

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, January 16, 2024

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Marilyn Sanabria
Mayor

Karina Macias
Vice Mayor

Arturo Flores
Council Member



Eduardo "Eddie" Martinez
Council Member

Graciela Ortiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hPCA.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, boozing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hPCA.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Marilyn Sanabria
Vice Mayor Karina Macias
Council Member Arturo Flores
Council Member Eduardo "Eddie" Martinez
Council Member Graciela Ortiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. **RECOGNITION OF MANHATTAN BEACH POLICE DEPARTMENT & WESTMINSTER POLICE DEPARTMENT**
2. **PROCLAMATION TO LOCAL STARBUCKS FOR CONTRIBUTIONS TO CITY EVENTS**

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(2)
Consideration of one (1) potential case
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54957.9(d)(1)
ESTATE OF ANGELA MELONCON, by and through, DEBORAH BELL, etc. vs. City of Huntington Park
Los Angeles Superior Court Case No. 23STCV16704

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate

action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held December 5, 2023

FINANCE

2. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated January 16, 2024

END OF CONSENT CALENDAR

REGULAR AGENDA

PUBLIC WORKS

3. CONSIDERATION AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE TO ENHANCE THE PLAYGROUNDS AND SURROUNDING AMENITIES AS PART OF CIP 2022-04 AT KELLER PARK

RECOMMENDED THAT CITY COUNCIL:

1. Award a Professional Services Agreement (Attachment 1) for the preparation of Plans, Specifications, and Estimate of new playground equipment, appurtenances and ingress/egress enhancement as part of CIP 2022-04 Playground at Keller Park to iARCH for a not-to-exceed amount of \$164,840; and
2. Authorize the Finance Department to appropriate \$164,840 into Project No. 8927 payable from the Los Angeles County Regional Park and Open Space District reimbursable grant; and
3. Authorize the City Manager to execute the professional services agreement.

4. CONSIDERATION AND APPROVAL TO PURCHASE TRAFFIC SIGNAL AND STREETLIGHT POLES

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense

with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them; and

2. Authorize staff to purchase a combination of seventeen (17) traffic signal and streetlight poles from JTB Supply Company, Inc. as the most responsive and responsible proposer for a not-to-exceed amount of \$138,027.49 payable from account 535-8016-431.74-10 (\$100,000) and 535-8090-452.43-20 (\$38,027.49); and
3. Authorize the City Manager to execute the purchase order and for staff to process all applicable invoices.

COMMUNITY DEVELOPMENT

5. **CONSIDERATION AND APPROVAL TO PROVIDE A ONE (1) YEAR FINAL CONTRACT EXTENSION TO INFRASTRUCTURE ENGINEERS INC. FOR PROFESSIONAL ENGINEERING AND BUILDING AND SAFETY SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize a one (1) year final extension for professional engineering and building and safety services with Infrastructure Engineers Inc; A Bowman Corporation; and
2. Authorize the City Manager to execute the extension agreement.

END OF REGULAR AGENDA

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz

Council Member Eduardo “Eddie” Martinez

Council Member Arturo Flores

Vice Mayor Karina Macias

Mayor Marilyn Sanabria

ADJOURNMENT

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Tuesday, February 6, 2024 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hPCA.gov not less than 72 hours prior to the meeting. Dated this 13th day of January 2024.



Eduardo Sarmiento, City Clerk

ITEM 1

MINUTES

Meeting of the
City of Huntington Park City Council
Tuesday, December 5, 2023

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:02 p.m. on Tuesday, December 5, 2023, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Marilyn Sanabria presiding.

PRESENT: Council Member(s):Eduardo “Eddie” Martinez., Arturo Flores, Vice Mayor Karina Macias

ABSENT: Council Member(s): Graciela Ortiz, Mayor Marilyn Sanabria

CITY OFFICIALS/STAFF: City Manager Ricardo Reyes; Cesar Roldan Director of Public Works; Eduardo Sarmiento, City Clerk; Cosme Lozano Police Chief; Steve Foster Director of Community Development; Sergio Infanzon Director of Communications; Araceli Almazan City Attorney.

INVOCATION

Council member Flores led the invocation.

PLEDGE OF ALLEGIANCE

Vice Mayor Macias led the Pledge of Allegiance.

PRESENTATION(S)

Prior to the presentations beginning Vice Mayor Macias requested a motion to add two presentations to the agenda.

MOTION: Council member Flores moved to add two (2) presentations to the agenda, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: Council Member(s): Ortiz, Mayor Sanabria

1. RECOGNITION OF LOCAL EDUCATORS AND VOLUNTEERS
2. HUNTINGTON PARK HIGH SCHOOL BAND AND DRILL TEAM RECOGNITION
3. CERTIFICATE OF RECOGNITION OF HUNTINGTON PARK HIGH SCHOOL VOLUNTEERS

PUBLIC COMMENTS

The following person provided public comment:

1. Leonardo Corona

STAFF RESPONSE

NONE

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(2)

Consideration of one potential case

Attorney Araceli Almazan stated that it is appropriate to recess to closed session. Vice Mayor Macias recessed into closed session at 6:26 p.m.

Vice Mayor Macias reconvened the Council meeting from Closed Session at 6:45 p.m.

CLOSED SESSION ANNOUNCEMENT

City Attorney Almazan reported that the record should reflect that with three (3) members of the City Council present, Council members Flores, Martinez and Vice Mayor Macias the one (1) item on the posted agenda was discussed. Regarding item one (1), the City Council was briefed but no final action was taken. This concluded the closed session report.

CONSENT CALENDAR

CITY CLERK

MOTION: Council member Flores moved to approve the consent calendar, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

1. CITY COUNCIL MEETING MINUTES

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held November 7, 2023

FINANCE

2. CHECK REGISTER

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated December 5, 2023

END OF CONSENT CALENDAR

REGULAR AGENDA

CITY COUNCIL

3. CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF SUPPORT AND RESOLUTION FOR THE PROTECTION OF THE SAN GABRIEL MOUNTAINS

MOTION: Council member Martinez moved to adopt a resolution and authorize the City Manager to sign a letter of support for the protection of the San Gabriel Mountains, seconded by Council member Flores. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

PARKS AND RECREATION

4. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE DODGERS DREAMTEAM PROGRAM GRANT FROM THE LOS ANGELES DODGERS FOUNDATION FOR THE 2024 BASEBALL AND SOFTBALL SEASON AT SALT LAKE PARK

MOTION: Vice Mayor Macias moved to adopt a resolution authorizing the acceptance of the Dodgers Dream team Grant from the Los Angeles Dodgers Foundation for the 2024 Baseball season at Salt Lake Park; and authorize the City Manager to execute all related grant documents, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

COMMUNITY DEVELOPMENT

5. AUTHORIZATION TO PLACE A BALLOT MEASURE ON THE MARCH 5, 2024 BALLOT FOR A PERMIT PARKING PROGRAM IN THE CITY OF HUNTINGTON PARK

MOTION: Council member Martinez moved to adopt the attached Resolution entitled "A Resolution of the City Council of the City of Huntington Park, California, requesting the Board of Supervisors of the County of Los Angeles consolidate a municipal election of the City of Huntington Park to be held on Tuesday, March 5, 2024, with the other elections to be held on that date pursuant to section 10403 of the Elections Code, and further requesting that the Board of Supervisors for the County of Los Angeles render specified services relating to said election"; and introduce for first

reading, read by title only, and waive further reading, the attached Ordinance No. 2023-03 entitled "An Ordinance of the people of the City of Huntington Park enacting an Overnight Parking Permit Program on public streets within the City of Huntington Park; and authorizing the city attorney's office to make any necessary revisions to the attached resolutions and ordinance to be consistent with city council's motions and directives, seconded by Vice Mayor Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

FINANCE

6. CAPITAL IMPROVEMENT PROGRAM (CIP) 5-YEAR CIP BUDGET ADOPTION

MOTION: Council member Flores moved to adopt the proposed \$99,546,300 5-Year CIP Budget plan and related policies that prioritize all CIP projects which have been identified as high value community investments and improvements by the City Council and establishes a separate process and action for the identification of funding sources for projects. This 5-Year CIP Budget policy goal is intended to institute the policy of separating the CIP project *investment* decision from the CIP project *financing* decision; and approve the formal list of 38 different CIP projects and assign unique CIP project numbers, e.g., 8901, 8902, etc., in the Naviline accounting system; and approve the CIP Budget Amendment Resolution which totals \$31,155,200 for FY 2024. FY 2024 through FY 2028 is for planning purposes only. The Naviline system only allows budgeting one year at a time. *The 5-Year CIP Budget will be brought back to Council on a quarterly basis, with budget adjustments like the Operating Budget*; and establish a new CIP project documentation system that integrates the CIP project files in Public Works with the Naviline financial accounting system in Fund 787, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

7. CONSIDERATION AND APPROVAL OF THE FINANACE DEPARTMENT'S UPDATED POLICY & PROCEDURES AND A PURCHASING MANUAL FOR CITY STAFF USE

MOTION: Councilmember Flores moved to approve of the Finance Department's updated Policy & Procedures; and approve the Purchasing Manual for City staff use, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

POLICE DEPARTMENT

8. APPROVE FY 2023-2024 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AGREEMENT AND ACCEPT GRANT FUNDING

MOTION: Council member Flores moved to approve and accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement Program (STEP), totaling \$90,000 for FY 2023-2024; and authorize the City Manager to execute the Standard Agreement for FY 2023-2024 Selective Traffic Enforcement Program (STEP) between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and authorize the Finance Department to establish appropriate revenue and expenditure accounts to administer the grant funds; and authorize the Police Department to issue a press release approved by the State of California Office of Traffic Safety (OTS) announcing the kick-off of the grant, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

CITY CLERK

9. COUNCIL APPOINTMENT TO THE HEALTH AND EDUCATION COMMISSION

MOTION: Vice Mayor Macias appointed Efran Martinez to the Health and Education Commission replacing her previous appointment, Ana Garsia. Vice Mayor then stated that Councilmember Ortiz directed the Vice Mayor to please appoint Ana Garsia to the Health and Education Commission as her appointee. City Clerk Sarmiento noted the appointments.

CITY MANAGER

10. AUTHORIZATION TO PLACE A BALLOT MEASURE ON THE MARCH 5, 2024, GENERAL MUNICIPAL ELECTION TO LIMIT THE NUMBER OF TERMS A MEMBER OF THE HUNTINGTON PARK CITY COUNCIL MAY SERVE

MOTION: Vice Mayor Macias moved to approve the resolution calling for a General Municipal Election on March 5, 2024; and submit a measure to City Council to limit the number of terms a member of the city council may serve upon approval by a majority vote of City residents; and approve the resolution requesting the Board of Supervisors to consolidate the Municipal Election with the Statewide Primary Election on March 5, 2024; and authorize designated members to file written arguments for the General Municipal Election on March 5, 2024; and direct the City Attorney to prepare an impartial analysis for the Measure, seconded by Council member Martinez. Motion carried by unanimous consent.

AYES: Council Member(s): Martinez, Flores and Vice Mayor Macias

NOES: None

ABSENT: Council Member(s) Ortiz and Mayor Sanabria

END OF REGULAR AGENDA

DEPARTMENTAL REPORTS

Directors thanked staff for the work putting together the tree lighting ceremony and expressed their excitement for the holiday parade.

Director of Communications Sergio Infanzon shared information on upcoming events and encouraged the community to visit the city webpage for additional information.

WRITTEN COMMUNICATIONS

None

COUNCIL COMMUNICATIONS

Council member Martinez thanked staff for providing a safe space to meeting and for all the great events in December including the upcoming holiday parade.

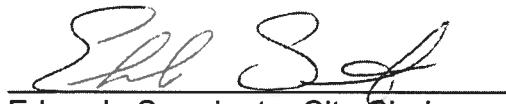
Council member Flores echoed his colleague in thanking staff for their hard work especially with the holiday parade.

Vice Mayor Macias also echoed her colleagues in thanking staff for their hard work not only with their day-to-day responsibilities but also for coming together to ensure a successful holiday parade for the community and keeping the tradition going. She gave a special thanks to Angela Cornejo and Sergio Infanzon for spearheading the efforts for the parade coordination and collaboration. She closed by sharing information about the IHSS program which provides a stipend for active caregivers who live in Huntington Park or are providing services to a resident in Huntington Park. She encouraged care givers to sign up at Salt Lake Park from 9:00am to 4:00pm daily until December 14, 2023 when registration will close. She added that she personally has received positive feedback not only from residents but from grateful care givers who have expressed the positive impact the stipend will have on them personally and their families.

ADJOURNMENT

Vice Mayor Macias adjourned the at 7:03 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday December 19, 2023 at 6:00 p.m.

Respectfully submitted


Eduardo Sarmiento, City Clerk

ITEM 2

List of Funds - City of Huntington Park

FUND	DESCRIPTION	FUND	DESCRIPTION
111	General Fund	229	Police Forfeiture Fund
112	Waste Collection/Disposal	230	Homeland Security Fund
113	American Rescue Plan Act	231	Parking System Fund
114	Spec Events Contributions	232	Art in Public Places Fund
115	General Fund Reserve	233	Bullet Proof Vest Grant
116	Retirement Fund	234	Congressional Earmark
120	Special Revenue DNA ID	235	Federal Street Improvmt
121	Special Revnu Welfare Inm	236	HUD Economic Empowerment
122	Prevention Intervention	237	Community Planning
123	Board of Corrections LEAD	238	Air Pollution Grant
124	Auto Theft Prevention	239	Federal CDBG Fund
150	Emergency Preparedness	240	HUD EZ/EC Soc Sec Block
151	Economic Development	241	CalHome
152	Greenway Linear Park Proj	242	HUD Home Program
200	Local Grants	243	HUD 108 B03MC060566
201	State Grants	244	HUD EDI Grant
202	CFP Crosswalks	245	EPA Brownfield
203	Federal Grants	246	LBPHCP-Lead Base
204	SR25 Middleton Safe Route	247	Neighborhood Stabilization
205	CFP Pacific Blvd	248	Homelessness Prevention
206	CFP I Park Pay Station	249	DEPT OF TOXIC SUBSTANCES
207	CFP Signal Synchronizatio	250	DTSC Grant
208	CMAQ Metro Rapid	251	Land & Water Conservation
209	CFP City Street Resurfac	252	ABC
210	Measure M	253	DEBT SERVICE FUND
211	Road Maint & Rehab SB1	254	Home ARP Grant
212	P & R Grants	257	CDC Merged Project Fund
213	Park Facilities	258	CDC Merged Debt Service
214	Recreation Field Charter	259	CDC Low/Mod Income Housin
215	Trees for A Better Enviro	262	CDC Neighbor Preservn Cap
216	Employees Retirement Fund	263	CDC Neighbor Presrvn Debt
217	OPEB	264	CDC Nghbr Prsrvn Low/Mod
218	PARS	267	CDC Sta Fe Redev Project
219	Sales Tax-Transit Fund A	268	CDC Sta Fe Debt Service
220	Sales Tax-Transit C	269	CDC Sta Fe Low/Mod Income
221	State Gasoline Tax Fund	270	Successor Agency Merge
222	Measure R	271	Successor Agency Merg Prj
223	Local Origin Program Fund	272	Successor Agency Low Mod
224	Office of Traffc & Safety	273	Successor Agency NHP
225	Cal Cops Fund	274	Successor Agency NHP Prj
226	Air Quality Improv Trust	275	Successor Agency
227	Offc of Criminal Justice	276	SUCCESSOR AGENCY-GF
228	State Dept. of Justice	283	Sewer Maintenance Fund

List of Funds - City of Huntington Park

FUND	DESCRIPTION
285	Solid Waste Mgmt Fund
286	Illegal Disposal Abatement
287	Solid Waste Recycle Grant
288	COMPBC
293	PUBLIC FIN. AUTHOR.L/T DT
299	CDC Special Revenue Fund
322	STIP Transportation Fund
334	Ped/Bike Path Fund
335	Energy Efficient Grant
345	Rails To Trails Randolph
346	Bike Lane State Street
347	SRTS Middleton Elementary
348	Pacific Blvd Ped Improve
349	Capital Improvement Fund
475	HP PUBLIC FINANCE AUTHOR
533	Business Improv Dist Fund
535	Strt Lght & Lndscp Assess
681	Water Department Fund
741	Fleet Maintenance
742	Information Technology
745	Self Insurance
746	Employee Benefit Fund
748	Veh & Equip Replacement
779	Deferred Comp. Trust Fund
787	Citywide CIP
800	Pooled Cash
801	Pooled Cash Fund
802	Pooled Interest
993	Public Fin Authority LTD
994	General Fixed Assets Acct
995	General LTD Account Grp
996	General Long Term Debt
997	CDC Gnrl LTD Account Grp
998	Reserve Template Fund
999	Pooled Cash/Template

City of Huntington Park

Demand Register

January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
4IMPRINT INC	11920300	111-0110-411.56-23	OUTREACH SUPPLIES COUNCIL	966.05 \$966.05
7667 CALIFORNIA AVE	12142023	285-0000-228.75-00	C&D REFUND FOR PROJECT	882.00 \$882.00
7716 CALIFORNIA LLC	000025097	681-0000-228.70-00	WATER REFUND	611.51 \$611.51
ADLERHORST INTERNATIONAL LLC	110615	111-7010-421.61-20	DOG FOOD SUPPLIES	161.63
	120650	111-7010-421.61-20	K9 SUPPLIES	256.45 \$418.08
ADVANCE AUTO PARTS PROFESSIONAL	879933363580	111-8085-431.43-21	CAR PARTS FOR PW UNITS	133.85
	879933463616	741-8060-431.43-20	CAR PARTS FOR PW UNITS	376.22 \$510.07
AGREDANO, LEO	000024817	681-0000-228.70-00	WATER REFUND	100.00 \$100.00
AIRESPRING INC.	180091355	113-9050-462.74-10	INTERNET SVCS CYBER PROJ	1,113.64 \$1,113.64
ALADDIN LOCK & KEY SERVICE	33702	741-8060-431.43-20	3 KEYS FOR PD UNIT	15.00 \$15.00
ALAN'S LAWN AND GARDEN CENTER, INC.	1202571	535-8090-452.61-20	ITEMS FOR TREE TRIMMING	276.93
	1202566	741-8060-431.43-20	PARTS FOR TREE TRIMMING	96.73 \$373.66
ALCO TARGET CO	72057	111-7010-421.61-20	PD SUPPLIES	1,215.45 \$1,215.45
ALL CITY MANAGEMENT SERVICES, INC	89131	111-7010-421.56-41	SCHOOL GUARD CROSSING SVC	12,380.84
	89468	111-7010-421.56-41	SCHOOL GUARD CROSSING SVC	6,895.70 \$19,276.54
ALTEC INDUSTRIES INC	51225551	741-8060-431.43-20	PARTS FOR PW UNIT	109.84 \$109.84
ALVAREZ-GLASMAN & COLVIN	202307080910112	111-9031-413.52-30	CLAIM SETTLEMENT	33,190.35 \$33,190.35
AMAZON.COM SERVICES, INC.	1H6J-RHL9-9VVN 13NK-PF4K-CR79 1HRQ-G3VF-XMTH 1KFQ-K1JV-13RR 173F-RPCN-WWCX 1TL1-F44J-6X96 1TL1-F44J-6X96	111-6010-451.61-20 111-6010-466.55-35 111-6020-451.61-35 111-6020-451.61-35 111-6065-451.57-46 111-8020-431.61-20 111-8024-421.43-10	SENIOR DANCE SUPPLIES PARADE SUPPLIES TOY DRIVE SUPPLIES TOY DRIVE SUPPLIES SENIOR DANCE SUPPLIES PW OFFICE SUPPLIES CLOCK TOWER MAINTENANCE	356.52 165.35 618.95 421.75 204.75 60.64 11.99 \$1,839.95
AMSTERDAM PRINTING AND LITHO	7489561	111-0110-411.56-25	SUPPLIES FOR COUNCIL	463.42 \$463.42
AMTECH ELEVATOR SERVICES	151401388489	111-8022-419.56-41	ELEVATOR MAINTENANCE	48.56 \$48.56
ARDON WELDING INC.	1069	111-8020-431.43-10	REPAIRED PW GATE	650.00 \$650.00
AUTO ZONE	4075835736	111-7010-421.43-20	PD VEHICLE SUPPLIES	8.90

**City of Huntington Park
Demand Register
January 16, 2024**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AUTO ZONE	4075843734	111-7010-421.43-20	PW VEHICLE MAINT.	461.23
	4075849304	111-7010-421.43-20	PW VEHICLE MAINT.	198.44
	4075851639	111-7010-421.43-20	PW VEHICLE MAINT.	98.85
	4075851954	111-7010-421.43-20	PD VEHICLE MAINT.	193.58
	4075851957	111-7010-421.43-20	PD VEHICLE MAINT.	317.10
	4075851959	111-7010-421.43-20	PD VEHICLE MAINT.	70.27
	4075851960	111-7010-421.43-20	PD VEHICLE MAINT.	92.76
	4075830928	741-8060-431.43-20	CAR PARTS FOR PW UNITS	374.95
	4075836988	741-8060-431.43-20	CAR PARTS FOR PW UNITS	43.03
	4075837024	741-8060-431.43-20	PW UNIT SUPPLIES PARADE	24.33
	4075843761	741-8060-431.43-20	PW VEHICLE MAINT.	583.88
	4075851856	741-8060-431.43-20	PW VEHICLE MAINT.	5.02
	4075851870	741-8060-431.43-20	PW VEHICLE MAINT.	219.94
	4075852449	741-8060-431.43-20	PW VEHICLE MAINT.	125.67
	4075863805	741-8060-431.43-20	PW VEHICLE MAINT.	88.19
	4075827962	741-8060-431.61-20	FLEET SUPPLIES	197.50
	4075852357	741-8060-431.61-20	PW VEHICLE MAINT.	188.46
				\$3,292.10
BDG LAW GROUP	33864	111-9031-413.32-70	LEGAL SERVICES	2,209.50
	33865	111-9031-413.32-70	LEGAL SERVICES	637.40
				\$2,846.90
BENEFIT ADMINISTRATION CORPORATION	07262023	111-2030-413.56-41	FLEX ADMIN FEES YEAR END	356.25
				\$356.25
BLACK AND WHITE EMERGENCY VEHICLES	5338	111-7010-421.73-10	EQUIPMENT INSTALL PD	8,678.06
				\$8,678.06
BOB BARKER COMPANY INC.	1973606	111-7010-421.61-20	PD JAIL SUPPLIES	631.29
	1973638	111-7010-421.61-20	PD JAIL SUPPLIES	848.94
				\$1,480.23
BRINK'S INCORPORATED	5510732	111-9010-419.33-10	BANK SVCS TRANSPORTATION	292.44
	6239483	111-9010-419.33-10	BANK SVCS TRANSPORTATION	344.82
				\$637.26
BRIZUELA'S IRON WORK	0159	111-8010-431.61-20	STREET MATERIALS	950.00
	0162	111-8010-431.61-20	STREET MATERIALS	350.40
	0161	111-8020-431.43-10	WELDED AUTOMATIC GATE	832.20
	0157	111-8023-451.43-10	RESTROOM MAINT PARKS	306.60
	0160	111-8023-451.43-10	PARK MAINTENANCE	1,500.00
	0163	111-8023-451.43-10	PARK MAINTENANCE	570.00
	0164	111-8023-451.43-10	PARK MAINTENANCE	250.00
				\$4,759.20
BURRO CANYON ENTERPRISES, INC.	3104	111-7010-421.61-20	PARK RANGE FEES	150.00
				\$150.00
CACEO	300019321	111-5055-419.59-15	CACEO 2024 MEMBERSHIP	100.00
				\$100.00
CALIFORNIA PARK&RECREATION SOCIETY	C2024	111-6010-451.59-15	MEMBERSHIP TO PARKS REC	3,448.72

City of Huntington Park

Demand Register

January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
CALIFORNIA PARK&RECREATION SOCIETY	C2024	111-6010-451.64-00	MEMBERSHIP TO PARKS REC	620.00
				\$4,068.72
CARLOS VELASQUEZ	000024623	681-0000-228.70-00	WATER REFUND	200.00
				\$200.00
CARPENTER ROTHANS & DUMONT LLP	44729	111-9031-413.52-30	LEGAL SERVICES	1,845.00
	44730	111-9031-413.52-30	LEGAL SERVICES	180.00
	44929	111-9031-413.52-30	LEGAL SERVICES	2,805.00
	45109	111-9031-413.52-30	LEGAL SERVICES	2,841.95
				\$7,671.95
CENTRAL FORD	36592	111-7010-421.43-20	PD UNIT MAINTENANCE	208.47
	36742	111-7010-421.43-20	PD UNIT MAINTENANCE	2,216.69
	36837	111-7010-421.43-20	PD UNIT MAINTENANCE	244.39
	37041	111-7010-421.43-20	PD UNIT MAINTENANCE	207.02
	37067	111-7010-421.43-20	PD UNIT MAINTENANCE	398.04
	37070	111-7010-421.43-20	PD UNIT MAINTENANCE	507.48
	37071	111-7010-421.43-20	PD UNIT MAINTENANCE	242.48
	37215	111-7010-421.43-20	PD UNIT MAINTENANCE	1,128.03
	36903	111-8085-431.43-21	SHUTTLE MAINTENANCE	179.61
	37258	111-8085-431.43-21	SHUTTLE MAINTENANCE	283.96
	37259	111-8085-431.43-21	SHUTTLE MAINTENANCE	182.29
				\$5,798.46
CHAMPION CJD	701784	111-7010-421.43-20	CAR PARTS FOR POLICE UNIT	55.22
	701917	111-7010-421.43-20	PARTS FOR PD UNIT	45.58
				\$100.80
CHARTER COMMUNICATIONS	170094501120123	111-9010-419.53-10	ACCT#170094501	1,999.00
				\$1,999.00
CHRISTINA PARRA HERNANDEZ	23PD-12	111-7010-421.56-41	JAILER OFFICER SERVICES	300.00
				\$300.00
CINDI CAYAX	2538	111-6065-451.57-46	ZUMBA CLASSES FOR SENIOR	455.00
				\$455.00
CINTAS CORPORATION NO 3	4175883737	741-8060-431.56-41	UNIFORM DRY CLEANING	446.03
	4176617422	741-8060-431.56-41	UNIFORM DRY CLEANING	446.03
	4177338037	741-8060-431.56-41	UNIFORM DRY CLEANING	479.84
				\$1,371.90
COMMERCIAL TIRE COMPANY	1-180907	741-8060-431.43-20	SVC CALL FLAT TIRE	208.51
				\$208.51
COMMUNITY VETERINARY HOSPITAL INC	511066	111-7010-421.56-41	K9 BOARDING	255.00
				\$255.00
CONCENTRA HEALTH SERVICES, INC.	17003925	111-2030-413.56-41	ADMINISTRATIVE FEE	125.00
				\$125.00
CONCENTRA MEDICAL CENTERS	80293369	111-2030-413.56-41	POLICE CADET PHYSICAL	411.00
	81116663	111-2030-413.56-41	PHYSICAL EMPLOYEES	971.00
	81414476	111-2030-413.56-41	PHYSICAL FOR EMPLOYEES	864.00
				\$2,246.00
DAILY JOURNAL CORPORATION	A3760098	111-1010-411.54-00	ORDINANCE PUBLICATION	72.00

