

# CITY OF HUNTINGTON PARK

## City Council

### Special Meeting Agenda

**Tuesday, August 8, 2017**

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Marilyn Sanabria**  
Mayor

**Jhonny Pineda**  
Vice Mayor



**Karina Macias**  
Council Member

**Graciela Ortiz**  
Council Member

**Manuel "Manny" Avila**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **CALL TO ORDER**

## **ROLL CALL**

Mayor Marilyn Sanabria  
Vice Mayor Jhonny Pineda  
Council Member Karina Macias  
Council Member Graciela Ortiz  
Council Member Manuel “Manny” Avila

## **INVOCATION**

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATIONS**

Presentation on the Huntington Park Youth Leadership Program

Presentation to National Night Out Sponsors

Introduction by Cindy Muro, Field Deputy for Congresswoman Roybal-Allard

## **PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this Special Meeting agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
Government Code Section 54957 - One matter
2. PUBLIC EMPLOYEE EMPLOYMENT  
Government Code Section 54957(b)(1) -  
Title: Director of Finance
3. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION  
Pursuant to Government Code Section 54956.9(a) – One matter  
  
Farshideh Nasserri v. City of Huntington Park, et al.  
LASC Case No. BC603515

Continued.....

## **CLOSED SESSION (CONTINUED)**

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Government Code Section 54956.9(d)(1) - One Matter

City of Huntington Park v. Kevin Hunt; Central Basin Municipal Water District,  
et.al.  
LASC Case No. BS169612

RECONVENE TO OPEN SESSION

## **CLOSED SESSION ANNOUNCEMENT**

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

### **OFFICE OF THE CITY CLERK**

1. **Approve Minute(s) of the following City Council Meeting(s):**
  - 1-1 Regular City Council Meeting held July 18, 2017; and
  - 1-2 Special City Council Meeting held July 21, 2017.

### **FINANCE**

2. **Approve Accounts Payable and Payroll Warrants dated August 1, 2017**

### **COMMUNITY DEVELOPMENT**

3. **Approve Public Convenience and Necessity Letter for a Proposed Grocery Store (Smart & Final Stores, LLC) with Off-Sale of General Alcohol at Property Located at 3111 Florence Avenue, Huntington Park, California**

### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve a Public Convenience and Necessity letter request from Smart & Final Stores LLC to allow an additional alcohol license (Type 21) within the census tract where the subject property is located.

### **END OF CONSENT CALENDAR**

## REGULAR AGENDA

### **CITY MANAGER/PUBLIC WORKS**

#### **4. Consideration and Approval of Purchase and Installation of Six (6) Bicycle Racks Throughout Various City Parks in the City of Huntington Park**

##### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve purchase and installation of six (6) Bicycle Racks, specifically at Salt Lake Park, Chelsea Park and Freedom Park.

### **CITY MANAGER/OFFICE OF THE CITY CLERK**

#### **5. Ordinance Moving the Date of the City's General Municipal Election, Ordinance Amending the City of Huntington Park's Municipal Code Related to Elections and Resolution Adopting Plans Pertaining to the Future Consolidation of Elections with a Statewide Election No Later Than the November 8, 2022, Statewide Election to Comply with California Senate Bill SB 415 "California Voter Participation Rights Act"**

##### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Waive first reading and introduce Ordinance No. 2017-959, Amending the Huntington Park Municipal Code, Chapter 9, Sections 2-9.01 and 2-9.03(c), moving the Date of the City's General Municipal Election from the First Tuesday After the First Monday in March of Odd Numbered Years to the First Tuesday After the First Monday in March of Even Numbered Years starting March 2020, the Terms of those Persons Elected to City Offices in March 2015, shall run until March 2020 and then increase Terms by three (3) months, terms ending in March 2020 to June 2024. Those persons Elected to City Offices in March 2017, shall run until March 2022 and then increase terms by three (3) months, terms ending in March 2022 to June 2026;
2. Waive first reading and introduce Ordinance No. 2017-960, Amending the City of Huntington Park's Municipal Code, Title 2 "Administration," Chapter 9 "Municipal Elections," Section 2-9.01 "Elections" and Section 2-9.03 "Limitation of Terms" to Comply with California Senate Bill SB 415 "California Voter Participation Rights Act";
3. Schedule the second reading and adoption of said ordinances on Tuesday, August 15, 2017; and
4. Adopt Resolution No. 2017-26, Adopting Plans Pertaining to the Future Consolidation of Elections with a Statewide Election no later than the November 8, 2022, Statewide General Election.

## **REGULAR AGENDA (CONTINUED)**

### **CITY MANAGER**

#### **6. Resolution Amending Resolution No. 69-76, Establishing Employer-Employee Relations Procedures**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Discussion and/or Adoption of Resolution No. 2017-27, Amending Resolution No. 69-76, Establishing Employer-Employee Relations Procedures, Rule 1 – Representation Proceedings, (B) Decertification of Established Unit (1).

### **CITY COUNCIL**

#### **7. Consideration of Appointment for the Position of Assistant City Manager and Authorization of Mayor to Execute the Employment Agreement**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conclude the recruitment process for the position of Assistant City Manager;
2. Approve the appointment of \_\_\_\_\_ for the position of Assistant City Manager; and
3. Authorize Mayor to execute the Employment Agreement subject to and conditioned upon the successful completion of a medical evaluation and background check.

### **PUBLIC WORKS**

#### **8. Approve Additional Budget Appropriation for the Middleton Street Elementary Safe Routes to School (SR2S) Project.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize additional budget appropriation of \$224,425; and
2. Authorize the Interim Finance Director to make the required payments to vendors/contractor.

## **REGULAR AGENDA (CONTINUED)**

### **FINANCE**

9. ***Continued from the City Council Regular Meeting of July 18, 2017 - Approve Professional Services Agreement (PSA) with LAN WAN Enterprise, Inc. for Voice Over Internet Protocol Telephone Systems Services***

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Professional Services Agreement between Lan Wan Enterprise, Inc. and the City of Huntington Park relating to voice over internet protocol telephone system services; and
  2. Authorize City Manager to execute agreement.
10. **Resolution Fixing the Annual Pension Tax Rate to Pay the City's Pension Obligation Bond Annual Debt Service and a Portion of the Cost of Public Employee's Retirement System for Fiscal Year (FY) 2017-2018**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No 2017-28, Fixing the Rate of Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year (FY) 2017-2018 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2017.

### **PARKS AND RECREATION**

11. **Consideration and Approval of Activities in Public Places Permit and Fee Waiver Request by Federacion Veracruzana USA**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Activities in Public Places Permit for Federacion Veracruzana USA, scheduled for August 27, 2017 at Keller Park, Huntington Park, California; and
2. Consider approval of facility fee waiver request by Federacion Veracruzana USA.

**END OF REGULAR AGENDA**

## PUBLIC HEARING

### FINANCE

12. Continued from the City Council Regular Meeting of July 18, 2017 - Resolution Authorizing Collection of Delinquent Rubbish Charges Pursuant to Section 6-2.112 of the City of Huntington Park's Municipal Code (172.54 Refuse Collection Fees)

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution No. 2017-29, authorizing and directing the County Assessor to include delinquent refuse collections fees as a special assessment to be collected at the same time and in the same manner as county taxes (172.54 Refuse Collection Fees).

### DEPARTMENTAL REPORTS (Information only)

### WRITTEN COMMUNICATIONS

### COUNCIL COMMUNICATIONS

**Council Member Manuel "Manny" Avila**

**Council Member Graciela Ortiz**

**Council Member Karina Macias**

**Vice Mayor Jhonny Pineda**

**Mayor Marilyn Sanabria**

### ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, August 15, 2017, at 6:00 P.M

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) not less than 24 hours prior to the meeting. Dated this 3<sup>rd</sup> day of August 2017.

  
Donna G. Schwartz, CMC, City Clerk

## **MINUTES**

### **Regular Meeting of the City of Huntington Park City Council Tuesday, July 18, 2017**

Sergeant at Arms read the Rules of Decorum before the start of the Successor Agency to the Community Development Commission Meeting.

The regular meeting of the City Council of the City of Huntington Park, California was called to order at 6:11 p.m. on Tuesday, July 18, 2017, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Marilyn Sanabria presiding.

PRESENT: Council Member(s): Manuel "Manny" Avila, Karina Macias, Graciela Ortiz, and Mayor Marilyn Sanabria. ABSENT: Vice Mayor Jhonny Pineda.

CITY OFFICIALS/STAFF: Edgar Cisneros, City Manager; Cosme Lozano, Chief of Police; Arnold Alvarez-Glasman, City Attorney; Josette Espinosa, Director of Parks and Recreation; Sergio Infanzon, Community Development Director; Martha Castillo, Human Resources Director; Daniel Hernandez, Director of Public Works; Annie Ruiz, Finance Manager; Fernanda Palacios, Project Manager and Donna G. Schwartz, City Clerk. ABSENT: Manuel Acosta, Economic Development Manager.

### **INVOCATION**

The invocation was led by Mayor Sanabria.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Kimberly Caper, Walnut Park Middle School.

### **PRESENTATIONS AND ANNOUNCEMENTS**

Council presented a "Certificate of Appreciation," to Kimberly Caper for leading the Pledge of Allegiance.

Council presented a "Certificate of Appreciation," to Evelia Castillo-Rodriguez, Southeast Area Chair for Huntington Park and all those who participated in the American Cancer Society's "2017 Southeast Cities Relay for Life" Event held June 24-25, 2017 at Salt Lake Park.

Mike Kandilian, United Pacific Waste, presented a PowerPoint on Waste Collection Services.

City Manager Edgar Cisneros announced that copies of agenda items 5 and 7 were available from the City Clerk.

### **PUBLIC COMMENT**

1. Javier Zuniga, commented on the permit process.
2. Adolfo Sandoval, spoke in regards to trash in his neighborhood and asked to have it picked up.
3. Francisco Rivera, expressed thanks for the new items on Pacific Boulevard noting it is a big difference, commented on bulky items being left out and people not calling to have them picked up so he notifies Public Works and feels streets sweeping needs to be enhanced.
4. Rodolfo Cruz, commented on agenda item 8, feels illegal taxes of .021 are being collected, commented on bulky items being left outside and the kids see it while walking to school, city use to be cleaner, Council represents the city and feels those who are contracted aren't doing a good job.

5. Alex Sanchez, spoke in regards to outsiders coming into the city and feels it's because residents aren't being listened to by their city council, commented on trash in the city and to reevaluate the contract for street sweeping, acknowledged the good job the Police Department is doing.

### **STAFF RESPONSE**

City Manager Cisneros mentioned if those speakers can provide their information relevant to their items for staff's attention.

### **CLOSED SESSION**

At 6:50 p.m. City Attorney Alvarez-Glasman recessed to closed session.

1. PUBLIC EMPLOYEE EMPLOYMENT  
Government Code Section 54957(b)(1) -  
Title: Director of Finance

At 8:28 p.m. Mayor Sanabria reconvened to open session with all Council Members present.

### **CLOSED SESSION ANNOUNCEMENT**

City Attorney Alvarez-Glasman announced Council conducted interviews for the Director of Finance, no action was taken, nothing to report.

### **CONSENT CALENDAR**

**Motion:** Council Member Macias motioned to approve consent calendar items, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

ROLL CALL:

- AYES: Council Member(s): Avila, Macias, Ortiz, Vice Mayor Pineda and Mayor Sanabria  
NOES: Council Member(s): None

### **OFFICE OF THE CITY CLERK**

1. Approved Minute(s) of the following City Council Meeting(s):  
1-1 Regular City Council Meeting held Wednesday, July 5, 2017.

### **FINANCE**

2. Approved Accounts Payable and Payroll Warrants dated July 18, 2017.

### **COMMUNITY DEVELOPMENT**

3. Adopted Ordinance No. 2017-958, amending Title 9, Chapter 4, Article 2, sections 9-4.202 and 9-4.203, Section 4-6 of the Huntington Park Downtown Specific Plan and Section 4-6, of the Downtown Huntington Park Specific Plan related to allowable uses and development standards.
4. Approved contract with Sarahang Construction, for an amount of \$45,525 to remediate lead-based paint hazards on a multi-family apartment complex located at 7014-7018 Plaska Avenue. Authorized City Manager to approve change orders in an amount not to exceed 10% of the total contract amount and authorized City Manager to execute contract.

### **END OF CONSENT CALENDAR**

## REGULAR AGENDA

### FINANCE

#### 5. **Approve Professional Services Agreement (PSA) with LAN WAN Enterprise, Inc. for Voice Over Internet Protocol Telephone Systems Services**

##### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Professional Services Agreement between Lan Wan Enterprise, Inc. and the City of Huntington Park relating to voice over internet protocol telephone system services; and
2. Authorize City Manager to execute agreement.

City Manager Cisneros presented the item and informed Council that Annie Ruiz, Finance Manager, was available for any questions.

**Motion:** Council Member Ortiz motioned to continue the item to next city council meeting and requested the past three years of what phone services have been provided, seconded by Council Member Macias. Motion passed 5-0, by the following vote:

##### ROLL CALL:

AYES: Council Member(s): Avila Macias, Ortiz, Vice Mayor Pineda and Mayor Sanabria  
NOES: Council Member(s): None

#### 6. **Approve Professional Services Agreement (PSA) with HdL Software, LLC for Business License Software Services**

City Manager Cisneros presented the item.

**Motion:** Council Member Ortiz motioned to approve agreement with HdL Software, LLC for business license software but to remove the \$15,000 for review of business license ordinance and bring back to Council at a later date, and to include in contract to integrate with city's software at no cost to city or their vendors and authorize City Manager to execute the agreement, seconded by Council Member Macias. Motion passed 5-0, by the following vote:

##### ROLL CALL:

AYES: Council Member(s): Avila Macias, Ortiz, Vice Mayor Pineda and Mayor Sanabria  
NOES: Council Member(s): None

### PARKS AND RECREATION

#### 7. **Approve Additional Budget Appropriation and Allocation of Land & Water Conservation Funds for the Salt Lake Park Splash Pad Project**

City Manager Cisneros presented the item.

**Motion:** Mayor Sanabria motioned to authorize additional budget appropriation of \$173,558 to the Land & Water Conservation Fund account #251-6010-451.73-10 and to create an Ad Hoc Committee to plan the grand opening, Mayor Sanabria nominated herself and Council Member Ortiz to sit on the committee, seconded by Council Member Macias. Motion passed 5-0, by the following vote:

##### ROLL CALL:

AYES: Council Member(s): Avila Macias, Ortiz, Vice Mayor Pineda and Mayor Sanabria  
NOES: Council Member(s): None

**END OF REGULAR AGENDA**

**PUBLIC HEARING**

**FINANCE**

**8. Resolution Approving Annual Report for the City of Huntington Park Street Lighting, Parks and Landscaping Special Tax District for Fiscal Year (FY) Ending June 30, 2018**

City Manager Cisneros presented the item.

Mayor Sanabria opened the item up for public comment, there being none, closed public comment.

Council Member Ortiz noted for the record that this tax was voted on by the people and it passed. Ms. Ortiz requested a list of all the light poles.

**Motion:** Council Member Macias motioned to adopt Resolution No. 2017-25, Establishing and Ordering the Levy and Collection of the Annual Special Tax for the City of Huntington Park Street Lighting, Parks and Landscaping Special Tax District for Fiscal Year 2017-2018, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Avila Macias, Ortiz, Vice Mayor Pineda and Mayor Sanabria

NOES: Council Member(s): None

**9. Resolution Authorizing Collection of Delinquent Rubbish Charges Pursuant to Section 6-2.112 of the City of Huntington Park's Municipal Code (172.54 Refuse Collection Fees)**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution.

City Manager Cisneros stated that staff requested to continue this item to the next city council meeting.

Mayor Sanabria opened the item up for public comment, there being none, closed public comment.

**Motion:** Mayor Sanabria motioned to continue item to next city council meeting, seconded by Council Member Ortiz. Motion passed 5-0, by the following vote:

ROLL CALL:

AYES: Council Member(s): Avila Macias, Ortiz, Vice Mayor Pineda and Mayor Sanabria

NOES: Council Member(s): None

**DEPARTMENTAL REPORTS** (Information only)

**WRITTEN COMMUNICATIONS** – None.

## **COUNCIL COMMUNICATIONS**

Council Member Manuel “Manny” Avila, congratulated all those who participated in a local community basketball tournament held at Salt Lake Park.

Council Member Graciela Ortiz, thanked her colleagues for participating in the Youth Basketball Tournament, thanked the General Employees Association and the Police Officers Association for their kind donations, announced the National Night Out event on August 1<sup>st</sup> at Keller Park, a free clinic on July 23<sup>rd</sup> at Salt Lake Park, noting it wasn't a city sponsored event but sponsored by a non-profit organization, reminded the residents of the summer swim program, and wished everyone a good night.

Council Member Karina Macias, reiterated the Youth Basketball Tournament held last Saturday, thanked the General Employees Association and the Police Officers Association for their kind donations, thanked all those who were in attendance and that it was a great event, reiterated the free clinic, announced she was appointed Secretary to the Eco Rapid Transit Board and that comments regarding the West Santa Ana Rail Project can still be sent in and wished everyone a good night.

Vice Mayor Jhonny Pineda, acknowledged every department is doing a great job in the city, announced he met with business owners and that they are willing to work with the city on how to attract customers to the boulevard, suggested organizations raise funds for the boulevard, feels it's important to have control on what goes on on the boulevard, noted his absence last council meeting due to his attendance at the Gateway Cities Council of Government Board meeting and announced he is the first male president from Huntington Park on the board.

Mayor Marilyn Sanabria, announced the bike safety program started yesterday and asked Chief of Police to elaborate, reiterated the National Night Out event announcing that the movie “Moana” will be shown and invited the community to attend.

## **ADJOURNMENT**

At 8:56 p.m. Mayor Sanabria announced that the August 1<sup>st</sup> City Council Meeting is hereby cancelled due to National Night Out and adjourned the City of Huntington Park City Council **to a Special Meeting on Thursday, August 3, 2017**, at 6:00 P.M

Respectfully submitted,

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Donna G. Schwartz, CMC, City Clerk

## **MINUTES**

### **Special Meeting of the City of Huntington Park City Council Friday, July 21, 2017**

The special meeting of the City Council of the City of Huntington Park, California was called to order at 9:35 a.m. on Friday, July 21, 2017, in the Council Chambers at City Hall, 6550 Miles Avenue, Huntington Park, California; Mayor Marilyn Sanabria presiding.

PRESENT: Council Member(s): Manuel "Manny" Avila, Karina Macias, Graciela Ortiz, Vice Mayor Jhonny Pineda and Mayor Marilyn Sanabria.

CITY OFFICIALS/STAFF: Noel Tapia, Assistant City Attorney; Edgar Cisneros, City Manager; Martha Castillo, Director of Human Resources and Donna G. Schwartz, City Clerk (left at 12:30 p.m.).

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member Ortiz.

**PUBLIC COMMENT** – None.

#### **CLOSED SESSION**

At 9:36 a.m. Assistant City Attorney Tapia recessed to closed session.

1. PUBLIC EMPLOYEE EMPLOYMENT  
Government Code Section 54957(b)(1) -  
Title: Director of Finance

At 1:26 p.m. Mayor Sanabria reconvened to open session with all Council Members present.

#### **CLOSED SESSION ANNOUNCEMENT**

City Manager Cisneros announced that Council recessed into closed session for one item and one item only, to conduct interviews for the Director of Finance, no action was taken, nothing further to report.

#### **ADJOURNMENT**

At 1:27 p.m. Mayor Sanabria adjourned the City of Huntington Park City Council.

Respectfully submitted,

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Edgar Cisneros, City Manager  
For Donna G. Schwartz, CMC, City Clerk

## City of Huntington Park List of Funds

<b>Fund</b>	<b>Description</b>	<b>Fund</b>	<b>Description</b>
111	General Fund	237	Community Planning
112	Waste Collection/Disposal	239	Federal CDBG Fund
114	Spec Events Contrib Rec	240	HUD EZ/EC Soc Sec Block
115	Contingency Fund	242	HUD Home Program
120	Special Revenue DNA ID	243	HUD 108 B03MC060566
121	Special Revnu Welfare Inm	245	EPA Brownfield
150	Emergency Preparedness	246	LBPHCP-Lead Base
151	Economic Development	247	Neighborhood Stabilization
201	Environmental Justice	248	Homelessness Prevention
212	P & R Grants	252	ABC
213	Park Facilities	275	Successor Agency
214	Recreation Field Charter	283	Sewer Maintenance Fund
216	Employees Retirement Fund	285	Solid Waste Mgmt Fund
217	OPEB	286	Illegal Disposal Abatemnt
219	Sales Tax-Transit Fund A	287	Solid Waste Recycle Grant
220	Sales Tax-Transit C	288	COMPBC
221	State Gasoline Tax Fund	334	Ped/Bike Path Fund
222	Measure R	349	Capital Improvement Fund
223	Local Origin Program Fund	475	Public Financng Authority
224	Office of Traffc & Safety	533	Business Improv Dist Fund
225	Cal Cops Fund	535	Strt Lght & Lndscp Assess
226	Air Quality Improv Trust	681	Water Department Fund
227	Offc of Criminal Justice	741	Fleet Maintenance
228	Bureau of Justice Fund	745	Worker's Compensation Fnd
229	Police Forfeiture Fund	746	Employee Benefit Fund
231	Parking System Fund	748	Veh & Equip Replacement
232	Art in Public Places Fund	779	Deferred Comp. Trust Fund
233	Bullet Proof Vest Grant	800	Pooled Cash
234	Congressional Earmark	801	Pooled Cash Fund
235	Federal Street Improvmnt	802	Pooled Interest

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
8-01-2017**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
3M	SS67906	111-8012-429.61-20	Dept Supplies & Expense	322.99
	SS67907	111-8012-429.61-20	Dept Supplies & Expense	452.24
				<b>\$775.23</b>
ABANDONED CHILDREN OF NICARAGUA	986	681-0000-228.30-00	Construction Deposit Refund	1,000.00
				<b>\$1,000.00</b>
ADAPT CONSULTING, INC.	22407B	287-8057-432.61-20	Dept Supplies & Expense	1,999.31
				<b>\$1,999.31</b>
ADOLFO PACHECO	64089/64580	111-6060-466.33-20	Contractual Srv Class	212.80
	64180/64560	111-6060-466.33-20	Contractual Srv Class	704.00
				<b>\$916.80</b>
AFSCME COUNCIL 36	PPE 7/16/2017	802-0000-217.60-10	Association Dues	727.32
				<b>\$727.32</b>
ALL CITY MANAGEMENT SERVICES	49551	111-7022-421.56-41	Contractual Srv - Other	3,330.60
				<b>\$3,330.60</b>
ALVAREZ-GLASMAN & COLVIN	2017-05-16118	111-0220-411.32-70	Contractual Srv Legal	17,574.21
	2017-05-16119	111-0220-411.32-70	Contractual Srv Legal	5,101.90
	2017-05-16120	111-0220-411.32-70	Contractual Srv Legal	1,851.09
	2017-05-16121	111-0220-411.32-70	Contractual Srv Legal	2,471.68
	2017-06-16202	111-0220-411.32-70	Contractual Srv Legal	33,938.12
	2017-06-16203	111-0220-411.32-70	Contractual Srv Legal	4,437.70
	2017-06-16204	111-0220-411.32-70	Contractual Srv Legal	214.43
	2017-06-16205	111-0220-411.32-70	Contractual Srv Legal	4,940.95
				<b>\$70,530.08</b>
AMERICAN EXPRESS	1937913	111-0110-411.58-21	Marilyn Sanabria	688.11
	214880905	111-0110-411.58-23	Graciela Ortiz	903.52
	000056858	111-0110-411.61-20	Dept Supplies & Expense	93.61
	00010074464	111-0110-411.61-20	Dept Supplies & Expense	74.90
	4SE0EKYYE3K	111-0110-411.61-20	Dept Supplies & Expense	53.10
	99999997171	111-0110-411.61-20	Dept Supplies & Expense	14.75
	PNCEPM24VB5	111-0110-411.61-20	Dept Supplies & Expense	107.66
	262094	111-0110-411.66-05	Council Meeting Expenses	124.80
	31099537166	111-0110-411.66-05	Council Meeting Expenses	138.00
	9297569	111-0110-411.66-05	Council Meeting Expenses	36.94
	IV4M4U	111-0110-411.66-05	Council Meeting Expenses	116.58
	RKNGNHQJM9Q	111-0210-413.59-15	Professional Development	-200.00
	000056859	111-0210-413.61-20	Dept Supplies & Expense	53.40
	85189937166	111-0230-413.61-20	Dept Supplies & Expense	396.94
	00470300004	111-6020-451.61-35	Recreation Supplies	223.41
	015840004	111-6020-451.61-35	Recreation Supplies	180.00
	05290100209	111-6020-451.61-35	Recreation Supplies	37.80
	118731	111-7010-421.59-15	Professional Development	133.82
	78880016	111-7010-421.59-15	Professional Development	422.61

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
8-01-2017**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AMERICAN EXPRESS	890007	111-7010-421.59-15	Professional Development	653.85
	890011	111-7010-421.59-15	Professional Development	653.85
	APOYDN5LM	111-7010-421.59-15	Professional Development	-556.89
	NOHYGOY5E	111-7010-421.59-15	Professional Development	-1,013.04
	31099537156	111-7010-421.61-20	Dept Supplies & Expense	55.54
	IWZVOV	111-7010-421.61-20	Dept Supplies & Expense	188.11
	00009696	111-7030-421.61-20	Dept Supplies & Expense	63.61
	00090201	111-7030-421.61-20	Dept Supplies & Expense	47.78
	00092239	111-7030-421.61-20	Dept Supplies & Expense	38.29
	00210408	111-7030-421.61-20	Dept Supplies & Expense	28.95
	0021040808	111-7030-421.61-20	Dept Supplies & Expense	56.29
	00OUH701831	111-7030-421.61-20	Dept Supplies & Expense	69.95
	0756189	111-7030-421.61-20	Dept Supplies & Expense	72.77
	31099537163	111-7030-421.61-20	Dept Supplies & Expense	45.76
	9236518	111-7030-421.61-20	Dept Supplies & Expense	34.63
	999999997157	111-7030-421.61-20	Dept Supplies & Expense	23.38
	U702JX	111-7030-421.61-20	Dept Supplies & Expense	50.84
	85189937166	111-9010-419.61-20	Dept Supplies & Expense	381.72
851899371749800	111-9010-419.61-20	Dept Supplies & Expense	362.14	
				<b>\$4,857.48</b>
AMERICAN FAMILY LIFE ASSURANCE	PPE 7/16/2017	802-0000-217.50-40	Life-Cancer Insurance	106.58
				<b>\$106.58</b>
AMERICAN TRANSPORTATION SYSTEMS	103979	219-0250-431.57-70	Recreation Transit	869.00
				<b>\$869.00</b>
AMERIGAS	3066194880	741-8060-431.62-30	Metro Transit Fuel & Oil	1,370.77
				<b>\$1,370.77</b>
ANVIL CONSTRUCTION COMPANY, IN	0019243	111-0000-228.70-00	Business License Refund	106.35
				<b>\$106.35</b>
ARAMARK UNIFORM & CAREER APPAREL	532548637	741-8060-431.61-20	Dept Supplies & Expense	95.14
				<b>\$95.14</b>
ARMANDO ACOSTA	7/17/2017	111-6030-451.33-90	Referee Services	58.00
				<b>\$58.00</b>
AT& T	6/12/2017	111-7010-421.53-10	Telephone & Wireless	40.91
				<b>\$40.91</b>
AT&T	000009856707	111-9010-419.53-10	Telephone & Wireless	19.72
	000009887741	111-9010-419.53-10	Telephone & Wireless	200.90
	000009917976	111-9010-419.53-10	Telephone & Wireless	1,633.16
	000009917977	111-9010-419.53-10	Telephone & Wireless	3,707.57
	000009917979	111-9010-419.53-10	Telephone & Wireless	245.57
				<b>\$5,806.92</b>

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
AT&T PAYMENT CENTER	7/7-8/6/17	111-9010-419.53-10	Telephone & Wireless	503.93
				<b>\$503.93</b>
BIZURI ICE CREAM	123	111-6020-451.61-35	Recreation Supplies	1,000.00
				<b>\$1,000.00</b>
BRIGHTVIEW TREE COMPANY	5355983	535-8090-452.61-20	Dept Supplies & Expense	769.95
				<b>\$769.95</b>
BURRO CANYON ENTERPRISES, INC.	1316	111-7010-421.56-41	Contractual Srvc - Other	110.00
				<b>\$110.00</b>
CALIF PUBLIC EMPLOYEES RETIREMENT	100000014992671	111-0110-411.23-50	Unfunded PERS Contr-Misc	2,104.88
	10000001492681	111-0210-413.23-50	Unfunded PERS Contr-Misc	6.10
	100000014992671	111-0210-413.23-50	Unfunded PERS Contr-Misc	2,704.94
	100000014992671	111-0230-413.23-50	Unfunded PERS Contr-Misc	1,891.91
	100000014992671	111-1010-411.23-50	Unfunded PERS Contr-Misc	1,885.17
	100000014992671	111-3010-415.23-50	Unfunded PERS Contr-Misc	9,488.42
	10000001492681	111-5010-419.23-50	Unfunded PERS Contr-Misc	3.35
	100000014992671	111-5010-419.23-50	Unfunded PERS Contr-Misc	9,052.87
	100000014992671	111-6010-451.23-50	Unfunded PERS Contr-Misc	4,341.15
	100000014992671	111-7010-421.23-50	Unfunded PERS Contr-Misc	19,002.48
	100000014992663	111-7010-421.24-50	Unfunded PERS Contr-Sworn	129,996.47
	100000014992671	111-8010-431.23-50	Unfunded PERS Contr-Misc	14,816.68
	PPE 7/2/2017	802-0000-217.30-10	PERS	34,183.19
	PPE 7/2/2017	802-0000-218.10-10	PERS Employer	58,278.95
				<b>\$287,756.56</b>
CALPERS	7/14/2017	217-0230-413.28-00	Retiree Health Ins Premium	151,534.36
	7/14/2017	217-0230-413.56-41	Contractual Srvc - Other	542.41
	7/14/2017	746-0213-413.56-41	Contractual Srvc - Other	501.40
	7/14/2017	802-0000-217.50-10	Health Insurance	151,938.75
				<b>\$304,516.92</b>
CARL WARREN & CO.	1811365	745-9031-413.33-70	Contractual Srv 3rd Party	375.00
	1811366	745-9031-413.33-70	Contractual Srv 3rd Party	375.00
				<b>\$750.00</b>
CCAP AUTO LEASE LTD	6/15/2017	226-9010-419.74-20	Vehicle Leases	213.98
	7/15/2017	226-9010-419.74-20	Vehicle Leases	255.02
				<b>\$469.00</b>
CELL BUSINESS EQUIPMENT	IN1860153	111-0110-411.43-05	Office Equip - O S & M	50.79
	IN1860153	111-0210-413.43-05	Office Equip - O S & M	50.80
				<b>\$101.59</b>
CINTAS CORPORATION	5008259458	111-7010-421.61-20	Dept Supplies & Expense	442.92
				<b>\$442.92</b>
CITY CLERKS ASSOCIATION OF CA	2373	111-1010-411.59-15	Professional Development	70.00
				<b>\$70.00</b>
CITY OF HUNTINGTON PARK FLEXIBLE	PPE 7/16/2017	802-0000-217.30-30	Med Reimb 125	380.84
				<b>\$380.84</b>

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
CITY OF HUNTINGTON PARK GEA	PPE 7/16/2017	802-0000-217.60-10	Association Dues	140.05
				<b>\$140.05</b>
CLINICAL LAB OF SAN BERNARDINO, INC	957254	681-8030-461.56-41	Contractual Srvc - Other	948.50
				<b>\$948.50</b>
CLYDE ARMORY, INC	0011011-0	111-7022-421.61-24	Patrol Admin Volunteers	594.06
				<b>\$594.06</b>
COLONIAL SUPPLEMENTAL INSURANCE	PPE 7/16/2017	802-0000-217.50-40	Life-Cancer Insurance	1,051.59
				<b>\$1,051.59</b>
COUNTY OF L.A. DEPT OF PUBLIC WORKS	RE-PW-170608107	221-8014-429.56-41	Contractual Srvc - Other	554.39
				<b>\$554.39</b>
CREDITRON CORPORATION	112306	681-3022-415.56-41	Contractual Srvc - Other	2,350.01
				<b>\$2,350.01</b>
CUBIC TRANSPORTATION SYSTEMS, INC	I200127632	219-0250-431.56-43	Fixed Route Transit	12,330.02
				<b>\$12,330.02</b>
DAMIANA CASTANEDA	64444/64726	111-0000-347.50-00	Parks & Rec / Personnel Fees	60.00
				<b>\$60.00</b>
DAPEER, ROSENBLIT & LITVAK	13362	111-8030-461.56-42	Storm Water WMP	2,380.00
				<b>\$2,380.00</b>
DAPPER TIRE CO.	44470072	219-0250-431.43-21	Metro Transit O S & M	278.03
	44583532	219-0250-431.43-21	Metro Transit O S & M	417.04
	44629123	741-8060-431.43-20	Fleet Maintenance	334.47
				<b>\$1,029.54</b>
DATAPROSE, INC.	DP1701861	681-3022-415.53-20	Postage	1,625.12
	DP1701861	681-3022-415.56-41	Contractual Srvc - Other	2,489.80
				<b>\$4,114.92</b>
DAVE'S METAL WORKS	510213	225-7120-421.74-10	Equipment	280.50
				<b>\$280.50</b>
DE LAGE LANDEN	54987734	111-9010-419.44-10	Rent ( Incl Equip Rental)	1,793.20
	55365679	111-9010-419.44-10	Rent ( Incl Equip Rental)	2,342.55
				<b>\$4,135.75</b>
DEPARTMENT OF JUSTICE	241367	111-7030-421.56-41	Contractual Srvc - Other	256.00
				<b>\$256.00</b>
DIMENSION DATA NORTH AMERICA, INC	8040169	111-7010-421.53-10	Telephone & Wireless	210.00
				<b>\$210.00</b>
EDGAR CISNEROS	1939176	111-0210-413.59-15	Professional Development	755.23
				<b>\$755.23</b>
EDWIN RUANO	7658	111-8010-431.74-10	Equipment	2,437.00
				<b>\$2,437.00</b>
ENTERPRISE FM TRUST	FBN3281610	226-9010-419.74-20	Vehicle Leases	1,743.73
	FBN3281610	229-7010-421.74-10	Equipment	126.27
				<b>\$1,870.00</b>
ESTELA RAMIREZ	64219/64653	111-6060-466.33-20	Contractual Srv Class	249.60
				<b>\$249.60</b>

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
F&A FEDERAL CREDIT UNION	PPE 7/16/2017	802-0000-217.60-40	Credit Union	12,200.00
				<b>\$12,200.00</b>
FIELDTURF USA, INC.	645968	111-6010-451.43-25	Equipment - O S & M	2,800.00
				<b>\$2,800.00</b>
FIRST CHOICE SERVICES	573344	111-9010-419.61-20	Dept Supplies & Expense	453.55
				<b>\$453.55</b>
FORENSIC NURSE SPECIALISTS, INC.	04-25-16	111-7030-421.56-16	Victims' Medical Services	730.00
				<b>\$730.00</b>
FOTORAMA	3883	111-0110-411.61-20	Dept Supplies & Expense	784.93
	3883	111-0110-411.66-05	Council Meeting Expenses	1,339.96
				<b>\$2,124.89</b>
FREEWAY INSURANCE SERVICES, IN	0018159	111-0000-228.70-00	Business License Refund	31.40
	0019079	111-0000-228.70-00	Business License Refund	51.90
				<b>\$83.30</b>
GALLS, LLC	BC0436801	111-7022-421.61-24	Patrol Admin Volunteers	74.55
	BC0438152	111-7022-421.61-24	Patrol Admin Volunteers	72.87
				<b>\$147.42</b>
GARDA CL WEST, INC.	10316703	111-9010-419.33-10	Bank Services	677.29
				<b>\$677.29</b>
GARY M. ROGERS	7/17/2017	111-6030-451.33-90	Referee Services	114.00
	7/17/2017-1	111-6030-451.33-90	Referee Services	192.00
				<b>\$306.00</b>
GATEWAY CITIES COUNCIL OF	2018-12	111-8030-461.56-42	Storm Water WMP	15,000.00
				<b>\$15,000.00</b>
HOME DEPOT - PUBLIC WORKS	4260585	111-8010-431.61-21	Materials	161.58
	5260758	111-8010-431.61-21	Materials	6.49
	8260627	111-8010-431.61-21	Materials	40.14
	8260628	111-8010-431.61-21	Materials	7.28
	1250064	111-8020-431.43-10	Buildings - O S & M	96.00
	1260522	111-8020-431.43-10	Buildings - O S & M	28.21
	1260696	111-8020-431.43-10	Buildings - O S & M	86.93
	3260507	111-8020-431.43-10	Buildings - O S & M	647.32
	343068	111-8020-431.43-10	Buildings - O S & M	484.00
	7260545	111-8020-431.43-10	Buildings - O S & M	318.67
	7260655	111-8020-431.43-10	Buildings - O S & M	21.65
	8260633	111-8020-431.43-10	Buildings - O S & M	4.21
	2260690	111-8023-451.43-10	Buildings - O S & M	42.42
	5260562	221-8014-429.61-20	Dept Supplies & Expense	17.38
	7260641	221-8014-429.61-20	Dept Supplies & Expense	7.40
	8260624	287-8055-432.61-20	Dept Supplies & Expense	8.66
	1260521	535-8090-452.61-20	Dept Supplies & Expense	192.31
2260513	535-8090-452.61-20	Dept Supplies & Expense	116.60	

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
HOME DEPOT - PUBLIC WORKS	2260517	535-8090-452.61-20	Dept Supplies & Expense	70.56
	260602	535-8090-452.61-20	Dept Supplies & Expense	11.55
	5260561	535-8090-452.61-20	Dept Supplies & Expense	43.47
	6260559	535-8090-452.61-20	Dept Supplies & Expense	69.48
	7260647	535-8090-452.61-20	Dept Supplies & Expense	184.65
	1242861	741-8060-431.43-20	Fleet Maintenance	-10.84
	1260694	741-8060-431.43-20	Fleet Maintenance	10.84
	1260695	741-8060-431.43-20	Fleet Maintenance	32.59
				<b>\$2,699.55</b>
HUNTINGTON PARK COLLISION CENTER	40179	741-8060-431.43-20	Fleet Maintenance	2,931.45
				<b>\$2,931.45</b>
HUNTINGTON PARK POLICE MGMT ASSN.	PPE 7/16/2017	802-0000-217.60-10	Association Dues	150.00
				<b>\$150.00</b>
HUNTINGTON PARK POLICE OFFICER ASSN	PPE 7/16/2017	802-0000-217.60-10	Association Dues	4,800.44
				<b>\$4,800.44</b>
HUNTINGTON PARK RUBBER STAMP CO.	RGC001931	111-0230-413.61-20	Dept Supplies & Expense	15.77
				<b>\$15.77</b>
IMPACT TIRE SERVICE	1888	219-0250-431.43-21	Metro Transit O S & M	25.00
	6609	219-0250-431.43-21	Metro Transit O S & M	25.00
	6630	219-0250-431.43-21	Metro Transit O S & M	20.00
	6631	219-0250-431.43-21	Metro Transit O S & M	25.00
	6640	219-0250-431.43-21	Metro Transit O S & M	56.53
	6670	219-0250-431.43-21	Metro Transit O S & M	25.00
				<b>\$176.53</b>
INTER VALLEY POOL SUPPLY, INC	96680	681-8030-461.41-00	Water Purchase	237.93
	96681	681-8030-461.41-00	Water Purchase	146.42
	96682	681-8030-461.41-00	Water Purchase	204.66
	96683	681-8030-461.41-00	Water Purchase	149.75
	97009	681-8030-461.41-00	Water Purchase	232.94
	97010	681-8030-461.41-00	Water Purchase	149.75
	97011	681-8030-461.41-00	Water Purchase	133.11
				<b>\$1,254.56</b>
INTERNATIONAL INSTITUTE OF	2017-2018	111-1010-411.59-15	Professional Development	100.00
				<b>\$100.00</b>
JAVIER CARRILLO	7/17/2017	111-6030-451.33-90	Referee Services	286.00
				<b>\$286.00</b>
JCL TRAFFIC	91119	111-8012-429.61-20	Dept Supplies & Expense	653.32
	91127	111-8012-429.61-20	Dept Supplies & Expense	331.47
	91138	111-8012-429.61-20	Dept Supplies & Expense	1,154.90
	91200	111-8012-429.61-20	Dept Supplies & Expense	203.91
				<b>\$2,343.60</b>
JIMENEZ'S BRAKES & ALIGNMENTS INC	39836	741-8060-431.43-20	Fleet Maintenance	50.00
				<b>\$50.00</b>

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
JOEL GORDILLO	7/5/2017	111-1010-411.56-41	Contractual Srvc - Other	1,650.00
				<b>\$1,650.00</b>
JUAN LOZANO	7/13/2017	746-0218-413.35-10	Tuition Assistance	1,500.00
				<b>\$1,500.00</b>
KARINA ALDANA	64461/64706	111-0000-228.20-00	Rec Deposit-Refundable	500.00
				<b>\$500.00</b>
KENNETH W. JACKSON	6/21/2017	111-0000-322.10-10	Building	30,000.00
				<b>\$30,000.00</b>
KONICA MINOLTA BUSINESS SOLUTIONS	244845568	111-0210-413.43-05	Office Equip - O S & M	78.06
	244845570	111-0210-413.43-05	Office Equip - O S & M	22.39
	245362952	111-0210-413.43-05	Office Equip - O S & M	207.58
	244635055	111-7010-421.44-10	Rent (Incl Equip Rental)	201.62
	244635234	111-7010-421.44-10	Rent (Incl Equip Rental)	6.52
	244635530	111-7010-421.44-10	Rent (Incl Equip Rental)	201.62
	244845831	111-7010-421.44-10	Rent (Incl Equip Rental)	201.62
	244845833	111-7010-421.44-10	Rent (Incl Equip Rental)	181.89
	244846016	111-7010-421.44-10	Rent (Incl Equip Rental)	201.62
	244846019	111-7010-421.44-10	Rent (Incl Equip Rental)	169.38
	246290489	111-7010-421.44-10	Rent (Incl Equip Rental)	207.58
	246290491	111-7010-421.44-10	Rent (Incl Equip Rental)	191.15
	246290732	111-7010-421.44-10	Rent (Incl Equip Rental)	207.58
	246290740	111-7010-421.44-10	Rent (Incl Equip Rental)	241.08
	244634967	111-7030-421.44-10	Rent (Incl Equip Rental)	284.33
	244845652	111-7030-421.44-10	Rent (Incl Equip Rental)	7.37
	246290756	111-7030-421.44-10	Rent (Incl Equip Rental)	65.72
	246290759	111-7030-421.44-10	Rent (Incl Equip Rental)	46.11
	246290937	111-7030-421.44-10	Rent (Incl Equip Rental)	294.84
	246290940	111-7030-421.44-10	Rent (Incl Equip Rental)	652.23
	244635248	111-7040-421.44-10	Rent (Incl Equip Rental)	346.44
	244635607	111-7040-421.44-10	Rent (Incl Equip Rental)	273.78
	244845655	111-7040-421.44-10	Rent (Incl Equip Rental)	294.84
	244845658	111-7040-421.44-10	Rent (Incl Equip Rental)	140.34
	244846024	111-7040-421.44-10	Rent (Incl Equip Rental)	373.10
	246290567	111-7040-421.44-10	Rent (Incl Equip Rental)	294.84
	246290568	111-7040-421.44-10	Rent (Incl Equip Rental)	223.01
	246291021	111-7040-421.44-10	Rent (Incl Equip Rental)	374.47
	246291022	111-7040-421.44-10	Rent (Incl Equip Rental)	807.78
	246291025	111-7040-421.44-10	Rent (Incl Equip Rental)	137.45
246291028	111-7040-421.44-10	Rent (Incl Equip Rental)	142.54	
245310942	111-9010-419.43-15	Financial Systems	373.10	
245311240	111-9010-419.43-15	Financial Systems	294.84	
				<b>\$7,746.82</b>

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount
LAC+USC MEDICAL CENTER	50012	111-7030-421.56-41	Contractual Srvc - Other	730.00
				<b>\$730.00</b>
LAN WAN ENTERPRISE, INC	58572	229-7010-421.74-10	Equipment	8,743.21
				<b>\$8,743.21</b>
LB JOHNSON HARDWARE CO #1	690146	111-8020-431.43-10	Buildings - O S & M	21.73
	690183	111-8020-431.43-10	Buildings - O S & M	16.28
	689990	535-8090-452.61-20	Dept Supplies & Expense	228.31
	690129	535-8090-452.61-20	Dept Supplies & Expense	19.56
	690295	535-8090-452.61-20	Dept Supplies & Expense	78.27
				<b>\$364.15</b>
LEE ANDREWS GROUP, INC	2017107	111-0210-413.56-41	Contractual Srvc - Other	1,533.31
				<b>\$1,533.31</b>
LEGAL SHIELD	7/15/2017	802-0000-217.60-50	Legal Shield Plan	132.50
				<b>\$132.50</b>
LGP EQUIPMENT RENTALS INC	100992	111-6020-451.56-41	Contractual Srvc - Other	241.75
				<b>\$241.75</b>
LORRAINE MENDEZ & ASSOCIATES, LLC	0289	239-5060-463.56-41	Contractual Srvc - Other	10,475.00
	0289	242-5060-463.56-41	Contractual Srvc - Other	1,020.00
				<b>\$11,495.00</b>
LUCIA HERRERA	64157/64707	111-0000-347.50-00	Deposit Refund	30.00
				<b>\$30.00</b>
MAGNET APPAREL, INC	0020150	111-0000-228.70-00	Business License Refund	9.90
				<b>\$9.90</b>
MANUEL PRIETO	64219/64625	111-6060-466.33-20	Contractual Srv Class	334.40
	64418/64568	111-6060-466.33-20	Contractual Srv Class	121.60
				<b>\$456.00</b>
MARIA ALCALA	62460/64708	111-0000-228.20-00	Deposit Refund	500.00
				<b>\$500.00</b>
MARTIN & CHAPMAN CO.	2017229	111-1010-411.61-20	Dept Supplies & Expense	110.38
				<b>\$110.38</b>
MELISSA NAVA	64072/64728	111-0000-228.20-00	Deposit Refund	150.00
				<b>\$150.00</b>
METRO TRANSIT SERVICES	201706	111-8010-431.56-43	Fixed Route Transit	91,918.37
	201706	219-0000-340.30-00	Fixed Route Fares	-6,410.25
	201706	219-0000-395.41-15	Fuel Reimbursement	-6,226.57
				<b>\$79,281.55</b>
MICON CONSTRUCTION	2	251-6010-451.73-10	Improvements	104,987.40
	2	535-8016-431.73-10	Improvements	36,851.75
				<b>\$141,839.15</b>
MIGUEL ROJAS	61709/64703	111-0000-228.20-00	Deposit Refund	250.00
	61709/64703	111-0000-347.70-00	Facility Fees Refund	184.00
				<b>\$434.00</b>

