

# CITY OF HUNTINGTON PARK

## City Council

### Regular Meeting Agenda Tuesday, April 4, 2017 - 6:00 p.m.

City Hall Council Chambers  
6550 Miles Avenue, Huntington Park, CA 90255

**Marilyn Sanabria**

Mayor

**Jhonny Pineda**

Vice Mayor

**Karina Macias**

Council Member



**Graciela Ortiz**

Council Member

**Manuel "Manny" Avila**

Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.hpca.gov](http://www.hpca.gov). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.**

**PLEASE NOTE**--The numerical order of items on this agenda is for convenience of reference. Items may be taken out of order upon request of the Mayor or Members of the City Council. Members of the City Council and the public are reminded that they must preserve order and decorum throughout the Meeting. In that regard, Members of the City Council and the public are advised that any delay or disruption in the proceedings or a refusal to obey the orders of the City Council or the presiding officer constitutes a violation of these rules.

- The conduct of City Council meetings is governed by the portion of the California Government Code commonly known as the "Brown Act" and by the Huntington Park City Council Meeting Rules of Procedure.
- The City Council meeting is for conducting the City's business, and members of the audience must obey the rules of decorum set forth by law. This means that each speaker will be permitted to speak for three minutes to address items that are listed on the City Council agenda or topics which are within the jurisdictional authority of the City.
- No profanity, personal attacks, booing, cheering, applauding or other conduct disruptive to the meeting will be permitted. Any person not adhering to the Rules of Procedure or conduct authorized by the Brown Act may be asked to leave the Council Chambers.
- All comments directed to the City Council or to any member of the City Council must be directed to the Mayor (or Chairperson if Mayor is absent).

We ask that you please respect the business nature of this meeting and the order required for the proceedings conducted in the Council Chambers.

### **Public Comment**

The Council encourages all residents of the City and interested people to attend and participate in the meetings of the City Council.

If you wish to address the Council, please complete the speaker card that is provided at the entrance to the Council Chambers and give to City Clerk prior to the start of Public Comment.

For both open and closed session each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. **This is the only opportunity for public input except for scheduled public hearing items.**

All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **Additions/Deletions to Agenda**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.hpca.gov](http://www.hpca.gov). NOTE: Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

**CALL TO ORDER**

**ROLL CALL**

Mayor Marilyn Sanabria  
Vice Mayor Jhonny Pineda  
Council Member Karina Macias  
Council Member Graciela Ortiz  
Council Member Manuel "Manny" Avila

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS AND ANNOUNCEMENTS**

Proclamation Presented to the American Heart Association, Proclaiming April 2017 as "Walking Month "

Proclamation Presented to Fair Housing Foundation, Proclaiming April 2017 as "Fair Housing Month"

Presentation by the Water Replenishment District of Southern California (WRD) to the "2017 Water Awareness" Elementary School Poster Contest Winners

**PUBLIC COMMENT**

*Pursuant to Government Code Section 54954.3(a) Members of the public will have an opportunity to address the City Council on items listed on this agenda. For items on this agenda each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another.*

**STAFF RESPONSE**

RECESS TO CLOSED SESSION

## **CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION -  
[three matters] Government Code Section 54956.9(d)(1)  
  
J.H., a minor, by and through his Guardian Ad Litem, Marcela Lujano, et al. v. City of South Gate/ City of Huntington Park, et al.  
LASC No. BC 614412  
  
California Charter Schools Association v. City of Huntington Park, et al.  
Case No. BS 166035  
  
Mkay, et al. v. City of Huntington Park, et al.  
Case No. 2:17-cv-01467-SJO-AFM
2. LIABILITY CLAIM- [one matter] Government Code Section 54956.95  
Claimants: R. Herrera (a minor)  
Agency claimed against: City of Huntington Park
3. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION  
Government Code Section 54957.9(d)(4) Consideration of Initiation of  
Litigation – One Matter
4. CONFERENCE WITH LABOR NEGOTIATORS Regarding Represented  
Employees - Government Code Section 54957.6(a)  
City's Designated Representative(s) for Negotiations: Edgar Cisneros,  
City Manager  
Employee Organization: General Employees Association (GEA)

RECONVENE TO OPEN SESSION

## **CLOSED SESSION ANNOUNCEMENT**

### **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

### **FINANCE**

1. **Approve Accounts Payable and Payroll Warrants dated April 4, 2017**

### **END OF CONSENT CALENDAR**

## REGULAR AGENDA

### FINANCE

#### **2. Resolution Approving the Amended Fiscal Year (FY) 2016/2017 City Budget**

##### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2017-05, Amending the Annual Budget for FY 2016/2017; and
2. Authorize City Manager to implement the approved amendments.

### OFFICE OF THE CITY CLERK

#### **3. Appointments of City Council Members to the Various Outside Committees and/or Organizations**

##### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Appointments to the following:
  - a. Eco Rapid Transit (formerly Orange Line Development Authority)
  - b. Los Angeles County Sanitation District No.1
  - c. Southern California Association of Governments (SCAG)

#### **4. Appointments, Re-Appointments and Removal (if Necessary) by Council Members to the Various City Commissions**

##### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Appointments, re-appointments and removal (if necessary) to the following:
  - a. Civil Service Commission
  - b. Health & Education Commission
  - c. Historic Preservation Commission
  - d. Parks and Recreation Commission
  - e. Planning Commission
  - f. Youth Commission (Each Council Member appoints two (2))

### PUBLIC WORKS

#### **5. Update on Huntington Park's Water Distribution System and Operations**

- Update ONLY -

**REGULAR AGENDA (CONTINUED)**

**PUBLIC WORKS (CONTINUED)**

**6. Approve Pacific Boulevard Pedestrian Improvements Project Phase I Contract Change Orders 3 Through 7 and 9**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Contract Change Orders (CCOs) Nos. 3-7 and 9 in the amount of \$80,030.51; and
2. Authorize City Manager to execute the Contract Change Orders.

**7. Approve First Amendment to Contract Services Agreement (CSA) with Nationwide Environmental Services for Bus Stop and Parklets Cleaning Services**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve first amendment to contract with Nationwide Environmental Services for the Bus Stop and Parklet Services;
2. Authorize City Manager to execute contract; and
3. Encumber the remaining portion of the annual contract amount for FY 2016/2017 for payment of services.

**8. Approve First Amendment to Lease of Office Space at City Hall to Senator Ricardo Lara of the 33<sup>rd</sup> Senate District**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve First Amendment to lease with the Senate Rules Committee of California for the lease of office space at City Hall for use by Senator Ricardo Lara of the 33<sup>rd</sup> Senate District; and
2. Authorize City Manager to execute the lease.

**9. Update on I-Park Deployment 11**

- Update ONLY -

## **REGULAR AGENDA (CONTINUED)**

### **COMMUNITY DEVELOPMENT**

- 10. Review Draft Fiscal Year (FY) 2017/2018 Annual Action Plan for Community Development Block Grant (CDBG) and HOME Investment Partnerships Act (HOME) Program Federal Funds**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Receive and file the Draft Fiscal Year 2017/2018 Annual Action Plan.

### **PARKS AND RECREATION**

- 11. Approve Use of Salt Lake Park for 2017 Telemundo Sports Experience Event and Approval of Agreement with Estrella Communications, Inc. to Produce Event**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Review and approve the Special Event Application for use of Salt Lake Park for the 2017 Telemundo Sports Experience event;
  2. Approve agreement with Estrella Communications, Inc. to produce the 2017 Telemundo Sports Experience event at Salt Lake Park;
  3. Review and approve the possible test driving of new vehicle models as part of the automotive exhibit; and
  4. Authorize City Manager to execute agreement.
- 12. Consideration and Approval of Activities in Public Places Permit and Fee Waiver Request by the American Cancer Society for the "Relay for Life" Event**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Activities in Public Places Permit for American Cancer Society's "Relay for Life" event, scheduled for June 23 – 25, 2017, Salt Lake Park baseball diamonds; and
2. Consider approval of facility fee waiver request by the American Cancer Society for the "Relay for Life" Event.

**REGULAR AGENDA (CONTINUED)**

**POLICE DEPARTMENT**

**13. Approve Request to Purchase Two (2) Police Department Patrol Operations Division Police Vehicles and Supplementary Equipment**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize the requisition of funds to purchase and equip two new Police Department Patrol Services Division police vehicles from the FORD MOTOR COMPANY, specifically South Bay Ford in Hawthorne, CA.;
2. Authorize additional budget appropriation of \$124,970.00 from the Forfeiture Fund, Account #229-7010-421.74-10; and
3. Authorize Chief of Police to purchase the vehicles and associated equipment.

**14. Approve Request to Purchase and Install Upgraded Office Furnishing for the Police Department**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve an expenditure of \$19,525 to purchase replacement office furniture for the Police Department – Patrol Division, more specifically the Officer's Report Writing Room, the Patrol Sergeant's Office, and the Watch Commander's Office; and
2. Authorize Chief of Police to purchase the furnishings from Closet Factory.

**15. Approve Appropriation of Funds for the Completion of Information Technology Projects for the Police Department**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve an expenditure of \$70,020.96 from the Police Forfeiture Fund #229-7010-421.74.10 to upgrade aged and failing technology systems for the Police Department;
2. Authorize the services of LanWan, as a single source option, to install and implement necessary hardware and software; and
3. Authorize Chief of Police to acquire hardware and other associated equipment, software and labor costs needed to complete this project.

## HUMAN RESOURCES

### 16. Resolution Determining the Duties of Senior Police Officer for the Purpose of Public Employee Disability Retirement

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2017-06, Determining that Steve Castro is not Disabled and Incapacitated to Perform the Duties of Senior Police Officer for the purpose of Public Employee Disability Retirement (CalPERS).

## DEPARTMENTAL REPORTS (Information only)

## WRITTEN COMMUNICATIONS

## COUNCIL COMMUNICATIONS

**Council Member Manuel "Manny" Avila**

**Council Member Graciela Ortiz**

**Council Member Karina Macias**

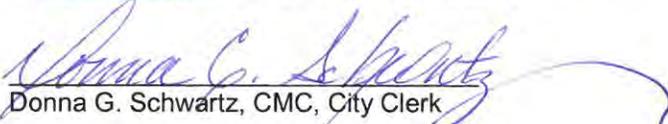
**Vice Mayor Jhonny Pineda**

**Mayor Marilyn Sanabria**

## ADJOURNMENT

The City of Huntington Park City Council will adjourn to a Regular Meeting on Tuesday, April 18, 2017, at 6:00 P.M.

I, Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted within 72 hours at City of Huntington Park City Hall and made available at [www.hpca.gov](http://www.hpca.gov) on the 30<sup>th</sup> of March, 2017.

  
Donna G. Schwartz, CMC, City Clerk

**City of Huntington Park  
List of Funds**

<b>Fund</b>	<b>Description</b>	<b>Fund</b>	<b>Description</b>
111	General Fund	237	Community Planning
112	Waste Collection/Disposal	239	Federal CDBG Fund
114	Spec Events Contrib Rec	240	HUD EZ/EC Soc Sec Block
115	Contingency Fund	242	HUD Home Program
120	Special Revenue DNA ID	243	HUD 108 B03MC060566
121	Special Revnu Welfare Inm	245	EPA Brownfield
150	Emergency Preparedness	246	LBPHCP-Lead Base
151	Economic Development	247	Neighborhood Stabilization
201	Environmental Justice	248	Homelessness Prevention
212	P & R Grants	252	ABC
213	Park Facilities	275	Successor Agency
214	Recreation Field Charter	283	Sewer Maintenance Fund
216	Employees Retirement Fund	285	Solid Waste Mgmt Fund
217	OPEB	286	Illegal Disposal Abatemnt
219	Sales Tax-Transit Fund A	287	Solid Waste Recycle Grant
220	Sales Tax-Transit C	288	COMPBC
221	State Gasoline Tax Fund	334	Ped/Bike Path Fund
222	Measure R	349	Capital Improvement Fund
223	Local Origin Program Fund	475	Public Financng Authority
224	Office of Traffc & Safety	533	Business Improv Dist Fund
225	Cal Cops Fund	535	Strt Lght & Lndscp Assess
226	Air Quality Improv Trust	681	Water Department Fund
227	Offc of Criminal Justice	741	Fleet Maintenance
228	Bureau of Justice Fund	745	Worker's Compensation Fnd
229	Police Forfeiture Fund	746	Employee Benefit Fund
231	Parking System Fund	748	Veh & Equip Replacement
232	Art in Public Places Fund	779	Deferred Comp. Trust Fund
233	Bullet Proof Vest Grant	800	Pooled Cash
234	Congressional Earmark	801	Pooled Cash Fund
235	Federal Street Improvmnt	802	Pooled Interest

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
ADMIN SURE	9997	745-9030-413.33-70	Contractual Srv 3rd Party	7,080.40
				<b>7,080.40</b>
ADT SECURITY	618466153	111-8023-451.56-41	Contractual Srvc - Other	202.86
				<b>202.86</b>
AGUAYO, DIANE	22699-6984	681-0000-228.70-00	Deposit Refund	91.18
				<b>91.18</b>
ALL IN ONE	144581	111-0230-413.61-20	Dept Supplies & Expense	205.76
				<b>205.76</b>
ALVAREZ-GLASMAN & COLVIN	2017-01-15836	745-9031-413.32-70	Contractual Srv Legal	1,534.50
	2017-01-15837	745-9031-413.32-70	Contractual Srv Legal	676.20
	2017-01	745-9031-413.32-70	Contractual Srv Legal	72.00
	2017-01-15838	745-9031-413.32-70	Contractual Srv Legal	832.50
	2017-01-15839	745-9031-413.32-70	Contractual Srv Legal	292.50
	2017-01-15840	745-9031-413.32-70	Contractual Srv Legal	342.00
	2017-01-15842	745-9031-413.32-70	Contractual Srv Legal	150.00
				<b>3,899.70</b>
ANGELA CORNEJO	505	111-0110-411.61-20	Dept Supplies & Expense	10.98
	505	111-0210-413.61-20	Dept Supplies & Expense	10.98
				<b>21.96</b>
APPLIANCE PARTS SPECIALIST	03/03/2017	111-8024-421.43-10	Buildings - O S & M	965.00
				<b>965.00</b>
ARAMARK UNIFORM & CAREER APPAREL	532275099	741-8060-431.61-20	Dept Supplies & Expense	161.75
	532257837	741-8060-431.61-20	Dept Supplies & Expense	99.00
	532292243	741-8060-431.61-20	Dept Supplies & Expense	99.29
				<b>360.04</b>
ASBURY ENVIRONMENTAL SERVICES	1500-00153695	741-8060-431.43-20	Fleet Maintenance	120.00
				<b>120.00</b>
AT&T	000008695366	111-9010-419.53-10	Telephone & Wireless	3,737.48
	000009370718	111-9010-419.53-10	Telephone & Wireless	3,707.53
	000008695365	111-9010-419.53-10	Telephone & Wireless	1,640.00
	00009370717	111-9010-419.53-10	Telephone & Wireless	1,664.99

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
AT&T	000009339083	111-9010-419.53-10	Telephone & Wireless	200.90
	000009299980	111-9010-419.53-10	Telephone & Wireless	19.66
	000009370720	111-9010-419.53-10	Telephone & Wireless	465.81
				<b>11,436.37</b>
AT&T PAYMENT CENTER	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	80.70
	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	199.29
	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	103.27
	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	33.94
	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	67.56
	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	32.96
	3/7-4/6/17	111-9010-419.53-10	Telephone & Wireless	33.94
				<b>551.66</b>
AY NURSERY INC.	0094982	535-8090-452.61-20	Dept Supplies & Expense	325.41
				<b>325.41</b>
BRENDA FERMIN	62662/63296	111-0000-228.20-00	Rec Deposit-Refund	250.00
				<b>250.00</b>
BRIZUELA'S IRON WORK	0674	111-8024-421.43-10	Buildings - O S & M	4,231.00
				<b>4,231.00</b>
CALIF PUBLIC EMPLOYEES RETIREMENT	PPE 3/12/2017	802-0000-217.30-10	PERS	33,069.47
	PPE 2/26/2017	802-0000-217.30-10	PERS	33,299.71
	PPE 2/12/2017	802-0000-217.30-10	PERS	809.74
	PPE 3/12/2017	802-0000-218.10-10	PERS Employer	18,042.35
	PPE 3/12/2017	802-0000-218.10-10	PERS Employer	37,917.12
	PPE 2/26/2017	802-0000-218.10-10	PERS Employer	18,574.25
	PPE 2/26/2017	802-0000-218.10-10	PERS Employer	37,467.64
	PPE 2/12/2017	802-0000-218.10-10	PERS Employer	900.40
	14920306	111-0210-413.23-50	Unfunded PERS Contr-Misc	3,223.49
	14920330	111-0210-413.23-50	Unfunded PERS Contr-Misc	0.48
	14920306	111-1010-411.23-50	Unfunded PERS Contr-Misc	1,269.27
	14920306	111-3010-415.23-50	Unfunded PERS Contr-Misc	9,976.53

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
CALIF PUBLIC EMPLOYEES RETIREMENT	14920324	111-3010-415.23-50	Unfunded PERS Contr-Misc	2.94
	14920306	111-5010-419.23-50	Unfunded PERS Contr-Misc	6,529.13
	14920330	111-5010-419.23-50	Unfunded PERS Contr-Misc	0.48
	14920306	111-6010-451.23-50	Unfunded PERS Contr-Misc	3,511.95
	14920306	111-7010-421.23-50	Unfunded PERS Contr-Misc	4,291.94
	14920306	111-8010-431.23-50	Unfunded PERS Contr-Misc	12,261.42
	14920306	111-0110-411.23-50	Unfunded PERS Contr-Misc	1,201.15
	14920314	111-7010-421.24-50	Unfunded PERS Contr-Sworn	100,177.56
	14920306	111-0230-413.23-50	Unfunded PERS Contr-Misc	1,936.46
				<b>324,463.48</b>
CALPERS	1800	802-0000-217.50-10	Health Insurance	149,919.49
	1800	746-0213-413.56-41	Contractual Srvc - Other	464.75
	1800	217-0230-413.28-00	Retiree Health Insurance	153,304.33
	1800	217-0230-413.56-41	Contractual Srvc - Other	516.98
				<b>304,205.55</b>
CCAP AUTO LEASE LTD	3/15/2017	226-9010-419.74-20	Vehicle Leases	223.21
	3/15/2017	226-9010-419.74-20	Vehicle Leases	446.42
				<b>669.63</b>
CDA GLOBAL	22529-13102	681-0000-228.70-00	Deposit Refund	100.00
				<b>100.00</b>
CENTRAL BASIN MWD	HP-FEB17	681-8030-461.41-00	Water Purchase	11,097.87
				<b>11,097.87</b>
CHARTER COMMUNICATIONS	2/27/2017	111-7010-421.53-10	Telephone & Wireless	1,250.00
				<b>1,250.00</b>
CINTAS CORPORATION	5007284533	111-6010-451.56-41	Contractual Srvc - Other	221.56
	5007284532	111-8020-431.61-20	Dept Supplies & Expense	123.34
				<b>344.90</b>
CLINICAL LAB OF SAN BERNARDINO, INC	955198	681-8030-461.56-41	Contractual Srvc - Other	392.25
				<b>392.25</b>
COUNTY OF L.A. DEPT OF PUBLIC WORKS	REPW17030807914	221-8014-429.56-41	Contractual Srvc - Other	269.59
				<b>269.59</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
COUNTY OF LOS ANGELES	IN0368344	681-8030-461.56-41	Contractual Srvc - Other	64.00
	IN0368343	681-8030-461.56-41	Contractual Srvc - Other	32.00
	IN0362953	681-8030-461.56-41	Contractual Srvc - Other	32.00
	IN0368345	681-8030-461.56-41	Contractual Srvc - Other	224.00
	IN0368342	681-8030-461.56-41	Contractual Srvc - Other	32.00
	IN0368340	681-8030-461.56-41	Contractual Srvc - Other	64.00
	IN0368341	681-8030-461.56-41	Contractual Srvc - Other	672.00
				<b>1,120.00</b>
DAPEER, ROSENBLIT & LITVAK	12117	239-5055-419.32-50	Contractual Srv - Prosecu	36.46
	12119	239-5055-419.32-50	Contractual Srv - Prosecu	275.00
	12120	239-5055-419.32-50	Contractual Srv - Prosecu	180.00
	12121	239-5055-419.32-50	Contractual Srv - Prosecu	180.00
	12122	239-5055-419.32-50	Contractual Srv - Prosecu	405.00
	12123	239-5055-419.32-50	Contractual Srv - Prosecu	131.18
				<b>1,207.64</b>
DAY WIRELESS SYSTEMS	198896-00	111-7010-421.56-41	Contractual Srvc - Other	673.38
	198938-00	111-7010-421.56-41	Contractual Srvc - Other	374.75
	428992	111-7010-421.56-41	Contractual Srvc - Other	825.00
				<b>1,873.13</b>
DE LAGE LANDEN	53807616	111-9010-419.44-10	Rent ( Incl Equip Rental)	1,912.48
				<b>1,912.48</b>
DEPARTMENT OF CORONER	17ME0253	111-7010-421.56-41	Contractual Srvc - Other	26.00
				<b>26.00</b>
DEPARTMENT OF JUSTICE	218754	111-7030-421.56-41	Contractual Srvc - Other	1,410.00
				<b>1,410.00</b>
DF POLYGRAPH	3/9/2017	111-7010-421.56-41	Contractual Srvc - Other	1,225.00
				<b>1,225.00</b>
DIEGO JUAREZ ALAMILLO	1949270	745-9031-413.52-30	Ins - Benefits Active EEs	3,625.00
				<b>3,625.00</b>
DUNN EDWARDS CORPORATION	2009221363	535-8090-452.61-20	Dept Supplies & Expense	100.18
				<b>100.18</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
ECHO LIGHTING, INC.	6791	535-8016-431.61-45	Street Lighting Supplies	81.94
				<b>81.94</b>
EDWIN RUANO	7624	111-8024-421.43-10	Buildings - O S & M	1,680.00
				<b>1,680.00</b>
ERIK ESQUIVEL	000124	111-6010-451.56-41	Contractual Srvc - Other	150.00
				<b>150.00</b>
EVAN BROOKS ASSOCIATES, INC	17003-6	222-4010-431.73-10	Improvements	1,700.00
				<b>1,700.00</b>
EXPERT ROOTER	93885	535-8090-452.43-20	Maintenance	69.98
				<b>69.98</b>
EXPRESS PIPE & SUPPLY CO., LLC	S101579109.001	111-8024-421.43-10	Buildings - O S & M	601.41
				<b>601.41</b>
F&A FEDERAL CREDIT UNION	PPE 3/26/2017	802-0000-217.60-40	Credit Union	12,200.00
				<b>12,200.00</b>
FEHR & PEERS	112450	222-4010-431.73-10	Improvements	7,267.50
				<b>7,267.50</b>
FIRST CHOICE SERVICES	562032	111-9010-419.61-20	Dept Supplies & Expense	129.79
				<b>129.79</b>
GALLS, LLC	BC0389729	111-7022-421.61-24	Patrol Admin Volunteers	1,518.38
	007063950	111-7022-421.61-24	Patrol Admin Volunteers	-339.37
	BC0385005	111-7022-421.61-24	Patrol Admin Volunteers	339.35
	BC0389730	111-7022-421.61-24	Patrol Admin Volunteers	117.39
				<b>1,635.75</b>
GATEWAY URGENT CARE CENTER	00084827-00	111-0230-413.56-41	Contractual Srvc - Other	250.00
				<b>250.00</b>
GEO-ADAVANTEC, INC.	702	111-4010-431.56-62	Contract Engineer Service	2,010.00
				<b>2,010.00</b>
GERALD M. CHAVARRIA	63048	111-6060-466.33-20	Contractual Srv Class	58.40
				<b>58.40</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
GRAFFITI PROTECTIVE COATINGS INC.	1005-0117	111-8095-431.56-75	Contract Grafitti Removal	26,725.25
	1005-0217	111-8095-431.56-75	Contract Grafitti Removal	26,725.25
	1005-0117	239-8095-431.56-75	Contract Grafitti Removal	5,524.75
	1005-0217	239-8095-431.56-75	Contract Grafitti Removal	5,524.75
				<b>64,500.00</b>
HARD COPY	Y6265.08-A	745-9031-413.32-70	Contractual Srv Legal	103.70
	Y6265.12-A	745-9031-413.32-70	Contractual Srv Legal	94.55
				<b>198.25</b>
HOME DEPOT - PD	3092451	111-7010-421.61-20	Dept Supplies & Expense	280.05
	4580905	111-7010-421.61-20	Dept Supplies & Expense	54.29
	4580906	111-7010-421.61-20	Dept Supplies & Expense	10.85
				<b>345.19</b>
HOME DEPOT - PUBLIC WORKS	7261251	111-0210-413.61-20	Dept Supplies & Expense	97.55
	4261177	111-0210-413.61-20	Dept Supplies & Expense	58.53
	2260893	111-8010-431.61-21	Materials	152.85
	9261023	111-8010-431.61-21	Materials	67.57
	7261045	535-8016-431.61-45	Street Lighting Supplies	199.40
	6260944	111-8022-419.43-10	Buildings - O S & M	136.76
				<b>712.66</b>
HUNTINGTON PARK RUBBER STAMP CO.	RGC9692	111-7022-421.61-24	Patrol Admin Volunteers	118.32
	RGC9319	111-7040-421.61-31	Dept Supplies Records	11.59
				<b>129.91</b>
INTER VALLEY POOL SUPPLY, INC	93208	681-8030-461.41-00	Water Purchase	277.87
	93209	681-8030-461.41-00	Water Purchase	134.77
	93008	681-8030-461.41-00	Water Purchase	242.93
	93008	681-8030-461.41-00	Water Purchase	415.97
	93007	681-8030-461.41-00	Water Purchase	144.76
				<b>1,216.30</b>
INTERLOG HYM ENGINEERING	I-HYM-006	220-8010-431.73-10	Improvements	306,798.69
	I-HYM-007-1	220-8010-431.73-10	Improvements	13,913.90
				<b>320,712.59</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
INTERWEST CONSULTING GROUP, INC	27983	111-6010-451.56-41	Contractual Srvc - Other	5,700.00
	27984	111-6010-451.56-41	Contractual Srvc - Other	1,237.50
				<b>6,937.50</b>
J & S CIRCUIT BREAKERS, INC.	69860	111-8023-451.43-10	Buildings - O S & M	65.25
				<b>65.25</b>
JEOVANNY JACOBO	62314/63300	111-0000-228.20-00	Rec Deposit-Refund	96.00
				<b>96.00</b>
JOEL GORDILLO	3/21/2017	111-1010-411.56-41	Contractual Srvc - Other	1,650.00
				<b>1,650.00</b>
KEYSTONE UNIFORM DEPOT	063511	111-7010-421.61-20	Dept Supplies & Expense	2,086.21
				<b>2,086.21</b>
LAC+USC MEDICAL CENTER	20009	111-7030-421.56-41	Contractual Srvc - Other	730.00
				<b>730.00</b>
LACMTA	100402	219-0250-431.58-50	Bus Passes	4,640.00
				<b>4,640.00</b>
LAN WAN ENTERPRISE, INC	57484	111-0210-413.74-10	Equipment	1,850.39
	57305	111-5010-419.43-05	Office Equip - O S & M	2,027.46
	57069	111-9010-419.43-15	Financial Systems	1,338.45
	57081	111-9010-419.43-15	Financial Systems	675.25
	57454	111-9010-419.43-15	Financial Systems	720.00
				<b>6,611.55</b>
LAW OFFICES OF CARPENTER & ROTHANS	28842	745-9031-413.32-70	Contractual Srv Legal	4,576.50
	28793	745-9031-413.32-70	Contractual Srv Legal	1,170.00
				<b>5,746.50</b>
LAW OFFICES OF JOOHAN SONG	1934586	745-9031-413.52-30	Ins - Benefits Active EEs	13,500.00
	1934586	745-9031-413.52-30	Ins - Benefits Active EEs	14,000.00
				<b>27,500.00</b>
LAWRENCE, BEACH, ALLEN & CHOI,PC	54003	745-9031-413.32-70	Contractual Srv Legal	247.50
				<b>247.50</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
LEE ANDREWS GROUP, INC	2017051	111-0210-413.56-41	Contractual Srvc - Other	3,500.00
				<b>3,500.00</b>
LEGAL SHIELD	03/15/2017	802-0000-217.60-50	Legal Shield Plan	132.50
				<b>132.50</b>
LENCO ARMORED VEHICLES	14536	229-7010-421.74-10	Equipment	113.61
				<b>113.61</b>
LIFE LINE SCREENING	61992/63299	111-0000-228.20-00	Rec Deposit-Refund	500.00
				<b>500.00</b>
LOGAN SUPPLY COMPANY, INC.	89987	111-8022-419.43-10	Buildings - O S & M	244.75
	89956	535-8090-452.61-20	Dept Supplies & Expense	204.94
				<b>449.69</b>
LOPEZ, JESSICA G	19527-25494	681-0000-228.70-00	Deposit Refund	69.53
				<b>69.53</b>
LORRAINE MENDEZ & ASSOCIATES, LLC	0275	239-5060-463.56-41	Contractual Srvc - Other	6,253.44
				<b>6,253.44</b>
MANAGED HEALTH NETWORK	PRM-003404	802-0000-217.50-60	Employee Mental Wellness	1,313.76
				<b>1,313.76</b>
MARISOL MORRIS	1948936	745-9031-413.52-30	Ins - Benefits Active EEs	350.00
				<b>350.00</b>
MARKO MENDOZA	3/2/2017	111-7010-421.59-20	Professional Develop Post	131.82
				<b>131.82</b>
MELGAREJO, SUSAN	20769-818	681-0000-228.70-00	Deposit Refund	47.87
				<b>47.87</b>
MERRIMAC ENERGY GROUP	2170724	219-0250-431.62-30	Metro Transit Fuel & Oil	5,889.48
	2170724	111-8060-431.62-30	Metro Transit Fuel & Oil	6,200.00
				<b>12,089.48</b>
MIRACLE RECREATION EQUIPMENT	784488	535-8090-452.61-20	Dept Supplies & Expense	652.54
				<b>652.54</b>
NACHO'S LOCK & KEY SERVICE	12063	111-8024-421.43-10	Buildings - O S & M	603.89
				<b>603.89</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
NAPA PARTS WHOLESALE	203914	219-0250-431.43-21	Metro Transit O S & M	100.83
	203715	741-8060-431.43-20	Fleet Maintenance	74.07
	203889	741-8060-431.43-20	Fleet Maintenance	150.01
	204949	741-8060-431.43-20	Fleet Maintenance	66.67
	203903	741-8060-431.43-20	Fleet Maintenance	146.80
	204766	741-8060-431.43-20	Fleet Maintenance	43.46
	204769	741-8060-431.43-20	Fleet Maintenance	130.49
	204721	741-8060-431.43-20	Fleet Maintenance	245.08
				<b>957.41</b>
NATION WIDE RETIREMENT SOLUTIONS	PPE 3/26/2017	802-0000-217.40-10	Deferred Compensation	17,211.91
				<b>17,211.91</b>
NATIONWIDE ENVIRONMENTAL SERVICES	28230	220-8070-431.56-41	Contractual Srvc - Other	9,288.50
				<b>9,288.50</b>
NEIGHBORHOOD HOUSING SERVICES OF	B0000667	246-5098-463.56-41	Contractual Srvc - Other	2,901.22
				<b>2,901.22</b>
NEW CHEF FASHION INC.	862187	111-7040-421.61-33	Dept Supplies Prop Evidnc	84.33
	862187	111-7040-421.61-33	Dept Supplies Prop Evidnc	0.50
				<b>84.83</b>
OK PRINTING DESIGN & DIGITAL PRINT	361	111-8020-431.61-20	Dept Supplies & Expense	62.25
	361	285-8050-432.61-20	Dept Supplies & Expense	62.25
	376	246-5098-463.61-20	Dept Supplies & Expense	261.75
				<b>386.25</b>
PAOLA C RAMOS	62870/62892	111-0000-347.20-00	Sports Youth Refund	125.00
				<b>125.00</b>
PARKHOUSE TIRE, INC.	1010547209	741-8060-431.43-20	Fleet Maintenance	221.58
				<b>221.58</b>
PARS	36729	111-9010-419.56-41	Contractual Srvc - Other	385.16
	36816	217-0230-413.56-41	Contractual Srvc - Other	2,185.45
				<b>2,570.61</b>
PERLA PULIDO	63016/63298	111-0000-347.50-00	Deposit Refund	42.00
				<b>42.00</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
PRESS TELEGRAM CLASSIFIED	0010882535	111-0120-413.54-00	Advertising & Publication	1,403.67
	0010893978	239-5060-463.54-00	Advertising & Publication	615.83
				<b>2,019.50</b>
PROFESSIONAL TURF SPECIALTIES, INC	6034	111-6010-451.73-10	Improvements	1,490.00
				<b>1,490.00</b>
PRUDENTIAL OVERALL SUPPLY	50978739	111-6010-451.56-41	Contractual Srvc - Other	122.91
	50953841	111-6010-451.56-41	Contractual Srvc - Other	44.40
	50974750	111-7010-421.61-20	Dept Supplies & Expense	18.84
	50939566	111-7010-421.61-20	Dept Supplies & Expense	18.94
	50949933	111-7010-421.61-20	Dept Supplies & Expense	18.94
	50969756	111-7010-421.61-20	Dept Supplies & Expense	18.94
	50974750	111-7010-421.61-20	Dept Supplies & Expense	0.10
				<b>243.07</b>
PSYCHOLOGICAL CONSULTING ASSOC, INC	522502	111-7010-421.56-41	Contractual Srvc - Other	2,000.00
				<b>2,000.00</b>
READYREFRESH	07C0034574871	111-7010-421.61-20	Dept Supplies & Expense	177.74
				<b>177.74</b>
RICARDO LARA	62663/63295	111-0000-228.20-00	Rec Deposit-Refund	500.00
				<b>500.00</b>
RICOH AMERICAS CORP	53810426	111-6010-451.56-41	Contractual Srvc - Other	233.37
				<b>233.37</b>
RICOH USA, INC.	5047584502	111-6010-451.56-41	Contractual Srvc - Other	88.51
				<b>88.51</b>
RIVERA, PEDRO	22251-6820	681-0000-228.70-00	Deposit Refund	179.48
				<b>179.48</b>
SANTA FE BUILDING MAINTENANCE	15790	111-6010-451.56-41	Contractual Srvc - Other	400.00
	15598	111-8020-431.56-41	Contractual Srvc - Other	857.23
	15684	111-8020-431.56-41	Contractual Srvc - Other	1,041.79
	15769	111-8020-431.56-41	Contractual Srvc - Other	1,024.48
	15598	111-8022-419.56-41	Contractual Srvc - Other	2,853.82

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
SANTA FE BUILDING MAINTENANCE	15684	111-8022-419.56-41	Contractual Srvc - Other	3,845.87
	15769	111-8022-419.56-41	Contractual Srvc - Other	3,752.79
	15598	111-8023-451.56-41	Contractual Srvc - Other	6,513.45
	15684	111-8023-451.56-41	Contractual Srvc - Other	8,220.69
	15769	111-8023-451.56-41	Contractual Srvc - Other	8,060.51
	15598	111-8024-421.56-41	Contractual Srvc - Other	3,473.96
	15684	111-8024-421.56-41	Contractual Srvc - Other	5,204.28
	15769	111-8024-421.56-41	Contractual Srvc - Other	5,041.93
				<b>50,290.80</b>
SMART & FINAL	31922001188187	111-7010-421.61-20	Dept Supplies & Expense	84.15
	3192200107909	111-7010-421.61-20	Dept Supplies & Expense	185.92
				<b>270.07</b>
SOURCE ONE OFFICE PRODUCTS, INC.	WO-27974	111-3010-415.61-20	Dept Supplies & Expense	135.27
	OE-QT-32611-1	111-3010-415.61-20	Dept Supplies & Expense	52.19
				<b>187.46</b>
SOUTHERN CALIFORNIA EDISON	2/3/17-3/7/17	231-8010-415.62-10	Heat Light Water & Power	634.49
	8/6/15-9/4/15	535-8016-431.62-10	Heat Light Water & Power	45.97
	6/8/15-7/8/15	535-8016-431.62-10	Heat Light Water & Power	47.24
	2/6/17-3/8/17	535-8016-431.62-10	Heat Light Water & Power	44.53
	12/6/17-2/5/17	535-8016-431.62-10	Heat Light Water & Power	17,923.14
	1/9/17-3/13/17	535-8016-431.62-10	Heat Light Water & Power	2,832.42
	12/29/16-2/8/17	111-8023-451.62-10	Heat Light Water & Power	4,336.67
	2/6/17-8/8/17	111-8024-421.62-10	Heat Light Water & Power	6,945.93
	1/6/17-2/6/17	111-8024-421.62-10	Heat Light Water & Power	3,153.08
	12/29/16-2/8/17	111-8024-421.62-10	Heat Light Water & Power	1,129.76
	12/29/16-2/8/17	681-8030-461.62-20	Power Gas & Lubricants	22,716.98
	12/6/17-2/5/17	681-8030-461.62-20	Power Gas & Lubricants	6,602.71
				<b>66,412.92</b>
SOUTHERN CALIFORNIA MUNICIPAL	5506	111-6010-451.59-15	Professional Development	310.00
				<b>310.00</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
SPARKLETTS	15010561 031117	111-5010-419.61-20	Dept Supplies & Expense	35.46
	15010561 031117	111-8020-431.61-20	Dept Supplies & Expense	35.46
	15010561 031117	239-5040-463.61-20	Dept Supplies & Expense	35.46
				<b>106.38</b>
STANDARD GLASS & MIRROR	3/6/17	111-0110-411.61-20	Dept Supplies & Expense	163.87
	3/6/17	111-0210-413.61-20	Dept Supplies & Expense	163.88
				<b>327.75</b>
STATE CONTROLLER'S OFFICE	FAUD-00000757	221-8014-429.56-41	Contractual Srvc - Other	1,797.66
				<b>1,797.66</b>
SUNGARD PUBLIC SECTOR INC.	118073	111-9010-419.43-15	Financial Systems	10,646.57
	134814	111-9010-419.43-15	Financial Systems	12,519.07
				<b>23,165.64</b>
SUSAN CRUM	16708162495414	111-0210-413.61-20	Dept Supplies & Expense	35.00
				<b>35.00</b>
THE GAS COMPANY	2/3/17-3/9/17	111-8020-431.62-10	Heat Light Water & Power	665.92
	2/3/17-3/9/17	111-8023-451.62-10	Heat Light Water & Power	435.93
	2/3/17-3/9/17	111-8024-421.62-10	Heat Light Water & Power	1,512.29
				<b>2,614.14</b>
THE PROUD CROWND INC	22645-25234	681-0000-228.70-00	Deposit Refund	78.44
				<b>78.44</b>
TIERRA WEST ADVISORS, INC	HP-0217	222-5030-431.56-41	Contractual Srvc - Other	2,687.50
				<b>2,687.50</b>
TOOFER ENTERPRISES	1689-21504	681-0000-228.70-00	Deposit Refund	20.00
				<b>20.00</b>
TRANSTECH ENGINEERS, INC.	20171209	111-4010-431.56-62	Contract Engineer Service	9,208.78
				<b>9,208.78</b>
TRIMMING LAND CO INC	3308	535-8090-452.56-60	Contract Landscape Labor	1,560.00
	3362	535-8090-452.56-60	Contract Landscape Labor	585.00
	3397	535-8090-452.56-60	Contract Landscape Labor	340.00
	3787	535-8090-452.56-60	Contract Landscape Labor	712.00
				<b>3,197.00</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
TYCO INTEGRATED SECURITY LLC	28263706	111-8022-419.56-41	Contractual Srvc - Other	1,401.34
	27741501	111-8023-451.56-41	Contractual Srvc - Other	200.00
	27227395	111-8023-451.56-41	Contractual Srvc - Other	200.00
	26689465	111-8023-451.56-41	Contractual Srvc - Other	200.00
	28263714	111-8023-451.56-41	Contractual Srvc - Other	371.14
	28263713	111-8023-451.56-41	Contractual Srvc - Other	282.04
				<b>2,654.52</b>
U.S. BANK	PPE 3/26/2017	802-0000-217.30-20	PARS	1,783.58
	PPE 3/26/2017	802-0000-217.30-20	PARS	2,244.37
	PPE 3/26/2017	802-0000-218.10-05	PARS EMPLOYER	10,550.44
	PPE 3/26/2017	802-0000-218.10-05	PARS EMPLOYER	3,275.00
				<b>17,853.39</b>
UNDERGROUND SERVICE ALERT OF SO CAL	220170129	221-8014-429.56-41	Contractual Srvc - Other	240.00
				<b>240.00</b>
UNITED PACIFIC WASTE & RECYCLING	8/1/16-2/1/17	111-0000-115.30-20	Delinquent-L.A. Assessors	77,448.95
	8/1/16-2/1/17	111-0000-318.10-00	Franchise Fee	-11,617.34
	8/1/16-2/1/17	111-0000-321.10-00	License & Permits	-17,679.28
	8/1/16-2/1/17	111-0000-321.10-20	Processing Fee Business	-76.05
	8/1/16-2/1/17	111-0000-321.10-30	SB1186-Disability Access	-3.00
	8/1/16-2/1/17	111-0000-395.10-00	Reimbursed Expenses	-7,744.90
				<b>40,328.38</b>
UPS	0000F911X6097	111-7010-421.61-20	Dept Supplies & Expense	2.12
				<b>2.12</b>
UTILITY COST MANAGEMENT LLC	22317	535-8016-431.62-10	Heat Light Water & Power	753.17
	22318	535-8016-431.62-10	Heat Light Water & Power	386.35
				<b>1,139.52</b>
VERIZON WIRELESS	9782264465	111-0110-411.53-10	Telephone & Wireless	2.51
	9782264465	111-0210-413.53-10	Telephone & Wireless	2.50
	9782264465	111-6010-419.53-10	Telephone & Wireless	2.51
	9781269787	111-8010-431.53-10	Telephone & Wireless	405.33
	9782264465	111-9010-419.53-10	Telephone & Wireless	2.50
				<b>415.35</b>

CITY OF HUNTINGTON PARK  
DEMAND REGISTER  
4-4-2017

Vendor Name	Invoice Number	Account Number	Description	Transaction Amount
VISION SERVICE PLAN-CA	MARCH 2017	802-0000-217.50-30	Vision Insurance	4,069.94
	MARCH 2017	802-0000-217.50-30	Vision Insurance	45.42
				<b>4,115.36</b>
VORTEX INDUSTRIES	03-1118996-1	111-8022-419.43-10	Buildings - O S & M	527.00
				<b>527.00</b>
VULCAN MATERIALS COMPANY	71374299	111-8010-431.61-21	Materials	79.51
	71374300	111-8010-431.61-21	Materials	99.92
	71376159	111-8010-431.61-21	Materials	597.92
	71378506	111-8010-431.61-21	Materials	81.78
				<b>859.13</b>
WAXIE SANITARY SUPPLY	151561	111-8023-451.43-10	Buildings - O S & M	49.33
				<b>49.33</b>
WELLS FARGO BANK-FIT	PPE 3/26/2017	802-0000-217.20-10	Federal W/Holding	60,536.61
				<b>60,536.61</b>
WELLS FARGO BANK-MEDICARE	PPE 3/12/2017	802-0000-217.10-10	Medicare	32.90
	PPE 3/26/2017	802-0000-217.10-10	Medicare	7,233.00
				<b>7,265.90</b>
WELLS FARGO BANK-SIT	PPE 3/26/2017	802-0000-217.20-20	State W/Holding	18,487.31
				<b>18,487.31</b>
WESTCHESTER MEDICAL GROUP	CH139-7786	111-0230-413.56-41	Contractual Srvc - Other	1,200.00
				<b>1,200.00</b>
WESTERN FENCE & SUPPLY CO	21625-45960	535-8090-452.61-20	Dept Supplies & Expense	23.97
				<b>23.97</b>
WHITTIER FERTILIZER CO.	316205	535-8090-452.61-20	Dept Supplies & Expense	200.84
				<b>200.84</b>
YAZMIN CHAVEZ	1354	111-0110-411.61-20	Dept Supplies & Expense	31.49
				<b>31.49</b>
				<b>1,540,563.09</b>



# CITY OF HUNTINGTON PARK

Finance Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION APPROVING THE AMENDED FISCAL YEAR (FY) 2016/2017 CITY BUDGET**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt Resolution No. 2017-05, Amending the Annual Budget for FY 2016/2017; and
2. Authorize the City Manager to implement the approved amendments.

### **BACKGROUND**

The FY 16/17 Budget was approved by City Council on June 7, 2016. The adopted budget appropriated revenues of \$66.8 million for expenditures of \$66.1 million that required the use of \$1.7 million Special Revenue Fund balances on hand as of June 30, 2016 to balance the budget. No use of General Fund balance on hand was required to adopt the FY 16/17 budget.

An important part of managing the City's budget performance is through a mid-year budget review. Staff reviews all line items and compares actual results against budgeted expectations on a monthly basis. At the mid-point of the fiscal year, staff conducts a detailed analysis to determine if the original budget is still viable or if adjustments will be necessary. As of January 31, 2017, the expectation is that most budget categories will be at 58.3%, although this may fluctuate based on timing of certain receipts and expenditures.

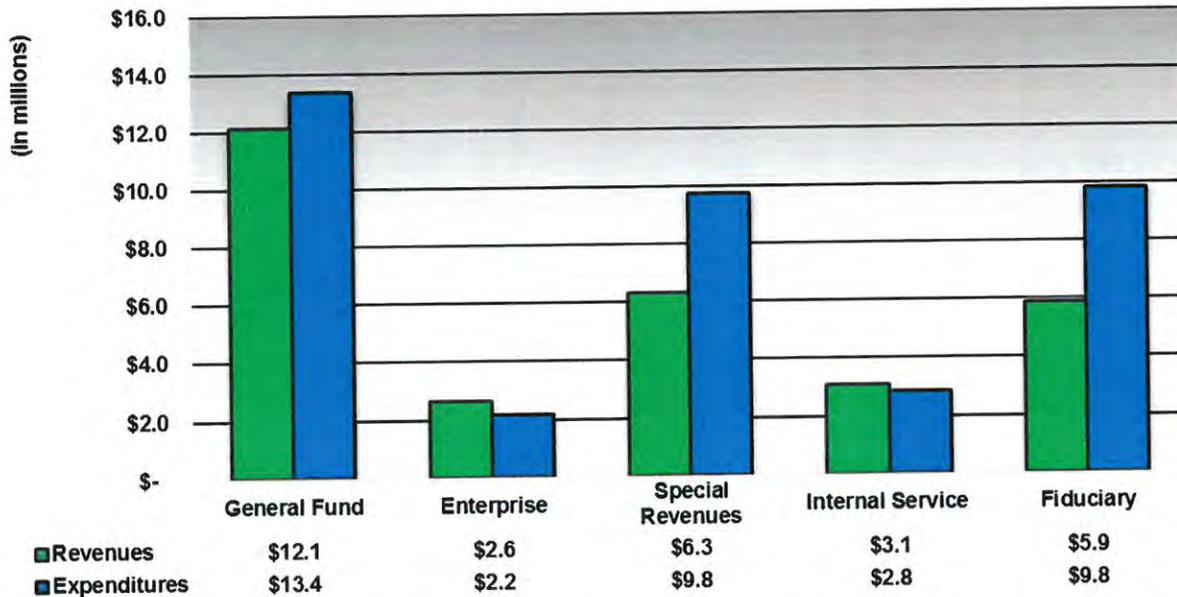
The following chart summarizes actual year to date revenues and expenditures as of January 31, 2017, at 7 months of the fiscal year.

**RESOLUTION APPROVING THE AMENDED FISCAL YEAR (FY) 2016/2017 CITY BUDGET**

April 4, 2017

Page 2 of 3

**Revenues and Expenditures  
FY 16/17  
7 Month YTD**



As of January 31, 2017, at 7 months (58.3%) of the year, the City has received General Fund revenues of \$12.1 million, approximately 44.7% of the annual budget. Expenditures totaled \$13.4 million, 49.0%, of the amended budget. The resulting current excess of costs over revenues is \$1.3 million. The current apparent revenue shortfall is primarily a timing issue since tax receipts are not received on a straight-line basis throughout the year. Staff is not aware of any significant economic situations in the City that will have significant adverse impacts on overall tax revenues and final amounts are expected to be in line with budgeted amounts at the end of the year.

Since the FY 16/17 budget was adopted, there have been new projects/programs approved by the City Council, new MOU salary increases, revenue (increases)/shortfalls, new positions filled, unexpected costs in excess of budgeted amounts and other budget clean up items. Staff has reviewed all year-to-date revenue increases and expenditure underruns as offsets before presenting these budget amendments required to complete the FY 16/17 updated budget work plan.

**FISCAL IMPACT**

Funding for the \$991,930 of additional expenditure appropriations (offset by \$228,400 in additional revenue appropriations) will come from the General Fund’s current fund balance.

**RESOLUTION APPROVING THE AMENDED FISCAL YEAR (FY) 2016/2017 CITY BUDGET**

April 4, 2017

Page 3 of 3

As of July 1, 2016, the City's general fund balance was \$11.7 million, and of that amount the current amended budget required the use of \$311,845 (for Council approved MOU increases). This action will further reduce the General Fund's fund balance by an estimated \$763,530 for a total of \$1.1 million at the end of FY 16/17. As of January 31, 2017, the general fund balance was \$14.5 million due to the adoption of Resolution 2016-45, in which an assigned fund balance of \$10.6 million was designated in order to ensure a minimum of 3 months' working capital.

Evident in the analysis of revenue receipts vs. real time expenditures and the City's working capital requirements, these additional spending appropriations have an adverse impact on financial flexibility and longer-term financial sustainability.

Non-General Fund's require additional appropriations of \$473,803 in expenditures (offset by \$130,334 in revenues). Funding will come from previously un-programmed fund balances and revenue transfers where appropriate (see exhibits A and A1).

**CONCLUSION**

Upon approval of the recommendations, the City Manager will implement the budget amendments.

Respectfully submitted,



Edgar Cisneros  
City Manager

**ATTACHMEN (S)**

A. Resolution No. 2017-05, Amending the Annual Budget for FY 2016/2017.

# ATTACHMENT "A"

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**RESOLUTION NO. 2017-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF HUNTINGTON PARK AMENDING THE ANNUAL  
BUDGET FOR FISCAL YEAR 2016/2017**

**WHEREAS**, the City Council of the City of Huntington Park reviewed the FY 2016-17 proposed budget at previous Council meeting on May 20, 2016; and

**WHEREAS**, the City of Huntington Park's Budget for FY 2016/2017 was adopted on June 7, 2016; and

**WHEREAS**, the City Council may amend the budget at any time after its adoption by a majority vote of the Council members; and

**WHEREAS**, City staff will prepare and issue timely interim reports on the City's fiscal status to the City Council and departments; and

**WHEREAS**, each City department manager is charged with monitoring budgets that are under his/her responsibilities and controlling and limiting costs to stay within the adopted budget amount; and

**WHEREAS**, the City has established various special revenue, capital project and agency funds to account for revenues and deposits whose use is restricted to certain activities. Each fund exists as a separate accounting entity from other funds, with its own revenue sources, expenditures and fund equity. Anticipated transfers between funds for operating purposes can be made by City staff in accordance with the adopted budget; and

**WHEREAS**, the City Council of the City of Huntington Park recognizes that the City of Huntington Park has experienced changes since the adoption of the FY2016-17 budget and must therefore implement amendments to carry out actions to bring City expenditures in line with current economic and budgetary circumstances.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK AS FOLLOWS:**

**SECTION 1.** The foregoing statements are true and correct.

**SECTION 2.** The budget for the Fiscal Year 2016/2017 is amended as generally described in Exhibit A of this Resolution and hereby approved.

**SECTION 3.** The amendment to Fiscal Year 2016/2017 comprehensive budget as generally described in Exhibits A of this Resolution are to be construed in the context of the "Original Fiscal Year 2016/2017 City Budget," previously approved in June 7, 2016, which is incorporated by reference into this Resolution. For purposes

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of this Resolution, the aforementioned document as amended herein may hereinafter be referred to as "The Amended Fiscal Year 2016/2017 City Budget" that is an official record of the City and a true and correct copy of the same shall be posted on the City's Internet website with a hard copy maintained by the City Clerk.

