



CITY OF HUNTINGTON PARK CIVIL SERVICE COMMISSION A G E N D A

City of Huntington Park
City Hall Council Chambers
6550 Miles Avenue
Huntington Park, CA 90255

Special Meeting

Thursday, August 29, 2019

6:00 p.m.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Human Resources Department either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6227. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

NOTE: Any person who has a question concerning any agenda item may contact the Human Resources Department at (323) 584-6227. Materials related to an item on this agenda are available for inspection in the Human Resources office at 6550 Miles Ave., Huntington Park, California during the hours of 7 a.m. – 5:30 p.m. Monday through Thursday.

Assembly Bill No. 2674 amended several provisions of the Ralph M. Brown Act (Section 54950 et seq. of the Government Code) effective January 1, 1987. This bill prohibits the legislative body from taking any action on any item, which did not appear on the agenda, which was posted 24 hours prior to the Civil Service Commission meeting. If action is necessary on subject matter, which the public presents, the matter should be presented in writing to the Human Resources Department for placement on the agenda by Tuesday noon prior to the next Civil Service Commission meeting.

ORDER OF BUSINESS

I. ROLL CALL

Chair Manuel Morado
Vice-Chair Maria Magana
Commissioner Teresa Baltazar
Commissioner Guillermo Monterrosa

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

For open session each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

IV. APPROVAL OF MINUTES

1. December 12, 2018 Regular Meeting

V. NEW BUSINESS

1. **Class Specifications** – New Class Specifications and/or Revisions/Modifications to the Existing Class Specifications for the Following Positions:
 - a. Administrative Clerk – New
 - b. Assistant Recreation Leader – Modified
 - c. Deputy Director of Community Development – New
 - d. Recreation Coordinator – Modified
 - e. Senior Recreation Supervisor – New

VI. OLD BUSINESS

1. Review the following eligibility lists as previously approved:
 - a. Administrative Analyst 4/08/2019
 - b. Community Services Supervisor 3/14/2019
 - c. Jailer Supervisor 4/30/2019
 - d. Maintenance Worker 12/18/2018
 - e. Management Analyst 2/14/2019
 - f. Police Cadet 6/13/19
 - g. Police Officer 7/10/19
 - h. Police Sergeant 4/30/19

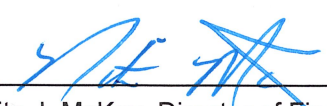
VII. INFORMATIONAL ITEMS

VIII. CIVIL SERVICE COMMISSION COMMENTS

IX. ADJOURNMENT

I, Nita J. McKay, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park bulletin board and made available at www.hpca.gov on the 28th of August, 2019.

Dated: August 28, 2019



Nita J. McKay, Director of Finance and Administrative Services -
CSC Secretary