



M A R I P O S A
T R E E M A N A G E M E N T , I N C



ORIGINAL

**TREE MAINTENANCE SERVICES
REQUEST FOR PROPOSAL**

CITY OF HUNTINGTON PARK

AUGUST 31, 2020



Tel 800-794-9458 / Fax 626-960-8477
www.mariposa-ca.com

6232 Santos Díaz Street, Irwindale, CA91702
CA Contractors License #1061455 C61/D49, C27, C31, A



M A R I P O S A
T R E E M A N A G E M E N T , I N C

August 31, 2020

CESAR ROLDAN
DIRECTOR OF PUBLIC WORKS
CITY OF HUNTINGTON PARK

Office of the City Clerk
6550 Miles Avenue
Huntington Park, California 90255

Dear Mr. Roldan,

Mariposa Tree Management would like to thank you for the opportunity to submit a proposal for **Huntington Park's Tree Maintenance Services**.

For more than 40 years, Mariposa Tree Management has provided cities and counties throughout Southern California with expert tree care. Here is why we would be the best solution for Huntington Park:

- **Specialized Expertise** - In December 2019, our company expanded its Tree Division by branching off from our parent company, Mariposa Landscapes. This specialization allows us to provide arboreal expertise that is unmatched by our competitors.
- **Decades of Experience** - Our team of more than 50 qualified experts has provided tree trimming to numerous cities, counties, businesses, and residences. Whether pruning an avenue of palms, saving a heritage tree, or providing cleanup after a storm, Mariposa has seen it all and can handle even the most challenging situations.
- **Personal Service** - Our clients choose Mariposa because of the personal attention we provide - in other words, Huntington Park will not be "just a number." We pride ourselves on responsive, responsible and professional work.

We have thoroughly reviewed the RFP, draft agreements, all addenda, and all site conditions for this project. Our price reflects all the necessary labor, equipment, and materials needed to perform this work. Our proposal is valid for 60 days after the RFP submittal date. All work will be performed in strict accordance with the specifications of the RFP. Please reach out to our VP of Operations Dennis Jones at (626) 890-0164 Ext. 329 or dennis@mariposa-ca.com with any questions.

We look forward to being the successful contractor and working with you to make Huntington Park's urban forests a source of pride for the entire city.

Respectfully Submitted,

ANTONIO VALENZUELA, CFO

TABLE OF CONTENTS

SECTION 1 - SCOPE OF WORK	1
SECTION 2 - SCHEDULE	18
SECTION 3 - PROJECT TEAM, KEY PERSONNEL & RESUMES	19
SECTION 4 - COMPANY QUALIFICATIONS	22
SECTION 5 - CLIENT REFERENCES	34
SECTIONS 6-7 - SERVICE AGREEMENTS & INSURANCE REQUIREMENTS	35
SECTION 8 - WHY MARIPOSA?	36
LICENSES & CERTIFICATIONS.....	38
EQUIPMENT REGISTRATIONS & CERTIFICATIONS	47

SECTION 1. SCOPE OF WORK

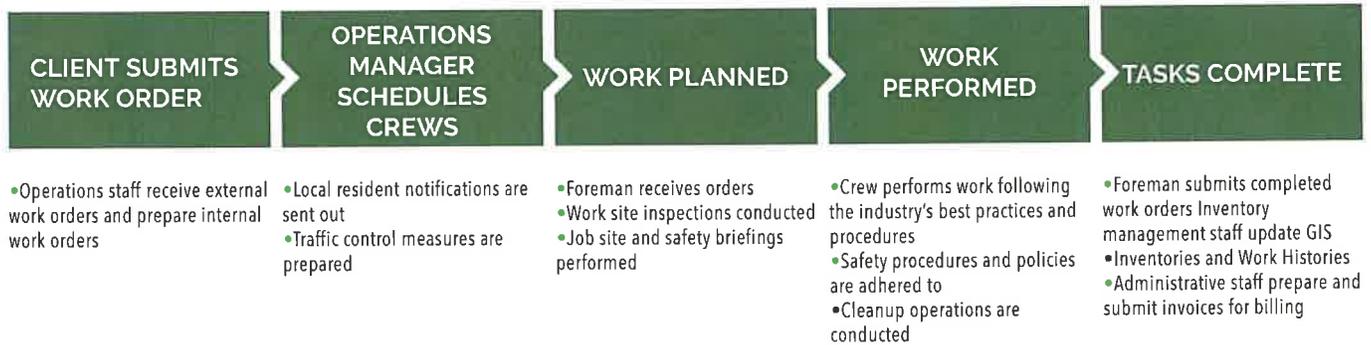
Work Plan, Operational Processes & Timeline

Mariposa Tree Management believes in high-quality results while adhering to scheduled timelines. Our operation will start with a **full review of the inventory** to generate a **4-7-year trim cycle** as outlined in the RFP. Once the urban forest management plan has been approved, we will schedule our tree maintenance operations. In order to ensure the most cost-effective and efficient services are provided to the city, we will always provide clear and concise communications. Using our software, we then create and manage work orders for our foreman. Once the

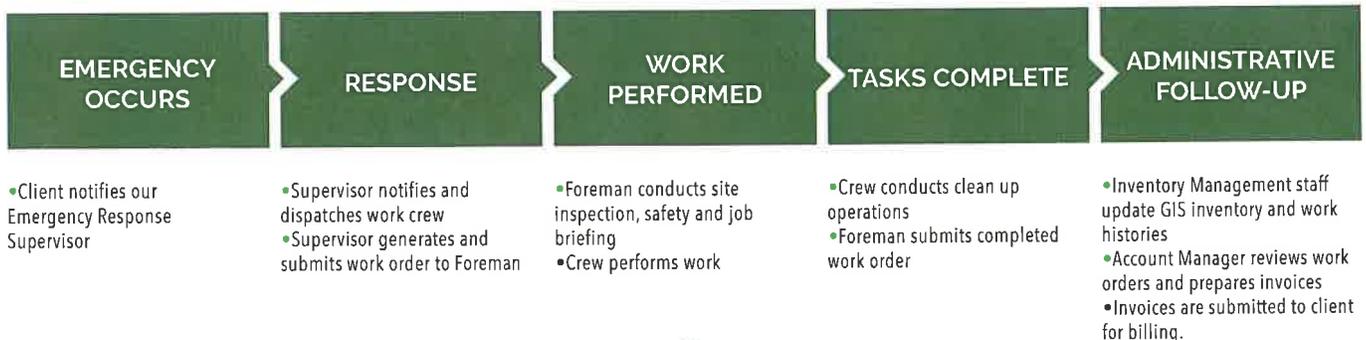
work is complete, those records are used to update work histories, and create accurate billing invoices. After careful review, invoices are then submitted to the city. This process allows us to receive work requests from our clients, manage inventories, and provide both hard-copy and digital records for all work performed during the life of a contract, and beyond.

Mariposa's success stems from our ability to **follow stated workflows and processes** in both normal day-to-day work or in case of emergency, as detailed below.

NORMAL WORKFLOW PROCESS



EMERGENCY RESPONSE PROCESS





Supervisory Methods

Every stage of our operations has supervisory involvement. Our highly trained **Foremen** are responsible for their crew and work site. Our **Field Supervisors** are responsible for conducting work site inspections. Our Account Managers are responsible for overall oversight of contract administration and client communications. Our **Operations Manager** is responsible for oversight of all

operations and maintaining the operations schedule. Our **Division Manager** ensures that our operations, account management, inventory management, estimating, and sales departments are all performing to Mariposa Tree Management's high standards. Using this system, we have proven very efficient and capable of providing the highest quality services to our clients.





Customer Service Program

Providing outstanding service starts with communication. Mariposa Tree Management staff are trained and experienced to provide **excellent customer service** to our clients. Our account managers act as liaisons between the city's designated contract manager, our company, and the general public. Ensuring a clear line of communication at all times between everyone involved in tree maintenance operations allows us to perform our work while minimizing any inconvenience to local residents.

The account manager assigned to the project will have **direct communication** with the city representative. Mariposa Tree Management will ensure that this manager can communicate clearly and be knowledgeable in urban forestry operations. These methods combined with instant communications via 24-hour telephone monitoring, two-way radios, cellular phones, or fax will ensure a quick response to any maintenance concerns.



Process Quality Control

Commitment to Quality Service

It is our goal to provide professional tree care services with an **emphasis on results** – what we as a contractor, and ultimately city management will be judged by. It is our goal to provide professional results that adhere to the intended desires outlined in the specifications of work. We intend to provide clean and well- maintained trees that make both city staff and residents proud.

Documentation

Before the actual start of contract work, our staff will ensure that all necessary documents and insurances are **submitted and approved by the city**. Throughout the life of the contract, we will maintain and update all records and documentation, and provide details upon request.

Scheduling

Before the first Mariposa Tree Management employee starts work, a **detailed schedule** will be submitted to the designated point of contact for approval. The schedule will include all approved tree care activities for the fiscal year. We will be ready to start work once we have received confirmation that the schedule has been approved.





Arboriculture Expertise

Certified Arborist Services

Mariposa Tree Management Inc. is proud to employ several highly experienced Certified Arborists, Tree Risk Assessment Qualified Arborists, and Arborist Consultants. Our arborists will follow all guidelines specified in the RFP, to provide timely and accurate reports at the city's request.

Tree Planting and Care

Young trees require significant attention and resources. All planting and young tree care operations will follow the ANSI 300 guidelines, and the services provided section of this proposal.

Inventory Management Program

Using the latest in urban forest management software, Mariposa will ensure accurate and up-to-date accounting of the city's urban forest inventory.





Public Safety & Communication

The safety of the public and our employees is of paramount importance to Mariposa Tree Management. All work sites will have proper signage, high-visibility clothing, lighting, and designated safety coordination personnel to ensure the safety and well-being of everyone involved.

Local Resident Notification

Informing local residents of upcoming work is critical. Mariposa uses pamphlets and door hangers to notify local landowners of any upcoming scheduled operations and to **share our company's contact information**. Before any operation begins, we use traffic control signage and cones to inform residents of our scheduled work at least 72 hours in advance.

Traffic Control

Traffic control procedures will be set-up in accordance with city safety and permitting policies and guidelines. Mariposa Tree Management employees will **ensure normal flow of traffic** over public roads. High visibility signage, cones, and reflective clothing will be used following city, state, and company safety requirements. Unless work sites are completely barricaded, a designated safety watchperson will always coordinate pedestrian and vehicular traffic through the area, while work operations are in progress.

Complaints

Mariposa's communication policies keep resident complaints to a minimum. However, any complaints received from either city officials or residents are **handled by our supervisors** directly.

Accidents

In the rare event of an accident, Mariposa has an **established accident reporting system** and training program for all employees. Every vehicle is equipped with personal injury, vehicle accident, and property damage reports. In the case of an accident all employees use their provided forms to gather and report all information to management, any affected residents, and city officials.

Emergency Communication

All communications will be routed through our main office and dispatch center in Irwindale. A **24-hour, toll-free phone number** will be provided to the city for emergency calls. We also use other forms of communication, such as email, two-way radios, and cellular phones. Our response times will exceed the city's expectations.



Environmental Protection

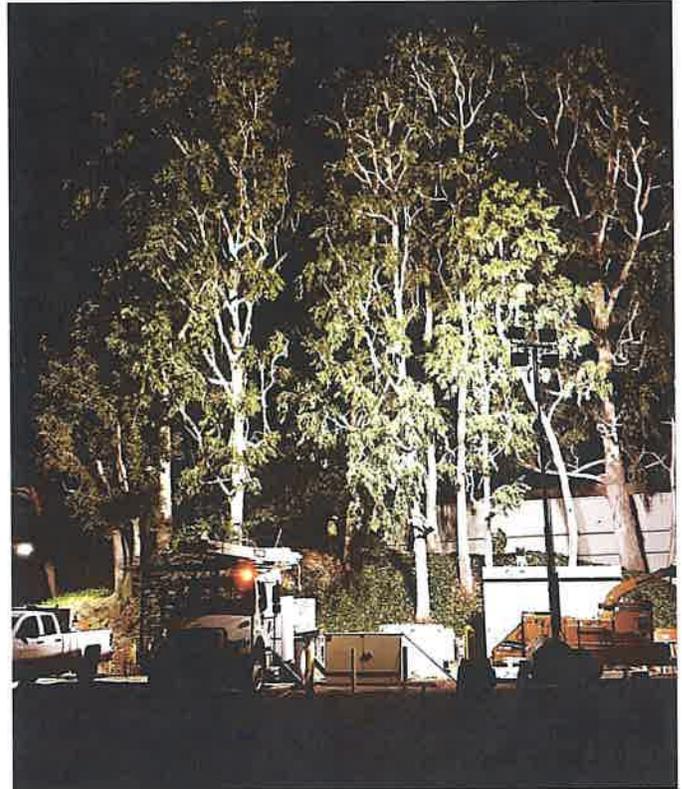
Mariposa Tree Management crews will follow all required laws and regulations concerning storm water management and national pollutant discharge elimination regulations. Our staff will also adhere to all city, state, and federal **best management practices** concerning cleaning, waste disposal, and landscaping.

Urban Lumber Recycling

Our **green waste recycling** program involves species identification and sorting, converting waste into mulch, and recycling of mulch for use in future landscape operations. In the event that certain species, or specific trees are identified as urban lumber, those trees are cut to current timber harvesting specifications and donated to interested parties. Mariposa Tree Management adheres to AB939, and is fully committed to landfill diversion.

Green Initiatives

Mariposa Tree Management actively promotes a “green” environment and energy conservation methods and philosophies. With tree management, we advise clients on **optimum water usage** for their urban forest. We have also transitioned to a majority hybrid vehicle fleet and equipment. Our offices minimize paper usage and participate in recycling.





Wildlife Protection Plan

Urban forestry operations pose many risks to wildlife, including noise, habitat disruption, and vehicular accidents on roads and trails. At Mariposa Tree Management, it is our goal to provide the best service while also protecting wildlife and wildlife habitats that we encounter.

Procedures and Training

Mariposa Manager Dennis Jones is a **Certified Wildlife Protector**. His knowledge and expertise are shared with every employee on a daily basis, but most importantly he instructs all personnel on the following proper wildlife protection procedures as part of our quarterly training operations.

Step 1. Awareness. All Mariposa employees are trained to visually inspect every work site for signs of wildlife. Taking a few moments to look around the site for nests, dens, droppings, footprints, and animals themselves is part of every crew's initial set-up procedure.

Step 2. Reporting. If signs of wildlife are found at any time during our crew's operation, they are instructed to report it to the onsite foreman, and if necessary, to their field supervisor.

Step 3. Isolation. When a wildlife habitat is located, our crews are trained to maintain their distance and work around the

location so as not to disturb the creature or its home.

Step 4. Expert Guidance. As part of our foreman's daily preparation, the contact information to local animal control centers are recorded and maintained to guarantee quick and easy expert assistance. Our staff and crews are also trained and experienced in working with wildlife biologists during mating, and nesting seasons to identify specific animal species and habitats. Using the guidance of the wildlife biologist, our crews have been able to complete their urban forestry tasks, while also protecting wildlife habitat during critical seasons.







Tree Planting & Young Tree Care

Purchasing & Storage

Our account managers are thoroughly experienced in the tree purchasing process. We have **long-standing relationships** with numerous nurseries across Southern California which allows us to access trees from multiple resource points. When needed, clients can also store trees at our main yard in Irwindale.

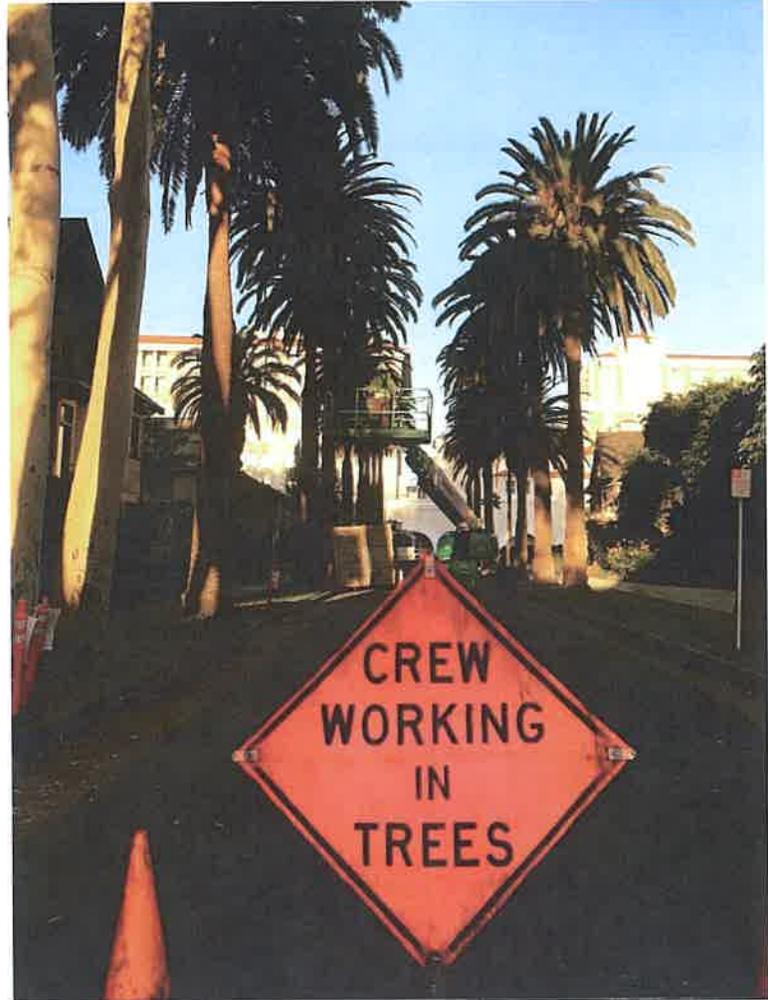
Planting

Our highly-trained tree workers are adept at planting seedlings, and saplings. Using **proven planting methods** and procedures, we can maintain high survivability rates for your young trees. All newly planted trees come with a 90-day warranty.

Ensuring **proper root barrier** installation and adherence to urban forestry methods and best practices is of utmost importance to prevent future problems for clients.

Young Tree Care

Mariposa takes every precaution to ensure young trees grow into healthy and structurally-sound adults. Using **proven sapling-training methods**, we can increase the strength of young trees, and increase productivity of the best branches. This process includes removing dead, broken, weak, or diseased



branches and selecting and promoting the growth of a "central leader," as well as selecting the lowest permanent branch, the main "scaffolding" branches, and removing their competitors. Lastly, we regularly prune temporary branches to maintain health and reduce competition for nutrients and water.



Pruning Services

After years of urban forest management for clients around Southern California, Mariposa has in-depth pruning experience and knows how to match **the right technique for the right tree.**

- **Prune to Raise** – Raise the canopies of trees for vehicular and pedestrian access.
- **Prune for Structure** – Provide proper clearances for trees in their youth, in order to reduce hazards as they grow and age. This method is the most cost-effective means of pruning available. This method addresses trees with a strong central leader by reducing or removing co-dominant stems.
- **Prune to Clean** – Remove dead, diseased, and hazardous branches from a tree's canopy.
- **Prune to Thin** – Perform a cleaning and remove overcrowded branches. This method is used to provide light penetration and reduce wind resistance within the canopy. No more than 25 percent of live foliage should be removed during any single thinning cycle.
- **Prune to Reduce** – Reduce the size of the trees that have been thinned repeatedly over many years. This method can also be used to reduce the overall stress on a tree due to recent root cuttings or disruptions.
- **Prune Palms** – Remove hazardous and messy frond fruit, seeds, and dead or dying fronds.





Tree Maintenance

Inspection

Mariposa Tree Management's certified arborists and tree workers have years of experience in detecting hazards in trees throughout the urban environment and nearby forests.

Our crews are trained to observe and report potential hazards while they perform their duties. Many times, physical defects in trees are not visible from the ground and can only be seen once aloft. Our climbers and bucket operators are trained to look for defects and **immediately report hazards** to their supervisor. If we locate a urgent hazard, we follow up with our designated city point of contact as soon as possible.

Hazard Tree Analysis

We deliver comprehensive hazard tree analysis and consulting services. These services include detailed reports on which trees are affected, their risk assessment, and our recommended course of action.

Cabling & Bracing

Mariposa Tree Management provides expert cabling and bracing services to help **reduce the risk** of a tree's branches and stems from breaking. We use the latest cables and equipment, as well as pre-deployment testing.



Foliar and Pesticide Treatments

We are proud to employ **certified applicators** to provide expert services to our clients. Our applicators are trained to ensure proper safety procedures and correct application methods are used to maintain the health of your urban forest.



Tree Removal

Mariposa Tree Management offers complete tree removal services from start to finish. Our highly-trained and safety-oriented tree care experts will designate a work area, provide traffic control, use the latest safety equipment, cut the tree, and haul away the debris.

Stump Removal

We use the latest equipment to provide either full stump removal or stump grinding services.

Debris Hauling

Providing safe and clean environments throughout the tree care process is very important to us at Mariposa. Using our chippers, loaders, containers, and utility dump trucks, hauling away debris from the work site is fast and efficient. As part of our waste disposal service we ensure that green-waste, and anything else that can be recycled, is taken to the proper facilities.





Urban Forest Management

Weed Abatement

Mariposa Tree Management offers complete weed abatement services. We are proud to employ **certified applicators** who are trained to mix and apply herbicides and pesticides that will reduce and remove unwanted vegetation.

Non-Native Vegetation Removal

Non-native and invasive species tend to grow fast and can be difficult to remove once established. Mariposa Tree Management is proud to provide **removal of these threats** to your urban forest. We also specialize in treating the area to reduce the ability of unwanted plant species to return. We ensure that our employees are careful to remove the plants according to your specifications.

Fire Clearance

Fire Return Intervals in Southern California are an increased risk for clients across the region. Mariposa Tree Management is committed to **reducing fire hazards** by providing pruning and removal services along right of ways and roadways, which prevents wildfires from jumping to an adjacent area. We ensure that proper clearances and distances are maintained in order to reduce a fire's intensity and ability to spread.

Landscape Demolition

Removing unwanted debris and clearing your landscape in preparation for your next project can be a big task. We provide skilled staff and the latest equipment to handle landscape demolition in even the **most difficult situations**. From tree removal to yard debris to landscape demolition to hauling, we provide complete and safe services to our clients.





Expert Services

Day Service Crew

Mariposa Tree Management is capable of providing a tree crew on a rental basis to meet the needs of our clients who may **require additional tree maintenance** services that are not on the normal schedule and not considered emergency work. One crew consists of a chipper truck, chipper, one aerial lift truck and the crew members assigned to each.

Emergency Services

Mariposa Tree Management always has a **24-hour emergency response crew** ready to deploy in case of a client emergency.

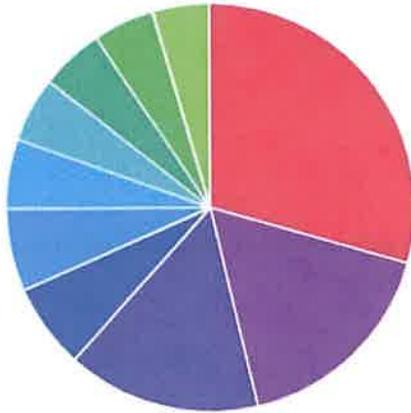
Our emergency response process begins once we get a client call. At that time, we immediately dispatch our crew, create a work order, inspect the work site, complete the job, perform a follow-up inspection, and invoice the client.

Tree Watering

We provide tree-watering services to many clients using one of two methods: 1) A one-man crew operates a water truck to water trees along specified routes, or 2) A one-man crew wears a backpack and follows a route on-foot to reach trees that are not easily accessible by vehicle.



CLIENT TREE INVENTORY



- London plane 29.4%
- Chinese elm 16.9%
- Mexican fan palm 15.3%
- Camphor tree 7.6%
- Coastal live oak 6.7%
- Red Iron bark 5.2%
- Stump only 5.0%
- Jacaranda 4.8%
- Douglas fir 4.7%
- Redwood 4.5%



Inventory Management

Mariposa Tree Management leverages the latest urban forestry management technology and software. **"Tree Plotter"** allows us to manage all of our client's information and property details in one easy-to-access location.

The software program creates and manages tree inventories, conducts statistical analysis and provides reports for our clients.

Each client receives their own personal user account login, which provides visibility into their inventory, reports, and maps of their trees.

The Tree Plotter software also allows us to create work orders, assign them to Mariposa's arborist crew leaders, and maintain an updated work history for a specific client inventory. This delivers **maximum transparency** for both contractor and client, providing easy access to all aspects of inventory, from creation to billing.

For more details about how Mariposa's inventory management solution helps clients, see Section 4 of this proposal.



Cooperative Purchasing

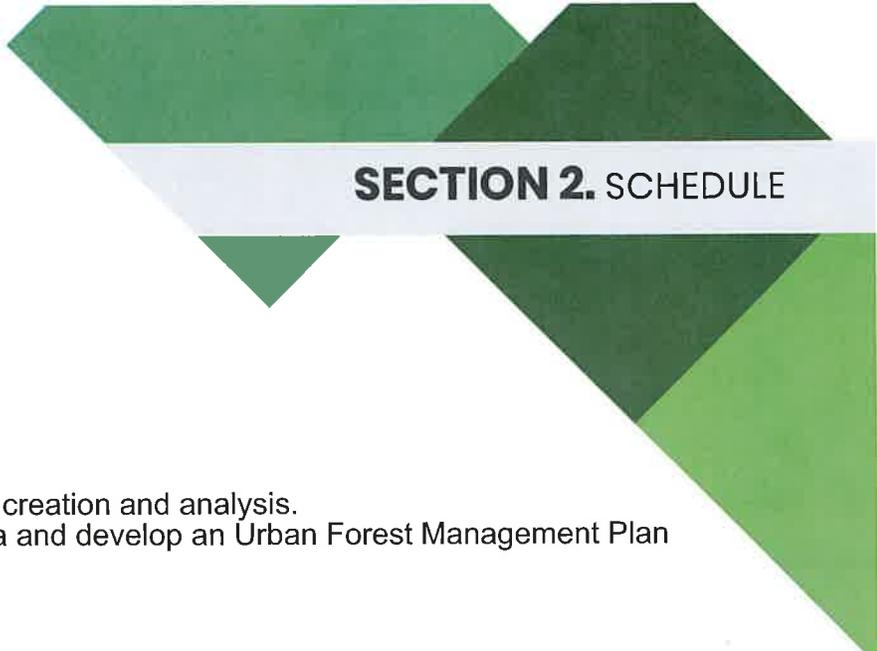
Joint Solicitation

Mariposa Tree Management is proud to work with joint-soliciting agencies in order to provide the best service and meet our clients' tree care and financial needs. The joint process gives Mariposa the ability to pass on **lower costs** to our clients because of an increased volume of work requested by a group of agencies working together.

Piggybacking

In order to save time and money on the RFP and bid process, Mariposa Tree Management is happy to allow multiple agencies to piggyback on our active contracts. It is our mission to provide the most cost-effective service to our clients, while adhering to all contractual guidelines and state and federal laws. We believe this method can make the **bidding process faster** without degrading our normal quality of service.





SECTION 2. SCHEDULE

Month 1 & 2

Monday - Friday

Inventory Technician: conduct a full inventory creation and analysis.

Managing Arborist: Analyze the inventory data and develop an Urban Forest Management Plan including trimming cycles

All Other Months

Monday - Friday

6:30 am - Job Briefing, Safety Briefing, Work Order Review, Equipment Inspections

7:00 am - Arrive on Work Site, Conduct Work Site Inspections and Safety and Traffic Control Setup

7:30 am - Perform tree trimming, removal, and planting operations

10:30 am - Lunch

11:00 am - Resume tree trimming, removal, and planting operations

3:00 pm - Secure equipment, submit completed work orders, and end the day (Unless overtime is authorized)

4:00 pm - If overtime is authorized for the day - this will be the end of day per RFP requirements

Per RFP specifications Saturdays and Sundays are considered outside regular business hours and any work performed shall be considered as either service request work, or emergency work as needed.

SECTION 3. PROJECT TEAM, KEY PERSONNEL & RESUMES

The management and crew at Mariposa Tree Management have more than 100 years of combined experience in urban forestry operations, customer service, account management, and inventory technology. In addition to our **vast experience** in the field, our staff has completed numerous certifications, courses and training in urban forestry, and natural resources education. These include degrees from educational organizations accredited by the International Society of Arborists, the Society of American Foresters and the International Society of Arborists.

Our team leverages years of experience working with its major clients, including the cities of San Marino, Moorpark, Los Angeles, Burbank, and Palmdale, as well as the counties of Los Angeles, San Bernardino, and Ventura when managing client relations. Mariposa Tree Management has mastered **efficient, detail-oriented relations** in every aspect of these contracts, including coordinating with city officials, generating work orders, managing inventories, completing tree work operations, and processing records for accounting.

Since its start, our tree division has completed **more than 1,000 contracts** ranging in value between \$500 and \$2.5 million. Over the past three years, Mariposa Tree Management teams have successfully completed contracts with Palm Springs, Pasadena, Los Angeles County, and Caltrans which were comparative in size and complexity to the requested services included in this proposal. These contracts included urban forestry operations with the following tasks: customer service, account management, inventory management, trimming, pruning, removals, planting, and arboricultural consultations. All these projects have been completed successfully.

The **contacts and qualifications** of the Mariposa Tree Management staff members primarily responsible for providing services and support for this contract are detailed below.





DENNIS JONES, Vice President of Operations

- **Roles:** Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- **Relevant work experience:** 20 years in this capacity
- BS Degree in Urban Forestry from Cal Poly San Luis Obispo
- Certified Arborist WE-5700A
- TCIA Certified Tree Care Safety Professional #00843 (CTSP)
- Qualified Applicators License QAL 108771, Categories B, C, & F
- Tree Risk Assessment Qualified (TRAQ) International Society of Arboriculture
- Wildlife Protector Certification from the Wildlife Training Institute. #821
- ISA Municipal Specialist
- Notary Public



GULLIVER ERICKSON, Operations Manager

- **Roles:** Scheduling, Dispatch, Emergency Contact, and Supervision
- Assigned for duration of project
- **Relevant Work Experience:** 28 years in this capacity
- ISA Certified Arborist WE-10288A
- Qualified Applicators License #140377
- Tree Risk Assessment Qualified (TRAQ) International Society of Arboriculture
- Certified Traffic Control Technician (ATSSA)
- TCIA Certified Tree Care Safety Professional #1528
- TCIA Certified Ground Operations Specialist



JANET LEIJA, Administration

- **Roles:** Clerical, Scheduling, and Billing
- Assigned for duration of project
- **Relevant work experience:** 10 years in this capacity





BRANDON WILLIAMSON,
Estimator & Inventory Management

- **Roles:** Work Site Evaluations, Develop Project Proposals, Manage Tree Inventories, Work Orders, and Work Histories
- Assigned for duration of project
- **Relevant Work History:** 3 years in the tree care industry
- AAS Degree in Natural Resource Technology – Forest Resources from Mt. Hood Community College, Gresham Oregon
- Certified Natural Resource Technician (MHCC)
- OSHA 30 Certified
- TCIA Certified Ground Operations Specialist



ORLANDO BAEZA,
Account Manager

- **Roles:** Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- **Relevant work experience:** 10 years in the industry
- TCIA Certified Tree Care Safety Professional #1526
- TCIA Certified Ground Operations Specialist



RAUL APARICIO,
Account Manager

- **Roles:** Supervision, Scheduling, Billing, Consultation, and Customer Support
- Assigned for duration of project
- **Relevant work experience:** 10 years in this capacity
- TCIA Tree Climber Specialist
- TCIA Certified Ground Operations Specialist
- Certified Traffic Control Technician (ATSSA)



SECTION 4. COMPANY QUALIFICATIONS

Company Organization

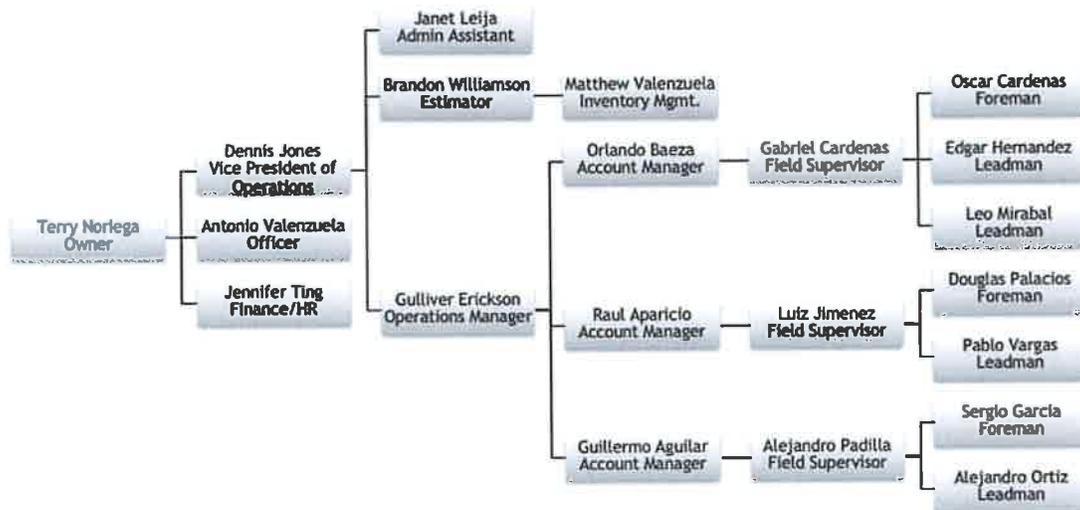
Principal Parties

Mariposa Tree Management is owned by Terry Noriega.

The company is governed by three principal parties: Terry Noriega (President), Antonio Valenzuela (Officer), and Dennis Jones (Vice President of Operations).

The principal point of contact for this project will be **Dennis Jones**. He can be reached at 626-890-0164 and dennis@mariposa-ca.com. He works out of the main Mariposa Tree Management Office in Irwindale.

Organizational Chart



Office Locations

The Mariposa Tree Management office will have primary responsibility for managing this account. The location of the corporate office and operational offices and work yard are listed below.

Corporate Office

- 6232 Santos Diaz Street, Irwindale, Ca 91702
- Phone: (626) 960-0196 / Fax: (626) 960-8477

Operational Office & Work Yard

- 15529 Arrow Highway, Irwindale, Ca 91706
- Phone: (626) 960-0397



Employee Training

Mariposa Tree Management provides a complete training program. Our goal is to enable our employees to progress to higher levels of pay and rank by acquiring specialized knowledge about tree maintenance. By providing training to all our workers, we become more efficient as a whole and provide better results for our customers.

Currently our training program involves learning in three areas: **Instruction, Safety, and Practical Knowledge**. We run a robust new-hire training program. We currently employ four Line Clearance Certified Personnel, and CPR & First Aid Training and EHAP certifications are maintained for all employees.

In addition to our new-hire training program, our supervisors also conduct regular training sessions. These sessions include instructing and evaluating foremen and crews on safety and current techniques of equipment operation, maintenance practices, chemicals, and fertilizers. Additional topics of training are listed below.

- Chipper Safety and Operation
- Chain Saw Safety and Operation
- Pruning Techniques
- Aerial Lift Safety and Operation
- Loader Safety and Operation
- Safe Driving Tactics
- Safe Small Equipment Operation
- Planting Techniques
- Traffic Control Safety and Techniques
- Tree I.D. (General and Account Specific)
- Fertilizer Use and Application
- Chemicals: Herbicides, Fungicides, Insecticides
- Aerial Rescue
- Emergency Situations
- Arboricultural Injuries





Company Background

History

For more than 40 years, Mariposa Tree Management has provided cities and counties throughout Southern California with expert tree care. Our company has more than 50 highly-trained and qualified personnel, 40 of whom are certified tree care employees.

Mariposa Tree Management **began in 1977** as part of Mariposa Landscapes. The firm began by performing custom residential and small commercial landscape maintenance and installations. After five years of growth, Mariposa expanded into public works maintenance operations. In the 1980s, we officially launched a public works installation department and a tree division. In 1989 we expanded again and created our tree division.

We expanded our tree division and consolidated our certified arborists and into the newly incorporated, "Mariposa Tree Management". Our company provides tree maintenance services for a variety of municipal clients and commercial developments, providing all types of tree care, from installation to maintenance to removal. See Section 3 for more about our breadth of services.

Throughout the years, Mariposa Tree Management ownership has remained the same. We do not hold a controlling or financial interest in any other organization and are not owned by any other person or organization.



Financial Condition

Mariposa Tree Management has been capable of **meeting all financial obligations** for more than 40 years. Our company has experienced continued growth and its parent company, Mariposa Landscapes, has shown continued expansion by opening locations in Santa Ana, Somis, and Palm Desert. We have not in the past and are not currently filing for bankruptcy. We do not have any pending litigation. Our offices are open and operating at full capacity. We do not have any pending mergers.

Specialized Tree Care

Mariposa Tree Management is set apart from the competition by **providing comprehensive consulting services** in addition to expert tree care. Our ability to provide such excellent service is due to our crews of highly-trained, safety-oriented, certified arborists and tree workers. Our staff receives the latest training in arboriculture methods, techniques, and software systems.

Our specialized consulting services include the following: Urban Forest Management Planning, Tree Evaluations, Inventory Management, Risk Assessments, Hazard Reports, Tree Appraisals, and Insect and Disease Control Recommendations.

Our clients trust us with their most valued trees and stands of urban forest. See Section 3 of this report for more information about our specialized operational processes and the difference they make for our clients.

Geographic Coverage

Our base in Irwindale, California provides a central location for servicing Los Angeles, Orange, Riverside, San Bernardino, and Ventura counties. From the Glendale, Arizona offices of Mariposa Landscapes, we also serve all of Maricopa County.





Licenses and Certifications

Company Details

President: Terry Noriega

California Corporation: C4311511

California Employer ID: 123-5513-7

Date of Incorporation: December 17, 2019

Accreditation

Mariposa Landscapes received accreditation from the **Tree Care Industry Association (TCIA)** in 2012, becoming one of the few accredited tree care companies in California. In 2020, the accreditation was transferred to Mariposa Tree Management. This accreditation involves a thorough audit process of procedures in the following areas:

1. Consumer Satisfaction
2. Best Business Practices
3. Business Ethics
4. Employee Training
5. Safety
6. Quality
7. Industry Standards
8. Arborist Certification
9. Insurance Coverage
10. Work Estimates and Specification





Minority Business Enterprise

Mariposa Tree Management is proud to be certified as a **Minority Business Enterprise** with the City of Los Angeles as of April 16, 2020 (MBE Certification #20000326, expiring April 20, 2025). The Women and Minority Business Enterprise Clearing House has audited and verified our eligibility as an MBE pursuant to the California Public Utilities Commission General Order 156. Our EEO/Affirmative Action Plan is currently approved by the Office of Contract Compliance pursuant to Los Angeles Administrative Code Section 10.8 et seq and is on file with this office. This plan will expire in 2021. The County of Los Angeles Office of Affirmative Action Compliance has certified Mariposa Tree Management as an eligible participant in the county of Los Angeles Local Business Enterprise (LBE) Program and has a registration date of April 1, 2020.

ADDITIONAL LICENSES & CERTIFICATES

Contractors State License:	1061455	C-27, A, C-61/D-49
Qualified Applicators License:	103864	ABCDEFH
Pest Control Advisor License:	74416	ABCDEG
Pest Control Business License:	30977	
Irwindale Business License:	000538	
Supplier Clearinghouse MBE:	20000326	
LA County LBE (LABAVN #):	106243	
LA CO. Agricultural Pest Control:	1000279	
Certified Arborist:	WE-1182A	
DIR No.	1000551767	

Copies of all Mariposa Tree Management licenses and certificates can be seen in Section 41.



Equipment & Fleet

Mariposa Tree Management maintains a **state-of-the-art fleet** of vehicles and tree trimming equipment. In addition to numerous chainsaws and other small pieces of equipment, the following pages contain a list of our major vehicles and large equipment.

Equipment Breakdowns

We have a fleet maintenance division that is responsible for the care of all vehicles in our fleet. In the case of breakdowns, we have a mobile mechanic equipped with a vehicle outfitted with the tools and equipment to perform immediate repairs in order to keep our crews working with **minimal downtimes**. In the case of a catastrophic equipment breakdown where our in-house mechanics are unable to perform an on-site repair, we contract for roadside assistance to all our vehicles, which provides tow services to our preferred certified repair shop.

Emission Control Plan

The majority of the Mariposa Tree Management vehicle fleet and equipment is powered by **environmentally-friendly** sources. We are an eco-conscience company and use every operations expansion to incorporate green practices as much as possible. Mariposa works with all its clients to assure optimum water usage in their forests. We are also committed to continuing to improve on our transition to new eco-friendly equipment as technology improves. We are also diligent in our fleet maintenance in order to ensure that our older equipment is kept at optimal conditions. Doing so dramatically reduces their emissions and their impact on the environment.

Inspections and Certifications

All our vehicles and equipment are inspected according to industry best practices. See Section 4J for aerial lift truck inspections and other registrations.



Mariposa Tree Management Fleet

AERIAL LIFT TRUCKS (12)

- A-617 - 2019 Freightliner M2106
- A-618 - 2019 Freightliner M2106
- A-549 - 2018 Freightliner M2106
- A-567 - 2018 Freightliner M2106
- A-480 - 2015 Ford F-750
- A-481 - 2015 Ford F-750
- A-462 - 2013 Ford F750
- A-426 - 2012 Ford Bucket Truck
- A-355 - 2011 Ford Bucket Truck
- A-315 - 2008 International Bucket Truck
- A-668 - 2020 Freightliner M2107
- A-668 - 2020 Freightliner M2106



ROLL-OFF TRUCKS WITH CONTAINER (4)

- A-632 - 2019 Peterbilt 348
- A-430 - Freightliner 114SD
- A-265 - 2007 Freightliner CL120 Roll Off
- A-661 - 2020 Freightliner 114SD



UTILITY DUMP TRUCKS (9)

- A-595 - 2018 Isuzu NRR
- A-581 - 2018 Freightliner M2106
- A-585 - 2018 Freightliner M2106
- A-566 - 2017 Isuzu NRR
- A-471 - 2015 Ford F-750 Chipper Dump
- A-472 - 2015 Ford F-750 Chipper Dump
- A-479 - 2015 Ford CHIPPER DUMP F-750
- A-371 - 2012 Isuzu NPR Crew Dump
- A-375 - 2011 Ford F-750 Chipper Dump





ARTICULATING WHEEL & SKID STEER LOADERS (4)

- HE-107 - 2019 Caterpillar 908M
- HE-83 - 2015 Caterpillar 908H2
- HE-53 - 2007 Bobcat S220 Turbo
- HE-46 - 2006 Bobcat S220 Turbo



STUMP CUTTERS (3)

- HE-92 - 2017 Vermeer SC852
- M-316 Honda 337-13H
- E-39 - 2007 Carlton7500



CHIPPERS (9)

- E-68 - 2018 Vermeer BC1500
- E-69 - 2018 Vermeer BC1800XL
- E-67 - 2017 Vermeer BC1500
- E-64 - 2015 Vermeer BC1800XL
- E-65 - 2015 Vermeer BC1800XL
- E-62 - 2014 Vermeer BC1800XL
- E-56 - 2013 Vermeer BC1800XL
- E-57 - 2013 Vermeer BC1800XL
- E-49 - 2011 Vermeer BC1800XL



CREW TRUCKS & VEHICLES (13)

- A-653 - 2019 Chevrolet Silverado 2500HD
- A-539 - 2017 Chevrolet 2500HD Four-Door Pick Up
- A-475 - 2014 Chevrolet 3/4 Ton Stake-Extra Cab
- A-477 - 2015 Chevrolet 3/4 Ton Double Cab
- A-478 - 2015 Chevrolet 3/4 Ton Double Cab
- A-488 - 2015 Chevrolet 3/4 Ton Double Cab
- A-464 - 2014 Chevrolet 3/4 Ton Extra Cab
- A-374 - 2012 Chevrolet 3/4 Ton Extra Cab
- A-344 - 2011 Chevrolet 3/4 Ton Extra Cab
- A-652 - 2020 Toyota Tacoma
- A-655 - 2020 Toyota Tacoma
- A-535 - 2017 Toyota Prius
- A-411 - 2013 Toyota Prius





Inventory Creation

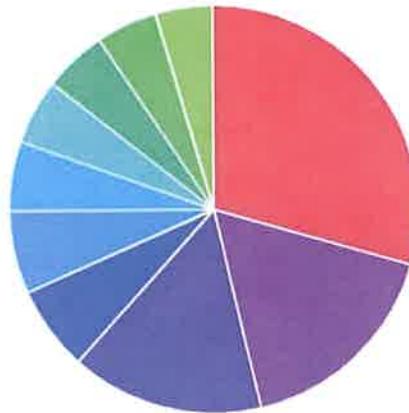
After creating a client site and filling in the applicable information, our inventory technicians go into the field and conduct an in-depth inventory at each site. Our inventory includes GIS mapping of each tree, tree measurement estimations, initial tree health assessments, and initial photographs for every tree.

Inventory Analysis and Reporting

The Tree Plotter software provides statistical analysis in easy to print reports. The statistical data also updates itself as the inventory is created or changed.

A few examples of the reporting capabilities within the Tree Plotter program include charts showing species diversity, risk assessment by health condition, tables reflecting the total number of trees by species, and many others.

CLIENT TREE INVENTORY



- London plane 29.4%
- Chinese elm 16.9%
- Mexican fan palm 15.3%
- Camphor tree 7.6%
- Coastal live oak 6.7%
- Red Iron bark 5.2%
- Stump only 5.0%
- Jacaranda 4.8%
- Douglas fir 4.7%
- Redwood 4.5%



User Account

Each client receives a personalized user account with read-only permissions, as well as login access to the Tree Plotter software. A personalized username and password are assigned to the client's email address.

Our clients can login to our software and view their current inventory, view details of each tree, read and print reports about their inventory, and access each tree's individual "ID Number" to request work.

Work Orders

Using the Tree Plotter software to create work orders allows us to have a single software program through the entire inventory management process.

Using a tree's "ID Number," we can quickly create work orders, assign crew leaders, provide work tasks, and costs. As the crew leader completes a task, the date completed for each tree is submitted. Each work order includes a map that shows which trees are included and their assigned tree ID number.

Work History

Keeping our client's inventory up to date and accurate is very important. As each work order is completed, it is archived. Once our work orders are closed out, the tree inventory is automatically updated to show the work history. We are able to track each tree and its history over time using Tree Plotter's work order and work history system.

Billing

Using Tree Plotter's work order system allows us to track every tree that receives work throughout the life of a contract. Once a work order is completed and verified, we use this record to submit our invoices. This program allows us to accommodate any type of billing cycle required by our clients. We can submit invoices for single work orders, on a monthly basis, or using our client's task orders. Our invoices include all relevant work, which trees received that work, and a map showing the trees included on the work order.

Service & Training

Our inventory management staff can provide step by step instructions on the use of our software. We can also provide face-to-face training and guidance on how to login, view client inventory, and view or print reports as needed.

Our staff also has direct access to the software development team and technical support. As a result, any software questions or concerns can be addressed quickly.

SECTION 5. CLIENT REFERENCES

At Mariposa Tree Management, we pride ourselves on **excellent client service**. The contact information for many of our current tree maintenance clients is listed below. We provide most or all of the following services for these municipalities: tree pruning, tree removal, GIS mapping, arborist surveys, palm pruning, tree planting, plant healthcare services, hazard tree analysis, tree watering, emergency services during normal business hours and on a 24-hour basis. Learn more about the services we provide in Section 3.



CITY OF THOUSAND OAKS

Contact: Chris Meske
805-376-5090
CMeske@toaks.org
1993 Rancho Conejo Blvd. Thousand Oaks, Ca 91320
Tree Maintenance Services April 2015 to present



CITY OF SAN MARINO

Contact: Sammy Estrada
626-375-4246
Sestrada@SanMarinoCA.gov
2200 Huntington Drive San Marino, Ca 91108
Tree Maintenance Services July 2014 to present



CITY OF PALMDALE

Contact: Steve Montenegro
661-267-5300
Smontenegro@cityofpalmdale.org
39110 3rd Street East Palmdale, Ca 93550
Tree Maintenance Services October 2016 to present



CITY OF PASADENA

Contact: Kenneth Graham
626-484-8536
kgraham@cityofpasadena.net
100 North Garfield Ave. Pasadena, Ca. 91109
Palm Tree Pruning Services 2019 to present



COUNTY OF LOS ANGELES

Contact: Robert Eisenhamer
626-458-3155
reisenha@dpw.lacounty.gov
900 South Fremont St. Alhambra, Ca 91803
Tree Maintenance Services Date: August 2019 to present



VENTURA COUNTY PARKS

Contact: Theresa Lubin
805-477-7111
Theresa.lubin@ventura.org
11201 Riverbank Drive, #A1 Ventura, CA 93004
Tree Maintenance Services February 2015 to present

SECTIONS 6-7. SERVICE AGREEMENTS & INSURANCE REQUIREMENTS

Mariposa Tree Management will comply and abide by all aspects of the city's **Standard Contract Services Agreement** as specified in the RFP for Tree Maintenance Services.

Mariposa Tree Management Inc. will also comply and abide by all aspects of the city's **Standard Insurance Requirements** as outlined in the RFP for Tree Maintenance Services.



SECTION 8. WHY MARIPOSA?

Unique Service

Providing tree management services to municipal clients like the County of Los Angeles and the cities of Santa Monica, Pasadena, San Marino, Thousand Oaks and Palmdale takes **significant experience**.

We succeed for these clients by providing a unique service: The power of a massive landscape company with the care of a specialized arborist.

Big Arborist Power

- Inventory management software
- Cooperative purchasing & contract piggybacking
- State-of-the art equipment
- Deep roster of crewmembers

Small Arborist Service

- Personal relationships
- 24/7 responsiveness
- Expert & specialized certifications
- Competitive pricing
- Client-specific tree





Client Success

For more than 30 years, Mariposa Tree Management has provided cities and counties throughout Southern California with expert tree care. Our company has **more than 50 highly-trained and qualified personnel**, 40 of whom are certified tree care employees. See Section 4 for more details on our company and team of experts.

Founded in 1977 as Mariposa Landscapes, our tree division, Mariposa Tree Management, was spun-off in 2019 to provide the **specialized urban forestry services** our clients value. Since its start, our tree division has completed more than 1,000 contracts ranging in value from \$500 to \$2.5 million.

Over the past three years, Mariposa Tree Management supervisors and crews have provided tree management for numerous municipalities and businesses, including

the cities of San Marino, Moorpark, Los Angeles, Burbank, and Palmdale. We have also worked with the counties of Los Angeles, San Bernardino, and Ventura. Our staff provided efficient service and excellent attention-to-detail for all aspects of these contracts, including coordinating with city officials, generating work orders, managing inventories, completing tree work operations, and processing records for accounting.

While as a division of Mariposa Landscapes, our supervisors and crews have also successfully completed significantly-sized, complex contracts with Palm Springs, Pasadena, Los Angeles County, and Caltrans. These contracts included every aspect of urban forestry operations, including customer service, account management, inventory management, trimming, pruning, removals, planting, and arboricultural consultations.



