

## **MINUTES**

Regular Meeting of the  
City of Huntington Park City Council  
Tuesday, December 21, 2021

The City Council hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing conducted this meeting in accordance with

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:08 p.m. on Tuesday, December 21, 2021, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Graciela Ortiz presiding.

**PRESENT:** Councilmember(s): Manuel “Manny” Avila, Marilyn Sanabria, Karina Macias, Vice-Mayor Eduardo “Eddie” Martinez and Mayor Graciela Ortiz

**CITY OFFICIALS/STAFF:** Ricardo Reyes, City Manager Ricardo Reyes; Cesar Roldan, Director of Public Works; Raul Alvarez Assistant City Manager; Eduardo Sarmiento, City Clerk; Cosme Lozano, Chief of Police, Director of Finance & Administrative Services – Absent; Steve Foster, Director of Community Development; Sergio Infanzon, Director of Communications; Araceli Almazan, City Attorney, Director of Parks & Recreation – Absent.

### **INVOCATION**

Invocation was led by Mayor Graciela Ortiz.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Councilmember Macias

### **PRESENTATION(S)**

1. Holiday Proclamation presented to the City of Huntington Park by the County of Los Angeles
2. Toy Distribution with Univision

The toy distribution debrief presentation was pushed to the January 18, 2022.

3. 2021 Mayor Holiday Decorating Contest Winners

### **PUBLIC COMMENTS**

The following members of the public submitted public comments:

1. German Hernandez
2. Jorge Andres Lopez

(Complete audio and video are available upon request at the City Clerk’s office or can be accessed by clicking the following link.[12-18-21 Regular City Council Meeting](#))

### **STAFF RESPONSE**

Mayor Otriz thanked both of the individuals who provided public comment and asked the City Manager to provide an overview of the item that will be discussed in depth during the Public Hearing portion of the meeting.

City Manager Reyes shared the details of item nine (9) and stated that a presentation will be provided during the Public Hearing item.

Mayor Ortiz concluded by directing staff to reach out to both individuals by email to provide additional clarification and support regarding this item.

(Complete audio and video are available upon request at the City Clerk's office or can be accessed by clicking the following link. [12-18-21 Regular City Council Meeting](#).)

### **CLOSED SESSION**

City Attorney Araceli Almazan shared that an additional closed session item requires the City Council attention. She explained that the item was not placed on the agenda due to it being received after the agenda had been posted. She then informed City Council that in order to add this item a motion and second followed by a 2/3 vote must occur.

**MOTION:** Councilmember Sanabria moved to add a fourth (4) item to the closed session agenda, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Councilmember Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz.

**NOES:** None

City Attorney Almazan announced that the City Council may now recess into closed session to discuss the matters listed under the close session portion of the agenda.

Mayor Graciela Ortiz recessed to closed session at 6:31 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Christopher Lisner v. City of Huntington Park, et al.  
USDC Case No. 5:19-cv-02009-VAP-SP
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1)  
Construction Industry Force Account Council v. City of Huntington Park  
Los Angeles Superior Court Case No. 20STCPO3947
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Government Code Section 54956.9(d)(4)  
Consideration of initiation in one potential case
4. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION  
Government Code Section 54956.9 (d)(2)

Mayor Graciela Ortiz reconvened to open session at 7:24 p.m. with all Councilmembers present.

### **CLOSED SESSION ANNOUNCEMENT**

City Attorney Araceli Almazan announced the minutes should reflect that with all five members of the City Council present, all four (4) items listed on the close session agenda were discussed. On item one (1), two (2), and four (4) Council was briefed, direction was given, but no final action was taken. With regard to Item number three (3), City Council was briefed and no final action was taken. This concluded the closed session report.

Mayor Ortiz noted for the record that Vice Mayor Martinez recused himself from closed session item number four (4) and stepped away from the closed session meeting at 7:17 p.m.

