

# **CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda**

**Tuesday, March 19, 2024**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Marilyn Sanabria**  
Mayor

**Karina Macias**  
Vice Mayor

**Arturo Flores**  
Council Member



**Eduardo “Eddie” Martinez**  
Council Member

**Graciela Ortiz**  
Council Member

All agenda items and reports are available for review in the City Clerk’s Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk’s Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **PUBLIC COMMENT**

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **ADDITIONS/DELETIONS TO AGENDA**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **IMPORTANT NOTICE**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

## **CALL TO ORDER**

## **ROLL CALL**

Mayor Marilyn Sanabria  
Vice Mayor Karina Macias  
Council Member Arturo Flores  
Council Member Eduardo “Eddie” Martinez  
Council Member Graciela Ortiz

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATION(S)**

1. CERTIFICATE AND ADJOURMENT IN MEMORY OF GUILLERMO FLORES
2. PRESENTATION BY KIWANIS K-KIDS CLUB
3. CERTIFICATION OF APPRECIATION FOR 2023 SALVATION ARMY  
THANKSGIVING FOOD PREPERATION AND DISTRIBUTION PROJECT
4. RECOGNITION OF OUTGOING CITY COMMISSIONERS
5. WATER PRESENTATION

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code Section 54957(b)(1)  
Position: City Manager

## **CLOSED SESSION ANNOUNCEMENT**

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **CITY CLERK**

### **1. CITY COUNCIL MEETING MINUTES**

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held February 20, 2023

## **FINANCE**

### **2. CHECK REGISTERS**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated March 19, 2024

## **END OF CONSENT CALENDAR**

## **REGULAR AGENDA**

## **PUBLIC WORKS**

### **3. CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE FOR CIP 2019-14 ATP CYCLE V PROJECT AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and
2. Adopt the 100% completed plans, specifications and engineer's estimate for CIP 2019-14 ATP Cycle V Project; and
3. Authorize staff to proceed with bid advertisement for construction.

### **4. CONSIDERATION AND APPROVAL TO SOLICIT CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS PART OF THE OVERSIGHT OF CIP 2019-14 ATP CYCLE V PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide Construction Management and Inspection Services (CM/CI) for CIP 2019-14 ATP Cycle V Project.

**5. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR PROJECT APPROVAL AND ENVIRONMENTAL DESIGN OF CIP 2022-02 ATP CYCLE VI PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified engineering firms to provide the Project Approval and Environmental Design (PA&ED) of CIP 2022-02 ATP Cycle VI Project.

**COMMUNITY DEVELOPMENT**

**6. AWARD OF CONTRACT AMENDMENT FOR SERVICES RELATED TO STREET LIGHT(S) AND Wi-Fi DEMONSTRATION PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Award a contract amendment for services related to Street Light(s) and Wi-Fi Demonstration Project to Louii's Electric Power & Lighting Company in an amount not to exceed \$227,260 and;
2. Authorize the City Manager to execute the final terms of the contract amendment.

**7. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AMENDMENT No. 1 TO PROVIDE ARCHITECTURAL SERVICES FOR THE EMERGENCY OPERATIONS CENTER**

RECOMMENDED THAT CITY COUNCIL:

1. Award amendment No. 1 as it relates to Architectural Services for the Emergency Operations Center, to Infrastructure Architects for a not-to-exceed amount of \$99,500.
2. Authorize the City Manager to execute the Amendment.

**8. AUTHORIZATION FOR A REQUEST FOR QUALIFICATIONS (RFQ) PROCESS FOR PROFESSIONAL SERVICES RELATED TO ARCHITECTURAL SERVICES AT CITY HALL**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize a Request For Qualifications (RFQ) process for professional services related to the development of plans, specifications and estimate for City Hall.

## **POLICE**

### **9. APPROVE THE PURCHASE OF TWO POLICE DEPARTMENT ADMINISTRATION DIVISION VEHICLES AND SUPPLEMENTARY EQUIPMENT**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize the expenditure of funds to purchase two Police Administration Division vehicles from FCA US, LLC (DODGE), specifically Carville Chrysler Dodge Jeep Ram in Greeneville, TN; and,
2. Approve Finance Department to draw the funds for this purchase from account number 111-7010-421-73-11 (Improvements – New Support Vehicles); and
3. Authorize the Chief of Police to purchase the vehicles and associated technology and emergency response equipment.

### **10. AUTHORIZATION TO RENEW AGREEMENT WITH THE LOS ANGELES COUNTY DEPARTMENT OF ANIMAL CARE AND CONTROL**

RECOMMENDED THAT CITY COUNCIL:

1. Approve and renew the City-County Municipal Services Agreement with Los Angeles County Department of Animal Care and Control; and
2. Authorize the City Manager to execute the agreement.

## **CITY CLERK**

### **11. COMMISSIONS VACANCY UPDATE**

RECOMMENDED THAT CITY COUNCIL:

1. Receive and file report regarding current and upcoming Commission vacancies.

## **PARKS AND RECREATION**

### **12. CONSIDERATION AND APPROVAL FOR RENEWAL OF LICENSE AGREEMENT WITH HARBOR AREA FARMERS MARKETS TO TAKE PLACE AT SALT LAKE PARK FROM 2024 - 2026**

RECOMMENDED THAT CITY COUNCIL:

1. Approve renewal of license agreement with Harbor Area Farmers Markets for usage of Salt Lake Park from 2024 – 2026; and
2. Authorize City Manager to execute Agreement.

**END OF REGULAR AGENDA**

## **PUBLIC HEARING(S)**

### **COMMUNITY DEVELOPMENT**

#### **13. CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING THE APPLICATION AND ADOPTING THE PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PLAN**

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a Public Hearing and receive public testimony; and
2. Approve a Resolution authorizing the PLHA Plan; and
3. Authorize the City Manager to execute all required documents for transmittal to the State of California Department of Housing and Community Development (HCD); and
4. Authorize City staff to electronically submit the PLHA Application to the California Department of Housing and Community Development, California Service-Now Portal (CSP).

## **END OF PUBLIC HEARING(S)**

### **DEPARTMENTAL REPORTS**

### **WRITTEN COMMUNICATIONS**

### **COUNCIL COMMUNICATIONS**

**Council Member Graciela Ortiz**

**Council Member Eduardo “Eddie” Martinez**

**Council Member Arturo Flores**

**Vice Mayor Karina Macias**

**Mayor Marilyn Sanabria**

### **ADJOURNMENT**

The City of Huntington Park City Council will adjourn the meeting in memory of Guillermo Flores to a Regular Meeting on Tuesday, April 2, 2024 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 15<sup>th</sup> day of March 2024.



**Eduardo Sarmiento, City Clerk**