Licenses and Certifications



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE

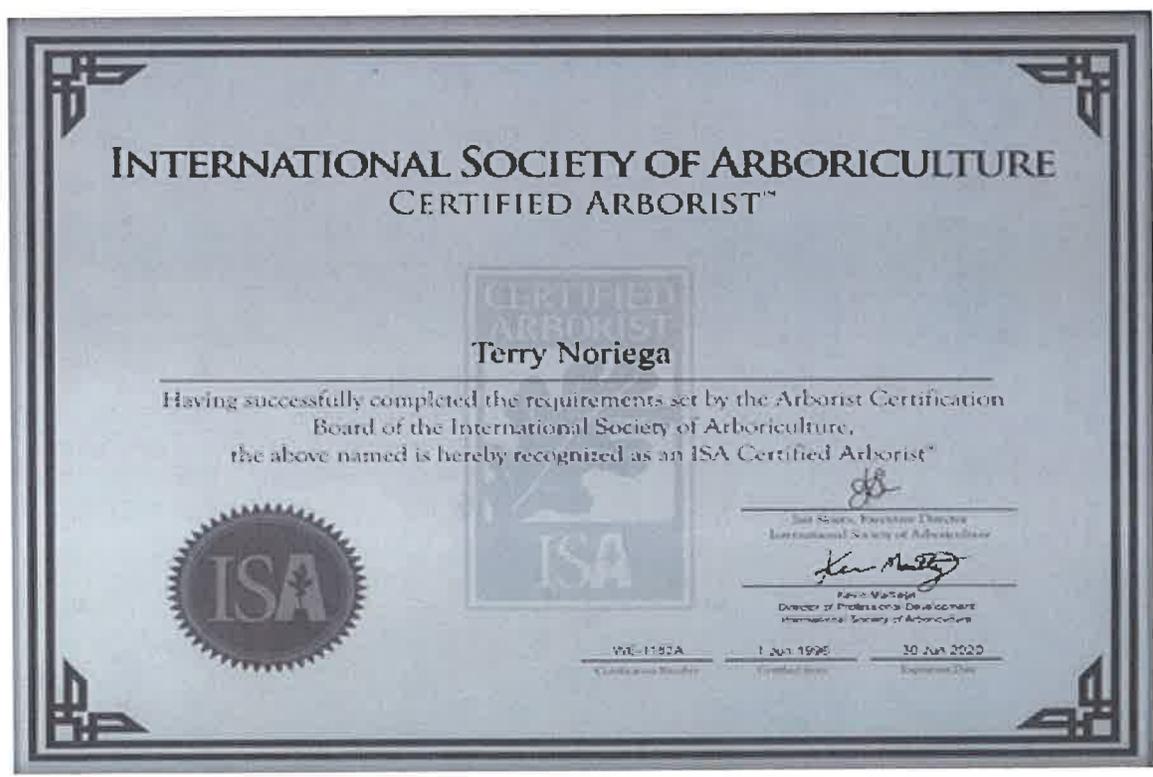


License Number: **1061455** Entity: **CORP**

Business Name: **MARIPOSA TREE MANAGEMENT INC**

Classification(s): **C61/D49 C27 A**

Expiration Date: **12/31/2021** www.cslb.ca.gov





INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED ARBORIST™

Dennis M. Jones

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



[Signature]
Jim Siders, Executive Director
International Society of Arboriculture
[Signature]
Certification Board, Chair
International Society of Arboriculture

WE-5700A **Nov 18, 2000** **Dec 31, 2016**
Certificate Number Certified Since Expiration Date

INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED ARBORIST™

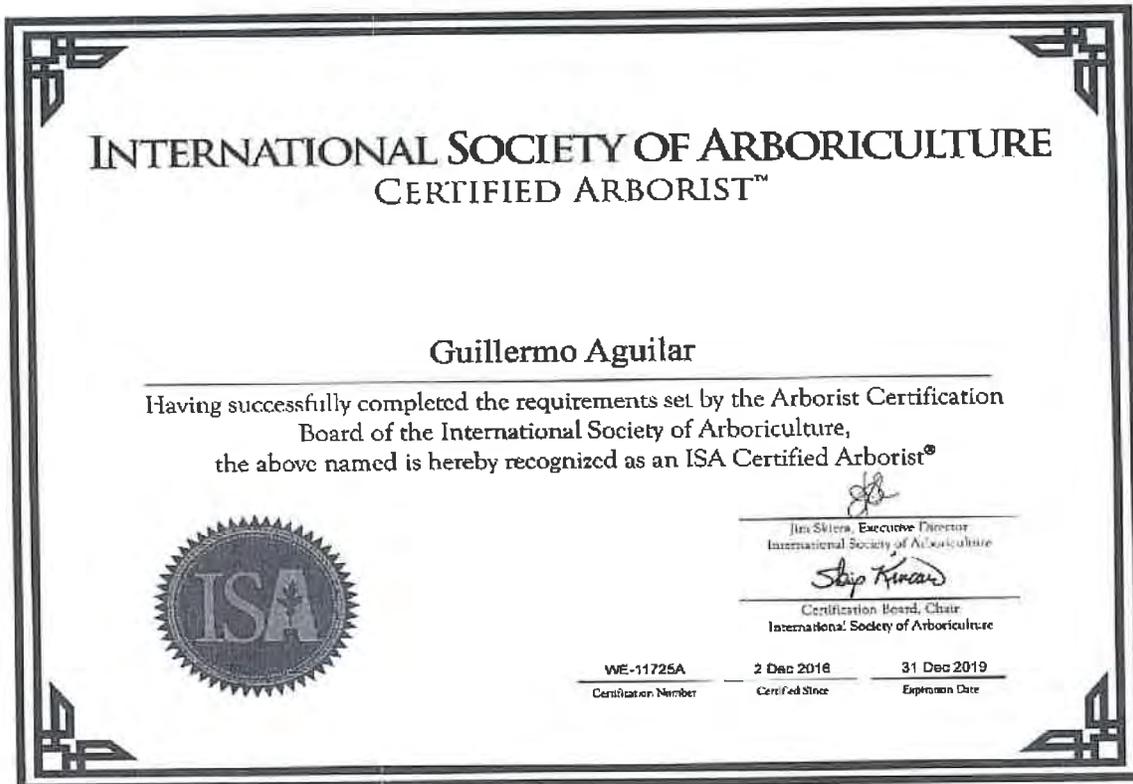
Gulliver Jesus Erickson

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



[Signature]
Jim Siders, Executive Director
International Society of Arboriculture
[Signature]
Certification Board, Chair
International Society of Arboriculture

WE-10288A **23 Nov 2013** **31 Dec 2019**
Certificate Number Certified Since Expiration Date





cdpr CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION
 1001 I STREET
 SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2018
 EXPIRES: December 31, 2019

**Pest Control Business - Main
 LICENSE
 LICENSE NO. 30977**

Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address: MARIPOSA LANDSCAPES, INC.
 6232 SANTOS DIAZ ST
 IRWINDALE, CA 91702

Business Location: MARIPOSA LANDSCAPES, INC.
 6232 SANTOS DIAZ ST
 IRWINDALE, CA 91702

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW
 THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

1. Please make sure the information on your license is correct.
2. Notify us immediately of any changes to your business (e.g., name, address, insurance carrier or qualified person).
3. If you lose your license, then you may request a new one for a \$20 fee.
4. Please refer to the license number located in the middle of the page when contacting us.
5. For more information, please contact us at (916) 445-4038 or at <licenseemail@cdpr.ca.gov>. Or you may write to

Department of Pesticide Regulation

County of Los Angeles No. 1000070

PEST CONTROL ADVISER REGISTRATION
 For Calendar Year Ending December 31, 2019

Name: MORRIGA, TERRY J. 626-945-1274 (TELEPHONE)

Address: 6232 SANTOS DIAZ ST IRWINDALE CA 91702
(STREET) (CITY) (STATE) (ZIP)

THIS CERTIFIES that the above named individual has been duly registered in accordance with Section 12031 Agricultural Code as a Pest Control Adviser, and is authorized to make Agricultural use recommendation in Los Angeles County in the following categories:

<input checked="" type="checkbox"/> (A) Insect, Mites and Other Invertebrates	<input checked="" type="checkbox"/> (E) Weed Control
<input checked="" type="checkbox"/> (B) Plant Pathogens	<input checked="" type="checkbox"/> (F) Defoliation
<input checked="" type="checkbox"/> (C) Nematodes	<input checked="" type="checkbox"/> (G) Plant Growth Regulation
<input checked="" type="checkbox"/> (D) Vertebrate Pests	

Agricultural Commissioner/Director of Weights and Measures
 County of Los Angeles
 Date: December 19, 2018

Same License No. **PCA74416**
Revised PVE-04 G-08

**SUPPLIER CLEARINGHOUSE
CERTIFICATE OF ELIGIBILITY**

CERTIFICATION EXPIRATION DATE: July 17, 2021

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of

Mariposa Landscapes, Inc.
Minority Business Enterprise (MBE)

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on-site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998 in Los Angeles.

VON: 94HS0050 DETERMINATION DATE: July 17, 2018

County of Los Angeles No. 1000417

AGRICULTURAL PEST CONTROL REGISTRATION
For Calendar Year Ending December 31, 2019

Name: MARIPOSA LANDSCAPES, INC. 626-960-0188

Address: 6222 SANDOS DINE ST IRVINGDALE CA 91706

(CITY) (COUNTY) (STATE) (ZIP)

THIS CERTIFIES that the above named individual or firm has been duly registered in accordance with Section 11732 of the California Food and Agricultural Code, and is entitled to engage for hire in the County of Los Angeles in the business of pest control of the types listed below:

<input checked="" type="checkbox"/> (A) Residential, Industrial and Institutional	<input type="checkbox"/> (I) Animal Agriculture
<input checked="" type="checkbox"/> (B) Landscape Maintenance	<input type="checkbox"/> (J) Demonstration and Research
<input checked="" type="checkbox"/> (C) Right-of-Way	<input type="checkbox"/> (K) Health Related
<input checked="" type="checkbox"/> (D) Plant Agriculture	<input type="checkbox"/> (L) Wood Preservatives (Subcategory of A and C)
<input checked="" type="checkbox"/> (E) Forest	<input type="checkbox"/> (M) Antifouling Paints or Coatings Containing Tributyltin (Subcategory of A)
<input checked="" type="checkbox"/> (F) Aquatic	<input type="checkbox"/> (N) Sewer Line Root Control (Subcategory of A)
<input type="checkbox"/> (G) Regulatory	<input type="checkbox"/> (O) Field Fumigation
<input checked="" type="checkbox"/> (H) Seed Treatment	<input type="checkbox"/> (P) Maintenance Gardener
<input type="checkbox"/> (R) Microbial Pest Control	

Agricultural Commissioner/Director of Weights and Measures
County of Los Angeles
Date: December 10, 2018

Agent: TERRY L. JOHNSON
State Business License No. 20927



BOARD OF SUPERVISORS

Hilda L. Solis
Mark Ridley-Thomas
Shelita Kuehn
Janice Hahn
Kathryn Barger

**COUNTY OF LOS ANGELES
DEPARTMENT OF CONSUMER
AND BUSINESS AFFAIRS**

"To Enrich Lives Through Effective and Caring Service"



Joseph M. Mostafa
Interim Director

Joel Ayala
Chief Deputy

Rafael Carbajal
Chief Deputy

September 17, 2018

Terry Noriega, President
MARIPOSA LANDSCAPES, INC.
6232 SANTOS DIAZ ST
IRVINDALE, CA 91702-3267

CBE I.D. # 043914
Status: MBE

Dear Terry Noriega,

Congratulations! Your firm has been recertified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program. This recertification is valid until September 17, 2020.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit at any time to verify any documentation submitted by the applicant. If there are any changes during this certification period, you are required to notify DCBA immediately.

Thank you for registering your business with the County's Vendor Registration website (WebVen) at <http://camisvr.co.la.ca.us/webven>. You are now eligible to participate in the County's online access to open bids, be placed on bid lists generated by County departments looking for prospective vendors and periodically be notified automatically via email of County bids by specific commodities/services.

Again, congratulations on your recertification. If you have any questions, please call (855) 230-6430 or email us at cbesbe@dcbalacounty.gov and refer to the identification number above.

Sincerely,

Brian J. Stoer



Equipment Registrations & Certifications



Stability Test / Examination Report

Expiration Date 11/11/2020

Customer: Mariposa Landscape Inc. W.O.# 19164
 Address: 6232 Santos Diaz St. Irwindale CA 91702
 Manufacturer Terex Model: XT-55 Serial No: 2101241832
 License Plate No: 68619A1 Owner's Identification: 355
 Description: Aerial Lifting Device
 Equipped With Outriggers Yes Tested With Outriggers Yes
 Rated Basket Capacity: 350 Lbs. Location of Test: Same As Above

Level Ground Test

Unit tested at 1.5 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius.

5 Degree Side Slope Test

Unit tested at 1.3 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius in the downward position most likely to cause overturning.

D.C. Dielectric Test Report

Insulated Unit: Yes
 Test Voltage: 56 KVDC
 Leakage current: Upper 5 microamps
 Leakage current: Lower 5 microamps
 Passed: Yes

"Serving Southern and Central California for over a quarter of a century"

The above described device was examined and boom tested on 11/11/2019 by the undersigned. Said test and/or examination met requirements of the State of California, Division of Occupational Safety and Health, G.I.S.O. Title 8, Article 24, sections 3930-3946 and all referenced applicable A.N.S.I. standards contained therein with the following exceptions: NONE

Print Name: Syd Weatherford Signed By: *Syd Weatherford*
 Accredited Surveyor Cal-OSHA License A-178
 Issuance date of this report: 11/11/2019 Report No: 19167
 Remarks: Truck Mounted Aerial Tree Trimmer Man Basket



Stability Test / Examination Report

Expiration Date 11/11/2020

Customer: Mariposa Landscape Inc. **WO #** 19167
Address: 6232 Santos Diaz St. Inwindale **T** 91702
Manufacturer Terex **Model:** XT-55 **Serial No** 2130449398
License Plate No: 14119K1 **Owner's Identification:** 426
Description: Aerial Lifting Device
Equipped With Outriggers Yes **Tested With Outriggers** Yes
Rated Basket Capacity: 350 **Lbs.** **Location of Test:** Same As Above

Level Ground Test

Unit tested at 1.5 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius.

5 Degree Side Slope Test

Unit tested at 1.3 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius in the downward position most likely to cause overturning.

D.C. Dielectric Test Report

Insulated Unit: Yes
Test Voltage: 58 **KVDC**
Leakage current: Upper 5 **microamps**
Leakage current: Lower 5 **microamps**
Passed: Yes

"Serving Southern and Central California for over a quarter of a century"

The above described device was examined and boom tested on 11/11/2019 by the undersigned. Said test and or examination met requirements of the State of California, Division of Occupational Safety and Health, G.I.S.O. Title 8, Article 24, sections 3836-3848 and all referenced applicable A.N.S.I. standards contained therein with the following exceptions: NONE

Print Name: Syd Weatherford **Signed By:** Syd Weatherford
Accredited Surveyor Cal-OSHA License A-178
Issuance date of this report: 11/11/2019 **Report No:** 19168
Remarks: Truck Mounted Aerial Tree Trimmer Man Basket



Stability Test / Examination Report **Expiration Date** 6/30/2020

Customer: Mariposa Landscape Inc. **W.O.#** 19122

Address: 6232 Santos Diaz St. Irwindale **CA** 91702

Manufacturer Terex **Model:** XT-PRO-60 **Serial No:** 2170580721

License Plate No: 0B723H2 **Owner's Identification:** 549

Description: Aerial Lifting Device

Equipped With Outriggers Yes **Tested With Outriggers** Yes

Rated Basket Capacity: 400 **Lbs.** **Location of Test:** Same As Above

Level Ground Test
 Unit tested at 1.5 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius.

5 Degree Side Slope Test
 Unit tested at 1.3 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius in the downward position most likely to cause overturning.

D.C. Dielectric Test Report

Insulated Unit: Yes

Test Voltage: 58 **KVDC**

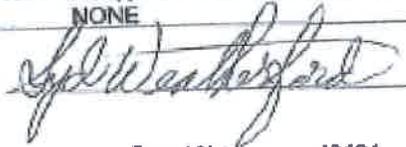
Leakage current Upper 5 **microamps**

Leakage current Lower 5 **microamps**

Passed: Yes

"Serving Southern and Central California for over a quarter of a century"

The above described device was examined and boom tested on 8/30/2019 by the undersigned. Said test and/or examination met requirements of the State of California, Division of Occupational Safety and Health, G.I.S.C. Title 8, Article 24, sections 3638-3648 and all referenced applicable A.N.S.I. standards contained therein with the following exceptions: NONE

Print Name: Syd Weatherford **Signed By:** 

Accredited Surveyor Cal-OSHA License A-178

Issuance date of this report: 8/30/2019 **Report No** 19134

Remarks: Truck Mounted Aerial Man Basket

14870 Randall Ave. Fontana, CA 92335
 Ph. (909) 356-8899 Fax (909) 356-6754

4560 State Rd. Bakersfield, CA 93308
 Ph. (881) 392-0092 Fax (881) 392-0093



Stability Test / Examination Report

Expiration Date 7/18/2020

Customer: Mariposa Landscape Inc. W.O.# N/A
 Address: 6232 Santos Diaz St. Inwindale CA 91702
 Manufacturer: Terex Model: XTPRO-60R Serial No: 2190187398
 License Plate No: New Owner's Identification: 618
 Description: Aerial Lifting Device
 Equipped With Outriggers Yes Tested With Outriggers Yes
 Rated Basket Capacity: 400 Lbs. Location of Test: Terex Factory

Level Ground Test

Unit tested at 1.5 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius.

5 Degree Side Slope Test

Unit tested at 1.3 times the rated load Annual Exam lbs. secured to bucket at maximum boom radius in the downward position most likely to cause overturning.

D.C. Dielectric Test Report

Insulated Unit: Yes
 Test Voltage: 56 KVDC
 Leakage current Upper .5 microamps
 Leakage current Lower .5 microamps
 Passed: Yes

"Serving Southern and Central California for over a quarter of a century"

The above described device was examined and boom tested on 8/10/2019 by the undersigned. Said test and/or examination met requirements of the State of California, Division of Occupational Safety and Health, G.I.S.O. Title 8, Article 24, sections 3638-3649 and all referenced applicable A.N.S.I. standards contained therein with the following exceptions:
NONE

Print Name: Syd Weatherford Signed By: Syd Weatherford
 Accredited Surveyor Cal-OSHA License A-178
 Issuance date of this report: 7/16/2019 Report No: 19140
 Remarks: Truck Mounted Aerial Man Basket

FEE SCHEDULE
TREE MAINTENANCE SERVICE PROPOSAL FORM

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the RFP and other contract documents relating to the City of Hunlington Park Tree Maintenance Service hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to provide services in a safe and efficient manner, in strict accordance with aforementioned contract documents for the sum hereinafter specified.

The Contractor agrees to provide all items as listed in the accompanying specifications as part of this proposal.

Description	Unit	Cost	Quantity	Total
Grid Tree Pruning	Per Tree	\$ 71.00	1750	\$ 124,250.00
Special Request Tree Pruning (Average height of Tree)				
Small Trees – up to 25'	Per Tree	\$ 100.00	50	\$ 5,000.00
Medium Trees – 25'-50'	Per Tree	\$ 175.00	100	\$ 17,500.00
Large Trees – 50' and taller	Per Tree	\$ 250.00	250	\$ 62,500.00
Palm Trees	Per Tree or brown trunk height	\$ 100.00	50	\$ 5,000.00
Tree Removals				
Complete Tree & Stump Removal	Per Diameter Inch (1" to 19" DBH)	\$ 31.00	100	\$ 3,100.00
Complete Tree & Stump Removal	Per Diameter Inch (20" to 35" DBH)	\$ 41.00	300	\$ 12,300.00
Complete Tree & Stump Removal	Per Diameter Inch (over 36" DBH)	\$ 46.00	500	\$ 23,000.00
Tree Removal Only	Per Diameter Inch	\$ 31.00	100	\$ 3,100.00
Stump Grinding Only	Per Diameter Inch	\$ 17.00	100	\$ 1,700.00
Crew Rental	Per Man Hour	\$ 85.00	50 Hours	\$ 4,250.00
Emergency Call Out (3-man crew)	Per Hour	\$ 330.00	25 Hours	\$ 8,250.00
(After work hours, holidays, & weekends)				
Tree Planting (Contractor provides trees, labor, and all other materials)				
15 Gallon	Per Tree	\$ 165.00	50	\$ 8,250.00
24" Box	Per Tree	\$ 425.00	50	\$ 21,250.00
36" Box	Per Tree	\$ 800.00	50	\$ 40,000.00
48" Box	Per Tree	\$ 1,400.00	35	\$ 49,000.00
Root Pruning	Per Linear Foot	\$ 25.00	100 ft.	\$ 2,500.00
Parkway Restoration	Per Man Hour	\$ 85.00	25 Hours	\$ 2,125.00
Complete GPS Tree Inventory	Lump Sum	\$ 1.00	1	\$ 1.00
Total				\$ 393,076.00
Total in Words		Three Hundred Ninety Three Thousand, Seventy Six Dollars, and No Cents.		

When stumps are removed and lateral roots engulf the parkway it is necessary to remove and restore the parkway.

1,419 New Trees

5,711 Mature Trees (Varying Sizes)

Section 1 - Scope of Work

Our vision at Tiger Tree Services is to expand our team throughout municipalities by always delivering excellence, professionalism, and affordability.

Our constant aim towards excellence is what has made us become respectable arborists in the entire area. Although we have reached success in the business, we never forget our humble beginnings. As such, the core values in which our company was founded to always remain the same.

We utilize the latest tools, equipment, and techniques to leave your trees in great shape. Tiger Tree Service is always on top of the latest tree shaping trends to make your trees stand out from the rest of the neighborhood. We put a lot of work into providing you exclusive and tailored solutions for your overall tree demands.

TIGER TREE SERVICES INC is committed to working with **Huntington Park** staff to develop and maintain a work schedule that will provide the citizens with the most effective and efficient means of performing tree care services. We will adhere to the schedule established by the City of Huntington Park and ensure residents of our dedication to completing work promptly. We understand that there may be fluctuations in the City budget and that the City may ask us to reduce service levels to meet the current economic demands. By being flexible, we can help to ease any financial strain, promote contractor stability, and guarantee residents with quality tree care & customer service. We are determined that we will keep a great relationship with Huntington Park and keep the trust and respect which is very important for us.

Section 2 - Schedule

Conduct a Pre-Job meeting with City staff prior to commencement of work.

Submit a detailed work schedule with specific dates to the City for approval.

A workweek is defined as seven (7) consecutive calendar days, from Saturday midnight to Saturday midnight. The basic workweek shall consist of five (5) workdays of eight (8) hours each and shall begin Monday and run through Friday, except when a job other than for a public utility is to be done on Saturday, then the Company may assign another day as a non-workday and Saturdays becomes a workday in the basic workweek. An extended workweek shall begin at starting time Monday and continue until the next Monday starting time. The regular hours of work for all employees shall be from 7:00 a.m. to 3:30 p.m. with a meal period of thirty (30) minutes which normally will be from 12:00 noon to 12:30 p.m. provided, however, that the regular lunch period may be advance or delayed an hour or less when work must necessarily be performed during the regular lunch period. Such a change in the lunch period shall not be deemed to require the payment of overtime.

Section 3 - Project Team, Key Personnel, and Resume

For this very important project, we propose to have Henry Sandoval as the Project Manager and Alejandro Sandoval as the Project Supervisor. Zasha Sandoval shall be the Customer Service Representative for the Project Team. Her responsibilities will include assisting the team in scheduling, resident notification, acquiring trees, and handling customer inquiries. Henry Sandoval will serve the City of Huntington Park as the Project Foreman. He has been with Tiger Tree Services since 2012 and is a Certified Tree Arborist. His responsibilities include performing and directing tree pruning operations and various tree-related tasks as directed by the City.

City: Huntington Park



Attn; City Clerk | Public Work
6900 Bissell St
Huntington Park, CA 90255

12th August 2020

Enrique Sandoval
CEO, **Tiger Tree Services INC**
10815 Brockway ave
El Monte, CA 91731

RE: RFP Bid no. City of Huntington Park Tree Maintenance Services

To whom it may concern;

Thank you for permitting Tiger Tree Services Inc (TTS) , with the opportunity to submit a RFP proposal to provide tree maintenance services for the City of Huntington Park. TTS is a family-owned company that humbly started with the basics, professional tree care hand in hand with first-class customer service. TTS strives towards constant excellence to achieve one goal which is serving communities who care for trees. We have evaluated, comprehended, and agree to the terms and conditions described in this RFP Bid. We also acknowledge that we meet the requirements and responded to all of these requirements.

TTS's vision is to make a positive difference in the lives of our Customers, community members, associates, and suppliers. This also includes listening to employees and customers that help to improve services Offered. We understand the values of our customers, and we don't only want to go the extra mile, but we want to exceed the expectations of our Customers. We are a tree service business that wants to achieve, and ensure that we have the right people to work with us and help us achieve the object and our goals.

Our company has been in business since 2012 and is licensed by the California State Contractors License Boards under license #105634. This license specializes in Class C61 (Tree Service)and as well As D49. We currently employ a Certified Arborist and Certified Tree Worker. TTS is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000513678.

Our employees operate from one of our El Monte, California offices. For questions related to this proposal, please contact Henry Sandoval, V.P., at (626) 361-8691 or at Tigertreeservicesinc@gmail.com.

Sincerely, Enrique Sandoval (President)

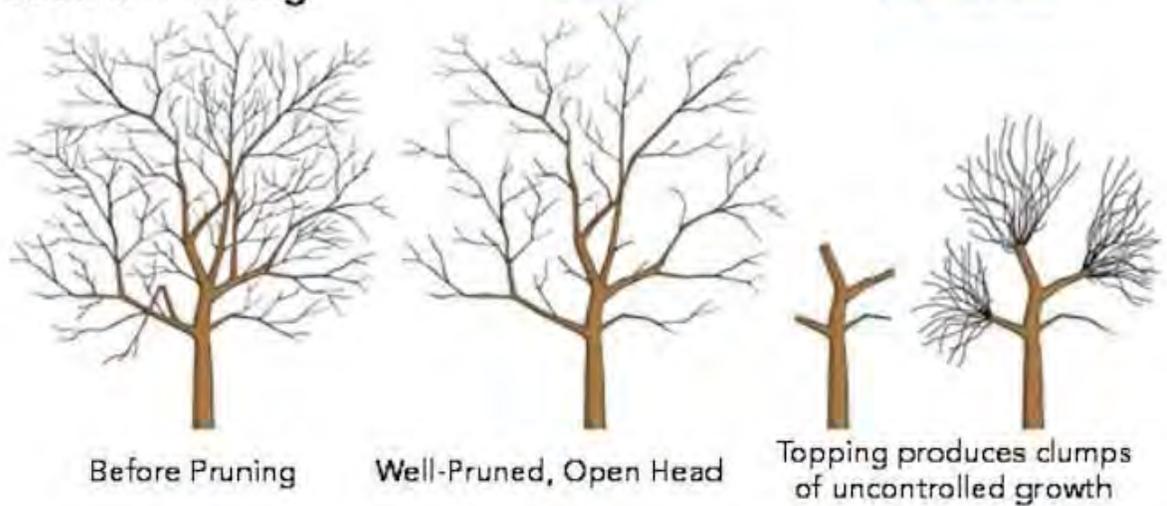
Enrique Sandoval

Section 4 - Company Qualifications



- Working signs will be available including caution tape for pedestrians and cones around each vehicle.

A Look at Pruning





Lic#1056347

Project Equipment



ENRIQUE SANDOVAL
OWNER

(626) 235-5407 / (626) 361-8691
10815 Brockway St El Monte CA 91731

www.tigertreeservice.com
sandovalenrique129@gmail.com

CA Number: CA547628

YEAR/MAKE	MODEL	PLATE #	VIN#
2006 DODGE	Ram 1500 Pickup Truck	41824Z1	1D7HA1829618223
2007 GMC	C7500 Chipper Truck	8U52933	1GDE4C1G87F417330
1991 GMC	C7500 Chipper Truck	09666M1	1DGD6H1P9MJ507871
2000 GMC	C7500 Boom Truck	36414F2	1GDL7HLD5YJ504893

CEO: Enrique Sandoval

Cell Phone:(626)235-5407

Supervisor: Henry Sandoval

Cell Phone:(626)361-8691


CONTRACTORS STATE LICENSE BOARD
 ACTIVE LICENSE

License Number: **1056347** Inc. **CORP**
 Licensee Name: **TIGER TREE SERVICES INC**

License Code: **C61/D49**

Expiration Date: **07/31/2021** www.cslb.ca.gov






Enrique Sandoval
 WE-11302T

Expiration

ISA Certified Tree Worker Climber Specialist® 31 Dec 2022

International Society of Arboriculture

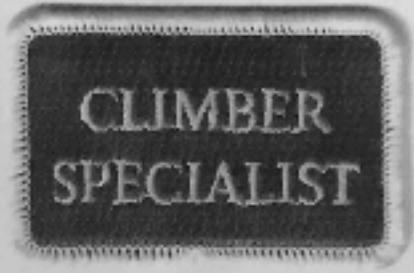



TOKIO MARINE HCC

TIGER TREE SERVICE

LICENSE NUMBER: **01030077** HCC# ID NUMBER: **100358278**
 EXPIRES: **8/1/2020**

Distributed by American Contractors Reliability Company
 a subsidiary of Tokio Marine HCC group of companies.



INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED TREE WORKER CLIMBER SPECIALIST™

Enrique Sandoval

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Tree Worker Climber Specialist®



A handwritten signature in dark ink, appearing to read "Jim Skiera".

Jim Skiera, Executive Director
International Society of Arboriculture

A handwritten signature in dark ink, appearing to read "Skip Swann".

Certification Board, Chair
International Society of Arboriculture

WE-11302T 20 Oct 2001 31 Dec 2019
Certification Number Certified Since Expiration Date



Dear Enrique,

The International Society of Arboriculture (ISA) would like to notify you that you have successfully renewed your credential. ISA recognizes your commitment to self-growth through continuing education. As an ISA credential holder, your dedication to your profession and your community helps to make the world a better place, one tree at a time.

MAINTAIN YOUR CREDENTIAL

You are encouraged to maintain the level of professional competency you have demonstrated on the examination. For valuable information on how to maintain your credential for the upcoming cycle, please visit the ISA website at any time to manage your credential or view your status:

<http://www.isa-arbor.com/myaccount/mycertification/certificationstatus.aspx>:

Credential ID: WE-11302T

Login Username:

WATCH FOR IMPORTANT INFORMATION

In the coming weeks and months, you will receive myCertification, an electronic communication that will quickly provide you with your credential status, communicate opportunities to help you maintain your credential, and provide tips on maximizing your credential in real-world applications.

GROW YOUR BUSINESS WITH ISA BRANDING

Learn to properly market your credential through the online ISA Style Guide LTE at <https://www.isa-arbor.com/styleguide/>. Complete this simple four-step training on how to properly use the logos and titles, download the logos you are eligible to use, and begin your personal marketing efforts!

Once again, congratulations on renewing your credential. If you have any questions or need additional information, please feel free to contact us by email at isa@isa-arbor.com or by phone at +1 217.355.9411.

Sincerely,

Kevin Martlage
Director of Professional Development
International Society of Arboriculture



ANSI Accredited Program
PERSONNEL CERTIFICATION
Accreditation ID #8847
ISA Certified Arborist
Certification Accredited



INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

Aurelio Covarrubias

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



Kevin Marlage

Kevin Marlage
Director of Credentialing
International Society of Arboriculture

Caitlyn Pollhan

Caitlyn Pollhan
Executive Director
International Society of Arboriculture

WE-11629AT
Certification Number

19 May 2018
Certified Since

30 Jun 2021
Expiration Date



#0847
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®

Section 5 - References

Based on the past work City of El Monte, as well as other municipalities have granted the opportunity to gladly work with them. Our relationship with the city of El Monte has been conveying ever since we started. We have done some work for other cities as well and it has been compelling. We give our very best and keep a strong name on behalf of Tiger Tree Services, INC.

Universal Site Services keeps properties from high altitude in top shape, requires a lot of work, energy, and time owners may not have to spare. Founded in 1958 in Silicon Valley, one of the largest full-site service maintenance companies on the West Coast. Helping businesses, retail and industrial centers, homeowners associations, and municipalities throughout California, Nevada, and Arizona keep their properties clean, beautiful, and functional. They have over a thousand tree service contracts in LA COUNTY.



3990 Arden Drive
El Monte, CA 91731
(626) 580 - 2250
cortiz@elmonteca.gov
elmonteca.gov

Tiger Tree Services, Inc.

August 13, 2020

Enrique Sandoval
Tiger Tree Services, Inc.
10815 Brockway Street
El Monte, CA 91731

Dear Mr. Sandoval:

I am writing this letter to express my sincere appreciation for the work and support Tiger Tree Services, Inc. has given the City of El Monte. Tiger Tree Service maintained the City's urban forest and assisted City staff in an efficient and professional manner at all time. Tiger Tree Service demonstrates outstanding professionalism and commitment to enhancing our City through their tree maintenance service and customer service.

On April 6, 2020, Tiger Tree Service and the City of El Monte entered into a contract service agreement. Tiger Tree Service began trimming trees, crown reductions, stump grinding, and hazardous tree removals immediately and completed all work within a short one (1) month window. Tiger Tree Service jumped on the opportunity and did not skip a beat assisting the City with high profile hazard removals, residential trimming requests, and last second City requests. Tiger Tree Service provided a clear plan of action and deployed staff to complete City requests quickly, with technical and precise actions.

It is a privilege to continue to work with Tiger Tree Services, Inc. This is a wonderful partnership that helps our community and our staff. I look forward to collaborating with the Tiger Tree Services, Inc. on future projects.

Sincerely,

Christopher Ortiz
Public Works Operations Superintendent



Since 1958

YOUR PROPERTY, OUR PRIORITY

August 14, 2020

To Whom It May Concern:

Enrique Sandoval with Tiger Tree Services Inc is a hard-working individual who knows how to get jobs done quickly, safely, and effectively. He maintains a high volume of work while constantly maintains high standards for quality and accuracy. He has excelled in his role, exhibiting one of the highest levels of productivity and professionalism.

Tiger Tree Services Inc will be a great asset to any company and has my highest recommendation. Please contact me if you have any questions

Sincerely,

Carlos Iturralde

Carlos Iturralde
Regional Manager
Universal Site Services, Inc
818-271-6678

Section 7 - City's Standard Insurance Requirements

Obtain all required insurance and bonds as specified in the RFQ.

Obtain any and all Business Licenses and or permits required for a work order.

ACORD®		CERTIFICATE OF LIABILITY INSURANCE			DATE (MM/DD/YYYY)	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					08/03/2020	
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER			CONTACT NAME: Contractors Department			
Susanto Insurance Agency			PHONE (A/C No. Ext.): (562) 285-3069		FAX (A/C.No.):	
1725 E 7th St.,			E-MAIL ADDRESS: contractors@susantoinurance.com			
Long Beach, CA 90813			INSURER(S) AFFORDING COVERAGE			NAIC #
INSURED			INSURER A: Scottsdale Insurance Company		41297	
Tiger Tree Service, Inc./ USDOT:3282572			INSURER B: State Compensation Fund of California		98707	
10815 BROCKWAY AVE			INSURER C: Progressive Commercial Auto		60981	
El Monte, CA 91731			INSURER D:			
L.# 1030077			INSURER E:			
			INSURER F:			
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ-JECT <input type="checkbox"/> LOC OTHER:		CPS2790840	04/09/2020	04/09/2021	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
C	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		07636333-0	11/22/2019	11/22/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	924385419	01/05/2020	01/05/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101. Additional Remarks Schedule, may be attached if more space is required)						
The city of Huntington Park, it's officers, official, employees and volunteers are to be covered as additional insureds						
CERTIFICATE HOLDER			CANCELLATION			
City of Huntington Park 6550 Miles Avenue Huntington Park, A 90255			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  AAA			



Section 8 - We are READY !!

"Tiger Tree Services is committed to providing the highest quality customer service delivered with a sense of warmth, friendliness, individual pride, and business spirit." To achieve our Mission, we want to exceed the city of Huntington Park's expectations and intend to rapidly respond to the work order request of the superintendent or inspectors.

We intend to obtain quality equipment for workers to be provided with appliances that are new and safe to work with. We are committed to developing tree care professionals and skilled workers.

- General Contractor Lic Number C61/D49
105637
- ISA Certified Tree Work:
WE-11302T
- ISA Certified Tree Arborists:
WE-11629AT
- Employer Identification Number:
83-0749741
- DIR Registration Number:
PW-LR-1000513678
- US-CA DOT Number:
3282572

OWNER CONSENT FOR TREE MAINTENANCE SERVICES FOR CITY OF HUNTINGTON PARK

President:

Enrique Sandoval
sandovalenrique129@gmail.com
626-235-5407

X ENRIQUE SANDOVAL

Vise President:

Henry Alexander
halexandoval@icloud.com
626-361-8691

Secretary:

Mayda Barrios
626-551-6011

Website: <http://tigertreeservicesinc.com>



CITY OF MONTEBELLO SLOPE TREE PRUNING





CITY OF MONTEBELLO SERVICE REQUEST TREES PRUNED



CITY OF PASADENA DEODAR PINE PRUNED



CATERPILLAR FOR HEAVY LOGS OR BRUSH





CITY OF EL MONTE



Before



After





CITY OF EL MONTE REMOVALS



Tiger Tree Services Inc

Request for Proposals for City Of Huntington Park

Enrique Sandoval ,President(CEO)

Created on August 28,2020

Table Of Contents

Executive Summary	3
<i>Product</i>	3
<i>Vision (Customers)</i>	3
<i>Future of the Company</i>	4
Company Description	4
<i>Our Mission Statement</i>	4
<i>Principle Members</i>	4
<i>Legal Structure</i>	5
Market Research	5
<i>Industry</i>	5
<i>Detailed Description of Customers</i>	6
<i>Company Advantages</i>	6
<i>Regulations</i>	7
Service Line	8
<i>Product Service</i>	8/9
<i>Intellectual Property Rights</i>	9
<i>Research and Development</i>	9
Marketing and Sales	9/10
<i>Growth Strategy</i>	10
<i>Marketing Objectives</i>	10
<i>Pricing</i>	10
Required Funds	11
<i>Investor Equity</i>	12
<i>Management Equity</i>	12
<i>Exit Strategy</i>	12
Biography	15
Safety Program	15
Safety Committee	15
Injury	15
Machinery	21

Executive Summary

Product

Tiger Tree Service is a locally owned and operated business established in El Monte, CA. Throughout the course of two decades, we have shaped many trees from unsightly to beautiful.

Our constant aim towards excellence is what has made us become respectable arborists in the entire area. Although we have reached success in the business, we never forget our humble beginnings.

We utilize the latest tools, equipment, and techniques to leave your trees in great shape. Tiger Tree Service is always on top of the latest tree shaping trends to make your trees stand out from the rest of the neighborhood. We put a lot of work into providing you exclusive and tailored solutions for your overall tree demands.

Vision(Customers)

Our vision is to make a positive difference in the lives of our customers,community members,associates and suppliers.We also intend to be the first tree trimming business that our customers think of when they need a tree service.

We understand the values of our customers ,and we don't only want to go the extra mile ,but we want to exceed the expectations of our customers.

We are a tree service business that wants to achieve ,and ensure that we have the right people to work with us and help us achieve the object and our goals.

Future Of the Company

Even Though the tree trimming business is highly competitive ,we believe that Tiger Tree Services is a company that will evolve and develop a professional and skilled workforce in many different cities throughout California.

Company Description

Our Mission Statement

To achieve our Mission ,we want to exceed customers expectations, and intend to rapidly respond to the request of our customers. We intend to obtain quality equipment for workers to be provided appliances that are new and safe to work with.We are committed to developing tree care professionals ,but we also want to give others a career opportunity by opening more employment.

Principle Members

Enrique Sandoval -President (CEO)

Henry Sandoval-Vice President

Geronima Barrios -Secretary

Legal Structure

Tiger Tree Services Inc is a C-Corporation.

Market Research

Industry

Tiger Tree Services Inc will be part of the tree trimming industry. Currently, there is a substantial amount of tree care industries considered in the market with different sized companies. The Largest companies such as Asplundh Tree Expert LLC and Davey Tree Expert Company have larger amount of employees and inventories that help them work with different types of cities in California. The smallest companies like Tiger Tree Services Inc sell locally, but our management services have outgrown through the years that we have been in business for.

Detailed Description Of Customers

Tiger Tree Services Inc is a company that plans to bid in Cities and County's, and at least receive a contract that is at a higher value than working in just residential areas. But, when working in City's or even in residential areas we as a company must have communication with the interior and exterior customer. Our employees must always have a meeting everyday in the morning and tailgates. This meeting will mostly be about

having a better communication with the residents ,and ways to respect each other.Our target customers are interested on being satisfied with the job that is being given,which means that we must do the job safely and clean before we leave the job site.

Company Advantages

Tiger Tree Services Inc has the following advantages compared to competitors:

- First of all,we trust in god.
- Good communication and relationships with residents.
- When working are #1 priority is safety, not only for the groundman or the trimmer ,but for pedestrians who are near the job site.
- When working on the job site we teach employees how to do the set-up.
- Prevent damages of the employees and residents' housing.
- Door hangers to notify customers ahead of time.
- Plan the job for the next day(job briefing everyday in the morning/tailgates).
- Prevent electrical hazards
- Provide Inventories On time
- Create excellent leadership

Regulations

Tiger Tree Services Inc must always follow Osha and Ansi regulations. Tiger Tree services Inc must also meet the federal and state regulations. Code of Federal regulations :A300, Tree Care Operations - Tree, Shrub and Other Woody Plant Maintenance - Standard Practices

- Z133.1, Arboricultural Operations Safety
- (29 CFR 1910) Code of California
- Heat Illness Prevention

Service Line

Product/Service

Tiger Tree Services Inc will provide tree service with Cities and Counties with the following equipment:

- Chippers
- Boom/Bucket Trucks
- Dump trucks
- Loaders
- Arrowboards
- Signs/Door Hangers
- Dropping Zones/Sidewalk close
- Stump Grinder
- Pole Pruners
- Chainsaws/Big and Small
- Blowers

- Harness/Climbers
- PPE(Personal Protection Equipment)
- Certified Tree Climber

-Arborist

-Contractors State Licence

- Pick- Up Trucks

Phone Number:(626)235-5407 or (626)361-8691

Email:Tigertreeservicesinc@gmail.com

Intellectual Property Rights

- Tiger Tree Services Inc is a tree service management company in the state of California.

Research And Development

The company has the following research and development:

Website:Tigertreeservicesinc@gmail.com

Marketing And Sales

Growth Strategy

To grow the company, Tiger Tree Services Inc will do the following :

- Provide tree service in County's, City's, and residential properties in California,
- As the business grows, we must advertise the company by marketing municipalities, and register for qualified business vendors.
- Register name in **Corporate Structure**

The company name is registered in the name of California, with certification.

Marketing Objectives

- Establish relationships with general contractors within the targeted market.
- Implement a local campaign with the Company's targeted market via the use of flyers, local newspaper advertisements, and word of mouth advertising.
- Develop an online presence by developing a website and placing the Company's name and contact information with online directories.

Marketing Strategies

Mr. Sandoval will register Tree Removal Service, Inc, with online portals so that potential customers can easily reach the business. The Company will also develop its own online website showcasing the services, contact information, and preliminary pricing information in regards to the Company's tree related services. Mr. Sandoval will also actively develop ongoing relationships with local real estate developers and general contractors that will call on the business to render services in a subcontracted capacity. Once the housing market corrects itself, this may be an invaluable source of business once normal construction operations resume.

Pricing

Pricing will average between how long the job is. We are very flexible when it comes to writing down prices. We know that not all work will be ours and that it's a gambleliing game and there is a lot of competition. We will provide our best quote for our best service

2.2 Required Funds

At this time, the Tree Removal Service requires \$100,000 of funds with zero dollars of debt. Below is a breakdown of how these funds will be used:

PROJECT STARTUP COST

MACHINERY AND TOOLS	20,000
CATERPILLAR ON LEASE PAYMENT	60,000
SECURITY DEPOSIT	5,000
MARKETING BUDGET	10,000

PARKING STORAGE	10,000
UNFORESEEN COST	7,000
TOTAL STARTUP COST	122,000

2.3 Investor Equity

Mr. Sandoval is not seeking an investment from a third party at this time.

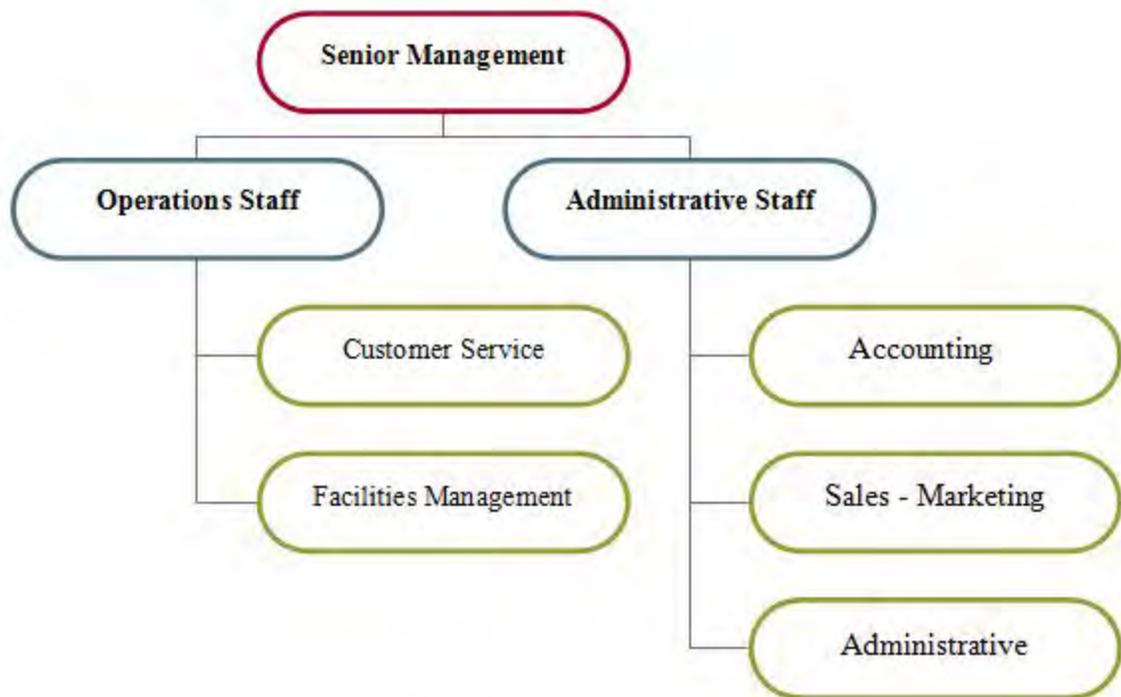
2.4 Management Equity

Enrique Sandoval owns 100% of the Tree Removal Service, Inc.

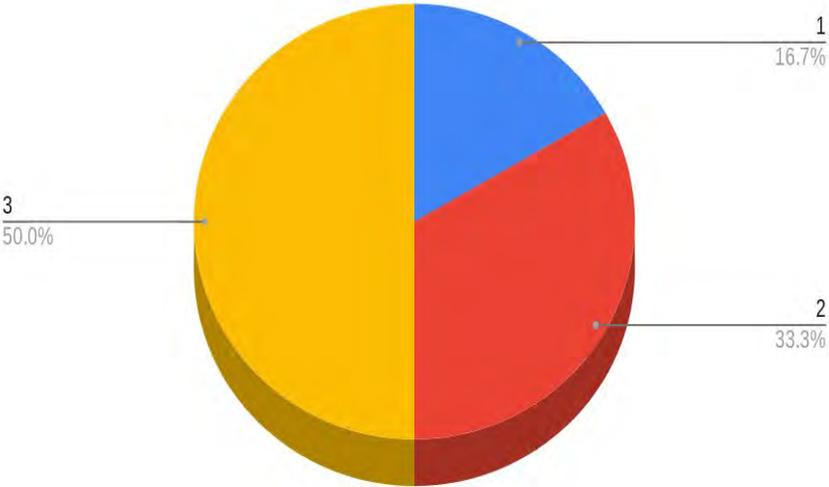
2.5 Exit Strategy

If the business is very successful, Mr. Sandoval may seek to sell the business to a third party for a significant earnings multiple. Most likely, the Company will hire a qualified business broker to sell the business on behalf of Tiger Tree Service, Inc. Based on historical numbers, the business could fetch a sales premium of up to 4 times earnings.

Corporate Organization



Personal Expense Breakdown



Owners 50.%
Associate 33.3% Bookkeeper 16.7%

Tiger Tree Service, Inc. has been providing quality urban forestry maintenance and management services to municipalities and other public agencies since 2012. We are proud of our reputation and the quality of services we provide. At Tiger Tree Service, Inc. we are committed to developing a professional and skilled workforce to ensure we only employ the highest standard of tree care professionals. As a leader in the tree care industry we have career opportunities throughout California.

Biography

Enrique Sandoval the President/CEO of Tiger Tree Services Inc has been in the tree service industry for more than 20 years. He is determined to expand his business and grow as a person. Enrique is a proud ISA member from the abricoltural of arborist society. He started his business in the early 2010s. Little by little his company has been gradually escalating with the honor of the lord. His goal and vision is to help and keep a clean society in the agricultural sector. " Our vision is to be vendors of municipalities of many cities around Los Angeles County and be very well known" *The mission of Tiger Tree Services is to dedicate the highest quality of customer service delivered with a sense of warmth, friendliness, individual pride, and company spirit.*

Underlying Assumptions

- **Tree Removal Service will have an annual revenue growth rate of 16% per year.**
- **The Owner will acquire \$100,000 of cash flow to develop the business.**
- **There will not be any loan at the moment**

Sensitivity Analysis

Tree and stump businesses are needed regardless of the economic climate. This is especially true since many states and municipalities have ordinances requiring building owners to have regular inspections and maintenance on their properties. Additionally, as this is a contractor business, the Company can scale back its operations at any time depending on the demand for services.

SAFETY PROGRAM

Safety standards are top priority at Tiger Tree Service. Our line of work demands that all work is performed in a manner which provides the maximum safety to the general public as well as our employees. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. We have been recognized repeatedly by our insurance carriers and Cal-OSHA for outstanding safety training efforts. We have a full time Safety and Training Specialist that is professionally trained in the field of horticulture and continues to keep abreast

of the latest developments in safety as well as the fields of arboriculture and horticulture.

Our team of professionals is committed to maintaining an effective Injury and Illness Prevention Program (IIPP). This program complies with the requirements of the California Code of Regulations and contains the following elements: Responsibility, Compliance, Communication, Hazard Assessment and Control, Accident Investigation, Safety Rules and Procedures, Training and Instruction, and Record- keeping.

The Safety and Training teams will develop, implement and improve a company-wide safety plan in order to maintain a safe work environment for the benefit of all employees and the communities we serve. This includes the following programs:

Orientation

- **Pre-Job Training, Training with Video, and Hands On Training**
- **Equipment and Machinery Safety**
- **Basic Personal Protective Equipment (PPE)**
- **Back Injury Prevention**

On-the-Job Training

- **Buddy System**
- **Si-weekly Tailgate Safety Meetings**

Classroom Training Programs

- **Leadership Training Programs**
- **International Society of Arboriculture Certification Programs**
Job Skills Development

Skills Development

- **SAFETY MEETING QUARTERLY**

SAFETY COMMITTEE

The Safety Committee is the core of most effective and viable Safety Programs. These are crucial to providing policy oversight, reviewing program effectiveness and initiating program changes or corrections. With that being said, all field workers will participate in a Quarterly Safety Meeting in their region. During that time they will receive training on current job and safety topics. They will also review their area's safety record and make suggestions for improvement.

Safety suggestions are passed out during Regional Meetings and may be submitted and discussed at that time or submitted anonymously to the Human Resource Department. Ideas will be sent to the Safety Trainer for

inclusion in the monthly Safety and Training Meeting held by supervisors for any needed action.

In conforming to Cal-OSHA requirements, the assigned Safety Committee members carry out various safety management duties, including, but limited to:

- **Safety Audits**
- **Facility Inspections**
- **Accident Investigation and Follow Up**

ACCIDENT INVESTIGATION & FOLLOW UP

The Safety Trainer is responsible for investigating all accidents and incidents (near misses) - even those that do not result in injury or significant damage to equipment or property. The early identification and correction of problems leading to minor incidents may prevent future injuries and property damage. "Accidents are not a mistake, but a lesson learned."

Accidents involving injury to employees are to be immediately reported to the Foreman who will forward a formal report to the Claims Department. Either the Foreman, Supervisor, Area Manager and or Safety Trainer will conduct an investigation, dependent upon the severity of the incident or accident, using an Incident Report.

