

CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

Tuesday, September 05, 2023

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Marilyn Sanabria
Mayor

Karina Macias
Vice Mayor

Arturo Flores
Council Member



Eduardo "Eddie" Martinez
Council Member

Graciela Ortiz
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

ADDITIONS/DELETIONS TO AGENDA

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

IMPORTANT NOTICE

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Marilyn Sanabria
Vice Mayor Karina Macias
Council Member Arturo Flores
Council Member Eduardo "Eddie" Martinez
Council Member Graciela Ortiz

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. **CERTIFICATE OF RECOGNITION FOR NATIONAL NIGHT OUT PERFORMERS & VOLUNTEERS**
2. **RECOGNITION OF LOCAL EDUCATORS AND VOLUNTEERS**

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
Pursuant to Cal. Gov. Code Sec. 54956.9(d)(4)
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1) – One matter
Aragon et. al. v. City of Huntington Park et. al.
Los Angeles Superior Court Case No.: 20STCV44933

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

CITY CLERK

1. CITY COUNCIL MEETING MINUTES

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Special City Council Meeting held August 07, 2023

FINANCE

2. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated September 5, 2023;

END OF CONSENT CALENDAR

REGULAR AGENDA

PUBLIC WORKS

3. CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE FOR CIP 2019-02 SLAUSON AVENUE CONGESTION RELIEF PROJECT AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

RECOMMENDED THAT CITY COUNCIL:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and
2. Adopt the 100% completed plans, specifications, and engineer's estimate for CIP 2019-02 Slauson Avenue Congestion Relief Project; and
3. Authorize staff to proceed with bid advertisement for construction.

4. CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND ENGINEER'S ESTIMATE FOR CIP 2019-14 ATP CYCLE V PROJECT AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

RECOMMENDED THAT CITY COUNCIL:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and
2. Adopt the 100% completed plans, specifications, and engineer's estimate for CIP 2019-14 ATP Cycle V Project; and
3. Authorize staff to proceed with bid advertisement for construction.

5. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT FOR CIP 2022-13 ROOF REPAIRS AT CITY HALL AND POLICE DEPARTMENT

RECOMMENDED THAT CITY COUNCIL:

1. Award the contract to Best Contracting Services, Inc. for the construction of CIP 2022-13 Roof Repairs at City Hall and Police Department as the lowest responsive, responsible bidder for an amount of \$1,551,042; and
2. Approve construction contingency and incidentals (change orders) for the amount of \$850,000; and
3. Approve the total project cost of \$2,401,042 payable from The American Rescue Plan Act of 2021 (ARPA) funds; and
4. Authorize the Finance Department to provide an account number and project code for this specific project in order to process project invoices; and
5. Authorize the City Manager to execute the construction contract agreement and all change orders in good faith.

6. CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR THE PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE OF CIP 2023-01 SB1 STREET ENHANCEMENT PROJECT

RECOMMENDED THAT CITY COUNCIL:

1. Award the preparation of Plans, Specifications, and Estimate of CIP 2023-01 SB1 Street Enhancement Project to NCE for a not-to-exceed amount of \$136,800; and
2. Appropriate \$136,800 from State of California Senate Bill 1 funds allocated to the City for roadway resurfacing purposes (non-FY 2023-24 budgeted item); and
3. Authorize the Finance Department to provide an account number and project code for this specific project in order to process project invoices; and
4. Authorize the City Manager to execute the professional services agreement.

7. RESOLUTION APPOINTING AN ALTERNATE TO THE GOVERNING BOARD OF THE GATEWAY WATER MANAGEMENT AUTHORITY (“LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY”)

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution appointing Steve Forster, Director of Community Development Director and Samantha Leyva, Public Works Management Analyst, as the alternates to the governing board of the Gateway Water Management Authority

(“Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority”).

8. CONSIDERATION AND APPROVAL TO PURCHASE A HEAVY-DUTY HYDRAULIC LIFT TO REPAIR THE CITY’S LARGE-SCALE VEHICLES AND SHUTTLES

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them; and
2. Approve the purchasing of a heavy-duty hydraulic lift to repair the City’s large-scale vehicles and bus shuttles from Dr. Hydraulics, Inc. for the amount of \$125,000 payable from Account No. 741-8060-431.74-10; and
3. Authorize the City Manager to execute the quote (Attachment 1) the purchase order.

9. CONSIDERATION AND APPROVAL TO RESTORE THE CLOCK AT THE CITY HALL TOWER

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.12 Formal Bid Procedures (i): Waive of Bidding. City Council, by a majority vote, may dispense with bidding and other procedures required by this chapter in any individual instance upon finding that it would be impracticable, useless or economically infeasible to follow such procedures and that the public welfare would be promoted by dispensing with them; and
2. Approve the restoration and installation of the clock at the City Hall Tower by Lumichron Commercial Clocks for a not-to-exceed amount of \$33,111.60 payable from Account No. 111-8024-421.73-10; and
3. Appropriate an additional amount of \$9,111.60 into Account No. 111-8024-421.73-10 since only \$24,000 was budget in FY 2023-24 for the repairs; and
4. Authorize the City Manager to sign the quotation and execute the purchase order.

