

CITY OF HUNTINGTON PARK

City Council Agenda Monday, February 3, 2014

6:00 p.m.
City Hall Council Chambers
6550 Miles Avenue
Huntington Park, CA 90255

Mario Gomez
Mayor

Rosa E. Perez
Vice Mayor

Ofelia Hernandez
Council Member



Karina Macias
Council Member

Valentin Palos Amezcuita
Council Member

All agenda items and reports are available for review in the City Clerk's Office and www.huntingtonpark.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Public Comment

The Council encourages all residents of the City and interested people to attend and participate in the meetings of the City Council.

Prior to the business portion of the agenda, the City Council and all other agencies meeting on such date will convene to receive public comments regarding any agenda items or matters within the jurisdiction of such governing bodies. This is the only opportunity for public input except for scheduled public hearing items. The Mayor or Chairperson will separately call for testimony at the time of each public hearing. If you wish to address the Council, please complete the speaker card that is provided at the entrance to the Council Chambers and place it in the box at the podium. When called upon by the Mayor or Mayor's designee, each person addressing the Council shall step up to the microphone and state his/her name or organization he/she represents for the record. Each speaker will be limited to three minutes per Huntington Park Municipal Code 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

Additions/Deletions

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

Consent Calendar

All matters listed under the Consent Calendar are considered to be routine and will all be enacted by one motion. The City Council Members have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

Important Notice

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at www.huntingtonpark.org. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION.

Thank you.

1. INVOCATION

2. FLAG SALUTE:

Girls Scouts Cadet Level Troop 16795.

3. ROLL CALL:

Mayor Mario Gomez
Vice Mayor Rosa E. Perez
Council Member Ofelia Hernandez
Council Member Valentin Palos Amezcuita
Council Member Karina Macias

4. PRESENTATIONS

4.1 Presentation to the Girls Scouts Cadet Level Troop 16795 for leading the flag salute.

4.2 Presentation by the California Hispanic Commission on Alcohol and Drug Abuse, Inc. regarding free training in Responsible Beverage Sales/Service (RBS) relating to Alcohol Beverage Sales Control (ABC) License.

5. PUBLIC COMMENTS

Each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207.

6. CONSENT CALENDAR

OFFICE OF THE CITY CLERK

6.1 Approve minutes of the following City Council meeting:

- 6.1-1 Special meeting held Monday, January 13, 2014
- 6.1-2 Special meeting held Tuesday, January 21, 2014
- 6.1-3 Regular meeting held Tuesday, January 21, 2014

6.2 Approve the reading by title of all ordinances and resolutions. Said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

FINANCE DEPARTMENT

6.3 Approve Accounts Payable and Payroll Warrants dated February 3, 2014.

END OF CONSENT CALENDAR

7. REGULAR AGENDA

FINANCE DEPARTMENT

7.1 Parklet Pilot Program to service as Traffic Calming Mitigation Measure, and Economic Development Activity and Creation of Public Spaces.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve of Parklet Pilot Program to service as Traffic Calming Mitigation Measure, and Economic Development Activity and Creation of Public Spaces; and authorize the use of Measure R and Community Development Block Grant (CDBG) funds for the purchase and installation of the parklets.

7.2 Update regarding a lockbox for water meters.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Receive and file a status update on a lockbox on water meters.

7.3 Temporary Parking Pilot Program in the Downtown Area.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Authorize implementation of a Temporary Parking Pilot Program in the Downtown Area.

PARKS AND RECREATION DEPARTMENT

7.4 City of Huntington Park 2014 4th of July Celebration.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Discussion and/or action regarding the production of the 2014 4th of July Celebration.
2. Authorize the Director of Parks and Recreation to prepare a Request for Proposals (RFP) to produce a fireworks show.

7. REGULAR AGENDA – (Continued)

PUBLIC WORKS DEPARTMENT

7.5 Resolution to empower the City of Huntington Park to act as a regional lead in pursuing CalRecycle Used Oil Grant Funds.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2014-3 approving submittal of regional grant application(s) for all CalRecycle grants for which the City of Huntington Park is eligible.
2. Authorize the City Manager, or his designee, to execute on behalf of the City of Huntington Park all grant-related documents.
3. Adopt an Environmentally Preferred Purchasing Plan (EPPP) policy in accordance with CalRecycle grant guidelines.

7.6 Amendment to the Professional Services Contract with Primestor Development Inc. for the preparation of a Revitalization Strategy for Downtown Huntington Park.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve an amendment to the Professional Services Contract with Primestor Development, Inc. for additional services for the Revitalization Strategy for Downtown Huntington Park in the amount not-to-exceed \$203,747.
2. Authorize the City Manager to execute the contract amendment.

7.7 Adopt, advertise, and authorize the award of the construction of the Salt Lake Park Artificial Turf Soccer Fields Project.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the project and adopt the plans and specifications for the construction of the Salt Lake Park Artificial Turf Soccer Fields Project at an estimated construction cost between \$392,000 and \$480,000.
2. Authorize staff to advertise notices inviting sealed bids for the project.

7. REGULAR AGENDA – (Continued)

PUBLIC WORKS DEPARTMENT

3. Authorize the City Manager to award and execute a contract with the responsible contractor that submits the lowest responsive bid within the estimated range of cost; approve the Faithful Performance Labor and Materials bonds and insurance submitted by the contractor.
4. Approve the Total Project Budget as presented in Attachment A.

7.8 Memorandum of Understanding with Eco-Rapid Transit for the development of a transit oriented development parking plan for the proposed Pacific Boulevard Rail Station.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the Memorandum of Understanding (MOU) with ECO-Rapid Transit for the development of a parking plan for an amount not-to-exceed \$50,000.
2. Authorize the City Manager to execute all documents related to this MOU and coordinate the completion of this project with ECO-Rapid Transit.

8. CITY MANAGER'S AGENDA

- 8.1 **Update regarding the Eco Rapid Transit Project.**
- 8.2 **Discussion and/or action regarding Transit Station Planning.**
- 8.3 **Discussion and/or action regarding a proposed City Logo and Downtown Logo.**
- 8.4 **Renew Consultant Agreement between the City of Huntington Park and Michael Chee for strategic communication services.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the amendment to renew the Consultant Agreement with Michael Chee for strategic communication services.
 2. Authorize the City Manager to execute the Consultant Agreement documents.
- 8.5 **City of Huntington Park 2013 Accomplishments.**

9. CITY ATTORNEY'S AGENDA

10. WRITTEN COMMUNICATIONS

11. COUNCIL COMMUNICATIONS

11.1 Mayor Mario Gomez

11.1-1 Discussion and/or action regarding Nimitz Middle School issues.

11.2 Vice Mayor Rosa E. Perez

11.2-1 Discussion and/or action regarding code enforcement issues throughout the City.

11.3 Council Member Ofelia Hernandez

11.4 Council Member Valentin Palos Amezcuita

11.5 Council Member Karina Macias

12. CLOSED SESSION

12.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code paragraph (2) or (3) of subdivision (d) of Section 54956.9: (1)

12.2 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: City of Huntington Park v. Watanabe et al., Case No. 34-2013-80001678.

12.3 Pursuant to Government Code Section 54957: PUBLIC EMPLOYMENT

Title: City Attorney

12. CLOSED SESSION – (Continued)

12.4 Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9, CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Water Replenishment District of Southern California vs. City of Huntington Park, Case No. BC512581

12.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1)

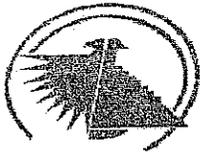
13. ADJOURNMENT

13.1 In memory of Felicita Bobadilla, aunt of René Bobadilla, City Manager for the City of Huntington Park.

NEXT REGULAR MEETING OF THE
CITY OF HUNTINGTON PARK CITY COUNCIL
TUESDAY, FEBRUARY 18, 2014 at 6:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on January 31, 2014 on the bulletin board outside City Hall and available at www.huntingtonpark.org

Rocio Martinez
Rocio Martinez, Senior Deputy City Clerk



A PROJECT OF THE
CALIFORNIA HISPANIC COMMISSION
ON ALCOHOL AND DRUG ABUSE, INC.

January 22, 2014

Dear Owners and Managers of ABC-licensed premises:

The California Hispanic Commission on Alcohol and Drug Abuse, Inc., in collaboration with the Huntington Park Library, invites you and your employees to attend a **FREE training** in Responsible Beverage Sales/Service (RBS) that relates to your Alcoholic Beverage Sales Control (ABC) License. The RBS training will be held on **Wednesday, April 16, 2014** from 1:00 p.m. to 4:30 p.m. at 6518 Miles Avenue, Huntington Park, CA 90255.

This RBS training includes:

- Information on what is acceptable identification (ID)
- The best way to check ID
- Techniques for the early identification and prevention of problems
- How to refuse service for illegal transactions
- Facts about your criminal, civil and ABC liability
- An update on California alcohol laws
- Helpful handouts

This comprehensive class is very beneficial to owners, managers, and all employees engaged in the sale or service of alcoholic beverages. Space is limited, so it is important to reserve a seat no later than April 14, 2014 by calling (323) 722-4529. If you reach the voice mailbox please leave:

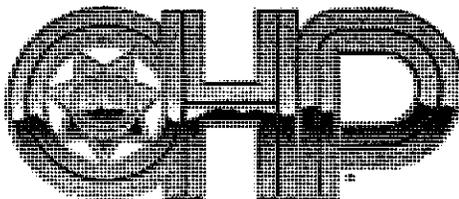
- Your name
- Business name
- Contact number
- Number of persons who will attend

You may also register by sending an e-mail to zdominguez@chcada.org and leaving your contact information.

On the day of the training, plan to arrive a few minutes early to sign in, as the program will begin promptly at 1:00 p.m. Your participation will be forwarded to ABC and will be noted in your file.

Sincerely,

Zuania Mwaura
Environmental Prevention Services Coordinator



Minutes of the special meeting of the City Council of the City of Huntington Park held Monday, January 13, 2014.

Following the Pledge of Alliance, the meeting was called to order in the Council Chambers at 6:00 p.m. by Vice Mayor Perez. Present: Council Member Valentin Palos Amezcuita, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez, and Council Member Karina Macias; Absent: Mayor Mario Gomez.

Vice Mayor Perez announced that the special meeting was called for the purpose of considering and/or taking action on the following items: 1) purchase order for the repair and reconditioning of the pump and motor for Well No. 16; 2) a resolution expressing support of Senate Bill 712 (Lara); 3) discussion and/or action regarding business points for the Request for Proposals for a Solid Waste Franchise Agreement; and 4) closed session for Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to Government Code Paragraph (2) or (3) of Subdivision (d) of Section 54956.9: (2).

Vice Mayor Perez opened oral communications, indicating that this was the time for anyone in the audience to address the City Council on any matter of City business.

Emma Gutierrez addressed concerns to City Council regarding the quality of service provided by the refuse collection company that services her residence and asked the proposed refuse collection companies to consider employing residents of the City.

Jerry Torres addressed concerns regarding lack of trash pick-up and green waste.

Rodolfo Cruz addressed City Council to inquire about the replacement of trash bins.

Vice Mayor Perez called for any other oral communications, and hearing none, declared oral communications closed.

1. REGULAR AGENDA

1.1 Purchase Order for the repair and reconditioning of the pump and motor for Well No. 16.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve a Purchase Order with General Pump Company, Inc. for pump repair and reconditioning services for a not-to-exceed amount of \$71,288.36; and authorize the City Manager to execute.

Motion by Hernandez, seconded by Amezcuita, to approve a purchase order with General Pump Company, Inc. for pump repair and reconditioning services for a not-to-exceed amount of \$71,288.36; and authorize the City Manager to execute, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez and Macias; Noes: None; Absent: Mayor Gomez.

2. COUNCIL COMMUNICATIONS

- 2.1 Mayor Mario Gomez**
- 2.2 Vice Mayor Rosa E. Perez**
- 2.3 Council Member Ofelia Hernandez**
- 2.4 Council Member Valentin Palos Amezcuita**

2. COUNCIL COMMUNICATIONS – (Continued)

2.5 Council Member Karina Macias

- 2.5-1 Adopt Resolution No. 2014-1 expressing support of Senate Bill 712 (Lara)** was presented. Motion by Hernandez, seconded by Macias, to adopt Resolution No. 2014-1, carried as follows: Ayes: Council Member Amezcua, Vice Mayor Perez, Council Members Hernandez and Macias; Noes: None; Absent: Mayor Gomez.

3. STUDY SESSION

3.1 Discussion and/or action regarding business points for the Request for Proposals for a Solid Waste Franchise Agreement.

James Enriquez, Director of Public Works/City Engineer, displayed a PowerPoint presentation regarding the Request for Proposals for a Solid Waste Franchise Agreement Business Points.

Sam Perdomo, representing Waste Resources Inc., addressed City Council regarding the following business points: 1) *Term* – asked City Council to consider a longer term such as 7-year term with option to renew for 3 years; 2) *Bulky Waste Collection* – “fund a City truck and employee (annual cost of \$25,000 with CPI Inflation)”; 3) *Walk Out Service* – asked if it applies to senior citizens and/or disabled; 4) *City Facilities*; and 5) *Billing*.

David Perez, representing Valley Vista Services, addressed City Council regarding the following business point: 1) *Rates*.

Michael Kandilian, representing United Pacific Waste, addressed City Council regarding the following business points: 1) *Performance Bond* – asked City Council to consider lowering the bond amount to \$250,000; and 2) *Insurance* – asked City Council to consider lowering the coverage amount to \$5-6 Million.

Judi Gregory, representing NASA Services Inc., asked City Council regarding the timeline to release of the proposal and commencement of the contract term; and inquired regarding the following business points: 1) *Bulky Waste Collection*; and 2) *AB 939 Guarantee/Recycling* – asked City Council to consider the State required compliance of 50% diversion.

Marty Simonoff, representing EDCO Waste & Recycling Services, addressed City Council regarding the following business point: 1) *Term* – asked City Council to consider a longer term such as 7-year term with option to renew for 3 years. Mr. Simonoff asked City Council regarding the commencement of the residential and commercial waste contracts terms.

John Telesio, representing CR&R Waste Services, addressed City Council regarding the following business point: 1) *Qualifications to propose*. Mr. Telesio asked if business points would be negotiable after the commencement of the request for proposals and/or contracting process.

Greg Nordbak, representing Athens Services, addressed concern regarding selection of a hauler that may not have 5 years of experience and asked if new bins/carts would be a requirement. Mr. Nordbak addressed City Council regarding the following business point: 1) *System for Residential* – “three cart system only or consider a one cart system” - asked if City Council would consider reducing the cart system to 1 or 2.

3. STUDY SESSION – (Continued)

Janine Hamner, representing Waste Management, inquired about the following business points: 1) *Qualifications to propose* - asked City Council to possibly include a requirement for haulers to provide information regarding safety record/Occupational Safety & Health Administration (OSHA)/request of detailed records of compliance ; 2) *Rates* – asked City Council to consider increasing the Consumer Price Index (CPI) cap or adding a rollover clause to the contract; 3) *System for Residential*– asked City Council to consider maintaining the three cart system; 4) *Senior Discount or Varied Cart Sizes*; 5) *Billing*; 6) *Assignment* – asked City Council to exclude assignment to an affiliate; 6) *Vehicles*; and 7) *AB 939 Guarantee/recycling* - asked City Council to consider requiring the State required compliance of 50% diversion. Ms. Hamner also asked City Council to consider “alley service” and to either repair alleys or change the pickup location to the front of those properties in which the current designated pickup location is in an alley.

Elba Romo, representing Waste & Recycling Services, distributed a list of questions to City Council and addressed City Council regarding the following business point: 1) *Qualifications to propose* – asked if City Council would consider 5 years of experience collectively under different companies. Ms. Romo asked if City Council would have the opportunity to review all proposals submitted.

Marvin Henriquez, representing CalMet Services Inc., asked City Council when the request for proposals would be released.

Sam Peña, representing Republic Services, thanked City Council and staff for the request for proposal process and addressed City Council regarding the following business point: 1) *Billing*.

James Enriquez, Director of Public Works/City Engineer, read the following written comments, for the record, received from Craig Dower, representing South Coast Reclamation: “recommend at least 5-year current experience with similar services as requested. The City could take into consideration allowing a hauler with related experience, for example, experience with multi-family commercial and temporary service to handle the account, lower rates would be offered and oversight by the City in terms of the contract would ensure compliance. 5-year term with option for the City to renew for 2 years, if after review of performance paid by hauler, City chooses to do so the terms of the contract could be extended to give the hauler a chance to recuperate initial investment over a longer period which would come with guarantees of reinvestment into to the City and enhancement and equipment services. A 3-cart system is the best way to segregate green waste, recycling, rubbish without cross contamination and would ensure the maximum diversion”.

City Manager Bobadilla requested the City Council resolve into a closed session for the following:

4. CLOSED SESSION

4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code paragraph (2) or (3) of subdivision (d) of Section 54956.9: (2)

Vice Mayor Perez declared the meeting resolved into closed session to be held immediately in the adjoining conference room at 7:35 p.m.

Following the closed session, the meeting was called to order in the Council Chambers at 9:41 p.m. Present: Council Member Valentin Palos Amezcua, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez and Council Member Karina Macias; Absent: Mayor Mario Gomez.

Vice Mayor Perez declared the meeting adjourned at 9:37 p.m.

Rosa E. Perez, Vice Mayor

Rocio Martinez, Sr. Deputy City Clerk

Minutes of the special meeting of the City Council of the City of Huntington Park held Tuesday, January 21, 2014.

The meeting was called to order in the Council Chambers at 5:00 p.m. by Mayor Gomez. Present: Council Member Valentin Palos Amezcuita, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez, Council Member Karina Macias, and Mayor Mario Gomez; Absent: None.

Mayor Gomez announced that the special meeting was called for the purpose of considering and/or taking action on closed session for Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to California Government Code paragraph (2) or (3) of subdivision (d) of Section 54956.9: (2) and for the following presentations: 1) proclamations to Aventon Bikes, Curacao, and Fiesta Taxi for their contributions and for serving as a corporate sponsor; 2) presentation of a Certificate of Recognition to Francisco Gonzalez, owner of Northgate Market in South Gate, for his service and commitment to ending hunger in our community through his monthly food donations to Santa Martha Church in Huntington Park; and 3) presentation by The Kids of the World regarding their youth programs.

Cindy Martinez, Founder and CEO of The Kids of the World, displayed PowerPoint presentations regarding The Kids of the World organization and "Atrevete Hablar, the show of Cindy Youth", a television show geared towards the youth. Ms. Martinez briefed City Council on the mission, vision, and goals of this organization.

Council Member Hernandez presented a video regarding the 2013 Posadas Navideñas. Mayor Gomez and City Council presented proclamations to Jianwei Zhang of Aventon Bikes and Erika Hernandez of Fiesta Taxi for their contributions and for serving as a corporate sponsor.

Director of Parks and Recreation Espinosa presented a video regarding Alliance for a Healthier Generation highlighting the City's After School Program and health and wellness opportunities.

Interim Assistant City Attorney Larsen requested the City Council resolve into a closed session for the following:

4. CLOSED SESSION

- 4.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Significant exposure to litigation pursuant to Government Code paragraph (2) or (3) of subdivision (d) of Section 54956.9: (2)

Mayor Gomez declared the meeting resolved into closed session to be held immediately in the adjoining conference room at 5:41 p.m.

Following the closed session, the meeting was called to order in the Council Chambers at 5:59 p.m. Present: Council Member Valentin Palos Amezcuita, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez, Council Member Karina Macias, and Mayor Mario Gomez; Absent: None.

Interim Assistant City Attorney Larsen reported out that there was no reportable action taken in closed session.

Mayor Gomez declared the special meeting adjourned at 6:00 p.m.

Mario Gomez, Mayor

Rocio Martinez, Sr. Deputy City Clerk

Minutes of the regular meeting of the City Council of the City of Huntington Park held Tuesday, January 21, 2014.

Following the Invocation, the Pledge of Allegiance to the Flag was led by Kevin Christian Hernandez, 6th grade student at Lucille Roybal-Allard Elementary School. The meeting was called to order in the Council Chambers at 6:00 p.m. by Mayor Gomez. Present: Council Member Valentin Palos Amezcuita, Vice Mayor Rosa E. Perez, Council Member Ofelia Hernandez, Council Member Karina Macias, and Mayor Mario Gomez; Absent: None.

Mayor Gomez and City Council presented a Certificate of Appreciation to Kevin Christian Hernandez for leading the flag salute at the City Council meeting January 21, 2014.

Mayor Gomez and City Council presented a proclamation to Curacao for their contributions and for serving as a corporate sponsor.

Mayor Gomez and City Council presented a Certificate of Recognition to Gloria Enciso for Francisco Gonzalez, owner of Northgate Market in South Gate, for his service and commitment to ending hunger in our community through his monthly food donations to Santa Martha Church in Huntington Park.

Motion by Perez, seconded by Macias, to establish as "**subsequent need**" item, a request from Council Member Hernandez for discussion and/or action regarding the City partnering with organizations on immigration seminars throughout the City, as the item arose after the posting of the agenda, necessitating City Council's immediate consideration and/or action, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Absent: None.

Yesenia Acosta, representing the Law Offices of Scott Warmuth, briefed City Council regarding legal services offered by Liga Legal, including immigration, and briefed City Council on upcoming free seminars commencing February 22, 2014. Ms. Acosta asked City Council for assistance by allowing use of a facility, tables and chairs. Ms. Acosta thanked Council Member Hernandez and City Manager Bobadilla for their assistance with this request.

Motion by Amezcuita, seconded by Molina, to **approve the City of Huntington Park to partner with Liga Legal to provide legal services to the community and to conduct immigration seminars throughout the City; and allow use of a City facility, tables and chairs**, carried as follows: Ayes: Council Member Amezcuita, Vice Mayor Perez, Council Members Hernandez, Macias, and Mayor Gomez; Absent: None.

10. CITY ATTORNEY'S AGENDA

10.1 2014 Employment Agreement for the position of City Manager between the City of Huntington Park and Rene Bobadilla.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the 2014 Employment Agreement with Rene Bobadilla to continue as Huntington Park City Manager.

Nicholas Alexander, representing Nick Alexander Imports, distributed copies of a letter and addressed City Council to express support for City Manager Bobadilla. Mr. Alexander briefed City Council regarding their long standing relationship with the City of Huntington Park, which was recently reinvigorated by City Manager Bobadilla. Mr. Alexander stated that Nick Alexander is the largest contributor to the City's sales tax base with over \$205 Million in sales just last year alone. Mr. Alexander asked City Council to consider renewing City Manager Bobadilla's employment contract if they value the future financial success of the City.

Richard V. Loya, former Mayor and Member of the City Council, addressed City Council regarding water conservation education and asked City Council to consider a shorter term and a 6-month severance for the proposed City Manager

contract.

Rodolfo Cruz addressed concerns with the proposed employment agreement for the City Manager.

Edmundo Perez addressed concerns with the proposed employment agreement for the City Manager, including the proposed salary. Mr. Perez also addressed concerns with the salary of the City's Finance Director and any City employee making over \$100,000 a year.

Raquel Toscano expressed displeasure with City Manager Bobadilla and asked City Council to make a clear decision regarding the employment agreement for the City Manager.

Henry Garcia read a statement and addressed City Council in support of City Manager Bobadilla and stated that the City would be in bad shape if it was not for him and congratulated him on his work as a City Manager in the short time he has held his post.

Catalina Peraza, representing the General Employees' Association (GEA), addressed City Council to request that City Council take into consideration City employees and the community when making the decision on the employment agreement for the City Manager.

Emma Gutierrez addressed City Council in support of City Manager Bobadilla and asked City Council to approve the proposed employment agreement and support City Manager Bobadilla.

Antonio Padilla addressed City Council in support of City Manager Bobadilla and thanked him for assisting him in the past. Mr. Padilla asked City Council to consider renewing his employment agreement and possibly renegotiate his salary.

Interim Assistant City Attorney Larsen briefed City Council regarding changes from the previous employment agreement for the City Manager to the new proposed agreement.

Vice Mayor Perez read a copy of an email sent to City Council from a former City employee commending City Council for hiring City Manager Bobadilla and expressed support for City Manager Bobadilla.

Council Member Macias stated that at this time, she is not confident enough to make a decision to approve an agreement for the employment of the City Manager and asked her colleagues to respect her views and prospective.

Council Member Amezcuita stated that there is no urgency to approve the employment agreement for the City Manager today and that he would like to receive a list of accomplishments from City Manager Bobadilla and a performance evaluation of his job in order to make a decision.

Council Members Amezcuita and Macias excused themselves from the meeting at 6:54 p.m.

Mayor Gomez expressed support for City Manager Bobadilla and stated that at the last meeting, City Council received the accomplishments a performance evaluation of the City Manager. Mayor Gomez stated that the City Manager position should not be political and that City Council appointed him for the job and that he has done a great job.

Council Member Hernandez expressed support for City Manager Bobadilla and stated that he is the right person for the job and the community. Council Member Hernandez stated that Mr. Bobadilla is available to City Council and the residents all the time and commended him for bringing transparency to the City's budget and for engaging in community outreach through Town Hall meetings.

Motion by Perez, seconded by Hernandez, to **approve the 2014 Employment Agreement with Rene Bobadilla to continue as Huntington Park City Manager with the amendment to the proposed agreement to reduce the severance to 12 months**, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Absent: Council Members Amezcuita and Macias.

Mayor Gomez opened oral communications, indicating that this was the time for anyone in the audience to address the City Council on any matter of City business.

Jose Mendrano addressed concerns to City Council regarding a rental agreement and payment arrangements made at the Huntington Park Plaza, formerly known as Rugby Plaza Senior Housing. Mr. Mendrano asked City Council who from the City is authorized to pay the rent subsidy to the property management at Huntington Park Plaza.

Candelario Perez addressed concerns regarding a rent increase at Huntington Park Plaza and stated that he was promised by City administrators that his rent would not increase as a result of a transaction involving the sale of the building. Mr. Perez also stated that the rent subsidy has not gone into effect.

Director of Finance Morales stated that he will meet Mr. Medrano and Mr. Perez at the Huntington Park Plaza to address their concerns to the property management.

Edgar Gordillo commended Vice Mayor Perez for her involvement with a community meeting held recently regarding a battery recycling company. Mr. Cruz expressed his support and congratulated City Manager Bobadilla.

Vivian Morada and Jonah Rudolph, representing Michaels Furniture, briefed City Council regarding the history of the furniture store and informed City Council that they are being forced to close their store in Los Angeles. Ms. Morada requested approval of a tent sale in front of their parking lot to be extended from 1 month to 2 consecutive months in order to bring their inventory and customer base from Los Angeles to Huntington Park.

Rodolfo Cruz addressed concerns regarding City Council and property taxes in Huntington Park. Mr. Cruz stated that residents have to know what is going on in the City.

Edmundo Perez addressed concerns regarding a transaction involving the sale of former Rugby Plaza Senior Housing.

Henry Garcia expressed support for City Manager Bobadilla, Mayor Gomez, Vice Mayor Perez, and Council Member Hernandez for always being involved in the various events throughout the City. Mr. Garcia asked individuals to stop the political bullying against Mr. Bobadilla and work together for the betterment of the community.

Andy Molina, former Mayor and Member of the City Council, addressed City Council in support of City Manager Bobadilla and congratulated City Manager Bobadilla.

City Manager Bobadilla thanked City Council for their support and stated that he will be presenting the City's accomplishments in 2013 next month. Mr. Bobadilla informed City Council that he will continue to work with the community and City Council to continue to provide the great service that the City of Huntington Park deserves.

Mayor Gomez called for any other oral communications, and hearing none, declared oral communications closed.

Motion by Perez, seconded by Hernandez, to approve the Consent Calendar, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Noes: None; Absent: Council Members Amezcuita and Macias.

6. CONSENT CALENDAR

OFFICE OF THE CITY CLERK

6.1 Approve minutes of the following City Council meeting:

6.1-1 Regular meeting held Monday, January 6, 2014

6. CONSENT CALENDAR – (Continued)

- 6.2 Approve the reading by title of all ordinances and resolutions. Said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

FINANCE DEPARTMENT

- 6.3 Approve Accounts Payable and Payroll Warrants dated January 21, 2014.

PARKS AND RECREATION DEPARTMENT

- 6.4 Resolution approving the application for grant funds from the State of California Department of Housing and Community Development for the Salt Lake Park Splash Pad Project.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Adopt Resolution No. 2014-2 approving the application for grant funds from the State of California Department of Housing and Community Development under its Housing-Related Parks (HRP) program for the Salt Lake Park Splash Pad Project was presented. Motion by Perez, seconded by Hernandez, to adopt Resolution No. 2014-2, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Noes: None; Absent: Council Members Amezcuita and Macias.
2. Authorized the Director of Parks and Recreation and/or the Mayor to execute and submit all related grant application documents.

PUBLIC WORKS DEPARTMENT

- 6.5 Second Reading of Ordinance approving and extending an existing franchise to ExxonMobil Oil Corporation for use and maintenance of a pipeline.**

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve the Second Reading, by title only and waive further reading, and adopt Ordinance No. 927-NS extending an existing franchise to ExxonMobil Oil Corporation, its Successors and Assigns, for the use and maintenance of a certain twelve-inch pipeline in, under, and along the easterly forty feet of Santa Fe Avenue in the City of Huntington Park was read by title. Motion by Perez, seconded by Hernandez, that reading in full of Ordinance No. 927-NS for second reading be waived, and that Ordinance No. 927-NS be approved for second reading and adopted, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Noes: None; Absent: Council Members Amezcuita and Macias.

