

## **MINUTES**

Meeting of the  
City of Huntington Park City Council  
Monday, August 5, 2024

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:03 p.m. on Monday, August 5, 2024, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Karina Macias presiding.

**PRESENT:** Council Member(s): Esmeralda Castillo, Jonathan Sanabria, Eduardo “Eddie” Martinez, Vice Mayor Arturo Flores and Mayor Karina Macias

**ABSENT:** None

**CITY OFFICIALS/STAFF:** City Manager Ricardo Reyes; Eduardo Sarmiento City Clerk; Cosme Lozano Police Chief; Steve Forster Director of Community Development and Interim Director of Public Works; Sergio Infanzon Director of Communications; Cynthia Norzagaray Director of Parks and Recreation; Arnold M. Alvarez-Glasman City Attorney.

### **INVOCATION**

Mayor Macias led the invocation.

### **PLEDGE OF ALLEGIANCE**

Councilmember Sanabria led Pledge of Allegiance

### **PRESENTATION(S)**

1. NATIONAL HEALTH CENTER WEEK PROCLAMATION
2. RECOGNITION OF MEDICAL CAMP ORGANIZER
3. PROCLAMATION TO FORMER MAYOR RICAR LOYA

### **PUBLIC COMMENTS**

The following people provided public comment:

1. Lupita Carranza
2. Maria Consuelo
3. Adela Rivera

### **STAFF RESPONSE**

RECESS TO CLOSED SESSION @ 6:42pm

### **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(2)  
Consideration of two (2) potential case

2. CONFERENCE WITH LABOR NEGOTIATORS  
Government Code Section 54957.6  
Agency designated representatives: Ricardo Reyes  
Employee organization: Huntington Park POA
3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Jon Pina vs. City of Huntington Park, et al.  
Los Angeles County Superior Court Case No. 19STCV23618  
NOT DISCUSSED.

TIME RETURNED 7:56pm

### **CLOSED SESSION ANNOUNCEMENT**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

**MOTION:** Councilmember Martinez moved to approve the Closed Session Item #1 and Item #2; Item #3 wasn't discussed. Seconded by Vice Mayor Flores. Motion carried by unanimous consent.

**AYES:** Council Member(s): Castillo, Sanabria, Martinez, Vice Mayor Flores and Mayor Macias

**NOES:** None

**ABSENT:** None

### **CONSENT CALENDAR**

#### **CITY CLERK**

#### **1. CITY COUNCIL MEETING MINTUES**

Approve Minute(s) of the following City Council Meeting(s):

1. Special City Council Meeting held June 4, 2024
2. Regular City Council Meeting held June 18, 2024

#### **FINANCE**

#### **2. CHECK REGISTER**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated August 5, 2024

### **3. FISCAL YEAR 2023 AUDITED FINANCIAL STATEMENTS**

RECOMMENDED THAT CITY COUNCIL:

1. Receive and file the FY 2023 Audited Financial Statement

### **COMMUNITY DEVELOPMENT**

#### **4. CONSIDERATION AND APPROVAL FOR RESIDENT CASE FILE WITH THE OWNER-OCCUPIED REHABILITATION PROGRAM FUNDED WITH THE CALHOME GRANT IN THE AMOUNT OF \$42,951.00 OR UP TO \$100,000.**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the City Manager to approve payment and to execute related documents.

**MOTION:** Councilmember Martinez moved to approve the consent calendar, seconded by Council member Flores. Motion carried by unanimous consent.

**AYES:** Council Member(s): Castillo, Sanabria, Martinez, Vice Mayor Flores and Mayor Macias

**NOES:** None

**ABSENT:** None

### **END OF CONSENT CALENDAR**

### **SPECIAL AGENDA**

### **CITY COUNCIL**

#### **1. CONSIDERATION AND APPROVAL OF RESOLUTION ADOPTING AND AUTHORIZING A MONTHLY AUTOMOBILE ALLOWANCE TO BE PROVIDED TO MEMBERS OF THE HUNTINGTON PARK CITY COUNCIL**

**MOTION:** Vice Mayor Flores moved to approve Resolution adopting and authorizing the award of a monthly automobile allowance to members of the Huntington Park City Council., second by Councilmember Sanabria. Motion failed to obtain majority. Motion did not pass.

**AYES:** Council Member (s): Sanabria, Vice Mayor Flores

**NOES:** Council Member (s): Castillo, Martinez, Mayor Macias

**ABSENT:** Council Member(s): None

## **COMMUNITY DEVELOPMENT**

### **1. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE ARCHITECTURAL SERVICES AT CITY HALL**

**MOTION:** Councilmember Martinez moved to Award the professional services agreement (PSA) to provide Architectural Services at City Hall to We Architects Group for a not-to-exceed fee of \$195,060 and Authorize the Finance Director to allocate funding into project account number that will pay for this service payable to ARPA funds; and Authorize the City manager to execute the professional services agreement, seconded by Council member Castillo. Motion carried by unanimous consent.