City of Huntington Park
Demand Register
January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
DAILY JOURNAL CORPORATION	A3760785	111-1010-411.54-00	BID NOTICE CIP 2022-09	21.60
	A3762104	111-1010-411.54-00	NOTICE OF HEARING	99.00
	A3762197	111-1010-411.54-00	NOTICE OF HEARING	97.20
	A3762199	111-1010-411.54-00	NOTICE OF HEARING	99.00
	A3762230	111-1010-411.54-00	NOTICE OF HEARING	90.00
	A3762232	111-1010-411.54-00	NOTICE OF HEARING	93.60
	A3762527	111-1010-411.54-00	NOTICE OF HEARING	86.40
	A3768422	111-1010-411.54-00	BID NOTICE CIP 2021-04	25.20
	B3756109	111-1010-411.54-00	REQUEST FOR PROPOSALS	75.00
	B3761363	111-1010-411.54-00	GOVT PUBLIC NOTICE	180.00
				\$939.00
DAPEER, ROSENBLIT & LITVAK	22354	111-5020-411.32-70	PROFESSIONAL SVCS	1,951.03
	22356	111-5020-411.32-70	PROFESSIONAL SVCS	1,864.36
	22357	111-5020-411.32-70	PROFESSIONAL SVCS	45.00
	22358	111-5020-411.32-70	PROFESSIONAL SVCS	436.39
	22359	111-5020-411.32-70	PROFESSIONAL SVCS	22.50
	22360	111-5020-411.32-70	PROFESSIONAL SVCS	195.39
	22355	111-7010-421.56-41	PROFESSIONAL SERVICES	392.20
				\$4,906.87
DATA TICKET INC.	159935	111-5055-419.56-41	CODE ENFORCEMENT PROCESSING	1,317.50
	159948	111-7040-421.56-41	CODE ENFORCEMENT PROCESSING	198.66
	159964	111-7040-421.56-41	WEBSITE ONLINE ACCESS	12.50
	159416	111-9010-415.56-15	DAILY CITATION PROCESSING	9,863.01
	159958	111-9010-415.56-15	FTB COLLECTIONS	282.50
				\$11,674.17
DATAPROSE, INC.	DP2305344	681-3022-415.53-20	WATER BILLS AND POSTAGE	2,533.04
	DP2305344	681-3022-415.56-41	WATER BILLS AND POSTAGE	1,321.40
				\$3,854.44
DEPARTMENT OF ANIMAL CARE & CONTROL	12252023	111-7010-421.56-41	ANIMAL CARE AND CONTROL	22,154.49
				\$22,154.49
DEPARTMENT OF CONSERVATION	01042024	111-0000-322.40-00	FEE REPORT	133.48
				\$133.48
DEPARTMENT OF JUSTICE	698926	111-7010-421.56-41	FINGERPRINT APPS NOV 23	699.00
				\$699.00
DHALI	12935	111-7040-421.56-41	MANAGED SERVICES PD	600.00
				\$600.00
DUNN EDWARDS CORPORATION	2009A20976	111-8095-431.61-50	PAINT FOR GRAFFITI REMOVA	343.71
	2009A20978	111-8095-431.61-50	PAINT FOR GRAFFITI REMOVA	397.09
	2009A21426	111-8095-431.61-50	SUPPLIES GRAFFITI	945.14
	2009A21456	111-8095-431.61-50	SUPPLIES GRAFFITI	978.02
	2009A21528	111-8095-431.61-50	SUPPLIES GRAFFITI	497.05
	2009A21575	111-8095-431.61-50	SUPPLIES GRAFFITI	101.48
	2009A21624	111-8095-431.61-50	SUPPLIES GRAFFITI	105.96

City of Huntington Park
Demand Register
January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
DUNN EDWARDS CORPORATION	5009A00681	111-8095-431.61-50	SUPPLIES GRAFFITI	-497.05
				\$2,871.40
E SOURCE COMPANIES LLC	11703	681-8030-461.56-41	2022 WATER AUDIT SUBMISSI	2,700.00
				\$2,700.00
EADIE AND PAYNE, LLP	144306	111-3010-415.32-40	AUDIT SERVICES FY 2021	37,500.00
	144402	111-3010-415.32-40	AUDIT SERVICES FY 2021	39,745.00
				\$77,245.00
EDWIN RUANO	8253	111-6010-451.74-10	WINDOW BLINDS FOR SALT LAKE PARK	3,865.00
				\$3,865.00
ESTELA DE LA CRUZ	000014657	681-0000-228.70-00	WATER REFUND	9.62
				\$9.62
EXCEL PAVING COMPANY	6R1	787-8902-499.76-21	ATP CYCLE IV- CIP 2018-11	155,315.29
	7R1	787-8902-499.76-21	ATP CYCLE IV - CIP 2018-11	841,679.70
				\$996,994.99
F.S.O.C. LLC	1894	111-7010-421.73-10	EQUIPMENT FOR POLICE DEPT	15,214.50
				\$15,214.50
FEDEX	8-349-46010	111-7010-421.61-20	EQUIPMENT FOR POLICE DEPT	5.65
				\$5.65
FIFTH ASSET DBA DEBTBOOK	DB2003662	111-3010-415.32-40	SOFTWARE SUBSCRIPTION	18,000.00
				\$18,000.00
FM THOMAS AIR CONDITIONING INC	46109	111-8022-419.73-10	HVAC SYSTEM REPLACEMENT	9,212.00
	46109	111-8024-421.73-10	HVAC SYSTEM REPLACEMENT	9,969.00
				\$19,181.00
GALLS LLC	026490866	111-7010-421.61-20	UNIFORM NEW POLICE	35.88
	026490869	111-7010-421.61-20	UNIFORM NEW POLICE	79.37
	026490899	111-7010-421.61-20	UNIFORM NEW POLICE	43.49
				\$158.74
GATHERINGS N STUFF	12192023	111-2030-413.64-05	HOLIDAY EMPLOYEE LUNCHEON	4,653.33
				\$4,653.33
GEORGE CHEVROLET	154427CVW	111-7010-421.43-20	CAR PARTS FOR POLICE UNIT	363.96
	155029CVW	111-7010-421.43-20	PD UNIT MAINTENANCE	592.84
	155601CVW	111-7010-421.43-20	PD UNIT MAINTENANCE	488.35
	155602CVW	111-7010-421.43-20	PD UNIT MAINTENANCE	136.55
	155603CVW	111-7010-421.43-20	PD UNIT MAINTENANCE	38.80
	155605CVW	111-7010-421.43-20	PD UNIT MAINTENANCE	494.90
	154540CVW	741-8060-431.43-20	CAR PARTS FOR PW UNITS	83.25
	154964CVW	741-8060-431.43-20	CAR PARTS FOR PW UNITS	42.40
	155153CVW	741-8060-431.43-20	CAR PARTS FOR PW UNITS	26.07
	155156CVW	741-8060-431.43-20	CAR PARTS FOR PW UNITS	450.72
	155405CVW	741-8060-431.43-20	PW UNIT MAINTENANCE	130.32
	155604CVW	741-8060-431.43-20	PW UNIT MAINTENANCE	70.96
				\$2,919.12
GEOSYNTEC CONSULTANTS, INC.	21536878	111-5010-419.56-41	PROFESSIONAL SVCS	5,136.74

**City of Hinsdale Park
Demand Register
January 16, 2024**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
GEOSYNTEC CONSULTANTS, INC.	536966	111-5010-419.56-49	PROFESSIONAL SVCS	34,236.83
				\$39,373.57
GLOBAL URBAN STRATEGIES, INC.	475	241-5030-419.56-41	FIRST TIME HOME BUYER PRG	3,720.00
	476	241-5030-419.56-41	CALHOME OWNER OCCUPIED	6,668.16
	477	241-5030-419.56-41	FIRST TIME HOME BUYER PRG	3,630.19
	478	241-5030-419.56-41	CALHOME OWNER OCCUPIED	5,081.25
	508	241-5030-419.56-41	CALHOME FIRST HOME BUYER	4,480.00
	509	241-5030-419.56-41	CALHOME FIRST HOME BUYER	5,670.79
				\$29,250.39
GOLDEN STAR TECHNOLOGY INC	INV95204	111-8022-419.43-10	CITY HALL COUNCIL CHAMBER	250.00
				\$250.00
GOVERNMENT STAFFING SERVICES, INC	130346	113-9050-419.56-40	IHSS STAFF	8,995.00
	130347	787-8914-499.56-41	CONSULTING SERVICES	5,227.50
	130348	787-8914-499.56-41	CONSULTING SERVICES	11,210.00
	130355	787-8914-499.56-41	CONSULTING SERVICES	4,632.50
	130356	787-8914-499.56-41	CONSULTING SERVICES	5,795.00
				\$35,860.00
GRAINGER	9923631189	741-8060-431.43-20	FLEET SUPPLIES	32.89
				\$32.89
H.P. TEST ONLY	023844	111-7010-421.43-20	SMOG CHECK FOR PD UNIT	45.00
	23831	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23838	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23840	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23841	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23853	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23860	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23868	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	24980	111-7010-421.43-20	PD UNIT SMOG CHECK	45.00
	23836	741-8060-431.43-20	SMOG CHECK-PW UNIT	45.00
				\$450.00
HAJOMA CORPORATION	S170054696.001	111-8022-419.43-10	SVC FAUCET CITY HALL	193.38
				\$193.38
HASA, INC.	934981	681-8030-461.41-00	SODIUM HYPOCHLORITE 14	162.36
	934985	681-8030-461.41-00	SODIUM HYPOCHLORITE 18	354.11
	935845	681-8030-461.41-00	SODIUM HYPOCHLORITE 18	354.11
	935846	681-8030-461.41-00	SODIUM HYPOCHLORITE 12	419.44
				\$1,290.02
HEALTH AND HUMAN RESOURCE CENTER	E0309694	111-0000-217.50-60	EMPLOYEE WELLNESS PRG	213.84
				\$213.84
HERNANDEZ SIGNS, INC.	5845	111-0110-411.66-05	SIGNS FOR HOLIDAY WINNERS	1,636.96
				\$1,636.96
HERRERA & ASSOCIATES	1286 1 OF 3	111-3010-415.56-41	CONSULTING SERVICES AUG	7,500.00
	1287 1 OF 3	111-3010-415.56-41	CONSULTING SERVICES SEPT	7,500.00
	1288 1 OF 3	111-3010-415.56-41	CONSULTING SERVICES OCT	7,500.00

City of Huntington Park
Demand Register
January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
HERRERA & ASSOCIATES	1289 1 OF 3	111-3010-415.56-41	CONSULTING SERVICES NOV	7,500.00
	1290 1 OF 3	111-3010-415.56-41	CONSULTING SERVICES DEC	7,500.00
	1286 2 OF 3	111-9050-419.43-15	CONSULTING SERVICES AUG	7,500.00
	1287 2 OF 3	111-9050-419.43-15	CONSULTING SERVICES SEPT	7,500.00
	1288 2 OF 3	111-9050-419.43-15	CONSULTING SERVICES OCT	7,500.00
	1289 2 OF 3	111-9050-419.43-15	CONSULTING SERVICES NOV	7,500.00
	1290 2 OF 3	111-9050-419.43-15	CONSULTING SERVICES DEC	7,500.00
	1286 3 OF 3	787-8914-499.56-41	CONSULTING SERVICES AUG	7,500.00
	1287 3 OF 3	787-8914-499.56-41	CONSULTING SERVICES SEPT	7,500.00
	1288 3 OF 3	787-8914-499.56-41	CONSULTING SERVICES OCT	7,500.00
	1289 3 OF 3	787-8914-499.56-41	CONSULTING SERVICES NOV	7,500.00
	1290 3 OF 3	787-8914-499.56-41	CONSULTING SERVICES DEC	7,500.00
				\$112,500.00
HINDERLITER DE LLAMAS & ASSOCIATES	SIN033794	111-9010-419.56-41	CONTRACT SVCS TRANS TAX	1,871.64
	SIN034195	111-9010-419.56-41	CONTRACT SERVICES	1,446.61
				\$3,318.25
HUNTINGTON PARK YOUTH FOUNDATION	01092024	111-9010-419.56-41	BLEACHER TICKET SALES 2024	1,048.00
				\$1,048.00
IDEAL LIGHTING	124541	111-8020-431.43-10	PW SUPPLIES	569.44
	124565	221-8014-429.61-20	TRAFFIC SIGNAL SUPPLIES	965.79
				\$1,535.23
INDUSTRY LA PUENTE MUSIC BOOSTERS	22223	111-6010-466.55-35	PARADE PERFORMANCE	1,500.00
				\$1,500.00
JENNIFER WEATHERBIE	12182023	111-2030-413.64-05	PHOTOBOOTH SVCS	150.00
				\$150.00
JESUS GUTIERREZ	11282023	111-7010-421.59-10	PER DIEM REIMBURSEMENT	309.89
	12032023	111-7010-421.59-10	PER DIEM REIMBURSEMENT	238.50
				\$548.39
JIMENEZ'S BRAKES & ALIGNMENTS INC	62515	111-7010-421.43-20	PD UNIT MAINTENANCE	60.00
				\$60.00
JOEL GORDILLO	JG202312	111-1010-411.56-41	MEDIA TECHNICIAN SERVICES	1,650.00
				\$1,650.00
JR MAWAS	172048-1	111-0110-411.66-05	CITY COUNCIL DINNER	236.82
				\$236.82
JTB SUPPLY COMPANY INC	112829	221-8014-429.74-10	EQUIPMENT FOR PUBLIC WORK	5,540.06
				\$5,540.06
JXTRA ENTERTAINMENT	048	111-2030-413.64-05	DJ SERVICES EMPLOYEE LUNCHEON	480.00
	047	111-6065-451.57-46	SENIOR DANCE DJ	480.00
				\$960.00
KIMBALL MIDWEST	101700766	535-8016-431.61-45	PW SUPPLIES	297.90
	101700774	741-8060-431.43-20	PW SUPPLIES	114.22
	101723501	741-8060-431.43-20	PARTS - CITY VEHICLES	82.55
	101741175	741-8060-431.43-20	PARTS - CITY VEHICLES	549.03

City of Huntington Park
Demand Register
January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
KIMBALL MIDWEST	101749253	741-8060-431.43-20	PARTS - CITY VEHICLES	416.65
				\$1,460.35
KONICA MINOLTA BUSINESS SOLUTIONS	290983658	111-6010-451.56-41	COPIER LEASE	241.40
				\$241.40
LA COUNTY SHERIFF'S DEPT	241488BL	111-7010-421.56-41	INMATE MEAL SERVICE	876.60
				\$876.60
LACMTA	HP12152023	111-8085-431.58-50	TAP POSITION SUMMARY	312.77
				\$312.77
LAN WAN ENTERPRISE, INC	74755 74771 2 OF 2 74821 74771 1 OF 2 74813	111-7010-421.73-10 111-7040-421.56-41 111-9010-419.43-15 111-9010-419.56-41 111-9010-419.56-41	DESKTOP COMPUTER PD IT SVCS MONTHLY MAINT FEE WINDOW SERVER IT SVCS MONTHLY MAINT FEE IT SVCS MONTHLY RECURRING	7,055.47 26,361.30 4,280.28 26,361.30 3,498.00
				\$67,556.35
LARRY SAVALA III	12052023	111-6010-466.55-35	PARADE PRODUCTION BALANCE	600.00
				\$600.00
LB JOHNSON HARDWARE CO.	129835	111-8010-431.61-20	WIRE LIGHTS PACIFIC BLVD	10.90
				\$10.90
LIEBERT CASSIDY WHITMORE	255590 255678	111-0220-411.32-70 111-0220-411.32-70	LEGAL SERVICES LEGAL SERVICES	5,056.50 1,379.00
				\$6,435.50
LOS ANGELES COUNTY RR/CC	CIP2021-ATP CYC	111-1010-411.31-10	NOTICE OF EXEMPTION	225.00
				\$225.00
MALABAR MANAGEMENT LLC 7110	000024627	681-0000-228.70-00	WATER REFUND	522.72
				\$522.72
MAVERICK DATA SYSTEMS	165	111-7040-421.56-41	SOFTWARE SUBSCRIPTION	1,750.00
				\$1,750.00
MAYWOOD MUTUAL WATER COMPANY, NO. 1	312600351 312600352 312600353-	681-8030-461.62-20 681-8030-461.62-20 681-8030-461.62-20	WATER FOR FREEDOM PARK WATER FOR FREEDOM PARK WATER FOR FREEDOM PARK	411.76 337.67 166.86
				\$916.29
MICHAEL BAKER INTERNATIONAL INC.	1187400 1195293	113-9050-462.56-41 113-9050-462.56-41	PROFESSIONAL SVCS PROFESSIONAL SVCS	3,500.00 3,500.00
				\$7,000.00
MIGUEL PAREDES	1	111-6010-451.60-11	PROFESSIONAL SVCS	15,000.00
				\$15,000.00
MIKE PARSA	10032023	111-7010-421.59-10	PER DIEM REIMBURSEMENT	238.50
				\$238.50
MOTOROLA SOLUTIONS, INC	8281783077 8281785727	111-7010-421.73-10 111-7010-421.73-10	EQUIPMENT FOR POLICE DEPT RADIO SYSTEM POLICE DEPT	803.72 10,315.15
				\$11,118.87
MR BIKES INC	0205033	111-7010-421.73-10	BIKE REPAIRS FOR PD	375.00
				\$375.00

City of Huntington Park

Demand Register

January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
NACHO'S LOCK & KEY SERVICE	185580	111-8024-421.43-10	EQUIPMENT FOR PUBLIC WORKS	4,978.34
				\$4,978.34
NATIONWIDE ENVIRONMENTAL SERVICES	33692	111-8030-461.56-42	CATCH BASIN SERVICES CITY	5,480.49
	33692	111-8031-433.56-41	CATCH BASIN SERVICES CITY	14,517.33
				\$19,997.82
NEW CHEF FASHION INC.	1069404	111-7010-421.61-20	NEW CADET UNIFORM	99.20
	1069637	111-7010-421.61-20	PD UNIFORMS	49.60
				\$148.80
NICHOLS CONSULTING ENGINEERS, CHTD	966053002	787-8916-499.76-12	CIP 2023-01 SB1 ST ENHANC	19,257.48
				\$19,257.48
NICK NICHOLS	12032023	111-7010-421.59-10	PER DIEM REIMBURSEMENT	238.50
				\$238.50
NORM REEVES FORD SUPERSTORE	106557	111-7010-421.43-20	PD UNIT- 4 KEYS	1,257.88
				\$1,257.88
NORTH STAR LAND CARE	1601-673	535-8090-452.56-60	LANDSCAPE SVCS DECEMBER	37,617.75
	1601-678	535-8090-452.56-60	TREE MAINT SERVICES DEC	15,840.00
				\$53,457.75
NORTHEAST COMMUNITY CLINIC	000025083	681-0000-228.70-00	WATER REFUND	987.51
				\$987.51
O'REILLY AUTO PARTS	2959-414197	111-7010-421.43-20	PARTS FOR PD UNIT	29.94
	2959-414431	111-7010-421.43-20	PARTS FOR PD UNIT	435.49
	2959-232251	741-8060-431.43-20	PARTS FOR PW UNITS	837.56
	2959-232254	741-8060-431.43-20	PARTS FOR PW UNITS	561.36
	2959-412290	741-8060-431.43-20	PD UNIT- 4 KEYS	39.13
	2959-414333	741-8060-431.43-20	PARTS FOR PW UNITS	712.57
	2959-414418	741-8060-431.43-20	PARTS FOR PW UNITS	269.44
				\$2,885.49
OK PRINTING DESIGN & DIGITAL PRINT	3250	111-7010-421.61-20	ENVELOPES FOR POLICE DEPT	210.20
	3214	111-8085-431.43-21	SIGNAGE FOR BUS SHUTTLES	350.00
				\$560.20
PACIFICA SERVICES INC.	346-20	221-8010-431.76-12	CIP 2021-01 SB1 CDBG	805.00
	346-21	221-8010-431.76-12	CIP 2022-10 CDBG ST RECONSTRUCTION	390.00
				\$1,195.00
PARS	53887	111-9010-419.56-41	PARS ARS FEES	539.91
	54522	111-9010-419.56-41	PARS ARS FEES	505.83
	53949	216-3010-415.56-41	PARS REP FEES	2,687.83
	54583	216-3010-415.56-41	PARS REP FEES	2,687.83
				\$6,421.40
PAUL MUÑOZ	12112023	111-7010-421.59-10	MILEAGE REIMBURSEMENT	249.16
				\$249.16
PITNEY BOWES	3106409064	111-9010-419.53-20	CONTRACTUAL SERVICES	362.71
	800909003558108	111-9010-419.53-20	MONTHLY FEES JAN. 24	1,054.12
				\$1,416.83
PREFERRED IMPRESSIONS INC	27043	111-7010-421.43-20	GRAPHICS FOR PD	349.48

**City of Huntington Park
Demand Register
January 16, 2024**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
PREFERRED IMPRESSIONS INC	27085	111-7010-421.43-20	GRAPHICS FOR PD	1,912.75
	27086	111-7010-421.43-20	GRAPHICS FOR PD	154.73
	27118	111-7010-421.43-20	GRAPHICS FOR PD	956.38
	27086	111-7010-421.73-10	GRAPHICS FOR PD	956.38
	27080	111-8010-431.61-20	CITY SEALS	82.69
	27017	111-8085-431.43-21	CITY SEAL DECALS	328.19
	27076	741-8060-431.43-20	CITY SEAL DECALS FOR CAR	325.63
				\$5,066.23
PSYCHOLOGICAL CONSULTING ASSOC, INC	526832	111-7010-421.56-41	PRE EMPLOYMENT EVALUATION	462.00
	526869	111-7010-421.56-41	PD OIS DEBRIEFING	1,010.00
				\$1,472.00
PTM DOCUMENT SYSTEMS, INC	0088540	111-3010-415.61-20	ENVELOPES AND TAX FORMS	248.32
				\$248.32
PURCHASE POWER	800090000114260	111-7040-421.56-41	POSTAGE FEES	566.29
				\$566.29
RANDALL HENRIQUEZ	12042023	111-7010-421.59-10	MILEAGE REIMBURSEMENT	203.05
				\$203.05
REFOUA, MAURICE	000019995	681-0000-228.70-00	WATER REFUND	200.00
				\$200.00
RINCON CONSULTANTS, INC.	53395	113-9050-462.56-41	TRANSMITTAL INVOICE	2,011.50
				\$2,011.50
SAFETY KLEEN	93187493	741-8060-431.43-20	FLEET SHOP BRAKE CLEANER	812.49
				\$812.49
SAN DIEGO POLICE EQUIPMENT CO.	659762	111-7010-421.56-41	YEARLY PD DEPART. REFRESH	1,857.57
				\$1,857.57
SANCHEZ AWARDS	2347	111-6010-466.55-35	COORDINATION-PARADE	900.00
	2348	111-6010-466.55-35	COORDINATION-PARADE	11,000.00
				\$11,900.00
SAUL RODRIGUEZ	11282023	111-7010-421.59-10	MILEAGE REIMBURSEMENT	309.89
				\$309.89
SINATRA UNIFORM, INC	SU11295	111-7010-421.61-20	NEW EMPLOYEE UNIFORM	456.56
	SU11316	111-7010-421.61-20	NEW CADET UNIFORM	120.44
	SU11362	111-7010-421.61-20	NEW EMPLOYEE UNIFORM	277.58
				\$854.58
SMART & FINAL	3192200006101	111-7010-421.61-20	CONFERENCE ROOM SUPPLIES	65.49
				\$65.49
SONSRAY MACHINERY, LLC	PSO109954-1	741-8060-431.43-20	CAR PARTS FOR PW UNITS	920.73
	PSO113074	741-8060-431.43-20	PD UNIT MAINTENANCE	397.47
				\$1,318.20
SPARKLETT'S	151420851122823	111-9010-419.61-20	DRINKING WATER	2,733.56
	19438227121323	111-9010-419.61-20	WATER SVCS PD	365.02
				\$3,098.58
STAPLES ADVANTAGE	8072774791	111-5010-419.61-20	CITY WIDE OFFICE SUPPLIES	383.63
	8072774791	111-6010-451.61-20	CITY WIDE OFFICE SUPPLIES	212.61

City of Huntington Park

Demand Register

January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amt.
STAPLES ADVANTAGE	8072774791	111-7010-421.61-20	CITY WIDE OFFICE SUPPLIES	938.0
STAR2STAR COMMUNICATIONS LLC	SUBC00012239	111-9010-419.53-10	MONTHLY FEES JANUARY	\$1,534.30
SUNSET VANS INC.	25640	111-8085-431.43-21	SHOCKS FOR RAMPS	\$10,873.66
SUPERION, LLC	400620	111-9010-419.43-15	FINANCIAL SYSTEM JAN	\$182.71
SUPERIOR ELECTRIC SERVICE INC	133958	111-8024-421.43-10	A/C REPAIR AT POLICE DEPT	\$14,885.88
SUSAN CRUM	114736804519162	111-2030-413.64-05	PARADE SUPPLIES	\$2,446.41
SWARCO MCCAIN INC	INV0277094	221-8014-429.74-10	TRAFFIC SIGNAL CABINET	\$14.32
T-MOBILE USA	11/21/23-12/20	111-9010-419.53-10	CITY WIDE CELL PHONES	500.65
	11/21/23-12/20	111-9010-419.53-10	CODE ENFORCEMENT CELL PHONES	370.13
T2 SYSTEMS CANADA INC.	IRIS0000129832	111-5055-419.56-41	JAN SUBSCRIPTION	\$870.78
THORSON MOTOR CENTER	491079ISR 491081SR 491082SR	741-8060-431.43-20 741-8060-431.43-20 741-8060-431.43-20	PW UNIT MAINTENANCE PW UNIT MAINTENANCE PW UNIT MAINTENANCE	400.41 591.89 204.24
TIREHUB, LLC	39035250 39030467	111-7010-421.43-20 111-8085-431.43-21	REPLACEMENT OF TIRES PARTS FOR SHUTTLE	\$1,196.54 534.19 523.84
TOMAS PEREZ	12032023	111-7010-421.59-10	MILEAGE/ PER DIEM REIMBURSEMENT	\$1,058.03 388.62
TYLER TECHNOLOGIES, INC.	045-447918	113-9050-419.43-15	FINANCIAL SYSTEM	\$388.62 1,480.00
U.S. ARMOR CORPORATION	44527 44544 44575 1 OF 2 44575 2 OF 2	111-7010-421.73-10 111-7010-421.73-10 111-7010-421.73-10 111-7030-421.56-41	BULLET PROOF VEST BULLET PROOF VEST BULLET PROOF VEST BULLET PROOF VEST	\$1,480.00 776.82 776.82 388.41 388.41
U.S. BANK EQUIPMENT FINANCE	519156970	111-9010-419.44-10	IBE DIGITAL FINANCING	\$2,330.46 2,445.40
ULINE	171989216 171396665	111-8010-431.61-20 741-8060-431.61-20	PUBLIC WORK SUPPLIES FLEET SUPPLIES FOR PW	\$2,445.40 720.17 79.79
UPWARD SOLUTIONS	23-1107	111-5010-419.56-41	PROJECT ADVOCACY AND LABOR	\$799.96 5,000.00
VALLEY ALARM	1151314	111-8020-431.56-41	ALARM MAINTENANCE	\$5,000.00 1,480.00
				\$1,480.00

City of Huntington Park

Demand Register

January 16, 2024

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
VANESSA NEGRETE	000021515	681-0000-228.70-00	WATER REFUND	33.18
				\$33.18
VELADA CONSULTING LLC	56	111-0310-413.56-41	CONSULTING SERVICES	7,500.00
	57	111-0310-413.56-41	CONSULTING SERVICES	7,500.00
	58	111-0310-413.56-41	CONSULTING SERVICES	7,500.00
				\$22,500.00
VICTOR REYES ROSAS	11302023	111-6065-451.57-46	SENIOR DANCE PRG SUPPLIES	1,612.41
				\$1,612.41
VISION SERVICE PLAN-CA	819470022	111-0000-217.50-30	MONTHLY PREMIUM VISION SERVICES	37.56
				\$37.56
VULCAN MATERIALS COMPANY	73857477	221-8010-431.61-21	ASPHALT FOR ST REPAIR	425.08
				\$425.08
WALTERS WHOLESALE ELECTRIC COMPANY	S124566891.001	535-8016-431.61-45	STREET LIGHT SUPPLIES	207.43
	S124566891.002	535-8016-431.61-45	STREET LIGHT SUPPLIES	279.66
				\$487.09
WESTCHESTER MEDICAL GROUP	CH139-0250	111-2030-413.56-41	TREADMILL STRESS TEST	315.00
				\$315.00
WESTERN COLLOID S.C. INC.	28935	111-8020-431.43-10	PW SUPPLIES	1,708.20
				\$1,708.20
WESTERN EXTERMINATOR COMPANY	55345027	111-7024-421.56-41	PEST CONTROL MAINTENANCE	65.95
	55348994	111-8020-431.56-41	PEST CONTROL MAINTENANCE	91.50
	55873964	111-8023-451.56-41	PEST CONTROL MAINTENANCE	59.55
	902134	111-8023-451.56-41	PEST CONTROL MAINTENANCE	59.55
	55347894	535-8090-452.56-60	PEST CONTROL MAINTENANCE	173.45
				\$450.00
WILLDAN FINANCIAL SERVICES	010-56964	111-9010-419.56-41	SPECIAL TAX ADMINISTRATION	125.00
	010-56963	535-8016-431.56-41	SPECIAL TAX ADMINISTRATION	2,746.62
				\$2,871.62
XEROX FINANCIAL SERVICES	5094087 1 OF 3	111-8020-431.43-05	LEASE PAYMENT XEROX COPIER	119.97
	5094087 2 OF 3	285-8050-432.43-05	LEASE PAYMENT XEROX COPIER	119.97
	5094087 3 OF 3	681-8030-461.43-05	LEASE PAYMENT XEROX COPIER	119.98
				\$359.92
				\$1,892,056.89

ITEM 3

(

(



CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

January 16, 2024

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE TO ENHANCE THE PLAYGROUNDS AND SURROUNDING AMENITIES AS PART OF CIP 2022-04 AT KELLER PARK

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Award a Professional Services Agreement (Attachment 1) for the preparation of Plans, Specifications, and Estimate of new playground equipment, appurtenances and ingress/egress enhancement as part of CIP 2022-04 Playground at Keller Park to iARCH for a not-to-exceed amount of \$164,840;
2. Authorize the Finance Department to appropriate \$164,840 into Project No. 8927 payable from the Los Angeles County Regional Park and Open Space District reimbursable grant; and
3. Authorize the City Manager to execute the professional services agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

At the regularly scheduled City Council meeting of November 7, 2023, the City Council authorized staff to solicit proposals for the preparation of Plans, Specifications, and Estimate (PS&E). The Request for Proposal (RFP) was published on November 10, 2023. The City received three (3) proposals on December 11, 2023. The following is a tabulation:

CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE TO ENHANCE THE PLAYGROUNDS AND SURROUNDING AMENITIES AS PART OF CIP 2022-04 AT KELLER PARK

January 16, 2024

Page 2 of 3

1. iARCH	\$164,840
2. Hirsch Associates, Inc.	\$115,575
3. MIG	\$314,684

City staff has relayed that support from an outside consultant is necessary to accomplish the PS&E for this project. iARCH has relevant experience, understanding of the scope of work and proposed method to accomplish the work. iARCH is qualified and is readily available to provide the services required. Based on the need to commence the design and complete the project in a timely manner, it is staff's recommendation to award the professional services agreement for design to iARCH.

