

CITY OF HUNTINGTON PARK

City Council

Regular Meeting

Agenda

Tuesday, January 18, 2022

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Graciela Ortiz
Mayor

Eduardo “Eddie” Martinez
Vice Mayor

Karina Macias
Council Member

Marilyn Sanabria
Council Member



Manuel “Manny” Avila
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hPCA.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

PUBLIC COMMENT

Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing. If you would like to comment on any listed Agenda Items or Non-Agenda Items, please email the City Clerk's office at publiccomment@h pca.gov or Esarmiento@h pca.gov or by telephone, by calling (323) 584-6297, up to one (1) hour, prior to the start of the meeting. Public Comments will then be read during public comment and made part of the record. Below is the virtual link and toll free phone number to participate in the meeting.

JOIN VIRTUALLY AT:

<https://zoom.us/j/97897123169?pwd=NkhsNEFacUZCMmJyVFRkOFBsQXZMdz09>

OR PARTICIPATE BY PHONE AT:

- **Toll Free: 669-900-9128,**
- **Meeting ID: 978 9712 3169, then #**
- **Password: 632516**

ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. If you are joining by phone, press *9 to be placed in the queue to speak and *6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

In the interest of Public Health and Safety in order to minimize the spread of the COVID 19 virus, you are strongly encouraged to observe the City Council meetings on the City of Huntington Park's website at www.hPCA.gov or virtually via the Zoom link provided above.

The City of Huntington Park thanks you in advance for your cooperation.

For both open and closed session, each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

Additions/Deletions to Agenda

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

Important Notice

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hPCA.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Graciela Ortiz
Vice Mayor Eduardo "Eddie" Martinez
Council Member Karina Macias
Council Member Marilyn Sanabria
Council Member Manuel "Manny" Avila

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. Tax Saving Programs County Assessor's Office "Jeff Prang"
2. Holiday Parade Sponsors and Volunteers
3. Toy Distribution with Univision

4. Inner City Visions

PUBLIC COMMENT

Hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing, any emailed public comment will be read into the record at this time.

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(4)
Consideration of initiation in one potential case
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Construction Industry Force Account Council v. City of Huntington Park
Los Angeles Superior Court Case No. 20STCPO3947

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

OFFICE OF THE CITY CLERK

1. CITY COUNCIL MEETING MINTUES

RECOMMENDED THAT CITY COUNCIL:

Approve Minute(s) of the following City Council Meeting(s):

1-1. Regular City Council Meeting held December 21, 2021

2. CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE CITY TO CONTINUE ITS TELECONFERENCE OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361

RECOMMENDED THAT CITY COUNCIL:

Adopt Resolution No. 2022-05 to Authorize the City of Huntington Park to Conduct Teleconference Open Meetings in Accordance with Assembly Bill 361.

FINANCE

3. CHECK REGISTERS

RECOMMENDED THAT CITY COUNCIL:

Approve Accounts Payable and Payroll Warrant(s) dated January 4, 2022; and Approve Accounts Payable and Payroll Warrant(s) dated January 18, 2022

END OF CONSENT CALENDAR

REGULAR AGENDA

OFFICE OF THE CITY CLERK

4. CONSIDERATION AND APPROVAL OF RESOLUTIONS RELATED TO THE CITY OF HUNTINGTON PARK'S GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, JUNE 7, 2022

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution No. 2022-01, Calling for the Holding of a General Municipal Election to be held on Tuesday, June 7, 2022, for the Election of Certain Officers and Requesting the Board of Supervisors of the County of Los Angeles to Consolidate the Election with any and all Elections also called to be held on Tuesday, June 7, 2022 and Requesting the Board to Render Specified Services to the City Relating to the Conduct of a General Municipal Election to be held on Tuesday, June 7, 2022;
2. Adopt Resolution No. 2022-02, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statement Submitted to the Voters at an Election to be held on Tuesday, June 7, 2022; and
3. Adopt Resolution No. 2022-03, Providing for the Conduct of a Special Runoff Election for Elective Offices in the Event of a Tie Vote at any Municipal Election.

PUBLIC WORKS

5. CONSIDERATION AND APPROVAL TO PERFORM EMERGENCY REPLACEMENT OF WATER PRODUCTION WELL 14 MOTOR

RECOMMENDED THAT THE CITY COUNCIL:

1. Pursuant to Municipal Code Section 2-5.13 Emergency purchase, authorize the City Manager, Public Works Director and Finance Director to proceed without solicitation of bids to a contract for the replacement of Water Production Well 14; and
2. Authorize Inframark to make the necessary replacement for a not-to-exceed amount of \$17,713.38 payable from Account No. 681-8030-461.43-30.

6. RESOLUTION AUTHORIZING STAFF TO SUBMIT STATE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY SB 1383 LOCAL ASSISTANCE GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution 2022-04 (Attachment 1) authorizing staff the submit the State Department of Resources Recycling and Recovery SB 1383 Local Assistance Grant Program FY 2021-22 funding application; and
2. Authorize the City Manager to sign the Letter of Designation (Attachment 2) and all applicable CalRecycle grant documents.

7. CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY TO APPLY FOR THE STATE ACTIVE TRANSPORTATION PROGRAM CYCLE VI

RECOMMENDED THAT CITY COUNCIL:

1. Approve staff to prepare and submit an official Letter of Interest to the Los Angeles Metropolitan Transportation Authority to receive assistance on the State Active Transportation Program Cycle VI grant application; and
2. Authorize the City Manager to sign the Letter of Interest.

8. CONSIDERATION AND APPROVAL TO SUBMIT CLEAN CALIFORNIA LOCAL GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

RECOMMENDED THAT CITY COUNCIL:

1. Approve staff to submit the Clean California Local Grant Program application to the California Department of Transportation; and
2. Authorize the City Manager to sign all applicable documents.

9. CONSIDERATION AND APPROVAL TO SUBMIT STATE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY LEGACY DISPOSAL SITE ABATEMENT PARTIAL GRANT PROGRAM FUNDING APPLICATION

RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to submit the State Department of Resources Recycling and Recovery Legacy Disposal Site Abatement Partial Grant Program funding application; and
2. Authorize the City Manager to sign all applicable grant documents.

END OF REGULAR AGENDA

DEPARTMENTAL REPORTS (Information only)

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Manuel “Manny” Avila

Council Member Marilyn Sanabria

Council Member Karina Macias

Vice Mayor Eduardo “Eddie” Martinez

Mayor Graciela Ortiz

ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, February 1, 2022 at 6:00 P.M.

I, Eduardo Sarmiento, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hPCA.gov not less than 72 hours prior to the meeting. Dated this 13th Day of January 2022.



Eduardo Sarmiento, City Clerk

ITEM NO. 1

MINUTES

Regular Meeting of the
City of Huntington Park City Council
Tuesday, December 21, 2021

The City Council hybrid virtual/in-person meetings are held pursuant to AB361 because state and local officials are recommending measures to promote social distancing conducted this meeting in accordance with

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:08 p.m. on Tuesday, December 21, 2021, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Graciela Ortiz presiding.

PRESENT: Councilmember(s): Manuel "Manny" Avila, Marilyn Sanabria, Karina Macias, Vice-Mayor Eduardo "Eddie" Martinez and Mayor Graciela Ortiz

CITY OFFICIALS/STAFF: Ricardo Reyes, City Manager Ricardo Reyes; Cesar Roldan, Director of Public Works; Raul Alvarez Assistant City Manager; Eduardo Sarmiento, City Clerk; Cosme Lozano, Chief of Police, Director of Finance & Administrative Services – Absent; Steve Foster, Director of Community Development; Sergio Infanzon, Director of Communications; Araceli Almazan, City Attorney, Director of Parks & Recreation – Absent.

INVOCATION

Invocation was led by Mayor Graciela Ortiz.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Macias

PRESENTATION(S)

1. Holiday Proclamation presented to the City of Huntington Park by the County of Los Angels
2. Toy Distribution with Univision

The toy distribution debrief presentation was pushed to the January 18, 2022.

3. 2021 Mayor Holiday Decorating Contest Winners

PUBLIC COMMENTS

The following members of the public submitted public comments:

1. German Hernandez
2. Jorge Andres Lopez

(Complete audio and video are available upon request at the City Clerk's office or can be accessed by clicking the following link.[12-18-21 Regular City Council Meeting](#))

STAFF RESPONSE

Mayor Otriz thanked both of the individuals who provided public comment and asked the City Manager to provide an overview of the item that will be discussed in depth during the Public Hearing portion of the meeting.

City Manager Reyes shared the details of item nine (9) and stated that a presentation will be provided during the Public Hearing item.

Mayor Ortiz concluded by directing staff to reach out to both individuals by email to provide additional clarification and support regarding this item.

(Complete audio and video are available upon request at the City Clerk's office or can be accessed by clicking the following link. [12-18-21 Regular City Council Meeting](#).)

CLOSED SESSION

City Attorney Araceli Almazan shared that an additional closed session item requires the City Council's attention. She explained that the item was not placed on the agenda due to it being received after the agenda had been posted. She then informed City Council that in order to add this item a motion and second followed by a 2/3 vote must occur.

MOTION: Councilmember Sanabria moved to add a fourth (4) item to the closed session agenda, seconded by Councilmember Macias. Motion carried by unanimous consent.

AYES: Councilmember Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz.

NOES: None

City Attorney Almazan announced that the City Council may now recess into closed session to discuss the matters listed under the close session portion of the agenda.

Mayor Graciela Ortiz recessed to closed session at 6:31 p.m.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Christopher Lisner v. City of Huntington Park, et al.
USDC Case No. 5:19-cv-02009-VAP-SP
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(d)(1)
Construction Industry Force Account Council v. City of Huntington Park
Los Angeles Superior Court Case No. 20STCPO3947
3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(4)
Consideration of initiation in one potential case
4. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Government Code Section 54956.9 (d)(2)

Mayor Graciela Ortiz reconvened to open session at 7:24 p.m. with all Councilmembers present.

CLOSED SESSION ANNOUNCEMENT

City Attorney Araceli Almazan announced the minutes should reflect that with all five members of the City Council present, all four (4) items listed on the close session agenda were discussed. On item one (1), two (2), and four (4) Council was briefed, direction was given, but no final action was taken. With regard to Item number three (3), City Council was briefed and no final action was taken. This concluded the closed session report.

Mayor Ortiz noted for the record that Vice Mayor Martinez recused himself from closed session item number four (4) and stepped away from the closed session meeting at 7:17 p.m.

CONSENT CALENDAR

OFFICE OF THE CITY CLERK

MOTION: Councilmember Sanabria moved to approve the consent calendar, seconded by Councilmember Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

1. CITY COUNCIL MEETING MINTUES

Approve Minute(s) of the following City Council Meeting(s):

1-1. Regular City Council Meeting held December 7, 2021

FINANCE

2. CHECK REGISTERS

Approve Accounts Payable and Payroll Warrant(s) dated December 21, 2021

END OF CONSENT CALENDAR

REGULAR AGENDA

COMMUNICATIONS AND COMMUNITY RELATIONS

3. AWARD OF WEB PORTAL AND DIGITAL OUTREACH SERVICES CONTRACT

MOTION: Mayor Ortiz moved to award a three (3) year professional service agreement (PSA) with an option of three, one-year renewal options to provide Web Portal and Digital Outreach Services to the sole responsive and responsible proposer, Campaign Rep Inc. for a not-to-exceed amount of \$100,000 annually; and authorize the City Manager to negotiate and execute the PSA, seconded by Councilmember Sanabria. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

PUBLIC WORKS

4. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO INVESTIGATE AND PROVIDE DESIGN ENHANCEMENTS AT WELL NO. 16

MOTION: Councilmember Sanabria moved to award the professional services agreement (PSA) to investigate the lack of production at Well No. 16 and generate plans, specifications and engineer's estimate for bidding purposes to Cannon as the most responsive and responsible proposer for a not-to-exceed amount of \$254,125 payable from Account No. 681-8030-461.43-30 (Maintenance of Wells); and authorize the City Manager to execute the PSA, seconded by Councilmember Avila. Motion carried by unanimous consent with Vice Mayor Martinez being recused from the item.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez and Mayor Ortiz

NOES: None

5. CONSIDERATION AND APPROVAL OF PLANS, SPECIFICATIONS & ENGINEER'S ESTIMATE FOR CIP 2021-01 SB1 CDBG STREET ENHANCEMENT PROJECT FY 2021-22 AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT

MOTION: Councilmember Sanabria moved to approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and approve CIP 2021-01 SB1 CDBG Street Enhancement Project 100% completion of plans, specifications and engineer's estimate (PS&E); and authorize staff to proceed with bid advertisement for construction, seconded by Councilmember Avila. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

6. CONSIDERATION AND APPROVAL TO AWARD PROFESSIONAL SERVICES AGREEMENT TO ADD THE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM AT WELL NO. 15

MOTION: Councilmember Sanabria moved to award the professional services agreement (PSA) to add the supervisory control and data acquisition (SCADA) system at Well No. 15 to Emerson Process Management Power & Water Solutions, Inc. (Emerson) for a not-to-exceed amount of \$16,316.50 payable from Account No. 681-8030-461.56-41; and authorize the City Manager to execute the PSA, seconded by Councilmember Avila. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

7. CONSIDERATION AND APPROVAL OF SPECIFICATIONS FOR CIP 2021-02 CPS AND ARS PROJECT TO PROCEED WITH BID ADVERTISEMENT

MOTION: Councilmember Sanabria moved to approve Environmental Assessment pursuant to 14 California Code of Regulations § 15301 as a Class 1 categorical exemption under the California Environmental Quality Act (CEQA); and approve CIP 2021-02 CPS and ARS Project specifications; and authorize staff to proceed with bid advertisement for construction., seconded by Councilmember Avila. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

COMMUNITY DEVELOPMENT

8. AUTHORIZATION FOR A REQUEST FOR PROPOSAL (RFP) PROCESS FOR PROFESSIONAL SERVICES RELATED TO GEOTECHNICAL AND ENVIRONMENTAL ENGINEERING SERVICES

MOTION: Councilmember Sanabria moved to authorize a Request for Proposal (RFP) process for professional services related to geotechnical and environmental services, seconded by Councilmember Avila. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

END OF REGULAR AGENDA

PUBLIC HEARINGS

9. PUBLIC HEARING TO ADOPT THE HUNTINGTON PARK RULE 20A UNDERGROUNDING PROJECT ON SANTA ANA STREET BETWEEN STATE STREET AND OTIS STREET LIMITS AND DECLARING THE FORMATION OF UNDERGROUND UTILITY DISTRICT 15

Prior to item nine Vice Mayor Martinez recused himself from the item. Mayor Ortiz introduced Public Hearing item nine (9), and staff provided a brief overview. The Mayor then proceeded to open the Public Hearing to allow public participation. The following people provided public comment:

1. German Hernandez
2. Jorge Andres Lopez

Mayor Ortiz made one final call for public participation, and after no response Mayor Ortiz closed the public hearing. The City Council then proceeded to deliberate on the recommendation.

MOTION: Councilmember Sanabria moved to adopt a Resolution declaring the formation of Underground Utility District No. 15, seconded by Councilmember Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, and Mayor Ortiz

NOES: None

RECUSED: Vice Mayor Martinez

At the conclusion of Public Hearing item nine (9) Vice Mayor Martinez re-joined the City Council meeting.

10. CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER ONE TO THE FY 2021-2022 ANNUAL ACTION PLAN (AAP) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Mayor Ortiz introduced Public Hearing item ten (10), and staff provided a brief overview. The Mayor then proceeded to open the Public Hearing to allow public participation. No members of the public provided public comment. Mayor Ortiz made one final call for public participation, and after no response Mayor Ortiz closed public hearing. The City Council then proceeded to deliberate on the recommendation.

MOTION: Councilmember Sanabria moved to approve the Substantial Amendment Number One to the Annual Action Plan for FY 2021-2022, inclusive of any comments received by the City Clerk during the 30-day public comment period; and authorize City Manager to execute the project and program with the

unallocated FY 2019-2020 CDBG funds; and authorize City Manager to execute all required documents for transmittal to the U.S. Department of Housing and Urban Development Department (HUD); and amend the Fiscal Year 2021-2022 Budget in accordance with the approved Substantial Amendment; and authorize City staff to electronically transmit the amended components of the FY 2021-2022 Annual Action Plan to the U.S. Department of Housing and Urban Development Department (HUD) via Integrated Disbursement and Information System (IDIS), seconded by Councilmember Macias. Motion carried by unanimous consent.

AYES: Council Member(s): Avila, Sanabria, Macias, Vice Mayor Martinez, and Mayor Ortiz

NOES: None

DEPARTMENTAL REPORTS

Community Development Director Steve Forster shared that two community workshops have been conducted for first time home buyers program and was well attended. He added that in January staff will be sharing the first time home buyer requirements with the community.

Communications Director Sergio Infanzon shared that the City will hold additional first time home buyer workshop on January 13, 2022 at Freedom Park and January 20, 2022 at Salt Lake Park. He then announced that the City will be having its first workshop regarding SB 1000 regarding environmental justice on January 26, 2022 at Salt Lake Park. Mr. Infanzon also announced that an outdoor skating rink will be set up outside City Hall on January 7, 8, and 9 2022. He then shared that the City will be hosting a job fair in January.

Police Chief Lozano updated the Council regarding a request for additional crossing guard service at Nimitz Middle School. He shared that arrangements have been made to provide the additional service beginning in the New Year.

WRITTEN COMMUNICATIONS

None

COUNCIL COMMUNICATIONS

Council Member Manuel Avila wished everyone a Merry Christmas and Happy New Year.

Council Member Marilyn Sanabria wished everyone a Merry Christmas and Happy New Year.

Council Member Karina Macias thanked staff for their work on the parade and toy give away. She then wished everyone a Merry Christmas and Happy New Year.

Vice Mayor Eduardo "Eddie" Martinez thanked staff for all their efforts and wished everyone a Merry Christmas and Happy New Year. He also thanked staff and residents for their hard work and participation throughout the year and for utilizing the Huntington Park application to report needs in the City. He encouraged everyone to be safe and get vaccinated as we are seeing a surge in the COVID-19 virus.