**SECTION 4.** The City Council hereby approves and adopts the amendments to the budget for the Fiscal Year 2016/17 and appropriates the funds for the uses and purposes shown in the Amended Fiscal Year 2016/2017 City Budget.

**PASSED AND APPROVED AND ADOPTED** this 4<sup>th</sup> day of April 2017.

\_\_\_\_\_  
Marilyn Sanabria  
Mayor

ATTEST:

\_\_\_\_\_  
Donna G. Schwartz, CMC  
City Clerk

**Exhibit A**  
**Summary of Additional Appropriations**  
**FY 16/17 Budget Amendments**

<u>Department</u>	<u>Category</u>	<u>Adjustment</u>	<u>Description</u>
<b>Community Development</b>			
	1 Contractual Services (Transtech)	\$ 120,000	
	2 Revenue Plus	(120,000)	Revenues to cover 100% of item 1
	3 Contractual Services (Tierra West Advisors)	60,000	General plan update
	4 Professional Development	10,000	Metro ballot measure
	<b>Community Development Totals</b>	<b>70,000</b>	
<b>Finance &amp; Non-departmental</b>			
	5 HPPFA refunding revenue bonds 2004 series A	130,334	
	6 Parking Surcharge	125,000	
	7 Professional Development	8,400	
	8 Sales Tax Rebate	58,132	
	9 Revenue Plus	(238,734)	
	<b>Finance &amp; Non-departmental Totals</b>	<b>83,132</b>	
<b>Parks and Recreation</b>			
	10 Capital / Equipment	13,000	Gator
	11 Holiday Decorations	8,900	Fiscal YTD \$75,210
	12 Holiday Parade	23,000	Fiscal YTD \$83,111
	<b>Parks and Recreation Totals</b>	<b>44,900</b>	
<b>Police</b>			
	13 Overtime	180,000	
	<b>Police Totals</b>	<b>180,000</b>	
<b>Public Works</b>			
	14 Contractual Services (ADA Transitional Plan)	50,000	
	15 Contractual Services (N.E.S.)	31,150	
	16 Contractual Services (St. Francis)	15,479	
	17 Contractual Services (Transtech)	160,000	
	18 Cost Allocation (Fleet Maintenance)	121,569	
	19 Department Supplies	16,000	
	20 Fixed Route Transit	425,000	
	21 Fuel	60,000	
	22 Purchased Services / Heat Light Water & Power	38,200	
	23 Repair & Maintenance	60,000	
	24 Salary & Wages / Bi-Lingual Pay	1,569	
	<b>Public Works Totals</b>	<b>978,967</b>	
<b>Operational Transfers</b>			
	25 Operational Transfers to GF (increase)	50,000	Employees Retirement Fund
	26 Operational Transfers to GF (decrease)	(300,000)	Parking System Fund
	<b>Operational Transfers Totals</b>	<b>(250,000)</b>	

**Summary of Additional Budget Appropriations**

**General Fund**

	<u>Current Budget</u>	<u>Add'l Appropriations</u>	<u>Amended Budget</u>
<b>Revenues</b>	27,122,197	228,400	27,350,597
<b>Expenditures</b>	27,302,016	991,930	28,293,946

**Non-General Fund**

	<u>Current Budget</u>	<u>Add'l Appropriations</u>	<u>Amended Budget</u>
<b>Revenues</b>	39,638,091	130,334	39,768,425
<b>Expenditures</b>	41,304,409	473,803	41,778,212

**Grand Totals**

	<u>Current Budget</u>	<u>Add'l Appropriations</u>	<u>Amended Budget</u>
<b>Revenues</b>	66,760,288	358,734	67,119,022
<b>Expenditures</b>	68,606,425	1,465,733	70,072,158

**Exhibit A1**  
**Detail of Additional Appropriations**  
**FY 16/17 Budget Amendments**

<u>Account Number</u>	<u>Description</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
<b>General Fund</b>				
<b>Revenue Accounts</b>				
111-0000-313.10-00	Sales & Use Tax / Sales & Use Tax	6,750,000	150,000	6,900,000
111-0000-322.10-10	Permits / Building	225,000	60,000	285,000
111-0000-322.20-00	Building Dept / Plan Check	210,000	60,000	270,000
111-0000-336.40-00	State / Motor Vehicle In-Lieu Pmt	5,236,713	200,000	5,436,713
111-0000-391.10-90	Workers Comp / Pension Tax	500,000	50,000	550,000
111-0000-391.65-50	State & Local / Parking System	300,000	(300,000)	-
111-0000-395.10-00	Reimbursed Expenses / Reimbursements	50,000	8,400	58,400
<b>Sub Total Revenues</b>			<b>228,400</b>	
<b>Expenditure Accounts</b>				
111-0210-413.43-20	Repair & Maintenance / Fleet Maintenance	4,883	1,293	6,176
111-0230-413.12-00	Administration / Salary & Wages - P/T Temp	17,229	6,881	24,110
111-0230-413.22-00	Administration / Medicare	1,359	100	1,459
111-0230-413.23-00	Administration / PERS Contr. Non-Sworn	12,739	505	13,244
111-1010-411.11-00	Council / Regular Salaries	142,625	18,544.00	161,169
111-1010-411.20-00	Council / Fringe Benefits	39,019	3,658.00	42,677
111-1010-411.22-00	Council / Medicare	2,524	269.00	2,793
111-1010-411.23-00	Council / PERS Contr. Non-Sworn	11,351	20.00	11,371
111-1010-411.31-10	Expenses / Municipal Election	160,000	(55,101)	104,899
111-3010-415.11-00	Financial / Regular Salaries	390,405	(26,183)	364,222
111-3010-415.12-00	Financial / Salary & Wages - P/T Temp	17,838	(4,144)	13,694
111-3010-415.22-00	Financial / Medicare	6,226	167	6,393
111-3010-415.43-20	Repair & Maintenance / Fleet Maintenance	4,883	1,293	6,176
111-3010-415.56-10	Other Expenses / Parking Citation Surcharge	325,000	125,000	450,000
111-3010-465.56-32	Other Expenses / Sales Tax Rebate/Home Dep	200,000	35,133	235,133
111-3010-465.56-33	Other Expenses / Sales Tax Rebate La Curacao	38,000	22,999	60,999
111-3013-415.11-00	Financial / Regular Salaries	100,066	57,968	158,034
111-3013-415.13-00	Financial / Overtime - Regular	10,000	5,000	15,000
111-3013-415.56-41	Other Expenses / Contractual Srvc - Other	63,139	(11,500)	51,639
111-4010-431.56-62	Other Expenses / Contract Engineer Service	80,000	100,000	180,000
111-5010-419.43-20	Repair & Maintenance / Fleet Maintenance	4,883	1,293	6,176
111-5010-419.56-49	Other Expenses / Contract Bldg. Inspection	255,000	120,000	375,000
111-5055-419.43-20	Repair & Maintenance / Fleet Maintenance	14,648	5,173	19,821
111-6010-451.11-00	Recreation / Regular Salaries	264,392	(28,794)	235,598
111-6010-452.43-20	Repair & Maintenance / Fleet Maintenance	19,531	5,173	24,704
111-6060-466.33-20	Professional Services / Contractual Srv Class	25,560	23,000	48,560
111-7010-421.15-25	Salary & Wages / Boot Allowance	-	300	300
111-7010-421.18-10	Wages & Salary / Holiday Pay	2,001	26,302	28,303
111-7010-421.22-00	Public Safety / Medicare	13,641	387	14,028
111-7010-421.23-00	Public Safety / PERS Contr. Non-Sworn	9,689	47	9,736
111-7010-421.24-00	Public Safety / PERS Contribution Sworn	91,276	5,595	96,871
111-7010-421.43-20	Repair & Maintenance / Fleet Maintenance	244,135	64,665	308,800
111-7022-421.15-25	Salary & Wages / Boot Allowance	-	4,800	4,800
111-7022-421.18-10	Wages & Salary / Holiday Pay	19,097	154,399	173,496
111-7022-421.22-00	Public Safety / Medicare	39,856	2,188	42,044
111-7022-421.23-00	Public Safety / PERS Contr. Non-Sworn	25,604	250	25,854
111-7022-421.24-00	Public Safety / PERS Contribution Sworn	688,402	31,645	720,047
111-7030-421.11-00	Public Safety / Regular Salaries	1,749,503	(334,515)	1,414,988
111-7030-421.15-25	Salary & Wages / Boot Allowance	-	1,800	1,800
111-7030-421.18-10	Wages & Salary / Holiday Pay	7,071	68,968	76,039
111-7030-421.22-00	Public Safety / Medicare	26,645	997	27,642
111-7030-421.23-00	Public Safety / PERS Contr. Non-Sworn	4,814	47	4,861
111-7030-421.24-00	Public Safety / PERS Contribution Sworn	374,647	14,593	389,240
111-7040-421.15-25	Salary & Wages / Boot Allowance	-	900	900
111-7040-421.18-10	Wages & Salary / Holiday Pay	2,415	18,114	20,529
111-7040-421.22-00	Public Safety / Medicare	12,255	71	12,326
111-7040-421.23-00	Public Safety / PERS Contr. Non-Sworn	60,636	384	61,020
111-7060-421.15-25	Salary & Wages / Boot Allowance	-	600	600
111-7060-421.18-10	Wages & Salary / Holiday Pay	-	1,946	1,946
111-7060-421.22-00	Public Safety / Medicare	-	28	28
111-7060-421.23-00	Public Safety / PERS Contr. Non-Sworn	-	154	154
111-8010-431.13-00	Highway & Streets / Overtime - Regular	12,700	(11,000)	1,700

**Exhibit A1**  
**Detail of Additional Appropriations**  
**FY 16/17 Budget Amendments**

<u>Account Number</u>	<u>Description</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
111-8010-431.43-20	Repair & Maintenance / Fleet Maintenance	161,129	42,679	203,808
111-8010-431.56-41	Other Expenses / Contractual Srvc - Other	-	91,150	91,150
111-8010-431.56-43	Other Expenses / Fixed Route Transit	-	275,000	275,000
111-8012-429.61-20	Supplies / Dept Supplies & Expense	-	16,000	16,000
111-8014-429.56-41	Other Expenses / Contractual Srvc - Other	-	15,479	15,479
111-8014-429.62-10	Purchased Services / Heat Light Water & Power	-	38,200	38,200
111-8020-431.11-00	Highway & Streets / Regular Salaries	93,179	35,316	128,495
111-8020-431.13-00	Highway & Streets / Overtime - Regular	23,120	(6,000)	17,120
111-8020-431.15-40	Salary & Wages / Bi-Lingual Pay	2,100	1,050	3,150
111-8020-431.20-00	Highway & Streets / Fringe Benefits	25,938	9,981	35,919
111-8020-431.22-00	Highway & Streets / Medicare	1,413	527	1,940
111-8020-431.23-00	Highway & Streets / PERS Contr. Non-Sworn	7,368	2,736	10,104
111-9010-419.59-15	Other Expenses / Professional Development	6,000	8,400	14,400
<b>Sub total Expenditures</b>			<u>991,930</u>	
<b>Prevention Intervention Fund</b>				
<i>Expenditure Accounts</i>				
122-7010-421.13-46	Overtime - Regular / Patrol	49,285	75,000	124,285
<b>Sub total Expenditures</b>			<u>75,000</u>	
<b>Employees Retirement Fund</b>				
<i>Expenditure Accounts</i>				
216-9070-591.91-11	Transfer / Transfer to Fund 111	500,000	50,000	550,000
<b>Sub total Expenditures</b>			<u>50,000</u>	
<b>OPEB</b>				
<i>Expenditure Accounts</i>				
217-0230-413.28-00	Administration / Retiree Health Ins Premum	1,750,000	(1,338)	1,748,662
217-0230-413.56-41	Other Expenses / Contractual Srvc - Other	35,000	1,338	36,338
<b>Sub total Expenditures</b>			<u>-</u>	
<b>Sales Tax-Transit Prop A Fund</b>				
<i>Expenditure Accounts</i>				
219-0250-431.56-43	Other Expenses / Fixed Route Transit	551,365	150,000	701,365
219-0250-431.59-15	Professional Development / COG Advocacy	75,000	10,000	85,000
<b>Sub total Expenditures</b>			<u>160,000</u>	
<b>Measure R Fund</b>				
<i>Expenditure Accounts</i>				
222-4010-431.56-41	Other Expenses / Contractual Srvc - Other	-	50,000	50,000
222-5030-431.56-41	Other Expenses / Contractual Srvc - Other	245,000	60,000	305,000
<b>Sub total Expenditures</b>			<u>110,000</u>	
<b>Air Quality Improvement Trust Fund</b>				
<i>Expenditure Accounts</i>				
226-9010-419.74-10	Capital Outlay / Equipment	-	13,000	13,000
<b>Sub total Expenditures</b>			<u>13,000</u>	
<b>Police Forfeiture Fund</b>				
<i>Expenditure Accounts</i>				
229-7010-421.13-41	Overtime - Regular / Patrol	123,187	75,000	198,187
229-7010-421.13-43	Overtime - Regular / CSU	59,130	30,000	89,130
<b>Sub total Expenditures</b>			<u>105,000</u>	
<b>Parking System Fund</b>				
<i>Expenditure Accounts</i>				
231-9070-591.91-11	Transfer / Transfer to Fund 111	300,000	(300,000)	-
<b>Sub total Expenditures</b>			<u>(300,000)</u>	
<b>Art in Public Places Fund</b>				
<i>Expenditure Accounts</i>				
232-6010-419.56-41	Other Expenses / Contractual Srvc - Other	34,584	8,900	43,484

**Exhibit A1**  
**Detail of Additional Appropriations**  
**FY 16/17 Budget Amendments**

<u>Account Number</u>	<u>Description</u>	<u>Current Budget</u>	<u>Adjustment</u>	<u>Amended Budget</u>
<b>Sub total Expenditures</b>			<b>8,900</b>	
<b>Water</b>				
<i>Expenditure Accounts</i>				
681-3022-415.54-00	Financial / Advertising & Publication	2,500	(2,000)	500
681-3022-415.61-20	Supplies / Dept Supplies & Expense	4,000	(3,000)	1,000
681-3022-415.74-10	Capital Outlay / Equipment	-	5,000	5,000
<b>Sub total Expenditures</b>			<b>-</b>	
<b>Fleet Maintenance Fund</b>				
<i>Expenditure Accounts</i>				
741-8060-431.13-00	Highway & Streets / Overtime - Regular	2,500	(1,894)	606
741-8060-431.15-40	Salary & Wages / Bi-Lingual Pay	-	3,463	3,463
741-8060-431.43-20	Repair & Maintenance / Fleet Maintenance	114,000	60,000	174,000
741-8060-431.62-30	Purchased Services / Metro Transit Fuel & Oil	84,000	60,000	144,000
<b>Sub total Expenditures</b>			<b>121,569</b>	
<b>Huntington Park Public Finance Authority (HPPFA)</b>				
<i>Revenue Accounts</i>				
475-0000-395.10-00	Reimbursed Expenses / Reimbursements	-	130,334	130,334
<b>Sub Total Revenues</b>			<b>130,334</b>	
<i>Expenditure Accounts</i>				
475-9720-465.81-10	Debt Service / Interest Expense-Bonds	-	130,334	130,334
<b>Sub total Expenditures</b>			<b>130,334</b>	
<b>Grand Totals</b>				
		<u>Current Budget</u>	<u>Add'l Appropriations</u>	<u>Amended Budget</u>
<i>Revenues</i>		66,760,288	358,734	67,119,022
<i>Expenditures</i>		68,606,425	1,465,733	70,072,158

# CITY OF HUNTINGTON PARK

## City Council Meeting Agenda Tuesday, April 4, 2017

### REGULAR AGENDA

**3. Appoint of City Council Members to the Various Outside Committees and/or Organizations**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Appointments to the following:

- a. Eco Rapid Transit (formerly Orange Line Development Authority)
- b. Los Angeles County Sanitation District No.1
- c. Southern California Association of Governments (SCAG)

**List of Outside Agencies attached**

# Council Appointments to Various Organizations

Revised - April 4, 2017

## Change of Title or Appointment

\*Agency offers a stipend

**California Contract Cities Association**- meets 3<sup>rd</sup> Wednesday of every month @ 6:00 p.m.  
(except Jan, May and July) location for meetings will vary.

**Director: Pineda**

**Alternate: All Council**

11027 Downey Avenue

Downey, CA 90241

(562) 622-5533

(562) 622-9555 fax

Contact: Christina Shore

**Central Basin Water Association**- meets 4<sup>th</sup> Monday of each month @ 10:00 a.m.

**Member: Mayor Sanabria** **Alternate: Macias**

725 North Azusa Avenue

Azusa, CA 91702

(626) 815-1305

(626) 815-1303 fax

Contact: Donna DiLaura [donnad@watermaster.org](mailto:donnad@watermaster.org)

**City Selection Committee (LA County)** – meets 3 to 4 times a year, at the call of the Chairman.

**Member: Ortiz** **Alternate(s): Vice Mayor or Council Member**

Board Operations Division

Commission Services

County of Los Angeles

500 West Temple St. Ste 383

Los Angeles, CA 90012

(213) 974-1431

Contact: Cesar Hernandez email: [chernandez@bos.lacounty.gov](mailto:chernandez@bos.lacounty.gov)

**\*Eco Rapid Transit (formerly Orange Line Development Authority)** - meets 2<sup>nd</sup> Wednesday of every month @ 6:00 p.m.

**Delegate: Macias** **Alternate:**  

16401 Paramount Boulevard

Paramount, CA 90723

(562) 663-6850

(562) 634-8216 – fax

[orangeline@gatewaycog.org](mailto:orangeline@gatewaycog.org) Christina's cell # (818) 395-6845

Contact: Christina Quintero, [mcq@mkplanners.com](mailto:mcq@mkplanners.com), Michael Kotama, [mkotma@mkplanners.com](mailto:mkotma@mkplanners.com)

**STIPEND - \$100.00**

**\*Gateway Cities Council of Governments** - meets 1<sup>st</sup> Wednesday of every month @ 5:30 p.m.  
dinner, 6:00 pm. meeting

**Delegate: Pineda**                      **Alternate: Macias**

16401 Paramount Boulevard, Upstairs

**STIPEND - \$125.00**

Paramount, CA 90723

(562) 663-6850

(562) 634-8216 - fax

Contacts: Genny Cisneros [gcisneros@gatewaycog.org](mailto:gcisneros@gatewaycog.org) and Sandra Mora, Assistant

**\*HUB Cities Consortium**- meets 3<sup>rd</sup> Thursday of every month @ 5:15 p.m.

**Member: Ortiz**                      **Alternate: Mayor Sanabria**

2675 Zoe Avenue, Second Floor

**STIPEND - \$250.00**

Huntington Park, CA 90255

(323) 586-4700

(323) 586-4702 – fax

Contact: Marisol Nieto ext. 4729 [nieto@hubcities.org](mailto:nieto@hubcities.org)

**I-710 Project Committee**- meets every 5<sup>th</sup> Thursday, quarterly, at 1:30 p.m.

**Member: Macias**                      **Alternate: Mayor Sanabria**

16401 Paramount Boulevard, 2<sup>nd</sup> Floor

Paramount, CA 90723

(562) 663-6850

(562) 634-8216 – fax

Contacts: Genny Cisneros [gcisneros@gatewaycog.org](mailto:gcisneros@gatewaycog.org) and Sandra Mora, Assistant

**Independent Cities Association**- meets quarterly 2<sup>nd</sup> Thursday of the month @ 7:00 p.m.

**Director: Mayor Sanabria**                      **Alternate: Ortiz**

1601 No. Sepulveda Boulevard, #744

Manhattan Beach, CA 90266

(310) 995-9800 cell

(310) 545-1454 fax

Contact: Trish Pietrzak, Executive Director

**\*Independent Cities Finance Authority Governing Board – ICFA** – meetings on an as-needed-basis, 12:00 p.m., various locations

**STIPEND - \$150.00**

**Delegate: Mayor Sanabria**                      **Alternate: Pineda**

P.O. Box 1750

Palmdale, CA 93590-1750

(877) 906-0941

(661) 943-5279 - fax

Contact: Debbie Smith, Secretary/Program Administrator

**Independent Cities Risk Management Authority Governing Board -ICRMA**

Meets 2<sup>nd</sup> Thursday of even-numbered months, @ 10:00 a.m., usually at the Rio Hondo Event Center, in Downey. Exceptions will be noted on the schedule, and changes to the schedule will be announced as they occur.

**Delegate: Edgar Cisneros Alternate: Donna Schwartz Sub Alternate: Martha Castillo**

18201 Von Karman, #200

Irvine, CA 92612

(949) 349-9879 [Beth\\_Lyons@riskpooladministrators.com](mailto:Beth_Lyons@riskpooladministrators.com) Contact: Beth Lyons

**League of California Cities**- meets 1<sup>st</sup> Thursday in Jan, Mar, May and Dec @ 6:00 p.m.

Meetings change location.

**Member: Ortiz Alternate: Mayor Sanabria**

1400 "K" Street

Sacramento, CA 95814

(916) 658-8200

Contact: HP Regional Rep – Kristine Guerrero, Legislative Director, Regional Public Affairs Manager, [kguerrero@cacities.org](mailto:kguerrero@cacities.org)

(626) 716-0076

**Los Angeles County Library District** – meets every 4<sup>th</sup> Monday of the month at 6:00 p.m.

**"Friends of the Library"**

**Director: Mayor Sanabria Alternate: Ortiz**

Huntington Park Library

6518 Miles Avenue

Huntington Park, CA 90255

(323) 583-1461

Contact: Leticia Polizzi, Library Manger [lpolizzi@library.lacounty.gov](mailto:lpolizzi@library.lacounty.gov)

**\*Los Angeles County Sanitation District No.1-** meets 2<sup>nd</sup> Wednesday of every month @ 1:30 p.m.

**STIPEND - \$125.00 plus mileage**

**Delegate: [REDACTED] (Must be Mayor) Alternate: [REDACTED]**

1955 Workman Mill Road

Whittier, CA 90601-4998

(562) 699-7411

Contact: Kimberly Compton, [kcompton@lacsdsd.org](mailto:kcompton@lacsdsd.org)

**\*Los Angeles County Vector Control District-** meets 2<sup>nd</sup> Thursday of every month @ 7:00 p.m.

12545 Florence Avenue

**STIPEND - \$100.00**

**Member: Marilyn Sanabria (appt'd 10-18-16 effective 1-2-17) – Term expires January 2019, first Monday @ noon**

Santa Fe Springs, CA 90670

(562) 944-9656

Contact: Kelly Middleton – (562) 758-6510 and Maria Weinbaum - (562) 758-6504

**Southern California Association of Governments (SCAG)** – meets at the General Assembly once a year, 1<sup>st</sup> Thursday in March.

**Delegate:** Ortiz      **Alternate:**

818 W. Seventh Street, 12<sup>th</sup> Floor

Los Angeles, CA 90017

(213) 236-1908

Contact: Tess Rey-Chaput, Officer of the Board

# CITY OF HUNTINGTON PARK

## City Council Meeting Agenda Tuesday, April 4, 2017

### REGULAR AGENDA

#### OFFICE OF THE CITY CLERK

4. **Appointments, Re-Appointments and Removal (if Necessary) by Council Members to the Various City Commissions**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Appointments, re-appointments and removal (if necessary) to the following:
  - a. Civil Service Commission
  - b. Health & Education Commission
  - c. Historic Preservation Commission
  - d. Parks and Recreation Commission
  - e. Planning Commission
  - f. Youth Commission (Each Council Member appoints two (2))

# **CITY OF HUNTINGTON PARK**

## **City Council Meeting Agenda Tuesday, April 4, 2017**

### **REGULAR AGENDA**

#### **PUBLIC WORKS**

- 5. Update on Huntington Park's Water Distribution System and Operations**

- Update ONLY -



# CITY OF HUNTINGTON PARK

Department of Public Works  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE PACIFIC BOULEVARD PEDESTRIAN IMPROVEMENTS PROJECT PHASE I CONTRACT CHANGE ORDERS 3 THROUGH 7 AND 9**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve Contract Change Orders (CCOs) Nos. 3-7 and 9 in the amount of \$80,030.51; and
2. Authorize the City Manager to execute the Contract Change Orders.

### **BACKGROUND**

The City was awarded \$2.67 million in Metro Call for Project grant monies to fund pedestrian improvements along Pacific Boulevard. On January 5, 2015, the City Council approved the Pacific Boulevard Pedestrian Improvement Project and authorized the City Manager to proceed with the preparation of construction documents and construction bid package. The construction contract for implementing these improvements was awarded near the end of FY15/16.

Funding for Pacific Blvd. improvements consists of a combination of the Metro grant and local match funds as shown in the following table.

<b>Funding Source</b>	<b>Amount</b>	<b>Percent</b>
Metro Grant	\$2,676,000	69%
City's Local Match Contribution	\$1,224,874	31%
<b>Total</b>	<b>\$3,900,874</b>	<b>100%</b>

The following amounts were budgeted for FY16/17

<b>Account No.</b>	<b>Budget Amount</b>
220-8010-431.73-10	\$2,600,000
226-9010-419.74-10	330,000
334-4010-431.73-10	70,000

**APPROVE PACIFIC BOULEVARD PEDESTRIAN IMPROVEMENTS PROJECT  
PHASE I CONTRACT CHANGE ORDERS 3 THROUGH 7 AND 9**

April 4, 2017

Page 2 of 3

<b>Total</b>	<b>\$3,000,000</b>
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On May 3, 2016, Council awarded the construction contract to Interlog HYM Engineering which accepted the Pacific Boulevard Improvements from Florence Avenue to Slauson Avenue Project.

Staff met with the Interlog HYM Engineering (Contractor) and AIM Consulting Services (Construction Management Construction Inspection, CMCI) to identify cost-saving modification options in order to reduce construction costs without sacrificing project quality or functionality. Based upon discussions with Interlog HYM Engineering and AIM Consulting Services, negotiated deductive/additive change orders have been completed.

To date, Council has approved and authorized the City Manager to execute CCO 1-1 (\$2,750,885.08), and CCOs 1-2 \$1,503,492.32 and 2 \$4,940.04 with Interlog HYM Engineering on November 1, 2016.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

AIMCS, the firm hired to complete the construction and program management, inspection, and project and program close-out of the Pacific Boulevard Beautification Project, has reviewed proposed contract change orders (CCOs) 3 through 9 and the supporting documentation including cost analyses and time impact analyses in their entirety and have recommended approval of CCOs 3 through 9 to the City as a result of AIMCS's technical expertise, experience, and analysis of the CCO and supporting documentation. Below is a breakdown of COOs 3 through 9.

<b>CCO #</b>	<b>Amount</b>
3	\$12,236.00
4	\$14,078.00
5	\$13,452.01
6	\$12,267.52
7	\$14,083.08
8	Not covered by Grant Funds
9	\$13,913.90
<b>Total</b>	<b>\$80,030.51</b>

**FISCAL IMPACT/FINANCING**

Funding for this project was approved in the City's FY 2016-17 Adopted Budget under account numbers 220-8010-431.73-10, 226-9010-419.74-10 and 334-4010-431.73-10.

**APPROVE PACIFIC BOULEVARD PEDESTRIAN IMPROVEMENTS PROJECT  
PHASE I CONTRACT CHANGE ORDERS 3 THROUGH 7 AND 9**

April 4, 2017

Page 3 of 3

**CONCLUSION**

Upon City Council approval, the recommended actions will be facilitated.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Daniel Hernandez  
Director of Public Works

**ATTACHMENT(S)**

A. Change Order Nos. 3-7 and 9

# ATTACHMENT "A"

Pacific Blvd. Improvements Project, Huntington Park  
**Contract Change Order**

Date	03/15/17	Change Order No.	<b>3</b>	Account/Contract No..	<b>F3609</b>
Contractor	Interlog HYM Engineering		Account Code	-	
Contract Date	05/03/16		Account Code	-	
Plan Reference	Pacific Boulevard Improvement Project from Floence to Slauson				
Change Order Amount	\$	<b>12,236.00</b>	Extension of Contract, if warranted	<b>2</b>	working days
Reason for Change	WILL ADDRESS UNDER SEPARATE CO				

CITY WANT TO USE PURPLE PIPE FOR RECLAIMED WATER IN NEW IRRIGATION LINE

<b>Description of Change</b>	
CONTRACTOR CHANGED THE MATERIALS OF IRRIGATION LINE TO PURPLE PIPE (RECLAIMED WATER) FROM WHITE PIPE (DOMESTIC WATER)	
REFERENCE CONTRACTOR'S CHANGE ORDER REQUEST NO. #16	

Original Contract Amount	\$	<b>3,730,511.29</b>
Total of previous authorized Change Orders	\$	<b>(1,242,452.72)</b>
New Change Order Amount	\$	<b>12,236.00</b>
New Contract Amount	\$	<b>2,500,294.57</b>

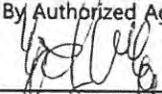
**The Changes described above are hereby authorized.**

Approved: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Project Engineer

  
\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Director of Public Works/City Engineer

By Authorized Agent  
  
 3/17/17  
 Construction Manager

Original - Project File  
 CC: - Contractor  
 - Department

AFTER JOIN REVIEW AND FURTHER NEGOTIATIONS WE RECOMMEND THIS CHANGE ORDER FOR APPROVAL  
 JFO

**Pacific Blvd. Improvements Project, Huntington Park**  
**Contract Change Order**

Date	03/15/17	Change Order No.	<b>4</b>	Account/Contract No.	<b>F3609</b>
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Contractor Interlog HYM Engineering Account Code -

Contract Date 05/03/16 Account Code -

Plan Reference Pacific Boulevard Improvement Project from Floence to Slauson

Change Order Amount \$ 14,078.00 Extension of Contract, if warranted 12.5 working days

Reason for Change WILL ADDRESS UNDER A SEPARATE CO

ELECTRIC SUBCONTRACTOR CONTRACTOR REPLACE THE BROKEN ELECTRICAL PIPE AND RELOCATE CANDLE STICK LIGHTS  
 CONTRACTOR REPAIR AND ADJUST THE ELEVATION OF EXISTING FOOTING

**Description of Change**

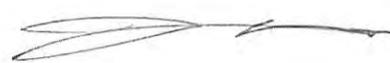
REPLACE THE BROKEN ELECTRICAL PIPE AND RELOCATE CANDLE STICK LIGHTS  
 REPAIR AND ADJUST THE ELEVATION OF EXISTING FOOTING AND INSTALL THE NEW LATERAL LINE  
 REFERENCE CONTRACTOR'S CHANGE ORDER REQUEST NO. #18,19,20,24,25,26,27,28,30

Original Contract Amount	\$ 3,730,511.29
Total of previous authorized Change Orders	\$ (1,230,216.72)
New Change Order Amount	\$ 14,078.00
New Contract Amount	\$ 2,514,372.57

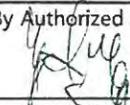
**The Changes described above are hereby authorized.**

Approved: \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Project Engineer

  
\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Director of Public Works/City Engineer

By Authorized Agent  
  
 Construction Manager 3/17/17

Original - Project File  
 CC: - Contractor  
 - Department

AFTER JOHN REVIEW AND  
 FURTHER NEGOTIATIONS, WE  
 RECOMMEND THIS CHANGE  
 ORDER FOR APPROVAL.   
 JFO

**Pacific Blvd. Improvements Project, Huntington Park**  
**Contract Change Order**

Date	03/15/17	Change Order No.	<b>5</b>	Account/Contract No..	<b>F3609</b>
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Contractor Interlog HYM Engineering Account Code -

Contract Date 05/03/16 Account Code -

Plan Reference Pacific Boulevard Improvement Project from Floence to Slauson

Change Order Amount \$ **13,452.01** Extension of Contract, if warranted  working days

Reason for Change WILL ADDRESS UNDER A SEPARATE CO

THE CITY REQUIRED CONSTRUCTION SIGN

THE CONTRACTOR FOUND EXISTING VAULT UNDERNEATH WANER THEATRE AND SHOULD BE REPAIRED

THE CONTRACTOR DO DEMOLITION BY HAND IN FRONT OF EL GALLO GIRO RESTURANT AND ADJUST EXISTING MANHOLE AT FRONT OF PATIO EL GALLO GIRO RESTURANT

**Description of Change**

REPAIR AND RESTORE SLAB ON GRADE OF EXISTING VAULT OF WANER THEATRE

FOOR DEMOLITION BY HAND AT PATIO OF EL GALLO GIRO AND ADJUST MANHOLE AT FRONT OF EL GALLO GIRO RESTURANT

REFERENCE CONTRACTOR'S CHANGE ORDER REQUEST NO. #31,33,34,36

Original Contract Amount	\$	<b>3,730,511.29</b>
Total of previous authorized Change Orders	\$	<b>(1,216,138.72)</b>
New Change Order Amount	\$	<b>13,452.01</b>
New Contract Amount	\$	<b>2,527,824.58</b>

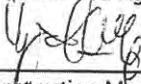
**The Changes described above are hereby authorized.**

Approved: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Project Engineer

  
\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Director of Public Works/City Engineer

By Authorized Agent  
 3/17/17  
 \_\_\_\_\_  
 Construction Manager

Original - Project File  
 CC: - Contractor  
 - Department

AFTER JOIN REVIEW AND FURTHER NEGOTIATIONS, WE RECOMMEND THIS CHANGE ORDER FOR APPROVAL. JKO

Pacific Blvd. Improvements Project, Huntington Park  
**Contract Change Order**

Date	03/15/17	Change Order No.	6	Account/Contract No..	F3609
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Contractor Interlog HYM Engineering Account Code -

Contract Date 05/03/16 Account Code -

Plan Reference Pacific Boulevard Improvement Project from Florence to Slauson

Change Order Amount \$ 12,267.52 Extension of Contract, if warranted  working days  
 Reason for Change WILL ADDRESS UNDER A SEPARATE CO

THE CONTRACTOR FOUND UNFORESEEN FOOTING AND SHOULD BE REAIRED  
 CONTRACTOR INSTALL NATURAL GREY COLOR CONCRETE AT PARK PLACE AND GAGE AVENUE  
 THE WATER COMPANY INSTALL NEW WATER METER

**Description of Change**  
 REMOVE UNFORESEEN EXISTING GAZEBO FOOTING AND INSTALL GREY CONCRETE 600 SF  
 INSTALL WATERMETER BY SEVERN TRENT WATER COMPANY  
 REFERENCE CONTRACTOR'S CHANGE ORDER REQUEST NO. #37,40,46-1,46-2

Original Contract Amount	\$ 3,730,511.29
Total of previous authorized Change Orders	\$ (1,202,686.71)
New Change Order Amount	\$ 12,267.52
New Contract Amount	\$ 2,540,092.10

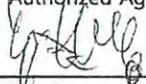
The Changes described above are hereby authorized.

Approved: \_\_\_\_\_, 20\_\_\_\_.

Project Engineer

  
 Contractor

Director of Public Works/City Engineer

By Authorized Agent  
 3/17/17  
 Construction Manager

Original - Project File  
 CC: - Contractor  
 - Department

AFTER JOIN REVIEW AND  
 FURTHER NEGOTIATIONS WE  
 RECOMMEND THIS CHANGE  
 ORDER FOR APPROVAL. *mb*  
 JKO

**Pacific Blvd. Improvements Project, Huntington Park**  
**Contract Change Order**

Date	03/15/17	Change Order No.	<b>7</b>	Account/Contract No..	<b>F3609</b>
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Contractor Interlog HYM Engineering Account Code \_\_\_\_\_

Contract Date 05/03/16 Account Code \_\_\_\_\_

Plan Reference Pacific Boulevard Improvement Project from Floence to Slauson

Change Order Amount \$ 14,083.08 Extension of Contract, if warranted  <sup>0-61</sup> working days

Reason for Change \_\_\_\_\_ *will address under a separate CO.*

THE CONTRACTOR INSTALLED 2 MORE BACKFLOW DEVICES AND CONTROL BOX

**Description of Change**

BID ITEM #7 QUANTITY INCREASED : IRRIGATION CONTROLLER 2EA

BID ITEM #9 QUANTITY INCREASED : IRRIGATION BACKFLOW DEVICE 2EA

REFERENCE CONTRACTOR'S CHANGE ORDER REQUEST NO. #58,59

Original Contract Amount	\$	3,730,511.29
Total of previous authorized Change Orders	\$	(1,190,419.19)
New Change Order Amount	\$	14,083.08
New Contract Amount	\$	2,554,175.18

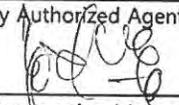
**The Changes described above are hereby authorized.**

Approved: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Project Engineer

  
\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Director of Public Works/City Engineer

By Authorized Agent  
  
 3/17/17  
 \_\_\_\_\_  
 Construction Manager

Original - Project File  
 CC: - Contractor  
 - Department

*AFTER JOIN REVIEW AND FURTHER NEGOTIATIONS, WE RECOMMEND THIS CHANGE ORDER FOR APPROVAL, JKO*

Pacific Blvd. Improvements Project, Huntington Park  
**Contract Change Order**

Date	03/15/17	Change Order No.	9	Account/Contract No.	F3609
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Contractor Interlog HYM Engineering Account Code -

Contract Date 05/03/16 Account Code -

Plan Reference Pacific Boulevard Improvement Project from Floence to Slauson D

Change Order Amount \$ 13,913.90 Extension of Contract, if warranted  working days

Reason for Change THE CONTRACTOR REMOVE 35EA TREE MORE  
WILL ADDRESS UNDER A SEPARATE COVER

THE CONTRACTOR REMOVE 35EA TREE MORE

Description of Change

BID ITEM #28 REMOVE TREE

REFERENCE CONTRACTOR'S CHANGE ORDER REQUEST NO. #60

Original Contract Amount	\$	3,730,511.29
Total of previous authorized Change Orders	\$	(1,116,219.05)
New Change Order Amount	\$	13,913.90
New Contract Amount	\$	2,628,206.14

The Changes described above are hereby authorized.

Approved: \_\_\_\_\_, 20\_\_\_\_

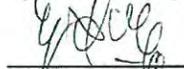


\_\_\_\_\_  
Project Engineer

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Director of Public Works/City Engineer

By: Authorized Agent

 3/17/17

Construction Manager

Original - Project File  
 CC: - Contractor  
 - Department

AFTER JOIN REVIEW AND FURTHER NEGOTIATIONS, WE RECOMMEND THIS CHANGE ORDER FOR APPROVAL  
 JKO



## CITY OF HUNTINGTON PARK

Department of Public Works  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

### **APPROVE FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (CSA) WITH NATIONWIDE ENVIRONMENTAL SERVICES FOR BUS STOP AND PARKLETS CLEANING SERVICES**

#### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve first amendment to contract with Nationwide Environmental Services for the Bus Stop and Parklet Services;
2. Authorize City Manager to execute contract;
3. Encumber the remaining portion of the annual contract amount for FY16/17 for payment of services; and
4. Authorize the Finance Director to make the necessary additional appropriations and adjustments to the City Budget.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of Huntington Park (City) currently contracts with Nationwide Environmental Services (Contractor) for the City's bus stop and parklet cleaning services. Contractor crews are charged with cleaning and servicing bus stops and parklets per Exhibit A of the original agreement dated May 1, 2016. Each bus stop is broken down by categories, which designate the service level and frequency. The original scope of service increased since the contract was originally awarded and thus an upward adjustment in the contract to reflect those true services levels are needed. Below is a comparison of the original awarded scope of service to the actual and proposed scope of service.

Categories	Locations- Current Scope	Locations- Revised Scope
A	57	62
B	18	21
C	16	22
Parklets	3	4
Total	94	109

**APPROVE FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT (CSA)  
WITH NATIONWIDE ENVIRONMENTAL SERVICES FOR BUS STOP AND  
PARKLETS CLEANING SERVICES**

April 4, 2017

Page 2 of 2

Since awarded, Nationwide Environmental Services has been providing services over and beyond the requirements of the contract and has absorbed all the additional costs.

The current agreement is set to expire on May 1, 2017. The agreement allows the term to be renewed for a maximum of two (2) one (1) year extensions. However, the recommendation is for a four (4) year renewal. At the conclusion of the agreement, upon mutual agreement of the parties, the agreement may be renewed.

**FISCAL IMPACT/FINANCING**

Based on the increased scope of service, Nationwide Environmental Services is requesting an additional monthly increase of \$6,840, plus an annual Consumer Price Index (CPI) increase.

The new contract extension (the "First Amendment") will be \$193,542 per year for the term of the agreement. In addition, CPI will be added to the contract amount after the first year of service and every year thereafter. Funds for the additional monthly increase of \$6,840 was not part of the City's FY 16/17 Adopted budget. If approved, Staff is requesting an additional budget appropriation of \$13,680 (for May and June) to account 111-8010-431.56-41. Monies sufficient to cover contractual services for next fiscal year will be requested in FY 17/18 budget.

**CONCLUSION**

Upon City Council approval, staff will proceed with the recommended actions.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Daniel Hernandez  
Public Works Director

**ATTACHMENT(S)**

- A. Draft Proposed First Amendment to Contract
- B. Master Agreement
- C. Revised Scope of Services
- D. Consumer Price Index

# ATTACHMENT "A"



2017

**FIRST AMENDMENT TO CONTRACT SERVICES AGREEMENT**

**(Engagement: Bus Stop and Parklets Maintenance Services)**

**(Parties: City of Huntington Park – Nationwide Environmental Services)**

THIS FIRST AMENDMENT (the "First Amendment") to Bus Stop Cleaning Services Agreement is made and entered into this **1<sup>st</sup> day of May, 2017** by and between the City of Huntington Park, a municipal corporation (hereinafter, "CITY") and **Nationwide Environmental Services** a div. of Joe's Sweeping, Inc. (hereinafter, "CONTRACTOR") and expiring on June 30, 2021. For the purposes of this Agreement, CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties."

**RECITALS**

This First Amendment is made and entered into with respect to the following facts:

WHEREAS, the Parties executed and entered into that certain agreement titled, Contract Services Agreement (Bus Stop and Parklets Maintenance Services) (hereinafter, the "Master Agreement" **Attachment A**) which is attached hereto and the Scope of Services **Exhibit "A"**; and

WHEREAS, the Parties desire to amend the Master Agreement Attachment A by modifying the term of the Master Agreement from a one (1) year term with two (2) one (1) year extensions of term.

WHEREAS, the Parties desire to amend the Master Agreement by modifying the Compensation of the Master Agreement Attachment A the budgeted aggregate sum of \$111,462.00 per year.

WHEREAS, the parties agree to include Annual CPI Adjustments on May 1, 2018 and each May 1, of every year thereafter.

NOW, THEREFORE, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

1. Scope of Services. Section 1.1 of the Master Agreement Attachment A is hereby revised. CONTRACTOR agrees to perform the services set for in **Exhibit A-1** of this First Amendment, attached hereto, which is incorporated herein by reference, in accordance with the terms and conditions of the Master Agreement

2. Term. Section 1.2 of the Master Agreement **Attachment A** is hereby amended to be replaced with the following: This Agreement shall have a term of four (4) years beginning May 1, 2017 and expiring on June 30, 2021, and may be renewed upon mutual agreement of the parties. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as provided for in Section 5 of the Master Agreement.

3. Compensation. Section 1.3 (A) of the Master Agreement **Attachment A** is hereby amended to be replaced with the following: The CONTRACTOR shall perform the various services and tasks set forth in the Scope of Services, Exhibit A1. notwithstanding, CONTRACTOR'S total compensation during the Term of this Agreement shall not exceed the budgeted aggregate sum of \$193,542 per year, plus applicable CPI increases (hereinafter, the "Not-to-Exceed Sum"), unless such added expenditure is first approved by the CITY acting in consultation with City Manager and the Director of Finance. The annual contract amount shall be paid to Contractor in twelve (12) equal monthly installments. In the event CONTRACTOR'S charges are projected to exceed the Not-to-Exceed Sum prior to the expiration of the Term, City may suspend CONTRACTOR'S performance pending CITY approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other CITY approved amendment to the compensation terms of this Agreement.

4. Annual CPI Adjustments. On May 1, 2018, and each May 1, of every year thereafter during the Term hereof, CONTRACTOR shall be entitled to an annual increase to the monthly Bus Stop and Parklets Maintenance Services compensation ~~amount listed in items 1-4 of Approved Compensation and Payment Schedule set forth in Appendix A of this Agreement.~~ The Adjustment shall be (a) an amount equal to the percentage change in the Consumer Price Index for All Urban Consumers for the Los Angeles-Riverside-Orange County, CA (1982-84=100) ("CPI") issued by the U.S. Department of Labor for the 12 months period preceding the first day of ~~May~~ February of each year during the term of this Agreement, or (b) ~~percent 5XX%~~ whichever is less.

5. Except as otherwise set forth in this First Amendment and Exhibit A1, the terms of the Master Agreement Attachment A shall control. This First Amendment and Exhibit together with the Master Agreement Attachment A shall constitute the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed in both documents.

6. In the event of any conflict or inconsistency between this First Amendment and the Master Agreement Attachment A, the provisions of this First Amendment and Exhibit A1 shall control, but only to the extent necessary to resolve the conflict or

inconsistency.

7. This First Amendment may be executed in counterparts, which together shall comprise a single instrument.

IN WITNESS THEREOF, the Parties hereto have caused this First Amendment to the Master Agreement Attachment A to be executed on the day and year first appearing above.

**CITY OF HUNTINGTON PARK:**

By: \_\_\_\_\_  
Edgar P. Cisneros  
City Manager

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Arnold M. Alvarez-Glasman  
City Attorney

Date: \_\_\_\_\_

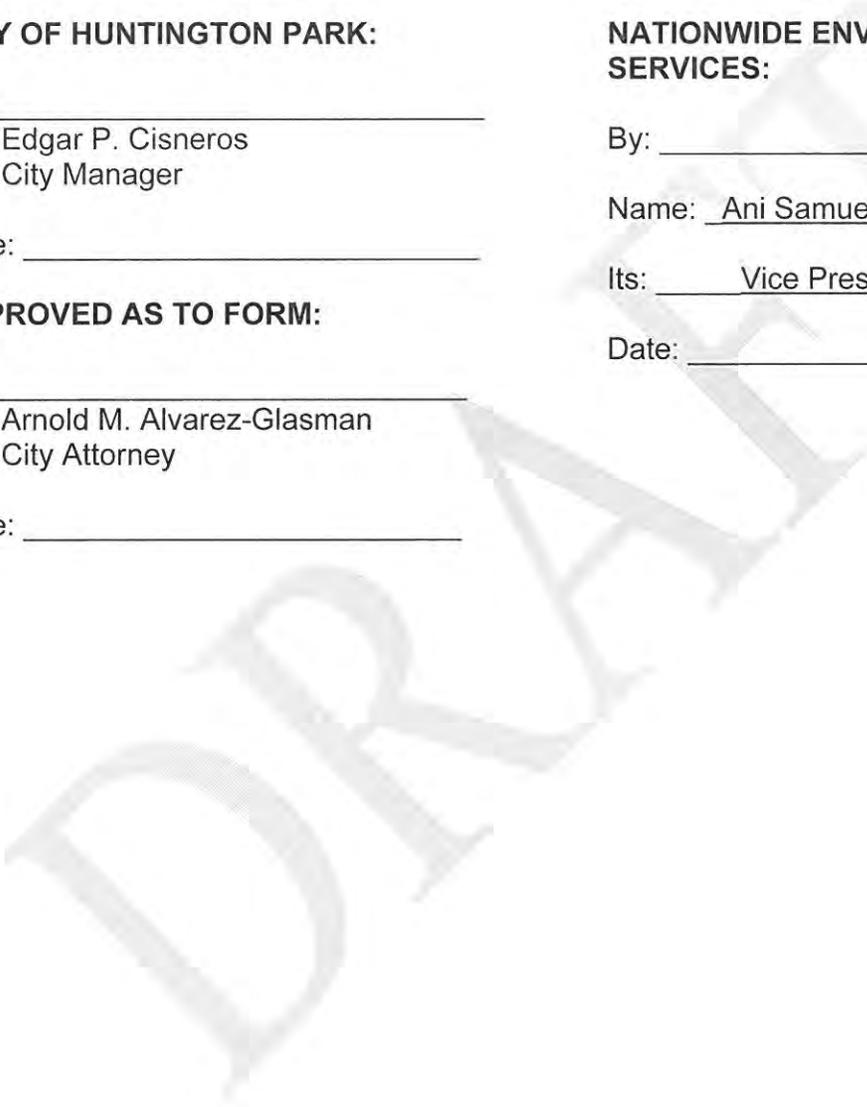
**NATIONWIDE ENVIRONMENTAL SERVICES:**

By: \_\_\_\_\_

Name: Ani Samuelian

Its: Vice President

Date: \_\_\_\_\_



# ATTACHMENT "B"



## BUS STOP CLEANING SERVICES

THIS CONTRACT SERVICES AGREEMENT ("Agreement") is made and entered into this **May 1, 2016** (hereinafter, the "Effective Date"), by and between the CITY OF HUNTINGTON PARK, a municipal corporation ("CITY") and Nationwide Environmental Services, div. of Joe's Sweeping, Inc. (hereinafter, "CONTRACTOR"). For the purposes of this Agreement CITY and CONTRACTOR may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONTRACTOR interchangeably.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY an

### I.

#### ENGAGEMENT TERMS

- 1.1 SCOPE OF SERVICES: Subject to the terms and conditions set forth in this Agreement and all exhibits attached and incorporated hereto, CONTRACTOR agrees to perform the services and tasks set forth in **Exhibit "A"** (hereinafter referred to as the "**Scope of Services**"). CONTRACTOR further agrees to furnish to CITY all labor, materials, tools, supplies, equipment, services, tasks and incidental and customary work necessary to competently perform and timely complete the services and tasks set forth in the Scope of Services. For the purposes of this Agreement the aforementioned services and tasks set forth in the Scope of Services shall hereinafter be referred to generally by the capitalized term "Work."
- 1.2 TERM: This Agreement shall have a term of 1 year commencing from **May 1, 2016**. Upon the conclusion of the term, this agreement may be renewed with City Manager or City Council approval for a maximum of two (2) 1-year extensions of term. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as provided for in Section 5
- 1.3 COMPENSATION:
  - A. CONTRACTOR shall perform the various services and tasks set forth in the Scope of Services, Exhibit A.

- A. Section 1.3(A) notwithstanding, CONTRACTOR'S total compensation during the Term of this Agreement or any extension term shall not exceed the budgeted aggregate sum of **\$111,462.00** (hereinafter, the "Not-to-Exceed Sum"), unless such added expenditure is first approved by the CITY acting in consultation with the City Manager and the Director of Finance. In the event CONTRACTOR'S charges are projected to exceed the Not-to-Exceed Sum prior to the expiration of the Term or any single extension term, CITY may suspend CONTRACTOR'S performance pending CITY approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other CITY-approved amendment to the compensation terms of this Agreement.
- 1.4 PAYMENT OF COMPENSATION: Following the conclusion of each calendar month, CONTRACTOR shall submit to CITY an invoice indicating the services and tasks performed during the recently concluded calendar month,. Within thirty (30) calendar days of receipt of each invoice, CITY shall notify CONTRACTOR in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar day of receipt of each invoice, CITY shall pay all undisputed amounts included on the invoice. CITY shall not withhold applicable taxes or other authorized deductions from payments made to CONTRACTOR.
- 1.5 ACCOUNTING RECORDS: CONTRACTOR shall maintain complete and accurate records with respect to all matters covered under this Agreement during and for a period of three (3) years after the expiration or termination of this Agreement. CITY shall have the right to access and examine such records, without charge. CITY shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities. The City shall own all accounting records maintained by the CONTRACTOR.
- 1.6 ABANDONMENT BY CONTRACTOR: In the event CONTRACTOR ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Services, CONTRACTOR shall deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONTRACTOR in the performance of this Agreement. Furthermore, CONTRACTOR shall only be compensated for the reasonable value of the services, tasks and other work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONTRACTOR'S cessation or abandonment.