LEGAL REQUIREMENT

Congress adopted the Brooks Act (P.L. 92-582), requiring the use of Qualifications-Based Selection (QBS) for the procurement of architect and engineering services. The use of QBS ensures that taxpayers receive highly technical architect and engineering services from the most experienced and most qualified firms at a fair and reasonable cost. California's QBS requirements can be found at Government Code sections 4525 et seq., also known as the Mini Brooks Act.

FISCAL IMPACT/FINANCING

At the December 5, 2023 City Council meeting, the City Council approved the adoption of the 5-Year Capital Improvement Program Budget. Part of the recommendation included the allocation of \$1,500,000 from the Los Angeles County Regional Park and Open Space District reimbursable grant. iARCH submitted a competitive proposal and fee schedule in accordance with the requirements stipulated in the RFP. Staff recommends the award of the PSA to iARCH for a not-to-exceed amount of \$168,840. The Finance Department will place the appropriated funds into a proper account number as part of Project No. 8927 and Parks & Recreation staff will seek reimbursements from the funding agency.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,

**CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES
AGREEMENT FOR PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE
TO ENHANCE THE PLAYGROUNDS AND SURROUNDING AMENITIES AS PART OF
CIP 2022-04 AT KELLER PARK**

January 16, 2024

Page 3 of 3



RICARDO REYES

City Manager



CESAR ROLDAN

Director of Public Works

ATTACHMENT(S)

1. iARCH Professional Services Agreement
2. Proposals

ATTACHMENT 1



PROFESSIONAL SERVICES AGREEMENT

Project Design
CIP 2022-04 Playground at Keller Park

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is made and entered into this **19th day of December 2023**, (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a municipal corporation ("CITY") and **Infrastructure Architects, Inc.** (hereinafter, "CONSULTANT"). For the purposes of this Agreement CITY and CONSULTANT may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONSULTANT interchangeably.

RECITALS

This AGREEMENT is made and entered into with respect to the following facts:

WHEREAS, on December 19, 2023, the Huntington Park City Council at its Regular Meeting approved the award of the Professional Services Agreement to the CONSULTANT for the preparation of Plans, Specifications, and Estimate of new playgrounds as part of CIP 2022-04 Playground at Keller Park; and

WHEREAS, CONSULTANT represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and skill of its principals and employees; and

WHEREAS, CONSULTANT further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement; and

WHEREAS, the execution of this Agreement was approved by the Huntington Park City Council at its Regular Meeting of December 19, 2023.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONSULTANT agree as follows:

I.
ENGAGEMENT TERMS

- 1.1 **SCOPE OF SERVICES**: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONSULTANT agrees to perform the services and tasks set forth in that certain document entitled "Scope of Services" and attached hereto as **Exhibit "A"** (hereinafter referred to as the "**Scope of Services**"). CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and work necessary to competently perform and timely complete the services and tasks as set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."
- 1.2 **TERM**: This Agreement shall have a completion date of **June 30, 2024** from the Effective Date unless terminated as provided elsewhere in this Agreement (hereinafter, the "Term"). Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as further set out herein.
- 1.3 **COMPENSATION**: During the term of this Agreement and any extension term provided herein, CONSULTANT shall perform the Services set forth in Section 1.2 above, for a not-to-exceed fee of \$164,840, included in the proposal reflected in **Exhibit "A"**. CONSULTANT shall not exceed the Contract Price unless such added expenditure is first approved by the CITY Council acting in consultation with the City Manager. In the event CONSULTANT's charges are projected to exceed the Contract Price prior to the expiration of the Term or any single extension term, CITY may suspend CONSULTANT's performance of any additional Work outside the Work as defined in Exhibit A, pending CITY approval of any anticipated expenditures in excess of the Contract Price or any other CITY-approved amendment to the compensation terms of this Agreement.
- 1.4 **PAYMENT OF COMPENSATION**: On the first of each month, CONSULTANT shall submit to CITY an itemized invoice for that month's Base Fee and indicating the additional services and tasks performed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a function of hours worked by CONSULTANT's personnel, the invoice shall indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY shall pay any undisputed amounts. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONSULTANT in writing of any disputed amounts included in the invoice. CITY shall not withhold

applicable taxes or other authorized deductions from payments made to CONSULTANT.

1.5 **ACCOUNTING RECORDS**: CONSULTANT shall maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the reasonable right to access and examine such records, without charge. CITY shall own and further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

1.6 **ABANDONMENT BY CONSULTANT**: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONSULTANT shall deliver to CITY immediately and without delay, all written materials, including any electronic communications, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

II. PERFORMANCE OF AGREEMENT

2.1 **CITY'S REPRESENTATIVES**: The CITY hereby designates the City Manager (hereinafter, the "CITY Representative") to act as its representative for the performance of this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representative or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONSULTANT shall not accept directions or orders from any person other than the CITY Representative or their designee.

2.2 **CONSULTANT REPRESENTATIVE**: CONSULTANT hereby designates **Ray Abassi** to act as its representative for the performance of this Agreement (hereinafter, "CONSULTANT Representative"). CONSULTANT Representative shall have full authority to represent and act on behalf of the CONSULTANT for all purposes under this Agreement. CONSULTANT Representative or his designee shall supervise and direct the performance of the Work, using his professional skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONSULTANT Representative shall constitute notice to CONSULTANT. CONSULTANT may, by written notice to CITY, advise CITY of any change in CONSULTANT Representative.

2.3 **COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS**: CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be

subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:

- A. CONSULTANT shall perform all Work skillfully, competently and in accordance with industry standards of CONSULTANT's profession;
- B. CONSULTANT shall perform all Work in a manner in accordance with this Agreement;
- C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 et seq.);
- D. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- F. Except as otherwise set forth in this Agreement, all of CONSULTANT's employees and agents (including but not limited to subCONSULTANTS and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT shall perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with its obligation set out herein or failure on the part of CONSULTANT's employees, agents, CONSULTANTS, subCONSULTANTS and subconsultants to fulfill its obligations herein. Such effort by CONSULTANT to correct any errors or omissions shall be commenced as soon as reasonably practicable upon their discovery or notice by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing, in accordance with applicable industry standards. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and in accordance with applicable industry standards of CONSULTANT's profession.

2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT

are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY, which consent shall not be unreasonably withheld. CITY shall have up to sixty (60) calendar days to consider any proposed assignment by CONSULTANT. CONSULTANT can withhold consent where the CITY determines that the proposed assignee does not have the financial capacity to comply with the terms of this Agreement. In the absence of CITY's prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

2.6 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONSULTANT: The Work shall be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent CONSULTANT basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT's exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

2.7 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONSULTANT's officers, employees, agents, CONSULTANTS, subCONSULTANTS or subconsultants is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's officers, employees, agents, CONSULTANTS, subCONSULTANTS or subconsultants fail or refuse to perform the Work in accordance with this Agreement, such officer, employee, agent, CONSULTANT, subCONSULTANT or subconsultant shall be promptly removed by CONSULTANT and shall not be reassigned to perform any of the Work.

2.8 COMPLIANCE WITH LAWS: CONSULTANT shall keep itself informed of and in compliance with all applicable federal, State or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT's compliance with applicable laws shall include without limitation compliance with all

applicable Cal/OSHA requirements. To the extent that any changes in applicable law result in an increase in CONSULTANT's cost of performance, the Parties shall negotiate in good faith to reach a mutually agreeable price adjustment. Should the Parties fail to reach such an agreement within 30 days (or such other agreeable time period) of CONSULTANT's notice to CITY of its increased cost of performance, either Party may terminate this Agreement upon 60 days' written notice.

- (a) In the event that water treatment violations occur following the effective date of this Agreement, subject to Sub-Section (b) below and the applicable Force Majeure provisions, the CONSULTANT shall, in respect of violations that may be imposed by Applicable Law and to the extent due to CONSULTANT's fault, be responsible for: fines, penalties, or damages. Prior to settlement or payment of any such fines, penalties or damages, the CONSULTANT reserves the right to contest government or private actions, suits or proceedings for violations through administrative procedures or otherwise.
- (b) To the extent that violations of applicable laws, rules, regulations or permits are caused by failures in the facilities or causes beyond CONSULTANT's control, including the CITY's failure to approve recommended repairs or maintenance, CONSULTANT will use its professional efforts to maximize performance of the Facilities but shall not be responsible for associated violations or damages, fines or penalties which result.

2.9 NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, subCONSULTANT, subconsultant, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

2.10. INDEPENDENT CONSULTANT STATUS: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and shall at all times remain, wholly independent CONSULTANTS and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONSULTANTS, subCONSULTANTS and subconsultants. CONSULTANT and all persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.

2.11 CITY RESPONSIBILITIES: During the term of this Agreement, the CITY shall:

- a) obtain and maintain all state, federal, and local permits and licenses required for ownership, operation and maintenance of the Facilities, including without limitation, the CITY's Permits;
- c) comply with Applicable Law relating to the management, ownership, operation,

maintenance, repair and replacement of the Facilities (to the extent that the responsibility of complying with those laws is not specifically assumed by the CONSULTANT under this Agreement). The CONSULTANT shall not be responsible for the CITY's failure to comply with any provision of Applicable Law that is not otherwise specifically assumed by the CONSULTANT hereunder.

III.
INSURANCE

3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT shall procure and maintain the following insurance coverage, at its own expense:

- A. **Commercial General Liability Insurance:** CONSULTANT shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
- B. **Automobile Liability Insurance:** CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto) or if CONSULTANT does not own or lease automobiles, Hired and Non-Owned Automobile Liability shall be accepted. Such Automobile Liability Insurance shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage.
- C. **Workers' Compensation Insurance/ Employer's Liability Insurance:** A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California. However, if the CONSULTANT has no employees, for example a sole practitioner or a partner in a firm with only contracted support staff, then Workers' Compensation is not required by the State. CONSULTANT shall file the city's form stating they are either the owner of the organization or a partner and are exempt from the State's workers' compensation requirements because they have no employees and agree to hold the Entity harmless from loss or liability for such. A waiver must be signed.

3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

3.3 The Entity, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or

operations performed by or on behalf of the CONSULTANT including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONSULTANT's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

3.4 **REQUIRED CARRIER RATING:** All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

3.5 **PRIMACY OF CONSULTANT'S INSURANCE:** All policies of insurance provided by CONSULTANT (except Professional Liability and Workers' Compensation) shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONSULTANT's insurance and shall not contribute with it.

3.6 **WAIVER OF SUBROGATION:** All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subCONSULTANTS or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.

3.7 **VERIFICATION OF COVERAGE:** CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any work or any of the Work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies and endorsements.

IV.
INDEMNIFICATION

4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to this Agreement subject to Paragraph 4.2 and 4.3. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with protection as set forth herein and to the extent possible under the law. CONSULTANT acknowledges that CITY would not enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein.

4.2 Work of CONSULTANT's Design Professionals Services: The duty to indemnify and hold harmless as set forth under this subsection shall apply to the negligence, recklessness or willful misconduct of any individual who qualifies as a "design professional" within the meaning of subsection (c)(2) of section 2782.8 of the California Civil Code in so far as such negligence, recklessness or willful misconduct occurs in the performance work or activities that must be performed by a "design professional." Subject to the limitation of the preceding sentence, to the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless the CITY Indemnities, defined above, from and against any and all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) to the extent caused by the negligence, recklessness, or willful misconduct of CONSULTANT or any of CONSULTANT's officers, employees, servants, agents, CONSULTANTS, subCONSULTANTS or authorized volunteers or any other person or entity for whom CONSULTANT is legally liable in the performance of design professional services under this Agreement. The Parties understand and agree that the duty of CONSULTANT to indemnify and hold harmless pursuant to this subsection does not include an upfront duty to defend. CONSULTANT will reimburse the CITY Indemnitees' reasonably incurred defense fees and costs to the extent they are determined to have been caused by the negligence, recklessness or willful misconduct of CONSULTANT, or as the parties otherwise agree in settlement. CONSULTANT's obligation to indemnify does not apply to the extent that it is finally adjudicated that the liability was caused by the active negligence or willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then CONSULTANT's indemnification obligation shall be in proportion to the established comparative liability.

4.3 Work of All Other Persons/Non-Design Professionals: Except as otherwise provided under Section 4.2 of this Article, above, to the fullest extent permitted by law, CONSULTANT shall indemnify, defend and hold harmless the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other reasonable costs and fees of litigation) of every nature to the extent caused by CONSULTANT's negligent performance under this Agreement, including but not limited to the negligent acts, errors or omissions of CONSULTANT or CONSULTANT's officers, employees, agents, servants, CONSULTANTS, subCONSULTANTS or subconsultants or the failure of the same to comply with any of the duties, obligations or standards of care set forth herein. The duty to indemnify, defend and hold harmless under this

subsection shall not encompass a duty to indemnify, defend or hold harmless for liability, loss, suit, damage, expense, or cost to the extent caused by the negligence or willful misconduct of any or all of the City Indemnitees. The duty to indemnify, defend and hold harmless as set forth under this subsection is intended to encompass liabilities, losses, damages, expense and costs not otherwise subject to subsection 4.2, above.

- 4.4 CITY shall have the right to offset against the amount of any compensation due CONSULTANT under this Agreement any amount due CITY from CONSULTANT as a result of CONSULTANT's failure to pay CITY promptly any indemnification arising under this Article and related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.5 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 4.6 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subCONSULTANT or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT acknowledges that its obligations under Sections 4.2 and 4.3 apply.
- 4.7 CITY does not, and shall not, waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 4.8 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V.
TERMINATION

- 5.1 **TERMINATION WITHOUT CAUSE:** Except for the first two years of this Agreement, either Party may, by written notice to the other, immediately terminate this Agreement at any time for convenience and without cause by giving written notice to Consultant of such termination, which notice shall specify the effective date of such termination, which effective date shall not be less than 90 days from the written notice. Upon such termination for convenience, CONSULTANT shall be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. If this Agreement is

terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.
- B. CONSULTANT shall cure the following Events of Defaults within the following time periods:
 - i. Within three (3) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 3-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 3-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds seven (7) calendar days from the end of the initial 3-day cure period; or
 - ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 30-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 30-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty

(30) calendar days from the end of the initial 30-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT shall include, but shall not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violate any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; (v) CONSULTANT's refusal or failure to perform or observe any material covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY shall cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.
- D. Either Party may also immediately suspend performance under this Agreement pending the Defaulting Party's cure of any Event of Default by giving said Party written notice of the Party's intent to suspend performance (hereinafter, a "Suspension Notice"). A Party may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT shall be compensated only for those services and tasks which have been rendered by CONSULTANT in accordance with this Agreement up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any

duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:

- i. Upon a thirty (30) day written notice to CONSULTANT, the CITY may terminate this Agreement in whole or in part;
- ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
- iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
- iv. The CITY may exercise any other available and lawful right or remedy.

G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

VI. MISCELLANEOUS PROVISIONS

6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: So long as CONSULTANT has been paid pursuant to this Agreement for the Work resulting in such Documents and Data, all Documents and Data shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all materials, equipment, reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no additional cost to CITY, a perpetual

license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT shall require all subCONSULTANTS and subCONSULTANT working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subCONSULTANT or subCONSULTANT as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement. CITY acknowledges that the Documents and Data are intended solely in connection with the Project for which they were prepared, and should the CITY reuse or modify them without CONSULTANT'S consent, it does so at its sole risk.

6.2 **CONFIDENTIALITY**: All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONSULTANT without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.

6.3 **FALSE CLAIMS ACT**: CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., Section 3789 et seq. and the California False Claims Act, Government Code Section 12650 et seq.

6.4 **NOTICES**: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

CONSULTANT:

Infrastructure Architects, Inc.
Mr. Ray Abassi, President
5150 La Palma Ave, Suite 205
Anaheim, CA 92807
Phone: (213) 880-4000

CITY:

City of Huntington Park
Public Works
6550 Mile Avenue
Huntington Park, CA 90255
Attn: Ricardo Reyes, City Manager
Phone: (323) 582-6161

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

6.5 **COOPERATION; FURTHER ACTS:** The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.

6.6 **SUBCONTRACTING:** CONSULTANT shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subCONSULTANTS), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement with the exception of provisions relating to insurance requirements and indemnification.

6.7 **CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS:** CITY reserves the right to employ other CONSULTANTS in connection with the various projects worked upon by CONSULTANT.

6.8 **PROHIBITED INTERESTS:** CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

6.9 **TIME IS OF THE ESSENCE:** Time is of the essence for each and every provision of this Agreement. Design completion date: **June 30, 2024.**

6.10 **GOVERNING LAW AND VENUE:** This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, the venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

6.11 **ATTORNEYS' FEES:** If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and

recover from the losing Party reasonable attorneys' fees and all other costs of such action.

6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.

6.13 NO THIRD-PARTY BENEFIT: There are no intended third-party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.

6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.

6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.

6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.

6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.

6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.

6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterpart shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONSULTANT and the two remaining counterparts shall remain with the City for

archiving and day-to-day reference by the department responsible for administering the Agreement on the City's behalf.

6.21 Notwithstanding any provision to the contrary contained in this Agreement, in no event shall either party be liable for punitive damages.

6.22 **FORCE MAJEURE:** A party's performance of any obligation under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of any event of Force Majeure. In any such event, the party unable to perform shall be required to resume performance of its obligations under this Agreement upon the termination of the event or cause that excused performance hereunder. "Force Majeure" herein means an event which is beyond the reasonable control of a party, including without limitation: (a) acts of God; (b) flood, fire, earthquake, hurricane or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot or other civil unrest; (d) government order or law that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (e) actions, embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority that prevents CONSULTANT from performing its obligations as set forth in this Agreement; (g) national or regional emergency; (h) strikes, labor stoppages or slowdowns or other industrial disturbances, other than those involving the affected parties employees;] (i) shortage of adequate power or transportation facilities.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF HUNTINGTON PARK:

IARCH

By: _____

Ricardo Reyes
City Manager

By: _____

Ray Abassi, President

APPROVED AS TO FORM:

By: _____

City Attorney

EXHIBIT "A"
SCOPE OF WORK
(SEE ATTACHED)

CITY OF HUNTINGTON PARK

PROPOSAL for

CIP 2022-04

PLANS, SPECIFICATIONS, AND ESTIMATE
(PS&E)

Playground at Keller Park

December 11, 2023

PREPARED FOR:
City of Huntington Park

PREPARED BY:
iARCH



Table of Contents

Cover Letter	iii
Consultant's Background	1
Qualifications and Experience of Consultant's Personnel	3
Project Approach	5
Task 1 – Conduct Field Review and Surveys	6
Task 2 – Prepare Design Plans for Construction	6
Task 3 – Project Specifications at 30%, 75% and 100% Submittal	7
Task 4 – Construction Estimate	7
Task 5 – Permitting and Regulations	7
Quality Control.....	8
Proposed Personnel.....	9
Fee Schedule/Cost Proposal	14



Cover Letter

Monday, December 11, 2023

Attn: Mr. Cesar Roldan
Director of Public Works
City of Huntington Park – City Clerk's Office
6550 Miles Avenue
Huntington Park, CA 90255

Subject: Proposal for CIP 2022-04 PS&E for Playground at Keller Park

Dear Mr. Roldan:

Infrastructure Architects, Inc. (The iARCH Team) was founded in California in 2017 as a corporation. The iARCH team is excited to submit our professional architectural services proposal in response to the Request for Proposals released by the City of Huntington Park ("City"). We understand the city is seeking qualified architectural and engineering firms to provide technical professional services related to the design of plans, specifications, and engineer's estimate for the playground at Keller Park project.

iARCH has had the distinct pleasure of providing a full range of architectural services to many local municipalities and educational institutions in the Southern California region.

Our proposed architectural team is comprised of talented individuals who have over 150 years of cumulative architectural and engineering design expertise. This experience includes designing a wide variety of public and private development facilities.

**I HAVE READ, UNDERSTOOD, AND AGREED TO ALL STATEMENTS IN THIS REQUEST FOR PROPOSAL AND
ACKNOWLEDGE RECEIPT OF ALL ADDENDUMS/AMENDMENTS AS WELL AS TO THE TERMS,
CONDITIONS, AND ATTACHMENTS REFERENCED.**

As an Officer of the firm, I am authorized to bind iARCH to all commitments made in this proposal and to execute agreements. Our proposal will remain valid for 180 days from the proposal due date. After reviewing our qualifications, should you have any questions, please contact me as the Principal-in-Charge, Ray Abassi, at (213) 880-4000, or by email at rabassi@iARCHSoCal.com.

Sincerely,

iARCH Consultants



Ray Abassi, MSCE, PE, TE, QSD/QSP
President



Consultant's Background

The iARCH team members selected for this assignment have over 150 years of cumulative architectural and engineering design expertise.

Our success in providing responsive and meaningful services comes from approaching each project as unique with an understanding of what our client needs. We work with each client in developing a program of addressing requirements, collaborating with city staff and the entire team of architects, engineers, and specialty subconsultants to make a project successful. Once all information is gathered, we begin a thorough investigation and prepare a checklist of critical elements.

iARCH works on all occupancy types and develops internal courses, checklists, and drawing templates for code analysis. We provide services for all project phases such as project design, design development, interior design, construction documents and follow through with construction administration.

At iARCH, our team is responsible for project design, design development, construction document preparation/coordination, and construction administration. Our team has a code expert for all aspects of iARCH projects regardless of occupancy, and has developed internal courses, checklists, and drawing templates for code analysis. For any project, we meet weekly to go over tasks for the week and review schedules to ensure that we are current. Responsibilities include production of construction documents/drawings, coordination with consultants, client, and civic/government agencies. We attend meetings to provide progress of our work. We also manage plan approvals and construction administration, including managing all aspects of projects in construction and closeout phases, i.e., attending construction meetings, reviewing field conditions, field reports, preparation of architectural supplemental instructions, reviewing and responding to RFIs, drafting shop drawings, evaluating change order requests, and coordinating project activities with contractors. iARCH also coordinates with user groups and facilities/planning departments regarding problem solving on-site issues, review contractors project schedule, and submittal schedules.

We believe that the fundamental framework for successful delivery of program and project management remains the same; nonetheless, the approach to different projects needs to be dynamic and innovative enough to address the unique characteristic of each project. As such, we do not believe in prescribing generic solutions and products. Our approach to managing projects begins with gaining a thorough understanding of the City's needs, not by making assumptions but through careful study and evaluation of pertinent documents and, more importantly, by carefully listening to the ideas and needs of all stakeholders. Only then, do our team members start to devise tailor-made strategies and procedures.

Our Team's Experience Working for Municipalities

iARCH was recently awarded On-Call Architectural Services contracts with the City of Banning, the City of Placentia, and the County of Orange. We have specialized design experience executing new projects as well as renovation projects that include parks and office remodels for our clients, such as the cities of Bell Gardens, La Puente, Hawaiian Gardens, Adelanto, Baldwin Park, Lynwood, and Montebello. Our focus is on incorporating established client standards with the latest design strategies to create spaces that are effective, with pleasing aesthetics and functionalities.



Company Information

From the beginning, we have been committed to being the best municipal services provider. Our mission is to earn the respect and confidence of our clients by providing the highest standard of professional architectural services that ultimately make a positive contribution to the community.

Our Philosophy

At iARCH, we love to deliver legendary client service. We are passionate about what we do, and we make quality personal. In other words, we are the difference between a company that says what it will do and a company that does what it says. As doers, iARCH will get it done. We embrace a company culture of clear communication, friendliness, and strong core values which include company 'fundamentals' that constantly remind us how to communicate with each other and with our clients.



Qualifications and Experience of Consultant's Personnel

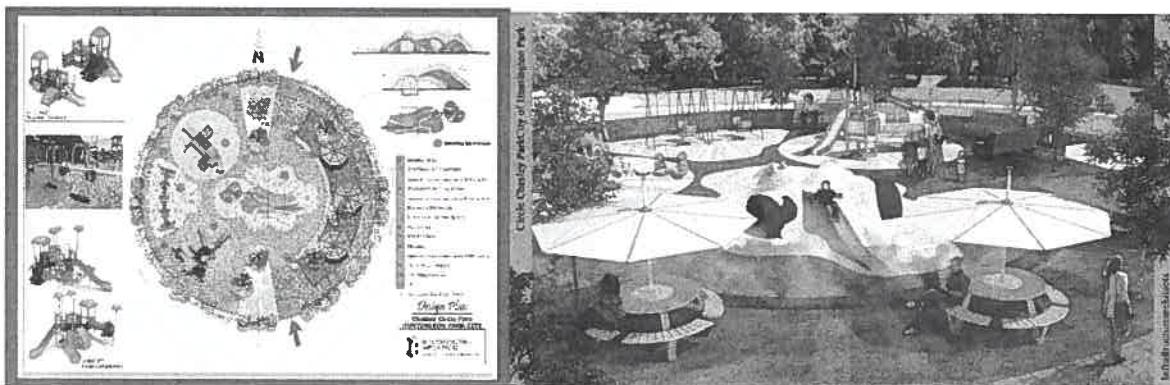
As a part of our professional services, iARCH provides innovative park design. Due to page limitations, we are just providing a small sample of our experience.

Chesley Park, City of Huntington Park, CA.

The city of Huntington Park is in the process of upgrading the city owned parks. This includes both small and large sized park projects within the city boundaries. One of the parks that was designated for improvement is the Chesley park which is located in a traffic circle. Even though the size of the park is small, however it is accessed by many residents as it is located within a densely populated residential area. After consultation and coordination with the city and inquiring about various components that could be included, we have designed a park that creates a play area for kids of different ages. The design of the park is now being completed and will be bided out for construction within the month of December 2023. The end product of the collaboration between the city and iARCH has created a very densely designed but useful layout for the park that will benefit the community for the foreseeable future.