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
8-01-2017**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
MOBILITIE SERVICES, LLC	52714	111-0000-395.10-00	Reimbursement	2,036.00
				<b>\$2,036.00</b>
NATION WIDE RETIREMENT SOLUTIONS	PPE 7/16/2017	802-0000-217.40-10	Deferred Compensation	16,529.31
				<b>\$16,529.31</b>
NATIONWIDE ENVIRONMENTAL SERVICES	28516	111-8010-431.56-41	Contractual Srvc - Other	9,904.84
	28517	111-8010-431.56-41	Contractual Srvc - Other	6,840.00
	28517	220-8070-431.56-41	Contractual Srvc - Other	9,288.50
	28516	221-8010-431.56-41	Contractual Srvc - Other	918.30
	28516	231-8010-415.56-41	Contractual Srvc - Other	27,042.46
				<b>\$53,994.10</b>
NCM AUTOMOTIVE SOLUTIONS LLC	JUNE 2017	741-8060-431.43-20	Fleet Maintenance	542.00
				<b>\$542.00</b>
NEW CHEF FASHION INC.	877268	111-7022-421.61-24	Patrol Admin Volunteers	54.61
				<b>\$54.61</b>
OK PRINTING DESIGN & DIGITAL PRINT	511	111-7022-421.61-24	Patrol Admin Volunteers	41.17
				<b>\$41.17</b>
PARAMOUNT ICELAND INC.	63010/64299	111-6060-466.33-20	Contractual Srv Class	84.80
				<b>\$84.80</b>
PARS	37643	111-9010-419.56-41	Contractual Srvc - Other	449.33
	37722	217-0230-413.56-41	Contractual Srvc - Other	2,185.45
				<b>\$2,634.78</b>
PENSKE CHEVROLET	211379	741-8060-431.43-20	Fleet Maintenance	428.88
				<b>\$428.88</b>
PRUDENTIAL OVERALL SUPPLY	52022549	111-6010-451.56-41	Contractual Srvc - Other	122.91
	52018575	111-7010-421.61-20	Dept Supplies & Expense	18.94
	52023526	111-7010-421.61-20	Dept Supplies & Expense	20.07
	52013623	111-8022-419.43-10	Buildings - O S & M	30.07
	52018576	111-8022-419.43-10	Buildings - O S & M	30.07
				<b>\$222.06</b>
PSYCHOLOGICAL CONSULTING ASSOC, INC	522675	111-7010-421.56-41	Contractual Srvc - Other	400.00
				<b>\$400.00</b>
RICOH AMERICAS CORP	55257601	111-6010-451.56-41	Contractual Srvc - Other	234.39
				<b>\$234.39</b>
RIVERSIDE COUNTY SHERIFF'S DEPT	BCTC0005287	111-7010-421.59-20	Professional Develop Post	266.00
				<b>\$266.00</b>
ROADLINE PRODUCTS INC	13351	741-8060-431.43-20	Fleet Maintenance	1,278.68
				<b>\$1,278.68</b>
ROSALES MARLENE	8985-15188	681-0000-228.70-00	Utility Refund	80.29
				<b>\$80.29</b>
SCHAEFFER MANUFACTURING COMPANY	LP1614-INV1	741-8060-431.62-30	Metro Transit Fuel & Oil	1,144.02
				<b>\$1,144.02</b>
SEAL MASTER OF SOUTHERN CALIFORNIA	55929	111-8010-431.61-21	Materials	619.71
				<b>\$619.71</b>

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
8-01-2017**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
SEVERN TRENT ENVIRONMENTAL SERVICES	21290	681-8030-461.43-30	Maintenance of Wells	13,266.09
	21291	681-8030-461.43-30	Maintenance of Wells	27,160.12
	21292	681-8030-461.43-30	Maintenance of Wells	17,431.98
				<b>\$57,858.19</b>
SMART & FINAL	46652	111-7010-421.61-20	Dept Supplies & Expense	119.48
	55262	111-7010-421.61-20	Dept Supplies & Expense	24.55
				<b>\$144.03</b>
SOUTHERN CALIFORNIA EDISON	5/8-6/7/17	111-8014-429.62-10	Heat Light Water & Power	2,915.95
	6/7-7/7/17	111-8014-429.62-10	Heat Light Water & Power	44.05
	6/7-7/7/17	111-8024-421.62-10	Heat Light Water & Power	6,436.85
	6/6-7/6/17	231-8010-415.62-10	Heat Light Water & Power	578.16
				<b>\$9,975.01</b>
SPARKLETTS	15010561 070117	111-5010-419.61-20	Dept Supplies & Expense	18.00
				<b>\$18.00</b>
ST FRANCIS, LLC.	1661021	111-8014-429.56-41	Contractual Srvc - Other	3,160.75
	1661022	111-8014-429.56-41	Contractual Srvc - Other	4,608.00
	1661025	111-8014-429.56-41	Contractual Srvc - Other	878.25
	1661026	111-8014-429.56-41	Contractual Srvc - Other	1,730.25
	1661026	221-8014-429.56-41	Contractual Srvc - Other	2,877.75
				<b>\$13,255.00</b>
STAPLES ADVANTAGE	1017914	111-8020-431.61-20	Dept Supplies & Expense	3,709.28
				<b>\$3,709.28</b>
SUPERION, LLC	141322	111-9010-419.43-15	Financial Systems	10,859.50
				<b>\$10,859.50</b>
SUPERIOR COURT OF CALIFORNIA	JUNE2017	111-3010-415.56-10	Parking Citation Surcharg	24,320.25
				<b>\$24,320.25</b>
THE CASTANON LAW GROUP	07/21/2017	111-0220-411.32-70	Contractual Srv Legal	5,444.50
	7/21/2017	111-0220-411.32-70	Contractual Srv Legal	5,444.50
				<b>\$10,889.00</b>
TONY GARCIA	64599/64655	111-0000-347.50-00	Deposit Refund	30.00
				<b>\$30.00</b>
TRANSTECH ENGINEERS, INC.	20172350	535-8016-431.73-10	Improvements	24,843.25
				<b>\$24,843.25</b>
TRIANGLE SPORTS	35058	111-6030-451.61-35	Recreation Supplies	419.52
				<b>\$419.52</b>
TYCO INTEGRATED SECURITY	28930171	111-7010-421.56-41	Contractual Srvc - Other	3,489.27
				<b>\$3,489.27</b>
U.S. BANK	PPE 7/16/2017	802-0000-217.30-20	PARS	4,064.15
	PPE 7/16/2017	802-0000-218.10-05	PARS EMPLOYER	18,895.49
				<b>\$22,959.64</b>
U.S. HEALTH WORKS	3146957-CA	111-0230-413.56-41	Contractual Srvc - Other	156.00
				<b>\$156.00</b>

**CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
8-01-2017**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount
UNITED PACIFIC WASTE & RECYCLING	1887121	111-8027-431.56-59	Contract-Trash Collection	16,680.00
				<b>\$16,680.00</b>
UPS	0000F911X6287	111-7010-421.61-20	Dept Supplies & Expense	7.28
				<b>\$7.28</b>
V & V MANUFACTURING, INC.	44535	111-7010-421.61-20	Dept Supplies & Expense	357.92
	44853	111-7010-421.61-20	Dept Supplies & Expense	704.36
	44854	111-7010-421.61-20	Dept Supplies & Expense	395.63
				<b>\$1,457.91</b>
VERIZON WIRELESS	9788453636	111-8010-431.53-10	Telephone & Wireless	817.61
				<b>\$817.61</b>
VERMONT SYSTEMS, INC.	54791	111-6010-451.43-05	Office Equip - O S & M	2,978.09
				<b>\$2,978.09</b>
VISION SERVICE PLAN-CA	07/17/2017	802-0000-217.50-30	Vision Insurance	4,257.34
				<b>\$4,257.34</b>
WALTERS WHOLESALE ELECTRIC COMPANY	S108258851.001	111-8020-431.43-10	Buildings - O S & M	18.26
				<b>\$18.26</b>
WATER REPLENISHMENT DISTRICT OF	5/31/2017	681-8030-461.41-00	Water Purchase	110,047.41
				<b>\$110,047.41</b>
WELLS FARGO BANK-FIT	PPE 7/16/2017	802-0000-217.20-10	Federal W/Holding	59,395.73
				<b>\$59,395.73</b>
WELLS FARGO BANK-MEDICARE	PPE 7/16/2017	802-0000-217.10-10	Medicare	7,226.23
				<b>\$7,226.23</b>
WELLS FARGO BANK-SIT	PPE 7/16/2017	802-0000-217.20-20	State W/Holding	19,319.32
				<b>\$19,319.32</b>
WENDY CONTRERAS	64090/64709	111-0000-347.50-00	Deposit Refund	40.00
				<b>\$40.00</b>
WEST GOVERNMENT SERVICES	836505558	111-7030-421.56-41	Contractual Srvc - Other	54.63
				<b>\$54.63</b>
YASMIN CRUZ	64469/64470	111-6060-466.33-20	Contractual Srv Class	60.80
				<b>\$60.80</b>
				<b>\$1,547,864.78</b>



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**APPROVE A PUBLIC CONVENIENCE AND NECESSITY LETTER FOR A PROPOSED GROCERY STORE (SMART & FINAL STORES LLC) WITH OFF-SALE OF GENERAL ALCOHOL AT PROPERTY LOCATED AT 3111 FLORENCE AVENUE, HUNTINGTON PARK, CALIFORNIA**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve a Public Convenience and Necessity letter request from Smart & Final Stores LLC to allow an additional alcohol license (Type 21) within the census tract where the subject property is located.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On February 15, 2017 the Huntington Park Planning Commission conditionally approved Case No. 2017-01 DP/CUP allowing the construction of a new grocery store with the off-sale of beer, wine, and spirits (Type 21 license) at 3111 Florence Avenue, in the Commercial General zone. After the project review process, the Department of Alcoholic Beverage Control (ABC) determined that a letter of Public Convenience and Necessity (PCN) issued by the City is required due to an existing undue concentration of alcohol licenses (Type 21) within the census tract where the subject site is located. A maximum of one (Type 21) license is allowed within the census tract. There is one existing license within the census tract. An additional license will exceed the maximum limit. Therefore, the PCN letter is required by ABC.

The project was approved by the Planning Commission with a condition of approval requiring that the applicant maintain a valid alcohol beverage license for the off-sale of beer, wine, and spirits (Type 21) from the State Department of Alcoholic Beverage Control (ABC) and comply with all requirements. As a result, the applicant must obtain a PCN letter in order to comply with ABC requirements.

**FISCAL IMPACT/FINANCING**

It was determined that the City will not incur any costs associated to the issuance of a PCN letter. The applicant is responsible for the costs and fees from outside agencies.

**APPROVE A PUBLIC CONVENIENCE AND NECESSITY LETTER FOR A PROPOSED GROCERY STORE (SMART & FINAL STORES LLC) WITH OFF-SALE OF GENERAL ALCOHOL AT PROPERTY LOCATED AT 3111 FLORENCE AVENUE, HUNTINGTON PARK, CALIFORNIA**

August 8, 2017

Page 2 of 2

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Per ABC requirements, a PCN letter issued by the City is required in order to allow an additional Type 21 license within the census tract where the project site is located. The request to issue a PCN letter requires City Council approval. In order to issue a PCN letter, the City Council must determine that the issuance of an alcohol (Type 21) license is a necessity or will serve public convenience at the subject location. The proposed grocery store will provide additional retail services by offering a variety of products including dry and fresh foods, household goods, snacks, and beverages for the convenience of the community and in which the Huntington Park residents may benefit from. A public convenience would be provided in that the sales of prepackaged alcohol for off-site consumption will be an ancillary use to the proposed grocery store. The proposed use shall not be a detriment to the surrounding neighborhood and public.

**CONCLUSION**

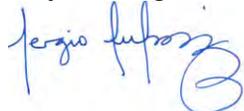
If the City Council approves the applicant's request to issue a PCN letter, the Department of ABC will allow an additional Type 21 license within the census tract of the subject site and the proposed grocery store will be allowed to sell beer, wine, and spirits.

If the City Council denies the applicant's request to issue a PCN letter, the Department of ABC will not allow an additional Type 21 license within the census tract of the subject site and the proposed grocery store will not be allowed to sell beer, wine, and spirits. As a result, the applicant will have the option to construct a new grocery store without the sale of alcohol.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Sergio Infanzon  
Community Development Director

**ATTACHMENT(S)**

- A. Draft Public Convenience and Necessity Letter
- B. Resolution of PC Case No. 2017-01 DP/CUP

# ATTACHMENT "A"



August 9, 2017

Department of Alcoholic Beverage Control  
Los Angeles/ Metro Office  
888 S Figueroa Street, Suite 320  
Los Angeles, CA 90017

**RE: Public Convenience and Necessity letter for Type 21 Alcohol License at 3111 Florence Avenue, Huntington Park, CA 90255.**

To Whom It May Concern:

On August 8, 2017, the City Council of the City of Huntington Park at a special meeting determined that the issuance of a Type 21 (beer, wine, and spirits) liquor license will serve public convenience and necessity on property located at 3111 Florence Avenue, Huntington Park, CA 90255. The proposed grocery store will provide additional retail services by offering a variety of products including dry and fresh foods, household goods, snacks, and beverages for the convenience of the community and in which the Huntington Park residents may benefit from. A public convenience would be provided in that the sales of prepackaged alcohol for off-site consumption will be an ancillary use to the proposed grocery store. The proposed use shall not be a detriment to the surrounding neighborhood and public.

The applicant, Smart & Final LLC, has applied for a Conditional Use Permit (CUP) with the City of Huntington Park for the sales of alcohol. The CUP application was conditionally approved by the City's Planning Commission on February 15, 2017. Attached is a copy of the Resolution for your records.

If you have any questions, please contact the case Planner, Rodrigo Pelayo, at (323) 584-6282.

Sincerely,

Edgar P. Cisneros  
City Manager

Enclosure: PC Resolution No. 2017-01

Cc: Smart & Final Stores LLC  
Case file

# ATTACHMENT "B"

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**RESOLUTION NO. 2017-01**

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HUNTINGTON PARK, STATE OF CALIFORNIA, APPROVING A DEVELOPMENT PERMIT AND A CONDITIONAL USE PERMIT; AND THE ADOPTION OF AN ASSOCIATED NEGATIVE DECLARATION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN CONNECTION WITH REAL PROPERTY LOCATED AT 3111 FLORENCE AVENUE, HUNTINGTON PARK, CALIFORNIA.**

**WHEREAS**, a public hearing was held in the City Hall, 6550 Miles Avenue, Huntington Park, California on Wednesday, February 15, 2017 at 6:30 p.m. pursuant to the notice published and posted as required by law in accordance with the provisions of the Huntington Park Municipal Code (HPMC), upon an application from Cary Architects, requesting Planning Commission approval of a Development Permit to construct a 28,611 square-foot grocery store building; a Conditional Use Permit to allow the off-sale of alcohol in conjunction with a grocery store; and the adoption of a Negative Declaration under the California Environmental Quality Act (CEQA) for property located at 3111 Florence Avenue, within the Commercial General (CG) Zone on the following described property:

Assessor's Parcel Nos. 6323-021-031 & 6323-021-032 City of Huntington Park, County of Los Angeles; and

**WHEREAS**, the Planning Division has reviewed the request and has found that all of the required findings for approval of a Development Permit and a Conditional Use Permit can be made as required by the Municipal Code; and

**WHEREAS**, upon completion of the Environmental Assessment Initial Study, the City of Huntington Park has determined that the proposed project will not have a significant effect on the environment and has prepared a Negative Declaration for the project. The Negative Declaration (ND) was prepared in accordance with the California Environmental Quality Act (CEQA), Article 1. Sec. 15000 et. Seq.; and

**WHEREAS**, all persons appearing for or against the approval of the Development Permit and Conditional Use Permit were given the opportunity to be heard in connection with said matter; and

1           **WHEREAS**, all written comments received prior to the hearing, and responses to  
2 such comments, were reviewed by the Planning Commission; and

3           **WHEREAS**, the Planning Commission is required to announce its findings and  
4 recommendations.

5           **NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF**  
6 **HUNTINGTON PARK DOES FIND, DETERMINE, RECOMMEND AND RESOLVES AS**  
7 **FOLLOWS:**

8           **SECTION 1:** In accordance with CEQA and based on the evidence in the Initial  
9 Study/Negative Declaration (IS/ND), the Planning Commission adopts the findings in said  
10 IS/ND and determines that the project will not have a significant effect on the environment,  
11 therefore the Planning Commission hereby adopts said IS/ND associated with the  
12 proposed project.

13           **SECTION 2.** The Planning Commission hereby makes the following findings in  
14 connection with the proposed Development Permit:

- 15           **1. The proposed development is one permitted within the subject zoning**  
16 **district and complies with all of the applicable provisions of this Code,**  
17 **including prescribed development/site standards.**

18           **Finding:** The subject zoning district, CG, is intended to provide for general retail,  
19 professional office, and service-oriented business activities serving a community-  
20 wide need under design standards that ensure compatibility and harmony with  
21 adjoining land uses. Per Section 9-4.202 of the HPMC, the proposed grocery  
22 store use is permitted within the subject zoning district. In addition, the proposed  
23 development complies with all Commercial Zone Standards of Section 9-4.203 of  
24 the HPMC.

- 25           **2. The proposed development is consistent with the General Plan.**

26           **Finding:** The General Plan Land Use designation of the subject site is General  
27 Commercial. Permitted uses in this designation include a wide range of  
28 neighborhood and general retail and service establishments, such as stores and

1 repair shops, to accommodate the surrounding community.

2 Goal 3.0 of the General Plan is to provide for the revitalization of deteriorating  
3 land uses and properties. The proposed development is consistent with Goal 3.0  
4 because it would revitalize a vacant lot with the development of a new grocery  
5 store building. As a result, the appearance of the site and adjacent right-of-ways  
6 will be improved to provide a new service to the local community.

7 In addition, the proposed development is consistent with Policy 3.2 of the  
8 General Plan because it is in compliance with all current Zoning Code  
9 requirements. Correspondingly, the project promotes vigorous enforcement of City  
10 codes, including building, zoning, health and safety, to promote maintenance.

- 11 **3. The proposed development would be harmonious and compatible with**  
12 **existing and planned future developments within the zoning district and**  
13 **general area, as well as with the land uses presently on the subject**  
14 **property.**

15 **Finding:** It is anticipated that the existing and future development of the zoning  
16 district continue as commercial. The surrounding properties within the vicinity are  
17 built for commercial uses. The proposed development will be similar and  
18 compatible with existing surrounding uses, therefore, will not adversely impact the  
19 subject site or surrounding area. The proposed use would not be of greater  
20 intensity than the existing surrounding uses.

- 21 **4. The approval of the Development Permit for the proposed project is in**  
22 **compliance with the requirements of the California Environmental Quality**  
23 **Act (CEQA) and the City's Guidelines.**

24 **Finding:** Upon completion of the Environmental Assessment Initial Study, the City  
25 of Huntington Park has determined that the proposed project will not have a  
26 significant effect on the environment and has prepared a Negative Declaration for  
27 the proposed project. The Negative Declaration (ND) was prepared in accordance  
28 with the California Environmental Quality Act (CEQA), Article 1. Sec. 15000 et.

1 seq..

- 2 **5. The subject site is physically suitable for the type and density/intensity of**  
3 **use being proposed.**

4 **Finding:** The subject site is surrounded by other similar commercial uses.  
5 Neighboring properties along Florence Avenue include a commercial shopping  
6 center with restaurants, offices, and other service-oriented uses. The proposed  
7 development meets all of the minimum development standards as set forth in the  
8 HPMC Sections 9-4.202 and 9-4.203. Thereby, the subject site is suitable for the  
9 proposed project.

- 10 **6. There are adequate provisions for public access, water, sanitation and**  
11 **public utilities and services to ensure that the proposed development would**  
12 **not be detrimental to public health, safety and general welfare.**

13 **Finding:** Vehicular and pedestrian access to the site would be provided from  
14 Florence Avenue, Mission Place, and Benson Street. The project proposes to  
15 connect with existing infrastructure and public utilities. The surrounding area is  
16 already completely developed with public access, water, sanitation, and other  
17 public utilities. The new development will not impede the accessibility to public  
18 access, water, sanitation, or other public utilities and services. It is expected that  
19 the proposed development will not be detrimental to public health, safety and  
20 general welfare.

- 21 **7. The design, location, size and operating characteristics of the proposed**  
22 **development would not be detrimental to the public health, safety, or**  
23 **welfare of the City.**

24 **Finding:** The subject site is located along Florence Avenue, which serves as one  
25 of the commercial land use corridors of the City. The site is suitable for  
26 commercial uses given that most of the surrounding uses are commercial and the  
27 properties are zoned for commercial uses as well. The proposed project design  
28 would enhance the appearance of the neighboring area and provide new services

1 for the local and neighboring communities. The subject site will have sufficient off-  
2 street parking for the proposed use. Therefore, it is expected that the proposed  
3 development will not be detrimental to the public health, safety, or welfare of the  
4 City.

5 **SECTION 3:** The Planning Commission hereby makes the following findings in  
6 connection with the proposed Conditional Use Permit:

- 7 **1. The proposed use is conditionally permitted within, and would not impair**  
8 **the integrity and character of, the subject zoning district and complies with**  
9 **all of the applicable provisions of this Code.**

10 **Finding:** The proposed grocery store with off-sale of beer wine, and spirits is  
11 conditionally permitted within the subject zoning district. The subject zoning  
12 district, Commercial General (CG), is intended to provide for restaurants, general  
13 retail, professional office, and service-oriented business activities serving a  
14 community-wide need under design standards that ensure compatibility and  
15 harmony with adjoining land uses. In addition the proposed project complies with  
16 the requirements of the HPMC.

- 17 **2. The proposed use is consistent with the General Plan.**

18 **Finding:** The proposed use is consistent with Goal 1.0; Policy 1.2 of the Land  
19 Use Element of the General Plan by encouraging community-oriented retail in  
20 Huntington Park while continuing to revitalize Pacific Boulevard as a regional retail  
21 destination. The proposed grocery store will provide the community with  
22 additional grocery & household goods retail options.

- 23 **3. The approval of the Conditional Use Permit for the proposed use is in**  
24 **compliance with the requirements of the California Environmental Quality**  
25 **Act (CEQA) and the City's Guidelines.**

26 **Finding:** Upon completion of the Environmental Assessment Initial Study, the City  
27 of Huntington Park has determined that the proposed project will not have a  
28 significant effect on the environment and has prepared a Negative Declaration for

1 the proposed project. The Negative Declaration (ND) was prepared in accordance  
2 with the California Environmental Quality Act (CEQA), Article 1. Sec. 15000 et.  
3 Seq..

- 4 **4. The design, location, size and operating characteristics of the proposed use**  
5 **are compatible with the existing and planned future land uses within the**  
6 **general area in which the proposed use is to be located and will not create**  
7 **significant noise, traffic or other conditions or situations that may be**  
8 **objectionable or detrimental to other permitted uses operating nearby or**  
9 **adverse to the public interest, health, safety, convenience or welfare of the**  
10 **City.**

11 **Finding:** The proposed project is located on a lot that measures approximately  
12 59,600 square feet. The design, location, size, and operating characteristics of  
13 the proposed grocery store with alcohol sales is not expected to be detrimental to  
14 the public health, safety and welfare of the City. The proposed project will be  
15 harmonious and compatible with the existing commercial and service uses  
16 presently located within the vicinity and zoning district. Additionally, the site has  
17 adequate vehicle circulation and access

- 18 **5. The subject site is physically suitable for the type and density/intensity of**  
19 **use being proposed.**

20 **Finding:** The proposed project is located on a lot that measures approximately  
21 59,600 square feet and has the physical capacity for the required off-street  
22 parking spaces and adequate access and circulation. Therefore, the subject site is  
23 physically suitable for the type and density/intensity of the use being proposed.

- 24 **6. There are adequate provisions for public access, water, sanitation and**  
25 **public utilities and services to ensure that the proposed use would not be**  
26 **detrimental to public health, safety and general welfare.**

27 **Finding:** Vehicular and pedestrian access to the site would be provided through  
28 Florence Avenue, Mission Place, and Benson Street. The proposed request for

1 off-sale of beer, wine, and spirits will not intensify public access, water, sanitation,  
2 and public utilities and services. The surrounding area is already completely  
3 developed with public access, water, sanitation, and other public utilities. The new  
4 development will not impede the accessibility to public access, water, sanitation,  
5 or other public utilities and services. It is expected that the proposed use will not  
6 be detrimental to public health, safety and general welfare.

7 **SECTION 4:** The Planning Commission hereby approves Resolution No. 2017-01  
8 DP/CUP, subject to the execution and fulfillment of the following conditions:

9 **Planning Division**

- 10 1. That the property owner and applicant shall indemnify, protect, hold harmless and  
11 defend the City and any agency or instrumentality thereof, its officers, employees  
12 and agents from all claims, actions, or proceedings against the City to attack, set  
13 aside, void, annul, or seek damages arising out of an approval of the City, or any  
14 agency or commission thereof, concerning this project. City shall promptly notify  
15 both the property owner and applicant of any claim, action, or proceeding to which  
16 this condition is applicable. The City shall cooperate in the defense of the action,  
17 while reserving its right to act as it deems to be in the best interest of the City and  
18 the public. The property owner and applicant shall defend, indemnify and hold  
19 harmless the City for all costs and fees incurred in additional investigation or  
20 study, or for supplementing or revising any document, including, without limitation,  
21 environmental documents. If the City's legal counsel is required to enforce any  
22 condition of approval, the applicant shall pay for all costs of enforcement,  
23 including legal fees.
- 24 2. Except as set forth in subsequent conditions, all-inclusive, and subject to  
25 department corrections and conditions, the property shall be developed  
26 substantially in accordance with the applications, environmental assessment, and  
27 plans submitted.
- 28 3. That all architectural detailing, including building materials, lighting, colors, façade  
improvements, finishes and other details be consistent with the submitted plans  
as approved by the Planning Division.
4. That the proposed project shall comply with all applicable codes, laws, rules, and  
regulations, including Health, Building and Safety, Fire, Sign, Zoning, and  
Business License Regulations of the City of Huntington Park.
5. That the use be conducted, and the property be maintained, in a clean, neat,  
quiet, and orderly manner at all times and comply with the property maintenance  
standards as set forth in Title 8, Chapter 9, and Section 9-3.103.18 of the  
Huntington Park Municipal Code.

- 1 6. That the Conditional Use Permit shall be subject to review for compliance with  
2 conditions of the issuance at such intervals as the City Planning Commission shall  
3 deem appropriate.
- 4 7. That any violation of the conditions of this entitlement may result in the revocation  
5 of the entitlement.
- 6 8. That the applicant be required to apply for a new entitlement if any alteration,  
7 modification, or expansion would increase the existing floor area of the  
8 establishment.
- 9 9. That this entitlement expire in the event it is not exercised within one (1) year from  
10 the date of approval, unless an extension has been granted by the Planning  
11 Commission.
- 12 10. That if the use ceases to operate for a period of six (6) months the entitlement  
13 shall be null and void.
- 14 11. All proposed signage shall be reviewed and approved by the Planning Division  
15 under a separate permit. All proposed signage shall comply with the  
16 requirements of the Huntington Park Municipal Code and/or Master Sign Program  
17 of the subject site.
- 18 12. That all existing and/or proposed mechanical equipment and appurtenances,  
19 including satellite dishes, gutters etc., whether located on the rooftop, ground level  
20 or anywhere on the property shall be completely shielded/enclosed so as not to  
21 be visible from any public street and/or adjacent properties. Such  
22 shielding/enclosure of facilities shall be of compatible design related to the  
23 building structure for which such facilities are intended to serve and shall be  
24 installed prior to issuance of the Certificate of Occupancy.
- 25 13. That any proposed on-site utilities, including electrical and telephone, be installed  
26 underground and be completely concealed from public view as required by the  
27 Planning Division.
- 28 14. That an anti-graffiti finish, as approved by the Planning Division, shall be applied  
to all exterior surfaces that are visible to the public and likely to attract graffiti prior  
to the issuance of the Certificate of Occupancy.
15. That any existing and/or future graffiti as defined by Huntington Park Municipal  
Code Section 5-27.02(d) shall be diligently removed within a reasonable time  
period.
16. That prior to the issuance of the Certificate of Occupancy, the property owner  
shall grant either by the covenants, conditions and restrictions for the subject  
property, or by a separate covenant recorded against the subject property, the  
right of entry for authorized City employees or agents for the purpose of removing  
or painting over graffiti from structures on the subject property.

- 1 17. That the property comply with the City's Standards for Exterior Colors, Section 9-  
2 3.103(3)(A) of the Huntington Park Municipal Code and obtain the Planning  
3 Division's approval prior, to the issuance of the Certificate of Occupancy.
- 4 18. That the parking areas be slurry sealed and striped as approved by the Planning  
5 Division.
- 6 19. That no vending machines, including, but not limited to, water, movie/DVD/Blu  
7 Ray, newspapers, candy, etc. shall be permitted on the exterior of the grocery  
8 store.
- 9 20. No outside storage shall be permitted.
- 10 21. No payphones shall be allowed on the site.
- 11 22. All outdoor display shall be reviewed and approved by the Planning Division. An  
12 outdoor uses application shall be submitted to the Planning Division along with a  
13 completed application, submittal requirements, and all applicable fees shall be  
14 paid at the time of submittal.
- 15 23. That the business shall be operated consistent with the Business Description date  
16 February 8, 2017.
- 17 24. No deliveries shall be conducted before 6:00am or after 11:00pm.
- 18 25. That the Applicant maintain a valid alcohol beverage license for the off-sale of  
19 beer, wine, spirits (Type 21) from the State Department of Alcoholic Beverage  
20 Control (ABC) and comply with all requirements, and should at any time the  
21 required license or permits, issued by the ABC, be surrendered, revoked or  
22 suspended, this Conditional Use Permit shall automatically become null and void.
- 23 26. That the business be operated in compliance with the City of Huntington Park  
24 Noise Ordinance.
- 25 27. That all required on-site parking and loading spaces comply with the minimum  
26 dimensions as set forth within the Huntington Park Municipal Code prior to  
27 issuance of the Certificate of Occupancy.
- 28 28. That a landscape plan design stamped by a licensed landscape architect be  
provided for the entire property, showing planter design, schedule of plant  
material, planter location and method of automatic permanent irrigation. The plan  
shall be submitted to and approved by the Planning Division, and such  
landscaping shall be installed and planted according to such approved plan, prior  
to being issued the certificate of occupancy, and shall thereafter be continuously  
and permanently maintained.
29. That landscape planters with 6" curbing and permanent irrigation be provided  
within the parking area, and that landscaping be provided in areas not used for  
vehicle parking, vehicle circulation or pedestrian access.

- 1 30. That a lighting plan be provided for all outdoor areas of the property. Such lighting  
2 shall be decorative and installed per approved plans to the satisfaction of the  
3 building official and Planning Division prior to issuing a Certificate of Occupancy.
- 4 31. That the applicant provide publicly visible art or pay art fees in accordance with  
5 the HPMC Title 9, Chapter 3, Article 17, prior to the issuance of the Certificate of  
6 Occupancy.
- 7 32. That the applicant comply with all of the provisions of Title 7, Chapter 9 of the  
8 Huntington Park Municipal Code relating to Storm Water Management. The  
9 applicant shall also comply with all requirements of the National Pollutant  
10 Discharge Elimination System (NPDES), Model Programs, developed by the  
11 County of Los Angeles Regional Water Quality Board. This includes compliance  
12 with the City's Low Impact Development (LID) and the SUSUMP requirements  
13 when applicable.
- 14 33. That the Conditional Use permit may be subject to additional conditions after its  
15 original issuance. Such conditions shall be imposed by the City Planning  
16 Commission as deemed appropriate to address problems of land use  
17 compatibility, operations, aesthetics, security, noise, safety, crime control, or to  
18 promote the general welfare of the City.
- 19 34. That should the operation of this establishment be granted, deemed, conveyed,  
20 transferred, or should a change in management or proprietorship occur at any  
21 time, this Conditional Use Permit shall be reviewed.
- 22 35. That the Director of Community Development is authorized to make minor  
23 modifications to the approved preliminary plans or any of the conditions if such  
24 modifications shall achieve substantially the same results, as would strict  
25 compliance with said plans and conditions.
- 26 36. That the operator shall obtain its City of Huntington Park Business License prior to  
27 commencing business operations.
- 28 37. Pursuant to AB-52, a certified Native American Monitor shall be on site during any  
and all ground disturbances (including but not limited to pavement removal, post  
holing, auguring, boring, grading, excavation and trenching) to protect any cultural  
resources which may be effected during construction or development.
38. That a Lot Line Adjustment/Lot Merger shall be required in order to consolidate  
the lot into one comprehensive lot. Lot Line Adjustment/Lot Merger shall be  
submitted to the Planning Division along with a completed application, submittal  
requirements, and all applicable fees shall be paid at the time of submittal.
39. That the applicant and property owner agree in writing to the above conditions.

**Building and Safety**

40. The initial plan check fee will cover the initial plan check and one recheck **only**.  
Additional review required beyond the first recheck shall be paid for on an hourly  
basis in accordance with the current fee schedule.

- 1 41. The second sheet of building plans is to list all conditions of approval and to  
2 include a copy of the Planning Commission Decision letter. This information shall  
3 be incorporated into the plans prior to the first submittal for plan check.
- 4 42. Fees shall be paid to the County of Los Angeles Sanitation District prior to  
5 issuance of the building permit.
- 6 43. Art fee shall be paid to the City prior to issuance of the building Permit.
- 7 44. Recycling deposit shall be filed prior to issuance of the building permit to the  
8 satisfaction of the recycling coordinator.
- 9 45. Approval is required from the Los Angeles County Health Department for food  
10 handling and/or storage.
- 11 46. A 750 gallon minimum grease interceptor shall be installed in accordance with the  
12 current Plumbing Code.
- 13 47. In accordance with paragraph 5538(b) of the California Business and Professions  
14 Code, plans are to be prepared and stamped by a licensed architect.
- 15 48. Structural calculations prepared under the direction of an architect, civil engineer  
16 or structural engineer shall be provided.
- 17 49. A geotechnical and soils investigation report is required, the duties of the soils  
18 engineer of record, as indicated on the first sheet of the approved plans, shall  
19 include the following:  
20 a) Observation of cleared areas and benches prepared to receive fill;  
21 b) Observation of the removal of all unsuitable soils and other materials;  
22 c) The approval of soils to be used as fill material;  
23 d) Inspection of compaction and placement of fill;  
24 e) The testing of compacted fills; and  
25 f) The inspection of review of drainage devices.
- 26 50. The owner shall retain the soils engineer preparing the Preliminary Soils and/or  
27 Geotechnical Investigation accepted by the City for observation of all grading, site  
28 preparation, and compaction testing. Observation and testing shall not be  
performed by another soils and/or geotechnical engineer unless the subsequent  
soils and/or geotechnical engineer submits and has accepted by the Public Works  
Department, a new Preliminary Soils and/or Geotechnical Investigation.
51. Prior to permit issuance the pdf copy of the soils report shall be provided by the  
applicant.
52. A grading and drainage plan shall be approved prior to issuance of the building  
permit. The grading and drainage plan shall indicate how all storm drainage  
including contributory drainage from adjacent lots is carried to the public way or  
drainage structure approved to receive storm water.

- 1
- 2 53.A Stormwater Pollution Prevention Program ("SWPPP") is required to be
- 3 submitted. The SWPPP shall contain details of best management practices,
- 4 including desilting basins or other temporary drainage or control measures, or
- 5 both, as may be necessary to control construction-related pollutants which
- 6 originate from the site as a result of construction related activities. No grading
- 7 permit will be issued until the SWPPP has been submitted to and accepted by the
- 8 building official.
- 9
- 10 54. For sites where the disturbed area is one acre or more, applicants must file a
- 11 Notice of Intent (NOI) and a State SWPPP and obtain a Waste Discharge
- 12 Identification number (WDID No.). Both the NOI and the WDID No. must be stated
- 13 on the first sheet of the plans.
- 14
- 15 55. Land disturbing activity that results in the creation or addition or replacement of
- 16 5,000 square feet or more of impervious surface area on an already developed
- 17 site on planning priority project categories shall comply with City's Low Impact
- 18 Development (LID) requirements.
- 19
- 20 (i) Where redevelopment results in an alteration to more than fifty (50%) percent
- 21 of impervious surfaces of a previously existing development, and the existing
- 22 development was not subject to post-construction stormwater quality control
- 23 requirements, the entire project must be mitigated.
- 24 (ii) Where redevelopment results in an alteration of less than fifty (50%) percent of
- 25 impervious surfaces of a previously existing development, and the existing
- 26 development was not subject to post-construction stormwater quality control
- 27 requirements, only the alteration must be mitigated, and not the entire
- 28 development.
56. The building permit will not be issued until the property has been surveyed and
- the boundaries marked by a land surveyor licensed by the State of California.
57. Foundation inspection will not be made until setback on all sides of the building
- have been surveyed and the location of the footings has been determined to be in
- accordance with the approved plans by a land surveyor licensed by the State of
- California. THIS NOTE IS TO BE PLACED ON THE FOUNDATION PLAN IN A
- PROMINENT LOCATION.
58. Building area or portion thereof on the first floor used exclusively for storage of
- delivery vehicle and for loading/unloading shall be classified as Group S-2
- Occupancy enclosed parking garage.
59. Parking garage not meeting the criteria of natural ventilation per Section 406.3.3.1
- shall be designed as enclosed parking garage. Mechanical ventilation in
- accordance with Los Angeles County Building Code Section 406.4.2 is required
- for the enclosed parking garage.

- 1 60. Connection of a parking garage with any room in which there is a fuel-fired  
2 appliance shall be by means of a vestibule providing a two-doorway separation  
3 per Section 406.4.7.
- 4 61. Building area or portion thereof on the roof deck used exclusively for storage of  
5 public parking shall be classified as Group S-2 Occupancy ramp-access open  
6 parking garage. Open parking garages shall also comply with Section 406.5.
- 7 62. Each portion of a building shall be individually classified in accordance with  
8 Section 302.1. Where a building contains more than one occupancy group, the  
9 building or portion thereof shall comply with the applicable provisions of Section  
10 508.2, 508.3 or 508.4, or a combination of these sections.
- 11 63. Individual occupancies shall be separated from adjacent occupancies in  
12 accordance with Table 508.4.
- 13 64. A Group S-2 enclosed parking garage with not more than one story above grade  
14 plane and located below a Group S-2 open parking garage shall be classified as a  
15 separate and distinct building for the purpose of determining the type of  
16 construction where all of the conditions per Section 510.3 are met.
- 17 65. Group B or M occupancies located not higher than the first story above grade  
18 plane and located below a Group S-2 open parking garage shall be considered as  
19 a separate and distinct building for the purpose of determining the type of  
20 construction where all of the conditions per Section 510.8 are met.
- 21 66. All State of California disability access regulations for accessibility and adaptability  
22 shall be complied with.
- 23 67. Electrical plan check is required.
- 24 68. Mechanical plan check is required.
- 25 69. Plumbing plan check is required.
- 26 70. Plumbing fixtures shall be provided as required by the Chapter 4 of the California  
27 Plumbing Code.
- 28 71. Project shall comply with the CalGreen Non Residential mandatory requirements.
72. Demolition permit is required for any existing buildings which are to be  
demolished.
73. All fire sprinkler hangers must be designed and their location approved by an  
engineer or an architect. Calculations must be provided indicating that the  
hangers are designed to carry the tributary weight of the water filled pipe plus a  
250 pound point load. A plan indication this information must be stamped by the  
engineer or the architect and submitted for approval prior to issuance of the  
building permit.

1 74. Separate permit is required for Fire Sprinklers.

2 75. City records indicate the proposed site is a combination of lots. A parcel merger or  
3 a parcel/tract map shall be processed **prior** to issuance of the building permit.

4 **Traffic Engineering**

5 76. City records indicate the proposed site is a combination of lots. A parcel merger or  
6 a parcel/tract map shall be processed **prior** to issuance of the building permit.

7 **Public Works**

8 77. All requirements, as deemed necessary by the Department of Public Works during  
9 the Plan Check process, shall be complied with.

10 **Police Department**

11 78. The permittee shall be responsible for installing and maintaining a video  
12 surveillance system that monitors no less than the front and rear of the business,  
13 with full view of the public right-of-ways, and any parking lot under the control of  
the permittee. These cameras shall record video for a minimum of 30 days and  
the recordings will be made available to the Huntington Park Police Department.

14 79. The surrounding area (exterior & parking lot) shall be illuminated in order to make  
15 easily discernible the appearance and conduct of all person on or about the  
property.

16 80. Address should be clearly marked on front and rear of structure.

17 81. Business should have an alarm system installed with panic buttons at the cashier  
18 stands/receptionist and inner offices.

19 **County of Los Angeles Fire Department**

20 82. Review and approval by the County of Los Angeles Fire Department Fire  
21 Prevention Engineering Section Building Plan Check Unit shall be required for this  
22 project prior to building permit issuance.

23 **SECTION 6:** This resolution shall not become effective until 15 days after the date of  
24 decision rendered by the Planning Commission, unless within that period of time it is  
25 appealed to the City Council. The decision of the Planning Commission shall be stayed until  
26 final determination of the appeal has been effected by the City Council.

27 **SECTION 7:** The Secretary of the Planning Commission shall certify to the adoption  
28 of this resolution and a copy thereof shall be filed with the City Clerk.

1 PASSED, APPROVED, AND ADOPTED this 15th day of February, 2017 by the  
2 following vote:

3 AYES: Montes, Vice Chair Cordova, Chair Martinez

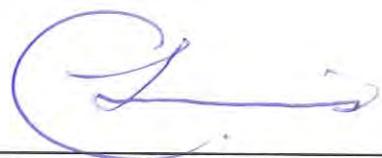
4 NOES:

5 ABSENT: Carvajal

7 HUNTINGTON PARK PLANNING COMMISSION

9  
10   
11 \_\_\_\_\_  
Efren Martinez, Chairperson

12 ATTEST:

13  
14   
15 \_\_\_\_\_  
Carlos Luis, Secretary



# CITY OF HUNTINGTON PARK

Administration  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL OF PURCHASE AND INSTALLATION OF SIX (6) BICYCLE RACKS THROUGHOUT VARIOUS CITY PARKS IN THE CITY OF HUNTINGTON PARK**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve purchase and installation of six (6) Bicycle Racks, specifically at Salt Lake Park, Chelsea Park and Freedom Park.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Salt Lake Park is the largest park in the City and used by many of our residents. Youth Fellows staff would like to provide two "Wave" type Bicycle Racks. Install one by the playground area on Bissell Street, across from the City Yards and the other one by the playground area in back of the main recreation building.

Freedom Park is located on the North East side of the City. The park consists of recreation building and an outdoor basketball court. There are no bicycle racks at this location and we are requesting the installation of two (2) bike racks.

Chelsea Park is the smallest of the City Parks. It only offers an outside playground area. Staff is requesting the installation of two (2) bike racks.

The installation of the Bicycle Racks throughout the parks will improve use of the facilities by offering families who use bikes as a means of transportation the opportunity to lock their bikes and enjoy the many amenities the park has to offer. Additionally, according to Los Angeles Metro "riding a bike can reduce your stress by up to 40%" which demonstrates the benefits of leaving your typical transportation, in other words your car at home to improve the likelihood of an individual's health. Even more, Los Angeles Metro states that "riding a bike can reduce your carbon footprint by 92%" which

**CONSIDERATION AND APPROVAL OF PURCHASE AND INSTALLATION OF SIX (6) BICYCLE RACKS THROUGHOUT VARIOUS CITY PARKS IN THE CITY OF HUNTINGTON PARK**

Page 2 of 2

August 8, 2017

shows that the amount of carbon compounds can be reduced for the betterment of our community, due to the consumption of fossil fuels emitted by an individual. Nevertheless, in 2017 Los Angeles Metro mentioned that "riding a bike can save you

over \$1,400 a year" that proves that riding a bike has positive factors to our economy. Additional information can be accessed via the following link:

<http://thesource.metro.net/2017/03/20/seven-ways-riding-a-bike-can-improve-your-life/> .

**FISCAL IMPACT/FINANCING**

The amount will not exceed \$5,200 for this project which is included in the FY 17/18 budget in account number 535-8090-452.61-20, Street Light & Landscaping Assessment.

