

## **MINUTES**

Regular Meeting of the  
City of Huntington Park City Council  
Tuesday, December 7, 2021

The City Council hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing conducted this meeting in accordance with

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:06 p.m. on Tuesday, December 7, 2021, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Graciela Ortiz presiding.

**PRESENT:** Councilmember(s): Manuel “Manny” Avila, Marilyn Sanabria, Karina Macias, Vice-Mayor Eduardo “Eddie” Martinez and Mayor Graciela Ortiz

**CITY OFFICIALS/STAFF:** Ricardo Reyes, City Manager Ricardo Reyes; Cesar Roldan, Director of Public Works; Assistant City Manager – Absent; Araceli Almazan, Legal; Eduardo Sarmiento, City Clerk; Cosme Lozano, Chief of Police, Director of Finance & Administrative Services – Absent; Steve Foster, Director of Community Development; Sergio Infanzon, Director of Communications; Araceli Almazan, City Attorney, Director of Parks & Recreation – Absent.

### **INVOCATION**

Invocation was led by Mayor Graciela Ortiz.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Nicholas Barba

### **PRESENTATION(S)**

None

### **PUBLIC COMMENTS**

The following members of the public submitted public comments:

1. Jose Rivera
2. Christine Kwan

(Complete audio and video are available upon request at the City Clerk’s office or can be accessed by clicking the following link. [12-07-21 Regular City Council Meeting](#))

### **STAFF RESPONSE**

Mayor Otriz thanked Mr. Rivera for his public comment and shared that an item on tonight’s agenda will continue addressing the needs in terms of services for the transient community. Mayor Ortiz also requested Police Chief Lozano deploy the SRMET team to provide additional support in response to bus shelters being utilized as temporary shelter by the transient community.

Police Chief Lozano provided an update to Council regarding the bus shelter topic. He shared that the SRMET team has engaged with the individual, and is in the process of providing serves to assist the individual and alleviate the need to use the bus stop as a shelter. He also acknowledged that he bus shelter issues are becoming more notable and is actively shifting resources to address the problem.

(Complete audio and video are available upon request at the City Clerk's office or can be accessed by clicking the following link. [12-07-21 Regular City Council Meeting](#).)

### **CLOSED SESSION**

Mayor Graciela Ortiz recessed to closed session at 7:09 p.m.

City Attorney Araceli Almazan asked the City recess into closed session to discuss the matter under the close session portion of the agenda.

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(4) – One matter
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Construction Industry Force Account Council v. City of Huntington Park  
Los Angeles Superior Court Case No. 20STCPO3947

Mayor Graciela Ortiz reconvened to open session at 9:16 p.m. with all Councilmembers present.

### **CLOSED SESSION ANNOUNCEMENT**

City Attorney Araceli Almazan announced the minutes should reflect that with all five members of the City Council present, two (2) items listed on the close session agenda were discussed. On item one (1) and two (2), Council was briefed, direction was provided, but no final action was taken. This concluded the closed session report.

### **CONSENT CALENDAR**

#### **OFFICE OF THE CITY CLERK**

1. **CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE CITY TO CONTINUE ITS TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361**

Prior to taking roll call of the vote on the motion on the floor, Mayor Ortiz requested the typos on minutes be address by the City Clerk's office. The City Clerk noted the typos shared by Mayor Ortiz and will amend the minutes prior to posting.

**MOTION:** Councilmember Sanabria moved to approve the consent calendar, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **2. CITY COUNCIL MEETING MINTUES**

Approve Minute(s) of the following City Council Meeting(s):

- 1-1. Regular City Council Meeting held November 2, 2021
- 1-2. Regular City Council Meeting held November 16, 2021

## **FINANCE**

### **3. CHECK REGISTERS**

### **END OF CONSENT CALENDAR**

### **REGULAR AGENDA**

## **PUBLIC WORKS**

Prior to starting item four (4) Vice Mayor Martinez recused himself.

### **4. APPROVE ACCEPTANCE OF WORK PERFORMED FOR CIP 2019-07 WATER MAIN REPLACEMENT PROJECT FY 2019-20SERVICES**

**MOTION:** Mayor Ortiz moved to approve acceptance of work performed by Stephen Doreck Equipment Rentals for the construction of CIP 2019-07 Water Main Replacement Project FY 2019-20; authorize staff to execute the Notice of Completion (NOC) and direct the City Clerk to file the NOC with the Los Angeles County Recorder's Office; and release the 5% retention in the amount of \$152,332.02 to Stephen Doreck Equipment Rentals, 35 days of the effective date of the recordation of the NOC, if no stop notices are filed within the 35-day period, seconded by Councilmember Sanabria. Motion carried by unanimous consent with Vice Mayor Martinez being recused from the item.

**AYES:** Council Member(s): Avila, Sanabria, Macias, and Mayor Ortiz

**NOES:** None

**Recused:** Vice Mayor Martinez

Vice Mayor Martinez rejoined the City Council meeting at the conclusion of item 4 on the agenda.

