

# CALL AND NOTICE OF SPECIAL MEETING

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## CITY OF HUNTINGTON PARK

**NOTICE IS HEREBY GIVEN** That a Special Meeting of the City Council of the City of Huntington Park will be held on Monday, August 5, 2024, at 6:00 p.m. at City Hall Council Chambers, 6550 Miles Avenue, Huntington Park, CA 90255

**Monday, August 5, 2024**

**Karina Macias**  
Mayor

**Arturo Flores**  
Vice Mayor

**Eduardo “Eddie” Martinez**  
Council Member



**Jonathan A. Sanabria**  
Council Member

**Esmeralda Castillo**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6161. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE--**The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and

decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **PUBLIC COMMENT**

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **ADDITIONS/DELETIONS TO AGENDA**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **IMPORTANT NOTICE**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

### **CALL TO ORDER**

## **ROLL CALL**

Mayor Karina Macias  
Vice Mayor Arturo Flores  
Council Member Eduardo “Eddie” Martinez  
Council Member Jonathan Sanabria  
Council Member Esmeralda Castillo

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATION(S)**

1. NATIONAL HEALTH CENTER WEEK PROCLAMTION
2. RECOGNITION OF MEDICAL CAMP ORGANIZER
3. PROCLAMATION TO FORMER MAYOR RICHARD LOYA

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(2)  
Consideration of two (2) potential case
2. CONFERENCE WITH LABOR NEGOTIATORS  
Government Code Section 54957.6  
Agency designated representatives: Ricardo Reyes  
Employee organization: Huntington Park POA
3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Jon Pina vs. City of Huntington Park, et al.  
Los Angeles County Superior Court Case No. 19STCV23618

## **CLOSED SESSION ANNOUNCEMENT**

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request

specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **CITY CLERK**

### **1. CITY COUNCIL MEETING MINUTES**

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Special City Council Meeting held June 4, 2024
2. Regular City Council Meeting held June 18, 2024

## **FINANCE**

### **2. CHECK REGISTERS**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated August 5, 2024

### **3. FISCAL YEAR 2023 AUDITED FINANCIAL STATEMENTS**

RECOMMENDED THAT CITY COUNCIL:

1. Receive and file the FY 2023 Audited Financial Statement

## **COMMUNITY DEVELOPMENT**

### **4. CONSIDERATION AND APPROVAL FOR RESIDENT CASE FILE WITH THE OWNER-OCCUPIED REHABILITATION PROGRAM FUNDED WITH THE CALHOME GRANT IN THE AMOUNT OF \$42,951.00 OR UP TO \$100,000.**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the City Manager to approve payment and to execute related documents.

**END OF CONSENT CALENDAR**

**SPECIAL AGENDA**

## **CITY COUNCIL**

### **1. CONSIDERATION AND APPROVAL OF RESOLUTION ADOPTING AND AUTHORIZING A MONTHLY AUTOMOBILE ALLOWANCE TO BE PROVIDED TO MEMBERS OF THE HUNTINGTON PARK CITY COUNCIL**

RECOMMENDED THAT CITY COUNCIL:

1. Approve a Resolution adopting and authorizing the award of a monthly automobile allowance to members of the Huntington Park City Council.

## **COMMUNITY DEVELOPMENT**

### **2. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE ARCHITECTURAL SERVICES AT CITY HALL**

RECOMMENDED THAT CITY COUNCIL:

1. Award the professional services agreement (PSA) to provide Architectural Services at City Hall to We Architects Group for a not-to-exceed fee of \$195,060; and
2. Authorize the Finance Director to allocate funding into a project account number that will pay for this service payable from ARPA funds; and
3. Authorize the City Manager to execute the professional services agreement.

### **3. CONSIDERATION OF THE ECONOMIC DEVELOPMENT COMMITTEE (EDC) RECOMMENDED ACTION PURSUANT TO MEASURE PP**

RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss the recommendations of the Economic Development Committee; and
2. Authorize the City Manager to implement the necessary direction of the City Council pursuant to the implementation of Measure PP.

### **4. DISCUSSION AND/OR ACTION ON THE DISSOLUTION OF THE ECONOMIC DEVELOPMENT COMMITTEE**

RECOMMENDED THAT CITY COUNCIL:

1. Discuss and/or take action on the dissolution of the Economic Development Committee; and
2. Authorize the City Manager to effectuate the City Council's direction.

### **5. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE FAIR HOUSING SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Award a One (1) year professional service agreement (PSA) to provide fair housing services to the sole responsive and responsible proposer, Fair Housing Foundation for a not-to-exceed amount of \$20,000; and
2. Authorize the City Manager to execute the PSA.

**6. CONSIDERATION AND ADOPTION TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE HOMELESS OUTREACH SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Award a One (1) year professional service agreement (PSA) to provide homeless outreach services to Inner City Visions (ICV) for a not-to-exceed amount of \$127,330; and
2. Authorize the City Manager to execute the PSA

**7. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR FEDERAL GRANT COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish a Request for Proposal (RFP) from qualified community development firms to provide professional management and administrative services related to the implementation of the City's Community Development Block Grant (CDBG), and other programs funded through the U.S. Department of Housing (HUD) and Urban Development and California Department of Housing and Community Development (HCD).

