

**MINUTES**

**Regular Meeting of the  
City of Huntington Park City Council  
Tuesday, May 19, 2020**

The City Council conducted this meeting in accordance with California Governor Newsom's Executive Order N-25-20 and N-29-20.

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 7:25 p.m. on Tuesday, May 19, 2020, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Manuel "Manny" Avila presiding.

**PRESENT:** Council Member(s): Eduardo "Eddie" Martinez, Marilyn Sanabria, Karina Macias, Vice Mayor Graciela Ortiz, and Mayor Manuel "Manny" Avila.

**CITY OFFICIALS/STAFF:** Ricardo Reyes, City Manager; Cosme Lozano, Chief of Police; Araceli Almazan, Legal; Raul Alvarez, Assistant City Manager, Nita McKay, Director of Finance & Administrative Services; Cesar Roldan, Director of Public Works; and Susan Crum, Acting City Clerk.

**INVOCATION**

Invocation was led by Vice Mayor Ortiz

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Macias

**PRESENTATIONS - None****PUBLIC COMMENT - None****STAFF RESPONSE – None****CLOSED SESSION**

At 7:27 p.m. Araceli Almazan, recessed to closed session.

1. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented Employees - Government Code Section 54957.6  
City's Designated Representative(s) for Negotiations: Ricardo Reyes, City Manager and Nita McKay, Finance/Administrative Services Director  
Employee Organization: Police Management Association (PMA)

At 7:45 p.m. Mayor Avila reconvened to open session with all Council Members present.

**CLOSED SESSION ANNOUNCEMENT**

Araceli Almazan, Legal announced with all Council Members present and briefed on the closed session item, no action was taken, nothing to report.

**CONSENT CALENDAR**

**Motion:** Council Member Sanabria moved to approve consent calendar, seconded by Council Member Ortiz. Motion passed 5-0-0, by the following vote:

**ROLL CALL:**

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz, and Mayor Avila  
NOES: Council Member(s): None  
ABSENT: Council Member(s): None

## OFFICE OF THE CITY CLERK

1. Approved Minute(s) of the following City Council Meeting(s):

- 1-1. Regular City Council Meeting held May 5, 2020
- 1-2. Emergency City Council Meeting held May 12, 2020

## FINANCE

2. Approved Accounts Payable and Payroll Warrant(s) dated May 19, 2020.

## PUBLIC WORKS

3. **CONSIDERATION AND APPROVAL OF A BUDGET APPROPRIATION FOR ANNUAL TRANSPORTATION PLANNING MEMBERSHIP DUES**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve a budget appropriation in the amount of \$43,910 to Account No. 220-8085-431.64-00 from unappropriated Proposition C fund balance; and
2. Approve the Gateway Cities Council of Government invoice for membership dues for a not-to-exceed amount of \$25,000 payable from Account No. 220-8085-431.64-00; and
3. Approve the Eco-Rapid Transit Annual Membership FY 2020-2021 dues for a not- to-exceed amount of \$18,910 payable from Account No. 220-8085-431.64-00; and
4. Authorize the City Manager or designee to execute the applicable fiscal documents.

After the vote, Council Member Macias realized she could not vote on item No. 3, since she sits on the Board with Eco-Rapid Transit and receives a stipend.

Araceli Almazan, Legal, advised Council Member Macias to refrain from voting on Item No. 3, and a re-vote must be done.

**Motion:** Council Member Sanabria moved to re-do the previous vote on item No. 3 of the consent calendar, seconded by Vice Mayor Ortiz. Motion passed 4-0-1, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Vice Mayor Ortiz and Mayor Avila  
NOES: Council Member(s): None  
ABSTAINED: Council Member(s): Macias

**New Motion:** Council Member Sanabria moved to approve item 3 of the consent calendar, seconded by Vice Mayor Ortiz. Motion passed 4-0-1, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Vice Mayor Ortiz and Mayor Avila  
NOES: Council Member(s): None  
ABSTAINED: Council Member(s): Macias

**END OF CONSENT CALENDAR**

## **REGULAR AGENDA**

### **CITY MANAGER**

#### **4. APPOINTMENTS OF CITY COUNCIL MEMBERS TO THE VARIOUS OUTSIDE COMMITTEES.**

City Manager Reyes introduced the item. All Council Members discussed and agreed upon the following Appointments and Actions to the various Outside Committees and/or Agencies.