### **CONSENT CALENDAR**

#### **OFFICE OF THE CITY CLERK**

**MOTION:** Councilmember Sanabria moved to approve the consent calendar, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

#### **1. CITY COUNCIL MEETING MINTUES**

Approve Minute(s) of the following City Council Meeting(s):

1-1. Regular City Council Meeting held December 7, 2021

#### **FINANCE**

#### **2. CHECK REGISTERS**

Approve Accounts Payable and Payroll Warrant(s) dated December 21, 2021

### **END OF CONSENT CALENDAR**

### **REGULAR AGENDA**

#### **COMMUNICATIONS AND COMMUNITY RELATIONS**

#### **3. AWARD OF WEB PORTAL AND DIGITAL OUTREACH SERVICES CONTRACT**

**MOTION:** Mayor Ortiz moved to award a three (3) year professional service agreement (PSA) with an option of three, one-year renewal options to provide Web Portal and Digital Outreach Services to the sole responsive and responsible proposer, Campaign Rep Inc. for a not-to-exceed amount of \$100,000 annually; and authorize the City Manager to negotiate and execute the PSA, seconded by Councilmember Sanabria. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **PUBLIC WORKS**

### **4. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO INVESTIGATE AND PROVIDE DESIGN ENHANCEMENTS AT WELL NO. 16**

**MOTION:** Councilmember Sanabria moved to award the professional services agreement (PSA) to investigate the lack of production at Well No. 16 and generate plans, specifications and engineer's estimate for bidding purposes to Cannon as the most responsive and responsible proposer for a not-to-exceed amount of \$254,125 payable from Account No. 681-8030-461.43-30 (Maintenance of Wells); and authorize the City Manager to execute the PSA, seconded by Councilmember Avila. Motion carried by unanimous consent with Vice Mayor Martinez being recused from the item.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez and Mayor Ortiz

**NOES:** None

### **5. CONSIDERATION AND APPROVAL OF PLANS, SPECIFICATIONS & ENGINEER'S ESTIMATE FOR CIP 2021-01 SB1 CDBG STREET ENHANCEMENT PROJECT FY 2021-22 AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

Prior to item five (5) Councilmember Macias recused herself from the item and stepped away from the City Council Meeting.

**MOTION:** Councilmember Sanabria moved to approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and approve CIP 2021-01 SB1 CDBG Street Enhancement Project 100% completion of plans, specifications and engineer's estimate (PS&E); and authorize staff to proceed with bid advertisement for construction, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

At the conclusion of item five (5) City Councilmember Macias was notified and returned to the City Council meeting.

**6. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO ADD THE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM AT WELL NO. 15**

**MOTION:** Councilmember Sanabria moved to award the professional services agreement (PSA) to add the supervisory control and data acquisition (SCADA) system at Well No. 15 to Emerson Process Management Power & Water Solutions, Inc. (Emerson) for a not-to-exceed amount of \$16,316.50 payable from Account No. 681-8030-461.56-41; and authorize the City Manager to execute the PSA, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**7. CONSIDERATION AND APPROVAL OF SPECIFICATIONS FOR CIP 2021-02 CPS AND ARS PROJECT TO PROCEED WITH BID ADVERTISEMENT**

**MOTION:** Councilmember Sanabria moved to approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and approve CIP 2021-02 CPS and ARS Project specifications; and authorize staff to proceed with bid advertisement for construction., seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**COMMUNITY DEVELOPMENT**

**8. AUTHORIZATION FOR A REQUEST FOR PROPOSAL (RFP) PROCESS FOR PROFESSIONAL SERVICES RELATED TO GEOTECHNICAL AND ENVIRONMENTAL ENGINEERING SERVICES**

**MOTION:** Councilmember Sanabria moved to authorize a Request for Proposal (RFP) process for professional services related to geotechnical and environmental services, seconded by Councilmember Avila. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

**END OF REGULAR AGENDA**

**PUBLIC HEARINGS**

**9. PUBLIC HEARING TO ADOPT THE HUNTINGTON PARK RULE 20A UNDERGROUNDING PROJECT ON SANTA ANA STREET BETWEEN STATE STREET AND OTIS STREET LIMITS AND DECLARING THE FORMATION OF UNDERGROUND UTILITY DISTRICT 15**

Prior to item nine Vice Mayor Martinez recused himself from the item. Mayor Ortiz introduced Public Hearing item nine (9), and staff provided a brief overview. The Mayor then proceeded to open the Public Hearing to allow public participation. The following people provided public comment:

1. German Hernandez
2. Jorge Andres Lopez

Mayor Ortiz made one final call for public participation, and after no response Mayor Ortiz closed the public hearing. The City Council then proceeded to deliberate on the recommendation.