END OF CONSENT CALENDAR

7. HEARING

7.1 Adopt the City of Huntington Park 2011, 2012, and 2013 Annual Housing Element Progress Report.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Open the public hearing to receive any comments, and hearing none.
2. Close the public hearing and consider all public testimony.
3. Adopt the City of Huntington Park 2011, 2012, and 2013 Annual Housing Element Progress Report.

Albert Fontanez, Senior Planner, briefed City Council regarding the Annual Housing Element Progress reporting requirements and process.

Motion by Perez, seconded by Hernandez, to adopt the City of Huntington Park 2011, 2012, and 2013 Annual Housing Element Progress Report, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Noes: None; Absent: Council Members Amezcuita and Macias.

8. REGULAR AGENDA

FINANCE DEPARTMENT

8.1 Update on the City's Parking Citation Amnesty Program.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Receive and file a status report on the City's Parking Citation Amnesty Program.

Danny Bueno, Management Analyst and Annie Ruiz, Finance Manager, presented a PowerPoint presentation on the City's Parking Citation Amnesty Program.

COMMUNITY DEVELOPMENT DEPARTMENT

8.2 Consideration to reappoint Juan Anaya and Laura Herrera to serve on the Planning Commission.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Reappoint Juan Anaya to serve on the Planning Commission for a four-year term.
2. Reappoint Laura Herrera to serve on the Planning Commission for a four-year term.

Motion by Perez, seconded by Hernandez, to approve the reappointment of Juan Anaya and Laura Herrera to serve on the Planning Commission for a four-year term ending February 1, 2018, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Noes: None; Absent: Council Members Amezcuita and Macias.

8. **REGULAR AGENDA** – (Continued)

PARKS AND RECREATION DEPARTMENT

8.3 Approve of Facility Use Permit and fee waiver request for American Cancer Society.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approval of Facility Use Permit and fee waiver for American Cancer Society's "Relay for Life" Event.

There being no objection, Mayor Gomez so ordered this item approved.

POLICE DEPARTMENT

8.4 Contract Amendment with H.P. Automotive & Tow, Inc.

RECOMMENDATION OF ITEM UNDER CONSIDERATION:

1. Approve Amendment No. 2 to Amended and Restated Agreement for Furnishing of Towing and Storage Service and Designation as an Official Police Garage for the City of Huntington Park.

Motion by Perez, seconded by Hernandez, to approve Amendment No. 2 to Amended and Restated Agreement for Furnishing of Towing and Storage Service and Designation as an Official Police Garage for the City of Huntington Park, carried as follows: Ayes: Vice Mayor Perez, Council Member Hernandez, and Mayor Gomez; Noes: None; Absent: Council Members Amezcua and Macias.

9. **CITY MANAGER'S AGENDA**

9.1 Approve a City Council Travel/Conference Budget.

Following a briefed discussion and there being no objection, Mayor Gomez directed staff to report back to City Council with a proposed City Council Travel/Conference Budget to allow Council Members to attend three (3) conferences per year.

City Manager Bobadilla announced that the following item will be presented at the next Council meeting:

9.2 Update on the Eco Rapid Transit Project.

11. **WRITTEN COMMUNICATIONS**

12. **COUNCIL COMMUNICATIONS**

12.1 Mayor Mario Gomez

12.2 Vice Mayor Rosa E. Perez

12.3 Council Member Ofelia Hernandez

12.4 Council Member Valentin Palos Amezcua

12.5 Council Member Karina Macias

13. ADJOURNMENT

Mayor Gomez declared the meeting adjourned at 7:57 p.m.

Mario Gomez, Mayor

Rocio Martinez, Sr. Deputy City Clerk

CITY OF HUNTINGTON PARK
Demand Register
2/3/2014

Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
AAA ELECTRICAL SUPPLY INC	104509-00	111-7020-421.43-10	4" LAMPS FOR PD	135.05	N
				135.05	
ABRAHAM VENEGAS	1/18/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	88.00	N
				88.00	
ADVANCED INC	14627	111-6022-451.56-41	DEC 13 JANITORIAL SERVICE	5,776.16	N
	14627	111-7020-421.56-41	DEC 13 JANITORIAL SERVICE	3,675.44	N
	14627	111-8022-419.56-41	DEC 13 JANITORIAL SERVICE	2,107.97	N
	14627	111-8020-431.56-41	DEC 13 JANITORIAL SERVICE	341.68	N
	14648	111-6022-451.56-41	JAN 14 JANITORIAL SERVICE	5,776.16	N
	14648	111-7020-421.56-41	JAN 14 JANITORIAL SERVICE	3,675.44	N
	14648	111-8022-419.56-41	JAN 14 JANITORIAL SERVICE	2,107.97	N
	14648	111-8020-431.56-41	JAN 14 JANITORIAL SERVICE	341.68	N
	14653	111-7010-421.56-41	JAN 14 JANITORIAL SERVICE	160.00	N
				23,962.50	
AFSCME COUNCIL 36	PPE 1/19/2014	802-0000-217.60-10	AFSCME DUES	745.20	Y
				745.20	
ALBA OCHOA	35725	111-0000-228.20-00	REFUND- RECREATION LOUNGE	470.00	N
				470.00	
ALVAKA NETWORKS	151663SA	111-7010-421.56-41	ONSITE NETWORK SERVICES	1,125.00	N
	151553	111-7010-421.56-41	FEB 14 NETWORK MONITORING	5,389.00	N

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N	
ALVAKA NETWORKS	151522	111-7010-421.56-41	FEB 14 NETWORK MANAGEMENT	1,220.00	N	
	151580SA	111-7010-421.56-41	ONSITE NETWORK SERVICES	1,687.50	N	
	151505SA	111-7010-421.56-41	ONSITE NETWORK SERVICES	1,080.00	N	
	151643NP	111-7010-421.56-41	ONSITE NETWORK SERVICES	4,942.50	N	
	151516	111-9010-419.56-64	FEB 14 NETWORK MANAGEMENT	1,220.00	N	
	151544	111-9010-419.56-64	FEB 14 NETWORK MONITORING	2,068.00	N	
	151618NP	111-9010-419.56-64	ONSITE NET WORK ENGINEER	370.00	N	
					19,102.00	
AMERI PRIDE UNIFORM SERVICES INC	1400746905	111-8020-431.16-20	LAUNDRY/ RENTAL SERVICES	108.87	N	
	1400746905	741-8060-431.61-20	LAUNDRY/ RENTAL SERVICES	23.00	N	
	1400741665	111-8020-431.16-20	LAUNDRY/RENTAL SERVICES	108.87	N	
	1400741665	741-8060-431.61-20	LAUNDRY/RENTAL SERVICES	23.00	N	
	1414210000	111-8020-431.16-20	LAUNDRY/RENTAL SERVICES	108.87	N	
	1414210000	741-8060-431.61-20	LAUNDRY/RENTAL SERVICES	23.00	N	
	1400736387	111-8020-431.16-20	LAUNDRY/RENTAL SERVICES	108.87	N	
	1400736387	741-8060-431.61-20	LAUNDRY/RENTAL SERVICES	23.00	N	
	1400654133	111-8020-431.16-20	LAUNDRY/ RENTAL SERVICES	113.21	N	
	1400654133	741-8060-431.61-20	LAUNDRY/ RENTAL SERVICES	23.00	N	
	1400725931	111-8020-431.16-20	LAUNDRY/ RENTAL SERVICES	143.97	N	
	1400725931	741-8060-431.61-20	LAUNDRY/ RENTAL SERVICES	23.00	N	
					830.66	
	AMERICAN FAMILY LIFE ASSURANCE	PPE 1/19/2014	802-0000-217.50-40	CANCER INSURANCE	106.58	Y
				106.58		

CITY OF HUNTINGTON PARK

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
AMERICAN PAPER PLASTIC SERVICES INC	914287	111-7020-421.43-10	DISINFECTANT CLEANERS	178.95	N
				178.95	
AMERICAN RENTALS INC	340442	111-8010-431.61-20	TRAILER CONCRETE TUB	141.70	N
	340381	111-8010-431.61-20	TRAILER CONCRETE TUB	152.60	N
				294.30	
AMERICAN TRANSPORTATION SYSTEMS	46083	219-0250-431.57-70	TRANSPORTATION SERVICES	573.22	N
	46155	219-0250-431.57-70	TRANSPORTATION SERVICES	606.28	N
				1,179.50	
AMERIGAS	3023945813	111-7022-421.61-29	TRAFFIC SUPPLIES	328.51	N
				328.51	
AMI ADINI & ASSOCIATES, INC.	10034	741-8060-431.43-20	JAN 14 UST OPERATOR	165.00	N
				165.00	
ANDREW WING	1/16-1/21/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	176.00	N
				176.00	
ARROWHEAD MOUNTAIN SPRING WATER CO.	04A0030358998	111-5010-419.61-20	12/23-1/12/14 WATER DLVR	36.03	N
	04A0030225171	111-3010-415.61-20	1/2-1/2/14 WATER DELIVERY	34.19	N
				70.22	
AT&T MOBILITY	11/7-12/6/2013	111-9010-419.53-10	Acct # 83243377	1,141.16	N

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
AT&T MOBILITY	12/7/13-1/6/14	111-9010-419.53-10	Acct # 83243377	1,124.90	N
				2,266.06	
BARR & CLARK INC	36865	246-5098-463.73-10	LBP CLEARANCE INSPECTION	270.00	N
	36840	246-5098-463.73-10	LBP CLEARANCE INSPECTION	240.00	N
				510.00	
BEHAVIOR ANALYSIS TRAINING	5/5-5/9/2014	111-7010-421.59-20	REGISTRATION- G. FARMER	481.00	N
				481.00	
BENJAMIN VAROS	1/15/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	88.00	N
				88.00	
BEST EQUIPMENT SERVICE	37599	741-8060-431.43-20	INTERNAL VALVE REPAIR	326.58	N
				326.58	
BG PRINTING	24894	111-8010-431.61-20	TEMP NO PARKING SIGNS	1,068.20	N
				1,068.20	
BNJ IRON WORKS INC.	111513	121-7040-421.56-14	WROUGHT IRON TV ENCLOSURE	641.63	N
				641.63	
BRIZUELA'S IRON WORK	0640	535-6090-452.61-20	WORKOUT CHAIR HANDRAIL	310.00	N
				310.00	

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
CALIF PUBLIC EMPLOYEES RETIREMENT	PPE 1/5/2014	802-0000-217.30-10	EMPLOYEE RETIREMENT BENEF	38,617.53	N
	PPE 1/5/2014	802-0000-218.10-10	EMPLOYEE RETIREMENT BENEF	23,214.03	N
	PPE 1/5/2014	802-0000-218.10-10	EMPLOYEE RETIREMENT BENEF	69,435.01	N
				131,266.57	
CALPERS	1296	746-0213-413.52-30	FEB 14 HEALTH PREMIUM	142,212.90	N
	1296	217-0230-413.28-00	FEB 14 HEALTH PREMIUM	136,870.46	N
	1296	746-0213-413.56-41	FEB 14 ADMINISTRATIVE FEE	465.72	N
	1296	217-0230-413.56-41	FEB 14 ADMINISTRATIVE FEE	465.72	N
				280,014.80	
CANON	13442413	111-3011-419.43-05	COPIER LEASE PAYMENT	332.02	N
	13442413	681-3022-415.43-05	COPIER LEASE PAYMENT	332.02	N
				664.04	
CARLOS A. RODRIGUEZ	1/16/2014	111-7010-421.59-20	REGISTRATION REIMBURSE	50.00	N
				50.00	
CDCE INCORPORATED	127258	111-7022-421.61-24	SMART SIREN REPAIRS	501.00	N
				501.00	
CELL BUSINESS EQUIPMENT	IN1564342	111-7010-421.44-10	COPIER LEASE EXPENSE	284.52	N
	IN1564230	111-0210-413.43-05	COPIER LEASE CHARGES	20.16	N
	IN1564230	111-0230-413.43-05	COPIER LEASE CHARGES	20.17	N
				324.85	

CITY OF HUNTINGTON PARK
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
CENTRAL BASIN MWD	HP-DEC13	681-8030-461.41-00	WATER SERVICE CHARGE	140,337.95	N
				140,337.95	
CENTRAL FORD	224630	741-8060-431.43-20	ELECTRIC WINDOW	104.90	N
	224984	741-8060-431.43-20	DIFF SEAL & NUT	24.23	N
	224851	741-8060-431.43-20	CONDENSOR/ LOCK	384.60	N
				513.73	
CITY OF HUNTINGTON PARK - DENTAL	PPE 1/19/2014	746-0000-217.50-20	CITY OF HP- DENTAL	1,639.00	N
				1,639.00	
CITY OF HUNTINGTON PARK - STANDARD	PPE 1/19/2014	802-0000-217.50-70	ADDITIONAL LIFE INS	414.19	N
				414.19	
CITY OF HUNTINGTON PARK FLEXIBLE	PPE 1/19/2014	802-0000-217.30-30	SECTION 125	487.83	Y
				487.83	
CITY OF HUNTINGTON PARK GEA	PPE 1/19/2014	802-0000-217.60-10	GEN EMPLOYEE ASSN DUES	185.80	Y
				185.80	
CITY OF HUNTINGTON PARK- HEALTH	PPE 1/19/2014	746-0000-217.50-10	CITY OF HP- HEALTH	555.64	N
				555.64	
CLINICAL LAB OF SAN BERNARDINO, INC	933108	681-8030-461.56-41	DEC 13 WATER SAMPLE TEST	1,118.50	N

CITY OF HUNTINGTON PARK
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
				1,118.50	
COLONIAL SUPPLEMENTAL INSURANCE	PPE 1/19/2014	802-0000-217.50-40	SUPPLEMENTAL INSURANCE	2,099.49	Y
				2,099.49	
COMSERCO, INC.	67595	741-8060-431.43-20	MICROPHONE CABLE REPLACE	192.17	N
	67613	741-8060-431.43-20	JAN 14 RADIO MAINTENANCE	1,002.00	N
	67614	741-8060-431.43-20	JAN 14 RADIO MAINTENANCE	140.00	N
				1,334.17	
COPWARE, INC.	82334	111-7010-421.61-20	CA PEACE OFF LEGAL SOURCE	950.00	N
				950.00	
DAPEER, ROSENBLIT & LITVAK	8021	239-7055-424.32-50	CODE ENFORMENT MATTERS	3,904.91	N
	8022	111-0220-411.32-20	POLICE DEPARTMENT MATTERS	2,663.70	N
	7661	111-0220-411.32-20	POLICE DEPARTMENT MATTERS	192.50	N
				6,761.11	
DATAPROSE, INC.	749778	681-3022-415.56-41	DEC 13 NOTICE CYCLES	931.36	N
	749778	681-3022-415.53-20	DEC 13 POSTAGE CYCLES	1,268.73	N
				2,200.09	
DAVID EVANS AND ASSOCIATES, INC.	340012	212-6010-451.73-10	LANSCAPE ARCHITECT SRVCS	467.64	N
				467.64	

CITY OF HUNTINGTON PARK

Date: 1/30/2014

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2/3/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
DAVID MARTINEZ	39158	111-0000-228.20-00	REFUND- RECREATION CENTER	150.00	N
				150.00	
DE LAGE LANDEN	20829973	111-7010-421.44-10	COPIER LEASE PAYMENT	679.16	N
				679.16	
DELTA DENTAL	BE000719948	746-0214-413.52-70	FEB 14 DENTAL BENEFITS	8,751.78	N
				8,751.78	
DEPARTMENT OF ANIMAL CARE & CONTROL	DECEMBER 2013	111-7065-441.56-41	MONTHLY HOUSING COST	5,089.30	N
				5,089.30	
DEPARTMENT OF JUSTICE	010425	111-7030-421.56-41	DEC 13 FINGERPRINT APPS	338.00	N
				338.00	
DUNCAN PARKING TECHNOLOGIES	DPT016513	231-7060-421.61-20	LIBERTY METER AUTOTRAX	391.00	N
				391.00	
EDNER MEGAN	21071-2402	681-0000-228.70-00	WATER FINAL BILL REFUND	90.90	N
				90.90	
ELIZABETH DIAZ	45064	111-0000-347.50-00	REFUND- PRE BALLET	40.00	N
				40.00	
ENTERPRISE FM TRUST	FBN2486431	229-7010-421.74-10	MONTHLY LEASE CHARGES	785.35	N

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
				785.35	
EXPERT ROOTER	87882	111-8010-431.61-20	SEWER LINE INSPECTION	282.00	N
				282.00	
EXTREME SPORTS IMAGING	01212014HP	111-6030-451.61-35	PARTICIPANT PHOTO PACKAGE	25.00	N
				25.00	
F&A FEDERAL CREDIT UNION	PPE 1/19/2014	802-0000-217.60-40	F & A CREDIT UNION	21,400.68	N
				21,400.68	
FACTORY MOTOR PARTS CO.	12-1658944	741-8060-431.43-20	ANTIFREEZE	167.70	N
	12-1661748	741-8060-431.43-20	BATTERY	286.07	N
				453.77	
FASHION TOWN	11665-24890	681-0000-228.70-00	WATER FINAL BILL REFUND	22.29	N
				22.29	
FEDEX	2-430-52621	111-0210-413.61-20	FEDEX SHIPPING CHARGES	26.06	N
				26.06	
GABRIEL ALPIZAR	1/26-1/27/2014	111-7010-421.59-10	LODGING REIMBURSEMENT	162.71	N
				162.71	
GALLS	BC0047693	111-7010-421.61-20	UNIFORM	261.52	N

CITY OF HUNTINGTON PARK
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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
GALLS	BC0047930	111-7010-421.61-20	UNIFORM	15.26	N
				276.78	
GARDA CL WEST, INC.	195-598014	231-3024-415.33-10	BANK COURIER SERVICES	127.33	N
	195-598014	111-3010-415.33-10	BANK COURIER SERVICES	254.66	N
	195-598014	681-3022-415.33-10	BANK COURIER SERVICES	254.66	N
				636.65	
GENE'S MUFFLERS	8080	741-8060-431.43-20	DAMAGED CAT REPLACEMENT	525.36	N
				525.36	
GOLDEN WEST COLLEGE	2/25-3/8/14	111-7010-421.59-20	REGISTRATION- S. DURAN	252.00	N
				252.00	
GOODYEAR TIRE & RUBBER COMPANY	902224958	741-8060-431.43-20	WRANGLER SR-A TIRES	574.19	N
				574.19	
GRAFFITI PROTECTIVE COATINGS INC.	1005-1213	111-8095-431.56-75	DEC 13 GRAFFITI REMOVAL	20,521.10	N
	1005-1213	239-8095-431.56-75	DEC 13 GRAFFITI REMOVAL	4,666.66	N
	3326-1213	220-8070-431.56-41	DEC 13 BUS STOP MAINT	6,151.86	N
	2205-1213	111-8095-431.56-75	DEC 13 PARK GRAFFITI RMVL	6,175.00	N
				37,514.62	
GUSTAVO RENTERIA	42939	111-0000-228.20-00	REFUND- RECREATION CENTER	500.00	N
				500.00	

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
H P OFFICE SUPPLIES	360103	111-6020-451.61-35	CERTIFICATES	35.12	N
				35.12	
HERNANDEZ SIGNS, INC.	13229	239-7055-424.61-23	AWARD SIGNS	436.00	N
				436.00	
HUNTINGTON PARK EMBLEM CLUB 66	10582	111-0000-228.70-00	OVERPAYMENT REFUND	60.00	N
				60.00	
HUNTINGTON PARK POLICE MGMT ASSN.	PPE 1/19/2014	802-0000-217.60-10	POLICE MANAGEMENT DUES	140.00	Y
				140.00	
HUNTINGTON PARK POLICE OFFICER ASSN	PPE 1/19/2014	802-0000-217.60-10	POLICE OFFICER ASSN DUES	4,372.07	Y
				4,372.07	
HYUNDAI MOTOR FINANCE	JANUARY 2014	111-0210-413.15-50	CITY CAR LEASE PAYMENT	576.33	Y
				576.33	
INDEPENDENT CITIES ASSOCIATION	1/30-2/2/2014	111-7010-421.59-10	REGISTRATION -J. CISNEROS	450.00	Y
				450.00	
INSIGHT PUBLIC SECTOR, INC.	1100347204	111-6010-451.74-10	WINDOWS OFFICE 2013	619.01	N
	1100347204	223-9010-419.74-10	DELL COMPUTERS	3,247.03	N
	1100347204	239-6060-466.61-20	DELL COMPUTERS	1,947.50	N

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INSIGHT PUBLIC SECTOR, INC.	1100352013	111-6010-451.74-10	DELL MONITORS	354.74	N
				6,168.28	
JAIME GUTIERREZ	43324	111-0000-228.20-00	REFUND- INT BALLET	40.00	N
				40.00	
JANO BEDERIAN	1/14/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	88.00	N
				88.00	
JCL BARRICADE	73060	221-8012-429.61-20	28" CONES/ DELINEATORS	1,483.80	N
	73233	221-8012-429.61-20	MESSAGE BOARD RENTALS	850.00	N
				2,333.80	
JDS TANK TESTING & REPAIR INC	5834	741-8060-431.43-20	DISPENSER # 2 REPAIRS	197.50	N
				197.50	
JERRYS TRANSMISSION SERVICE	37712	741-8060-431.43-20	REBUILT TRANSMISSION	1,872.00	N
	37711	741-8060-431.43-20	TORQUE CONVERTER	381.50	N
	37698	741-8060-431.43-20	REBUILT TRANSMISSION	1,872.00	N
				4,125.50	
JESSICA PEREZ	1/10-1/13/2014	111-6020-451.61-35	PURCHASE REIMBURSEMENT	105.82	N
	1/10-1/13/2014	111-6010-451.61-20	PURCHASE REIMBURSEMENT	43.04	N
				148.86	

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JOHNNY FLORES	0016995	533-0000-318.40-00	BID REFUND	112.22	N
				112.22	
JULIO F. MORALES	1/29-1/31/2014	111-3010-415.64-00	PER DIEM	205.00	Y
				205.00	
KOSMONT & ASSOCIATES, INC.	4	239-5035-465.56-41	CONTRACTUAL SERVICES	1,366.83	N
	4	111-5010-419.56-41	CONTRACTUAL SERVICES	6,769.93	N
				8,136.76	
LA COUNTY SHERIFF'S DEPT	142503WC	111-7022-421.56-41	DEC 13 FOOD SERVICES	998.54	N
				998.54	
LACMTA	8000057644	219-0250-431.58-50	DEC 13 S/D TAP SALES	4,312.00	N
				4,312.00	
LB JOHNSON HARDWARE CO #1	659698	111-8010-431.61-20	FLAGGING TAPE	24.33	N
				24.33	
LENTZ LOCKSMITH SERVICE	10259	111-6022-451.43-10	KEYS FOR PARK	126.59	N
				126.59	
LGP EQUIPMENT RENTALS INC	31841	111-8010-431.61-20	ARROW BOARD	102.85	N
				102.85	

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LIDIA TORRES	0001830	533-0000-318.40-00	BID REFUND	34.55	N
				34.55	
LIFESTEPS	JANUARY 2014	242-5098-463.73-15	TBRA TENANT SUBSIDY REIMB	41,980.00	Y
				41,980.00	
LOGAN SUPPLY COMPANY, INC.	80372	220-8010-431.61-20	LEATHER DRIVER GLOVES	155.00	N
	80503	220-8010-431.61-20	YELLOW CAUTION TAPE	222.36	N
	80608	111-8022-419.43-10	ASSORTED BATTERIES	93.33	N
				470.69	
LONG BEACH BMW	96391	741-8060-431.43-20	TIRE REPLACEMENT	661.06	N
				661.06	
LOS ANGELES COUNTY POLICE CHIEF ASN	4/22-4/25/14	111-7010-421.59-20	REGISTRATION -J. CISNEROS	300.00	N
				300.00	
LOS ANGELES TIMES	2/18-3/3/2014	121-7040-421.56-14	Acct # 010002064114	40.62	N
	2/12-3/11/2014	111-0110-411.61-20	Acct # 010002063419	19.00	N
				59.62	
LUCINDA RUIZ	45175	111-0000-347.50-00	REFUND- HIP HOP	20.00	N
				20.00	
LUIS ALFREDO OCHOA	1/13-1/21/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	176.00	N

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				176.00	
MAG SWEEPING, INC.	JANUARY 2014	111-8010-431.56-41	STREET SWEEPING SERVICES	55,663.55	N
	JANUARY 2014	220-8070-431.56-41	STREET SWEEPING SERVICES	4,203.33	N
	JANUARY 2014	220-8010-431.56-41	STREET SWEEPING SERVICES	2,333.33	N
	JANUARY 2014	231-3024-415.56-41	STREET SWEEPING SERVICES	8,333.33	N
	JANUARY 2014	533-5020-463.56-41	STREET SWEEPING SERVICES	3,333.33	N
				73,866.87	
MALADY TRUCK PARTS INC.	121275	741-8060-431.43-20	RED & AMBER CAB MARKERS	285.48	N
				285.48	
MARIA RAMIREZ	45205	111-0000-347.50-00	REFUND - PIANO	25.00	N
				25.00	
MARTHA ALVAREZ	45122	111-0000-347.50-00	REFUND - PIANO	25.00	N
				25.00	
MARTIN MAGALLANES	1/16/2014	111-7010-421.59-20	REGISTRATION REIMBURSE	50.00	N
				50.00	
MR. HOSE INC.	7064	111-8010-431.61-20	HOSE ASSEMBLY	98.55	N
				98.55	
NAPA PARTS WHOLESALE	061507	741-8060-431.43-20	HALOGEN LAMP	34.86	N

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NAPA PARTS WHOLESALE	063146	741-8060-431.43-20	OIL FILTER	85.54	N
	063144	741-8060-431.43-20	ENGINE OIL COOLER LINE	45.77	N
	062676	741-8060-431.43-20	1 GALLON RUGLYDE	14.62	N
	062577	741-8060-431.43-20	OIL/FUEL FILTERS	207.74	N
	062639	741-8060-431.43-20	BRAKEKLEEN	93.78	N
				482.31	
NATION WIDE RETIREMENT SOLUTIONS	PPE 1/19/2014	802-0000-217.40-10	DEFERRED COMP	22,660.95	N
				22,660.95	
O'REILLY AUTO PARTS	2959-186575	741-8060-431.43-20	OXYGEN SENSOR	62.69	N
	2959-188340	741-8060-431.43-20	BRAKE DISC PAD SET	45.62	N
	2959-188607	741-8060-431.43-20	RED/BLUE THRD LOCKER	35.37	N
				143.68	
OLIVIER & DOYLE BODY SHOP	10295	226-9010-419.74-10	HORSE TRAILER REPAIRS	1,000.00	N
				1,000.00	
PAC HP HOLDINGS LLC	FEBRUARY 2014	111-7022-421.44-10	PD SUBSTATION RENT	110.25	N
				110.25	
PATRICIA SOUZA	44978	111-0000-347.50-00	REFUND- KINDER BALLE	35.00	N
	44978	111-0000-347.50-00	REFUND- PRE BALLE	40.00	N
				75.00	

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PEERLESS MATERIALS CO.,LLC	34873	111-8010-431.61-20	WHITE TURKISH TOWELS	63.80	N
				63.80	
PENSKE CHEVROLET	159986	741-8060-431.43-20	ENGINE BELTS/ SENSORS	619.70	N
				619.70	
PERFORMANCE NURSERY	0000151898	212-6010-451.73-10	ASSORTED PLANTS	1,929.17	N
	0000152267	212-6010-451.73-10	CREDIT MEMO	-200.07	N
				1,729.10	
POWER TRANSMISSION SPECIALIST	19809-11620	681-0000-228.70-00	WATER FINAL BILL REFUND	194.18	N
				194.18	
PRADO FAMILY SHOOTING RANGE	2/25-3/8/2014	111-7010-421.59-20	REGISTRATION- S. DURAN	45.00	N
				45.00	
PRUDENTIAL OVERALL SUPPLY	50554530	111-7010-421.61-20	MAT CLEANING SERVICES	15.90	N
	50554528	111-6010-451.56-41	MAT CLEANING SERVICES	71.59	N
	50554529	111-6010-451.56-41	MAT CLEANING SERVICES	27.03	N
	50554527	111-6010-451.56-41	MAT CLEANING SERVICES	38.83	N
	50545541	111-6010-451.56-41	MAT CLEANING SERVICES	38.83	N
				192.18	
PURCHASE POWER	14982136	111-7040-421.56-41	POSTAGE METER REFILL	1,023.49	N
				1,023.49	

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PVP COMMUNICATIONS	18222	111-7022-421.61-29	MOTOR- ONE SPEAKER MIC	648.56	N
				648.56	
REUBEN PACHECO	1/14-1/18/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	154.00	N
				154.00	
RICHARD MARETTI	1/16/2014	111-7010-421.59-20	REGISTRATION REIMBURSE	50.00	N
				50.00	
RICHARD NICO	2/14/2013	745-9031-413.52-30	CLAIM SETTLEMENT	4,410.00	Y
				4,410.00	
RICOH AMERICAS CORP	20810265	111-6010-451.56-41	LATE FEE CHARGE	33.62	N
	20810272	111-6010-451.56-41	COPIER LEASE PAYMENT	690.76	N
				724.38	
RICOH USA, INC.	20810272	111-9010-419.44-10	COPIER LEASE PAYMENT	1,616.34	N
	5028918869	111-9010-419.61-20	COPIER OVERAGE CHARGES	591.54	N
				2,207.88	
RIO HONDO COLLEGE	1314RANGEHPPD	111-7010-421.56-41	RANGE USAGE	1,200.00	N
				1,200.00	
ROBERTO AGUIRRE	1/13/2014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	88.00	N