Timeline: July 2023 – December 2023

Reference: Mr. Cesar Roldan, Public Works Director (323)-582-6161

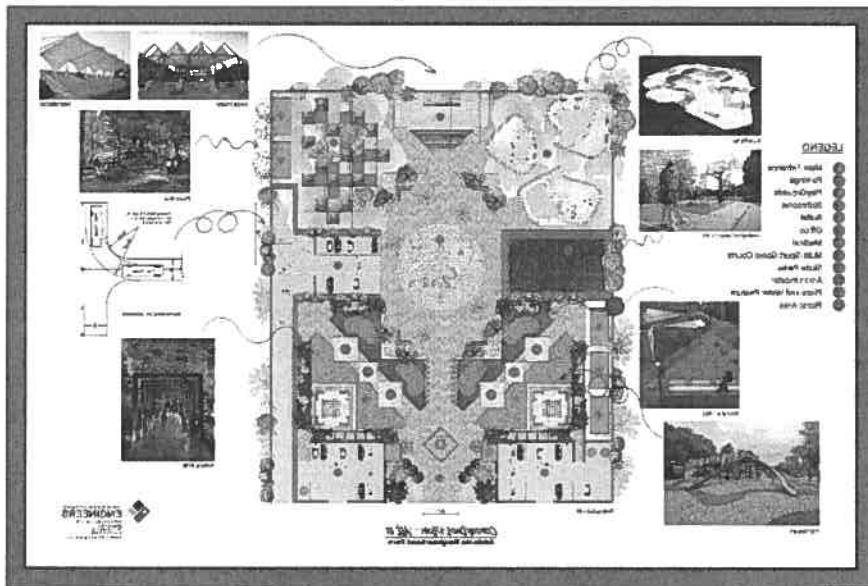


City of Adelanto – Bellflower Park Project

Scope: iARCH was contracted to provide conceptual design for a new park in the city of Atlanta. The scope included coordination with the stakeholders in the community and with the city to ensure that the final project meets the intended use. Furthermore, we have provided Technical Support to the grant writers to secure the funds needed to build this project. The project also included multiple presentations to the city to ensure buy in from all the stakeholders.

Timeline: July 2022 – current

Reference: Mr. Jessie Flores, City Manager: (760) 246-2300



Taylor Ranch Park, City of Montebello, CA.

This was an old park that was planned to be converted into a Community Center. However, due to lack of funds, the City decided to create an interim use for it. So, we designed a community garden that will create recreational opportunities for the residents and was very cost effective. Also, the design was prepared such that most of the improvements will be reused once the City has the available funds to build the community center.

Timeline: April 2018 – December 2018

Reference: Mr. Sam Kouri, City Engineer: (323) 887-1200



Project Approach

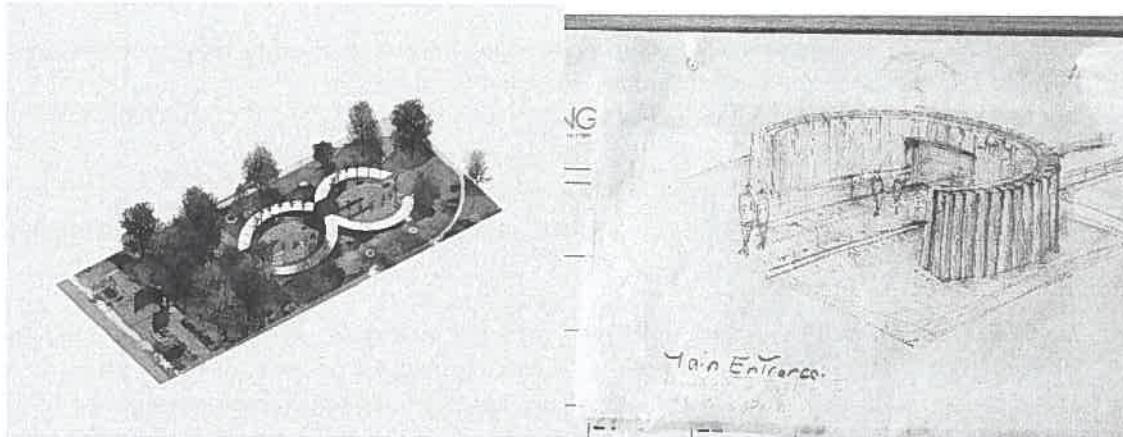
We understand, the city is looking for unique play equipment with engaging features and high play value that will encourage physical activity and enhance motor skill development. Furthermore, the equipment design must meet the requirements of the Americans with Disabilities Act (ADA) and utilize International Playground Equipment Manufacturers Association (IPEMA) certified equipment that meets or exceeds all federal and state guidelines and conforms to the playground-related technical standards set by the American Society of Testing Materials International (ASTM) and the U.S. Consumer Products Safety Commission. Additionally, the design will also include improving walkable areas surrounding the park, enhanced safety lighting throughout the park, improved picnic areas and picnic shelters and include new restrooms. The project would include changes to the landscaping and concrete walkways associated with the playground. Benches, trash cans and water fountains will also be replaced.

iARCH will evaluate and explore the existing amenities, equipment, and natural features at the park. Part of our initial research will be on the visual inspection of the amenities, equipment, and all natural features and as well as the lighting and any items that would make an impact on the proposed design to ensure that we have documented and incorporated all the existing condition that would enhance the future design.

At iARCH, we take pride in understanding our clients' needs and we possess the expertise to forecast future improvements. We are well-equipped to capture the current natural and man-made improvement condition at the park and all miscellaneous items related through our site reconnaissance. We will also review any as-built plans to capture all the critical elements at the park.

Following initial fieldwork and review of any existing plans, we will provide the city with a proposed approach for the work. Upon city's review and input, we will start to prepare the PS&E for the improvements.

Below please find a concept that we prepared for the park just as a starter.



Project Approach

Generally, our approach to the project design will be as follows:

Task 1 – Conduct Field Review and Surveys

iARCH will collect the current park and amenities condition through data collection, field reconnaissance, measurements, architectural/engineering as-built plans, layouts, typical sections, and construction details necessary to construct the proposed improvements. Play structure and amenities fare intended for ages 2-5. Play structure and amenities for ages 5-12. iARCH will include one multiple-bay swing structure accommodating ages 5-12, ages 2- 5, and a “mommy-and-me” style swing in the PS&E.

As a part of the PS&E package, we will be designing improved walkable areas surrounding the park, new restrooms, enhanced safety lighting throughout the park, improved picnic areas and picnic shelters. Our design plans would include changes to the landscaping and concrete walkways associated with the playground. Benches, trash cans and water fountains will also be replaced.

iARCH will evaluate and address existing ADA deficiencies in accordance with ADA regulations. We will design the sidewalks and walkways leading to the park areas and include slope percentages, elevations, etc. in compliance with ADA regulations. The proposed improvements will comply with Greenbook and CBC requirements and standards.

Task 2 – Prepare Design Plans for Construction

iARCH will prepare the design plans that comply with the following:

1. Play structures and amenities will be designed to be age appropriate with proper signage.
2. We will ensure that all products bear the certificate seal of IPEMA and meet or exceed ADA Accessibility Guidelines for Play Areas.
3. We will ensure that all equipment and surfacing shall conform to current playground-related ASTM and CPSC technical standards including, but not limited to:
 - ASTM F1487 (Playground Equipment)
 - ASTM F1292 & ASTM F3313 (Impact Attenuation of Playground Surfaces)
 - CPSC Publication 325: Public Playground Safety Handbook
4. iARCH design will comply with all state, federal and local requirements for play structure equipment.
 - Upon completion of 30% design, iARCH will schedule a scoping meeting with City staff to discuss any deviation from initial meeting(s) where staff approved the conceptual plan.
 - Upon concurrence upon the 30% concept plans, iARCH will start the design documents.
 - iARCH will submit a schedule that will identify the milestones and will a minimum of two (2) weeks for each City review.
 - We underscore the access to the site to ensure that it meets the ADA requirements. We will propose any ADA design enhancements that are required around the park. This will include the pedestrian ramps, crosswalks and sidewalks leading to the ingress/egress points of entry.



Task 3 – Project Specifications at 30%, 75% and 100% Submittal

- iARCH will prepare Specifications in conformance with the current Standard Specifications for Public Works Construction (Greenbook) and other applicable agency standard plans, specifications, and guidance documents to obtain plan approval. We will provide the required standards and reference materials to be included in the City's standard contract documents. The Specifications will include all the bid items and a measurement clause and a payment clause.

Task 4 – Construction Estimate

- iARCH will prepare an engineer's construction estimate for the designed Project at 30%, 75% and 100% submittal in Microsoft Excel spreadsheet format. The cost estimates will have quantities and unit prices with back-up calculations for all quantities. We will verify all unit prices at the time of final plan approval.

Task 5 – Permitting and Regulations

- iARCH will observe all laws, rules, and regulations concerning environmental permitting and the scope of professional services will include all steps necessary in the project development and permitting process to fully entitle the project to move into the construction phase.
- We will observe any document, design, and incorporate environmental requirements, mitigation measures, NPDES requirements (including adherence to MS4 LID requirements), BMPs, air/water quality, and erosion/sediment control into Project construction documents as required.
- When required, we will provide a signed checkoff list certifying that all environmental clearances/permits have been completed and all mitigation measures have been incorporated into the PS&E prior to the advertisement of the Project for construction.
- We will provide design support during construction to include but not limited to review of submittals, response to RFIs, etc.
- iARCH team will incorporate all federal, state, and local laws, rules, and regulations concerning Public Works as applicable. The deliverables submitted to the City will conform to those regulations to ensure a complete and conforming project. iARCH team will comply with Public Contract Code Section 10120 in the preparation of full, complete, and accurate PS&E.
- We have budgeted the following meetings. We expect that half of those meetings will be via zoom, to save the project travel time and expenses.
 - 2 - Scoping/Kick off
 - 6 - City Staff



Quality Control

The iARCH team has the following Quality Assurance and Quality Control Procedure (Q/A and Q/C) which has been followed to provide services to the clients.

Quality assurance and quality control (QA/QC) are top priorities for iARCH. Producing construction and compliance documents of the highest caliber is our forte. Our QA/QC practice involves a comprehensive process to ensure delivery of quality products and services to meet stringent criteria.

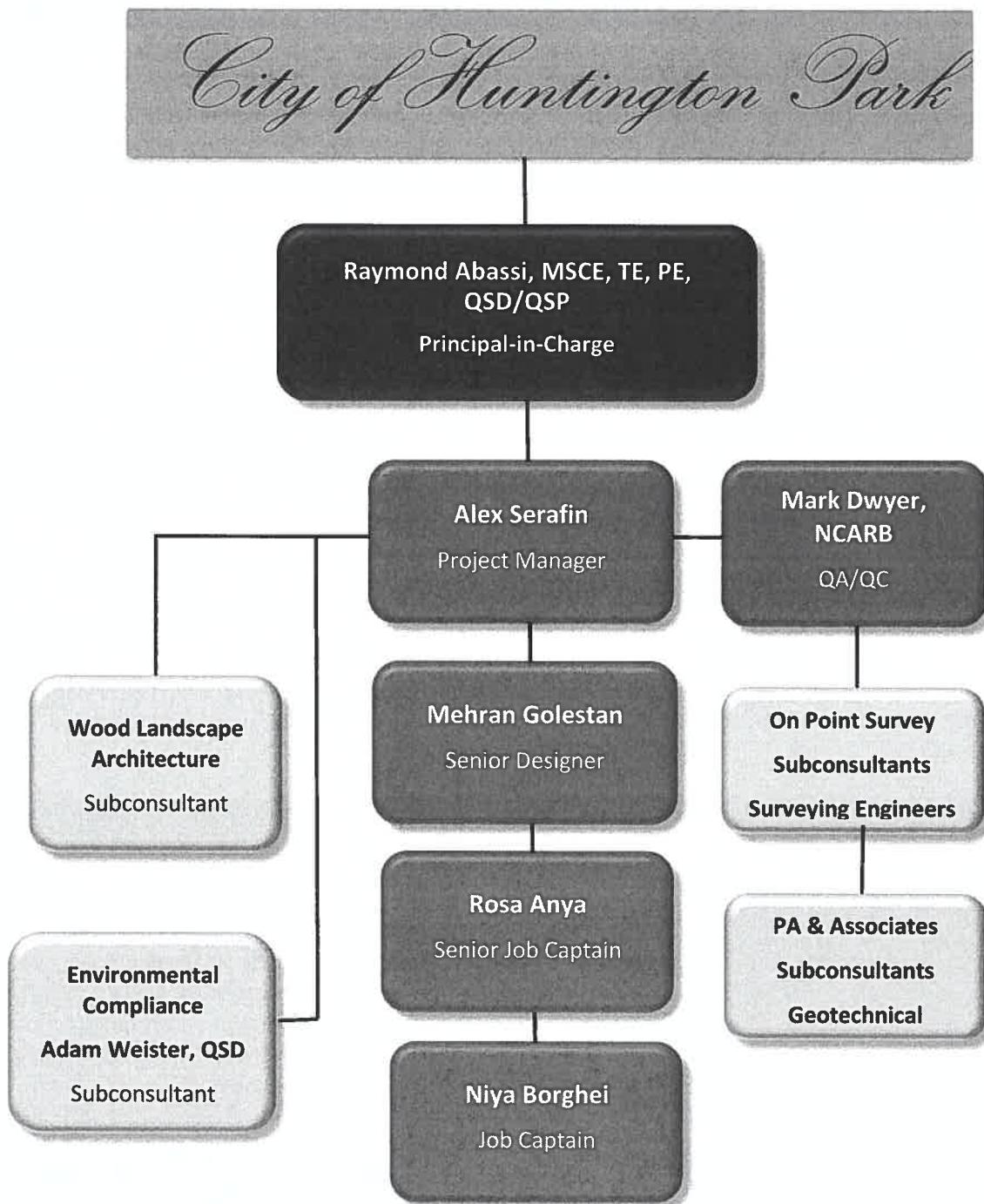
The iARCH management appoints an experienced and qualified QA/QC reviewer to provide leadership and guidance in producing complete and comprehensive documents to meet all industry standards as well as the City's expectations. Our monitoring and inspection documents will result in meeting the City's expectations and will provide clear understanding to your staff and constituency of all related requirements.

Key elements of our quality control are the assignment of skilled personnel who are experienced in discipline, effective and constant communications, and monitoring of project progress. The quality control process includes the following principles:

- Assignment of skilled professionals begins a comprehensive and interactive orientation of the project goals and the means to achieving these goals.
- Daily contact by the Project Manager with each on-going activity to provide support and guidance, to maintain focus and momentum, and to monitor the quality of work.
- Maintaining regularly scheduled project staff meetings for reviewing work status, reviewing technical elements of the project, coordinating and interfacing of activities, reviewing budget parameters, and discussing upcoming activities and responsibilities.
- Internal (peer review) audits of our services for quality, accuracy, and completeness.
- Strictly and rigorously following iARCH team-developed QA/QC standards and guidelines.
- Review by the Project Manager prior to submittal to assure services meet all standards and codes, project goals and objectives, and contract requirements.
- QA/QC of design documents are carried out by our highly experienced architects and engineers.



Proposed Key Personnel



Raymond Abassi – Principal-in-Charge

Education:

- MS, Transportation, California State University, Long Beach
- BS, Civil Engineering, University of South Florida, Tampa, FL

Registrations/Certifications:

- Registered Civil Engineer, CA, No. 48091
- Registered Traffic Engineer, CA, No. 1759
- Registered Civil Engineer, FL, No. 41797
- Qualified SWPPP Developer, QSP/D Ca, No. 41797

Years of Experience: 35+

Ray Abassi has more than 35 years of professional experience in project management. He has professional certifications in multiple fields, including professional engineer, traffic engineer as well as storm water management. Ray's experience includes principal-in-charge on numerous projects, design plans and specifications, construction documents, and quality assurance as well as taking projects through the bid process and construction management. He has provided construction oversight associated with infrastructure improvements, such as facilities, pavement, drainage, utilities, and onsite water and wastewater systems. In addition, Ray has provided contract City Engineer and City Traffic Engineer services to various cities in Southern California.

Chesley Park, City of Huntington Park, CA.

Ray was the Principal-in-Charge and the Program Management responsible for providing project management and some design help for the preparation of the construction documents for the project. The project's design and construction for Phase 1 were completed on schedule and within the budget. The project is now going through the bid process.

Belflower Park, City of Adelanto, CA.

Ray was the principal-in-Charge and the Program Management responsible for providing project management and civil and traffic engineering input for this new project. iARCH was hired to provide the City with the concept design for the park in order for the city to use the concept to go after funding.

Alex Serafin – Project Manager

Education:

- BA, Art, California State Fullerton, Fullerton, CA.

Registrations/Certifications:

- Revit 2021 Certificate

Years of Experience: 30

Alex has over 30 years of architectural experience acting on behalf of owners and organizations managing new and remodel projects from project conception to agency review, construction documentation preparation and construction completion. This expertise was developed while working on project types such as residential, commercial, hospitality, liturgical design, retail, health care facilities, institutional projects (K-12 and higher education). Site planning, and fuel station design.

Project Lead, iARCH, Anaheim, CA.



Mark Dwyer, NCARB – QA/QC

Education:

- BS, Architecture, California State Polytechnic University, Pomona, CA.

Registrations/Certifications:

- California Architects License C 23283
- National Council of Architectural Registration Boards

Years of Experience: 40+

As Senior Project Architect and QA/QC, Mark is responsible for project design, design development, construction document preparation and coordination, and construction administration. Mark is the in-house code expert for all aspects of iArch projects regardless of occupancy, and has developed internal courses, checklists, and drawing templates for code analysis. As a certified instructor through the California Architects Board, Mark has also written and taught courses for Accessibility Continuing Education Requirements for license renewal for California State Architecture licensure.

Senior Project Manager, Infrastructure Architects, Orange, CA.

As the Senior Project Manager at iARCH, Mark brings over forty years of experience and knowledge to the company. Mark conducts weekly project meetings with IE team members and

managers and leads projects for our client cities. Mark has worked on various types of projects and shares his extensive knowledge with our team.

Mehran Golestan –Senior Designer

Education:

- BA Architecture, Shahid Beheshti University, Tehran, Iran.

Years of Experience: 37

Mehran Golestan is a highly experienced professional with over 35 years of expertise in the field of architecture and interior design. He has an exceptional track record in designing and delivering a wide range of residential, hoteling, commercial, and other construction projects.

Throughout his career, he has worked on numerous high-profile projects, including luxury hotels, high-end residential developments, and commercial buildings. He is recognized for his creative approach to design, his attention to detail, and his ability to incorporate the latest technologies into his projects. Mehran is adept at balancing the aesthetic and functional requirements of a project and can manage complex projects with ease. He is committed to delivering projects that exceed his client's expectations and is highly respected in the industry for his professionalism and dedication. He has extensive experience in overseeing the design and construction of buildings, ensuring that they meet all safety, environmental, and regulatory requirements. From 2011 to 2017 Mehran held the positions of the board of director and lecturer at TAFE, Box Hill Institute, Australia based in Tehran.



Rosa Anaya – Senior Job Captain

Education:

- BA, Architecture, Monterrey Institute of Technology, Campus Queretaro, Mexico

Certifications:

- Interior Design Certificate, UCLA Extension

Years of Experience: 17

Rosa is responsible for various tasks in the development of construction documents. Rosa has over seventeen (17) years of experience and obtained her BA in Architecture. Rosa is involved in dealing with client's needs, coordination of the project and consultants. She initiated project research for the development of construction documents.

Job Captain, PM Design Group, Irvine, CA.

Rosa prepared presentation and construction documents conforming to codes and zoning regulations for new and tenant improvements for commercial, retail, and fast-food projects such as Raising Cane's, Super Star Car Wash, etc. Coordinated construction drawings with Structural, Electrical,

Mechanical, Plumbing and Civil disciplines. Prepared and coordinated City Submittal packages for building permits and plan check corrections. Distributed hard copies and electronic drawings to clients and consultants. Conducted site visits and prepared as-built drawings. Assisted Project Architect/Project Manager. Maintained specific and scheduled deadlines for client submittals. Construction administration for Chase Bank projects: RFIs and shop drawings submittals.

Subconsultant Resumes

Wood Landscape Architecture Kurt Koether

Education:

California Polytechnic State University

- Bachelor of Landscape Architecture

Licenses and Certifications:

Professional Landscape Architect (PLA) #5557

Years of Experience: 22

Wood Architecture 2018 – Present

Landscape Architecture.
Schematic plans.
Design development.
Landscape construction documents.
Project management.
Construction observation and administration.
Past projects/clients



PROJECT SCHEDULE

Tasks	December				January				February				March				April			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
DESIGN PHASE																				
Contract Award - December 5, 2023																				
NTP/Kick Off Meeting - December 19																				
Site Topographic Survey																				
Research & Base Map Development																				
Prepare 30% PS&E																				
Submit 30% PS&E - February 5																				
City Review																				
Prepare 75% PS&E																				
Submit 75% PS&E - March 25																				
City Review																				
Prepare Final 100% PS&E																				
Submit Final 100% PS&E - April 22																				
Bid Package Support (8 RFI's)																				
Construction Support Services (8 RFI's)																				

Fee Schedule/Cost Proposal

iARCH's "Fee Schedule/Cost Proposal" and "2023-2024 Hourly Rate Schedule" is submitted in a separate sealed envelope, as required by the RFP.



December 1, 2023

CITY OF HUNTINGTON PARK

ADDENDUM NO. 1

REQUEST FOR PROPOSAL CIP 2022-04 Playground at Keller Park PS&E DESIGN

Questions pertaining to the Request for Proposal (RFP) for CIP 2022-04 Playground at Keller Park Project. Answers are highlighted in yellow.

1. Is there an on-site preproposal meeting to discuss improvements?

No. Proposers are welcome to visit the site.

2. Does the project site include the grass area/courtyard between the Police Department and City Hall or just the playground area to the northeast of City Hall?

The entire park.

3. Is there a site survey in AutoCAD format for the project area?

There is no existing site survey for the park.

4. Are there any recent concept plans or drawings for the site?

No.

5. What is the construction budget?

Please see Attachment 4 – Grant Agreement.

6. What is the design budget?

Please see Attachment 4 – Grant Agreement.

7. Are there any internal or external permitting they anticipate during this process? Is there flexibility in the deadline to handle any setbacks with review times?

There is no permit required from an outside agency. City will grant flexibility, though expectation is that the designer will prioritize this project and provide a timeline and schedule when the design shall start and be completed.

8. Are there public outreach meetings anticipated?

Yes. The designer will coordinate with City staff.

9. Please confirm Keller Park is Mike's Park at City Hall Campus.

<https://www.hPCA.gov/30/Robert-Keller-Park>

10. Will the City accept a Prefabricated Restroom Building vs. Custom Design and Site Built structure?

This may be an option, though the restrooms must be structurally sound and strong to continue and take the daily use from the public.

11. Has the City undertaken CEQA and determined that the project is a (CE) Categorical Exemption?

No. Design engineer/landscape architect, etc. responsible to organize and oversee the completion of this task.

12. Are Community Workshops, Presentations to Commissions and Council required?

Yes. The designer will coordinate with City staff.

13. Is there a geotechnical report available?

No.

The following modifications are hereby made as a part of the contract documents and supersede, replace, and/or amend the provisions included in the original RFP documents as stated above. The following addendum is hereby made a part of the RFP:

Request for Proposal

End of Addendum No. 1

By order of the City of Huntington Park, Public Works Department

By:



Cesar Roldan, Director of Public Works

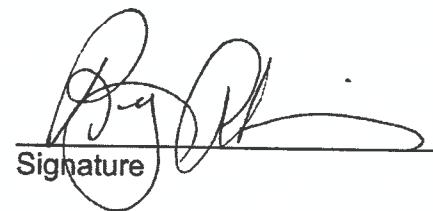
Date: 12/1/2023

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Bidder Acknowledgment

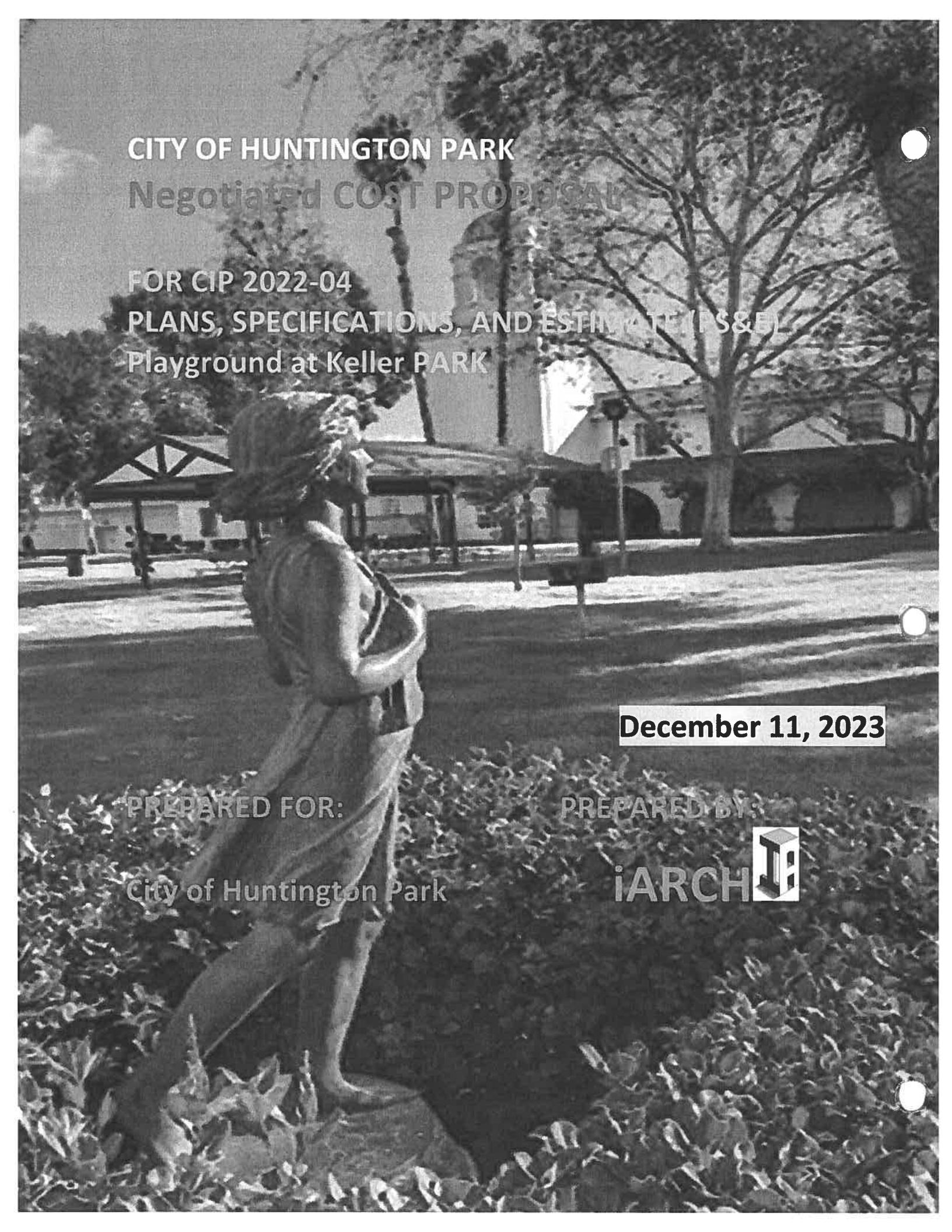
Please sign the acknowledgment below and include it as part of your Proposal.

Raymond Abassi
Contractor Name


Signature

12/11/23
Date

CEO/President
Title



CITY OF HUNTINGTON PARK

Negotiated COST PROPOSAL

FOR CIP 2022-04

PLANS, SPECIFICATIONS, AND ESTIMATE (P.S.E.)

