

# CITY OF HUNTINGTON PARK

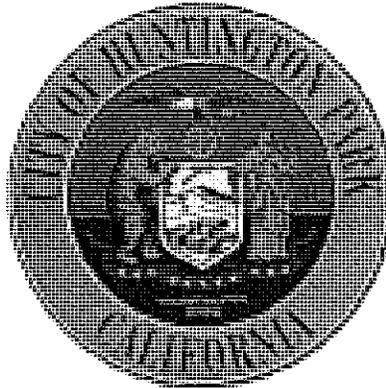
## City Council Agenda Monday, March 4, 2013

6:00 p.m.  
City Hall Council Chambers  
6550 Miles Avenue  
Huntington Park, CA 90255

**Andy Molina**  
Mayor

**Elba Guerrero**  
Vice Mayor

**Mario Gomez**  
Council Member



**Ofelia Hernandez**  
Council Member

**Rosa E. Perez**  
Council Member

All agenda items and reports are available for review in the City Clerk's Office and [www.huntingtonpark.org](http://www.huntingtonpark.org). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection in the Office of the City Clerk located at 6550 Miles Avenue, Huntington Park, California 90255 during regular business hours, 7:00 a.m. to 5:30 p.m., Monday – Thursday, and at the City Hall Council Chambers during the meeting.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the City Clerk's Office either in person at 6550 Miles Avenue, Huntington Park, California or by telephone at (323) 584-6230. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### **Public Comment**

The Council encourages all residents of the City and interested people to attend and participate in the meetings of the City Council.

Prior to the business portion of the agenda, the City Council and all other agencies meeting on such date will convene to receive public comments regarding any agenda items or matters within the jurisdiction of such governing bodies. This is the only opportunity for public input except for scheduled public hearing items. The Mayor or Chairperson will separately call for testimony at the time of each public hearing. If you wish to address the Council, please complete the speaker card that is provided at the entrance to the Council Chambers and place it in the box at the podium. When called upon by the Mayor or Mayor's designee, each person addressing the Council shall step up to the microphone and state his/her name or organization he/she represents for the record. Each speaker will be limited to three minutes per Huntington Park Municipal Code 2-1.207. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

### **Additions/Deletions**

Items of business may be added to the agenda upon a motion adopted by a minimum two-thirds vote finding that there is a need to take immediate action and that the need for action came to the attention of the City or Agency subsequent to the agenda being posted. Items may be deleted from the agenda upon the request of staff or Council.

### **Consent Calendar**

All matters listed under the Consent Calendar are considered to be routine and will all be enacted by one motion. The City Council Members have received detailed staff reports on each of the items recommending an action. There will be no separate discussion of these items prior to the time the Council votes on the motion unless members of the Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for separate action.

### **Important Notice**

The City of Huntington Park shows replays of City Council Meetings on Local Access Channel 3 and over the Internet at [www.huntingtonpark.org](http://www.huntingtonpark.org). Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION.  
Thank you.

**1. INVOCATION**

**2. FLAG SALUTE:**

Alejandra Felix, 5<sup>th</sup> Grade student at Lucille Roybal-Allard Elementary School in Huntington Park

- 3. ROLL CALL:** Mayor Andy Molina  
Vice Mayor Elba Guerrero  
Council Member Mario Gomez  
Council Member Ofelia Hernandez  
Council Member Rosa E. Perez

**4. PRESENTATIONS**

- 4.1 Presentation to student who led the flag salute: Alejandra Felix.
- 4.2 Presentation to bring awareness regarding Multiple Sclerosis and Proclamation designating March 2013 as National Multiple Sclerosis Awareness Month.
- 4.3 Presentation by the Los Angeles Unified School District Division of Adult and Career Education and Huntington Park Service Area regarding the Richard N. Slawson Southeast Occupational Center.

**5. PUBLIC COMMENTS**

Each speaker will be limited to three minutes per Huntington Park Municipal Code Section 2-1.207.

**6. CONSENT CALENDAR**

**OFFICE OF THE CITY CLERK**

- 6.1 Approve minutes of the special meeting of the City Council held Friday, January 18, 2013.
- 6.2 Approve the reading by title of all ordinances and resolutions. Said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

**6. CONSENT CALENDAR - (Continued)**

**FINANCE DEPARTMENT**

- 6.3** Approve Accounts Payable and Payroll Warrants dated March 4, 2013.

**COMMUNITY DEVELOPMENT DEPARTMENT**

- 6.4** Activity in Public Places Permit for an annual Carnaval Primavera Downtown Street Festival conducted by The Greater Huntington Park Area Chamber of Commerce.

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve an Activity in Public Places Permit request from The Greater Huntington Park Area Chamber of Commerce to conduct the annual Carnaval Primavera Downtown Street Festival along Pacific Boulevard April 5 through 7, 2013, between Gage Avenue and Slauson Avenue, subject to the departmental conditions of approval.
- 6.5** Activity in Public Places Permit for an annual street procession conducted by Iglesia Sagrada Familia.

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Approve Activity in Public Places Permit request by Iglesia Sagrada Familia to conduct a street procession along Rugby Avenue, Clarendon Avenue, Middleton Street, and Zoe Avenue on March 29, 2013, subject to the departmental conditions of approval.

**END OF CONSENT CALENDAR**

**7. REGULAR AGENDA**

**COMMUNITY DEVELOPMENT DEPARTMENT**

- 7.1** Resolution authorizing the submission of an Environmental Justice Planning Grant Application for a Citywide Complete Street Plan to the California State Department of Transportation (CALTRANS).

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Adopt Resolution No. 2013-7 authorizing the submission of an Environmental Justice Transportation Planning Grant Application to the California State Department of Transportation (CALTRANS).

**7. REGULAR AGENDA – (Continued)**

**COMMUNITY DEVELOPMENT DEPARTMENT**

- 7.2 Award of Metro Fiscal Year 2012 Transit Oriented Development Grant in the amount of \$319,000 for the preparation of a Focused General Plan Update.**

**RECOMMENDATION OF ITEM UNDER CONSIDERATION:**

1. Receive and file this report.

**8. CITY MANAGER'S AGENDA**

- 8.1 Presentation regarding Esperanza Marquez High School.**
- 8.2 Update regarding a Solid Waste Request for Proposals.**

**9. CITY ATTORNEY'S AGENDA**

**10. WRITTEN COMMUNICATIONS**

**11. COUNCIL COMMUNICATIONS**

- 11.1 Mayor Andy Molina**
- 11.2 Vice Mayor Elba Guerrero**
- 11.3 Council Member Mario Gomez**
- 11.4 Council Member Ofelia Hernandez**
  - 11.4-1 Discussion regarding littering ordinance.**
- 11.5 Council Member Rosa E. Perez**

## **12. CLOSED SESSION**

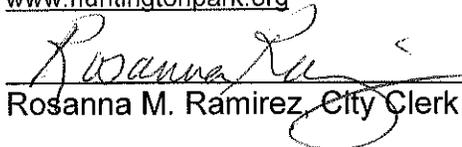
### 12.1 Pursuant to Government Code Subdivision (a) of Section 54956.9 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Huntington Park v. SWRCB - Storm Water Permit  
Number R4-2012-0175/MS4 Permit

## **13. ADJOURNMENT**

NEXT REGULAR MEETING OF THE  
CITY OF HUNTINGTON PARK CITY COUNCIL  
MONDAY, MARCH 18, 2013 at 6:00 p.m.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on February 28, 2013 on the bulletin board outside City Hall and available at [www.huntingtonpark.org](http://www.huntingtonpark.org)

  
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Rosanna M. Ramirez, City Clerk



National  
Multiple Sclerosis  
Society  
Southern  
California Chapter

### About Multiple Sclerosis

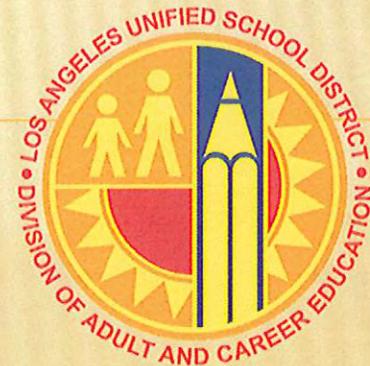
- Multiple sclerosis, an unpredictable, often disabling disease of the central nervous system, interrupts the flow of information within the brain, and between the brain and body.
- Symptoms range from numbness and tingling to blindness and paralysis.
- Most people with MS are diagnosed between the ages of 20 and 50, with at least two to three times more women than men being diagnosed with the disease.
- MS affects more than 2.1 million people worldwide.
- The progress, severity and specific symptoms of MS in any one person cannot yet be predicted, but advances in research and treatment are moving us closer to a world free of MS.

### About the National Multiple Sclerosis Society

- The mission of the National MS Society is A World Free of MS.
- The Society addresses the challenges of each person affected by MS by:
  - Funding cutting-edge research -
    - In 2011, the Society invested \$40 million to support more than 325 new and ongoing research projects around the world
  - Driving change through advocacy -
    - The Society aggressively pursues healthcare policies that increase MS research, increase access to and affordability of quality health care, and provide affordable options for long-term care and more resources for caregivers
  - Facilitating professional education -
    - The Society's MS Clinical Care Network provides easy access to comprehensive information about MS management, engaging tools for clinicians and their patients, and consultations and literature search services to support high quality clinical care.
  - Providing programs and services designed to help people with MS and their families move forward with their lives
    - The referral center connects people with MS to local neurologists, counselors, rehabilitation specialists, hospitals and community agencies
    - Programs offered include: in-person, online and teleconference classes, dynamic lifestyle programs, Day Wellness centers, self-help groups, peer support, financial aid, and much more.
    - In 2011 alone, through its national office and 50-state network of chapters, the Society devoted \$164 million to programs and services that assisted more than one million people.
- The Society is dedicated to achieving a world free of MS. Join the movement at [nationalMSSociety.org](http://nationalMSSociety.org).

LOS ANGELES UNIFIED SCHOOL DISTRICT  
DIVISION OF ADULT AND CAREER EDUCATION  
AND HUNTINGTON PARK SERVICE AREA  
**PRESENT**

Richard N. Slawson  
Southeast Occupational Center





02/25/2013

# FACILITIES

- 85,000 square feet
- 3 buildings
- 879 student capacity
- 500 parking spaces
- 21 Classrooms (including 3 shop areas)
- Childcare facilities
- 2 Kitchens: Servery and Culinary Arts
- Multipurpose room
- Large promenade area



# COURSE TIMES AND DAYS

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- \* Adults and Off-Track Students:

Mornings

- \* Adults and High School Students

Afternoons



# COURSES OPEN TO HIGH SCHOOL STUDENTS AND ADULTS

Automotive Systems	Electrician & Photovoltaics
Building & Grounds Worker	Forensic Science
Child Development	Mobile Electronics
Cook Trainee	Networking
Computer Operator	Pharmacy Clerk
Construction Worker	Security Guard
<b>World History I &amp; II</b>	<b>English 3</b>

