

# CITY OF HUNTINGTON PARK

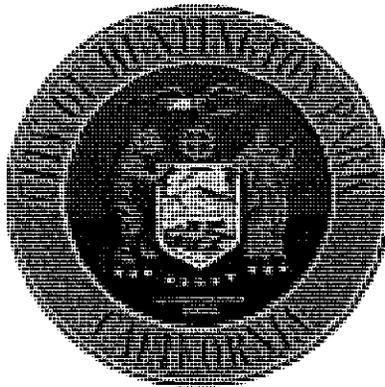
## City Council Agenda Monday, March 3, 2014

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue  
Huntington Park, CA 90255

**Mario Gomez**  
Mayor

**Rosa E. Perez**  
Vice Mayor

**Ofelia Hernandez**  
Council Member



**Karina Macias**  
Council Member

**Valentin Palos Amezcuita**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.huntingtonpark.org](http://www.huntingtonpark.org). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### **Public Comment**

The Council encourages all residents of the City and interested people to attend and participate in the meetings of the City Council.

Prior to the business portion of the agenda, the City Council and all other agencies meeting on such date will convene to receive public comments regarding any agenda items or matters within the jurisdiction of such governing bodies. This is the only opportunity for public input except for scheduled public hearing items. The Mayor or Chairperson will separately call for testimony at the time of each public hearing. If you wish to address the Council, please complete the speaker card that is provided at the entrance to the Council Chambers and place it in the box at the podium. When called upon by the Mayor or Mayor's designee, each person addressing the Council shall step up to the microphone and state his/her name or organization he/she represents for the record. Each speaker will be limited to three minutes per Huntington Park Municipal Code 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **Additions/Deletions**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **Consent Calendar**

All matters listed under the Consent Calendar are considered to be routine and will all be enacted by one motion. The City Council Members have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

### **Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.huntingtonpark.org](http://www.huntingtonpark.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION.

Thank you.

**1. INVOCATION**

**2. FLAG SALUTE:**

Girl Scouts Brownie Level Troop 16795

**3. ROLL CALL:**

Mayor Mario Gomez  
Vice Mayor Rosa E. Perez  
Council Member Ofelia Hernandez  
Council Member Valentin Palos Amezquita  
Council Member Karina Macias

**4. PRESENTATIONS**

- 4.1 Presentation to the Girls Scouts Brownie Level Troop 16795 for leading the flag salute.
- 4.2 Presentation regarding an update on the "Trees for a Better Environment" Project.
- 4.3 Presentation regarding a recent "Keep Our City Clean" - clean-up event.

**5. PUBLIC COMMENTS**

Each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207.

**6. CONSENT CALENDAR**

**OFFICE OF THE CITY CLERK**

- 6.1 Approve minutes of the following City Council meeting:
  - 6.1-1 Regular meeting held Tuesday, February 18, 2014
- 6.2 Approve the reading by title of all ordinances and resolutions. Said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

**6. CONSENT CALENDAR – (Continued)**

**6.3 Resolution adopting a new City of Huntington Park Conflict of Interest Code in accordance with the Political Reform Act.**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Adopt Resolution No. 2014-5 repealing all prior resolutions establishing provisions of the City of Huntington Park Conflict of Interest Code and adopting a new Conflict of Interest Code in accordance with the Political Reform Act.

**FINANCE DEPARTMENT**

**6.4 Approve Accounts Payable and Payroll Warrants dated March 3, 2014.**

**6.5 Resolution approving and adopting the salary schedule and salary grid for all classifications in the City.**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Adopt Resolution No. 2014-6 approving and adopting the salary schedule and salary grid for all classifications in the City.

**PUBLIC WORKS DEPARTMENT**

**6.6 Randolph Street from Holmes Ave to Pacific Blvd Project closeout for the Los Angeles County Cooperative Agreement No. 77232**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Authorize the City Manager to take all necessary actions and execute all required Los Angeles County Metropolitan Transportation Authority (Metro) documents to transfer Surface Transportation Program (STP-L) funds to the County in the amount of \$271,097.62 to close the project.

**END OF CONSENT CALENDAR**

## **7. HEARING**

- 7.1 Resolution self-certifying the City of Huntington Park to be in Conformance with the Los Angeles County Congestion Management Plan (CMP) and adopting the 2013 CMP Local Development Report.**

### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Open the public hearing to receive and comments.
2. Close public hearing and consider all public testimony and staff's analysis.
3. Adopt Resolution No. 2014-7 finding the City of Huntington Park to be in Conformance with the Los Angeles County Congestion Management Plan (CMP) and adopting the CMP Local Development Report, in accordance with California Government Code Section 65089.

## **8. REGULAR AGENDA**

### **FINANCE DEPARTMENT**

- 8.1 Resolution approving an application for the California Brownfields Revolving Loan Fund Program Administered by the Department of Toxic Substances control.**

### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Adopt Resolution No. 2014-8 authorizing the submission of an application for the California Brownfields Revolving Loan Fund Program Administered by the Department of Toxic Substances control to fund the cleanup of property located at 5959-6169 South Alameda Street (Southland Steel).

- 8.2 Emergency purchase of Information Technology (IT) equipment and IT services contract.**

### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Authorize the purchase and installation of 18 computer desktops and upgrade software for 12 desktops in the amount not-to-exceed \$30,000.
2. Authorize the purchase and installation of new mail/file servers and software in the amount not-to-exceed \$20,000.

**8. REGULAR AGENDA – (Continued)**

3. Authorize the City Manager to execute an IT services contract with LAN WAN Enterprises, Inc.

**PUBLIC WORKS DEPARTMENT**

- 8.3 Pacific Boulevard Pedestrian Improvement Project (Project ID# F3609) Funding Agreement with the Los Angeles County Metropolitan Transportation Authority (Metro).**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve the funding agreement with Metro for the subject project and authorize the City Manager to execute the agreement and all related documents to secure the funds awarded through Metro's 2009 Call for Projects Grant Program.

**COMMUNITY DEVELOPMENT DEPARTMENT**

- 8.4 Activity in Public Places Permit for a street procession conducted by Iglesia Sagrada Familia on April 18, 2014 (S14-05).**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve an Activity in Public Places Permit request by Iglesia Sagrada Familia to conduct a street procession along Rugby Avenue, Clarendon Avenue, Middleton Street, and Zoe Avenue on April 18, 2014 (S14-05), subject to the "Departmental Conditions of Approval".
- 8.5 Resolution authorizing the submittal of two grant applications for CicLAVia and HP Gran Prix events under the Open Streets Program administered by the Los Angeles County Metropolitan Transportation Authority.**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Adopt Resolution No. 2014-9 authorizing the submittal of two grant applications under the Open Streets Program administered by the Los Angeles County Metropolitan Transportation Authority.

**8. REGULAR AGENDA – (Continued)**

**PARKS AND RECREATION DEPARTMENT**

**8.6 2014 4<sup>th</sup> of July Fireworks Display Request for Proposals.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the 4<sup>th</sup> of July Fireworks Display Request for Proposals.
2. Authorize staff to advertise and release the 4<sup>th</sup> of July Fireworks Display Request for Proposals.

**8.7 Discussion and/or action regarding the 2014 4<sup>th</sup> of July Celebration event.**

**9. CITY MANAGER'S AGENDA**

**9.1 Resolution adopting new class specifications for the position of Business License Technician.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2014-10 approving and adopting new class specifications for the position of Business License Technician.

**9.2 Discussion and/or action regarding the design and installation of LED lights along Pacific Boulevard.**

**9.3 Discussion and/or action regarding City Council travel/conference budget.**

**10. CITY ATTORNEY'S AGENDA**

**10.1 Agreement with Human Resources/Personnel Legal Services - Atkinson Andelson, Loya, Ruud & Romo.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the proposed attorney representation agreement with Atkinson Andelson, Loya, Ruud & Romo; and authorize the City Manager to execute.

## **11. WRITTEN COMMUNICATIONS**

## **12. COUNCIL COMMUNICATIONS**

### **12.1 Mayor Mario Gomez**

**12.1-1 Discussion and/or action regarding curb painting within the City.**

**12.1-2 Discussion and/or action regarding a proposed ordinance requiring alcohol beverage retailers to complete training on Responsible Beverage Sales/Service (RBS) related to Alcohol Beverage Sales Control (ABC) License.**

### **12.2 Vice Mayor Rosa E. Perez**

### **12.3 Council Member Ofelia Hernandez**

**12.3-1 Discussion and/or action to send a letter to United States President Barack Obama asking to support Immigration Reform and to place on his agenda.**

**12.3-2 Discussion and/or action to send a letter to His Holiness Pope Francis asking to support Immigration Reform.**

### **12.4 Council Member Valentin Palos Amezcuita**

### **12.5 Council Member Karina Macias**

## **13. CLOSED SESSION**

**13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (2)**

**13.2 Pursuant to Government Code Section 54957:  
PUBLIC EMPLOYMENT**

Title: City Attorney

**13. CLOSED SESSION – (Continued)**

13.3 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: City of Huntington Park v. Watanabe et al., Case No. 34-2013-80001678.

13.4 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Leo Oso v. City of Huntington Park, Case No. LASC BC505088

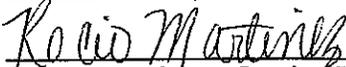
13.5 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Water Replenishment District of Southern California vs. City of Huntington Park, Case No. BC512581

**14. ADJOURNMENT**

NEXT REGULAR MEETING OF THE  
CITY OF HUNTINGTON PARK CITY COUNCIL  
MONDAY, MARCH 17, 2014 at 6:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on February 27, 2014 on the bulletin board outside City Hall and available at [www.huntingtonpark.org](http://www.huntingtonpark.org)



Rocio Martinez, Senior Deputy City Clerk

Minutes of the regular meeting of the City Council of the City of Huntington Park held Tuesday, February 18, 2014.

Following the Invocation, the Pledge of Allegiance to the Flag was led by Girls Scouts Junior Level Troop 16795. The meeting was called to order in the Council Chambers at 6:07 p.m. by Mayor Gomez. Present: Council Member Valentin Palos Amezcua, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez, Council Member Karina Macias, and Mayor Mario Gomez; Absent: None.

Mayor Gomez and City Council presented a Certificate of Appreciation to Girls Scouts Junior Level Troop 16795 for leading the flag salute at the City Council meeting February 18, 2014.

The following individuals presented recognitions to Lic. Josefina Vazquez, former Secretary of Social Development and Secretary of Public Education in Mexico: 1) Jack Guerrero, Mayor of the City of Maywood; 2) Leticia Martinez, Executive Director/CEO of the Huntington Park Area Chamber of Commerce; 3) Samuel Magaña, President of Federacion Duranguense USA; 4) Leonardo Lopez, Treasurer of Federacion Duranguense USA; 5) Enefino Aguirre, President of Comite Mexicano Civico Patriotico; 6) Ms. Contreras, representing Jennifer International; 7) Miguel Herrera, representing Jennifer International; 8) Anabela Bastida, Director of Consejo de Federaciones Mexicanas en Norte America (COFEM); 9) Silvia Marin, President of Consejo de Federaciones Mexicanas en Norte America (COFEM).

Mayor Gomez and City Council presented a Huntington Park Images of America Book and Key to the City of Huntington Park to Lic. Josefina Vazquez in recognition of her accomplishments including being the first woman to hold the position of Secretary of Social Development and Secretary of Public Education in Mexico.

Lic. Josefina Vazquez thanked City Council, Mayor of the City of Maywood, and all the representatives of the organizations present that recognized her and informed City Council that she will conduct book signings at the Huntington Park Library for the presentation of her book titled "El sueño que unio la frontera".

Mayor Gomez recessed the meeting at 6:59 p.m. and resumed at 7:05 p.m.

Mayor Gomez and City Council presented a Huntington Park Images of America Book and pen to John Sanchez, resident of the City of Huntington Park, in honor of his 98<sup>th</sup> birthday. Michelle Sanchez, daughter of John Sanchez, accepted the recognitions and thanked City Council on behalf of her father.

Mayor Gomez opened oral communications, indicating that this was the time for anyone in the audience to address the City Council on any matter of City business.

Alex Reynoso, CEO/Founder of Reynoso's Hit 'N Walk, Co-chairman of the Coordinating Council, and Team Captain for American Cancer Society Southeast Cities Relay for Life, informed City Council that Reynoso's Hit 'N Walk was recently certified by State of California with an educational title. Mr. Reynoso also informed City Council that Reynoso's Hit 'N Walk currently has 64 businesses in their membership and stated that they are currently partnering up with United Education Institute (UEI). Mr. Reynoso commended City Council, City Manager Bobadilla, and City staff for current and upcoming projects and events in the City. Mr. Reynoso also thanked Chief of Police Cisneros for responding promptly to a burglary that took place at their Reynoso's Hit N' Walk office.

Norma Hernandez, representing Chase Bank, thanked City Council and City staff for installing bicycle racks and removing parking meters in front of Chase Bank and other locations in the downtown area. Ms. Hernandez also thanked City Council for removing unsightly news racks in front of Chase Bank.

Omar Jimenez and Miles Tatum addressed concerns to City Council regarding child safety and offered to give back to the community by collaborating with the City to bring a child ID program in order to create a safer community and environment for

children.

Lazaro Facio addressed concerns regarding unauthorized companies going around the community painting addresses on street curbs. Mr. Facio asked City Council to consider changing the system to allow a company rather than various non-profit organizations to conduct curb painting.

Mayor Gomez called for any other oral communications, and hearing none, declared oral communications closed.

Motion by Perez, seconded by Macias, to approve the Consent Calendar with the noted correction to the amount in Item No. 6.4 Section 3 under the Public Works Department to correct a typographical error from \$45,078.83 to \$50,853.83, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

## **6. CONSENT CALENDAR**

### **OFFICE OF THE CITY CLERK**

6.1 Approve minutes of the following City Council meeting:

6.1-1 Regular meeting held Monday, February 3, 2014

6.2 Approve the reading by title of all ordinances and resolutions. Said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

### **FINANCE DEPARTMENT**

6.3 Approve Accounts Payable and Payroll Warrants dated February 18, 2014.

### **PUBLIC WORKS DEPARTMENT**

6.4 Notice of Completion for the Salt Lake Park Trail Improvements Phase 1.1 Project.

#### **RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Accept the Work as completed.
2. Authorize the City Clerk to file a Notice of Completion with the L.A. County Registrar-Recorder Office and if no claims are filed within 35 days after recordation, and upon the contractor posting an acceptable warranty bond, notice the surety company to exonerate the payment bond.
3. Approve the final Total Project Budget (Attachment A) and authorize the Director of Public Works to release the 10% retention payment in the amount of \$45,078.83 to Financial Pacific Insurance Company 60 days after the date of completion, contingent upon no claims being filed on the project and the contractor posting an acceptable warranty bond.

**END OF CONSENT CALENDAR**

## **7. HEARING**

### **7.1 Public hearing to consider the City of Huntington Park's Housing and Community Development Needs.**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Open the public hearing to receive any comments, and hearing none.
2. Close public hearing and consider all public testimony.
3. Receive and file comments regarding the City's housing and community development needs in preparation of the Fiscal Year 2014-2015 Annual Action Plan.

Motion by Perez, seconded by Hernandez, to receive and file comments regarding the City's housing and community development needs in preparation of the Fiscal Year 2014-2015 Annual Action Plan, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

## **8. REGULAR AGENDA**

### **FINANCE DEPARTMENT**

### **8.1 Professional Service Agreement with First Southwest to Conduct Review and Analysis (audit) of Participants in the City's Retiree Medical Insurance Program.**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the professional service agreement with First Southwest to conduct a review and analysis (membership and participation audit) of the City's Retiree Medical Insurance Program.
2. Authorize the City Manager to execute the contract.

Motion by Perez, seconded by Hernandez, to approve the professional service agreement with First Southwest to conduct a review and analysis (membership and participation audit) of the City's Retiree Medical Insurance Program; and authorize the City Manager to execute the contract, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

### **8.2 Authorization to purchase three solar message signs.**

#### RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize the purchase of three solar message signs for an amount not-to-exceed \$42,500.

Motion by Perez, seconded by Hernandez, to authorize the purchase of three solar message signs for an amount not-to-exceed \$42,500, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

8. **REGULAR AGENDA** – (Continued)

**COMMUNITY DEVELOPMENT DEPARTMENT**

- 8.3 **Professional Service Agreement with Karen Warner Associates to prepare the Analysis of Impediments (AI) to Fair Housing Choice (AI) report for the Department of Housing and Urban Development (HUD).**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the professional service agreement with Karen Warner Associates to prepare the Analysis of Impediments to Fair Housing Choice (AI) for the Department of Housing and Urban Development (HUD).
2. Authorize the City Manager to execute the contract.

Motion by Perez, seconded by Amezcuita, to approve the professional service agreement with Karen Warner Associates to prepare the Analysis of Impediments to Fair Housing Choice (AI) for the Department of Housing and Urban Development (HUD); and authorize the City Manager to execute the contract, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

- 8.4 **Resolution authorizing the submission of an application for the Sustainable Communities Planning Grant and Incentives Program for a Downtown Huntington Park Specific Plan update.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2014-4 approving the application for grant funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) was presented. Motion by Perez, seconded by Hernandez, to adopt Resolution No. 2014-4, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

**PUBLIC WORKS DEPARTMENT**

- 8.5 **Authorize the award of the construction of the City-Wide Light Emitting Diode (LED) Street Light Retrofit and Upgrade Project.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Find the bids from Sierra Pacific Electrical Contracting, Inc., for \$430,350.00; Lighting Technology Services, Inc., for \$718,917.00; and PTM General Engineering Service, Inc., for \$759,200.00 non-responsive as these bidders did not submit all the documentation required by the bid solicitation.
2. Award and authorize the City Manager to execute a construction contract with Flatiron Electric Group, Inc. in the amount of \$583,600.00.

**8. REGULAR AGENDA – (Continued)**

3. Authorize the City Manager to approve and execute a professional services agreement with AIM Consulting Services for construction management and inspection services for this project, for a not-to-exceed fee of \$29,925.
4. Authorize the City Manager to execute a Purchase Order with Winterland, Inc. for the purchase of Tivoli style LED light strands for the downtown area on Pacific Boulevard for a not-to-exceed amount of \$30,460.93.
5. Approve the updated Total Project Budget as presented in Attachment A.

James Enriquez, Director of Public Works/City Engineer, presented a PowerPoint presentation regarding the City-Wide Light Emitting Diode (LED) Street Light Project.

Mayor Gomez opened oral communications, indicating that this was the time for anyone in the audience to comment on this item, and hearing none, closed oral communications.

Motion by Perez, seconded by Arnezquita, to find the bids from Sierra Pacific Electrical Contracting, Inc., for \$430,350.00; Lighting Technology Services, Inc., for \$718,917.00; and PTM General Engineering Service, Inc., for \$759,200.00 nonresponsive as these bidders did not submit all the documentation required by the bid solicitation; award and authorize the City Manager to execute a construction contract with Flatiron Electric Group, Inc. in the amount of \$583,600.00; authorize the City Manager to approve and execute a professional services agreement with AIM Consulting Services for construction management and inspection services for this project, for a not-to-exceed fee of \$29,925; approve the purchase of Tivoli style LED light strands for the downtown area on Pacific Boulevard from Winterland, Inc. for an amount of \$30,460.93, subject to City Council approval of the light configuration; and approve the updated Total Project Budget as presented in Attachment A, carried as follows: carried as follows: Ayes: Council Member Arnezquita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Noes: None; Absent: None.

**9. CITY MANAGER'S AGENDA**

**10. CITY ATTORNEY'S AGENDA**

**11. WRITTEN COMMUNICATIONS**

## **12. COUNCIL COMMUNICATIONS**

### **12.1 Mayor Mario Gomez**

**12.1-1 Discussion and/or action regarding use of the City logo/seal by California Hispanic Commission on Alcohol and Drug Abuse, Inc. for literature regarding free training on Responsible Beverage Sales/Service (RBS) relating to Alcohol Beverage Sales Control (ABC) License. There being no objection, Mayor Gomez so ordered this item approved.**

### **12.2 Vice Mayor Rosa E. Perez**

### **12.3 Council Member Ofelia Hernandez**

**12.3-1 Discussion and/or action regarding annual housing inspections for code enforcement issues throughout the City. Mayor Gomez appointed an Ad-Hoc Committee comprised of Council Member Hernandez and Vice Mayor Perez to research the feasibility of implementing a housing inspection program throughout the City and report back to City Council.**

**12.3-2 Discussion and/or action regarding use of Arts in Public Places funds for the purchase and installation of banners to honor veterans in the City of Huntington Park. Mayor Gomez appointed an Ad-Hoc Committee comprised of Council Member Hernandez and Council Member Macias to look into a veterans recognition program and report back to City Council.**

### **12.4 Council Member Valentin Palos Amezcua**

### **12.5 Council Member Karina Macias**

Interim Assistant City Attorney Larson requested the City Council resolve into a closed session for the following:

## **13. CLOSED SESSION**

**13.1 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: City of Huntington Park v. Watanabe et al., Case No. 34-2013-80001678.

**13.2 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: Water Replenishment District of Southern California vs. City of Huntington Park, Case No. BC512581

**13.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (3)**

**13.4 Pursuant to Government Code Section 54957: PUBLIC EMPLOYMENT**

Title: City Attorney

Motion by Amezcuita, seconded by Macias, to establish as "subsequent need" item, a closed session item for CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1), as the item arose after the posting of the agenda, necessitating City Council's immediate consideration and/or action, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Absent: None.

Mayor Gomez declared the meeting resolved into closed session to be held immediately in the adjoining conference room at 8:05 p.m.

Following the closed session, the meeting was called to order in the Council Chambers at 8:29 p.m. Present: Council Member Valentin Palos Amezcuita, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez, Council Member Karina Macias, and Mayor Mario Gomez; Absent: None.

Interim Assistant City Attorney Larson reported out that there was no action taken in closed session.

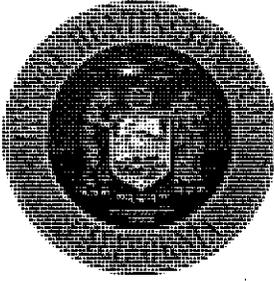
Mayor Gomez declared the meeting adjourned at 8:30 p.m.

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Mario Gomez, Mayor

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Rocio Martinez, Sr. Deputy City Clerk



# CITY OF HUNTINGTON PARK

Office of the City Clerk  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION ADOPTING A NEW CONFLICT OF INTEREST CODE IN ACCORDANCE WITH THE POLITICAL REFORM ACT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt a resolution repealing all prior resolutions establishing provisions of the City of Huntington Park Conflict of Interest Code and adopting a new Conflict of Interest Code in accordance with the Political Reform Act.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Political Reform Act requires local government agencies to review their Conflict of Interest Code biennially of each even-numbered year. The Conflict of Interest Code must be reviewed and updated to reflect current policies and regulations set forth by The Fair Political Practices Commission and the Political Reform Act of 1974. In addition, the Conflict of Interest Code must identify public officials, commissioners and designated City employees & consultants who are required to file a Statement of Economic Interest. Such individuals listed in the Conflict of Interest Code are required to submit Statements of Economic Interests to the filing officer according to the disclosure categories set forth in the proposed resolution and the capacity in which they serve involving recommendation and/or participation in making governmental decisions.

The City of Huntington Park's Conflict of Interest Code was last revised on July 15, 2011. Due to the elimination of the Business Improvement District in May 2013, reclassification of job titles and changes in duties and responsibilities of current City employees, staff recommends that City Council adopt the proposed resolution repealing all prior resolutions establishing provisions of the City's Conflict of Interest and adopt a new Conflict of Interest.

**RESOLUTION ADOPTING A NEW CONFLICT OF INTEREST CODE IN ACCORDANCE WITH THE POLITICAL REFORM ACT**

March 3, 2014

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**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Political Reform Act Government Code Section 81000, et seq., requires State and local government agencies to adopt and promulgate Conflict of Interest Codes. The terms of 2 California Code of Regulation Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are to be incorporated by reference, along with the list of Public Officials and Employees designated in the disclosure categories set forth, to constitute the Conflict of Interest Code of the City of Huntington Park which is considered the "Agency" within the purview of this code.

**CONCLUSION**

Upon approval of the proposed resolution, City staff will promulgate and disseminate the new City of Huntington Park Conflict of Interest Code to public officials, designated employees, commissioners and contractors required to file statements of economic interests.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



ROCIO MARTINEZ  
Senior Deputy City Clerk

**ATTACHMENTS**

A: Resolution adopting a new Conflict of Interest Code.

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

# ATTACHMENT "A"

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
HUNTINGTON PARK CALIFORNIA REPEALING ALL PRIOR  
RESOLUTIONS ESTABLISHING PROVISIONS OF THE CITY OF  
HUNTINGTON PARK CONFLICT OF INTEREST CODE AND  
ADOPTING A NEW CONFLICT OF INTEREST CODE IN  
ACCORDANCE WITH THE POLITICAL REFORM ACT**

**WHEREAS**, the City of Huntington Park California in accordance with the Political Reform Act, is required to adopt, promulgate and take action regarding the City's conflict of interest code; and

**WHEREAS**, the City of Huntington Park California wishes to repeal all Resolutions comprising the existing Conflict of Interest Code for the City of Huntington Park; and

**WHEREAS**, the City of Huntington Park California wishes to incorporate by reference 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1:            Conflict of Interest Code**

The Political Reform Act. Government Code Section 81000, et seq., requires State and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

1           **SECTION 2:**           Repeal

2           The City of Huntington Park hereby repeals all other prior Resolutions and amendments that  
3 form the City of Huntington Park Conflict of Interest Code in effect prior to the adoption of the  
4 Conflict of Interest Code herein.

5           **SECTION 3:**           Adoption

6           The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by  
7 the Fair Political Practices Commission are hereby incorporated by reference, along with the attached  
8 Appendix A in which Public Officials and Employees are designated and Appendix B in which  
9 Disclosure Categories are set forth, to constitute the Conflict of Interest Code of the City of  
10 Huntington Park which is considered the "Agency" within the purview of this Code.  
11

12           **SECTION 4:**           Statements

13           Designated employees shall file their statements with the City Clerk, who shall be and perform  
14 the duties of filing officer for the City of Huntington Park. Statements will be available for inspection  
15 and reproduction pursuant to Government Code Section 81008.

16           **SECTION 5:**           Public Officials and Employees Designated

17           Attached as Appendix A to this Resolution and incorporated by reference herein is the list of  
18 Public Officials and Employees designated and covered by this code.  
19

20           **SECTION 6:**           Disclosure Categories

21           Attached as Appendix B to this Resolution and incorporated by reference herein are the  
22 Disclosure Categories of this code.

23           **SECTION 7:**           Savings Clause

24           Any change provided for in this Conflict of Interest Code shall not affect or excuse any  
25 offense or act committed or done or omission or any penalty or forfeiture incurred or accruing under  
26 any other Conflict of Interest Code; nor shall it affect any prosecution, suit, or proceeding pending or  
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any judgment rendered in connection with any other Conflict of Interest Code.

**SECTION 8:**      Effective Date

This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of March, 2014.

\_\_\_\_\_  
Mario Gomez, Mayor

**ATTEST:**

\_\_\_\_\_  
Rocio Martinez, Sr. Deputy City Clerk

**CITY OF HUNTINGTON PARK  
CONFLICT OF INTEREST CODE  
APPENDIX "A"**

The following is a listing of those persons who are required to submit Statements of Economic Interests pursuant to the Political Reform Act of 1974, as amended:

List of Public Officials required to file disclosure statements:

- Mayor
- City Council
- City Manager
- City Attorney
- City Clerk
- Director of Finance
- Planning Commissioners

Note: All of the above are category 1 filers

List of Members required to file disclosure statements:

- Civil Service Commission
- Health and Education Commission
- Historic Preservation Commission
- PARC Commission

Note: All Boards and Commissions are Category 1 filers

<b>List of Designated Employees and Disclosure Category</b>	
<b>Department/Position</b>	<b>Disclosure Category</b>
<b>City Manager</b>	
Assistant City Manager	1
Human Resources Supervisor	2
<b>City Clerk</b>	
Sr. Deputy City Clerk	1
<b>Police Department</b>	
Chief of Police	1
Assistant Chief of Police	1
Code Enforcement Coordinator	3
Code Enforcement Officer	3
Code Enforcement Supervisor	3
Neighborhood Improvement Coordinator	3
Community Service Officer	3

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<b>List of Designated Employees and Disclosure Category</b>	
<b>Department/Position</b>	<b>Disclosure Category</b>
<b>Community Development Department</b>	
Director of Community Development	1
Assistant Director of Community Development	1
City Engineer	3, 5, 6
Building Official	1
Building Inspector	3, 6
Permit Technician	3
Planning Manager	1
Housing & Community Development Manager	1
Assistant Planner	3
Associate Planner	3
Senior Planner	3
Redevelopment Project Manager	6
Transtech Engineering Services	3
<b>Finance Department</b>	
Finance Manager	1
Accounting Supervisor	4
<b>Public Works Department</b>	
Director of Public Works	1
Public Works Superintendent	4, 6
<b>Parks and Recreation</b>	
Director of Parks and Recreation	1

**Consultants**

The City Manager or his/her designee may determine in writing that a particular consultant is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**CITY OF HUNTINGTON PARK  
CONFLICT OF INTEREST CODE  
APPENDIX "B"**

**DISCLOSURE CATEGORIES**

Definition

"Unit" as used in this text means the particular department, board, commission, office or other entity using the disclosure category.

Category

1. All investments, business positions, sources of income, including gifts, loans, and travel payments, and interests in real property located in the jurisdiction, including property located within a two mile radius of any property owned or used by the City.
2. All investments, business positions and sources of income, including gifts, loans, and travel payments.
3. All interests in real property located in the jurisdiction, including property located within a two mile radius of any property owned or used by the City.
4. All investments, business positions, and sources of income, including gifts, loans, and travel payments from sources that provide leased facilities, supplies, equipment, vehicles, machinery, or services, including training or consulting services of the type utilized by the City
5. All investments, business positions, and sources of income, including gifts, loans, and travel payments from sources that provide leased facilities, supplies, equipment, vehicles, machinery, or services, including training or consulting services of the type utilized by the employee's unit or area of authority.
6. All investments and business positions in business entities and income from sources engaged in construction, development, building or material supply, including public works projects.
7. All investments, business positions, and sources of income, including gifts, loans, and travel payments, or income from a nonprofit organization, if the source is of the type to receive grants or other monies from or through the City of Huntington Park.
8. All investments and business positions in, and income from business entities or employment agencies which provide employment or pre-employment services. Services include, but are not limited to testing, training, consulting, job classification studies and salary surveys.
9. Investments and business positions in, and income from business entities which are the type to provide any of the various types of employee insurance coverage and/or actuarial services.

