

MINUTES

Meeting of the
City of Huntington Park City Council
Tuesday, March 19, 2024

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:02 p.m. on Tuesday, March 19, 2024, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Marilyn Sanabria presiding.

PRESENT: Council Member(s): Graciela Ortiz, Eduardo “Eddie” Martinez, Arturo Flores, Vice Mayor Karina Macias and Mayor Sanabria

ABSENT: None

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Eduardo Sarmiento, City Clerk; Cosme Lozano Police Chief; Steve Foster Director of Community Development; Sergio Infanzon Director of Communications; Cynthia Norzagaray Director of Parks and Recreation; Araceli Almazan City Attorney.

INVOCATION

Mayor Sanabria led the invocation.

PLEDGE OF ALLEGIANCE

Council member Martinez led the Pledge of Allegiance.

Prior to presentation’s portion of the agenda the City Council moved to add a presentation item to the agenda.

MOTION: Mayor Sanabria moved to add a presentation to the agenda, seconded by Council member Ortiz. Motion carried by unanimous consent to add recognition of Karina Macias for all her work with women and community.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

PRESENTATION(S)

1. **CERTIFICATE AND ADJOURMENT IN MEMORY OF GUILLERMO FLORES**
2. **PRESENTATION BY KIWANIS K-KIDS CLUB**
3. **CERTIFICATION OF APPRECIATION FOR 2023 SALVATION ARMY
THANKSGIVING FOOD PREPERATION AND DISTRIBUTION PROJECT**
4. **RECOGNITION OF OUTGOING CITY COMMISSIONERS**
5. **WATER PRESENTATION**
6. **RECOGNITION OF VICE MAYOR KARINA MACIAS FOR HER WORK WITH
WOMEN AND COMMUNITY**

PUBLIC COMMENTS

None

STAFF RESPONSE

None

Prior to closed session portion of the agenda city attorney Araceli Almazan stated that a urgent need item that requires City Council immediate attention needs to be added to the agenda.

MOTION: Mayor Sanabria moved to add the urgent need item to the closed session portion of the agenda, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(2)
Consideration of one (1) potential case
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Los Angeles Superior Court Case No. 22STCV27043
Felipa Romero v. Huntington Park

Attorney Araceli Almazan stated that it is appropriate to recess to closed session. Mayor Sanabria recessed into closed session at 7:38 p.m.

Mayor Sanabria reconvened the Council meeting from Closed Session at 9:09 p.m.

CLOSED SESSION ANNOUNCEMENT

City Attorney Almazan reported that the record should reflect that with all five (5) members of the City Council present the two (2) items on the closed session agenda were discussed. Regarding item one (1), direction was provided to craft an amendment to the contract consistent with the terms discussed in closed session and the item will be brought back at a future meeting for consideration. Regarding item two (2) on the closed session agenda, the City Council agreed to approve the settlement. This concluded the closed session report.

CONSENT CALENDAR

CITY CLERK

MOTION: Council member Ortiz moved to approve the consent calendar, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

1. CITY COUNCIL MEETING MINTUES

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held February 20, 2024

FINANCE

2. CHECK REGISTER

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated March 19, 2024

END OF CONSENT CALENDAR

REGULAR AGENDA

PUBLIC WORKS

3. CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE FOR CIP 2019-14 ATP CYCLE V PROJECT AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

MOTION: Council member Ortiz moved to approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and adopt the 100% completed plans, specifications and engineer's estimate for CIP 2019-14 ATP Cycle V Project; and authorize staff to proceed with bid advertisement for construction, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

4. CONSIDERATION AND APPROVAL TO SOLICIT CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS PART OF THE OVERSIGHT OF CIP 2019-14 ATP CYCLE V PROJECT

MOTION: Council member Martinez moved to authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide Construction Management and Inspection Services (CM/CI) for CIP 2019-14 ATP Cycle V Project, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

5. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR PROJECT APPROVAL AND ENVIRONMENTAL DESIGN OF CIP 2022-02 ATP CYCLE VI PROJECT

MOTION: Vice Mayor Macias moved to Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified engineering firms to provide the Project Approval and Environmental Design (PA&ED) of CIP 2022-02 ATP Cycle VI Project, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

COMMUNITY DEVELOPMENT

6. AWARD OF CONTRACT AMENDMENT FOR SERVICES RELATED TO STREET LIGHT(S) AND Wi-Fi DEMONSTRATION PROJECT

Prior to the vote for item six (6) Council member Ortiz stepped away from the dais.

MOTION: Council member Flores moved to award a contract amendment for services related to Street Light(s) and Wi-Fi Demonstration Project to Louii's Electric Power & Lighting Company in an amount not to exceed \$227,260; and authorize the City Manager to execute the final terms of the contract amendment, seconded by Vice Mayor Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

ABSENT: Council member Ortiz

7. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AMENDMENT No. 1 TO PROVIDE ARCHITECTURAL SERVICES FOR THE EMERGENCY OPERATIONS CENTER

Prior to item eight (7) Vice Mayor Macias stepped away from the dais.