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				88.00	
ROBERTSONS	223119	111-8010-431.61-20	5 YRDS CONCRETE	545.00	N
	271390	111-8010-431.61-20	10 YRDS CONCRETE	872.00	N
	212395	111-8010-431.61-20	12 YRDS CONCRETE	1,261.68	N
	277216	111-8010-431.61-20	6 YRDS CONCRETE	654.00	N
				3,332.68	
RUTAN & TUCKER, LLP	680834	111-0220-411.32-70	DEC 13 GEN LEGAL SERVICES	10,464.94	N
	680672	111-0220-411.32-70	DEC13 LEGAL SERVICES	462.54	N
	680673	111-0220-411.32-70	DEC13 LEGAL SERVICES	964.81	N
	664461	111-0220-411.32-70	MAY 13 LEGAL SERVICES	360.00	N
	680669	681-8030-461.32-70	DEC 13 LEGAL SERVICES	1,320.00	N
	680670	681-8030-461.32-70	DEC 13 WRD LEGAL SRVCS	873.00	N
	680671	283-8040-432.32-70	DEC 13 STORMWATER SRVCS	1,680.00	N
	680674	216-0230-413.32-70	DEC 13 LEGAL SERVICES	18,466.56	N
				34,591.85	
SC FUELS	2404340	741-8060-431.62-30	CITY FUEL PURCHASE	26,119.48	N
				26,119.48	
SEA HAWK SURVELLAINCE INC.	0000107A	229-7010-421.74-10	PUBLIC SAFETY EQUIPMENT	258,790.50	Y
				258,790.50	
SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2071368	681-8030-461.56-41	JAN 14 WATER /SEWER MAINT	92,262.53	N

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SEVERN TRENT ENVIRONMENTAL SERVICES	STES 2071368	283-8040-432.56-41	JAN 14 WATER /SEWER MAINT	11,824.55	N
	STES 2071448	681-8030-461.43-30	12' VALVE REPLACEMENT	7,623.55	N
	STES 2071447	681-8030-461.43-30	DEC 13 6IN FIRE SERVICE	29,361.00	N
				141,071.63	
SHELL FLEET PLUS	79043758401	111-7010-421.61-20	CITY FUEL PURCHASE	535.28	N
				535.28	
SMART & FINAL	111435	111-0110-411.66-05	PAPER PRODUCTS/ SNACKS	255.14	N
	701033	111-0110-411.66-05	CREDIT MEMO	-30.15	N
				224.99	
SONIA SARABIA	44927	111-0000-228.20-00	REFUND- MUNI PARK DEPOSIT	75.00	N
				75.00	
SOUTHERN CALIFORNIA EDISON	12/3/13-1/2/14	681-8030-461.62-20	Acct # 2-01-854-7307	1,094.57	N
	12/2/13-1/2/14	681-8030-461.62-20	Acct # 2-01-854-7885	27.98	N
	12/3/13-1/2/14	681-8030-461.62-20	Acct # 2-01-854-8644	2,513.77	N
	12/9/13-1/8/14	681-8030-461.62-20	Acct # 2-01-854-9501	5,273.15	N
	11/15-12/17/13	681-8030-461.62-20	Acct # 2-01-855-1531	2,528.08	N
	11/15-12/17/13	681-8030-461.62-20	Acct # 2-01-855-1572	52.60	N
	11/18-12/18/13	681-8030-461.62-20	Acct # 2-19-925-1018	2,489.15	N
	12/5-1/7/2014	681-8030-461.62-20	Acct # 2-01-854-7638	503.11	N
	12/5-1/7/2014	111-8022-419.62-10	Acct # 2-01-854-7638	215.62	N
	12/5/13-1/6/14	111-8022-419.62-10	Acct # 2-01-854-7661	810.37	N

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SOUTHERN CALIFORNIA EDISON	12/5/13-1/6/14	681-8030-461.62-20	Acct # 2-01-854-7661	810.38	N
	12/3/13-1/3/14	231-3024-415.62-10	Acct # 2-18-373-3120	436.00	N
	11/15-12/17/13	111-8020-431.62-10	Acct # 2-01-855-1671	1,077.31	N
	11/15-12/17/13	111-8020-431.62-10	Acct # 2-01-855-1747	40.47	N
	12/5/13-1/7/14	111-7020-421.62-10	Acct # 2-11-903-2886	3,831.75	N
	12/4/13-1/6/14	111-7020-421.62-10	Acct # 2-34-282-3044	115.21	N
	12/3/13-1/3/14	221-8014-429.62-10	Acct # 2-01-854-8529	47.73	N
	12/3/13-1/3/14	221-8014-429.62-10	Acct # 2-23-626-6854	175.97	N
	12/3/13-1/3/14	221-8014-429.62-10	Acct # 2-33-807-1848	83.80	N
	11/26-12/28/13	221-8014-429.62-10	Acct # 2-01-855-2612	97.41	N
	11/18-12/18/13	221-8014-429.62-10	Acct # 2-23-189-3090	35.73	N
	11/26-12/28/13	221-8014-429.62-10	Acct # 2-32-914-2632	49.79	N
	11/26-12/28/13	221-8014-429.62-10	Acct # 2-33-807-1582	53.59	N
	12/2/13-1/2/14	111-6022-451.62-10	Acct # 2-01-854-7232	26.99	N
	11/26-12/28/13	111-6022-451.62-10	Acct # 2-01-854-7448	27.78	N
	12/9/13-1/9/14	111-6022-451.62-10	Acct # 2-01-854-7489	26.42	N
	11/26-12/28/13	111-6022-451.62-10	Acct # 2-01-854-7539	27.52	N
	12/4/13-1/6/14	111-6022-451.62-10	Acct # 2-01-854-9089	27.81	N
	11/15-12/17/13	111-6022-451.62-10	Acct # 2-01-855-1630	27.92	N
	11/15-12/17/13	111-6022-451.62-10	Acct # 2-03-994-9920	1,406.54	N
	11/15-12/17/13	111-6022-451.62-10	Acct # 2-01-855-1812	1,102.51	N
	11/27-12/30/13	111-6022-451.62-10	Acct # 2-01-855-2836	28.48	N
	11/27-12/30/13	111-6022-451.62-10	Acct # 2-26-482-0861	425.90	N
	12/10-1/10/2014	111-6022-451.62-10	Acct # 2-32-564-3120	29.30	N
	12/4/13-1/6/14	535-8016-431.62-10	Acct # 2-29-179-4006	77.54	N
	12/5/13-1/7/14	535-8016-431.62-10	Acct # 2-29-265-1189	17.53	N

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SOUTHERN CALIFORNIA EDISON	12/2/13-1/2/14	535-8016-431.62-10	Acct # 2-29-265-1346	104.34	N
	12/2/13-1/2/14	535-8016-431.62-10	Acct # 2-29-265-1361	133.19	N
	12/2/13-1/2/14	535-8016-431.62-10	Acct # 2-29-265-1551	192.18	N
	12/2/13-1/2/14	535-8016-431.62-10	Acct # 2-29-519-1068	187.47	N
	12/5/13-1/7/14	535-8016-431.62-10	Acct # 2-32-117-2827	543.67	N
	12/4/13-1/6/14	535-8016-431.62-10	Acct # 2-03-684-7622	92.13	N
	11/18-12/18/13	535-8016-431.62-10	Acct # 2-01-854-7588	25.30	N
	12/1/13-1/1/14	535-8016-431.62-10	Acct # 2-01-854-8206	18.03	N
	12/4/13-1/6/14	535-8016-431.62-10	Acct # 2-01-854-8958	29.64	N
	12/4/13-1/6/14	535-8016-431.62-10	Acct # 2-01-854-9170	29.78	N
	12/1/13-1/1/14	535-8016-431.62-10	Acct # 2-01-855-1648	36.07	N
	11/18-12/18/13	535-8016-431.62-10	Acct # 2-01-855-1937	25.30	N
	11/23-12/26/13	535-8016-431.62-10	Acct # 2-01-855-2240	49.20	N
	12/3/13-1/4/14	535-8016-431.62-10	Acct # 2-01-855-2976	741.03	N
	12/3/13-1/3/14	535-8016-431.62-10	Acct # 2-01-855-3073	223.12	N
	12/9/13-1/9/14	535-8016-431.62-10	Acct # 2-07-717-3938	699.78	N
	12/1/13-1/1/14	535-8016-431.62-10	Acct # 2-23-307-1521	43.15	N
	12/3/13-1/3/14	535-8016-431.62-10	Acct # 2-23-626-6821	28.27	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-666-9353	120.47	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-688-3640	78.00	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-688-3798	85.77	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-688-4051	103.33	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-688-4127	79.49	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-688-4242	138.32	N
	11/26-12/28/13	535-8016-431.62-10	Acct # 2-28-688-4333	228.60	N
	12/9/13-1/9/14	535-8016-431.62-10	Acct # 2-29-179-3206	135.20	N

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SOUTHERN CALIFORNIA EDISON	12/3/13-1/3/14	535-8016-431.62-10	Acct # 2-29-179-3396	403.12	N
	12/10-1/10/2014	535-8016-431.62-10	Acct # 2-29-179-3594	170.28	N
	12/9/13-1/9/14	535-8016-431.62-10	Acct # 2-29-179-3651	119.58	N
	12/9/13-1/9/14	535-8016-431.62-10	Acct # 2-29-179-3677	107.82	N
	12/10-1/10/2014	535-8016-431.62-10	Acct # 2-29-179-3750	145.36	N
	12/9/13-1/9/14	535-8016-431.62-10	Acct # 2-29-179-3909	81.58	N
	12/2/13-1/2/14	535-8016-431.62-10	Acct # 2-29-179-3933	310.95	N
	12/9/13-1/9/14	535-8016-431.62-10	Acct # 2-29-179-3974	191.98	N
	12/17-1/17/2014	681-8030-461.62-20	Acct # 2-01-855-1713	3,574.28	N
	12/17-1/17/2014	111-6022-451.62-10	Acct # 2-01-855-1754	492.26	N
	12/17-1/17/2014	681-8030-461.62-20	Acct # 2-01-855-1754	492.26	N
	12/17-1/17/2014	111-6022-451.62-10	Acct # 2-03-995-0639	1,088.91	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-666-9312	130.33	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-666-9395	99.85	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-26-688-3483	85.00	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-688-3616	125.22	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-688-3871	148.18	N
	12/11-1/13/2014	535-8016-431.62-10	Acct # 2-29-179-3487	193.97	N
	12/11-1/13/2014	535-8016-431.62-10	Acct # 2-29-179-3537	153.26	N
	12/11-1/13/2014	535-8016-431.62-10	Acct # 2-29-179-3610	129.00	N
	12/11-1/13/2014	535-8016-431.62-10	Acct # 2-29-179-3792	169.12	N
	12/11-1/13/2014	535-8016-431.62-10	Acct # 2-29-265-1205	434.46	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-29-265-1387	72.24	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-29-265-1403	138.11	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-29-265-1494	254.60	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-688-3939	110.46	N

CITY OF HUNTINGTON PARK
Demand Register
2/3/2014

Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
SOUTHERN CALIFORNIA EDISON	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-688-4184	209.66	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-28-688-4218	46.86	N
	12/17-1/17/2014	535-8016-431.62-10	Acct # 2-31-764-2304	181.55	N
	12/1/13-1/1/14	535-8016-431.62-10	Acct # 2-15-735-6858	5,676.48	N
	10/30-12/26/13	535-8016-431.62-10	Acct # 2-28-688-4416	4,964.22	N
	11/26/13-1/6/14	535-8016-431.62-10	Acct # 2-15-735-6825	1,838.28	N
	11/26/13-1/6/14	231-3024-415.62-10	Acct # 2-15-735-6825	347.43	N
	12/5/13-1/7/14	221-8014-429.62-10	Acct # 2-15-895-7720	3,535.74	N
				56,009.01	
SPARKLETTS	4532412010914	111-1010-411.61-20	12/27-1/7/14 WATER DLVR	18.45	N
	4533656010914	111-0210-413.61-20	12/27-1/7/14 WATER DLVR	19.16	N
	4533656010914	111-0110-411.61-20	12/27-1/7/14 WATER DLVR	19.16	N
	4533656010914	111-0230-413.61-20	12/27-1/7/14 WATER DLVR	19.16	N
				75.93	
SPRAY, GOULD & BOWERS LLP CLIENT	10/4/2012	745-9031-413.52-30	CLAIM SETTLEMENT	50,000.00	Y
				50,000.00	
STATE BOARD OF EQUALIZATION	44-007687	741-8060-431.43-20	UNDERGROUND TANK MAINT	1,226.86	Y
				1,226.86	
STEPHANIE M. VASQUEZ	45116	111-0000-347.50-00	REFUND- KARATE	35.00	N
				35.00	

CITY OF HUNTINGTON PARK
Demand Register
2/3/2014

Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
SUSAN SAXE CLIFFORD PHD	14-0116-1	111-7010-421.56-41	PSYCHOLOGICAL EVALUATION	450.00	N
	13-1231-17	111-7010-421.56-41	PSYCHOLOGICAL EVALUATION	450.00	N
				900.00	
TELEPACIFIC COMMUNICATIONS	52674241-0	111-7010-421.53-10	CITY INTERNET SERVICES	548.59	Y
	52674241-0	111-9010-419.53-10	CITY INTERNET SERVICES	1,162.70	Y
				1,711.29	
THE GAS COMPANY	12/6-1/8/2014	111-6022-451.62-10	Acct # 069-922-7211-9	73.77	N
	12/9/13-1/10/14	111-6022-451.62-10	Acct # 057-261-1221	128.68	N
	12/6-1/9/2014	111-8020-431.62-10	Acct # 128-200-7700	563.54	N
	12/5/13-1/8/14	111-7020-421.62-10	Acct # 158-400-4800	749.56	N
	12/6/13-1/9/14	111-6022-451.62-10	Acct # 161-800-7700	285.31	N
	12/6/13-1/8/14	111-8022-419.62-10	Acct # 162-600-4800	395.15	N
	12/5/13-1/5/14	111-6022-451.62-10	Acct # 164-700-4800	92.91	N
	12/7/13-1/9/14	111-6022-451.62-10	Acct # 180-797-9760	96.99	N
				2,385.91	
THE PIN CENTER	1213093	111-0110-411.61-20	LOGO LAPEL PINS/ KEYS	1,490.00	N
				1,490.00	
TRUGREEN LANDCARE	7639739	535-6090-452.56-60	DEC 13 CITY GROUNDS MAINT	12,337.17	N
	7639739	231-3024-415.56-41	DEC 13 CITY GROUNDS MAINT	2,250.00	N
	7639739	111-8095-431.56-60	DEC 13 CITY GROUNDS MAINT	17,010.69	N
				31,597.86	

CITY OF HUNTINGTON PARK
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2/3/2014

Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
TYCO INTEGRATED SECURITY	20909365	111-7010-421.56-41	FEB 14 ALARM SERVICES	450.90	N
	20663588	111-6022-451.56-41	JAN 14 ALARM SERVICES	66.67	N
	20909370	111-6022-451.56-41	FEB14 ALARM SERVICES	66.67	N
				584.24	
U.S. BANK	PPE 1/19/2014	802-0000-217.30-20	PARS PART-TIME	1,412.99	Y
	PPE 1/19/2014	802-0000-217.30-20	CITY OF HP- PARS EMPLOYEE	3,534.99	Y
	PPE 1/19/2014	802-0000-218.10-05	CITY OF HP-PARS EMPLOYER	12,534.45	Y
	PPE 1/19/2014	802-0000-218.10-05	CITY OF HP- PARS REP	3,275.00	Y
				20,757.43	
UNIFIED NUTRIMEALS	0224198-IN	111-6055-451.57-42	YOUTH NUTRITION PROGRAM	1,046.25	N
				1,046.25	
UNITED WAY OF GREATER	PPE 1/19/2014	802-0000-217.60-20	UNITED WAY	5.00	Y
				5.00	
UNIVERSAL SPECIALTIES INC	203022	111-6022-451.43-10	MISC SHOWER PARTS	250.06	N
				250.06	
UPS	0000F911X6523	111-7010-421.61-20	UPS SHIPPING CHARGES	1.77	N
				1.77	
US BINGO INC	245394	111-6020-451.61-35	BINGO BALL SET	106.36	N

CITY OF HUNTINGTON PARK
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Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
				106.36	
VICTOR SMOG TEST CENTER	26071	741-8060-431.43-20	SMOG TEST UNIT # 195	33.00	N
	26170	741-8060-431.43-20	SMOG TEST UNIT # 911	33.00	N
	25969	741-8060-431.43-20	SMOG TEST UNIT # 199	33.00	N
	25973	741-8060-431.43-20	SMOG TEST UNIT # 192	33.00	N
	25990	741-8060-431.43-20	SMOG TEST UNIT # 167	33.00	N
	26014	741-8060-431.43-20	SMOG TEST UNIT # 349	33.00	N
	26060	741-8060-431.43-20	SMOG TEST UNIT # 191	33.00	N
					231.00
VISION SERVICE PLAN-CA	FEBRUARY 2014	746-0215-413.52-40	EMPLOYEE VISION BENEFITS	4,701.00	N
	FEBRUARY 2014	746-0215-413.52-40	EMPLOYEE VISION BENEFITS	58.26	N
				4,759.26	
VULCAN MATERIALS COMPANY	70197919	111-8010-431.61-20	ONE TON ASHALT	78.13	N
	70195018	111-8010-431.61-20	ONE TON ASHALT	76.65	N
	70193033	111-8010-431.61-20	ONE TON ASHALT	77.39	N
	70200603	220-8010-431.61-20	ONE TON ASHALT	78.13	N
	70202970	220-8010-431.61-20	THREE TONS ASHALT	224.15	N
	70200602	220-8010-431.61-20	TWELVE BUCKETS EMULSION	536.28	N
	70220793	111-8010-431.61-20	ONE TON ASHALT	76.65	N
	70228117	111-8010-431.61-20	ONE TON ASHALT	78.13	N
					1,225.51
WASTE MANAGEMENT	OCTOBER 2013	112-8026-431.56-59	CITY RUBBISH DISPOSAL	143,143.99	N

CITY OF HUNTINGTON PARK
Demand Register
2/3/2014

Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
WASTE MANAGEMENT	OCTOBER 2013	111-0000-318.10-00	5 % FRANCHISE FEE	-7,157.20	N
	JUL-AUG 2013	112-8026-431.56-59	RATE INCREASE BALANCE	3,642.98	N
	JUL-AUG 2013	111-0000-318.10-00	FRANCHISE FEE	-182.44	N
	SEPTEMBER 2013	112-8026-431.56-59	RATE INCREASE BALANCE	1,821.49	N
	SEPTEMBER 2013	111-0000-318.10-00	FRANCHISE FEE	-91.07	N
				141,177.75	
WEDGEWOOD COMMUNITY FUND, LLC	21183-9220	681-0000-228.70-00	WATER FINAL BILL REFUND	166.50	N
				166.50	
WEI H WU	21209-20834	681-0000-228.70-00	WATER DEPOSIT REFUND	1,593.97	N
	21209-20834	681-0000-228.70-00	WATER DEPOSIT REFUND	406.03	N
				2,000.00	
WELLS FARGO BANK-FIT	PPE 1/19/2014	802-0000-217.20-10	WELLS FARGO BANK -FIT	54,517.21	N
				54,517.21	
WELLS FARGO BANK-MEDICARE	PPE 1/19/2014	802-0000-217.10-10	WELLS FARFO BANK MEDICARE	7,319.73	N
				7,319.73	
WELLS FARGO BANK-SIT	PPE 1/19/2014	802-0000-217.20-20	WELLS FARGO BANK -SIT	20,021.02	N
				20,021.02	
WEST GOVERNMENT SERVICES	828755477	111-7030-421.56-41	DEC 13 WEST INFO SERVICES	416.59	N
				416.59	

CITY OF HUNTINGTON PARK

Date: 1/30/2014

Demand Register

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Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
WESTERN EXTERMINATOR COMPANY	1850225	535-6090-452.56-60	DEC 13 EXTERMINATOR SRVCS	123.00	N
	1850225	111-6022-451.56-41	DEC 13 EXTERMINATOR SRVCS	81.00	N
	1850225	111-8022-419.56-41	DEC 13 EXTERMINATOR SRVCS	43.00	N
	1850225	111-8020-431.56-41	DEC 13 EXTERMINATOR SRVCS	59.00	N
				306.00	
WESTERN FENCE & SUPPLY CO	17615-43409	111-8010-431.61-20	DOUBLE BRACE BANDS	42.75	N
				42.75	
WILLIAMS NORMAN L	1348	111-0000-228.70-00	OVERPAYMENT REFUND	71.69	N
				71.69	
XEROX CORPORATION	71908414	111-7030-421.44-10	DEC 13 COPIER BASE CHARGE	568.21	N
				568.21	
YAIID MORENO	1222014	111-6030-451.61-35	YOUTH BASKETBALL REFEREE	176.00	N
				176.00	
YOLANDA CAMPOS	39133	111-0000-228.20-00	REFUND- FACILITY DEPOSIT	150.00	N
				150.00	
ZEE MEDICAL, INC.	0140638510	111-6010-451.56-41	FIRST AID KIT ITEMS	248.00	N
				248.00	

CITY OF HUNTINGTON PARK
Demand Register
2/3/2014

Date: 1/30/2014

Payee Name	Invoice Number	Account Number	Description	Transaction Amount	Prepaid Y/N
ZUMAR INDUSTRIES, INC.	149834	221-8012-429.61-20	TRAFFIC CONTROLSTOP SIGNS	743.38	N
				743.38	
Grand Total				1,760,507.95	

CITY OF HUNTINGTON PARK

WARRANT REGISTER

2/3/2014

SALARY CHARGES OF EMPLOYEES: PAY PERIOD ENDING

PPE 1/19/2014

<u>FUND</u>	<u>FUND DESCRIPTION</u>	<u>AMOUNT</u>
111	GENERAL FUND	683,986.41
212	P & R GRANTS	
216	EMPLOYEE RETIREMENT FUND	
219	SALES TAX-TRANSIT FUND - A	7,061.84
220	SALES TAX-TRANSIT FUND - C	7,779.06
221	STATE GASOLINE TAX FUND	43,356.05
222	MEASURE R	
224	OFFICER TRAFFIC SAFETY	
226	AIR QUALITY IMPROVEMENT	
227	OFFICE OF CRIMINAL JUSTICE	
228	POLICE SUPP LAW ENF SERV	
229	ASSET FORFEITURE	2,270.61
231	PARKING SYSTEM FUND	9,673.72
232	ART IN PUBLIC PLACES FUND	
239	FEDERAL CDBG FUND	17,972.36
242	HUD HOME PROGRAM	8,861.90
246	PROPERTY REHABILITATION	
283	SEWER MAINTENANCE FUND	592.11
285	SOLID WASTE MANAGEMENT FUND	2,830.01
286	ILLEGAL DISPOSAL ABATEMENT	3,196.39
287	SOLID WASTE RECYLCE GRANT	
334	PED/BIKE PATH FUND	
335	ENERGY EFFICIENT GRANT	
349	CAPITAL IMPROVEMENT FUND	
533	BUSINESS IMPROVEMENT DISTRICT FUND	
535	STREET LT & LDSCPE ASSMT FUND	
681	WATER DEPARTMENT FUND	13,722.67
741	FLEET MAINTAINENCE FUND	13,371.62
745	RISK MANAGEMENT FUND	6,631.70
746	EMPLOYEE BENEFIT FUND	7,691.35
	GRAND TOTAL	<u>828,997.80</u>



CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

PARKLET PILOT PROGRAM TO SERVICE AS TRAFFIC CALMING MITIGATION MEASURE, AND ECONOMIC DEVELOPMENT ACTIVITY AND CREATION OF PUBLIC SPACES.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve of Parklet Pilot Program to service as Traffic Calming Mitigation Measure, and Economic Development Activity and Creation of Public Spaces; and authorize the use of Measure R and Community Development Block Grant (CDBG) funds for the purchase and installation of the parklets.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The City would like to implement a parklet pilot program at four select sites in the downtown area. The pilot program is based on the model developed in the City and County of San Francisco. They installed nearly 40 parklets under their 'Pavements to Parks' Program since 2010.

Parklets are urban spaces that provide both traffic management (calming) and enhance the streetscape and overall appearance of the street. Parklets are set up in the existing streetscape, typically on public parking spaces; they are designed to provide the public additional outdoor space for restaurant/café dining and rest areas for shoppers. In addition to table/chairs and benches, parklets often have other amenities such as: bike racks, planters, benches, landscaping, lighting, umbrellas, and other amenities.

Staff has identified two initial locations:

1. 6135 Pacific Boulevard in front of Dino's Burgers
2. 6706 Pacific Boulevard in front of Tierra Mia Coffee

The initial two host businesses have agreed to participate in the pilot program.

**PARKLET PILOT PROGRAM TO SERVICE AS TRAFFIC CALMING MITIGATION MEASURE,
AND ECONOMIC DEVELOPMENT ACTIVITY AND CREATION OF PUBLIC SPACES**
February 3, 2014

The initial Parklets are expected to take approximately 60 days to implement. Once installed, the business owner/property owner will be responsible for the day-to-day maintenance and ensuring that the area remains clean and functioning.

The City has identified the two other potential locations:

- 6200 Pacific Blvd in front of A Better LA and across from Dino's. This will provide traffic mitigation in the opposite direction.
- 7584 Pacific Blvd in front of future site of Lucero's Bakery. This will encourage outdoor dining in this area.

FISCAL IMPACT/FINANCING

The primary objective of the parklets is to provide traffic mitigation (i.e., road diets to reduce speeds), as well as enhance economic development along Pacific Blvd. Therefore, the parklets in this pilot program will be funded primarily using Measure R monies as well as CDBG funding.

The expected budget for each parklet is approximately \$15,000 per location, which includes the costs for the following material and accessories:

- Platform system and wood decking
- Planter/barricades
- Built-in furniture
- Tables and chairs

Design has been done in-house by the Planning Department, engineering by TransTech, and installation will be performed by the Public Works Department. Plants and certain construction materials will be donated by Home Depot (see attachment).

A total of \$60,000 in Measure R funding should be earmarked for the four parklets locations for the cost of platforms and barricades (traffic mitigation equipment). Furnishings, and additional accessories will be funded via CDBG. In the future, the construction of parklets are expected to be funded, in part, by local merchants.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

There are three major vendors for the platform system that the City will be installing. Bison, Buzon, and Tile Tech. Buzon and Bison were previously one company and have essentially the same product. Tile Tech, which is located in the City of Vernon, also has a very similar product.

PARKLET PILOT PROGRAM TO SERVICE AS TRAFFIC CALMING MITIGATION MEASURE,
AND ECONOMIC DEVELOPMENT ACTIVITY AND CREATION OF PUBLIC SPACES

February 3, 2014

The City is proposing to build two parklets initially and will be using two vendors: Bison and Tile Tech. We will use one of the products at each of the two sites to determine the better product: both in terms of installation and ease of use/maintenance.

The local merchants will be responsible for the day-to-day cleaning and maintenance of the sites, while the City will be responsible for repairs. The local merchant will be expected to sign a standard waiver of release of liability as well.

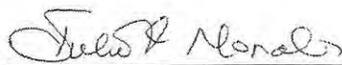
CONCLUSION

The demonstration project is expected to last for 6 months (i.e., through the summer). At which point City staff will evaluate the programs and determine if the parklets should remain on a full-time basis and if the concept should be expanded beyond four sites. Next steps in the program would include determining the better parklet platform supplier and, then contacting the businesses owner of the two additional sites: Lucero's Bakery and A Better Thrift Store.

Respectfully submitted,



RENÉ BOBADILLA
City Manager, P.E.