**CITY OF HUNTINGTON PARK**

Date: 2/27/2014

**Demand Register**

**3/3/2014**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
3M	SS36792	221-8012-429.61-20	WHITEPRISMATIC SHTG	1,471.50	N
	SS36791	221-8012-429.61-20	TRANSFER TAPE	516.46	N
				<b>1,987.96</b>	
AARON CRUZ	1/7-2/11/2014	111-6060-466.33-20	ADV. FOLKLORICO	79.20	N
	1/7-2/11/2014	111-6060-466.33-20	INT. FOLKLORICO	132.00	N
	1/7-2/11/2014	111-6060-466.33-20	ADULT BEG. FOLKLORICO	184.80	N
				<b>396.00</b>	
ADAMSON POLICE PRODUCTS	INV128893	741-8060-431.43-20	SPOT LIGHT REPLACEMENT	206.88	N
	INV128675	741-8060-431.43-20	HALOGEN BULBS 100WATT	83.11	N
				<b>289.99</b>	
ADMIN SURE	6792	745-9030-413.33-70	FEB 14 WORKERS COMP CLAIM	7,080.40	N
				<b>7,080.40</b>	
ADOLFO PACHECO	1/9-2/13/2014	111-6060-466.33-20	GITAR	243.20	N
	1/6-2/19/2014	111-6060-466.33-20	KARATE	273.60	N
				<b>516.80</b>	
ADVANCED INC	14674	111-6020-451.56-41	SPECIAL CLEAN UP	1,990.00	N
				<b>1,990.00</b>	
AFSCME COUNCIL 36	PPE 02/16/2014	802-0000-217.60-10	AFSCME DUES	745.20	Y
				<b>745.20</b>	
ALL CITY MANAGEMENT SERVICES	34068	111-7022-421.56-41	SCHOOL CROSSING GUARD	4,680.09	N

**CITY OF HUNTINGTON PARK**

Date: 2/27/2014

**Demand Register**

**3/3/2014**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
				<b>4,680.09</b>	
ALL-PRO SOFTWARE	133643	111-6030-451.61-35	LEAGUE SCHEDULE SOFTWARE	156.90	N
				<b>156.90</b>	
ALVAKA NETWORKS	151694	111-7010-421.56-41	MAR 14 NETWORK MANAGEMENT	1,220.00	N
	151821SA	111-7010-421.56-41	ONSITE NETWORK SERVICES	900.00	N
	151733	111-7010-421.56-41	MAR 14 NETWORK MONITORING	5,289.00	N
	151677SA	111-7010-421.56-41	ONSITE NETWORK SERVICES	2,036.25	N
	151788NP	111-7010-421.56-41	ONSITE NETWORK ENGINEER	2,290.00	N
				<b>11,735.25</b>	
AMERI PRIDE UNIFORM SERVICES INC	1400767841	111-8020-431.16-20	LAUNDRY/ RENTAL SERVICES	110.66	N
	1400767841	741-8060-431.61-20	LAUNDRY/ RENTAL SERVICES	23.00	N
	1400762571	111-8020-431.16-20	LAUNDRY/ RENTAL SERVICES	100.74	N
	1400762571	741-8060-431.61-20	LAUNDRY/ RENTAL SERVICES	23.00	N
				<b>257.40</b>	
AMERICAN FAMILY LIFE ASSURANCE	PPE 02/16/2014	802-0000-217.50-40	CANCER INSURANCE	106.58	Y
				<b>106.58</b>	
AMERICAN RENTALS INC	33800	111-8010-431.61-20	CONCRETE TRAILER RENTAL	152.60	Y
				<b>152.60</b>	
AMI ADINI & ASSOCIATES, INC.	11-52051	741-8060-431.43-20	FEB 14 UST OPERATOR	165.00	N
				<b>165.00</b>	

CITY OF HUNTINGTON PARK

Date: 2/27/2014

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
ANDREW TORRES	2/15/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	88.00	N
				<b>88.00</b>	
ARROWHEAD MOUNTAIN SPRING WATER CO.	04B0030225171	111-3010-415.61-20	2/11-2/12/14 WATER DLVR	38.88	N
	04B0030358998	239-5060-463.61-20	2/11-2/12/14 WATER DLVR	62.40	N
				<b>101.28</b>	
AT&T	5118280	111-9010-419.53-10	Acct # 323-562-3128-044	182.58	N
	5118281	111-9010-419.53-10	Acct # 323-562-3633-687	62.23	N
	5118282	111-9010-419.53-10	Acct # 323-583-0593-325	29.70	N
	5033161	111-9010-419.53-10	Acct # 323-583-8419-053	25.47	N
	5033999	111-9010-419.53-10	Acct # 323-583-8991-035	91.08	N
	5100167	111-9010-419.53-10	Acct # 323-584-8719-427	31.19	N
	5094856	111-9010-419.53-10	Acct # 323-585-6595-912	31.68	N
	5033162	111-9010-419.53-10	Acct # 323-585-9359-921	29.09	N
	5118288	111-9010-419.53-10	Acct # 323-587-2716-694	32.60	N
	5104026	111-9010-419.53-10	Acct # 323-588-2657-606	14.97	N
	5104028	111-9010-419.53-10	Acct # 323-588-4577-827	15.17	N
	5120172	111-9010-419.53-10	Acct # 323-588-9231-614	154.41	N
	5118290	111-9010-419.53-10	Acct # 323-589-5717-677	32.60	N
	4991898	111-7010-421.53-10	Acct # 323-582-1531-500	417.84	N
	5097825	286-8050-432.61-20	Acct # 3222438	602.76	N
	5097825	285-8050-432.61-20	Acct # 3222438	401.84	N
	5112597	681-8030-461.53-10	Acct # 323-773-8138-237	214.95	N
5063557	681-8030-461.53-10	Acct # 336-257-1599-771	84.62	N	
5070224	681-8030-461.53-10	Acct # 323-584-8445-548	17.53	N	
				<b>2,472.31</b>	

**CITY OF HUNTINGTON PARK**

Date: 2/27/2014

**Demand Register**

**3/3/2014**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
AT&T MOBILITY	1/7-2/6/2014	111-7010-421.53-10	Acct # 830678858	145.12	N
	1/7-2/6/2014	111-7010-421.53-10	Acct # 870062392	1,599.00	N
	1/7-2/6/2014	111-7010-421.53-10	Acct # 993625860	5,394.87	N
				<b>7,138.99</b>	
AT&T PAYMENT CENTER	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4284-3333	95.39	N
	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4285-3332	95.39	N
	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4286-3331	95.39	N
	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4287-3330	95.39	N
	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4288-3339	290.18	N
	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4289-3338	755.25	N
	2/7-3/6/2014	111-9010-419.53-10	Acct # 337-841-4292-3333	312.73	N
	1/7-2/6/2014	111-7010-421.53-10	Acct # 065-101-2843-7813	694.85	N
	12/28-1/27/2014	111-7010-421.53-10	Acct # 323-583-9713-3491	452.06	N
	1/7-2/6/2014	111-7010-421.53-10	Acct # 335-266-3125-8205	127.01	N
				<b>3,013.64</b>	
ATKINSON, ANDELSON, LOYA, RUUD &	446539	111-0220-411.32-10	JAN 14 GEN LABOR ADVICE	778.00	N
				<b>778.00</b>	
BARBIERI CPA	1897	111-0000-228.70-00	OVER PAYMENT REFUND	45.47	N
				<b>45.47</b>	
BENEFIT ADMINISTRATION CORPORATION	6025190-IN	111-0230-413.56-41	JAN 14 ADMIN FEES	50.00	N
	6025127-IN	111-0230-413.56-41	DEC 13 ADMIN FEES	50.00	N
				<b>100.00</b>	

**CITY OF HUNTINGTON PARK**

Date: 2/27/2014

**Demand Register**

**3/3/2014**

<b>Payee Name</b>	<b>Invoice Number</b>	<b>Account Number</b>	<b>Description</b>	<b>Transaction Amount</b>	<b>Prepaid Y/N</b>
BG PRINTING	24916	111-8020-431.61-20	CUSTOMER SERVICE REQUESTS	219.50	N
	24924	111-3010-415.61-20	BUSINESS LICENSE FORMS	559.73	N
	24904	111-5010-419.61-20	BUILDING NOTICE BOOKS	272.50	N
				<b>1,051.73</b>	
CALIF PUBLIC EMPLOYEES RETIREMENT	PPE 2/2/2014	802-0000-218.10-10	EMPLOYEE RETIREMENT BENEF	25,093.64	N
	PPE 2/2/2014	802-0000-217.10-10	EMPLOYEE RETIREMENT BENEF	38,159.30	N
	PPE 2/2/2014	802-0000-218.10-10	EMPLOYEE RETIREMENT BENEF	69,458.26	N
	PPE 1/19/2014	802-0000-217.30-10	EMPLOYEE RETIREMENT BENEF	38,486.10	N
	PPE 1/19/2014	802-0000-218.10-10	EMPLOYEE RETIREMENT BENEF	21,957.09	N
	PPE 1/19/2014	802-0000-218.10-10	EMPLOYEE RETIREMENT BENEF	70,891.76	N
				<b>264,046.15</b>	
CALIFORNIA ASSOCIATION OF CODE	6/19/2014	239-7055-424.59-10	REGISTRATION- K. GATCHELL	50.00	N
				<b>50.00</b>	
CALIFORNIA MOUNTED OFFICERS	4/8-4/9/2014	111-7010-421.59-20	REGISTRATION- J. VERDIELL	390.00	N
	04/09-04/13/14	111-7010-421.59-20	REGISTRATION- G. FARMER	390.00	N
	04/09-04/13/14	111-7010-421.59-20	REGISTRATION- R. DAVIS	355.00	N
				<b>1,135.00</b>	
CALPERS	1344	746-0213-413.52-30	MAR 14 HEALTH PREMIUM	160,742.23	N
	1344	217-0230-413.28-00	MAR 14 HEALTH PREMIUM	118,614.52	N
	1344	217-0230-413.56-41	MAR 14 ADMIN FEE	468.92	N
	1344	746-0213-413.56-41	MAR 14 ADMIN FEE	468.92	N
				<b>280,294.59</b>	

CITY OF HUNTINGTON PARK

Date: 2/27/2014

Demand Register

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
CANON	13530547	111-3011-419.43-05	MAR 14 COPIER CHARGES	332.02	N
	13530547	681-3022-415.43-05	MAR 14 COPIER CHARGES	332.02	N
				<b>664.04</b>	
CARLOS MARTINEZ	2/13/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	66.00	N
				<b>66.00</b>	
CECILIA'S DESIGNS INC	18793-10802	681-0000-228.70-00	WATER FINAL BILL REFUND	62.90	N
				<b>62.90</b>	
CENTRAL BASIN MWD	HP-JAN 14	681-8030-461.41-00	WATER SERVICE CHARGES	127,984.57	N
				<b>127,984.57</b>	
CENTRAL FORD	226639	741-8060-431.43-20	WINDOW WASHER MOTOR PUMP	26.38	N
	226774	741-8060-431.43-20	SENSOR	95.55	N
	226702	741-8060-431.43-20	SENSOR	157.19	N
	226789	741-8060-431.43-20	CREDIT MEMO	-157.19	N
	226829	741-8060-431.43-20	MOTOR/ RELAY	372.06	N
	224984	741-8060-431.43-20	DIFF SEAL & DIFF	24.23	N
	224851	741-8060-431.43-20	CONDEN/ LOCK	384.60	N
	224630	741-8060-431.43-20	WINDOW COVER	104.90	N
				<b>1,007.72</b>	
CENTURY 21 REALTY MASTERS	20799-5670	681-0000-228.70-00	WATER FINAL BILL REFUND	271.93	N
				<b>271.93</b>	

**CITY OF HUNTINGTON PARK**

Date: 2/27/2014

**Demand Register**

**3/3/2014**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
CITY OF HUNTINGTON PARK - STANDARD	PPE 2/16/2014	802-0000-217.50-70	ADDITIONAL LIFE INSURANCE	1,064.24	N
				<b>1,064.24</b>	
CITY OF HUNTINGTON PARK FLEXIBLE	PPE 02/16/2014	802-0000-217.30-30	SECTION 125	487.83	Y
				<b>487.83</b>	
CITY OF HUNTINGTON PARK GEA	PPE 02/16/2014	802-0000-217.60-10	PREPAID LEGAL SERVICES	146.95	Y
				<b>146.95</b>	
CITY OF TUSTIN	2014	111-0230-413.64-00	CALPACS MEMBER RENEWAL	275.00	N
				<b>275.00</b>	
CNOA	3/25-3/26/2014	111-7010-421.59-20	REGISTRATION-C. RODRIGUEZ	70.00	N
	4/3/2014	111-7010-421.59-20	REGISTRATION-C. RODRIGUEZ	35.00	N
				<b>105.00</b>	
COLONIAL SUPPLEMENTAL INSURANCE	PPE 02/16/2014	802-0000-217.50-40	SUPPLEMENTAL INSURANCE	2,020.93	Y
				<b>2,020.93</b>	
COMSERCO, INC.	67969	741-8060-431.43-20	ANTENNA REPAIRS	155.00	N
				<b>155.00</b>	
COUNTY OF LOS ANGELES	1349230	111-1010-411.61-20	NOTARY JOURNAL SURRENDER	10.00	N
				<b>10.00</b>	
DAILY JOURNAL CORPORATION	B2581132	111-4010-431.54-00	ORDINANCE PUBLICATION	210.00	N

**CITY OF HUNTINGTON PARK**

Date: 2/27/2014

**Demand Register**

**3/3/2014**

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
DAILY JOURNAL CORPORATION	B2575433	239-5060-463.54-00	NOTICE OF HEARING	210.00	N
	B2581512	239-5060-463.54-00	NOTICE OF HEARING	281.40	N
				<b>701.40</b>	
DATAPROSE, INC.	DP1400367	681-3022-415.56-41	JAN 14 WATER BILLING	572.45	N
	DP1400367	681-3022-415.53-20	JAN 14 POSTAGE CYCLES	685.33	N
				<b>1,257.78</b>	
DE LAGE LANDEN	40180033	111-7010-421.44-10	COPIER LEASE PAYMENT	551.06	N
				<b>551.06</b>	
DELL MARKETING L.P.	XJC375J37	111-7010-421.61-20	8X DVD DELL OPTIPLEX	436.00	N
				<b>436.00</b>	
DELTA DENTAL INSURANCE COMPANY	BE000734827	746-0214-413.52-70	FEB 14 DENTAL BENEFITS	7,156.86	N
	BE000705480	746-0214-413.52-70	JAN 14 DENTAL BEN ADJUST	-118.07	N
				<b>7,038.79</b>	
DEPARTMENT OF JUSTICE	15177	111-7030-421.56-41	JAN 14 FINGERPRINT APPS	601.00	N
				<b>601.00</b>	
DF POLYGRAPH	2014-2	111-7010-421.56-41	POLYGRAPH EXAMINATIONS	875.00	N
	2014-3	111-7010-421.56-41	POLYGRAPH EXAMINATIONS	875.00	N
				<b>1,750.00</b>	
DOUBLETREE SUITES BY HILTON	80651869	111-7010-421.59-20	LODGING- J. VERDIELL	522.35	N

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				<b>522.35</b>	
DULCE MARIA CHAVEZ	1/11-2/15/14	111-6060-466.33-20	KINDER BALLE	486.40	N
	1/11-2/15/14	111-6060-466.33-20	PRE KINDER BALLE	547.20	N
	1/9-2/13/2014	111-6060-466.33-20	INT BALLE	152.00	N
	1/11-2/15/2014	111-6060-466.33-20	INT BALLE	273.80	N
	1/11-2/15/2014	111-6060-466.33-20	BEG. BALLE	182.40	N
				<b>1,641.80</b>	
DUNCAN PARKING TECHNOLOGIES	DPT016919	231-7060-421.61-20	AUTOTRAX LIBERTY METER	391.00	N
	DPT016223	231-7060-421.61-20	AUTOTRAX LIBERTY	391.00	N
				<b>782.00</b>	
ELEVATED DECK SYSTEMS	134010	222-5030-431.70-01	PARKLET MATERIALS	8,602.77	Y
				<b>8,602.77</b>	
EMPLOYMENT DEVELOPMENT DEPT.	1492616768	746-0217-413.52-90	CA UNEMPLOYMENT INS	844.00	N
				<b>844.00</b>	
ENVIRO COMMUNICATIONS, INC.	HP01-14	222-4010-431.56-41	JAN 14 MONTHLY RENTAINER	6,250.00	Y
	HP02-14	222-4010-431.56-41	FEB14 MONTHLY RENTAINER	6,250.00	Y
				<b>12,500.00</b>	
EPIC SPORTS, INC.	57877	111-6030-451.61-35	CHAMPRO BASEBALL ANCHORS	195.44	N
	57877	111-6040-451.61-35	CHAMPRO BASEBALL ANCHORS	195.44	N
				<b>390.88</b>	

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EXPERT ROOTER	87794	111-8010-431.61-20	SEWER LINE CLEAN OUT	389.00	N
				<b>389.00</b>	
F&A FEDERAL CREDIT UNION	PPE 2/16/2014	802-0000-217.60-40	F &A FEDERAL CREDIT UNION	21,050.68	N
				<b>21,050.68</b>	
FEDEX	2-560-21348	111-7010-421.61-20	FEDEX SHIPPING CHARGES	121.30	N
	2-560-30934	231-3024-415.61-20	FEDEX SHIPPING SERVICES	10.60	N
	2-560-30934	111-5010-419.61-20	FEDEX SHIPPING SERVICES	24.70	N
				<b>156.60</b>	
FIVE STAR BUS CHARTER INC	287	219-0250-431.57-70	TRANSPORTATION SERVICES	750.00	N
				<b>750.00</b>	
FORECLOSURE PREVENTION LLC	21397-7352	681-0000-228.70-00	WATER FINAL BILL REFUND	87.12	N
				<b>87.12</b>	
GALLS	BC0054481	111-7010-421.61-22	POINT BLANK VISION VESTS	377.96	N
	BC0054481	233-7010-421.74-10	POINT BLANK VISION VESTS	377.96	N
	BC0042047	111-7010-421.61-22	POINT BLANK VISION VESTS	367.55	N
	BC0042047	233-7010-421.74-10	POINT BLANK VISION VESTS	367.56	N
				<b>1,491.03</b>	
GARDA CL WEST, INC.	240-931214	231-3024-415.33-10	ADDITIONAL COURIER SRVCS	9.59	N
	240-931214	111-3010-415.33-10	ADDITIONAL COURIER SRVCS	19.18	N
	240-931214	681-3022-415.33-10	ADDITIONAL COURIER SRVCS	19.18	N
	196-685614	231-3024-415.33-10	FEB 14 BANK COURIER SRVCS	127.33	N

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GARDA CL WEST, INC.	196-685614	111-3010-415.33-10	FEB 14 BANK COURIER SRVCS	254.66	N
	196-685614	681-3022-415.33-10	FEB 14 BANK COURIER SRVCS	254.66	N
				<b>684.60</b>	
GARY I AGUAYO	E6019	746-0218-413.35-10	TUITION REIMBURSEMENT	139.00	N
				<b>139.00</b>	
HDL COREN & CONE	0021786-IN	111-9010-419.56-41	SALES TAX SERVICES	2,808.25	N
				<b>2,808.25</b>	
HERNANDEZ SIGNS, INC.	13305	111-6020-451.61-35	PROMO BANNERS	390.00	N
				<b>390.00</b>	
HP SHOES PLUS	13078	533-0000-318.40-00	BID REFUND	256.34	N
				<b>256.34</b>	
HUMBERTO LOZANO	2/4-2/6/2014	111-7010-421.59-20	LODGING REIMBURSEMENT	205.20	N
				<b>205.20</b>	
HUMBERTO RANGEL	1/9-2/13/2014	111-6060-466.33-20	BEGINNERS SALSA	89.60	N
				<b>89.60</b>	
HUNTINGTON PARK CAR WASH	JANUARY 2014	741-8060-431.43-20	CITY CAR WASH SERVICES	888.00	N
				<b>888.00</b>	
HUNTINGTON PARK POLICE MGMT ASSN.	PPE 02/16/2014	802-0000-217.60-10	POLICE MANAGEMENT DUES	140.00	Y

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				<b>140.00</b>	
HUNTINGTON PARK POLICE OFFICER ASSN	PPE 02/16/2014	802-0000-217.60-10	POLICE OFFICERS ASSN DUES	4,372.07	Y
				<b>4,372.07</b>	
HYUNDAI MOTOR FINANCE	1210457940	111-0210-413.15-50	FEB14 CITY CAR LEASE	576.33	Y
				<b>576.33</b>	
INTERSTATE BATTERY SYST CENTRAL LA	11203515	231-7060-421.61-20	9V BATTERIES	1,409.50	N
	11203898	111-7022-421.61-24	BATTERIES	230.81	N
				<b>1,640.31</b>	
J & J SMOG CHECK	5764	741-8060-431.43-20	EMISSIONS TESTING	33.00	N
				<b>33.00</b>	
JANO BEDERIAN	2/6-2/15/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	176.00	N
				<b>176.00</b>	
JCL BARRICADE	72535	221-8010-431.61-20	MESSAGE BOARD RENTAL	250.00	N
				<b>250.00</b>	
JERRY'S AUTO BODY, INC.	28387	741-8060-431.43-20	DOOR BUSHING REPLACE	396.69	N
	28372	741-8060-431.43-20	PICK UP TAILGATE REPLACE	630.10	N
	28358	741-8060-431.43-20	STEP BUMPER REPLACEMENT	701.13	N
				<b>1,727.92</b>	
JERRYS TRANSMISSION SERVICE	37763	741-8060-431.43-20	REAR MOUNT REPLACEMENT	59.95	N

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JERRYS TRANSMISSION SERVICE	37732	741-8060-431.43-20	TORQUE CONVERTER	381.50	N
				<b>441.45</b>	
JESUS E. VERDIELL	3/24-3/28/2014	111-7010-421.59-20	PER DIEM	250.00	N
				<b>250.00</b>	
JOBS AVAILABLE INC	1404023	111-0230-413.54-00	REC COORDINATOR	332.50	N
				<b>332.50</b>	
JOSE PIZANO	45456	111-0000-228.20-00	REFUND- FACILITY DEPOSIT	75.00	N
				<b>75.00</b>	
KAREN K. TRUONG	2/19/2014	111-7010-421.59-10	MILEAGE REIMBURSEMENT	71.33	N
				<b>71.33</b>	
KAREN WARNER ASSOCIATES	587	239-5060-463.56-41	JAN 14 CDBG/ HOME PROGRAM	3,332.52	N
	587	246-5098-463.56-41	JAN 14 CDBG/ HOME PROGRAM	2,589.21	N
				<b>5,921.73</b>	
KRISTEN GATCHELL	ENGL318/317	746-0218-413.35-10	TUITION REIMBURSEMENT	1,500.00	N
				<b>1,500.00</b>	
LA BUSINESS CONNECT, INC.	1229	239-5035-465.56-41	BUSINESS TECH ASSISTANCE	4,000.00	Y
				<b>4,000.00</b>	
LA COUNTY SHERIFF'S DEPT	142662DA	111-3013-415.56-41	HEARING OFFICER FEES	180.00	N
	142960WC	111-7022-421.56-41	JAN 14 FOOD SERVICES	1,092.86	N

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				<b>1,272.86</b>	
LA VOZ EDITORIAL	565941	111-3013-415.54-00	COLOR PAGE ADVERTISEMENT	250.00	N
				<b>250.00</b>	
LAKIN TIRE WEST, INC.	367085	741-8060-431.43-20	WASTE TIRE RECYCLING SRVC	332.31	N
				<b>332.31</b>	
LENTZ LOCKSMITH SERVICE	10305	741-8060-431.43-20	VEHICLE SECURITY KEY	300.00	N
	10303	741-8060-431.43-20	VEHICLE SECURITY KEY	300.00	N
	10304	741-8060-431.43-20	VEHICLE SECURITY KEY	300.00	N
	10306	741-8060-431.43-20	VEHICLE SECURITY KEY	300.00	N
	10307	741-8060-431.43-20	VEHICLE SECURITY KEY	300.00	N
				<b>1,500.00</b>	
LGP EQUIPMENT RENTALS INC	32119	535-6090-452.61-20	36" BOOM TRENCHER	308.50	N
	31701	221-8010-431.61-20	ARROW BOARD	202.85	N
				<b>511.35</b>	
LIFESTEPS	5	242-5098-463.73-15	TENANT BASE ASSISTANCE	42,156.00	Y
				<b>42,156.00</b>	
LINDA'S FEED & SUPPLIES, INC.	662104	226-9010-419.74-10	MOUNTED UNIT FEED	665.55	N
				<b>665.55</b>	
LOGAN SUPPLY COMPANY, INC.	80895	535-6090-452.61-20	MASTER LOCK	57.88	N
	80900	535-6090-452.61-20	MASTER LOCK	256.15	N

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LOGAN SUPPLY COMPANY, INC.	CR80827	535-6090-452.61-20	DOUBLE STEP LADDER	-290.49	N
				<b>23.54</b>	
LOREN TORRES	21195-14912	681-0000-228.70-00	WATER DEPOSIT REFUND	200.00	N
				<b>200.00</b>	
LOS ANGELES TIMES	3/4-4/14/2014	121-7040-421.56-14	Acct # 010002064114	32.80	N
	2/26-4/8/2014	239-5060-463.61-20	Acct # 010002063785	42.00	N
				<b>74.80</b>	
LUCIA CASTILLO	1/10-2/14/2014	111-6060-466.33-20	PRE- BALLE	182.40	N
	1/10-2/14/2014	111-6060-466.33-20	BEG. BALLE	30.40	N
	1/10-2/14/2014	111-6060-466.33-20	KINDER BALLE	395.20	N
				<b>608.00</b>	
LUIS ALFREDO OCHOA	2/6-2/18/2014	111-6030-451.61-35	YOUTH BASKETBALL	264.00	N
				<b>264.00</b>	
MAG SWEEPING, INC.	FEBRUARY 2014	111-8010-431.56-41	STREET SWEEPING SERVICES	58,996.88	N
	FEBRUARY 2014	220-8070-431.56-41	STREET SWEEPING SERVICES	4,203.33	N
	FEBRUARY 2014	220-8010-431.56-41	STREET SWEEPING SERVICES	2,333.33	N
	FEBRUARY 2014	231-3024-415.56-41	STREET SWEEPING SERVICES	8,333.33	N
				<b>73,866.87</b>	
MARIANA WILSON	41596	111-0000-347.50-00	REFUND- PIANO	25.00	N
				<b>25.00</b>	

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MARIBEL GUERRA	44206	111-0000-228.20-00	REFUND- FACILITY DEPOSIT	500.00	N
				<b>500.00</b>	
METALCLAD INSULATION CORPORATION	272227	246-5098-463.73-10	LEAD ABATEMENT WORK	10,500.00	N
	26796	246-5098-463.73-10	HEALTHY HOMES	180.00	N
	26966R	246-5098-463.73-10	HEALTHY HOMES-RETAINAGE	20.00	N
				<b>10,700.00</b>	
MICHAEL CHEE	11	111-0210-413.56-41	DEC 13 PA/PIO SUPPORT	1,500.00	N
	11	111-0210-413.56-41	JAN 14 PA/PIO SUPPORT	2,250.00	N
				<b>3,750.00</b>	
MISC- PLUMBING PERMITS	2093	111-0000-322.10-20	PLUMBING PERMIT REFUND	156.03	N
				<b>156.03</b>	
MONICA SANCHEZ	20067-21376	681-0000-228.70-00	WATER FINAL BILL REFUND	101.92	N
				<b>101.92</b>	
MUNICIPAL EQUIP. MAINT ASSOCIATION	2014	741-8060-431.43-20	MEMA AGENCY DUES	275.00	N
				<b>275.00</b>	
NAPA PARTS WHOLESale	066444	741-8060-431.43-20	NAPA AIR FILTER	43.47	N
				<b>43.47</b>	
NATION WIDE RETIREMENT SOLUTIONS	PPE 2/16/2014	802-0000-217.40-10	DEFERRED COMP	22,499.45	N
				<b>22,499.45</b>	

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NICHOLE LANDRY	2/8/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	88.00	N
				<b>88.00</b>	
NICK ALEXANDER RESTORATION	2963	741-8060-431.43-20	DRIVER SEAT UPHOLSTERY	110.00	N
				<b>110.00</b>	
NORTHEAST WISCONSIN TECH. COLLEGE	3/11/2014	111-7010-421.59-10	REGISTRATION- R. MARETTI	175.00	N
				<b>175.00</b>	
NORWALK SUPERIOR COURT	AUGUST 2013	111-3010-415.56-10	HANDICAP PARKING CITATION	280.00	N
	AUGUST 2013	111-3010-415.56-10	PARKING CITATION SURCHARG	14,650.00	N
	SEPTEMBER 2013	111-3010-415.56-10	PARKING CITATION SURCHARG	17,637.50	N
	SEPTEMBER 2013	111-3010-415.56-10	HANDICAP CITATION SURCHRG	210.00	N
				<b>32,777.50</b>	
O'REILLY AUTO PARTS	2959-195274	741-8060-431.43-20	WIPER BLADE	39.12	N
	2959-195456	741-8060-431.43-20	MOD W/ PUMP	381.60	N
	2959-195790	741-8060-431.43-20	MASTER CYLINDER CAPS	13.06	N
	2959-195157	741-8060-431.43-20	BRAKE ROTOR	149.42	N
	2959-197246	741-8060-431.43-20	22 oz FOAM CLEANER	4.35	N
				<b>587.55</b>	
PARS	28044	217-0230-413.56-41	DEC 13 PARS REP FEES	2,000.00	N
	27940	111-9010-419.56-41	DEC 13 PARS ARS	343.64	N
				<b>2,343.64</b>	
PEERLESS MATERIALS CO.,LLC	36250	741-8060-431.43-20	WHITE TURKISH TOWELS	127.31	N

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				<b>127.31</b>	
PITNEY BOWES	2861342-FB14	111-7040-421.56-41	MAILING EQUIPMENT RENTAL	891.00	N
				<b>891.00</b>	
PRESS TELEGRAM CLASSIFIED	0010453456	111-5010-419.54-00	LEGAL ADVERTISEMENTS	1,649.87	N
	0010453819	111-5010-419.54-00	LEGAL ADVERTISEMENTS	640.45	N
	0010475493	111-4010-431.54-00	LEGAL ADVERTISEMENTS	1,994.55	N
	0010468358	111-4010-431.54-00	LEGAL ADVERTISEMENTS	418.87	N
				<b>4,703.74</b>	
PRUDENTIAL OVERALL SUPPLY	50563841	111-7010-421.61-20	MAT CLEANING SERVICES	15.90	N
	50563839	111-6010-451.56-41	MAT CLEANING SERVICES	71.59	N
	50563838	111-6010-451.56-41	MAT CLEANING SERVICES	38.83	N
				<b>126.32</b>	
PURCHASE POWER	JAN 12 2014	111-7040-421.56-41	POSTAGE/SUPPLIES	1,023.49	N
				<b>1,023.49</b>	
RAMCAST ORNAMENTAL SUPPLY CO, INC.	0119412-IN	111-8010-431.61-20	METAL POLES-PARKING LOT	612.03	Y
				<b>612.03</b>	
RAMON A ROCHA	2055-21706	681-0000-228.70-00	WATER CR BALANCE REFUND	137.02	N
				<b>137.02</b>	
RAUL ALCANTARA	1/7-1/28/2014	111-6060-466.33-20	PIANO	36.80	N
				<b>36.80</b>	

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RECON ROBOTICS, INC.	73145	111-7045-421.61-20	RECON SCOUT ROBOT	3,870.00	N
				<b>3,870.00</b>	
RESERVE ACCOUNT	10567493	111-9010-419.53-20	POSTAGE METER REPLENISH	3,000.00	N
				<b>3,000.00</b>	
RHYME UNIVERSITY INC	5940623	111-6020-451.61-35	2014 SASH/ CHARM	163.45	N
				<b>163.45</b>	
RICOH USA, INC.	24598720	111-9010-419.44-10	FEB 14 COPIER LEASE PYMNT	1,616.34	N
				<b>1,616.34</b>	
ROSA JIMENA OCHOA	1/7-2/11/2014	111-6060-466.33-20	HIP HOP I	184.00	N
	1/10-2/14/2014	111-6060-466.33-20	HIP HOP II	92.00	N
				<b>276.00</b>	
SAFETY KLEEN	62670053	741-8060-431.43-20	5G BRAKE CLEANER	512.46	N
				<b>512.46</b>	
SBS CONSTRUCTION INC.	2092	111-0000-322.10-10	BUILDING PERMIT REFUND	602.50	N
	1690	111-0000-322.10-10	BUILDING PERMIT REFUND	341.33	N
				<b>943.83</b>	
SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2071827	681-8030-461.56-41	FEB 14 WATER/SEWER MAINT	92,262.53	N
	STES 2071827	283-8040-432.56-41	FEB 14 WATER/SEWER MAINT	11,824.55	N
				<b>104,087.08</b>	

