

## **MINUTES**

### Regular Meeting of the City of Huntington Park City Council Tuesday, February 15, 2022

The City Council hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing conducted this meeting in accordance with

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:03 p.m. on Tuesday, February 1, 2022, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Graciela Ortiz presiding.

**PRESENT:** Councilmember(s): Manuel “Manny” Avila, Marilyn Sanabria, Karina Macias, Vice-Mayor Eduardo “Eddie” Martinez and Mayor Graciela Ortiz

**CITY OFFICIALS/STAFF:** Ricardo Reyes, City Manager Ricardo Reyes; Cesar Roldan, Director of Public Works; Raul Alvarez Assistant City Manager; Eduardo Sarmiento, City Clerk; Cosme Lozano, Chief of Police, Director of Finance & Administrative Services – Absent; Steve Foster, Director of Community Development; Sergio Infanzon, Director of Communications; Araceli Almazan, City Attorney, Cynthia Norzagaray Director of Parks & Recreation.

### **INVOCATION**

Invocation was led by Mayor Graciela Ortiz.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by City Manager Ricardo Reyes

### **PRESENTATION(S)**

#### **1. RECOGNITION OF JOB FAIR CONTRIBUTORS/PARTICIPANTS**

### **PUBLIC COMMENTS**

The following members of the public submitted public comments:

1. Farshad Azarnoush
2. Iman Khan

(Complete audio and video are available upon request at the City Clerk’s office or can be accessed by clicking the following link. [02-15-22 Regular City Council Meeting](#))

### **STAFF RESPONSE**

Mayor Otriz thanked community members for providing public comment and asked the City Manager to provide a response to the public comments.

City Manager Reyes deferred to Community Development Director Steve Forster for a response to the public comments.

Community Development Director Forster shared information related to the City's in lieu parking fee for newly constructed projects.

Mayor Ortiz agreed that the in lieu fees can be looked into, but she highlighted that the speakers were referring to residential in that particular area and mentioned it's next to a city parking lot. She added that this street in particular is highly impacted due to issues with parking, because there are condominiums in the front, apartments on the side, a one way street after Saturn, so she is not sure how residential would fit there or meet the parking requirements. She suggested Director Forster reach out to the individuals to explain the effects of this kind of project in that area, and how the concept would be problematic in her opinion.

Director Forster acknowledged the Mayor's comments and shared that he would explain that to the individuals.

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### **CLOSED SESSION**

City Attorney Almazan announced it is now appropriate that City Council recess into closed session to discuss the matters listed under the close session portion of the agenda.

Mayor Graciela Ortiz recessed to closed session at 6:20 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Construction Industry Force Account Council v. City of Huntington Park  
Los Angeles Superior Court Case No. 20STCPO3947
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(4)  
Consideration of initiation in one potential case
3. CONFERENCE WITH LEGAL COUNSEL – ANTICPATED LITIGATION  
Government Code Section 54956.9(d)(2)
4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(2)

Mayor Graciela Ortiz reconvened to open session at 7:51 p.m. with all Councilmembers present.

### **CLOSED SESSION ANNOUNCEMENT**

City Attorney Araceli Almazan announced the minutes should reflect that with all five members of the City Council present, all four (4) items listed on the close session agenda

were discussed. With regard to item one (1) and four (4) Council was briefed, but no final action was taken. In regard to items two (2) and three (3) Council was briefed, direction was provided, and stated she had no additional information to report. This concluded the closed session report.

## **CONSENT CALENDAR**

### **OFFICE OF THE CITY CLERK**

Prior to the vote Vice Mayor Martinez pointed out an error in the staff report for item two (2) on the consent calendar and asked that it be corrected to reflect Eduardo Sarmiento as the City Clerk not the City Manager.

Mayor Ortiz asked the Council members who initialed the vote if they were ok with a friendly amendment to include the correction to the staff report.

Both Councilmembers agreed to the friendly amendment and included the correction as part of their motion.