Playground at Keller PARK

December 11, 2023

PREPARED FOR:

City of Huntington Park

PREPARED BY:

iARCH 

Negotiated Fees December 2023

iARCH

City of Huntington CIP 2202-04 Playground at Keller Park Improvements

Tasks and Hours

Tasks	PIC QA/QC	Project Manager/ Sr. Architect	Design Architect	STRUCT Engineer	Civil Engineer	Env. Compliance	MEP Engineering	Landscape Architect	Sr. Job Capitain	Survey & Geotech	Cost of Tasks
	\$250	\$200	\$180	\$220	\$190	\$190	\$190	\$190	\$150	Sub	
DESIGN PHASE											
Site Topographic Survey			8								\$20,000
Research and Base Map Development				40					80		\$19,200
8 Meetings (2 in-person, 6 Zoom)				20		8		8			\$6,640
Prepare 30% PS&E - ADA Compliance	4	24	80	24	40	20	40	80	80		\$56,480
Prepare 75% PS&E - ADA Compliance	4	16	40	24	40	20	40	20	40		\$41,680
Prepare Final 100% PS&E - ADA Compliance	4	8	20	4	10	10	20	10	20		\$17,680
Total Cost - Design Phase											\$163,280
Negotiated Design Fees											\$145,000

Negotiated Fees December 2023

iARCH

City of Huntington CIP 2202-04 Playgound at Keller Park Improvements

Tasks and Hours

Tasks	PIC	Project Manager/	Design	STRUCT	Civil	Env.	MEP	Landscape	Sr. Job	Survey &	
	QA/QC	Sr. Architect	Architect	Engineer	Engineer	Compliance	Engineering	Architect	Capitain	Geotech	Sub
	\$250	\$200	\$180	\$220	\$190	\$190	\$190	\$190	\$150		Cost of Tasks
BID & CONSTRUCTION SUPPORT SERVICES											
Construction Support Services - RFI's, Pre-Con Meetings,			16	4	4		4	4			\$5,280
Construction Support Services - RFIs/RFCs, Review Submittals/Shop											
Drawings, Prepare As-built			24	8	8	8	16	8	16		\$14,560
Total Cost - Bid & CSS Phase											\$19,840

**2023-2024 HOURLY RATE SCHEDULE
(effective January 1, 2023)**



ARCHITECTS & ENGINEERS

PIC	Principle in Charge	\$250	HR
Director	Director of Architecture	\$220	HR
SM	Studio Manager	\$200	HR
SPM	Sr. Project Manager	\$200	HR
PM/PA	Project Manager/Architect	\$180	HR
SJC	Sr. Job Captain	\$150	HR
JC	Job Captain	\$140	HR
DD	Design Drafter	\$125	HR
PE	Principle Engineer	\$220	HR
SE	Sr. Engineer	\$190	HR
SPCE	Sr. Plan Check Engineer	\$190	HR
AE	Associate Engineer	\$180	HR
ASE	Assistant Engineer	\$155	HR
MEP	MEP Engineer	\$190	HR
EA	Engineering Associate	\$150	HR
EAS	Engineering Assistant	\$125	HR
PTE	Principle Traffic Engineer	\$200	HR
STE	Sr. Traffic Engineer	\$190	HR
TE	Traffic Engineer	\$180	HR
SWE	Sr. Water Engineer	\$200	HR
WE	Water Engineer	\$180	HR
PM-NPDES	NPDES Program Manager	\$190	HR
CM	Construction Manager	\$200	HR
RE	Resident Engineer	\$220	HR
SI	Sr. Inspector	\$145	HR
DSM	Development Services Manager	\$220	HR
PLM	Planning Manager	\$200	HR
PRP	Principle Planner	\$190	HR
SRP	Sr. Planner	\$180	HR
ASP	Associate Planner	\$170	HR
CEQAS	CEQA/NEPA Specialist	\$200	HR
EP	Environmental Planner	\$180	HR
FE	Fire Engineer	\$220	HR
OC	Office Clerk	\$120	HR

Additional billing classifications may be added to the above list throughout the year as new positions are created. The above schedule is for straight time. Overtime will be charged at 1.5 times. Sundays and Holidays are charged at 2.0 times the standard time. Deposition and court appearances will be charged at 2 times the listed billing rates.

ATTACHMENT 2

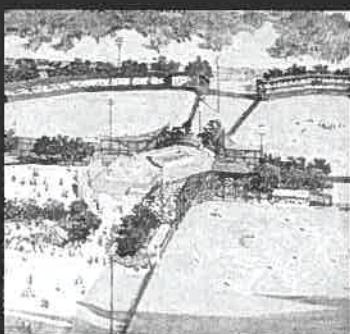


HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING

ORIGINAL



PROPOSAL FOR
PROFESSIONAL ARCHITECTURE AND ENGINEERING DESIGN
Keller Park - CIP 2022-04
CITY OF Huntington Park, CA



*Creating Award Winning Projects
Since 1977*

2221 E. Winston Road, Suite A, Anaheim, CA 92806-5540
Phone 714.776.4340 Fax 714.776.4395 www.hailandarch.com LA #5567



HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING

City of Huntington Park – Clerks Office
Attn: Cesar Roldan, Director of Public Works
6550 Miles Ave.
Huntington Park, Ca. 90255

12/11/23

Proposal – CIP 2022-04 Playground at Keller Park

Hirsch & Associates, Inc. (HAI) has creative and extensive experience in all aspects of design required to lead this project and is pleased to present our proposal for design and coordination. Our diverse project experience shall provide a complete and successful delivery of the new playgrounds. The specific scope of work of this project aligns with previous projects our team has designed and overseen successful construction completion. We have effectively designed play areas and retrofit of ADA path of travel improvements on numerous projects that maintained construction costs within budget and on schedule. HAI is an approved Los Angeles County TAP Partner and registered with the program.

We are uniquely qualified having;

- Project recognition by the California Park and Recreation Society in being presented (3) Special Award of Excellence, (10) Environmental Planning Awards, (3) APWA Project of the Year Awards, Southern California Chapter and (5) Awards of Merit for park planning and design.
- Design and development of over (130) municipal parks throughout California.
- Expert experience with developing inclusive play areas that reinforce community and offer a variety of play experiences for a wide range of age groups.
- Expert understanding of the latest in design standards with respect to park design, sustainable attributes, storm water retention/infiltration, site grading and drainage and Water Efficiency Landscape requirements.
- Expert understanding of the "Americans with Disabilities Act", California Title 24, California Building Code and experience with how they apply to public facilities.

I will provide personal service and attention to the City of Huntington Park. My contact is: chuck@hailandarch.com, 714.776.4340 x108. I will have direct and continuous responsibility in all matters dealing with planning and design as well as direct our in-house design staff, sub consultants and attend City meetings. I shall be the contract point of contact and am duly authorized to bind HAI contractually with the City. I have read, understood and agreed to all statements in this request for proposal and acknowledge receipt of all addendums as well as to the terms, conditions and attachments referenced.

Thank you

Charles Foley, President
CA RLA#5567, ASLA

STATEMENT OF QUALIFICATIONS

PROJECT DIVERSITY

Parks & Recreation

Regional Parks
Community Parks
Neighborhood Parks
Sports Facilities
Special Use Facilities
Mini Parks
Universally Accessible Children's Play Areas



Department of Water & Power Fountain,
City of Burbank

Municipal

Civic Centers
Redevelopment Projects
Landscape Standards & Guidelines
Landscape Plan Check Services
Public Plazas & Fountains



McCambridge Park,
City of Burbank

Institutional

School & Campuses
Correctional Facilities
Justice & Police Facilities
Hospital Landscape Planning & Design

Commercial

Commercial Power Centers
Office & Business Parks

Specialty

Fountains
Water Features
Memorials

Residential

Planned Communities
Single Family Housing
Model Homes
Apartment Complexes

Transportation

Streetscapes
Freeway Landscape Design
City Monuments
Project Monuments

Firm Description

Hirsch & Associates, Inc. established in 1977 and incorporated in 1988 is a leading landscape architectural and multi-discipline firm created to serve as a knowledgeable and valuable resource to public agencies and private developers. Our goal is to maintain balance between design and economics by furnishing client oriented services tailored to meet the needs of individual projects in a creative, innovative, sustainable and cost effective manner.

The knowledge gained on a wide range of projects allows the professional staff of Hirsch & Associates, Inc. to provide each client with the experience and understanding of the decision making process, design parameters, construction standards, water conservation requirements and current maintenance practices. This experience equates to well-conceived projects that exceed expectations.

Business Category

Certified Small Business Enterprise (SBE)
Veteran Owned Business Enterprise (VOBE)



HIRSCH & ASSOCIATES, INC.

LANDSCAPE ARCHITECTURE & PLANNING

2221 EAST WINSTON ROAD, SUITE A

ANAHEIM, CALIFORNIA 92806

714-776-4340 FAX 714-776-4395

WWW.HAILANDARCH.COM ASLA

SERVICES

LANDSCAPE ARCHITECTURE

Capabilities

In the capacity of primary consultant or development team member, our professional staff and affiliates are capable of providing complete landscape architecture, planning and engineering services.

Services

- Park Master Planning
- Feasibility Studies
- Conceptual Studies
- Community Outreach
- Community Workshops
- Sustainable Site Planning
- Construction Documents
- Project Management
- Construction Administration
- Low Impact Development
- Water Harvesting
- Irrigation Design (AB 1881)
- Water Auditing
- Water Budgeting
- Water Consumption Reporting
- Recycled Water Irrigation Design
- ADA Compliance

Approach

Through our strong commitment to professional integrity and personal service, Hirsch & Associates, Inc. is dedicated to providing the comprehensive services necessary to achieve a final project from conceptualization through completion of construction. Our innovation and employment of advanced technologies, proven multi-discipline approach and demonstrated success of each project support this commitment.

Hirsch & Associates, Inc. understands the many and varied responsibilities and pressures placed upon our clients through the design and development process. Accurate design and quick response from highly qualified professional staff members is hallmark to the services we provide. Long term client relationship is our ultimate goal.



Cerritos Towne Center,
City of Cerritos



Betty Lou Lamoreaux Juvenile Justice & Family Probate Facility, County of Orange



Plaza Park,
City of Fullerton



Glendale Sports Complex,
City of Glendale



HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING

SERVICES CONTINUED

Philosophy

Planning, designing and building a project to meet today's needs is an all encompassing challenge. The practice of landscape architecture has become an integrated team effort, carefully considering the needs and desires of the people who live, work and play within the projects we design. As landscape architects and planners, we have a responsibility to the general public to create the best possible environment. The knowledge to design this environment is obtained from two sources, our past experience; which help us provide practical and timely designs within budget restraints, and our vision of the future; which gives our designs life and meaning that will grow beyond the present.

Affiliates Services

Architecture

Community Buildings
Gymnasiums
Restroom Buildings

Administration Buildings
Picnic Shelters
Concession Buildings

Engineering

Civil
Structural
Environmental

Electrical
Mechanical

Construction Administration

Constructability Review
Entitlement Processing
Project Management

Construction Management
Value Engineering
Construction Inspections

Insurance Information

Hirsch & Associates, Inc. maintains the following insurance coverage limits may be increased upon request:

General & Automobile Liability

Travelers

Limit: \$2 Million & \$4 Million Aggregate

Professional Liability

Wesco

Limit: \$1 Million

Worker's Compensation

Travelers

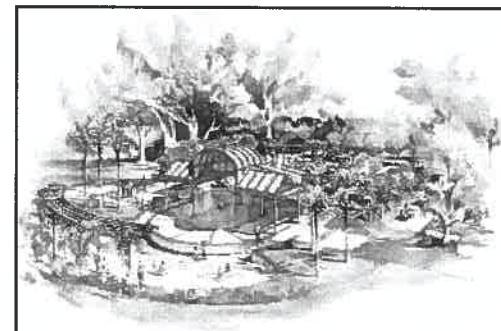
Limit: \$1 Million



Fairmount Park,
City of Riverside



Janss Plaza Renovation,
University of California, Los Angeles



Central Park,
City of La Palma



Louis A. Pompei Memorial Park,
City of Glendora



HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING



Qualifications and Experience of Personnel

Project Team Members HAI

The following staff members and their responsibilities are as follows. Technical/Drafting staff members are not listed.

Charles Foley, ASLA Licensed Landscape Architect, President.....Principal in Charge

Mark Hirsch, Licensed Landscape Contractor (C-27),

AI Certified Irrigation Designer and Water Auditor.....Senior Project Manager

Pam Brown, ASLA Licensed Landscape Architect.....Senior Designer

Consultants

Rob DePrat.....Civil Engineer

Michael Reed.....Electrical Engineering Project Manager

Chris Vassallo.....Licensed Surveyor

HAI has relevant history and is currently providing design services to other Cities in Southern California with the same or very similar scope as Keller Park. We currently are working with the City of Westminster where we have renovated 5 play areas within existing parks and have 6 additional play areas in varying stages of design. These projects for Westminster are simple in scope with minimal site work improvements. The old play structures, sand and rubber are removed and replaced with new and exciting playgrounds, 100% rubber surfacing. The average construction cost is \$600,000 per playground. We have 2 complete playground and lighting renovation projects designed and bidding in Long Beach at Ramona and Silverado Parks. These projects completely demolish play areas in existing parks and include new site configurations, walkways, lighting and seating/shade. The playgrounds include elements of custom design features such as GFRC Climbers, Boulder and Fog experience, Mister/cooling stations and seating. The Long Beach projects construction cost average is approximately \$1.7 Million each. We have partnered with Long Beach being On Call and have renovated 13 play areas since 2017. We are working with the City of Pomona on a New Civic Center Park and Play Area. This project is a completely new playground in a sloped open turf area adjacent to City Hall and Library, County Courthouse. This is a destination playground that integrates the play equipment into the slope and affords second story access to mobility devices and impaired users, very unique. New restroom building and separate maintenance building are part of the design as is lighting, water play area, hillside bleacher seating and renovation of a defunct fountain in the central plaza. Construction budget is estimated at \$9 Million. We have an universally accessible playground and park renovation at Sterns Park in Los Alamitos which is scheduled to go out to bid December 18th. This project is an existing 13,000sf pocket park where tree protection is a priority, new play equipment, solar lighting, picnic areas, exercise zone and shade are included. Project budget is estimated to be \$900,000 funded by a State Park Grant. In the City of Adelanto, we have a new 3 acre park currently out to bid which includes a prefabricated restroom building, play area, splash pad, basketball court, lighting, landscape and irrigation. The project budget is \$3.9 Million and funded by the State Park Grant. The same design team proposed for Keller Park contributed to the projects noted above. The City of Huntington Park will be afforded experts in park design specific to play areas and campuses with our team.

References

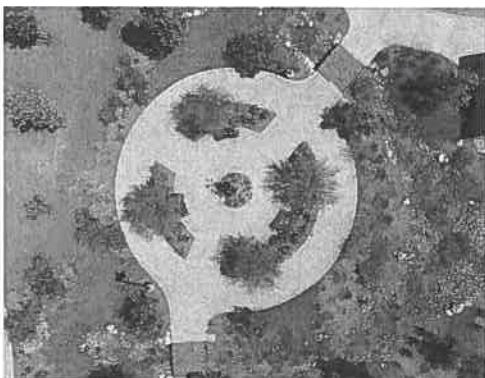


Project: Mackay Park
Client: City of Cypress
Completed: November 2017
Construction Cost: \$2.7 Million

Contact: Nick Mangkalakiri, Senior Civil Engineer
714-229-6729

Project Description

Mackay Park is developed on a 2.9 acre portion of the former Mackay Elementary School property. The remaining portion of the school site has been redeveloped and features a new residential community. The park design was derived through community meetings conducted by HAI with area residents as well as meetings with City Staff, Parks Commission and City Council. The park features both active and passive recreation with picnic shelters, separate tot lot and children's play structures, half basketball court, prefabricated restroom building, exercise equipment, sculpture garden, decomposed granite pathways, bio swales and infiltration collection, walkway bridges, solar lighting (park area lighting, 120V power lighting in parking lot), open turf, native planting and a parking lot. The project was designed utilizing Autocad, Adobe Illustrator, Sketch Up and Photoshop. Sub Consultants provided survey, site lighting and power for restroom and controller, civil engineering and hydrology study, geotechnical and structural engineering.





Project: Renovation of 13 Play Areas Contact: Eric Lopez, Director of Public Works

Client: City of Long Beach

562-570-5690

Completed: 11 Completed, 2 Bidding

Construction Cost: \$8.5 Million

Project Description

HAI is assisting the City of Long Beach in renovating a series of play areas throughout the City utilizing City of Long Beach Measure-A funding. Each play area being upgraded is intended to be different from the others. Four of the play areas are considered to be "destination" play areas featuring unique equipment and site features such as slides built into hillsides, zip lines, fog cooling, and custom play features. Parks included are Drake, Jackson, Veterans, MLK, Whaley, Recreation, Channel View, Los Cerritos, Colorado Lagoon, Cherry, Admiral Kidd, Ramona and Silverado. Our sub consultants provided survey, electrical engineering, SWPPP/NOI and SUSMP documents.



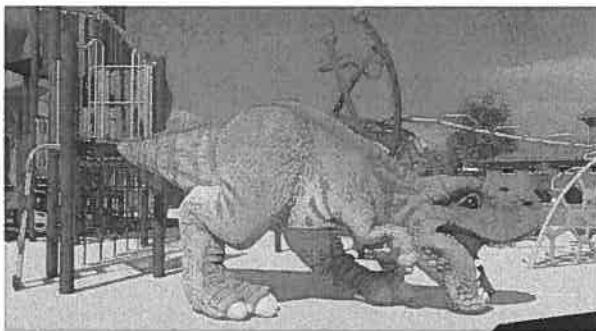
Los Cerritos Zip Line



Drake Park



Los Cerritos Park Hillside



Recreation Park



Channel View Park



Project: Renovation of 10 Play Areas

Client: City of Westminster

Completed: 4 Completed, 1 bidding and 5 in Design

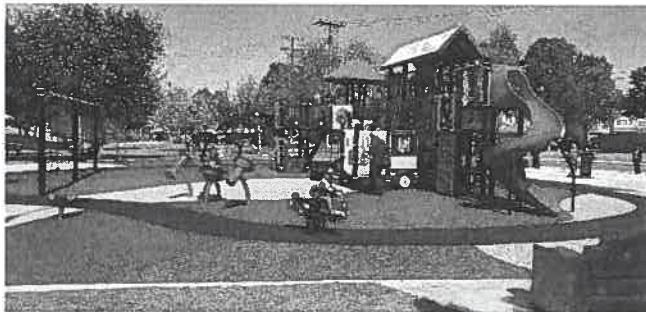
Construction Cost: \$6 Million

Whaley Park

Contact: Tuan Pham, Public Works
714-548-3456

Project Description

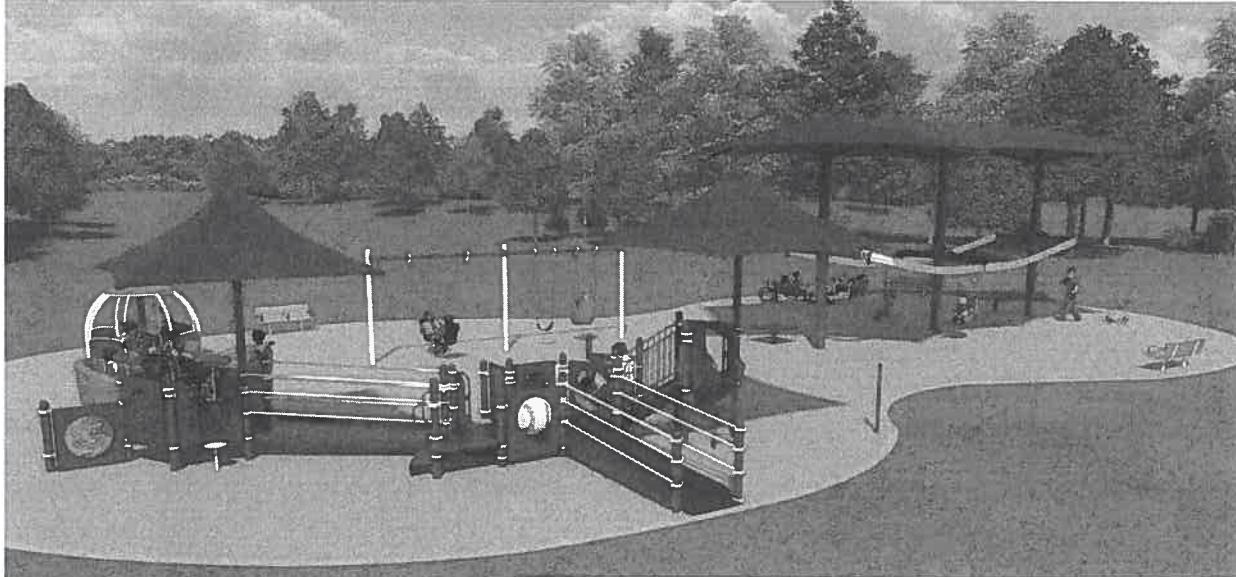
The City has undertaken renovation of specific play areas Citywide. Rather than complete demolition of entire playgrounds, the approach is to replace within the existing footprint of each play area. There is minor concrete removal and replacement occurring dependent on condition of paving. This approach allowed the City stretch limited budgets and spend their dollars on play equipment rather than site work. Each play area has been designed with community input that HAI solicited during play area workshops. Some of the play areas have been themed such as Westminster Park's all-inclusive playground and Baseball theme. The Park is Home to the Challenger Little League Team. An organization that provides opportunity for disabled children to play baseball. Wheelchair access into the play structures if provided with ramps. Margie Rice Park is located across from a County Fire House and the area children asked for a Firehouse themed playground. Others include a Castle themed structure at Newcastle Park (bidding) and Marine theme at Sigler Park.



Margie Rice Park



Liberty Park



Westminster Park - Westminster

1150169-01-04-01 • 03.15.2021



**Project: Civic Center Park**

Client: City of Pomona

Status: Construction Documents

Construction Cost: \$9 Million

Contact: Matt Pilarz, Public Works
909-620-3652**Project Description**

The City intends to construct a new destination playground on the Civic Campus, a registered Historic Site. HAI conducted community outreach and presented the design to the Historic Preservation Commission, Parks and Recreation Commission, Community Groups and City Council. The design integrates the equipment into the hillside and allows for a truly universally accessible environment. Folks using mobility devices are able access second level play with able bodied users. The project includes renovation of the historic and currently inoperable fountain located within the adjacent plaza in front of the courthouse. Custom designed buildings include a new restroom as well as maintenance pump building. Group picnic, water play zone, climbing and fog zones compliment separate Tot Lot and 5-12 structures. Built into the hillside is bleacher seating with ADA access included.



**Project: Silverado Park**

Client: City of Long Beach

Status: Bidding

Construction Cost: \$1.6 Million

Contact: Marilyn Surakus, Bureau Manager
562-570-5793**Project Description**

The City intends to renovate an existing play area that is long overdue for improvement. The new design includes a separate 2-5 year old and 5-12 year old play area. HAI designed an elevated walkway separating the two areas and provides activity panels along the walkway as well as a bridge access to the Tot Lot. Sloped rubber surface allows access along the pathway. The project is themed to reflect the colorful images of a newly painted wall mural on the existing Community Center, a colorful tropical collection. We included custom "Beanstalk" and Tree climbers to access the 5-12 structure. We integrated into the design misters at stations for cooling of both user groups. Existing trees are protected in place and provide shade complimenting integrated shade on the structures. HAI conducted community workshops garnering support for the project.



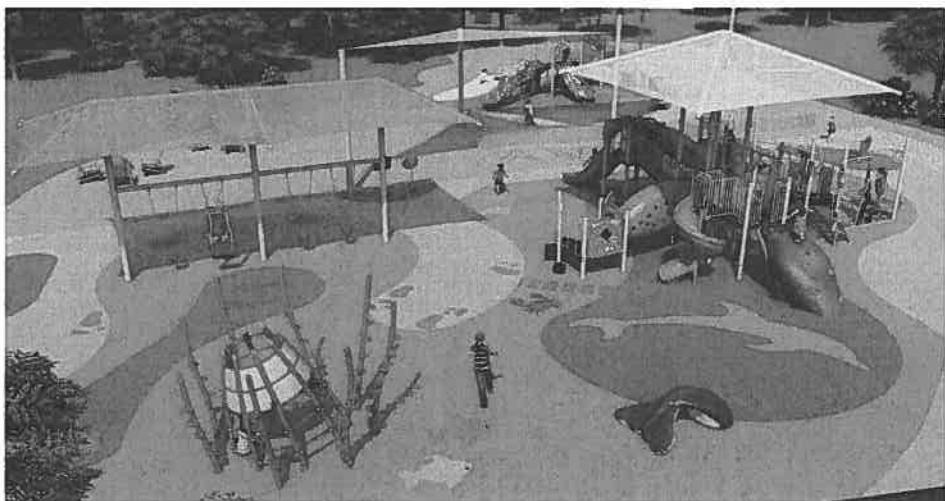


Project: Ramona Park
Client: City of Long Beach
Status: Bidding
Construction Cost: \$1.6 Million

Contact: Marilyn Surakus, Bureau Manager
562-570-5793

Project Description

Ramona Park Play Area is a complete demolition and replacement of an existing play area. The site has constraints that limited the area of which we can place the equipment. The old playground was built over an existing Los Angeles County Sanitation District easement and line. The new design includes separate Tot Lot and School Ages play areas on opposite sides of the easement. We obtained an Build Over permit from the County allowing the concrete plaza and seating areas. The play area is themed "Under the Sea" and features a whale climber. Kraken Climber, Coral Climber, scavenger hunt marine critters, jetty boulders and fog manifolds creating the at the Beach experience sitting on a jetty, in North Long Beach! HAI conducted 3 stakeholder workshops obtaining input from the community and crafting the design with that input.





Project Approach

HAI designs play areas on virtually every park we are the Architect of Record. We enjoy this fact professionally and find satisfaction in the process. Our approach to Keller Park starts with an understanding of project budget and schedule. Our first order of business is survey. The survey is a critical component to starting the design. It defines the area and allows the design team to identify opportunities and constraints related to the ADA path of travel analysis, area limitations, protection and demolition of site features and associated costs. Knowing the City Stakeholder expectations from the start allows HAI to efficiently coordinate with Play Equipment manufacturers. We shall obtain play equipment collections, Prefabricated Restroom Buildings, site furnishings, decorative and efficient LED lighting products and alternates from a variety of manufacturers providing the City with alternates and options for selection. With City input, we select various play features and opportunities integrating site and play as one.

Basic Services. Perform all the necessary professional landscape architectural and engineering services in a timely and professional manner consistent with the standards of the profession.

Project Management. Provide overall project management, project scheduling and consult with all parties and team members throughout the entire length of the project. Meet with City Staff, and others as directed to establish communications and formulate working relationships.

City Provided Information. The City shall provide all existing documentation it has on file for the project that may include existing utility locations and depths, right of way limits, copies of easement documentation, list of agencies having jurisdiction over the project, and the contact person for the agency, street improvement plans and storm drain plans. HAI, Hirsch & Associates, Inc will make a good-faith effort to verify the accuracy of such information and utilize it in the preparation of the final working drawings and specifications.

Communication. Participate in consultations and conferences with City Staff and other agencies having jurisdiction over the Project that may be necessary for the completion of the Project. Such consultations and conferences shall continue throughout the project duration. Communication will include a combination of email, telephone/Zoom/Microsoft and in person meetings at City Hall and/or project site.

Project Feasibility. Provide advice and assistance in determining the feasibility of the Project, analyze the type and quality of materials and construction methods to be selected, and other initial planning matters.

Budget. Use our best judgment in determining the balance between the size, type and quality of construction to achieve a satisfactory solution to maintain the City's stated budget.

Quality Control/Quality Assurance

HAI has developed a design quality process for the presentation of deliverables that is consistent and replicable for each deliverable document. Each formal submittal prepared by HAI and team members shall be;

- Reviewed by independent technical staff of the discipline involved.
- Reviewed for coordination and possible interferences by design staff of other disciplines involved.
- Checked by Project Manager for design certification and/or certifies comments for revisions.
- Certified that all comments have been incorporated, checked and back checked in accordance
- Drawings stamped for internal audit as reviewed, checked and back checked. Once all three quality control checks have been completed, documents are ready for delivery.

HAI

Scope of Work

Task 1 – Field Review and Surveys

- This task includes the project management services including the requirements for meeting documentation, project schedules, progress reports, invoicing, and administration of Consultant work.
- Attendance of all coordination meetings including (2) Kick Off Scope meetings and documenting minutes.
- Review existing data, such as as-builts, GIS Mapping, utility plans, City provided record drawings and documentation pertaining to the Project site.
- Survey
 - Conduct Survey Records Research.
 - Establish Survey Control in field.
 - Locate visible centerline intersection monuments.
 - Topographic Survey will also locate hardscapes, landscaping, visible evidence of utilities and irrigation, trees.
 - Prepare Survey Base Map reflecting results of Topographic Survey, labeled to identify features located, and for elevations of cross section shots and other pertinent points along the medians (i.e., BCs/ECs of curves and angle points along the median curbs).
 - Base Map will be provided in AutoCAD-compatible format.
- Photo document existing conditions
- Conduct Site Analysis to identify opportunities and constraints of each project site. Review survey and field condition.
- Develop provisions to accommodate existing and new utility facilities (e.g., maintained in place, removed, adjusted, abandoned, or installed).

Conceptual/Preliminary Design (HAI/BP/PLC/IDS)

- Identify utility locations and resolve conflicts on proposed plans to keep the project on schedule.
- Review path of travel and determine hardscape that is not in compliance with ADA requirements. Prepare preliminary grading plan identifying hardscape areas that need to be removed and replaced.
- Obtain play equipment designs from (4) manufacturers and develop site plans based on critical fall zone requirements. Compare color, rubber surfacing designs and play equipment options to maximize play events with available budget.
- Obtain floor plan and elevations of new Prefabricated Restroom Buildings from (2) manufacturers.
- Prepare Conceptual Design plans utilizing the formal survey as the base sheet. The Conceptual Design Plan will include the location of all proposed amenities, seating areas, restroom building, proposed light locations, shade components, proposed plant palette and proposed tree locations. Included will be locations of proposed hardscape and alternate options for consideration. Include color images exhibits of all amenities, plant, seating and hardscape material proposed.
- Prepare a preliminary construction cost estimate.
- Meet with City Staff to review design concepts and estimate. Revise as needed based on input received.
- Prepare presentation color renderings and prepare product material boards of all proposed amenities and options.
- Attend up to 3 public meetings to present the concept/estimates to finalize aesthetic design choice and receive approval of the concept to be developed.
- Attend and conduct monthly design meetings with City
- From input received, finalize a single design concept based on input.
- Provide design boards of revised concepts to City Staff for review and comment.