AJI lost time accidents must be investigated by the Safety Trainer. A hazard evaluation will be conducted by the Safety Trainer and a Safety Improvement Plan will be completed and implemented.

Incidents involving workplace violence care to be reported immediately, an Incident Report should be completed. The company thoroughly investigates incidents of workplace violence including threats and physical injury.

BACK INJURY PREVENTION

Causes of Back Injury

Pulling, twisting, lumping and slipping are the most common causes of back injuries. Lifting objects improperly can also hurt the back. Lifting with the back and not the legs, lifting from an awkward position, or trying to move material too large for one person can lead to injury. Even simple movements can cause back injury. Stepping from a truck, bending over for a small tool, or overreaching can strain back muscles.

Muscle strains and sprains — soft tissue injuries - cause most arborists' back problems. These are temporary injuries. More important, strains and sprains usually precede more serious, chronic and debilitating injuries to the ligaments, discs and vertebrae. In ci sense, soft tissue injuries are warning signals that more serious, permanent injury could occur.

How Back Injuries Happen Lifting

- **Large objects**
- **irregularly shaped objects**
- **Over the shoulder**
- **Twisting**
- **While feeding brush into a chipper**
- **While positioning in a bucket for a tree**
- **While dragging brush, reaching, using long poles**
- **From sudden slips due to poor ground conditions**
- **On slippery equipment in rain**
- **Jumping**
- **Off truck bed or out of truck cab**
- **Over fences**
- **Off ladders**
- **Out of trees Pulling**

AWARE

- **Be sure clear the travel path available if the weight is to be carried from one place to another.**
- **Decide exactly how the object should be grasped to avoid sharp edges, splinters, splinters, or other things that might cause injury.**
- **Make a preliminary lift to be sure the load can be safely handled.**
- **Place feet solidly on the walking surface.**

WILDLIFE PROTECTION PLAN

BACKGROUND

A single violation of the Migratory Bird Treaties Act of 1918 (MBTA, 16 U.S.C. 703-711) carries with it a \$1,000 fine or 6 months in jail. The MBTA makes it unlawful to take, possess, buy, sell, purchase, or barter any migratory bird listed in 50 C.F.R. Part 10, including feathers, or other parts, nests, eggs, or products except as allowed by implementing regulations (50 C.F.R. Part 21).

STANDARD PRUNING

- 1. Before commencing work, a visual inspection of the entire tree will be performed. Crews will check for any sign of birds nesting within the tree and for other wildlife nearby.**
- 2. Should there be any sign of bird nesting or other wildlife within or near a tree, the Foreman will further check to see if it is an active or inactive nest.**
- 3. If the nest is inactive, the crew will prune the tree around the nest location without disturbing its shelter and protection from weather elements and potential predators. The Foreman will notify the Agency's Inspector about the existing nest.**
- 4. If the nest is active, the Foreman will attempt to prune the tree around the nest location without disturbing its shelter and protection from weather elements and potential predators. If this cannot be done, the Foreman will notify his Area Manager, Customer Service Representative and the Agency's Inspector. A request for further direction will be made to the Inspector.**

WHEN FINDING A BIRD OR NEST

- 1. If you find a young bird that has been displaced from its nest and appears to be healthy, carefully place the bird back in its nest.**
- 2. If the entire nest has fallen, try to place it back where it came from. If you cannot reach the nest, leave the bird where you found it so that its mother can take care of it. If**

the bird is in an unsafe location (on the street or sidewalk) place it in a safer location, close enough so that its mother can still find it.

3. If you find a bird that is in need of assistance, place it in a clean cardboard box lined with either a clean towel or paper towels. Be sure to place air holes in the box before you place the bird inside.

4. Do not attempt to feed the bird and do not force it to drink.

5. Contact your Customer Service Representative who will in turn contact the nearest wildlife rehabilitation facility, or the State of California Department of Fish and Game as soon as possible.

ACCIDENT INVESTIGATION & FOLLOW UP

The Safety Trainer is responsible for investigating all accidents and incidents (near misses) - even those that do not result in injury or significant damage to equipment or property. The early identification and correction of problems leading to minor incidents may prevent future injuries and property damage. "Accidents are not a mistake, but a lesson learned."

Accidents involving injury to employees are to be immediately reported to the Foreman who will forward a formal report to the Claims Department. Either the Foreman, Supervisor, Area Manager and or Safety Trainer will conduct an investigation, dependent upon the severity of the incident or accident, using an Incident Report.

AJI lost time accidents must be investigated by the Safety Trainer. A hazard evaluation will be conducted by the Safety Trainer and a Safety Improvement Plan will be completed and implemented. Incidents involving workplace violence care to be reported immediately, an Incident Report should be completed. The company thoroughly investigates incidents of workplace violence including threats and physical injury.

Equipment machinery

Do not attempt to clear jams while machines are in operation. Machines must be turned off! Do not put your hands or any part of your body into moving equipment at any time.

No part of the body shall be used to locate or attempt to stop a hydraulic leak.

Rotary drum or disk type brush chippers shall be fed from the side of the center line and the operator shall immediately turn away from the feed table when the brush is taken into the rotor.

The brush chipper chute shall not be worked on or unclogged until the machine has been turned off and cutter heads have come to a complete stop and are in a locked position.

Guards must be in place on every machine while in operation. No safety devices may be bypassed or disengaged.

Any equipment that appears to have been damaged or defective should not be used until a Mechanic or Supervisor has had an opportunity to examine it.

Unauthorized use of equipment is prohibited.

Never operate, repair or adjust equipment until you have been trained on the safe operating or maintenance procedures. Ask for help from your Supervisor.

Equipment shall only be used for its specified purpose

BONUS

This program gives special recognition to ciii employees whose on-the-job safety, performance, dependability, and leadership are exemplary. The company acknowledges the employee's excellence with a discretionary incentive program

which may be awarded in the form of a monetary bonus, assuming the company is profitable. Each employee is monitored for performance during the employment year to earn a weekly bonus credit amount toward a bonus issued at the end of the year by Years of Service and Weeks Worked. Weeks Worked is a weekly amount that will be given for all days an employee works without being tardy, without having disciplinary action and without having an incident, accident, or injury. (Note: Scheduled time taken earns bonus credits, however, non-scheduled days off (sick or without pay) do not earn bonus credits). Bonus credit values vary per position within the Company. Should promotion occur during the year, the point value will be paid out at the Employee's current level at the end of such year. Bonus credits are non-transferable and are lost should termination occur at any time during the year.

Licenses

- **California Contractors License C61/D49**
- **ISA Arborists**
- **Department of Industrial Relations (DIR Registration)**
- **ISA Tree Workers**
- **FIVE STAR RATED COMPANY IN YELP!!**



Lic#1030077

Project Equipment



CA Number: CA547628

YEAR/MAKE	MODEL	PLATE #	VIN#
2006 DODGE	Ram 1500 Pickup Truck	41824Z1	1D7HA1829618223
2007 GMC	C7500 Chipper Truck	8U52933	1GDE4C1G87F417330
1991 GMC	C7500 Chipper Truck	09666M1	1DGD6H1P9MJ507871
2000 GMC	C7500 Boom Truck	36414F2	1GDL7HLD5YJ504893
2007	C7500 Boom Truck	60621L2	1RY7J5078E4C3363
2019	CATERPILLAR		

President: Enrique Sandoval

Cell Phone:(626)235-5407

Supervisor/ Vice President: Henry Sandoval

CellPhone:(626)361-8691

Secretary: Geronima Barrios

Cell Phone:(626)551-6011

GENERAL CONTRACTOR LIC NUMBER: 1056347

ISA CERTIFIED TREE WORK WE-11302T

ISA CERTIFIED ARBORIST WE- 11629AT

DIR Registration TYPE PW-LR-1000513678

EIN 83-0749741

CA Number 547628



Tiger Tree Services Inc

Tree Work Safety

How to Improve Tree Work Safety

Evolve, implement, and administrate a safety program that incorporates safe work procedures, and written rules for all tasks executed

Guarantee qualified tree workers direct removal, tree trimming, repair operations and immediately correct any hazards that are identified or improper work practices.

- Tiger Tree Services #1 priority is for workers to establish safe working habits which can prevent any injuries creating a culture of safety in our company, providing safety trimming to our employees, and not taking easy routes.

Safety Instructions

- Special techniques must be followed when tree pruning and tree trimming.
- Fall prevention.
- Various methods of communication.
- First aid kit, and Fire extinguisher must be on every commercial truck or regular truck.
- Cardiopulmonary resuscitation.
- Rescue procedures.

Proper Use of Equipment

Safety equipment that includes harnesses, tree saddles, belts, ropes and lanyards.

- All safety equipment that is being used must be inspected before each use and if defective or damaged it must be withdrawn.

- When Working on the Job site employees must follow the standards of Personal protective equipment (PPE). Workers must wear hard hats, face shield, safety glasses, and shoes, gloves high visibility clothing, and hearing protection.
- Proper uses of Equipment/tools, such as chainsaws, chippers, Skid Steer, Bucket/Boom trucks, and trimmers.

Safety Instructions

- Must be cautious when facing hazards associated with tree work, that includes electrical hazards.
- Do not trim trees in dangerous weather conditions.
- When tree pruning, workers cannot climb with tools in their hand.
- Use extreme care when felling of a tree that has not fallen completely to the ground and is lodged against another tree.
- Ground man must always be alert and avoid objects thrown back by a tree as it falls. In conclusion ground man must never turn their back on a fallen tree.

Tiger Tree Services Inc

TREE WORK SAFETY GUIDE

Prevent Electrocutions

General safety Information for employees

- Provide adequate supplies of potable drinking water for employees
- Wear high visibility attire and be in a position where they can be visible by others on the job site.



- When working on the job site ground man must control pedestrian, and vehicular traffic at all times.



Safety Instructions

- Trimmers must check the strength of the tree limbs before starting to cut and climb the tree.
- Must tie only to strong limbs, tree trunks that are safe and will not break off. Workers must be secured when climbing and descending the tree to avoid fatal accidents.
- Trimmers must wear a tree climbing saddle with leg straps, climbing line and a lanyard.

When tree trimmer is located near power line, they must never touch the power line or make any contact with an object especially the power line, because any contact can be fatal.

- Electrocutation can also occur even if a worker is standing on the ground near a downed power line even though the worker is not touching the line.

Specialized training to workers on dangers of electrical shock/importance of PPE, and safe work practices.

- Workers must follow the 10-foot minimum approach distance. Never perform tree work within 10 feet of high-voltage

Working Safely At Heights

When working with bucket trucks, fatalities, and disabling injuries can occur when tree workers fall from heights. The cause of these fatalities can be the result of climbing safety gear malfunction, or the result of climbing rope failure, tree limb breaking, and cutting a climbing rope. The best way to reduce these fatalities is by -



- Having a group meeting about the hazard assessment in the morning before working in the working area.
- When working on the job site there should be an inspection of the tree trunk, root crown, and also check the strength and stability of the limbs of the trees before climbing.
- If it is unsafe to climb trees we must use equipment such as (EWP) Elevating work platform.
- Under atrocious weather conditions such as rain, high winds, or ice work tree work must be postponed.



- Hearing loss due to lack of hearing protection.

Training When Starting A Chainsaw

- Never start a chain saw against your body. Always start the chainsaw on the ground.



- Never use one hand -operation for cutting or starting.
- Always use both hands when handling a chainsaw.
- Do not cut using the tip of the chainsaw.
- Thumbs must be encircling the handles and left elbow extended, body to the side.
- Make sure the nose of the saw does not make contact with solid objects while the chain is rotating.
- Must have emergency and first aid kit procedures and supplies.
- Examine the chainsaw for any damage, and if it is in good working condition

When checking a chainsaw you must check that is sharpened ,air filter is clean, and controls .

Working Safely At Heights

- When you first arrive to the job site you must establish a drop zone and communicate the location to workers.
- Employees who are not pruning must keep a safe distance from the drop zone until it's safe to enter .
- If dropping zone is near a vehicular traffic or interferes with pedestrians, place extra warning signs such as side walk close, left line close, right line close, stop signs, and much more depending where it interferes.





Wood Chipper Safety

- Employee must carry tree branches from the side of the feed instead of front.
- Chippers are very dangerous and can cause serious injuries.
- Do not wait for the chipper to come to a stop or insert hands to clear a jam.
- Use a push stick to feed small piece of brush.
- Do not wear jewelry.
- Drink sufficient water .
- Must check the the quick stop to ensure good working,
- Inspect the chipper for any damage or missing parts.Make sure machine parts are replaced before use.

- Never place hands of the body near rotating parts.

Licenses

- Department of Industrial Relations (DIR Registration)
1000513678
- California Contractors License
1056347
- Certified Arborist
WE-11629AT
- California Secretary Of State
C4142237

Chain Saw Safety

- Chain saws must be operated with both hands
- Must wear safety glasses and earplugs to minimizes the sound of chainsaws.
- Safety hardhat to protect any branches falling on worker and steel-toed shoes or boots with nonslip soles.
- Must wear heavy duty gloves to protect against corrosion or vibration.
- Wear Reflective safety vest to be more visible when in a high altitude.
- When checking a chain saw you must check that it is sharpened,air filter clean,and controls/brakes function correctly.
- Must report any broken or loose parts and any other problems that are defective.



Heat illness Prevention

- Employees must be provided cool down and rest periods.
- Drink lots of water at least a quart of water per hour.
- Wear light-weight Fabric to keep body cool form the heat.
- Must take sunburn cream to avoid radiant heat from the sun.
- When tempeture hit 95 degrees employess ust take a minimum of 10 minute cool rest every two hours.
- Dispose and rake up any infected leaves to prevnt infections.

Contact



Tigertreeservicesinc@gmail.com

(626)361-8691



Department of Public Works

**August 5, 2020
Addendum # 1
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Tree Inventory

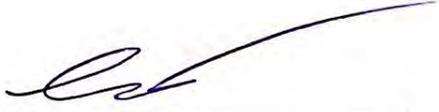
The following Addendum No. 1 is hereby made a part of the Request for Proposal for the Public Works Tree Maintenance Services Contract, as fully and completely as if the same were set forth therein.

1. City of Huntington Park Tree Inventory – July, 2020
2. City of Huntington Park - New Tree Inventory – July, 2020

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

<u>Enrique Sandoval</u>	<u></u>
Contractor Name	Signature
<u>8/28/20</u>	<u>President</u>
Date	Title

Hereby acknowledge receipt of Addendum No. 1 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Date: 8/12/20
Addendum # 2
Request for Proposals for City of Huntington Park
RFP: Tree Maintenance Services

The following modifications are to be included in the request for proposals for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Questions and Answers

Q. Who is the existing contractor and how long have they been in the city?

A: North Star Land Care, Inc. since November 2018.

Q. Can you provide a copy of the most current Contract Pricing?

A. Attached.

Q. The most current contract I can find on file was awarded at the September 21, 2015 Council Meeting and was for 3 years.

Q. Was this contract extended past 2018?

A. That contract with Trimming Land Company was amended in August, 2016 and extended the term till September, 2019. Then that same contract was assigned to North Star Land Care, Inc. in November of 2018.

Q. If so, can you please provide a copy of the amendment with pricing?

A. Attached.

Q. Was this contract rebid in 2018?

Q. If so, can you please provide the Bid Results and resulting contract with pricing?

A. It was not rebid. This is the RFP to solicit proposals.

Q. The RFP does not include a Fee Schedule for contractors to use to fill out their pricing.

Q. In what format are you requesting bidders provide the City with our proposed pricing?

A. Fee schedule provided in the attached documents with this amendment.

Q. How are you going to ensure that the proposals you receive are apples to apples?

A. From the submitted fee schedules and submitted proposals.

Q. What are the determining factors for contract award?

A. Please see section 6 page 14 of the RFP.

Q. What are the determining factors for identifying the low bidder?

A. This is not a NIB this is an RFP.

Q. What is the estimated annual budget for this contract?

A. \$153,000.00

Q. Is the City on a Calendar or Fiscal Year?

Q. If Fiscal, please provide the Start/End months?

A. Fiscal Year, July 1 to June 30 of the following year.

Q. Will the contract's annual budget match the City's fiscal Start/End months?

A. No.

Q. What is the estimated start date for this contract?

A. ASAP

Q. Does the City perform general pruning on a grid?

A. Yes.

Q. Can we be provided with a grid map indicating the last grid that was completed and the next grid due to be pruned.

A. Yes, map is attached in the documents with this amendment. The last grid that was completed was grid #4 next is grid #5.

Q. For the Grid that was most recently completed; is the City satisfied with the pruning pattern that was used?

A. Yes.

Q. How many years is your general pruning cycle?

Q. Are there any specific species, or areas that are pruned more frequently?

A. Three years, no.

Q. Do you trim trees throughout the year or in specific seasons?

A. Throughout the year.

Q. Are Parks included as part of this Contract?

A. Yes.

Q. If so, are we allowed to drive areal lifts on the turf?

A. Yes, but with proper scheduling and notifying of Public Works staff.

Q. Are there any City owned facilities or properties that are not included as part of this contract?

A. No.

Q. Are there any full-time tree workers on the city's staff?

A. No.

Q. If yes, what are their responsibilities?

A. N/A

Q. Is equipment staging allowed in the City?

A. No.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

<u>Enrique Sandoval</u>	<u></u>
Contractor Name	Signature
<u>8/28/20</u>	<u>President</u>
Date	Title

Hereby acknowledge receipt of Addendum No. 2 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.

Q. What is the current inventory you are using?

A. Please see the documents from amendment #1.

Q. When was the inventory last updated?

A. July, 2020.

Q. Does the City currently utilize a GPS Inventory?

A. No.

Q. Please confirm that there are no Bonding requirements.

A. Confirmed.

Q. Will there be CPI adjustments allowed during the extension option years?

A. No.

Q. Can you please provide a summary of trees, by species and size that have been trimmed over the most recent full contract year?

A. Please see attached excel included as part of this amendment.

Q. Can you please provide a summary of trees, by species and size that have been removed over the most recent full contract year?

A. Please see attached excel included as part of this amendment.

Q. Can you please provide a summary of trees, by species and size that have been planted over the most recent full contract year?

A. Please see the documents for amendment #1.

Q. What State Contractor's License(s) are required for this contract?

A. The C-61/D-49

Q. The specifications state that "the Public Works Director or designee shall designate the Contractor's arborist to write pruning specifications for each project. All pruning specifications should include:

Q. Location of Trees, Pruning Objectives, Methods of Pruning, Extent of Pruning (location, percentage, part size, etc.) Does this pertain to Grid Trimming and/or for each trimming assignment?

A. No.

Q. For tree removals and tree planting, will the City mark the sites prior to the Contractor contacting Underground Service Alert?

A. Yes.

Q. Does the City expect the palm trees to be skinned at the time of trimming?

A. No.

Q. Under "Special Circumstances," the City recognizes that in addition to the routine maintenance services described in the Scope of Services (Exhibit "A"), the Contractor may be tasked to provide services that are outside the regularly scheduled activities due to emergencies, special circumstances, or any other unforeseen situation. The Contractor will provide labor, tools, equipment, materials and supplies necessary to complete all the work

described below in a timely manner that will meet the City's requirements at no additional cost to the City. Please clarify. Does the City expect additional services to be performed at no cost?

A. No. Contractor will bill accordingly for emergency call outs.

Q. Under "Tree Removals," all tree removals shall be determined by the CITY and will be subject to the CITY's Urgency at no additional cost to the City. The Contractor shall obtain confirmation from the City Engineer or his/her designee prior to the removal of any tree. Please clarify "no additional cost."

A. Contractor will bill accordingly for tree removals.

Q. How often are root barriers installed during tree planting? We see that the specifications state that the City may request root barrier installation at no additional cost to the City.

A. Not often, but contractor will not be expected to do tree planting.

Q. Under "Section I. Herbicides & Pesticides," the Contractor shall empty all trash receptacles provided by the City on a daily or as needed bases during regular working hours. Contractor shall use and provide at its own expense trash liners for each trash receptacle. Is this for Landscape Maintenance contractors?

A. The paragraph mentioned in the above question is actually under section 2. K. General Maintenance and Clean Up on pg. 13. Please omit paragraph - "Contractor shall empty all trash receptacles provided by the City on a daily or as needed bases during regular working hours. Contractor shall use and provide at its own expense trash liners for each trash receptacle."

Q. Under "Section 2 – Schedule" the City requests the Contractor to provide a schedule showing tasks and duration for each task for the completion of the services from Monday to Sunday. However, the specifications also state that all work shall be done between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, excluding observed City holidays. No deviation shall be permitted without prior approval by the Public Works Director or designated representative. Please clarify if the Contractor is required to work on Saturdays and Sundays.

A. Contractor will not be expected to provide service on Saturday or Sunday.



Department of Public Works

**August 13, 2020
Addendum # 3
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Extension of RFP Deadline

The City has decided to extend the RFP deadline 14 days. Thus making the new deadline Monday August 31, 2020 at 2:00 p.m.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

Enrique Sandoval 
Contractor Name **Signature**

8/28/20 President
Date **Title**

Hereby acknowledge receipt of Addendum No. 3 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Department of Public Works

August 14, 2020
Addendum # 4
Request for Proposals for City of Huntington Park

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

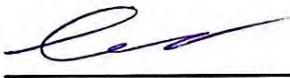
Fee Schedule Updated

The City has decided to update the fee schedule originally attached in addendum #2. The new fee schedule has been provided.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

<u>Enrique Sandoval</u>	<u></u>
Contractor Name	Signature
<u>8/28/20</u>	<u>President</u>
Date	Title

Hereby acknowledge receipt of Addendum No. 3 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.

**FEE SCHEDULE
TREE MAINTENANCE SERVICE PROPOSAL FORM**

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the RFP and other contract documents relating to the City of Huntington Park Tree Maintenance Service hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to provide services in a safe and efficient manner, in strict accordance with aforementioned contract documents for the sum hereinafter specified.

The Contractor agrees to provide all items as listed in the accompanying specifications as part of this proposal.

Description	Unit	Cost	Quantity	Total
Grid Tree Pruning	Per Tree	\$ 60	1750	\$ 105,000
Special Request Tree Pruning (Average height of Tree)				
Small Trees – up to 25'	Per Tree	\$ 70	50	\$ 3,500
Medium Trees – 25'-50'	Per Tree	\$ 45	100	\$ 4,500
Large Trees – 50' and taller	Per Tree	\$ 150	250	\$ 37,500
Palm Trees	Per Tree or brown trunk height	\$ 130	50	\$ 6,500
Tree Removals				
Complete Tree & Stump Removal	Per Diameter Inch (1" to 19" DBH)	\$ 22	100	\$ 2,200
Complete Tree & Stump Removal	Per Diameter Inch (20" to 35" DBH)	\$ 28	300	\$ 8,400
Complete Tree & Stump Removal	Per Diameter Inch (over 36" DBH)	\$ 38	500	\$ 19,000
Tree Removal Only	Per Diameter Inch	\$ 16	100	\$ 1,600
Stump Grinding Only	Per Diameter Inch	\$ 12	100	\$ 1,200
Crew Rental	Per Man Hour	\$ 70	50 Hours	\$ 3,500
Emergency Call Out (3-man crew)	Per Hour	\$ 210	25 Hours	\$ 5,250
(After work hours, holidays, & weekends)				
Tree Planting (Contractor provides trees, labor, and all other materials)				
15 Gallon	Per Tree	\$ 175	50	\$ 8,750
24" Box	Per Tree	\$ 400	50	\$ 28,750
36" Box	Per Tree	\$ 1,100	50	\$ 55,000
48" Box	Per Tree	\$ 2,300	35	\$ 80,500
Root Pruning	Per Linear Foot	\$ 12	100 ft.	\$ 1,200
Parkway Restoration	Per Man Hour	\$ 70	25 Hours	\$ 1,750
Complete GPS Tree Inventory	Lump Sum	\$ /	1	\$ 0
Total		4,958		\$ 379,100
Total in Words		Three hundred seventy nine thousand and eight hundred dollars		

When stumps are removed and lateral roots engulf the parkway it is necessary to remove and restore the parkway.

1,419 New Trees

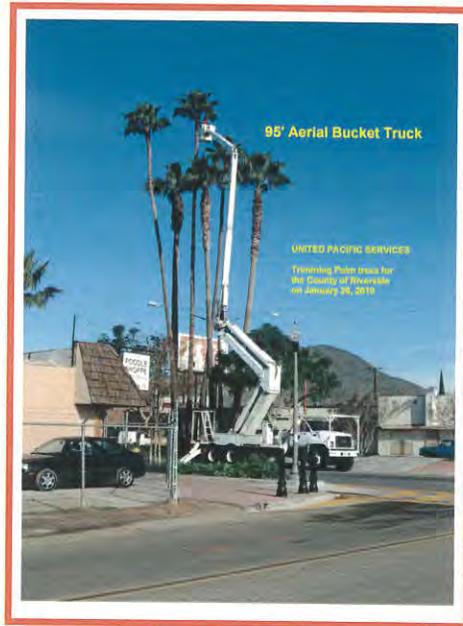
5,711 Mature Trees (Varying Sizes)

CITY OF HUNTINGTON PARK
REQUEST FOR PROPOSAL
FOR
TREE MAINTENANCE SERVICES

Proposal Due By:

No later than 2:00 p.m. on August 31, 2020

CITY OF HUNTINGTON PARK
Office of the City Clerk
Cesar Roldan, Director of Public Works
6550 Miles Avenue
Huntington Park, CA 90255



Submitted by: UNITED PACIFIC SERVICES, INC.

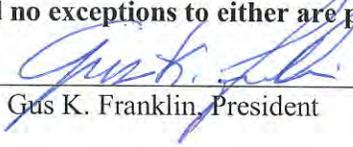
ORANGE COUNTY OFFICE:

Eric Franklin, Vice President
251 Imperial Hwy., Suite 450
Fullerton, CA 92835
(562) 691-4600 ext. 226 office, (562) 691-8839 fax
eric@unitedpac.com - email

LOS ANGELES COUNTY OFFICE

Jack Mooring, Vice President
5529 Leeds Street
South Gate, CA 90280
(562) 254-1196, office, (562) 691-8839 fax
jack@unitedpac.com - email

TABLE OF CONTENTS

1.) Cover Letter	Pages
A. Title Page - Bid valid for 120 days	1
B. Executive Summary / Introduction	2 - 3
C. Union Company / Military Hire	4
D. Four (4) Addendums	5 to 12
E. Subcontractors on contract	<i>“No Subcontractors are to be used on this project”</i>
2.) Contractor Profile and Resources/Capabilities	
A. 34 Government Endorsement Signatures	14 to 16
B. List of Equipment	73
C. Color pictures of field crews / Repair Facility	74 to 91
3.) Project Organization, Staffing and Subcontractors	
A. Crew Organizational Chart	13
B. Assigned Crew	14
C. Key Personnel Certifications	15
D. Resume of Key Staff	14, 16, 53
E. ISA Certified Arborist	37 to 45
F. Line Clearing Arborist / Emergency / Aerial Rescue	50
4.) Project Understanding and Work Plan	
A. Quality Control Plan / Work Plan	51 to 77
B. Mobil Communication - 24 hour emergency	71
5.) Related Experience	
A. Year 2020 current contracts	17
B. Current References, \$29,451,750 under contract / completed.....	18
C. 74 Letters of Recommendation	22
D. County of Los Angeles contracts completed, \$22,770,248.....	23 to 24
6.) Cost and Price Proposal	
A. Cost Proposal Form	<i>“See enclosed Envelope with Cost Proposal Prices”</i>
7.) Statement of Compliance for City of Huntington Park Tree Maintenance Proposal	
“This proposal is in compliance with the Request for Proposal and the City’s Standard Maintenance Services Agreement” and no exceptions to either are proposed: AGREED TO BY:	
Authorized Signature: 	Date: <u>08/31/2020</u>
Gus K. Franklin, President	
8.) Other Information	
A. Certificate of Merit, Los Angeles Olympic Organizing Committee	20 & 21
B. City of Los Angeles Certificate of Merit	22
C. Contractors license, DIR number, SBA number, TCIA Association	23 to 25
D. QAL license	26
E. Agricultural Pest Control Adviser License	27
F. County of Los Angeles, Agricultural Pest Control Registration	28
G. Pest Control Business License	29 to 30
H. DIR number	31
I. TLC Wildlife Aware Certificate	41
J. ISA Tree Identification Certificate	42
K. Wildlife Protector Certification	43
L. Certificate of Completion - Tree Care Academy	44
M. Tree Inventory - Davey Resource Group	99 to 114
N. American Red Cross Certificate of Completion - First Aid/CPR/AED Instructor	115 & 116

United Pacific Services, Inc.
251 Imperial Hwy., Suite 450
Fullerton, CA 92835
(562) 691-4600 office, ext. 225 (562) 691-8839 fax
gus@unitedpac.com - Cell (562) 254-0749

Title Page

United Pacific Services, Inc. has reviewed "Notice of Invitation for Bid,

FOR

CITY OF HUNTINGTON PARK

REQUEST FOR PROPOSAL

For

"TREE MAINTENANCE SERVICES"

Responses to be received until

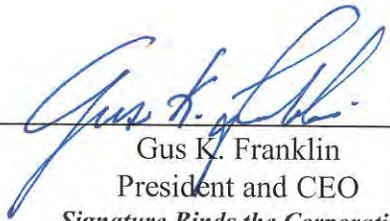
Final submittal Date:

**Monday, August 31, 2020
at 2:00 p.m.**

Proposal addressed to:

City of Huntington Park
Office of the City Clerk
Cesar Roldan, Director of Public Works
6550 Miles Avenue
Huntington Park, CA 90255

Authorized Signature:



Gus K. Franklin
President and CEO
Signature Binds the Corporation

Corporate seal

This bid shall remain valid for a period of not less than 120 days from the date of submittal

Date:

08/31/20



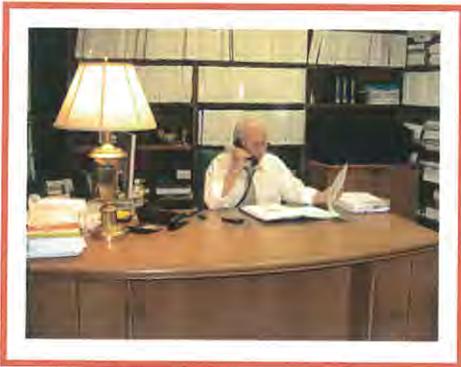
UNITED PACIFIC SERVICE, INC.

251 Imperial Hwy., Suite 450

Fullerton, CA 92835

(562) 691-4600 ext. 225 office, (562) 691-8839 fax,

gus@unitedpac.com



ATTENTION:

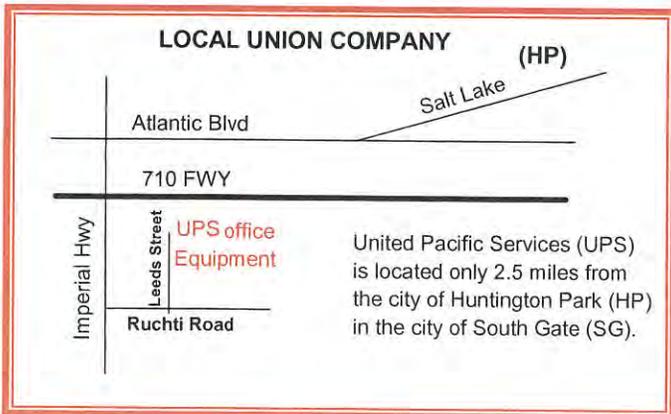
City of Huntington Park
Office of the City Clerk
Cesar Roldan, Director of Public Works
6550 Miles Avenue
Huntington Park, CA 90255

EXECUTIVE SUMMARY / INTRODUCTION

RE: REQUEST FOR PROPOSAL FOR TREE MAINTENANCE SERVICES

United Pacific Services, Inc. (UNITED) has completed numerous contracts for many Municipalities, Counties and State agencies since being incorporated in 1999. During the past forty years as the Owner and President of United I have supervised the completion of over \$125,000,000 in contracts for over 125 California municipalities. During this same period of time I supervised and completed numerous contracts for the counties of San Bernardino, Riverside, Ventura, Orange, San Diego and Los Angeles and the State of California - Caltrans. All contracts were completed on time and to specifications. We have never been assessed liquidated damages for failure to complete a contract on time or to specifications, nor have we ever had a complaint filed with the Contractors State Licensing Board against the company or the owners.

"I wanted to bring to the City of Huntington Park's attention that not only am I the owner and President of United Pacific Services, Inc. I also lived in the City of Huntington Park when I was younger and in 1961 Graduated from Huntington Park High School. For the past 15 years we have parked our equipment at our 1.5 acre operational facility where we park over 40 trucks that is located at 5529 Leeds Street in the City of South Gate our facility is only minutes from the City of Huntington Park and we can respond to any tree emergence situation in 30 minutes during the day time and within 1 hour during the night 24/7".



In the past year we had annual and renewable contracts in progress for over \$5,000,000 per year with a total value of over \$15,000,000 which includes the option years with the City of Downey, City of Simi Valley, City of Fountain Valley, City of Rancho Cucamonga, City of Pasadena, City of Highland, City of Los Angeles, County of Riverside, County of Los Angeles, City of Los Angeles Department of Water & Power and the State of California - Caltrans. These contracts include tree trimming, tree planting, tree watering, hydroseeding, line-clearing and tree removal, landscape maintenance, emergency work 24/7 and tree inventories using the ArborPro and TreeKeeper software systems.

United is not the largest company in California but has invested over \$5.8 million in specialized tree equipment over the past twenty-years including a 100' and 90' aerial bucket trucks and various size cranes from 60' up to 115' including over 20 aerial bucket trucks ranging in height from 60' to 100' along with roll-off trucks, chipper trucks, stump grinders, a wood splitter, water trucks from 600 to 2000 gallon, 7 tractor loaders and other specialized tree equipment, see color pictures in our proposal of our crews working in the field. We also provide Tree Inventories

for the cities of Fountain Valley, Simi Valley, Highland and the City of Downey. We have over ten years experience of providing tree inventories for various cities and can provide the City of Huntington Park with a Web Based tree inventory system that would enable their city field inspectors to monitor our crews working in the city on an hourly, daily and weekly basis. The city will own the Web Based Internet Tree Inventory systems of either ArborPro or TreeKeeper we will provide to the city. If selected by the City of Huntington Park, we will provide the city with crews that have equipment that has been certified and meets all state safety and air quality requirements to complete the tree maintenance work in a timely and professional manner. Our crews will be supervised by an ISA Certified Arborist and Municipal Arborist and tree trimming will be done by certified I.S.A. Tree Workers. UPS is a state licensed contractor and holds both the C27 (Landscape) and C61 D49 (Tree) state contractors licenses. Both licenses are in good standing with the State of California and bonds have been posted with the State. We have also included in our proposal our QAL license, State of California Pest Control License, Agricultural Pest Control Registration number and our Pest Control Advisor License along with other certifications, see table of contents in our proposal item 8.

Please review thirty-four Government Endorsement Signatures which includes Ten Government Endorsement Signatures in 2012, Ten Governmental Endorsement Signatures rating our company's performance as Excellent in 2004 and Fourteen City Endorsement Signatures in 1981. Please review our list of 74 Letters of Recommendation and a list of our current contracts. I have a long history of completing municipal contracts in California which started with my first contract in 1975 with the City of Yorba Linda and the following year with the City of La Habra.

UNITED IS COMMITTED TO HIRING VETERANS FROM THE MILITARY WHO HAVE SERVED OUR COUNTRY AND CANNOT FIND EMPLOYMENT THAT PAYS A LIVING WAGE. WE ARE WORKING WITH "MILITARY HIRE" VICE PRESIDENT, NATHAN BREWSTER.

WHY IS UNITED PACIFIC COMMITTED TO HIRING AND TRAINING VETERANS:

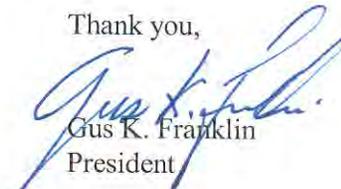
I have been awarded government contracts in California since 1966 for over fifty years. The State of California Prevailing Wage rate has always been low for employees working in the Tree Industry until the State came out with a new and higher rate for a Tree Maintenance (Laborer) on July 2, 2015. Any tree maintenance contract awarded in California after that date must pay their employees the higher rate. This higher rate of up to 30.00 per hour which includes Health & Welfare, a Pension, Vacations will now enable United to offer positions to Veterans and has already allowed us to pay our employees a higher rate.

After doing city, county and state contracts for over fifty (years) as a Privately Owned company, I made a business decision to join the **SOUTHERN CALIFORNIA DISTRICT COUNCIL OF LABORERS (LIUNA!)**. In the early part of July of 2019 United has become a Union Company and can now provide their employees with many UNION BENEFITS.

The Union offers many advantages to a contractor such as training and certification classes for a wide range of equipment and safety classes that meet Cal-Osha certifications and an excellent Medical Plan and Pension Plan. As the President and Owner of United I look forward to hiring Veterans and being able to offer them a good benefit plan and pension plan by becoming a Union company. Not only can we offer the benefit plan to Veterans we can also offer this same plan to our own employees.

We look forward to working with the City of Huntington Park not only as a Tree Maintenance contractor but also as their partner in developing a strong and beneficial working relationship that would benefit the residence of the city as we maintain the City's Urban Forest.

Thank you,


Gus K. Franklin
President



UNITED PACIFIC SERVICES UNION COMPANY

SOUTHERN CALIFORNIA DISTRICT COUNCIL OF LABORERS

AFFILIATED WITH

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, AFL-CIO

SERGIO RASCON
President

ERNESTO J. ORDONEZ
Secretary-Treasurer

JON P. PRECIADO
Business Manager

4399 Santa Anita Ave. • Suite 263 • El Monte, CA 91731 • Tel (626) 390-0900 • Fax (626) 350-7553



SOUTHERN CALIFORNIA DISTRICT COUNCIL OF LABORERS

AFFILIATED WITH

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, AFL-CIO

SERGIO RASCON
President

ERNESTO J. ORDONEZ
Secretary-Treasurer

JON P. PRECIADO
Business Manager

4399 Santa Anita Ave. • Suite 263 • El Monte, CA 91731 • Tel (626) 390-0900 • Fax (626) 350-7553

May 3, 2019

NOTICE TO CONTRACTORS

Under the terms of the 2015-2021 LANDSCAPE MAINTENANCE AGREEMENT (TREE TRIMMER), the Union is allocating the July 1, 2019, \$1.25 per hour increase as follows:

Wages	\$0.85
Health/Welfare	\$0.10
Pension	\$0.25
Vacation	\$0.15
CCC	\$0.10

Based upon the above allocation, the following Wage and Fringe Benefit Schedule becomes effective July 1, 2019.

Hourly Rates

Journeyman Wage (Fringe Benefit Rates)	Effective July 1, 2019
Senior Trimmer Base Wage	\$20.40
Trimmer Base Wage	\$18.40
Groundsperson Base Wage	\$15.65
Health & Welfare	2.45
Pension	1.75
Vacation Senior Trimmer (Supplemental Dues \$0.38)	2.17
Vacation Trimmer (Supplemental Dues \$0.38)	1.97
Vacation Groundsperson (Supplemental Dues \$0.38)	1.82
Center for Contract Compliance	.30

Future Increase:
Effective July 1, 2020

\$1.35

SOUTHERN CALIFORNIA DISTRICT
COUNCIL OF LABORERS

Jon P. Preciado
Business Manager

Feel the Power
UNION!



MilitaryHire Skilled Trades Recruiting

Across the country, skilled trades businesses struggle to hire reliable employees. Meanwhile, veterans at military bases often complete their tour of duty and transition to civilian life without meaningful employment lined up. MilitaryHire's Skilled Trades Recruiting program solves both these problems.

Veterans bring a host of character traits that are difficult to beat. They are hard-working, detail-oriented, quick to learn, adaptable, often have leadership experience, and are motivated by an attitude of service to country and community. Veterans are accelerated learners. Ever since joining the military, they have had to learn and master a variety of new skills under demanding circumstances.

For a company looking for entry level workers in the skilled trades, veterans are the obvious answer, and MilitaryHire can help you hire veterans through the MilitaryHire Skilled Trades Recruiting program.

What is the MilitaryHire Skilled Trades Recruiting program?

MilitaryHire combines the international reach of their well known veteran job board with in person, on site, recruiting trips to military bases around the country to find veterans to fill your openings. We prescreen each candidate and provide you with candidates willing and eager to join your company and learn a skilled trade.

How does the program work?

- The first step is a call with your MilitaryHire account manager to understand your hiring requirements.
- Your account manager will help you get job descriptions posted.
- Your account manager will gather information for your company's profile page
- Your account manager will provide you with information on posting a "We Proudly Hire Veterans" badge on your website.
- MilitaryHire will begin identifying veterans that meet your hiring requirements.
- Most of these veterans will be transitioning from active duty and will be located at a military base such as Ft. Hood or Ft. Bragg. Some may even be deployed overseas.
- Your account manager will send you video introductions so you can get to know the candidates.
- You select candidates for follow up video interviews.
- You select candidates to hire and extend an offer.



Department of Public Works

**August 5, 2020
Addendum # 1
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Tree Inventory

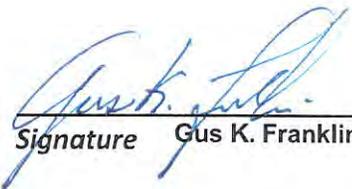
The following Addendum No. 1 is hereby made a part of the Request for Proposal for the Public Works Tree Maintenance Services Contract, as fully and completely as if the same were set forth therein.

- 1. City of Huntington Park Tree Inventory – July, 2020
- 2. City of Huntington Park - New Tree Inventory – July, 2020

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

<u>United Pacific Services, Inc.</u>		
<i>Contractor Name</i>	<i>Signature</i>	Gus K. Franklin
<u>08/28/2020</u>	<u>President</u>	
<i>Date</i>	<i>Title</i>	

Hereby acknowledge receipt of Addendum No. 1 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Date: 8/12/20
Addendum # 2
Request for Proposals for City of Huntington Park
RFP: Tree Maintenance Services

The following modifications are to be included in the request for proposals for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Questions and Answers

Q. Who is the existing contractor and how long have they been in the city?

A: North Star Land Care, Inc. since November 2018.

Q. Can you provide a copy of the most current Contract Pricing?

A. Attached.

Q. The most current contract I can find on file was awarded at the September 21, 2015 Council Meeting and was for 3 years.

Q. Was this contract extended past 2018?

A. That contract with Trimming Land Company was amended in August, 2016 and extended the term till September, 2019. Then that same contract was assigned to North Star Land Care, Inc. in November of 2018.

Q. If so, can you please provide a copy of the amendment with pricing?

A. Attached.

Q. Was this contract rebid in 2018?

Q. If so, can you please provide the Bid Results and resulting contract with pricing?

A. It was not rebid. This is the RFP to solicit proposals.

Q. The RFP does not include a Fee Schedule for contractors to use to fill out their pricing.

Q. In what format are you requesting bidders provide the City with our proposed pricing?

A. Fee schedule provided in the attached documents with this amendment.

Q. How are you going to ensure that the proposals you receive are apples to apples?

A. From the submitted fee schedules and submitted proposals.

Q. What are the determining factors for contract award?

A. Please see section 6 page 14 of the RFP.

Q. What are the determining factors for identifying the low bidder?

A. This is not a NIB this is an RFP.

Q. What is the estimated annual budget for this contract?

A. \$153,000.00

Q. Is the City on a Calendar or Fiscal Year?

Q. If Fiscal, please provide the Start/End months?

A. Fiscal Year, July 1 to June 30 of the following year.

Q. Will the contract's annual budget match the City's fiscal Start/End months?

A. No.

Q. What is the estimated start date for this contract?

A. ASAP

Q. Does the City perform general pruning on a grid?

A. Yes.

Q. Can we be provided with a grid map indicating the last grid that was completed and the next grid due to be pruned.

A. Yes, map is attached in the documents with this amendment. The last grid that was completed was grid #4 next is grid #5.

Q. For the Grid that was most recently completed; is the City satisfied with the pruning pattern that was used?

A. Yes.

Q. How many years is your general pruning cycle?

Q. Are there any specific species, or areas that are pruned more frequently?

A. Three years, no.

Q. Do you trim trees throughout the year or in specific seasons?

A. Throughout the year.

Q. Are Parks included as part of this Contract?

A. Yes.

Q. If so, are we allowed to drive areal lifts on the turf?

A. Yes, but with proper scheduling and notifying of Public Works staff.

Q. Are there any City owned facilities or properties that are not included as part of this contract?

A. No.

Q. Are there any full-time tree workers on the city's staff?

A. No.

Q. If yes, what are their responsibilities?

A. N/A

Q. Is equipment staging allowed in the City?

A. No.

Q. What is the current inventory you are using?

A. Please see the documents from amendment #1.

Q. When was the inventory last updated?

A. July, 2020.

Q. Does the City currently utilize a GPS Inventory?

A. No.

Q. Please confirm that there are no Bonding requirements.

A. Confirmed.

Q. Will there be CPI adjustments allowed during the extension option years?

A. No.

Q. Can you please provide a summary of trees, by species and size that have been trimmed over the most recent full contract year?

A. Please see attached excel included as part of this amendment.

Q. Can you please provide a summary of trees, by species and size that have been removed over the most recent full contract year?

A. Please see attached excel included as part of this amendment.

Q. Can you please provide a summary of trees, by species and size that have been planted over the most recent full contract year?

A. Please see the documents for amendment #1.

Q. What State Contractor's License(s) are required for this contract?

A. The C-61/D-49

Q. The specifications state that "the Public Works Director or designee shall designate the Contractor's arborist to write pruning specifications for each project. All pruning specifications should include:

Q. Location of Trees, Pruning Objectives, Methods of Pruning, Extent of Pruning (location, percentage, part size, etc.) Does this pertain to Grid Trimming and/or for each trimming assignment?

A. No.

Q. For tree removals and tree planting, will the City mark the sites prior to the Contractor contacting Underground Service Alert?

A. Yes.

Q. Does the City expect the palm trees to be skinned at the time of trimming?

A. No.

Q. Under "Special Circumstances," the City recognizes that in addition to the routine maintenance services described in the Scope of Services (Exhibit "A"), the Contractor may be tasked to provide services that are outside the regularly scheduled activities due to emergencies, special circumstances, or any other unforeseen situation. The Contractor will provide labor, tools, equipment, materials and supplies necessary to complete all the work

described below in a timely manner that will meet the City's requirements at no additional cost to the City. Please clarify. Does the City expect additional services to be performed at no cost?

A. No. Contractor will bill accordingly for emergency call outs.

Q. Under "Tree Removals," all tree removals shall be determined by the CITY and will be subject to the CITY's Urgency at no additional cost to the City. The Contractor shall obtain confirmation from the City Engineer or his/her designee prior to the removal of any tree. Please clarify "no additional cost."

A. Contractor will bill accordingly for tree removals.

Q. How often are root barriers installed during tree planting? We see that the specifications state that the City may request root barrier installation at no additional cost to the City.

A. Not often, but contractor will not be expected to do tree planting.

Q. Under "Section I. Herbicides & Pesticides," the Contractor shall empty all trash receptacles provided by the City on a daily or as needed bases during regular working hours. Contractor shall use and provide at its own expense trash liners for each trash receptacle. Is this for Landscape Maintenance contractors?

A. The paragraph mentioned in the above question is actually under section 2. K. General Maintenance and Clean Up on pg. 13. Please omit paragraph - "Contractor shall empty all trash receptacles provided by the City on a daily or as needed bases during regular working hours. Contractor shall use and provide at its own expense trash liners for each trash receptacle."

Q. Under "Section 2 – Schedule" the City requests the Contractor to provide a schedule showing tasks and duration for each task for the completion of the services from Monday to Sunday. However, the specifications also state that all work shall be done between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, excluding observed City holidays. No deviation shall be permitted without prior approval by the Public Works Director or designated representative. Please clarify if the Contractor is required to work on Saturdays and Sundays.

A. Contractor will not be expected to provide service on Saturday or Sunday.

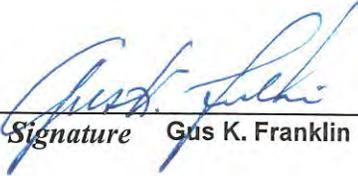
Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

United Pacific Services, Inc.

Contractor Name


Signature Gus K. Franklin

08/28/2020

Date

President

Title

Hereby acknowledge receipt of Addendum No. 2 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Department of Public Works

**August 13, 2020
Addendum # 3
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Extension of RFP Deadline

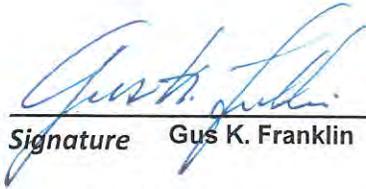
The City has decided to extend the RFP deadline 14 days. Thus making the new deadline Monday August 31, 2020 at 2:00 p.m.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

United Pacific Services, Inc.
Contractor Name


Signature Gus K. Franklin

08/28/2020
Date

President
Title

Hereby acknowledge receipt of Addendum No. 3 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Department of Public Works

**August 14, 2020
Addendum # 4
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

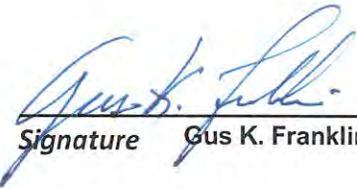
Fee Schedule Updated

The City has decided to update the fee schedule originally attached in addendum #2. The new fee schedule has been provided.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

<u>United Pacific Services, Inc.</u>	
<i>Contractor Name</i>	<i>Signature</i> Gus K. Franklin
<u>08/28/2020</u>	<u>President</u>
<i>Date</i>	<i>Title</i>

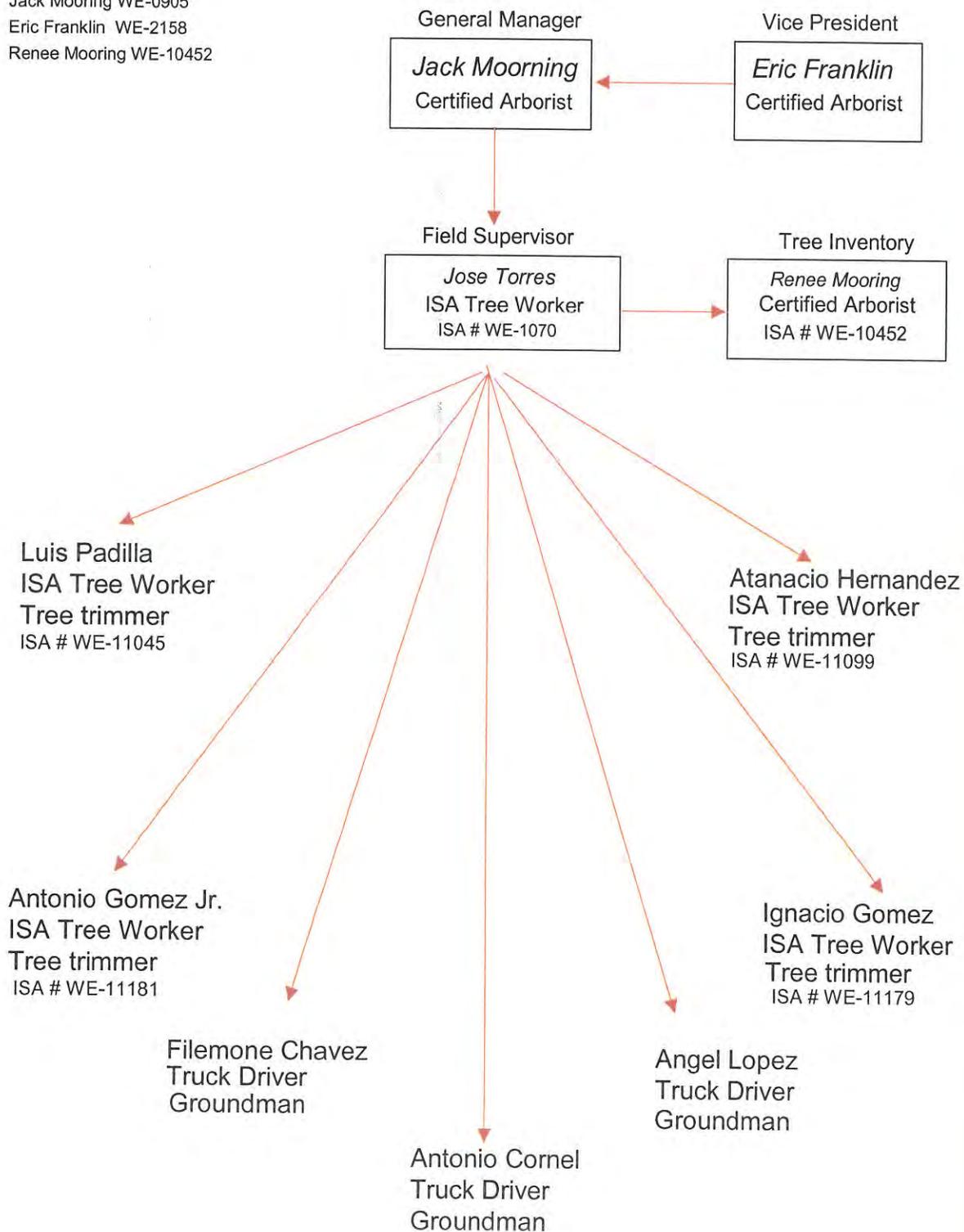
Hereby acknowledge receipt of Addendum No. 3 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.