### **5. CONSIDERATION AND APPROVAL OF PLANS, SPECIFICATIONS & ENGINEER'S ESTIMATE FOR CIP 2020-01 SB1 STREET ENHANCEMENT**

## **PROJECT FY 2020-21 AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

**MOTION:** Councilmember Sanabria moved to Approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); approve CIP 2020-01 SB1 Street Enhancement Project 100% completion of plans, specifications and engineer's estimate (PS&E); and authorize staff to proceed with bid advertisement for construction, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

### **6. CONSIDERATION AND APPROVAL TO REJECT ALL PROPOSALS RECEIVED FOR CIP 2018-11 ATP CYCLE IV PROJECT NO. ATPL-5150(014)**

**MOTION:** Councilmember Sanabria moved to reject all proposals submitted for CIP 2018-11 ATP Cycle IV Project No. ATPL-5150(014); and authorize the Public Works Department to re-advertise the Request for Proposal, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

### **7. CONSIDERATION AND APPROVAL TO SUBMIT THE SOUTHERN CALIFORNIA EDISON CHARGE READY PROGRAM FUNDING REQUEST APPLICATION FOR ELECTRICAL VEHICLE CHARGING STATIONS**

**MOTION:** Councilmember Avila moved to authorize staff to submit the Southern California Edison Charge Ready Program Funding request application for electrical vehicle charging stations; and authorize the City Manager to sign all applicable documents, seconded by Councilmember Sanabria. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **COMMUNITY DEVELOPMENT**

### **8. APPROVAL OF FILMING AT THE COURTHOUSE BUILDING AND RENTAL CONTRACT**

**MOTION:** Councilmember Sanabria moved Authorize filming at the City of Huntington Park Courthouse Building; and authorize the City Manager to prepare and execute an agreement with Picrow Streaming Inc, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**9. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE HOMELESS OUTREACH SERVICES**

**MOTION:** Councilmember Sanabria moved to Award a One (1) year professional service agreement (PSA) with an option of two, one-year extensions to provide homeless outreach services to the sole responsive and responsible proposer, Inner City Visions for a not-to-exceed amount of \$182,500; authorize the City Manager to execute the PSA, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**10. AUTHORIZATION FOR A REQUEST FOR QUALIFICATIONS (RFQ) PROCESS FOR PROFESSIONAL SERVICES RELATED TO THE ISSUANCE OF A SOLID WASTE AND RECYCLING RFP AND FRANCHISE AGREEMENT**

**MOTION:** Councilmember Sanabria moved to authorize a Request for Qualification (RFQ) process for professional services related to the development of contracts and assistance with a request for proposal process related to a potential solid waste and recycling RFP and franchise agreement, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**11. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO PROVIDE COMMUNITY DEVELOPMENT COMPLIANCE SERVICES**

**MOTION:** Councilmember Sanabria moved to award a One (1) year professional service agreement (PSA) with an option of two, one-year extensions to provide compliance services as it relates to Community Development for CDBG and housing programs, to the sole responsive and responsible proposer, Klimt Consulting LLC for a not-to-exceed amount of \$196,000; authorize the City

Manager to execute the PSA, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**12. AUTHORIZATION FOR A REQUEST FOR PROPOSAL (RFP) PROCESS FOR PROFESSIONAL SERVICES RELATED TO PRELIMINARY ARCHITECTURAL SERVICES FOR THE SALT LAKE PARK RECREATION BUILDING**

**MOTION:** Councilmember Sanabria moved to authorize a Request For Proposal (RFP) process for professional services related to the development of preliminary plans and estimate for the Salt Lake Park Recreation Building, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**13. CONSIDERATION AND APPROVAL TO PROVIDE A ONE (1) YEAR CONTRACT EXTENSION TO INFRASTRUCTURE ENGINEERS INC. FOR PROFESSIONAL ENGINEERING AND BUILDING AND SAFETY SERVICES**

**MOTION:** Councilmember Sanabria moved to authorize a one (1) year extension for professional engineering and building and safety services with Infrastructure Engineers Inc.; and authorize the City Manager to execute the extension agreement, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**14. AUTHORIZATION FOR A REQUEST FOR PROPOSAL (RFP) PROCESS FOR THE PURPOSE OF INITIATING A SOLID WASTE AND RECYCLING FRANCHISE AGREEMENT**

**MOTION:** Councilmember Sanabria moved to authorize a Request for Proposal (RFP) process for the purpose of initiating a solid waste and recycling franchise agreement from qualified waste haulers, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **PARKS AND RECREATION**

**15. CONSIDERATION AND APPROVAL OF A RESOLUTION APPROVING THE AUTHORITY TO FILE APPLICATIONS FOR THE PER CAPITA GRANT FUNDS PROGRAM FROM THE STATE DEPARTMENT OF PARKS AND RECREATION**

