

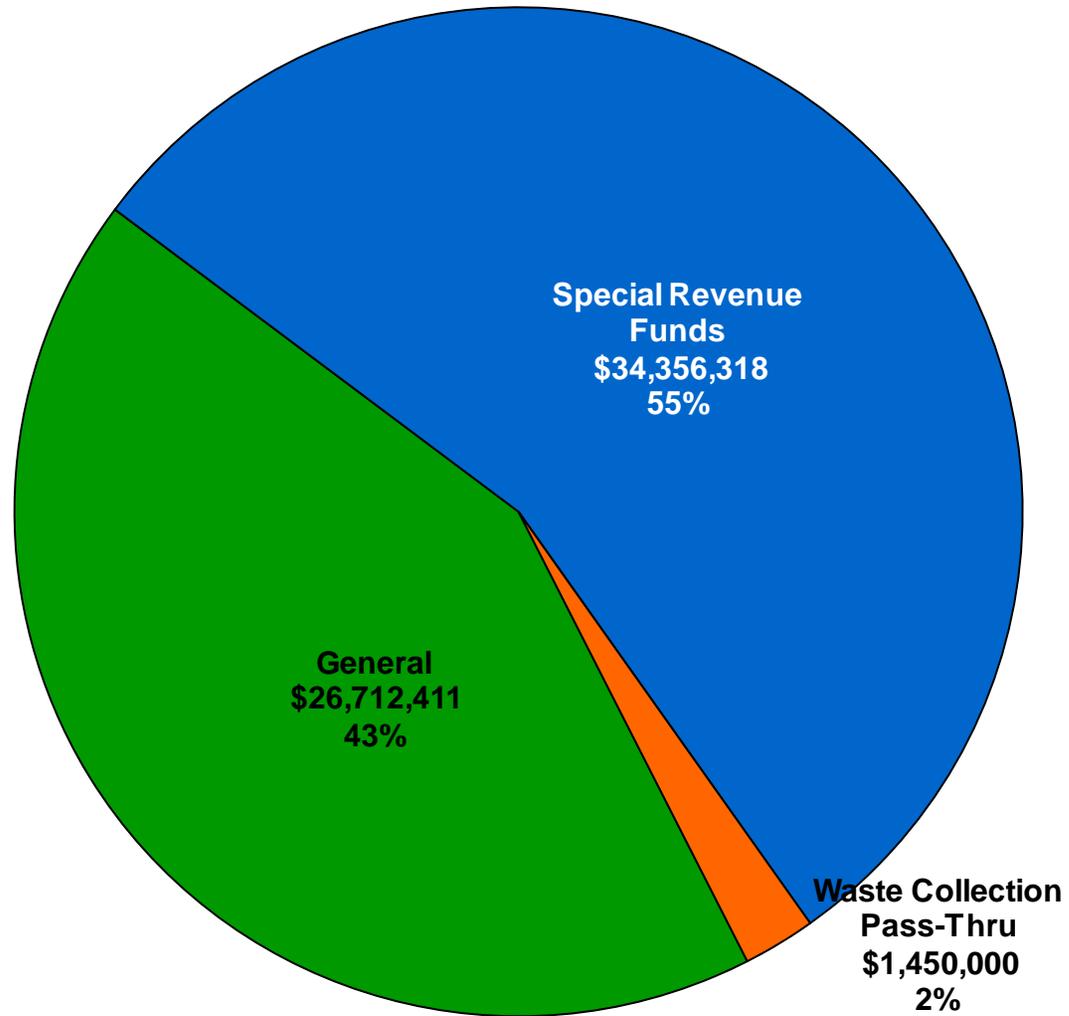
FY 13-14 CONTINUATION BUDGET PRESENTATION