##### **California Contract Cities Association**

Director: Vice Mayor Graciela Ortiz  
Alternate: All Council

##### **Central Basin Water Association**

Member: Council Member Marilyn Sanabria  
Alternate: Council Member Karina Macias

##### **Eco Rapid Transit (Formerly Orange Line Development Authority)**

Board Member: Council Member Karina Macias  
Alternate: Council Member Marilyn Sanabria

##### **Gateway Cities Council of Governments**

Delegate: Council Member Marilyn Sanabria  
Alternate: Council Member Karina Macias

##### **Metro Service Council (part of Gateway Cities Council of Governments)**

Member: Council Member Karina Macias

##### **Gateway Water Management Authority**

To be introduced for consideration under following Agenda Item No. 7.

##### **HUB Cities Consortium**

Member: Vice Mayor Ortiz  
Alternate: Council Member Marilyn Sanabria

##### **Independent Cities Association**

Director: Council Member Eduardo "Eddie" Martinez  
Alternate: Council Member Karina Macias

##### **Independent Cities Finance Authority Governing Board - ICFA**

Delegate or Official: Council Member Eduardo "Eddie" Martinez  
Alternate: Council Member Marilyn Sanabria

##### **Independent Cities Risk Management Authority Governing Board - ICRMA**

*To be brought back via Resolution at the June 2, 2020 City Council Meeting*

##### **League of California Cities**

Member: Council Member Eduardo "Eddie" Martinez  
Alternate: Council Member Marilyn Sanabria

##### **LA County City Selection Committee**

Member: Mayor Manuel "Manny" Avila  
Alternate: Vice Mayor Graciela Ortiz

##### **Los Angeles County Library District**

Director: Mayor Manuel "Manny" Avila  
Alternate: Council Member Eduardo "Eddie" Martinez

##### **Los Angeles County Sanitation District No. 1**

*To be brought back via Resolution at the June 2, 2020 City Council Meeting*

**Los Angeles County Vector Control District**  
Member: Council Member Marilyn Sanabria

**Southern California Association of Governments (SCAG)**  
Delegate: Council Member Eduardo "Eddie" Martinez  
Alternate: Mayor Manuel "Manny" Avila

**5. APPOINTMENTS, RE-APPOINTMENTS AND REMOVAL (IF NECESSARY) BY COUNCIL MEMBERS TO THE VARIOUS CITY COMMISSIONS.**

City Manager Reyes introduced the item and announced each Council Member, who then followed with their Commission Appointments, reappointments and removals as follows:

**Civil Service Commission**

Council Member Martinez re-appointed Manuel Morado  
Council Member Sanabria – no appointment at this time  
Council Member Macias re-appointed Guillermo Monterosa  
Vice Mayor Ortiz – appointed Lorena Valenzuela, therefore Maria Magana's term ended in March 2020.  
Mayor Avila re-appointed Teresa Baltazar

**Health & Education Commission**

Council Member Martinez - no appointment at this time, therefore Ana Elizarraras' term ended in March 2020.  
Council Member Sanabria re-appointed Ebony Batiste  
Council Member Macias re-appointed Robert Cabrales  
Vice Mayor Ortiz - appointed Gloria Rodriguez  
Mayor Avila re-appointed Teresa Baltazar

**Historic Preservation Commission**

Council Member Martinez - no appointment at this time, therefore Jaime Bravo's term ended in March 2020.  
Council Member Sanabria re-appointed Kathy Gaytan  
Council Member Macias re-appointed Guillermo Flores  
Vice Mayor Ortiz re-appointed Wally Shiedler  
Mayor Avila re-appointed Judith Rosales

**Parks & Recreation Commission**

Council Member Martinez appointed Gerald Chavarria, therefore Celia Rivas' term ended in March 2020.  
Council Member Sanabria re-appointed Betty Davis-Gonzalez  
Council Member Macias re-appointed Edgar Gordillo  
Vice Mayor Ortiz – no appointment at this time  
Mayor Avila re-appointed Karinna Guerrero

**Planning Commission**

Council Member Martinez appointed Erica Nuno, therefore Irving Pacheco's term ended in March 2020.  
Council Member Sanabria re-appointed Angelica Montes  
Council Member Macias re-appointed Eduardo Carbajal  
Vice Mayor Ortiz re-appointed Jonathan Sanabria  
Mayor Avila - no appointment at this time

**Youth Commission (Each Council Member appoints two (2))**

Council Member Martinez - no appointments at this time, therefore Kimberly Guzman's term ended in March 2020.  
Council Member Sanabria re-appointed Joel Palma; and no other appointment at this time

Council Member Macias re-appointed Joanna Ramos and Brandon Valdez  
Vice Mayor Ortiz re-appointed Kelly Martinez; and no other appointment at this time  
Mayor Avila appointed Kierra Sandoval and Victor Monares

## FINANCE

### 6. CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO THE FINANCIAL AUDITING SERVICES PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HUNTINGTON PARK AND EADIE + PAYNE, LLP

City Manager Reyes introduced Nita McKay, Director of Finance & Administrative Services who would present the item.