## II.

### PERFORMANCE OF AGREEMENT

- 2.1 CITY'S REPRESENTATIVES: The CITY hereby designates the City Manager, Director of Public Work, Engineer and Public Works Superintendent (hereinafter, the "CITY Representatives") to act as its representatives for the performance of

this Agreement. The City Manager shall be the chief CITY Representative. The CITY Representatives or their designee shall act on behalf of the CITY for all purposes under this Agreement. CONTRACTOR shall not accept directions or orders from any person other than the CITY Representatives or their designee.

2.2 CONTRACTOR REPRESENTATIVE AND CONTACT INFORMATION:

CONTRACTOR hereby designates or designee to act as its representative for the performance of this Agreement (hereinafter, "CONTRACTOR Representative"). CONTRACTOR Representative shall have full authority to represent and act on behalf of the CONTRACTOR for all purposes under this Agreement. CONTRACTOR Representative or his designee shall supervise and direct the performance of the Work, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the CONTRACTOR Representative shall constitute notice to CONTRACTOR.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS:

CONTRACTOR agrees to work closely with CITY staff in the performance of the Work and this Agreement and shall be available to CITY staff and the CITY Representatives at all reasonable times. All work prepared by CONTRACTOR shall be subject to inspection and approval by CITY Representatives or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONTRACTOR represents, acknowledges and agrees to the following:

- A. CONTRACTOR shall perform all Work skillfully, competently and to the highest standards of CONTRACTOR'S profession;
- B. CONTRACTOR shall perform all Work in a manner reasonably satisfactory to the CITY;
- C. CONTRACTOR shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code section 1090 and the Political Reform Act (Government Code section 81000 *et seq.*);
- D. CONTRACTOR understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- E. All of CONTRACTOR'S employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONTRACTOR; and

- F. All of CONTRACTOR'S employees and agents (including but not limited to SUB-CONTRACTOR) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals shall be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONTRACTOR shall perform, at CONTRACTOR'S own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONTRACTOR'S failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONTRACTOR'S employees, agents, and SUB-CONTRACTOR. Such effort by CONTRACTOR to correct any errors or omissions shall be commenced immediately upon their discovery by either Party and shall be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representatives in writing and in their sole and absolute discretion. The Parties acknowledge and agree that CITY'S acceptance of any work performed by CONTRACTOR or on CONTRACTOR'S behalf shall not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONTRACTOR, including but not limited to the representation that CONTRACTOR possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of CONTRACTOR'S profession.

ASSIGNMENT: The skills, training, knowledge and experience of CONTRACTOR are material to CITY'S willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONTRACTOR or on behalf of CONTRACTOR in the performance of this Agreement. In recognition of this interest, CONTRACTOR agrees that it shall not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONTRACTOR'S duties or obligations under this Agreement without the prior written consent of CITY. In the absence of CITY'S prior written consent, any attempted assignment or transfer shall be ineffective, null and void and shall constitute a material breach of this Agreement.

2.5 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work shall be performed by CONTRACTOR or under CONTRACTOR'S strict supervision. CONTRACTOR will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONTRACTOR on an independent CONTRACTOR basis and not as an employee. CONTRACTOR reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONTRACTOR'S competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized

disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONTRACTOR are not employees of CITY and shall at all times be under CONTRACTOR'S exclusive direction and control. CONTRACTOR shall pay all wages, salaries and other amounts due such personnel and shall assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONTRACTOR shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.

- 2.6 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR is determined by the CITY Representatives to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONTRACTOR, a threat to persons or property, or if any of CONTRACTOR'S officers, employees, agents, or SUB-CONTRACTOR fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, or SUB-CONTRACTOR shall be promptly removed by CONTRACTOR and shall not be reassigned to perform any of the Work.
- 2.7 COMPLIANCE WITH LAWS: CONTRACTOR shall keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONTRACTOR'S compliance with applicable laws shall include without limitation compliance with all applicable Cal/OSHA requirements.
- 2.8 NON-DISCRIMINATION: In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, CONTRACTOR, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability or medical condition.
- 2.10. INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONTRACTOR and all persons retained or employed by CONTRACTOR are, and shall at all times remain, wholly independent CONTRACTOR and are not officials, officers, employees, departments or subdivisions of CITY. CONTRACTOR shall be solely responsible for the negligent acts and/or omissions of its employees, agents, CONTRACTOR and SUB-CONTRACTOR. CONTRACTOR and all persons retained or employed by CONTRACTOR shall have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONTRACTOR under this Agreement or is otherwise expressly conferred by CITY in writing.

III.  
INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONTRACTOR will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONTRACTOR shall procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONTRACTOR shall procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
  - B. Automobile Liability Insurance: CONTRACTOR shall procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance shall have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per accident for bodily injury and property damage.
  - C. Workers' Compensation Insurance / Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both CONTRACTOR and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONTRACTOR in the course of carrying out the Work contemplated in this Agreement.
- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance shall contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.
- 3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement shall be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance shall be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have

an A.M. Best's rating of no less than A: VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representatives are authorized to authorize lower ratings than those set forth in this Section.

- 3.4 PRIMACY OF CONTRACTOR'S INSURANCE: All policies of insurance provided by CONTRACTOR shall be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers shall be in excess of CONTRACTOR'S insurance and shall not contribute with it.
- 3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement shall not prohibit CONTRACTOR officers, employees, agents, CONTRACTOR or SUB-CONTRACTOR from waiving the right of subrogation prior to a loss. CONTRACTOR hereby waives all rights of subrogation against CITY.
- 3.6 VERIFICATION OF COVERAGE: CONTRACTOR acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONTRACTOR warrants, represents and agrees that its shall furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by the CITY if requested.** All certificates of insurance and endorsements shall be received and approved by CITY as a condition precedent to CONTRACTOR'S commencement of any work or any of the Work. Upon CITY's written request, CONTRACTOR shall also provide CITY with certified copies of all required insurance policies and endorsements.

#### IV. INDEMNIFICATION

- 4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONTRACTOR acknowledges that CITY would

not enter into this Agreement in the absence of CONTRACTOR'S commitment to indemnify, defend and protect CITY as set forth herein.

- 4.2 To the fullest extent permitted by law, CONTRACTOR shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR'S performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement.
- 4.3 CITY shall have the right to offset against the amount of any compensation due CONTRACTOR under this Agreement any amount due CITY from CONTRACTOR as a result of CONTRACTOR'S failure to pay CITY promptly any indemnification arising under this Article and related to CONTRACTOR'S failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.4 The obligations of CONTRACTOR under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONTRACTOR expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers.
- 4.5 CONTRACTOR agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. In the event CONTRACTOR fails to obtain such indemnity obligations from others as required herein, CONTRACTOR agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONTRACTOR'S, SUB-CONTRACTOR or any other person or entity involved by, for, with or on behalf of CONTRACTOR in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.
- 4.6 CITY does not, and shall not, waive any rights that it may possess against CONTRACTOR because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend and hold free and harmless) shall survive the termination or

normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.

V.  
TERMINATION

5.1 TERMINATION WITHOUT CAUSE: CITY may terminate this Agreement at any time for convenience and without cause by giving CONTRACTOR a minimum of 90 calendar day's prior written notice of CITY's intent to terminate this Agreement. Upon such termination for convenience, CONTRACTOR shall be compensated only for those services and tasks which have been performed by CONTRACTOR up to the effective date of the termination. CONTRACTOR may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONTRACTOR to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONTRACTOR in connection with the performance of the Work. CONTRACTOR shall be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, shall operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section. All determinations on behalf of the City under this paragraph 5.1 shall be made by the City Council.

5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") shall occur. For all Events of Default, the Party alleging an Event of Default shall give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which shall specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default shall be cured, which shall not be less than the applicable cure period set forth under Sections 5.2.B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default shall constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement. All determinations on behalf of the City under this paragraph 5.2 shall be made by the City Council. Either Party hereto may give the other party written notice of any dispute with respect to this Agreement. Such notice shall specify a date and location for a meeting of the Parties hereto at which such Parties shall attempt to resolve such dispute.

B. CONTRACTOR shall cure the following Events of Defaults within the following time periods:

- i. Within fifteen (15) business days of CITY's issuance of a Default Notice for any failure of CONTRACTOR to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONTRACTOR is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 15-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 15-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2 B.i. that exceeds thirty (30) calendar days from the end of the initial 15-day cure period; or
- ii. Within thirty (30) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 15-day cure period, CONTRACTOR may submit a written request for additional time to cure the Event of Default upon a showing that CONTRACTOR has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 15-day cure period. The foregoing notwithstanding, CITY shall be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 15-day cure period.

In addition to any other failure on the part of CONTRACTOR to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONTRACTOR shall include, but shall not be limited to the following: (i) CONTRACTOR'S refusal or failure to perform any of the services or tasks called for under the Scope of Services; (ii) CONTRACTOR'S failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONTRACTOR'S and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONTRACTOR, whether voluntary or involuntary; (v) CONTRACTOR'S refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY's discovery that a statement representation or warranty by CONTRACTOR relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY shall cure any Event of Default asserted by CONTRACTOR within forty-five (45) calendar days of CONTRACTOR'S issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONTRACTOR as provided under Section 1.4, above, shall be cured by CITY within five (5) calendar days from the date of CONTRACTOR'S Default Notice to CITY.
- D. CITY, in its sole and absolute discretion, may also immediately suspend CONTRACTOR'S performance under this Agreement pending CONTRACTOR'S cure of any Event of Default by giving CONTRACTOR written notice of CITY's intent to suspend CONTRACTOR'S performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONTRACTOR shall be compensated only for those services and tasks which have been rendered by CONTRACTOR to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY shall operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
- E. No waiver of any Event of Default or breach under this Agreement shall constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
- i. Upon written notice to CONTRACTOR, CITY may immediately terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONTRACTOR, CITY may extend the time of performance;

iii. CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONTRACTOR'S breach of the Agreement or to terminate the Agreement; or

iv. CITY may exercise any other available and lawful right or remedy.

CONTRACTOR shall be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

G. In the event CITY is in breach of this Agreement, CONTRACTOR'S sole remedy shall be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONTRACTOR under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement shall constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

5.4 SURVIVING ARTICLES, SECTIONS AND PROVISIONS: The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto shall not operate to terminate any Article, Section or provision contained herein which provides that it shall survive the termination or normal expiration of this Agreement.

## VI.

### MISCELLANEOUS PROVISIONS

6.1 DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY: All Documents and Data, to the extent it exists, shall be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, drawings, designs, renderings, specifications, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONTRACTOR in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONTRACTOR shall

require all SUB-CONTRACTORS working on behalf of CONTRACTOR in the performance of this Agreement to agree in writing that CITY shall be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any CONTRACTOR as applies to Documents and Data prepared by CONTRACTOR in the performance of this Agreement.

- 6.2 CONFIDENTIALITY: All data, documents, discussion, or other information developed or received by CONTRACTOR or provided for performance of this Agreement are deemed confidential and shall not be disclosed by CONTRACTOR without prior written consent by CITY. CITY shall grant such consent if disclosure is legally required. Upon request, all CITY data shall be returned to CITY upon the termination or expiration of this Agreement. CONTRACTOR shall not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.
- 6.3 FALSE CLAIMS ACT: CONTRACTOR warrants and represents that neither CONTRACTOR nor any person who is an officer of, in a managing position with, or has an ownership interest in CONTRACTOR has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., section 3789 et seq. and the California False Claims Act, Government Code section 12650 et seq.
- 6.4 NOTICES: All notices permitted or required under this Agreement shall be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONTRACTOR:**

Nationwide Environmental Services  
Vice President  
11914 Front Street  
Norwalk, CA 90650  
Attn: Ani Samuelian  
Phone: (562) 860-0604  
Fax: (562) 868-5726

**CITY:**

City of Huntington Park  
Public Works Dept.  
Acting Public Works Director and  
City Engineer  
6550 Miles Avenue  
Huntington Park, CA 90255  
Attn: Michael Ackerman  
Phone: (323) 584-6253  
Fax: (323) 588-4577

Such notices shall be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 COOPERATION; FURTHER ACTS: The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as is

reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.

- 6.6 SUBCONTRACTING: CONTRACTOR shall not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with Sub-CONTRACTOR'S), if any, shall contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.7 CITY'S RIGHT TO EMPLOY OTHER CONTRACTOR: CITY reserves the right to employ other CONTRACTOR in connection with the various projects worked upon by CONTRACTOR.
- 6.8 PROHIBITED INTERESTS: CONTRACTOR warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONTRACTOR, to solicit or secure this Agreement. Further, CONTRACTOR warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 6.9 TIME IS OF THE ESSENCE: Time is of the essence for each and every provision of this Agreement.
- 6.10 GOVERNING LAW AND VENUE: This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.
- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement shall be binding on the successors and assigns of the Parties.

- 6.13 NO THIRD PARTY BENEFIT: There are no intended third party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement shall not be construed in favor of, or against, either Party but shall be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement shall be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver shall be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limits, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement shall control.
- 6.19 ENTIRE AGREEMENT: This Agreement including all attached exhibits is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONTRACTOR prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to this Agreement shall be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.15, above.
- 6.20 COUNTERPARTS: This Agreement shall be executed in three (3) original counterparts each of which shall be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterparts shall be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart shall be delivered to CONTRACTOR and the remaining two original counterparts shall be retained by CITY.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF HUNTINGTON PARK:**

**NATIONWIDE ENVIRONMENTAL SERVICES  
div. of JOE'S SWEEPING, INC.**

By: Edgar Cisneros  
Edgar Cisneros  
City Manager

By: Ani Samuelian  
Name: Ani Samuelian  
Title: Vice President

**APPROVED AS TO FORM:**

By: Arnold Alvarez-Glasman for  
Arnold Alvarez-Glasman  
City Attorney

## EXHIBIT A SCOPE OF SERVICES

The Bus Stop and Parklets scope of services is divided into Service Area Categories A, B, and C. Each category level varies depending upon the frequency of service (see Attachment "A"). The contractor is to furnish all labor, materials (excluding water), tools equipment and supervision. The Contractor shall provide permits required by any government agency regarding bus stop and parklet cleaning ~~and graffiti removal~~ <sup>AS.</sup> <sub>MA</sub> services for the City. Subcontractors shall be approved by the City's Public Works Department prior to commencing work. The winning Contractor shall be required to conduct a pre-award work sample to show competence. The scope of services includes all bus stops and parklets located within the City. All stops are categorized into three categories: A, B, and C type stops, which are based on the type of structure, signage, and other amenities such as benches, trash receptacles, pavement style, and the frequency of service.

### Service Level Category A (Weekly)

Category A bus stops and parklets are typically located in the most heavily trafficked areas of the City. This category most frequently consists of a bus sign, benches, trash receptacles and/or a shelter for bus stops and a seating area and shade structure for parklets. Category A bus stops located within the City are listed in Attachment A. The following is the Scope of Services and the frequency in which the work shall be performed for Category A and bus stop and parklets.

Steam clean (not rinse) the bus stop hardscapes once a week; this includes the shelter, bus bench, pole signage posts, signs and trash receptacles; the steam clean operation shall include the removal of all graffiti, litter, gum, grease, and stains with the bus stop zone area. The bus stop zone area is approximately 20 feet in length and a width equal to the City right of way (ROW), which approximately extends from the gutter to the Sidewalks far edge.

<sup>AS.</sup>  
<sub>MA</sub> ~~Empty all refuse receptacles within the bus zone area. This includes replacing of the trash cans liners with black liners.~~ All trash collected can be disposed of at the City of Huntington Park's City Yard. All pressure washing equipment used shall be a minimum of five (5), gallons per minute (3,000 psi) of water only, no detergent and /or any chemicals, and produce a temperature of not less than 180 degrees. Remove unauthorized postings affixed to any part of the shelter or signage. Missing bus stop poles and/or signs shall be reported to the Public Works Department with 24 hours. Remove and report any graffiti to Public Works within 24 hours.

For Parklets hose only entire structure, furniture, and shade system, graffiti removal, and water plants.

**Service Level Category B (Every Other Week)**

Category B bus stops are typically characterized by bus bench(s), trash receptacle(s) and sign(s) and are located within the City per Attachment A. The scope of service for Category B is the same as Category A with the exception that the frequency of cleaning shall be every other week.

**Service Level Category C (Monthly)**

Category C bus stops are typically characterized by a sign and trash receptacle. Category C locations within the City are per Attachment A. The scope of service for Category C is the same as Category A with the exception that the frequency of cleaning shall occur monthly.

### ATTACHMENT A

No	Address	Location	Category A	Category B	Category C	Categories
1	3471	N/S of Florence W/O Salt Lake	X			A
2	3470	S/S of Florence W/O California			X	C
3	3401	N/S of Florence W/O Bissell	X			A
4	3420	S/S of Florence W/O Bissell	X			A
5	3205	N/S of Florence W/O State	X			A
6	3234	S/S of Florence E/O State	X			A
7	3203	N/S of Florence E/O Plaska		X		B
8	3416	S/S of Florence W/O State	X			A
9	3101	N/S of Florence E/O Mission Place	X			A
10	3100	S/S of Florence W/O Mission Place	X			A
11	3036	S/S of Florence between Cedar & Arbutus	X			A
12	2911	N/S of Florence E/O Mountain View	X			A
13	2721	N/S of Florence W/O Stafford	X			A
14	2687	N/S of Florence E/O Rita	X			A
15	2545	N/S of Florence W/O Pacific	X			A
16	2543	N/S of Florence E/O Rugby	X			A
17	2507	N/S of Florence E/O Malabar	X			A
18	2323	N/S of Florence W/O Santa Fe	X			A
19	2111	N/S of Florence E/O Alameda	X			A
20	1957	N/S of Florence E/O Wilson		X		B
21	1903	N/S of Gage E/O Wilmington	X			A
22	2010	S/S of Gage E/O Alameda		X		B
23	2200	S/S of Gage E/O Albany			X	C
24	2125	N/S of Gage W/O Albany			X	C
25	2316	N/S of Gage W/O Santa Fe	X			A
26	2416	S/S of Gage E/O Santa Fe	X			A
27	2480	S/S of Gage W/O Malabar	X			A
28	2501	N/S of Gage E/O Malabar	X			A
29	2606	S/S of Gage E/O Pacific	X			A
30	2607	N/S of Gage E/O Pacific	X			A
31	2670	S/S of Gage W/O Seville	X			A
32	2701	N/S of Gage E/O Seville	X			A
33	2822	S/S of Gage W/O Miles	X			A

34	2851	N/S of Gage E/O Miles	X			A
35	2970	S/S of Gage W/O Marconi	X			A
36	2967	N/S of Gage W/O Marconi	X			A
37	3084	S/S of Gage W/O State	X			A
38	3101	N/S of Gage E/O Salt Lake	X			A
39	3224	S/S of Gage W/O Hood	X			A
40	3231	N/S of Gage E/O Hood	X			A
41	3290	S/S of Gage W/O Hollenbeck			X	C
42	3303	N/S of Gage E/O Hollenbeck	X			A
43	3382	S/S of Gage W/O Salt Lake	X			A
44	2461	N/S of Gage E/O State	X			A
45	3090	S/S of Slauson W/O State	X			A
46	3000	N/S of Slauson - E/O of Bickett St			X	C
47	3001	S/S of Slauson - E/O of Bickett St			X	C
48	2801	N/S Slauson - W/O Soto Ave		X		B
49	2780	S/S of Slauson - W/O Templeton St	X			A
50	2675	N/S of Slauson - W/O Seville Ave		X		B
51	2674	S/S of Slauson - W/O Seville Ave	X			A
52	2600	S/S of Slauson - E/O Pacific	X			A
53	2580	S/S of Slauson - W/O Pacific Ave	X			A
54	2581	N/S Slauson - W/O Pacific Ave	X			A
55	2401	N/S of Slauson - E/O Santa Fe Ave	X			A
56	2360	S/S of Slauson - W/O Santa Fe Ave	X			A
57	2020	S/S of Slauson - W/O Regent			X	C
58	1900	S/S of Slauson - W/O Alameda		X		B
59	6407	W/S of Santa Fe - S/O Gage Ave		X		B
60	6601	W/S of Santa Fe - S/O Zoe		X		B
61	6602	E/S Santa Fe - S/O Zoe Ave		X		B
62	6905	W/S Santa Fe - S/O Saturn		X		B
63	6822	E/S of Santa Fe - N/O Saturn Ave		X		B
64	6000	E/S of Pacific - S/O Belgrave	X			A
65	5965	W/S of Pacific - N/O Belgrave	X			A
66	5901	W/S of Pacific - S/O Slauson	X			A

67	5900	E/S of Pacific - S/O Slauson Ave	X			A
68	5861	W/S of Pacific - N/O Slauson Ave	X			A
69	5702	E/S of Pacific - S/O 57th St	X			A
70	5621	W/S of Pacific - N/O 57th St	X			A
71	5420	E/S of Pacific - N/O 55th St	X			A
72	5225	W/S of Pacific - N/O 55th St	X			A
73	6901	W/S of State - S/O Slauson	X			A
74	7221	W/S of State - N/O Walnut			X	C
75	7420	W/S of State - N/O Live Oak			X	C
76	7653	W/S of State - S/O Hope		X		B
77	7620	E/S of State - N/O Hope			X	C
78	7722	W/S of State - N/O Olive			X	C
79	7719	E/S of State - N/O Olive		X		B
80	7865	W/S of State - N/O Broadway	X			A
81	7900	E/S of State - S/O Broadway		X		B
82	8021	W/S of State - N/O Santa Ana	X			A
83	8020	E/S of State - N/O Santa Ana		X		B
84	3259	N/S of Santa Ana - E/O State		X		B
85	3475	N/S of Santa Ana - W/O California Ave.		X		B
86		W/S of State St S/O 61st.			X.	C
87		N/S of Slauson E/O Templeton		X		B
88		N/S of Santa Ana between State and California Ave.			X	C
89		N/S of Santa Ana E/O Otis			X	C
90		N/S of Gage W/O Alameda			X	C
91		E/S of State N/O Live Oak			X	C
92	6706	Pacific Blvd	X			A
93	6135	Pacific Blvd	X			A
94	6101	Pacific Blvd	X			A



AS. MA \* parklets

### BID SCHEDULE

Bus Shelter and Parklet maintenance services shall be bid upon separately from Graffiti Removal maintenance services. The City reserves the right to award any, all, and/or no portions of work to bidding Contractors or divide the work between multiple contractors.

#### BUS STOP AND PARKLETS MAINTENANCE SERVICES

Service Level Category A - \$ 31.60 per location per week  
Qty. 60

Service Level Category B - \$ 19.50 per location every other week  
Qty. 18

Service Level Category C - \$ 19.50 per location once a month.  
Qty. 16

Total \$ 111,462.00 per year.

AS.  
MM

~~\* Parklets \$ 35.00 per location per week~~

\* Above prices do not include emptying trash from the receptacles or replacing liners since United Pacific Waste currently provides these services under its trash hauling agreement.

#### GRAFFITI REMOVAL MAINTENANCE SERVICES

Total \$ NO BID per year.

\$ NO BID Location/Emergency Request

# ATTACHMENT "C"

## **REVISED EXHIBIT A-1 SCOPE OF SERVICES**

The Bus Stop and Parklets scope of services is divided into Service Area Categories A, B, and C. Each category level varies depending upon the frequency of service (see Attachment "A"). The contractor is to furnish all labor, materials (excluding water), tools equipment and supervision. The Contractor shall provide permits required by any government agency regarding bus stop and parklet cleaning for the City. Subcontractors shall be approved by the City's Public Works Department prior to commencing work. The winning Contractor shall be required to conduct a pre-award work sample to show competence. The scope of services includes all bus stops and parklets located within the City. All stops are categorized into three categories: A, B, and C type stops, which are based on the type of structure, signage, and other amenities such as benches, trash receptacles, pavement style, and the frequency of service.

### **Service Level Category A and B (Weekly)**

Category A bus stops and parklets are typically located in the most heavily trafficked areas of the City. This category most frequently consists of a bus sign, benches, trash receptacles and/or a shelter for bus stops and a seating area and shade structure for parklets. Category B bus stops are typically characterized by bus bench(s), trash receptacle(s) and sign(s). Category A and B bus stops located within the City are listed in Attachment A. The following is the Scope of Services and the frequency in which the work shall be performed for Category A and B bus stop and parklets.

Steam clean (not rinse) the bus stop hardscapes once a week; this includes the shelter, bus bench, pole signage posts, signs and trash receptacles; the steam clean operation shall include the removal of all graffiti, litter, gum, grease, and stains with the bus stop zone area. The bus stop zone area is approximately 20 feet in length and a width equal to the City right of way (ROW), which approximately extends from the gutter to the sidewalks far edge.

Empty all refuse receptacles within the bus zone area. This includes replacing of the trash cans liners with black liners. All trash collected can be disposed of at the City of Huntington Park's City Yard. All pressure washing equipment used shall be a minimum of five (5), gallons per minute (3,000 psi) of water only, no detergent and /or any chemicals, and produce a temperature of not less than 180 degrees. Remove unauthorized postings affixed to any part of the shelter or signage. Missing bus stop poles and/or signs shall be reported to the Public Works Department with 24 hours. Remove and report any graffiti to Public Works within 24 hours.

For parklets hose only entire structure, furniture, and shade system, graffiti removal, and water plants.

### **Service Level Category C (Monthly)**

Category C bus stops are typically characterized by a sign and trash receptacle. Category C locations within the City are per Attachment A. The scope of service for Category C is the same as Category A and B with the exception that the frequency of cleaning shall occur monthly.

REVISED ATTACHMENT A of MASTER AGREEMENT

City of Huntington Park

Bus Stop, Shelter, Bench and Trash Receptacle Locations

No.	Address	Street	Cross Street	Category (A & B) - Weekly			Category (C) - Monthly
				Shelter	Bench	Receptacle	Sign/Receptacle
1	1957	Florence Ave (North Side)	East of Wilson Ave		0	1	
2	2101	Florence Ave (North Side)	East of Alameda St.	16'	2	3	
3	2323	Florence Ave (North Side)	West of Santa Fe Ave	16'	2	2	
4	2507	Florence Ave (North Side)	East of Malabar Ave	11'	1	2	
5	2543	Florence Ave (North Side)	East of Rugby Ave	16'	2	3	
6	2667	Florence Ave (North Side)	East of Rita Ave		1	2	
7	2721	Florence Ave (North Side)	West of Stafford Ave	8'	1	1	
8	2911	Florence Ave (North Side)	East of Mountain View	16'	2	2	
9	3101	Florence Ave (North Side)	East of Mission Place	8'	1	1	
10	3036	Florence Ave (South Side)	Between Cedar Ave & Arbutus Ave	8'	1	1	
11	3100	Florence Ave (South Side)	West of Mission Pl	8'	1	1	
12	3234	Florence Ave (South Side)	East of State St.	16'	2	1	
13	3410	Florence Ave (South Side)	West of Bissell St.	8'	1	1	
14	3480	Florence Ave (South Side)	West of California Ave		0	1	
15	3624	Florence Ave (South Side)	East of Salt Lake Ave				x
16	3205	Florence Ave (North Side)	West of State St	16'	2	3	
17	3401	Florence Ave (North Side)	West of Bissell St	8'	1	1	
18	3471	Florence Ave (north Side)	West of Salt Lake Ave	11'	1	0	
19	1901	Gage Ave (North Side)	East of Wilmington Ave	11'	1	1	
20	1991	Gage Ave (North Side)	West of Alameda Ave.				x
21	2125	Gage Ave (North Side)	West of Albany				x
22	2316	Gage Ave (North Side)	West of Santa Fe Ave	16'	2	1	
23	2461	Gage Ave (North Side)	East of State St.	11'	1	1	
24	2505	Gage Ave (North Side)	East of Malabar Ave	11'	1	1	
25	2607	Gage Ave (North Side)	East of Pacific Ave	16'	3	2	
26	2701	Gage Ave (North Side)	East of Seville Ave	8'	1	1	
27	2851	Gage Ave (North Side)	East of Miles Ave	16'	2	1	
28	2967	Gage Ave (North Side)	West of Marconi St.	8'	1	1	
29	3231	Gage Ave (North Side)	East of Hood Ave	8'	1	1	
30	3303	Gage Ave (North Side)	East of Hollenbeck St.	11'	1	1	
31	3477	Gage Ave (North Side)	East of Salt Lake Ave	11'	1	1	
32	2000	Gage Ave (South Side)	East of Alameda St.				x

No.	Address	Street	Cross Street	Category (A & B) - Weekly			Category (C) - Monthly
				Shelter	Bench	Receptacle	Sign/Receptacle
33	2200	Gage Ave (South Side)	East of Albany St				x
34	2416	Gage Ave (South Side)	East of Santa Fe Ave		0	1	
35	2480	Gage Ave (South Side)	West of Malabar Ave	8'	1	1	
36	2606	Gage Ave (South Side)	East of Pacific Ave	16' & 16'	6	4	
37	2670	Gage Ave (South Side)	West of Seville Ave	11'	1	1	
38	2822	Gage Ave (South Side)	West of Miles Ave	11'	1	1	
39	2970	Gage Ave (South Side)	West of Marconi St	8'	1	1	
40	3084	Gage Ave (South Side)	West of State St	16'	2	1	
41	3224	Gage Ave (South Side)	West of Hood Ave	8'	1	1	
42	3290	Gage Ave (South Side)	West of Hollenbeck St.				x
43	3382	Gage Ave (South Side)	West of Salt Lake Ave	11'	1	1	
44	5420	Pacific Blvd (East Side)	North of 55th St.	22'	2	1	
45	5702	Pacific Blvd (East Side)	South of 57th St.	22'	2	2	
46	5900	Pacific Blvd (East Side)	South of Slauson Ave	22'	2	2	
47	6000	Pacific Blvd (East Side)	South of Belgrave Ave	8' & 19'	3	2	
103	6100	Pacific Blvd (East Side)	South of Randolph St	22' & 8'	3	3	
102	6334	Pacific Blvd (East Side)	North of Gage Ave	19' & 19'	4	3	
101	6510	Pacific Blvd (East Side)	North of Zoe Ave	19' & 19'	4	3	
49	6706	Pacific Blvd (East Side)	<b>Pacific Ave (Parklet)</b>			1	
100	6726	Pacific Blvd (East Side)	North of Saturn Ave	19'	2	3	
99	7102	Pacific Blvd (East Side)	North of Florence Ave	19' & 8'	3	3	
50	7140	Pacific Blvd (East Side)	<b>Pacific Ave (Parklet)</b>			1	
51	5225	Pacific Blvd (West Side)	North of 55th St.	22'	2	2	
52	5621	Pacific Blvd (West Side)	North of 57th St.	22'	2	1	
53	5861	Pacific Blvd (West Side)	North of Slauson Ave	22'	2	2	
54	5901	Pacific Blvd (West Side)	South of Slauson Ave		1	1	
55	5965	Pacific Blvd (West Side)	North of Belgrave Ave	19' & 8'	3	2	
48	6065	Pacific Blvd (West Side)	North of Randolph St	22'	2	2	
56	6101	Pacific Blvd (West Side)	<b>Pacific Ave (Parklet)</b>			1	
57	6135	Pacific Blvd (West Side)	<b>Pacific Ave (Parklet)</b>			1	
104	6325	Pacific Blvd (West Side)	South of Clarendon Ave	19' & 19'	4	3	
105	6503	Pacific Blvd (West Side)	South of Gage Ave	19' & 19'	4	3	
106	6719	Pacific Blvd (West Side)	South of Zoe Ave	19' & 19'	4	3	
107	7025	Pacific Blvd (West Side)	South of Saturn Ave	16' & 8'	3	3	
108	TBD	Pacific Blvd (TBD)	TBD	TBD - Rapid	TBD	TBD	
109	TBD	Pacific Blvd (TBD)	TBD	TBD - Rapid	TBD	TBD	
58	3241	Santa Ana (North Side)	East of State St.				x

No.	Address	Street	Cross Street	Category (A & B) - Weekly			Category (C) - Monthly
				Shelter	Bench	Receptacle	Sign/Receptacle
61	3329	Santa Ana (North Side)	East of State St.				x
60	3471	Santa Ana (North Side)	West of California Ave				x
59	4201	Santa Ana (North Side)	East of Otis Ave.				x
62	6602	Santa Fe Ave (East side)	South of Zoe Ave		1	0	
63	6822	Santa Fe Ave (East side)	North of Saturn Ave		1	0	
64	6407	Santa Fe Ave (West side)	South of Gage Ave		2	0	
65	6601	Santa Fe Ave (West side)	South of Zoe Ave		1	0	
66	6905	Santa Fe Ave (West side)	South of Saturn Ave		2	0	
73	2021	Slauson Ave (North side)	East of Regent St.				x
67	2401	Slauson Ave (North Side)	East of Santa Fe Ave	8'	1	1	
68	2581	Slauson Ave (North Side)	West of Pacific Ave		2	0	
69	2675	Slauson Ave (North Side)	West of Seville Ave		1	1	
70	2801	Slauson Ave (North Side)	West of Soto St.		2	1	
80	3001	Slauson Ave (North Side)	East of Bickett St.				x
71	1900	Slauson Ave (South Side)	West of Alameda St.		1	0	
72	2020	Slauson Ave (South Side)	West of Regent St.				x
74	2360	Slauson Ave (South Side)	West of Santa Fe Ave	8'	1	1	
75	2580	Slauson Ave (South Side)	West of Pacific Ave		2	1	
76	2600	Slauson Ave (South Side)	East of Pacific Ave		2	1	
77	2674	Slauson Ave (South Side)	West of Seville Ave	16'	2	2	
78	2780	Slauson Ave (South Side)	West of Templeton St	11'	1	1	
79	3000	Slauson Ave (South Side)	East of Bickett St.				
81	3090	Slauson Ave (South Side)	West of State Street	8'	1	1	
83	5808	Soto St (East side)	North of Slauson Ave	11'	1	1	
82	5625	Soto St (West side)	North of 57th St.		1	1	
84	6334	State St (East Side)	North of Gage Ave				x
85	6333	State St (West Side)	North of Gage Ave				x
86	7412	State St. (East Side)	North of Live Oak Ave.				x
87	7620	State St. (East Side)	North of Hope St.				x
88	7719	State St. (East Side)	North of Olive St.		0	1	x
89	7900	State St. (East Side)	South of Broadway				x
90	8020	State St. (East Side)	North of Santa Ana St.		0	1	
91	5901	State St. (West Side)	South of Slauson Ave	8'	1	1	
92	6123	State St. (West Side)	North of Randolph St				x
93	7221	State St. (West Side)	North of Walnut St.		1	1	
94	7420	State St. (West Side)	North of Live Oak St.				x
95	7653	State St. (West Side)	South of Hope St.		0	1	

No.	Address	Street	Cross Street	Category (A & B) - Weekly			Category (C) - Monthly
				Shelter	Bench	Receptacle	Sign/Receptacle
96	7722	State St. (West Side)	North of Olive St.		0	1	
97	7865	State St. (West Side)	North of Broadway	8'	1	1	
98	8021	State St. (West Side)	North of Santa Ana St.	16'	1	1	
			<b>Total</b>	71	131	118	21
	Grand Total Bus Shelter	71 + TBD					
	Grand Total Benches	131 + TBD					
	Grand Total Receptacles	118 + TBD					

# ATTACHMENT "D"

U.S. DEPARTMENT OF LABOR, BUREAU OF LABOR STATISTICS  
 Western Information Office, 90 7th St., Suite 14-100, San Francisco, CA 94103  
 Information Staff (415) 625-2270 / Fax (415) 625-2351

LOS ANGELES-RIVERSIDE-ORANGE CO. CA

Consumer Price Index, All Items, 1982-84=100 for All Urban Consumers (CPI-U)

YEAR													SEMIANNUAL		ANNUAL AVERAGE
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	1ST HALF	2ND HALF	
1998	161.0	161.1	161.4	161.8	162.3	162.2	162.1	162.6	162.6	163.2	163.4	163.5	161.6	162.9	162.3
1999	164.2	164.6	165.0	166.6	166.2	165.4	165.8	166.3	167.2	167.2	167.1	167.3	165.3	165.8	166.1
2000	167.9	169.3	170.7	170.6	171.1	171.0	171.7	172.2	173.3	173.8	173.5	173.5	170.1	173.0	171.6
2001	174.2	175.4	176.2	176.6	177.5	178.9	178.3	178.4	178.8	178.3	178.1	177.1	176.5	178.2	177.3
2002	178.9	180.1	181.1	182.2	182.6	181.9	182.2	183.0	183.4	183.7	184.0	183.7	181.1	183.3	182.2
2003	185.2	186.5	188.2	187.6	186.4	186.3	186.3	186.9	188.2	187.8	187.1	187.0	186.7	187.2	187.0
2004	188.5	190.1	191.5	191.9	193.3	193.7	193.4	193.1	194.5	196.3	196.9	195.2	191.5	194.9	193.2
2005	195.4	197.4	199.2	201.1	201.5	200.7	201.4	203.1	205.8	206.9	205.6	203.9	199.2	204.5	201.8
2006	206.0	207.5	208.5	210.5	212.4	211.1	211.4	211.9	212.9	211.4	211.1	210.6	209.3	211.6	210.4
2007	212.684	214.760	216.500	217.845	218.596	217.273	217.454	217.330	217.697	218.696	219.943	219.373	216.260	218.416	217.338
2008	220.918	221.431	223.606	224.625	226.651	229.033	229.886	228.484	227.449	226.159	222.229	219.620	224.377	225.638	225.008
2009	220.719	221.439	221.376	221.693	222.522	223.906	224.010	224.507	225.226	225.264	224.317	223.643	221.943	224.495	223.219
2010	224.610	224.620	225.483	225.916	226.438	225.877	225.991	226.373	226.048	226.794	225.941	226.639	225.491	226.298	225.894
2011	228.652	229.729	232.241	233.319	233.367	232.328	231.303	231.833	233.022	233.049	232.731	231.567	231.606	232.251	231.928
2012	233.441	234.537	236.941	236.866	237.032	236.025	235.776	237.222	238.104	240.111	237.675	236.042	235.807	237.488	236.648
2013	238.015	239.753	239.995	239.043	239.346	239.223	238.920	239.219	239.611	239.940	238.677	238.742	239.229	239.185	239.207
2014	239.857	241.059	242.491	242.437	243.362	243.528	243.727	243.556	243.623	243.341	241.753	240.475	242.122	242.746	242.434
2015	239.724	241.297	243.738	243.569	246.093	245.459	247.066	246.328	245.431	245.812	245.711	245.357	243.313	245.951	244.632
2016	247.155	247.113	247.873	248.368	249.554 <sup>†</sup>	249.789 <sup>†</sup>	249.784 <sup>†</sup>	249.700 <sup>†</sup>	250.145	251.098	250.185	250.189	248.309 <sup>†</sup>	250.184	249.246
2017	252.373	253.815													

Table of over-the-year percent increases. An entry for Feb. 2006 indicates the percentage increase from Feb. 2005 to Feb. 2006.

1999	2.0	2.2	2.2	3.0	2.4	2.0	2.3	2.3	2.8	2.5	2.3	2.3	2.3	2.4	2.3
2000	2.3	2.9	3.5	2.4	2.9	3.4	3.6	3.5	3.6	3.9	3.8	3.7	2.9	3.7	3.3
2001	3.8	3.6	3.2	3.5	3.7	4.6	3.8	3.6	3.2	2.6	2.7	2.1	3.8	3.0	3.3
2002	2.7	2.7	2.8	3.2	2.9	1.7	2.2	2.6	2.6	3.0	3.3	3.7	2.6	2.9	2.8
2003	3.5	3.6	3.9	3.0	2.1	2.4	2.3	2.1	2.6	2.2	1.7	1.8	3.1	2.1	2.6
2004	1.8	1.9	1.8	2.3	3.7	4.0	3.8	3.3	3.3	4.5	5.2	4.4	2.6	4.1	3.3
2005	3.7	3.8	4.0	4.8	4.2	3.6	4.1	5.2	5.8	5.4	4.4	4.5	4.0	4.9	4.5
2006	5.4	5.1	4.7	4.7	5.4	5.2	5.0	4.3	3.4	2.2	2.7	3.3	5.1	3.5	4.3
2007	3.2	3.5	3.8	3.5	2.9	2.9	2.9	2.6	2.3	3.5	4.2	4.2	3.3	3.2	3.3
2008	3.9	3.1	3.3	3.1	3.7	5.4	5.7	5.1	4.5	3.4	1.0	0.1	3.8	3.3	3.5
2009	-0.1	0.0	-1.0	-1.3	-1.8	-2.2	-2.6	-1.7	-1.0	-0.4	0.9	1.8	-1.1	-0.5	-0.8
2010	1.8	1.4	1.9	1.9	1.8	0.9	0.9	0.8	0.4	0.7	0.7	1.3	1.6	0.8	1.2
2011	1.8	2.3	3.0	3.3	3.1	2.9	2.4	2.4	3.1	2.8	3.0	2.2	2.7	2.6	2.7
2012	2.1	2.1	2.0	1.5	1.6	1.6	1.9	2.3	2.2	3.0	2.1	1.9	1.8	2.3	2.0
2013	2.0	2.2	1.3	0.9	1.0	1.4	1.3	0.8	0.6	-0.1	0.4	1.1	1.5	0.7	1.1
2014	0.8	0.5	1.0	1.4	1.7	1.8	2.0	1.8	1.7	1.4	1.3	0.7	1.2	1.5	1.3
2015	-0.1	0.1	0.5	0.5	1.1	0.8	1.4	1.1	0.7	1.0	1.6	2.0	0.5	1.3	0.9
2016	3.1	2.4	1.7	2.0	1.4 <sup>†</sup>	1.8 <sup>†</sup>	1.1 <sup>†</sup>	1.4 <sup>†</sup>	1.9	2.2	1.8	2.0	2.1 <sup>†</sup>	1.7	1.9
2017	2.1	2.7													

R = Revised

U.S. DEPARTMENT OF LABOR, BUREAU OF LABOR STATISTICS  
 Western Information Office, 90 7th St., Suite 14-100, San Francisco, CA 94103  
 Information Staff (415) 625-2270 / Fax (415) 625-2351

LOS ANGELES-RIVERSIDE-ORANGE CO. CA

Consumer Price Index, All Items, 1982-84=100 for Urban Wage Earners and Clerical Workers (CPI-W)

YEAR													SEMIANNUAL		
	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	1ST HALF	2ND HALF	ANNUAL AVERAGE
1998	155.1	155.0	155.1	155.6	156.2	156.1	155.9	156.1	156.1	156.8	157.0	157.2	155.5	156.5	156.0
1999	157.8	158.1	158.3	160.1	159.7	158.9	159.2	159.8	160.7	160.7	160.6	160.9	158.8	160.3	159.6
2000	161.3	162.4	163.9	164.0	164.4	164.3	165.0	165.3	166.3	166.9	166.6	166.7	163.4	166.1	164.8
2001	167.3	168.3	169.1	169.6	170.5	171.9	171.3	171.1	171.5	171.0	170.7	169.7	169.5	170.9	170.2
2002	171.5	172.8	173.8	174.8	175.4	174.7	175.0	175.6	176.3	176.5	177.0	176.7	173.8	176.2	175.0
2003	177.8	179.6	181.6	180.9	179.9	179.6	179.6	180.5	181.9	181.2	180.5	180.2	179.9	180.7	180.3
2004	181.7	183.4	184.9	185.2	186.8	187.4	186.8	186.5	187.8	189.8	190.3	188.5	184.9	188.3	186.6
2005	188.5	190.3	192.1	194.2	194.6	193.7	194.6	196.4	199.0	200.0	198.4	196.5	192.2	197.5	194.9
2006	198.3	199.9	200.8	202.9	205.0	204.2	204.5	205.0	205.3	203.5	203.3	202.9	201.9	204.1	203.0
2007	204.498	206.632	208.929	210.195	211.145	209.614	209.444	209.240	209.849	211.259	212.844	212.282	208.502	210.820	209.661
2008	213.825	214.231	216.493	217.914	219.702	222.435	223.245	221.230	220.285	218.726	214.083	211.007	217.433	218.096	217.765
2009	212.454	213.234	213.013	213.405	214.446	216.145	216.128	216.628	217.302	217.474	216.618	216.233	213.783	216.730	215.257
2010	217.290	217.090	218.157	218.475	218.787	218.222	218.367	218.752	218.427	219.339	218.694	219.619	218.004	218.866	218.435
2011	221.540	222.814	225.770	227.051	226.842	225.461	224.277	224.665	226.096	226.116	225.786	224.444	224.913	225.231	225.072
2012	226.245	227.585	230.281	230.023	230.180	228.917	228.446	230.229	231.065	233.431	230.426	228.940	228.872	230.426	229.649
2013	230.661	232.983	233.200	232.030	232.387	232.378	232.190	232.245	232.817	232.735	231.598	231.594	232.271	232.197	232.234
2014	232.578	233.886	235.600	235.717	236.647	236.880	236.963	236.504	236.451	235.921	233.896	232.330	235.201	235.344	235.273
2015	231.063	232.975	235.991	235.697	238.816	237.792	239.889	238.755	237.324	237.472	237.190	236.787	235.389	237.903	236.646
2016	238.609	238.262	239.146	239.536	240.320	240.522	240.580	240.267	240.851	241.932	240.809	240.846	239.399	240.881	240.140
2017	242.735	244.254													

Table of over-the-year percent increases. An entry for Feb. 2006 indicates the percentage increase from Feb. 2005 to Feb. 2006.

1999	1.7	2.0	2.1	2.9	2.2	1.8	2.1	2.4	2.9	2.5	2.3	2.4	2.1	2.4	2.3
2000	2.2	2.7	3.5	2.4	2.9	3.4	3.6	3.4	3.5	3.9	3.7	3.6	2.9	3.6	3.3
2001	3.7	3.6	3.2	3.4	3.7	4.6	3.8	3.5	3.1	2.5	2.5	1.8	3.7	2.9	3.3
2002	2.5	2.7	2.8	3.1	2.9	1.6	2.2	2.6	2.8	3.2	3.7	4.1	2.5	3.1	2.8
2003	3.7	3.9	4.5	3.5	2.6	2.8	2.6	2.8	3.2	2.7	2.0	2.0	3.5	2.6	3.0
2004	2.2	2.1	1.8	2.4	3.8	4.3	4.0	3.3	3.2	4.7	5.4	4.6	2.8	4.2	3.5
2005	3.7	3.8	3.9	4.9	4.2	3.4	4.2	5.3	6.0	5.4	4.3	4.2	3.9	4.9	4.4
2006	5.2	5.0	4.5	4.5	5.3	5.4	5.1	4.4	3.2	1.8	2.5	3.3	5.0	3.3	4.2
2007	3.1	3.4	4.0	3.6	3.0	2.7	2.4	2.1	2.2	3.8	4.7	4.6	3.3	3.3	3.3
2008	4.6	3.7	3.6	3.7	4.1	6.1	6.6	5.7	5.0	3.5	0.6	-0.6	4.3	3.5	3.9
2009	-0.6	-0.5	-1.6	-2.1	-2.4	-2.8	-3.2	-2.1	-1.4	-0.6	1.2	2.5	-1.7	-0.6	-1.2
2010	2.3	1.8	2.4	2.4	2.0	1.0	1.0	1.0	0.5	0.9	1.0	1.6	2.0	1.0	1.5
2011	2.0	2.6	3.5	3.9	3.7	3.3	2.7	2.7	3.5	3.1	3.2	2.2	3.2	2.9	3.0
2012	2.1	2.1	2.0	1.3	1.5	1.5	1.9	2.5	2.2	3.2	2.1	2.0	1.8	2.3	2.0
2013	1.9	2.4	1.3	0.9	1.0	1.5	1.6	0.9	0.7	-0.3	0.5	1.2	1.5	0.8	1.1
2014	0.8	0.4	1.0	1.6	1.8	1.9	2.1	1.8	1.6	1.4	1.0	0.3	1.3	1.4	1.3
2015	-0.7	-0.4	0.2	0.0	0.9	0.4	1.2	1.0	0.4	0.7	1.4	1.9	0.1	1.1	0.6
2016	3.3	2.3	1.3	1.6	0.6 <sup>1</sup>	1.1 <sup>1</sup>	0.3 <sup>2</sup>	0.6 <sup>2</sup>	1.5	1.9	1.5	1.7	1.7 <sup>3</sup>	1.3	1.5
2017	1.7	2.5													

R = Revised



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE FIRST AMENDMENT TO LEASE OF OFFICE SPACE AT CITY HALL TO SENATOR RICARDO LARA OF THE 33RD SENATE DISTRICT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL**

1. Approve First Amendment to lease with the Senate Rules Committee of California for the lease of office space at City Hall for use by Senator Ricardo Lara of the 33<sup>rd</sup> Senate District; and
2. Authorize City Manager to execute the lease.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On December 2, 2013, the City Council approved the basic deal points for the subject lease agreement and directed staff to finalize the negotiations for the lease. The office space leased includes the office located on the second floor of City Hall across from the City Manager's office. This is a 460 ft<sup>2</sup> office that was last occupied by the Assistant City Manager, a position currently vacant. Also included, is supply room located on the 2<sup>nd</sup> floor adjacent to the Council Chambers and in front of the conference room. This is a 96 ft<sup>2</sup> office. The total space is 556 ft<sup>2</sup>.

The approved monthly rental rate is \$376 (\$0.676 / ft<sup>2</sup>) for an initial term of 24 months which expired on November 30, 2016. The lease is currently on month-to-month basis. The Senator's office hours will coincide with the regular business hours of City Hall with limited off hour access to high-level staff. The names and title of those individuals are on file. The Senator office is required contact the City in the event any of those listed depart from the Senator's office.

The term of Amendment I modifies the lease by amending paragraphs 2,6 and 15.

**APPROVE FIRST AMENDMENT TO LEASE OF OFFICE SPACE AT CITY HALL TO SENATOR RICARDO LARA OF THE 33RD SENATE DISTRICT**

April 4, 2017

Page 2 of 2

**FISCAL IMPACT/FINANCING**

The City Council approved the total monthly rental rate of \$376. This revenue will be deposited to the General Fund Account Number 111-000-362.10-00 to offset the cost for maintaining the leased office space.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The recommended lease amendment was reviewed and approved by the Facilities Division of the Senate Rules Committee of California.

The recommended lease agreement has been reviewed and approved as to form by the City Attorney.

**IMPACT ON CURRENT SERVICES / PROJECTS**

The recommended action will not negatively impact current city services. It will facilitate access for the residents of Huntington Park to the services provided by Senator Lara and his staff and will serve to improve communication between City staff and the Senator's office.

**CONCLUSION**

Upon approval of the recommended action, staff will proceed with recommended actions.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Daniel Hernandez  
Director of Public Works

**ATTACHMENT(S)**

- A. First Amendment to Lease
- B. Lease Agreement

# ATTACHMENT "A"

**SENATE, CALIFORNIA LEGISLATURE  
FIRST AMENDMENT TO LEASE**

This lease amendment is made and entered into this **28<sup>th</sup> day of February, 2017** by and between **City of Huntington Park**, hereinafter called Lessor, and the *Senate Rules Committee, California Legislature*, hereinafter called State.

It is agreed between Lessor and State to modify the lease by amending paragraphs 2,6 and 15 as follows:

2. TO HAVE AND HOLD said leased premises, together with the appurtenance, rights, and easements thereunto belonging or appertaining unto State, for a term commencing on the **1<sup>st</sup> day of March, 2017** and ending on the **28<sup>th</sup> day of February, 2021**, with such rights of termination as are hereinafter set forth, with rental payable by State in arrears on the last day of the month, unless sufficient funds have not been made available in the annual budget act for the purpose of funding Senate Rules Committee Lease agreements, in an amount that follows:

**550 SQUARE FEET. TOTAL MONTHLY RENTAL \$376.00** (Three Hundred Seventy-Six Dollars and no cents)

6. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid, and addressed as follows:

<b>LESSOR:</b>	City of Huntington Park, Finance Dept.	<b>LESSEE:</b>	Senate Rules Committee
<b>ADDRESS:</b>	6550 Miles Avenue Huntington Park, CA 90255-4399	<b>ADDRESS:</b>	1020 N Street, Room 255 Sacramento, CA 95814
<b>CONTACT:</b>	Daniel Hernandez, Dir. of Public Works	<b>CONTACT:</b>	Cheryl N. Watts
<b>TELE:</b>	(323) 584-6320	<b>TELE:</b>	916/651-1505
<b>E-MAIL:</b>	DHernandez@hpca.gov	<b>FAX:</b>	916/414-3690
<b>TAX I.D. #</b>	<b>95-6000724</b>	<b>E-MAIL:</b>	<u>cheryl.watts@sen.ca.gov</u>

**15. ACCESSIBILITY –**

A. AMERICANS WITH DISABILITIES ACT (ADA) – Lessor warrants that the leased premises to be used by the State in the performance of this lease are readily accessible to and usable by individuals with disabilities with respect to services, programs, activities conducted by the State on the leased premises. In the event that Lessor makes alterations to any part of the leased premises used by the State, the alterations shall comply with the accessibility standards of the Americans with Disabilities Act (U.S.C.A. Section 12101 and following).

