

City of Huntington Park  
Parks and Recreation Commission  
Special Meeting Minutes  
Tuesday, October 10, 2023  
6:00pm  
Salt Lake Park  
3401 E Florence Avenue, Huntington Park, California

The regular meeting of the Parks and Recreation Commission of the City of Huntington Park, California was called to order at 6:03 p.m. on Wednesday, August 23, 2023, in the Lounge at Salt Lake Park, 3401 E Florence Avenue, Huntington Park, California.

**ROLL CALL**

PRESENT: Chair Betty Davis-Gonzalez, Vice Chair Edgar Gordillo, Commissioner Esmeralda Castillo, Commissioner Emily Cortez, and Commissioner Michelle Ybarra. Other City Officials and employees: Parks and Recreation Director Cynthia Norzagaray, Recreation Manager Celica Quinones and Parks and Recreation Supervisor Maria Preciado.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. John Jones.

**PUBLIC COMMENT- None**

**STAFF RESPONSES- None**

**CONSENT CALENDAR**

1. Approval of the Regular Meeting minutes of Parks and Recreation Commission Meeting August 23,2023.

**APPROVE MINUTES**

Approval of the Regular Meeting minutes of Parks and Recreation Commission Meeting August 23, 2023.

motioned to approve minutes of Parks and Recreation Commission Regular Meeting Minutes. Motion Seconded by Chair Betty Davis-Gonzalez.

ROLL CALL:

AYES:                   Commissioner(s): Chair Betty Davis-Gonzalez, Commissioner Esmeralda Castillo, Commissioner Michelle Ybarra, and Vice Chair Edgar Gordillo.

NOES:                   Commissioner(s):

ABSTAINED:            Commissioner(s):

**PRESENTATIONS**

None

**REGULAR AGENDA**

**1.) Discussion and/ or Action of work plan and upcoming special events**

1. Upcoming Park Tour schedule: Rescheduled to January 24, 2024.

Salt Lake Park and the Huntington Park Community Center.

Date and location were confirmed by Recreation supervisor Maria Preciado and an upcoming tour of Robert H. Keller Park and Freedom Park was proposed for the meeting in February.

2. Two volunteers are needed for our upcoming Halloween event. One to be a judge in the Halloween costume contest and the other for the trick or treat station.

Commissioner Emily volunteered to be a judge at the upcoming Haunting'ton Halloween event and chair Betty Davis Gonzalez volunteered to handle a candy booth at the event.

3. Discussion and/or Action of Facility Fee Waiver Application for East Side Riders Bike Club.

Mr. John Jones of the East Side Riders Bike Club provided the commission information on the organization's goals and plans they will be providing for the community. For a few years now East Side Riders Bike Club has been providing Bicycle Education and Safety Training to youth in Watts and neighboring cities. Bicycle Education and Safety Training will be offered at no additional cost to youth from the City of Huntington Park. For the first time East Side Riders Bike Club will provide Bicycle Education and Safety Training at most Parks in the City. Participants will learn bike safety basics, bike maintenance and inspection, road safety, traffic rules, and bike routes. These activities are for all types of learners, ages 8-18 years old. They will make new friends and meet people from different backgrounds and will develop new social skills. The fee associated with the fee waiver application will go towards achieving the organization's goals of providing additional resources to families that lack the resources to purchase bikes, safety gear, and/or other necessary equipment. Mr. John Jones is submitting the Facility Fee Waiver Application. The total cost for requested facilities from October 22, 2023, to June 30, 2024, is \$15,501.00; This includes the following:

\$ 500.00 Refundable Deposit (*A one time \$500 deposit is requested and will be recurring monthly as long as there is no loss to the City. If a loss is deducted from the deposit the balance will be refunded and a new deposit will be requested.*).

\$ 9,718.00 Facility Fee

\$ 5,203.00 Personnel fees

\$ 80.00 Application Fees

Commissioner Michelle Ybarra motioned to have the fees waived for both events. Motion Second by Commissioner Emily Cortez.

**PRESENTATIONS**- None

**DEPARTMENT REPORTS- (Informational Only)**

- A. Walk for Wellness Every Third Tuesday of the Month @ Veteran's Park at 8 a.m. – 9 a.m.
- B. Senior Program Open- Monday and Wednesday 9 a.m. – 3 p.m., Tuesday and Thursday 9 a.m. – 2 p.m. and Friday 9 a.m. – 2 p.m.
- C. Afterschool Program- Keller Park Monday, Wednesday, Thursday, and Friday 2:30 p.m.-5:30 p.m. /Tuesday 1:30 p.m.- 5:30 p.m.
- D. Freedom Park Fridays 3:00 p.m.- 4:00 p.m. (various classes throughout the school year related to art and science)
- E. Haunting'ton Park Halloween event October 31, 2023, at Keller Park from 3:00 p.m.- 8:00 p.m.  
Sensory friendly Haunted House 3:00 p.m.- 4:00 p.m.

Pumpkin patch 4:00 p.m.-8:00 p.m. (while supplies last)  
Costume Contest 5:00 p.m. – 6:00 p.m.  
Trick Or Treat 4:00 p.m.- 7:45 p.m.  
Halloween Maze 4:00 p.m.- 7:45 p.m.  
Spooky Train Ride 4:00 p.m.- 8:00 p.m.  
Haunted House 5:00 p.m. – 8:00 p.m.

**WRITTEN COMMUNICATIONS**- all upcoming Park programs and flyers were made available via paper copy at today's meeting.

### **COMMISSION COMMUNICATIONS**

Commissioner Michelle Ybarra- Shared information on the Vernon Community Fund Grant Committee that meets on the third Wednesday of every quarter as she is a part of the commission and is extending the invitation to the next meeting in November.

Commissioner Esmeralda Castillo-N/A

Commissioner Emily Cortez-N/A

Vice Chair Edgar Gordillo- Apologized for the incident that occurred at the last meeting between him and Supervisor Maria Preciado.

Chair Betty Davis- She wanted to thank the department for the great job we are doing in all the programming the city is providing for the community.

### **ADJOURNMENT**

At 6:44 p.m., Chair Betty Davis-Gonzales adjourned the City of Huntington Park Parks and Recreation Commission Meeting on Tuesday, October 10, 2023, at Salt Lake Park.