Deliverables: Preliminary Design Concept Drawings and estimate (AutoCAD version compatible with City and PDF). Renderings of the design concept and amenities exhibit featuring photos of proposed materials Preliminary Construction Cost Estimate (PDF). Meeting Minutes and Supporting Documentation. Project Schedule, Progress Reports, Meeting Notes and invoices. (Site Survey (AutoCAD version compatible with City and PDF).

Task 2 – Construction Documents

Includes Bi Weekly status meetings, reports of work, schedule updates and meeting minutes of all communication and action items.

HAI is responsible for developing and assembling Contract Construction Bid Documents ("Bid Documents") for advertisement and bidding the Project for construction. The Bid Documents shall in include all necessary work to be constructed including infiltration accommodation, Construction Plans and supporting documentation for a complete biddable set. Furthermore, HAI shall provide Technical Specifications and Cost Estimates associated with the design plans. All Bid Documents shall be prepared and stamped by a CA licensed Landscape Architect. The design shall comply with all latest applicable codes, guidelines, and standards. Plans to be drawn at 1"=20' and include the following:

- Title/Index Sheet
- Demolition/Protection Plan
- Site/Grading and Drainage Plan landscape areas
- Wet Utility Plans, Details and Notes
- Erosion Control Plan
- Construction Plans and Details, notes (hardscape)
- Landscape Plans, Details and notes
- Irrigation Plans, Details and notes with water use calculations
- Electrical design and site lighting photometric, power supply to buildings, light pole footing structural engineering, calculations and required forms.
- Technical Specifications – City shall prepare the boiler plate specifications
- Probable Construction Cost Estimates with back-up/support information on quantities and unit prices.

The Plan format, standard construction notes, and sheet borders shall be commensurate with City standards.

Deliverables:

- 30, 75% Full Set Construction Set Drawings(AutoCAD version compatible with City and PDF)
- 30, 75% Contract Technical Specifications (Word and PDF)
- 30, 75% Engineers Estimate (Excel and PDF)
- Supporting Design Documentation/Calculations (Word, Excel, and PDF)

Blue Peak Engineering

- Utility Research: BP will contact the City and utility companies that serve the site or have utilities within the adjacent streets. We will gather the available record drawings and/or block maps to depict the record location of the utilities superimposed onto the topographic basemap survey.
- Project Coordination: BP will coordinate with the architect and the design team regarding design concepts and electronic data exchange associated with the Schematic Design

- Phase. Planning documents will be based on the digital site plan.
- Architectural/Development Review Documents: BP will prepare preliminary design documents as required for the City Planning and Development Review process. The following plans will be prepared for the planning submittal:
 - Basis of Design – (BOD) narrative in .doc format describing the existing conditions and proposed civil design improvements to support the proposed project.
 - Preliminary Grading and Drainage Plan – Using the landscape base, establish preliminary site spot finish grade elevations, show preliminary drainage facilities, locations, and size of proposed water quality basins or BMP's. Overall dimensions distances to existing boundaries and roadways
 - Composite (Wet) Utility Plan – Showing preliminary locations and sizes of existing and proposed sewer, water, and storm drain connections to the buildings.
- Preliminary Design Calculations: BP will perform preliminary water quality calculations (i.e. impervious areas, tributary drainage areas, storm outfall flows, BMP sizing, etc.) necessary to confirm the preliminary planning design proposed for Design Review.

IDS Electrical Engineering

Prepare the electrical conceptual designs and reports, complete electrical phased bidding/construction plans based on preferred conceptual design, specifications, and probable electrical construction cost estimates, and support bidding of the first phase(s) for construction of the proposed new park.

Scope of Services

Attend two (3) design meetings with the City's project team, including a project kick- off meeting.

- Visit the project site to investigate existing conditions.
- Electrical site demolition plans.
- Site electrical circuiting.
- Show the placement of pole-mounted area lighting
- Concrete pier footing details with related structural calculations for one (1) light pole type.
- Lighting fixture schedules, details.
- Electrical single line diagram, load calculations, and related load schedules.
- 2022 California Energy Code calculations forms.
- Electrical specifications.
- Building, Irrigation controller power connections.
- Optional Designs for a separate fee.
- Design for line voltage area lighting.

Conceptual/Preliminary Phase:

- Conduct a field review of the existing site condition.
- Provide Code analysis and design describing our findings and laying out options.
- Prepare Conceptual/Preliminary Construction Documents for the City's review and comments.
- Prepare calculations, equipment selection, and exhibit showing electrical equipment and lighting locations.
- Prepare and submit project project-applicable Electrical Specifications section list.
- Provide preliminary opinion of probable electrical construction costs.

Final Construction Documents/Plan Review Phase:

- Prepare Construction Documents incorporating all the City's conceptual plan comments and other revisions and submit them to plan review agencies with jurisdiction over the project for their review and approval.

- Prepare and submit a final opinion of probable electrical construction costs.
- Provide technical support during plan check submittal and review through permit ready to issue. Revise documents as required.
- Incorporate plan check corrections into the final/ approved Construction Documents' drawings and specifications.

Exclusions and Assumptions

- A. Emergency lighting and related equipment and interfaces are excluded.
- B. Off-grid, emergency, or utility power back feed Solar power designs are excluded.
- C. Street/Parking Lot lighting improvements are excluded
- D. Security camera system design, modifications, and interfaces outside the scope of work above are excluded.
- E. Off-site improvements are excluded.
- F. Remedial permit approvals for work previously performed and for which there is no record of a permit are excluded.
- G. Testing for the presence of hazardous materials of any kind and mitigation requirements for the same is not included.
- H. The electrical design will be documented using AutoCAD.
- I. Analysis, review, design, strengthening, retrofit, etc., of existing structural load support and lateral force resisting systems not directly related to the new electrical elements of this project are excluded.
- J. Commissioning of equipment or systems is excluded

All applicable plans, technical specifications and construction cost estimates shall conform to City templates. All submittals shall be thoroughly checked as part of the Consultants QA/QC program, inclusive of any independent plan check process. All redlines shall be attached to each re-submittal with a summary matrix of comments, edits, and responses provided noting where the revisions have been incorporated into the specific deliverable as necessary.



Task 5

From Plan Check Review Comment

Final Bid Package Submittal (100% PS&E):

- *Full Construction Bid Ready Plans (1 PDF file for City duplication and printing and Autocad files)*
- *Specifications (PDF and DOC file formats)*
- *Project Cost Estimate (Excel file, and PDF)*
- *All Supporting Documents(PDF and/or DOC)*

OPTIONAL: Task 6 – Bidding

- HAI team shall be available throughout the advertisement and bidding period to provide technical assistance to the City. This requires assistance with bidder's inquiries, preparation of addenda, and attendance at the pre-bid field meeting. Bidding procedures shall be the responsibility of the City

Deliverables: pre-bid meeting notes, comments on requests for information, plan/specification revisions, addendums to bid

OPTIONAL: Task 7 – Construction Support

- Prepare the Pre-Construction meeting agenda for the City's review. The following items will be reviewed at the Pre-Construction meeting:
 - Plans, Specifications and Inspection Process
 - Submittals and the approval process
 - City and State Fund
 - Impacted Utilities, Coordination with the City, Departments, and other impacted agencies
 - Coordination with schools, residents, businesses and similar entities
 - Public Notices, construction schedule, and traffic control (if needed)
 - Agreed communication
 - Weekly Statement of Working Day Reports, contract time and progress meetings
 - Contract Change Order (CCO) process
 - Final project walkthrough, punch list items, preparation of as-built drawings and project acceptance
- Conduct preconstruction meeting with City and Contractor. Prepare meeting minutes and distribute to all parties.
- Review contractor payment requests and provide City opinion of work completed.
- Coordinate with City project manager, city staff and inspector as necessary during construction.
- Review contractor prepared construction schedule and verify adherence during the life of the project. Update schedule and progress verification as field operations continue and change original schedule.
- Review and approve product submittals and shop drawings in accordance with construction documents.
- Attend on-site project meetings to review work of the contractor. Prepare written reports of meetings for distribution to all parties. Document what work is taking place and compare to project schedule. Photo document and include in project log of meetings and minutes.
- Coordinate with all parties by telephone, fax and e-mail as necessary.
- Contract Change Orders (CCOs) may be requested by the City, Contractor or design engineer. When a proposed change is requested, HAI will determine the need for the change, check for conformance to standards, consider other remedies, method of compensation, impact on contract time, estimate of cost, and the likelihood of final approval.
- Observe and approve all soil preparation material, planting methods, and finish grading prior to planting.
- Observe the inspection of the installation of all landscape and irrigation equipment.
- Respond to contractor's Request for Information (RFI's) and other questions during project construction.
- Conduct substantial completion review and Contractor and prepare punch list. Review and approve punch list items upon their completion.
- Review and approve all contractor supplied closeout items, manuals.

Deliverables: meeting notes, comments on requests for information, plan/specification revisions, punch lists and items of correction.

Exclusions

- Geotechnical Engineering
- CEQA, we believe this project is Categorically Exempt (CE) simply replacing existing features. This is a maintenance upgrade to an existing facility.

Keller Park

Project Schedule



HIRSCH & ASSOCIATES, INC.

LANDSCAPE ARCHITECTURE & PLANNING

2220 EAST VINCENT ROAD SUITE A, ANAHEIM, CALIFORNIA 92806
PHONE 714/776-7440 FAX 714/776-4395 WWW.HANADON.COM

HAI Resumes



Charles Foley, ASLA

President

Education: B.S. Landscape Architecture, California State Polytechnic University

Years with Firm: 26

Registration: Landscape Architect CA#5567

Experience

Mr. Foley joined Hirsch & Associates, Inc. in 1996 and has increased his capacity with the firm from draftsman to his present position of President. He is responsible for the design and development of a wide range of projects for both public and private development including Streetscapes, Commercial/Retail Centers, Master Planned Residential Community Development, Specialty projects such as Memorials and Water Features as well as Park and Recreation design. Mr. Foley is responsible for client contract negotiations, oversight of staff and project consultants, delivery of product to clients as well as client relationships.

Mr. Foley has proven his design capabilities and project management with award winning projects for both public and private sectors. Awards include Awards of Excellence in for Rotary Centennial Park, City of Long Beach; and Barnes Park, City of Baldwin Park from the California Park and Recreation Society. Master Plan and construction oversight of Cesar Chavez Park, City of Pomona won an Award of Excellence and the Creating Community Award of Distinction, presented by the California Parks and Recreation Society, APWA Southern California Project of the Year awards.

Mr. Foley will be in charge of the design and development for the entire life of the contract. He will be the Architect of Record and manage all staff and sub consultants as well as control schedule.



Mark Hirsch, IA

Vice President

Education: A.A. Construction Management, College of the Redwoods/ A.A. Horticulture, Fullerton College

Years with Firm: 25

Registration: Licensed Landscape Contractor, CA #956898

Certified Irrigation Designer, Certified Water Auditor #84847

Experience

Mr. Hirsch has 30 years of experience in the landscape design and construction industry. Before joining Hirsch & Associates, Inc. 1998, Mr. Hirsch obtained experience working for a General Contractor, installing all aspects of landscape construction.

Mr. Hirsch has continued to increase his capacity at HAI, starting from draftsman to his current title of Vice President and Senior Project Manager. Accomplishments during his professional career including Autodesk/AutoCAD certification, certified irrigation designer and certified water auditor. Mr. Hirsch is a licensed landscape contractor in the State of California.

Mr. Hirsch will manage the design of the project with input from Charles Foley. He will specifically look at constructability and irrigation renovation/redesign, production of documents.

Affiliations

IA Irrigation Association

California Landscape Contractor Association

California Park & Recreation Society



Pamela Brown, ASLA

Senior Designer Education: B.S. Landscape Architecture, California State Polytechnic University
Years with Firm: 15
Registration: Landscape Architect CA#5866

Experience

Ms. Brown joined Hirsch and Associates, Inc. in 2007 with 4 years of previous experience at a large multi-disciplinary firm in their Landscape Architecture division where she collaborated on projects with architects, engineers, and environmental planners. Ms. Brown works closely with clients and sub consultants to develop various projects from conceptualization through design development and lastly to construction documents and support. Ms. Brown has been involved with a wide range of projects such as award-winning Park and Recreation Facilities including play areas, Sports Parks, Commercial Retail Centers, and Streetscape Beautification. She has also been involved with the design of Specialty projects such as: water features, water catchment systems for on-site irrigation use, and rain garden features that utilize plant material for contaminant filtration.

Ms. Brown shall be involved in the project the life of the contract. She will be responsible for design and creative development of concepts, production of documents. During the construction phase she will assist Mr. Foley and Mr. Hirsch providing back up of design intent technical support. She will coordinate with technical production staff in our office.

Affiliations

American Society of Landscape Architects, ASLA

Pacific Land Consultants, Inc.
28441 Highridge Rd. #230
Rolling Hills Estates, CA 90274
310-544-8689
Chris Vassallo PLS
plscal@msn.com

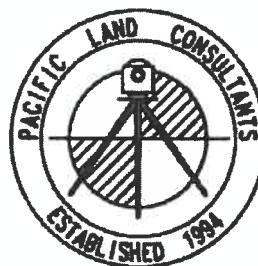
Field/Office Survey Services.

Pacific Land Consultants, Inc. has been in business for 26 years in the LA/OC area. We provide survey services for construction staking, ALTA's, topographies, aerial layout, and state of the art GPS work.

We have two fully equipped crews with the latest technology, so we can be in contact with the office at all times. We have AutoCAD capabilities in the field, and with our PC phone cards can email information back and forth with the office.

Our employees have all been in surveying for many years, our two crew chiefs have over 30 years of experience between them. They can evaluate boundary establishment, construction changes, and most questions that may arise in the field.

Our office staff is equipped with the latest Civil 3D AutoCAD, and is capable of producing a variety of finished products, such as topographic surveys, slope analysis surveys, ALTA surveys, construction drawings, showing points field crews set.



Robert DePrat, P.E.
1853 Yorba Linda Bl#235
Yorba Linda, Ca. 92886
714-749-3077
rdeprat@bluepeakeng.com
California (#60482)
Bachelor of Science, Civil Engineering, UC Irvine
M.B.A. UC Irvine



Professional Experience

Mr. DePrat has over 20 years of professional civil engineering experience serving clients throughout California in a wide range of public park and private development projects. Blue Peak Engineering has provided civil engineering services to HAI throughout its history including sports parks, roadway design and recreation facilities. Along with his depth of experience, Mr. DePrat's success attributes to his dedication to customer service and maintaining valuable working relationships among clients, contractors and jurisdictionally agencies.

1 Peters Canyon #101
Irvine, Ca. 92606
949-387-8500, www.idsgi.com



IDS Electrical Engineers has extensive experience conducting electrical power consumptions studies and field investigations; reviewing plans, drawings and specifications of new construction projects for electrical code compliance and delivering post construction support; providing construction cost estimates for electrical wiring infrastructures and drafting concept studies and reports. Established in 1992, the company has provided professional electrical engineering services to public and private clients throughout California.

FIRM KEY PERSONNEL:

Michael Reed

Affiliations/Associations/Organizations

Illuminating Engineering Society, Orange County Section
Certified Engineering Technologist

Professional Experience

Mr. Reed has over 30 years of Electrical Engineering experience in commercial, municipal lighting and utility infrastructure projects. His expertise encompasses conceptual planning through final design. Rob's background includes serving as the electrical project manager on multiple private and public agency projects. In this role, he collaborates with the in-house MEP team at IDS to deliver recommendations and deferred maintenance reports to his clients. He is also an industry expert in Title 24 Compliance, working with both clients and architects to educate them on the changes to the code. IDS Group has provided master planning and design services to HAI for over 10 years on a multitude of projects.

CITY OF HUNTINGTON PARK

ADDENDUM NO. 1

REQUEST FOR PROPOSAL CIP 2022-04 Playground at Keller Park PS&E DESIGN

Questions pertaining to the Request for Proposal (RFP) for CIP 2022-04 Playground at Keller Park Project. Answers are highlighted in yellow.

1. Is there an on-site preproposal meeting to discuss improvements?

No. Proposers are welcome to visit the site.

2. Does the project site include the grass area/courtyard between the Police Department and City Hall or just the playground area to the northeast of City Hall?

The entire park.

3. Is there a site survey in AutoCAD format for the project area?

There is no existing site survey for the park.

4. Are there any recent concept plans or drawings for the site?

No.

5. What is the construction budget?

Please see Attachment 4 – Grant Agreement.

6. What is the design budget?

Please see Attachment 4 – Grant Agreement.

7. Are there any internal or external permitting they anticipate during this process? Is there flexibility in the deadline to handle any setbacks with review times?

There is no permit required from an outside agency. City will grant flexibility, though expectation is that the designer will prioritize this project and provide a timeline and schedule when the design shall start and be completed.

8. Are there public outreach meetings anticipated?

Yes. The designer will coordinate with City staff.

9. Please confirm Keller Park is Mike's Park at City Hall Campus.

<https://www.hPCA.gov/30/Robert-Keller-Park>

10. Will the City accept a Prefabricated Restroom Building vs. Custom Design and Site Built structure?

This may be an option, though the restrooms must be structurally sound and strong to continue and take the daily use from the public.

11. Has the City undertaken CEQA and determined that the project is a (CE) Categorical Exemption?

No. Design engineer/landscape architect, etc. responsible to organize and oversee the completion of this task.

12. Are Community Workshops, Presentations to Commissions and Council required?

Yes. The designer will coordinate with City staff.

13. Is there a geotechnical report available?

No.

The following modifications are hereby made as a part of the contract documents and supersede, replace, and/or amend the provisions included in the original RFP documents as stated above. The following addendum is hereby made a part of the RFP:

Request for Proposal

End of Addendum No. 1

By order of the City of Huntington Park, Public Works Department

By:



Cesar Roldan, Director of Public Works

Date: 12/1/2023

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Bidder Acknowledgment

Please sign the acknowledgment below and include it as part of your Proposal.

Charles Foley, HAI

Contractor Name

Charles Foley

Signature

12-11-23

Date

President

Title



HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING

Professional Fees

Professional fees for services stated are based upon the scope of work and include all costs for general overhead, profit, telephone, clerical, travel and incidental expenses. Fees shall be valid for the life of the contract.

Reimbursement Expenses

All printing, blueprinting, computer plotting, computer scans, photographic reproductions and special overnight deliveries, other than US Postal Service, requested by the City shall be paid as a direct reimbursable expense plus 10% to Hirsch & Associates.

HAI

Principal Landscape Architect	\$175
Senior Project Manager	\$115
Designer	\$85
Clerical	\$70
Public Meetings	\$600/ea
Construction Meetings	\$750/ea
Reproduction / Printing	Cost Plus 10%

IDS Group

Principal	\$216
Associate Principal	\$202
Project Manager	\$191
Senior Engineer	\$166
Project Engineer	\$153
Designer	\$139
Draftsman BIM	\$122
Draftsman/ CAD	\$104
Technical Typist	\$64

Blue Peak

Civil Engineer	\$225/hr
Design Engineer	\$190/hr
Drafter	\$90/hr

Survey, Civil and Electrical fees are lump sum

Travel

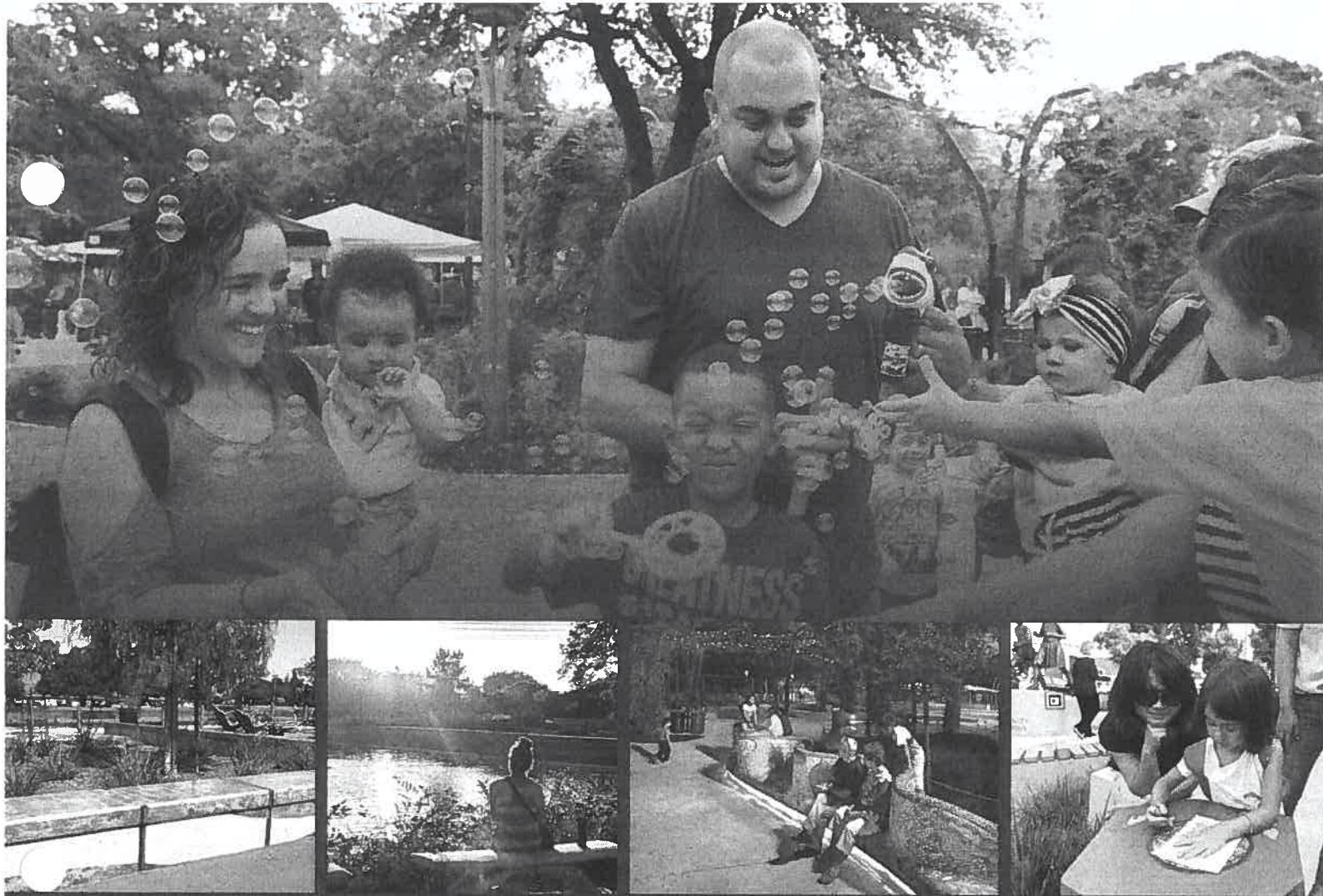
Authorized travel associated with project design and project meetings, are included within our fees.

Execution

To initiate professional services, Hirsch & Associates Inc. please provide an executed copy of this agreement included with City Agreement.

Keller Park Renovation

Project Design		Totals
Description		
Task 1 - Field Review and Surveys		
Topographic Survey	\$6,250.00	\$6,250.00
Electrical Evaluation	\$3,500.00	\$3,500.00
Designer 100hrs @ \$85	\$8,500.00	\$8,500.00
Project Manager 40hrs @\$115	\$4,600.00	\$4,600.00
Landscape Architect 6hrs @ \$175	\$1,050.00	\$1,050.00
Public Presentation 3 @ \$750	\$2,250.00	\$2,250.00
Total Task 2		\$26,150.00
Task 2,3,4 - Construction Documents		
Designer 260hrs @ \$85	\$22,100.00	\$22,100.00
Project Manager 100hrs @\$115	\$11,500.00	\$11,500.00
Landscape Architect 35hrs @ \$175	\$6,125.00	\$6,125.00
Civil Engineering Review	\$8,000.00	\$8,000.00
Electrical Engineering	\$13,000.00	\$13,000.00
Total Tasks 2,3,4		\$60,725.00
Task 5 - Permitting		
Landscape Architect 8hrs @ \$175	\$1,400.00	\$1,400.00
Designer 40hrs @ \$85	\$3,400.00	\$3,400.00
Project Manager 100hrs @\$115	\$4,600.00	\$4,600.00
Electrical Engineering	\$3,000.00	\$3,000.00
Total Task 5		\$12,400.00
Grand Total Base Proposal		\$99,275.00
OPTIONAL Task 6 - Bidding		
Landscape Architect 8hrs @ \$175	\$1,400.00	\$1,400.00
OPTIONAL Task 7 - Construction Support		
Project Manager 40hr@\$115	\$4,600.00	\$4,600.00
Landscape Architect 16hr@\$175	\$2,800.00	\$2,800.00
Construction Inspection 6@\$750	\$4,500.00	\$4,500.00
Total Task 5		\$11,900.00
Grand Total Base proposal and Optional Services		\$112,575.00
Reimbursable Expenses		
Recommended to include funding to cover printing		\$3,000.00



CITY OF HUNTINGTON PARK

CIP 2022-04

Playground at Keller Park

Proposal | December 11, 2023

M  G

109 W. Union Avenue | Fullerton, CA 92832

(714) 871-3638 | www.migcom.com

In association with:

Crane Architectural Group | BKF Engineers | Converse Consultants | LRA Engineers



TABLE OF CONTENTS

Cover Letter	1
1. Consultant's Background	2
2. Qualifications and Experience	4
3. Project Approach	6
4. Proposed Personnel	8
5. Quality Assurance/Quality Control	11
6. References	12
7. Schedule and Schedule Control	13
8. Appendix	14
9. Fee Schedule/Cost Proposal	17
<i>(delivered in a separate, sealed envelope)</i>	



109 W. Union Avenue
Fullerton, CA 92832
(714) 871-3638
www.migcom.com

December 11, 2023

City of Huntington Park, City Clerk's Office
Attn.: Cesar Roldan, Director of Public Works
6550 Miles Avenue
Huntington Park, CA 90255

RE: Response to Proposal CIP 2022-04 Playground at Keller Park — Design

Dear Cesar Roldan and Members of the Selection Committee:

Moore Iacofano Goltsman, Inc. (MIG), is pleased to submit this proposal for landscape architectural design services to successfully renovate the playground at Keller Park in Huntington Park. We appreciate the needs that this park has fulfilled for decades in the Civic Center complex. We commend the City for taking the steps to enhance the play area, associated restrooms, picnic facilities, and lighting in the park. Our goals are to provide a **quality park experience** for visitors of all ages and abilities with comfort, safety, and ease of ongoing maintenance for City staff.

In our 42 years, **MIG has designed over \$2 billion worth of public recreation and facility improvements**. We provide places that inspire and engage people of all ages and abilities. Our team's proven expertise and approach, coupled with our design creativity, will result in upgraded park amenities that contribute to the historic character of Keller Park within this prominent civic space.

CALIFORNIA
BERKELEY, FULLERTON,
LOS ANGELES, PASADENA,
RIVERSIDE, SACRAMENTO,
SAN DIEGO, SAN JOSE,
AND SONOMA

COLORADO
DENVER

NEW YORK
BROOKLYN

OREGON
PORTLAND

TEXAS
SAN ANTONIO

WASHINGTON
SEATTLE

We have read, understood, and agreed to all the statements in the request for proposal and acknowledge receipt of all addenda/amendments as well as the terms, conditions, and attachments referenced. Our signed acknowledgement page for Addendum 1 is in the Appendix on page 16. MIG has reviewed the City's Standard Professional Service Agreement for the CIP 2022-04 Playground at Keller Park — Design project and has no amendments. For this project, MIG will acquire appropriate general and professional liability coverage levels. The person authorized to bind the firm contractually is Chief Development Officer and Treasurer Chris Beynon.

MIG looks forward to sharing our team's strengths and ideas for enhancing the park experience. During the selection process, if you have any questions or need additional information, please contact Principal Steve Lang at stevel@migcom.com or (714) 600-0817 (cell). Thank you for the opportunity to submit a proposal for this project to enhance your unique and beloved park in the heart of the City of Huntington Park.

