANSPORTATION	18.98
	10102024	111-6010-451.59-15	CONFERENCE EXPENSE	29.67
			CONFERENCE TRANSPORTATION	132.19
	10212024	111-6065-466.61-20	SENIOR EXCURSION	712.00
	10242024	111-6065-466.61-20	SENIOR EXCURSION REFUND	(72.00)
	10252024	742-7010-421.74-09	YOUTUBE TV BASE PLAN	82.98
	19019226	111-6010-451.61-20	LA COUNTY RECORDS FEES	19.75
	34042669	111-6020-451.61-35	EVENT SUPPLIES	710.19
	81409046	111-7010-421.59-10	HAMPTON RIVERSIDE	130.62
	84804465	111-6010-451.59-15	CONFERENCE LODGEING	818.10
	85067089	111-6010-451.59-15	CONFERENCE LODGEING	818.10
	106379651	111-6010-451.74-10	EQUIPMENT REFUND	(49.99)
	300003926	111-3010-415.61-20	CMTA ANNUAL MEMBERSHIP	110.00
	300003935	111-1010-411.59-15	CCAC MEMBERSHIP	250.00
	1206824745	111-7010-421.59-10	PD TRAINING	450.00
	1908733125	111-9010-419.53-10	ICLOUD 50 GB OF STORAGE	0.99
	2893503727	742-7010-421.74-09	ADOBE ACROBAT PRO	19.99
	2896814737	742-7010-421.74-09	ADOBE ACROBAT PRO	19.99
	4298008076	111-7010-421.61-20	PD UNIFORMS	522.23
	6564540751	111-7010-421.59-10	HAMPTON INN	1,483.10

**City of Huntington Park
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January 06, 2025**

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
AMERICAN EXPRESS	6564540751	111-7010-421.59-10	SERVICE FEE	17.99
	7902400170	111-6065-451.57-46	EVENT SUPPLIES	17.22
	7906400370	111-6060-466.61-20	AFTERSCHOOL SUPPLIES	89.90
	04294-5322	111-0310-413.56-41	CANVA MONTHLY	24.95
	112-066418	111-0240-466.55-41	CHRISTMAS DECORATIONS	149.23
	112-381598	111-7010-421.61-20	RECORDS SUPPLIES	277.80
	112-580820	111-0240-466.55-41	CHRISTMAS DECORATIONS	15.18
	112-900520	111-7010-421.61-20	RECORDS SUPPLIES	77.16
	113-015525	111-7010-421.61-20	RECORDS SUPPLIES	431.10
	113-020408	111-7010-421.61-20	ADMIN SUPPLIES	79.84
	113-072952	111-7010-421.61-20	PATROL SUPPLIES	80.48
	113-104668	111-7010-421.61-20	JAIL SUPPLIES	186.33
	113-201776	111-7010-421.61-20	JAIL SUPPLIES	84.89
	113-300592	111-7010-421.61-20	JAIL SUPPLIES	391.72
	113-323408	111-7010-421.61-20	PATROL SUPPLIES	26.76
	113-461475	111-7010-421.61-20	JAIL SUPPLIES	137.60
	113-465915	111-7010-421.61-20	SUPPLIES	7.92
	113-556154	111-7010-421.61-20	ADMIN SUPPLIES	34.22
	113-582369	111-7010-421.61-20	ADMIN SUPPLIES	56.89
	113-607656	111-7010-421.61-20	PATROL SUPPLIES	8.92
	113-668389	111-7010-421.61-20	COMMUNITY CENTER SUPPLIES	143.78
	113-722825	111-7010-421.61-20	ADMIN SUPPLIES	23.64
	113-732531	111-7010-421.61-20	RECORDS SUPPLIES	253.56
	113-732708	111-7010-421.61-20	PATROL SUPPLIES	44.09
	113-736438	111-7010-421.61-20	JAIL SUPPLIES	22.04
	113-847444	111-7010-421.61-20	ADMIN SUPPLIES	29.71
	113-885774	111-7010-421.61-20	COMMUNITY CENTER SUPPLIES	29.76
	113-935247	111-7010-421.61-20	RECORDS SUPPLIES	376.98
	114-272031	111-7010-421.61-20	ADMIN SUPPLIES	120.40
			REFUND	(108.36)
	1791-5091	111-7010-421.59-10	PD TRAINING	300.00
	1833-1826	111-7010-421.59-10	PD TRAINING	150.00
	2000123-92	111-6010-466.55-50	EVENT SUPPLIES	100.00
	56AC5ECDC2	111-1010-411.59-15	IIMC MEMBERSHIP	225.00
	7MACSP5C	111-0000-115.10-10	UBER EATS	42.30
	INV2775219	111-0110-411.66-05	ZOOM	163.77
	JH1V3G9P	111-0000-115.10-10	UBER	10.94
	MC02351601	111-0310-413.61-20	MAILCHIMP MONTHLY BILL	135.00

