

MINUTES

Regular Meeting of the City of Huntington Park City Council Tuesday, October 6, 2020

The City Council conducted this meeting in accordance with California Governor Newsom's Executive Order N-25-20 and N-29-20.

The Rules of Decorum were played prior to the start of the Regular Meeting.

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:00 p.m. on Tuesday, October 6, 2020, 2020, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Manuel "Manny" Avila presiding.

PRESENT: Council Member(s): Eduardo "Eddie" Martinez, Marilyn Sanabria, Karina Macias, Vice Mayor Graciela Ortiz, and Mayor Manuel "Manny" Avila.

CITY OFFICIALS/STAFF: Ricardo Reyes, City Manager; Raul Alvarez, Assistant City Manager; Araceli Almazan, Legal; Sergio Infanzon, Director of Community Development/Acting City Clerk; Cesar Roldan, Director of Public Works; Cosme Lozano, Chief of Police; Cynthia Norzagaray, Director of Parks and Recreation. **ABSENT:** Nita McKay, Director of Finance & Administrative Services

INVOCATION

Invocation was led by Council Member Martinez.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Sanabria.

PRESENTATIONS

A certificate of Recognition was presented to Mr. Ignacio "Nacho" Ramos for 35 years of Service to the Community of Huntington Park.

PUBLIC COMMENT

1. Mr. Ivan Meza, a resident of Huntington Park commented about Police Officers not patrolling the city, and asked for officers or cadets to patrol the residential areas. Mr. Ivan is requesting for the Council, Vice Mayor and Mayor to look at the matter and see what drastic measures need to be enforced. He added that on 6613 Plaska Street many vehicles park on the red zones.
2. The Law Office of Crawford & Bangs submitted a letter objecting to the award of contract for professional services for Citywide Tree Maintenance. The letter was read in its entirety.

STAFF RESPONSE

The City Manager, Rick Reyes, stated that a response to the letter received was going to be discussed during the portion of the Agenda.

CLOSED SESSION - No Close Session

CONSENT CALENDAR

Motion: Vice Mayor Ortiz moved to approve the consent calendar from the October 6, 2020, Regular Meeting, seconded by Council Member Sanabria, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

OFFICE OF THE CITY CLERK

1. **Approved Minute(s) of the following City Council Meeting(s):**

- 1-1. Regular City Council Meeting held on September 15, 2020
- 1-2. Special City Council Meeting held on September 22, 2020

FINANCE

2. **Approved Accounts Payable and Payroll Warrant(s) dated October 6, 2020**

PARKS AND RECREATION

3. **CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR HOLIDAY PALM TREE DECORATIONS ON PACIFIC BOULEVARD**

City Manager Ricardo Reyes announced the item and introduced Director Cynthia Norzagaray to present the item.

Motion: Vice Mayor Ortiz moved to approve the authorization of Christmas Light Decorators for the full installation of Holiday Palm Tree Light Decorations on Pacific Boulevard using account #111-6010-451-74.10 in a not-to-exceed amount of \$33,000.00; seconded by Council Member Macias, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

4. **CONSIDERATION AND APPROVAL OF AUTHORIZATION AND RATIFICATION OF CERTAIN EXPENDITURES FOR THE INSTALLATION REMOVAL AND STORAGE OF HOLIDAY DECORATIONS OF PACIFIC BOULEVARD BY SIERRA INSTALLATIONS FOR THE 2020 AND 2021 HOLIDAY SEASON**

City Manager Ricardo Reyes announced the item and introduced Director Cynthia Norzagaray to present the item.

Motion: Council member Sanabria moved to Authorize and approve Sierra Installations Inc. as the vendor, per Huntington Park Municipal Code, section 2-5.12(i), for the installation, removal and storage of Holiday Decorations on Pacific Boulevard using account #111-6010-451-74.10 in the amount of \$25,000 and account #232-6010-419-56.41 in the amount of \$15,000 for a total in the not-to-exceed amount of \$40,000; and Authorize the City Manager to enter into a 2-year agreement with Sierra Installations to complete the Holiday decoration installation, removal and storage for 2020 and 2021, seconded by Mayor Avila, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

PUBLIC WORKS

5. **CONSIDERATION AND APPROVAL OF PLANS, SPECIFICATION & ENGINEER'S ESTIMATE FOR CIP 201-06 STREET ENHANCEMENT PROJECT AND AUTHORIZATION TO PROCEED WITH BID ADVERTISEMENT**

City Manager Ricardo Reyes announced the item and introduced Director Cesar Roldan to present the item.

Council Member Martinez recused himself from participating during the discussion of this item.

Motion: Vice Mayor Ortiz moved to **consideration and approval of plans, specification & engineer’s estimate for CIP 201-06 street enhancement project and authorization to proceed with bid advertisement**, seconded by Mayor Avila, Motion passed 4-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

6. CONSIDERATION AND APPROVAL OF AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR CITYWIDE TREE MAINTENANCE SERVICES

Director Cesar Roldan presented the item.

As stated by the City Manager during the staff response section, Director Roldan made a clarification in response to the letter submitted by the Law Office of Crawford & Bangs and he stated that the actual process to select a contractor for item 6 was a Request for Proposal and not a bid. Proposals are different, professional services are based on qualifications and not lowest bids. Once a contractor is selected and the City Council approves it, then insurance, worker’s compensation, and other related requirements are requested.

City Attorney Araceli Almazan made point of clarification that the City Council, despite what they brought to their attention in the letter that was produced. Council can still award the contract, it just has to be noted that the motion made specifically include, that the award of this contract is being done subject to the production of all insurance requirements, so as long as that is stated in the motion, then the City Council can proceed.