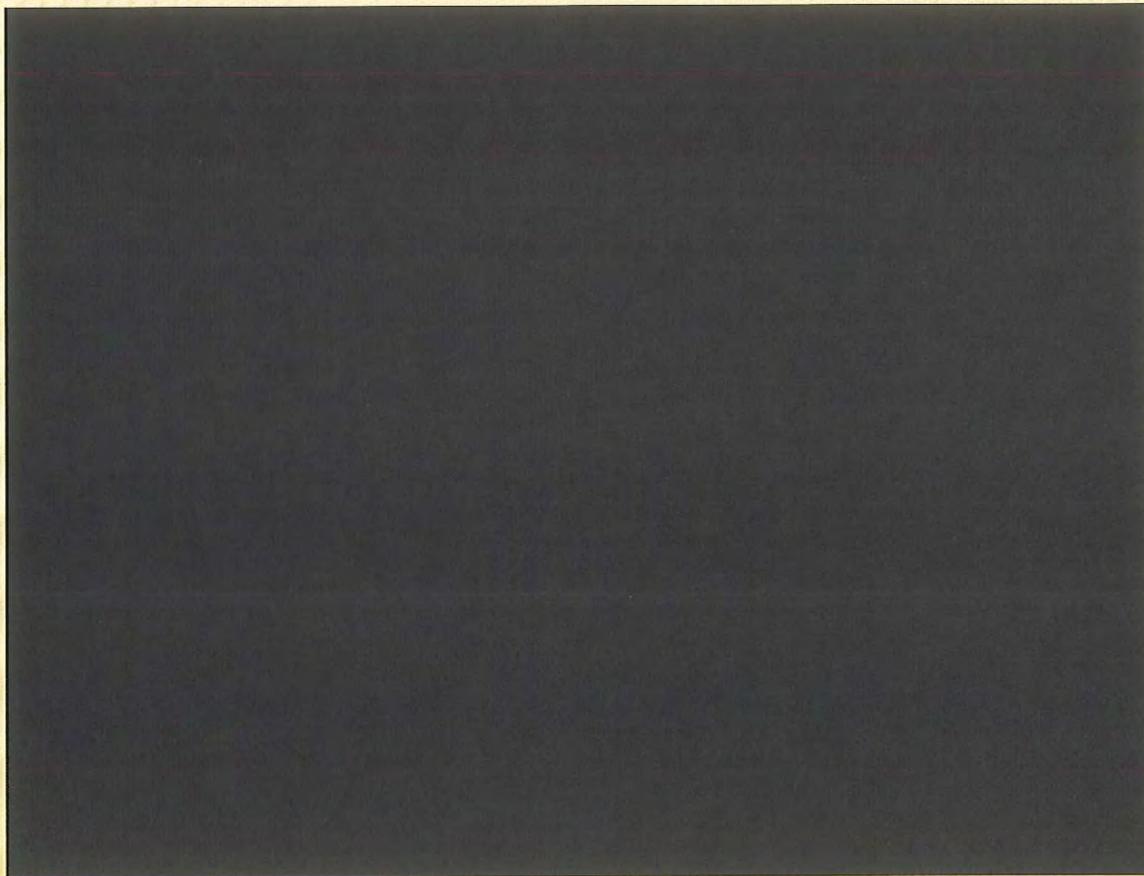


# ADDITIONAL COURSES OPEN TO ADULTS

Blueprint Reading	Pharmacy Technician
Heating ,Ventilation & Air Conditioning (HVAC)	Plumbing
Power Line Mechanics	



# A FEW WORDS FROM AN INSTRUCTOR

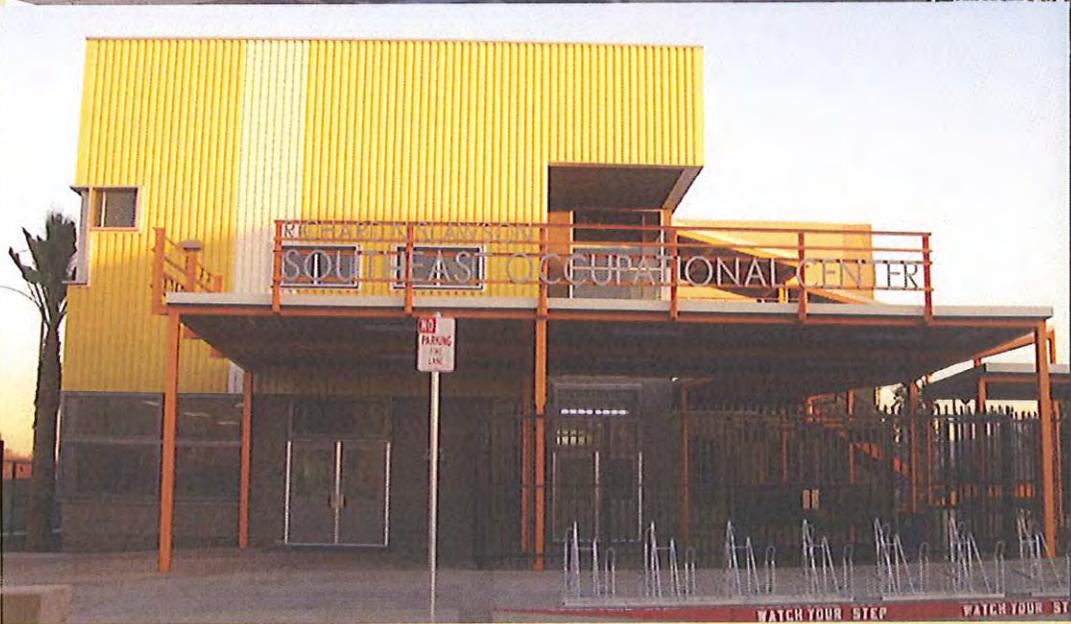
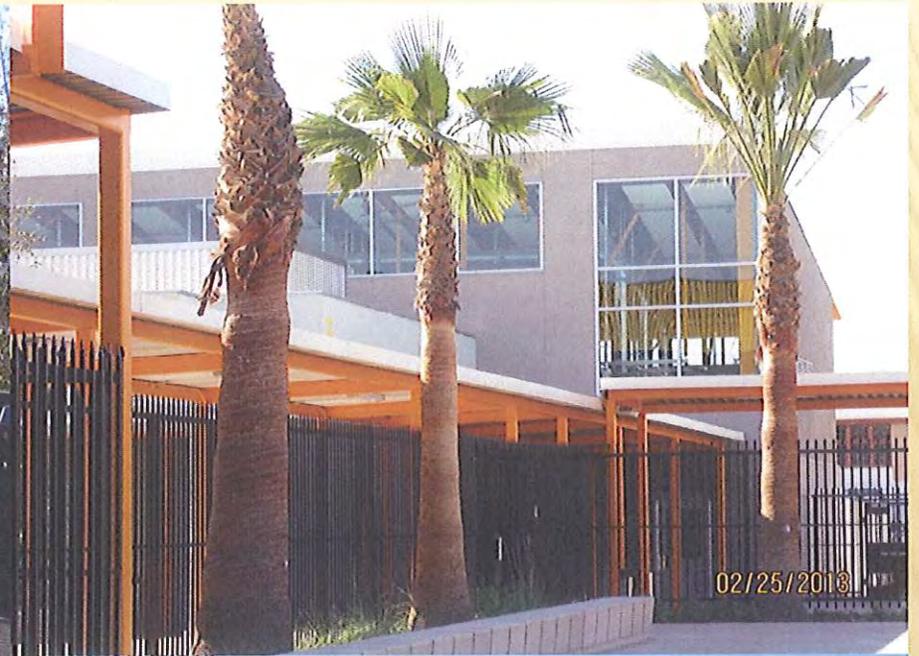


# TOUR

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You Are Invited to Tour  
Your New  
Occupational Center





Richard N. Slawson

Southeast Occupational Center



LOS ANGELES UNIFIED SCHOOL DISTRICT  
DIVISION OF ADULT AND CAREER EDUCATION  
**PRESENTS**

Richard N. Slawson  
Southeast Occupational Center



Minutes of the special meeting of the City Council of the City of Huntington Park held Friday, January 18, 2013.

The meeting was called to order in Raul R. Perez Memorial Park at 9:30 a.m. by Mayor Molina. Present: Council Member Mario Gomez, Vice Mayor Elba Guerrero, Council Member Ofelia Hernandez, Council Member Rosa E. Perez, and Mayor Andy Molina; Absent: None.

Mayor Molina announced that the special meeting was called for the purpose of City Council and City staff to discuss and/or take action on long-term and short-term goals, strategic planning and priorities for the City of Huntington Park; and for closed session, pursuant to California Government Code Section 54957, Public Employee Performance Evaluation, Title: City Manager.

City Clerk Ramirez announced that this was the time for anyone in the audience to address the City Council on any matter of City business, and hearing none, declared oral communications closed.

Council Member Gomez left his seat at 10:10 a.m. and returned at 11:05 a.m.

City Manager and Department Heads displayed PowerPoint presentations of the operations of their respective departments and discussed long-term and short-term goals, & priorities for the City of Huntington Park.

The meeting recessed at 12:00 p.m. and reconvened at 12:30 p.m.

Interim City Attorney Litfin requested the City Council resolve into a **closed session** pursuant to California Government Code Section 54957, Public Employee Performance Evaluation, Title: City Manager. Mayor Molina declared the meeting resolved into closed session to be held immediately at 3:05 p.m.

Following the closed session, the meeting was called to order at 3.50 p.m. Present: Council Member Mario Gomez, Vice Mayor Elba Guerrero, Council Member Ofelia Hernandez, Council Member Rosa E. Perez, and Mayor Andy Molina; Absent: None.

Interim City Attorney Litfin reported out that in the closed session Public Employee Performance Evaluation, Title: City Manager, there was no reportable action.

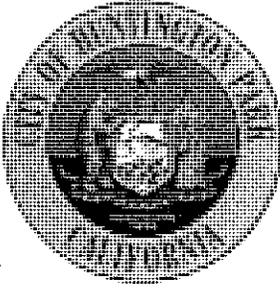
Mayor Molina declared the meeting adjourned at 3:51 p.m.

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Andy Molina, Mayor

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Rosanna M. Ramirez, City Clerk



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 4, 2013

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **ACTIVITY IN PUBLIC PLACES PERMIT FOR THE ANNUAL "CARNAVAL PRIMAVERA" DOWNTOWN STREET FESTIVAL (S13-01).**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve an Activity in Public Places Permit request from the Greater Huntington Park Area Chamber of Commerce to conduct the annual "Carnaval Primavera" Downtown Street Festival along Pacific Boulevard April 5-7, 2013, between Gage Avenue and Slauson Avenue.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

City Council approval of an Activity in Public Places Permit (Permit) for the proposed street festival is required due to the request to close the public street.

### **FISCAL IMPACT/FINANCING**

The Greater Huntington Park Area Chamber of Commerce (Chamber of Commerce) is responsible for costs incurred by the City related to the street festival. City staff will review the applicable estimated departmental costs with the Chamber prior to the event. The Total Actual Cost will be determined by the City Finance Department after the conclusion of the street fair. The applicant will pay the entirety of the invoice within 30 days of receiving the invoice.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Police Department, Public Works/Engineering/Building and Safety Department, Finance Department, Community Development Department and the Office of the City Clerk have reviewed the application to ensure compliance with all applicable federal, state and local regulations.

Chamber of Commerce Carnaval Primavera, 2013

March 4, 2013

Page 2 of 2

The "Carnaval Primavera" Downtown Street Festival has been conducted annually by the Chamber of Commerce for the past twenty years. The street fair will have amusement rides, exhibits, food booths, arts and crafts and a community health fair. Additionally, the event will have a beer garden subject to approvals from the California Department of Alcoholic Beverage Control. To accommodate the street fair, Pacific Boulevard between Gage Avenue and Slauson Avenue (see attached map) will be closed to vehicular traffic for the duration of the event. Portions of other side streets such as Belgrave Avenue, Randolph Street, and Clarendon Avenue will also be closed for ancillary activities. The street fair is estimated to attract approximately 150,000 people throughout the three (3) day period.

This year, the street fair will take place on Friday, April 5, 2013 from 5:00 p.m. to 11:00 p.m.; Saturday, April 6, 2013 from 11:00 a.m. to 11:00 p.m.; and Sunday April 7, 2013 from 10:00 a.m. to 10:00 p.m.

### **CONCLUSION**

Upon City Council approval of the Activity in Public Places Permit for the 2013 "Carnaval Primavera" Downtown Street Festival, City staff will meet with the Chamber of Commerce concerning the specifics of the event, including costs and areas of coordination.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



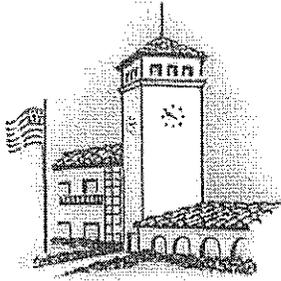
Jack Wong  
Interim Community Development Director

### **ATTACHMENTS**

- A. Activity in Public Places Permit-Application
- B. Proposed Street Festival Layout/Setup

**ACTIVITY IN PUBLIC PLACES PERMIT  
APPLICATION**

**ATTACHMENT A**



City of  
**HUNTINGTON PARK** california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

HUNTINGTON PARK, CA 90255

TEL: (323) 584-6210 FAX: (323) 584-6244

**ACTIVITY IN PUBLIC PLACES  
PERMIT APPLICATION**

PERMIT NO. SEP 18-01

**FILING FEE:** Minor Events: \$244.19 plus \$10.00 per day; \$81.40 for non-profit entities, plus \$10.00 per day.  
Major Events: \$1,627.88 plus \$10.00 per day; \$542.62 for non-profit entities, plus \$10.00 per day.