Sincerely,

Christopher J. Beynon, AICP
Chief Development Officer & Treasurer

Steve Lang, RLA, ASLA, CPRS
Principal-in-Charge

1. Consultant's Background

About MIG, Inc.

Moore Iacofano Goltzman, Inc. (MIG) improves, adapts, and creates organizations, environments, and tools for human development. We are a community of designers, planners, engineers, scientists, and storytellers who engage people in creative problem-solving and collective action. We believe that the physical and social environment around us has a profound impact on our lives, and this belief shapes the principles that guide our work:

- » Communities can plan their own futures.
- » The world needs an ecological perspective.
- » Great projects work for everyone.
- » Elegant design inspires new thinking.
- » Every project presents an opportunity to advance racial and social equity.
- » All work must be context-driven.

MIG is at the forefront of innovation. We are leading local, regional, and national planning and design initiatives to ensure accessibility and equity; engage, educate, and empower people through participatory processes; facilitate strategy development for social change; create playful and inclusive communities; reimagine streets and repurpose infrastructure; revitalize cities and restore ecosystems; and promote environmental stewardship by recognizing that the health of the natural and built world is mutually dependent.

For over four decades, MIG has worked with public, private, and nonprofit agencies and their constituents worldwide to craft outdoor spaces where people walk, drive, gather, play, explore, work, learn, and live. Our landscape architecture practice integrates natural and built environments to connect people to place, nature, and each other. Existing site features, topography, and history inform our designs as we work with clients and communities to develop a specific program of functions and uses -- creating a powerful sense of place that not only pleases the eye, but also protects ecological and cultural resources and enhances community livability.

We offer a full range of services including site assessment, programming, concept and schematic design, feasibility analysis, irrigation and planting design, construction documentation and administration, and site maintenance manuals. Our approach is cross-generational and universal—allowing all ages and abilities to share in the experience; integrated—considering all aspects of a project from vision to construction to ongoing maintenance; collaborative—partnering with clients and communities to foster ownership and advocacy; and creative—striving for innovation in design, programming, and implementation.

MIG has created places around the world where young people exercise their minds and their bodies in countless adventures. Our work is deeply rooted in the belief that play is an essential human right and that by engaging in regular, meaningful interactions with supportive environments, children will hone the skills and abilities required to become capable, independent adults. To this end, we have continuously researched and documented how appropriate design and programming supports the developmental and educational needs of children and youth.

AREAS OF EXPERTISE

- » Parks and Recreation System Planning
- » Park and Facility Needs Analysis
- » Park Design and Master Planning
- » Children's Play Environments
- » Trails, Natural Areas, and Greenways
- » Demographic and Trends Analysis
- » Maintenance and Operations Analysis
- » Recreation Economics and Cost Recovery Analysis
- » Recreation Programs, Arts, and Community Services
- » Funding Strategies and Sources
- » Community Outreach and Participation
- » Facilitation and Graphic Recording
- » Natural and Cultural Resource Assessments
- » Universal Design and Accessibility
- » Mapping and GIS Analysis

Our Subconsultants

MIG has selected the following subconsultants based on their proven expertise and knowledge and our successful collaboration over the years on many landscape architectural projects.

BKF ENGINEERS

Civil Engineering and Survey

Since 1915, **BKF Engineers (BKF)** has earned a reputation for our ability to successfully plan, design, survey, and implement complex projects. We draw upon and utilize our experience in diligently guiding projects from the initial due diligence and feasibility stages, progressing through project designs and permitting approvals, and concluding with construction and implementation. This proven approach recognizes that developing dynamic projects is informed by focused team collaboration, mitigating physical constraints and potential risks, and balancing design goals with value engineering solutions.

CRANE ARCHITECTURAL GROUP

Architecture

Crane Architectural Group (Crane) is a full-service architectural and planning firm that specializes in Park and Recreation projects. For more than two decades, Richard J. Crane, Jr., AIA, has designed projects that fully and effectively meet the needs of community and governmental agencies. Crane Architectural Group provides design excellence through proven experience aligned with a range of fresh approaches provided by a team of qualified professionals.

LRA ENGINEERS

Electrical Engineering

LRA Engineers (LRA), formerly Consolidated Engineering, provides complete electrical engineering and design services including analysis and cost estimates, field investigations, energy compliance calculations, preparation of specifications, reports, and construction documents. Consolidated Engineering was established in 1985 and LRA Engineers took over in June 2003. LRA is a Small Business Enterprise.

CONVERSE CONSULTANTS

Geotechnical Engineering

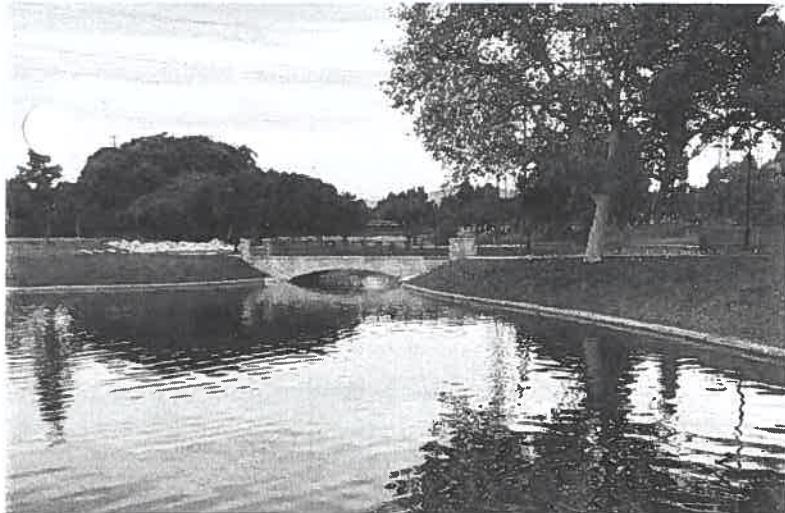
Established in 1946, **Converse Consultants (Converse)** provides professional consulting in the fields of geotechnical engineering, engineering geology, groundwater sciences, environmental sciences, and soils and materials testing and inspection. Their professional and technical staff of specialized support personnel are dedicated to developing long-term relationships through responsive and quality service.



2. Qualifications and Experience

The selected relevant project experience provided in the following table demonstrates the **MIG Team's expertise in successfully providing design services** in preparing plans, specifications, and cost estimates for parks, public realm, streetscape, and public facilities with a commitment to context-sensitive, sustainable design and responsiveness to the community.

	<i>Landscape Design</i>	<i>Construction Documents and Administration</i>	<i>Park Planning and Design</i>	<i>Streetscape and Public Realm</i>	<i>Entry and Parking Areas</i>	<i>ADA Compliance</i>	<i>Sustainable/Low-Impact Development</i>	<i>Children's Play Environment</i>	<i>Splash Pad</i>	<i>Restrooms</i>	<i>Lighting</i>	<i>Picnic Areas and Benches</i>	<i>Community Outreach</i>
Anaheim Coves, Anaheim	●	●	●		●	●	●	●		●	●	●	●
Big League Dreams Sports Parks, Chino Hills, Manteca, Perris, Redding	●	●	●		●	●	●		●	●	●	●	●
Cerritos Park East, Cerritos	●	●	●		●	●				●	●	●	●
Compton Creek Natural Park, Compton	●	●	●		●	●	●	●			●	●	●
Crown Valley Community Park Renovation, Laguna Niguel	●		●		●	●	●			●			●
Deer Canyon Park Preserve, Anaheim	●	●			●	●	●					●	●
Downey Parks Renovation, Downey	●	●	●	●	●	●	●	●		●	●	●	●
El Dorado Park at Pacoima Wash, Los Angeles County	●	●	●	●	●	●	●	●		●	●	●	●
Fresno Figarden Loop Park, Fresno	●	●	●		●	●		●	●	●	●	●	●
Gateway Park, El Monte	●	●	●	●	●	●	●				●	●	●
Greenleaf Parkway Parks, Compton	●	●	●		●	●	●				●	●	●
La Quinta Community Park, La Quinta	●	●	●			●					●	●	●
Lake Forest Serrano Creek and Pittsford Parks, Lake Forest	●	●	●	●	●	●	●		●	●	●	●	●
Lambert Park Renovation, El Monte	●	●	●			●	●	●	●	●	●	●	●
Liberty Park Renovation, Cerritos	●	●	●		●	●	●	●	●	●	●	●	●
Long Beach Transit Gallery, Long Beach	●	●			●	●	●	●			●	●	●
Mesa Marin Sports Complex, Bakersfield	●	●	●			●	●	●			●	●	●
Monte Verde Park, Lakewood	●	●	●			●	●	●			●	●	●
Paramount Dills Park Renovation, Paramount	●	●	●	●	●	●	●	●		●	●	●	●
Ponderosa Park, Anaheim	●	●	●			●	●	●	●	●	●	●	●
Santa Monica Memorial Park Renovation, Santa Monica	●	●	●	●	●	●	●	●	●	●	●	●	●
Santee Towncenter Community Park, Santee	●	●	●	●	●	●	●	●		●	●	●	●
Tustin Veterans Sports Park, Tustin	●	●	●	●	●	●	●	●	●	●	●	●	●
Westlake Village Community Park, Westlake Village	●	●	●	●	●	●	●	●	●	●	●	●	●
Westlake Village Dog Park, Westlake Village	●	●	●			●	●				●	●	●
Westminster 25 Parks Renovations, Westminster	●	●	●	●	●	●	●	●	●	●	●	●	●



Apollo, Dennis the Menace, Golden, and Wilderness Parks Renovation

Downey, California

The citizens of Downey passed a local bond to renovate and upgrade major public facilities in the City, including four popular community parks. MIG was hired to prepare design development plans and construction documents for the landscape, hardscape, irrigation, synthetic sports fields, and building access improvements, as well as construction support services. Wilderness Park included renovation of two existing ponds, significant environmental enhancements, and a bicycle path connecting to the regional bikeway along the adjacent San Gabriel River.



APOLLO PARK



GOLDEN PARK



DENNIS THE MENACE PARK



RIO SAN GABRIEL PARK

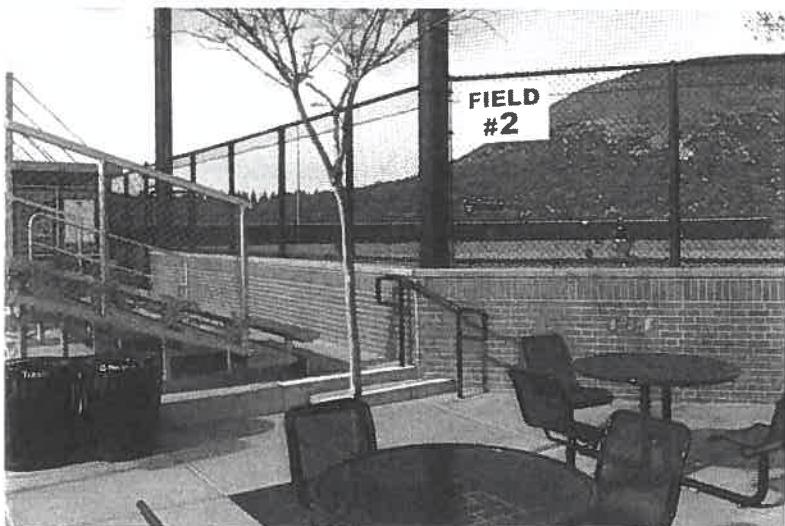


WILDERNESS PARK

Downey Five Parks Improvements and CEQA Documentation

Downey, California

MIG's team of park planners and landscape architects designed comprehensive improvements and enhancements for five existing parks in the City of Downey, ranging in size from six to 15 acres. Improvements for each park include: new ball field lighting, a new community center, soil excavation/stabilization, new trails, and a major redesign of two ponds that involve jurisdictional waters of the state. As part of this effort, MIG provided the CEQA documentation for each of the five park improvement plans.



Westlake Village Community Park

Westlake Village, California

MIG helped assess and select a site for an approximately 20-acre community sports park and developed a conceptual plan for a hillside park off of Thousand Oaks Boulevard just west of Lindero Canyon Road. The plan provides for a variety of active recreation, including a children's play area, in-ground skate park, perimeter jogging/walking trail, overlay basketball courts in the parking area, and lighted fields for softball/baseball and soccer. The plan also incorporates supporting amenities such as a restroom/concession building, picnic facilities, and a maintenance building and yard.

Each sportsfield was constructed using synthetic turf to lower operational costs and conserve water. Slopes are landscaped with drought-tolerant and native plant species to blend into the adjacent oak woodland foothills.

3. Project Approach

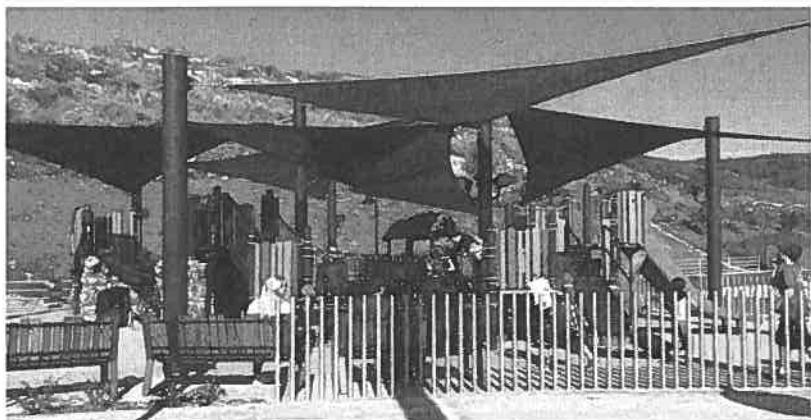
The MIG Team appreciates the value and increasing importance of Keller Park as it continues to be a unique destination and resource in your community. MIG designs parks to provide a welcoming environment for passive and active recreation opportunities for people of all ages and abilities. Our parks attract families. Our parks encourage positive community interaction. MIG's design goal for Keller Park is to seamlessly **blend the new improvements into the existing park's "feel."** The impressive architectural character of the Civic Center and the mature tree canopy throughout the park are assets that we appreciate and will respectfully consider in the enhancement designs. Our approach to creating a safe, comfortable, and engaging venue—where families and the Huntington Park community can come together—will ensure that this beloved park continues to provide various memorable and treasured experiences.

Our design will be rooted in the identified needs and goals stated in the proposal request. MIG is grounded in designing unique play environments that support children and youth's developmental and educational needs. We will incorporate play elements that promote physical activity and motor skill development and provide opportunities for children to interact and enjoy individual play. Our in-house certified playground safety inspectors will have an essential role in designing the new play elements proposed for Keller Park. MIG is nationally recognized in universal design, having played an active role in developing national ADA standards. We will design your play area, pedestrian walks, picnic improvements, and restroom facilities to integrate people with and without disabilities, in compliance with ADA requirements.

We will consider energy efficiency and long-term maintenance demands as key design criteria in our design process. Security lighting will use state-of-the-art LED fixtures for pedestrian-level site lighting. We will design proposed park improvements with high-quality standards and goals of **safety, sustainability, connectivity, opportunities for inter-generational activities, healthy exercise, and positive community interaction.** During the design phase, we will work closely with the City's maintenance staff to garner their knowledge and recommendations to manage this facility efficiently and mitigate ongoing costs. We will provide construction support services as needed to ensure the project's implementation meets the design intent.

MIG favors a highly interactive approach where our project team will work closely with the City of Huntington Park staff as directed. We envision the Playground at Keller Park rehabilitation as a **collaborative effort** to maximize the strengths and resources of all project team members and City staff, resulting in a reinvigorated and beloved community park.

Communication and time management will be key to the successful renovations at Keller Park. Our Project Manager will present and set an agreed-upon timeline based on the project schedule indicated in the RFP. The schedule will indicate the tasks, milestones, deliverable dates, and anticipated review periods throughout the design process. We will continuously and carefully monitor and manage the schedule, adjusting as necessary with the City staff's review and approval to accommodate any meetings and extended review periods that may become necessary. We will





have a **weekly production meeting** to review project schedules, note upcoming deadlines, and fine-tune assignments as required. Continual communication between the City and the MIG Team through the project manager, Oscar Johnson, will keep the project schedule coordinated and everyone informed.

MIG is very familiar with the unique requirements of municipal projects. We will work closely with the Public Works Department to incorporate the Greenbook Standard Specifications for Public Works Construction, City standards, and our technical specs, which will govern the development of Keller Park. The MIG Team understands the importance of complete and thorough bid documents to ensure quality construction from the "low responsive bid" contractors. Our design and construction documents will reflect this attention to detail and the quality of materials and equipment selected.

MIG understands the relationship between the City departments and the approval process. In providing design services for our public clients, the MIG Team understands the City's submittal process and multi-agency review schedules and desires to address plan-check comments promptly. We realize the value of **proactively moving the project forward** to ensure reviewers' continuity and maintain project momentum. We will work closely with Public Works staff to produce park plans that meet the City's expectations.



4. Proposed Personnel

Steve Lang, RLA Principal-in-Charge | MIG

Steve Lang is an award-winning landscape architect who has dedicated his career to creating outdoor environments that offer memorable, positive human connections with each other and with nature. His early artistic talents converged with his love for the spaces beyond building walls to forge a 40-year vocation. Licensed in two states, Steve's work can be found around schools and sports fields, in forests and downtowns, through plazas and parks, and along streets and waterways. Steve has taken hundreds of projects from a concept on paper to a reality on the ground. His creativity, communication skills, and attentive listening elicit ideas and visions that he translates into conceptual studies, master plans, and construction drawings. Through their engagement in Steve's design process, clients and communities understand and embrace project goals and challenges; and ultimately, gain a sense of ownership and pride in the final, physical outcomes—outcomes that can last a lifetime.

EDUCATION

- » BA, Landscape Architecture, UC Berkeley

REGISTRATIONS

- » Landscape Architect: CA #1771, NV #461

SELECTED PROJECT EXPERIENCE

- » Anaheim Coves Phase I and II, Anaheim, CA
- » Anaheim Urban Greening, Anaheim, CA
- » Apollo, Golden, Dennis-the-Menace, and Wilderness Parks Renovation, Downey, CA
- » Cerritos Park East, Cerritos, CA
- » Chino Hills State Park, Chino Hills, CA
- » Claremont Hills Wilderness Park, Claremont, CA
- » Compton Creek Nature Park, Compton, CA
- » Deer Canyon Park Preserve, Anaheim, CA
- » La Quinta Community Park, La Quinta, CA
- » La Verne Sports Park, La Verne, CA
- » Ponderosa Park, Anaheim, CA
- » Tustin Legacy Veterans Sports Park, Tustin, CA
- » Westlake Village Community Park, Westlake Village, CA

Oscar Johnson Project Manager | MIG

Oscar Johnson has always had a passion for drawing and creating, and he's been fulfilling it as a landscape designer and project manager for two decades. From multimillion dollar sports facilities to intimate neighborhood parks, Oscar has designed and managed construction for a variety of public and private projects throughout California. With his meticulous attention to detail and his dedication to longevity, he develops construction details and design specifications that are cost-effective and can be built to last. He is adept in establishing a camaraderie with clients, colleagues, and contractors to shepherd projects from design to ribbon-cutting. Oscar is proactive in reducing risks and applying new technologies and materials to his designs. He describes himself as "a build-a-better-mousetrap type of person," who takes the Big Picture and fills in the fine lines. While his work has benefited people in many communities, Oscar particularly appreciates providing physical, mental, and emotional stimulation to children with disabilities through his projects—enabling them to interact with nature and with others.

EDUCATION

- » BSLA, California State Polytechnic University, Pomona

REGISTRATIONS

- » Landscape Architect: CA #6481

SELECTED PROJECT EXPERIENCE

- » Anaheim Coves Phases 1 and 2, Anaheim, CA
- » Compton Creek Nature Park, Compton, CA
- » Dills Park Renovation/Expansion, Paramount, CA
- » Huntington Beach Pier Plaza and South Beach Renovation, Huntington Beach, CA
- » Firestone Boulevard, Downey, CA
- » Fullerton Parks Renovation – Adlena, Byerrum, and Valencia, Manteca, CA
- » Ponderosa Park, Anaheim, CA
- » Tustin Legacy Veterans Sports Park, Tustin, CA
- » Lambert Park, El Monte, CA
- » Liberty Park Renovation, Cerritos, CA

Holly de la Torre, LEED AP, CPSI
Landscape Designer | MIG

Holly De La Torre's wide interests in landscape architecture, coupled with the breadth of projects she has worked on for over 17 years with MIG, has led her to be a strong member of the design team. She has gained experience in park design ranging from large sports complexes to community and neighborhood parks and recreational trails. She has participated in projects from conceptual design through construction and knows the importance of complete and definitive construction documents and the value of collaboration through the design and construction process.

Holly's interest in improving the larger environment and quality of life has been demonstrated in her successful design of streetscapes, parkways, campuses, and most recently dog parks, where owner's interaction and comfort are as important as the canine activity design. She has also successfully participated in public outreach, recreation facility assessments, and park and recreation master plans.

EDUCATION

- » BSLA, California State Polytechnic University, Pomona

CERTIFICATIONS

- » LEED Accredited Professional
- » Certified Playground Safety Inspector, National Recreation and Park Association

SELECTED PROJECT EXPERIENCE

- » Arnold Cypress Park, Cypress, CA
- » Anaheim Coves, Anaheim, CA
- » Cerritos Park East, Cerritos, CA
- » Compton Greenleaf Parkway, Compton, CA
- » Dick Clark Dog Park Concept Plan, Burbank, CA
- » Fresno Figarden Baseball Complex, Fresno, CA
- » Mesa Marin Sports Park, Bakersfield, CA
- » Perris Valley, Big League Dreams Sports Park, Riverside County, CA
- » Pico Park, Pico Rivera, CA
- » Santee Towncenter Park, Santee, CA
- » Tehachapi Valley Recreation and Parks District Master Plan, Tehachapi Valley, CA

Dino Viale
Irrigation Specialist | MIG

Dino Viale is a detail-oriented, self-motivated professional in the landscape and irrigation industry. He possesses strong design and construction skills bringing planning and construction together seamlessly. Dino has a passion for water conservation and is constantly striving to create irrigation design solutions that seamlessly fit the unique needs of his projects, creating lasting and cost-effective systems that save water.

EDUCATION

- » BS, Landscape Architecture, Polytechnic State University, San Luis Obispo

PROFESSIONAL AFFILIATIONS

- » American Society of Irrigation Consultants (ASIC), Professional Member, Northern CA Chapter

SELECTED PROJECT EXPERIENCE

- » Desiderio Park, Pasadena, CA
- » Del Amo Park, Los Angeles County, CA
- » Gamma Street Mini Park ADA and Playground Improvements, San Diego, CA
- » Lambert Park — Phase 1 and 2, El Monte, CA
- » Olive Grove Community Park ADA and Playground Improvements, San Diego, CA
- » Orion Park, Chula Vista, CA
- » Skyline Hills Community Park ADA and Playground Improvements, San Diego, CA
- » T+C Public Park, San Diego, CA Ventura Community Park, Ventura, CA
- » Villa Monserate Park ADA Improvements, San Diego, CA
- » Wilderness Park, Downey, CA

Bruce Kirby, PE, QSD
Civil Engineer | BKF

Bruce Kirby has been involved in land development site engineering and is a professional engineer that has directed the design of many civic, recreational, healthcare, industrial, institutional, educational, retail, commercial, and residential projects throughout southern California. These projects have included providing such services as preliminary engineering and backbone engineering design for the grading, roadway, storm drain, sewer, and water infrastructure required for several large master-planned community projects.

Davis Thresh, PLS
Surveyor | BKF

Davis Thresh's survey experience spans over 35 years. Throughout his tenure with BKF, he has played a key role in many projects in both the public and private sectors. His responsibility involves project management of all survey projects including scheduling, budget tracking, dispatching, supervision of crews, and coordination of the office and field surveyors. Davis has directly overseen the topographic surveys, construction staking survey, and right-of-way acquisition and mapping for many of the firm's roadway and highway projects.

Richard Crane, Jr., AIA
Architect | Crane Architectural Group

After graduating from Cal Poly Pomona's Architecture Program, Richard Crane worked with Thomas Maurer AIA & Associates. Promoted, in turn, to Project Manager, to Design Administrator, and finally to Vice President, Richard was responsible for all phases of the architectural process, including programming, budgeting, planning, design, construction document preparation, contract administration, and general office management.

When Richard left Thomas Maurer, he joined Belair-Crane Design Group as principal partner. He remained in that position for four years, and was again responsible for all phases of the architectural process.

Today, Richard is the principal of his own firm, Crane Architectural Group, where he provides architectural services for projects ranging from private developments to civic structures designed for public use.

Cirilo C. Regalado, Jr., PE
Electrical Engineer | LRA

Cirilo "Reg" Regalado has over 30 years of active practice in electrical engineering design and project management. Cirilo has extensive electrical engineering design experience for projects such as public schools, commercial and industrial buildings, community and senior centers, parks, recreational facilities, and street improvements.

Hashmi Quazi, PhD, PE, GE
Principal Geologist | Converse

Hashmi Quazi, PhD, has over 36 years of experience and 35 with Converse providing geotechnical engineering services and has earned a reputation for providing quality work in an honest and ethical manner, on time and within budget for public buildings, playgrounds, recreation facilities, and other related project types.

Robert Gregorek, PG, CEG
Senior Geologist | Converse

Robert Gregorek has over 44 years of experience and four years with Converse on geologic, environmental, and geotechnical aspects of a variety of transportation, pipeline, storm drain, and other related project types. His experience includes coordination and quality control of observations and testing of bedrock, soils, and materials during grading; geologic field mapping; excavatability/rippability studies; groundwater studies; evaluation of geologic and seismic hazards; review of geologic, environmental, and geotechnical and reports; expert witness for distress evaluations of site conditions; structures; evaluation of settlement potential; and expansive/corrosive characteristics of soils.



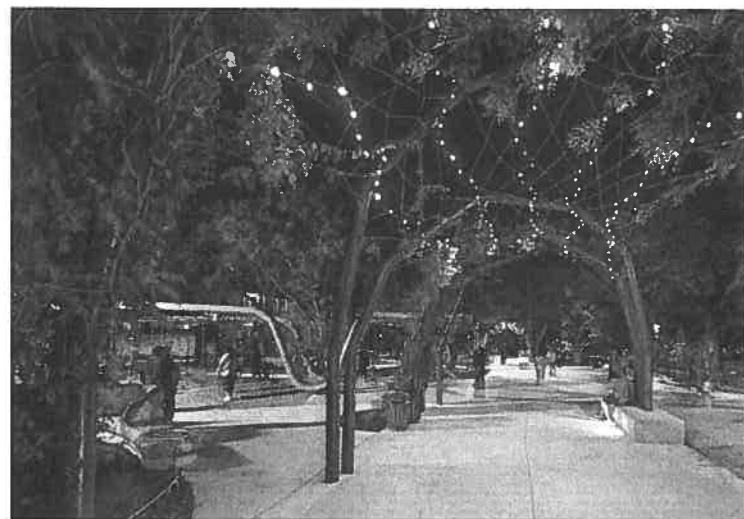
5. Quality Assurance/Quality Control

We place a strong emphasis on Quality Assurance/Quality Control (QA/QC) for all our work. Quality deliverables backed up by clear and accurate data are critical to the success of a project. Your credibility with stakeholders and the public depends upon timely, high-quality products. For this project, we will develop and implement a rigorous QA/QC program to ensure the integrity of deliverables.

At the start of the project, we will develop a Quality Management Plan (QMP). The QMP will be applied to each deliverable, addressing known and anticipated project issues and potential concerns, as well as the overall goals for the project. We will distribute the QMP to our subconsultants and brief them on these procedures during initial project meetings so everyone on the MIG Team follows the same policies for review, documentation, and edits.

Our QMP process will include internal reviews and independent qualified technical reviews with procedures to define the following key elements:

- » Roles and Responsibilities
- » QA/QC expectations and procedures
- » Production standards and style guides to provide consistency across the project's deliverables.
- » Retention procedures for review documents via a Documentation Retention Policy as part of the Communications Plan.
- » Procedures for assuring the free flow of information between team members and City of Huntington Park (City) staff, including notification of project changes and issues via project logs such as the Decision Log, Action Log, and Change Log.
- » Independent technical reviews, discipline lead reviews, and project manager reviews of all work products before submission to the City to confirm overall project accuracy and coordination.
- » Maintenance of the project schedule, including QA/QC review intervals and deliverable revision to address QA/QC comments.



- » Procedures for consulting with QA/QC leaders at submittal milestones and during plan development and initiation of complex design calculations.
- » Regular review of the QMP with the project team to identify where refinements can be made to improve the process.