September 10, 2013

FY 12-13 Total Budget

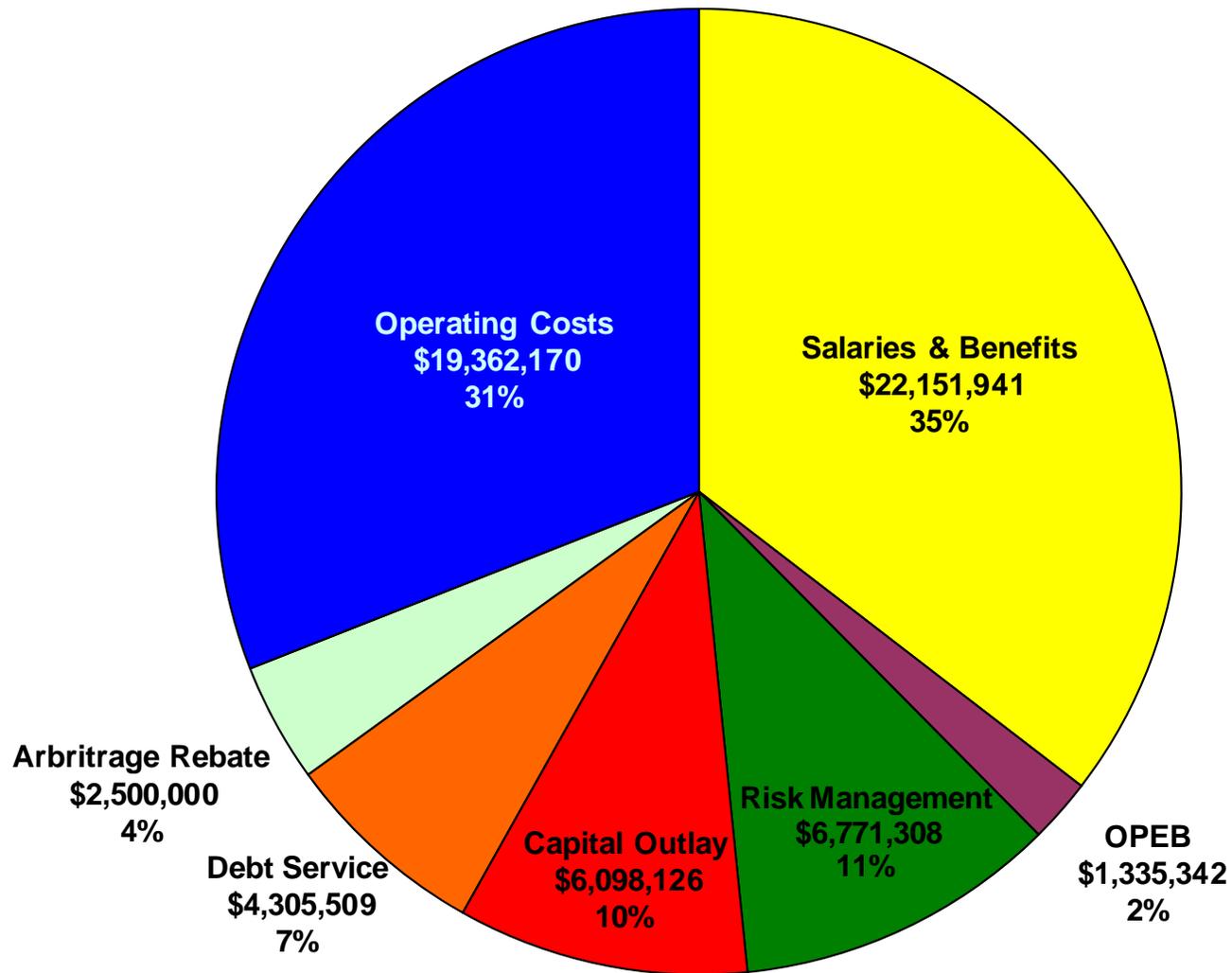
HUNTINGTON PARK
California

Expenditures \$62.52 Million



FY 12-13 Budget by Category

HUNTINGTON PARK
California



Salary & Benefit Detail w/out OT

HUNTINGTON PARK
California

Total Employee		
Salaries/Benefits Detail	Amount	%
1 Base Salaries	\$13,200,365	64.1%
2 PERS	3,429,267	16.6%
3 Medical / Dental / Vision	2,371,960	11.5%
4 PARS	310,713	1.5%
5 Holiday Pay	301,762	1.5%
6 Sick Leave Buy Back	219,928	1.1%
7 Medicare	214,490	1.0%
8 Biligual Pay	204,274	1.0%
9 Longevity Pay	193,501	0.9%
10 Uniform Allowance	105,000	0.5%
11 On Call	30,400	0.1%
12 Field Training Officer Pay	10,000	0.0%
13 Car Allowance	5,000	0.0%
14 Tool Allowance	3,200	0.0%
15 Car Pool	2,000	0.0%
Subtotal	\$20,601,860	100%
Overhead Ratio 1.56X		
16 Overtime	916,998	
17 Part Time	618,433	
18 Commission Stipend	14,650	
Subtotal	\$ 1,550,081	
TOTAL	\$22,151,941	

Salary & Benefit Detail w/out OT

HUNTINGTON PARK
California

Sworn Employees			Non-Sworn		
Salaries/Benefits Detail	Amount	%	Salaries/Benefits Detail	Amount	%
1 Base Salaries	\$ 7,940,076	61.5%	1 Base Salaries	\$ 5,260,289	68.5%
2 PERS	2,677,450	20.7%	2 PERS	751,817	9.8%
3 Medical / Dental / Vision	1,475,119	11.4%	3 Medical / Dental / Vision	896,841	11.7%
4 PARS	-	0.0%	4 PARS	310,713	4.0%
5 Holiday Pay	301,462	2.3%	5 Holiday Pay	300	0.0%
6 Sick Leave Buy Back	143,744	1.1%	6 Sick Leave Buy Back	76,184	1.0%
7 Medicare	137,415	1.1%	7 Medicare	77,075	1.0%
8 Biligual Pay	114,660	0.9%	8 Biligual Pay	89,614	1.2%
9 Longevity Pay	-	0.0%	9 Longevity Pay	193,501	2.5%
10 Uniform Allowance	90,045	0.7%	10 Uniform Allowance	14,955	0.2%
11 On Call	30,400	0.2%	11 On Call	-	0.0%
12 Field Training Officer Pay	10,000	0.1%	12 Field Training Officer Pay	-	0.0%
13 Car Allowance	-	0.0%	13 Car Allowance	5,000	0.1%
14 Tool Allowance	-	0.0%	14 Tool Allowance	3,200	0.0%
15 Car Pool	-	0.0%	15 Car Pool	2,000	0.0%
Subtotal	\$12,920,371	100%	Subtotal	\$ 7,681,489	100%
Overhead Ratio	1.63X		Overhead Ratio	1.46X	
16 Overtime	741,768		16 Overtime	175,230	
17 Part Time	281,827		17 Part Time	336,606	
18 Commission Stipend	-		18 Commission Stipend	14,650	
Subtotal	\$ 1,023,595		Subtotal	\$ 526,486	
TOTAL	\$13,943,966		TOTAL	\$ 8,207,975	

Salary & Benefit Detail w/OT

HUNTINGTON PARK
California

Total Employee			
Salaries/Benefits Detail	Amount	%	
1 Base Salaries	\$13,200,365	61.3%	
2 PERS	3,429,267	15.9%	
3 Medical / Dental / Vision	2,371,960	11.0%	
4 Overtime	916,998	4.3%	
5 PARS	310,713	1.4%	
6 Holiday Pay	301,762	1.4%	
7 Sick Leave Buy Back	219,928	1.0%	
8 Medicare	214,490	1.0%	
9 Biligual Pay	204,274	0.9%	
10 Longevity Pay	193,501	0.9%	
11 Uniform Allowance	105,000	0.5%	
12 On Call	30,400	0.1%	
13 Field Training Officer Pay	10,000	0.0%	
14 Car Allowance	5,000	0.0%	
15 Tool Allowance	3,200	0.0%	
16 Car Pool	2,000	0.0%	
Subtotal	\$21,518,858	100%	
Overhead Ratio	1.63X		
17 Part Time	618,433		
18 Commission Stipend	14,650		
Subtotal	\$ 633,083		
TOTAL \$22,151,941			

Salary & Benefit Detail w/OT

HUNTINGTON PARK
California

Sworn Employees		
Salaries/Benefits Detail	Amount	%
1 Base Salaries	\$ 7,940,076	58.1%
2 PERS	2,677,450	19.6%
3 Medical / Dental / Vision	1,475,119	10.8%
4 Overtime	741,768	5.4%
5 PARS	-	0.0%
6 Holiday Pay	301,462	2.2%
7 Sick Leave Buy Back	143,744	1.1%
8 Medicare	137,415	1.0%
9 Biligual Pay	114,660	0.8%
10 Longevity Pay	-	0.0%
11 Uniform Allowance	90,045	0.7%
12 On Call	30,400	0.2%
13 Field Training Officer Pay	10,000	0.1%
14 Car Allowance	-	0.0%
15 Tool Allowance	-	0.0%
16 Car Pool	-	0.0%
Subtotal	\$13,662,139	100%
Overhead Ratio	1.72X	
17 Part Time	281,827	
18 Commission Stipend	-	
Subtotal	\$ 281,827	
TOTAL	\$13,943,966	