City of Huntington Park

Organizational Chart

Assigned Crew

ASSIGNED CREW
ISA NUMBERS
Jack Mooring WE-0905
Eric Franklin WE-2158
Renee Mooring WE-10452



EMPLOYEE QUALIFICATIONS / EXPERIENCE

UNITED PACIFIC SERVICES, INC.

City of Huntington Park - Assigned Crew, Urban Forestry

NAME OF CONTRACT: Request for Qualifications/Proposals (RFQ/P) for On-Call Maintenance and Emergency Tree Services

	NAME OF EMPLOYEE	TITLE	YEARS OF EXPERIENCE	NAME OF CONTRACT	AMOUNT OF CONTRACT	TYPE OF WORK	YEAR
1.	<p>Eric L. Franklin</p> <p>Cell # 562-254-0746</p> <p>I.S.A.WE-2158AU - Utility Specialist</p> <p>I.S.A.WE-2158 - Certified Arborist</p> <p>ACRT, #03268 - Electrical</p>	Vice President	22	<ol style="list-style-type: none"> 1. City of Long Beach Queensway Bay 2. County of Los Angeles - As- Needed Tree Maintenance 3. Orange County Sanitation District 4. City of Simi Valley 5. San Diego Port District Tree Maintenance <p>County of Riverside</p>	<p>475,000 per year for three (3) years total 1,425,000</p> <p>377,000 for 2009 Emergency Tree Work</p> <p>200,000 per year total 1,000,000</p> <p>400,000 per year total 3 million</p> <p>225,000 per year total 1,350,000</p>	<p>Landscape & Tree maintenance</p> <p>Tree maintenance</p> <p>Landscape & Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p>	<p>2002 to 2010 (7 years)</p> <p>2002 to 2018 (16 years)</p> <p>2004 to 2009 (5 years)</p> <p>2010 to 2018 (8 years)</p> <p>2005 to 2010 (5 years)</p>
2.	<p>Jack Mooring</p> <p>Cell # 562-254-1196</p> <p>ACRT #03266 - Electrical</p> <p>I.S.A.WE-0905A - Certified Arborist</p> <p>I.S.A. #403 - Certified Tree Worker</p> <p>Confined Space 07-15-03</p> <p>I.S.A. Municipal Arborists</p>	General Manager	35	<ol style="list-style-type: none"> 1. County of Riverside - Tree Maintenance 2. Port of San Diego Tree Maintenance 3. City of Simi Valley Tree Maintenance 4. City of Santa Clarita Tree Maintenance 	<p>375,000 per year for 11 years total 4,125,000</p> <p>225,000 per year for six (6) years total 1,350,000</p> <p>400,000 per year Total 4,000,000</p> <p>550,000 per year for three (3) years total 1,650,000</p>	<p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p>	<p>2005 to 2016 (11 years)</p> <p>2004 to 2010 (6 years)</p> <p>2008 to 2018 (10 years)</p> <p>2007 to 2010 (3 years)</p>
3.	<p>Luis Padilla</p> <p>I.S.A. #1607 Certified Tree Worker</p> <p>CPR 06-10-2004</p> <p>First Aid 04-10-2004</p>	Crew Foreman I Certified Trimmer	24	<ol style="list-style-type: none"> 1. City of Los Angeles Tree Maintenance 2. City of Simi Valley Tree Maintenance 3. L.A. River/Compton Creek/ Rio Hondo - County L.A. <p>L.A. River/Rio Hondo County of Los Angeles</p>	<p>1,200,000 per year for three (3) years total 3.6 million</p> <p>633,542 per year For eight (8) years Total 5,068,000</p> <p>353,175 per year for three (3) years total 1,059,525</p>	<p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p>	<p>2015 to 2018 (3 years)</p> <p>2010 to 2018 (8 years)</p> <p>2001 to 2004 (3 years)</p>
4.	<p>Antonio Gomez</p> <p>I.S.A. #1617 Certified Tree Worker</p> <p>CPR 06-14-2008</p> <p>First Aid 06-14-2008</p>	Crew Foreman II Certified Trimmer	28	<ol style="list-style-type: none"> 1. County of Los Angeles As-needed Tree maintenance 2. City of Simi Valley Tree maintenance 3. City of Santa Clarita Tree maintenance 4. County Riverside Tree maintenance 	<p>377,000 for 2009 Emergency Tree work</p> <p>400,000 per year total 800,000</p> <p>550,000 per year total 1,650,000</p> <p>375,000 per year</p>	<p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p>	<p>2002 to 2010 (8 years)</p> <p>2008 to 2010 (2 years)</p> <p>2007 to 2010 (3 years)</p> <p>2005 to 2010 (5 years)</p>
5.	<p>Atanacio Hernandez</p> <p>I.S.A. #1964C Certified Tree Worker</p> <p>CPR 06-14-2016</p> <p>First Aid 06-14-2016</p>	Certified Trimmer	14	<ol style="list-style-type: none"> 1. City Rancho Cucamonga As-needed Tree maintenance 2. City of Simi Valley Tree maintenance 3. City of Santa Clarita Tree maintenance 4. County Riverside Tree maintenance 	<p>1,000,000 per year Emergency Tree work</p> <p>400,000 per year total 2,400,000</p> <p>550,000 per year total 1,100,000</p> <p>375,000 per year</p>	<p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p>	<p>2015 to 2018 (10 years)</p> <p>2008 to 2014 (6 years)</p> <p>2006 to 2008 (2 years)</p> <p>2005 to 2010 (5 years)</p>
6.	<p>Jose Torres</p> <p>I.S.A. #1601 Certified Tree Worker</p> <p>CPR 06-14-2016</p> <p>First Aid 06-14-2016</p>	Certified Trimmer	30	<ol style="list-style-type: none"> 1. City Rancho Cucamonga As-needed Tree maintenance 2. City of Simi Valley Tree maintenance 3. City of Santa Clarita Tree maintenanc 	<p>1,000,000 per year Emergency Tree work</p> <p>400,000 per year total 1,600,000</p> <p>550,000 per year total 1,650,000</p>	<p>Tree maintenance</p> <p>Tree maintenance</p> <p>Tree maintenance</p>	<p>2008 to 2018 (10 years)</p> <p>2004 to 2008 (4 years)</p> <p>2002 to 2004 (2 years)</p>

UNITED PACIFIC SERVICES, INC.

KEY PERSONNEL - CERTIFICATIONS for CITY OF HUNTINGTON PARK

NO.	EMPLOYEE	MUNICIPAL - COUNTY - STATE YEARS OF EXPERIENCE	CERTIFICATIONS	POSITION
1.	ERIC FRANKLIN	25	I.S.A. CERTIFIED ARBORIST LICENSE NO. # WC-2158 I.S.A. CERTIFIED UTILITY SPECIALIST LICENSE NO. # WC-2158 ACRT.LINE CLEARING - CERTIFICATION NO. # 03268 QAL LICENSE NO. # 35200 STATE CONTRACTORS LICENSE QUALIFIER # C27	Vice President Field Supervisor
2.	JACK MOORING	29	I.S.A. CERTIFIED ARBORIST LICENSE NO. #W3-0905A I.S.A. CERTIFIED TREE WORKER LICENSE NO. #403 ACRT.LINE CLEARING - CERTIFICATION NO. #03268	Vice President General Manager
3.	GUS FRANKLIN	45	STATE CONTRACTOR LICENSE QUALIFIER # C61-D49 ACRT, LINE CLEARING - CERTIFICATION # 03263	President
4	RENEE MOORING	15	I.S.A. CERTIFIED ARBORIST LICENSE NO. #WE-10452A	AREA SUPERVISOR
5	ROBERT PILZ	20	I.S.A. CERTIFIED ARBORIST LICENSE NO. #WE-9676A	ISA - TRAINING / INSTRUCTOR
6	JOSE TORRES	26	I S A. CERTIFIED TREE WORKER LICENSE NO. 1601	Crew foreman - Tree trimmer
7	EVAN WHITMARSH	12	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 2021L	Tree trimmer
8	JULIAN JIMENEZ	21	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 446	Tree trimmer
9	SANTOS RIVERA	18	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 645	Tree trimmer
10	ATANACIO HERNANDEZ	15	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 1964C	Tree trimmer
11	TONY GOMEZ	21	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 1617	Crew foreman - Tree trimmer
12	LUIS PADILLA	9	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 1607	Tree trimmer
13	IGNAGIO GOMEZ	24	I.S.A. CERTIFIED TREE WORKER LICENSE NO. 1904	Crew foreman - Tree trimmer
14	ANTONIO GOMEZ	35	ACRT, LINE CLEARING - CERTIFICATION NO. 03031 AMERICAN RED CROSS CERTIFICATION CPR 04-10-2004 AMERICAN RED CROSS CERTIFICATION FIRST AID 04-10-2004 CONFINED SPACE CERTIFICATION 07-15-03	Crew foreman - Tree trimmer
15	JOSE TORRES	26	ACRT, LINE CLEARING - CERTIFICATION NO. 03031 AMERICAN RED CROSS CERTIFICATION CPR 04-10-2004 AMERICAN RED CROSS CERTIFICATION FIRST AID 04-10-2004 CONFINED SPACE CERTIFICATION 07-15-03	Crew foreman - Tree trimmer
16	ENRIQUE GUTIERREZ	27	ACRT, LINE CLEARING - CERTIFICATION NO. 03033 AMERICAN CROSS CERTIFICATION CPR 04-10-2004 AMERICAN CROSS CERTIFICATION FIRST AID 04-10-2004 CONFINED SPACE CERTIFICATION 07-15-03	Tree trimmer/crew foreman/gardener
17	JOHNNY ATKINS	21	IRRIGATION/TURF SPECIALIST CERTIFICATION NO. 4519	Turf and Irrigation repair/maintenance
18	LEO RAMIREZ	27	ACRT, LINE CLEARING - CERTIFICATION NO. 03034 AMERICAN CROSS CERTIFICATION CPR 04-10-2004 AMERICAN CROSS CERTIFICATION FIRST AID 04-10-2004 CONFINED SPACE CERTIFICATION 07-15-03	Truck driver/crew foreman/gardener
19.	FILEMON CHAVEZ	28	ACRT, LINE CLEARING - CERTIFICATION NO. 03037 AMERICAN CROSS CERTIFICATION CPR 04-10-2004 AMERICAN CROSS CERTIFICATION FIRST AID 04-10-2004 CONFINED SPACE CERTIFICATION 07-15-03	Root pruner operator/loader operator
20.	ESTABAN COHETZALTILA	27	ACRT, LINE CLEARING - CERTIFICATION NO. 03038 AMERICAN CROSS CERTIFICATION CPR 04-10-2004 AMERICAN CROSS CERTIFICATION FIRST AID 04-10-2004 CONFINED SPACE CERTIFICATION 07-15-03	Tree trimmer/truck driver

UNITED PACIFIC SERVICES, INC.

RESUME OF KEY STAFF

A.) NAME OF EMPLOYEE: Jack Mooring

* Certifications:

- 1.) I.S.A. Certified Arborist # WE-0905A and I.S.A. Municipal Arborist
- 2.) I.S.A. Certified Tree Worker # 403
- 3.) Certified Line Clearing Arborist

* Work supervised:

- 1.) City of Long Beach from 2001 to 2014 (\$175,000 per year - 14 years)
- 2.) City of Simi Valley from 2008 to 2018 (\$650,000 per year - 8 years)
- 3.) City of Fountain Valley from 2009 to 2018 (\$245,000 per year - 9 years)
- 4.) County of Riverside from 2011 to 2018 (\$500,000 per year - 7 years)
- 5.) City of Los Angeles from 2013 to 2018 (\$875,000 per year - 5 year)
- 6.) City of Los Angeles current work 2015 to 2018 (\$1,200,000 per year - 3 year)

Over thirty-five years of experience of supervising contracts for thirty-two municipalities and four counties in Southern California. In addition supervised United Pacific contracts with the City of Long Beach for the Parks, Recreation and Marine including the Queensway Bay and Tidelands for thirteen years from 2001 to 2014.

B.) NAME OF EMPLOYEE: Eric Franklin

* Certifications:

- 1.) I.S.A. Certified Arborist # WE-2158AU
- 2.) I.S.A. Certified Utility Specialist # WE-2158AU
- 3.) QAL Qualified Applicator License # 101277
- 4.) C27 State Contractors License Qualifier

* Work supervised:

- 1.) County of Los Angeles from 2006 to 2011, emergency work (\$500,000 per year - 5 years)
- 2.) City of Santa Clarita from 2006 to 2009 (\$400,000 per year - 3 years)
- 3.) County of Los Angeles from 2008 to 2018, landscape / tree maintenance work (\$800,000 per year)

* Tree Inventory Software supervised:

- 1.) City of Fountain Valley
- 2.) City of Simi Valley

Over twenty-five years of experience of supervising municipal and county contracts for various cities and counties throughout Southern California. In addition supervised tree inventories for various cities

C.) NAME OF EMPLOYEE: Renee Mooring

* Certifications:

- 1.) I.S.A. Certified Arborist # WE-10452A and I.S.A. Municipal Arborist

* Tree Inventory Software supervised:

- | | |
|-----------------------------|----------------------|
| 1.) City of Simi Valley | 4.) City of Goleta |
| 2.) City of Fountain Valley | 5.) City of Downey |
| 3.) City of Vernon | 6.) City of Highland |

Over seven years of experience of doing tree inventories / software for various cities throughout Southern California.

D.) NAME OF EMPLOYEE: Jose Torres

* Certifications:

- 1.) I.S.A. Certified Tree Worker # 1601
- 2.) Line Clearance Arborist - Electrical Hazard Awareness
- 3.) Line Clearance Arborist - Emergency Response and Aerial Rescue Training

* Work supervised:

- | | |
|------------------------------|---------------------------|
| 1.) City of Highland | 5.) County of Riverside |
| 2.) City of Rancho Cucamonga | 6.) County of Los Angeles |
| 3.) City of Goleta | 7.) City of Los Angeles |
| 4.) City of Downey | 8.) City of Santa Clarita |

Over twenty years of experience of supervising various tree maintenance contracts for cities and counties in Southern California. In addition does emergency tree work for various cities throughout southern California. Supervised our contract for the City of Rancho Cucamonga for ten years since October of 2008 to September of 2018.

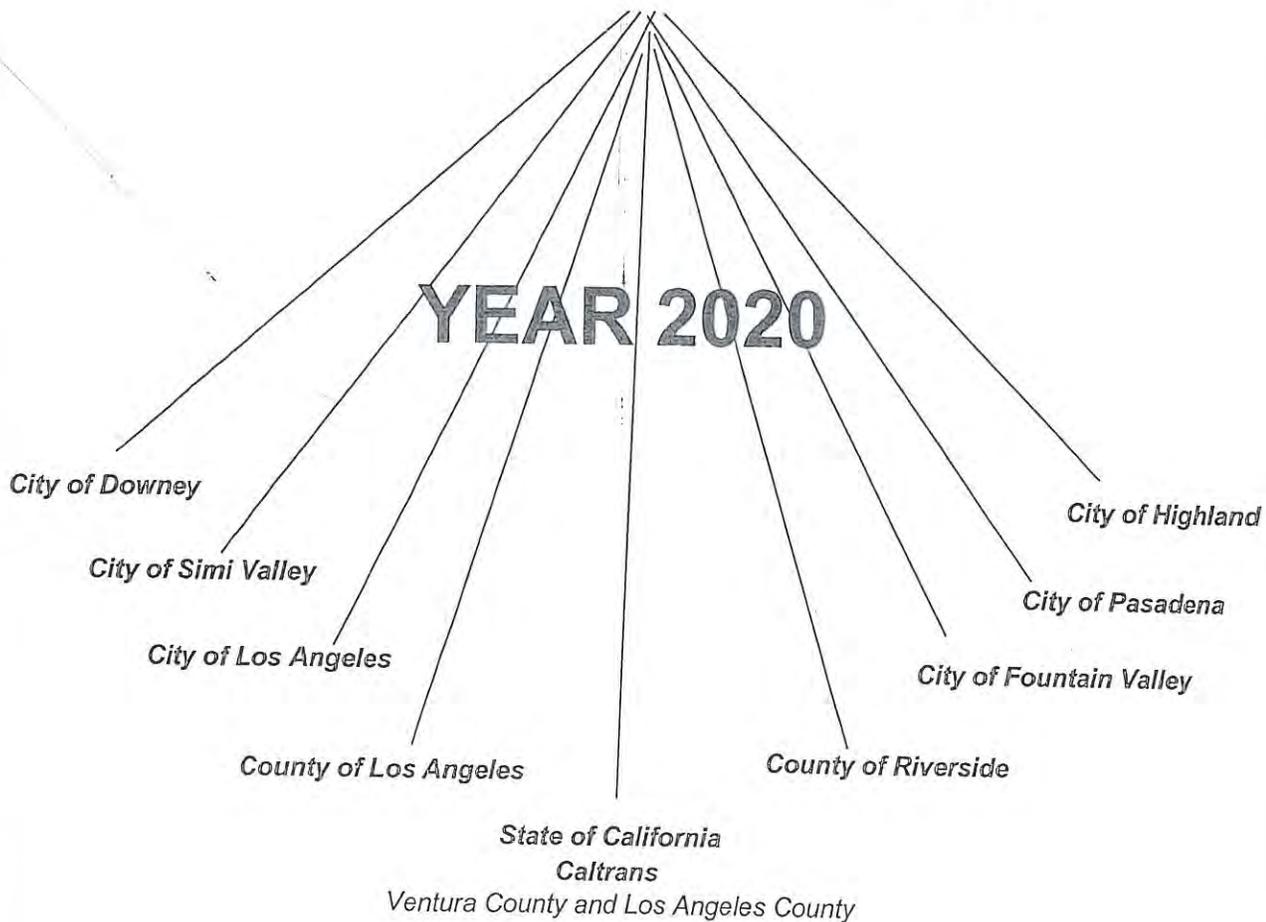
UNITED PACIFIC SERVICE, INC.

United Pacific Services, Inc. (UPS) does emergency tree work for various cities, counties and the State of California. In addition we work with the State of California - Caltrans crews by responding to emergency and routine tree work along highways and freeways. UPS is also under contract for raising, trimming and removing dead and dying trees including responding to emergency tree work 24/7 under normal and inclement weather conditions. Our main focus is to keep trees along highways and streets raised for emergency vehicles, public transportation vehicles and public vehicles. UPS also does routine clearance of trees by power lines along transmission lines for various governmental agencies

United Pacific Services, Inc. is a UNION COMPANY

Southern California District Council of LABORERS

Affiliated with Laborers' International Union of North America AFL-CIO

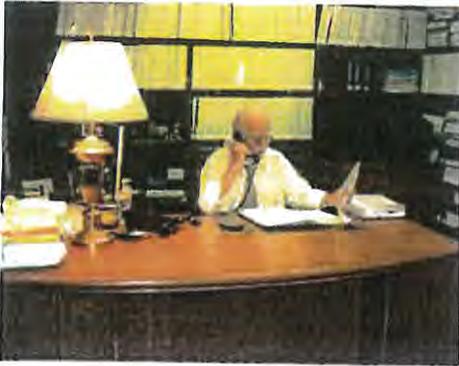


United Pacific Services - Current References 2019

	Name of Contract	Name and Address of Governmental Agency	Contact Persons Name Telephone Numbers Email Addresses	Description of Work	Total Amount of Contract
1.	LMD - Annual contract from 2014 to 2022 includes option years (8-years)	City of Simi Valley 500 W. Los Angeles Avenue Simi Valley, CA 93065	Emilio Blanco (805) 583-6437 EBlanco@simivalley.org	Tree trimming and removal Tree planting and watering Emergency work	3,200,000 (eight years)
2.	Street - Annual contract from 2008 to 2016 includes option years (8-years)	City of Simi Valley 500 W. Los Angeles Avenue Simi Valley, CA 93065	Emilio Blanco (805) 583-6437 EBlanco@simivalley.org	Tree trimming and removal Tree planting and watering Emergency work	2,800,000 (eight years)
3.	Annual Contract from 2011 to 2016 includes option years (5-years)	County of Riverside 4080 Lemon Street, 8th floor Riverside, CA 92501	Mark Hughes (951) 830-6860 MARHUGHE@RVCO.ORG	Tree trimming and removal Tree planting and watering Emergency work	1,250,000 (five years)
4.	Annual Contract from 2015 to 2021 includes option years (6-years)	City of Fountain Valley 10200 Slater Avenue Fountain Valley, CA 92708	Marco Garcia (714) 742-9499 Marco.garcia@fountainvalley.org	Tree trimming and removal Tree planting Emergency work	1,470,000 (six years)
5.	Annual Contract from 2015 to 2020 includes option years (5-years)	County of Los Angeles 5525 East Imperial Highway South Gate, CA 90280	Del Ortega (562) 861-0316 DOrtega@dpw.lacounty.gov	Tree trimming and removal Landscape maintenance Emergency work	4,000,000 (five years)
6.	2- Three Year Contracts 2016 to 2018	City of Los Angeles 200 N. Spring Street, Rm 355 Los Angeles, CA 90012	Hector Banuelos (213) 847-3110 hector.banuelos@lacity.org	Tree trimming city-wide	3,600,000 (2 - option years)
7.	Annual Contract 2015 to 2020 five year contract	City of Highland 27215 Base Line Highland, CA 92346	Jim Richardson (909) 863-0284 Jrichardson@cityofhighland.org	Tree trimming and removal Emergency work Tree planting	325,000 (five years)
8.	Annual Contract 2009 to 2018 ten years	City of Rancho Cucamonga 8794 Lion Street Rancho Cucamonga, CA 91730	Lucas Mitchell (909) 589-4403 lucas.mitchell@cityofrc.us	Tree trimming and removal Emergency work Tree planting	7,400,000 (10 years)
9.	Annual Contract 2019 to 2024 five years	City of Pasadena 100 North Garfield Avenue, Rm S228 Pasadena, CA 91109	Kenneth Graham (626) 744-3880 kgraham@cityofpasadena.net	Tree trimming city-wide	2,906,750 (five years)
10.	Annual Contract 2015 to 2020 five years	City of Downey 11111 Brookshire Avenue Downey, CA 90241	Giovanni Amador (562) 904-7192 gamador@downeyca.org	Tree trimming and removal Emergency / planting work	2,500,000 (five years)
TOTAL					\$29,451,750

UNITED PACIFIC SERVICES, INC.

Gus K. Franklin, President.



I have been contracting with various cities and counties for tree maintenance work since 1971. For over forty years I have successfully supervised the completion of contracts for 85 municipalities and county agencies at a value exceeding \$92,000,000 dollars. During this time period all contracts were completed on time and to specifications. I have never been charged liquidated damages nor have any claims been filed against my General Liability Insurance. We look forward to adding new clients to our list of satisfied government agencies. Please review the following partial list of our municipal and county clients for

2012 below. I have also received 10 Government Endorsement Signatures rating United Pacific as excellent in 2004 and 14 City Endorsement Signatures in 1981 (see historical information).

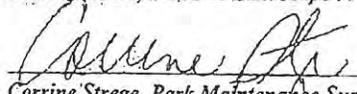
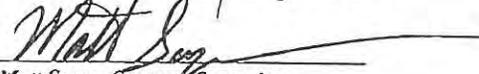
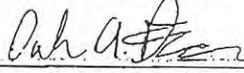
GOVERNMENT RECOMMENDATIONS - Year 2012

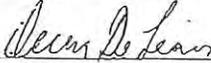
The following Government Employees certify that United Pacific Services, Inc. (UPS) has completed all contracts on time and to specifications. They recommend our company as a qualified and knowledgeable firm in the execution of GOVERNMENT tree trimming and removal contracts. We have all the necessary equipment to complete the work in a timely manner and meet contract deadlines. For additional information please contact the listed phone numbers below.

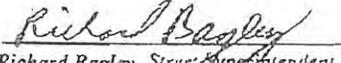
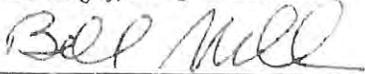
Municipalities and County Agencies

- 1.) City of Long Beach
(562) 577-8490

Theresa Maceyka, Park Maint. Supervisor
- 2.) City of Rancho Cucamonga
(909) 477-2730 ext. 4137

Dean P. Rodia, Parks & Landscape Maint. Superintendent
- 3.) City of Hawthorne
(310) 349-1662

Corrine Strega, Park Maintenance Supervisor
- 4.) County of Riverside
(951) 955-6899

Matt Sayre, Contract Supervisor
- 5.) City of Fountain Valley
(714) 593-4605

Dale A. Schuck, General Services Manager
- 6.) County of Riverside
(951) 830-6860

Mark Hughes, Landscape Maint. District (LMD) Supervisor
- 7.) City of Long Beach
(562) 577-8437

Oscar DeLeon, Contract Monitor
- 8.) County of Los Angeles
(562) 861-0316

Del Ortega, Contract Supervisor
- 9.) City of Jurupa Valley
(951) 332-6464

Richard Bagley, Street Superintendent
- 10.) City of Goleta
(805) 968-6848

Willar, Public Works Manager



UNITED PACIFIC SERVICES, INC.

EVALUATION REPORT

The following Government agencies were asked to evaluate United Pacific Services overall performance. This evaluation is based on past and current contracts either completed or in progress. It is based on the following:

Poor - Fair - Satisfactory - Good - Excellent

Ten Government Endorsement Signatures January of 2004

Signed Signatures:

		2	4	6	8	10
		Poor	Fair	Satisfactory	Good	Excellent
1.)	Oscar De Leon, (562) 570-4886 <u><i>Oscar De Leon</i></u> City of Long Beach	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.)	Rene Sanchez, (562) 861-0316 <u><i>Rene Sanchez</i></u> County of Los Angeles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3.)	Gary Striker, (310) 732-3890 <u><i>Gary Striker</i></u> City of Los Angeles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4.)	Larry Williams, (909) 864-8732 <u><i>Larry Williams</i></u> City of Highland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5.)	Tony Tajalli, (626) 695-7292 <u><i>Tony Tajalli</i></u> County of Los Angeles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6.)	Dave Brackin, (909) 387-4043 <u><i>Dave Brackin</i></u> County of San Bernardino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7.)	Del Ortega, (626) 445-7630 <u><i>Del Ortega</i></u> County of Los Angeles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8.)	John Osollo, (310) 732-3946 <u><i>John Osollo</i></u> City of Los Angeles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9.)	Saced Samie, (805) 857-7072 <u><i>Saced Samie</i></u> State of California	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10.)	José Ontiveros, (626) 458-3122 <u><i>José Ontiveros</i></u> County of Los Angeles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

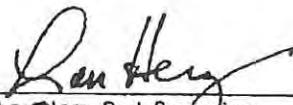
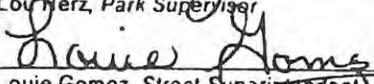
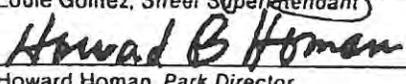
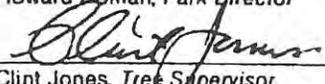
City Endorsement Signatures

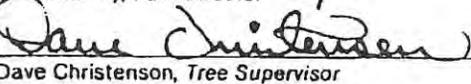
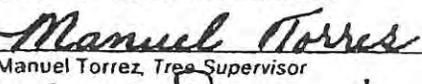
Gus K. Franklin
1981

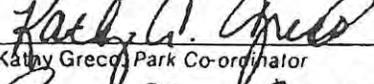
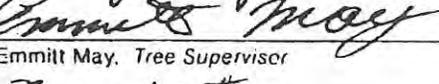
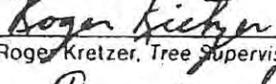
To Whom it May Concern:

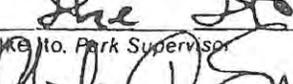
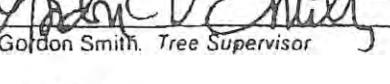
During the past twenty-five years I supervised the completion of over \$50,000,000 in contracts for more than 70 southern California municipalities. All contracts were completed on time and to specifications. There has never been a claim on our Liability Insurance, nor has any complaint been filed against our State Contractors License. During this same period of time I supervised and completed numerous contracts for the counties of San Bernardino, Riverside, Ventura, Orange, Kern, San Diego and Los Angeles. I am recognized in California as one of the foremost contractors in the performance and completion of Governmental maintenance Contracts. Upon my request the following city officials recognized by accomplishments and Outstanding performance in the Organization, Direction, Supervision, Safety Programs and Completion of their contracts by their signed endorsements below.

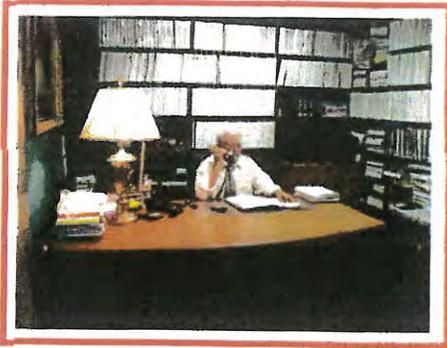
Respectively:

1. CITY OF GARDEN GROVE

Lou Merz, Park Supervisor
2. CITY OF YORBA LINDA

Louie Gomez, Street Superintendent
3. CITY OF CARSON

Howard Homan, Park Director
4. CITY OF SANTA ANA

Clint Jones, Tree Supervisor
5. CITY OF LYNWOOD

Don Snavelly, Park Director
6. CITY OF FOUNTAIN VALLEY

Dave Christenson, Tree Supervisor
7. CITY OF LA HABRA

Manuel Torres, Tree Supervisor
8. CITY OF LOS ANGELES

Neil Denering, Street Tree Superintendent
9. CITY OF FULLERTON

Kathy Greco, Park Co-ordinator
10. CITY OF WHITTIER

Emmitt May, Tree Supervisor
11. CITY OF PARAMOUNT

Roger Kretzer, Tree Supervisor
12. CITY OF SAN FERNANDO

Dave Salabar, Street Superintendent
13. CITY OF SO. EL MONTE

Joe Ho, Park Supervisor
14. CITY OF BUENA PARK

Gordon Smith, Tree Supervisor



Experience and References
Seventy-four Letters of Recommendation
 From
 1977 to 2016

Gus K. Franklin, President

Supervised the completion of \$125,000,000 in contracts for 135 cities, 7 Counties and Caltrans in the State of California

CURRENT CONTRACTS: 2019

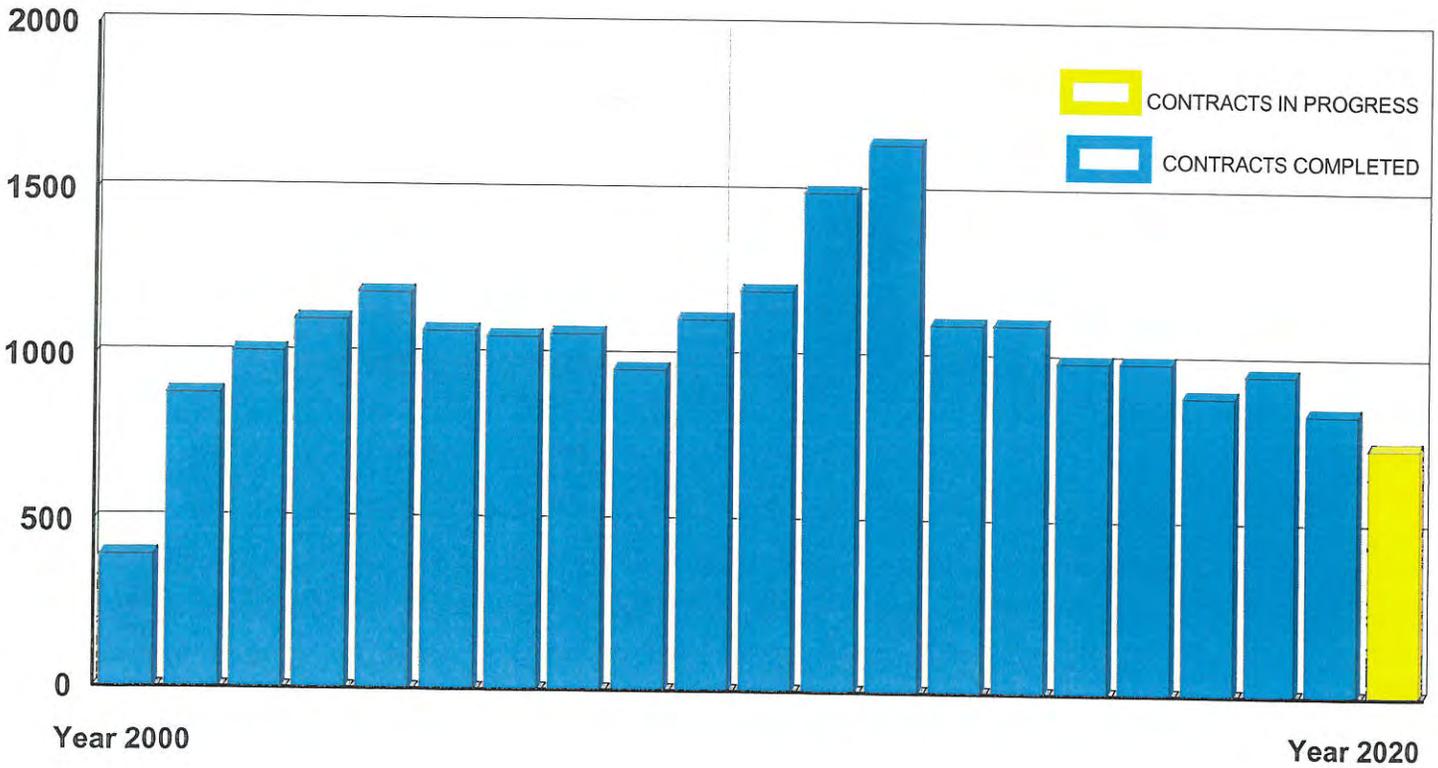
- | | | | |
|-----------------------------|----------------------------|--------------------------|----------------------------|
| 1. City of Rancho Cucamonga | 4. City of Pasadena | 7. County of Los Angeles | 10. City of Simi Valley |
| 2. City of Downey | 5. City of Fountain Valley | 8. County of Riverside | 11. Water & Power |
| 3. City of Highland | 6. City of Los Angeles | 9. Caltrans | 12. County of L.A. - Trees |

LETTERS OF RECOMMENDATION FROM 1977 to 2016:

- | | |
|---|---|
| 1. City of Fountain Valley - May 26, 2016 | 38. City of Norco - March 22, 1996 |
| 2. City of Rancho Cucamonga - August 13, 2009 | 39. City of Arcadia - June 3, 1996 |
| 3. City of Highland - September 14, 2016 | 40. City of Simi Valley - Nov 18, 1996 |
| 4. City of Santa Clarita - May 2010 | 41. City of Santa Fe Springs - Nov 29, 1995 |
| 5. City of Long Beach - Year 2012 | 42. City of Santa Fe Springs - Feb 11, 1993 |
| 6. City of Rancho Cucamonga - Year 2012 | 43. City of Garden Grove - Nov 12, 1990 |
| 7. City of Hawthorne - Year 2012 | 44. UltraPower - February 9, 1990 |
| 8. County of Riverside - Year 2012 | 45. City of West Hollywood - October 14, 1998 |
| 9. City of Fountain Valley - Year 2012 | 46. City of Newport Beach - January 22, 1982 |
| 10. County Riverside - Year 2012 | 47. City of Beverly Hills - October 2, 1981 |
| 11. City of Long Beach - Year 2012 | 48. City of Yorba Linda - September 8, 1981 |
| 12. County of Los Angeles - Year 2012 | 49. City of Carson - September 2, 1981 |
| 13. City of Jurupa Valley - Year 2012 | 50. City of La Habra - September 1, 1981 |
| 14. City of Goleta - Year 2012 | 51. City of Buena Park - September 3, 1981 |
| 15. City of Santa Clarita - July 8, 2008 | 52. City of Garden Grove - June 8, 1981 |
| 16. City of Santa Clarita - June 28, 2007 | 53. City of Fountain Valley - September 4, 1981 |
| 17. Orange County - November 7, 2006 | 54. City of Whittier - September 2, 1981 |
| 18. County of Los Angeles - October 25, 2006 | 55. City of Garden Grove - Year 1981 |
| 19. City of Highland - January 17, 2005 | 56. City of Yorba Linda - Year 1981 |
| 20. Department of Transportation - January 23, 2004 | 57. City of Carson - Year 1981 |
| 21. City of Long Beach - January 12, 2004 | 58. City of Santa Ana - Year 1981 |
| 22. County of San Bernardino - January 12, 2004 | 59. City of Lynwood - Year 1981 |
| 23. City of Los Angeles - January 12, 2004 | 60. City of Fountain Valley - Year 1981 |
| 24. City of Highland - January 9, 2004 | 61. City of La Habra - Year 1981 |
| 25. City of Long Beach - Year 2004 | 62. City of Los Angeles - Year 1981 |
| 26. County of Los Angeles - Year 2004 | 63. City of Fullerton - Year 1981 |
| 27. City of Los Angeles - Year 2004 | 64. City of Whittier - Year 1981 |
| 28. City of Highland - Year 2004 | 65. City of Paramount - Year 1981 |
| 29. County of Los Angeles - Year 2004 | 66. City of San Fernando - Year 1981 |
| 30. County of San Bernardino - Year 2004 | 67. City of South El Monte - Year 1981 |
| 31. County of Los Angeles - Year 2004 | 68. City of Buena Park - Year 1981 |
| 32. City of Los Angeles - Year 2004 | 69. City of San Fernando - April 16, 1980 |
| 33. State of California - Year 2004 | 70. City of Lynwood - June 10, 1980 |
| 34. County of Los Angeles - Year 2004 | 71. City of Lynwood - November 21, 1978 |
| 35. City of Pico Rivera, May 13, 1998 | 72. City of Santa Ana - April 10, 1978 |
| 74. City of La Habra - December 5, 1977 | 73. City of Los Angeles - December 6, 1977 |

United Pacific Services, Inc.
County of Los Angeles
Contracts - Completed & Renewed & In Progress
ANNUAL GROSS SALES FROM - 2000 TO 2020
\$22,770,248.00

Thousands



ALL CONTRACTS WERE COMPLETED ON TIME AND TO COUNTY OF LOS ANGELES SPECIFICATIONS. UNITED PACIFIC HAS COMPLETED 87 CONTRACTS FOR THE COUNTY SINCE THE YEAR 2000 AND THREE CONTRACTS ARE CURRENTLY IN PROGRESS FOR 2019.

COUNTY OF LOS ANGELES - CONTRACTS AWARDED / RENEWED - 98

UNITED PACIFIC SERVICES CONTRACTS AWARDED FROM 2000 TO 2020 = \$21,659,184.00

	Contract Description and Location	Contract
1.	County of Los Angeles "East Area" / 2000 - Flood Channels	\$381,740.00
2.	County of Los Angeles Housing Development / 2000 - Tree Service	\$16,868.00
3.	County of Los Angeles "South Area" - 2001 / 2002 - Flood Channels	\$221,049.00
4.	County of Los Angeles "East Area" / 2002 - Flood Channels	\$435,239.00
5.	County of Los Angeles - San Gabriel - 2002 - River	\$293,000.00
6.	County of Los Angeles - 2001 / 2002 - Tree Planting	\$60,325.00
7.	County of Los Angeles - L.A. River/Comp. Creek - 2001/2002 - Flood Channels	\$363,200.00
8.	County of Los Angeles - L.A. River/Comp. Creek - 2003 to 2005 - Flood Channels	\$726,400.00
9.	County of Los Angeles - L.A. River/Rio Hondo - 2001/2002 - Flood Channels	\$353,175.00
10.	County of Los Angeles - L.A. River/Rio Hondo - 2003 to 2005 - Flood Channels	\$706,350.00
11.	County of Los Angeles - East area - 2003 - Catch Basin	\$123,000.00
12.	County of Los Angeles - West area - 2003 - Catch Basin	\$146,000.00
13.	County of Los Angeles - Trimming / 2003 - Palms Trees	\$37,770.00
14.	County of Los Angeles - "Eastern Avenue" - 2003 - Trim Trees	\$12,500.00
15.	County of Los Angeles - San Gabriel 2003 and 2005 - River	\$631,000.00
16.	County of Los Angeles - Trim and Remove trees 2001 / 2003 - AsNeeded Emergency Tree Work	\$175,884.00
17.	County of Los Angeles - "West Area" - 2003 - Flood Channels	\$105,000.00
18.	County of Los Angeles - Sanitation Department / 2004 - Hydroseed Flood Channel	\$29,501.00
19.	County of Los Angeles - "South Area" - 2004 - Flood Channels	\$275,000.00
20.	County of Los Angeles - "Costal Spreading Grounds" - Flood Channels - 2005	\$156,000.00
21.	County of Los Angeles - "Malibu" - 2004 - Landscape Maintenance	\$50,000.00
22.	County of Los Angeles - "Malibu" - 2005 - Landscape Maintenance	\$50,000.00
23.	County of L.A. - Tree Trim and Removal - 2004 - Tree Maintenance	\$152,000.00
24.	County of L.A. - Tree Trim and Removal - RMD 4146010 - 2006	\$107,095.00
25.	County of L.A. - Coastal Spreading Grounds, Rio Hondo & San Gabriel - 2006	\$156,000.00
26.	County of L.A. - Malibu year 2006	\$50,000.00
27.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2005 / 2006	\$772,000.00
28.	County of Los Angeles - Malibu - year 2006	\$50,000.00
29.	County of Los Angeles - RMD 3346005 - Topanga Canyon - Tree Trim & Removal	\$343,934.00
30.	County of Los Angeles - RMD 4446006 - Whittier Area - Tree Trim & Removal	\$196,480.00
31.	County of Los Angeles - Coastal Spreading Grounds, Rio Hondo & San Gabriel - 2007	\$45,000.00
32.	County of Los Angeles - San Gabriel River - 2006 - Weed Abatement	\$295,000.00
33.	County of Los Angeles, Malibu - year 2007 to 2008	\$50,000.00
34.	County of Los Angeles - Landscape Maint., Montellano Slope - 2007 to 2008	\$29,000.00
35.	County of Los Angeles - L.A. River - South Area - 2006 - 2007	\$772,000.00
36.	County of Los Angeles - RMD 1546036 - E.L.A. Area - Tree Trim & Removal	\$102,000.00
37.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2008 / 2009	\$772,000.00
38.	County of Los Angeles - Landscape Maint., Malibu - year 2008 to 2009	\$50,000.00
39.	County of Los Angeles - AsNeeded Emergency Tree Service - year 2008 to 2009	\$394,562.00
40.	County of Los Angeles - Landscape Maint., Montellano Slope - 2008 to 2009	\$29,000.00
41.	County of Los Angeles - Landscape Maint., Montellano Slope - 2009 to 2010	\$29,000.00
42.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2009 to 2010	\$736,000.00
43.	County of Los Angeles - Landscape Maint., L.A. River - East Area 2009 to 2010	\$60,000.00
44.	County of Los Angeles - Landscape Maint., Dominguez Gap 2010 to 2011	\$256,000.00
45.	County of Los Angeles - Landscape Maint., Malibu - 2009 to 2010	\$75,000.00
46.	County of Los Angeles - As-Needed Emergency Tree Service - 2009 to 2010	\$25,000.00
47.	County of Los Angeles - Landscape Maint., Montellano Slope - 2010 to 2011	\$29,000.00
48.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2010 to 2011	\$736,000.00
49.	County of Los Angeles - Landscape Maint., L.A. East Area 2010 to 2011	\$60,000.00
50.	County of Los Angeles - Landscape Maint., Dominguez Gap 2011 to 2012	\$256,000.00
51.	County of Los Angeles - Landscape Maint., Malibu - 2010 to 2011	\$75,000.00
52.	County of Los Angeles - As Needed Emergency Tree Service - 2010 to 2011	\$50,000.00
53.	County of Los Angeles - North Area tree maintenance - 2011 to 2012	\$900,000.00
54.	County of Los Angeles - Landscape Maint., Montellano Slope - 2011 to 2012	\$29,000.00
55.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2011 to 2012	\$736,000.00
56.	County of Los Angeles - Landscape Maint., L.A. East Area 2011 to 2012	\$60,000.00
57.	County of Los Angeles - Landscape Maint., Dominguez Gap 2011 to 2012	\$256,000.00
58.	County of Los Angeles - Landscape Maint., Malibu - 2011 to 2012	\$75,000.00
59.	County of Los Angeles - As Needed Emergency Tree Service - 2011 to 2012	\$50,000.00
60.	County of Los Angeles - Landscape Maint., Montellano Slope - 2012 to 2013	\$25,000.00
61.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2012 to 2013	\$625,000.00
62.	County of Los Angeles - Landscape Maint., L.A. East Area 2012 to 2013	\$70,000.00
63.	County of Los Angeles - Landscape Maint., Dominguez Gap 2012 to 2013	\$256,000.00
64.	County of Los Angeles - Landscape Maint. Malibu - 2012 to 2013	\$75,000.00
65.	County of Los Angeles - Landscape Maint., Montellano Slope - 2013 to 2014	\$25,000.00
66.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2013 to 2014	\$625,000.00
67.	County of Los Angeles - Landscape Maint., L.A. East Area 2013 to 2014	\$70,000.00
68.	County of Los Angeles - Landscape Maint., Dominguez Gap 2013 to 2014	\$256,000.00
69.	County of Los Angeles - Landscape Maint., Malibu - 2013 to 2014	\$75,000.00
70.	Contracts awarded from 2014 to 2017 for South Area, Malibu, East Area, Dominguez Gap	\$3,153,000.00
	TOTAL	\$19,463,072.00

County of Los Angeles contracts in progress for the years 2017 to 2020

	CURRENT CONTRACTS	AMOUNT
1.	County of Los Angeles - Landscape Maint., Montellano Slope - 2017 to 2020	\$86,328.00
2.	County of Los Angeles - Landscape Maint., L.A. River - South Area - 2017 to 2020	\$1,658,000.00
3.	County of Los Angeles - Landscape Maint., L.A. East Area 2017 to 2020	\$287,784.00
4.	County of Los Angeles - Landscape Maint., Malibu - 2017 to 2019	\$164,000.00
	Sub Total	\$2,196,112.00
	(2 4)	TOTAL AMOUNT
		\$21,659,184.00

Arbor Age

Magazine
May, 1984



SELECTED BY THE LOS ANGELES OLYMPIC ORGANIZING COMMITTEE TO TRIM AND PRUNE ALL OF EXPOSITION PARK FEATURING OVER 1400 TREES REPRESENTING 36 DISTINCT SPECIES SITUATED ON 130 ACRES IN THE HEART OF LOS ANGELES, HEADQUARTERS AND SITE FOR THE OPENING CEREMONIES OF THE 1984 SUMMER OLYMPIC GAMES.

In 1984 I supervised the trimming of over 1400 trees in preparation for the Opening Ceremonies of the 1984 Summer Olympic Games of the XXIII Olympiad held in the City of Los Angeles. In Recognition and appreciation for our Contribution to the success of the Games, I received the Certificate of Merit from Los Angeles Olympic Organizing Committee.

Sincerely,

Gus K. Franklin
President

(25)

Peridian Group

June 22, 1984

United Pacific Corporation
12815 E. Imperial Highway
Suite A
Santa Fe Springs, CA 90670

Reference: Exposition Park, Olympics 1984

I want you to know how pleased the Los Angeles Olympic Organizing Committee and Peridian Group are with your extensive tree trimming at Exposition Park in preparation for the 1984 Summer Olympiad.

As you know, the park was in a sad state of neglect. Over 1,100 trees had not been trimmed or maintained for years and so after your crews moved through in record time under the able supervision of Gus Franklin, a transformation occurred. Now the historic park and former site of the 1932 Olympics is complete for the eyes of the world to see.

As president of United Pacific Corporation you can be proud of a job well done.

Best personal regards,

PERIDIAN GROUP

Vincent Rie Takeuchi
Project Manager

VT:jk

Landscape Architecture/Planning

17848 Sky Park Boulevard, Irvine, California 92714 (714) 261-5120

Broward East, Fort Lauderdale, Florida 33301 (305) 462-4962 5195 Las Vegas Boulevard South, Las Vegas, Nevada 89119 (702) 798-5237

recipients: Courtland Paul, Arthur Bregg, Skip Nishigawa, Gerald Pearson, Rex L. Price, Dennis M. Taylor, Dennis Anderson, Donald Henry, Barry Jensen

Assistants: Ronald Wang, Dennis R. Young, Michael McKay, Frank R. Marzocchi, Robert Clark, John R. Van Derhoof, Michael A. Green

Certificate of Merit

This Certificate of Merit was presented to Gus K. Franklin by Peter V. Ueberroth, President of the Los Angeles Olympic Organizing Committee, in recognition and appreciation to United Pacific Corporation for our contribution to the success of the Games of the XXIII Olympiad held in Los Angeles, in 1984.

IN RECOGNITION AND
APPRECIATION TO

United Pacific

FOR YOUR CONTRIBUTION TO
THE SUCCESS OF THE
LOS ANGELES, 1984



LOS ANGELES OLYMPIC ORGANIZING COMMITTEE

Certificate of Merit

This Certificate of Merit was presented to Gus K. Franklin by Peter V. Ueberroth, President of the Los Angeles Olympic Organizing Committee, in recognition and appreciation to United Pacific Corporation for our contribution to the success of the Games of the XXIII Olympiad held in Los Angeles, in 1984.

IN RECOGNITION AND
APPRECIATION TO

United Pacific

FOR YOUR CONTRIBUTION TO
THE SUCCESS OF THE

LOS ANGELES, 1984



LOS ANGELES OLYMPIC ORGANIZING COMMITTEE

Paul Ziffer
PAUL ZIFFER, CHAIRMAN

Peter V. Ueberroth
PETER V. UEBERROTH, PRESIDENT

Harvey L. Usher
HARVEY L. USHER, EXECUTIVE VICE PRESIDENT
AND GENERAL MANAGER

Certificate of Merit



Mayor's Certificate of Appreciation

AS MAYOR of the CITY OF LOS ANGELES
I am pleased to recognize the outstanding
activities of the

*United Pacific
Corporation*

THIS MAYORS CERTIFICATE of APPRECIATION
is awarded to your organization for out-
standing efforts and accomplishments which
have been of great benefit to your community
and particularly to the CITY of LOS ANGELES.

Date: February 8, 1991



Tom Bradley
Mayor

United Pacific Services, Inc.

State Contractors license

STATE OF CALIFORNIA dca DEPARTMENT OF CONSUMER AFFAIRS	CONTRACTORS STATE LICENSE BOARD ACTIVE LICENSE	
License Number	790590	Entity CORP
Business Name	UNITED PACIFIC SERVICES INC	
Classification(s)	C27 C61/D49	
Expiration Date	01/31/2021	www.cslb.ca.gov

Printed on: 11/1/2018 3:21:34 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

Office of Small Business & DVBE Services

Certification ID: 33376

Legal Business Name:
UNITED PACIFIC SERVICES INC

Doing Business As (DBA) Name 1:
United Pacific Services, Inc.