**Motion:** Council Member Sanabria moved to Approve First Amendment to the Financial Auditing Services Professional Services Agreement between the City of Huntington Park and Eadie + Payne, LLP; appropriate \$60,000 in account number 111-3010-415.32-40 from General Fund unappropriated fund balance; and authorized the City Manager to execute the first amendment to the agreement, seconded by Vice Mayor Ortiz. Motion passed 5-0-0, by the following vote:

#### ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila  
NOES: Council Member(s): None  
ABSENT: Council Member(s): None

## PUBLIC WORKS

### 7. CONSIDERATION AND APPROVAL OF A RESOLUTION APPOINTING A BOARD MEMBER AND ALTERNATE TO THE GOVERNING BOARD OF THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY BOARD

City Manager Reyes introduced Cesar Roldan, Director of Public Works who would present the item.

**Motion:** Council Member Sanabria moved to Adopt Resolution No. 2020-46 appointing Cesar Roldan, Director of Public Works, as the primary board member and Whitford Marin, Management Analyst, as the alternate board member to represent the City of Huntington Park on the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority Board, along with providing City Council with a Status Report during a Council Meeting at a later time, seconded by Vice Mayor Ortiz. Motion passed 5-0-0, by the following vote:

#### ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila  
NOES: Council Member(s): None  
ABSENT: Council Member(s): None

### 8. CONSIDERATION AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH NOBEL SYSTEMS INC. TO DEVELOP AND HOST THE PARKING APP ASSOCIATED WITH CIP 2018-07 DOWNTOWN HUNTINGTON PARK I-PARK SYSTEM IMPLEMENTATION CALL FOR PROJECTS ID# F7702

City Manager Reyes introduced Cesar Roldan, Director of Public Works who would present the item.

**Motion:** Vice Mayor Ortiz moved to approve a budget appropriation of \$66,800 to Measure M account number 210-8010-415.56-41 from unappropriated fund balance for the current Fiscal Year 2019-20; and approved the professional services

agreement with Nobel Systems, Inc. for the development and hosting of the parking App associated with CIP 2018-07 Downtown Huntington Park i-Park System Implementation Call for Projects ID# F7312 (Project) for a five (5) year-period; and authorized the City Manager to negotiate final terms and execute the professional services agreement for a not-to-exceed fee based on the proposal, seconded by Council Member Sanabria. Motion passed 5-0-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila  
NOES: Council Member(s): None  
ABSENT: Council Member(s): None

**END OF REGULAR AGENDA**

**PUBLIC HEARING**

**CITY MANAGER**

**9. CONSIDERATION AND APPROVAL OF SUBSTANTIAL AMENDMENT NUMBER TWO TO THE FY 2019-20 ANNUAL ACTION PLAN (AAP) FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE (CDBG-CV) FUNDS AND AMENDMENT TO CITIZEN PARTICIPATION PLAN FOR HUD FUNDS**

City Manager Reyes introduced the item and announced the public hearing.

Mayor Avila opened the public hearing and City Manager Ricardo Reyes announced that there were public comments.

Actin City Clerk read the following public comments:

Public Comment No. 1 from Andy Molina: "Please increase the funding for small businesses from the existing CDBG funds from \$150,000 to \$200,000, also allocate \$200,000 from the new COVID-19 Relief Funds from Congresswoman Lucille Roybal.

Public Comment No. 2 from Leticia Martinez: A letter regarding increase allocation funding support for small businesses during COVID-19 Pandemic. "On behalf the small the businesses, approximately 1000 or more registered in the City of Huntington Park, the Chamber of Commerce request the City Council to approve an increase to the existing CDBG funds of 2019 on the HP microenterprise covid-19 from \$150,000 to \$200,000. In addition, the chamber of commerce also requests for an allocation of \$200,000 from the new CDBG Grant Covid-19. We applaud the efforts to assist the residents with housing needs. Other cities have provided other assistance to their residents. Support to businesses will help continue having them open and functioning.

Public Comment No. 3 from Sonia Luz: "I'm aware that the City will be receiving \$750,000 for relief funding. Our restaurant has been closed since March 17, we have applied for loans but we have not been able to receive any relief funding. We are asking the Mayor and Council to allocate some funding to help us so we can re-open and continue helping our community.