1. **APPLICANT** (If the applicant is an organization or business, also include the name of a contact person):  
THE GREATER HUNTINGTON PARK AREA CHAMBER OF COMMERCE

Mailing Address: 6330 PACIFIC BLVD., SUITE 208, HUNTINGTON PARK, CA 90255

Phone 1: 323-585-1155

Phone 2: \_\_\_\_\_

Fax: 323-585-2176

Huntington Park Business License No: N/A

Non-profit organization? Yes  No  If yes, Tax I.D. No? 95-1239700

Emergency Contact (name and telephone): LETICIA MARTINEZ (323) 916-1384.

2. **ADDRESS / LOCATION OF EVENT/ACTIVITY** (Describe on which portion of the public-right-of-ways the event/activity will take place, i.e. – sidewalk, street alley, etc.):  
PACIFIC BLVD., BETWEEN GAGE AVE. TO SLAUSON AVE.

3. **DESCRIPTION OF EVENT/ACTIVITY** (Describe purpose of event/activity. Include all activities such as meetings, assembly, parade, procession, or entertainment, etc., if more space is needed please attach a separate sheet of paper):

SPECIAL DOWNTOWN EVENT TO SHOWCASE PACIFIC BLVD. SHOPPING DISTRICT. ENTERTAINMENT STAGE,

EXHIBIT BOOTHS, ARTS 7 CRAFTS, FOOD BOOTHS, FREE SAMPLINGS. FREE COMMUNITY HEALTH FAIR AND

AMUSEMENT RIDES.

4. **DATE(S) OF EVENT/ACTIVITY:**

APRIL 5, 6 AND 7, 2013

5. **TIME(S) OF EVENT/ACTIVITY (for each day):**

FRIDAY: 5:00 P.M. TO 11:00 P.M. / SATURDAY: 11:00 A.M. TO 11:00 P.M. / SUNDAY: 10:00 A.M. TO 10:00 P.M.

6. **Have you conducted this event/activity in the past twelve (12) months, in this or a neighboring city?**

Yes  No  If yes, where? ON PACIFIC BLVD. BETWEEN FLORENCE AVE. TO RANDOLPH ST.

Date(s) OCTOBER 5, 6 AND 7, 2012

7. Have you requested or obtained a permit from any other city within which the proposed event/activity shall commence, terminate or occur in part?

Yes  No  If yes, which city? N/A

8. Number of persons expected to attend proposed event/activity? 150,000

9. Number and type of vehicles, equipment and animals that will be used at the proposed event/activity?

NONE

10. Will there be vendors that will be participating in the event/activity?

Yes  No  If yes, how many? APPROXIMATELY 40

11. Do you have insurance for the proposed event/activity?

Yes  No  If yes, provide information and attach proof: STATE FARM INSURANCE

12. Applicant's authorized representative(s) for management of event/activity. If more than one, please list on a separate sheet of paper. (Note: Applicant or authorized representative(s) must be present at all times during the event/activity)

Representative's Name: LETICIA MARTINEZ, EXECUTIVE DIRECTOR/CEO

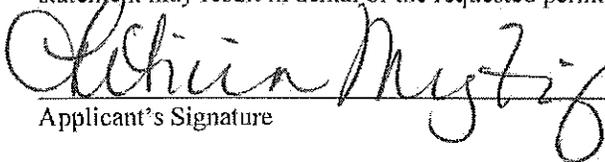
Contact Number: 323-585-1155

Mailing Address: 6330 PACIFIC BLVD., SUITE 208, HUNTINGTON PARK, CA 90255

**Please Note:**

- *Submittal of a plan/map showing the location of the event/activity, including pedestrian and/or vehicle circulation is required.*
- *A fully completed application with all required approvals must be submitted to the Community Development Department a minimum of thirty (30) days prior to the date of the event/activity, or a minimum of ninety (90) days prior to the date of the event/activity if City Council approval is required.*

**CERTIFICATE AND AFFIDAVIT OF APPLICANT:** I/We understand and agree to abide by all of the Activity in Public Places Permit regulations of the City of Huntington Park and any other conditions imposed for the event/activity requested. I/We certify that all statements made on this application are true and complete. I/We understand that any false statement may result in denial of the requested permit or revocation of any issued permit.



Applicant's Signature

JANUARY 2, 2013

Date

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Date Submitted: 1/3/13

Received By: A. Fontana

Filing Fee: 542.62 + 30 FEE 572.62

Receipt No.: 466299

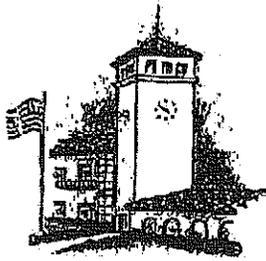
City Council Approval Required? No  Yes  if yes, tentative meeting date? FEB 19 / OR MAR 4

Departmental/Division Approvals Required:

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Police Department   | <input checked="" type="checkbox"/> City Clerk | <input checked="" type="checkbox"/> Revenue Collections | <input checked="" type="checkbox"/> Engineering |
| <input checked="" type="checkbox"/> Building and Safety | <input checked="" type="checkbox"/> Planning   | <input checked="" type="checkbox"/> Field Services      |   |

Outside Agency Approvals Required:

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> L.A. County Fire Dept. | <input checked="" type="checkbox"/> L.A. County Health Dept. | <input checked="" type="checkbox"/> Dept. of Alcoholic Beverage Control (ABC) |
|--|--|---|



City of  
**HUNTINGTON PARK** california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

HUNTINGTON PARK, CA 90255

TEL: (323) 584-6210 FAX: (323) 584-6244

**ACTIVITY IN PUBLIC PLACES  
PERMIT CHECKLIST**

PERMIT NO. \_\_\_\_\_

Proof of approval is required from the following agencies that are checked:

- Los Angeles County Fire Department  
Fire Prevention Division  
Inspector Hours: 7:00 a.m. - 10:00 a.m.  
3161 E. Imperial Hwy.  
Lynwood, CA 90255  
(310) 603-5258

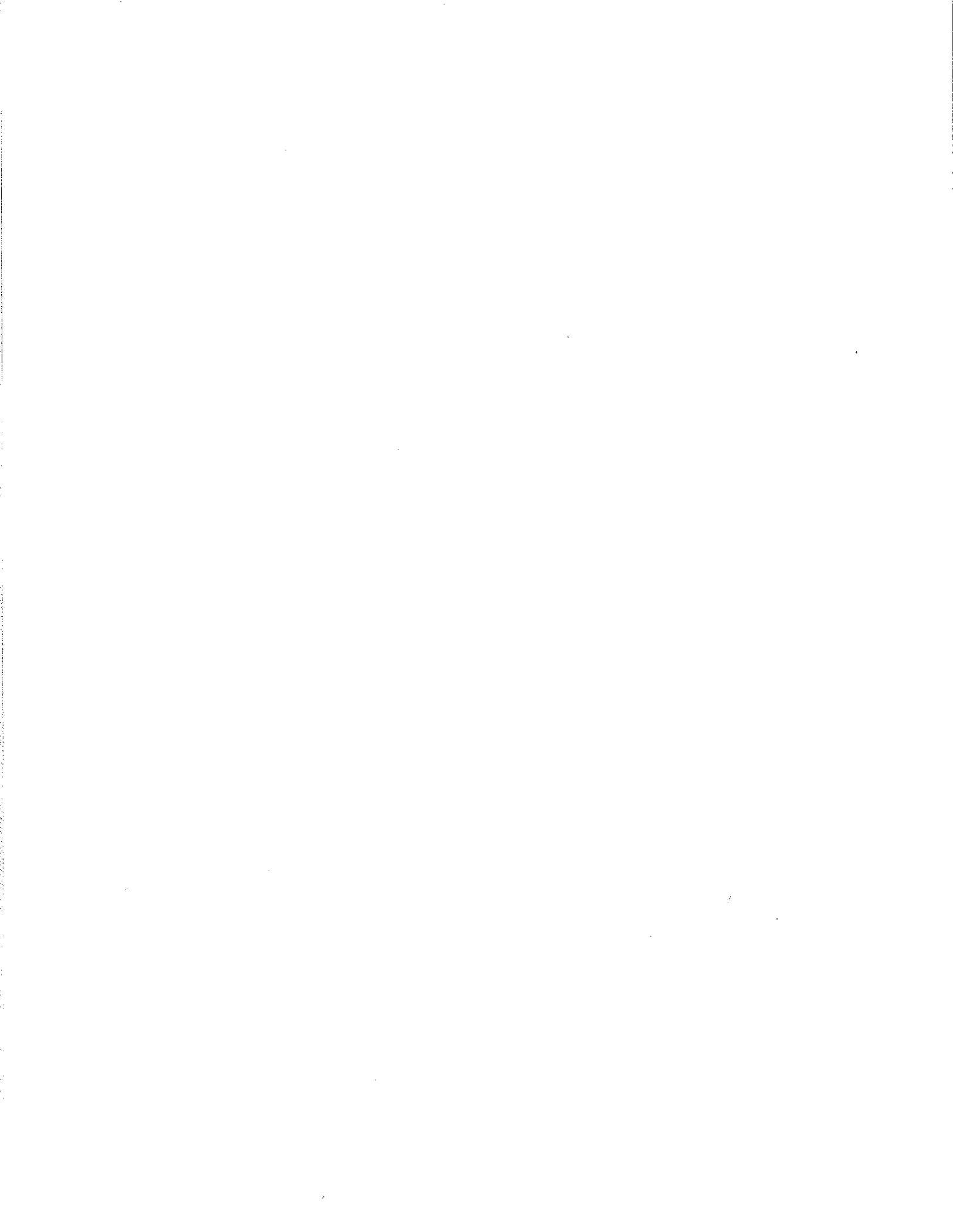
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X <u>[Signature]</u>		

- Los Angeles County Health Department  
Environmental Health Specialist  
~~245 S. Fetterly Ave., Room 2014~~  
~~Los Angeles, CA 90022~~  
~~(323) 780-2272~~  
5060 S. Main St., 2nd Floor, RM 2257  
Los Angeles, CA 90023

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X _____		

- State Dept. of Alcoholic Beverage Control  
Duty Investigator  
3530 Wilshire Blvd., Suite 1110  
Los Angeles, CA 90010  
(213) 736-2005

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved	<input type="checkbox"/> No Approval Necessary
<input type="checkbox"/> Approved w/ Conditions - Comments: _____		
Signature: X _____		

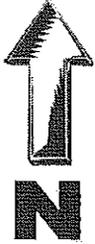


**PROPOSED STREET FESTIVAL  
LAYOUT/SETUP**

**ATTACHMENT B**

SLAUSON AVE.

BLOCK #1



R  
I  
D  
E  
S

The Greater H.P. Area  
CHAMBER OF COMMERCE

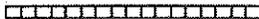
PRESENTS



PRIMAVERA  
Downtown Festival  
April 5, 6 and 7, 2013

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5

portables



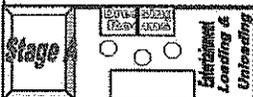
Train Not Off

Bull Ride

BELGRAVE AVE.

