



MINUTES

CITY OF HUNTINGTON PARK REGULAR HEALTH AND EDUCATION COMMISSION

Tuesday, March 28th, 2023, at 6:00 P.M.

**Huntington Park City Hall
City Council Chambers
6550 Miles Avenue
Huntington Park, California 90255**

Chairperson Batiste called the meeting to order at 6:05 P.M.

PRESENT: Chair Ebony Batiste, Commissioner Iliana Baltazar, and Commissioner Liselda Fabian

PRESENT VIA ZOOM: Vice Chair Gloria Rodriguez

ABSENT: None.

STAFF PRESENT: Community Development Director, Steve Forster; Parks and Recreation Director, Project Manager, Ishah Ahumada; Joel Gordillo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Ebony Batiste.

PUBLIC APPEARANCE – None

STAFF RESPONSES – None

MINUTES

Approval of the Regular Meeting Minutes of the Health and Education Commission for January 31, 2023.

Motion: Commissioner Baltazar motioned to approve the minutes.

Motion Seconded by Chair Batiste

ROLL CALL

AYES: Commissioner: Gloria Rodriguez and Iliana Baltazar

NOES: None

ABSTAINED: Commissioner Fabian

PUBLIC COMMENT- None

REGULAR AGENDA

1. The 2023 Work Plan Discussion

5K Health and Education Booth

Chair Batiste confirmed the 5K Health and Education Expo will take place on Saturday, April 1st, 2023. Director Forster recommended reviewing the staffing of the booth and recommendations of items needed for the event. Chair Batiste requested a flyer with the time of the event. Staff will email the flyer to the Commissioners. Chair Batiste is requesting to be placed in an area where services are being provided and not where the runners are coming off the 5K. Director Forster confirmed staff will request a site plan from Parks and Recreation for the Health and Education booth to be at a service location. Chair Batiste will submit her request orally and in writing. She requested a tablecloth, and a Health and Education Sign. She requested books from last year's book giveaway that were being stored by Parks and Recreation. She requested crayons, and 100 copies of coloring pages. Also, requested additional flyers for the Autism event to distribute in the 5K event. Chair Batiste requested confirmation of commissioners to staff the booth. Chair Batiste and Vice Chair Rodriguez will be staffing the booth from 8:30 AM – 10:30 AM.

DATE/TIME: Saturday, April 1st, 2023, from 8:30 AM – 10:30 AM.

Autism and Special Needs Awareness Fair

Vice Chair Rodriguez submitted a flyer and vendor application for Commission approval. She requested to change the date of the event to Wednesday, April 19th because there is no daycare available for parents. Vice Chair Rodriguez will be requesting time off work to be at the event. She submitted the flyer, and they were reviewed with Ms. Ahumada. All edits were corrected on the flyer. Staff reached out to the Parks and Recreation Department, and they have Wednesday, April 19th available at the Social Hall from 10 AM to 1 PM. Ms. Ahumada requested the Commission to vote on a change of date for the event. The Parks and Recreation Department requested their logo be updated on the flyer and staff are requesting approval from the Commission. Additionally, Parks and Recreation need a list of all items needed. Vice Chair Rodriguez will email the setup and the items needed for the event. Vice Chair Rodriguez placed a motion to approve the change of date for the Autism event to Wednesday, April 19th. Chair Batiste seconded the approval. Director Forster requested Commissioner approval for Vice Chair Batiste to send the email to City staff. Vice Chair Rodriguez requested approval for the Parks and Recreation logo change. Director Forster confirmed we only need Commissioner's verbal approval.

Commissioners approved the logo change and City Staff will be making the update. The flyers were requested to be printed in color.

Vice Chair Rodriguez is proposing the Autism and Special Needs event to be on Wednesday, April 19th.

DATE/TIME: April 19th from 10 AM to 1 PM. The set up is at 8 AM.

Pride Month and LGBTQ+ Fair

Vice Chair Rodriguez does not have an update. She wants to complete the Autism Event first. She envisioned this event to have a similar layout to the Autism Event. Vice Chair Rodriguez clarified she wants the event to be more kid friendly. Commissioner Baltazar requests confirmation of the date. Vice Chair Rodriguez prefers the event to be on Saturday, June 17th. Vice Chair Rodriguez questioned who approves the date and Director Forster responded that the date is set by the Commission. The name of the event is The First Annual LGBTQ+ Pride Fair. Director Forster requested who on the Commission will prepare the flyer. The City Staff will assist with the flyer and confirm the date with Parks and Recreation. Ms. Ahumada requested the times and Vice Chair responded to have the same time and set up as the Autism Event and the set up to be at 8 AM.

DATE/TIME: June 17th from 10 AM – 1 PM. The set up is at 8 AM.

Book Fair

Chair Batiste requested confirmation for June 3rd from the Parks and Recreation Department. Director Forster requested confirmation from the Commission that they are all in approval. Commissioners were in approval. The Chair Batiste submitted a flyer and will attach the setup. Director Forster requested the diagram to be emailed to City Staff. Ms. Ahumada confirmed with was received that day at 5:51 P.M. The flyer needs to be reviewed for edits. Chair Batiste requested that the flyer is good to go. Director Forster confirmed the flyer will be reviewed and brought back to the Commission. Ms. Ahumada requested the location of the Book Fair, Chair Batiste confirmed it was all sent in the email. The set-up time will be the day prior to the event.