In the event of violation of the foregoing provision in the performance of this lease, and if the Lessor, within thirty (30) days after receipt of a written notice thereof from the State, fails to cure the breach, the State shall have the right immediately to terminate this lease and any necessary additional expense incurred by the State in securing space equivalent to the leased premises, including the additional rental, if any shall be by the Lessor.

B. CERTIFIED ACCESS SPECIALIST DISCLOSURE – Pursuant to Section 1938 of the Civil Code, the Lessor states that the leased premises: (check one)

have not undergone an inspection by a Certified Access Specialist (CASp).

have undergone an inspection by a Certified Access Specialist (CASp), it was determined that the leased premises met all applicable construction-related accessibility standards pursuant to Section 55.51 et seq. of the Civil Code, and Lessor provided the State with a copy of all reports prepared by the CASp.

All other terms and conditions of the lease shall remain the same and in full force.

IN WITNESS HEREOF, the parties have duly executed the Lease Agreement as of the day and year written above.

**LESSOR:**  
**CITY OF HUNTINGTON PARK**

**STATE:**  
**SENATE RULES COMMITTEE of California**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Daniel Alvarez  
Title: Secretary of the Senate

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# ATTACHMENT "B"

**Attachment B**

Senator Ricardo Lara  
Lease #SR 13/14-05  
6550 Miles Avenue, Room 113  
Huntington Park, CA 90255

**SENATE, CALIFORNIA LEGISLATURE  
LEASE**

ALL INFORMATION REQUESTED IN THIS LEASE MUST BE COMPLETED PRIOR TO SIGNATURE OF THE SENATE RULES COMMITTEE:

THIS LEASE, made and entered into this **6<sup>th</sup> day of January, 2014** by and between, **City of Huntington Park**, hereinafter called **Lessor**, and the **Senate Rules Committee, California Legislature**, hereinafter called **State**.

**WITNESSETH:**

The parties hereto mutually agree as follows:

1. Lessor hereby leases unto State and State hereby hires from Lessor those certain premises situated in the **City of Huntington Park, County of Los Angeles, State of California**, and more particularly described as follows: (include exact address of premises. including floor, suite number, zip code, etc.)

Huntington City Hall  
6550 Miles Avenue, Rooms 215 and 114  
Huntington Park, CA 90255  
Office Hours: Mon - Thursday (7:00 am to 5:30 pm)

2. TO HAVE AND HOLD said leased premises, together with the appurtenance, rights, privileges, and easements thereunto belonging or appertaining unto State, for a term commencing on **the 6<sup>th</sup> day of January, 2014, and ending on the 30<sup>th</sup> day of November, 2016**, with such rights of termination as are hereinafter set forth, with rental payable by State in arrears on the last day of the month, unless sufficient funds have not been made available in the annual budget act for the purpose of funding Senate Rules Committee Lease agreements, in an amount as follows:

**550 SQUARE FEET. TOTAL MONTHLY RENTAL \$376.00** (Three Hundred Seventy Six Dollars and no cents)

The State shall pay any rental payments that are not paid under this paragraph due to budgetary constraints, as soon as funds are made available under the annual budget act.

3. State agrees to pay the aforesaid rental to Lessor at the address specified in paragraph 4, or to such other address as the Lessor may designate by a notice in writing, upon the submission by lessor of invoices therefore at least 15 days prior to the due date to:

Senator Ricardo Lara  
Senate Rules Committee - Facilities  
1020 N Street, Room 255  
Sacramento, CA 95814  
Attn: Toni Brenner

**Attachment B**

4. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid, and addressed to the State to the address set forth in paragraph 3 or to the Lessor as follows:

<b>NAME:</b>	City of Huntington Park, Finance Dept.	<b>CONTACT:</b>	Julio Morales, Director of Finance
<b>ADDRESS:</b>	6550 Miles Avenue Huntington Park, CA 90255-4399	<b>TELEPHONE:</b>	323/584-6201
		<b>FAX:</b>	323/584-2657

TAX I.D. #95-6000724 and to State at the address indicated in paragraph 3. Nothing herein contained shall preclude the giving of any such written notice by personal service.

5. The state may terminate this lease by giving notice to the Lessor at least thirty (30) days prior to the date when such termination shall become effective. At the option of the State, this lease shall terminate within thirty (30) days immediately following the death, resignation or other removal from office of **Ricardo Lara** as a Member of the Senate.

6. Lessor shall furnish to State, during the lease term, at Lessor's sole cost, the following services and utilities:

- A. Janitorial services, including but not limited to, regular cleaning of office areas and restrooms, toilet supplies and waste disposal.
- B. All utilities except telephone.

7. During the lease term, Lessor shall maintain the leased premises together with appurtenances, rights, privileges, and easements belonging or appertaining thereto, in good repair and tenantable condition, except in the case of damage arising from negligence of State's agent, invitees or employees.

8. Lessor reserves the right to enter and inspect the leased premises, at reasonable times, and to make any necessary repairs to the premises.

9. Lessor agrees that State, keeping and performing the covenants and agreements herein contained on the part of State to be kept and performed, shall at all times during the existence of this lease peaceably and quietly, have hold and enjoy the leased premises, without suit, trouble or hindrance from Lessor, or any person claiming under Lessor.

10. In the event the leased premises or any essential part thereof shall be destroyed by fire or other casualty, this lease, shall, in the case of total destruction of the leased premises, immediately terminate and, in case of partial destruction or damage, shall terminate at the option of State upon giving notice in writing to the Lessor within fifteen (15) days after such fire or casualty, and no rent shall accrue or be payable to the Lessor after such termination. In the event of any such destruction where the State remains in possession of said premises, the rental as herein provided shall be reduced by the same ratio as the floor space State is thus precluded from occupying bears to the total space of the leased premises.

11. Rental payable hereunder for any period of time less than that for which periodic rental is paid shall be determined by prorating the rental herein specified for the applicable period.

12. To the extent authorized by any fire and extended coverage insurance issued to Lessor on the herein damaged premises, Lessor releases State from liability for loss or damage covered by said insurance and waives subrogation rights of the insurer.

13. This lease is subject to the provisions of the California Fair Employment and Housing Act (Section 12900 et seq., Government Code) and in its performance the Lessor will not discriminate against any employee or applicant for employment because of race religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, sex or age. The Lessor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, sex or age. This action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship.

**Attachment B**

The Lessor will permit access to his or her records of employment, employment advertisements, application forms, and other pertinent data and records by the Fair Employment and Housing Commission, and any other agency of the State of California designated by the Joint Rules Committee, for the purposes of investigation to ascertain compliance with this paragraph.

The State may determine a willful violation of the Fair Employment Practices provisions to have occurred upon receipt of a final judgment having that effect from a court in action to which the Lessor was a party, or upon receipt of a written notice from the Fair Employment and Housing Commission that it has investigated and determined that the Lessor has violated the Fair Employment and Housing Act and has issued an order, under Section 12970 of the Government Code which has become final.

In the event of willful violation of the foregoing provision in the performance of this lease, and if the Lessor, within thirty (30) days after receipt of a written notice thereof from the State, fails to cure the breach, the State shall have the right immediately to terminate this lease.

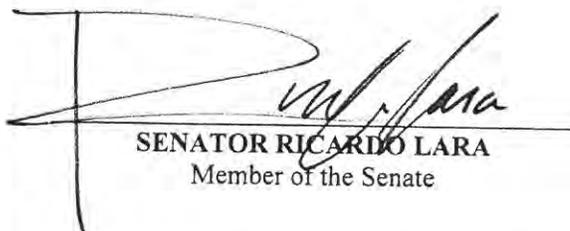
14. In the event State remains in possession of the leased premises after the expiration date of this lease, the State's continued possession shall create a tenancy from month to month with rental payable by State in arrears on the last day of each month in the amount specified in paragraph 2. The tenancy created herein shall be subject to all other terms and conditions of this lease.

15. Lessor warrants that the leased premises to be used by the State in the performance of this lease are readily accessible to and usable by individuals with disabilities with respect to services, programs, activities conducted by the State on the leased premises. In the event that Lessor makes alterations to any part of the leased premises used by the State, the alterations shall comply with the accessibility standards of the Americans with Disabilities Act (U.S.C.A. Section 12101 and following).

In the event of violation of the foregoing provision in the performance of this lease, and if the Lessor, within thirty (30) days after receipt of a written notice thereof from the State, fails to cure the breach, the State shall have the right immediately to terminate this lease.

16. State shall have the right during the term of the Agreement to prepay rent to Lessor in a lump sum payment for any portion of the lease term. In exchange for the prepayment Lessor shall discount by five percent (5%) the amount of the rent determined pursuant to Paragraph 2, including any increases in the stated amount of rent that is authorized therein, for that portion of the lease term and Lessor shall accept this prepaid discounted rent at State's rent for that portion of the lease term. If the Agreement is terminated for any reason authorized herein prior to the end of the period for which the State had made prepayment if rent, the Lessor shall refund to the State that portion of the State's prepaid rent which is attributable to that period which commences on the effective date of the earlier termination and ends on the expiration date of the period covered by the prepaid rent.

**IN WITNESS WHEREOF**, this lease has been executed by the parties hereto as of the date first above written.

  
**SENATOR RICARDO LARA**  
Member of the Senate

*(Additional signatures on the following page)*

**Attachment B**

LESSOR:

CITY OF HUNTINGTON PARK

By: *Peni Byler*

Title *City Manager*

Date *12/19/13*

STATE:

SENATE RULES COMMITTEE  
of CALIFORNIA

By: *Greg P. Schmidt*  
Greg P. Schmidt

Title: Secretary of the Senate

Date: *1/3/14*

**Attachment B**

**INSTRUCTIONS TO BE OBSERVED IN  
EXECUTING LEASE**

1. Fully complete all blanks.
2. Description shall be complete and should include square footage or acreage. State room number and floor, if applicable. When possible, a floor plan with the leased space outlined in red shall be attached.
3. Rental shall be payable in arrears.
4. Should the property be in probate or held in trust, evidence of the authority of the executor, administrator or trustee must be furnished. The executor or administrator may lease property without an order of the court when the tenancy is month to month, or for a term not to exceed one year, and the rental does not exceed one hundred dollars per month.
5. Whenever the lease is executed by an attorney, agent or trustee on behalf of the Lessor, one authenticated copy of his power of attorney, or other evidence of authority to act on behalf of the Lessor, shall be obtained.
6. When the Lessor is a partnership, the names of the partners composing the firm shall be stated in the body of the lease. The lease shall be signed with the partnership name followed by the name of the partner signing the same.
7. Where the Lessor is a corporation, the lease shall be signed with the corporate name, followed by the signature and title of the officer or other person signing the same in its behalf. The corporate seal shall be impressed upon the lease near such a signature.
8. Utilities and services detailed in paragraph 6 must be verified with Lessor.
9. There shall be no deviation from this form without prior approval of the Senate Rules Committee. Specific notation of interlineations, deletions, or other alterations shall be entered in the blank space following the last paragraph.

# **CITY OF HUNTINGTON PARK**

## **City Council Meeting Agenda Tuesday, April 4, 2017**

### **REGULAR AGENDA**

#### **PUBLIC WORKS**

**9. Update on I-Park Deployment 11**

- Update ONLY -



**CITY OF HUNTINGTON PARK**  
Community Development Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT  
PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Receive and file the Draft Fiscal Year 2017/2018 Annual Action Plan.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Each year, the City prepares an Annual Action Plan in connection with the Five-Year Consolidated Plan which details how the City will expend federal funds that it receives from the Department of Housing and Urban Development (HUD). The Annual Action Plan is a multi-purpose document with two principal purposes:

- The Annual Action Plan identifies the projects and programs to be undertaken during the upcoming fiscal year, and the proposed objectives and outcomes to be achieved within the overall context of the Five-Year Consolidated Plan; and
- The Annual Action Plan acts as the City's application process for federal formula grants, principally comprised of as the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs.

**CDBG Funding.** Authorized by Title I of the Housing and Community Development Act of 1974, as amended, the CDBG program serves to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons of low and moderate income. The CDBG program provides annual grants on a formula basis to entitled metropolitan cities and urban counties to implement a wide variety of community development and housing activities set forth under 24 CFR Part 570. The overriding purpose of the CDBG program is to support "bricks and mortar" activities e.g., acquisition, rehabilitation and

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

April 4, 2017

Page 2 of 8

preservation, and public improvements and facilities. CDBG activities are initiated and developed at the local level based upon a community's perceptions of its local needs, priorities, and benefits to the community.

As an entitlement grantee receiving CDBG funds, the City is free to determine what activities it will fund if certain requirements are met, and if funds are used to further broaden national objectives. Maximum priority is given to activities which benefit low- and moderate-income persons. The City may also carry out activities which aid in the prevention or elimination of slums or blight or certify that the activities meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, where other financial resources are not available to meet such needs.

For fiscal year 2017/18, the City of Huntington Park will have an estimated total of \$1,766,591 in CDBG funds. This total amount is comprised of an estimated \$1,247,328 in Fiscal 2017/18 CDBG entitlement funds (based on last years' allocation), \$509,263 in prior year unallocated CDBG funds carried forward, and an estimated \$10,000 in program income to be received.

**HOME Funding.** First authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, the HOME Program is the largest Federal block grant to State and local governments designed exclusively to create affordable housing for low-income households. HOME funds are provided as formula grants to participating jurisdictions or PJs, such as Huntington Park, and fund a wide range of eligible activities. HOME funds can be used for home purchase or rehabilitation financing assistance to eligible homeowners and new homebuyers; for building or rehabilitating housing for rent or ownership; or for "other reasonable and necessary expenses related to the development of non-luxury housing," including site acquisition or improvements, demolition of dilapidated housing to make way for HOME-assisted development, and payment of relocation expenses. Up to ten (10) percent of the PJ's annual allocation may be used for program planning and administration.

In addition, PJs must use at least 15 percent of their allocations to fund housing to be owned, developed, or sponsored by experienced, community-driven nonprofit groups designated as Community Housing Development Organizations (CHDOs). PJs must ensure that HOME-funded housing units remain affordable to income-eligible households for an affordability period, at a minimum, of five to 20 years, depending on the level of funding and type of housing. PJs have two years to commit funds (including reserving funds for CHDOs) and five years to spend funds.

The City of Huntington Park will have an estimated \$1,528,092 in HOME Program funds comprised of an estimated FY 2017/18 allocation of \$466,785 (based on last years' allocation), an estimated carryover balance of \$1,051,307, and program income of \$10,000.

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

April 4, 2017

Page 3 of 8

**Fiscal 2017/18 Funding Sources.** The CDBG and HOME budgets are as follows:

<b>Programs</b>	<b>FY 2017/18 Funds</b>	
<b>CDBG</b>		
Entitlement Grant	\$1,247,328	
Unallocated Carryover	\$509,263	
Program Income	\$10,000	
<b>Subtotal – CDBG Funds</b>		<b>\$1,766,591</b>
<b>HOME</b>		
Entitlement Grant	\$466,785	
Unallocated Carryover	\$1,051,307	
Program Income	\$10,000	
<b>Subtotal – HOME Funds</b>		<b>\$1,528,092</b>
<b>Total Funds</b>		<b><u>\$3,294,683</u></b>

**Proposed CDBG Activities.** In accordance with priorities and goals established in the City’s Five Year Consolidated Plan, City staff is presenting the following activity descriptions and allocation recommendations to further the purpose of the CDBG program of developing viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income. The amount available for CDBG activities is \$1,766,591.

- Code Enforcement, \$360,000: The Code Enforcement Program will use CDBG funds in predominately low and moderate income residential areas showing signs of deterioration. The enforcement of health and safety codes in buildings and structures together with public or private improvements, rehabilitation, or services are intended to arrest the decline of the area. For CDBG program purposes, code enforcement is a process whereby local governments gain compliance with ordinances and regulations regarding health and housing codes, land use and zoning ordinances, sign standards, and uniform building and fire codes.
- Minor Home Repair Program, \$190,000: The program provides on a citywide basis free exterior minor home repairs, energy conservation activities, security and safety improvements, exterior refurbishing and painting to eligible low and moderate-income households. The program offers a grant of up to \$5,000 to the homeowner for labor and materials and minor repairs to the property.
- Salvation Army Southeast Communities, \$15,000: This program provides services to the homeless, those at-risk of being homeless and low-income families/persons through the provision of various activities including emergency food service for families, senior food bags, showers, clothing and furniture vouchers, emergency motel vouchers and bus tokens.

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

April 4, 2017

Page 4 of 8

- Huntington Park Senior Program, \$20,000: The HP Senior Program promotes the benefits of leading a healthier lifestyle among older adults through educational workshops, coordinated physical activities, excursions and other recreation-based events and activities.
- Parks and Recreation After School Program, \$75,000: This program provides after school supervision at City parks and offers a variety of recreational activities such as sports, a nutrition program, arts and crafts, field trips, and homework assistance. The program serves to improve the safety of the parks for all users, and helps deter crime, vandalism, graffiti and drug use among youth by offering positive alternatives. Program locations include Robert H. Keller Park, Salt Lake Park, Freedom Park, and will feature a Summer Swim Program at Linda Marquez High School, seven days a week during the months of July and August.
- Huntington Park Library Homework Center, \$10,000: The Center benefits the children of the Huntington Park community by providing a quiet environment where learning and completion of school assignments are encouraged and promoted. Students in grades one through eight may drop in during established hours to receive supervised guidance and assistance in homework related areas, as well as access to online educational resources.
- Community Beautification (Graffiti Removal), \$12,099: This program provides contracted services to remove graffiti throughout the City, including all streets, public sidewalks, and public and private buildings. All residents of Huntington Park receive improved access to this public service for the purpose of creating a suitable living environment.
- Southeast Workforce Development and Civic Engagement Program, \$35,000: The Hire Huntington Park Youth, Workforce, and Civic Engagement Pilot Program is designed as a 7-week internship program targeting local Huntington Park high school juniors and seniors, as well as freshman college students. The program will provide support for local youth by building their workforce readiness skills and experience with local businesses and City departments. Interns will end their summer experience by attending a UCLA Unicamp whereby youth participants will participate in a one-week wilderness camping team building experience. Overall, the program provides tutoring, literacy, employment preparation, supportive services, and leadership development.
- Commercial Rehabilitation, \$180,000: The program provides up to \$50,000 in rehabilitation assistance to commercial properties for facade and other exterior improvements, to improve handicap accessibility, and to correct code violations. The program also funds project delivery costs related to commercial rehabilitation projects, such as a portion of one staff position, labor compliance consulting fees and architectural consulting fees.

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

April 4, 2017

Page 5 of 8

- Business Assistance and Economic Development Program, \$20,000: The City's business assistance and economic development program, to be administered by the Hub Cities Consortium via a subrecipient agreement with the City of Huntington Park, will outreach to businesses in the city. The program, called the Huntington Park Business Assessment and Economic Development Program, will offer services including: free Labor Market Survey Analysis (LMSA); Business Needs Analyses (BNA); employment/job training; and job placement. The goal of Hub Cities Consortium is to offer valuable resources, expertise, and business assistance tools to the business community.
- CDBG Administration, \$239,465: This program provides for the overall development, financial management, coordination and monitoring of the CDBG program, HUD communication, public participation, as well as planning and urban environmental design and studies. The implementing agency is the City Community Development Department.
- Fair Housing Services, \$10,000: The City funds the Fair Housing Foundation to affirmatively further fair housing by providing fair housing related services, including housing discrimination counseling and investigative services, landlord-tenant housing dispute resolution services and education and outreach services.
- CDBG Unallocated Funds, \$600,000: Staff is considering the use of these unallocated CDBG funds for improvements to the City's downtown parking lots or security light in the public alleys. When plans for such a project have been finalized, staff will seek authorization from the City Council before incorporating the project into the City's FY 2017/18 Annual Action Plan.

AGENCY / PROGRAM	RECOMMENDED ALLOCATION	TOTALS
<b>PUBLIC SERVICES REQUESTS</b>		
<b>(max to be allocated to public services is \$187,099, or 15% of allocation)</b>		
Salvation Army Southeast Communities (Family Services Program)	\$15,000	
HP Parks and Recreation Department (HP Senior Program)	\$20,000	
HP Park and Recreation Department (After School Program)	\$75,000	
Huntington Park Library (Homework Center)	\$10,000	
Huntington Park Public Works (Community Beautification/Graffiti Removal)	\$12,099	
Hub Cities Consortium (Southeast Workforce Development & Civic Engagement Program)	\$35,000	
Hub Cities Consortium	\$20,000	

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT  
PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

April 4, 2017

Page 6 of 8

<b>AGENCY / PROGRAM</b>	<b>RECOMMENDED ALLOCATION</b>	<b>TOTALS</b>
(Business Assistance and Economic Development Program)		
<b>Subtotal for Public Services</b>		<b>\$187,099</b>
<b>COMMUNITY DEVELOPMENT PROJECT REQUESTS</b>		
Community Development Department (Minor Home Repair)	\$190,000	
Community Development Department/Code Enforcement (Code Enforcement)	\$360,000	
Community Development Department (Commercial Rehabilitation)	\$180,000	
<b>Subtotal for Community Development Projects</b>		<b>\$730,027</b>
<b>ECONOMIC DEVELOPMENT PROJECT REQUESTS</b>		
(N/A)	\$0	
<b>Subtotal for Community Development Projects</b>		<b>\$0</b>
<b>CDBG ADMINISTRATION</b> (max to be allocated to CDBG Administration is \$249,465, or 20% of allocation)		
Community Development Department (CDBG Administration)	\$239,465	
Fair Housing Foundation (Fair Housing Services)	\$10,000	
<b>Subtotal for CDBG Administration</b>		<b>\$249,465</b>
<b>Unallocated Funds</b>		
Unallocated Funds	\$600,000	
<b>Subtotal for Unallocated Funds</b>		<b>\$600,000</b>
<b>TOTAL REQUESTS</b>		<b><u>\$1,766,591</u></b>

**Proposed HOME Activities.** City staff recommends the following activities that are consistent with priorities set forth in the City's Five Year Consolidated Plan and that fulfill the purpose of the HOME program to create affordable housing for low-income households:

- Acquisition / Rehabilitation / New Construction, \$1,000,000: The City is proposing to use HOME funds on an affordable housing project with a local Community Housing Development Organization (CHDO). The City will extend gap financing to acquire and support construction of approximately six affordable

# REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS

April 4, 2017

Page 7 of 8

transition or permanent rental housing. While a location is yet to be determined, the City will attempt to address the two key problems in Huntington Park as identified in the Consolidated Plan's Housing Needs Assessment: 1) renter cost burden; and 2) household overcrowding. A project site is yet to be determined.

- Residential Rehabilitation, \$200,000: This program provides financial assistance to owners of single-family homes (one to four units) and rental properties for rehabilitation improvements. Loans of up to \$50,000 are provided to qualified low and moderate income households, with a forgivable component of up to \$25,000 for repairs that correct health and safety violations. The implementing agency is the City's Community Development Department.
- HOME Administration, \$46,678: The City may use up to ten (10) percent of the HOME allocation for the overall administration of the HOME Program. The City will use HOME funds to ensure the overall development, management, coordination (including coordination with Community Housing Development Organizations), and monitoring of all HOME-funded projects/programs to ensure compliance with federal regulations of the HOME program.
- HOME Unallocated Funds, \$281,414: Community Development staff is currently analyzing the use of HOME funds for an affordable housing project with a local CHDO. Staff will bring to the City Council a proposed project once negotiations with the local CHDO have been settled and an affordable housing agreement drafted.

## **FISCAL IMPACT/FINANCING**

This action will have no fiscal impact to the City's General Fund.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In accordance with federal requirements (24 CFR Part 91) as implemented in the City's HUD-mandated Citizen Participation Plan, the City is required to conduct at least two public hearings in connection with the Consolidated Plan process. The first public hearing was held on March 21, 2017 where the Mayor and City Council was invited to share what they believed to be the low-income housing and community development needs of the community. It was also the opportunity for residents to voice their opinions on low income housing and community development needs.

The second required public hearing is for adoption of the FY 2017/18 Annual Action Plan, scheduled for May 2, 2017.

## **CONTRACTING PROCESS**

On March 30, 2017, a public notice was published in a newspaper of general circulation publicizing the 30-day public review period, and announcing the second public hearing to accept the Final 2017/18 Annual Action Plan, currently scheduled for May 2, 2017.

**REVIEW DRAFT FISCAL YEAR (FY) 2017/2018 ANNUAL ACTION PLAN FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT  
PARTNERSHIPS ACT (HOME) PROGRAM FEDERAL FUNDS**

April 4, 2017

Page 8 of 8

**NEGATIVE DECLARATION/ENVIRONMENTAL IMPACT REPORTS**

Neither this council meeting nor a subsequent action by the City Council to adopt the Fiscal Year 2017/2018 Annual Action Plan constitutes a project and, thus, will not invoke an environmental review under California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) regulations.

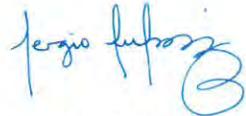
**CONCLUSION**

Receive and File.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Sergio Infanzon  
Community Development Director

**ATTACHMENT(S)**

- A. Summary Sheets of Programs
- B. Draft Annual Action Plan FYI 2017-2018

# ATTACHMENT "A"

City of Huntington Park  
CDBG Funding Requests  
FY 2017-18

NAME OF AGENCY / PROGRAM	FY 2016-17 <u>APPROVED BUDGET</u> Funding Available: \$1,247,328 Entitlement + \$994,462 Carryover = \$2,241,790	FY 2017-18 <u>ALLOCATION</u> <u>REQUESTS</u> Funding Available: \$1,247,328 Entitlement + \$509,263 Carryover + \$10,000 Program Income = \$1,766,591	AD HOC RECOMMENDATION
--------------------------	---	---	--------------------------

Public Services Requests  
Total Funds Available for FY 2017-18 = \$187,099 (15% max)

Public Service Requests

1	Salvation Army	\$15,000	\$50,000	\$15,000
2	HP Senior Program	\$20,000	\$27,583	\$20,000
3	P&R After School Program	\$75,000	\$158,249	\$75,000
4	HP Library Homework Center	\$10,000	\$10,000	\$10,000
5	Southeast Workforce Development & Civic Engagement Program	\$30,000	\$30,000	\$35,000
6	Community Beautification (Graffiti Removal)	\$22,099	\$27,000	\$12,099
7	Southeast Churches Service Center	<del>\$15,000</del>	\$0	\$0
8	HP Business Assistance Program	<del>\$0</del>	<del>\$25,000</del>	<del>\$20,000</del>
SUBTOTAL		\$187,099	\$327,832	\$187,099

Community Development Projects (includes Infrastructure, Facility, Code Enforcement, Rehabilitation, and Economic Development Activities)  
Total Funds Available \$1,330,027

Community Development Projects

9	HP Business Assistance Program	\$25,000	\$0	\$0
10	Code Enforcement	\$436,937	\$310,000	\$360,000
11	Minor Home Repair Program	\$130,000	\$130,000	\$190,027
12	Salt Lake Park Splash Pad Project	\$160,000	\$0	\$0
13	Pacific Boulevard Lighting & Beautification Project	\$520,000	\$0	\$0
14	Commercial Rehabilitation Program	<del>\$399,173</del>	<del>\$180,000</del>	<del>\$180,000</del>
SUBTOTAL		\$1,671,110	\$620,000	\$730,027

NAME OF AGENCY / PROGRAM	FY 2016-17 <u>APPROVED BUDGET</u> Funding Available: \$1,247,328 Entitlement + \$994,462 Carryover = \$2,241,790	FY 2017-18 <u>ALLOCATION</u> <u>REQUESTS</u> Funding Available: \$1,247,328 Entitlement + \$509,263 Carryover + \$10,000 Program Income = \$1,766,591	AD HOC RECOMMENDATION	
Administration Requests Total Funds Available in FY 2017-18 = \$249,465 (20% max)				
<u>CDBG Administration (20% Cap)</u>				
15	CDBG Administration	\$239,465	\$239,465	\$239,465
16	Fair Housing Services	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>
SUBTOTAL		\$249,465	\$249,465	\$249,465
TOTAL REQUESTS		<u>\$2,107,674</u>	<u>\$1,197,297</u>	<u>\$1,166,591</u>
<i>Unallocated (for capital project i.e. alley lighting or public parking improvements projects)</i>		\$134,116	\$569,294	\$600,000

City of Huntington Park  
HOME Funding Requests  
FY 2017-18

NAME OF AGENCY / PROGRAM	FY 2016-17 <u>APPROVED BUDGET</u> Funding Available: \$466,785 Entitlement + \$639,982 Carryover = \$1,106,767	FY 2017-18 <u>ALLOCATION</u> <u>REQUESTS</u> Funding Available: \$466,785 Entitlement + \$1,051,307 Carryover + \$10,000 Program Income = \$1,528,092	AD HOC RECOMMENDATION
<b>Affordable Housing Requests</b>			
Total Funds Available for FY 2017-18 = \$1,481,414 (Note: 15% of allocation, or \$70,017 must be allocated to a local CHDO)			
<u>Affordable Housing Projects/Programs</u>			
1	Marconi Bungalows (6303 1/2 Marconi Street)	\$340,400	\$0
2	Acquisition / Rehabilitation / New Construction (placeholder; no specific project)	\$519,689	\$1,000,000
3	Residential Rehabilitation	\$200,000	\$200,000
SUBTOTAL		\$1,060,089	\$1,200,000
<b>Administration Requests</b>			
Total Funds Available in FY 2017-18 = \$46,678 (10% max)			
<u>CDBG Administration (20% Cap)</u>			
15	HOME Administration	<u>\$46,678</u>	<u>\$46,678</u>
SUBTOTAL		\$46,678	\$46,678
TOTAL REQUESTS		<u>\$1,106,767</u>	<u>\$1,246,678</u>
(Over) / Under		\$0	\$281,414

# ATTACHMENT "B"



# **CITY OF HUNTINGTON PARK**

## **ANNUAL ACTION PLAN** **JULY 1, 2017 – JUNE 30, 2018**

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**PUBLIC COMMENT DRAFT**

**CITY OF HUNTINGTON PARK  
COMMUNITY DEVELOPMENT DEPARTMENT  
6550 MILES AVENUE  
HUNTINGTON PARK, CA 90255**

# CITY OF HUNTINGTON PARK 2017/18 ANNUAL ACTION PLAN

## TABLE OF CONTENTS

<b>SECTION</b>	<b>PAGE</b>
Executive Summary (AP-05) .....	1
Lead & Responsible Agencies (PR-05) .....	8
Consultation (AP-10) .....	9
Citizen Participation (AP-12) .....	12
Expected Resources (AP-15) .....	17
Annual Goals and Objectives (AP-20) .....	20
Projects (AP-35) .....	24
Projects Summary (AP-38).....	27
Geographic Distribution (AP-50) .....	34
Affordable Housing (AP-55) .....	35
Public Housing (AP-60) .....	37
Homeless and Other Special Needs Activities (AP-65) .....	38
Barriers to Affordable Housing (AP-75) .....	43
Other Actions (AP-85) .....	45
Program Specific Requirements (AP-90) .....	50

### **Appendices**

Appendix A – Certifications

Appendix B – Application for Federal Assistance (SF 424) CDBG Program

Appendix C – Application for Federal Assistance (SF 424) HOME Program

Appendix D – Public Notices

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Consolidated Plan is designed to help the City of Huntington Park assess affordable housing and community development needs and market conditions in order to make data-driven, place-based investment decisions. The consolidated planning process serves as the framework for a community-wide dialogue to identify housing and community development priorities that align and focus funding from the Community Development Block Grant (CDBG) and Home Investment Partnership Act (HOME) programs. The goals are to assist low and moderate-income persons, provide decent housing, create suitable living environments, and expand economic opportunities. Included in the 2015/16 – 2019/20 Consolidated Plan are broad five-year objectives and strategies to accomplish these goals. Specific identifiable benchmarks for measuring progress in realizing the City's strategy are proposed in the Action Plan for 2017/18.

The 2017/18 Annual Action Plan includes an application for funds under two different HUD entitlement programs - Community Development Block Grant (CDBG) and the HOME Investment Partnership Program). Current year entitlements combined with reallocations from prior years bring the total funding for program year 2017/18 to approximately \$3.3 million. The following Annual Action Plan describes resources, programs, activities and actions Huntington Park will use in the coming 2017/18 fiscal year to implement its strategic plan and ultimately achieve its Consolidated Plan goals and objectives, summarized in Table 1 on the following page.

**Table 1 - 2015-2019 Consolidated Plan Priorities, Goals, Implementing Programs, and FY 2017/18 Goals**

<b>Consolidated Plan 5-Year Priority</b>	<b>Consolidated Plan Goals</b>	<b>Implementing Programs</b>	<b>2017/18 Goal</b>	<b>Outcome/ Objective*</b>
Priority Housing Needs	Sustain and Strengthen Neighborhoods	<ul style="list-style-type: none"> <li>Code Enforcement</li> </ul>	800 housing units	SL-3
Priority Housing Needs	Preserve Existing and Create New Affordable Housing	<ul style="list-style-type: none"> <li>Acquisition / Rehabilitation / New Construction</li> <li>Residential Rehabilitation</li> <li>Minor Home Repair Program</li> </ul>	3 housing units 4 housing units 13 housing units	DH-2 DH-1 DH-1
Priority Homeless Needs	Support Social Service Agencies that Assist Homeless Populations	<ul style="list-style-type: none"> <li>Salvation Army Southeast Communities</li> </ul>	210 persons	SL-1
Priority Special Needs Populations	Support Social Service Agencies that Assist Special Needs Populations	<ul style="list-style-type: none"> <li>HP Senior Program</li> </ul>	300 persons	SL-1
Priority Community Facilities	Preserve Existing Public Facilities	<ul style="list-style-type: none"> <li>No projects proposed in FY 2017/18</li> </ul>	No projects proposed in FY 2017/18	SL-1
Priority Infrastructure Needs	Preserve for Needed Infrastructure Improvements	<ul style="list-style-type: none"> <li>No projects proposed in FY 2017/18</li> </ul>	No projects proposed in FY 2017/18	SL-1
Priority Community Services	Provide Needed Community Services to Low/Mod Persons	<ul style="list-style-type: none"> <li>After School Program</li> <li>HP Library Homework Center</li> <li>Southeast Workforce Development &amp; Civic Engagement Program</li> <li>Community Beautification</li> </ul>	500 persons 75 persons 10 persons 58,310	SL-1 SL-1 SL-1 SL-1
Economic Opportunity	Economic Opportunity	<ul style="list-style-type: none"> <li>Commercial Rehabilitation</li> <li>Business Assistance and Economic Development</li> </ul>	3 Businesses 40 Businesses	EO-3 EO-1
Other Housing and Community Development Needs	Planning for Housing and Community Development	<ul style="list-style-type: none"> <li>CDBG Administration</li> <li>Fair Housing Foundation</li> <li>HOME Administration</li> </ul>	N/A	N/A

## **2. Summarize the objectives and outcomes identified in the Plan**

See Table 1 above.

## **3. Evaluation of past performance**

During the previous five-year period, the City of Huntington Park used CDBG and HOME funds to accomplish the following objectives:

### **Decent Housing**

- On April 18, 2011, the City Council approved an Affordable Housing Agreement with LINC-Huntington Park Apartment Investors LP (LINC CDC). The Agreement committed \$1.50 million in Federal HOME funds for the development of an affordable housing project at 6337 Middleton Street known as the Mosaic Gardens Project. The project is also located within the Middleton/Malabar focus neighborhood. The property was a 55-room motel situated on the back portion of the Rodeway Inn located on Santa Fe Avenue. LINC CDC redeveloped the motel into a 24-unit rental housing project that includes such on-site amenities as a community room for resident services and programs, a computer room for resident use, and community open space. Additionally, the project provided housing for a population with special needs, which has limited housing opportunities. The City's previous Five-Year Consolidated Plan acknowledged the need for special needs housing. It noted that youth leaving the foster care system ("emancipated youth") are a high risk of special needs population. This project helped to meet the housing needs of this special needs population.
- In FY 2016/17, the City also contributed \$295,400 in HOME Program funds to the CHDO, Oldtimers Housing Development Corporation-IV, to construct a one-bedroom single-family dwelling built over a four-car garage with tandem parking, and to complete rehabilitation of a two-bedroom detached unit. The project provides for on-site improvements, as well as \$45,000 in project delivery soft costs, e.g., underwriting and property inspections. Both units will be subject to occupancy and affordability restrictions affordable to low income households under HOME and previously provided NSP funds.
- The Residential Rehabilitation Program provides assistance up to \$50,000 for property renovations and rehabilitation for owner-occupied single family homes and rental units. The City did not meet its 2010-2014 Consolidated Plan goal to fund 30 residential rehabilitation loans/grants (it funded 17); accordingly, the City entered into an agreement with Los Angeles County Neighborhood Housing Services (NHS) to leverage City HOME funds to provide eligible Huntington Park residences homeownership and residential rehabilitation opportunities during the 2015-2019 Consolidated Plan period. To date, the City has funded three residential rehabilitation loans during the current Consolidated Plan period.
- During the previous Consolidated Plan period, the City entered into a subrecipient agreement with a nonprofit agency to operate a city-wide Tenant-Based Rental Assistance Program using tenant selection policies and criteria consistent with the 2010-

2014 Consolidated Plan. The City gave local preference to 100 very low-income elderly persons. The program was completed in 2015/16.

### **Suitable Living Environment**

- The City funded a Minor Home Repair program in the first three years of the previous Consolidated Plan. Unfortunately, the program was defunded in the 4<sup>th</sup> year as CDBG funds decreased. Only 16% of the City's goal of providing 150 households with minor home repairs was met. The program was reinstated in FY 2015/16, but with staff shortages and other demands, the program was not implemented. In FY 2016/17, the City again funded this program and to date is on track in meeting its FY 2016/17 goal and expending its allotted CDBG funds.
- The City's Code Enforcement program continues to experience staff shortages preventing it from meeting its goal of servicing 800 housing units; however, in FY 2016/17, additional staff were hired to implement the much-needed Code Enforcement Program.
- The Commercial Rehabilitation Program continues to be a popular program with business owners in the City's downtown area (Pacific Boulevard). While the City only met 60% of its 2010-2014 goal to provide 15 loans, due mostly to reductions in staff to implement the program, the program has continued into the new 2015-2019 Consolidated Plan period as a high priority program. In FY 2016/17, two commercial rehab loans were approved. The program will continue in FY 2017/18.
- The City assisted various public service agencies during the previous five-year period. While the City has had to reduce the number of public service programs offered with CDBG funds because of decreases in CDBG entitlement funds, coupled with a past HUD recommendation to fund less organizations because of the high cost to manage each contract, the City continues to exceed its goals in providing youth, homeless, community beautification, and fair housing services to the Huntington Park community.
- The City met its goal to fund two community facility rehabilitation projects. More facility improvement projects are slated for the current 2015-2019 Consolidated Plan period. In 2015/16, the City allocated and completed a \$100,000 Soccer Field Lighting Project, and in FY 2016/17 was allocated CDBG funds for the Splash Pad Project.
- The City did not provide any CDBG assistance towards infrastructure improvements in FY 2015/16; however, this remains a high priority and the City allocated \$520,000 in CDBG funds to the Pacific Boulevard Lighting and Beautification Project slated to begin construction in late 2016/17. In FY 2017/18, no projects are currently being proposed; however staff may opt to obligate unallocated CDBG funds to improve several parking lots in the City's downtown.

### **Economic Opportunity**

- Huntington Park operated a popular Business Assistance and Economic Development program that provided technical support, business resources, and referrals to Huntington

Park businesses citywide. The program also served to increase business retention and attraction services by providing business and financial planning assistance to new and existing businesses and served as a local resource center. Funds were used to host workshops and seminars with industry experts to help persons grow their business in Huntington Park. The program was administered by Hub Cities Consortium, a locally based small business services company. During the FY 2017/18, the City will continue this partnership to continue to assist Huntington Park's business community.

#### **4. Summary of citizen participation process and consultation process**

The City of Huntington Park adopted a Citizen Participation Plan to guide the City's citizen participation process. All of Huntington Park's citizens are encouraged to participate in the planning, development, and implementation of the Annual Action Plan. Three public hearings are held by the City each year to discuss issues related to the Consolidated Plan as well as the Annual Action Plan. The first two hearings focus on the needs of the community and development of the Annual Action Plan and provide citizens with an opportunity to comment on the draft Annual Action Plan. The third public hearing focuses on performance as they relate to housing, homelessness, hazards associated with lead-based paint, accessibility, and community development needs, such as infrastructure and public services. In all cases, a Notice of Public Hearing was published at least 15 days prior to the hearing to provide residents with adequate notice.

A draft 2017/18 Annual Action Plan was available for public comment for a minimum 30-day period (March 30 – May 2, 2017). City Council public hearings were held on March 21, 2017 and May 2, 2017, providing residents and interested parties a final opportunity to comment on the Annual Action Plan prior to adoption and submittal to HUD.

#### **5. Summary of public comments**

[To be completed after 30-day public comment period and public hearing to adopt FY 2017/18 Annual Action Plan.]

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

[To be completed after 30-day public comment period and public hearing to adopt FY 2017/18 Annual Action Plan.]

## 7. Summary

Key findings of the Needs Assessment include:

- Housing overpayment is the most prevalent housing problem, with 64% of Huntington Park's low and moderate income renter households (<80% AMI) facing a cost burden (>30% of income on housing costs), and over one-third facing a severe cost burden (>50% of income towards housing). As depicted in Figure 4 (Appendix B), high levels of severe renter overpayment are located in neighborhoods throughout the City, and generally correspond to areas with high levels of poverty, senior households, and renter overcrowding.
- Household overcrowding, defined as greater than one person per room, has decreased from 63% of all renters in 2000 to 48% a decade later (as documented by the 2007-2011 ACS). Severe overcrowding (greater than 1.5 persons per room) impacts 27% of renters in the City. Figure 5 depicts several neighborhoods with concentrations of severe renter overcrowding (over 45%): north of Florence immediately east of Santa Fe; the neighborhood on either side of State bound by Gage and Saturn; both sides of Pacific bound by Randolph and Slauson; and the northernmost portion of the city directly to the east of Santa Fe.
- An estimated 15% of the City's housing is in substandard condition (2,300 units). The biggest contributors to substandard housing are the City's aging housing stock, household overcrowding, and absentee landlords.
- For homeless persons or persons at-risk of becoming homeless, the most significant problem is the lack of affordable rental housing. This problem has been compounded by decreases in funding available through Section 8 and HOME, and the loss of Redevelopment Housing funds. For chronically homeless persons and transitional age youth, there is an insufficient inventory of transitional housing and permanent housing with supportive services designed to meet the specific needs of these populations who often struggle with physical and mental health problems in addition to substance abuse issues.
- Priority community facility needs include park facility upgrades, including soccer field lighting and a splash pad at Salt Lake Park. The Consolidated Plan community needs survey named the need for youth centers and general parks and recreation facilities within the top ten priority needs.
- Priority infrastructure needs include streets and alleys, and bicycle transportation improvements in the City's low and moderate income neighborhoods. The City's 2015 Pavement Management Plan reviews the existing street conditions within the transit system and identifies a cost-to-improve each segment of the transit system. Street and alley improvements ranked within the top ten priority needs in the community needs survey.

- Priority public service needs include services for youth, seniors, homeless and anti-crime services. These needs were determined by the public via the Community Needs Survey, comments received at a Consultation Workshop with various public service and housing providers, and specific comments received from the Huntington Park City Council at a Needs and Priorities public hearing on March 2, 2015.

## PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

### 1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HUNTINGTON PARK	Community Development Department
CDBG Administrator	Manuel Acosta, Economic Development Manager	Community Development Department
HOME Administrator	Manuel Acosta, Economic Development Manager	Community Development Department

Table 2 – Responsible Agencies

#### Narrative

The Lead Agency for the five year (2015/2016 - 2019/2020) Consolidated Plan and the FY 2017/18 Annual Action Plan is the City of Huntington Park, Community Development Department.

#### Consolidated Plan Public Contact Information

##### Manuel Acosta, Economic Development Manager

City of Huntington Park  
Community Development Department  
6550 Miles Avenue  
Huntington Park, CA 90255  
Phone: (323) 584-6213  
Email: MAcosta@hpca.gov

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The City developed its five-year (2015/2016 - 2019/2020) Consolidated Plan through consultation with City departments; housing and public service providers; and adjacent local governments. As a means of gaining input from housing, homeless and social service providers, the City conducted a consultation workshop in August 2014 to discuss what each of these agencies define as the key housing and social service issues in Huntington Park, to identify gaps in service, and to brainstorm potential recommendations. Another function of the workshop was to establish a dialogue among agencies/departments to enhance collaboration and sharing of information.

In addition to those agencies/departments participating in the workshop, additional agencies were contacted as necessary to gain comprehensive information on the community's needs, such as the Los Angeles County Housing Authority and Los Angeles Homeless Services Authority.

For development of the FY 2017/18 Annual Action Plan, staff solicited a Request for Proposals from local service providers and City Departments to implement the goals and objectives identified in the City's Strategic Plan (Consolidated Plan). The City received 12 applications for FY 2017/18 funds.

Additionally, the City held a Needs and Priorities public hearing on March 21, 2017 to hear the views and opinions from local agencies and residents on what they perceive to be the biggest needs and priorities in Huntington Park. While no comments were made, the Huntington Park City Council, nonetheless, offers the opportunity to its residents.

Lastly, the City notified six neighboring local jurisdictions of the availability of the Draft Annual Action Plan for comment.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The City participates in Service Planning Area (SPA) 7 of the Continuum of Care for Los Angeles City and County, and coordinates with the LAHSA, local communities and various service agencies to provide a continuum of services and facilities for the homeless and persons at-risk of becoming homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City of Huntington Park does not receive ESG funds so this is not applicable.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
City of Huntington Park	Other government - Local	Housing Need Assessment Homeless Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy Lead-based Paint Strategy	Agency Consultation Workshop. Interdepartmental Workshop. City will continue maintaining its strong relationships with service providers and local jurisdictions to implement the 5-year strategy.
Huntington Park City Council	Civic Leaders	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development Non-Housing Community Development Strategy Anti-Poverty Strategy	Public hearings. City Council members reflect the needs of their constituents in the community, which have been reflected in the needs and priorities identified in the Plan.
Los Angeles County Housing Authority	PHA	Housing Need Assessment Public Housing Needs Market Analysis	Email correspondence. The City will continue its strong partnership with the Housing Authority.
Los Angeles County – Huntington Park Library	Services – Children	Non-Housing Community Development Strategy Anti-Poverty Strategy	Special Needs Service Provider Survey. The City will continue supporting the Library's educational programs for Huntington Park youth.
Old Timers Housing Development Corporation	Housing	Housing Needs Non-Homeless Special Needs	Agency Consultation Workshop. The City will continue supporting housing programs targeted to low income and at-risk families.

<b>Agency/Group/ Organization</b>	<b>Agency/Group/ Organization Type</b>	<b>What section of the Plan was addressed by Consultation?</b>	<b>How was the Agency/ Group/ Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>
Fair Housing Foundation	Services-Fair Housing	Housing Needs Assessment	Agency Consultation Workshop. The City will continue to provide fair housing and tenant/landlord services to residents.
Southeast Churches Service Center	Services - Homeless	Homeless Needs: Chronically Homeless, Families with Children, Veterans, Unaccompanied youth Homeless Strategy	Agency Consultation Workshop. The City will continue supporting programs for homeless and persons and families at risk of homelessness.

**Table 3 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Huntington Park developed its Consolidated Plan through consultation with housing, social and health service providers; local agencies/governments; and the Los Angeles County Housing Authority. The City is unaware of any Agency types relevant to the Consolidated Plan that were not consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care for Los Angeles County and City	Los Angeles Homeless Services Authority	LAHSA uses housing and demographic data obtained through HMIS and Homeless Counts to determine needs and to pinpoint gaps in housing and services. This in turn helps LAHSA to pool and coordinate resources with the County and cities to develop coordinated homeless access and assessment centers. Huntington Park participates with LAHSA in building the regional continuum of care to address the homeless and persons at-risk of homelessness.
Huntington Park Housing Element	City of Huntington Park Planning Division	The City is currently updating its Housing Element for the 2013-2021 period. All housing-related programs in the Consolidated Plan will be directly reflected within the Housing Element.

**Table 4 – Other local / regional / federal planning efforts**

## **AP-12 Participation - 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City followed HUD's guidelines for citizen and community involvement in preparation of the Consolidated Plan and Action Plan. To encourage citizen participation in the preparation of the documents, the City undertook several activities as summarized below.

#### **Housing and Community Development Needs Survey**

In order to evaluate public opinion of specific housing and community development needs, the City utilized an on-line Needs Survey in which the respondent was asked to rank the level of need for a particular service, capital improvement, and public benefit. Hard copies of the survey were also made available at the Community Development Department, the Clerk's Office, and were emailed to the Parks and Recreation Department's resident contact list. Questions about specific needs were grouped into these areas:

- Housing Needs;
- Homeless Needs;
- Public Service Needs;
- Infrastructure Needs; and
- Economic Development Needs.

A total of 88 residents completed the Needs Survey. Survey responses were then totaled to provide an overall average need rating for each of the 36 identified activities. The top needs identified (in rank order) were as follows, with the complete survey results included in Appendix C of the Consolidated Plan:

- Anti-Crime Services
- Youth Centers
- Youth Services
- Job Creation/Retention
- Employment Training
- New Affordable Ownership Housing
- Street/Alley Improvements
- Park and Recreation Facilities
- Property Maintenance/Code Enforcement
- Child Care Services

## **Focus Groups**

On August 27, 2014, key City stakeholders and representatives of housing and social service organizations participated in a focus group meeting that covered the following:

- Barriers to fair housing and access to affordable housing
- Housing, homeless and public service needs and gaps in service
- Community priorities

Attendees of the focus group expressed the immediate needs to serve the community, with the need for additional affordable housing opportunities, services for seniors and families, homeless housing and services, and code enforcement most commonly cited as Huntington Park's priority needs. A summary of the input received at the meeting is included in Appendix C.

## **Community Meetings**

The City Council conducted a Needs Assessment Public Hearing on March 2, 2015. The meeting was advertised in the El Aviso and noticed per the Ralph M. Brown Act. Invitations were also included as part of the Housing and Community Development Needs Survey.

At the Needs Assessment Public Hearing, City staff provided background on the Consolidated Plan, and the process for preparation of Huntington Park's 2015/16-2019/20 Plan. Three members of the public spoke, citing the dire need for additional affordable housing, especially for seniors and persons with disabilities; the impact of rising rents on household overcrowding and added stress on families; the need to consider high rise housing as a means of addressing the housing shortage; and opposition to additional high density housing around the downtown as the area is already too crowded and schools impacted. Each member of the City Council provided input on community needs and priorities for the Plan, summarized in Appendix C of the Consolidated Plan.

## **FY 2017/18 Annual Action Plan**

The City of Huntington Park has a citizen participation plan to guide the City's CDBG citizen participation process. All of Huntington Park's citizens are encouraged to participate in the planning, development, and implementation of the Annual Action Plan. Organizations receiving direct CDBG funding are in regular contact with City staff. Other organizations are consulted as-needed or have been present at various public hearings held by the City. Three public hearings are held each year by the City to discuss issues related to the Consolidated Plan as well as the Annual Action Plan. The first two hearings focus on the needs of the community and development of the Annual Action Plan and provide citizens with an opportunity to comment on the draft Annual Action Plan. The third public hearing focuses on performance as they relate to housing, homelessness, hazards associated with lead-based paint, accessibility, and community

development needs, such as infrastructure and public services. In all cases, a Notice of Public Hearing was published at least 15 days prior to the hearing to provide residents with adequate notice.