Julio Morales
Director of Finance

ATTACHMENTS:

- A: Proposed Parklet Budget
- B: Parklet PowerPoint Presentation

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

ATTACHMENT "A"

CITY OF HUNTINGTON PARK
Pacific Blvd. Parklet Program Budget

Materials	Qty	Price	Total
1 Decking Structure			
Pedestal	108	\$10	1,080
Wood Tiles	140	\$24	3,360
Subtotal			\$ 4,440
2 Planters			
Large (4)			4,000
Subtotal			4,000
3 Plants			
			500
4 Seating & Furnishings			
Table (2 person)	4	\$63	252
Table (4 person)	4	\$93	372
Chairs	24	\$42	1,008
Subtotal			\$ 1,260
5 Railings / Other Enhancements			\$ 3,000
Material Subtotal			\$ 12,700
10% Tax			1,270
Material Total			\$ 13,970
6 Permits	n/a		waived
7 Est. Labor		\$	-
8 Contingency 10%		\$	1,397
Project Total			\$ 15,367

ATTACHMENT "B"

Parklets

Downtown LA



Long Beach



New York City



Figure 28. Pop up café, New York City, NY.
Credit: NYC Department of Transportation

Parklets

San Francisco

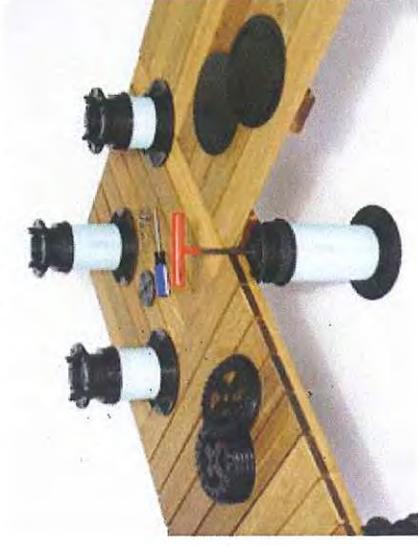


Materials Decking, Pedestals, & Planters

Bison



Tile Tech

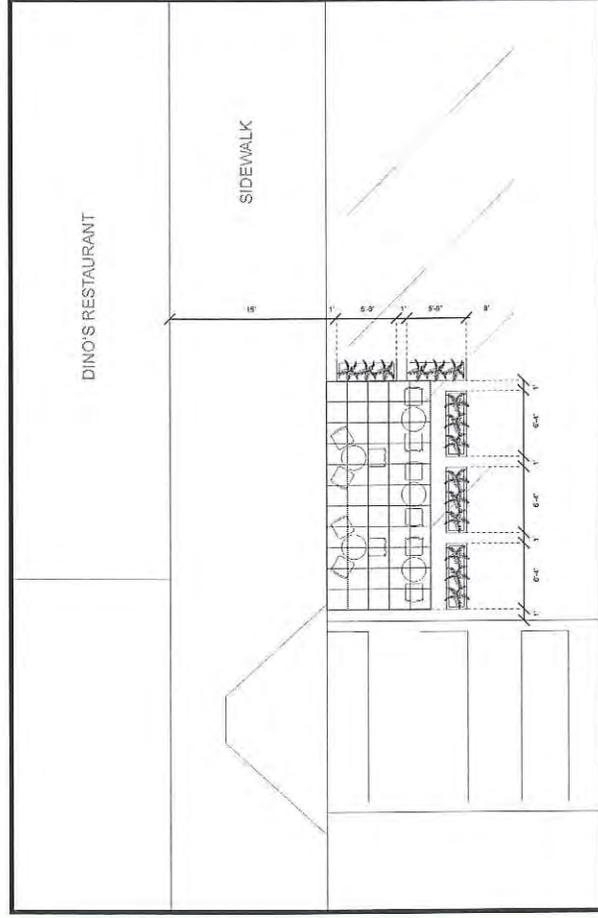


Wausau Tile

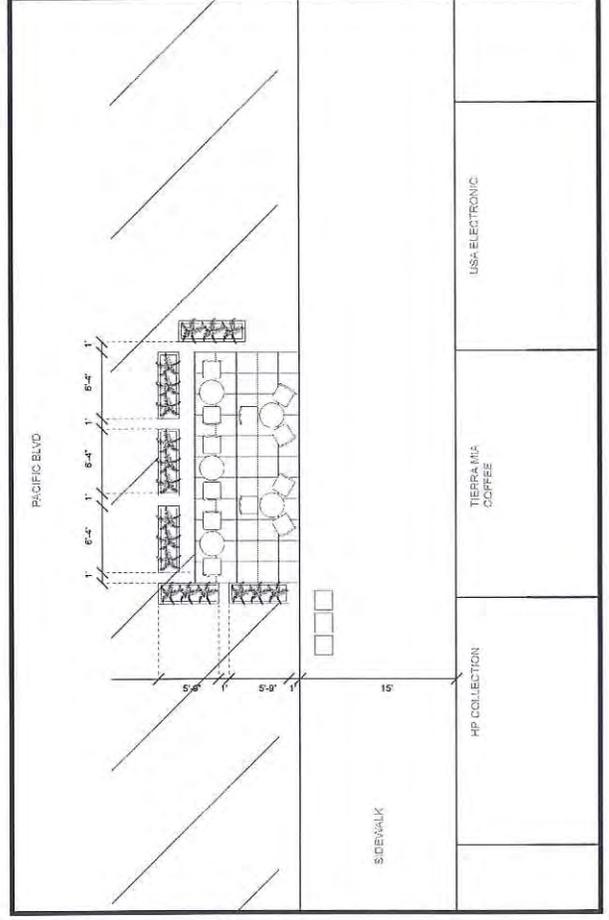


Pacific Blvd. Designs

Dino's Restaurant



Tierra Mia Coffee



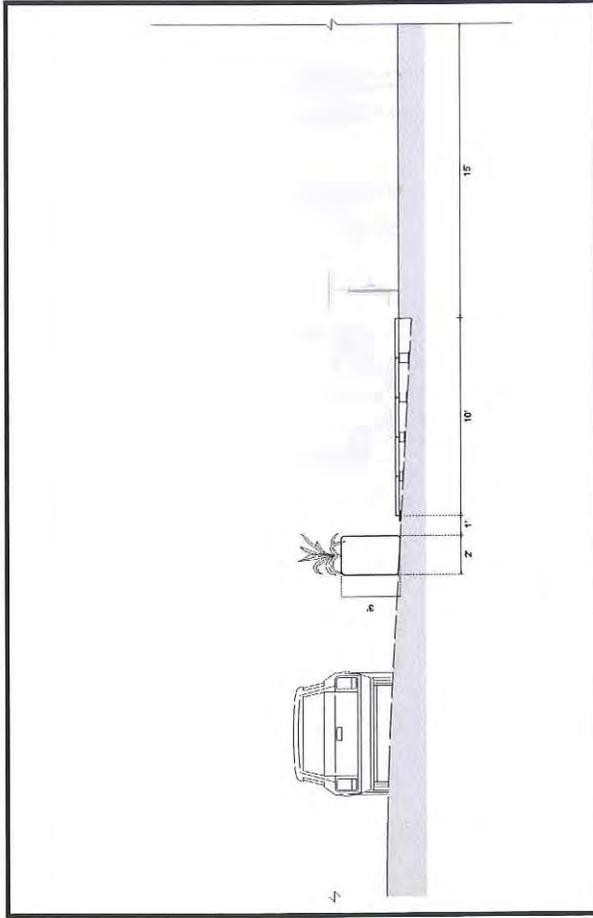
HP COLLECTION

TIERRA MIA COFFEE

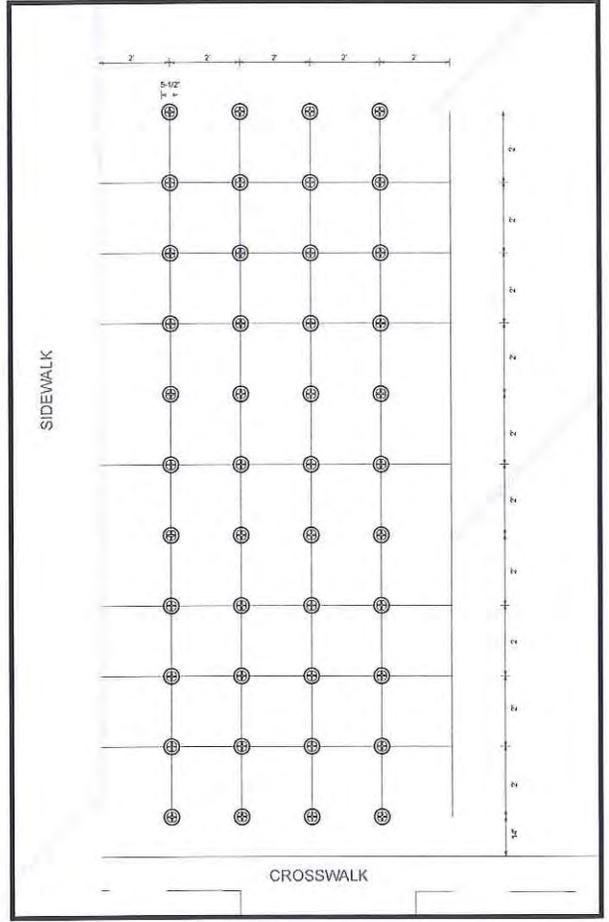
USA-ELECTRONIC

Decking

Elevation



Floor Plan



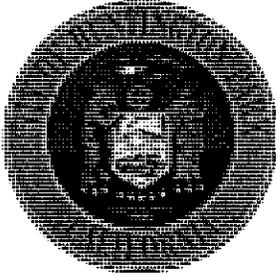
ITEM 7.2

**UPDATE REGARDING A
LOCKBOX FOR WATER METERS**

NO STAFF REPORT

VERBAL UPDATE BY:

JULIO MORALES, DIRECTOR OF FINANCE



CITY OF HUNTINGTON PARK

Finance Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

TEMPORARY PARKING PILOT PROGRAM IN THE DOWNTOWN AREA

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize implementation of a Temporary Parking Pilot Program in the Downtown Area.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Local merchants have identified a number of parking issues in the Downtown area, which impact their daily business operations. The major concerns that are consistently identified include:

- Lack of short-term on-street parking (e.g., 20 minute parking)
- "In-and-Out" customers receive parking tickets before they can get change for parking meters
- Limited spaces in public parking lots due to overnight/apartment parking

We have also received several requests to remove all parking meters along Pacific Blvd; however, from these 900 meters the City generates nearly \$1 Million in General Fund revenues per year. Moreover, there are over 1,275 free parking spaces behind Pacific Boulevard located in 16 public parking lots, which are not fully utilized.

City staff has identified a number of viable solutions that will not have a major financial or policy impact to the City's current parking system. City staff is recommending making a number of changes, at select locations, on a temporary basis in order to determine effectiveness and net financial impact. These recommendations include:

1. Convert certain parking spaces from 2 hour parking to 20 minute parking:
 - 5 spaces at 7026 Rugby Avenue in front of WIC office.

TEMPORARY PARKING PILOT PROGRAM IN THE DOWNTOWN AREA

February 3, 2014

Page 2 of 3

2. Convert parking meters to 20 minute free parking to encourage take out:
 - Maximum of 2 parking meters
 - Program participation upon request
 - Dino's Restaurant (6135 Pacific Blvd.)
 - Chase Bank (7141 Pacific Blvd.)
 - Must provide comparative sales tax data to demonstrate impact.
 - Participants may be expected to pay for spaces in future
3. Change parking meter enforcement timeline from 8 am to 10 am
 - 5 spaces in front of Winchell's Donuts (6101 Pacific Blvd.)
 - Others upon request
4. Impose 4-hour parking limit at public parking lots
 - City had previously imposed 4 hours limit at these lots 10-12 years ago

We believe that these changes will have a positive impact and facilitate commerce in the City. These changes should commence a dialogue about other potential changes, which will address the City's parking issues in the Downtown area. The City Council may contemplate: selling overnight parking permits and/or selling designated parking spaces for employees of nearby businesses at select parking lots.

FISCAL IMPACT/FINANCING

The financial impact of these changes cannot be assessed at this time. There will be an expected reduction in parking meter revenues as well as parking ticket revenue. These will be offset, in part, by increased sales tax revenues. These changes will also increase goodwill with our business community as well. Since this is a pilot program, the City will be able to determine the final impact of these changes at the end of the 60-day period.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The recommendations were developed due to the request by several businesses from the downtown submitted to staff or City Council over several months. Several businesses from various business types expressed their concerns on parking and their needs to improve their businesses. Staff analyzed all the requests and looked at how we could address the needs and concerns of our businesses without a major financial impact. Many of the recommendations can be implemented by our staff changing signage at the parking lots, re-painting curbs, and adjusting staff hours of operation and adjusting parking meters.

TEMPORARY PARKING PILOT PROGRAM IN THE DOWNTOWN AREA

February 3, 2014

Page 3 of 3

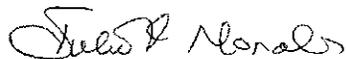
CONCLUSION

Staff can implement the changes within 30 days of the City Council approval. After the 60-day parking pilot program period, staff will report back to the City Council as to business performance. At that time staff will recommend permanent solutions for each program.

Respectfully submitted,

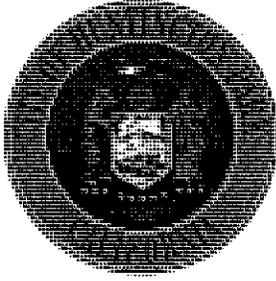


RENÉ BOBADILLA
City Manager, P.E.



JULIO F. MORALES
Director of Finance

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
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SENIOR DEPUTY CITY CLERK



CITY OF HUNTINGTON PARK

Parks and Recreation Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

CITY OF HUNTINGTON PARK 2014 4TH OF JULY CELEBRATION

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Discuss and/or take action regarding the production of the 2014 4th of July Celebration.
2. Authorize the Director of Parks and Recreation to prepare a Request for Proposals (RFP) to produce a fireworks show.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In recent years the 4th of July celebration has featured a fireworks show, entertainment, carnival rides, food booths, vendor booths, picnic games, pony rides and live music. However, as a result of the economic climate, staff was directed last year to explore options to reduce the cost of the event, seek outside contractors to produce the event and seek sponsors to offset the cost. Staff was successful with this direction and was able to partner with a production company and was also able raise \$23,860 in donations. As a result, the overall cost to the City to produce last year's 4th of July event was \$10,900.

Our goal again this year is to seek sponsors and outside contractors to assist with the production of the event. However it is important to consider that this event is not revenue generating and sponsorships are not always consistent. Therefore, the cost to produce this year's 4th of July event would vary depending on the following factors:

1. \$35,000: If we are able to work with a production company and maintain the same level of secured donations/sponsorships as was the case for last year's event, the City would only have to pay approximately \$10,900 of general fund money for the event.
2. \$50,000: If sponsorships and/or production partnerships are not secured.

CITY OF HUNTINGTON PARK 2014 4TH OF JULY CELEBRATION

February 3, 2014

Page 2 of 2

FISCAL IMPACT/FINANCING

There will be an impact to the General fund as a result of this action. Staff intends to seek sponsorships and assistance from event production companies to offset the cost of the event. The possible cost to the general fund will be determined by the amount of monies we are able to raise but potentially the total cost will be \$35,000.

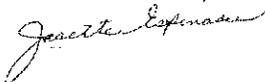
CONCLUSION

Upon City Council approval, staff will prepare an RFP for the fireworks display for Council to consider and will begin seeking sponsors and Special Event production companies to assist with the production of the event.

Respectfully submitted,

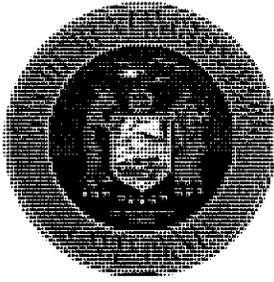


RENÉ BOBADILLA
City Manager, P.E.



JOSETTE ESPINOSA
Director of Parks and Recreation

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
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CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

RESOLUTION TO EMPOWER THE CITY OF HUNTINGTON PARK TO ACT AS A REGIONAL LEAD IN PURSUING CALRECYCLE USED OIL GRANT FUNDS

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Adopt the resolution to empower the City of Huntington Park to apply for all CalRecycle grants for which the City is eligible and to act as a regional lead in the same;
2. Authorize the City Manager, or his designee, to execute on behalf of the City of Huntington Park all grant-related documents; and
3. Adopt an Environmentally Preferred Purchasing Plan (EPPP) policy in accordance with CalRecycle grant guidelines.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

In 2011, CalRecycle developed the "Check Your Number" campaign to increase public awareness about how often vehicles require oil changes and to direct do-it-yourselfers to convenient oil drop-off sites. The dual purpose goals of the campaign are to reduce the volume of oil consumption and disposal while ensuring used oil is properly disposed and recycled.

CalRecycle has identified the Latino community as a key target for the reduction of improper disposal of waste oil. Research also indicates that the Latino community has a high level of digital engagement, but that engagement occurs primarily through smart phones as opposed to traditional computers. Since the existing Check Your Number website and campaign is tailored for access via computers, the proposed grant program seeks to develop an application (app) accessible via smart phones and tablets.

CalRecycle is looking to partner with agencies on a regional scale, particularly in predominantly Latino communities. The City of Huntington Park, acting as regional lead,

RESOLUTION TO EMPOWER THE CITY OF HUNTINGTON PARK TO ACT AS A REGIONAL LEAD IN PURSUING CALRECYCLE USED OIL GRANT FUNDS

February 3, 2014

Page 2 of 3

will partner with neighboring cities to administer the grant and develop the mobile app. The app will also facilitate outreach at used oil recycling events where residents will be encouraged to download and use the app. The grant includes funds for an outreach campaign which may include reaching out to community organizations and outreach at targeted events like auto shows and local car clubs as well as mass media. Upon completion of the project, a rollout strategy document will be developed and distributed with the app to assist other jurisdictions in implementing the program.

Staff has contacted neighboring cities and the cities of Bell Gardens, Lynwood, Maywood, and South Gate have expressed interest in participating in this regional program and grant application. Those cities are in the process of adopting resolutions in support of the grant application. Upon City Council approval of the recommended actions, staff will continue to coordinate with representatives from these and other surrounding cities for the implementation of the program.

A prerequisite for this and other CalRecycle grants is the adoption of an Environmentally Preferred Purchasing Plan (EPPP) policy. The policy mandates that all city employees make waste diversion and reduction a part of their respective duties whenever feasible and to the extent it does not adversely affect health, safety, or operational efficiency as determined by each department. The policy includes guidelines for encouraging the purchase of recycled products and maximizing the recycling, reuse, and diversion from landfills of waste produced from city operations and contract services. The proposed EPPP policy is included in Attachment B.

FISCAL IMPACT/FINANCING

The CalRecycle Used Oil Competitive Grant Program 1st Cycle (UOC1) – Fiscal Year 2013-2014 is issuing a total of \$7,000,000 in grants with a maximum of \$250,000 for an individual entity and \$1,000,000 for regional partnerships. Upon approval by the City Council, an application for a regional grant in the amount of \$340,008, or the maximum allowed by the program, will be submitted to CalRecycle. These monies will supplement existing used oil grant funds received for city-specific oil recycling programs.

The recommended EPPP policy includes guidelines for cost comparison and preferences for recycled and non-recycled products. The policy allows for each department to determine the extent to which environmentally preferred actions should be taken by considering financial impact on a case-by-case basis. No significant financial impact is anticipated associated with the adoption of this policy. Furthermore, regulations are trending toward the implementation of this type of policy and the city had, to some extent, begun some of these practices in its contracting/purchasing process.

RESOLUTION TO EMPOWER THE CITY OF HUNTINGTON PARK TO ACT AS A REGIONAL LEAD IN PURSUING CALRECYCLE USED OIL GRANT FUNDS

February 3, 2014

Page 3 of 3

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Adoption of this resolution will allow the City of Huntington Park to pursue state grant funds to supplement existing used oil programs in the City. These additional efforts will be targeted at reaching this community that may be underserved with current outreach efforts. Should the City decide not to pursue these grant funds, current used oil efforts will continue unabated.

Adoption of an EPPP policy will require the City of Huntington Park to consider the environment in all purchasing decisions but does not mandate any specific purchasing requirements. Adoption of an EPPP policy also brings the City in compliance with CalRecycle requirements for current and future grant opportunities.

IMPACT ON CURRENT SERVICES

Adoption of this resolution will not result in any negative impact on City services. Should grant funds be awarded, existing used oil outreach efforts will be supplemented by additional training, resources, marketing materials, and outreach events. These costs will be paid for entirely by grant funds.

CONCLUSION

Upon approval of the recommended actions, staff will submit all applicable CalRecycle grant applications relating to the Used Oil Program and continue coordination with neighboring cities with respect to regional programs.

Respectfully submitted,



RENÉ BOBADILLA, P.E.
City Manager



JAMES A. ENRIQUEZ, P.E.
Director of Public Works / City Engineer

ATTACHMENTS

- A: Proposed City Council Resolution
- B: Environmentally Preferred Purchasing Plan (EPPP) Policy

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED
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SENIOR DEPUTY CITY CLERK

ATTACHMENT "A"

Proposed City Council Resolution

1 BE IT FURTHER RESOLVED that the City of Huntington Park authorizes the City
2 Manager to periodically update, amend, or remove regional participants from Attachment A at
3 his/her discretion or at the discretion of his/her designee; and

4 BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years
5 from the date of adoption of this Resolution.

6 PASSED, APPROVED AND ADOPTED this ___ day of February, 2014.

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MARIO GOMEZ, MAYOR

ATTEST:

ROCIO MARTINEZ, SR. DEPUTY CITY CLERK

(SEAL)

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ATTACHMENT A
LIST OF REGIONAL PARTNERS

The following cities are regional participants with signed letters of authorization on file with the City of Huntington Park and acknowledging the City of Huntington Park as regional lead by resolution.

- City of Bell Gardens
- City of Lynwood
- City of Maywood
- City of South Gate

ATTACHMENT "B"

Environmentally Preferred Purchasing Plan (EPPP) Policy

City of Huntington Park

Environmentally Preferable Purchases and Practices Policy (EPPP) and Recycled Products Purchasing Policy (RCP)

It is the policy of the City of Huntington Park for all departments and divisions to divert and reduce waste to the greatest extent possible in all aspects of City operations. This policy will establish practices to reduce waste by instituting new office practices; support the purchase of environmentally preferable products that minimize the impact on the environment, are not toxic, polluting, or hazardous to employees and community; and, encourage the purchase of products containing recycled materials, may be easily recycled or may be renewable, e.g. may be incorporated into the manufacturing of new products. Such products should perform satisfactorily and be available at a reasonably competitive price.

This policy formalizes existing practices and establishes an internal structure to help achieve this goal.

Environmentally Preferable Purchases and Practices Policy (EPPP)

1. All city employees in all departments and divisions shall make waste diversion and reduction a routine part of their respective jobs whenever feasible to the extent it does not adversely affect health, safety, or operational efficiency and effectiveness as determined by each department.
2. Recommended waste reduction strategies include but are not limited to the following:
 - ◆ Office Practices
 - Institute practices which reduce waste and result in the purchase of fewer products whenever practicable and cost-effective while maintaining workplace quality.
 - Eliminate duplicate subscriptions and duplicate incoming and outgoing mail whenever feasible. Circulate subscriptions, etc. to eliminate duplicates.
 - Practice computer networking and "paperless" offices methods whenever feasible.
 - ◆ Printing and Faxing
 - Double-sided copying whenever feasible.
 - Setting fax machines to receive double-sided faxes.
 - Printing of emails, documents, memos, etc. should be reduced whenever practical.
 - All printings intended for distribution which use paper made of recycled materials shall be identified by a statement that the paper is of recycled

content and, if possible, indicate the percentage of post-consumer recycled content.

◆ Purchases

- Consolidate orders and order in bulk whenever feasible, especially with regard to office supplies.
- Purchases should be evaluated as to their short-term and long-term costs, expected lifetime compared to alternates, maintenance and operational costs, and final disposal costs.
- Inform vendors of the City's EPPP policy. Encourage vendors to reduce packaging to the greatest extent possible and to reuse pallets and other shipping materials.

◆ Durable and Reusable Products

- Use durable containers for coffee and other drinks at the workplace whenever feasible instead of disposable or recyclable containers.
- Purchase and use reusable/refillable products whenever feasible instead of disposable products.

2. Each department shall coordinate with Public Works to assure maximum participation in the City's recycling program in the workplace, share with other departments any unique waste reduction strategies and to promote all strategies.
3. Specifications used in public bidding should be reviewed to eliminate, when feasible and practical, any barriers to the use of or purchase of recycled content, recyclables, and other environmentally preferable products.
4. The City's waste diversion and reduction ethic and related policies and practices shall be included in the orientation of all new City employees.

Recycled Products Purchasing Policy (RCP)

1. Each Department shall make every reasonable effort to purchase and use recycled products or those with recycled content, whenever feasible, to the extent such products do not adversely effect health, safety, or operational efficiency and effectiveness as determined by each department, including but not limited to, the items indicated on **Attachment 1**.
2. Each department shall review purchasing specifications and contract requirements and, where feasible, revise such specifications and contract requirements to encourage the use of recycled products. Each department shall consider, where feasible, the ability of products and/or their packaging to be reused, reconditioned, or recycled. Each department shall purchase, when practical, products which minimize waste and toxic by-products in their manufacture, use, recycling, and disposal. Each department shall also purchase/lease, when practical, capital equipment which is compatible with the use of products containing recycled materials.

3. Recycled content product pricing should not exceed ten percent over comparable unrecycled products quoted costs by suppliers. The ten percent price preference may be granted only if the quality of recycled products are at least equal to unrecycled products as determined solely by the buying department. Product price comparison shall include life cycle costs compared to alternates, maintenance and operational costs, and final disposal costs, when applicable.
4. When recycled products are used, vendors shall make reasonable efforts to label such products to indicate they contain recycled materials. All departments shall use for their masthead stationery, envelopes, and business cards, recycled paper that includes post-consumer recycled content and, when feasible, with some indication they contain recycled material.
5. Recycled content product information may be found at the California Integrated Waste Management Board's Recycled-Content Product (RCP) Directory Home Page. Additional information may be found at the United States Environmental Protection Agency (EPA) website. The EPA has established minimum recycled content standard guidelines in the Comprehensive Procurement Guidelines (CPG). The key component of the CPG program is the EPA's list of designated products and the accompanying recycled content recommendations.
6. The City will cooperate to the greatest extent practicable with other local governments in an effort to develop a comprehensive, consistent and effective procurement effort intended to stimulate the market for recycled products.
7. All departments shall work cooperatively to further the purpose of this policy. The City's economic development activities shall strive to promote the markets for recycled material whenever feasible.

DEFINITIONS:

"Environmentally Preferable Products" means products that have a lesser or reduced impact on human health and the environment when compared with competing products that serve the same purpose. Such impacts include, but are not limited to, amount of raw material acquisition, production and manufacturing methods, packaging methods and materials, distribution, reuse, operation, and/or disposal of products.

"Feasible" shall mean whenever possible and within reason without reducing safety, quality, or effectiveness.

"Practical or Practicable" shall mean whenever possible without reducing safety, quality, or effectiveness and where the product or service is available at a reasonable cost in a reasonable amount time.

"Recycled Material" means any material derived from post-consumer waster, industrial scrap, manufacturing waste and/or waste that otherwise would not have been used.

"Recycled Product" means any product which contains recycled materials or are reusable or recyclable.

"Recycled Content Product" means any product manufactured with waste material that has been recovered from or diverted from the waste stream.

Attachment 1

List of Recycled Products

Plastic	Paper	Rubber
Carpet	Business cards	Floor tiles
Construction wall covering	Computer paper*	Retread tires
Corrugated drain pipe	Copier paper*	Rubberized asphalt
Culverts	Corrugated boxes	Trailer bumpers
Curbside recycling containers	Cover stock*	Wheel chocks
Dollies	Envelopes	
Fence posts	Facial tissue	
Garbage can liners	Legal pads	Other materials
Indoor/outdoor furniture	Letterhead	Acoustic ceiling tiles
Locker room benches	Linerboard	Cellulose fiber insulation
Lumber	Loose-fill packaging	Compost
Pallets	Mailing tubes	Fly ash/concrete mixtures
Parking bumpers	Napkins	Asphalt
Plastic bags	Newsprint	Reflective road striping
Playground equipment	Offset	Re-refined lubricating oil
Refuse carts	Padded mail bags	Road signs
Shower dividers	Paper towels	Roofing shingles
Speed bumps	Poster board	
Toilet partitions	Toilet tissue	
Traction mats		
Truck bed mats		
Urinal screens		

CAUTION: Some colored paper can not be reused in the manufacturing of other products due to the nature of the coloring dye.



CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT WITH PRIMESTOR DEVELOPMENT, INC. FOR THE PREPARATION OF A REVITALIZATION STRATEGY FOR DOWNTOWN HUNTINGTON PARK

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve an amendment to the Professional Services Contract with Primestor Development, Inc. for additional services for the Revitalization Strategy for Downtown Huntington Park in the amount not-to-exceed \$203,747;
2. Authorize the City Manager to execute the contract amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Following a Request for Proposals (RFP) selection process, the City Council approved a professional service agreement with Primestor Development, Inc. on January 22, 2013. The agreement, in the amount of \$189,000, was for the preparation of a Revitalization Strategy for Downtown Huntington Park (Revitalization Plan) in connection with the Pacific Boulevard Pedestrian Improvement Project funded by a Metro 2009 Call for Projects grant. On March 18, 2013, City Council approved an amendment to increase the fee from \$189,000 to \$234,000 to include subconsultant services for the conceptual design of the street improvements. The additional services included a landscape architect and civil engineer team as well as a signage design consultant to prepare schematic design documents and artist renderings for the public outreach campaign. This work comprises Phase III of the Revitalization Plan.

Under the current agreement, Primestor has substantially completed Phases I and II of the Revitalization Plan. Prior to the initiation of Phase III, Metro contacted the City for the execution of the Letter of Agreement (LOA) for the grant funds in order to initiate the project. The LOA defines the schedule for the delivery and funding of the project. In order to meet the project schedule currently proposed by Metro, the 30% plans and specifications must be completed by August 2014.

**AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH
PRIMESTOR DEVELOPMENT, INC. FOR THE PREPARATION OF A
REVITALIZATION STRATEGY FOR DOWNTOWN HUNTINGTON PARK**

February 3, 2014

Page 2 of 3

In response to the newly established project schedule, staff worked with Primestor to solicit proposals from three firms for these services. The proposals were reviewed and the firms were interviewed in November 2013. The three firms included Barrio Planners, Gruen Associates, and Melendrez. Melendrez received the highest rating based on experience with projects of a similar nature and the overall quality of the proposal. The fee for the services was subsequently negotiated and is \$162,695 (Attachment A), including surveying and a traffic study. The fee for the completion of the contract documents will be negotiated following completion of the 30% design, when the project scope is better defined.

The expenditures to date for Phases I and II total \$149,317 with a remaining balance of \$39,683. Phase III funds in the amount of \$40,000 for engineering and \$5,000 for signage design also remain. The proposed additional fee for the added scope of work in the amount of \$203,747 includes \$122,695 for engineering, \$43,000 for signage design (Attachment B), \$24,317 for project management, and \$13,735 in contingency funds.

FISCAL IMPACT/FINANCING

There will be no impact to the General Fund as a result of this action. The current authorized contract amount of \$234,000 for the Revitalization Plan is funded with Community Development Block Grant funds (\$34,000) and Measure R funds (\$200,000). The additional \$203,747 fee will be funded with Community Development Block Grant funds (\$43,000), and Measure R and TDA Article 3 Metro funds (\$160,747). All of these funding contributions qualify for the City's local match toward the Metro 2009 Call for Projects grant. The City's required local match is \$1,224,874 of the \$3,900,874 total project cost.

FACTS AND PROVISIONS / LEGAL REQUIREMENTS

The proposed contract amendment will be executed in the standard format approved as to form by the City Attorney. All terms and conditions from the original agreement and previously executed amendments remain in effect and the proposed amendment shall only revise the scope of work and the fee as described herein.

CONTRACTING PROCESS

The proposed services were procured through an RFP process satisfying the requirements of Sections 4525 through 4529.5 of the California Government Code (commonly known as the Mini-Brooks Act) and the Huntington Park Municipal Code. The Government Code requires public agencies in California to select engineering firms based on qualifications and prohibits competitive bidding for these types of services. A fair fee was negotiated following a qualification based selection.

**AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH
PRIMESTOR DEVELOPMENT, INC. FOR THE PREPARATION OF A
REVITALIZATION STRATEGY FOR DOWNTOWN HUNTINGTON PARK**

February 3, 2014

Page 3 of 3

CONCLUSION

Upon City Council approval of the recommended action, the City Manager will execute the contract amendment and staff will coordinate the completion of the work per the terms and conditions of the agreement.

Respectfully submitted,



RENÉ BOBADILLA, P.E.
City Manager



JAMES A. ENRIQUEZ, P.E.
Director of Public Works/City Engineer

ATTACHMENT

- A: Amendment
- B: Melendrez Proposal (Dated December 1, 2013)
- C: Selbert Perkins Design Proposal (Dated September 13, 2013)

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED
<input type="checkbox"/> DENIED
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SENIOR DEPUTY CITY CLERK

ATTACHMENT "A"

Amendment

FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

THIS FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT (“Amendment”) is made and entered into as of February 3, 2014, by and between the CITY OF HUNTINGTON PARK, a municipal organization organized under the laws of the State of California (“City”), and PRIMESTOR DEVELOPMENT INC, a Nevada corporation (“Consultant”).

R E C I T A L S

A. City and Consultant are parties to that certain Professional Services Agreement, dated March 18, 2013 (the “Original Agreement”), pursuant to which City contracted with Consultant to perform services as defined in the Original Agreement. The Original Agreement, as modified by this Amendment, may be referred to herein collectively as the “Agreement.” Unless otherwise expressly set forth herein, capitalized terms used herein shall have the meanings set forth in the Original Agreement.

B. City and Consultant desire to amend and modify the Original Agreement in accordance with the terms and provisions set forth herein.

A M E N D M E N T

NOW THEREFORE, the parties hereto agree as follows:

1. Additional Services. The Scope Services to be provided by Consultant under the Agreement shall include those additional services attached hereto as Exhibit A-1 (the “Additional Services”), which Additional Services shall be incorporated into the Agreement by this reference.

2. Compensation. The first sentence of Section 2.1 of the Original Agreement is hereby deleted in its entirety and replaced with the following:

For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with Exhibit “B” (the “Schedule of Compensation”) in a total amount not to exceed Four Hundred Thirty Seven Thousand Seven Hundred Forty Seven Dollars (\$437,747) (the “Contract Sum”), except as provided in Section 1.2.

3. Additional Schedule of Performance. The Additional Services rendered pursuant to this Amendment shall be performed diligently and within the time period established in Exhibit C-1 (the “Additional Schedule of Performance”), which Additional Schedule of Performance shall be incorporated into the Agreement by this reference..

4. Counterparts. This Amendment may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of such counterparts shall constitute one agreement. To facilitate execution of this Amendment, the parties may execute and exchange by facsimile or electronic mail counterparts of the signature pages which facsimile or electronic mail counterparts shall be binding as original signature pages.

4. Entire Agreement. The Original Agreement, together with this Amendment, embodies the entire understanding between City and Consultant with respect to its subject matter and can be changed only by an instrument in writing signed by City and Consultant.

5. Force and Effect. Except as modified by this Amendment, the Original Agreement is ratified, in full force and effect, and incorporated herein by this reference

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first written above.

CITY:

CONSULTANT:

CITY OF HUNTINGTON PARK

PRIMESTOR DEVELOPMENT INC.

By:

By:

René Bobadilla City Manager,
City of Huntington Park

Name: Arturo Sneider

Title: Chief Executive Officer

ATTEST:

By:

By:

Name:

Rocio Martinez, Senior Deputy City Clerk,
City of Huntington Park

Title:

APPROVED AS TO FORM

By:

City Attorney, City of Huntington Park

EXHIBIT A-1

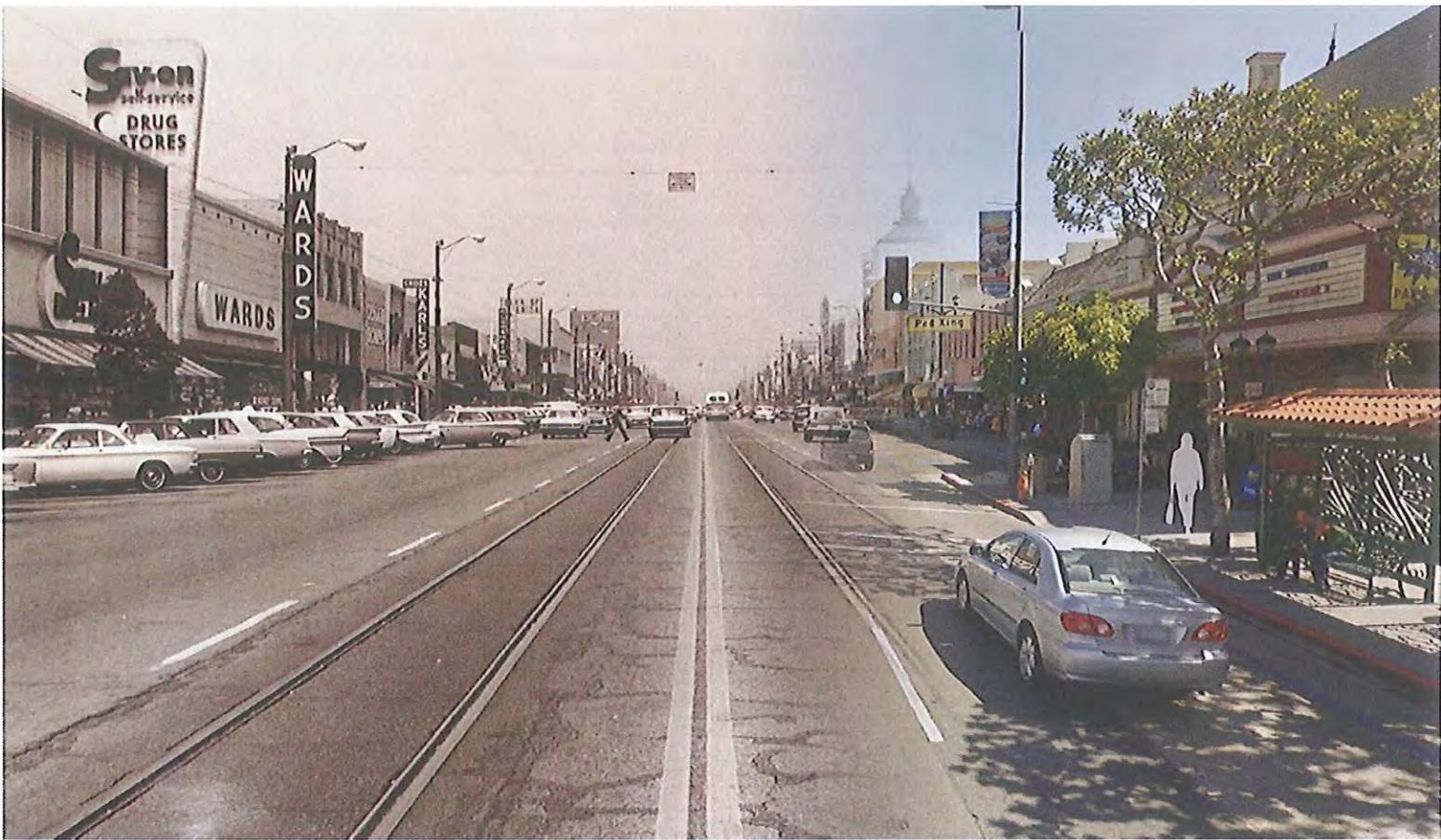
ADDITIONAL SERVICES

EXHIBIT B-1

ADDITIONAL SCHEDULE OF PERFORMANCE

ATTACHMENT "B"

Melendrez Proposal



Revitalization Strategy for Downtown Huntington Park Revised RFP Response

REVISED TEAM, SCOPE, AND FEE: December 1, 2013

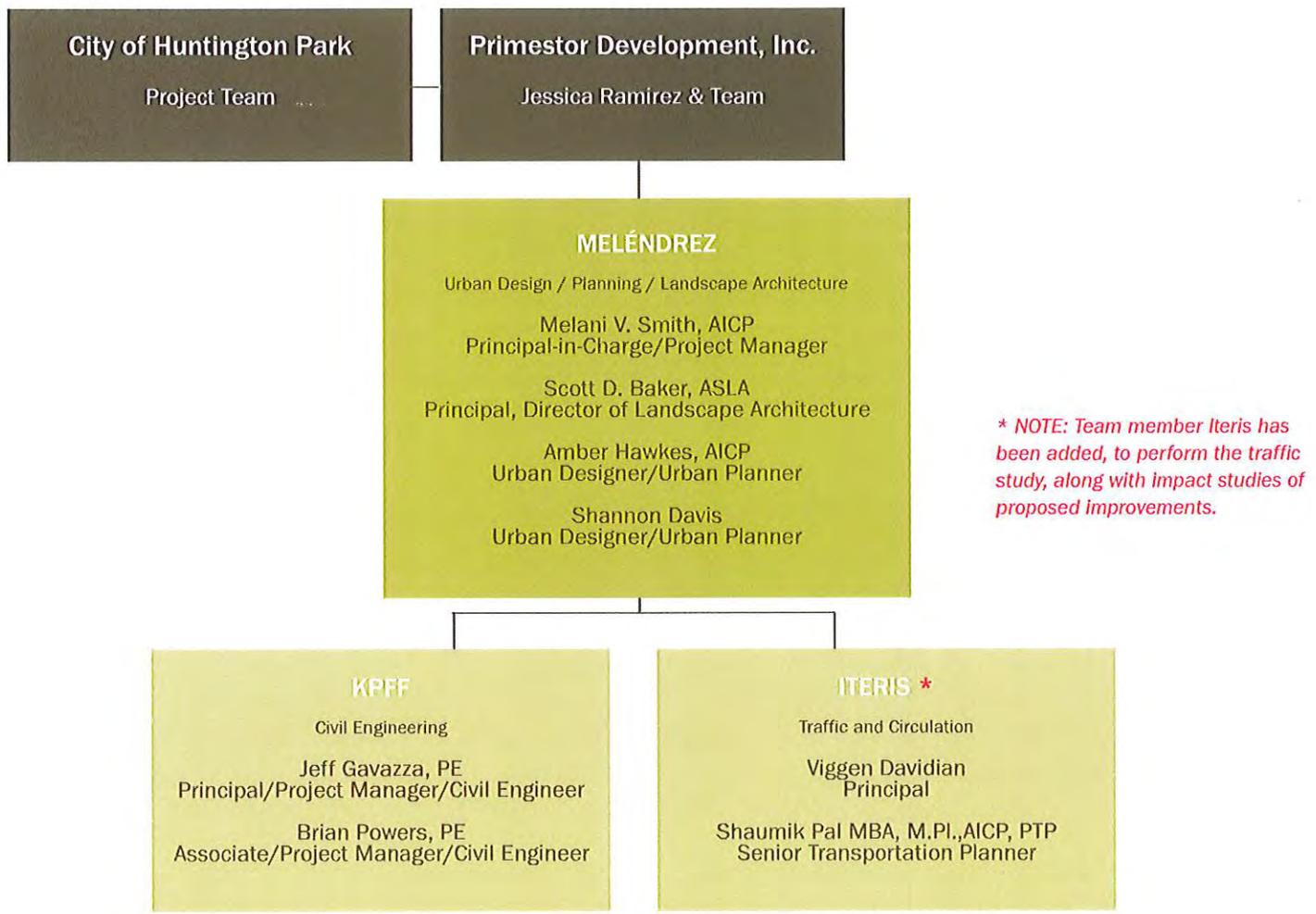
MELÉNDREZ

Landscape Architecture, Planning & Urban Design
www.melendrez.com



“ We have helped clients and end-users create more beautiful, livable urban areas, and transformed whole neighborhoods in the process. And we have only just begun. ”

Organizational Chart



** NOTE: Team member Iteris has been added, to perform the traffic study, along with impact studies of proposed improvements.*



COMPANY BACKGROUND

Iteris, Inc., is the market leader in providing Traffic Information Management Solutions to the Intelligent Traffic Management Industry. Our decades of expertise in traffic management, along with superior services and patented products help: detect, measure, and manage traffic and vehicular performance; minimize traffic congestion; and empower our clients with solutions to better manage their transportation networks. The firm is headquartered in Santa Ana, California with offices nationwide.

Iteris staff are experts in the fields of transportation planning, traffic engineering, and Intelligent Transportation Systems (ITS). Our knowledge of these practice areas enable us to provide comprehensive services ranging from initial traffic impact studies, transportation modeling, planning, systems engineering, and detailed design, through implementation and performance monitoring. We combine the talents of transportation engineers, systems engineers, system integrators, software engineers, and transportation planners to bring to the industry an unmatched combination of talents and experience. The innovative solutions we develop and apply assist public agencies reduce traffic congestion, enhance transit use, monitor and manage their transportation networks, and provide greater access to reliable traveler information.

Iteris' recent purchase of Berkeley Transportation Systems (BTS) greatly enhances the firm's expertise in the area of performance measurement and monitoring. BTS manages the statewide traffic monitoring program (PeMS) for Caltrans and has provided the City of Los Angeles with a comparable arterial traffic monitoring program (A-PeMS) linked to the City's ATSAC system.

Iteris was founded based on the principle of providing quality solutions to clients — on time and within budget. Iteris staff is committed to the transportation industry, striving to apply their professional talents to solving the challenging problems of the movement of people and goods to enhance a growing economy. Quantification and validation of the inter-relationships of land-use, mobility/congestion and air quality is a technical area in which Iteris excels. Iteris promises principal-level commitment to all projects.

Iteris takes a disciplined approach to each system and software project based on ISO 9001 standards which starts with understanding the end-users' needs. Iteris delivers precise solutions that meet customers' needs and expectations based on our core competencies.

- Research & Education
- Planning & Design
- o Traffic Engineering & Transportation Planning
 - o Transit
 - o ITS Planning & Design
 - o Goods Movement
- System Integration
- Traveler Information
 - o Road Maintenance Weather Services
 - o Traveler Information / 511
- Performance Monitoring & Management



1.5 SCOPE OF WORK

NOTE: For clarity, Revised Scope (Dec 1, 2013) has been included in red text, below.

The following is a description of our proposed process and methodology. We have based our approach on our understanding of the community, the request in the RFP, and our best practices experiences with similar projects. The boundaries for the Strategy are on Pacific Boulevard from Florence Avenue to Slauson Avenue. The strategy is to recommend a plan to achieve the City's desires to have more pedestrian amenities, enhanced aesthetics, and an overall improved identity for its Downtown. Our work will focus on the following:

- Assessing the relationships of buildings to the street, design quality, and potential for curb-to-curb reconfiguration and greening of the street.
- Identifying ways to improve the pedestrian experience along the street in order to make an attractive and inviting place to shop, live, and own a business.
- Help identify ways to calm the streets, while assuring access to businesses.
- Providing design guidelines for building facades along the street.
- Suggesting enhancements to connectivity to parking, for bicyclists, and to transit such as COMBI, the Pacific Boulevard Shuttle, and Metro.
- Consider the parking, loading and access needs of business owners and visitors.
- Laying out a clear phasing strategy for improvements, that focuses first on short-term, "low hanging fruit" and then on bigger picture urban design visions.

There are six critical success factors for this Streetscape Plan: 1) making the case from an economic development point of view about the benefit of good urban design; 2) assuring safety enhancements in the Plan; 3) strategically adding greening and landscape to the street; 4) assuring a place-specific and culturally sensitive approach that builds community pride and identity; 5) assuring a strong relationship between the architecture of the buildings and the quality of the streetscape; 6) creatively identifying ways to expand the pedestrian realm, encourage outdoor dining, and make a more comfortable walking and shopping environment.

PUTTING VALUE ON GOOD DESIGN

As we've seen time and time again, good urban design creates places that people want to be and thereby creates value for the community. Pedestrian enhancements, traffic calming, and urban improvements like parks and streetscaping have been shown to have a direct positive effect on property values, not to mention the positive effect on mental and physical health and the vibrancy of our communities. There is also sufficient evidence across the nation that multi-modal transit planning can spur revitalization and reinvestment both along a corridor as well as in the surrounding neighborhoods. A recent before-and-after study of urban improvements in another City saw a 172% increase in retail sales after an under-used parking area was converted into a mini-plaza (compared to only 18% neighborhood-wide). This same location saw a 14% increase in sales at businesses that fronted the parklet / mini-park. Our analysis will focus on making this link for the City between good urban design and economic vitality.

SAFETY

The Streetscape Plan will identify safety enhancements that make it more comfortable and easier to be on the street. One recent study showed that traffic calming along a street caused a 67% decrease in pedestrian crashes and an approximately 30% decrease in speeding in both directions. Another similar study showed that expanding the pedestrian realm with bollards, trees, paving, and demarcation into the street space, caused a decrease in speeding by 16% while increasing median speeds by 14%. Injury crashes there also fell by 26% and as key for Huntington Park, there were 49% fewer commercial vacancies once traffic calming occurred (as compared to 5% more neighborhood-wide).

GREENING

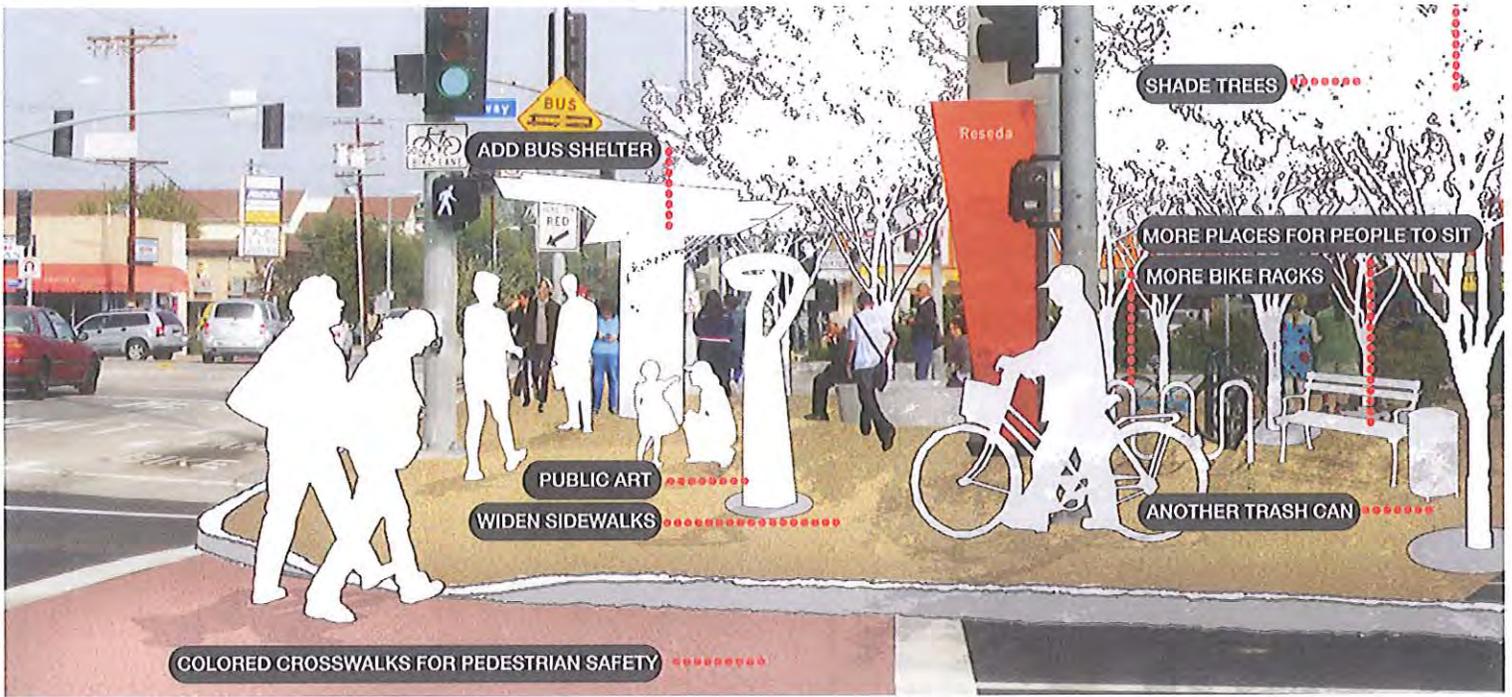
The consideration of greening and landscaping for comfort and safety will be critical to the success of the Streetscape Plan. Our team will analyze the potential for tree planting, bio-swales, and other planted areas, both from an urban design perspective as well as a look at utility placement under the street. Beyond their environmental benefits, urban street trees have been shown to reduce traffic speeds, create a safer walking environment, improve business performance, and help with peacemaking and identity-building. For a typical planting cost of \$250-600 (which includes the first 3 years of maintenance) a single street tree shows a return of over \$90,000 of direct benefits over its lifetime, without even taking into consideration the less measurable aesthetic, social, and natural benefits that tree will also bring. Trees have been shown to improve the overall emotional and psychological health of people using the street. Furthermore they reduce the perception of travel time, thereby encouraging people to walk longer distances, which have a public health benefit.

A TAILORED APPROACH

Our portfolio of projects has us traveling from Boyle Heights to San Pedro to Canoga Park to South Los Angeles and Downtown Los Angeles. We strive to develop interesting and tailor made design approaches and do not recycle boiler-plate content from one project to the next. Our approach is based around extensive site analysis and we immerse ourselves in the place we are studying. We look for cultural and social cues to identify what makes a corridor or place special and what should be built on to improve that place.

THE LINK BETWEEN BUILDING DESIGN AND THE STREETSACE

Our Plan will put forth a clear vision for the architecture, massing, and use of the buildings along the street. Our team has extensive experience with crafting thoughtful design guidelines that respond to the architecture of the community, are easy-to-use, and are not overly prescriptive so that individual identity can shine through. We will use 3-D modeling for massing typologies and facade guidelines to help illustrate our recommendations.



CREATIVE STREET DESIGN

We are familiar with local standards and requirements for streetscape design and can apply cutting edge design concepts like reclaiming roadway space for people by functionally extending sidewalks with parklets and bike corrals, pop-up and temporary improvements to build momentum, and other innovative elements which are becoming increasingly expected and accepted by LA communities and could be quite useful here along Pacific Avenue. For example, members of the Melendrez team worked directly on the downtown LA parklets, designing and getting them approved.

DETAILED SCOPE OF WORK

TASK 1A Kick-Off, Walkability Assessment and Urban Design Analysis

- **Kick-off team meeting** to initiate the project, confirm goals, align expectations, and review the scope and schedule. We will use this opportunity to discuss past planning efforts from Phase 1 and 2 and decide how to integrate them into the Phase 3 work.
- **Urban design walkabout** with the Consultant and Client Team. After the kick-off meeting, the project team will walk the project area to audit the following:
 - Presence of streetscape and landscape elements.
 - Pedestrian, transit rider, and bicyclist connectivity and wayfinding.
 - Opportunities for traffic calming and key problem spots.
 - Functionality of the roadway and crossings, especially the unmarked mid-block crossings that exist.
 - Integration and design of storefronts and commercial properties with the public realm.
 - Potential to capitalize on existing architectural and cultural assets.

• **Analyze existing conditions.** Meléndrez will review the Phase 1 and Phase 2 findings, along with other relevant plans and studies, design guidance, along with precedent studies for potential improvements. Precedents may include other retail districts' approach to parking, circulation, greening, outdoor dining, mini-parks and "parklets", lighting, locations for paseos, etc. Team member KPFF will assess utility constraints and other civil engineering parameters. We will collect and review available substructure record drawings and compile existing utilities for display on project existing base plan.

• **Compile Survey Base.** We will compile a survey, which the design team can then use as a base for the Streetscape Plan. We will prepare a planning and infrastructural survey using aerial mapping (photogrammetry, negative scale mapping at 1"=250' which yields better than 1 ft. contours at 30 scale mapping). We will tie in local agency benchmarks and centerline monuments of record. We will plot centerlines with bearings and distances, and plot un-dimensioned R/W lines from county records. We will reach out to utility companies and the City to collect their maps for the street, so that we can plot existing utility information onto our survey. The survey will cover Pacific Blvd from Slauson Ave to Florence Ave and the mapping will include a strip of land including the right of way plus 30 feet on either side. We will ground survey the beginning points of curb returns (edge gutter, flowline, top curb) at each intersection. If needed, we will also supply a digital black and white orthophoto, or a color digital orthophoto underlying the AutoCAD file. Our team will perform Quality Assurance and Quality Control on the survey.

TASK 1B, Traffic Study: Team member Iteris will take intersection turning movement traffic counts conducted at 18 locations within study area. These counts will include both morning and evening peak hours (2-hour peak periods). The proposed locations include the following:

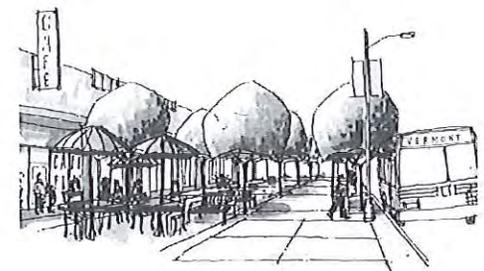
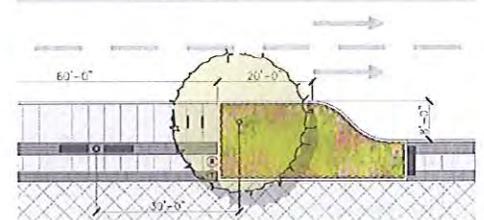
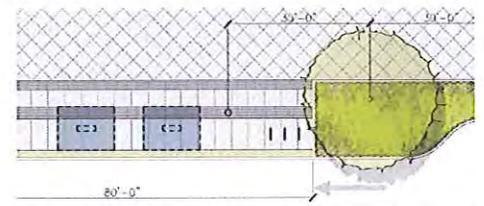
1. Pacific Blvd/Slauson Ave
2. Pacific Blvd/Belgrave Ave
3. Pacific Blvd/Randolph St
4. Pacific Blvd/Clarendon Ave
5. Pacific Blvd/Gage Ave
6. Pacific Blvd/Zoe Ave
7. Pacific Blvd/Saturn Ave
8. Pacific Blvd/Florence Ave
9. Rugby Ave/Randolph St
10. Rugby Ave/Gage Ave
11. Rugby Ave/Zoe Ave
12. Rugby Ave/Saturn Ave
13. Rugby Ave/Florence Ave
14. Rita Ave/Randolph St
15. Rita Ave /Gage Ave
16. Rita Ave /Zoe Ave
17. Rita Ave /Saturn Ave
18. Rita Ave /Florence

In addition, ADT counts will be conducted at one location in each of three roadways, Pacific Blvd, Rugby Ave and Rita Ave.

Deliverables: Kick-Off meeting minutes, photos and summary from walking tour, analyses diagrams to be compiled into Final Streetscape Plan, **Engineering-level infrastructural / planning level Survey, traffic count findings.**

Client Meetings Assumed: 1 (Kick-Off)

Task Duration: 4 weeks



TASK 2 Conceptual Design Iterations

TASK 2A, Concept Design: This Task represents the bulk of our ideation and design work. KPFF and Meléndrez have an established working relationship and work well in iterative design sessions and intensive charrettes that have enabled us to shorten the time needed for generation and vetting of design concepts. Meléndrez will draft design concepts in and then work with KPFF to vet and refine them. Our work in this task will include the following:

- **Develop street sections and streetscape design concepts.** Meléndrez and KPFF will work together to identify a series of potential improvements compiled into up to three (3) concept plans that may include plan drawings, sketches, sections, precedent photos, etc. In particular we will evaluate ways to increase walkability, pedestrian friendliness, accommodation of multiple modes, improvements to parking and loading, transit connectivity, and enhanced crossings. We will also evaluate improvements to traffic and pedestrian circulation from surrounding streets, transit nodes, and parking areas.

