

MINUTES

Meeting of the
City of Huntington Park City Council
Tuesday, December 5, 2023

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:02 p.m. on Tuesday, December 5, 2023, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Vice Mayor Karina Macias presiding.

PRESENT: Council Member(s):Eduardo “Eddie” Martinez., Arturo Flores, Vice Mayor Karina Macias

ABSENT: Council Member(s): Graciela Ortiz, Mayor Marilyn Sanabria

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Cesar Roldan Director of Public Works; Eduardo Sarmiento, City Clerk; Cosme Lozano Police Chief; Steve Foster Director of Community Development; Sergio Infanzon Director of Communications; Araceli Almazan City Attorney.

INVOCATION

Council member Flores led the invocation.

PLEDGE OF ALLEGIANCE

Vice Mayor Macias led the Pledge of Allegiance.

PRESENTATION(S)

Prior to the presentations beginning Vice Mayor Macias requested a motion to add two presentations to the agenda.

MOTION: Council member Flores moved to add two (2) presentations to the agenda, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

ABSENT: Council Member(s): Ortiz, Mayor Sanabria

1. **RECOGNITION OF LOCAL EDUCATORS AND VOLUNTEERS**
2. **HUNTINGTON PARK HIGH SCHOOL BAND AND DRILL TEAM RECOGNITION**
3. **CERTIFICATE OF RECOGNITION OF HUNTINGTON PARK HIGH SCHOOL VOLUNTEERS**

PUBLIC COMMENTS

The following person provided public comment:

1. Leonardo Corona

STAFF RESPONSE

NONE

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(2)

Consideration of one potential case

Attorney Araceli Almazan stated that it is appropriate to recess to closed session. Vice Mayor Macias recessed into closed session at 6:26 p.m.

Vice Mayor Macias reconvened the Council meeting from Closed Session at 6:45 p.m.

CLOSED SESSION ANNOUNCEMENT

City Attorney Almazan reported that the record should reflect that with three (3) members of the City Council present, Council members Flores, Martinez and Vice Mayor Macias the one (1) item on the posted agenda was discussed. Regarding item one (1), the City Council was briefed but no final action was taken. This concluded the closed session report.

CONSENT CALENDAR

CITY CLERK

MOTION: Council member Flores moved to approve the consent calendar, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

1. CITY COUNCIL MEETING MINTUES

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held November 7, 2023

FINANCE

2. CHECK REGISTER

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated December 5, 2023

END OF CONSENT CALENDAR

REGULAR AGENDA

CITY COUNCIL

3. CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF SUPPORT AND RESOLUTION FOR THE PROTECTION OF THE SAN GABRIEL MOUNTAINS

MOTION: Council member Martinez moved to adopt a resolution and authorize the City Manager to sign a letter of support for the protection of the San Gabriel Mountains, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

PARKS AND RECREATION

4. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE DODGERS DREAMTEAM PROGRAM GRANT FROM THE LOS ANGELES DODGERS FOUNDATION FOR THE 2024 BASEBALL AND SOFTBALL SEASON AT SALT LAKE PARK

MOTION: Vice Mayor Macias moved to adopt a resolution authorizing the acceptance of the Dodgers Dream team Grant from the Los Angeles Dodgers Foundation for the 2024 Baseball season at Salt Lake Park; and authorize the City Manager to execute all related grant documents, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

COMMUNITY DEVELOPMENT

5. AUTHORIZATION TO PLACE A BALLOT MEASURE ON THE MARCH 5, 2024 BALLOT FOR A PERMIT PARKING PROGRAM IN THE CITY OF HUNTINGTON PARK

MOTION: Council member Martinez moved to adopt the attached Resolution entitled "A Resolution of the City Council of the City of Huntington Park, California, requesting the Board of Supervisors of the County of Los Angeles consolidate a municipal election of the City of Huntington Park to be held on Tuesday, March 5, 2024, with the other elections to be held on that date pursuant to section 10403 of the Elections Code, and further requesting that the Board of Supervisors for the County of Los Angeles render specified services relating to said election"; and introduce for first

reading, read by title only, and waive further reading, the attached Ordinance No. 2023-03 entitled "An Ordinance of the people of the City of Huntington Park enacting an Overnight Parking Permit Program on public streets within the City of Huntington Park; and authorizing the city attorney's office to make any necessary revisions to the attached resolutions and ordinance to be consistent with city council's motions and directives, seconded by Vice Mayor Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