**MOTION:** Councilmember Sanabria moved to approve the consent calendar with the correction to the City Council Meeting minutes of January 18, 2022, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

### **1. CITY COUNCIL MEETING MINTUES**

Approve Minute(s) of the following City Council Meeting(s):

1-1. Regular City Council Meeting held February 1, 2022

### **2. CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE CITY TO CONTINUE ITS TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361**

RECOMMENDED THAT CITY COUNCIL:

Adopt Resolution No. 2022-06 to Authorize the City of Huntington Park to Conduct Teleconferenced Open Meetings in Accordance with Assembly Bill 361.

### **FINANCE**

### **3. CHECK REGISTERS**

RECOMMENDED THAT CITY COUNCIL:

Approve Accounts Payable and Payroll Warrant(s) dated February 15, 2022;

**END OF CONSENT CALENDAR**

**REGULAR AGENDA**

**COMMUNITY DEVELOPMENT**

**4. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE PRELIMINARY ARCHITECTURAL SERVICES**

**MOTION:** Councilmember Sanabria moved to award a professional service agreement (PSA) as it relates to Preliminary Architectural Services for the Salt Lake Park Recreation Building, to Crane Architectural Group as a responsive and responsible proposer for a not-to-exceed amount of \$32,200; and authorize the City Manager to execute the PSA, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**5. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE WASTE MANAGEMENT ANALYSIS SERVICES**

**MOTION:** Councilmember Sanabria moved to award a professional service agreement (PSA) as it relates to Waste Management Analysis, to Integrity Waste Management as the sole responsive and responsible proposer for a not-to-exceed amount of \$43,260; and authorize the City Manager to execute the PSA, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**CITY MANAGER**

**6. CONSIDERATION AND APPROVAL OF AMERICAN RECOVERY PLAN ACT SPENDING PROPOSAL**

Prior to the opening of item six (6) Councilmember Macias recused herself from the item.

**MOTION:** Councilmember Sanabria moved to approve the attached American Recovery Plan Act Spending Proposal; and authorize the City Manager to effectuate the distribution of funds according to the American Recovery Plan Act

Spending Proposal, seconded by Councilmember Avila. Motion carried by unanimous consent with Councilmember Macias being recused from the item.

**AYES:** Council Member(s): Avila, Sanabria, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**RECUSSED:** Councilmember Macias

At the conclusion of item six (6) Councilmember Macias rejoined the Council meeting.

**7. CONSIDERATION AND APPROVAL OF THE PROPSED AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR FINANCIAL, CIVIC SERVICES, AND WORKFORCE MANAGEMENT SOFTWARE LICENSES AND IMPLEMENTATION**

**MOTION:** Mayor Ortiz moved to approve the attached Software as a Service Agreement with Tyler Technologies Inc.; and authorize the City manager to negotiate final terms and execute all applicable documents, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**PUBLIC WORKS**

**8. CONSIDERATION AND APPROVAL OF THE INSTALLATION OF WATER METERS AT THE PUBLIC WORKS YARD AND CHELSEA CIRCLE PARK**

**MOTION:** Councilmember Sanabria moved to Approve Inframark's two proposals for a total amount of \$33,440 payable from Water Fund Account No. 681-8030-461.56-41 for the installation of water meters at the Public Works Yard and Chelsea Circle Park; and authorize the City Manager to execute all pertinent proposals, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**9. CONSIDERATION AND APPROVAL TO SOLICIT CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES AS PART OF THE OVERSIGHT OF CIP 2017-03 ACTIVE TRANSPORTATION PROGRAM CYCLE III PROJECT NO. ATPL-5150(015)**

**MOTION:** Councilmember Sanabria moved to authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide Construction Management and Inspection Services, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**10. CONSIDERATION AND APPROVAL OF AWARD OF A CONSTRUCTION CONTRACT FOR CIP 2021-02 CPS AND ARS PROJECT**

**MOTION:** Councilmember Sanabria moved to award the construction contract to United Storm Water, Inc. for the fabrication and installation of CIP 2021-02 CPS and ARS Project as the lowest responsive, responsible bidder for an amount of \$258,087.50 payable from Account No. 111-8031-433.76-17; and allow for a 10% contingency in the amount of \$25,808.75 payable from Account No. 111-8031-433.76-17; and appropriate a total of \$158,896.25 from the unspent Measure W funds from fiscal year 2020-21 to Account No. 111-8031-433.76-17; and authorize the City Manager to execute the construction contract agreement and all applicable change orders, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**11. CONSIDERATION AND APPROVAL OF AWARD OF CONTRACT FOR THE PREPARATION OF PLANS, SPECIFICATIONS, AND ESTIMATE FOR CIP 2018-11 ATP CYCLE IV PROJECT NO. ATPL-5150(014)**