Non-Sworn		
Salaries/Benefits Detail	Amount	%
1 Base Salaries	\$ 5,260,289	67.0%
2 PERS	751,817	9.6%
3 Medical / Dental / Vision	896,841	11.4%
4 Overtime	175,230	2.2%
5 PARS	310,713	4.0%
6 Holiday Pay	300	0.0%
7 Sick Leave Buy Back	76,184	1.0%
8 Medicare	77,075	1.0%
9 Biligual Pay	89,614	1.1%
10 Longevity Pay	193,501	2.5%
11 Uniform Allowance	14,955	0.2%
12 On Call	-	0.0%
13 Field Training Officer Pay	-	0.0%
14 Car Allowance	5,000	0.1%
15 Tool Allowance	3,200	0.0%
16 Car Pool	2,000	0.0%
Subtotal	\$ 7,856,719	100%
Overhead Ratio	1.49X	
17 Part Time	336,606	
18 Commission Stipend	14,650	
Subtotal	\$ 351,256	
TOTAL	\$ 8,207,975	

FY 12-13 Operating Detail

HUNTINGTON PARK
California

Operating Costs Detail	Amount	%
1 Contractual Services	\$ 9,763,715	50.4%
2 Cost of Water	2,371,000	12.2%
3 Repair & Maintenance	1,631,239	8.4%
4 Heat/light/water/power	909,900	4.7%
5 Legal Services	809,837	4.2%
6 HUD Programs	795,261	4.1%
6 Departmental Supplies	758,538	3.9%
7 Fund Transfers	550,000	2.8%
8 Miscellaneous	542,000	2.8%
9 Fuel & Oil	295,000	1.5%
10 Telephone/Wireless	192,966	1.0%
11 Tuition & Training	188,979	1.0%
12 Memberships/ Meetings	124,259	0.6%
13 Rental & Leases	90,300	0.5%
14 Advertising/Publications	89,725	0.5%
15 Postage	68,000	0.4%
16 Travel/Bus Passes	55,000	0.3%
17 Bank Services	53,466	0.3%
18 Special Events	40,000	0.2%
19 Audit Fees	32,985	0.2%
TOTAL	\$19,362,170	100.0%

Contracts

HUNTINGTON PARK
California

	Contractor name	Expiration Date	Term	Description of services provided	Funding Source	Amount FY 2013
1	Vasquez and Co., LLP	6/30/12	4	Professional auditing services	General/Water Dept Fund/RDA	\$50,000
2	TransTech	3/5/12	N/A	Building & Safety Services	General	\$564,000
3	Vision Software	7/14/12	1	Police Department software services, dispatch CAD system, record management system	General/ JAG	\$50,000
4	Honeywell	1/1/13	17	Central air conditioning and heating services	General	\$215,397
5	Graffiti Protective Coatings, Inc.	5/1/13	5	Graffiti removal services	General/CDBG	\$376,353
6	Unified Nutrimeals	6/30/13	5	Provision of snacks and meals for City's free youth nutrition program	General	\$56,979
7	TruGreen Landcare, Inc.	11/30/13	18	City trees and ground maintenance	General/Parking/St Light/Landscape	\$379,174
8	AT&T Global	1/30/14	6	Telecommunication services	General/ Prop A/ Water Dept. Fund	\$98,553
9	LA County Department of Animal Control	6/30/14	4	Kennel services, dead animal disposal, health inspection, field services as	General	\$100,000
10	Sungard Public Sector, Inc.	10/1/14	5	Financial management software system	General/ Water Dept Fund	\$102,971
11	All City Management Services, Inc.	3/22/15	3	Crossing guard services	General	\$110,000
12	Pips Technology (3M)	10/1/15	3	Automatic License Plate Recognition (ALPR) cameras for Police Department (grant funded)	General	\$98,514

Contracts

HUNTINGTON PARK
California

	Contractor name	Expiration Date	Term	Description of services provided	Funding Source	Amount FY 2013
13	Mag Sweeping	1/20/18	28	Street Sweeping	General/ Prop C/ Parking System Fund/ BID	\$886,402
14	Alltech Protective Services	Month-to-mc	N/A	Park security guard services (Salt Lake Park, Keller Park, Raul R. Perez Memorial Park)	General	\$108,348
15	Dapeer, Rosenblit & Litvak, LLP	Month-to-mc	N/A	City prosecutor services, as needed	General/ CDBG	\$40,837
16	USA Waste of California	Ongoing	N/A	Trash Collection	General	\$1,450,000
17	KJC Latent Print Services	Month-to-mc	N/A	Latent print services, finger print analysis	General	\$21,000
18	Advanced Inc. dba Progreen Building Maintenance	Ongoing	N/A	Building maintenance services of all City-owned buildings	General	\$133,315
19	Alvaka Networks	Ongoing	N/A	Information technology services and maintenance (Police Department)	General	\$129,000
20	Alvaka Networks	Ongoing	N/A	Information technology services and maintenance (non-Police Department)	General	\$78,000
21	ADT Security Services/ Tyco Intergrated Security	Ongoing	N/A	Public facility security services	General	\$29,000
22	Wells Fargo Bank	Ongoing	N/A	Banking services	General/Prop A/Parking/BID/ Water	\$25,000
23	MBIA MuniServices Company	Ongoing	N/A	UUT/Franchise compliance and revenue services	General	\$21,475