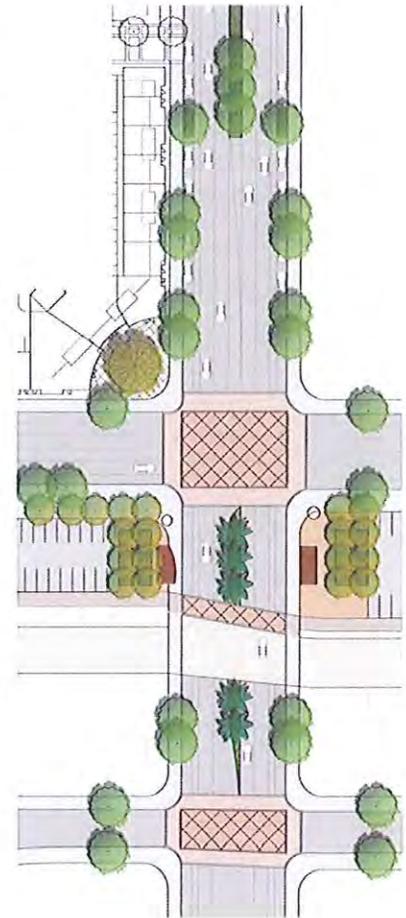
- **Streetscape palette.** Meléndrez will develop options for an integrated streetscape kit-of-parts that compliments and enhances district identity. The palette will include consistent hardscape paving, roadway and pedestrian lighting, and furnishings (including elements such as benches, trash and recycling, bicycle racks, bicycle corrals, and informational kiosks and custom news rack enclosures). A landscape palette for drought-tolerant and low maintenance landscaping, including trees which may be appropriate for in-ground or planter installation, and understory planting may also be developed. The palette may be developed after initial review of the Concept Plans by client to assure consistency.

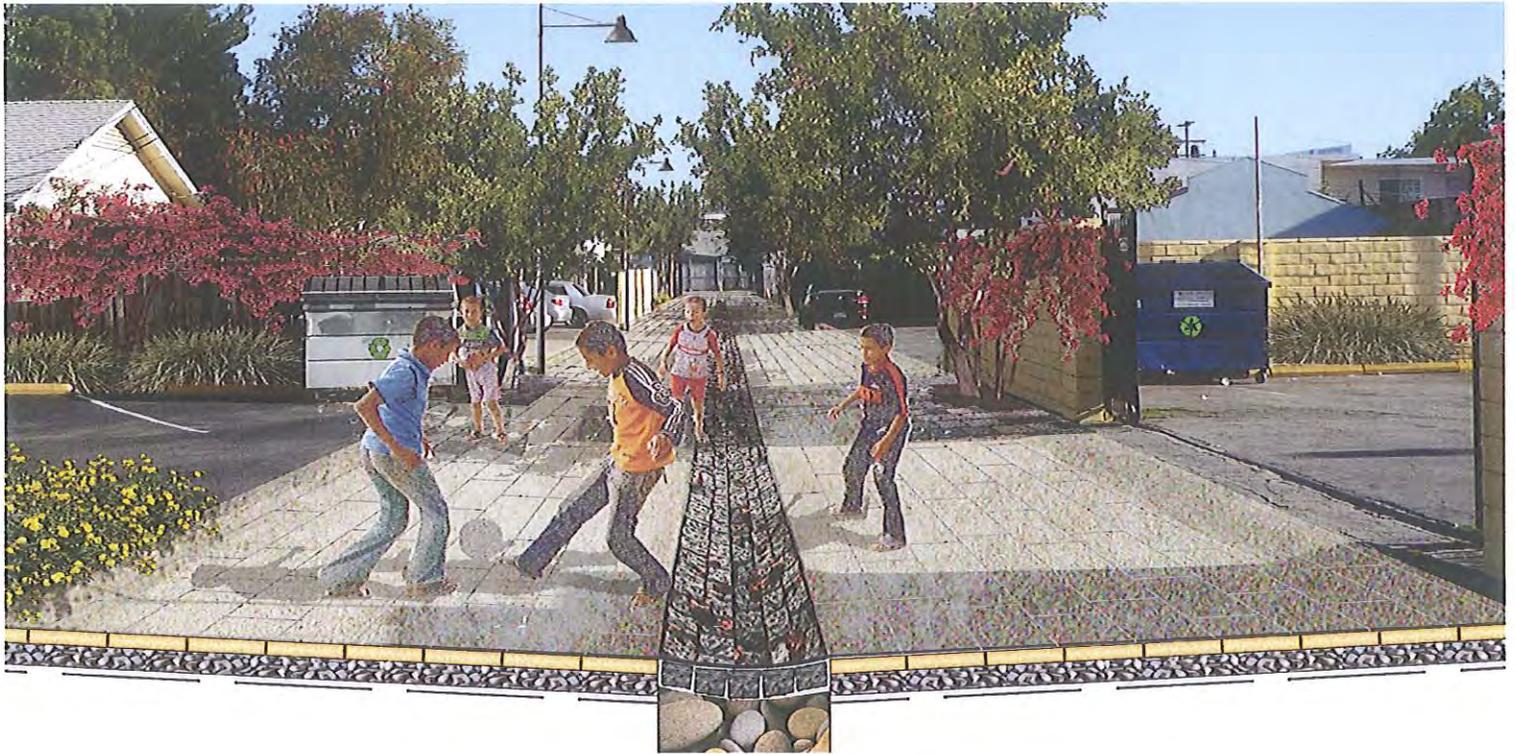
- **Identify opportunity sites.** Opportunities for innovative use of the public realm will be explored, including progressive design ideas such as parklets to functionally extend the sidewalk into the roadway at areas of high activity, bike corrals to reduce clutter along the sidewalk. Opportunities will be sought to identify residual roadway areas that can be reclaimed for public space plazas and green space. Such imaginative uses of the public realm can be implemented in the near term with low-cost materials to help demonstrate the benefits of using underutilized roadway space for people without sacrificing vehicular movement. Such areas may include the street's existing diagonal parking areas to introduce greening, widened sidewalks, and outdoor dining. We will identify possible locations for pilot projects that could demonstrate and showcase these ideas for the community.

- **Civil Engineering.** KPFF will prepare existing base plan consisting of available surveys and record drawings and assure coordination with design team on impacts related to various proposed streetscape options. They will also prepare preliminary conceptual civil engineering plans and sections.

- **Traffic and Circulation.** Team member Iteris will work with the project team in development of conceptual design iterations as it relates to transportation and traffic elements. Iteris will evaluate improvements to traffic and pedestrian circulation from surrounding streets, transit nodes, and parking areas based on the proposed concepts to identify traffic impacts associated with the implementation of the concept design plans. Analysis of up to two different concept alternatives is included. Level of service (LOS) analysis will be conducted for those intersections where the concept design plans propose any capacity or signal changes.

TASK 2B, Community Workshop #1: Once the design team has come up with preliminary design concepts, we will review these concepts and ideas with the community in a public workshop (Workshop #1), which will be held within the study area. Our team will develop all workshop materials, which may include: invites (digital or hard copy), posters, digital presentations, handouts, sign-in sheets, etc. The design and flow of the workshop can be determined in the preliminary phase of the project, but generally may be structured in the following way. First, we would lead a





presentation to introduce project goals, get community members caught up, go over themes, lessons learned, street design basics, and present preliminary design options. Second, after the presentation, we will hold a question and answer period which would then be followed by an open house where design team members are stationed around the room with boards / visuals that describe particular aspects of the design concepts. Community members would be able to ask questions and give input about the project's components and preliminary ideas.

Our team will translate the event invite(s) into Spanish and has included in our fee, on-site simultaneous translation services during the workshop, inclusive of equipment. Event noticing, invitations, any one-to-one outreach to encourage attendance, is to be disseminated, performed, or handled by client though we can work with the client to suggest best methods for this. We will work with the City and Primestor to identify a location for the workshop as well as an appropriate time slot. Workshop #1 is assumed at 2 - 3 hours in length. Excluded from the workshop are rentals along with childcare, and the provision of refreshments, which the client may choose to provide in order to encourage attendance.

Deliverables: Draft design concepts (drawings, plans, sections, precedent photos, etc.)
Workshop materials, presentation materials.

Client Meetings Assumed: 1 meeting to review design options

Task Duration: 6 weeks

TASK 3 Final Concept Design and Streetscape Plan

TASK 3A: Final Plan

• **Preferred Alternative and Final Report.** Once the design options have been reviewed with the Client Team and the community in Workshop #1, Melendrez and KPFF will prepare the preferred design alternative and corresponding Streetscape Plan. The Plan will include:

- Conceptual plan, section, and 3D massing-level models or visualizations, showcasing the preferred alternative for streetscape improvement.



This includes final conceptual civil engineering plans and sections, and circulation and parking enhancements.

- A streetscape kit-of-parts for landscape, lighting, enhanced paving and crossings marking, etc.
- Design Guidelines for building facades and building massing, which will include massing diagrams to illustrate desired building typologies.
- Case-making statistics about the value of good urban design for the community and an identification of potential funding options.
- A phasing strategy, preliminary cost analysis, and action-item matrix, which will include first order “biggest-bang-for-the-buck” projects that will have immediate impact on people’s perception and use of the streetspace.

Deliverables: Final Streetscape Plan, assumed one round of edits. Plan to include diagrams, text, drawings, plans, narrative, phasing plan, etc.

TASK 3B, Community Workshop #2: After we have compiled the Final Plan, we will return to the community for a final presentation that shows the community how their input has been integrated and what the final design recommendations look like. The workshop can again be held on-location and will be designed as an engaging event with bilingual interpretation. Our team will prepare presentation materials, drawings, boards, presentations, and the like to convey the draft final design concepts to the community in an easy-to-read and easy-to-understand format. We propose structuring this second workshop as a presentation based on the core topics identified by the community as critical factors, followed by a discussion period.

As with the first workshop, our team will translate the event invite(s) into Spanish and has included in our fee, on-site simultaneous translation services during the workshop, inclusive of equipment. Event noticing, invitations, any one-to-one outreach to encourage attendance, is to be disseminated, performed, or handled by client. We will work with the City and Primestor to identify a location for the workshop as well as an appropriate time. Workshop #2 is assumed at 2 hours in length. Excluded from the workshop are rentals along with childcare, and the provision of refreshments, which the client may chose to provide in order to encourage attendance.

Client Meetings Assumed: 1 meeting

Task Duration: 4 weeks



NOTE: Cost Proposal has been revised to match the new scope.

I. SUMMARY OF FEES (Includes Melendrez and full team)

Subtotal Revised Fee:	\$152,495
Reimbursables:	\$10,200
Grand Total Revised Fee:	\$162,695

II. URBAN DESIGN, PLANNING, AND LANDSCAPE ARCHITECTURE FEES (MELÉNDREZ)

	Principal		Project Designer		Staff Designer(s)		TOTALS		
	Rate: \$185.00		Rate: \$110.00		Rate: \$95.00				
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Task 1, Project Start Up									
Hours and Fee	9	\$1,665	44	\$4,840	100	\$9,500	153	\$16,005	
Task 2 Conceptual Design Iterations									
Hours and Fee	22	\$4,070	90	\$9,900	170	\$16,150	282	\$30,120	
Task 3 Final Concept Design and Streetscape Plan									
Hours and Fee	20	\$3,700	90	\$9,900	148	\$14,060	258	\$27,660	
							693	\$73,785	
REIMBURSABLES									\$5,000
MELENDREZ SUBTOTAL									\$78,785

III. CIVIL ENGINEERING FEES (KPF)

	Project Manager		Project Engineer		CAD Technician		TOTALS		
	Rate: \$150		Rate: \$100		Rate: \$100				
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Task 1, Project Start Up									
Hours and Fee	24	\$3,600	16	\$1,600	16	\$1,600	56	\$6,800	
Task 2 Conceptual Design Iterations									
Hours and Fee	48	\$7,200	72	\$7,200	96	\$9,600	216	\$24,000	
Task 3 Final Concept Design and Streetscape Plan									
Hours and Fee	32	\$4,800	40	\$4,000	40	\$4,000	112	\$12,800	
							384	\$43,600	
REIMBURSABLES									\$2,000
KPFF SUBTOTAL									\$45,600

IV. TRAFFIC / CIRCULATION FEES (ITERIS)

	Principal		Senior Trans. Planner		Trans. Planner		TOTALS	
	Rate:	\$230	Rate:	\$155	Rate:	\$115		
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
Task 1, Project Start Up								
Hours and Fee	2	\$460	4	\$620	4	\$460		\$1,540
Task 2 Conceptual Design Iterations								
Hours and Fee	4	\$920	10	\$1,550	16	\$1,840		\$4,310
Task 3 Final Concept Design and Streetscape Plan								
Hours and Fee	2	\$460	12	\$1,860	32	\$3,680		\$6,000
TRAFFIC COUNTS								\$6,600
ITERIS SUBTOTAL								\$18,450

V. CIVIL / PLANNING SURVEY FEES (HENNON)

	Field Survey Crew		Project Surveyor		Computer Drafter		TOTALS	
	Rate:	\$220	Rate:	\$135	Rate:	\$95		
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost
Task 1, Project Start Up								
Hours and Fee	40	\$8,800	16	\$2,160	60	\$5,700	116	\$16,660
Task 2 Conceptual Design Iterations								
Hours and Fee								
Task 3 Final Concept Design and Streetscape Plan								
Hours and Fee								
REIMBURSABLES: <i>Photogrammetry costs</i>								\$3,200
SURVEY SUBTOTAL								\$19,860

*Assumptions for Survey:

- To be complete within 3 weeks
- Additional costs may include:
 - Black and white digital orthophoto = \$450
 - Color digital orthophoto = \$850

ATTACHMENT "C"

Selbert Perkins Design Proposal

13 September 2013

Jessica Ramirez
Primestor Development, Inc.
201 South Figueroa Street, Suite 300
Los Angeles, CA 90012
310.652.1177
jessica@primestor.com

**re: Revitalization Strategy for Downtown Huntington Park –
Branded Environmental Graphics Master Plan**



Dear Jessica:

Thank you for inviting Selbert Perkins Design to submit a proposal to develop a Branded Environmental Graphics Master Plan as part of Phase III of the Revitalization Strategy for Downtown Huntington Park, CA. We are extremely excited about the potential of collaborating with you and your project team to develop a unique branded environmental graphics master plan that establishes Downtown Huntington Park as a vibrant shopping destination.

SPD brings to this project over 30 years of successful experience developing branded streetscape environments, including:

- **Florence Avenue - Los Angeles, CA**
- **Rosemead Boulevard - Temple City, CA**
- **Figueroa Corridor - Los Angeles, CA**
- **Fourth Street Live! - Louisville, KY**
- **Kansas City Power & Light District - Kansas City, MO**

We look forward to collaborating with you to make the project team's vision come to life. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Robin E. Perkins".

Robin Perkins
Partner

432 culver blvd.
playa del rey, ca 90293
T 310.822.5223 | F 310.822.5203

firm profile

Selbert Perkins Design (SPD) is a WBE/DBE/SBE multidisciplinary, international design firm that has created some of the world's most notable, iconic landmarks. Our award-winning work, for a diverse array of high-profile clients, can be seen on five continents. We combine branding, public art, sculpture, signage and wayfinding to create meaningful environments that serve the public good and translate into positive results for our clients.

For over 30 years SPD has collaborated with municipalities, public agencies, owners, developers, architects, landscape architects, and the public to create innovative, branded environments that inspire. We have successfully completed numerous large-scale projects around the world, including streetscapes, municipal projects, parks and recreational areas, transportation facilities, mixed-use, retail, entertainment centers, sports arenas, healthcare and university campuses, and more.

SPD has offices in Los Angeles, Boston, Chicago, and Shanghai with a combined staff of 30.

RANGE OF BRAND DEVELOPMENT AND DESIGN SERVICES

- City/Streetscape Amenities
- Branded Environments
- Brand Identity Development
- Brand Strategy & Research
- Signage & Wayfinding Programs
- Graphic Standards/Guidelines
- Revenue Generating Programs
- Product & Package Design
- Print Communications
- Naming Systems
- Public Art & Sculpture
- Digital Communications (Mobile Applications, Websites, Interactive Maps)

CONTACT INFORMATION

Selbert Perkins Design/LA

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Playa Del Rey, CA 90293

310.822.5223 T

310.822.5203 F

Tricia Converse

Principal, Marketing & Business Development

tconverse@selbertperkins.com

how we work

PROJECT MANAGEMENT

Our approach to project management is team oriented; in addition to being designers, project managers, and marketing partners, we assist the team in clarifying ideas, building consensus, ensuring continuity, and staying focused on the **"big picture."** This approach guarantees the highest performance of each team member at every phase of the project.

We recognize that **meeting the implementation schedule and budget is a critical component** to the success of this project. We coordinate with team members to address individual needs, production variations, and meet deadlines. Our management capabilities allow us to keep track of all aspects of the project and **ensure efficient use of time and budget.**

COLLABORATION

Part of our mission is to bring the combined visions of the project team to life. We create a climate of positive interaction with our clients, establishing a strong foundation from which a professional partnership can grow. Our design team will be **readily available to the client team.** We are also experienced in collaborating with outside sub-consultants, such as PR firms, research companies, marketing firms, advertising agencies, etc.

Meetings are critical to the success of a project, ensuring **efficiency and communication.** The SPD team leads research, brainstorming, reviews, presentations and project meetings. We facilitate and collaborate with team members to ensure successful transition and implementation of project phases. **SPD is adept at public workshops, open forums and interactive presentations with diverse groups to gain consensus as part of the project process.**

DOCUMENTATION

SPD provides **detailed meeting notes** with action steps following meetings, presentations and approvals. **We maintain a complete project manual for all projects,** containing a chronological inventory of all communication, sketches, schedules, conference calls, and meeting notes. Project documentation is available in an electronic format and as a hard copy. Our work is on the PC & MAC, using InDesign, Illustrator, Photoshop, MS Word, AutoCAD, Revit & other 3D programs. Final files will be delivered via CD and FTP posting. Hard-copies and electronic mail system will be used for day-to-day communication, as notes and variations on a single element are often required during the design process.

UNIVERSAL DESIGN

Our clients are world-wide, making us extremely familiar with diverse cultures and the need to use multiple languages in our work. We encourage the use of visual symbols to **communicate with multi-cultural audiences. Universal design will be integrated into our process and design to ensure that all users have a positive experience.**

GREEN DESIGN

Throughout the design and development of a project **SPD addresses sustainability and "green" issues.** Key factors include: design for longevity, materials selection, design and manufacturing processes, sustainability, durability, costs, maintenance, and related issues.

relevant experience

Florence Avenue - Los Angeles, CA

SPD was hired by the project landscape architects to assist in design of an iconic gateway for the new Florence Avenue Streetscape in Los Angeles. Florence Avenue is a major east-west commercial thoroughfare that passes through the communities of Florence, Walnut Park, and Huntington Park and extends approximately 2.2 miles in length. The project goals will improve the Florence Avenue commercial corridor by constructing and repairing curbs, gutters and sidewalks, adding green space, and installing street furniture and other elements to improve the attractiveness and safety of the area. These improvements will serve to eliminate blight, increase safety, and contribute to the long-term viability of local businesses.

Rosemead Boulevard - Temple City, CA

Selbert Perkins Design, collaborating with Gruen Associates, is creating a signage, wayfinding, and amenities program for Rosemead Boulevard in Temple City, CA. The City is seeking to revitalize Rosemead Boulevard into a safe, vibrant urban destination through street improvements encompassing a 3-mile area. SPD's dynamic system of thematic identity and wayfinding elements, including engravings, banners, and a public art program, will serve to eliminate blight, attract new businesses, increase public safety, and contribute to the long-term viability of local area businesses in the San Gabriel Valley.

Figueroa Corridor - Los Angeles, CA

Selbert Perkins Design is collaborating with CRA/LA, Troller Mayer Associates, and Melendrez Design Partners to develop wayfinding, interpretive, and district signage for the new Figueroa Corridor that will develop neighborhood connectivity between South Los Angeles and Downtown. This innovative urban environment between LA Live on the southern end of Downtown and Exposition Park, adjacent to USC, will add pedestrian and bicycle infrastructure improvements on 4.5 miles of streets along Figueroa Boulevard. Involving extensive community outreach, the goals of the ambition project are to enhance the identity and character of the unique neighborhoods along the corridor, increase pedestrian walkability and safety, increase transit utilization and access, promote environmental sustainability, expand opportunities for permanent public art, create opportunities for greening and public open space, and enhance wayfinding and signage.

Historic Broadway Streetscape - Los Angeles, CA

The Historic Broadway Streetscape and Infrastructure Improvement Plan project and the Broadway Entertainment Community Design Overlay District project are important parts of Bringing Back Broadway. Both projects are intended to improve the appearance, enhance the identity, promote the pedestrian environment, and economic revitalization, of the Broadway corridor. Collaborating with CRA/LA and Melendrez/IBI Group, SPD is creating a brand identity and logo for the Broadway Street Car, as well as streetscape improvement elements that preserve the historic character and serve pedestrian and transit riders.

Pico Union - Los Angeles, CA

SPD was asked to develop a streetscape program for the historic Pico Union neighborhood. Using the culture and heritage of the Pico/ Union area, SPD developed a branding strategy, as well as entry gateways and street banners. The Pico Union Redevelopment Project is located approximately two miles southwest of the core of the Los Angeles Central Business District and adjacent to the expanded Los Angeles Convention Center and Staples Center Arena. The Plan sets forth several goals including the preservation and expansion of affordable housing, economic development, construction of new public improvements and improvement of the community's appearance through the rehabilitation of existing residential properties and businesses.

Historic Alvarado Street - Los Angeles, CA

Collaborating with CRA/LA, First Council District, and Perkowitz + Ruth, SPD develop environmental graphics as part of the Alvarado Streetscape revitalization project. The project included new pedestrian improvements on both sides of Alvarado Street from 3rd Street to Hoover Street: pedestrian crossing improvements, pedestrian lighting, gateways, public art, street benches, trash receptacles, signage, street trees, and bus shelters.

Kansas City Power and Light District - Kansas City, MO

SPD developed the vibrant communications master plan, district identities, district naming, gateways and wayfinding, and public art elements for the new Kansas City Light and Power District. The District is a vibrant, new eight-block neighborhood in the heart of downtown Kansas City that is redefining the City from its skyline to its sidewalks. The District links together the renovated Bartle Hall Convention Center, the new Sprint Center, offices, hotels, entertainment, cultural destinations and residential developments. The \$850 million mixed-use District anchors \$5 billion of complimentary development efforts in downtown Kansas City. Since its grand opening in March of 2008, the development has revitalized downtown Kansas City from an underserved urban district to an entertainment destination, distinguishing itself as one of the most successful attractions in the Midwest.

Fourth Street Live! - Louisville, KY

Nestled between sleek skyscrapers in the heart of Downtown Louisville is a different kind of entertainment experience. For the entire block, a city street closes its doors to automotive traffic and becomes Fourth Street Live!, a new mixed-use entertainment district spanning 8-acres. This pedestrian-friendly development is home to a Borders bookstore, Hard Rock Cafe, Lucky Strike bowling alley and a variety of national and regional retail shops. Restaurants, a nightclub, a bar and live entertainment complete the experience.

Elements include site identity, wayfinding, and retail signage standards. The design integrates the development with the adjacent hotel, convention center, residences, and other entertainment and cultural attractions in the downtown environment. The gateway monuments take their cue from the development's architecture, using as its base industrial steel trusses. It adds to this bright neon lettering, which hints at the excitement to be found within. Inside, tenant standards incorporate the neon element wherever possible to create a vibrant atmosphere evocative of the urban nightlife. The steel trusses are a nod to the industrial heritage of the Midwest, while the neon lights contribute the dreamlike quality of Nashville or Broadway. Together, they create an environment where the visitor can escape from the everyday while still retaining a sense of familiarity.

Buckhead Atlanta - Atlanta, GA

SPD, collaborating with developer OliverMcMillan, created the Signage and Wayfinding Master Plan for Buckhead Atlanta — a luxury, high-end mixed-use development. The main components of this landmark destination include Retail, Parking, Office, and 2 Residential Towers. The unified, branded environmental graphics system, with an associated revenue generating program consisting of advertising and sponsorship opportunities, will establish Buckhead Atlanta as a premier mixed-use retail and residential destination.

River Oaks - Houston, TX

SPD created the Signage and Wayfinding Master Plan for developer OliverMcMillan's River Oaks in Houston, TX. The main components of this 14-acre luxury, high-end mixed-use development include Retail, Entertainment, Office, Residential, and Parking. The unified, branded environmental graphics system SPD created is a reflection of the established brand identity, architecture, and upscale elegance of the River Oaks area; it establishes the River Oaks District as a premier mixed-use retail, commercial office, entertainment, and residential destination in the Houston area.

project team

The SPD team includes executive management overview, as well as strategic and design management staff, that will direct daily project activities. Our firm structure allows us to work quickly, cost effectively, and to manage all project details.

Robin Perkins - Partner

Robin will lead the overall management, concept and design aspects of the project: concept, design, budget, schedule, and quality control. She will be the strategic and conceptual leader for the project. With extensive worldwide experience as creative/art director, designer, manager and production supervisor, Robin will guide the vision and lead all SPD team efforts.

Andrew Davey - Principal

Andrew will lead the SPD project team and provide the client a primary point of contact. He will attend and present at all client meetings. He will oversee all team members efforts in the site research and analysis, wayfinding strategy, messaging and related creative efforts, to insure complete program integration.

Paul Nagakura - Project Manager

Paul will be responsible for day-to-day aspects of the project — presentation layouts, design development, artwork and mechanicals — under the supervision of Robin and Andrew.

Senior Designers

Senior Designers will be the project senior designers that will support the implementation efforts of all design documents from concepts through design development. They will follow the direction of the Project Manager throughout the design process.

Designers

Designers will be responsible for support of the day-to-day implementation of design documents for the project — presentation layouts, schematic and design intent drawings, artwork and mechanicals — under the supervision of the Project Manager.