A draft 2017/18 Annual Action Plan was available for public comment for a 30-day period (March 30 – May 2, 2017). City Council public hearings were held on March 21 and May 2, 2017, providing residents and interested parties a final opportunity to comment on the Annual Action Plan prior to adoption and submittal to HUD.

<b>Citizen Participation Outreach Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
Newspaper Ad	Non-targeted/broad community	A newspaper advertisement was published inviting citizens to attend the Needs and Priorities public hearing on 2/2/2017.	No comments were received.	No comments were received.	N/A
Public Hearing	Non-targeted/broad community	A public meeting was held before the City Council to solicit input on needs and priorities for the Consolidated Plan. (3/21/2017)	No comments were received.	No comments were received.	N/A
Public Meeting	Non-targeted/ broad community	A public meeting will be held before the City Council to present the draft FY 2017/18 Annual Action Plan on April 4, 2017 and initiate the 30-day public review.	TBD	TBD	N/A

<b>Citizen Participation Outreach Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
Newspaper Ad	Non-targeted/ broad community	A newspaper advertisement will be published on March 30, 2017 to solicit public comment on the draft 2017/18 Annual Action Plan and to invite citizens to attend the final public hearing to adopt the FY 2017/18 Annual Action Plan.	TBD	TBD	N/A
Public Hearing	Non-targeted/ broad community	A final public hearing will be held before the City Council for adoption of the FY 2017/18 Annual Action Plan (5/2/17)	TBD	TBD	N/A

**Table 5 - Citizen Participation Outreach**

## Expected Resources

### **AP-15 Expected Resources – 91.220(c)(1,2)**

Table 6 summarizes the major sources of funding available to carry out housing and community development activities during the 2017/18 fiscal year.

For fiscal year 2017/18, the City of Huntington Park will have an estimated total of \$1,766,591 in CDBG funds. This total amount is comprised of an approximate \$1,247,328 in Fiscal 2017/18 CDBG entitlement funds (based on last years' allocation), \$509,263 in prior year unallocated CDBG funds carried forward, and an estimated \$10,000 to be received in program income. The City does not have any income from float-funded activities or surplus from urban renewal settlements, sale of real property, prior period adjustments, loans outstanding or written off, CDBG acquired property available for sale, or lump sum drawdown payments. Nor is the City funding any "urgent need activities." CDBG funds will be used for public services, code enforcement, a minor home repair program, commercial rehabilitation, and CDBG administration. An estimated 80 percent in CDBG funds will be used for activities that benefit persons of low and moderate income.

The City of Huntington Park will also have an estimated \$1,528,092 in HOME Program funds comprised of an estimated FY 2017/18 allocation of \$466,785 (based on last years' allocation), and an estimated carryover balance of \$1,051,307, and an estimated \$10,000 to be received in program income. The City will use HOME funds for administration of the HOME program, residential rehabilitation, and for another potential acquisition and rehabilitation project.

The City will pursue competitive public and private grants for the development and preservation of programs, housing, and services.

## Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$1,247,328	\$10,000	\$509,263	\$1,766,591	\$2,494,656	Entitlement funds allocation plus prior-year resources.
HOME	Public – federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	\$466,785	\$10,000	\$1,051,307	\$1,528,092	\$933,570	Entitlement allocation plus prior-year resources.

Table 6 - Expected Resources – Priority Table

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds play a crucial role in implementing the Annual Action Plan. Local private and non-federal funds are usually insufficient to meet the heavy demand for housing and services in our community. Agencies receiving CDBG and HOME funds use those funds as a commitment to receiving other funding sources. Likewise, the City also leverages other resources among the formula grant programs. For example, the HOME program is matched by a variety of sources, including: private investment, public investment, and tax credits.

The HOME Program requires a match of every dollar drawn; however, the City remains exempt from meeting this mandate. Since its inception, the City of Huntington Park has received a 100% match reduction, and expects to receive such a reduction until otherwise indicated by HUD.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable.

## AP-20 Annual Goals and Objectives

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome +1Indicator
1	Sustain and Strengthen Neighborhoods	2015	2019	Non-Housing Community Development	City of Huntington Park	Priority Housing Needs	\$310,000 (CDBG)	Housing Code Enforcement/ Foreclosed Property Care – <b>800 Housing Units</b> (Code Enforcement)
2	Preserve Existing and Create New Affordable Housing	2015	2019	Affordable Housing	City of Huntington Park	Priority Housing Needs	\$130,000 (CDBG) \$200,000 (HOME)	Homeowner Units Rehabilitated – <b>13 Household Housing Units</b> (Minor Home Repair)  Homeowner Units Rehabilitated – <b>4 Household Housing Units</b> (Residential Rehabilitation)
3	Support Social Service Agencies that Assist Homeless Populations	2015	2019	Homeless Non-Housing Community Development	City of Huntington Park	Priority Homeless Needs	\$15,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit - <b>210 Persons Assisted</b> (Salvation Army Southeast Communities)
4	Support Social Service Agencies that Assist Special Needs Populations	2015	2019	Non-Homeless Special Needs	City of Huntington Park	Priority Special Needs Populations	\$15,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – <b>300 Persons Assisted</b> (HP Senior Program)
5	Provide Needed Community Services to Low/Mod Persons	2015	2019	Non-Housing Community Development	City of Huntington Park	Priority Community Services	\$130,000 (CDBG)	Public service activities other than Low/Mod Income Housing Benefit – <b>585 Persons Assisted</b> (P&R After School Project; HP Library Homework Center; Southeast Workforce Development & Civic Engagement Program)

6	Provide Economic Opportunity	2015	2019	Non-Housing Community Development	City of Huntington Park	Economic Opportunity	\$205,000 (CDBG)	Businesses assisted – <b>40 Businesses assisted</b> (Business Assistance & Economic Development Program)  Façade treatment/business building rehabilitation – <b>3 Businesses</b> (Commercial Rehabilitation)
7	Planning for Housing and Community Development	2015	2019	Other: Administration	City of Huntington Park	Other Housing and Community Development Needs	\$249,465 (CDBG)  \$46,678 (HOME)	CDBG Administration Fair Housing Foundation  HOME Administration
	Unallocated Funds	2015	2019	N/A	N/A	N/A	\$712,126 (CDBG)  \$1,281,414 (HOME)	N/A (Unallocated Funds)

**Table 8 – Goals Summary**

### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	<b>Sustain and Strengthen Neighborhoods</b>
	<b>Goal Description</b>	Using CDBG funds, the City will sustain and strengthen neighborhoods by eliminating unsafe conditions and blight while improving the quality of life of residents within the community. (Project: Code Enforcement)
<b>2</b>	<b>Goal Name</b>	<b>Preserve Existing and Create New Affordable Housing</b>
	<b>Goal Description</b>	HOME funds will also be used to assist affordable housing developers in the acquisition, construction and/or rehabilitation of low-income rental and/or owner housing units. The City will also use CDBG funds for minor rehabilitation programs for low and moderate income homeowners. (Projects: Residential Rehab; Minor Home Repair)
<b>3</b>	<b>Goal Name</b>	<b>Support Social Service Agencies that Assist Homeless Populations</b>
	<b>Goal Description</b>	Using CDBG public service funds, the City will provide assistance to homeless service providers including, but not limited to, Southeast Churches Service Center and Salvation Army. (Project: Salvation Army Southeast Communities Family Services Program)

4	<b>Goal Name</b>	<b>Support Social Service Agencies that Assist Special Needs Populations</b>
	<b>Goal Description</b>	Using CDBG public service funds, the City will provide assistance to special needs service providers including, but not limited to, the Huntington Park Parks and Recreation Department for the Huntington Park Senior Program. (Project: HP Senior Program)
5	<b>Goal Name</b>	<b>Provide Needed Community Services to Low/Mod Persons</b>
	<b>Goal Description</b>	Using CDBG public service funds, the City will provide assistance to various social service agencies for programs for youth, fair housing, anti-crime, and general public services. Services must benefit at least 51 percent low/mod persons. (Projects: P&R After School Program; HP Library Homework Center; Community Beautification; Southeast Workforce Development & Civic Engagement Program)
6	<b>Goal Name</b>	<b>Provide Economic Opportunity</b>
	<b>Goal Description</b>	Using CDBG funds, the City will support projects and programs targeted to low and moderate-income business owners, or persons wishing to start or expand a business. The city will pursue a partnership with a local Small Business Assistance Center to administer the City's Economic Development Program and to implement the goals outlined in the City's 2013 Economic Development strategy. (Projects: Commercial Rehabilitation; Business Assistance and Economic Development)
7	<b>Goal Name</b>	<b>Planning for Housing and Community Development</b>
	<b>Goal Description</b>	The City will conduct the following administration/planning activities: (1) General Administration of the overall CDBG and HOME Program, including preparation of budget, applications, certifications and agreements, (2) Coordination of all CDBG-funded capital improvement projects, (3) Coordination of the Public Service Subrecipients, (4) Coordination of all HOME-funded housing projects, (5) Monitoring of all CDBG and HOME projects/programs to ensure compliance with federal regulations, (6) Preparation of the Annual Action Plan, and (7) Preparation of the Consolidated Annual Performance and Evaluation Report (CAPER). The City may use up to 20% of its annual CDBG entitlement on administration activities; and 10% is allowed for HOME administration activities. (Project: CDBG Administration; Fair Housing Services; HOME Administration)

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

As presented in Table 7 above, the City's one-year goal is to provide affordable housing opportunities to 17 extremely low, low, and moderate income households through the following activities:

- Residential Rehabilitation Program: The City will offer rehabilitation assistance to 3 extremely low, low, and moderate income households.
- Minor Home Repair Program: The City will provide minor home repairs to 13 extremely low, low, and moderate income households.
- Acquisition / Rehabilitation: The City of Huntington Park has approximately \$1.3 million unallocated HOME funds available for an acquisition/rehabilitation project with a local CHDO. The City is currently in discussions with the Oldtimers Housing Development Corporation for a future affordable housing project utilizing these HOME funds. A substantial amendment to this Annual Action Plan will be submitted when a project has been negotiated.

## AP-35 Projects – 91.220(d)

The following projects are based on the City’s identified priority needs and activities. Projects/programs operated citywide are noted. The majority of the projects are targeted to low and moderate income persons, or neighborhoods in census tracts with 51% or more who are low- or moderate-income. All proposed activities are eligible and meet program service targets.

### Projects

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
Code Enforcement	City of Huntington Park	Sustain and Strengthen Neighborhoods	Priority Housing Needs	CDBG: \$360,000
Residential Rehabilitation	City of Huntington Park	Preserve Existing and Create New Affordable Housing	Priority Housing Needs	HOME: \$200,000
Acquisition/Rehabilitation/New Construction (no specific project identified)	City of Huntington Park	Preserve Existing and Create New Affordable Housing	Priority Housing Needs	HOME: \$1,000,000
Minor Home Repair	City of Huntington Park	Preserve Existing and Create New Affordable Housing	Priority Housing Needs	CDBG: \$190,027
Salvation Army Southeast Communities Family Services Program	City of Huntington Park	Support Social Service Agencies that Assist Homeless Populations	Priority Homeless Needs	CDBG: \$15,000
Huntington Park Senior Program	City of Huntington Park	Support Social Service Agencies that Assist Special Needs Populations	Priority Special Needs	CDBG: \$20,000
Parks and Recreation After School Program	City of Huntington Park	Provide Needed Community Services to Low/Mod Persons	Priority Community Services	CDBG: \$75,000
Huntington Park Library Homework Center	City of Huntington Park	Provide Needed Community Services to Low/Mod Persons	Priority Community Services	CDBG: \$10,000
Community Beautification (Graffiti Removal)	City of Huntington Park	Provide Needed Community Services to Low/Mod Persons	Priority Community Services	CDBG: \$12,099
Southeast Workforce Development & Civic Engagement Program	City of Huntington Park	Provide Needed Community Services	Priority Community Services	CDBG: \$35,000

Project Name	Target Area	Goals Supported	Needs Addressed	Funding
		to Low/Mod Persons		
Commercial Rehabilitation	City of Huntington Park	Economic Opportunity	Economic Opportunity	CDBG: \$180,000
Business Assistance and Economic Development	City of Huntington Park	Economic Opportunity	Economic Opportunity	CDBG: \$20,000
CDBG Administration	City of Huntington Park	Planning for Housing and Community Development	Other Housing and Community Development Needs	CDBG: \$239,465
Fair Housing Services	City of Huntington Park	Provide Needed Community Services to Low/Mod Persons	Priority Community Services	CDBG: \$10,000
HOME Administration	City of Huntington Park	Planning for Housing and Community Development	Other Housing and Community Development Needs	HOME: \$46,678
Unallocated CDBG Funds	N/A	N/A	N/A	CDBG: \$600,000
Unallocated HOME Funds	N/A	N/A	N/A	HOME: \$281,414

Table 8 – FY 2017/18 Projects

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The Housing and Homeless Needs Assessment of the Consolidated Plan discusses housing need by income category. Income levels identified are 1) extremely low-income; 2) very low-income, and; 3) low- and moderate-income households. Based on HUD recommendations, general relative priorities for funding will be as follows:

**HIGH PRIORITY:** Activities to address this need will be funded during the five-year period.

**MEDIUM PRIORITY:** If funds are available, activities to address this need may be funded by the City during the five-year period. The City may also use other sources of funds and take actions to locate other sources of funds.

**LOW PRIORITY:** It is not likely the City will fund activities to address this need during the five-year period.

The highest priority has been assigned to the needs of the lowest income residents, based on the assumption that in this high cost real estate market, they are at greater risk of displacement, homelessness or other serious housing situations due to limited financial resources and other limitations they may face.

The Consolidated Plan identifies several obstacles in meeting underserved needs, including the high and sustained demand for public services, as well as the shortage of funding to address the community's needs.

## AP-38 Projects Summary

### Project Summary Information

<b>1</b>	<b>Project Name</b>	Code Enforcement
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Sustain and Strengthen Neighborhoods
	<b>Needs Addressed</b>	Priority Housing Needs
	<b>Funding</b>	CDBG: \$360,000
	<b>Description</b>	This program provides for property inspections near CDBG funded activities, target areas, and in census tracts having a predominance of low and moderate-income residents. This project also funds the Neighborhood Improvement Program, which focuses on improving the physical appearance of the City, promoting neighborhood improvement projects, and community empowerment. The implementing agency is the City Police Department.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Citywide.
	<b>Description</b>	
	<b>Planned Activities</b>	Same as description.
<b>2</b>	<b>Project Name</b>	Residential Rehabilitation
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Preserve Existing and Create New Affordable Housing
	<b>Needs Addressed</b>	Priority Housing Needs
	<b>Funding</b>	HOME: \$200,000
	<b>Description</b>	This program provides financial assistance to owners of single-family homes (one to four units) and rental properties for rehabilitation improvements. Loans of up to \$50,000 are provided to qualified low and moderate income households, with a forgivable component of up to \$25,000 for repairs that correct health and safety violations. The implementing agency is the City's Community Development Department.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Various
	<b>Description</b>	
	<b>Planned Activities</b>	Same as in description.
<b>3</b>	<b>Project Name</b>	Acquisition/Rehabilitation/New Construction (no specific project identified)
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Preserve Existing and Create New Affordable Housing
	<b>Needs Addressed</b>	Priority Housing Needs

	<b>Funding</b>	HOME: \$1,000,000
	<b>Description</b>	HOME funds will be used to gap finance an affordable housing project at a location yet to be determined. The implementing agency is the City's Community Development Department.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	To be determined.
	<b>Description</b>	
	<b>Planned Activities</b>	Same as in description.
<b>4</b>	<b>Project Name</b>	Minor Home Repair
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Preserve Existing and Create New Affordable Housing
	<b>Needs Addressed</b>	Priority Housing Needs
	<b>Funding</b>	CDBG: \$190,027
	<b>Description</b>	The program provides on a citywide basis free exterior minor home repairs, energy conservation activities, security and safety improvements, exterior refurbishing and painting to eligible low and moderate-income households. The program offers a grant of up to \$7,500 to the homeowner for labor and materials and minor repairs to the property.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Various
	<b>Description</b>	
	<b>Planned Activities</b>	Same as description.
<b>5</b>	<b>Project Name</b>	Salvation Army Southeast Communities/Family Services Program
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Support social service agencies that assist homeless populations
	<b>Needs Addressed</b>	Priority Homeless Needs
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	This program provides services to the homeless, those at-risk of being homeless and low-income families/persons through the provision of various activities including emergency food service for families, senior food bags, showers, clothing and furniture vouchers, emergency motel vouchers and bus tokens.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	2965 Gage Avenue, Huntington Park CA 90255
	<b>Description</b>	
	<b>Planned Activities</b>	Same as description.

<b>6</b>	<b>Project Name</b>	Huntington Park Senior Program
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Support social service agencies that assist special needs populations
	<b>Needs Addressed</b>	Priority Special Needs Populations
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	The HP Senior Program promotes the benefits of leading a healthier lifestyle among older adults through educational workshops, coordinated physical activities, excursions and other recreation-based events and activities.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Huntington Park Community Center
	<b>Description</b>	3401 East Florence Avenue, Huntington Park CA 90255
	<b>Planned Activities</b>	Same as description.
<b>7</b>	<b>Project Name</b>	Park and Recreation After School Program
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Provide Needed Community Services to Low/Mod Persons
	<b>Needs Addressed</b>	Priority Community Services
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	This program provides after school supervision at City parks and offers a variety of recreational activities such as sports, a nutrition program, arts and crafts, field trips, and homework assistance. The program serves to improve the safety of the parks for all users, and helps deter crime, vandalism, graffiti and drug use among youth by offering positive alternatives. Program locations include Robert H. Keller Park, Salt Lake Park, Freedom Park, and will feature a Summer Swim Program at Linda Marquez High School, seven days a week during the months of July and August.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Various Locations
	<b>Description</b>	
	<b>Planned Activities</b>	Same as description.
<b>8</b>	<b>Project Name</b>	Huntington Park Library Homework Center
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Provide Needed Community Services to Low/Mod Persons
	<b>Needs Addressed</b>	Priority Community Services
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	The Center benefits the children of the Huntington Park community by providing a quiet environment where learning and completion of school assignments are encouraged and promoted. Students in grades one through eight may drop in during established hours to receive supervised guidance and assistance in homework related areas, as well as access to online educational resources.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Huntington Park Library
	<b>Description</b>	6518 Miles Avenue, Huntington Park, CA 90255
	<b>Planned</b>	Same as description.
	<b>Activities</b>	
<b>9</b>	<b>Project Name</b>	Community Beautification (Graffiti Removal)
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Provide Needed Community Services to Low/Mod Persons
	<b>Needs Addressed</b>	Priority Community Services
	<b>Funding</b>	CDBG: \$12,099
	<b>Description</b>	This program provides contracted services to remove graffiti throughout the City, including all streets, public sidewalks, and public and private buildings. All residents of Huntington Park receive improved access to this public service for the purpose of creating a suitable living environment
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Citywide.
	<b>Description</b>	
	<b>Planned</b>	Same as Description.
	<b>Activities</b>	
<b>10</b>	<b>Project Name</b>	Southeast Workforce Development & Civic Engagement Program
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Provide Needed Community Services to Low/Mod Persons
	<b>Needs Addressed</b>	Priority Community Services
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	The Southeast Workforce Development & Civic Engagement Program is designed as a 7-week internship program targeting local Huntington Park high school juniors and seniors, as well as freshman college students. The program will provide support for local youth by building their workforce readiness skills and experience with local businesses and City departments. Interns will end their summer experience by attending a UCLA Unicamp whereby youth participants will participate in a one-week wilderness camping team building experience. Overall, the program provides tutoring, literacy, employment preparation, supportive services, and leadership development.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Citywide.
	<b>Description</b>	
	<b>Planned</b>	Same as Description.
	<b>Activities</b>	

<b>11</b>	<b>Project Name</b>	Commercial Rehabilitation
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Economic Opportunity
	<b>Needs Addressed</b>	Economic Opportunity
	<b>Funding</b>	CDBG: \$180,000
	<b>Description</b>	The program provides up to \$50,000 in rehabilitation assistance to commercial properties for facade and other exterior improvements, to improve handicap accessibility, and to correct code violations. The program also funds project delivery costs related to commercial rehabilitation projects, such as a portion of one staff position, labor compliance consulting fees and architectural consulting fees.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Various locations
	<b>Description Planned Activities</b>	Same as description.
	<b>12</b>	<b>Project Name</b>
<b>Target Area</b>		City of Huntington Park
<b>Goals Supported</b>		Economic Opportunity
<b>Needs Addressed</b>		Economic Opportunity
<b>Funding</b>		CDBG: \$20,000
<b>Description</b>		The City's business assistance and economic development program, to be administered by the Hub Cities Consortium via a subrecipient agreement with the City of Huntington Park, will outreach to businesses in the city. The program, called the Huntington Park Business Assessment and Economic Development Program, will offer services including: free Labor Market Survey Analysis (LMSA); Business Needs Analyses (BNA); employment/job training; and job placement. The goal of Hub Cities Consortium is to offer valuable resources, expertise, and business assistance tools to the business community.
<b>Target Date</b>		June 30, 2018
<b>Location</b>		Community Development Department
<b>Description Planned Activities</b>		6550 Miles Avenue, Huntington Park CA 90255 Same as description.
<b>13</b>		<b>Project Name</b>
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Planning for Housing and Community Development
	<b>Needs Addressed</b>	Other Housing and Community Development Needs
	<b>Funding</b>	CDBG: \$239,465
	<b>Description</b>	This program provides for the overall development, financial management, coordination and monitoring of the CDBG program, HUD communication, public participation, as well as planning and urban environmental design and studies. The implementing agency is the City Community Development Department.

	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Community Development Department
	<b>Description</b>	6550 Miles Avenue, Huntington Park CA 90255
	<b>Planned Activities</b>	Same as description.
<b>14</b>	<b>Project Name</b>	Fair Housing Services
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Planning for Housing and Community Development
	<b>Needs Addressed</b>	Other Housing and Community Development Needs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The City funds the Fair Housing Foundation to affirmatively further fair housing by providing fair housing related services, including housing discrimination counseling and investigative services, landlord-tenant housing dispute resolution services and education and outreach services.
	<b>Target Date</b>	June 30, 2018
	<b>Location</b>	Citywide
	<b>Description</b>	
	<b>Planned Activities</b>	Same as description.
<b>15</b>	<b>Project Name</b>	HOME Administration
	<b>Target Area</b>	City of Huntington Park
	<b>Goals Supported</b>	Planning for Housing and Community Development
	<b>Needs Addressed</b>	Other Housing and Community Development Needs
	<b>Funding</b>	HOME: \$46,678
	<b>Description</b>	Funds provide for the overall development, management, coordination and monitoring of the HOME program as implemented by the Community Development Department.
	<b>Target Date</b>	June 30, 2018
	<b>Location Description</b>	Community Development Department 6550 Miles Avenue, Huntington Park CA 90255
	<b>Planned Activities</b>	Same as description.
<b>16</b>	<b>Project Name</b>	Unallocated CDBG Funds
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$600,000
	<b>Description</b>	TBD
	<b>Target Date</b>	TBD
	<b>Location Description</b>	TBD
	<b>Planned Activities</b>	TBD
<b>17</b>	<b>Project Name</b>	Unallocated HOME Funds
	<b>Target Area</b>	N/A
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	HOME: \$281,414

<b>Description</b>	TBD
<b>Target Date</b>	TBD
<b>Location Description</b>	TBD
<b>Planned Activities</b>	TBD

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City utilizes CDBG and HOME funds for projects and programs operated citywide. However, the majority of CDBG-funded facility projects are targeted to the most-needy neighborhoods: those census tracts where 51% or more of the residents are low- or moderate-income. Of Huntington Park's twenty census tracts, seventeen are majority (>50%) low/mod income, and are thus designated "low/mod" tracts by HUD. Census tract 5326.03, block group 1, census tract 5335.03, block group 2, and census tract 5345.01, block group 1 are <50% low/mod and thus do not qualify as a low/mod tract per HUD guidelines. Subtracting the population in these three non-qualifying block groups (2,925) from the city's total population of 61,235 residents results in a balance of 58,310 low/mod residents.

The City's Code Enforcement Program is provided on a citywide basis and is funded in part through the City's General Fund for the three census block groups in the City that are not designated low-moderate income areas. All other activities funded as part of this Consolidated Plan are offered on a citywide basis to low and moderate-income Huntington Park residents, except for HOME-funded Housing Development activities and the CDBG-assisted Commercial Rehabilitation Program in the downtown. The City's rationale for implementing activities on a citywide basis, rather than geographically targeting certain neighborhoods is as follows:

- 95% of Huntington Park's population falls within a designated low/mod area; and
- Huntington Park faces significant needs for neighborhood improvement, code enforcement, residential rehabilitation and other community improvements throughout the City.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

Based on the CHAS tables provided by HUD (extrapolated from 2007-2011 ACS data), the following summarizes two key housing problems in Huntington Park:

- **Renter Cost Burden:** Among Huntington Park's approximately 9,325 low and moderate income (<80% AMI) renter households, 5,998 (64%) face a cost burden of spending greater than 30% of income on rent. Over one-third of the City's low and moderate income renters face a severe cost burden, with 3,104 spending more than 50% of income on rent. As depicted in Figure 4, high levels of severe renter overpayment are located in neighborhoods throughout the City, and generally correspond to areas with high levels of poverty, senior households, and renter overcrowding.
- **Household overcrowding:** Defined as greater than one person per room, household overcrowding has decreased from 63% of all renters in 2000 to 48% a decade later (as documented by the 2007-2011 ACS). Severe overcrowding (greater than 1.5 persons per room) impacts 27% of renters in the City. Figure 5 depicts several neighborhoods with concentrations of severe renter overcrowding (over 45%): north of Florence immediately east of Santa Fe; the neighborhood on either side of State bound by Gage and Saturn; both sides of Pacific bound by Randolph and Slauson; and the northernmost portion of the city directly to the east of Santa Fe.

For homeless persons or persons at-risk of becoming homeless, the most significant problem is the lack of affordable rental housing. This problem has been compounded by decreases in funding available through Section 8 and HOME, and the loss of Redevelopment Housing funds. For chronically homeless persons and transitional age youth, there is an insufficient inventory of transitional housing and permanent housing with supportive services designed to meet the specific needs of these populations who often struggle with physical and mental health problems in addition to substance abuse issues.

In addition to the lack of affordable rental housing, the City's Consolidated Plan recognizes the need for owner and renter rehabilitation. The age of a community's housing stock can provide an indicator of overall housing conditions. Typically housing over 30 years in age is likely to need rehabilitation work to major elements of the structure, such as roofing, siding, plumbing and electrical systems. As a mature community, the majority of Huntington Park's housing stock consists of units older than 30 years of age. Among owner-occupied housing, 78% of units were constructed prior to 1980. Similarly, a substantial proportion of Huntington Park's rental housing

is greater than 30 years in age (83%); this housing typically suffers more wear-and-tear from tenants than owner-occupied housing. Additionally, an estimated 15% of the City's housing is in substandard condition (2,300 units). The biggest contributors to substandard housing are the City's aging housing stock, household overcrowding, and absentee landlords.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	
Non-Homeless	17
Special-Needs	
Total	17

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	
The Production of New Units	
Rehab of Existing Units	17
Acquisition of Existing Units	
Total	17

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## **Discussion**

The City's HOME-funded Residential Rehabilitation and CDBG-funded Minor Home Repair Programs are available to low-to-moderate income single-family homeowners (up to four units) on a first-come-first-serve basis. The programs are marketed on the City's website and newsletter, and informational flyers are available at various counters at City Hall.

The City will also pursue an affordable housing project with a local Community Housing Development Organization (CHDO). The City will extend gap financing to acquire and support construction of affordable permanent rental housing, likely to be made available to transition aged youth (TAY). While a location is yet to be determined, the City will attempt to address the two key problems described above: 1) renter cost burden; and 2) household overcrowding.

## **AP-60 Public Housing – 91.220(h)**

Huntington Park's Housing Assistance Voucher (formerly Section 8) rental assistance program is administered by the Los Angeles County Housing Authority (HACoLA). HACoLA's Housing Assistance Voucher program currently assists approximately 23,000 families through a partnership with over 13,000 property owners throughout the County. Within Huntington Park, HACoLA administers 458 tenant-based vouchers for low income households (November 2014). There is no public housing within Huntington Park. The inventory of 557 units of assisted rental housing in Huntington Park, and units at risk of conversion to market rate, is discussed in the Consolidated Plan, section MA-10.

### **Actions planned during the next year to address the needs to public housing**

Not applicable.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

The Los Angeles Homeless Services Authority (LAHSA) coordinates the biennial Greater Los Angeles Homeless Count for the Los Angeles County/City Continuum of Care (LA CoC) as part of the national effort required by HUD to enumerate the homeless population. For purposes of reporting homeless count data to HUD, all Continua of Care use a “literal homeless” definition: “Men, women, and children who are:

- Sleeping in places not meant for human habitation, including on the street, in parks, along rivers, in backyards, unconverted garages, cars and vans, along freeways or under overpasses, and the like; or
- Sleeping in emergency shelters, safe havens, or transitional housing programs and were homeless upon entry to the program.”

LAHSA’s 2015 “point in time” count enumerated 44,359 homeless individuals in the County. Specifically, for the Los Angeles CoC (LA CoC excludes the cities of Glendale, Pasadena and Long Beach), LAHSA reports a population of 41,174 homeless individuals, up by over 5,650 persons since 2013. Of this number, 12,226 are sheltered and 28,948 are unsheltered. Furthermore, 33,389 (81%) are single adults, 7,505 (18%) are families with children, and 280 are unaccompanied minors. Over 65 percent of the total number of homeless persons were male..

According to LAHSA, the increase in the homeless population over just the last few years can be attributed to a continuing, persistent recession; loss of critical resources under the American Recovery and Reinvestment Act; a lack of affordable housing options for low income households and increasing rental rates; prison realignment which released prisoners without adequate funding and coordination of services and housing options; less Federal McKinney-Vento funding because of the new use of CDBG funding formulas; and in-migration of homeless persons to Los Angeles County.

Along with the homeless counts that display an increase from 2013 to 2015 in the LA CoC as a whole, certain smaller geographic areas show similar trends. To explain, LAHSA has further divided the County into eight geographic areas designated as Service Planning Areas (SPA’s) to provide better local control and planning efforts. The East Los Angeles Service Planning Area (SPA 7) which includes the city of Huntington Park, had a total homeless population of 3,571 persons, up 47 percent from 2,429 persons in 2013. Of this population, 79 percent (2,833) are single adults, 20 percent (723) are family members, and under 1 percent (15) are unaccompanied minors. Additionally, 25 percent (907) are sheltered, and 75 percent (2,664) are unsheltered. The 2015 shelter counts for SPA 7 include the following:

- Emergency Shelters: 151 beds, 111 units
- Transitional Housing: 679 beds, 517 units
- Permanent Supportive Housing: 924 beds, 361 units
- Winter Shelter Program: 64 beds, 64 units

Included in the Permanent Supportive Housing count is Huntington Park's Mosaic Gardens at Huntington Park project which includes 34 beds in 23 units. The project was developed by LINC Housing with the assistance of Federal HOME dollars from the City of Huntington Park.

Huntington Park's homeless population is estimated to range between 30-50 persons. City Code Enforcement staff indicate there are approximately 30 chronic homeless in the City, consisting predominately of single men. According to City staff, a large majority of the City's homeless are chronic substance abusers, have been homeless for several years and are more service resistant than those who have only been homeless for a short period of time. While staff reports no "visible" homeless families, the City is the only jurisdiction in the immediate area that allows overnight street parking, and as a result temporarily homeless individuals and families from the greater area come to Huntington Park to sleep in their cars overnight.

Despite Huntington Park's relatively limited homeless population given the City's size, a much larger segment of the community is at risk of becoming homeless. Over one-quarter of the City's residents live below the poverty line, with 44 percent of female-headed households with children in poverty, placing them at particular risk of homelessness. Another at-risk group includes the approximately 450 households in Huntington Park receiving Section 8 vouchers. While many of the aforementioned households are not living in shelters or on the street, many face problems of overcrowding and overpayment in an effort to afford housing. Others may live with friends or relatives or in substandard units such as converted garages.

Rising rents in Huntington Park have placed many lower-income persons at greater risk of homelessness. In particular, family households and single mothers are vulnerable due to the high costs associated with childcare. Rent increases have also hurt those with low-wage jobs. A lack of available Section 8 vouchers as well as a decline in apartment owners willing to accept these vouchers also places households at risk.

Almost all service agencies cited a need for more affordable housing in Huntington Park. Affordable housing for special needs groups such as large families and single mothers with children was seen as critical to alleviating overcrowding and preventing homelessness.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Huntington Park does not administer a homeless prevention program; however, two local homeless providers, the Southeast Churches Service Center and the Salvation Army Southeast Communities, both provide a referral service and transportation to the nearby Salvation Army Bell Shelter in the city of Bell. The Bell Shelter assesses the individual needs of homeless persons including case management, supportive and transitional housing, individual or group counseling, a drug and alcohol program, job search assistance, homeless veteran's reintegration, adult education, and a mobile medical clinic.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

Huntington Park addresses the emergency and transitional needs of the homeless and other persons needing shelter by actively participating in programs administered by public and quasi-public agencies. While no emergency shelters are located in Huntington Park, a 340-bed regional shelter is located in the adjacent city of Bell. The Bell Shelter, operated by the Salvation Army, provides emergency and transitional care for up to 340 homeless adults, including 154 in the shelter, 128 in the drug and alcohol program, and 49 in longer-term transitional housing. In addition to a place to stay, the Bell Shelter provides case management; substance abuse rehabilitation; counseling; on-site health care and medical referrals; computer training, job training and job search program; veterans' reintegration program; and life skills classes. On-site adult education classes are offered through the LA Unified School District, which can lead to various vocational certificates. ESL classes are also offered. Bell Shelter collaborated with the County of Los Angeles Department of Mental Health and the Veterans Administration to provide a new, 76,000-foot renovated shelter, targeting homeless, mentally ill, veterans and persons seeking alcohol and drug recovery.

The City's Zoning Code currently allows transitional housing and emergency shelter to be located within its City limits. To further these uses, the City revised its Zoning Code in 2009 to identify emergency shelters as a permitted use in the MPD zone, and transitional and supportive housing as permitted uses within residential zoning districts.

Huntington Park also responds to the emergency needs of the homeless and other persons needing emergency shelter by participating in programs administered by homeless service agencies. The City supports the motel voucher program administered by the local Salvation Army

and the Southeast Churches Service Center in Huntington Park. Both organizations will continue to provide transportation assistance to those individuals who wish to go to the Bell regional shelter, or other shelters in neighboring communities.

Lastly, Huntington Park used local HOME funds to develop a transitional housing project, Mosaic Gardens, on Middleton Street in Huntington Park. Partnering with LINC Housing, the City restored and renovated the building to serve as a home for limited-income families and transition age youth (TAY), ages 18-24, who also receive services from the Los Angeles County Department of Mental Health (LACDMH). The former 55 motel rooms were converted into 24 apartments to provide each family a space of their own. The location provides easy access to transportation, grocery stores, and job opportunities. The project also boasts a large community courtyard with a tot lot and barbeques for residents to enjoy. A community room, private counseling rooms, and computers provide space for social activities and services that will support residents at Mosaic Gardens at Huntington Park.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In an ongoing effort to continue to address the needs of the homeless and those at risk of homelessness, the City will include a greater focus on the development of sustainable and effective programming, which will consist of: applying for short and long-term available funding; partnerships with experienced service providers capable of leveraging other funding; the ability to create or secure affordable housing; perform homeless case management; and engage the homeless through a street outreach component in order to connect them to available services. The City's goal is to expand on current homeless programs and activities with a greater emphasis on homeless veterans and families to assist with their successful transition toward self-sufficiency.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving**

**assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Huntington Park will continue to contract with a fair housing provider to provide a wide range of fair housing services to ensure equal housing opportunities for its residents.

Homeless individuals or families and those at-risk of homelessness have the opportunity to get connected to supportive services, treatments, public resources and support groups through the Salvation Army and Southeast Churches Service Center (SCSC). The City supports the Salvation Army through CDBG funds.

Lastly, lower income households overpaying for housing are likely to be at risk of becoming homeless upon loss of employment. The City will continue to coordinate with the Los Angeles County Housing Authority to provide Section 8 rental assistance to homeless individuals and families as well as those at risk of becoming homeless.

## **AP-75 Barriers to affordable housing – 91.220(j)**

Huntington Park has a strong history of supporting affordable housing. The City has adopted numerous provisions in its Zoning Ordinance that facilitate a range of residential development types and encourage affordable housing, including flexible development standards for affordable housing, a density bonus ordinance, and reasonable accommodation procedures for persons with disabilities. In addition, the City and its former Redevelopment Agency have provided direct financial assistance to support affordable and mixed income housing projects. The loss of Redevelopment Housing Funds, combined with reductions in federal HOME funds, will, however, dampen the level of future affordable housing production in the City.

In addition to funding constraints, the primary barrier to the provision of affordable housing in Huntington Park is the lack of vacant land suitable for residential development. Separate owners of smaller parcels hold much of the underdeveloped and residentially zoned land in the City. This calls for alternative policy tools such as lot consolidation and/or demolition of existing older structures to accommodate higher density infill development.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City firmly believes that its policies and current practices do not create barriers to affordable housing. In January 2015, the City updated its Analysis of Impediments to Fair Housing Choice in which it reviewed various City policies and regulations, and has determined that none of these is an impediment to housing. The City will continue to review any new policies and procedures to ensure they do not serve as an actual constraint to development.

The State Department of Housing and Community Development, in their review of Huntington Park's 2008-2014 Housing Element, determined the City's land use controls, building codes, fees and other local programs intended to improve the overall quality of housing do not serve as a development constraint. Furthermore, the City's Housing Element sets forth the following programs as a means of continuing to facilitate the production of affordable housing:

- Affordable Housing Development Assistance
- Homeownership Assistance
- Affordable Housing Incentives Ordinance
- Modified Standards for Affordable and Special Needs Housing
- Provision of Sites in the CBD and Affordable Housing Overlay Districts

- By-Right Zoning Provisions for Emergency Shelters, Transitional Housing, Supportive Housing and Second Units

To specifically address the removal of barriers for persons with disabilities, Huntington Park recently adopted a Reasonable Accommodation Ordinance. The Ordinance clearly sets forth the procedures under which a disabled person may request a reasonable accommodation in application of the City's land use and zoning regulations. Such a request may include a modification or exception to the requirements for siting, development and use of housing or housing-related facilities that would eliminate regulatory barriers. Reasonable accommodation requests may be approved administratively the Community Development Director, eliminating the requirement for the disabled applicant to undergo a zoning variance.

## **AP-85 Other Actions – 91.220(k)**

### **Actions planned to address obstacles to meeting underserved needs**

The City of Huntington Park has identified long-range strategies, activities and funding sources to implement the goals in the areas of housing and community development services for the benefit of the residents.

- The City will continue to seek other resources and funding sources to address the biggest obstacle to meeting the community's underserved needs, which is the lack of funding and/or inadequate funding.
- The City will look for innovative and creative ways to make its delivery systems more comprehensive and will continue existing partnerships with both for-profit and not-for-profit organizations.
- The City has restructured its use of HOME funds to concentrate on both affordable rental housing and homeowner rehabilitation programs.
- The City is currently addressing certain housing needs with federal funds such as availability, condition, and fair housing practices to prevent homelessness.
- The City is also addressing community development needs with federal funds such as infrastructure, improving public facilities and code enforcement.

### **Actions planned to foster and maintain affordable housing**

The City's Consolidated Plan has identified the preservation of existing, and the creation of new, affordable housing as a priority need during the 2015/16 – 2019/20 timeframe. During FY 2017/18, the City proposes to use HOME funds on an affordable housing project with the Oldtimers Housing Development Corp. which will be made available to low income households at restricted rents. The project location and size are still to be determined, but once finalized, this Annual Action Plan will be amended to include this project. While a site for an affordable housing project is yet to be determined for an additional project, the City will endeavor to alleviate household overcrowding and renter cost burden, while at the same time, addressing the fundamental need for affordable housing for those at-risk of being homeless, three of the main housing issues described in the Consolidated Plan.

The City is providing funding support to local public service agencies such as the Salvation Army that address the service needs of the homeless and those at risk of becoming homeless.

The City has also provided tenant based rental assistance to seniors in Huntington Park to help maintain their housing at affordable levels. The TBRA program ended in FY 2015/16.

### **Actions planned to reduce lead-based paint hazards**

As a means of better protecting children and families against lead poisoning, in 1999 HUD instituted revised lead-based paint regulations focused around the following five activities:

- Notification
- Lead Hazard Evaluation
- Lead Hazard Reduction
- Ongoing Maintenance
- Response to Children with Environmental Intervention Blood Lead Level

The City has implemented HUD Lead Based Paint Regulations (Title X), which requires federally funded rehabilitation projects to address lead hazards. Lead-based paint abatement is part of the City's Residential Rehabilitation Program and the Acquisition/Rehabilitation of Affordable Rental Housing Program. Units within rental housing projects selected for rehabilitation are tested if not statutorily exempt. Elimination or encapsulation remedies are implemented if lead is detected, and is paid for through CDBG or HOME funds, as appropriate.

The Community Development Department coordinates the City's efforts to reduce lead-based paint hazards pursuant to HUD Lead Based Paint Regulations (Title X). To reduce lead in existing housing, all rehabilitation and minor home repair projects funded with CDBG and HOME are tested for lead and asbestos. When a lead-hazard is present, a lead consultant is hired to provide abatement or implementation of interim controls.

The City will also coordinate with the L.A. County Childhood Lead Prevention Program (CCLPP). CCLPP is responsible for enforcement of L.A. County's Lead Abatement Ordinance, including inspection, regulations and consultation. The CCLPP provides the City with the address of any household where there is evidence of lead poisoning or elevated blood levels in children or any other evidence of lead from a physical inspection of a property. The City will contact the property owner and offer financial aid to assist in the abatement of the hazard. The City will provide lead hazard education and outreach through its newsletter and at other information distribution outlets (e.g., City Hall, Parks and Recreation, and the Library).

In late 2015, the City was awarded a \$1.75 million HUD Lead Based Paint Hazard Control Grant, allowing significant expansion of its lead prevention and abatement activities. The grant will enable the City to identify and remediate lead hazards in residences occupied by lower income families with children, and educate the community about lead poisoning prevention, healthy homes and integrated pest management. This the second HUD Lead Based Paint Hazard Control Grant City awarded to the City of Huntington Park. In 2009, the City was awarded \$1.57 million which allowed the City to remediate lead hazards from 90 homes.

Lastly, the City's Minor Home Repair program can provide weatherization services, and as needed exterior paint, and perform healthy home interventions focusing on repairs for integrated pest management, moisture problems, smoke alarms, and correction or replacement of faulty appliances.

### **Actions planned to reduce the number of poverty-level families**

The 2007-2011 American Community Survey reported that one-fourth of City residents had incomes below the poverty level. Of greatest concern is an increase in the number of individuals and families becoming homeless or at risk of becoming homeless due to poor economic conditions. Major factors affecting the increase in poverty are unemployment and underemployment and climbing costs, especially of safety-net expenditures like insurance and health care.

Based on the Consolidated Plan's Needs Assessment and available resources for program year 2015-16, the City will allocate available resources (CDBG and HOME) to support public service programs for the benefit of low to moderate-income residents. The City will also expand and create new partnerships with service providers and community based organizations to provide community enrichment programming, affordable housing, case management services, and the development of life skills and self-sufficiency. These actions will be achieved by:

- Creating new affordable housing by leveraging limited funding resources with private, federal, and state governmental subsidies and grants.
- Allocating 15 percent of CDBG entitlement funds for public services to increase family stability for lower income households.
- Enhancing employment opportunities for all residents and promoting self-sufficiency. This includes creating job opportunities, additional tax revenue, new investment opportunities and overall community improvement to Huntington Park residents by supporting existing businesses and bringing additional economic investment to the City.

Additionally, the City encourages the efforts of social service providers, government, housing providers/developers and the private sector to provide services and development programs that enhance job opportunities for Huntington Park residents, particularly low-income persons.

The City will fully comply with Section 3 of the Housing and Community Development Act, which helps foster local economic development and individual self-sufficiency. This set of regulations require that to the greatest extent feasible, the City will provide job training, employment, and contracting opportunities for low or very low-income residents in connection with housing and public construction projects.

### **Actions planned to develop institutional structure**

As the recipient of CDBG and HOME funds, the City has delegated the Community Development Department to be the lead department responsible for the overall administration of HUD grants. In that regard, the Department will prepare the Consolidated Plan and Analysis of Impediments to Fair Housing Choice every five years, draft the Annual Action Plan and CAPER, as well as all other reports required by federal rules and regulations.

The City will work with non-profit agencies, for-profit developers, advocacy groups, clubs, and organizations, neighborhood leadership groups, City departments and with the private sector to implement the City's five-year strategy to address the priority needs outlined in the Consolidated Plan for Fiscal Years 2015/2016 – 2019/2020. Engaging the community and stakeholders in the delivery of services and programs for the benefit of low to moderate residents will be vital in overcoming gaps in service delivery. The City will also utilize public notices, Community Workshops and Meetings (as appropriate), the City's website, and other forms of media to deliver information on carrying out the Consolidated Plan strategies.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

In an ongoing effort to bridge the gap of various programs and activities, the City has developed partnerships and collaborations with local service providers and City departments that have been instrumental in meeting the needs and demands of the homeless, low income individuals and families, and other special needs. Over the years, the City has expanded partnerships and created new ones along the way. The array of partners includes, but are not limited to: The Huntington Park Police, Parks and Recreation, and Public Works Departments; Oldtimers Housing Development Corporation; Southeast Churches Service Center, Los Angeles Legal Center; the

Salvation Army; the YMCA; and the Los Angeles Homeless Services Authority (LAHSA) (Los Angeles County Continuum of Care). During FY 2017/18, the City will continue to develop these partnerships.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

The City of Huntington Park participates in HUD's CDBG Program that is used for creating decent affordable housing, suitable living environments, and economic opportunities. The new program year (2017/18) will begin on July 1, 2017. The FY 2017/18 CDBG allocation is estimated at \$1,247,328.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	The City's program income for FY 2017/18 has been programmed.
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	The City does not participate in a Section 108 Loan Guarantee Program.
3. The amount of surplus funds from urban renewal settlements	The City does not receive any urban renewal settlement funds.
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	At this time, there have been no additional grant funds returned to the line of credit for new activities or programs.
5. The amount of income from float-funded activities	The City's CDBG Program does not receive income from float-funded activities.
<b>Total Program Income</b>	<b>Total Program Income anticipated in FY 2017/18 is \$10,000.</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low to moderate income.	80%

The City's CDBG Program will not have activities to fund in FY 2017/18 under Urgent Needs.

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

The City of Huntington Park participates in HUD's HOME Program that can be used to promote affordable housing in the City through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance. The 2017/18 Program Year will commence on July 1, 2017. The FY 2017/18 HOME allocation is estimated to be \$466,785.

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will provide grants, interest-bearing and non-interest-bearing deferred payment loans or residual receipts loans permitted under 24 CFR 92.206 (b) (1). The City will not institute other forms of investment forms not described in the aforementioned section nor provide loan guarantees described under 24 CFR 92.206 (b) (21).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Huntington Park is not proposing any homebuyer activities in FY 2017/18, however the following resale or recapture guidelines will apply should the City opt to fund these homebuyer activities:

*HOME Loan.* The City provides a "silent second" deferred trust deed mortgage to fund the difference between the market sales price (up to a maximum sale price established by HUD) and a mortgage amount that will provide an affordable housing cost to low and moderate-income households. The City loan is structured as a junior deferred loan to allow the borrower's repayment ability to be fully utilized under the primary loan. The City HOME loan will be recorded as a lien on the property, and will be due upon sale or transfer of title or when the borrower no longer occupies the home as his/her principal residence as required under 24 CFR 92.254. Homebuyers will sign a HOME Agreement pursuant to §92.504(c)(5) of the HOME rule, which outlines the affordability restrictions and recapture guidelines, as well as a Promissory Note and Deed of Trust.

*Affordability Requirements.* The affordability period in connection with the resale of HOME-assisted units will be 30 years.

*Recapture Provisions.* Should the property cease to be the principal residence of the homebuyer, the City will recapture the full amount of HOME investment (HOME subsidy) to the extent there are net proceeds following the sale of the property and repayment of non-HOME loan repayments and closing costs. Net proceeds are defined as the amount of sale proceeds remaining (if any) after payment of any superior loan(s) (non-HOME funds) and

customary closing costs. This limitation applies regardless of the nature of the sale (voluntary sales including short sales, and involuntary sales including foreclosures). This indebtedness becomes due and payable upon sale or transfer of the property, prior to the expiration of the period of affordability, to the extent there are sufficient “net proceeds”. If upon the voluntary or involuntary sale of the property prior to the expiration of the period of affordability there are insufficient net proceeds to pay the balance remaining of the City HOME loan, the Homebuyer is relieved from any further obligation to pay the indebtedness.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City does not propose to use HOME funds for a homebuyer program. However, should the City decide to fund such a program, Protocols will be developed to include the following characteristics:

- The City loan is structured as a junior deferred loan to allow the borrower’s repayment ability to be fully utilized under the primary loan. The City HOME loan will be recorded as a lien on the property, and will be due upon sale or transfer of title or when the borrower no longer occupies the home as his/her principal residence as required under 24 CFR 92.254. Homebuyers will sign a HOME Agreement pursuant to §92.504(c)(5) of the HOME rule, which outlines the affordability restrictions and recapture guidelines, as well as a Promissory Note and Deed of Trust.
  - Affordability Requirements. The affordability period in connection with the resale of HOME-assisted units will be 30 years.
  - Recapture Provisions. Should the property cease to be the principal residence of the homebuyer, the City will recapture the full amount of HOME investment (HOME subsidy) to the extent there are net proceeds following the sale of the property and repayment of non-HOME loan repayments and closing costs. Net proceeds are defined as the amount of sale proceeds remaining (if any) after payment of any superior loan(s) (non-HOME funds) and customary closing costs. This limitation applies regardless of the nature of the sale (voluntary sales including short sales, and involuntary sales including foreclosures). This indebtedness becomes due and payable upon sale or transfer of the property, prior to the expiration of the period of affordability, to the extent there are sufficient “net proceeds”. If upon the voluntary or involuntary sale of the property prior to the expiration of the period of affordability there are insufficient net proceeds to pay the balance remaining of the City HOME loan, the Homebuyer is relieved from any further obligation to pay the indebtedness.
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not propose to provide refinancing with HOME funds as described under 24 CFR 92.206(b). However, when lending HOME funds for single-family dwellings, the City may find it necessary to allow refinancing to permit or continue affordability under §92.252. If so, the City will amend its Consolidated Plan to describe refinancing guidelines that include the following refinancing general guidelines:

- a) Demonstrate the rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
- b) Require review of management practices to demonstrate that disinvestment in the property has not occurred, that the long-term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
- c) State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
- d) Specify the required period of affordability, whether it is the minimum 15 years or longer.
- e) Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area.
- f) State that HOME funds cannot be used to refinance multifamily loans made or insured by any Federal program, including CDBG.

## Appendix - Alternate/Local Data Sources



# CITY OF HUNTINGTON PARK

Parks and Recreation Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE USE OF SALT LAKE PARK FOR 2017 TELEMUNDO SPORTS EXPERIENCE EVENT AND APPROVAL OF AGREEMENT WITH ESTRELLA COMMUNICATIONS, INC. TO PRODUCE EVENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Review and approve the Special Event Application for use of Salt Lake Park for the 2017 Telemundo Sports Experience event;
2. Approve agreement with Estrella Communications, Inc. to produce the 2017 Telemundo Sports Experience event at Salt Lake Park;
3. Review and approve the possible test driving of new vehicle models as part of the automotive exhibit; and
4. Authorize City Manager to execute agreement.