1 2  
3 4  
5 6

2  
4  
6



portables

# BLOCK #2

Trash Recycl

Deli Rite

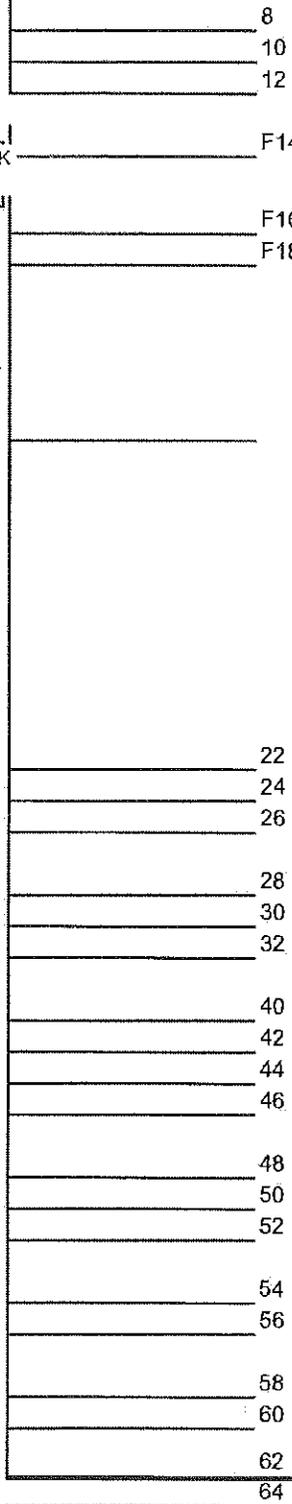
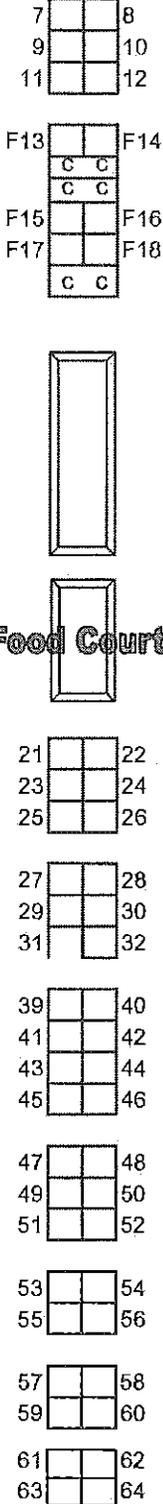
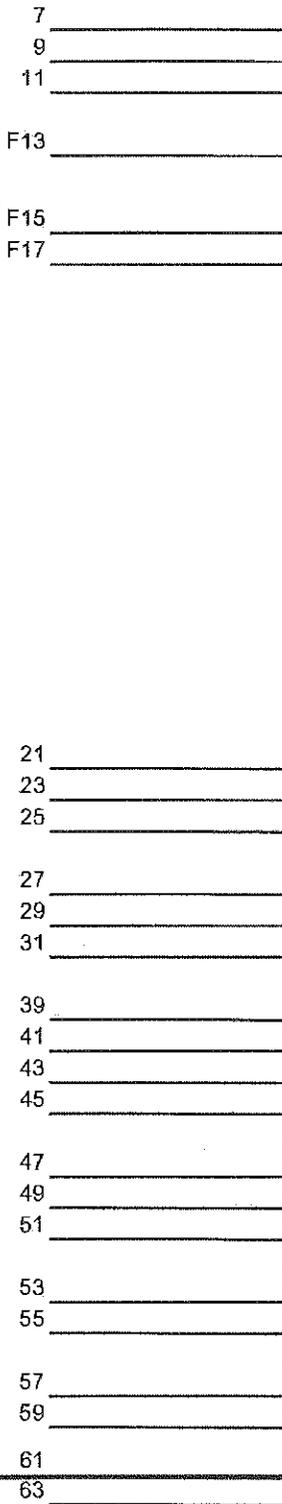
BELGRAVE AVE.

Stage

Event Booths

Equipment Loading & Unloading

Unloading



**CARNIVAL**

**PRIMAVERA**

Downtown Festival

April 5, 6 & 7, 2013

Presented By

The Greater Huntington Park Area

**CHAMBER OF COMMERCE**

RANDOLPH STREET

Prival Prod

Rock Climber

portables

Chairs

Booth

Motorhome

**BLOCK #3**

**RANDOLPH STREET**

**RANDOLPH STREET**

portables Pros

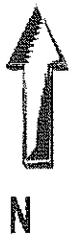
Rock Climber

Chamber Bath Motorhome

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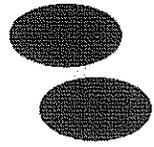


Presented By  
The Greater Huntington Park Area  
CHAMBER OF COMMERCE

SINK

SINK

St. Francis Poles Command Post



Trash Roll Off

Petting Zoo

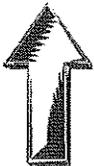
CLARENDON AVE.

Ponies

**BLOCK #4**

Trash Roll Off

CLARENDON AVE.

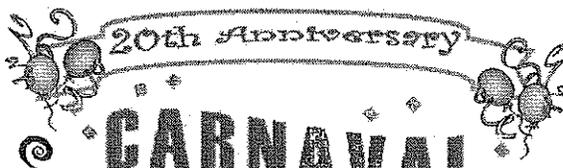


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**The Greater H.P. Area  
CHAMBER OF COMMERCE**

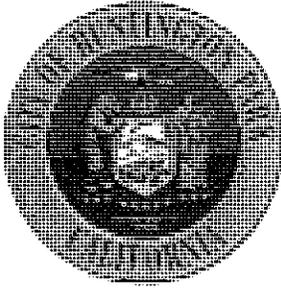
***PRESENTS***



**PRIMAVERA**  
Downtown Festival

**April 5, 6 and 7, 2013**

GAGE AVE.



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 4, 2013

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **ACTIVITY IN PUBLIC PLACES PERMIT FOR AN ANNUAL STREET PROCESSION CONDUCTED BY IGLESIA SAGRADA FAMILIA**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Approve an Activity in Public Places Permit request by Iglesia Sagrada Familia (Applicant) to conduct a street procession along Rugby Avenue, Clarendon Avenue, Middleton Street, and Zoe Avenue on March 29, 2013 (S13-04) subject to the "Departmental Conditions of Approval" contained herein.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

City Council approval of an Activity in Public Places Permit (Permit) is necessary due to the request to close public streets.

### **FISCAL IMPACT/FINANCING**

The Applicant is responsible for costs incurred by the City related to the street procession. The City's cost for last year's street procession was \$2,615.07 and has been fully paid by the Applicant. For this year's street procession, City staff has reviewed the application and provided the following cost estimates.

Police Department	\$ 1,653.45
Public Works Department	\$ 855.14
<b>Total Estimated Cost to City</b>	<b>\$ 2,508.59</b>

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The Permit is processed through the Community Development Department to ensure that the requirements set forth by all applicable City departments/divisions and local public agencies are met. Applicable City departments/divisions such as the Police Department, Public Works/Engineering/Building and Safety Department, Finance Department, and the Office of the City Clerk have reviewed the application.

The street procession has been conducted annually by the Applicant for the past eight years. Approximately three hundred to four hundred people are anticipated to participate in the procession along specific public streets while carrying a religious icon. The procession is scheduled for March 29, 2013 between 6:30pm and 10:00pm and will begin at 6401 Rugby Avenue and move north to Clarendon Avenue, west to Middleton Street, south to Zoe Avenue, east to Rugby Avenue and then northward, returning to the point of origination (see attached map). As a result of the event, portions of these streets will be sequentially closed and reopened to vehicular traffic as the procession crosses each intersection. As in previous years, the applicant will use the services of the City's Police Department to stop traffic as procession participants walk through the intersections.

The following are conditions of approval provided by the City departments.

1. Police Department: Approval is contingent upon review and discussion of proposed security program. The Police Department has the discretion to increase or decrease staffing based on the final event plan presented. Final approval of the security deployment plan must also be obtained from the Police Department.
2. Finance Department: Subject to applicant agreeing to pay the Total Actual Cost prior to the event, the Total Actual Cost will be determined by the City Finance Department. The applicant will pay the entirety of the invoice within 30 days of receiving the invoice.

The Applicant is not proposing to have any vendors for this event.

3. Office of the City Clerk: The applicant is required to submit proof of a Certificate of Liability Insurance with coverage in the amount of \$1 million. The certificate must include a separate Additional Insured Endorsement page naming the City of Huntington Park, its officers, agents and employees as additional insureds.
4. Community Development Department: Per Huntington Park Municipal Code (HPMC) Section 5-13.04(J)(15), the Applicant is to provide the City the mailing labels and postage for notification to affected properties within 100 feet of the procession route prior to the issuance of the Permit.

Pursuant to the City's Outdoor Smoking Regulations (HPMC Section 4-12.02), smoking and tobacco product use is prohibited at public events that may be

attended by the general public. The Applicant is therefore required to make the event "smoke-free".

**CONCLUSION**

Upon City Council approval of the Activity in Public Places Permit for the 2013 street procession, City staff will meet with the Applicant to discuss specific details of the event.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



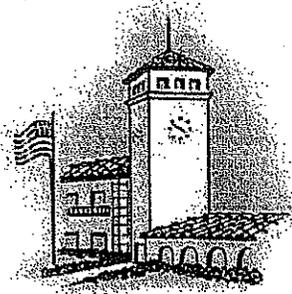
Jack Wong  
Interim Community Development Director

**ATTACHMENTS**

- A. Activity in Public Places Permit-Application
- B. Proposed Street Procession Route
- C. Departmental Cost Estimates

**ACTIVITY IN PUBLIC PLACES PERMIT  
APPLICATION**

**ATTACHMENT: A**



City of  
**HUNTINGTON PARK** california

COMMUNITY DEVELOPMENT DEPARTMENT

6550 MILES AVENUE

HUNTINGTON PARK, CA 90255

TEL: (323) 584-6210 FAX: (323) 584-6244

**ACTIVITY IN PUBLIC PLACES  
PERMIT APPLICATION**

PERMIT NO. 13-04

**FILING FEE:** Minor Events: \$236.39 plus \$10.00 per day; \$78.80 for non-profit entities, plus \$10.00 per day.  
Major Events: \$1,575.88 plus \$10.00 per day; \$525.29 for non-profit entities, plus \$10.00 per day.

1. **APPLICANT** (If the applicant is an organization or business, also include the name of a contact person):  
Parroquia Sagrada familia - Bishop Hector Jerez

Mailing Address: 6401 Rugby Ave. Huntington Park CA 90255

Phone 1: (213) 4356360 Phone 2: (323) 5815338 Fax: (323) 5815379

Huntington Park Business License No: \_\_\_\_\_

Non-profit organization? Yes  No  If yes, Tax I.D. No? 95-4831331

Emergency Contact (name and telephone): Bishop Hector Jerez (213) 4356360

2. **ADDRESS / LOCATION OF EVENT/ACTIVITY** (Describe on which portion of the public-right-of-ways the event/activity will take place, i.e. - sidewalk, street alley, etc.):

Rugby to clarendon to Middleton to 20e to Rugby.

3. **DESCRIPTION OF EVENT/ACTIVITY** (Describe purpose of event/activity. Include all activities such as meetings, assembly, parade, procession, or entertainment, etc., if more space is needed please attach a separate sheet of paper):

Religious Procession  
WALK AROUND ON CITY STREETS

4. **DATE(S) OF EVENT/ACTIVITY:** March 29/2013

5. **TIME(S) OF EVENT/ACTIVITY** (for each day): 6:30 - 10:00

6. **Have you conducted this event/activity in the past twelve (12) months, in this or a neighboring city?**  
Yes  No  If yes, where? Some place 4/6/12 - 3/22/11/2010/2009  
Date(s) 2008-7-6-5-4-3-2-1

7. Have you requested or obtained a permit from any other city within which the proposed event/activity shall commence, terminate or occur in part?

Yes  No  If yes, which city? \_\_\_\_\_

8. Number of persons expected to attend proposed event/activity? 300 - 400

9. Number and type of vehicles, equipment and animals that will be used at the proposed event/activity?  
N/A

10. Will there be vendors that will be participating in the event/activity?  
Yes  No  If yes, how many? \_\_\_\_\_

11. Do you have insurance for the proposed event/activity?  
Yes  No  If yes, provide information and attach proof: \_\_\_\_\_

12. Applicant's authorized representative(s) for management of event/activity. If more than one, please list on a separate sheet of paper. (Note: Applicant or authorized representative(s) must be present at all times during the event/activity)

Representative's Name: Bishop Hector A. Jerez  
Contact Number: (213) 935 6300 - (323) 581 5338  
Mailing Address: 6401 Rugby Dr. Huntington Park, CA 90255

- Please Note:
- Submittal of a plan/map showing the location of the event/activity, including pedestrian and/or vehicle circulation is required.
  - A fully completed application with all required approvals must be submitted to the Community Development Department a minimum of thirty (30) days prior to the date of the event/activity, or a minimum of ninety (90) days prior to the date of the event/activity if City Council approval is required.

