

CITY OF HUNTINGTON PARK

City Council

Regular Meeting

Agenda

Tuesday, May 7, 2019

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue, Huntington Park, CA 90255

Karina Macias
Mayor

Manuel “Manny” Avila
Vice Mayor

Graciela Ortiz
Council Member



Marilyn Sanabria
Council Member

Jhonny Pineda
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.hpca.gov. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

PLEASE NOTE--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

Public Comment

The Council encourages all residents of the City and interested people to attend and participate in the meetings of the City Council.

If you wish to address the Council, please complete the speaker card that is provided at the entrance to the Council Chambers and give to City Clerk prior to the start of Public Comment.

For both open and closed session each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

Additions/Deletions to Agenda

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the

attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

Important Notice

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.hpca.gov. NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

CALL TO ORDER

ROLL CALL

Mayor Karina Macias
Vice Mayor Manuel "Manny" Avila
Council Member Graciela Ortiz
Council Member Jhonny Pineda
Council Member Marilyn Sanabria

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATIONS

Recognition of the "2019 Poster Contest Winners," Sponsored by the Water Replenishment District of Southern California

"Certificates of Appreciation," to Those Who Volunteered and Donated to the Huntington Park Parks and Recreation Egg Hunt Event

"Certificates of Appreciation," Presented to the Volunteers Who Participated in the "Earth Day" Event

Presentation on Huntington Park's 3rd Annual "Earth Day" Event

PUBLIC COMMENT

Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.

STAFF RESPONSE

RECESS TO CLOSED SESSION

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code section 54956.9(d)(1) – [One Matter]
H.P. Automotive and Tow, Inc. dba Huntington Park Tow Service v. City of Huntington Park et al.

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(d)(2) and (e)(1) – [One Matter]

RECONVENE TO OPEN SESSION

CLOSED SESSION ANNOUNCEMENT

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

OFFICE OF THE CITY CLERK

1. **Approve Minute(s) of the following City Council Meeting(s):**
 - 1-1. Special City Council Meeting held April 12, 2019; and
 - 1-2. Regular City Council Meeting held April 16, 2019.

FINANCE

2. **Approve Accounts Payable and Payroll Warrant(s) dated May 7, 2019.**

END OF CONSENT CALENDAR

REGULAR AGENDA

COUNCIL

3. Approve Letter in Support of Assembly Bill AB 957 (Chiu and Santiago)

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve letter in support of Public Banks; and
2. Authorize Mayor to execute letter.

4. Approve Letter in Support of Assembly Bill AB 1672 (Bloom)

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve letter in support of labeling requirements and performance standards for wet wipes; and
2. Authorize Mayor to execute letter.

5. Council Appointment to the Youth and Health and Education Commissions

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Make appointment to the Youth and Health and Education Commissions consistent with the provisions set forth in Resolution No. 2015-19.

COMMUNITY DEVELOPMENT

6. Consideration and Approval of an Ordinance Amending Title 4, "Public Safety," Chapter 8 "Fireworks," Sections 4-8.03, 4-8.04 and 4-8.06 Through 4-8.08 of the Huntington Park Municipal Code to Update the Application Process, Procedures, and Requirements for Issuing Sales Permits

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Waive first reading, and introduce Ordinance No. 2019-974, amending Title 4, "Public Safety," Chapter 8 "Fireworks," Sections 4-8.03, 4-8.04 and 4-8.06 through 4-8.08 of the Huntington Park Municipal Code to update the application process and procedures for issuance of permits for firework sales; and
2. Schedule the adoption of said ordinance to the next regular city council meeting.

REGULAR AGENDA (CONTINUED)

FINANCE

7. **Consideration and Approval of First Amendment to Agreement with Hinderliter, De Llamas & Associated (HdL) for Measure S Sales, Use and Transactions Tax Audit and Information Services and Resolution Authorizing Examination of Tax Records**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve First Amendment to Agreement with Hinderliter, de Llamas & Associates (HdL Companies) for Measure S Sales, Use and Transactions Tax Audit and Information Services;
2. Adopt Resolution 2019-10, authorizing examination of Measure S Sales, Use and Transactions Tax Records; and
3. Authorize City Manager to execute First Amendment to Agreement.

PARKS AND RECREATION

8. **Consideration and Approval of Activities in Public Places Permit, Fee Waiver Request and an Agreement by/with Woodcraft Rangers for 2019 Summer Day Camp Services**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Activities in Public Places Permit for Woodcraft Rangers to provide Summer Camp services for the City's 2019 Summer Day Camp Program at Salt Lake and Raul Perez Park;
2. Approve fee waiver request;
3. Approve agreement with Woodcraft Rangers to provide Summer Day Camp services;
4. Authorize City Manager to execute agreement; and
5. Waive all pending fees.

REGULAR AGENDA (CONTINUED)

PARKS & RECREATION (CONTINUED)

9. Consideration and Approval of Activities in Public Places Permit and Fee Waiver Request by California Complete Count Office-Census 2020

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Activities in Public Places Permit for California Complete Count Office-Census 2020 "California Complete Count Campaign Convening's 2019 Meeting" scheduled for September 5, 2019;
2. Approve facility fee waiver request by California Complete Count Office-Census 2020; and
3. Waive all pending fees.

10. Consideration and Approval of Activities in Public Places Permit and Fee Waiver Request by Eco-Rapid Transit

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Activities in Public Places Permit for Eco-Rapid Transit "Regular Board Meetings" scheduled for July 10, 2019, August 14, 2019, and September 11, 2019, at Raul Perez Park; and
2. Approve facility fee waiver request by Eco-Rapid Transit; and
3. Waive all pending fees.

PUBLIC WORKS

11. Consideration and Approval to Uphold the Traffic Authority's Decision and Deny an Appeal

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve to uphold the Traffic Authority's decision to deny the appeal of a request made by Ivan Meza on September 25, 2018.

REGULAR AGENDA (CONTINUED)

PUBLIC WORKS (CONTINUED)

12. Consideration and Approval to Recertify the Sewer System Management Plan as Required by the State Water Resources Control Board Order Number 2006-0003DWQ

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize Infrastructure Engineers (IE) under the currently approved Augmentation Contract to proceed with the recertification of the current 2005 Sewer System Management Plan (SSMP) for a not-to-exceed fee of \$19,688; and
2. Authorize the City Manager or designee to execute the Request for Services (RFS); or
3. Direct staff to publish a Request for Proposal (RFP) and solicit proposals from qualified firms to recertify the current 2005 SSMP and come back at a future City Council meeting requesting approval of the contract and authorizing the City Manager or designee to execute the contract.

13. Consideration and Approval for Authorization to Solicit Bids for the Lease of up to 1,300 Acre Feet of Water Rights

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize City Manager, or his designee, to solicit bids for the lease of up to 1,300 acre feet of water rights, with flex (flex being the carryover privileges associated with the quantity of leased water rights) or any portion thereof, and
2. Authorize City Manager to execute any and all documents pursuant to the optimal disposition of water rights for the City Water Utility.

END OF REGULAR AGENDA

PUBLIC HEARING

COMMUNITY DEVELOPMENT

14. Continued from the April 16, 2019, Regular City Council Meeting - Consideration and Approval of Resolution Adopting the 2030 City of Huntington Park General Plan and Certification of an Environmental Impact Report (EIR) Under the California Environmental Quality Act (CEQA)

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing;
2. Take public testimony and staff's analysis; and
3. Adopt Resolution No. XXXX-XX, adopting the proposed 2030 City of Huntington Park General Plan and certification of an Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA).

DEPARTMENTAL REPORTS (Information only)

WRITTEN COMMUNICATIONS

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz

Council Member Jhonny Pineda

Council Member Marilyn Sanabria

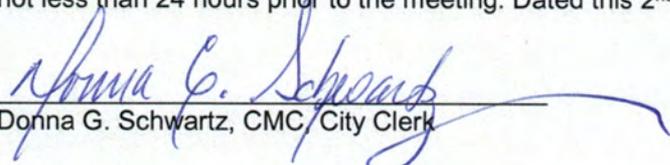
Vice Mayor Manuel "Manny" Avila

Mayor Karina Macias

ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, May 21, 2019 at 6:00 P.M.

Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at www.hpca.gov not less than 24 hours prior to the meeting. Dated this 2nd day of May 2019.


Donna G. Schwartz, CMC, City Clerk

MINUTES

Special Meeting of the
City of Huntington Park City Council
Friday, April 12, 2019

Sergeant at Arms read the Rules of Decorum before the start

The special meeting of the City Council of the City of Huntington Park, California was called to order at 6:08 p.m. on Friday, April 12, 2019, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Karina Macias presiding.

PRESENT: Council Member(s): Graciela Ortiz, Jhonny Pineda, Marilyn Sanabria, Vice Mayor Manuel “Manny” Avila and Mayor Karina Macias.

CITY OFFICIALS/STAFF: Ricardo Reyes, City Manager; Cosme Lozano, Chief of Police; Vanessa Ibarra, Legal; Daniel Hernandez, Director of Public Works; Cynthia Norzagaray, Director of Parks and Recreation; Sergio Infanzon, Director of Community Development; Nita McKay, Director of Finance and Donna G. Schwartz, City Clerk.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilwoman Sanabria.

PUBLIC COMMENT – None.

STAFF RESPONSE – None.

City Manager Ricardo Reyes requested that a subsequent need item regarding an emergency repair to mainline sewer on Zoe Avenue be added to the agenda.

Motion: Council Member Sanabria moved to approve adding the subsequent item under regular agenda, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

REGULAR AGENDA

SUBSEQUENT NEED ITEM - PUBLIC WORKS

1. Consideration and Approval to Perform Repairs on the Mainline Sewer on Zoe Avenue Between Alameda Street and Albany Street

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Pursuant to Municipal Code Section 2-5.13, Emergency purchase, authorize the City Manager to proceed without solicitation of bids to a contract for construction of the repair/replacement of approximately seven mainline sewer segments on Zoe Avenue between Alameda Street and Albany Street; and
2. Authorize the expenditure of up to \$70,000 to make the sewer repairs; and
3. Authorize City manager final execution of an agreement subject to the City Attorney’s review.

City Manager Ricardo Reyes announced the item and introduced Public Works Director Daniel Hernandez who presented the staff report.

Council Member Ortiz requested Council be provided all the information with regard to the contractors before award.

Motion: Council Member Sanabria moved to approve, pursuant to Municipal Code Section 2-5.13, “Emergency Purchase,” authorize the City Manager to proceed without solicitation of bids to a contract for construction of the repair/replacement of approximately seven mainline sewer segments on Zoe Avenue between Alameda Street and Albany Street, and authorize the expenditure of up to \$70,000 to make the sewer repairs and authorize City manager final execution of an agreement subject to the City Attorney’s review, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

FINANCE

2. Fiscal Year 2018-19 Mid-Year Budget Review of the City’s Operating and Capital Improvement Program (CIP) Budget, Including Approving Certain Budget Amendments to Estimated Revenues and Appropriations

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize the City Manager to implement the approved budget amendments summarized in this report.

City Manager Ricardo Reyes announced the item and introduced Director of Finance Nita Mckay who presented the staff report and provided a PowerPoint discussing the following: All Funds Comparison FY 2017-18 vs. FY 2018-19, General Fund Comparison FY 2017-18 vs. FY 2018-19, General Fund Comparison FY 2017-18 vs. FY 2018-19 Actuals, FY 2018-19 General Fund Revenues, Sales Tax Revenues, Motor Vehicle License Fees, Utility User’s Tax Revenues, FY 2018-19 vs. FY 2017-18 General Fund Revenue Comparison, Mid-Year Budget Adjustments – General Fund Revenues, FY 2018-19 General Fund Expenditures, FY 2018-19 vs. FY 2017-18 General Fund Expenditures Comparison, General Fund – Departmental, Non-Departmental, and Recommended FY 2018-19 Mid-Year Budget Adjustments.

At 6:32 p.m. Council Member Sanabria left the chambers.
At 6:39 p.m. Council Member Sanabria re-entered the chambers.

Council Member Ortiz directed the City Manager and Finance to look into what can be done to enable the Parks and Recreation Department to accept and secure cash when residents are paying for the programs they offer. Council Member Sanabria agrees with Council Member Ortiz and added to be able to pay at City hall. Council Member Pineda also agrees and for employees to be able to take on other roles assigned with regard to events.

Council Member Sanabria and Vice Mayor Avila both thanked Ms. McKay for doing a great job and Vice Mayor Avila acknowledged all staff for all their support.

Motion: Council Member Pineda moved to authorize City Manager to implement the approved budget amendments summarized below, seconded by Council Member Sanabria. Motion passed 4-1, by the following vote:

ROLL CALL:

AYES: Council Member(s): Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None
ABSTAINED: Council Member(s): Ortiz

Approved Mid-Year Adjustments:

General Fund Estimated Revenues

Sales Taxes	\$164,500
Motor Vehicle License Fees	87,760
Parking Citations	107,700
Municipal Court - Vehicle Code Fines	72,000
Engineering Permits	75,600

Total Increase in General Fund Estimated Revenues **\$507,560**

One-Time Decrease in General Fund Estimated Revenues

Measure S Sales Taxes (First Quarter of Fiscal Year) **\$(1,110,860)**
(State did not collect this revenue until October 1, 2018 because of time needed at State level for set-up.)
(No reductions in appropriations necessary, as \$1,572,702 was earmarked to be committed to fund balance for Financial Sustainability Reserve.)

General Fund Appropriations (Expenditures)

City Manager's Office – Assistant City Manager Position \$40,700
(This appropriation is for the remainder of the fiscal year. The annual cost for salary & benefits is \$201,200.)

City Manager's Office – Legal Contractual Services 70,000

City Clerk's Office – Special Election – March 5, 2019 250,000

City Clerk's Office – Senior Deputy City Clerk position to replace Junior Deputy City Clerk position -
(No appropriation necessary – Sufficient funding for remainder of Fiscal Year through vacancy savings on Junior Deputy City Clerk position. The annual additional cost for salary & benefits is \$19,030.)

Human Resources – Civil Service Commission Hearings 65,000

Finance & Human Resources – Administrative Assistant Position -
(No appropriation necessary – Sufficient funding for remainder of Fiscal Year through vacancy savings from one part-time Office Assistant in each department. The annual additional cost for salary & benefits is \$44,600.)

Non-Departmental – HdL Business License Software 50,500

Non-Departmental – Sales Tax Sharing Agreement 38,000

Non-Departmental – Contractual Services – Banking Fees and Internet Services 40,450

Total Increase in General Fund Appropriations (Expenditures) **\$554,650**

Other Funds Appropriations (Expenditures)

Gasoline Tax Fund

Public Works – Contractual Services – Bus Stop/Parklet/ Catch Basin Cleaning/Street Sweeping Services **\$ 80,200**

Supplemental Law Enforcement Fund

Police – GIS Mapping Software License for Patrol and Dispatch & Tasers for New Officers **\$ 15,000**

Police Asset Forfeiture Fund

Police – Jail Operations Overtime to Cover Vacancies **\$ 75,000**

Water Enterprise Fund

Public Works – Electricity for Water Wells

\$122,000

Fleet Maintenance Fund

Public Works – Fuel for City Vehicles and Transit
Program Buses

\$ 76,000

ADJOURNMENT

At 7:07 p.m. Mayor Macias adjourned the City of Huntington Park City Council to a Regular Meeting on Tuesday, April 16, 2019.

Respectfully submitted,

Donna G. Schwartz, CMC, City Clerk

DRAFT

Regular Meeting of the
City of Huntington Park City Council
Tuesday, April 16, 2019

Sergeant at Arms read the Rules of Decorum at the beginning of the meeting.

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:04 p.m. on Tuesday, April 16, 2019, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Karina Macias presiding.

PRESENT: Council Member(s): Graciela Ortiz, Jhonny Pineda, Marilyn Sanabria, Vice Mayor Manuel "Manny" Avila, and Mayor Karina Macias.

CITY OFFICIALS/STAFF: Ricardo Reyes, City Manager; Cosme Lozano, Chief of Police; Vanessa Ibarra, Legal; Cynthia Norzagaray, Director of Parks and Recreation; Daniel Hernandez, Director of Public Works; Sergio Infanzon, Director of Community Development; Nita McKay, Director of Finance/Administrative Services and Donna G. Schwartz, City Clerk.

INVOCATION

Invocation was led by Mayor Macias.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Angel Rodales.

PRESENTATIONS

Council presented a 'Certificate of Appreciation,' to Angel Rodales for leading the Pledge of Allegiance.

Council presented a proclamation to Gloria Rodriguez, representative of Parents with Exceptional Children (PWEC) proclaiming April 2019 as "Autism Awareness Month."

Council presented a proclamation to Ms. Lucero Mora, Leader/Volunteer and Nelson Cox, American Red Cross Representatives, proclaiming "March 2019 as American Red Cross Month."

Council presented "Certificates of Appreciation" to those who volunteered their time installing free smoke alarms for the American Red Cross "Sound the Alarm, Save A Life" Event held March 9, 2019.

PUBLIC COMMENT

1. International Youth Fellowship, announced what the program is about and invited Council to attend their Cantada event on Easter Sunday.
2. Baldomero Capiz, voiced concern with rent increases and asked Council for their support in doing something.

Mayor Macias asked staff to get his contact information.

3. The Human Element Passage, Julian Jarquin, announced new location and classes/programs that are provided and invited Council to attend.
4. Trudi Sagovac, - NO SHOW.
5. Rolando Montalvo, spoke in opposition to Huntington Park Police Department.

STAFF RESPONSE

City Manager Ricardo Reyes responded to Mr. Capiz comment regarding rent increases stating there has been other individuals who have addressed their concerns with the city and that the city has provided them with a resource they can contact and that can be obtain from Sergio Infanzon, Community Development Director.

City Manager Ricard Reyes requested a subsequent need item be added to agenda and introduced Vanessa Ibarra, Legal who stated that a request was made by Council Member Ortiz to add an item to agenda as number 6 under Regular Agenda, the item being to make an appointment to the Parks and Recreation Commission stating the item can be added in accordance to Government Code Section 54954.2(b)(2). If Council determines by a 2/3 vote that both requirements exist first, the need exist to take immediate action and second, the need came after the agenda was posted.

Motion: Council Member Sanabria moved to add the item under Regular Agenda as item 6, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:
ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

Council Member Ortiz stated the need to appoint to the Parks and Recreation Commission is due to a resignation and doesn't want to leave the position vacant.

CLOSED SESSION

At 6:52 p.m. Vanessa Ibarra, Legal, recessed to closed session.

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code Section 54957 – [One matter]

At 7:26 p.m. Mayor Macias reconvened to open session with all Council Members present with the exception of Council Member Sanabria who was not present.

CLOSED SESSION ANNOUNCEMENT

Vanessa Ibarra, Legal, announced all Council Members were present and briefed on closed session item 1. 1.) Council voted 4-0-1, Council Member Pineda-ABSTAINED, to uphold the Civil Service Commission's findings and conclusions.

CONSENT CALENDAR

Motion: Council Member Ortiz moved to approve consent calendar, seconded by Vice Mayor Avila, motion passed 3-0-1, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None
NOT PRESENT: Council Member(s): Sanabria
ABSTAINED: Council Member(s): Pineda

OFFICE OF THE CITY CLERK

1. Approved Minute(s) of the following City Council Meeting(s):

1-1. Regular City Council Meeting held April 2, 2019.

FINANCE

2. Approved Accounts Payable and Payroll Warrant(s) dated April 16, 2019.

CITY MANAGER

END OF CONSENT CALENDAR

REGULAR AGENDA

CITY ATTORNEY

3. Consideration and Approval of First Amendment to City Manager's Agreement

Vanessa Ibarra, Legal, presented the staff report.

Motion: Council Member Ortiz moved to approve first amendment to City Manager employment agreement and authorize Mayor to execute the first amendment to the agreement, seconded by Council Member Pineda. Motion passed 4-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None
NOT PRESENT: Council Member(s): Sanabria

4. Consideration and Approval of Amended and Restated Employment Agreement for the Director of Finance & Administrative Services

Vanessa Ibarra, Legal, presented the staff report.

Motion: Vice Mayor Avila moved to approve the Amended and Restated Employment Agreement for the Director of Finance & Administrative Services and authorize City Manager to execute the Agreement, seconded by Council Member Pineda. Motion passed 4-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None
NOT PRESENT: Council Member(s): Sanabria

COUNCIL

5. Council Appointment to Planning Commission

Council Member Ortiz appointed **Jonathan Sanabria** to the Planning Commission. Term to run concurrent with appointing Council Member.

SUBSEQUENT NEED ITEM ADDED AS #6.

6. Council Appointment to Parks and Recreation Commission

Council Member Ortiz appointed **Gloria Rodriguez** to the Parks and Recreation Commission. Term to run concurrent with appointing Council Member.

At 7:30 p.m. Council Member Sanabria re-entered the chambers.

7. Consideration and Approval of a Resolution in Support of Southeast Los Angeles (SELA) Collaborative 2020 Census

Mayor Macias presented the item.

Motion: Council Member Sanabria moved to adopt Resolution No. 2019-09, In Support of an Accurate 2020 Census of the Southeast Los Angeles Region, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

REGULAR AGENDA (CONTINUED)

COUNCIL ITEM 7 (CONTINUED)

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

COMMUNITY DEVELOPMENT

8. Consideration and Approval for Authorization to Purchase and Install a Self-Pay Kiosk System for the Huntington Plaza Parking Garage

City Manager Ricardo Reyes announced the item and introduced Community Development Director Sergio Infanzon who presented the staff report.

Council Member Ortiz would like to see the use of the same system throughout the city and voiced concern with enforcement.

Motion: Council Member Sanabria moved to authorize staff to purchase and install a self-pay kiosk system for the Huntington Plaza parking garage and approve allocation of the lesser amount of the two quotes provided. In the amount of \$23,455.50 for equipment and installation, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

PUBLIC WORKS

9. Consideration and Approval to Reject All Bids Received for the downtown Huntington Park I-Park System Implementation Capital Improvement Project (CIP) 2018-07 (Call for Projects ID# F7702) in Accordance with Public Contract Code Section 22038(A)(1)

City Manager Ricardo Reyes announced the item and introduced Public Works Director Daniel Hernandez who presented the staff report.

Motion: Council Member Ortiz moved to reject all bids for the Downtown Huntington Park i-Park System Implementation Project CIP 2018-07 (Call for Projects ID# F7702) in accordance with Public Contract Code Section 22038(a)(1) and authorize the Public Works Department to re-advertise the Notice Inviting Bid in accordance with Public Contract Code Section 22038(a)(1), seconded by Council Member Sanabria. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

10. Consideration and Approval of a Month-to-Month Agreement for Graffiti Abatement Services

City Manager Ricardo Reyes announced the item and introduced Public Works Director Daniel Hernandez who presented the staff report.

Motion: Council Member Sanabria moved to approve a month-to-month agreement with Graffiti Protective Coating (GPC) for Graffiti Abatement Services and authorize City Manager to execute the agreement, seconded by Council Member Pineda. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

END OF REGULAR AGENDA

PUBLIC HEARING

COMMUNITY DEVELOPMENT

11. Continued from the April 2, 2019, Regular City Council Meeting - **Consideration and Approval of Resolution Adopting the 2030 City of Huntington Park General Plan and Certification of an Environmental Impact Report (EIR) Under the California Environmental Quality Act (CEQA)**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing;
2. Take public testimony and staff's analysis; and
3. Adopt Resolution No. XXXX-XX, adopting the proposed 2030 City of Huntington Park General Plan and certification of an Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA).

Mayor Macias opened public comment, there being none, closed public comment.

Motion: Council Member Ortiz moved to continue item to the next city council meeting, seconded by Council Member Sanabria. Motioned passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Ortiz, Pineda, Sanabria, Vice Mayor Avila and Mayor Macias
NOES: Council Member(s): None

DEPARTMENTAL REPORTS (Information only)

WRITTEN COMMUNICATIONS – None.

COUNCIL COMMUNICATIONS

Council Member Graciela Ortiz, thanked the Parks and Recreation Department for a successful Easter event, announced Saturday is Earth Day Citywide clean-up, 8 a.m. kick-off, wished all a Happy Easter and wished enjoyment to Mr. Avila on his trip.

Council Member Jhonny Pineda, reiterated the Citywide clean-up on Saturday and encouraged the residents to put their bulky items out the night before, volunteers are needed to pass out door flyers, commented on alleys being an issue and thanked everyone for attending.

Council Member Marilyn Sanabria, thanked everyone for attending tonight's meeting, reiterated the City-Wide clean-up, encouraged the resident to put bulky items out the night before and wished all a Happy Easter.

Vice Mayor Manuel "Manny" Avila, congratulated Parks and Recreation Director Cynthia Norzagaray for a successful Easter event and all the volunteers and wished everyone a Happy Easter.

Mayor Karina Macias, thanked staff for all their support, thanked Parks and Recreation for a successful Easter event, wished all a Happy Easter, thanked Parks and Recreation for the Dodgers excursion announcing they won! announced its "National Dispatcher Appreciation Week" and thanked all the dispatchers on behalf of City Council.

ADJOURNMENT

At 8:09 p.m. Mayor Macias adjourned the City of Huntington Park City Council to a Regular Meeting on Tuesday, May 7, 2019 at 6:00 P.M.