City of Huntington Park
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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
AMERICAN EXPRESS	SRV2639394	111-0210-413.59-15	SPOT COVINGTON	34.95
	STG-10154	111-7010-421.59-10	PD TRAINING	1,836.00
AMERICAN EXPRESS Total				16,915.90
ANTHONY PIMENTEL	12102024	111-7010-421.59-10	PD TRAINING	20.90
ANTHONY PIMENTEL Total				20.90
AT&T	22634831	111-9010-419.53-10	CREDIT FOR 10/24/24-11/23/24	(0.14)
	2873469243	111-9010-419.53-10	SERVICE 11/7/24- 12/6/24	218.97
	9391033934	111-9010-419.53-10	SERVICE 11/4/24-12/03/24	550.94
	283700443N	111-9010-419.53-10	SERVICE 12/01/24-12/31/24	117.70
AT&T Total				887.47
AUTO ZONE	4075236827	741-8060-431.43-20	4 SIGN BOARD BATTERIES	648.23
	4075237355	741-8060-431.43-20	TESTER TOOL	130.82
	4075238106	741-8060-431.43-20	PW UNIT 222 SUPPLIES	79.12
	4075238606	741-8060-431.43-20	PW UNIT 228 SUPPLIES	486.17
AUTO ZONE Total				1,344.34
BARR & CLARK INC	63431	242-5070-463.57-38	CLEARANCE INSPECTION	525.00
BARR & CLARK INC Total				525.00
BAVCO	306844	535-8090-452.74-10	VALVE FOR LANDSCAPE	181.91
BAVCO Total				181.91
BDG LAW GROUP	35386	745-9031-413.32-70	LEGAL SERVICES OCTOBER 24	57.00
BDG LAW GROUP Total				57.00
BENEFIT ADMINISTRATION CORPORATION	500	111-2030-413.56-41	FLEX 4TH QUARTER 2024	150.00
BENEFIT ADMINISTRATION CORPORATION Total				150.00
BRIGHTLIFE DESIGNS LLC	1612	111-6010-451.74-10	HOLIDAY DECORATIONS	16,379.00
	1644	111-6010-451.74-10	HOLIDAY DECORATIONS	20,967.86
BRIGHTLIFE DESIGNS LLC Total				37,346.86
CAL PRIVATE BANK-FIT	20241213	111-0000-217.20-10	FED TAX DEP PPE 12/8/24	72,910.34
CAL PRIVATE BANK-FIT Total				72,910.34

City of Huntington Park
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January 06, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
CAL PRIVATE BANK-MEDICARE	20241213	111-0000-217.10-10	MED TAX DEP PPE 12/8/24	19,205.19
CAL PRIVATE BANK-MEDICARE Total				19,205.19
CAL PRIVATE BANK-SIT	20241213	111-0000-217.20-20	STATE TAX DEP PPE 12/8/24	27,034.51
CAL PRIVATE BANK-SIT Total				27,034.51
CALIFORNIA STATE DISBURSEMENT UNIT	20241213	111-0000-217.60-55	STATE DISB DUE PPE 12/8/24	1,520.00
CALIFORNIA STATE DISBURSEMENT UNIT Total				1,520.00
CARL WARREN & CO.	11431194	111-9031-413.52-10	LEGAL SERVICES	115.00
	11437134	111-9031-413.52-10	LEGAL SERVICES	60.00
CARL WARREN & CO. Total				175.00
CARPENTER ROTHANS & DUMONT LLP	47575	111-9031-413.52-30	LEGAL SERVICES	16,088.14
	47879	111-9031-413.52-30	LEGAL SERVICES	31,955.28
CARPENTER ROTHANS & DUMONT LLP Total				48,043.42
CENTRAL FORD	52804	111-7010-421.43-20	PD UNIT 986 SUPPLIES	194.09
CENTRAL FORD Total				194.09
CENTRAL SQUARE TECHNOLOGIES LLC	426360	742-9010-419.74-09	TECHNICAL ACCESS FEE	15,630.17
CENTRAL SQUARE TECHNOLOGIES LLC Total				15,630.17
CHARTER COMMUNICATIONS	1384457011	111-9010-419.53-10	DECEMBER 2024 SERVICES	589.91
	1700945011	111-9010-419.53-10	MONTHLY SERVICE	1,999.00
	1700947011	111-9010-419.53-10	SEPTEMBER 2024 SERVICES	1,650.00
CHARTER COMMUNICATIONS Total				4,238.91
CINTAS CORPORATION NO 3	4213271589	741-8060-431.56-41	UNIFORM DRY CLEANING	489.64
	4214025836	741-8060-431.56-41	UNIFORM DRY CLEANING	489.64
	4214765191	741-8060-431.56-41	UNIFORM DRY CLEANING	489.64
CINTAS CORPORATION NO 3 Total				1,468.92
CITY CLERKS ASSOCIATION OF CA	200004142	111-1010-411.59-15	TRAINING	200.00
CITY CLERKS ASSOCIATION OF CA Total				200.00
CITY OF BELL	2024-64	113-9050-462.56-41	SHELTER BEDS 3RD QTR 24	7,969.00
CITY OF BELL Total				7,969.00