**CERTIFICATE AND AFFIDAVIT OF APPLICANT:** I/We understand and agree to abide by all of the Activity in Public Places Permit regulations of the City of Huntington Park and any other conditions imposed for the event/activity requested. I/We certify that all statements made on this application are true and complete. I/We understand that any false statement may result in denial of the requested permit or revocation of any issued permit.

Applicant's Signature: [Signature] Date: 1/23/2013

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

**FOR OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Date Submitted: 1/23/13 Received By: J. ARAUZ  
Filing Fee: 535.29 Receipt No.: 466816  
City Council Approval Required? No  Yes  if yes, tentative meeting date? 3/4/13

Departmental/Division Approvals Required:

<input checked="" type="checkbox"/> Police Department	<input checked="" type="checkbox"/> City Clerk	<input checked="" type="checkbox"/> Revenue Collections	<input checked="" type="checkbox"/> Engineering
<input checked="" type="checkbox"/> Building and Safety	<input checked="" type="checkbox"/> Planning	<input type="checkbox"/> Field Services	

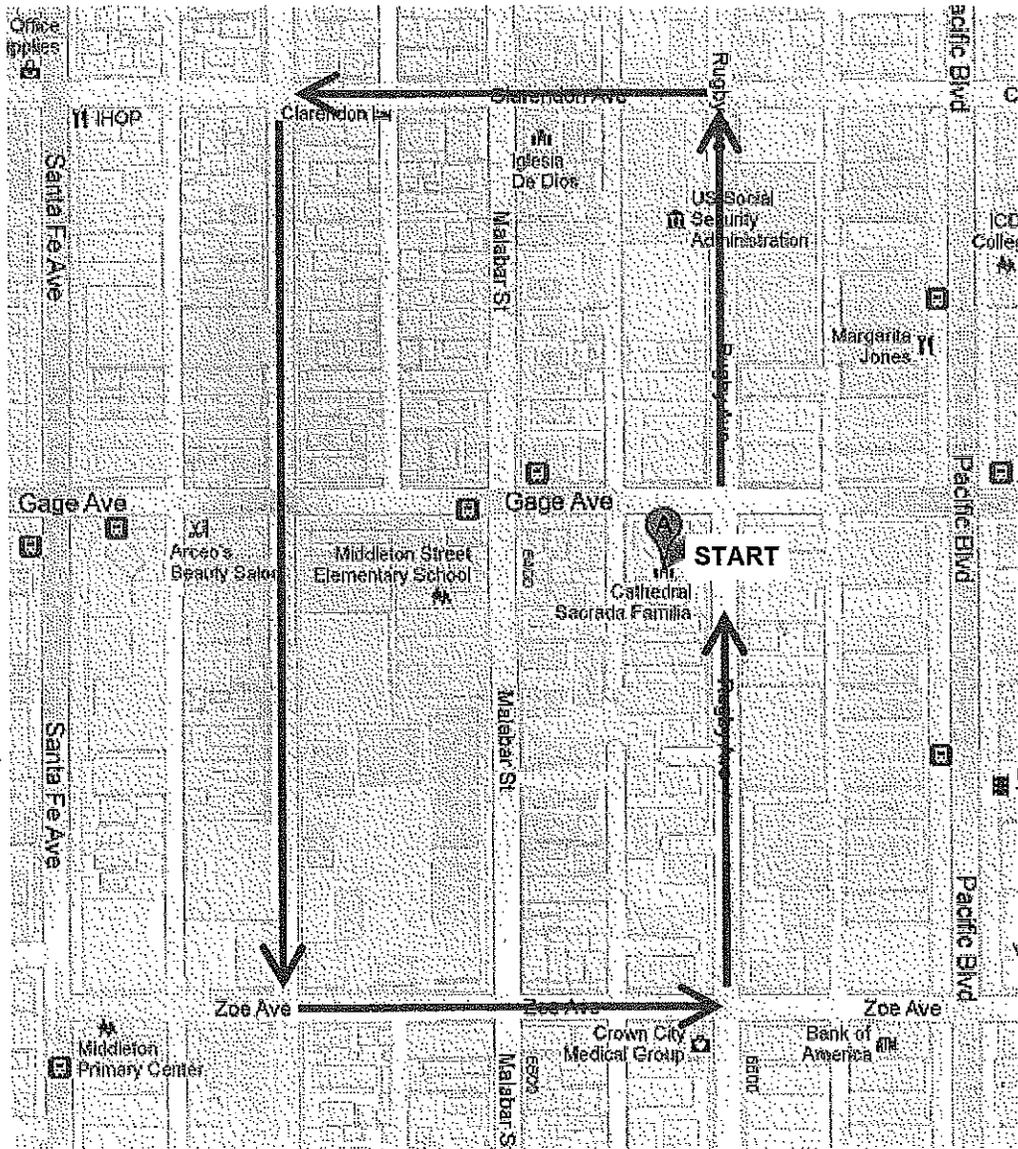
Outside Agency Approvals Required:

<input checked="" type="checkbox"/> L.A. County Fire Dept.	<input type="checkbox"/> L.A. County Health Dept.	<input type="checkbox"/> Dept. of Alcoholic Beverage Control (ABC)
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**PROPOSED ROUTE MAP**

**ATTACHMENT: B**

# 6401 RUGBY AVENUE



# **DEPARTMENTAL COST ESTIMATES**

**ATTACHMENT: C**

## EVENT OVERTIME ESTIMATE

## Sagrada Estimate

Position	Hourly Rate	Overtime Rate 150%	Hours Worked	Total of Hours Worked Per Officer	Total # Of Officers	
Police Lieutenant	\$ 61.71	\$ 92.57	5.00	\$462.83	1	\$462.83
Police Sergeant	\$ 55.03	\$ 82.55	5.00	\$412.73	1	\$412.73
Senior Officer	\$ 44.63	\$ 66.95	5.00	\$334.75	1	\$334.75
Police Officer	\$ 38.39	\$ 57.58	0.00	\$0.00	0	\$0.00
Comm Operator (Dispatcher)	\$ 31.59	\$ 47.39	0.00	\$0.00	0	\$0.00
Code Enforcement Officer	\$ 26.06	\$ 39.08	0.00	\$0.00	0	\$0.00
Parking Enforcement Officer	\$ 24.62	\$ 36.93	6.00	\$221.57	2	\$443.14
Parking Enforcement Officer (Set Up)	\$ 24.62	\$ 36.93	0.00	\$0.00	0	\$0.00
Community Service Officer	\$ 28.38	\$ 42.57	0.00	\$0.00	0	\$0.00
Business License Enf Officer	\$ 29.21	\$ 43.82	0.00	\$0.00	0	\$0.00
Police Cadet	\$ 12.94	\$ -	0.00	\$0.00	0	\$0.00
<b>Total Projected Overtime</b>						<b>\$1,653.45</b>

The Police Department's approval is contingent upon the listed conditions being met, coupled with the decisions reached during the planning process.

The Police Department has the discretion to increase or decrease staffing based on the final event plan presented.

The Police Department has final approval of the security deployment plan.

All vendors will be required to obtain a City of Huntington Park business license.

Alcohol sales or sampling will not be permitted anytime before, during, or after the event without submittal of the proper licenses.

PUBLIC WORKS DEPARTMENT  
 Paroquia Sagrada Familia - Street Procession  
 March 29, 2013  
 EVENT COST ESTIMATE

PERSONNEL									
DATE	JOB DESCRIPTION	HOURS	REG RATE	OVERTIME RATE	# OF STAFF	CLASSIFICATION	SUB TOTAL	GRAND TOTAL	
3/29/2013 Friday 5pm. to 10pm.	Load and prepare vehicles with barricades, saw horses, cones and delineators(street closure equipment.) Deploy and erect street closure equipment, and proceed with police schedule for street closure. Pick up all street closure equipment.	5		\$37.19	2	Maintenance Worker	\$371.90		
		5		\$49.37	1	PW Supervisor	\$246.85		
							Sub Total	\$618.75	
							Overhead	\$154.69	
							PERSONNEL TOTAL	\$773.44	\$773.44
EQUIPMENT									
Unit #353 Unit #410	Ford F-350 Trailer	5	\$16.34				\$81.70		
							EQUIPMENT TOTAL	\$81.70	\$81.70
MATERIALS									
							MATERIAL TOTAL		
							TOTAL EVENT COST	\$855.14	\$855.14

PREPARED BY: Juan A Priado  
 DATE: February 20, 2013



# CITY OF HUNTINGTON PARK

Community Development Department  
City Council Agenda Report

March 4, 2013

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

## **SUBMISSION OF AN ENVIRONMENTAL JUSTICE PLANNING GRANT APPLICATION FOR A CITYWIDE COMPLETE STREET PLAN TO THE CALIFORNIA STATE DEPARTMENT OF TRANSPORTATION (CALTRANS).**

### **IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Adopt the attached Resolution authorizing the submission of a Planning Grant application to the California State Department of Transportation.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The California Department of Transportation (Caltrans) provides transportation planning grant programs to promote balanced, comprehensive multi-modal transportation systems. These grants may be used for a wide range of transportation planning purposes, which address local and regional transportation needs and issues. The objectives of these grants are to lead to the adoption, initiation, and programming of transportation improvements. Amongst the grants offered is the Environmental Justice Grant which promotes the involvement of low-income and minority communities in the planning for transportation projects to prevent or mitigate disproportionate, negative impacts while improving mobility, access, safety and opportunities for affordable housing and economic development. Each grant cycle has an estimated \$6 million and the maximum amount per grant cannot exceed \$250,000 with a local match requirement of 10% of the grant amount.

### **FISCAL IMPACT/FINANCING**

The grant requires a local match of a minimum of 10% (\$25,000) which 7.5% (\$18,750) must be in the form of cash. City staff time related to the implementation of the grant is considered a cash match. Therefore, the City's 10% match will be in the form of staff time and in-kind services.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The City's grant application will request funding for the planning and preparation of a Citywide Complete Streets Plan. The City of Huntington Park aspires to become a more walkable and bikeable community. Complete Streets Plans ensure that infrastructure is designed and operated to enable safe access for all users. Pedestrians, bicyclists, motorists and transit riders of all ages and abilities can move safely along and across a complete street. A complete street is one that is designed to balance safety and convenience for everyone using the street.

Complete streets improve safety and reduce crashes by providing pedestrian and bicycle infrastructure, such as safe crossings, sidewalks, or on-road bicycle lanes. Complete streets promote public health by making it safe and convenient for children and families to incorporate physical activity into their daily lives as a way to combat the obesity epidemic. It has also been proven that complete streets boost the local economy. Homeowners are willing to pay more to live in a walkable community and similarly, businesses located along complete streets often see an increase in sales.

If awarded the grant, the City will work in cooperation with local organizations that focus on promoting and improving public health, such as the Local Government Commission and the California Center for Public Health Advocacy. These organizations will assist in facilitating the community outreach and the participation process to identify, analyze, and evaluate the benefits of a Complete Street Plan.

The Local Government Commission is assisting the City with the preparation of the grant application. Application submittals are due April 2, 2013. The anticipated award announcement is Summer 2013, contingent upon approval of the State budget.