**MOTION:** Councilmember Sanabria moved to adopt a Resolution declaring the formation of Underground Utility District No. 15, seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, and Mayor Ortiz

**NOES:** None

**RECUSED:** Vice Mayor Martinez

At the conclusion of Public Hearing item nine (9) Vice Mayor Martinez re-joined the City Council meeting.

**10. CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER ONE TO THE FY 2021-2022 ANNUAL ACTION PLAN (AAP) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

Mayor Ortiz introduced Public Hearing item ten (10), and staff provided a brief overview. The Mayor then proceeded to open the Public Hearing to allow public participation. No members of the public provided public comment. Mayor Ortiz made one final call for public participation, and after no response Mayor Ortiz

closed public hearing. The City Council then proceeded to deliberate on the recommendation.

**MOTION:** Councilmember Sanabria moved to approve the Substantial Amendment Number One to the Annual Action Plan for FY 2021-2022, inclusive of any comments received by the City Clerk during the 30-day public comment period; and authorize City Manager to execute the project and program with the unallocated FY 2019-2020 CDBG funds; and authorize City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD); and amend the Fiscal Year 2021-2022 Budget in accordance with the approved Substantial Amendment; and authorize City staff to electronically transmit the amended components of the FY 2021-2022 Annual Action Plan to the U.S. Department of Housing and Urban Development Department (HUD) via Integrated Disbursement and Information System (IDIS), seconded by Councilmember Macias. Motion carried by unanimous consent.

**AYES:** Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

**NOES:** None

## **DEPARTMENTAL REPORTS**

Community Development Director Steve Forster shared that two community workshops have been conducted for first time home buyers program and was well attended. He added that in January staff will be sharing the first time home buyer requirements with the community.

Communications Director Sergio Infanzon shared that the City will hold additional first time home buyer workshop on January 13, 2022 at Freedom Park and January 20, 2022 at Salt Lake Park. He then announced that the City will be having its first workshop regarding SB 1000 regarding environmental justice on January 26, 2022 at Salt Lake Park. Mr. Infanzon also announced that an outdoor skating rink will be set up outside City Hall on January 7, 8, and 9 2022. He then shared that the City will be hosting a job fair in January.

Police Chief Lozano updated the Council regarding a request for additional crossing guard service at Nimitz Middle School. He shared that arrangements have been made to provide the additional service beginning in the New Year.

## **WRITTEN COMMUNICATIONS**

None

## **COUNCIL COMMUNICATIONS**

Council Member Manuel Avila wished everyone a Merry Christmas and Happy New Year.

Council Member Marilyn Sanabria wished everyone a Merry Christmas and Happy New Year.

Council Member Karina Macias thanked staff for their work on the parade and toy give away. She then wished everyone a Merry Christmas and Happy New Year.

Vice Mayor Eduardo "Eddie" Martinez thanked staff for all their efforts and wished everyone a Merry Christmas and Happy New Year. He also thanked staff and residents for their hard work and participation throughout the year and for utilizing the Huntington Park application to report needs in the City. He encouraged everyone to be safe and get vaccinated as we are seeing a surge in the COVID-19 virus.

Mayor Ortiz reminded the community about the upcoming skating rink and holiday activities. She then thanked staff for all the hard work in facilitating all the wonderful events and functions offered in Huntington Park. She shared that during a recent interview with a KTLA she shared how it takes a team and community of caring people to pull off these great activities and events. She closed by wishing everyone a Merry Christmas and Happy New Year.

### **ADJOURNMENT**

Mayor Ortiz adjourned the meeting at 7:47 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday January 4, 2022 at 6:00 pm

Respectfully submitted,



Eduardo Sarmiento  
City Clerk