Mayor Ortiz reminded the community about the upcoming skating rink and holiday activities. She then thanked staff for all the hard work in facilitating all the wonderful events and functions offered in Huntington Park. She shared that during a recent interview with a KTLA she shared how it takes a team and community of caring people to pull off these great activities and events. She closed by wishing everyone a Merry Christmas and Happy New Year.

ADJOURNMENT

Mayor Ortiz adjourned the meeting at 7:47 p.m. The next City of Huntington Park City Council meeting will be held on Tuesday January 4, 2022 at 6:00 pm

Respectfully submitted,



Eduardo Sarmiento
City Clerk

ITEM NO. 2

CITY OF HUNTINGTON PARK



City Clerk's Office
City Council Agenda Report

January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL OF A RESOLUTION AUTHORIZING THE CITY
TO CONTINUE ITS TELECONFERENCED OPEN MEETINGS PURSUANT TO
ASSEMBLY BILL 361**

IT IS RECOMMENDED THAT CITY COUNCIL:

Adopt Resolution No. 2022-05 to Authorize the City of Huntington Park to Conduct Teleconferenced Open Meetings in Accordance with Assembly Bill 361.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this resolution is to clarify that cities may continue to meet remotely in accordance with the procedures outlined by previous executive orders issued. Assembly Bill (AB) 361 allows cities to continue to meet remotely during gubernatorial states of emergency under modified Brown Act provisions. The provisions enacted in AB 361 providing flexibility to meet remotely during a proclaimed emergency *will sunset on January 1, 2024*.

AB 361 amends Government Code § 54953 to provide more clarity on the Brown Act's rules and restrictions surrounding the use of teleconferencing to conduct meetings. AB 361 provides relief from teleconferencing requirements, including the obligation to post meeting agendas at all teleconference locations for local agencies. However, the meeting must still be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Meaning, although local agencies are relieved from this obligation, local agencies should endeavor to post meeting agendas at all usual locations where it remains feasible to do so.

ADOPT RESOLUTION NO. 2022-04 AUTHORIZING THE CITY TO IMPLEMENT TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361

January 18, 2022
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Additionally, AB 361 clarifies on the following:

(A) State of Emergency: Teleconferencing will be Allowed as long as There is an Active Gubernatorial State of Emergency

The bill amends the Brown Act to allow local agencies to continue using teleconferencing and virtual meeting technology ***as long as there is a gubernatorial “proclaimed state of emergency.”*** It is not sufficient that county and/or city officials have issued a local emergency declaration – the emergency declaration must be one that is made pursuant to the California Emergency Services Act (Gov’t Code § 8625).

(B) Public Participation and Public Comment

(1) Local agencies must ensure that the opportunity for the public to participate in a meeting remains as accessible as possible

This means that local agencies cannot discriminate against members of the public participating either remotely or in-person. For instance, local agencies must clearly advertise how members of the public can observe a public meeting or offer comment during a meeting remotely, via either a call-in or internet-based option. Additionally, local agencies are required to provide the remote access information which includes the URL, email addresses, phone numbers, etc. Any of the information related to participation must be included in the relevant meeting notice(s) and meeting agenda(s).

(2) Legislative Bodies must offer the public a chance to comment in real time and until comment period is closed

Additionally, AB 361 requires a public comment period where the public can address the legislative body directly. It expressly prohibits the board from limiting public comments to only comments submitted in advance. Additionally, the legislative body must allow for public comment (written and/or remote) up until the public comment period is closed at the meetings. Until such time during a meeting that the chairperson (or other authorized person) calls for a close to the public comment period, members of the public are allowed to submit their public comments directly or indirectly, orally, written, or otherwise. An individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body that requires registration to log in to a teleconference, may be required to register as required by the third-party internet website or online platform to participate.

(C) Technical Issues

ADOPT RESOLUTION NO. 2022-04 AUTHORIZING THE CITY TO IMPLEMENT TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361

January 18, 2022

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As discussed above, the agenda must include information on the way the public may access the meeting and provide comments remotely. *If technical problems arise that result in the public's access being disrupted, the local agency may not take any vote or other official action until the technical disruption is corrected and public access is restored.* (Gov't Code § 54953(e)(2)(D).)

(D) Local agency must make findings every 30 days by majority vote to continue exemptions to teleconferencing rules

A local agency acting under the teleconference exemptions ***must make findings about whether the circumstances explained above still apply.*** Specifically, when there is a continuing state of emergency, or when state or local officials have imposed or recommended measures to promote social distancing, AB 361 requires a legislative body to make ***specified findings*** not later than 30 days after the first teleconferenced meeting pursuant to these provisions, and ***to make those findings every 30 days thereafter***, in order to continue to meet under these abbreviated teleconferencing procedures pursuant to AB 361.

As a result, it is recommended that a resolution be considered by City Council to make said findings (i.e., The legislative body has reconsidered the circumstances of the state of emergency; AND, Any of the following circumstances exist: (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; and/or (ii) State or local officials continue to impose or recommend measures to promote social distancing), consistent with AB 361, and reconsider said resolution every 30 days thereafter by a majority vote, should the City desire to move in that direction.

FISCAL IMPACT/FINANCING

There is no fiscal impact with this action.

CONCLUSION

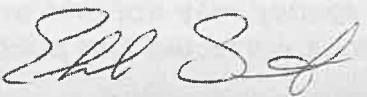
The goal of AB 361 is “to improve and enhance public access to local agency meetings during the Covid-19 pandemic and future applicable state of emergencies, by allowing wider access through conducting teleconferencing meetings consistent with Executive Order N-29-20. In accordance, the City Attorney’s Office has prepared a Resolution for City Council’s consideration that would authorize the City to conduct teleconferenced public meetings in accordance to AB 361. Upon Council approval, we will proceed with the recommended actions.

**ADOPT RESOLUTION NO. 2022-04 AUTHORIZING THE CITY TO IMPLEMENT
TELECONFERENCED OPEN MEETINGS PURSUANT TO ASSEMBLY BILL 361**

January 18, 2022

Page 2 of 2

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Edu Sarmiento".

EDUARDO SARMIENTO

City Manager

ARNOLD M. ALVAREZ-GLASMAN

City Attorney

ATTACHMENT(S)

- A. Resolution No. 2022-05 Authorizing the City to Implement Teleconferenced Open Meetings Pursuant to Assembly Bill 361
- B. Full Text of Assembly Bill 361

ATTACHMENT "A"

RESOLUTION NO. 2022-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HUNTINGTON PARK, CALIFORNIA AUTHORIZING THE CITY TO
IMPLEMENT TELECONFERENCED OPEN MEETINGS PURSUANT TO
ASSEMBLY BILL 361

WHEREAS, City of Huntington Park values and places the highest priority on public safety and protecting its community; and

WHEREAS, the City Council of the City of Huntington Park continues to respond to the spread of coronavirus disease, and now hereby finds that international, national, state, and local health and governmental authorities are continuing to respond to an outbreak of said respiratory disease caused by a novel coronavirus, also known and abbreviated as COVID-19, ("COVID-19"); and

WHEREAS, the City of Huntington Park remains vigilant with federal, state, and county official updates related to COVID-19 because information, orders, and directives continue to change; and

WHEREAS, Chapter 4-4.06, et seq. of the Huntington Park Municipal Code authorizes the City Council to proclaim the existence or threatened existence of a local emergency, and further authorizes the Director of Emergency Services with enumerated powers when the Governor or County has declared a state of emergency, which has been the case as discussed hereinabove as it relates to COVID-19; and

WHEREAS, the City of Huntington Park is committed to preserving and nurturing public access and participation in meetings of City Council; and

WHEREAS, all meetings of the City of Huntington Park's City Council are open and public, as required by the Ralph M. Brown Act (Gov't Code § 54950 – 54963), so that any member of the public may attend, participate, and watch the City's Council conduct their business; and

WHEREAS, the Brown Act, Government Code § 54953(e), makes provisions for remote teleconferencing participation in meetings by members of local agencies, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 17, 2020, the Governor issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Brown Act (Gov't. Code § 54950 et seq.) so that local agencies can hold public meetings via teleconferences (with audio or video communications, without a physical meeting location), as long as the meeting agenda identifies the teleconferencing procedures to be used; and

1 **WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21,
2 which extended the provision of N-29-20 concerning the conduct of public meetings
through September 30, 2021; and

3 **WHEREAS**, California Assembly Bill 361 was signed into law on September 16,
4 2021 and amended Government Code Section 54953; and

5 **WHEREAS**, Assembly Bill 361 has several requirements to ensure the public can
6 view and make public comments during the teleconferenced open meetings, including:

- 7 • To provide notice of how members of the public may access the meeting
8 and offer public comments, including the chance for all persons to attend
the meeting via a call-in or internet-based service option;
- 9 • The City Council cannot take further action on agenda items when there is
a disruption which prevents the public agency from broadcasting the
meeting, or in the event of a disruption within the City Council's control
which prevents members of the public from offering public comments, until
public access is restored;
- 10 • Prohibiting City Council from requiring public comments to be submitted in
advance of the meeting and would specify that the City Council must
provide an opportunity for the public to address the City Council and offer
comments in real time;
- 11 • Prohibiting City Council from closing the public comment period until the
public comment period has elapsed or until a reasonable amount of time
has elapsed; and

16 **WHEREAS**, Government Code Section 54953(e)(3)(A-B) permits public
17 meetings by teleconference but requires agendas be posted at all teleconference
18 locations, each teleconference location shall be identified in the notice and agenda of
the meeting or proceeding, and each teleconference location shall be accessible to
19 the public; and

20 **WHEREAS**, Government Code Section 54953(b)(3) provides an alternative to
21 having public meetings in accordance with Government Code Section 54953(b)(3) when
22 City Council has reconsidered the circumstances of the COVID-19 state of emergency
and that the following circumstances exists;

- 23 1. The state of emergency as a result of COVID-19 continues to directly impact
the ability of the members of City Council and the members of the City's
subordinate Committees, Commissions, and Boards to meet safely in
person; and
- 24 2. The State of California and the City of Huntington Park continue to impose or
recommend measures to promote social distancing

27 **WHEREAS**, the City of Huntington Park continues to impose or recommend
28 measures to promote social distancing, which includes, but is not limited to:

1 1. For the safety of everyone and due to COVID-19, not allowing the public to
2 attend City Council meetings in person.
3 2. Posting COVID-19 safety measures.

4 **WHEREAS**, the proposed action is exempt from the requirements of the California
5 Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section
6 15378(b)(5), in that adopting a Resolution authorizing the City Manager to conduct
7 teleconferenced public meetings for all City's Committees, Commissions, and Boards,
8 does not meet CEQA's definition of a "project", because the action does not have the
9 potential for resulting in either a direct physical change in the environment or a reasonably
10 foreseeable indirect physical change in the environment, and because the action
11 constitutes organizational or administrative activities of governments that will not result in
12 direct or indirect physical changes in the environment and is exempt pursuant to Section
13 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an
14 emergency; and

10 **WHEREAS**, the City Council has considered all information related to this
11 matter, as presented at the public meetings of the City Council identified herein;

12 **WHEREAS**, the City Council finds it is in the best interest of the City to
13 implement teleconferenced open meetings pursuant to Assembly Bill 361; and

14 **WHEREAS**, the Huntington Park City Council have determined that the provisions
15 contained herein are necessary for the preservation of the public health and safety;

16 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON
17 PARK DOES HEREBY RESOLVE AS FOLLOWS:**

18 **SECTION 1.** The City of Huntington Park shall charge the fee amount specified
19 in Exhibit A – Proposed Fee Changes to the Master Fee Schedule for Fiscal Year
20 2018-19, attached hereto and incorporated herein by this reference, for each itemized
21 service listed herein.

22 **SECTION 2.** That based on the City's powers, City Council may at its sole and
23 absolute discretion, establish by resolution to authorize the City to conduct
24 teleconferenced open meetings pursuant to Assembly Bill 361; and

25 **SECTION 3.** That the City Council of the City of Huntington Park has reconsidered
26 the circumstances of COVID-19 state of emergency and that the following circumstances
27 continue to exist:

- 28 • The state of emergency as a result of COVID-19 continues to directly impact
29 the ability of the members of City Council and the City's subordinate
30 Committees, Commissions, and Boards to meet safely in person; and
31 • The State of California and the City of Huntington Park continue to impose
32 or recommend measures to promote social distancing.

33 **SECTION 4.** Adoption of this Resolution declares and affirms that the City Council
34 of the City of Huntington Park authorizes that public meetings be teleconferenced in
35 accordance to the provisions within AB 361.

1 **SECTION 5.** It is hereby proclaimed and ordered that during the existence of said
2 local emergency, the powers, functions, and duties of the emergency organization of the
3 City shall be as prescribed by federal, state, and county law, as well as the laws,
ordinances and resolutions of the City of Huntington Park.

4 **SECTION 6.** If any section, subsection, paragraph, sentence, clause, phrase,
5 or portion thereof, of this Resolution is declared by a court of competent jurisdiction
6 to be unconstitutional or otherwise invalid, such decision shall not affect the validity
7 of the remaining portions of this Resolution. The City Council declares that it would
8 have adopted this Resolution, and each section, subsection, paragraph, sentence,
clause, phrase, or portion thereof, irrespective of the fact that any one or more
sections, subsections, paragraphs, sentences, clauses, phrases, or portions thereof,
be declared invalid or unconstitutional. To this end, the provisions of this Resolution
are declared to be severable.

9
10 **SECTION 7.** That the City Clerk shall certify to the passage and adoption of
11 this Resolution and enter it into the book of original Resolutions and is directed to
12 transmit a certified copy of this Resolution to the Board of Supervisors and the County
13 Clerk of the County of Los Angeles.

14 **PASSED, APPROVED AND ADOPTED** this 18th day of January, 2022.

15
16
17 _____
18 Gabriela Ortiz,
19 Mayor

20 **ATTEST:**

21
22 _____
23 Eduardo Sarmiento,
24 City Clerk

ATTACHMENT "B"

Assembly Bill No. 361

CHAPTER 165

An act to add and repeal Section 89305.6 of the Education Code, and to amend, repeal, and add Section 54953 of, and to add and repeal Section 11133 of, the Government Code, relating to open meetings, and declaring the urgency thereof, to take effect immediately.

[Approved by Governor September 16, 2021. Filed with
Secretary of State September 16, 2021.]

LEGISLATIVE COUNSEL'S DIGEST

AB 361, Robert Rivas. Open meetings: state and local agencies: teleconferences.

(1) Existing law, the Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to directly address the legislative body on any item of interest to the public. The act generally requires all regular and special meetings of the legislative body be held within the boundaries of the territory over which the local agency exercises jurisdiction, subject to certain exceptions. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. The act authorizes the district attorney or any interested person, subject to certain provisions, to commence an action by mandamus or injunction for the purpose of obtaining a judicial determination that specified actions taken by a legislative body are null and void.

Existing law, the California Emergency Services Act, authorizes the Governor, or the Director of Emergency Services when the governor is inaccessible, to proclaim a state of emergency under specified circumstances.

Executive Order No. N-29-20 suspends the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic provided that notice and accessibility requirements are met, the public members are allowed to observe and address the legislative body at the meeting, and that a legislative body of a local agency has a procedure for receiving and swiftly

resolving requests for reasonable accommodation for individuals with disabilities, as specified.

This bill, until January 1, 2024, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing, during a proclaimed state of emergency held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees, and during a proclaimed state of emergency when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees, as provided.

This bill would require legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body. The bill would require the legislative body to take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments, until public access is restored. The bill would specify that actions taken during the disruption are subject to challenge proceedings, as specified.

This bill would prohibit the legislative body from requiring public comments to be submitted in advance of the meeting and would specify that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time. The bill would prohibit the legislative body from closing the public comment period and the opportunity to register to provide public comment, until the public comment period has elapsed or until a reasonable amount of time has elapsed, as specified. When there is a continuing state of emergency, or when state or local officials have imposed or recommended measures to promote social distancing, the bill would require a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting pursuant to these provisions, and to make those findings every 30 days thereafter, in order to continue to meet under these abbreviated teleconferencing procedures.

Existing law prohibits a legislative body from requiring, as a condition to attend a meeting, a person to register the person's name, or to provide other information, or to fulfill any condition precedent to the person's attendance.

This bill would exclude from that prohibition, a registration requirement imposed by a third-party internet website or other online platform not under the control of the legislative body.

(2) Existing law, the Bagley-Keene Open Meeting Act, requires, with specified exceptions, that all meetings of a state body be open and public and all persons be permitted to attend any meeting of a state body. The act requires at least one member of the state body to be physically present at the location specified in the notice of the meeting.

The Governor's Executive Order No. N-29-20 suspends the requirements of the Bagley-Keene Open Meeting Act for teleconferencing during the COVID-19 pandemic, provided that notice and accessibility requirements are met, the public members are allowed to observe and address the state body at the meeting, and that a state body has a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified.

This bill, until January 31, 2022, would authorize, subject to specified notice and accessibility requirements, a state body to hold public meetings through teleconferencing and to make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the state body. With respect to a state body holding a public meeting pursuant to these provisions, the bill would suspend certain requirements of existing law, including the requirements that each teleconference location be accessible to the public and that members of the public be able to address the state body at each teleconference location. Under the bill, a state body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically would satisfy any requirement that the state body allow members of the public to attend the meeting and offer public comment. The bill would require that each state body that holds a meeting through teleconferencing provide notice of the meeting, and post the agenda, as provided. The bill would urge state bodies utilizing these teleconferencing procedures in the bill to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to existing law, as provided.

(3) Existing law establishes the various campuses of the California State University under the administration of the Trustees of the California State University, and authorizes the establishment of student body organizations in connection with the operations of California State University campuses.

The Gloria Romero Open Meetings Act of 2000 generally requires a legislative body, as defined, of a student body organization to conduct its business in a meeting that is open and public. The act authorizes the legislative body to use teleconferencing, as defined, for the benefit of the public and the legislative body in connection with any meeting or proceeding authorized by law.