Doing Business As (DBA) Name 2:
United Pacific Services, Inc.

Address:
251 IMPERIAL HWY STE 450
FULLERTON
CA 92835

Email Address:
eric@unitedpac.com

Business Web Page:
www.unitedpac.com

Business Phone Number:
562/691-4600

Business Fax Number:
562/691-8839

Business Types:
Construction , Service

Certification Type	Status	From	To
SB	Approved	10/10/2018	10/31/2020

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!
-LOG IN at CaleProcure.CA.GOV

Questions?

Email: OSDSHELP@DGS.CA.GOV

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

FOR YOU

WELCOME!

YOUR ROAD MAP TO A SUCCESSFUL
TREE CARE BUSINESS!

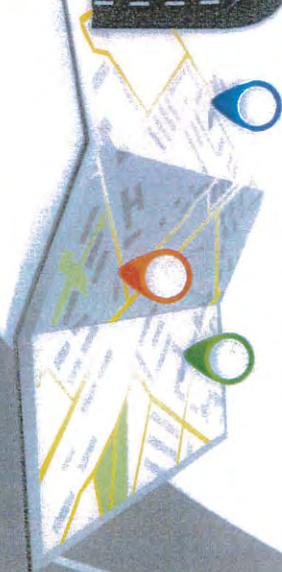
Tony,
Thank you for your membership and the confidence you have placed in the Tree Care Industry Association (TCIA). TCIA is a trade association of more than 2,400 commercial tree care firms and affiliated companies worldwide. You have received this card because you are an employee of one of these companies.

FOR YOU

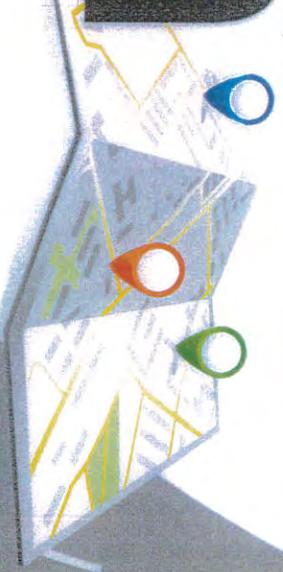
WELCOME!

YOUR ROAD MAP TO A SUCCESSFUL
TREE CARE BUSINESS!

Gus,
Thank you for your membership and the confidence you have placed in the Tree Care Industry Association (TCIA). TCIA is a trade association of more than 2,400 commercial tree care firms and affiliated companies worldwide. You have received this card because you are an employee of one of these companies.



Flip this matter over to learn
how to navigate
your exclusive
member benefits!



Flip this matter over to learn
how to navigate
your exclusive
member benefits!



TREE CARE INDUSTRY ASSOCIATION

Gus Franklin
United Pacific Services, Inc.

Member ID #: 83523 Member Since: 4/14/2005
Membership Expires: 7/31/2021



TREE CARE INDUSTRY ASSOCIATION

Tony Gomez Jr.
United Pacific Services, Inc.

(3 0)
Member ID #: 239443 Member Since: 4/14/2005
Membership Expires: 7/31/2021



DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM



QAL

QUALIFIED APPLICATOR LICENSE

LICENSE #: 101277

EXPIRES: 12/31/2020

Categories: BC

Issued: 1/1/2019

ERIC L FRANKLIN

4931 E ASHFORD AVE
ORANGE, CA, 92867



This License must be shown to any representative of the Director or Commissioner upon request.

Eric L. Franklin

SIGNATURE

This person is qualified to apply or supervise the application of pesticides pursuant to Division 6, Chapter 8 of the Food and Agricultural Code in the categories indicated on the face of this card.

This License does not authorize any person to engage for hire in the Business of pest control. A DPR Pest Control Business License is required, in addition to this Qualified Applicator License to engage in the Business of Pest Control for Hire.

License Categories

- | | |
|---|-------------------------------|
| A. Residential, Industrial, and Institutional | I. Animal Health |
| B. Landscape Maintenance | J. Demonstration and Research |
| C. Right of Way | K. Health Related |
| D. Plant Agriculture | L. Wood Preservation |
| E. Forest | M. Antifouling-Tributyltin |
| F. Aquatic | N. Sewer Line Root Control |
| G. Regulatory | O. Field Fumigation |
| H. Seed Treatment | P. Microbial Pest Control |



DEPARTMENT OF PESTICIDE REGULATION
LICENSING/CERTIFICATION PROGRAM

PCA

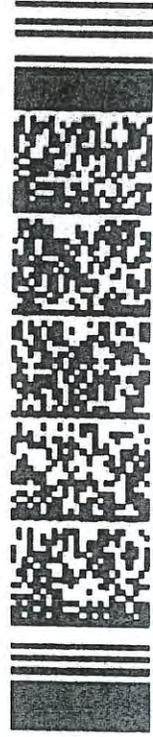
AGRICULTURAL PEST CONTROL ADVISER LICENSE

LICENSE #: 75857
Categories: ABDEG

EXPIRES: 12/31/2020
Issued: 1/1/2019

TIMOTHY J ISLE
164 STANFORD LANE
SEAL BEACH, CA, 90740

(32)



This License must be shown to any representative of the Director or Commissioner upon request.



County of Los Angeles

No. 200000418

AGRICULTURAL PEST CONTROL REGISTRATION

For Calendar Year Ending December 31, 2020

United Pacific Services, Inc.
5529 Leeds St, South Gate, CA 90280
(562)691-4600 x226

THIS CERTIFIES that the above-named individual or firm has been duly registered in accordance with Section 11732 of the California Food and Agricultural Code, and is entitled to engage for hire in the County of Los Angeles in the business of pest control of the types listed below:

B-LANDSCAPE MAINTENANCE

C-RIGHT OF WAY

Agent: Eric L Franklin
State Business License No.: 32512
Date: January 1, 2020
Revised PUEa-05 (12-19)


Agricultural Commissioner/Director of Weights and Measures
County of Los Angeles



CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION

1001 I STREET
SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2018
EXPIRES: December 31, 2019

**Pest Control Business - Main
LICENSE**

LICENSE NO. 32512



Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address

UNITED PACIFIC SERVICES, INC.
5529 LEEDS ST
SOUTH GATE, CA 90280

Business Location

UNITED PACIFIC SERVICES, INC.
5529 LEEDS ST
SOUTH GATE, CA 90280

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW
THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

1. Please make sure the information on your license is correct.
2. Notify us immediately of any changes to your business (e.g., name, address, insurance carrier or qualified person).
3. If you lose your license, then you may request a new one for a \$20 fee.
4. Please refer to the license number located in the middle of the page when contacting us.
5. For more information, please contact us at (916) 445-4038 or at <licenseemail@cdpr.ca.gov>. Or you may write to

**Department of Pesticide Regulation
Pest Management and Licensing Branch
Licensing and Certification Program
P.O. Box 4015
Sacramento, California 95812-4015**

Licensing and Certification Current Valid Licenses (U) - Business

Business Name	Type	Number	Main or Branch	Business Address	City	County	Issued or Renewed	Expires
U.S. LAWNS OF SACRAMENTO	PCM	39345	MAIN	3655 OMEC PARK DR	RANCHO CORDOVA	SACRAMENTO	1/1/2020	12/31/2021
U.S. WATER SERVICES INC	PCM	38753	MAIN	13109 ARTIC CIR	SANTA FE SPRINGS	STANISLAUS	1/1/2020	12/31/2021
UGOTT PEST CONTROL	PCM	37019	MAIN	4200 EASTON DR	BAKERSFIELD	KERN	1/1/2020	12/31/2021
UJIHARA LANDSCAPE, INC.	MGB	35493	MAIN	13144 EAST END AVE	CHINO		1/1/2020	12/31/2021
ULTIMATE LANDSCAPE MANAGEMENT CO., INC.	MGB	35755	MAIN	700 E SYCAMORE	ANAHEIM	ORANGE	1/1/2020	12/31/2021
ULTRA DIVERSIFIED, INC.	PCM	30379	MAIN	25015 AVENUE 104	TERRA BELLA	TULARE	1/1/2020	12/31/2021
UNIQUE PEST SOLUTIONS	PCM	45242	MAIN	1434 LA COSTA CT	MADERA	MADERA	1/1/2020	12/31/2021
UNIQUE PLANT RENTALS, INC.	MGB	35151	MAIN	16415 S AVALON BLVD	GARDENA	LOS ANGELES	1/1/2020	12/31/2021
UNITED AG PERSONNEL MANAGEMENT INC	PCM	39285	MAIN	141 N K ST	TULARE	TULARE	1/1/2020	12/31/2021
UNITED CHEMICAL	PDM	34202	MAIN	899 TUOHY AVE	EXETER	TULARE	1/1/2020	12/31/2021
UNITED LABOR SERVICES, INC.	PCM	41548	MAIN	415 AVENIDA CASTRO	DELANO	KERN	1/1/2020	12/31/2021
UNITED MINERAL AND CHEMICAL CORPORATION	PBM	44928	MAIN	160 CHUBB AVE STE 206	LYNDHURST	OUT OF STATE	1/1/2020	12/31/2021
UNITED PACIFIC SERVICES, INC.	PCM	32512	MAIN	5529 LEEDS ST	SOUTH GATE	LOS ANGELES	1/1/2020	12/31/2021
UNITED PHARMACAL CO., INC.	PBM	34772	MAIN	3705 PEAR ST	SAINT JOSEPH	OUT OF STATE	1/1/2020	12/31/2021
UNITED RIGHT OF WAY	PCM	32504	MAIN	1502 W BROADWAY RD	PHOENIX	OUT OF STATE	1/1/2020	12/31/2021
UNIVERSAL LABOR SOLUTIONS, INC.	PCM	45134	MAIN	1129 CLINTON ST	DELANO	TULARE	1/1/2020	12/31/2021
UNIVERSAL PEST SERVICES	PCM	38218	MAIN	1373 SAN MARCOS DR	SAN JOSE	SANTA CLARA	1/1/2020	12/31/2021
UNRUH, JOHN	PCM	30094	MAIN	5433 N SULTANA	ATWATER	MERCED	1/1/2020	12/31/2021
UPTON, DERRICK	PCM	32857	MAIN	6694 AVENUE 22 1/2	CHOWCHILLA	MADERA	1/10/2020	12/31/2021
URBAN CORPS OF SAN DIEGO COUNTY	PCM	38951	MAIN	3127 JEFFERSON ST	SAN DIEGO	SAN DIEGO	1/1/2020	12/31/2021
URBAN ENVIRONMENTS LANDSCAPE SERVICES	MGB	38875	MAIN	1373 MORRILL AVE	SAN JOSE	SANTA CLARA	1/10/2020	12/31/2021
URBAN HABITAT	MGB	39544	MAIN	51-255 CALLE HUENEME	LA QUINTA	RIVERSIDE	1/16/2020	12/31/2021
URBAN-GRO, INC.	PDM	41166	MAIN	1751 PANORAMA POINT UNIT G	LAFAYETTE	OUT OF STATE	1/1/2020	12/31/2021

Contractor Information

Legal Entity Name
 UNITED PACIFIC SERVICES, INC.
 Legal Entity Type
 Corporation
 Status
 Active
 Registration Number
 1000010147
 Registration effective date
 7/1/2020
 Registration expiration date
 6/30/2023
 Mailing Address
 251 IMPERIAL HWY., STE 450 FULLERTON 92835 CA United States ...
 Physical Address
 5529 LEEDS STREET SOUTH GATE 90280 CA United States of America
 Email Address
 Trade Name/DBA
 License Number(s)
 CSLB:790590
 CSLB:790590

Registration History

Effective Date	Expiration Date
6/13/2018	6/30/2019
6/15/2017	6/30/2018
6/16/2016	6/30/2017
6/24/2015	6/30/2016
2/17/2015	6/30/2015
7/1/2019	6/30/2020
7/1/2020	6/30/2023

Legal Entity Information

Corporation Number:
 2101106
 Federal Employment Identification Number:
 President Name:
 GUS K FRANKLIN
 Vice President Name:
 Treasurer Name:
 SUSAN K FRANKLIN
 Secretary Name:
 SUSAN K FRANKLIN
 CEO Name:
 Agent of Service Name:
 GUS K FRANKLIN
 Agent of Service Mailing Address:
 251 IMPERIAL HWY., STE 450 FULLERTON 92835 CA United States of America

Workers Compensation

Do you lease employees through Professional Employer Organization (PEO)? No

Please provide your current workers compensation insurance information below:

PEO InformationName	PEO Phone	PEO Email

Insured by Carrier

Policy Holder Name:UNITED PACIFIC SERVICES, INC.Insurance Carrier:CYPRESS INSURANCE COMPANYPolicy Number: UNWC003915Inception date:6/30/2019Expiration Date:6/30/2020

INTERNATIONAL SOCIETY OF ARBORICULTURE

CERTIFIED ARBORIST™

Eric Franklin

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



Luana Vargas

Luana Vargas
Director of Credentialing Services
International Society of Arboriculture

Caitlyn Pollihan

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

WE-2158AU

Certification Number

14 May 1998

Certified Since

30 Jun 2022

Expiration Date



#0847
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®

INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED ARBORIST UTILITY SPECIALIST™

Eric Franklin

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist Utility Specialist®




Luana Vargas
Director of Credentialing Services
International Society of Arboriculture


Caitlyn Pollihan
Executive Director
International Society of Arboriculture

WE-2158AU
Certification Number

18 Sep 1999
Certified Since

30 Jun 2022
Expiration Date

INTERNATIONAL SOCIETY OF ARBORICULTURE TREE RISK ASSESSMENT QUALIFICATION

Eric Franklin

Having successfully completed the requirements established by the International Society of Arboriculture, the above named is hereby recognized as ISA Tree Risk Assessment Qualified.



Kevin Martlage
Kevin Martlage
Director of Credentialing
International Society of Arboriculture

6 Jun 2018

Issue Date

Caitlyn Pollihan
Caitlyn Pollihan
Executive Director
International Society of Arboriculture

6 Jun 2023

Term of Validity End Date

INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED ARBORIST™

Jack Durwood Mooring

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



Luana Vargas
Director of Credentialing Services
International Society of Arboriculture

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

WE-0905AM

Certification Number

29 Jul 1995

Certified Since

30 Jun 2022

Expiration Date



#0847
ISO/IEC 17024
Personnel Certification Program
ISA Certified Arborist®

INTERNATIONAL SOCIETY OF ARBORICULTURE
CERTIFIED ARBORIST MUNICIPAL SPECIALIST™

Jack Durwood Mooring

Having successfully completed the requirements set by the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist Municipal Specialist®



Luana Vargas

Luana Vargas
Director of Credentialing Services
International Society of Arboriculture

Caitlyn Pollihan

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

WE-0905AM

Certification Number

1 Aug 2016

Certified Since

30 Jun 2022

Expiration Date

INTERNATIONAL SOCIETY OF ARBORICULTURE TREE RISK ASSESSMENT QUALIFICATION

Jack Durwood Mooring

Having successfully completed the requirements established by the International Society of Arboriculture, the above named is hereby recognized as ISA Tree Risk Assessment Qualified.



Kevin Martlage

Kevin Martlage
Director of Credentialing
International Society of Arboriculture

6 Jun 2018

Issue Date

Caitlyn Pollihan

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

6 Jun 2023

Term of Validity End Date

INTERNATIONAL SOCIETY OF ARBORICULTURE CERTIFIED ARBORIST™

Renee Lucille Mooring

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®



[Signature]

Jim Skiera, Executive Director
International Society of Arboriculture

[Signature]

Kevin Marlage
Director of Professional Development
International Society of Arboriculture

WE-10452AM	26 Jun 2014	30 Jun 2020
Certification Number	Certified Since	Expiration Date

INTERNATIONAL SOCIETY OF ARBORICULTURE CERTIFIED ARBORIST MUNICIPAL SPECIALIST™

Renee Lucille Mooring

Having successfully completed the requirements set by the Arborist Certification

Board of the International Society of Arboriculture,

the above named is hereby recognized as an ISA Certified Arborist Municipal Specialist®



Jim Skiera, Executive Director
International Society of Arboriculture

Kevin Martlage
Director of Professional Development
International Society of Arboriculture

WE-10452AM

Certification Number

15 Aug 2016

Certified Since

30 Jun 2020

Expiration Date

INTERNATIONAL SOCIETY OF ARBORICULTURE TREE RISK ASSESSMENT QUALIFICATION

Renee Lucille Mooring

Having successfully completed the requirements established by the International Society of Arboriculture, the above named is hereby recognized as ISA Tree Risk Assessment Qualified.



Kevin Marlage

Kevin Marlage
Director of Credentialing
International Society of Arboriculture

6 Jun 2018

Issue Date

Caitlyn Pollihan

Caitlyn Pollihan
Executive Director
International Society of Arboriculture

6 Jun 2023

Term of Validity End Date

Diploma

TLC Wildlife Aware

This award is proudly presented to:

Renee Mooring

By Sims Tree Learning Center, for successfully completing all of the requirements to become a Wildlife Aware Graduate.

May 11, 2016

ASusan M. Sims

Signed

Awarded On



Renee Mooring

has completed

Tree Identification & Selection IDENTIFICATION PRINCIPLES

COMPUTER-BASED TRAINING MODULE

for

**Arborist, Tree Worker, or Board-Certified
Master Arborist Certification**

WE10452A

arborist certification number

1/15/2016

date

Wildlife Protector Certification

is hereby awarded to:

Kenee L. Mooring

for training in wildlife awareness and protection

Wildlife Training Institute
Certification Number: 705
Valid Through May 8, 2017

Megan A. Morris, Program Director



Certificate of Completion

This certifies that

Atanacio Hernandez

has completed all training requirements for
TCIA's "Aerial Rescue Training Program" and
in recognition thereof, is presented this certificate of completion.



Tree Care Academy

TREE CARE INDUSTRY ASSOCIATION



Aerial Rescue
Training Program
GRADUATE

4 ISA CEUs- TC-08-020
4 CTSP CEUs- Contact Irina
Kochurov

1/2/19

Representative of Certifying Company

Date

This certificate is valid for three
years after date of issuance.

CERTIFICATE OF TRAINING

This Certificate recognizes

Victor Gaona

For successfully completing the
North American Training Solutions Workshop

**Line Clearance Arborist
Emergency Response and Aerial Rescue Training**


Scott Prophet - President
North American Training Solutions
November 16th 2012
Date of Issue



North American
TRAINING SOLUTIONS

CERTIFICATE OF TRAINING

This Certificate recognizes

Esteban Cohetzifla

For successfully completing the
North American Training Solutions Workshop

**Line Clearance Arborist
Emergency Response and Aerial Rescue Training**


Scott Prophet - President
North American Training Solutions
November 16th 2012
Date of Issue



North American
TRAINING SOLUTIONS

CITY OF HUNTINGTON PARK
Tree Trimming and Tree Maintenance Services

WORK PLAN / QUALITY CONTROL PLAN

Submitted by:
Gus K. Franklin, President/CEO
United Pacific Services, Inc.
(562) 254-0749
gus@unitedpac.com

Quality Control Plan
TABLE OF CONTENTS
City of Huntington Park

CHECK LIST

Section

	Next page
1. ✓ Management Team	A.
2. ✓ Daily-Weekly Supervision	B.
3. ✓ Work Schedule	C.
4. ✓ Tree Work Performed	D.
5. ✓ Hours of Work	E.
6. ✓ Clean-up	F.
7. ✓ Equipment of Job Site	G.
8. ✓ Labor / Pay Scale	H.
9. ✓ Safety Requirements	I.
10. ✓ Best Management Practices (BMP)	J.
11. ✓ Project Safety Official	K.
12. ✓ Disposal of Material	L.
13. ✓ Compliance with Laws & Regulations	M.
14. ✓ Drug Free Work Place	N.
15. ✓ Public Safety / Traffic Control	O.
16. ✓ Payment / Monthly Reports	P.
17. ✓ Computer Database	Q.
18. ✓ Additional Services	R.
19. ✓ Emergency Services During Work Hours	S.
20. ✓ Emergency Services After Hours	T.
21. ✓ Brochure / Letter	U.
22. ✓ Photographs	V.
23. ✓ Complaint Log	W.
24. ✓ Special Provisions	X.
25. ✓ Crews / Equipment	Y.
26. ✓ Certified Arborist / Certified Pesticide Advisor	Z.
27. ✓ Traffic Control Plan	AA.
28. ✓ "On Call" Messages	BB.
29. ✓ Emergency "Home" Phone Numbers	CC.
31. ✓ Work / Business Statement	DD.
32. ✓ Internal and Support Staff	EE.
33. ✓ Internal Training Program for employees	FF.
34. ✓ Safety Training Program	GG.
35. ✓ Firm's Customer Service Program	HH.
36. ✓ Public Complaints or Damage to Property	II.
37. ✓ Emergency Response Capabilities	JJ.
38. ✓ Equipment Maintenance Facility	KK.
39. ✓ Proposed Program	LL.
40. ✓ Ability to Recommend and Meet Project Schedules	LL - 1
41. ✓ Tree Health Services	LL - 2
42. ✓ Certified Crew Assigned to Contract	LL - 3
43. ✓ Communications / Cell Phones	MM.
44. ✓ Capability to Perform all Proposed Services	

QUALITY CONTROL PLAN

Management Team



United Pacific Services, Inc. (UPS), has assigned Jack Mooring and Jose Torres, as Supervisors to the tree maintenance project for the City of Huntington Park. Overseeing the project will be Eric Franklin, Vice President of Operations.

- 1.) **Mr. Jack Mooring**, Vice President / General Manager has over 20 years experience in Tree maintenance projects and is a *I.S.A. Certified Arborist (# WC-0905)*, *I.S.A. Certified Tree Worker (#WC-403)*, *Certified by the National Arborist Association (#NAA-03268)* and *Certified in Cardio-Pulmonary Resuscitation (#AHA-24194)*. Currently he is supervising various contracts with the County of Los Angeles, County of Riverside, City of Fountain Valley, and the City of Long Beach.

- 2.) **Mr. Jose Torres** is are current on-site Crew Manager/Foreman for our current contract with the City of Downey for over the past four years and has many years experience of supervising the completion of numerous governmental tree maintenance contracts including the City of Rancho Cucamonga. Mr. Jose Torres is an *I.S.A. Certified Tree Worker (WE-11070)T*. Mr. Torres will be overseeing the project and will also be actively involved in the city's tree inventory program. Mr. Torres has supervised the completion of tree maintenance contracts for over 3 municipalities and the County of Riverside. Currently he is in charge of our contract with the City of Downey.

- 3.) **Mr. Eric L. Franklin**, Executive Vice President will be overseeing the project. Mr. Franklin has supervised the completion of landscape and tree maintenance contracts for over 45 municipalities in Southern California. Mr. Franklin is a *I.S.A. Certified Arborist (#WC-2158)*, *Certified by the National Arborist Association (#NAA-03265)*, and *Certified in Cardio-Pulmonary Resuscitation (#AHA-24191)*. *Mr. Franklin is also a Certified Arborist/Utility Specialist by the I.S.A.*



Mr. Franklin, Mr. Mooring, and Mr. Torres have full authority to make any and all decisions concerning additional tree work and represent United Pacific in all decisions concerning this project. They can immediately make decisions on the job site and have the authority to execute any agreement concerning additional tree work or changing a work order or responding to any type of service request call.

MANAGEMENT TEAM

PROJECT SUPERVISORS: **Jack Mooring - Jose Torres**
PROJECT DIRECTORS: **Eric Franklin - Gus Franklin (owner)**

PERFORMANCE OF WORK

A. Daily - Weekly - Monthly Supervision:

1. Report to Government representative on a daily basis if performing work on the contract.
2. Supervise tree maintenance crews to maintain quality control.
3. Supervise planting crew to maintain proper quality control.
4. Supervise tree removal crew to maintain proper quality control.
5. Supervise traffic control.
6. Report any damages or injuries within one hour of occurrence.
7. Immediately respond to any public complaints or questions concerning project within one hour of occurrence or as directed by Staff.
8. Final inspection of work to insure proper clean-up on a daily basis.
9. Maintain daily records of hours worked by each employee and work completed.
10. UPS's authorized representative shall meet with the **City of Huntington Park (Huntington)** representative for the purpose of reviewing the week's work, receiving special instructions, and to discuss any problems encountered on the job. Also UPS shall on each Friday submit to **Huntington** a weekly copy of daily work reports throughout the term

contract or as directed by staff. In addition, UPS shall advise the representative of the following Week's schedule. Daily work records shall be formatted for easy translation into the City's program or computer tree software or as directed by staff.

11. UPS will notify the Governmental Agency of any changes in start date of each maintenance operation at least 24 hours in advance. Should UPS discontinue work for any reason, the Governmental Agency must be notified immediately as to the rationale behind the shut-down and the restarting date of operations.



B. Work Schedule:

1. UPS will start the tree maintenance project within ten (10) working days of award of contract or as directed by city staff. UPS will, prior to commencing work, submit and gain approval of a weekly work schedule indicating the order, location, and completion of work based on the information provided by **City of Huntington Park**
2. UPS will notify the Governmental Agency of the work schedule on a daily and weekly basis. This schedule will be submitted for approval in writing at least 72 hours prior to the commencement of any work on the contract or as directed by the Agency representative.
3. UPS must notify the public 24 to 72 hours in advance prior to restricting street parking or access to work area. UPS will post No-Parking signs with date of work to be performed including notification of tree trimming, tree planting, or tree removal on each sign only with authorization by the Agency.
4. As soon as notified by **City of Huntington Park** of award of contract UPS will meet with the Agency Representative to develop a preliminary work schedule for accomplishing the work on a weekly and monthly basis or as directed by the Agency staff. Tree maintenance-schedule will be



modified, as necessary, during the course of the contract, based on the tree maintenance needs.

C. Tree Work Performed:

1. Tree work performed will be according to the latest edition of the Pruning Standards of the Western Chapter ISA and to the International Society of Arboriculture Tree Pruning Guidelines and to the American National Standards Institute (ANSI) A300 and any Governmental Agency specifications.

2. Trees shall be either or both Full Pruned, Crown Raised, Crown Cleaned, Crown Reduction, Palm Pruning to city specifications. The trimming shall provide a symmetrical shape and aesthetically pleasing appearance when necessary typical of the species. In addition, trees shall be trimmed to provide a minimum clearance of (16.0) feet over the roadway and/or adjacent curb and eight (8) feet over walkways and/or pavement or as required by the City. Eleven (11) feet is required over equestrian trails. Trees shall also be trimmed to remove any obstruction around traffic control devices, traffic signs and streetlights and/or adjacent structures by 5 feet in all directions or as directed by city staff. Additional trimming shall be performed to mitigate any extreme effect of the clearance trimming and provide an aesthetic appearance. The specific techniques employed shall be consistent with industry practice for the size and species of tree being trimmed. All dead, broken, damaged diseased or insect infested limbs shall be removed at the trunk or main branch. All cuts shall be made sufficiently close, 1/2 inch, to the parent stem so that healing can readily start under normal conditions. All limbs 2" or greater shall be undercut to prevent splitting. The remaining limbs and branches shall not be split or broken at the cut. All crossed or rubbing limbs shall be removed unless removal will result in large gaps in the general outline of the tree. All trees shall be thinned of smaller limbs to distribute the foliage evenly.
3. UPS will maintain a written log of all complaints including the date, time of occurrence, location, problem, and action to be taken pursuant thereto or reasoning for non-action. Log is to be reviewed by **Huntington**

at the end of each day or as directed by the Agency. Pictures are to be taken at time of incident.

4. UPS will maintain good public relations at all times. Work will be conducted in a manner which will cause the least possible interference and annoyance to the public. Work shall be performed with employees that are experienced in tree work and supervised by a Certified Arborists.
5. Hazardous Tree Notifications: UPS will report to **City of Huntington Park** representative any tree defects or hazardous trees within 2 hours.
6. Any activities found by the Governmental Agency to be unacceptable will be rectified immediately. All other complaints shall be abated within 24 hours of occurrence by UPS.
7. UPS will be responsible to see that private property and vehicles at work locations are not endangered or damaged during the course of work. **the City's** authorized representative will serve as mediator between the contractor and public if property or vehicular damage should occur during the course of work. Sign stands, delineators and/or cones shall be used to identify work site for vehicular and pedestrian safety.
8. UPS will exercise precaution as necessary when working adjacent to aerial utilities. In the event that aerial utility wires present a hazard to UPS's personnel or others near the work site, work is to immediately cease and the appropriate utility company notified by UPS. UPS will only employ employees that are certified in electrical line clearing thru the ACRT, Inc. Institute of Arboriculture and Urban Forestry under their Electrical Awareness Program. This certification is recognized by the National Arborist Association and meets all Federal Cal-OSHA regulations.
9. Sprinkler repair will be made immediately. All UPS Supervisor's trucks are equipped to handle most sprinkler repairs as they occur.
10. No hooks, gaffs, spurs or climbers will be used by anyone employed by UPS for tree trimming without the express written approval by

Arborist /



City. Plants or other material growing on the trees shall be removed at ground level at time of tree trimming.

11. Final pruning cuts shall be made without leaving stubs. Cuts shall be made in a manner to promote fast callous growth.
12. When trimming fungus, diseased or fire blight-infested limbs or palm fronds, all pruning tools shall be cleaned after each cut with an approved disinfectant for palm trees within the work area. All palm trees trimmed shall be to I.S.A. Specifications and as directed in Bid Proposal.
13. UPS will not top any tree in the work area except by specific direction from the Agency's department representative.



D. Hours of work :

1. UPS will observe all holidays recognized in the contract specifications and shall provide inspection for a 40 hour workshift (7:00 a.m. to 4:00 p.m. or as directed by the contract) Monday through Friday. No maintenance functions that generate excessive noise which would cause annoyance or interference to public of the area shall not be commenced before 7:00 a.m. UPS shall reimburse the Governmental Agency at rates established by the Contract for inspection in excess of the foregoing, including legal holidays. This shall be a deduction from final payment.
2. Night, Saturday, Sunday, and Holiday Work: No work shall be performed at night, on Saturdays, Sundays, or on the eleven legal holidays, to wit: New Years Day, President's Day, Dr. Martin Luther King Day, Memorial day, 4th of July, Labor Day, Veterans Day, Thanksgiving Day, the Friday following Thanksgiving Day, Christmas Eve, and Christmas. This does not apply to emergency work or special conditions and/or events or as directed by the Agency Representative. UPS will schedule operations in accordance with the business hours and Representative. **NO WORK SHALL BE PERFORMED WITHOUT THE PERMISSION OF THE PUBLIC WORKS DIRECTOR OR THE FACILITIES AND LANDSCAPE / TREE DIVISION OR HIS/HER REPRESENTATIVE FOR ALL WORK PERFORMED IN CITY OF HUNTINGTON PARK**
3. Before performing any work at said times, UPS shall give notice to the Governmental Agency so that proper inspection may be provided and so that appropriate noise and lighting standards may be imposed. "Night," as

used in this paragraph, shall be deemed to include the hours from 5:00 p.m. to 7:00 a.m. of the next succeeding day.

4. No maintenance functions that generate excess noise which would cause annoyance to the public in the area shall be commenced before 7:00 a.m. A noise level limit of 75 decibels at a distance of twenty-five feet applies to all tree equipment on or related to the job operated by UPS crews.
5. The general hours of operation shall be 9:00 AM to 2:00 PM on major streets and 7:00 AM to 4:00 PM on residential streets with respect to any chipping, cutting, or other operations generating harsh or unusual noise. The days of operation shall be Monday through Friday under the guidelines established in the Bid Proposal. The Governmental Agency's authorized representative shall determine the work hours for each area based on the possibility of changing or special conditions.

E. Clean - up:

1. UPS shall clean all job sites when work is completed, including the raking of leaves, twigs, etc. from the lawns and parkways and the sweeping of streets.
2. Each day's scheduled work shall be completed and cleaned up and under no circumstances shall any brush, grass, leaves, debris or equipment be left on the street overnight unless authorized by the Agency's Representative, her/his designee.
3. Agency's authorized representative, shall be the sole judge as to the adequacy of the clean up.

F. Equipment on job site:

1. Aerial equipment will be certified. Said test and / or examination will be met with the requirements of the State of California, Division of Occupational Safety and Health, G.I.S.O. Title 8, G.I.S.O. Title 8, Article 24-3636 through 3648 and all referenced applicable A.N.S.I. Standards contained therein.
2. UPS employees are enrolled in the Department of Motor Vehicles Employee Pull Notice Program.
3. Equipment is inspected daily with full maintenance every 12 weeks.

G. Labor / Pay Scale:

1. Pay scale is based on the Prevailing Wage Rates as required in the State of California under Section Titled: Tree Trimmer / Groundmen of labor cosection 1771. Only if required by the Governmental Agency
2. UPS employs a well balanced ethnic crew (85% minority) and firmly believes in equal employment opportunities for all employees.

3. UPS cross trains its employees and offers opportunities in all phases of the work during the tree maintenance project.
4. UPS shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him/her in connection with the tree maintenance project.

H. Safety Requirements:

1. UPS will observe all applicable Cal/OSHA and Public Works safety requirements while working on the contract.
2. UPS employees shall be required to wear safety equipment such as glasses, gloves, head gear, skin creams, respirators, etc.
3. UPS crews / employees shall be uniformed with safety green shirts or safety green reflective vests with dark blue pants while performing tree maintenance operations on the contract. Gang attire, gang affiliation symbols, loose clothing, etc., shall not be permitted.
4. UPS crews / employees shall be prohibited from any type of horseplay, shoving, pushing, etc. This type of behavior will not be tolerated by UPS. All UPS crews / employees must conduct themselves in such a way that creates a good public image. All contact with the public and Public Works employees shall be made in a courteous and businesslike Manner.



I. Best Management Practices:

1. UPS shall implement the following BMP's for the prevention of storm water pollution in conjunction with all its activities and operations while working on the contract.
2. Waste Management

J. Project Safety Official:

1. UPS shall designate in writing a Project Safety Official who shall be thoroughly familiar with the UPS Injury and Illness Prevention Program (IIPP) and Code of Safe Practices (CSP).
 - a. Solid Waste Management
 - b. Hazardous Waste Management

- c. Sanitary / Septic Waste Management, Vehicle and Equipment Management.
- d. Vehicle and Equipment Cleaning
- b. Vehicle and Equipment Fueling
- c. Vehicle and Equipment Maintenance
- 2. Training
 - a. Employee / Subcontractor Training
- 3. UPS shall make available at all times its Project Safety Official to abate any potential safety hazards and he will have the authority to shut down an operation, if necessary.



K. Disposal of Materials:

- 1. All tree branches, grass, limbs, and any type of greenwaste produced as a result of UPS's operations will be recycled into a soil amendment.
- 2. Weight slips or load slips for all material removed from the tree maintenance project will be submitted once a month as proof of final disposal to a recycling facility for documenting reuse per AB 939
- 3. All tree branches chipped and/or mulched shall be made available free of charge to the Governmental Agency.
- 4. All tree trimming material shall be disposed at a greenwaste recycling facility in Santa Fe Springs, CA or at Inland Empire Composting in Fontana, CA sites and the Viramontes Recycling site in Riverside, CA.

L. Compliance with Laws and Regulations:

- 1. UPS shall keep employees fully informed of and shall observe and comply with, and shall cause any and all persons employed to observe and comply with, all State, Federal, County and City, laws, ordinances, regulations, orders, and decrees which in any manner affect the conduct of the work.

M. Drug Free Workplace:

- 1. UPS will publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in Contractor's workplace, specifically the job site or location included in this contract, and specifying the actions that will be taken against the employees for violation of such prohibitions.
- 2. UPS has established a Drug-Free Awareness Program to inform employees about the dangers of drug abuse in the workplace.

3. UPS's existing policy of maintaining a drug-free workplace and the penalties that will be imposed upon employees for drug abuse violations occurring in the workplace. Taking appropriate personnel action against such an employee, up to and including termination.

N. Public Safety / Traffic Control:

1. UPS shall furnish, erect and maintain such lights, barricades, bridges and other devices as required by the City, State, Federal, and County "Public Safety" of the Standard Specifications. Should the Governmental Agency point out the inadequacy of warning devices or should the City approve the location of warning devices, such action shall not relieve UPS of responsibility for public safety, nor abrogate UPS's obligation to furnish and pay for these devices.

2. All construction signs to be used on the job site and on the approaches to



the job site shall conform to those standards set forth by the State of California, Business and Transportation Agency, Department of Transportation, Manual of Traffic Controls, latest edition and WATCH Work Area Traffic Control Handbook.

3. Barricades shall be effectively reflectorized by having not less than one-half of the top board of the barricade covered with reflectorized sheeting surface or two 3-inch diameter reflector units. All other types

of delineators shall have reflectorized sheeting, other reflective surfacing, or 3-inch unit reflectors.

4. All warning flashers shall be kept in good working order and each flasher shall have some type of reflective surface.
5. No material or equipment shall be stored where it will interfere with the safe passage of public traffic, and at the end of each day's work and at other times when tree operations are suspended for any reason, UPS shall remove all equipment and other obstructions from that portion of the roadway open for use by the public traffic.
6. Spillage resulting from hauling operations along or across any public traveled way shall be removed immediately.
7. Whenever UPS's operations require one-way traffic or create a condition

hazardous to the public traffic, UPS shall provide and station competent flagmen whose sole duties shall consist of directing the movement of traffic through or around the work. UPS shall also furnish such flaggers as are necessary to give adequate warning to traffic or public of any dangerous conditions as included in the various items bid.

8. Under no circumstances will any street be closed to thru traffic unless authorized by the Agency Representative.

O. Payment/Monthly Reports:

1. United Pacific will submit all invoices to **City of Huntington Park** by location , work type, additional work, special work, work completion date, pricing, and other appropriate data determined by the contract.
2. Information will be submitted on computer disk format along with hard copies to the appropriate Agency Inspector or as directed by **City of Huntington Park**.

P. Computer Database:

1. United Pacific shall develop and provide electronic media of relational database of the tree inventory in Microsoft Access 2000 or higher and provide front-end Graphical User Interface (GUI) application to display, query and generate reports of the tree data on the ArborPro Software.
2. Tree inventory system database shall be capable of linking to the existing database or to ArborPro and/or TreeKeeper tree inventory software.
3. UPS shall incorporate a tree inventory system database, tree inventory software utilizing the ArborPro Database into the Government's database.



4. UPS shall provide not less than two training session in the use and manipulation of the street tree database, with staff to include hands-on demonstrations.

5. As trees are trimmed, removed or replaced under this Contract, UPS shall update the computer database records indicating the date of the most recent service provided and vital



statistics of the individual tree. UPS shall update the database on a weekly basis and furnish both a hard copy and a digital copy of the database on a weekly basis.

Q. Additional Services:

1. UPS shall perform unscheduled tree trimming/maintenance services of trees not already included in this contract include, but not limited to general tree trimming, aesthetic tree trimming, clearance - raising of trees, palm tree trimming, high-voltage line clearance, tree removal, stump removal, root pruning, root barrier installation, and planting 15 gallon, 24-inch box, 36-inch box, 48" box trees or larger, with or without root barriers, removal and disposal of waste materials, and all appurtenant work thereto necessary for the satisfactory completion of the required services.
2. UPS shall transport and dispose of all tree wastes in accordance with all City, County, State and Federal requirements. The disposal site(s) and the procedures to report the total tonnage of the tree wastes shall be the same as those listed for AB 939 requirements.

R. Emergency Services During Work Hours:

1. UPS shall respond to any emergency situation that requires immediate tree trimming/maintenance services. These situations may include, but not limited to tree trimming/removal due to damage inflicted by high winds, storms, floods, traffic collisions, and other emergency call outs. UPS shall respond to these emergency requests within two (2) hours of notification time or as directed by the terms of the contract.
2. Regular Work hours are Monday to Friday from 7:00 a.m. To 4:00 p.m. or to contract specifications. Payment for any emergency services during work

hours shall be made at the contract unit price for the total actual work hours required to complete the assigned tasks and shall include full compensation for all materials, labor, equipment, tools, and incidentals as stated in the bid proposal under section Cost Sheet.

S. Emergency Services After Hours:

1. Emergency after hours outside of regular hours, include weekends, holidays and evenings (Monday to Friday, 7:00 p.m. To 5:00 a.m.). The **City of Huntington Park** can call upon UPS to respond to an emergency situation that requires immediate tree trimming/maintenance services.
2. Emergency situations may include, but not limited to tree trimming/removal due to damage inflicted by high winds, storms, floods, traffic collisions, and others emergency call outs. UPS is required to respond to these emergency services requests within two (2) hours of notification time or to the contract specifications.
3. Payment for any emergency services required outside regular working hours shall be made at the Contract Price or at an agreed to price with the **the City of Huntington Park** for the total work hours required to complete the assigned tasks and shall include full compensation for all materials, labor, equipment, tools, and incidentals.

T. Brochure/letter:

1. If necessary, UPS will provide the Governmental Agency with a "Public Notice of any Tree Trimming work" for approval before starting any work on the contract. These brochures will be available in both English and Spanish.



U. Photographs:

1. UPS will supply the Governmental Agency Representative photographs of "Before and After" tree trimming and/or tree removal or planting that are suitable for reproduction if requested by the Agency.
2. UPS will supply the Governmental Agency representative photographs of any damages that occur to public and or private property or persons within 24 hours of occurrence.

V. Complaint Log:

1. UPS will keep a manual complaint log with the locations and names of any and all complaints that could occur in the performance of this contract.
2. The complaint log will have the address, name, time, date, type of complaint, action taken, remarks and any other information required to properly document the complaint



**City of Huntington Park, Special Provisions:
REQUEST FOR PROPOSALS for TREE
MAINTENANCE/SERVICES AGREEMENT**

Note :

Huntington has special provisions in regards to tree trimming, emergency tree work, tree planting, tree inventory and tree removal within the contract. United Pacific Services has incorporated these special provisions into our proposal with the understanding that all tree

maintenance work performed for the City by any and all crews of United Pacific will be govern and directed under and by these special provisions.

X. Crews/Equipment:

1. United Pacific will maintain a minimum of a 4 to 8 man crew while working on the contract. Each crew will have a minimum of 2 aerial bucket trucks, 1 to 2 chipper trucks, 1 to 2 tree chippers and 1 to 2 pick-up trucks. Additional equipment includes a roll-off truck, stump grinder, tractor loader, brush chipper, and root pruner.
2. UPS will provide a 24 hour emergency crew(s) ready to respond to any and all related work 7 days per week while under contract within two hours of notification by **Huntington** or as directed in contract.
3. UPS will provide a Certified Arborists to assist the Agency on any and all matters concerning tree maintenance issues.
4. UPS will provide Certified Tree Workers to the Governmental Agency while work is being performed on the contract..
5. UPS will provide experience personnel certified to do Electrical Line work as specified in the contract.

Y. Certified Arborist / Certified Pesticide Advisor:

1. UPS will provide a Certified Arborist to assist the Governmental Agency on any and all matters concerning tree maintenance and tree related issues including planting, irrigation repair, slope maintenance, tree and hedge maintenance and ground cover maintenance.
2. UPS will provide a Certified Pesticide Advisor / Agricultural Pest Control Adviser to assist and advise the Agency on any and all matters concerning the use of any herbicide and pesticide in the performance of this contract.

Z. Traffic Control Plan:

1. UPS shall prepare and submit a Traffic Control Plan for project work on the contract. The Traffic Control Plan shall be submitted to the appropriate Government Department.
2. UPS shall obtain and pay for all Traffic Control Permits. In addition UPS shall obtain all other permits incidental to the work, or made necessary by its operation, including but not limited to, those permits required for night work and demolition (tree removal).



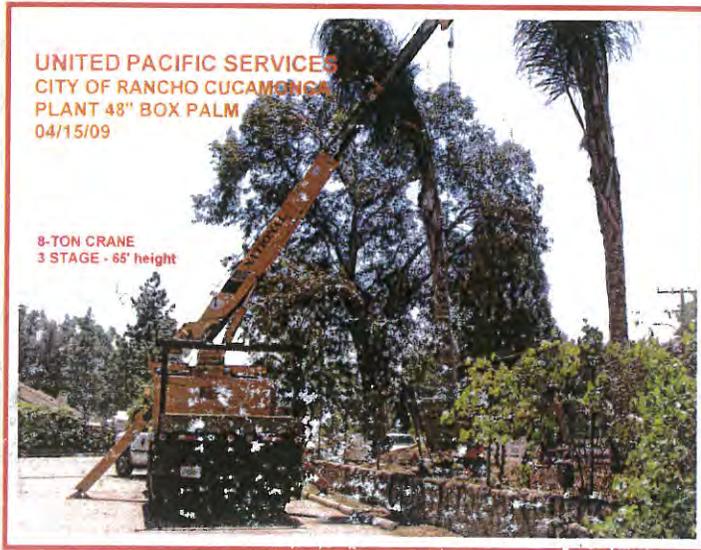
AA. "On Call" Messages - Cell Phone Communication:

1. "On Call" Messages shall be telephonic messages transmitted by the Governmental Agency's authorized representative to UPS describing tree maintenance or other work to be accomplished under this Contract. All such telephonic messages will be followed by confirming facsimile (fax) and/or electronic mail (e-mail) messages.
2. UPS's authorized representative shall be personally available to receive such telephonic, fax, and e-mail messages from the Government's Project Inspector or his authorized representative seven days per week during regular daytime work shifts, and shall have an answering service and/or equipment to receive and record such messages at all other times, 24 hours a day 7 days a week.

3. UPS shall submit a written response, via fax and/or e-mail, and a telephonic response to each "On Call" message no later than the same day the telephonic "On Call" message was received.

The UPS response shall include confirmation of schedule or proposal of alternate schedule.

4. UPS shall provide a Mobil Cell phone to the Authorized Project



Inspector in order to communicate with UPS staff. This Cell phone will be linked and be able to communicate with 15 cell phones to all UPS Managers and crew foreman 24 hours per day 7 days per week.

BB. Emergency phone and cell numbers:

United Pacific Services	Office	(562) 691-4600
	Fax	(562) 691-8839
Gus Franklin, <i>President</i>	Home	(562) 691-1844
	Cell	(562) 254-0749
Eric Franklin, <i>Vice President</i>	Home	(714) 637-5125
	Cell	(562) 254-0746
Jack Mooring, <i>Vice President /</i>	Home	(714) 525-8821
<i>General Manager</i>	Cell	(562) 254-1196
Tony Gomez, <i>Field Supervisor</i>	Home	(323) 566-2127
	Cell	(562) 254-0067

CC. WORK / BUSINESS STATEMENT:



United Pacific Services, Inc. (UPS) provides municipal/county tree maintenance for various cities and county agencies in southern California. We have a long history of completing government contracts that started with the City of La Habra in 1974. Since that period of time the owner and President of UPS, Gus K. Franklin has supervised the completion of more than \$100,000,000 in government contracts. All contracts were completed on time and to specifications. We currently have long term and renewable contracts with the Counties of Los Angeles and County of Riverside including various municipalities. We have a proven track record and

have invested over \$5.5 million in specialized tree maintenance equipment since the year 2000. We are committed to completing each contract to specifications with certified I.S.A. Arborists and I.S.A. Certified Tree Workers. In addition all of our equipment shall be certified and meet safety standards set by the State of California. Please review the list below that gives you an overview of our ability to meet contract specifications and deadlines.

- ◆ Completed over \$145,000,000 in government contracts during the past 40 years
- ◆ Business line of Credit with Bank of California since 2015
- ◆ UPS has invested \$5,500,000 in specialized tree maintenance equipment since the year 2000.
- ◆ UPS Employs I.S.A. Certified Arborists and I.S.A. Certified Tree Workers
- ◆ President of UPS received 65 letters of recommendation from various governmental agencies.
- ◆ UPS received 20 municipal, county and state endorsement signatures in 2004 and 2012
- ◆ President of UPS received 14 municipal endorsement signatures in 1981
- ◆ UPS has a 1.5 acre maintenance facility located in the City of South Gate
- ◆ UPS has 24 aerial bucket trucks from 55' to 100' in height
- ◆ UPS has 5 roll-off trucks and 8 roll-off containers and a 50' walking floor trailer
- ◆ UPS has a C61/D49 and C27 California Contractors State License
- ◆ UPS has 10 large dump/chipper trucks
- ◆ UPS has over 85 trucks and trailers that support our daily crew operations
- ◆ UPS has General Liability and Auto Insurance for up to \$5,000,000 per contract
- ◆ UPS has completed 74-contracts for over \$21 million for the County of Los Angeles
- ◆ UPS has successfully completed over 200 government contracts for tree maintenance work
- ◆ Our main office is over 1.5 acres (over 90,000 square feet) located in the City of South Gate
- ◆ UPS has never been terminated from any government contract (county, state and city) and has completed all contracts on schedule and to specifications.
- ◆ UPS is a bonded company.
- ◆ During the past 40 years the President of UPS has successfully supervised the completion of municipal, county and state contracts for over 120 governmental agencies.
- ◆ UPS maintains a Drug Free work place
- ◆ UPS employs 15 Certified Utility Line Clearance Arborists
- ◆ UPS has a State of California Pest Control Business License

- ◆ UPS has a Agricultural Pest Control Registration number
- ◆ UPS has a QAL-Qualified Applicators License
- ◆ UPS uses trained personnel with a Pest Control Advisor License.

DD. INTERNAL AND SUPPORT STAFF:

United Pacific Services (UPS) maintains support staff for doing routine office functions from monitoring daily crew production and doing routine reports generated from our tree inventory software programs for each of our contract cities. We are in constant contact with city staff in order to update their software system(s). In addition we employ backup personnel in order to meet contract deadlines and to provide daily services to our client governmental agencies. We can always be reached 24/7 and have the support of a well balanced and trained office staff. We continue to explore new and innovative ideas that will enhance our operations and support our client cities. This has enabled us to become very competitive in bidding contracts and has given our field crew(s) and city staff the support necessary to maintain a well balanced tree maintenance program.

EE. INTERNAL TRAINING PROGRAM FOR EMPLOYEES:

United Pacific Services (UPS) offers all of our employees a continuing training program to enhance their overall abilities in the field. This includes the proper techniques in the trimming of over 100 different species of trees found in California. We have on going safety training in the proper use of aerial equipment, chippers, dump trucks, stump grinders, root pruners, tractor loaders, aerial cranes, chain saws and other specialized tree maintenance equipment. We continually promote safety training for all of our employees including the training necessary to become a I.S.A. Certified Arborist, a I.S.A.

Certified Tree worker and a Certified Crane operator. We also have on-going training for our employees to become Certified and obtain a QAL license in the proper techniques of using, mixing and spraying agricultural and horticultural pesticide chemicals. In addition we offer an extensive training program using home study programs / videos in communication and dealing with property owners and the public while working in the field. Our employees are also trained and certified by CAL-Osha regulations and they are also certified and trained in Electrical Hazard Awareness and Emergency Response / Aerial Rescue Certifications.