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SINALOA AUTO GLASS	1000303	741-8060-431.43-20	PD CAR WINDOW TINT	239.80	N
				<b>239.80</b>	
SMART & FINAL	129326	111-6020-451.61-35	DEPT MEETING SUPPLIES	55.40	N
	124272	239-7055-424.61-23	FOOD SUPPLIES	44.62	N
				<b>100.02</b>	
SOUTHERN CALIFORNIA EDISON	1/3-2/4/2014	231-3024-415.62-10	Acct # 2-18-373-3120	405.91	N
	12/5-1/7/2014	111-7020-421.62-10	Acct # 2-27-682-4422	810.22	N
	1/7-2/5/2014	111-7020-421.62-10	Acct # 2-11-903-2886	3,449.59	N
	1/3-2/3/2014	221-8014-429.62-10	Acct # 2-33-807-1848	83.19	N
	12/28-1/29/2014	221-8014-429.62-10	Acct # 2-33-807-1582	54.00	N
	1/3-2/3/2014	221-8014-429.62-10	Acct # 2-23-626-6854	174.19	N
	1/3-2/3/2014	221-8014-429.62-10	Acct # 2-01-854-8529	37.27	N
	1/2-1/31/2014	111-6022-451.62-10	Acct # 2-01-854-7232	25.29	N
	12/28-1/29/2014	111-6022-451.62-10	Acct # 2-01-854-7448	27.82	N
	12/28-1/29/2014	111-6022-451.62-10	Acct # 2-01-854-7539	27.53	N
	12/30-1/30/2014	111-6022-451.62-10	Acct # 2-01-855-2836	26.71	N
	1/2-1/31/2014	681-8030-461.62-20	Acct # 2-01-854-7885	26.29	N
	1/2-1/31/2014	681-8030-461.62-20	Acct # 2-01-854-8644	2,095.11	N
	1/6-2/4/2014	111-8022-419.62-10	Acct # 2-01-854-7661	750.79	N
	1/6-2/4/2014	681-8030-461.62-20	Acct # 2-01-854-7661	750.79	N
	1/3-2/3/2014	535-8016-431.62-10	Acct # 2-01-855-2976	851.08	N
	1/3-2/3/2014	535-8016-431.62-10	Acct # 2-01-855-3073	226.49	N
	1/3-2/3/2014	535-8016-431.62-10	Acct # 2-23-626-6821	28.23	N
	1/3-2/3/2014	535-8016-431.62-10	Acct # 2-29-179-3396	381.51	N

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SOUTHERN CALIFORNIA EDISON	1/6-2/4/2014	535-8016-431.62-10	Acct # 2-29-179-4006	68.56	N
	1/7-2/5/2014	535-8016-431.62-10	Acct # 2-29-265-1189	17.74	N
	1/7-2/5/2014	221-8014-429.62-10	Acct # 2-15-895-7720	3,087.33	N
	1/7-2/5/2014	111-7020-421.62-10	Acct # 2-27-682-4422	662.98	N
	1/6-2/4/2014	111-7020-421.62-10	Acct # 2-34-282-3044	83.76	N
	1/2-1/31/2014	681-8030-461.62-20	Acct # 2-01-854-7307	1,160.04	N
	1/8-2/6/2014	681-8030-461.62-20	Acct # 2-01-854-9501	5,280.18	N
	11/18-1/20/2014	681-8030-461.62-20	Acct # 2-19-925-1018	896.05	N
	1/7-2/5/2014	681-8030-461.62-20	Acct # 2-01-854-7638	524.73	N
	1/7-2/5/2014	111-8022-419.62-10	Acct # 2-01-854-7638	224.88	N
	1/9-2/7/2014	111-6022-451.62-10	Acct # 2-01-854-7489	24.73	N
	1/6-2/4/2014	111-6022-451.62-10	Acct # 2-01-854-9089	24.46	N
	1/10-2/10/2014	111-6022-451.62-10	Acct # 2-32-564-3120	29.27	N
	1/6-2/4/2014	535-8016-431.62-10	Acct # 2-03-684-7622	30.45	N
	1/1-2/1/2014	535-8016-431.62-10	Acct # 2-01-854-8206	17.96	N
	1/6-2/4/2014	535-8016-431.62-10	Acct # 2-01-854-8958	26.01	N
	1/6-2/4/2014	535-8016-431.62-10	Acct # 2-01-854-9170	26.16	N
	1/1-2/1/2014	535-8016-431.62-10	Acct # 2-01-855-1648	35.94	N
	1/9-2/7/2014	535-8016-431.62-10	Acct # 2-07-717-3938	651.40	N
	1/1-2/1/2014	535-8016-431.62-10	Acct # 2-23-307-1521	42.72	N
	1/9-2/7/2014	535-8016-431.62-10	Acct # 2-29-179-3206	124.41	N
	1/10-2/10/2014	535-8016-431.62-10	Acct # 2-29-179-3594	163.64	N
	1/9-2/7/2014	535-8016-431.62-10	Acct # 2-29-179-3651	110.22	N
	1/9-2/7/2014	535-8016-431.62-10	Acct # 2-29-179-3677	98.81	N
	1/10-2/10/2014	535-8016-431.62-10	Acct # 2-29-179-3750	141.74	N
	1/9-2/7/2014	535-8016-431.62-10	Acct # 2-29-179-3909	75.70	N
	1/9-2/7/2014	535-8016-431.62-10	Acct # 2-29-179-3974	176.43	N

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SOUTHERN CALIFORNIA EDISON	1/7-2/5/2014	535-8016-431.62-10	Acct # 2-32-117-2827	254.46	N
	1/1-2/1/2014	535-8016-431.62-10	Acct # 2-15-735-6858	5,197.65	N
	1/6-2/4/2014	535-8016-431.62-10	Acct # 2-15-735-6825	1,910.29	N
	1/6-2/4/2014	231-3024-415.62-10	Acct # 2-15-735-6825	324.83	N
				<b>31,725.54</b>	
SOUTHERN CALIFORNIA MULCH INC	6451	212-6010-451.73-10	SEED TOPPER	1,382.40	N
				<b>1,382.40</b>	
STANDARD GLASS & MIRROR	1/31/2014	111-8022-419.43-10	FINANCE GLASS REPAIRS	301.27	N
				<b>301.27</b>	
STANDARD INSURANCE COMPANY	FEBRUARY 2014	746-0216-413.52-80	EMPLOYEE LIFE INSURANCE	8,343.61	N
				<b>8,343.61</b>	
STAPLES ADVANTAGE	8027905157	111-3010-415.61-25	CREDIT CARD MACHINE ROLLS	116.18	Y
	8027905157	239-7055-424.61-20	CLEANING SUPPLIES	62.06	Y
	8027905157	111-7022-421.61-24	BATTERIES	111.29	Y
	8027905157	111-7010-421.61-20	PARTITION FOLDERS	200.21	Y
	8027905157	111-5010-419.61-25	STAPLES	6.93	Y
	8027905157	111-5010-419.61-25	BLUE LEGAL FOLDERS	112.73	Y
	8027905157	111-3010-415.61-25	HP INK CARTRIDGES	367.55	Y
	8027905157	111-1010-411.61-25	OFFICE SUPPLIES	277.08	Y
	8027905157	111-0210-413.61-25	CREDIT MEMO	-10.34	Y
	8027905157	111-9010-419.61-25	OFFICE SUPPLIES	161.84	Y
	8027905157	111-3010-415.61-25	BINDERS	50.58	Y
	8027905157	111-7010-421.61-20	USB SERIAL ADAPTER	32.04	Y

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STAPLES ADVANTAGE	8028644187	111-6010-451.61-25	DAILY CALENDER	320.42	Y
	8028644187	111-0210-413.61-25	USB FLASH DRIVES/COVERS	24.46	Y
	8028644187	111-0230-413.61-25	USB FLASH DRIVES/COVERS	15.24	Y
	8028644187	111-9010-419.61-25	OFFICE HOME & BUS 13	196.19	Y
	8028644187	111-3013-415.61-20	18 x 24 PRINT	41.18	Y
	8028644187	111-3010-415.61-25	PENS	13.89	Y
	8028644187	111-0110-411.61-25	CALENDAR	59.94	Y
	8028644187	111-0110-411.61-25	OFFICE SUPPLIES	95.00	Y
	8028644187	111-0210-413.61-25	OFFICE SUPPLIES	103.42	Y
	8028644187	111-9010-419.61-25	PENS- RECEPTION AREA	5.96	Y
	8028644187	111-0230-413.61-25	OFFICE SUPPLIES	103.79	Y
	8028644187	111-0210-413.61-25	OFFICE SUPPLIES	32.80	Y
	8028644187	111-0230-413.61-25	OFFICE SUPPLIES	111.23	Y
	8028644187	111-3010-415.61-25	TISSUE/ LEGAL FOLDERS	71.85	Y
	8028644187	111-6010-451.61-25	OFFICE SUPPLIES	122.08	Y
	8028644187	111-6010-451.61-25	DAILY PLANNER	10.17	Y
	8028644187	111-7010-421.61-20	SHEDDER WASTEBAGS	100.56	Y
	8028644187	111-7022-421.61-24	LABEL MAKER TAPE	52.08	Y
	8028644187	111-7030-421.61-25	CD/DVD SLEEVES	19.59	Y
	8028644187	111-7010-421.61-20	# 10 WINDOW ENVELOPES	119.04	Y
	8028644187	111-7040-421.61-31	CHAIRMAT/ SUPPLIES	80.96	Y
	8028644187	111-7040-421.61-31	WOOD ORGANIZER	92.64	Y
	8028644187	111-7040-421.61-31	WALL CALENDAR	13.18	Y
	8028644187	111-7022-421.61-27	TONER	108.77	Y
	8028644187	111-7010-421.61-20	SHREDDER BAGS	25.90	Y
	8028644187	111-7010-421.61-20	STENO BOOKS	10.82	Y
	8028644187	111-7010-421.61-20	CREDIT MEMO	-25.90	Y

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STAPLES ADVANTAGE	8028644187	111-7040-421.61-32	OFFICE SUPPLIES	156.08	Y
	802828758	111-5010-419.61-25	24X36 ENGINEERING	5.86	Y
	802828758	111-3013-415.61-20	FOAM BOARDS	18.55	Y
	802828758	111-9010-419.61-25	USB FLASHDRIVES	21.23	Y
	802828758	111-3013-415.61-20	FOAM BOARDS	14.86	Y
	802828758	111-3013-415.61-20	PRINTING SERVICES	72.38	Y
	802828758	111-3013-415.61-20	PRINTING SERVICES	33.26	Y
	802828758	111-9010-419.61-25	KEYBOARDS	121.37	Y
	802828758	111-9010-419.61-25	CREDIT MEMO	-19.61	Y
	802828758	111-9010-419.61-25	INS STRENGTH STRIPS	7.17	Y
	802828758	111-9010-419.61-25	CREDIT MEMO	-0.65	Y
	802828758	111-9010-419.61-25	SHEET PROTECTORS	6.57	Y
	802828758	111-6010-451.61-25	OFFICE SUPPLIES	94.75	Y
	802828758	111-7010-421.61-20	CALENDARS	121.11	Y
	802828758	111-7010-421.61-21	OFFICE SUPPLIES	255.80	Y
	802828758	111-7022-421.61-27	12 WIDE SEAL SEALER	457.78	Y
	802828758	111-7022-421.61-27	OFFICE SUPPLIES	159.53	Y
	802828758	111-7022-421.61-27	DELL TONER	422.88	Y
	802828758	111-7030-421.61-25	CD/DVD- TONERS	607.82	Y
	802828758	111-7030-421.61-25	BATTERIES	237.54	Y
	802828758	111-7040-421.61-31	OFFICE SUPPLIES	229.60	Y
	802828758	111-7040-421.61-31	WALL CALENDAR	12.75	Y
	802828758	111-7040-421.61-31	CREDIT MEMO	-12.75	Y
8027905157	111-3010-415.61-25	FOAM BOARDS	6.33	Y	
				<b>6,443.62</b>	
SUNGARD PUBLIC SECTOR INC.	77529	111-0230-413.43-05	MAR 14 ASP SERVICE BUREAU	639.75	N

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SUNGARD PUBLIC SECTOR INC.	77529	111-3010-415.43-05	MAR 14 ASP SERVICE BUREAU	1,368.00	N
	77529	111-3011-419.43-05	MAR 14 ASP SERVICE BUREAU	3,890.75	N
	77529	111-6010-451.43-05	MAR 14 ASP SERVICE BUREAU	302.00	N
	77529	111-7010-421.43-05	MAR 14 ASP SERVICE BUREAU	117.50	N
	77529	681-3022-415.43-05	MAR 14 ASP SERVICE BUREAU	3,106.00	N
				<b>9,424.00</b>	
SUSAN SAXE CLIFFORD PHD	14-206-4	111-7010-421.56-41	PSYCHOLOGICAL EVALUATION	450.00	N
	14-0211-2	111-7010-421.56-41	PSYCHOLOGICAL EVALUATION	450.00	N
				<b>900.00</b>	
THE GREATER HUNTINGTON PARK AREA	2/27/2014	111-0210-413.64-00	REGISTRATION -R. BOBADILL	50.00	Y
				<b>50.00</b>	
TILE TECH PAVERS	2425	222-5030-431.70-01	DECKING MATERIALS	5,976.90	Y
				<b>5,976.90</b>	
TRAINING FOR SAFETY, INCORPORATED	5/13-5/15/2014	111-7010-421.59-20	REGISTRATION-L. CANDELARIO	296.00	N
				<b>296.00</b>	
TRANSTECH ENGINEERS, INC.	13101831	111-5010-419.56-49	SEP 13 BUILDING & SAFETY	27,790.43	N
	1301832	111-5010-419.56-49	SEP 13 BUILDING OFFICIAL	2,625.00	N
	13101841	111-4010-431.56-62	SEP 13 BLUE CURB REQUEST	90.00	N
	13101840	111-4010-431.56-62	SEP 13 HS LOADING ZONE	540.00	N
	13101839	111-4010-431.56-62	SEP 13 BLUE CURB REQUESTS	540.00	N
	13101838	111-4010-431.56-62	SEP 13 BLUE CURB REQUESTS	720.00	N
	13101835	111-4010-431.56-62	SEP 13 BLUE CURB REQUESTS	180.00	N

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TRANSTECH ENGINEERS, INC.	13101837	111-4010-431.56-62	SEP 13 BLUE CURB REQUESTS	360.00	N
	13101836	111-4010-431.56-62	SEP 13 BLUE CURB REQUESTS	180.00	N
	13101834	111-4010-431.56-62	SEP 13 BLUE CURB REQUESTS	90.00	N
	13101830	111-4010-431.56-62	SEP13 TRANS AUTHORITY MTG	3,870.00	N
	13111831	111-5010-419.56-49	OCT 13 BUILDING & SAFETY	39,875.73	N
	13111845	111-5010-419.56-49	OCT 13 HP CODE ADOPTION	750.00	N
	13111833	111-5010-419.56-49	OCT 13 BUILDING OFFICIAL	2,687.50	N
	13111830	111-4010-431.56-62	OCT 13 TRAN AUTHORITY MTG	3,150.00	N
	13111832	111-5010-419.56-49	OCT 13 PLAN CHECKER	750.00	N
	13111835	111-4010-431.56-62	OCT 13 CURB REQUEST	855.00	N
	13111836	111-4010-431.56-62	OCT 13 CURB REQUEST	180.00	N
	13111837	111-4010-431.56-62	OCT 13 CURB REQUEST	180.00	N
	13111838	111-4010-431.56-62	OCT 13 HS LOADING ZONE	1,170.00	N
	13111839	111-4010-431.56-62	OCT 13 BLUE CURB REQUEST	1,170.00	N
	13111840	111-4010-431.56-62	OCT 13 SPEED BUMPS	1,125.00	N
	13111841	111-4010-431.56-62	OCT 13 PARKING REMOVAL	1,575.00	N
	13111842	111-4010-431.56-62	OCT 13 LOADING ZONE	1,395.00	N
	13111843	111-4010-431.56-62	OCT 13 CROSSING GUARD	90.00	N
	13111844	111-4010-431.56-62	OCT 13 CURB REMOVAL	90.00	N
	13121831	111-5010-419.56-49	NOV 13 BUILDING & SAFETY	36,840.29	N
	13121845	111-5010-419.56-49	NOV 13 CODE ADOPTION	3,500.00	N
	13121833	111-5010-419.56-49	NOV 13 BUILDING OFFICIAL	2,937.50	N
	13121830	111-4010-431.56-62	NOV 13 TRANS AUTHORITY MT	1,800.00	N
	13121843	111-4010-431.56-62	NOV 13 CROSSING GUARD	3,780.00	N
	13121844	111-4010-431.56-62	NOV 13 CURB REMOVAL	540.00	N
	14011831	111-5010-419.56-49	DEC 13 BUILDING & SAFETY	15,216.66	N
	14011845	111-5010-419.56-49	DEC 13 CODE ADOPTION	750.00	N

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TRANSTECH ENGINEERS, INC.	14011886	111-5010-419.56-49	DEC 13 CODE INSPECTIONS	437.50	N
	14011833	111-5010-419.56-49	DEC 13 BUILDING OFFICIAL	2,625.00	N
	14011830	111-4010-431.56-62	DEC 13 TRANS AUTHORITY MT	2,340.00	N
	14011843	111-4010-431.56-62	DEC 13 CROSSING GUARD	2,160.00	N
	14011846	111-4010-431.56-62	DEC 13 DISABLED PARK	180.00	N
				<b>165,135.61</b>	
TRIANGLE SPORTS	28648	111-6040-451.61-35	NAVY T-SHIRTS	177.13	N
	28649	111-6040-451.61-35	3POST TROPHY	32.70	N
	28281	111-6040-451.61-35	SOFTBALLS	863.28	N
	28553	111-6030-451.61-35	MEDALS/SAWRDS	370.60	N
				<b>1,443.71</b>	
TRUGREEN LANDCARE	7662731	535-6090-452.56-60	JAN 14 CITY GROUNDS MAINT	12,337.17	N
	7662731	231-3024-415.56-41	JAN 14 CITY GROUNDS MAINT	2,250.00	N
	7662731	111-8095-431.56-60	JAN 14 CITY GROUNDS MAINT	17,010.69	N
				<b>31,597.86</b>	
U.S. BANK	PPE 02/16/2014	802-0000-217.30-20	PARS-PART TIME	1,381.36	Y
	PPE 02/16/2014	802-0000-217.30-20	CITY OF HP-PARS EMPLOYEE	3,486.61	Y
	PPE 02/16/2014	802-0000-218.10-05	CITY OF HP PARS EMPLOYER	12,315.08	Y
	PPE 02/16/2014	802-0000-218.10-05	CITY OF HP-PARS REP	3,275.00	Y
				<b>20,458.05</b>	
U.S. HEALTH WORKS	249789-CA	111-0230-413.56-41	PO PHYSICAL	272.00	N
	2433277-CA	111-0230-413.56-41	DS DOT RANDOM	61.00	N
	2426706-CA	111-0230-413.56-41	DS DOT RANDOM/ PE EXAM	523.00	N

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				<b>856.00</b>	
UNDERGROUND SERVICE ALERT OF SO CAL	120140120	111-8010-431.56-41	NEW TICKET CHARGES	112.50	N
				<b>112.50</b>	
UNITED WAY OF GREATER	PPE 02/16/2014	802-0000-217.60-20	UNITED WAY	5.00	Y
				<b>5.00</b>	
US POSTMASTER	2014	111-9010-419.53-20	FEB14 MONTHLY RENTAINER	3,254.20	Y
				<b>3,254.20</b>	
VARITEK INC.	99478	111-3013-415.43-05	PC UNIT LEXMARK 464	53.41	N
				<b>53.41</b>	
VICTOR SMOG TEST CENTER	26337	741-8060-431.43-20	EMISSIONS TEST UNIT # 348	33.00	N
	26328	741-8060-431.43-20	EMISSIONS TEST UNIT # 338	33.00	N
	26342	741-8060-431.43-20	EMISSIONS TEST UNIT # 908	33.00	N
				<b>99.00</b>	
VISION SERVICE PLAN-CA	MARCH 2014	746-0215-413.52-40	EMPLOYEE VISION BENEFITS	4,419.94	N
	MARCH 2014	746-0215-413.52-40	EMPLOYEE VISION BENEFITS	58.26	N
				<b>4,478.20</b>	
VULCAN MATERIALS COMPANY	70134159	111-8010-431.61-20	TON OF ASPHALT	78.13	N
	70125534	111-8010-431.61-20	2 TONS OF ASPHALT	157.00	N
	70158643	111-8010-431.61-20	WASHED PLASTER SAND	616.02	N
	70143449	220-8010-431.61-20	ONE TON ASPHALT	76.65	N

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VULCAN MATERIALS COMPANY	70134158	220-8010-431.61-20	ONE TON ASPHALT	77.39	N
	70143447	220-8010-431.61-20	ONE TON ASPHALT	643.12	N
	70166976	220-8010-431.61-20	ONE TON ASPHALT	78.13	N
				<b>1,726.44</b>	
WALNUT PARK MUTUAL WATER CO.	2013	283-8040-432.56-41	BI- MONTHLY REPORTS	60.00	N
				<b>60.00</b>	
WASTE MANAGEMENT	NOVEMBER 2013	112-8026-431.56-59	CITY RUBBISH DISPOSAL	143,143.99	N
	NOVEMBER 2013	111-0000-318.10-00	5 % FRANCHISE FEE	-7,157.20	N
				<b>135,986.79</b>	
WELLS FARGO BANK-FIT	PPE 2/16/2014	802-0000-217.20-10	WELLS FARGO BANK-FIT	55,111.06	N
				<b>55,111.06</b>	
WELLS FARGO BANK-MEDICARE	PPE 2/16/2014	802-0000-217.10-10	WELLS FARGO BANK-MEDICARE	7,200.76	N
				<b>7,200.76</b>	
WELLS FARGO BANK-SIT	PPE 2/16/2014	802-0000-217.20-20	WELLS FARGO BANK-SIT	20,418.52	N
				<b>20,418.52</b>	
WENDY RAMOS	45123	111-0000-228.20-00	REFUND- FACILITY DEPOSIT	500.00	N
				<b>500.00</b>	
WEST GOVERNMENT SERVICES	828955618	111-7030-421.56-41	JAN 14 WEST INFO SERVICES	424.92	N
				<b>424.92</b>	

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XEROX CORPORATION	72413136	111-8020-431.43-05	JAN 14 COPIER METER PYMNT	105.40	N
	72413136	285-8050-432.43-05	JAN 14 COPIER METER PYMNT	105.39	N
	72413136	681-8030-461.43-05	JAN 14 COPIER METER PYMNT	105.39	N
				<b>316.18</b>	
YRID MORENO	2/8-2/18/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	352.00	N
				<b>352.00</b>	
ZUMAR INDUSTRIES, INC.	01501313	286-8050-432.61-20	GRAPHIC FEE SIGN DESIGN	43.60	N
				<b>43.60</b>	
				<b>1,646,212.01</b>	

## CITY OF HUNTINGTON PARK

## WARRANT REGISTER

3/3/2014

**SALARY CHARGES OF EMPLOYEES: PAY PERIOD ENDING**

PPE 2/16/2014

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
111	GENERAL FUND	674,657.45
212	P & R GRANTS	
216	EMPLOYEE RETIREMENT FUND	
219	SALES TAX-TRANSIT FUND - A	7,066.30
220	SALES TAX-TRANSIT FUND - C	7,663.59
221	STATE GASOLINE TAX FUND	43,784.81
222	MEASURE R	
224	OFFICER TRAFFIC SAFETY	
226	AIR QUALITY IMPROVEMENT	
227	OFFICE OF CRIMINAL JUSTICE	
228	POLICE SUPP LAW ENF SERV	
229	ASSET FORFEITURE	2,027.86
231	PARKING SYSTEM FUND	9,665.21
232	ART IN PUBLIC PLACES FUND	
239	FEDERAL CDBG FUND	18,415.36
242	HUD HOME PROGRAM	8,821.45
246	PROPERTY REHABILITATION	
283	SEWER MAINTENANCE FUND	530.03
285	SOLID WASTE MANAGEMENT FUND	2,782.63
286	ILLEGAL DISPOSAL ABATEMENT	2,170.97
287	SOLID WASTE RECYLCE GRANT	170.90
334	PED/BIKE PATH FUND	
335	ENERGY EFFICIENT GRANT	
349	CAPITAL IMPROVEMENT FUND	
533	BUSINESS IMPROVEMENT DISTRICT FUND	
535	STREET LT & LDSCPE ASSMT FUND	
681	WATER DEPARTMENT FUND	14,170.68
741	FLEET MAINTAINENCE FUND	13,335.79
745	RISK MANAGEMENT FUND	5,668.41
746	EMPLOYEE BENEFIT FUND	7,691.35
	GRAND TOTAL	<u>818,622.79</u>



**CITY OF HUNTINGTON PARK  
CITY COUNCIL**

As of 3/3/14

CLASSIFICATION	Compensation
Member of the City Council	\$1228.65 per month

**CITY OF HUNTINGTON PARK  
GENERAL EMPLOYEES' ASSOCIATION**

**SALARY SCHEDULE "A"**

As of 3/3/14

CLASSIFICATION	Salary Grid	Monthly Salary			
		Step 1	Step 2	Step 3	Step 4
Switchboard Operator/Clerk	103	2812	2960	3115	3279
Office Assistant (Clerk-Typist)*	103.5	2826	2975	3131	3296
Office Assistant II*	108.5	2970	3126	3291	3464
Records/Imaging Clerk*	103.5	2826	2975	3131	3296
Finance Assistant I (Account Clerk I/Cashier)*	113	3106	3269	3441	3623
Business License Technician*	113	3106	3269	3441	3623
Police Records Clerk*	115	3168	3335	3511	3695
Finance Assistant II (Account Clerk II)*	118	3264	3436	3617	3807
Storekeeper	119	3297	3470	3653	3845
Animal Enforcement Officer*	122	3397	3576	3764	3962
Maintenance Worker	125	3500	3684	3878	4082
Parking Meter Service Technician	126	3535	3721	3917	4123
Service Mechanic	126	3535	3721	3917	4123
Secretary*	128	3606	3796	3995	4206
<i>Shorthand Skills</i>	138	3983	4193	4413	4646
Permit Technician*	130	3678	3872	4076	4290
Facility Repair Specialist (Facility Repair Mechanic)	131	3715	3911	4116	4333
Accounting Technician*	139	4023	4235	4458	4692
Equipment Mechanic	139	4023	4235	4458	4692
Finance Technician*	139	4023	4235	4458	4692
Business License Enforcement Officer*	145	4270	4495	4732	4981
Code Enforcement Officer*	145	4270	4495	4732	4981
Accountant*	153	4624	4868	5124	5394
Assistant Planner*	153	4624	4868	5124	5394

Development Project Coordinator*	153	4624	4868	5124	5394
Housing & Community Development Assistant*	153	4624	4868	5124	5394
Neighborhood Improvement Coordinator*	153	4624	4868	5124	5394
Property Rehabilitation Specialist*	153	4624	4868	5124	5394
Recycling Coordinator*	153	4624	4868	5124	5394
Staff Analyst - Police Department*	153	4624	4868	5124	5394
Journeyman Electrician	154	4670	4916	5175	5447
Code Enforcement Supervisor*	155	4717	4965	5227	5502
Building Inspector*	161	5007	5271	5548	5840
Senior Accountant*	161	5007	5271	5548	5840
Parks & Trees Supervisor*	162	5057	5324	5604	5899
Associate Planner*	164	5159	5431	5716	6017
Public Works Maintenance Supervisor*	164	5159	5431	5716	6017
Staff Analyst - Field Services*	164	5159	5461	5716	6017
Equipment Mechanic Supervisor*	170	5477	5765	6068	6388
Electrical Supervisor*	171	5531	5822	6129	6451
Senior Planner*	174	5699	5999	6315	6647

\*eligible for Spanish Pay

**CITY OF HUNTINGTON PARK  
POLICE OFFICERS' ASSOCIATION**

**SALARY SCHEDULE "C"**

As of 3/3/14

CLASSIFICATION	Salary Grid	Monthly Salary				
		Step 1	Step 2	Step 3	Step 4	
Parking Enforcement Officer	120.1	3333	3509	3693	3888	
Jailer	128.1	3609	3799	3999	4210	
Communications Operator	146.1	4317	4545	4784	5036	
Communications Operator Supervisor	156.1	4769	5020	5284	5562	
Community Service Officer	140.1	4067	4281	4507	4744	
Property and Evidence Specialist	144.1	4232	4455	4690	4936	
Police Officer Trainee	149.1	4448	4682	4929	5188	
Police Officer (2)	<i>With Basic POST</i>	169.1	5428	5713	6014	6331
	<i>With Intermediate POST (1)</i>	174.1	5705	6005	6321	6654
	<i>With Advanced POST(2)</i>	179.1	5996	6311	6643	6993
Senior Officer (2)	<i>With Basic POST</i>	174.1	5705	6005	6321	6654
	<i>With Intermediate POST (1)</i>	179.1	5996	6311	6643	6993
	<i>With Advanced POST(2)</i>	184.1	6301	6633	6982	7350
Police Sergeant (2)	<i>With Basic POST</i>	186.1	6428	6766	7123	7497
	<i>With Intermediate POST (1)</i>	191.1	6756	7112	7486	7880
	<i>With Advanced POST(2)</i>	196.1	7101	7474	7868	8282

- (1) Applicable to eligible employees who possess an Intermediate P.O.S.T. or a BA/BS degree in any major other than listed in (2)
- (2) Applicable to eligible employees who possess an Advanced P.O.S.T. or a Bachelors in Criminal Justice or Administrations of Justice.
- (3) In addition, "Uniform Pay" to be paid consistant with the P.O.A. Memorandum of Understanding.