This bill, until January 31, 2022, would authorize, subject to specified notice and accessibility requirements, a legislative body, as defined for purposes of the act, to hold public meetings through teleconferencing and

to make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the legislative body. With respect to a legislative body holding a public meeting pursuant to these provisions, the bill would suspend certain requirements of existing law, including the requirements that each teleconference location be accessible to the public and that members of the public be able to address the legislative body at each teleconference location. Under the bill, a legislative body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically would satisfy any requirement that the legislative body allow members of the public to attend the meeting and offer public comment. The bill would require that each legislative body that holds a meeting through teleconferencing provide notice of the meeting, and post the agenda, as provided. The bill would urge legislative bodies utilizing these teleconferencing procedures in the bill to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to existing law, as provided.

(4) This bill would declare the Legislature's intent, consistent with the Governor's Executive Order No. N-29-20, to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future emergencies by allowing broader access through teleconferencing options.

(5) This bill would incorporate additional changes to Section 54953 of the Government Code proposed by AB 339 to be operative only if this bill and AB 339 are enacted and this bill is enacted last.

(6) The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

(7) Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

(8) This bill would declare that it is to take effect immediately as an urgency statute.

The people of the State of California do enact as follows:

SECTION 1. Section 89305.6 is added to the Education Code, to read:

89305.6. (a) Notwithstanding any other provision of this article, and subject to the notice and accessibility requirements in subdivisions (d) and (e), a legislative body may hold public meetings through teleconferencing

and make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the legislative body.

(b) (1) For a legislative body holding a public meeting through teleconferencing pursuant to this section, all requirements in this article requiring the physical presence of members, the clerk or other personnel of the legislative body, or the public, as a condition of participation in or quorum for a public meeting, are hereby suspended.

(2) For a legislative body holding a public meeting through teleconferencing pursuant to this section, all of the following requirements in this article are suspended:

(A) Each teleconference location from which a member will be participating in a public meeting or proceeding be identified in the notice and agenda of the public meeting or proceeding.

(B) Each teleconference location be accessible to the public.

(C) Members of the public may address the legislative body at each teleconference conference location.

(D) Post agendas at all teleconference locations.

(E) At least one member of the legislative body be physically present at the location specified in the notice of the meeting.

(c) A legislative body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements in subdivisions (d) and (e), shall have satisfied any requirement that the legislative body allow members of the public to attend the meeting and offer public comment. A legislative body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

(d) If a legislative body holds a meeting through teleconferencing pursuant to this section and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the legislative body shall also do both of the following:

(1) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.), and resolving any doubt whatsoever in favor of accessibility.

(2) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to paragraph (2) of subdivision (e).

(e) Except to the extent this section provides otherwise, each legislative body that holds a meeting through teleconferencing pursuant to this section shall do both of the following:

(1) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by this article, and using the means otherwise prescribed by this article, as applicable.

(2) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in the means of public observation and comment, or any instance prior to the effective date of this section in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of the means of public observation and comment, a legislative body may satisfy this requirement by advertising the means of public observation and comment using the most rapid means of communication available at the time. Advertising the means of public observation and comment using the most rapid means of communication available at the time shall include, but need not be limited to, posting such means on the legislative body's internet website.

(f) All legislative bodies utilizing the teleconferencing procedures in this section are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the otherwise applicable provisions of this article, in order to maximize transparency and provide the public access to legislative body meetings.

(g) This section shall remain in effect only until January 31, 2022, and as of that date is repealed.

SEC. 2. Section 11133 is added to the Government Code, to read:

11133. (a) Notwithstanding any other provision of this article, and subject to the notice and accessibility requirements in subdivisions (d) and (e), a state body may hold public meetings through teleconferencing and make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the state body.

(b) (1) For a state body holding a public meeting through teleconferencing pursuant to this section, all requirements in this article requiring the physical presence of members, the clerk or other personnel of the state body, or the public, as a condition of participation in or quorum for a public meeting, are hereby suspended.

(2) For a state body holding a public meeting through teleconferencing pursuant to this section, all of the following requirements in this article are suspended:

(A) Each teleconference location from which a member will be participating in a public meeting or proceeding be identified in the notice and agenda of the public meeting or proceeding.

(B) Each teleconference location be accessible to the public.

(C) Members of the public may address the state body at each teleconference conference location.

(D) Post agendas at all teleconference locations.

(E) At least one member of the state body be physically present at the location specified in the notice of the meeting.

(c) A state body that holds a meeting through teleconferencing and allows members of the public to observe and address the meeting telephonically

or otherwise electronically, consistent with the notice and accessibility requirements in subdivisions (d) and (e), shall have satisfied any requirement that the state body allow members of the public to attend the meeting and offer public comment. A state body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

(d) If a state body holds a meeting through teleconferencing pursuant to this section and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the state body shall also do both of the following:

(1) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.), and resolving any doubt whatsoever in favor of accessibility.

(2) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to paragraph (2) of subdivision (e).

(e) Except to the extent this section provides otherwise, each state body that holds a meeting through teleconferencing pursuant to this section shall do both of the following:

(1) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by this article, and using the means otherwise prescribed by this article, as applicable.

(2) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in the means of public observation and comment, or any instance prior to the effective date of this section in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of the means of public observation and comment, a state body may satisfy this requirement by advertising the means of public observation and comment using the most rapid means of communication available at the time. Advertising the means of public observation and comment using the most rapid means of communication available at the time shall include, but need not be limited to, posting such means on the state body's internet website.

(f) All state bodies utilizing the teleconferencing procedures in this section are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the otherwise applicable provisions of this article, in order to maximize transparency and provide the public access to state body meetings.

(g) This section shall remain in effect only until January 31, 2022, and as of that date is repealed.

SEC. 3. Section 54953 of the Government Code is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, "teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(B) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3.

In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(C) The legislative body shall conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.

(D) In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption which prevents the public agency from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and offer comment in real time. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(G) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) For the purposes of this subdivision, “state of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(f) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 3.1. Section 54953 of the Government Code is amended to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency in person, except as otherwise provided in this chapter. Local agencies shall conduct meetings subject to this chapter consistent with applicable state and federal civil rights laws, including, but not limited to, any applicable language access and other nondiscrimination obligations.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all otherwise applicable requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body

shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivisions (d) and (e). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter

2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) (1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(A) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(C) The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

(2) A legislative body that holds a meeting pursuant to this subdivision shall do all of the following:

(A) The legislative body shall give notice of the meeting and post agendas as otherwise required by this chapter.

(B) The legislative body shall allow members of the public to access the meeting and the agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3. In each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the legislative body shall also give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(C) The legislative body shall conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body of a local agency.

(D) In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption which prevents the public agency from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(E) The legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for

the public to address the legislative body and offer comment in real time. This subparagraph shall not be construed to require the legislative body to provide a physical location from which the public may attend or comment.

(F) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the local legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(G) (i) A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (F), to provide public comment until that timed public comment period has elapsed.

(ii) A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (F), or otherwise be recognized for the purpose of providing public comment.

(iii) A legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (F), until the timed general public comment period has elapsed.

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of emergency.

(B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

(ii) State or local officials continue to impose or recommend measures to promote social distancing.

(4) For the purposes of this subdivision, “state of emergency” means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2).

(f) This section shall remain in effect only until January 1, 2024, and as of that date is repealed.

SEC. 4. Section 54953 is added to the Government Code, to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting

of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, "teleconference" means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting,

members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2024.

SEC. 4.1. Section 54953 is added to the Government Code, to read:

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, in person except as otherwise provided in this chapter. Local agencies shall conduct meetings subject to this chapter consistent with applicable state and federal civil rights laws, including, but not limited to, any applicable language access and other nondiscrimination obligations.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

(3) If the legislative body of a local agency elects to use teleconferencing, it shall post agendas at all teleconference locations and conduct teleconference meetings in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the

legislative body of a local agency. Each teleconference location shall be identified in the notice and agenda of the meeting or proceeding, and each teleconference location shall be accessible to the public. During the teleconference, at least a quorum of the members of the legislative body shall participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as provided in subdivision (d). The agenda shall provide an opportunity for members of the public to address the legislative body directly pursuant to Section 54954.3 at each teleconference location.

(4) For the purposes of this section, “teleconference” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both. Nothing in this section shall prohibit a local agency from providing the public with additional teleconference locations.

(c) (1) No legislative body shall take action by secret ballot, whether preliminary or final.

(2) The legislative body of a local agency shall publicly report any action taken and the vote or abstention on that action of each member present for the action.

(3) Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public’s right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

(d) (1) Notwithstanding the provisions relating to a quorum in paragraph (3) of subdivision (b), if a health authority conducts a teleconference meeting, members who are outside the jurisdiction of the authority may be counted toward the establishment of a quorum when participating in the teleconference if at least 50 percent of the number of members that would establish a quorum are present within the boundaries of the territory over which the authority exercises jurisdiction, and the health authority provides a teleconference number, and associated access codes, if any, that allows any person to call in to participate in the meeting and the number and access codes are identified in the notice and agenda of the meeting.

(2) Nothing in this subdivision shall be construed as discouraging health authority members from regularly meeting at a common physical site within the jurisdiction of the authority or from using teleconference locations within or near the jurisdiction of the authority. A teleconference meeting for which a quorum is established pursuant to this subdivision shall be subject to all other requirements of this section.

(3) For purposes of this subdivision, a health authority means any entity created pursuant to Sections 14018.7, 14087.31, 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare and Institutions Code, any joint

powers authority created pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 for the purpose of contracting pursuant to Section 14087.3 of the Welfare and Institutions Code, and any advisory committee to a county-sponsored health plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code if the advisory committee has 12 or more members.

(e) This section shall become operative January 1, 2024.

SEC. 5. Sections 3.1 and 4.1 of this bill incorporate amendments to Section 54953 of the Government Code proposed by both this bill and Assembly Bill 339. Those sections of this bill shall only become operative if (1) both bills are enacted and become effective on or before January 1, 2022, but this bill becomes operative first, (2) each bill amends Section 54953 of the Government Code, and (3) this bill is enacted after Assembly Bill 339, in which case Section 54953 of the Government Code, as amended by Sections 3 and 4 of this bill, shall remain operative only until the operative date of Assembly Bill 339, at which time Sections 3.1 and 4.1 of this bill shall become operative.

SEC. 6. It is the intent of the Legislature in enacting this act to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future applicable emergencies, by allowing broader access through teleconferencing options consistent with the Governor's Executive Order No. N-29-20 dated March 17, 2020, permitting expanded use of teleconferencing during the COVID-19 pandemic.

SEC. 7. The Legislature finds and declares that Sections 3 and 4 of this act, which amend, repeal, and add Section 54953 of the Government Code, further, within the meaning of paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the purposes of that constitutional section as it relates to the right of public access to the meetings of local public bodies or the writings of local public officials and local agencies. Pursuant to paragraph (7) of subdivision (b) of Section 3 of Article I of the California Constitution, the Legislature makes the following findings:

This act is necessary to ensure minimum standards for public participation and notice requirements allowing for greater public participation in teleconference meetings during applicable emergencies.

SEC. 8. (a) The Legislature finds and declares that during the COVID-19 public health emergency, certain requirements of the Bagley-Keene Open Meeting Act (Article 9 (commencing with Section 11120) of Chapter 1 of Part 1 of Division 3 of Title 2 of the Government Code) were suspended by Executive Order N-29-20. Audio and video teleconference were widely used to conduct public meetings in lieu of physical location meetings, and public meetings conducted by teleconference during the COVID-19 public health emergency have been productive, have increased public participation by all members of the public regardless of their location in the state and ability to travel to physical meeting locations, have protected the health and safety of civil servants and the public, and have reduced travel costs incurred by members of state bodies and reduced work hours spent traveling to and from meetings.

(b) The Legislature finds and declares that Section 1 of this act, which adds and repeals Section 89305.6 of the Education Code, Section 2 of this act, which adds and repeals Section 11133 of the Government Code, and Sections 3 and 4 of this act, which amend, repeal, and add Section 54953 of the Government Code, all increase and potentially limit the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

(1) By removing the requirement that public meetings be conducted at a primary physical location with a quorum of members present, this act protects the health and safety of civil servants and the public and does not preference the experience of members of the public who might be able to attend a meeting in a physical location over members of the public who cannot travel or attend that meeting in a physical location.

(2) By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member's private home or hotel room, this act protects the personal, private information of public officials and their families while preserving the public's right to access information concerning the conduct of the people's business.

SEC. 9. This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the California Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order to ensure that state and local agencies can continue holding public meetings while providing essential services like water, power, and fire protection to their constituents during public health, wildfire, or other states of emergencies, it is necessary that this act take effect immediately.

ITEM NO. 3

City of Huntington Park
List of Funds

Fund	Description
111	General Fund
121	Special Revenue Welfare Inmate
122	Prevention Intervention
152	Greenway Linear Park Project
210	Measure M
216	Employees Retirement Fund
217	OPEB
219	Sales Tax - Transit Proposition A
220	Sales Tax - Transit Proposition C
221	State Gasoline Tax Fund
222	Measure R
224	Office of Traffic & Safety
225	Cal Cops Fund
226	Air Quality Improvement Trust
227	Office of Criminal Justice
228	Bureau of Justice Fund
229	Police Forfeiture Fund
231	Parking System Fund
232	Art in Public Places Fund
233	Bullet Proof Vest Grant
239	Federal Community Development Block Grant
242	HUD Home Program
275	Successor Agency
283	Sewer Maintenance Fund
285	Solid Waste Management Fund
287	Solid Waste Recycle Grant
334	Ped/Bike Path Fund
475	Public Financng Authority
535	Street Lighting and Landscape
681	Water Department Fund
741	Fleet Maintenance
745	Self-Insurance Fund

ATTACHMENT "A"

Check Registers for January 4, 2022

**City of Huntington Park
Demand Register
WR 1/4/2022**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
ALADDIN LOCK & KEY SERVICE	31349	111-7010-421.61-20	DUPLICATE KEYS & SERVICE	661.50
ALL CITY MANAGEMENT SERVICES,INC	73244	111-7022-421.56-41	SCHOOL CROSSING SVCS	\$661.50
ALVAREZ-GLASMAN & COLVIN	2021-09-20003	111-0220-411.32-70	LEGAL SVCS- SEPT 2021	\$7,766.42
	2021-09-20004	111-0220-411.32-70	LEGAL SVCS- SEPT 2021	39,271.22
	2021-09-20005	111-0220-411.32-70	LEGAL SVCS- SEPT 2021	120.00
	2021-09-20006	111-0220-411.32-70	LEGAL SVCS- SEPT 2021	15,326.46
	2021-09-20007	111-0220-411.32-70	LEGAL SVCS- SEPT 2021	2,409.00
	2021-09-20008	275-9750-465.56-41	LEGAL SVCS- SEPT 2021	1,234.68
				43.00
AMAZON.COM SERVICES, INC.	1YWR-37KK-QLT4	111-6010-451.61-20	OFFICE SUPPLIES	\$58,404.36
	1NRQ-6QY9-3KTT	111-6020-451.61-35	CULTURAL ARTS SUPPLIES	540.71
	11DQ-41V-7X9J	111-6065-451.57-46	SENIOR DANCE SUPPLIES	125.64
	1HRF-QYN3-WXYD	239-6065-490.61-60	CDBG-CV SENIOR ROGRAM	228.74
				411.91
AMERICAN EAGLE PROTECTIVE SERVICES	HP12192021EFLO	111-6020-451.56-41	TOY DRIVE SECURITY	\$1,307.00
	HP12262021EFLO	111-6020-451.56-41	TOY DRIVE SECURITY	1,792.00
				560.00
AMERICAN EXPRESS	22069167	111-0110-411.58-19	CM MACIAS SUPPLIES	\$2,352.00
	22069037	111-0110-411.58-24	CM AVILAS SUPPLIES	1,222.86
	4KGKKMZFLAU	111-0110-411.58-24	CONFERENCE ROOM SUPPLIES	1,266.96
	4KGKKMZFLAU	111-0110-411.61-20	COUNCIL MEETING SUPPLIES	-566.87
	NT_KXCQUTUJ	111-0210-413.56-41	ADMIN MONTHLY SUBSCRIPTIO	152.18
	22069037	111-1010-411.61-20	CLERK OFFICE ZOOM ACCT	255.05
	4KGKKMZFLAU	111-1010-411.74-10	CLERK SUPPLIES CHAMBERS	24.95
	0005500	111-6020-451.61-35	SENIOR CARE PACKAGE	679.48
	10020873165	111-6020-451.61-35	DIA DE LOS MUERTOS EVENT	223.37
	5004032573	111-6020-451.61-35	SENIOR CARE PACKAGE	98.93
	70014257009	111-6020-451.61-35	TREE LIGHTING SUPPLIES	56.94
	70020198906	111-6020-451.61-35	TREE LIGHTING SUPPLIES	17.84
	70040383220	111-6020-451.61-35	TREE LIGHTING SUPPLIES	26.46
	70041238333	111-6020-451.61-35	TREE LIGHTING SUPPLIES	22.00
	73011001306	111-6020-451.61-35	DIA DE LOS MUERTOS SUPPLIES	48.48
	90020026100	111-6020-451.61-35	TREE LIGHTING SUPPLIES	124.80
	3221APY30	111-6020-451.61-35	CULTURAL ARTS SUPPLIES	33.00
	W3XDWJVS	111-6020-451.61-35	CULTURAL ARTS SUPPLIES	82.69
	WDJ10AK9CJR	111-6020-451.61-35	CULTURAL ARTS SUPPLIES	621.09
	WRTBZ4LC41V	111-6020-451.61-35	VETERANS DAY SUPPLIES	330.74
	00470300021	111-6020-482.61-35	HALLOWEEN SUPPLIES	114.54
	0003475	111-6020-482.61-35	HALLOWEEN SUPPLIES	86.66
	0004379	111-6020-482.61-35	HALLOWEEN SUPPLIES	109.87
				39.49