Respectfully submitted

Donna G. Schwartz, CMC
City Clerk

DRAFT

City of Huntington Park List of Funds

Fund	Description	Fund	Description
111	General Fund	234	Congressional Earmark
114	Spec Events Contrib Rec	235	Federal Street Improvmt
120	Special Revenue DNA ID	237	Community Planning
121	Special Revnu Welfare Inm	239	Federal CDBG Fund
122	Prevention Intervention	240	HUD EZ/EC Soc Sec Block
123	Board of Corrections - LEAD	242	HUD Home Program
124	Auto Theft	243	HUD 108 B03MC060566
150	Emergency Preparedness	245	EPA Brownfield
151	Economic Development	246	LBPHCP-Lead Base
201	Environmental Justice	247	Neighborhood Stabilization
202	CFP Crosswalks	248	Homelessness Prevention
204	SR2S Middleton Safe Route	252	ABC
205	CFP Pacific Blvd	275	Successor Agency
206	CFP iPark Pay Station	283	Sewer Maintenance Fund
207	CFP Signal Synchronization	285	Solid Waste Mgmt Fund
208	CMAQ Metro Rapid	286	Illegal Disposal Abatemnt
209	CFP City Street Resurfacing	287	Solid Waste Recycle Grant
216	Employees Retirement Fund	288	COMPBC
217	OPEB	334	Ped/Bike Path Fund
219	Sales Tax-Transit Fund A	349	Capital Improvement Fund
220	Sales Tax-Transit C	475	Public Financng Authority
221	State Gasoline Tax Fund	533	Business Improv Dist Fund
222	Measure R	535	Strt Lght & Lndscp Assess
223	Local Origin Program Fund	681	Water Department Fund
224	Office of Traffic & Safety	741	Fleet Maintenance
225	Cal Cops Fund	745	Worker's Compensation Fnd
226	Air Quality Improv Trust	746	Employee Benefit Fund
227	Offc of Criminal Justice	748	Veh & Equip Replacement
228	Bureau of Justice Fund	779	Deferred Comp. Trust Fund
229	Police Forfeiture Fund	800	Pooled Cash
231	Parking System Fund	801	Pooled Cash Fund
232	Art in Public Places Fund	802	Pooled Interest
233	Bullet Proof Vest Grant		

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
ABBA TERMITE & PEST CONTROL	38659	111-7065-441.61-20	BEE REMOVAL SRVC 4/16/19	195.00
				\$195.00
ADA SIGN DEPOT INC	ADASD-#2278	111-8023-451.43-10	PARKS ADA RESTROOM SIGNS	282.04
				\$282.04
ADLERHORST INTERNATIONAL LLC	102654	111-7030-421.61-20	PD K9 FOOD & SUPPLIES	179.94
				\$179.94
AFSCME COUNCIL 36	PPE 04/07/2019	802-0000-217.60-10	AFSCME COUNCIL 36 DUES	710.79
				\$710.79
ALL CITY MANAGEMENT SERVICES	60437	111-7022-421.56-41	CROSSING GUARD 3/10-3/23	6,807.40
	60758	111-7022-421.56-41	CROSSING GUARD 3/24-4/6	6,213.44
				\$13,020.84
ALVAREZ-GLASMAN & COLVIN	2019-01-18329	745-9031-413.32-70	LEGAL SERVICES 1/2019	6,815.43
	2019-01-18330	745-9031-413.32-70	LEGAL SERVICES 1/2019	1,440.00
	2019-01-18333	745-9031-413.32-70	LEGAL SERVICES 1/2019	475.00
	2019-01-18334	745-9031-413.32-70	LEGAL SERVICES 1/2019	550.00
	2019-01-18387	745-9031-413.32-70	LEGAL SERVICES 2/2019	860.00
	2019-01-18388	745-9031-413.32-70	LEGAL SERVICES 2/2019	2,194.11
				\$12,334.54
ALVARO ENCARNACION	013095145128	111-8010-431.15-25	BOOT REIMBURSEMENT	69.29
	013095145128	111-8020-431.15-25	BOOT REIMBURSEMENT	79.19
	013095145128	111-8022-419.15-25	BOOT REIMBURSEMENT	9.90
	013095145128	111-8023-451.15-25	BOOT REIMBURSEMENT	9.90
	013095145128	220-8010-431.15-25	BOOT REIMBURSEMENT	9.90
	013095145128	221-8010-431.15-25	BOOT REIMBURSEMENT	19.79
				\$197.97
AMERICAN EXPRESS	5925	111-0210-413.59-15	ICMA ADMIN LODGING 3/23	193.82
	5925	111-0210-413.59-15	ICMA CM LODGING 3/21	193.82
	5926	111-0210-413.59-15	ICMA ADMIN LODGING 3/21	193.82
	5926	111-0210-413.59-15	ICMA CM LODGING 3/23	193.82
	09005045581	111-6010-451.59-15	P&R AIRPORT PARKING	63.00
	74587687	111-6010-451.59-15	P&R CONFERENCE LODGING	1,352.20
	74588938	111-6010-451.59-15	P&R CONFERENCE LODGING	674.10
	OPSNT	111-6010-451.59-15	P&R CONFRNC TRANSPORTATN	23.87
	OPSNT_	111-6010-451.59-15	P&R CONFRNC TRANSPORTATN	11.43
	OPSNT_E	111-6010-451.59-15	P&R CONFRNC TRANSPORTATN	19.85
	00010023198	111-6020-451.61-35	P&R ARTS EVENT SUPPLIES	39.10
	0039504	111-6020-451.61-35	P&R AFTER SCHOOL SUPPLIES	56.88
	P1847809548	111-6020-451.61-35	P&R EVENT ADVERTISEMENT	25.00
	P1867429350	111-6020-451.61-35	P&R EVENT ADVERTISEMENT	15.00
	44765993	111-6030-451.61-35	P&R COMMUNITY EXCURSION	1,240.00
	73011769066	111-7010-421.61-20	DEPT HEAD TRAINING EXPENS	36.90
	11007569	111-8010-431.59-15	PW LODGING 4/29-5/2	310.26

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AMERICAN EXPRESS	AY301BD47961	111-8010-431.59-15	PW ASSOC WEBINAR	15.00
	11007569	111-8020-431.59-15	PW LODGING 4/29-5/2	310.26
	AY301BD47961	111-8020-431.61-20	PW ASSOC WEBINAR	50.81
	54DDHW86	111-8080-431.59-15	PW DIR TRANSPORTATION	14.28
	G2FAG2CN	111-8080-431.59-15	PW DIR TRANSPORTATION	14.50
	G2FAG2CN	111-8080-431.59-15	PW SEMINAR REGISTRATION	649.00
	00001750	229-7010-421.59-15	PD TRAFFIC SCHOOL LODGING	418.76
	100123289693	229-7010-421.59-15	PD CALNENA REGIST REFUND	-350.00
	1409265	229-7010-421.59-15	PD SLI COURSE LODGING	396.69
	18014731	229-7010-421.59-15	PD TRAINING LODGING	195.75
	18694310	229-7010-421.59-15	PD TRAINING LODGING	618.66
	18695628	229-7010-421.59-15	PD TRAINING LODGING	598.66
	728233	229-7010-421.59-15	PD SLI COURSE LODGING	422.61
	WWTVQWEUO	239-6065-466.61-20	P&R SENIOR PROG COMPUTERS	1,928.62
				\$9,926.47
AMERICAN RENTALS INC	127959/435286	111-6020-451.56-41	P&R CULTURAL EVENT RENTAL	213.93
				\$213.93
AMERIGAS	3089415531	741-8060-431.43-20	PW PROPANE TANK RENTAL	169.79
	3090383205	741-8060-431.43-20	PW PROPANE PURCHASE	1,159.62
				\$1,329.41
ANA VALADEZ	67073/72362	111-0000-228.20-00	P&R DEPOSIT REFUND	150.00
				\$150.00
ANGELA CORNEJO	4/10/2019	111-0110-411.61-20	COUNCIL PICT FRAME SUPPLY	27.38
				\$27.38
ARAMARK UNIFORM & CAREER APPAREL	000534174820	741-8060-431.56-41	PW UNIFORM LAUNDRY SRVC	115.60
	534113351	741-8060-431.56-41	PW UNIFORM LAUNDRY SRVC	107.69
	534131515	741-8060-431.56-41	PW UNIFORM LAUNDRY SRVC	149.94
	534149118	741-8060-431.56-41	PW UNIFORM LAUNDRY SRVC	113.38
				\$486.61
AT&T	000012855283	111-7010-421.53-10	PD DISPATCH PHONE 3/4-4/3/19	730.95
				\$730.95
AT&T MOBILITY	X04142019	111-5055-419.53-10	CODE ENF 2/7-4/6/2019	355.78
	X04142019	111-7010-421.53-10	PD MOBILE PHONE 3/7-4/6/2019	4,607.46
	X04142019	239-5055-419.53-10	CODE ENF 2/7-4/6/2019	237.20
				\$5,200.44
AT&T PAYMENT CENTER	2/28-3/27/2019	111-7010-421.53-10	PD PHONE SERVICE	725.39
	4/8-5/7/2019	111-7010-421.53-10	PD PHONE SERVICE	10.00
	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	33.21
	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	33.21
	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	33.21
	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	33.21
	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	101.07

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AT&T PAYMENT CENTER	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	195.09
	4/7-5/6/2019	111-9010-419.53-10	CITYWIDE PHONE	80.79
				\$1,245.18
AY NURSERY INC.	104210	535-8090-452.61-20	PARKS TREE PURCHASE	1,587.75
	104211	535-8090-452.61-20	PARKS TREE PURCHASE	878.69
				\$2,466.44
B AND H SIGNS	17814	225-7120-421.74-10	PD VEHICLES DECALS	950.00
				\$950.00
BATTERY SYSTEMS INC	4857422	741-8060-431.43-20	PD VEHICLE BATTERY PURCHS	216.64
	4870935	741-8060-431.43-20	PD VEHICLE BATTERY PURCHS	218.82
				\$435.46
BENEFIT ADMINISTRATION CORPORATION	6028188-IN	111-2030-413.56-41	ADMIN & BANK FEES 3/2019	80.00
				\$80.00
BEST RESOURCES USA LLC	129	111-8020-431.43-10	PW RESTROOM SUPPLIES	225.88
				\$225.88
BIG BELLY SOLAR, INC	25022	287-8055-432.61-20	RECYCLING UNIT PARTS	287.69
				\$287.69
BOB BARKER COMPANY INC.	WEB000600140	121-7040-421.56-14	PD JAIL & INMATE SUPPLIES	93.98
	WEB000600241	121-7040-421.56-14	PD JAIL & INMATE SUPPLIES	1,554.96
	WEB000600559	121-7040-421.56-14	PD JAIL & INMATE SUPPLIES	5.40
				\$1,654.34
BOYDD PRODUCTS, INC	1215	229-7010-421.59-15	PD RESTRAINT COURSE	798.00
				\$798.00
BRINK'S INCORPORATED	2610233	111-9010-419.33-10	ARMORED TRANSPORT 3/2019	500.63
	2610234	111-9010-419.33-10	ARMORED TRANSPORT 3/2019	162.00
				\$662.63
CAL PRIVATE BANK-FIT	PPE 04/07/2019	802-0000-217.20-10	FEDERAL TAX DEPOSIT	57,670.69
				\$57,670.69
CAL PRIVATE BANK-MEDICARE	PPE 04/07/2019	802-0000-217.10-10	MEDICARE TAX DEPOSIT	7,784.67
				\$7,784.67
CAL PRIVATE BANK-SIT	PPE 04/07/2019	802-0000-217.20-20	STATE TAX DEPOSIT	20,764.89
				\$20,764.89
CAL STATE ROOFING	19-03	111-8024-421.43-10	PD ROOF REPAIR	1,900.00
				\$1,900.00
CALIF PUBLIC EMPLOYEES RETIREMENT	100000015629543	216-2030-413.23-06	REPLACMNT BENEFIT CONTRBU	2,365.02
	PPE 4/07/2019	802-0000-217.30-10	CITYWIDE RETIREMNT BENFIT	36,587.48
	PPE 4/07/2019	802-0000-218.10-10	CITYWIDE RETIREMNT BENFIT	63,057.65
				\$102,010.15
CALIFORNIA NARCOTIC OFFICERS ASSOC	5/16/2019	229-7010-421.59-15	PD TRAINING/COURSE	45.00
				\$45.00

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
CALPRIVATE BANK	243230020BM07X9	111-0110-411.61-20	COUNCIL LAUSD MEETING	40.00
	2469216272XG1V	111-0110-411.61-20	COUNCIL PRESENTATON SUPLY	187.00
	249064129210HGS	111-0110-411.61-20	COUNCIL FILING CABINET	218.28
				\$445.28
CARL WARREN & CO.	1872234	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872235	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872236	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872237	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872238	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872239	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872240	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872241	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	375.00
	1872242	745-9031-413.33-70	CLAIMS ADMINISTRATOR 3/2019	750.00
				\$3,750.00
CARPENTER ROTHANS & DUMONT LLP	32493	745-9031-413.32-70	3RD PARTY ADMIN LEGAL 2/19	2,802.23
				\$2,802.23
CARROT TOP INDUSTRIES, INC	41417700	111-6020-451.61-35	P&R FLAG STANDS PURCHASE	384.81
				\$384.81
CASTANEDA, JOSE ALFREDO	16929-231.02	681-0000-228.70-00	WATER CREDIT REFUND	86.37
				\$86.37
CELICA QUINONES	3/19-3/22/2019	111-6010-451.59-15	PER DIEM REIMBURSEMENT	197.00
				\$197.00
CENTRAL BASIN MWD	HP-MAR19	681-8030-461.41-00	POTABLE WATER 3/2019	84,023.27
				\$84,023.27
CENTRAL FORD	333881	219-8085-431.43-21	AUTO FUEL TANK CANNISTER	326.18
	333922	219-8085-431.43-21	AUTO STEARING COLUMN PART	151.41
	334225	219-8085-431.43-21	AUTO BUMBER COVER PANEL	743.92
	334718	219-8085-431.43-21	AUTO BRAKE PARTS	49.39
	320923	741-8060-431.43-20	AUTO PARTS CREDIT	-397.09
	331964	741-8060-431.43-20	AUTO CORE RETURN CREDIT	-110.25
	333503	741-8060-431.43-20	AUTO SEAT METAL FRAME	219.49
	333575	741-8060-431.43-20	AUTO HEAD REST INSERT	11.28
	333596	741-8060-431.43-20	AUTO COOLANT PURCHASE	112.72
	333700	741-8060-431.43-20	AUTO SEAT SIDE COVER	51.13
	333875	741-8060-431.43-20	AUTO BRAKE SYSTM CONTROLR	836.80
	333928	741-8060-431.43-20	AUTO PART CORE CREDIT	-165.38
	334716	741-8060-431.43-20	AUTO SEAT BELT ASSEMBLY	469.05
	334717	741-8060-431.43-20	AUTO VALVE COVER SEALS	156.69
	C38964	741-8060-431.43-20	AUTO PD VEHICLE OIL CHANG	61.71
	C39247	741-8060-431.43-20	AUTO CIRCUIT TEST/REPAIR	538.87
	C42865	741-8060-431.43-20	AUTO CONTROL MODULE	145.00
				\$3,200.92

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
CHAMPION CJD	557489	741-8060-431.43-20	AUTO PARTS PURCHASE	635.27
	558692	741-8060-431.43-20	AUTO PARTS PURCHASE	97.86
				\$733.13
CHARTER COMMUNICATIONS	0511379040319	111-7010-421.53-10	PD INTERNET 4/13-5/12/19	269.96
	0467069032719	111-7040-421.56-41	PD INTERNET 4/7-5/6/19	1,250.00
	0511353040919	111-9010-419.53-10	CITY HALL INTERNET 4/19-5/18/19	184.97
				\$1,704.93
CITY OF HUNTINGTON PARK	10747-6090	681-0000-228.70-00	WATER CREDIT REFUND	734.90
	10747-6090	681-0000-228.70-00	WATER DEPOSIT REFUND	50.00
				\$784.90
CITY OF HUNTINGTON PARK FLEXIBLE	PPE 04/07/2019	802-0000-217.30-30	MEDICAL REIMBURSE 125	644.43
				\$644.43
CITY OF HUNTINGTON PARK GEA	PPE 04/07/2019	802-0000-217.60-10	GEA DUES & PRE PAID LEGAL	124.80
				\$124.80
COLONIAL SUPPLEMENTAL INSURANCE	PPE 04/07/2019	802-0000-217.50-40	SUPPLEMENTAL INSURANCE	1,049.12
				\$1,049.12
COMMERCIAL TIRE COMPANY	1-GS150882	741-8060-431.43-20	FLEET TIRE PURCHASE	236.65
				\$236.65
COMPUWEB CENTER INC	1900	111-8023-451.43-10	SURVEILLANCE CAMERA SUPPLY	1,862.85
	1907	111-8023-451.43-10	OUTDOOR DOME CAMERAS	1,058.77
				\$2,921.62
CONCENTRA MEDICAL CENTERS	64006022	111-2030-413.56-41	MEDICAL SERVICES	1,515.50
	64052356	111-2030-413.56-41	MEDICAL SERVICES	94.00
				\$1,609.50
COPY SET	3562	285-8050-432.54-00	PW BEAUTIFICATION FLYER	198.45
				\$198.45
COUNTY OF LA DEPT OF PUBLIC WORKS	IN190000699	221-8014-429.56-41	TRAFFIC SIGNAL MAINT	256.42
				\$256.42
CR&R INCORPORATED	0007024	111-8027-431.56-59	COLLECTION REFUSE 4/2019	16,680.00
				\$16,680.00
CYNTHIA NORZAGARAY	3/19-3/22/2019	111-6010-451.59-15	PER DIEM REIMBURSEMENT	197.00
				\$197.00
DANIALIFAR, MEHRDAD	23405-25268	681-0000-228.70-00	WATER CREDIT REFUND	770.89
				\$770.89
DANIEL HERNANDEZ	4/3-4/5/2019	111-8080-431.59-15	PW OFCR EXPO PER DIEM	58.50
				\$58.50
DATA TICKET INC.	98277	111-7065-441.56-41	PD ANIMAL CITATION 2/2019	253.45
				\$253.45
DATAPROSE, INC.	DP1900867	681-3022-415.53-20	WATER BILLS POSTAGE 3/2019	1,773.13
	DP1900867	681-3022-415.56-41	WATR BILL & POSTAGE 3/2019	1,054.25
				\$2,827.38

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
DE LAGE LANDEN	62895920	111-9010-419.44-10	CITY HALL COPY LEASE 4/2019	2,095.20
				\$2,095.20
DEPARTMENT OF ANIMAL CARE & CONTROL	3/2019	111-7065-441.56-41	ANIMAL CARE 3/2019	8,047.39
				\$8,047.39
DEPARTMENT OF JUSTICE	365026	111-7030-421.56-41	PD FINGERPRINT APPS	418.00
				\$418.00
DEWEY PEST CONTROL	12530744/150862	111-8024-421.43-10	PD PEST CONTROL 2/28/19	1,999.00
				\$1,999.00
DF POLYGRAPH	2019/3	111-7010-421.56-41	PD POLYGRAPH EXAMINATIONS	525.00
	2019/4	111-7010-421.56-41	PD POLYGRAPH EXAMINATIONS	700.00
				\$1,225.00
DIANE VAZQUEZ	4/17/2019	229-7010-421.59-15	MILEAGE REIMBURSEMENT	27.38
				\$27.38
E J WARD INC	0066664-IN	741-8060-431.43-20	PW FUEL SYSTEM SUPPORT	360.00
				\$360.00
E.B. BRADLEY CO.	1093006-00	111-8024-421.43-10	PD FILE CABINET PARTS	46.46
				\$46.46
EDWIN RUANO	7774	111-6010-451.73-10	P&R SOCIAL HALL BLINDS	3,973.00
				\$3,973.00
ENTERPRISE FM TRUST	FBN3678943	111-7010-421.56-41	PD VEHICLE LEASE 4/2019	92.04
	FBN3678943	226-9010-419.74-20	PD VEHICLE LEASE 4/2019	2,429.71
				\$2,521.75
ERIC JACOBY, IE, INC.	9904/42431	111-0000-322.10-10	MECHANICAL PERMIT REFUND	150.52
				\$150.52
EXPERT ROOTER	096778	111-8022-419.43-10	CITY HALL PLUMBING SRVCS	90.00
	096779	111-8022-419.43-10	CITY HALL PLUMBING SRVCS	90.00
	096877	111-8024-421.43-10	PD PLUMBING SERVICES	90.00
				\$270.00
EXPRESS PIPE & SUPPLY CO., LLC	S105953866.001	535-8090-452.61-20	PARK WATER DRINK FOUNTAIN	1,982.95
				\$1,982.95
F&A FEDERAL CREDIT UNION	PPE 04/07/2019	802-0000-217.60-40	CREDIT UNION DEDUCTION	8,295.50
				\$8,295.50
FAIR HOUSING FOUNDATION	2/7/2019	239-0272-463.57-87	HOUSING COUNSELING 1/2019	870.37
				\$870.37
FEDEX	6-512-13346	111-7010-421.61-20	PD SHIPPING CHARGES	12.89
				\$12.89
FERGUSON ENTERPRISES INC	7181770	111-8022-419.43-10	PARK SUMP PUMP REPLACEMNT	1,018.03
				\$1,018.03
FIRST CHOICE SERVICES	638722	111-9010-419.61-20	CITY WIDE COFFEE SUPPLIES	101.19
				\$101.19
FRANCISCA MEDINA	72039/72506	111-0000-347.70-05	P&R ANNUAL PASS REFUND	50.00
				\$50.00

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GATEWAY URGENT CARE CENTER	00148476-00	111-2030-413.56-41	MEDICAL SERVICES	250.00
				\$250.00
GORM INC	271338	287-8055-432.61-20	BEAUTIFICATIN EVENT SUPLY	343.46
				\$343.46
GRAFFITI PROTECTIVE COATINGS INC.	1005-1017	111-8095-431.56-75	GRAFFITI REMOVAL 10/2017	32,250.00
				\$32,250.00
HASA, INC.	634216	681-8030-461.41-00	HYPO SODIUM CHLORITE	223.46
	634217	681-8030-461.41-00	HYPO SODIUM CHLORITE	221.97
	634970	681-8030-461.41-00	HYPO SODIUM CHLORITE	221.97
	634971	681-8030-461.41-00	HYPO SODIUM CHLORITE	223.46
				\$890.86
HERNANDEZ SIGNS, INC.	3844	287-8055-432.54-00	PW EVENT TABLE COVERS	1,204.50
	3802	287-8055-432.61-20	BANNER-BEAUTIFICATIN EVNT	225.00
				\$1,429.50
HG GRAPHIC AND PRINTING	1315	285-8050-432.61-20	PW VOLUNTEER TSHIRTS	1,982.79
				\$1,982.79
HILDA ESTRADA	018	111-1010-411.56-41	TRANSLATION SRV 8/21-1/15	10,500.00
				\$10,500.00
HOME DEPOT - PUBLIC WORKS	2560154	111-6010-451.61-20	P&R RECREATIONAL SUPPLY 3/2019	56.53
	260806	111-8020-431.43-10	PW BUILDING OS&M	49.55
	7260723	111-8020-431.43-10	PW BUILDING OS&M	79.29
	7260948	111-8020-431.43-10	PW BUILDING OS&M	133.44
	9260706	111-8020-431.43-10	PW BUILDING OS&M	210.28
	3260646	111-8022-419.43-10	CITY HALL BUILDING SUPPLIES	46.77
	4260636	111-8022-419.43-10	CITY HALL BUILDING SUPPLIES	57.07
	1260794	111-8023-451.43-10	P&R BUILDING OS&M	33.05
	2260771	111-8023-451.43-10	P&R BUILDING OS&M	80.42
	260694	111-8023-451.43-10	P&R BUILDING OS&M	121.96
	260805	111-8023-451.43-10	P&R BUILDING OS&M	83.46
	3260648	111-8023-451.43-10	P&R BUILDING OS&M	64.73
	4260874	111-8023-451.43-10	P&R BUILDING OS&M	86.16
	5260862	111-8023-451.43-10	P&R BUILDING OS&M	57.47
	8260716	111-8024-421.43-10	PD BUILDING OS&M	58.23
	3260886	220-8070-431.61-20	BUS SHELTER STREET MAINT	88.07
	6260853	220-8070-431.61-20	BUS SHELTER STREET MAINT	69.37
	8260936	220-8070-431.61-20	BUS SHELTER STREET MAINT	297.68
	9260914	221-8012-429.61-20	SIGN INSTALLATION SUPPLIES	14.11
	1260792	535-8090-452.61-20	STREET LIGHTING SUPPLIES	374.86
	8260929	535-8090-452.61-20	STREET LIGHTING SUPPLIES	235.12
	9260913	535-8090-452.61-20	STREET LIGHTING SUPPLIES	93.62

