

# CITY OF HUNTINGTON PARK City Council Regular Meeting Agenda

**Tuesday, July 18, 2023**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Marilyn Sanabria**  
Mayor

**Karina Macias**  
Vice Mayor

**Arturo Flores**  
Council Member



**Eduardo "Eddie" Martinez**  
Council Member

**Graciela Ortiz**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hPCA.gov](http://www.hPCA.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE--**The numerical order of items on this agenda is for convenience of reference.

Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, boozing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **PUBLIC COMMENT**

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **ADDITIONS/DELETIONS TO AGENDA**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **IMPORTANT NOTICE**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hPCA.gov](http://www.hPCA.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

## **CALL TO ORDER**

## **ROLL CALL**

Mayor Marilyn Sanabria  
Vice Mayor Karina Macias  
Council Member Arturo Flores  
Council Member Eduardo "Eddie" Martinez  
Council Member Graciela Ortiz

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATION(S)**

1. DIABETES PILOT PROGRAM RECOGNITION
2. MANUEL "MANNY" AVILA & REBECCA AVILA MEMORIAL SCHOLARSHIP RECIPIENTS
3. PROCLAMATION FOR PARKS AND RECREATION MONTH

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

## **STAFF RESPONSE**

### RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Construction Industry Force Account Council v. City of Huntington Park  
Los Angeles Superior Court Case No. 20STCPO3947
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Jose Luis Maldonado Aguilar, et. al. v. City of Huntington Park, et. al.  
United States District Court, Central District of California – Western Division  
Case No.: 2:21-cv-05755-AB-KS

## **CLOSED SESSION ANNOUNCEMENT**

## **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted

by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

## **CITY CLERK**

### **1. CITY COUNCIL MEETING MINUTES**

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1. Regular City Council Meeting held June 20, 2023

## **FINANCE**

### **2. CHECK REGISTERS**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Accounts Payable and Payroll Warrant(s) dated July 18, 2023;

## **END OF CONSENT CALENDAR** **REGULAR AGENDA**

## **COMMUNITY DEVELOPMENT**

### **3. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE FAIR HOUSING SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Award a One (1) year professional service agreement (PSA) to provide fair housing services to the sole responsive and responsible proposer, Fair Housing Foundation for a not-to-exceed amount of \$20,000; and
2. Authorize the City Manager to execute the PSA.

### **4. CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO PROVIDE HOMELESS OUTREACH SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the first amendment for homeless outreach services with Inner City Visions until June 30, 2024.
2. Authorize City Manager to execute the extension agreement.

**5. CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO MICHAEL BAKER INTERNATIONAL FOR PROFESSIONAL SERVICES RELATED TO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME AND HOME-ARP (AMERICAN RESCUE PLAN ACT OF 2021) GRANT ADMINISTRATION**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the first amendment for professional services related to Housing and Urban Development (HUD) grants, including but not limited to CDBG, HOME, and HOME-ARP grant administration and;
2. Authorize the City Manager to execute the extension agreement.

**PUBLIC WORKS**

**6. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR THE PREPARATION OF PLANS, SPECIFICATIONS AND ESTIMATE OF CIP 2022-07 SALT LAKE PARK CISTERN PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified engineering and environmental firms for the preparation of Plans, Specifications and Estimate of CIP 2022-07 Salt Lake Park Cistern Project.

**7. CONSIDERATION AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT FOR PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE TO ENHANCE THE PLAYGROUNDS AS PART OF CIP 2022-09 CHESLEY PARK**

RECOMMENDED THAT CITY COUNCIL:

1. Award a Professional Services Agreement (Attachment 1) for the preparation of Plans, Specifications, and Estimate of new playground equipment, appurtenances and ingress/egress enhancement as part of CIP 2022-09 Chesley Park to iARCH for a not-to-exceed amount of \$37,600;
2. Payable from FY 2019-2020 CDBG funds (Total amount \$299,279) to the FY 2022 Chesley Park American with Disabilities Act (ADA) Improvement Project; and
3. Authorize the City Manager to execute the professional services agreement.

**8. CONSIDERATION AND APPROVAL TO ADVERTISE AND SOLICIT BIDS FOR CIP 2022-13 CITY HALL & POLICE DEPARTMENT ROOF REPAIRS AND REPLACEMENT**

RECOMMENDED THAT CITY COUNCIL:

1. Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA);
2. Approve CIP 2022-13 City Hall & Police Department Roof Repairs and Replacement contract plans and specifications for bidding purposes; and
3. Authorize staff to proceed with bid advertisement for construction.

**9. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR THE DESIGN OF CIP 2023-01 SB1 STREET ENHANCEMENT PROJECT**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified engineering firms to design CIP 2023-01 SB1 Street Enhancement Project; which is part of the City's annual commitment to Senate Bill 1, the Road Repair and Accountability Act of 2017.

**10. CONSIDERATION AND APPROVAL OF A FIVE-YEAR PROFESSIONAL SERVICES AGREEMENT WITH NOBEL SYSTEMS, INC. TO DEVELOP AND CONTINUE TO HOST VARIOUS APPLICATIONS AND GEOGRAPHIC INFORMATION SYSTEM**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the professional services agreement with Nobel Systems, Inc. for the development and continuous hosting of the various City applications (Apps) and Geographic Information System (GIS) for a three (3) year-period with the option of two, one-year extensions for a not-to-exceed amount of \$104,783.33 in FY 2023-24 and each subsequent year thereafter at \$106,000 per year;
2. Payable from the FY 2023-24 budget utilizing Account No. 111-8010-415.56-41 (\$93,600) and Account No. 111-8030-461.56-42 (\$11,183.33); and
3. Authorize the City Manager to execute the professional services agreement.

**11. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR CITYWIDE JANITORIAL SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified vendors to provide janitorial services.

**12. CONSIDERATION AND APPROVAL TO PURCHASE TWO UTILITY SERVICE TRUCKS**

RECOMMENDED THAT CITY COUNCIL:

1. Approve the purchasing of two utility service trucks from George Chevrolet (Bellflower) for a not-to-exceed amount of \$72,000 payable from Account No. 111-8010-431.76.32; and
2. Authorize the City Manager to execute all applicable documents related to the purchasing of the utility service trucks.

**13. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR FIXED-ROUTE SHUTTLE BUS TRANSPORTATION SERVICES**

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to publish and solicit a Request for Proposal (RFP) from qualified vendors to provide fixed-route shuttle bus transportation services.

**CITY CLERK**

**14. COUNCIL APPOINTMENT TO THE HEALTH AND EDUCATION COMMISSION**

RECOMMENDED THAT CITY COUNCIL:

1. Make an appointment to the Health and Education Commission consistent with provisions set forth in Resolution No. 2015-19 and Ordinance 939-NS.

**END OF REGULAR AGENDA**

**DEPARTMENTAL REPORTS**

**WRITTEN COMMUNICATIONS**

**COUNCIL COMMUNICATIONS**

**Council Member Graciela Ortiz**

**Council Member Eduardo "Eddie" Martinez**

**Council Member Arturo Flores**

**Vice Mayor Karina Macias**

**Mayor Marilyn Sanabria**

**ADJOURNMENT**

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, August 1, 2023 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 72 hours prior to the meeting. Dated this 13<sup>th</sup> day of July 2023.



Eduardo Sarmiento, City Clerk

