



# CITY OF HUNTINGTON PARK CIVIL SERVICE COMMISSION (CSC) A G E N D A

City of Huntington Park  
City Hall Council Chambers  
6550 Miles Avenue  
Huntington Park, CA 90255

**Special Meeting**

**Wednesday, December 11, 2024, 6:00 p.m.**

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Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Human Resources Department either in person at 6550 Miles Avenue, Huntington Park, California or by phone at (323) 584-6237. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

NOTE: Any person who has a question concerning any agenda item may contact the Human Resources Department at (323) 584-6237. Materials related to an item on this agenda are available for inspection in the Human Resources office at 6550 Miles Ave., Huntington Park, California during the hours of 7:00 a.m. – 5:30 p.m. Monday through Thursday.

Assembly Bill No. 2674 amended several provisions of the Ralph M. Brown Act (Section 54950 et seq. of the Government Code) effective January 1, 1987. This bill prohibits the legislative body from taking any action on any item which did not appear on the agenda, which was posted 24 hours prior to the Civil Service Commission meeting. If action is necessary on the subject matter which the public presents, the matter should be presented in writing to the Human Resources Department for placement on the agenda by Tuesday noon prior to the next Civil Service Commission meeting.

## ORDER OF BUSINESS

### 1. ROLL CALL

Vice Chair Guillermo Flores  
Commissioner Eduardo Carvajal  
Commissioner Stacey Martinez  
Commissioner Nancy Martiz  
Commissioner Ramona Perez

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT

For open session each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

- 4. PRESENTATIONS AND ANNOUNCEMENTS**
  - A. Recognition of new Civil Service Commissioners; Eduardo Carvajal, Stacey Martinez, Nancy Martiz, and Ramona Perez
  - B. Orientation for upcoming Civil Service Commission meetings
- 5. APPOINTMENT OF CHAIR & VICE CHAIR**
  - A. Open nominations
- 6. APPROVAL OF MINUTES**
  - A. Minutes from March 7, 2024, Special Meeting
- 7. NEW BUSINESS**
  1. **Class Specifications** – New Class Specifications and or Revisions/Modifications to the existing Class Specifications for the following positions:
    - a. Police Officer Trainee – Revised
    - b. Police Sergeant – Revised
    - c. Senior Officer – Revised
- 8. OLD BUSINESS**
  1. Review the following eligibility lists for approval:

a. Accountant.....	10/07/2024
b. Business License Enforcement Officer .....	09/30/2024
c. Police Officer Trainee/Lateral.....	09/12/2024
d. Finance Technician .....	08/29/2024
e. Associate Planner.....	08/26/2024
f. Finance Assistant II .....	08/14/2024
g. Finance Assistant I .....	06/27/2024
h. Police Officer Recruit/Trainee/Lateral .....	05/23/2024
i. Code Enforcement Officer .....	03/21/2024
j. Maintenance Worker .....	03/14/2024

**9. CIVIL SERVICE COMMISSION COMMENTS****10. ADJOURNMENT**

I, Marisol Nieto, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park bulletin board and made available at [www.hPCA.gov](http://www.hPCA.gov) on the 9<sup>th</sup> of December, 2024.

**Dated: December 9, 2024**

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Marisol Nieto, HR Risk Manager - CSC Secretary