CAD Specialists

SPD's in-house CAD specialist team will follow the direction of the Project Manager to produce detailed AUTOCAD drawings of all project elements.

key personnel

ROBIN PERKINS - PARTNER

Education

Rhode Island School of Design - Bachelor of Fine Arts
Harvard Graduate School of Design - Landscape Architecture
Massachusetts College of Art - Sculpture

Recognition:

SEGD Fellow Award
Los Angeles Business Journal Innovation Award

Experience

- Branded communications master plan, city wayfinding and signage for the **Florence Avenue Streetscape** in Los Angeles, CA
- Signage, wayfinding, and amenities program for **Rosemead Boulevard** in Temple City, CA, including thematic identity and wayfinding elements, engravings, banners, and a public art program
- Wayfinding, interpretive, and district signage for CRA/LA and **Figueroa Corridor** in Los Angeles, CA
- Collaborating with CRA/LA, improvement elements for **Historic Broadway Streetscape** in Los Angeles, CA, including signage, wayfinding, merchandise, and brand identity and logo for the Broadway Street Car
- Collaborating with the **City of Carson** and Gruen Associates, graphic and thematic elements for the **Avalon/405 interchange** in Carson, CA
- Environmental graphics for revitalization of **Historic Alvarado Street**, Los Angeles, CA
- Branding strategy, wayfinding study/master plan, identity, packaging, gateways, signage and wayfinding programs, public art, and public outreach for the cities of **Riverside, CA; Inglewood, CA; Marina Del Rey, CA; Culver City, CA; Indio, CA; West Covina, CA; West Hollywood, CA; and North Hollywood, CA**
- Branding strategy, wayfinding study/master plan, identity, print communications, merchandise, gateways, and public art for the **Port of Los Angeles**, San Pedro, CA
- Signage and wayfinding for **Azalea** retail center in South Gate, CA
- Identity, logo, exterior graphics, light sculptures, retail tenant standards, update of subterranean parking signage for **The Sunset**, West Hollywood, CA
- Branded signage and wayfinding master plan for 11-acre mixed-use development **The Runway** in Playa Vista, CA, including new retail, theater, parking, office, and residential components
- Logo, identity, naming and graphic standards for **Los Angeles World Airports**, includes celebrated international gateway, brand communications master plan, and wayfinding system design for LAX Airport in Los Angeles, CA

ANDREW DAVEY - PRINCIPAL

Education

Art Center College of Design - Bachelor of Fine Arts
California State University, Fresno - Journalism coursework

Experience

- Environmental graphics for revitalization of historic **Alvarado Street** in Los Angeles, CA
- Master plan, environmental graphic communications for the **Port of Los Angeles Waterfront Gateway Phase I** in San Pedro, CA
- Gateway/Sculpture and environmental graphic design for the revitalization of historic **Fremont East** in Las Vegas, NV
- Environmental graphics for **City of West Covina, CA** • Signage and wayfinding for **Azalea** retail center in South Gate, CA
- Branded signage and wayfinding master plan for 11-acre mixed-use development **The Runway** in Playa Vista, CA, including new retail, theater, parking, office, and residential components
- Identity, environmental graphics, wayfinding and sculpture for **The Bravern**, a mixed-use development in Bellevue, WA, including retail, office space, residences, parking and public areas
- Branded Environments, Public Art and Sculpture and Signage & Wayfinding for **Westfield Solano Mall** in Fairfield, CA
- Branded Environments, Identity Development and Signage & Wayfinding for **Westfield Connecticut Post Mall** in Milford, CT
- Environmental graphics and wayfinding for **CityCenter**, the world's largest, privately owned, mixed-use development, including retail, residences, parking and public areas, in Las Vegas, NV
- Environmental graphics master plan design for the **Cosmopolitan Resort & Casino**, Las Vegas, NV
- Master plan, environmental graphics communications for the new **Dallas Cowboys Stadium** in Arlington, TX
- Master plan, identity, environmental and print communications, sculpture, and design and programming of interactive kiosk system for the **Pacific Design Center (PDC)** in Los Angeles, CA
- Communications environmental graphics for the **CNN Building** in Hollywood, CA
- Branded identity, signage and wayfinding for the **Sunset Media Tower**, a commercial office and retail property located in Hollywood's Media District
- Logo, identity, naming and graphic standards for **Los Angeles World Airports**, includes celebrated international gateway, brand communications master plan, and wayfinding system design for LAX Airport in Los Angeles, CA

PAUL NAGAKURA - PROJECT MANAGER

Education

Santa Monica College of Design, Art and Architecture - Bachelor of Art

Experience

- Signage, wayfinding, and amenities program for **Rosemead Boulevard** in Temple City, CA, including thematic identity and wayfinding elements, engravings, banners, and a public art program
- Wayfinding, interpretive, and district signage for CRA/LA and **Figueroa Corridor** in Los Angeles, CA
- Branding, streetscape improvements, signage and wayfinding, gateways and monuments for the **Broadway Streetscape** Improvement Project, in Los Angeles, CA
- Branding strategy, wayfinding study/master plan, identity, print communications, merchandise, gateways, wayfinding & public art for the **Port of Los Angeles** and the City of San Pedro, CA
- Collaborating with the **City of Carson** and Gruen Associates, graphic and thematic elements for the **Avalon/405 interchange** in Carson, CA
- Environmental graphics, design development and concept models for ADM. Street sign master plan for the **Abu Dhabi Municipality**, UAE
- Signage and wayfinding for **Azalea** retail center in South Gate, CA
- Pedestrian wayfinding and monument sign for **7th & Fig**, retail center in Downtown L.A.
- Project identity and logo, gateway/landmark elements, site-wide art program, and a comprehensive exterior and interior site-wide signage and wayfinding master plan for **City Creek Center**, in Salt Lake City, UT, a mixed-use site including retail, residential and office buildings, and a 5,000-space subterranean parking area
- Environmental graphics and wayfinding for **CityCenter**, a mixed-use development, including retail, residences, parking and public areas, in Las Vegas, NV
- Environmental graphics & wayfinding for **The Cosmopolitan Resort, Casino & Spa**, Las Vegas, NV
- Communications master plan design for all environmental graphics for the renovation of the **Baha Mar Resort** including, Baha Mar Casino & Hotel, convention center, golf course, and water theme park, and **Mondrian, Rosewood, and Grand Hyatt Hotels** in Nassau, Bahamas
- Environmental graphics for **Al Raha Gardens**, Abu Dhabi, UAE
- Environmental graphics and exterior changeable exhibit displays for **Muzeo**, Downtown Anaheim, CA
- Interior wayfinding master plan for the **City of Hope**, Cancer Research Hospital in Duarte, CA

project understanding

Selbert Perkins Design is proposing to provide design services to Primestor Development for Phase III of the Revitalization Strategy project for Downtown Huntington Park, CA, which includes Pacific Boulevard between Slauson Avenue and Florence Avenue. Collaborating with Primestor and the selected Urban Design Firm, we will develop a unique branded environmental graphics master plan that establishes Downtown Huntington Park as a vibrant shopping destination. Our goal will be to create a functional system to guide residents and visitors to the wealth of attractions and services that Downtown Huntington Park has to offer. Based on our preliminary understanding, we will address the following elements:

ENVIRONMENTAL GRAPHICS

- | | |
|--------------------------|---|
| Identification | <ul style="list-style-type: none">• Downtown Landmark/Gateway elements• Street ID |
| Direction | <ul style="list-style-type: none">• Vehicle/Bicycle/Pedestrian wayfinding to key destinations |
| Information | <ul style="list-style-type: none">• Downtown Retail Directory |
| Amenities | <ul style="list-style-type: none">• Guidelines for public art, including but not limited to, pavement engravings, sculpture elements, furniture, medallions, banner system, railings design/patterns, as programmed with the team |
| Retail Guidelines | <ul style="list-style-type: none">• Retail signage standards/guidelines for each major type of retail tenant along Pacific Blvd. |

scope of work

PHASE I: CONCEPT DESIGN

Meetings: (1) Kick-Off Meeting with Primestor team

(2) Workshops/Meetings with Primestor team

(1) Progress Review with City of Huntington Park (12/17/13)

(1) Final Meeting with City of Huntington Park (01/28/14)

via teleconference as required

Schedule: 4 months

1. Hold kick-off meeting with client team to discuss needs, concerns, and goals for the branded environmental graphics master plan and to gain a broad perspective of issues and objectives. Review all research including maps, architectural drawings and plans, historic research, branding research, and related studies. Review DTSP/zoning/building codes, as required. Confirm brand/design criteria from Phase II and obtain final electronic artwork for logo from Primestor team.
2. Evaluate potential and existing site factors including circulation, land and building uses, ingress, and egress points to destinations from other pedestrian connections, lines of sight, environmental factors, building materials, color palette, and their interrelationships.
3. Prepare preliminary environmental graphics master plan outlining all required elements (Identification, Direction, Information, Amenities, and Retail Guidelines), and preliminary sign location plans.
4. Based upon research, initial discussions, brand/design criteria and Master Plan, develop preliminary image strategy and conceptual approaches.
5. Present the preliminary conceptual approaches to Primestor team and obtain input. Refine conceptual approaches based on Primestor feedback.
6. Present the refined conceptual approaches at Progress Review Meeting with City of Huntington Park (12/17/13) and obtain input.
7. Based on City of Huntington Park feedback, develop final Conceptual Plans for branded environmental graphics (including design concepts and locations plans) for integration into draft report.
8. Develop outline of estimated project scope for branded environmental graphics for integration into Phasing Strategy and Schedule.

9. Obtain project Sketch-Up Model from Primestor team and prepare environmental graphics layer, as required.
10. Review draft report for branded environmental graphics.
11. Revise as required and prepare Final Report for branded environmental graphics.
12. Present Final Report for branded environmental graphics to City of Huntington Park at Final City Meeting (01/28/14).

Phase I Deliverables: uploaded digital files to include:

- Conceptual Plans for Branded Environmental Graphics
- Phasing Strategy and Schedule for Branded Environmental Graphics
- Sketch-Up Models for Branded Environmental Graphics
- Final Report for Branded Environmental Graphics

fee estimate

Revitalization Strategy for Downtown Huntington Park -- Branded Environmental Graphics Master Plan

PHASE	SCHEDULE	FEE
Phase I: Concept Design	4 months	\$48,000 plus expenses

EXPENSES

All expenses such as color copies, materials, travel and related costs, etc. are additional. Please see item "Expenses" in Terms and Conditions.

PAYMENT SCHEDULE

An initial mobilization payment of 10% of total project fees is due upon project launch. Payment will be billed in monthly increments thereafter. Payment is due upon receipt.

AUTHORIZATION AND ACCEPTANCE

We require your signature and initial payment (\$4,800) in order to begin work. To expedite internal processing, please complete and return the following:

For Selbert Perkins Design Collaborative, Inc

For Primestor Development, Inc.

by.....

by.....

date.....

date.....

ADDITIONAL PROJECT SERVICES

The following will be considered additional services. If additional services are required during the project they will be billed at a negotiated fee or at standard hourly rates. Additional services will not be incurred without written client approval.

1. Design Development, Construction Documents, Construction Administration Services.
2. Engineering services, including electrical, civil, structural and mechanical.
3. Photography, illustration, naming, copywriting/editing, imagesetting, printing, sign fabrication and installation, video production and post-production, additional market research beyond SPD's defined scope of services, focus group coordination, trade mark research, etc.
4. Significant changes and/or revisions in approved design or scope of services.
5. Change orders to any project component(s) after client approval. Preparation of drawings, mechanicals, specifications, addenda, and any other services provided in connection with change orders.
6. Travel time, accommodations and related expenses, including required visits to vendors outside the local Los Angeles area.
7. Art direction of photography or illustration.
8. Attendance at Press Runs.
9. Shop visit inspection and review of on-site installation.
10. Production of models or prototypes.
11. Consultants or sub-consultants.
12. Professional Cost Estimating Services.
13. Acquisition of permits and permit documents and any meetings and presentations related to acquisitions of permits.
14. Presentations, interviews, meetings, reviews with governing agencies, local authorities or neighborhood groups related to the project, in addition to those specified in this Scope of Services.
15. More than (2) concept alternatives.
16. More than (2) rounds of revisions to the chosen design concept. SPD will inform client of each round of design revisions
17. More than (1) final design of all communication elements.
18. Perspective renderings including computer renderings and virtual walk-throughs.
19. Additional meetings beyond what is outlined.
20. Converting/formatting electronic files to conform to client standards.
21. Creation of any project maps; ie: evacuation maps and/or directory maps.
22. Creation of any electronic media; i.e. phone apps, website, etc.
23. Naming or numbering system for rooms.

terms and conditions

PAYMENT/BILLING

Invoices for services rendered will be submitted in accordance with the project payment schedule, previously outlined. Payment is due upon receipt, unless otherwise agreed to in advance by SPD. If the Client disputes any charges, written notice of such disputed charges must be submitted to SPD within 10 days of receipt of invoice. SPD reserves the right to stop project work and withhold presentation materials if payments are not received when due. There is a finance charge of 2% a month for overdue invoices.

EXPENSES

Expenses are in addition to project fees. The Client will reimburse SPD for all out-of-pocket expenses incurred in connection with this project. These expenses include but are not limited to: professional photography, film and photographic processing, illustration and copywriting/editing, printing, fabricating, typesetting, imagesetting, photo-retouching/manipulation, telephone, fax and copies, stats, model-making and model materials, postage and delivery charges. When travel is required in connection with the project, the Client will reimburse SPD for travel, transportation, living expenses, and related coordination. SPD requires two people to attend all international meetings. Reimbursable expenses will be billed with at cost.

CANCELLATION/POSTPONEMENT

In the event of the Client's cancellation or postponement of the project while it is in progress, all fees and expenses, incurred in the interest of the project to date of postponement or cancellation shall be paid by the Client within 10 days of the date that notice is given to SPD, unless otherwise agreed to in advance by SPD.

SPD may withdraw from the project at any time for good cause which includes the Client's breach of this agreement, refusal to cooperate with SPD, or failure to pay SPD's fees or expenses according to agreed upon payment terms.

RELEASES

For editorial copy, artwork (including illustration and photography), etc. provided by the Client, and for use rights negotiated by the Client for editorial copy, artwork, talent etc., the Client will indemnify SPD against all claims and expenses, including reasonable attorneys' fees and costs, due to uses for which no release was requested of SPD in writing by the Client or for uses by the Client which exceed the authority granted by a release.

Conversely, for editorial copy, artwork (including illustration and photography), talent etc. provided by SPD, and for use rights negotiated by SPD for editorial copy, artwork, etc., SPD will indemnify the Client against all claims and expenses, including reasonable attorneys' fees and costs, due to uses for which no release was requested of the Client in writing or for uses which exceed the authority granted by a release.

APPROVALS

SPD requires written documentation of ALL requests for changes, including to designs and copy. Documentation may be in the form of a facsimile or an e-mail. The Client will proofread and approve all final typeset copy before production of mechanicals; review and approve finished mechanicals and artwork before release to printers; and review and approve all design intent and/or construction documents and related sign schedules prior to release to qualified fabricators. The signature of the Client's authorized representative will be conclusive as to the Client's approval of all the above items prior to their release for printing, fabrication or installation.

THIRD PARTY CONTRACTS

When possible, all outside vendors will be contracted directly by the Client and the Client will pay the outside vendor directly for services. When it is not possible for the Client to contract directly with outside vendors, SPD may contract with others to provide creative services such as writing, photography, illustration, media placement, print and audio/video production, and fabrication. The Client agrees to be bound by any terms and conditions, including required credits, with respect to reproduction of such materials as may be imposed on SPD by such third parties and shall pay for the outside vendors' services upon presentation of an invoice. Such payment shall be made by the Client either to the outside vendor or directly to SPD, at SPD's option. Usage rights for photography and illustration will be negotiated with vendors by the Client directly.

ESTIMATES

SPD has no direct control over printing and fabrication costs or vendors' prices. Cost estimates are made by SPD on the basis of preliminary specifications and SPD cannot and does not guarantee that vendors' proposals and bids of costs will not vary from those estimates.

OWNERSHIP

Upon payment of all amounts owing to SPD, all electronic files generated for the production of this project shall become the property of the Client. SPD retains ownership of all rights, title, and interest, including copyrights, trademarks, and patents related to this project, until all outstanding payments are satisfied in full by the Client. Fees for file copies or additional usages must be negotiated in addition to the above outlined fees.

SAMPLES OF WORK

The Client agrees to furnish SPD with 100 samples of all printed materials without charge. These samples will be used by SPD for publication, exhibition and promotional purposes. SPD retains the right to photograph or otherwise document complete signs or other designs on site following installation

PROJECT STORAGE

Project and electronic files will be stored at SPD for one (1) year at no cost. However, SPD cannot be held responsible for loss or damage of stored files.

CREDIT

SPD has the right to include a credit line on the completed designs or any visual representations such as drawings, models or photographs and the Client agrees to include this same credit in any publication of the design by the Client. SPD maintains the right to use any samples and/or photographs for publication, exhibition and promotional purposes.

ENFORCEMENT

If SPD incurs attorneys' fees or related costs to enforce this agreement or because of a breach of this agreement by the Client, SPD shall be entitled to recover all of its costs and expenses, including but not limited to, its reasonable attorneys' fees and court costs from the Client.

INDEMNIFICATION

The Client will indemnify and hold harmless SPD, its officers, directors, employees, and agents that have contributed information to or provided services for this project, against any and all direct or indirect losses, claims, demands, expenses (including attorneys' fees and court costs) or liabilities of any kind arising in connection thereof, except for claims found to be gross negligence or a breach of this agreement by SPD.

STATE OF CALIFORNIA

This agreement shall be governed by the laws of the State of California. If either party hereto is a corporation, trust, or general or limited partnership, each individual executing agreements on behalf of such entity represents and warrants that he or she is duly authorized to do so on behalf of said entity. All disputes and matters whatsoever arising under, in connection with or incident to this contract, shall be litigated, if at all, in and before the Los Angeles Superior Court, Central District, for the State of California, United States of America, to the exclusion of all other courts, or, as to those lawsuits as to which the State court of California lacks subject matter jurisdiction, in and before the United States District Court for the Central District of California, Western Division. By executing this contract you submit to exclusive jurisdiction in the State of California, Los Angeles Superior Court, Central Division, or, as to those lawsuits as to which the State of California lacks subject matter jurisdiction, you agree to submit to the exclusive jurisdiction of the United States District Court for the Central District of California, Western Division.

INSURANCE

SPD maintains the insurance coverages and limits outlined below. Additional coverages and limits, if required, shall be at the Client's expense.

a. General liability

Each Occurrence	\$1,000,000
Damage To Rented Premises	\$50,000 (each occurrence)
Medical Expense	\$10,000 (any one person)
Personal & Adv. Injury	\$1,000,000
General Aggregate	\$2,000,000
Products - Comp/Op Agg.	\$2,000,000

b. Automobile Liability

Combined Single Limit	\$1,000,000 (each accident)
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c. Umbrella Liability

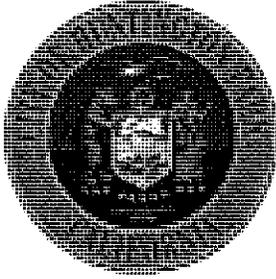
Each Occurrence	\$5,000,000
Aggregate	\$5,000,000

d. Workers Compensation and Employers' Liability

Workers Compensation	Statutory
Employers' Liability	\$1,000,000 (each accident)
	\$1,000,000 (disease - each employee)
	\$1,000,000 (disease - policy limit)

e. Professional Liability

Each Occurrence	\$2,000,000
Aggregate	\$2,000,000



CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

ADOPT, ADVERTISE, AND AUTHORIZE THE AWARD OF THE CONSTRUCTION OF THE SALT LAKE PARK ARTIFICIAL TURF SOCCER FIELDS PROJECT

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve the project and adopt the plans and specifications for the construction of the Salt Lake Park Artificial Turf Soccer Fields Project at an estimated construction cost between \$392,000 and \$480,000;
2. Authorize staff to advertise notices inviting sealed bids for the project;
3. Authorize the City Manager to award and execute a contract with the responsible contractor that submits the lowest responsive bid within the estimated range of cost; approve the Faithful Performance Labor and Materials bonds and insurance submitted by the contractor; and
4. Approve the Total Project Budget as presented in Attachment A.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On April 15, 2013, the City Council approved the Project Study Report for the subject project, authorized completion of the contract documents, and authorized the City Manager to execute a cooperative agreement with the City of Vernon for a funding contribution from Vernon in the amount of \$500,000. On August 6, 2013, the City of Vernon approved the execution of the same agreement and the agreement was executed setting up the escrow account for the funds. The City received additional funding from the County of Los Angeles in the amount of \$250,000.

On October 7, 2013, the City Council authorized the advertisement of a Request for Proposals (RFP) for the purchase and installation of the artificial turf system utilizing the State of California Multiple Award Schedules (CMAS) purchasing system. The RFP was

ADOPT, ADVERTISE, AND AUTHORIZE THE AWARD OF THE CONSTRUCTION OF THE SALT LAKE PARK ARTIFICIAL TURF SOCCER FIELDS PROJECT

February 3, 2014

Page 2 of 4

issued in November 2013 and the contract was awarded to FieldTurf USA, Inc. in the amount of \$321,171.21 on December 3, 2013.

The construction drawings and specifications were finalized in coordination with FieldTurf and tailored for the turf system selected. The recommended actions authorize the advertisement and award of a construction contract bid for a general contractor that will complete the underground construction and site preparation for the installation of the turf system. The turf system will be installed by FieldTurf USA, Inc. in coordination with the general contractor.

The Project Schedule is presented in Attachment B.

FISCAL IMPACT/FINANCING

There will be no impact to the General Fund as a result of this action. The City received \$124,000 from the City of Vernon in October 2012, an additional \$500,000 from Vernon in August 2013, and a \$250,000 grant from the County of Los Angeles funded by the L.A. County Safe Neighborhood Parks Proposition of 1996 in October 2013.

The Total Project Budget remains at \$874,000 as presented in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Delegating to the City Manager, or his designee, the authority to award and execute the subject construction contract within the project budget presented in Attachment A will allow an expedited contracting process and facilitate the construction of the project within an aggressive schedule. This will minimize the potential for construction delays and ensure the soccer field is completed prior to the fall 2014 American Youth Soccer Organization (AYSO) soccer season

The contract agreement has been approved as to form by the City Attorney.

CONTRACTING PROCESS

In accordance with established City protocol, the City of Huntington Park Municipal Code, and the California Public Contract Code, this project will be contracted on an open competitive bid basis. A request for sealed bids will be published and the sealed bids will be publicly opened in the order received on the due date and time as advertised. Under authority of this recommended City Council action, the City Manager will review the bids and award the contract to the lowest responsible and responsive bidder within the prescribed and approved Total Project Budget. In the unlikely event that bids are in excess of the approved budget or a legitimate bid protest is received, staff will seek City Council authorization to award the contract.

ADOPT, ADVERTISE, AND AUTHORIZE THE AWARD OF THE CONSTRUCTION OF THE SALT LAKE PARK ARTIFICIAL TURF SOCCER FIELDS PROJECT

February 3, 2014

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IMPACT ON CURRENT SERVICES

The recommended action will serve to increase the use and functionality of the soccer facilities at Salt Lake Park. The new artificial turf fields will provide increased opportunities for both organized sport programs and open play for the general community. Increased staffing for sports programming will be considered on a case-by-case basis as new programming opportunities arise. Routine maintenance of the subject park space is anticipated to decrease relative to the existing dirt surface that requires ongoing weed, dust and mud control. The artificial turf is a relatively low maintenance surface relative to natural turf.

NEGATIVE DECLARATION / ENVIRONMENTAL IMPACT REPORTS

The proposed project is located in an urban environment that is built out. Surrounding land uses consist of commercial, retail, residential, a city corporate maintenance yard and an elementary school. This project is categorically exempt under CEQA guidelines (Section 15302) since it consists of the replacement and reconstruction of an existing facility. It is likely that the majority of the environmental impacts would occur during the construction phase and are expected to be temporary in nature. Moreover, the project site is located 200 feet from the nearest residential property and the existing types of uses of the facility will remain unchanged.

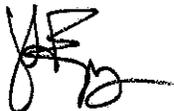
CONCLUSION

Upon City Council approval of the recommended actions, staff will advertise the construction contract for bidding, review the bid proposals received, and award the contract to the lowest responsible and responsive bidder in accordance with the California Public Contract Code. The general contractor awarded the contract will coordinate the installation of the turf with FieldTurf USA, Inc. under the supervision of City staff.

Respectfully submitted,



RENÉ BOBADILLA, P.E.
City Manager



JAMES A. ENRIQUEZ, P.E.
Director of Public Works / City Engineer

ADOPT, ADVERTISE, AND AUTHORIZE THE AWARD OF THE CONSTRUCTION OF THE SALT LAKE PARK ARTIFICIAL TURF SOCCER FIELDS PROJECT

February 3, 2014

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ATTACHMENTS:

- A. Total Project Budget
- B. Project Schedule

DATE:	
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILED
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
SENIOR DEPUTY CITY CLERK	

ATTACHMENT "A"

SALT LAKE PARK ARTIFICIAL TURF SOCCER FIELDS PROJECT

TOTAL PROJECT BUDGET

As of February 3, 2014

Project Activity	Estimated Cost
Architectural Design Services	\$ 50,500
FieldTurf Inc. Purchase and Installation awarded 12/3/13	321,171
General Contractor Construction Cost	434,329
Contingency (5%)	37,000
Construction Management & Inspection	31,000
TOTAL PROJECT COST:	\$ 874,000

Funding Category	Estimated Budget
City of Vernon (October 2012 Cooperative Agreement)	\$ 124,000
L.A. County Safe Neighborhood Parks Proposition of 1996	250,000
City of Vernon (August 2013 Cooperative Agreement)	500,000
TOTAL:	\$ 874,000

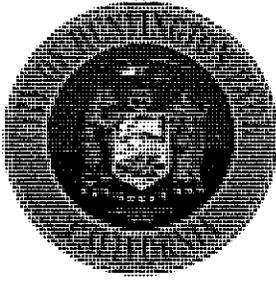
ATTACHMENT "B"

SALT LAKE PARK ARTIFICIAL TURF SOCCER FIELDS PROJECT

**PROJECT SCHEDULE
As of February 3, 2014**

Project Activity	Scheduled Completion Date
Execute Architectural Design Contract	10/1/2012*
Schematic Design & Cost Estimate	12/20/2012*
City Council Preliminary Project Approval	4/1/2013*
90% Plans, Specifications & Estimate (PS&E)	9/8/2013*
City Council Authorize CMAS Procurement of Turf System	10/7/2013*
Procurement of Turf System	12/3/2013*
City Council Adopt PS&E, Authorize Advertisement & Award of Construction Contract	2/3/2014
Advertise Notice Inviting Bids	2/17/2014
Bid Opening	3/10/2014
Award Construction Contract	3/17/2014
Construction Notice to Proceed	3/24/2014
Construction Completion	6/12/2014

* Task completed.



CITY OF HUNTINGTON PARK

Public Works Department
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

MEMORANDUM OF UNDERSTANDING WITH ECO-RAPID TRANSIT FOR THE DEVELOPMENT OF A TRANSIT ORIENTED DEVELOPMENT PARKING PLAN FOR THE PROPOSED PACIFIC BOULEVARD RAIL STATION

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve the Memorandum of Understanding (MOU) with ECO-Rapid Transit for the development of a parking plan for an amount not-to-exceed \$50,000; and
2. Authorize the City Manager to execute all documents related to this MOU and coordinate the completion of this project with ECO-Rapid Transit.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Eco-Rapid Transit (ERT) has a Metro grant to develop a guidebook that establishes corridor principles and lays out a process for local transit oriented development (TOD). The TOD II Planning Grant and Guidebook positions corridor cities, such as Huntington Park, for transit investment and economic development opportunities and provides a local transit/economic development planning toolkit. A key component of this effort is a section on parking management.

While parking requirements are the domain of local jurisdictions, Eco-Rapid Transit acknowledges that the system will work best if there a broad corridor-wide vision and proactive local actions. Eco-Rapid Transit has presented a unique opportunity to work with the City of Huntington Park to further develop the corridor-wide parking policies and test implementation concepts in the area surrounding the planned Pacific Boulevard Station. The scope of work is for the development of a Parking Plan and is described in more detail in the scope of work attached to the MOU (Attachment A).

MEMORANDUM OF UNDERSTANDING WITH ECO-RAPID TRANSIT FOR THE DEVELOPMENT OF A TRANSIT ORIENTED DEVELOPMENT PARKING PLAN FOR THE PROPOSED PACIFIC BOULEVARD RAIL STATION

February 3, 2014

Page 2 of 3

The City of Huntington Park will serve as a model and case study for parking strategies and policies developed for the entire ECO-Rapid Transit Corridor. The goals and strategies for the corridor include:

Goals

1. A corridor-wide parking scheme that represents best practice in transit system planning and multimodal access to stations.
2. A high level of coordination among local jurisdiction parking policies so that strategic choices about the role of stations are reinforced and ridership targets are reached.

Strategies

1. Create a comprehensive parking vision for the corridor, identifying the degree to which park-and-ride, drop-off, bus, walk, bicycle access will be provided at stations. Provide strategic direction on stations including park-and-ride and other modes of access to the stations.
2. Develop an Eco-Rapid Transit statement on local parking management programs, minimum parking requirement reforms, and other access policies and programs for consideration, modification, and adoption by local cities. The strategies proposed will support transit oriented development guiding principles and transit mode split goals.

The purpose of this scope of work is to take the corridor goals and strategies and apply them to the Huntington Park Pacific Boulevard Station. There is also opportunity to apply the data collected and principles developed through this effort to the Pacific Boulevard Downtown Area in general.

FISCAL IMPACT/FINANCING

The recommended action will have no impact on the General Fund. The amount not-to-exceed \$50,000 that will be reimbursed to ECO-Rapid for the proportional costs related to the Huntington Park site an eligible AQMD AB2766 Subvention Fund (Fund No. 226) expense.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Huntington Park Municipal Code and the Finance Department Policy and Procedure Manual, the recommended agreement requires approval from the City Council.

The subject MOU was approved by the ECO-Rapid Transit Board at their September 11, 2013 meeting.

MEMORANDUM OF UNDERSTANDING WITH ECO-RAPID TRANSIT FOR THE DEVELOPMENT OF A TRANSIT ORIENTED DEVELOPMENT PARKING PLAN FOR THE PROPOSED PACIFIC BOULEVARD RAIL STATION

February 3, 2014

Page 3 of 3

The recommended Memorandum of Understanding has been reviewed and approved as to form by the City Attorney.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended action will have no impact on current services or projects because the work will be completed by ECO-Rapid Transit staff and consultants with only coordination required by Huntington Park staff.

CONCLUSION

Upon approval of the recommended actions, staff will execute the Memorandum of Understanding with ECO-Rapid Transit and coordinate the completion of the project with ECO-Rapid.

Respectfully submitted,



RENÉ BOBADILLA, P.E.
City Manager



JAMES A. ENRIQUEZ, P.E.
Director of Public Works / City Engineer

ATTACHMENT

A: Memorandum of Understanding

DATE:
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> PULLED <input type="checkbox"/> RECEIVED AND FILED <input type="checkbox"/> CONTINUED
<input type="checkbox"/> REFERRED TO
SENIOR DEPUTY CITY CLERK

ATTACHMENT "A"

Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "Agreement") is made by and among the Orangeline Development Authority, dba Eco-Rapid Transit ("Authority") and the City of Huntington Park ("City"), individually as a "party" and collectively as "the parties."

Recitals

A. The purpose of the Authority is to finance, acquire, design, construct, reconstruct, improve, and operate the facilities and improvements to the Eco-Rapid Transit system, as may be approved by action of the Authority.

B. Parking policies, including parking management programs, identifying the degree to which park-and-ride, drop-off, bus, walk, bicycle and other modes of access facilitate utilization of the Eco-Rapid Transit system within the Eco-Rapid Transit corridor are an important component for success of the Eco-Rapid Transit system development.

C. As part of its Metro TOD II Project, the Authority has a Metro grant to develop a TOD II Planning Grant and Guidebook establishing corridor principles for local transit oriented development ("TOD"), including parking management. The parking management component will outline corridor-wide and station-specific policies for consideration in transit system planning and local land use regulations for use by each local agency within the Eco-Rapid Transit corridor.