**PUBLIC WORKS**

**8. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR CIP 2019-14 ATP CYCLE V PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Award the contract to Palp Inc. DBA Excel Paving for the construction of CIP 2019 14 ATP Cycle V Project as the lowest responsive, responsible bidder for a not to exceed fee of \$2,592,810; and
2. Approve a 10% construction contingency in the amount of \$259,281; and
3. Appropriate \$2,852,091 to Account No. 202-8080-431.76-20 (State of California Department of Transportation reimbursable expense); and
4. Authorize the City Manager to execute the construction contract agreement and all change orders in good faith.

**9. RESOLUTION TO APPROVE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-25 FUNDED BY SENATE BILL 1 (SB1), THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution approving the Fiscal Year 2024-25 project list for Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017; and

2. Authorize staff to upload the resolution with the list of streets to the California Transportation Commission (CTC) website.

## **CITY CLERK**

### **10. CONSIDERATION AND APPROVAL OF SECOND AMENDMENT TO CONTRACT SERVICES AGREEMENT FOR MEDIA TECHNICIAN SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Approve second amendment to the contract services agreement with Mr. Joel Gordillo for media technician services extending the term for another three (3) years. Upon conclusion of the term, this agreement must come back to Council for review and approval; and
2. Authorize City Manager to execute agreement.

### **11. COUNCIL APPOINTMENTS TO VARIOUS COMMISSIONS**

RECOMMENDED THAT CITY COUNCIL:

1. Make appointments to Commissions consistent with provisions set forth in Resolution No. 2015-19.

### **12. CONSIDERATION OF THE CREATION OF A THEATRE AND PERFORMING ARTS COMMISSION**

RECOMMENDED THAT CITY COUNCIL:

1. Review and discuss the addition of a Theatre and Arts Commission.

## **POLICE DEPARTMENT**

### **13. APPROVE THE PURCHASE OF THREE POLICE DEPARTMENT PATROL OPERATIONS DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the requisition of funds to purchase three Police Department Patrol Services Division police patrol vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and,
2. Approve an expenditure in the amount not to exceed \$248,038, and request Finance Director identify grant funding source; and
3. Authorize the City Manager to purchase the vehicles and equip them with the associated technology and emergency response equipment.

## **COMMUNICATIONS & COMMUNITY RELATIONS**

### **14. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE PUBLIC INFORMATION OFFICER SERVICES, PUBLIC AFFAIRS SUPPORT AND STRATEGIC PLANNING FOR SPECIALIZED ACTIVITIES**

RECOMMENDED THAT CITY COUNCIL:

1. Review the options provided by staff and consider awarding a professional services agreement for Public Information Officer (PIO) services, public affairs support, and strategic planning for specialized activities; and
2. Authorize the City Manager to negotiate final terms and execute the professional services agreement with the selected firm.

## **CITY MANAGER**

### **15. CONSIDERATION OF APPROVAL OF A RESOLUTION ESTABLISHING A SPENDING LIMITS POLICY FOR PURCHASING AUTHORITY FOR THE CITY MANAGER**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution amending Resolution No. 2019-04, Establishing A Spending Limits Policy for Purchasing Authority for the City Manager.

## **FINANCE**

### **16. CONSIDERATION AND APPROVAL OF A RESOLUTION FIXING THE ANNUAL PENSION TAX RATE TO PAY THE CITY'S PENSION OBLIGATION BOND ANNUAL DEBT SERVICE AND A PORTION OF THE COST OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2024-2025**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution Fixing the Rate of Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year 2024-2025 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2024.

**END OF SPECIAL AGENDA**



## **PUBLIC HEARING(S)**

1. **CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT REFUSE CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)**

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony; and
3. Adopt a Resolution directing the County Assessor to include delinquent refuse collection fees as a special assessment to be collected at the same time and in the same manner as County taxes (172.54 Refuse Collection Fees).

2. **CONSIDERATION AND APPROVAL OF A RESOLUTION ESTABLISHING AND ORDERING THE LEVY AND COLLECTION OF THE ANNUAL SPECIAL TAX FOR THE CITY OF HUNTINGTON PARK STREET LIGHTING, PARKS, AND LANDSCAPING SPECIAL TAX DISTRICT FOR FISCAL YEAR 2024-2025**

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony; and
3. Adopt Resolution establishing and ordering the Levy and Collection of the Annual Special Tax for the City of Huntington Park Street Lighting, Parks and Landscaping Special Tax District for Fiscal Year 2024-2025.

## **END OF PUBLIC HEARING(S)**

## **DEPARTMENTAL REPORTS**

## **WRITTEN COMMUNICATIONS**

## **COUNCIL COMMUNICATIONS**

**Council Member Esmeralda Castillo**

**Council Member Jonathan A. Sanabria**

**Council Member Eduardo "Eddie" Martinez**

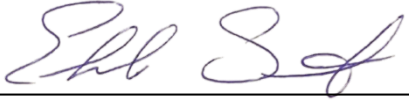
**Vice Mayor Arturo Flores**

**Mayor Karina Macias**

## **ADJOURNMENT**

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Tuesday, August 20, 2024 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 24 hours prior to the meeting. Dated this 2<sup>nd</sup> day of August 2024.

A handwritten signature in blue ink, appearing to read 'Eduardo Sarmiento', is written over a horizontal line.

Eduardo Sarmiento, City Clerk