10. CONSIDERATION AND APPROVAL OF RESOLUTION ADOPTING THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION’S QUALITY ASSURANCE PROGRAM

RECOMMENDED THAT CITY COUNCIL:

1. Adopt a Resolution authorizing the City Engineer to sign the State of California Department of Transportation Quality Assurance Program and Manual; and
2. Authorize staff to submit the adopted Quality Assurance Program and conforming resolution to the State of California Department of Transportation.

11. CONSIDERATION AND APPROVAL TO SUBMIT A FUNDING APPLICATION TO CALRECYCLE FOR THE LEGACY DISPOSAL SITE ABATEMENT PARTIAL GRANT PROGRAM FY 2023-24

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to submit a funding application to CalRecycle for the Legacy Disposal Site Abatement Partial Grant Program FY 2023-24; and
2. Authorize the City Manager to sign all applicable documents.

12. CONSIDERATION AND APPROVAL TO EXECUTE THE THIRD AMENDMENT WITH PACIFICA SERVICES, INC. TO PROVIDE LABOR COMPLIANCE SERVICES FOR TWO COMMUNITY DEVELOPMENT BLOCK GRANT FUNDED PROJECTS IN FISCAL YEAR 2023-24

RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Huntington Park Municipal Code section 2-5.19 Formal service contract procedure (b): Exception. When the City Manager or City Council authorizes the hiring of services for which standard specifications cannot be drawn because of: (4) When subjective criteria are necessary to evaluate the proposals; Persons designated by the City Manager shall negotiate for the authorized service. Proposals shall be submitted whenever practicable from at least three (3) firms, except in those cases where a service firm has established such a successful past history of work with the City that it is clearly in the public interest not to negotiate with any other source. The contract for professional services should be awarded to the entity that will provide the best possible service to the City for the best value. When the City Council or City Manager finds that a service lends itself to written standard specifications, bidding for these services shall be conducted pursuant to Sections 2-5.12, 2-5.13 or 2-5.14. When value of any service shall be twenty-five thousand (\$25,000.00) dollars or more, the contract or purchase order shall not be executed unless approved by the City Council; and
2. Execute Pacifica Services, Inc.'s Third Amendment (Attachment 1) for labor compliance services associated with two Community Development Block Grant (CDBG) funded projects in Fiscal Year 2023-24 for a not-to-exceed amount of \$50,000 payable from Account No. 221-8010-431.76-12; and
3. Appropriate an additional \$50,000 into Purchase Order (PO) 2883 from State Gas Tax Fund Account No. 221; and
4. Authorize City personnel to execute the Third Amendment.

CITY CLERK

13. CONSIDERATION AND APPROVAL OF A RESOLUTION APPROVING A DESTRUCTION OF BUSINESS RECORDS OF THE CITY OF HUNTINGTON PARK POLICE DEPARTMENT

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution authorizing and approving the destruction of certain business records no longer required as permitted by the City Retention Schedule.

END OF REGULAR AGENDA

PUBLIC HEARING(S)

COMMUNITY DEVELOPMENT

14. CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER ONE (AMENDMENT 1) TO THE FY 2023-2024 ANNUAL ACTION PLAN (AAP) TO ALLOCATE UP TO \$1,208,584 TO AZURE DEVELOPMENT INC. FOR THE DEVELOPMENT OF AFFORDABLE HOUSING DEVELOPMENT PROJECTS FROM HOME INVESTMENT PARTNERSHIPS (HOME) FUNDS.

RECOMMENDED THAT CITY COUNCIL:

1. Conduct a public hearing; and
2. Take public testimony and consider any comments received by the City Clerk during the 30-day public comment period; and
3. Approve Amendment 1 to the Annual Action Plan for FY 2023-2024; and
4. Amend the Fiscal Year 2023-2024 budget in accordance with the approved reallocation of funds as follows:
 - **AZURE DEVELOPMENT INC. FOR AFFORDABLE HOUSING DEVELOPMENT (PROJECTS) –**
Allocate HOME funds from the following respective Fiscal Year budgets to the Project as follows:
 - FY 2015 - \$379,045.00
 - FY 2016 - \$420,432.50
 - FY 2017 - \$409,432.50
5. Authorize the City Manager to execute the attached letter to commit the HOME funds to Azure Development Inc. at an amount not to exceed \$1,208,584 for pre-development costs, and execute all documents related to Amendment 1 for transmittal to the U.S. Department of Housing and Urban Development Department (HUD); and
6. Authorize City staff to electronically transmit the amended components of the FY2023-2024 Annual Action Plan to the U.S Department of Housing and Urban

Development (HUD) via Integrated Disbursement and Information System (IDIS).

END OF PUBLIC HEARING(S)

DEPARTMENTAL REPORTS

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz

Council Member Eduardo “Eddie” Martinez

Council Member Arturo Flores

Vice Mayor Karina Macias

Mayor Marilyn Sanabria

ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, September 19, 2023 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 72 hours prior to the meeting. Dated this 31th day of August 2023.



Eduardo Sarmiento, City Clerk