City of Huntington Park
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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
CITY OF HUNTINGTON PARK FLEXIBLE	20241213	111-0000-217.30-30	MED RMBRMNT 125 PPE 12/8/24	309.16
CITY OF HUNTINGTON PARK FLEXIBLE Total				309.16
CITY OF HUNTINGTON PARK GEA	20241213	111-0000-217.60-10	GEA ASSOC DUES PPE 12/8/24	1,062.95
CITY OF HUNTINGTON PARK GEA Total				1,062.95
CODE 5 GROUP LLC	4116	742-7010-421.74-09	SERVICE JAN 2025-DEC 2025	1,200.00
CODE 5 GROUP LLC Total				1,200.00
COLLINS+COLLINS, LLP	4376080	111-9031-413.32-70	LEGAL SERVICES	1,730.00
	4376082	111-9031-413.32-70	LEGAL SERVICES	2,910.00
COLLINS+COLLINS, LLP Total				4,640.00
COLONIAL SUPPLEMENTAL INSURANCE	20241213	111-0000-217.50-40	COLONIAL INS PPE 12/8/24	1,046.15
COLONIAL SUPPLEMENTAL INSURANCE Total				1,046.15
COMMERCIAL TIRE COMPANY	1-185465	741-8060-431.43-20	TIRE RECYCLE FOR UNIT 206	671.67
COMMERCIAL TIRE COMPANY Total				671.67
COMMUNITY VETERINARY HOSPITAL	667276011	111-7010-421.61-20	PET HOTEL	400.00
COMMUNITY VETERINARY HOSPITAL Total				400.00
CR ASSOCIATES	2024.6209	111-8020-431.56-41	SEPTEMBER 2024 SERVICES	15,000.00
CR ASSOCIATES Total				15,000.00
DAILY JOURNAL CORPORATION	A3873610	111-1010-411.54-00	PUBLIC HEARING	44.40
DAILY JOURNAL CORPORATION Total				44.40
DAPEER, ROSENBLIT & LITVAK	23836	111-7010-421.56-41	NOVEMBER 2024 SERVICES	807.59
DAPEER, ROSENBLIT & LITVAK Total				807.59
DATA TICKET INC.	172765	111-5055-419.56-41	PROCESSING FOR NOVEMBER 24	1,437.50
	172911	111-7040-421.56-41	WEBSITE ACCESS NOVEMBER 24	12.50
	178212	111-7040-421.56-41	SERVICE NOVEMBER 2024	150.50
DATA TICKET INC. Total				1,600.50
DENISE PARRA	11082024	111-7010-421.59-10	PARKING	30.00

City of Huntington Park
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January 06, 2025

PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
DENISE PARRA Total				30.00
DEPARTMENT OF JUSTICE	780198	111-7010-421.56-41	MONTHLY SERVICE NOVEMBER 2024	238.00
DEPARTMENT OF JUSTICE Total				238.00
DF POLYGRAPH	2024/09	111-7010-421.56-41	POLYGRAPH EXAM	200.00
DF POLYGRAPH Total				200.00
DOLLAMUR LLC	246139	111-6010-451.61-20	MAINTENANCE SUPPLIES	176.39
DOLLAMUR LLC Total				176.39
DUNN EDWARDS CORPORATION	2009A40106	111-8095-431.61-50	PAINT FOR GRAFFITI	991.54
DUNN EDWARDS CORPORATION Total				991.54
EXPRESS TRANSPORTATION SERVICES LLC	DAR1201202	219-8085-431.56-45	DIAL A RIDE DECEMBER 2024	74,443.41
EXPRESS TRANSPORTATION SERVICES LLC Total				74,443.41
F&A FEDERAL CREDIT UNION	20241213	111-0000-217.60-40	F&A CREDIT UNION PPE 12/8/24	1,478.50
F&A FEDERAL CREDIT UNION Total				1,478.50
FERGUSON ENTERPRISES INC	4947612	111-8023-451.43-10	MATERIALS FOR REPAIRS	136.57
	4980622	111-8020-431.43-10	SUPPLIES FOR PUBLIC WORKS	411.07
FERGUSON ENTERPRISES INC Total				547.64
FUN EXPRESS, LLC	-732895750	111-6020-451.61-35	EVENT SUPPLIES	121.25
FUN EXPRESS, LLC Total				121.25
GEORGE CHEVROLET	181347 CVW	111-7010-421.43-20	REPAIRS ON PD UNIT 275	364.90
GEORGE CHEVROLET Total				364.90
GLOBAL URBAN STRATEGIES, INC.	793	241-5030-419.56-41	ADMIN SUPPORT NOVEMBER 2024	785.00
	794	241-5030-419.56-41	SUPPORT SERVICES NOVEMBER 2024	2,010.00
GLOBAL URBAN STRATEGIES, INC. Total				2,795.00
GOODIES UNIFORMS	19265	111-7010-421.61-20	FLASHLIGHT	253.92
GOODIES UNIFORMS Total				253.92
GRAINGER	830233854	741-8060-431.43-20	FLEET SHOP SUPPLIES	260.36