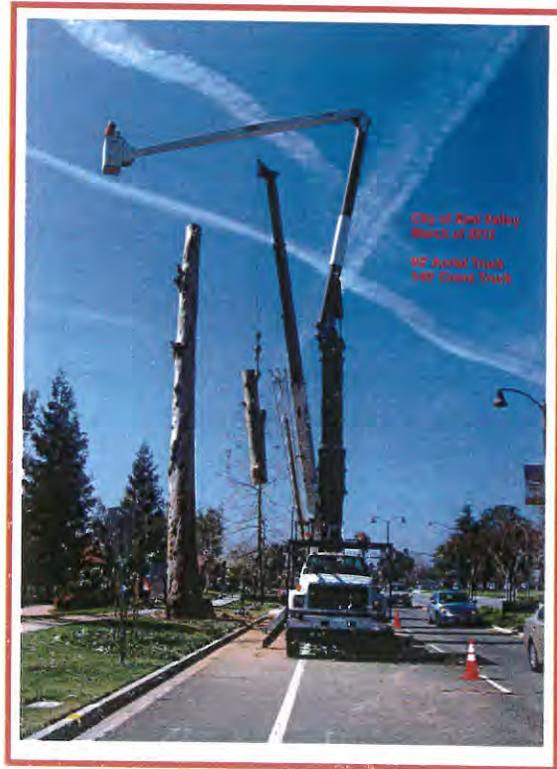


FF. SAFETY TRAINING PROGRAMS:

- ◆ Safety Incentive Programs
- ◆ Aerial certification
- ◆ Crane operation certification
- ◆ Chipper operation certification
- ◆ Dump truck operation certification
- ◆ Certified Electrical training - certification
- ◆ Video training - ISA, TCIA and Landscape Association of Southern California
- ◆ Safety Incentive Programs
- ◆ Bonus Programs
- ◆ CAL-OSHA safety training
- ◆ Tailgate Safety Meetings
- ◆ Irrigation certification / videos
- ◆ Tree planting certification / videos

GG. FIRM' CUSTOMER SERVICE PROGRAM:

United Pacific Services, Inc. (UPS) has a full staff of full time employees who have been trained in dealing with the public. If any residence or property owners have questions concerning our tree maintenance program they can call our direct number at 562.691.4600, ext. 201 and ask for Ms. Renee Mooring. Ms. Mooring has the experience of dealing with the public and can answer any questions concerning our tree maintenance and inventory program. In addition any property owner can also call our General Manager who is in charge of setting up our crews in the field for additional information. Mr. Jack Mooring can be reached on his cell phone at 562.254.1196 or they can call Jack at our main office at 562.691.4600, ext. 106. We firmly believe that communication with the public is extremely important and having a first class Customer Service Program is very important to UPS.



HH. PUBLIC COMPLAINTS OR DAMAGE TO PROPERTY:

United Pacific Services, Inc. (UPS) can respond to any complaint within one hour of notification and most of the time immediately. Any property damages and/or claims will be handled within 24 hours of notification with full resolution most of the time the same day. We believe that working for the city/county also entails developing a good public relations with the citizens / residence of the city/county to resolve any claims or misunderstanding of the work being performed. We realize and understand that developing good public relations is very important as we work with and for the city and county in completing our tree maintenance contract. Therefore we have set up a 24/7 phone numbers for the public and residence of the city/county to call in case any question need to be answered. They can call 562.691.4600, ext. 225, President, ext. 224, Vice President, ext. 226,

Operations Vice President and finally ext. 206, Vice President / General Manager of Field Operations and ext. 201, Office Administrator and Assistant to the President.

II. EMERGENCY RESPONSE CAPABILITIES

United Pacific Services Inc. (UPS) can respond to any emergency within one to two hours of notification 24 hours per day seven days per week. We have support equipment and backup equipment parked at our main office facility and in addition we have equipment parked at various county facilities and city yards ready to respond to any emergency seven days per week 24 hours per day. All emergencies should be directed to our field Supervisors that can be reached on their cell phones at Gus Franklin at 562.254.0749, Jack Mooring at 562.254.1196, Eric Franklin at 562.254.0746, Leo Ramirez at 562.2543158, Antonio Gomez at 562.254.0067, Antonio Gomez Jr. At 562.254.1963, Ignacio Gomez at 562.254.3446, Jose Torres at 562.244.2890, Richard Gutierrez at 562.244.2632 and Enrique Gutierrez at 562.254.3117.

JJ. EQUIPMENT MAINTENANCE FACILITY:

United Pacific Services, Inc. Maintains a full service equipment maintenance facility at 5529 Leeds Street in the City of South Gate. This is a 1.5 acre yard with buildings and all necessary repair equipment to maintain over 100 vehicles and specialized tree equipment.

KK. PROPOSED PROGRAM:

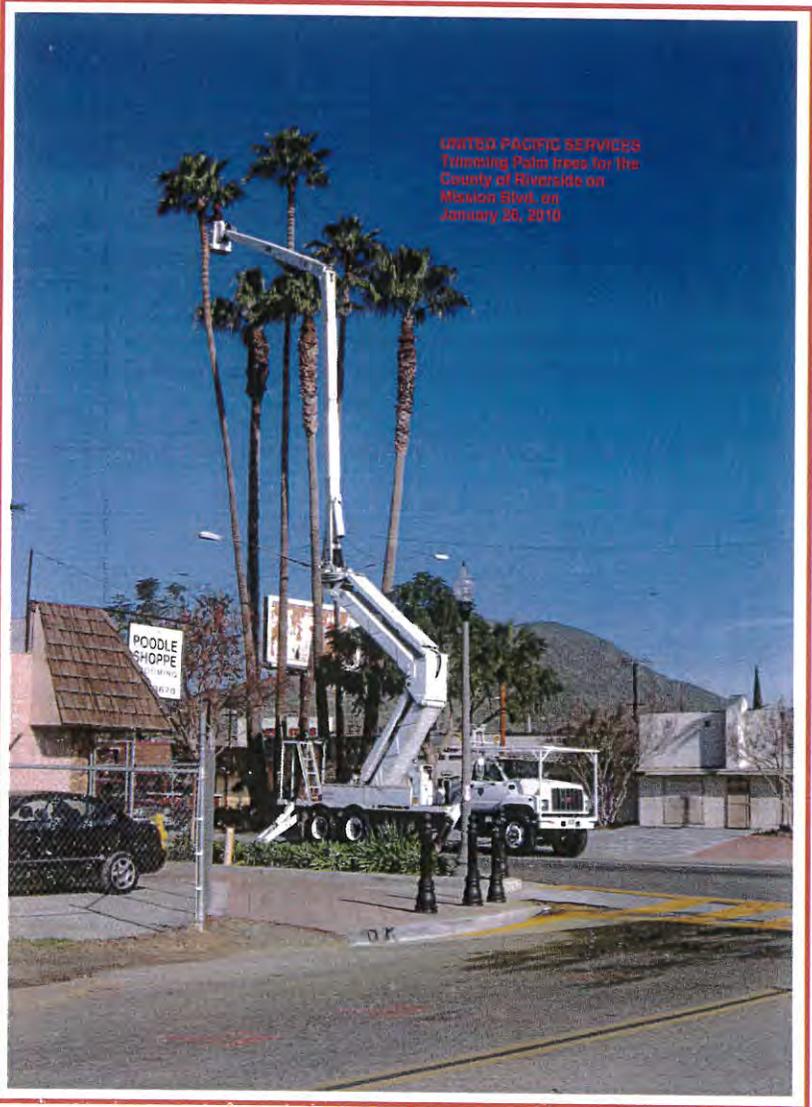
Gus K. Franklin President of United Pacific Services, Inc. (UPS) has successfully supervised the completion of over \$125,000,000 in government contracts for over 122 cities 8 counties and the State of California-Caltrans during the past 40 years. In 1981 fourteen cities highly endorsed Mr. Franklin followed by ten governmental agencies in 2004 and again 10 governmental agencies in 2012. In addition Mr. Franklin has received sixty-five letters of recommendations from various cities, county and state agencies. The leadership of UPS is based on successfully completing millions of dollars in bonded contracts without any penalties or liquidated damages for failure to complete a contract on time or to specifications. With this extensive background UPS has the ability and knowledge to create a well balanced tree maintenance program for any city or county agency. If awarded the contract Mr. Franklin along with highly trained staff will evaluate the condition of the trees and make a recommendation that is based on the condition of the cities and/or counties Urban Forestry. Our evaluation will be done by I.S.A. Certified Arborists with over 25 years of experience in completing government contracts. Our recommended program will be based on the condition of the trees and the annual budget. Working with city/county staff and UPS staff we will create a tree maintenance plan that meets the requirements of the city/county and the community. UPS believes in developing a close working relationship with city/county staff while developing a Urban Forestry maintenance plan that meets the needs of the county and at the same time concentrates on targeting the removal of dangerous dead trees and split and broken limbs for safety reasons.

LL. ABILITY TO RECOMMEND AND MEET PROJECT SCHEDULES:

In order to meet project schedules UPS proposes to meet with **City of Huntington Park** staff prior to starting the contract to develop a tree maintenance program together that meets the maintenance needs of the city. Our recommendations will be based on doing a complete tree evaluation throughout the city in order to determine the condition of the city's urban forest. Our survey will include locating any broken limbs throughout the city and any dead trees that could cause a

potential liability to the city. Our survey and evaluation of the city's street and park trees will be a joint effort between our staff at UPS with input from city staff. Upon completion of our field inspection of each tree we will make recommendations to the city based on the city's annual tree maintenance budget. Our survey and recommendation will be completed by an I.S.A. Certified Arborists with over 25 years of experience in government contracts and will include target trimming of potentially dangerous trees throughout the city. After we complete our recommendation and with city authorization and approval we will employ an eight man crew with three aerial bucket trucks, two chipper dump trucks, two chippers, a one-ton pickup and a one-ton crew cab with all necessary support equipment including stump grinders, root pruners, crane trucks, tractor loaders, roll-off trucks and additional specialized tree

equipment. Once we start the contract we will keep our crew working full time forty hours per week until all tree work is completed. Our crew will also be supported with an additional crew, if necessary, of equal size that can be moved into the city on a twenty-four notice. Our ability to meet contract deadlines is based on successfully completing over \$100,000,000 in city, county and state contracts during the past forty years for over 100 governmental agencies. Our comprehensive Survey is only done with the approval of the City of Lake Elsinore and can target various areas of the city at an hourly rate.



LL-1 TREE HEALTH SERVICES



United Pacific offers the below services to all of its city and county clients. The rate is based on either an hourly rate, an inch diameter or per linal foot. The cost is based on the current Market rate for these services and can be negotiated for a lower amount based on the quantity of work to be completed between the city and United Pacific.

1.	Bark-banding - spray trunk of tree to a 4' height	hourly rate	\$75.00
2.	Tree injection - Fungicide and Insecticide	hourly rate	\$85.00
3.	Plant Growth Regulator - Trunk banding	hourly rate	\$85.00
4.	Tree Spraying from ground level	hourly rate	\$80.00
5.	Tree Spraying from aerial bucket truck	hourly rate	\$110.00
6.	Insecticide Trunk Banding	hourly rate	\$85.00
7.	Plant Growth Regulator Soil Application	hourly rate	\$85.00
8.	Insecticide or Fungicide Soil Application	hourly rate	\$85.00
10.	Trunk Injection - Insecticide/Miticide	per diameter inch	\$10.00
11.	Trunk Injection - Fungicide	per diameter inch	\$10.00
12.	Trunk Injection - Insecticide and Fungicide	per diameter inch	\$10.00
13.	Surface root grinding	per linal foot	\$20.00
14.	Root pruning 18" depth	per linal foot	\$25.00
15.	Installing sod / top soil when needed (does not include material)	hourly rate	\$85.00
16.	Hydroseeding	hourly rate	\$110.00

LL-2 CERTIFIED CREW ASSIGNED TO CONTRACT:

I.S.A. Certified Employees

I.S.A. Certified Arborist

- | | | |
|-----|---------------|-----------|
| 1.) | Eric Franklin | WE-2158AU |
| 2.) | Jack Mooring | WE-0905A |
| 3.) | Renee Mooring | WE-10452A |

L.C.A. Line Clearance Arborist - Electrical Hazard Awareness Training

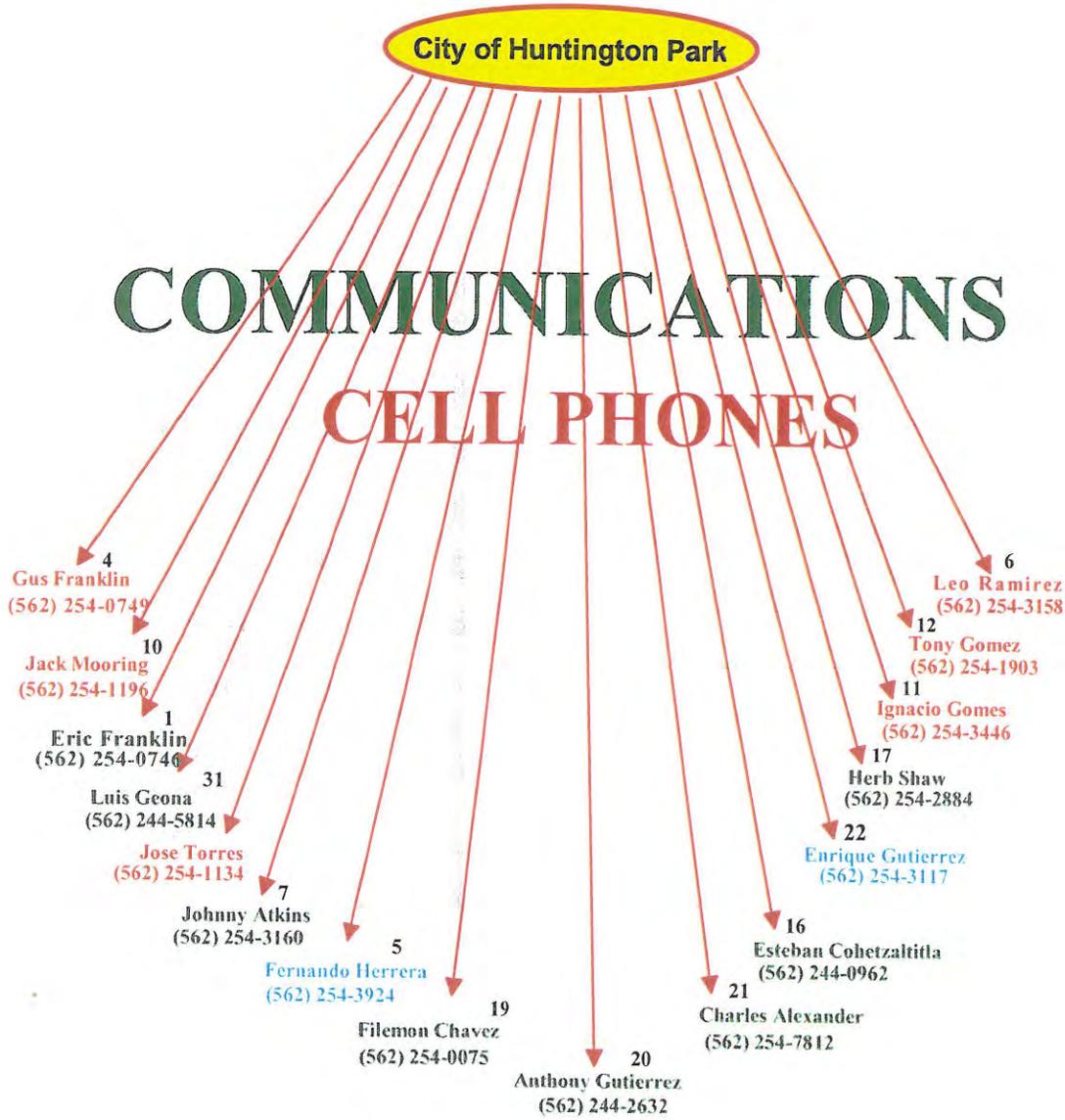
- | | | | |
|-----|---------------------|------|-----------------------|
| 1.) | Wilfredo M. Guevara | 7.) | Estaban Cohetzaltitla |
| 2.) | Juan Carlos Ruiz | 8.) | Leo Ramirez |
| 3.) | Jack Mooring | 9.) | Ignacio Gomez |
| 4.) | Enrique Munoz | 10.) | Juan Manzo |
| 5.) | Salvadore Padilla | 11.) | Luis Gaona |
| 6.) | Antonio Gomez | 12.) | Jorge Gaona |

I.S.A. Certified Tree Workers

- | | | |
|-----|--------------------|----------|
| 1.) | Antonio Gomez | CTW-1817 |
| 2.) | Jose Torrs | CTW-1601 |
| 3.) | Ignacio Gomez | CTW-1904 |
| 4.) | Luis Padilla | CTW-1607 |
| 5.) | Atanacio Hernandez | CTW-1964 |
| 6.) | Evan Whitmarsh | CTW-2021 |

The above list of I.S.A. and L.C.A. Employees have been assigned to the City full time and on an as-needed basis depending on the work load given to us by the City. They have many years of experience of completing contracts for over 100 cities and 5 counties including the City of Rancho Cucamonga for 10 years and the City of Simi Valley for 15 years. These employees have worked for United Pacific for an average of from 10 to 20 years and have the experience to handle routine tree maintenance work and emergency work during any type of inclement weather conditons 24/7.

LL-3 MOBILE RADIO / CELL PHONE CONTACTS



**MOBILE
UNIT
NUMBERS**

24 Hour Emergency

Monday to Friday

Saturday / Sunday

**CELL
PHONE
NUMBERS**

MM. CAPABILITY TO PERFORM ALL PROPOSED SERVICES:

United Pacific Services, Inc. (UPS) has invested over \$5.8 million in specialized tree equipment during the past ten years. In addition we have successfully completed over \$125,000,000 in government contracts over the past forty years. We have received 74 letters of recommendation from various city, county and state agencies and have also received 34 endorsement signatures from various cities, counties and state agencies starting with fourteen (14) city endorsement signatures in 1981, ten (10) endorsement signatures in 2004 and finally ten (10) endorsement



signatures in 2012. We are currently under long term and renewable contracts with six cities and have been awarded five long term and renewable contracts with the County of Los Angeles. We have a long history of successfully completing all government contracts on time and to specifications. Therefore we have a proven track record and can meet all contract deadlines on time and to specifications. We have received various

awards for outstanding excellence in completing tree trimming contracts including our award for the 1984 Summer Olympic Games for trimming 1,400 trees in preparation for the opening Ceremonies of the 1984 Summer Olympic Games of the XXIII Olympiad held in the City of Los Angeles. Please review our proposal to better understand our background in the tree maintenance industry. We specialize in doing municipal and county contracts and can provide a first class operation that has a long history of completing contracts in southern California.

PROPOSER'S NAME:

UNITED PACIFIC SERVICES, INC.

ADDRESS:

5529 Leeds Street, South Gate, CA 90280

TELEPHONE:

(562) 691-4600

STATE BELOW THE INFORMATION FOR ALL EQUIPMENT THAT WILL BE DEDICATED AND/OR DESIGNATED PRIMARY BACKUP TO THIS SERVICE
 please list one (1) item per line; DO NOT submit an equipment list in your own format. This form may be reproduced in order to list all equipment.

TYPE OF EQUIPMENT	MAKE OF EQUIPMENT	MODEL	YEAR	SERIAL NUMBER	CONDITION OF EQUIPMENT	OPERATIONAL/ NONOPERATIONAL	LOCATION	DESIGNATION	
								Check one	PRIMARY BACKUP
Ton P/U Crew Cab	FORD	F150	2010	1FTFW1CV1AFB88015	Excellent	Operational	South Gate Yard		X
Ton P/U Ex Cab	GMC	1500 HD	2005	1GTEC19V35Z226666	Excellent	Operational	South Gate Yard	X	
Bucket Truck	FORD	F750	2008	3FRXF75T98V668023	Excellent	Operational	South Gate Yard	X	
Truck	International	Transtar	2008	1HSHX5BR68J642290	Excellent	Operational	South Gate Yard	X	
Truck	FORD	F750	2008	3FRXF75T25V076313	Excellent	Operational	South Gate Yard	X	
Aerial Bucket Truck	FORD	F750	2009	3FRXF75B59V190806	Excellent	Operational	South Gate Yard		X
Tractor Loader	JCB	525-60	2016	JCB5A41RL01709865	Excellent	Operational	South Gate Yard	X	
Tractor Loader	JCB	531-70	2015	JCB6AAWGT02346442	Excellent	Operational	South Gate Yard		X
Chipper w/Winch	Vermeer	BC1800XL	2015	1VRY151Z5G1006066	Excellent	Operational	South Gate Yard	X	
Aerial Bucket Truck	GMC	C8500	2002	1GDT7H4C72J504839	Excellent	Operational	South Gate Yard		X
Aerial Bucket Truck	Sterling	Acterra	2002	2FZHATAK61AH73486	Excellent	Operational	South Gate Yard		X
Ton Crane Truck	FORD	F750	2003	3FDXF75H83MB07055	Excellent	Operational	South Gate Yard	X	
Dump Truck	Peterbilt	337	2019	2NP2HM6X2KM263313	Excellent	Operational	South Gate Yard	X	
Dump Truck	Peterbilt	337	2019	2NP2HM6X9KM263731	Excellent	Operational	South Gate Yard		X
Ton Pesticide Truck	GMC	2500 HD	2004	1GCHC24U04E306417	Excellent	Operational	South Gate Yard		X
Dump Truck	Frieghtliner	M2	2010	1FVACWDT7ADAP0855	Excellent	Operational	South Gate Yard	X	
Aerial Bucket Truck	FORD	F750	2008	3FRXF75D08V671255	Excellent	Operational	South Gate Yard	X	



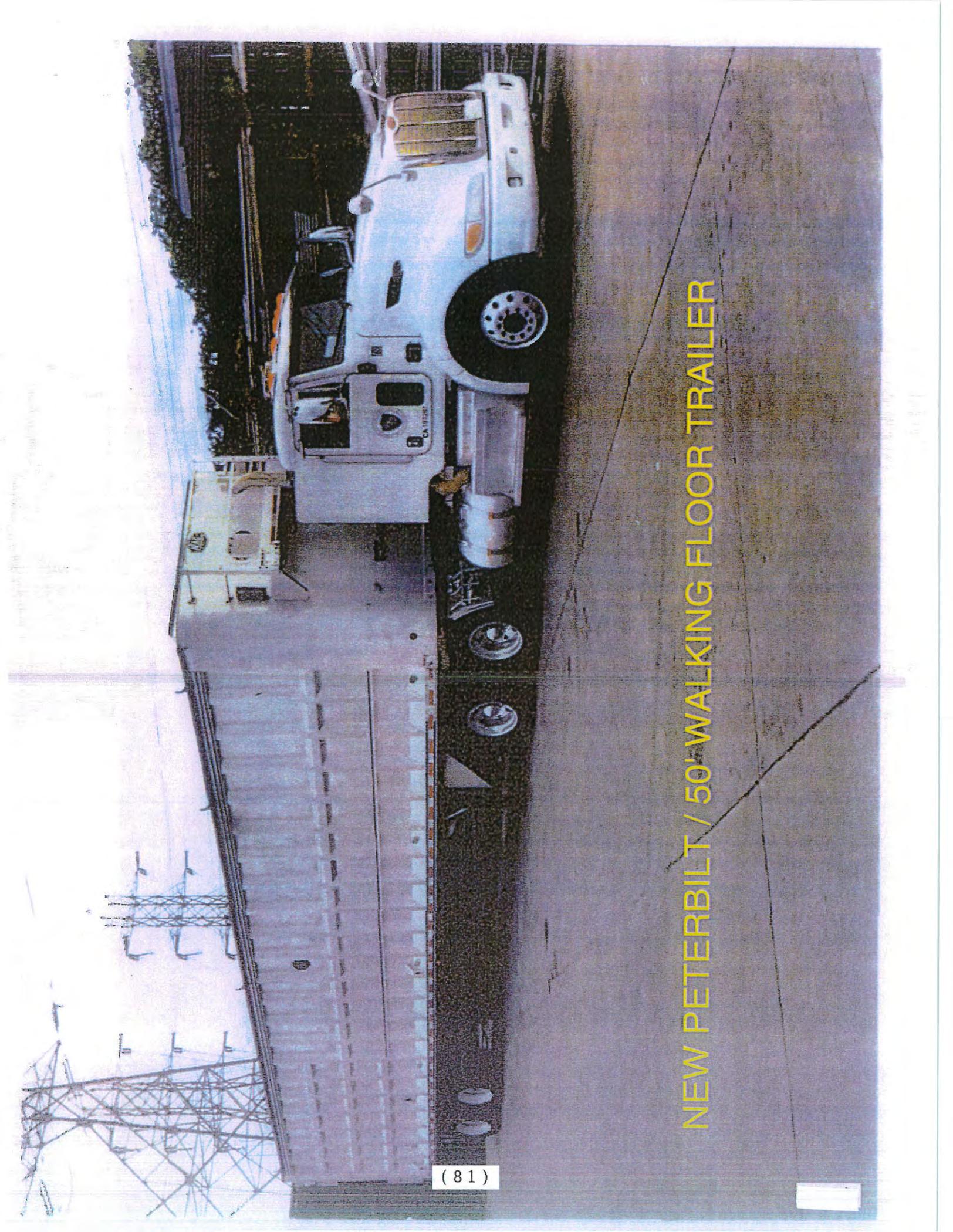
UNITED PACIFIC CREW TRIMMING TREES FOR THE CITY OF DOWNEY IN 2017 USING A 95' AND 85' AERIAL BUCKET TRUCKS

**City of Los Angeles Contract
5,250,000 - 3 year contract
April 6, 2018, six aerial
trucks 60' to 100' in height**



(80)

(200)



NEW PETERBILT / 50' WALKING FLOOR TRAILER

UNITED PACIFIC CREW

**City of Rancho Cucamonga
Removing eucalyptus tree
On Highland Avenue
April of 2018**

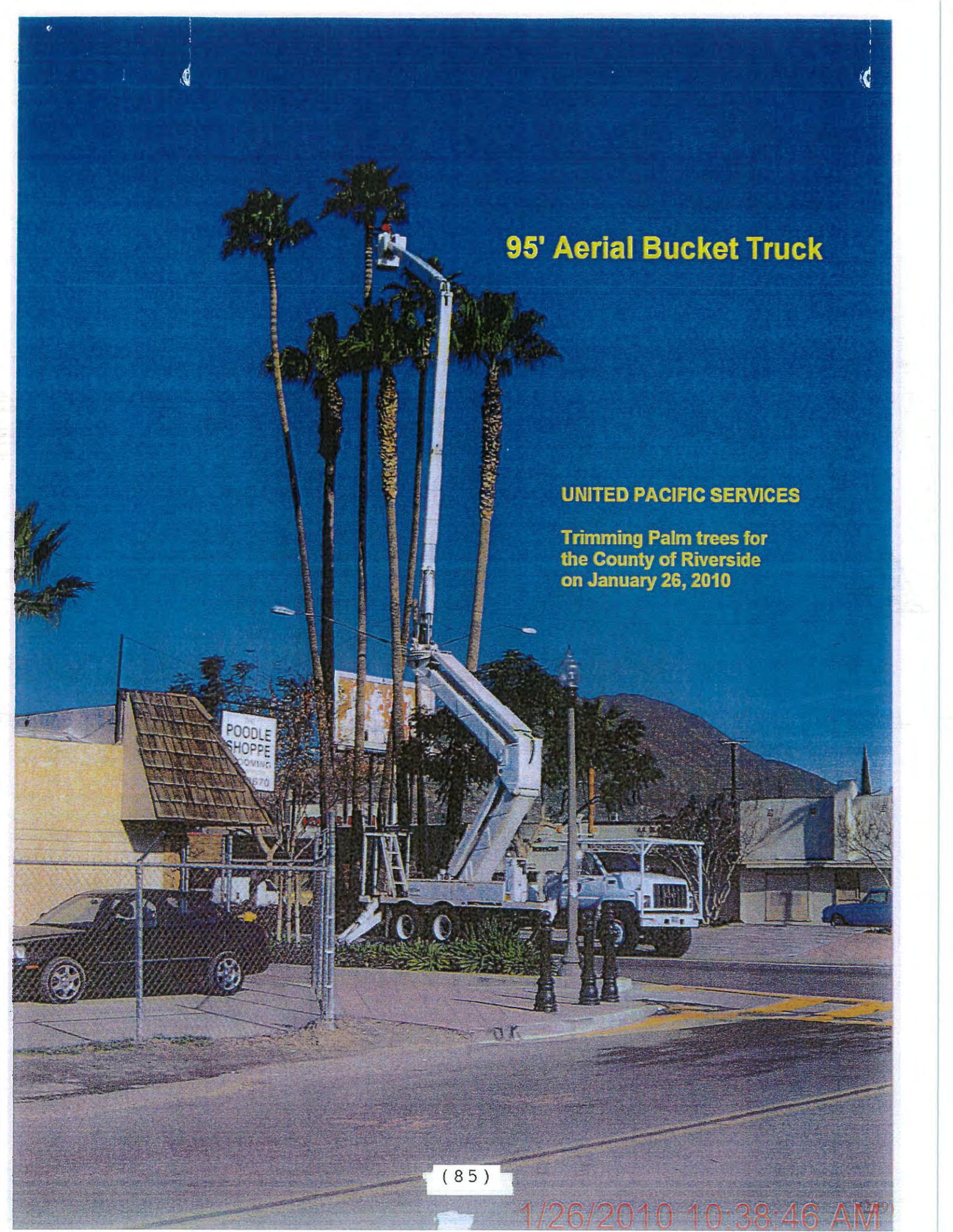




**City of Simi Valley
March of 2012**

**95' Aerial Truck
140' Crane Truck**



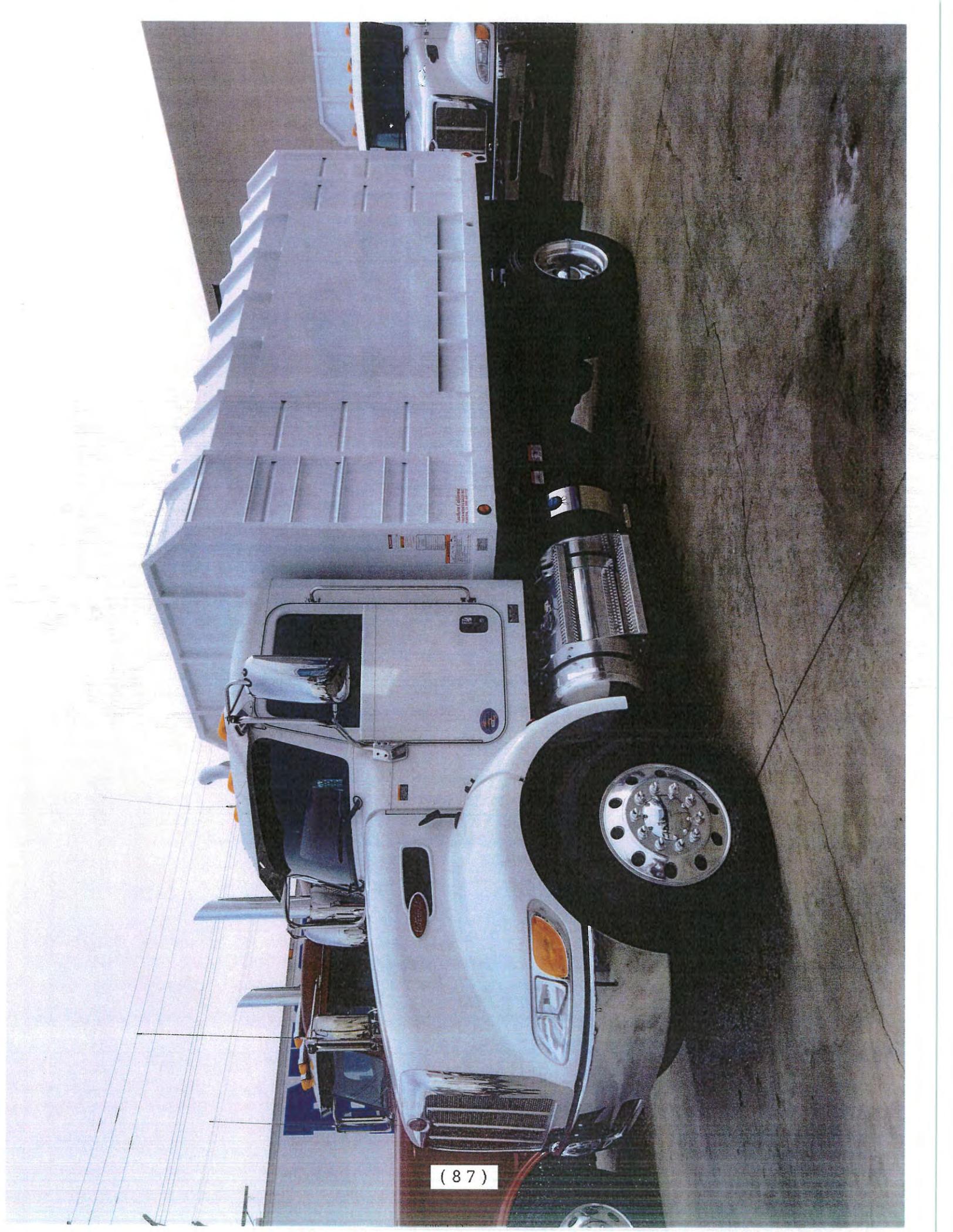


95' Aerial Bucket Truck

UNITED PACIFIC SERVICES

**Trimming Palm trees for
the County of Riverside
on January 26, 2010**



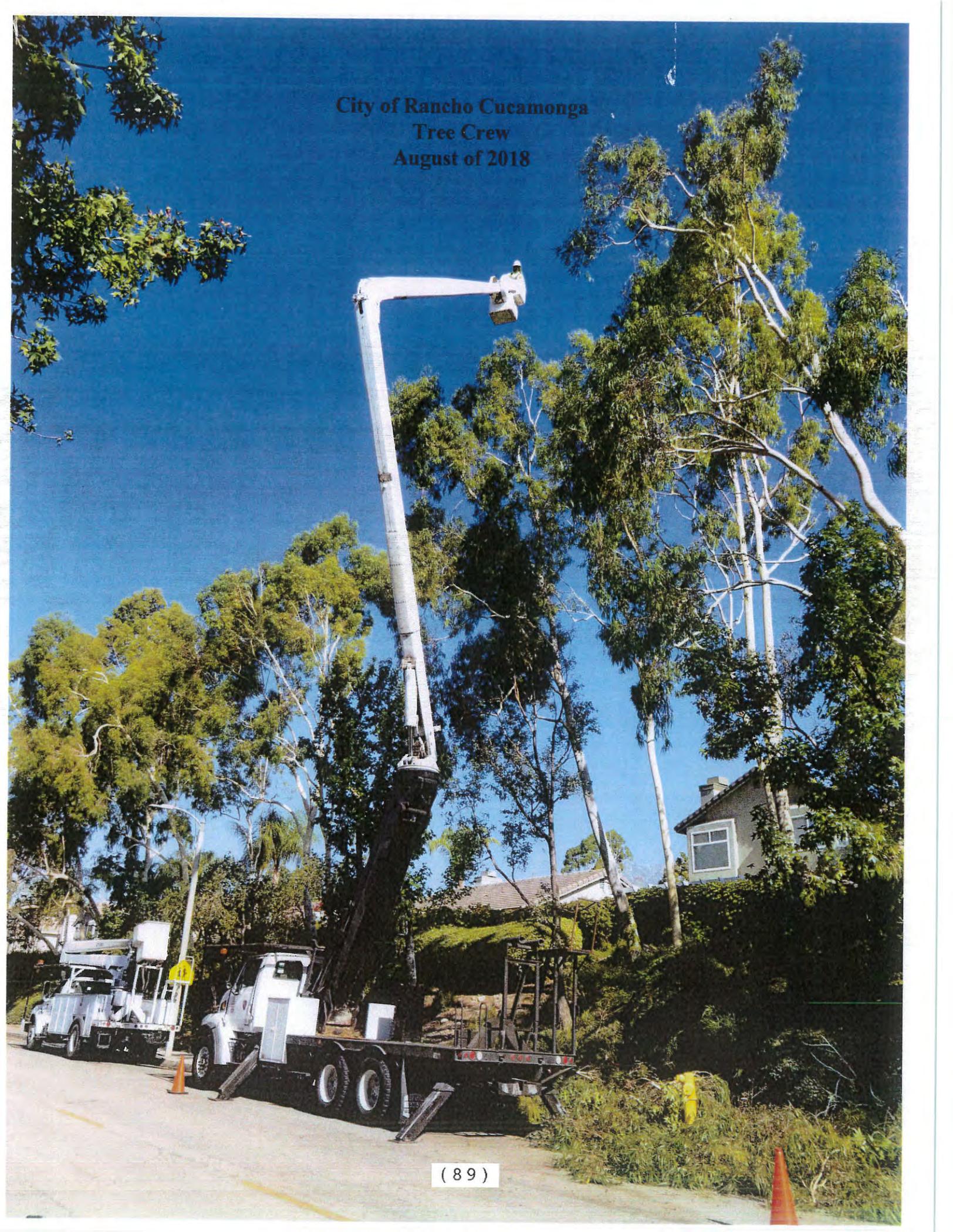


(87)



United Pacific Trimming Trees for
County of Los Angeles in 2004

City of Rancho Cucamonga
Tree Crew
August of 2018



City of Simi Valley
March of 2012

95' Aerial and 140'
Crane
Eucalyptus tree
removal



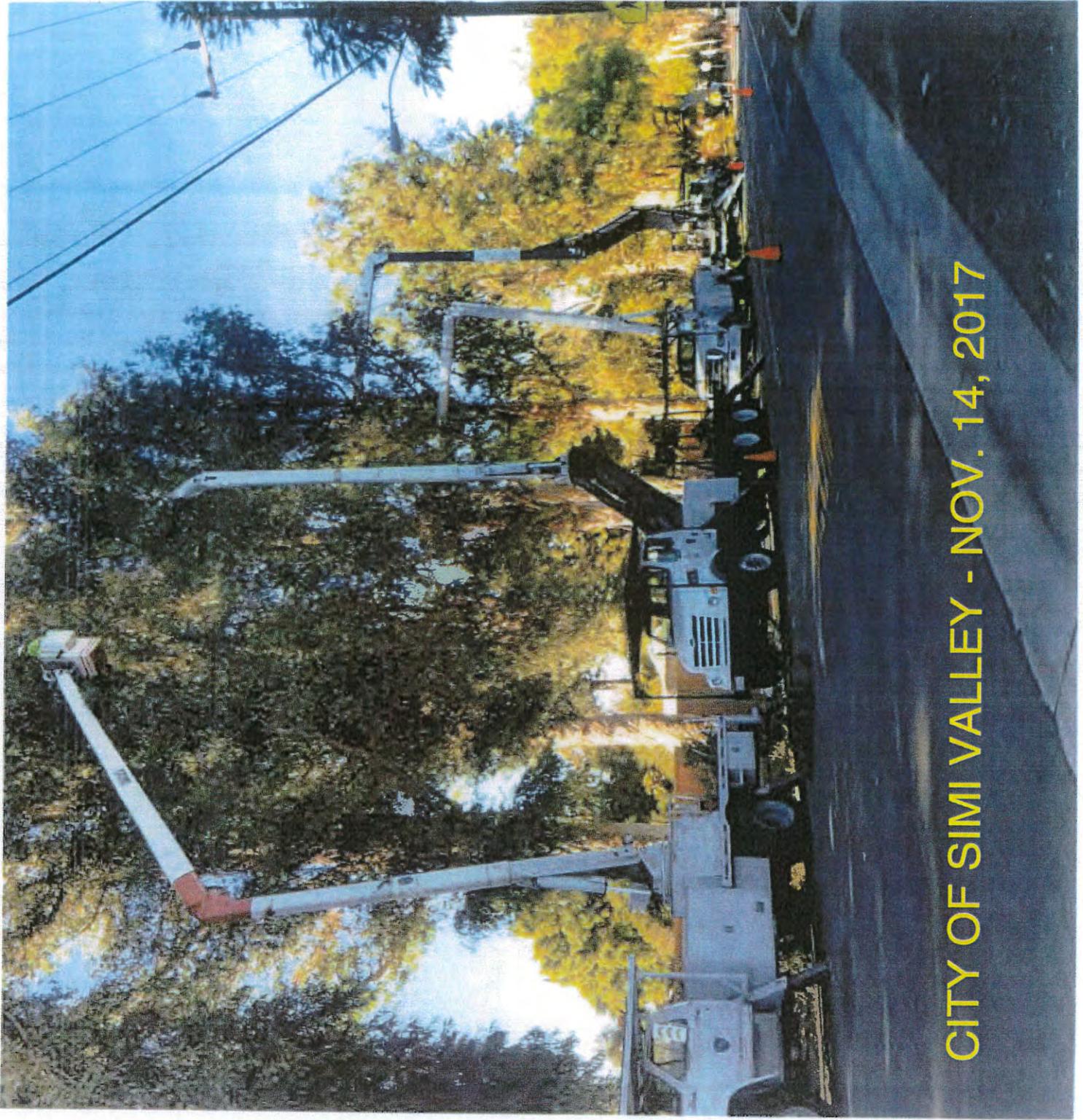


(91)

United Pacific Crew



City of Downey 1-20-2016



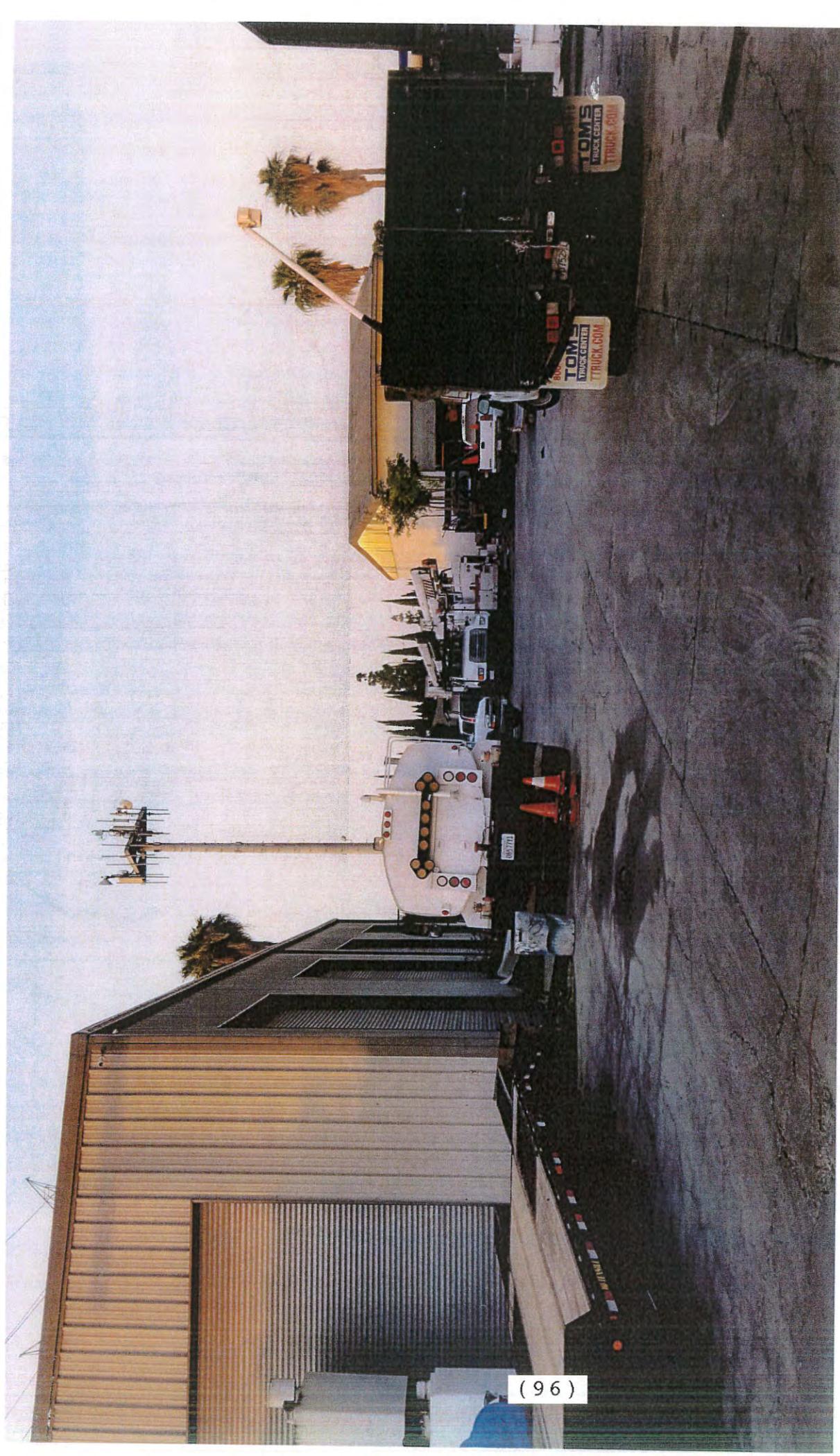
CITY OF SIMI VALLEY - NOV. 14, 2017

**City of Rancho Cucamonga
November 18, 2015**

(UPS Crew trimming trees with 85' aerial)







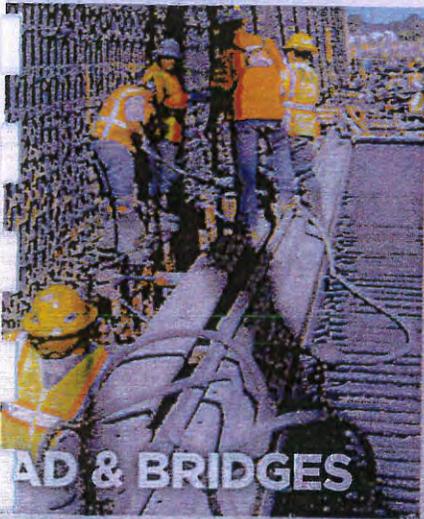
(96)

UNITED PACIFIC SERVICES
SOUTH GATE FACILITY

Laborers'
International
Union of
North America

LiUNA!

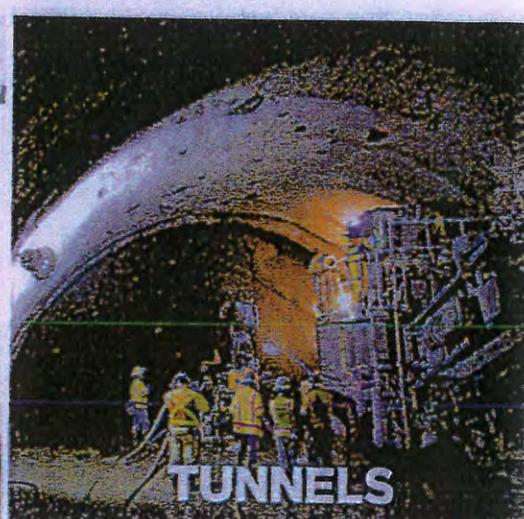
Feel the Power



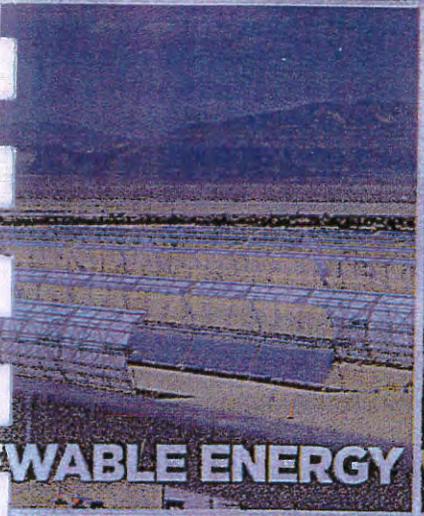
ROAD & BRIDGES



BUILDINGS



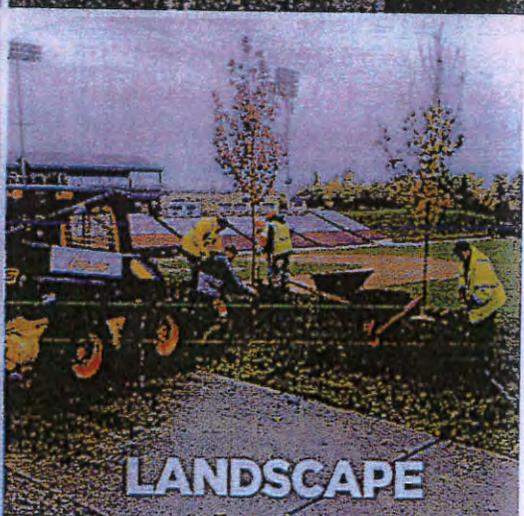
TUNNELS



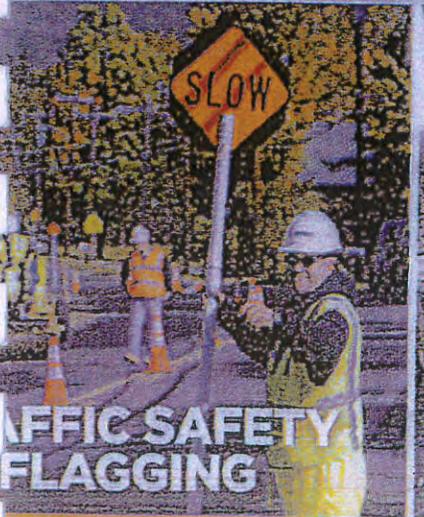
RENEWABLE ENERGY



MECHANICAL PIPE



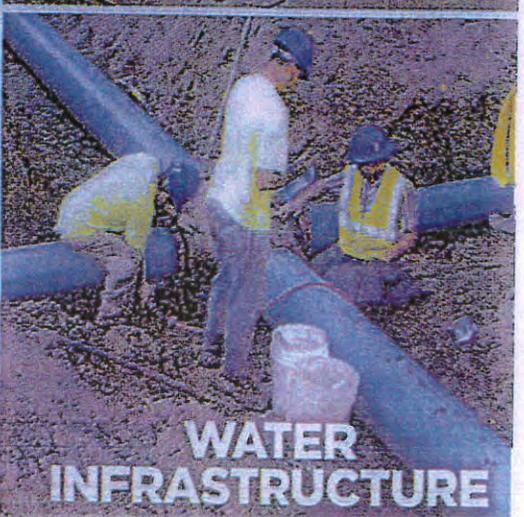
LANDSCAPE



**TRAFFIC SAFETY
FLAGGING**



**ASBESTOS
ABATEMENT**



**WATER
INFRASTRUCTURE**



Secretary of State Certificate of Status

I, ALEX PADILLA, Secretary of State of the State of California, hereby certify:

Entity Name: UNITED PACIFIC SERVICES, INC.
File Number: C2101106
Registration Date: 01/28/1999
Entity Type: DOMESTIC STOCK CORPORATION
Jurisdiction: CALIFORNIA
Status: ACTIVE (GOOD STANDING)

As of July 5, 2020 (Certification Date), the entity is authorized to exercise all of its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the Certification Date and does not reflect documents that are pending review or other events that may affect status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of July 6, 2020.

ALEX PADILLA
Secretary of State

Certificate Verification Number: 4RP9EMZ

To verify the issuance of this Certificate, use the Certificate Verification Number above with the Secretary of State Certification Verification Search available at bebizfile.sos.ca.gov/certification/index.



A Division of The Davey Tree Expert Company

TreeKeeper Tree Inventory Software
On-Line Web Based System

For a free demonstration of the "TreeKeeper" web based tree inventory software please go on the internet To: www.TreeKeeperonline.com and register as a guest.

ANY QUESTIONS PLEASE CONTACT:

Dana Karcher
Market Manager - Western Region
Davey Resource Group
A Division of the Davey Tree Expert Company
661-964-7158

REFERENCES:

UNITED PACIFIC SERVICES, INC.

Laura Bauernfeind
Forester (Principal Grounds Maintenance Supervisor)
City of Los Angeles Recreation and Parks Department
213-485-3675

Dorothy Abeyta
Special Districts Urban Forester
City of San Jose
408-794-1924

Michael Gerold-Neumann
Urban Forester
City of Roseville
916-774-5579

TreeKeeper® Suite

Davey Resource Group, a division of The Davey Tree Expert Company, has offered the TreeKeeper® tree management software system to customers across North America for more than 20 years. Utilizing this technology, we have successfully provided urban and community forest management solutions to some of the industry's most discerning clients, including municipalities, universities, cemeteries, and theme park attractions. Our TreeKeeper® management software system was designed by arborists and urban forestry professionals to meet the demands of their peers and other professional tree managers. The depth of functionality, including a fully customizable design model, robust reporting capabilities, a web-based operating platform, and interactive mobile and community applications is what separates TreeKeeper® from other software programs.

Our ability to listen to our clients and understand their needs in tracking dynamic tree data has driven the evolution of TreeKeeper® to where it is today. Our internal geographic information system (GIS) and information technology (IT) group works directly with local GIS and IT departments. We recognize their need to use and access data outside of the main TreeKeeper® system and we have built several data extraction methods to accomplish this. Together, these components form the TreeKeeper® Suite.