**MOTION:** Councilmember Sanabria moved to Award the preparation of Plans, Specifications, and Estimate for CIP 2018-11 ATP Cycle IV Project No. ATPL-5150(014) to West & Associates, Inc. for a not-to-exceed amount of \$239,500 payable from Account No. 202-8080-431.76-21.; and authorize the City Manager to execute the professional services agreement, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**12. CONSIDERATION AND APPROVAL TO SOLICIT LABOR COMPLIANCE SERVICES FOR CIP 2021-01 SB1 CDBG STREET RECONSTRUCTION PROJECT FY 21/22**

Prior to the opening of item twelve (12) Councilmember Macias recused herself from the item.

**MOTION:** Councilmember Sanabria moved to authorize staff to publish and solicit a Request for Proposal (RFP) from qualified firms to provide labor compliance services for CIP 2021-01 SB1 CDBG Street Reconstruction Project FY 21/22, seconded by Councilmember Avila. Motion carried by unanimous consent with Councilmember Macias being recused from the item.

**AYES:** Council Member(s): Avila, Sanabria, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**RECUSED:** Councilmember Macias

At the conclusion of item 12 Councilmember Macias rejoining the Council meeting.

### **END OF REGULAR AGENDA**

### **DEPARTMENTAL REPORTS**

Community Development Director Steve Forster shared that free COVID-19 testing is still available at Raul Perez Park. He also shared that Huntington Park will be conducting its homeless count beginning February 23, 2022. He closed by sharing that a draft of the first time home buyer program.

Communications Director Sergio Infanzon shared that the latest first time home buyer workshop was a success. He also shared that today a job training workshop on how to build a resume. He added that the next job fair will be held February 24, 2022 from 3:00 p.m. to 5:30 p.m. at Keller Park. He then announced that the City is having a housing workshop regarding tenants' rights on February 22, 2022 from 4:30 p.m. to 6:00 p.m. Director Infanzon then provided a status on the animal clinic request by Councilmember Sanabria. He closed by asking everyone to save the date for the State of the City Address on Saturday March 12, 2022.

Public Works Director Cesar Roldan shared that the Los Angeles County Sanitation District has almost completed its work on Florence and Salt Lake, and provided details of the projects next steps.

City Manager Ricardo Reyes thanked Council for its support on item seven (7) regarding Tylor Technologies and the positive benefits that it will have.

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## **WRITTEN COMMUNICATIONS**

None

## **COUNCIL COMMUNICATIONS**

Council Member Manuel Avila did not provide any comments.

Council Member Marilyn Sanabria thanked staff and gave a special thanks to Sergio for the coordination of the Spay and Neuter clinic. She also thanked Mr.

Council Member Karina Macias thanked staff for their work. She reminded all seniors about the food pantry on February 17, 2022 from 1p.m. to 3 p.m. at the Community Center.

Vice Mayor Eduardo "Eddie" Martinez thanked staff for all their efforts and keeping us safe. He also congratulated the Los Angeles Rams and Ram fans for their Super Bowl Victory.

Mayor Ortiz thanked Community Development Director Steve Forster and Public Works Director Cesar Roldan for taking point on Los Angeles County sanitation issue, and the City Manager for following up. She also thanked the Police Department and all departments for being ready to respond to any unruly Super Bowl celebrations. She closed by sharing information about a large competition among South East city schools "Love Your School Be in School" week and encouraged everyone to thank kids for being in school.

## **ADJOURNMENT**

Mayor Ortiz adjourned the meeting in memory of an energetic business owner and community member Mr. Rene Ray Ramirez at 8:14 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday March 1, 2022 at 6:00 pm

Respectfully submitted,



Eduardo Sarmiento  
City Clerk