City of Huntington Park
Demand Register
WR 1/4/2022

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AMERICAN EXPRESS	23985	111-6020-482.61-35	HALLOWEEN SUPPLIES	154.35
	30901	111-6020-482.61-35	HALLOWEEN SUPPLIES	243.80
	4041	111-6020-482.61-35	HALLOWEEN SECURITY	850.98
	13260019981	111-6065-451.57-46	SENIOR DANCE SUPPLIES	48.00
	90020026100	111-6065-451.57-46	SENIOR DANCE SUPPLIES	23.90
	99999991326	111-6065-451.57-46	SENIOR DANCE SUPPLIES	490.00
	006151	111-7010-421.59-15	LA QUINTA- S. RODRIGUEZ	268.94
	CSWJ53T2	111-7010-421.59-15	EB PATROL SEACH ANDREADE	131.50
	K5CK62J7	111-7010-421.59-15	EB PATROL SEACH	263.00
	444261278256	111-7010-421.59-15	PEPPERMIL- J GUTIERREZ	545.88
	444261278256	111-7010-421.59-15	PEPPERMIL- J GUTIERREZ	100.00
	EQMEGEEV	111-7010-421.59-15	EB PATROL SEACH ITURRIAGA	131.50
	R 000012110001	111-7010-421.59-15	COURTYARD- M. FUENTES	869.51
	444261278256	111-7010-421.61-20	PEPPERMILL- J. GUTIERREZ	36.47
	350998348	111-7010-421.61-20	ADOBE ACROPRO	14.99
	352910703	111-7010-421.61-20	ADOBE ACROPRO	14.99
	9ARNSYJ926H	111-7022-421.61-24	AMAZON INK	46.85
	ZGH89CD5IXP	111-7022-421.61-24	CRUZITAS- INTERVIEW LUNCH	38.59
	82240517-154	111-9010-419.61-60	ADMIN NOTICES	30.99
	000200011572	239-6065-490.61-60	SENIOR CARE PACKAGE	70.40
	000300011633	239-6065-490.61-60	SENIOR CARE PACKAGE	98.12
	500300113237	239-6065-490.61-60	SENIOR CARE PACKAGE	33.08
	60010071969	239-6065-490.61-60	SENIOR CARE PACKAGE SUPPLIES	58.30
	80040463952	239-6065-490.61-60	SENIOR CARE PACKAGE	118.26
	90030070776	239-6065-490.61-60	SENIOR CARE PACKAGE	63.95
	50010037595	239-6065-490.61-60	SENIOR CARE PACKAGE	73.39
				\$9,902.28
ANGELA CAMPOS CISNEROS	HP050028439	111-0000-351.10-10	REFUND OVERPAYMENT DMV	\$55.00
ANGELA CORNEJO		111-0110-411.61-20	COUNCIL SUPPLIES	\$55.00
				\$100.00
AT&T	000017362274	111-7010-421.53-10	DISPATCH PHONE SERVICE	\$389.70
	000017425685	111-7010-421.53-10	DISPATCH PHONE SERVICE	535.07
	1121-2/20/2022	111-9010-419.53-10	COMMUNITY CENTER INTERNET	115.21
	1123-2/22/2022	111-9010-419.53-10	PW YARD INTERNET	110.94
	1128-2/27/2022	111-9010-419.53-10	RAUL R PEREZ INTERNET	103.78
	1128-2/27/2022	111-9010-419.53-10	FREEBOM PARK INTERNET	98.81
	211-2/28/2022	111-9010-419.53-10	SALT LAKE PARK INTERNET	69.55
AT&T MOBILITY	X12142021	111-7010-421.53-10	PD WIRELESS PHONES	\$1,423.06
AT&T PAYMENT CENTER		111-7010-421.53-10	PD PHONE SERVICE	1,438.39
				\$1,994.14

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AT&T PAYMENT CENTER	133884637	111-7010-421.53-10	PD PHONE SERVICE	84.89
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	33.34
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	33.34
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	33.34
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	101.45
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	33.34
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	195.82
	1277-1/6/2022	111-9010-419.53-10	CITY WIDE PHONE SVCS	81.09
AY NURSERY INC.	0116088	535-8090-452.61-20	TREES TO PLANT AT PARK	\$2,590.75
				1,370.25
AZTECA SIGNS	6775	111-6010-466.55-35	HOLIDAY PARADE DEC 11 2021	\$1,370.25
	6776	111-6010-466.55-35	HOLIDAY PARADE DEC 11 2021	246.38
				367.92
BC TRAFFIC SPECIALIST	0064652-IN	221-8012-429.61-20	TRAFFIC CONTROL ITEMS	\$614.30
	0064654-IN	221-8012-429.61-20	TRAFFIC CONTROL ITEMS	3,744.90
				2,703.55
BDG LAW GROUP	30096	745-9031-413.32-70	SERVICE PER 1/11-1/30/21	\$6,448.45
				230.20
BOB BARKER COMPANY INC.	#INV1701519	121-7040-421.56-14	JAIL SUPPLIES	\$230.20
	#INV1701979	121-7040-421.56-14	JAIL SUPPLIES	311.03
	#INV1705999	121-7040-421.56-14	JAIL SUPPLIES	55.17
	#INV1706017	121-7040-421.56-14	JAIL SUPPLIES	803.72
	#INV1707492	121-7040-421.56-14	JAIL SUPPLIES	176.40
				803.72
				\$2,150.04
BRIGHTLIFE DESIGNS LLC	1263	232-6010-419.56-41	TOY DRIVE HOLIDAY DECOR	18,125.00
	1299	232-6010-419.56-41	CITY HALL HOLIDAY DECOR	15,200.00
				\$33,325.00
BRINK'S INCORPORATED	4407535	111-9010-419.33-10	BANK SERVICES	\$316.02
	4407536	111-9010-419.33-10	BANK SERVICES	230.82
				85.20
CALPRIVATE BANK	24692169J2XFKG4	111-0110-411.61-20	COUNCIL OFFICE SUPPLIES	\$316.02
	24692169K2XMQY1	111-0110-411.66-05	COUNCIL MEETING SUPPLIES	209.48
	24692169Z2XKX0Q	111-0110-411.66-05	COUNCIL MEETING SUPPLIES	226.00
	2475542953VTNN4	111-0110-411.66-05	COUNCIL MEETING SUPPLIES	172.47
	2449215A20TS28F	111-0110-411.61-20	CITY CLERK DOCU SIGN DOCU	175.10
	24412899S0VYRQY	111-8020-431.61-20	PW PUBLICATION	432.00
				116.00
				\$1,331.05
CAMPAGNREP INC	CRHPMI0721	111-0210-413.56-41	SOFTWARE SERVICES	6,650.00
	CRHPMI0821	111-0210-413.56-41	SOFTWARE SERVICES	6,650.00
				\$13,300.00
CENTRAL BASIN MWD	HPP-NOV21	681-8030-461.41-00	IMPORT WATER FOR NOV 2021	101,841.45
				\$101,841.45

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CENTRAL FORD	381769	219-8085-431.43-21	PARTS FOR BUS #004	216.11
	382227	219-8085-431.43-21	PARTS FOR SHUTTLE #963	466.73
	377714	741-8060-431.43-20	PARTS FOR PD UNIT# 903	-313.99
	381773	741-8060-431.43-20	PD UNITS #983	1,401.35
	381785	741-8060-431.43-20	PARTS FOR PD UNIT K-9	16.54
	382245	741-8060-431.43-20	PARTS FOR PD UNIT #902	177.99
	382248	741-8060-431.43-20	PARTS FOR PD UNIT #348	78.15
	382310	741-8060-431.43-20	PARTS FOR PD UNIT# 902	16.32
	382380	741-8060-431.43-20	PARTS FOR PD UNIT# 902	204.01
	382485	741-8060-431.43-20	PARTS FOR PD UNIT #983	47.12
	382498	741-8060-431.43-20	PARTS FOR PD UNIT #983	160.26
	382655	741-8060-431.43-20	PARTS FOR PD UNIT #961	68.90
	382661	741-8060-431.43-20	PARTS FOR PD UNIT	35.42
	382691	741-8060-431.43-20	PARTS FOR PD UNIT #353	50.60
	382726	741-8060-431.43-20	PARTS FOR PD UNIT #353	558.91
	382729	741-8060-431.43-20	PARTS FOR PD UNIT #350	385.30
	382765	741-8060-431.43-20	PARTS FOR PD UNIT #903	95.63
	C80968	741-8060-431.43-20	PARTS FOR PD UNIT# 913	1,220.94
CHAMPION CJD	647724	741-8060-431.43-20	PART FOR POLICE UNIT #974	\$4,691.79
				147.22
CHARTER COMMUNICATIONS	047069120721	111-7010-421.53-10	PD INTERNET 12/07-1/06/2022	\$147.22
	0511379121321	111-7010-421.53-10	PD INTERNET 12/1/13-01/12/2022	1,650.00
	04447951202221	111-9010-419.53-10	CITY HALL INTERNET 12/2-1/1/2021	154.98
	0399644120121	121-7040-421.56-14	TV SVCS 12/01-1/23/2021	1,999.00
				295.13
CINTAS CORPORATION NO 3	4103167472	741-8060-431.56-41	UNIFORM DRY CLEANING	\$4,099.11
	4103745848	741-8060-431.56-41	UNIFORM DRY CLEANING	395.89
COMMUNITY VETERINARY HOSPITAL	455024	111-7010-421.61-20	MEDICAL SVCS FOR K-9	358.89
	455633	111-7010-421.61-20	MEDICAL SVCS FOR K-9	60.00
				230.25
CONCENTRA MEDICAL CENTERS	73606991	111-2030-413.56-41	PHYSICAL BUNDLE EMPLOYEES	\$290.25
	73683931	111-2030-413.56-41	PHYSICAL BUNDLE EMPLOYEES	94.00
	73778866	111-2030-413.56-41	PHYSICAL BUNDLE EMPLOYEES	878.00
	85850	111-7022-421.56-41	CA PEACE OFFICER LEGAL	903.00
COPWARE, INC.				\$1,875.00
COSME LOZANO	10/19-10/21	111-7010-421.59-15	TRAINING REIMBURSEMENT	1,500.00
COUNTY OF L.A. DEPT OF PUBLIC WORKS	PW-21120603544	221-8014-429.56-41	TRAFFIC SIGNAL MAINT NOV 2021	\$1,500.00
Critical Reach	1958	111-7030-421.56-41	ANNUAL RENEWAL	\$435.18
				257.67
				\$257.67
				610.00
				\$610.00

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DAPEER, ROSENBLIT & LITVAK	19609	111-0220-411.32-70	LEGAL SVCS PD MATTERS	\$140.00
DATA TICKET INC.	11302021	111-3010-415.56-41	CITATION TICKET ACCESS	12.50
	132678	111-9010-415.56-15	PARKING CITATION NOV 2021	12,096.82
DATAPROSE, INC.	DP2104443	681-3022-415.53-20	WATER BILL 11/01-11/30/21	\$12,109.32
	DP2104443	681-3022-415.56-41	WATER BILL 11/01-11/30/21	1,158.62
DEPARTMENT OF ANIMAL CARE & CONTROL	09252021	111-7065-441.56-41	ANIMAL CARE & CONTROL	\$3,002.80
DEPARTMENT OF JUSTICE	548387	111-7030-421.56-41	FINGERPRINTS APPS	15,059.40
DINO'S CHICKEN	20499-24308	681-0000-228.70-00	WATER DEPOSIT REFUND	\$290.00
DUNN EDWARDS CORPORATION	2009326842	111-8024-421.43-10	PAINT FOR PD JAIL CELLS	17.08
ELSA COBIAN		111-7010-421.59-20	TRAINING REIMBURSEMENT	\$17.08
EXPRESS PIPE & SUPPLY CO., LLC	S110931058.002	283-8040-432.74-10	SEWER CAMERA MONITOR	4,284.87
	S119265096.001	283-8040-432.74-10	SEWER CAMERA MONITOR	7,259.37
GEORGE CHEVROLET	99367	741-8060-431.43-20	PART FOR PD UNIT#186	\$11,544.24
GEORGE DOMINGUEZ		111-7010-421.59-20	TRAINING REIMBURSEMENT	99.15
H.P. TEST ONLY	022042	219-8085-431.43-21	SMOG CHECK TROLLEY #005	\$99.15
	022057	219-8085-431.43-21	SMOG CHECK SHUTTLE #002	32.92
	022011	741-8060-431.43-20	STORAGE & DRIVE CYCLE 102	\$32.92
	022022	741-8060-431.43-20	SMOG CHECK UNIT #974	35.00
	022040	741-8060-431.43-20	SMOG CHECK UNIT #217	25.00
	022065	741-8060-431.43-20	SMOG CHECK UNIT#986	35.00
	022074	741-8060-431.43-20	SMOG CHECK UNIT#332	35.00
	022079	741-8060-431.43-20	SMOG CHECK UNIT#102	35.00
HENRY ANDRADE		111-7010-421.59-20	TRAINING REIMBURSEMENT	\$495.00
HERNANDEZ SIGNS, INC.	5107	111-0110-411.66-05	SIGN PURCH HOLIDAY WINNER	4.70
	5114	111-0110-411.66-05	SIGN PURCH HOLIDAY WINNER	\$4.70
HINDERLITER DE LLAMAS & ASSOCIATES	SIN013242	111-9010-419.56-41	AUDIT/CONTACT SVCS	1,071.73
	SIN013440	111-9010-419.56-41	CONTACT SVCS OCT-DEC 2021	118.51
				\$1,190.24
				1,743.03
				300.00
				\$2,043.03

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INDEPEDENT CITIES RISK MANAGEMENT	4275	745-9031-413.52-20	ANNUAL FEES	30,016.02
	4277	745-9031-413.52-20	ANNUAL FEES	20,000.00
JCL TRAFFIC	112434	111-8010-431.61-20	BARRICADES FOR PARADE	\$50,016.02
				4,989.63
JERRY'S AUTO BODY, INC.	32390	741-8060-431.43-20	REPAIRS FOR JAIL VAN #130	\$4,989.63
				992.46
JMENEZ'S BRAKES & ALIGNMENTS INC	55185	741-8060-431.43-20	PD UNIT# 180	\$992.46
				95.00
JOEL GORDILLO	JG202112	111-1010-411.56-41	FILM & BROADCAST MEETING	1,650.00
				1,614.11
JOHNSTONE SUPPLY	5083423	741-8060-431.43-20	AUTO REFRIGERANT PD	\$1,614.11
				68,400.00
KNIGHTSCOPE, INC.	INV1096	229-0210-421.44-10	K5 MODEL SUBSCRIPTION	\$68,400.00
KONICA MINOLTA BUSINESS SOLUTIONS	275964213	111-6010-451.56-41	COPIER METER READING	516.15
	277085352	111-6010-451.56-41	COPIER LEASE	241.40
				\$757.55
LN. CURTIS AND SONS	INV552297	111-7022-421.56-41	EMPLOYEE UNIFORM & EQUIPMENT	231.87
	INV552324	111-7022-421.56-41	EMPLOYEE UNIFORM & EQUIPMENT	27.27
				\$259.14
LA COUNTY SHERIFF'S DEPT	221366SG	121-7040-421.56-41	INMATE MEAL SERVICE	740.18
				\$740.18
LAKIN TIRE WEST, INC.	IN1208012	741-8060-431.43-20	DISPOSAL OF HAZARDOUS MATERIALS	1,660.68
				\$1,660.68
LAN WAN ENTERPRISE, INC	72680	111-7040-421.61-31	TV MOUNT- RECORDS	38.08
	72664	111-7010-421.74-10	CYBER SECURITY PROJECT	93,443.27
	72665	111-7010-421.74-10	CYBER SECURITY PROJECT	93,443.27
	72666	111-7010-421.74-10	CYBER SECURITY PROJECT	60,000.00
				\$246,924.62
LB JOHNSON HARDWARE CO.	118073	111-8022-419.43-10	DRILL & SCREWS FOR CITY HALL	96.28
	118148	535-8016-431.61-45	REPAIR STREET LIGHTING	30.64
				\$126.92
LC ACTION POLICE SUPPLY	432341	225-7120-421.74-10	WEAPON LIGHTS	1,975.38
				\$1,975.38
LOS ANGELES TIMES	12/29/01/04/22	111-0110-411.61-20	ADMIN NEWSPAPER	159.12
	1000206414	121-7040-421.56-14	PD NEWSPAPER	135.57
				\$294.69
MARCELA ESTRADA		111-7010-421.59-20	TRAINING REIMBURSEMENT	28.22
MARISSA VANCIL		111-7010-421.59-20	TRAINING REIMBURSEMENT	4.70
MERRIMAC ENERGY GROUP	2216180	741-8060-431.62-30	FUEL PURCHASE OF 7000GAL	\$4.70
				25,983.07
				\$25,983.07

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NATIONAL READY MIXED CONCRETE CO.	892090	111-8010-431.61-20	CONCRETE FOR JOB	654.23
NEW CHEF FASHION INC.	1019737	111-7022-421.61-24	EMPLOYEE UNIFORMS	\$654.23
	1020580	111-7022-421.61-24	EMPLOYEE UNIFORMS	20.95
NEXSTAR BROADCASTING, INC	3245564-1	111-6010-483.55-35	PARADE AIRING KTLA	121.25
NICHOLAS ITURRIAGA		111-7010-421.59-15	TRAINING REIMBURSEMENT	\$142.20
O'REILLY AUTO PARTS	2959-479507	219-8085-431.43-21	PARTS FOR TROLLEY #006	12,500.00
	2959-481163	219-8085-431.43-21	JACK STANDS FOR SHUTTLES	4.70
	2959-482461	219-8085-431.43-21	TROLLEY POWER INVERTER	215.58
	2959-482358	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	517.07
	2959-483852	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	132.29
	5655-2777125	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	151.01
	5655-277710	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	19.10
	5655-277805	741-8060-431.43-20	HYBD BATTERY POLICE UNIT	2,316.34
	5655-277830	741-8060-431.43-20	PARTS FOR UNIT #332	243.85
	5655-277837	741-8060-431.43-20	MULTIPLE PARTS FOR UNITS	809.24
	5655-278658	741-8060-431.43-20	POLICE UNIT #217	134.02
	5655-277993	741-8060-431.43-20	POLICE UNIT #361	20.23
	5655-278484	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	269.89
	5655-278585	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	237.94
	5655-278637	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	86.87
	5655-278658	741-8060-431.43-20	PARTS FOR MULTIPLE UNITS	13.36
OLIVAREZ MADRUGA, LLP	17654	745-9031-413.32-70	LEGAL SVCS	\$5,166.79
				1,816.75
PARS	49511	111-9010-419.56-41	PARS ARS FEE	\$1,816.75
	49573	216-3010-415.56-41	PARS ARS FEE	468.74
PENSKE CHEVROLET	265824	741-8060-431.43-20	PARTS FOR UNIT# 180	2,533.54
	266173	741-8060-431.43-20	PARTS FOR UNIT# 180	\$3,002.28
PITNEY BOWES	3105129588	111-7040-421.44-10	MAILING SYSTEM LEASE	620.59
PURCHASE POWER	12122021	111-7040-421.56-41	POSTAGE FEES	791.02
RAMCAST ORNAMENTAL SUPPLY CO, INC.	0041058	111-8020-431.43-10	GATE TRANSMITTERS	\$1,411.61
	0041055	111-8022-419.43-10	EXPANDED METAL COURTHOUSE	593.32
RANDALL HENRQUEZ		111-7010-421.59-20	TRAINING REIMBURSEMENT	\$488.03
RICKY NORONA		111-7010-421.59-15	TRAINING REIMBURSEMENT	17.36
				36.96
				\$36.96