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HUMAN PERFORMANCE TRAINING INST	5/15-5/17/2019	229-7010-421.59-15	PD TRAINING COURSE	350.00
				\$350.00
HUNTINGTON PARK POLICE MGMT ASSN.	PPE 04/07/2019	802-0000-217.60-10	POLICE MGMT ASSOC DUES	150.00
				\$150.00
HUNTINGTON PARK POLICE OFFICER ASSN	PPE 04/07/2019	802-0000-217.60-10	POLICE OFCR ASSOC DUES	6,722.50
				\$6,722.50
INFRASTRUCTURE ENGINEERS	23800	111-5010-419.56-49	BUILDING & SAFETY 1/2019	41,122.00
	23810	111-5010-419.56-49	BUILDING & SAFETY 1/2019	142.32
	23881	111-5010-419.56-49	BUILDING & SAFETY 2/2019	37,888.00
	23965	111-8080-431.56-62	ENGINEERING SRVCS 3/2019	20,849.22
	23946	152-6010-451.73-10	ENGINEERING GREENWAY PROJ	10,114.00
	23914	207-8016-429.73-10	SIGNAL SYNCH BUS IMPROVEM	3,750.00
	23914	209-8010-431.73-10	SIGNAL SYNCH BUS IMPROVEM	3,750.00
	23965	221-8010-431.56-41	ENGINEERING SRVCS 3/2019	20,849.21
	23965	222-8080-431.56-41	ENGINEERING SRVCS 3/2019	4,174.38
	23965	334-8080-431.56-41	ENGINEERING SRVCS 3/2019	1,967.19
				\$144,606.32
J316 BUILDER	MARCH2019	111-8020-431.56-41	JANITORIAL SRVCS 3/2019	1,440.58
	MARCH2019	111-8022-419.56-41	JANITORIAL SRVCS 3/2019	4,305.23
	MARCH2019	111-8023-451.56-41	JANITORIAL SRVCS 3/2019	11,472.56
	MARCH2019	111-8024-421.56-41	JANITORIAL SRVCS 3/2019	3,700.84
				\$20,919.21
JACK'S MUFFLER SERVICE	7737	741-8060-431.43-20	AUTO CATALYTIC CONVERTER	752.50
	7741	741-8060-431.43-20	AUTO CATALYTIC CONVERTER	376.25
				\$1,128.75
JIMENEZ'S BRAKES & ALIGNMENTS INC	45340	741-8060-431.43-20	AUTO WHEEL ALIGNMENT	75.00
				\$75.00
JOEL GORDILLO	APRIL2019	111-1010-411.56-41	VIDEOGRAPHER 4/2019	1,650.00
				\$1,650.00
JOSE ALMANZA	3/10-3/13/2019	229-7010-421.59-15	MILEAGE REIMBURSEMENT	121.80
	3/10-3/13/2019	229-7010-421.59-15	PER DIEM REIMBURSEMENT	93.00
				\$214.80
JOSEPH R. SETTLES	9106166	741-8060-431.62-30	FUEL REIMBURSEMENT	10.00
				\$10.00
JUAN PRECIADO	013095142096	111-8010-431.15-25	BOOT REIMBURSEMENT	22.70
	013095142096	111-8080-431.15-25	BOOT REIMBURSEMENT	22.70
	013095142096	219-8085-431.15-25	BOOT REIMBURSEMENT	19.45
	013095142096	220-8070-431.15-25	BOOT REIMBURSEMENT	6.48
	013095142096	220-8085-431.15-25	BOOT REIMBURSEMENT	6.48
	013095142096	221-8012-429.15-25	BOOT REIMBURSEMENT	6.48
	013095142096	221-8080-431.15-25	BOOT REIMBURSEMENT	12.98
	013095142096	222-8010-431.15-25	BOOT REIMBURSEMENT	6.48
	013095142096	222-8010-431.15-25	BOOT REIMBURSEMENT	6.48

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JUAN PRECIADO	013095142096	222-8080-431.15-25	BOOT REIMBURSEMENT	6.48
	013095142096	231-8010-415.15-25	BOOT REIMBURSEMENT	6.48
	013095142096	741-8060-431.15-25	BOOT REIMBURSEMENT	12.98
				\$129.69
KEYSTONE UNIFORMS	700026100	111-7010-421.61-20	PD UNIFORMS	79.37
	700026283	111-7010-421.61-20	PD UNIFORMS	257.93
	700026285	111-7010-421.61-20	PD UNIFORMS	275.56
	700026559	111-7010-421.61-20	PD UNIFORMS	27.54
	700026590	111-7010-421.61-20	PD UNIFORMS	33.05
	700028573	111-7010-421.61-20	PD CADET UNIFORMS	102.51
				\$775.96
KIRKLEY CORPORATION	18234/3044	285-0000-228.75-00	C&D REFUND-3111 E FLORENCE	30,000.00
				\$30,000.00
KIRST PUMP	278784	535-8090-452.61-20	PW MOTOR PUMPS	1,346.85
				\$1,346.85
KLIMT CONSULTING, LLC	10	239-0260-463.56-41	ADMIN SRVC HOME CDBG LEAD	8,935.00
	11	239-0260-463.56-41	ADMIN SRVC HOME CDBG LEAD	13,220.00
	9	239-0260-463.56-41	ADMIN SRVC HOME CDBG LEAD	9,202.50
	10	242-0260-463.56-41	ADMIN SRVC HOME CDBG LEAD	4,200.00
	11	242-0260-463.56-41	ADMIN SRVC HOME CDBG LEAD	3,570.00
	9	242-0260-463.56-41	ADMIN SRVC HOME CDBG LEAD	4,515.00
	10	246-0298-463.56-41	ADMIN SRVC HOME CDBG LEAD	2,310.00
	11	246-0298-463.56-41	ADMIN SRVC HOME CDBG LEAD	1,050.00
	9	246-0298-463.56-41	ADMIN SRVC HOME CDBG LEAD	3,150.00
				\$50,152.50
LA COUNTY SHERIFF'S DEPT	193273BL	121-7040-421.56-41	INMATE MEAL SRVC 3/2019	673.85
				\$673.85
LAC+USC MEDICAL CENTER	300008	111-7030-421.56-16	MEDICAL SERVICES	730.00
				\$730.00
LAKESHORE LEARNING MATERIALS	5212290219	111-6020-451.61-35	P&R AFTER SCHOOL SUPPLIES	476.58
				\$476.58
LAN WAN ENTERPRISE, INC	63297	111-6010-451.43-05	P&R ETHERNET SWITCH	714.94
	63367	111-9010-419.43-15	IT SERVICES 4/2019	23,500.00
				\$24,214.94
LB JOHNSON HARDWARE CO #1	100281	111-8022-419.43-10	SUMP PUMP PLUMBING SUPPLY	111.78
	100290	111-8022-419.43-10	SUMP PUMP PLUMBING SUPPLY	83.32
	701602	111-8022-419.43-10	CITY HALL RAIN MATS	76.61
	701615	111-8022-419.43-10	CITY HALL RAIN MATS	32.83
	701937	111-8022-419.43-10	COUNCIL FRAME HARDWARE	94.04
	701954	111-8022-419.43-10	KELLER PRK CONDUIT REPAIR	60.12
	100535	111-8023-451.43-10	RESTROOM FIXTURE KIT	37.20
	100531	111-8024-421.43-10	PD CHAIR REPAIR HARDWARE	16.41

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LB JOHNSON HARDWARE CO #1	101163	535-8090-452.61-20	CEMENT WALKWAY SUPPLIES	189.34
				\$701.65
LEGAL SHIELD	APRIL2019	802-0000-217.60-50	ID THEFT PREMIUM 4/2019	80.70
				\$80.70
LENTZ LOCK AND KEY LLC	12251	111-7010-421.61-20	PD KEY COPIES	146.13
				\$146.13
LGP EQUIPMENT RENTALS INC	109325	111-8010-431.44-10	COMPACTOR RENTAL	127.70
				\$127.70
LIEBERT CASSIDY WHITMORE	1476022	111-0220-411.32-70	LEGAL SERVICES 3/2019	518.00
				\$518.00
LONG BEACH BMW	1001	229-7010-421.74-10	PD PATROL MOTORCYCLE	30,851.28
				\$30,851.28
LOS ANGELES TIMES	4/9-7/7/2019	121-7040-421.56-14	PD NEWSPAPER SUBSCRIPTION	59.06
				\$59.06
LOZADA'S TRANSMISSIONS INC.	7157	741-8060-431.43-20	TRANSMISSION SRVC/REPAIR	400.25
				\$400.25
LYNBERG & WATKINS APC	50902	745-9031-413.32-70	3RD PARTY LEGAL 1/2019	207.98
	50903	745-9031-413.32-70	3RD PARTY LEGAL 2/2019	6,534.27
	50904	745-9031-413.32-70	3RD PARTY LEGAL 2/2019	2,806.50
				\$9,548.75
MACKEY INDUSTRIAL REPAIR	4920	741-8060-431.43-20	TRACTOR GRADER PIN	60.00
				\$60.00
MALLORY SAFETY AND SUPPLY LLC	4627485	225-7120-421.74-10	PD HELMETS & FACE SHIELDS	10,249.20
				\$10,249.20
MARIA PRECIADO	8009	285-8050-432.61-20	CITY BEAUTIFICATION EXPEN	50.50
				\$50.50
MARIO DIAZ	4/01-4/12/2019	229-7010-421.59-15	PER DIEM REIMBURSEMENT	170.00
				\$170.00
MERRIMAC ENERGY GROUP	2191142	741-8060-431.62-30	FUEL PURCHASE	28,944.97
				\$28,944.97
MID CITIES GRANTS LLC	20	242-0260-463.56-41	ADMIN SRVC CDBG LEAD HOME	1,320.00
	20	246-0298-463.56-41	ADMIN SRVC CDBG LEAD HOME	7,342.50
				\$8,662.50
MITY-LITE	00092418	111-6010-451.74-10	P&R FACILITY CHAIRS	728.99
	00092430	111-6010-451.74-10	P&R FACILITY CHAIRS	1,915.37
				\$2,644.36
MIWALL CORPORATION	7618	225-7120-421.74-10	PD AMMUNITION	1,994.89
				\$1,994.89
MONCERAT MORALES	3/20-3/22/2019	111-0210-413.59-15	ICMA CONFERENCE PER DIEM	165.00
				\$165.00

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NACHO'S LOCK & KEY SERVICE	14390	111-8022-419.43-10	NEW KEYS PURCHASE	102.15
	14643	111-8022-419.43-10	PADLOCKS AND KEY PURCHASE	55.29
	15284	111-8022-419.43-10	REKEY SERVICE CALL	130.00
				\$287.44
NATION WIDE RETIREMENT SOLUTIONS	PPE 04/07/2019	802-0000-217.40-10	DEFERRED COMP DEDUCTION	16,205.83
				\$16,205.83
NATIONWIDE ENVIRONMENTAL SERVICES	29936	220-8070-431.56-41	BUS SHELTER CLEAN 3/2019	16,709.13
				\$16,709.13
NCM AUTOMOTIVE SOLUTIONS LLC	MARCH2019	741-8060-431.43-20	PD VEHICLE CAR WASH	334.00
				\$334.00
NETWORK DEPOSITION SERVICES, INC	A19010291	111-0220-411.32-70	TRANSCRIPT SRVCS 12/11/18	607.40
	A19010295	111-0220-411.32-70	TRANSCRIPT SRVCS 12/11/18	423.40
	A19010296	111-0220-411.32-70	TRANSCRIPT SRVCS 12/11/18	574.20
	A19010297	111-0220-411.32-70	TRANSCRIPT SRVCS 12/11/18	255.20
	A19010301	111-0220-411.32-70	TRANSCRIPT SRVCS 12/11/18	255.20
				\$2,115.40
NICANOR PACHECO	3/10-3/13/2019	229-7010-421.59-15	MILEAGE REIMBURSEMENT	121.80
	3/10-3/13/2019	229-7010-421.59-15	PER DIEM REIMBURSEMENT	93.00
				\$214.80
NICKY'S WAREHOUSE, INC	0405-7746	111-6030-451.61-35	P&R SOCCER GOALS PURCHASE	4,729.75
				\$4,729.75
O'REILLY AUTO PARTS	2959-490444	219-8085-431.43-21	BRAKE PADS & AIR FILTERS	156.48
	2959-490540	219-8085-431.43-21	SHUTTLE BRAKE FLUID	18.72
	2959-492828	219-8085-431.43-21	SHUTTLE BRAKE PARTS	535.50
	2959-493618	219-8085-431.43-21	SHUTTLE FILTER&BRAKE PADS	155.41
	2959-494878	219-8085-431.43-21	SHUTTLE BRAKE PARTS	528.74
	2959-495412	219-8085-431.43-21	SHUTTLE BRAKE PADS	514.32
	2959-495778	219-8085-431.43-21	CORE RETURN CREDIT	-117.17
	2959-497685	219-8085-431.43-21	SHUTTLE BRAKE PARTS	528.74
	2959-498112	219-8085-431.43-21	SHUTTLE HEAD LIGHT BULB	17.31
	2959-498321	219-8085-431.43-21	EMERGENCY TRIANGLE KIT	65.68
	2959-489766	741-8060-431.43-20	DIESEL ENGINE OIL PURCHAS	184.18
	2959-489897	741-8060-431.43-20	AUTO FUEL TANK CAP	17.75
	2959-489915	741-8060-431.43-20	AUTO AIR FILTERS	103.46
	2959-490068	741-8060-431.43-20	AUTO TURN SIGNAL LENS	17.79
	2959-490462	741-8060-431.43-20	FLEET WIPER WASHER FLUID	30.30
	2959-492076	741-8060-431.43-20	PW AIR BLOW GUN SUPPLY	31.96
	2959-492479	741-8060-431.43-20	AUTO RADIATOR CAP & HOSE	58.34
	2959-492488	741-8060-431.43-20	AUTO COOLANT HOSE	13.01
	2959-492943	741-8060-431.43-20	AUTO MANIFOLD SET	12.60
	2959-492945	741-8060-431.43-20	FLEET MOTOR OIL	352.62

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O'REILLY AUTO PARTS	2959-493697	741-8060-431.43-20	FORKLIFT SEAT BELT	49.26
	2959-495054	741-8060-431.43-20	AUTO BATTERY PURCHASE	158.90
	2959-495591	741-8060-431.43-20	AUTO BATTERY PURCHASE	142.98
	2959-495614	741-8060-431.43-20	AUTO ENGINE-TRANSMN MOUNT	234.26
	2959-495656	741-8060-431.43-20	AUTO PART CORE RETURN	-18.00
	2959-495747	741-8060-431.43-20	AUTO A/C COMPRESSOR	402.50
	2959-495756	741-8060-431.43-20	FLEET BRAKE CLEANER	32.72
	2959-497248	741-8060-431.43-20	AUTO RADIATOR	178.58
	2959-497271	741-8060-431.43-20	AUTO INTAKE HOSE	54.95
	2959-497422	741-8060-431.43-20	AUTO HAZARD SIGNAL RELAY	16.63
	2959-497934	741-8060-431.43-20	HEAVY DUTY HAND CLEANER	17.51
	2959-497999	741-8060-431.43-20	FLEET BRAKE PADS	525.67
	2959-498160	741-8060-431.43-20	AUTO IGNITION COILS	221.67
	2959-498298	741-8060-431.43-20	FLEET OIL ADDITIVE	131.31
	2959-492442	741-8060-431.74-10	AUTO OIL FILTER WRENCH	6.82
	2959-492654	741-8060-431.74-10	AUTO OIL FILTER WRENCH	38.58
	2959-492817	741-8060-431.74-10	AUTO OIL FILTER WRENCH	35.27
2959-495059	741-8060-431.74-10	AUTO ENGINE LIFT TOOL	561.24	
				\$6,016.59
OK PRINTING DESIGN & DIGITAL PRINT	1321	111-7010-421.61-20	PD PATROL BUSINESS CARDS	218.25
				\$218.25
OLIVAREZ MADRUGA, LLP	6823	745-9031-413.32-70	LEGAL SRVC 3/2019	6,085.00
				\$6,085.00
ORTEGA, FRANCISCO	23515-2190	681-0000-228.70-00	WATER CREDIT REFUND	100.00
				\$100.00
PACIFIC PRODUCTS & SERVICES LLC	24863	221-8012-429.61-20	TRAFFIC SIGN BLANKS	925.82
				\$925.82
PARS	42685	111-9010-419.56-41	PARS ARS FEES 2/2019	389.54
	42604	216-3010-415.56-41	PARS REP FEES 2/2019	2,318.54
				\$2,708.08
PENSKE CHEVROLET	234673	741-8060-431.43-20	WINDSHIELD WIPER MOTOR	349.39
				\$349.39
PRUDENTIAL OVERALL SUPPLY	52240305	111-6020-451.56-41	P&R MAT CLEANING SERVICES	132.81
	52236622	111-7010-421.56-41	PD MAT CLEANING SERVICES	21.28
	52241113	111-7010-421.56-41	PD MAT CLEANING SERVICES	21.28
	52213960	111-8022-419.43-10	CITY HALL MAT SERVICES	32.41
	52227828	111-8022-419.43-10	CITY HALL MAT SERVICES	30.96
	52232247	111-8022-419.43-10	CITY HALL MAT SERVICES	30.96
				\$269.70
PURCHASE POWER	MARCH2019	111-7040-421.56-41	PD POSTAGE FEES	1,073.01
				\$1,073.01

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QUALITY CODE PUBLISHING LLC	2019-97	111-1010-411.56-41	SUPPLEMNT SRVC MUNI CODE	1,731.70
				\$1,731.70
QUALITY LOGO PRODUCTS, INC	QSI-721367	111-6020-451.56-41	P&R 5K EVENT PROMO ITEMS	450.80
	QSI-721368	111-6020-451.56-41	P&R 5K EVENT PROMO ITEMS	268.73
	QSI-721369	111-6020-451.56-41	P&R 5K EVENT PROMO ITEMS	221.86
	QSI-721370	111-6020-451.56-41	P&R 5K EVENT PROMO ITEMS	143.78
				\$1,085.17
RAYMOND GRADILLAS	4/09-4/10/2019	229-7010-421.59-15	MILEAGE REIMBURSEMENT	73.31
				\$73.31
RENE RUBALCAVA	3/19-3/22/2019	111-6010-451.59-15	PER DIEM REIMBURSEMENT	197.00
				\$197.00
RHYME UNIVERSITY INC	7730822	111-6020-451.61-35	P&R PRESCHOOL SUPPLIES	106.70
				\$106.70
RICARDO REYES	047681	111-0210-413.59-15	DWP MEETING PARKING EXPNS	27.00
	12471598286534	111-0210-413.59-15	TRANSPORTATION EXPENSE	15.12
	124718113541720	111-0210-413.59-15	TRANSPORTATION EXPENSE	15.45
	124906582480554	111-0210-413.59-15	TRANSPORTATION EXPENSE	12.25
	124969605928832	111-0210-413.59-15	TRANSPORTATION EXPENSE	13.63
	3/20-3/22/2019	111-0210-413.59-15	ICMA CONFERENCE PER DIEM	165.00
				\$248.45
RICOH AMERICAS CORP	63259393	111-6020-451.56-41	P&R COPIER LEASE 5/2019	225.32
				\$225.32
SANTA MONICA-UCLA MEDICAL CENTER	18-JUN	111-7030-421.56-16	PD MEDICAL SRVC SART EXAM	730.00
				\$730.00
SELECT PORTFOLIO SERVICING INC	23571-850	681-0000-228.70-00	WATER CREDIT REFUND	294.74
				\$294.74
SHAW, ROBERT	3303-22218	681-0000-228.70-00	WATER CREDIT REFUND	520.11
				\$520.11
SHELL FLEET PLUS	79043758904	741-8060-431.62-30	PD FUEL PURCHASE 3/10-4/2/19	835.94
				\$835.94
SOUTHERN CALIFORNIA EDISON	3/19-4/17/2019	111-8020-431.62-10	6900 BISSELL SRVC ACCTS	949.11
	2/28-4/9/2019	111-8022-419.62-10	VARIOUS SERVICE ACCTS	1,175.63
	2/28-4/9/2019	111-8023-451.62-10	VARIOUS SERVICE ACCTS	3,844.09
	2/5-3/7/2019	221-8014-429.62-10	VARIOUS SERVICE ACCTS	2,907.20
	3/7-4/5/2019	221-8014-429.62-10	55TH ST/PACIFIC TRAFIC SIGNAL	43.28
	3/6-4/4/2019	231-8010-415.62-10	VARIOUS SERVICE ACCTS	570.31
	3/6-4/4/2019	535-8016-431.62-10	VARIOUS SERVICE ACCTS	20,968.38
	3/6-4/4/2019	535-8016-431.62-10	6621 WILSON AVE	41.22
	2/28-4/9/2019	681-8030-461.62-20	VARIOUS SERVICE ACCTS	12,341.47
ST FRANCIS, LLC.	1661060	221-8014-429.56-41	TRAFIC SIGNL MAINT 3/19	5,683.00
				\$5,683.00

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
STACY MEDICAL CENTER	3160-31083	111-7022-421.56-15	PRISONER MEDICAL SERVICES	1,190.80
				\$1,190.80
STANDARD INSURANCE COMPANY	APRIL2019	802-0000-217.50-70	LIFE, AD&D, LTD PREMIUM	6,380.95
				\$6,380.95
STAR2STAR COMMUNICATIONS LLC	SUBC00002278	111-9010-419.53-10	VOIP SRVCS 4/3-5/2/2019	10,995.93
				\$10,995.93
SULLY MILLER CONTRACTING COMPANY	1441928	111-8010-431.76-01	STREET IMPROVEMENT PROJECTS	187,921.33
	1441928	210-8010-431.76-01	STREET IMPROVEMENT PROJECTS	743,995.26
	1441928	221-8010-431.76-01	STREET IMPROVEMENT PROJECTS	296,054.10
	1441928	222-8010-431.76-01	STREET IMPROVEMENT PROJECTS	652,420.96
	1441928	239-8010-431.76-01	STREET IMPROVEMENT PROJECTS	854,520.63
				\$2,734,912.28
SUPERION, LLC	231985	111-9010-419.43-15	FINANCIAL SYSTEMS 5/2019	11,298.22
				\$11,298.22
TORRES, MARY F	9809-14064	681-0000-228.70-00	WATER CREDIT REFUND	42.63
				\$42.63
TOWN HALL STREAMS	9779	111-1010-411.56-41	COUNCIL STREAMING 4/2019	300.00
				\$300.00
TYCO FIRE & SECURITY US MANAGEMENT	32384920	111-7010-421.56-41	PD SECURITY 5/1-7/31/19	4,107.80
				\$4,107.80
U.S. BANK	PPE 04/07/2019	802-0000-217.30-20	EMPLOYEE PARS DEDUCT	3,772.26
	PPE 04/07/2019	802-0000-218.10-05	EMPLOYER CONTRIBUTION	14,319.55
				\$18,091.81
ULINE	107338214	287-8055-432.61-20	BEAUTIFICATN EVENT TABLE	1,023.57
				\$1,023.57
UNDERGROUND SERVICE ALERT OF SO CAL	18DSBFEE1312	221-8014-429.56-41	CA STATE REGULATORY FEE	143.16
	320190125	221-8014-429.56-41	UNDERGROUND SRVC ALERTS	490.15
				\$633.31
UNITED INDUSTRIES	194023	221-8012-429.61-20	PW STREET DIVISION GLOVES	191.75
				\$191.75
UNITED PACIFIC WASTE & RECYCLING	1/2019	111-8027-431.56-59	COLLECTION REFUSE	16,680.00
	11/2018-12/2018	111-8027-431.56-59	COLLECTION REFUSE	33,360.00
	7/2018	111-8027-431.56-59	COLLECTION REFUSE	16,680.00
	8/2018-10/2018	111-8027-431.56-59	COLLECTION REFUSE	50,040.00
				\$116,760.00
VALLARTA COLLISION & BODY SHOP INC.	40119	741-8060-431.43-20	PD VEHICLE DOOR REPAIR	1,890.00
				\$1,890.00
VERIZON WIRELESS	9828312375	111-0110-411.53-10	COUNCIL MOBILE 3/17-4/16/19	308.60
	9828312375	111-0210-413.53-10	CM MOBILE 3/17-4/16/19	165.26
	9828312375	111-2030-413.53-10	HR MOBILE 3/17-4/16/19	-42.28
	9828312375	111-3010-415.53-10	FINANCE MOBILE 3/17-4/16/19	67.72
	9827270768	111-6010-419.53-10	PARKS SPLASH FLEX SIM CARD	38.01

**CITY OF HUNTINGTON PARK
DEMAND REGISTER
5-7-2019**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
VERIZON WIRELESS	9828312375	111-6020-451.56-41	P&R MOBILE 3/17-4/16/19	86.90
	9827270768	111-8010-431.53-10	PW MOBILE 3/2-4/1/19	811.44
	9827270768	681-8030-461.53-10	PARKS SPLASH FLEX SIM CARD	114.03
				\$1,549.68
VERMILLION INVESTIGATIONS	03232019	745-9031-413.32-70	3RD PARTY LEGAL SRVCS	1,193.75
				\$1,193.75
VORTEX INDUSTRIES	03-1325981	111-8022-419.73-10	CITY HALL DOOR REPLACEMNT	3,231.15
	03-1329618	111-8022-419.73-10	CITY HALL DOOR REPLACEMNT	3,231.15
				\$6,462.30
WALTERS WHOLESALE ELECTRIC COMPANY	S112539279.001	111-8020-431.43-10	PW FLEET TIME CLOCK MOTOR	220.74
	S112539279.002	111-8020-431.43-10	PW FLEET GARAGE SWITCH	19.35
	S112689993.001	111-8020-431.43-10	PW MULTI PURPOSE HARDWARE	48.57
	S112325751.001	111-8022-419.43-10	ELECTRICAL LIGHT BALLAST	247.95
	S112558412.001	111-8022-419.43-10	LED WALL PACK LIGHT-MOUNT	277.36
	S112306010.002	111-8023-451.43-10	P&R AFTR SCHOOL DATA CABL	156.32
	S112587122.001	111-8023-451.43-10	P&R CONCESSION STAND LITE	532.17
	S112336898.001	111-8024-421.43-10	FUSES-PD CHARGING STATION	125.32
	S111325498.002	221-8014-429.61-20	STREET MARKING PAINT	156.92
	S111325498.003	221-8014-429.61-20	STREET LIGHTING SUPPLIES	127.06
S112710432.001	221-8014-429.61-20	PW UTILITY CART	152.35	
				\$2,064.11
WATER REPLENISHMENT DISTRICT OF	FEB2019	681-8030-461.41-00	WATER PRODUCTION 2/2019	80,800.65
				\$80,800.65
WEBIPLEX, LLC	2/1/19-1/2/20	225-7120-421.74-10	PD SOFTWARE LIC RENEWAL	5,300.00
				\$5,300.00
WELLS FARGO	24692161W2X4	111-0110-411.61-20	COUNCIL PRESENTATON SUPPLY	86.93
	74856202A25V5	111-0110-411.61-20	FINANCE CHARGES 3/1-3/15/19	119.30
				\$206.23
WEST GOVERNMENT SERVICES	840062111	111-7030-421.56-41	INFO RETRIEVAL SRVC	648.96
	840146688	111-7030-421.56-41	INFO RETRIEVAL SRVC	58.43
				\$707.39
WESTERN EXTERMINATOR COMPANY	6899027	111-8020-431.43-10	EXTERMINATOR SRVCS 3/2019	67.50
	6899027	111-8022-419.56-41	EXTERMINATOR SRVCS 3/2019	49.00
	6899027	111-8023-451.56-41	EXTERMINATOR SRVCS 3/2019	92.50
	6899027	111-8024-421.56-41	EXTERMINATOR SRVCS 3/2019	50.00
	6899027	535-8090-452.56-60	EXTERMINATOR SRVCS 3/2019	139.50
				\$398.50
WILLDAN FINANCIAL SERVICES	010-40829	111-9010-419.56-41	SPECIAL TAX ADMIN REFUSE	125.00
				\$125.00
ZAP MANUFACTURING INC	2263	221-8012-429.61-20	SIGN FABRICATION MATERIAL	1,739.40
				\$1,739.40
				\$3,954,393.13



Karina Macias, Mayor
Office of the City Council

May 7, 2019

The Honorable Lorena Gonzalez
Chair Assembly Appropriations
State Capitol, Room 2114
Sacramento, California 95814

Re: City of Huntington Park in Support of AB 857 (Chiu and Santiago)

Dear Ms. Gonzalez:

The California Public Banking Alliance and allied organizations are writing to assert our strong endorsement and support of AB 857. This bill would allow a local government to apply for a banking charter from the Department of Business Oversight (DBO) to establish a public bank. This important legislation will empower local governments in California with the ability to invest, lend and provide banking services to the local community. Public banks will partner with local banks and non-profit credit institutions to extend credit to communities and expand services to the underbanked.