Davey Resource Group has developed the TreeKeeper® Suite to have different points of access based on user need. The suite includes the TreeKeeper® 7 (TK7) version, which has been a market leader since its introduction in 2001. The suite also includes two new features: *TreeKeeper® Mobile* and *myTreeKeeper®*. *TreeKeeper® Mobile* is an application that allows access to the TreeKeeper® database from an Android™ OS, iOS, or Windows® mobile device. *myTreeKeeper®*, based off the i-Tree Streets model, is a public awareness website through which communities can share information about the benefits of the urban forest as well as individual trees of interest. All three of these software systems utilize the same database so any transaction on the underlying data occurs in real time, reflecting immediately in each system.

Davey Resource Group has built this suite as a series of modules, with each module available separately, to allow clients to acquire the specific tools to meet their needs. Davey Resource Group continues to add depth to these modules and introduces new modules as technology and urban forestry needs change over time.

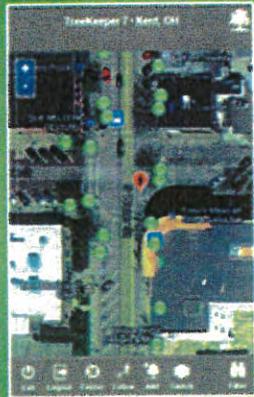
The advantages of the TreeKeeper® Suite include:

- The ability to accommodate multiple users simultaneously, each with their own access level privileges (from read-only to full access) administered by you.
- The ability to allow team members with a security clearance access to the program from any computer with an Internet connection.
- Complete retention of data ownership, even if you decide that TK7 is not feasible to use anymore.

TreeKeeper® Suite



TreeKeeper® 7
(2001)
Over 125 Subscribers



TreeKeeper®
Mobile
(2013)
Android, iOS
& Windows OS
Accessibility



Master Database
Hosted at
daveytreekeeper.com



myTreeKeeper®
(2013)
Public Awareness/
Education Website

The TreeKeeper® Suite

TreeKeeper® 7, Tree Management Software

TK7 software is a comprehensive, state-of-the-art approach to urban forest management operations. TK7 is Davey Resource Group's flagship product and is a central piece of the TreeKeeper® Suite. TK7 is our most robust and well-rounded tree management software to date offering unique add-ons and data field options.

This high-performance software facilitates the utilization and management of tree inventory databases and work records. It allows multiple users to access a large, centralized database

to view and update data in real time over the Internet

or an internal network through a web browser. With TK7, users can generate and monitor work orders, track production, track work performed on each tree, calculate maintenance activity costs, and plan for budgets and additional work.

The TK7 system is optimized to work with forests of tree data at once with streamlined editing tools and data handling processes. Tools exist within the system to manipulate several sets of records at a time so the user does not need to address multiple changes of the database one record at a time.

A newer feature includes the ability for TK7 to link directly to treebenefits.com (the National Tree Benefit Calculator). In addition, the trunk method valuation formula that supports the USDA Community Tree Assessment is built in for appraisals.

TK7 is flexible enough that it can use GIS information, if available, but functions just as effectively if GIS information is not available.

Try Davey Resource Group's TreeKeeper® 7 management software hands-on at www.davey.com/tk7.

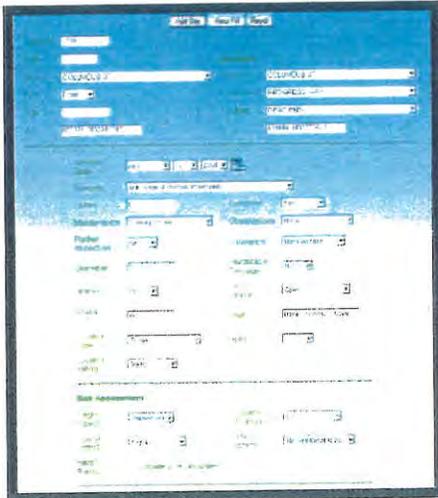


The View Site Screen, with attributes, associated images, and map snapshot.

The diagram below illustrates the ultimate goal of TreeKeeper[®] 7, which is to help make the tree inventory a living database. Given the kinetic nature of trees, users need an effective way to capture inventory updates due to reassessment or tree maintenance.



TreeKeeper® 7 Primary Functions



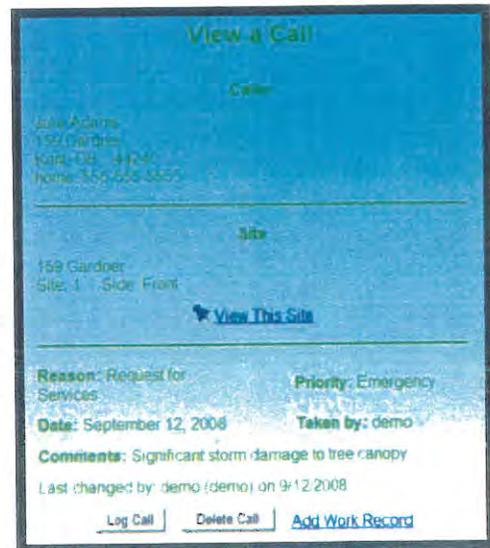
Edit Inventory Information

Tree Sites

The “Sites” feature allows the user to add new tree site information or view and manage existing data. The user can search through the entire database using a single data field to identify a specific site. Once a site has been identified (“site matches”), you can view, edit, or delete details, log a call, or create a work record. Adding a site is done with a single click, and details may be copied from a neighboring site to facilitate data entry. Digital photos or other electronic documents can be added to each tree site. In addition, standardized editing shortcuts are available to quickly update the site as existing trees are removed, stump grinded and replanted.

Call Manager

The “Calls” feature will allow the user to log and track calls made by residents regarding specific trees. The user can note the date, reason, priority, comments, and the person taking the call. Calls can be tracked by type to monitor trends and assess and project future service needs.



Maintain Customer Database



Work Manager

The “Work” feature will allow the user to create work records for individual tree sites or groups. By creating a work record, the user will assign a work type, crew type, priority, and status. Work records can be grouped into printable work orders that will allow the user to complete and update individual work records with a mouse click. In addition, costs can be assigned and tracked to monitor budgets and forecast projections.

TreeKeeper® 7 Integrated Mapping Component

Integrated mapping is a key feature in TK7 that allows the user to utilize their TK7 database with a map without placing any extra requirements on the user's computer. This feature enables the user to have a system capable of mapping queries, zooming, panning, and moving tree points. And, by supporting multiple, simultaneous users, more than one user can interact with the database at the same time and instantly view the changes the other user is making.



In the "Map Window", users can identify tree records (green points) to navigate the inventory.

The mapping component allows the user to view TK7 inventory sites within a map-based system and still have all of the reporting and querying power of TK7 management software.

The "Map Window" is used to access stored GIS map data from the map server either in ArcView™ shapefile format or common image formats (aerial photos or scanned facility maps). It provides GIS functionality through its associated mapping tool buttons, including zoom, pan, identify, label, measure, and print. Basemaps can be toggled on/off and a map key tracks the main map position on a small-scale overview.

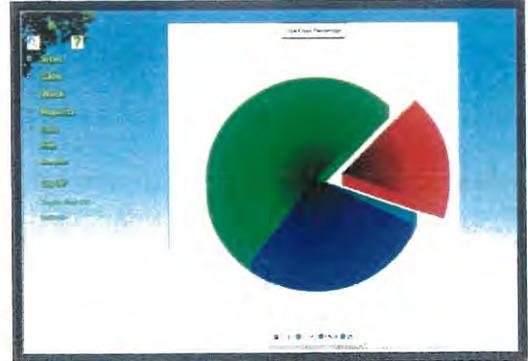
The mapping component can be used with Microsoft® Windows® XP or higher in conjunction with Microsoft® Internet Explorer® 8.0 or higher and is included in all TK7 deployments that have underlying GIS data to support it.

TreeKeeper® 7 Reporting Capabilities

Another great feature of the TK7 management software is its flexible reporting system which allows the user to design his/her own reports and save report layouts to run again with other data.

Various reports can be created, including: customized site listing reports; customized summary reports; tree valuation reports based on the ISA Guide for Plant Appraisal, 9th Edition; and even pie and bar chart reports. Davey Resource Group has created several easily accessible, pre-formatted report templates for your use.

Not only are the data easy to report on, it is easily exported to other software applications, such as Microsoft® Office and other word processing and spreadsheet applications.



Dynamic Graphing of all Data Fields

TreeKeeper® 7 Data Tracking Capabilities

A key feature of TK7 is its ability to track various types of data including electronic documents. This means that not only is TK7 capable of tracking work histories, it can also store digital photos, letters to the residents, tree hazard evaluation forms, and other pertinent documents that the user may wish to keep associated with a given tree or site. The diagram to the left illustrates the types of data that TK7 is capable of tracking. All electronic documents are easily accessible through the "View Site" screen of TK7.

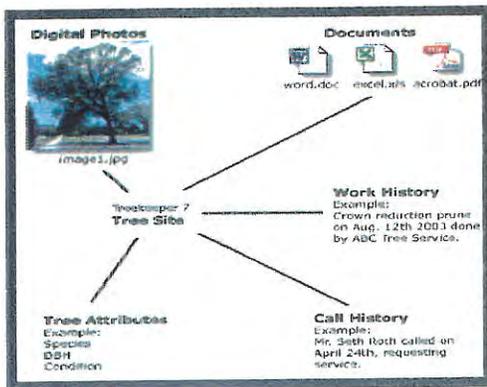
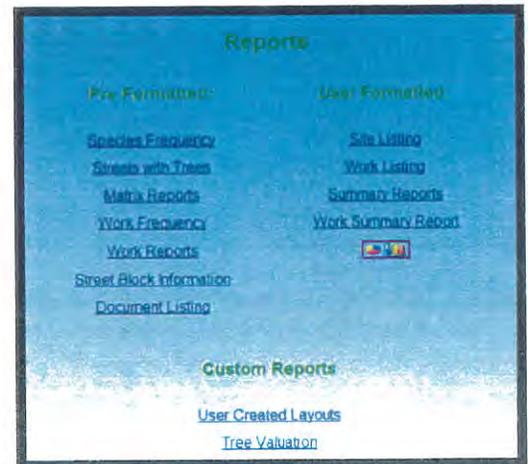


Diagram showing the data related to a "Tree Site"



The Reports Main Menu

Address	Subtotal	Common Name	Species	Rating	DBH	Root	Adjusted Value	Condition	Location	Appraisal Value
100 Main St	400	Maple	Red	1	12	1	400	Good	Front	400
100 Main St	1,200	Oak	White	2	18	2	1,200	Fair	Back	1,200
100 Main St	6,628.71	Various	Various	Various	Various	Various	6,628.71	Various	Various	6,628.71
Total Appraisal Value										8,228.71

ISA Guide for Plant Appraisal, 9th Edition Trunk Formula Method

TreeKeeper® 7 Data Extraction

Davey Resource Group's IT department can provide programming and data integrity services to better define existing data fields or to address internal redundancies that may be found within the client's data. For example, a single field containing multiple site details may be separated into individual fields to allow for more flexible queries of the database. Once the system is set up, the user will find importing and exporting data to common formats, like ArcView®, is as simple as the click of a mouse.

TreeKeeper® 7 Field Data Collection

TreeKeeper® 7 for ArcPad®: Overview

The ArcPad® tree collection program, as offered by Davey Resource Group, is designed specifically for ease of use to collect and maintain tree data in the field. A TreeKeeper® user is always capable of accessing their live TK7 software program in the field by using a combination of a Windows®-enabled tablet computer and a cellular air card to access the Internet/network remotely. This option requires no special software to be purchased by the user. However, there are other options for field software that run locally on the field computer, eliminating the need for a cellular air card. The ArcPad® program runs in ESRI ArcPad® Software, which is a mobile mapping and GIS technology. It includes all lookup tables and all associated ArcPad® files, such as ArcPad® Default Configuration file (.apx), ArcPad® Preference file (.apl), and VBScript files (.vbs). These files override the ArcPad® default startup by loading a specific tool bar, input forms, and associated scripts, which automates the quality checking process.

TreeKeeper® for ArcPad®: Requirements

TK7 and Esri®'s ArcPad® 7 or higher running on a Windows® Mobile 6.0 powered device or a Windows® XP/7 enabled tablet PC.

TreeKeeper® 7 Installation Options

Subscription: Davey Resource Group hosts the data on its web-server. Clients retain full ownership of all data and can access the data from anywhere in the world where Internet connection is available. Davey Resource Group backs up and maintains the data and web-server. Program upgrades are provided to the client free of charge. Concurrent access is possible. There is a recurring annual cost for this deployment.

The screenshot shows a 'Tree Attributes' data entry form. The form is organized into several sections with dropdown menus and text input fields. Key fields include: Bot (Acer platanoides), Com (maple, Norway), DBH (13), Condition (Poor), and Date (12/22/2009). The form also includes fields for Failure Rating, Defect, Target, Location Value, Height, Spread, and Observation. The bottom of the form displays X and Y coordinates, time (11:17:16 AM), and the date.

Customized ArcPad Application Data Entry Form

Network: TK7 management software runs on the client's web-server. Concurrent access is allowed. There is a one-time cost for this deployment.

TreeKeeper® Mobile

The TreeKeeper® 7 Mobile system is a new tool that allows users to access the same TK7 dataset as the TK7 tree management software system. The TK7 Mobile system is a native Android application, as well as an alternative mobile browser access point using Safari® on an iOS device, or Google Chrome™ on a Windows® device.



Use call-out box to quickly find trees

The mobile system utilizes the location services or GPS availability of the smart phone or tablet computer to locate you automatically on the map. Nearby trees are marked with green markers, and you can quickly identify a marker to see brief details on the tree site as well as bring up the full details of the site.

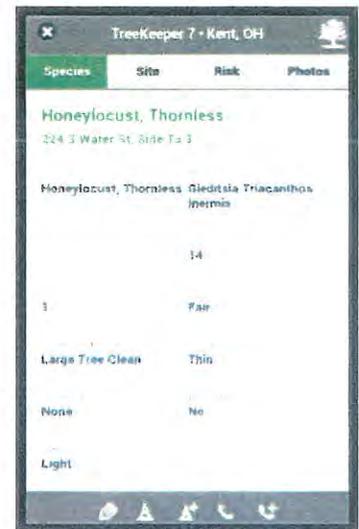
The user is able to fully edit all the data tied to the site as well as assign new work records, complete existing work records, and log calls made concerning the tree site. A user can easily take a picture of the tree and associate it with the record using the onboard camera of the Android OS, iOS, or Windows® device.



Red marker indicates your location

Having the tree data accessible in the field from a simple iOS/Android smartphone or tablet will add amazing efficiencies in managing your urban forest.

- Add new tree sites to the map with a simple drag and drop.
- Query tree sites by address, attributes, assigned work records, or planned work orders.
- All database updates are done in real time so field updates are immediately reflected in all other systems accessing the TreeKeeper® database, including other mobile users and office staff working with the TK7 tree management software system.
- Quickly communicate emergencies to crews by assigning a work order and alerting the mobile user that a work order needs immediate attention.

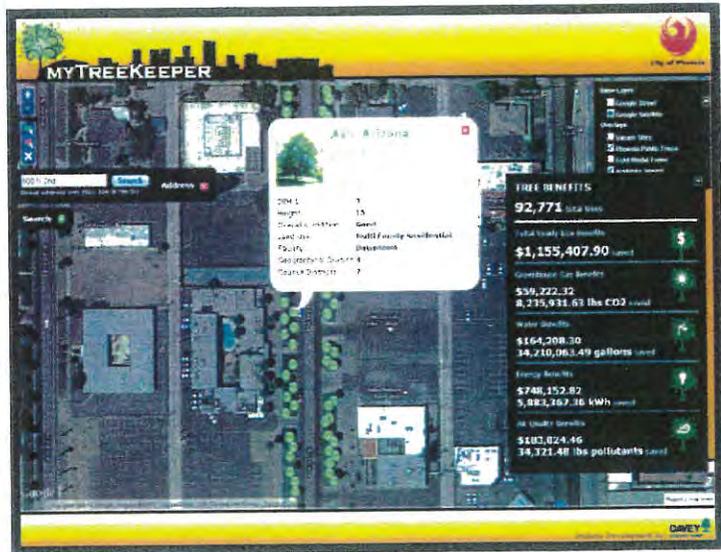


"Tree Detail" view

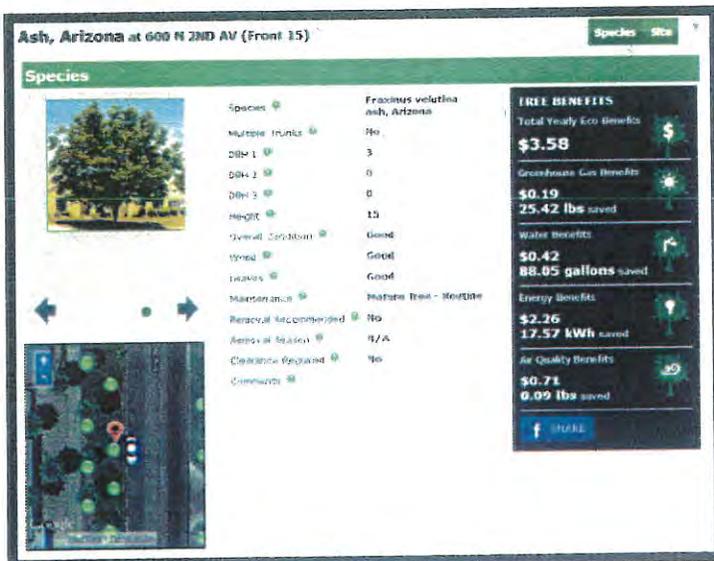
myTreeKeeper®

myTreeKeeper® is a front end access point for the TreeKeeper® database intended for public access. It is a simplified website that reduces the attributes visible to public users so sensitive information, such as recommended maintenance or risk categorization, is not available.

The purpose of this system is to aid the general public in learning more about the value of trees within the urban forest. Each tree is tied to the Tree Benefits calculations as derived from the U.S. Forest Service's i-Tree Streets. Sets of trees are summed up so the site visitor can see the total financial benefits of the entire urban forest, of subsets of data derived by spatially selecting data on the map, or of trees with particular attributes.



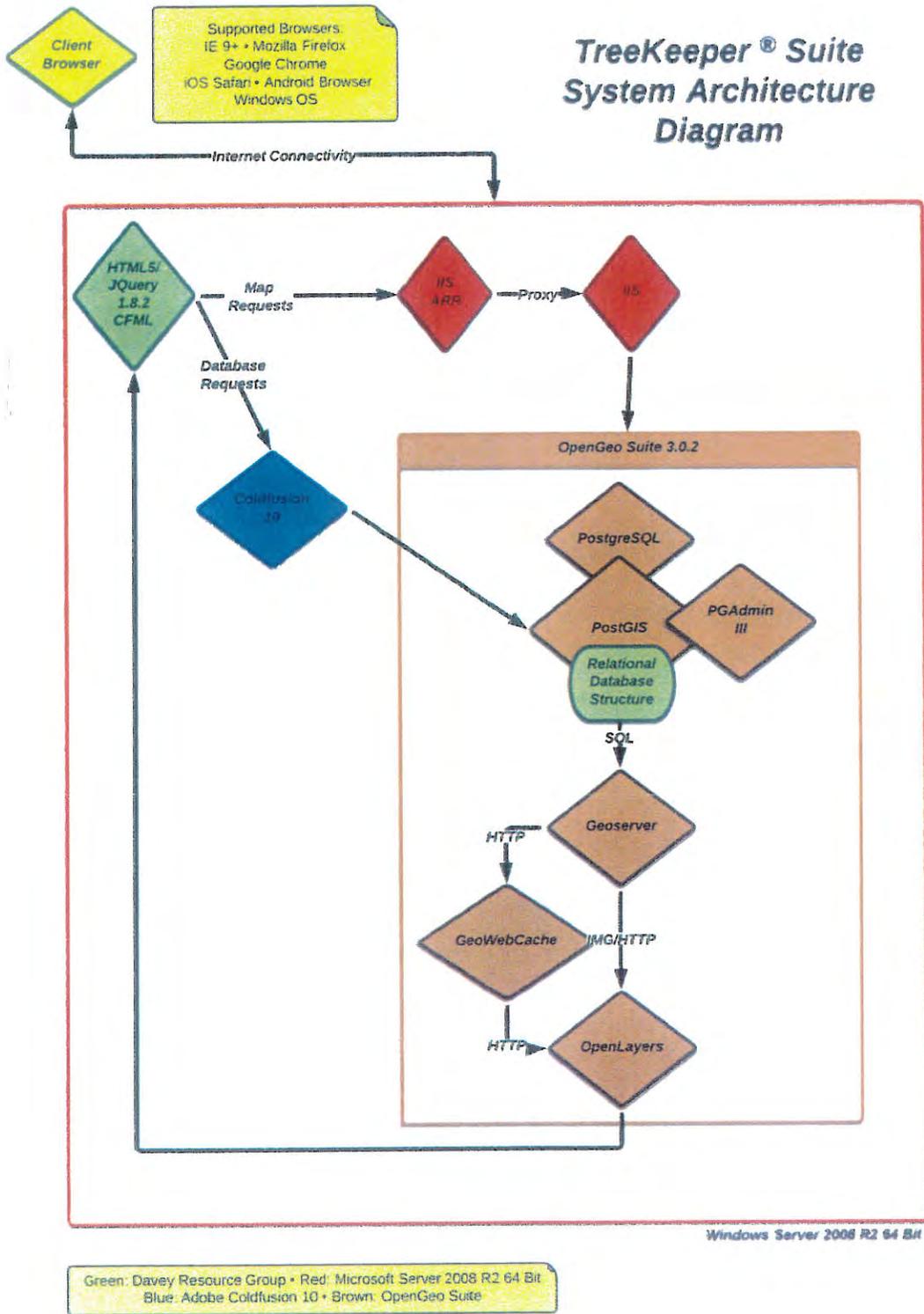
myTreeKeeper® main screen



A "detail" view of the tree information

Some trees are emphasized with a "gold medal" which reflects that that particular tree is a top performer relative to the urban forest. This is a great way for the public to learn more about desirable trees and bring to attention the "winners" of the urban forest. The website can be customized to allow visitors to upload pictures of the tree to the system or "share" a tree on their Facebook® account. In this way, home-owners can promote successful trees in their neighborhood, bringing awareness to a new level within the community.

TreeKeeper® Suite Technical Requirements



TK7 is a client/server-based program that resides on the Davey Resource Group server. It can be operated by the client over the Internet (Internet version) or it can be installed onto client-owned network servers (Network version). The technical requirements for both are outlined below:

Server Software

- TK7 Software utilizes PostGreSQL (<http://www.postgresql.org/>) as its database backend. For TK7 to run on your server, you must have a license for the database you plan to use.
- Browser user interface is written in Adobe's Cold Fusion, which is provided as part of the TK7 network installation cost. <http://www.adobe.com/products/coldfusion-family.html>

Hardware – DRG Server (Internet Version)

- Windows Server 2008 R2 Standard, Service Pack 1
- VMWare
 - Intel Xeon® CPU X5690 @ 3.47 GHz (4 processors)
 - 4.00 GB RAM
 - 64-bit Operating System
- Nightly Backup
- Gas generator and back up batteries
- Multiple server monitoring with e-mail notification
- 1.0 Gbps LAN

Clients

- Required:
 - Computer with Internet access
 - Internet Explorer version 8.0 or greater
 - Cookies enabled from TK7 site



Hardware – Client Server (Network Version)

- To install TK7 on your Intranet server, we recommend that the following be available:
 - Intel Pentium 4 or AMD Athlon processor
 - Microsoft® Windows Server® 2003 with Service Pack 1 or 2 or Windows Server 2003 R2 (Web, Standard, or Enterprise Edition); Windows Server 2008 (Web, Standard, or Enterprise Edition) with Service Pack 2 or Windows Server 2008 R2 (Web, Standard, or Enterprise Edition); Windows XP Professional or Home Edition; Windows Vista® (Business, Ultimate, or Enterprise) with Service Pack 2; or Windows 7 (Professional, Ultimate, or Enterprise) with Service Pack 1
 - 512 MB of RAM (1GB Recommended)
 - 20GB of available hard-disk space (dependent on total size of client aerial imagery)



Clients

- Required:
 - Computer with LAN access
 - Internet Explorer version 8.0 or greater
 - Cookies enabled from TK7 Site

TreeKeeper® Mobile Hardware Chart

Hardware Version	OS Version	Browser
<i>Android-Based Devices</i>		
Various	Android 4.0 (Ice Cream Sandwich) or higher	Native Droid App Web Browser Google Chrome®
<i>Apple® Devices</i>		
iPhone® 4s or higher	iOS 6.x	Safari® Google Chrome®
(iPad® Generation 4)		
iPad® Mini		
<i>Windows®-Based Devices</i>		
Various	Windows® 7 Professional Edition Windows® 8 Professional Edition	Google Chrome® Internet Explorer® 9+

Software Training and Support

Davey Resource Group can provide an on-site training seminar specifically designed for the client. Training will focus on GIS basics and TreeKeeper® 7 software capabilities, including working with the “map screen” and map data as well as introducing users to attribute input and querying. Other aspects of the software are reviewed with time allotted based on user interest and skill level. The software training qualifies for up to six International Society of Arboriculture (ISA) continuing education units CEUs. With the on-site training, one full year of unlimited telephone support is included. Additional five-hour blocks of telephone support may be purchased for following years.

The training is conducting according to the availability of the client’s meeting space. We have successfully handled the following formats.

- 1) One-on-one training of the primary user
- 2) Conference room style training
- 3) Computer lab training

A key benefit of the training is identifying the best way for the client to leverage the software system within their existing workflow and operational structure. TreeKeeper is a very flexible software system, with many potential solutions to many different challenges. Davey Resource Group has years of experience in integrating TreeKeeper 7 within existing operations.





American Red Cross
Training Services

Certificate of Completion

Holly Monahan

has successfully completed requirements for

First Aid/CPR/AED Instructor

Date Completed: 8/24/2020

Validity Period: 2 - Years

Conducted by: American Red Cross

To verify certificate, scan code or visit redcross.org/digitalcertificate and enter ID.

Learn and be inspired at LifesavingAwards.org



00BF4J8





American Red Cross
Training Services

Certificate of Completion

Renee Mooring

has successfully completed requirements for

First Aid/CPR/AED Instructor

Date Completed: 8/24/2020

Validity Period: 2 - Years

Conducted by: American Red Cross



To verify certificate, scan code or visit redcross.org/digitalcertificate and enter ID.

Learn and be inspired at LifesavingAwards.org



FEE SCHEDULE
TREE MAINTENANCE SERVICE PROPOSAL FORM

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the RFP and other contract documents relating to the City of Huntington Park Tree Maintenance Service hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to provide services in a safe and efficient manner, in strict accordance with aforementioned contract documents for the sum hereinafter specified.

The Contractor agrees to provide all items as listed in the accompanying specifications as part of this proposal.

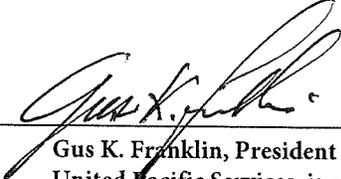
Description	Unit	Cost	Quantity	Total
Grid Tree Pruning	Per Tree	\$ 55.00	1750	\$ 96,250.00
Special Request Tree Pruning (Average height of Tree)				
Small Trees – up to 25'	Per Tree	\$ 90.00	50	\$ 4,500.00
Medium Trees – 25'-50'	Per Tree	\$ 140.00	100	\$ 14,000.00
Large Trees – 50' and taller	Per Tree	\$ 175.00	250	\$ 43,750.00
Palm Trees	Per Tree or brown trunk height	Per tree \$ 145.00	50	\$ 7,250.00
Tree Removals				
Complete Tree & Stump Removal	Per Diameter Inch (1" to 19" DBH)	\$ 25.00	100	\$ 2,500.00
Complete Tree & Stump Removal	Per Diameter Inch (20" to 35" DBH)	\$ 30.00	300	\$ 9,000.00
Complete Tree & Stump Removal	Per Diameter Inch (over 36" DBH)	\$ 34.00	500	\$ 17,000.00
Tree Removal Only	Per Diameter Inch	\$ 20.00	100	\$ 2,000.00
Stump Grinding Only	Per Diameter Inch	\$ 10.00	100	\$ 1,000.00
Crew Rental	Per Man Hour	\$ 78.00	50 Hours	\$ 3,900.00
Emergency Call Out (3-man crew)	Per Hour	\$ 300.00	25 Hours	\$ 7,500.00
(After work hours, holidays, & weekends)				
Tree Planting (Contractor provides trees, labor, and all other materials)				
15 Gallon	Per Tree	\$ 145.00	50	\$ 7,250.00
24" Box	Per Tree	\$ 275.00	50	\$ 13,750.00
36" Box	Per Tree	\$ 500.00	50	\$ 25,000.00
48" Box	Per Tree	\$ 950.00	35	\$ 33,250.00
Root Pruning	Per Linear Foot	\$ 20.00	100 ft.	\$ 2,000.00
Parkway Restoration	Per Man Hour	\$ 78.00	25 Hours	\$ 1,950.00
Complete GPS Tree Inventory	Lump Sum	\$ No charge	1	\$ 0.00
Total				\$ 291,850.00
Total in Words				

When stumps are removed and lateral roots engulf the parkway it is necessary to remove and restore the parkway.

1,419 New Trees
5,711 Mature Trees (Varying Sizes)

DATE: 08/31/2020

Authorized Signature: _____


Gus K. Franklin, President
United Pacific Services, inc.



CITY OF HUNTINGTON PARK RFP FOR TREE MAINTENANCE SERVICES

WCAINC.COM • 800.521.3714 • LIC #366764 • DIR #1000000956



Setting the gold standard.



Tree Pruning



Tree Removal



Tree Planting



GPS Tree Inventory



Emergency Response



Plant Health Care



ISA Certified



August 31, 2020

City of Huntington Park
Office of the City Clerk
Attn: Cesar Roldan, Director of Public Works
6550 Miles Ave.
Huntington Park, CA 90255

RE: RFP for Tree Maintenance Services
Due: Monday, August 31, 2020 at 2:00pm

To whom it may concern;

Thank you for allowing West Coast Arborists, Inc. (WCA) with the opportunity to submit a proposal for tree maintenance services in the City of Huntington Park. WCA is a family-owned and operated company employing nearly 1,000 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability. Our proposal is valid for a minimum of 90 days.

WCA's corporate values include listening to customers and employees to help improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees, we are able to provide 'gold standard' tree care services. WCA's top management team has created a culture where employees become accountable for actions and results. Our Tree Care Industry Association (TCIA) company-wide accreditation is evidence of the commitment WCA has to our safety and training programs, customer satisfaction and our capacity to maintain industry standards.

WCA has a 48-year track record of working for more than 300 California and Arizona municipalities as well as other various agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Board under license #366764. We have held this license in good standing since 1978. The license specializes in Class C61 (Tree Service) as well as Class C27 (Landscaping). We currently employ over 80 Certified Arborists and over 150 Certified Tree workers, as recognized by the International Society of Arboriculture. WCA is also registered with the Department of Industrial Relations (DIR) for Public Works projects, our registration number is 1000000956. All work will be performed in-house; no subcontractors will be used.

For questions related to this proposal and who has the authority to negotiate/present please contact Victor Gonzalez, V.P. Business Development, at (714) 991-1900 or at vgonzalez@wcainc.com. Gonzalo Regalado, Area Manager, will be assigned to this project should WCA be awarded a contract. He can be reached at (626) 255-7618 or gregalado@wcainc.com.

Sincerely,

Patrick Mahoney
President



TABLE OF CONTENTS

1. Scope of Work	4
2. Schedule	8
Implementation Plan	8
Workflow Timeline	9
3. Project Team	13
Introduction	13
WCA Work Force	13
Project Team	14
Organization Chart	15
Certified Personnel Summary	16
Safety Training Programs	17
4. Company Qualifications	19
Introduction	19
Licenses	20
5. References	22
Contract References	22
Experience	23
6. City's Standard Contract Services Agreement	25
7. City's Standard Insurance Requirement	26
8. Additional Information	28
A. Equipment	29
B. ArborAccess	30

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

1. Scope of Work

PRUNE CLASSIFICATIONS

Grid Prune- Grid tree pruning is based on pruning in pre-designed districts, or grids on a set cycle and includes all trees (small, medium and large-sized.) Pruning will include structural pruning, crown raising, and crown cleaning in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards (Best Management Practices) and shall have no more than 25% of the live foliage removed at a given time.

Full Prune/Crown Reduction- Crown reduction is performed when conditions within the crown of a hardwood tree are such that the entire tree needs to be reduced. A full prune is recommended when the primary objective is to maintain or improve tree health and structure, and includes pruning to reduce overall canopy mass and excessive wood weight. Trees that are identified for a full prune shall have more than 25% of the live foliage removed at a given time.

Service Requests

A Service Request Prune includes tree maintenance services on designated tree(s) as ordered by the Agency Arborist or designee. Pruning may include structural pruning, crown raising, crown cleaning or pruning to reduce/restore the crown. Whichever work type is ordered by the Agency, pruning will be performed in accordance with the standards set forth by the International Society of Arboriculture Pruning Standards and the Best Management Practice, Tree Pruning Guidelines. Work assignments from the Agency may require mobilization from one tree site to another within the Agency.

Line Clearance

Trees that interfere or have the possibility of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified and in accordance with the California Public Utilities Commission. It is our goal to protect the current health and condition of the tree and to maintain its symmetry and direct growth away from the utility lines.

Small Tree Care

Proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized small tree care team consists of certified personnel trained to perform the following:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement

Each tree is inspected to determine specific needs and maintenance activities are then performed accordingly.

1

RESPONSE TO SCOPE OF WORK

Palm Trunk Skinning

Palm tree skinning consists of the removal of dead frond bases (only), at the point they make contact with the trunk without damage to the live trunk tissue.

Root Pruning

We strongly recommend against any root pruning, however, should the Agency elect to proceed, we recommend that it be done no closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled with native soil and debris will be hauled away.

Tree Removal Operations

With a minimum of 48 hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down, if ordered to do so and with proper USA notification.

Tree Planting

We can replace trees that have been removed and plant new trees in accordance with specifications. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting. At a minimum of 48 hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines. A well-trained planting team will perform the soil preparation and installation of the tree.

Tree Watering

Tree watering will be performed by a full-time, WCA team member on various routes, when requested by the Agency. This team will also be responsible for reporting special care needs to the small tree care team. This could include reporting weeds, soil that has

Emergency Response

We are prepared for emergency calls 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the Agency, Police Department and/or Fire Department. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.

Crew Rental

Due to our vast amount of resources, including our specialty equipment and qualified personnel we are able to extend our commitment to our customers by providing various miscellaneous services outside of the most common tree maintenance services:

- Flag hanging
- Holiday light installation
- Changing ball park lights
- Misc. use of aerial towers and cranes (including equipment rental)
- Crown reduction
- Crown restoration

Arborist Reports

We have full-time Certified Arborists on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated for one tree or an entire selection and is handled on a case-by-case basis.

ABILITY TO ACQUIRE, PURCHASE & STAGE TREES

Cities expect the highest quality of new trees, proven varieties and an organization with the knowledge and skills to provide them with the latest and most reliable information available related to tree planting. By meeting these expectations, we're able to contribute to the success of reforestation projects within communities. In order to complete successful tree planting programs, cities can rely on us to locate, acquire and purchase different tree species.

As part of our Corporate Capability, we are financially able to purchase large quantities of trees for planting projects. Being familiar with over 50 nurseries in California, allows us to obtain the best tree available from a broad and plentiful stock. The process by which we obtain trees is quite simple: First, we utilize our database of nurseries, and contact several of them requesting specific trees with their prices.

Upon locating the availability of trees, we then perform a tree pre-inspection at the nursery. When time is of the essence, nurseries will provide us with photos either by mail or by e-mail for our review. Once the trees are purchased, and depending on the size of the project, we have them delivered to our facility in Placentia, Brea, or if possible, at a staging area within the City of Agency. It is through this process that we have planted an average of 14,000 trees for all of our customers each year during the past three years.

Plant Health Care

Tim Crothers, Plant Health Care Manager

- ISA Board Certified Master Arborist WE-7655 BUM
- DPR Qualified Pest Control Applicator #145321
- QAL Category B & D

Our PHC program managed by Tim goes beyond standard chemical applications. We have developed an efficient Integrated Pest Management Program (IPM) that requires diagnosis before treatment. WCA is staffed with licensed applicators and advisors that are environmentally conscious as well as compliant with the California Department of Pesticide Regulation. This service allows us to provide you with:

- Proper diagnosis based on an on-site inspection with laboratory testing when necessary
- Proactive and preventative recommendations that reduce the amount of potential pest and disease issues
- Follow-up evaluations to ensure that the recommended treatments result in a healthy and balanced urban forest

Shot Hole Borer

The Polyphagous Shot Hole Borer (PSHB) is a new pest in Southern California. This boring beetle drills into trees and brings with it a pathogenic fungus (*Fusarium euwallacea*), as well as other fungal species. When heavily infested, the resulting Fusarium causes the decline and death of trees. Over 120 different tree species are affected in Southern California and over 30 reproductive hosts are of high concern. As tree care professionals, we have a responsibility to understand and report when we see a tree we are working on infested with PSHB.



Customer Service Department

As we work with, or near, the public, we are mindful that we will most likely be the first person the public contacts. We have a full-time Customer Service Department with each Customer Service Representative (CSR) trained in addressing concerned residents and bystanders.

Complaints & Damage Resolution

Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. We will notify the Agency Representative immediately upon damage of personal property including plans for corrective measures to take place within 48 hours.

All WCA vehicles are equipped with an Accident Kit should anything happen during the work day. Each kit has an Incident Report, an Accident Report, an Injury Report, a camera, First Aid instructions and protocol for contacting the corporate office. A computerized log of all incidents is maintained to include the date, time of occurrence, location, problem and action to be taken pursuant thereto or reasoning for non-action.

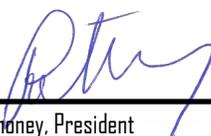
Any activities found by the Agency to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair. We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.



OATH OF COMMITMENT

WCA is committed to working with the City of Huntington Park to develop and maintain a work schedule that will provide the citizens with the most effective and efficient means to perform tree care services. We will adhere to the schedule established by the City and ensure residents of our dedication to completing work in a timely manner. We understand that there may be fluctuations in the City's budget and that the City may ask us to reduce service levels in an effort to meet the current economic demands. By being flexible, we can help to ease any financial strain, promote contractor stability and guarantee residents with quality tree care & customer service.

This is our oath of commitment to uphold the prestigious namesake of the Housing Authority of the City of Huntington Park by providing gold standard tree care services.



Patrick Mahoney, President 8/31/20

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

2. Schedule



2 WORK SCHEDULE

IMPLEMENTATION PLAN

To ensure the quality of work and the level of service expected, WCA abides by a well-defined quality control plan that incorporates the following:

- Certified personnel
- Safety
- Pruning specifications and guidelines
- Sound equipment
- Public relations
- Proper traffic control
- State-of-the-art communication systems

Special shifts including weekends and evenings can be arranged in accordance with the Agency's specifications.

Area Manager: Gonzalo Regalado

ISA Certification #: WE-9952AT

The project Area Manager will be the central point of contact and will work cooperatively with Agency staff, local residents and business owners, etc. The Area Manager will provide overall field supervision and crew management.

Daily Management

Daily management will consist of, but not be limited to:

- Email notification complete with location, crew, equipment type, and work description
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of work zone
- Ensure work area is left free of debris at the end of shift
- Maintain record of work completed each day
- Maintain good public relations at all times
- Provide immediate notification to Agency Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

Weekly Management

Weekly management will consist of, but is not limited to:

- Weekly inspection of work completed
- Meet with the Agency to review work schedule and progress
- Insure standards of pruning are performed in accordance with Agency specifications
- Maintain open communication with the Agency Inspector and field crew

Scheduling of Work

The Area Manager is responsible for scheduling work which shall conform to the Agency's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. Notifications will be provided to residents prior to the start of pruning operations in said area. All work will be performed in a cooperative manner as to cause the least amount of interference or inconvenience.

Public Notification

Upon Agency staff approval, WCA will post a door hanger notice prior to commencement of grid pruning (within 24-48 hours). After tree plantings, door hangers will be provided to residents instructing them on the proper care for their newly planted tree. For more comprehensive outreach we can also submit a press release for special projects or routine maintenance. The Agency may modify the procedures and materials to which we notify residents.

Communication Systems

Our use of modern and reliable communication systems affect our daily job performance by increasing our efficiency. Management and Field Personnel utilize smart phones as both navigational and communication devices in the field. Smart phones have proven to be a convenient method to input data as related to tree inventories, daily work records, timesheets, photos, and billing information; eliminating the need to handwrite data and improving customer service by minimizing response time.

Permits and Licensing

WCA will procure a City Business License as necessary and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the Agency.

Right-of-Way

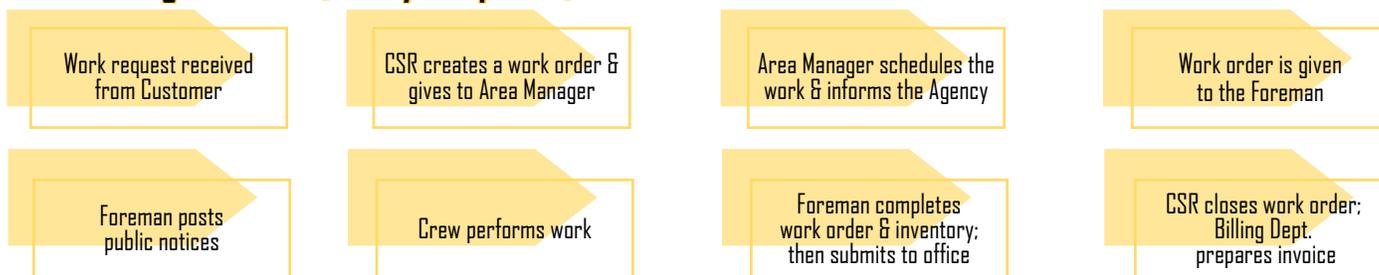
All work will be performed in the public right-of-way. Employees will not utilize private property for eating, breaks or any other reason or use water or electricity from such property without prior written permission of owner.

Cooperation and Collateral Work

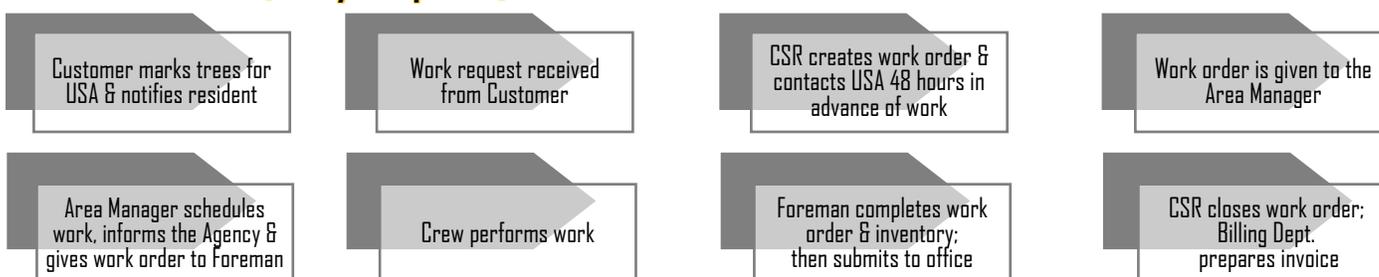
WCA will give right to operate within the project to the Agency workers and/other contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

WORKFLOW TIMELINE

Grid Pruning Flowchart (30 day Completion)



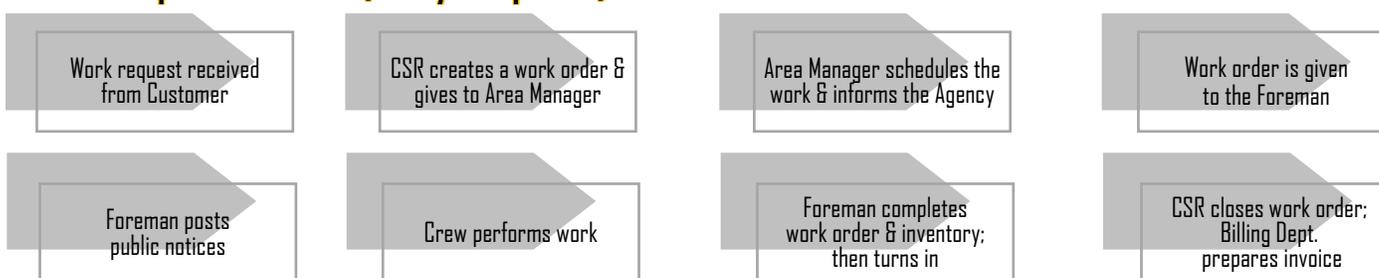
Removal Flowchart (15 day Completion)



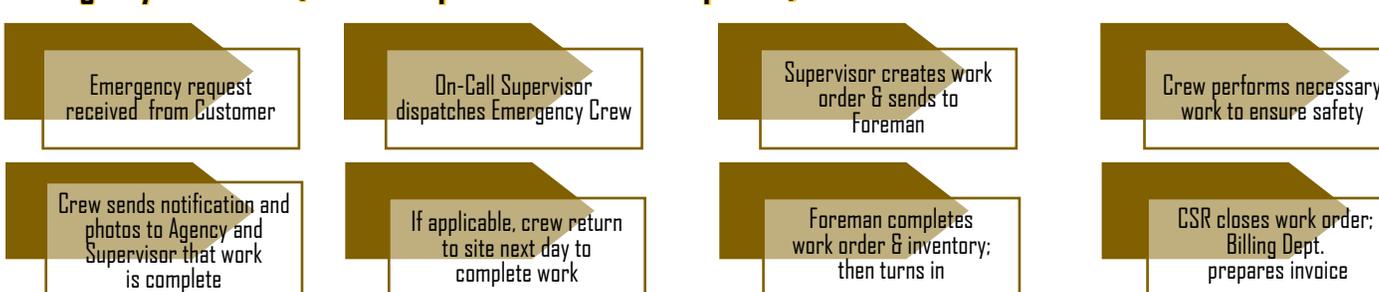
Planting Flowchart (15 day Completion)



Service Request Flowchart (15 day Completion)



Emergency Flowchart (1 Hour Response/ 24 Hour Completion)



EMERGENCY CONTACTS

TOLL FREE
866.546.2369

in case of emergency
after normal business hours

Leave a message, if you do not receive a
call back within 10 minutes, call the
following contacts in order:

MATEO ARVIZU, FOREMAN
714.448.0363

JOSE LUIS DELREAL, SUPERVISOR
714.231.3342

GONZALO REGALADO, AREA MANAGER
626.255.7618

ROB THOMPSON, AREA MANAGER
714.240.1645

After confirmation from on call Manager, you can
email multiple locations to:
LIMBDOWN@WCAINC.COM

NORMAL BUSINESS HOURS
714.991-1900



SAMPLE PLANTING DOOR HANGER

HELP ME GROW!

WATER THE TREE
once (1) per week during cool months.

WATER THE TREE
twice (2) per week during warm months.

PLEASE DO NOT
change or adjust the stakes.

PLEASE DO NOT
adjust the water basin or mulch placed around the tree.

KEEP THE TREE FREE
of weeds and other plants.

WCA
Services Provided By:
West Coast Arborists, Inc., 2200 E. Via Burton St., Anaheim, CA 92806
800.521.3714

TREE CARE PROFESSIONALS
SERVING COMMUNITIES WHO CARE ABOUT TREES

Project Site Maintenance

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air containments in quantities that violate the regulations of any legally constituted authority.

Protection of Public and Private Property

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least disturbance.

Public Convenience and Safety

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the contracted area. All work will cease by 5:00 pm or as directed by the Agency.

*Excluding emergency services.



Traffic Control

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (WATCH) and State of California Manual of Traffic Controls as well as the Agency Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the Agency will approve traffic safety equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

3. Project Team, Key Personnel, Resumes



3 KEY PERSONNEL



Staff members have diverse educational backgrounds including accounting, business administration, engineering, and forestry.

INTRODUCTION

West Coast Arborist's (WCA) is a company comprised of a management team and a safety committee. Staff members have diverse educational backgrounds including accounting, business administration, engineering and forestry.

WORK FORCE

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before performing work, leading a crew, or career advancement. The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. The rates included in the Cost Proposal are based on the current prevailing wage determination for "Tree Maintenance (Laborer)."

CERTIFICATION

WCA encourages its employees to get certified through the International Society of Arboriculture, in an effort to raise the standard of professional tree care companies. This standard exemplifies our company's commitment to providing customers with competent, knowledgeable certified workers. WCA employs a large number of ISA Certified Arborists and ISA Certified Tree Workers.

CREW EVALUATION

WCA employees are evaluated through an internal mechanism supervised by our Management Team. Each employee performs their duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.

Patrick Mahoney, President



Rose Epperson, Vice President



Chris Crippen, VP IT



Andy Trotter, VP Field Operations



Jason Pregar, Regional Manager



Richard Mahoney, Vice President

Debbie DePasquale, VP Contract Services

Victor Gonzalez, VP Marketing

Randy Thompson, VP Operations

UPPER MANAGEMENT TEAM

From marketing, contract administration, field and fleet management, to information technology, our Upper Management Team is involved in the day-to-day operations supporting each Project Team and Customer to ensure the highest quality of tree care is being achieved in the industry.

PROJECT TEAM

GONZALO REGALADO, AREA MANAGER

ISA Certified Arborist/Tree Worker Climber #WE 9952AT - ATSSA Traffic Control Technician #459653 - TLC Wildlife Aware
Gonzalo has nearly 20 years experience in the tree care industry as he joined WCA, Inc. in 2002. During his career, he has earned many promotions within the company; from Groundman to Tree Trimmer to Foreman to Supervisor and now Area Manager. As an Area Manager, he will be the Agency's main point of contact as he is responsible for providing customer service, estimating work, while managing filed operations and crews throughout the Los Angeles region.

MARIA ZUNIGA CUSTOMER SERVICE REPRESENTATIVE (CSR)

As the CSR (Customer Service Representative), Maria is responsible for providing support to the Area Manager, Area Supervisor and crew. She is to act as a liaison between the company and it's clients as well as the general public. Maria is responsible for responding to customer service inquires and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, etc.

JOSE LUIS DELREAL, AREA SUPERVISOR

ISA Certified Arborist/Tree Worker Climber # WE-11231AT - TLC Wildlife Aware
TCIA Certified Treecare Safety Professional #3514 - ISA Tree Risk Assessment Qualified
Jose has been with WCA since 2012 and has been continuously promoted to his current position for excelling in project management and his knowledge of tree care. His responsibilities as the Supervisor include assisting the Area Manager in scheduling, overseeing the crew's daily activities, employee training programs and ensuring proper safety procedures are being followed. Regular communication with the customer and citizens can be expected as related to scheduling, work being performed and any other inquiries that may arise while on the job site.

ERNESTO MACIAS, RISK MANAGER, UNION RELATIONS

ISA Certified Arborist #WE 7120AUM - TICA Safety Professional #1115
Ensures safety company-wide which includes the development, implementation and review of the company's in-house training programs, crew safety audits, and the company's Injury & Illness Prevention Program.

TIM CROTHERS, PLANT HEALTH CARE MANAGER

ISA Board Certified Master Arborist WE-76558UM - QAL #145321 B, D - ISA Tree Risk Assessment Qualified - TLC Wildlife Aware
WCA's PHC program is managed in-house; no subcontracting. Staff is licensed by the CA Dept. of Pesticide Regulation. Our program goes beyond standard chemical applications as Tim has helped WCA develop an efficient Integrated Pest Management program as well. Inspection, diagnosis and treatments are available as-needed.



Gonzalo Regalado
Area Manager



Maria Zuniga
Customer Service Rep.