**CITY OF HUNTINGTON PARK**  
**NON-REPRESENTED**  
**CONFIDENTIAL**  
**SALARY SCHEDULE "D-2"**  
As of 3/3/14

CLASSIFICATION	Salary Grid	Monthly Salary				
		Step 1	Step 2	Step 3	Step 4	Step 5
Administrative Specialist	111	3045	3205	3374	3551	3738
Secretary - HR Div	128	3606	3796	3995	4206	4427
<i>Shorthand Skills</i>	138	3983	4193	4413	4646	4890
Junior Deputy City Clerk	128	3606	3796	3995	4206	4427
<i>Shorthand Skills</i>	138	3983	4193	4413	4646	4890
Administrative Assistant to City Council	138	3983	4193	4413	4646	4890
Administrative Assistant-Finance	138	3983	4193	4413	4646	4890
Administrative Assistant to Chief of Police	143	4186	4407	4639	4883	5140
Human Resources Assistant	144	4228	4451	4685	4931	5191
Deputy City Clerk	150	4488	4724	4973	5235	5510
Executive Assistant to City Manager	155	4717	4965	5227	5502	5791
Senior Deputy City Clerk	160	4958	5219	5493	5783	6087

**CITY OF HUNTINGTON PARK**  
**NON-REPRESENTED**  
**PROFESSIONAL/MID-MANAGEMENT**  
**SALARY SCHEDULE "D-3"**  
As of 3/3/14

CLASSIFICATION	Salary Grid	Monthly Salary				
		Step 1	Step 2	Step 3	Step 4	Step 5
Recreation Coordinator	124	3465	3648	3840	4042	4254
Recreation Supervisor	152	4578	4819	5073	5340	5621
Management Analyst - Recreation	153	4624	4868	5124	5394	5677
Revenue Collections Supervisor	162	5057	5324	5604	5899	6209
Community Development Analyst	169	5422	5708	6008	6324	6657
Accounting Supervisor	170	5477	5765	6068	6388	6724
Information Management Specialist	179	5990	6305	6637	6986	7354
Code Enforcement Manager	181	6110	6432	6770	7126	7501
Redevelopment Project Manager	185	6358	6693	7045	7416	7806
Public Works Superintendent	188	6551	6896	7258	7640	8043
Human Resources Supervisor	192	6817	7175	7553	7951	8369
Accounting Manager	193	6885	7247	7629	8030	8453
Finance Manager	193	6885	7247	7629	8030	8453

**CITY OF HUNTINGTON PARK  
NON-REPRESENTED  
EXECUTIVE/MANAGEMENT  
SALARY SCHEDULE "D-4"  
As of 3/3/14**

CLASSIFICATION	Salary Grid	Monthly Salary				
		Step 1	Step 2	Step 3	Step 4	Step 5
Business Improvement Manager	164	5159	5431	5716	6017	6334
Assistant to the City Manager	195	7023	7393	7782	8192	8623
Housing & Community Development Manager	196	7094	7467	7860	8274	8709
Assistant Director of Finance	203	7605	8005	8427	8870	9337
City Clerk	204	7681	8086	8511	8959	9431
Assistant City Engineer	204	7681	8086	8511	8959	9431
Planning Manager	204	7681	8086	8511	8959	9431
Assistant Director of Community Development	209	8073	8498	8945	9416	9912
Building Official	212	8318	8755	9216	9701	10212
City Engineer	218	8829	9294	9783	10298	10840
Director of Field Services	221	9097	9576	10080	10610	11169
Director of Parks & Recreation	226	9561	10064	10594	11151	11738
Assistant Chief of Police	227.1	9666	10175	10711	11274	11868
Director of Public Works/City Engineer	227	9657	10165	10700	11263	11856
Assistant City Manager	228	9753	10266	10807	11376	11974
Director of Community Development	230	9949	10473	11024	11604	12215
Director of Finance	236	10561	11117	11702	12318	12966
Chief of Police	253.9	Contract -15500				
City Manager	259.4	Contract - 16366				

**CITY OF HUNTINGTON PARK  
NON-REPRESENTED  
PART-TIME/EXEMPT  
SALARY SCHEDULE "D-5"  
As of 3/3/14**

CLASSIFICATION	Salary Grid	Hourly Salary				
		Step 1	Step 2	Step 3	Step 4	Step 5
Admin/HR Intern (High School)	27	7.62	8.01	8.44	8.88	9.35
Admin/HR Intern (College)	70-5	14.34				
Finance Intern (High School)	27	7.62	8.01	8.44	8.88	9.35
Finance Intern (College)	70-5	14.34				
Planning/Housing Preservation Intern (High School)	27	7.62	8.01	8.44	8.88	9.35
Planning/Housing Preservation Intern (College)	70-5	14.34				
Assistant Recreation Leader	30	7.85	8.26	8.69	9.15	9.64
Recreation Leader	69	11.57	12.17	12.81	13.49	14.20
Police Cadet	70	11.68	12.29	12.94	13.63	14.34
Recreation Specialist	89	14.11	14.86	15.63	16.46	17.33
Dispatcher Assistant	91	14.40	15.16	15.95	16.79	17.68
Information Technology Specialist	95	14.98	15.76	16.60	17.47	18.39
Graduate Management Intern	104	16.38	17.24	18.15	19.1	20.12
		Monthly Salary				
	Salary Grid	Step 1	Step 2	Step 3	Step 4	Step 5
Police Recruit	89	2446	2575	2710	2853	3003

**CITY OF HUNTINGTON PARK**  
**NON-REPRESENTED**  
**POLICE MANAGEMENT ASSOCIATION**  
**SALARY SCHEDULE "D-6"**  
 As of 3/3/14

CLASSIFICATION	Salary Grid	Monthly Salary				
		Step 1	Step 2	Step 3	Step 4	Step 5
Police Lieutenant (1)	210.1	8162	8592	9044	9520	10021
Police Captain (1)	220.1	9016	9490	9990	10516	11069

(1) In addition, "Uniform Pay" to be paid consistent with the P.M.A. Memorandum of Understanding

SALARY GRID						
Grade	1	2	3	4	5	Grade
Grid						Grid
270	14813	15593	16413	17277	18186	270
269	14666	15438	16251	17106	18006	269
268	14521	15285	16090	16937	17828	268
267	14377	15134	15931	16769	17652	267
266	14235	14984	15773	16603	17477	266
265	14094	14836	15617	16439	17304	265
264	13955	14689	15462	16276	17132	264
263	13816	14544	15309	16115	16963	263
262	13680	14400	15157	15955	16795	262
261	13544	14257	15007	15797	16629	261
260	13410	14116	14859	15641	16464	260
259	13277	13976	14712	15486	16301	259
258	13146	13838	14566	15333	16140	258
257	13016	13701	14422	15181	15980	257
256	12887	13565	14279	15030	15822	256
255	12759	13431	14138	14882	15665	255
254	12633	13298	13998	14734	15510	254
253	12508	13166	13859	14588	15356	253
252	12384	13036	13722	14444	15204	252
251	12261	12907	13586	14301	15054	251
250	12140	12779	13451	14159	14905	250
249	12020	12652	13318	14019	14757	249
248	11901	12527	13186	13880	14611	248
247	11783	12403	13056	13743	14466	247
246	11666	12280	12927	13607	14323	246
245	11551	12159	12799	13472	14181	245
244	11436	12038	12672	13339	14041	244
243	11323	11919	12546	13207	13902	243
242	11211	11801	12422	13076	13764	242
241	11100	11684	12299	12946	13628	241
240	10990	11569	12177	12818	13493	240
239	10881	11454	12057	12691	13359	239
238	10774	11341	11937	12566	13227	238
237	10667	11228	11819	12441	13096	237
236	10561	11117	11702	12318	12966	236
235	10457	11007	11586	12196	12838	235
234	10353	10898	11472	12075	12711	234
233	10251	10790	11358	11956	12585	233
232	10149	10683	11246	11837	12461	232
231	10049	10578	11134	11720	12337	231
230	9949	10473	11024	11604	12215	230
229	9851	10369	10915	11489	12094	229
228	9753	10266	10807	11376	11974	228

227	9657	10165	10700	11263	11856	227
226	9561	10064	10594	11151	11738	226
225	9466	9965	10489	11041	11622	225
224	9373	9866	10385	10932	11507	224
223	9280	9768	10282	10823	11393	223
222	9188	9671	10181	10716	11280	222
221	9097	9576	10080	10610	11169	221
220	9007	9481	9980	10505	11058	220
219	8918	9387	9881	10401	10949	219
218	8829	9294	9783	10298	10840	218
217	8742	9202	9686	10196	10733	217
216	8655	9111	9590	10095	10627	216
215	8570	9021	9496	9995	10521	215
214	8485	8931	9402	9896	10417	214
213	8401	8843	9308	9798	10314	213
212	8318	8755	9216	9701	10212	212
211	8235	8669	9125	9605	10111	211
210	8154	8583	9035	9510	10011	210
209	8073	8498	8945	9416	9912	209
208	7993	8414	8857	9323	9813	208
207	7914	8331	8769	9231	9716	207
206	7836	8248	8682	9139	9620	206
205	7758	8166	8596	9049	9525	205
204	7681	8086	8511	8959	9431	204
203	7605	8005	8427	8870	9337	203
202	7530	7926	8343	8783	9245	202
201	7455	7848	8261	8696	9153	201
200	7382	7770	8179	8609	9063	200
199	7308	7693	8098	8524	8973	199
198	7236	7617	8018	8440	8884	198
197	7164	7542	7938	8356	8796	197
196	7094	7467	7860	8274	8709	196
195	7023	7393	7782	8192	8623	195
194	6954	7320	7705	8110	8537	194
193	6885	7247	7629	8030	8453	193
192	6817	7175	7553	7951	8369	192
191	6749	7104	7478	7872	8286	191
190	6682	7034	7404	7794	8204	190
189	6616	6964	7331	7717	8123	189
188	6551	6896	7258	7640	8043	188
187	6486	6827	7187	7565	7963	187
186	6422	6760	7115	7490	7884	186
185	6358	6693	7045	7416	7806	185
184	6295	6626	6975	7342	7729	184
183	6233	6561	6906	7270	7652	183
182	6171	6496	6838	7198	7576	182

181	6110	6432	6770	7126	7501	181
180	6049	6368	6703	7056	7427	180
179	5990	6305	6637	6986	7354	179
178	5930	6242	6571	6917	7281	178
177	5872	6181	6506	6848	7209	177
176	5813	6119	6441	6781	7137	176
175	5756	6059	6378	6713	7067	175
174	5699	5999	6315	6647	6997	174
173	5642	5939	6252	6581	6927	173
172	5587	5881	6190	6516	6859	172
171	5531	5822	6129	6451	6791	171
170	5477	5765	6068	6388	6724	170
169	5422	5708	6008	6324	6657	169
168	5369	5651	5949	6262	6591	168
167	5315	5595	5890	6200	6526	167
166	5263	5540	5831	6138	6461	166
165	5211	5485	5774	6078	6397	165
164	5159	5431	5716	6017	6334	164
163	5108	5377	5660	5958	6271	163
162	5057	5324	5604	5899	6209	162
161	5007	5271	5548	5840	6148	161
160	4958	5219	5493	5783	6087	160
159	4909	5167	5439	5725	6027	159
158	4860	5116	5385	5669	5967	158
157	4812	5065	5332	5613	5908	157
156	4764	5015	5279	5557	5849	156
155	4717	4965	5227	5502	5791	155
154	4670	4916	5175	5447	5734	154
153	4624	4868	5124	5394	5677	153
152	4578	4819	5073	5340	5621	152
151	4533	4772	5023	5287	5566	151
150	4488	4724	4973	5235	5510	150
149	4444	4678	4924	5183	5456	149
148	4400	4631	4875	5132	5402	148
147	4356	4586	4827	5081	5348	147
146	4313	4540	4779	5031	5295	146
145	4270	4495	4732	4981	5243	145
144	4228	4451	4685	4931	5191	144
143	4186	4407	4639	4883	5140	143
142	4145	4363	4593	4834	5089	142
141	4104	4320	4547	4786	5038	141
140	4063	4277	4502	4739	4988	140
139	4023	4235	4458	4692	4939	139
138	3983	4193	4413	4646	4890	138
137	3944	4151	4370	4600	4842	137
136	3905	4110	4326	4554	4794	136

135	3866	4069	4284	4509	4746	135
134	3828	4029	4241	4464	4699	134
133	3790	3989	4199	4420	4653	133
132	3752	3950	4158	4376	4607	132
131	3715	3911	4116	4333	4561	131
130	3678	3872	4076	4290	4516	130
129	3642	3834	4035	4248	4471	129
128	3606	3796	3995	4206	4427	128
127	3570	3758	3956	4164	4383	127
126	3535	3721	3917	4123	4340	126
125	3500	3684	3878	4082	4297	125
124	3465	3648	3840	4042	4254	124
123	3431	3611	3801	4002	4212	123
122	3397	3576	3764	3962	4170	122
121	3363	3540	3727	3923	4129	121
120	3330	3505	3690	3884	4088	120
119	3297	3470	3653	3845	4048	119
118	3264	3436	3617	3807	4008	118
117	3232	3402	3581	3770	3968	117
116	3200	3368	3546	3732	3929	116
115	3168	3335	3511	3695	3890	115
114	3137	3302	3476	3659	3851	114
113	3106	3269	3441	3623	3813	113
112	3075	3237	3407	3587	3775	112
111	3045	3205	3374	3551	3738	111
110	3015	3173	3340	3516	3701	110
109	2985	3142	3307	3481	3664	109
108	2955	3111	3274	3447	3628	108
107	2926	3080	3242	3413	3592	107
106	2897	3049	3210	3379	3557	106
105	2868	3019	3178	3345	3521	105
104	2840	2989	3147	3312	3487	104
103	2812	2960	3115	3279	3452	103
102	2784	2930	3085	3247	3418	102
101	2756	2901	3054	3215	3384	101
100	2729	2873	3024	3183	3351	100
99	2702	2844	2994	3151	3317	99
98	2675	2816	2964	3120	3285	98
97	2649	2788	2935	3089	3252	97
96	2623	2761	2906	3059	3220	96
95	2597	2733	2877	3029	3188	95
94	2571	2706	2849	2999	3156	94
93	2545	2679	2820	2969	3125	93
92	2520	2653	2792	2939	3094	92
91	2495	2627	2765	2910	3064	91
90	2471	2601	2737	2882	3033	90

89	2446	2575	2710	2853	3003	89
88	2422	2549	2684	2825	2973	88
87	2398	2524	2657	2797	2944	87
86	2374	2499	2631	2769	2915	86
85	2351	2474	2605	2742	2886	85
84	2327	2450	2579	2715	2857	84
83	2304	2426	2553	2688	2829	83
82	2282	2402	2528	2661	2801	82
81	2259	2378	2503	2635	2773	81
80	2237	2354	2478	2609	2746	80
79	2214	2331	2454	2583	2719	79
78	2192	2308	2429	2557	2692	78
77	2171	2285	2405	2532	2665	77
76	2149	2262	2381	2507	2639	76
75	2128	2240	2358	2482	2613	75
74	2107	2218	2335	2457	2587	74
73	2086	2196	2311	2433	2561	73
72	2065	2174	2289	2409	2536	72
71	2045	2153	2266	2385	2511	71
70	2025	2131	2243	2362	2486	70
69	2005	2110	2221	2338	2461	69
68	1985	2089	2199	2315	2437	68
67	1965	2069	2177	2292	2413	67
66	1946	2048	2156	2269	2389	66
65	1926	2028	2135	2247	2365	65
64	1907	2008	2113	2225	2342	64
63	1889	1988	2093	2203	2319	63
62	1870	1968	2072	2181	2296	62
61	1851	1949	2051	2159	2273	61
60	1833	1929	2031	2138	2250	60
59	1815	1910	2011	2117	2228	59
58	1797	1891	1991	2096	2206	58
57	1779	1873	1971	2075	2184	57
56	1761	1854	1952	2054	2163	56
55	1744	1836	1932	2034	2141	55
54	1727	1818	1913	2014	2120	54
53	1710	1800	1894	1994	2099	53
52	1693	1782	1876	1974	2078	52
51	1676	1764	1857	1955	2058	51
50	1659	1747	1839	1935	2037	50
49	1643	1729	1820	1916	2017	49
48	1627	1712	1802	1897	1997	48
47	1611	1695	1785	1878	1977	47
46	1595	1679	1767	1860	1958	46
45	1579	1662	1749	1841	1938	45
44	1563	1645	1732	1823	1919	44

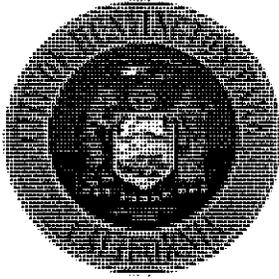
43	1548	1629	1715	1805	1900	43
42	1532	1613	1698	1787	1881	42
41	1517	1597	1681	1770	1863	41
40	1502	1581	1664	1752	1844	40
39	1487	1566	1648	1735	1826	39
38	1473	1550	1632	1718	1808	38
37	1458	1535	1616	1701	1790	37
36	1444	1520	1600	1684	1772	36
35	1429	1505	1584	1667	1755	35
34	1415	1490	1568	1651	1737	34
33	1401	1475	1552	1634	1720	33
32	1387	1460	1537	1618	1703	32
31	1374	1446	1522	1602	1686	31
30	1360	1431	1507	1586	1670	30
29	1346	1417	1492	1570	1653	29
28	1333	1403	1477	1555	1637	28
27	1320	1389	1463	1539	1621	27
26	1307	1376	1448	1524	1604	26
25	1294	1362	1434	1509	1589	25
24	1281	1349	1420	1494	1573	24
23	1268	1335	1405	1479	1557	23
22	1256	1322	1392	1465	1542	22
21	1243	1309	1378	1450	1527	21
20	1231	1296	1364	1436	1511	20
19	1219	1283	1351	1422	1497	19
18	1207	1270	1337	1408	1482	18
17	1195	1258	1324	1394	1467	17
16	1183	1245	1311	1380	1453	16
15	1171	1233	1298	1366	1438	15
<b>Grade</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>Grade</b>

Code	Grade Grid	A	B	C	D	E	Grade	Code
CM1						75		CM1
CM2						100		CM2
A99	99.5	2716	2858	3009	3167	3334	99.5	A99
03A	103.5	2826	2975	3131	3296	3469	103.5	03A
04A	104.5	2854	3004	3162	3329	3504	104.5	04A
05A	105.5	2883	3034	3194	3362	3539	105.5	05A
07A	107.5	2941	3095	3258	3430	3610	107.5	07A
08A	108.5	2970	3126	3291	3464	3646	108.5	08A
10A	110.5	3030	3189	3357	3534	3720	110.5	10A
12A	112.5	3091	3253	3424	3605	3794	112.5	12A
25A	125.5	3517	3702	3897	4102	4318	125.5	25A

35A	135.5	3885	4090	4305	4532	4770	135.5	35A
41A	141.5	4124	4341	4570	4810	5064	141.5	41A
51A	151.5	4556	4796	5048	5314	5593	151.5	51A
52A	152.5	4601	4844	5098	5367	5649	152.5	52A
53A	153.5	4647	4892	5149	5420	5706	153.5	53A
67A	167.5	5342	5623	5919	6231	6559	167.5	67A
72A	172.5	5615	5910	6221	6549	6893	172.5	72A

17C	117.1	3235	3406	3585	3773	3972	117.1	17C
20C	120.1	3333	3509	3693	3888	4092	120.1	20C
25C	125.1	3503	3688	3882	4086	4301	125.1	25C
28C	128.1	3609	3799	3999	4210	4431	128.1	28C
37C	137.1	3948	4155	4374	4604	4847	137.1	37C
40C	140.1	4067	4281	4507	4744	4993	140.1	40C
41C	141.1	4108	4324	4552	4791	5043	141.1	41C
43C	143.1	4190	4411	4643	4888	5145	143.1	43C
44C	144.1	4232	4455	4690	4936	5196	144.1	44C
46C	146.1	4317	4545	4784	5036	5301	146.1	46C
49C	149.1	4448	4682	4929	5188	5461	149.1	49C
53C	153.1	4629	4873	5129	5399	5683	153.1	53C
56C	156.1	4769	5020	5284	5562	5855	156.1	56C
66C	166.1	5268	5545	5837	6144	6468	166.1	66C
69C	169.1	5428	5713	6014	6331	6664	169.1	69C
71C	171.1	5537	5828	6135	6458	6798	171.1	71C
74C	174.1	5705	6005	6321	6654	7004	174.1	74C
76C	176.1	5819	6126	6448	6787	7145	176.1	76C
79C	179.1	5996	6311	6643	6993	7361	179.1	79C
81C	181.1	6116	6438	6777	7134	7509	181.1	81C
83C	183.1	6239	6567	6913	7277	7660	183.1	83C
84C	184.1	6301	6633	6982	7350	7736	184.1	84C
86C	186.1	6428	6766	7123	7497	7892	186.1	86C
88C	188.1	6557	6902	7266	7648	8051	188.1	88C
91C	191.1	6756	7112	7486	7880	8295	191.1	91C
93C	193.1	6892	7254	7636	8038	8461	193.1	93C
96C	196.1	7101	7474	7868	8282	8718	196.1	96C
01D	201.1	7456	7848	8261	8696	9154	201.1	01D
07D	207.1	7922	8339	8778	9240	9726	207.1	07D
10D	210.1	8162	8592	9044	9520	10021	210.1	10D
12D	212.1	8326	8764	9225	9711	10222	212.1	12D
17D	217.1	8751	9211	9696	10206	10744	217.1	17D
20D	220.1	9016	9490	9990	10516	11069	220.1	20D
20E	220.3	9037	9512	10013	10540	11095	220.3	20E
24D	224.1	9382	9876	10396	10943	11519	224.1	24D
27D	227.1	9666	10175	10711	11274	11868	227.1	27D
40D	240.1	11001	11580	12190	12831	13506	240.1	40D

<b>43.D</b>	<b>243.1</b>	11334	11931	12559	13220	13916	<b>243.1</b>	<b>43D</b>
<b>53D</b>	<b>253.1</b>	12625	13289	13989	14725	15500	<b>253.9</b>	<b>53D</b>
<b>54D</b>	<b>254.7</b>	12721	13391	14096	14837	15618	<b>254.7</b>	<b>54D</b>
<b>59D</b>	<b>259.4</b>	13330	14032	14770	15548	16366	<b>259.4</b>	<b>59D</b>
<b>Code</b>	<b>Grade</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>Grade</b>	<b>Code</b>



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RANDOLPH STREET FROM HOLMES AVE TO PACIFIC BLVD PROJECT CLOSEOUT FOR LOS ANGELES COUNTY COOPERATIVE AGREEMENT NO. 77232**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Authorize the City Manager to take all necessary actions and execute all required Los Angeles County Metropolitan Transportation Authority (Metro) documents to transfer Surface Transportation Program (STP-L) funds to the County in the amount of \$271,097.62 to close the project.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Surface Transportation Program (STP) is a federal program that provides flexible funding that may be used by states and local agencies for any Federal-aid highway, bridge, public road, and other transit capital improvements. The program is administered by Metro who allocates federal STP funds to local jurisdictions annually based on a population formula. This formula allocation to local jurisdictions is referred to as STP- Local (STP-L) funds. The City of Huntington Park began receiving these funds in 1992 and the current annual allocation is approximately \$175,000.

On February 9, 2010, the City entered into Cooperative Agreement No. 77232 with the County for participation in the subject project, including transfer of STP-L funds to the County for the City's financial contribution to the project. The City's initial share under the terms of the agreement was \$1,743,000 of the total project cost of \$1,932,900. To date, the City has transferred STP-L funds to the County in the amounts of \$768,449, \$750,595, and \$223,956 in support of this project.

**RANDOLPH STREET FROM HOLMES AVE TO PACIFIC BLVD PROJECT  
CLOSEOUT FOR LOS ANGELES COUNTY COOPERATIVE AGREEMENT  
NO. 77232**

March 3, 2014

Page 2 of 3

The project has been completed and the County, in accordance with the agreement, has provided a final accounting for the project. The total project cost increased by \$359,882. It increased from \$1,932,900 to \$2,292,782. The City's share of this cost increase is \$271,097.62 and the County has requested that the City transfer additional STP-L funds in this amount to cover its share of this cost overrun.

**FISCAL IMPACT/FINANCING**

The recommended action will have no fiscal impact to the General Fund. The additional funds requested in the amount of \$271,097.62 will be transferred to the County from the City's current STP-L balance of \$540,947 that is administered by Metro.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County's request for the additional funding is in accordance with the terms and conditions of the Cooperative Agreement for this project.

**CONCLUSION**

Upon approval of the recommended action, staff will request the transfer of the STP-L funds from Metro to the County.

Respectfully submitted,



RENÉ BOBADILLA, P.E.  
City Manager



JAMES ENRIQUEZ, P.E.  
Director of Public Works/City Engineer

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

**ATTACHMENTS**

A: Letter from County of Los Angeles Department of Public Works

# **ATTACHMENT "A"**

Letter from County of Los Angeles Department of Public Works



GAIL FARBER, Director

**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF PUBLIC WORKS**

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE  
REFER TO FILE:

DRAFT

October 2, 2013

Mr. James Enriquez  
Director of Public Works/City Engineer  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255-4393

Dear Mr. Enriquez:

**RANDOLPH STREET FROM HOLMES AVENUE TO PACIFIC BOULEVARD  
CITY OF HUNTINGTON PARK – COUNTY COOPERATIVE AGREEMENT 77232  
FINAL ACCOUNTING – PROJECT ID RDC0014410**

Enclosed is a Public Works Statement Invoice showing the City of Huntington Park's share of the cost of Randolph Street from Holmes Avenue to Pacific Boulevard road improvement project based on a final accounting. Also enclosed is an itemized listing of actual construction contract quantities and corresponding unit prices.

Enclosed cooperative Agreement 77232, as amended, provides for the County of Los Angeles to perform the preliminary engineering and administer the construction of the project with the City to finance its jurisdictional share of the project cost. As indicated on the invoice, the City's share of the project cost is \$2,014,097.62. After consideration of the City's credit of Federal-aid funds of \$1,519,044.00, and subsequent assignment of \$223,956.00 in Federal Surface Transportation Program-Local funds, there is a remaining balance due of \$271,097.62. We will take the necessary action to adjust the City's assignment of Federal-aid funds to cover this balance due.

The project originally included the rehabilitation of Randolph Street from Holmes Avenue to Fishburn Avenue. Subsequently, the City requested that only the portion of the project from Holmes Avenue to Pacific Boulevard be constructed. Extensive preliminary engineering activities were performed for the portion of the project from Pacific Boulevard to Fishburn Avenue. The final accounting of preliminary engineering costs includes the cost of this work.

Mr. James Enriquez  
October 2, 2013  
Page 2

If you have any questions regarding the enclosed invoice, please contact Ms. Maryam Adhami, Programs Development Division, City Services Section, at (626) 458-7137 or madhami@dpw.lacounty.gov.

Very truly yours,

GAIL FARBER  
Director of Public Works

MARK BLANK, Chief  
Fiscal Division

DL:  
P:\pdpub\RP\IFC-UNIT\Final Acct\Randolph Street (RDC0014410)\_revised.doc

Enc.

bc: Programs Development (City Services, Transportation Infrastructure Management,  
Transportation Infrastructure Project Development)

# DRAFT

MAKE CHECK PAYABLE TO  
MAIL TO

→ COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS  
→ P.O. BOX 7437  
Alhambra, CA 91802-1460

## INVOICE

City of Huntington Park  
6550 Miles Avenue  
Huntington Park, Ca, 90255-4393

CUSTOMER ACCT.  
NO.

NUMBER

DATE

PAGE

01

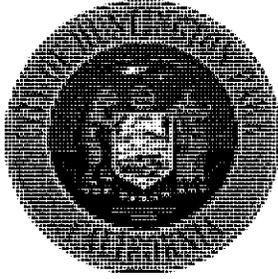
AMOUNT

Final Accounting: Randolph Street - From Holmes Avenue to Pacific Boulevard  
Project ID No. RDC0014410  
Project Nos. X21000325, X2102041

	County of Los Angeles	City of Huntington Park	Total
Participating Cost Ratio	12.15%	87.85%	100.00%
Preliminary Engineering	\$ 119,182.70	\$ 861,351.55	\$ 980,534.25
Construction Engineering	37,190.46	268,781.16	305,971.62
Construction Contract	122,311.64	883,964.91	1,006,276.55
<b>Sub-Total</b>	<b>\$ 278,684.80</b>	<b>\$ 2,014,097.62</b>	<b>\$ 2,292,782.42</b>
City's STP-L Credit		\$ (1,519,044.00)	
City's Assignment of STP-L Funds		\$ (223,956.00)	
Assignment of Additional STP-L Funds		<u>\$ 271,097.62</u>	
<b>Amount Due</b>		<b>\$0.00</b>	

Total Amount Due

\$0.00



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**RESOLUTION SELF-CERTIFYING THE CITY OF HUNTINGTON PARK TO BE IN CONFORMANCE WITH THE LOS ANGELES COUNTY CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE 2013 CMP LOCAL DEVELOPMENT REPORT.**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Conduct a public hearing;
2. Consider all public testimony and staff's analysis; and
3. Adopt a Resolution finding that the City of Huntington Park is in conformance with the Los Angeles County Congestion Management Program and adopting the 2013 CMP Local Development Report (LDR).

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Los Angeles County Metropolitan Transportation Authority (Metro) requires the City to submit the 2013 CMP Local Development Report and Self-Certification Resolution to maintain compliance with the County's Congestion Management Program (CMP).

The CMP is a state-mandated program to mitigate traffic congestion. The program requirement became effective in 1990 when voters approved Proposition 111, which increased the State Gas Tax by nine cents per gallon. The program seeks to monitor changes in traffic congestion, to promote strategies to reduce congestion and to coordinate land use and transportation planning. The CMP assists local agencies in linking land use decisions with impacts on the region's transportation system. The State

**RESOLUTION SELF-CERTIFYING THE CITY OF HUNTINGTON PARK TO BE IN CONFORMANCE WITH THE LOS ANGELES COUNTY CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE 2013 CMP LOCAL DEVELOPMENT REPORT**

March 3, 2014

Page 2 of 3

requires that each county designate a Congestion Management Agency (CMA) to manage the program. Metro manages the Los Angeles County program.

In order for Metro to retain the ability to distribute gas tax revenue to local governments, it must monitor and determine that local jurisdictions are in conformance with the CMP. Local jurisdictions are required to conform to local requirements of the CMP in order to continue receiving their portion of State Gas Tax funds allocated by Section 2105 of the California Streets and Highways Code, and to preserve their eligibility for state and federal funding for transportation projects.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Conformance with the CMP requires that local jurisdictions record building permits issued and submit the annual Local Development Report (LDR) and a Resolution self-certifying the City's compliance with the program to Metro. The City's compliance is demonstrated through continual implementation of its Land Use Analysis Program and Transportation Demand Management (TDM) ordinance. The TDM ordinance requires that new developments provide measures that would reduce vehicle trips to the site. Examples of these amenities include preferential parking for carpoolers, transit information kiosks, and bicycle parking. The City is committed to complying with its TDM ordinance and the CMP.

The LDR for 2013 is based on the building permit issuance data for the period of June 1, 2012 to May 31, 2013 and is summarized as follows:

<b>Permit Type</b>	<b>Number of Permits</b>
Single Family Dwelling	1
Multiple Family Units	1
Commercial < 300K	0
Single Family Dwelling Units (Demolition)	0
Commercial < 300K (Demolition)	0
Restaurant	0
Industrial	0

The Resolution (Attachment A) and the 2013 Local Development Report (Attachment B) were prepared in compliance with Metro's CMP guidelines.

Adoption of the Resolution requires a public hearing. Public notification of the proposed resolution was published and posted, as required by State law and in accordance with the provisions of the Huntington Park Municipal Code (HPMC).

**RESOLUTION SELF-CERTIFYING THE CITY OF HUNTINGTON PARK TO BE IN CONFORMANCE WITH THE LOS ANGELES COUNTY CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE 2013 CMP LOCAL DEVELOPMENT REPORT**

March 3, 2014

Page 3 of 3

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Adoption of this resolution is required by state law to continue receiving Section 2105 State Gas Tax funds and to remain eligible for other state and federal transportation funds. The City's Fiscal Year 2012-2013 Gas Tax revenue was \$1.4 million.

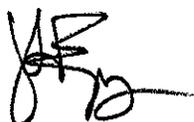
**CONCLUSION**

Once adopted, staff will forward the 2013 CMP Local Development Report and the City Council Resolution to Metro to complete the City's annual reporting requirements.

Respectfully submitted,



RENÉ BOBADILLA, P.E.  
City Manager



JAMES ENRIQUEZ, P.E.  
Director of Public Works/City Engineer

**ATTACHMENTS**

- A: Proposed City Council Resolution
- B: 2013 Congestion Management Program Local Development Report

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

# **ATTACHMENT "A"**

Proposed City Council Resolution

1 RESOLUTION NO. \_\_\_\_\_

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK,  
3 CALIFORNIA, FINDING THE CITY OF HUNTINGTON PARK TO BE IN CONFORMANCE  
4 WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP  
5 LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA  
6 GOVERNMENT CODE SECTION 65089

7 WHEREAS, CMP statute requires the Los Angeles County Metropolitan  
8 Transportation Authority ("LACMTA"), acting as the Congestion Management Agency for  
9 Los Angeles County, to annually determine that the County and cities within the County  
10 are conforming to all CMP requirements; and

11 WHEREAS, LACMTA requires submittal of the CMP Local Development Report by  
12 September 1 of each year; and

13 WHEREAS, the City Council held a noticed public hearing on March 3, 2014.

14 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK  
15 DOES HEREBY RESOLVE AS FOLLOWS:

16 SECTION 1. The City Council adopts the above recitals as its findings;

17 SECTION 2. That the City has taken all of the following actions, and that the City is  
18 in conformance with all applicable requirements of the 2010 CMP adopted by the LACMTA  
19 Board on October 28, 2010.

20 SECTION 3. That by June 15, of odd-numbered years, the City will conduct annual  
21 traffic counts and calculated levels of service for selected arterial intersections, consistent  
22 with the requirements identified in the CMP Highway and Roadway System chapter.

23 SECTION 4. The City has locally adopted and continues to implement a  
24 transportation demand management ordinance, consistent with the minimum requirements  
25 identified in the CMP Transportation Demand Management chapter.