**CONCLUSION**

Upon Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Delia Barboza  
Youth Fellowship Intern



Jorge Soto  
Youth Fellowship Intern

**ATTACHMENT(S)**

- A. 7 Bike Wave Rack
- B. 3 Bike Wave Rack
- C. Cost Breakdown
- D. Park Locations Map

# Attachments A-D

## 7 Bike Wave Rack



# Attachment B

## 3 Bike Wave Rack

3 Bike Wave Rack



# Attachment C

## Cost Breakdown

### Bicycle Racks

Total Funding:

\$5,200.00

#### 7 Bike Wave Rack - 5 Loop

Vendor	Model	DESCRIPTION	Price	# of Units	Sub-Total	Installation Price	Grand Total
Uline	5-Loop Wave Style Bike Rack	7 Bike Capacity, Black	\$450	2	900	1100	2000
Global Industrial	7-Bike Wave Bike Rack	7 Bike Capacity, Black	\$119.00	2	238	1100	1338
The Park Catalog	7-Bike Wave Bike Rack	2 3/8in Heavy-Duty Rack	\$349	2	698	1100	1798

#### 3 Bike Wave Rack - 1 Loop

Vendor	Model	DESCRIPTION	Price	# of Units	Sub-Total	Installation Price	Grand Total
Uline	1-Loop Wave Style Bike Rack	3 Bike Capacity, Black	\$190	2	380	1100	1480
Global Industrial	U-Rack Bike Rack	3 Bike Capacity, Black	\$73	2	146	1100	1246
The Park Catalog	U-Rack Bike Rack	3 Bike Capacity, Black	\$94	2	188	1100	1288

# Attachment D

Attachment D

# SALT LAKE PARK

Google Maps 6939 Bissell St



• General Vicinity

Image capture: Dec 2016 © 2017 Google United States  
 Huntington Park, California  
 Street View - Dec 2016



SALT LAKE PARK

Google Maps 3371 Florence Ave



• General Viernity

Image capture: Apr 2017 © 2017 Google United States  
Huntington Park, California  
Street View - Apr 2017



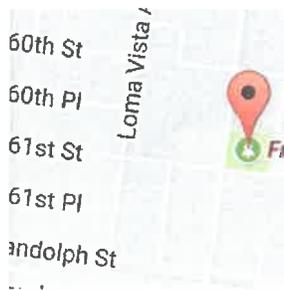
# FREEDOM PARK

Google Maps 3809 E 61st St



• general vicinity

Image capture: Apr 2015 © 2017 Google United States  
 Huntington Park, California  
 Street View - Apr 2015



# FREEDOM PARK

Google Maps 6099 Carmelita Ave



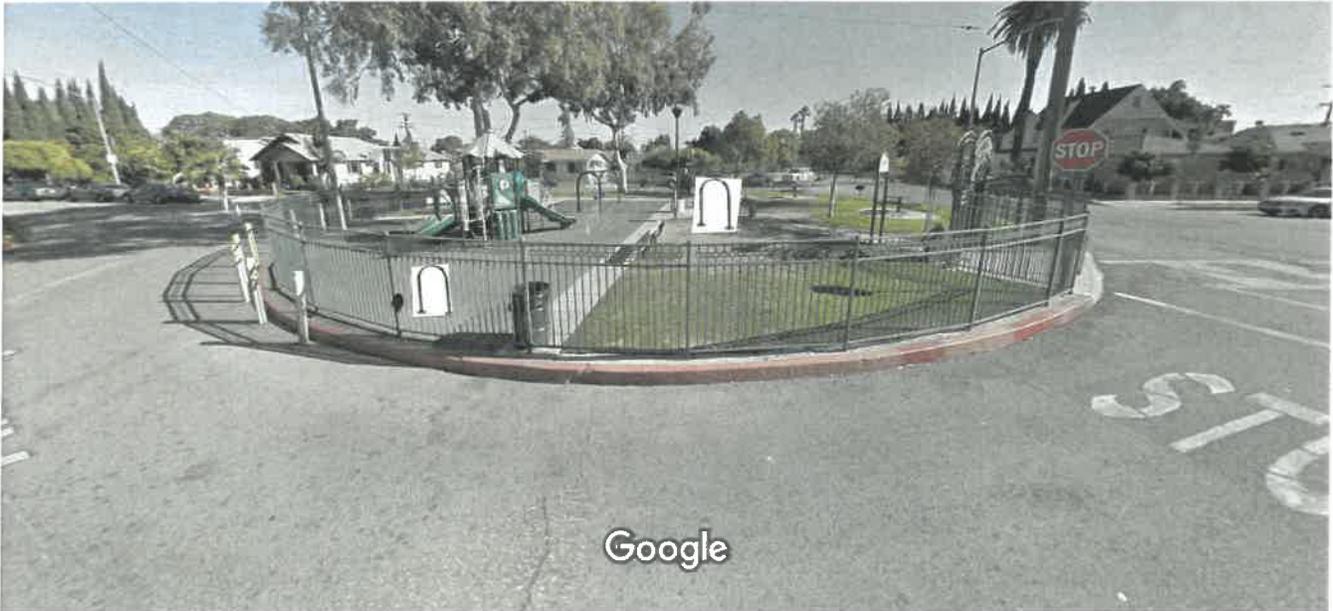
• General Viernity

Image capture: Apr 2015 © 2017 Google United States  
 Huntington Park, California  
 Street View - Apr 2015



# CHELSEA PARK

Google Maps 6549 Albany St



• General vicinity

Image capture: Dec 2016 © 2017 Google United States  
Huntington Park, California  
Street View - Dec 2016





# CITY OF HUNTINGTON PARK

City Manager/City Clerk's Office  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**ORDINANCE MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 "CALIFORNIA VOTER PARTICIPATION RIGHTS ACT"**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Waive first reading and introduce Ordinance No. 2017-959, Amending the Huntington Park Municipal Code, Chapter 9, Sections 2-9.01 and 2-9.03(c). Moving the Date of the City's General Municipal Election from the First Tuesday After the First Monday in March of Odd Numbered Years to the First Tuesday After the First Monday in March of Even Numbered Years starting March 2020, the Terms of those Persons Elected to City Offices in March 2015, shall run until March 2020 and then increase Terms by three (3) months, terms ending in March 2020 to June 2024. Those persons Elected to City Offices in March 2017, shall run until March 2022 and then increase terms by three (3) months, terms ending in March 2022 to June 2026;
2. Waive first reading and introduce Ordinance No. 2017-960, Amending the City of Huntington Park's Municipal Code, Title 2 "Administration," Chapter 9 "Municipal Elections," Section 2-9.01 "Elections" and Section 2-9.03 "Limitation of Terms" to Comply with California Senate Bill SB 415 "California Voter Participation Rights Act";
3. Schedule the second reading and adoption of said ordinances on Tuesday, August 15, 2017; and
4. Adopt Resolution No. 2017-26, Adopting Plans Pertaining to the Future Consolidation of Elections with a Statewide Election no later than the November 8, 2022, Statewide General Election.

**ORDINANCE MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 "CALIFORNIA VOTER PARTICIPATION RIGHTS ACT"**

August 8, 2017

Page 2 of 7

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On September 1, 2015, Governor Edmund G. Brown signed into law Senate Bill 415 (SB 415) "Voter Participation" (Exhibit A). SB 415 applies to cities with a local municipal election voter turnout that is 25% less than the average city turnout over the last 4 statewide elections and this legislation forces cities to consolidate their elections with the statewide elections which are currently conducted for June or November of even years. As can be seen in the chart below which outlines Huntington Park's voter turnout, the City of Huntington Park falls under the mandates laid out by SB 415.

STATEWIDE ELECTION DATA – HUNTINGTON PARK					
Election Date	Registered Voters	Ballots Cast	Percentage		
November 2, 2010	15,045	7,008	46.58%	Average City Turnout (%) over 4 State elections  <b>49.39%</b>	Minimum City Turnout to Avoid State Cycle (25% less than average from previous 4 elections)  <b>24.39%</b>  <b>Huntington Park – 16.03%</b>
November 6, 2012	15,884	10,213	64.30%		
November 4, 2014	16,865	3,703	21.96%		
November 8, 2016	18,697	12,100	64.72%		
MUNICIPAL ELECTION DATA – HUNTINGTON PARK					
March 3, 2011	15,407	2,735	<b>17.75%</b>	Average City Turnout (%) over 4 municipal elections  <b>16.03%</b>	(Below Necessary Threshold)
March 3, 2013	16,660	2,450	<b>14.70%</b>		(Below Necessary Threshold)
March 3, 2015	16,983	2,553	<b>15.03%</b>		(Below Necessary Threshold)
March 3, 2017	19,466	3,240	<b>16.64%</b>		(Below Necessary Threshold)

**BACKGROUND**

The rationale behind SB 415 was to address waning civic engagement in politics as illustrated by declining voter turnout in federal, state, and municipal elections. The legislative analysis asserts that one major contributing factor to low voter turnout – the timing of elections – could be addressed by synchronizing municipal elections with

**ORDINANCE MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 "CALIFORNIA VOTER PARTICIPATION RIGHTS ACT"**

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statewide elections. The Public Policy Institute of California surveyed 350 California cities and found that moving municipal elections to coincide with statewide elections could result in a 20-36% boost in voter turnout.

Elections Code Section 10403.5(b) requires that "no term of office shall be increased or decreased by more than 12 months ...." which limits the City's ability to comply with SB 415 due to the City's current March of odd numbered years' election dates. Typically, when faced with changes in state law addressing election dates, cities will increase terms, rather than decrease terms. However, in Huntington Park, the City's regular election is in March of odd years, which means that any term increase to June or November of the following even year exceeds the 12-month cap imposed by Elections Code Section 10403.5(b). Thus, staff consulted with other cities with elections in March of odd years to find out how those cities are complying with SB 415. Other Cities with general elections in March of odd years have considered the following options:

1. *Increase the terms in a two-step process: (1) Change the election dates for the next two elections to increase both current terms eight months from March 2017 to November 2017 and March 2019 to November 2019, respectively, and then (2) increase the term ending in November 2019 to November 2020. Or from March 2019 to March 2020 and March 2021 to March 2022 as recommended by staff, then extending an additional 3 months to June of the even years.*
2. *Decrease the term starting in March 2017 by 3 months, so that term ends in November 2020.* It appears that some California cities with general elections in March of odd years are considering shortening the upcoming Councilmember terms.
3. *Deferring action.* Finally, some cities and Los Angeles County oppose SB 415, and are seeking an amendment to SB 415. Los Angeles County has stated that it does not have the capacity to handle all elections in June and November of even years. Thus, some cities with elections in March of odd years are waiting to see if there will be a legislative solution, prior to changing the dates of their elections, mindful of the January 1, 2018 deadline to take some action. At least two of those cities-La Mirada and South Gate-considered SB 415 in the last few months and deferred taking action until a later date. A number of cities are considering circulating a petition seeking an alternate solution to increase voter participation and to allow the continuance of standalone elections.

**ORDINANCE MOVING THE DATE OF THE CITY’S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK’S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 “CALIFORNIA VOTER PARTICIPATION RIGHTS ACT”**

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It is also worth noting that SB 568 proposed by State Senator Ricardo Lara would move the 2020 statewide and presidential election to March, meaning that Huntington Park would be in accordance with synchronizing its elections pursuant to SB 415 without taking the additional step of later moving its elections to June.

The implications for the City not taking measures to address this new legislation by January 1, 2018 are significant. The City can expose itself to potential litigation if it does not satisfy the requirements mandated by SB 415. If a court determines a violation has occurred, it may force the City to reimburse any legal expenses incurred by a potential plaintiff and require immediate and appropriate remedies, including the imposition of concurrent election dates for future elections.

**Current City Election Cycle**

The City currently conducts its elections on the first Tuesday after the first Monday in March of odd-numbered years, pursuant to Huntington Park Municipal Code Section **2-9.01** and Elections Code Section 1301. The most recent City general municipal election was held on Tuesday, March 7, 2017. The City’s general municipal election conducts elections for five (5) City Councilmembers, which are staggered. The following terms are currently applicable.

**Status Quo Election Cycle**

<b>Elected Official</b>	<b>Elected</b>	<b>End of Term</b>
Mayor/Councilmember (Sanabria)	March 2015	March 2019
Vice Mayor/Councilmember (Pineda)	March 2015	March 2019
Councilmember (Ortiz)	March 2015	March 2019
Councilmember (Macias)	March 2017	March 2021
Councilmember (Avila)	March 2017	March 2021

**RECOMMENDED ACTION**

*Increase the terms in a two-step process: (1) Change the election dates for the next two elections to increase both current terms by twelve months from March 2019 to March 2020 and March 2021 to March 2022, respectively, and then (2) increase terms by 3 months, the term ending in March 2020 to June 2024 and the term ending March 2022 to June 2026. The attached ordinance sets forth the changes to the Municipal Code which would achieve the recommended action.*

**ORDINANCE MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 "CALIFORNIA VOTER PARTICIPATION RIGHTS ACT"**

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**PROPOSED/RECOMMENDED Huntington Park Synchronization**

**(Step 1)**

Elected Official	Elected	End of Term	Proposed End of Term
Mayor/Councilmember (Sanabria)	March 2015	March 2019	March 2020
Vice Mayor/Councilmember (Pineda)	March 2015	March 2019	March 2020
Councilmember (Ortiz)	March 2015	March 2019	March 2020
Councilmember (Macias)	March 2017	March 2021	March 2022
Councilmember (Avila)	March 2017	March 2021	March 2022

**(Step 2\*)** *\*(Unnecessary if SB 568 or similar legislation is enacted)*

Elected Official	Elected	End of Term	Proposed End of Term
Mayor/Councilmember (Sanabria or Successor)	March 2020	March 2024	June 2024
Vice Mayor/Councilmember (Pineda or Successor)	March 2020	March 2024	June 2024
Councilmember (Ortiz or Successor)	March 2020	March 2024	June 2024
Councilmember (Macias or Successor)	March 2022	March 2026	June 2026
Councilmember (Avila or Successor)	March 2022	March 2026	June 2026

**LEGAL IMPACTS**

**Los Angeles County Approval**

Per Elections Code Section 1301(b)(1) requires that a City Council enact proposed Ordinance to consolidate with a statewide election date be subject to approval by the Los Angeles County Board of Supervisors (Supervisors). The legislative analysis points out that existing law (EC Section 10402.5) allows the Supervisors to deny a request for consolidation with a statewide election, if the voting system used by the Registrar cannot accommodate the additional election. The Registrar has previously expressed concern that its voting system could accommodate only a limited number of contests at each election and that moves by cities to consolidate with statewide elections would exceed the capacity of its voting system. The Registrar has recently unveiled a new voting system, with sufficient technical and physical capacity to accommodate the influx of consolidations with local districts and municipalities, however, the voting system is not anticipated to be available for use until 2020. It should be noted that if the County Board of Supervisors declines the request for consolidation, the City still would reserve its right to independently conduct its own election or attempt to consolidate with another

**ORDINANCE MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 "CALIFORNIA VOTER PARTICIPATION RIGHTS ACT"**

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jurisdiction that would hold a March 2020 election at the same time as the City of Huntington Park.

Registrar staff will prepare a preliminary consolidation impact analysis, once approved by the board, to determine if there are any ballot capacity issues or technological concerns with the City's potential move to the March 2020 election cycle. Registrar staff has stated that recent requests by municipalities and school districts have been approved for consolidation, noting that several of these requests were a result of lawsuit settlements or will become operative in 2020 to coincide with the launch of the new voting system.

Notification to City Registered Voters

The proposed Ordinance requires the City Clerk, in accordance with the Elections Code Section 10403.5(e), to cause a notice to be mailed to all registered voters informing the voters of: (1) the change in the election date; and (2) the accompanying adjustment to the terms of elected officials.

**FISCAL IMPACT**

The fiscal impacts associated with this item are unknown at this time. Election costs vary based on the number of agencies consolidating in a particular election, number of candidates, number of polling sites, etc. It is possible that election costs could decrease as more jurisdictions are required to consolidate with statewide elections. The cost of the City's last general municipal and special election held March 7, 2017 was \$33,000.

**CONCLUSION**

Upon Council approval staff will proceed with the recommended action to begin synchronization of the City's general municipal elections to statewide election dates in a manner that does not negatively affect the terms of duly elected council members in accordance with the spirit and intent of California Senate Bill 415 and potentially Senate Bill 568. This will be achieved by moving the March 2019 election to March 2020 and the March 2021 election to March 2022 and afterwards moving the subsequent elections of March 2024 and March 2026 to June of those respective years barring any additional changes to statewide elections such as those proposed by SB 568.

**ORDINANCE MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION, ORDINANCE AMENDING THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE RELATED TO ELECTIONS AND RESOLUTION ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE ELECTION TO COMPLY WITH CALIFORNIA SENATE BILL SB 415 "CALIFORNIA VOTER PARTICIPATION RIGHTS ACT"**

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Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Donna G. Schwartz, CMC  
City Clerk

**ATTACHMENTS**

- A. Ordinance No. 2017-959, Amending Code and Moving Date of Election.
- B. Ordinance No. 2017-960, Amending Huntington Park Municipal Code Related to Elections.
- C. Current Huntington Park Municipal Code, Chapter 9 "Elections," Sections 2-9.01 to 2-9.03(c) (as amended).
- D. Resolution No. 2017-26, Adopting Plans to the Future Consolidation of Elections with a Statewide Election.
- E. Senate Bill 415
- F. Senate Bill 568

# ATTACHMENT "A"

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**ORDINANCE NO. 2017-959**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, AMENDING THE HUNTINGTON PARK MUNICIPAL CODE, CHAPTER 9, SECTIONS 2-9.01 AND 2-9.03(c), MOVING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF ODD-NUMBERED YEARS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EVEN-NUMBERED YEARS STARTING MARCH 2020, THE TERMS OF THOSE PERSONS ELECTED TO CITY OFFICES IN MARCH 2015, SHALL RUN UNTIL MARCH 2020 AND THEN INCREASE TERMS BY THREE (3) MONTHS, THE TERMS ENDING IN MARCH 2020 TO JUNE 2024 AND THOSE PERSONS ELECTED TO CITY OFFICES IN MARCH 2017, SHALL RUN UNTIL MARCH 2022 AND THEN INCREASE TERMS BY THREE (3) MONTHS TO JUNE 2026**

**WHEREAS**, the City's General Municipal Election is now scheduled for the first Tuesday after the first Monday in March of odd –numbered years;

**WHEREAS**, Election Code §1301 and §10403.5 authorizes the City to reschedule its General Municipal Election;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Pursuant to §1301 and §10403.5 of the California Elections Code the date of the General Municipal Election of the City of Huntington Park, California is moved from the first Tuesday after the first Monday in March of each odd-numbered year to the first Tuesday after the first Monday in March of each even-numbered year.

**SECTION 2.** In accordance with the change of election date, the City hereby increases the terms in a two-step process, as follows, by amending the Huntington Park Municipal Code, Chapter 9, Sections 2-9.01 and 2-9.03(c), to read:

The date of the City's General Municipal Election shall be conducted on the first Tuesday after the first Monday in March of even-numbered years, beginning March 2020. The terms of those persons who were elected to City offices in March, 2015, shall run until March, 2020; and then increase terms by three (3) months, the terms ending in March 2020 to June 2024 and those persons who were elected to City offices in March, 2017, shall run until March 2022 and then increase terms by three (3) months to June 2026.

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**SECTION 3.** The terms of office of those members of the City Council presently serving shall be extended for a period of approximately twelve (12) months until election results are declared by the city council, and by three (3) months thereafter as set forth herein.

**SECTION 4.** This ordinance shall take effect thirty (30) days after its final passage. Within 30 days of the effective date, the City Clerk shall cause a notice to be mailed to all registered voters of the city informing them of the change in the election date.

**SECTION 5.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_ day of \_\_\_\_, 2017.

\_\_\_\_\_  
Marilyn Sanabria, Mayor

ATTEST:

\_\_\_\_\_  
Donna G. Schwartz, CMC  
City Clerk

# ATTACHMENT "B"



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**2-9.01 Elections.**

The date of the City's General Municipal Election shall be conducted on the first Tuesday after the first Monday in March of even-numbered years, beginning March 2020. The terms of those persons who were elected to City offices in March, 2015, shall run until March, 2020; and then increase terms by three (3) months, the terms ending in March 2020 to June 2024 and those persons who were elected to City offices in March, 2017, shall run until March 2022 and then increase terms by three (3) months to June 2026.

(§ 1, Ord. 543-NS, eff. June 15, 1994, as amended by § 1, Ord. 930-NS, eff. August 21, 2014, Ord 959, eff. September 14, 2017 and Ord. 2017-960, eff. September 14, 2017)

**2-9.03 Limitation of terms.**

(a) No person shall serve more than three (3) full consecutive terms of office as a City Councilmember (each term is for four (4) years).

(b) A person who has served three (3) full consecutive terms as a City Councilmember shall be eligible to serve either as an appointed or elected City Councilmember after being out of office for at least one general municipal election.

(c) The term limits established by this chapter shall be applicable to all terms of office for City Councilmembers from and commencing with the terms of City Councilmembers elected at the March 7, 2015, general municipal election.

(§ 1, Ord. 700A-NS, eff. March 4, 2003, Ord 959, eff. September 14, 2017 and Ord. 2017-960, eff. September 14, 2017)

**SECTION 2.** This ordinance shall take effect thirty (30) days after its final passage.

**SECTION 3.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Marilyn Sanabria, Mayor

**ATTEST:**

\_\_\_\_\_  
Donna G. Schwartz, CMC  
City Clerk

# ATTACHMENT "C"

## Chapter 9

### MUNICIPAL ELECTIONS

#### Sections:

2-9.01 Elections.

2-9.03 Limitation of terms.

#### 2-9.01 Elections.

~~Moving the date of the City's General Municipal Election from the first Tuesday after the first Monday in March of odd-numbered years to the first Tuesday after the first Monday in March of even-numbered years, beginning March in 19972020, the City shall hold its General Municipal Election on the first Tuesday after the first Monday in March of odd-numbered years. The terms of those persons who were elected to City offices in AprilMarch, 19922015, shall run until March, 19972020; and then increase terms by three (3) months, the terms ending in March 2020 to June 2024 and those persons who were elected to City offices in March, 2017, shall run until March 2022 and then increase terms by three (3) months to June 2026the terms of those persons who were elected to City offices in April, 1994, shall run until March, 1999.~~

(§ 1, Ord. 543-NS, eff. June 15, 1994, as amended by § 1, Ord. 930-NS, eff. August 21, 2014, ~~Ord 959, eff. September 14, 2017 and Ord. 2017-960, eff. September 14, 2017~~)

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#### 2-9.03 Limitation of terms.

(a) No person shall serve more than three (3) full consecutive terms of office as a City Councilmember (each term is for four (4) years).

(b) A person who has served three (3) full consecutive terms as a City Councilmember shall be eligible to serve either as an appointed or elected City Councilmember after being out of office for at least one general municipal election.

(c) The term limits established by this chapter shall be applicable to all terms of office for City Councilmembers ~~measured~~ from and commencing with the terms of City Councilmembers elected at the March ~~74, 201503~~, general municipal election.

(§ 1, Ord. 700A-NS, eff. March 4, 2003, ~~Ord 959, eff. September 14, 2017 and Ord. 2017-960, eff. September 14, 2017~~)

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# ATTACHMENT "D"

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**RESOLUTION NO. 2017-26**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, ADOPTING PLANS PERTAINING TO THE FUTURE CONSOLIDATION OF ELECTIONS WITH A STATEWIDE ELECTION NO LATER THAN THE NOVEMBER 8, 2022, STATEWIDE GENERAL ELECTION**

**WHEREAS**, the City of Hunting Park, California, is a political subdivision as defined by §14051(a) of the Elections Code of the State of California; and

**WHEREAS**, §14052(b) of the Elections Code of the State of California provides that a political subdivision may adopt a plan to consolidate future elections by January 1, 2018; and

**WHEREAS**, as of the date of this resolution, §10402.5 of the Elections Code of the State of California applies and allows the county board of supervisors to deny consolidation based on incompatible ballot style, voting equipment, or computer capacity;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That the City plans to move their election date and consolidate their election with the County of Los Angeles, by November 8, 2022.

**SECTION 2.** That pursuant to §1301 of the Elections Code of the State of California, the City will change their election date from the first Tuesday after the first Monday in March of each odd-numbered years to the first Tuesday after the first Monday in March of even-numbered years starting in March 2020 and then increase terms by three (3) months, the term ending in March 2020 to June 2024 and the term ending March 2022 to June 2026.

**SECTION 3.** That the City has the discretion by ordinance pursuant to §1301(b) of the Elections Code of the State of California, to change the date of consolidation if the board of supervisors approves an earlier consolidation time frame.

**SECTION 4.** That pursuant to §10403.5(b) of the Elections Code of the State of California, no city office term shall be increased or decreased by more than twelve (12) months.

**SECTION 5.** This resolution shall take effect immediately after its adoption.

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**SECTION 6.** The City Clerk shall certify to the passage and adoption of this resolution.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Marilyn Sanabria, Mayor

ATTEST:

\_\_\_\_\_  
Donna G. Schwartz, CMC  
City Clerk

# ATTACHMENT "E"

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SB-415 Voter participation. (2015-2016)

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## Senate Bill No. 415

### CHAPTER 235

An act to add Chapter 1.7 (commencing with Section 14050) to Division 14 of the Elections Code, relating to elections.

[ Approved by Governor September 01, 2015. Filed with Secretary of State September 01, 2015. ]

#### LEGISLATIVE COUNSEL'S DIGEST

SB 415, Hueso. Voter participation.

Existing law generally requires all state, county, municipal, district, and school district elections be held on an established election date. Existing law also establishes certain dates for statewide elections. Existing law requires any state, county, municipal, district, and school district election held on a statewide election date to be consolidated with a statewide election, except as provided.

This bill, commencing January 1, 2018, would prohibit a political subdivision, as defined, from holding an election other than on a statewide election date if holding an election on a nonconcurrent date has previously resulted in voter turnout for a regularly scheduled election in that political subdivision being at least 25% less than the average voter turnout within the political subdivision for the previous 4 statewide general elections, except as specified.

This bill would require a court to implement appropriate remedies upon a violation of this prohibition. The bill would authorize a voter who resides in a political subdivision where a violation is alleged to file an action in superior court to enforce this prohibition, and it would allow a prevailing plaintiff other than the state or political subdivision to collect a reasonable attorney's fee and litigation expenses, as provided.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

#### THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Chapter 1.7 (commencing with Section 14050) is added to Division 14 of the Elections Code, to read:

CHAPTER 1.7. Voter Participation

14050. This chapter shall be known and may be cited as the California Voter Participation Rights Act.

14051. As used in this chapter:

(a) "Political subdivision" means a geographic area of representation created for the provision of government services, including, but not limited to, a city, a school district, a community college district, or other district

organized pursuant to state law.

(b) "Significant decrease in voter turnout" means the voter turnout for a regularly scheduled election in a political subdivision is at least 25 percent less than the average voter turnout within that political subdivision for the previous four statewide general elections.

(c) "Voter turnout" means the percentage of voters who are eligible to cast ballots within a given political subdivision who voted.

14052. (a) Except as provided in subdivision (b), a political subdivision shall not hold an election other than on a statewide election date if holding an election on a nonconcurrent date has previously resulted in a significant decrease in voter turnout.

(b) A political subdivision may hold an election other than on a statewide election date if, by January 1, 2018, the political subdivision has adopted a plan to consolidate a future election with a statewide election not later than the November 8, 2022, statewide general election.

14053. Upon a finding of a violation of subdivision (a) of Section 14052, the court shall implement appropriate remedies, including the imposition of concurrent election dates for future elections and the upgrade of voting equipment or systems to do so. In imposing remedies pursuant to this section, a court may also require a county board of supervisors to approve consolidation pursuant to Section 10402.5.

14054. In an action to enforce subdivision (a) of Section 14052, the court shall allow the prevailing plaintiff other than the state or political subdivision of the state, a reasonable attorney's fee consistent with the standards established in *Serrano v. Priest* (1977) 20 Cal.3d 25, 48-49, and litigation expenses including, but not limited to, expert witness fees and expenses as part of the costs. A prevailing defendant shall not recover any costs, unless the court finds the action to be frivolous, unreasonable, or without foundation.

14055. A voter who resides in a political subdivision where a violation of subdivision (a) of Section 14052 is alleged may file an action pursuant to that section in the superior court of the county in which the political subdivision is located.

14056. This chapter does not apply to special elections.

14057. This chapter shall become operative on January 1, 2018.

# ATTACHMENT "F"


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SB-568 Primary elections: election date. (2017-2018)

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Date Published: 03/28/2017 09:00 PM

AMENDED IN SENATE MARCH 28, 2017

CALIFORNIA LEGISLATURE— 2017-2018 REGULAR SESSION

SENATE BILL

No. 568

Introduced by Senator Lara

February 17, 2017

An act to amend ~~Section 2151~~ Sections 316, 340, 1000, 1001, 1201, and 1202 of the Elections Code, relating to elections.

### LEGISLATIVE COUNSEL'S DIGEST

SB 568, as amended, Lara. Primary elections: ~~voter registration.~~ election date.

Existing law requires that the presidential primary be held on the first Tuesday after the first Monday in June in any year that is evenly divisible by the number 4, and requires that the presidential primary be consolidated with the statewide direct primary held in that year.

This bill would change the date of the presidential primary to either (1) the 3rd Tuesday in March, or (2) a date selected by the Governor that is before the 3rd Tuesday in March, provided that the Governor issues a proclamation calling the election at least 240 days before the date the Governor selects. The bill would also make conforming changes.

~~Existing law permits an elector, when registering to vote, to disclose the name of the political party he or she prefers. Existing law also permits an elector to decline to disclose a political party preference, but prohibits him or her from voting the ballot of a political party at a primary election for President of the United States or for a party committee, unless such an elector is permitted to do so by the political party, as specified. Existing law permits an elector to change his or her political preference by filing a new affidavit of registration.~~

~~This bill would make technical, nonsubstantive changes to these provisions.~~

Vote: majority Appropriation: no Fiscal Committee: ~~no~~yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

**SECTION 1.** Section 316 of the Elections Code is amended to read:

316. "Direct primary" is the primary election held on either the first Tuesday after the first Monday in June in ~~each~~ an even-numbered ~~year,~~ year that is not evenly divisible by the number four, or on a date described in Section 340 in a year that is evenly divisible by the number four, to nominate candidates to be voted for at the ensuing general election or to elect members of a party central committee.

SEC. 2. Section 340 of the Elections Code is amended to read:

340. "Presidential primary" is the primary election that is held ~~on the first Tuesday after the first Monday in June~~ in any year that is evenly divisible by the number four, and at which delegations to national party conventions are to be chosen. The presidential primary shall be held on either of the following dates:

(a) The third Tuesday in March.

(b) A date selected by the Governor that is before the third Tuesday in March, provided that the Governor issues a proclamation calling the election at least 240 days before the date the Governor selects.

SEC. 3. Section 1000 of the Elections Code is amended to read:

1000. The established election dates are as follows:

(a) The second Tuesday of April in each even-numbered year.

(b) The first Tuesday after the first Monday in March of each odd-numbered year.

(c) The first Tuesday after the first Monday in June in each year.

(d) The first Tuesday after the first Monday in November of each year.

(e) In a year that is evenly divisible by the number four, either of the following dates:

(1) The third Tuesday in March.

(2) A date selected by the Governor that is before the third Tuesday in March, provided that the Governor issues a proclamation calling the election at least 240 days before the date the Governor selects.

SEC. 4. Section 1001 of the Elections Code is amended to read:

1001. ~~Elections held in June and November of each even-numbered year~~The following are statewide elections and ~~the their~~ dates ~~of those elections~~ are statewide election ~~dates.~~ dates:

(a) An election held in November of an even-numbered year.

(b) An election held in June of an even-numbered year that is not evenly divisible by the number four.

(c) An election held on a date set pursuant to Section 1202.

SEC. 5. Section 1201 of the Elections Code is amended to read:

1201. The statewide direct primary shall be held on either the first Tuesday after the first Monday in June of ~~each~~ an even-numbered ~~year.~~ year that is not evenly divisible by the number four, or on a date set pursuant to Section 1202 in a year that is evenly divisible by the number four.

SEC. 6. Section 1202 of the Elections Code is amended to read:

1202. The presidential primary shall ~~be held on the first Tuesday after the first Monday in June in any year that is evenly divisible by the number four, and shall~~ be consolidated with the statewide direct primary held in that ~~year.~~ year, and shall be held in any year that is evenly divisible by the number four on either of the following dates:

(a) The third Tuesday in March.

(b) A date selected by the Governor that is before the third Tuesday in March, provided that the Governor issues a proclamation calling the election at least 240 days before the date the Governor selects.

~~SECTION 1. Section 2151 of the Elections Code is amended to read:~~

~~2151.(a)At the time of registering and of transferring registration, an elector may disclose the name of the political party that he or she prefers. The name of that political party shall be stated in the affidavit of registration and the index.~~

~~(b)(1)The voter registration card shall inform the affiant that an elector may decline to disclose a political party preference, but a person shall not be entitled to vote the ballot of a political party at a primary election for President of the United States or for a party committee unless he or she has disclosed the name of the party that he or she prefers or unless he or she has declined to disclose a party preference and the political party, by party rule duly noticed to the Secretary of State, authorizes a person who has declined to disclose a party preference to vote the ballot of that political party. The voter registration card shall further inform the affiant that a registered voter may vote for any candidate at a primary election for state elective office or congressional office, regardless of the disclosed party preference of the registrant or the candidate seeking that office or the refusal of the registrant or candidate to disclose a party preference.~~

~~(2)The voter registration card shall include a listing of all qualified political parties. As part of that listing, the voter registration card shall also contain an option that permits the affiant to decline to disclose a party preference. This option shall be placed at the end of the listing of qualified political parties.~~

~~(c)A person shall not be permitted to vote the ballot of a party or for delegates to the convention of a party other than the party disclosed as preferred in his or her registration, except as provided by Section 2152 or unless he or she has declined to disclose a party preference and the party, by party rule duly noticed to the Secretary of State, authorizes a person who has declined to disclose a party preference to vote the party ballot or for delegates to the party convention.~~

~~(d)As of the effective date of the statute that added this subdivision, a voter who previously stated a political party affiliation when registering to vote shall be deemed to have disclosed that same party as his or her political party preference unless the voter files a new affidavit of registration disclosing a different political party preference or no political party preference. A voter who previously declined to state a party affiliation shall be deemed to have declined to disclose a party preference unless the voter files a new affidavit of registration disclosing a different political party preference.~~

~~(e)The Secretary of State may continue to supply existing affidavits of registration prior to printing new or revised forms that reflect the changes required pursuant to any amendment made to this section.~~



# CITY OF HUNTINGTON PARK

City Manager  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION AMENDING RESOLUTION NO. 69-76, ESTABLISHING EMPLOYER-EMPLOYEE RELATIONS PROCEDURES**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Discussion and/or Adoption of Resolution No. 2017-27, Amending Resolution No. 69-76, Establishing Employer-Employee Relations Procedures, Rule 1 – Representation Proceedings, (B) Decertification of Established Unit (1).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approve minor edits to language in Rule 1 – Representation Proceedings, (B) Decertification of Established Unit (1) to the City's Employer-Employee Relations Procedures for reasons that are self-explanatory in the attachment. Staff has discussed the recommended change with the General Employees Association leadership.

### **FISCAL IMPACT**

None.

### **CONCLUSION**

Upon Council approval staff will proceed with the recommended action.

**RESOLUTION AMENDING RESOLUTION NO. 69-76 ESTABLISHING EMPLOYER-EMPLOYEE RELATIONS PROCEDURES**

August 8, 2017

Page 2 of 2

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager

**ATTACHMENT(S)**

- A. Resolution No. 2017-27, Amending Resolution No. 69-76, Establishing Employer-Employee Relations Procedures, Rule 1 – Representation Proceedings, (B) Decertification of Established Unit (1).
- B. Resolution No. 69-76.
- C. Resolution No. 69-76 Attachment.

# ATTACHMENT "A"



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petitioner and a designated representative authorized to receive notices or requests for further information.

(ii) The name of the formally recognized employee organization.

(iii) An allegation that the formally recognized employee organization no longer represents a majority of the employees in the appropriate unit, and any other relevant and material facts.

(iv) Written proof that at least 30% of the employees in the unit do not desire to be represented by the formally recognized employee organization. Such written proof shall be dated within six months of the date upon which the petition is filed and shall be submitted for confirmation to the Municipal Employee Relations Officer or to a mutually agreed upon disinterested third party.

**SECTION 2.** The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED and ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Marilyn Sanabria, Mayor

**ATTEST:**

\_\_\_\_\_  
Donna G. Schwartz, CMC  
City Clerk

# ATTACHMENT "B"

RESOLUTION NO. 69- 76

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK ESTABLISHING EMPLOYER-EMPLOYEE RELATIONS PROCEDURES.

WHEREAS, Chapter 10, Division 4, Title 1 of the Government Code of the State of California was amended effective January 1, 1969 for the purpose of promoting improved employer-employee relations between public employers and their employees by establishing uniform and orderly methods of communication between employees and the public agencies by which they are employed; and

WHEREAS, Government Code Section 3507 empowers a City to adopt reasonable rules and regulations after consultation in good faith with representatives of its employee organizations for the administration of employer-employee relations; and

WHEREAS, the City of Huntington Park desires to adopt such reasonable rules and regulations as authorized by law;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1.            TITLE OF RESOLUTION

This Resolution shall be known as the Employer-Employee Relations Resolution of the City of Huntington Park.

SECTION 2.            STATEMENT OF PURPOSE

The purpose of this Resolution is to implement Chapter 10, Division 4, Title 1 of the Government Code of the State of California (Sections 3500 et seq.) captioned "Public Employee Organizations," by providing orderly procedures for the administration of employer-employee relations between the City and its employee organizations and for resolving disputes regarding wages, hours, and other terms and conditions of employment.

SECTION 3.            DEFINITIONS

As used in this Resolution, the following terms shall have the meanings indicated:

(A.)    APPROPRIATE UNIT -- means a unit established pursuant to Section 10 of this Resolution.

(B.)    CITY -- means the City of Huntington Park, a municipal corporation, and where appropriate herein, "City" refers to the City

Council, the governing body of said City, or any duly authorized management employee as herein defined.

(C.) CONSULT OR CONSULTATION IN GOOD FAITH -- means to communicate orally or in writing for the purpose of presenting and obtaining views or advising of intended actions.

(D.) EMPLOYEE -- means any person regularly employed by the City except those persons elected by popular vote.

(E.) EMPLOYEE, CONFIDENTIAL -- means an employee who is privy to decisions of City management affecting employer-employee relations.

(F.) EMPLOYEE, MANAGEMENT -- means:

(1) Any employee having significant responsibilities for formulating and administering City policies and programs, including but not limited to the chief executive officer and department heads; and

(2) Any employee having authority to exercise independent judgment to hire, transfer, suspend, lay-off, promote, discharge, or discipline subordinate employees, or to recommend such action if in connection with the foregoing, the exercise of such authority is not of a merely routine or clerical nature, but requires the use of independent judgment.

(3) Employee, management shall not be construed to include first line supervisory employees such as: leadmen, department supervisors, police lieutenants, fire captains, or similar positions of departmental authority.

(G.) EMPLOYEE, PROFESSIONAL -- means employees engaged in work requiring specialized knowledge and skills attained through completion of a recognized course of instruction, including, but not limited to, attorneys, physicians, registered nurses, engineers, architects, teachers, and various types of physical, chemical, and biological scientists.

(H.) EMPLOYEE ORGANIZATION -- means any organization

which includes employees of the City and which has as one of its primary purposes representing such employees in their employment relations with the City.

(I.) EMPLOYER-EMPLOYEE RELATIONS -- means the relationship between the City and its employees and their employee organization, or when used in a general sense, the relationship between City management and employees or employee organizations.

(J.) IMPASSE -- means (1) a deadlock in the discussions between a majority representative and the City over any matters concerning which they are required to meet and confer in good faith, or over the scope of such subject matter; or (2) any unresolved complaint by an affected employee organization, advanced in good faith, concerning a decision of the Municipal Employee Relations Officer made pursuant to Sections 9, 10 or 11 of this Resolution.

(K.) MAJORITY REPRESENTATIVE -- means an employee organization, or its duly authorized representative, that has been granted formal recognition as representing the majority of employees in an appropriate unit.

(L.) MEDIATION OR CONCILIATION -- means the efforts of an impartial third person, or persons, functioning as intermediaries, to assist the parties in reaching a voluntary resolution to an impasse, through interpretation, suggestion and advice. Mediation and conciliation are interchangeable terms.

(M.) MEET AND CONFER IN GOOD FAITH (sometimes referred to herein as "meet and confer" or "meeting and conferring") -- means performance by duly authorized City representatives and duly authorized representatives of an employee organization recognized as the majority representative of their mutual obligation to meet at reasonable times and to confer in good faith regarding matters within the scope of representation, including wages, hours, and other terms and conditions of employment, in an effort to: (1) reach agreement on those matters within the authority of such representatives and (2) reach agreement on what will be recommended to the City Council

on those matters within the decision making authority of the City Council. This does not require either party to agree to a proposal or to make a concession.

(N.) MUNICIPAL EMPLOYEE RELATIONS OFFICER -- means the City's principal representative in all matters of employer-employee relations designated pursuant to Section 12, or his duly authorized representative.

(O.) PEACE OFFICER -- as this term is defined in Section 830, California Penal Code.

(P.) RECOGNIZED EMPLOYEE ORGANIZATIONS -- means an employee organization which has been acknowledged by the City Council as an employee organization that represents employees of the City. The rights accompanying recognition are either:

(1) Formal Recognition -- which is the right to meet and confer in good faith as the majority representative in an appropriate unit; or

(2) Informal Recognition -- which is the right to consultation in good faith by all recognized employee organizations.

(Q.) RESOLUTION -- means, unless the context indicates otherwise, the Employer-Employee Relations Resolution of the City.

(R.) SCOPE OF REPRESENTATION -- means all matters relating to employment conditions and employer-employee relations, including, but not limited to, wages, hours, and other terms and conditions of employment. City Rights (Section 5) are excluded from the scope of representation.

(S.) DAYS -- means "calendar days" unless otherwise stated.

#### SECTION 4. EMPLOYEE RIGHTS

Employees of the City shall have the right to form, join and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of employer-employee relations, including, but not limited to, wages, hours, and other terms and conditions of employment.

Employees of the City also shall have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the City. No employee shall be interfered with, intimidated, restrained, coerced or discriminated against by the City or by any employee organization because of his exercise of these rights.

SECTION 5. CITY RIGHTS

The rights of the City include, but are not limited to:

(A.) Issues of public policy.

(B.) The merits, necessity or organization of any department, service, or activity provided by the City pursuant to law, ordinance, or resolution.

(C.) Matters which relate to the management of the City or the direction of its work force, including the right to direct employees, to hire, transfer, assign or retain employees, or suspend, demote, discharge or take other disciplinary action against employees, all in accordance with established Civil Service procedures, maintain the efficiency of the operation of the City government and take any action necessary to meet conditions of an emergency nature; reserving to employees rights given them by law.

SECTION 6. MEET AND CONFER IN GOOD FAITH -- SCOPE

(A.) The City, through its representatives, shall meet at reasonable times and confer in good faith with representatives of formally recognized employee organizations with majority representation rights regarding matters within the scope of representation including wages, hours and other terms and conditions of employment within the appropriate unit.

(B.) Where the formally recognized employee organization desires to meet with the City, through its representatives, it shall make a request in writing and specify the subjects to be discussed. Only those subjects specified in the request shall be discussed at the meeting. The City's representative shall arrange a meeting mutually satisfactory to the parties involved.

SECTION 7. CONSULTATION IN GOOD FAITH -- SCOPE

All matters affecting employer-employee relations, including those that are not subject to meeting and conferring, are subject to consultation.

The City, through its representatives, shall consult in good faith with representatives of all recognized employee organizations on employer-employee relations matters which affect them.

SECTION 8.           ADVANCE NOTICE

Reasonable written notice shall be given to each recognized employee organization affected of any ordinance, rule, resolution or regulation directly relating to matters within the scope of representation proposed to be adopted by the City Council or by any board or commission of the City, and each shall be given the opportunity to meet with such body prior to adoption.

In cases of emergency when the City or any board or commission of the City determines that an ordinance, rule, resolution or regulation must be adopted immediately without prior notice or meeting with a recognized employee organization, the City or the board or commission of the City shall provide such notice and opportunity to meet at the earliest practicable time following the adoption of such ordinance, rule, resolution or regulation.

SECTION 9.           PETITION FOR RECOGNITION

There are two levels of employee organization recognition - formal and informal. The recognition requirements of each are set forth below.

(A.) FORMAL RECOGNITION -- THE RIGHT TO MEET AND

CONFER IN GOOD FAITH AS MAJORITY REPRESENTATIVE: An employee organization that seeks formal recognition for purposes of meeting and conferring in good faith as the majority representative of employees in an appropriate unit shall file a petition with the Municipal Employee Relations Officer containing the following information and documentation:

- (1) Name and address of the employee organization.
- (2) Names and titles of its officers.
- (3) Names of employee organization representatives who are authorized to speak on behalf of its members.
- (4) A statement that the employee organization has, as one of its primary purposes, representing employees in their employment relations with the City.

(5) A statement whether the employee organization is a chapter or local of, or affiliated directly or indirectly in any manner with, a regional or state, or national or international organization, and, if so, the name and address of each such regional, state or international organization.

(6) Certified copies of the employee organization's constitution and by-laws.

(7) A designation of those persons, not exceeding two in number, and their addresses, to whom notice sent by regular United States mail will be deemed sufficient notice on the employee organization for any purpose, except service of legal process.

(8) A statement that the employee organization has no restriction on membership based on race, color, creed, sex, or national origin.

(9) The job classifications or titles of employees in the unit claimed to be appropriate and the approximate number of member employees therein.

(10) A statement that the employee organization has in its possession written proof, dated within six months of the date upon which the petition is filed, to establish that employees in the unit claimed to be appropriate have designated the employee organization to represent them in their employment relations with the City. Such written proof shall be submitted for confirmation to the Municipal Employee Relations Officer or to a mutually agreed upon disinterested third party.

(11) A request that the City Council recognize the employee organization as the majority representative of the employees in the unit claimed to be appropriate for the purpose of meeting and conferring in good faith on all matters within the scope of representation.

(B.) INFORMAL RECOGNITION -- THE RIGHT TO CONSULT  
IN GOOD FAITH: An employee organization that seeks recognition for

purposes of consultation in good faith shall file a petition with the Municipal Employee Relations Officer containing the following information and documentation:

(1) All of the information enumerated in (A.) (1) through (8) of this Section inclusive.

(2) A statement that the employee organization has in its possession written proof, dated within six months of the date upon which the petition is filed, to establish that employees have designated the employee organization to represent them in their employment relations with the City. Such written proof shall be submitted for confirmation to the Municipal Employee Relations Officer or to a mutually agreed upon disinterested third party.

(3) A request that the City Council recognize the employee organization for the purpose of consultation in good faith.

(C.) The petition, including all accompanying documents, shall be verified, under oath, by the Executive Officer and Secretary of the organization that the statements are true. All changes in such information shall be filed forthwith in like manner.