While all staff are held responsible for the quality of their work, we will also utilize QA/QC reviewers. Our QA/QC reviewers will be provided supporting documentation and deliverables for their use in confirming elements are coordinated across disciplines and for constructability review. Once the QA/QC reviewer completes their review, they will meet with team members responsible for preparing the deliverable.

6. References

PONDEROSA PARK RENOVATION, ANAHEIM COVES PHASES 1 & 2, MASTER PLAN, AND CDs

The scope of work included play areas, restrooms, and picnic facilities.

Naomi Gruenthal, ASLA

Associate Project Planner
Community Services Department
City of Anaheim
200 South Anaheim Blvd., Suite 433
Anaheim, CA 92805
(714) 765-4465
ngruenthal@anaheim.net

VETERANS SPORTS PARK AT TUSTIN LEGACY MASTER PLAN AND CDs

The scope of work included play areas, restrooms, security lighting, and picnic facilities.

Chad Clanton

Director of Parks & Recreation
Parks & Recreation Services
City of Tustin
300 Centennial Way
Tustin, CA 92780
(714) 573-3332
Cclanton@tustinca.org

FOUR PARKS RENOVATION (APOLLO, WILDERNESS, GOLDEN, AND DENNIS-THE-MENACE PARKS) MASTER PLAN AND CDs

The scope of work included play areas, restrooms, security lighting, and picnic facilities.

Edwin Norris

Deputy Public Works Director
City of Downey
11111 Brookshire Avenue
Downey, CA 90241
(562) 904-7110
enorris@downeyca.org

WESTLAKE VILLAGE COMMUNITY PARK, MASTER PLAN, AND CDs

The scope of work included play areas, restrooms, security lighting, and picnic facilities.

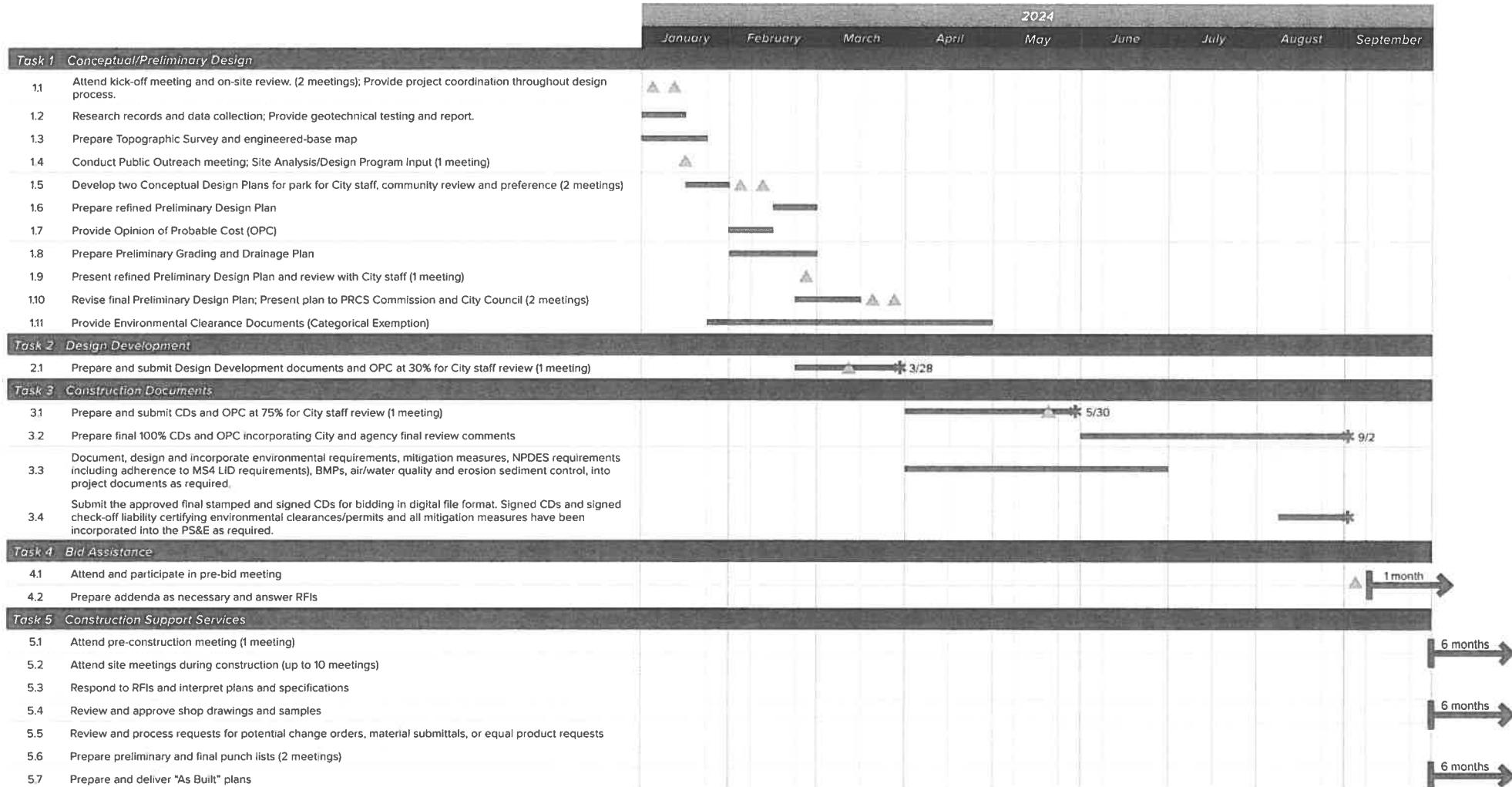
Roxanne Hughes

City Engineer
City of Westlake Village
31200 Oak Crest Drive
Westlake Village, CA 91361
(805) 890-8885
rhughes@willdan.com



7. Schedule and Schedule Control

CIP 2022-04 PLAYGROUND AT KELLER PARK — PROJECT DESIGN SCHEDULE



▲ = Meetings

* = Milestones

■ = Workflow

8. Appendix

December 1, 2023

CITY OF HUNTINGTON PARK

ADDENDUM NO. 1

REQUEST FOR PROPOSAL CIP 2022-04 Playground at Keller Park PS&E DESIGN

Questions pertaining to the Request for Proposal (RFP) for CIP 2022-04 Playground at Keller Park Project. Answers are highlighted in yellow.

1. Is there an on-site preproposal meeting to discuss improvements?

No. Proposers are welcome to visit the site.

2. Does the project site include the grass area/courtyard between the Police Department and City Hall or just the playground area to the northeast of City Hall?

The entire park.

3. Is there a site survey in AutoCAD format for the project area?

There is no existing site survey for the park.

4. Are there any recent concept plans or drawings for the site?

No.

5. What is the construction budget?

Please see Attachment 4 – Grant Agreement.

6. What is the design budget?

Please see Attachment 4 – Grant Agreement.

7. Are there any internal or external permitting they anticipate during this process? Is there flexibility in the deadline to handle any setbacks with review times?

There is no permit required from an outside agency. City will grant flexibility, though expectation is that the designer will prioritize this project and provide a timeline and schedule when the design shall start and be completed.

8. Are there public outreach meetings anticipated?

Yes. The designer will coordinate with City staff.

9. Please confirm Keller Park is Mike's Park at City Hall Campus.

<https://www.hPCA.gov/30/Robert-Keller-Park>

10. Will the City accept a Prefabricated Restroom Building vs. Custom Design and Site Built structure?

This may be an option, though the restrooms must be structurally sound and strong to continue and take the daily use from the public.

11. Has the City undertaken CEQA and determined that the project is a (CE) Categorical Exemption?

No. Design engineer/landscape architect, etc. responsible to organize and oversee the completion of this task.

12. Are Community Workshops, Presentations to Commissions and Council required?

Yes. The designer will coordinate with City staff.

13. Is there a geotechnical report available?

No.

The following modifications are hereby made as a part of the contract documents and supersede, replace, and/or amend the provisions included in the original RFP documents as stated above. The following addendum is hereby made a part of the RFP:

Request for Proposal

End of Addendum No. 1

By order of the City of Huntington Park, Public Works Department

By:



Cesar Roldan, Director of Public Works

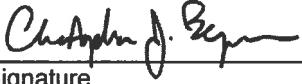
Date: 12/1/2023

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Bidder Acknowledgment

Please sign the acknowledgment below and include it as part of your Proposal.

Christopher J. Beynon, AICP
Contractor Name


Signature

December 11, 2023
Date

Chief Development Officer & Treasurer
Title

9. Fee Schedule/Cost Proposal

CIP 2022-04 PLAYGROUND AT KELLER PARK — PROJECT FEE

		MIG, Inc.												CAG	BNF	LRA	Conv.	Direct Billing	Professional Fees Totals							
		PC	PM	DPM	Intigration	Enviro Planner	Project Associate	Project Accountant	Project Admin	AIG Team Totals																
Task 1	Conceptual/Preliminary Design																									
1.1	Attend kick-off meeting and on-site review. (2 meetings); Provide project coordination throughout design process.	22	\$4,950	32	\$6,240	\$0	\$0	\$0	1	\$160	1	\$95	\$8	\$11,445	\$500	\$500	\$500		\$12,945							
1.2	Research records and data collection; Provide geotechnical testing and report.		\$0	2	\$390	4	\$560	4	\$640	4	\$720		\$0	\$0	\$0	\$400	\$1,500	\$1,740	\$20,565	\$26,515						
1.3	Prepare Topographic Survey and engineered-base map		\$0	2	\$390	\$0	\$0	\$0				\$0	\$0	\$0	\$0					\$24,390						
1.4	Conduct Public Outreach meeting; Site Analysis/Design Program input (1 meeting)	1	\$225	4	\$780	4	\$560		\$0			\$0		\$0	9	\$1,565				\$1,565						
1.5	Develop two Conceptual Design Plans for park for City staff, community review and preference (2 meetings)	2	\$450	8	\$1,560	8	\$1,120		\$0	16	\$2,000	1	\$160	1	\$95	36	\$5,385	\$3,000		\$8,385						
1.6	Prepare refined Preliminary Design Plan	1	\$225	4	\$780	8	\$1,120		\$0	16	\$2,000		\$0	\$0	29	\$4,125				\$7,125						
1.7	Provide Opinion of Probable Cost (OPC)	1	\$225	2	\$390	4	\$560		\$0	8	\$1,000	1	\$160	1	\$95	17	\$2,430				\$2,430					
1.8	Prepare Preliminary Grading and Drainage Plan		\$0	2	\$390	\$0	\$0	\$0				\$0		\$0	2	\$390				\$6,390						
1.9	Present refined Preliminary Design Plan and review with City staff (1 meeting)	2	\$450	3	\$585	3	\$420		\$0			\$0		\$0	1	\$95	9	\$1,550			\$1,550					
1.10	Revise final Preliminary Design Plan; Present plan to PRCS Commission and City Council (2 meetings)	2	\$450	4	\$780	8	\$1,120		\$0	16	\$2,000	1	\$160		\$0	31	\$4,510				\$4,510					
1.11	Provide Environmental Clearance Documents (Categorical Exceptions)																			\$8,340						
	Subtotal	31	\$6,975	65	\$13,065	39	\$5,460	4	\$640	46	\$8,280	56	\$2,000	4	\$640	4	\$380	249	\$42,440	\$6,900	\$32,000	\$2,240	\$20,565	\$0	\$104,145	
Task 2	Design Development																									
2.1	Prepare and submit Design Development documents and OPC at 30% for City staff review (1 meeting)	2	\$450	8	\$1,560	16	\$3,600	16	\$2,560		\$0	40	\$5,000	1	\$160	1	\$95	84	\$13,425	\$8,970	\$5,640	\$7,008		\$1,000	\$36,643	
	Subtotal	2	\$450	8	\$1,560	16	\$3,600	16	\$2,560	0	\$0	40	\$5,000	1	\$160	1	\$95	84	\$13,425	\$8,970	\$5,640	\$7,008	\$0	\$1,000	\$36,643	
Task 3	Construction Documents																									
3.1	Prepare and submit CDs and OPC at 75% for City staff review (1 meeting)	2	\$450	16	\$1,120	32	\$4,480	36	\$5,760		\$0	64	\$8,000	2	\$320	4	\$380	156	\$22,510	\$13,455	\$17,460	\$11,412		\$1,500	\$66,337	
3.2	Prepare final 100% CDs and OPC incorporating City and agency final review comments	2	\$450	12	\$2,340	16	\$2,240	18	\$2,880		\$0	24	\$3,000	1	\$160	2	\$190	75	\$11,260	\$7,000	\$9,700	\$6,340		\$1,000	\$35,300	
3.3	Document design and incorporate environmental requirements, mitigation measures, NPDES requirements including adherence to MSA LID requirements), BMPs, air/water quality and erosion sediment control into project documents as required		\$0	2	\$390		\$0		\$0	4	\$720		\$0		\$0	2	\$110		\$475		\$9,000				\$10,585	
3.4	Submit the approved final stamped and signed CDs for bidding in digital file format. Signed CDs and signed check-off liability certifying environmental clearances/permits and all mitigation measures have been incorporated into the PS&E as required.	2	\$450	4	\$780	2	\$280		\$0		\$0		\$0	1	\$95	9	\$1,605								\$4,425	
	Subtotal	6	\$1,350	34	\$6,630	50	\$7,000	54	\$8,640	4	\$720	88	\$11,000	3	\$480	7	\$665	242	\$36,485	\$20,930	\$36,160	\$20,572	\$0	\$2,500	\$116,647	
Task 4	Bid Assistance																									
4.1	Attend and participate in pre-bid meeting		\$0	2	\$390	2	\$280		\$0		\$0				\$0	4	\$670								\$1,170	
4.2	Prepare addenda as necessary and answer RFIs		\$0	6	\$1,170	6	\$840	2	\$320		\$0			2	\$320		\$0	16	\$2,650	\$3,400	\$1,500				\$7,550	
	Subtotal	0	\$0	8	\$1,560	8	\$1,120	2	\$320	0	\$0	0	\$0	2	\$320	0	\$0	20	\$3,320	\$3,400	\$2,000	\$0	\$0	\$0	\$8,720	
Task 5	Construction Support Services																									
5.1	Attend pre-construction meeting (1 meeting)		\$0	3	\$585		\$0		\$0							\$0	3	\$585							\$1,085	
5.2	Attend site meetings during construction (up to 10 meetings)		\$0	30	\$5,850		\$0		\$0							\$0	30	\$5,850							\$7,850	
5.3	Respond to RFIs and interpret plans and specifications	2	\$450	10	\$1,950		\$0	8	\$1,280		\$0	8			1	\$95	29	\$3,775	\$1,000	\$3,000					\$7,775	
5.4	Review and approve shop drawings and samples		\$0	8	\$1,560	16	\$3,600	8	\$1,280		\$0	8				\$0	40	\$6,440	\$1,700					\$8,140		
5.5	Review and process requests for potential change orders, material submittals, or equal product requests	2	\$450	8	\$1,560		\$0	2	\$320		\$0				2	\$190	14	\$2,520	\$1,000	\$1,500					\$5,020	
5.6	Prepare preliminary and final punch lists (2 meetings)		\$0	4	\$780	6	\$1,350	4	\$640		\$0		1	2	\$190	17	\$2,960	\$1,000						\$3,960		
5.7	Prepare and deliver "As Built" plans			2	\$390		\$0	8	\$1,280		\$0				\$0	10	\$1,670	\$900	\$3,000					\$5,570		
	Subtotal	4	\$900	65	\$4,610	22	\$4,950	30	\$4,800	0	\$0	16	\$0	1	\$0	5	\$475	143	\$23,800	\$5,600	\$10,000	\$0	\$0	\$0	\$39,400	
	Professional Services Time and Costs Subtotal	43	\$9,675	180	\$69,225	135	\$22,130	106	\$16,960	50	\$9,000	200	\$23,000	11	\$1,600	17	\$1,615	739	\$119,470	\$45,800	\$85,800	\$30,420	\$20,565	\$3,500	\$305,555	
%	MIG Subconsultant Coordination																								\$2,290	
																									\$1,28	
																									\$9,129	
																									Total Project Cost	\$314,684

ITEM 4



CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

January 16, 2024

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO PURCHASE TRAFFIC SIGNAL AND STREETLIGHT POLES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them;
2. Authorize staff to purchase a combination of seventeen (17) traffic signal and streetlight poles from JTB Supply Company, Inc. as the most responsive and responsible proposer for a not-to-exceed amount of \$138,027.49 payable from account 535-8016-431.74-10 (\$100,000) and 535-8090-452.43-20 (\$38,027.49); and
3. Authorize the City Manager to execute the purchase order and for staff to process all applicable invoices.

BACKGROUND

In an effort to help maintain schedules for the replacement of traffic signals and streetlights that have been knocked down, Public Works staff is recommending the purchasing of seventeen (17) poles. Due to the increase in the number of incidents involving pole knockdowns, it is imperative that the City Council assist the Department obtain the necessary equipment to replace the poles in an effective and efficient manner. When some of the poles have been knocked down, Public Works has often utilized poles that are not the correct size, though due to the urgency of the matter, have utilized the poles that are in stock at the yard. There is currently a 20 to 22-week lead time for the fabrication of poles and the time of delivery once the City places an order.

LEGAL REQUIREMENT

CONSIDERATION AND APPROVAL TO PURCHASE TRAFFIC SIGNAL AND STREETLIGHT POLES

January 16, 2024

Page 2 of 2

City staff solicited three (3) proposals from reputable vendors. The following is a tabulation of the vendors and cost proposals:

1. JTB Supply Co., Inc.	\$138,027.49
2. Skyline Safety and Supply	\$144,928.04
3. Cal Signal Corp	\$153,208.91

Pursuant to Huntington Park Municipal Code section 2-5.12 Formal bid procedures:

(i) Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them.

Additionally, staff recommends waiving the formal bidding process since soliciting informal bid proposal does not produce an advantage and the advertisement for competitive bids is unnecessary and impractical.

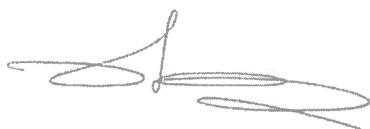
FISCAL IMPACT

Based on the proposals evaluated, it is staff's recommendation to purchase the equipment from JTB Supply Co., Inc. for a not-to-exceed amount of \$138,027.49 payable from account 535-8016-431.74-10 (\$100,000) and 535-8090-452.43-20 (\$38,027.49). Additionally, authorize the City Manager to execute the purchase order and for staff to process all applicable invoices.

CONCLUSION

Upon Council's direction, staff will proceed with actions as directed.

Respectfully submitted,



RICARDO REYES
City Manager

ATTACHMENT(S):

1. JTB Supply Co., Inc. Proposal
2. Skyline Safety and Supply and Cal Signal Corp Proposals

ATTACHMENT 1



Quotation

To: Mario @ City of Huntington Park

Quote #: 231213-12

From: Mindy Myers

Project: Traffic Signal Poles RFQ

JTB Supply is pleased to quote on the following equipment:

1 - Poles and Anchor bolts:	\$125,195
(1) 19-4-70-30-12 w/ mod shaft 28' (1981 CT)	
(1) 19-3-113-25-12 w/ mod shaft 28' (1997 CT)	
(1) 19-2-70-25-12 w/ mod shaft 28' (1984 CT)	
(1) 17-3-113-15-12 w/ mod shaft 28' (1997 CT)	
(1) 17-3-113-15-12 w/ mod shaft 28' (1997 CT)	
(1) 17-3-100-18-8 w/ mod shaft 25' (2018 CT)	
(1) 17-3-100-15-8 w/ mod shaft 25' (2018 CT)	
(1) 17B-2-70-20-8 w/ mod shaft 28' (1988 CT)	
(1) 17-2-70-20-12 w/ mod shaft 28' (1981 CT)	
(1) Type 15FB-12 w/ mod shaft 28' (2018 CT)	
(1) Type 15FB-12 w/ mod shaft 28' (1997 CT)	
(1) Type 15FB-12 w/ mod shaft 28' (2018 CT)	
(1) Type 15FB-12 w/ mod shaft 28' (2018 CT)	
(1) Type 15FB-12 w/ mod shaft 28' (2006 CT)	
(1) Type 15FB-12 w/ mod shaft 25' (2018 CT)	
(1) Type 15FB-12 w/ mod shaft 28' (2018 CT)	
(1) Type 15 FB-8 w/ mod shaft 28' (1988 CT)	
10.25%tax	\$12,832.49
Total	\$138,027.49

*Offloading is not included

Delivery: 22 - 24 weeks ARO

Terms: Net 30, Pending Credit Verification, MC, VISA, AMEX

accepted with surcharge of 4% of transaction amount

Quote valid for 30 Days.

Prices subject to change, if order not released
within 60 days from the purchase order date.

Freight: Included

Sales tax is included.

Sincerely,

JTB Supply Co., Inc.

Mindy Myers

1030 N. Batavia, Suite A • Orange, CA. 92867 • 714-639-9498 • 714-639-9488 fax

ATTACHMENT 2

Skyline Safety and Supply

Estimate

4513 Nipomo Ave
Lakewood, CA 90713

Phone # 714-925-0338
CA Small Bus # 1755773
sales@skylinesafetyandsupply.com

Estimate #	Date
8754	12/21/2023

Name / Address
City of Huntington Park Mario Lopez mlopez@hpcagov

Ship To

Item	Description	Qty	Rate	Total
Misc	19-4-70-30-12 w/ mod shaft 28' (1981 CT)	1	0.00	0.00T
Misc	19-3-113-25-12 w/ mod shaft 28' (1997 CT)	1	0.00	0.00T
Misc	19-2-70-25-12 w/ mod shaft 28' (1984 CT)	1	0.00	0.00T
Misc	17-3-113-15-12 w/ mod shaft 28' (1997 CT)	1	0.00	0.00T
Misc	17-3-113-15-12 w/ mod shaft 28' (1997 CT)	1	0.00	0.00T
Misc	17-3-100-18-8 w/ mod shaft 25' (2018 CT)	1	0.00	0.00T
Misc	17-3-100-15-8 w/ mod shaft 25' (2018 CT)	1	0.00	0.00T
Misc	17B-2-70-20-8 w/ mod shaft 28' (1988 CT)	1	0.00	0.00T
Misc	17-2-70-20-12 w/ mod shaft 28' (1981 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 28' (2018 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 28' (1997 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 28' (2018 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 28' (2018 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 28' (2006 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 25' (2018 CT)	1	0.00	0.00T
Misc	Type 15FB-12 w/ mod shaft 28' (2018 CT)	1	0.00	0.00T
Misc	Type 15 FB-8 w/ mod shaft 28' (1988 CT)	1	0.00	0.00T
Misc	Shipping - Included		0.00	0.00T
Misc	Project Subtotal		131,454.00	131,454.00T
	21-24 week turn around time Offloading by customer Includes Anchor Bolts			

	Subtotal	\$131,454.00
To Order Please Contact Sales Rep Tricia Sontag Cell# 714-925-0338	Sales Tax (10.25%)	\$13,474.04
	Total	\$144,928.04



Cal Signal Corp
384 Beach Rd
Burlingame, CA 94010
phone | 650-343-6100
www.calsignalcorp.com



Quote

Date	Quote #
12/15/2023	4678Y

To:
City of Huntington Park Mario Lopez

Bid Date: 12-15-23

Project:

No	Description	Units	Qty	Rate	Total
1	Poles & Anchor Bolts (1) 19-4-70-30-12 w/ mod shaft 28' (1981 CT) (1) 19-3-113-25-12 w/ mod shaft 28' (1997 CT) (1) 19-2-70-25-12 w/ mod shaft 28' (1984 CT) (1) 17-3-113-15-12 w/ mod shaft 28' (1997 CT) (1) 17-3-113-15-12 w/ mod shaft 28' (1997 CT) (1) 17-3-100-18-8 w/ mod shaft 25' (2018 CT) (1) 17-3-100-15-8 w/ mod shaft 25' (2018 CT) (1) 17B-2-70-20-8 w/ mod shaft 28' (1988 CT) (1) 17-2-70-20-12 w/ mod shaft 28' (1981 CT) (1) Type 15FB-12 w/ mod shaft 28' (2018 CT) (1) Type 15FB-12 w/ mod shaft 28' (1997 CT) (1) Type 15FB-12 w/ mod shaft 28' (2018 CT) (1) Type 15FB-12 w/ mod shaft 28' (2018 CT) (1) Type 15FB-12 w/ mod shaft 28' (2006 CT) (1) Type 15FB-12 w/ mod shaft 25' (2018 CT) (1) Type 15FB-12 w/ mod shaft 28' (2018 CT) (1) Type 15 FB-8 w/ mod shaft 28' (1988 CT) Lead time: 22-24 weeks	LS	1	138,965.00	138,965.00T
FREIGHT INCLUDED					
Quote is valid for 30 days. Credit card payments will be subject to a 4% processing fee.					
		Subtotal		\$138,965.00	
		Sales Tax (10.25%)		\$14,243.91	
		Total		\$153,208.91	

ITEM 5



CITY OF HUNTINGTON PARK

Community Development Department
City Council Agenda Report

January 16, 2024

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Honorable Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO PROVIDE A ONE (1) YEAR FINAL CONTRACT EXTENSION TO INFRASTRUCTURE ENGINEERS INC. FOR PROFESSIONAL ENGINEERING AND BUILDING AND SAFETY SERVICES

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Authorize a one (1) year final extension for professional engineering and building and safety services with Infrastructure Engineers Inc; A Bowman Corporation and;
2. Authorize the City Manager to execute the extension agreement.

BACKGROUND

In 2017, the City Council authorized a four (4) year agreement with Infrastructure Engineers Inc. (I.E.) to provide professional engineering services and building and safety services. The agreement was set to take place commencing on January 1, 2018 and concluding on December 31, 2021. The City Council authorized language in the contract to allow for three (3) one (1) year contract extension options at the discretion of the City Council. Infrastructure Engineers first extension was approved by the City Council on December 7, 2021 and expired on December 31, 2022. A second extension was authorized on December 20, 2022 and is set to expire on December 31, 2023.

The City is in receipt of a letter by infrastructure Engineers Inc. requesting the third one (1) year extension as provided for in the contract. Infrastructure Engineers Inc. has performed competently over the course of the last six years. The I.E. staff is relied upon for technical engineering services that are a necessity of the City's daily operation including such key positions as the Building Official and City Engineer. The primary function of I.E. staff is as a staff augmentation service that can be expanded or contracted based on the needs of the City. In turn, this reduces the overall impact to staffing needs and thus keeps the cost of services lower for the City.

**CONSIDERATION AND APPROVAL TO PROVIDE A ONE (1) YEAR FINAL
CONTRACT EXTENSION TO INFRASTRUCTURE ENGINEERS INC. FOR
PROFESSIONAL ENGINEERING AND BUILDING AND SAFETY
SERVICES** January 16, 2024

Page 2 of 2

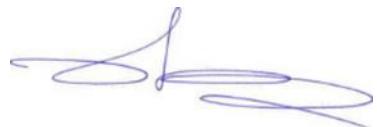
FISCAL IMPACT

This item is included in the FY 2023/24 budget that accounts for the services provided by Infrastructure Engineers Inc. No additional increases have been requested in the contract.

CONCLUSION

Upon Council's direction, staff will proceed with actions as directed.

Respectfully submitted,



RICARDO REYES
City Manager



STEVE FORSTER
Community Development Director

ATTACHMENT(S):

- A. Letter requesting contract extension from Infrastructure Engineers Inc.

ATTACHMENT "A"



October 26, 2023

Mr. Ricardo Reyes
City Manager
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

RE: Professional Services Agreement for Engineering and Building & Safety Services – 3rd Contract Extension

Dear Mr. Reyes:

On behalf of Infrastructure Engineers, a Bowman Company, I would like to extend our appreciation for the opportunity to provide professional engineering and building & safety services (Professional Services) to the City of Huntington Park and the community. As a courtesy reminder, our Professional Services Agreement (Agreement) for Professional Services has been in place since January 1, 2018 and is expiring January 1, 2024 (after the second extension).

With this letter, we are kindly requesting approval of a third one-year extension of our Agreement in accordance with Section 4 (the Term) of the Agreement which, if granted, would make the extension effective January 1, 2024 through December 31, 2024.

Infrastructure Engineers, a Bowman Company would be honored to continue providing Professional Services to the City of Huntington Park, and we look forward to receiving confirmation from the City that would allow us that opportunity. With respect and appreciation,

Sincerely,

A handwritten signature in black ink, appearing to read 'Farzad Dorrani'.

Farzad Dorrani, MS
Principal of Operations

FD/om