D. While parking facilities within the Eco-Rapid Transit corridor cities are developed and regulated by each local jurisdiction, the Eco-Rapid Transit system will be most effective if there is broad corridor-wide vision and proactive local action to implement a consistent TOD approach.

E. The City of Huntington Park desires to work with the Authority to further develop the corridor-wide parking policies and test the implementation of station area parking principles of the TOD II Planning Grant and Guidebook at the Huntington Park/Pacific Station.

F. The City of Huntington Park has identified development of a transportation demand management program, including the Pacific Station, as its number one priority for MTA 2013 grant funding and anticipates the use of its Metro grant for this purpose.

NOW, THEREFORE, in consideration of the foregoing Recitals which are incorporated into the operative provisions of this Agreement by this reference and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. Effective Date. This Agreement shall be effective as of the date it has been duly signed by authorized representative of the parties to this Agreement ("Effective Date").

2. Joint Development of Pacific Station TOD Project. The parties shall work together to develop an Eco-Rapid Transit/Pacific Station TOD/parking plan specific for the City of Huntington Park ("Pacific Station TOD Project" or "Project"), which implements the Authority's TOD II Grant and Guidebook principles. Authority shall take the lead in providing the services for this Project and coordinate this process through its Executive Director, with reimbursement for all Pacific Station TOD Project costs reimbursed by the City pursuant to this Agreement.

3. Preliminary Scope of Work. The Project shall take into consideration the existing 441 parking spaces within the Project area and plan for both current and future parking needs in a manner that preserves Pacific Boulevard's character. The Project, which is more particularly described in the Proposal attached and incorporated as Exhibit A, shall include:

- a. Development of a station parking plan with appropriate levels of customer, employee and commuter parking;
- b. Identification and planning for alternative access modes, such as transit, shuttle, pedestrian and bicycle;
- c. Creation of a comprehensive on-street and off-street parking management system in the Pacific Station area, based on demand, time, location, and price and supply strategies, including but not limited to:
 - i. separate parking pricing for Pacific Station parking and public parking within the Pacific Station area;
 - ii. use of an 85% parking occupancy trigger for parking pricing
 - iii. protection of surrounding residential neighborhoods from Pacific Station area parking intrusion, through permit programs to be implemented by the City
 - iv. requiring sharing of parking resources between uses with different peak occupancies, such as park-and-ride parking and nighttime restaurant parking;
 - v. identify potential reinvestment of parking revenues into Pacific Station areas.
- d. Development of minimum parking requirements in Pacific Station areas intended to reflect new transit access and enhance economic opportunities in Pacific Station areas;
- e. Identification of opportunities for public and private sector partnerships to deliver parking and access;
- f. Development of a parking operation and management program to coordinate parking management between the City, the Authority and the future transit corridor operator.

4. Reimbursement by City of Authority's Costs. The estimated cost for the Preliminary Scope of Work set forth in paragraph 3 is between \$42,000 to \$50,000. City agrees to reimburse Authority for its costs incurred in developing the Pacific Station TOD Project, in an amount not to exceed \$50,000. City may apply Metro grant funds for this Project. The Authority shall submit to the City a monthly bill for services provided in accordance with the Project schedule set forth in the Proposal attached and incorporated as Exhibit A. The City shall pay the Authority within forty-five (45) days of receipt of the invoice.

5. Cooperation of City in Development of Project. City agrees to take the following steps in a timely fashion in order to assist with the preparation of the Project:

A. City will assign a Project Manager to work with the Authority through its Executive Director

B. City shall make available in a timely manner any plans, surveys, policies and procedures, design guidelines and other technical documents needed to support the Project..

6. Schedule for Completion of Project. The parties shall make best efforts to complete a first draft of the Pacific Station TOD within 18 months of the date of execution of this Agreement.

7. Non-Discrimination. The Authority shall not discriminate as to race, creed, gender, color, national origin or sexual orientation in the performance of its services and duties pursuant to this Agreement and will comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

8. Compliance With Applicable Law. The Authority and the City shall comply with all applicable laws, ordinances and codes of the Federal, State, County and City governments.

9. Independent Contractor. This Agreement is by and between the City and the Authority and is not intended, nor shall it be construed, to create the relationship of agency, servant, employee, partnership, joint venture or association, as between the City and the Authority.

10. Termination of Agreement. Either the City or Authority may terminate this Agreement, without cause, by giving the other party ten (10) days written notice of such termination and the effective date thereof.

A. In the event of such termination, all finished or unfinished documents, reports, photographs, films, charts, data, studies, surveys, drawings, models, maps, or other documentation prepared by or in the possession of the Authority under this Agreement shall be returned to the City. If the City terminates this Agreement without cause, the Authority shall prepare and shall be entitled to receive compensation pursuant to a close-out bill for services rendered and fees incurred pursuant to this Agreement through the notice of termination. If the Authority terminates this Agreement without cause, the Authority shall be paid only for those services completed in a manner satisfactory to the City.

B. If the Authority or the City fail to fulfill in a timely and proper manner its obligations under this Agreement, or if the Authority or the City violate any of the covenants, agreements, or stipulations of this Agreement, the Authority or the City shall have the right to terminate this Agreement by giving written notice to the other party of such termination and specifying the effective date of such termination. The Authority shall be entitled to receive compensation in accordance with the terms of this Agreement for any work satisfactorily completed hereunder. Notwithstanding the foregoing, the Authority shall not be relieved of liability for damage sustained by virtue of any breach of this Agreement and any payments due under this Agreement may be withheld to off-set anticipated damages.

11. **Notices.** Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail, postage prepaid, and addressed as follows:

TO CITY: Rene' Bodadilla
City Manager
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255
323.584.6223

TO AUTHORITY: Michael R. Kodama
Executive Director
Orangeline Development Authority
16401 Paramount Boulevard
Paramount CA 90723
562.663.6850

12. No Conflict of Interest. The Authority represents that it presently has no interest and shall not acquire any interest, direct or indirect, in any real property located in the City, which may be affected by the services to be performed by the Authority under this Agreement. The Authority further represents that in performance of this Agreement, no person having such interest shall be employed by it.

13. Amendments. This Agreement may be amended only by a writing signed by an authorized representative of each party.

14. No Presumption Regarding Drafter. The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed among them, and that this Agreement reflects their mutual agreement. Because of the nature of the negotiations and discussions, it would be inappropriate to deem any party to be the drafter of this Agreement, and therefore no presumption for or against validity or as to any interpretation hereof based on the identity of the drafter, shall be applicable in interpreting or enforcing the Agreement.

15. Severability. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of the other provisions of this Agreement.

IN WITNESS WHEREOF, the parties have each executed this Agreement as of the dates indicated below.

CITY OF HUNTINGTON PARK

Approved as to Form:

By: _____
Name: Rene' Bodadilla
Its: City Manager
Date: _____

By: _____
City Attorney

**ORANGELINE DEVELOPMENT
AUTHORITY dba Eco-Rapid Transit**

Approved as to Form:

By: _____
Name: _____
Its: _____
Date: _____

By: _____
General Counsel

Eco-Rapid Transit
Huntington Park Parking Management
Scope of Work

Parking policies are an important component of the Eco-Rapid Transit system development and are vital for current and future opportunities in Huntington Park. This project will create station-specific policies at the Pacific Station in Huntington Park. Eco-Rapid Transit will work with the City of Huntington Park to develop, test and implement station area parking principles at the Pacific Station in Huntington Park.

The project will focus on the existing 441 public parking spaces in the project area and create a plan for both current and future parking needs. It will:

- Develop a parking plan with appropriate levels of customer, employee and commuter parking.
- Identify and plan for alternative mode access.
- Create a comprehensive on-street and off-street parking management system based on demand, time, location, price and supply strategies.
- Develop demand based parking requirements. This will include the development of minimum parking requirements based upon the new transit access designed to enhance economic opportunities in the Pacific Station area.
- Identify opportunities for public private sector partnerships to deliver parking and access to the project area.
- Develop a parking operation and management program.

Estimated cost for the scope of work is estimated to be between \$42,000 and \$50,000 with a not to exceed amount of \$50,000.

To accomplish this, Eco-Rapid Transit will work with the City of Huntington Park to:

Task 1: Establish Guiding Principles. Eco-Rapid Transit will work with the City of Huntington Park to establish guiding principles for the station area that become the base to create a comprehensive parking management framework that establishes the policies for an effective parking management program.

Task 2: Prioritize parking resources. This requires identification of parking users. The priority user may vary according to land uses on the street and recognizes the need for parking in the surrounding area.

Task 3: Establish a baseline of parking information based on a parking study that looks at inventory, occupancy, price and turnover. Eco-Rapid Transit will examine the availability of existing data and if appropriate, work with the City to conduct a parking inventory and occupancy study.

Exhibit A

Task 4: Analyze parking data and develop appropriate demand, location, time, price and supply strategies. Develop recommendations to create a comprehensive on-street and off-street parking management program. This includes timeline, recommended demand, location, time, price and supply strategies. It will include proposed revisions to create demand-based parking requirements.

Task 5: Prepare draft and final report.



Revitalization Strategy for Downtown Huntington Park

City of Huntington Park/Pacific Blvd. Logo Input

Councilmember Name: _____

Huntington Park Logo Options

Rank the logos in order of preference, 1 being your top choice and 3 being the lowest.

LOGO #1



RANK

COMMENTS

LOGO #2



RANK

COMMENTS

LOGO #3



RANK

COMMENTS



Revitalization Strategy for Downtown Huntington Park

City of Huntington Park/Pacific Blvd. Logo Input

Pacific Blvd. Logo Options

Rank the logos in order of preference, 1 being your top choice and 3 being the lowest.

LOGO #1



RANK	COMMENTS

LOGO #2



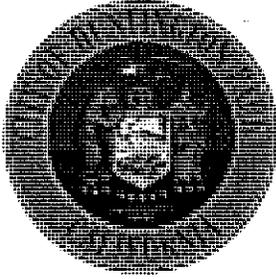
RANK	COMMENTS

LOGO #3



RANK	COMMENTS

Give us your feedback on the name "Pacific" and incorporating "Huntington Park" in the design:



CITY OF HUNTINGTON PARK

Administration
City Council Agenda Report

February 3, 2014

Honorable Mayor and Members of the City Council
City of Huntington Park
6550 Miles Avenue
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

RENEW CONSULTANT AGREEMENT BETWEEN CITY OF HUNTINGTON PARK AND MICHAEL CHEE FOR STRATEGIC COMMUNICATION SERVICES

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Approve the amendment to renew the Consultant Agreement with Michael Chee for strategic communication services;
2. Authorize the City Manager to execute the Consultant Agreement documents.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The City entered into a Consultant Agreement with Michael Chee on October 16, 2012, to provide strategic communications counsel and media relations support to the City. The proposed amendment renews the Consultant Agreement with the same terms as the current agreement. The services that will continue to be provided to the City include:

1. Strategic communication counsel for high profile or crisis management issues related to City issues and operations.
2. Assist with the writing and distribution of City news releases and statements to the public and media as necessary.
3. Support as necessary for City communications and media relations needs.
4. Strategic communication counsel as necessary or appropriate for legal matters involving the City that may be of public interest or require public explanation and/or response.

RENEW CONSULTANT AGREEMENT BETWEEN CITY OF HUNTINGTON PARK AND MICHAEL CHEE FOR STRATEGIC COMMUNICATION SERVICES

February 3, 2014

Page 2 of 2

- 5. Mitigate and protect City's interests in clarifying or correcting information as reported by news media (print, radio, TV, online, digital).

FISCAL IMPACT/FINANCING

The amendment maintains the same payment terms as the original agreement. Consultant services will be provided at an hourly rate of \$150, not to exceed \$20,000 over the course of the agreement.

CONCLUSION

Upon approval, the City Manager will execute the Consultant Agreement with Michael Chee for strategic communication services.

Respectfully submitted,



RENÉ BOBADILLA, P.E.
City Manager

ATTACHMENT

- A: Professional Services Agreement
- B: Consultant Agreement

DATE:	
PRESENTED TO CITY OF HUNTINGTON PARK CITY COUNCIL	
<input type="checkbox"/>	APPROVED
<input type="checkbox"/>	DENIED
<input type="checkbox"/>	PULLED
<input type="checkbox"/>	RECEIVED AND FILED
<input type="checkbox"/>	CONTINUED
<input type="checkbox"/>	REFERRED TO
SENIOR DEPUTY CITY CLERK	

ATTACHMENT "A"

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT FOR CONTRACT SERVICES ("Agreement") is made and entered into as of February 3, 2014, by and between the CITY OF HUNTINGTON PARK, a municipal organization organized under the laws of the State of California ("City"), and Michael Chee, a sole proprietorship ("Consultant").

NOW THEREFORE, the parties hereto agree as follows:

SECTION ONE: SERVICES OF CONSULTANT

1.1 Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant shall provide those services related to public communications support, as specified in the "Proposal" attached hereto as Exhibit "A" and incorporated herein by this reference (the "services" or "work"). Consultant warrants that all services will be performed in a competent, professional and satisfactory manner in accordance with the standards prevalent in the industry for such services.

1.2 Changes and Additions to Scope of Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Proposal or make changes by altering, adding to, or deducting from said work. No such work shall be undertaken unless a written order is first given by City to Consultant, incorporating therein any adjustment in (i) the Schedule of Compensation, and/or (ii) the Schedule of Performance, which adjustments are subject to the written approval of the Consultant. It is expressly understood by Consultant that the provisions of this Section 1.2 shall not apply to services specifically set forth in the Proposal or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Proposal may be more costly or time consuming than Consultant anticipates, and that Consultant shall not be entitled to additional compensation therefor.

1.3 Familiarity with Work. By executing this Agreement, Consultant warrants that (a) it has thoroughly investigated and considered the work to be performed, (b) it has investigated the nature and factual context of the work and fully acquainted itself with the conditions pertaining to it, (c) it has carefully considered how the work should be performed, and (d) it fully understands the facilities, difficulties and restrictions attending performance of the work under this Agreement. Should Consultant discover any latent or unknown conditions materially differing from those inherent in the work or as represented by City, and such latent or unknown condition affects Consultant's ability to perform the Work for the Contract Sum (as defined in Section 2.1 below) Consultant shall immediately inform City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer (as defined in Section 4.2 hereof).

1.4 Standard of Performance. Consultant agrees that all services shall be performed in a competent, professional, and satisfactory manner in accordance with the standards prevalent in the industry, and that all goods, materials, equipment or personal property included within the services herein shall be of good quality, fit for the purpose intended.

1.5 Prohibition Against Subcontracting or Assignment. Consultant shall not contract with any entity to perform in whole or in part the work and services required of Consultant herein without the prior express written approval of the City. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of the City. Any such prohibited assignment or transfer shall be void.

SECTION TWO: COMPENSATION

2.1 Contract Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the Proposal attached hereto as Exhibit A in a total amount not to exceed Twenty Thousand Dollars (\$20,000.00) (the "Contract Sum"). The method of compensation set forth in the Proposal may include payment for time and materials based upon Consultant's rate schedule, but not exceeding the Contract Sum, or such other methods as may be specified in the Proposal. Compensation may include reimbursement at Consultant's actual cost, without additional overhead or services charge, for actual and necessary expenditures for reproduction costs, transportation expense, telephone expense, and similar costs and expenses when and if specified in the Proposal.

2.2 Method of Payment. Unless otherwise provided in the Proposal, Consultant shall submit to City no later than the tenth (10th) working day of each month, in the form approved by City, an invoice for services rendered prior to the date of the invoice. Such invoice shall (1) describe in detail the services provided, including time and materials, and (2) specify each staff member who has provided services and the number of hours assigned to each such staff member. Such invoice shall contain a certification by a principal member of Consultant specifying that the payment requested is for work performed in accordance with the terms of this Agreement. City will pay Consultant for all expenses stated thereon which are approved by City pursuant to this Agreement no later than thirty (30) days after invoices are received by the City.

SECTION THREE: TERM

3.1 Term. The term of this agreement shall commence on February 3, 2014 and remain in effect continuously through February 3, 2015 (initial term), unless terminated in accordance with the provisions of this Agreement. This Agreement may be extended upon mutual agreement by both parties (extended term).

3.2 Termination Prior To Expiration Of Term. This section shall govern any termination of this Agreement, except as specifically provided in the following Section 3.3 for termination for cause. City reserves the right to terminate this Agreement at any time, with or without cause, upon fourteen (14) days' written notice to Consultant. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for all services rendered prior to receipt of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 8.8.

SECTION FOUR: COORDINATION OF WORK

4.1 Representative of Consultant. Michael Chee is hereby designated as the principal representative of the Consultant, authorized to act in its behalf with respect to the work and services specified herein and to make all decisions in connection therewith. A substitution of the designated representative must be approved in advance by the City.

4.2 Contract Officer. The Contract Officer shall be the City Manager or such other person as may be designated by the City Manager. It shall be Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and Consultant shall refer any decisions, which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer.

SECTION FIVE: INDEMNIFICATION

5.1 Indemnification. Consultant shall indemnify, defend, and hold City and City Personnel harmless from and against any and all actions, suits, claims, demands, judgments, attorney's fees, costs, damages to persons or property, losses, penalties, obligations, expenses or liabilities (herein "claims" or "liabilities") that may be asserted or claimed by any person or entity arising out of the negligence, recklessness, or willful misconduct of Consultant, its employees, agents, representatives or subcontractors in the performance of any tasks or services for or on behalf of City, whether or not there is concurrent active or passive negligence on the part of City and/or City Personnel, but excluding such claims or liabilities arising from the sole active negligence or willful misconduct of City or City Personnel. In connection therewith:

5.1.1. Consultant shall defend any action or actions filed in connection with any such claims or liabilities, and shall pay all costs and expenses, including attorney's fees incurred in connection therewith.

5.1.2. Consultant shall promptly pay any judgment rendered against City or any City Personnel for any such claims or liabilities.

5.1.3. In the event City and/or any City Personnel is made a party to any action or proceeding filed or prosecuted for any such damages or other claims arising out of or in connection with the negligence, recklessness, or willful misconduct of Consultant, Consultant shall pay to City any and all costs and expenses incurred by City or City Personnel in such action or proceeding, together with reasonable attorney's fees and expert witness fees.

SECTION SIX: RECORDS AND REPORTS.

6.1 Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning Consultant's performance of the services required by this Agreement as the Contract Officer shall require.

6.2 Records. Consultant shall keep such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the cost and the performance of such services. Books and records pertaining to costs shall be kept

and prepared in accordance with generally accepted accounting principals. The Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records.

6.3 Ownership of Documents. Originals of all drawings, specifications, reports, records, documents and other materials, whether in hard copy or electronic form, which are prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement, shall be the property of City and shall be delivered to City upon termination of this Agreement or upon the earlier request of the Contract Officer, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Consultant shall cause all subcontractors to assign to City any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages suffered thereby.

SECTION SEVEN: RELEASE OF INFORMATION/CONFLICTS OF INTEREST.

7.1 All information gained by Contractor in performance of this Agreement shall be considered confidential and shall not be released by Contractor without City's prior written authorization. Contractor, its officers, employees, agents, or sub-Contractors, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

7.2 Contractor shall promptly notify City should Contractor, its officers, employees, agents, or sub-Contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed hereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Contractor and/or be present at any deposition, hearing, or similar proceeding. Contractor agrees to cooperate fully with City and to provide the opportunity to review any response to discovery requests provided by Contractor. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

SECTION EIGHT: LEGAL RELATIONS AND RESPONSIBILITIES.

8.1 Compliance With Law. Consultant shall keep itself fully informed of all existing and future state and federal laws and all county and city ordinances and regulations which in any manner affect those employed by it or in any way affect the performance of services pursuant to this Agreement. Consultant shall at all times observe and comply with all such laws, ordinances, and regulations and shall be responsible for the compliance of all work and services performed by or on behalf of Consultant.

8.2 Licenses, Permits, Fees and Assessments. Except as otherwise specified herein, Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the performance of the services required by this Agreement.

8.3 Covenant Against Discrimination. The Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement.

8.4 Independent Contractor. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise, or a joint venturer, or a member of any joint enterprise with Consultant. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. Neither Consultant nor any of Consultant's employees shall, at any time, or in any way, be entitled to any sick leave, vacation, retirement, or other fringe benefits from City; and neither Consultant nor any of its employees shall be paid by City time and one-half for working in excess of forty (40) hours in any one week. City is under no obligation to withhold State and Federal tax deductions from Consultant's compensation. Neither Consultant nor any of Consultant's employees shall have any property right to any position, or any of the rights an employee may have in the event of termination of this Agreement.

8.5 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount that may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.6 California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.7 Disputes. In the event of any dispute arising under this Agreement, the injured party shall notify the injuring party in writing of its contentions by submitting a claim therefor. The injured party shall continue performing its obligations hereunder so long as the injuring party commences to cure such default within ten (10) days of service of such notice and completes the cure of such default within forty-five (45) days after service of the notice, or such longer period as may be permitted by the Contract Officer; provided that if the default is an immediate danger to the health, safety and general welfare, City may take such immediate action as City deems warranted. Compliance with the provisions of this section shall be a condition

precedent to termination of this Agreement for cause and to any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured, provided that nothing herein shall limit City's right to terminate this Agreement without cause pursuant to Section 3.2.

8.8 Retention of Funds. City may withhold from any monies payable to Consultant sufficient funds to compensate City for any losses, costs, liabilities, or damages it reasonably believes were suffered by City due to the default of Consultant in the performance of the services required by this Agreement.

8.9 Waiver. No delay or omission in the exercise of any right or remedy of a non defaulting party on any default shall impair such right or remedy or be construed as a waiver. City's consent or approval of any act by Consultant requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Consultant. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.10 Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.11 Attorney's Fees. If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

8.12 Conflict of Interest. No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement, nor shall any such officer or employee participate in any decision relating to the Agreement which affects his or her financial interest or the financial interest of any corporation, partnership or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give, any third party any money or other consideration for obtaining this Agreement.

8.13 Safety. The Consultant shall execute and maintain his/her work so as to avoid injury or damage to any person or property. The Consultant shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work. In carrying out his/her work, the Consultant shall at all times exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed, and be in compliance with all applicable federal, state and local statutory and regulatory requirements including California Department of Industrial Relations (Cal/OSHA) regulations; and the U.S. Department of Transportation Omnibus Transportation Employee Testing Act.

SECTION NINE: MISCELLANEOUS

9.1 Notices. Any notice, demand, request, consent, approval, communication either party desires or is required to give the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notices personally delivered or delivered by a document delivery service shall be effective upon receipt. Notices delivered by mail shall be effective at 5:00 p.m. on the second calendar day following dispatch.

To City: CITY OF HUNTINGTON PARK
 Attention: City Manager
 6550 Miles Avenue
 Huntington Park, CA 90255

To Contractor: MICHAEL CHEE
 637 North Mariposa Street
 Burbank, CA 91506

9.2 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement.

9.3 Integration; Amendment. This Agreement contains the entire understanding of the parties herein and supersedes any and all other written or oral understandings as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered thereby. No amendment, change or modification of this Agreement shall be valid unless in writing, stating that it amends, changes or modifies this Agreement, and signed by all the parties hereto.

9.4 Severability. In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or inability to enforce shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.5 Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

9.6 Statutory References. All references in this Agreement to particular statutes, regulations, ordinances, or resolutions of the United States, the State of California, or the County of Los Angeles shall be deemed to include the same statute, regulation, ordinance or resolution

as hereafter amended or renumbered, or if repealed, to such other provisions as may thereafter govern the same subject..

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first written above.

CITY:

CONTRACTOR:

CITY OF HUNTINGTON PARK

MICHAEL CHEE

By: _____

By: _____

City Manager, City of Huntington Park

Michael Chee

ATTEST:

By: _____

City Clerk, City of Huntington Park

APPROVED AS TO FORM
RUTAN & TUCKER, LLP

By: _____

City Attorney, City of Huntington Park

EXHIBIT A

PROPOSAL

EXHIBIT B

SCHEDULE OF COMPENSATION

Payment shall be on a "Fixed Fee" basis in accordance with the Consultants Schedule of Compensation attached herewith for the work tasks performed in conformance with Section 2.2 of the Agreement. Total compensation for all work under this contract shall not exceed _____ (\$____) except as specified in Section 1.2 - Changes and Additions to Scope of Services of the Agreement.

EXHIBIT C

SCHEDULE OF PERFORMANCE

Consultants Project Schedule is attached and made a part of this agreement. Consultant shall complete services presented within the scope of work contained within Exhibit "A" in accordance with the attached project schedule.

EXHIBIT D
SPECIAL PROVISIONS

ATTACHMENT "B"

CONSULTANT AGREEMENT

This Consulting Agreement (the "Agreement") is entered into this 16th day of October, 2012, by and between Michael Chee, a sole proprietor, ("Consultant") and the City of Huntington Park (the "Client").

RECITALS

WHEREAS, the Client is in need of strategic communications counsel and advice pertaining to City operations, Personnel and other related internal and external communications issues as required and;

WHEREAS, Consultant has agreed to perform consulting work for the Client in providing strategic communication advice and counsel, legal counsel communication support (if necessary) and writing and media relations services and other related activities as directed by the Client;

NOW, THEREFORE, the parties hereby agree as follows:

1. Consultant's Services. Consultant shall be available and shall provide to the Client professional consulting services in the area of Communications Counsel, Crisis Management and Media Relations advice, counsel and communication support ("Consulting services") as requested.

2. Consideration.

A. RATE. In consideration for the Consulting Services to be performed by Consultant under this Agreement, the Client will pay Consultant an hourly fee of \$150.00/hour for time spent on Consulting Services for an amount not to exceed \$20,000.00. Consultant shall submit written, signed invoices and include a brief description of the services rendered of the time spent performing Consulting Services. The Client shall pay Consultant the amounts due pursuant to submitted invoices within 15 days after such invoices are received by the Client. Thereafter, if Consultant's hours exceed a maximum of 40 hours per month for any consulting requests related to this matter, Consultant shall notify Client verbally or via email when maximum hours are expected to be exceeded. Consultant shall apply any deposit or advanced payments to the hourly work commitment for the month.

B. EXPENSES. Additionally, the Client will pay Consultant for the following expenses incurred while the Agreement between Consultant and the Client exists:

- All travel expenses to and from all work sites;
- Meal expenses;
- Administrative expenses (photocopies, phone charges, etc.);
- Lodging Expenses if work demands overnight stays; and
- Miscellaneous travel-related expenses (mileage, parking, tolls, etc.).

Consultant shall submit written documentation and receipts where available itemizing the dates on which expenses were incurred. The Client shall pay Consultant the amounts due pursuant to submitted reports within 15 days after a report is received by the Client.

3. Independent Contractor. Nothing herein shall be construed to create an employer-employee relationship between the Client and Consultant. Consultant is an independent contractor and not an employee of the Client or any of its subsidiaries or affiliates. The consideration set forth in Section 2 shall be the sole consideration due Consultant for the services rendered hereunder. It is understood that the Client will not withhold any amounts for payment of taxes from the compensation of Consultant hereunder. Consultant will not represent to be or hold himself out as an employee of the Company. Consultant is responsible for the payment of any and all income taxes. Consultant will submit a W-9 tax form to comply with this requirement. Payments by check for all services are to be made payable to Michael Chee.

4. Confidentiality. In the course of performing Consulting Services, the parties recognize that Consultant may come in contact with or become familiar with information which the Client or its subsidiaries or affiliates may consider confidential. This information may include, but is not limited to, information pertaining to the Client operations, personnel and protocols, which information may be of value to outside interests. Consultant agrees to keep all such information strictly proprietary and confidential and not to discuss or divulge it to anyone other than appropriate Client personnel or their designees. Violation of this confidentiality is considered a breach of contract under which Consultant's services may be terminated by the Client.

5. Term. This Agreement shall commence on October 16, 2012 and shall continue until terminated by either party hereto. Either party may terminate this Agreement upon Thirty (30) days prior written notice. The Client may, at its option, renew this Agreement for an additional period of time on the same terms and conditions as set forth herein by giving notice to Consultant of such intent to renew

6. Notice. Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, in the first class mail of the United States properly addressed to the appropriate party at the address set forth below.

1. Notices to Consultant: **Michael Chee dba Procomm Services**
637 North Mariposa Street
Burbank, CA 91506
Office Phone: (818) 636 - 9700
(Tax ID# 563-65-1516).

2. Notices to the Client: **René Bobadilla, P.E. |City Manager**
City of Huntington Park
6550 Miles Avenue | Huntington Park, CA 90255
(323) 584-6222

7. Miscellaneous.

7.1 Entire Agreement and Amendments. This Agreement constitutes the entire agreement of the parties with regard to the subject matter hereof, and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of the Agreement shall be binding unless in writing and signed by both parties.

7.2 Binding Effect, Assignment. This Agreement shall be binding upon and shall inure to the benefit of Consultant and the Client and to the Client's successors and assigns. Nothing in this Agreement shall be construed to permit the assignment by Consultant of any of its rights or obligations hereunder, and such assignment is expressly prohibited without the prior written consent of the Client.

7.3 Governing Law, Severability. This Agreement shall be governed by the laws of the State of California and the County of Los Angeles. The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision.

8. Acknowledgement and Execution.

WHEREFORE, the parties have executed this Agreement as of the date first written above.

By:



Michael Chee, dba
Procomm Services

By:



Rene Bobadilla, City Manager
City of Huntington Park, California