(D.) The City Council shall grant recognition, in writing, to all employee organizations who have complied with either Sections 9 (A.) or (B.) and, in addition, Section 9 (C.) for purposes of consultation in good faith for its members. Employee organizations seeking formal recognition as majority representative must, in addition, establish to the satisfaction of the City Council that it represents a majority of the employees in the manner prescribed in Section 11 (A.) below. No employee may be represented by more than one recognized employee organization for the purposes of this Resolution.

SECTION 10.      APPROPRIATE UNIT

(A.) The City Council, after the Municipal Employee Relations Officer has reviewed the petition filed by an employee organization seeking formal recognition as majority representative, shall determine whether the

proposed unit is an appropriate unit. The principal criterion in making this determination is whether there is a community of interest among such employees. The following factors, among others, are to be considered in making such determination:

(1) Which unit will assure employees the fullest freedom in the exercise of rights set forth under this Resolution.

(2) The history of employee relations: (i) in the unit; (ii) among other employees of the City; and (iii) in similar public employment.

(3) The effect of the unit on the efficient operation of the City and sound employer-employee relations.

(4) The extent to which employees have common skills, working conditions, job duties or similar educational requirements.

(5) The effect on the existing classification structure of dividing a single classification among two or more units.

Provided, however, no unit shall be established solely on the basis of the extent to which employees in the proposed unit have organized.

(B.) In the establishment of appropriate units, (1) professional employees shall not be denied the right to be represented separately from non-professional employees; and (2) management and confidential employees who are included in the same unit with non-management or non-confidential employees may not represent such employees on matters within the scope of representation.

SECTION 11. RECOGNITION OF EMPLOYEE ORGANIZATIONS AS MAJORITY REPRESENTATIVE - FORMAL RECOGNITION

(A.) Formal recognition of employee organizations by the City Council shall be effected by either of the following procedures:

(1) Where it is determined by the Municipal Employee Relations Officer that the employee organization which has filed a petition for recognition does represent more than 50% of the employees in an appropriate unit, he shall recommend that the City Council grant formal recognition, and after such recognition by the Council, it shall be the only

employee organization entitled to meet and confer in good faith on matters within the scope of representation for employees in such unit. This shall not preclude other recognized employee organizations, or individual employees, from consulting with management representatives on employer-employee relations matters of concern to them.

(2) Where the Municipal Employee Relations Officer cannot clearly determine that a petitioning employee organization represents more than 50% of the employees of an appropriate unit, then the City Council, upon recommendation of the Municipal Employee Relations Officer, or after request of the employee organization in the petition for recognition, or in its own discretion, shall arrange for a secret ballot election to ascertain the free choice of a majority of the employees in an appropriate unit as the employee organization entitled to meet and confer in good faith on matters within the scope of representation for employees in such unit. Said election shall be conducted pursuant to procedures established in the Employer-Employee Relations Rules and Regulations.

(B.) The recognition rights of the majority representative designated in accordance with this Section shall not be subject to challenge for a period of not less than twelve months following the date of such recognition.

SECTION 12. DESIGNATION OF MUNICIPAL EMPLOYEE RELATIONS OFFICER

The City Council shall designate, by Resolution, a Municipal Employee Relations Officer who shall be the City's principal representative in all matters of employer-employee relations, with authority to meet and confer in good faith on matters within the scope of representation including wages, hours and other terms and conditions of employment.

The Municipal Employee Relations Officer so designated is authorized to delegate these duties and responsibilities.

SECTION 13. RESOLUTION OF IMPASSES

Impasse procedures may be invoked only after the possibility of settlement by direct discussion has been exhausted.

The impasse procedures are as follows:

(A.) MEDIATION (OR CONCILIATION) (Defined in Section

3-M) -- All mediation proceedings shall be private. The Mediator shall make no public recommendations nor take any public position concerning the issues, but shall make said findings known to the parties involved.

(B.) A DETERMINATION BY THE CITY COUNCIL -- after a hearing on the merits of the dispute.

(C.) Any other dispute resolving procedures to which the parties mutually agree or which the City Council may order.

Any party may initiate the impasse procedure by filing with the other party (or parties) affected a written request for an impasse meeting together with a statement of its position on all disputed issues. An impasse meeting may then be scheduled by the Municipal Employee Relations Officer forthwith after the date of filing of the written request for such meeting, with written notice to all parties affected. The purpose of such impasse meeting is twofold: (1) To permit a review of the position of all parties in a final effort to reach agreement on the disputed issues, and (2) if agreement is not concluded, to mutually select the specific impasse procedure to which the dispute may be submitted; in the absence of agreement between the parties on this point, the matter may be referred to the City Council.

The fees and expenses, if any, of mediators or of any other impasse procedure, shall be payable one-half by the City and one-half by the employee organization or employee organizations.

#### SECTION 14. GRIEVANCES

The grievance of an individual employee shall be resolved in accordance with the established procedures in the Civil Service Rules and Regulations.

#### SECTION 15: MEMORANDUM OF UNDERSTANDING

When the meeting and conferring process is concluded between the City and a formally recognized employee organization representing a majority of the employees in an appropriate unit, all agreed upon matters shall be incorporated in a written memorandum of understanding signed by the duly authorized City and majority representatives.

As to those matters within the authority of the City Council, the memorandum of understanding shall be submitted to the City Council for determination.

SECTION 16.      RULES AND REGULATIONS

The City Council may adopt such Rules and Regulations necessary or convenient to implement the provisions of this Resolution and Chapter 10, Division 4, Title 1 of the Government Code of the State of California (Sections 3500, et seq.).

SECTION 17.      CONSTRUCTION

(A.)      Nothing in this Resolution shall be construed to deny any person or employee the rights granted by Federal and State laws and City Civil Service provisions.

(B.)      The rights, powers and authority of the City Council in all matters, including the right to maintain any legal action, shall not be modified or restricted by this Resolution.

(C.)      The provisions of this Resolution are not intended to conflict with the provisions of Chapter 10, Division 4, Title 1 of the Government Code of the State of California (Sections 3500, et seq.) as amended in 1968.

SECTION 18.      SEPARABILITY

If any provision of this Resolution, or the application of such provision to any person or circumstance, shall be held invalid, the remainder of this Resolution, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby.

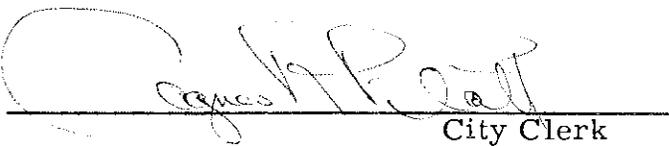
SECTION 19.      CERTIFICATION

The City Clerk of the City of Huntington Park shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 18th day of August,  
1969.

  
\_\_\_\_\_  
Mayor of the City of Huntington Park

ATTEST:

  
\_\_\_\_\_  
City Clerk

# ATTACHMENT "C"

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CITY OF HUNTINGTON PARK

RULES AND REGULATIONS TO IMPLEMENT  
EMPLOYER-EMPLOYEE RELATIONS RESOLUTION

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STATEMENT OF PURPOSE

The purpose of these Rules and Regulations is to implement the EMPLOYER-EMPLOYEE RELATIONS RESOLUTION heretofore adopted by the City Council of the City of Huntington Park, pursuant to Chapter 10, Division 4, Title 1 of the Government Code of the State of California (Sections 3500 et seq.).

RULE 1 - REPRESENTATION PROCEEDINGS

(A) FORMAL RECOGNITION AS THE MAJORITY REPRESENTATIVE IN AN APPROPRIATE UNIT

(1) When an employee organization in the unit does not qualify for or has not been granted recognition pursuant to SECTION 11 (A.) (1) of the Resolution or requests a secret ballot election in the Petition of Recognition, the City Council shall arrange for a secret ballot election to be conducted by the City Clerk. All challenging organizations who have submitted written proof that they represent at least 10% of the employees in the unit found to be appropriate, and have submitted a Petition for Recognition as required by Section 9 of the Resolution, shall be included on the ballot. The choice of "no organization" shall also be included on the ballot. Employees entitled to vote in such election shall be those persons regularly employed in permanent positions within the unit who were employed during the pay period immediately prior to the date which is 15 days before the election, including those who did not work during such period because of illness, vacation or authorized leaves of absence and who are employed by the City in the same unit on the date of the election. An employee organization shall be granted formal recognition following an election or run-off election if:

(i) that employee organization has received the vote of a majority of the votes cast in the unit for which the election is held ( i.e., 50% plus 1 of the votes of all eligible employees).

(ii) in an election involving three or more choices, where none of the choices receives a majority of the valid votes cast, a run-off election shall be conducted between the two choices receiving the largest number of valid votes cast. The rules governing an initial election shall also apply to a run-off election.

(2) There shall be no more than one valid election in a 12 month period within the same unit.

(B) DECERTIFICATION OF ESTABLISHED UNIT

(1) A Petition for Decertification alleging that an employee organization granted formal recognition is no longer the majority representative of the employees in an appropriate unit may be filed with the Municipal Employee Relations Officer only during the months of October or November of each year following the first full year of formal recognition (e.g., for an employee organization granted formal recognition between December 1, 1968, and September 30, 1969, a Petition for Decertification could not be filed until October, 1970). The Petition for Decertification may be filed by an employee, a group of employees or their representative, or an employee organization. The Petition, including all accompanying documents, shall be verified, under oath, by the person signing it, that its contents are true. It may be accompanied by a Petition for Recognition by a challenging organization. The Petition for Decertification shall contain the following information:

(i) The name, address and telephone number of the petitioner and a designated representative authorized to receive notices or requests for further information.

(ii) The name of the formally recognized employee organization.

(iii) An allegation that the formally recognized employee organization no longer represents a majority of the employees in the appropriate unit, and any other relevant and material facts.

(iv) Written proof that at least 30% of the employees in the unit do not desire to be represented by the formally recognized employee organization. Such written proof shall be dated within six months of the date upon which the petition is filed and shall be submitted for confirmation to the Municipal Employee Relations Officer or to a mutually agreed upon disinterested third party.

(2) The Municipal Employee Relations Officer shall arrange for a secret ballot election to determine if the formally recognized employee organization shall retain its recognition rights. The formally recognized employee organization shall be decertified if a majority of those casting valid ballots vote for decertification.

(3) There shall be no more than one valid decertification election in the same unit in any 12 month period.

(C) MODIFICATION OF ESTABLISHED UNIT

A petition for Modification of an established unit may be filed by an employee organization with the Municipal Employee Relations Officer during the period for filing a Petition for Decertification. The Petition for Modification shall contain all of the information set forth in Section 9 (A) of the Resolution, along with a statement of all relevant facts in support of the proposed modified unit. The Petition shall be accompanied by written proof that at least 50% of the employees within the proposed modified unit have designated the employee organization to represent them in their employment relations with the City; provided, however, the employee organization may request that such written proof be submitted to a mutually agreed upon disinterested third party. The Municipal Employee Relations Officer shall hold a hearing on the Petition for Modification, at which time all affected employee organizations shall be heard. Thereafter, the Municipal Employee Relations Officer shall determine the appropriate unit or units as between the existing unit and the proposed modified unit. If the Municipal Employee Relations Officer determines that the proposed modified unit is the appropriate unit, then he shall follow the procedures set forth in Section 3 (A) for determining formal recognition rights in such unit.

(D) DURATION OF FORMAL RECOGNITION

When an employee organization has been formally recognized, such recognition shall remain in effect for one year from the date thereof and thereafter until such time as the Municipal Employee Relations Officer shall determine, on the basis of a secret ballot election conducted in

accordance with the foregoing rules, that the formally recognized employee organization no longer represents a majority of the employees in the appropriate unit or until such time as the unit may be modified as provided in sub-section (C).

(E) COST OF ELECTION PROCEEDINGS

When the total of any election proceeding exceeds \$50, total cost shall be divided equally between the City and the employee organization(s) whose name(s) appear on the ballot.

(F) IMPASSES IN REPRESENTATION PROCEEDINGS

Any unresolved complaint by an affected employee organization, advanced in good faith, concerning a decision of the Municipal Employee Relations Officer made pursuant to sub-sections (A), (B), (C), or (D) above shall be processed in accordance with the procedures set forth in Section 13 of the Resolution. Provided, however, the written request for an impasse meeting, as described in Section 13 of the Resolution, must be filed with the Municipal Employee Relations Officer, or the City Clerk within 30 days after the affected employee organization first receives notice of the decision upon which its complaint is based, or its complaint will be considered closed and not subject to the impasse procedures or to any other appeal.

RULE 2 - REASONABLE TIME OFF TO MEET AND CONFER

The formally recognized employee organization may select not more than two employee members of such organization to attend scheduled meetings with the Municipal Employee Relations Officer or other management officials on subjects within the scope of representation during regular work hours without loss of compensation. Where circumstances warrant, the Municipal Employee Relations Officer may approve the attendance at such meetings of additional employee representatives without loss of compensation. The employee organization shall, whenever practicable, submit the names of all such employee representatives to the Municipal Employee Relations Officer at least two working days in advance of such meetings. Provided, further:

- (1) that no employee representative shall leave his or her duty or work station or assignment without specific approval of the department head or other authorized City management official.
- (2) that any such meeting is subject to scheduling by City management in a manner consistent with operating needs and work schedules.

Nothing provided herein, however, shall limit or restrict City management from scheduling such meetings before or after regular duty or work hours under appropriate circumstances.

#### RULE 3 - ACCESS TO WORK LOCATIONS

Reasonable access to employee work locations shall be granted officers of recognized employee organizations and their officially designated representatives, for the purpose of processing grievances or contacting members of the organization concerning business within the scope of representation. Such officers or representatives shall not enter any work location without the consent of the Department Head or the Municipal Employee Relations Officer. Access shall be restricted so as not to interfere with the normal operations of the department or with established safety or security requirements.

Solicitation of membership and activities concerned with the internal management of an employee organization, such as collecting dues, holding membership meetings, campaigning for office, conducting elections and distributing literature, shall not be conducted during working hours.

#### RULE 4 - USE OF CITY FACILITIES

(1) Employee organizations may, with the prior approval of the Municipal Employee Relations Officer, be granted the use of City facilities during non-work hours for meetings of City employees provided space is available, and provided further such meetings are not used for organizational activities or membership drives of City employees. All such requests shall be in writing and shall state the purpose or purposes of the meeting. The City reserves the right to assess reasonable charges for the use of such facilities.

(2) "Notwithstanding the foregoing, a recognized employee organization representing fireman employed by the City may with prior approval of the Fire Chief and the Municipal Employee Relations Officer, hold meetings for employees of the Fire Department during working hours at the Headquarters Fire Station without charge for the use thereof, and provided further such meetings are not used for organizational activities or membership drives of such Fire Department employees. All such meetings shall be scheduled at reasonable times so as not to interfere with the City's fire service."

(3) The use of City equipment other than items normally used in the conduct of business meetings, such as desks, chairs, ashtrays, and blackboards, is strictly prohibited, the presence of such equipment in approved City facilities notwithstanding.

#### RULE 5 - USE OF BULLETINS BOARDS

Recognized employee organizations may use portions of City bulletin boards under the following conditions:

- (1) All materials must be dated and must identify the organization which published them.
- (2) The actual posting of materials will be done by the organization. In the event that posted materials are, in the opinion of the department head, objectionable or interfere with the proper functioning of the department, the department head may order the material removed provided, however, the department head first discusses such removal order with the Municipal Employee Relations Officer.
- (3) The City reserves the right to determine where bulletin boards shall be placed and what portion of them are to be allocated to employee organizations' materials.
- (4) An employee organization that does not abide by these rules will forfeit its right to have materials posted on City bulletin boards.

RULE 6 - AVAILABILITY OF DATA

The City will make available to employee organizations such non-confidential information pertaining to employment relations as is contained in the public records of the agency, subject to the limitations and conditions set forth in this rule and Government Code Sections 6250-6260.

Such information shall be made available during regular office hours in accordance with the City's rules and procedures for making public records available and after payment of reasonable costs, where applicable.

Information which shall be made available to employee organizations includes regularly published data covering subjects under discussion. Data collected on a promise to keep its source confidential may be made available in statistical summaries, but shall not be made available in such form as to disclose the source.

Nothing in this rule shall be construed to require disclosure of records that are:

- (1) Personnel, medical and similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy or be contrary to merit system principles;
- (2) Working papers or memoranda which are not retained in the ordinary course of business or any records where the public interest served by not making the record available clearly outweighs the public interest served by disclosure of the record;
- (3) Records pertaining to pending litigations to which the City is a party, or to claims or appeals which have not been settled;
- (4) Nothing in this rule shall be construed as requiring the City to do research for an inquirer or to do programming or assemble data in a manner other than usually done by the agency.

RULE 7 - PEACEFUL PERFORMANCE OF CITY SERVICES

Participation by any employee in a strike or work stoppage shall subject the employee to disciplinary action, up to and including discharge.

As used in this Section "strike or work stoppage" means the concerted failure to report for duty, the willful absence from one's position, the stoppage of work, or the abstinence in whole or in part from the full, faithful performance of the duties of employment for the purpose of inducing, influencing, or coercing a change in the conditions of compensation, or the rights, privileges or obligations of employment.

APPROVED BY CITY COUNCIL this \_\_\_\_\_ day of \_\_\_\_\_, 1969.



# CITY OF HUNTINGTON PARK

Administration  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION OF APPOINTMENT FOR THE POSITION OF ASSISTANT CITY MANAGER AND AUTHORIZATION OF MAYOR TO EXECUTE THE EMPLOYMENT AGREEMENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Conclude the recruitment process for the position of Assistant City Manager; and
2. Approve the appointment of \_\_\_\_\_ for the position of Assistant City Manager; and
3. Authorize Mayor to execute the Employment Agreement subject to and conditioned upon the successful completion of a medical evaluation and background check.

Respectfully submitted,

EDGAR P. CISNEROS  
City Manager

### **ATTACHMENT(S)**

- A. ACM Employment Contract

# ATTACHMENT "A"

**AGREEMENT FOR EMPLOYMENT FOR ASSISTANT CITY MANAGER  
CITY OF HUNTINGTON PARK**

This agreement (“Agreement”) is made and entered into, by and between the City of Huntington Park, a Municipal Corporation of the State of California (“City”) and \_\_\_\_\_ (“Employee”) both of whom understand as follows:

**Recitals**

**WHEREAS**, the City Manager desires to appoint Employee as the Assistant City Manager pursuant to Huntington Park Municipal Code section 2-3.405 and consistent with his duty to report such hiring to the City Council, the City desires to enter into a contract to employ Employee as Assistant City Manager of the City of Huntington Park; and

**WHEREAS**, Employee desires to serve as Assistant City Manager of the City of Huntington Park; and

**WHEREAS** the City has determined that the public interest, convenience and necessity require the approval of and execution of this Agreement; and

**WHEREAS** it is the desire of the parties hereto to provide the terms and conditions by which the City shall receive and retain the services of Employee and to provide for him to remain in such employment; to encourage the highest standards of fidelity and public service on the part of Employee; to ensure that Employee shall do his utmost to promote the City’s interests, and shall devote such time and efforts as necessary to properly perform his full-time duties; and to provide for terminating his services at such time as he may be unable to fully discharge his duties or when the City may otherwise desire to terminate his employment.

**NOW, THEREFORE**, in consideration of the mutual covenants, herein contained, the parties agree as follows:

- 1. SERVICES TO BE PROVIDED.** The services to be provided by Employee to City are as follows: performs highly responsible managerial, analytical, administrative, and coordinative work for the City Manager in a variety of City program areas; assist the City Manager in coordinating and directing city-wide departmental activities; performs the duties of the City Manager during his absence and performs related work as required. Provide executive oversight, management control, direction and leadership to the City of Huntington Park as its Assistant City Manager, subject to such direction and guidance as may properly be provided by the City Manager and/or the City Council. Employee shall work at least forty (40) hours or more per week for the City, or account for forty (40) hours per week through the approved use of accumulated leave time, and will devote his sole attention to the job performance of these duties and shall not otherwise undertake other employment, with the exception of occasional work in lecturing or consulting with the prior approval of the City Manager. The Employee, in addition to above duties, shall perform such other responsibilities as set forth in the job description of the Assistant City Administrator previously approved by the City Council.
- 2. TERM.**
  - a. Subject to an earlier termination as set forth in Section 4 below, the term of this

agreement shall commence August 15 and end on July 31, 2020. In the event that the City determines that the Employee is not to be reemployed upon expiration of this Agreement, he shall be given written notice thereof by the City at least thirty (30) days in advance of the expiration of the term of this Agreement. Should the City fail to re-employ the Employee and the written notice provided for in this Section 2 has not been given at least thirty (30) days prior to the end of the initial term of this Agreement, it shall be extended on the same terms for an additional period of six (6) months.

- b. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of City to terminate the services of Employee at any time subject only to the provisions set forth in section 4 below. Employee will be an "at will" City employee, exempt from the City's Civil Service regulations, as set forth in Title 2, Chapter 3 of the City's Municipal Code. It is expressly understood that Employee, in his capacity as Assistant City Manager, is a contracted employee serving "at will" and at the pleasure of the City Manager, subject to termination pursuant to the terms of this Agreement, and with no right to any hearing or appeal, including any so-called *Skelly* conference, other than the rights expressly provided in this Agreement. To the extent any City rule, regulation, or policy purports to provide rights to the Employee beyond what is articulated within this Agreement, Employee expressly waives said rights.
  - c. This Agreement shall automatically terminate upon Employee's death, retirement, or permanent incapacity.
  - d. An annual performance evaluation shall be conducted of the Employee by the City Manager.
- 3. COMPENSATION.** Effective for the duration the time periods covered by this agreement, City agrees to compensate Employee at an annual salary of \$160,000.00 (\$13,333.33 per month). Employee will not be entitled to any additional compensation including overtime compensation. However, Employee shall receive all benefits afforded to Department Heads in current City service; including without limitation any post employment benefits. Furthermore, Employee shall receive annual increases in benefits and salary to the same rate/amount as received by other Department Heads. (Or as stated in the Non-Represented Employees Compensation and Benefit Plan).
- a. The City shall provide a cellular telephone for official use only during Employee's tenure under this Agreement.
  - b. The City shall provide the Employee with his choice of medical, dental, vision, long term disability and life insurance plans as provided to all other City employees. The City is to provide the Employee with the Public Employees Retirement System (CalPERS) benefit to the corresponding formula designated by CalPERS.
  - c. The Employee shall be entitled to receive forty (40) hours per year of administrative leave. If this Agreement is extended to an additional year(s), any remaining administrative leave shall not carry forward to the following year(s).
  - d. The Employee shall be entitled to eight (8) hours of sick leave for every month of

employment. In the last pay period of each fiscal year, one-half (50%) of the employee's unused accrued sick leave from that fiscal year (48 hours maximum), shall be cashed out by the City at the employee's regular rate of pay in effect on June 30th.

#### **4. TAXES.**

Employee shall be responsible for his federal, state, local or other taxes resulting from any compensation or benefits provided to him by the City under this Agreement. The City may withhold all federal, state, local or other taxes as may be required pursuant to law or governmental regulation or ruling from any compensation or benefits provided under this Agreement. The City shall not be liable (except in cases of City's errors or omissions) for any state or federal tax consequences to Employee, to any designated beneficiary hereunder, and/or to the heirs, administrators, executors, successors, and assigns of Employee. Employee shall assume sole liability for any state or federal tax consequences of this Agreement or any related agreement and agrees to indemnify and hold the City harmless from such tax consequences.

#### **5. DISCHARGE OF EMPLOYEE.**

- a. In the event the Employee desires to voluntarily terminate this Agreement, Employee will provide the City with thirty (30) days written notice of said resignation. Employee will not be entitled to any severance under this provision. It is understood and agreed that any notice of resignation should be given as soon as practicable and in the best interest of the City.
- b. City may, without assignment of reason or cause, discharge Employee, pursuant to state law, on thirty (30) days written notice effective when received by Employee. Employee shall continue to receive his full compensation as set forth above until the effective date of his discharge.
  - i. Upon the Employee's termination from office for other than cause, the Employee shall receive a severance pay for the amount of which will be determined by multiplying employee's monthly salary times a number of months of not less than six (6) months. Said multiplier will consist of the number of months from the date of termination until the end of term, except that if such termination occurs more than six (6) months prior to the end of the term, the multiplier will be six (6) except as set forth herein, City will have no further obligation to employee.
  - ii. The City may terminate the Employee from his position for just cause. The definition of "just cause" shall be the willful breach of duty or habitual neglect of duty by Employee; Employee's conviction of a crime involving moral turpitude; conduct unbecoming the position of Assistant City Manager or likely to bring discredit or embarrassment to city or under any of the applicable terms and provisions of the Huntington Park Personnel Rules, the City's Municipal Code, the City's Resolutions or any other applicable state or federal law as they exist on the date of agreement or any modification of which they expressly refer to. The written notice shall specifically set forth the cause for termination.

- iii. If the Employee's employment is terminated for just cause, then the City and Council shall pay the Employee the compensation payable to the Employee for the month in which such termination occurs prorated to the date of termination.
  - iv. The provisions of California Government Code sections 53243 through 53243.4, as those sections now or hereafter exist are hereby incorporated by reference into this Agreement. Thus, if Employee is convicted of a crime involving an abuse of his office or position, whether before or after release from employment, Employee shall fully reimburse the City for any severance pay, paid leave, salary disbursed pending an investigation related to the crime, or legal criminal defense funds relevant to the crime.
- 6. ENTIRE AGREEMENT.** This agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this agreement will be binding on the parties. This agreement represents the mutual accord of the parties, and no provision thereof shall be construed against a party solely by virtue of the language having been drafted by that party.
- 7. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY.** If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement will be severable and remain in effect.
- 8. MODIFICATION BY SUBSEQUENT AGREEMENT.** This agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement to the extent that the parties carry it out.
- 9. INDEMNIFICATION.** The City shall defend, hold harmless and indemnify the Employee against any tort, professional liability claim or demand or other legal action, arising out of alleged acts occurring in the performance of the Employee's duties so long as the acts occurred within the course and scope of employment as articulated in the Agreement, the Huntington Park Municipal Code, the City Personnel Rules and Regulations. The City will compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon subject to limitations herein. Nothing in this section shall be deemed to require the City to indemnify Employee from any award of damages for intentional negligence or punitive damages.
- 10. OTHER TERMS AND CONDITIONS.**
- a. Employee acknowledges that Employment under this agreement is not governed by any Memorandum of Understanding ("MOU") between the City and any organized employees of the City. Employee further acknowledges that Employee is not entitled to any protections or provisions of any represented or non-represented groups or their agreements with the City.
  - b. The City agrees to budget and to pay for the professional dues and subscriptions as is reasonable and necessary for the Employee's participation in national,

regional, state and local associations and organizations necessary and desirable for his continued professional growth and advancement, and for the benefit of the City.

**11. GOVERNING LAW.** This Agreement shall be governed by and construed in accordance with the laws of the State of California and any action in connection with or arising out of this Agreement or any dispute between the parties shall be commenced and maintained in the Superior Court of the State of California for the County of Los Angeles or the United States District Court for the Central District of California..

**12. NOTICE.** Whenever it shall be necessary for either party to serve notice on the other regarding this Agreement, such notice may be furnished in writing by either party to the other and shall be served by personal service as required in judicial proceedings or any certified mail, postage prepaid, return receipt required, addressed to the parties as follows:

**City:**

Edgar P. Cisneros  
City Manager  
City of Huntington Park  
6550 Miles Ave.  
Huntington Park, CA 90255

**Employee:**

\_\_\_\_\_  
Address on file with Personnel Department

**13. WAIVER.** Waiver by any party hereto of any term, condition, or covenant of this Agreement shall not constitute the waiver of any other term, condition, or covenant hereof.

**14. AMENDMENT.** This Agreement may be amended from time to time, as mutually agreed by the parties in writing. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the Employee and approved by the Board.

**15. BINDING EFFECT.** This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee, but nothing herein shall be construed as an authorization or right of any party to assign his/its rights or obligations hereunder. Any assignment of the rights or obligations of Employee hereunder without the express written approval of City shall be void.

**16. PARTIAL INVALIDITY.** If any provision or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement or portion thereof, shall not be affected, and shall remain in full force and effect.

**17. LEGAL CONSULTATION.** Employee acknowledges that he has had the opportunity to consult legal counsel in regard to this Agreement, that he has read and understands this Agreement, that he is fully aware of its legal effect, and that he has entered into it freely and voluntarily and based on his own judgment and not on any representations or promises other than those contained in this Agreement.

**18. OTHER TERMS AND CONDITIONS OF EMPLOYMENT.** The City reserves the right, but does not undertake the obligation, to fix other terms and conditions of employment consistent with the purpose of this Agreement and California law.

**19. EFFECTIVE DATE.** The Parties agree that this Agreement, if signed by all Parties, will take effect on the last date on which it or a counterpart hereto is signed by any Party.

I HAVE READ THIS AGREEMENT CAREFULLY AND UNDERSTAND AND AGREE TO ITS TERMS.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**City:**

By: \_\_\_\_\_  
Marilyn Sanabria, Mayor

**Employee:**

By: \_\_\_\_\_  
\_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Donna Schwartz, City Clerk

APPROVED AS TO FORM AND CONTENT:

\_\_\_\_\_  
Arnold M. Alvarez-Glasman, City Attorney



## CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

### **APPROVE ADDITIONAL BUDGET APPROPRIATION FOR THE MIDDLETON STREET ELEMENTARY SAFE ROUTES TO SCHOOL (SR2S) PROJECT.**

#### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Authorize additional budget appropriation of \$224,425; and
2. Authorize the Interim Finance Director to make the required payments to vendors/contractor.

#### **BACKGROUND**

The City of Huntington Park was previously awarded a Healthy Policies Initiatives (HPI) Grant. On November 1, 2016 City Council awarded the Design of the Middleton Street Elementary Safe routes to School Project to Transtech. On February 7, 2017, City Council approved the Design, Specifications and Advertise Bids and on March 21, 2017 City Council awarded the Middleton Street Elementary Safe Routes to School Project to FS Construction, Inc.

On March 21, 2017 additional unbudgeted funds were approved by City Council under the FY 16-17 budget for the Middleton Street Elementary Safe Routes to School Project. The remaining project balance is \$443,740. However, due to staff's oversight the additional non-grant funded expenses for the project, \$219,215, were not included FY 17-18 approved budget.

#### **FISCAL IMPACT/FINANCING**

The City's fair construction cost estimate for the project at the time of the grant application was \$248,000 (\$213,600 for construction, \$17,000 for construction contingency, and \$17,000 for construction management). The actual cost of project after the RFP process was \$472,295. To date, the City has paid for design fees of \$28,555 as part of the approved FY 16-17 budget. Total remaining actual cost of the project for FY 17-18 is \$443,740 (\$472,295-\$28,555). The breakdown of costs is as follows:

**APPROVE ADDITIONAL BUDGET APPROPRIATION FOR THE MIDDLETON STREET ELEMENTARY SAFE ROUTES TO SCHOOL (SR2S) PROJECT**

August 8, 2017

Page 2 of 2

<b>Description</b>	<b>Amount</b>
Construction Cost	\$ 369,740
Construction Contingency	\$ 37,000
Construction Management	\$ 37,000
<b>Total</b>	<b>\$ 443,740</b>

Grant funding for this project was approved in the City's FY 17-18 Adopted Budget under account number 204-4010-431.73-10 for \$219,315. The non-budgeted amount is \$224,425. Additional appropriations from the following accounts are requested:

<b>Account No.</b>	<b>Amount</b>
111-8010-431.74-10	\$ 94,425
226-9010-419.74-10	\$ 80,000
222-4010-431.73-10	\$ 50,000
<b>Total</b>	<b>\$ 224,425</b>

**CONCLUSION**

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Daniel Hernandez  
Public Works Director



# CITY OF HUNTINGTON PARK

Finance Department  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH LAN WAN ENTERPRISE, INC. FOR VOICE OVER INTERNET PROTOCOL TELEPHONE SYSTEM SERVICES**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve Professional Services Agreement between Lan Wan Enterprise, Inc. and the City of Huntington Park relating to voice over internet protocol telephone system services; and
2. Authorize City Manager to execute agreement.

### **BACKGROUND**

Staff proposes that the City of Huntington Park (the "City") enter into a five-year agreement with Lan Wan Enterprise, Inc., the City's current IT service provider, to replace the City's outdated telephone system with a Voice Over Internet Protocol Telephone System (VoIP). City Departments, including City Hall, Public Works, Parks & Recreation, and Police, currently operate a decades old analog phone system that is maintained and repaired by Teleworks on an as-needed basis. AT&T CALNET provides phone service to the City at an average monthly cost of \$5,850. The City's phones, themselves, are archaic and only capable of performing very basic functions. Continuing to maintain the City's existing obsolete phone structure will restrict economical phone functionality and an efficient flow of business necessary to improve staff productivity.

### **DISCUSSION**

The current phone system is no longer providing value to the City that is essential for today's communication environment. An upgrade from analog phones to VoIP will reduce operating costs and improve phone system functionality. Traditional analog phone systems are limited to basic features such as hold, mute, and transferring between extensions and its less modular hardware can be expensive to support, configure, and

# **APPROVE PROFESSIONAL SERVICES AGREEMENT WITH LAN WAN ENTERPRISE, INC. FOR VOICE OVER INTERNET PROTOCOL TELEPHONE SYSTEM SERVICES**

August 8, 2017

Page 2 of 3

upgrade. In addition, analog is extremely inflexible towards the City's shifting needs, as moving phone locations or installing new phones require professional rewiring. Simple modifications and repairs require vendor support, which is not typically timely and can be expensive.

Staff conducted an in-depth study of the City's telephone system in order to explore the best ways to improve current operations and lower phone service costs while keeping up with imminent technological advances within the business. VoIP is a revolutionary, enhanced system that transmits voice communications between remote sites within the organization through a single Internet network, eliminating the need for a phone service provider and multiple phone lines. Through the new system, City Staff will have the versatility to add, move or change phones and access to advanced features such as Auto Attendant, Call Recording, Conference Calls, Staff Directory, Voicemail to Email and more.

VoIP allows for standardized, easy, and cost-effective configuration changes and system modifications that address the City's growing and fluctuating needs without requiring expensive up-front capital outlay. By eliminating the use of circuit-switched networks for voice, VoIP reduces and allows the City to operate on a single integrated voice and data network. The new system will provide significant improvements to the customer experience, offering easy navigation options and automation that assists in directing callers to the right department. In order to improve business operations and public service, Staff is recommending the City to execute an amended agreement with Lan Wan Enterprise, Inc. to upgrade the existing telecommunications system to a standardized, easy and cost effective platform through Star2Star Communication's VoIP services. Installation and implementation of a new VoIP telephone system is included at no additional cost to the City, according to the City's current agreement with Lan Wan dated December 1, 2016, Exhibit A – Statement of Work. Lan Wan will provide the upgraded monthly telephone service at a rate the City is paying its current vendors.

## **FISCAL IMPACT**

Currently, the cost for phone service and as-needed phone maintenance is approximately \$75,650 a year. At the same annual cost, implementation of the new Lan Wan proposed VoIP solution will include an upgrade to the City's network infrastructure, new hardware and software, on-going maintenance, hi-tech phone features, and on-site support. Phone services, user licenses, maintenance and all the hardware and equipment required to initiate a smooth transition for 160 phones throughout the City will be provided at \$6,304 a month, or \$75,650 yearly.

The phone system enhancement is included in the Finance Department's FY 17/18 budget in account code 111-9010-419.53-10. No additional appropriations are required at this time.

**APPROVE PROFESSIONAL SERVICES AGREEMENT WITH LAN WAN ENTERPRISE, INC. FOR VOICE OVER INTERNET PROTOCOL TELEPHONE SYSTEM SERVICES**

August 8, 2017

Page 3 of 3

**CONCLUSION**

Upon City Council's approval staff will proceed with recommended actions.

Respectfully submitted,

A handwritten signature in blue ink that reads "Edgar P. Cisneros". The signature is written in a cursive style.

EDGAR P. CISNEROS  
City Manager

**ATTACHMENT(S)**

- A. DRAFT Professional Services Agreement for VOIP Services with Lan Wan Enterprise, Inc.
- B. Professional Services Agreement with Lan Wan Enterprise
- C. Lan Wan IT RFP Proposal

# ATTACHMENT "A"



**VOICE OVER INTERNET PROTOCOL TELEPHONE SYSTEM SERVICES  
AGREEMENT  
LAN WAN**

THIS VOICE OVER INTERNET PROTOCOL (“VOIP”) TELEPHONE SYSTEM SERVICES AGREEMENT (“Agreement”) is made and entered into this \_\_\_\_ day of July, 2017 (hereinafter, the “Effective Date”), by and between the CITY OF HUNTINGTON PARK, a municipal corporation (“CITY”) and LAN WAN ENTERPRISE, INC., a California corporation (hereinafter, “CONSULTANT”). For the purposes of this Agreement CITY and CONSULTANT may be referred to collectively by the capitalized term “Parties.” The capitalized term “Party” may refer to CITY or CONSULTANT interchangeably.

RECITALS

WHEREAS, on or about December 1, 2016, the Parties executed and entered into that certain agreement titled, LAN WAN Professional Services Agreement (hereinafter, the “Master Agreement”) which is attached hereto as Exhibit “A”; and

WHEREAS, the Master Agreement provides that CONSULTANT, at the City’s sole discretion, shall install and implement a new state of the VOIP telephone system and new telephones at no additional cost to the CITY;

WHEREAS, the City informed CONSULTANT of its decision to exercise its discretion under the Master Agreement to authorize CONSULTANT to install, implement and maintain a VOIP telephone system for the City.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

I.  
ENGAGEMENT TERMS

1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement CONSULTANT shall install and implement a new VOIP telephone system and new telephones at no cost to the CITY. Additionally, CONSULTANT

shall provide telephone service to the CITY for \$6,304 per month. The telephone service provided by CONSULTANT will include telephone services, user licenses, maintenance, technical support and all the hardware and equipment required to initiate a smooth transition for 160 phone throughout the City will be provided. All other equipment that is necessary for the implementation of the VOIP telephone system shall be purchased by the CITY through the Master Agreement.

CONSULTANT further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in this Agreement. [Insert Name for Project Administrator] shall be CONSULTANT's project administrator and shall have direct responsibility for management of CONSULTANT's performance under this Agreement. No change shall be made in CONSULTANT's project administrator without CITY's prior written consent

- 1.2 TERM: This Agreement shall commence on the Effective Date and shall expire five (5) years from the Effective Date.
- 1.3 COMPENSATION: The CITY shall pay CONSULTANT \$6,304 per month, for providing the VOIP telephone service, hardware and for leasing 160 telephones.
- 1.4 PAYMENT OF COMPENSATION: Unless subject to a dispute, invoices are payable within forty-five (45) calendar days after receipt of a correct invoice that complies with the requirements of this Agreement. CONSULTANT shall submit an invoice to CITY no later than the fifteenth (15th) working day following the last day of the month during which the services were provided, in the form approved by CITY. Any charges added for a particular invoice period following the invoice deadline will be improper and void, and the CITY will not be obligated to pay any such amounts, and will not be deemed to be in breach in the event that the CITY refuses to pay such amounts. Notwithstanding the foregoing, the CONSULTANT may refund any overcharges with respect to any invoice at any time. Invoices shall describe in detail, the services performed, including time and materials, the specific equipment that was serviced, the date of performance and the associated time for completion for each task. Block billing, which is the practice of assigning a one-time charge to multiple tasks, is prohibited.
- 1.5 ACCOUNTING RECORDS: CONSULTANT shall keep such books and records as shall be necessary to perform the services required by this Agreement and enable the CITY to evaluate the cost and the performance of such services. Books and records pertaining to costs shall be kept and prepared in accordance with generally accepted accounting principles. The CITY shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records. The CONSULTANT shall maintain such books and records and make them available

to the CITY for inspection and audit at mutually convenient times for a period of three (3) years from this Agreement's date of termination.

- 1.6 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONSULTANT shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT'S cessation or abandonment.

## II.

### PERFORMANCE OF AGREEMENT

- 2.1 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of services under this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONSULTANT shall be subject to inspection and approval by CITY Representatives or their designees.
- 2.2 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:
- A. CONSULTANT shall perform all work skillfully, competently and to the highest standards of CONSULTANT'S profession;
  - B. CONSULTANT shall perform all work in a manner reasonably satisfactory to the CITY;
  - C. CONSULTANT shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code section 1090 and the Political Reform Act (Government Code section 81000 *et seq.*);
  - D. CONSULTANT understands the nature and scope of the work to be performed under this Agreement as well as any and all schedules of performance;
  - E. All of CONSULTANT'S employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and

F. All of CONSULTANT'S employees and agents (including but not limited SUB-CONSULTANT) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

2.3 ASSIGNMENT: CONSULTANT shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without CITY's prior written consent, and any attempt to do so shall be void and of no effect. CITY shall not be obligated or liable under this Agreement to any party other than CONSULTANT.

2.4 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONSULTANT: The work shall be performed by CONSULTANT or under CONSULTANT'S strict supervision. CONSULTANT will determine the means, methods and details of performing the work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent CONSULTANT basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT'S competent and timely performance of the work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information.

Any additional personnel performing the work under this Agreement on behalf of CONSULTANT are not employees of CITY and shall at all times be under CONSULTANT'S exclusive direction and control. CONSULTANT shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like. CONSULTANT and all persons retained or employed by CONSULTANT shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by CONSULTANT or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing

2.5 COMPLIANCE WITH LAWS: CONSULTANT shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the work. CONSULTANT'S

compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements.

- 2.6 NON-DISCRIMINATION: In the performance of this Agreement, CONSULTANT shall not discriminate against any employee, CONSULTANT, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.

### III. INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT shall procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONSULTANT shall procure and maintain Commercial General Liability Insurance (“CGL Coverage”) as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and CONSULTANT liability.
  - B. Automobile Liability Insurance: CONSULTANT shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per accident for bodily injury and property damage.
  - C. Workers’ Compensation Insurance / Employer’s Liability Insurance: A policy of workers’ compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both CONSULTANT and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONSULTANT in the course of carrying out the work contemplated in this Agreement.
  - D. Cyber Liability Insurance: CONSULTANT shall procure and maintain Cyber Liability Insurance with a limit of no less than One Million Dollars

(\$1,000,000). This insurance will cover information security and privacy liability.

- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.
- 3.3 REQUIRED CARRIER RATING: The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 3.4 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONSULTANT'S insurance and shall not contribute with it.
- 3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONSULTANT officers, employees, agents, CONSULTANT or SUB-CONSULTANT from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY.
- 3.6 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the CITY if requested.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONSULTANT'S commencement of any work. Upon CITY's written request, CONSULTANT shall also provide CITY with certified copies of all required insurance policies and endorsements.

#### IV. INDEMNIFICATION

- 4.1 The CITY and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees")

shall have no liability to the CONSULTANT or any other person for, and the CONSULTANT shall indemnify, defend and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorneys' fees and disbursements (collectively "Claims"), which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of the CONSULTANT's performance of or failure to perform any services under this Agreement or by the negligent or willful acts or omissions of the CONSULTANT, its agents, officers, directors, Subcontractors or employees, committed in performing any of the services under this Agreement, or resulting from a Subcontractor's performance of or failure to perform any services under this Agreement, but excluding such Claims or liabilities arising from the sole active negligence or willful misconduct of CITY or CITY Personnel. In connection therewith:

(a) CONSULTANT shall defend any action or actions filed in connection with any such Claims or liabilities, and shall pay all costs and expenses, including attorney's fees incurred in connection therewith.

(b) CONSULTANT shall promptly pay any judgment rendered against City or any City Personnel for any such Claims or liabilities.

(c) In the event CITY and/or any CITY Personnel is made a party to any action or proceeding filed or prosecuted for any such damages or other Claims arising out of or in connection with the CONSULTANT's and/or a Subcontractor's performance or failure to perform any Services under this Agreement, CONSULTANT shall pay to CITY any and all costs and expenses incurred by CITY or CITY Personnel in such action or proceeding, together with reasonable attorney's fees and expert witness fees.

## V. TERMINATION

5.1 Termination Prior to Expiration of Term. This Agreement may be terminated, prior to the expiration of its term, only in the following manner:

(a) By the written mutual agreement of the Parties hereto; or

(b) By the CONSULTANT, with cause, upon thirty (30) days written notice to the CITY, and compliance with this Section 5.2 of this Agreement; or

(c) By the CITY, with cause, upon thirty (30) days written notice to the CONSULTANT, pursuant to this Section 5.2 of this Agreement.

- 5.2 Termination for Cause. If a Party provides a notice of termination for cause, the Party that is not in breach may terminate this Agreement on the date specified in the written notice of termination if the Party in breach of contract does not resolve the breach within thirty (30) days of receipt of written notice.

The non-breaching Party may withdraw its written notice of termination within five (5) business days of delivering such notice to the other Party. If the CONSULTANT is the breaching Party, the CITY may also extend the period during which the CONSULTANT will continue to provide the services (in whole or part) to allow for any delay in the termination plan schedule or a later effective date of termination.

The CITY shall pay the CONSULTANT for services performed through the effective date of termination.

The terminating Party shall have all rights and remedies generally afforded by law or equity, subject to the limitations expressed in this Agreement. Such termination will proceed in an orderly manner, as soon as practical or in accordance with the schedule agreed to by the CITY and the CONSULTANT.

## VI. MISCELLANEOUS PROVISIONS

- 6.1 **CONFIDENTIALITY:** All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONSULTANT without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT shall not use CITY's name or insignia, photographs, or any publicity pertaining to the work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.
- 6.2 **NOTICES:** All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**  
LAN WAN ENTERPRISE, INC.  
17500 Red Hill Ave. Suite 120  
Irvine, CA 92614-5680

**CITY:**  
City of Huntington Park  
Public Works Dept.  
6550 Miles Avenue  
Huntington Park, CA 90255  
Attn: Daniel Hernandez  
Phone: (323) 584-6320

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.3 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.4 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.5 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.
- 6.6 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.7 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.8 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.9 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.10 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.

6.11 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.9, above.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF HUNTINGTON PARK:**

**LAN WAN ENTERPRISE, INC.:**

By: \_\_\_\_\_

Edgar P. Cisneros  
City Manager

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_

City Attorney

4851-1116-3467, v. 2

# ATTACHMENT "B"

## PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT FOR CONTRACT SERVICES ("Agreement") is made and entered into as of December   1  , 2016, by and between the CITY OF HUNTINGTON PARK, a municipal organization organized under the laws of the State of California ("City"), and LAN WAN ENTERPRISE, INC., a California corporation ("Consultant"). For the purposes of this Agreement, the City and the Consultant may be referred to collectively by the capitalized term "Parties". The capitalized term "Party" may refer to the City and the Consultant interchangeably.