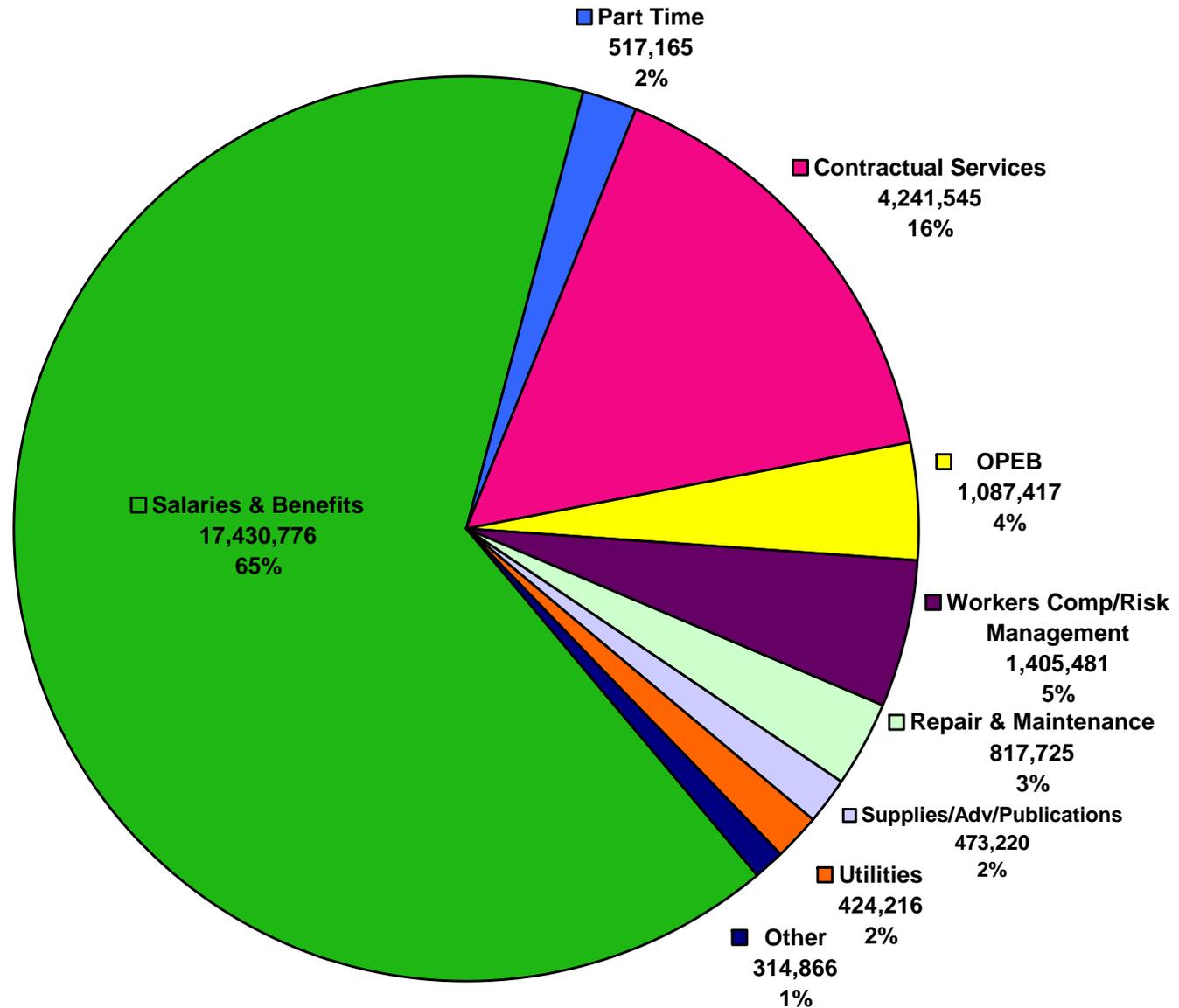
Contracts

HUNTINGTON PARK
California

Contractor name	Expiration Date	Term	Description of services provided	Funding Source	Amount FY 2013
Karen Warner & Associates	12/31/12	2	Administrative Services for Federal HUD programs	CDBG/HOME/Lead Grants	\$153,800
Graffiti Protective Coatings, Inc.	12/31/12	3	Bus stop and shelter maintenance	Prop C	\$73,822
Oldtimers Foundation	4/3/13	9	Fixed route transportation services (COMBI)	Prop C	\$761,000
Southern County Fuels	6/30/13	1	Open purchase order for gasoline and diesel fuel	Fleet Maint.	\$269,000
Administrative Services Cooperative, Inc. (Fiesta Taxi)	7/20/13	4	Demand response transportation service	Prop A	\$780,000
Primestor	1/31/14	1	Services to prepare revitalization strategy for the downtown	CDBG	\$234,000
Southwest Water Company	6/30/15	25	Operation and maintenance of potable water facilities; sewer collection system; repair and maintenance	Water Dept Fund/Sewer Maint. Fund	\$1,225,509
Motorola	9/4/15	3	Police Department interoperable radios (grant funded)	JAG/ Homeland Security	\$70,000
Oldtimers Foundation	Ongoing	N/A	Coordinated transportation service	Prop A	\$360,000
Rutan & Tucker LLP	Ongoing	N/A	General legal services (City Attorney)	General/Water/Trash/Sewer	\$194,337
Leal & Trejo	11/16/12	N/A	General legal services (City Attorney)	General	\$152,480
JWA Urban Consultants	7/1/13	N/A	Community Development	General	\$241,260
Dataprose Billing/CSG	Ongoing	N/A	Water billing printing services	Water Dept Fund	\$39,415
Other Misc Contracts	Ongoing	N/A	Various		\$84,810
Subtotal					\$4,639,433
TOTAL					\$9,763,752