FINANCE

6. CAPITAL IMPROVEMENT PROGRAM (CIP) 5-YEAR CIP BUDGET ADOPTION

MOTION: Council member Flores moved to adopt the proposed \$99,546,300 5-Year CIP Budget plan and related policies that prioritize all CIP projects which have been identified as high value community investments and improvements by the City Council and establishes a separate process and action for the identification of funding sources for projects. This 5-Year CIP Budget policy goal is intended to institute the policy of separating the CIP project *investment* decision from the CIP project *financing* decision; and approve the formal list of 38 different CIP projects and assign unique CIP project numbers, e.g., 8901, 8902, etc., in the Naviline accounting system; and approve the CIP Budget Amendment Resolution which totals \$31,155,200 for FY 2024. FY 2024 through FY 2028 is for planning purposes only. The Naviline system only allows budgeting one year at a time. *The 5-Year CIP Budget will be brought back to Council on a quarterly basis, with budget adjustments like the Operating Budget*, and establish a new CIP project documentation system that integrates the CIP project files in Public Works with the Naviline financial accounting system in Fund 787, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

7. CONSIDERATION AND APPROVAL OF THE FINANCE DEPARTMENT'S UPDATED POLICY & PROCEDURES AND A PURCHASING MANUAL FOR CITY STAFF USE

MOTION: Councilmember Flores moved to approve of the Finance Department's updated Policy & Procedures; and approve the Purchasing Manual for City staff use, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

POLICE DEPARTMENT

8. APPROVE FY 2023-2024 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AGREEMENT AND ACCEPT GRANT FUNDING

MOTION: Council member Flores moved to approve and accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement Program (STEP), totaling \$90,000 for FY 2023-2024; and authorize the City Manager to execute the Standard Agreement for FY 2023-2024 Selective Traffic Enforcement Program (STEP) between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and authorize the Finance Department to establish appropriate revenue and expenditure accounts to administer the grant funds; and authorize the Police Department to issue a press release approved by the State of California Office of Traffic Safety (OTS) announcing the kick-off of the grant, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

CITY CLERK

9. COUNCIL APPOINTMENT TO THE HEALTH AND EDUCATION COMMISSION

MOTION: Vice Mayor Macias appointed Efran Martinez to the Health and Education Commission replacing her previous appointment, Ana Garsia. Vice Mayor then stated that Councilmember Ortiz directed the Vice Mayor to please appoint Ana Garsia to the Health and Education Commission as her appointee. City Clerk Sarmiento noted the appointments.

CITY MANAGER

10. AUTHORIZATION TO PLACE A BALLOT MEASURE ON THE MARCH 5, 2024, GENERAL MUNICIPAL ELECTION TO LIMIT THE NUMBER OF TERMS A MEMBER OF THE HUNTINGTON PARK CITY COUNCIL MAY SERVE

MOTION: Vice Mayor Macias moved to approve the resolution calling for a General Municipal Election on March 5, 2024; and submit a measure to City Council to limit the number of terms a member of the city council may serve upon approval by a majority vote of City residents; and approve the resolution requesting the Board of Supervisors to consolidate the Municipal Election with the Statewide Primary Election on March 5, 2024; and authorize designated members to file written arguments for the General Municipal Election on March 5, 2024; and direct the City Attorney to prepare an impartial analysis for the Measure, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

END OF REGULAR AGENDA

DEPARTMENTAL REPORTS

Directors thanked staff for the work putting together the tree lighting ceremony and expressed their excitement for the holiday parade.

Director of Communications Sergio Infanzon shared information on upcoming events and encouraged the community to visit the city webpage for additional information.

WRITTEN COMMUNICATIONS

None

COUNCIL COMMUNICATIONS

Council member Martinez thanked staff for providing a safe space to meeting and for all the great events in December including the upcoming holiday parade.

Council member Flores echoed his colleague in thanking staff for their hard work especially with the holiday parade.

Vice Mayor Macias also echoed her colleagues in thanking staff for their hard work not only with their day-to-day responsibilities but also for coming together to ensure a successful holiday parade for the community and keeping the tradition going. She gave a special thanks to Angela Cornejo and Sergio Infanzon for spearheading the efforts for the parade coordination and collaboration. She closed by sharing information about the IHSS program which provides a stipend for active caregivers who live in Huntington Park or are providing services to a resident in Huntington Park. She encouraged care givers to sign up at Salt Lake Park from 9:00am to 4:00pm daily until December 14, 2023 when registration will close. She added that she personally has received positive feedback not only from residents but from grateful care givers who have expressed the positive impact the stipend will have on them personally and their families.

ADJOURNMENT

Vice Mayor Macias adjourned the at 7:03 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday December 19, 2023 at 6:00 p.m.

Respectfully submitted



Eduardo Sarmiento, City Clerk