**NOW THEREFORE**, the Parties hereto agree as follows:

### **SECTION ONE:                    SERVICES OF CONSULTANT**

Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide those services related to network support and maintenance, as specified in the Statement of Work ("SOW") attached hereto as Exhibit "A" and incorporated herein by this reference (the "Services" or "Work").

Changes and Additions to Statement of Work. The Parties may agree to have the Consultant, or any other service provider, complete work not specified within the SOW ("Extra Work"). Hourly rates for such Extra Work will be negotiated separately and shall be dependent upon the project scope. Prior to commencing Extra Work, the Consultant shall provide the City with an itemized estimate, including estimates for time and labor. Additionally, the Consultant must secure the City's written authorization to complete Extra Work prior to commencing such work. The City will not be liable for payment related to any Extra Work completed prior to securing the City's written authorization. It is understood by both Parties that oral requests and/or approvals of such Extra Work or additional compensation shall be barred and are unenforceable. The executed written authorization for Extra Work shall be considered an addendum to this Agreement. However, the Consultant does not have the exclusive right to complete any Extra Work. The City reserves the right to select any service provider, including the Consultant, to complete Extra Work. Invoices for Extra Work must comply with the invoice requirements contained in Section 2.2 of this Agreement.

Familiarity with Work. By executing this Agreement, Consultant warrants that (a) it has thoroughly investigated and considered the Work to be performed, (b) it has investigated the nature and factual context of the Work and fully acquainted itself with the conditions pertaining to it, (c) it has carefully considered how the Work should be performed, and (d) it fully understands the facilities, difficulties and restrictions attending performance of the Work under this Agreement.

Standard of Performance. Consultant agrees that all Services shall be performed in a competent, professional, and satisfactory manner in accordance with the standards prevalent in the industry, and that all goods, materials, equipment or personal property included within the Services herein shall be consistent with industry standards, fit for the purpose intended.

Use of Subcontractors. Consultant shall not contract with any entity to perform in whole or in part, the Work and Services required of Consultant herein without the prior express written approval of the City. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the City. Any such prohibited assignment or transfer shall be void. Additionally, the Consultant agrees its use of any Subcontractor(s) will be subject to the following requirements, in addition to any other applicable provisions in this Agreement:

- (a) In no event will the Consultant be relieved of its obligations under this Agreement as a result of its use of any Subcontractors. If the City determines that the performance or conduct of any Subcontractor is unsatisfactory, the City may notify the Consultant in writing of the Subcontractor's unsatisfactory performance and the City's justification for judgment. Following receipt of this notification, the Consultant will promptly take all necessary actions to remedy the performance or conduct of such Subcontractor, or replace such a Subcontractor by another third party or by the Consultant's personnel. The replacement of a previously approved Subcontractor with a new third party shall require the City's written consent. Pursuant to Section 5 of this Agreement, the Consultant shall indemnify the City for any and all Claims resulting from a Subcontractor's performance of or failure to perform any Services under this Agreement.
- (b) The Consultant will ensure that each Subcontractor has obtained and maintains all licenses, including business licenses, required in connection with the Services for which such Subcontractor is responsible.
- (c) The Consultant agrees that it will continue throughout the term of this Agreement to retain the Subcontractors identified in the list of key Subcontractors, and that such persons will continue to provide the Services initially provided, unless the Consultant has obtained the City's prior written consent to any changes. The following is a list of key Subcontractors that the Consultant will use for the delivery of the Services:
  - Subcontractor A – [Consultant to provide to City's Representative]
  - Subcontractor B – [Consultant to provide to City's Representative]
  - Subcontractor C – [Consultant to provide to City's Representative]

**SECTION TWO:                    COMPENSATION**

2.1     Contract Sum. For the Services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the Fee Schedule attached hereto as Exhibit C (the "Contract Price"). Consultant's total compensation during the term of this Agreement or any extension term shall not exceed the budgeted aggregate sum of \$846,000 (hereinafter the "Not-to-Exceed Sum"), unless such added expenditure is first approved by the City Council acting in consultation with the City Manager and Director of Finance. Any such increase in the budgeted aggregate sum must be memorialized in an amendment to this Agreement setting forth the terms of the increase. In the event that the Consultant's charges are projected to exceed the Not-to-Exceed Sum prior to the expiration of the term or any single extension term, the City may suspend the Consultant's performance pending City approval of any anticipated expenditures in

excess of the Not-to-Exceed Sum or any other City-approved amendment to the fees and payment terms of this Agreement. Except as otherwise expressly stated in this Agreement, the City will not pay the Consultant any additional fees, reimbursements or expenses for labor and general business expenses (including travel, meals and overhead expenses) for the Services and other obligations of the Consultant hereunder.

2.2 Method of Payment and Invoices. Unless subject to a dispute as provided in Section 2.3, invoices are payable within forty-five (45) calendar days after receipt of a correct invoice that complies with the requirements of this Agreement. Unless otherwise provided in the Fee Schedule, the Consultant shall submit to City no later than the fifteenth (15th) working day following the last day of the month during which the Services were provided, in the form approved by City. Any charges added for a particular invoice period following the invoice deadline will be improper and void, and the City will not be obligated to pay any such amounts, and will not be deemed to be in breach in the event that the City refuses to pay such amounts. Notwithstanding the foregoing, the Consultant may refund any overcharges with respect to any invoice at any time.

Invoices shall describe in detail, the Services performed, including time and materials, the specific equipment that was serviced, the date of performance and the associated time for completion for each task. Block billing, which is the practice of assigning a one-time charge to multiple tasks, is prohibited.

2.3 Disputed Amounts. The City may withhold payment of any portion of a Consultant invoice that the City in good faith disputes as due, owing or part of an invoice that does not comply with the invoice detail requirements included in Section 2.2 of this Agreement. In such case, if the City objects to any portion of an invoice, the City shall notify the Consultant of the City's objection in writing and set forth the grounds therefore within twenty-one (21) days of the date of receipt of the invoice, and the Parties immediately shall make every reasonable effort to settle the disputed portion of the invoice. The City will pay any undisputed amounts and provide to the Consultant a written explanation of the basis for the disputes as to the disputed amounts within the time set forth above for the payment of undisputed invoices. The failure of the City to pay the disputed part of an invoice will not constitute a breach or default by the City, so long as the City complies with the provisions of this Section 2.3. All of the Consultant's obligations under this Agreement will continue unabated during the dispute resolution process.

### **SECTION THREE: TERM AND TERMINATION**

3.1 Term and Effective Date. The term of this Agreement shall be three (3) years from the Effective Date of this Agreement, unless terminated in accordance with the provisions of this Agreement. The Effective Date shall be the date this Agreement is fully executed by both Parties.

3.2 Termination Prior to Expiration of Term. This Agreement may be terminated, prior to the expiration of its term, only in the following manner:

- (a) By the written mutual agreement of the Parties hereto; or

(b) By the Consultant, with cause, upon thirty (30) days written notice to the City, and compliance with this Section 3.3 of this Agreement; or

(c) By the City, with cause, upon thirty (30) days written notice to the Consultant, pursuant to this Section 3.3 of this Agreement.

3.3 Termination for Cause. If a Party provides a notice of termination for cause, the Party that is not in breach may terminate this Agreement on the date specified in the written notice of termination if the Party in breach of contract does not resolve the breach within thirty (30) days of receipt of written notice.

The non-breaching Party may withdraw its written notice of termination within five (5) business days of delivering such notice to the other Party. If the Consultant is the breaching Party, the City may also extend the period during which the Consultant will continue to provide the Services (in whole or part) to allow for any delay in the termination plan schedule or a later effective date of termination.

The City shall pay the Consultant for Services performed through the effective date of termination.

The terminating Party shall have all rights and remedies generally afforded by law or equity, subject to the limitations expressed in this Agreement. Such termination will proceed in an orderly manner, as soon as practical or in accordance with the schedule agreed to by the City and the Consultant.

3.4 Events of Breach. "Events of Breach" and the occurrence of any one or more of such Events of Breach shall constitute a breach of this Agreement that shall afford the non-breaching Party, as applicable, the rights and remedies detailed in Section 3.3 of this Agreement. Events that constitute Events of Breach are:

- (a) The Consultant fails to achieve any material SLR in a manner that is consistent with the SOW.
- (b) The Consultant fails to achieve any SLR for three consecutive months or three in any twelve-month period.
- (c) The Consultant's breach of any of the warranties documented in Article 9, or any of its other obligations under this Agreement that is not resolved within thirty (30) calendar days following receipt of written notice of such a breach.
- (d) The Consultant fails to maintain insurance coverage as specified in Section 9 provided that the Consultant does not resolve such failure within thirty (30) calendar days following receipt of written notice of such failure.
- (e) The City fails to make any undisputed payment within forty-five (45) calendar days after the City has received written notice of such failure.

**SECTION FOUR:                    COORDINATION OF WORK**

4.1 Consultant's Key Personnel. Each of the Key Personnel is designated in, and shall have the functions assigned to him or her as set forth in, Exhibit B – Key Personnel. Exhibit B may be modified from time to time in accordance with this Agreement and shall be deemed modified upon:

(a) The City's designation in writing of acceptance of additional or replacement of Key Personnel

(b) Any approved replacement or substitution of a new person for any Key Personnel by both Parties

4.2 Contract Officer. The Contract Officer shall be the City Manager or such other person as may be designated by the City Manager. It shall be Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and Consultant shall refer any decisions, which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer.

**SECTION FIVE:                    INDEMNIFICATION**

5.1 Indemnification. The City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "Indemnitees") shall have no liability to the Consultant or any other person for, and the Consultant shall indemnify, defend and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorneys' fees and disbursements (collectively "Claims"), which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of the Consultant's performance of or failure to perform any services under this Agreement or by the negligent or willful acts or omissions of the Consultant, its agents, officers, directors, Subcontractors or employees, committed in performing any of the services under this Agreement, or resulting from a Subcontractor's performance of or failure to perform any services under this Agreement, but excluding such Claims or liabilities arising from the sole active negligence or willful misconduct of City or City Personnel. In connection therewith:

(a) Consultant shall defend any action or actions filed in connection with any such Claims or liabilities, and shall pay all costs and expenses, including attorney's fees incurred in connection therewith.

(b) Consultant shall promptly pay any judgment rendered against City or any City Personnel for any such Claims or liabilities.

(c) In the event City and/or any City Personnel is made a party to any action or proceeding filed or prosecuted for any such damages or other Claims arising out of or

in connection with the Consultant's and/or a Subcontractor's performance or failure to perform any Services under this Agreement, Consultant shall pay to City any and all costs and expenses incurred by City or City Personnel in such action or proceeding, together with reasonable attorney's fees and expert witness fees.

**SECTION SIX: RECORDS AND REPORTS.**

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning Consultant's performance of the Services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep such books and records as shall be necessary to perform the Services required by this Agreement and enable the Contract Officer to evaluate the cost and the performance of such Services. Books and records pertaining to costs shall be kept and prepared in accordance with generally accepted accounting principals. The Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records. The Consultant shall maintain such books and records and make them available to the Contractor Officer for inspection and audit at mutually convenient times for a period of three (3) years from this Agreement's date of termination.

6.3 Ownership of Documents. All findings, information, data, drawings, specifications, reports, records, documents and other materials, whether in hard copy or electronic form, which are prepared by Consultant, its employees, Subcontractors and agents in the performance of this Agreement, shall be the property of City and shall be delivered to City upon termination of this Agreement or upon the earlier request of the Contract Officer, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Consultant shall cause all Subcontractors to assign to City any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages suffered thereby.

**SECTION SEVEN: CONFIDENTIAL INFORMATION AND RELEASE OF INFORMATION.**

7.1. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. The Consultant and its employees, contractors (including Subcontractors), and agents will use this confidential information only for the purposes of performing the Contractor's obligations under this Agreement. The Consultant will implement and maintain appropriate policies and procedures to safeguard the confidentiality of the City's confidential information. The Consultant acknowledges and agrees to contractually bind its Subcontractors to comply with the same confidentiality requirements to which the Consultant is bound under this Agreement. The Consultant, its officers, employees, agents, or Subcontractors, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project

or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

7.2 Consultant shall promptly notify the City should Consultant, its officers, employees, agents, or Subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed hereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding. Consultant agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

7.3 Regardless of the form of any formal agreement that the Consultant has signed with its employees, contractors (including Subcontractors), and agents, the Consultant will retain liability for all breaches of this Agreement and for acts of omissions and/or unauthorized use or disclosure of the City's confidential information by its officers, employees, contractors (including Subcontractors), agents and the like.

7.4 The Parties' obligations of nondisclosure and confidentiality with respect to the other Party's confidential information will survive the expiration or termination of this Agreement for a period of five (5) years from the expiration or termination of this Agreement.

**SECTION EIGHT: LEGAL RELATIONS AND RESPONSIBILITIES.**

8.1 Compliance With Law. Consultant shall keep itself fully informed of all existing and future state and federal laws and all county and city ordinances and regulations which in any manner affect those employed by it or in any way affect the performance of Services pursuant to this Agreement. Consultant shall at all times observe and comply with all such laws, ordinances, and regulations and shall be responsible for the compliance of all Work and Services performed by or on behalf of Consultant.

8.2 Licenses, Permits, Fees and Assessments. Except as otherwise specified herein, Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the performance of the Services required by this Agreement.

8.3 Covenant Against Discrimination. The Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement.

8.4 Independent Contractor. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise, or a joint venturer, or a member of any joint enterprise with Consultant. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. Neither Consultant nor any of Consultant's employees shall, at any time, or in any way, be entitled to any sick leave, vacation, retirement, or other fringe benefits from City; and neither Consultant nor any of its employees shall be paid by City time and one-half for working in excess of forty ( 40) hours in any one week. City is under no obligation to withhold State and Federal tax deductions from Consultant's compensation. Neither Consultant nor any of Consultant's employees shall have any property right to any position, or any of the rights an employee may have in the event of termination of this Agreement.

8.5 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount that may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.6 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the Parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. However, the Parties may agree to submit any dispute to non-binding arbitration.

8.7 Disputes. In the event of any dispute arising under this Agreement, the injured Party shall notify the injuring Party in writing of its contentions by submitting a claim therefor. The injured Party shall continue performing its obligations hereunder so long as the injuring Party commences to cure such default within ten (10) days of service of such notice and completes the cure of such default within thirty (30) days after service of the notice, or such longer period as may be permitted by the Contract Officer; provided that if the default is an immediate danger to the health, safety and general welfare, City may take such immediate action as City deems warranted. Compliance with the provisions of this section shall be a condition precedent to termination of this Agreement for cause and to any legal action, and such compliance shall not be a waiver of any Party's right to take legal action in the event that the dispute is not cured.

8.8 Waiver. No delay or omission in the exercise of any right or remedy of a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. City's consent or approval of any act by Consultant requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Consultant. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.9 Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the Parties are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

8.10 Attorney's Fees. If either Party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing Party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees.

8.11 Conflict of Interest. No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement, nor shall any such officer or employee participate in any decision relating to the Agreement which affects his or her financial interest or the financial interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give, any third party any money or other consideration for obtaining this Agreement.

8.12 Safety. The Consultant shall execute and maintain his/her work so as to avoid injury or damage to any person or property. The Consultant shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work. In carrying out his/her work, the Consultant shall at all times exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all applicable federal, state and local statutory and regulatory requirements including California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act.

8.13 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.14 Assignment. Neither this Agreement nor any rights or obligations hereunder may be assigned or otherwise transferred by the Consultant, nor shall this Agreement inure to the benefit of any trustee in bankruptcy, receiver, or creditor or consultant, whether by operation of law or otherwise, without the prior written consent of the City which may be withheld in its sole discretion. Any attempt to so assign or transfer this Agreement or any rights or obligations hereunder without such written consent shall be void and of no effect.

## **SECTION NINE: INSURANCE**

9.1 Required Insurance Coverage. During the term, and for such other periods as may be required herein, at its sole expense, the Consultant will provide and maintain insurance that is consistent with acceptable and prudent business practices, including, at a minimum,

coverage with an insurance company admitted to do business in California, consistent with the rating requirements contained below, and be approve in writing the City. The following coverage is the minimum required. All limits are per occurrence unless otherwise specified.

	<u><b>LIMITS</b></u>
<b>A. Workers Compensation Endorsement</b>	Statutory
(i) Voluntary Compensation Endorsement	
(ii) Waiver of Subrogation, specifically name the City of Huntington Park (Please see attached supplement)	
<b>B. Automobile Liability – covering owned, non-owned and hired auto</b>	\$1,000,000
<b>C. Commercial General Liability, including the following coverage</b>	\$1,000,000
(i) Premises and Operations	
(ii) Contractual (Blanket/Schedule)	
(iii) Independent Contractors	
(iv) Products/Completed Operations	
(v) Personal Injury	
(vi) Additional Insured Endorsements, specifically naming the City of Huntington Park (Please see attached supplement)	
(vii) Cyber security	
<b>D. Professional Liability Insurance</b>	\$2,000,000
*Claims-made policy: continuous coverage for at least one (1) year after contract completion, or one (1) year extended reporting period beginning after contract completion	
<b>E. Errors and Omissions</b>	\$1,000,000
<b>F. Cyber Liability Insurance</b>	\$1,000,000
*including but not limited to information security and privacy liability; privacy breach response services.	

**INSURANCE COMPANIES WHICH DO NOT HAVE AN AM BEST RATING OF A- OR BETTER, AND HAVE A MINIMUM FINANCIAL SIZE OF AT IV, MUST BE REVIEWED FOR ACCEPTABILITY BY THE DIRECTOR OF FINANCE.**

9.2 Evidence of Insurance. Concurrent with the Effective Date, and thereafter at the City's request, the Consultant will deliver to the City certificates of insurance evidencing the insurance required hereunder, together with appropriate and separate endorsements.

9.3 Endorsements. The commercial general liability insurance policy and automobile insurance policy shall contain or be endorsed to contain the following provisions:

(a) Additional insureds: “The City of Huntington Park and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect

to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased hired, or borrowed by the Consultant.”

(b) Notice: “Said policy shall not terminate, be suspended, or voided, nor shall it be cancelled, nor the coverage or limits reduced, until thirty (30) days after written notice is given to the City.”

(c) Other insurance: “The Consultant’s insurance coverage shall be primary insurance as respects to the City of Huntington Park, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Huntington Park shall be excess and not contributing with the insurance provided by this policy.”

(d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided by the City of Huntington Park, its officers, officials, agents, employees, and volunteers.

(e) The Consultant’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

(f) The Workers’ Compensation policy shall provide a waiver of subrogation in favor of the City.

9.4. Ratings Requirements. All providers of insurance will have an A.M. Best Company rating of A- and a Financial Size Category of IV or better, unless otherwise approved in writing by the Director of Finance.

9.5 Non-limiting. Nothing in Section 9 shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

9.6 Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to, and amounts over \$25,000, approved by the City.

**SECTION TEN: GENERAL WARRANTY DISCLAIMER**

Except as expressly stated in this agreement, neither Party makes any express warranties to the other, nor does each Party excludes all implied warranties or covenants, including, but not limited to, the implied warranties or covenants of merchantability and fitness for a particular purpose.

10.1. Consultant Representations, Warranties, and Covenants. The Consultant represents and warrants to the City that:

- (a) it is qualified and registered to transact business in all locations where the performance of its obligations hereunder would require such qualification;
- (b) it has all necessary rights, powers, and authority to enter into and perform this Agreement and to bind its City with respect to the same, and the execution, delivery, and performance of this Agreement by the Consultant have been duly authorized by all necessary corporate actions;
- (c) the execution and performance of this Agreement by the Consultant shall not violate any law, statute or regulation, and shall not breach any agreement, covenant, court order, judgment or decree to which the Consultant is a party or by which it is bound;
- (d) it has, and promises that it shall maintain, in effect, all governmental licenses and permits necessary for it to provide the Services contemplated by this Agreement;
- (e) it owns or leases and promises that it shall own or lease, free and clear of all liens and encumbrances, other than lessors' interests, or security interests of the Consultant's lenders, all rights, titles, and interests in and to the tangible property and technology and the like that the Consultant intends to use or uses to provide the Services, and in and to the related patent, copyright, trademark, and other proprietary rights, or has received appropriate licenses, leases or other rights from third parties to permit such use;
- (f) this Agreement constitutes a valid, binding and enforceable obligation of the Consultant;
- (g) Consultant, and its Subcontractors, has obtained or agrees to apply prior to performing any Services under this Agreement to City's Finance Department for a business license, pay the applicable business license tax and maintain said business license during the term of this Agreement. The failure to obtain such license shall be a material breach of this Agreement and grounds for termination by the City. No payments shall be made to Consultant until such business license(s) has been obtained;
- (h) it has the skills, resources and expertise to provide all Services in accordance with the terms of this Agreement and associated SOW;
- (i) without limiting the generality of the foregoing, all Services and Extra Work provided under this Agreement shall be provided in a timely, professional and workmanlike manner consistent with the highest industry standards of quality and integrity provided, however, that where this Agreement specifies a particular standard or criteria for performance, including, without limitation, applicable SLRs as defined in the SOW, this warranty is not intended to and does not diminish or supersede that standard or criteria for performance;
- (j) it represents and warrants to the City that it is in compliance with the City's Conflicts of Interest Code (City of Huntington Park Resolution No. 2016-09 that incorporates

by reference 2 Cal. Code of Regs. Section 18730) and that it conducts its business in a manner that is consistent with this City policy;

- (k) it represents and warrants to the City that, as of the Effective Date, there is no pending or anticipated claim, suit or proceeding that involves the Consultant or any of its affiliates or Subcontractors that might adversely affect the Consultant's ability to perform its obligations under this Agreement. The Consultant shall notify the City within seven (7) calendar days of the Consultant's knowledge of any such actual or anticipated claim, suit or proceeding;
- (l) it represents and warrants to the City that, to the best of the knowledge of those Consultant personnel responsible for creating and/or approving the Consultant's technical proposal and solution, the use of any services, techniques or products provided or used by the Consultant to provide the Services does not and shall not infringe upon any third party's patent, trademark, copyright or other intellectual-property rights, nor make use of any misappropriated trade secrets;
- (m) it shall comply with any laws, ordinances, statutes, rules, regulations, or orders of governmental or regulatory authorities to which it is subject, and shall obtain any licenses, permits, franchises, or other governmental authorizations necessary for the ownership of its properties or the conduct of its business, of which violation or failure, either individually or in the aggregate, might materially and adversely affect its business, properties or financial condition, the consummation of the transactions contemplated by this Agreement, and the performance of its obligations hereunder;
- (n) it acknowledges that, except with respect to assumptions specifically set forth in this Agreement, it has been provided with sufficient time and access to the City's facilities, information and personnel, to conduct and perform a thorough due diligence of the City's operations and business requirements and the City's assets currently used by the City in currently providing such services. In light of the foregoing, except with respect to assumptions specifically set forth in this Agreement, the Consultant will not seek any adjustment in the fees based on any incorrect assumptions made by the Consultant in arriving at the fees;
- (o) it shall implement and leverage industry best practices to identify, screen and prevent incidents, and shall not introduce, any Disabling Device in hardware, software or other resources used by the Consultant, City or any third party in connection with the Services. A "Disabling Device" can be — not limited to — any virus, restrictive code, malware, spyware, timer, clock, counter, time lock, time bomb, Trojan worm, file infector, boot sector infector or other limiting design, instruction or routine and surveillance software, routines, data gathering, or collecting software or devices that could, if triggered, erase data or programming, have an adverse impact on the Services, or cause the hardware, software or other resources to become inoperable or otherwise incapable of being used in the full manner for which such hardware, software or other resources were intended to be used, or that collect data or information. To the extent caused by the Consultant's failure to perform its obligations relative to non-introduction, identification, screening and prevention of

Disabling Devices, the Consultant shall, at no cost or expense to the City, and with minimal adverse impact to the Services or any other services, reduce and/or eliminate the effects of any Disabling Device, including, without limitation, by restoring any lost data and/or software programming.

10.2 City's Representations, Warranties, and Covenants. The City represents and warrants to the Consultant that:

- (a) it has all necessary rights, powers and authority to enter into and perform this Agreement, and that the execution, delivery and performance of this Agreement by the City has been duly authorized by all necessary corporate action; and
- (b) The City does not make any representation or warranty with respect to the Services, the City Equipment or any component thereof. All hardware, software, networks, and other assets made available or conveyed by the City to the Consultant under this Agreement are made available or conveyed to the Consultant "as is, where is and with all faults," and there are no representations or warranties of any kind with respect to the condition, capabilities or other attributes of such items.

**SECTION ELEVEN:            MISCELLANEOUS**

11.1 Notices. Any notice, demand, request, consent, approval, communication either Party desires or is required to give the other Party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either Party may change its address by notifying the other Party of the change of address in writing. Notices personally delivered or delivered by a document delivery service shall be effective upon receipt. Notices delivered by mail shall be effective at 5:00 p.m. on the second calendar day following dispatch.

To City:                            CITY OF HUNTINGTON PARK  
  Attention: City Manager  
  6550 Miles Avenue  
  Huntington Park, CA 90255

To Consultant:                 LAN WAN ENTERPRISE, INC.  
  17500 Red Hill Ave. Suite 120  
  Irvine, CA 92614-5680

11.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either Party by reason of the authorship of this Agreement.

11.3 Integration; Amendment. This Agreement contains the entire understanding of the parties herein and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. No amendment, change or modification of

this Agreement shall be valid unless in writing, stating that it amends, changes or modifies this Agreement, and signed by all the Parties hereto.

11.4 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or inability to enforce shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either Party of the basic benefit of their bargain or renders this Agreement meaningless.

11.5 Authority. The persons executing this Agreement on behalf of the Parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party, (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said Party is bound.

11.6 Statutory References. All references in this Agreement to particular statutes, regulations, ordinances, or resolutions of the United States, the State of California, or the County of Los Angeles shall be deemed to include the same statute, regulation, ordinance or resolution as hereafter amended or renumbered, or if repealed, to such other provisions as may thereafter govern the same subject.

11.7. Entire Agreement. This Agreement, including all Exhibits and Addenda hereto, contains the entire understanding and agreement between the Parties hereto with respect to the subject matter hereof and supersedes all previous communications, negotiations, and agreements, whether oral or written, between the Parties with respect to such subject matter, and no addition to or modification of this Agreement or waiver of any provisions of this Agreement shall be binding on either Party unless made in writing and executed by the Consultant and the City.

11.8. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterparts may be executed in either original or faxed form, and the Parties hereby adopt as original any signatures received via facsimile.

**[SIGNATURES ON FOLLOWING PAGE]**

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first written above.

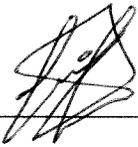
**CITY:**

**CONSULTANT:**

**CITY OF HUNTINGTON PARK**

**LAN WAN ENTERPRISE, INC.**

By:   
City Manager  
Edgar Cisneros

By:   
Rami Dababneh  
LAN WAN Enterprise

*Feb 13 2017*

**ATTEST:**

By:   
City Clerk  
City of Huntington Park

APPROVED AT TO FORM  
ALVAREZ-GLASMAN & COLVIN

By:   
Noel Tapia  
Assistant City Attorney  
City of Huntington Park

## EXHIBIT A – STATEMENT OF WORK

### 1. General Responsibilities and Expectations

- LANWAN will provide services and supporting processes that support the City's business needs, technical requirements, and end-user requirements in a responsible, responsive, and economical manner.
- LANWAN will comply with City's business practices, policies, standards, and regulatory requirements applicable and relating to procurement, internal controls, and expectations as to invoice processing, information systems, personnel, and physical/technical security.
- LANWAN will work with staff to develop, implement, and maintain a standards and procedures manual that will be used in the delivery of all services. The manual will clearly indicate the roles and responsibilities and performance measures between LANWAN and the City.
- LANWAN will report performance against Service Level Requirements (SLRs).
- LANWAN will coordinate all changes to the IT system that may affect the SLR.
- LANWAN will adhere to service management best practices and key performance indicators.
- LANWAN will assist the City in executing its top business priorities in using technology to transform its business practices.
- LANWAN will work with the City to ensure that it optimizes the investment that it makes with respect to information technology and that these investments are leveraged towards the advancement of the City's business functions.
- Provide staff that is capably aligned to support the City's priorities.
- LANWAN will use an internal online service ticket system where each request for service is inputted. The inputted information will describe the nature of the issue, the action taken by LANWAN to address the issue and the status of the corrective action taken. The City's Representative shall have access to the internal online service ticket system at all times.
- LANWAN shall have an emergency telephone number for the City's use in the event an urgent service request is necessary outside of LANWAN's standard office hours and during the weekend. This telephone number shall be available twenty-four (24) hours a day.
- At the City's discretion, LANWAN shall install and implement a new state of the art VOIP telephone system and new telephones at no additional cost to the City. LANWAN will provide the monthly telephone service at the rate the City currently pays for its monthly telephone service.

### 2. Hours of Operation

LANWAN will provide technical support consistent with the City and Police Department's calendar and hours of operations specified below:

- Standard office hours are 7:30 AM to 6:00 PM, Monday through Thursday.
- The Police Department on-site staffing requirements will be thirty (30) hours per week, unless modified by the Chief of Police or by the Police Department designee due to work completed during after-hours periods.
- Staffing for other departments will be twenty-four (24) hours per week, unless modified by the City's Representative due to work completed during after-hours periods.
- LANWAN's technical/operational resources shall be made available during extended hours for both regularly-scheduled and special city council and commission meetings.
- LANWAN will coordinate with City staff the scheduling of system maintenance activities during after-hour periods, weekends (Fridays, Saturdays, and Sundays) and scheduled holidays. Future work schedules shall be reduced by an amount equal to any work completed during after-hour periods. All work completed within the SOW shall be completed within the 216 monthly scheduled hours.

### 3. City Locations

LANWAN will provide the services specified in this Statement of Work at the City Locations listed below:

- Huntington Park City Hall  
6550 Miles Avenue  
Huntington Park, CA 90255
- Huntington Park Police Department  
6542 Miles Avenue  
Huntington Park, CA 90255
- Public Works Yard  
6900 Bissel Avenue  
Huntington Park, CA 90255
- Parks and Recreation Department/Salt Lake Park  
3401 Florence Avenue  
Huntington Park, CA 90255
- Huntington Park Community Center  
6925 Salt Lake Avenue  
Huntington Park, CA 90255
- Raul R. Perez Memorial Park Community Center  
6208 Alameda Street  
Huntington Park, CA 90255
- Freedom Park Community Center  
3801 E. 61<sup>st</sup> Street  
Huntington Park, CA 90255

#### **4. Service Level Monitoring and Reporting**

LANWAN will report system management information (i.e. performance metrics, system accounting information related to the City of Huntington Park) to the City's Representative in an agreed-upon format effective immediately upon execution of this Agreement;

- LANWAN will engage and provide information as to remote monitoring services through a network operations center acceptable to the City's Representative and which will be immediately effective upon execution of this Agreement. Remote monitoring services are not intended to be billed at the City's hourly rate but rather at the set per month cost included in the overall monthly contract cost.
- LANWAN will implement a documented ticketed service request acceptable to the City's Representative and which will be immediately effective upon execution of this Agreement.
- Develop, document and maintain in the standards process and procedures manual service-level monitoring and reporting procedures that meet requirements specified in the Service Level Requirements, and adhere to defined policies.
- Report on system level performance and improvement results.
- Coordinate system level monitoring and reporting with City's Representative and third parties.
- Measure, analyze and provide management reports on overall system performance.
- Provide monthly listing of service requests and delated resolutions including root cause analysis when applicable.
- Provide City access to performance and system level performance data.
- Reporting must be in a written format acceptable to the City's Representative and must be provided directly to City's Representative with each invoice for payment of monthly service charges.

#### **5. Performance Management**

LANWAN will provide activities associated with the maintenance of IT service components for optimal performance. This process includes:

- Monitoring of performance and throughput of IT services and supporting IT components.
- Assessing the results of the performance reports.
- Conducting trending analysis.
- Performing IT service component maintenance.
- Work with the City's Representative to in executing upon improvement plans agreed upon by the City.

#### **6. Capacity Management**

LANWAN will provide activities associated with ensuring that the capacity of the IT services matches the evolving demands of City business in the most cost-effective and timely manner. The process encompasses the following:

- Monitoring of performance and throughput of IT services and supporting IT components.
- Understanding current demands and forecasting for future requirements.
- Developing capacity plans which will meet demand and SLRs.
- Developing modeling and conducting simulations to manage capacity.
- Conducting risk assessment of capacity recommendations.
- Developing and implementing a capacity plan.
- Undertaking tuning activities.

**7. Backup and Recovery**

LANWAN must execute ongoing backup and recovery services without reliance on City staff to assist, and in accordance with the City's schedules and requirements. The LANWAN must demonstrate that it will consistently meet or exceed the City's backup and recovery requirements.

**8. IT Service Continuity and Disaster Recovery**

LANWAN will perform activities associated with providing such services for City applications, and their associated infrastructure (e.g., CPU, servers, network, data and output devices, end-user devices) and for City voice network services, provided the City directs LANWAN to install and implement a new VOIP telephone system. City applications, associated infrastructure and voice network devices will receive disaster recovery services according to City's business continuity plan. LANWAN must demonstrate that it will consistently meet or exceed City's IT service continuity and DR services requirements.

**9. Security**

LANWAN will provide services associated with maintaining physical and logical security of all IT service components (hardware and software) and data, virus protection, access protection and other security services in compliance with City requirements.

**10. Change Management**

LANWAN will provide services and activities required to ensure that standardized methods and procedures are used for efficient and prompt handling of all changes, in order to minimize the impact of change upon service quality and consequently to improve the day-to-day operations of City. They cover all aspects of managing the introduction and implementation of all changes affecting all IT service components and in any of the management processes, tools and methodologies designed and utilized to support the IT service components.

The change management processes and activities are inter-related and complementary with release configuration incident, and problem management. This process includes the following:

- Determining metrics for measuring effectiveness of a change
- Request for change (RFC) process
- Recording/tracking process
- Prioritization process
- Responsibility assignment process
- Impact/risk assessment process
- Participation in IT service continuity and DR planning
- Review/approval process
- Establishing and managing the schedule of approved changes
- Implementation process
- Verification (test) process
- Closure process

**11. Configuration Management**

LANWAN will provide activities and services associated with providing a logical model of a IT service devices or assets (including software licenses) and their relationships. This is accomplished by identifying, controlling, maintaining, and verifying installed hardware, software, and documentation (i.e. maintenance contracts, SLA documents, etc.). The goal is to account for all IT assets and configurations; provide accurate information on configurations; provide a sound basis for incident, problem, change, and release management; and to verify configuration records against the infrastructure and correct any exceptions.

**12. Acquisition and Management**

LANWAN will provide services and activities associated with the pricing, evaluation (technical and costing), selection and acquisition of new and upgraded IT service components (e.g., hardware, software, circuits). All acquisitions must conform to the City's procurement practices will full documentation provided to the City's Representative.

**13. Asset Management**

LANWAN will provide services associated with the ongoing management and tracking of the life cycle of existing, IT service components (e.g., hardware, software and software licenses, maintenance, circuits) and their attributes (i.e., location, costs, depreciation, contracts, vendor, serial numbers, etc.). It is expected that LANWAN will provide

documentation consistent with the City's requirement for asset reporting upon provision of a purchase order and payment of invoice. No payment for product will be made without the provision of such documentation to the City's Representative.

**14. Software License Management**

LANWAN will provide services and activities associated with the identification, acquisition and disposal as well as ongoing management and tracking of software and their corresponding licenses. It is expected that LANWAN will maintain all records, fully documented and up-to-date in a manner acceptable to City's Representative. All documentation is to be immediately available upon request. The City's licensed software is listed in the following table.

**List of Software Licenses**

<b>Vendor</b>	<b>Software</b>
Tritech	Vision Mobile RMS FBR CAD
LA County Sherriff's Department	Prelims ePCD CalPhoto Coplinc
3M	Boss 3M ALPR
<b>Microsoft</b>	Windows Workstation Windows Server MS Office E-Mail (Exchange)
Network Solutions	Public domain names
Go Daddy	Webhosting
Veritas	Backup Exec
SunGard	Naviline DMS QRep
ITron	MVRS
Adobe	Adobe Acrobat
Vermont Systems, Inc.	RecTrac
EJ Ward	W4 Fuel View
Utility Manager	Utility Manager
Wondershare	Wondershare
Bit Defender	Bit Defender Antivirus
2FA	2FA
Netmotion	Netmotion
AdioLog	AdioLog
Bluecheck	Bluecheck

Crime View	Crime View
TMS	TMS
VeriPic	VeriPic
Plantir	Plantir
Scene PD	Scene PD
Smart Justic	Smart Justic
Vantage Point (GIS)	Vantage Point (GIS)

**14. Integration**

LANWAN will provide services associated with ensuring that all individual IT components configured with or added to the IT environment work together cohesively to achieve the intended results with regards to the City’s ability to perform its business operations. Specific attention should be focused on the Police and Finance Departments as they represent the two departments with the highest demand on IT-supported business functions.

**15. Implementation and Migration**

LANWAN will provide services that support the installation of new and upgraded IT components (e.g., hardware, software [operating system] and network components) based on adopted City policies. The focus of this task is to ensure the advancement of the City’s IT infrastructure in order to support its ongoing and evolving business operations.

**16. Incident Management**

LANWAN will provide services and activities associated with restoring normal service/business operations as quickly as possible in order to minimize adverse impacts on the City’s operations. The primary activities of Incident Management process include:

- Incident detection and recording
- Incident classification and initial support
- Incident investigation and diagnosis
- Incident escalation
- Incident resolution and recovery
- Incident closure

Notification of all incidents and subsequent resolution relating to the Police Department must be provided immediately as follows:

Name:	
Title:	
Email:	
Work Phone:	
Cell Phone:	

Notification of all incidents and subsequent resolution relating to Departments other than the Police Department must be provided immediately to the City’s Representative as follows:

Name:	
Title:	
Email:	
Work Phone:	
Cell Phone:	

## 17. Service Level Requirements

It is expected that LANWAN will meet or exceed the response/resolution as outlined in the table below:

### Service Level Requirements

Severity Level	Definition	Response Time	Resolution Target
<b><u>1. Critical</u></b> <b>High impact</b>	The failure affects the City's ability to conduct business and/or ability to provide services. No feasible alternative workarounds.	2 hour	8 hours
<b><u>2. Urgent</u></b> <b>Potentially high impact</b>	An incident that affects multiple customers or a department and has the potential to cause a significant business impact. Potential workarounds are not readily available.	4 hours	24 hours
<b><u>3. Routine</u></b> <b>Moderate impact</b>	Incident with immediate and moderate impact levels. Typically consists of a localized problem with available workarounds that can easily be implemented.	8 hours	24 to 48 hours
<b><u>4. General</u></b> <b>Low/no impact</b>	Incidents with low impact levels on the City's operations. Typically affects a single individual or the individual presents an issue with minimal or no business impacts such as (but not limited to) routine maintenance, software request, schedule hardware installations/disposals, and advisory questions.	24 hours	48 to 72 hours
<b><u>5. Planned Task</u></b> <b>Low/no impact</b>	Service request has pre-determined date. Typically scheduled to minimize impact on business operations.	Scheduled date	48 to 120 hours

## 18. Problem Management Services

LANWAN will provide these services in order to minimize adverse business impacts caused by errors within the IT infrastructures and to prevent the recurrence of such error-related incidents by determining the incidents' underlying cause. This also includes ensuring that appropriate actions are taken to correct or improve the situation resulting from the initial error.

LANWAN will provide reactive problem management services by diagnosing and solving problems in response to one or more incidents that have been reported through incident management. Provide proactive problem management to identify and solve problems and known errors before incidents occur, including performing predictive

analysis activities, where practical, to identify potential future problems, develop recommended mitigation plans, and implement approved corrective mitigation actions and processes. The LANWAN will also maintain, update and disseminate information about problems and the appropriate workarounds and resolutions, so that the number and impact of incidents occurring within City's IT infrastructure is reduced over time.

The major activities of problem management are:

- Problem control
- Error control
- Proactive prevention of problems
- Performing major problem reviews
- Providing problem management reporting

LANWAN shall provide problem management services for all identified problems that are determined to be related to IT systems and services under its control. LANWAN shall also provide coordination and assistance to City and third-party vendors in performing their problem management process and shall be responsible for ensuring that the resolutions to the problems are implemented through the appropriate control procedures, especially change management and release management. LANWAN must coordinate problem management activities with the City's staff and third-party vendors responsible for performing configuration management, availability management, capacity management, it service continuity management and service-level management activities.

#### **19 Operations and Administration**

Operations and Administration Services are the activities associated with providing a stable IT Infrastructure, and with effectively and efficiently performing procedures to ensure IT services meet SLR targets and requirements.

#### **20. Maintenance**

Maintenance Services are the activities associated with the maintenance and repair of hardware, software and networks to include "break/fix" services. Installed platform and product version levels are not to be more than one version behind the current commercial release, unless coordinated with City architectural standards committee.

#### **21. Technology Refreshment and Replenishment**

Technology Refreshment and Replenishment (TR&R) services are the activities associated with modernizing the IT environment on a continual basis, to ensure that the system components stay current with evolving industry-standard technology platforms.

**EXHIBIT B – LANWAN ENTERPRISES KEY PERSONNEL**

Name:	
Assignment:	
Location:	
Email:	
Work Phone:	
Cell Phone:	

Name:	
Assignment:	
Location:	
Email:	
Work Phone:	
Cell Phone:	

Name:	
Assignment:	
Location:	
Email:	
Work Phone:	
Cell Phone:	

Name:	
Assignment:	
Location:	
Email:	
Work Phone:	
Cell Phone:	

Name:	
Assignment:	
Location:	
Email:	
Work Phone:	
Cell Phone:	

Name:	
Assignment:	
Location:	
Email:	
Work Phone:	
Cell Phone:	

## EXHIBIT C – FEE SCHEDULE

### CONTRACT PRICE

Contractor’s total compensation for the performance and completion of all of the work specified in the SOW, and attached hereto as Exhibit A, shall not exceed the total contractual sum of \$846,000 (the “Contract Price”).

The Parties agree that the Contract Price includes compensation for all labor and materials, tools, supplies, equipment, business licenses that are customary and necessary to competently carry out the work required, and in a manner that is consistent with the Contractor’s line of business.

The Contract Price components and costs are summarized in the following table:

SERVICES	MONTHLY HOURS	HOURLY COST	MONTHLY COST	ANNUAL COST
A.	Dedicated On-site Technical Support, including all services specified in the SOW			
	- City (all departments except Police)	96	N/A	
	- Police	120	N/A	
	Total on-site technical support			
B.	24/7 Remote NOC Support		Cost of service is included in monthly cost	
	TOTAL SUPPORT SERVICE COST	216	\$23,500	\$282,000
C.	Additional Services (when required, and as approved)			
	Item			
	Hourly labor rate		120	
	Minimum hours required	0		
	Travel Time (one-time only per assignment)		60	
	Mark up for product purchased on behalf of the City	10%		

### EXTRA WORK

The Parties may agree to have the Contractor complete work not specified within the SOW (“Extra Work”). Hourly rates for such Extra Work shall be \$120 per hour with an additional \$60 travel fee. Prior to commencing Extra Work, the Contractor shall provide the City with an itemized estimate, including estimates for time and labor. Additionally, the Contractor must secure the City of Huntington Park’s written authorization to complete Extra Work prior to commencing such work. The City will not be liable for payment related to any Extra Work completed prior to securing the City’s written authorization. It is understood by both Parties that oral requests and/or approvals of such Extra Work or additional compensation shall be barred and are unenforceable. The executed written authorization for Extra Work shall be considered an addendum to this Agreement.

However, the City is under no obligation to provide the Contractor the opportunity to complete any Extra Work. The City reserves the right to select any service provider, including the Contractor, to complete Extra Work.

4818-0522-2211, v. 1

# ATTACHMENT "C"

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*Proposal for Information Technology Support Services*



**HUNTINGTON PARK**  
THE CITY OF PERFECT BALANCE *California*

*Issue Date August 29<sup>th</sup>, 2016*

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**From:**

**LAN WAN Enterprise IT Solutions**

**Rami Dababneh**

17500 Red Hill Ave. Suite 120, Irvine, CA 92614-5680, USA

Corp: +1(888)955-2451

Email: [Ramid@lanwane.com](mailto:Ramid@lanwane.com)

**Deliver to:**

**City of Huntington Park**

Procurement Services Division

6550 Miles Avenue. Huntington Park, California 90255

Attention: Art Cueto, Senior Analyst

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## Cover Letter

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At LAN WAN Enterprise (LWE) we understand that all institutions, be public, private or academic have unique and distinct requirements and challenges, these requirements and infrastructure, each require hands on approach to maintain a grade A level Information Technology (IT) infrastructure.

LWE is second to none when it comes to the maintenance and upgrades of IT systems. our expert team of Project Managers, Network Engineers and forensic specialist's emphasis the need to protect and secure systems with 99.9% Service Level Agreement (SLA) up Time.

The team is knowledgeable in integration of IT Systems and more importantly the design, implementation and security of the networks.

In addition, our approach will allow to successfully integrate IT across every aspect of network systems for City hall and the Police Dept. along with providing City staff with the right technology tools to raise productivity. This is accomplished by streamlining IT and communication processes between Depts., taking into account the highest level of security.

Our Company is cognizant that any public, private or academic entity has specific needs tailored to their own goals and policies.

LWE is familiar and very knowledged and experienced relative to the needs of the City of Huntington park, we have addressed all the challenges faced by the City of Huntington Park including issues that have arisen in the Police Department, LWE in Huntington has been there and done that . The challenge is not only providing the right solution; it is important to provide the most cost effective solution that reduces management overhead.

We proven at LWE over and over that when challenges have arisen at the City of Huntington Park that we can resolved all those challenges at a reasonable cost in a very timely fashion.

LWE is a distinguished professional IT firm that can serve all the needs of the City of Huntington Park, and finally LAN WAN Enterprises is a proud Certified Woman Business Owned (WBO) and this encapsulates the identity of our firm.