**City of Huntington Park
Demand Register
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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
GRAINGER	9333842087	741-8060-431.43-20	FLEET SHOP SUPPLIES	43.21
	9337025341	741-8060-431.43-20	FLEET SHOP SUPPLIES	328.83
GRAINGER Total				632.40
H.P. TEST ONLY	24009	741-8060-431.43-20	SMOG CHECK PW UNIT 357	45.00
	24081	741-8060-431.43-20	SMOG CHECK PW UNIT 349	45.00
	24087	741-8060-431.43-20	SMOG CHECK PW UNIT 192	45.00
	24108	741-8060-431.43-20	SMOG CHECK PW UNIT 355	45.00
	24109	741-8060-431.43-20	SMOG CHECK PW UNIT 345	45.00
	24112	741-8060-431.43-20	SMOG CHECK PW UNIT 199	45.00
	24115	741-8060-431.43-20	SMOG CHECK PW UNIT 274	45.00
	24118	111-7010-421.43-20	SMOG CHECK PD UNIT 370	45.00
	24124	741-8060-431.43-20	SMOG CHECK PW UNIT 348	45.00
	24129	741-8060-431.43-20	SMOG CHECK PW UNIT 340	45.00
	24195	741-8060-431.43-20	SMOG CHECK PW UNIT 370	45.00
	24201	219-8085-431.43-21	SMOG CHECK SHUTTLE #1	45.00
	24203	219-8085-431.43-21	SMOG CHECK SHUTTLE #3	45.00
	24208	219-8085-431.43-21	SMOG CHECK SHUTTLE #4	45.00
	24715	741-8060-431.43-20	SMOG CHECK PW UNIT 195	45.00
H.P. TEST ONLY Total				675.00
HASA, INC.	1008062	681-8030-461.41-00	SUPPLIES FOR WELL #18	415.79
	1008065	681-8030-461.41-00	SUPPLIES FOR WELL #15	293.42
	1009148	681-8030-461.41-00	SUPPLIES FOR WELL #12	470.04
	1009149	681-8030-461.41-00	SUPPLIES FOR WELL #15	327.61
	1009150	681-8030-461.41-00	SUPPLIES FOR WELL #18	358.44
HASA, INC. Total				1,865.30
HUNTINGTON PARK POLICE MGMT ASSN.	20241213	111-0000-217.60-10	POLICE MGMT ASS DUE PPE 12/8/24	300.00
HUNTINGTON PARK POLICE MGMT ASSN. Total				300.00
HUNTINGTON PARK POLICE OFFICER ASSN	20241213	111-0000-217.60-10	POLICE OFF ASS DUE PPE 12/8/24	6,083.26
HUNTINGTON PARK POLICE OFFICER ASSN Total				6,083.26
IBE DIGITAL	474264	111-9010-419.44-10	BLACK TONER	18.07
	474463	111-9010-419.44-10	ACCUIOPRINT	609.52
IBE DIGITAL Total				627.59

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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
INFRASTRUCTURE ARCHITECTS INC	554	787-8929-499.73-10	OCTOBER 2024 SERVICES	9,860.00
	558	787-8936-499.56-41	NOVEMBER 2024 SERVICES	2,925.00
	559	787-8929-499.73-10	NOVEMBER 2024 SERVICES	15,316.00
INFRASTRUCTURE ARCHITECTS INC Total				28,101.00
INFRASTRUCTURE ENGINEERS	451400	111-8080-431.56-62	AUGUST 2024 SERVICES	35,875.50
	467391	202-8080-431.76-23	NOVEMBER 2024 SERVICES	9,268.00
INFRASTRUCTURE ENGINEERS Total				45,143.50
J & J MUFFLER SHOP	120924	741-8060-431.43-20	PW UNIT 180 SUPPLIES	850.00
J & J MUFFLER SHOP Total				850.00
JCL TRAFFIC	127004	221-8012-429.61-20	PARKING SIGNS	102.97
JCL TRAFFIC Total				102.97
JUAN PORRAS	12102024	111-7010-421.59-10	PD TRAINING	131.05
JUAN PORRAS Total				131.05
KIMBALL MIDWEST	102839729	741-8060-431.43-20	SHOP SUPPLIES	546.73
	102852358	741-8060-431.43-20	SHOP SUPPLIES	497.06
	102864858	535-8016-431.61-45	STREET LIGHT SUPPLIES	28.78
	102868882	741-8060-431.43-20	FLEET SUPPLIES	534.90
	102875739	741-8060-431.43-20	FLEET SUPPLIES	476.58
KIMBALL MIDWEST Total				2,084.05
LAN WAN ENTERPRISE, INC	75474	787-8915-499.56-41	AUGUST 2024 SERVICES	12,000.00
	75475	787-8952-462.74-10	SEPTEMBER 2024 SERVICES	8,000.00
	75476	787-8952-462.74-10	AUGUST 2024 SERVICES	8,000.00
	75489	742-9010-419.74-09	SEPTEMBER 2024 SERVICES	5,224.70
	75497	742-7010-421.74-09	SEPTEMBER 2024 SERVICES	6,093.00
	75546	787-8915-499.56-41	SEPTEMBER 2024 SERVICES	12,000.00
	75547	787-8952-462.74-10	OCTOBER 2024 SERVICES	8,000.00
	75575	742-9010-419.74-09	OCTOBER 2024 SERVICES	5,227.70
	75576	742-7010-421.74-09	OCTOBER 2024 SERVICES	6,093.00
	75605	742-9010-419.74-09	NOVEMBER 2024 SERVICES	52,722.60
	75615	787-8915-499.56-41	NOVEMBER 2024 SERVICES	12,000.00
	75616	787-8952-462.74-10	NOVEMBER 2024 SERVICES	8,000.00
	75645	742-7010-421.74-09	NOVEMBER 2024 SERVICES	6,093.00