Public Comment No. 4 from Margarita Avila. "Avila's El Ranchito has been part of the City for more than 54 years. Our revenue has decrease dramatically. I plead with the Council to let us open once the County finds it appropriately. Thanks for your help during these difficult times.

Vice Mayor Ortiz stated that she had a proposal and moved to rollover the \$500,000 to the next fiscal year budget to be fiscally responsible and due to a projected budget

shortfall. In addition, Vice Mayor Ortiz proposed to use the CDBG \$750,000 as follows: \$100,000 to go to emergency food programs, including senior food program that the City is already providing funds. Senior are receiving a hot meal from local restaurants, therefore, helping the local economy by keeping those local restaurants in business. The second item would be \$250,000 for the HP microenterprise Covid-19 program to help small businesses with their leases with certain requirements from the businesses, one of these requirements being that have to be 5 employees or less and that they follow protocols when it comes to paying sales taxes and those regulations. The next item would be \$250,000 to the Huntington Park Emergency Housing Assistance Program to help residents with rental assistance. 20% of CDBG funding can be used for employees running the program, \$50,000 to run the program and \$200,000 for the program and the same for the microenterprise program. \$25,000 to help the Salvation Army and the remainder of the \$100,000 for a Huntington Park Roomkey Program to assist homeless.

Councilmember Sanabria suggested that for the microloan program, the Economic Development Committee should be the one providing direction and for the Roomkey program ask the Homelessness Committee to provide direction as well. Councilmember Sanabria seconded the motion.

City Attorney Araceli Almazan provided instruction to conduct the public hearing.

Council member Macias moved to open the public hearing to the public, seconded by Member Sanabria.

Renea Ferrell provided some clarification after checking with local agencies in the City and stated that the Salvation Army actually offers the Roomkey program services and other numerous services such as multi vouchers. They also provide a food bank in the City.

Vice Mayor Ortiz stated that the Homelessness Committee will discuss the \$100,000 that is being appropriated assuming that the motion passes.

Renea Ferrell also requested for the City Council to approve having virtual meetings for the Consolidated Plan instead of in person meeting due to the pandemic. She requested for the City Council to modify the Citizen's Participation Plan and to approve the City's release of the upcoming draft of the Action Plan for public review. We are planning to take it to City Council on June 16. Also, we were approved by HUD with a waiver that we requested, we also included in the notices that we are waiving the 30 day noticing to 5 days noticing due to Covid-19. Therefore, we are asking for your approval so we can release the draft.

Vice Mayor Ortiz amended her motion to add the approval of the virtual meetings and the release of the draft.

#### ROLL CALL:

AYES:	Council Member(s): Martinez, Sanabria, Macias, Vice Mayor Ortiz and Mayor Avila
NOES:	Council Member(s): None
ABSENT:	Council Member(s): None

#### END OF PUBLIC HEARING

#### DEPARTMENTAL REPORTS

City Manager Ricardo Reyes announced the retirement of Acting City Clerk Susan Crum

#### WRITTEN COMMUNICATIONS – None.

#### COUNCIL COMMUNICATIONS

Council Member Martinez thanked staff and Susan Crum for her service to the City

Council Member Sanabria thanked staff and Susan Crum for her service and dedication to the residents of the City of Huntington Park

Council Member Macias thanked staff for the work conducted during these difficult times. She also thanked Susan Crum for her work performed for many years to the City of Huntington Park.

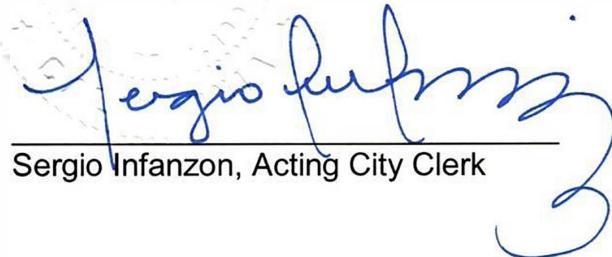
Vice Mayor Ortiz mentioned that meetings are recorded with a low volume and need to improve it so residents can hear better. If you need a mask, please contact us so we can find a way to provide one. She also thanked Chief Lozano for the support during the food distributions and other activities to help the community. Vice Mayor also thanked Susan Crum for her dedication and commitment to the City and residents.

Mayor Avila thanked Susan Crum

#### **ADJOURNMENT**

Mayor Avila adjourned the meeting in the name of all the graduates of the class 2020 at 8:39 p.m., to a Regular Meeting on Tuesday, June 2, 2020 at 6:00 P.M.

Respectfully submitted,



Sergio Infanzon, Acting City Clerk