- Public banks create a stable means to divest public funds and investments from banking organizations and industries that may not align with the values of our communities
- A robust public banking network in California provides strong protections against insolvency of large banks in periods of economic duress
- Public banks return interest and fee revenues to the communities they serve, creating value and revenue reserves for local constituencies
- Public banks bolster and enhance local bank and credit union activities, enabling lending capital for local businesses
- Public banking under our legislation enables a viable means of publicly financing housing and infrastructure projects to remediate our statewide housing crisis
- Public banks promote a transparent, independent and publicly governed finance system that is accountable to the people they serve

Unlike a privately-owned bank, which prioritizes shareholder returns, public banks leverage their deposit base and lending power to benefit the public. This allows public banks to focus on pressing local needs, like affordable housing, small business loans, and public infrastructure projects such as rebuilding after wildfires. A public bank's decisions may consider the needs of the community and leverage public funds to meet those needs at a lower cost than the private sector.



The Honorable Lorena Gonzalez

Re: City of Huntington Park in Support of AB 857 (Chiu and Santiago)

May 7, 2019

Page 2

AB 857 provides more local control, transparency, and self-determination in how local taxpayer dollars are leveraged in the banking system by allowing local government to charter their own public banks. These public banks would have oversight by the DBO and a separate, professional board. In contrast to profit-driven commercial banks, the public bank's board of directors will have a fiduciary duty to protect taxpayers' assets.

AB 857 also requires partnerships between a public bank and existing local financial institutions to provide retail services, enabling public banks to provide affordable loans and lines of credit to local businesses and nonprofits, and increase the lending capacity of the local banking system.

By creating a public bank, taxpayer money will be held by an insured financial institution that measures its return on investment not only by profits, but also by its success in supporting local communities.

For these reasons, the City of Huntington Park urges you to support AB 857 (Chiu and Santiago) and respectfully ask for your "AYE" vote when it comes before your committee.

Sincerely,

Karina Macias, Mayor
City of Huntington Park

Cc: Members of Assembly Appropriations Committee
Assemblymember David Chiu, Author
Assemblymember Miguel Santiago, Author



Karina Macias, Mayor
Office of the City Council

May 7, 2019

The Honorable Lorena Gonzalez
Chair Assembly Appropriations
State Capitol, Room 2114
Sacramento, CA 95814

Re: City of Huntington Park in Support of AB 1672 (Bloom)

Dear Ms. Gonzalez:

AB 1672 would establish labeling requirements and performance standards for wet wipes so that Californians will know whether a product can be discarded safely by their plumbing. In recent years, wet wipes have gained popularity as they're designed for a variety of daily household purposes, and some are advertised as "flushable," which encourages residents to dispose of wipes products generally by their toilet instead of in the trashcan. Because many wet wipes are not compatible with sewer systems and infrastructure, flushing these products results in their getting caught in pipes or accumulating with fats, oils, and grease and becoming larger obstructions that cause costly backups, or further down the sewer line, weaving together and creating giant rags which get stuck in pump systems and motors and damage expensive agency equipment.

Over the last decade, wet wipes have been an increasing problem for property owners, sewer systems, and ratepayers, since wipes often do not break down after being flushed. These challenges are being experienced by agencies around the state, and AB 1672 would ensure wet wipes packaging clearly communicates whether the product safely can be discarded through a toilet or will not break apart like toilet paper and should not be flushed.

For these reasons, the City of Huntington Park is pleased to support AB 1672, and we respectfully request your "Aye" vote when the bill is heard before you.

Sincerely,

Karina Macias, Mayor
City of Huntington Park

Cc: Assemblymember Richard Bloom, Author
Assemblymember Miguel Santiago
City Council, via email Respectively
Ricardo Reyes, City Manager, via rreyes@hpca.gov
Donna Schwartz, City Clerk, via dschwartz@hpca.gov

CITY OF HUNTINGTON PARK

City Council Meeting Agenda Tuesday, May 7, 2019

REGULAR AGENDA

COUNCIL

5. Council Appointment to Youth and Health and Education Commissions

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Make appointment to the Youth and Health and Education Commissions consistent with the provisions set forth in Resolution No. 2015-19.



CITY OF HUNTINGTON PARK

Community Development Department
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING TITLE 4
“PUBLIC SAFETY,” CHAPTER 8 “FIREWORKS,” SECTIONS 4-8.03, 4-8.04 AND
4-8.06 THROUGH 4-8.08 OF THE HUNTINGTON PARK MUNICIPAL CODE TO
UPDATE THE APPLICATION PROCESS, PROCEDURES, AND REQUIREMENTS
FOR ISSUING FIREWORK SALES PERMITS**

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Waive first reading, and introduce Ordinance No. 2019-974, amending Title 4, “Public Safety,” Chapter 8 “Fireworks,” Sections 4-8.03, 4-8.04 and 4-8.06 through 4-8.08 of the Huntington Park Municipal Code to update the application process and procedures for issuance of permits for firework sales; and
2. Schedule the adoption of said ordinance to the next regular city council meeting.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Community Development is requesting an Ordinance Amendment that proposes to amend Title 4, Chapter 8 of the Huntington Park Municipal Code to update the application process, procedures, and requirements for issuing firework sales permits.

- ***Ordinance Amendment***

Title 4, Chapter 8 of the Huntington Park Municipal Code provides the application process, procedures, and requirements for issuing fireworks sales permits. The chapter also details the safety requirements and operation standards for temporary fireworks stands. The proposed amendment is intended to update these requirements in order to identify the Community Development Department as the lead department for the application process, clarify applicant eligibility, and provide for additional safety measures. Lastly, the amendment intends to make the City Council the final approval body for the issuance of firework sales permits.

**CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING TITLE 4
“PUBLIC SAFETY,” CHAPTER 8 “FIREWORKS,” SECTIONS 4-8.03, 4-8.04 AND
4-8.06 THROUGH 4-8.08 OF THE HUNTINGTON PARK MUNICIPAL CODE TO
UPDATE THE APPLICATION PROCESS, PROCEDURES, AND REQUIREMENTS
FOR ISSUING FIREWORK SALES PERMITS**

May 7, 2019

Page 2 of 3

For the purposes of this report, in the attached redline ordinance, all existing code text will be shown in normal font, all proposed text to be removed will be shown in ~~striketrough~~ font, and all proposed text will be shown in **bold underline**. The proposed amendment will read as follows:

FISCAL IMPACT/FINANCING

Fireworks sales permits will continue to generate required application fees including building permits, electrical permits, temporary use permits, and city business license fees. In addition, the permit fee for the sale of fireworks shall continue to be one percent of the gross retail sales as reported to the State of California Board of Equalization by the non-profit organization.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The proposed Ordinance Amendment will make the Community Development Department the lead department for application processes. Applicants shall file permit applications with the Director of Community Development, or designee, who will process the application for City Council review.

The proposed Ordinance Amendment will also clarify firework sales permit eligibility by requiring that permits be filed by local non-profit organizations only and that an active member of the local non-profit be listed on the application as an additional applicant.

Additionally, the Ordinance Amendment will provide for increased public safety measures by requiring minimum ages for adults in charge of fireworks stand operations requiring overnight security of stands, and updating sidewalk setback requirements in order to prevent obstruction of vehicular line of sight. It will also require Building and Safety inspections for the temporary stands.

Lastly, the proposed amendment will establish the City Council as the final approval body for all complete fireworks sale permit applications.

CONCLUSION

Upon Council approval, staff will proceed with recommended actions.

**CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING TITLE 4
“PUBLIC SAFETY,” CHAPTER 8 “FIREWORKS,” SECTIONS 4-8.03, 4-8.04 AND
4-8.06 THROUGH 4-8.08 OF THE HUNTINGTON PARK MUNICIPAL CODE TO
UPDATE THE APPLICATION PROCESS, PROCEDURES, AND REQUIREMENTS
FOR ISSUING FIREWORK SALES PERMITS**

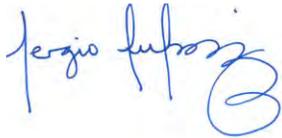
May 7, 2019

Page 3 of 3

Respectfully submitted,



RICARDO REYES
City Manager



SERGIO INFANZON
Director of Community Development

ATTACHMENT(S)

- A. Ordinance No. 2019-974, amending Title 4, “Public Safety,” Chapter 8 “Fireworks,” Sections 4-8.03, 4-8.04 and 4-8.06 through 4-8.08 of the Huntington Park Municipal Code.

ATTACHMENT "A"

ORDINANCE NO. 2019-974

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, AMENDING TITLE 4, CHAPTER 8 OF THE HUNTINGTON PARK MUNICIPAL CODE PERTAINING TO FIREWORKS

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby amends Title 4, Chapter 8 of the Huntington Park Municipal Code to read as follows:

4-8.01 Permits required.

No person shall offer for sale or sell any fireworks of any kind within the City without having first applied for and received a permit for fireworks sales during that year.

~~(§ 1, Ord. 908-NS, eff. June 20, 2013)~~

4-8.02 Fireworks defined.

Only safe and sane fireworks, as defined by Section 12529 of the Health and Safety Code of the State of California, may be sold in the City, such sales shall be limited to the time period of 12:00 noon on June 26th, and ending at 11:59 p.m. July 4th of each calendar year, provided such sales are made with a permit and in accordance with the provisions of this chapter.

~~(§ 1, Ord. 908-NS, eff. June 20, 2013)~~

4-8.03 Permits—Applications.

(a) Applications for permits to sell fireworks:

(1) Shall be available in the ~~Building and Safety Division~~ **Community Development Department** located in City Hall;

(2) Shall only be accepted from a local non-profit organization, ~~or from a firework manufacturer/distributor, acting as an agent on behalf of the local non-profit organization and organizations that have been exempted the non-profit status requirement. The non-profit status requirement for an organization may only be waived by the City Council provided that the application to waive the non-profit status is filed no later than April 15th.~~

For purposes of this chapter, a “local non-profit organization,” “organization,” and “applicant” shall mean a non-profit organization, association, or group that:

- (i) Possesses a valid and current non-profit status from the State of California, and
- (ii) Is organized primarily for community service, religious or charitable purposes within the City, or

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Chapter 8 FIREWORKS¶

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(iii) Has been organized, established and provides services within the City for a minimum of one year continuously preceding the filing of the application for the permit, or

(iv) Maintains a permanent meeting place in the City;

(3) Shall clearly identify the name and address of the organization. **In addition, the application shall include at least one active member's name and title as an additional applicant** and shall set forth such other information pertaining to the organization as the ~~Building Official~~ **Director of Community Development** may reasonably request for his or her investigation;

(4) Shall be made in writing, addressed to and filed with the ~~Building Official~~ **Director of Community Development**;

(5) Shall be submitted between April 1st and May 15th of each year except that when the last day falls on a day when the City Hall is closed, the application shall be submitted the following business day;

(6) Shall set forth the proposed location of the fireworks stand;

(7) Shall be accompanied by an assurance that, if the permit is granted to the applicant, the applicant, at the time of receiving notice that the permit has been granted, shall obtain insurance and provide the Building Official with a certificate issued to the applicant, for each fireworks stand location, showing insurance coverage in effect during the time covered by the permit as follows: insurance limits of not less than one million (\$1,000,000.00) dollars per occurrence for bodily injury, property damage, and products liability, with the City, and its officers and employees, named as additional insured. Such insurance certificate shall be furnished for each firework stand location prior to the issuance of such permit, with the form of the certificate approved by the City's Risk Manager, City Attorney or their designee;

(8) A copy of the required retail fireworks license from the State Fire Marshal shall be furnished prior to the issuance of such permit.

(b) The approval or denial of an application shall take place in the following manner:

(1) All complete applications submitted on or before May 15th will be presented to the City Council at the first meeting in June for consideration. Approval of fireworks permits shall be subject to the City Council's discretion.

~~(1)(2)~~ Applicants for such permits shall be notified by the ~~Building Official~~ **Director of Community Development** or designee of the approval or denial of their application not later than the ~~second Monday in June of each calendar year~~ **following business day preceding the City Council's determination.**

~~(2)(3)~~ The findings of the ~~Building Official~~ **City Council**, shall be endorsed on each of the applications and indicated by the words "granted" or "denied." If the application is denied, the ~~Building Official~~ **City Council** shall give notice of such decision to the applicant and the reasons for the denial.

√ (§ 1, Ord. 908-NS, eff. June 20, 2013)

▲ 4-8.04 Fees—Application and permit.

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(a) Application Fee. The non-refundable application fee for the processing of permit applications shall be two hundred thirty-five (\$235.00) dollars plus one hundred (\$100.00) dollars per each firework stand location payable at the time of application. **In addition, Building Permit and/or Electrical Permit Fees may be applicable as determined by the Building and Safety Division. All fees shall be pursuant to the City of Huntington Park Fee Schedule.**

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(b) Temporary Use Fee. The non-refundable application fee for a Temporary Use Permit shall be submitted along with a complete application to the Planning Division. Temporary Use Permit fees shall be pursuant to the City Fee Schedule.

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~~(b)(c)~~ Permit Fee. The permit fee for the sale of fireworks shall be one percent of gross retail sales as reported to the State of California Board of Equalization by the non-profit organization. No later than September 30th following the sale of fireworks, the non-profit organization shall submit the permit fee and a copy of the gross retail sales report to the ~~Building Official~~ **Director of Community Development**. Any non-profit organization who does not provide the aforementioned items and pay the permit fee in a timely manner or falsify any information or documentation shall be assessed a penalty for an amount of ten (10%) percent of the permit fee and may not be eligible to apply for a fireworks permit the following calendar year.

~~(e)(d)~~ The fees collected by the City of Huntington Park from the issuance of fireworks permits shall be used for City-sponsored fireworks shows, activities and City services related to fireworks such as environmental and police services.

~~(e)(e)~~ Organizations selling fireworks shall be required to obtain a temporary sales tax permit from the State Board of Equalization.

(f) Organizations who have received a fireworks sales permit shall be required to obtain and pay for a City of Huntington Park Business License. Business license fees shall be pursuant to the City of Huntington Park Fee Schedule.

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(§ 1, Ord. 908-NS, eff. June 20, 2013)

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4-8.06 Permits—Number limited.

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(a) The City shall not issue more than eighteen (18) permits in any one calendar year.

~~(b) Organizations who have received permits in permit years 2003 and 2004 (grandfathered organizations) which concurrently file for permits each year thereafter will receive a permit each year, provided the organization remains in full compliance with the provisions of this chapter. Those organizations who do not file for each year concurrently will lose the right to be granted the permit as a grandfathered organization.~~

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~~(e) In the event that the City receives more than eighteen (18) applications from eligible organizations by the application deadline date of May 15th, then the City shall conduct a lottery to select applicants to receive permits up to the maximum number of permits available for issuance. The grandfathered organizations are exempt from the lottery process.~~

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~~(e)(b)~~ Only one permit application from any one organization shall be accepted during the calendar year with the exception of schools and religious organizations. Public schools, charter schools and private schools and religious organizations may submit two (2) permit applications provided the applications are submitted from two different groups, divisions, or sections within

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the same school or religious organizations. Organizations with multiple branches or subsidiaries shall be treated as one organization for purposes of this section.

(§ 1, Ord. 908-NS, eff. June 20, 2013)

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4-8.07 General requirements.

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(a) Fireworks stands may be located only in the commercial, manufacturing or public Open Space zones of the City, excepting the Downtown Huntington Park Specific Plan area where fireworks shall be prohibited. All locations shall be approved by the City's Planning Division and County of Los Angeles Fire Department.

(b) All dry grass, weeds, and combustible materials shall be cleared from the location of the stand, including a distance of at least twenty (20) feet surrounding the stand.

(c) "No Smoking" signs in letters of not less than four (4) inches in height shall be prominently displayed on both the inside and outside of the fireworks stand. There shall be no smoking permitted within fifteen (15) feet of the fireworks stand.

(d) Each stand shall have at all times an adult of at least 21 years of age in attendance and in charge thereof when the stand is being used for the sale, dispensing, or storage of fireworks. Storage shall be as directed by the Fire Chief.

(e) All unsold stock and accompanying litter shall be removed from the location by 12:00 noon on July 6th.

(f) Sleeping or remaining in the stand after the close of business each day shall be prohibited.

(g) The fireworks stand shall be removed from the temporary location by July 18th, and all accompanying litter shall be cleared from such location by such time and date.

(h) The fireworks stand shall be set back ~~fifteen (15)~~ five (5) feet from the sidewalk.

Firework stands shall not obstruct vehicular and pedestrian traffic. Firework stands shall not obstruct vehicular line of sight. Firework stand location is subject to Planning Division Review and Approval.

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(i) Signs, not smaller than eight and one-half (8 1/2) inches by eleven (11) inches, explaining the discharging prohibitions required by Section 4-8.10 shall be displayed at each sale window, in a manner that is clearly visible to firework purchasers.

(j) Overnight security shall be provided at the close of business and shall remain at the site until the fireworks booth is reopened for business.

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(§ 1, Ord. 908-NS, eff. June 20, 2013)

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4-8.08 Temporary stands.

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All retail sales of safe and sane fireworks shall be permitted only from within a temporary fireworks stand, and such sales from any other building or structure shall be prohibited. Temporary stands shall be subject to the following provisions:

(a) All stands shall be constructed in a manner which will reasonably insure the safety of attendants and patrons.

(b) All firework stands shall be inspected by the City Building Inspector and shall comply with the requirements of the Building Code.

~~(b)~~ (c) All stands must comply with the requirements for position, placement, composition as set forth in this section and the Los Angeles County Fire Code.

~~(c)~~ (d) An electrical permit shall be obtained by a licensed contractor for all electrical work requiring electrical permit.

(§ 1, Ord. 908-NS, eff. June 20, 2013)

4-8.09 Operation of stands.

(a) No person, other than the individuals who are members of the permittee organization, or the wives or husbands or adult children of such members, shall sell or otherwise participate in the sale of fireworks at such stand. No person under eighteen (18) years of age may occupy the interior of the stand, and no person, other than the members actually engaged in selling the fireworks, shall occupy the interior of the stand.

(b) No person shall be paid any consideration for selling or otherwise participating in the sale of fireworks at such stand.

(c) No sale shall be made to any person under sixteen (16) years of age.

(d) All counters, aisles, cases, and storage places shall be kept clear of all papers and combustible trash, which shall be removed daily or more often as required.

(e) Fireworks shall be stored in stands only and shall not be stored in any other location during the legal sale period. No supplies or other materials shall be stored in front of exit doors. Storage shall be as directed by the Fire Chief.

(f) It shall be unlawful for anyone to light, or cause to be lighted, any fireworks or other combustible materials within any such stand or within fifteen (15) feet of the stand.

(g) State licenses and City permits to sell fireworks, and the temporary sales tax permit, shall be displayed in a prominent place in the fireworks stand.

(h) No sales shall start until stands are inspected and approved by both the City's Building Inspector and County of Los Angeles Fire Inspector.

(§ 1, Ord. 908-NS, eff. June 20, 2013)

SECTION 2. SEVERABILITY. If any section, subsection, line, sentence, clause, phrase, or word of this Ordinance is for any reason held to be invalid or unconstitutional, either facially or as applied, by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Huntington Park hereby declares that it would have passed this Ordinance, and each and every individual section, subsection, line, sentence, clause, phrase, or word without regard to any such decision.

SECTION 3. EFFECTIVE DATE. This Ordinance shall become effective thirty (30) days after approval by the City Council.

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CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO AGREEMENT WITH HINDERLITER, DE LLAMAS & ASSOCIATES (HdL) FOR MEASURE S SALES, USE AND TRANSACTIONS TAX AUDIT AND INFORMATION SERVICES AND RESOLUTION AUTHORIZING EXAMINATION OF TAX RECORDS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve First Amendment to Agreement with Hinderliter, de Llamas & Associates (HdL Companies) for Measure S Sales, Use and Transactions Tax Audit and Information Services;
2. Adopt Resolution 2019-10, authorizing examination of Measure S Sales, Use and Transactions Tax Records; and
3. Authorize City Manager to execute First Amendment to Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 5, 2018, a one percent (1%) Transaction and Use Tax Measure (Measure S) was approved by a majority of the City of Huntington Park voters. The City then entered into an agreement with the California Department of Tax and Fee Administration (CDTFA) on September 4, 2018 to perform all functions incident to the administration and collection of local sales, use and transaction taxes. Because of the confidential nature of Sales and Use Transactions, Section 7056 of the California Revenue and Taxation Code requires the City to adopt a resolution, included as Attachment A to this report, allowing HdL Companies to access pertinent CDTFA records and to examine the sales, use and transactions tax collected for the City by the CDTFA, including Measure S. The services

CONSIDERATION AND APPROVAL OF FIRST AMENDMENT TO AGREEMENT WITH HINDERLITER, DE LLAMAS & ASSOCIATES (HdL) FOR MEASURE S SALES, USE AND TRANSACTIONS TAX AUDIT AND INFORMATION SERVICES AND RESOLUTION AUTHORIZING EXAMINATION OF TAX RECORDS

May 7, 2019

Page 2 of 2

provided by HdL Companies give the City greater assurance that businesses are complying with the approved taxes and assist staff with estimated revenue projections.

FISCAL IMPACT

The cost for the transaction district tax reports and quarterly sales tax analysis will be \$100 per month. HdL Companies will also be paid 25% of the initial amount of new transactions or use tax revenue received by the City as a result of audit and recovery work performed. No additional appropriation is necessary, as sufficient monies are available within the Fiscal Year 2018-19 Operating Budget and the \$1,200 will be added to the upcoming fiscal year's Proposed Budget.