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RIO HONDO COLLEGE	F21-168-ZHPK	111-7010-421.59-15	ENROLLMENT TRAINING FEES	\$89.00
SIERRA INSTALLATIONS INC	210290	111-6010-451.74-10	HOLIDAY DECORATIONS	24,126.00
	210290	232-6010-419.56-41	HOLIDAY DECORATIONS	15,634.00
SOUTHERN CALIFORNIA EDISON	11/04-12/06/21 11/2-12/2/2021 10/04-11/01 11/04-12/06/22 11/03-12/05/22	111-7024-421.62-10 111-8010-415.62-10 221-8014-429.62-10 55 ST / PACIFIC 6621 WILSON AVE	6542 & 6538 MILES AVE VARIOUS CITY PARKING LOTS VARIOUS LOCATIONS 55 ST / PACIFIC 6621 WILSON AVE	\$39,760.00 6,286.22 3,914.56 66.20 61.81
SOUTHERN CALIFORNIA NEWS GROUP	521324 523391 526497 529038	111-1010-411.54-00 111-1010-411.54-00 111-1010-411.54-00 111-1010-411.54-00	REQUEST PROPOSAL LB PRESS NOTICE PUBLIC HEARING LB MULTIPLE POSTINGS LB PRES REQUEST QUALIFICATION LB	\$10,651.34 186.05 974.80 4,126.75 4,349.70
SPARKLETT'S	15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221 15142085120221	111-0110-411.66-05 111-0210-413.61-20 111-1010-411.61-20 111-2030-413.61-20 111-3010-415.61-20 111-5010-419.61-20 111-5055-419.61-20 111-6010-451.61-20 111-7010-421.56-41 111-8020-431.61-20	DRINKING WATER DRINKING WATER	\$9,637.30 46.21 46.20 2.00 35.92 38.88 67.69 45.12 81.54 280.66 120.79
SPRINT SOLUTIONS, INC	475527450-022	111-6010-451.56-41	WALKIE TALKIE SVCS	\$765.01
STACY MEDICAL CENTER	3160-45287	111-7022-421.56-15	PRE-BOOKING EXAM	\$379.87
STAR2STAR COMMUNICATIONS LLC	SUBC00007552	111-9010-419.53-10	VOIP SERVICES	145.00
STATE WATER RESOURCES CONTROL	WD-0189702	681-8030-461.42-05	ANNUAL PERMIT FEE	\$10,713.37
SUPERIOR, LLC	340142 340019	111-9010-419.33-10 111-9010-419.43-15	NOV 2021- AGREEMENT FINANCIAL SVCS NOV 2021	17,834.00 281.10 12,888.20
SUPERIOR COURT OF CALIFORNIA	112021	111-7010-415.56-10	PARKING CITATION SURCHARGE	\$13,169.30 24,885.00
T-MOBILE USA	12132021 12132021 12132021 12132021	111-0110-411.53-10 111-0210-413.53-10 111-1010-411.53-10 111-3010-415.53-10	COUNCIL CELL PHONES ADMIN CELL PHONES CITY CLERK CELL PHONES FINANCE CELL PHONE	\$24,885.00 193.50 102.74 6.32 28.55

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
T-MOBILE USA	12232021	111-6010-451.56-41	PARKS & REC CELL PHONES	298.58
	1021-112021	111-8010-431.53-10	PW CELL PHONES	774.00
	1021-112021	111-8095-431.53-10	PW CELL PHONES	208.08
	1021-112021	681-8030-461.53-10	PW CELL PHONES	154.80
THORSON MOTOR CENTER	424069	741-8060-431.43-20	PARTS FOR PD UNIT #184	\$1,766.57
	CM424069	741-8060-431.43-20	PARTS FOR UNIT #184	132.11
				-9.24
TIREHUB, LLC	24405652	741-8060-431.43-20	TIRES FOR PD UNIT	\$122.87
	24419083	741-8060-431.43-20	PD UNIT TIRE UNIT#273	271.52
UNITED INDUSTRIES	216716	111-8010-431.61-20	LEATHER COWHIDE GLOVES	520.44
WATER REPLENISHMENT DISTRICT OF	0122612	681-8030-461.76-26	CONSTRUCTION OF WELLHEAD	\$791.96
WEST GOVERNMENT SERVICES	845454749	111-7030-421.56-41	INFORMATION RETREIVAL SVCS	152.51
	845542072	111-7030-421.56-41	INFORMATION RETREIVAL SVCS	\$573.448.57
WHITTIER POLICE DEPARTMENT	22MAV001	111-7010-421.56-41	ANNUAL VEHICLE MAINT.	742.61
XPRESS WASH INC	14128	741-8060-431.43-20	CAR WASH SVCS NOV.2021	71.59
ZOOM RECREATION, INC.	1266	535-8090-452.74-10	WOOD PICNIC TABLES PARKS	\$814.20
				500.00
				\$500.00
				2,068.00
				\$2,068.00
				4,920.28
				\$4,920.28
				\$1,453,037.34

ATTACHMENT "B"

Check Registers for January 18, 2022

**City of Huntington Park
Demand Register
WR 1/18/2022**

Pavée Name	Invoice Number	Account Number	Description	Transaction Amount
ADLERHORST INTERNATIONAL LLC	107270 107218	111-7010-421.59-15 111-7010-421.61-20	ELITEK9 JUTE TRAINING DAILY BOARDING FOR "BAM"	483.80 420.00
ALL CITY MANAGEMENT SERVICES, INC	73577 73936	111-7022-421.56-41 111-7022-421.56-41	SCHOOL CROSSING GUARD SCHOOL CROSSING GUARD	\$903.80 4,193.32 8,187.20
AMTECH ELEVATOR SERVICES	151400601755	111-8022-419.43-10	CITY HALL ELEVATOR SVCS	\$12,380.52 42.40
AT&T MOBILITY	12252021	111-7010-421.53-10	PD WIRELESS PHONES	\$42.40 3,931.00
AT&T PAYMENT CENTER	11/28-12/27/21	111-7010-421.53-10	PD PHONE SERVICE	\$3,931.00 1,994.14
AY NURSERY INC.	116278	535-8090-452.61-20	TREES FOR THE PARK	\$1,994.14 652.50
BENEFIT ADMINISTRATION CORPORATION	6030477-IN	111-2030-413.56-41	ADMIN FEES NOV 2021	\$652.50 50.00
BOB BARKER COMPANY INC.	INV1710179	121-7040-421.56-14	JAIL SUPPLIES	\$50.00 107.61
BRINKS INCORPORATED	4473633 4473634	111-9010-419.33-10 111-9010-419.33-10	TRANSPORT./MONEY PROCESS TRANSPORT./MONEY PROCESS	\$107.61 236.95 170.40
CHARTER COMMUNICATIONS	0511379111321 0444759010222	111-7010-421.53-10 111-9010-419.53-10	INTERNET SERVICES CH BACK UP INTERNET	\$407.35 154.98 1,999.00
CINTAS CORPORATION NO 3	4104428860 4105148453	741-8060-431.56-41 741-8060-431.56-41	UNIFORM DRY CLEANING UNIFORM DRY CLEANING	\$2,153.98 358.89 358.89
COMMUNITY VETERINARY HOSPITAL	456091	111-7010-421.61-20	MEDICAL SVCS K9 "BAM"	\$717.78 371.75
CONCENTRA MEDICAL CENTERS	15284168 73918718	111-2030-413.56-41 111-2030-413.56-41	PHYSICAL BUNDLE EMPLOYEES PHYSICAL BUNDLE EMPLOYEES	\$371.75 125.00 518.00
DATA TICKET INC.	1292021 131880	111-7065-441.61-20 111-7065-441.61-20	ANIMAL CONTROL CITATION ANIMAL CONTROL CITATION	\$643.00 12.50 6.00
DATA PROSE, INC.	DP2104859 DP2104859	681-3022-415.53-20 681-3022-415.56-41	WATER BILL & POSTAGE WATER BILL & POSTAGE	\$18.50 1,634.59 1,001.68
DELTA DENTAL	BE004750885	111-0000-217.50-20	DELTA CARE JAN 2022	\$2,636.27 8,038.52
DELTA DENTAL INSURANCE COMPANY	BE004748525	111-0000-217.50-20	DELTA CARE JAN 2022	\$8,038.52 2,212.16
DEPARTMENT OF ANIMAL CARE & CONTROL	12252021	111-7065-441.56-41	ANIMAL CARE AND CONTROL	\$2,212.16 14,070.40

City of Huntington Park
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
DHALI	11731	111-7010-421.56-41	ANNUAL WEB HOSTING	600.00
GOLD COAST K9	HPPD-10	111-7010-421.59-15	MAINTENANCE TRAINING-K9	\$600.00
GORM INC	303079	111-8010-431.61-20	TRASH BAG LINERS	250.00
GRAINGER	9132114852	741-8060-431.43-20	DUST COVER FOR AUTO UNIT	1,660.85
HECTOR JIMENEZ	114232485660594	111-8022-419.15-25	BOOT REIMBURSEMENT	156.61
HOME DEPOT - PUBLIC WORKS	3930834	111-6020-451.61-35	PARKS & RECREATION ITEMS	\$200.00
	7541564	111-6020-451.61-35	PARKS & RECREATION ITEMS	160.95
	1524293	111-7010-421.61-20	PD SUPPLIES	46.17
	5063653	111-7010-421.61-20	PD SUPPLIES	38.55
	1034662	111-8010-431.61-20	STREET DEPARTMENT SUPPLIES	145.27
	5051096	111-8010-431.61-20	STREET DEPARTMENT SUPPLIES	216.09
	63370217	111-8010-431.61-20	STREET DEPARTMENT SUPPLIES	327.38
	1360271	111-8020-431.43-10	PUBLIC WORKS SUPPLIES	68.26
	8521343	111-8020-431.43-10	PUBLIC WORKS SUPPLIES	132.98
	1370276	111-8095-431.61-50	GRAFFITI REMOVAL SUPPLIES	84.57
				296.23
				\$1,516.45
ITRON, INC.	611073	681-3022-415.56-41	MVRS SOFTWARE MAINT	3,138.69
JDS TANK TESTING & REPAIR INC	16837	741-8060-431.43-20	MONTHLY DESIGNATED OPERAT	\$3,138.69
KAJIWARA COMMUNICATIONS	HP0010	111-9010-419.56-41	FINANCE CONSULTING SVCS	135.00
KONICA MINOLTA BUSINESS SOLUTIONS	276802177	111-0110-411.43-05	MONTH INVOICE 11/1-11/30	\$9,690.75
	276802177	111-0210-413.43-05	MONTH INVOICE 11/1-11/30	105.22
	276801884	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	105.22
	276802068	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	379.63
	276802253	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	210.44
	276802336	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	298.91
	276802415	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	298.91
	276802495	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	66.64
	276802595	111-7010-421.44-10	MONTH SVCS FOR 11/1-11/30	210.44
	276802174	111-9010-419.43-15	MONTHLY INVOICE FOR LTOP	139.36
	276802335	111-9010-419.43-15	MONTHLY INVOICE FOR LTOP	359.99
				280.66
				\$2,455.42
L.N. CURTIS AND SONS	INV554521	111-7022-421.61-24	EMPLOYEE UNIFORMS	129.16
	INV554646	111-7022-421.61-24	EMPLOYEE UNIFORMS	755.18
	INV555470	111-7022-421.61-24	EMPLOYEE UNIFORMS	205.24

**City of Huntington Park
Demand Register
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
L.N. CURTIS AND SONS	INV555490	111-7022-421.61-24	EMPLOYEE UNIFORMS	\$1,105.35 15.77
LAKIN TIRE WEST, INC.	IN1206986	741-8060-431.43-20	PICK UP/DESPOSE HAZARD MATERIAL	\$1,823.72 1,823.72
LAN WAN ENTERPRISE, INC	72627	11-7010-419.43-15	MONTHLY MAINT. DEC 2021	23,910.50
	72655	11-7010-419.43-15	MONTHLY MAINT. DEC 2022	205.50
	72719	11-7010-419.43-15	MONTHLY MAINT. JAN 2022	23,910.50
	72748	11-7010-419.43-15	MONTHLY MAINT. JAN 2022	205.50
	72689	11-7010-421.61-20	SUPPLIES-KEYBOARD	205.40
	72627	111-9010-419.43-15	MONTHLY SVCS FEE DEC 2021	23,910.50
	72655	111-9010-419.43-15	MONTHLY MAINT. DEC 2022	205.50
	72719	111-9010-419.43-15	MONTHLY MAINT. JAN 2022	23,910.50
	72748	111-9010-419.43-15	MONTHLY MAINT. JAN 2022	205.50
LC ACTION POLICE SUPPLY	433296	227-7117-421.74-10	2018 JAG GRANT FUNDS	\$96,669.40 9,396.11
LEGAL SHIELD	0143713	111-0000-217.60-50	MONTHLY PREMIUM PLAN DEC	\$28.90 28.90
LGP EQUIPMENT RENTALS INC	121335	111-8010-431.61-20	CHRISTMAS PARADE RENTAL	2,372.94
	121335	111-8010-431.61-20	CHRISTMAS PARADE RENTAL	326.55
LIEBERT CASSIDY WHITMORE	205600	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	\$2,699.49 190.00
	205601	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	4,699.30
	205602	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	127.00
	206995	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	266.00
	207955	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	76.00
	208002	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	102.00
	208032	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	190.50
	208038	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	884.50
	208044	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	1,586.00
	208718	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	627.00
	208719	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	532.00
	208720	111-0220-411.32-70	PROFESSIONAL SVCS SEP-NOV	2,819.00
LOS ANGELES COUNTY POLICE CHIEF ASN	2022	111-7010-421.59-15	LACPCA ANNUAL DUES 2022	\$12,099.30 500.00
MAYWOOD MUTUAL WATER COMPANY, NO. 1	01052022	283-8040-432.56-41	WATER CONSUMPTION REPORT	\$50.00 1,200.00
	10/20-12/16/21	681-8030-461.62-20	WATER FOR FREEDOM PARK	588.88
	10/20-12/16/21	681-8030-461.62-20	WATER FOR FREEDOM PARK	279.38
	10/20-12/16/21	681-8030-461.62-20	WATER FOR FREEDOM PARK	140.08
				\$2,208.34

**City of Huntington Park
Demand Register
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
MUNICIPAL RESOURCE GROUP, LLC	03-21-330	111-2030-413.56-41	CITY CLERK RECRUITMENT	2,700.00
	03-21-453	111-2030-413.56-41	CITY CLERK RECRUITMENT	9,130.47
MUNICIPAL WASTE SOLUTIONS	1085	285-8050-432.56-41	HAULER COMPLIANCE/FINANCE	\$11,830.47
NEOGOV	INV-24893	111-2030-413.56-41	GOVTJOBS ANNUAL SUBSCRIPTION	7,150.00
NOBEL SYSTEMS, INC	15246	681-8030-461.56-41	METER EXCHANGE MODULE	\$7,150.00
PTM DOCUMENT SYSTEMS, INC	0080915	111-3010-415.61-20	PAYROLL & TAX FORMS SUPPLIES	8,593.47
ROADLINE PRODUCTS INC	17061	741-8060-431.43-20	MAINTENACE ON PAINT SPRAYER	\$8,593.47
SMART & FINAL	4504	111-7010-421.61-20	MEETING/EVENT SUPPLIES	3,400.00
SPARKLETT'S	15142085123021	111-0110-411.66-05	DRINKING WATER-DEPARTMENT	198.46
	15142085123021	111-0210-413.61-20	DRINKING WATER-DEPARTMENT	\$198.46
	15142085123021	111-1010-411.61-20	DRINKING WATER-DEPARTMENT	13.07
	15142085123021	111-2030-413.61-20	DRINKING WATER-DEPARTMENT	13.06
	15142085123021	111-3010-415.61-20	DRINKING WATER-DEPARTMENT	28.93
	15142085123021	111-5010-419.61-20	DRINKING WATER-DEPARTMENT	26.93
	15142085123021	111-6010-451.61-20	DRINKING WATER-DEPARTMENT	20.94
	15142085123021	111-8020-431.61-20	DRINKING WATER-DEPARTMENT	28.14
STANLEY ACCESS TECH	0906360359	111-8023-451.43-10	SVCS DOOR AT PARKS BLDG	67.84
STAR2STAR COMMUNICATIONS LLC	SUBC00007742	111-9010-419.53-10	VOIP SVCS 1/3/22-2/2/22	\$236.00
STATE WATER RESOURCES CONTROL	LW-1034448	681-8030-461.42-05	WATER SYSTEM ANNUAL FEE	10.725.45
T-MOBILE USA	111-0110-411.53-10	COUNCIL CELL PHONE	15,462.16	
	111-0210-413.53-10	ADMINISTRATION CELL PHONE	\$15,462.16	
	111-1010-411.53-10	CITY CLERK CELL PHONE	201.14	
	111-3010-415.53-10	FINANCE CELL PHONE	135.86	
THE GAS COMPANY	01062022	111-7024-421.62-10	GAS SVCS VARIOUS BUILDINGS	46.34
	01062022	111-8020-431.62-10	GAS SVCS VARIOUS BUILDINGS	36.19
	01062022	111-8022-419.62-10	GAS SVCS VARIOUS BUILDINGS	334.01
	01062022	111-8023-451.62-10	GAS SVCS VARIOUS BUILDINGS	154.63
THE HITT COMPANIES, INC	OE-102730	111-0110-411.61-20	FRONT LOBBY SUPPLIES	923.33
				220.09
				\$1,632.06
				\$22.27

**City of Huntington Park
Demand Register
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
THE VERDIN COMPANY	204498	111-8024-421.43-10	TOWER CLOCK PD BLDG	900.00
VALLEY ALARM	1038729	111-8020-431.56-41	FIRE & SECURITY ALARM DEC	\$900.00
	1038729	111-8022-419.56-41	FIRE & SECURITY DEC	665.34
	1038729	111-8023-451.56-41	FIRE & SECURITY DEC	665.33
VELADA CONSULTING LLC	34	111-0210-413.56-41	CONSULTING SVCS NOV-DEC	715.28
VISION SERVICE PLAN-CA	813982729	111-0000-217.50-30	MONTHLY VISION SVCS PLAN	\$2,045.95
	813982734	111-0000-217.50-30	MONTHLY VISION SVCS PLAN	7,500.00
WALTERS WHOLESALE ELECTRIC COMPANY	S119413192.001	535-8090-452.61-20	ELECTRICAL SUPPLIES	\$7,500.00
WILLDAN FINANCIAL SERVICES	010-49980	111-9010-419.56-41	TAX DISTRICT JAN-MAR 2022	3,499.38
	010-49979	535-8016-431.56-41	TAX DISTRICT JAN-MAR 2022	126.92
ZUMAR INDUSTRIES, INC.	95286	111-8010-415.61-20	HP PARKING APP SIGN	\$3,626.30
				290.92
				\$290.92
				125.00
				2,301.86
				\$2,426.86
				173.86
				\$173.86
				\$275,823.88

ITEM NO. 4



CITY OF HUNTINGTON PARK

Office of the City Clerk
City Council Agenda Report

January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF RESOLUTIONS RELATED TO THE CITY OF HUNTINGTON PARK'S GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, JUNE 7, 2022

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution No. 2022-01, Calling for the Holding of a General Municipal Election to be held on Tuesday, June 7, 2022, for the Election of Certain Officers and Requesting the Board of Supervisors of the County of Los Angeles to Consolidate the Election with any and all Elections also called to be held on Tuesday, June 7, 2022 and Requesting the Board to Render Specified Services to the City Relating to the Conduct of a General Municipal Election to be held on Tuesday, June 7, 2022;
2. Adopt Resolution No. 2022-02, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statement Submitted to the Voters at an Election to be held on Tuesday, June 7, 2022; and
3. Adopt Resolution No. 2022-03, Providing for the Conduct of a Special Runoff Election for Elective Offices in the Event of a Tie Vote at any Municipal Election.