### **BACKGROUND**

Telemundo, a Spanish-language television network, is requesting to host their annual "Sports Experience" event at Salt Lake Park on Sunday, June 11, 2017 from 11:00 am to 6:00 pm. The one-day free event will be open to the public and will feature sports exhibitions, vendor and food booths, inflatable games, and musical entertainment. This event has been hosted at Salt Lake Park since May 2006 and has served to benefit the Huntington Park community by creating opportunities for residents to gather and enjoy an event focused on the benefits of living an active lifestyle. 7,500 participants are anticipated to attend this year's event.

The entire Salt Lake Park area will be required for the event. Plans submitted by Estrella Communications, Inc. a subsidiary of Telemundo, indicates they will use all baseball fields, 5 parking lots, and the Kevin De Leon Campo de Fútbol. Sponsorships

# **APPROVE USE OF SALT LAKE PARK FOR 2017 TELEMUNDO SPORTS EXPERIENCE EVENT AND APPROVAL OF AGREEMENT WITH ESTRELLA COMMUNICATIONS, INC. TO PRODUCE EVENT**

April 4, 2017

Page 2 of 3

will also be sold and companies will be permitted to set up displays and booths on the fields. A main stage with live musical performances will also take place at this event.

The event schedule will be as follows:

Setup: Friday, June 9 - 11, 2017 from 7:00 am – 6:00 pm

Event: Sunday, June 11, 2017 from 11:00 am – 6:00 pm

Cleanup: Sunday, June 11, 2017 from 6:30pm - 10:00 pm

This year Telemundo has also proposed an added feature to the event, the possibility of having licensed drivers test drive new model vehicles during the event as part of the automotive exhibit, to acquaint customers to new vehicle models and features. If approved by the city council, the test drive would begin in the secured north end of the parking lot on Bissel Street and Saturn Avenue. Each participant test driving a vehicle will be escorted by a product specialist. Product specialist will ensure the safe use of the vehicle features and ensure all traffic laws are followed.

On the park grounds, the course would completely be staffed with event security and barricaded from pedestrians and cyclists. Event security stationed will be stationed at the parking lot exit to ensure each licensed driving participant is accompanied by an automotive product specialist, making sure drivers safely exit out of the parking lot, and will also provide additional traffic control in the area.

## **FISCAL IMPACT/FINANCING**

Telemundo will not request any fees to be waived. If the event is approved, Telemundo will provide the following to the city:

1. \$20,000 payment to the City of Huntington Park to be used towards park improvements; and
2. Payment for departmental service charges incurred by the Building & Safety division;
3. Free booth space for city departments and non-profit groups that provide service to Huntington Park residents; and
4. Media coverage through a substantial television, radio and print campaign promoting the event and its association with the city.

There is no fiscal impact/cost to the City.

**APPROVE USE OF SALT LAKE PARK FOR 2017 TELEMUNDO SPORTS EXPERIENCE EVENT AND APPROVAL OF AGREEMENT WITH ESTRELLA COMMUNICATIONS, INC. TO PRODUCE EVENT**

April 4, 2017

Page 3 of 3

**LEGAL AND PROGRAM REQUIREMENTS**

Per municipal code 5-13.02(A), the City Council must authorize use of any city-owned or controlled public property for any proposed activity in a public place.

Regarding test driving vehicles, Telemundo will ensure all proper permits and insurance requirements are submitted to ensure the safety of all participants.

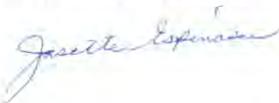
**CONCLUSION**

If approved, staff requests the City Manager to execute the agreement and asks that a copy of the executed agreement be forwarded to the Department of Parks & Recreation. Telemundo will work closely with city staff including Public Works, Police, and the Parks & Recreation Department to finalize the event logistics and ensure a safe and well-organized event.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Josette Espinosa  
Director of Parks & Recreation

**ATTACHMENT(S)**

- A. Telemundo Special Event Application
- B. Temporary License Agreement
- C. Activities Schedule
- D. Plot Plan

# ATTACHMENT "A"

# SPECIAL EVENT PARK USE PERMIT APPLICATION



PERMIT No. \_\_\_\_\_

**FILING FEE: \$80 (for-profit organization) \$30 (non-profit organization)**  
*Applications must be submitted by October 1 to be considered for following calendar year*  
*Applications received after October 1 must be submitted at least 90 days before event*

## A. APPLICANT INFORMATION

Applicant Name: Jeff Wynne T52 Management  
*(If organization/business, include name of a contact person)*

Address: 3000 West Alameda, Burbank CA 91523

Telephone #: 305 8848200 Emergency Telephone #: \_\_\_\_\_

Huntington Park Business License #: \_\_\_\_\_ Are you a non-profit organization? Yes  No

Applicant's authorized representative(s) for management of event. *If more than one, please list on a separate sheet of paper. (Note: Applicant/authorized representative(s) must be present at all times during event)*

Name: Richard Vasquez

Telephone #: 2139261483 Drivers License #: \_\_\_\_\_

E-mail address: eduardo@vasquezassociates.com

Address: 1229 North Avenue 63, LA, CA 90042

## B. APPLICANT EXPERIENCE/REFERENCES

The organization applying for the special event permit must have at least three years of experience conducting the same or similar event proposed in this application.

Does your organization have at least three years of experience? Yes  No

Provide three references of other cities/counties where you have conducted a similar event.

1. City/County: Los Angeles Contact Person: Michelle Lee

Telephone #: 213 5454183 Dates of last event: 1-22-17

2. City/County: Los Angeles Contact Person: Myrna Pietri

Telephone #: 2137411151 Dates of last event: 3-13-11

3. City/County: Los Angeles Contact Person: Fernando Torres

Telephone #: 626 6604185 Dates of last event: 6-10-10

C. EVENT INFORMATION

Description of Event (Include all goods/services to be sold, number of rides, concessions, tents, stages, special displays or equipment used, animals, etc. If more space is needed attach a separate sheet of paper)

One-Day family oriented Sports Expo featuring live sports demonstrations, interactive displays and exhibits, food booths, inflatable games, presentations stage, DJ-type recorded music Possible taping of T52 television segment

Anticipated Attendance Total: 7,500 Per Day: One day event

D. EVENT ENTERTAINMENT

Attach a 1-2 page detailed list and description of all entertainment to be featured at your event.

E. EVENT DATES/TIMES

Setup

Setup begins on: 06-09-17 Setup ends on: 06-11-17

Setup will occur each day from: 7am until 6pm

Event

Event begins on: 06-11-17 Event ends on: 06-11-17

Event will be open each day from: 11am until 6pm

Cleanup

Cleanup begins on: 06-11-17 Cleanup ends on: 06-11-17

Cleanup will occur each day from: 12pm until 10pm

Notes:

F. EVENT LOCATION

- Salt Lake Park Freedom Park Robert Keller Park Senior Park Other

(Describe area of park your event will utilize)

Baseball fields, parking lots, green area behind main building, gym and soccer field.

G. The following is required three weeks prior to event:

- \$2,500 Refundable Deposit Business License Building Permit County Fire Permit Security Plan Plot Plan Entertainment Approval Insurance (must list "City of Huntington Park" as additional insured)

## 3. SITE PLAN

Your site plan/route map should be submitted in blueprint or computer-generated format and include:

- An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- The provision of minimum 20-foot emergency access lanes throughout the event venue.
- The location of first aid facilities and ambulances.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detail or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills
- Generator locations and/or source of electricity.
- Sources of water.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Identification of all event components that meet accessibility standards.
- Other related event components not listed above.

I. SECURITY PLAN

Have you hired a licensed professional security company to develop and manage your event's security plan?

Yes  No

If yes, you are required to provide a copy of the security company's valid Private Patrol Operator's License issued by the State of California.

Security Organization: Event Control Team

Address: 16209 Paramount Blvd. Pramaount , CA 90723

Telephone #: 5627168376 Emergency Telephone #: \_\_\_\_\_

Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Private Patrol Operator License # 16151

Please describe your security plan including crowd control, internal security or venue safety, or attach the plan to this application.

See attached plan

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**BUILDING AND SAFETY INFORMATION SHEET**

**Building and Safety Fee Schedule for Special Events:**

➤ **Tents/structures/devices**

For inspection of structures or devices regulated by Chapter 66 the first inspection or first structure/device **\$267.04**

Each additional structure and/or device **\$42.88**

➤ **Electrical**

Carnival rides (electric or generator driven): **\$ 63.52 each**

Carnival rides (mechanically driven): **\$ 26.40 each**

Walk through – attractions/electric displays: **\$ 26.40 each**

Booth lighting (i.e. carnival games, etc.): **\$ 26.40 each**

Temporary power pole: **\$ 71.36 each**

Motors, generators, transformers (rating in horsepower HP, kilowatts KW, kilovolt amperes KVA):

Rating over 3 and not over 10, each **\$ 32.64**

Rating over 10 and not over 50, each **\$ 75.36**

Rating over 50 and not over 100, each **\$ 140.96**

Rating over 100, each **\$ 232.64**

Any installation of any equipment rated at 400 amperes or larger;

Any installation of a motor rated more than 10 HP;

Any installation of equipment rated above 600V require Plan Review, please submit electrical plans 90 days prior to event. Plan Check fees are 70% of permit fees but not less than \$179.04

➤ **Other**

Minimum fee for any inspection not covered above is \$100.30 per hour (minimum of two hours)

Issuance fee per each permit: **\$45.28**

➤ **EVENT INFORMATION**

Applicant: Richard Vasquez

Event address: Salt Lake Park, 3401 E. Florence Ave. Huntington Par Date: 06-11-17

Event contact name: Richard Vasquez Phone: 213 9261483

Event contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

Tents (indicate number of tents and size of each:

9 10x10 \_\_\_\_\_

8 10x20 \_\_\_\_\_

Rides and attractions:

# electrical/generator driven rides: \_\_\_\_\_

# mechanical driven rides: \_\_\_\_\_

# walk through/electric displays/booths: \_\_\_\_\_

Generators:

# 500 AMP @ 60 <sup>(circle one)</sup> hp kw kva

# \_\_\_\_\_ @ \_\_\_\_\_ <sup>(circle one)</sup> hp kw kva

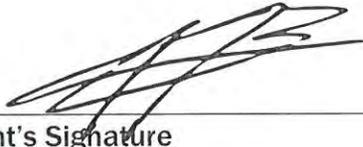
# 500 AMP @ 60 hp kw kva

# \_\_\_\_\_ @ \_\_\_\_\_ hp kw kva

Application must be **submitted to Director of Parks & Recreation a minimum of 90 days** prior to event date and **returned a minimum of 3 weeks prior to event date** with all required approvals (see attached checklist). Two sets of plot plans and/or floor plans showing locations of all event activity, pedestrian trash, porta-potties, security plan, entertainment list, and vehicle circulation, pedestrian circulation or parking as necessary must be attached.

**CERTIFICATE OF THE APPLICANT:** I understand and agree to abide by all of the Special Event Permit regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

<b>FOR OFFICE USE ONLY</b>	
Date submitted:	_____
Received by:	_____
File fee:	_____
Receipt #:	_____



\_\_\_\_\_  
Applicant's Signature

1/27/17

\_\_\_\_\_  
Date

PERMIT No. \_\_\_\_\_

APPROVAL CHECKLIST

The Department of Parks & Recreation requires proof of approval from the following departments and agencies. Please be advised that the \$80 fee will not be refunded if event does not take place as scheduled due to denial of request by other agency and/or property owner (s) or failure by applicant to obtain required approval signatures.

L.A. County Fire Department, Prevention Bureau  
3161 E. Imperial Highway, Lynwood, CA 90255 (310) 603-5258

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

L.A. County Health Department, Environmental Health Specialist  
245 S. Fetterly Ave., Room 2014, Los Angeles, CA 90022 (323) 780-2272

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

State Department of Alcohol, Beverage Control, Duty Investigator  
300 S. Spring St., Suite 2001-N, Los Angeles, CA 90013 (213) 897-5391

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Police Department, Watch Commander  
6542 Miles Avenue, Huntington Park, CA 90255 (323) 584-6254

Approved    Not Approved    No Approval Necessary    Approved with conditions  
 Entertainment    Security Plan    Street Closure    Parking

\_\_\_\_\_  
\_\_\_\_\_  
Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park City Clerk  
6550 Miles Ave., Huntington Park, CA 90255 (323) 584-6230

Approved    Not Approved    No Approval Necessary    Approved with conditions  
 Contracts    Insurance

\_\_\_\_\_  
\_\_\_\_\_  
Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Finance Department, Collections Division  
6550 Miles Ave., Huntington Park, CA 90255

(323) 584-6237

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Building Department, Plan Review  
6550 Miles Ave., Huntington Park, CA 90255

(323) 584-6315

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Engineering Department, Assistant City Engineer  
6550 Miles Ave., Huntington Park, CA 90255

(323) 584-6253

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Public Works Department, Director of Public Works  
6900 Bissell St., Huntington Park, CA 90255

(323) 584-6320

Approved    Not Approved    No Approval Necessary    Approved with conditions  
 Water    Electrical    Dig Alert    Trash/Recycle

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

Dig Alert, [www.digalert.org](http://www.digalert.org)

(800) 227-2600

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

Parks & Recreation Commission    City Council

# ATTACHMENT "B"

## TEMPORARY ACCESS LICENSE AGREEMENT

THIS LICENSE AGREEMENT (“License”) is made and entered into as of April 5 2017, by and between the CITY OF HUNTINGTON PARK, a municipal organization organized under the laws of the State of California (“City”), and ESTRELLA COMMUNICATIONS, LLC, a Delaware Limited Liability company (“Licensee”).

### **SECTION ONE: FUNDAMENTAL LICENSE TERMS**

1.1 **License:** City hereby issues to Licensee a License to enter upon real property located at the City’s Municipal Park located at 3401 E. Florence Avenue, Huntington Park, CA, as shown on the map attached hereto as Section Four and incorporated herein by this reference (“Premises”), for the purpose or activity specified in Paragraph 1.2.

1.2 **Use of Premises:** For and during the term of this License, and any extension or renewal thereof, Licensee shall use the Premises solely and exclusively for the purpose(s) or activity(ies) as described and delineated in Section Five hereto and incorporated herein by this reference (“Use of Premises”) and for ingress and egress to the Premises from the closest public street for such activities.

1.3 **Term:** This License shall commence on **June 9, 2017** (“Commencement Date”) and shall continue to and terminate at 11:59 p.m. local time on **June 11, 2017** (“Expiration Date”). This License and the Licensee’s rights hereunder may not be extended beyond the Expiration Date unless such extension is set forth in writing and signed by both City and the Licensee.

1.4 **License Consideration:** As consideration for the issuance of this License, Licensee shall pay to City a License Fee specified in Section Six hereunder, in accordance with the procedures set out in Section Two (General Provisions).

1.5 **Notices and Payments:** All payments, notices and other writings required to be delivered under this License to either party shall be delivered in accordance with the provisions of Section Two (“General Provisions”), to City at the address set forth in Section Two, and to Licensee at the address set forth in this Section One.

1.6 **Attachments:** This License incorporates by reference the following Attachments to this License:

- Section One: Fundamental License Terms
- Section Two: General License Provisions
- Section Three: Special License Provisions
- Section Four: Map of the Premises
- Section Five: Use of Premises
- Section Six: License Fee Schedule

1.7 **Integration:** This License represents the entire understanding of City and Licensee as to the License and all other matters contained herein. No prior oral or written

understanding shall be of any force or effect with regard to those matters covered by this License. This License supersedes and cancels any and all previous negotiations, arrangements, agreements or understandings, if any, between the parties, and none shall be used to interpret this License.

IN WITNESS WHEREOF, the parties have executed and entered into this License as of the date first set forth above.

<p><b>CITY OF HUNTINGTON PARK</b></p> <p>By: _____ Edgar Cisneros, City Manager</p> <p><b>ATTEST:</b></p> <p>By: _____ Donna Schwartz, City Clerk</p> <p>APPROVED AS TO FORM:</p> <p>_____ City Attorney, City of Huntington Park</p>	<p><b>ESTRELLA COMMUNICATIONS, INC</b></p> <p>By: _____ Name: _____ Title: _____</p> <p>By: _____ Name: _____ Title: _____</p> <p><b>Licensee Information:</b></p> <p>Address for Notices:</p> <p>Attn: Richard Vasquez Estrella Communications, Inc. 3000 West Alameda Avenue, Burbank, CA 91523</p>
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**SECTION TWO:**  
**GENERAL LICENSE PROVISIONS**

2.1 Payment of License Fee

2.1.1. Transmittal of Payments: Licensee shall make all License Fee payments, and pay all other sums due under this License, in lawful money of the United States, by check payable to "CITY OF HUNTINGTON PARK," and shall personally deliver all payments without any notice or demand to City at the address set forth in Paragraph 2.8.1 below.

2.1.2. No Offsets: All License Fees and other sums due under this License shall be paid without offset or deduction, and shall be deemed payments on account. Neither the payment by Licensee nor the acceptance by City of any License Fee or other sum in an amount which is less than the amount due and payable pursuant to this License, nor the issuance of any statement showing as due and payable an amount less than is properly due and payable pursuant to the terms of this License, shall constitute an agreement by City modifying this License or a waiver of City's right to receive all sums provided for in this License. No endorsement or statement on any check or any letter accompanying any check or payment shall be deemed an accord or satisfaction, and City shall accept all checks and payments from Licensee without prejudice to City's right to recover the balance of the amount due or to pursue any other remedy in this License or otherwise provided by law.

2.2 Charges for Delinquent Payment of License Fee

2.2.1. If any payment of any License Fee or any other sum due City is not received by City within ten (10) days after the due date, Licensee shall be deemed delinquent in its License Fee payment and a late charge of one and one-half percent (1.5%) of the delinquent amount, plus the sum of One Hundred Dollars (\$100.00), shall become immediately due and payable to City. An additional charge of one and one-half percent (1.5%) of such delinquent License Fee payment (excluding late charges) shall be added for each additional calendar month (or portion thereof) that the delinquent sum remains unpaid.

2.2.2. Licensee and City hereby acknowledge and agree that such late charges do not represent and shall not be deemed to be an interest payment, but that such late charges represent a fair and reasonable estimate of the costs and expenses that City will incur by reason of Licensee's late payment.

2.2.3. Acceptance by City of any delinquent License Fee payment or late charge shall in no way constitute a waiver of Licensee's default with respect to such overdue and delinquent payment, or in any way impair, prevent or restrict City from exercising any of its rights or remedies set forth in this License or otherwise provided at law.

## 2.3 Use of Premises

2.3.1. Conditions of Use: For and during the term of this License, and any extension or renewal thereof, Licensee's use of the Premises shall be subject to the following conditions, covenants and restrictions:

2.3.1.1 Except as provided in this License, the Premises shall be used only for the purposes specified in Paragraph 1.2 above and Section Five hereunder, and the Premises shall not be used for any other use or purpose whatsoever, without the prior written consent of City.

2.3.1.2 Licensee shall not cause, permit or suffer any Hazardous Material to be brought upon, left, used or abandoned on the Premises by Licensee or its employees, agents or contractors. For purposes of this paragraph, the term "Hazardous Material" shall mean: (i) any chemical, pollutant, contaminant, pesticide, petroleum or petroleum product or by product, radioactive substance, solid waste (hazardous or extremely hazardous), special, dangerous or toxic waste, hazardous or toxic substance, chemical or material regulated, listed, referred to, limited or prohibited under any Environmental Law, including without limitation: (i) friable or damaged asbestos, asbestos-containing material, polychlorinated biphenyls ("PCBs"), chlorinated solvents and waste oil; (ii) any "hazardous substance" or "hazardous waste" as defined under the Comprehensive Environmental Response, Compensation, and Liability Act (42 U.S.C. §§ 9601 et seq.), as amended ("CERCLA"); or the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (42 U.S.C. §§6901 et seq.), as amended ("RCRA") or any Environmental Law of the State of California; and (iii) even if not prohibited, listed, limited or regulated by an Environmental Law, all pollutants, contaminants, hazardous, dangerous or toxic chemical materials, wastes or any other substances, including without limitation, any petroleum material or fractions thereof or additives thereto, any industrial process or pollution control waste (whether or not hazardous within the meaning of RCRA) which pose a hazard to the environment, or the health and safety of any person or impair the use or value of any portion of the Property. The term "Environmental Law" shall mean all applicable past, present or future federal, state and local statutes, regulations, directives, ordinances, rules, court orders, judicial and administrative decrees, arbitration awards and the common law, which pertain to environmental matters, contamination of any type whatsoever, or health and safety matters, as such have been amended, modified or supplemented from time to time (including any present and future amendments thereto and re-authorizations thereof), including, without limitation, those relating to: (i) the manufacture, processing, use, distribution, treatment, storage, disposal, generation or transportation of Hazardous Materials; (ii) air, soil, surface, subsurface, surface water and groundwater; (iii) Releases; (iv) protection of wildlife, endangered species, wetlands or natural resources; (v) the operation and closure of underground storage tanks; (vi) health and safety of employees and other persons; and (vii) notification and record keeping requirements relating to the foregoing. Without limiting the above, Environmental Laws also include the following: (i) CERCLA; (ii) RCRA; (iii) the Emergency Planning and Community Right to Know Act of 1986 (42 U.S.C. §§ 11001 et seq.), as amended; (iv) the Clean Air Act (42 U.S.C. §§ 7401 et seq.), as amended; (v) the Clean Water Act (33 U.S.C. §§1251 et seq.), as amended; (vi) the Toxic Substances Control Act (15 U.S.C. §§ 2601 et seq.), as amended; (vii) the Hazardous Materials Transportation Act (49 U.S.C. §§ 1801 et seq.), as amended; (viii) the Federal Insecticide, Fungicide and Rodenticide Act (7 U.S.C. §§ 136 et seq.), as amended; (ix) the Federal

Safe Drinking Water Act (42 U.S.C. §§ 300f et seq.), as amended; (x) the Federal Radon and Indoor Air Quality Research Act (42 U.S.C. §§ 7401 et seq.); (xi) the Occupational Safety and Health Act (29 U.S.C. §§ 651 et seq.), as amended; and (xii) any state, county, municipal or local statutes, laws or ordinances similar or analogous to (including counterparts of) any of the statutes listed above.

2.3.1.3 Licensee shall not maintain, commit or permit the maintenance or commission of any waste or any nuisance (as defined in California Civil Code section 3479) on the Premises, and Licensee shall not use or permit the use of the Premises for any unlawful purpose.

2.3.1.4 City or its authorized representative shall have the right at all reasonable times to enter upon the Premises and inspect the general condition of the Premises to determine if Licensee is complying with the terms, conditions, requirements and provisions of this License.

2.3.2. Utilities and Services: Licensee shall be solely responsible for obtaining all utility service and for the payment of all utility charges, including but not limited to water and power, supplied to the Premises.

2.3.3. Permits and Approvals: Licensee shall obtain at its own sole cost and expense, any and all governmental permits, approvals, licenses or other authorizations which may be required in connection with the use of the Premises as set forth in this License, including but not limited to approvals for business licenses, zoning or use permits, or any approvals that may be required under the California Environmental Quality Act, Surface Mining Second Reclamation Act, any rules or restrictions relating to environmental protection or protection of endangered species, or other provisions of law. No approval or consent given under this License by City shall affect or limit Licensee's obligations hereunder, nor shall any approvals or consents given by City, in its capacity as a party to this License, be deemed to be approval as to compliance or conformance with any applicable governmental codes, laws, orders, rules or regulations.

2.4 Insurance: Without limiting Licensee's indemnification obligations, Licensee shall not enter or occupy the Premises until Licensee has obtained all of the insurance required herein from a company or companies acceptable to City, and Licensee shall maintain all such insurance in full force and effect at all times during the term of this License and any extension or renewal thereof. Insurance shall be placed with insurers having a current A.M. Best rating of no less than A-:VII or equivalent or as otherwise approved by City.

2.4.1. Licensee shall take out and maintain the following insurance:

2.4.1.1 Workers' Compensation and Employer's Liability Insurance: Licensee shall cover or insure under the applicable laws relating to workers' compensation insurance all of its employees working on or about the Premises, in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any Acts amendatory thereof. Such policy of workers' compensation insurance shall contain the following separate endorsements:

(a) “Insurer waives all rights of subrogation against the City of Huntington Park, its officers, directors, employees, representatives and volunteers.”

(b) “This insurance policy shall not be suspended, voided, reduced in coverage or in limits, cancelled, limited, non-renewed or materially changed for any reason by the insurer until thirty (30) days after receipt by the City of Huntington Park of a written notice of such cancellation, limitation or reduction of coverage.”

2.4.1.2 Commercial General Liability Insurance providing coverage in the following minimum limits:

(a) Combined single limit of Five Million Dollars (\$5,000,000) per occurrence for Bodily Injury, Personal Injury or Death and Property.

(b) Damage Coverage shall be at least as broad as Insurance Services Office (ISO) Commercial General Liability coverage (occurrence Form CG 0001).

(c) If Commercial General Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the project/location (with the ISO CG 2503 or ISO CG 2504, or insurer’s equivalent endorsement provided to City), or the general aggregate limit shall be twice the required occurrence limit.

2.4.1.3 Comprehensive Automobile Liability Insurance, including owned, non-owned, leased, hired, and borrowed automobiles and similar vehicles, providing the following minimum limits:

(a) Combined single limit of One Million Dollars (\$1,000,000) per occurrence for Bodily Injury or Death and Property Damage.

(b) Coverage shall be at least as broad as Insurance Services Office (ISO) Business and Auto Coverage (Form CA 0001) covering any auto.

2.4.2. Endorsements: The policies of liability insurance provided for in Paragraphs 2.4.1.2 and 2.4.1.3 shall specify that this specific License is insured and that coverage for injury to participants resulting from Licensee's activities is not excluded, and shall be in a form satisfactory to City and contain the following separate endorsements:

(a) “The City of Huntington Park, its officers, directors, employees, representatives and volunteers, are declared to be additional insureds on all of the above policies with respects to the operations and activities of the named insured at or from the premises of the City of Huntington Park. The coverage shall contain no special limitations on the scope of protection afforded to the City of Huntington Park, its officers, directors, employees, representatives and volunteers.”

(b) “This insurance policy shall not be suspended, voided, reduced in coverage or in limits, canceled, limited, non-renewed, or materially changed

for any reason until thirty (30) days after receipt by the City of Huntington Park of a written notice of such cancellation, limitation or reduction of coverage.”

(c) “This insurance policy is primary insurance and no insurance held or owned by the designated additional insureds shall be called upon or looked to cover a loss under said policy; the City of Huntington Park shall not be liable for the payment of premiums or assessments on this policy.”

(d) “Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City of Huntington Park, its officers, directors, employees, representatives, or volunteers.”

(e) “This insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.”

2.4.3. Evidence of Coverage: Licensee shall at the time of the execution of the License present to City the original policies of insurance required by this Paragraph 2.4 or a certificate of the insurance, with separate endorsements (Insurance Services Office Form CG 2026, or equivalent), showing the issuance of such insurance and the additional insured and other provisions and endorsements required herein and copies of all endorsements signed by the insurer’s representative. All policies shall contain the Licensee’s name and location of the Premises on the certificate. At least thirty (30) days prior to the expiration of any such policy, a signed complete certificate of insurance, with all endorsements provided herein, showing that such insurance coverage has been renewed or extended, shall be filed with City. Licensee’s insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer’s liability.

2.4.4. Review of Coverage: City shall have the right at any time to review the coverage, form, and limits of insurance required under this License. If, in the sole and absolute discretion of City, the insurance provisions in this License do not provide adequate protection for City, City shall have the right to require Licensee to obtain insurance sufficient in coverage, form and limits to provide adequate protection and Licensee shall promptly comply with any such requirement. City’s requirements shall not be unreasonable, but shall be adequate in the sole opinion of City to protect against the kind and extent of risks which may exist at the time a change of insurance is required, or thereafter.

2.4.5. Deductibles: Any and all deductibles must be declared and approved by City prior to execution of this License.

2.4.6. License Contingent Upon Coverage: Notwithstanding any other provision of this License, this License shall be null and void at all times when the above-referenced original policies of insurance or Certificate of Insurance or Renewal Certificates or Endorsements are not on file with City.

## 2.5 Indemnification

2.5.1. City Not Liable: City shall not be liable at any time for any loss, damage or injury whatsoever to the person or property of any person or entity whatsoever, including but not limited to any employee, invitee, agent or contractor of Licensee, resulting from or arising out of any act or omission of Licensee or of any person or entity holding under Licensee, the physical condition or state of the Premises, or the occupancy or use of the Premises or any part thereof by or under Licensee, or any act or omission in the exercise of any right or the performance of any obligation under this License, or directly or indirectly from any state or condition of the Premises, or any part thereof.

2.5.2. Indemnification: Irrespective of any insurance carried by Licensee for the benefit of City, and notwithstanding any other provision or statement of precedence of this License to the contrary, Licensee shall indemnify and hold City, its officers, directors, employees, representatives and volunteers (collectively "City Personnel") harmless from and against any and all actions, claims, demands, judgments, attorneys fees, costs, damages to persons or property, penalties, obligations, expenses or liabilities of any kind that may be asserted or claimed by any person or entity (including, but not limited to, any employee, invitee, agent or contractor of Licensee) in any way arising out of or in connection with this License, the operations carried on by Licensee on the Premises or any lands to which Licensee has access hereunder, or the occupation or use of the Premises by Licensee or any person or entity holding under Licensee (collectively, "Claims"), whether or not there is concurrent active or passive negligence on the part of City, and/or acts for which the City would be held strictly liable, but excluding the sole active negligence or willful misconduct of City. In connection therewith:

2.5.2.1 Licensee shall defend and hold City and City Personnel harmless from any and all Claims, whether caused in whole or in part by City's active or passive negligence, and/or acts for which City and/or City Personnel would be held strictly liable, but excluding any Claim that results from the sole active negligence or willful misconduct of City or City Personnel; and Licensee shall pay all expenses and costs, including attorneys' fees, incurred in connection therewith.

2.5.2.2 Licensee shall promptly pay any judgment rendered against Licensee or City covering any Claim, and hold and save City and City Personnel harmless therefrom, whether such Claim was caused in whole or in part by City and/or City Personnel's active or passive negligence, and/or acts for which City and/or City Personnel would be held strictly liable, but excluding the sole active negligence and willful misconduct of City and/or City Personnel.

2.5.2.3 In the event City is made a party to any action or proceeding filed or prosecuted for or arising out of or in connection with any Claim, Licensee shall pay to City any and all costs and expenses incurred by City in any such action or proceeding, together with reasonable attorneys' fees.

2.5.2.4 All of the indemnity obligations of Licensee under this Paragraph 2.5.2, or as otherwise set forth in this License, shall survive the expiration or earlier termination of this License.

2.5.2.5 Notwithstanding anything in this License Agreement to the contrary (including Sections 2.5 and 2.6.9), in no event shall Licensee be obligated to indemnify City for any matters or conditions to the extent arising due to City's sole negligence or willful misconduct. In addition, notwithstanding anything in the License Agreement to the contrary (including Sections 2.5 and 2.6.9), in no event shall Licensee be deemed to have released City for any claims or causes of action arising due to City's sole negligence or willful misconduct.

## 2.6 Legal Relations and Responsibilities

2.6.1. Nature of Relationship: City and Licensee understand and agree that the only relationship between them created by this License is that of Licensor and Licensee, and that this License is a license and not a lease, profit a prendre, or any other interest in the Premises, and does not create, and shall not be construed to create, any agency, partnership, joint venture, landlord-tenant or other relationship between City and Licensee.

2.6.2. Compliance with Laws: Licensee shall keep itself fully informed of all existing and future state and federal laws and all county and city ordinances and regulations which in any manner affect the activities of Licensee under this License, or the possession or use of the Premises by Licensee, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. Licensee shall at all times observe and comply with all such existing and future laws, ordinances, regulations, orders and decrees, and shall protect and indemnify, as required herein, City, its officers, directors, employees and agents against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree, whether by Licensee or any person or entity holding under Licensee. Licensor shall at all times observe and comply with all existing and future laws, ordinances, regulations, orders and decrees related to the Premises.

2.6.3. Assignment: The License granted hereby is personal to Licensee and any assignment of said License by Licensee, voluntarily or by operation of law, shall automatically terminate this License, unless Licensee has obtained the prior written consent of City, which may be withheld, in its sole and absolute discretion, for any reason or no reason at all.

2.6.4. Acknowledgment of City's Title: Licensee hereby acknowledges the title of City in and to the Premises, including the real property fixtures and improvements existing or erected thereon, and Licensee hereby covenants and promises never to assail, contest or resist City's title to the Premises.

2.6.5. Liens: Licensee shall maintain the Premises free from and clear of any claims, obligations, liabilities, liens, encumbrances and charges, including but not limited to any claims, liens or charges arising out of or in connection with the furnishing of materials or the performance of labor on the Premises. Licensee further shall protect and indemnify City and the Premises from and hold them, and each of them, harmless against any and all such claims, obligations, liabilities, liens, encumbrances and charges.

2.6.6. Taxation: A possessory interest subject to property taxation may be created by this License. It is understood and agreed that if such a possessory interest is created, Licensee shall be responsible for the payment of all property taxes levied on such interest, and

that City shall have no responsibility therefor. Licensee shall be solely responsible for any second allotted taxes or charges that may be revised or imposed on Licensee's activities taken hereunder, including any severance or other taxes.

2.6.7. Condemnation. In the event the Premises or any portion of the Premises is acquired under the power of eminent domain, or transferred by way of negotiated agreement in lieu of, or under threat of eminent domain, City shall receive and be entitled to all just compensation that may be awarded for the taking, including but not limited to just compensation for the property taken, any damage for injury to the remainder, and damage for any loss of business goodwill, excepting only damages or compensation specifically awarded for any relocation benefits that may be available to Licensee, and any compensation for tangible personal property losses or improvements pertaining to the realty owned by Licensee, all of which shall be recoverable by Licensee.

#### 2.6.8. City's Reservations

2.6.8.1 City hereby reserves the right to grant easements and rights-of-way for pole or tower lines for transmission of electricity, and easements, leases and rights-of-way for telephone, telegraph, telecommunication facilities, gas, water, sewer and oil lines, for roads and highways, and for other similar uses over and across the Premises at any location or locations within the Premises. In the event Licensee determines that the granting or exercise of any such easement, lease, or right-of-way significantly interferes with Licensee's possession or use of the Premises, Licensee's only remedy shall be to terminate this License upon five (5) days written notice to City. Licensee shall not interfere with any easements or rights-of-way pertaining to or affecting the Premises.

2.6.8.2 City hereby reserves the right to sell, transfer or otherwise dispose of any portion of the Premises at any time. In the event of such sale, transfer or disposition, and notwithstanding any other provision of this License, this License shall, upon the close of escrow or the conveyance of title, terminate as to the portions of the Premises sold, transferred or disposed of, and Licensee shall release the same from the terms of this License and from any encumbrance which results from this License, and shall promptly quit the Premises, in accordance with Sections 2.6.10 and 2.6.11 below.

2.6.9. Waiver of Claims: As a material part of the consideration to City under the License, Licensee hereby waives any and all claims that it may have against City during the term of this License, or any extension or renewal thereof, for any damage to goods, wares and merchandise upon or about the Premises, and for any injury to Licensee, its employees, agents, invitees, or to third parties in or about the Premises, from any cause arising at any time.

2.6.10. Surrender of Possession: At the expiration or termination of this License, whether with or without cause, Licensee shall promptly quit and surrender the Premises in a good state of repair.

2.6.11. Disposition of Abandoned Property: If Licensee abandons or quits the Premises or is dispossessed thereof by process of law or otherwise, title to any personal property left on the Premises after such event shall at City's opinion, be deemed to have been abandoned

and transferred to City. City shall have the right to remove and dispose of any and all such property without liability therefor to Licensee or to any person or entity claiming under Licensee, and City shall have no duty to account for such property. Licensee agrees to reimburse City for any and all costs associated with City transferring or disposing of Licensee's personal property pursuant to this Section.

2.6.12. Premises "As-Is": Licensee acknowledges that the Premises are being provided to Licensee on an "as-is" basis, and Licensee takes and occupies the Premises without reliance upon any representation by City, or any of its officers, employees, agents or representatives, or any other person, concerning the Premises, their fitness for Licensee's intended use or any other particular purpose of use, the Premises' state of title, their income-producing history, potential or capabilities, their value, or any other promise, representation or inducement not expressly set forth in this License.

2.6.13. No Representation or Warranty Concerning Premises: Licensee acknowledges that neither City, nor any of its officers, employees, agents or representatives, has made any written or oral representation, promise, or warranty, expressed or implied, concerning the Premises, their fitness for Licensee's intended use or any other purpose or use, their income producing history, potential or capabilities, their value, or any other matter not expressly set forth in this License.

2.6.14. Disputes: In the event that any action is commenced by a party to this License against the other to enforce its rights or obligations arising from this License or seeking to interpret this License, the prevailing party in such action, in addition to any other relief and recovery ordered by the court, shall be entitled to recover all statutory costs, plus reasonable attorneys' fees. Should City be named in any suit brought by any third party against Licensee in connection with or in any way arising out of Licensee's occupancy or use of the Premises under this License, Licensee shall pay to City its costs and expenses incurred in such suit, including reasonable attorneys' fees.

2.6.15. Security Measures: Licensee acknowledges that the Premises are licensed to and accepted by Licensee in an "as-is" condition, and that the License Payments and other sums payable from Licensee to City hereunder do not include the cost of any site preparation or security guard or any other security services or measures. Licensee further acknowledges that City makes no representation or warranty, express or implied, regarding the security of the Premises or the need for or propriety of any security measures at the Premises; and Licensee further acknowledges that City shall have no obligation whatsoever to provide guard service or any other security measures. Licensee expressly assumes all responsibility for the protection and security of the Premises, Licensee, its agents, employees, invitees and property within the Premises from any and all acts of any third party.

2.6.16. No Obligation to Third Parties: Execution and issuance of this License shall not be deemed to confer any rights upon, directly, indirectly or by way of subrogation, nor obligate either of the parties hereto to, any person or entity other than City and Licensee.

2.6.17. Waiver: Any waiver by any party of a breach of any provision of this License shall not be deemed a continuing waiver or a waiver of any subsequent breach whether of the same or of another provision hereof.

2.6.18. City's Liability on Termination: Licensee hereby waives all damages or claims for damage that may be caused by any action of City in terminating this License (either with or without cause), or taking possession of the Premises as provided in this License or at law, and Licensee waives all claims for damages to or loss of such property of Licensee as may be in or upon the Premises upon the termination of this License.

2.6.19. Copies of Reports. Licensee shall provide to City copies of all surveys, engineering information, analysis, environmental reports, tests and studies and any other information obtained or generated by Licensee in connection with Licensee's use of the Premises.

## 2.7 Maintenance and Repair of Premises

2.7.1. Licensee's Obligation to Maintain Premises: Licensee shall at all times during the term of this License, and any extension or renewal thereof, at its sole cost and expense, remove all trash and debris from the Premises. Licensee shall also repair any damages to the Premises caused by Licensee. Licensee shall at all times in the use of the Premises and the buildings, structures, facilities, improvements and equipment thereon, comply with all laws, ordinances and regulations pertaining thereto, and all conditions and restrictions set forth herein. Licensee expressly agrees to maintain the Premises in a safe, clean, wholesome, and sanitary condition and free of trash and debris, to the complete satisfaction of City and in compliance with all applicable laws. City shall keep and maintain in good condition and in substantial repair, the Premises and all appurtenances and every part thereof, including improvements of any kind erected, installed or made on or within the Premises.

2.7.2. Licensee's Default of its Maintenance Duties: In the event that Licensee fails, neglects or refuses to remove trash or debris deposited by Licensee or its invitees on the Premises or to maintain or make repairs or replacements as required by this License, City shall notify Licensee in writing of such failure or refusal. Should Licensee fail or refuse to correct such default within one (1) days of receipt of such written notice from City, City may, but shall not be required to, itself or by contract, undertake the necessary maintenance, repair or replacements; and the cost thereof, including but not limited to the cost of labor, materials and equipment and procurement of insurance, plus an administrative fee in the amount of fifteen percent (15%) of the sum of such costs, shall be paid by Licensee to City within five (5) days of Licensee's receipt of a statement of such costs from City. Any such maintenance, repair or replacement by or on behalf of City shall not be deemed to be a waiver of Licensee's default under this License, and shall not in any way impair, prevent or restrict City from exercising any of its rights or remedies set forth in this License or otherwise provided at law.

## 2.8 Miscellaneous

2.8.1. Notices: Any notice, payment or instrument required or permitted to be given or delivered by this License may be given or delivered by personal delivery or by

depositing the same in any United States mail depository, first class postage prepaid, and addressed as follows:

If to City: CITY OF HUNTINGTON PARK  
Attention: Director of Parks & Recreation  
3401 East Florence Avenue  
Huntington Park, California 90255

If to Licensee: To such name and address set forth for Licensee in Section One of this License,

or such other person or address as either party may direct in writing to the other; provided, however, that such new or different person or address shall not become effective until acknowledged in writing by the party to who directed. Except where service is by personal delivery or by registered or certified mail, return receipt requested, service of any instrument or writing shall be deemed completed forty-eight (48) hours after deposit in a United States mail depository.

2.8.2. Warranty of Authority: Each officer of City and Licensee affixing his or her signature to this License warrants and represents by such signature that he or she has the full legal authority to bind his or her respective party to all of the terms, conditions and provisions of this License, that his or her respective party has the full legal right, power, capacity and authority to enter into this License and perform all of its provisions and obligations, and that no other approvals or consents are necessary in connection therewith.

2.8.3. Headings: The titles and headings of Sections and Paragraphs of this License, as herein set forth, have been inserted for the sake of convenience only, and are not to be taken, deemed or construed to be any part of the terms, covenants or conditions of this License, or to control, limit or modify any of the terms, covenants or conditions hereof.

2.8.4. Time of Essence: Time is of the essence of this License. Failure to comply with any requirement, including but not limited to any time requirement, of this License shall constitute a material breach of this License.

2.8.5. Construction and Amendment: This License shall be construed, interpreted, governed and enforced in all respects according to the laws of the State of California and as if drafted by both City and Licensee. No amendment, change or modification of this document shall be valid unless in writing, stating that it amends, changes or modifies this License, and signed by all of the parties hereto.

2.8.6. Successors: Subject to the provisions of Paragraph 2.6.3 above, this License, and all of the terms, conditions and provisions herein, shall inure to the benefit of, and be binding upon, City, Licensee, and their respective successors and assigns.

2.8.7. Re-Entry: No entry or re-entry into the Premises by City shall be construed as an election to terminate this License, unless prior thereto or concurrently therewith written notice of intent to terminate is given by City to Licensee. City's entry into possession of

the Premises without having elected to terminate shall not prevent City from making such an election and giving Licensee notice thereof.

2.8.8. Partial Invalidity: If any term, covenant, condition or provision of this License is held by a court of competent jurisdiction to be invalid, void, illegal, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way affect, impair, or invalidate any other term, covenant, condition or provision contained in this License.

2.8.9. Further Assurances: Each of the parties hereto shall execute and deliver any and all additional papers, documents and other assurances and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent of the parties hereto.

2.8.10. Precedence: In the event of any conflict between Sections of this License, Section One shall prevail over Sections Two, Three and Four, and Section Three shall prevail over Section Two.

2.8.11. Statutory References. All references in this Agreement to particular statutes, regulations, ordinances, or resolutions of the United States, the State of California, or the County of Los Angeles shall be deemed to include the same statute, regulation, ordinance or resolution as hereafter amended or renumbered, or if repealed, to such other provisions as may thereafter govern the same subject.

[END GENERAL LICENSE PROVISIONS]

**SECTION THREE:**  
**SPECIAL LICENSE PROVISIONS**

3.1 Equipment Layout Map and Power Lines

3.1.1. Licensee shall supply the Director of Parks & Recreation (the “Director”) with a complete and detailed layout map of set-up not less than fifteen (15) days before set-up. No work shall commence on the Premises until approval has been obtained from the Director of Parks and Recreation, Public Works and the Police Department.

3.1.2. Licensee shall insure that the Premises is completely vacated by June 11, 2017 at 11:59 p.m.

3.1.3. Licensee agrees that, if the Premises is not completely vacated by June 11, 2017 at 11:59 p.m., all remaining equipment and property may be removed from the Premises and stored at Licensee’s expense. City assumes no responsibility for any equipment or property left on the Premises, even if said property is removed and stored by City.

3.1.4. Licensee shall keep 30 ft. away from the Department of Water and Power, power right-of-way lines running along Bissell Street. These premises shall remain free and clear of all obstruction including parked vehicles, tents, rides, etc.

3.2 Motor Vehicles and Equipment

3.2.1. Vehicles will be allowed on the Premises for loading and unloading only during those specific hours set for that purpose. Caution shall be used not to damage sprinkler heads or trees. Any such damage shall be paid for by Licensee pursuant to Paragraph 6.3.4 of the Agreement.

3.2.2. Vehicles that are not an operating part of the Expo are not to be parked or stored on any Municipal Park facility or public street, except along the railroad right-of-way parking area east of the ball diamonds. This area may be used as such for twenty-four (24) hours immediately prior, during, or twenty-four (24) hours immediately after said event.

3.2.3. Equipment and vehicles likely to drip oil or other liquids shall have proper ground covers installed under them for the protection of the turf.

3.2.4. Maintenance of vehicles and equipment (including, but not limited to, repairing, painting, washing, or lubricating) is not allowed on the Premises.

3.3 Building, Safety and Health

3.3.1. Prior to set-up, Licensee shall be required to obtain a building permit for all electrical, equipment and bleacher installations from the City Building Department located in Room 145, City Hall. No permit will be issued without a copy of a “Service Order,” indicating

that arrangements have been made with U.P.W. (Phone 866 699-7600 or 562-699-7600) for trash pick-up.

3.3.2. The Premises shall at all times be subject to inspection by the Building, Police, Fire, and Health Departments, which shall have the authority to shut down the event or any of its activities if there exist any danger to the health and/or safety of the participants, spectators, or public, or if there is a violation of any law or ordinance.

3.3.3. All Licensee activities shall conform to the requirements of Sub-Chapter 2, Title 19, Administrative Code of State of California and other government fire prevention codes.

3.3.4. Licensee shall ensure that tents, booths, bleachers, equipment, and any other facilities are erected and maintained in compliance with State, County, and City Building and Safety Regulations.

3.3.5. Licensee shall ensure that all electrical equipment and installations comply with the Safety Codes of the State of California and City's Electrical Ordinances. Licensee shall not be permitted to tie into any City electrical lines without prior written approval from the Director of Public Works.

3.3.6. Food Vendors (profit and non-profit) shall be required to obtain the County Health Department's approval two (2) weeks prior to the Commencement Date, at Department of Health Services, 245 South Fetterly Avenue, Room 2017, Los Angeles, CA. Public health licenses and permits shall be maintained on site and available for inspection at all times. Licensee shall notify all vendors of this requirement.

3.3.7. Licensee shall provide a minimum of twenty-five (25) comfort stations for the convenience of the public, including three (3) for the handicapped. The comfort stations shall be cleaned and serviced on a regular basis throughout the Expo and Licensee shall cause cleaning crews to service stations and clean the Premises in conformance with the cleaning schedule attached hereto as "Exhibit B" and incorporated herein by this reference.

3.3.8. Licensee shall make all necessary arrangements for the pick up of debris and refuse from the grounds and for the proper disposal of all such refuse.

3.4 Approval Prior to Opening Operation: Licensee shall not commence its operation of the Expo until all equipment and properties have been inspected and approved by all appropriate City and County Departments. All equipment and properties shall be ready for inspection by 3:00 p.m. on June 4, 2017. Licensee shall pay to City an additional fee of \$150 per hour if all equipment and properties are not ready for inspection on the foregoing date and time causing inspectors to stay after the scheduled inspection time.

3.5 City Vendors: City vendors retain the right to sell concession items on the Premises, but shall remain outside the permitted area where Licensee vendors are selling.

3.6 Restoration of Premises

3.6.1. Licensee shall leave the Premises in the same condition it was in prior to the Expo.

3.6.2. Licensee shall be responsible for any and all costs related to the removal, relocation and replacement of any and all structures on the Premises. Licensee hereby acknowledges responsibility and liability for the removal and replacement of all fencing, netting and other structures as contemplated for the Expo. The removal and replacement of any and all fencing, netting and structures must be done by a licensed contractor pre-approved by the Director of Parks and Recreation and the Director of Public Works.

3.6.3. City reserves the right to inspect the Premises at any time.

3.6.4. Licensee shall be liable for the cost of any repairs the Director determines is necessary to restore the Premises to the condition it was in prior to the Expo.

### 3.7 Police, Security and Special Events Staff

3.7.1. Section 3.28. Licensee shall submit a written security plan, which shall be approved by the Chief of Police or his designated officer at least thirty (30) days prior to the Commencement Date. The written security plan shall include the following:

3.7.1.1 Crowd estimated and any anticipated security problems.

3.7.1.2 The company name, address, and telephone number of any retained private security firm, and their representative.

3.7.1.3 The number of both uniformed and non-uniformed security personnel to be assigned to the event at all times with their specific security assignments.

3.7.1.4 The number of security officers, if any, who will be armed.

3.7.1.5 Scheduling for security officers 30 minutes prior and after public operation.

3.7.1.6 Any other information required by the Chief of Police.

3.7.2. The Chief of Police shall have final authority to approve, modify or revoke the security plan and to assign City police officers at the expense of Licensee, based on the need for public safety.

3.7.3. Licensee shall notify the Chief of Police or his designee at least twenty-four (24) hours before any change in the operating schedule.

3.7.4. Licensee shall maintain a minimum of one (1) adult member of its organization to supervise all activities during operation. This adult member must be identified to the Director prior to the event as the on-site contact person.

3.7.5. Licensee shall provide security guards in conformance with the security deployment schedule attached hereto as “Exhibit C”.

3.7.6. At all times during operational hours, Licensee shall have an assigned adult to supervise and oversee each activity and activity area at the Expo.

### 3.8 Business License and Fees

3.8.1. Licensee and any and all food vendors shall obtain a City business license seven (7) days prior to the Commencement Date, at City Hall, 6550 Miles Avenue, Room 127, Huntington Park, CA. License fees per operating day for Licensee engagements are \$200.

3.8.1.1 Food vendors, prior to issuance of City license, must present County Health Department permit.

3.8.1.2 Non-profit organizations with documented non-profit status and businesses with current City licenses are exempt from obtaining business license.

3.8.1.3 Four (4) days in advance of set-up, Licensee shall submit a list of all vendors to the City’s Business License Office.

3.9 Water Usage: City cannot provide potable water for use by Licensee. Licensee must coordinate and arrange for the provision of its own water for the Expo and related uses.

[END SPECIAL LICENSE PROVISIONS]

**SECTION FOUR:**  
**MAP OF THE PREMISES**

[END MAP OF THE PREMISES]

**SECTION FIVE:**  
**USE OF PREMISES**

Licensee is hereby granted permission to use the Premises for the purpose of conducting a Sports Expo currently known as the “Telemundo Sports Experience” (the “Expo”) as outlined in Exhibit “A” attached hereto and incorporated herein by this reference. All dates pertaining to this activity while on the Premises are listed herewith.

Friday, June 9, 2017 Enter/Set-up 7:00 a.m. to 9:00 p.m. (line the area only)

Saturday, June 10, 2017 Set-up 7:00 a.m. to 2:00 p.m./Inspection at 3:00 p.m.

Sunday, June 11, 2017 Event opens @11:00 a.m. and runs until 6:00 p.m.

Sunday, June 11, 2017 Breakdown event at 6:00 p.m. until 11:59 p.m.

**[END USE OF PREMISES]**

**SECTION SIX:**  
**LICENSE FEE SCHEDULE**

6.1 Licensee shall deposit \$2,500 in the form of a check payable to "CITY OF HUNTINGTON PARK" at least seven (7) days prior to the Commencement Date. The deposit shall be personally submitted to the City at the address set forth in Paragraph 2.8.1 above. The deposit shall be refunded if the Premises is left in the same condition it was in prior to the Expo (i.e. clean and undamaged) and all required fees and charges have been paid to City. The deposit or portion thereof, shall be released by the Finance Department upon demand of the Director of Parks & Recreation.