MOTION: Council member Flores moved to award amendment No. 1 as it relates to Architectural Services for the Emergency Operations Center, to Infrastructure Architects for a not-to-exceed amount of \$99,500; and authorize the City Manager to execute the Amendment, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores, and Mayor Sanabria

NOES: None

ABSENT: Council Member: Ortiz and Vice Mayor Macias

8. AUTHORIZATION FOR A REQUEST FOR QUALIFICATIONS (RFQ) PROCESS FOR PROFESSIONAL SERVICES RELATED TO ARCHITECTURAL SERVICES AT CITY HALL

MOTION: Council member Martinez moved to authorize a Request for Qualifications (RFQ) process for professional services related to the development of plans, specifications and estimate for City Hall, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Mayor Sanabria

NOES: None

ABSENT: Council Member: Ortiz and Vice Mayor Macias

At the conclusion of item eight (8) Council member Ortiz and Vice Mayor Macias rejoined the city council meeting.

POLICE

9. APPROVE THE PURCHASE OF TWO POLICE DEPARTMENT ADMINISTRATION DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT

MOTION: Council member Ortiz moved to authorize the expenditure of funds to purchase two Police Administration Division vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and approve Finance Department to draw the funds for this purchase from account number 111-7010-421-73-11 (Improvements – New Support Vehicles); and authorize the Chief of Police to purchase the vehicles and associated technology and emergency response equipment, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

10. AUTHORIZATION TO RENEW AGREEMENT WITH THE LOS ANGELES COUNTY DEPARTMENT OF ANIMAL CARE AND CONTROL

MOTION: Council member Flores moved to approve and renew the City-County Municipal Services Agreement with Los Angeles County Department of Animal Care and Control; and authorize the City Manager to execute the agreement, seconded by Vice Mayor Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

CITY CLERK

11. COMMISSIONS VACANCY UPDATE

MOTION: Council member Ortiz moved to receive and file report regarding current and upcoming Commission vacancies, seconded by Vice Mayor Macias. Motion carried by unanimous consent.

Prior to the voting for item eleven (11) Council member Flores stepped away from the dais.

AYES: Council Member(s): Ortiz, Martinez, Vice Mayor Macias and Mayor Sanabria

NOES: None

ABSENT: Council Member: Flores

PARKS AND RECREATION

12. CONSIDERATION AND APPROVAL FOR RENEWAL OF LICENSE AGREEMENT WITH HARBOR AREA FARMERS MARKETS TO TAKE PLACE AT SALT LAKE PARK FROM 2024 - 2026

MOTION: Council member Ortiz moved to approve renewal of license agreement with Harbor Area Farmers Markets for usage of Salt Lake Park from 2024 – 2026; and authorize City Manager to execute agreement, seconded by Vice Mayor Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Vice Mayor Macias and Mayor Sanabria

NOES: None

ABSENT: Council Member: Flores

END OF REGULAR AGENDA

PUBLIC HEARING(S)

COMMUNITY DEVELOPMENT

13. CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING THE APPLICATION AND ADOPTING THE PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PLAN

Mayor Sanabria opened the public hearing at 9:25pm. No public comment was provided, and Mayor Sanabria closed the public hearing at 9:26pm.

MOTION: Vice Mayor Macias moved to approve a Resolution authorizing the PLHA Plan; and authorize the City Manager to execute all required documents for transmittal to the State of California Department of Housing and Community Development (HCD); and authorize City staff to electronically submit the PLHA Application to the California Department of Housing and Community Development, California Service-Now Portal (CSP), seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

END OF PUBLIC HEARING(S)

DEPARTMENTAL REPORTS

Park and Recreation Director Cynthia Norzagaray congratulated Vice Mayor Macias on her recognition. She then thanked staff for all the hard work with the 5k event.

Community Development Director Steve Forster also congratulated Vice Mayor Macias on her recognition.

Communications Director Sergio Infanzon reminded everyone of the upcoming city events and encouraged everyone to visit the city website for additional information.

WRITTEN COMMUNICATIONS

None

COUNCIL COMMUNICATIONS

Council member Ortiz thanked staff and directors for their hard work with the 5k event and described the various age groups that were represented in the 5k event. She also congratulated Vice Mayor Macias on her recognition. She closed by acknowledging all the women that lead in recognition of Women's month.

Council member Martinez She also congratulated Vice Mayor Macias on her recognition and thanked staff for their hard work on the 5k event.

Council member Flores thanked staff for their hard work on the 5k event and for all the hard work being done around the city.

Vice Mayor Macias thanked staff for their hard work and recognition. She also congratulated staff on a successful 5k event.

Mayor Sanabria thanked staff on a successful 5k event. She also congratulated the city clerk on the birth of his child.

ADJOURNMENT

MOTION: Council member Flores moved to adjourn the March 19, 2024 meeting to an adjourned regular meeting of the Huntington Park City Council meeting to be held on Tuesday March 26, 2024 at 6:00 p.m. at 6550 Miles Ave. Huntington Park CA 90255, seconded by Ortiz. The motion carried by unanimous consent. The meeting adjourned at 9:42pm.

AYES: Council Member(s): Ortiz, Martinez, Flores, Vice Mayor Macias and Mayor Sanabria

NOES: None

Respectfully submitted



Eduardo Sarmiento, City Clerk