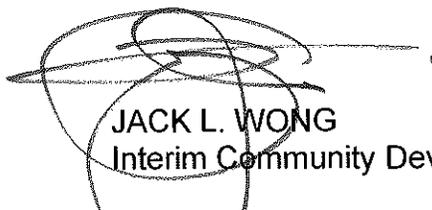
**CONCLUSION**

Upon City Council authorization, staff will develop and submit the Planning Grant application to the California State Department of Transportation for the development of a Citywide Complete Street Plan.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



JACK L. WONG  
Interim Community Development Director

**ATTACHMENTS**

A: Proposed Resolution

**PROPOSED RESOLUTION**

**ATTACHMENT: A**

1 RESOLUTION NO. \_\_\_\_\_

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HUNTINGTON PARK  
3 AUTHORIZING THE SUBMISSION OF A ENVIRONMENTAL JUSTICE  
4 TRANSPORTATION PLANNING GRANT TO THE CALIFORNIA STATE DEPARTMENT  
OF TRANSPORTATION (CALTRANS)

5 WHEREAS, the City of Huntington Park is eligible to apply and receive Federal  
6 and/or State funding for certain transportation planning related plans, through the California  
7 Department of Transportation (Caltrans); and

8 WHEREAS, the City of Huntington Park intends to submit an application to the  
9 California Department of Transportation for the Environmental Justice Transportation  
10 Planning Grant for an amount not to exceed \$250,000; and

11 WHEREAS, the Environmental Justice Transportation Planning Grant focuses on  
12 promoting the involvement of low-income, minority and underrepresented communities in  
13 planning to improve mobility, access and safety and to promote quality of life.

14 NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HUNTINGTON  
15 PARK DOES HEREBY RESOLVE AS FOLLOWS:

16 SECTION 1. The City Council adopts the above recitals as its findings.

17 SECTION 2. The City Manager of the City of Huntington Park is authorized to apply  
18 for a Transportation Planning Grant from the California Department of Transportation.

19 SECTION 3. The City Manager of the City of Huntington Park is authorized to  
20 accept the Transportation Planning Grant if awarded by California Department of  
21 Transportation to the City. The Grant requires a minimum local match of 10% of the grant  
22 amount requested.

23 SECTION 4. The City Manager of the City of Huntington Park is authorized to  
24 execute all documents, including contracts, subcontracts, agreement extensions, renewals,  
25 and/or amendments required by California Department of Transportation to implement the  
26 Planning Grant, in a form acceptable to the City Attorney.

27 SECTION 5. The City Clerk shall certify to the adoption of this Resolution, which  
28 shall be effective upon its adoption.

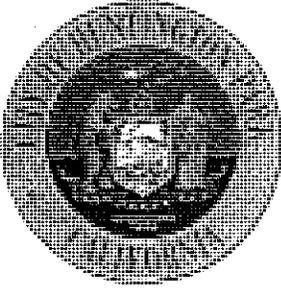
1 PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

2  
3 CITY OF HUNTINGTON PARK:

4  
5  
6 \_\_\_\_\_  
7 Andy Molina, Mayor

8  
9 ATTEST:

10  
11  
12 \_\_\_\_\_  
13 Rosanna Ramirez, City Clerk



# CITY OF HUNTINGTON PARK

Community Development Department

City Council Agenda Report

March 4, 2013

Honorable Mayor and Members of the City Council  
City of Huntington Park  
6550 Miles Avenue  
Huntington Park, CA 90255

Dear Mayor and Members of the City Council:

**AWARD OF METRO FISCAL YEAR 2012 TRANSIT ORIENTED DEVELOPMENT GRANT IN THE AMOUNT OF \$319,000 FOR THE PREPARATION OF A FOCUSED GENERAL PLAN UPDATE.**

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

1. Receive and file this informational report.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On August 20, 2012, the City Council adopted a resolution authorizing the submittal of a grant application to Metro for the FY 2012 Transit Oriented Development Grant Program. On September 10, 2012, staff submitted a grant application to Metro for the preparation of a Focused General Plan Update for the City of Huntington Park. The grant funding requested was \$319,000.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On February 20, 2013, staff was notified that Metro staff is recommending to the Metro Board that the City of Huntington Park be awarded \$319,000 for the preparation of the Focused General Plan Update. Once the Metro Board provides final approval for the recommended funding awards, Metro staff will initiate and execute Grant Agreements with all awardees. It is anticipated that awardees will have 36 months from the date of funding to complete the grant-funded activities.

## **FISCAL IMPACT/FINANCING**

The grant guidelines did not require a local match; however the City proposed to contribute a \$50,000 local match in the form of in-kind services. City staff time will be used as in-kind services to complete the grant-funded activities. Therefore, the total project cost, including \$50,000 of staff time plus the \$319,000 award amount, is \$369,000.

Metro FY 2012 TOD Grant Award

March 4, 2013

Page 2 of 2

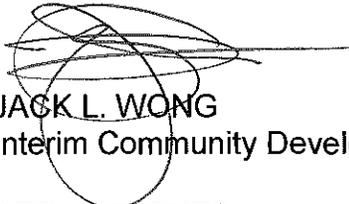
**CONCLUSION**

With much anticipation, staff looks forward to receiving project funding in order to commence the efforts towards the preparation of the Focused General Plan Update for the City of Huntington Park. This is a receive and file informational report.

Respectfully submitted,



RENÉ BOBADILLA  
City Manager, P.E.



JACK L. WONG  
Interim Community Development Director

**ATTACHMENTS**

A: Metro FY 2012 TOD Grant Award Report

# **METRO TOD GRANT AWARD REPORT**

**ATTACHMENT: A**

**Metro**Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213.922.2000 Tel  
metro.net**PLANNING AND PROGRAMMING COMMITTEE  
FEBRUARY 20, 2013****SUBJECT: FY 2012 TRANSIT ORIENTED DEVELOPMENT GRANT PROGRAM****ACTION: APPROVE FUNDING RECOMMENDATIONS AND REVISE THE  
PROGRAM GUIDELINES****RECOMMENDATION**

- A. Award \$9,443,997 in Transit Oriented Development (TOD) Grants to the 13 recommended project sponsors, as shown in Attachment A;
- B. Authorize the Chief Executive Officer (CEO) to execute Grant Agreements for the funds; and
- C. Amend the TOD Round 3 Grant Program Guidelines to allow 36 months for project completion.

**ISSUE**

In June 2012, at the Board's direction, a request for applications was issued for Round 3 of the TOD Planning Grant Program dollars with a maximum funding of \$10 million. We received 15 applications totaling \$17,719,222 in funds. All applications have been evaluated by an internal panel and we have made recommendations for funding for 13 projects totaling \$9,443,997. We are requesting Board approval of the funding and authorization for the CEO to execute Grant Agreements with successful applicants. Further, we are asking the Board to revise the TOD Planning Grant Program Guidelines, from 24 months to 36 months as shown on page 13 in Attachment B.

**DISCUSSION**

The Program provides funds to encourage cities along transit corridors to make the regulatory changes necessary to foster infill and TOD. TODs increase accessibility and utilization of public transportation, which leads to transit system improvement. In addition, the Federal Transit Administration's (FTA) recently proposed guidelines for New Starts and Small Starts projects provides competitive advantage to applicants which encourage transit supportive land use plans, policies and other economic development indicators along transit corridors.

Eligible activities for funding include, but are not limited to, amendments to local general plans and adoption or amendments of specific plans, Transit Village Districts, overlay zones, parking, height, zoning ordinances and similar measures.

Rounds 2 and 3 expanded eligible activities to include developing specific planning tools to consider in adopting regulatory changes that promote TOD, assisting cities to collaborate on planning for new stations and/or to promote TOD-friendly regulatory change around existing or proposed stations, and developing model ordinances or other regulatory frameworks. Any California Environmental Quality Act (CEQA) actions necessary for these regulatory changes are also eligible activities under the Program.

### Round 3

At its February 23, 2012 meeting, the Board approved Item 31 (Villaraigosa, O'Connor, Wilson and Huizar) making Round 3 available to Metro's systemwide rail and transit corridors, and Los Angeles County Metrolink Stations, in place of six specific transit corridors and rail lines that had previously been directed by the Board.

The Round 3 funding is available to all Los Angeles County local jurisdictions with regulatory land use oversight and COGs and JPAs that represent those Los Angeles County local jurisdictions with regulatory land use oversight, within ¼ mile of Metro's rail and transitway stations and within ½ mile of Metrolink stations. Any COG or JPA applying for funds is required to demonstrate support from the municipality (ies) it is representing with the grant-funded activities. Also at the February 2012 meeting, the Board directed (Ridley-Thomas) prioritization of funding awards with first priority given to applicants proposing regulatory land use changes and second priority to applicants proposing pre-regulatory studies.

We conducted outreach to eligible jurisdictions, COGs and JPAs through letters, phone calls and direct meetings. During this outreach, we heard from eligible municipalities that the proximity in funding rounds creates capacity issues, and that a longer timeframe for project completion would make the grant funding feasible to the broadest number of participants. In addition, some recommended applicants for this round have requested extra time to identify staffing needs in order to complete grant-funded activities within their budgetary constraints. TOD Rounds 1 and 2 have the option of an administrative extension, if time extensions are needed. For this reason, we recommend modifying the Round 3 program guidelines to provide 36 rather than 24 months for project completion.

### Evaluation

The Round 3 applications were evaluated by an internal panel. The panel divided the applications into first and second priority categories and set a funding threshold of 70 out of 100 possible points. The applications evaluation included reductions in funding awards and/or eliminations of tasks that fell outside the purview of the grant program. Eliminated tasks included studies of funding mechanisms that support both TOD

economic development as well as infrastructure capacity studies. In response to the number of applicants seeking funds to prepare summaries of TOD funding mechanisms, we are preparing a brief on these funding mechanisms based on a review of several current studies on the topic, and will provide this brief to all TOD Program participants and other interested municipalities. We believe substantial research has been conducted on this topic, and such summaries need not be replicated.

In the first priority category of regulatory land use documents, the panel is recommending funding for the 12 projects submitted in this category. In the second priority category of pre-regulatory studies, the panel is recommending funding for one of the three applications submitted in this category. The panel determined that the three applications for which funding is not recommended did not provide a significant nexus between the proposed work and the subsequent regulatory changes that could lead to increased ridership.

The total recommended funding is \$9,443,997. This is less than the \$10,000,000 available. The evaluation panel determined that this funding amount is the most appropriate to achieve the Program goals, which is to support land use changes that promote TOD and therefore increase ridership and access to transit.

#### **DETERMINATION OF SAFETY IMPACT**

There is no negative impact to the safety of our employees and /or patrons. The TOD policies supported by the Program could improve safety around stations. The principles of TOD include better pedestrian and bicycle access to stations as well as clearer access to stations which can reduce accidents. Further, TOD tends to encourage walking and bicycling, both of which improve the health of patrons.

#### **FINANCIAL IMPACT**

The FY13 budget includes \$1,500,000 in the Subsidies to Others Budget, Cost Center 0441 Project 465560, Transit Oriented Development Grant Program Round 3. Since this is a multi-year project, it will be the responsibility of the Cost Center Manager and the Executive Director, Countywide Planning to budget expenditures in future years.

#### **Impact to Budget**

The source of funds for these activities is Measure R 2% System Improvement Funds. These funds are eligible for rail capital improvement costs.

Other sources of funds were considered. However, these funds meet the criteria for these types of projects and sufficient dollars exist to cover these expenditures. Should other eligible funding sources become available, they may be used in place of the identified funds.

## **ALTERNATIVES CONSIDERED**

The Board may choose not to approve the funding awards and related actions as recommended. We do not recommend this alternative. The Program as designed furthers the Board objectives with regard to land use policy, increased ridership and systemwide improvements. Further, many local planning agencies do not have the resources to accelerate the regulatory changes necessary to promote infill and TOD projects along transit corridors and thus take full advantage of the transit access being made available. Finally, the recommended grant awards meet the program's objectives and have been carefully evaluated to ensure the end result would achieve the programmatic goals of increased ridership.

The Board may choose not to extend the timing for completion of grant-funded activities, in which case the applicants will be required to demonstrate the ability to complete the grant-funded activities within 24 months. We do not recommend this alternative as providing for realistic timelines creates higher quality results and a better opportunity for successful completion of grant-funded projects. Additionally, this recommended change is in response to feedback received during Round 3 outreach.