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## 1. Company Profile and Qualifications

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### A. Company ownership

Incorporated in California, August 02, 2002

### B. Location of company offices

HQ: 17500 Red Hill Ave Ste 120, Irvine, CA 92614

### C. Location from which your firm will provide service to the City

Staffing will be provided onsite service at the City Hall \ Police Department, and remote support will be conducted from the company's HQ office.

### D. Number of employees both locally and nationally

15 Employees

### E. Point of Contact

Rami Dababneh

IT Director

RamiD@lanwane.com

17500 Red Hill Ave Suite 120, Irvine, CA 92614

O:(949) 955-2451

C:714-393-2264

### F. Company background

LAN WAN Enterprise is a complete technology solution provider. We are 100% committed to making sure our clients have the most reliable and professional IT service in Southern California. Our team of talented IT professionals can solve your IT nightmares once and for all.

Here's why so many businesses depend on LAN WAN Enterprise for complete IT services and support:

- Longest proven running networks
- Longest track record of security systems going without failure
- Technicians trained in all fields of IT
- Same day response time guaranteed

- Partner integration with our clients
- Most Creative solutions in the industry

We at LAN WAN Enterprise are proud to say that we have not only been a compelling source of IT solutions within the last two decades, but have also been a high caliber company - staying ahead of the technology curve, and being the best at what we do. For LAN WAN Enterprise, our attitude is to give the best we can; not just for the satisfaction of our clientele, but also the satisfaction that we are the best we can possibly be and therefore the finest in our field services and our work.

**G. Length of time providing services**

14 Years

**H. DUNS number**

Redacted

**I. Resumes for key staff**

Please see Exhibit-A

**J. Bank of record**

*Bank of America*

*Address: 17430 Brookhurst St, Fountain Valley, CA 92708*

*Attached Exhibit-B*

**K. Federal Tax ID**

Redacted

**L. Contractual failures and/or investigations**

Not applicable. No contractual failures or civil/criminal investigations.

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## 2. Staffing

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### Rami Dababneh

- A. IT Sales & Marketing Director
- B. *Professional licenses or certifications (See resume for more details).*
  - i. *Master of Business Administration*
  - ii. *Graduate Cert. in Project Management*
  - iii. *Bachelor degree in Computer Engineering*
  - iv. *PMP Certified – Project Management Institute*
  - v. *MCSA 2012*
  - vi. *MCITP Enterprise Administrator 2008*
  - vii. *MCITP Server Administrator 2008*
  - viii. *Microsoft Certified Systems Engineer 2003*
  - ix. *Microsoft Certified Systems Administrator 2003*
  - x. *Microsoft Certified Professional (MCP)*
  - xi. *Citrix CCSP 2012*
  - xii. *Cisco Express Foundation*
  - xiii. *Cisco Sales Expert*
  - xiv. *Star2Star Advanced Configuration Certified*
  - xv. *Criminal Justice Information Services Certified*
- C. *Length of employment: 10 years*
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

### Nezar Oweis

- A. Senior Network Systems Engineer
- B. *Professional licenses or certifications (See resume for more details).*
  - i. *CSSP*
  - ii. *CSSA*
  - iii. *MCSE*
  - iv. *MCSA*
  - v. *Apple CSP*
  - vi. *MCTS*
  - vii. *CCEA*
  - viii. *MCITP*
  - ix. *IBM*
  - x. *Server+*
  - xi. *CDIA+*
  - xii. *3Com*
  - xiii. *CCA*
  - xiv. *Netware CNE*

- xv. *Netware CAN*
- xvi. Criminal Justice Information Services Certified

- C. Length of employment: 9 Years
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

**Joseph Dawaher**

- A. Service Manager
- B. Professional licenses or certifications (See resume for more details).

- I. Certified Sonicwall Security Professional
- II. Certified Sonicwall Security Administrator
- III. Cisco Certified Network Professional(CCNP) -Security
- IV. CCNA-Voice
- V. CCNA-Security
- VI. Cisco Express Foundation for Field Engineers.

- C. Length of employment: 5 Years
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

**Jesse Rich**

- A. *Network Engineer*
- B. Professional licenses or certifications (See resume for more details).
  - a. VMware VCP6-DCV
- C. 6 Months
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

**Dave Miller**

- A. Network Systems Administrator
- B. Professional licenses or certifications (See resume for more details).
  - I. MCP
  - II. MCSE
  - III. CCNA
  - IV. CCNA-Voice
  - V. S2S VoIP
  - VI. Criminal Justice Information Services Certified

- C. Length of employment: 1 Year
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

**Ray Haddad**

- A. Network Systems Administrator
- B. Professional licenses or certifications (See resume for more details).
  - I. ICC-CEI
  - II. MCP
  - III. MCTS
  - IV. S2S VoIP
  - V. Ubiquiti Wireless
  - VI. Azure

- C. Length of employment: 10 Years
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

**Afraim Sedrak**

- A. Network Systems Administrator
- B. Professional licenses or certifications (See resume for more details).
  - I. CISA
  - II. MCSE + Messaging
  - III. MCSA + Security
  - IV. MCDST
  - V. MCDBA
  - VI. MCT
  - VII. MCP

- C. Length of employment: 4 Year
- D. Resume – Please see Exhibit-A
- E. Irvine, CA

**Randy Peek**

- A. Network Systems Administrator
- B. Professional licenses or certifications
  - i. Criminal Justice Information Services Certified
- C. Length of employment: 4 Years

- D. Resume – Please see Exhibit-A
- E. Irvine, CA

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### 3. Subcontractors

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**A. Work to be sub-contracted**

No work is planned to be sub-contracted to accomplish any tasks or projects.

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### 4. Financial Statements

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**A. Current Financial Statement**

*Please see Exhibit-C*

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### 5. References

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**Reference#1**

**A. Client name and address.**

- City of Bell Gardens- City hall 7 locations
- 7100 Garfield Ave, Bell Gardens, CA 90201

**B. Name, title, and telephone number of a person we may contact**

- Phil Wagner , City Manager
- Phone: 562-806-7702

**C. Brief description of services provided**

- Took over the network from a former IT in 2006, Assess the entire network for all 7 locations and rebuilt it, we have stabilized the network from being down once

a week, to an SLA of 99.99% uptime. Improved productivity, security and speed.  
Saved the City over \$60,000 in one year.

**D. Length of time Offeror provided these services**

- 10 years

**Reference#2**

**A. Client name and address**

- Bell Gardens Police Department
- 7100 Garfield ave, Bell Gardens CA 90201

**B. Name, title, and telephone number of a person we may contact**

- Robert Barnes Chief of Police
- Tel# 562-806-6700

**C. Brief description of services provided**

- Implemented a security assessment at their site including penetration tests , and evaluated the level of security. Created an improvement plan and implemented action plan to tighten the security at the police station .

**D. Length of time Offeror provided these services**

- 6 years

**Reference#3**

**A. Client name and address.**

- Four-D College
- 1020 E Washington St, Colton, CA 92324

**B. Name, title, and telephone number of a person we may contact**

- Linda Smith, Founder

- Phone: 909-783-9331

**C. Brief description of services provided**

- Stabilized the network after being asked to do assessment to the network , finding out our penetration test in their network has failed ,we took over the account and have done so many improvement in the IT network, we have brought the school’s IT infrastructure to the next level , we have built their Data-Center and improved the network efficiency and speed 20 times.
- Improved all Student labs across all campuses from 10\100Mbps to 1000Mbps.
- Utilizing state of the art technology solutions , the college Benchmarked against its competitors

**D. Length of time Offeror provided these services**

- 4 years

**Reference#4**

**A. Client name and address**

- City of Wildomar
- 23873 Clinton Keith Road, Suite 201, Wildomar, CA 92595

**B. Name, title, and telephone number of a person we may contact**

- Gary Nordquist, City manager
- 951-677-7751

**D. Length of time Offeror provided these services**

- 4 years

To name few of our valued customers:

<b><u>Customer Name</u></b>	<b><u>Approx.# of users</u></b>
<b>1. Bell Gardens City Hall, Los Angeles</b>	<b>100 Users</b>
<b>2. Bell Gardens Police Department, Los Angeles</b>	<b>110 Users</b>
<b>3. Huntington Park City Hall, Los Angeles</b>	<b>135 Users</b>

4. Huntington Park Police Department, Los Angeles	90 Users
5. EMI Express Manufacturing, Santa Ana, Hong Kong & China	500 Users
6. Costa Mesa Sanitary District, Costa Mesa	25 Users
7. CIM Group Anaheim and Texas	30 Users
8. DLJ Produce Long Beach and Fresno	30 Users
9. Casco Equipment Riverside and Sacramento	50 Users
10. Davis Farr LLP, Irvine – California	50 Users

More references and additional details are available upon request

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## 6. Approach to the City's Engagement

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### Staffing

#### Single Point of Contact POC \ Project Manager

##### **Rami Dababneh, MBA, PMP Senior IT Manager**

RAMI DABABNEH is a Senior Project Manager and the Director of sales and Marketing for LAN WAN Enterprise. In this role, RAMI DABABNEH leads all aspects of Project Management including initiating, Planning, Executing, Monitoring & Controlling and Closing of several projects at LAN WAN Enterprise

Ray Haddad (Onsite Technician to support City Hall Network)

Position : Network Systems Administrator

Afraim Sedrak (Onsite Technician to support The Police Department Network)

Position: Network Systems Administrator

In addition, Team members indicated in 2. Staffing will also be supporting the city remotely and onsite.

### Scope of Work

LAN WAN Enterprise is a fast-growing provider of value-added systems consulting & integration, networking, and lifecycle information systems services. Through our leading-edge focus, LAN WAN Enterprise develops

partnerships with customers and vendors alike to achieve highly customized technology integration, implementation, and support solutions.

LAN WAN Enterprise designs, implements, and manages complex information systems solutions, and delivers these systems with Quality and Customer Satisfaction as a critical-success metric. LAN WAN Enterprise' goal is to help customers maximize their information systems investments in order to provide core-business competitive advantage by maximizing end-user productivity.

LAN WAN Enterprise will provide support, training, implementation for all items mentioned in Section R REQUIRED SCOPE OF WORK in the RFP in addition to provides technical analysis, consulting and professional/engineering/outsourcing services in:

- Local Area Network infrastructure, integration and support
- Wide Area Network analysis, integration and support
- Help Desk / Support Services Process Re-engineering
- Project Management
- Voice over IP Systems.
- Low voltage cabling

LWE provides technical support and network engineering services that are customized to support business operations. LWE provides long term network maintenance and support services to small and Mid-Size businesses where a full time network administrator is not warranted. LWE is able to structure a maintenance contract that fits budgetary requirements while still providing onsite and remote support services to keep the network operating reliably. LWE's support and maintenance services are intended to keep costs down, by managing the amount of time that is required to keep the network well-tuned and operational. The net annual costs are usually less than the salary and benefits of a full time IT Staff. This service allows our clients to meet their objectives of maintaining a reliable network.

It is anticipated that all technicians work will be performed at client's facility both main location, City hall at 6550 Miles Avenue Huntington Park, CA 90255 and Police Department at 6542 Miles Ave, Huntington Park, CA 90255 , in addition to 5 satellite offices , namely Perez Park, Salt Lake Park, Freedom Park, Public Works and Community Center . LWE will support all Equipments indicated in ADDENDUM #3 issued Sep 8<sup>th</sup> 2016 Emailed by Art Cueto on Sep 8<sup>th</sup> 2016 .

City of Huntington Park is seeking the assistance of a network support firm to provide onsite and remote technical support.

LWE will utilize a combination of onsite (Sites mentioned above) and remote management tools to support the users and the network at the City of Huntington Park City hall, Police Department and all remote sites mentioned above in this proposal .

LAN WAN Enterprise will support all items mentioned in Section R REQUIRED SCOPE OF WORK in the RFP excluding item# R.4 Thin Client along with the below services:

- **System Administration:** LWE will provide administration services to include all servers, user accounts, LWE will perform all of the regular server maintenance items that are required for a reliable network. LWE will update operating system software patches to ensure system performance and integrity.
- **Network Administration:** LWE will support all network devices such as routers and Internet access, firewalls, and monitor network performance.
- **User Account Administration:** LWE will manage all user accounts to ensure proper access to network resources for local users and remote users.
- **Desktop Support:** LWE will support all computer workstations, and laptop. LWE will troubleshoot hardware and software related problems, and manage system warranties.
- **User Support & Training:** LWE will respond to user issues, and resolve all technology related problems. LWE will also train employees as needed to ensure full utilization of the available technology.
- **Virus Protection:** LWE will monitor virus definitions on a daily basis. The updates will be pushed out to the users. Regular virus protection updates are required to ensure that the network is safeguarded against malicious attacks.
- **Firewall Maintenance:** LWE will maintain the integrity of the firewall by conducting regular audits. LWE will also develop a firewall upgrade path that is cost effective, while providing greater security.
- **System Backup:** LWE will maintain the current backup systems and provide suggestions. LWE will configure a backup system to automate the backup process. Backups should be done daily. LWE will also suggest a disaster recovery plan, to ensure that the data is recovered quickly.

During our various years of experience, we developed some very specialized skills that allow us to fully support diverse customers. Such support includes, but is not limited to:

- **Government Software such as**
  - CAD
  - JDIC
  - FBR
  - RMS
  - Vision Mobile
  - Palantir
  - VeriPic
  - ALPR
  - Smart Justic
  - BlueCheck
  - AudioLog
  - Scene PD
  - Vantage Point (GIS System)

- TMS
- ePCD
- CrimeView
- Coplink
- CLETS
- **Microsoft Products**
- **Virtualization**
- **Network stability**
- **Email solutions**
- **Cloud solutions**
- **VoIP Systems**

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## 7. Demonstrated Capabilities

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**A. Fully discuss your demonstrated capabilities within directly relevant engagements. Please provide a comprehensive discussion around the issues of size, team dynamics, process, technologies and industries.**

At Lan Wan Enterprise we have rich experience working with Local government and Law Enforcement agencies, we understand the need and strive to maintain a state-of-the-art IT infrastructure for all of our clientele. The challenge of keeping users' data safe and secure been our daily routine and the reason behind our continues success in the IT world.

To demonstrate our capabilities, the best example we can use is the work we have done to the city of Huntington Park, in both the City Hall and the Police Department.

We have been serving the City of Huntington Park since the year of 2014, at that time the network infrastructure was outdated and needed immediate actions to take place. Servers were outdated lacking security patches for over a year, Servers hardware were out of support, incompatible Mail Server was in use, insecure and low storage space for data, no security patches were installed for more than a year on workstations, slow internet speed, slow connections between the city hall and the remote sites. Firewalls didn't have their firmware updated for over a year as well. In addition to the weak physical security of the servers.

To make things work the right way we set a plan for improvements to bring the network infrastructure up to the standards. The improvements process started at the City Hall server room expanding to city parks and public works, delivering a state-of-the-art 2FA project recently at the police department to help the PD stay compliance with DOJ requirements.

During this period up to the moment, the network infrastructure in general had gigantic improvements in speed, performance and over all network stability. These improvements were accomplished in multiple phases seamlessly and budget friendly.

To best demonstrate our capabilities, we are going to go through the improvement process that we helped the City of Huntington Park with:

Our improvement strategy focused on 3 main key areas that had the biggest impact in maintaining the stability and the security in network.

- 1. Building a secure and reliable infrastructure:** The perfect recipe to have a stable network comes building a healthy network infrastructure. Because the infrastructure at the city was too outdated, we had to rebuild the whole network from scratch. Users were affected daily by the slow response of the servers so we started by building powerful servers tailored to the needs and the budget of the city. We upgraded the servers' hardware, we also upgraded the operating system to the latest OS, we went through every possible solution to make a better use of the exciting hardware. New Firewall appliances were purchased by the previous service provider but were not installed, so we removed the outdated appliances and implemented the new once. We also implemented a new Email server, a new file storage server, a new printing management server, we secured the wireless network all over the city hall to eliminate any risk. We setup a new backup plan to make sure our servers are backed up on daily basis, having backup retention up to 21 days. The server room at the City Hall turned to be the main data center that serves the City Hall users in addition to the users at the remote sites and Public Works. This server room become a piece of art having a secure rack cabinet keeping all new servers safe and secure. When we felt that the Police department is being targeted with huge amount of spam and ransomware Emails, we immediately secured every single workstation with a top security anti malware software in addition to implementing the best available Spam filter and Email security appliance available in the market. Lan Wan Ent. also donated a backup server to the Police Dep. to help making sure that users data are all safe and secure.
- 2. Delivering the best possible Performance:** After delivering a great reliable infrastructure we moved to the second phase of our strategy by delivering the top-notch performance to every single user at the City of Huntington Park. We setup a secure connection for remote users using the latest encryption "VPN" technologies. We upgraded the connection between the remote sites and the City Hall to the latest technology of Point to Point 5G Microwave connection, which not only delivered a way better performance but also helped cutting the cost of the old slow rusty data connections. Today the City of Huntington Park maintains the best dollar value for the performance users receive. We upgraded some switches at the police department to have a best user experience possible.
- 3. Monitoring the network:** Our network management tools will be always monitoring your network including inventory and making sure all updates are installed, scheduled virus scans are performed on time. Our disaster recovery plan includes a whole disaster recovery solution which includes a full system backup stored on a network storage box placed in BBARWA's location, to insure faster restore process. There is always an option for BBARWA to have a business continuity plan on the cloud that can be discussed later.

**B) As you consider this engagement, and in the context of your answer to the previous question, highlight the potential for things to go awry. What might they be and what suggestions do you have for mitigating the possibilities that you have identified?**

We highly recommend having Barracuda mail filter at the city hall to add more protection to eliminate spam and protect the users from any ransomware attack. Also the firewall at the city hall is not providing the highest level of security, that's why we highly recommend upgrading the Firewall to Cisco ASA with firepower. Off-Site backup is as important as having on-site backup so we also recommend considering having an off-site backup to accomplish a full disaster recovery plan to protect the data 100%.

**c. What does your firm need from us early in this relationship in order to establish the framework for a successful engagement?**

Being the existing IT Firm that serve the City, our firm has all the information and knowledge needed to continue serving the city

**D) What communication strategies have you previously employed? What makes for optimal communication alignment?**

Lan Wan Enterprise has collaborated multiple services to make sure that our clients are always supported 24/7 Onsite and Remotely as well.

For non-emergency requests you can always submit a ticket to our Service Desk Automation Service "AutoTask", all tickets are documented including communication logs and response time. Your assigned employees will have access to the system to check the real time updates on all service requests created and corresponding resolutions.

In case of Emergency our technical staff is always ready to support COHP's technical needs, For Emergency requests including after hours support, you can dial our 24/7 Hotline at (714)408-2641, your call will be answered by our NOC Help Desk. If On-site emergency help needed after hours a technician will be on COHP's site within a maximum 1 hour.

**Improvements in the network the past 2 years**

**Just to name few improvements LAN WAN Ent. Has implemented at the City hall and Police department :**

**Replace DSL Connections in all remote sites with a Wireless Point to Point and saved the City \$25K every 3 years**

- Improving employee productivity and efficiency
- Increased Bandwidth
- Lower cost ( The Saving for 3 Years \$25,416.00 )
- ROI point to point wireless bridges provide. On a 100Mbps Full Duplex wireless link the typical ROI is about 20 months.

**Police Department had no full back up in place**

LAN WAN donated a backup server and immediately implemented a successful backup system and performed a full backup jobs for all servers.

**Replacing old DVR**

Reconfigure the DVR to utilize an existing (yet not functioning) feature of Fault Tolerance, as it has not been configured by the integrator at the time the system was being put together, which make the system vulnerable to loss data.

That system is monitoring the PD 24/7 including the Jail which is very important to comply with the regulations to have it running all the time.

### **Upgraded to Barracuda Security Appliances to protect the PD along with a L# Switch for the PD**

At the PD we have recommended and add Barracuda mail security system to protect the PD which did detect and isolate some serious viruses like the ransom ware at a rate of 3-5 per week in addition to all the other threats being blocked.

Also installed and configured a layer 3 switch to enhance the backbone communication and routing which have enhanced the overall performance of the network throughput compare the an old switch that was failing causing the network to malfunction at a rate of 2 times per month.

### **Upgrade switches 100-1g**

At the PD The switches were 100 Mb/s and those have been replaced with 10 times faster switches 1000Mb/s ones to improve the performance of all the network communications.

### **Terminal server, no VPN connection, remote access**

At the PD started to incorporate the latest VPN Client to ensure the most secure connection for communication over the internet.

### **No space to store data, More storage now 250Gb 7TB.**

At the PD added more storage as SSD to increase the performance not only the capacity, while started to archive old and unneeded data to create free space with what we have already.

### **Antivirus outdated & expired**

At the PD Installed Antivirus on all servers/ Computers and maintained it up-to-date

### **Firewall firmware and security was outdated. Open ports (Unsecured)**

At the PD Firewall has been updated to the latest firmware and another one reached the end of life and needs to be replaces

### **No windows update for over a year.**

At the Police Department Servers, workstations and applications are up-to-date where we schedule the updates that can be performed without interruption to the police operations during regular administrative regular hours, and all the other updates that are expected to interrupt the system we schedule them with the Police team and dispatch to be performed during less activity hours in a window of night time where our engineers perform the updates and test the systems to make sure everything is working to the best it should be.

### **City hall had 3 different backup sets scattered in 3 locations – Unsecured**

LAN WAN Implemented a centralized Backup System in the City hall

### **Servers physically unsecured**

Bring the Data center for the Server up to the standards and physically secured the servers for authorized access only .

### **Old Surveillance Camera system**

Upgrade to new Surveillance system, migrate to IP cameras

**VPN Site2Site was not secured**

Sites are fully secured with high security measures

**Windows XP computers end of life support**

Upgrade all machines to Windows 7 before the end of life support for Windows XP .

**No Power Backup**

Implemented a new Un-interrupted power supply with run time of around 2 hours to eliminate any sudden shut down for the data center and therefore eliminate server failures.

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## 8. IT Security

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- A. LAN WAN is able and will continue to provide analytical data from infrastructure analysis. Based on that data, recommendations will be made to close the gap of where the city is and wishes to be in regards to the infrastructure. Risk assessment and impact will also be provided and detailed according to current and planned improvements.
- B. Incident management can vary on a case by case basis, but follows the same general guidelines. In the case of a security breach, our first response is to identify and isolate the source of the breach and any collateral damage. This is followed by a forensics approach to gather data to identify the source of the attack as well as the vulnerability or exploit that allowed the attack. Infrastructure and application logs are a critical part of this approach in identifying the source. Data Forensics is also an important part of the process in order to find all affected aspects of a breach, to ensure complete recovery and eradication of any damages. Once all aspects of the breach have been identified the next step is to recover any data or systems affected, and develop a patch to correct the vulnerability that allowed the breach. Further performance of a penetration test or vulnerability scan to look for any other weaknesses in the infrastructure is highly recommended as a last step.
- C. The need for cyber forensics is generally only needed in the case of misuse of systems in some form. Our approach to cyber forensics is first, to configure systems in such a way to prevent misuse of systems, both from internal and external threats. In the case an incident does occur, the more data surrounding the incident, the better the results from investigation. Keeping this in mind, we configure and maintain auditing and logging in many forms such as SNMP, Syslogs, and AD Events. These sources can be used to help identify the source of misuse and all affected aspects of the incident. Our capabilities for data forensics include the location of data in hidden locations and unallocated disk space for copies of deleted, encrypted, or damaged files. LAN WAN also provides forensics in response to breaches and malware. In that scenario, full discovery of affected systems is preformed to find the scope of attack. Analysis is then run on each individual system to find intention and action preformed during the incident. This can be done in many ways including but not limited to, using audit trails, investigating file integrity, code auditing, and using syslogs. Our protocol can be broken down and simplified into 5 principle steps: Identify, Isolate, Investigate, Recover, Remediate. Another thing to consider during this process is the maintenance of the original data for use in future legal proceedings, or litigation.
- D. In order to be effective in defending against today's security threats, one must stay in touch with the development of the newest vulnerabilities. LAN WAN is able to stay abreast and up to date in this area by staying in touch with the security community. Vendor and manufacture support is vital in this arena.

Many vulnerabilities that surface today are vendor specific, and must be patched by that vendor to protect from new threats. LAN WAN stays in touch with each vendor differently. For example, Cisco is able to provide custom feeds to LAN WAN based on deployed equipment and software versions of that equipment for security vulnerabilities and bugs that may soon lead to vulnerabilities. This allows us to take immediate action once a vulnerability has been discovered to remediate and patch systems, before an incident occurs. As a business on the leading edge of security, we cannot rely alone on vendor cooperation however. Vendors are often late to the game when it comes to patching software, or discovering vulnerabilities. Threats known as Zero-Day attacks are particularly dangerous. These are vulnerabilities that have been discovered, but not known or patched by the vendor. In order to become aware on developing threats like this, we also stay involved with multiple security communities, blogs, and forums. Sources such as Dark Reading, Security Week, Common Vulnerabilities and Exposures (CVE), U.S. National Vulnerability Database (NVD), the SANS Institute, and Threatpost are vital to staying on top of IT Security.

Fully discuss how your firm, as a vendor, stays in touch with the broader security community and abreast of such developments.

E. Will you be running intrusion detection or intrusion protection on the City's network?

As noted in Section 7(b), we recommend upgrading the current firewall solution to utilize a Cisco ASA firewall appliance in conjunction with its Firepower services. This service allows for intrusion detection and prevention and global malware detection. It also offers services that can tie every network flow to a specific user and can control content that is viewed on the internet as well as applications that are allowed to communicate on the network.

F. Update recommendations to firewall hardware and software vary by deployment, but a few general recommendations can be made. First, neither hardware nor software should be used in production after End of Life (EOL). Software generally should be updated on a quarterly basis, unless a security vulnerability has been identified in the current version. In the case of a known vulnerability, immediate remediation by patching is highly recommended during the next maintenance window. Hardware should be updated based on available feature sets, and performance. This lifecycle can be set by the customer's needs, and varies greatly. The one commonality, as previously mentioned, is the need to update once hardware enters an End of Life status.

G. The City views security as a shared responsibility. As such, discuss your insurance coverage in the event of an IT security breach.

LAN WAN Enterprise has a Cyber insurance.

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## 9. Disaster Recovery

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LAN WAN has implemented various forms of Disaster Recovery in the past, and each one is unique to the customers' needs and budget. An emphasis can be placed on cost, maximum availability, and maximum protection. Cost is the first thing to consider as it will affect both availability and protection options available. Availability is the second consideration when planning for disaster recovery. If backups are stored offsite in safe locations such as Iron Mountain, recovery can be completed by restoring backups to new hardware in case of disaster. This of course would take a long time, and rate low on the availability scale. On the other hand, technologies like Fault Tolerance have absolutely no down time in the event of hardware failure, but servers must be relatively close with low network latency, which rates high for availability as there is 0 downtime, but low on protection, as a natural disaster could destroy multiple servers in a given area. For many customers finding a balance between cost, availability, and protection is a challenge.

One hybrid type deployment that works well for many customers, is deploying a two-tiered approach. This utilizes on site hardware to protect for smaller incidents, such as hardware failure to provide no downtime environments. To protect from larger catastrophes, an offsite copy can be stored in a safe place. Depending on availability requirements, this can be a cold backup copy stored offsite, to a hot copy, constantly replicated and up to date, running in the cloud. This would allow failover to a server running in the cloud, within minutes, instead of days that it may take to restore from offsite backup.

To satisfy a near perfect 100% uptime for the city, it is recommended that technologies like fault-tolerance and high-availability are in place. This would allow for minor failures in the infrastructure to go unnoticed by staff, as uptime would remain constant regardless of the failure. These technologies would be utilized within existing technologies the city relies on, such as VMware and Hyper-V resulting in low cost and immediate results.

To protect from larger catastrophes, the city can utilize offsite cold stored backups, hot backups in the cloud, replicated virtual machines, or a combination of other options based on the budget of the city.

LAN WAN has an excellent track record finding solutions that meet customers' needs to satisfy both budgetary and practical requirements, and has proven itself in recovering from various types of disasters.

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## 10. Service Level Agreement

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- A. Given the City's existing IT infrastructure and proposed scope of work, please provide a comprehensive discussion as to the service model and/or service level agreement (SLA) that you feel most appropriately meets the City's operational needs. This should include the number of hours provided per week of on-site support service for both the City and the Police Department.

### **Service Level Agreement SLA :**

LWE will utilize a combination of onsite services, remote monitoring, and remote support, to fully support City of Huntington Park\ Police Department network, while maintaining control over costs. It is estimated that \$7000 per month of service with these hours being offsite ( Remote Monitoring ) and onsite ( Onsite Support ) in order to maintain the reliability and integrity of the City of Huntington Park network, while providing a reasonable level of response time to user (City of Huntington Park) problems.

#### **A.1 Onsite Support.**

LWE systems engineers will be onsite as follow:

City hall: **24 hours a week**, 3 days a week, 8 hours/day , , at regularly scheduled days to resolve user issues, and provide hands on network maintenance, and to maintain reliability of the network. In addition to the onsite service, LWE will monitor the network remotely, as described below.

Police Department: **36 hours a week**, 5 days a week, at regularly scheduled days to resolve user issues, and provide hands on network maintenance, and to maintain reliability of the network. In addition to the onsite service, LWE will monitor the network remotely, as described below.

#### **A.2 Remote Monitoring: 24\7\365 for City hall and Police Department**

LWE will monitor the City of Huntington Park network remotely on a daily basis. Remote monitoring includes:

- Daily check of system Backup logs
- Monitor Health of the servers
- Monitor health of the firewall
- Monitor health of the Router
- Monitor health of the Virus Protection software for all servers and all workstations to ensure that there were no errors, and security breaches attempted.

#### **A.3 Remote Support.**

In the event that a problem surfaces, or if a user needs account administration support during a time that LWE is not scheduled to be onsite, LWE will remote control the servers, and the workstations and troubleshoot most network systems. LWE offer City hall and Police department a total of **8 hours** of remote (off-site) support per month as part of the monthly service fees.

In the event that remote control utilities are not sufficient to resolve the problem, LWE will provide onsite engineering services the same or next business day to address the problem on a Time and Material basis with an hourly rate of \$120\hour + traveling fees of \$60\visit.

Additional engineering services that are beyond the scope of network maintenance and support mentioned in A.1 , A.2 and A.3 (1.Onsite Support, 2. Remote Monitoring and 3. Remote Support ) will be provided on a time and material basis, at \$120.00 per hour rate. The rates are fixed on the skill set that is required rebuilding a server or for future projects that are beyond support services.

#### **B. What is the basis for your recommended service model? Specify if your recommendation is based on experience on previous similar engagements, technical best practices, staffing experience, etc.**

Based on our existing experience supporting the City and Police Department, after all the improvements LAN WAN has done in the network which led to a tremendous increase of the complexity level for both networks, LAN WAN Enterprise believes that in order to fully support both networks, existing onsite hours are not sufficient , and we propose an increase of the onsite hours .

#### **C. Describe the type of off-site support services included in the service model (i.e. Legitimate Network Operations Center, Security Operations Center, etc.).**

Lan Wan will provide 24/7 hotline to support the police department after working hours and over the weekend, to fully support the users for any emergency requests, there will be no additional

**D. Describe how your firm will facilitate a transition plan from the existing service provider in the event that the City selects a new vendor.**

No need for transition plans since we are the existing IT Firm supporting the agency currently.

**E. You are encouraged to include any additional tasks or services not included or identified in the Scope of Work, or propose modifications to the Scope of Work that you feel are necessary in order to provide the services specified in this RFP. Clearly state the reasons why these tasks or services are required, and include their cost as “Optional Costs” in the Cost Proposal.**

**VOIP Solutions**

Existing phone system has an end of life support, and few incidents happened that brought the city’s phone system completely down for couple of days , and that caused a disrupt in business in additional preventing residents to contact city employees . in addition, it cost the City over \$5K to bring the system backup up.

Having a VOIP System will raise the effectiveness of communication for city hall employees in addition to the officers at the Police Department allowing them to be on top of communications, in addition to taking advantage to the below features:

- Business Continuity & Disaster Recovery
- Communications Quality Guarantee 99.99% up time
- Highest Quality & Reliability
- Integrated Communications & Analytics
- Most Complete, Flexible, & Hybrid Unified Communications Solution
- Professional Installation and Ongoing 24/7 Support
- Free Next Day Business Parts Replacement & Software Updates
- 100% Money Back Guarantee
- 30-Day Money Back Guarantee If Not Satisfied
- History of Over Four Years of 100% Uptime
- Business Continuity & Excellent Call Quality

**Access Points**

The access point in the PD needs to be mounted to gain better signal and coverage area. (The PD wanted to coordinate that with us to get it done)

**Business Continuity**

The City and the PD are the Entities that are required to manage emergencies, which in turn require that the Information technology systems/ communication system to work through and beyond emergencies and challenging time. Continuous evaluation for the PD Information Technology system and strategically plan for emergencies including long term planning keeps it up-to-date during the age of technology where changes in technologies, compliance requirements especially for public safety agencies are changing rapidly.

### **More hours to support users with the workflow**

The Fact that the City hall onsite hours are insufficient to support the complexity of the network for the main site and all satellite sites, in addition Police Department operates 24/7 there is a need to more extended hours to support the operations which help making sure the both networks are maintained properly , taking into consideration that Police Department three shifts every day and also taking in consideration the accommodation needs to be made to apply changes and updates while the systems the PD depends on should be functioning all the time or at least minimizing the down time to the least possible.

Also the intensity of technology used in the PD and the complexity of the Information technology infrastructure require more hours to be well maintained and operated.

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## 11. Other

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## 12. Pricing

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**A. Your firm’s proposal must include all pricing information relative to performing the IT support services enumerated in this RFP and consistent with your proposed service model detailed in your recommended SLA. Any cost for an additional service not specified in this RFP but that you feel are required to maintain the performance of the City’s IT infrastructure must be shown separately as an additional cost. All other costs including any indirect costs or reimbursable expenses must also be shown separately.**

1. Onsite Support.

LWE systems engineers will be onsite as follow:

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2. 24\7\365 Remote Monitoring for City hall and Police Department

LWE will monitor the City of Huntington Park network remotely on a daily basis. Remote monitoring includes:

- Daily check of system Backup logs
- Monitor Health of the servers

- Monitor health of the firewall
- Monitor health of the Router
- Monitor health of the Virus Protection software for all servers and all workstations to ensure that there were no errors, and security breaches attempted.

### 3. Remote Support.

In the event that a problem surfaces, or if a user needs account administration support during a time that LWE is not scheduled to be onsite, LWE will remote control the servers, and the workstations and troubleshoot most network systems. LWE offer City hall and Police department a total of 8 **hours** of remote (off-site) support per month as part of the monthly service fees.

In the event that remote control utilities are not sufficient to resolve the problem, LWE will provide onsite engineering services the same or next business day to address the problem on a Time and Material basis with an hourly rate of \$120\hour + traveling fees of \$60\visit.

Additional engineering services that are beyond the scope of network maintenance and support mentioned above (1. Onsite Support, 2. Remote Monitoring and 3. Remote Support ) will be provided on a time and material basis, at \$120.00 per hour rate. The rates are fixed on the skill set that is required rebuilding a server or for future projects that are beyond support services.

## **Additional Commitment Items By LWE**

To show commitment to the City, LAN WAN Enterprise will go above and beyond the scope of work and offer the below bonus items with no additional charge which will add tremendous value for the City and police department in addition to improve the current infrastructure:

**BONUS ITEM #1** : LAN WAN Enterprise will configure, install and implement a new state of the art VOIP phone system and new phones to help improve the communications in both the city and police department with no additional monthly cost nor up front cost ( excluding onetime porting fees ), LAN WAN will offer the city the new phone system and phones along with the monthly service and usage for the same monthly cost the city currently pays for their malfunctioning existing phone system thru their current phone provider vendor ( ATT ) .

LAN WAN Enterprise will save the city thousands of dollars due to break\fix of the existing malfunctioning phone system , the last incident cost the city over \$5K to bring the system backup up , with our offer , there will be no additional maintenance cost aside from the monthly cost the city pays , which we will match .

LAN WAN has implemented the same phone system for several private and public sectors ,for instances City of Bell Gardens City hall and Police Department, LAN WAN have shown a tremendous success during transition in addition to the superior call quality and advanced features that city employees are taking advantage of .

**BONUS ITEM #2**

LAN WAN Enterprise will guarantee to maintain the same monthly service contract cost and will not propose any increase for the life of this contract ( 3 years ) no matter how much growth or additions in the network , for instance, adding more servers , computers , new satellite office.....etc. which will help the city keep its budget under control .

**BONUS ITEM #3**

LAN WAN ENTERPRISE will offer one of our engineers available\Stand By for 4 additional hours every week for the police departments to resolve any user issue that may arise , with no additional cost

**Based on the SLA outlined above, the cost to manage the City’s infrastructure will be as follow:**

Resource	Task	Monthly Cost
IT Services	outlined in the 10. Service Level Agreement <b>10.A.1</b> Onsite Support <b>10.A.2</b> Remote Monitoring <b>10.A.3</b> Remote Support	<b>\$23,500</b>

Additional engineering services that are beyond the scope of network maintenance and support mentioned in 10.A.1 , 10.A.2 and 10.A.3 ( 1.Onsite Support, 2. Remote Monitoring and 3. Remote Support ) will be provided on a time and material basis, at \$120.00 per hour rate and \$60 Traveling fees. The rates are fixed on the skill set that is required rebuilding a server or for future projects that are beyond support services.

The following events that are not part of Service Level Agreement (10.A.1 Onsite Support\ 10.A.2 Remote Monitoring\ 10.A.3 Remote Support) in the event it can’t be performed during our scheduled working hours for the City hall and Police Department and just to name a few are:

- ❖ Additional engineering services for instance:
  - ✓ Server Down \ Crash troubleshooting
  - ✓ DR (Disaster-Recovery) Services
  - ✓ Servers and security Appliances Failover
  - ✓ Network Down

- ✓ Project implementations

**B. Please clearly specify the markup methodology used for products purchased by your firm on behalf of the City.**



LAN WAN Enterprise is proud to announce that it has been added to Ingram Micro's 2014 SMB 500. The annual list recognizes the top 500 fastest-growing Ingram Micro U.S. channel partners serving the small and midsize business (SMB) market.

"The channel partners who earned a spot on the 2014 Ingram Micro SMB 500 are growing at rates that are three to four times the channel industry average and well above the channel average for SMB-focused resellers," says Lawrence M. Walsh, CEO and chief analyst of The 2112 Group. "The SMB 500 shows how consistent execution and collaboration with a technology distributor with broad resources and support mechanisms, such as Ingram Micro, results in accelerated growth performance and business strength."

Being recognized as one of the top 500 resellers, our buying power allow us to pass a high discount percentage on hardware and licenses to our customers, our markup percentage is usually between 7-12% .



# CITY OF HUNTINGTON PARK

Finance Department  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION FIXING THE ANNUAL PENSION TAX RATE TO PAY THE CITY'S PENSION OBLIGATION BOND ANNUAL DEBT SERVICE AND A PORTION OF THE COST OF PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR (FY) 2017-2018**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt Resolution No 2017-28, Fixing the Rate of Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year (FY) 2017-2018 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2017.

### **BACKGROUND**

In 1976, the voters of the City of Huntington Park approved an initiative to pay for the City's obligation to participate in the State of California Public Employees Retirement System (CalPERS). Since that time, the City Council has annually set this voter approved ad valorem tax rate that facilitates placement on the property tax rolls by the Auditor Controller of the County of Los Angeles in order for the City to be able to meet its CalPERS related pension obligations.

Further, in 2005, the City issued \$23,050,000 City of Huntington Park Pension Obligation Bonds (Federally Taxable), Series 2005A ("Refunding Bonds). The proceeds of the Refunding Bonds were then deposited into CalPERS either to eliminate or mitigate the City's unfunded pension liability at a point in time. The pension tax override was then pledged to the Refunding Bonds and in order to establish the obligation by law, the Refunding Bonds were validated in the courts, a judgment so entered, and the Refunding Bonds and a pledge of the override accordingly validated.

As it has been in the prior years, with City Council's establishment of the property tax rate to be levied for FY 2017/18 by resolution. Staff will move forward with placement

**RESOLUTION FIXING THE ANNUAL PENSION TAX RATE TO PAY THE CITY'S PENSION OBLIGATION BOND ANNUAL DEBT SERVICE AND A PORTION OF THE COST OF PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2017-2018**

August 8, 2017

Page 2 of 2

on the property tax roll prior to the August 22, 2017 deadline so that collection is ensured for the payment of this year's debt service obligation.

**FISCAL IMPACT/FINANCING**

The pension tax override revenues have been budgeted for Fiscal Year 2017/18 so that the City is able to meet its debt service requirements. For FY 2017/18, the estimated total taxable property tax value of \$2.59 billion; based upon this estimated taxable valuation and an override rate of .21% (21 basis points or 21% *of* 1%), the City would be entitled to receive \$5.4 million in override revenues.

With the dissolution of redevelopment, the State of California Department of Finance and the County of Los Angeles have reallocated a portion of tax override monies to various taxing entities with the claim that tax increment from the pension override tax must be deposited into the Redevelopment Property Tax Trust Fund. Therefore, of the total \$5.4 million likely to be collected, estimates indicate that the City will receive \$2.8 million, and \$2.6 million will be redistributed.

FY 17/18 debt service requires a payment of \$2.2 million and any remaining amounts will be used to offset CalPERS retirement costs in the current fiscal year.

**CONCLUSION**

After Council approval of resolution fixing the annual pension tax rate for the payment of debt service as well as a portion of the cost of the CalPERS contribution, the City Clerk shall certify as to the adoption of the Resolution and cause it to be published once in a newspaper of general circulation, no later than fifteen (15) days following the adoption.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager

**ATTACHMENT(S)**

- A. Resolution No. 2017-28, Fixing the Rate of Taxes to Pay the Cost of the Public Employees Retirement System for the Fiscal Year (FY) 2017-2018 and Levying Taxes for Said Retirement System to the Fiscal Year Beginning July 1, 2017.

# ATTACHMENT "A"



1 circulation, printed and published in the County of Los Angeles and circulated in the  
2 City of Huntington Park. Such publication to be completed not later than fifteen (15)  
3 days following the passage hereof.

4 **PASSED, APPROVED AND ADOPTED** this 8<sup>th</sup> day of August 2017.

5  
6 \_\_\_\_\_  
7 Marilyn Sanabria, Mayor

8 ATTEST:

9  
10 \_\_\_\_\_  
11 Donna G. Schwartz, CMC  
12 City Clerk  
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# CITY OF HUNTINGTON PARK

Parks and Recreation Department  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT & FEE WAIVER REQUEST BY FEDERACION VERACRUZANA USA**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve Activities in Public Places Permit for Federacion Veracruzana USA, scheduled for August 27, 2017, at Keller Park, Huntington Park, California; and
2. Consider approval of facility fee waiver request by Federacion Veracruzana USA.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

During the Parks & Recreation Commission meeting held on July 26, 2017 at 6:00pm, the Parks & Recreation Commission (Commission) reviewed the Facility Fee Waiver Application and Special Event Park Use Permit Application submitted by the Federacion Veracruzana USA, the Commission is recommending for Council's consideration and approval. The eligible non-profit organization and the logistics of the proposed events for which they seek a city facility use permit and facility fee waiver are the following:

### **FEDERACION VERACRUZANA USA**

Angel Morales Mora, representing Federacion Veracruzana USA is requesting a facility use permit and facility fee waiver to host a Festival Celebrating the Culture of Veracruz on August 27, 2017, at Keller Park. This public activity serves as a way to promote and share the culture of Veracruz. The event features four information booths, food, and entertainment, 100 participants are anticipated to attend the event.

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT & FEE WAIVER REQUEST BY FEDERACION VERACRUZANA USA**

August 8, 2017

Page 2 of 3

The proposed event schedule is as follows:

Setup: Sunday, August 27, 2017 from 10:00 am to 12:00 noon  
Event: Sunday, August 27, 2017 from 12:00 noon to 8:00 pm  
Cleanup: Sunday, August 27, 2017 from 8:00 pm to 10:00 pm

This is the first year that Federacion Veracruzana USA has requested to host this event in Huntington Park. They are requesting a fee waiver for event fees including facility rental fees and building inspection fees. Staff have met with event organizers and determined that certain event fees can be either reduced or eliminated. It is important to note that the event organizer is willing to pay some fees if required to host the event.

**FISCAL IMPACT/FINANCING**

The total fees for this event is \$649.04, plus a refundable security deposit of \$2,500 for a grand total of \$3,149.04.

<b><u>Event Fees</u></b>	
Keller Park Fee	360.00
Personnel Fee	180.00
Electrical Permit Fee	79.04
Permit Fee	30.00
Fees Sub-total	<u>\$ 649.04</u>
Refundable Security Deposit	<u>2,500.00</u>
Total amount owed by Federacion	<b>\$3,149.04</b>

The Parks & Recreation Commission voted 4-0 to recommend to the City Council to consider approval of fee waiver request by Federacion Veracruzana USA to waive the fees listed below:

<b><u>Event Fee Waiver Request</u></b>	
Keller Park Fee*	300.00
Electrical Permit Fee	79.04
Permit Fee	30.00
Total amount of fee waiver	<b>\$409.04</b>

The Federacion Veracruzana USA will be liable for the following:

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT & FEE WAIVER REQUEST BY FEDERACION VERACRUZANA USA**

August 8, 2017

Page 3 of 3

<u><i>Adjusted Event Fee</i></u>	
Keller Park Fee	60.00
Personnel Fee	180.00
Fees Sub-total	<u>\$ 240.00</u>
Refundable Security Deposit	2,500.00
Total amount owed by Federacion	<u><b>\$2,740.00</b></u>

**LEGAL AND PROGRAM REQUIREMENTS**

Per municipal code 5-13.02 – Permit - Required and 5-13.09 Departmental Service Charges, Council must first approve proposed special events held on City property, prior to the issuance of a permit and/or fee waiver request for use of city facilities. In addition, the City Property and Facility Use Fee Waiver Policy stipulates that all facility fee waiver requests for use of City property for activities in public places, must first be reviewed and approved for Council recommendation, by the Parks and Recreation Commission.