26 SECTION 5. The City has locally adopted and continues to implement a land use  
27 analysis program, consistent with the minimum requirements identified in the CMP Land  
28 Use Analysis Program chapter.

SECTION 6. The City has adopted a Local Development Report, attached hereto

1 and made a part hereof, consistent with the requirements identified in the 2010 CMP. This  
2 report balances traffic congestion impacts due to growth within the City with transportation  
3 improvements, and demonstrates that the City is meeting its responsibilities under the  
4 Countywide Deficiency Plan consistent with the LACMTA Board adopted 2003 Short Range  
5 Transportation Plan.

6 **SECTION 7.** The City Clerk shall certify to the adoption of this Resolution, which  
7 shall be effective upon its adoption, and shall forward a copy of this Resolution to the Los  
8 Angeles County Metropolitan Transportation Authority.

9 **PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

11 **CITY OF HUNTINGTON PARK:**

14 \_\_\_\_\_  
15 Mario Gomez, Mayor

17 ATTEST:

20 \_\_\_\_\_  
21 Rocio Martinez, Senior Deputy City Clerk

# **ATTACHMENT "B"**

2013 Congestion Management Program Local Development Report

**CITY OF HUNTINGTON PARK**  
**2013 CMP Local Development Report**  
**Reporting Period: JUNE 1, 2012 - MAY 31, 2013**

Date Prepared: February 26, 2014

Contact: James A. Enriquez, City Engineer  
 Phone Number: (323) 584-6253

**CONGESTION MANAGEMENT PROGRAM  
 FOR LOS ANGELES COUNTY**

**2013 DEFICIENCY PLAN SUMMARY**

**\* IMPORTANT: All "#value!" cells on this page are automatically calculated.  
 Please do not enter data in these cells.**

**DEVELOPMENT TOTALS**

**RESIDENTIAL DEVELOPMENT ACTIVITY**

**Dwelling Units**

Single Family Residential	1.00
Multi-Family Residential	0.00
Group Quarters	0.00

**COMMERCIAL DEVELOPMENT ACTIVITY**

**1,000 Net Sq.Ft.<sup>2</sup>**

Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

**NON-RETAIL DEVELOPMENT ACTIVITY**

**1,000 Net Sq.Ft.<sup>2</sup>**

Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

**OTHER DEVELOPMENT ACTIVITY**

**Daily Trips**

ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

**EXEMPTED DEVELOPMENT TOTALS**

Exempted Dwelling Units	24
Exempted Non-residential sq. ft. (in 1,000s)	0

2. Net square feet is the difference between new development and adjustments entered on pages 2 and 3.

**CITY OF HUNTINGTON PARK**

Date Prepared: February 26, 2014

**2013 CMP Local Development Report**

Reporting Period: JUNE 1, 2012 - MAY 31, 2013

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

**PART 1: NEW DEVELOPMENT ACTIVITY****RESIDENTIAL DEVELOPMENT ACTIVITY**

Category	Dwelling Units
Single Family Residential	1.00
Multi-Family Residential	0.00
Group Quarters	0.00

**COMMERCIAL DEVELOPMENT ACTIVITY**

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

**NON-RETAIL DEVELOPMENT ACTIVITY**

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

**OTHER DEVELOPMENT ACTIVITY**

Description (Attach additional sheets if necessary)	Daily Trips (Enter "0" if none)
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

**CITY OF HUNTINGTON PARK**

Date Prepared: February 26, 2014

**2013 CMP Local Development Report**

Reporting Period: JUNE 1, 2012 - MAY 31, 2013

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

**PART 2: NEW DEVELOPMENT ADJUSTMENTS**

IMPORTANT: Adjustments may be claimed only for 1) development permits that were both issued and revoked, expired or withdrawn during the reporting period, and 2) demolition of any structure with the reporting period.

**RESIDENTIAL DEVELOPMENT ADJUSTMENTS**

Category	Dwelling Units
Single Family Residential	0.00
Multi-Family Residential	0.00
Group Quarters	0.00

**COMMERCIAL DEVELOPMENT ACTIVITY**

Category	1,000 Gross Square Feet
Commercial (less than 300,000 sq.ft.)	0.00
Commercial (300,000 sq.ft. or more)	0.00
Freestanding Eating & Drinking	0.00

**NON-RETAIL DEVELOPMENT ACTIVITY**

Category	1,000 Gross Square Feet
Lodging	0.00
Industrial	0.00
Office (less than 50,000 sq.ft.)	0.00
Office (50,000-299,999 sq.ft.)	0.00
Office (300,000 sq.ft. or more)	0.00
Medical	0.00
Government	0.00
Institutional/Educational	0.00
University (# of students)	0.00

**OTHER DEVELOPMENT ACTIVITY**

Description (Attach additional sheets if necessary)	Daily Trips (Enter "0" if none)
ENTER IF APPLICABLE	0.00
ENTER IF APPLICABLE	0.00

**CITY OF HUNTINGTON PARK**  
**2013 CMP Local Development Report**

Date Prepared: February 26, 2014

Reporting Period: JUNE 1, 2012 - MAY 31, 2013

Enter data for all cells labeled "Enter." If there are no data for that category, enter "0."

**PART 3: EXEMPTED DEVELOPMENT ACTIVITY**

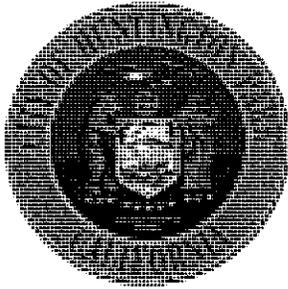
(NOT INCLUDED IN NEW DEVELOPMENT ACTIVITY TOTALS)

Low/Very Low Income Housing	24	Dwelling Units
High Density Residential Near Rail Stations	0	Dwelling Units
Mixed Use Developments Near Rail Stations	0	1,000 Gross Square Feet
	0	Dwelling Units
Development Agreements Entered into Prior to July 10, 1989	0	1,000 Gross Square Feet
	0	Dwelling Units
Reconstruction of Buildings Damaged due to "calamity"	0	1,000 Gross Square Feet
	0	Dwelling Units
Reconstruction of Buildings Damaged in Jan. 1994 Earthquake	0	1,000 Gross Square Feet
	0	Dwelling Units
Total Dwelling Units	24	
Total Non-residential sq. ft. (in 1,000s)	0	

Page 4

**Exempted Development Definitions:**

1. Low/Very Low Income Housing: As defined by the California Department of Housing and Community Development as follows:
  - Low-Income: equal to or less than 80% of the County median income, with adjustments for family size.
  - Very Low-Income: equal to or less than 50% of the County median income, with adjustments for family size.
2. High Density Residential Near Rail Stations: Development located within 1/4 mile of a fixed rail passenger station and that is equal to or greater than 120 percent of the maximum residential density allowed under the local general plan and zoning ordinance. A project providing a minimum of 75 dwelling units per acre is automatically considered high density.
3. Mixed Uses Near Rail Stations: Mixed-use development located within 1/4 mile of a fixed rail passenger station, if more than half of the land area, or floor area, of the mixed use development is used for high density residential housing.
4. Development Agreements: Projects that entered into a development agreement (as specified under Section 65864 of the California Government Code) with a local jurisdiction prior to July 10, 1989.
5. Reconstruction or replacement of any residential or non-residential structure which is damaged or destroyed, to the extent of > or = to 50% of its reasonable value, by fire, flood, earthquake or other similar calamity.
6. Any project of a federal, state or county agency that is exempt from local jurisdiction zoning regulations and where the local jurisdiction is precluded from exercising any approval/disapproval authority. These locally precluded projects do not have to be reported in the LDR.



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION APPROVING AN APPLICATION FOR THE CALIFORNIA BROWNFIELDS REVOLVING LOAN FUND PROGRAM ADMINISTERED BY THE DEPARTMENT OF TOXIC SUBSTANCES CONTROL**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt a resolution authorizing the City to submit an application for the California Brownsfields Revolving Loan Fund (RLF) Program administered by the Department of Toxic Substances Control (DTSC) to fund the environmental cleanup of property located at 5959-6169 Alameda Street (Southland Steel)
2. Authorize the City Manager to execute all documents related RLF Program

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On March 22, 2005 the former Community Development Commission (CDC) purchased a 5-acre industrial property, commonly known as the Southland Steel, with the intent to redevelop for commercial/retail uses. As a result of the dissolution of redevelopment, the Successor Agency was forced to sell all of its assets, including the Southland Steel property. City staff obtained approval from the Oversight Board to sell the site to Nick Alexander (Purchaser), in accordance with the Long Range Property Manage Plan (LRPMP), on November, 13, 2013.

The City originally planned to sell the site and have the Purchaser responsible for subsequent environmental clean-up. Upon initiating negotiations with the Purchaser, it had become apparent that the land sale would be contingent upon eliminating potential environmental liability. The City, DTSC and the Purchaser had a number of in-person meetings to address the cleanup of the site. As a result of these dialogues, the City became aware of a low-cost loan and grant monies available from DTSC under its RLF program. However, in order to obtain this loan/grant, the City must manage the clean-up process. Therefore, the City has adjusted its strategy to assume responsibility to clean-up the site, and get reimbursed by the Purchaser upon sale of the property.

**RESOLUTION APPROVING AN APPLICATION FOR THE CALIFORNIA BROWNFIELDS REVOLVING LOAN FUND PROGRAM ADMINISTERED BY THE DEPARTMENT OF TOXIC SUBSTANCES CONTROL**

March 3, 2014

Page 2 of 3

To assist in the City's efforts in remediating the property, staff recommends that the City Council authorize staff to apply for a \$1,000,000 loan/subgrant under the RLF Program, as summarized below.

**FISCAL IMPACT/FINANCING**

There will be no impact to the City's General Fund. Moreover, any costs incurred related to the clean-up will be reimbursed as a condition of the sale of the property. The estimated total cost to remediate the property is \$1,200,000, which will be funded by the RLF program and a clean-up grant from the Environmental Protection Agency (EPA):

1. \$800,000 loan (3.25% interest) from the RFL Program. The City will place a lien on the property which will require that the buyer pays off the loan. The Southland Steel property will be used as collateral towards the loan
2. \$200,000 grant from the RLF Program
3. The City will leverage its EPA grant of \$200,000, which will also be used towards the required 10% match.

The RLF Program requires an application fee of \$500 and a loan fee of \$12,500. These out-of-pocket expenses will be paid from Successor Agency funds.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In September 2005 the former CDC entered into an agreement with DTSC under the California Land Reuse and Revitalization Act (CLRRRA) to facilitate and oversee the cleanup of the Southland Steel property. A major benefit of the CLRRRA program is that it provides immunity upon completing remediation in accordance with DTSC's standards. This immunity can be "assigned" or transferred to subsequent owners of the property.

There are levels of contamination at the site:

1. Soil – Volatile organic compounds (VOCs), heavy metals (lead, arsenic, cadmium, copper, thallium), pesticides and petroleum hydrocarbons
2. Soil Vapor – VOCs
3. Groundwater – VOC's and heavy metals

**RESOLUTION APPROVING AN APPLICATION FOR THE CALIFORNIA BROWNFIELDS REVOLVING LOAN FUND PROGRAM ADMINISTERED BY THE DEPARTMENT OF TOXIC SUBSTANCES CONTROL**

March 3, 2014

Page 3 of 3

In May 10, 2012, the City completed a Remedial Action Work Plan (RAW), which provides a detailed proposal for the cleanup of the Southland Steel property. However, the RAW only addresses soil remediation and not VOC's and groundwater contamination. The City will prepare an updated RAW pursuant to DTSC's direction to incorporate VOC's and groundwater. The projected cost to clean-up the property is estimated at \$1,200,000. Attachment A summarizes the strategy approved by DTSC for the cleanup.

**CONCLUSION**

Upon adoption of the resolution, staff will submit the application and all required documents to DTSC.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



JULIO MORALES  
Director of Finance

**ATTACHMENTS:**

- A. Proposed Cleanup Strategy
- B. Resolution

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

## **Attachment A**

### **Southland Steel Cleanup Strategy**

1. The City will revise the RAW to incorporate remediation of VOCs. The revised RAW will be limited to areas with high concentrations of VOCs - 'hot spots'. High levels of VOC's found in the property include tetrachloroethene (PCEs) and trichloroethylene (TCEs). PCEs are used as metal degreaser and widely used for dry cleaning of fabrics. TCEs are commonly used as industrial solvents.
2. The City will conduct additional investigations on the four existing water wells to measure the water levels and determine water flow
3. Based on the results from the investigations conducted by the City, DTSC will conclude that the contribution to groundwater contamination from the Southland Steel property is "not significant". Therefore, the only requirement that a future property owner will need agree is to continue to monitor the groundwater through a monitoring well.
4. Upon completion of remediation of the Southland Steel in accordance with the revised RAW, DTSC will issue a "no further action" letter, which will also benefit any future purchaser, such as Nick Alexander. This is clear from the statutory language, which provides protection for a "bona fide purchaser".

# ATTACHMENT "B"



1 SECTION 3. The City Manager of the City of Huntington Park is authorized to accept  
2 the RLF funds on behalf of the City if awarded by DTSC for the purpose outlined in the grant  
3 application. The Grant requires a minimum local match of ten percent (10%).

4 SECTION 4. The City Manager of the City of Huntington Park is authorized to  
5 execute all documents, including contracts, subcontracts, agreement extensions, renewals,  
6 and/or amendments required by the RLF Program, in a form acceptable to the City Attorney.

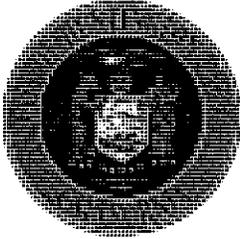
7 SECTION 5. The City Clerk shall certify to the adoption of this Resolution, which  
8 shall be effective upon its adoption.

9 **PASSED AND ADOPTED** this 3<sup>rd</sup> day of March, 2014.

10  
11  
12  
13 Mario Gomez, Mayor

14 ATTEST:

15  
16  
17 Rocio Martinez, Sr. Deputy City Clerk



# CITY OF HUNTINGTON PARK

Finance Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **EMERGENCY PURCHASE OF INFORMATION TECHNOLOGY (IT) EQUIPMENT AND IT SERVICES CONTRACT**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Authorize the purchase and installation of 18 computer desktops and upgrade software for 12 desktops in the amount not-to-exceed \$30,000.
2. Authorize the purchase and installation of new mail/file servers and software in the amount not-to-exceed \$20,000.
3. Authorize City Manager to execute an Information Technology Services Contract with LAN WAN Enterprises, Inc.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The majority of the City's desktop computers run on Windows XP operating system. The City's servers also run on a Windows XP-based platform. Microsoft Corporation has indicated that it will no longer provide support for Windows XP after April 1, 2014. This means that Microsoft will no longer provide software updates that include updated security/virus protection, patches, and code fixes. This event could provide an opportunity for a significant security breach to the City's computer system.

The lack of support (i.e., virus/security updates) from Microsoft will encourage more XP-based viruses and provide hackers an opportunity to access our system since they will be aware of known weaknesses. Each computer/server that has Windows XP (and is connected to our system) provides a potential point of access. In order to protect against this potential threat, the City must replace all of its servers and desktops running Windows XP. In order to save money, we will replace/update software on computers that are not in use daily.

EMERGENCY PURCHASE OF INFORMATIONAL TECHNOLOGY (IT) EQUIPMENT AND IT SERVICES CONTRACT

March 3, 2014

Page 2 of 3

This request is being made on an emergency basis due to the failure of our current Information technology (IT) services provider, Alvaka Networks, to provide City staff with a work plan to address this critical issue. Moreover, Alvaka Networks has provided the City with very poor and slow customer service. For example, staff purchased approximately 20 new desktop computers; Alvaka Networks has taken more than 6 months to install these computers (3 computers remain). We do not believe that Alvaka has the ability to install these computers in such a short timeframe (April 1, 2014). City staff is changing its IT services provider to LAN WAN Enterprises, Inc. to install these computers/servers on an emergency basis and provide day-to-day IT support services.

**FISCAL IMPACT/FINANCING**

The City has needed to replace/update its servers and desktops computers, but has deferred maintenance of its IT infrastructure due to budgetary constraints. The City is now faced with a potential security breach which could have a significant financial and operational impact on the City. In order to prevent this potential liability, the City must make these improvements immediately.

The cost to replace and update the desktop computers is:

18 desktops	\$12,589
Installation	<u>4,055</u>
	\$16,644
12 software/memory upgrades	\$ 2,933
Installation	<u>3,000</u>
	\$ 5,933
30 Microsoft Office 2013	\$8,273
<b>TOTAL Computer Upgrades</b>	<b>\$30,850</b>

The cost to replace the servers is:

Mail & File servers	\$8,000
Licenses	5,000
Installation	<u>5,800</u>
<b>TOTAL Server Costs</b>	<b>\$18,800</b>

The total capital costs are approximately \$50,000. These will need to be paid from the City's General Fund Reserves. City staff will investigate if other funds (e.g., transportation, public safety, and recycling grants) may contribute their commensurate share. However, given the immediate nature of this request (need to purchase and install computers before April 1<sup>st</sup>), we have not confirmed the ability to use additional fund sources.

EMERGENCY PURCHASE OF INFORMATIONAL TECHNOLOGY (IT) EQUIPMENT AND IT SERVICES CONTRACT

March 3, 2014

Page 3 of 3

City staff would like to retain LAN WAN Enterprises, Inc. to provide daily maintenance of the City's IT infrastructure. Alvaka Networks currently provides 12 hours of IT desktop support per week, plus server maintenance for approximately \$6,400 per month. LAN WAN Enterprises, Inc. has proposed to provide 16 hours per week of IT desktop support (a 25% increase) for \$7,000 per month. This proposal would provide a 25% increase in services for a 10% increase in costs. If the City is to improve its operating efficiency, it must invest in new IT infrastructure and provide staff with adequate IT support services.

LAN WAN Enterprises, Inc. provides IT services a number of local California municipalities, including the City of Bell Gardens, which provides a very strong recommendation.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The City has provided not-to-exceed prices for its equipment purchases. City staff will obtain 3 bids for all computer and software purchases. Computer installation services are being solicited on a sole source emergency basis – due to limited and critical time constraints.

**CONCLUSION**

The City will issue a Purchase Order for the purchase of this computers, servers, and software. City will enter into professional services agreement with LAN WAN Enterprises, Inc.

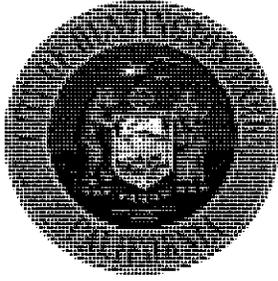
Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



JULIO F. MORALES  
Director of Finance



# CITY OF HUNTINGTON PARK

Public Works Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **PACIFIC BOULEVARD PEDESTRIAN IMPROVEMENT PROJECT (PROJECT ID #F3609) FUNDING AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO)**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve the Funding Agreement with Metro for the subject project and authorize the City Manager to execute the agreement and all related documents to secure the funds awarded through Metro's 2009 Call for Projects Grant Program.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The City of Huntington Park was awarded a grant by the Los Angeles County Metropolitan Transportation Authority (Metro) through the 2009 Call for Projects Grant Program. The grant is for the Pacific Boulevard Pedestrian Improvement Project with a total estimated project cost of \$3,900,874, consisting of a grant for \$2,676,000 and a local match in the amount of \$1,224,874. The grant was awarded by the Metro Board of Directors on September 24, 2009.

The project, as proposed in the grant application, consists of general pedestrian improvements at various locations along Pacific Boulevard between Florence Avenue and Randolph Street. Elements of the improvements include:

1. Pedestrian furnishings (i.e. benches, trash receptacles, bus shelters, etc.)
2. Shade structures
3. Bike racks
4. Traffic signal improvements
5. Pedestrian lighting and crossing improvements

**PACIFIC BOULEVARD PEDESTRIAN IMPROVEMENT PROJECT (PROJECT ID #F3609) FUNDING AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO)**

March 3, 2014

Page 2 of 3

6. Landscaping and irrigation
7. Gateway entrance sign at Florence Avenue
8. Wayfinding signage.

The intent of the improvements is to increase pedestrian safety and improve the overall pedestrian experience in the Downtown Area.

The City received the request to execute the Funding Agreement from Metro on February 13, 2014. The agreement defines the terms and conditions for the receipt and expenditure of the grant funds setting a construction completion date of June 2016. The City commenced the project design and outreach tasks in January 2013 when the City Council awarded a professional services agreement to Primestor. Those services are funded with local match funds. Metro authorized expenditure of local match funds in advance of the Funding Agreement in a Letter of No Prejudice dated August 17, 2010.

The project budget and schedule is presented in Attachment B of the Funding Agreement (Attachment A).

**FISCAL IMPACT/FINANCING**

The recommended action will have no significant fiscal impact to the General Fund. The local match for this project in the amount of \$1,224,874 is funded with Measure R and Transportation Development Act Article III (TDA III) local return funds from Metro, and AB 2766 Subvention Funds from Air Quality Management District (AQMD).

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The recommended action will have no impact on current services or projects with City staff providing general oversight of the project. The design and construction services will be provided by consultants and contractors.

**NEGATIVE DECLARATION / ENVIRONMENTAL IMPACT REPORTS**

The recommended action does not require an environmental finding pursuant to the California Environmental Quality Act (CEQA). The design of the project will include the environmental documents required to obtain the appropriate environmental clearances and approvals.

**PACIFIC BOULEVARD PEDESTRIAN IMPROVEMENT PROJECT (PROJECT ID #F3609) FUNDING AGREEMENT WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO)**

March 3, 2014

Page 3 of 3

**CONCLUSION**

Upon approval of the recommended action, staff will execute the Funding Agreement and continue coordination of the project with Metro to ensure completion within the prescribed schedule and budget.

Respectfully submitted,



RENÉ BOBADILLA, P.E.  
City Manager



JAMES ENRIQUEZ, P.E.  
Director of Public Works/City Engineer

**ATTACHMENTS**

A: Metro Funding Agreement

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

# **ATTACHMENT "A"**

Metro Funding Agreement



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

February 13, 2014

Mr. Rene Bobadilla  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mr. Bobadilla:

You will find a copy of your agreement for F3609 – Pacific Boulevard Pedestrian Improvement Project. Please sign all 3 copies of the signature page and return back to me. Once I get the final signature I will mail a copy of the complete agreement to the City. If you have any questions please feel free to contact me 213-922-4425.

Sincerely,

Silva Mardrussian

**CALL FOR PROJECTS  
LOCAL TRANSPORTATION FUNDS  
FUNDING AGREEMENT**

This Funding Agreement ("Agreement") is dated for reference purposes only February 10, 2014, and is by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and City of Huntington Park ("Grantee") for Pacific Boulevard Pedestrian Improvement Project - LACMTA Call for Projects ID# F3609 and FTIP# LAF3609 (the "Project").

WHEREAS, as part of the 2009 Call for Projects, the LACMTA Board of Directors, at its meeting on September 24, 2009, authorized a grant to Grantee, subject to the terms and conditions contained in this Agreement.

WHEREAS, a Letter of No Prejudice(LONP) was issued for the project on December 17, 2010 allowing the Grantee to spend its local Match funds in the amount up to \$1,224,874 for design, outreach, and preliminary engineering design phases.

NOW, THEREFORE, the parties hereby agree as follows:

The terms and conditions of this Agreement consist of the following and each is incorporated by reference herein as if fully set forth herein:

1. Part I - Specific Terms of the Agreement
2. Part II - General Terms of the Agreement
3. Attachment A - Project Funding
4. Attachment B - Scope of Work
5. Attachment C - Reporting and Expenditure Guidelines
6. Attachment C1 - Quarterly Progress/Expenditure Report
7. Attachment D - Federal Transportation Improvement Program (FTIP) Sheet
8. Any other attachments or documents referenced in the above documents

In the event of a conflict, the Special Grant Conditions, if any, shall prevail over the Specific Terms of the Agreement and any attachments and the Specific Terms of the Agreement shall prevail over the General Terms of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

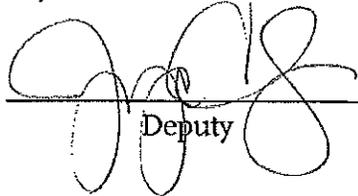
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Arthur T. Leahy  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By:  \_\_\_\_\_  
Deputy

Date: 2/10/14

GRANTEE:

City of Huntington Park

By: \_\_\_\_\_  
Rene Bobadilla  
City Manager

Date: \_\_\_\_\_

APPROVED AS TO FORM (OPTIONAL):

By: \_\_\_\_\_  
Rutan & Tucker, LLP  
City Attorney

Date: \_\_\_\_\_

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

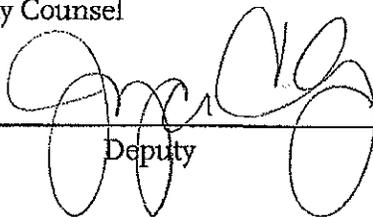
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Arthur T. Leahy  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By:  \_\_\_\_\_  
Deputy

Date: 2/10/14

GRANTEE:

City of Huntington Park

By: \_\_\_\_\_  
Rene Bobadilla  
City Manager

Date: \_\_\_\_\_

APPROVED AS TO FORM (OPTIONAL):

By: \_\_\_\_\_  
Rutan & Tucker, LLP  
City Attorney

Date: \_\_\_\_\_

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

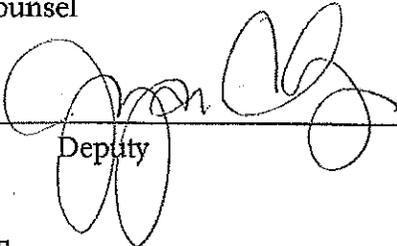
LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_  
Arthur T. Leahy  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

JOHN F. KRATTLI  
County Counsel

By: \_\_\_\_\_  
  
Deputy

Date: 2/10/14

GRANTEE:

City of Huntington Park

By: \_\_\_\_\_  
Rene Bobadilla  
City Manager

Date: \_\_\_\_\_

APPROVED AS TO FORM (OPTIONAL):

By: \_\_\_\_\_  
Rutan & Tucker, LLP  
City Attorney

Date: \_\_\_\_\_

**PART I**  
**SPECIFIC TERMS OF THE AGREEMENT**

1. Title of the Project (the "Project"): Pacific Boulevard Pedestrian Improvement Project. LACMTA Call for Projects ID# F3609, FTIP # LAF3609.
2. To the extent the Funds are available, LACMTA shall make to Grantee a one-time grant of the Local Transportation Funds in the amount of \$2,676,000 (the "Funds") for the Project in accordance with the terms of this Agreement. LACMTA Board of Directors' action of September 24, 2009, granted the Funds to Grantee for the Project. The Funds are programmed over 1 year, Fiscal Years (FY) 2013-14.
3. The "Project Funding" documents all sources of funds programmed for the Project as approved by LACMTA and is attached as Attachment A. The Project Funding includes the total programmed budget for the Project, including the Funds granted by LACMTA and Grantee's local match requirement (the "Grantee Funding Commitment"). The Project Funding also includes the fiscal years in which all the funds for the Project are programmed.
4. Grantee shall complete the Project as described in the "Scope of Work." The Scope of Work for the Project is attached to this Agreement as Attachment B. The Scope of Work includes a description of the Project, a detailed description of the work to be completed by Grantee including, without limitation, Project milestones consistent with the lapsing policy, and a set schedule. Work shall be delivered in accordance with that schedule unless otherwise agreed to by the parties in writing. If a Grantee is consistently behind schedule in meeting milestones or in delivering the Project, then LACMTA will have the option to terminate this Agreement for default as described in Part II, Section 9.
5. Eligible Project expenses are defined in the Reporting and Expenditure Guidelines (Attachment C). The form of the Quarterly Progress/Expenditure Report is attached as Attachment C-1. LACMTA will withhold 'five percent (5%)' of eligible expenditures per invoice as retainage pending an audit of expenditures and completion of the Scope of Work.
6. The "FTIP PROJECT SHEET (PDF)" is attached as Attachment D and is required to ensure that the Project is programmed correctly in the most up-to-date FTIP document. The FTIP PROJECT SHEET (PDF) can be found in ProgramMetro FTIP database under the reports section at <https://program.metro.net>. All projects that receive funding through the LACMTA Call for Projects must be programmed into the FTIP which includes locally funded regionally significant projects for information and air quality modeling purposes. Grantee shall review the Project in ProgramMetro each year and update or correct the Project as necessary during a scheduled FTIP amendment or adoption to be consistent with the terms of this Agreement, as amended from time to time. Grantee will be notified of amendments and adoptions to the FTIP via e-mail. Changes to the FTIP through ProgramMetro should be made as soon as possible after Grantee is aware of any changes to the Project, but no later than October 1 of the year the change or update is effective. Should Grantee fail to meet this date, it may affect Grantee's ability to access funding, delay the Project and may ultimately result in the Funds

being lapsed. LACMTA shall review and approve any changes Grantee makes to the FTIP prior to incorporating such changes in to the TIP.

7. Amendments to this Agreement shall be in writing executed by the parties. No changes to the (i) grant amount, (ii) Project Funding, (iii) the Scope of Work, or (iv) the lapse date of the Funds shall be allowed without a written amendment to this Agreement, approved and signed by the LACMTA Chief Executive Officer or his/her designee and Grantee.

8. Notice will be given to the parties at the address specified below unless otherwise notified in writing of change of address. Any notice required or permitted to be delivered hereunder shall be deemed to be delivered upon receipt by the correct address by United States mail, postage prepaid, certified or registered mail, return receipt requested, or by Federal Express or other reputable overnight delivery service addressed to the parties hereto as follows:

LACMTA's Address:

Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 90012  
Attention: Silva Mardrussian; Mail Stop 99-22-6  
Email: mardrussians@metro.net

Grantee's Address:

City of Huntington Park  
6550 Miles Avenue Huntington Park, CA 90255  
James Enriquez  
Email: jenriquez@huntingtonpark.org

**PART II**  
**GENERAL TERMS OF THE AGREEMENT**

1. **TERM:**

1.1 The term of this Agreement shall commence on the date this Agreement is fully executed and, shall expire upon the occurrence of all of the following, unless terminated earlier as provided herein: (i) the agreed upon Scope of Work has been completed; (ii) all LACMTA audit and reporting requirements have been satisfied; and (iii) the final disbursement of the Funds has been made to Grantee. The parties understand and agree there are certain covenants and agreements which specifically remain in effect after expiration or termination of this Agreement.

1.2 Should LACMTA determine there are insufficient Funds available for the Project; LACMTA may terminate this Agreement by giving written notice to Grantee at least thirty (30) days in advance of the effective date of such termination. If this Agreement is terminated pursuant to this section, LACMTA will not reimburse Grantee any costs incurred after the effective date of such termination, except those necessary to return any facilities modified by the Project's construction to a safe state. LACMTA's share of these costs will be in equal proportion of the grant to Grantee Funding Commitment ratio.

2. **INVOICE BY GRANTEE:** Unless otherwise stated in this Agreement, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses and Project progress as described in Part II, Section 4.1 of this Agreement, and other documents as required by LACMTA, shall satisfy LACMTA invoicing requirements.

Send invoice with supporting documentation to:

Los Angeles County Metropolitan Transportation Authority  
Accounts Payable  
P. O. Box 512296  
Los Angeles, CA 90051-0296  
Re: LACMTA Project ID# F3609 and FA# FA.P00F3609  
Silva Mardrussian; Mail Stop 99-22-6

3. **USE OF FUNDS:**

3.1 Grantee shall utilize the Funds to complete the Project as described in the Scope of Work and in accordance with the Reporting and Expenditure Guidelines.

3.2 Grantee shall not use the Funds to substitute for any other funds or projects not specified in this Agreement. Further, Grantee shall not use the Funds for any expenses or activities beyond the approved Scope of Work (**Attachment B**).