**AYES:** Council Member(s): Castillo, Sanabria, and Martinez, Vice Mayor Flores and Mayor Macias

**NOES:** None

**ABSENT:** None

### **3. CONSIDERATION OF THE ECONOMIC DEVELOPMENT COMMITTEE (EDC) RECOMMENDED ACTION PURSUANT TO MEASURE PP**

1. **MOTION:** Councilmember Sanabria moved to Review and discuss the recommendations of the Economic Development Committee; and Authorize the City Manager to implement the necessary direction of the City Council pursuant to the implementation of Measure PP. Seconded by Vice Mayor Flores. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Martinez, and Castillo Vice Mayor Flores and Mayor Macias

**NOES:** None

**ABSENT:** Council Member(s): None

### **4. DISCUSSION AND/OR ACTION ON THE DISSOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE**

#### **1. MOTION:**

**AYES:** Council Member (s):

**NOES:** None

**ABSENT:** Council Member(s): None

### **5. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE FAIR HOUSING SERVICES**

**MOTION:** Vice Mayor Flores moved to Award a One (1) year professional service agreement (PSA) to provide fair housing services to the sole responsive and responsible proposer, Fair Housing Foundation for a not-to-exceed amount of \$20,000; and Authorize the City Manager to execute the PSA. Seconded by Councilmember Castillo. Motion carried by unanimous consent

**AYES:** Council Member (s): Sanabria, Martinez, and Castillo Vice Mayor Flores and Mayor Macias

**NOES:** None

**ABSENT:** Council Member(s): None

**6. CONSIDERATION AND ADOPTION TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE HOMELESS OUTREACH SERVICES**

**MOTION:** Councilmember Martinez moved to Award a One (1) year professional service agreement (PSA) to provide homeless outreach services to Inner City Visions (ICV) for a not-to-exceed amount of \$127,330; and Authorize the City Manager to execute the PSA. Second by Macias. Motion carried by unanimous consent

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

**7. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR FEDERAL GRANT COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE SERVICES**

**MOTION:** Vice Mayor Flores moved to Authorize staff to publish a Request for Proposal (RFP) from qualified community development firms to provide professional management and administrative services related to the implementation of the City's Community Development Block Grant (CDBG), and other programs funded through the U.S. Department of Housing (HUD) and Urban Development and California Department of Housing and Community Development (HCD). Second by Macias. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

## **PUBLIC WORKS**

### **8. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR CIP 2019-14 ATP CYCLE V PROJECT**

**MOTION:** Councilmember Martinez moved to Award the contract to Palp Inc. DBA Excel Paving for the construction of CIP 2019 14 ATP Cycle V Project as the lowest responsive, responsible bidder for a not to exceed fee of \$2,592,810; and approve a 10% construction contingency in the amount of \$259,281; Appropriate \$2,852,091; and t Authorize the City Manager to execute the construction contract agreement and all change orders in good faith. Second by Macias. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

### **9. RESOLUTION TO APPROVE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-25 FUNDED BY SENATE BILL 1 (SB1), THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**MOTION:** Councilmember Martinez moved to adopt Resolution approving the Fiscal Year 2024-25 project list for Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017; and Authorize staff to upload the resolution with the list of streets to the California Transportation Commission (CTC) website. Second by Councilmember Castillo. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

### **10. CONSIDERATION AND APPROVAL OF SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR MEDIA TECHNICIAN SERVICES**

**MOTION:** Vice Mayor Flores moved to Approve second amendment to the contract services agreement with Mr. Joel Gordillo for media technician services extending the term for another three (3) years. Upon conclusion of the term, this agreement must come back to the Council for review and approval; and Authorize City Manager to execute agreement. Second by

Councilmember Martinez. Motion carried by unanimous consent

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

## **11. COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS**

Councilmember Castillo appointed Estella Lopez to the Youth Commission.  
Councilmember Sanabria appointed Nancy Matie to the Civil Service Commission.  
Councilmember Flores appointed Mario Gomez to the Planning Commission and Vanessa Bautista to the Civil Service Commission.

## **12. CONSIDERATION OF THE CREATION OF A THEATRE AND ARTS COMMISSION**

1. **MOTION:** Vice Mayor Flores moved to Review and discuss the addition of a Theatre and Arts Commission. Seconded by Martinez. Motion carried unanimously.