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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
LAN WAN ENTERPRISE, INC Total				149,454.00
LB JOHNSON HARDWARE CO.	135297	111-8024-421.43-10	MATERIALS FOR REPAIRS	42.73
	135319	111-8024-421.43-10	MATERIALS FOR REPAIRS	75.53
	135335	221-8014-429.74-10	MATERIALS FOR REPAIRS	346.24
	135383	111-8020-431.61-20	PUBLIC YARD SUPPLIES	16.39
LB JOHNSON HARDWARE CO. Total				480.89
LEMESSIS QUINTERO	12112024	111-5010-419.59-15	EMPLOYEE REIMBURSEMENT	131.00
LEMESSIS QUINTERO Total				131.00
LONG BEACH BMW	51686	111-7010-421.43-20	PD UNIT 782 SUPPLIES	403.73
	267741	111-7010-421.43-20	PD UNIT 782 SUPPLIES	839.93
LONG BEACH BMW Total				1,243.66
LUXURY AUTO BODY	PW6073	111-7010-421.43-20	PD UNIT 983 REPAIRS	874.66
LUXURY AUTO BODY Total				874.66
MARCO SOLIS	10172024	111-7010-421.59-10	PD TRAINING	38.73
	11222024	111-7010-421.59-10	PD UNIFORMS	192.94
MARCO SOLIS Total				231.67
MARIO BOJORQUEZ	12102024	111-7010-421.59-10	PD TRAINING	131.05
MARIO BOJORQUEZ Total				131.05
MEDINA, SALVADOR	25343-1155	681-0000-228.70-00	CREDIT REFUND	63.12
MEDINA, SALVADOR Total				63.12
NATIONWIDE ENVIRONMENTAL SERVICES	34379	221-8010-431.56-41	NOVEMBER 2024 SERVICES	64,945.61
	34380	220-8070-431.56-41	NOVEMBER 2024 SERVICES	22,077.53
NATIONWIDE ENVIRONMENTAL SERVICES Total				87,023.14
NEW CHEF FASHION INC.	1090380	111-7010-421.61-20	PD UNIFORMS	1,225.47
NEW CHEF FASHION INC. Total				1,225.47
NICK ALEXANDER RESTORATION	176	111-7010-421.43-20	PD UNIT 957 REPAIRS	700.00
NICK ALEXANDER RESTORATION Total				700.00

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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
NORM REEVES FORD SUPERSTORE	329395	111-7010-421.43-20	PD UNIT 914 REPAIRS	127.11
NORM REEVES FORD SUPERSTORE Total				127.11
NORTH STAR LAND CARE	1601-927	535-8090-452.56-60	NOVEMBER 2024 SERVICES	29,106.00
NORTH STAR LAND CARE Total				29,106.00
OK PRINTING DESIGN & DIGITAL	3764	111-0310-413.56-42	POSTERS	67.56
OK PRINTING DESIGN & DIGITAL Total				67.56
O'REILLY AUTO PARTS	2959-18154	741-8060-431.43-20	FLEET SUPPLIES	4,159.91
	2959-18440	741-8060-431.43-20	SHOP SUPPLIES	152.08
	2959-18512	111-7010-421.43-20	PD UNIT 1001 SUPPLIES	35.41
	2959-18686	111-7010-421.43-20	PD UNIT 912 SUPPLIES	766.49
		219-8085-431.43-21	TROLLEY SUPPLIES	178.44
	2959-18735	741-8060-431.43-20	PW UNIT 350 SUPPLIES	22.44
	2959-18748	111-7010-421.43-20	PD UNIT 957 SUPPLIES	48.82
	2959-18764	111-7010-421.43-20	PD UNIT 957 SUPPLIES	349.75
O'REILLY AUTO PARTS Total				5,713.34
PARKINK	29970	111-6020-451.61-35	EVENT SUPPLIES	805.30
PARKINK Total				805.30
PEDRAM SOOFERI	10059	111-0000-341.10-00	REFUND	412.00
PEDRAM SOOFERI Total				412.00
PITNEY BOWES GLOBAL FINANCIAL	1026256757	111-9010-419.53-20	RED INK CARTRIDGE	439.20
	3106916815	111-9010-419.53-20	DIGITAL MAILING SYSTEM	561.29
	3106923945	111-9010-419.53-20	RELAY INSERTING SYSTEM	362.71
PITNEY BOWES GLOBAL FINANCIAL Total				1,363.20
POLAR BEAR LIGHTING INC	2025B	111-6010-451.74-10	HOLIDAY DECORATIONS	9,100.00
POLAR BEAR LIGHTING INC Total				9,100.00
PREFERRED IMPRESSIONS INC	27517	221-8012-429.61-20	NEW STREET SIGN DESIGN	551.25
	27521	741-8060-431.43-20	PW UNIT 274 GRAPHICS	916.63
PREFERRED IMPRESSIONS INC Total				1,467.88
PSYCHOLOGICAL CONSULTING ASSOC, INC	900216	111-7010-421.56-41	PRE-EMPLOYMENT EVALUATION	462.00