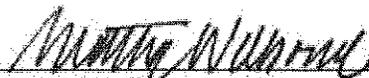
## **NEXT STEPS**

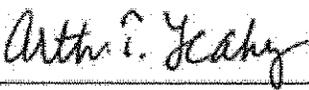
With Board approval, we will initiate and execute Grant Agreements with the Round 3 awardees and will also provide the program applicants with a summary of TOD funding mechanisms. We will initiate a study of similar grant funding programs to determine the most effective approach for future rounds. Now that three rounds of the TOD Grant Program have been considered, we believe it would be valuable to evaluate the body of applications received and the program component likely to best achieve the program goals. We will report back to the Board on any recommended changes to the program guidelines should the Board authorize subsequent rounds.

## **ATTACHMENTS**

- A. TOD Planning Grant Round 3 Summary and Funding Recommendations
- B. Revised Round 3 Program Guidelines

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Martha Welborne, FAIA  
Executive Director Countywide Planning

  
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Arthur T. Leahy  
Chief Executive Officer

**2012 TOD Planning Grant Round 3  
Summary and Funding  
Recommendation**

Applicant	Requested Funding	Project Description	Ave Score	Recommended Funding	Stations
City of San Fernando	\$282,392	TOD Overlay Zone for area immediately south of Metrolink station.	82.3	\$282,392	Metrolink: Sylmar/San Fernando Station
City of Baldwin Park	\$289,670	TOD Specific Plan for Downtown Baldwin Park.	82.0	\$289,670	Metrolink Station: Baldwin Park
City of El Monte	\$400,400	Transit District Specific Plan for El Monte's Main Street area just south of Metrolink Station.	80.8	\$400,400	Metrolink Station: El Monte
* City of Huntington Park	\$319,000	Focused General Plan Update for the City of Huntington Park.	80.0	\$319,000	Two possible stations as part of the West Santa Ana Corridor
City of Lynwood	\$875,175	Transit Oriented District Plan for area around Long Beach Station and Alameda St/Imperial Highway Bus Corridor.	79.8	\$800,000	Metro Green Line Station: Long Beach
City of Long Beach	\$183,500	TOD Pedestrian Master Plan along the Metro Blue Line corridor in Long Beach.	78.5	\$183,500	Eight Metro Blue Line Stations
Los Angeles Department of City Planning (DCP)	\$6,449,359	Amend community plans and ordinances. Modify, expand, and/or create parking districts and overlay zones. Create streetscape and specific plans.	78.3	\$4,480,000	Three Westside Subway Stations, four Metro Regional Connector Stations and five Orange Line Stations
Los Angeles County Department of Regional Planning	\$675,876	TOD Specific Plan around Metro Blue/Green Line Willowbrook Station.	78.3	\$546,035	Metro Blue/Green Line Station: Willowbrook

City of Azusa	\$653,000	TOD Master Plan and General Plan/Development Code update for areas around Alameda Avenue and Citrus Avenue Stations.	77.8	\$653,000	Metro Gold Line Phase II extension: Alameda Avenue and Citrus Avenue Stations
City of Monterey Park	\$250,000	Transit Village Specific Plan for area around Garfield Avenue Station.	77.8	\$250,000	Metro Eastside Transit Corridor Phase 2 Gold Line Extension Station: Garfield Avenue
City of Palmdale	\$650,000	TOD Overlay Zone for area around the Palmdale Transportation Center and the Palmdale Regional Airport.	73.0	\$400,000	Metrolink Station: Palmdale
City of Glendale	\$641,000	South Glendale Community Plan EIR and a Multi-Modal Transportation Model.	71.5	\$250,000	Metrolink Station: Glendale
Los Angeles World Airports (LAWA) and Los Angeles Department of City Planning (DCP)	\$1,063,600	Streetscape Plan for the Century Corridor TOD.	70.0	\$590,000	Metro Crenshaw/LAX Line Station: Aviation/Century
Orangeline Development Authority (OLDA)	\$2,945,000	Preparation of an adoption ready, comprehensive and coordinated strategy for TOD for the OLDA transit corridor.	44.3	\$0	Three Metrolink Stations and eight West Santa Ana Branch Corridor Stations
San Fernando Valley Council of Government (SFVCOG)	\$2,041,250	TOD data, policy, and regulatory guidelines that can be adopted by municipalities in the San Fernando and Santa Clarita Valleys. TOD Station Area Plans for five Metrolink stations in the San Fernando Valley.	43.0	\$0	Seventeen Metro Orange Line Stations, eight Metrolink Stations, and one Shared Orange Line and Metrolink Station.
<b>TOTAL</b>	<b>\$17,719,222</b>			<b>\$9,443,997</b>	

**METRO**

**Transit Oriented Development  
Planning Grant Program Guidelines**

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**Round 3**

**6/29/2012**

## **I. INTRODUCTION AND PURPOSE**

The Transit Oriented Development ("TOD") Planning Grant Program ("Program") provides Los Angeles County Metropolitan Transportation Authority ("Metro") funds to encourage local governments to develop and adopt land use regulations that promote sustainable, transit-oriented design principles. TOD projects take advantage of proximity and access to public transit through appropriate density, reduced reliance upon private automobiles, and enhanced walkability. Such development may increase the accessibility and utilization of public transportation. This program will provide funds to local governments, Joint Powers Authorities ("JPAs") that represent local governments, and/or Councils Of Governments ("COGs") to adapt their existing general plans, specific plans, zoning, and other ordinances to encourage such sustainable development forms or to develop model ordinances, planning tools, and/or recommendations that will lead to local regulatory changes in support of TOD. Grant funding for Round 3 of the Program is available to cities, the County of Los Angeles, JPAs, and/or COGs that: (1) have, or represent cities that have, Metrolink stations in Los Angeles County; (2) are along any of Metro's existing or proposed rail lines or bus transitways. As in the first and second rounds, eligible cities, JPAs, and COGs may use grant funding to develop specific regulatory documents that can be adopted by the member governing bodies, such as:

- New or amended specific plans;
- New or amended ordinances;
- New or amended overlay zones;
- New or amended general plans;
- Transit Village Development Districts;
- Environmental studies required to support the new or amended regulatory documents.

Round 3 of the TOD Planning grant may be used by applicants to complete planning efforts that:

- Identify opportunities for regulatory changes that promote TOD;
- Develop specific planning tools for member cities to consider in adopting regulatory changes that promote TOD;
- Assist member cities to collaborate on planning for the new stations and/or to promote TOD friendly regulatory change around existing or proposed stations;
- Develop model ordinances or other regulatory frameworks.

## **II. PROGRAM OBJECTIVES**

The primary objectives of the Program are to provide funding to:

- Increase access to transit by assisting local governments to accelerate the adoption of TOD regulatory frameworks;

- Improve the transit network and increase utilization of public transit by reducing the number of modes of transportation necessary to access regional and local transit lines;
- Further the reduction in greenhouse gases through encouraging in-fill development along transit corridors and transit use;
- Support and implement sustainable development principles.

### III. ELIGIBLE APPLICANTS

Local Governments, Los Angeles County, JPAs, and/or COGs representing communities with land use regulatory jurisdiction:

- Within ½ mile of Metrolink Stations in Los Angeles County
- Within ¼ mile of the existing, planned, or proposed Metro rail transit stations or bus transitway stations.

JPAs or COGs that apply **MUST** demonstrate support of the proposed grant activities from **all** targeted local governments. Support can be demonstrated by a letter or resolution from the local government.

### IV. FUNDING PRIORITIES

- a. First priority will be for funding proposals that will result in eliminating regulatory constraints to TOD projects and developing the regulatory documents described in Section I above. Such regulatory changes will result in conditions that encourage development near transit stations, provide for appropriate density given the immediate access to transit, reduce dependency on the private automobile and provide for strong pedestrian and bicycle connections between development sites and transit. While adoption of a Transit Village Development District [Government Code 65460] is only one method of achieving the regulatory changes desired under this grant program, proposals may seek to emulate major portions of the objectives stated in Government Code 65460.
- b. Second priority will be given to funding proposals that include planning at or near station locations that may be a precursor to regulatory change, including but not limited to, traffic modeling, density studies and financial feasibility of various development forms. Funding of such projects will only be considered if available funds remain after qualified first priority projects are funded.

- V. **SCORING:** The following provides guidance in the scoring of the applications. Each section of the application contains an indication of the maximum points that may be awarded.

**Section 1A - Proposed Regulatory Documents and/or Planning Study:**

- (a) If the applicant is proposing to adopt or amend a regulatory document, this section should list each of the regulatory documents that will require revision to allow TOD projects to go forward and describe the new regulatory documents, if appropriate. This may include a community's general plan, zoning ordinances, parking codes, specific plans, Transit Village District documents, etc.
- (b) If the applicant is proposing development of a model ordinance or other pre-regulatory documents, this section should discuss the objective(s) of the effort, the targeted community(ies), and some of the anticipated outcomes, for example: description of appropriate TOD guidelines for the targeted communities; identification of specific opportunities for TOD; recommendation of regulatory documents to adopt and/or amend; development of general planning principles for communities to consider in moving forward with TOD-friendly regulatory changes, etc. (Up to 25 points)

**Section 1B - Community and Policy Maker Support:** This section should identify all of the impacted communities and provide evidence that there exists community stakeholder and policy maker support for the types of regulatory changes and/or studies being proposed. This could be evidenced by prior actions implementing similar changes elsewhere in the community, specific direction by the impacted city councils and mayors, letters of support, etc. This section applies to all applicants, though COGs and JPAs are required to demonstrate support from the targeted communities. (Up to 5 points)

**Section 2A - Regulatory Constraints:** This section should identify those specific regulatory constraints and/or general land use challenges that the program is meant to address. This could include: outdated parking requirements, height or density restrictions, lack of bicycle and pedestrian access and utilization incentives, etc.; a lack of cohesive vision as to how to plan collaboratively for TOD around new and/or proposed stations; and a lack of clarity as to appropriate TOD principles given the nature of the impacted communities. The description should be comprehensive and subject to regulatory relief. (Up to 15 points)

**Section 2B - Impact of Proposed Regulatory Changes:** A strong application will carefully describe how the regulatory changes will directly mitigate the constraints previously identified or offer a clear description of how the proposed planning efforts will lead to development, and likely adoption, of regulatory changes that support appropriate TOD. (Up to 15 points)

**Section 3 - Public Participation:** This section should demonstrate that the applicant has thought through the public participation and outreach program necessary to bring the planning studies and/or regulatory changes forward, has the support of the targeted local government and/or communities, and has considered the impact of the outreach/participation program on the project delivery schedule. (Up to 5 points)

**Section 4 - Opportunity Sites:** The strongest applications will be able to link the changes to the regulatory environment and/or the proposed planning

recommendations with the near term potential for implementing neighborhood-appropriate TOD development principles. The availability of suitable sites, particularly if controlled by the applicant, will be one measure of near term implementation. (Up to 5 points)

**Section 5A - Project Management Scope of Work:** This section should clearly describe all the work to be undertaken to effect the studies and/or changes proposed leading to and including any required action of the legislative body. The work program should be comprehensive, with clearly stated realistic milestones and deliverables by which progress can be gauged. Responsibilities between staff and consultants, if any, should be identified. (Up to 20 points)

**Section 5B - Project Schedule and Budget:** In this section of the application, a narrative description of the schedule should be provided, and the schedule should demonstrate that the model ordinances or other planning tools can be completed, and/or that the regulatory changes can be completed and brought forward for legislative policymaker action, within the 24 month grant period. Any innovative approaches to the schedule that will expedite the program should also be described in this section. Any local match should be described, including its availability. Strong applications will have presented a realistic and highly cost efficient schedule that maximizes the impact of the grant funds requested. (Up to 10 points)

## **VI. ELIGIBLE COSTS**

- a. Applicants will develop and submit a budget as part of the application. Funds awarded will not exceed the budget submitted and may be less if the key objectives can be achieved at lower costs. Any cost overruns shall be the responsibility of the applicant.
- b. Both third party consulting costs and internal staff costs for staff directly providing services with respect to the project will be eligible for funding. Such eligible costs shall not include overtime costs.
- c. Costs associated with community outreach and meeting CEQA requirements are eligible costs.