Motion: Vice Mayor Ortiz moved to award a 3-year professional services agreement (PSA) with an option to extend for two (2) additional one-year terms to North Star Land Care for citywide Tree Maintenance Services as the most qualified firm. Allocate an additional amount of \$139,275 to Account No. 535-8090-452-56.60; Award the PSA for an annual not-to-exceed amount of \$319,275 payable from Account No. 535-8090-452-56.60 (\$219,275) and Account No. 111- 8090-452-56.60 (\$100,000); authorize the City Manager to execute the PSA; and subject to production of all required insurances pertaining to the contract, seconded by Council Member Sanabria, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

7. CONSIDERATION AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT TO CONDUCT A SOLID WASTE FRANCHISE AUDIT OF CR&R

Director Cesar Roldan presented the item.

Motion: Vice Mayor Ortiz moved to Approve a Professional Services Agreement with Integrity Waste Management to Conduct a Solid Waste Franchise Audit of CR&R for a not-to-exceed amount of \$47,640 payable from Account No.111-8027-431.56-41; and appropriate the amount of \$47,640 into Account No. 111-8027-431.56-41 from the intended use of Initial Audit Fee Reimbursement stated in the Franchise Agreement, Section 27.4.1, up to \$60,000 is to be reimbursed to the City by CR&R; and authorize the City Manager to execute the PSA, seconded by Council Member Sanabria, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

8. CONSIDERATION AND APPROVAL TO SOLICIT PROPOSALS FOR FIRE PLAN CHECKING AND RELATED SERVICES

Director Cesar Roldan presented the item.

Motion: Council Member Sanabria moved to approve to **solicit proposals for fire plan checking and related services**, seconded by Council Member Macias, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

END OF REGULAR AGENDA

PUBLIC HEARING

9. COUNCIL TO CONSIDER THE CITY OF HUNTINGTON PARK'S HOUSING AND COMMUNITY DEVELOPMENT NEEDS IN PREPARATION OF THE FISCAL YEAR (FY0 2020/21 – 2024/25 CONSOLIDATED PLAN, FY 2020/2021 ANNUAL ACTION PLAN AND CITIZEN PARTICIPATION PLAN

Mayor Avila announced the Public Hearing and City Manager Ricardo Reyes introduced the item and indicated that it was appropriate to conduct the public hearing.

City Attorney Araceli Almazan, stated that the staff was going to make a presentation and provide an opportunity for councilmembers to ask questions, then the Mayor was going to ask for public comments, including those submitted to the City Clerk's office.

*All comments made by the council members during the council meeting and by the public during the public comment period were included in the Consolidated Plan.

Motion: Vice Mayor Ortiz moved to receive and file the report along with any comments made by the Mayor and City Council and residents during the public hearing, for inclusion in the Five Year Consolidated Plan for FY 2020/21 – 2024/25, FY 2020/21 Annual Action Plan, and Citizen Participation Plan, seconded by Council Member Sanabria, Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila

DEPARTMENTAL REPORTS (Information only)

1. No Reports

WRITTEN COMMUNICATIONS – Director Cynthia Norzagaray stated that they had a very successful blood drive with American Red Cross and they are interested in holding another in the near future. Parks & Recreation is currently taking signups for Halloween candy giveaway for the kids on Halloween for a drive thru pickup.

COUNCIL COMMUNICATIONS

Council Member Martinez thanked the staff for making sure the council meeting was conducted safely. He also reminded everyone to be counted for the Census. Is also Breast Cancer awareness month energy of love, and strength to all Breast Cancer survivors. Want to wish a belated Happy Birthday to Mayor Avila and Council Member Macias.

Council Member Sanabria thanked staff for their hard work. We are having a Halloween event this will be different from the years before. Sign up if you are unable to sign up, you can call City Hall.

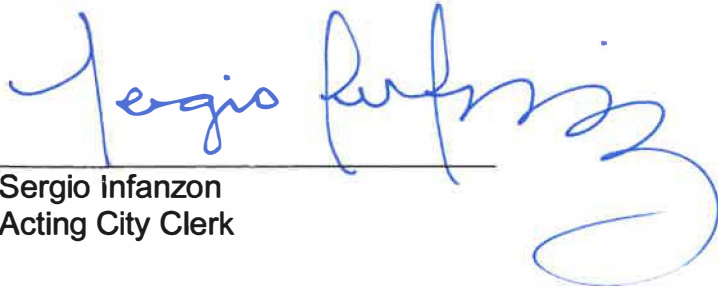
Council Member Macias, thanked staff for their hard work and want to remind our seniors about the drive thru food pantry that will be on October 15 at 1:00 p.m. They are taking new signups for those who are not sign up.

Vice Mayor Ortiz, thanked staff for having everything organize for this meeting. If there are any senior citizen listening from home, we are still taking application for the senior meal programs. we are collaborating with local restaurants that deliver meals to our senior twice a week. Thank you to all the teachers, October 5th was World Teachers Day. During this pandemic a lot of the teacher are stressing out. Thank you teachers for all that you do.

ADJOURNMENT

Mayor Avila adjourned the meeting at 6:44 p.m. in memory of Mr. Samuel Felix Magana who was a great member of the community, to a Regular Meeting on Tuesday, October 20, 2020 at 6:00 P.M.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Sergio Infanzon", is written over a horizontal line. The signature is fluid and cursive.

Sergio Infanzon
Acting City Clerk