FY 12-13 General Fund Overview

HUNTINGTON PARK
California



FY 12-13 General Fund Overview

HUNTINGTON PARK
California

General Fund Cost Allocation

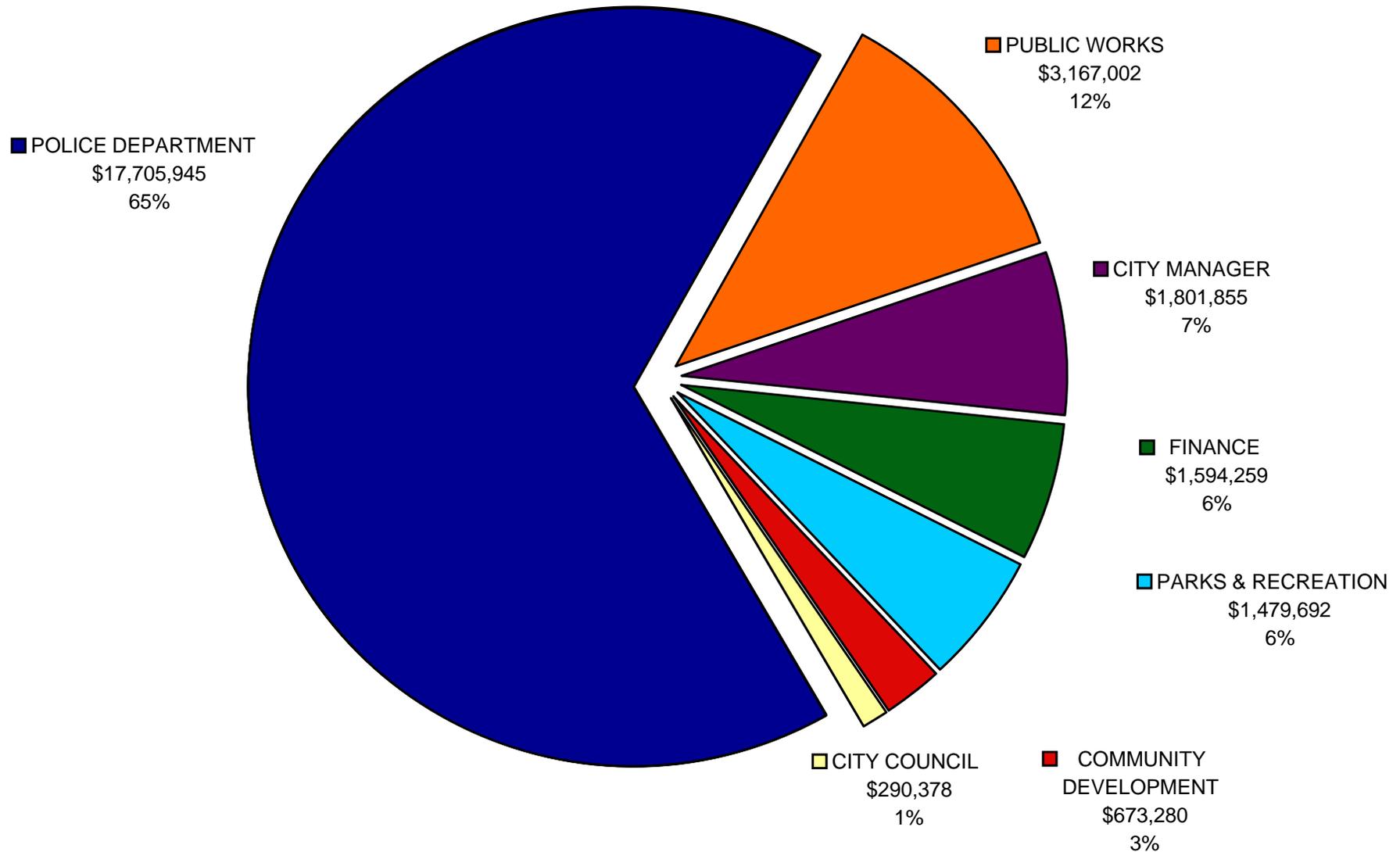
Amount

%

Salaries & Benefits	17,430,776	65%
Part Time	517,165	2%
Contractual Services	4,241,545	16%
OPEB	1,087,417	4%
Workers Comp/Risk Management	1,405,481	5%
Repair & Maintenance	817,725	3%
Supplies/Advertising/Publications	473,220	2%
Utilities	424,216	2%
Other	314,866	1%
	\$ 26,712,411	

FY 12-13 General Fund by Dept.

HUNTINGTON PARK
California



FY 13-14 Continuation Budget

FY 12-13 Year-End Position

HUNTINGTON PARK
California

11-month Update (actuals)

\$22.0 Million Revenues

\$26.0 Million Expenses

\$4.0 Million Shortfall

- *Est. General Fund Reserves = \$6.4 Million (June 30, 2013)*

FY 13-14 Continuation Budget

HUNTINGTON PARK
California

- FY 13-14 Continuation Budget based on FY 12-13
 - \$400,000 increase in medical / PARS / BID
 - \$400,000 reduction in excess contract costs
- FY 13-14 General Fund Budget
 - \$22.0 Million Revenues
 - \$26.0 Million Expenses

\$4.0 million General Fund Deficit*

*(*updated from \$3.4 million based on FY 12-13 11-month actuals)*

FY 13-14 Continuation Budget

HUNTINGTON PARK
California

Budget reduced from \$26.7 million to \$26.0 million due to employee CalPERS contributions= \$700,000

5-Part Solution:

1. \$1.2 Million - 5.0% cut in General Fund
2. \$1.0 Million in contract savings
3. \$1.0 Million + LA County revenue distribution
4. \$500,000 Additional revenues
 - Franchise fees: waste hauler contract (~\$300K)
 - Parking surcharge (\$200K)
5. \$500,000 TBD

Continuation Budget Process

HUNTINGTON PARK
California

Phase 1

- Department Head Recommendations
- \$1.1 million General Fund Savings
- Cost savings solutions
 - Staff realignments
 - Replace vacant positions
 - Funding Allocations

Phase 2

- City Council Policy Direction
- Additional reductions
 - Attrition and retirement
 - Levels of service