3.3 Grantee must use the Funds in the most cost-effective manner. If Grantee intends to use a consultant or contractor to implement all or part of the Project, LACMTA requires that such activities be procured in accordance with Grantee's contracting

procedures and consistent with State law. Grantee will also use the Funds in the most cost-effective manner when the Funds are used to pay "in-house" staff time. This effective use of funds provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

3.4 Grantee's employee, officers, councilmembers, board member, agents, or consultants (a "Grantee Party") are prohibited from participating in the selection, award, or administration of a third-party contract or sub-agreement supported by the Funds if a real or apparent conflict of interest would be involved. A conflict of interest would include, without limitation, an organizational conflict of interest or when any of the following parties has a financial or other interest in any entity selected for award: (a) a Grantee Party (b) any member of a Grantee Party's immediate family, (c) a partner of a Grantee Party; (d) any organization that employs or intends to employ any of the above. This conflict of interest provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

3.5 If the Project requires the implementation of an Intelligent Transportation Systems ("ITS") project, Grantee shall ensure the Project is consistent with the Regional ITS Architecture. ITS projects must comply with the LACMTA Countywide ITS Policy and Procedures adopted by the LACMTA Board of Directors including the submittal of a completed, signed self-certification form. For the ITS policy and form, see [http://www.metro.net/projects/call\\_projects/](http://www.metro.net/projects/call_projects/).

3.6 If any parking facilities are designed and/or constructed using the Funds, Grantee shall coordinate with LACMTA parking program staff (see METRO.net for staff listing) in the planning, design and management of the facility and shall ensure that its implementation is consistent with the LACMTA adopted parking policy. For the parking policy, see [http://www.metro.net/projects/call\\_projects/](http://www.metro.net/projects/call_projects/).

3.7 Grantee is obligated to continue using the Project consistent with the public transportation purposes for which the Project was approved. The Project right-of-way and real property purchased to implement the Project shall remain dedicated to public transportation use. The obligations set forth in this section shall survive termination of this Agreement.

3.8 If Grantee desires to use the Funds to purchase or lease equipment including, without limitation, vehicles, office equipment, computer hardware or software, or other personal property ("Equipment") necessary to perform or provide the services set forth in the Scope of Work, Grantee must obtain LACMTA's written consent prior to purchasing or leasing any Equipment. Equipment purchased or leased without such prior written consent shall be deemed an unallowable expenditure of the Funds. Equipment acquired as part of the Project shall be dedicated to that Project use for their full economic life cycle, including any extensions of that life cycle achieved by reconstruction, rehabilitation, or enhancements.

3.9 If an Equipment ceases to be used for the proper use as originally stated in the Scope of Work, Grantee will be required to return to LACMTA the Funds used to purchase or lease such Equipment in proportion to the useful life remaining and in equal

proportion of the Funds to Grantee Funding Commitment ratio. The obligations set forth in this section shall survive termination of this Agreement.

3.10 If any software is developed with the Funds and if Grantee ceases to use the software for public purposes or Grantee sells, conveys, licenses or otherwise transfers the software, LACMTA shall be entitled to a refund or credit, at LACMTA's sole option, equivalent to the amount of the Funds spent developing the software. Such refund or credit shall not be required, subject to LACMTA approval of the intended use, if Grantee reinvests the proceeds of such sale, conveyance, license or transfer into the Project to offset operating or systems management costs. The obligations set forth in this section shall survive termination of this Agreement.

3.11 If any Project facilities or any real property purchased to implement the Project is no longer used or is no longer needed for the Project, including construction easements or excess property, Grantee will be required to return to LACMTA the Funds used to design, construct or acquire such Project facilities or real property in equal proportion of the grant to Grantee Funding Commitment ratio. The obligations set forth in this section shall survive termination of this Agreement.

3.12 If Grantee desires to use any Project facility or any real property purchased to implement the Project to generate revenue, Grantee shall first obtain LACMTA's written consent prior to entering into any such revenue generating arrangement. Grantee shall provide LACMTA with the applicable information regarding the transaction, including without limitation, the property at issue, the proposed use of the property, the amount of revenue, any impact to the Project and the proposed use of the revenue. LACMTA consent may be conditioned on whether bond funds were used, and how Grantee plans to use the revenue, including, without limitation, sharing any net revenues with LACMTA. If Grantee fails to obtain MTA's prior written consent, Grantee shall be considered in default and LACMTA shall have all rights and remedies available at law or in equity, including, without limitation the return of the Funds to cover the cost of the property in question. The obligations set forth in this section shall survive termination of this Agreement.

3.13 Grantee understands that this Agreement does not provide any rights for Grantee to use LACMTA real property needed for the Project. If the Project requires use of LACMTA Property, Grantee will need to enter into a separate agreement with LACMTA in accordance with LACMTA real property policies and procedures. Nothing in this Agreement obligates LACMTA to provide Grantee with any real estate right.

#### 4. DISBURSEMENT OF FUNDS:

4.1 Grantee shall submit the Quarterly Progress/Expenditure Report (Attachment C1) within 60 days after the close of each quarter on the last day of the months November, February, May and August. Should Grantee fail to submit such reports within 10 days of the due date and/or Grantee submits incomplete reports, LACMTA will not reimburse Grantee until the completed required reports are received, reviewed, approved. The Quarterly Progress/Expenditure Report shall include all supporting documentation (such as contractor invoices, timesheets, receipts, etc.) with a clear justification and explanation of their relevance

to the Project for reimbursement. If no activity has occurred during a particular quarter, Grantee will still be required to submit the Quarterly Progress/Expenditure Report indicating no dollars were expended that quarter. If a request for reimbursement exceeds \$500,000 in a single month, then Grantee can submit such an invoice once per month with supporting documentation.

4.2 Disbursements shall be made on a reimbursement basis in accordance with the provisions of this Agreement.

4.3 LACMTA will make all disbursements electronically unless an exception is requested in writing. Disbursements via Automated Clearing House (ACH) will be made at no cost to Grantee. Grantee must complete the ACH form and submit such form to LACMTA before grant payments can be made. ACH Request Forms can be found at [http://www.metro.net/projects/call\\_projects/call\\_projects-reference-documents/](http://www.metro.net/projects/call_projects/call_projects-reference-documents/).

4.4 Grantee must provide detailed supporting documentation with its Quarterly Progress/Expenditure Report.

4.5 Grantee shall demonstrate that the Grantee Funding Commitment has been spent in direct proportion to the Funds invoiced with each quarter's expenditures.

4.6 Expenses that are not invoiced within 60 days after the lapsing date specified in Part II, Section 8.1 below are not eligible for reimbursement.

4.7 Any Funds expended by Grantee prior to the execution of this Agreement by the LACMTA Chief Executive Officer shall not be reimbursed nor shall they be credited toward the Grantee Funding Commitment requirement, without the prior written consent of LACMTA. Grantee Funding Commitment dollars expended prior to the year the Funds are awarded shall be spent at Grantee's own risk.

## 5. AUDIT REQUIREMENTS/PAYMENT ADJUSTMENTS:

5.1 LACMTA, and/or its designee, shall have the right to conduct audits of the Project, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits and final audits. LACMTA will commence a final audit within nine months of receipt of an acceptable final invoice, provided the Project is ready for final audit (meaning all costs and charges have been paid by Grantee and invoiced to LACMTA, and such costs, charges and invoices are properly documented and summarized in the accounting records to enable an audit without further explanation or summarization including actual indirect rates for the period under review). Grantee agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). Grantee shall reimburse LACMTA for any expenditure not in compliance with this Agreement. Grantee's eligible expenditures submitted to LACMTA for this Project shall be in compliance with the Reporting and Expenditure Guidelines (Attachment C) and 2 CFR Part 225. The allowability of costs for Grantee's contractors, consultants and suppliers submitted to LACMTA through Recipient's Quarterly Progress Reports/Expenditures shall be in compliance with 2 CFR Part

225 or Federal Acquisition Regulations, Subpart 31 (FAR), whichever is applicable. Any use of the Funds which is expressly prohibited under this Agreement shall be an ineligible use of the Funds and may be disallowed by LACMTA audit. Findings of the LACMTA audit are final. When LACMTA audit findings require Grantee to return monies to LACMTA, Grantee shall return such monies within thirty (30) days after the final audit is sent to Grantee.

5.2 Grantee's records shall include, without limitation, accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files (including documentation covering negotiated settlements), invoices, and any other supporting evidence deemed necessary by LACMTA to substantiate charges related to the Project (all collectively referred to as "records") shall be open to inspection and subject to audit and reproduction by LACMTA auditors or authorized representatives to the extent deemed necessary by LACMTA to adequately permit evaluation of expended costs. Such records subject to audit shall also include, without limitation, those records deemed necessary by LACMTA to evaluate and verify, direct and indirect costs, (including overhead allocations) as they may apply to costs associated with the Project. These records must be retained by Grantee for three years following final payment under this Agreement. Payment of retention amounts shall not occur until after the LACMTA's final audit is completed.

5.3 Grantee shall cause all contractors to comply with the requirements of Part II, Sections 5.1 and 5.2 above. Grantee shall cause all contractors to cooperate fully in furnishing or in making available to LACMTA all records deemed necessary by LACMTA auditors or authorized representatives related to the Project.

5.4 LACMTA or any of its duly authorized representatives, upon reasonable written notice shall be afforded access to all of the records of Grantee and its contractors related to the Project, and shall be allowed to interview any employee of Grantee and its contractors through final payment to the extent reasonably practicable.

5.5 LACMTA or any of its duly authorized representatives, upon reasonable written notice, shall have access to the offices of Grantee and its contractors, shall have access to all necessary records, including reproduction at no charge to LACMTA, and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the terms and conditions of this Agreement.

5.6 In addition to LACMTA's other remedies as provided in this Agreement, LACMTA shall withhold the Funds and/or recommend not to award future Call for Projects grants to Grantee if the LACMTA audit has determined that Grantee failed to comply with the Scope of Work (such as misusing Funds or failure to return Funds owed to LACMTA in accordance with LACMTA audit findings) and/or is severely out of compliance with other terms and conditions as defined by this Agreement, including the access to records provisions of Part II, Section 5.

5.7 When business travel associated with the Project requires use of a vehicle, the mileage incurred shall be reimbursed at the mileage rates set by the Internal Revenue Service, as indicated in the United States General Services Administration Federal Travel Regulation, Privately Owned Vehicle Reimbursement Rates.

5.8 Grantee shall certify monthly invoices by reviewing all contractor and subcontractor costs and maintaining internal control to ensure that all expenditures are allocable, allowable and reasonable and in accordance with 2 CFR Part 225 or FAR Subpart 31 (whichever is applicable) and the terms and conditions of this Agreement.

5.9 Grantee shall also certify final costs of the Project to ensure all costs are in compliance with 2 CFR Part 225 or FAR Subpart 31 (whichever is applicable) and the terms and conditions of this Agreement.

5.10 Whenever possible, in exercising its audit rights under this Agreement, LACMTA shall rely on Grantee's own records and audit work to minimize direct audit of contractors, consultants, and suppliers.

6. **ONE TIME GRANT:** This is a one time only grant subject to the terms and conditions agreed to herein. This grant does not imply nor obligate any future funding commitment on the part of LACMTA.

7. **SOURCES AND DISPOSITION OF FUNDS:**

7.1 The obligation for LACMTA to grant the Funds for the Project is subject to sufficient Funds being made available for the Project by the LACMTA Board of Directors. If such Funds are not made available for the Project, LACMTA shall have no obligation to provide the Funds for the Project, unless otherwise agreed to in writing by LACMTA.

7.2 Grantee shall fully fund and contribute the Grantee Funding Commitment, as identified in the Project Funding (**Attachment A**), towards the cost of the Project. If the Funds identified in **Attachment A** are insufficient to complete the Project, Grantee agrees to secure and provide such additional non-LACMTA programmed funds necessary to complete the Project.

7.3 Grantee shall be responsible for any and all cost overruns for the Project.

7.4 At any time, if Grantee receives outside funding for the Project in addition to the Funds identified in the Project Funding at the time this grant was awarded, this Agreement shall be amended to reflect such additional funding. If, at the time of final voucher, funding for the Project (including the Funds, Grantee Funding Commitment, and any additional funding) exceeds the actual Project costs, then the cost savings shall be applied in the same proportion as the sources of funds from each party to this Agreement as specified in the Project Funding and both the Funds and Grantee Funding Commitment required for the Project shall be reduced accordingly.

8. **TIMELY USE OF FUNDS / REPROGRAMMING OF FUNDS:**

8.1 Grantee must demonstrate timely use of the Funds by:

- (i) executing this Agreement within ninety (90) days of receiving formal transmittal of the Agreement from LACMTA, or by December 31 of the first Fiscal Year in which the Funds are programmed, whichever date is later; and
- (ii) meeting the Project milestones due dates as agreed upon by the LACMTA and Grantee in Attachment B (Scope of Work) of this Agreement. Contracts for construction or capital purchase shall be executed within nine (9) months from the date of completion of design. Project design (preliminary engineering) must begin within six (6) months from the identified milestone start date. Funds programmed by LACMTA for Project development or right-of-way costs must be expended by the end of the second fiscal year following the year the Funds were first programmed; and
- (iii) submitting the Quarterly Progress/Expenditure Report as described in Part II, Section 4.1 of this Agreement; and
- (iv) expending the Funds granted under this Agreement for allowable costs by the stated lapse date. All Funds programmed for FY 2013 -14 are subject to lapse by June 30, 2016.

8.2 In the event that the timely use of the Funds is not demonstrated as described in Part II, Section 8.1 of this Agreement, the Project will be reevaluated by LACMTA as part of its annual Call for Projects Recertification/Deobligation process and the Funds may be deobligated and reprogrammed to another project by the LACMTA Board of Directors. If Grantee does not complete one element of the Project, as described in the FTIP Project Sheet, due to all or a portion of the Funds lapsing, the entire Project may be subject to deobligation at LACMTA's sole discretion. In the event that all the Funds are reprogrammed, this Agreement shall automatically terminate.

9. **DEFAULT:** A Default under this Agreement is defined as any one or more of the following: (i) Grantee fails to comply with the terms and conditions contained herein; or (ii) Grantee is consistently behind schedule in meeting milestones or in delivering the Project; or (iii) Grantee fails to perform satisfactorily or makes a material change, as determined by LACMTA at its sole discretion, to the Financial Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

10. **REMEDIES:**

10.1 In the event of a Default by Grantee, LACMTA shall provide written notice of such Default to Grantee with a 30-day period to cure the Default. In the event Grantee fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period to the satisfaction of LACMTA, LACMTA shall have the following remedies: (i) LACMTA may terminate this Agreement; (ii) LACMTA may make no further disbursements of Funds to Grantee; and/or (iii) LACMTA may recover from Grantee any Funds disbursed to Grantee as allowed by law or in equity.

10.2 Effective upon receipt of written notice of termination from LACMTA pursuant to Section 10.1, Grantee shall not undertake any new work or obligation with respect to this Agreement unless so directed by LACMTA in writing. Any Funds expended after termination shall be the sole responsibility of Grantee.

10.3 The remedies described herein are non-exclusive. LACMTA shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.

## 11. COMMUNICATIONS:

11.1 Grantee shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Agreement Communications Materials Guidelines" available on line or from the LACMTA Project Manager. Please check with the LACMTA Project Manager for the web address. The Funding Agreement Communications Materials Guidelines may be changed from time to time during the course of this Agreement. Grantee shall be responsible for complying with the latest Funding Agreement Communications Materials Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

11.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Agreement Communications Materials Guidelines.

11.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. These guidelines and logo files including scalable vector files will be available through the LACMTA Project Manager.

11.4 Grantee shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

11.5 The LACMTA Project Manager shall be responsible for monitoring Grantee compliance with the terms and conditions of this Section. Grantee failure to comply with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein.

## 12. OTHER TERMS AND CONDITIONS:

12.1 This Agreement, along with its Attachments, constitutes the entire understanding between the parties, with respect to the subject matter herein. The Agreement shall not be amended, nor any provisions or breach hereof waived, except in writing signed by the parties who agreed to the original Agreement or the same level of authority.

12.2 In the event that there is any court (proceeding between the parties to enforce or interpret this Agreement, to protect or establish any rights or remedies hereunder, the prevailing party shall be entitled to its costs and expenses, including reasonable attorney's fees.

12.3 Neither LACMTA nor any subsidiary or their respective directors, officers, agents, or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by Grantee under or in connection with any work performed by or service provided by Grantee, its officers, agents, employees, contractors and subcontractors under this Agreement. Grantee shall fully indemnify, defend (with counsel approved by LACMTA) and hold LACMTA, and its subsidiaries and their respective directors, officers, agents and employees harmless from and against any suits and causes of actions, claims, losses, liability, damages, costs and expenses, including without limitation, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of property, any environmental obligation, and any legal fees in any way arising out of acts or omissions to act related to the Project or this Agreement, without requirement that LACMTA first pay such claim. The obligations set forth in this section shall survive termination of this Agreement.

12.4 Neither party hereto shall be considered in default in the performance of its obligation hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected party. Each party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this Agreement.

12.5 Grantee shall comply with and insure that work performed under this Agreement is done in compliance with Generally Accepted Accounting Principles (GAAP), all applicable provisions of federal, state, and local laws, statutes, ordinances, rules, regulations, and procedural requirements including Federal Acquisition Regulations (FAR), and the applicable requirements and regulations of LACMTA. Grantee acknowledges responsibility for obtaining copies of and complying with the terms of the most recent federal, state, or local laws and regulations, and LACMTA requirements including any amendments thereto.

12.6 Grantee agrees that those sections of this Agreement marked with an asterisk shall be included in every contract entered into by Grantee or its contractors relating to work performed under this Agreement and LACMTA shall have the right to review and audit such contracts.

12.7 Grantee shall not assign this Agreement, or any part thereof, without prior approval of the LACMTA Chief Executive Officer or his designee, and any assignment without said consent shall be void and unenforceable at the option of LACMTA.

12.8 This Agreement shall be governed by California law. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

12.9 The covenants and agreements of this Agreement shall inure to the benefit of, and shall be binding upon, each of the parties and their respective successors and assigns.

12.10. Grantee will advise LACMTA prior to any key Project staffing changes.

12.11 Grantee in the performance of the work described in this Agreement is not a contractor nor an agent or employee of LACMTA. Grantee attests to no organizational or personal conflicts of interest and agrees to notify LACMTA immediately in the event that a conflict, or the appearance thereof, arises. Grantee shall not represent itself as an agent or employee of LACMTA and shall have no powers to bind LACMTA in contract or otherwise.



**ATTACHMENT B****SCOPE OF WORK**

This project is located in Huntington Park on Pacific Boulevard, between Slauson Avenue and Florence Avenue. The project consists of general pedestrian improvements at various locations along this 4,000 LF commercial downtown area. Improvements consist of pedestrian furnishings: 70 benches and trash receptacles, 14, bus shelters and signage, shade structures, bike racks, 16 planters, traffic signals improvements for increased pedestrian safety, 14 decorative pedestrian lighting, 10 pedestrian crossings, 18 wayfinding signage and a gateway entrance sign, and landscaping to increase pedestrian safety and improve the overall pedestrian experience. Project funding covers design, and construction costs, including project management and administration costs.

**PROJECT MILESTONES**

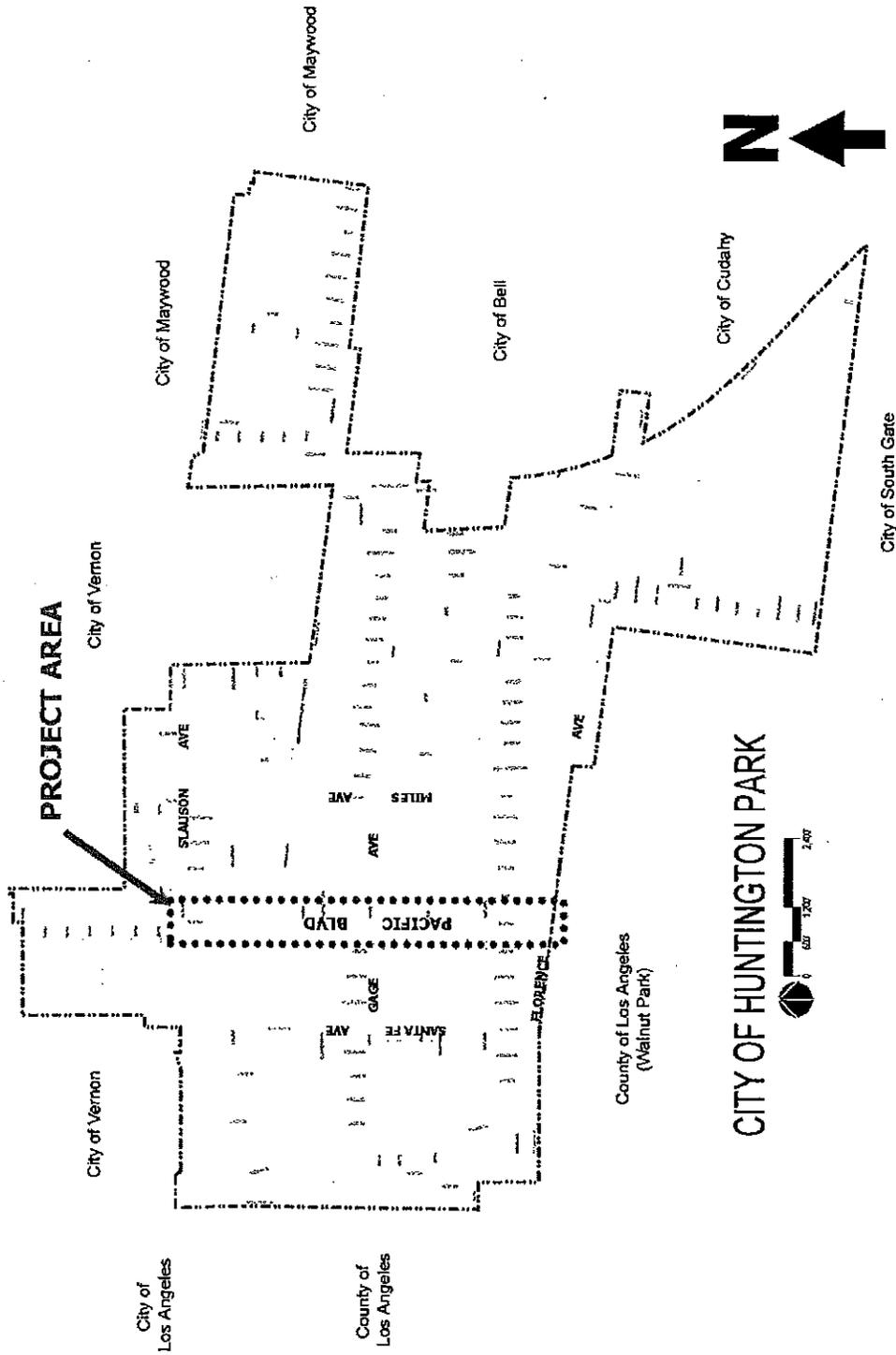
<u>Milestone</u>	<u>Start Date</u>	<u>Completion Date</u>
PS&E Kickoff Meeting / Caltrans Field Review	--	4/7/2014
NEPA/CEQA Categorical Exclusion	--	8/18/2014
Enviro Clearance (NEPA/CEQA Re-validations)	1/20/2015	2/3/2015
City Council Adopt Final PS&E / Authorize Advertisement for Construction	--	4/20/2015
Advertise Construction Contract	4/20/2015	5/20/2015
Construction Bid Opening	--	5/20/2015
Award Construction Contract	5/20/2015	6/4/2015
Construction	6/22/2015	5/27/2016
Project Completion	5/27/2016	6/30/2016

PROJECT SCHEDULE

<u>Milestone</u>	<u>Duration (Days)</u>	<u>Start Date</u>	<u>Completion Date</u>
Public Outreach (Letter of No Prejudice – Paying with Measure R funds)	220	7/1/2013	2/6/2014
Execute LOA	--	--	2/17/2014
Conceptual Streetscape Design	21	2/17/2014	3/10/2014
City Council Approves Conceptual Design	--	--	3/17/2014
PS&E Kickoff Meeting / Caltrans Field Review	--	--	4/7/2014
E-76 Funding Auth - Design	--	--	4/7/2014
A/E Design RFP	30	4/7/2014	5/7/2014
City Council Approves A/E Design Contract	--	--	5/19/2014
30% PS&E (Design)	91	5/19/2014	8/18/2014
NEPA/CEQA Categorical Exclusion	--	--	8/18/2014
65% PS&E (Design)	155	8/18/2014	1/20/2015
90% PS&E (Design)	45	1/20/2015	3/6/2015
Environmental Clearance (NEPA/CEQA Re-validations)	14	1/20/2015	2/3/2015
Permits	30	1/20/2015	2/19/2015
ROW Certification	14	3/6/2015	3/20/2015
Final PS&E (Design)	33	3/6/2015	4/8/2015
City Council Adopt Final PS&E / Authorize Advertisement for Construction	--	--	4/20/2015
E-76 Funding Auth - Construction	--	--	4/20/2015
Advertise Construction Contract	30	4/20/2015	5/20/2015
Construction Bid Opening	--	--	5/20/2015
Award Construction Contract	15	5/20/2015	6/4/2015
Construction NTP	18	6/4/2015	6/22/2015
Construction	340	6/22/2015	5/27/2016
Project Completion	90	5/27/2016	6/30/2016

**ESTIMATE OF PROBABLE COST**

<u>Item</u>	<u>Amount</u>
<b>Engineering &amp; Project Management</b>	
Public Outreach for Streetscape Design	\$ 125,000
Project Management	90,000
Preliminary Engineering / A/E	163,000
Final Construction Documents (PS&E)	200,000
Subtotal	\$ 578,000
<b>Construction</b>	
Mobilization	\$ 160,000
Demolition	200,000
Crosswalk Improvements	800,000
Bus Shelters	150,000
Landscaping	311,600
Irrigation	135,000
Pedestrian Lighting	840,000
Directional & Other Signage	218,000
Gateway Sign	203,274
Pedestrian Furniture	105,000
Subtotal	\$ 3,122,874
<b>Construction Management &amp; Inspection</b>	
	\$ 200,000
<b>Project Completion / Final Invoice</b>	
	\$ 3,900,874



**Pacific Boulevard Pedestrian Improvement Project (F3609)**

## FA ATTACHMENT C REPORTING & EXPENDITURE GUIDELINES

### REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (Attachment C1) is required for all projects. The Grantee shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, Grantee will submit a quarterly report to the LACMTA at P.O. Box 512296, Los Angeles, CA 90051-0296. Please note that letters or other forms of documentation may not be substituted for this form.
- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that Grantee provide complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project. Expenses must reflect the proportionate share of local match, including in-kind, charged to the grant.
- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.
- Grantees are required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter. Projects not delivered in a timely manner will be reevaluated by LACMTA as part of the annual Call for Projects Recertification process and the Funds may be deobligated and reprogrammed by the LACMTA Board.
- The Quarterly Progress/Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

<i>Quarter</i>	<i>Report Due Date</i>
July -September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

## EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope-of-Work (Attachment B) is considered ineligible and will not be reimbursed by the LACMTA unless prior written authorization has been granted by the LACMTA Chief Executive Officer or his designee.
- Any expense charged to the grant or local match, including in-kind, must be clearly and directly related to the project.
- Any activity or expense charged as local match cannot be applied to any other LACMTA-funded or non-LACMTA-funded projects; activities or expenses related to a previously funded project cannot be used as local match for the current project.
- Administrative cost is the ongoing expense incurred by the Grantee for the duration of the project and for the direct benefit of the project as specified in the Scope-of-Work (Attachment B). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.
- LACMTA is not responsible for, and will not reimburse any costs incurred by the Grantee prior to the execution of the FA, unless written authorization has been granted by the LACMTA Chief Executive Officer or her designee.
- The FA is considered executed when the LACMTA Chief Executive Officer or her designee signs the document.

## DEFINITIONS

- Local Participation: Where local participation consists of “in-kind” contributions rather than funds, the following contributions may be included:
  - Costs incurred by a local jurisdiction to successfully complete the project. Examples include engineering, design, rights-of-way purchase, and construction management costs.
  - Donations of land, building space, supplies, equipment, loaned equipment, or loaned building space dedicated to the project.
  - Donations of volunteer services dedicated to the project.
  - A third-party contribution of services, land, building space, supplies or equipment dedicated to the project.
- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.

- **Excessive Cost:** Any expense deemed “excessive” by LACMTA staff would be adjusted to reflect a “reasonable and customary” level. For detail definition of “reasonable cost”, please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations*.
- **Ineligible Expenditures:** Any activity or expense charged above and beyond the approved Scope-of-Work is considered ineligible.

**LACMTA FA ATTACHMENT C1**  
**QUARTERLY PROGRESS / EXPENSE REPORT**

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	
Quarterly Report #	

**GRANTEES ARE REQUESTED TO MAIL THIS REPORT TO**  
**P.O. Box #512296, Los Angeles, CA 90051-0296** after the close  
of each quarter, but no later than November 30, February 28,  
May 31 and August 31. Please note that letters or other forms  
of documentation may not be substituted for this form. Refer to the  
Reporting and Expenditure Guidelines (Attachment C) for further information.

**SECTION 1: QUARTERLY EXPENSE REPORT**

Please itemize grant-related charges for this Quarter on Page 5 of this report and include totals in this Section.

	LACMTA Grant \$	Local Match (Incl. In-Kind) \$	Local Match %	Total \$
<b>Project Quarter Expenditure</b>				
This Quarter Expenditure				
Retention Amount				
Net Invoice Amount (Less Retention)				
<b>Project-to-Date Expenditure</b>				
Funds Expended to Date (Include this Quarter)				
Total Project Budget				
% of Project Budget Expended to Date				
Balance Remaining				

**SECTION 2: GENERAL INFORMATION**

PROJECT TITLE: \_\_\_\_\_

FA #: \_\_\_\_\_

**QUARTERLY REPORT SUBMITTED FOR:**

*Fiscal Year :*     2013-2014     2014-2015     2015-2016  
                           2016-2017     2017-2018     2018-2019

*Quarter :*         Q1: Jul - Sep     Q2: Oct - Dec  
                           Q3: Jan - Mar     Q4: Apr - Jun

DATE SUBMITTED: \_\_\_\_\_

**LACMTA MODAL CATEGORY:**

RSTI                     Pedestrian     Signal Synchronization  
 TDM                     Bicycle         Goods Movement  
 Transit                 TEA

<b>LACMTA Area Team Representative / Project Mgr.</b>	Name:	
	Area Team:	
	Phone Number:	
	e-mail:	

<b>Project Sponsor Contact / Project Manager</b>	Contact Name:	
	Job Title:	
	Department:	
	City / Agency:	
	Mailing Address:	
	Phone Number:	
	e-mail:	

**SECTION 3 : QUARTERLY PROGRESS REPORT**

**1. DELIVERABLES & MILESTONES**

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. **DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2<sup>ND</sup> AND 3<sup>RD</sup> COLUMNS BELOW.**

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. **PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.**

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental Clearance				
Design Bid & Award				
Design				
Right-of-Way Acquisition				
Construction Bid & Award				
Ground Breaking Event				
Construction				
Ribbon Cutting Event				
<b>Total Project Duration (Months)</b>				

**2. PROJECT COMPLETION**

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

- On schedule per original FA schedule
  Less than 12 months behind original schedule  
 Between 12-24 months behind original schedule
  More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

- Yes
  No
  Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

- Yes
  No
  Not Applicable

### **3. TASKS/MILESTONES ACCOMPLISHED**

List tasks or milestones accomplished and progress made this quarter.