DATE/TIME: June 3rd, 2023

Health and Education Commission Art Contest

Commissioner Baltazar wanted to do a collaboration with the City. Chair Batiste asked if any Commissioner wants to spearhead the event and that she is fine with not having the event and removing it from the Work Plan. Commissioner Baltazar mentioned there was already an Art Contest. Director Forster confirmed there is already an Annual Art Walk that is sponsored by the City. Based on that information Chair Batiste requested to move the item from the Work Plan.

Alzheimer's Presentation and Support Group

Chair Batiste stated the idea for the group is to share a space for people who want to come and discuss issues via Zoom. There will also be a brief presentation with questions and answers. It will be informal and structured to share resources of what has helped them. The goal is to provide an opportunity for resources and a space to prove this once a month for 3 months. The first one was going to start on April 10th and since it was not on the agenda, she did not want to rush into anything. Chair Batiste pushed back the first meeting to April 28th. This will give her the opportunity to meet on Tuesday or have a Special Meeting or vote via email. Director Forster stated she can call a Special Meeting but cannot vote via email. She will email the proposal with dates, times, needs, advertising needs, and set up for the meeting. Director Forster requested a circulation time for the Special Meeting, and it will have to be posted. The Chair Batiste requested to know how much time in advance it needs to be presented to be part of the meeting. Director Forster informed her it is 72 hours in advance and 48 hours in advance for a Special Meeting. Chair Batiste requested technical information for the Zoom meeting to have Spanish captions and Director Forster let her know that it will have to be worked out through the IT Department.

STAFF COMMENTS

Community Development Director, Steve Forster, updated Commissioners on Community Development Department projects that are taking place. Target is up and running and exceeding sales by more than 150%. Farmer Boys is in construction and in the framing phase. Rising Cranes is expected to begin construction in early Spring and updated the property previously housing "El Bodegon" That property was burned down has been through the Code Enforcement Department and has been completely remediated. Said property is now for sale. There are 2 properties on the west side of Seville that both experienced fires and are now being remediated by Code Enforcement. Ross on Pacific Boulevard is scheduled to open during the Summer. This is the development side of things. The property at 6803 Malabar has been completely removed and the next steps on the new development like infill for parks to provide green space or for the City to purchase outright.

Commissioner asked what is going on with the parking development and the Director let them know the ballot measure did not pass. Director Forster informed the committee of parking permit programs, such as Randolph.

HEALTH AND EDUCATION COMMISSION COMMENTS

1. Commissioner Batiste commented that SEIU Local 99 participated in a strike that lasted 3 days with the support of UTLA. They were one of the lowest-paid employees in the school district and were able to get a 30% raise increase which

brought them to the poverty line. She acknowledged the work they had done to improve the lives of the members of our community that were impacted by the wage increase.

2. Vice Chair Rodriguez expressed her excitement and importance for the Autism event. She has 2 young adults with high-functioning Autism. This is an event she has done in the past and appreciates everyone's support. She requested the turnaround time for the flyer and vendor application so she can distribute it to schools. She requested it is posted on the City website and City social media. She is in charge of enrollment for a charter school and wanted to know what the process is to have the school sponsored at one of the City events. Director Forster responded by answering the question as a commissioner in which the Committee will have to approve the request and if she is asking as an individual of the school she would have to coordinate with Parks and Recreation directly so as it's not sanctioned as a commissioner. Vice Chair Rodriguez clarified if a 3rd party person must make the request and Director Forster responded that it can be made on her own and be careful of Commissioner's responsibilities and individual responsibilities. Chair Batiste requested clarification that Vice Chair Rodriguez will be working with her from 8:30 – 10:30 and Vice Chair confirmed she would. Vice Chair Rodriguez stated she did reach out to Parks and Recreation and didn't hear back. Director Forster stated we can facilitate that. The Vice-Chair stated that information would be helpful for future information. Vice Chair Rodriguez requested a deadline for flyer submission and Director Forster stated she will have them by Thursday at the latest. Vice Chair requested clarification regarding the LGBTQ event on June 17th and when she will receive the flyer and vendor form. Ms. Ahumada responded that she will receive it by the end of day on Thursday.
3. Commissioner Baltazar welcomed Commissioner Fabian and requested an update on the election from City Council members for the vacancy. Director Forster directed the question to the City Council members. Reviewed the minutes and wanted to ensure the "Alzheimer's Presentation and Support Group" are added to the next Work Plan and next Agenda. Chair Batiste shared the dates for the event, 4/10, and 5/29, and Director Forster advised that if Chair Batiste would like to discuss the Alzheimer's item that was not on the agenda, she would have to take a roll call vote to add it to the agenda. Director Forster stated she would need 4/5 and since there were only 4 members, she would need all 4 votes to add it to the agenda. Chair Batiste moved to add the "Alzheimer's Presentation and Support Group" to the agenda and all commissioners agreed. Director Forster confirmed there is a quorum for the item.
4. Commissioner Fabian No Comments.

ADJOURNMENT

At 6:55 P.M. the City of Huntington Park Health and Education Commission adjourned a Special Meeting on a tentative time and date.

Respectfully Submitted,



Steve Forster
Community Development Director