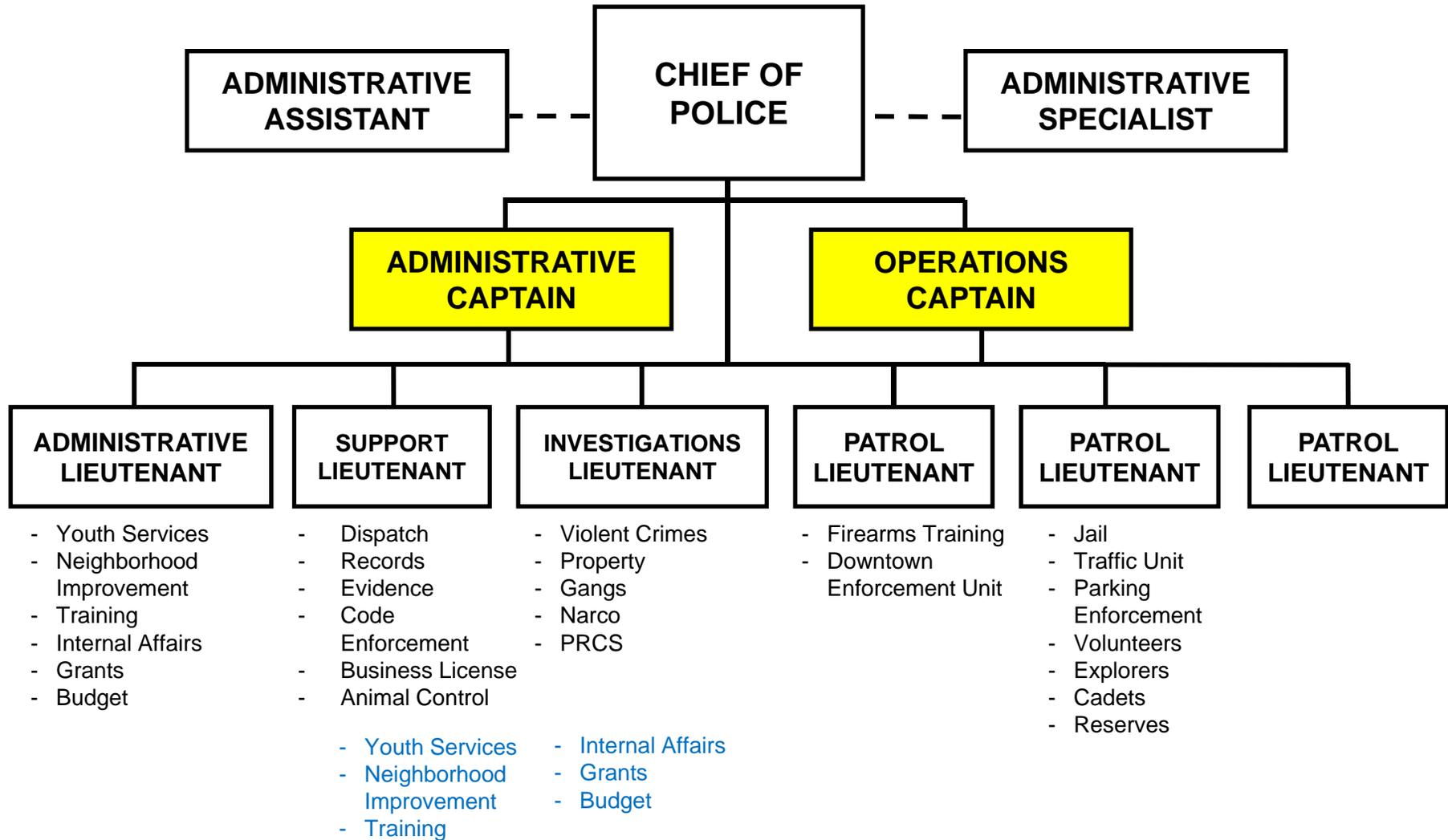
Goal:
Maintain staffing
levels

No staff
reductions

Police Department Organization Chart

Police Department

HUNTINGTON PARK
California



Phase 1 – Police Departments

HUNTINGTON PARK
California

1. New Revenues = \$259,000

- AB 109 \$150,000
- Jail service to Vernon \$22,000
- LA Impact Grant \$87,000

**\$259,000
Additional
Revenues**

2. Revenue Enhancement = \$154,000

- 2 motorcycle officers
- \$384,000 revenue
- \$230,000 expense

+

3. Position Re-Allocation

- 2 vacant Lieutenants / 1 new Captain (\$182,000)
- 1 FT Dispatch / 2 PT (\$40,000)
- 1 FT PEO / 1 Cadet (\$59,000)
- Add Management Analyst +\$50,000 / Intern +\$20,000

**\$470,000
Net
Expense
Reduction**

4. Expense Reduction

- Overtime (\$75,000)
- Supplies (\$30,000)