6.2 Licensee shall be responsible for any amount over \$2,500 required to cover restoration charges and/or additional fees and charges required herein.

6.3 Licensee shall pay City any restoration charges and/or fees/charges required under this agreement, no later than 5 p.m. on June 13, 2017.

6.4 In good faith, and to recognize City for its participation, Licensee agrees to pay a fee of twenty thousand dollars (\$20,000) for park area improvements commensurate with the execution of this Agreement. Said fee shall be paid within fifteen (15) days of the effective date of this Agreement.

6.5 Licensee agrees to pay the fees for any and all police officers who will provide services in conjunction with the event at the hourly rate of fifty-five dollars per hour (\$55.00/hour) for each officer, and any additional officers as needed or determined by the Chief of Police.

**[END OF LICENSE FEE SCHEDULE]**

**EXHIBIT "A"**  
**SPORTS EXPO PROPOSAL**

**EXHIBIT "B"**  
**COMFORT STATION CLEANING SCHEDULE**

**EXHIBIT "C"**  
**SECURITY DEPLOYMENT SCHEDULE**

# ATTACHMENT "C"

## 2017 Telemundo Experiencia Deportiva

### Activities Schedule

#### Exhibitors Move In/Out Schedule

Date	Move in	Move out	Park Lights
Saturday, June 10	8:00am - 6:00 pm Inspection 3:00 pm		8:00pm – 12:00am
Sunday, June 11	Exhibitor 7:30 - 10:30 am	All booths must be completed By 10:00 PM	12:00am-6:00am 8:00pm – 10:00pm

#### Entertainment

##### *Boxing Ring*

Start	Finish	DURATION	ACTIVITY	TYPE	PRESENTER
12:00 p.m.	12:30 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
12:30 p.m.	1:00 p.m.	30min	Karate	(6 to 10 year Old)	YMCA
1:00 p.m.	1:30 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
1:30 p.m.	2:00 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
2:00 p.m.	2:30 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
2:30 p.m.	3:00 p.m.	30min	Karate	(10 to 15 year old)	YMCA
3:00 p.m.	3:30 p.m.	30min	Kickboxing	Maui Thai-Boxing	Salsa Fighters Inc.
3:30 p.m.	4:00 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
4:00 p.m.	4:30 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
4:30 p.m.	5:00 p.m.	30min	Kickboxing	Maui Thai-Boxing	Salsa Fighters Inc.
5:00 p.m.	5:30 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League
5:30 p.m.	6:00 p.m.	30min	Wrestling	(2 vs 2) Couple Match	Territory League

##### *Main Stage*

Activity	Presenter	Time
Games, presentations, appearances	Telemundo Talent TBC	11:00 a.m. to 6:00 p.m.

##### *Interactive Games*

Game	Time
4 Way Trampoline	11:00 a.m. to 6:00 p.m.
Rock Wall	
Baseball Speed Cage	
Zip Line	
Obstacle Course	
Super Slide	
3 Point Field Goal	

**Sport Exhibitions and Clinics**

<b>Activity</b>	<b>Presenter</b>	<b>TIME</b>
Gymnastics and cheerleading exhibition	Telemundo	12:00 p.m. to 5:00 p.m.
Four on four Soccer	La Curacao	12:00 p.m. to 4:00 p.m.

**Cleaning**

<b>Activity</b>	<b>TIME</b>
During event	12:00 p.m. to 6:00 p.m.
Post Event	6:00 p.m. to 9:00 p.m.

**Security**

<b>Area</b>	<b>Time</b>
Overnight Security	Sat 5:00 p.m. - Sun 7:00 a.m.
Starting at Barricaded Streets. Vehicle entrance and exits to Salt Lake Park on Saturn and Florence	7:00 a.m.
VIP Parking (2 VIP Parking+ 1 Cheerleaders Access Area)	Sun 7:00 a.m. – 6:00 p.m.
Vendor, VIP Area	Sun 7.00am - 6.00 p.m.
Roving Teams throughout Venue	Sun 10.30am - 6:00p.m.
Huntington Park Police Roving Through Venue	Sun 11:00 a.m. – 6:00 p.m.

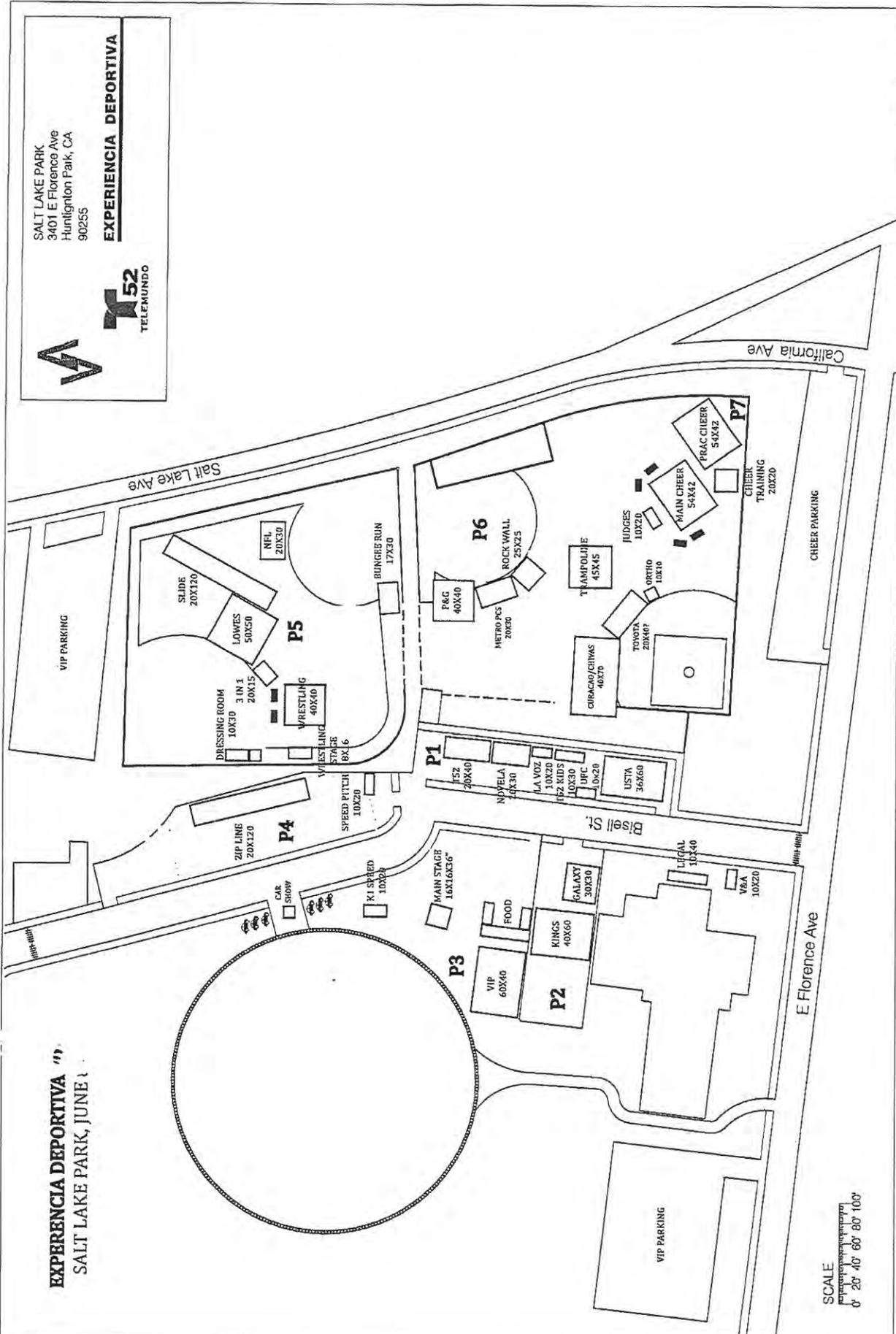
# ATTACHMENT "D"

SALT LAKE PARK  
3401 E Florence Ave  
Huntington Park, CA  
90255

**EXPERIENCIA DEPORTIVA**



**EXPERIENCIA DEPORTIVA "**  
SALT LAKE PARK, JUNE



SCALE  
0' 20' 40' 60' 80' 100'



# CITY OF HUNTINGTON PARK

Parks and Recreation Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE "RELAY FOR LIFE" EVENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve Activities in Public Places Permit for American Cancer Society's "Relay for Life" event, scheduled for June 23 – 25, 2017, Salt Lake Park baseball diamonds; and
2. Consider approval of facility fee waiver request by the American Cancer Society for the "Relay for Life" Event.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

During the Parks & Recreation Commission special meeting held on March 14, 2017 at 5:00pm, the Parks & Recreation Commission (Commission) reviewed the Facility Fee Waiver Application and Special Event Park Use Permit Application submitted by the American Cancer Society (ACS), the Commission is recommending for Council's consideration and approval. The eligible non-profit organization and the logistics of the proposed events for which they seek a city facility use permit and facility fee waiver are the following:

#### **American Cancer Society's "Relay for Life" Event**

Daniela Barragan, representing ACS Southeast cities, is requesting a facility use permit and facility fee waiver to host their annual "Relay for Life" event on June 23 – 25, 2017, at the Salt Lake Park baseball diamonds. This public activity serves as ACS' annual celebration of local cancer survivors and annual fundraising achievements. The event features cancer education, information booths, food, entertainment, and other public

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE "RELAY FOR LIFE" EVENT**

April 4, 2017

Page 2 of 3

activities. 500 participants are anticipated to attend this year's event. Proceeds from the event will go towards cancer research and identifying a cure for cancer.

The proposed event schedule is as follows:

Setup: Friday, June 23, 2017 from 3:00 pm to 7:00 pm

Event: Saturday, June 24, 2017 from 9:00 am to Sunday, June 25, 2017 9:00 am  
*\*\*24 hour event\*\**

Cleanup: Sunday, June 25, 2017 from 9:00 am to 12:00 pm

This is the ninth year that ACS proposes to use the Salt Lake Park baseball diamonds for their annual event. The ACS requests a fee waiver for event fees including facility rental fees and building inspection fees. Staff have met with event organizers and determined that certain event fees can be either reduced or eliminated. The event organizers will use volunteers for all event setup and cleanup. In addition, city staff will provide assistance only during the regular work day to eliminate overtime costs.

**FISCAL IMPACT/FINANCING**

The ACS requested a fee waiver for their event, the Parks & Recreation Commission motioned 4-0, to waive the following fees:

Athletic Fields:	\$ 1,036.00
Light Fee:	\$ 60.00
Park Staff:	\$ 100.00
<b>Total fees waived:</b>	<b>\$ 1,196.00</b>

The Parks & Recreation Commission agreed to have the ACS pay for the following:

Refundable Deposit:	\$ 2,500.00
Public Works Department:	\$ 500.00
Park Staff:	\$ 125.00
<b>Total:</b>	<b>\$ 3,125.00</b>

The Parks & Recreation Commission does not have the ability to waive the fees listed below; therefore, ACS is asking the City Council to consider waiving the following additional fees:

Tent(s) inspection & application fee	\$ 447.52
Electrical Permit Fee	\$ 79.04
Permit Application Fee	\$ 30.00
<b>Total:</b>	<b>\$ 556.56</b>

**CONSIDERATION AND APPROVAL OF ACTIVITIES IN PUBLIC PLACES PERMIT AND FEE WAIVER REQUEST BY THE AMERICAN CANCER SOCIETY FOR THE "RELAY FOR LIFE" EVENT**

April 4, 2017

Page 3 of 3

**LEGAL AND PROGRAM REQUIREMENTS**

Per municipal code 5-13.02 – Permit - Required and 5-13.09 Departmental Service Charges, Council must first approve proposed special events held on City property, prior to the issuance of a permit and/or fee waiver request for use of city facilities. In addition, the City Property and Facility Use Fee Waiver Policy stipulates that all facility fee waiver requests for use of City property for activities in public places, must first be reviewed and approved for Council recommendation, by the Parks and Recreation Commission.

**CONCLUSION**

Upon City Council approval, the American Cancer Society will submit all necessary paperwork and pay the \$2,500 security deposit. Staff will work with the ACS to ensure all event logistics are in place to guarantee a successful event.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Josette Espinosa  
Director of Parks and Recreation

**ATTACHMENTS**

- A. Special Event Park Use Permit Application
- B. Facility Fee Waiver Application
- C. Fee Waiver Request Letter
- D. Site Plan
- E. City of HP Parks & Recreation Department Invoice

# ATTACHMENT "A"

SPECIAL EVENT PARK USE PERMIT APPLICATION



PERMIT No. \_\_\_\_\_

FILING FEE: \$80 (for-profit organization) \$30 (non-profit organization)
Applications must be submitted by October 1 to be considered for following calendar year
Applications received after October 1 must be submitted at least 90 days before event

A. APPLICANT INFORMATION

Applicant Name: American Cancer Society, Inc. Southeast Cities Relay for Life (Franchise Area)
(If organization/business, include name of a contact person)

Daniela Barragan

Address: 444 W. Ocean Blvd. Suite 1070

Telephone #: 818-419-5250 Emergency Telephone #: same

Huntington Park Business License #: \_\_\_\_\_ Are you a non-profit organization? Yes [X] No [ ]

Applicant's authorized representative(s) for management of event. If more than one, please list on a separate sheet of paper. (Note: Applicant/authorized representative(s) must be present at all times during event)

Name: Daniela Barragan

Telephone #: 818-419-5250 Drivers License #: B5204894

E-mail address: daniela.barragan@cancer.org

Address: 444 W. Ocean Blvd. Suite 1070 Long Beach, CA 90082

B. APPLICANT EXPERIENCE/REFERENCES

The organization applying for the special event permit must have at least three years of experience conducting the same or similar event proposed in this application.

Does your organization have at least three years of experience? Yes [X] No [ ]

Provide three references of other cities/counties where you have conducted a similar event.

1. City/County: City of Huntington Park Contact Person: Josette Espinosa

Telephone #: 323-584-6216 Dates of last event: 6-25-16

2. City/County: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Dates of last event: \_\_\_\_\_

3. City/County: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Dates of last event: \_\_\_\_\_

C. EVENT INFORMATION

Description of Event (Include all goods/services to be sold, number of rides, concessions, tents, stages, special displays or equipment used, animals, etc. If more space is needed attach a separate sheet of paper)

Relay for Life does not have rides or concession stands. It is a 24 hour event in which the community celebrates cancer survivors, remembers loved ones who lost their battle to cancer, and fight back by providing information of the American Cancer Society's programs and services.

Anticipated Attendance Total: 500 Per Day: 500

D. EVENT ENTERTAINMENT

Attach a 1-2 page detailed list and description of all entertainment to be featured at your event.

E. EVENT DATES/TIMES

Setup

Setup begins on: 06/23/17 Setup ends on: 06/23/17

Setup will occur each day from: 3:00pm until 7:00pm

Event

Event begins on: 06/24/17 Event ends on: 06/25/17

Event will be open each day from: set up at 6am until 9am

Cleanup

Cleanup begins on: 06/25/17 Cleanup ends on: 12pm

Cleanup will occur each day from: until

Notes:

F. EVENT LOCATION

Salt Lake Park Freedom Park Robert Keller Park Senior Park Other

(Describe area of park your event will utilize) Baseball field

G. The following is required three weeks prior to event:

- \$2,500 Refundable Deposit Business License Building Permit
County Fire Permit Security Plan Plot Plan
Entertainment Approval Insurance (must list "City of Huntington Park" as additional insured)

## 11. SITE PLAN

Your site plan/route map should be submitted in blueprint or computer-generated format and include:

- An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access.
- The provision of minimum 20-foot emergency access lanes throughout the event venue.
- The location of first aid facilities and ambulances.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, beer gardens, cooking areas, trash containers and dumpsters, and other temporary structures.
- A detail or close-up of the food booth and cooking area configuration including booth identification of all vendors cooking with flammable gases or barbecue grills
- Generator locations and/or source of electricity.
- Sources of water.
- Placement of vehicles and/or trailers.
- Exit locations for outdoor events that are fenced and/or locations within tents and tent structures.
- Identification of all event components that meet accessibility standards.
- Other related event components not listed above.

**SECURITY PLAN**

Have you hired a licensed professional security company to develop and manage your event's security plan?

Yes  No

If yes, you are required to provide a copy of the security company's valid Private Patrol Operator's License issued by the State of California.

Security Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone #: \_\_\_\_\_ Emergency Telephone #: \_\_\_\_\_

Cell #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Private Patrol Operator License # \_\_\_\_\_

Please describe your security plan including crowd control, internal security or venue safety, or attach the plan to this application.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I. BUILDING AND SAFETY INFORMATION SHEET**

**Building and Safety Fee Schedule for Special Events:**

➤ **Tents/structures/devices**

For inspection of structures or devices regulated by Chapter 66 the first inspection or first structure/device **\$267.04**

Each additional structure and/or device **\$42.88**

➤ **Electrical**

Carnival rides (electric or generator driven): **\$ 63.52 each**

Carnival rides (mechanically driven): **\$ 26.40 each**

Walk through – attractions/electric displays: **\$ 26.40 each**

Booth lighting (i.e. carnival games, etc.): **\$ 26.40 each**

Temporary power pole: **\$ 71.36 each**

**Motors, generators, transformers (rating in horsepower HP, kilowatts KW, kilovolt amperes KVA):**

Rating over 3 and not over 10, each **\$ 32.64**

Rating over 10 and not over 50, each **\$ 75.36**

Rating over 50 and not over 100, each **\$ 140.96**

Rating over 100, each **\$ 232.64**

Any installation of any equipment rated at 400 amperes or larger;

Any installation of a motor rated more than 10 HP;

Any installation of equipment rated above 600V require Plan Review, please submit electrical plans 90 days prior to event. Plan Check fees are 70% of permit fees but not less than \$179.04

➤ **Other**

Minimum fee for any inspection not covered above is \$100.30 per hour (minimum of two hours)

Issuance fee per each permit: **\$45.28**

➤ **EVENT INFORMATION**

Applicant: American Cancer Society

Event address: 3401 E Florence Ave Huntington Park, CA 90255 Date: 06/23/17 to 06/25/17

Event contact name: Daniela Barragan Phone: 818-419-5250

Event contact name: Humberto Lopez Phone: 562-228-8431

**Tents (indicate number of tents and size of each:**

1 - 40x40 Tent 1 - Stage 16x20x2

1 - 30X40 Tent 2 - 10x10 Tents

**Rides and attractions:**

# electrical/generator driven rides: N/A # mechanical driven rides: N/A

# walk through/electric displays/booths: N/A

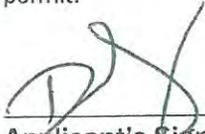
**Generators:**

# 1 @ 25 kva <sup>(circle one)</sup> hp kw kva # \_\_\_\_\_ @ \_\_\_\_\_ <sup>(circle one)</sup> hp kw kva  
# \_\_\_\_\_ @ \_\_\_\_\_ hp kw kva # \_\_\_\_\_ @ \_\_\_\_\_ hp kw kva

Application must be **submitted to Director of Parks & Recreation a minimum of 90 days** prior to event date and **returned a minimum of 3 weeks prior to event date** with all required approvals (see attached checklist). Two sets of plot plans and/or floor plans showing locations of all event activity, pedestrian trash, porta-potties, security plan, entertainment list, and vehicle circulation, pedestrian circulation or parking as necessary must be attached.

**CERTIFICATE OF THE APPLICANT:** I understand and agree to abide by all of the Special Event Permit regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

<b>FOR OFFICE USE ONLY</b>
Date submitted: _____
Received by: _____
File fee: _____
Receipt #: _____

  
\_\_\_\_\_  
Applicant's Signature

2/19/17  
\_\_\_\_\_  
Date

PERMIT (No. \_\_\_\_\_)

APPROVAL CHECKLIST

The Department of Parks & Recreation requires proof of approval from the following departments and agencies. Please be advised that the \$80 fee will not be refunded if event does not take place as scheduled due to denial of request by other agency and/or property owner (s) or failure by applicant to obtain required approval signatures.

L.A. County Fire Department, Prevention Bureau  
 3161 E. Imperial Highway, Lynwood, CA 90255 (310) 603-5258

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_  
 Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

L.A. County Health Department, Environmental Health Specialist  
 245 S. Fetterly Ave., Room 2014, Los Angeles, CA 90022 (323) 780-2272

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_  
 Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

State Department of Alcohol, Beverage Control, Duty Investigator  
 300 S. Spring St., Suite 2001-N, Los Angeles, CA 90013 (213) 897-5391

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_  
 Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Police Department, Watch Commander  
 6542 Miles Avenue, Huntington Park, CA 90255 (323) 584-6254

Approved    Not Approved    No Approval Necessary    Approved with conditions  
 Entertainment    Security Plan    Street Closure    Parking

\_\_\_\_\_  
 Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park City Clerk  
 6550 Miles Ave., Huntington Park, CA 90255 (323) 584-6230

Approved    Not Approved    No Approval Necessary    Approved with conditions  
 Contracts    Insurance

\_\_\_\_\_  
 Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Finance Department, Collections Division  
 6550 Miles Ave., Huntington Park, CA 90255 (323) 584-6237

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Building Department, Plan Review  
 6550 Miles Ave., Huntington Park, CA 90255 (323) 584-6315

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Engineering Department, Assistant City Engineer  
 6550 Miles Ave., Huntington Park, CA 90255 (323) 584-6253

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

City of Huntington Park Public Works Department, Director of Public Works  
 6900 Bissell St., Huntington Park, CA 90255 (323) 584-6320

Approved    Not Approved    No Approval Necessary    Approved with conditions  
 Water    Electrical    Dig Alert    Trash/Recycle

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

Dig Alert, [www.digalert.org](http://www.digalert.org) (800) 227-2600

Approved    Not Approved    No Approval Necessary    Approved with conditions: \_\_\_\_\_

\_\_\_\_\_

Name/Title: \_\_\_\_\_ Signature: \_\_\_\_\_

- Parks & Recreation Commission    City Council

# ATTACHMENT "B"

# Facility Fee Waiver Application

Please read and carefully complete the following application. Failure to provide accurate information may result in a delay or denial of your request for a fee waiver. Please attach a copy of your Facility Rental Application to this form and return to the Department of Parks and Recreation.



Submission of this application does not guarantee rental of facility.

## A. CONTACT INFORMATION

Name of Group/Organization American Cancer Society Inc. Southeast Cities Relay for Life

Is this a non-profit organization  YES  NO Tax ID # (Non-profit only)

Applicant Name/Person Responsible Daniela Barragan Title Community Manager

Cell Phone 818.419.5250 Alternate Phone

E-mail Address daniela.barragan@cancer.org

Address 444 W. Ocean Blvd Suite 1070 City Long Beach State CA Zip 90082

## B. FACILITY INFORMATION

Indicate the specific facility or facilities for which you are requesting a fee waiver

- |   |   |
|---|---|
| <input type="checkbox"/> FREEDOM PARK RECREATION CENTER   | <input type="checkbox"/> FREEDOM PARK ATHLETIC FIELD                  |
| <input type="checkbox"/> HUNTINGTON PARK COMMUNITY CENTER   | <input type="checkbox"/> KEVIN DE LEON SOCCER FIELD                   |
| <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK RECREATION CENTER                            | <input type="checkbox"/> RAUL R. PEREZ MEMORIAL PARK ATHLETIC FIELD   |
| <input type="checkbox"/> ROBERT H. KELLER PARK  | <input type="checkbox"/> ROBERT H. KELLER PARK PICNIC SHELTER         |
| <input type="checkbox"/> SALT LAKE PARK CLUB ROOM # _____   | <input checked="" type="checkbox"/> SALT LAKE PARK BALL FIELD # _____ |
| <input type="checkbox"/> SALT LAKE PARK BATTING CAGES   | <input type="checkbox"/> SALT LAKE PARK GYMNASIUM                     |
| <input type="checkbox"/> SALT LAKE PARK LOUNGE  | <input type="checkbox"/> SALT LAKE PARK SOCIAL HALL                   |
| <input type="checkbox"/> SALT LAKE PARK SOCCER SQUARE   | <input type="checkbox"/> SENIOR PARK                                  |
| <input type="checkbox"/> OTHER We are requesting the baseball diamond closest to the senior park. |   |

## C. EVENT INFORMATION

1. Event Description (provide a detailed description of the event, its purpose, and the activities that will take place).

Relay for life is a 24 hour event which works with the communities to educate, advocate, promote awareness of early detection and prevention of cancer. Teams fundraise for the American Cancer Society's programs and services. We walk for 24 hours in honor of survivors who battle cancer. There is cancer awareness activities throughout the event as well.

Anticipated Daily Attendance 500 Anticipated Total Attendance 500

2. Is your organization an official non-profit organization 501(c)3?  Yes  No  
• If yes, list the non-profit tax ID number 13-1788491

3. Will you be charging a fee for this event?  Yes  No  
• If yes, list all fees

4. Will the event be open to the public?  Yes  No  
 5. Is this event a fundraiser?  Yes  No

**D. EVENT DATES AND TIMES**

Set-up Date(s)	<u>06/23/17</u>	Set-up Start Time	<u>3pm to 7pm</u>
Event Start Date(s)	<u>06/24/17</u>	Event Start Time	<u>(set up 6am) 9am</u>
Event End Date	<u>06/25/17</u>	Event End Time	<u>9am</u>
Breakdown Date(s)	<u>06/25/17</u>	Breakdown End Time	<u>12pm</u>

**E. FEE WAIVER INFORMATION**

Please complete **ONLY** the section which applies to your event (Intergovernmental Cooperation, Non-Profit, Private Business or Organization or City Sponsored Event)

**Intergovernmental Cooperation (Applicant is a government agency)**

Name of Specific Department/Unit Responsible for Event \_\_\_\_\_

How does this event benefit the residents of Huntington Park? \_\_\_\_\_

The primary goal of the event is to educate the community on early detection and prevention of cancer. Participants then fundraise for the American Cancer Society's programs and services that benefit cancer survivors and their families.

Why is it necessary to hold this event at a City facility? \_\_\_\_\_

As a non-profit organization, we partner with cities who are able to offer a donation of space so that all costs are kept at a minimal amount and our donor dollar goes further to keep to our mission of promoting a healthy lifestyle and informing our residents of cancer screenings.

**Non-Profit Organization**

**Private Business, Organization or Individual**

\*Non-profit organization will be required to provide verification of tax-exempt status.

Do you provide a service solely to the residents of Huntington Park?  YES  NO

Indicate the negative impact or financial hardship that the normal facility fees would create for your event or agency. You may attach a budget or financial statement for your organization to clarify the reason for your fee waiver request.

Without support of the city of Huntington Park, our donors dollars would be greatly impacted. Our hard work raising funds would drastically offset our fundraising efforts.

What significant value or benefit will your event provide to Huntington Park residents?  
Educational material so that they are sharing with their families about why it's so important  
to maintain a healthy lifestyle and follow up with cancer screening guidelines. If cancer is caught at a early stage, it could save lives.

City-Sponsored Event

See the Park Facility Use Fee Waiver Policy for details about City-sponsored event requests.

Does your organization have, or is it in the process of receiving, a tax-exempt status?  YES  NO

Explain why the City should be a co-sponsor of your event:  
Having the city support the Relay for Life and being sponsor, shows the residents that the city supports  
their hard work and mission in the fight against cancer. The city also has the opportunity  
to speak at our events and sponsorship recognition is on our tshirts and programs for the relay.

F. FEE WAIVER REQUEST

Are you requesting a 100% waiver of all applicable rental fees?  YES  NO

If "NO" which fees are you requesting to be waived? (Note: refundable security deposit may not be waived)

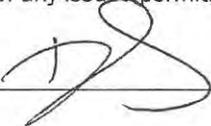
- Facility Fee \$ \_\_\_\_\_
- Personnel (Staffing) \$ \_\_\_\_\_
- Janitorial \$ \_\_\_\_\_
- Equipment/Material \$ \_\_\_\_\_

G. REVIEW PROCESS

You will be notified within 5 business days of submission of your application whether your request has been denied or will be referred to the City Manager, PARC Commission, and/or City Council for review. Fee waiver requests less than \$250 in indirect fees may be considered by the City Manager, PARC Commission and/or City Council. For additional details, review the Park Facility Use Fee Waiver Policy.

H. Applicant Signature

I understand and agree to abide by all of the Facility Fee Waiver and Facility Rental regulations of the City of Huntington Park and any other conditions imposed for the event requested. I certify that all statements made on this application are true and complete to the best of my knowledge. I understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

SIGNATURE:  DATE 2/19/17

--STAFF USE ONLY--

APPLICATION RECEIVED BY _____		DATE RECEIVED _____	APPLICATION APPROVED BY _____	
ALL CRITERIA FOR FEE WAIVER HAS BEEN MET? <input type="checkbox"/> YES <input type="checkbox"/> NO		FEE WAIVER STATUS <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> CONDITIONAL		
TOTAL FEES WAIVED \$ _____	FACILITY FEES DUE _____	LIGHT FEES DUE _____		
STAFF FEES DUE _____	CHALKING FEES DUE _____	TOTAL DUE _____		
APPROVED BY _____				

# ATTACHMENT "C"



## AMERICAN CANCER SOCIETY RELAY FOR LIFE

**Celebrate.**

**Remember.**

**Fight Back.**

February 28, 2017

To: Josette Espinosa  
From: Daniela Barragan, American Cancer Society  
RE: Relay For Life of Southeast Cities

Josette,

Attached please find our request for fee waiver for the Relay For Life of Southeast Cities. We are requesting this waiver so we can dedicate the money we spend to cancer research and free services for cancer patients in our community.

We are willing to pay the refundable facility deposit. We are also willing to pay for any staffing the Parks and Recreation needs for our Relay For Life event. Once you provide an invoice, we can send the check to the City of Huntington Park.

As for security plans, we are interviewing a few security companies. If there is a preferred vendor the City usually works with... please let me know.

I look forward to working together. Please let me know if you need anything else to complete our application.

Thank you for your support.

*Daniela Barragan*

Sincerely,

Daniela Barragan

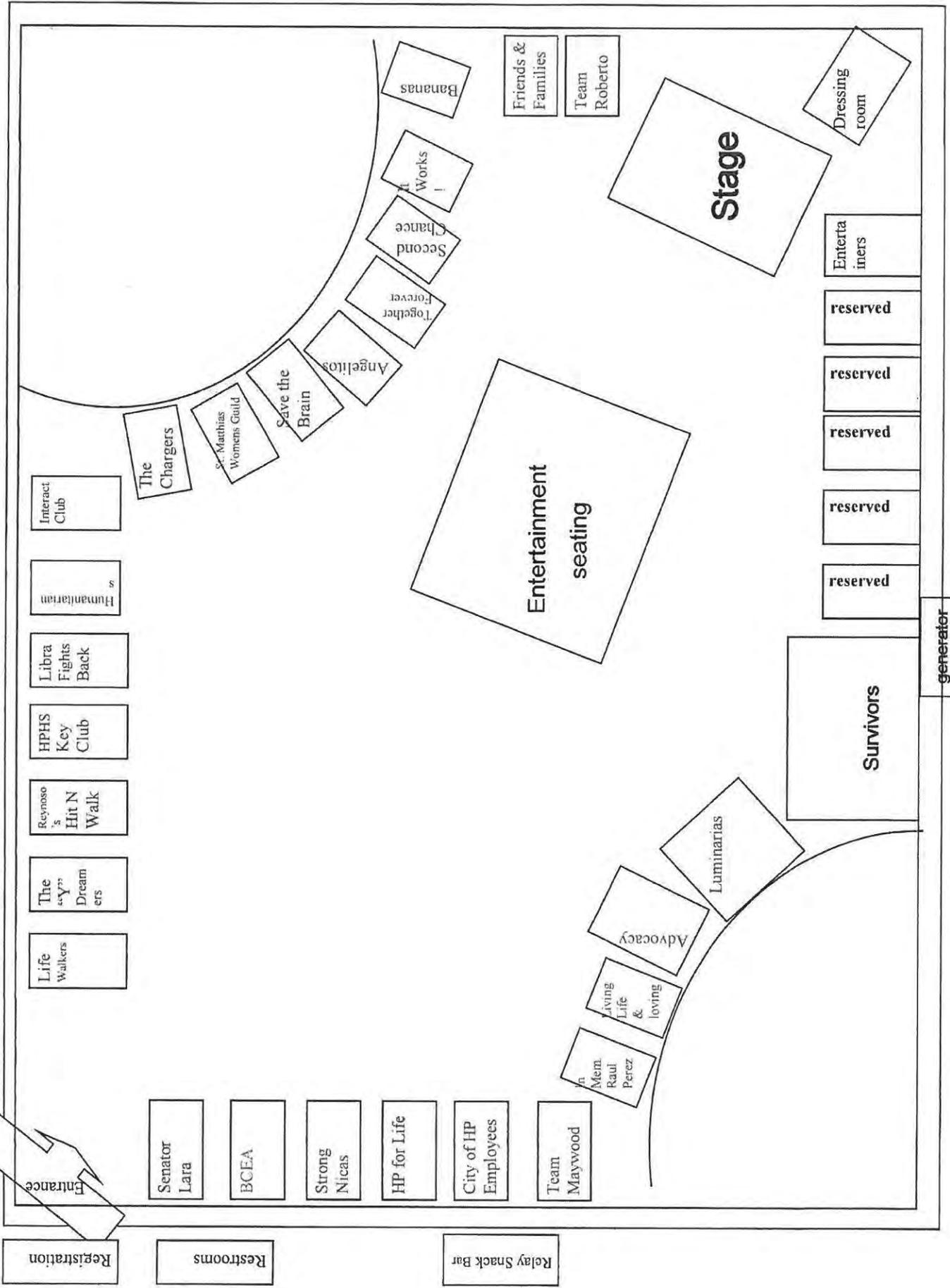
American Cancer Society, Manager

818-419-5250

Daniela.barragan@cancer.org

# ATTACHMENT "D"

Relay for Life Camp Site



# ATTACHMENT "E"





# CITY OF HUNTINGTON PARK

Police Department  
City Council Agenda Report

March 21, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE REQUEST TO PURCHASE TWO (2) POLICE DEPARTMENT PATROL OPERATIONS DIVISION POLICE VEHICLES AND SUPPLEMENTARY EQUIPMENT**

### **IT IS RECOMMENDED CITY COUNCIL:**

1. Authorize the requisition of funds to purchase and equip two new Police Department Patrol Services Division police vehicles from the FORD MOTOR COMPANY, specifically South Bay Ford in Hawthorne, CA.;
2. Authorize additional budget appropriation of \$124,970.00 from the Forfeiture Fund, Account #229-7010-421.74-10; and
3. Authorize Chief of Police to purchase the vehicles and associated equipment.

### **BACKGROUND**

The Police Department maintains a fleet of police patrol vehicles that are black and white in color and have distinct "Police" graphics identifying them as police service vehicles. These vehicles are driven by sworn police officers in the performance of their duties. In order to provide effective and efficient police service to the community, the Department must maintain the current number of police patrol vehicles in operation.

Recently, a mileage audit was completed of the Department's police patrol vehicles. The City's Vehicle Maintenance (VM) Division has inspected the police patrol vehicle fleet, and has identified two vehicles that must be replaced due to age, mileage, and mechanical condition. Therefore, both of these vehicles have been declared by VM as not suitable for service.

# APPROVE REQUEST TO PURCHASE TWO (2) POLICE DEPARTMENT PATROL OPERATIONS DIVISION POLICE VEHICLES AND SUPPLEMENTARY EQUIPMENT

April 4, 2017

Page 2 of 4

The below table identifies the police patrol vehicles recommended for replacement and removal from the City's vehicle fleet.

Vehicle #	Year/Make/Model	Mileage	Reason for Replacement
903	2007 Ford Crown Victoria Police Interceptor	102,000	10 years old. Exceeds 100,000 miles. Collision damage. Engine and mechanical wear.
908	2007 Ford Crown Victoria Police Interceptor	104,017	10 years old. Exceeds 100,000 miles. Engine and mechanical wear.

These two police patrol vehicles meet the City's Vehicle Replacement Policy under the following guideline(s);

1). Procedure, 5.; (Both vehicles) – *“When a City owned vehicle has been damaged beyond reasonable repair or is otherwise determined by VM that it is unsafe, the Department Head may request with the concurrence of the Finance Director and the City Manager to bring a budget amendment for City Council approval to replace that vehicle at any time during a year”.*

2). B. Combination of Age or Mileage; – This section sets forth guidelines requiring police vehicles considered for replacement to be 5 years old and have at least 100,000 miles. In this case, Vehicles #903 and #908 are over 5 years old and over 100,000 miles each. Each of these vehicles is actually about 10 years old.

## **RECOMMENDATION**

Due to the high mileage, and age of both Ford Crown Victoria Police Interceptor vehicles, the Police Department recommends their replacement, with the purchase of two new 2017 Ford Explorer SUV vehicles, identified by Ford as the ***Police Interceptor Utility***, manufactured specifically for police service.

## **ANALYSIS**

The Police Interceptor Utility has become a standard in police vehicles across the nation and currently makes up 40% of recently purchased police patrol vehicles nationwide. In a March 2014 article, titled *The Best-Selling Cop Car Is Actually An SUV*, it states, “...last year, the Interceptor Utility outsold every other police vehicle in the U.S.”

The Police Interceptor Utility offers more interior space than the Department's current Ford Crown Victoria Police Interceptors, which are no longer being manufactured by Ford. Additionally, the Police Interceptor Utility is larger and has more interior space than the latest available model Ford Taurus Police Interceptor (the third most sold police vehicle in 2013)<sup>1</sup> and the Dodge Charger (the second most sold police vehicle in 2013)<sup>2</sup>. Moreover, the new higher profile Police Interceptor Utility allows for a greater field of vision than passenger cars and the all-wheel drive enhances handling during emergency operations.

<sup>1</sup> Richard Read, “The Best-Selling Cop Car Is Actually an SUV,” [www.carconnection.com](http://www.carconnection.com), (March 27, 2014)

<sup>2</sup> Richard Read, “The Best-Selling Cop Car Is Actually an SUV”

# APPROVE REQUEST TO PURCHASE TWO (2) POLICE DEPARTMENT PATROL OPERATIONS DIVISION POLICE VEHICLES AND SUPPLEMENTARY EQUIPMENT

April 4, 2017

Page 3 of 4

The Police Interceptor Utility is powered by a V6 EcoBoost® engine, which offers better fuel economy. The Police Interceptor Utility includes a five year warranty program, through Ford Motor Company, which averts warrantied repair costs until 2022.

## PROCUREMENT PROCESS

The City Council is asked to consider the included two bids and authorize the purchase of the two new patrol vehicles from South Bay Ford, the lowest bidder. Staff recognizes the City's usual procurement process asks for three bids for a purchase of this nature. However, staff has found it difficult to obtain an additional bid from other local area Ford dealers. It is the opinion of staff that other Ford dealers have recognized that South Bay Ford provides competitive pricing, that the City purchased its last vehicles from South Bay Ford, and that it is likely the City will again choose South Bay Ford to purchase the vehicles from, because South Bay Ford will provide a bid that can't be beat. In the last round of police vehicle purchases, less than a year ago, South Bay Ford was the lowest bidder, and staff is confident South Bay Ford will again beat the competition, as it did the other included bidder, and if a third dealer were to submit a bid - which to this date has not, and have been unresponsive to repeated requests, staff is confident South Bay Ford will beat their bid. Based on these reasons, the recommended dealer to purchase the vehicles from is South Bay Ford in Hawthorne, CA, at a base price of \$64,970.60 for two vehicles. Below is a table outlining the bids provided by South Bay Ford and by the other bidder, Ford of Montebello. The expanded bids are included with this report.

Dealer	Base Price per vehicle	Price for two vehicles
South Bay Ford	\$32,485.30	\$64,970.60
Ford of Montebello	\$35,497.75	\$70,995.00
No 3 <sup>rd</sup> quote available		

## FISCAL IMPACT/FINANCING

The total fiscal impact for this requested expenditure is \$124,970.00. The table below provides a breakdown of total costs associated with purchasing the recommended two 2017 Ford Explorer Police Interceptor Utility vehicles.

Base cost per vehicle	Aftermarket emergency/technology equipment	Total cost per vehicle
\$32,485.30	\$30,000.00 (not to exceed)	\$62,485.00
	<b>X2 Total Cost</b>	<b>\$124,970.00</b>

An additional budget appropriation of \$124,970 to Forfeiture Fund Account # 229-7010-421.74-10 is requested at this time.

**APPROVE REQUEST TO PURCHASE TWO (2) POLICE DEPARTMENT PATROL OPERATIONS DIVISION POLICE VEHICLES AND SUPPLEMENTARY EQUIPMENT**

April 4, 2017

Page 4 of 4

**CONCLUSION**

Upon approval by City Council, the Finance Department will issue a Purchase Order for the acquisition of these Police Interceptor Utility vehicles.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



COSME LOZANO  
Chief of Police

**ATTACHMENT(S)**

- A. City's Vehicle Replacement Policy
- B. South Bay Ford Quotation
- C. Ford of Montebello Quotation
- D. Black and White Emergency Vehicles Equipment Quotation
- E. Day Wireless Unit Radio Quotation

## ATTACHMENTS A - E

## Vehicle Replacement Policy

The purpose of the policy is to provide guidelines for the replacement of City-owned vehicles. The policy itself is not intended to incorporate maintenance programs and assumes that appropriate maintenance programs are in place within the department with accountability for the vehicle in conjunction with the Public Works department.

The decision to purchase, replace a vehicle is intended to reflect consideration of several factors including lifecycle costs, a combination of age or mileage to date and replacement funding as follows:

**A. Lifecycle costs.** The department interested in replacing a particular vehicle should undertake analysis to be used (1) as a guideline on a vehicle-class basis *before* vehicles go into service; (2) as an assessment of individual vehicles after they have been in service to determine whether they should continue in service for another year or be replaced; and (3) to evaluate the economics of any major rebuilding program for larger trucks and equipment. Parameters included in the analysis are:

- Acquisition cost
- Estimated salvage value
- Cost of money
- Maintenance costs
- Operations costs
- Fuel costs
- Age or miles to date
- Downtime costs and obsolescence cost including safety factors

**B. Combination of Age or Mileage.** The following table sets forth the guidelines for requesting budget authority to replace City owned vehicles. Leased vehicles are governed by the terms of the lease.

DESCRIPTION	AGE	MILEAGE
PASSENGER CARS	5	100,000
POLICE CARS	5	100,000
POLICE MOTORCYCLES	5	125,000

## VEHICLE REPLACEMENT POLICY

<b>PASSENGER VANS</b>	5	150,000
<b>NON-PASSENGER VANS</b>	5	150,000
<b>LIGHT TRUCKS</b>	7	150,000
<b>HEAVY TRUCKS</b>	10	200,000

**C. Replacement Funding.** Best practices would dictate that funds be set aside to meet asset replacement requirements so as to minimize any pressure on annual funding constraints. At this time, the City does not have a reserve for replacement funding. Please note that while leasing in and of itself is a built-in replacement mechanism, leasing may not be the best option for a particular acquisition. Therefore the department wishing to acquire a replacement vehicle must provide a lease versus buy analysis to be provided with the recommendation for replacement.

### Procedure

1. A Department requesting a vehicle replacement shall arrange for a physical inspection of the vehicle by the City's Vehicle Maintenance (VM) division the period of January to April. This will allow sufficient time for new vehicle purchases to be incorporated into the City's budget for the upcoming fiscal year.

Requests for vehicle replacement must also include lifecycle costs, lease versus buy analysis and a completed inspection that validates the age/mileage requirements.

2. VM will inspect the vehicle and validate that its age/mileage meets these stated guidelines.
3. VM, based on the inspection and the vehicle's specific maintenance history, shall make a recommendation as to whether the vehicle should be replaced or can continue in service.
4. The Department will submit analysis regarding lifecycle costs and lease versus buy analysis along with VM's recommendation to replace the vehicle when submitting the department's capital budget request for the upcoming budget cycle.
5. When a City owned vehicle has been damaged beyond reasonable repair or is otherwise determined by VM that it is unsafe, the Department Head may request, with the concurrence of the Finance Director and the City Manager to bring a budget amendment for City Council approval to replace that vehicle at any time during a year.

## VEHICLE REPLACEMENT POLICY

6. The budget request will be supported by a memorandum or City Council staff report, as appropriate, justifying why the vehicle needs to be replaced based on financial analysis and VM's recommendation to replace the vehicle, including the impact of not replacing it.
7. When a vehicle has been permanently taken out of service, the Department will immediately notify General Accounting. Page | 3
8. General Accounting will remove the vehicle from the listing of City owned vehicles not later than the end of the current fiscal year.
9. If vehicles are sold, then funds must be recorded to the corresponding fund from which the vehicle was purchased, whether general fund, grants or otherwise. If the vehicle had been purchased with grant funds, General Accounting will immediately notify Grants.
10. Grants will notify the grantor agencies of the retirement in accordance with procedures required by grant.



January 9, 2017

City of Huntington Park  
 Huntington Park Police Department  
 6542 Miles Ave.  
 Huntington Park, CA 90255

Reference: Email Request for Quote January 3, 2017, Sergeant Neil Castelli

Attention: Sergeant Neil Castelli

Dear Sergeant Castelli,

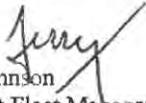
On behalf of the employees of South Bay Ford we are pleased to submit our response to the City of Huntington Park Police Department's Request for Quote for a quantity of two (2) 2017 Ford Police Interceptors Utility with EcoBoost Engine with Shadow Black exterior paint and the two (2) Doors and Roof Painted White.

Item #	Vehicle and Required Options	Statement of Compliance
A.	2017 FORD UTILITY POLICE INTERCEPTOR (K8A)	Comply
B.	Engine 3.5L Eco Boost V-6 (99T)	Comply
C.	6 - Speed Automatic Transmission (44C)	Comply
D.	Preferred Equipment Package (500A)	Comply
E.	Dark Car Feature (43D)	Comply
F.	Dome Light Red/White (17T)	Comply
G.	Rear Door Power Window Delete (18W)	Comply
H.	Rear Door Handle & Lock Inoperable (86G)	Comply
I.	Keyed Alike - 1248x (59B)	Comply
J.	Noise Suppression Bonds (60R)	Comply
K.	Rear View Camera (87R) - Image in Rear View Mirror	Comply
L.	Reverse Sensing (76R)	Comply
M.	Spot Lamps (51S) LED Bulb	Comply
N.	Headlamp Housing (86P)	Comply
O.	Rear Tail Lamp Housing (86T)	Comply
P.	Noise Suppression Bond Straps (60R)	Comply
Q.	Configuration Audio Controls Less Voice (61R)	Comply
R.	Deflector Plate (76D)	Comply
S.	Front License Plate Bracket (153)	Comply
T.	Shadow Black (G1)	Comply
U.	Paint Doors and Roof White	Comply
V.	Charcoal Black Interior - Cloth Front / Vinyl Rear (9W)	Comply
W.	California Emissions (422)	Comply

South Bay Ford Price FOB City of Huntington Park Maintenance Yard	\$29,795.00
Sales Tax (9.0%)	\$2,681.56
Tire Fee	\$8.75
Exempt Plates	N/C
Total Unit Price	\$32,485.31
Quantity Two (2)	\$64,970.62

We at South Bay Ford appreciate the opportunity to respond to your request for quote. If you require additional information or clarification to our bid please contact me at my office (310) 706-6086, email at [jjohnson@southbayford.com](mailto:jjohnson@southbayford.com) or my mobile (310) 720-0462.