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

## **POLICE DEPARTMENT**

## **13. APPROVE THE PURCHASE OF THREE POLICE DEPARTMENT PATROL OPERATIONS DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT**

1. **MOTION:** Vice Mayor Flores moved Authorize the requisition of funds to purchase three Police Department Patrol Services Division police patrol vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and, Approve an expenditure in the amount not to exceed \$248,038, and request Finance Director identify grant funding source; and Authorize the City Manager to purchase the vehicles and equip them with the associated technology and emergency response equipment. Seconded by Councilmember Sanabria. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

## **COMMUNICATIONS 7 COMMUNITY RELATIONS**

### **14. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE PUBLIC INFORMATION OFFICER SERVICES, PUBLIC AFFAIRS SUPPORT AND STRATEGIC PLANNING FOR SPECIALIZED ACTIVITIES**

1. **MOTION:** Mayor Macias moved to Approve a Contract back to RFP and Extending current member for 6 months while staff determines a solution for a permanent PIO position. Second by Councilmember Martinez. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Castillo, and Mayor Macias

**NOES:** Vice Mayor Flores

**ABSENT:** Council Member(s): Martinez

## **CITY MANAGER**

### **15. CONSIDERATION OF APPROVAL OF A RESOLUTION ESTABLISHING A SPENDING LIMITS POLICY FOR PURCHASING AUTHORITY FOR THE CITY MANAGER**

1. 1. **MOTION:** Councilmember Sanabria moved to Adopt Resolution amending Resolution No. 2019-04, Establishing A Spending Limits Policy for Purchasing Authority for the City Manager. Macias added Friendly Amendment to Approve \$50,000 limit remove legal portion, and leave settlement at \$100,000. Second by Flores. Motion carried by unanimous consent.

**AYES:** Council Member (s): Sanabria, Castillo, Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** None

**ABSENT:** None

### **16. CONSIDERATION AND APPROVAL OF A RESOLUTION FIXING THE ANNUAL PENSION TAX RATE TO PAY THE CITY'S PENSION OBLIGATION BOND ANNUAL DEBT SERVICE AND A PORTION OF THE COST OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2024-2025**

**MOTION:** Vice Mayor Flores moved to Adopt a Resolution Fixing the Rate of



Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year 2024-2025 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2024. Second by Councilmember Martinez

**AYES:** Council Member (s): Sanabria, Castillo, and Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** Council Member (s): None

**ABSENT:** Council Member(s): None

### **END OF SPECIAL AGENDA**

### **PUBLIC HEARING(S)**

#### **1. CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT REFUSE CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)**

1. **MOTION:** Councilmember Sanabria moved to Conduct a public hearing; and Take public testimony; and Adopt a Resolution directing the County Assessor to include delinquent refuse collection fees as a special assessment to be collected at the same time and in the same manner as County taxes (172.54 Refuse Collection Fees). Public Hearing opened at 9:41pm and closed at 9:41pm. Second by Vice Mayor Flores

**AYES:** Council Member (s): Sanabria, Castillo, Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** None

**ABSENT:** None

#### **2. CONSIDERATION AND APPROVAL OF A RESOLUTION ESTABLISHING AND ORDERING THE LEVY AND COLLECTION OF THE ANNUAL SPECIAL TAX FOR THE CITY OF HUNTINGTON PARK STREET LIGHTING, PARKS, AND LANDSCAPING SPECIAL TAX DISTRICT FOR FISCAL YEAR 2024-2025**

**MOTION:** Councilmember Martinez moved to Conduct a public hearing; and Take public testimony; and Adopt Resolution establishing and ordering the Levy and Collection of the Annual Special Tax for the City of Huntington Park Street Lighting, Parks and Landscaping Special Tax District for Fiscal Year 2024-2025. Public Hearing opened at 9:44pm and closed at 9:45pm. Second by Councilmember Sanabria.

**AYES:** Council Member (s): Sanabria, Castillo, Martinez, Vice Mayor Flores, and Mayor Macias

**NOES:** None

**ABSENT:** None

### **DEPARTMENTAL REPORTS**

Police Department reported National Night out the next day Tuesday, August 6<sup>th</sup> 2024.

Parks and Recreation

### **WRITTEN COMMUNICATIONS**

None

### **COUNCIL COMMUNICATIONS**

Council member Castillo thanked staff for their hard work. She also wished Vice Mayor Flores a happy birthday.

Vice Mayor Flores thanked staff for their hard work and congratulated them on their accomplishments this fiscal year which is noticed by all the growth and progress that is being made for the city.

Mayor Macias thanked all the staff and directors for their hard work. She also wished Vice Mayor Flores a happy birthday and a happy belated Father's Day to all the fathers out there.

### **ADJOURNMENT**

Mayor Macias adjourned the meeting at 7:28 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday July 2, 2024 at 6:00 pm

Respectfully submitted.

  
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Eduardo Sarmiento, City Clerk