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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
PSYCHOLOGICAL CONSULTING ASSOC, INC	900217	111-7010-421.56-41	PRE-EMPLOYMENT EVALUATION	462.00
PSYCHOLOGICAL CONSULTING ASSOC, INC Total				924.00
PURCHASE POWER	12/11/2024	111-9010-419.53-20	POSTAGE FEES	298.74
PURCHASE POWER Total				298.74
REDEFINE CONSTRUCTION LLC	INV0005	111-7010-421.73-10	BREAKROOM STAIRWAY	4,970.00
REDEFINE CONSTRUCTION LLC Total				4,970.00
REYES BIKE SHOP	11-30-24A	111-7010-421.61-20	BIKE REPAIR	110.00
	11-30-24AB	111-7010-421.61-20	BIKE REPAIR	140.00
	12-05-24A	111-7010-421.61-20	BIKE REPAIR	159.00
	12-05-24B	111-7010-421.61-20	BIKE REPAIR	220.00
REYES BIKE SHOP Total				629.00
SCOTT JENNINGS	24689-2238	681-0000-228.70-00	CREDIT REFUND	13.94
	24689-884	681-0000-228.70-00	CREDIT REFUND	55.07
SCOTT JENNINGS Total				69.01
SINATRA UNIFORM, INC	SU13615	111-7010-421.61-20	UNIFORMS	1,133.24
SINATRA UNIFORM, INC Total				1,133.24
SOCALGAS	699227211	111-9010-419.62-10	SERVICE 11/7/24-12/1/24	1,879.48
SOCALGAS Total				1,879.48
SOUTHERN CALIFORNIA EDISON	7005684628	111-9010-419.62-10	SERVICE 11/15/24-12/15/24	1,735.68
SOUTHERN CALIFORNIA EDISON Total				1,735.68
SOUTHERN CALIFORNIA NEWS GROUP	5007732	111-1010-411.54-00	CREDIT	(186.65)
SOUTHERN CALIFORNIA NEWS GROUP Total				(186.65)
SPARKLETTS	19438227 1	111-9010-419.61-20	DRINKING WATER	570.50
SPARKLETTS Total				570.50
STACY MEDICAL CENTER	3160-55229	111-7010-421.56-41	PRE-BOOKING EXAMS	253.00
STACY MEDICAL CENTER Total				253.00
STEAMX, LLC	70847	741-8060-431.43-20	PW UNIT 206 SUPPLIES	364.57

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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
STEAMX, LLC	70848	111-8095-431.61-50	SUPPLIES FOR GRAFFITI	493.96
STEAMX, LLC Total				858.53
STERICYCLE INC	8009018785	111-7010-421.56-41	DECEMBER 2024 SERVICES	49.54
STERICYCLE INC Total				49.54
TIME WARNER CABLE	1069648011	111-9010-419.53-10	DECEMBER 2024 SERVICES	668.51
TIME WARNER CABLE Total				668.51
T-MOBILE USA	9759562640	111-9010-419.53-10	SERVICE 10/21/24 - 11/20/24	404.56
T-MOBILE USA Total				404.56
TOTAL CLEAN	W1AAWI	741-8060-431.43-20	HIGH PRESSURE SWIVELS	422.04
TOTAL CLEAN Total				422.04
TOTAL OFFICE FURNITURE	IN2783	111-8020-431.61-20	PW SUPPLIES	272.66
TOTAL OFFICE FURNITURE Total				272.66
U.S. BANK	20241213	111-0000-217.30-20	EE PARS &ER CONT PPE 12/8/24	1,155.93
			PT EE PARS DED PPE 12/8	2,044.33
		111-0000-218.10-05	EE PARS &ER CONT PPE 12/8/24	14,464.55
			PARS EXCS CONT PPE 12/8/24	3,275.00
U.S. BANK Total				20,939.81
V & V MANUFACTURING, INC.	60812	111-7010-421.61-20	HONOR GUARD BADGES	1,132.27
V & V MANUFACTURING, INC. Total				1,132.27
VELADA CONSULTING LLC	68	111-0310-413.56-41	CONSULTING SERVICES	7,500.00
	69	111-0310-413.56-41	CONSULTING SERVICES	7,500.00
VELADA CONSULTING LLC Total				15,000.00
VOYA FINANCIAL	20241213	111-0000-217.40-10	DEF COMP PPE 12/8/24	934.62
			EE DEF COMP PPE 12/8/24	9,396.00
VOYA FINANCIAL Total				10,330.62
VULCAN MATERIALS COMPANY	2343775	221-8010-431.61-21	HOT ASPHALT	295.65
	2345049	221-8010-431.61-21	HOT ASPHALT	488.72
VULCAN MATERIALS COMPANY Total				784.37