Sincerely,

  
 Jerald T. Johnson  
 Government Fleet Manager  
 South Bay Ford

# MONTEBELLO FORD

CR37584

VEHICLE ORDER CONFIRMATION

DATE/TIME: 15/06/14

000

Dealer: F11000

2014 EXPLORER 4 DOOR

Page: 1 of 1

Order No: 844    Priority: 00    Ord FTR: 00000    Order Type: 05 Trade Inve + 050

Ord FTR: 0000    Cust/FUL Name: MONTINGTON    PO Number:

	RETAIL		RETAIL
K0A	ADS AND POLICE \$1199	49E	KEY CODE B    \$50
	111.00 WE	50R	NOISE SUPPRESS    100
G1	SHADOW BLACK	51E	COCKETS STR DEL    150
B	STATE SEPT/VEH T	750	DEFLECTOR PLATE    50
M	RRONY BLACK	76E	SEVERE SOUNDING    275
500A	KQUP GRP	79E	PAUL LOCKERSON REARWAS TAILLER
	PRICE SINGLE CD		
55E	2.5 VC EMBEDDST    1250		
44C	LA STD AUTO TRAN    50		TOTAL BASE AND OPTIONS \$9775
	CA HOARD FEES    50		TOTAL    9775
17E	CAMOU DUNE LAMP    50		VEHIS IS NOT AN LEVOCUE
16W	RE WINDOW DEL    10		VEHICAL PRICE EXCLUDES CONF TR
42E	CALTY PHOTOSTOR    50		
43E	COURTESY DESAL    50		
17S	DUAL LED LAMPS    100		
F1-Rep p	F2-Return to Order		F3-Next
F4-Submit	F5-Add to Library		F6-Finish With Ord Menu
			F7-Order Tool Box

8006 MORE DATA IS AVAILABLE

Q003750

Total  
70,995.<sup>50</sup>

CNG7590

VEHICLE ORDER CONFIRMATION

02/23/17 15:05:43

\*\*\*

Order: 071007

2017 EXPLORER 4 DOOR

Page: 2 of 2

Order No. 9991    Priority: EX    Ord #TN: 06243    Order Type: 50    Price Level: 150

Ord #FF: 1608    Contact Name: HUNTINGTON    PO Number:

DATA:

SALES

86F	RR LIFE HOUSING	2125
83L	RR WALLACE HSD	60
87A	RR VIEW MOB. CASH	NO
100	FRT LICENSE EXT	NO
	ST FRT ACCT CR	
	SALES COM	
	PAIDED CURS	NO
	DEPT AND DELIV	941

TOTAL SALES AND OPTIONS 37715

TOTAL 37715

VEHICLE IS NOT AN INVENTORY

VEHICLE PRICE EXCLUDES COST TO

F1-Home

F2-Return to Order

F4-Support

F5-Add to Library

SAVE    PRESS F4 TO STOP

F7-Order

F8/F10-View Ord Menu

F9-View Trailers

000000

BUYER

CO-BUYER

Deal #: 00000

BUILLAGE 11

UNIT 01

Deal Type: Retail

Deal Date: 02/27/2017

Print Field: Dealer

Name #:

Name #:

Separation:

Work #: 17211071501

Work #:

VEHICLE

New  
Used  
Demo

Stock #:  
47060

Description:  
2017 FORD FOCUS SE

VIN: [REDACTED]

Mileage:  
1

TRADE

AFTERMARKETS

Total Price:	\$	32,400.00
Total Proposed Aftermarkets:	\$	0.00
Total Trade Allowance:	\$	0.00
Trade Difference:	\$	32,400.00
Documentary Fee:	\$	30.00
Vehicle License Fee:	\$	100.00
Total License and Fees:	\$	130.00
Total Cash Price:	\$	32,530.00
Total Trade Payoff:	\$	0.00
Outstanding Price:	\$	32,530.00
Total Amount Due:	\$	0.00
Unpaid Balance:	\$	32,530.00

Total Amount Due:

0.00

0.00

Outstanding Price:

\$ 0.00

Unpaid Balance:

\$ 32,530.00

**BUYER** **CO-BUYER** Deal #: 105570  
 MFD CASTELL **UNIT 02** Deal Type: Deal  
Deal Date: 02/27/97  
Print Time: 1:14pm  
 Name A: Name B:  
 Work A: 1525 982 3531 Work B: Salesperson:

**VEHICLE**

New	Used	Description	VIN	Mileage
—	—	7 FORD TRUCK FOR SALE	XXXXXXXXXX	2

**TRADE**

<b>AFTERMARKETS</b>					
	Total Price		\$	32,241.00	
	Total Personal Allowances		\$	7.00	
	Total Trade Allowance		\$	0.00	
	<b>Trade Difference:</b>		\$	<b>32,240.00</b>	
	Necessary Fee		\$	30.00	
	State & Local Taxes		\$	147.00	
	Total Personal Fees		\$	377.00	
	<b>Total Cash Price:</b>		\$	<b>35,447.75</b>	
	Trade Profit		\$	0.00	
	<b>Delivered Price:</b>		\$	<b>35,447.75</b>	
Total Aftermarkets:	\$	0.00	Lease Down Payment	\$	0.00
			<b>Unpaid Balance:</b>	\$	<b>35,447.75</b>



1611 W. San Bernardino Rd. Unit A  
Covina, CA 91722

# Quote

Date	Estimate #
2/13/2017	942

Name / Address
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255

Ship To
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255 USA

Customer	Terms
2017 Supervisor Utility	Net 30

Item	Description	Qty	Rate	Total
5343-2L91	Go Rhino Light Ready Push Bumper For 2016 Ford Interceptor W/Eco-Boost , CODE 3 MR6 Lights	1	320.00	320.00T
MR6MC-RW	Code 3 MR6 Multi Color Red/White	2	70.00	140.00T
MR6MC-BW	Code 3 MR6 Multi Color LED Blue/White	2	70.00	140.00T
HDLGTBKT-PIU	MR6 Light Bracket 2015 Ford Utility	1	19.15	19.15T
PLATINUMPKG	Code 3 Platinum Collection , Z3 Sire, Banshee Amp & 2 C3100 Speakers	1	1,250.00	1,250.00T
HG22PC68BR	HG2 Blue/Red 68" Side Runners for 2016 Ford Interceptor	1	766.80	766.80T
21TR47MC4CR	Code 3 47" Multi-Color Full Feature Lightbar	1	1,550.00	1,550.00T
CELSPKG6	Citadel Multi Color for Ford Utility Drivers Side Red Passenger Side Blue	1	1,146.48	1,146.48T
HB6PAK-RB	6-LED Low Profile Hide a way- Red/Blue	2	65.00	130.00T
SI240-T-IH	Secure Idle 2016 Ford Interceptor Sedan & Utility	1	137.40	137.40T
CC-UV-L-18	Troy 18" Ford Utility Console	1	325.00	325.00T
AC-INTBHG	Troy 4" Internal Dual beverage Holder W/ Rubber Fingers	1	44.50	44.50T
AC-ARMMNT-FX	Troy Arm Rest for Low-Profile Consoles 4x7/5x8 Pad	1	110.50	110.50T
475-0299	Jotto Desk PI Utility 2013+ Dual Weapon Mount, Rear Seat, Gun Rack	1	370.00	370.00T
MR6MC-RB	Code 3 MR6 Multi Color Red/Blue	2	70.00	140.00T
MR6FMKIT	Code 3 Flush Mount Grommet Kit For MR6 Lighthouse	2	11.05	22.10T
MMSU-1	Magnetic Mic Single Unit	2	28.50	57.00T
436486	Larsen 17" RG58/U Dual Shield High Frequency Antenna Coax	2	14.95	29.90T
22174	MiniUHF Male Crimp-RG58	2	2.50	5.00T
49165	LAIRD 450-470 MHz Unity gain 1/4 wave antenna.	1	9.25	9.25T
35951	152-162 Mhz 1/4 Wave Antenna Black, Laird Technologies	1	9.85	9.85T
C-DMM-123	Dash Monitor Mount Base For 2013-2014 Ford Interceptor Utility	1	300.65	300.65T
C-TCB-7	Universal Telescoping Computer Base, 7" - 14" Side Mount	1	112.65	112.65T
C-KBM-101	Havis Keyboard Mounting Plate For TG3	1	70.65	70.65T

Signature	<b>Quotes are subject to change and are Valid for 30 Days</b>	<b>Subtotal</b>
		<b>Sales Tax (9.0%)</b>
		<b>Total</b>



1611 W. San Bernardino Rd. Unit A  
Covina, CA 91722

**Quote**

Date	Estimate #
2/13/2017	942

Name / Address
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255

Ship To
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255 USA

Customer	Terms
2017 Supervisor Utility	Net 30

Item	Description	Qty	Rate	Total
C-MD-202	Tilt Swivel Motion Device	1	55.30	55.30T
6001	Top Hat High Amp Timer, 250 amp	1	134.75	134.75T
BS5026	12 Position Fuse Block w/ground cover, Marine Grade	1	40.35	40.35T
MRCB-150	High Amp Manual Reset Breaker, 150 Amp	1	28.65	28.65T
WIRE&TERMIN...	Wire, Terminals, Tie-Wraps, & Hardware	1	165.00	165.00T
TPA9289	Setina Lower Sliding Equipment Tray	1	294.55	294.55T
TK0230ITU12	Cargo Box-LFC-BSN 12-16 Interceptor Utility	1	1,036.55	1,036.55T
GRFXKIT	Graphics for Ford Utility , Customers Spec	1	275.00	275.00T
FULL,BUILD	Installation of all Emergency Equipment into Police Vehicle and customer provided VHF & UHF Radios, and Tablet with Dock into a 2017 Ford Explorer. Installation of Graphics.	28	60.00	1,680.00

Quotes are subject to change and are Valid for 30 Days

**Subtotal** \$10,917.03

**Sales Tax (9.0%)** \$831.33

**Total** \$11,748.36

Signature \_\_\_\_\_



1611 W. San Bernardino Rd. Unit A  
Covina, CA 91722

# Quote

Date	Estimate #
2/13/2017	941

Name / Address
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255

Ship To
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255 USA

Customer	Terms
2017 Ford Utility	Net 30

Item	Description	Qty	Rate	Total
5343-2L91	Go Rhino Light Ready Push Bumper For 2016 Ford Interceptor W/Eco-Boost , CODE 3 MR6 Lights	1	320.00	320.00T
MR6MC-RW	Code 3 MR6 Multi Color Red/White	2	70.00	140.00T
MR6MC-BW	Code 3 MR6 Multi Color LED Blue/White	2	70.00	140.00T
HDLGTBKT-PIU	MR6 Light Bracket 2015 Ford Utility	1	19.15	19.15T
PLATINUMPKG	Code 3 Platinum Collection , Z3 Sire, Banshee Amp & 2 C3100 Speakers	1	1,250.00	1,250.00T
HG22PC68BR	HG2 Blue/Red 68" Side Runners for 2016 Ford Interceptor	1	766.80	766.80T
21TR47MC4CR	Code 3 47" Multi-Color Full Feature Lightbar	1	1,550.00	1,550.00T
CELSPKG6	Citadel Multi Color for Ford Utility Drivers Side Red Passenger Side Blue	1	1,146.48	1,146.48T
HB6PAK-RB	6-LED Low Profile Hide a way- Red/Blue	2	65.00	130.00T
SI240-T-IH	Secure Idle 2016 Ford Interceptor Sedan & Utility	1	137.40	137.40T
CC-UV-L-18	Troy 18" Ford Utility Console	1	325.00	325.00T
AC-INTBHG	Troy 4" Internal Dual beverage Holder W/ Rubber Fingers	1	44.50	44.50T
AC-ARMMNT-FX	Troy Arm Rest for Low-Profile Consoles 4x7/5x8 Pad	1	110.50	110.50T
475-2001	Gun Rack - Dual Weapon, Partition Mounted, Vertical (GR3-AR BLM-870-XTRD-VP3/8/9)	1	326.50	326.50T
TP-E-SL6-US-SS	Troy Stash N Stow Cage with Sliding Center Window W/Square Punched Mesh Guard	1	587.81	587.81T
2-SAB-FDUV-BB	Ford Interceptor UV Big Boy Partition Mount	1	0.00	0.00T
KP-UV-DAP-SS	Troy Ford Stash N Stow Kick Panels	1	111.15	111.15T
WG-UV-POLY-D...	UV Poly Windows Ford Utility	1	215.00	215.00T
DP-FDUV-DS-PS	Troy Rear Door Panels For 2013 Ford Utility Police Interceptor	1	193.20	193.20T
MR6MC-RB	Code 3 MR6 Multi Color Red/Blue	2	70.00	140.00T
MR6FMKIT	Code 3 Flush Mount Grommet Kit For MR6 Lighthouse	2	11.05	22.10T
PS-FDUV-OS-R	Prisoner Seat W/Rear Troy Partition	1	1,175.00	1,175.00T
MMSU-I	Magnetic Mic Single Unit	2	28.50	57.00T

Signature	<b>Quotes are subject to change and are Valid for 30 Days</b>	<b>Subtotal</b>
		<b>Sales Tax (9.0%)</b>
		<b>Total</b>

**BLACK & WHITE**  
EMERGENCY VEHICLES

1611 W. San Bernardino Rd. Unit A  
Covina, CA 91722

**Quote**

Date	Estimate #
2/13/2017	941

Name / Address
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255

Ship To
Huntington Park Police Department 6542 Miles Ave Huntington Park, CA 90255 USA

Customer	Terms
2017 Ford Utility	Net 30

Item	Description	Qty	Rate	Total
436486	Larsen 17" RG58/U Dual Shield High Frequency Antenna Coax	2	14.95	29.90T
22174	MiniUHF Male Crimp-RG58	2	2.50	5.00T
49165	LAIRD 450-470 MHz Unity gain 1/4 wave antenna.	1	9.25	9.25T
35951	152-162 Mhz 1/4 Wave Antenna Black, Laird Technologies	1	9.85	9.85T
C-DMM-123	Dash Monitor Mount Base For 2013-2014 Ford Interceptor Utility	1	300.65	300.65T
C-TCB-7	Universal Telescoping Computer Base, 7" - 14" Side Mount	1	112.65	112.65T
C-KBM-101	Havis Keyboard Mounting Plate For TG3	1	70.65	70.65T
C-MD-202	Tilt Swivel Motion Device	1	55.30	55.30T
6001	Top Hat High Amp Timer, 250 amp	1	134.75	134.75T
BS5026	12 Position Fuse Block w/ground cover, Marine Grade	1	40.35	40.35T
MRCB-150	High Amp Manual Reset Breaker, 150 Amp	1	28.65	28.65T
WIRE&TERMIN...	Wire, Terminals, Tie-Wraps, & Hardware	1	165.00	165.00T
TPA9289	Setina Lower Sliding Equipment Tray	1	294.55	294.55T
TK0230ITU12	Cargo Box-LFC-BSN 12-16 Interceptor Utility	1	1,036.55	1,036.55T
GRFXKIT	Graphics for Ford Utility , Customers Spec	1	275.00	275.00T
BR-UNIV-SIDEB...	Front Universal Bumper Bike Bracket	2	227.52	455.04T
FULL,BUILD	Installation of all Emergency Equipment into Police Vehicle and customer provided VHF & UHF Radios, and Tablet with Dock into a 2017 Ford Explorer. Installation of Graphics.	34	60.00	2,040.00

Quotes are subject to change and are Valid for 30 Days

**Subtotal** \$13,970.73

**Sales Tax (9.0%)** \$1,073.77

**Total** \$15,044.50

Signature \_\_\_\_\_



**MOTOROLA SOLUTIONS**

Quote Number: QU0000395847  
Effective: 06 MAR 2017  
Effective To: 05 MAY 2017

**Bill-To:**

HUNTINGTON PARK POLICE DEPARTMENT  
6542 MILES AVE  
HUNTINGTON PARK, CA 90255  
United States

**Ultimate Destination:**

HUNTINGTON PARK POLICE DEPARTMENT  
6542 MILES AVE  
HUNTINGTON PARK, CA 90255  
United States

**Attention:**

**Name:** Lt. Neil Castelli  
**Email:** ncastelli@huntingtonparkpd.org  
**Phone:** 323-826-6678

**Sales Contact:**

**Name:** So Young Kim  
**Email:** skim@daywireless.com  
**Phone:** 8183336568

**Contract Number:** LA COUNTY (CA)  
**Freight terms:** FOB Destination  
**Payment terms:** Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
l	2	M37TSS9PWIAN	APX8500 ALL BAND MP MOBILE	\$4,770.00	\$3,577.50	\$7,155.00
la	2	G806BL	ENH: ASTRO DIGITAL CAI OP APEX	\$515.00	\$386.25	\$772.50
lb	2	GA00318AF	ADD: 4 YR SFS LITE	\$363.00	\$363.00	\$726.00
lc	2	G628AC	ADD: REMOTE MOUNT CBL 17 FEET	\$15.00	\$11.25	\$22.50
ld	2	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYPTION	\$799.00	\$599.25	\$1,198.50
le	2	GA09001AA	ADD: WI-FI CAPABILITY	\$300.00	\$225.00	\$450.00
lf	2	G67DF	ADD: REMOTE MOUNT MP	\$297.00	\$222.75	\$445.50
lg	2	GA01513AA	ADD: ALL BAND MOBILE ANTENNA (7/8"/L)	\$95.00	\$71.25	\$142.50
lh	2	GA00226AB	ADD: GPS/WI-FI ANTENNA	\$100.00	\$75.00	\$150.00
li	2	W22BA	ADD: STD PALM MICROPHONE APEX	\$72.00	\$54.00	\$108.00
lj	2	G51AT	ENH: SMARTZONE OPERATION APX	\$1,500.00	\$1,125.00	\$2,250.00
lk	2	B18CR	ADD: AUXILARY SPKR 7.5 WATT	\$60.00	\$45.00	\$90.00
ll	2	GA01515AA	ADD: J600 ADAPTER CABLE	\$95.00	\$71.25	\$142.50
lm	2	G173AK	ADD: SMARTZONE OMNILINK	\$200.00	\$150.00	\$300.00
ln	2	G361AH	ADD: P25 TRUNKING SOFTWARE	\$300.00	\$225.00	\$450.00
lo	2	GA00580AA	ADD: TDMA OPERATION	\$450.00	\$337.50	\$675.00
lp	2	G996AS	ENH: OVER THE AIR PROVISIONING	\$100.00	\$75.00	\$150.00
lq	2	GA09007AA	ADD: OUT OF THE BOX WI-FI PROVISIONING	-	-	-
lr	2	G442AJ	ADD: OS CONTROL HEAD	\$432.00	\$324.00	\$648.00
z	2	H1919A	MULTIPLEXER QMA	\$225.00	\$168.75	\$337.50

Estimated Tax Amount \$1,459.21

**Total Quote in USD** **\$17,672.71**

PO Issued to Motorola Solutions Inc. must:  
>Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted  
>Have a PO Number/Contract Number & Date  
>Identify "Motorola Solutions Inc." as the Vendor

- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)



# CITY OF HUNTINGTON PARK

Police Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE REQUEST TO PURCHASE AND INSTALL UPGRADED OFFICE FURNISHINGS FOR THE POLICE DEPARTMENT**

### **IT IS RECOMMENDED CITY COUNCIL:**

1. Approve an expenditure of \$19,525 to purchase replacement office furniture for the Police Department – Patrol Division, more specifically the Officer's Report Writing Room, the Patrol Sergeant's Office, and the Watch Commander's Office; and
2. Authorize Chief of Police to purchase the furnishings from Closet Factory.

### **BACKGROUND**

The Officer's Report Writing Room, the Patrol Sergeant's Office, and the Watch Commander's Office, are all located within the first floor of the Police Department, which is the "field operations" floor of the department. Meaning that, this is the floor within the police department that is primarily used by police personnel who work in the field, directly with the members of our community. These personnel include our Police Officers, Parking Enforcement Officers, Police Cadets, Patrol Sergeants, and the Patrol Watch Commander. The current furnishings have been in place over 15 years, have extensive wear, and are in poor functional and aesthetic condition. Most of the furnishings, particularly those in the Officer's Report Writing Room, which is the focal point of the patrol force, have fallen into a state of disrepair.

Additionally, due to office space adjustments that have occurred over time, these aged furnishings no longer adequately accommodate the number of police personnel utilizing the respective spaces. Members of the public are also frequently exposed to the first floor of the Police Department and the current visual presentation of the furnishings is simply less than professional.

# APPROVE REQUEST TO PURCHASE AND INSTALL UPGRADED OFFICE FURNISHINGS FOR THE POLICE DEPARTMENT

April 4, 2017

Page 2 of 2

## PROCUREMENT PROCESS

In compliance with the City's procurement process, three bids were obtained from reputable furnishing/installation companies. The recommended vendor to purchase the furniture from is Closet Factory. This company provided the lowest bid of \$19,525 for furniture and installation, and demonstrated a high level of customer service.

Below is a table outlining the three obtained bids. The expanded bids are included with this report. All bids include furniture and installation.

VENDOR	Total Proposed
Closet Factory	\$19,525
Closet World	\$20,462
Closet by Design	\$20,953

## FISCAL IMPACT/FINANCING

The total fiscal impact for requested expenditure is \$19,525. Staff recommends using budgeted monies from Forfeiture Fund Account # 229-7010-421.74-10. As Council is aware, forfeiture funds are available for one time projects that support front line law enforcement operations.

No additional budget appropriation is required for this purchase.

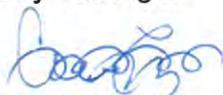
## CONCLUSION

Upon approval and direction by City Council, the Finance Department will issue a Purchase Order for the acquisition and installation of the furniture.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



COSME LOZANO  
Chief of Police

## ATTACHMENTS

- A. Price quote from Closet Factory
- B. Price quote from Closet World
- C. Price quote from Closet by Design

# ATTACHMENT "A"



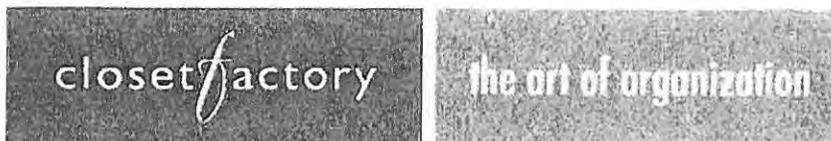
Savings up to 23% for Costco Executive Members!

Project Cost as Designed:	\$25225
10% Member Discount:	\$2522
Project Total:	\$22703

**Additional Gift Cards and Rebates:**

10% Gift Card:	\$2270
2% Executive member Rebate:	\$454
1% <sup>VISA</sup> <del>American Express</del> Card Discount:	\$454

Net Project Cost after Discounts:	\$19525
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All 10% gift cards are sent directly from Costco approximately 3-4 weeks after completion of your project. Executive member rebates are sent annually to all Executive members and your American Express discount will be deducted from your statement.

Client Number:   
 Client Name:

Date:   
 Designer:

**Area/Closet: Office 1**

Basic Components	Qty.		Extended Price
24" Deep Half-panel	18	\$130.00	\$ 2,340.00
24" Deep Shelves	36	\$ 30.00	\$ 1,080.00
Drawers DR-100%	17	\$130.00	\$ 2,210.00

Area Accessories			
Std KP	10		\$ -
Lateral File	6		\$ 240.00
Filler	2		\$ 80.00
CT - Thick	93		\$ 3,255.00
Gromets	9	\$ 15.00	\$ 135.00
Backing	1	\$429.00	\$ 429.00

Multipliers and Sub-Totals		
Sub-Total Components	\$	5,630.00
Material Multiplier: B - Smoke		1.30
Sub-Total Materials	\$	7,319.00
Sub-Total Area Accessories	\$	4,139.00
<b>Sub-Total Office 1</b>	<b>\$</b>	<b>11,458.00</b>

**Area/Closet: Office 1 Closet**

Basic Components	Qty.		Extended Price
16" Deep Panel	3	\$145.00	\$ 435.00
32" Deep Half-panel	1	\$135.00	\$ 135.00
16" Deep Shelves	12	\$ 24.00	\$ 288.00
Std. Chrome Oval Rod	1	\$ 28.00	\$ 28.00

Area Accessories			
Std KP	3		\$ -
L Shelves	5	\$ 30.00	\$ 150.00

Multipliers and Sub-Totals		
Sub-Total Components	\$	886.00
Material Multiplier: B - Smoke		1.30
Sub-Total Materials	\$	1,143.40
Sub-Total Area Accessories	\$	150.00
<b>Sub-Total Office 1 Closet</b>	<b>\$</b>	<b>1,293.40</b>

**Area/Closet: Office 2**

Basic Components	Qty.		Extended Price
32" Deep Half-panel	10	\$135.00	\$ 1,350.00
32" Deep Shelves	5	\$ 34.00	\$ 170.00
Short Door	2	\$110.00	\$ 220.00

Area Accessories			
Std KP	1		\$ -
Slideout Shelf	3		\$ 150.00
Filler	1		\$ 40.00
Notch/Cutout	7		\$ 105.00
CT - Thick	73		\$ 2,555.00
Backing	1	\$422.50	\$ 422.50
Gromets	7	\$ 15.00	\$ 105.00

Multipliers and Sub-Totals		
Material Multiplier: B - Slate Gray		1.30
Sub-Total Materials	\$	2,262.00
Sub-Total Area Accessories	\$	3,377.50
<b>Sub-Total Office 2</b>	<b>\$</b>	<b>5,639.50</b>

**Area/Closet: Office 3**

Basic Components	Qty.		Extended Price
16" Deep Half-panel	6	\$100.00	\$ 600.00
24" Deep Half-panel	10	\$130.00	\$ 1,300.00
16" Deep Shelves	15	\$ 24.00	\$ 360.00
24" Deep Shelves	15	\$ 30.00	\$ 450.00
Short Door	4	\$110.00	\$ 440.00

Area Accessories			
------------------	--	--	--

Client Number:

Date:

Client Name:

Designer:

Lateral File	6		\$	240.00
Filler	2		\$	80.00
CT - Thick	58		\$	2,030.00
Keyboard Tray	1	\$ 75.00	\$	75.00
Gromets	5	\$ 15.00	\$	75.00
Backing	1	\$ 130.00	\$	130.00

**Multipliers and Sub-Totals**

Sub-Total Components	\$	3,150.00
Material Multiplier: B - Smoke		1.30
Sub-Total Materials	\$	4,095.00
Sub-Total Area Accessories	\$	2,630.00
<b>Sub-Total Office 3</b>	<b>\$</b>	<b>6,725.00</b>

Comments:

Sub-Total All Areas	\$	25,115.90
Processing Fee		\$110.00
Standard Price		\$25,225.90
<b>Sold At Price</b>		<input type="text"/>
Percentage of Standard		

# ATTACHMENT "B"



(800) 452-5673  
www.closetworld.com

Presented to: Abigail Valle  
 Location: Patrol Writing Room Client # 3198484.0  
 Designed by: Dolores Grand Phone (620) 378-2553

Choose your Custom Closet *Versatility office system*

Essentials	Includes 3/4" straight edge panels, shelves and half overlay flat face doors and drawers.	11,426	-580	5713
Signature	Includes 3/4" straight edge panels and soft edge shelves. Half overlay doors and drawers with flat face and soft edge.			
Legacy	Includes 1 1/8" straight edge panels and 3/4" soft edge shelves. Half overlay door and drawers with flat face and soft edge.			

Premium Collection

Signia	Includes 3/4" straight edge panels, shelves and half overlay Deco doors and drawers.			
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series			<input type="checkbox"/> Deco - 500 and Shaker 600	

Choose your Custom Options

Solid Color Melamine <i>gray</i>	<input checked="" type="checkbox"/>		368	184
Woodgrain Melamine	<input type="checkbox"/>			
Backing 1/4"	<input checked="" type="checkbox"/>	<i>Included in main design price</i>		
Backing 3/4"	<input checked="" type="checkbox"/>	<i>Included in main design price</i>		
Deco	<input type="checkbox"/>			
Deco	<input type="checkbox"/>			
Molding Package	<input type="checkbox"/>			
Molding Top or Bottom	<input type="checkbox"/>			
Smooth Self Closing Slides	<input type="checkbox"/>			
Accent Top Shelf	<input type="checkbox"/>			
Deluxe Options <input type="checkbox"/>	Available for Signature and Legacy only. Inset doors and drawers. Soft edge panels and shelves. Includes Accent Top Shelf Shelves inset 1". 12" panels up-grade to 13" deep.			

~~\$5897~~

Accessories

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*580*  
~~5602~~  
 TOTAL

# Choose your Prestige Office *Lieutenant's office*

Prestige Office~ Includes straight edge panels and shelves, Flat Face doors and drawers.	6657	500	3326
Prestige Office~ with Deco Includes straight edge panels and shelves, Deco doors and drawers.			
Prestige Signia Office~ Includes 3/4" straight edge panels, shelves and half overlay Deco doors and drawers.			
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series		<input type="checkbox"/> Deco - 500 and Shaker 600	

## Choose your Bedtec

Bedtec~ Includes straight edge panels and shelves, Deco doors and drawers.			
Bedtec Signia~ Includes straight edge panels and shelves, Deco doors and drawers.			
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series		<input type="checkbox"/> Deco - 500 and Shaker 600	

## Choose your Custom Options

Colors	<input checked="" type="checkbox"/> Solid Color Melamine <i>Dark gray</i>	421	211
	<input type="checkbox"/> Woodgrain Melamine		
Moldings	<input type="checkbox"/> Top Molding		
	<input type="checkbox"/> Base Molding		
Countertops	<input type="checkbox"/> 3/4" Melamine		
	<input type="checkbox"/> 1 1/8" Melamine		
	<input checked="" type="checkbox"/> HPL "Formica"	3305	1653
Accessories and Extras	<input type="checkbox"/> Keyboard Tray		
	<input type="checkbox"/> Custom Handles		
	<input checked="" type="checkbox"/> Grommets <i>"B" Pkg.</i>	158	79
	<input type="checkbox"/>		
	<input type="checkbox"/>		

Custom Designed for *Abigail Valle* Client# *3198484-0*  
 Your Closet World Designer *Dolores Hand* (*626*) *378-2553*  
 My Manager \_\_\_\_\_  
 Notes/Follow up \_\_\_\_\_



(800) 452-5673

Sargeants' office

Choose your Prestige Office

Prestige Office <sup>™</sup> Includes straight edge panels and shelves, Flat Face doors and drawers.	13,813	-50%	6,907
Prestige Office <sup>™</sup> with Deco Includes straight edge panels and shelves, Deco doors and drawers.			
Prestige Signia Office <sup>™</sup> Includes 3/4" straight edge panels, shelves and half overlay Deco doors and drawers.			
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series		<input type="checkbox"/> Deco - 500 and Shaker 600	

Choose your Bedtec

Bedtec <sup>™</sup> Includes straight edge panels and shelves, Deco doors and drawers.			
Bedtec Signia <sup>™</sup> Includes straight edge panels and shelves, Deco doors and drawers.			
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series		<input type="checkbox"/> Deco - 500 and Shaker 600	

Choose your Custom Options

Colors	<input checked="" type="checkbox"/> Solid Color Melamine <i>dark gray</i>	774	387
	<input type="checkbox"/> Woodgrain Melamine		
Moldings	<input type="checkbox"/> Top Molding		
	<input type="checkbox"/> Base Molding		
Countertops	<input type="checkbox"/> 3/4" Melamine		
	<input type="checkbox"/> 1 1/8" Melamine		
	<input checked="" type="checkbox"/> HPL "Formica"	5033	2517
Accessories and Extras	<input type="checkbox"/> Keyboard Tray		
	<input type="checkbox"/> Custom Handles		
	<input checked="" type="checkbox"/> Grommets "C" PKg.	187	94
	<input checked="" type="checkbox"/> 6 Chrome Locks #LK-C	480	240
	<input checked="" type="checkbox"/> 2 Hanging Keyboard Shelves	456	228
	<input type="checkbox"/>		

~~\$10,373~~  
-50% = \$5,186.50  
\$9854

Custom Designed for Albigan Valley  
Your Closet World Designer Dolores Grand  
My Manager \_\_\_\_\_  
Notes/Follow up \_\_\_\_\_

Client# 3198484-0  
(626) 378-2553  
\$9854  
Total



(800) 452-5673

- Patrol Writing Room <sup>508</sup> <sup>508</sup>  
30's

~~5897~~ 5602

- Lieutenant's office - 5269 5006

- Sergeant's office - 10,373 9854

---

21539

---

20462  
1

1/4/17

# ATTACHMENT "C"

#1

SERGEANTS OFFICE

Office Presentation



Client Name ABIGAIL VALLE Client Number 151072.1  
 Location SERGEANTS OFFICE Date 11/17/17 AMT  
 Designer MARINE B. Extension \_\_\_\_\_

Panel	Shelves, Doors and Drawers	Product	Main Design Pricing	Promotional Pricing/Buy Today
Straight Edge	Straight Edge	<b>Infinity</b> RAT <small>Includes straight edge panels and shelves and flat face drawers and doors.</small>	9262	49% OFF
Straight Edge	Straight Edge	<b>Infinity Deco</b> #101 <small>Includes straight edge panels and shelves with Deco drawers and doors.</small>	10,292 Promo 9,962	6175 5,557 YES
Straight Edge	Straight Edge	<b>Infinity Deco w/Formica</b> <small>Includes straight edge panels and shelves with Deco drawers and doors and Formica or other high pressure laminate.</small>		

\* WITH DECO FRONT DOORS & DRAWERS

Select Your Options

Wood Grain Melamine	<input type="checkbox"/>		40% OFF	
Special Solid Color Melamine	<input checked="" type="checkbox"/>	DARK GREY	7% →	329 YES
Tops COUNTER TOPS (STRAIGHT EDGE)		(PLIANT) - STANDARD H.P.L.		
+ 1/8" Melamine + BACKSLASH	<input type="checkbox"/>	# AG611 SUCOB		
1 1/2" Formica <small>Or other high pressure laminate</small>	<input checked="" type="checkbox"/>	"GRAVETARA OF THE ATLANTIC"	4859	2,915 YES
Custom Handles	<input checked="" type="checkbox"/>	STANDARD 4" CHROME		INCLUDED YES
Crown Molding	<input checked="" type="checkbox"/>	ELECTRIC BOX NOTCH + HOLES		INCLUDED YES
Base Molding (OPTIONAL)	<input type="checkbox"/>	# 100	11% →	611 ?
CORNER LEGS/SUPPORTS + DESK 3/4"	<input checked="" type="checkbox"/>	(END PANELS)	560	336 YES
BACKINGS TO THE FLOOR + (FACIAS)			877	526 YES
GROMMET HEG 1" x 2" GREY	<input checked="" type="checkbox"/>		187	112 YES
LOCKS (12) 1/6" DIFF. KEYS (QUADRO)	<input checked="" type="checkbox"/>		960	576 ?

NOTE:  
IF "SOFT CLOSE" DRAWERS & DOORS WATED, PLEASE DISCUSS (ADDITIONAL COST)

Select Your Accessories

Prices include Sales Tax and FREE Installation.

TOTAL w/ ALL MARKED OPTIONS: 11,029 - 15% Prom 9,368

711  
Room

CLOSET IN SERGEANT'S OFFICE

INDIVIDUAL PRICES TO YOU!  
WHITE  
PRICE

Choose your Custom Closet

Everyday COLLECTION	Includes 3/4" straight edge panels, shelves and half overlay flat face doors and drawers.	1,330	40% OFF	798
Classico COLLECTION	Includes 3/4" straight edge panels and soft edge shelves. Half overlay doors and drawers with flat face and soft edge.	PROMO		FREE
Regency COLLECTION	Includes 1 1/8" straight edge panels and 3/4" soft edge shelves. Half overlay door and drawers with flat face and soft edge.			-

Premium Collection

Brio COLLECTION	Includes 3/4" straight edge panels, shelves and half overlay Deco doors and drawers.			-
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series		<input type="checkbox"/> Deco - 500 and Shaker 600		

Choose your Custom Options

Solid Color Melamine	<input checked="" type="checkbox"/> 7%	(OPTIONAL) DARK GRAY	ADD =	40% OFF	55	?
Woodgrain Melamine	<input type="checkbox"/>					
Backing	<input type="checkbox"/> (OPTIONAL)		ADD = 327		196	?
Brio Backing	<input type="checkbox"/>					
Deco	<input type="checkbox"/>					
Deco	<input type="checkbox"/>					
Molding Package	<input type="checkbox"/>					
Molding Top or Bottom	<input type="checkbox"/>	(OPTIONAL) #100	11%		88	?
Smooth "Soft Close" Slides	<input type="checkbox"/>					
Accent Top Shelf	<input type="checkbox"/>					
Premium Options	<input type="checkbox"/>	Available for Classic and Regency only. Inset doors and drawers. Soft edge panels and shelves. Includes Accent top Shelf Shelves inset 1". 12" panels up-grade to 13" deep.				

Accessories

\_\_\_\_\_

\_\_\_\_\_

\* TOTAL W/ ALL MARKED OPTIONS = 1137 - 15% OFF PROMO

Custom Designed for ARLENE VALLE Client# 151072-1

Your Closets by Design Designer MARINE B.

My Manager \_\_\_\_\_

Notes/Follow up 1/18/17 TAPPT

**Closets by Design** 966

(800) 293-3744

FREE INSTALL/TAX INCLUDED

#2

LIEUTENANTS OFFICE



Office Presentation



Client Name ABIGAIL VALLE Client Number 151072.1  
 Location \_\_\_\_\_ Date 1/18/17  
 Designer MARINE B. Extension \_\_\_\_\_

Panel	Shelves, Doors and Drawers	Product	Main Design Pricing	Promotional Pricing/Buy Today
Straight Edge 	Straight Edge 	<b>Infinity FLAT</b> Includes straight edge panels and shelves and flat face drawers and doors.	5409	40% OFF 3245
Straight Edge 	Straight Edge 	<b>Infinity Deco #101</b> Includes straight edge panels and shelves with Deco drawers and doors.	6004 11000 5404	3602 3245
Straight Edge 	Straight Edge 	<b>Infinity Deco w/Formica</b> Includes straight edge panels and shelves with Deco drawers and doors and Formica or other high pressure laminate.		

\* WITH DECO FRONT DOORS + DRAWERS

Select Your Options

Wood Grain Melamine	<input type="checkbox"/>		40% OFF	
Special Solid Color Melamine	<input checked="" type="checkbox"/>	DARK GREY	7% OFF	227
Tops COUNTERTOPS (STRAIGHT EDGES) + 1/8" Melamine	<input type="checkbox"/>	(NOW ITEM) STANDARD H.P.G. #AG611 SUEDE	2484	1490
1 1/2" Formica Or other high pressure laminate	<input checked="" type="checkbox"/>	"GRAVEYARD OF THE ATLANTIC"		
Custom Handles	<input checked="" type="checkbox"/>	STANDARD 4" CHROME		INCLUDED
Edge Molding ELECTRIC	<input checked="" type="checkbox"/>	BOX NOTCH + HOLES		INCLUDED
Base Molding (OPTIONAL)	<input type="checkbox"/>	# 100	11%	357
CORNER LEGS/SUPPORTS + (END PANELS)			640	384
GROMMET PKG. (1) 2" - GREY	<input checked="" type="checkbox"/>		187	112

NOTE:  
IF SOFT CLOSE DRAWERS & DOORS WANTED, PLEASE DISCUSS (ADDITIONAL COST)  
Select Your Accessories

Prices include Sales Tax and FREE Installation.

A TOTAL W/ ALL MARKED OPTIONS = 5815 - 15% PROMO = 4943

#3

PATROL WRITING ROOM



Choose your Custom Closet OFFICE

<b>Everyday</b> COLLECTION	Includes 3/4" straight edge panels, shelves and half overlay flat face doors and drawers.	5090	40% OFF	3054
<b>Classic</b> COLLECTION	Includes 3/4" straight edge panels and soft edge shelves. Half overlay doors and drawers with flat face and soft edge.			
<b>Regency</b> COLLECTION	Includes 1 1/8" straight edge panels and 3/4" soft edge shelves. Half overlay door and drawers with flat face and soft edge.			

Premium Collection

<b>Brio</b> COLLECTION	Includes 3/4" straight edge panels, shelves and half overlay Deco doors and drawers.			
<input type="checkbox"/> Deco - 100, 200, 300, 400 Series			<input type="checkbox"/> Deco - 500 and Shaker 600	

Choose your Custom Options

Solid Color Melamine	7% <input checked="" type="checkbox"/>	DARK GREY	40% OFF	YES
Woodgrain Melamine	<input type="checkbox"/>		7% OFF	213
Backing (OPTIONAL) 1/4"	<input type="checkbox"/>	(BEHIND CABINET)	140	94
Brio Backing	<input type="checkbox"/>			
Deco #101 (2-DOORS)	<input type="checkbox"/>	2X115 =	230	138
Deco- ELECTRIC	<input type="checkbox"/>	BOX NOTCH + HOLES		INCLUDED
Molding Package	<input type="checkbox"/>			
Molding Top or Bottom (OPTIONAL)	<input type="checkbox"/>	\$ 100 (ON CABINET BOTTOM)	11% OFF	336
Smooth "Soft Close" Slides	<input type="checkbox"/>			
Accent Top Shelf	<input type="checkbox"/>			
Premium Options	<input type="checkbox"/>	Available for Classic and Regency only. Inset doors and drawers. Soft edge panels and shelves. Includes Accent Top Shelf. Shelves inset 1". 12" panels up-grade to 13" deep.		

\* NOTE: SOFT CLOSE DOORS & APPROPRIATE COST

STANDARD W.P.C. 1/2" THICK COUNTERTOPS	(-STRAIGHT) (PIONITE) <input checked="" type="checkbox"/> (+BACK - SPLASH) <input checked="" type="checkbox"/>	# A6611 SLIDE "GRAVEYARD OF THE ATLANTIC"	3599	2143
GRANITE PEG (D) "C" - GREY	<input checked="" type="checkbox"/>		189	112
3/4" BACKING TO FLOOR (BEHIND OPEN UNITS)			997	598

A TOTAL W/ ALL MARKED OPTIONS = 6678

Custom Designed for ABIGAIL VALLE Client# 1510720  
 Your Closets by Design Designer MARIME  
 My Manager \_\_\_\_\_  
 Notes/Follow up 1/18/18 - APP.

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# CITY OF HUNTINGTON PARK

Police Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **APPROVE APPROPRIATION OF FUNDS FOR THE COMPLETION OF INFORMATION TECHNOLOGY PROJECTS FOR THE POLICE DEPARTMENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve an expenditure of \$70,020.96 from the Police Forfeiture Fund #229-7010-421.74.10 to upgrade aged and failing technology systems for the Police Department;
2. Authorize the services of LanWan, as a single source option, to install and implement necessary hardware and software; and
3. Authorize Chief of Police to acquire hardware and other associated equipment, software and labor costs needed to complete this project.

### **BACKGROUND**

The Police Department's Microsoft Exchange server was deployed in July of 2009 and is beginning to fail due to its age. The Police Department is currently running a 2010 version of Microsoft Outlook for email services. As a result of this antiquated hardware, the server is running out of disk space and the department faces possible interruption of email services. The recommendation is to upgrade the email exchange server in order to maintain continuous email services without interruption, increase productivity and keep emails safe, while maintaining the control of critical data.

The Police Department also needs to replace its current Firewall system. It is estimated that the firewall is over fifteen (15) years old and is no longer supported by the manufacturer. A firewall is a vital piece of the Police Department's defense against electronic threats, serving as a gatekeeper between our network and the outside world. With nearly daily global security challenges and attacks worldwide and after assessing the current firewall and its functionalities, the recommendation is to replace the firewall in order to maintain maximum security of the Police Department's critical data.

**APPROVE APPROPRIATION OF FUNDS FOR THE COMPLETION OF AN INFORMATION TECHNOLOGY PROJECT FOR THE POLICE DEPARTMENT**

April 4, 2017

Page 2 of 3

**FISCAL IMPACT/FINANCING**

The total fiscal impact for requested expenditure is \$70,020.96. Staff recommends using budgeted monies from the Forfeiture Fund – Account 229-7010-421.74-10. As Council is aware, forfeiture funds are a permissible use for one time projects which support front line law enforcement operations.

No additional budget appropriation is required for this project. Below is a table outlining the costs associated with this purchase request. The expanded cost estimates are included for your review.

<b>Exchange Project</b>			
<b>Product</b>	<b>Model</b>	<b>Specs</b>	<b>Price</b>
Server	DL380Gen9	HP ProLiant DL380 G9	\$14,413.80
Software	Microsoft	Windows Server & Exchange	\$9,854.00
Software	VMware	VMware vSphere Essentials	\$570.00
Labor	Labor VMware environment setup		\$3,200.00
Labor	Labor Exchange migration and set up new mailboxes		\$8,400.00
			<b>Total</b> \$36,437.80
<b>Firewall Project</b>			
Hardware	Cisco	Cisco ASA 5545-X with FirePOWER	\$26,883.16
		Licenses: Windows 7 pro (25)	\$6,700.00
			<b>Total</b> \$33,583.16
			<b>Grand Total</b> \$70,020.96

**RECOMMENDATIONS**

LanWan is our current contract IT service provider and is considered by the Police Department to be highly reliable with projects of this size and nature. It is recommended that LanWan be considered as the single source option for the described uproject, for these reasons:

1. LanWan is highly familiar with the Police Department’s IT infrastructure and has cleared all background checks, as required by California Law Enforcement Telecommunications (CLETS). As part of their work expectations, LanWan IT engineers have access to Police Department resources, including sensitive and confidential data.
2. Should the department be forced to consider an outside IT source for this upgrade, not only would it be disruptive to the Police Department’s day-to-day operations, there would be a significant cost and delay involved in background checks to provide clearance and access to the department’s database.
3. Estimates and recommendations to replace the described hardware, provided by LanWan, have been corroborated by the Police Department’s Administrative IT Coordinator, who has ensured said estimates are in line with known industry pricing.

**APPROVE APPROPRIATION OF FUNDS FOR THE COMPLETION OF AN  
INFORMATION TECHNOLOGY PROJECT FOR THE POLICE DEPARTMENT**

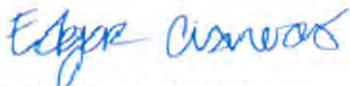
April 4, 2017

Page 3 of 3

**CONCLUSION**

Upon City Council approval, staff will proceed with recommended actions.

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



COSME LOZANO  
Chief of Police

**ATTACHMENT(S)**

A. Estimates

# ATTACHMENT "A"



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/12/2016	68471

<b>Name / Address</b>
Huntington Park Police Department 6542 Miles Avenue Huntington Park, CA 90255 United States

<b>Est No.</b>
68471

<b>Project</b>	<b>P.O. No.</b>	<b>Rep</b>	<b>Invoice No.</b>
		RFF	

Description	Qty	Cost	Total
HP ProLiant DL380 G9 24Core			
HP ProLiant DL380 G9 2U Rack Server - 2 x Intel Xeon E5-2670 v3 Dodeca-core (12 Core) 2.30 GHz - 64 GB Installed DDR4 SDRAM - 12Gb/s SAS Controller - 2 x 800 W Gigabit Ethernet - Matrox G200eH2 16 MB Graphic Card PERF SVR	1.00	6,835.99	6,835.99T
HP 16GB (1x16GB) Dual Rank x4 DDR4-2133	4.00	268.1725	1,072.69T
HP 480 GB 2.5" Internal Solid State Drive - SATA	8.00	496.03625	3,968.29T
HP Ethernet 1Gb 4-port 331FLR Adapter - PCI Express 2.0 x4 - 4 Port(s) - 4 - Twisted Pair	1.00	268.37	268.37T
HP Standard Power Cord - 6ft	2.00	10.31	20.62T
HP Foundation Care - 3 Year Extended Service - Service - 24 x 7 x 4 Hour - On-site - Maintenance - Parts & Labor - Physical Service	1.00	1,023.05	1,023.05
Shipping and Handling	1.00	129.85	129.85
<b>Subtotal</b>			\$13,318.86

<b>Sales Tax (9.0%)</b>	\$1,094.94
<b>Total</b>	\$14,413.80



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/12/2016	68468

Name / Address
Huntington Park Police Department 6542 Miles Avenue Huntington Park, CA 90255 United States

Est No.
68468

Project	P.O. No.	Rep	Invoice No.
		RFF	

Description	Qty	Cost	Total
Labor Exchange			
Install Server HP D1 380 G9 Install windows server 2016 Install Exchange server 2016 Migrate mail boxed from old to new server Reconfigure Barracuda Change MX records to new server Create new profiles for all outlooks	1.00	8,400.00	8,400.00
<b>Subtotal</b>			\$8,400.00
<b>Sales Tax (9.0%)</b>			\$0.00
<b>Total</b>			\$8,400.00



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/12/2016	68472

Name / Address
Huntington Park Police Department 6542 Miles Avenue Huntington Park, CA 90255 United States

Est No.
---------

68472
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Project	P.O. No.	Rep	Invoice No.
		RFF	

Description	Qty	Cost	Total
Labor VMWare			
Setup VMware environment Create virtual machines Install VMware manager	1.00	3,200.00	3,200.00
<b>Subtotal</b>			\$3,200.00
<b>Sales Tax (9.0%)</b>			\$0.00
<b>Total</b>			\$3,200.00



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/12/2016	68467

Name / Address
Huntington Park Police Department 6542 Miles Avenue Huntington Park, CA 90255 United States

Est No.
68467

Project	P.O. No.	Rep	Invoice No.
		RFF	

Description	Qty	Cost	Total
Microsoft Licenses			
Microsoft Windows 2016 Server Standard 2-Core Open Government	8.00	88.00	704.00
Microsoft Windows 2016 Server User CAL Open Government	85.00	31.00	2,635.00
Microsoft Exchange Server 2016 Standard - License - 1 PC - Local Government	1.00	565.00	565.00
Microsoft Exchange 2016 Standard CAL - License - 1 User CAL Local Government	85.00	70.00	5,950.00
<b>Subtotal</b>			\$9,854.00
<b>Sales Tax (9.0%)</b>			\$0.00
<b>Total</b>			\$9,854.00



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/12/2016	68474

Name / Address

Huntington Park Police Department  
 6542 Miles Avenue  
 Huntington Park, CA 90255  
 United States

Est No.
68474

Project	P.O. No.	Rep	Invoice No.
		RFF	

Description	Qty	Cost	Total
VMware			
VMware vSphere Essentials Kit v.6.0 - License - 3 Host (Up to 2 Processors Per Host) 2 PROCS PER HOST	1.00	495.00	495.00
VMware vSphere Essentials Kit v.6.0 - Subscription License - 1 Year	1.00	75.00	75.00
<b>Subtotal</b>			\$570.00
<b>Sales Tax (9.0%)</b>			\$0.00
<b>Total</b>			\$570.00



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/9/2016	68464

Name / Address

Huntington Park Police Department  
 6542 Miles Avenue  
 Huntington Park, CA 90255  
 United States

Est No.
68464

Project	P.O. No.	Rep	Invoice No.
		RFF	

Description	Qty	Cost	Total
Labor Firewall with FirePOWER			
Labor Cisco ASA 5545-X	1.00	3,800.00	3,800.00
Install firewall Update firmware to latest Migrate configuration from old firewall to new ASA Configure Vlans Configure VPN Configure Network Traffic Test functionality to ensure error free operation. Move new deployments from testing into production.			
Labor Firepower	1.00	2,900.00	2,900.00
Install Firepower module onto ASA firewall Deploy ESXi server host Deploy Firesight Management server Configure Access Control Policies Configure Intrusion Prevention Policies Configure Malware and File Policies Configure Identity Policies for AD integration Configure URL Filtering Configure Alerting and updating and other misc appliance settings.			
<b>Subtotal</b>			\$6,700.00
<b>Sales Tax (9.0%)</b>			\$0.00
<b>Total</b>			\$6,700.00



Fax: (949) 955-2450  
 17500 Red Hill Ave. Suite 120  
 Irvine, CA 92614-5680

# Estimate

Date	Estimate #
12/9/2016	68463

Name / Address
Huntington Park Police Department 6542 Miles Avenue Huntington Park, CA 90255 United States

Est No.
68463

Project	P.O. No.	Rep	Invoice No.
		RFF	

Description	Qty	Cost	Total
Firewall with FirePOWER			
Cisco ASA 5545-X with FirePOWER Services - 8 Port Gigabit Ethernet - USB - 8 x RJ-45 - 1 - Manageable - Rack-mountable 8GE AC 3DES/AES 2SSD	1.00	12,558.95	12,558.95T
ASA 5545-X/5555-X AC POWER SUPPLY	1.00	1,357.83	1,357.83T
Cisco SMARTnet Premium Extended Service - Service - 24 x 7 x 4 Hour - Exchange - Physical Service	1.00	3,356.00	3,356.00
Cisco ASA with FirePOWER Services IPS, Advanced Malware Protection and URL Filtering - Cisco ASA 5545-X Adaptive Security Appliance - Subscription License 1 Appliance - 1 Year License Validation Period -	1.00	7,658.72	7,658.72
Cisco FireSIGHT Management Center Virtual Appliance - License - 2 Managed Device VMWARE FOR 2 DEVICES	1.00	347.30	347.30
Cisco Software Application Support Plus Upgrades (SASU) - 1 Year - Service - 24 x 7 - Technica	1.00	91.07	91.07
Cisco AnyConnect Plus + 1 Year Software Application Support plus Upgrades - Subscription License - 1 User	25.00	8.4372	210.93
Shipping and Handling	1.00	49.85	49.85
<b>Subtotal</b>			\$25,630.65

<b>Sales Tax (9.0%)</b>	\$1,252.51
<b>Total</b>	\$26,883.16



# CITY OF HUNTINGTON PARK

Human Resources Department  
City Council Agenda Report

April 4, 2017

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION DETERMINING THE DUTIES OF SENIOR POLICE OFFICER FOR THE PURPOSE OF PUBLIC EMPLOYEE DISABILITY RETIREMENT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt Resolution No. 2017-06, Determining that Steve Castro is not Disabled and Incapacitated to Perform the Duties of Senior Police Officer for the purpose of Public Employee Disability Retirement (CalPERS).

### **BACKGROUND**

The California Public Employee's Retirement Law requires that a contracting agency determine on a disability or industrial disability retirement application of a public agency local safety member. The local agency decision is submitted by a resolution to CalPERS. Former Senior Police Officer Steve Castro filed for Service Retirement effective September 23, 2016. Shortly after he retired we received a letter from CalPERS asking for a determination relating to the pending Industrial Disability Retirement. Safety Members granted an Industrial Disability Retirement receive a disability retirement benefit of at least 50% of their highest consecutive 12-month average monthly salary, without a minimum service requirement.

### **CONCLUSION**

To qualify for an industrial disability retirement, a member must show substantial incapacity to perform the usual duties of their current position and also show a substantial incapacity to perform the usual duties of the position for other California public agencies in CalPERS. Senior Police Officer Castro was performing his full duties without restrictions at the time of his retirement, therefore, the City finds and determines that former Senior Police Officer Steve Castro is not incapacitated within the meaning of the California Public Employees' Retirement System.

Upon Council approval staff will proceed with forwarding adopted resolution and information to CalPERS.

**RESOLUTION DETERMINING THE DUTIES OF SENIOR POLICE OFFICER FOR  
THE PURPOSE OF PUBLIC EMPLOYEE DISABILITY RETIREMENT**

April 4, 2017

Page 2 of 2

Respectfully submitted,



EDGAR P. CISNEROS  
City Manager



Martha V. Castillo  
Director of Human Resources

**ATTACHMENT(S)**

- A. Resolution No. 2017-06, Determining that Steve Castro is not Disabled and Incapacitated to Perform the Duties of Senior Police Officer for the purpose of Public Employee Disability Retirement (CalPERS)

# ATTACHMENT "A"

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**RESOLUTION NO. 2017-06**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK FINDING AND DETERMINING THAT STEVE CASTRO IS NOT DISABLED AND INCAPACITATED TO PERFORM THE DUTIES OF SENIOR POLICE OFFICER FOR THE PURPOSE OF PUBLIC EMPLOYEE DISABILITY RETIREMENT**

**WHEREAS**, the City of Huntington Park (hereinafter referred to as Agency) is a contracting agency of the California Public Employees' Retirement System ("CalPERS");

**WHEREAS**, the California Public Employee's Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the California Public Employee's Retirement Law and whether such disability is "industrial" within the meaning of such law;

**WHEREAS**, an application for Service pending Industrial Disability Retirement from Steve Castro employed by the Agency in the position of Senior Police Officer has been filed with the California Public Employees' Retirement System; and

**WHEREAS**, the City Council has reviewed the relevant facts underlying the application for disability, competent medical evidence, including a certified examination from a panel qualified medical examiner, and other documentation to make this determination;

**WHEREAS**, the City must now determine whether Steve Castro is disabled for purposes of CalPERS and whether this disability is industrial in nature; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES RESOLVE AS FOLLOWS:**

**SECTION 1.** That the City Council does hereby find and determine that Steve Castro *is not* incapacitated within the meaning of the California Public Employees' Retirement Law to perform his usual and customary duties as Senior Police Officer. Such disability *is not* a result of injury or disease arising out of and in the course of employment.