BACKGROUND

The City of Huntington Park, as a general law city, is required by the state to hold a General Municipal Election to elect its municipal officers. By order of Governor Newsom the date of the General Municipal election in the City of Huntington Park has been changed from the first Tuesday after the first Monday in March of even-numbered years to the first Tuesday after the first Monday in June of even years, effective January 7, 2022. The City's next General Municipal election will be held on Tuesday, June 7, 2022. The City Council comprises of five members and currently two (2) members have terms that expire in March 2022. The purpose of this election is for the voters to elect two members of the City Council for the full term of four years.

CONSIDERATION AND APPROVAL OF RESOLUTIONS RELATED TO THE CITY OF HUNTINGTON PARK'S GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, JUNE 7, 2022

January 18, 2022

Page 2 of 2

FISCAL IMPACT/FINANCING

The County of Los Angeles has provided an election cost estimate of \$47,825 for the June 7, 2022 general election. The estimated cost is based on the cost factors listed in Attachment D of the staff report. Any changes to the election cost factors will impact the final costs for Huntington Park.

CONCLUSION

Upon adoption of resolutions, the City Clerk will forward certified copies to the Board of Supervisors of the County of Los Angeles and to the Los Angeles County Registrar-Recorder/County Clerk-Elections Division, for conduct of the City's General Municipal Election to be held Tuesday, June 7, 2022.

Respectfully submitted,



RICARDO REYES
City Manager



Eduardo Sarmiento
City Clerk

ATTACHMENT(S)

- A. Resolution 2022-01, Calling for the Holding of a General Municipal Election to be held on Tuesday, June 7, 2022, for the Election of Certain Officers and Requesting the Board of Supervisors of the County of Los Angeles to Consolidate the Election with any and all Elections also called to be held on Tuesday, June 7, 2022 and Requesting the Board to Render Specified Services to the City Relating to the Conduct of a General Municipal Election to be held on Tuesday, June 7, 2022.
- B. Resolution No. 2022-02, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statement Submitted to the Voters at an Election to be held on Tuesday, June 7, 2022.
- C. Resolution No. 2022-03, Providing for the Conduct of a Special Runoff Election for Elective Offices in the Event of a Tie Vote at any Municipal Election.
- D. Los Angeles County Registrar-Recorder/County Clerk Election Cost Estimate

○

ATTACHMENT “A”

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○

RESOLUTION NO. 2022-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022, FOR THE ELECTION OF CERTAIN OFFICERS AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE THE ELECTION WITH ANY AND ALL ELECTIONS ALSO CALLED TO BE HELD ON JUNE 7, 2022 AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022

WHEREAS, a General Municipal Election shall be held on June 7, 2022, for the election of two (2) Members of the City Council of the City of Huntington Park; and

WHEREAS, pursuant to the Elections Code Section 10002, the City Council of the City of Huntington Park may by resolution request the Board of Supervisors of the County of Los Angeles to permit the County Clerk to render specified services to the City of Huntington Park relating to the conduct of an election; and

WHEREAS, subject to approval of the Board of Supervisors, these services shall be provided by the County Clerk: and

WHEREAS, pursuant to Elections Code Section 10002, unless other arrangements satisfactory to the County have been made, the City shall reimburse the County in full for the services performed upon presentation of a bill to the City; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, are called to be on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the City Council calling the elections; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various local elections may be or have been called to be held on March 3, 2020.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON
PARK DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Huntington Park, California on Tuesday, June 7, 2020, a General Municipal Election for the purpose of electing two (2) members of the City Council for the full term of four years.

SECTION 2. That the City Council hereby orders the election to be consolidated with any and all elections also called to be held on June 7, 2020, insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the City of Huntington Park and requests that the Board of Supervisors of the County of Los Angeles order such consolidation under Elections Code Sections 10401, 10402, and 10403.

SECTION 3. That the City Council hereby requests the Board of Supervisors of the County of Los Angeles to permit the Los Angeles County Registrar-Recorder/County Clerk-Elections Division to provide any and all services necessary for conducting the election and agrees to pay for said services.

SECTION 4. The County Elections Division is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there is only one election.

SECTION 5. That the vote centers for the election shall be open as required during the identified voting period, pursuant to Sections 4007 and 14401 of the Elections Code of the State of California.

SECTION 6. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 8. That the City Clerk is hereby authorized and directed to file a certified copy of this Resolution with the Board of Supervisors of the County of Los Angeles and the Los Angeles County Registrar-Recorder/County Clerk-Elections Division.

PASSED, APPROVED AND ADOPTED this 18th day of January, 2022.

Graciela Ortiz, Mayor

ATTEST:

**Eduardo Sarmiento,
City Clerk**

ATTACHMENT "B"

RESOLUTION NO. 2022-02

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF HUNTINGTON PARK, CALIFORNIA, ADOPTING
REGULATIONS FOR CANDIDATES FOR ELECTIVE
OFFICE PERTAINING TO CANDIDATES' STATEMENT
SUBMITTED TO THE VOTERS AT AN ELECTION TO BE
HELD ON TUESDAY, June 7, 2022**

WHEREAS, § 13307 of the Elections Code of the State of California regulates candidates' statement and provides that the governing body of any local agency may adopt regulations pertaining to the recovery of certain costs associated with the printing, handling, translation and mailing of candidate statements as filed pursuant to § 13307, including costs incurred as a result of complying with the federal Voting Rights Act of 1965, as amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS

A. Pursuant to § 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Huntington Park ("City") on June 7, 2022 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:30 p.m. of the next working day after the close of the nomination period.

1 B. Candidates should be advised of the holding in *Dean v. Superior Court*
2 (1998) 62 Cal.App.4th 638, which holds that a statement prepared by a candidate for
3 inclusion in the voter pamphlet may not include comments or statements concerning
4 the qualifications (or alleged lack of qualifications) of one's opponents. Candidates
5 should seek the advice of private legal counsel if unsure as to whether their candidate
statement does or does not comply with applicable law before filing.

6 **SECTION 2. FOREIGN LANGUAGE POLICY.**

7 A. Pursuant to the Voting Rights Act of 1965 (42 U.S.C. § 1973), the
8 City is required to translate candidates' statements into the following language:
9 Spanish.

10 B. Pursuant to the Voting Rights Act of 1965, as amended, the City
11 shall translate the candidate's statement, at the candidate's request, into any of
12 the following languages, which are designated as minority languages for the
13 County of Los Angeles as a political subdivision covered by section 203 of the
14 Voting Rights Act of 1965, as amended: Chinese, Filipino, Japanese, Korean,
15 and Vietnamese. Such translations shall be sent only to voters who have
16 requested translated material and shall be available upon request in the office of
17 the City Clerk.

18 C. The City Clerk shall:

- 19 1. Have all candidates' statements translated into the languages
20 specified in (A) above.
- 21 2. Print all translations of all candidates' statements in the main voter
22 pamphlet. The main voter pamphlet will be in English and Spanish.
- 23 3. Have all translations made available upon request in the office of the
24 City Clerk.

25 **SECTION 3. PAYMENT.**

26 A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (A) of Section 2 above pursuant to California Elections Code § 13307.
2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) of Section 2 above, pursuant to California Elections Code § 13307 and the Voting Rights Act of 1965, as amended, but is requested as an option by the candidate pursuant to subsection (B) of Section 2 above.

B. Printing:

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.
2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.
3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statement filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the

event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 5. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 6. All previous resolutions establishing council policy on payment for candidates' statements are repealed.

SECTION 7. This resolution shall apply only to the election to be held on Tuesday, June 7, 2022 and shall then be repealed.

SECTION 8. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 18th day of January, 2022 by the following vote:

Graciela Ortiz, Mayor

ATTEST:

Eduardo Sarmiento, City Clerk

ATTACHMENT "C"

RESOLUTION NO. 2022-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF HUNTINGTON PARK, CALIFORNIA, PROVIDING
FOR THE CONDUCT OF A SPECIAL RUNOFF
ELECTION FOR ELECTIVE OFFICES IN THE EVENT OF
A TIE VOTE AT ANY MUNICIPAL ELECTION

WHEREAS, a General Municipal Election is to be held in the City of Huntington Park, California on Tuesday, June 7, 2022; and

WHEREAS, § 15651(b) of the Elections Code of the State of California authorizes the City Council, by majority vote, to adopt provisions to require the conduct of a Special Runoff Election to resolve a tie vote involving those candidates who received an equal number of votes and the highest number of votes for an elective office.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to § 15651(b) of the Elections Code of the State of California, if any two or more persons receive an equal and the highest number of votes for an office to be voted for within the City, there shall be held within the City a Special Runoff Election to resolve the tie vote. A Special Runoff Election shall be called and held on a Tuesday not less than 40 nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

SECTION 2. That this resolution shall apply only to the election to be held on Tuesday, June 7, 2022, and shall then be repealed.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions

(Signatures on the following page)

1
2 **PASSED, APPROVED AND ADOPTED** this 18th day of January, 2022.
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Graciela Ortiz, Mayor

8 **ATTEST:**
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Eduardo Sarmiento, City Clerk

ATTACHMENT "D"



Los Angeles County Registrar-Recorder/County Clerk



Election Estimating Calculator

[Go to Election Estimate Home](#)

[Go to Election Estimate Home](#)

Select Estimate Type

The estimated cost is based on the cost factors below. **Any changes to the election cost factors will impact the final costs for your jurisdiction.**

If you need cost estimates for other elections or further assistance in using the cost estimate calculator, please contact our Election Billing team at electionbilling@rrcc.lacounty.gov.

CITY OF HUNTINGTON PARK - 2022 - General Election

CITY OF HUNTINGTON PARK - At Large

Outer Count	Rate Breakdown	Estimated Cost
Registered Voters (RV)	21,987	
Permanent Vote By Mail (PVBM)	13,956	

<i>Election Operations (rate * (RV - PVBM))</i>	\$2.4502 * 8031	\$19,677.56
<i>Vote By Mail Processing (rate * RV)</i>	\$0.5422 * 21987	\$11,921.35

Sample Ballot Processing and Printing

Office(s)/Seat(s) (rate * No. of Offices *(RV - PVBM))	\$0.0146 * 2 * 8031	\$234.51
Measures(s) (rate * No. of Measures *(RV - PVBM))	\$0.0146 * 0 * 8031	\$0.00
Measure Text (rate * No. of Text Pages for all measures *(RV - PVBM))	\$0.0440 * 0 * 8031	\$0.00
Voting Information (rate * No. of (RV - PVBM))	\$0.3268 * 8031	\$2,624.53

<i>Candidate Filing and Campaign Finance (rate * No. of Candidates)</i>	\$1440.7155 * 8	\$11,525.72
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<i>Election Preparation Cost (Flat rate per jurisdiction)</i>	\$1,841.42
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CITY OF HUNTINGTON PARK TOTAL ESTIMATE	\$47,825.09
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DISCLAIMER: Please note that calculating an estimate using the Election Cost Estimate Calculator is not consent or agreement to hold, consolidate or provide support services for an election. Requests from jurisdictions for any election scenario must be received in the form of an adopted resolution or other official document and considered by the Board of Supervisors and Registrar-Recorder/County Clerk at the appropriate time. For more information, please contact the Election Information and Preparation Division at ecu@rrcc.lacounty.gov.



lacounty•gov

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ITEM NO. 5

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report



January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO PERFORM EMERGENCY REPLACEMENT OF WATER PRODUCTION WELL 14 MOTOR

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Pursuant to Municipal Code Section 2-5.13 Emergency purchase, authorize the City Manager, Public Works Director and Finance Director to proceed without solicitation of bids to a contract for the replacement of Water Production Well 14; and
2. Authorize Inframark to make the necessary replacement for a not-to-exceed amount of \$17,713.38 payable from Account No. 681-8030-461.43-30.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

As a water well ages, the rate at which water may be pumped (commonly referred to as the well yield, flow or performance) tends to decrease, especially in wells that have had deferred maintenance. Water wells require regular maintenance to ensure adequate water flow and continued drinking water safety. Delaying rehabilitation procedures can significantly increase costs and in some cases make rehabilitation impossible.

Water production Well 14 located at 6219 Bissell Street experienced a minor setback that caused the motor to shut down. Average lifespan of a motor is 10-years, with regularly applied scheduled maintenance. The motor at Well 14 had lasted almost 15 years. Staff informed the City Manager's office of the issue and rehabilitation measures took place immediate to mitigate the concerns. Replacing the motor as quick as possible minimizes additional costs incurred by purchasing additional water from the Metropolitan Water District (MET) of Southern California.

Well 14 was completely off-line for two days (no water production). Supervisory control and data acquisition (SCADA) is the control system comprised of computers, networked

CONSIDERATION AND APPROVAL TO PERFORM EMERGENCY REPLACEMENT OF WATER PRODUCTION WELL 14 MOTOR

January 18, 2022

Page 2 of 3

data communications and graphical user interfaces for high-level supervision of machines and processes that informed Inframark of the motor failure. Inframark performs routine maintenance and immediately informed City staff and called in expert technician to evaluate. Customers did not experience any reduction in water.

Staff mobilized specialized contractor and their equipment to the site on 12/20/2021 to commence the replacement of the motor.

LEGAL REQUIREMENT

Public Contract Code, Division 2. General, Part 3. Contracting by Local Agencies, Chapter 2.5. Emergency Contracting Procedures [22050- 22050.]

22050.

(a) (1) In the case of an emergency, a public agency, pursuant to a four-fifths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. (2) Before a governing body takes any action pursuant to paragraph (1), it shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.

(b) (1) The governing body, by a four-fifths vote, may delegate, by resolution or ordinance, to the appropriate county administrative officer, city manager, chief engineer, or other nonelected agency officer, the authority to order any action pursuant to paragraph (1) of subdivision (a).

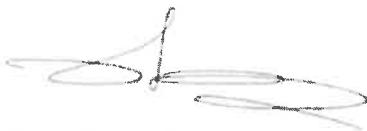
FISCAL IMPACT/FINANCING

Inframark provided a cost of \$17,713.38 to replace the motor at Well 14. The necessary repairs will be paid for from Account No. 681-8030-461.43-30.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



**CONSIDERATION AND APPROVAL TO PERFORM EMERGENCY REPLACEMENT
OF WATER PRODUCTION WELL 14 MOTOR**

January 18, 2022

Page 3 of 3

CESAR ROLDAN
Director of Public Works

ATTACHMENT(S)

- A. Inframark RFS Well 14 Emergency Motor Replacement

ATTACHMENT "A"



REQUEST FOR SERVICES

To: Ricardo Reyes, City Manager City of Huntington Park
Date: 12/17/2021
From: Bridget Tapia, Assistant Manager
Project Description: Well #14 Emergency Motor Replacement

PROJECT SCOPE

Inframark offers to execute the following work at Well #14 Emergency Well Motor Replacement, 6219 Bissell Street, Huntington Park:

Service call to remove old motor, new motor, and service call to install unit.

PROJECT DETAILS

The RFS is for the above project scope and does not include any other work which is not listed herewith. A separate RFS shall be prepared for any additional work if required.

Project No.

Projected Date of Completion: 12/31/2021

Estimated Cost of Services: Not to exceed \$17,713.38

A handwritten signature in black ink that reads "Ricardo Barba".

Submitted by, Ricardo Barba, Project Manager-Inframark

12/17/2021
Date

APPROVED TO PROCEED:

Ricardo Reyes, City Manager

Date

ITEM NO. 6

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report



January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

RESOLUTION AUTHORIZING STAFF TO SUBMIT STATE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY SB 1383 LOCAL ASSISTANCE GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Adopt Resolution 2022-04 (Attachment 1) authorizing staff to submit the State Department of Resources Recycling and Recovery SB 1383 Local Assistance Grant Program FY 2021-22 funding application; and
2. Authorize the City Manager to sign the Letter of Designation (Attachment 2) and all applicable CalRecycle grant documents.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Resources Recycling and Recovery (CalRecycle) is administering a one-time grant program meant to provide aid in the implementation of regulations adopted by CalRecycle pursuant to Chapter 395, Statutes of 2016. This grant program will provide the City with funding opportunities with assistance in the implementation of regulation requirements associated with SB 1383. CalRecycle will evaluate all incoming applications for project eligibility and determine if appropriate costs are directly related to activities to implement the SB 1383 regulations.

