

# CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

**Tuesday, December 5, 2023**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Marilyn Sanabria**  
Mayor

**Karina Macias**  
Vice Mayor

**Arturo Flores**  
Council Member



**Eduardo "Eddie" Martinez**  
Council Member

**Graciela Ortiz**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE--**The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **PUBLIC COMMENT**

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **ADDITIONS/DELETIONS TO AGENDA**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **IMPORTANT NOTICE**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

## **CALL TO ORDER**

## **ROLL CALL**

Mayor Marilyn Sanabria  
Vice Mayor Karina Macias  
Council Member Arturo Flores  
Council Member Eduardo "Eddie" Martinez  
Council Member Graciela Ortiz

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATION(S)**

### **1. RECOGNITION OF LOCAL EDUCATORS AND VOLUNTEERS**

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

RECESS TO CLOSED SESSION

## **CLOSED SESSION**

### **1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Government Code Section 54956.9(d)(2)  
Consideration of one potential case

## **CLOSED SESSION ANNOUNCEMENT**

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **CITY CLERK**

### **1. CITY COUNCIL MEETING MINUTES**

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held November 7, 2023

## **FINANCE**

### **2. CHECK REGISTERS**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated December 5, 2023

**END OF CONSENT CALENDAR**

**REGULAR AGENDA**

## **CITY COUNCIL**

### **3. CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF SUPPORT AND RESOLUTION FOR THE PROTECTION OF THE SAN GABRIEL MOUNTAINS**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution and authorize the City Manager to sign a letter of support for the protection of the San Gabriel Mountains.

## **PARKS AND RECREATION**

### **4. RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE DODGERS DREAMTEAM PROGRAM GRANT FROM THE LOS ANGELES DODGERS FOUNDATION FOR THE 2024 BASEBALL AND SOFTBALL SEASON AT SALT LAKE PARK**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt a resolution authorizing the acceptance of the Dodgers Dream team Grant from the Los Angeles Dodgers Foundation for the 2024 Baseball season at Salt Lake Park; and
2. Authorize the City Manager to execute all related grant documents.

## **COMMUNITY DEVELOPMENT**

### **5. AUTHORIZATION TO PLACE A BALLOT MEASURE ON THE MARCH 5, 2024 BALLOT FOR A PERMIT PARKING PROGRAM IN THE CITY OF HUNTINGTON PARK**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt the attached Resolution entitled "A Resolution of the City Council of the City of Huntington Park, California, requesting the Board of Supervisors of the County of Los Angeles consolidate a municipal election of the City of Huntington Park to be held on Tuesday, March 5, 2024, with the other elections to be held on

that date pursuant to section 10403 of the Elections Code, and further requesting that the Board of Supervisors for the County of Los Angeles render specified services relating to said election"; and

2. Introduce for first reading, read by title only, and waive further reading, the attached Ordinance No. 2023-03 entitled "An Ordinance of the people of the City of Huntington Park enacting an Overnight Parking Permit Program on public streets within the City of Huntington Park; and
3. Authorizing the city attorney's office to make any necessary revisions to the attached resolutions and ordinance to be consistent with city council's motions and directives; or
4. Alternatively, City Council may provide staff with alternate or additional directives.

## **FINANCE**

### **6. CAPITAL IMPROVEMENT PROGRAM (CIP) 5-YEAR CIP BUDGET ADOPTION**

RECOMMENDED THAT CITY COUNCIL:

1. Adopt the proposed **\$99,546,300** 5-Year CIP Budget plan and related policies that prioritize all CIP projects which have been identified as high value community investments and improvements by the City Council and establishes a separate process and action for the identification of funding sources for projects. This 5-Year CIP Budget policy goal is intended to institute the policy of separating the CIP project *investment* decision from the CIP project *financing* decision; and
2. Approve the formal list of 38 different CIP projects and assign unique CIP project numbers, e.g., 8901, 8902, etc., in the Naviline accounting system; and
3. Approve the CIP Budget Amendment Resolution #2023-xx which totals **\$31,155,200** for FY 2024. FY 2024 through FY 2028 is for planning purposes only. The Naviline system only allows **budgeting one year at a time**. *The 5-Year CIP Budget will be brought back to Council on a quarterly basis, with budget adjustments like the Operating Budget*; and
4. Establish a new CIP project documentation system that integrates the CIP project files in Public Works with the Naviline financial accounting system in Fund 787.

### **7. CONSIDERATION AND APPROVAL OF THE FINANACE DEPARTMENT'S UPDATED POLICY & PROCEDURES AND A PURCHASING MANUAL FOR CITY STAFF USE**

RECOMMENDED THAT CITY COUNCIL:

1. Approve of the Finance Department's updated Policy & Procedures; and
2. Approve the Purchasing Manual for City staff use.

## **POLICE DEPARTMENT**

### **8. APPROVE FY 2023-2024 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AGREEMENT AND ACCEPT GRANT FUNDING**

RECOMMENDED THAT CITY COUNCIL:

1. Approve and accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement Program (STEP), totaling \$90,000 for FY 2023-2024; and
2. Authorize the City Manager to execute the Standard Agreement for FY 2023-2024 Selective Traffic Enforcement Program (STEP) between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and
3. Authorize the Finance Department to establish appropriate revenue and expenditure accounts to administer the grant funds; and
4. Authorize the Police Department to issue a press release approved by the State of California Office of Traffic Safety (OTS) announcing the kick-off of the grant, (attachment B).

## **CITY CLERK**

### **9. COUNCIL APPOINTMENT TO THE HEALTH AND EDUCATION COMMISSION**

RECOMMENDED THAT CITY COUNCIL:

1. Make an appointment to the Health and Education Commission consistent with provisions.

## **CITY MANAGER**

### **10. AUTHORIZATION TO PLACE A BALLOT MEASURE ON THE MARCH 5, 2024, GENERAL MUNICIPAL ELECTION TO LIMIT THE NUMBER OF TERMS A MEMBER OF THE HUNTINGTON PARK CITY COUNCIL MAY SERVE**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the resolution calling for a General Municipal Election on March 5, 2024; and
2. Submit a measure to City Council to limit the number of terms a member of the city council may serve upon approval by a majority vote of City residents; and
3. Approve the resolution requesting the Board of Supervisors to consolidate the Municipal Election with the Statewide Primary Election on March 5, 2024; and
4. Authorize designated members to file written arguments for the General Municipal Election on March 5, 2024; and

5. Direct the City Attorney to prepare an impartial analysis for the Measure.

**END OF REGULAR AGENDA**

**DEPARTMENTAL REPORTS**

**WRITTEN COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**Council Member Graciela Ortiz**

**Council Member Eduardo “Eddie” Martinez**

**Council Member Arturo Flores**

**Vice Mayor Karina Macias**

**Mayor Marilyn Sanabria**

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn the meeting to a Regular Meeting on Tuesday, December 19, 2023 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 2<sup>nd</sup> day of December 2023.

  
Eduardo Sarmiento, City Clerk