## **VII. NON-ELIGIBLE COSTS**

- a. Costs such as equipment, furniture, vehicles, office leases or space cost allocations, or similar costs.
- b. Applicant staff overtime costs, mileage reimbursements, and use of pool cars.

## VIII. GENERAL AND ADMINISTRATIVE CONDITIONS

- a. **Duration of Grant Projects.** Projects' schedules must demonstrate that the projects can be completed, including related actions by the governing body (if any), within 24-36 months of award.
- b. **Governing Body Authorization.** Completed TOD Planning Grant applications must include authorization and approval of the grant submittal and acceptance of award by the governing body, if required, within three months of notification of award.
- c. **Grant Agreement.** Each awarded applicant must execute a Grant Agreement with Metro. The Agreement will include the statement of work, including planning objectives to be achieved, the financial plan reflecting grant amount and any local match, if applicable, and a schedule of milestones and deliverables. The schedule and milestones must reflect that the project will be completed within 24 months from the date of award.
- d. **Funding Disbursements.** Funding will be disbursed on a quarterly basis subject to satisfactory compliance with the expenditure plan and milestone schedule as demonstrated in a quarterly report supported by a detailed invoice showing the staff and hours billed to the project, any consultant hours, etc. An amount equal to 5% of each invoice will be retained until final completion of the project and audits. In addition, final scheduled payment will be withheld until the project is complete and approved by Metro and all audit requirements have been satisfied. All quarterly reports will be due on the last day of the months of February, May, August, and November.
- e. **Audits.** All grant program funding is subject to Metro audit. The findings of the audit are final.



# Evolution of *La Montaña*

A Successful Collaboration Between  
Government and the Community

# History of La Montaña

HUNTINGTON PARK  
*California*



- **1994 Northridge Earthquake**

- January 17, 1994
- 6.7 magnitude earthquake
- 57 people dead
- \$20 billion in damage



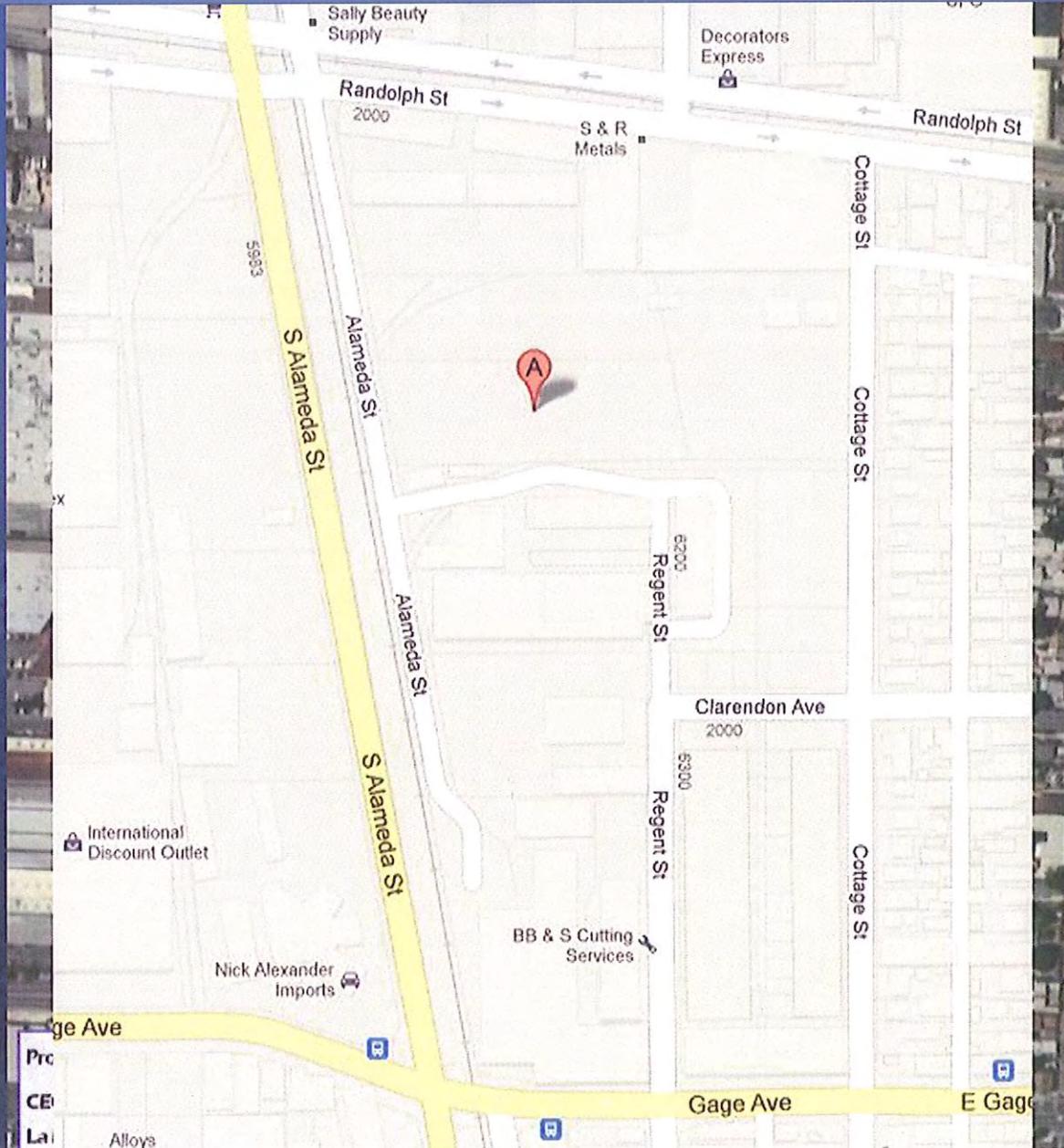
- **Local Impact**

- Site at 6208 S. Alameda St. used to store debris from damaged freeways
- Site becomes known as “La Montaña” or “The Mountain”
- 5.4 acre-wide site
- 5-story tall debris heap forms



# Site Overview

HUNTINGTON PARK  
*California*



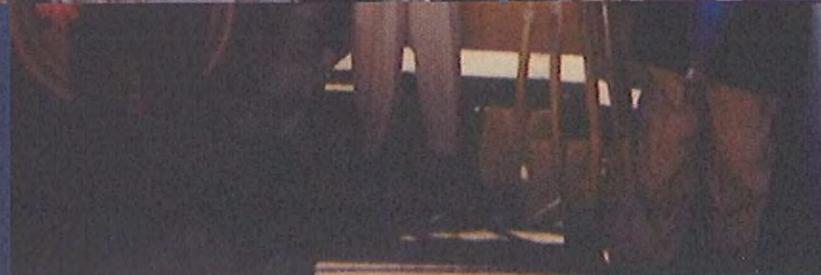
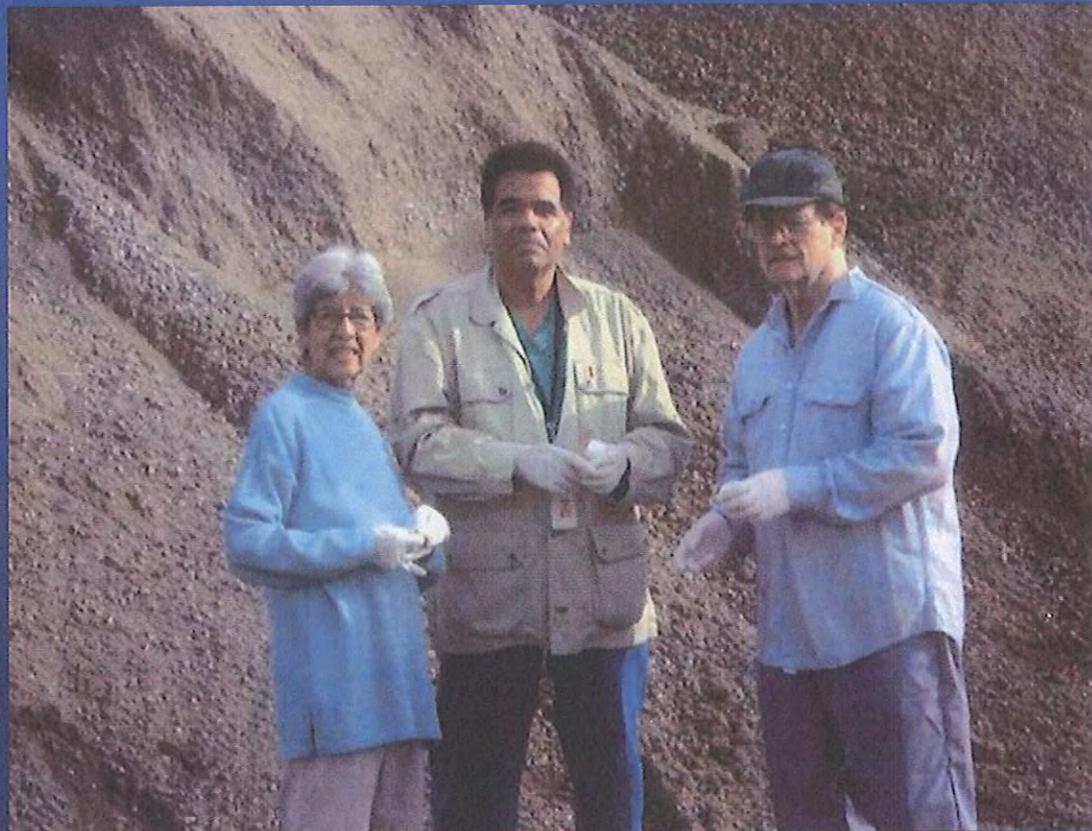
# Site Clearance Process

HUNTINGTON PARK  
*California*



- **Key Team Members**

- City of Huntington Park
- Linda Marquez
- Former Mayor Ric Loya
- Communities for a Better Environment
- La Causa
- Local community groups
- County and state government agencies



# Site Clearance Process

HUNTINGTON PARK  
*California*



- **Process to Clear Site**

- Original property owner planned to recycle materials
- Original property owner failed to clear site
- Team was pro-active and took legal action to solve problem
- Team successfully won court order to take over site in 2004
- State funding received for cleanup work



# Site Clearance Process

HUNTINGTON PARK  
*California*



- **Cleanup Timeline**

- Cleanup started November 2004
- Cleanup finished April 2005

- **Cleanup Effort**

- 84,000 cubic yards of materials were removed from the site
- Nearby residents involved throughout process



# Before and After

HUNTINGTON PARK  
*California*



# Site Development

HUNTINGTON PARK  
*California*



- **New Use for Property**
  - Cleanup was first step in developing property to benefit the community
- **Community Needs Identified**
  - Education
  - Public open space
- **A New Vision and Partner**
  - LA Unified School District
  - New High School

# Site Development

HUNTINGTON PARK  
*California*



- **Development Process**
  - Identified education and public recreation space as priorities
  - City worked closely with LAUSD to meet community needs
- **Development Goals**
  - New High School
  - New Park



# Site Development

HUNTINGTON PARK  
*California*



- **Development Timeline**

- 2005: Planning starts
- September 2009:  
Final development plan approved by City and LAUSD
- October 2009:  
Construction starts
- July 2012:  
Raul R. Perez Memorial Park opens
- August 2012:  
Linda Esperanza Marquez High School opens



# Raul R. Perez Memorial Park

HUNTINGTON PARK  
*California*



- **Raul R. Perez Memorial Park Highlights**

- 4.47 acre park
- Community Center
- Indoor fitness room
- Outdoor stage
- Athletic field
- Basketball courts
- Walking trail
- Fitness Zone outdoor exercise equipment
- Community recreation programs, classes, after school program



# Linda Esperanza Marquez High School

HUNTINGTON PARK  
*California*



- **Linda Marquez High School Highlights**

- Increased classroom space in Huntington Park
- Capacity for 1,620 students
- Library
- Performing Arts space
- Science labs
- Athletic stadium
- Two gymnasiums
- Swimming pool





# ***SPECIAL THANK YOU TO:***

- ❖ Linda Marquez
- ❖ Former Mayor Ric Loya
- ❖ Communities for a Better Environment
- ❖ La Causa