Eligible activities and costs related to the City include:

- Capacity Planning
- Collection
- Edible Food Recovery
- Education and outreach (include organic waste & edible food recovery)
- Enforcement and Inspection
- Program Evaluation/Gap Analysis
- Procurement Requirements (using recycled organic products – compost, mulch, electricity, and/or renewable gas and recycled paper and paper products)

RESOLUTION AUTHORIZING STAFF TO SUBMIT STATE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY SB 1383 LOCAL ASSISTANCE GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

January 18, 2022

Page 2 of 3

- Record Keeping

There is only one application period. All applicants must apply by February 1, 2022 to be considered for first round funding. The following is a timeline:

February 1, 2022: Application Due Date

- Applicants must submit applications in GMS by 11:59 p.m. on this date.
- Customer service will be available until 4:00 p.m. on this date.

March 1, 2022: Secondary Due Date for First Round Funding

- Approved Resolution, and if applicable, Letters of Designation and Letters of Authorization, must be uploaded in GMS by this date if it was not submitted with the application.

April 1, 2022 (tentative): Grants Awarded for First Round Funding

- CalRecycle considers funding recommendations, and if approved, conditionally awards grants on this date.
 - Applicants with outstanding debt owed to CalRecycle will not receive funding unless debt is paid by March 1, 2022.

June 14, 2022: Secondary Due Date for Second Round Funding

- Approved Resolution, and if applicable, Letters of Designation and Letters of Authorization, must be uploaded in GMS by this date if it was not submitted with the application.

September 1, 2022 (tentative): Grants Awarded for Second Round Funding

- CalRecycle considers funding recommendations, and if approved, conditionally awards grants on this date.

Staff recommends submittal of the application by February 1, 2022 in order to obtain applicable funds to assist with SB 1383 compliance measures imposed by CalRecycle.

LEGAL REQUIREMENT

First round funding recipients must show proof and certify that there is an enforceable ordinance(s), or similarly enforceable mechanism (Title 14, CCR, section 18981.2) submitted to CalRecycle by April 1, 2022 and will have their Resolution(s) with, if applicable, Letters of Authorization submitted by the March 1, 2022 due date. All other applicants will have until June 14, 2022 to submit the aforementioned documentation and will receive second round funding.

FISCAL IMPACT/FINANCING

There is a fiscal impact associated with the submittal of the application. If staff does not apply by the February 1, 2022 deadline, City will not be eligible to receive the CalRecycle funds; estimated at \$78,322 for the City of Huntington Park. An Expenditure Itemization

**RESOLUTION AUTHORIZING STAFF TO SUBMIT STATE DEPARTMENT OF
RESOURCES RECYCLING AND RECOVERY SB 1383 LOCAL ASSISTANCE GRANT
PROGRAM FY 2021-22 FUNDING APPLICATION**

January 18, 2022

Page 3 of 3

Summary (EIS) is required every six months and a Final Report is due at the end of the grant term if the City receives the SB 1383 funds.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES

City Manager



CESAR ROLDAN

Director of Public Works

ATTACHMENT(S)

- A. Resolution 2022-04 CalRecycle
- B. Letter of Designation – Grant and Payment Programs

ATTACHMENT "A"

RESOLUTION NO. 2022-04

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HUNTINGTON PARK, CALIFORNIA,
AUTHORIZING SUBMITTAL OF APPLICATION(S)
FOR ALL CALRECYCLE GRANT AND PAYMENT
PROGRAMS FOR WHICH THE CITY OF
HUNTINGTON PARK IS ELIGIBLE**

WHEREAS, Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

WHEREAS, CalRecycle's procedures for administering payment and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON
PARK DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The City of Huntington Park is authorized to submit an application to CalRecycle for any and all grant and payment programs offered.

SECTION 2. That the City Manager, or his/her designee is hereby authorized and empowered to execute in the name of the City of Huntington Park all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and implement the approved grant or payment project.

SECTION 3. That these authorizations are effective from the date of adoption through January 18, 2027.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

(Signatures on following page)

1 **PASSED, APPROVED AND ADOPTED this 18th day of January 2022 by the**
2 **following vote:**

3
4 **Gabriela Ortiz,**
5 **Mayor**

6 **ATTEST:**

7
8 **Eduardo Sarmiento,**
9 **City Clerk**

○

ATTACHMENT "B"

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January 19, 2022

Subject: Letter of Designation – Grant and Payment Programs

Pursuant to the Resolution authorizing an application for the (**insert Grant or Payment Program Name**), I am the designated Signature Authority for City of Huntington Park. I am authorized by the Resolution to execute on behalf of City of Huntington Park all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and implement the approved project. The Resolution also authorizes me to delegate this authority. Accordingly, I hereby delegate this authority to the Director of Public Works to submit payment requests.

This delegation is effective as long as the Resolution is in effect.

Sincerely,

Ricardo Reyes
City Manager
6550 Miles Avenue
Huntington Park, CA 90255
323-582-6161

ITEM NO. 7

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report



January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY TO APPLY FOR THE STATE ACTIVE TRANSPORTATION PROGRAM CYCLE VI

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve staff to prepare and submit an official Letter of Interest to the Los Angeles Metropolitan Transportation Authority to receive assistance on the State Active Transportation Program Cycle VI grant application; and
2. Authorize the City Manager to sign the Letter of Interest.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The application for Cycle VI of the State Active Transportation Program is anticipated to be announced by the California Transportation Commission (CTC) in Spring 2022. The Active Transportation Program (ATP) has funded over 800 active transportation projects across the state benefiting both urban and rural areas. The purpose of ATP is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase safety and mobility for non-motorized users
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009)
- Enhance public health
- Ensure that disadvantaged communities fully share in the benefits of the program
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Cycle VI will award \$445M in ATP funding made up of Federal funding, State SB1 and State Highway Account (SHA) funding. The funding/programming years are expected to

CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY TO APPLY FOR THE STATE ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE VI

January 18, 2022

Page 2 of 3

include fiscal years 2023-2027. Metro staff will select projects for grant assistance according to the following Metro Board-adopted priorities:

- 75% of overall grant assistance directed to first/last projects
- 25% of overall grant assistance directed to other ATP-eligible projects that advance other Metro plans/priorities
- First priority: projects located within Equity Focus Communities
- Second priority: project sponsors that have resource/technical limitations that would hinder submission of a complete competitive application

The ATP application process is rigorous and requires a significant commitment of staff time and effort. The City must complete the LOI form by Thursday, January 20, 2022 to be considered for grant assistance. The following timeline contains key deadlines:

January 20, 2022	Deadline for LOI submittal to Metro
February 22, 2022	Metro notifies selected project sponsors
March 9, 2022	<p>Deadlines for project sponsors to provide:</p> <ul style="list-style-type: none">• Detailed engineer's cost estimate• List of public agencies involved with the project planning, and a summary of engagement activities with other agencies• Documentation of public engagement/outreach activities associated with this project• Description of the alternatives considered in selecting the project• If project has previously been submitted through other similar grant programs, provide the project files for the original application and subsequent project work
March 10 – April 1, 2022	Consultants and project sponsors initial meeting
March 17, 2022	<p>ATP Cycle VI Call for Projects (tentative); deadline to provide:</p> <ul style="list-style-type: none">• Photos of existing conditions• GIS files related to the project• Bicycle/pedestrian counts for the project area• Ridership/user projections• Conceptual plans or renderings of the project• Preliminary plans and maps• Web links, electronic copies, or hard copies of approved plans, technical studies, master plans or environmental studies related to or referencing the project
June 15, 2022	<p>Deadline for ATP Cycle VI applications</p> <ul style="list-style-type: none">• For infrastructure projects, project layout plans and/or maps that show:

CONSIDERATION AND APPROVAL TO SUBMIT A LETTER OF INTEREST TO THE LOS ANGELES METROPOLITAN TRANSPORTATION AUTHORITY TO APPLY FOR THE STATE ACTIVE TRANSPORTATION PROGRAM (ATP) CYCLE VI

January 18, 2022

Page 3 of 3

	<ul style="list-style-type: none">• Changes to existing motorized/non-motorized lane and shoulder widths• Agency's right-of-way (ROW) lines when permanent or temporary ROW impacts are possible• Caltrans', Railroad, and all other government agency ROW lines as appropriate• For infrastructure projects, existing and proposed cross sections that show dimension changes in lane widths, right-of-way lines, side slopes, etc.
--	---

If any project sponsors fail to submit materials by the deadlines, their slots will be offered to other sponsors with high-ranking LOIs. City's staff's objective is to include the City Council and Administration on the specific projects that will enhance pedestrian safety and increase Safe Routes to School awareness. The City is a recipient of ATP Cycle II, III, IV, and V grants.

FISCAL IMPACT/FINANCING

There is no fiscal impact associated with the submittal of the Letter of Interest.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



CESAR ROLDAN
Director of Public Works

ATTACHMENT(S)

- A. Metro ATP Cycle 6 Grant Assistance Letter of Interest Form

ATTACHMENT "A"

Metro ATP Grant Assistance Letter of Interest Form Outline

All responses must be submitted using this form by January 20, 2022.

Download this PDF document to prepare your answers offline prior to filling out the form. It is recommended that project sponsors coordinate internally to fill out the form as needed (e.g. between engineering and planning departments).

For questions regarding the Letter of Interest, please contact Shelly Quan at 213-547-4303 or quans@metro.net.

Project Sponsor Information

1. Implementing Agency
2. Implementing Agency Point of Contact (person who can answer questions about this LOI and the project)
 - a. Name
 - b. Title and Department
 - c. Email address
 - d. Phone number
3. Partner Agency(ies)
 - a. Agency Name
 - b. Agency Name
 - c. Agency Name
4. For non-city agencies/organizations only: Please explain any resource and/or technical limitations that your agency/organization has that would hinder submission of a complete and competitive ATP application. (250 word limit)
5. Metro will only offer grant assistance to agencies that are compliant with Metro's Complete Streets Policy. Is your agency compliant with Metro's Complete Streets Policy? (Y/N)
6. If yes, attach one of the following to demonstrate compliance:
 - a. An adopted Complete Streets Policy
 - b. An adopted City Council Resolution supporting Complete Streets
 - c. An adopted General Plan consistent with the Complete Streets Act of 2008

Project Information

1. Project Title
2. Project Location
 - a. Convey limits in terms of road names, intersection cross street names, and/or geographical references of where the project is located (50 word limit)
 - i. Examples: "On Elm St between Oak Ave and Cherry Blvd" or "Various intersections along Elm St between Oak Ave and Cherry Blvd"
3. Attach a map that clearly shows the project route and/or improvement locations. A digital map made in Google maps or ArcGIS is preferred.
4. Will this project be adjacent to and/or on Metro Right-of-Way? (Y/N)
5. Project Scope
 - a. Provide a clear and concise explanation of the types of work and/or major elements that are proposed. Specify bicycle and/or pedestrian facility improvement(s) or type(s) (e.g. Class I, II, III, IV), pedestrian facility type(s) (e.g.

sidewalks, bulb-outs, curb ramps), and other elements (e.g. lighting, wayfinding, landscaping) as applicable. (250 word limit)

6. Project Feasibility
 - a. Will this project remove traffic lanes and/or vehicle parking? (Y/N)
 - b. Has an engineer performed a field walk or similar review of the proposed project and location to ensure its technical feasibility? (Y/N)
 - c. Are there any potential issues for future project delivery (e.g. Railroad right-of-way, Caltrans' right-of-way, environmental clearance, street width, historical sites, etc.)? (Y/N)
 - d. If yes, what are they and how do you plan to address them? (250 word limit)
7. Expected Project Impacts
 - a. Who will benefit from this project? (250 word limit)
 - b. Describe the destinations that will become more accessible because of the project and/or infrastructure gaps that the project will close. (250 word limit)
 - c. Who may be harmed or burdened by the project, even if unintentionally? (250 word limit)
 - d. What are your strategies to mitigate any potential harms or burdens of this project? (250 word limit)
8. Project Funding: grant assistance will only be offered to projects with an ATP funding request over \$1 million, except for projects that will develop bicycle, pedestrian, or other types of active transportation plans in a disadvantaged community where no plan currently exists in the jurisdiction.
 - a. Total project cost (in thousands)
 - b. ATP funding request (in thousands)
 - c. ATP Cycle 6 will provide funds between state FY 24 and FY 27. ATP funds may not be used to supplant committed funds. If you request any pre-construction funds, you must also request construction funds unless the total project cost is greater than \$7 million. Does the project's ATP funding request comply with these restrictions? (Y/N)

Fit with Metro Plans and Initiatives

1. First/Last Mile: select all that this project helps implement. (First/Last Mile projects surrounding future/under construction Metro Rail stations should be completed in accordance to an adopted First/Last Mile Plan.)
 - a. Aviation/96th St Station (Airport Metro Connector) First/Last Mile Plan
 - b. Blue Line First/Last Mile Plan
 - c. East San Fernando Valley Transit Corridor First/Last Mile Plan
 - d. Expo/Crenshaw First/Last Mile Plan
 - e. Inglewood First/Last Mile Plan
 - f. Gold Line Foothill Extension 2B First/Last Mile Plan
 - g. Metro Orange Line Improvements First/Last Mile Plan
 - h. Purple Line (D Line) Extension First/Last Mile Plan – Section 1
 - i. Purple Line Extension First/Last Mile Plan – Sections 2 & 3
 - j. Other first/last mile
2. Other Metro Active Transportation Plans/Initiatives: select all that this project helps implement.
 - a. LA River Path
 - b. Rail to River
 - c. I-710 Active Transportation Corridor
 - d. Twenty-Eight by '28

- e. Connect US Action Plan
- f. Regional Bike Share
- g. Transit to Parks Strategic Plan
- h. Active Transportation Strategic Plan
- i. Other Metro plan/policy/initiative

3. Explain how the project supports the selected plans/initiatives. (250 word limit)

Disadvantaged Community Status

1. To determine the project's location within a disadvantaged community:
 - a. CalEnviroScreen disadvantaged community or low income community, draw the project location/area on the map linked here: <https://webmaps.arb.ca.gov/PriorityPopulations/> (You may print the map and draw in the project location/area.) Please note that disadvantaged community designations under CalEnviroScreen will be updated in December 2021. You may wish to develop a response to this question after the update.
 - b. For Safe Routes to School projects only: instead of the CalEnviroScreen and low income community map, you may list the percentage of students eligible for Free or Reduced Price Meals (FRPM) for all public K-12 schools in the project area using the 2020-21 data found [here](#).
 - c. Healthy Places Index disadvantaged community, draw the project location/area on the map linked here: <https://healthyplacesindex.org/map/>
 - d. Attach the map or list.
2. If all or a portion of this project is located within or directly connects to a disadvantaged community, describe the disadvantaged community and what benefit the project will provide to the disadvantaged community. (250 word limit)

Public Engagement/Support

Answers given here will be used to assess project readiness.

1. Have you conducted public meetings for the proposed project? (Y/N)
 - a. If yes, how many meetings?
 - b. How were they scheduled and organized to ensure broad representation and participation of residents and other stakeholders? (e.g. materials in different languages, translation, virtual/in-person, asynchronous, interactive) (250 word limit)
2. Documentation of Community Engagement: select all available/completed for this project
 - a. Surveys (e.g. surveys of parents/students, residents, or business owners)
 - b. Demonstration project (for this specific project or a similar one)
 - c. Technical advisory committee
 - d. Other record of public support of the project
3. Is the proposed project/alignment specifically listed in an adopted plan? (Y/N)
 - a. If yes, attach the page of the plan that mentions the project.
4. If public engagement has not yet been conducted for this project, will significant engagement be conducted by March 2022? If the project is located within or will benefit a disadvantaged community, be specific about the engagement planned to the disadvantaged community. (250 word limit)

Project Readiness

Check if any of the following has been completed *or will be available for the project by March 2022*. If selected to receive grant assistance, the project sponsor will be required to submit the items that are completed/available to the Metro consultant. Starred items are required as part of the ATP application. The project sponsor will be required to produce the starred items if they are not already completed or available by March 2022.

1. Prior grant application to ATP or other grant program(s), including the Metro Call for Projects
2. Bicycle and/or pedestrian counts in project area or parallel area
3. Estimate of projected users
4. Feasibility study
5. Photos of existing conditions*
6. Completed environmental document (CEQA and/or NEPA)
7. Final (100%) design
8. 15-30% design
9. 3-D Sketches or visual simulation
10. Project layout plan/map which shows existing and proposed conditions including street widths and ROW lines*
11. Typical cross-sections which show existing and proposed conditions including street widths, ROW lines, side slopes, etc.*
12. Detailed cost estimate*
13. None of the above

ITEM NO. 8

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report



January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO SUBMIT CLEAN CALIFORNIA LOCAL GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Approve staff to submit the Clean California Local Grant Program application to the California Department of Transportation; and
2. Authorize the City Manager to sign all applicable documents.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Clean California Local Grant Program (CCLGP) is a competitive statewide program created to beautify and clean up local streets and roads, tribal lands, parks, pathways, transit centers, and other public spaces. Assembly Bill 149 (Sec.16) created the CCLGP of 2021 and was codified under Streets and Highway Code §91.41 et al. The Program is one part of the nearly \$1.1 billion Clean California initiative that takes direct aim at the continuous trash generation that has overwhelmed California Department of Transportation (Caltrans) and its partners. Other parts of the Clean California initiative include litter abatement efforts, state beautification and safety projects, and public education campaigns. Significant investments in time and resources are needed to collect, recycle, and dispose of litter and hazardous waste.

The intent of the CCLGP is to achieve the following goals:

- Reduce the amount of waste and debris within public rights-of-way, pathways, parks, transit centers, and other public spaces.
- Enhance, rehabilitate, restore, or install measures to beautify and improve public spaces and mitigate the urban heat island effect.
- Enhance public health, cultural connections, and community placemaking by improving public spaces for walking and recreation.
- Advance equity for underserved communities.