Jose Luis DelReal
Supervisor



Ernesto Macias,
Safety Manager

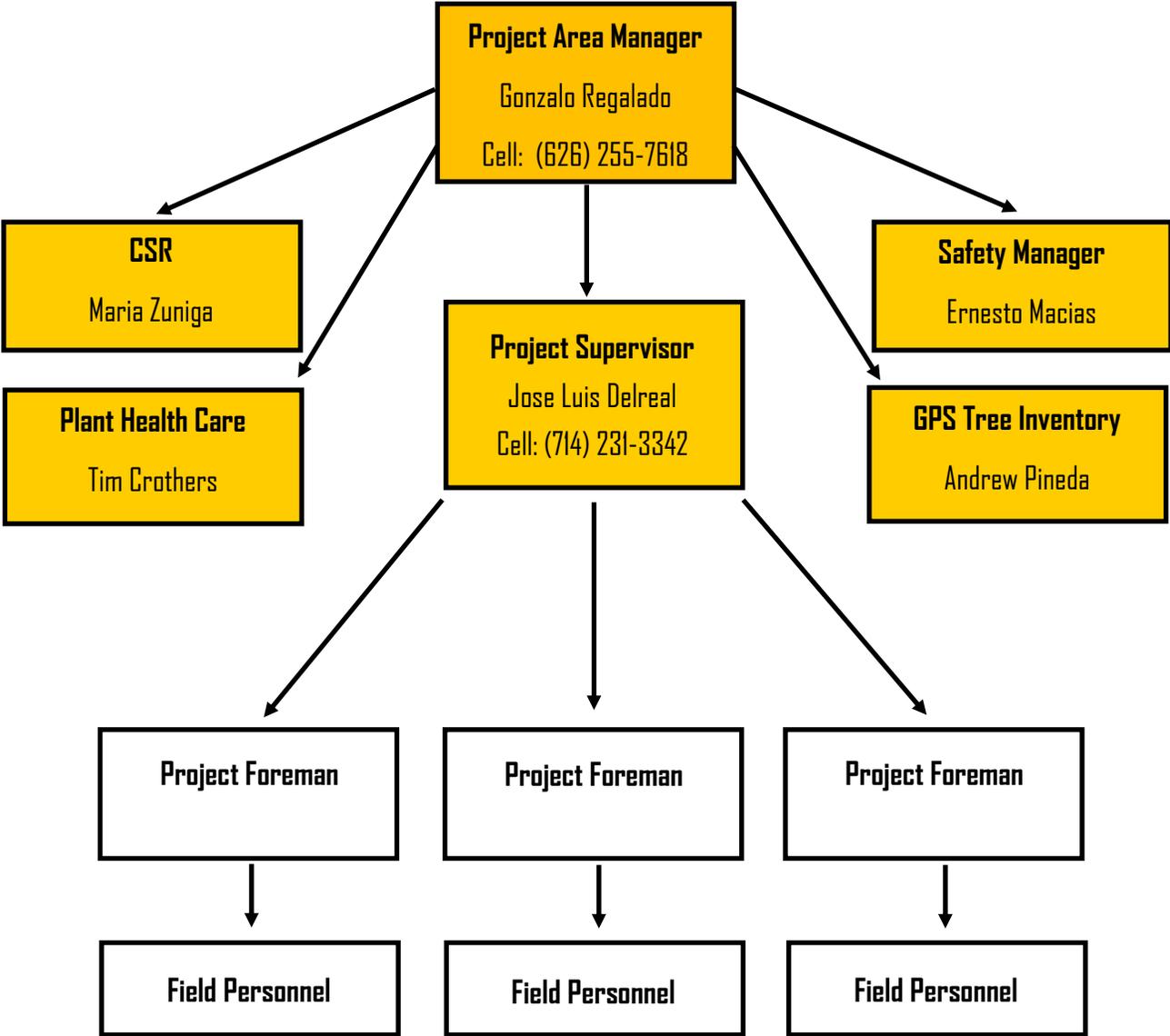


Tim Crothers
PHC Manager



ORGANIZATION CHART PROJECT TEAM

CITY OF HUNTINGTON PARK



LiUNA!

WCA has forged a successful partnership with the Laborer's International Union of North America (LiUNA!).
Higher Standards + Exemplary Training = Superior Employees

ISA Certified

82

Arborists

6

Board Certified Master Arborists

155

Tree Workers

WCA staff is trained to design and implement Traffic Control Plans.

ATSSA



1

Certified Urban Forester

112

WCA Certified Utility Line Clearance Workers

17

ISA Certified Utility Specialists

43

TCIA Certified Treecare Safety Professionals

10

ISA Municipal Specialists

1

Nursery in Placentia & Dedicated Manager

6

Information Technology Specialists

75

Fleet Mechanics

16

NCCCO Certified Crane Operators

Unique Capabilities

PHC

WCA has developed an exemplary Plant Health Care Program that goes beyond standard chemical applications.

1

Advisor

10

Applicators



WILDLIFE PROTECTION

WCA's VP of Field Operations is a key contributor in identifying and developing the first ever Best Management Practices guidelines for Tree Care for Birds and Other Wildlife.



70

WCA has 70 staff members certified through the Wildlife Aware and Wildlife Training Institute.

ISA Board Certified

Master Arborists

Michael Palat #WE-6541 BUM
Kelley Gilleran #WE-7061 B
Tim Crothers #WE-7655 BUM
Cris Falco #WE-7490 B
Glenn Reeve #WE-10177 B
Eugene Bordson #WE-10777BT



2 ASCA Consulting Arborists: Michael Mahoney, RCA #353 - Cris Falco, RCA #557

SPECIALIZED SAFETY TRAINING

Our ISA Certified Tree Workers go through specialized testing that proves they are competent to work in trees in a safe manner that protects themselves as well as the general public. We also qualify our employees to operate in a safe and efficient manner that meets and exceeds the industry standards, these programs are WCA Qualified Level 1 Tree Trimmer, WCA Qualified Level 2 Tree Trimmer, WCA Qualified Level 3 Tree Trimmer, WCA Qualified Big Boom Operator, WCA Qualified Loader Operator, WCA Qualified Roll-Off Driver. We also qualify all drivers that operate our vehicles by conducting 2 driving test and entering them into the California DMV pull program that monitors their driving record to ensure safe driving operators.

SAFETY TRAINING PROGRAMS

Jobsite Briefing - Conducted each work day.

Weekly Tailgate - Meetings held for each crew.

On the Job Training - New employees are assigned a "buddy" with experience to assist them.

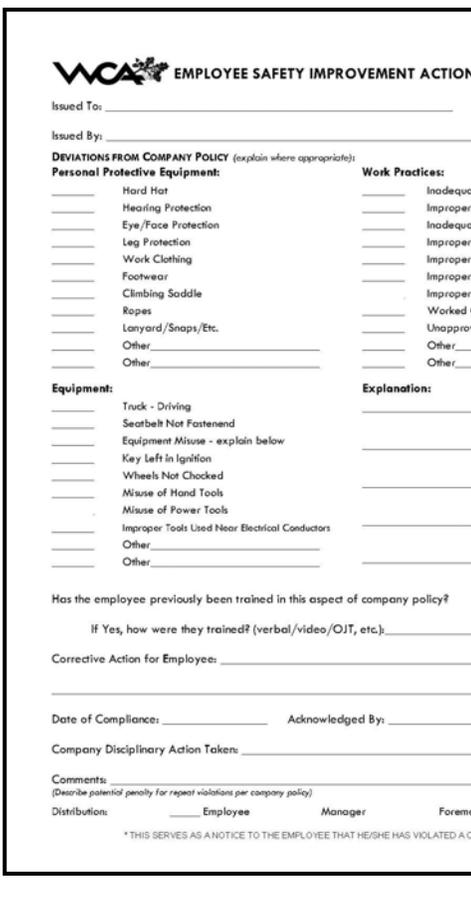
Video Training - Programs included are Professional Tree Care, Electrical Hazards, Aerial Rescue, Chipper Safety, Chain Saw Safety and Pruning Technique. Video presentations in cooperation with Tree Care Industry Association (TCIA).

Safety Team - A 10 person committee that reviews and discusses safety procedures, problems and incentives.

Injury & Illness Prevention - Integral program to WCA's overall safety program.

Leadership Training - Continued training and study utilizing the Crew Leader Home Study Program, available through the Tree Care Industry Association (TCIA).

Certification Training - Continued study sessions are held in preparation for the International Society of Arboriculture Certification Programs.



WCA EMPLOYEE SAFETY IMPROVEMENT ACTION PLAN

Issued To: _____
 Issued By: _____

DEVIATIONS FROM COMPANY POLICY (explain where appropriate):

Personal Protective Equipment:	Work Practices:
_____ Hard Hat	_____ Inadequate
_____ Hearing Protection	_____ Improper
_____ Eye/Face Protection	_____ Inadequate
_____ Leg Protection	_____ Improper
_____ Work Clothing	_____ Improper
_____ Footwear	_____ Improper
_____ Climbing Saddle	_____ Improper
_____ Ropes	_____ Worked
_____ Lanyard/Snaps/Etc.	_____ Unapproved
_____ Other _____	_____ Other _____
_____ Other _____	_____ Other _____

Equipment:

_____ Truck - Driving	_____ Explanation:
_____ Seatbelt Not Fastened	
_____ Equipment Misuse - explain below	
_____ Key Left In Ignition	
_____ Wheels Not Chocked	
_____ Misuse of Hand Tools	
_____ Misuse of Power Tools	
_____ Improper Tools Used Near Electrical Conductors	
_____ Other _____	
_____ Other _____	

Has the employee previously been trained in this aspect of company policy?
 If Yes, how were they trained? (verbal/video/OJT, etc.): _____

Corrective Action for Employee: _____

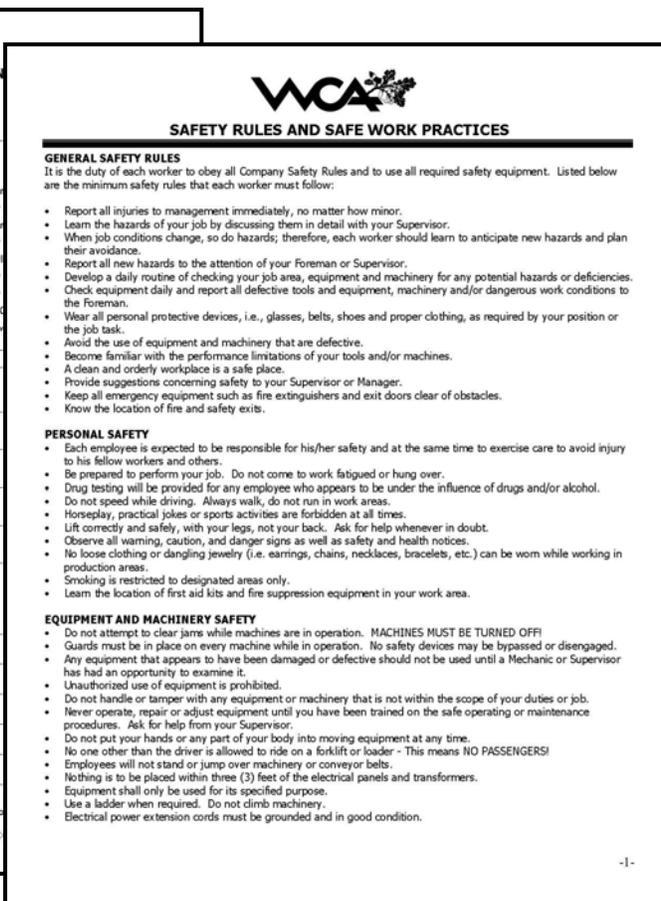
Date of Compliance: _____ Acknowledged By: _____

Company Disciplinary Action Taken: _____

Comments:
 (Describe potential penalty for repeat violations per company policy)

Distribution: _____ Employee _____ Manager _____ Foreman _____

* THIS SERVES AS A NOTICE TO THE EMPLOYEE THAT HE/SHE HAS VIOLATED A COMPANY POLICY



WCA SAFETY RULES AND SAFE WORK PRACTICES

GENERAL SAFETY RULES
 It is the duty of each worker to obey all Company Safety Rules and to use all required safety equipment. Listed below are the minimum safety rules that each worker must follow:

- Report all injuries to management immediately, no matter how minor.
- Learn the hazards of your job by discussing them in detail with your Supervisor.
- When job conditions change, so do hazards; therefore, each worker should learn to anticipate new hazards and plan their avoidance.
- Report all new hazards to the attention of your Foreman or Supervisor.
- Develop a daily routine of checking your job area, equipment and machinery for any potential hazards or deficiencies.
- Check equipment daily and report all defective tools and equipment, machinery and/or dangerous work conditions to the Foreman.
- Wear all personal protective devices, i.e., glasses, belts, shoes and proper clothing, as required by your position or the job task.
- Avoid the use of equipment and machinery that are defective.
- Become familiar with the performance limitations of your tools and/or machines.
- A clean and orderly workplace is a safe place.
- Provide suggestions concerning safety to your Supervisor or Manager.
- Keep all emergency equipment such as fire extinguishers and exit doors clear of obstacles.
- Know the location of fire and safety exits.

PERSONAL SAFETY

- Each employee is expected to be responsible for his/her safety and at the same time to exercise care to avoid injury to his fellow workers and others.
- Be prepared to perform your job. Do not come to work fatigued or hung over.
- Drug testing will be provided for any employee who appears to be under the influence of drugs and/or alcohol.
- Do not speed while driving. Always walk, do not run in work areas.
- Horseplay, practical jokes or sports activities are forbidden at all times.
- Lift correctly and safely, with your legs, not your back. Ask for help whenever in doubt.
- Observe all warning, caution, and danger signs as well as safety and health notices.
- No loose clothing or dangling jewelry (i.e. earrings, chains, necklaces, bracelets, etc.) can be worn while working in production areas.
- Smoking is restricted to designated areas only.
- Learn the location of first aid kits and fire suppression equipment in your work area.

EQUIPMENT AND MACHINERY SAFETY

- Do not attempt to clear jams while machines are in operation. MACHINES MUST BE TURNED OFF!
- Guards must be in place on every machine while in operation. No safety devices may be bypassed or disengaged.
- Any equipment that appears to have been damaged or defective should not be used until a Mechanic or Supervisor has had an opportunity to examine it.
- Unauthorized use of equipment is prohibited.
- Do not handle or tamper with any equipment or machinery that is not within the scope of your duties or job.
- Never operate, repair or adjust equipment until you have been trained on the safe operating or maintenance procedures. Ask for help from your Supervisor.
- Do not put your hands or any part of your body into moving equipment at any time.
- No one other than the driver is allowed to ride on a forklift or loader - This means NO PASSENGERS!
- Employees will not stand or jump over machinery or conveyor belts.
- Nothing is to be placed within three (3) feet of the electrical panels and transformers.
- Equipment shall only be used for its specified purpose.
- Use a ladder when required. Do not climb machinery.
- Electrical power extension cords must be grounded and in good condition.

-1-

Pictured left: Sample Safety Improvement Action Plan Form & Safety Rules and Safe Work Practices review sheet.

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

4. Company Qualifications



4

COMPANY QUALIFICATIONS

WEST COAST ARBORISTS, INC. (WCA) is a family-owned and operated union company employing nearly 1,000 full-time employees providing tree maintenance and management services. We are proudly serving over 275 municipalities and public agencies. We provide superior and safe tree care operations seven days a week, 24 hours a day throughout California and Arizona.

COMPANY INFORMATION

President: Patrick Mahoney
Organization Type: Corporation
Established: 1972
Federal Tax ID: 95-3250682
DIR Registration: 1000000956
Members of Laborers' Union: LiUNA!

CORPORATE OFFICE

2200 E. Via Burton St.
Anaheim, CA 92806

REGIONAL OFFICES

Fresno, CA
Indio, CA
Phoenix, AZ
Riverside, CA
Sacramento, CA
San Diego, CA
San Jose, CA
San Francisco, CA
Stockton, CA
Ventura, CA

CONTRACT ADMINISTRATION

Victor Gonzalez, Vice President
Corporate Office
Phone (714) 991-1900
Fax (714) 956-3745
Email: vgonzalez@wcainc.com

FIELD MANAGEMENT

Gonzalo Regalado, Area Manager
Corporate Office
Phone (714) 991-1900
Fax (714) 956-3745
Email: gregalado@wcainc.com

EMERGENCY RESPONSE 24/7

OUR VISION

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care and management services.

Tree care professionals serving communities who care about trees.

100% CUSTOMER SATISFACTION

Customer satisfaction is our top priority. We guarantee your complete satisfaction with every facet of our services. Our dedication to customer service has earned WCA a reputation unrivaled in the industry for dependability, integrity, quality and courtesy. We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customer's valuable time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any issue.



**80+ ISA Certified
Arborists**



**45+ Years Experience
(Similar Size & Scope)**



**975+ Qualified
Employees**



**16 NCCCO Certified
Crane Operators**



**Local Office & Nursery
(Anaheim & Placentia)**



**1500+ Pieces of
Equipment (Owned)**

CORPORATE CAPABILITIES

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest.

- In business continuously and actively since 1972
- Contractor's License C61/D49 & C27
- Over \$8,500,000 line of credit available
- Bonded by CBIC, an A+ rated company
- 950+ employees
- 275+ contracts with public agencies
- 80+ Certified Arborists
- 140+ Certified Tree Workers
- Drug-free workplace
- 14,000 sq. ft. company-owned Headquarters (Anaheim)
- Department of Agriculture Nursery license
- Avg. 500,000 trees **pruned** annually over past 3 years
- Avg. 18,000 trees **removed** annually over past 3 years
- Avg. 14,000 trees **planted** annually over past 3 years
- Avg. 250,000 trees **inventoried** annually over past 3 years
- Fully insured with insurance up to \$10 million
- Federal Tax ID #95-3250682, current on all taxes and fillings with state and federal government
- Sales volume over \$100 million annually
- Fleet of approximately 1,500 pieces of equipment



Active Memberships:

Tree Care Industry Association (TCIA)

- International Society of Arboriculture (ISA)
- League of California Cities (LCC)
- California Parks & Recreation Society (CPRS)
- Association of California Cities- Orange County (ACCOC)
- Maintenance Superintendents Association (MSA)
- California Landscape Contractors Association (CLCA)
- Street Tree Seminar (STS)
- California Urban Forest Council (CaUFC)
- American Public Works Association (APWA)

State of California
Department of Industrial Relations

Contractor Information

Legal Entity Name	WEST COAST ARBORISTS, INC.
Corporation	
Active	
1000000956	
07/01/19	
06/30/22	
2200 E. VIA BURTON ANAHEIM 92806 CA United States of America	
2200 E. VIA BURTON ANAHEIM 92806 CA United States of America	
vgonzalez@wcainc.com	
License Number (s)	
CSLB.366764	

dca DEPARTMENT OF CONSUMER AFFAIRS
CONTRACTORS STATE LICENSE BOARD
 ACTIVE LICENSE

License Number: **366764** Entity: **CORP**

Business Name: **WEST COAST ARBORISTS INC**

Classification(s): **C61/D49 C27**

Expiration Date: **12/31/2020** www.cslb.ca.gov

dpr CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION
 1001 I STREET
 SACRAMENTO, CALIFORNIA 95814

ISSUED: January 01, 2020
 EXPIRES: December 31, 2021

Pest Control Business - Main LICENSE
 LICENSE NO. 39575

Invalid if insurance and/or qualified person(s) lapse before expiration date.

Mailing Address	Business Location
WEST COAST ARBORISTS, INC. 2200 E VIA BURTON ST ANAHEIM, CA 92806	WEST COAST ARBORISTS, INC. 2200 E VIA BURTON ST ANAHEIM, CA 92806

POST THIS LICENSE PROMINENTLY IN PUBLIC VIEW
 THIS LICENSE IS NOT TRANSFERABLE - ANY CHANGE IN OWNERSHIP REQUIRES A NEW LICENSE

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

5. References

West Coast Arborists understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the Agency's entire urban forest.

5

REFERENCES

CITY OF NORWALK – SINCE 1997



WCA performs various tree maintenance services for the City. The City is currently on a 3 year maintenance cycle which includes major arterials, residential areas, parks, and facilities. WCA maintains all tree maintenance records in ArborAccess.

ANNUAL BUDGET: \$475,000

CONTACT: Joe Garcia, Maintenance Supervisor

ADDRESS: 12700 Norwalk Blvd., Norwalk, CA 90650

PHONE: (562) 929-5511

EMAIL: jgarcia@ci.norwalk.ca.us

CITY OF WHITTIER – SINCE 2005



WCA performs various tree maintenance services for the City and maintains the work records for 22,623 city-owned tree sites including parkway, parks, facilities. The City of Whittier is currently on a 5 year grid trim maintenance cycle. Emergency response is also provided.

ANNUAL BUDGET: \$1,140,000

CONTACT: Wayne McBurney, Tree Maintenance Supv.

ADDRESS: 13230 Penn St., Whittier, CA 90602

PHONE: (562) 464-3375

EMAIL: wmcburney@cityofwhittier.org

COUNTY OF LOS ANGELES – SINCE 2010



WCA trims nearly 25,000 trees of the county's 500,000 tree population annually. We also perform tree removals and tree planting on an as-needed basis. Part of our work requirements include palm tree inspection and bird nesting inspections as work is performed.

ANNUAL BUDGET: \$4,300,000

CONTACT: Nathan Birdwell, Tree Superintendent

ADDRESS: 38126 N. Sierra Highway, Palmdale, CA 93550

PHONE: (661) 974-7173 x. 257

EMAIL: nbirdwell@dpw.lacounty.gov

CITY OF TEMPLE CITY – SINCE 2002



WCA performs tree maintenance in several areas including blocks, medians, trails, facilities and parks. The ficus trees are on an annual maintenance cycle. WCA assisted the City in developing a Master Plan for the urban forest. In 2012 the GPS inventory was updated to reflect the circumstantial changes effected by the storm damage in 2011.

ANNUAL BUDGET: \$125,000

CONTACT: Steve Lawson, Parks & Rec.

ADDRESS: 9701 Las Tunas, Temple City, CA 91780

PHONE: (626) 285-2171

EMAIL: slawson@templecity.us

CITY OF SANTA FE SPRINGS – SINCE 2006



WCA performs various tree maintenance services for the City. The City is currently on a 3 year maintenance cycle which includes major arterials, residential areas, parks, and facilities. WCA maintains all tree maintenance records in ArborAccess. Emergency response is also provided.

ANNUAL BUDGET: \$450,000

CONTACT: Eric Borunda

ADDRESS: 12636 Emmens Way, Santa Fe Springs, CA 90670

PHONE: (562) 868-0511

EMAIL: ericborunda@santafesprings.org

EXPERIENCE- CURRENT CALIFORNIA CITIES/COUNTIES UNDER CONTRACT WITH WCA



CITY OF AGOURA HILLS
 CITY OF ALAMEDA
 CITY OF ALHAMBRA
 CITY OF ANAHEIM
 CITY OF ARTESIA
 CITY OF AZUSA
 CITY OF BALDWIN PARK
 CITY OF BELL
 CITY OF BELLFLOWER
 CITY OF BEVERLY HILLS
 CITY OF BREA
 CITY OF BRENTWOOD
 CITY OF BUENA PARK
 CITY OF BURBANK
 CITY OF CAMARILLO
 CITY OF CARLSBAD
 CITY OF CARMEL-BY-THE-SEA
 CITY OF CARPINTERIA
 CITY OF CARSON
 CITY OF CERRITOS
 CITY OF CHINO HILLS
 CITY OF CHOWCHILLA
 CITY OF CHULA VISTA
 CITY OF CITRUS HEIGHTS
 CITY OF CLAREMONT
 CITY OF COACHELLA
 CITY OF CONCORD
 CITY OF CORONA
 CITY OF CORONADO
 CITY OF COSTA MESA
 CITY OF COVINA
 CITY OF CULVER CITY
 CITY OF DANA POINT
 CITY OF DAVIS
 CITY OF DEL MAR
 CITY OF DIAMOND BAR
 CITY OF DUARTE
 CITY OF EL CAJON
 CITY OF EL CERRITO
 CITY OF ENCINITAS
 CITY OF FILLMORE
 CITY OF FONTANA
 CITY OF FRESNO
 CITY OF FULLERTON
 CITY OF GARDEN GROVE
 CITY OF GARDENA
 CITY OF GILROY
 CITY OF GLENDALE
 CITY OF GLENORA
 CITY OF HUNTINGTON BEACH
 CITY OF IMPERIAL BEACH

CITY OF INDIO
 CITY OF IRVINDALE
 CITY OF LA CANADA FLINTRIDGE
 CITY OF LA HABRA
 CITY OF LA MESA
 CITY OF LA MIRADA
 CITY OF LA PALMA
 CITY OF LA PUENTE
 CITY OF LA VERNE
 CITY OF LAGUNA BEACH
 CITY OF LAGUNA HILLS
 CITY OF LAGUNA NIGUEL
 CITY OF LAKE ELSINORE
 CITY OF LAKEWOOD
 CITY OF LODI
 CITY OF LOMITA
 CITY OF LOMPOC
 CITY OF LONG BEACH
 CITY OF LOS ALAMITOS
 CITY OF LOS ALTOS
 CITY OF LOS ANGELES
 CITY OF MADERA
 CITY OF MANHATTAN BEACH
 CITY OF MAYWOOD
 CITY OF MENLO PARK
 CITY OF MILPITAS
 CITY OF MISSION VIEJO
 CITY OF MONROVIA
 CITY OF MONTCLAIR
 CITY OF MONTEBELLO
 CITY OF MONTEREY
 CITY OF MONTEREY PARK
 CITY OF MOORPARK
 CITY OF MORENO VALLEY
 CITY OF MORGAN HILL
 CITY OF MOUNTAIN VIEW
 CITY OF MURRIETA
 CITY OF NEWARK
 CITY OF NORCO
 CITY OF NORWALK
 CITY OF OAKLEY
 CITY OF OCEANSIDE
 CITY OF ONTARIO
 CITY OF ORANGE
 CITY OF OXNARD
 CITY OF PALO ALTO
 CITY OF PARAMOUNT
 CITY OF PERRIS
 CITY OF PLACENTIA
 CITY OF PLEASANTON
 CITY OF POMONA
 CITY OF PORTERVILLE
 CITY OF POWAY
 CITY OF RANCHO PALOS VERDES

CITY OF REDLANDS
 CITY OF RIALTO
 CITY OF RIVERSIDE
 CITY OF ROSEMEAD
 CITY OF ROSEVILLE
 CITY OF SACRAMENTO
 CITY OF SAN BERNARDINO
 CITY OF SAN DIEGO
 CITY OF SAN DIMAS
 CITY OF SAN FERNANDO
 CITY OF SAN GABRIEL
 CITY OF SAN JACINTO
 CITY OF SAN JOSE
 CITY OF SAN JUAN CAPISTRANO
 CITY OF SAN MARCOS
 CITY OF SAN RAMON
 CITY OF SANTA ANA
 CITY OF SANTA BARBARA
 CITY OF SANTA CLARA
 CITY OF SANTA FE SPRINGS
 CITY OF SANTA MARIA
 CITY OF SANTA MONICA
 CITY OF SANTA PAULA
 CITY OF SANTEE
 CITY OF SIERRA MADRE
 CITY OF SIGNAL HILL
 CITY OF SOLANA BEACH
 CITY OF SOUTH PASADENA
 CITY OF SOUTH SAN FRANCISCO
 CITY OF STOCKTON
 CITY OF SUNNYVALE
 CITY OF TEMECULA
 CITY OF TEMPLE CITY
 CITY OF THOUSAND OAKS
 CITY OF TORRANCE
 CITY OF TRACY

CITY OF TULARE
 CITY OF TUSTIN
 CITY OF UNION CITY
 CITY OF UPLAND
 CITY OF VENTURA
 CITY OF VICTORVILLE
 CITY OF VISALIA
 CITY OF VISTA
 CITY OF WALNUT
 CITY OF WEST COVINA
 CITY OF WEST HOLLYWOOD
 CITY OF WEST SACRAMENTO
 CITY OF WHITTIER
 CITY OF WOODLAND
 CITY OF YORBA LINDA
 COUNTY OF ALAMEDA
 COUNTY OF COLUSA
 COUNTY OF CONTRA COSTA
 COUNTY OF FRESNO
 COUNTY OF LOS ANGELES
 COUNTY OF MONTEREY
 COUNTY OF ORANGE
 COUNTY OF RIVERSIDE
 COUNTY OF SAN BERNARDINO
 COUNTY OF SAN DIEGO
 COUNTY OF SAN JOAQUIN
 COUNTY OF TULARE
 COUNTY OF YOLO
 TOWN OF ATHERTON
 TOWN OF LOS GATOS

FIRM EXPERIENCE

Listed below are current contracts (in alphabetical order) valued over \$1,000,000 annually.

CUSTOMER	DURATION	ANNUAL CONTRACT AMOUNT
City of Anaheim/Anaheim Utilities	Since 2007	\$ 1,750,000.00
City of Beverly Hills	Since 2000	\$ 1,375,000.00
City of Corona	Since 2010	\$ 1,300,000.00
City of Fullerton	Since 1998	\$ 1,000,000.00
City of Glendale	Since 2015	\$ 1,056,000.00
City of Huntington Beach	Since 2008	\$ 1,000,000.00
City of Long Beach	Since 2016	\$ 1,200,000.00
City of Palo Alto	Since 2016	\$ 1,400,000.00
City of Sacramento	Since 2015	\$ 1,000,000.00
City of San Diego	Since 2015	\$ 2,000,000.00
City of Santa Ana	Since 2015	\$ 1,082,000.00
City of Santa Monica	Since 2011	\$ 1,723,000.00
County of LA	Since 2015	\$ 4,300,000.00
County of Orange	Since 2013	\$ 1,800,000.00
Riverside Public Utilities	Since 2016	\$ 2,000,000.00

EXPERIENCE (SIZE & SCOPE)

The references listed above are all current contracts displaying WCA's capabilities to provide the necessary manpower, experience, and equipment to manage prestigious Cities and Counties that require a heightened level of attention, expectation and need in comparison to other types of customers (i.e., HOA's, commercial and residential).

WCA, Inc. specializes in tree care for municipalities and public agencies. WCA, Inc. does not provide residential service or sub-contract.

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

6. City's Standard Services Agreement

WCA has reviewed the City's Standard Contract Services Agreement and will comply with all aspects of the Agreement. We have no exceptions to the agreement.

CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

7. City's Standard Insurance Requirements

**WCA has reviewed the City's Standard Insurance Requirements and will provide the required insurance as outlined in the RFP.
A sample certificate is included.**



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
06/16/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. Los Angeles CA Office 707 Wilshire Boulevard Suite 2600 Los Angeles CA 90017-0460 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED West Coast Arborists, Inc. 2200 E Via Burton Anaheim CA 92806 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Starr Indemnity & Liability Company		38318
	INSURER B: Starr Specialty Insurance Company		16109
	INSURER C: Navigators Specialty Insurance Company		36056
	INSURER D:		
	INSURER E:		
INSURER F:			

Holder Identifier :

COVERAGES **CERTIFICATE NUMBER: 570082348209** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. **Limits shown are as requested**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			1000100141201	07/01/2020	07/01/2021	EACH OCCURRENCE	\$2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS - COMP/OP AGG	\$4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			1000 198198201	07/01/2020	07/01/2021	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION			SE20EXCZ059NKIC	07/01/2020	07/01/2021	EACH OCCURRENCE	\$5,000,000
							AGGREGATE	\$5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			1000004229	07/01/2020	07/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
B		<input checked="" type="checkbox"/> N <input type="checkbox"/> Y N/A		Workers Comp AZ 1000004228 Workers Comp CA	07/01/2020	07/01/2021	E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000

Certificate No : 570082348209

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

West Coast Arborists, Inc. 2200 E Via Burton Anaheim CA 92806 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Insurance Services West, Inc.</i>



CITY OF HUNTINGTON PARK

RFP TREE MAINTENANCE SERVICES

8. Additional Information



Modern Fleet consisting of 1500+ pieces of equipment.

8a COMPLETE EQUIPMENT LIST

EQUIPMENT

Our modern fleet undergoes daily inspection prior to use to ensure efficiency and safety. All equipment is routinely serviced, painted, and detailed. All equipment used during the duration of this project will meet state and federal safety requirements and have all up-to-date certifications as required.

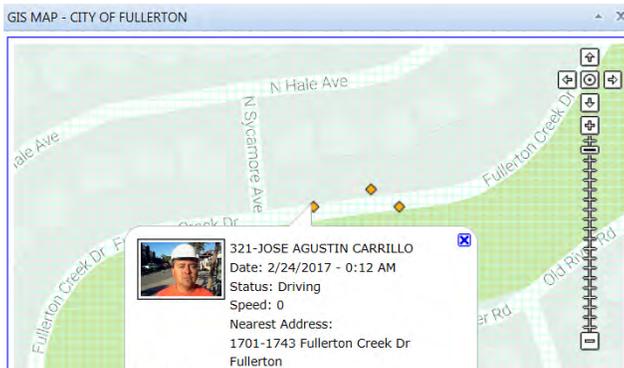
CHP Biennial Inspection of Terminal Certification

We have successfully been awarded the CHP Biennial Inspection Award of Recognition. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.

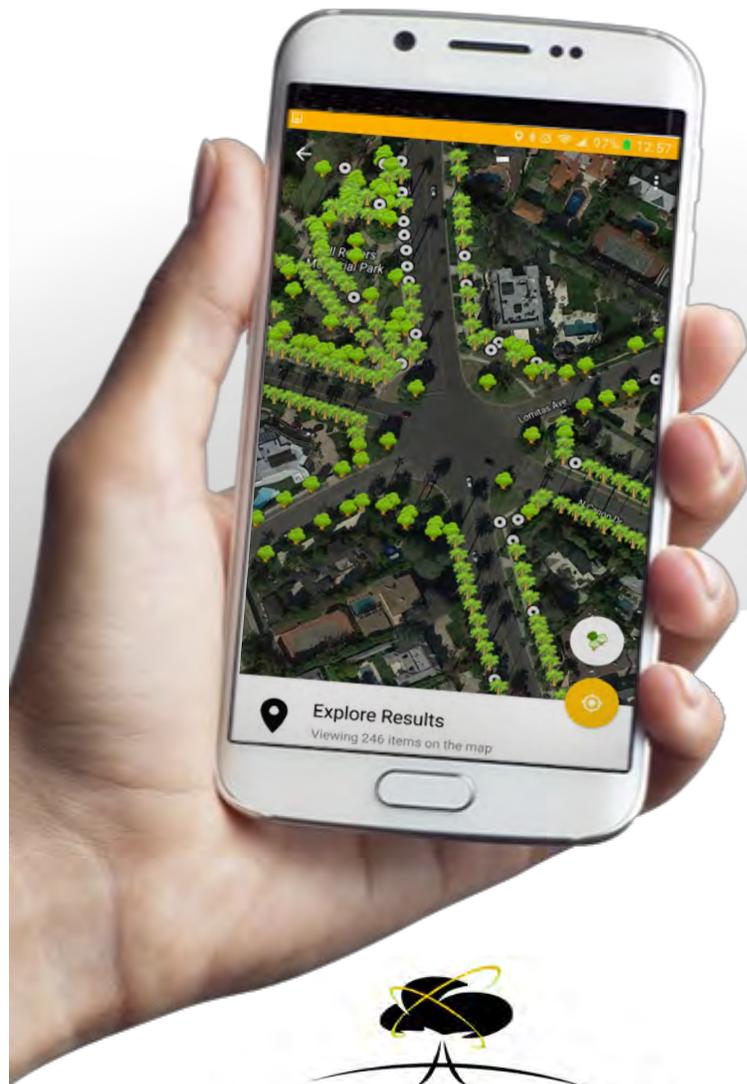
Telematics Fleet Solutions

WCA has partnered with Telematics to provide GPS units on all vehicles and equipment. This investment has given us and our customers the following benefits:

- Provide faster response times and more efficient routing allowing us to service more customers
- Lower operational costs by optimizing our fleet size, reducing labor, overtime, and insurance, and minimizing costly vehicle repairs
- Decrease fuel use by monitoring fleet fuel economy and saving on unnecessary fuel expenditures
- Reduce emissions by helping drivers improve their habits such as speed and idle time, and reducing total miles driven which will significantly reduce harmful greenhouse gas emissions
- Improve dispatching with landmarks and driving directions, GPS units helps us to better dispatch so that we can service more customers, faster
- Recover stolen vehicles reducing liability costs which can be passed on to customers



EQUIPMENT LIST SUMMARY:	
Pick Up Trucks	318
Aerial Lift Devices	321
95' Aerial Devices	15
Dump Trucks	181
Flat Beds	39
Forklifts	6
Arrowboards	73
ATVs	4
Stump Grinders	59
Loaders	70
Rubber Track Loader	1
Root Pruners	2
Rolloff Trucks	50
Saw Mill	2
Log Skidder	1
Back Hoes	1
Brush Chippers	170
Cranes	5
Toyota Prius	11
Toyota Yaris	8
Ford CMAX	4



ARBORACCESS FEATURES

- Ease of use
- Create work orders
- View tree site details
- View work history
- View invoices
- Mobile app
- Live data
- GIS/GPS mapping

LIST TRACKING SYSTEM

The List Tracking Report in ArborAccess is a useful tool in the management of incoming work. This report allows both parties to track specific jobs as they are ordered by the Agency. Proper use of this system enables the Agency and WCA to track the completion of work that is ordered.

86

ADDED VALUE: INVENTORY SOFTWARE

INVENTORY SOFTWARE- ARBORACCESS

Our tree management program sets us apart from other companies. With nearly 2,000 active users, ArborAccess and our mobile app will help you easily manage your urban forest with ease and convenience. Tree site attributes include location (utilizing GPS coordinates), species type, and parkway size. Features allow you to view and edit work history records and create work orders directly from the field, all from our secure cloud.

The information contained in ArborAccess is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your Agency in meeting GASB34 requirements. ArborAccess provides an unlimited resource of information regarding your urban forest.

SOFTWARE TRAINING

Our IT Department is based out of our corporate office in Anaheim, CA with regional offices located throughout California and Arizona. Each office has the ability to provide software training to our customers. We are also available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided hands-on experience.

We offer periodic tree maintenance and management workshops each year. These free workshops are provided to our customers regionally and educate over 250 people annually. They have proven to be a great round-table and networking opportunity for the different agencies in attendance. Presentations are provided by WCA management staff and complimented with guest speakers in the industry. Certified Arborists and Tree Workers who attend are eligible to receive continuing education credits (CEU's) from the International Society of Arboriculture.

The success of any urban forest program depends on the proper management of information. Unlimited telephone and/or email support is available to answer technical questions and aid staff in the use of the software system. Software training and support is included in the cost associated with the inventory data collection.

WCA has completed **300+** GPS tree inventories.

BILLING

WCA, Inc. operates a modern invoicing system that is updated on a daily basis. Progress billings will be submitted to the Customers on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the customer. This information will be supplied in hardcopy and immediately accessible on ArborAccess. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess.

SAMPLE MANAGEMENT TOOLS

DETAILED TREE SITE CHARACTERISTICS

The advanced technology provides a valuable tool to urban forestry professionals by displaying specific tree site information along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is updated and accompanied with bi-weekly invoices. This process eliminates the need for dual-inputting and helps keep the tree inventory current and accurate.

MAINTENANCE RECORDS

Accurate maintenance records for each location oftentimes can assist the Agency with liability claims. Maintaining a detailed history of the work performed at each location demonstrates good faith in preserving its urban forest. It is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.

SAMPLE SPECIES FREQUENCY REPORT

	Botanical	Common	Total
	Magnolia grandiflora	SOUTHERN MAGNOLIA	4,256
	Ulmus parvifolia	CHINESE ELM	3,857
	Lagerstroemia indica	CRAPE MYRTLE	2,638
	Jacaranda mimosifolia	JACARANDA	1,927
	Cinnamomum camphora	CAMPOR TREE	1,456
	Pinus canariensis	CANARY ISLAND PINE	1,401
	Schinus terebinthifolius	BRAZILIAN PEPPER	1,129
	Quercus ilex	HOLLY OAK	1,077
	Cupaniopsis anacardioides	CARROTWOOD	905
	Lophostemon confertus	BRISBANE BOX	836
	Other	OTHER	14,330
	Total Trees		33,812

The Species Frequency report can assist your Agency in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your Agency.

DETAILED REPORTING OPTIONS

- Inventory
- View Invoices
- Job Balances
- Green Waste
- Work History
- Work Type by District
- DBH Frequency
- Height Frequency
- District Frequency
- Species Frequency (sample above)
- All Tees at an Address
- Estimated Tree Value



Department of Public Works

**August 5, 2020
Addendum # 1
Request for Proposals for City of Huntington Park**

Regarding the City’s RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Tree Inventory

The following Addendum No. 1 is hereby made a part of the Request for Proposal for the Public Works Tree Maintenance Services Contract, as fully and completely as if the same were set forth therein.

1. City of Huntington Park Tree Inventory – July, 2020
2. City of Huntington Park - New Tree Inventory – July, 2020

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

West Coast Arborists, Inc.
Contractor Name


Signature

August 26, 2020
Date

President, Patrick Mahoney
Title

Hereby acknowledge receipt of Addendum No. 1 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Date: 8/12/20
Addendum # 2
Request for Proposals for City of Huntington Park
RFP: Tree Maintenance Services

The following modifications are to be included in the request for proposals for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Questions and Answers

Q. Who is the existing contractor and how long have they been in the city?

A: North Star Land Care, Inc. since November 2018.

Q. Can you provide a copy of the most current Contract Pricing?

A. Attached.

Q. The most current contract I can find on file was awarded at the September 21, 2015 Council Meeting and was for 3 years.

Q. Was this contract extended past 2018?

A. That contract with Trimming Land Company was amended in August, 2016 and extended the term till September, 2019. Then that same contract was assigned to North Star Land Care, Inc. in November of 2018.

Q. If so, can you please provide a copy of the amendment with pricing?

A. Attached.

Q. Was this contract rebid in 2018?

Q. If so, can you please provide the Bid Results and resulting contract with pricing?

A. It was not rebid. This is the RFP to solicit proposals.

Q. The RFP does not include a Fee Schedule for contractors to use to fill out their pricing.

Q. In what format are you requesting bidders provide the City with our proposed pricing?

A. Fee schedule provided in the attached documents with this amendment.

Q. How are you going to ensure that the proposals you receive are apples to apples?

A. From the submitted fee schedules and submitted proposals.

Q. What are the determining factors for contract award?

A. Please see section 6 page 14 of the RFP.

Q. What are the determining factors for identifying the low bidder?

A. This is not a NIB this is an RFP.

Q. What is the estimated annual budget for this contract?

A. \$153,000.00

Q. Is the City on a Calendar or Fiscal Year?

Q. If Fiscal, please provide the Start/End months?

A. Fiscal Year, July 1 to June 30 of the following year.

Q. Will the contract's annual budget match the City's fiscal Start/End months?

A. No.

Q. What is the estimated start date for this contract?

A. ASAP

Q. Does the City perform general pruning on a grid?

A. Yes.

Q. Can we be provided with a grid map indicating the last grid that was completed and the next grid due to be pruned.

A. Yes, map is attached in the documents with this amendment. The last grid that was completed was grid #4 next is grid #5.

Q. For the Grid that was most recently completed; is the City satisfied with the pruning pattern that was used?

A. Yes.

Q. How many years is your general pruning cycle?

Q. Are there any specific species, or areas that are pruned more frequently?

A. Three years, no.

Q. Do you trim trees throughout the year or in specific seasons?

A. Throughout the year.

Q. Are Parks included as part of this Contract?

A. Yes.

Q. If so, are we allowed to drive areal lifts on the turf?

A. Yes, but with proper scheduling and notifying of Public Works staff.

Q. Are there any City owned facilities or properties that are not included as part of this contract?

A. No.

Q. Are there any full-time tree workers on the city's staff?

A. No.

Q. If yes, what are their responsibilities?

A. N/A

Q. Is equipment staging allowed in the City?

A. No.

Q. What is the current inventory you are using?

A. Please see the documents from amendment #1.

Q. When was the inventory last updated?

A. July, 2020.

Q. Does the City currently utilize a GPS Inventory?

A. No.

Q. Please confirm that there are no Bonding requirements.

A. Confirmed.

Q. Will there be CPI adjustments allowed during the extension option years?

A. No.

Q. Can you please provide a summary of trees, by species and size that have been trimmed over the most recent full contract year?

A. Please see attached excel included as part of this amendment.

Q. Can you please provide a summary of trees, by species and size that have been removed over the most recent full contract year?

A. Please see attached excel included as part of this amendment.

Q. Can you please provide a summary of trees, by species and size that have been planted over the most recent full contract year?

A. Please see the documents for amendment #1.

Q. What State Contractor's License(s) are required for this contract?

A. The C-61/D-49

Q. The specifications state that "the Public Works Director or designee shall designate the Contractor's arborist to write pruning specifications for each project. All pruning specifications should include:

Q. Location of Trees, Pruning Objectives, Methods of Pruning, Extent of Pruning (location, percentage, part size, etc.) Does this pertain to Grid Trimming and/or for each trimming assignment?

A. No.

Q. For tree removals and tree planting, will the City mark the sites prior to the Contractor contacting Underground Service Alert?

A. Yes.

Q. Does the City expect the palm trees to be skinned at the time of trimming?

A. No.

Q. Under "Special Circumstances," the City recognizes that in addition to the routine maintenance services described in the Scope of Services (Exhibit "A"), the Contractor may be tasked to provide services that are outside the regularly scheduled activities due to emergencies, special circumstances, or any other unforeseen situation. The Contractor will provide labor, tools, equipment, materials and supplies necessary to complete all the work

described below in a timely manner that will meet the City's requirements at no additional cost to the City. Please clarify. Does the City expect additional services to be performed at no cost?

A. No. Contractor will bill accordingly for emergency call outs.

Q. Under "Tree Removals," all tree removals shall be determined by the CITY and will be subject to the CITY's Urgency at no additional cost to the City. The Contractor shall obtain confirmation from the City Engineer or his/her designee prior to the removal of any tree. Please clarify "no additional cost."

A. Contractor will bill accordingly for tree removals.

Q. How often are root barriers installed during tree planting? We see that the specifications state that the City may request root barrier installation at no additional cost to the City.

A. Not often, but contractor will not be expected to do tree planting.

Q. Under "Section I. Herbicides & Pesticides," the Contractor shall empty all trash receptacles provided by the City on a daily or as needed bases during regular working hours. Contractor shall use and provide at its own expense trash liners for each trash receptacle. Is this for Landscape Maintenance contractors?

A. The paragraph mentioned in the above question is actually under section 2. K. General Maintenance and Clean Up on pg. 13. Please omit paragraph - "Contractor shall empty all trash receptacles provided by the City on a daily or as needed bases during regular working hours. Contractor shall use and provide at its own expense trash liners for each trash receptacle."

Q. Under "Section 2 – Schedule" the City requests the Contractor to provide a schedule showing tasks and duration for each task for the completion of the services from Monday to Sunday. However, the specifications also state that all work shall be done between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, excluding observed City holidays. No deviation shall be permitted without prior approval by the Public Works Director or designated representative. Please clarify if the Contractor is required to work on Saturdays and Sundays.

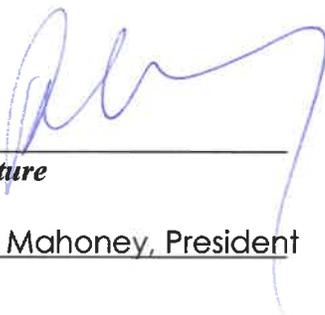
A. Contractor will not be expected to provide service on Saturday or Sunday.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

West Coast Arborists, Inc.
Contractor Name


Signature

August 26, 2020
Date

Patrick Mahoney, President
Title

Hereby acknowledge receipt of Addendum No. 2 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Department of Public Works

**August 13, 2020
Addendum # 3
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Extension of RFP Deadline

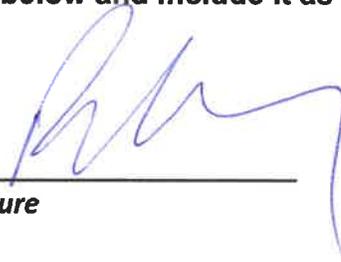
The City has decided to extend the RFP deadline 14 days. Thus making the new deadline Monday August 31, 2020 at 2:00 p.m.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

West Coast Arborists, Inc.
Contractor Name


Signature

August 26, 2020
Date

Patrick Mahoney, President
Title

Hereby acknowledge receipt of Addendum No. 3 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.



Department of Public Works

**August 14, 2020
Addendum # 4
Request for Proposals for City of Huntington Park**

Regarding the City's RFP process for Tree Maintenance Services. This addendum and all subsequent (if any) must be executed and returned with the proposal submittal.

Fee Schedule Updated

The City has decided to update the fee schedule originally attached in addendum #2. The new fee schedule has been provided.

Any and all notifications or Addendums must be acknowledged via signature by the proposer and made part of and incorporated as part of the proposal.

Statement of Proposal Acknowledgment

Please sign the acknowledgment below and include it as part of your Bid Proposal.

West Coast Arborists, Inc.

Contractor Name

Signature

A handwritten signature in blue ink, appearing to read 'Patrick Mahoney', written over a horizontal line.

August 26, 2020

Date

Patrick Mahoney, President

Title

Hereby acknowledge receipt of Addendum No. 3 to the REQUEST FOR PROPOSAL for Tree Maintenance Services and have considered these in the preparation of my proposal. This Addendum shall become part of any contract made pursuant thereto.

FEE SCHEDULE
TREE MAINTENANCE SERVICE PROPOSAL FORM

The undersigned, having examined and being familiar with the conditions affecting the service desired to be performed as outlined in the RFP and other contract documents relating to the City of Huntington Park Tree Maintenance Service hereby proposes and agrees to perform everything required and to provide and furnish any and all labor, materials, tools, and expendable equipment necessary to provide services in a safe and efficient manner, in strict accordance with aforementioned contract documents for the sum hereinafter specified.

The Contractor agrees to provide all items as listed in the accompanying specifications as part of this proposal.

Description	Unit	Cost	Quantity	Total
Grid Tree Pruning	Per Tree	\$ 83.00	1750	\$ 145,250.00
Special Request Tree Pruning (Average height of Tree)				
Small Trees – up to 25'	Per Tree	\$ 83.00	50	\$ 4,150.00
Medium Trees – 25'-50'	Per Tree	\$ 243.00	100	\$ 24,300.00
Large Trees – 50' and taller	Per Tree	\$ 243.00	250	\$ 60,750.00
Palm Trees	Per Tree or brown trunk height	\$ 19.00	50	\$ 950.00
Tree Removals				
Complete Tree & Stump Removal	Per Diameter Inch (1" to 19" DBH)	\$ 43.00	100	\$ 4,300.00
Complete Tree & Stump Removal	Per Diameter Inch (20" to 35" DBH)	\$ 43.00	300	\$ 12,900.00
Complete Tree & Stump Removal	Per Diameter Inch (over 36" DBH)	\$ 43.00	500	\$ 21,500.00
Tree Removal Only	Per Diameter Inch	\$ 33.00	100	\$ 3,300.00
Stump Grinding Only	Per Diameter Inch	\$ 10.00	100	\$ 1,000.00
Crew Rental	Per Man Hour	\$ 90.00	50 Hours	\$ 4,500.00
Emergency Call Out (3-man crew)	Per Hour	\$ 330.00	25 Hours	\$ 8,250.00
(After work hours, holidays, & weekends)				
Tree Planting (Contractor provides trees, labor, and all other materials)				
15 Gallon	Per Tree	\$ 149.00	50	\$ 7,450.00
24" Box	Per Tree	\$ 300.00	50	\$ 15,000.00
36" Box	Per Tree	\$ 800.00	50	\$ 40,000.00
48" Box	Per Tree	\$ 1,600.00	35	\$ 5,600.00
Root Pruning	Per Linear Foot	\$ 20.00	100 ft.	\$ 2,000.00
Parkway Restoration	Per Man Hour	\$ 90.00	25 Hours	\$ 2,250.00
Complete GPS Tree Inventory	Lump Sum	\$ 14,000.00	1	\$ 14,000.00
Total				\$ 427,850.00
Total in Words		Four Hundred Twenty Seven Thousand, Eight Hundred Fifty Dollars		

When stumps are removed and lateral roots engulf the parkway it is necessary to remove and restore the parkway.

1,419 New Trees

5,711 Mature Trees (Varying Sizes)