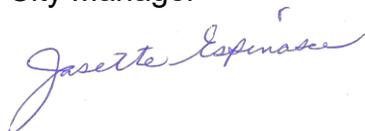
**CONCLUSION**

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Josette Espinosa  
Director of Parks and Recreation

**ATTACHMENT(S)**

- A. Special Event Park Use Permit Application
- B. Facility Fee Waiver Application
- C. Fee Waiver Request Letter
- D. Site Plan
- E. City of HP Parks & Recreation Department Invoice

# ATTACHMENT "A"

# SPECIAL EVENT PARK USE PERMIT APPLICATION



PERMIT No. \_\_\_\_\_

**FILING FEE: \$80 (for-profit organization) \$30 (non-profit organization)**

*Applications must be submitted by October 1 to be considered for following calendar year  
Applications received after October 1 must be submitted at least 90 days before event*

## A. APPLICANT INFORMATION

Applicant Name: Federacion Veracruzana USA.

*(If organization/business, include name of a contact person)*

Address: 7522 Pacific Blvd Suite B Huntington Park CA 90255

Telephone #: (323)378-0647 Emergency Telephone #: (323)387-1005

Huntington Park Business License #: \_\_\_\_\_ Are you a non-profit organization? Yes  No

Applicant's authorized representative(s) for management of event. *If more than one, please list on a separate sheet of paper. (Note: Applicant/authorized representative(s) must be present at all times during event)*

Name: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Address: \_\_\_\_\_

## B. APPLICANT EXPERIENCE/REFERENCES

The organization applying for the special event permit must have at least three years of experience conducting the same or similar event proposed in this application.

Does your organization have at least three years of experience? Yes  No

Provide three references of other cities/counties where you have conducted a similar event.

1. City/County: Lynwood Contact Person: Mario Cardenas

Telephone #: (310)350-3709 Dates of last event: \_\_\_\_\_

2. City/County: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Dates of last event: \_\_\_\_\_

3. City/County: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Dates of last event: \_\_\_\_\_

C. EVENT INFORMATION

Description of Event (Include all goods/services to be sold, number of rides, concessions, tents, stages, special displays or equipment used, animals, etc. If more space is needed attach a separate sheet of paper)

Artistic festival, presenting the culture and music of the state of Veracruz, presents folkloric dances and musical instruments like jarana and harp.

Anticipated Attendance Total: 100 Per Day: 100

D. EVENT ENTERTAINMENT

Attach a 1-2 page detailed list and description of all entertainment to be featured at your event.

E. EVENT DATES/TIMES

➤ Setup

Setup begins on: 08/27/2017 Setup ends on: 08/27/2017  
mm/dd/yyyy mm/dd/yyyy

Setup will occur each day from: 10:00 AM until 8:00 PM  
Time (HH:MM) Time (HH:MM)

➤ Event

Event begins on: 08/27/17 Event ends on: 08/27/2017  
mm/dd/yyyy mm/dd/yyyy

Event will be open each day from: 12:00 PM until 8:00 PM  
Time (HH:MM) Time (HH:MM)

➤ Cleanup

Cleanup begins on: 08/27/2017 Cleanup ends on: 08/27/2017  
mm/dd/yyyy mm/dd/yyyy

Cleanup will occur each day from: \_\_\_\_\_ until \_\_\_\_\_  
Time (HH:MM) Time (HH:MM)

Notes: \_\_\_\_\_

F. EVENT LOCATION

Salt Lake Park  Freedom Park  Robert Keller Park  Senior Park  \_\_\_\_\_  
Other

(Describe area of park your event will utilize)

The event will be held at the central park next to the City Hall/ Police Department.

G. The following is required three weeks prior to event:

- \$2,500 Refundable Deposit
- Business License
- Building Permit
- County Fire Permit
- Security Plan
- Plot Plan
- Entertainment Approval
- Insurance (must list "City of Huntington Park" as additional insured)

## H. SITE PLAN

Your site plan/route map should be submitted in blueprint or computer-generated format and include:

- An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- The provision of minimum 20-foot emergency access lanes throughout the event venue.
- The location of first aid facilities and ambulances.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detail or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills
- Generator locations and/or source of electricity.
- Sources of water.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Identification of all event components that meet accessibility standards.
- Other related event components not listed above.

**J. BUILDING AND SAFETY INFORMATION SHEET**

**Building and Safety Fee Schedule for Special Events:**

- Tents/structures/devices 4 10x10  
For inspection of structures or devices regulated by Chapter 66 the first inspection or first structure/device \$267.04
- Each additional structure and/or device \$42.88
- Electrical
  - Carnival rides (electric or generator driven): \$ 63.52 each
  - Carnival rides (mechanically driven): \$ 26.40 each
  - Walk through – attractions/electric displays: \$ 26.40 each
  - Booth lighting (i.e. carnival games, etc.): \$ 26.40 each
  - Temporary power pole: \$ 71.36 each

**Motors, generators, transformers (rating in horsepower HP, kilowatts KW, kilovolt amperes KVA):**

- Rating over 3 and not over 10, each \$ 32.64
- Rating over 10 and not over 50, each \$ 75.36
- Rating over 50 and not over 100, each \$ 140.96
- Rating over 100, each \$ 232.64

Any installation of any equipment rated at 400 amperes or larger;  
Any installation of a motor rated more than 10 HP;  
Any installation of equipment rated above 600V require Plan Review, please submit electrical plans 90 days prior to event. Plan Check fees are 70% of permit fees but not less than \$179.04

- Other  
Minimum fee for any inspection not covered above is \$100.30 per hour (minimum of two hours)

Issuance fee per each permit: \$45.28

• **EVENT INFORMATION**

Applicant: Angel Morales

Event address: \_\_\_\_\_ Date: \_\_\_\_\_

Event contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

Event contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

Tents (indicate number of tents and size of each:

4 10x10 \_\_\_\_\_  
\_\_\_\_\_

Rides and attractions:

# electrical/generator driven rides: None # mechanical driven rides: \_\_\_\_\_

# walk through/electric displays/booths: None

Generators:

# 1 @ \_\_\_\_\_ (circle one) (circle one) hp kw kva

# \_\_\_\_\_ @ \_\_\_\_\_ (circle one) (circle one) hp kw kva

# \_\_\_\_\_ @ \_\_\_\_\_ hp kw kva

# \_\_\_\_\_ @ \_\_\_\_\_ hp kw kva

# ATTACHMENT "B"

# Facility Fee Waiver Application

Please read and carefully complete the following application. Failure to provide accurate information may result in a delay or denial of your request for a fee waiver. Please attach a copy of your Facility Rental Application to this form and return to the Department of Parks and Recreation.



Submission of this application does not guarantee rental of facility.

## A. CONTACT INFORMATION

Name of Group/Organization Federacion Veracruzana USA.

Is this a non-profit organization  YES  NO Tax ID # (Non-profit only) \_\_\_\_\_

Applicant Name/Person Responsible Angel Morales Title President

Cell Phone (323)378-0647 Alternate Phone (323)387-1005

E-mail Address casaveracruzoficial@gmail.com

Address 7522 Pacific Blvd Suite B City Huntington Park State CA Zip 90255

## B. FACILITY INFORMATION

Indicate the specific facility or facilities for which you are requesting a fee waiver

- |  |   |
|--|---|
| <input type="checkbox"/> FREEDOM PARK RECREATION CENTER                | <input type="checkbox"/> FREEDOM PARK ATHLETIC FIELD                |
| <input type="checkbox"/> HUNTINGTON PARK COMMUNITY CENTER              | <input type="checkbox"/> KEVIN DE LEON SOCCER FIELD                 |
| <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK RECREATION CENTER | <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK ATHLETIC FIELD |
| <input checked="" type="checkbox"/> ROBERT H. KELLER PARK              | <input type="checkbox"/> ROBERT H. KELLER PARK PICNIC SHELTER       |
| <input type="checkbox"/> SALT LAKE PARK CLUB ROOM # _____              | <input type="checkbox"/> SALT LAKE PARK BALL FIELD # _____          |
| <input type="checkbox"/> SALT LAKE PARK BATTING CAGES                  | <input type="checkbox"/> SALT LAKE PARK GYMNASIUM                   |
| <input type="checkbox"/> SALT LAKE PARK LOUNGE                         | <input type="checkbox"/> SALT LAKE PARK SOCIAL HALL                 |
| <input type="checkbox"/> SALT LAKE PARK SOCCER SQUARE                  | <input type="checkbox"/> SENIOR PARK                                |
| <input type="checkbox"/> OTHER _____                                   |   |

## C. EVENT INFORMATION

1. Event Description (provide a detailed description of the event, its purpose, and the activities that will take place).

Artistic festival promoting the culture and customs of the State of Veracruz, Ballet Folklorico, the Jarana and the Harp  
of Veracruz.

Anticipated Daily Attendance \_\_\_\_\_ Anticipated Total Attendance \_\_\_\_\_

2. Is your organization an official non-profit organization 501(c)3?  Yes  No  
 • If yes, list the non-profit tax ID number 46-4635978

3. Will you be charging a fee for this event?  Yes  No

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Will the event be open to the public?

Yes

No

5. Is this event a fundraiser?

Yes

No

D. EVENT DATES AND TIMES

Set-up Date(s)	<u>08/27/2017</u>	Set-up Start Time	<u>10:00 AM</u>
Event Start Date(s)	<u>08/27/2017</u>	Event Start Time	<u>1:00 PM</u>
Event End Date	<u>08/27/2017</u>	Event End Time	<u>8:00 PM</u>
Breakdown Date(s)		Breakdown End Time	

E. FEE WAIVER INFORMATION

Please complete **ONLY** the section which applies to your event (Intergovernmental Cooperation, Non-Profit, Private Business or Organization or City Sponsored Event)

Intergovernmental Cooperation (Applicant is a government agency)

Name of Specific Department/Unit Responsible for Event Federacion Veracruzana USA.

How does this event benefit the residents of Huntington Park?

This event brings culture and music of our roots so people become familiar and enjoy it.

Why is it necessary to hold this event at a City facility?

This Non-Profit organization "Federacion Veracruzana USA" has been establish since the year of 2000 and our main office "Casa Veracruz" is in this City of Huntington Park.

Non-Profit Organization

Private Business, Organization or Individual

\*Non-profit organization will be required to provide verification of tax-exempt status.

Do you provide a service solely to the residents of Huntington Park?  YES  NO

Indicate the negative impact or financial hardship that the normal facility fees would create for your event or agency. You may attach a budget or financial statement for your organization to clarify the reason for your fee waiver request.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What significant value or benefit will your event provide to Huntington Park residents? \_\_\_\_\_

This event will provide culture, diversity and the opportunity for residents to enjoy music and activities from various States of Mexico, families will be invited

City-Sponsored Event

See the Park Facility Use Fee Waiver Policy for details about City-sponsored event requests.

Does your organization have, or is it in the process of receiving, a tax-exempt status?  YES  NO

Explain why the City should be a co-sponsor of your event: \_\_\_\_\_

The city will benefit from this free event by giving the residents a cultural and educational experience.

F. FEE WAIVER REQUEST

Are you requesting a 100% waiver of all applicable rental fees?  YES  NO

If "NO" which fees are you requesting to be waived? (Note: refundable security deposit may not be waived) \_\_\_\_\_

- Facility Fee \$ \_\_\_\_\_
- Personnel (Staffing) \$ \_\_\_\_\_
- Janitorial \$ \_\_\_\_\_
- Equipment/Material \$ \_\_\_\_\_

G. REVIEW PROCESS

You will be notified within 5 business days of submission of your application whether your request has been denied or will be referred to the City Manager, PARC Commission, and/or City Council for review. Fee waiver requests less than \$250 in indirect fees may be considered by the City Manager, PARC Commission and/or City Council. For additional details, review the Park Facility Use Fee Waiver Policy.

H. Applicant Signature

I understand and agree to abide by all of the Facility Fee Waiver and Facility Rental regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

STAFF USE ONLY		
APPLICATION RECEIVED BY	DATE RECEIVED	APPLICATION APPROVED BY
ALL CHARGES FOR FEE WAIVER HAS BEEN NETED: <input type="checkbox"/> YES <input type="checkbox"/> NO FEE WAIVER STATUS: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> DISAPPROVED		
TOTAL FEE WAIVED \$	FACILITY FEE DUE	LIGHT FEE DUE
STATE FEE DUE	CHALLENGE FEE DUE	TOTAL DUE
APPROVED BY		

# ATTACHMENT "C"



7522 Pacific Blv. .  
Suite "B"  
Huntington Park, CA 90255  
(323) 378-0647

July 26, 2017

Angel Morales Mora  
Presidente

Angeles Yazmin Lopez  
Vice-Presidenta

Gerardo Miranda  
Director Ejecutivo

Fernanda Aleman  
Secretaria

Maria Torres  
Pro- Secretaria

Luis Garcia  
Tesorero

Alejandro Torres  
Pro- Tesorero

Ruben y Silvia Hoyos  
Directores de Comunidades

Blanca y Jaime Claire  
Directores de Recaudaciones

Araceli Zaghoul  
Directora de Relaciones P.

Martha Ugarte  
Directora de Prensa

Brenda Layana  
Asesora

Hilda Montalvo  
Rep. del Programa  
del 3 x 1 de SEDESOL

**Josette Espinoza**  
**Director of Parks Recreation**  
**3401 E. Florence Avenue.**  
**Huntington Park CA. 90255.**

I'm Writing you this letter to request a fee waiver permit for this artistic festival event of Federation Veracruzana USA , since we are a Non- Profit Organization .This event will be free and provide people with cultural and family fun.

Atentamente  
Ing. Ángel Armando Morales Mora  
Presidente de la  
Federación Veracruzana USA.

State of California  
Secretary of State



I, DEBRA BOWEN, Secretary of State of the State of California, hereby certify:

That the attached transcript of 2 page(s) has been compared with the record on file in this office, of which it purports to be a copy, and that it is full, true and correct.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of

JUN 29 2008

*Debra Bowen*

DEBRA BOWEN  
Secretary of State

JUN 20 2008

**ARTICLES OF INCORPORATION****I**

**The name of this corporation is FEDERACION VERACRUZANA USA INTERNATIONAL BENEFIT ORGANIZATION, INC.**

**II**

**A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit public Benefit Corporation Law for charitable purposes.**

**B. The specific purpose of this corporation is to engage in activities related to promoting Latin heritage and to assist the community at large by informing them of government assistance programs, Latin culture and pride, solutions to concerns of the community through attempting to help local, state and federal officials establish relevant programs, promote youth sports, and assist sister city in Mexico with emergency relief supplies, equipment and materials for infrastructure improvements.**

**III**

**The name and address in the State of California of this corporation's initial agent for services of process is:**

**Name: Angel Morales**

**Street Address: 2602 E. Florence Avenue Ste 295**

**City: Huntington Park, CA 90255**

**IV**

**A. This corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.**

**B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including publishing or distributions of statements) on behalf of any candidate for public office**

**V**

**The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of the director, officer or member thereof or to the benefit of any private person. Upon dissolution or winding up of the corporation, its assets remaining after payment, or provisions for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.**

Notwithstanding any other provision of these Articles, this corporation shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code or (2) by a corporation contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code.

The undersigned incorporator hereby declares under penalty of perjury that the statements made in the foregoing Articles of Incorporation are true.

A  
IUD

\_\_\_\_\_  
ANGEL MORALES, INCORPORATOR



# ATTACHMENT "D"

Robert H. Keller Park

Festival Musical

Domingo 27 de agosto del 2017

stage 3 Feet

15 X 15

15 X 15

Booth

Booth

Departamento de Policia

De Huntington Park

City Hall  
de Huntington Park

Miles Avenue

# ATTACHMENT "E"

**Invoice**

<b>BILL TO</b>
Federacion Veracruzana USA Attn: Angel Morales 7522 Pacific Blv. Suite B Huntington Park, CA 90255

<b>INVOICE DATE</b>	<b>INVOICE NO.</b>
7/28/2017	HP-F1161

<b>Event Name</b>
Festival

Parks & Recreation Facility	QUANTITY	RATE	TOTAL
SLP Lounge	0		\$0.00
SLP Social Hall	0		\$0.00
SLP Kitchen	0		\$0.00
SLP Club Room #1	0		\$0.00
SLP Club Room #2	0		\$0.00
SLP Club Room #3	0		\$0.00
SLP Club Room #4	0		\$0.00
SLP Mat Room	0		\$0.00
SLP Muni Building Weekday	0		\$0.00
SLP Muni Building Weekend	0		\$0.00
SLP Parking Lot	0		\$0.00
SLP Muni Picnic Shelter	0		\$0.00
Community Center (HPCC)	0		\$0.00
Community Center Kitchen (HPCC)	0		\$0.00
Community Center (HPCC) + Senior Park	0		\$0.00
Senior Park + Pavillion	0		\$0.00
Community Center (HPCC) Parking Lot	0		\$0.00
Perez Park Event Room A	0		\$0.00
Perez Park Event Room B	0		\$0.00
Perez Park Event Room C	0		\$0.00
Perez Park Event Room A+B+C	0		\$0.00
Perez Park Parking Lot	0		\$0.00
Perez Park Amphitheatre	0		\$0.00
Freedom Park Community Center	0		\$0.00
Keller Park	10	\$36.00	\$360.00
Kitchen	0		\$0.00
Personnel Fees	10	\$18.00	\$180.00
<b>JANITORIAL FEE</b>			\$0.00
<b>DEPOSIT</b>			\$2,500.00
<b>PAYMENTS / CREDITS</b>			\$0.00
<b>TOTAL DUE TO CITY OF HUNTINGTON PARK</b>			<b>\$3,040.00</b>





## CITY OF HUNTINGTON PARK

Finance Department  
City Council Agenda Report

August 8, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

### **RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT RUBBISH CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)**

#### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution No. 2017-29, authorizing and directing the County Assessor to include delinquent refuse collections fees as a special assessment to be collected at the same time and in the same manner as county taxes (172.54 Refuse Collection Fees).

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

United Pacific Waste & Recycling Services ("UPW") is the City's current residential and commercial waste hauler. As required by the City's franchise agreement with UPW and in accordance with Section 6-2.112 of the City of Huntington Park Municipal Code, UPW has provided a list of delinquent residential and commercial accounts for the purpose of debt collection. Collection of delinquent accounts, including all applicable fees and penalties, is accomplished through the Los Angeles County Auditor-Controller's Office via the annual property tax roll.

The Los Angeles County Auditor-Controller's Office requires a City Council resolution to be adopted annually to document the service assessments to be levied upon each real property parcel and to inform the Auditor-Controller of the City's intent to collect delinquent fees associated with trash accounts via the tax roll. Absent this action, the City would be unable to collect the annual delinquent charges for the given year.

**RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT RUBBISH CHARGES PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)**

August 8, 2017

Page 2 of 3

As required by law, the City publicized the public hearing in the July 11<sup>th</sup> edition of the Long Beach Press Telegram.

UPW representatives will also be present at the August 3<sup>rd</sup> public hearing to provide customers another opportunity to settle delinquent accounts prior to the City's submission to the County.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The City's franchise agreement with UPW provides for municipal solid waste and recycling collection, transport and disposal services ("Refuse Disposal Service") to residential and commercial properties in the City. Residential and operating business are required to have Refuse Disposal Service and each property owner of a residential and commercial property is ultimately responsible for the payment of charges for service provided by UPW. In the event that the Refuse Disposal Service charge billed by UPW is not paid, the provisions of California Health and Safety Code Section 5473a and Section 6-2.112 of the City of Huntington Park Municipal Code authorize the City to collect the delinquent Refuse Disposal Service charges from the owners of the residential and commercial properties shown on the property tax roll after notice is given and a public hearing is held by the Huntington Park City Council.

**FISCAL IMPACT/FINANCING**

Upon receipt of monies from the Los Angeles County Auditor-Collector, the City will remit payment to UPW equal to the actual amount recovered less ten percent (10%), in accordance with Section 6-2.112 of the City of Huntington Park Municipal Code to cover the City's cost in the collection of the delinquent fees. The City will also receive payment of the franchise fee from UPW for the amount of delinquent fees received via the County tax roll.

The accompanying table summarizes the contents of the list of delinquent commercial/residential accounts as of August 3, 2017.

Account Type	Quantity	Amount Owed		
		Principal	City Fee	Total
Residential	264	\$ 59,393.72	\$ 5,939.37	\$ 65,333.09
Commercial	181	177,106.79	17,710.68	194,817.47
<b>TOTAL</b>	<b>445</b>	<b>\$ 236,500.51</b>	<b>\$ 23,650.05</b>	<b>\$ 260,150.56</b>

**RESOLUTION AUTHORIZING COLLECTION OF DELINQUENT RUBBISH CHARGES  
PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK'S  
MUNICIPAL CODE (172.54 REFUSE COLLECTION FEES)**

August 8, 2017

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**CONCLUSION**

Upon adoption of the attached Resolution, staff will proceed to coordinate with the County and place the subject assessments on the County's Tax Roll for Fiscal Year 2017-2018.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager

**ATTACHMENT(S)**

- A. Resolution No. 2017-29, Authorizing and Directing The County Assessor To Include Delinquent Refuse Collections Fees As A Special Assessment To Be Collected At The Same Time And In The Same Manner As County Taxes (172.54 Refuse Collection Fees)
- B. Notice of Public Hearing – Proof of Publication

# ATTACHMENT "A"



# EXHIBIT "A"

**EXHIBIT A  
CITY OF HUNTINGTON PARK- LIST OF DELINQUENT REFUSE DISPOSAL ACCOUNTS  
FISCAL YEAR 2016/17**

PARCEL #	PARCEL TYPE	NAME	ADDRESS	CITY	PRINCIPAL	CITY FEE	TOTAL DUE
6212002045	Residential	ACEVES,LORENA	2923 WALNUT ST	HUNTINGTON PARK	\$ 203.06	\$ 20.31	\$ 223.37
6213016001	Residential	ADAMS,ELVIRA	3240 HOPE ST	HUNTINGTON PARK	465.75	46.58	512.33
6321012020	Residential	AGUILAR,ALFREDO G AND MARTHA M	6139 MIDDLETON ST	HUNTINGTON PARK	129.92	12.99	142.91
6213020006	Residential	AGUILAR,ANA M	3401 OLIVE ST	HUNTINGTON PARK	31.24	3.12	34.36
6321025019	Residential	AGUILERA,MARTHA	6722 ALBANY ST	HUNTINGTON PARK	573.57	57.36	630.93
6323025028	Residential	AGULAR,ESTHER	7122 BENSON ST	HUNTINGTON PARK	462.87	46.29	509.16
6317011019	Residential	ALBA,TERESITA	6114 GIFFORD AV	HUNTINGTON PARK	46.86	4.69	51.55
6321019017	Residential	ALONSO ESTRADA/IN CARE BENJAMIN VAL	6511 ALBANY ST	HUNTINGTON PARK	31.24	3.12	34.36
6317007011	Residential	ALVA, PHILLIP	6022 RIVERSIDE AV	HUNTINGTON PARK	138.60	13.86	152.46
6214025020	Residential	ALVAREZ,PATRICIA	3524 CUDAHY ST	HUNTINGTON PARK	94.38	9.44	103.82
6323022008	Residential	ALVAREZ,ROBERTO	7000 STATE ST	HUNTINGTON PARK	377.45	37.75	415.20
6323007029	Residential	AMEZQUITA,VALENTIN	7025 ARBUTUS AV	HUNTINGTON PARK	15.63	1.56	17.19
6213006003	Residential	ANNA ALVARADO/ RAMIREZ,JULIAN	3424 WALNUT ST	HUNTINGTON PARK	257.56	25.76	283.32
6213026021	Residential	ARCINIEGA,JOSE G	3333 BROADWAY	HUNTINGTON PARK	31.24	3.12	34.36
6213028019	Residential	ARIAS,CARLOS	3307 CUDAHY ST	HUNTINGTON PARK	3,368.20	336.82	3,705.02
6323009030	Residential	ARMENDARIZ,ALEJANDRO	6626 MARCONI ST	HUNTINGTON PARK	31.24	3.12	34.36
6213001017	Residential	AUGUSTIN NIEVES	3303 WALNUT ST	HUNTINGTON PARK	705.44	70.54	775.98
6322029008	Residential	AVALOS,ROSIO	7148 STAFFORD AV	HUNTINGTON PARK	812.51	81.25	893.76
6323014041	Residential	AVINA,ANTONIO	6503 STATE ST	HUNTINGTON PARK	575.17	57.52	632.69
6317007026	Residential	AYALA, JUAN AND MAXIMINA	6001 GIFFORD AV	HUNTINGTON PARK	31.24	3.12	34.36
6309023013	Residential	BARAJAS,AIDE	2628 E 56TH ST	HUNTINGTON PARK	62.48	6.25	68.73
6320006092	Residential	BARRON DANIEL C AND MARY M	5941 STAFFORD AV	HUNTINGTON PARK	45.02	4.50	49.52
6318029023	Residential	BASULTO,JOSEFINA	3911 RANDOLPH ST	HUNTINGTON PARK	99.98	10.00	109.98
6319003015	Residential	BECERRA,HECTOR	6300 GENTRY ST	HUNTINGTON PARK	52.38	5.24	57.62
6323012056	Residential	BESADA,ALBERTO E ET AL	6831 NEWELL ST	HUNTINGTON PARK	259.05	25.91	284.96
6318016023	Residential	BIRRUETA,JOSE AND MATILDE	3531 E 61ST PL	HUNTINGTON PARK	772.67	77.27	849.94
6213003014	Residential	BREEZLEY,CORINNE M TR	3461 WALNUT ST	HUNTINGTON PARK	103.65	10.37	114.02
6322020024	Residential	BRYM,BARBARA S	6803 MALABAR ST	HUNTINGTON PARK	141.23	14.12	155.35
6322021007	Residential	BUENOSTRO,SOCORRO TR	7018 MIDDLETON ST	HUNTINGTON PARK	108.87	10.89	119.76
6323011041	Residential	BUGARIN,JACQUELINE	6822 PLASKA AV	HUNTINGTON PARK	124.96	12.50	137.46
6320010075	Residential	BURQUEZ,ARTURO AND DELIA	6032 STAFFORD AV	HUNTINGTON PARK	73.16	7.32	80.48
6318018019	Residential	CABRERA,MARCIA	3727 RANDOLPH PL	HUNTINGTON PARK	406.26	40.63	446.89
6318018019	Residential	CABRERA,MARCIA	3727 #A RANDOLPH PL	HUNTINGTON PARK	406.26	40.63	446.89
6318018019	Residential	CABRERA,MARCIA	3727 #B RANDOLPH PL	HUNTINGTON PARK	406.26	40.63	446.89
6214007003	Residential	CABRERA,ROBERTO M	7664 CALIFORNIA AV	HUNTINGTON PARK	261.06	26.11	287.17
6319005001	Residential	CADENA,GUADALUPE	3002 CLARENDON AV	HUNTINGTON PARK	62.48	6.25	68.73
6321016013	Residential	CALDERON,ALFRED	6309 ALBANY ST	HUNTINGTON PARK	436.01	43.60	479.61
6213012002	Residential	CALDERON,CARMEN	3422 1/2 LIVE OAK ST	HUNTINGTON PARK	31.24	3.12	34.36
6323007011	Residential	CALDERON,ROBERTO	7130 MARCONI ST	HUNTINGTON PARK	31.24	3.12	34.36
6320008046	Residential	CARBAJAL,MARIA	5930 TEMPLETON ST	HUNTINGTON PARK	45.39	4.54	49.93
6213007002	Residential	CARDENAS,RAFAEL JR	3316 CALIFORNIA ST	HUNTINGTON PARK	25.06	2.51	27.57
6310021095	Residential	CARLOS,FLORENCIO AND ELMA	2967 RANDOLPH ST	HUNTINGTON PARK	31.24	3.12	34.36
6318015026	Residential	CARMONA,JUANITA	3537 E 61ST ST	HUNTINGTON PARK	257.56	25.76	283.32
6322021022	Residential	CARRASCO,JANET I AND EDGAR	7111 MALABAR ST	HUNTINGTON PARK	93.72	9.37	103.09
6322014026	Residential	CARRILLO,WENDY ET AL	6813 + 1/2 STAFFORD AV	HUNTINGTON PARK	62.48	6.25	68.73
6321034001	Residential	CASTANEDA,OLIVIA AND JOSE	6144 SANTA FE AV	HUNTINGTON PARK	117.11	11.71	128.82
6324037021	Residential	CASTILLO,RAYMUNDO AND MARIA G	6603 HOLLENBECK ST	HUNTINGTON PARK	62.48	6.25	68.73
6318009014	Residential	CASTRO,CLAUDIA	6013 #18 MAYWOOD AV	HUNTINGTON PARK	37.81	3.78	41.59
6320023014	Residential	CEDANO,MARIA J	6129 STAFFORD AV	HUNTINGTON PARK	347.24	34.72	381.96
6213017026	Residential	CHAVEZ,DONATO AND ADELA N TRS	3411 GRAND AV	HUNTINGTON PARK	31.24	3.12	34.36
6213031001	Residential	CICCONE,ANTHONY P TR	3322 CUDAHY ST	HUNTINGTON PARK	228.74	22.87	251.61
6310021092	Residential	CONTRERAS,ALMA D	2979 RANDOLPH ST	HUNTINGTON PARK	31.24	3.12	34.36
6320016037	Residential	CORNEJO,OSCAR D	6023 MALABAR ST	HUNTINGTON PARK	46.86	4.69	51.55
6319015015	Residential	CRUS-ROSALES,FRANK & PERLA	6345 1/2 NEWELL ST	HUNTINGTON PARK	114.43	11.44	125.87
6214025024	Residential	CRUZ,ANTONIO G AND ERNESTINA	3517 SANTA ANA ST	HUNTINGTON PARK	34.68	3.47	38.15
6322012023	Residential	DANIELS,RICKY	6629 MILES AV	HUNTINGTON PARK	582.56	58.26	640.82
6318014017	Residential	DAVALOS,LAURA E	3620 E 60TH ST	HUNTINGTON PARK	456.62	45.66	502.28
6318009015	Residential	DE LA CRUZ,RAMON AND ELVA	6013 #20 MAYWOOD AV	HUNTINGTON PARK	71.48	7.15	78.63
6323020024	Residential	DEGLI EREDI,MASSIMO D & BERTHA A	6904 CEDAR ST	HUNTINGTON PARK	273.18	27.32	300.50
6212001031	Residential	DELGADO,RAMIRO J AND RAQUEL	3079 WALNUT ST	HUNTINGTON PARK	31.24	3.12	34.36
6318034013	Residential	DEYET,ADRIANA M	5973 CORONA AV	HUNTINGTON PARK	116.47	11.65	128.12
6320019016	Residential	DIAZ, RAFAELA	6115 RUGBY AV	HUNTINGTON PARK	12.48	1.25	13.73
6323021006	Residential	DIAZ,HECTOR M	7034 MISSION PL	HUNTINGTON PARK	359.85	35.99	395.84
6324037003	Residential	ENCISO,MARISOL	6610 NEWELL ST	HUNTINGTON PARK	37.81	3.78	41.59
6321015027	Residential	ESCAMILLO,NELLY S	2211 E GAGE AV	HUNTINGTON PARK	1,090.67	109.07	1,199.74
6320010061	Residential	ESCOBAR,MARCO AND BRENDA	6001 TEMPLETON ST	HUNTINGTON PARK	60.14	6.01	66.15
6214015008	Residential	ESCOBEDO,SALVADOR AND CLAUDIA	4010 OLIVE ST	HUNTINGTON PARK	436.01	43.60	479.61
6213026016	Residential	ESPARZA,ADRIANA	3369 BROADWAY	HUNTINGTON PARK	307.35	30.74	338.09
6321016010	Residential	ESPINOZA,GLORIA A	2108 CLARENDON AV	HUNTINGTON PARK	218.64	21.86	240.50
6214010015	Residential	ESPINOZA,GUSTAVO R	3716 GRAND AV	HUNTINGTON PARK	376.52	37.65	414.17
6319013011	Residential	ESTRADA,ADALBERTO AND CLARA V	6246 PLASKA AV	HUNTINGTON PARK	93.72	9.37	103.09
6323026054	Residential	FEDERAL HOME LOAN MORTGAGE CORP	7072 STATE ST	HUNTINGTON PARK	163.24	16.32	179.56
6318011019	Residential	FLORES,HECTOR	3536 E 59TH PL	HUNTINGTON PARK	31.24	3.12	34.36
6323015030	Residential	FLORES,HELEN TR	6716 CEDAR ST	HUNTINGTON PARK	82.48	8.25	90.73
6213026012	Residential	FLORES,JOSE L AND SUSANA	3372 HILL ST	HUNTINGTON PARK	207.35	20.74	228.09
6319016009	Residential	FLORES,MARIA A	6240 HOOD AV	HUNTINGTON PARK	541.54	54.15	595.69
6320025005	Residential	FONSECA, DIANE	2812 RANDOLPH ST	HUNTINGTON PARK	254.57	25.46	280.03
6318009026	Residential	FRANCISCO, NORA MARTINEZ	6013 #30 MAYWOOD AV	HUNTINGTON PARK	73.18	7.32	80.50
6213012005	Residential	FRAYRE,NOELIA	3419 FLOWER ST	HUNTINGTON PARK	93.72	9.37	103.09
6213020003	Residential	FUNES,MILTON AND DIANA	3400 GRAND AV	HUNTINGTON PARK	227.82	22.78	250.60
6320009012	Residential	GALLARDO,DAMIAN P	6028 TEMPLETON ST	HUNTINGTON PARK	31.24	3.12	34.36
6317007004	Residential	GALLEGO,CARMEN	4064 1/2 E 60TH ST	HUNTINGTON PARK	31.24	3.12	34.36
6213019024	Residential	GALLEGOS,REBECA ET AL	7706 STATE ST	HUNTINGTON PARK	340.22	34.02	374.24
6318015020	Residential	GALVAN,ANNA J	3617 E 61ST ST	HUNTINGTON PARK	220.46	22.05	242.51
6213011012	Residential	GARCIA,ARMINDA G ET AL	3360 LIVE OAK ST	HUNTINGTON PARK	69.98	7.00	76.98
6317005030	Residential	GARCIA,EVELYN	4200 E 60TH ST	HUNTINGTON PARK	31.24	3.12	34.36
6321027025	Residential	GARCIA,GABRIEL AND ROSA	2126 ZOE AV	HUNTINGTON PARK	167.11	16.71	183.82
6321020023	Residential	GARCIA,VERONICA ETAL	6431 MARBRISA AV	HUNTINGTON PARK	1,007.98	100.80	1,108.78
6214014008	Residential	GARCIA,YARYTZA ET AL JAIRO	3829 HILL ST	HUNTINGTON PARK	406.26	40.63	446.89
6320015023	Residential	GATIGA,ROBERT	6029 RUGBY AV	HUNTINGTON PARK	256.06	25.61	281.67
6317012013	Residential	GOMEZ,DINA	6164 OTIS AV	HUNTINGTON PARK	858.77	85.88	944.65
6309020012	Residential	GONZALES,JOSE	2628 1/2 E 53RD ST	HUNTINGTON PARK	356.40	35.64	392.04
6322006019	Residential	GONZALEZ, ELVIA	2720 E GAGE AV	HUNTINGTON PARK	545.35	54.54	599.89

**EXHIBIT A  
CITY OF HUNTINGTON PARK- LIST OF DELINQUENT REFUSE DISPOSAL ACCOUNTS  
FISCAL YEAR 2016/17**

PARCEL #	PARCEL TYPE	NAME	ADDRESS	CITY	PRINCIPAL	CITY FEE	TOTAL DUE
6318015002	Residential	GONZALEZ, MANUEL	3645 E 61ST ST	HUNTINGTON PARK	346.79	34.68	381.47
6320007026	Residential	GONZALEZ, RAUL	5953 TEMPLETON ST	HUNTINGTON PARK	31.24	3.12	34.36
6214018032	Residential	GONZALEZ, ROSIE	3817 BROADWAY	HUNTINGTON PARK	31.24	3.12	34.36
6214007011	Residential	GRANADOS, HENRY	3521 GRAND AV	HUNTINGTON PARK	95.62	9.56	105.18
6320032010	Residential	GRANILLO, MILAGRO A TR	6346 #A MALABAR ST	HUNTINGTON PARK	216.75	21.68	238.43
6320032010	Residential	GRANILLO, MILAGRO A TR	6346 #B MALABAR ST	HUNTINGTON PARK	498.03	49.80	547.83
6320032010	Residential	GRANILLO, MILAGRO A TR	6346 #C MALABAR ST	HUNTINGTON PARK	498.03	49.80	547.83
6317011007	Residential	GUITIERREZ, EDUARDO	4113 +A & B RANDOLPH ST	HUNTINGTON PARK	1,307.98	130.80	1,438.78
6321026016	Residential	GUTIERREZ, CECILIO AND JORGE A. GUTIE	2319 -2321 MORTIMER ST	HUNTINGTON PARK	301.41	30.14	331.55
6320019024	Residential	GUZMAN, EDNA	6205 RUGBY AV	HUNTINGTON PARK	217.33	21.73	239.06
6213016007	Residential	GUZMAN, JOSE LUIS & NINA	3247 GRAND AV	HUNTINGTON PARK	31.24	3.12	34.36
6321013021	Residential	GUZMAN, MANUEL A AND DELIA B	2424 CLARENDON AV	HUNTINGTON PARK	267.89	26.79	294.68
6323006017	Residential	HASSAN, HASSAN	7034 PASSAIC ST	HUNTINGTON PARK	84.12	8.41	92.53
6323011022	Residential	HERMELINDA ORTEGA & JAVIER RIVAS	3220 ZOE AV	HUNTINGTON PARK	753.03	75.30	828.33
6321018015	Residential	HERNANDEZ, ALEX & JOSEPHINE A	6531 +A+B COTTAGE ST	HUNTINGTON PARK	164.44	16.44	180.88
6319013012	Residential	HERNANDEZ, CRISTINA	6304 PLASKA AV	HUNTINGTON PARK	13.35	1.34	14.69
6323008010	Residential	HERNANDEZ, GERARDO ET AL	7010 MARCONI ST	HUNTINGTON PARK	31.24	3.12	34.36
6214002018	Residential	HERNANDEZ, GUILLERMO	3604 CALIFORNIA ST	HUNTINGTON PARK	135.70	13.57	149.27
6320019041	Residential	HERNANDEZ, JAVIER AND ROSA M	6117 RUGBY AV	HUNTINGTON PARK	86.01	8.60	94.61
6213020014	Residential	HERNANDEZ, JESUS N	3362 GRAND AV	HUNTINGTON PARK	99.98	10.00	109.98
6318027007	Residential	HERRERA ROSE, ROSA	3759 RANDOLPH ST	HUNTINGTON PARK	31.24	3.12	34.36
6324035050	Residential	HOMEOWNER/CURRENT OCCUPANT	3414 OLIVE ST	HUNTINGTON PARK	370.84	37.08	407.92
6320002094	Residential	HUERTA, OSWALDO AND LETICIA E	5957 RUGBY AV	HUNTINGTON PARK	436.01	43.60	479.61
6321019011	Residential	ISIDORO, PORFIRIO	8420 COTTAGE ST	HUNTINGTON PARK	31.24	3.12	34.36
6214013012	Residential	ISIDRON, EDDIE AND BELKIS L	3716 OLIVE ST	HUNTINGTON PARK	68.06	6.81	74.87
6321016031	Residential	JAIMES, SAMUEL	2111 +2113+ E GAGE AV	HUNTINGTON PARK	93.72	9.37	103.09
6213003015	Residential	JESUS & GLORIA MATA	3457 WALNUT ST	HUNTINGTON PARK	211.61	21.16	232.77
6321016018	Residential	JESUS MACIAS	6333 1/2 ALBANY ST	HUNTINGTON PARK	99.98	10.00	109.98
6214028013	Residential	JIMENEZ, PAOLA	4032 CUDAHY ST	HUNTINGTON PARK	34.68	3.47	38.15
6319021033	Residential	JOSE GONZALEZ	6248 BISSELL ST	HUNTINGTON PARK	472.75	47.28	520.03
6214020009	Residential	JUAN & VIRGINIA ALVAREZ/SANCHEZ, MAR	3520 BROADWAY	HUNTINGTON PARK	86.13	8.61	94.74
6323015034	Residential	LEAL, RENE C	6630 CEDAR ST	HUNTINGTON PARK	38.46	3.85	42.31
6312027012	Residential	LEMUS, VINCENT AND IRMA G	5954 RIVERSIDE AV	HUNTINGTON PARK	124.96	12.50	137.46
6324033003	Residential	LOPEZ, ARMANDO	7034 NEWELL ST	HUNTINGTON PARK	226.89	22.69	249.58
6323012044	Residential	LOPEZ, ENEDINA V	6701 NEWELL ST	HUNTINGTON PARK	31.24	3.12	34.36
6318017014	Residential	LOPEZ, FERNANDO L	3634 E 61ST PL	HUNTINGTON PARK	34.99	3.50	38.49
6321009024	Residential	LOPEZ, JAY	6101 ALBANY ST	HUNTINGTON PARK	450.46	45.05	495.51
6323006004	Residential	LOPEZ, JORGE E	7131 MARCONI ST	HUNTINGTON PARK	545.35	54.54	599.89
6214012015	Residential	LOPEZ, RICARDO	3602 OLIVE ST	HUNTINGTON PARK	131.91	13.19	145.10
6323023014	Residential	LORENZO ALONZO	6835 BENSON ST	HUNTINGTON PARK	436.01	43.60	479.61
6212001017	Residential	LOZANO, CESAR C	3161 WALNUT ST	HUNTINGTON PARK	34.71	3.47	38.18
6324036011	Residential	LUCERO, LEOCADIA	6823 HOLLENBECK ST	HUNTINGTON PARK	361.24	36.12	397.36
6319009016	Residential	LUNA, VICTOR	6305 BENSON ST	HUNTINGTON PARK	257.71	25.77	283.48
6214027020	Residential	MACIAS, CARLOS	3823 SANTA ANA ST	HUNTINGTON PARK	257.56	25.76	283.32
6324033004	Residential	MACIAS, JOSE J	7040 NEWELL ST	HUNTINGTON PARK	545.35	54.54	599.89
6214021024	Residential	MACIAS, MARIA G	3812 BROADWAY	HUNTINGTON PARK	31.24	3.12	34.36
6318029020	Residential	MADRIGAL, MIGUEL A	6163 CORONA AV	HUNTINGTON PARK	436.01	43.60	479.61
6212001025	Residential	MALDONADO, HECTOR AND MARTHA	3103 WALNUT ST	HUNTINGTON PARK	296.78	29.68	326.46
6323011033	Residential	MALDONADO, SARA R	6823 HOOD AV	HUNTINGTON PARK	141.23	14.12	155.35
6319002009	Residential	MARSICAL, MARIO A & FRANCISCO	6330 +A+B MILES AV	HUNTINGTON PARK	93.72	9.37	103.09
6214026005	Residential	MARTINEZ, GONZALO	3815 SANTA ANA ST	HUNTINGTON PARK	33.57	3.36	36.93
6321011018	Residential	MARTINEZ, JUAN F AND MARIA E	6132 MARBRISA AV	HUNTINGTON PARK	15.62	1.56	17.18
6319018016	Residential	MARTINEZ, MARIO	3281 #B E GAGE AV	HUNTINGTON PARK	590.06	59.01	649.07
6322028023	Residential	MARTINEZ, MARIO A	7009 TEMPLETON ST	HUNTINGTON PARK	346.79	34.68	381.47
6320008030	Residential	MARTINEZ, OSVALDO	5919 MILES AV	HUNTINGTON PARK	336.01	33.60	369.61
6312028010	Residential	MARTINEZ, YESENIA & EVELIA	5968 CORONA AV	HUNTINGTON PARK	31.24	3.12	34.36
6310021008	Residential	MAYORQUIN, BERTHA	2959 RANDOLPH ST	HUNTINGTON PARK	1,307.98	130.80	1,438.78
6318013027	Residential	MEDINA, VANESSA TR	3634 E 59TH PL	HUNTINGTON PARK	153.15	15.32	168.47
6214010016	Residential	MELLENDEZ, SILVESTRE	3712 GRAND AV	HUNTINGTON PARK	31.24	3.12	34.36
6318028006	Residential	MENA, EVANGELINA R AND SALVADOR	6151 BEAR AV	HUNTINGTON PARK	142.81	14.28	157.09
6214018029	Residential	MENDEZ, CARLOS	3827 BROADWAY	HUNTINGTON PARK	117.02	11.70	128.72
6212005037	Residential	MICHAEL LALANI	3219 LIVE OAK ST	HUNTINGTON PARK	140.58	14.06	154.64
6320009046	Residential	MORA, ALFREDO	6004 TEMPLETON ST	HUNTINGTON PARK	141.23	14.12	155.35
6317006002	Residential	MORAN, TEODORO AND PIEDAD	4124 E 60TH ST	HUNTINGTON PARK	31.24	3.12	34.36
6213027009	Residential	MORENO, ALMA	3467 BROADWAY	HUNTINGTON PARK	49.37	4.94	54.31
6321034013	Residential	MORGAN, JUNIOR G AND JUDITH V	6116 SANTA FE AV	HUNTINGTON PARK	145.35	14.54	159.89
6214018023	Residential	MUNGUIA, IGNACIO	3907 BROADWAY	HUNTINGTON PARK	207.05	20.71	227.76
6318017013	Residential	MURILLO, PEDRO	3638 E 61ST PL	HUNTINGTON PARK	103.42	10.34	113.76
6213027019	Residential	MYERS, TANYA	3418 HILL ST	HUNTINGTON PARK	182.41	18.24	200.65
6214026023	Residential	NAVA, ISMAEL AND ANA L	3700 CUDAHY ST	HUNTINGTON PARK	255.52	25.55	281.07
6317009024	Residential	NAVARRO, CLAUDIA C/ONAVARRO, PEDRO B	4012 E 61ST ST	HUNTINGTON PARK	103.01	10.30	113.31
6320028012	Residential	NAVARRO, LOURDES	6303 STAFFORD AV	HUNTINGTON PARK	133.88	13.39	147.27
6318015028	Residential	NGAYAN, PEDRO T AND SANDRA H	3529 E 61ST ST	HUNTINGTON PARK	31.24	3.12	34.36
6319013018	Residential	NORMA PEREZ/ OROZCO, DORA	6245 HOOD AV	HUNTINGTON PARK	270.18	27.02	297.20
6318014012	Residential	OCHOA, JULIO CESAR & SOLEDAD GARCIA	3640 E 60TH ST	HUNTINGTON PARK	62.52	6.25	68.77
6310022086	Residential	OLGUIN, ROSAURA	6075 ARBUTUS AV	HUNTINGTON PARK	13.23	1.32	14.55
6320007022	Residential	OLMOS, SALVADOR AND MARIA	5937 TEMPLETON ST	HUNTINGTON PARK	368.18	36.82	405.00
6321027013	Residential	OROZCO, JOSE	2132 +2134 ZOE AV	HUNTINGTON PARK	297.82	29.78	327.60
6323015038	Residential	ORTEGA, PETER	6612 CEDAR ST	HUNTINGTON PARK	487.56	48.76	536.32
6321014004	Residential	ORTEGA, OSCAR AND VICTORIA	6332 MARBRISA AV	HUNTINGTON PARK	32.45	3.25	35.70
6323025048	Residential	ORTEZ, JORGE A	7124 #A PLASKA AV	HUNTINGTON PARK	376.52	37.65	414.17
6319016009	Residential	OSCAR URIBE/ GUILLERMO MORENO	6240 #A HOOD AV	HUNTINGTON PARK	295.87	29.59	325.46
6213033019	Residential	OTERO, ROBERT	3451 SANTA ANA ST	HUNTINGTON PARK	31.24	3.12	34.36
6321003044	Residential	PACIFIC FINANCIAL EXCHANGE CORP	5963 MIDDLETON ST	HUNTINGTON PARK	99.98	10.00	109.98
6213025014	Residential	PADILLA, EDDIE A	3250 HILL ST	HUNTINGTON PARK	227.63	22.76	250.39
6319020010	Residential	PADILLA, JORGE	6244 HOLLENBECK ST	HUNTINGTON PARK	36.01	3.60	39.61
6322028011	Residential	PADILLA, SALVADOR	7100 STAFFORD AV	HUNTINGTON PARK	80.04	8.00	88.04
6214026020	Residential	PANDURO, HECTOR AND SARA M	3701 SANTA ANA ST	HUNTINGTON PARK	40.17	4.02	44.19
6321030005	Residential	PARRA, MARCO	6913 MARBRISA AV	HUNTINGTON PARK	182.45	18.25	200.70
6213016005	Residential	PAULA H DE HEREDIA	7666 STATE ST	HUNTINGTON PARK	136.12	13.61	149.73
6318016041	Residential	PEDRAJA, LAZARO AND NATIVIDAD	3515 E 61ST PL	HUNTINGTON PARK	385.84	38.58	424.42
6319018016	Residential	PENA, JOAQUIN & BLANCA	3281 #A E GAGE AV	HUNTINGTON PARK	590.71	59.07	649.78
6213030002	Residential	PENA, SYLVIA	3424 BROADWAY	HUNTINGTON PARK	282.43	28.24	310.67