CONCLUSION

Upon City Council approval, staff will proceed with recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



NITA MCKAY
Director of Finance & Administrative Services

ATTACHMENT(S)

- A. Resolution No. 2019-10, authorizing examination of Measure S Sales, Use and Transactions Tax Record.
- B. First Amendment to Agreement with Hinderliter, de Llamas & Associates for Measure S Sales, Use and Transaction Tax Audit and Information Services (Master Agreement attached).

ATTACHMENT "A"

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- (c) Community and economic development; and
- (d) Business license tax administration.

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

SECTION 3. That Hinderliter, de Llamas & Associates (HdL Companies) is hereby designated to examine the sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions:

- (a) has an existing contract with the City to examine those sales, use and transactions tax records;
- (b) is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under Sections 1 or 2 of this resolution to examine the information;
- (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) is prohibited by that contract from retaining the information contained in, or derived from those sales, use and transactions tax records, after that contract has expired.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Department pursuant to the contract between the City and the Department and for purposes relating to the governmental functions of the City listed in SECTION 2 of this resolution.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

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PASSED, APPROVED AND ADOPTED this 7th day of May, 2019.

Karina Macias, Mayor

ATTEST:

Donna G. Schwartz, CMC
City Clerk

ATTACHMENT "B"



FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

(Sales Tax Audit and Information Services)

THIS FIRST AMENDMENT AGREEMENT (“Agreement”) is made as of May 7, 2019 by and between the CITY OF HUNTINGTON PARK, a municipal corporation (“City”) and Hinderliter, de Llamas and Associates, a California Corporation (hereinafter, “Contractor”). For the purposes of this Agreement City and Contractor may be referred to collectively by the capitalized term “Parties.” The capitalized term “Party” may refer to City or Contractor interchangeably. Based on and in consideration of the mutual promises set forth below, the parties agree as follows:

RECITALS

This Agreement is made and entered into with respect to the following facts:

WHEREAS, Contractor was retained to provide sales tax and economic analysis, allocation audit and recovery (Bradley-Burns local sales and use tax) services for the City;

WHEREAS, on or about February 16, 1988, the Parties executed and entered into that certain agreement titled, Agreement for Sales Tax Audit and Information Services (hereinafter, the “Agreement”) which is attached hereto as Exhibit “A”;

WHEREAS, the City is adding the data analysis, data entry, report preparation, budget projections, audit and review services, and all necessary services to manage the City’s Measure S Sales, Use and Transactions Tax Audit and Information Services, including continuous monitoring, identification and correction of allocation errors and reporting deficiencies for more accurate budget forecasting, financial planning and making certain the City is collecting all Measure S sales tax revenues. The Contractor shall be paid \$100 monthly, billed quarterly, for the transaction district tax reports that will be included with the quarterly sales tax analyses. Contractor shall also be paid 25% of the initial amount of new transactions or use tax revenue received by the City as a result of audit and recovery work performed by Contractor.

NOW THEREFORE, in consideration of the promises and mutual promises herein contained, it is agreed as follows:

1. Except as otherwise set forth in this First Amendment, the terms of the Agreement shall control. This First Amendment Agreement with the Agreement for Sales Tax Audit and Information Services shall constitute the entire, complete, final, and exclusive expression of the PARTIES with respect to the matters addressed in both documents.

IN WITNESS WHEREOF, the PARTIES hereto have caused this First Amendment Agreement to be executed the day and year first appearing in this Agreement, above.

CITY OF HUNTINGTON PARK:

**HINDERLITER, DE LLAMAS &
ASSOCIATES, A California
Corporation:**

By: _____
Ricardo Reyes
City Manager

By: _____
Andrew Nickerson
President

ATTEST:

Donna G. Schwartz, CMC, City Clerk

APPROVED AS TO FORM:

By: _____

EXHIBIT "A"

AGREEMENT FOR SALES TAX AUDIT AND INFORMATION SERVICES

This agreement is made and entered into as of the 16th day of February, 1988 by and between the City of HUNTINGTON PARK, a municipal corporation hereinafter called CITY, and HINDERLITER, DE LLAMAS and Associates, a California Corporation, hereinafter called CONTRACTOR.

RECITALS

WHEREAS, sales tax revenues can be increased through: a system of continuous monitoring, identification and correction of "point of sale" allocation errors and;

WHEREAS, an effective program of sales tax management will improve identification of key sales tax opportunities as they relate to economic development and provide for more accurate sales tax forecasting; and

WHEREAS, City desires the combination of data entry, report preparation, and data analysis necessary to effectively manage the municipal sales tax base and recover revenues erroneously allocated to other jurisdictions; and

WHEREAS, Contractor has the programs, equipment and personnel required to deliver the sales tax services referenced herein; and

WHEREAS, Contractor is staffed with personnel knowledgeable and experienced to carry out such a program;

THEREFORE, City and Consultant, for the consideration hereinafter described, mutually agree as follows:

SERVICES

The Contractor shall perform, and carry out in a good and professional manner, the following services:

A. Sales tax and economic analysis

1. Contractor shall establish a special data base that identifies the name, address and quarterly allocations of the major sales tax producers within the City for the most current and previous three quarters of the date of this agreement. Major sales tax producers are defined as those businesses meeting or exceeding a specified quarterly revenue threshold and comprising in aggregate, at least the top 100 and 85% or more of the sales tax revenue generated from businesses located in the City. A second data base covering the same period will be established showing total sales tax receipts for each business category identified by the Board of Equalization. These data bases will be utilized to generate special reports to the City on: major sales tax producers by rank and category, analysis of sales tax activity by category and business districts or redevelopment areas specified by City, analysis of reporting aberrations, and per capita and outlet comparisons with state wide sales.
2. Contractor shall provide up-dated reports each quarter identifying changes in sales by major outlets and by category; area growth and decline comparisons; and current graphics, tables, and top 100 listings.

Quarterly aberrations due to State audits, fund transfers, and receivables along with late or double payments will be identified.

3. Contractor will also provide a non-confidential news-letter each quarter for the City or its Redevelopment Agency to share with Chambers of Commerce and other economic development interest groups that analyses City's sales tax trends by major groups, and geographic areas without disclosing confidential information.
4. Contractor will provide annual reports for the Manager and City Council identifying historical growth comparisons with state, county, selected city averages and C. P. I. indices; top producer listings and make up and volatility of the economic base. Annual reconciliation worksheets to assist Finance Officers with budget forecasting will also be provided.

B. Allocation Audit and Recovery

1. Contractor shall conduct an initial and on-going sales tax audit in order to identify and correct "point of sale" distribution errors and thereby generate previously unrealized sales tax income for the City. Common errors that will be monitored and corrected include, but are not limited to: transposition errors by chain stores reporting multiple outlets; fund transfers resulting from board audits where the interpretation of "point of sale" is erroneously made; reporting of non-retail sales from the location of the central administrative offices rather than from the sales force address; improper reporting of "point of sale" of corporate mergers and acquisitions; delays in reporting new locations ; and misallocating revenue as a "use tax" rather than a sales tax.

2. Contractor will initiate contacts with the appropriate sales management and accounting officials in companies that have businesses where a probability of error exists to verify whether current tax receipts accurately reflect the local sales activity. Such contracts will be conducted in a manner to encourage business retention and expansion and shall emphasize education and cooperation and the mutual benefits of maximum "point of sale" allocations.
3. Contractor shall prepare and submit special reports to the Board of Equalization providing all information necessary to accurately and timely, correct any allocation errors that are identified and shall follow-up with the appropriate agencies to recover all back quarter payments due the City.
4. If during the course of its audit, Contractor finds businesses located in the City that are properly reporting sales tax but have the potential for modifying their operation to provide an even greater share to the City, Contractor will work with those businesses and the City to encourage such changes.

C. On-Going Consultation

Contractor shall, at request of City; work with City and City Redevelopment Agency Staffs on questions related to proper tenant mix for maximum sales tax returns; advise City business license staff on utilization of reports to enhance business license collection efforts; train internal staff in the fundamentals of sales tax auditing

should the City opt to resume responsibility for future follow up of potential misallocation errors; and provide sample reports, letters and programs to enhance the sales tax base through improved economic development efforts.

CONFIDENTIALITY

Section 7056 of the State of California Revenue and Taxation code specifically limits the disclosure of confidential taxpayer information contained in the records of the State Board of Equalization. This section specifies the conditions under which a City may authorize persons other than City officers and employees to examine State Sales and Use Tax records.

The following conditions specified in Section 7056 (b), (1) of the State of California Revenue and Taxation Code are hereby made part of this contractual agreement.

- A. Contractor is authorized by this agreement to examine sales and use tax records of the Board of Equalization provided to City pursuant to contract under the Bradley-Burns Uniform Sales and Use Tax Law.
- B. Contractor is required to disclose information contained in, of derived from, those sales and use tax records only to an officer or employee of the City who is authorized by resolution to examine the information.
- C. Contractor is prohibited from performing consulting services for a retailer during the term of this agreement.

- D. Contractor is prohibited from retaining the information contained in, or derived from those sales and use tax records, after this agreement has expired.

Information obtained by examination of board records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the Contractor as a person, authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

CONSIDERATION

- A. Contractor shall establish a sales tax and audit data base that includes the most recent and prior three, sales tax reporting quarters for a flat fee of \$ 1600.00, payable upon completion of said base and shall provide quarterly updates and all on-going consulting and support services for a fee of \$ 400.00 per month, invoiced quarterly, for the services rendered in the prior three month period.
- B. Contractor shall be further paid 15% of all new Sales and/or Use tax revenue which are received by the City as a result of audit and recovery work performed by Contractor. Said percentage fee will apply to fund transfers received for back quarter reallocations and monies received in the first eight consecutive reporting quarters following completion of the audit by Contractor and confirmation of corrections by the State Board of Equalization.

Contractor shall obtain City approval prior to beginning the work of inducing change in tax reporting methodology or "point of sale" for specific businesses where said payment of the percentage fee will be expected. Said approval shall be accomplished by the City Manager or his designated representative on the Sales Tax Audit Authorization form, a copy of which is attached as "Exhibit A". City shall pay audit fees upon Contractor's submittal of the quarterly invoice showing all formula calculations and amounts due.

- C. Above sum shall constitute full reimbursement to Contractor for all direct and indirect expenses incurred by Contractor in performing audits including the salaries of Contractor's employees.

CITY MATERIALS AND SUPPORT

City shall adopt a resolution in a form acceptable to the State Board of Equalization and in compliance with Section 7056 of the Revenue and Taxation Code, authorizing Contractor to examine the confidential sales tax records of City. City further agrees to provide any information or assistance that may readily be available such as business license records which identify owners and telephone numbers of specific businesses within the City and copies of the monthly sales tax allocation reports received from the Board of Equalization.

TERMINATION

This agreement may be terminated by either party with 30 days written notice. Upon the presentation of such notice, Contractor may continue to work through the date of termination. Upon termination, Contractor shall be paid the value of all tax analysis and reporting work performed less payments previously made.

Compensation for any audit work previously authorized and satisfactorily performed shall be made at the times provided in the preceding section entitled "Consideration".

All documents, data, surveys and reports prepared by Contractor pursuant to this agreement shall be considered the property of the City and upon payment for services performed by Contractor, such documents and other identified materials shall be delivered to City by Contractor.

INDEPENDENT CONTRACTOR

Contractor shall perform the services hereunder as an independent contractor and shall furnish such services in his own manner and method, and under no circumstances or conditions shall any agent, servant, or employee of Contractor be considered as an employee of City.

NON-ASSIGNMENT

This Agreement is not assignable either in whole or in part by Contractor without the written consent of City

ATTORNEY'S FEES

In the event a legal action is commenced to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees.

GOVERNING LAW

The laws of the State of California shall govern the rights, obligations, duties and liabilities of the parties to this agreement and shall also govern the interpretation of this agreement.

INDEMNIFICATION

Contractor hereby agrees to, and shall hold City, its elective and appointive boards officers, agents and employees, harmless from any liability for damage or claims for damage for personal injury, including death, as well as from claims for breach of confidentiality or property damage which may arise from Contractor's negligent acts, errors or omissions under this Agreement. Contractor agrees to and shall defend City and its elective and appointive boards, officers, agents and employees from any suits or actions at law or in equity for damages caused, or alleged to have been caused, by reason of any of the aforesaid negligent acts, errors or omissions.

City hereby agrees to, and shall hold Contractor, its officers, agents and employees, harmless from any liability for damage or claims for damage for personal injury, including death, as well as from claims for breach of confidentiality or property damage which may arise from City's negligent acts, errors or omissions under this Agreement. City agrees to and shall defend Contractor and its officers, agents and employees from any suits or actions at law or in equity for damage caused, or alleged to have been caused, by reason of any of the aforesaid negligent acts, errors or omissions.

NOTICE

All notices required by this Agreement shall be given to City and Contractor in writing, by first class mail postage prepaid, addressed as follows:

City: CITY OF HUNTINGTON PARK

6550 Miles Avenue

Huntington Park, CA 90255-4399

Contractor: HINDERLITER, DE LLAMAS, & ASSOCIATES

150 West First Street, Suite 280

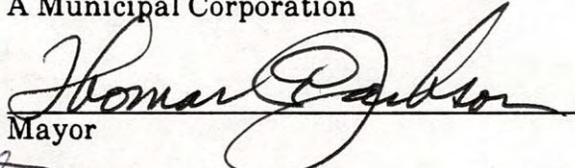
Claremont, CA 91711-4139

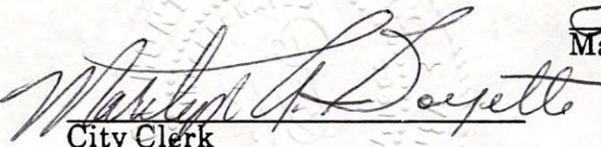
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first above written by their respective officers duly authorized in that behalf.

CITY:

CITY OF HUNTINGTON PARK

A Municipal Corporation

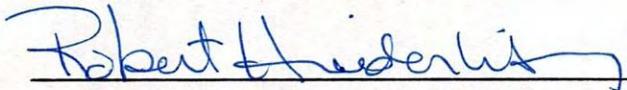

Mayor


City Clerk

CONTRACTOR:

HINDERLITER, DE LLAMAS & ASSOCIATES

A California Corporation



APPROVED AS TO FORM:


City Attorney

SAMPLE

SAMPLE

EXHIBIT A

Sales Tax Audit
Work Authorization No. _____

The following business or businesses, located in the City of _____, have been identified as having the potential for generating additional sales tax revenue to the City of _____. Contractor is hereby authorized to contact the given business(s) and the State Board of Equalization to verify the accuracy of the current reporting methodology and obtain the necessary documentation for the Board of Equalization, to modify allocation formulas, and to return previous misallocated revenue that may be due to City.

_____	_____
_____	_____
_____	_____

Contractor's compensation shall be 15% of the incremental growth generated by the above business (and/or businesses) for the first eight quarters following completion of work, plus any recovered back quarters. The base shall be the average of the last four quarters of revenue received from the business, if any, less any amounts determined by City or Contractor to be increment attributable to causes other than Contractor's work. Contractor shall provide City with an itemized quarterly invoice showing all formula calculations and amount due.

CITY OF _____

By: _____

Date: _____

HINDERLITER, DE LLAMAS ASSOCIATES

By: _____

Date: _____



CITY OF HUNTINGTON PARK

Parks and Recreation Department
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT, FEE WAIVER REQUEST AND AN AGREEMENT BY/WITH WOODCRAFT RANGERS FOR 2019 SUMMER DAY CAMP SERVICES

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve Activities in Public Places Permit for Woodcraft Rangers to provide Summer Day Camp services for the City's 2019 Summer Day Camp Program at Salt Lake and Raul Perez Park;
2. Approve fee waiver request;
3. Approve agreement with Woodcraft Rangers to provide Summer Day Camp services;
4. Authorize City Manager to execute agreement; and
5. Waive all pending fees.

BACKGROUND

For the past few years, Woodcraft Rangers has been providing Summer Day Camp services at Salt Lake Park to Huntington Park and neighbor city residents with a vast majority being from the City of Huntington Park. Summer Day Camp will be offered at \$85 per week and will attend field trips at no additional cost. For the first time Woodcraft Rangers will also provide Summer Camp at Raul Perez Park. Participants will be offered activities for all types of learners, they will make new friends and meet people from different backgrounds and will develop new social skills. Participants will have a fun filled summer in a safe and supportive environment.

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT, FEE WAIVER REQUEST AND AN AGREEMENT BY/WITH WOODCRAFT RANGERS FOR 2019 SUMMER DAY CAMP SERVICES

May 7, 2019

Page 2 of 4

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

During a Parks & Recreation Commission meeting held on April 24, 2019 at 6:00pm, the Parks & Recreation Commission (Commission) reviewed the Facility Fee Waiver Application submitted by Woodcraft Rangers, the Commission is recommending for Council's consideration and approval. The eligible non-profit and the logistics of the proposed meetings for which they seek a city facility use permit and facility fee waiver are the following:

The proposed 2019 Summer Day Camp hours of operation are as follows:

- Monday through Friday 7:00 am - 6:00 pm
- June 17, 2018 and August 2, 2019

FISCAL IMPACT/FINANCING

Revenues:

Woodcraft Rangers will charge a reasonable fee of \$85 per week to participants as well as seek and utilize third party funding and grants to support said programs.

After the completion of 2019 Summer Day Camp, Woodcraft Rangers shall prepare a report with total number of youth that participated and submit the report to the City's Parks and Recreation Director within 30 days of the last day of Summer Day Camp.

Woodcraft Rangers is requesting a 100% fee waiver for 2019 Summer Day Camp

SLP Social Hall:	\$ 5,984.00
SLP Club Room #1 Weekday:	\$ 4,114.00
SLP Club Room #3 Weekday	\$ 4,114.00
SLP Club Room #4 Weekday	\$ 7,854.00
SLP Outdoor Basketball Court- Single Court Weekday	\$ 2,176.00
SLP Skate Park Weekday	\$ 2,176.00
SLP Mat Room Weekday	\$ 7,854.00
SLP Muni Building Weekday	\$ 4,114.00
SLP Gymnasium Weekday (Friday)	\$ 2,002.00
SLP Kitchen	\$ 2,652.00
Chairs (blue)	\$ 73.00
8ft. rectangular tables	\$ 82.50
Janitorial fee Social Hall	\$ 6,936.00
Janitorial fee club room #1	\$ 1,938.00
Janitorial fee club room #3	\$ 1,938.00
Janitorial fee club room #4	\$ 1,938.00
Janitorial fee Muni	\$ 1,938.00

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT,
FEE WAIVER REQUEST AND AN AGREEMENT BY/WITH WOODCRAFT RANGERS
FOR 2019 SUMMER DAY CAMP SERVICES**

May 7, 2019

Page 3 of 4

Perez Park Event Room A+B+C before/after hours of operation	\$ 4,216.00
Perez Park Event Room A+B+C weekday	\$ 7,378.00
Perez Park Multi-Purpose Athletic Facility	\$ 4,114.00
Perez Park Amphitheatre	\$11,594.00
Perez Park Basketball Courts #1	\$ 7,854.00
Personnel (staff supervision)	\$ 2,584.00
Chair (Black) Perez	\$ 107.00
8ft, rectangular tables (Perez)	\$ 82.00
Janitorial fee/ Perez event room A+B+C	\$ 6,936.00

Application Fee	\$ 80.00
Deposit	\$ 500.00
Total fees requesting be waived;	\$103,328.50

The Parks & Recreation Commission recommended to have Woodcraft Rangers pay for the following: and the Parks & Recreation Commission motioned 3-0, to waive the following fees:

<u>Fees recommended be paid:</u>	
Deposit (\$500 per site)	\$ 1000.00
Total recommended be paid:	\$ 1000.00

(Fees recommended be waived: \$102,328.50)

LEGAL AND PROGRAM REQUIREMENTS

Per municipal code 5-13.02 – Permit - Required and 5-13.09 Departmental Service Charges, Council must first approve proposed special events held on City property, prior to the issuance of a permit and/or fee waiver request for use of city facilities. In addition, the City Property and Facility Use Fee Waiver Policy stipulates that all facility fee waiver requests for use of City property for activities in public places, must first be reviewed and approved for Council recommendation, by the Parks and Recreation Commission.

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT,
FEE WAIVER REQUEST AND AN AGREEMENT BY/WITH WOODCRAFT RANGERS
FOR 2019 SUMMER DAY CAMP SERVICES**

May 7, 2019

Page 4 of 4

CONCLUSION

Upon council approval, staff will proceed with recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized flourish at the end.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Cynthia Norzagaray', with a stylized flourish at the end.

CYNTHIA NORZAGARAY
Director of Parks and Recreation

ATTACHMENT(S)

- A. Woodcraft Ranger's Agreement
- B. Facility Rental Application
- C. Facility Fee Waiver Application
- D. City of HP Parks & Recreation Department Invoice

ATTACHMENT "A"



City of Huntington Park

Parks and Recreation Department

3401 E. Florence Ave, Salt Lake Park, Huntington Park, CA

LETTER OF AGREEMENT

Facility Use Agreement, Supplemental Terms

The City of Huntington Park (City) and Woodcraft Rangers (Permittee) have entered into a Facility Use Agreement (Permit) to allow Permittee to offer programs at City owned facilities; Salt Lake Park Recreation Center located at 3401 E. Florence Avenue, Huntington Park, CA 90255, the Huntington Park Community Center located at 6925 Salt Lake Avenue, Huntington Park, CA 90255 (collectively referred to herein as the "Facilities") and Raul R. Perez Memorial Park located at 6208 Alameda Street Huntington Park A 90255. This letter of agreement outlines supplemental agreements to the attached Permit related to Permittee's use of the Facilities and park space for providing a Day Camp program between June 17, 2018 and August 2, 2019.

The City and Permittee agree to the following:

1. Term of Agreement: This agreement shall remain active during the term stated on the Permit. Either the Permittee or the City may terminate this agreement upon 30 days written notice. However, in the event that Permittee must cancel the program due to low enrollment, Permittee shall provide the City written notice at least seven days prior to cancelation.
2. Schedule of use: During the term of this Permit, Permittee is granted use of the Facilities for its Day Camp program between June 17, 2019 and August 2, 2019. Permittee's hours of use will be 7:00am- 6:00pm as established by mutual agreement between the City and Permittee. Requests for other facilities may be submitted to the City and may be granted on an "as available" basis. City program needs and prior permits will take priority over such special requests.
3. Compensation:
 - a. Permittee agrees to provide this program at its sole expense and has adequate resources to do so. Permittee will not receive any financial support or payment of any kind from the City in relation to providing the indicated programs. Permittee is allowed to charge a reasonable fee to participants as well as seek and utilize third party funding and grants to support said programs. All fees related to Permittee's Day Camp program must be reviewed and approved in writing by the Parks Director prior to implementation by Permittee.

- b. The City recognizes the need for such programs within its community. At this time, the City is unable to provide such programs through its own resources. For this reason, the City is sponsoring this program and waiving all normal facility use fees associated with this Permit in accordance with its City Property and Facility Use Fee Waiver Policy. Special requests and use of facilities not covered under this Permit or the attached Schedule may result in a charge. The City shall only charge Permittee for those actual costs created by Permittee's use of facilities.
4. Promotion: The City will assist Permittee in promoting the Program through its facilities, website and quarterly recreation guide. On all promotional materials provided by Permittee or City for this Program, City shall be appropriately acknowledged for its sponsorship. If Permittee plans to use the City's logo, Permittee shall secure Parks Director's written consent prior to such use.
5. Programming: Permittee shall provide the Parks Director a list of daily activities and lesson plans scheduled to be provided. Details will include the ratio from child to staff and the number of program volunteers. The Day Camp program must maintain a minimum ratio of one (1) staff person for every twenty (20) participants. Permittee shall prepare outcomes or surveys upon completion of the Day Camp program. Permittee shall provide the results of the outcomes or surveys to the Parks Director within two weeks of completion of the Day Camp program.
6. Compliance with Laws and Rules: Permittee shall be responsible to ensure that their staff, participants, volunteers and other individuals associated with these programs will comply with all Park Ordinances as well as the policies, procedures and rules as provided by the City, including the attached "Permit Rules", and all directions provided by City staff.
7. Background Screening of Staff: Permittee is responsible for providing all staff, either paid or volunteer, to properly supervise the Program and ensure the safety of its participants. To this end, Permittee agrees to follow all standard background check, TB testing, and fingerprinting practices as required by law of programs that serve children prior to the commencement of the Day Camp program.
8. Indemnification: Permittee agrees to defend, indemnify, and hold harmless the City of Huntington Park and its officers, employees and agents from and against any and all loss, liability, charges and expenses including attorney's fees and cost which may arise out of the use of the Facilities provided for during this agreement.
9. Insurance: Prior to the commencement of this agreement, the Permittee shall obtain from insurers listed "A" or better in the Best's Insurance Guide and authorized to do business in the State of California insurance policies for not less than the following coverage and limits of insurance:
 - a. General liability insurance coverage in an amount not less than \$2,000,000.
 - b. Workers' compensation coverage as required by law and with employer's liability limits of at least \$1,000,000 per occurrence.