### **4. PROJECT DELAY**

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

### **5. ACTION ITEMS TO RESOLVE DELAY**

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

**SECTION 4: ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER**

All expenses and charges, including grant and local match, must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

ITEM	INVOICE #	TOTAL EXPENSES/ CHARGES	\$ CHARGED TO LACMTA GRANT	\$ CHARGED TO LOCAL MATCH
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
<b>TOTAL</b>				

**Notes:**

1. Local match spent in each quarter, must be in the appropriate proportion to LACMTA grant.
2. All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

**Invoice Payment Information:**

LACMTA will make all disbursements electronically unless an exception is requested in writing.  
 ACH Payments require that you complete an ACH Request Form and fax it to Accounts Payable at 213-922-6107  
 ACH Request Forms can be found at [www.metro.net/callforprojects](http://www.metro.net/callforprojects).  
 Written exception requests for Check Payments should be completed and faxed to Accounts Payable at 213-922-

I certify that I am the responsible Project Manager or fiscal officer and representative of \_\_\_\_\_  
 \_\_\_\_\_ and that to the best of my knowledge and belief the information  
 stated in this report is true and correct.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name*

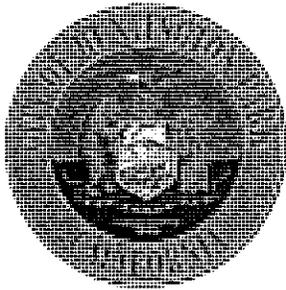
\_\_\_\_\_  
*Title*

**Los Angeles Metropolitan Transportation Authority  
2013 Federal Transportation Improvement Program (\$000)**

TIP ID: <b>LAF3609 (LA11G2N)</b>		Implementing Agency: <b>Huntington Park, City of</b>									
PHASE	PRIOR	12/13	13/14	14/15	15/16	16/17	17/18	BEYOND	TOTAL		
PE											
RW											
CON											
<b>SUBTOTAL</b>											
09CFP - LTF - Local Transportation											
PE					\$0					\$0	
RW					\$0					\$0	
CON					\$2,676					\$2,676	
<b>SUBTOTAL</b>											
CITY: City Funds											
PE					\$390					\$390	
RW					\$0					\$0	
CON					\$835					\$835	
<b>SUBTOTAL</b>											
<b>TOTAL</b>											
		<b>TOTAL PE: \$390</b>			<b>TOTAL RW: \$0</b>			<b>TOTAL CON: \$3,511</b>			

- General Comment: Non reportable TCM  
 - Modeling Comment:  
 - TCM Comment:  
 - Narrative: Project cost stays the same  
 Changed Lump Sum Name:  
 - from "Bicycle and Pedestrian" to "Bicycle and Pedestrian Non Reportable TCMs"  
 Changed Conformity Category:  
 - from "EXEMPT - 93.126" to "NON-REPORTABLE TCM"  
 Changed Project Completion Date:  
 - from "6/16/2015" to "6/15/2016"  
 Revise Funds Between Fiscal Years  
 CITY:  
 - Delete funds in 13/14 in ENG for \$390, CON for \$3,511  
 - Add funds in 14/15 in ENG for \$390, CON for \$3,511  
 Total project cost remains the same at \$3,901

<b>Last Revised Amendment 13-02 - APPROVED</b>	Change reason: MINOR CHANGE	Total Cost	<b>\$3,901</b>
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# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **ACTIVITY IN PUBLIC PLACES PERMIT FOR A STREET PROCESSION CONDUCTED BY IGLESIA SAGRADA FAMILIA ON APRIL 18, 2014 (S14-05)**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve an Activity in Public Places Permit request by Iglesia Sagrada Familia (Applicant) to conduct a street procession along Rugby Avenue, Clarendon Avenue, Middleton Street, and Zoe Avenue on April 18, 2014 (S14-05), subject to the "Departmental Conditions of Approval" contained herein.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

City Council approval of an Activity in Public Places Permit (Permit) is necessary due to the request to close public streets.

### **FISCAL IMPACT/FINANCING**

The Applicant is responsible for costs incurred by the City related to the street procession. The City's cost for last year's street procession was \$2,508 and has been fully paid by the Applicant. For this year's street procession, City staff has reviewed the application and provided the following cost estimates.

Police Department	\$ 1,653
Public Works Department	\$ 684
<b>Total Estimated Cost to City</b>	<b>\$ 2,337</b>

# ACTIVITY IN PUBLIC PLACES PERMIT FOR A STREET PROCESSION CONDUCTED BY IGLESIA SAGRADA FAMILIA ON APRIL 18, 2014 (S14-05)

March 3, 2014

Page 2 of 3

## FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Permit is processed through the Planning Division to ensure that the requirements set forth by all applicable City departments/divisions and local public agencies are met. Applicable City departments/divisions such as the Police Department, Public Works/Engineering Department, Finance Department, and the Office of the City Clerk have reviewed the application.

The street procession has been conducted annually by the Applicant for the past eight years. Approximately 300-400 people are anticipated to participate in the procession along specific public streets while carrying a religious icon. The procession is scheduled for April 18, 2014, between 6:30 p.m. and 10 p.m. and will begin at 6401 Rugby Avenue and move north to Clarendon Avenue, west to Middleton Street, south to Zoe Avenue, east to Rugby Avenue and then northward, returning to the point of origination (see attached map). As a result of the event, portions of these streets will be sequentially closed and reopened to vehicular traffic as the procession crosses each intersection. As in previous years, the applicant will use the services of the City's Police Department to stop traffic as procession participants walk through the intersections.

The following are conditions of approval provided by the City departments.

1. Police Department: Approval is contingent upon review and discussion of proposed security program. The Police Department has the discretion to increase or decrease staffing based on the final event plan presented. Final approval of the security deployment plan must also be obtained from the Police Department.
2. Finance Department: Subject to applicant agreeing to pay the Total Actual Cost prior to the event, the Total Actual Cost will be determined by the City Finance Department. The applicant will pay the entirety of the invoice within 30 days of receiving the invoice.

The Applicant is not proposing to have any vendors for this event.

3. Office of the City Clerk: The applicant is required to submit proof of a Certificate of Liability Insurance with coverage in the amount of \$1 million. The certificate must include a separate Additional Insured Endorsement page naming the City of Huntington Park, its officers, agents and employees as additional insureds.
4. Community Development Department: Per Huntington Park Municipal Code (HPMC) Section 5-13.04(J)(15), the Applicant is to provide the City the mailing labels and postage for notification to affected properties within 100 feet of the procession route prior to the issuance of the Permit.

**ACTIVITY IN PUBLIC PLACES PERMIT FOR A STREET PROCESSION  
CONDUCTED BY IGLESIA SAGRADA FAMILIA ON APRIL 18, 2014 (S14-05)**

March 3, 2014

Page 3 of 3

Pursuant to the City's Outdoor Smoking Regulations (HPMC Section 4-12.02), smoking and tobacco product use is prohibited at public events that may be attended by the general public. The Applicant is therefore required to make the event "smoke-free".

**CONCLUSION**

Upon City Council approval of the Activity in Public Places Permit for the 2014 street procession, City staff will meet with the Applicant to discuss specific details of the event.

Respectfully submitted,



RENÉ BOBADILLA, P.E.  
City Manager



JAMES ENRIQUEZ, P.E.  
City Engineer/Public Works Director

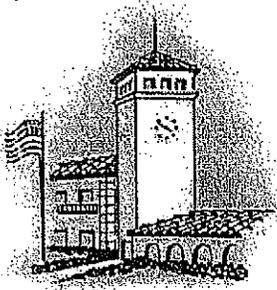
**ATTACHMENTS**

- A. Activity in Public Places Permit-Application
- B. Proposed Street Procession Route
- C. Departmental Cost Estimates

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

**ACTIVITY IN PUBLIC PLACES  
PERMIT APPLICATION**

**ATTACHMENT: A**



City of  
**HUNTINGTON PARK** california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

HUNTINGTON PARK, CA 90255

TEL: (323) 584-6210 FAX: (323) 584-6244

**ACTIVITY IN PUBLIC PLACES  
PERMIT APPLICATION**

PERMIT NO. 13-04

**FILING FEE:** Minor Events: \$236.39 plus \$10.00 per day; \$78.80 for non-profit entities, plus \$10.00 per day.  
Major Events: \$1,575.88 plus \$10.00 per day; \$525.29 for non-profit entities, plus \$10.00 per day.

1. **APPLICANT** (If the applicant is an organization or business, also include the name of a contact person):  
Parroquia Sagrada Familia - Bishop Hector Jerez

Mailing Address: 6401 Rugby Dr. Huntington Park CA 90255

Phone 1: (213) 4356300 Phone 2: (323) 5815338 Fax: (323) 5815379

Huntington Park Business License No: \_\_\_\_\_

Non-profit organization? Yes  No  If yes, Tax I.D. No? 95-4831331

Emergency Contact (name and telephone): Bishop Hector Jerez (213) 4356300

2. **ADDRESS / LOCATION OF EVENT/ACTIVITY** (Describe on which portion of the public-right-of-ways the event/activity will take place, i.e. - sidewalk, street alley, etc.):

Rugby to clarendon to Middleton to 20e to Rugby.

3. **DESCRIPTION OF EVENT/ACTIVITY** (Describe purpose of event/activity. Include all activities such as meetings, assembly, parade, procession, or entertainment, etc., if more space is needed please attach a separate sheet of paper):

Religious Procession  
WALK AROUND ON CITY STREETS

4. **DATE(S) OF EVENT/ACTIVITY:** March 29/2013

5. **TIME(S) OF EVENT/ACTIVITY** (for each day): 6:30 - 10:00

6. **Have you conducted this event/activity in the past twelve (12) months, in this or a neighboring city?**  
Yes  No  If yes, where? same place 4/6/12 - 3/22/11/2010/2009  
Date(s) 2008-7-6-5-4-3-2-1

7. Have you requested or obtained a permit from any other city within which the proposed event/activity shall commence, terminate or occur in part?

Yes  No  If yes, which city? \_\_\_\_\_

8. Number of persons expected to attend proposed event/activity? 300-400

9. Number and type of vehicles, equipment and animals that will be used at the proposed event/activity? N/A

10. Will there be vendors that will be participating in the event/activity?

Yes  No  If yes, how many? \_\_\_\_\_

11. Do you have insurance for the proposed event/activity?

Yes  No  If yes, provide information and attach proof: \_\_\_\_\_

12. Applicant's authorized representative(s) for management of event/activity. If more than one, please list on a separate sheet of paper. (Note: Applicant or authorized representative(s) must be present at all times during the event/activity)

Representative's Name: Bishop Hector A. Jerez  
Contact Number: (213) 935 6300 - (323) 581 5338  
Mailing Address: 6401 Rugby Ave. Huntington Park, CA 90255

**Please Note:**

- Submittal of a plan/map showing the location of the event/activity, including pedestrian and/or vehicle circulation is required.
- A fully completed application with all required approvals must be submitted to the Community Development Department a minimum of thirty (30) days prior to the date of the event/activity, or a minimum of ninety (90) days prior to the date of the event/activity if City Council approval is required.

**CERTIFICATE AND AFFIDAVIT OF APPLICANT:** I/We understand and agree to abide by all of the Activity in Public Places Permit regulations of the City of Huntington Park and any other conditions imposed for the event/activity requested. I/We certify that all statements made on this application are true and complete. I/We understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

Applicant's Signature: [Signature]

Date: 1/23/2013

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Date Submitted: 1/23/13

Received By: J. ARAUZ

Filing Fee: 535.29

Receipt No.: 466816

City Council Approval Required? No  Yes  if yes, tentative meeting date? 3/4/13

**Departmental/Division Approvals Required:**

- Police Department
- City Clerk
- Revenue Collections
- Engineering
- Building and Safety
- Planning
- Field Services

**Outside Agency Approvals Required:**

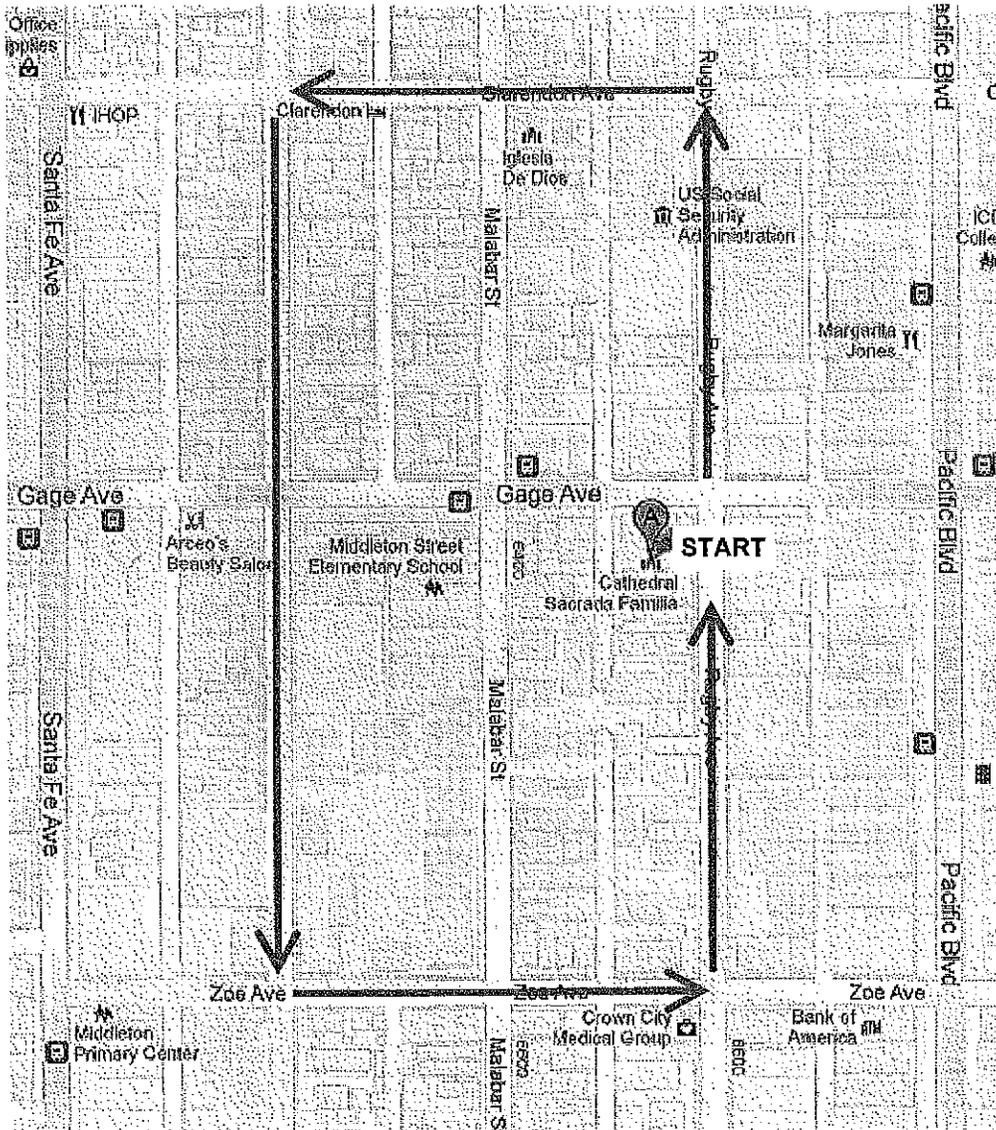
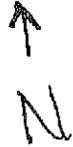
- L.A. County Fire Dept.
- L.A. County Health Dept.
- Dept. of Alcoholic Beverage Control (ABC)

**PROPOSED STREET  
PROCESSION ROUTE**

**ATTACHMENT: B**

# 6401 RUGBY AVENUE

7



**DEPARTMENTAL  
COST ESTIMATES**

**ATTACHMENT: C**

PUBLIC WORKS DEPARTMENT  
 Paroquia Sagrada Familia - Street Procession  
 April 18, 2014  
**Job Cost**

PERSONNEL									
DATE	JOB DESCRIPTION	HOURS	REG RATE	OVERTIME RATE	# OF STAFF	CLASSIFICATION	SUB TOTAL	GRAND TOTAL	
4/18/2014 Friday 6:30. to 10:30.	Load and prepare vehicles with barricades, saw horses, cones and delineators(street closure equipment. Deploy and erect street closure equipment, and proceed with police schedule for street closure. Pick up all street closure equipment.	4 4		\$37.19 \$49.37	2 1	Maintenance Worker PW Supervisor	\$297.52 \$197.48		
							Sub Total Overhead PERSONNEL TOTAL	\$495.00 \$123.75 \$618.75	\$618.75
<b>EQUIPMENT</b>		<b>TYPE</b>	<b>HOURS</b>	<b>HOURLY RATE</b>					
Unit #353		Ford F-350	4	\$16.34				\$65.36	
<b>MATERIALS</b>		<b>QTY.</b>	<b>RATE</b>				<b>EQUIPMENT TOTAL</b>	<b>\$65.36</b>	
							<b>MATERIAL TOTAL</b>		
							<b>TOTAL EVENT COST</b>	<b>\$684.11</b>	

PREPARED BY: Juan A Preciado  
 DATE: February 13, 2014

EVENT OVERTIME ESTIMATE						
Sagrada Estimate						
Position	Hourly Rate	Overtime Rate 150%	Hours Worked	Total of Hours Worked Per Officer	Total # Of Officers	
Police Lieutenant	\$ 61.71	\$ 92.57	5.00	\$462.83	1	\$462.83
Police Sergeant	\$ 55.03	\$ 82.55	5.00	\$412.73	1	\$412.73
Senior Officer	\$ 44.63	\$ 66.95	5.00	\$334.75	1	\$334.75
Police Officer	\$ 38.39	\$ 57.58	0.00	\$0.00	0	\$0.00
Comm Operator (Dispatcher)	\$ 31.59	\$ 47.39	0.00	\$0.00	0	\$0.00
Code Enforcement Officer	\$ 26.06	\$ 39.08	0.00	\$0.00	0	\$0.00
Parking Enforcement Officer	\$ 24.62	\$ 36.93	6.00	\$221.57	2	\$443.14
Parking Enforcement Officer (Set Up)	\$ 24.62	\$ 36.93	0.00	\$0.00	0	\$0.00
Community Service Officer	\$ 28.38	\$ 42.57	0.00	\$0.00	0	\$0.00
Business License Enf Officer	\$ 29.21	\$ 43.82	0.00	\$0.00	0	\$0.00
Police Cadet	\$ 12.94	\$ -	0.00	\$0.00	0	\$0.00
<b>Total Projected Overtime</b>						<b>\$1,653.45</b>

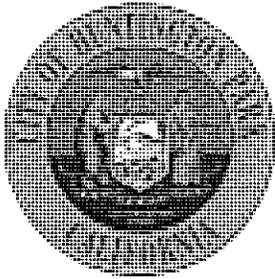
The Police Department's approval is contingent upon the listed conditions being met, coupled with the decisions reached during the planning process.

The Police Department has the discretion to increase or decrease staffing based on the final event plan presented.

The Police Department has final approval of the security deployment plan.

All vendors will be required to obtain a City of Huntington Park business license.

Alcohol sales or sampling will not be permitted anytime before, during, or after the event without submittal of the proper licenses.



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION AUTHORIZING THE SUBMITTAL OF TWO GRANT APPLICATIONS FOR CICLAVIA AND HP GRAN PRIX EVENTS UNDER THE OPEN STREETS PROGRAM ADMINISTRED BY THE LOS ANGELES COUNTY METROPOLITAN TRANSPORATION AUTHORITY**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt a resolution authorizing the City to submit two grant applications for the Open Streets Program administered by the Los Angeles County Metropolitan Transportation Authority (Metro) for funding of two open streets events; and
2. Authorize the City Manager to execute all documents related to the Open Streets Program Application.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

In an effort to seek funding to leverage programs that promote sustainable communities, healthy living and civic engagement, staff is recommending that the City approve the submittal of two applications for the Open Streets Program Grant offered by Metro. The grant will be used to finance "open streets" events which will include temporarily closing streets to automobiles and opening them to people and experience their streets while biking, rollerblading or walking in a car-free environment. The goal of the grant is to encourage green and sustainable modes of transportation (biking, walking and transit), and foster civic engagement. There is approximately \$2.0 million in funding available under the Open Streets Program for communities within the Los Angeles County.

The City of Huntington Park would like to submit two applications for the following events:

1. CicLAVia
2. HP Gran Prix

**RESOLUTION AUTHORIZING THE SUBMITTAL OF TWO GRANT APPLICATIONS FOR  
CICLAVIA AND HP GRAN PRIX EVENTS UNDER THE OPEN STREETS PROGRAM  
ADMINISTERED BY THE LOS ANGELES COUNTY TRANSPORTATION AUTHORITY**

March 3, 2014

Page 2 of 4

**CicLAVia**

The City will work in partnership with CicLAVia, a non-profit organization, and multiple jurisdictions to coordinate its first multi-city bicycle event called "CicLAVia in the Southeast". The following four jurisdictions have agreed to participate in the application and work together in coordinating the event:

1. City of South Gate
2. City of Lynwood
3. City of Los Angeles
4. County of Los Angeles

The City will be the lead applicant and recipient for the funds; however CicLAVia will be primarily responsible for coordinating the event.

CicLAVia is a recognized non-profit organization with experience in coordinating open street events with other communities. The last CicLAVia event was held on October 6, 2013, in Downtown Los Angeles. The "open streets" event was modeled after "Ciclovías", which started in Bogota, Colombia, over thirty years ago in response to the congestion and pollution of city streets. Presently, these types of events are being held throughout Latin America and the United States.

**HP Gran Prix**

The City is currently planning its second HP Gran Prix bike race and is seeking funding from Metro to finance a portion this event. In October 2013, the City sponsored its first HP Gran Prix event, which served as a kick-off event in the City's efforts to promote the New Bicycle Initiative. The HP Gran Prix is a fixed-gear bicycle competition sprint on a 1,000 foot precision timed course. The race attracted over 150 participants (and several hundred more spectators), which included local riders and elite athletes from the Southern California region and surrounding communities.

HP Gran Prix was a true cross-functional collaboration, which involved multiple City departments (Finance, Community Development, Police, Parks and Recreation and Public Works) and collaboration with the Los Angeles County Bicycle Coalition (non-profit advocacy organization) and Wolfpack Hustle (grassroots community/bicycle group). The City will work with these same partners in coordinating its second Gran Prix event.

**FISCAL IMPACT/FINANCING**

**RESOLUTION AUTHORIZING THE SUBMITTAL OF TWO GRANT APPLICATIONS FOR  
CICLAVIA AND HP GRAN PRIX EVENTS UNDER THE OPEN STREETS PROGRAM  
ADMINISTERED BY THE LOS ANGELES COUNTY TRANSPORTATION AUTHORITY**

March 3, 2014

Page 3 of 4

**FISCAL IMPACT/FINANCING**

Event planning and implementation costs are expected to be financed by the Metro grant. The following provides a description of the estimated costs for each event.

**CicLAVia:** Based on the cost for coordinating a 10-mile CicLAVia event in Downtown Los Angeles, staff estimates that the total cost for a multi-city bicycle event will be between \$200,000 and \$400,000 (\$40,000-\$80,000 per city/county); The City and its application partners are currently working on a budget for this event. It is important to note that each city/county included in the application will be responsible for coordinating the event in their respective jurisdictions. The Economic Development Division will be the point of contact and lead staff representing the City.

**HP Gran Prix:** Direct production costs for the event last year totaled approximately \$16,000, which was obtained from multiple funding sources, including: Transportation Development Act (TDA), Air Quality Management District (AQMD), & Proposition C (transit grant monies), Community Development Block Grant (CDBG), and private donations. In addition, the City provided more than \$15,000 in-kind services: police, parks & recreation, and economic development department staff time. Staff would like to expand the scope of this year's event. The estimate budget is \$20,000 - \$25,000, plus in-kind City services.

The budget for these events will be inclusive of the following costs:

1. Outreach and marketing costs
2. Pre-event planning
3. Day-of-event costs

The majority of the costs are for road closure and monitoring expenses (Police and Public Works). In addition, the grant requires a 20% match, which will be provided on an in-kind basis through staff time. If the grant is awarded, staff will work with other City departments (i.e. Police, Public Works, and Parks & Recreation) in planning and implementing these events.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

**CicLAVia:** CicLAVia is expected to be an all-day event, proposed to take place sometime in December 2015. The approximate route length is 10 miles, which will include the following areas/streets within the southeast communities (See Route Map, Attachment B):

1. Along the Los Angeles River and 710 Freeway, between Randolph Street and Tweedy Boulevard (Bell, Cudahy, & South Gate)

**RESOLUTION AUTHORIZING THE SUBMITTAL OF TWO GRANT APPLICATIONS FOR CICALVIA AND HP GRAN PRIX EVENTS UNDER THE OPEN STREETS PROGRAM ADMINISTERED BY THE LOS ANGELES COUNTY TRANSPORTATION AUTHORITY**

March 3, 2014

Page 4 of 4

2. Tweedy Boulevard and Long Beach Boulevard (South Gate & Los Angeles County – Walnut Park)
3. State Street (Lynwood)
4. 103rd Street and Compton Avenue (City of Los Angeles - Watts)
5. Pacific Boulevard to Gage Street (Huntington Park)

**HP Gran Prix:** The HP Gran Prix is expected to be an all-day event, which will include the closure of Pacific Boulevard from Florence Avenue to Randolph Street (approximately 1 mile). The anticipated date for the second Gran Prix is September 2014.

The application deadline for the Open Streets Program grant is March 14, 2014. Funds will become available starting July 2014.

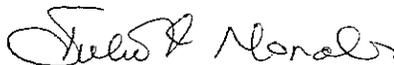
**CONCLUSION**

Upon approval of the attached Resolution authorizing the City to apply for the grant, staff will coordinate the submittal of these two applications.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



JULIO MORALES  
Director of Finance

**ATTACHMENTS:**

- A. Resolution
- B. Map of Proposed CicLAVia Route for the Southeast Communities

DATE:	
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILED
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
SENIOR DEPUTY CITY CLERK	

# ATTACHMENT "A"



1 exercise such as bicycling, skating and other related activities.

2 4. These events will include the temporary closing of streets to automobiles and  
3 open them to people to re-imagine and experience their streets while biking,  
4 walking or rollerblading in a car-free environment

5 5. The proposed "open street" events route will run along major routes and connect  
6 to commercial corridors.

7 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK,**  
8 **HEREBY FINDS, DETERMINES, RESOLVES AS FOLLOWS:**

9 SECTION 1. The City Council adopts the above recitals as its findings

10 SECTION 2. The City Manager of the City of Huntington Park is authorized to apply  
11 for the Open Streets Program Grant from LA Metro

12 SECTION 3. The City Manager of the City of Huntington Park is authorized to accept  
13 the Open Streets Program Grant if awarded by LA Metro. The Grant requires a minimum  
14 local match of twenty percent (20%).

15 SECTION 4. The City Manager of the City of Huntington Park is authorized to  
16 execute all documents, including contracts, subcontracts, agreement extensions, renewals,  
17 and/or amendments required by LA Metro to implement the Open Streets Program Grant, in  
18 a form acceptable to the City Attorney.

19 SECTION 5. The City Clerk shall certify to the adoption of this Resolution, which  
20 shall be effective upon its adoption.

21 **PASSED AND ADOPTED** this 3<sup>rd</sup> day of March, 2014.

22  
23  
24 \_\_\_\_\_  
Mario Gomez, Mayor

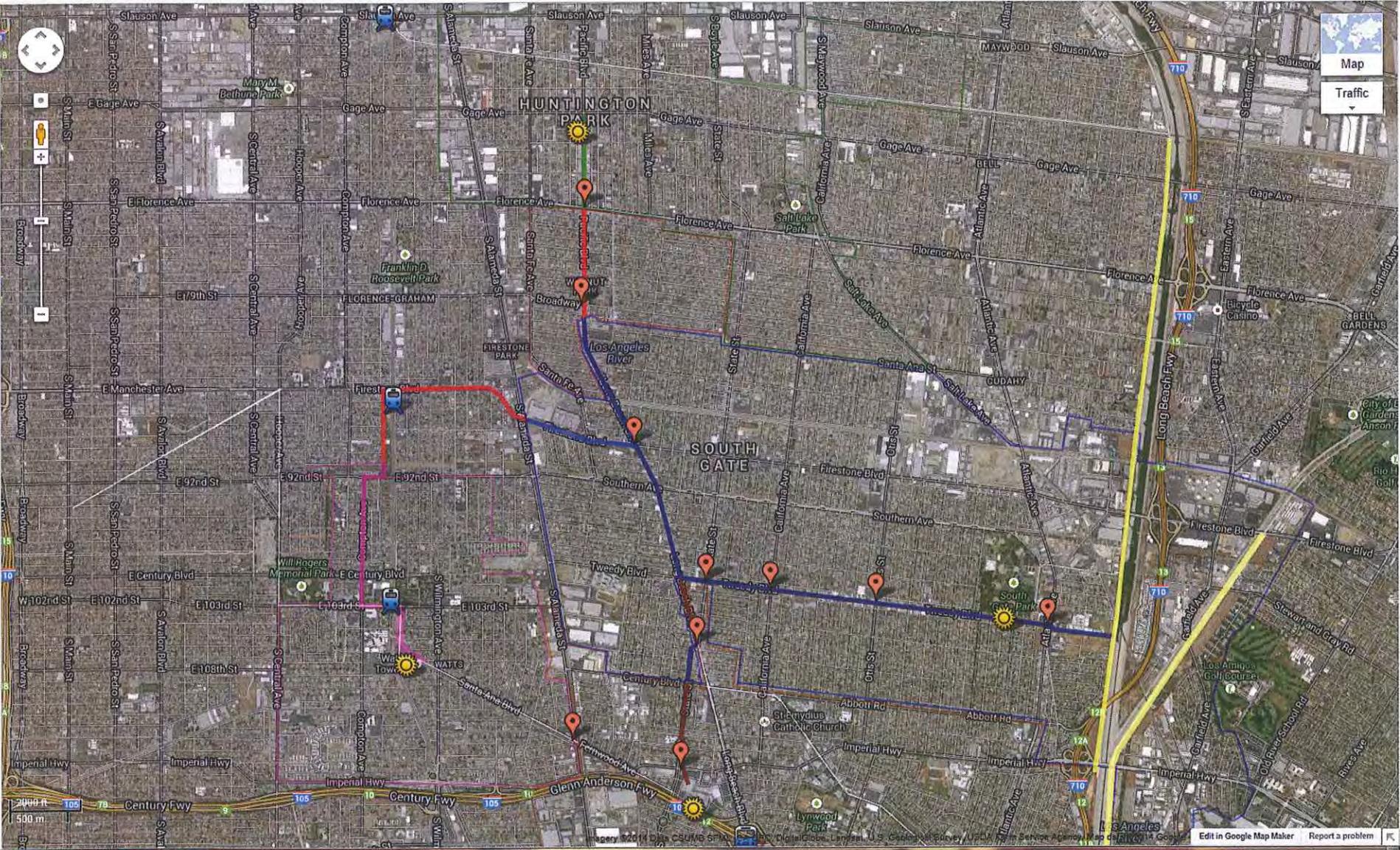
25 ATTEST:

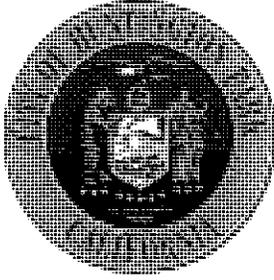
26  
27  
28 \_\_\_\_\_  
Rocio Martinez, Sr. Deputy City Clerk

# ATTACHMENT "B"

# Exhibit B

## Proposed Route Southeast CicLAVia





# CITY OF HUNTINGTON PARK

Parks and Recreation Department  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **2014 4<sup>TH</sup> OF JULY FIREWORKS DISPLAY REQUEST FOR PROPOSALS**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve the 4<sup>th</sup> of July Fireworks Display Request for Proposals;
2. Authorize staff to advertise and release the 4<sup>th</sup> of July Fireworks Display Request for Proposals.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On February 3, 2014, City Council authorized the Director of Parks and Recreation to prepare and produce a Request for Proposals (RFP) for the 4<sup>th</sup> of July Fireworks Display. The approximate cost of fireworks displays in previous years have ranged between \$25,000 - \$26,000 and entail the following:

1. Opening: 3" Sky Concert Opening Salutes (Quantity: 15 shots)
2. Main Body: 3" Sky Concert Selections (Quantity: 10,000 shots)
3. Pyrotechnic Devices: Sousa Platinum Line Custom Multi shot Device (Quantity: 700 shots)
4. Grand Finale: 2.5" Sky Concert Finale Shells (Quantity: 270 shots)
5. Total bombardments: 11683

Staff has prepared the RFP to solicit qualified fireworks vendors and requests that Council review and approve the proposed RFP, as the 4<sup>th</sup> of July fireworks show has been a cornerstone celebration in honor of Independence Day for Huntington Park residents and neighboring communities alike, for the past several years.