=

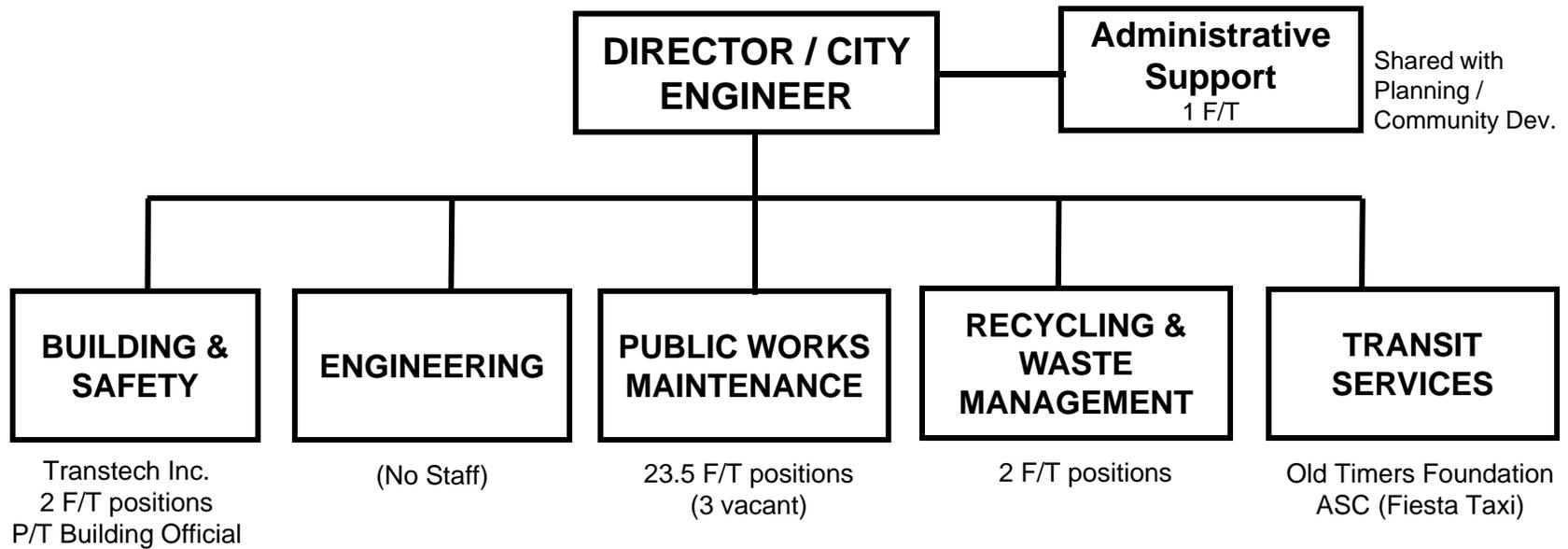
**\$729,000
Police
Savings**

Captain +\$20,000 salary partially offset by reduction in overtime

Department of Public Works Organization Chart

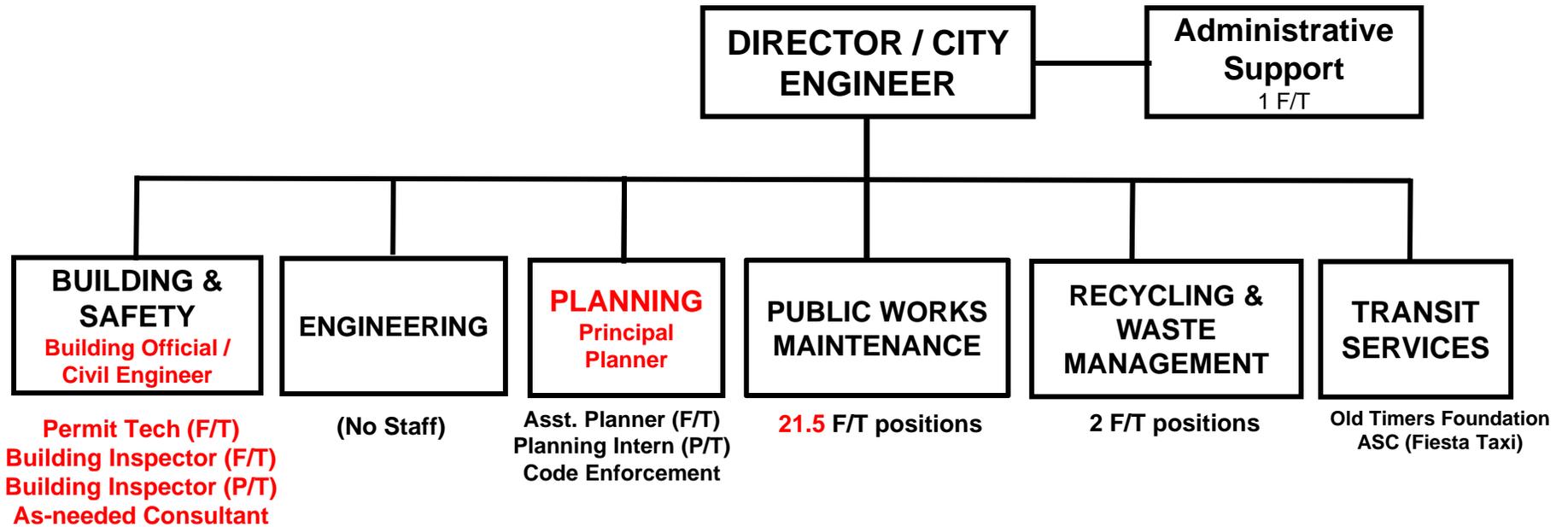
Public Works

HUNTINGTON PARK
California



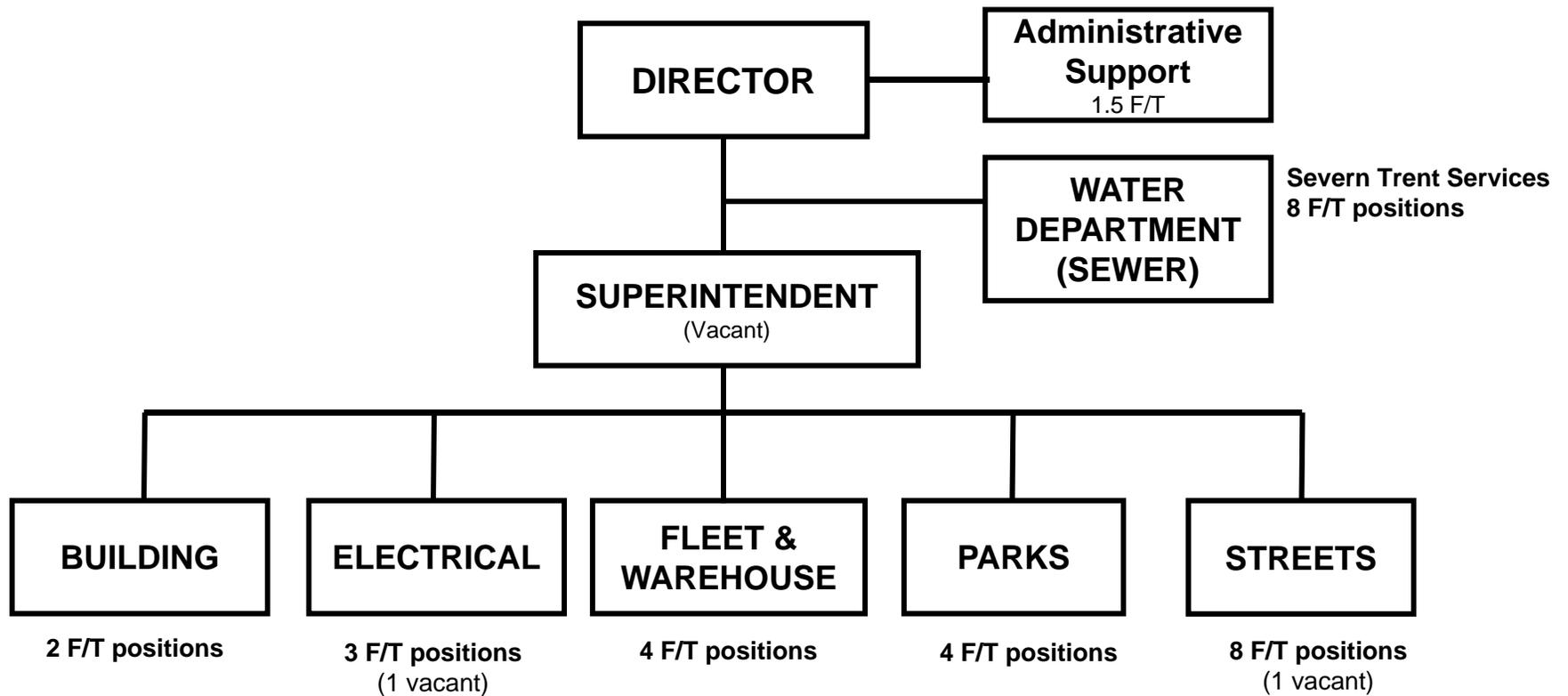
Public Works

HUNTINGTON PARK
California



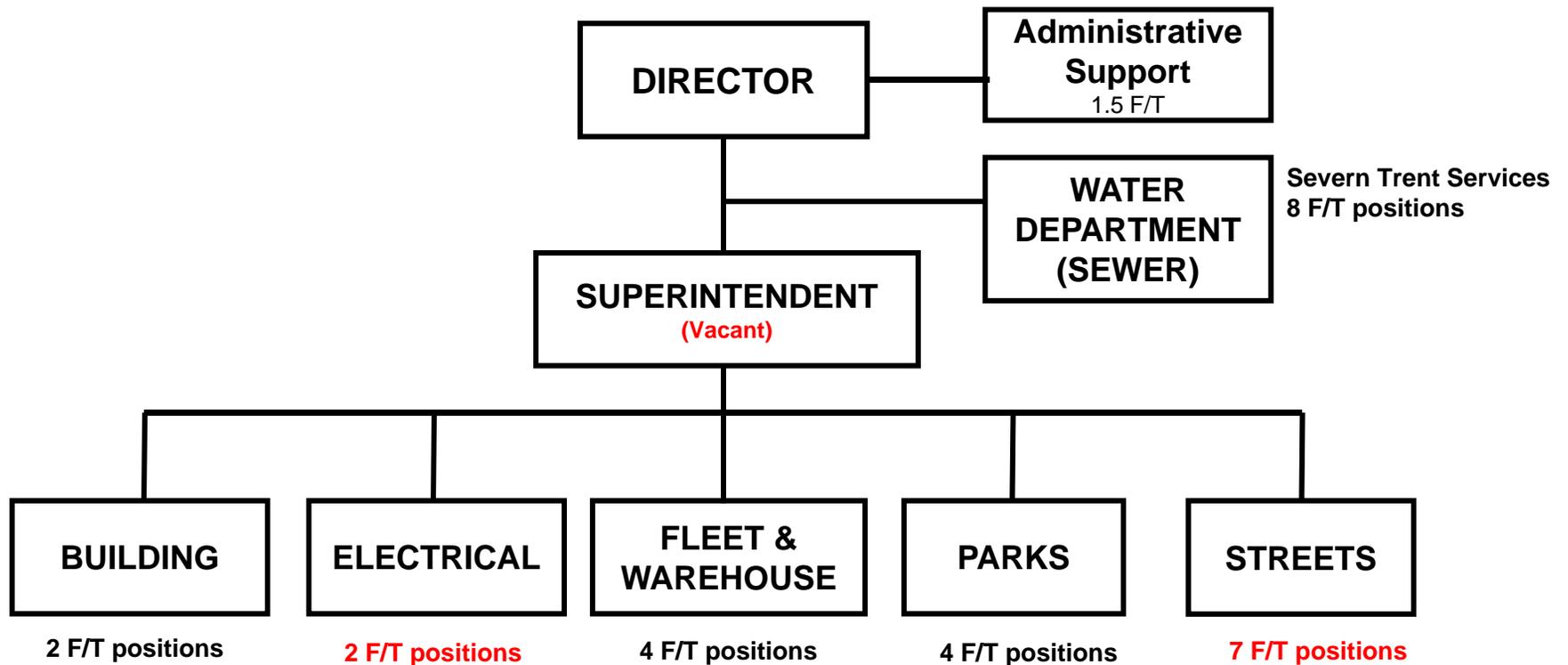
Public Works Maintenance

HUNTINGTON PARK
California



Public Works Maintenance

HUNTINGTON PARK
California



Highway Users Tax

HUNTINGTON PARK
California

- Highway Users Tax (HUTA)
 - \$1,695,000 Annual Revenues
 - \$970,000 Operating Expenses
 - \$725,000 (not committed)

- HUTA Annual Revenues:
 - \$390,000 deficit in Landscape & Lighting (535) Fund
 - \$335,000 transfer of Public Works costs
 - Street maintenance salaries

Additional Funding

- \$1.1 million fund balance

Public Works

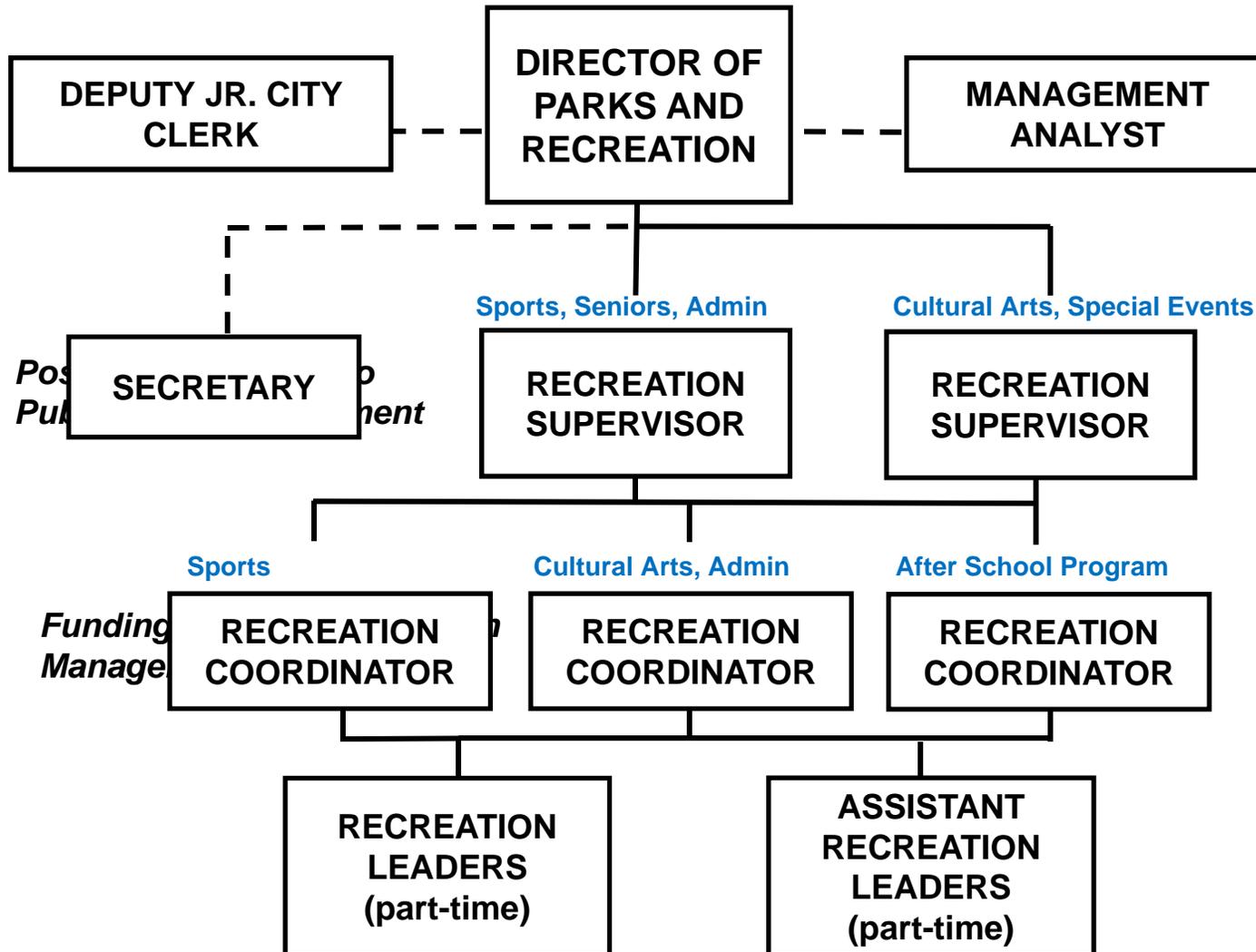
HUNTINGTON PARK
California