**MOTION:** Councilmember Sanabria moved to adopt a Resolution approving the authority to file applications for grant funds from the Per Capita Program from the State Department of Parks and Recreation; and authorize the City Manager to execute all related grant application documents submitted by Parks and Recreation Director, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **HUMAN RESOURCES**

**16. CONSIDERATION AND APPROVAL OF SIDE LETTER AGREEMENT BETWEEN THE CITY OF HUNTINGTON PARK AND THE HUNTINGTON PARK POLICE MANAGEMENT ASSOCIATION (HPPMA)**

**MOTION:** Councilmember Sanabria moved to approve the Side Letter Agreement between the City of Huntington Park and the Huntington Park Police Management Association (HPPMA); and approve the removal of the Police Captain classification from the bargaining unit represented by the HPPMA and amend Article One, Section II of the HPPMA MOU accordingly; and authorize the City Manager to execute the agreement once the parties have memorialized their understanding of the Side Letter Agreement, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **CITY MANAGER**

**17. CONSIDERATION AND APPROVAL OF FOURTH AMENDMENT TO PRIME STRATEGIES LLC PROFESSIONAL SERVICES AGREEMENT**

**MOTION:** Councilmember Sanabria moved to approve the Fourth Amendment to Prime Strategies LLC Professional Services' Agreement; and authorize the City

Manager to execute the Fourth Amendment to the Professional Services Agreement, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**18. CONSIDERATION AND APPROVAL OF AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, AMENDING TITLE 6 SANITATION AND HEALTH, CHAPTER 2 SOLID WASTE OF THE HUNTINGTON PARK MUNICIPAL CODE TO ESTABLISH AN ORGANIC WASTE DISPOSAL REDUCTION PROGRAM**

**MOTION:** Councilmember Sanabria move to approve by 4/5<sup>th</sup> vote the attached Urgency Ordinance of the City Council amending the Huntington Park Municipal Code to establish an Organic Waste Disposal Program in compliance with Senate Bill 1383, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**19. TRANSPARENT REVIEW OF UNJUST TRANSFERS AND HOLDS (TRUTH) ACT COMMUNITY FORUM**

**MOTION:** Councilmember Sanabria moved to pursuant to Government Code section 7283.1, present this item as a Community Form to inform members of the public of access to individual(s) granted to Immigration and Customs Enforcement agency by the Huntington Park Police Department during 2020; and receive and file this information provided by the Huntington Park Police Department regarding Immigration and Customs Enforcement agency access to individuals in 2020, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**20. APPROVE FY 2021-22 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) AGREEMENT AND ACCEPT GRANT FUNDING**

**MOTION:** Councilmember Sanabria moved to approve and accept funding for the Police Department provided by the State of California Office of Traffic Safety (OTS) through the Selective Traffic Enforcement Program (STEP), totaling \$50,000 for FY 2021-22; and authorize the City Manager to execute the Standard Agreement



for Selective Traffic Enforcement Program (STEP) between the City of Huntington Park and the State of California Office of Traffic Safety (OTS); and authorize estimated revenues and approve a budget appropriation in the amount of \$50,000 to the respective accounts detailed in the fiscal impact section of this report; and authorize the Chief of Police to execute the work and objectives outlined in the agreement, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

### **END OF REGULAR AGENDA**

### **DEPARTMENTAL REPORTS**

Communications Director Sergio Infanzon shared that the City will hold its first time home buyer workshop on December 9, 2021 at 5:30 p.m. at Salt Lake Park.

City Clerk Sarmiento provided an update on June 7, 2022 Vote Centers.

### **WRITTEN COMMUNICATIONS**

None

### **COUNCIL COMMUNICATIONS**

Council Member Manuel Avila shared that the Univision event was very productive, well attended, and good feedback was shared. He then wished everyone a good night.

Council Member Marilyn Sanabria thanked staff for all their efforts and wished everyone a good night.

Council Member Karina Macias also thanked staff and reminded local seniors about the senior food pantry at Salt Lake Park on Thursday December 16, 2021. She concluded her comments by echoing the sentiments of Councilmember Avila regarding the Univision event.

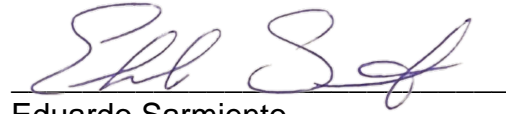
Vice Mayor Eduardo "Eddie" Martinez thanked staff for all their efforts and wished everyone a good night.

Mayor Ortiz reminded the community about the Holiday Parade. She then requested staff look into the request for a crossing guard at Nimitz Middle School on Carmelita and 60<sup>th</sup> Street. She closed by wishing everyone a good night.

## **ADJOURNMENT**

Mayor Ortiz adjourned the meeting at 8:00 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday, December 21, 2021 at 6:00 pm

Respectfully submitted,

A handwritten signature in purple ink, appearing to read 'Eduardo Sarmiento', is written over a horizontal line.

Eduardo Sarmiento  
City Clerk