- c. Comprehensive General Liability insurance as follows:
- i. The automobile and comprehensive general liability policies may be combined in a single policy, provided that such policy shall have a combined single limit of not less than \$1,000,000, for injuries arising out of one occurrence, and \$500,000 for property damages.
 - ii. The insurance policy for bodily injury and property damage coverage shall have or contain the following:
 1. If the Permittee allows the participation of children under the age of eighteen years, a policy including coverage of at least \$500,000 per occurrence for liability or claims related to molestation.
 2. An endorsement extending coverage to the City, its officers and employees as an additional insured, in the same manner as the named insured, as respects liability arising out of activities related to this agreement.
 3. A clause specifying that such insurance shall be primary insurance as respects the interest of the City, and any other insurance maintained by the City shall be considered excess coverage and not contributing insurance with the insurance required hereunder.
 4. A "Severability of Interest" clause stating that the insurance policy applies to each insured person as if each had a separate insurance.
 5. A provision or endorsement stating that such insurance, subject to all of its other terms and conditions, cover the operations of the Permittee pursuant to the terms of this Agreement.
 - iii. As a condition precedent to this Agreement, the Permittee shall maintain such insurance and shall provide to the City such subsequent certificates of insurance evidencing the continued maintenance of all required policies and endorsements throughout the term of this agreement.
 - iv. The requirements as to the types and limits of insurance to be maintained by the Permittee are not intended to and shall not in any manner limit or qualify the Permittee's liabilities and obligations under this Agreement.
- d. Any policy or policies of insurance that the Permittee elects to carry as insurance against loss or damage to its equipment and other personal property used in the performance of this Agreement shall include a provision waiving the insurer's right of subrogation against the City.
- e. All of the Permittee's policies shall contain an endorsement providing that written notice shall be given to the City at least thirty (30) calendar days prior to cancellation of the policy for any reason.

- f. The Permittee shall require any and all subcontractors to provide comparable insurance unless specifically covered under Permittee's policy.
 - g. Cover all operations and activities of the Permittee pursuant to the terms of this Agreement.
10. Abandonment of equipment. Any equipment left in the possession of the City after thirty (30) days past the termination of this agreement will become the property of the City.
 11. Cleaning of Facilities. The City shall be responsible for maintaining the Facilities in a clean and safe manner. Permittee is responsible for inspecting the Facilities prior to use. Any damage or unsafe conditions are to be reported to the Recreation Supervisor immediately. Areas or Facilities containing an unsafe condition should not be used until the unsafe condition can be corrected. Permittee is solely responsible for determining that facilities are safe and appropriate for their planned use or activity. Permittee is responsible for leaving each facility used in a clean and orderly manner after each use. Park Staff will not be responsible for basic cleaning inside the Facilities during the term of this permit.
 12. Personal items are the responsibility of their owner and may not be left in the rooms after each use. The City is not responsible for lost or stolen items. The City shall assign and provide keys to Permittee to the Facilities. Permittee must return all keys on the Day Camp program's final day. All missing keys will be replaced at Permittee's sole expense.
 13. The Parks Director has the right to change the days, times and area of use by providing Permittee with 24 hour email notice.
 14. City will do its best to provide adequate notification of facility closures due to emergency or maintenance needs. As safety of the public is the primary concern of both agencies, such closures will be complied with.
 15. Use of the Facilities is on a non-exclusive use basis. Permittee is aware that members of the public may be present and agree that Permittee is solely responsible for the safety and supervision of their participants. Day camp gets use of the restrooms. Permittee may use the storage room at the Huntington Park Community Center. The City will assign and provide keys to the storage room to Permittee. Permittee must return the keys to the City on the Day Camp program's final day. All missing keys shall be replaced at Permittee's sole expense.
 16. To ensure a clean and sanitary environment, the City will commit to the following:
 - a. Provide a clean environment in accordance to city standards
 - b. Floors will be swept and mopped daily
 - c. All drawers, cabinets and counters will be dusted and free from debris to ensure an allergen free space

Note: Permittee will ensure that the floor is free from debris. Permittee shall wipe the tables and chairs daily and shall cover the tables and chairs daily with paper or plastic. Permittee shall put

away all supplies at the end of each scheduled day. The City is not responsible for items that are left out overnight. All found items will be placed in a designated lost and found space and will require identification for pick up.

17. Damage or loss. Permittee is solely responsible to pay for any damage or loss to the Facilities resulting from Permittee's use of the Facilities. However, Permittee shall not be liable for costs associated with normal wear and tear.
18. Independent parties. This Agreement is by and between two independent entities and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association.
19. Assignment and Subletting. Permittee shall not voluntarily or by operation of law assign, license, transfer, mortgage, sublet or otherwise encumber all or any part of Permittee's interest, rights, duties, or privileges in this Agreement or in the Facilities without obtaining the prior written consent of the City in each instance, and any attempt to do so without such consent being first had and obtained shall be wholly void and, at the option of the City, shall immediately terminate this Agreement. Notwithstanding the foregoing, no assignment which violates the use provisions of this Agreement will be approved. No subcontracting, subletting or assignment, even with consent of the City, shall relieve Permittee of its obligation to make payments and to perform all of the other obligations to be performed by Permittee hereunder. Consent to one assignment, subletting, subcontracting, or other transfer shall not be deemed to constitute consent to any subsequent assignment, subletting, subcontracting or other transfer.
20. California Law. This Agreement shall be governed by and the rights, duties and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Los Angeles County, California.
21. Discrimination. Permittee agrees not to discriminate against anyone on any basis protected under California and/or Federal law.
22. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
23. Counterparts. This Agreement and all amendments and supplements to it may be executed by the parties in counterparts, and all counterparts together shall be construed as one document and an original copy.
24. Entire Agreement of Parties. This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both parties.

Executed on this, the ____ day of May of 2019.

On Behalf of City of Huntington Park

On Behalf of Woodcraft Rangers

Ricardo Reyes, City Manager

Julee Brooks, CEO

Date

Date

4848-1442-2574, v. 1

DRAFT

ATTACHMENT "B"

Facility Rental Application



Please use this application to submit your request to rent space at the City of Huntington Park's Department of Parks and Recreation. **In order to reserve a facility for private special events, facility rental applications and rental fees MUST be submitted and paid in full a minimum of ten (10) calendar days prior to event date(s)** (Please see policy for adding time to your rental). Submission of this application does not guarantee rental of facility.

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION Woodcraft Rangers TAX ID # (Non-profits only) 95-1729319
 APPLICANT NAME/PERSON RESPONSIBLE Cesar Avina TITLE Program Manager
 CELL PHONE 323.605.6771 ALTERNATE PHONE 213.249.9293 ext. 280
 EMAIL cavina@woodcrafrangers.org
 ADDRESS 340 E. 2nd Street CITY Los Angeles STATE CA ZIP 90012

EVENT INFORMATION

NAME AND TYPE OF EVENT Summer Day Camp Program ESTIMATED ATTENDANCE 85-100
 FACILITY REQUESTED Other (Please Specify) Raul Perez Memorial Park
 SET UP DATE(S) REQUESTED* June 17, 2019 EVENT DATE(S) REQUESTED* August 2nd, 2019
 SET UP START TIME _____ SET UP END TIME _____ EVENT START TIME 7am EVENT END TIME 6pm

* If more than three (3) dates are requested, please list all dates and times in "COMMENT / ADDITONAL DATES" section on backside.

EVENT DETAILS

- | | | | |
|--|---|--|--|
| 1. Is your event open to the public? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (If yes, liability insurance required) |
| 2. Is this a fundraising event? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (If yes, liability insurance required) |
| 3. Will there be an admission charge or donation? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | (If yes, liability insurance required) |
| 4. Will alcohol be served during the event? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (If yes, please see security guard policy) |
| 5. Is the celebrant of your event younger than 21 years? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (If yes, please see security guard policy) |
| 6. Will alcoholic beverages be sold at the event? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (If yes, liability insurance & ABC license required) |
| 7. Will non pre-packaged food be served? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (if yes, janitorial services are required) |
| 8. Will Caterer/Bartender be onsite during your event? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | (If yes, liability insurance & BL required) |

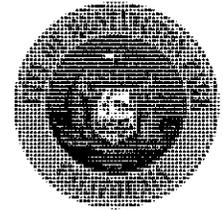
Please sign below to confirm that the information contained on this application is accurate

SIGNATURE DATE 4.24.2019

STAFF USE ONLY

APPLICATION RECEIVED BY _____ APPLICATION RECEIVED BY _____
 APPLICATION PROCESSED BY _____ APPLICATION LOGGED BY _____
 RECEIPT NO. _____ PAYMENT TYPE: CHECK MONEY ORDER VISA/MASTERCARD
 SECURITY SERVICES NOTIFICATION SENT BY _____ DATE _____
 COMMENTS _____

ATTACHMENT "C"



Facility Fee Waiver Application

Please read and carefully complete the following application. Failure to provide accurate information may result in a delay or denial of your request for a fee waiver. Please attach a copy of your Facility Rental Application to this form and return to the Department of Parks and Recreation. **Applications must be submitted at least 60 days before event.**

Submission of this application does not guarantee rental of facility.

A. CONTACT INFORMATION

Name of Group/Organization Woodcraft Rangers

Is this a non-profit organization YES NO Tax ID # (Non-profit only) 95-1729319

Applicant Name/Person Responsible Cesar Avina Title Program Manager

Cell Phone 323.605.6771 Alternate Phone 213.249.9293 ext. 280

E-mail Address cavina@woodcraftngers.org

Address 340 E. 2nd Street City Los Angeles State CA Zip 90012

B. FACILITY INFORMATION

Indicate the specific facility or facilities for which you are requesting a fee waiver

- | | |
|---|--|
| <input type="checkbox"/> FREEDOM PARK RECREATION CENTER | <input type="checkbox"/> FREEDOM PARK ATHLETIC FIELD |
| <input type="checkbox"/> HUNTINGTON PARK COMMUNITY CENTER | <input type="checkbox"/> KEVIN DE LEON SOCCER FIELD |
| <input checked="" type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK RECREATION CENTER | <input checked="" type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK ATHLETIC FIELD |
| <input type="checkbox"/> ROBERT H. KELLER PARK | <input type="checkbox"/> ROBERT H. KELLER PARK PICNIC SHELTER |
| <input checked="" type="checkbox"/> SALT LAKE PARK CLUB ROOM # _____ | <input checked="" type="checkbox"/> SALT LAKE PARK BALL FIELD # _____ |
| <input checked="" type="checkbox"/> SALT LAKE PARK BATTING CAGES | <input checked="" type="checkbox"/> SALT LAKE PARK GYMNASIUM |
| <input checked="" type="checkbox"/> SALT LAKE PARK LOUNGE | <input checked="" type="checkbox"/> SALT LAKE PARK SOCIAL HALL |
| <input checked="" type="checkbox"/> SALT LAKE PARK SOCCER SQUARE SENIOR PARK | |
| <input type="checkbox"/> OTHER _____ | |

C. EVENT INFORMATION

- Event Description (provide a detailed description of the event, its purpose, and the activities that will take place).
Summer day camp programs will be offered at Salt Lake Park and Raul Perez Memorial Park. Both programs
will operate from from 7am - 6pm from June 17th - August 2nd. Activities that will be offered to program
participants: Kinder,Robotics, Dance, Sports, Science, Visual Art, Drums, Skateboarding(Salt Lake Park only)

Anticipated Daily Attendance 85 Anticipated Total Attendance 100

- Is your organization an official non-profit organization 501(c)3? Yes No
 • If yes, list the non-profit tax ID number 95-1729319

3. Will you be charging a fee for this event? Yes No

• If yes, list all fees:

\$85 weekly cost

Field trips at a additional cost

4. Will the event be open to the public? Yes No

5. Is this event a fundraiser? Yes No

D. EVENT DATES AND TIMES

Set-up Date(s) _____

Set-up Start Time _____

Event Start Date(s) June 17, 2019

Event Start Time 7am

Event End Date August 2nd, 2019

Event End Time 6pm

Breakdown Date(s) _____

Breakdown End Time _____

E. FEE WAIVER INFORMATION

Please complete ONLY the section which applies to your event (Intergovernmental Cooperation, Non-Profit, Private Business or Organization or City Sponsored Event)

Intergovernmental Cooperation (Applicant is a government agency)

Name of Specific Department/Unit Responsible for Event _____

How does this event benefit the residents of Huntington Park?

Why is it necessary to hold this event at a City facility?

Non-Profit Organization or Private Business, Organization or Individual

*Non-profit organization will be required to provide verification of tax-exempt status.

Do you provide a service solely to the residents of Huntington Park? Yes No

Indicate the negative impact or financial hardship that the normal facility fees would create for your event or agency. You may attach a budget or financial statement for your organization to clarify the reason for your fee waiver request.

What significant value or benefit will your event provide to Huntington Park residents?

The vast majority of participants our program will served are Huntington Park Residents. It will be open to other communities in the surrounding areas. Participants will be offered activities for all types of learners, Making new friends and meeting people from different backgrounds and the develop new social skills. Participants will have fun in a safe and supportive environment.

City-Sponsored Event

See the Park Facility Use Fee Waiver Policy for details about City-sponsored event requests.

Does your organization have, or is it in the process of receiving, a tax-exempt status? Yes No

Explain why the City should be a co-sponsor of your event:

Continue to serve the community, strengthen relationships through community based projects, events and summer learning programs.

F. FEE WAIVER REQUEST

Are you requesting a 100% waiver of all applicable rental fees? Yes No

If "NO" which fees are you requesting to be waived? (Note: refundable security deposit may not be waived)

- Facility Fee \$ _____
- Personnel (Staffing) \$ _____
- Janitorial \$ _____
- Equipment/Material \$ _____

G. REQUIREMENTS

A completed facility rental application, facility fee waiver application, a letter requesting the fee waiver, and a document proving financial hardship must be submitted at least 60 days prior to the event. The letter of request shall include the following: (A) names and addresses of board members, (B) the event's purpose and benefits to the community, (C) the event's proposed budget including all revenues and expenditures, (D) how the event's proceeds are to be used. (Proceeds are to be used exclusively within the community for charitable or non-profit activities involving youth or adult programs). In addition, the person requesting the fee waiver must attend the commission and/or City Council meeting when the request is being considered.

CHECKLIST

- Facility Rental Application
- Facility Fee Waiver Application
- Request Letter
- Financial Document

H. REVIEW PROCESS

You will be notified within 5 business days of submission of your application whether your request has been denied or will be referred to the City Manager, Parks & Recreation Commission, and/or City Council for review. For additional details, review the Park Facility Use Fee Waiver Policy.

I. APPLICANT SIGNATURE

I understand and agree to abide by all of the Facility Fee Waiver and Facility Rental regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

SIGNATURE  DATE 4.24.14

STAFF USE ONLY			
APPLICATION RECEIVED BY	APPLICATION APPROVED BY		
APPLICATION SUBMITTED	DOCUMENTS SUBMITTED	<input type="checkbox"/> Facility Permit Application	<input type="checkbox"/> Facility Fee Waiver Application
		<input type="checkbox"/> Hospital Letter	<input type="checkbox"/> Financial Records
INVOICE CREATED BY	APPROVAL BY		
COMMENTS:			

ATTACHMENT "D"

City of Huntington Park • Department of Parks & Recreation

3401 E. Florence Ave. • Huntington Park, CA 90255 • 323-584-6218 • FAX 323-584-6310 • www.hpca.gov

Invoice

BILL TO
Woodcraft Rangers: Summer Day Camps Attention: Cesar Avina / Program Manager 340 E. 2nd Street, Suite 200 Los Angeles, CA 90012 cavina@woodcrafrangers.org Office: 213-249-9293 x280; Mobile: 213-864-3709

INVOICE DATE	INVOICE NO.
4/24/2019	HP-F1267

EVENT
Woodcraft Rangers: Summer Day Camps

PARKS AND RECREATION FACILITY	QUANTITY	RATE	TOTAL
SLP Social Hall Weekday	374	\$16.00	\$5,984.00
SLP Club Room #1 Weekday	374	\$11.00	\$4,114.00
SLP Club Room #3 Weekday	374	\$11.00	\$4,114.00
SLP Club Room #4 Weekday	374	\$21.00	\$7,854.00
SLP Outdoor Basketball Court-Single Court Weekday	136	\$16.00	\$2,176.00
SLP Skate Park Weekday	136	\$16.00	\$2,176.00
SLP Mat Room Weekday	374	\$21.00	\$7,854.00
SLP Muni Building Weekday	374	\$11.00	\$4,114.00
SLP Gymnasium Weekday (fridays)	77	\$26.00	\$2,002.00
Perez Park Event Room A+B+C Before/After Hours of Operation	136	\$31.00	\$4,216.00
Perez Park Event Room A+B+C Weekday	238	\$31.00	\$7,378.00
Perez Park Multi-Purpose Athletic Facility	374	\$11.00	\$4,114.00
Perez Park Amphitheatre	374	\$31.00	\$11,594.00
Perez Park Basketball Courts #1	374	\$21.00	\$7,854.00
SLP Kitchen (daily)	34	\$78.00	\$2,652.00
Personnel (Staff Supervision)	136	\$19.00	\$2,584.00
Chairs (Black) Perez	100	\$1.07	\$107.00
Chairs (Blue)	100	\$0.73	\$73.00
8 Ft. Rectangular Tables	10	\$8.25	\$82.50
8 Ft. Rectangular Tables (Perez)	10	\$8.25	\$82.50
Janitorial Fee / Social Hall	34	\$204.00	\$6,936.00
Janitorial Fee / Club Room #1	34	\$57.00	\$1,938.00
Janitorial Fee / Club Room #3	34	\$57.00	\$1,938.00
Janitorial Fee / Club Room #4	34	\$57.00	\$1,938.00
Janitorial Fee / Muni Building	34	\$57.00	\$1,938.00
Janitorial Fee / Perez Park Event Room A+B+C	34	\$204.00	\$6,936.00
Application Fee (\$30 non-profit 501 C 3 only)	1	\$30.00	\$30.00
<i>DEPOSIT*Refundable</i>			\$500.00

	<i>PAYMENTS / CREDITS</i>	\$0.00
	<i>TOTAL DUE TO CITY OF HUNTINGTON PARK</i>	\$103,279.00

DETAILS OF FACILITY USE

DAY	DATE	START TIME	END TIME	PARKS AND RECREATION FACILITY	TOTAL HOURS	STAFF FEE	KITCHEN JANITORIAL
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Social Hall Weekday	11		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Club Room #1 Weekday	11		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Club Room #3 Weekday	11		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Club Room #4 Weekday	11		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Outdoor Basketball Court-Single Court Weekday	4		
Mon - Fri	6/17-8/2/19	2:00 p.m.	6:00 p.m.	SLP Skate Park Weekday	4		
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Mat Room Weekday	11		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	SLP Muni Building Weekday	11		1
Mon - Fri	6/17-8/2/19	10:00 a.m.	1:00 p.m.	SLP Kitchen	3		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	Perez Park Event Room A+B+C Before/After Hours of Operation	4		1
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	Perez Park Event Room A+B+C Weekday	7		
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	Perez Park Multi-Purpose Athletic Facility	11		
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	Perez Park Amphitheatre	11		
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	Personnel (Staff Supervision)		4	
Mon - Fri	6/17-8/2/19	7:00 a.m.	6:00 p.m.	Perez Park Basketball Court #1	11		
Each Friday	6/21-8/2/19	7:00 a.m.	6:00 p.m.	SLP Gymnasium	11		1
Total Hours					132	4	9

Summer Day Camp takes place Monday, June 17th through Friday, August 2nd.

Summer Day Camp will not take place on Thursday, 4th of July.

Facilities not available are listed below:

Club Room 2 is not available throughout Summer Day Camp Program

Wednesday, July 10th Social Hall not available after 4pm



CITY OF HUNTINGTON PARK

Parks and Recreation Department
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY CALIFORNIA COMPLETE COUNT OFFICE-CENSUS 2020

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve Activities in Public Places Permit for California Complete Count Office-Census 2020 “California Complete Count Campaign Convening’s 2019 Meeting” scheduled for September 5, 2019;
2. Approve facility fee waiver request by California Complete Count Office-Census 2020; and
3. Waive all pending fees.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

During a Parks & Recreation Commission meeting held on April 24, 2019, the Parks & Recreation Commission (“Commission”) reviewed the Facility Fee Waiver Application submitted by California Complete Count Office-Census 2020. The Commission is recommending for Council’s consideration and approval. The eligible governmental agency and the logistics of the proposed meetings for which they seek a city facility use permit and facility fee waiver are the following:

California Complete Count Office-Census 2020 “California Complete Count Campaign Convening’s 2019 Meeting.”

Irving Pacheco, representing California Complete Count Office-Census 2020, is requesting a facility use permit and facility fee waiver to host their California Complete Count Campaign Convening’s 2019 Meeting” on September, 5, 2019, at the Salt Lake Park Recreation Center. This public activity serves as California Complete Count Office-Census 2020 way of facilitating collaboration among contractors so they can develop effective and efficient implementation plans to conduct outreach to the Hard-To-Count populations. The meeting is opened to the Public.

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY CALIFORNIA COMPLETE COUNT OFFICE-CENSUS 2020

May 7, 2019

Page 2 of 3

The proposed meeting schedule is as follows:

Set- up Dates: September 5, 2019 8:00 a.m.

Meeting Dates: September 5, 2019

Meetings Times: Start at 9:00 a.m.- end 4:00 p.m.

Breakdown times: Start at 4:00 p.m. – end 5:00 p.m.

FISCAL IMPACT/FINANCING

California Complete Count Office-Census 2020 is requesting a 100% fee waiver for their California Complete Count Campaign Convening’s 2019 Meeting.

SLP Lounge:	\$ 189.00
SLP Social Hall:	\$ 189.00
Application Fee	\$ 80.00
Equipment (tables & chairs only)	\$ 272.00
Deposit	\$ 500.00
Total fees requesting be waived:	\$ 1,230.00

NOTE: meeting is during regular business hours and additional personnel is not required

The Parks & Recreation Commission recommended to have California Complete Count Office-Census 2020 pay for the following: and the Parks & Recreation Commission motioned 3-0, to waive the following fees:

Fees recommended be paid:

SLP Lounge	\$ 150.00
SLP Social Hall	\$ 150.00
Deposit	\$ 500.00
Total recommended be paid:	\$ 800.00

(Fees recommended be waived: \$ 430.00)

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY CALIFORNIA COMPLETE COUNT OFFICE-CENSUS 2020

May 7, 2019

Page 3 of 3

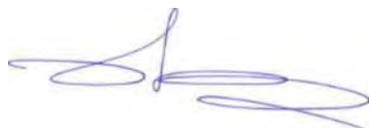
LEGAL AND PROGRAM REQUIREMENTS

Per municipal code 5-13.02 – Permit - Required and 5-13.09 Departmental Service Charges, Council must first approve proposed special events held on City property, prior to the issuance of a permit and/or fee waiver request for use of city facilities. In addition, the City Property and Facility Use Fee Waiver Policy stipulates that all facility fee waiver requests for use of City property for activities in public places, must first be reviewed and approved for Council recommendation, by the Parks and Recreation Commission.

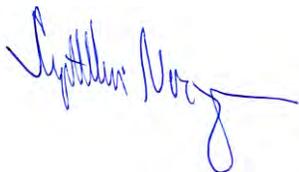
CONCLUSION

Upon Council approval, staff will proceed with recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



CYNTHIA NORZAGARAY
Director of Parks and Recreation

ATTACHMENT(S)

- A. Facility Rental Application
- B. Facility Fee Waiver Application
- C. City of HP Parks & Recreation Department Invoice

ATTACHMENT "A"

Facility Rental Application



Please use this application to submit your request to rent space at the City of Huntington Park's Department of Parks and Recreation. **In order to reserve a facility for private special events, facility rental applications and rental fees MUST be submitted and paid in full a minimum of ten (10) calendar days prior to event date(s)** (Please see policy for adding time to your rental). Submission of this application does not guarantee rental of facility.

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION _____ TAX ID # (Non-profits only) _____

APPLICANT NAME/PERSON RESPONSIBLE _____ TITLE _____

CELL PHONE _____ ALTERNATE PHONE _____

EMAIL _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EVENT INFORMATION

NAME AND TYPE OF EVENT _____ ESTIMATED ATTENDANCE _____

FACILITY REQUESTED _____

SET UP DATE(S) REQUESTED* _____ EVENT DATE(S) REQUESTED* _____

SET UP START TIME _____ SET UP END TIME _____ EVENT START TIME _____ EVENT END TIME _____

* If more than three (3) dates are requested, please list all dates and times in "COMMENT / ADDITIONAL DATES" section on backside.