If approved, proposals will be due to the City by Monday, April 7, 2014, and a contract is scheduled to be awarded to a qualified fireworks vendor at the regularly scheduled Council meeting of Monday, April 21, 2014.

**2014 4<sup>TH</sup> OF JULY FIREWORKS DISPLAY REQUEST FOR PROPOSALS**

March 3, 2014

Page 2 of 2

**FISCAL IMPACT/FINANCING**

There will be an impact of approximately \$25,000 - \$26,000 to the General fund (Account # 111-0240-466.55-40) as a result of this action. Staff intends to seek sponsorships and donations to offset the cost of the fireworks display.

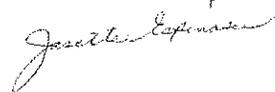
**CONCLUSION**

The RFP will be advertised and distributed to qualified fireworks vendors upon City Council approval. Proposals submitted in response to the RFP will be received by the City Clerk until 2 p.m. on Monday, April 7, 2014, at which time all proposals will be publicly opened, examined, and declared by the City Clerk.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



JOSETTE ESPINOSA  
Director of Parks and Recreation

**ATTACHMENTS**

A. Request for Proposals: Production of 2014 4<sup>th</sup> of July Fireworks Display

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

# ATTACHMENT "A"

# **REQUEST FOR PROPOSALS**

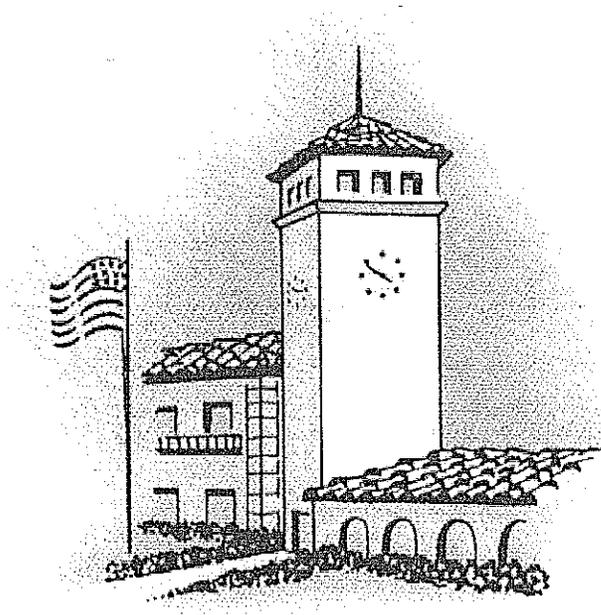
## **Production of 2014 4<sup>th</sup> of July Fireworks Display**

Proposals Due by 2 p.m. on Tuesday, April 7, 2014

Submit Proposals to:

City of Huntington Park  
City Clerk

Re: 4<sup>th</sup> of July Fireworks Display  
6550 Miles Avenue  
Huntington Park, CA 90255



**City of Huntington Park**  
**Department of Parks & Recreation**

6550 Miles Avenue  
Huntington Park, CA 90255  
(323) 584-6216

## INTRODUCTION

The City of Huntington Park is seeking a contractor to provide a professional fireworks display for the City's 2014 4<sup>th</sup> of July Celebration, as described in the Scope of Required Services section of this Request for Proposals (RFP).

This RFP describes the required scope of services and the minimum information that must be included in the proposal. Failure to submit information in accordance with the RFP requirements may be cause for disqualification.

All inquiries concerning this RFP should be directed to:

Josette Espinosa  
Director of Parks & Recreation  
(323) 584-6216  
jespinosa@huntingtonpark.org

## EVENT LOCATION

The 4<sup>th</sup> of July fireworks display will be held on Friday, July 4, 2014, at Salt Lake Park, 3401 E. Florence Ave., Huntington Park, CA 90255.

## TERM OF AGREEMENT

The term of the agreement shall be from **April 21, 2014**, and will continue until the agreed services have been completed unless sooner terminated pursuant to the terms of the agreement.

## RESERVATION

The City reserves the right to revise or amend these specifications prior to the date set for opening proposals. Revisions and amendments, if any, will be announced by an addendum to this proposal. If the revisions require additional time to enable proposing company or individual to respond, the City may postpone the opening date accordingly. In such case, the addendum will include an announcement of the new opening date. All addenda must be attached to the proposal. Failure to attach any addendum may render the proposal non-responsive and cause it to be rejected. The City Council reserves the right to reject any and all proposals received, to take all proposals under advisement for a period not to exceed ninety (90) days after the date of the opening, to waive any informality on any proposal, and to be the sole judge of the relative merits of the material and or service mentioned in the respective proposals received. The City reserves the right to reject any proposal not accompanied with all data or information required. This request for proposal does not commit the City to award a contract or to pay any cost incurred in the preparation of a proposal. All responses to this request become the property of the City of Huntington Park.

## REQUIREMENTS

Contractor shall maintain policies of comprehensive public liability and property damage insurance with limits of not less than \$5,000,000 per occurrence.

Contractor shall add the City, its officers, employees and agents as additional insured on any policy of insurance required under this Agreement.

Contractor shall provide the City evidence of the insurance required herein satisfactory to the City consisting of certificates of insurance that attach separate additional insured endorsement pages (form CG 20 10 11 85) that will show the City of Huntington Park, its officers, employees, and agents as additional insured.

Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance, primary or excess, available to the City or any employee or agent of the City. Certificates of insurance are to reflect that such coverage provides 30 days prior notice to the City by certified mail of any cancellation or reduction in available limits or changes in the terms of coverage.

Contractor shall assume all responsibility for damages to property or injuries to persons, including accidental death, which may be caused by the Contractors performance, whether such performance be by itself, its sub-consultant, or anyone directly or indirectly employed by it and whether such damage shall accrue or be discovered before or after termination of the contract. The City shall be provided a certificate of insurance verifying the Contractors liability insurance coverage.

The Contractor agrees to maintain at its expense, during the term of this Agreement, all necessary insurance for its employees engaged in the performance of this Agreement, including, but not limited to, workers' compensation insurance, and to provide the City with satisfactory evidence of such insurance coverage upon the City's request.

The Contractor agrees that no person shall be excluded from employment in the performance of this Agreement on grounds of race, creed, color, sex, age, marital status, or place of national origin. In this connection, the Contractor agrees to comply with all County, State and Federal laws relating to equal employment opportunity rights.

Contractor agrees to comply with all City, County, State and Federal requirements for the use of pyrotechnic devices and displays.

The Contractor agrees to comply with all requirements of the Immigration Reform and Control Act of 1986 ("Act"). The Contractor agrees to defend, indemnify and hold the City of Huntington Park harmless from any penalties imposed as a result of non-compliance with the Act.

## SCOPE OF REQUIRED SERVICES

The scope of required services will include the components listed below. Throughout this RFP, references to “director” shall mean “director of parks and recreation” and references to “contractor” shall mean “fireworks display contractor.”

*The contractor must include the following information/items in its bid package:*

- All required permit filings
- Description of plans for storage and delivery of fireworks
- Itemized list of all equipment to be used to produce the display, including list of shell sizes
- Detailed show description with number and type of shells for show and finale
- Description of low-level display and aerial show
- Description of electronically fired display
- Description of fireworks display to be choreographed to music
- Two CDs of music to be used in display for approval (to be provided to director 10 days before the fireworks display)
- Two CDs of music to be used in display (to be provided to director on July 4)
- Provide no less than two technicians, including a duly licensed pyrotechnic operator, to deliver, set up, and take charge of, along with sufficient helpers, the safe and orderly discharge and display of live pyrotechnical devices; including but not limited to the removal and disposal of any debris, trash, or residue from such display, any active but unused pyrotechnical devices, any defective or partially discharged pyrotechnical devices and all equipment, wires or tools used to present and explode such devices (to be provided July 4).
- Upon award of bid, contractor shall supply the director with a detailed plan including designated fall out area.

<b>Description</b>	<b>Qty/Shots</b>
<b>Multi-shot barrage units (body and finale)</b>	
200 shot white glittering w/blue pistil	4/800
400 shot "Z" shape color falling leaves w/blue pistil	4/1,600
90 shot "W" shape gold willow comet w/blue pistil	5/450
100 shot "V" shape rapid fire blue stars	4/400
200 shot "Z" shape rapid fire zig-zag red stars	4/800
100 shot "Z" shape rapid fire zig-zag blue stars	5/500
144s peacock begin	5/720
100s color strobe willow	4/400
1,000 shot golden crackling crossettes	5/5,000
<b>Subtotal shots:</b>	<b>40/10,670</b>
<b>Opening section</b>	
Two-and-a-half-inch shells	50
Three-inch shells	20
<b>Body of program</b>	
Two-and-a-half-inch shells	288
Three-inch shells	225
<b>Grand finale</b>	
Two-and-a-half-inch shells	270
Three-inch shells	160
Sound reinforcement included	Yes
<b>Show total shots:</b>	<b>11,683</b>

**Business License**

Contractor must be properly licensed with the Huntington Park Finance Department.

**Payment**

City shall pay contractor 50% of the total compensation on **Friday, June 20, 2014**. Final 50% of the total compensation shall be paid on **Monday, July 7, 2014**, the first business day following the fireworks display date. Payment shall be made payable to the contractor.

**TIME SCHEDULE**

Following is the anticipated timeline for the selection of the contractor:

March 4, 2014	RFP is released
April 7, 2014	Proposals due
April 21, 2014	City Council awards contract

**PROPOSAL REQUIREMENTS**

**Format** – Proposals shall be made using the worksheets contained in this RFP plus a separate Statement of Qualifications. Bidders are to submit three sets of the following documents.

1. **Bid Sheet** – Completed “Bid Sheet.”
2. **Itemized Price List** – See “Bid Sheet” for more information.
3. **Show Description** – Provide all descriptions of fireworks display as required in Scope of Services section of this RFP.
4. **Statement of Qualifications** – On a separate sheet of paper, describe your company’s experience in producing fireworks displays. Include information about how many years of experience your company has in providing services similar to those described in the Scope of Services section of this RFP.
5. **References** – Completed “References” sheet. Include references for work your company has performed that is relevant to this RFP.

Blank spaces in the proposal must be properly filled in and the phraseology of the proposal form must not be changed. Any unauthorized conditions, limitations, or provisos attached may render it unacceptable and cause its rejection. Alterations by erasure or interlineations must be explained or noted in the proposal over the signature of the bidder. Contractors are invited to be present at the opening of proposals. A corporation submitting a proposal may be required, before the contract is fully awarded, to furnish a certificate as to its corporate existence and satisfactory evidence as to the authority of the officer or officers authorized to execute the contract on behalf of the corporation.

## SELECTION PROCESS

Proposals will be evaluated by city staff on the basis of the areas listed in the "Proposal Requirements" section of this RFP. Contractors may be invited to make an oral presentation. Evaluation and subsequent selection of a qualified contractor is competitive.

The contract will be awarded to the lowest responsible bidder, except if the City deems acceptance of the lowest responsible bid is not in the best interest of the Agency, it may reject all bids and advertise for other bids, in accordance with all applicable laws and/or other provisions of this Request For Proposal and the incorporated document of the same.

The award of the contract, if it be awarded, will be made within sixty (60) days after the opening of the proposals, or according to the Time Schedule listed above herein (whichever is sooner), to the lowest responsible and qualified bidder whose proposal complies with all the prescribed requirements. However, until an award is made, the right will be reserved to City to reject any or all bids and to waive technical errors or discrepancies if to do so is deemed to best serve the interest of the City. In no event will an award be made until all necessary investigations are made as to the responsibility and qualifications of the bidder whom it is proposed to make such an award.

The City shall be the exclusive judge as to the responsibility of a bidder, and in ascertaining that fact the City will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar public works operation of the various bidders.

A Contractor may withdraw his bid at any time prior to the time fixed in the public notice for the opening of bids by filing with the City, its clerk or secretary, a written request for the withdrawal of the bid. The Contractor or his duly authorized representative shall execute the request. The withdrawal of a bid shall not prejudice the right of the Contractor to file a new bid within the time limit.

## SUBMITTAL REQUIREMENTS

**Quantity** – Three original copies of the proposal must be submitted. No faxed or electronically mailed versions will be accepted. Envelopes must state the company name.

**Deadline for Submittal** – Proposals *must be received* by the City Clerk's office by:

**2 p.m. on Tuesday, April 7, 2014**

Please remit the documents to (address envelopes exactly as follows):

City of Huntington Park  
City Clerk  
Re: 4<sup>th</sup> of July Fireworks Display  
6550 Miles Avenue  
Huntington Park, CA 90255



**REFERENCES**

(This page must be completed and submitted as part of your proposal package)

**Company name:** \_\_\_\_\_

1. Organization/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Type of Work Performed: \_\_\_\_\_

Term of Contract: \_\_\_\_\_

2. Organization/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Type of Work Performed: \_\_\_\_\_

Term of Contract: \_\_\_\_\_

3. Organization/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Type of Work Performed: \_\_\_\_\_

Term of Contract: \_\_\_\_\_

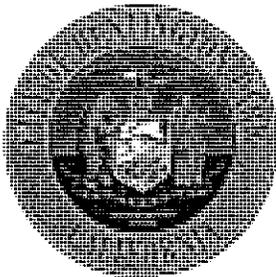
4. Organization/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Type of Work Performed: \_\_\_\_\_

Term of Contract: \_\_\_\_\_



# CITY OF HUNTINGTON PARK

Administration  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **RESOLUTION ADOPTING NEW CLASS SPECIFICATIONS FOR THE POSITION OF BUSINESS LICENSE TECHNICIAN**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt a resolution to approve the class specifications for the position of Business License Technician.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

It is critical that the City fosters a business-friendly environment where local businesses can thrive. To this end, staff has made a concerted effort to streamline and improve the City's business license process, which all businesses must go through to open or to continue doing business in Huntington Park.

The day-to-day administration of the business license program has historically been performed by a Finance Assistant I. However, the Finance Assistant I class specification is overly general and does not define key business license duties. In order to further develop and improve the City's business license program, it is necessary to establish class specifications that are consistent with the responsibilities of the business license program.

The Business License Technician class specifications establish the scope of work that is required to carry out a successful business license program. Furthermore, the new classification defines key analytical job duties, which include:

1. Administer the business license program including guiding new applicants through the application process and tracking and processing annual business license renewals;
2. Interpret and explain business license requirements to business owners and representatives;

**RESOLUTION ADOPTING NEW CLASS SPECIFICATIONS FOR THE POSITION OF BUSINESS LICENSE TECHNICIAN**

March 3, 2014

Page 2 of 2

3. Coordinate with the Planning and Building divisions, Police and Fire Departments, and other agencies to ensure that business license applicants comply with City codes and ordinances;
4. Maintain electronic records of business license applications;
5. Balance, code and prepare daily cash reports for the business license program;
6. Prepare financial reports regarding City's business licenses;
7. Maintain accurate accounting and financial reports;

Adoption of the stated resolution by the City Council is the final step in the process before the City can fill the position. In addition, the resolution and class specifications have been reviewed and approved by the City Attorney, Civil Service Commission, and General Employees' Association.

**FISCAL IMPACT/FINANCING**

The salary for the Business License Technician will be the same as the salary for the Finance Assistant I position; and therefore, there should be no impact to the General Fund. The salary range for the position is \$3,106 to \$3,813 per month plus benefits. The position is currently being filled by a provisional employee.

**CONCLUSION**

Upon adoption of the resolution, the new Business License Technician class specification will be posted as an open recruitment.

Respectfully submitted,



RENÉ BOBADILLA, P.E.  
City Manager

**ATTACHMENTS**

- A: Class Specifications for Business License Technician
- B: Resolution Approving and Adopting Class Specifications for Business License Technician

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

# ATTACHMENT "A"

**CITY OF HUNTINGTON PARK**  
**CLASS SPECIFICATION**

**BUSINESS LICENSE TECHNICIAN**

Civil Service Status:	Open Competitive	Bargaining Unit:	General Employees' Association
Probationary Period:	One Year	Approved by Civil Service Commission:	
Classification Series:	Finance Series	Approved by City Council:	
FLSA Status:	Non-Exempt	Resolution No.:	

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

**DEFINITION**

Under supervision this position administers the City's business license program. Performs a variety of duties related to the issuing, processing, and collection of business licenses and related permits; prepares financial management reports; and performs other related work as required.

**EXAMPLE OF DUTIES**

*The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.*

- Administer the business license program including guiding new applicants through the application process and tracking and processing annual business license renewals;
- Interpret and explain business license requirements to business owners and representatives;
- Coordinate with the Planning and Building divisions, Police and Fire Departments, and other agencies to ensure that business license applicants comply with City codes and ordinances;
- Maintain electronic records of business license applications;
- Coordinate annual taxi driver permit inspections with Police Department;
- Balance, code and prepare daily cash reports for the business license program;
- Prepare financial reports regarding City's business licenses;
- Perform a wide variety of routine clerical work including, word processing, proofreading, filing, billing, checking and recording information on records;
- Answer the telephone and wait on the general public, providing information as required;
- Perform a variety of other accounting and finance-related backup duties:
  - Accept cash payments and deposits from the public regarding charges for utilities, parking citation and other departments fees; Prepare opening and closing bills; Compute trash and water charges allowing for deposits, advance credits and unpaid balances
  - Process a variety of permits and licenses including animal licenses, taxi driver permits, special event permits, film permits, Dial-A-Ride program identification cards, and security alarm permits for new businesses;
- Perform other related duties as assigned or as situation requires.

**CITY OF HUNTINGTON PARK**  
**CLASS SPECIFICATION**

**BUSINESS LICENSE TECHNICIAN**

Civil Service Status:	Open Competitive	Bargaining Unit:	General Employees' Association
Probationary Period:	One Year	Approved by Civil Service Commission:	
Classification Series:	Finance Series	Approved by City Council:	
FLSA Status:	Non-Exempt	Resolution No.:	

**MINIMUM QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

**Knowledge of:**

- Knowledge of basic bookkeeping or recordkeeping principles;
- English usage, spelling, grammar, punctuation and arithmetic.

**Skills:**

- Use of personal computer, including word processing and spreadsheet software, as well as other basic software applications.

**Ability to:**

- Maintain accurate accounting and financial reports;
- Perform duties of the position in a timely manner;
- (Learn to) Operate City's financial management software (SunGard /HTE);
- Effectively communicate both orally and in writing with public and City employees;
- Make accurate arithmetical calculations;
- Deal tactfully with the public;
- Handle confidential information with discretion;
- Effectively handle stressful situations;
- Prepare reports and maintain records;
- Establish and maintain effective working relationship with other City employees;
- Discuss financial management information related to business license program;
- Operate office equipment, and learn office rules, methods and policies, understand and carry out oral and written directions;
- Records cashiering transactions accurately;
- Work overtime as required;
- Assume responsibility for maintaining a safe working environment;
- Maintain electronic files.

**CITY OF HUNTINGTON PARK**  
**CLASS SPECIFICATION**

**BUSINESS LICENSE TECHNICIAN**

Civil Service Status:	Open Competitive	Bargaining Unit:	General Employees' Association
Probationary Period:	One Year	Approved by Civil Service Commission:	
Classification Series:	Finance Series	Approved by City Council:	
FLSA Status:	Non-Exempt	Resolution No.:	

**Education and Experience Guidelines** – *Any combination of equivalent education, training and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education/Training:**

Associate's degree in business/public administration, finance, accounting or related field. Bachelor's Degree preferred.

**Experience:**

Five (5) years of work experience, preferably in finance and accounting-related fields. Such tasks may include: cashiering, bookkeeping, recordkeeping, or office management.

**License:**

A valid California Class C Driver's License and a satisfactory driving record.

**Desirable Qualification:**

The ability to speak Spanish.

**Physical Requirements:**

Must meet approved physical and pre-placement medical standards for the position.

# ATTACHMENT "B"

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**RESOLUTION NO. 2014 - \_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK  
APPROVING AND ADOPTING NEW CLASS SPECIFICATIONS FOR THE POSITION OF  
BUSINESS LICENSE TECHNICIAN.**

**WHEREAS**, the City of Huntington Park has recently created a new employment position/classification titled "Business License Technician"; and,

**WHEREAS**, new class specifications have been created for this position/classification;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK  
DOES RESOLVE AS FOLLOWS:**

**SECTION 1** The City Council of the City of Huntington Park hereby adopts and approves class specifications for the position of Business License Technician, a copy of which is attached hereto as Exhibit A, with a salary range of \$3,106.00 to \$3,813 per month, Salary Grid 113.

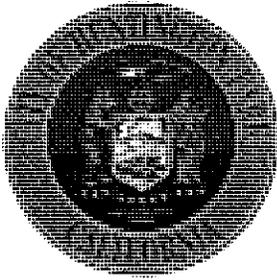
**SECTION 3** The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED AND ADOPTED this 3<sup>rd</sup> day of March, 2014.**

\_\_\_\_\_  
Mario Gomez, Mayor

ATTEST:

\_\_\_\_\_  
Rocio Martinez, Sr. Deputy City Clerk



# CITY OF HUNTINGTON PARK

City Attorney  
City Council Agenda Report

March 3, 2014

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **AGREEMENT FOR HUMAN RESOURCES/PERSONNEL LEGAL SERVICES – ATKINSON, ANDELSON, LOYA, RUUD & ROMO**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve the proposed attorney representation agreement with Atkinson, Andelson, Loya, Ruud & Romo; and authorize the City Manager to execute.

### **BACKGROUND:**

Irma Rodriguez Moisa of the law firm of Atkinson, Andelson, Loya, Rudd & Romo (“AALRR”) has been representing the City with respect to Human Resources / Personnel matters since 2012. The City has been notified that AALRR will be increasing its rates effective January 1, 2014.

The City’s current services agreement reflects the following hourly rates:

Effective January 1, 2014, hourly rates are as follows:

Partner	\$250	Partner	\$260
Sr. Associates	\$220	Sr. Associates	\$225
Associates	\$190-\$220	Associates	\$195-\$215
Paralegals	\$140	Paralegals	\$140

Enclosed is a new agreement reflective of the new rates.

**AGREEMENT FOR HUMAN RESOURCES/PERSONNEL LEGAL SERVICES –  
ATKINSON, ANDELSON, LOYA, RUUD & ROMO**  
March 3, 2014  
Page 2 of 2

**FISCAL IMPACT/FINANCING**

The City would pay the increased rates reflected above, which amounts to a \$10/hr increase for Partners, and a \$5/hr increase for Associates.

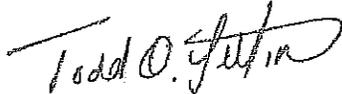
**CONCLUSION**

Upon City Council approval, the City Manager shall execute the attorney representation agreement with Atkinson, Andelson, Loya, Rudd & Romo.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



TODD LITFIN  
Interim City Attorney

**ATTACHMENT:**

- A: Proposed Attorney Representation Agreement
- B: 2012 Attorney Representation Agreement

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

# ATTACHMENT "A"

## ATTORNEY REPRESENTATION AGREEMENT

### I. PARTIES

The parties to this Attorney Representation Agreement (the "Agreement") are the Law Offices of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a professional law corporation (the "Firm") and the CITY OF HUNTINGTON PARK ("Client").

### II. RECITALS; PURPOSE

Client desires to retain and engage the Firm to perform legal services on client's behalf, and the Firm is willing to accept said engagement on the terms and conditions contained in this Agreement.

### III. MATTERS

The Firm is being retained in connection with the representation of Client with respect to any Human Resources/Personnel Legal Services and litigation, as requested by Client.

### IV. TERMS AND CONDITIONS

A. Client will compensate the Firm for the performance of legal services at the hourly rates stated herein for the attorneys within the firm working on the matters. Hourly rates will be: Partners - \$260 per hour; Senior Associates - \$225 per hour; Paralegals - \$140 per hour; Irma Rodriguez Moisa will be the attorney primarily responsible for providing legal services under this Agreement. Firm agrees to remain these rates fixed until December 2014. Firm will provide thirty (30) day notice of any increases in rates to be effective January 1, 2015.

The Firm will bill Client for all professional services rendered on behalf of the Client matter. The time billed to the Client for professional services will be billed in one-tenth of an hour increments for time actually expended, including reasonable travel time billed portal to portal. Travel time will be billed at fifty percent of the hourly rate.

B. The Firm will not be obligated to advance costs on behalf of Client; however, for the purposes of convenience and in order to expedite matters, the Firm reserves the right to advance costs on behalf of Client with Client's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of Client in the event a particular cost item totals \$2,000.00 or less. Typical cost items include, by way of example and not limitation, filing fees, copying charges (outside vendors only), appearance fees, messenger fees, travel costs, bonds, witness fees, expert fees, consultant fees, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. Costs will be charged to the Client without mark-up. Automobile travel mileage fees will be charged to Client at the prevailing IRS reimbursement rates. There will be no charge for Firm generated faxes, on-line legal research of California law, non-legal staff overtime charges or internal Firm copying charges.

C. A detailed description of the attorney work performed and the costs advanced by the Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to Client on or about the 15th of the following month. Payment of the full amount due, as reflected

on the monthly statements, will be due to the Firm from Client by the 15th of each month for the prior monthly statement, unless other arrangements are made. In the event there are retainer funds of Client in the Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Firm's Trust Account to the Firm's General Account to the extent of the balance due on the monthly statement and a credit therefore will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

D. Client agrees to review the Firm's monthly statements promptly upon receipt and to notify the Firm, in writing, with respect to any disagreement with the monthly statement.

E. Client agrees to fully cooperate with the Firm in connection with the Firm's representation of Client, including but not limited to attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Firm to adequately represent Client.

F. Client has the right, at any time, and either with or without good cause, to discharge the Firm as Client's attorneys. In the event of such a discharge of the Firm by Client, however, any and all unpaid attorneys' fees and costs owing to the Firm from Client shall be immediately due and payable.

G. The Firm reserves the right to discontinue the performance of legal services on behalf of Client upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Firm to discontinue the performance of said legal services;
2. Upon a determination by the Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for Client;
3. Upon the failure of Client to perform any of client's obligations hereunder as respects the payment of the Firm's fees and costs advanced; or
4. Upon the failure of Client to perform any of client's obligations hereunder as respects cooperation with the Firm in connection with the Firm's representation of client.

H. In the event that the Firm ceases to perform legal services for Client, as herein above provided, Client agrees that Client will promptly pay to the Firm any and all unpaid fees and all undisputed fees or costs advanced, and retrieve all of client's files, signing a receipt therefore. Further, Client agrees that, with respect to any litigation where the Firm has made an appearance in Court on his behalf, Client will promptly execute an appropriate Substitution of Attorney form.

I. The Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

**V. PROTECTION OF CLIENT CONFIDENCES HIGH TECH COMMUNICATION DEVICES**

The Firm stays constantly aware of its important obligation to preserve the secrets and confidences of its clients which it holds in precious trust for them. To that end it is important that you and the Firm agree from the outset what kinds of communications technology the Firm should employ in the course of this engagement. For instance, the exchange of documents and other information using email or other types of electronic communications involves some risk that information will be retrieved by third parties with no right to see it. Even the use of facsimile machines can cause problems if documents are sent to numbers where the documents sit in open view.

Therefore, you should only provide the Firm with cellular numbers, facsimile numbers and email addresses which are acceptable to you for receiving confidential communications from the Firm. If you have any mailing addresses, cellular numbers, facsimile numbers, and email addresses that the Firm should not use for confidential communications, please advise us of these in writing. You agree that the Firm may use any of your cellular numbers, facsimile numbers and email addresses other than those which you specify in writing that the Firm should not use.

**VI. POSSIBLE THIRD PARTY CONFLICTS**

Client and Firm agree to the applicability of the Rules of Professional Conduct adopted in California to any and all representation arising under this Agreement.

**VII. MEDIATION/ARBITRATION; WAIVER OF JURY TRIAL**

If a dispute arises out of or relating to any aspect of this Agreement between Client and Firm, or the breach thereof, and if the dispute cannot be settled through negotiation, Firm and Client agree to discuss in good faith the use of mediation before resorting to arbitration, litigation, or any other dispute resolution procedure. Nothing in this Agreement limits or otherwise affects Client's right under Sections 6200-6206 of the California Business and Professions Code to request arbitration of any fee dispute by an independent, impartial arbitrator or panel of arbitrators through a bar association program created solely to resolve fee disputes between lawyers and Client. However, should discussions, mediation or the non-binding arbitration provided through a local bar association program not resolve the dispute, the dispute will be determined by binding arbitration before the American Arbitration Association under their then prevailing commercial arbitration rules, except that discovery may be taken in that arbitration under the California Code of Civil Procedure. The claims or controversies subject to this provision include, without limitation, any claim of professional negligence or malpractice. The arbitration will be held in Camarillo, California, unless we mutually select another venue, and judgment may be entered upon the arbitrator's award by any court having jurisdiction. Should Client refuse or neglect to appear or participate in the arbitration proceedings, the arbitrator is empowered to decide the claim or controversy in accordance with the evidence presented. Client should realize that by accepting the arbitration provision, CLIENT WILL WAIVE CLIENT'S RIGHT TO A JURY TRIAL AND THE RIGHT, EXCEPT UNDER LIMITED CIRCUMSTANCES, TO APPEAL THE ARBITRATOR'S DECISION.

\_\_\_\_\_ (Client Initial Here)

\_\_\_\_\_ (Firm Initial Here)

**VIII. DOCUMENT RETENTION AND DESTRUCTION**

The Firm retains client files for five (5) years after the client matter is closed. The Firm then destroys those files unless Client has previously asked the Firm in writing to return that matter file to Clients.

**IX. TERMINATION**

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**X. INDEMNIFICATION**

The Firm agrees to defend, indemnify and hold harmless the Client and its employees, agents, assigns and successors in interest from and against all suits and causes of action, claims, losses, demands, and expenses, including, but not limited to, attorney's fees and costs of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including Firm's employees and agents, or damage to or destruction of any property of either party hereto or third person, in any manner arising by reasons of or incident to the performance of legal services on the part of the Firm, its officers, directors, agents, servants, employees, or contractors, whether or not contributed to by any act or omission of the Client or any of the Client's boards, officers, agents or employees.

**XI. EXECUTION DATE**

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_ 2014, at Huntington Park, California.

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

By: \_\_\_\_\_  
IRMA RODRIGUEZ MOISA

CITY OF HUNTINGTON PARK

By: \_\_\_\_\_

# ATTACHMENT "B"

# 6107

ATTORNEY REPRESENTATION AGREEMENT

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2. Upon a determination by the Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for Client;
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 (Client Initial Here)

 (Firm Initial Here)

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The Firm agrees to defend, indemnify and hold harmless the Client and its employees, agents, assigns and successors in interest from and against all suits and causes of action, claims, losses, demands, and expenses, including, but not limited to, attorney's fees and costs of litigation, damage or liability of any nature whatsoever, for death or injury to any person, including Firm's employees and agents, or damage to or destruction of any property of either party hereto or third person, in any manner arising by reasons of or incident to the performance of legal services on the part of the Firm, its officers, directors, agents, servants, employees, or contractors, whether or not contributed to by any act or omission of the Client or any of the Client's boards, officers, agents or employees.

**XI. EXECUTION DATE**

This Agreement is entered into this 6<sup>th</sup> day of August 2012, at Huntington Park, California.

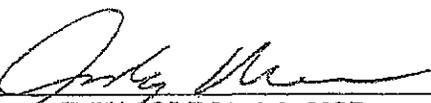
ATKINSON, ANDELSON, LOYA, RUUD & ROMO

By:   
IRMA RÓDRIGUEZ MOISA

ATTEST:

CITY OF HUNTINGTON PARK

By:   
ROSANNA RAMIREZ, CITY CLERK

By:   
ANDY MOLINA, MAYOR