CONSIDERATION AND APPROVAL TO SUBMIT CLEAN CALIFORNIA LOCAL GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

January 18, 2022

Page 2 of 3

Eligible CCLGP projects include:

- Infrastructure related community litter abatement and beautification projects.
- Non-infrastructure related community litter abatement events and/or educational programs.
- A combination of both infrastructure and non-infrastructure projects.

There is only one application period. All applicants must apply by February 1, 2022 to be considered for first round funding. The following is a timeline:

February 1, 2022: Project Application Deadline

- Applicants must submit applications to Caltrans on this date.

March 1, 2022: Project Award Notification

- Awarded projects are announced.
 - Grant Agreements between the grant recipient and Caltrans are executed.

June 30, 2024: Project Completion Date

- Date by when projects must be completed and all funds expended.
 - If the project involves infrastructure components, all components must be opened to the public and all funds must be expended by this date.

December 31, 2024: Project Closeout

- Date by when final invoicing and project closeout must be completed.

Project Selection Criteria

Caltrans will develop project selection criteria that will incorporate:

- Community need
- Potential to enhance and beautify public space
- Potential for greening to provide shade, reduce the urban heat island effect, and use native drought-tolerant plants
- Potential to improve access to public space
- Public engagement in the project proposal that reflects community priorities
- Benefit to underserved communities

Project focus is on the northwest segment of the City; surrounding the Randolph corridor. Sections encapsulated by Willington Avenue, Slauson Avenue, Gage Avenue and Santa Fe Avenue. Project objective is to clean and beautify the right of way by widening the parkway surrounding the Randolph Corridor in order to add meandering sidewalks, native/drought tolerant trees, decomposed granite, trash receptacles, pedestrian lighting and ADA-compliant pedestrian ramps. Staff recommends submittal of the grant application by February 1, 2022 in order to obtain funds.

LEGAL REQUIREMENT

A Restricted Grant Agreement (Attachment 1) will be utilized for the distribution of funds. The agreement will specify, among other things, the amount of funds granted, local match funds required, timeline for expenditure of funds, delivery schedule, and the approved

CONSIDERATION AND APPROVAL TO SUBMIT CLEAN CALIFORNIA LOCAL GRANT PROGRAM FY 2021-22 FUNDING APPLICATION

January 18, 2022

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project scope. Reporting timeframes and other requirements will also be identified in the agreement. All projects must be completed and all funds must be expended by June 30, 2024.

FISCAL IMPACT/FINANCING

Each grant award shall not exceed five million dollars (\$5,000,000). A local City match is required. The required local match will range from 0% (i.e., no local match required) to 50%. The percentage is determined based on the "severity of disadvantage" of the community surrounding the project. The City will be required to contribute a local match estimated between 15% and 20%, which is based on the local match calculation requirements stipulated by Caltrans. Applicants will be held responsible for any local commitments at or above their minimum local match requirement as part of their grant agreement with Caltrans.

City is requesting a total of \$2,500,000; local match between \$375,000 and \$500,000 payable from Measure R funds. City staff to diligently work towards minimizing the local match.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



CESAR ROLDAN
Director of Public Works

ATTACHMENT(S)

A. Draft Grant Agreement

ITEM NO. 9

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report



January 18, 2022

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO SUBMIT STATE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY LEGACY DISPOSAL SITE ABATEMENT PARTIAL GRANT PROGRAM FUNDING APPLICATION

IT IS RECOMMENDED THAT CITY COUNCIL:

1. Authorize staff to submit the State Department of Resources Recycling and Recovery Legacy Disposal Site Abatement Partial Grant Program funding application; and
2. Authorize the City Manager to sign all applicable grant documents.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Resources Recycling and Recovery (CalRecycle) is administering a one-time grant program. Eligible projects include the remediation of disposal sites closed in accordance with the local laws at the time of the closure and prior to implementation of the state's current permitting and/or closure requirements for landfills and disposal sites.

Eligible costs are limited to the following:

- Waste removal and disposal.
- Security measures such as fences, barriers, and warning signs and other measures to prevent recurring illegal dumping at the remediated sites. These Prevention measures and staff time are limited to no more than 25 percent of the overall grant amount. These measures can include public information materials.
- Site grading and drainage controls to minimize erosion.
- Slope and foundation stabilization.
- Excavation, consolidation, and capping of waste areas.
- Installation of landfill gas and leachate control systems.□
- Field and laboratory testing.
- Health and safety measures required for eligible project work.

RESOLUTION AUTHORIZING STAFF TO SUBMIT STATE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY LEGACY DISPOSAL SITE ABATEMENT PARTIAL GRANT PROGRAM FUNDING APPLICATION

January 18, 2022

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These costs may include, but are not limited to, expenditures for contractors, public agency labor, rental equipment, preparation of designs, or consultant services directly associated with an eligible cost item.

There is only one application period. All applicants must apply by February 1, 2022 to be considered for first round funding. The following is a timeline:

February 1, 2022: Application Due Date

- Applicants must submit applications in GMS by 11:59 p.m. on this date.
- Customer service will be available until 4:00 p.m. on this date.

March 8, 2022: Secondary Due Date

- Approved Resolution must be uploaded in GMS by this date
- Applicant must have an Environmentally Preferable Purchasing and Practices (EPPP) Policy by this date

April 1, 2022 (tentative): Grants Awarded

- CalRecycle considers funding recommendations, and if approved, conditionally awards grants during this month.

June 30, 2024: Gant Term & Final Report and final Payment Request Deadline

- From date of Notice to Proceed to this date

Staff recommends submittal of the application by February 1, 2022 in order to obtain applicable funds to assist with the cleanup efforts at Salt Lake Park as part of the Salt Lake Cistern Project.

LEGAL REQUIREMENT

CalRecycle offers the Legacy Disposal Site Abatement Partial Grant Program pursuant to Section 48020 of the Public Resources Code. Assembly Bill 2136 (enacted October 1993) required CalRecycle to initiate the Solid Waste Disposal and Co-disposal Site Cleanup Program (program) for cleanup of solid waste sites.

The Grant Term begins on the date of the Notice to Proceed. Grant-eligible program expenditures may start no earlier than the date indicated in the Notice to Proceed. The Grant Term ends on June 30, 2024, and all eligible program costs must be incurred by this date. The Final Report and final Payment Request are due on June 30, 2024. CalRecycle recommends reserving the period from May 15, 2024 to June 15, 2024 exclusively for the preparation of the Final Report and final Payment Request, though they may be completed earlier. Costs incurred to prepare the Final Report and final Payment Request are only eligible for reimbursement during the Grant Term.

FISCAL IMPACT/FINANCING

There is a fiscal impact associated with the submittal of the application. The purpose of the grant is to provide financial assistance in the form of reimbursement grants up to

**RESOLUTION AUTHORIZING STAFF TO SUBMIT STATE DEPARTMENT OF
RESOURCES RECYCLING AND RECOVERY LEGACY DISPOSAL SITE
ABATEMENT PARTIAL GRANT PROGRAM FUNDING APPLICATION**

January 18, 2022

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\$750,000 in matching funds for eligible costs to assist the City in committing to accelerating the pace of cleanup, restoring sites and protecting public health and safety and the environment. City local match is \$750,000.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



CESAR ROLDAN
Director of Public Works

○

ATTACHMENT “A”

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**Clean California Local Grant Program
(State)**

Restricted Grant Agreement

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the **(AGENCY NAME)**, hereinafter referred to as **AGENCY**, will commence on **(Start Date)**, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of the RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **December 31, 2024**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, who will implement the project pursuant to the attached Approved Grant Application with Scope of Work and Project timeline, Attachment II under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment II** (Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41. The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program in **CALTRANS**' budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program.
2. Under this restricted grant, funds may be only used for the purposes set forth in the RGA, **AGENCY** Resolution (**Attachment I**), Approved Grant Application with Scope of Work and Project timeline (**Attachment II**), and the Grant Program Guidelines (**Attachment III**), and the funds may only be used for costs and expenses that are directly related to such purpose.

3. **AGENCY** shall perform all the duties and obligations described in (enter project title here), hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application with Scope of Work and Project timeline (**Attachment II**), which are attached hereto as **Attachment II**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above described Project is attached hereto as **Attachment I**.
5. **AGENCY** [is/is not] requesting an advance payment pursuant to California Streets and Highways Code section 94.41(e) and the parties agree that **AGENCY** must satisfy all of the requirements of California Streets and Highways Code section 94.41(e) and the requirements established by **CALTRANS** before the **AGENCY** may receive the advance payment.
6. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment III**).

California Government Code Section 14460(a)(1) provides: "The department [**CALTRANS**], and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

In case of conflict between Federal, State, and Local laws, regulations, and ordinances, and/or any applicable policies, procedures, or published manuals of either **CALTRANS** or **AGENCY**, the order of precedence of the applicability of same to this RGA shall be established in this order: 1) Federal laws and regulations; 2) California laws and regulations; 3) **CALTRANS** policies, procedures, and published manuals; 4) Local ordinances; 5) **AGENCY** policies, procedures, and published manuals; and 6) the provisions of the RGA. This RGA may not include any federal funds.

7. Project funding is as follows:

Fund Title	Fund Source	Dollar Amount
Clean California Local Grant Funds	State	\$X,XXX.XX
Local Match	Agency Provided	\$X,XXX.XX
Third party contributions		
Total of other fund sources		
	Total Project Costs	\$X,XXX.XX

No in-kind contributions may be made unless the amount and type of the contribution is identified above.

8. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.
9. Notification of Parties
 - a. **AGENCY's** Project Manager for Project is (NAME AND PHONE NUMBER).
 - b. **CALTRANS'** Contract Manager is (NAME AND PHONE NUMBER). "Contract Manager" as used herein includes his/her designee.
 - c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

(AGENCY Name)

Attention: (Grantee Project Manager), (Project Manager Title)

Phone Number: (XXX) XXX-XXXX

Email:

Address

City, State Zip

California Department of Transportation

(District/Division)

Attention: (Contract Manager), (Contract Manager Title)

Phone Number: (XXX) XXX-XXXX

Email:

Address

City, State Zip

10. Period of Performance

- a. Reimbursable work under this RGA shall begin no earlier than on (Insert start date), following the written approval of **CALTRANS** and **AGENCY's** receipt of the Notice to Proceed letter of this RGA by **CALTRANS**. All reimbursable work shall terminate no later than June 30, 2024. Project closeout and final invoicing to **CALTRANS** must be submitted no later than November 1, 2024. Work after June 30, 2024 will not be reimbursed, and invoicing that is submitted after November 1, 2024, payment shall be forfeit.
- b. If requested by the **CALTRANS Contract Manager**, **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties.

12. Cost Limitation

- a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed \$XXXX.XX.
- b. It is agreed and understood that the CCLGP funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS** Contract Manager at or below that fund limitation established herein.

13. Termination

- a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with PROJECT Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination.
- b. This RGA may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.
- c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance to the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

14. Budget Contingency Clause

- a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.
- b. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

15. Payment and Invoicing

- a. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application with Scope of Work and Project timeline (**Attachment II**). **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment II** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.
- b. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.
- c. The **AGENCY** indirect cost rate must be approved in writing by the California Department of

Transportation Independent Office of Audits and Investigations before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.

d. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: <https://travelpocketguide.dot.ca.gov/>.

Also see website for summary of travel reimbursement rules.

e. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment II** to the satisfaction of **CALTRANS** Contract Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** Contract Manager , as stated in **Section III–Notification of Parties, Item 8c**.

f. Invoices shall include the following information:

- 1) Names of the **AGENCY** personnel performing work
- 2) Dates and times of Project Work
- 3) Locations of Project Work
- 4) Itemized costs as set forth in **Attachment II**, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, subrecipient and subcontractor invoices.
- 5) **AGENCY** shall submit written progress reports with each set of invoices to allow **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

g. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per **Section III–Termination, Item 12**.

h. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

i. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date the RGA expires. **AGENCY** has until November 1, 2024 to make final allowable payments to Project contractors or vendors, and submit the Project's Final Report, as defined in **Attachment II** and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.

j. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by **CALTRANS** of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by November 1, 2024.

16. Local Match Funds

- a. **AGENCY** shall contribute not less than a proportional cash amount toward the services described herein on a monthly or quarterly basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under this RGA, **Section III—Project Funding, Item 6**, the contributions may be counted as cash only when they are actually received by the **AGENCY** and confirmed by **CALTRANS**. Except where expressly allowed in writing herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of this Agreement and on or before June 30, 2024.
- b. **AGENCY** agrees to contribute the statutorily required local contribution of matching funds if any is specified within this RGA or in any Attachment hereto, toward the actual cost of the services described in **Attachment II**. **AGENCY** shall contribute not less than its required match amount toward the services described herein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (**Attachment III**).

17. Cost Principles

- a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.
- c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other fund source.
- d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf>
- e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c, above**.

18. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

19. Iran Contracting Act

Proposed Contractor must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses>), before the Agreement has been executed, unless Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement.

20. Indemnification

- a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.
- b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

21. Nondiscrimination Clause (2 CCR 11105 Clause b)

- a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any

employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

- b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.
- c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.
- d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under the RGA.

22. Retention of Records/Audits

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY**'s external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.
- c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY**'s contracts with third parties pursuant to

Government Code Section 8546.7, **AGENCY**, **AGENCY**'s sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.

- d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.
- e. Additionally, all grants may be subject to a pre-award audit prior to execution of the RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable and allocable costs.
- f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

23. Adjudication of Facts in Disputes

- a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.
- b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of the RGA.

24. INTENTIONALLY DELETED

25. Third-Party Contracts

- a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior written authorization by the **CALTRANS** Contract Manager unless expressly included (subrecipient identified) in **Attachment II** as Project Work.
- b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY**'s laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Part 2, Chapter 2, Articles 3

and 4 of the Public Contract Code); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Title 1, Division 5, Chapter 10 of the Government Code); and, the provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 23, Third Party Contracts**. The SCM can be found and the following link:<https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.

- c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY**'s sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be submitted to the **CALTRANS** Contract Manager.
- d. **CALTRANS** does not have a contractual relationship with the **AGENCY**'s subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.
- e. Prior authorization in writing by the **CALTRANS** Contract Manager shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III–Payment and Invoicing, Item 14(e)(4), above**.
- f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Item 14c, above**.

26. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
- b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The person's or organization's policy of maintaining a Drug-Free workplace.
 - 3) Any available counseling, rehabilitation, and employee assistance programs.
 - 4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:
 - 1) Will receive a copy of the company's Drug-Free policy statement.
 - 2) Will agree to abide by the terms of the company's statement as a condition of employment

on the contract or grant.

d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

27. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

28. State-Owned Data

a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

- 1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.
- 2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.
- 3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.
- 4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.
- 5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.
- 6) Notify the **CALTRANS** Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.
- 7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.

b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.

c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).

29. **CALTRANS'** Use of "Before" and "After" Project Photographs

a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the

AGENCY's application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph as part of the close out reporting process.

- b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" photographs.
- c. Neither the "Before" nor "After" photographs shall include the faces of any individuals.
- d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to make, publish, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publication.
- e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary to effectuate the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

30. Limited Grant of Rights to **CALTRANS** for use of Intellectual Property Arising out of Educational Programming Projects and Visual Art Projects Located Outside of State Right-of-Way

c. Educational programming projects:

- i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to make, publish, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to make, publish, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publication.
- iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary to effectuate the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
- iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow contractors and/or subcontractors to use the logos in connection with use of the educational programming for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

d. Projects involving visual art located outside of State Right-of-Way ("Artwork"):

- i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s), a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to

make, publish, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the Artwork for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant described in this RGA.

- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to make, publish, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the Artwork for non-commercial purposes, including, but not limited to, reproductions used in brochures, media publicity, and exhibition catalogues or other similar publication.
- iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary to effectuate the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

31. Additional Intellectual Property Provisions

- a. To the extent any intellectual property is created by or for the Project, and not covered in other provisions of the RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights to use copyrighted materials described in this RGA.
- b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its contractor(s) additional rights for use of: the "Before" and "After" Project photos, visual art that is located outside of the State Right-of-Way ("Artwork"), and educational programming. The grant will be an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license.
- c. When requested to do so by **AGENCY**, all reproductions and/or copies by **CALTRANS** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to promptly notify **CALTRANS**, in writing, about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.

32. Visual Art Located on California State Right-of-Way

AGENCY agrees that Projects involving visual art located on California State right-of-way must be submitted and adhere to **CALTRANS**' most current Transportation Art proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS**' Transportation Art program can be found at <https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art>. **AGENCY** bears sole responsibility for ensuring that any such Projects will be timely submitted through **CALTRANS**' Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

- a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.
- b. **AGENCY** acknowledges that the **CALTRANS**' Transportation Art Proposal process

requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.

- c. **AGENCY** acknowledges that any submittal to the **CALTRANS**' Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

33. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, Contractor's indemnification obligations contained elsewhere in this Agreement, Contractor hereby assumes all risks of the consequences of exposure of Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. Contractor also agrees to take all appropriate safety precautions to prevent any such exposure to Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. Contractor also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, Contractor also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

34. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from **CALTRANS** Contract Manager

35. Project Close Out/Closeout Report

- a. **AGENCY** will provide a final close out report to the **CALTRANS** Contract Manager no later than November 1, 2024.

CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.

- b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS** Contract Manager.
- c. Payments shall be forfeit if invoices are submitted after November 1, 2024.

36. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

37. Prevailing Wages and Labor Code Compliance

AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

38. Electronic Signatures

Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures for this Agreement. Documents that are referenced by this Agreement may still require manual signatures **CALTRANS**

Section IV

Attachments:

The following attachments are incorporated into and are made a part of this RGA by this reference and attached hereto.

- I. **AGENCY** Resolution
- II. Approved Grant Application
- III. Grant Program Guidelines
- IV. Approved Indirect Cost Rate

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

STATE OF CALIFORNIA

AGENCY NAME

DEPARTMENT OF TRANSPORTATION

By:	By:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:
By:	
Printed Name:	
Title:	
Date:	
By:	
Printed Name:	
Title:	
Date:	