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PAYEE	INVOICE NUMBER	ACCOUNT NUMBER	DESCRIPTION	Sum of TRANSACTION AMOUNT
WATER REPLENISHMENT DISTRICT	10312024	681-8030-461.41-00	OCTOBER 2024 SERVICES	107,401.49
WATER REPLENISHMENT DISTRICT Total				107,401.49
WEST GOVERNMENT SERVICES	851146413	742-7010-421.74-09	NOVEMBER 2024 SERVICES	1,799.73
WEST GOVERNMENT SERVICES Total				1,799.73
WESTERN EXTERMINATOR COMPANY	425135C	111-7024-421.56-41	PEST CONTROL MAINTENANCE	67.10
		111-8020-431.56-41	PEST CONTROL MAINTENANCE	91.50
		111-8023-451.56-41	PEST CONTROL MAINTENANCE	552.75
	446635C	111-7024-421.56-41	PEST CONTROL MAINTENANCE	74.00
		111-8020-431.56-41	PEST CONTROL MAINTENANCE	102.48
		111-8022-419.56-41	PEST CONTROL MAINTENANCE	67.10
		111-8023-451.56-41	PEST CONTROL MAINTENANCE	245.75
		535-8090-452.56-60	PEST CONTROL MAINTENANCE	194.26
WESTERN EXTERMINATOR COMPANY Total				1,394.94
WHITTIER FERTILIZER CO.	416888	535-8090-452.74-10	SOIL MIX FIR PARKS	211.68
WHITTIER FERTILIZER CO. Total				211.68
WILLDAN FINANCIAL SERVICES	010-60683	111-0210-413.56-41	COST ALLOCATION PLAN	5,795.00
WILLDAN FINANCIAL SERVICES Total				5,795.00
YANELI CUEVAS	12122024	111-7010-421.59-10	PD TRAINING	175.54
YANELI CUEVAS Total				175.54
Grand Total				933,698.77

REGULAR AGENDA

ITEM 1



CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

January 6, 2025

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2025-01.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 18, 2015, the City Council adopted Resolution No. 2015-19 which established a new process for making appointments to various City Commissions. On January 6, 2025 the City Council adopted resolution 2025-01 amending resolution No. 2015-19 to include the newly formed Arts and Theatre Commission.

Individuals appointed to Commissions will be required to submit to a LiveScan and subsequently take an Oath of Office.

FISCAL IMPACT

There is no fiscal impact. Compensation for added Commissioners has been budgeted for FY 2024/25 to account 111-0123-413.19-05.

CONCLUSION

Terms will run concurrent with the Council Member who appoints. After the appointment the City Clerk will notify applicants of their appointments.

COUNCIL APPOINTMENT TO CIVIL SERVICE COMMISSION

January 6, 2025

Page 2 of 2

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, flowing script.

RICARDO REYES

City Manager

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', with a stylized, flowing script.

EDUARDO SARMIENTO,

City Clerk

ATTACHMENT(S)

- A. Resolution No. 2025-01, Amending list of established commission and revised Rules, Method of Appointment, Guidelines for the Conduct of Meetings and Structure for all Commissions of the city and Repealing all Prior Resolutions or Provisions in Conflict with the Provisions Contained Herein.

ATTACHMENT "A"

RESOLUTION NO. 2025-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AMENDING THE LIST OF ESTABLISHED CITY COMMISSIONS TO INCLUDE THE ADDITION OF THE ARTS AND THEATRE COMMISSION

WHEREAS, the City Council has decided to amend all commission resolutions to provide for congruent and consistent regulation and structure across all City Commissions.

**THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES
RESOLVE AS FOLLOWS:**

SECTION 1: Establishment of City Commissions.