EVENT DETAILS

1. Is your event open to the public? Yes No (If yes, liability insurance required)
2. Is this a fundraising event? Yes No (If yes, liability insurance required)
3. Will there be an admission charge or donation? Yes No (If yes, liability insurance required)
4. Will alcohol be served during the event? Yes No (If yes, please see security guard policy)
5. Is the celebrant of your event younger than 21 years? Yes No (If yes, please see security guard policy)
6. Will alcoholic beverages be sold at the event? Yes No (If yes, liability insurance & ABC license required)
7. Will non pre-packaged food be served? Yes No (if yes, janitorial services are required)
8. Will Caterer/Bartender be onsite during your event? Yes No (If yes, liability insurance & BL required)

Please sign below to confirm that the information contained on this application is accurate

SIGNATURE _____ DATE _____

STAFF USE ONLY

APPLICATION RECEIVED BY _____ APPLICATION RECEIVED BY _____

APPLICATION PROCESSED BY _____ APPLICATION LOGGED BY _____

RECEIPT NO. _____ PAYMENT TYPE: CHECK MONEY ORDER VISA/MASTERCARD

SECURITY SERVICES NOTIFICATION SENT BY _____ DATE _____

COMMENTS _____

COMMENTS / ADDITIONAL DATES AND TIMES

ATTACHMENT "B"



Facility Fee Waiver Application

Please read and carefully complete the following application. Failure to provide accurate information may result in a delay or denial of your request for a fee waiver. Please attach a copy of your Facility Rental Application to this form and return to the Department of Parks and Recreation. **Applications must be submitted at least 60 days before event.**

Submission of this application does not guarantee rental of facility.

A. CONTACT INFORMATION

Name of Group/Organization _____

Is this a non-profit organization YES NO Tax ID # (Non-profit only) _____

Applicant Name/Person Responsible _____ Title _____

Cell Phone _____ Alternate Phone _____

E-mail Address _____

Address _____ City _____ State _____ Zip _____

B. FACILITY INFORMATION

Indicate the specific facility or facilities for which you are requesting a fee waiver

- | | |
|--|---|
| <input type="checkbox"/> FREEDOM PARK RECREATION CENTER | <input type="checkbox"/> FREEDOM PARK ATHLETIC FIELD |
| <input type="checkbox"/> HUNTINGTON PARK COMMUNITY CENTER | <input type="checkbox"/> KEVIN DE LEON SOCCER FIELD |
| <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK RECREATION CENTER | <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK ATHLETIC FIELD |
| <input type="checkbox"/> ROBERT H. KELLER PARK | <input type="checkbox"/> ROBERT H. KELLER PARK PICNIC SHELTER |
| <input type="checkbox"/> SALT LAKE PARK CLUB ROOM # _____ | <input type="checkbox"/> SALT LAKE PARK BALL FIELD # _____ |
| <input type="checkbox"/> SALT LAKE PARK BATTING CAGES | <input type="checkbox"/> SALT LAKE PARK GYMNASIUM |
| <input type="checkbox"/> SALT LAKE PARK LOUNGE | <input type="checkbox"/> SALT LAKE PARK SOCIAL HALL |
| <input type="checkbox"/> SALT LAKE PARK SOCCER SQUARE SENIOR PARK | |
| <input type="checkbox"/> OTHER _____ | |

C. EVENT INFORMATION

1. Event Description (provide a detailed description of the event, its purpose, and the activities that will take place).

Anticipated Daily Attendance _____ Anticipated Total Attendance _____

2. Is your organization an official non-profit organization 501(c)3? Yes No

• If yes, list the non-profit tax ID number _____

3. Will you be charging a fee for this event? Yes No
• If yes, list all fees:

4. Will the event be open to the public? Yes No

5. Is this event a fundraiser? Yes No

D. EVENT DATES AND TIMES

Set-up Date(s) _____

Set-up Start Time _____

Event Start Date(s) _____

Event Start Time _____

Event End Date _____

Event End Time _____

Breakdown Date(s) _____

Breakdown End Time _____

E. FEE WAIVER INFORMATION

Please complete ONLY the section which applies to your event (Intergovernmental Cooperation, Non-Profit, Private Business or Organization or City Sponsored Event)

Intergovernmental Cooperation (Applicant is a government agency)

Name of Specific Department/Unit Responsible for Event _____

How does this event benefit the residents of Huntington Park?

Why is it necessary to hold this event at a City facility?

Non-Profit Organization or Private Business, Organization or Individual

*Non-profit organization will be required to provide verification of tax-exempt status.

Do you provide a service solely to the residents of Huntington Park? Yes No

Indicate the negative impact or financial hardship that the normal facility fees would create for your event or agency. You may attach a budget or financial statement for your organization to clarify the reason for your fee waiver request.

What significant value or benefit will your event provide to Huntington Park residents?

City-Sponsored Event

See the Park Facility Use Fee Waiver Policy for details about City-sponsored event requests.

Does your organization have, or is it in the process of receiving, a tax-exempt status? Yes No

Explain why the City should be a co-sponsor of your event:

F. FEE WAIVER REQUEST

Are you requesting a 100% waiver of all applicable rental fees? Yes No

If "NO" which fees are you requesting to be waived? (Note: refundable security deposit may not be waived)

- Facility Fee \$ _____
- Personnel (Staffing) \$ _____
- Janitorial \$ _____
- Equipment/Material \$ _____

G. REQUIREMENTS

A completed facility rental application, facility fee waiver application, a letter requesting the fee waiver, and a document proving financial hardship must be submitted at least 60 days prior to the event. The letter of request shall include the following: (A) names and addresses of board members, (B) the event's purpose and benefits to the community, (C) the event's proposed budget including all revenues and expenditures, (D) how the event's proceeds are to be used. (Proceeds are to be used exclusively within the community for charitable or non-profit activities involving youth or adult programs). In addition, the person requesting the fee waiver must attend the commission and/or City Council meeting when the request is being considered.

CHECKLIST			
<input type="checkbox"/> Facility Rental Application	<input type="checkbox"/> Facility Fee Waiver Application	<input type="checkbox"/> Request Letter	<input type="checkbox"/> Financial Document

H. REVIEW PROCESS

You will be notified within 5 business days of submission of your application whether your request has been denied or will be referred to the City Manager, Parks & Recreation Commission, and/or City Council for review. For additional details, review the Park Facility Use Fee Waiver Policy.

I. APPLICANT SIGNATURE

I understand and agree to abide by all of the Facility Fee Waiver and Facility Rental regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

SIGNATURE _____ DATE _____

STAFF USE ONLY

APPLICATION RECEIVED BY _____ APPLICATION APPROVED BY _____

APPLICATION SUBMITTED _____ DOCUMENTS SUBMITTED Facility Rental Application Facility Fee Waiver Application
 Request Letter Financial Document

INVOICE CREATED BY _____ APPROVED BY _____

COMMENTS: _____

ATTACHMENT "C"

City of Huntington Park • Department of Parks & Recreation

3401 E. Florence Ave. • Huntington Park, CA 90255 • 323-584-6218 • FAX 323-584-6310 • www.hpca.gov

Invoice

BILL TO
Government Operations Agency, CA Complete Count Office - Census 2020 Attention: Irving Pacheco / Region Program Mgr 400 R Street, Suite 359 Sacramento CA 95811 irving.pacheco@census.ca.gov 916-298-6379

INVOICE DATE	INVOICE NO.
4/24/2019	HP-F1268

EVENT
ST of CA - Census 2020 Implmentation Plan Workshops

PARKS AND RECREATION FACILITY	QUANTITY	RATE	TOTAL
SLP Lounge (during hours of operation)	9	\$21.00	\$189.00
SLP Social Hall (before/after facility hours of operation)	9	\$21.00	\$189.00
Personnel (Staff Supervision)			\$0.00
8 Ft. Rectangular Tables	20	\$8.25	\$165.00
Chairs (Black)	100	\$1.07	\$107.00
Application Fee (\$80 other)	1	\$80.00	\$80.00
DEPOSIT*Refundable			\$500.00
PAYMENTS / CREDITS			\$0.00
TOTAL DUE TO CITY OF HUNTINGTON PARK			\$1,230.00



CITY OF HUNTINGTON PARK

Parks and Recreation Department
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY ECO-RAPID TRANSIT

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve Activities in Public Places Permit for Eco-Rapid Transit “Regular Board Meetings” scheduled for July 10, 2019, August 14, 2019, and September 11, 2019, at Raul Perez Park; and
2. Approve facility fee waiver request by Eco-Rapid Transit; and
3. Waive all pending fees.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

During a Parks & Recreation Commission meeting held on April 24, 2019 at 6:00pm, the Parks & Recreation Commission (Commission) reviewed the Facility Fee Waiver Application submitted by Eco-Rapid Transit, the Commission is recommending for Council’s consideration and approval. The eligible governmental agency and the logistics of the proposed meetings for which they seek a city facility use permit and facility fee waiver are the following:

Eco-Rapid Transit “Regular Board Meetings.”

Michael R. Kodama, representing Eco-Rapid Transit, is requesting a facility use permit and facility fee waiver to host their “Regular Board Meetings” on July 10, 2019, August 14, 2019, and September 11, 2019, at the Raul Perez Park. This public activity serves as Eco-Rapid Transit’s way of promoting the Santa Ana Branch Transit Corridor Project. The meetings are opened to the Public.

CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY ECO-RAPID TRANSIT

May 7, 2019
Page 2 of 3

The proposed meeting schedule is as follows:

Set- up Dates: 7/10/19, 8/14/19, 9/11/19 at 4:00 p.m.

Meeting Dates: 7/10/19, 8/14/19, 9/11/19

Meetings Times: Start at 6:00 p.m.- end 9:00 p.m.

FISCAL IMPACT/FINANCING

Eco-Rapid Transit are requesting a 100% fee waiver for their 3 Regular Board Meetings,

Perez Park event Room A+B+C:	\$ 780.00
Janitorial:	\$ 612.00
Personnel:	\$ 114.00
Application Fee	\$ 80.00
Deposit	\$ 500.00
Total fees requesting be waived:	\$ 2,086.00

The Parks & Recreation Commission recommended to have Eco-Rapid Transit pay for the following: and the Parks & Recreation Commission motioned 3-0, to waive the following fees:

Fees waived : \$ 866.00

Total remaining balance: \$ 1220.00
(Includes a \$500 refundable deposit)

LEGAL AND PROGRAM REQUIREMENTS

Per municipal code 5-13.02 – Permit - Required and 5-13.09 Departmental Service Charges, Council must first approve proposed special events held on City property, prior to the issuance of a permit and/or fee waiver request for use of city facilities. In addition, the City Property and Facility Use Fee Waiver Policy stipulates that all facility fee waiver requests for use of City property for activities in public places, must first be reviewed and approved for Council recommendation, by the Parks and Recreation Commission.

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT
AND FEE WAIVER REQUEST BY ECO-RAPID TRANSIT**

May 7, 2019

Page 3 of 3

CONCLUSION

Upon Council approval, staff will proceed with recommended actions.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Ricardo Reyes', with a stylized, cursive script.

RICARDO REYES
City Manager

A handwritten signature in blue ink, appearing to read 'Cynthia Norzagaray', with a stylized, cursive script.

CYNTHIA NORZAGARAY
Director of Parks and Recreation

ATTACHMENT(S)

- A. Facility Rental Application
- B. Facility Fee Waiver Application
- C. City of HP Parks & Recreation Department Invoice

ATTACHMENT "A"

Facility Rental Application



Please use this application to submit your request to rent space at the City of Huntington Park's Department of Parks and Recreation. **In order to reserve a facility for private special events, facility rental applications and rental fees MUST be submitted and paid in full a minimum of ten (10) calendar days prior to event date(s)** (Please see policy for adding time to your rental). Submission of this application does not guarantee rental of facility.

CONTACT INFORMATION

NAME OF GROUP/ORGANIZATION ECO-RAPID TRANSIT TAX ID # (Non-profits only) 944-0146-0
APPLICANT NAME/PERSON RESPONSIBLE MICHAEL R. KODAMA TITLE EXECUTIVE DIRECTOR
CELL PHONE 818-468-8593 ALTERNATE PHONE 562-663-6850
EMAIL mkodama@eco-rapid.org
ADDRESS 16401 Paramount Boulevard CITY Paramount STATE CA ZIP 90723

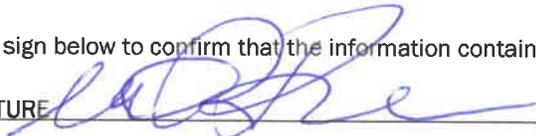
EVENT INFORMATION

NAME AND TYPE OF EVENT REGULAR BOARD MEETING ESTIMATED ATTENDANCE 45 TO 50 PEOPLE
FACILITY REQUESTED _____
SET UP DATE(S) REQUESTED* 7/10/19, 8/14/19, 9/11/19 EVENT DATE(S) REQUESTED* 7/10/19, 8/14/19, 9/11/19
SET UP START TIME 4:00PM SET UP END TIME 5:20PM EVENT START TIME 6:00PM EVENT END TIME 9:00PM
* If more than three (3) dates are requested, please list all dates and times in "COMMENT / ADDITIONAL DATES" section on backside.

EVENT DETAILS

1. Is your event open to the public? Yes No (If yes, liability insurance required)
2. Is this a fundraising event? Yes No (If yes, liability insurance required)
3. Will there be an admission charge or donation? Yes No (If yes, liability insurance required)
4. Will alcohol be served during the event? Yes No (If yes, please see security guard policy)
5. Is the celebrant of your event younger than 21 years? Yes No (If yes, please see security guard policy)
6. Will alcoholic beverages be sold at the event? Yes No (If yes, liability insurance & ABC license required)
7. Will non pre-packaged food be served? Yes No (if yes, janitorial services are required)
8. Will Caterer/Bartender be onsite during your event? Yes No (If yes, liability insurance & BL required)

Please sign below to confirm that the information contained on this application is accurate

SIGNATURE  DATE 3/19/19

STAFF USE ONLY

APPLICATION RECEIVED BY _____ APPLICATION REVIEWED BY _____
APPLICATION PROCESSED BY _____ APPLICATION LOGGED BY _____
RECEIPT NO. _____ PAYMENT TYPE: CHECK MONEY ORDER VISA/MASTERCARD
SECURITY SERVICES NOTIFICATION SENT BY _____ DATE _____
COMMENTS _____

ATTACHMENT "B"



Facility Fee Waiver Application

Please read and carefully complete the following application. Failure to provide accurate information may result in a delay or denial of your request for a fee waiver. Please attach a copy of your Facility Rental Application to this form and return to the Department of Parks and Recreation. **Applications must be submitted at least 60 days before event.**

Submission of this application does not guarantee rental of facility.

A. CONTACT INFORMATION

Name of Group/Organization _____

Is this a non-profit organization YES NO Tax ID # (Non-profit only) _____

Applicant Name/Person Responsible _____ Title _____

Cell Phone _____ Alternate Phone _____

E-mail Address _____

Address _____ City _____ State _____ Zip _____

B. FACILITY INFORMATION

Indicate the specific facility or facilities for which you are requesting a fee waiver

- | | |
|--|---|
| <input type="checkbox"/> FREEDOM PARK RECREATION CENTER | <input type="checkbox"/> FREEDOM PARK ATHLETIC FIELD |
| <input type="checkbox"/> HUNTINGTON PARK COMMUNITY CENTER | <input type="checkbox"/> KEVIN DE LEON SOCCER FIELD |
| <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK RECREATION CENTER | <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK ATHLETIC FIELD |
| <input type="checkbox"/> ROBERT H. KELLER PARK | <input type="checkbox"/> ROBERT H. KELLER PARK PICNIC SHELTER |
| <input type="checkbox"/> SALT LAKE PARK CLUB ROOM # _____ | <input type="checkbox"/> SALT LAKE PARK BALL FIELD # _____ |
| <input type="checkbox"/> SALT LAKE PARK BATTING CAGES | <input type="checkbox"/> SALT LAKE PARK GYMNASIUM |
| <input type="checkbox"/> SALT LAKE PARK LOUNGE | <input type="checkbox"/> SALT LAKE PARK SOCIAL HALL |
| <input type="checkbox"/> SALT LAKE PARK SOCCER SQUARE SENIOR PARK | |
| <input type="checkbox"/> OTHER _____ | |

C. EVENT INFORMATION

1. Event Description (provide a detailed description of the event, its purpose, and the activities that will take place).

Anticipated Daily Attendance _____ Anticipated Total Attendance _____

2. Is your organization an official non-profit organization 501(c)3? Yes No

• If yes, list the non-profit tax ID number _____

3. Will you be charging a fee for this event? Yes No
• If yes, list all fees:

4. Will the event be open to the public? Yes No

5. Is this event a fundraiser? Yes No

D. EVENT DATES AND TIMES

Set-up Date(s) _____

Set-up Start Time _____

Event Start Date(s) _____

Event Start Time _____

Event End Date _____

Event End Time _____

Breakdown Date(s) _____

Breakdown End Time _____

E. FEE WAIVER INFORMATION

Please complete ONLY the section which applies to your event (Intergovernmental Cooperation, Non-Profit, Private Business or Organization or City Sponsored Event)

Intergovernmental Cooperation (Applicant is a government agency)

Name of Specific Department/Unit Responsible for Event _____

How does this event benefit the residents of Huntington Park?

Why is it necessary to hold this event at a City facility?

Non-Profit Organization or Private Business, Organization or Individual

*Non-profit organization will be required to provide verification of tax-exempt status.

Do you provide a service solely to the residents of Huntington Park? Yes No

Indicate the negative impact or financial hardship that the normal facility fees would create for your event or agency. You may attach a budget or financial statement for your organization to clarify the reason for your fee waiver request.

What significant value or benefit will your event provide to Huntington Park residents?

City-Sponsored Event

See the Park Facility Use Fee Waiver Policy for details about City-sponsored event requests.

Does your organization have, or is it in the process of receiving, a tax-exempt status? Yes No

Explain why the City should be a co-sponsor of your event:

F. FEE WAIVER REQUEST

Are you requesting a 100% waiver of all applicable rental fees? Yes No

If "NO" which fees are you requesting to be waived? (Note: refundable security deposit may not be waived)

- Facility Fee \$ _____
- Personnel (Staffing) \$ _____
- Janitorial \$ _____
- Equipment/Material \$ _____

G. REQUIREMENTS

A completed facility rental application, facility fee waiver application, a letter requesting the fee waiver, and a document proving financial hardship must be submitted at least 60 days prior to the event. The letter of request shall include the following: (A) names and addresses of board members, (B) the event's purpose and benefits to the community, (C) the event's proposed budget including all revenues and expenditures, (D) how the event's proceeds are to be used. (Proceeds are to be used exclusively within the community for charitable or non-profit activities involving youth or adult programs). In addition, the person requesting the fee waiver must attend the commission and/or City Council meeting when the request is being considered.

CHECKLIST

- Facility Rental Application
- Facility Fee Waiver Application
- Request Letter
- Financial Document

H. REVIEW PROCESS

You will be notified within 5 business days of submission of your application whether your request has been denied or will be referred to the City Manager, Parks & Recreation Commission, and/or City Council for review. For additional details, review the Park Facility Use Fee Waiver Policy.

I. APPLICANT SIGNATURE

I understand and agree to abide by all of the Facility Fee Waiver and Facility Rental regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

SIGNATURE  DATE 4/16/19

STAFF USE ONLY

APPLICATION RECEIVED BY _____ APPLICATION APPROVED BY _____

APPLICATION SUBMITTED _____ DOCUMENTS SUBMITTED Facility Rental Application Facility Fee Waiver Application
 Request Letter Financial Document

INVOICE CREATED BY _____ APPROVED BY _____

COMMENTS: _____

ATTACHMENT "C"

City of Huntington Park • Department of Parks & Recreation
 3401 E. Florence Ave. • Huntington Park, CA 90255 • 323-584-6218 • FAX 323-584-6310 • www.hpca.gov

Invoice

BILL TO
Organization: Eco- Rapid Transit Attention: Michael R. Kodama, Executive Director 16401 Paramount Boulevard Paramount, CA 90723 mkodama@eco-rapid.org 562-663-6850

INVOICE DATE	INVOICE NO.
3/27/2019	HP-F1263

EVENT
Eco-Rapid Transit Regular Board Meeting

PARKS AND RECREATION FACILITY	QUANTITY	RATE	TOTAL
Perez Park Event Room A+B+C	15	\$52.00	\$780.00
Personnel (Staff Supervision) (before/after facility hours of operation)	6	\$19.00	\$114.00
Janitorial Fee / Perez Park A+B+C	3	\$204.00	\$612.00
Application Fee (\$80 other)	1	\$80.00	\$80.00
DEPOSIT*Refundable			\$500.00
PAYMENTS / CREDITS			\$0.00
TOTAL DUE TO CITY OF HUNTINGTON PARK			\$2,086.00



CITY OF HUNTINGTON PARK

Administration
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO UPHOLD THE TRAFFIC AUTHORITY'S DECISION TO DENY AN APPEAL

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve to uphold the Traffic Authority's decision to deny the appeal of a request made by Ivan Meza on September 25, 2018.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On 5/10/18 Mr. Ivan Meza of 6613 Plaska Avenue submitted a petition requesting installation of speed humps on the 6600 block of Plaska Avenue between Zoe Avenue and Gage Avenue. He provided all required information on the application form, including required signatures from 75% neighbors on the block supporting his petition. The application was first discussed at the September 13, 2018 Traffic Authority (TA) meeting. However, no action due to school not being in session. The item was presented again at the October 4, 2018 TA meeting once the traffic counts were conducted on September 25, 2018.

Per City's current Speed Hump Installation Policy, a local residential street needs to be 40' wide or less, speed limit has to be 30 mph or less, traffic volume has to be between 500 and 2,000 vehicles per day, and 85th percentile speed has to be greater than 35 mph in order to be eligible for speed humps. While the requested location meets three of the four criterion, the 85th percentile speed was determined to be less than 35 mph. Therefore, the requested location does not satisfy the speed hump installation requirements. As a result, the TA denied the request.

**CONSIDERATION AND APPROVAL TO UPHOLD THE TRAFFIC AUTHORITY'S
DECISION TO DENY AN APPEAL**

May 7, 2019

Page 2 of 2

FISCAL IMPACT/FINANCING

No fiscal impact.

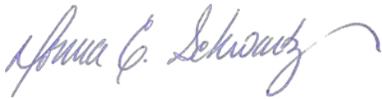
CONCLUSION

Upon City Council approval, staff will proceed with recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



DONNA G. SCHWARTZ
City Clerk

ATTACHMENT(S)

- A. October 4, 21018 Traffic Authority Agenda
- B. Agenda Item C-1
- C. Email dated February 26, 2019, appeal submitted by Ivan Meza.
- D. Copy of letter notifying Mr. Meza of his appeal before City Council.

ATTACHMENT "A"



MEETING AGENDA

TRAFFIC AUTHORITY MEETING

Thursday, October 4, 2018 at 10:00 AM

HP City Hall, 2nd Floor in the Council Conference Room

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Traffic Authority Board:

City Manager or Representative

Public Works Director/City Engineer or Representative

Police Chief or Representative

City Attorney or Representative

A. INTRODUCTION

B. PREVIOUS ITEMS

1. All residents/business owners were notified via phone of the Traffic Authority (TA) results of their agenda item/request from the September 13, 2018 meeting.

C. NEW ITEMS

1. 6613 Plaska Avenue. Request to add speed cushions to reduce speeding. The location did not qualify for speed humps based on 85th percentile speed criteria, which was found to be 27 mph (less than required 35 mph).
2. 6625 Arbutus Avenue. Speed humps request for the entire block. The location did not qualify for speed humps based on 85th percentile speed criteria, which was found to be 33 mph (less than required 35 mph).
3. 6133 Carmelita Avenue. Blue curb request. Based on staff review of the information provided, the application was denied.
4. 6601 Malabar Street. Request for parking Ts. Based on staff review of the information provided, the application was denied.

D. UPDATES

1. Request to revise hours of Permit Parking at the City Hall parking lot located at 6550 Miles Avenue
 - The Board motioned to approve the request for all designated parking spaces to be "No Parking Without Permit Any Time." These signs currently are posted with 7:30 to 5:30 limits.
 - Traffic Engineer to design signs with towed-away provision and posting locations.

2. Aspire Pacific Academy, 2565 E. 58th Street. Request to make alley south of the school into a one-way alley. Coordination with school administrators and inform them the TA decision denying their request.
 - The school administrators have been contacted and informed of the TA decision denying their request.
3. Vehicle and pedestrian traffic concerns at Linda Esperanza Marquez High School, 6361 Cottage Street. Updated report.
 - The Traffic Engineer to submit a "Service Request" to LA County Department of Public Works to review and address the concerns.
 - The Traffic Engineer to design and plan to implement no parking and no U-turn on Cottage Avenue near the entrance to the school.
4. 6500 Cottage Street. Blue curb request.
 - The application has been denied and the applicant has been informed.
5. 6417 Hollenbeck Street. Speed hump request. A request for a speed hump(s) on street along the block of 6417 Hollenbeck Street.
 - The application has been denied and the applicant has been informed. Alleys are not eligible for speed humps per policy.

E. OPEN DISCUSSION

1. Parking T Policy
 - Traffic Engineer to update the Parking T Policy, to include requirement of obtaining 75% of signatures from affected residents.
2. Alley Ordinance
 - No Parking at City alleys. Vehicles to be towed per municipal ordinance. Traffic Engineer to draft mailer to be sent to residents notifying ordinance with utility notices 15 days in advance. IE to develop sign to be posted at every alley and at major City entrances.
3. Driveway Ordinance to allow citation for partial blocking
 - Police Chief to draft and get approval by City Council.