**EXHIBIT A  
CITY OF HUNTINGTON PARK- LIST OF DELINQUENT REFUSE DISPOSAL ACCOUNTS  
FISCAL YEAR 2016/17**

PARCEL #	PARCEL TYPE	NAME	ADDRESS	CITY	PRINCIPAL	CITY FEE	TOTAL DUE
6319002018	Residential	PERALES,FELIPE CO TR	6331 GENTRY ST	HUNTINGTON PARK	17.22	1.72	18.94
6322029001	Residential	PEREZ,ARTURO L	7112 STAFFORD AV	HUNTINGTON PARK	185.28	18.53	203.81
6214020009	Residential	PEREZ,GRACE	3520 BROADWAY	HUNTINGTON PARK	34.37	3.44	37.81
6321030014	Residential	PEREZ,JUAN M	7111 MARBRISA AV	HUNTINGTON PARK	272.44	27.24	299.68
6321019005	Residential	PEREZ,RUBEN AND ROSA P	6417 ALBANY ST	HUNTINGTON PARK	420.38	42.04	462.42
6214006019	Residential	PEREZ,WILLIAM AND JENMY	3612 FLOWER ST	HUNTINGTON PARK	182.45	18.25	200.70
6214006014	Residential	PIMENTEL,PEDRO	3702 FLOWER ST	HUNTINGTON PARK	93.72	9.37	103.09
6319011022	Residential	QAZA,JAMAL S	6340 BENSON ST	HUNTINGTON PARK	182.45	18.25	200.70
6321025009	Residential	QUIROZ,ROBERTO	6829 MARBRISA AV	HUNTINGTON PARK	99.92	9.99	109.91
6319007011	Residential	RAMIREZ,ELIZABETH E	6325 CEDAR ST	HUNTINGTON PARK	31.24	3.12	34.36
6321012004	Residential	RAMIREZ,ERNESTO AND MARIA T	6214 SANTA FE AV	HUNTINGTON PARK	188.88	18.89	207.77
6321012004	Residential	RAMIREZ,ERNESTO AND MARIA T	6214 SANTA FE AV	HUNTINGTON PARK	237.99	23.80	261.79
6214022003	Residential	RAMIREZ,MANUEL AND MARTHA V	3826 BROADWAY	HUNTINGTON PARK	141.23	14.12	155.35
6214001010	Residential	RAUDA,RICARDO	3521 CALIFORNIA ST	HUNTINGTON PARK	31.24	3.12	34.36
6323006024	Residential	RENEE MENDEZ/ROLANDO OR MEDINA,MART	7130 PASSAIC ST	HUNTINGTON PARK	545.35	54.54	599.89
6321031014	Residential	REYNAGA,CAMILO	2308 SATURN AV	HUNTINGTON PARK	297.77	29.78	327.55
6318017030	Residential	RICARDO MORALES	3525 1/2 RANDOLPH ST	HUNTINGTON PARK	227.82	22.78	250.60
6317006022	Residential	RINCON,OCTAVIO AND PORFIRIA	4111 E 61ST ST	HUNTINGTON PARK	871.99	87.20	959.19
6320006016	Residential	RIOS,ANN M	5931 +1/2 STAFFORD AV	HUNTINGTON PARK	99.12	9.91	109.03
6322014029	Residential	RIOS,RICARDO AND MARIA J	6823 STAFFORD AV	HUNTINGTON PARK	406.26	40.63	446.89
6214013019	Residential	RIVAS,RUBEN E	3803 HILL ST	HUNTINGTON PARK	347.35	34.74	382.09
6320016008	Residential	RIVERA,ANTHONY	6019 MALABAR ST	HUNTINGTON PARK	257.56	25.76	283.32
6318014044	Residential	RIVERA,NORMA	3512 E 60TH ST	HUNTINGTON PARK	41.23	4.12	45.35
6321016032	Residential	RODRIGUEZ,JUDITH	2121 +2125 E GAGE AV	HUNTINGTON PARK	99.94	9.99	109.93
6318031028	Residential	ROMERO,EDUARDO AND MARIA M	6033 BEAR AV	HUNTINGTON PARK	62.48	6.25	68.73
6320025013	Residential	ROSAS,AURORA TR	6216 TEMPLETON ST	HUNTINGTON PARK	251.80	25.18	276.98
6214010014	Residential	ROSAS,MARTIN	3720 GRAND AV	HUNTINGTON PARK	38.12	3.81	41.93
6214008005	Residential	ROSAS,SAMUEL AND MATILDE	3713 GRAND AV	HUNTINGTON PARK	219.50	21.95	241.45
6321003054	Residential	RUBIO,RICARDO AND TERESA	5945 MIDDLETON ST	HUNTINGTON PARK	436.01	43.60	479.61
6323018011	Residential	RUIZ, GUSTAVO	7130 ARBUTUS AV	HUNTINGTON PARK	10.01	1.00	11.01
6321010030	Residential	RUIZ,MOISES AND CLAUDIA	6151 MARBRISA AV	HUNTINGTON PARK	83.87	8.39	92.26
6319014006	Residential	SAGASTUME,JOSE	6338 PLASKA AV	HUNTINGTON PARK	31.24	3.12	34.36
6322014014	Residential	SANCHEZ,CARLOTA	6603 STAFFORD AV	HUNTINGTON PARK	10.24	1.02	11.26
6320006091	Residential	SANCHEZ,ESTEVEAN	5945 STAFFORD AV	HUNTINGTON PARK	376.01	37.60	413.61
6319013017	Residential	SANCHEZ,GERARDO	6247 +1/2 HOOD AV	HUNTINGTON PARK	364.90	36.49	401.39
6317012031	Residential	SANCHEZ,MIGUEL&MARIA R	4206 E 61ST ST	HUNTINGTON PARK	62.48	6.25	68.73
6214020018	Residential	SANCHEZ,VICENTE AND JUANA G	3534 BROADWAY	HUNTINGTON PARK	60.97	6.10	67.07
6317012020	Residential	SANDOVAL,AMANDA	6114 OTIS AV	HUNTINGTON PARK	182.72	18.27	200.99
6321013022	Residential	SANTACRUZ,MIGUEL AND TERESA	2420 CLARENDON AV	HUNTINGTON PARK	182.45	18.25	200.70
6213024001	Residential	SANTANA,HECTOR	3414 OLIVE ST	HUNTINGTON PARK	86.59	8.66	95.25
6214011012	Residential	SEJA,OLIVIA	3909 OLIVE ST	HUNTINGTON PARK	545.35	54.54	599.89
6322007003	Residential	SERGIO GONZALEZ	6414 STAFFORD AV	HUNTINGTON PARK	31.24	3.12	34.36
6321020012	Residential	SILVA,MIGUEL AND ANA M	6520 ALBANY ST	HUNTINGTON PARK	411.99	41.20	453.19
6322030006	Residential	SILVESTRE,ESTUARDO E	6924 TEMPLETON ST	HUNTINGTON PARK	436.01	43.60	479.61
6213019005	Residential	SOLANO,ANTONIO AND ROSA	3317 OLIVE ST	HUNTINGTON PARK	281.14	28.11	309.25
6214026009	Residential	TINA,JERO, ALEX OMAR	3727 SANTA ANA ST	HUNTINGTON PARK	308.81	30.88	339.69
6212002033	Residential	TOPETE,PORFIRIO AND REFUGIO	1019 WALNUT ST	HUNTINGTON PARK	62.48	6.25	68.73
6318013022	Residential	TORRES,GUADALUPE	3609 E 60TH ST	HUNTINGTON PARK	34.37	3.44	37.81
6317004018	Residential	TORRES,MARIA P	4325 E 61ST ST	HUNTINGTON PARK	0.18	0.02	0.20
6214025007	Residential	TORRES,YOLANDA	3622 CUDAHY ST	HUNTINGTON PARK	98.63	9.86	108.49
6214007003	Residential	TULA,CARLOS&BLANCA	7664 CALIFORNIA AV	HUNTINGTON PARK	0.24	0.02	0.26
6309015012	Residential	URIAS,JUAN A	2511 E 58TH ST	HUNTINGTON PARK	406.26	40.63	446.89
6214005011	Residential	V. TORRES/ ALVARADO,HECTOR L	3514 FLOWER ST	HUNTINGTON PARK	871.99	87.20	959.19
6320012010	Residential	VALDERA, MANUEL	2668 BELGRAVE AV	HUNTINGTON PARK	304.01	30.40	334.41
6321016008	Residential	VALDEZ,AVELINO	6312 COTTAGE ST	HUNTINGTON PARK	31.24	3.12	34.36
6318015015	Residential	VALDEZ,CLETO	3616 E 60TH PL	HUNTINGTON PARK	31.24	3.12	34.36
6324037029	Residential	VALENCIA,LADISLAO AND MARIA	6506 HOLLENBECK ST	HUNTINGTON PARK	18.77	1.88	20.65
6318029015	Residential	VALENTINE,CHRISTINE	6129 CORONA AV	HUNTINGTON PARK	34.37	3.44	37.81
6320019040	Residential	VALLE,JOSE R AND ANGELICA	6155 RUGBY AV	HUNTINGTON PARK	31.24	3.12	34.36
6213004013	Residential	VALLEJO,EVANGELINA	3301 CALIFORNIA ST	HUNTINGTON PARK	31.24	3.12	34.36
6321009026	Residential	VARGAS,DEMETRIO AND ARACELI E	6127 ALBANY ST	HUNTINGTON PARK	346.79	34.68	381.47
6214027026	Residential	VASQUEZ,JUAN M	3932 CUDAHY ST	HUNTINGTON PARK	33.82	3.38	37.20
6317011015	Residential	VASQUEZ,PETE R	4110 E 61ST ST	HUNTINGTON PARK	6.01	0.60	6.61
6317009007	Residential	VASQUEZ,JUAN C	6163 RIVERSIDE AV	HUNTINGTON PARK	436.01	43.60	479.61
6320018025	Residential	VELA,JUAN ET AL	6139 MALABAR ST	HUNTINGTON PARK	288.90	28.89	317.79
6320018025	Residential	VELA,JUAN ET AL	6139 #1/2 MALABAR ST	HUNTINGTON PARK	288.89	28.89	317.78
6321016018	Residential	VENEGAS,MARGARITA	6333 ALBANY ST	HUNTINGTON PARK	363.90	36.39	400.29
6323021003	Residential	VERDIN,VERONICA	7020 MISSION PL	HUNTINGTON PARK	306.26	30.63	336.89
6214021019	Residential	VIDRIO,HERMILA	3807 CUDAHY ST	HUNTINGTON PARK	31.24	3.12	34.36
6321016004	Residential	VILLAREAL,AMELIA L	6332 COTTAGE ST	HUNTINGTON PARK	105.27	10.53	115.80
6318014012	Residential	VILLAREAL,ROBERT JR TR	3640 E 60TH ST	HUNTINGTON PARK	38.96	3.90	42.86
6321025020	Residential	VILLASENOR,JUANITA	6718 ALBANY ST	HUNTINGTON PARK	31.24	3.12	34.36
6321027007	Residential	VILLASENOR,REYNALDO R	2176 ZOE AV	HUNTINGTON PARK	31.24	3.12	34.36
6213013003	Residential	VIRAMONTES,JORGE E JR	3312 FLOWER ST	HUNTINGTON PARK	199.90	19.99	219.89
6214022011	Residential	WATKIN,JANICE TR	3832 BROADWAY	HUNTINGTON PARK	42.06	4.21	46.27
6321034012	Residential	WILSON,HYACINTH V	6114 SANTA FE AV	HUNTINGTON PARK	31.24	3.12	34.36
6321015016	Residential	ZARAGOSA,MIRIAM	6325 MARBRISA AV	HUNTINGTON PARK	62.48	6.25	68.73
6213012019	Residential	ZEPEDA,SIMEON E CO TR	7513 CALIFORNIA AV	HUNTINGTON PARK	99.98	10.00	109.98
<b>SUBTOTAL - RESIDENTIAL</b>					<b>\$ 59,393.72</b>	<b>\$ 5,939.37</b>	<b>\$ 65,333.09</b>

**EXHIBIT A  
CITY OF HUNTINGTON PARK- LIST OF DELINQUENT REFUSE DISPOSAL ACCOUNTS  
FISCAL YEAR 2016/17**

PARCEL #	PARCEL TYPE	NAME	ADDRESS	CITY	PRINCIPAL	CITY FEE	TOTAL DUE
6321027022	Commercial	32 COLD,LLC	6700 S ALAMEDA ST	HUNTINGTON PARK	2,054.77	205.48	2,260.25
6309011031	Commercial	5 STAR DELI	5300 MALABAR ST	HUNTINGTON PARK	24.53	2.45	26.98
6322025020	Commercial	A & B MARKET	2683 E FLORENCE AV	HUNTINGTON PARK	755.26	75.53	830.79
6213007019	Commercial	A PLUS TAX SERVICES	7412 STATE ST	HUNTINGTON PARK	1,169.65	116.97	1,286.62
6312026013	Commercial	ADRIANA TORRES	5956 GIFFORD AV	HUNTINGTON PARK	130.27	13.03	143.30
6213007019	Commercial	AGUA AQUI	7404 STATE ST	HUNTINGTON PARK	122.07	12.21	134.28
6322023018	Commercial	ALAN COUTURE	6921 PACIFIC BL	HUNTINGTON PARK	151.38	15.14	166.52
6320030001	Commercial	ALEXANDER BEAUTY SALON&SUPPLY	6302 PACIFIC BL	HUNTINGTON PARK	27.24	2.72	29.96
6213031023	Commercial	ALFARO MOTORS	8020 STATE ST	HUNTINGTON PARK	501.17	50.12	551.29
6309030017	Commercial	ALICIA BRIDAL	2801 A E SLAUSON AV	HUNTINGTON PARK	2,517.97	251.80	2,769.77
6322002001	Commercial	ALLISON'S BOUTIQUE	2510 E GAGE AV	HUNTINGTON PARK	99.16	9.92	109.08
6322020001	Commercial	ALONZO, SAL & JANET	6604 MIDDLETON ST	HUNTINGTON PARK	62.55	6.26	68.81
6320015013	Commercial	ANA MARIA VALADEZ GONZALEZ	2503 RANDOLPH ST	HUNTINGTON PARK	2,664.32	266.43	2,930.75
6213007019	Commercial	ANDRADE CLEANERS	7412 STATE ST	HUNTINGTON PARK	2,175.91	217.59	2,393.50
6322004012	Commercial	ANGEL'S BRIDAL Y TUXEDO	6912 PACIFIC BL	HUNTINGTON PARK	418.30	41.83	460.13
6322007018	Commercial	ANIBAL PANTALEON	2776 E GAGE AV	HUNTINGTON PARK	71.20	7.12	78.32
6320012014	Commercial	ANN MARIE RIOS	6013 SEVILLE AV	HUNTINGTON PARK	82.73	8.27	91.00
6319001040	Commercial	ASTORGA,LAURA	6126 #C MILES AV	HUNTINGTON PARK	2,873.28	287.33	3,160.61
6321030018	Commercial	AUTO CLAIM BODY SHOP LLC	2215 #A E FLORENCE AV	HUNTINGTON PARK	2,065.98	206.60	2,272.58
6322006019	Commercial	BEATRIZ COPAGO NARANJO	2720 E GAGE AV	HUNTINGTON PARK	1,031.49	103.15	1,134.64
6322023018	Commercial	BELLA DAMA/YURI DURAN	6923 PACIFIC BL	HUNTINGTON PARK	330.73	33.07	363.80
6322023018	Commercial	BIG PARTY & CRAFT	6919 PACIFIC BL	HUNTINGTON PARK	414.91	41.49	456.40
6319002025	Commercial	BLANCA REYES/DREAM FASHION	2867 E GAGE AV	HUNTINGTON PARK	787.05	78.71	865.76
6322017005	Commercial	BONILLA,MARIA GLORIA/PASSARELAS BOU	6704 PACIFIC BL	HUNTINGTON PARK	1,891.45	189.15	2,080.60
6322018013	Commercial	BRIANNAS BRIDAL BOUTIQUE	2565 SATURN AV	HUNTINGTON PARK	878.03	87.80	965.83
6322007001	Commercial	BRISAS DEL PACIFICO	2754 E GAGE AV	HUNTINGTON PARK	1,139.84	113.98	1,253.82
6323001035	Commercial	BUSINESS OWNER	3246 E GAGE AV	HUNTINGTON PARK	496.70	49.67	546.37
6322023026	Commercial	CALEBS WIRELESS & VIDEO GAMES	7119 PACIFIC BL	HUNTINGTON PARK	384.46	38.45	422.91
6309007006	Commercial	CANON C/O ALEXANDER RADOSEVIC	2447 E 58TH ST	HUNTINGTON PARK	512.85	51.29	564.14
6318018022	Commercial	CARLOS FLORES C/O KC TOWING	6184 MAYWOOD AV	HUNTINGTON PARK	194.45	19.45	213.90
6322029002	Commercial	CASTRO,ANGEL ARMENTA	7118 STAFFORD AV	HUNTINGTON PARK	41.84	4.18	46.02
6318008013	Commercial	CENTRAL ELECTRO MOTOR	6025 #12 MAYWOOD AV	HUNTINGTON PARK	1,980.11	198.01	2,178.12
6320022006	Commercial	CENTURY CLEANERS	6112 RITA AV	HUNTINGTON PARK	556.06	55.61	611.67
6322023026	Commercial	CINDERELLAS BRIDE & TUXEDO	7121 -7123 PACIFIC BL	HUNTINGTON PARK	475.93	47.59	523.52
6212012045	Commercial	CLUB DE NUTRICION	7663 STATE ST	HUNTINGTON PARK	2,330.24	233.02	2,563.26
6322004012	Commercial	CROWN BRIDAL/KRISTEN KIM	6528 #B PACIFIC BL	HUNTINGTON PARK	67.93	6.79	74.72
6214012024	Commercial	CUBIAS,JUAN F AND SILVIA C	3617 HILL ST	HUNTINGTON PARK	41.74	4.17	45.91
6309014008	Commercial	DANIEL'S APPAREL CORP.	2547 E 57TH ST	HUNTINGTON PARK	2,595.05	259.51	2,854.56
6322018023	Commercial	DAVID M LEJUAL/LEXEY ROPA PARA MUJE	6807 PACIFIC BL	HUNTINGTON PARK	655.60	65.56	721.16
6322006005	Commercial	DE LA TORRE,DANNY	6418 SEVILLE AV	HUNTINGTON PARK	222.66	22.27	244.93
6320020025	Commercial	DIAMOND DRESSES BOUTIQUE	6215 PACIFIC BL	HUNTINGTON PARK	226.80	22.68	249.48
6322018019	Commercial	DIEGO RAMIREZ-WEDDING-XV BOUTIQUE	6709 PACIFIC BL	HUNTINGTON PARK	210.40	21.04	231.44
6322024002	Commercial	DISCOUNT GENERAL STORE & JEWELRY	6908 PACIFIC BL	HUNTINGTON PARK	1,318.12	131.81	1,449.93
6309011011	Commercial	DYNATEK MACHINE INC	2535 E 54TH ST	HUNTINGTON PARK	145.48	14.55	160.03
6318008005	Commercial	E & A AUTO BODY SHOP	6155 MAYWOOD AV	HUNTINGTON PARK	181.08	18.11	199.19
6324033015	Commercial	EAGLE RADIATOR SERVICE	3315 E FLORENCE AV	HUNTINGTON PARK	1,978.56	197.86	2,176.42
6319007020	Commercial	EDUARDO CRUZ	6371 CEDAR ST	HUNTINGTON PARK	4,242.21	424.22	4,666.43
6322024031	Commercial	ELEGANCE BRIDAL	7108 PACIFIC BL	HUNTINGTON PARK	342.38	34.24	376.62
6309008028	Commercial	ELIAS JATTARI LA BODEGA BAR & GRILL	5812 SANTA FE AV	HUNTINGTON PARK	1,322.72	132.27	1,454.99
6309010002	Commercial	ELITE BRAND PRODUCTS	5221 PACIFIC BL	HUNTINGTON PARK	405.14	40.51	445.65
6320030001	Commercial	EMILIANO'S BRIDAL GOWNS	6308 PACIFIC BL	HUNTINGTON PARK	781.61	78.16	859.77
6322024031	Commercial	EMILY'S BOUTIQUE	6527 PACIFIC BL	HUNTINGTON PARK	2,562.79	256.28	2,819.07
6322024031	Commercial	EMILY'S BRIDAL SALON INC	7102 PACIFIC BL	HUNTINGTON PARK	924.08	92.41	1,016.49
6309014001	Commercial	EMJ BIAS SYSTEM	5625 PACIFIC BL	HUNTINGTON PARK	567.07	56.71	623.78
6310021008	Commercial	ERNESTINA MAYORQUIN	2959 RANDOLPH ST	HUNTINGTON PARK	1,330.28	133.03	1,463.31
6322006005	Commercial	ERNESTO BARRAGAN C/O LUIS SALGADO	6418 SEVILLE AV	HUNTINGTON PARK	587.98	58.80	646.78
6214003005	Commercial	EUGENIO PEGUERO	3501 FLOWER ST	HUNTINGTON PARK	664.48	66.45	730.93
6212013037	Commercial	EZ AUDIO	7719 STATE ST	HUNTINGTON PARK	97.26	9.73	106.99
6319015010	Commercial	FADE AWAY BARBER SHOP	3241 E GAGE AV	HUNTINGTON PARK	2,175.91	217.59	2,393.50
6320021003	Commercial	FAH MOBILE	6210 PACIFIC BL	HUNTINGTON PARK	36.82	3.68	40.50
6322033012	Commercial	FAMILY THRIFT STORE	2861 E FLORENCE AV	HUNTINGTON PARK	1,165.63	116.56	1,282.19
6324033014	Commercial	FLEXIDENT DENTAL LAB	3329 E FLORENCE AV	HUNTINGTON PARK	5,516.83	551.68	6,068.51
6322033011	Commercial	FREDDY BARBER SHOP & BEAUTY SA	2859 E FLORENCE AV	HUNTINGTON PARK	2,369.15	236.92	2,606.07
6320030004	Commercial	GAME CELL	6320 PACIFIC BL	HUNTINGTON PARK	416.54	41.65	458.19
6212002017	Commercial	GARCIA'S CARPET	3020 E FLORENCE AV	HUNTINGTON PARK	46.91	4.69	51.60
6321004036	Commercial	GENESIS COMPLETE AUTO REPAIR	6003 SANTA FE AV	HUNTINGTON PARK	3,012.54	301.25	3,313.79
6319018012	Commercial	GONZALEZ, RUBEN SERVIN	3271 E GAGE AV	HUNTINGTON PARK	96.51	9.65	106.16
6321012026	Commercial	GUSTAVO DA SILVA	6215 MIDDLETON ST	HUNTINGTON PARK	96.57	9.66	106.23
6322006015	Commercial	GUSTAVO DA SILVA	6528 SEVILLE AV	HUNTINGTON PARK	166.80	16.68	183.48
6309014027	Commercial	HAVILA COLLECTION	2526 E 56TH ST	HUNTINGTON PARK	2,203.12	220.31	2,423.43
6321018023	Commercial	HENRY A ACEVEDO	6510 REGENT ST	HUNTINGTON PARK	187.81	18.78	206.59
6321006004	Commercial	HERCULES MANUFACTURING	2100 LAURA AV	HUNTINGTON PARK	63.61	6.36	69.97
6320031013	Commercial	HERNANDEZ CLOSE-OUT OUTLET	6335 PACIFIC BL	HUNTINGTON PARK	487.36	48.74	536.10
6309020003	Commercial	HERNANDEZ SIGN COMPANY	5300 PACIFIC BL	HUNTINGTON PARK	475.66	47.57	523.23
6319007023	Commercial	HOLA COFFEE & BOBA	3047 E GAGE AV	HUNTINGTON PARK	88.64	8.86	97.50
6322004011	Commercial	HP OUTLET/MOHAMED MIZAR OMAR	6518 A PACIFIC BL	HUNTINGTON PARK	3,518.29	351.83	3,870.12
6323024018	Commercial	HURTADO, SALVADOR	3122 +A+B E GAGE AV	HUNTINGTON PARK	107.46	10.75	118.21
6320020004	Commercial	ISIS BRIDALCOUTURE LLC	6211 PACIFIC BL	HUNTINGTON PARK	2,251.27	225.13	2,476.40
6309002013	Commercial	JAESCO MANUFACTURING	2416 #C E 52ND ST	HUNTINGTON PARK	159.09	15.91	175.00
6322015017	Commercial	JAIME & MERCEDES ANDRADE	6707 SEVILLE AV	HUNTINGTON PARK	198.07	19.81	217.88
6213002002	Commercial	JC UNLIMITED	3356 E FLORENCE AV	HUNTINGTON PARK	1,445.78	144.58	1,590.36
6322018024	Commercial	JEANS WORLD	6813 PACIFIC BL	HUNTINGTON PARK	1,031.49	103.15	1,134.64
6309012021	Commercial	JORGE BALTAZAR/MAGIC TOUCH DYE & LA	2524 E 54TH ST	HUNTINGTON PARK	3,317.64	331.76	3,649.40
6322027003	Commercial	JOSE CONTRERAS	7118 SEVILLE AV	HUNTINGTON PARK	120.21	12.02	132.23
6322003017	Commercial	JOYERIA 3 DIAMANTES	6515 PACIFIC BL	HUNTINGTON PARK	1,917.09	191.71	2,108.80
6322004012	Commercial	KM BOUTIQUE	6524 #A PACIFIC BL	HUNTINGTON PARK	109.12	10.91	120.03
6320020023	Commercial	KREATIVE IMAGE STUDIO	6209 PACIFIC BL	HUNTINGTON PARK	20.09	2.01	22.10
6320030004	Commercial	L & W TRADE INC. DBA EBEAUTY	6320 PACIFIC BL	HUNTINGTON PARK	1,498.69	149.87	1,648.56
6309021020	Commercial	LA CITY IMPORTS INC	2628 E 54TH ST	HUNTINGTON PARK	209.96	21.00	230.96
6320026023	Commercial	LA CORONA MEAT MARKET	6353 MILES AV	HUNTINGTON PARK	103.52	10.45	114.97
6319001009	Commercial	LA FORTUNA DISCOUNT	2898 RANDOLPH ST	HUNTINGTON PARK	276.65	27.57	303.22
6321013032	Commercial	LA RAMADA RESTAURANT	6330 SANTA FE AV	HUNTINGTON PARK	7.22	0.72	7.94
6309007002	Commercial	LA RUSH INC.	5717 MALABAR ST	HUNTINGTON PARK	2,175.91	217.59	2,393.50

**EXHIBIT A  
CITY OF HUNTINGTON PARK- LIST OF DELINQUENT REFUSE DISPOSAL ACCOUNTS  
FISCAL YEAR 2016/17**

PARCEL #	PARCEL TYPE	NAME	ADDRESS	CITY	PRINCIPAL	CITY FEE	TOTAL DUE
6322023023	Commercial	LA SODA	7103 PACIFIC BL	HUNTINGTON PARK	796.15	79.62	875.77
6322024007	Commercial	LATINO FASHION	7118 PACIFIC BL	HUNTINGTON PARK	1,700.35	170.04	1,870.39
6212008045	Commercial	LATINO INS & INCOME TAX	7503 STATE ST	HUNTINGTON PARK	1,098.31	109.83	1,208.14
6009039033	Commercial	LEED OFF CORP	1960 HAWKINS CR	HUNTINGTON PARK	1,413.92	141.39	1,555.31
6213003026	Commercial	LEO KIM (SAN SALVADOR RESTAURANT)	3466 E FLORENCE AV	HUNTINGTON PARK	1,813.53	181.35	1,994.88
6323007012	Commercial	LEONEL LUZ	3001 E FLORENCE AV	HUNTINGTON PARK	138.88	13.89	152.77
6322024005	Commercial	LISA'S BRIDAL	7008 PACIFIC BL	HUNTINGTON PARK	2,369.15	236.92	2,606.07
6322023017	Commercial	LIZETT ANDRADE	6917 PACIFIC BL	HUNTINGTON PARK	1,422.81	142.28	1,565.09
6320020019	Commercial	LOLY'S BRIDAL INC	6123 PACIFIC BL	HUNTINGTON PARK	608.71	60.87	669.58
6309022005	Commercial	LOPEZ AUTO REPAIR/JOSE LOPEZ	2619 E 56TH ST	HUNTINGTON PARK	493.67	49.37	543.04
6319019014	Commercial	LOUIS GUTIERREZ/PROFESSIONAL SERVIC	3311 E GAGE AV	HUNTINGTON PARK	179.90	17.99	197.89
6319011011	Commercial	LOVE NUTRITION/SERGIO ALCALA	3161 E GAGE AV	HUNTINGTON PARK	131.23	13.12	144.35
6322017009	Commercial	LUCIA, CAMPA	6800 #B PACIFIC BL	HUNTINGTON PARK	2,018.90	201.89	2,220.79
6322024027	Commercial	LUXURY FORMAL WEAR	2610 SATURN AV	HUNTINGTON PARK	996.69	99.67	1,096.36
6322024052	Commercial	LUXURY PERFUMES	7134 PACIFIC BL	HUNTINGTON PARK	682.09	68.21	750.30
6322023027	Commercial	LYZY'S FASHION	7131 PACIFIC BL	HUNTINGTON PARK	48.63	4.86	53.49
6321017033	Commercial	M. CARE GARMENT CUTTING	6363 REGENT ST	HUNTINGTON PARK	7,716.96	771.70	8,488.66
6322025020	Commercial	MAGDALENA BARBER & BEAUTY	2687 E FLORENCE AV	HUNTINGTON PARK	52.76	5.28	58.04
6323007015	Commercial	MALDONADO MINI MARKET	3013 E FLORENCE AV	HUNTINGTON PARK	2,175.91	217.59	2,393.50
6319002022	Commercial	MARCEL,BRIAN ANDRE	6351 GENTRY ST	HUNTINGTON PARK	1,120.23	112.02	1,232.25
6309013001	Commercial	MARISCOS MI LINDO SINALOA	5527 PACIFIC BL	HUNTINGTON PARK	841.51	84.15	925.66
6320031008	Commercial	MARISIS BOUTIQUE	6303 PACIFIC BL	HUNTINGTON PARK	781.61	78.16	859.77
6322017007	Commercial	MAS SPORTSWEAR INC.	6722 PACIFIC BL	HUNTINGTON PARK	332.38	33.24	365.62
6322025021	Commercial	MASSOUD AMINI M.D. INC	7143 SEVILLE AV	HUNTINGTON PARK	163.00	16.30	179.30
6318008004	Commercial	MEHRDAD FARID	3481 RANDOLPH ST	HUNTINGTON PARK	305.51	30.55	336.06
6322020001	Commercial	METSOVAS,STELLA	2452 ZOE AV	HUNTINGTON PARK	3,070.53	307.05	3,377.58
6322018016	Commercial	MI BELLA COLLECTION	6615 PACIFIC BL	HUNTINGTON PARK	855.82	85.58	941.40
6322024003	Commercial	MIDNIGHT GOWNS & BRIDAL WEAR	6916 PACIFIC BL	HUNTINGTON PARK	185.40	18.54	203.94
6320030003	Commercial	MORACOMP COMPUTERS	6314 PACIFIC BL	HUNTINGTON PARK	2,369.15	236.92	2,606.07
6318007012	Commercial	MRS. FRANCO/ACE BUMPER COMPANY	6241 MAYWOOD AV	HUNTINGTON PARK	2,510.22	251.02	2,761.24
6322025020	Commercial	NACHO'S LOCK & KEY	2689 E FLORENCE AV	HUNTINGTON PARK	150.76	15.08	165.84
6319018010	Commercial	NEW ERA TREATMENT CENTER	3265 E GAGE AV	HUNTINGTON PARK	740.32	74.03	814.35
6322018018	Commercial	NEXIS-LEXIS ACCESSORIES	6707 PACIFIC BL	HUNTINGTON PARK	48.63	4.86	53.49
6320026013	Commercial	NINA'S CAFE	2805 E GAGE AV	HUNTINGTON PARK	62.43	6.24	68.67
6212013039	Commercial	NOVEDADES NATALIA & ACCESORIAS	7711 STATE ST	HUNTINGTON PARK	398.47	39.85	438.32
6322017009	Commercial	ONE DRESS/MIDDLE SANTA FE	6802 PACIFIC BL	HUNTINGTON PARK	659.64	65.96	725.60
6309011030	Commercial	PACIFIC AUTO REPAIR	2567 E 54TH ST	HUNTINGTON PARK	141.79	14.18	155.97
6322017007	Commercial	PACIFIC NATURAL PRODUCTS	6720 PACIFIC BL	HUNTINGTON PARK	97.26	9.73	106.99
6322004032	Commercial	PALOMA MEAT MARKET	6531 RITA AV	HUNTINGTON PARK	761.79	76.18	837.97
6319008019	Commercial	PALOMINO MARKET	3085 E GAGE AV	HUNTINGTON PARK	297.03	29.70	326.73
6324035046	Commercial	PENA,FELICIANO AND ALICIA	6728 HOLLENBECK ST	HUNTINGTON PARK	192.49	19.25	211.74
6319018015	Commercial	PEREZ,MANUELA	3277 E GAGE AV	HUNTINGTON PARK	821.34	82.13	903.47
6319018012	Commercial	PIPOS EL PIPILA	3271 E GAGE AV	HUNTINGTON PARK	2,516.41	251.64	2,768.05
6322017009	Commercial	PRAJIN DISCOUNT STORE	6802 PACIFIC BL	HUNTINGTON PARK	1,141.68	114.17	1,255.85
6320030004	Commercial	PT SATELLITES INC	6320 PACIFIC BL	HUNTINGTON PARK	589.41	58.94	648.35
6309020006	Commercial	PUGA,JESSE/ ALFREDO DE LA TORRE	2631 E 54TH ST	HUNTINGTON PARK	2,426.85	242.69	2,669.54
6309011036	Commercial	PYLYPCHUK STUDIO	5511 PACIFIC BL	HUNTINGTON PARK	419.61	41.96	461.57
6321017029	Commercial	R & W INC	6351 REGENT ST	HUNTINGTON PARK	86.67	8.67	95.34
6213001020	Commercial	RAMIREZ,MARIA	3251 +A-D WALNUT ST	HUNTINGTON PARK	131.03	13.10	144.13
6214016020	Commercial	RANGEL & FAMILY AUTO REPA	7852 CALIFORNIA AV	HUNTINGTON PARK	2,192.65	219.27	2,411.92
6321017033	Commercial	RECON ENTERPRISES/ NICK VANLTORN	2011 E GAGE AV	HUNTINGTON PARK	1,603.98	160.40	1,764.38
6214013010	Commercial	RIZO,JAIRO A	3706 OLIVE ST	HUNTINGTON PARK	41.74	4.17	45.91
6319007038	Commercial	RODRIGO REYES	6226 A-D ARBUTUS AV	HUNTINGTON PARK	126.59	12.66	139.25
6309013020	Commercial	RODRIGUEZ FASHION INC	2509 E 56TH ST	HUNTINGTON PARK	346.70	34.67	381.37
6212008045	Commercial	RUIZ GIFT SHOP	7505 STATE ST	HUNTINGTON PARK	2,782.34	278.23	3,060.57
6309016010	Commercial	S&L TOP SHOP	2523 SLAUSON AV	HUNTINGTON PARK	134.92	13.49	148.41
6309007006	Commercial	SHANHUA CUI / DJE FASHION	2447 E 58TH ST	HUNTINGTON PARK	776.27	77.63	853.90
6322024030	Commercial	SHOE OUTLET	7028 PACIFIC BL	HUNTINGTON PARK	1,980.11	198.01	2,178.12
6320026023	Commercial	SILVA'S MEAT MARKET	6353 MILES AV	HUNTINGTON PARK	308.93	30.89	339.82
6323025050	Commercial	SON-HA &DIEM-CHI, A MEDICAL CORP.	3203 E FLORENCE AV	HUNTINGTON PARK	193.35	19.34	212.69
6321003057	Commercial	SOUTH GATE SUNROOFS	2466 SLAUSON AV	HUNTINGTON PARK	1,472.09	147.21	1,619.30
6322007019	Commercial	SOUTHEAST CHURCHES SERVICE CENTER	2780 E GAGE AV	HUNTINGTON PARK	777.99	77.80	855.79
6309011031	Commercial	STAR DELI	5300 MALABAR ST	HUNTINGTON PARK	1,573.44	157.34	1,730.78
6321017029	Commercial	SUEDEHEAD INC	6351 REGENT ST	HUNTINGTON PARK	371.53	37.15	408.68
6322014007	Commercial	SUN SOLAR PANELS USA, INC	6728 SEVILLE AV	HUNTINGTON PARK	97.26	9.73	106.99
6309011017	Commercial	SUPERIOR CUTTING	2501 #A E 56TH ST	HUNTINGTON PARK	2,153.94	215.39	2,369.33
6009037019	Commercial	SUPERIOR FRAMES	6519 WILSON AV	HUNTINGTON PARK	31.24	3.12	34.36
6322023027	Commercial	SUSSY'S BRIDAL SHOP & TUXEDO	7131 PACIFIC BL	HUNTINGTON PARK	1,505.93	150.59	1,656.52
6322002001	Commercial	SWEET DREAMS/MARIA ROSARIO LUNA	2510 E GAGE AV	HUNTINGTON PARK	617.53	61.75	679.28
6322023026	Commercial	TAQUERIA EL SOMBRERO/RAFAEL RANGEL	7127 PACIFIC BL	HUNTINGTON PARK	2,004.87	200.49	2,205.36
6321018003	Commercial	THE GP SOURCE INC	6415 REGENT ST	HUNTINGTON PARK	3,893.15	389.32	4,282.47
6320031015	Commercial	TIFFANY'S BRIDAL SALON	6345 PACIFIC BL	HUNTINGTON PARK	2,175.91	217.59	2,393.50
6320026026	Commercial	UNIDAD LATINA SERVICES	2823 E GAGE AV	HUNTINGTON PARK	111.00	11.10	122.10
6322018018	Commercial	UNLIMITED T-SHIRTS	6707 PACIFIC BL	HUNTINGTON PARK	641.10	64.11	705.21
6009031002	Commercial	URIBE'S CUTTING ROOM	5922 WILMINGTON AV	HUNTINGTON PARK	446.71	44.67	491.38
6322018019	Commercial	VACA,JORGE	6709 PACIFIC BL	HUNTINGTON PARK	1,078.24	107.82	1,186.06
6324037035	Commercial	VALDEZ,CHRISTIAN	3320 E GAGE AV	HUNTINGTON PARK	406.20	40.62	446.82
6322006024	Commercial	VENANCIO SAUCEDO JR	6429 STAFFORD AV	HUNTINGTON PARK	97.26	9.73	106.99
6322014020	Commercial	VICTORIA BUENO	6713 STAFFORD AV	HUNTINGTON PARK	823.03	82.30	905.33
6322018024	Commercial	VILLALOBOS FOOTWEAR	6815 PACIFIC BL	HUNTINGTON PARK	44.59	4.46	49.05
6212016037	Commercial	WALTER OTTO NIETO	3213 HILL ST	HUNTINGTON PARK	19.08	1.91	20.99
6322023031	Commercial	WOW JEWELRY CO.	7115 PACIFIC BL	HUNTINGTON PARK	2,154.04	215.40	2,369.44
6320030001	Commercial	YERBERITO	6306 PACIFIC BL	HUNTINGTON PARK	293.96	29.40	323.36
6322023031	Commercial	YOLANDA'S BRIDAL & TUXEDO SHOP	7113 PACIFIC BL	HUNTINGTON PARK	2,391.11	239.11	2,630.22
6322029023	Commercial	YOUNG HUI SUH	2781 E FLORENCE AV	HUNTINGTON PARK	234.30	23.43	257.73
6320020023	Commercial	YURI'S SALON	6207 #B PACIFIC BL	HUNTINGTON PARK	164.14	16.41	180.55
6318008005	Commercial	ZAPOPAN AUTO REPAIR/NATIVIDAD PALOS	6155 MAYWOOD AV	HUNTINGTON PARK	955.49	95.55	1,051.04
6319005009	Commercial	ZUNIGA,HORTENCIA	6335 ARBUTUS AV	HUNTINGTON PARK	47.30	4.73	52.03
<b>SUBTOTAL - COMMERCIAL</b>					<b>\$ 177,106.79</b>	<b>\$ 17,710.68</b>	<b>\$ 194,817.47</b>
<b>GRAND TOTAL</b>					<b>\$ 236,500.51</b>	<b>\$ 23,650.05</b>	<b>\$ 260,150.56</b>

# ATTACHMENT "B"

**Long Beach Press-Telegram**

727 Pine Avenue  
Long Beach, CA 90844  
562-499-1236  
Fax: 562-499-1391  
legals@presstelegram.com

5007732

CITY OF HUNTINGTON PARK  
ATTN: JESSIE GOMEZ  
6550 MILES AVE  
HUNTINGTON PARK, CA 90255

**PROOF OF PUBLICATION  
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA  
County of Los Angeles**

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of the Long Beach Press-Telegram, a newspaper of general circulation, printed and published daily in the City of Long Beach, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of County of Los Angeles, State of California, on the date of March 21, 1934, Case Number 370512. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**07/09/2017**

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Long Beach, LA Co. California,  
this 11th day of July, 2017.



Signature

The Long Beach Press-Telegram, a newspaper of general circulation, is delivered to and available in but not limited to the following cities: Long Beach, Lakewood, Bellflower, Cerritos, Downey, Norwalk, Artesia, Paramount, Wilmington, Compton, South Gate, Los Alamitos, Seal Beach, Cypress, La Palma, Lynwood, San Pedro, Hawaiian

(Space below for use of County Clerk Only)

Legal No. **0010977796**

**NOTICE OF PUBLIC HEARINGS**

**NOTICE IS HEREBY GIVEN** that the Huntington Park City Council will hold two (2) public hearings at the City Council Meeting on **Tuesday, July 18, 2017, at 6:00 p.m.** at City Hall in the Council Chambers, located on the 2nd floor at 6550 Miles Avenue, Huntington Park, California 90255. The public hearings will be for the following:

(1) A PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK REGARDING THE COLLECTION OF DELINQUENT RUBBISH CHARGES (172.54 REFUSE COLLECTION FEES) PURSUANT TO SECTION 6-2.112 OF THE CITY OF HUNTINGTON PARK MUNICIPAL CODE TO BE COLLECTED AT THE SAME TIME AND ON THE SAME MANNER AS COUNTY TAXES UNITED PACIFIC WASTE & RECYCLING SERVICES (172.54 REFUSE)

AND

(2) A PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK REGARDING THE COLLECTION (172.55) LLP SPECIAL DISTRICT TAX AS A SPECIAL ASSESSMENT TO BE COLLECTED AT THE SAME TIME AND ON THE SAME MANNER AS COUNTY TAXES.

**General Description:**

(1) The City Council of the City of Huntington Park will conduct a public hearing regarding the collection of delinquent fees (Refuse) as a special assessment to be collected at the same time and on the same manner as the county taxes.

(2) The City Council of the City of Huntington Park will conduct a public hearing regarding the collection of LLP Special District Tax to be collected at the same time on the same manner as the county taxes.

Also, anyone objecting to or in favor of the above may appear in person at the above-described meeting or may submit their comments in writing to the City Clerk's Office prior to said meeting. Written comments should be addressed to the Finance Department, City of Huntington Park, 6550 Miles Avenue, Huntington Park, CA 90255.

**PLEASE NOTE:** If you challenge any portion of the proposed Resolution in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered at, or prior to, the public hearing.

/s/Donna G. Schwartz, CMC, City Clerk

**Pub July 9, 2017(1t) PT (977796)**