The City has currently established the following commissions to serve in the capacity as advisory bodies to the City Council:

Planning Commission
Civil Service Commission
Parks and Recreation Commission
Health and Education Commission
Historic Preservation Commission
Youth Commission
Arts and Theatre Commission

This Resolution is intended to govern and supersede all prior resolutions establishing and amending member qualifications, organizational rules, guidelines and structure for City Commissions and hereby repeals all provisions in conflict with the provisions contained herein by the adoption of the revised provisions below. This Resolution will also govern over provisions of City ordinances currently in existence, but which will be repealed or amended for consistency with this Resolution. This Resolution shall also govern and control any additional Commission created by the City Council in addition to those enumerated above.

SECTION 2: Membership.

All City Commissions shall consist of five (5) members, with the exception of the Youth Commission which shall consist of ten (10) youth from the City as defined below. All members of each Commission shall be a resident of the City of Huntington Park, however, at the City Council's discretion, no more than two (2) Commissioners for any Commission may be non-Huntington Park residents. Each person seeking appointment to a Commission shall complete an application provided by the City and submit to a Live Scan background check before being appointed to a Commission and before being sworn in to office.

1 **SECTION 3: Appointment, Reappointment and Removal.**

2 Each member of the City Council shall have authority to appoint one (1)
3 member to each Commission, with the exception of the Youth Commission, which
4 shall consist of two (2) members appointed by each City Councilmember. Each
5 Councilmember shall appoint their Commissioners within sixty (60) days of assuming
6 office, or from the adoption of this Resolution, or from a vacancy occurring for said
7 Commission position for that respective Councilmember appointment. If no
8 appointment is made within sixty (60) days of assuming office, or from the adoption of
9 this Resolution, or from a vacancy occurring for said Commission position, the Mayor
10 shall appoint a member to the vacant seat.

11 Commission members may be removed from their appointment due to
12 disqualification as provided for in this Resolution or upon the sole decision by the
13 Councilmember who appointed that Commissioner. All appointments or removal of
14 Commissioners shall occur at an open meeting of the City Council. If removal of a
15 Commissioner occurs, the City Clerk shall send notice to that Commissioner at the last
16 address on file with the City.

17 **SECTION 4: Term of Office.**

18 Each Commissioner's term shall be for a period of four years, unless removed
19 by the appointing Councilmember or as a result of disqualification as set forth herein.
20 Notwithstanding the foregoing, no Commissioner shall serve for a period which
21 exceeds the time in office for the Councilmember appointing that Commissioner. In
22 the event that the appointing Councilmember completes his or her term, vacates their
23 office or otherwise is no longer holding office, the term of the Commissioner appointed
24 by said Councilmember shall end. However, nothing contained in this section shall
25 prevent another Councilmember or the new Councilmember from appointing the
26 individual back to the same Commission or to a different Commission.

27 **SECTION 5: Vacancy Due to Disqualification.**

28 When a member no longer meets the qualifications for the Commission, the
member is therefore disqualified, and the office shall thereupon become vacant.

SECTION 6: Vacancy.

 If for any reason a vacancy occurs, it shall be filled by appointment by the
member of the City Council who appointed said Commissioner for the unexpired
portion of such term.

SECTION 7: Quorum.

 A majority of the total number of members of the Commission shall constitute a
quorum for the transaction of business, but a lesser number may adjourn from time to
time for want of quorum and until a quorum can be obtained.

1 **SECTION 8: Purpose.**

2 The purpose, duties and responsibilities of each Commission shall be
3 established by the City Council by ordinance and codified in the Huntington Park
4 Municipal Code.

5 **SECTION 9: Organization.**

6 Annually in the month of March, the Commission shall elect one of its members
7 as Chair and Vice-Chair. City staff shall act as the Commission Secretary. Staff
liaisons shall act as the conduit for all communications to the City Council.

8 **SECTION 10: Meetings.**

9 Regular meetings of the Commission shall be as set by each Commission. The
10 place of such meetings shall be at City Hall unless otherwise designated by the City
11 Council or approved by a majority of the total membership of the Commission. When
12 the day for such regular meetings falls on a legal holiday, the meeting shall not be
13 held on such holiday, but shall be held at the same hour on the next succeeding day
14 thereafter which is not a holiday. All meetings of the Commission shall be open and
15 public, and subject to all laws of the state of California e.g. the Brown Act, governing
open public meetings. The Commission shall adopt its own rules for the transaction of
its business and keep a record of resolutions, findings and recommendations and
actions voted upon. A report of each meeting of the Commission shall be given to the
City Council.

16 **SECTION 11: Termination of Commission.**

17 Termination of the Commission shall be done at the will and vote of the City
18 Council.

19 **SECTION 12: Compensation.**

20 Commission member compensation shall be set by resolution of the City
21 Council.

22 **SECTION 13: Commission Handbook.**

23 All Commission Members must adhere to the provisions contained and
24 referenced in the City of Huntington Park Commission Handbook as approved by the
City Council.

25 **SECTION 14:**

26 The City Clerk shall certify to the adoption of this Resolution.
27
28

PASSED, APPROVED AND ADOPTED this 6th day of January 2025.

Karina Macias,
Mayor

ATTEST:

Eduardo Sarmiento,
City Clerk