F. NEXT TRAFFIC AUTHORITY MEETINGS

Meetings are held the 1st Thursday of Every Month at 10:00 AM - HP City Hall, 2nd Floor in the Council Conference Room. Upcoming meetings are as follows:

- a. Thursday, November 1, 2018
- b. Thursday, December 6, 2018
- c. Thursday, January 3, 2019
- d. Thursday, February 7, 2019
- e. Thursday, March 7, 2019
- f. Thursday, April 4, 2019

I, Daniel Hernandez, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at the City of Huntington Park City Hall on the 27th of September 2018.



Public Works Director

ATTACHMENT "B"



Item No. C1

TO: Huntington Park Traffic Authority
FROM: Yunus Rahi, Ph.D, P.E, T.E, Traffic Engineer
BY: Yunus Rahi, Ph.D, P.E, T.E,, Infrastructure Engineer
MEETING DATE: October 4, 2018
SUBJECT: Request for Speed Hump Installation at 6613 Plaska Avenue

ACTION:

1. Deny the request
2. Approve the petition
3. Require further information and investigation

BACKGROUND:

Resident Mr. Ivan Meza of 6613 Plaska Avenue came to the permit counter and submitted a petition on 5/10/18 requesting for installation of speed humps on the 6600 block of Plaska Avenue between Zoe Avenue and Gage Avenue. He provided all required information on the application form, including required signatures from 75% neighbors on the block supporting his petition. The resident was told by the counter technician at the time of his submittal of the petition that the staff would inspect current conditions of traffic movements along the alley, and based on findings, provide recommendations to the Traffic Authority to consider the petition and take appropriate actions. He was also informed that installation of speed humps on a street involves an added expense for the City to install and maintain.

INVESTIGATION:

TA staff verified all information provided on the request form and conducted a preliminary field investigation at the petitioner's address. Further investigation about traffic volume and speed data was needed to evaluate the request and make a recommendation. However, since the schools were out for the summer session, the applicant was advised that traffic counts and speed survey would be conducted once the schools are back in session to reflect normal traffic conditions on City streets.

The average daily traffic (ADT) volume on the street was counted on Wednesday, September 25, 2018 using pneumatic rubber tubes and 24-hour automatic machine counters. The results show that the street currently has an average of 596 vehicles travelling on the street segment per day.

A radar spot speed survey was also conducted on the same day using calibrated and certified radar guns. A minimum of 1 hour of observation was conducted per requirement. During that period, the 85th percentile



speed of the vehicles was determined to be 25.5 mph (for the 16 vehicles observed) in the northbound direction and 26.7 mph (for the 17 vehicles observed) in the southbound direction.

Arbutus Avenue is posted with a 25 mph speed limit, and the street width is 30'.



DISCUSSION:

Per City's current Speed Hump Installation Policy, a local residential street needs to be 40' wide or less, speed limit has to be 30 mph or less, traffic volume has to be between 500 and 2,000 vehicles per day, and 85th percentile speed has to be greater than 35 mph in order to be eligible for speed humps. While the requested location meets all other criteria, the 85th percentile speed was determined to be less than 35 mph. Therefore, the requested location does not satisfy the speed hump installation requirements.

RECOMMENDATIONS:

Based on the findings, the petition can be denied.



CITY TRAFFIC COUNTERS
www.ctcounters.com

Plaska Avenue
Btwn Gage Ave & Zoe Ave

Start Time	25-Sep-18 Tue	North		Hour Totals		South		Hour Totals		Combined Totals	
		Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon	Morning	Afternoon
12:00		1	5			2	3				
12:15		2	3			0	4				
12:30		0	4			0	6				
12:45		0	2	3	14	1	2	3	15	6	29
01:00		2	7			1	6				
01:15		1	4			1	7				
01:30		0	10			0	4				
01:45		1	10	4	31	0	7	2	24	6	55
02:00		1	3			0	3				
02:15		0	9			0	2				
02:30		0	7			0	5				
02:45		0	1	1	20	0	8	0	18	1	38
03:00		0	6			0	4				
03:15		0	4			0	5				
03:30		2	1			0	2				
03:45		0	4	2	15	1	5	1	16	3	31
04:00		1	2			0	13				
04:15		0	4			1	4				
04:30		0	2			0	6				
04:45		0	4	1	12	1	1	2	24	3	36
05:00		1	2			0	6				
05:15		5	6			3	6				
05:30		3	5			1	3				
05:45		0	2	9	15	5	8	9	23	18	38
06:00		1	8			2	3				
06:15		1	7			1	5				
06:30		2	6			3	4				
06:45		3	3	7	24	1	8	7	20	14	44
07:00		4	5			12	4				
07:15		3	2			7	7				
07:30		6	3			8	3				
07:45		23	3	36	13	14	6	41	20	77	33
08:00		7	1			1	3				
08:15		3	3			4	4				
08:30		5	4			2	1				
08:45		1	7	16	15	5	4	12	12	28	27
09:00		2	1			3	1				
09:15		2	4			4	2				
09:30		2	2			1	4				
09:45		2	4	8	11	2	1	10	8	18	19
10:00		1	1			4	1				
10:15		1	3			4	2				
10:30		6	1			2	2				
10:45		3	1	11	6	2	3	12	8	23	14
11:00		3	3			2	0				
11:15		3	3			2	0				
11:30		2	0			4	0				
11:45		2	3	10	9	7	1	15	1	25	10
Total		108	185			114	189			222	374
Percent		36.9%	63.1%			37.6%	62.4%			37.2%	62.8%
Grand Total		108	185			114	189			222	374
Percent		36.9%	63.1%			37.6%	62.4%			37.2%	62.8%
ADT		ADT 596		AADT 596							



ENGINEERING AND TRAFFIC SURVEY

CITY OF HUNTINGTON PARK

DATE: 09-25-18 DAY: TUESDAY TIME PERIOD: 12:20PM TO 1:20PM

LOCATION: PLASKA AVENUE

LIMITS (BTN): 6613 PLASKA AVE

OBSERVATION POINT: 6613 PLASKA AVE

POSTED SPEED LIMIT: 25 MPH

COMMENTS:

OBSERVER: CARLOS

WEATHER: CLOUDY

ROAD SURFACE: DRY

ROAD CONDITION: FAIR

DATA COLLECTION METHOD: RADAR

SPEED (MPH)	TOTAL VEHICLES SURVEYED		TOTAL VEHICLES
	NB	SB	
65	0	0	0
64	0	0	0
63	0	0	0
62	0	0	0
61	0	0	0
60	0	0	0
59	0	0	0
58	0	0	0
57	0	0	0
56	0	0	0
55	0	0	0
54	0	0	0
53	0	0	0
52	0	0	0
51	0	0	0
50	0	0	0
49	0	0	0
48	0	0	0
47	0	0	0
46	0	0	0
45	0	0	0
44	0	0	0
43	0	0	0
42	0	0	0
41	0	0	0
40	0	0	0
39	0	0	0
38	0	0	0
37	0	0	0
36	0	0	0
35	0	0	0
34	0	0	0
33	0	0	0
32	0	0	0
31	0	0	0
30	0	0	0
29	1	1	2
28	0	0	0
27	0	2	2
26	2	0	2
25	1	0	1
24	2	2	4
23	1	1	2
22	2	1	3
21	3	1	4
20	1	1	2
19	1	1	2
18	0	1	1
17	0	1	1
16	0	2	2
15	16	17	33

	NORTHBOUND	SOUTHBOUND	NORTHBOUND+SOUTHBOUND
85TH %:	25.5	26.7	26.1
50TH %:	22.1	21.8	21.9
15TH %:	18.7	16.8	17.8
10 MPH PACE:	17 - 26	18 - 27	18 - 27
% IN PACE:	94%	65%	76%
% OVER PACE:	6%	12%	9%
% UNDER PACE:	0%	24%	15%
ARITHMETIC MEAN:	22.13	21.76	21.94
SAMPLE VARIANCE:	10.65	22.57	16.31
STANDARD DEVIATION:	3.26	4.75	4.04
VARIANCE OF THE MEAN:	0.67	1.33	0.49
STD. ERROR OF THE MEAN:	0.82	1.15	0.70



Public Works Department – Traffic Authority Requests

RESIDENT SPEED HUMP APPLICATION REQUEST FORM

Applicant Name: IVAN MEZA Date: 5-10-2018

Phone Number: (424) 200-4294 Email: IVAN.MEZA7477@GMAIL.COM

Mailing Address: 6613 PEASKA STREET HUNTINGTON PARK CA 90255

Are you a tenant or owner of your residence? [X] Tenant [] Owner

Location of Request: 6600 BLOCK OF PEASKA STREET; CARS RACING UP & DOWN STREET

Objective: When less restrictive means, such as traffic signs and speed enforcement, have not been effective, speed humps/speed cushions, or other traffic calming devices may be considered on roadways with the following characteristics.

Each application will be reviewed on a case by case basis at the discretion of the Traffic Authority:

- Local, residential street with one travel lane in each direction
Roadway width is not more than 40 feet
There are no curves that would make it difficult for drivers to see the speed humps or cushions as they approach them
Traffic volumes between 500 and 2,000 vehicles per day
Speed limits of 30 mph or less
Actual measured 85th percentile speeds greater than 35 mph
Speed humps shall not be installed on roadways with grades of five percent or more
Not a transit route or primary emergency response route

The Huntington Park Traffic Authority must receive a petition showing at least 75% of the fronting residents in favor of installing them (please refer to back page). Additionally, the Fire Department, Police Department, and emergency response must review and approve the location on a case-by-case basis to ensure fire response times are not unduly affected. Advantages and disadvantages of Speed Humps:

Table with 2 columns: Advantages and Disadvantages. Advantages include: Potential to reduce traffic speed, Reduces traffic volumes, Can be used to reduce cut-through traffic, Self-enforcing, Minimal impact to on-street parking. Disadvantages include: Increased noise, May transfer problem elsewhere, Not aesthetically pleasing, Increased vehicular maintenance.



Public Works Department – Traffic Authority Requests

RESIDENT SPEED HUMP PETITION REQUEST FORM

Applicant Name: IVAN MEZA Date: 5/10/2018

Phone Number: (424) 200-4294 Email: IVAN.MEZA7477@GMAIL.COM

Mailing Address: 6613 PLASKA STREET HUNTINGTON PARK CA 90255

Are you a tenant or owner of your residence? [X] Tenant [] Owner

Location of Request: 6600 BLOCK PLASKA STREET

By signing the below, I understand that the above mentioned applicant is requesting speed humps along the requested location as stated above. By signing this petition, I acknowledge that I live along the segment where the applicant is requesting a change. I, as a neighbor of the applicant, support my neighbor's application. The City requires the applicant to obtain signatures of 75% of residents living on the street to approve the requested changes. The City will provide the number of signatures required for the block requested. All applications must obtain the City of Huntington Parks Traffic Authority approval before any action will be taken.

Table with 5 columns: No., PRINT NAME, SIGNATURE, ADDRESS, DATE. Contains 10 rows of handwritten signatures and addresses.

Applicant's Signature: [Signature] Date: _____

ATTACHMENT "C"

Donna Schwartz

From: Ivan Meza <ivanmeza7477@gmail.com>
Sent: Tuesday, February 26, 2019 12:56 PM
To: Donna Schwartz
Subject: Dear,DSCHWartz GOOD afternoon, MY name is Ivan Meza

I live on 6613 plaska street in HuntingtinPark CA I am WRITING this letter TO THE CITY COUNCIL on sept.13 2018 the TRAFFIC AUTHORITY (TA meeting was to install speed humps on the road but that was not approved .IM requesting an appeal due to the fact that there is to many cars speeding on the street on plaska street .I was told that what was approved was to have enhance sinage and have police enforcement on plaska street. by the Traffic Authority. thank you. any questions you you can call me .323)239-0134

ATTACHMENT "D"



Office of the City Clerk

May 1, 2019

VIA U.S. MAIL – Proof of Service by Mail

Mr. Ivan Meza
6613 Plaska Street
Huntington Park, CA 90255

Re: Appeal of Traffic Authority's Decision to Deny

Dear Mr. Meza:

This letter is to notify you that your appeal to the Traffic Authority's decision to deny your request on September 25, 2018 will be heard by the City of Huntington Park City Council at their Regular Meeting on Tuesday, May 7, 2019. Meeting starts at 6:00 p.m. The appeal item will be under "Regular Agenda" number 9.

Sincerely,

CITY OF HUNTINGTON PARK

A handwritten signature in cursive script that reads "Donna G. Schwartz". The signature is written in black ink and has a long, sweeping horizontal stroke at the end.

Donna G. Schwartz, CMC
City Clerk

Attachment: Proof of Service by Mail

PROOF OF SERVICE BY MAIL

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES, CITY OF HUNTINGTON PARK

I am employed in the County of Los Angeles, State of California. I am a citizen of the United States and over the age of eighteen years. My business address is City of Huntington Park, Office of the City Clerk, 6550 Miles Avenue, Huntington Park, CA 90255.

On, May 1, 2019, I served the NOTICE OF MEETING on the interested parties in this action by placing a true copy thereof enclosed in a sealed envelope addressed as follows:

Mr. Ivan Meza
6613 Plaska Street
Huntington Park, CA 90255

I caused such envelope with postage thereon fully prepaid, in the United States mail at Huntington Park, California.

I declare under penalty of perjury that the foregoing is true, correct and executed on May 1, 2019, at Huntington Park, California.



Donna G. Schwartz, CMC
City Clerk

CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report



May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND APPROVAL TO RECERTIFY THE SEWER SYSTEM MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NUMBER 2006-0003-DWQ

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize Infrastructure Engineers (IE) under the currently approved Augmentation Contract to proceed with the recertification of the current 2005 Sewer System Management Plan (SSMP) for a not-to-exceed fee of \$19,688; and
2. Authorize the City Manager or designee to execute the Request for Services (RFS); or
3. Direct staff to publish a Request for Proposal (RFP) and solicit proposals from qualified firms to recertify the current 2005 SSMP and come back at a future City Council meeting requesting approval of the contract and authorizing the City Manager or designee to execute the contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On May 2, 2006, the State Water Resources Control Board (SWRCB) adopted Order Number 2006-0003-DWQ (Order), which established General Waste Discharge Requirements (WDR) for all publicly owned or operated sanitary sewer systems within the State of California. The City's current SSMP is dated 2005 and has not been updated since 2005. The SWRCB requires updating and recertifying the SSMP once every five (5) years.

The SWRCB requires that owners and operators of sanitary sewer collection systems:

- Report sanitary sewer overflows (SSOs) to the California Integrated Water Quality System (CIWQS), an electronic reporting system developed by the SWRCB.

CONSIDERATION AND APPROVAL TO RECERTIFY THE SEWER SYSTEM MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NUMBER 2006-0003-DWQ

May 7, 2019

Page 2 of 4

- Develop and implement a SSMP with the goal of reducing and preventing SSOs as well as mitigating SSOs when they do occur.

The SSMP must include provisions to provide proper and efficient management, operation, and maintenance of all parts of a sanitary sewer system while taking into consideration risk management and cost benefit analysis. One of the major goals of the SSMP is for the City to implement the Fats, Oils, and Grease (FOG) program. Additionally, the SSMP must contain a spill response plan that establishes standard procedures for immediate response to an SSO in a manner designed to minimize water quality impacts and potential nuisance conditions.

City staff has identified an extended period of time since the last SSMP audit was performed and is requesting IE to update the SSMP. The updated SSMP will be brought back to the City Council for a cursory review, approval and formal adoption. If and when the SSMP is approved and formally adopted via resolution, City staff will upload the SSMP though the CIWQS website and inform the State of any significant program changes since the approval of the current SSMP.

The following is a tentative timeline schedule if the directive is to obtain RFPs for the recertification of the SSMP:

RFP issued and posted:	May 16, 2019
Deadline for receipt of RFPs:	June 5, 2019 at 2:00 P.M.
RFP(s) review timeline:	June 6, 2019 thru June 13, 2019
Contract awarded by City Council:	July 2, 2019

Prior to the posting of the RFP, the draft RFP will be distributed to the City Council and Administration.

LEGAL REQUIREMENT

The SSMP must be updated every five (5) years and must include any significant program changes. Re-certification by the governing board of the Enrollee is required in accordance with D.14 of the Sanitary Sewer Systems WDR when significant updates to the SSMP are made. To complete the re-certification process, the Enrollee shall enter the data in the Online SSO Database. Enrollees are required to provide an electronic copy of their SSMP to the Online SSO Database.

This SSMP is organized into eleven chapters to parallel the requirements included in the WDRs. Each section or subsection of each chapter addresses the individual elements of the SSMP. Supporting information for any one of the eleven elements would be included in an appendix associated with the chapter, as applicable. Generally, information expected to require relatively frequent updates that can be modified without formal action is included in appendices. The eleven chapters are:

- Chapter 1 – Goals and Objectives
- Chapter 2 – Organization

CONSIDERATION AND APPROVAL TO RECERTIFY THE SEWER SYSTEM MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER RESOURCES CONTROL BOARD ORDER NUMBER 2006-0003-DWQ

May 7, 2019

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Chapter 3 – Legal Authority

Chapter 4 – Operation and Maintenance Program

Chapter 5 – Design and Performance Provisions

Chapter 6 – Overflow and Emergency Response Plan

Chapter 7 – FOG Control Program

Chapter 8 – System Evaluation and Capacity Assurance Plan

Chapter 9 – Monitoring, Measurement, and Program Modifications

Chapter 10 – SSMP Program Audits

Chapter 11 – Communication Program

The goal of the City's SSMP is to ensure safe, effective, and efficient operation of the City's wastewater collection and conveyance system by:

- Properly managing, operating, and maintaining of all parts of the City's wastewater collection system;
- Minimizing the frequency of and the potential for SSOs;
- Having an effective FOG Program;
- Having response measures in place that take all feasible steps to mitigate the impacts of SSOs to public health and the environment when they occur;
- Ensuring the City's sewer system operators, employees, contractors, responders, or other agents are adequately trained and equipped to address an SSO event;
- Ensuring all SSOs, system deficiencies, mitigation measures, and corrective actions are well documented;
- Having reporting procedures in place to notify the appropriate regulatory and health authorities of SSOs within the required time frames;
- Ensuring the City's sewer system is adequately designed, constructed, and funded to provide adequate capacity to convey peak flows;
- Having an up to date long-range improvement plan;
- Complying with all regulatory requirements;
- Protecting the public's health and safety; and
- Having effective public information and education efforts.

ENVIRONMENTAL IMPACT

The approval of this action is part of the compliance effort associated with the SWRCB mandates. Conducting an internal audit of the SSMP is an independent approach to ensure objective assurance and compliance on improving the City's operations of its sanitary sewer system. It helps the City accomplish its objectives by bringing a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, control, and governance processes.

**CONSIDERATION AND APPROVAL TO RECERTIFY THE SEWER SYSTEM
MANAGEMENT PLAN AS REQUIRED BY THE STATE WATER RESOURCES
CONTROL BOARD ORDER NUMBER 2006-0003-DWQ**

May 7, 2019

Page 4 of 4

FISCAL IMPACT/FINANCING

City staff requested an RFS from IE to update the SSMP in preparation for recertification. The RFS is for a not-to-exceed fee of \$19,688. Staff has the funding available in Account No. 283-8040-432.56-41. If the City Council directs staff to solicit proposals from other companies, staff will come back at a future City Council meeting date and request an appropriate allocation amount.

CONCLUSION

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



Daniel Hernandez
Director of Public Works

ATTACHMENT(S)

A. Infrastructure Engineers RFS

ATTACHMENT "A"

REQUEST FOR SERVICES

City of Huntington Park

TO: Ricardo Reyes, City Manager
DATE: April 17, 2019
FROM: Steve Forster, Senior Vice President
SUBJECT: Recertification of Existing 2005 Sewer System Management Plan (SSMP)
Acct. No.: _____

Type of Project: Public Works Community Development Traffic Park and Rec.

Description of Request: As part of the WDR Order No. 2006-0003-DWQ, an internal audit of the City's SSMP must be conducted every two years. The City has identified an extended period of time since the last audit was performed and is requesting Infrastructure Engineers (IE) to prepare this audit. The SSMP will then need to be updated and resubmitted every 5 years for re-certification and must include any significant program changes since previous updates. Under this RFS, Infrastructure Engineers will perform following tasks to update the 2005 SSMP.

Task 1 – Review of the Audits and Existing 2005 Sewer System Management Plan

- a) Review the City's existing Sewer System Management Plan.
- b) Review the City's Audits since 2005.
- c) Determine which sections of the plan need to be updated.
- d) Include additional information, if necessary.
- e) Prepare audit for 2019.

Task 2 – Update and Re-Certify Sewer System Management Plan

- a) Make necessary updates to all sections of the plan.
 1. Required elements of an SSMP include:
 1. Collection system management goals
 2. Organization of personnel, including the chain of command and communications
 3. Overflow emergency response plan
 4. Fats, oils, and grease (FOG) control program
 5. Legal authority for permitting flows into the system, inflow/infiltration control as well as enforcement of proper design, installation, and testing standards, and inspection requirements for new and rehabilitated sewers
 6. Measures and activities to maintain the wastewater collection system

7. Design and construction standards
8. Capacity management
9. Monitoring plan for SSMP program effectiveness 1
10. Periodic SSMP Audits, periodic SSMP updates, and implementation of program improvements

b) Enter updated data to the State Board's Online Database.

c) Mail the form to the State Board.

Infrastructure Engineers' fee for the above task will be as shown in the table below per our current agreement dated January 1, 2018:

Task	Description	Project Manager	Engineering Associate	Cost
		Rate:		
1	Review of the Audits and Existing 2005 SSMP and Prepare 2019 Audit	6	56	\$8,008
2	Prepare the Draft SSMP Updated Report	6	60	\$8,508
3	Incorporate City's Comments, Prepare and Recertify Final Updated SSMP Report	4	20	\$3,172
TOTAL				\$19,688

This RFS is for the above tasks only and does not include any other tasks related to the project which is not listed herewith. A separate RFS shall be prepared for any additional tasks for City's approval.

To be completed by Infrastructure Engineers:

Project Number: _____

Projected Date of Completion: Two (2) months after RFS approval

Project Manager: Gabriel Gutierrez, MS, EIT

Estimated Cost of Services: \$19,688



Steve Forster, Senior Vice President

4/17/2019
Date

APPROVED TO PROCEED:

Ricardo Reyes, City Manager

Date



CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

May 7, 2019

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CONSIDERATION AND AUTHORIZATION TO SOLICIT BIDS FOR THE LEASE OF UP TO 1,300 ACRE FEET OF WATER RIGHTS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize City Manager, or his designee, to solicit bids for the lease of up to 1,300 acre feet of water rights, with flex (flex being the carryover privileges associated with the quantity of leased water rights) or any portion thereof, and
2. Authorize City Manager to execute any and all documents pursuant to the optimal disposition of water rights for the City Water Utility.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The City of Huntington Park Well 17 has been inoperable for ten years for a variety of factors and Well 15 has been offline since November of 2018. The result of this circumstance is that the Water Utility does not have the capacity to pump the Adjudicated Pumping Allocation (APA) of 3,853 acre feet of water rights. Based on historical pumping data Water Operations projects 1,300 acre feet of the APA for FY 18-19 can be leased out.

The lease of up to 1,300 acre feet of water rights to a neighboring utility would generate additional revenue which can be utilized for infrastructure improvements. The alternative to leasing out water rights is to carryover these water rights but with Well 17 inoperable it is unlikely that the utility will have the capacity to pump these rights next year. It is important to note the utility can carryover right for one year at a time. Data supports 1,300 acre feet as the optimal amount of water rights to lease out.

FISCAL IMPACT/FINANCING

In the best case scenario, the Water Utility would utilize the full 3,853 APA. As mentioned previously, this is not a realistic option due to capacity limitations with Well 15 and Well 17 offline. It would be financially beneficial for the city to lease out these water rights and

CONSIDERATION AND AUTHORIZATION TO SOLICIT BIDS FOR THE LEASE OF UP TO 1300 ACRE FEET OF WATER RIGHTS

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enjoy the benefit of additional revenue rather than carrying over more water rights than can realistically be utilized.

The exact amount of revenue this would generate is unknown and would depend on the number of leased rights bid upon and the amount of the bid. In 2016, the last time the City leased out water rights, the highest bid was \$160 per acre foot of leased water. Based on this most recent lease the City could potentially raise \$208,000 but this will depend on the aforementioned factors.

CONCLUSION

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



RICARDO REYES
City Manager



Daniel Hernandez
Director of Public Works

ATTACHMENT(S)

None

CITY OF HUNTINGTON PARK

City Council Meeting Agenda Tuesday, May 7, 2019

PUBLIC HEARING

COMMUNITY DEVELOPMENT

14. Continued from the April 16, 2019, Regular City Council Meeting - **Consideration and Approval of Resolution Adopting the 2030 City of Huntington Park General Plan and Certification of an Environmental Impact Report (EIR) Under the California Environmental Quality Act (CEQA)**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing;
2. Take public testimony and staff's analysis; and
3. Adopt Resolution No. XXXX-XX, adopting the proposed 2030 City of Huntington Park General Plan and certification of an Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA).

- TO BE CONTINUED -