- New Assistant City Engineer / Building Official position
 - Combines two prior roles/positions
 - CA law requires City to have “qualified staff”
 - Standard practice
 - City Engineer
 - Building Official
 - Plan Check
 - Inspector
- TransTech*
- Funded via budget reallocation:
 - Total Salary & Benefits = \$144,500
 - a) 2 vacant full-time positions (\$102,000)
 - Maintenance Worker (\$68,000)
 - Journeyman Electrician (\$34,000)
 - b) 2 vacant part-time positions (\$42,500)

Department of Parks & Recreation Organization Chart

Parks & Recreation

HUNTINGTON PARK
California



Phase 1 – Parks & Recreation

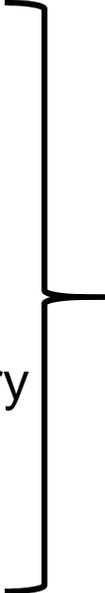
HUNTINGTON PARK
California

1. Contract Savings = (\$110,344)

- Eliminate park rangers \$110,344

2. Staff Restructure = +\$75,080

- 1 vacant Recreation Coordinator /
1 new Management Analyst +\$21,000
- Reclassify Jr. Deputy City Clerk to Secretary
- Add part-time staff
to replace park rangers +\$54,080



**Est.
\$35,264
General
Fund
Savings**